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J. Margeson

JAN 26 1987

MINUTES OF THE MEETING

Health Services Committee

January 19, 1987

MEMBERS PRESENT: Chairman Frair
Legislators Loucks, Kramer, Shine, Wentworth

ALSO ATTENDING: David W. Dorrance, Public Health Director
Christine Johnson, Director of Patient Services
Bolivar Central School 4th Grade Class

The meeting was called to order at 9:17 am by Chairman Frair.

The minutes of the December 16th and December 22nd meeting were approved with a motion by Legislator Shine, seconded by Legislator Kramer and carried.

Health Department - Mr. Dorrance informed the committee that the bids for new county cars were received. Four (4) dealers sent in bids, (Lester Chevrolet, Witteral Chevrolet, Mastel Ford and East Side Garage). Two dealers did not want trade ins. East Side was the lowest bidder but only offered $4500 for the six (6) trade ins. Mr. Dorrance stated that one of the cars to be traded in, 1980 Concord, was involved in an accident. The estimated damage was $1600. In talking to James Sikaras, the Department has two choices, 1) repair the car, 2) total and take value from insurance company. The committee feels that the trade ins are worth more and that they should be rebid to used car dealers. It is also felt the Health Department should total the Concord and take the insurance company's offer. A motion made by Legislator Kramer to reject all present bids and rebid for the cars with no trade ins, seconded by Legislator Shine, was carried. In the meantime, Mr. Dorrance will be checking with used car dealers on the other five (5) cars.

An "end of year financial report" was passed out to the committee for their information.

At the December 16th Health Services meeting the committee approved the promotion of Jerry Babchak to Sanitarian. Because of the hectic nature of the full board's meeting, this promotion was not acted upon by this full board. Mr. Dorrance took the initiative to promote Mr. Babchak. After some discussion the committee wanted Mr. Dorrance to inform the full board of this.

Mr. Dorrance is requesting permission to fill the vacancy of Public Health Technician; create an additional PHN position for the LT program; and fill a PHN vacancy.

Chris Johnson, DPS and Mr. Dorrance informed the committee that the new Public Health State Aid package will be keeping them busy. There will be a $250,000 base grant, but there are required programs in order to receive this grant.

Public Health Nurse - The Department had a resignation of afore mentioned position and Mr. Dorrance requested permission to fill this vacancy. Motion was made by Legislator Shine, seconded by Legislator Loucks and carried.

Additional Public Health Nurse - Long Term: Resolution is needed to create position of Public Health Nurse under the Long Term Program. It was explained that this PHN, although primarily a LT Nurse, will be shared in the traditional nursing program. There are three (3) teams of nurses and one (1) nurse out of each team will carry LT patients and will report to this PHN. In turn this PHN should be able to help the other nurses. It was moved by Legislator Kramer, seconded by Legislator Shine for a resolution to create PHN position under the Long Term Program Motion carried.

RESOLUTION

There was brief discussion on what revenue the Sanitation division generates. The only programs we charge for are loan surveys ($40.00) We do receive mandated fees for "permit fees", (frozen dessert, children camps, realty subdivisions). Mr. Dorrance stated that with the new State Aid package the State will be requiring the department to come up with a fee schedule. The State does have the right to withhold State Aid if you don't follow their requirements. The committee feels there is a definite need to set up this fee schedule.

Public Health Technician: Mr. Dorrance requested permission to fill the vacancy of Public Health Technician. His main reason for requesting this position is to pull the Senior Sanitarian out of the field somewhat to better supervise the people under him. This will relieve Mr. Dorrance of the supervision of these people, to allow him the time to spend on development of the Public Health Plan and financial administration of the department. It was moved by Legislator Wentworth, seconded by Legislator Kramer to take this to the full board at their next meeting. Motion carried.

Mr. Dorrance requested permission to attend in Albany the NYSAC meeting in March 8 - 10. Motion was made by Legislator Loucks, seconded by Legislator Kramer and carried.

A memorandum written to James Mulholland from the Health Department indicating the individual .4 line items that were overdrawn was shown to the committee for their information.

The usual bills were reviewed and approved with the exception of a bill from L. Pfuntner, ($1500) for work done at the Counselling Center. This will be returned to Mr. Jakovac for the purpose of getting an itemized statement. Motion to approve bills made by Legislator Kramer, seconded by

Legislator Loucks and carried.

There being no further business the meeting was adjourned at 11:37 a.m.

Respectfully submitted,

Teresa Claypool

J. Margeson

FEB 13 1987

MINUTES OF HEALTH SERVICES COMMITTEE

JANUARY 26, 1987

NOT APPROVED

A short meeting of the Committee was held prior to the regular legislative board meeting to review bids for a vehicle to be purchased by the Office for Aging. The purpose being to deliver meals to home care individuals in the county under the S.N.A.P. program.

Four bids were submitted, Lester Chevrolet, East Side Garage, Mastel Ford (Cuba) and Witherell Chevrolet Pontiac. Lester Chevrolet, the low bidder, was granted the sale. Moved by Kramer, seconded by Wentworth and carried.

FEBRUARY 9, 1987

The Health Services Committee, after a discussion with Betty Embser, voted to rescind the bid decision of January 26 and awarded the bid contract to the next lowest bidder, Witherell Chevrolet Pontiac. The reason for the change was due to longevity of time and the immediate need. Moved by Shine, seconded by Wentworth and carried.

A request for a part-time typist by Office for Aging in place of a clerk position was approved by Shine and seconded by Kramer and approved. A resolution to abolish the clerk position and to hire a part-time typist will be necessary. The cost of the position is fully funded through the S.N.A.P. program.

COUNTY ATTORNEY is requested to prepare resolution.

J. Morgan

FEB 24 1987

NOT APPROVED

MINUTES OF THE MEETING

Health Services Committee

February 17, 1987

MEMBERS PRESENT: Chairman Frair
Legislators Loucks, Shine, Kramer, Wentworth

ALSO ATTENDING: Dr. Robert Anderson, Counselling Center
David W. Dorrance, Public Health Director

The meeting was called to order at 9:10 a.m.

The usual bills were reviewed and approved with a motion by Legislator Kramer, seconded by Legislator Shine and carried.

The minutes of the January 19, January 26, and February 9th meetings were approved with a motion by Legislator Kramer, seconded by Legislator Loucks and carried.

Chairman Frair informed the committee that he had spoken to Betty Embser regarding the van they are purchasing. Witherell Cheverolet has ordered it and it should be here in six (6) weeks.

Also, Ms. Embser requests that the committee meet with the "senior citizens" on March 12th at 10:00 a.m. There were no objections to this, only that they would like an agenda on this meeting.

Counselling Center

Dr. Anderson informed the committee that ARC has a client whose permanent address is Whitesville, but during the winter months he lives with a relative in Hornell. He will still be attending ARC. As a matter of information when the committee sees bills coming through on this client they will be aware of this situation.

Dr. Anderson passed out a proposal drawn up by Leonard Jakovac to make the Counselling Center a contract agency with the County. He feels that the Center

could improve on the quality of services to the mentally ill. He will be contacting other counties that have already started this to find out what their success has been. A letter has been sent to the County Attorney to review this proposal. Dr. Anderson was asked to inform this committee as to who and when someone would be coming to discuss this arrangement with the Center so they may have the opportunity to attend.

Health Department

Mr. Dorrance passed out the Monthly Financial Statement to the committee members. The Department also has their own financial statement which is broken down into more detail. The committee would like to receive this statement also once a month.

Mr. Dorrance informed the committee that five (5) bids were received for the purchase of cars. The lowest bid meeting the specifications was from Lester Chevrolet for seven (7) Cavaliers. The other cars that were to be traded in will be turned over to the Public Works Department. Motion was made by Legislator Shine, seconded by Legislator Wentworth and carried to give the bid to above named dealer.

The committee was informed that Linda Shelley, Senior Typist, will be taking a maternity leave starting the end of March. Mr. Dorrance requested permission to fill her position with a temporary person until she returns to work. Motion was made by Legislator Kramer, seconded by Legislator Loucks and carried to approve the filling of this vacancy. Motion carried.

The committee was informed that it is a possibility that the Health Department's Engineer, Ross Robarts, may be leaving to take a position in North Carolina. The Department will also be losing his wife who is a Public Health Nurse. This decision will be known at the end of the week.

Mr. Dorrance informed the committee of the status of the Hilltop Restaurant. They have been closed since November making the corrections to the establishment. A letter was received from the owner thanking the Health Department for pointing out the errors in the operation. The operation has changed to only cover banquets, bus tours, wedding receptions, and the like.

The Community Service Board wrote requesting approval of Gail Canfield's appointment to the vacancy on this Board. Motion was made by Legislator Kramer, seconded by Legislator Shine and carried.

Chairman Frair informed the committee of a letter he had written to Betty Bradley of the State Health Review and Planning Council in support of Cuba Memorial Hospital.

There being no further business the meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Teresa Claypool

J. Margison

MAR 17 1987

NOT APPROVED

MINUTES OF THE MEETING

Health Services Committee

March 17, 1987

MEMBERS PRESENT: Chairman Frair
Legislators Loucks, Shine, Kramer, Wentworth

ALSO ATTENDING: Dr. Robert Anderson, Counselling Center
Christine Johnson, DPS, Health Department
Laurie Glass, PHN
Cheryl Stuart, PHN
Legislative Intern

The meeting was called to order at 9:07 a.m.

The minutes of the February 17th meeting were approved with a motion by Legislator Wentworth, seconded by Legislator Loucks and carried.

Request approval for the Community Service Committee staff to attend a meeting in Batavia. Also on the 24th of this month they requested permission to attend a meeting related to stress. These approvals were generated through telephone calls to the committee members by Chairman Frair.

Health Department

Chris Johnson spoke to the committee on behalf on Mr. Dorrance. The department is requesting permission to purchase a Xerox copy machine. It was noted that a reduced price would be offered the department if three (3) copiers were to be purchased within the county. Mr. Watson stated that in fact there were two other departments looking into the purchase of a copier. A motion was made by Legislator Shine, seconded by Legislator Wentworth to refer this purchase to the Central Service Committee. Motion carried.

Ann Griswold, Sanitarian, is requesting permission to attend a three (3) day conference, week of the 23rd, on reducing radon problems. The cost is $185.00. Approval was given with a motion by Legislator Loucks, second by Legislator Wentworth and carried.

Mrs. Johnson updated this committee on the department's staffing. They have hired a temporary typist to assist while another typist is on a maternity leave; hired two PHN's; and an Environmental Health Technician. The committee was informed that an Engineer has not yet been hired. A few different people were interviewed, one of which was offered the job, but she turned it down he others did not meet the qualifications.

The monthly financial statements were handed out for the committees information.

Counselling Center

Dr. Anderson went over a letter regarding an error in the budget for the Alcohol Council. The amount of $27,779 should be added into expenditure account A4310.433 and also into revenue account A3490.1 for same amount. Approval to make this change and to request that the County Attorney prepare a resolution on this change was made with a motion by Legislator Wentworth, second by Legislator Loucks and carried.

RESOLUTION

A discussion ensued regarding the Counselling Center becoming a contract agency. Dr. Anderson feels that additional services could definitely be added, but is concerned on the quality of the services remaining as they are today. It was noted that it is State mandated to have the Community Service Board and the Health Services Committee and therefore still be under their direction. After considerable discussion it was decided that there still are a lot of questions that need answering. Dr. Anderson informed the members of a meeting of the Planning Committee on March 31st at 10:00 a.m. and invited them to attend. Motion was made by Legislator Wentworth, seconded by Legislator Kramer and carried for those members who could attend should do so.
Mr. Mulholland pointed out that it is important the county start looking at what third party revenue can be obtained from these different programs, because

the State & Federal governments are no longer going to increase their share of funding.

Education Physically Handicapped Children's Program

Jen Creighton handed out her department's monthly financial report. She pointed out that since January she has encumbered around 30,000 dollars which is tied up, but does not show up on this statement. This is due to pending court order, etc. She also stated that her audits have been small because the State is holding up approvals due to the rates for in-home and in-school services being the same. They are asking for reasons for this from BOCES and apparently have not gotten any answers. The related money amount here is approximately 75 - 80 thousand dollars.

Other Business

The terms of Dr. Kauffman and Dr. Finlay on the Medical Scholarship Board have expired. However, they have expressed desire to be reinstated to this board for another three year term. Also Dr. Taylor position on the Board is open. The committee on motion from Legislator Shine, second by Legislator Wentworth, approved reappointment of Dr. Kauffman and Dr. Finlay and not to fill Dr. Taylor's position, therefore reducing the board to eight (8) members. This motion carried. It is requested that the County Attorney's office prepare a resolution on the above matter.

RESOLUTION

In a 1986 agreement the Association for the Blind was required to submit evidence of expenditures of $5,700 for administrative expenses to see that it is in conformity with Resolution 30-86 with regard to training or aid to indigent blind in Allegany County. After committee review this evidence was approved with motion by Legislator Shine, second by Legislator Wentworth and carried.

A request for the County Attorney to prepare a resolution on the reappointment of Connie Gradoni, Josephine Roe, Herbert Hollen, and Lee Frair

RESOLUTION

to the Citizens Advisory Council was made. Motion was made by Legislator Shine, second by Legislator Wentworth and carried.

The usual bills were reviewed and approved with a motion by Legislator Shine, seconded by Legislator Wentworth and carried.

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Teresa Claypool

APR 16 1987

NOT APPROVED

HEALTH SERVICES COMMITTEE

April 13, 1987

Members present: Frair; Kramer; Loucks; Shine; Wentworth; Also present: Betty Embser, Office for the Aging.

A special meeting of the committee was held at 1:00 p.m. prior to the board meeting on the request of Ms. Embser to allow Barry Brogan of her office to attend three meetings or conferences to gain information. Motion was made by Wentworth, seconded by Kramer and carried to allow attendance at the following:

May 6, 1987: Client Advocacy - Risks and Realities

April 23-24: Hospice Challenge

April 21-22: A Challenge for Rural Elderly.

Meeting adjourned.

APR 20 1987 J. Morgan

MINUTES OF THE MEETING

Health Services Committee

April 21, 1987

NOT APPROVED

MEMBERS PRESENT: Chairman Frair
Legislators Loucks, Shine, Kramer, Wentworth

ALSO ATTENDING: Dr. Robert Anderson, Counselling Center
David W. Dorrance, Public Health Director
Anne Griswold, Sanitarian, Health Department

The meeting was called to order at 9:12 am by Chairman Frair.

The minutes of the March 17th and April 13th meetings were approved with a motion by Legislator Kramer, seconded by Legislator Wentworth and carried.

Health Department

Ann Griswold, Sanitarian, informed the committee of the information she received at a Radon Program attended in Binghamton. The Health Department will be receiving kits to test for radon contamination. They will be doing the screening on a request basis. If any follow up is needed a specialist will have to be called in. It is foreseeable that this may be a mandated test in performing loan surveys.

The new smoking regulations are to take effect on May 7th. There was some discussion on the regulations and how they will affect restaurants, the county office, etc.

Mr. Dorrance informed the committee that the department needs to purchase computer equipment to increase its memory. This will be taken before the Central Services Committee at their next meeting.

The Health Department has received their new cars. The five (5)"trade-ins" are going to either be sold at auction or sealed bid. Mr. Dorrance requested that the committee consider holding onto one of these cars, 1983 Renault, for

a spare to be used by the Engineer, Supervising Public Health Nurse, Director, and Director of Pt. Services for any conferences, etc. they may need to attend. After considering the number of miles, cost in mileage reimbursement, it was felt by the committee not to be cost effective to keep this car and it should be included in the sale with the others.

Dr. Wortley will be resigning as Medical Director in June 1987. Dr. Tartaglia has agreed to take over this position until someone else can be found. This will then leave a physician's position open on the Board of Health. The Board of Health would like this committee's recommendation on another physician for the Board.

Counselling Center

The 1986 ARC budget needs to be changed by resolution to show $260,848 as the budget amount. The Committee asked that Dr. Anderson discuss this with Jim Mulholland for his approval and bring it to their attention at the next meeting.

Last years ARC contract read that they would be allowed to receive advance funds not to excede $63,000. They would like this years to read an amount not to excede $123,000. After a brief discussion, the committee decided that Mr. Carpenedo should attend the next meeting to discuss this subject with them.

The Counselling Center would like to hire a temporary part time secretary. The funds are in their budget to do so. They will probably only need this person for two months. This was approved with a motion by Legislator Shine, seconded by Legislator Kramer and carried. This will be taken to the full board at their next meeting.

Dr. Anderson reported to the committee on the effect of having a full time pyschologist. The pyschologist would generate approximately $60,000 based on an average of 1000 visits at $60.00/visit. An average salary for

this position is $32,000 - $34,000. It is Dr. Anderson's feeling that the County could get a pyschologist in this position and have them stay here for a salary of $30,000.

Dr. Anderson again discussed the good and bad points of the Counselling Center becoming a contract agency with the County. (increase in service to the public - there are two services that they should be providing and are not; decrease in County employees; committee would still supervise; etc). Legislator Loucks questioned what would the County have to do to keep the Center County operated? Should the County let this agency be "contracted" to better serve the public or should the County just make the necessary adjustments to serve the same purpose. (ex. upgrade salaries where appropriate; make staffing increases to fill the service need)

The members would like Dr. Anderson to write down all the pros and cons in this matter so they can be looked at and evaluated better.

Other Business

The Community Service Board requests the appointment of Charles E. Tyler, Jr of Whitesville to fill a vacancy on this board with an unexpired term to 12/31/87. The County Attorney's office is requested to prepare resolution for this appointment with motion by Legislator Shine, seconed by Legislator Wentworth and carried

RESOLUTION

The usual bills were reviewed and approved with a motion by Legislator Kramer, seconded by Legislator Wentworth and carried.

There being no further business the meeting was adjourned at 11:35 am.

Respectfully submitted,

Teresa Claypool

J. Morgan
MAY 15 1987

MINUTES OF THE MEETING

Health Services Committee

May 12, 1987

NOT APPROVED

MEMBERS PRESENT: Chairman Frair
Legislators Loucks, Shine, Kramer, Wentworth

ALSO ATTENDING: Dr. Robert Anderson, Counselling Center
David W. Dorrance, Public Health Director
Elizabeth Embser, Office for the Aging
Paul Carpenedo, Executive Director, ARC

The meeting was called to order at 9:10 a.m. by Chairman Frair.

The minutes of the April 13 and April 21st meetings were approved with a motion by Legislator Wentworth and a second by Legislator Kramer. Motion carried.

ARC

Mr. Paul Carpenedo spoke to the committee on the language in the 1987 ARC budget regarding advance money. Occasionally in May or June of a contract year ARC has asked for advance money from the county due to a delay in funds coming in from the State. As the contract reads this year, ARC's percent of advance money amounts to approximately 12 - 13%. Although he doesn't feel that asking for an advance will be a common occurance, he would like the wording in the contract to be changed so they would receive 25% of the contract amount. Committee approval was received with a motion by Legislator Shine, second by Legislator Loucks and carried. The County Attorney's office is requested to prepare a resolution in this matter.

RESOLUTION

In another matter, Mr. Carpenedo was asked if he would check into an insurance company within the Allegany County to carry his insurance rather than an outside of county agency.

The committee received an open invitation to tour the ARC facilities in Alfred at their convenience.

Health Department

Mr. Dorrance requested permission to purchase a memory board for their computer at a cost of $344.00. This was approved with motion by Legislator Kramer, seconded by Legislator Loucks and carried. Mr. Dorrance will present this request to the Central Service Committee at their next meeting.

A request was made for an additional desk phone with a split connector and connection line because of the inconvenience of two girls sharing the same telephone. This was approved with a motion by Legislator Kramer, seconded by Legislator Loucks and carried. This will also be referred to the Central Service Committee.

Mr. Dorrance informed the committee that a few Long Term line items need to be increased by resolution to carry the department to the end of the year. These line items are Speech Therapy (.434), Physical Therapy (.435), and Personal Care Worker (.439). Also a new budget item needs to be created for the CPA. The increase in expenses in these items are simply due to an increase in the number of patients in need of services. The creation of the CPA line item is due to the need of an audit when the Long Term program reached its 75% capacity. An increase also needs to be made on the revenue account A1603.1 Medicaid. Motion was made by Legislator Kramer, seconded by Legislator Wentworth to increase these line items and create the additional item with resolution to be done by the County Attorney's office. Motion carried.

RESOLUTION

Transfers in the amount of $2700 from .103 (AFSCME) and .104 (Nurse) to .105 (other) need to be made due to the temporary people on staff in the Health Department at this time. Motion to approve these transfers was made by Legislator Wentworth, seconded by Legislator Loucks and carried.

Mr. Dorrance reported to the Committee his concern on the Medicare revenue. Prudential was given the contract due to its high denial rate and the department is finding this to be true. The department can bill the patient, medicaid, or

private insurance on these denials. Medicare revenue is down 40 -50 thousand dollars. In turn private insurance is up. The department is being very particular when sending in Medicare bills.

The monthly financial reports were distributed with a brief update on a few particular areas.

Office for the Aging

Betty Embser requested permission to attend a meeting on AAA Directors and State Training on June 17-19 in Albany. This request was approved with motion by Legislator Wentworth, seconded by Legislator Loucks and carried.

A transfer of funds is needed due to delay in the "SNAP" program funding coming in from the State. This transfer was approved with motion by Legislator Loucks, seconded by Legislator Wentworth and carried.

Alan Keohane gave the committee an update on the CASA program. A change that has been made at the State level is to do away with the old intake forms, (DMS-1, etc) to create what they call "uniform assessment documents". Examples of these numerous new forms were given to the committee. Mr. Keohane feels they ask for a ridiculous amount of unneeded information and that the Office for the Aging will be spending a lot more time with this paper work and less time serving their clients as they should be. In the meantime, the department heads involved in CASA will be meeting frequently to determine what information they can use to their benefit in keeping this programs effectiveness to the clients.

Mr. Keohane told the committee that Jan & Bev's Home Care has initiated a "discharge packet" to be given people being discharged from hospitals with CASA being presented on the inside cover. This should help these people that are in need of services that the county can offer.

Counselling Center

Dr. Anderson was asked at the last Health Services meeting what the

county would have to do to provide the same quality services as the Center being under "contract". It was explained that four things should be done; 1) Replace Gowanda's shared staff - As of January 1, 1988 they are no longer going to provide this staffing, 2) Add a Crisis Service Program not to be dependent on State Programs, 3) Add a Case Manager to staff - this is someone who keeps people out of the hospital by visiting in the home seeing that their needs are met, 4) Increase the psychologist salary by at least $6,000 - this is necessary to attract and keep this person in the position.

There was discussion on whether it would be of more benefit to the public receiving Counselling Center services to stay county operated or go to being contracted. It is Dr. Anderson's feeling that whatever way the County decides to go a decision should be made as soon as possible. The committee was invited to attend the next Community Service Board meeting on May 26th at 7:00 p.m. to here their input on this.

The usual bills were reviewed and approved with a motion by Legislator Shine, seconded by Legislator Kramer and carried.

There being no further business the meeting was closed at 12:05 p.m.

Respectfully submitted,

Teresa Claypool

J. Morgesor

JUN 1 19

HEALTH SERVICES COMMITTEE

MAY 27, 1987

NOT APPROVED

A special meeting of the Health Services Committee was held at 1:00 p.m. on May 27, 1987.

A motion to increase the A R C 1986 budget from $ 252,000. to $ 260,848. was moved by Wentworth, seconded by Shine and carried. A resolution is to be prepared and presented for Board approval. County Attorney is requested to prepare the resolution.

A request from the Counseling Center for employees Diane Dingman, Clinical Counselor, and Martha Taylor, Psychiatric Nurse, to attend a conference in Albany, N.Y. entitled "Children and Youth - How Important Are They" was approved on motion by Wentworth, seconded by Shine. Dates of the conference are June 8, 9 and 10.

A copy of a letter addressed to Mr. James Cross of Allegany & Cattaraugus County BOCES was provided to the Committee members from Jenevieve Creighton, Coordinator of Special Education Program.

J. Margeson

JUN 23 1987

NOT APPROVED

MINUTES OF THE MEETING

Health Services Committee

June 16, 1987

MEMBERS PRESENT: Chairman Frair
Legislators Loucks, Shine, Kramer

ALSO ATTENDING: Dr. Robert Anderson, Counselling Center
Christine Johnson, Health Department
Elizabeth Embser, Office for the Aging

The meeting was called to order by Chairman Frair at 9:15 am.

The minutes of the May 12th and May 27th meetings were approved with a motion by Legislator Loucks, seconded by Legislator Kramer and carried.

Health Department

The department requested permission for two registered nurses to attend a training session on PRI screening. It is a full day session costing $130. for each person. The PRI screen is required to determine placement status as to the level of care a person will need. The committee approved with a motion from Legislator Loucks, seconded by Legislator Kramer and carried.

Mrs. Johnson reported to the committee that there had been a new development on the copier purchases. The Health Department, Department of Social Services, and Probation departments had decided on the Cannon copier, but when contacting the company for the final paper work, it was found that they were not living up to the information they had originally given on their copier. Therefore, the departments involved have decided to go with purchasing the Adler Royal. This request should be referred to the Central Service Committee. Motion was made by Legislator Loucks, seconded by Legislator Shine and carried to refer this again to that committee. Legislator Kramer voted no on this motion as he would like more information on all the copier companies.

Mrs. Johnson informed the committee that Vicky Gaeta had at the time of receiving her vacation time gone over the 35 day limit by 4 days. She received

this time at the beginning of the month and used the 4 days before the end of that month. Personnel had contact the department and said they would have to take 4 days away from her. She is requesting that under the above circumstances she not loose her time. This request was denied with a motion by Legislator Loucks, seconded by Legislator Kramer and carried.

The Committee was informed that Dr. William Coch of Andover Medical Center had entered into a contract with the Health Department as their Medical Director/ Family Planning Physician. He is replacing Dr. George Wortley who is resigning as of the end of June.

RESOLUTIONS

Effective July 7, 1987, Warren Pomeroy, Contractor, will be filling Charles Baker's position on the Board of Health as Mr. Baker doesn't want to be reinstated. This is brought to this committee's attention for their approval and will then be taken to the Board of Health.

Approval for both the Medical Director and Board of Health appointment were approved with a motion by Legislator Kramer, seconded by Legislator Shine and carried.

On account clerk typist in the Health Department has gone on a military leave of absence until the first of December. Georgia Long will be promoted to this position on a temporary basis. The department was informed this should be taken before the full board at their next meeting.

Office for the Aging

Betty Embser informed the committee that she has received additional money under the HEAP Program in the amount of $1267. This is 100% state money with no additional cost to Allegany County. She requests that the County Attorney's office prepare a resolution to increase the specific .4 accounts (noted on transfer sheet). This was approved with a motion by Legislator Loucks, seconded by Legislator Shine and carried.

RESOLUTION

The Office for the Aging has been offered two more grants:

1) EISEP (Expanded In-Home Services for the Elderly Program) grant - This is a $5,000. grant to update and develop a "county home care plan" for the elderly population for non-medical care.

2) EPIC (Elderly Pharmaceutical Insurance Coverage) grant - This also is a $5,000. grant. It is designed to help the elderly with their monthly drug bills. Ms. Embser would like to contract with an individual who would do the outreach for them in this program.

RESOLUTION

The acceptance of both these grants was made with a motion by Legislator Shine, seconded by Legislator Louck and carried. This will be brought before the full Board of Legislators. The County Attorney's office is requested to prepare a resolution to increase appropriate expenditure and revenue accounts. (see explanation sheet).

A letter of resignation from Alan Keohane, CASA Coordinator, was read to the committee. He will be going to work for the Health Systems Agency. The committee reqrets his decision to leave his position with Allegany County, but wishes him well.

Counselling Center

Dr. Anderson requested permission to purchase an air conditioner for the Center. This was approved with a motion by Legislator Shine, seconded by Legislator Kramer and carried.

Dr. Anderson wishes to attend an American Psycologist conference on August 28 through September 1st. He is hoping to recruit a pyschiatrist for the Counselling Center. Approval was given with a motion by Legislator Shine, seconded by Legislator Kramer and carried.

At a previous meeting the committee approved the hiring of a temporary position (3 months) in the Counselling Center. The 3 months has expired and Dr. Anderson requests that they extend this temporary person for another three

months. The committee agreed with this extension.

The Center has two part time people leaving the end of June and the end of July. He would like to abolish these two part time positions and create one full time position with a title of MSW. Dr. Anderson was informed that he should go to Personnel and then present this to this committee before the next full board meeting on the 19th of June.

James Sikaras and Daniel Guiney were asked to come to this meeting to discuss the Counselling Center becoming a "contract agency". Dr. Anderson has talked to both at length about this proposal. Mr. Guiney talked to the Chemung County Deputy County Superintendent and he was very pleased with the move to a contract agency and felt is was of great benefit to their county. But Mr. Guiney felt that there are many hidden factors that have to be considered. The two biggest concerns are the control and accounting factors.

Dr. Anderson's biggest concern with this issue is that as things are at present, with the Center under the County, they are unable to provide services which he feels very difinitely need to be provided to the people in Allegany County.(ex. 24 hr. Crisis Hotline). If this can't be accomplised under county policies then he will lean toward a private agency. Mr. Sikaras feels that the County has to look at what services are needed, and do we want to provide these services whether it is county or private operation.

Chairman Frair would like Alton Sylor to set in on the next Health Services meeting as he is a member of the Community Service Board.

Audit of Claims

The usual bills were reviewed and approved with a motion by Legislator Kramer, seconded by Legislator Shine and carried.

There being no further business the meeting was adjourned at 12:15 p.m.

Respectfully submitted,

Teresa Claypool

MEMORANDUM OF EXPLANATION

INTRO. NO. _____
(Clerk's Use Only)

COMMITTEE: Health Services Committee

DATE: 6/15/87

The Office for the Aging would like a resolution asking the Board to except 2 new grants.

The first grant is for EISEP (Expand In-home Services for the Elderly Program). It totals $5,000.00 and is 100% State money.

A6778.201 - $2,000.00
A6778.433 - 3,000.00

Revenue Number A3778 5,000.00

These account numbers are already established.

The second grant is EPIC (Elderly Pharmaceutical Insurance Coverage). This grant is 100% State money and will be used for outreach on this program. This grant also totals 5,000.00

A6780.402 - $1,500.00
A6780.429 - 300.00
A6780.433 - 3,200.00

Revenue number A3790 5,000.00

These account numbers will need to be created.

FISCAL IMPACT:

There will be no fiscal impact because of the State reimbursement

MEMORANDUM OF EXPLANATION

INTRO. NO. _____
(Clerk's Use Only)

COMMITTEE: Health Services Committee

DATE: 6/22/87

The Office for the Aging would like a resolution that would allow us to except an addintional $1,267.00. This money is a result of the State awarding $1.80 for every approved HEAP application. It is all 100% state money requiring no local match. We would like to in crease our county budget in the following areas.

A6777.401 - 300.00	New budget amounts		$550.00
A6777.402 - 457.00	"	"	717.00
A6777.407 - 500.00	"	"	700.00

The revenue for this grant would also increase.

A3641.1 - 1,267.00

FISCAL IMPACT: There is no fiscal impact at the local level

MINUTES OF THE MEETING

Health Services Committee

July 22, 1987

J. Margeson

NOT APPROVED

JUL 97 1987

MEMBERS PRESENT: Chairman Frair
Legislators Loucks, Wentworth, Kramer, Shine

ALSO ATTENDING: Dr. Robert Anderson, Counseling Center
David W. Dorrance, Health Department, Public Health Director
Elizabeth Embser, Office for the Aging, Director
Genevieve Creighton, Education of Handicapped Children
John Margeson, Administrative Assistant
Leonard Watson, Chairman of the Legislative Board

The meeting was called to order by Chairman Frair at 9:10 a.m.

The minutes of the June 16 meeting were discussed, noting a change from Board of Health to Board of Legislators. Legislator Wentworth made the motion to accept the minutes with the correction noted and Legislator Loucks seconded. Motion carried.

Office for the Aging

The Department requested permission to purchase a portable copier to be used in the EPIC (Elderly Pharmaceutical Insurance Coverage) Enrollment Clinics. Ms. Embser explained that they expect to have 11 enrollment clinics and the copier would be used to aid the applicants in meeting the requirements of the applications. It was stated that each applicant needs a minimum of 3 out of 20 proofs of identification, age, etc. These would need to be copied to be included in the initial application submission. It is felt by the Office for the Aging that the copier would greatly aid in the timely submission of applications. There was a general discussion concerning the justification of the expense of the copier vs using the money allocated for this program for advertising. No action was taken.

The Department requests permission to purchase video equipment for the EISEP (Expanded In-Home Services for the Elderly Program). This equipment will be used for training the office staff and care-giver staff. Ms. Embser stated that this purchase would be paid for with 100% State Funding. A motion was made by Legislator Wentworth to approve the purchase of video equipment for this program and seconded by Legislator Loucks. Motion carried.

Ms. Embser outlined a training session to be held in Cooperstown on September 15th-September 17th. This training session would include the New Area Plan, EISEP, Enriched Housing and EPIC. The Office for the Aging would like to request permission for 2 staff members to attend. It was stated that there is money in the budget for this. A motion was made by Legislator Wentworth to grant permission to attend this training program and seconded by Legislator Kramer. Motion carried.

Ms. Embser stated that she would like to appoint a new Deputy Director since Alan Keohne is no longer in the County employ, and he served in this capacity while he was here. She was told that she did not need a committee action for this but when she did appoint a new Deputy Director to notify the Treasurer's Office.

Health Department

For the Committee's information, Mr. Dorrance stated that some time ago the department had talked about entering into an agreement with Jan & Bev's Nursing Service for after hours nursing care. The Health Department now has a contract that is currently being reviewed by the County Attorney's office. The final agreement will be presented to the Board of Health for approval. In essence, the Health Department will be buying RN and LPN nursing time from the agency to cover a small number of clients for after hours care. The Health Department will then bill private insurance companies for the care. Mr. Dorrance also reported that the Health Department will be requesting permission to purchase two films for use in the Family Planning Clinics to update the educational program. Legislator Watson stated that these films may be available to us at no cost through the Video Library at Alfred Ag-Tech College. Mr. Dorrance stated that he would explore this possibility and if they are not available, he would generate the paperwork for the purchase of the films. A motion was made to this effect by Legislator Kramer and seconded by Legislator Loucks. Motion carried.

Mr. Dorrance discussed the financial statement. He stated that at this point the expenditures look good but the revenue does not. This is due to the fact that we have not received any State Aid for this year as yet but it is expected. Another

factor is that Medicare reimbursement is falling behind the projected 1987 figure. The reason for this is that Medicare now has a new intermediary, Prudential, and the denial of claims is much larger than it has been in the past. This is becoming a nationwide problem and hopefully will be rectified in the near future. The Long Term Program revenue will be much higher than expected for the year.

Mr. Dorrance stated that the position of Office Manager that has been left open will need to be filled. The department does not want to fill this position until a list is established. He stated that the test will be given in November and an established list will not be available until March or April of 1988. The department is also in the process of upgrading an Account Clerk/Typist position. A duty statement is now being processed and personnel will perform a desk audit. Mr. Dorrance stated that a CASA coordinator has not yet been hired and that the position is being advertised.

Other Business

Chairman Frair handed out a letter written by James Cross, District Superintendent of BOCES. This letter was in response to a complaint submitted from Genevieve Creighton relating to concerns of the parents of a handicapped child and their claims that he did not receive the services ordered by the Court. A meeting will be scheduled in the near future with all parties involved to resolve this problem.

Counseling Center

Dr. Anderson requrested a transfer of funds from 4310.414 to 4310.424 for $500.00 and from 4310.414 to 4310.426 for $200.00. A motion was made by Legislator Wentworth to approve this transfer and seconded by Legislator Shine. Motion carried. Dr. Anderson would also like to request a resolution to transfer funds in the amount of $3,829.28 from A4310.414 Rent to A4390.429 Mental Hygiene Law Expense. A motion was made by Legislator Loucks to approve this transfer by resolution and seconded by Legislator Wentworth. Motion carried.

RESOLUTION

Dr. Anderson stated that since the Senior Staff Psychologist position has been upgraded, he would like to pay the part-time person in this position the increased rate. A motion was made to this effect by Legislator Shine and seconded by Legislator Wentworth. Dr. Anderson brought to the attention of this committee the fact that Allegany County has not paid dues to the Mental Health Directors Conference. The dues are $600.00. Dr. Anderson would like to pay the dues for 1987 and then continue to keep current with them. A motion was made to this effect by Legislator Kramer and seconded by Legislator Wentworth.

In another matter, Dr. Anderson asked what the reaction was to the presentation at the last meeting in regard to the Counseling Center becoming a "contract agency". There was a general discussion. Dr. Anderson again addressed the two issues that were of a concern put forth from the County Attorney's office at this last meeting. Those issues are the control and accounting factors. Dr. Anderson would like a resolution to be prepared that the County of Allegany allow the Counseling Center to be contracted to a not-for-profit corporation. A motion was made to this effect by Legislator Wentworth and seconded by Legislator Loucks. Motion carried.

RESOLUTION

Education of Handicapped Children

Geneveive Creighton presented her budget for 1988. The total budget figure is $689,568.00, an increase of $50,000 from 1987. A motion was made to accept this budget by Legislator Wentworth and seconded by Legislator Shine. Mrs. Creighton also submitted her monthly financial statement.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion by Legislator Shine and seconded by Legislator Wentworth.

There being no further business the meeting adjourned at 11:45 a.m.

Respectfully submitted,

Linda Ross Aronson

AUG 13 1987 J. Marjeson

NOT APPROVED

MINUTES OF THE MEETING

Health Services Committee

August 11, 1987

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Loucks, Shine, Wentworth

ALSO ATTENDING: J. Mullholland, Media

The meeting was called to order by Chairman Frair.

A letter of explanation concerning an additional van budgeted by the Office for the Aging for 1988 was submitted by Betty Embser as information requested.

Representatives from the Mental Health Center presented their budgets for approval. The committee approved the A.R.C. and Alcoholism budget as presented. The Counseling Center for Mental Health was approved in total except for the area of Repair of Real Property. It was suggested that review of this area with the Head of Public Works be prusueed before finalizing the amount to be budgeted for 1988 ($5,000).

In A.R.C. and Alcoholism areas the main increase was due to the increase in services and the number of clients involved in the programs.

A meeting with B.O.C.E.S. representatives and parents concerning B.O.C.E.S. Pre-School education program was held.

The budget of the Allegany County Association for the Blind and Visually Handicapped was presented and approved by the committee.

Allegany County
Office for the Aging

17 Court Street
Belmont, New York 14813

XXXXXXXXXXXXXXXXXXXXXXXXXX
New Phone: 268-9390

August 6, 1987

Lee Frair, Chairman
Health Services Committee
County Office Building
Belmont, NY 14813

Dear Chairman Frair,

This letter is in response to an inquiry made by the Health Services Committee at my budget presentation on July 27. To clarify the issue of the mini-van, I have prepared the following.

A second SNAP delivery mini-van is needed for our local program because of the large geographic area we cover. This Office for the Aging has expanded this program into diverse regions in an effort to serve a larger number of the truly frail, isolated, elderly population. A cost comparison of milage paid to individual drivers and the cost of buying a mini-van follows.

At this point in time we have expanded in the southeastern and eastern portion of the county to include a route of 230 miles per week. This service is available 52 weeks per year. Thus, travel will be 11,960 miles this year. This next calendar year the van would be used to deliver SNAP meals to home bound clients. It is difficult to estimate the rate of expansion over the next seven years. Let us project this cost analysis to a seven year period. At 230 miles per week mileage comes to 83,720 over the next 7 years. We project cost of mileage to to the county to increase at a rate of 4% over the next seven years. At that rate the cost of paying mileage over a seven year period would be $24,280.

The cost of the van we estimate to be $10,000.00. We estimate that cost of insurance will be $5,600.00 over a seven year period. The maintenance over the seven year period would be $1,900. The gas average over the next seven years we estimate at $1,800.00. That would bring us to a grand total of $19,300. This equals a difference of $4,980. The cost of purchasing a van and having a life expectancy of seven years would save the county $4,980. over a seven year period, plus the county would have the trade-in value of the van when finished. Also, it would be easier for the Office for the Aging to hire a driver if that person does not have to use their own car.

I hope that this helps you in your analysis of our budget. If I may be of any more assistance do not hesitate to call. Thank you very much for your attention to this matter.

Aging is for Everyone,

Elizabeth Embser Wattenberg
em

Elizabeth Embser Wattenberg
Director

EEW:em

J. Marjan

NOT APPROVED

AUG 24 1987

MINUTES OF THE MEETING

Health Services Committee

August 19, 1987

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Wentworth and Shine

ALSO ATTENDING: Leonard Watson, Chairman of the Legislative Board
David W. Dorrance, Health Department, Public Health Director
Genevieve Creighton, Education of Handicapped Children

The meeting was called to order by Chairman Frair at 9:10 a.m.

The minutes of the July 22 and August 11 meeting were approved as submitted. A motion was made to this effect by Legislator Wentworth and second by Legislator Shine.

Health Department

The Department requests permission to send Chris Johnson to an inservice on Medicare reimbursement in Rochester on September 17 and 18. Registration fee is $60.00 and it was stated that Mrs. Johnson will drive back and forth. Legislator Wentworth made a motion to approve the above and second by Charlie Shine. Motion carried.

Mr. Dorrance reported that Alfred Ag-Tech College Video Library did not have the films available that were discussed at the July meeting. Therefore, Mr. Dorrance would like to request a resolution to transfer money from Family Planning-Supplies .408 to Health Supplies .206 in the amount of $575.00 for the purchase of these films. Mr. Dorrance stated that he will also need to get approval from the State Health Department for this since it is a line item change. A motion was made by Legislator Kramer to approve this transfer by resolution and second by Legislator Wentworth. Motion carried.

RESOLUTION

Mr. Dorrance would also like to request a resolution to change the Family Planning Personal Services AFSCME line item A4035.103 from $1300 to $3000. This

RESOLUTION

money is reimburseable by the State and it was reflected originally in the revenue which was an error. A motion was made by Legislator Wentworth to approve this change by resolution and second by Legislator Kramer. Motion carried.

The Department requests another transfer of money within the Public Health Personal Services account for Part-Time people, from A4010.103 and A4010.104 into A4010.105 in the amount of $4,932.00. A motion was made to approve this transfer by Legislator Kramer and second by Legislator Wentworth. Motion carried.

Mr. Dorrance submitted his financial statement for the month of July. He reported that the department has received the first quarter State Aid for the Family Planning Program but as yet nothing more. There was a general discussion regarding the financial statement.

Mr. Dorrance submitted 1988 budget which was reviewed by the committee members present and approved as submitted. A motion was made by Legislator Wentworth and second by Legislator Kramer. Motion carried.

Education of Handicapped Children

Genevieve Creighton presented her financial statement for July which was reviewed by the members present.

Audit of Claims

The usual bills were reviewed and approved with a motion by Legislator Shine and second by Legislator Wentworth. Motion carried.

There being no further business the meeting adjourned at 9;45 a.m.

Respectfully submitted.

Linda Ross Aronson

J. Margison

SEP 29 1987

NOT APPROVED

MINUTES OF THE MEETING

Health Services Committee

September 14, 1987

MEMBER PRESENT: Chairman Frair
Legislators Kramer, Shine, Wentworth

ALSO ATTENDING: Elizabeth Embser, Office for the Aging

A special meeting was called by Chairman Frair upon request of Betty Embser.

Ms. Embser requested that a member of the Office for the Aging be sent to a State meeting called in Syracuse concerning the HEAP Program. Moved by Legislator Wentworth, seconded by Legislator Kramer and carried.

A request by Betty to transfer funds in two cases by Board resolution was moved by Legislator Wentworth, seconded by Legislator Kramer and carried.

A request to change the wage schedule in the Nutrition Program for drivers and the supervisor of the Nutrition sites was discussed. It is to be referred to the Legislative body as a whole for consideration. Also a request to purchase a new delivery van was referred to the Legislative body as a whole.

A discussion on Betty's request to purchase a portable copier at no cost to the County received no action.

A request by Betty to transfer funds from the account .4 to postage & printing account was moved by Legislator Shine, seconded by Legislator Wentworth and carried.

Ms. Embsers request to go to the Board as a whole to consider hiring an employee was granted.

Meeting then adjourned.

J. Morgeson
SEP 29 1987

MINUTES OF THE MEETING

Health Services Committee

September 14, 1987

NOT APPROVED

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Loucks, Shine, Wentworth

A special meeting was called to order by Chairman Frair at 1:15 p.m.

Dr. Robert Anderson of the County Mental Health Center requested permission to go before the Board as a Whole for the purpose of requesting the hiring of a temporary part time secretary. Approved ayes all.

RESOLUTION

A request by Dr. Anderson to change the budget of ARC by resolution from $260,848 to $290,048 for the budget year of 1987 due to the States providing additional funds. Moved by Legislator Wentworth, seconded by Legislator Loucks and carried. Ayes all - There will be no additional cost to the County.

Dr. Anderson requested to change the Counselling Center's position of Clinical Counselor to a Social Worker with a Masters degree at Step 2. Moved by Legislator Loucks, seconded by Legislator Shine and carried, ayes all. A resolution is to be prepared.

Also a request by Dr. Anderson to change the position of clinical counselor at Houghton Center to a Social Worker with Masters degree at Step 1 were approved.

Discussion and consideration for a new copier and P. C. Computer Word processor. No action taken.

Meeting adjourned.

J. Margeson

NOT APPROVED

SEP 29 1987

MINUTES OF THE MEETING

Health Services Committee

September 22, 1987

MEMBERS PRESENT: Chairman Frair
Legislators Loucks, Shine, Kramer, Wentworth

ALSO ATTENDING: Dr. Robert Anderson, Counselling Center
Christine Johnson, Director Patient Services
Jenevieve Creighton, Education Physically Handicapped Children

The meeting was called to order by Chairman Frair at 9:07 a.m.

There was brief discussion on the problem of finding a Physical Therapist for six (6) preschool children that are now not receiving this service from BOCES as they no longer employ a physical therapist. Two issues that will be addressed later in these minutes are: 1) the contract for transporting the preschool children under the Education for Physically Handicapped Children Program; and 2) problem in providing the PT service to six (6) preschoolers.

The minutes of the August 19th meeting were approved with the motion of Legislator Wentworth and seconded by Legislator Kramer. Motion carried.

Health Department

The Health Department requested approval of the following transfers in the Long Term budget: from A4040.406 to A4040.444 of $3,100; from A4040.438 to A4040.429 of $2,000. These transfers total $5100. These were approved with a motion by Legislator Kramer, seconded by Legislator Wentworth and carried.

The second request requires resolution to increase the Long Term account A4040.439 in the amount of $100,000. Also, revenue account A1603.1 Medicaid should be increased $90,000 and revenue account A1603.3 increased $10,000. These two amounts are equivalent to the above $100,000. This request to increase the above account is to continue to provide Personal Care Service

under the Long Term Program. Motion was made by Legislator Wentworth, seconded by Legislator Shine for a resolution to be prepared by the County Attorney's office to cover afore mentioned increase in the Long Term budget. Motion carried.

In relation to the Long Term program Legislator Loucks asked Mrs. Johnson if the department expected the program to continue to grow? Mrs. Johnson stated that yes, the department is already increased to 54 patients and expect to increase in the future to approximately 80 patients. Mrs. Johnson has been preparing another application for approval of 100 beds. It is almost complete. She was told it would take 3 - 6 months to receive approval on this application.

Counselling Center

Dr. Anderson at a previous Health Services meeting asked for the authority to create two MSW positions and to hire one at Grade 21. But after discussing this with Personnel and Mr. Sikaras it was decided it could not be done this way as everyone else would have to be moved up the pay scale also. The County Attorney's office is asked to disregard this request, but would like resolution prepared to create two MSW positions at Grade 21 in the Counselling Center. This was approved with a motion by Legislator Shine, seconded by Legislator Wentworth and carried.

Dr. Anderson also requests approval of transfers as follows: from A4310.402 to A4310.411 of $36.88; A4310.402 to A4310.419 of $$17.05; A4310.402 to A4310.424 of $493.98 and from A4310.802 to A4310.804, due to error at time of budgeting, of $4,330.00. These transfers were approved with a motion by Legislator Shine, seconded by Legislator Wentworth, and carried.

The following transfer requires a resolution: Dr. Anderson requests approval of transferring $4264.32 from Personal Service account A4390.102 to expenditure account A4390.429. The County Attorney's office is asked to prepare resolution for above transfer with a motion by Legislator Shine and second by Legislator Loucks. Motion carried.

Dr. Anderson was asked if he had had anyone interested in the pyschologist position. He informed the committee that, yes, there had been three (3) interviews, but no one for the position as yet.

Education Physically Handicapped Children's Program

The bids for transportation for the preschool children through this program were opened. Bids were as follows:

ABC Cab		
Group 1	$30.00/day	$82,620.00
Laidlaw		
Group 1	21.60/day	59,486.40
Group 2	20.30/day	30,510.90
Group 3	37.90/day	6,253.50
Blue Bird		
Group 1	15.75/day	43,375.50
Group 2	28.90/day	43,436.70
Group 3	157.00/day	25,905.00
Carrier Coach		
Group 1	50.00/day	137,700.00
Group 2	50.00/day	75,150.00
Group 3	110.00/day	18,150.00
Cattaraugus Rehab		
Group 2 only	19.97 without attendant	30,014.91
	22.27 with attendant	39,487.58

It was noted that the reason for such an increase in cost for this transportation (1985 - $40,707.; 1986 - $46,344.; 1987 thru 8/87 - $44,629) was due to a new State law being instituted that there is to be open bidding. It was decided to call a special meeting to decide who the bids would be awarded, giving the County Attorney a chance to review these bids.

There was discussion on who is responsible to provide the Physical Therapy service for the preschool children. It was decided that Mrs. Creighton should contact the parents of the 6 children in question and ask them is they would be

willing to have their children attend a PT program at ARC in Allegheny, NY.

Audit of Bills

Bills were audited and approved with a motion by Legislator Shine and seconded by Legislator Wentworth. Motion carried.

Respectfully submitted,

Teresa Claypool

NOT J. Margeson
APPROVED

SPECIAL MEETING

Health Services Committee

September 24, 1987

SEP 29 1987

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Wentworth and Shine

Special meeting was held to award bids for transportation of Handicapped children. Upon receipt of the bids it was noted Laidlaw School Transit, Inc. failed to include information requested under Item IV "Qualifications of Bidder". This material was submitted the following morning. After examining the materials submitted late by Laidlaw and being advised that failure to file the material was an inadvertent clerical mistake and after due deliberation, motion was made by Legislator Wentworth, seconded by Legislator Shine and carried that the failure by Laidlaw to submit the foregoing material with the bid is an immaterial defect and the late filing of such material is hereby accepted. It is further determined the late submission of such material does not constitute a material advantage to Laidlaw nor a material disadvantage to the remaining bidders and it is further determined that it would be in the best interests of the County to accept Laidlaw as the lowest responsible bidder for Groups II and III.

Upon the motions of Legislator Wentworth, seconded by Legislator Shine and carried, bids were awarded as follows: Group I - Bluebird Transportation Inc. - bid price per day $15.75 - base bid - $43,375.50; Group II - Laidlaw School Transit, Inc. - bid price per day $20.30 - base bid - $30,510.90; Group III - Laidlaw School Transit, Inc. - bid price per day $37.90 - base bid - $6,253.50.

On the motion of Legislator Shine, seconded by Legislator Wentworth and carried, a transfer of funds within the Health Department from Account No. A4043.424 to 4043.409 was approved and carried.

On the motion of Legislator Shine, seconded by Legislator Wentworth and carried a transfer of funds of the Special Education Program from Account No. 2960.405 to 2960.424 was approved to cover advertising expenses involved in competitive bidding for transportation of handicapped children.

The regular monthly audit of the Special Education Program was reviewed and approved for payment on the motion of Legislator Shine, seconded by Legislator Wentworth and carried.

Meeting adjourned.

T. Margeson
OCT 14 1987

HEALTH SERVICES
SPECIAL MEETING

October 13, 1987

NOT APPROVED

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Loucks, Shine and Wentworth

ALSO ATTENDING: David Dorrance, Health Department, Public Health Director
Jenevieve Creighton, Education of Handicapped Children

Dr. Robert Anderson, by written letter, requested permission to attend the N.Y.S. Mental Health Directors meeting on October 20-22 in Kiamesha Lake, N.Y. Permission was granted on a motion by Wentworth, seconded by Kramer and carried. Also, Dr. Anderson requested permission to attend the Western Regional Planning Board meeting in Buffalo, N.Y. on November 9 & 10, at no expense to the County. Permission was granted on a motion by Wentworth, seconded by Kramer and carried.

Mr. David Dorrance requested permission to go to the Board as a whole and obtain a permanent nurse in place of a temporary nurse. Permission granted.

Mr. Dorrance requested permission for Albert Vossler to attend a meeting at Erie Community College on October 19-30, cost to involve room and board only. Permission was granted on a motion by Kramer, seconded by Wentworth and carried.

Mr. Dorrance requested permission to send the Department's Family Planning nurses to a training course on October 26 & 27. Permission was granted on a motion by Wentworth, seconded by Shine and carried.

Mrs. Creighton discussed the problem of obtaining physical therapy services for seven pre-school age children since B.O.C.E.S. will not provide it. After a general discussion Mrs. Creighton was instructed to process the children and to discuss the problem with the County Attorney.

Meeting adjourned.

J. Marjeson

OCT 23 1987

MINUTES OF THE MEETING

Health Services Committee

October 20, 1987

NOT APPROVED

MEMBERS PRESENT: Chairman Frair
Legislators Shine, Kramer, Wentworth

ALSO ATTENDING: Dr. Robert Anderson, Counselling Center
David W. Dorrance, Health Department

The meeting was called to order by Chairman Frair at 9:10 a.m.

Minutes of the September 14th meetings and the September 24th meeting were approved. The September 22nd minutes were approved as amended. (To change Mental Health account #A4390.102 & A4390.429 to A4310.102 & A4310.429.) Minutes of October 13 and 14 were also approved. Motion was made by Legislator Wentworth, seconded by Legislator Shine for these approvals.

Counselling Center

Resolution

Dr. Anderson requested approval to update the CSS contract with ARC and the Mental Health Association. This request was approved with a motion by Legislator Shine, seconded by Legislator Kramer, and carried.

The second request requires approval of the following transfer from the Mental Health Service account A4310.414 to .407 (Office Supplies), .415 Xerox Supplies, .424 Legal Advertising, and .427 Electricity totalling $1680. This transfer was approved with a motion by Legislator Wentworth and seconded by Legislator Shine.

The State dues to the New York State Conference of Local Mental Hygiene Directors are now due. The County Attorney's office is asked to prepare a resolution on payment of these dues by a motion from Legislator Wentworth, seconded by Legislator Kramer. Motion carried.

Dr. Anderson updated the committee on the progress in finding an agency, private/nonprofit, to bid the contract for the Counselling Center Services. The Central Service Executive Board voted to accept ARA's application as the contract agency.

Health Department

Mr. Dorrance gave each member a packet containing a summary of the Health Plan that has been required by the State for the 1988 budget year. Part of this plan involves initiating the Environmental Health fee schedule which will be discussed at the Board of Health meeting of which the Health Services Committee have been invited to attend.

Transfers were requested in A4010 PHW and A4035 Family Planning accounts as follows: from A4010.406 Insurance to A4010.415 (Central Service) of $1000; from A4035.406 (Ins.) to A4035.405 (Conf) of $85.00. The next transfer requires a resolution prepared by the County Attorneys office transferring from A4035.432 (Office Visits) to A4035.806 (Fringe Benefits) of $150.00. These transfers were approved with a motion by Legislator Wentworth, seconded by Legislator Kramer and carried.

Resolution

Bills were reviewed and approved. One change was made on a voucher for Fay Haskell for mileage reimbursement. The voucher read $90.00 for 90 miles at .25/mile. It should have been $22.50. This was changed on the voucher and the abstract. Motion was made by Legislator Wentworth, seconded by Legislator Kramer and carried to approve these bills.

There being no further business the meeting was adjourned at 9:53 a.m.

Respectfully submitted,

Teresa Claypool

J. Morgan
NOV 24 198-

NOT APPROVED

MINUTES OF THE MEETING

Health Services Committee

November 17, 1987

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Wentworth, Shine, Loucks

ALSO ATTENDING: Dr. Robert Anderson, Counselling Center
Christine Johnson, Director of Patient Services, Health Dept.
Jenevieve Creighton, Education of Physically Handicapped Children
Rev. Charles Tyler, Community Services Board
Ms. Phyllis Burgess, Community Services Board

The meeting was called to order by Chairman Frair at 9:15 a.m.

Minutes of the October 13 and October 20 meetings were approved with a motion by Legislator Wentworth, seconded by Legislator Shine, motion carried.

Office for the Aging

A request from Office for the Aging to transfer monies from account A6773.429 to A6773.405 to cover the cost of Mr. Barry Brogan to attend a conference in Batavia totalling $200.was made. This request was approved with a motion by Legislator Shine, seconded by Legislator Loucks. Motion carried.

Health Department

Chris Johnson requested that the committee create the Public Health Educator position. This position is required per Article 6, and if approved, will entitle the Health Department to at least $250,000 in State Aid. The examination for this position is scheduled for January 3rd. The difference between this educator position and the health education already offered in the school system is that it will reach a greater population, that of the school age, middle age, and elderly. This person would be planning and coordinating health education. Mrs. Johnson was asked if the department had heard anything from the State as far as the acceptance of this plan? As the department had not, she was asked to call them

regarding this. Motion was made by Legislator Wentworth of this committee's approval to move this request on to the personnel committee for their consideration. Motion was seconded by Legislator Loucks with the stipulation that the department's plan will be accepted and in turn they will receive the $250,000 grant. Motion carried.

Mrs. Johnson informed the committee that the department had hired a permanent part time public health nurse, 2 days/week to start December 1st. One of the department's Public Health Nurses will be going on maternity leave. At that time this person will then work 2 days permanent and 3 days temporary until the other nurse returns to work.

The Health Department requested approval of the following transfers: from A4010.407 to A4010.419 = $1000.; from A4010.102 to A4010.105 = $1600.; from A4010.406 to A4010.409 = $11,963.84. The amount of $11,963.84 is needed to make payment to BC/BS (Medicare) for their overpayment to the Department in 1985. Motion to approve these transfers was made by Legislator Wentworth, seconded by Legislator Kramer and carried.

The people who the Health Department has consulted with regarding their computer system have informed them that they are no longer available to them. Therefore, the department would like to hire a computer consultant to review our programs so the new system can be utilized to it's full capacity. It was stated that the county's consultant was still available to the departments. A motion made by Legislator Loucks, seconded by Legislator Wentworth to take this request to the Central Service committee was approved.

Counselling Center

Dr. Anderson introduced two members of the Community Services Board, Reverend Charles Tyler, and Ms. Phyllis Burgess to the committee. The Center is at the point, where a tentative contract has been drawn up with the County and the Allegany Rehabilitation Associates, Inc. and is ready for review and approval. Allegany

Rehabilitation has been established in the county (5yrs) and will be located in the same building as they are at present. The committee was asked if they wanted to accept ARA's proposal and if so he will then work with the County Attorney's office on the finalization of this contract.

Chairman Frair commented to the committee that the Community Services Board has insisted that Mr. Jakovac get a Program Director on staff as soon as possible. The Center needs someone there who is aware of what is going on and is available at all times. The Center's employees for the most part are new employees.

The committee expressed the need to review certain items in the contract such as, rental, and insurance. It was also stated that the policy of advance monies to the Center should be reviewed.

RESOLUTION

The committee approved the contracting of services with Allegany Rehabilitation Associates, Inc. and directs the County Attorney to prepare such contract. Motion was made by Legislator Wentworth, seconded by Legislator Loucks directing the County Attorney's office to prepare resolution relating to above mentioned contract. Motion carried.

Education of Physically Handicapped Children

Jen Creighton reported the progress with the physical therapy problem for the children in this education program.

Other Business

A letter of resignation from David Dorrance, Public Health Director was read to the committee for their information. Mr. Dorrance will resign effective December 7, 1987.

Bills were reviewed and approved with a motion by Legislator Kramer, seconded by Legislator Loucks. Motion carried.

There being no further business the meeting was adjourned at 11:40 a.m.

Respectfully submitted,

J. Morgan

DEC 18 1987

NOT APPROVED

MINUTES OF THE MEETING

Health Services Committee

December 15, 1987

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Wentworth, Shine

ALSO ATTENDING: Dr. Robert Anderson, Counselling Center
Christine Johnson, Director of Pt. Services, Health Dept.
Elizabeth Embser, Office for the Aging
Paul Carpenedo, Executive Director, ARC

The meeting was called to order at 9:15 am by Chairman Frair.

The minutes of the November 17, 1987 meeting were approved with a motion by Legislator Wentworth, and a second by Legislator Kramer. Motion carried.

Office for the Aging

RESOLUTION

Ms. Embser requested a resolution that would transfer $5000 from account A6776.102 to A6776.201. The money is available due to the vacant CASA coordinator position and it would be used to purchase a computer and video package. Motion was made by Legislator Wentworth, seconded by Legislator Kramer for the County Attorneys office to prepare a resolution on this request. Motion was carried with one no vote from Legislator Shine.

Ms. Embser also requested the following transfers: from A6777.402 to A6777.401 = $10.00; from A6778.402 to A6778.409 = $3.38. Transfers total $13.38. Motion to approve these transfers was made by Legislator Wentworth, seconded by Legislator Kramer and carried.

Health Department

Mrs. Johnson asked the committee what they would like the department to to do with the Xerox copier. It was noted that the Wellsville Montessori School had offered the Health Department $100 for this machine. After some discussion it was decided to sell this copier to the Montessori School for $100.

Mrs. Johnson informed the committee that increased rates have been agreed upon between Southern Tier for PCW's and Jan & Bev's for HHA's. HHA rate is now $8.95/hour, up 1.00; PCW rate is now $7.58, up .70.

The Health Department requested approval on a number of transfers as follows: Long Term accounts A4040.422, .441, .442, .404 to A4040.434 totalling $1000.00 (see transfer sheet). A resolution prepared by the County Attorneys Office is requested to transfer $223.96 from A4040.425 to A4010.425. Motion to approve these transfers was made by Legislator Wentworth, seconded by Legislator Kramer and carried. Other transfers also approved under this motion were in the A4010 accounts, (see transfer sheet) and the A4035 accounts.

Resolution is requested to transfer $258 from A4035.1 to A4035.800. The county attorneys office is requested to prepare the resolution on this transfer.

A request was made to increase the appropriation for Long Term's A4040.439 account in the amount of $40,000. Also revenue account A1603.1 should be increased by an equivalent amount. The County Attorneys Office is requested to prepare a resolution. Motion to approve this increase was made by Legislator Wentworth and seconded by Legislator Shine. Motion carried.

Counselling Center

Dr. Anderson informed the committee that the County Attorney has completed the contract between ARC and the County. A copy should get to the committee this week for review.

The Counselling Center rents office space to four different agencies. With the new contract the Center will only be able to keep one agency there. Therefore, Dr. Anderson would like approval to remodel a couple of rooms in the upstairs of the Center to accommodate these other agencies. Mr. Watson informed him that he should take this request with a plan for the remodeling to Public Works, they then would apply for a permit to do this. The files that

are in the rooms at this point would be separated and those that are over three years old would be put in the basement of the building.

Dr. Anderson stated that in a discussion and review of the contract with ARC and the County, Mr. Mulholland found a section that is in need of revision. The contract is written that the funding is prorated, which means the county's share, based on what ARC's contribution is at this point could be $30,000 less tha the understood $88,000 county contribution. A resolution is needed to change section #5, page 3 of this contract to read; regardless of the internal exchange of monies between the State and ARC, the County's share is $88,000. Motion for the County Attorney to prepare said resolution was made by Legislator Wentworth, seconded by Legislator Shine was carried.

RESOLUTION

Mr. Mulholland asked the committee to work out an agreement between ARC to receive their money on a more timely basis, possibly quarterly. Dr. Anderson stated that he has worked out an agreement on this issue. Motion was made by Legislator Kramer, seconded by Legislator Shine and carried to put this into practice. Motion carried.

Other Business

The Resolution prepared by the County Attorneys office related to the Agreement with Allegany County Association for the Blind and Visually Handicapped, Inc., in Relation to the Rendering of Service, Training or Aid to indigent Blind in Allegany County during 1988 was approved with a motion by Legislator Shine, seconded by Legislator Kramer and carried.

The terms of office of Albert Van der Linde, Charles Tyler, Jr., and William Timberlake on the Community Services Board, will expire December 31, 1987. They have been recommended for reappointment by the Community Services Board each for another four year term. Motion to approve these appointment was made by Legislator Shine, seconded by Legislator Wentworth. Motion carried.

RESOLUTION

Audit of Claims

Bills were reviewed and approved. Motion was made by Legislator Shine, seconded by Legislator Wentworth and carried.

The regular meeting was adjourned at 10:45 am.

A motion was made by Legislator Kramer, seconded by Legislator Wentworth to go into executive session.

Respectfully submitted,

Teresa Claypool

NOT APPROVED

T. Margason

JAN 6 1987

HEALTH SERVICES COMMITTEE

December 28, 1987

Present: Frair; Kramer; Shine;

This meeting was held to discuss the request by Dr. Robert Anderson to purchase an IBM compatible computer and printer for the Counseling Center. Dr. Anderson estimates the total cost for this to be approximately $799.00. This purchase has been discussed by the Central Services Committee and referred to Frank Duserick, our computer consultant, for investigation. A motion was made by Kramer, seconded by Shine and carried, to approve this purchase subject to Mr. Duserick's favorable recommendation.

Meeting adjourned.