

Public Safety Committee Meeting

January 8, 1987

Members Present: Alton Sylor, Chairman
Max Allen
Clair Wentworth
Ceylon Snider
J. Charles Shine
Leonard Watson
Keith Barber
John Tucker
Alan Chamberlain

JAN 12 1987

Media: Jim Hopkins

Fire Advisory Board Representatives: Keith Folts
Judson Stearns, Jr.
Richard Fleischman

Guests: Craig Braack
Barry Brogan

Chairman Sylor called the meeting to order at 7:03 p.m.

On motion by Mr. Allen and seconded by Mr. Snider, the minutes of the December 4, 1986 Public Safety Committee meeting were approved.

Chairman Sylor introduced himself as the new Committee Chairman and noted that Clair Wentworth was also a new appointment.

Members present were asked to introduce themselves for the good of the order.

Office of Emergency Services

Craig Braack, representing Alfred Ambulance Squad, was called on for a presentation regarding ambulance squads in the county.

Mr. Braack noted of his concern regarding the stress resulting from ambulance and rescue members responding to calls such as fatal auto accidents where major trauma and death are present.

This delayed stress syndrome has caused many ambulance squad members to drop out of the organization. It is felt that if the county could put together a critical stress debriefing team or teams, it would help to eliminate some of the problems.

Mr. Braack related his personal experience in a response made recently by he and his ambulance squad members to a fatal auto accident.

Barry Brogan was also present representing Alfred Ambulance Squad and is also an A-EMT instructor. Mr. Brogan also commented on the need for this vital service to the county.

Mr. Tucker noted that he has been investigating the implementation of a program for a critical incident stress debriefing team in the county.

One of the county health nurses, Bonnie Buckley, has been involved somewhat in this activity. She may possibly be able to attend a seminar in Maryland in May to educate people in starting a program.

Notices will be sent through the Fire Service and Emergency Medical Service organizations to generate interest and get more input.

In other matters, Mr. Tucker noted that he will be attending a Technical Resources Workshop in Geneseo, January 14 and 15, 1987, provided by the State Emergency Management Office. There will be no cost for the workshop which will deal with radiological response and hazardous materials.

There will be a meeting held on January 27 with Chief Executive Watson, Mr. Tucker and representatives of the State Emergency Management Office to address the federal requirements for Allegany County to revise its Emergency Operations Plan to comply with the new federal requirements.

Copies of the November budget status sheet were handed out for review by the committee.

Fire Service

Chairman Saylor called on Keith Barber, Fire Coordinator, for his report.

Mr. Barber noted of several reports he has been receiving from the County Public Works Department noting of problems with various bridges in the county.

Because of the deteriorating condition, some load limits have been reduced. There is major concern that this creates a public safety hazard in that snow plows, fire apparatus and even in some cases, ambulances can not use the bridges noted.

Public Safety Committee
January 8, 1987

Mr. Barber noted that the video camera/recorder and additional video recorder/player has been obtained. The camera will be of great benefit to the department for training and documenting actual incidents.

Discussion was made concerning the spare county ambulance that was taken out of service recently. There is a used unit being released from Houghton that is being looked at and may possibly be obtained, (if no cost to county).

The surplus fire van was discussed and it was noted that currently it is being parked in the county parking lot but Mr. Barber stated he is trying to find a fire department that can use it. If not, Mr. Tucker will transfer the vehicle out of the county. It was noted that this vehicle is government surplus property and can not be sold.

Mr. Barber noted of a meeting scheduled January 28 at the EOC in Belmont concerning the formulation of a county hazardous materials response team. This will be an informational meeting and eventually more training and equipment will be obtained. Possibly funding may be obtained from agencies such as DEC and EPA.

Mr. Barber noted he has been obtaining price quotes on an emergency generator and lighting which has been budgeted this year.

On motion by Mr. Snider and seconded by Mr. Allen, the bills were approved for audit.

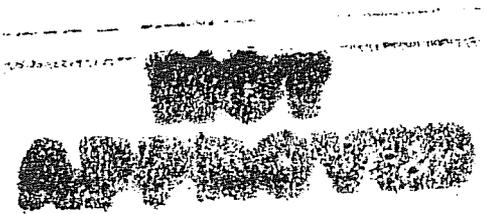
The meeting adjourned at 8:10 p.m.

Public Safety Committee Meeting

J. Margeson

January 23, 1987

Members present: Alton Sylor, Chairman
Ceylon Snider
Max Allen
Clair Wentworth
J. Charles Shine
Leonard Watson
David Sirianni
Larry Scholes
Bill Timberlake
Patricia Regan
John Tucker



Guest: David Schwert

Media: Jim Hopkins

JAN 26 1987

The meeting was called to order at 9:10 a.m.

The minutes of the December 19, 1986 Public Safety Committee meeting were discussed.

It was noted that in the Probation Department report the authorization for attendance to schools and conferences was for various meetings and training in 1987.

Mr. Sirianni explained that the request was made for specific monthly meetings of the director along with two annual conferences, one of which will be attended by himself during the week of January 26. The training conferences were also listed and it was noted that if other conferences or training programs would be attended, a separate request will be submitted.

On motion by Mr. Allen and seconded by Mr. Snider, the minutes were approved as amended.

Probation Department

Director Sirianni was called on for his report.

It was noted that there was no monthly budget and revenue sheet available at this time for the department as the treasurer's audit sheet had not been received.

Mr. Sirianni discussed some activities of his department from 1986.

The total figure of \$57,000 was received in restitution fees which was an increase from 1985.

The Release Under Recognizance, Release Under Supervision program for the county has been approved by the state.

The director will be attending a State Administrators conference next week in Albany.

Sheriff's Department

Sheriff Scholes was called on for his report.

It was noted that recently a meeting was held regarding John Berry, who was being held in the county jail. It was decided that because of Mr. Berry's mental condition and the need for medication, he should be transferred to a forensic unit where physicians could properly supervise him. Mr. Berry has been transferred and it was noted that there is a cost to the county per day.

Request to purchase equipment forms were submitted for the purchase of two (2) typewriters for the sheriff's office. These items have been budgeted for 1987.

On motion by Mr. Snider and seconded by Mr. Allen, the committee approved the request and will be forwarded for central services approval.

Two (2) transfer of funds request forms were submitted as recommended by Treasurer Mulholland to correct payroll accounts in the sheriff's budget. \$33,757 from 3150.105 to 3150.101 and \$28,800 from 3150.105 to 3150.103

A memorandum of explanation was submitted to request transfer of \$24,499 from 3150.105 to 3110.101. On motion by Mr. Wentworth and seconded by Mr. Snider, the committee approved the request.

NOTE: County Attorney Prepare Resolution

Discussion was made regarding the computer system in the sheriff's department. Sheriff Scholes noted he had talked to Mr. Mulholland who stated a computer consultant would be reviewing each department's needs. Mr. Scholes will be contacting the computer consultant and then presenting the request to the Central Services Committee.

On motion by Mr. Snider and seconded by Mr. Wentworth, approval for this procedure was given.

The emergency escape window in the jail was discussed. As soon as there is warmer weather, the public works department will be contacted to estimate the pipe railing and get figures together for presentation to the Central Services Committee.

STOP/DWI

Patricia Regan, Coordinator was called on for her report.

The program scheduled for February 3 on the Students Against Driving Drunk was discussed. The Assistant Director of the National SADD Organization from Massachusetts will be speaking at the Ag Tech campus in Alfred.

Discussion was made of the activities of the various schools in the county. Some have SADD Chapters, others have shown interest or are in the process of starting a chapter.

Auto fatality statistics were discussed and the use of blood alcohol levels to determine drinking and driving.

Office of Emergency Services

John Tucker, Director, noted that Dave Schwert, Senior EMT Instructor was present to discuss and explain a request for authorization to purchase some EMT training equipment.

It was noted that the State Health Department which funds the county for this medical training has increased the monies.

A request to purchase two (2) traction splints at \$250.00 each and two (2) additional oxygen administration units at \$250.00 each to be used for training.

On motion by Mr. Shine and seconded by Mr. Wentworth, the committee approved the request to be forwarded to Central Services.

Some discussion was made regarding the spare ambulance and the need in the county for a unit for training and a back-up for county units.

On motion by Mr. Shine and seconded by Mr. Allen, the bills were approved for audit.

The meeting adjourned at 11:10 a.m.

Public Safety Committee Meeting

J. Margison
FEB 9 1987

February 5, 1987

Members Present: Alton Sylor, Chairman
Ceylon Snider
Max Allen
J. Charles Shine
Leonard Watson
Keith Barber
John Tucker
Alan Chamberlain

**NOT
APPROVED**

Rescue Squad: Jim Cicirello
Dan Martelle

Media: Jim Hopkins

Fire Advisory Board: Judson Stearns, Jr.
Robert Lester
Ed Hanes
Dan Perkins
Mike Moland

Chairman Sylor called the meeting to order at 7:06 p.m.

On motion by Mr. Shine and seconded by Mr. Allen, the minutes of the January 8, 1987 Public Safety Committee meeting were approved.

Fire Service

Chairman Sylor called on Keith Barber, Coordinator for his report.

Copies of the December budget status sheet were handed out for review.

Mr. Barber discussed the recently held hazardous materials meeting, at which 65 fire service members attended. This meeting was to generate interest in developing a hazardous materials program in the county.

A letter was read from Charles Bliss, President of the Rushford Kiln and Milling Company in support of the concept.

Mr. Barber stated he will be meeting February 24 with Wellsville industry representatives who have attended a hazardous materials training program in Edison, N.J. sponsored by E.P.A. These individuals have pledged their assistance in helping the county develop a hazardous materials program.

At the recent Fire Advisory Board meeting, it was voted in support of the development of a program.

Discussion was made concerning some of the recent hazardous materials incidents in the county.

Barry Brogan attended the Fire Advisory Board meeting and informed members of the Critical Incident Stress Crisis Team concept for the county.

Mr. Barber made a request for the public safety committee to support legislation to be submitted in the form of a resolution for full board support. (See attached memorandum and copy of Columbia County resolution)

This resolution would be in support of legislation to authorize state funding assistance for purchase of equipment by county fire departments in order to comply with OSHA regulations.

On motion by Mr. Snider and seconded by Mr. Allen, the committee approved the request. NOTE: County Attorney Prepare Resolution

Mr. Barber discussed the status of the purchase of a generator and light plant. Some figures have been obtained and it was recommended to contact PM Research in Wellsville for a quote.

Mr. Barber noted that he has not received the forms yet for the new fireman physical requirement.

Mr. Barber introduced the 1987 Fire Advisory Board representatives that were present.

Sealer of Weights and Measures

Chairman Sylor called on Alan Chamberlain for a report.

Mr. Chamberlain explained he is working on a program to compile information on all bulk tanks in the county. The information is being put on his computer and will be helpful in showing the status of the tanks as they are checked.

Office of Emergency Services

Chairman Sylor called on John Tucker, Director for his report.

Copies of the December budget status sheet were handed out and it was noted of the attachment explaining the revenue accounts.

Mr. Tucker noted that Chet Heymach was present from Southern Tier Communications to propose some recommendations for the Office of Emergency Services and Department of Public Works radio maintenance contract. There are some pieces of equipment that are very old and should be replaced. The monies currently spent for maintenance could be applied to the purchase price of new equipment.

There are currently ten (10) RCA mobiles being used by DPW and the OES base located on Madison Hill in Wellsville that should be replaced.

Public Safety Committee

February 5, 1987

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Mr. Heymach will submit figures for replacement of these items.

Mr. Tucker noted that state funding for the New York State Health Department certified Advanced EMT courses have been eliminated. Letters of support for these funds have been sent to Congressman Houghton, Assemblyman Hasper and Senator Present.

On motion by Mr. Allen and seconded by Mr. Shine the bills were approved for audit.

The meeting adjourned at 8:45 p.m.

J. Margison

Public Safety Committee Meeting

February 20, 1987

NOT
APPROVED

Members present: Alton Sylor, Chairman
Ceylon Snider
Max Allen
Clair Wentworth
J. Charles Shine
Leonard Watson
David Sirianni
Bill Timberlake
John Tucker

Media: Jim Hopkins

FEB 24 1987

Chairman Sylor called the meeting to order at 9:04 a.m.

On motion by Mr. Snider and seconded by Mr. Allen, the minutes of the January 23 Public Safety Committee meeting were approved.

Probation Department

Chairman Sylor called on David Sirianni, Director for his reports.

Copies of the Probation Department monthly budget status sheet were handed out for discussion.

A memorandum of explanation was submitted requesting a resolution to appropriate \$2,500 for the operation of the Alternatives to Incarceration program. It was noted that \$1,250 will be needed from the contingent account and \$1,250 will be received in state aid. (see memorandum)

On motion by Mr. Allen and seconded by Mr. Snider, the committee approved the request which will be referred to Ways and Means for approval. NOTE: County Attorney Prepare Resolution

Sheriff's Department

Chairman Sylor called on Bill Timberlake, Undersheriff for his report.

Copies of a letter were presented that the sheriff received from Alfred Tech, regarding the problem of the traffic accidents occurring on the Elm Valley Road (county route 12) between Wellsville and Alfred.

A meeting was held recently to decide on a plan of action as to how these accidents could be reduced.

Public Safety Committee
February 20, 1987

The sheriff has been requested to patrol the road in assisting the state police because of a shortage of manpower.

The sheriff will tentatively set up a patrol schedule during peak hours of travel twice a week if possible.

The current manpower on duty will be used without calling in part time or overtime help and work within his budget.

It was noted the speed limit has been reduced in one area of the road and there will be orientation meetings set up with students to try to educate them of the problems of driving on the road when traveling between the Alfred and Wellsville campuses.

The sheriff's department is in the process of conducting suicide prevention training for all of the department's personnel. This training has been mandated by the state. Local mental health and sheriff's department staff are conducting the training and have been given a very high rating by outside observation.

On motion by Mr. Allen and seconded by Mr. Wentworth, the bills were approved for audit.

The meeting adjourned at 9:55.

Public Safety Committee Meeting

J. Margeson

March 5, 1987

Members Present: Alton Sylor, Chairman
J. Charles Shine
Max Allen
Clair Wentworth
Ceylon Snider
Leonard Watson
Keith Barber
Alan Chamberlain
John Tucker
David Dorrance

NOT
APPROVED

MAR 9 1987

Fire Advisory Board Reps: Ed Hanes
Judson Stearns, Jr.
Dan Perkins
Mike Moland
Bob Lester

Chairman Sylor called the meeting to order at 7:02 p.m.

On motion by Mr. Snider and seconded by Mr. Allen, the minutes of the February 5, 1987 Public Safety Committee meeting were approved.

Sealer of Weights and Measures

Chairman Sylor called on Alan Chamberlain for his reports.

The computer program is still being updated which will show status of all scales and tanks in the county and when they have been checked.

Discussion was made of a request by Cooperative Extension for space for an office computer. Currently, the Sealer of Weights and Measures is located in the Cooperative Extension/Self-Insurance building. It was recommended to refer this matter to John Margeson who is in charge of space allocation.

Mr. Chamberlain noted that the Sealer's truck will soon be in need of exhaust repairs. It was recommended to get some estimates from area shops and have the repairs done.

Fire Service

Chairman Sylor called on Keith Barber, Coordinator for his reports.

Mr. Barber passed out copies of the fire service January and February budget status sheets for review. Mr. Barber noted that there still were no monies budgeted for his longevity and that a transfer will be needed.

Public Safety Committee Meeting
March 5, 1987

It was noted that letters had been received from the Allegany County Fire Association and the Fire Chiefs Association in support of the development of a hazardous materials response team.

Mr. Barber noted of recent meetings held with the Office of Emergency Services, County Health, DEC, State Police and the State Emergency Management Office regarding responsibility in handling hazardous materials incidents. It has been decided that the local government is still responsible for the initial first response to an incident.

On February 10, a meeting was held between Mr. Barber and Dave Pinney from Turbodyne and Tom Barnett from Air Preheater regarding their resources and training for hazardous materials.

Both individuals have stated they would be available to assist the county.

John Woodard, who is the NYS Office of Fire Prevention and Control representative for Western New York, has noted that there may be some possibility of funding programs for fire service in development of a hazardous materials program.

The Public Safety Committee requested to be kept updated in these activities.

Discussion was made regarding the purchase of a portable generator for the fire coordinator's vehicle. Prices have been received from PM Research in Wellsville.

There is still a question as to whether electronic equipment may be run off the generator. More investigation will be done on this matter.

Office of Emergency Services

Chairman Sylor called on John Tucker, Director for his reports.

Mr. Tucker handed out copies of the January and February budget status sheets for his department.

It was noted that David Dorrance, Health Department Director, was present to discuss the subject of developing a stress debriefing team for the county. This subject was brought up at previous meetings.

Mr. Dorrance felt that his department could assist in development of the program and has authorized one of the health nurses permission to attend a training conference in May in Maryland.

Also discussed was the health department's involvement in the county hazardous materials program.

Public Safety Committee Meeting
March 5, 1987

Mr. Dorrance stated that the county health department is responsible in the protection of residents regarding environmental matters.

Mr. Tucker explained the stress debriefing conference to be held in Maryland, May 8-10 and submitted authorization sheets to allow Bonnie Buckley from the Health Department and Barb Fletcher, Senior EMT Instructor to attend.

On motion by Mr. Allen and seconded by Mr. Wentworth, approval was given.

There will be a stress awareness seminar for county department heads in Western New York in Batavia on March 24. Notices have been sent to Allegany County departments.

On motion by Mr. Shine and seconded by Mr. Snider, the bills were approved for audit.

The meeting adjourned at 8:10 p.m.

Public Safety Committee Meeting

March 20, 1987

J. Margeson

MAR 27 1987

Members present: Alton Sylor, Chairman
Max Allen
J. Charles Shine
Clair Wentworth
David Sirianni
James Euken
Larry Scholes
Bill Timberlake
John Tucker

NOT
APPROVED

Media: Jim Hopkins

Chairman Sylor called the meeting to order at 9:05 a.m. On motion by Mr. Wentworth and seconded by Mr. Allen, the minutes of the February 20, 1987 Public Safety Committee meeting were approved.

Probation Department

Chairman Sylor called on David Sirianni, Director, for his report.

Mr. Sirianni noted that a Xerox representative contacted him recently regarding the purchase of a new copier. The current copier is an older unit, being used by Probation, Board of Elections and the Tax Map Department.

Currently, approximately \$80.00 is spent per month for maintenance. The quote for a new unit would be about half that but would not be a large enough unit to handle the volume of business.

Mr. Euken, D.A. noted that he also received information from Xerox but was not given enough details to make a recommendation for purchase at this time.

It was noted that the Central Service Committee will be investigating the matter further.

Copies of the monthly budget status sheets were handed out for review.

The revenue section for state aid was mentioned and noted of an anticipated shortage of \$4,737.00.

Discussion was made of the Alternatives to Incarceration Program. A new proposal concerning the personnel staffing will be made.

Mr. Sirianni noted he will be presenting information to the full board on March 23 on the Alternatives to Incarceration Program.

Public Safety Committee
March 20, 1987.

Mr. Sirianni noted that individuals on probation that move out of the county must be picked up by programs of other county probation departments that they move to.

Bill Timberlake, Undersheriff has been very helpful in making the computer available to access information by the probation department.

A regional training program was conducted in Batavia recently developed by John Histed, Probation Supervisor and was very well done. It was attended by 14 western New York county probation departments.

Allegany County has been invited to participate in the juvenile delinquent awareness program at the Attica prison. Probation Department personnel have viewed this program.

Discussion on drug testing was made. Currently alcohol testing is being done and a company has submitted a plan to check for other drugs. The cost of the test will be born by the probation client.

Sheriff's Department

Larry Scholes reported that he had talked to Leonard Watson regarding having tours available for legislators of the jail floor. An open invitation was made to the public safety committee and any other legislators for a tour.

The New York State Sheriff's Association is having an Undersheriff's Conference in Albany, April 7-8 and the sheriff requested authorization to allow Undersheriff Timberlake to attend.

On motion by Mr. Allen and seconded by Mr. Wentworth, the committee approved the request.

A cost overrun in one of the Sheriff's .2 accounts required a request for transfer of funds for \$79.50 from A3150.214 to A3150.213. On motion by Mr. Allen and seconded by Mr. Shine, approval for the transfer was given.

Authorization to purchase an item over \$250.00 was made for a food processor. The cost was \$381.50. After recent discussion with the treasurer, it was noted there was no account for kitchen equipment. The treasurer has formed an account, A3150.215 (jail kitchen equipment). A request to transfer funds was made to transfer \$381.50 from A3150.201 to A3150.215.

On motion by Mr. Wentworth and seconded by Mr. Allen, the requests were authorized.

Public Safety Committee
March 20, 1987

Discussion was made regarding the state contract for court attendants. Currently the state pays 100% of the cost for a deputy and has been raised to \$45.00 per day. The sheriff requested that the figure be granted to the part time deputy currently handling this activity.

On motion by Mr. Shine and seconded by Mr. Allen, the request was authorized. This will be taken up with the personnel office.

Discussion was made concerning the purchase of new sheriff vehicle. Currently funds are budgeted and the undersheriff's car is scheduled for replacement.

It was noted that the civil vehicles are in more need of replacement. A larger vehicle will be requested with a six cylinder instead of a four cylinder engine.

State bid prices have been obtained and there was discussion on possibly obtaining a four wheel drive as one of the civil vehicles. More investigation will be made on this matter and discussed at a later date.

The monthly budget status sheets were handed out and discussed. The sheriff has changed the revenue account to reflect anticipation of additional revenues.

Undersheriff Timberlake discussed the MRD radio system and noted that a radio maintenance contract should be developed as the equipment is five years old.

Chet Heymach of Southern Tier Communications submitted a bid of \$125.00 per month to cover the sheriff's MRD equipment. The Sheriff's budget figures were discussed.

On motion by Mr. Shine and seconded by Mr. Wentworth, approval for development of a maintenance contract to be developed. Opposed by Mr. Saylor. This will be referred to Ways and Means.

Traffic Safety Committee

A request from Don Higgins for the authorization to appoint three new Traffic Safety Board members. On motion by Mr. Shine and seconded by Mr. Wentworth, the committee made the approval.

NOTE: County Attorney Prepare Resolution

Office of Emergency Services

Director Tucker requested approval for a prepayment voucher for registration for two people to attend the Stress Seminar in Maryland. On motion by Mr. Shine and seconded by Mr. Wentworth, approval was given.

On motion by Mr. Shine and seconded by Mr. Wentworth, the bills were approved for audit. The meeting adjourned at 10:35 a.m.

Public Safety Committee Meeting

April 2, 1987

APR 14 1987

J. Margeson

Members present: Alton Saylor, Chairman
Ceylon Snider
Max Allen
J. Charles Shine
Leonard Watson
Keith Barber
John Tucker

NOT
APPROVED

Fire Advisory Board Reps: Robert Lester
Mike Moland
Judson Stearns, Jr.
Dan Perkins

Media: Jim Hopkins, Wellsville Reporter

Chairman Saylor called the meeting to order at 7:03 p.m. On motion by Mr. Allen and seconded by Mr. Shine, the minutes of the March 5 Public Safety Committee meeting were approved.

Fire Service

Keith Barber, Fire Coordinator, was called on for his report.

Copies of the March budget sheet were handed out for discussion.

A request was submitted to purchase a new mobile radio to replace an older tube type unit for the deputy coordinator in District 3. It was noted that money has been budgeted in the fire service budget this year. The cost would be \$1,498.00. This figure was a match of the state bid price.

On motion by Mr. Shine and seconded by Mr. Allen, approval by the committee was given.

Discussion was made regarding the E911 phone system. A package of information has been received from Chautauqua County in their activities of promotion of the system.

Many letters have been written by various public safety departments in favor of the system. These letters, along with petitions including over 9,000 names have been submitted to the Public Service Commission requesting approval for a surcharge to be placed on phone bills.

Mr. Barber suggested that Allegany County proceed with this type of activity. The committee unanimously agreed.

Mr. Barber handed out copies of the recently developed Initial Response Guidelines for a Hazardous Materials Incident.

PSC Meeting
April 2, 1987

The burning ban is still in effect and will remain until the end of April. Mr. Barber discussed this matter with the DEC forest ranger and it was decided that there should be a local ordinance developed. Mr. Barber will be meeting with a Monroe County rep on this matter.

Office of Emergency Services

Chairman Saylor called on John Tucker, Director for his report.

The monthly budget sheet was not available because the treasurer's audit sheet was received late on Thursday afternoon.

A request to attend school and conference was submitted by Mr. Tucker to attend the NY State Emergency Management Directors Association in South Fallsburg, New York on June 24-26.

On motion by Mr. Allen and seconded by Mr. Snider, approval to attend was given.

The utility bill was discussed in reference to the rescue garage in Wellsville. The overhead doors have had problems in the past and a lot of heat is wasted. Also, the electric space heaters possibly could be replaced with gas units.

Prices will be obtained prior to next year's budget requests on this matter.

The rescue squad attended the Ag Tech Health Fair in Alfred held recently for an auto extrication and Mercy flight evacuation simulation.

Mr. Tucker noted he was on the WLSV radio recently for an "Issues and Answers" program discussing the flood awareness/preparedness program.

The county was in attendance at the Stress Management Seminar held in Batavia on March 24. Departments represented were; Sheriff's Department, Health, Office of Emergency Services and County Mental Health.

On motion by Mr. Snider and seconded by Mr. Allen, the bills were approved for audit.

The meeting adjourned at 8:45 p.m.

PUBLIC SAFETY COMMITTEE MEETING

April 17, 1987

J. Margeson

Members present:

Alton Sylor - Chairman
Ceylon Snider
J. Charles Shine
Clair Wentworth
Leonard Watson
Larry Scholes
Alan Chamberlain

David Sirianni
James Euken
John Tucker

NOT
APPROVED

APR 21 1987

Media:

Jim Hopkins
Joan Dickenson

Chairman Sylor called the meeting to order at 9:12 am.

On motion by Mr. Snider and second by Mr. Wentworth, the minutes of the March 20, 1987 Public Safety Committee meeting were approved.

Sealer of Weights and Measures

Chairman Sylor called on Alan Chamberlain for his report.

The copies of the Budget status sheets were passed out for review.

A request to attend a regional Sealer's meeting was made by Mr. Chamberlain. The meeting is April 29th in Rochester, NY. On motion by Mr. Snider and second by Mr. Wentworth, approval was given.

Sheriff's Department

Chairman Sylor called on Larry Scholes, Sheriff, for his report.

The account to fund housing of female prisoners outside of the county was discussed. It was noted that of the \$10,000.00 budgeted, only \$900.00 remains because of the large number of female prisoners processed by the County this year. A memorandum of explanation was submitted to request \$10,000.00 be allocated from contingency to finish the year.

On motion by Mr. Snider and second by Mr. Wentworth, the request was accepted to be referred to Ways and Means.

NOTE: County Attornev - Prepare resolution

Sheriff Scholes noted that in the first three (3) months of 1987, \$29,520.00 has been received in revenues for housing inmates from outside the County.

(cont'd)

A contract was submitted for an agreement with Steuben County to house their prisoners at \$55.00 per day.

On motion by Mr. Wentworth and second by Mr. Snider, the Committee accepted the contract to be forwarded to the County Attorney.

NOTE: County Attorney - Prepare resolution

Permission was requested to allow one of the corrections officers to attend a workshop on corrections matters on April 21 and 22, 1987.

On motion by Mr. Shine and second by Mr. Wentworth the requests were approved.

Sheriff Scholes noted of the situation with the County phone system in that all calls are transferred to the Sheriff's dispatcher from the switchboard when the County complex is closed. This results in a problem for the dispatcher to handle the regular duties. Discussion has been made to obtain an answering machine that would give a message that the complex was closed and refer all emergency calls to the Sheriff's number. The other option would be to simply disconnect the switchboard.

On motion by Mr. Wentworth and second by Mr. Snider, the Sheriff will address the Ways and Means Committee on the matter. Mr. Shine was opposed.

Copies of the monthly budget status sheets were handed out for discussion.

The Sheriff noted that the coating on the exercise court in the jail seemed to be deteriorating and possibly may be leaking under the surface. It was recommended to bring this to the attention of the Public Works. Possibly the contractor may be called back.

The Sheriff discussed a matter regarding a workman's compensation case dealing with his department.

District Attorney

James Euken, District Attorney, was called on for a report.

Mr. Euken discussed the notary fee paid by the DA's secretary and inquired if she could be reimbursed. Discussion was made on the number of notaries in the complex. Further investigation will be done to determine how many notaries should be funded.

Public Safety Committee Meeting
(cont'd)

Probation

David Sirianni, Director, was called on for his report.

Copies of the Probation budget status sheets were handed out and discussed.

An update report was given on the Alternatives to Incarceration program. Thirteen inmates have been screened, seven were interviewed, and one was deemed eligible for pre-trial release.

Discussion was made on how the system works. Mr. Sirianni complimented the Sheriff's personnel and his department in their assistance in the program.

The Intensive Supervision program was discussed and it was noted that if the State funding is eliminated, the program and position created would be eliminated in the County.

Mr. Sirianni noted of a bill introduced in the state to change the reimbursement figure from 46 $\frac{1}{2}$ % to 50%. Possibly there could be some County legislation created to support this bill.

Office of Emergency Services

John Tucker, Director, introduced Bonnie Buckley from the County Health Department to discuss the Critical Incident Stress Debriefing Team that she is currently involved with.

On motion by Mr. Snider and second by Mr. Wentworth, the bills were approved for audit.

The meeting adjourned at 11:50 am.

J. Margeson

Public Safety Committee Meeting **MAY 12 1987**

May 7, 1987

Members present: Alton Sylor, Chairman
Ceylon Snider
Max Allen
J. Charles Shine
Clair Wentworth
Leonard Watson
John Tucker
Keith Barber
Alan Chamberlain

**NOT
APPROVED**

Fire Advisory Board Reps: Judson Stearns, Jr.
Robert Lester
Ed Hanes
Mike Moland
Dan Perkins

Media: Jim Hopkins

Chairman Sylor called the meeting to order at 7:04 p.m. On motion by Mr. Wentworth and seconded by Mr. Snider, the minutes of the April 2, 1987 Public Safety Committee meeting were approved.

Sealer of Weights & Measures

Chairman Sylor called on Alan Chamberlain for his report.

A request to attend the State Sealers Conference in Buffalo on June 21-22 was submitted. On motion by Mr. Allen and seconded by Mr. Snider, approval to attend was given.

Mr. Chamberlain noted that approximately 95% of all pumps and scales have been checked in the county.

Prices for repairs to the Sealer's truck exhaust system are being obtained.

The scales at the new landfill were checked.

Mr. Chamberlain discussed the requirements for unattended pump-your-own gas pumps. There is still a unit in Bolivar.

Discussion was also made regarding the "R" permits for trucking.

Fire Service

Chairman Sylor called on Keith Barber, Coordinator, for his report.

PSC Meeting
May 7, 1987

Mr. Tucker read an invitation sent by Dave Schwert, Senior EMT Instructor inviting all Public Safety Committee members to observe the disaster drill to be held in Angelica at the fairgrounds on May 16 at 1:30 p.m.

It was noted of problems with the tape recorder in the EOC communications room. Repairs have been made but notice was given that the unit may be in need of replacement.

A radiological monitor course will be held at the EOC, Monday, May 11 and Monday, May 18. This course will be provided by the State Emergency Management Office.

Discussion was made of the recent rescue call made in Amity for which the Mercy Flight helicopter was called for assistance.

On motion by Mr. Wentworth and seconded by Mr. Snider, the bills were approved for audit.

The meeting adjourned at 8:07 p.m.

J. Morgan

Public Safety Committee Meeting

May 15, 1987

MAY 18 1987

Members present: Alton Sylor, Chairman
Ceylon Snider
Clair Wentworth
Max Allen
Charles Shine
John Tucker
Larry Scholes
David Sirianni
James Euken
Patricia Regan

NOT APPROVED

Media: Jim Hopkins

Chairman Sylor called the meeting to order at 9:05 a.m.

On motion by Mr. Snider and seconded by Mr. Shine, the minutes of the April 17, 1987 Public Safety Committee meeting were approved.

Sheriff's Department

Chairman Sylor called on Sheriff Scholes for his report.

Copies of the department's monthly budget status sheets were handed out for review.

The Sheriff noted two (2) bids for the new department vehicles had been received yesterday. One from Lester Chevrolet in Wellsville and the other from the East Side Garage in Belmont. The East Side bid was lower for the requested specs. There was enough funds budgeted for the bid.

On motion by Mr. Snider and seconded by Mr. Wentworth, approval was given for the purchase by the committee. Mr. Shine voted no.

The status of the jail exercise court was discussed briefly. This matter is still being investigated.

Sheriff Scholes noted that currently Allegany County is housing 10 out of county prisoners in the jail.

Probation Department

Chairman Sylor called on Director Sirianni for his report.

Copies of the department's budget status sheet were handed out for review.

Discussion was made regarding proposals for the department's new copy machine. Prices have been obtained from Xerox and Acme Business

Public Safety Committee
May 15, 1987

Machine. This matter will be forwarded to the Central Service Committee.

District Attorney

James Euken, DA, was called on for his report.

It was noted that Tom Brown, second assistant DA will be leaving the county position in June. Mr. Euken noted he will be requesting replacement of the position. It was explained that the STOP/DWI program covers the costs of this position's salary.

Mr. Euken discussed the summer student intern program and noted it is very helpful to his department.

STOP/DWI

Chairman Sylor called on Patricia Regan, Coordinator, for her report.

Mrs. Regan passed out copies of the new report form currently being used by the State Police and some local law enforcement agencies. This form is being used to obtain DWI information for her department and others throughout the State.

Mrs. Regan noted of a DWI awareness card that has been distributed to flower shops, tuxedo rental shops and hair dressers to be given to students for prom nights in the county.

Wellsville will be having a program for prom attendees which will include many activities to participate in rather than just to go out partying.

The designated driver program was discussed. This program will be more formally conducted in the county.

A bill is pending which will require bartenders to attend training programs to be more aware of problem drinking and customers.

On motion by Mr. Allen and seconded by Mr. Shine, the bills were approved for audit.

The meeting adjourned at 10:10 a.m.

Public Safety Committee Meeting

J. Margeson

June 4, 1987

Members present: Alton Sylor, Chairman
Ceylon Snider
Clair Wentworth
Max Allen
J. Charles Shine
Leonard Watson
Alan Chamberlain
John Tucker
Keith Barber

JUN 8 1987

Fire Advisory Board Reps: Robert Lester
Mike Moland
Judson Stearns, Jr.
Ed Hanes

**NOT
APPROVED**

Media: Jim Hopkins

Guest: David Schwert, EMT Instructor

Chairman Sylor called the meeting to order at 7:01 p.m. On motion by Mr. Allen and seconded by Mr. Wentworth, the minutes of the May 7, 1987 Public Safety Committee meeting were approved.

David Schwert, Senior EMT Instructor presented information regarding the New York State Health Department funding for the EMT training program.

Under the old system, \$2,000 was given for each Basic EMT course. The new policy is that \$300.00 per graduating student of the basic course is allowed.

This will dramatically increase the anticipated revenue for the A3640.429 EMS account. The increased funding also must cover the increases in instructors' fees that have been allowed.

\$18,000 was budgeted for the .429 EMS account and it was noted that more funds will have to be appropriated to cover increased expenses for training equipment and the instructors' fees.

An estimation of \$25,000 was given as possible revenues for this program in 1987.

There will be two (2) refresher courses and possibly an advanced EMT course given in the fall. Mr. Schwert stated he would be able to estimate what amount of funds will be needed to cover the costs of these courses by the next Public Safety Committee meeting.

Sealer of Weights and Measures

Chairman Saylor called on Alan Chamberlain for his report.

Mr. Chamberlain noted that he has applied the county seals to the Sealer's truck for identification. It was noted that a more permanent decal should be obtained in the future.

The exhaust system on the truck has been repaired along with the replacement of the two front shocks. Mr. Chamberlain noted that the rear shocks should be replaced also.

Tires were discussed and Mr. Chamberlain was recommended to contact the Public Works Department to obtain bid prices.

Mr. Chamberlain presented a computer sheet showing all scales checked this year.

The need for more seals was mentioned and possibly a larger order could be made to save some money.

Mr. Chamberlain requested approval to obtain reimbursement for his membership to a National Sealers Association from which he obtains helpful information and publications to assist his duties. On motion by Mr. Wentworth and seconded by Mr. Snider, approval was given.

The committee agreed to support Mr. Chamberlain's effort to check the bulk tanks on farms in the county.

Fire Service

Chairman Saylor called on Keith Barber, Coordinator for his reports.

Copies of line item account budget balances were handed out for review of the fire service budget.

A transfer request was submitted to transfer \$100.00 from A3410.406 to A3410.408. On motion by Mr. Snider and seconded by Mr. Allen, approval for the transfer was given.

Mr. Barber noted of some repairs done recently to the Andover Control tower site. Lightning struck the tower and some damage was done. There was approximately \$600.00 in damage and it was noted of \$500.00 deductible on the insurance coverage.

The E911 phone system was discussed. Mr. Barber had talked recently with the Cattaraugus County E911 Task Force Rep. A bill has been introduced in the state to request funding to support 911 systems. This will be investigated.

The parking lot in the rear of the county complex was discussed. New lines will be painted by the Public Works and the Sheriff will be enforcing the parking restrictions.

Mr. Barber will be discussing the matter of the east fire lane with the Public Works Department.

Mr. Barber noted the County Fireman's Association has voted to purchase a computer for use by the County Fire Coordinator's office. This is being investigated.

Mr. Barber discussed the generator that he is currently trying to obtain.

It was noted that Houghton has an ambulance available for use as the spare county ambulance that was previously taken out of service. Mr. Barber is trying to determine what the cost will be if the unit is sold.

At the recent Fire Advisory Board meeting, it was requested that all members of the Public Safety Committee be invited to future meetings. Other meeting schedules by legislators often prevent their attendance.

Courtesy copies of notifications for Fire Advisory Board meetings will be sent to all Public Safety Committee members.

Another item discussed at the Fire Advisory Board meeting was a complaint that the OES rescue truck was reported to have been driven through Andover possibly in an erratic manner. This incident was reported by Andover Police Chief Wilkins.

Discussion was made that emergency vehicles should always be driven safely. The red lights and siren matter was also discussed and it was noted of the law limiting emergency vehicles to use red lights and sirens only when responding to emergencies.

Mr. Barber noted he has been obtaining more information on the hazardous materials equipment prices.

Office of Emergency Services

Chairman Saylor called on John Tucker, Director, for his reports.

Mr. Tucker noted of a letter sent to Chairman Saylor from Jim Cicirello, Rescue Chief, regarding the condition of the garage doors and the rescue garage. Copies of the letter were passed out to committee members.

Problems with the doors have been reoccurring and the safety of the squad members is of concern.

Replacement door estimates were obtained from Overhead Door Company of Hornell and Ramage Sales and Service in Olean.

The quote by Overhead Door was less but a question was brought up as to removal of the old doors.

Mr. Ramage's estimate stated removal but Overhead Door did not. Mr. Tucker was instructed to investigate this matter prior to the Monday meeting of Ways and Means.

On motion by Mr. Allen and seconded by Mr. Snider, approval by the committee to request funds from contingency for replacement of the doors was made, to be forwarded to Ways and Means.

Mr. Tucker noted the Federal Surplus Property that was loaned to Allegany County such as army trucks, jeeps and generators has released ownership to the county.

Mr. Tucker requested the Public Safety Committee to determine if the county should keep the equipment or pass ownership to the municipalities that currently are using them.

The committee agreed that the local municipalities that are using the equipment be allowed title.

It was recommended that the matter be discussed with the County Attorney.

Mr. Tucker discussed briefly the Title III Hazardous Materials planning requirements that will need addressing at a later date.

Public Defender

A request was submitted by Judy Samber to request authorization that Jerry Fowler be allowed to attend a training seminar in Rochester. The cost would be \$80.00. On motion by Mr. Wentworth and seconded by Mr. Snider, approval was given.

On motion by Mr. Snider and seconded by Mr. Wentworth, the bills were approved for audit.

The meeting adjourned at 9:27 p.m.

J. Margeson
JUN 23 1987

PUBLIC SAFETY COMMITTEE

June 19, 1987

The meeting was held prior to the regular meeting of the Board with the following present:

Sylor; Wentworth; Snider;

The bills were reviewed and approved for payment on a motion by Wentworth, seconded by Snider and carried.

Meeting adjourned.

NOT
APPROVED

J. Margeson

PUBLIC SAFETY COMMITTEE MEETING

JUN 29 1987

June 26, 1987

Member spresent: Alton Sylor, Chairman
Ceylon SNider
Clair Wentworth
Max Allen
J. Charles Shine
Leonard Watson
William Timberlake
Patricia Regan
David Sirianni
James Euken

**NOT
APPROVED**

Media: Jim Hopkins

Chairman Sylor called the meeting to order at 9:08 a.m.

On motion by Mr. Wentworth and seconded by Mr. Allen, the minutes of the June 4, 1987 Public Safety Committee meeting were approved.

Chairman Sylor requested for the District Attorney that a transfer of funds in the amount of \$800.00 be made from A - 1165.409 to A - 1165.429. On the motion by Mr. Shine and seconded by Mr. Wentworth and carried for the transfer.

Sheriff's Department

Chairman Sylor call on Undersheriff Timberlake for his report.

Copies of the department's monthly budget status sheets were handed out for review.

Undersheriff Timberlake submitted a memorandum of explanation requesting board approval to increase the Sheriff's department petty cash from the current \$250.00 to \$500.00

The Sheriff's Department is being required to make many more prisoner transports and mental health transports. Also it would enable the Sheriff's Department to take advantage of supplies and provisions by buying local at sale prices, such as farmers, etc.

On the motion made by Mr. Wentworth and seconded by Mr. Shine and carried.

Note: County Attorney Prepare Resolution.

Undersheriff Timberlake made the request to renew the services of the Rural Health Management Services with an increase from \$7200.00 to \$8400.00 a year. To begin this last half year with \$4200.00. The reason for the increase is rising costs and visit from the doctor atleast weekly plus week-end and night calls to hospital. Undersheriff Timberlake stated five doctors were contacted and only one was interested. The Committee suggested Dr. Lahoti be contacted to see if interested and also records of visits and contacts made with current physician.

Undersheriff Timberlake submitted a memorandum of explanation requesting the need for board approval to renew agreement with Steuben County to house Allegany County's female inmates. Rate will remain at \$55.00 per day.

On the motion made by Mr. Allen and seconded by Mr. Wentworth and carried.

Note: County Attorney Prepare Resolution.

STOP/DWI

Patricia Regan, Coordinator was called on for her report.

A memorandum of explanation was submitted to request the transfer of funds from A-3141.402 to A-3141.101 to cover annual service increment of Stop/DWI Coordinator in the amount of \$150.00.

A motion was made by Mr. Allen, and seconded by Mr. Snider and carried.

Note: County Attorney Prepare Resolution.

For information, a certified mailing of letters of intent was sent to schools and organizations who have in the past and wished to in the future, to formulate their request for help and funding programs in the upcoming year to promote their DWI Program. Approximately \$14,000 should be available for distribution. Noted funds not used in this year's program will be carried over into the next year. Added, the more the public is aware, the more they will be conscious of the efforts made.

An informal request has been made that DRAM have a bartenders seminar. Voluntary participation in this program might eliminate a state mandate.

PROBATION DEPARTMENT

Chairman Sylor called on Director Sirianni for his report.

Copies of the department's budget status sheets were handed out for review.

Director David Sirianni announced that the contract from the State of New York Department of Probation and Correctional Alternatives program "Intensive Supervision" had been received. June 19. Hopefully, the program can be implemented by August 1. To date, this program has cost the county \$180.00. Leonard Watson offered his assistance to help in order to complete the task of implementing to meet the deadline.

This program is to be fully funded by the State of New York. If and when the time should come that it is not, Mr. Sirianni will ask the committee and the Board of Legislatures to eliminate the program.

A request is made for a resolution, where in the County of Allegany enters into an agreement with the New York State Department of Probation and Correctional Alternatives to allow the Allegany County Probation Department to begin an Intensive Supervision Program.

On the motion made by Mr. Snider and seconded by Mr. Allen to accept and enter into the contract with the state regarding "Intensive Supervision" and carried. Mr. Shine voted no. Note: County Attorney to Prepare Resolution.

A request is made for a resolution to establish Account #A3143.1, A3143.2 and A3143.4 and the appropriating of the following amounts is requested to said accounts: A3143.1 - \$3956.00; A3143.4 - \$708.00; for a total of \$5,414.00. This is to be offset by a grant in aid (%100) in the amount of \$5,414.00 from the State Division of Probation and Correctional Alternatives, to be placed in Revenue Account #A3312. This will allow the transfer of one half ($\frac{1}{2}$) of a current employees salary reimbursed by the State at the rate of 100% covering the period 8/1/87 to 12/31/87.

Coupled with this happening, a request is made for a Resolution, creating the position Probation Officer in the Allegany County Probation Department; This position could be filled for the remainder of the year (8/1/87 to 12/31/87), at no additional costs to the County.

This position totaling \$6,700.00 will be paid for by those funds which would be left in the Probation Department .101 Account (\$3,956.00), said amount resulting from the States paying 100% of 1/2 of the current employees salary. Second, with the addition of a new employee, it would not be necessary to pay current staff overtime monies or use part-time money already budgeted in Probation's .101 Account. Rather, \$1,500.00 from these two sources could be applied to the new person's salary. Thirdly, the new position would increase the Probation Department's State Aid by \$1,275.00 with a like amount to be appropriated to the Probation .101 Account (this amount generated by the configuration of moving funds and not using funds, and re-configuring .101 Accounts, will totally offset the costs).

On the motion made by Mr. Snider and seconded by Mr. Allen to create the position of Probation Officer for this program was carried. Mr. Shine voted no. Note: County Attorney to Prepare Resolution.

Mr. Sirianni updated the committee on the progress of obtaining a copier. Investigations are still underway for the best possible price with service and operations.

DISTRICT ATTORNEY

James Euken, District Attorney, was called upon for his report.

As information, Beth Granger is the new assistant DA focusing much of her efforts on DWI cases. Noted that Beth was the summer intern in the DA's office last year.

Mr. Euken informed the committee that again this summer they are engaging the use of a law intern (2nd year law student) for a three month period. The cost being \$500.00 for services plus mileage to and from the intern's home. Explanation was made in case excess mileage seemed out of line to the committee. Added Mr. Euken, the new intern has already saved the County monies.

Meeting adjourned at 10:18 a.m.

Public Safety Committee Meeting

J. Margson
JUL 7 1987

July 2, 1987

Members present: Alton Sylor, Chairman
Max Allen
Ceylon Snider
Clair Wentworth
J. Charles Shine
Leonard Watson
Keith Barber
John Tucker

NOT
APPROVED

Media: Jim Hopkins

Fire Advisory Board Reps: Dan Perkins
Judson Stearns, Jr.
Mike Moland
Robert Lester

Chairman Sylor called the meeting to order at 7:00 p.m. On motion by Mr. Snider and seconded by Mr. Wentworth, the minutes of the June 4, 1987 Public Safety Committee meeting were approved.

Fire Service

Chairman Sylor called on Keith Barber, Coordinator for his report.

Copies of the monthly budget status sheets were handed out for May.

A request to transfer funds form was submitted to transfer .4 monies.

\$500.00 from A3410.406 to A3410.411

\$300.00 from A3410.405 to A3410.411

These transfers were needed for the repairs personal property account. On motion by Mr. Snider and seconded by Mr. Allen, the transfers were approved.

There was discussion made regarding the old county ambulance that has been taken out of service for some time. It is currently being stored in Angelica and it has been requested to be moved. An interested party has offered \$100.00 for the vehicle which is basically junk.

On motion by Mr. Allen and seconded by Mr. Wentworth, approval by the committee was given to dispose of it.

Mr. Barber asked the committee if Dr. Dwyer was appointed, approving him to administer firemen's physical exams for the county. The committee stated that he had and that a copy of the letter would be sent to Mr. Barber.

Public Safety Committee
July 2, 1987

Mr. Barber noted of a bill that has been introduced to remove the volunteer fire departments from OSHA regulations.

Office of Emergency Services

Chairman Sylor called on John Tucker, Director for his report.

Copies of the monthly budget status sheets were passed out along with a six month budget status by accounts.

Mr. Tucker noted that the county attorney is working on papers to release the federal surplus property that the county currently is responsible for to the local agencies that currently are using them.

It was noted that no word on delivery of the county rescue squad garage doors has been received.

A presentation was made concerning the federal regulation dealing with the Title III planning, notification and community right-to-know on hazardous materials.

Mr. Tucker explained that the county must develop a local planning committee to handle these federal requirements. The deadline for submission of nominees to the local committee is August 17.

It was requested that the Public Safety Committee approve authorization to submit a resolution to the full board on this matter. (see attached information) A memorandum of explanation is also attached.

On motion by Mr. Wentworth and seconded by Mr. Snider, approval by the committee was given. NOTE: County Attorney Prepare Resolution

On motion by Mr. Shine and seconded by Mr. Allen the bills were approved for audit.

The meeting adjourned at 9:00.

TITLE III FACT SHEET

EMERGENCY PLANNING AND COMMUNITY RIGHT-TO-KNOW



U.S. Environmental Protection Agency

INTRODUCTION

On October 17, 1986, the "Superfund Amendments and Reauthorization Act of 1986" (SARA) was enacted into law. One part of the new SARA provisions is Title III: the Emergency Planning and Community Right-to-Know Act of 1986. Title III establishes requirements for Federal, State, and local governments and industry regarding emergency planning and 'community right-to-know' reporting on hazardous and toxic chemicals. This legislation builds upon EPA's Chemical Emergency Preparedness Program (CEPP) and numerous State and local programs aimed at helping communities to better meet their responsibilities in regard to potential chemical emergencies. The community right-to-know provisions of Title III will help to increase the public's knowledge and access to information on the presence of hazardous chemicals in their communities and releases of these chemicals into the environment.

Title III has four major sections: emergency planning (§301 - §303), emergency notification (§304), community right-to-know reporting requirements (§311, §312), and toxic chemical release reporting - emissions inventory (§313).

§301-303: Emergency Planning:

The emergency planning sections are designed to develop State and local governments' emergency

response and preparedness capabilities through better coordination and planning, especially within the local community.

Title III requires that the Governor of each State designate a State emergency response commission by April 17, 1987. If a State commission is not designated, the Governor will operate as the commission until the Governor makes such designation. While existing State organizations can be designated as the State emergency response commission, the commission can have broad-based representation. Public agencies and departments concerned with issues relating to the environment, natural resources, emergency services, public health, occupational safety, and transportation all have important roles in Title III activities. Various public and private sector groups and associations with interest and expertise in Title III issues also can be included in the State commission.

The State commission must designate local emergency planning districts by July 17, 1987, and appoint local emergency planning committees within one month after a district is designated. The State commission is responsible for supervising and coordinating the activities of the local emergency planning committees, for establishing procedures for receiving and processing public requests for information collected under other sections of Title III, and for reviewing local emergency plans.

This local emergency planning committee must include elected State

and local officials, police, fire, civil defense, public health professionals, environmental, hospital, and transportation officials as well as representatives of facilities subject to the emergency planning requirements, community groups, and the media. No later than September 17, 1987, facilities subject to the emergency planning requirements must designate a representative to participate in the planning process. The local committee must establish rules, give public notice of its activities and establish procedures for handling public requests for information.

The local committee's primary responsibility will be to develop an emergency response plan by October 17, 1988. In developing this plan, the local committee will evaluate available resources for preparing for and responding to a potential chemical accident. The plan must include:

- Identification of facilities and extremely hazardous substances transportation routes
- Emergency response procedures, on-site and off-site
- Designation of a community coordinator and facility coordinator(s) to implement the plan
- Emergency notification procedures
- Methods for determining the occurrence of a release and the probable affected area and population

quantity greater than its threshold reporting quantity is subject to the emergency planning requirements. In addition, the State commission or the Governor can designate additional facilities, after public comment, to be subject to these requirements. By May 17, 1987, existing facilities must notify the State commission that they are subject to these requirements. If a facility begins to produce, use, or store any of the extremely hazardous substances in threshold quantity amounts, it must notify the State commission within 60 days.

Each State commission must notify the State of all facilities subject to the emergency planning requirements, including facilities designated by the State commission or the Governor.

04: Emergency Notification

Facilities must immediately notify the local emergency planning committee and the State emergency response commission if there is a release of a listed hazardous substance that exceeds the reportable quantity for that substance. Substances subject to this requirement are substances on the list of 402 extremely hazardous substances as published in Federal Register on 1/17/86 and substances subject to the emergency notification requirements under CERCLA Section 303(a).

The initial notification can be by telephone, radio, or in person. Emergency notification requirements involving transportation incidents can be satisfied by dialing 911, or in the absence of a 911 emergency number, calling the operator.

This emergency notification needs include:

The chemical name

An indication of whether the substance is extremely hazardous

An estimate of the quantity released into the environment

- The time and duration of the release
- The medium into which the release occurred
- Any known or anticipated acute or chronic health risks associated with the emergency, and where appropriate, advice regarding medical attention necessary for exposed individuals
- Proper precautions, such as evacuation
- Name and telephone number of contact person.

Section 304 also requires the following written emergency notice after the release. The follow-up notice or notices shall:

- Update information included in the initial notice, and
- Provide information on:
 - Actual response actions taken
 - Any known or anticipated data or chronic health risks associated with the release
 - Advice regarding medical attention necessary for exposed individuals.

Until State commissions and local committees are formed, releases should be reported to appropriate State and local officials.

§311-312: Community Right-to-Know Reporting Requirements

There are two "community right-to-know" reporting requirements which apply primarily to manufacturers and importers. Section 311 requires that facilities which must prepare or have available material safety data sheets (MSDS) under the Occupational Safety and Health Administration (OSHA) regulations to submit either copies of its MSDS or a list of MSDS chemicals to:

- The local emergency planning committee
- The State emergency response commission
- The local fire department.

If the facility owner or operator chooses to submit a list of MSDS chemicals, the list must include the chemical name or common name of each substance and any hazardous component as provided on the MSDS. This list must be organized in categories of health and physical hazards as set forth in OSHA regulations unless modified by EPA.

If a list is submitted, the facility must submit the MSDS for any chemical on the list upon the request of the local planning committee. Under Section 311, EPA may establish threshold quantities for hazardous chemicals below which no facility must report.

The initial submission of the MSDSs or list is required no later than October 17, 1987, or 3 months after the facility is required to prepare or have available an MSDS under OSHA regulations. A revised MSDS must be provided to update MSDS which were originally submitted if significant new information regarding a chemical is discovered.

The reporting requirement of Section 312 involves submission of an emergency and hazardous chemical inventory form to the local emergency planning committee, the State emergency response commission and the local fire department. The hazardous chemicals covered by Section 312 are the same for which facilities are required to submit MSDS or the list for Section 311.

Under Section 312, EPA may also establish threshold quantities for hazardous chemicals below which no facility must be subject to this requirement.

The inventory form incorporates a two-tier approach. Under Tier I,

- The name, location and type of business
- Whether the chemical is manufactured, processed, or otherwise used and the general categories of use of the chemical
- An estimate (in ranges) of the maximum amounts of the toxic chemical present at the facility at any time during the preceding year
- Waste treatment/disposal methods and efficiency of methods for each wastestream
- Quantity of the chemical entering each environmental medium annually
- A certification by a senior official that the report is complete and accurate.

EPA must establish and maintain a national toxic chemical inventory based on the data submitted. This information must be computer accessible on a national database.

In addition to the requirements for the emissions inventory in Section 313, EPA will arrange for a mass balance study to be carried out by the National Academy of Sciences using information collected from States that conduct a mass balance-oriented annual quantity toxic chemical release program. Mass balance

is the accounting of the total quantity of substances brought into a facility versus the amount that is shipped out. The difference is an indication of the amount released into the environment. A report of this study must be submitted by EPA to Congress no later than October 17, 1991.

The purpose of this study is to assess the value of obtaining mass balance information to determine the accuracy of information on toxic chemical releases. Also, the study will assess the value of using the information for determining the waste reduction efficiency and for evaluating toxic chemical management practices at categories of facilities. In addition, the study must determine the implications of mass balance information collected on a national scale including for use as part of a national annual quantity toxic chemical release program.

Other Title III Provisions

Section 322 of Title III addresses trade secrets and applies to emergency planning, community right-to-know, and toxic chemical release reporting. Any person may withhold the specific chemical identity of a hazardous chemical for specific reasons. Even if the chemical identity is withheld, the generic class or category of the chemical must be provided. The withholder must show each of the following:

- The information has not been disclosed to any other person other than a member of the local planning committee, a government official, an employee of such person or someone bound by a confidentiality agreement, that measures have been taken to protect the confidentiality, and that the withholder intends to continue to take such measures
- The information is not required to be disclosed to the public under any other Federal or State law
- The information is likely to cause substantial harm to the competitive position of the person
- The chemical identity is not readily discoverable through reverse engineering.

However, even if chemical identity information can be legally withheld from the public, Section 323 provides for disclosure under certain circumstances to health professionals who need the information for diagnostic purposes or from local health officials who need the information for assessment activities. In these cases, the person receiving the information must be willing to sign a confidentiality agreement with the facility.

Information claimed as trade secret and substantiation for that claim must be submitted to EPA. This includes information that otherwise would be submitted only to State or local officials, such as the emergency and hazardous material inventory (§312). People may challenge trade secret claims by petitioning EPA, which must then review the claim and rule on its validity.

EPA must publish regulations governing trade secret claims. The regulations will cover the process for submission of claims, petitions for disclosure and a review process for these petitions.

Section 305 of Title III authorizes the Federal Emergency Management Agency to provide \$5 million

Key Dates to Remember

(Continued from page 2)

July 1, 1988 (and annually thereafter)	Covered facilities submit initial toxic chemical forms to EPA and designated State officials (§313(a))
October 17, 1988	Local emergency planning committees complete preparation of an emergency plan (§303(a))
June 30, 1991	Comptroller general report to Congress on toxic chemical release information collection, use and availability (§313(k))
October 17, 1991	EPA report to Congress on Mass Balance Study (§313(1))

for each of fiscal years 1987, 1988, 1989, and 1990 for training grants to support State and local governments. These training grants are designed to improve emergency planning, preparedness, mitigation, response, and recovery capabilities. Such programs must provide special emphasis to hazardous chemical emergencies. The training grants may not exceed 80 percent of the cost of any such programs. The remaining 20 percent must come from non-Federal sources.

Under Section 305, EPA is required to review emergency systems for monitoring, detecting, and preventing releases of extremely hazardous substances at representative facilities that produce, use, or store these substances. EPA will report interim findings to Congress no later than May 17, 1987 and issue a final report of findings and recommendations to Congress by April 17, 1988.

The report must include EPA's findings regarding each of the following:

- Status of current technological capabilities to (1) monitor, detect, and prevent significant releases of extremely hazardous substances; (2) determine the magnitude and direction of the hazard posed by each release; (3) identify specific substances; (4) provide data on specific chemical composition of such releases; and (5) determine relative concentration of the constituent substances.
- Status of public emergency alert devices or systems for effective public warning of accidental releases of extremely hazardous substances into any media.
- The technical and economic feasibility of establishing, maintaining, and operating alert systems for detecting releases.

The report must also include EPA's recommendations for:

- Initiatives to support development of new or improved technologies or systems that would assist the timely monitoring, detection, and prevention of releases of extremely hazardous substances.
- Improving devices or systems for effectively alerting the public in the event of an accidental release.

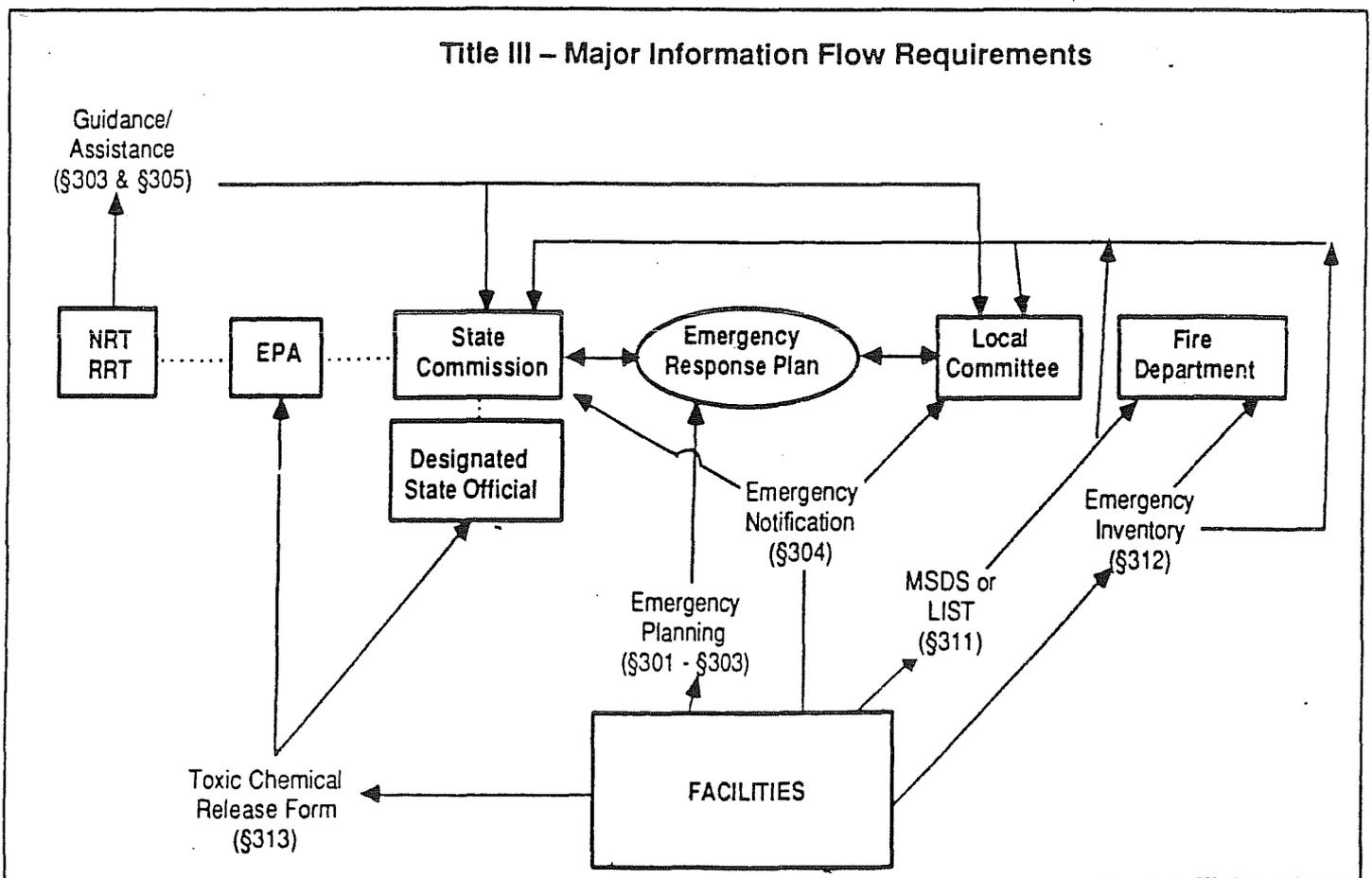
For more information on Title III and EPA's Chemical Emergency Preparedness Program, contact the CEPP Hotline:

1-800-535-0202
(in Washington, D.C. (202) 479-2449)

Hours: 8:30 am - 4:30 pm (EST),
Monday - Friday

This is NOT an emergency number

Title III – Major Information Flow Requirements



MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

COMMITTEE: Public Safety

DATE: _____

Appointment of Local Emergency Planning Committee

Federal legislation of 1986 titled, SARA, "Superfund Amendments and Reauthorization Act" states under Title III that each county develop an emergency planning committee to handle the planning requirements of local governments in developing notification, evacuation and response capabilities for hazardous materials incidents. This committee must be represented by, but not limited to the following:

Elected State Official

Environmental

Elected local official

Hospitals

Law Enforcement

Transportation

Emergency Management

Media

Fire

Community Groups

Health

Industry

EMS

(see attached information)

FISCAL IMPACT: NONE

NEW YORK STATE
Disaster Preparedness Commission

Corning Tower
Empire State Plaza
Albany, N.Y. 12237

David Axelrod, M.D.
Chairman

MG Lawrence P. Flynn
Secretariat

NEW YORK STATE



**DISASTER
PREPAREDNESS
COMMISSION**

June 16, 1987

Same Letter Sent to all County Chief Executives

On October 17, 1986, the President signed into law the Superfund Amendments and Reauthorization Act (SARA) of 1986. The Act contains a new Title III known as Emergency Planning and Community Right-to-Know. Title III requires a coordinated government and industry effort to prepare emergency response plans for potential hazardous materials incidents. It also provides for a variety of information to be made available to the community as to the presence of hazardous materials. (Attached is a Fact Sheet which provides more detail.)

On April 15, 1987, as required by Section 301(a) of the Act, the Governor issued Executive Order #95, designating the Disaster Preparedness Commission (DPC) as the State Emergency Response Commission (SERC) to oversee and to assist in the preparation of the required emergency plans, as well as to satisfy the State's responsibilities relative to the Act's other provisions.

The SERC must provide for a coordinated and integrated emergency management effort to facilitate the development of plans, by October 17, 1988. To accomplish this end, the SERC is required by the Act to designate Emergency Planning Districts (EPD) by July 17, 1987, through which hazardous materials planning would be coordinated and developed.

Presently, the DPC looks to county government to serve as the focal point for all local emergency management programs in satisfaction of the requirements of Article 2B of the State Executive Law. Experience has shown that county government is most appropriate to serve as the focus for the emergency planning required under Title III. Additionally, the resources most often needed for response to hazardous materials incidents are often available at the county level of government. Therefore, the State Emergency Response Commission hereby designates each county in New York State, and the City of New York, (with the exception of Richmond, New York, Bronx, Queens and Kings

Counties which are within New York City) as the Emergency Planning District required under the Act. This designation is formally effective on July 17, 1987, in satisfaction of Section 301 of SARA, Title III.

The Act also requires that the SERC appoint representatives to serve on a Local Emergency Planning Committee (LEPC) for each EPD. The purpose of the LEPC is to provide a centralized coordinating body to be responsible for the development of the Plan. In accordance with Section 301(c) of the Law, the LEPC should include, at a minimum, representatives from each of the following groups or organizations: elected State and local officials; law enforcement, civil defense (emergency management), fire fighting, first aid, health, local environmental, hospital, and transportation personnel; broadcast and print media; community groups; and owners and operators of facilities subject to the requirements of this subtitle.

To facilitate the designation of the LEPC membership, I ask your assistance in appointing qualified representatives from each of the groups listed above. Your nominations to the LEPC should, to the extent practical, have familiarity with and technical expertise in emergency management and public safety response programs. It would be most advantageous to have LEPC members who already have local and/or regional responsibilities for emergency preparedness activities.

Attached is an LEPC membership form. Please indicate your nominee for each group and send it to the address listed for official certification by the SERC of the establishment of your LEPC. Although this designation is not required under the Act until August 17, 1987, I urge you to act as quickly as possible so that we can commence the planning process.

In addition to the development of response plans, Section 301 of the Act also states that the LEPC must appoint a chairperson and establish rules by which the committee is to function. Such rules must include: procedures for public notification of committee activities; provisions for the conduct of public meetings to discuss the plan and to receive and respond to public comments; distribution of the emergency plan; and provisions for the receipt and processing of requests from the public for information. The State will be available to assist you in fulfilling these requirements.

In many areas, cities, towns and villages play an essential role in the planning process as they may have special requirements which must be met or they might have significant site-specific facility concerns. In such cases, we encourage the development of sub-county plans. Should specific plans for cities, towns and/or villages be deemed appropriate by the LEPC, they should be developed as annexes to the basic county plan. The development and integration of all plans are to be coordinated by the LEPC. To assist you in these vital efforts, you will soon be provided with general guidelines relative to the structure and operation of the LEPC to insure overall compliance with Title III.

Your emergency management director, as the emergency coordinator for your community, has already been provided with additional information pertaining to the requirements of Title III, which should prove helpful in the development of your specific program.

Finally, let me assure you that the State will provide every assistance possible in this important activity. Efforts are currently underway to develop a State program to meet the extensive mandates of the Act. In the meantime, should you require any additional information regarding the Title III effort in New York State, please contact Mr. Donald A. DeVito, Director of the State Emergency Management Office, at (518) 457-2222. He will be pleased to help in any way he can.

Thank you for your support in this vital public safety effort.

Sincerely,

/signed/

David Axelrod, M.D.
Chairman

Attachments

CF: County Emergency Managers

RECOMMENDATIONS FOR COMMITTEE NOMINATIONS

TITLE III Sec. 301 Position

Recommendation

Elected Local Official

County Chief Executive Officer

Elected State Official

As deemed appropriate by County Chief Executive Officer.

Law Enforcement Representative

County Sheriff or, where appropriate, a senior County Police official.

Civil Defense Representative

County Emergency Management Director

Firefighting Representative

County Fire Coordinator*

First Aid Representative

Emergency Medical Services (EMS) Council Chairperson or experienced EMS manager.

Health Representative

County Health Commissioner. If none, City Health Commissioner, Public Health Nursing Director or State District Health Representative.

*If Fire Coordinator is also Emergency Management Director, nominee should be a municipal Fire Chief.

Environmental Representative

Representative from a recognized environmental group or an environmentalist from a local college or university.

Hospital Representative

Hospital Association representative or a representative from a large hospital in your county.

Transportation Representative

Manager of a public or private transportation system in your county.

Broadcast Media Representative

Representative from the primary Emergency Broadcast System station (TV or radio) in your county.

Print Media Representative

Management level representative from the daily newspaper with the largest circulation in your county.

Community Groups Representative

Representative from a community action group in your county with specific concerns for handicapped persons, the elderly and/or minority groups.

Facility Owners and Operators

Three representatives of facilities that reported pursuant to Sec. 302 of Title III. The three representatives should include a chemist, a safety officer and a management level person.

Public Safety Committee Meeting

August 6, 1987

J. Margison
NOT
APPROVED

Members present: Alton Sylor, Chairman
Max Allen
Clair Wentworth
J. Charles Shine
Ceylon Snider
Leonard Watson
Keith Barber
John Tucker

AUG 18 1987

Fire Advisory Board Reps: Judson Stearns Jr.
Robert Lester
Dan Perkins
Ed Hanes
Mike Moland

Media: Wellsville Daily Reporter

Chairman Sylor called the meeting to order at 7:05. On motion by Mr. Snider and seconded by Mr. Wentworth, the minutes of the July 2, 1987 Public Safety Committee meeting were approved.

The bills were audited at this time. On motion by Mr. Shine and seconded by Mr. Allen, approval of the bills for audit was made.

Sealer of Weights and Measures

Chairman Sylor noted of a request he had received from Alan Chamberlain, Sealer, for a transfer of funds.

The request was for a transfer of \$300.00 from A6610.406 to A6610.419. On motion by Mr. Allen and seconded by Mr. Shine, approval for the transfer was given.

Fire Service

Chairman Sylor called on Keith Barber, Coordinator, for his report.

Mr. Barber handed out copies of the June and July monthly budget status sheets.

Mr. Barber thanked the members of the Public Safety Committee for attending the recent Fire Advisory Board meeting.

A letter was read by Mr. Barber from the Secretary of State in Albany regarding the benefits and assistance the Office of Fire Prevention and Control provided to local counties in training and other programs.

Copies of the Fire Service 1988 budget request were handed out for review.

The .2 equipment account requests were discussed. The replacement of a deputy coordinator's older mobile radio was requested.

An additional set of air bags for assignment to District 4 (southeast part of the county) was requested.

Discussion explaining equipment needs for the county hazardous materials program was made.

The .4 accounts were discussed. Mr. Barber explained the county dispatcher's contract.

Mr. Barber was asked if state or federal aid would be available for help with the hazardous materials program. It was noted that there is a senate bill introduced but not approved as yet.

Many other counties have developed haz mat response teams and it was noted this subject has been discussed previously.

Mr. Barber stated he would be available if further discussion or explanation would be needed on the budget request. He also requested to be kept updated on its status.

On motion by Mr. Snider and seconded by Mr. Allen, the committee approved the fire service budget as submitted.

Mr. Barber discussed the acquisition of the generator budgeted for 1987. More information is being obtained.

Discussion was made regarding the county complex fire drills. At a previous public safety committee meeting it was decided to have six (6) drills rather than 12 drills per year. The schedule will be implemented.

Mr. Watson noted the subject of the fire drills was brought up at the recent department head meeting and he stated that all employees must participate for the drills to be effective. This will be each department head's responsibility.

Fire inspections of the county complex and annexes was discussed. Mr. Barber noted the county had opted out of doing their own inspections, therefore the state must handle them.

It was noted that a check would be made with John Woodard who works for the State Office of Fire Prevention and Control to check the inspection schedule for the county complex.

Mr. Barber inquired as to the status of the plans to install a fire escape in the jail. Currently the escape has not been installed.

The rear parking lot of the county complex was discussed. Mr. Barber noted that to be effective the restrictions on the fire lane must be enforced. There also should be a study done to possibly raise

the grade between the street and the driveway into the parking lot on the west side so that fire apparatus won't "bottom out".

Office of Emergency Services

Chairman Saylor called on John Tucker, Director, for his report.

Copies of the June and July budget status sheets were handed out.

A transfer request form was submitted to transfer \$31.64 from A3640.422 to A3640.415. This was needed because of an incorrectly assigned account number on a previously submitted voucher.

On motion by Mr. Allen and seconded by Mr. Snider, approval was given.

Mr. Tucker noted of a meeting held recently with the Amateur Radio Club and the Buffalo Weather Service office to get Allegany County radio members involved in providing severe weather information to the weather service office.

It was noted that Mr. Gus Rigas of Wellsville had donated a used surplus electric generator to the Office of Emergency Services. This unit will be trailer mounted and used for emergency power supply in the county.

Copies of the Office of Emergency Services 1988 Budget request were handed out for discussion.

The .2 equipment account items were explained.

Mr. Tucker noted of the problem with the recorder that is used to record radio communications. The unit was purchased in 1976 and has had repair work done recently. This unit is no longer produced and it was recommended by the repairman to be replaced. Parts have been ordered but are not in yet. The unit is currently operating but the clock has failed a number of times.

A request for three (3) pagers was made; one (1) pager for replacement of the Assistant Director's older unit that is inoperable. Two (2) pagers to increase the inventory for the rescue squad.

A letter was noted from the rescue squad of equipment requests.

A generator for power to the rescue truck to run communications is needed. This item was budgeted for 1987 but priorities for other items deleted the funds.

A set of air bags was requested to enhance the rescue squad capabilities. Also six (6) new helmets and shields and six (6) rain coats. (see attached letter)

Mr. Tucker requested \$650.00 for the replacement of a mobile base

Public Safety Committee

August 6, 1987

Page 4

and power supply to replace an old tube type unit no longer operating for use by the Auxiliary Police.

The .4 accounts were discussed. It was discovered that four of the .4 accounts were mistakenly deleted from the budget request sheet and Mr. Tucker was requested to submit a revised sheet at the Public Safety Committee meeting on August 21 for approval.

The meeting adjourned at 9:15.



ALLEGANY COUNTY
OFFICE OF EMERGENCY SERVICES

RESCUE SQUAD

147 Stevens Street, Wellsville, New York 14895

Telephone 716 593-2123

'JAWS OF LIFE'

JAMES A. CICIRELLO, Chief

August 3, 1987

County O.E.S.
Att: John Tucker

Dear John:

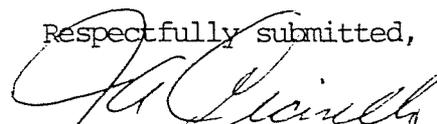
Regarding our conversation, I would like to formally ask that the following items be considered for the Rescue Squad in the 1988 Budget.

- 1 Generator, Approx. 2,000 watts, must be very quiet to run radio equipment on Rescue 1 Mobile Communications Command Vehicle so vehicle can be shut down \$1000.00 , 2007
- 2 Motorola Pagers on 45.92 Mhz. We have not been able to purchase any units last year and are in need of communications as the squad grows. \$900.00 , 2007
- 1 Set of 50 Ton Kevlar Air Bags for Rescue 1. Being a heavy duty rescue vehicle the air bags are a must. Also now that we are getting into the Farm-Medic program more with trained members, the bags are a very much needed tool. There has been several times in the past when they could have been used to make a rescue quicker and safer. A county the size of Allegany County being Rural needs more than one set which is now in Angelica. \$2294.12 , 2007
- 6 Rescue Helmets, Model 770 Philadelphia at \$81.76 ea. \$490.56 , 2007
- 6 Light rain coats. Would like the turn out gear, but this is much cheaper and is not a priority now as long as we have enough heavy gear for the persons doing the initial rescue. \$7.94 each. \$47.64. , 2007

Also please note that I anticipate needing a larger maintenance budget for Rescue 1 which appears to have some motor problems as I have discussed. There is no way to estimate the amount needed, but it will be more than last years.

Total request \$4732.32

Respectfully submitted,



James A. Cicirello

J. Margson

Public Safety Committee Meeting

July 24, 1987

JUL 27 1987

Members present: Alton Sylor, Chairman
Clair Wentworth
Max Allen
Leonard Watson
J. Charles Shine
Ceylon Snider
David Sirianni
Alan Chamberlain
Patricia Regan
Larry Scholes
John Tucker

NOT
APPROVED

Media: James Hopkins
Joan Dickenson

Chairman Sylor called the meeting to order at 9:10 a.m.

On motion by Mr. Wentworth and seconded by Mr. Snider the minutes of the June 26, 1987 Public Safety Committee meeting were approved.

Probation Department

Chairman Sylor called on David Sirianni, Director for his report.

Mr. Sirianni handed out copies of the department's budget status sheets.

A memorandum of explanation was submitted requesting a resolution to establish a new account number A3143.8 for the Intensive Supervision Fringe Benefits and to appropriate \$1,643.00. (see memorandum attached)

On motion by Mr. Allen and seconded by Mr. Snider, approval by the committee was given. NOTE: County Attorney Prepare Resolution

Another memorandum of explanation was submitted requesting a resolution to approve the state contract for continuance of the Alternatives Plan. (see attached memorandum and contract)

On motion by Mr. Snider and seconded by Mr. Allen, approval by the committee was given. NOTE: County Attorney Prepare Resolution

Discussion on the purchase of a new copy machine was made. It was decided to possibly budget funds for the 1988 probation budget for the unit or possibly use surplus funds that may be available in the 1987 budget.

The new staff member of the probation department will start work August 10.

Public Safety Committee
July 24, 1987

It was requested that Mr. Sirianni present his 1988 budget request at the next public safety committee meeting on August 21.

Sealer of Weights and Measures

Chairman Sylor called on Alan Chamberlain for his report.

Mr. Chamberlain submitted a request to attend the State Sealers Training School for the first week in August. It was noted there were funds in the sealer's budget for this.

On motion by Mr. Snider and seconded by Mr. Wentworth, approval to attend by the committee was given.

Mr. Chamberlain noted he will be purchasing new tires shortly for the sealer's truck.

Sheriff

Chairman Sylor called on Sheriff Scholes for his report.

A memorandum of explanation was submitted to request a resolution to transfer \$10,000 from contingency to A3150.423 jail food account.

The memorandum explained that because of full capacity in the jail for the entire year more food is being used.

On motion by Mr. Snider and seconded by Mr. Allen, approval by the committee was given. NOTE: County Attorney Prepare Resolution (Memorandum attached)

Sheriff Scholes noted that more revenues have been received to date that were anticipated for the whole year from jail space rental.

The sheriff was instructed to present the department's 1988 budget request at the next public safety committee meeting in August.

STOP/DWI

Chairman Sylor called on Patricia Regan, Coordinator for her report.

A memorandum of explanation was submitted for a resolution to transfer \$375.00 from A3141.403 to A3141.2. This request was to cover the cost of a new typewriter. (see memorandum attached)

On motion by Mr. Snider and seconded by Mr. Allen approval was given. NOTE: County Attorney Prepare Resolution

Mrs. Regan reported on the county fair public information activities and noted of helium balloons given out promoting awareness of the STOP/DWI program.

Some recent alcohol related auto accidents were discussed.

Public Safety Committee
July 24, 1987

Mrs. Regan noted of new attitudes and acceptance of the seat belt law.

It was requested that Mrs. Regan submit the STOP/DWI 1988 budget request at the August public safety committee meeting.

On motion by Mr. Allen and seconded by Mr. Snider, the bills were approved for audit.

The meeting adjourned at 10:31.

Public Safety Committee Meeting

August 21, 1987

AUG 26 1987

NOT APPROVED
J. Margison

Members present: Alton Saylor, Chairman
Max Allen
Ceylon Snider
J. Charles Shine
Clair Wentworth
Leonard Watson
Alan Chamberlain
David Sirianni
Bill Timberlake
Judy Samber
Patricia Regan
James Euken
James Mulholland
John Tucker

Media: Jim Hopkins

Alcohol & Drug Abuse Council: Sister Emily Bloom

Chairman Saylor called the meeting to order at 9:05 a.m. On motion by Mr. Snider and seconded by Mr. Allen, the minutes of the July 24, 1987 Public Safety Committee meeting were approved.

STOP/DWI

Chairman Saylor called on Patricia Regan, Coordinator for her reports.

Copies of the STOP/DWI 1988 budget request forms were handed out for review.

Also letters from the Alcohol and Drug Abuse Council and Probation Department noting of funding requests from the STOP/DWI budget.

Mrs. Regan explained the .433 and .434 accounts which deal with these rehabilitation activities.

Sister Bloom explained in more detail the funding request for the Drug and Alcohol Council budget needs. An Evaluation Counselor is requested for which the state will match the \$5,000 requested to cover salary and fringe benefits.

David Sirianni explained the Probation Department's request for \$5,000 also for assistance with his department. Approximately 18% of the case load handled by probation deals with DWI related cases.

46½% would be matched by the state if these funds are appropriated. A probation officer currently works 21½ hours on the program and a proposal is being submitted to change this staff position to full time.

Mrs. Regan explained how revenues are collected in the form of fines from DWI related convictions and arrests.

The other STOP/DWI accounts were discussed.

.208 equipment account requested funds for a radar unit for the State Police.

On motion by Mr. Wentworth and seconded by Mr. Allen, the account request was accepted. Mr. Shine voted no.

An increase in the .421 education account was approved on motion by Mr. Wentworth and seconded by Mr. Allen.

.430 appropriated funds to assist municipal police departments with special road patrols for peak DWI drive times. Letters were noted from various police departments requesting funds for this program. It was noted that this would generate additional revenue for the STOP/DWI budget.

On motion by Mr. Wentworth and seconded by Mr. Allen, the increase for funds in this account was approved.

The remainder of the .4 accounts were reviewed and accepted by the committee.

Sister Bloom thanked the committee for the opportunity to attend the meeting and to be allowed to explain the funding request for her office.

Traffic Safety Board

The budget request for 1988 was submitted for review. It was noted of no increases.

On motion by Mr. Wentworth and seconded by Mr. Snider, the Traffic Safety budget was approved by the committee.

District Attorney

Chairman Saylor called on James Euken, DA for his report.

Copies of the 1988 budget request were handed out for review.

The .2 equipment accounts were discussed and it was noted of the need for an additional filing cabinet and possibly other office furniture.

On motion by Mr. Wentworth and seconded by Mr. Snider, the .2 requests were approved.

The .4 accounts were discussed and explained which were approved by the committee.

A brief explanation was made by Mr. Euken regarding the personnel accounts. A proposal was submitted to add a fourth Assistant D.A. to the staff.

On motion by Mr. Shine and seconded by Mr. Snider, the proposal was approved by the committee.

Public Defender

Chairman Sylor called on Judy Samber, Public Defender for her report.

Copies of the 1988 budget request were submitted.

The .4 accounts were discussed and approved by the committee.

A personnel request was explained by Ms. Samber to change some staffing budgets in her department.

On motion by Mr. Shine and seconded by Mr. Allen, the proposal was accepted by the committee to be referred to the personnel committee.

Sealer of Weights and Measures

Chairman Sylor called on Alan Chamberlain for his reports.

Copies of the 1988 budget request were handed out for review.

The .2 equipment request was discussed and Mr. Chamberlain explained that he would like to purchase one large or two smaller water storage tanks for calibrating bulk milk tanks. This would save a lot of time in doing field work.

On motion by Mr. Snider and seconded by Mr. Wentworth the .2 equipment request was accepted by the committee. The .4 accounts were discussed and approved by the committee.

Probation Department

Chairman Sylor called on Director Sirianni for his reports.

Copies of the 1988 budget request were handed out for review.

A letter of explanation was reviewed which Mr. Sirianni submitted explaining some personnel changes in his department. (see attached letter)

The .2 equipment account was discussed. An explanation for the need for a new copy machine was made. On motion by Mr. Wentworth and seconded by Mr. Snider, the request was approved by the committee.

The various .4 accounts were discussed and approved by the committee.

The Alternatives to Incarceration Program requests were discussed.

The budget requests for this program were approved on motion by Mr. Allen and seconded by Mr. Snider. A no vote from Mr. Shine.

The Intensive Supervision Program budget was reviewed.

The .2 and .4 accounts were approved by the committee.

On another probation department matter, a memorandum for approval to adopt a contract with Cattaraugus County for a non secure detention agreement was submitted. The program is used to handle juveniles.

On motion by Mr. Allen and seconded by Mr. Snider, approval for the contract was given. NOTE: County Attorney Prepare Resolution

Mr. Sirianni noted of a vacancy that will be created in his department in September and the need to fill the position. On motion by Mr. Wentworth and seconded by Mr. Allen the matter will be referred to the Personnel Committee.

Sheriff's Department

Chairman Saylor called on Undersheriff Timberlake for his reports.

The 1988 budget request forms were submitted.

Prior to discussing the budget request, it was noted there is need to transfer \$53,167 from contingency for shortages in the personnel accounts. A memorandum of explanation was submitted for the request. On motion by Mr. Shine and seconded by Mr. Snider the matter was referred to Ways, Means and Finance Committee.

Regarding the 1988 budget request, the .1 personnel accounts were explained and the revenues anticipated were reviewed.

.2 equipment accounts were discussed. Under the .204 vehicle account, a request to replace the red and white plus one of the unmarked vehicles used by the undersheriff.

A request to purchase a four wheel drive vehicle was made. On motion by Mr. Wentworth and seconded by Mr. Snider the request was accepted. Mr. Saylor voted no on the request for a four wheel drive.

The .4 accounts were discussed. These were approved by the committee.

The jail accounts were discussed. The .1 personnel accounts and the revenue accounts were explained and discussed.

The .2 and .4 accounts were explained and approved by the committee.

Mr. Timberlake handed out the monthly budget status sheets for review.

Office of Emergency Services

Mr. Tucker handed out copies of the 1988 budget request.

Public Safety Committee

August 21, 1987

Page 5

The .2 equipment accounts were discussed. Under .207 the request was approved except for the air bags on motion by Mr. Wentworth and seconded by Mr. Snider.

The .4 accounts were discussed and it was noted of the addition of the .432 account for consulting fees.

On motion by Mr. Wentworth and seconded by Mr. Saylor the requests were approved.

On another matter, Mr. Tucker submitted a request to attend the State Disaster Preparedness Conference in Albany, September 14-16, 1987.

On motion by Mr. Allen and seconded by Mr. Shine, approval to attend was given.

On motion by Mr. Allen and seconded by Mr. Snider the bills were approved for audit.

The meeting adjourned at 1:30 p.m.



PROBATION DEPARTMENT

ALLEGANY COUNTY

BELMONT, NEW YORK 14813

IN REPLY PLEASE REFER TO:

August 18, 1987

TO: Mr. Alton Saylor, Chairman, Public Safety Committee
Members, Public Safety Committee

FROM: David A. Sirianni, Director
Allegany County Probation Department

SUBJECT: 1988 Proposed Probation Department Budget

Within the Personal Services section of the 1988 proposed budget, there are several items I would like to call your attention to and elaborate on.

I. You will note four (4) Probation Officer positions that, at 1987 levels, total \$62,238. This total includes \$4,971. that I will be asking for in 1988 from the County's STOP-DWI Program. With this money, I will increase, from 21 to 35, the number of hours per week worked by one of the officers.

If the County were to approve my request for the DWI funding, we will be effectively dealing with a staff shortage within this Department in a cost effective way.

Please be advised that, at the present time, the average probation caseload is between 70-75 per officer. As of April, 1987, 18% of our adult supervision caseload (229) or 42 actual cases are DWI offenders. We have also seen a related increase in the number of Investigations the courts order we prepare. We must make every effort to pare this caseload supervision number down, while at the same time isolate the DWI offender, if we are to be successful in addressing the specific needs of all our clients, let alone the needs of the DWI probationer. If my plan is realized, the officer will prepare the "lion's share," if not, all of the DWI Court ordered investigations and, she will maintain the DWI supervision caseload.

As for this proposal being cost effective, be advised that:

If the position were to stay at 21 hours per week, without the DWI

revenue - 156 days = 1,092 hours x \$10.10 per hour = \$11,106.00 *
State Aid @ 46.5% = 5,164.00

Actual costs to the County \$ 5,942.00

*Estimated 1988 unit salary.

If the position were to increase to 35 hours per week, with DWI revenue - 261 days = 1,827 hours x \$10.17 per hour = \$18,581.00
State Aid @ 46.5% = 8,640.00

Actual cost	\$ 9,941.00
Current spending	<u>5,942.00</u>
Added cost	\$ 3,999.00
Added DWI funds	<u>4,971.00</u>

Actual reduction in net service costs (savings) \$ 972.00

*It is worthy to note that the increase to 35 hours would have no impact whatsoever on the benefits the incumbent in the position already receives.

II. Please recall that 100% of 1/2 of another Probation Officer's salary, or \$9,473. is being paid for by the State of New York Division of Probation and Correctional Alternatives, under the Intensive Supervision Program (I.S.P.) grant. (100% of 1/2 of the fringe benefit total on the position is also paid for under this grant.)

This, combined with the regular State Aid at 46.5%, coupled with the fact that, in 1988 we are not asking for any part-time/temporary help monies, will allow for us to sustain full-time the Probation Officer Trainee Position created in 1987 at a fraction of the regular costs.

III. Since September of 1982, we have had a permanent part-time typist position in this Department (18 hours per week).

We are asking that this position be upgraded to full-time, 35 hours per week, in 1988.

Over the past five (5) years, we have seen a tremendous increase in the number of cases handled in our bread and butter services of investigation, supervision and intake. Specifically:

<u>INVESTIGATIONS</u>	<u>SUPERVISION</u>	<u>INTAKE</u>
1982- 178 prepared	1982 - Unknown	1982 - 529
1986- 267 prepared	1986 - 182	1986 - 988

Naturally, this increase has impacted not only on the professional, case-bearing staff members, but also on the support, secretarial positions. The secretarial positions have also been asked to absorb the work generated by our Alternatives to Incarceration Program, and the work generated by the Psychologist who conducts evaluations and prepares reports on our Juvenile Delinquent and Person In Need of Supervision populations.

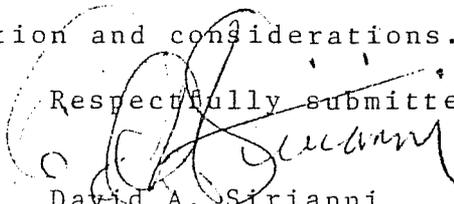
Mr. Alton Saylor, Chairman; Members
Public Safety Committee

August 18, 1987
Page 2.....

Over the past two years, we have attempted to deal with the strain placed on the secretaries positions by using Private Industry sponsored clerical aids (Summer only) and, student interns (Olean Business Institute). Unfortunately, due to the nature of their relationship with us, we are in what seems to be a constant state of training and, we cannot always consider this relationship reliable.

Thank you for your time, attention and considerations.

Respectfully submitted,



David A. Sirianni
Director of Probation

DAS/ph

Public Safety Committee Meeting

September 3, 1987

J. Margison
NOT
APPROVED

Members present: Alton Saylor, Chairman
Max Allen
Clair Wentworth
Ceylon Snider
Leonard Watson
Keith Barber
John Tucker
Alan Chamberlain
Nancy Koegel

SEP 14 1987

Fire Advisory Board Reps: Judson Stearns, Jr.
Ed Hanes
Dan Perkins
Robert Lester
Mike Moland

Media: Wellsville Reporter
Olean Times Herald
WJQZ Radio

OES Rescue Squad Reps: Mike D'Antonio
Scott Whitney
Earl Witter

David Schwert, EMT Instructor

Dave Evans and Arnold Loucks - Bolivar

Prior to the start of the meeting, Keith Barber noted that Paul Gallmann of the Angelica Fire Department was present to demonstrate the use of the air bags rescue tool. The demonstration was conducted in the rear parking lot of the county office building.

The meeting was called to order at 7:25.

On motion by Mr. Snider and seconded by Mr. Wentworth the minutes of the August 6, 1987 Public Safety Committee meeting were approved.

Chairman Saylor requested everyone that was present to introduce themselves.

It was noted that Dave Schwert, Senior EMT Instructor was present to discuss funding for upcoming courses.

Currently there is only \$500.00 in the A3640.429 EMS account in the OES budget. Three (3) courses are planned to start soon. The first is an advanced EMT course and two(2) EMT refresher courses.

The estimate for additional funds to cover these courses is \$16,190 which would be recouped as revenue to the county because of State Health reimbursement.

Public Safety Committee
September 3, 1987

On motion by Mr. Allen and seconded by Mr. Snider the committee approved the request to be referred to Ways and Means for approval to appropriate the amount from contingency.

Nancy Koegel, Assistant Director of OES noted that the State Health representative stated that Allegany County has one of the highest graduation rates for EMTs in the state.

Fire Service

Keith Barber was called on for his report.

Dave Evans and Arnold Loucks were introduced representing Bolivar in a building code enforcement matter.

Legislator Loucks explained that Bolivar is in the process of instituting a local law to enforce the fire and building code regulations on rental properties.

There is concern for the safety of the tenants who live in substandard housing. It was requested that the county look into following with a county-wide proposal of the same type.

Mr. Barber noted that the county had opted out of code enforcement and that the state is responsible to do inspections and enforcement.

Bolivar will be handling its own enforcement and has its own building inspector.

A copy of the local law proposed by Bolivar was submitted to the to the committee and it was noted the law should take effect in approximately 60 days.

Mr. Evans and Legislator Loucks were thanked for attending the Public Safety Committee meeting and bringing the matter to the attention of the county.

Mr. Barber handed out copies of the August budget status sheet for his office.

The E911 situation was discussed and Mr. Barber stated that the Public Service Commission has made another refusal to accept the request to assess a surcharge for 911 service on residents' phone bills.

Another suggestion was to use some of the funds generated from the increase of county sales tax.

A letter was generated from the Fire Advisory Board to request the phone companies to list ambulance emergency numbers of each municipality as it is currently not being done.

Public Safety Committee
September 3, 1987

On September 16 in Cuba, there will be a train-the-trainer or instructor course for OSHA required fire house safety.

The new regulation goes into effect in January of 1988 for each fire department.

A hazardous materials program will be presented in Fillmore by the State Police on September 29. Mr. Barber noted the public safety members were invited.

Mr. Barber thanked Paul Gallmann for giving the air bag demonstration.

Office of Emergency Services

John Tucker, Director, introduced Mike D'Antonio who was representing the OES Rescue Squad.

Mr. D'Antonio requested the committee to reinstate the funds in the 1988 OES equipment budget for a set of air bags. This rescue tool is vital for some instances where the jaws of life are not effective.

Mr. D'Antonio noted of several incidents handled by the rescue squad in which the air bags could have saved time.

There is major industry in the Wellsville area and it was noted that the Wellsville fire departments do not handle rescue situations involving extrication.

On motion by Mr. Allen and seconded by Mr. Wentworth the funds were reinstated by the committee into the OES equipment budget.

Chairman Saylor recommended that all the mechanical equipment should have a maintenance log kept for each item.

A request was submitted by Mr. Tucker for renewal of the FBI tower rental at Corbin Hill.

On motion by Mr. Allen and seconded by Mr. Snider, approval by the committee was given to renew the contract at the current rate of \$340.00 per year. NOTE: County Attorney Prepare Resolution

Copies of the OES monthly budget status sheet were handed out.

A transfer of funds request form was submitted to transfer \$500.00 from A3640.422 gas/oil to A3640.411 repairs personal property.

Mr. Tucker noted that some more work had been done on the Rescue I truck at Blades International Garage in Hornell. (maintenance, tune-up and some electrical repairs)

Sealer of Weights and Measures

Chairman Saylor called on Alan Chamberlain for his report.

Public Safety Committee
September 3, 1987

Mr. Chamberlain noted of some of the activities he has been involved in.

A request was made for the Public Safety Committee to consider changing the Sealer's position to a higher grade to reflect the responsibilities that the position holds.

Mr. Chamberlain explained some of the responsibilities he must handle and noted he has no other staff in his department to assist him.

On motion by Mr. Allen and seconded by Mr. Snider, the matter was referred to the Personnel Committee.

On motion by Mr. Allen and seconded by Mr. Wentworth, the bills were approved for audit.

The meeting adjourned at 9:32.

Public Safety Committee Meeting

J. Margson

September 18, 1987

Members present: Alton Sylor, Chairman
Ceylon Snider
Clair Wentworth
J. Charles Shine
Max Allen
Leonard Watson
Larry Scholes
David Sirianni
Bill Timberlake
John Tucker

SEP 22 1987

NOT
APPROVED

Media: Jim Hopkins

The meeting was called to order at 9:05 a.m.

On motion by Mr. Snider and seconded by Mr. Allen, the minutes of the August 21, 1987 Public Safety Committee meeting were approved.

Probation Department

Chairman Sylor called on David Sirianni, Director for his reports.

Copies of the monthly budget status sheets were handed out for the Probation Department, Intensive Supervision Program and the Alternatives to Incarceration Program.

It was noted the Probation budget is in good shape.

The Intensive Supervision Program is funded 100% by the state and the Alternatives to Incarceration Program is funded 50% by the state.

With nothing further to report, Mr. Sirianni was excused.

Sheriff's Department

Sheriff Scholes was called on for his report.

It was explained that the four state ready prisoners have been sent out and will leave jail space which is needed.

The New York State Sheriff's Association filed suit against the state regarding the requirements and payment on local jails housing state ready prisoners. Possibly this is the reason why the four in Allegany County were removed.

A request to transfer funds form was submitted to transfer \$2,400 from the 3110.406 sheriff's bonds to 3110.411 sheriff's repairs personal property.

Public Safety Committee
September 18, 1987

On motion by Mr. Allen and seconded by Mr. Snider, the approval was given.

Mr. Wentworth noted that some items in the 1988 sheriff's budget request should be changed from .2 accounts to .4 accounts. This will be coordinated with Jim Mulholland.

The sheriff noted that funds from the 1987 sheriff's budget may be used in obtaining a computer for the department.

The sheriff noted that there has been some problems with the vehicles possibly as a result of the quality of the county purchased gasoline.

Office of Emergency Services

John Tucker, Director was called on to report on the recent flooding in the county.

It was noted that over \$1,000,000 in total damages has been reported to date.

Fred Allein from the State Emergency Management Office will be in the county later in the day to assess the situation.

Leonard Watson noted he was made aware of federal funds tentatively appropriated for Soil and Water Conservation District emergency repair projects.

\$400,000 was the figure given for 21 projects in the county.

On motion by Mr. Shine and seconded by Mr. Wentworth the bills were approved for audit.

The meeting adjourned at 10:00 a.m.

Public Safety Committee Meeting

J. Margeson
OCT 6 1987

October 1, 1987

Members present: Alton Saylor, Chairman
Max Allen
Ceylon Snider
J. Charles Shine
Leonard Watson
Keith Barber
John Tucker
Alan Chamberlain
Bill Timberlake

NOT
APPROVED

Fire Advisory Board Reps: Judson Stearns, Jr.
Mike Moland
Dan Perkins
Robert Lester
Gib Helmer

Media: Jim Hopkins, WDR

Chairman Saylor called the meeting to order at 7:05 p.m. On motion by Mr. Snider and seconded by Mr. Allen, the minutes of the September 3, 1987 Public Safety Committee meeting were approved.

Sealer of Weights & Measures

Chairman Saylor called on Alan Chamberlain for his report.

A request to attend a luncheon meeting at Limestone, New York was submitted for the Sealer. This meeting is for County Sealers of Western New York. The committee noted no formal approval would be needed.

Mr. Chamberlain noted of his current project of checking gasoline pumps.

On another matter it was noted the sealer will be submitting some information regarding the position and duties of his office to the personnel department. This will be in reference to salary matters.

Sheriff's Department

Undersheriff Bill Timberlake was called on for a report.

A request form to purchase equipment over \$250 was submitted. It was explained that the sheriff's department will be purchasing a computer of which funds have been appropriated in the budget. The figure submitted was \$3,400.

On motion by Mr. Snider and seconded by Mr. Shine, the request was approved by the committee.

Fire Service

Chairman Sylor called on Keith Barber, Coordinator, for his report.

Mr. Barber noted of the chemical spill that occurred recently at the Jones Memorial Hospital. A report had been compiled of agencies involved during September 15, 1987.

An explanation was given and it was noted that the agencies worked very well together.

As a result of the incident the hospital board presented a resolution in support of development of the County Haz Mat Response Team.

On September 29, a Haz Mat Seminar was conducted by State Police Trooper Doug Miller at the Fillmore Fire Hall. Very good attendance was noted for the fine program. Approximately 70 people attended.

Mr. Barber noted of letters of support by other agencies and individuals for development of a Haz Mat response team in the county.

There has been a required OSHA training program developed for new firemen on safety aspects in-house and at the fire scene. A seven hour annual refresher is also required.

A grant was obtained by the state for development of this training program. There were 22 county departments at the recently held workshop on this subject.

Mr. Barber requested that funds from the county fire service training account could be used for purchasing the training slides plus a textbook for each fire department. \$410 was the estimate for these materials which will be used for in-house training programs in the county departments. The slides plus a video tape will be available from the Fire Service office for use when needed.

On motion by Mr. Shine and seconded by Mr. Snider the committee approved the purchase of the training materials.

Mr. Barber noted that he is still in the process of purchasing the generator and emergency lights for the coordinator's vehicle. Monies have been budgeted for these items in the 1987 fire service budget.

The request was submitted for approval at this time. On motion by Mr. Shine and seconded by Mr. Allen, the committee approved the request.

Mr. Barber also requested approval for the purchase of a mobile radio for the fire coordinator's vehicle. The funds have been budgeted for the replacement of the current unit. The cost will be \$2,466.85 and will have scan capability for communications with other agency

Approximately 30 ambulance squad members are registered.

Mr. Tucker told the committee that he would like to formally support the fire service's effort to develop a county haz mat response team.

On motion by Mr. Snider and seconded by Mr. Allen, the bills were approved for audit.

The meeting adjourned at 8:25 p.m.

Public Safety Committee Meeting

October 16, 1987

J. Margeson

NOT
APPROVED

Members present: Alton Sylor, Chairman
Max Allen
Leonard Watson
Clair Wentworth
Ceylon Snider
J. Charles Shine
John Histed
Larry Scholes
Patricia Regan
James Euken
John Tucker

OCT 22 1987

Media: Joan Dickenson

Chairman Sylor called the meeting to order at 9:05. On motion by Mr. Shine and seconded by Mr. Allen, the minutes of the September 18 Public Safety Committee meeting were approved.

Probation Department

John Histed was called on to give the probation department report as David Sirianni, Director was out of town.

Mr. Histed handed out copies of the various monthly status budget sheets for review.

It was noted that \$500.00 had been placed in the wrong account for the Alternatives to Incarceration budget for 7/1/87 to 6/30/88. A memorandum of explanation was submitted to request a resolution to transfer the \$500.00 from A3142.407 to A3142.201. (see memorandum)

On motion by Mr. Allen and seconded by Mr. Snider, approval by the committee was given. NOTE: County Attorney Prepare Resolution

Office of Emergency Services

Chairman called on John Tucker, Director who submitted a memorandum of explanation for approval by resolution to transfer \$277.00 from A3640.413 to A3640.207 for the purchase of a new pager, previously approved at the October 1 Public Safety Committee meeting. (see memorandum)

On motion by Mr. Allen and seconded by Mr. Wentworth, approval by the committee was given. NOTE: County Attorney Prepare Resolution

An additional request to transfer form was submitted to transfer funds within the .4 OES accounts as follows: \$50.00 from A3640.413 to A3640.402 and \$50.00 from A3640.413 to A3640.411.

PSC Meeting
October 16, 1987

On motion by Mr. Allen and seconded by Mr. Wentworth, these additional transfers were approved.

District Attorney

Chairman Saylor called on James Euken, D.A. for his report.

Mr. Euken noted he has received notice that the county judge's salary has been increased and the fact that the state requires the DA's salary be equal to the judges.

It was explained that the increase the county authorized for this salary will be 100% reimburseable from the state.

A letter has been written by the county attorney to the state requesting explanation and clarification on this and other reimbursement matters.

It was recommended by Chairman Saylor on motion by Mr. Allen and seconded by Mr. Snider to refer the matter to Ways, Means and Finance.

Sheriff's Department

Chairman Saylor called on Sheriff Scholes for his report.

Copies of the monthly and quarterly budget status sheets were handed out for discussion and review.

The Sheriff noted that some transfers will be needed as follows: \$4,000 from A3110.406 to A3170.429, \$1,005.44 from A3110.421 to A3170.429, and \$1,000 from A3150.412 to A3170.429 (see memorandums)

On motion by Mr. Snider and seconded by Mr. Allen the committee approved the transfers. NOTE: County Attorney Prepare Resolution

The above transfers will cover expenses for July and August in that account but it was noted because of possible additional costs for September thru December, an estimated \$14,000 will be needed in the 3170.429 jail account. (see memorandum)

On motion by Mr. Shine and seconded by Mr. Allen the committee approved referral to the Ways, Means and Finance Committee.

The sheriff noted of a Court Deputy Seminar being held in Syracuse on November 16-20 and submitted a request to send Deputy Joe Bentley. On motion by Mr. Snider and seconded by Mr. Wentworth, approval by the committee was given.

Discussion of the renewal for the jail medical contract was made. Only Dr. Graham of Belmont has shown interest and is currently contracted.

An increase in the contract was noted for 1988 and a request has

PSC Meeting
October 16, 1987

been included in the sheriff's 1988 budget for this.

On motion by Mr. Snider and seconded by Mr. Watson the committee approved the renewal to be referred to the county attorney for development. NOTE: County Attorney Prepare Resolution

The sheriff explained the costs incurred regarding housing of female prisoners. It was noted that when there are three or more females, it is more cost effective to house them in Allegany County.

The sheriff discussed the purchase of the new computer for his department.

A request was made to modify office space to accommodate the system. On motion by Mr. Allen and seconded by Mr. Watson the committee referred the matter to John Margeson who will investigate the proposal.

Currently there are eight out-of-county inmates being housed in the Allegany County jail. This is creating revenue for the county.

STOP DWI

Chairman Saylor called on Patricia Regan, Coordinator for her report.

Mrs. Regan noted of the Triple A Auto Club promoting a program of STOP/DWI awareness. Brochures and posters were shown which will be directed toward the upcoming holidays. A press conference will be held in Buffalo and Rochester on November 20 to start the program and Mrs. Regan noted there will be one held locally also.

500 bumper stickers have been ordered to promote STOP/DWI awareness.

Mrs. Regan noted that discussion has been made with Cattaraugus and Allegany County schools for the development of a new S.A.D.D. program.

The Allegany County 1988 STOP/DWI program plan will be submitted to the state in November.

Mrs. Regan submitted a request to attend a STOP/DWI Coordinator's Conference to be held at Lake George October 28-30, 1987. On motion by Mr. Wentworth and seconded by Mr. Snider, approval to attend was given.

Mrs. Regan explained that the STOP/DWI office has been moved across the hall near the real property tax department.

On motion by Mr. Wentworth and seconded by Mr. Allen, the bills were approved for audit.

The meeting adjourned at 10:20.

Public Safety Committee Meeting

J. Morgan

November 5, 1987

NOV 10 1987

Members present: Alton Sylor, Chairman
Max Allen
J. Charles Shine
Ceylon Snider
Clair Wentworth
Alan Chamberlain
John Tucker
Keith Barber
Nancy Koegel

NOT
APPROVED

Media: Jim Hopkins, Wellsville Reporter

Fire Advisory Board Reps: Judson Stearns, Jr.
Robert Lester
Dan Perkins
Ed Hanes
Mike Moland

Chairman Sylor called the meeting to order at 7:01.

On motion by Mr. Snider and seconded by Mr. Wentworth, the minutes of the October 1, 1987 Public Safety Committee meeting were approved.

Sealer of Weights and Measures

Chairman Sylor called on Alan Chamberlain for his reports.

Mr. Chamberlain noted he has been checking gas pumps and bulk tanks in the county.

It was also explained that the sealer's truck had been in the garage for repairs to the transmission and seems to be corrected.

Fire Service

Chairman Sylor called on Keith Barber, Coordinator for his report.

Copies of the monthly budget status sheets were handed out.

A request to transfer funds within the .4 accounts was made. There have been incidents of lightning damage to radios.

\$ 50.00 from A3410.402 to A3410.408
\$288.00 from A3410.406 to A3410.411
\$300.00 from A3410.412 to A3410.411
\$250.00 from A3410.429 to A3410.411
\$100.00 from A3410.434 to A3410.411

Total - \$988.00

Public Safety Committee
November 5, 1987

On motion by Mr. Snider and seconded by Mr. Allen, approval for the transfers was given.

Mr. Barber discussed the E911 system. There was an excellent article in a recent Reader's Digest magazine that explains the system.

Mr. Barber noted of the survey his office has conducted to determine what costs local communities are incurring annually for fire phones. Not all departments have replied, as yet, but an estimated figure of \$57,000 annually was given.

A resource listing is being developed to compile what the code enforcements are for each municipality in the county. Some have opted out and others have either contracted or have the state handle it.

Mr. Barber explained a meeting was held with Potter and Tioga counties emergency services personnel regarding a communications system that has been installed in Pennsylvania using microwave.

The fire service is conducting an auto extrication course, currently, 25 students have attended.

Mr. Barber noted a voltage regulator was donated to the county by Acme Electric in Cuba. This unit will be used in conjunction with the emergency generator and computer in the fire coordinator's vehicle.

The fire advisory board discussed the matter of the OES rescue squad using red lights and sirens in an unauthorized incident. Mr. Tucker noted he has discussed the matter with rescue chief Cicirello and the members have been briefed. Mr. Tucker stated that he should be notified directly of any other incidents related to this matter in the future.

Mr. Barber noted that the fire advisory board will be meeting November 19 and that the legislators were welcome from Public Safety to attend.

Office of Emergency Services

Chairman Saylor called on John Tucker for his reports.

Copies of the budget status sheet for September were handed out.

A transfer of funds request sheet was submitted to transfer funds within the .4 accounts.

\$100.00 from A3640.408 to A3640.402
\$693.00 from A3640.413 to A3640.406

On motion by Mr. Wentworth and seconded by Mr. Allen, approval for

the transfers was given.

Mr. Tucker noted that the telephone at the sheriff's dispatch center has been removed that is used for warning and alert messages. The State Emergency Management Agency will now use the State Police NYSPIN computer to send emergency notifications. Mr. Tucker noted that possibly a weather service radio monitor could be installed in the sheriff's dispatch center which would assist with a verbal notification of weather statements. This matter will be investigated further.

Mr. Tucker read a letter from an individual thanking rescue squad members who assisted with a rescue of a family member while in a recent training exercise at the Allegany Reservoir.

On another matter, discussion was made of a letter sent to OES from Mr. Arden-Hopkins noting of his displeasure with the office relating to setting up a training program for first aid in Friendship.

Copies of letters were discussed and sent to the Public Safety Committee and Mr. Arden-Hopkins with explanations.

On motion by Mr. Allen and seconded by Mr. Wentworth, the bills were approved for audit.

The meeting adjourned at 7:55.

J. Margeson
NOV 25 1987

November 20, 1987

Members present: Alton Sylor, Chairman
Ceylon Snider
J. Charles Shine
Clair Wentworth
Max Allen
Leonard Watson
Bill Timberlake
David Sirianni
Patricia Regan
John Tucker

NOT
APPROVED

Media: Jim Hopkins

Chairman Sylor called the meeting to order at 9:05. On motion by Mr. Snider and seconded by Mr. Allen, the minutes of the October 16, 1987 Public Safety Committee meeting were approved.

Sheriff's Department

Chairman Sylor called on Undersheriff Bill Timberlake for the Sheriff's report.

A transfer request form was submitted to transfer \$130.00 from A3150.429 (jail medical) to A3150.401 (jail postage). It was noted that state law requires allowance of two free letters for inmates per month if they cannot afford postage. On motion by Mr. Allen and seconded by Mr. Wentworth, approval for the transfer was given.

A memorandum of explanation was submitted for approval by the board of a revised contract with the State for court security. Six (6) copies are to be executed. On motion by Mr. Allen and seconded by Mr. Snider, approval by the committee was given on the contract renewal. NOTE: County Attorney Prepare Resolution

Mr. Timberlake noted that the new computer and hardware has been received, the cost was \$3,100.00 and is IBM compatible. The work for remodeling of computer use space will begin shortly.

Probation

Chairman Sylor called on Director Sirianni for his report.

A transfer of funds request was submitted to transfer \$80.00 from A3140.415 to A3140.403 and \$3.74 from A3142.415 to A3140.403 (under expenditures). On motion by Mr. Wentworth and seconded by Mr. Shine, the transfers were approved.

Copies of the budget status sheets were passed out for review.

STOP/DWI

Chairman Saylor called on Patricia Regan, Coordinator for her reports.

Mrs. Regan reported on the state conference that she recently attended. It was very informative.

The planned 1988 rehabilitation program for the county was discussed.

Another program for STOP/DWI Awareness is being done for beverage servers and bartenders.

"Operation Alert" is a corporate program by executives and employees which allows them to use an 800 phone number to request assistance for individuals who need a ride home.

Mrs. Regan reported on a recent six school SADD meeting in the county. There will be another meeting later today in the OES meeting room of SADD chapters.

December 13-19 is National Drunk and Drugged Driving Awareness Week and Mrs. Regan noted of a brochure for information on what other states are doing during that week.

On December 14, James Snider will be attending the board meeting to explain information regarding the Triple A program on STOP/DWI awareness.

A transfer of funds request was submitted to transfer the following:
\$ 50.00 from .436 (typing) to .435 (public info)
\$100.00 from .419 (printing) to .435 (public info)
\$100.00 from .407 (supplies) to .435 (public info)
\$150.00 from .402 (mileage) to .435 (public info)

On motion by Mr. Wentworth and seconded by Mr. Snider the transfers were approved.

Mrs. Regan noted the county will have 2,000 key chains which will be distributed for STOP/DWI awareness along with bumper stickers.

Mrs. Regan noted of a "mock" trial held recently which assisted local law enforcement and court personnel in awareness of DWI related court cases. The seminar went very well. The information presented was very informative.

Because of the Drunk and Drugged Driving Awareness week of December 13-19 it was requested by Mrs. Regan to allow her department and SADD chapter representatives be allowed to have a public information booth. The booth would be set up in the hall of the court house entrance. On motion by Mr. Allen and seconded by Mr. Wentworth, the committee approved the request to set up the booth.

Discussion was made of concern for shortage of State Police manpower

in Allegany County, especially road patrol coverage. A recommendation was made to contact Trooper McCole at the Wellsville station and invite him to the December 18 Public Safety Committee meeting to discuss this matter. A letter will be sent addressing the concerns for lack of state police manpower.

District Attorney

A request to transfer funds was submitted to transfer \$1,000 from All65.433 to All65.409. On motion by Mr. Wentworth and seconded by Mr. Allen, the transfer request was approved.

On motion by Mr. Wentworth and seconded by Mr. Shine the bills were approved for audit.

The meeting adjourned at 11:06.

Public Safety Committee Meeting

J. Margison
DEC 9 1987

December 3, 1987

Members present: Alton Sylor, Chairman
Clair Wentworth
Max Allen
Ceylon Snider
J. Charles Shine
Leonard Watson
Keith Barber
John Tucker

NOT
APPROVED

Fire Advisory Board Reps: Robert Lester
Judson Stearns, Jr.
Mike Moland
Ed Hanes
Dan Perkins

Media: James Hopkins, Wellsville Reporter
Mark Whitehouse, Olean Times Herald

Chairman Sylor called the meeting to order at 7:05.

On motion by Mr. Snider and seconded by Mr. Shine, the minutes of the November 5, 1987 Public Safety Committee were approved.

Leonard Watson read a letter from David Schwert, Senior EMT Instructor for Allegany County, commending Nancy Koegel, OES Assistant Director for her fine help and outstanding assistance with the EMT training programs.

Fire Service

Chairman Sylor called on Keith Barber, Fire Coordinator for his report.

Copies of the October monthly budget status sheets were handed out.

A request to transfer funds form was submitted. \$2,602.00 was requested to be transferred from A3410.203 to A3410.210. Mr. Barber explained the need for the transfer to purchase a set of air bags. Current funds have been appropriated for a set of air bags from this year's budget. An additional set of air bags will be purchased in 1988. On motion by Mr. Wentworth and seconded by Mr. Snider, the request was approved and also the transfer.

A list was submitted for approval of nominees to the Allegany County Fire Advisory Board for 1988. (see attached to minutes) On motion by Mr. Snider and seconded by Mr. Allen, the list was approved by the committee. NOTE: County Attorney Prepare Resolution

Mr. Barber submitted a contract request and resolution for renewal

Public Safety Committee
December 3, 1987

of the fire service dispatcher, Melba Mickle with Allegnay County. On motion by Mr. Allen and seconded by Mr. Snider the committee approved the contract.

Another resolution was submitted by Mr. Barber for committee approval. To appropriate \$1,250 to the Volunteer Firemen's Association of Allegany County for 1988. Also submitted was an agreement for said appropriation. On motion by Mr. Snider and seconded by Mr. Wentworth, approval for the appropriation was made by the committee.

Mr. Barber reported on a listing compiled by his office of the various municipalities in the county and what type of building and fire code enforcement policy is used by each.

Discussion was made on wood stove regulations concerning inspections after chimney and furnace fires. The requirements and responsibility has been changed.

The E911 emergency telephone system was discussed. Mr. Barber has compiled figures on the costs being incurred by various fire departments for fire phone coverage.

The original estimates for installation and monthly costs from 1984 were discussed. \$45,000 was given for initial installation and \$24,400 for reoccurring costs. Today's cost estimates will be obtained shortly.

Mr. Barber submitted another transfer sheet for transfers within the .4 accounts as follows:

\$ 2.54 from A3410.434 to A3410.420
\$140.00 from A3410.429 to A3410.411
\$ 27.60 from A3410.434 to A3410.419

On motion by Mr. Wentworth and seconded by Mr. Snider the approval was given.

Office of Emergency Services

Chairman Sylor called on John Tucker for his report.

Copies of the October monthly budget status sheet were handed out.

A transfer request sheet was submitted to transfer \$11.77 from A3640.408 to A3640.411 and \$13.68 from A3640.408 to A3640.413. On motion by Mr. Wentworth and seconded by Mr. Snider, the transfers were approved.

Mr. Tucker reported on the situation with the September 1987 flooding in the county. The SBA are currently still accepting applications for disaster loans.

Public Safety Committee
December 3, 1987

Damage surveys are being conducted in the Andover area to compile figures from damages of the 1972, 1984 and 1987 flooding. These figures are being gathered for the Corps of engineers for possible flood prevention work if a cost benefit ratio is approved.

Public Defender

A transfer form was submitted to transfer .4 account monies as follows:

\$ 2.68 from A1170.401 to A1170.406
\$330.00 from A1170.409 to A1170.407
\$330.00 from A1170.405 to A1170.430

On motion by Mr. Wentworth and seconded by Mr. Allen, approval was given.

A resolution was requested for the re-appointment of W. Joseph Embser as Assigned Council Administrator for 1988. Also the request for an increase in salary. (see memo) On motion by Mr. Wentworth and seconded by Mr. Snider, approval by the committee was given. NOTE: County Attorney Prepare Resolution

On motion by Mr. Allen and seconded by Mr. Shine, the bills were approved for audit.

The meeting adjourned at 8:40 p.m.

Public Safety Committee Meeting

J. Margeson
DEC 23 1987

December 18, 1987

Members Present:

Alton Sylor, Chairman
Ceylon Snider
Clair Wentworth
Max Allen
J. Charles Shine
Leonard Watson
William Timberlake

Larry Scholes
David Sirianni
Keith Barber
Patricia Regan
Alan Chamberlain
Steve Margeson
John Tucker

Media: James Hopkins, Wellsville Reporter
Mark Whitehouse, OTH

State Police: Lt. Charles McCole

NOT
APPROVED

Chairman Sylor called the meeting to order at 9:04. On motion by Mr. Allen and seconded by Mr. Snider, the minutes of the November 20, 1987 Public Safety Committee meeting were approved.

Probation

Chairman Sylor called on David Sirianni, Director, for his report.

Copies of the monthly budget status sheets were handed out for review.

Mr. Sirianni requested permission to attend the mid-winter probation directors' conference in Albany. On motion by Mr. Allen and seconded by Mr. Snider, the request was approved by the committee.

Mr. Sirianni noted of the approval for 1988 to increase the hours for the typist in the probation department and inquired as to the procedure needed to institute this. Chairman Sylor explained that a request for a resolution must be submitted at the next meeting.

Leonard Watson mentioned the subject of state police activities in the county which was previously discussed at the last Public Safety Committee meeting. He noted of the presence of Lt. Charles McCole from the Wellsville station. Mr. McCole handed out copies of a report explaining activities of the state police in the county.

Discussion was made of the concern for lack of adequate manpower in the county especially for road patrols.

Lt. McCole explained the manpower assignments for the different substations in Fillmore, Alfred-Almond and in Wellsville. Currently, there is a vacancy of a position in Fillmore which should be filled soon. It was noted that a considerable amount of overtime is compiled by current troopers but with limited resources state-wide, Allegany County is not alone in this respect.

Lt. McCole noted he was very proud of his men assigned in this area. They do everything possible with the time available to them. Members present agreed including Sheriff Scholes.

The question was made as to how the county should pursue making a request for more manpower for Allegany County. Lt. McCole suggested contacting officials such as assemblymen, congressmen, and senators to make them aware of the problems.

Lt. McCole was thanked for attending the meeting.

Traffic Safety Committee

Chairman Sylor called on Steve Margeson, the new chairman, for his report.

Mr. Margeson explained a request for reappointments needed for members of the Traffic Safety Board. These are: Rocky Mitchell, William Dibble, Ceylon Snider, a replacement appointment of Leonard Presutti, also. On motion by Mr. Allen and seconded by Mr. Wentworth the appointments were approved by the committee.

NOTE: County Attorney Prepare Resolution

Copies of a letter sent to NYSDOT were handed out for review and comment which addressed the problem with county route 12. The letter requested engineering assistance for improvements to the road to make it safer to drive on.

Mr. Margeson noted at the last Traffic Safety Board meeting, three resolutions were approved. These are:

1. Support the banning state-wide of radar detectors.
2. Support legislation to require shoulder harnesses for back seats of cars.
3. Support legislation to allow police to immediately seize drivers' licenses of DWI legally intoxicated individuals or ones that refuse to take a breathalyzer test.

Mr. Margeson commented on the E911 telephone system. Explanation was made in support of a county-wide system and how the enhanced system would assist the regular 911 currently in place in Wellsville.

There was an offer to invite public safety committee members to observe the Wellsville dispatch center and how calls are handled there.

District Attorney

A transfer of funds request form was submitted to transfer funds within the .4 accounts.

\$132.66 from 1165.405 to 1165.433
\$.21 from 1165.406 to 1165.433
\$200.00 from 1165.429 to 1165.402
\$150.00 from 1165.413 to 1165.402
\$375.00 from 1165.401 to 1165.419

On motion by Mr. Snider and seconded by Mr. Wentworth, the request for the transfers was approved.

Fire Service

Chairman Saylor called on Keith Barber, Fire Coordinator for his report.

A request for transfer of funds form was submitted to transfer funds within the .4 account.

\$ 72.81 from A3410.434 to A3410.427
\$126.00 from A3410.429 to A3410.411
\$ 3.51 from A3410.407 to A3410.408

On motion by Mr. Snider and seconded by Mr. Allen, approval for the transfers was given.

Mr. Barber noted that a new survey was being done by the phone company to get a current estimate of the E911 system for Allegany County. A demonstration of the E911 equipment will be presented in the county as was done previously. The Public Service Commission is still being requested to deregulate the phone company's billing.

Sheriff's Department

Chairman Saylor called on Larry Scholes, Sheriff for his reports. Copies of the monthly budget status sheets were handed out for review. It was noted of the revenues expected.

STOP/DWI

Patricia Regan, Coordinator, was called on for her report.

The 1988 STOP/DWI program plan for Allegany County was submitted for approval.

Mrs. Regan noted of some changes. Some increased funding for local police departments for overtime to do DWI related patrols.

There will be more DWI awareness education for judges and other magistrates working on cases related to this subject. An alcohol counselor has been added for 1988. Restaurant and tavern education for DWI awareness will possibly be coordinated. An increase in school programs, also.

Possibly a countywide program for schools after-prom parties done through the state education system will be developed.

The budget allocation is \$56,481.00 for 1988. On motion by Mr. Snider and seconded by Mr. Allen, the committee approved the plan.
NOTE: County Attorney Prepare Resolution

Office of Emergency Services

Mr. Tucker was called on who requested committee approval for a form to purchase equipment over \$250.00.

These items are for the EMT training program for state health certification for ambulance and rescue members in the county.
(attached to minutes)

On motion by Mr. Wentworth and seconded by Mr. Snider, approval was given by the committee.

On motion by Mr. Snider and seconded by Mr. Allen, the bills were approved for audit.