

WAYS, MEANS & FINANCE COMMITTEE

January 6, 1987

Present: Wentworth; Raptis; Kramer; Loucks; Barnes;  
Cross; Gallman; Frair;

The minutes of the December 2, 1986 and December 8, 1986 meetings were approved on a motion by Barnes, seconded by Raptis and carried.

The bills were reviewed and the audit approved for payment on a motion by Raptis, seconded by Gallman and carried.

The Clerk reported that Dr. Michelle Carpenter-Bradley, a former Medical Scholarship recipient had executed a Promissory Note to the County to repay all scholarship moneys plus interest in the amount of \$380.00 per month commencing January 1, 1987 over a sixty month period.

County Treasurer Mulholland reported that in regard to obtaining quotations from accounting firms to undertake the single audit required of municipalities receiving more than \$100,000 in federal moneys, he has been in contact with five such firms and has another ten to interview. He recommended to the committee that he obtain quotes from all interested firms, and will then refer what he considers the best three or four to the Ways, Means and Finance Committee for its review and final decision. He welcomed any committee member to be present on these interviews. As this is a professional service being sought, it is not necessary to go out to bid. The matter was discussed at some length and it was agreed by the committee that this course of action be approved.

Mr. Mulholland also reported on the need to upgrade the level of software for his accounting, payroll, M.C.P. and reporter-domain programs. The need for upgrading has been caused by greater demands by federal agencies, in particular Social Security and I.R.S. for reporting information on magnetic tape media. Mr. Mulholland stressed that he has no choice but to upgrade and outlined two options the County could follow. Option A would cost approximately \$7,780 and would require two staff members to travel to Philadelphia for training; Option B would be to contract with Burroughs to bring their expertise to the County and work with the Treasurer's staff in-house. This would cost in the region of \$6,720. Mr. Mulholland indicated that he preferred Option B, as it would not only be less expensive but more staff would be able to take advantage of the training. As this money was not included in the 1987 budget for central data processing, a transfer from Contingent would be required, if approved by the committee. Following discussion as to the jurisdiction of the Central Services Committee in this matter, it was moved by Raptis, seconded by Kramer and carried, that subject to approval of the Central Services Committee on January 14, 1987, the Ways, Means & Finance Committee approves the transfer of \$7,000 from Contingent Account No. A1990.4 to

Ways, Means & Finance Committee  
January 6, 1987

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Central Data Processing Account No. A1680.4 to cover a contract with Burroughs Corp. to provide this service. The County Attorney is requested to prepare a resolution if approval is given by Central Services Committee.

A motion was made by Kramer, seconded by Barnes and carried, that Lee Frair be given an authorized committee day for attendance at today's Ways, Means & Finance Committee.

Meeting adjourned.

NOT *J. Margosa*  
APPROVED

WAYS, MEANS & FINANCE COMMITTEE

February 3, 1987

FEB 5 1987

Present: Wentworth; Raptis; Barnes; Cross; Kramer;  
Loucks; Watson;

The minutes of the January 6, 1987 meeting were approved on a motion by Raptis, seconded by Cross and carried.

The bills were reviewed and approved for payment on a motion by Raptis, seconded by Loucks and carried.

Mr. Mulholland and Mr. Kelley met with the committee to discuss the shortfall in the Landfill Project Capital Account (see copy of report attached). It was Mr. Kelley's opinion that he would need, at the minimum, another \$150,000 to complete the landfill project. Mr. Mulholland suggested that this amount could be made up from the following sources:

(1) \$80,000 of surplus moneys, which were originally earmarked as the county's share of the Bond Issue, could be utilized to cover part of the balance needed. It was explained that due to the provisions of H.R. 3838, it was determined that the excess moneys left over could not be used as originally intended, and it was closed to fund balance and not used at that time.

(2) \$127,000 was left over from the Bond Issue for certain town and county bridge projects, and must be applied back to the payment coming due on the bonds this year. That in turn will free-up those moneys set aside in the 1987 General Fund for the bond payment, and \$127,000 would be available to make up the balance needed.

On further discussion by the committee with Mr. Kelley and Mr. Mulholland, it was felt that perhaps it would be wise to appropriate \$175,000 instead of \$150,000 as Mr. Kelley's projections were tightly budgeted and it would save another transfer later on if necessary. A motion was made by Kramer, seconded by Raptis and carried, to request the County Attorney to prepare a resolution increasing the total authorization for the Landfill Project Capital Account by \$175,000 to a total of approximately \$1,802,000 to be appropriated from accounts designated by the County Treasurer and to be provided to the County Attorney for inclusion in the resolution. Mr. Kelley was requested to provide a Memorandum of Explanation to accompany the resolution.

Mr. Mulholland requested permission to attend a meeting of the County Treasurers Association to be held in Syracuse on February 10th. This was approved on a motion by Barnes, seconded by Cross and carried.

Mr. Mulholland also discussed with the committee the procedure which was implemented last year for the monthly reporting by departments to committees of their current financial status. This procedure has not been followed through by many departments and Mr. Mulholland has developed a new form which he feels will be easier to complete and understand. The purpose of this form is threefold:

- (1) It meets GAAP (Generally Accepted Accounting Procedures) standards.
- (2) It keeps the department bookkeepers up-to-date with the accounts under their jurisdiction
- (3) Gives the committees information on a month-to-month basis as to the direction the departments are heading on a fiscal basis.

Mr. Mulholland also hopes at a later date to utilize these reports to give the board quarterly projections as to the county's fiscal direction.

Some discussion took place regarding Mr. Watson's request that department heads have some input as far as the format of this new report. Mr. Mulholland indicated that there was no reason why a department head could not write comments, etc. on the back of the form or attached to it, but he would prefer not to change the content of the form itself, to which the committee agreed.

The Clerk of the Board reported that Patricia Lynch, Account Clerk Typist in her office, would be moving downstate at the end of March, and the Clerk requested that she be given permission to fill the vacancy when it occurred and hopefully, to hire the replacement at least two to three weeks before Mrs. Lynch resigns, in order to make a smooth transition. The committee approved this on a motion by Raptis, seconded by Cross and carried and referred the matter to the Committee of the Whole for final determination.

Mrs. Canfield also requested permission to hire a temporary switchboard operator for three weeks when the permanent operator goes on vacation at the beginning of April. There are moneys in the Clerk's budget for this temporary position. Approved on a motion by Raptis, seconded by Barnes and carried, and referred to Committee of the Whole for final determination.

Meeting adjourned.



ALLEGANY COUNTY DEPARTMENT OF  
PUBLIC WORKS

GARY J. ROBBINS  
Superintendent

WILLIAM R. HANSON  
Deputy Superintendent

ROOM 210 COUNTY OFFICE BUILDING BELMONT, NEW YORK 14813  
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REPORT

WAYS AND MEANS COMMITTEE

REFERRED BY PUBLIC WORKS COMMITTEE

LANDFILL PROJECT CAPITAL ACCOUNT

The Capital Project Account is short of funds for the completion of the Landfill. The following are the reasons for this shortage.

It was intended that we complete the Landfill in the Fall of 1986. The construction season was disrupted because of rainy weather. Many attempts to work under the rainy conditions made production limited. Approximately, \$10,000.00 worth of work was done to allow County forces to work under these adverse weather conditions. Ditch work, siltation, pond maintenance, additional mulching above normal activities accounted for this expenditure.

Secondly, let us consider the Monitoring Well Analysis Program. This program was never properly addressed in our Operating Report. This was due to the fact that D.E.C. changed and expanded the requirements after the Bond was established. The cost of this program soared from \$5,000.00 per year to \$40,000.00 per year with a duplication of one-quarter's analysis, as requested by D.E.C. Because we did not get into the Landfill in 1986, and we have to continue the program, no monies are budgeted for three-quarters of analysis at a cost of \$30,000.00. This actual cost to the project is \$65,000.00. Part of these monies can be absorbed by an agreement with Alfred Analytical Particum, which should be signed by the end of February, 1987.

Thirdly, the additional soils engineering work required by the D.E.C. As the D.E.C. regulations are in an active state, with changes being made frequently, this work was never properly addressed in the Working Report for the Bond. To date, we have spent over \$82,000.00 on soils work and the Working Report budgeted \$51,000.00. An additional \$30,000.00 will be needed to complete this project.

The regulation changes that have taken place in the past two years account for an estimated \$80,000.00. The major change required is the leachate collection ponds. The Working Report shows a 400,000 gallon pond and we were forced to go to 2,500,000 gallon ponds. This cost estimate is \$70,000.00 above the original Working Report. We are still attempting to reduce the ponds' size. Barring any future regulation changes and

any further delays, an additional \$150,000.00 should complete this project. We have had many minor changes which account for approximately \$10,000.00. We have had few changes that have reduced the cost.

I would like to explain that the Working Report completed two years ago shows the Capital Project cost at \$1,910,000.00. We are currently expended to a total of \$1,630,000.00. With an additional \$150,000.00, we would reach a total of \$1,790,000.00. (See Attached Sheet)

As we did in the construction of the Transfer System, we hope to do the project under the guidelines the Engineering Firm projected as to the costs. This does not happen often.

FCK:ned

## 7.0 ECONOMIC ANALYSIS

### 7.1 CAPITAL COST

Capital costs for this project are estimated based on the assumption that all work will be performed by private contractors under the supervision of the Allegany County Public Works Department. If any portion of this project is constructed using force account labor, it may be possible to reduce the capital costs. Detailed cost estimates are included in Appendix J. A summary of the capital costs is as follows:

#### CAPITAL COST ESTIMATE\*

<u>ITEM</u>	<u>COST</u>
Land Purchase	\$ 136,500
Landfill Building	150,000
Underdrain System (1st Year)	24,800
Leachate Collection System (1st Year)	60,000
Disposal Area Preparation (1st Year)	350,000
Site Work	423,600
Equipment Purchased to Date	141,000
Future Equipment	<u>\$ 49,000</u>
Subtotal	\$1,334,900
Contingencies	<u>209,100</u>
Construction Subtotal	\$1,544,000
Soils Investigation	51,000
Environmental Assessment	27,000
Mapping & Preliminary Work	2,900
Laboratory Testing	5,000
Engineering	<u>\$ 120,100</u>
TOTAL CONSTRUCTION	\$1,750,000
Inflation if construction begins in 1986	<u>\$ 160,000</u>
TOTAL CAPITAL COST	\$1,910,000

NOT  
APPROVED

*J. Margeson*

FEB 27 1987

WAYS, MEANS & FINANCE COMMITTEE

February 23, 1987

This meeting was held immediately following the regular board meeting with the following members present:

Wentworth; Barnes; Gallman; Kramer; Loucks;

The County Treasurer reported that he had met with eleven accounting firms and obtained quotes from ten of them to undertake a single audit of the county: These quotes, all for three years, ranged from \$55,500 to \$137,250. Mr. Mulholland recommended that the quotation from Touche Ross, Rochester, in the amount of \$63,000 for three years, be accepted. Following further discussion, a motion was made by Gallman, seconded by Loucks and carried, that the bid of Touche Ross be accepted and the County Attorney be requested to prepare a resolution.

Meeting adjourned.

WAYS, MEANS & FINANCE COMMITTEE

March 3, 1987

NOT *J. Margeson*  
APPROVED  
MAR 4 1987

Present: Wentworth; Barnes; Loucks; Gallman; Kramer; Watson;

The minutes of the February 3, 1987 meeting were approved on a motion by Barnes, seconded by Gallman and carried.

The bills were reviewed and approved for payment on a motion by Gallman, seconded by Barnes and carried.

The committee discussed a letter from Cattaraugus County offering the opportunity to Allegany County to advertise in the Town and County Government magazine published by the New York State Supervisors' and County Legislators' Association. Cattaraugus County will be hosting the 38th annual summer conference-school of the Supervisors and Legislators' Association to be held at The Castle, Olean, June 21-24, 1987. The committee felt it would be an advantage to have an ad promoting Allegany County as well as supporting the Association and Cattaraugus County and a motion was made by Cross, seconded by Barnes that we take out a full page ad at a cost of \$250. and refer the matter to the Planning and Historical Committee for follow-up.

A referral from the Public Safety Committee was considered which requested a transfer of \$1,250 from Contingent Fund to be used with matching state aid grant funds of \$1,250. to operate the County's Pre-trial, Release on Recognizance/Release Under Supervision Program. This was approved by the Public Safety Committee. A motion was made by Cross, seconded by Gallman, and carried, to request the County Attorney to prepare a resolution to appropriate \$2,500, to be obtained from a transfer of \$1,250.00 from Contingent Account A1990.4 and State Aid grant of \$1,250.00. Said \$2,500 to be appropriated to an account number to be provided by the County Treasurer.

A motion was made by Kramer, seconded by Gallman and carried, to go into executive session in order to discuss a personnel matter.

Following the executive session, there being no further business to discuss, the meeting was adjourned.

Meeting adjourned.

NOT  
APPROVED

*J. Margison*  
APR 14 1987

WAYS, MEANS & FINANCE COMMITTEE

April 7, 1987

Present: Wentworth; Raptis; Barnes; Loucks; Gallman; Kramer; Cross; Watson;

The County Treasurer requested permission to attend the annual Finance School to be held in Syracuse, May 3-6, 1987. Approval was given on a motion by Barnes, seconded by Gallman and carried.

Mr. Mulholland also discussed with the committee the need to purchase for his department a four-drawer cash register so that each of the four staff members handling cash would each work from a separate drawer with separate keys. This is in response to the need for more internal controls as recommended in the recent audit by the N.Y.S. Dept. of Audit and Control. Under the requirements of the single audit, a corrective action plan must now be made to the State of New York. Mr. Mulholland feels that the purchase of the four-drawer cash register would be the best approach to remedy the situation. The cost of the cash register is \$1,500 and a transfer of funds from Contingent Fund would be required. A motion was made by Raptis, seconded by Gallman and carried, to request the County Attorney to prepare a resolution transferring the sum of \$1,500 from Contingent Account No. A1990.4 to Treasurer Account No. A1325.2.

The minutes of the February 23 and March 3, 1987 meetings of the committee were approved on a motion by Kramer, seconded by Gallman and carried.

A referral from the Public Works Committee was considered to transfer \$24,000 from Contingent to Capital Project Account No. D5112.221 Bridge Replacement CR-11. It was explained that due to some engineering problems, the costs to replace this bridge were under-estimated. Following discussion, a motion was made by Gallman, seconded by Kramer and carried, to request the County Attorney to prepare a resolution transferring the sum of \$24,000 from Contingent Account No. A1990.4 to Capital Project Account No. D5112.221.

The bills were reviewed and approved for payment on a motion by Raptis, seconded by Barnes and carried.

Mr. Wentworth spoke of his concern that a more efficient and time saving procedure be implemented for the 1988 budgetary process. He asked the County Attorney to explain how the County Law sets forth what the budget procedure should be within a certain timetable. A lengthy discussion ensued, and it was decided to request a written outline to be considered in more detail at another meeting of the committee to be held following the next board meeting on April 13th. The County Attorney, Administrative Assistant and Clerk of the Board will work together to draft the outline, to be reviewed eventually by the entire Board.

Meeting adjourned.

APR 16 1987

*J. Margison*  
NOT

WAYS, MEANS & FINANCE COMMITTEE

APPROVED

April 13, 1987

This meeting was held immediately following the regular board meeting with all members present.

The committee met with Assistant County Attorney Dan Guiney to discuss a matter under client-attorney relationship.

The committee also reviewed a suggested timetable to be followed to implement new procedures for the preparation of the 1988 county budget. This timetable was drawn up by the County Attorney according to County Law. After further discussion, it was moved by Gallman, seconded by Raptis and carried, that this be offered for consideration to the full Board at the next meeting.

Meeting adjourned.

NOT

*J. Margeson*  
MAY 6 1987

APPROVED

WAYS, MEANS & FINANCE COMMITTEE

May 5, 1987

Present: Wentworth; Raptis; Barnes; Cross; Loucks;  
Kramer; Gallman; Watson;

The bills were reviewed and the audit approved for payment on a motion by Kramer, seconded by Gallman and carried.

The committee discussed with Bill Hanson, Supt. of Public Works and Jim Sikaras, County Attorney, a proposal to replace the shrubbery in front of the Courthouse building at an approximate cost of \$7,500 for which Mr. Hanson would require a transfer of funds from Contingent. It was decided that Mr. Hanson should obtain more proposals before any decision can be made as to the allocation of funds.

Mr. Wentworth directed the committee to give some serious thought in the next month or two as to establishing designated Capital Reserve Funds for the \$500,000 which is in the 1987 Budget Account for Inter-fund transfers. Sooner or later this must be transferred to specific capital reserves, or it will revert to General Fund surplus at the end of the current fiscal year. The money must be transferred before it can be used, and once in a designated Capital Reserve Fund, can only be taken out by resolution of the Board.

The mortgage tax figures for the period October 1, 1986 through March 31, 1987 have been received and the apportionment to the towns and villages computed in the office of the Clerk of the Board. A motion was made by Gallman, seconded by Barnes and carried, to request the County Attorney to prepare a resolution authorizing the apportionment of the mortgage tax for the above-stated period.

A referral from the Public Safety Committee was considered to transfer the sum of \$10,000 from Contingent Account No. A1990.4 to Account No. A3170.429 Other Correctional Agency, to fund housing of female prisoners outside of the county. The original 1987 budgeted amount of \$10,000 is now depleted to \$900. because of the large number of female prisoners processed by the county so far this year., and another appropriation of \$10,000 is needed. A motion was made by Raptis, seconded by Cross and carried, to approve this transfer and request the County Attorney to prepare a resolution.

The committee discussed two revisions to the proposed new budget procedures. One revision is the inclusion of a review of the tentative budget by the Committee of the Whole, prior to a board meeting at which resolutions to incorporate changes recommended by the Ways, Means & Finance Committee will be considered. The second revision is to schedule the adoption of the final budget at a board meeting several days after the public hearing on the budget. The committee was in favor of these changes and recommended that they be presented to the Committee of the Whole following the next board meeting on May 11, 1987.

Meeting adjourned.

*J. Margeson*  
JUN 8 1987

WAYS, MEANS AND FINANCE COMMITTEE

June 2, 1987

NOT  
APPROVED

Present: Wentworth; Raptis; Loucks; Kramer; Barnes;  
Cross;

The bills were reviewed and approved for payment on a motion by Kramer, seconded by Raptis and carried.

The minutes of the April 7, April 13 and May 5, 1987 meetings of the committee were approved on a motion by Raptis, seconded by Barnes and carried.

John Margeson, Administrative Assistant, reported that the Planning & Historical Committee had approved the creation of a Youth Bureau Coordinator position and the Personnel Committee had slotted the position in Grade 14 of the Unit Salary Plan, for which the 1987 hourly rate will be \$8.04. Funding for the position for the remainder of the year will be required from Contingent and Ways, Means & Finance Committee approval is requested in the amount of \$10,000, broken down approximately \$8,000 for Personal Services, \$1,100 for equipment and \$900. for Contractual Expense. Mr. Margeson noted that the County will receive 50% reimbursement from the State Division for Youth. A motion to approve this was made by Raptis, seconded by Cross and carried. (Roll Call vote: 5 Ayes, 1 No, 1 Absent (Voting No: Loucks; Absent: Gallman). THE COUNTY ATTORNEY IS REQUESTED TO PREPARE A RESOLUTION.

The County Treasurer requested several resolutions as follows:

- (1) A transfer of \$20,000 from Contingent Account No. A1990.4 to Treasurer Account No. A1325.4 to cover the 1986 cost for the single audit performed by Touche, Ross & Co. Motion was made by Loucks, seconded by Kramer and carried, to approve the transfer and request COUNTY ATTORNEY TO PREPARE RESOLUTION.
- (2) A transfer of \$45,000 from Contingent Account No. A1990.4 to Contribution to Community Colleges Account No. A2495.4 Contractual Expenses to cover cost over-run to the end of the year. Motion was made by Barnes, seconded by Kramer and carried, to approve the transfer and request COUNTY ATTORNEY TO PREPARE RESOLUTION.
- (3) An amendment to Resolution No. 54-80 "Designation of Depositories" to increase the maximum amount of county monies from \$4,000,000 to \$6,000,000 for the two banks in question. A motion was made by Cross, seconded by Raptis and carried, to approve this amendment and request the COUNTY ATTORNEY TO PREPARE RESOLUTION.
- (4) A resolution to adjust the 1987 county budget to more accurately reflect the County Road Fund payroll cost and also the inter-governmental charges by increasing County Road Fund Account No. D5110.1 Maintenance Roads & Bridges Personal

Services Account by \$170,000. and likewise increasing the County Road Fund Revenue Account No. D2801 Inter-Fund Revenues by \$170,000. A separate resolution will also be required to adjust the 1987 budget to more accurately reflect payroll cost and inter-governmental charges for Solid Waste by increasing Account No. A8160.1 Personal Services Account by \$52,440 and increasing the General Fund Revenue Account No. A2801 Inter-fund Revenues by \$52,440. These adjustments to the 1987 budget were approved on a motion by Raptis, seconded by Kramer and carried. COUNTY ATTORNEY IS REQUESTED TO PREPARE RESOLUTION(S).

- (5) A resolution to set the date of a public hearing to appropriate excess Revenue Sharing in the amount of \$15,068.57 plus accumulated interest to the County Road Fund in anticipation that the Snow and Ice Removal Account will be over-drawn was approved on a motion by Raptis, seconded by Kramer and carried. COUNTY ATTORNEY IS REQUESTED TO PREPARE RESOLUTION.

Mr. Mulholland distributed to the committee information from the New York State Department of Audit and Control relating to long-term capital planning. Mr. Wentworth directed the committee to study these for further discussion at a later date. It was decided to hold another meeting of the committee to consider long-term capital planning on June 30, 1987 at 9:00 a.m.

The committee met with Assistant County Attorney Dan Guiney to discuss a matter under "client-attorney relationship".

Meeting adjourned.

NOT *J. Margason*  
APPROVED

WAYS, MEANS & FINANCE COMMITTEE

July 7, 1987

JUL 7 1987

Present: Wentworth; Raptis; Barnes; Cross; Gallman; Kramer; Loucks; Watson;

The minutes of the June 2, June 8, June 19 and June 30, 1987 meeting were approved on a motion by Kramer, seconded by Gallman and carried.

The bills were reviewed and the audit approved for payment on a motion by Kramer, seconded by Gallman and carried.

A referral from the Central Services Committee for a transfer of funds from Contingent was considered. The amount requested is \$3,000 and is to cover services rendered by Frank Duserick, the county's computer consultant, including an estimate for projected consultations to the end of the year. A motion was made by Raptis, seconded by Barnes and carried, to approve this transfer and to request the County Attorney to prepare a resolution transferring the sum of \$3,000 from Contingent Account No. A1990.4 to Central Data Processing Account No. A1680.4 Contractual Expenses.

Bill Hanson, Superintendent, D.P.W., referred a request from the Public Works Committee for a transfer of funds from Contingent to the Landfill Capital Account to cover the final completion costs of this project. The total requested is \$58,200 and includes costs for paving, leachate tank, engineering services and a building to cover the leachate tank. This has approval of the Public Works Committee. Following discussion, a motion was made by Kramer, seconded by Gallman and carried, to approve the transfer and request the County Attorney to prepare a resolution transferring the sum of \$58,200 from Contingent Account No. A1990.4 to Capital Fund Account No. H8162.200 Solid Waste Landfill Project.

Mrs. Cross brought up for discussion the current situation regarding a planning position. Based upon job specifications provided by the Planning and Historical Committee to the Personnel Officer, he determined that the proper title for this position would be Planning Director in Grade 20 of the Non-Unit Salary Plan with a salary range of \$18,000-\$23,000. The Personnel Committee agreed with the Personnel Officer's determination, but did not move to place this new title in the Salary Plan until it was decided if the position should be created. Several questions were raised as to whether the county should contract for this work, the duties to be performed, the involvement of other agencies, etc. A lengthy discussion was held, and it was decided to get the feeling of the entire board on this matter at the Committee of the Whole on July 13th.

Meeting adjourned.

*J. Margeson*  
JUN 10 1987

WAYS, MEANS & FINANCE COMMITTEE

June 8, 1987

NOT  
APPROVED

Present: Wentworth; Cross; Barnes; Kramer; Watson;

The Clerk of the Board informed the committee that she had received notice from The Alfred Sun that the newspaper would not be published the weeks beginning June 28, August 2 and December 27, 1987, and in view of this, it would be necessary to designate a substitute paper. The minority leader has submitted a notice designating The Wellsville Daily Reporter as a substitute newspaper for the weeks in question. A motion was made by Barnes, seconded by Cross and carried, that the County Attorney be requested to prepare a resolution designating The Wellsville Daily Reporter as the substitute newspaper for The Alfred Sun for the weeks mentioned above, to publish local laws, notices and other matters required by law to be published.

A motion was made by Watson, seconded by Cross and carried, to go into Executive Session in order to consider the purchase of real property, which to reveal the terms could substantially affect the purchase price.

Following the Executive Session, a referral was considered from the Public Safety Committee to purchase replacement doors for the rescue squad garage building in Wellsville. John Tucker, Director, Office of Emergency Services, presented quotations he had received, the lowest being from Overhead Door Co. of Hornell to install two doors and two automatic door openers at a total cost of \$4,286.00. In view of the unsafe condition of these doors, the Public Safety Committee was in favor of immediate replacement and requested Ways, Means & Finance to provide the necessary funds from Contingent Fund. A motion was made by Kramer, seconded by Cross and carried, to approve the transfer of \$4,286. from Contingent Account No. A1990.4 to Emergency Services Account No. A3640.4 Contractual Expenses, and to request the County Attorney to prepare a resolution.

Meeting adjourned.

WAYS, MEANS & FINANCE COMMITTEE

*J. Margeson*

**JUN 29 1987**

June 19, 1987

Present: Wentworth; Raptis; Kramer; Cross;

The legislators' quarterly vouchers for per diem and expenses covering the period March 16 through June 15, 1987 were reviewed by the committee and the audit approved for payment on a motion by Raptis, seconded by Kramer and carried.

County Treasurer Mulholland presented details of a proposed purchase of new computer equipment from UNISYS (formerly Burroughs). This equipment would replace and update by six years the technology available with the present equipment, as well as reduce the maintenance costs which have been escalating and will cost over \$20,000 for the next twelve months. (See attached memo and recommendations from Frank Duserick and financial summary and cost comparison from UNISYS). If the county was to purchase the equipment, there are two options to consider - lease-purchase over seven years or outright purchase to save interest costs. After further discussion, the committee, on a motion by Raptis, seconded by Cross and carried, approved the transfer of \$58,885. from Contingent Account A1990.4 to County Treasurer Account No. A1325.2 to cover the outright purchase of this computer equipment. A resolution will be considered from the floor at the board meeting later in the day, to be offered jointly with Central Services Committee.

Meeting adjourned.

**NOT  
APPROVED**

To: James Galman, Chairman  
Central Services Committee  
Board Of Legislatures  
Allegany County

June 15, 1987

From: Frank G. Duserick

Subj: Review of UNISYS Proposal

UNISYS Corporation (formerly Burroughs and Sperry) appear to have submitted a very attractive proposal to replace the the computer in the Treasurer's office with a system that is better not only in performance but also in cost.

Although the county's current computer system is adequate for its needs and has the capacity to accommodate additional reasonable applications, it is also a computer that is at the end of its product life cycle. Consequently, maintenance, service and support contracts from UNISYS will probably be increasing at a rapid rate annually over the next few years. These costs are currently running at over twenty thousand dollars (\$20,000) for the next twelve months and are expected to increase substantially as the product line ages even more.

The proposed system (XE550) will cost over five hundred dollars (\$500) less over the next twelve months. These costs, totaling \$19,434, include a seven year lease-purchase contract, a \$10,000 trade-in for the current computer (B920), a nine percent (9%) finance rate and hardware and software service fees. The cost of the service contracts should rise at a lower rate than for the current system. The \$10,000 trade-in value is more than reasonable considering the age of the machine and the nine percent rate is extremely attractive.

Of particular concern is that UNISYS has made this proposal with its terms for trade-in and financing good only until July 1, 1987. Consequently, a decision must be made as soon as possible if the county wishes to upgrade its computer capabilities at this time.

In conclusion, I highly recommend that the county approve the replacement of the B920 with the XE550. The costs over time will be lower and the performance and capacity will be significantly higher. In addition, no conversion from the old to the new system is needed.



C; L. CAMPBELL

FINANCIAL SUMMARY AND COST COMPARISON

Present B920 Maintenance 5/1/87 through 5/1/88	\$17,344.80
B920 System Software PSA	1,524.00
B920 Application PSA	<u>1,145.88</u>
 Total Annual Cost	 \$20,014.68

Purposed XE550-5SY	
Hardware	\$54,824.00
One Time Installation Fee	600.00
System Software	<u>13,461.00</u>
	\$68,885.00
Less B920 Trade In	<u>10,000.00</u>
Total to Finance 84 mos. @ 9% (.01597)	\$58,885.00

Annual Lease Payment	\$11,284.72
Annual Hardware Maintenance	6,420.00
Annual System Software PSA	1,026.00
Annual Application Software PSA	<u>697.00</u>
Total Annual Cost	\$19,433.72

	<u>CURRENT</u>	<u>NEW</u>	<u>DIFF</u>
SOFTWARE MAINT.	17,344.80	6,420.00	10,924.80
SYSTEM SOFTWARE PSA	1,524.00	1,026.00	498.00
APPLICATION " "	1,145.88	<u>697.00</u>	448.88
	<u>20,014.68</u>	<u>8,143.00</u>	<u>11,871.68</u>

401 MONTHLY PAYOUT (est. int.)

JUL 1 1987

*J. Margeson*

WAYS, MEANS AND FINANCE COMMITTEE

June 30, 1987

NOT  
APPROVED

Present: Wentworth; Raptis; Barnes; Cross; Gallman;  
Kramer; Loucks; Watson;

The purpose of this meeting was to discuss the process for the implementation of a long term capital planning program for Allegany County government.

In conjunction with this, the committee discussed with the County Treasurer the 1987 Contemporary Budget and summaries of direct and allocation cost by major service areas for 1985, 1986 and 1987. The new procedures and timetable for the 1988 county budget were briefly reviewed, with a recommendation that at the next meeting of the Committee of the Whole, committee responsibilities should be discussed and copies of new forms distributed for information.

Although it was acknowledged it will not be possible to have a long term plan in place for the 1988 budget, it was felt the ground-work could begin. Mr. Mulholland discussed the sample long term capital planning program developed by the State Dept. of Audit and Control. The committee was in favor of proceeding along the lines of the sample N.Y.S. plan, and it was decided to request the County Attorney to review this sample plan and to make recommendations to the committee as to an appropriate resolution for the committee to consider to proceed to implement this Plan concept.

Meeting adjourned.

*J. Margosa*  
JUL 16 1987

WAYS, MEANS & FINANCE COMMITTEE

July 13, 1987

This committee meeting was held immediately following the regular session of the Board, with all members present, to discuss a matter with the County Attorney and Assistant County Attorney, under the client-attorney relationship.

After consultation with the attorneys, a motion was made by Raptis, seconded by Gallman and carried, that any objections to the fragmentation of the Sheriff's Dept. employees from the overall county bargaining unit which they are currently in, be withdrawn, and that if deemed necessary by the County Attorney, a resolution be drawn approving of a Consent Agreement in relationship to the recognition of the employee organization to represent certain Sheriff's Dept. employees.

Meeting adjourned.

NOT  
APPROVED

WAYS, MEANS & FINANCE COMMITTEE

August 4, 1987

NOT  
*J. Margeson*  
APPROVED  
AUG 5 1987

Present: Wentworth; Raptis; Barnes; Cross; Gallman;  
Kramer; Loucks; Watson;

The minutes of the July 7, 1987 and July 13, 1987 meetings were approved on a motion by Kramer, seconded by Gallman and carried.

The bills were reviewed and approved for payment on a motion by Kramer, seconded by Gallman and carried.

Chairman Wentworth noted that following upon the public hearing to consider the expenditure of \$15,068.57, plus accrued interest, in unobligated Federal Revenue Sharing Funds for the purchase of salt and sand to be used on county roads, it was necessary for this committee to act upon a resolution to appropriate this money. A motion was made by Kramer, seconded by Raptis and carried, that the sum of \$15,068.57, plus accrued interest, be transferred from CF9522.9 Inter-fund Transfer - County Road to D5142.408 Snow Removal Contractual Expenses - General Supplies. County Attorney is requested to prepare a resolution.

A referral from the Public Safety Committee was considered to transfer the sum of \$10,000 from Contingent to the Sheriff's Jail Food account A3150.423. A motion was made by Kramer, seconded by Gallman and carried to transfer \$10,000 from Contingent Account A1990.4 to Account No. A3150.4 Jail Contractual Expenses Account. County Attorney is requested to prepare a resolution.

A referral from the Personnel Committee was considered to transfer the sum of \$61.88 from Contingent to Retiree Trust Fund Account. It was explained that a retiree had failed to remit to the county her group insurance premium before the premium was forwarded to the carrier. The County sent in the premium and requested the retiree to forward the amount. She notified the Personnel Office that she could no longer afford the premiums and would be forced to apply for Medicaid. Therefore, this premium must be repaid to the Trust Fund from Contingent. A discussion ensued as to whether, in similar cases in the future, it would be more cost effective for Social Services to pay these premiums to avoid Medicaid costs. Mrs. Barnes said she would bring this up for discussion at the next Personnel Committee meeting. A motion was made by Gallman, seconded by Barnes and carried, to approve the transfer of \$61.88 from Contingent Account No. A1990.4 to Retiree Trust Fund Account T20.3 and request the County Attorney to prepare a resolution.

Another referral from Personnel Committee was considered to transfer the sum of \$9,900 from Contingent to pay for a contract with a negotiator for three contracts with the various bargaining units representing county employees. It was noted that this would be paid on a monthly basis at the rate of \$825. per month, and the funds would be encumbered if not expended by the end of 1987. A motion was made by Barnes, seconded by Loucks and carried to request the County Attorney to prepare a resolution to implement the above transfer from Contingent Account NO. A1990.4 to Personnel Account NO. A1430.4 Contractual Expenses

Ways, Means and Finance Committee  
August 4, 1987

Page 2

The Committee met with the Clerk of the Board, the Administrative Assistant and County Treasurer and reviewed the various budget requests under their jurisdiction for fiscal 1988. Committee recommendations were noted on the appropriate budget forms by Chairman Wentworth.

Meeting adjourned.

*J. Margeson*  
AUG 13 1987

WAYS, MEANS & FINANCE COMMITTEE

August 10, 1987

NOT  
APPROVED

This committee meeting was held immediately following the regular board meeting, with all members present.

Mr. Wentworth informed the committee that the I.D.A. has been working with Friendship Dairies to issue bonds to cover enlarging the sewer system and purchase of equipment connected with the expansion of their facilities. To accomplish this further bond issue, it is necessary that a Board of Legislators resolution be adopted to approve the issuance of bonds up to six million dollars. The earlier board resolution adopted in 1985 allowed up to \$3,250,000. Following committee discussion, a motion was made by Gallman, seconded by Raptis and carried, to request the preparation of a resolution approving the issuance of bonds up to six million dollars, such resolution to be considered at the August 24 board meeting.

Meeting adjourned

NOT  
*J. Mangerson*  
APPROVED

WAYS, MEANS & FINANCE COMMITTEE

August 24, 1987

AUG 24 1987

This committee meeting was held before the regular session of the Board.

A referral from Central Services Committee was discussed, requesting a transfer of funds from Contingent to pay off the lease/purchase agreement covering the recent installation of buried cable, new telephones and relocation of old telephones for the new P.I.C. offices. This pay off is recommended by the County Treasurer and P.I.C. officials to avoid any possible future disallowance of the lease/purchase payments by the federal government during an audit. Instead, it is suggested that the County pay off the balance owing and then charge the cost back to P.I.C. on a monthly basis. Only one monthly payment under the lease/purchase agreement was made by P.I.C. and to regularize the situation, the County should reimburse them for that payment. The amount required from Contingent is \$10,128.04 to pay off the lease/purchase agreement, plus \$340.98 to reimburse P.I.C., making a total transfer in all of \$10,469.02. It was decided to request the County Attorney to prepare a resolution transferring the sum of \$10,469.02 from Contingent Account No. A1990.4 to Account No. A1610.4 Central Service Telephone on a motion made by Kramer , seconded by Raptis, and carried.

SEP 14 1987

NOT APPROVED

WAYS, MEANS & FINANCE COMMITTEE

September 8, 1987

Present: Wentworth; Raptis; Barnes; Cross; Gallman; Kramer; Loucks; Watson;

The bills were reviewed and approved for payment on a motion by Raptis, seconded by Gallman and carried.

A referral from the Public Safety Committee was considered to transfer the sum of \$16,190 from Contingent to Emergency Services Training Account A3160.429. A motion was made by Gallman, seconded by Loucks and carried to transfer \$16,190 from Contingent Account No. A1990.4 to Account No. A3640.429 Emergency Services Training Account. County Attorney is requested to prepare a resolution.

David Sirianni, Director, Probation Department, referred a request from the Public Safety Committee to transfer a sum of \$1,250 from Contingent to be used with matching state aid grant funds of \$1,250 to operate the County's Pre-Trial Release on Recognizance/Release Under Supervision Program. A motion was made by Gallman, seconded by Barnes and carried, to request the County Attorney to prepare a resolution to transfer \$1,250 from Contingent Account No. A1990.4 to Account No. A3142.4 Incarceration Alternatives Account.

A referral from the Planning & Historical Committee and the Personnel Committee was considered to transfer funds from Contingent to cover the anticipated expenses which may result from the creation of the position of County Planner. Following a lengthy discussion, a motion was made by Raptis, seconded by Cross and carried, (Voting No: Loucks, Gallman, Kramer) to approve a transfer from Contingent Account No. A1990.4 to an account to be designated by the County Treasurer, in the amount of \$4,700 with \$3,200 to be appropriated to the Personal Services Account and \$1,500 to be appropriated to the Contractual Expenses Account. County Attorney is requested to prepare a resolution.

A referral from the Public Safety Committee was considered to transfer the sum of \$53,167 from Contingent Account No. A1990.4 to Account No. A3150.1 Jail Personal Services. It was explained that there has been a larger number of female prisoners being housed this year, resulting in the increased need for personnel. A motion was made by Raptis, seconded by Cross and carried to request the County Attorney to prepare a resolution authorizing this transfer.

James Mulholland, County Treasurer submitted a request to increase the Petty Cash Fund in the Treasurer's office from \$400 to \$1,000. Mr. Mulholland explained that with the acquisition of a new 4 drawer cash register, the present amount does not allow sufficient money in each drawer to make change. A motion was made by Gallman, seconded by Barnes and carried to allow the increase and to request the County Attorney to prepare a resolution.

Mr. Mulholland reported that he has received a gift and donation in the amount of \$1,000 from the New York State Oil Producers Association for the renovation of the Cuba Oil Springs, Cuba, N.Y. A motion was made by Cross, seconded by Raptis and carried requesting the County Attorney to prepare a resolution accepting the gift and donation under the condition that it be used for the purpose of renovating the Cuba Oil Springs.

A motion was made by Gallman, seconded by Barnes and carried to go into executive session for Client Attorney relations.

Following executive session, there being no further business to discuss, the meeting was adjourned.

*J. Margison*

OCT 6 1987

WAYS, MEANS & FINANCE COMMITTEE

NOT

September 16, 1987

APPROVED

Present: C. Wentworth; L. Watson; J. Raptis; F. Barnes; D. Cross;  
J. Gallman; D. Kramer;

Mr. Wentworth, Budget Officer, and the Ways, Means & Finance Committee, as the Budget Committee, met to review the 1988 budget material.

The Deputy Budget Officer, Jim Mulholland, reviewed with the committee the Budget Officer's Summary of Recommended changes to the estimated revenues for 1988. (Copy attached to original minutes).

Each departmental budget request for 1988 was then reviewed in detail, line by line. Motions approving each of these are on file in the Clerk of the Board's office. In addition, the committee, on a motion by Watson, seconded by Barnes and carried, recommended the request by the Soil & Water Conservation District (Account No. A8730.429) be decreased from \$55,760 to \$52,981.

New positions requested by several departments were considered and action taken by the committee as follows:

District Attorney: Research Assistant new position. This was approved on a motion by Wentworth, seconded by Raptis and carried, with the recommendation that this be looked into handling on a contractual basis.

Health Department: 4 new positions - Sr. Public Health Engineer, Public Health Educator, Data Systems Manager and part-time Public Health Technician. A motion was made by Raptis, seconded by Cross and carried, to approve these new positions.

Probation: Typist position. This was approved on a motion by Raptis, seconded by Barnes and carried.

County Clerk: Index Clerk position. This was approved on a motion by Barnes, seconded by Cross and carried.

Social Services: Community Service Aide position. This was approved on a motion by Cross, seconded by Watson and carried.

Dept. of Public Works: Accountant/Office Manager position. This was approved on a motion by Barnes, seconded by Cross and carried.

Solid Waste: Heavy Motor Equipment Operator I position. This was approved on a motion by Watson, seconded by Kramer and carried.

Planning: Planner position. No action was taken on this position.

Meeting adjourned.

NOT J. Margison  
APPROVED

WAYS, MEANS AND FINANCE COMMITTEE

September 21, 1987

OCT 6 1987

Present: C. Wentworth; F. Barnes; D. Cross; D. Kramer;  
A. Loucks; L. Watson;

This meeting was called to continue the review by the budget committee of 1988 budget proposals.

The committee began with the Solid Waste budget, and recommended a decrease in line item 8160.406 Insurance/Bonds from \$40,000 to \$18,000 as recommended by the Public Works Committee. This was moved by Kramer, seconded by Barnes and carried.

Based on another recommendation of the Public Works Committee, the Solid Waste budget, line item 8160.429 Tipping Fee, was recommended to be reduced from \$720,000 to \$400,000. This was moved by Watson, seconded by Barnes and carried.

In the County Road Fund, Account No. D5020.430 Engineering - Maps, a motion was made by Barnes, seconded by Kramer and carried, to reduce this from \$2,000 to \$1,000.

All other remaining budget requests were reviewed, line by line, and approved. Motions approving each of these are on file in the Clerk of the Board's Office.

Meeting adjourned.

*J. Margison*  
SEP 30 1987

WAYS, MEANS & FINANCE COMMITTEE

September 28, 1987

NOT  
APPROVED

This meeting of the Committee was held prior to the regular board meeting at 11:00 a.m.

Present: Wentworth; Kramer; Cross; Watson;

The legislators' quarterly vouchers for per diem and expenses covering the period June 16 through September 15, 1987 were reviewed and approved for payment on a motion by Kramer, seconded by Cross and carried.

Meeting adjourned.

OCT 6 1987

*J. Margeson*

WAYS, MEANS & FINANCE COMMITTEE

October 6, 1987

**NOT  
APPROVED**

Present: Wentworth; Watson; Gallman; Kramer; Barnes;

The minutes of the August 5, August 10, August 24, September 8 and September 28, 1987 meetings were approved on a motion by Kramer, seconded by Gallman and carried.

The bills were reviewed and the audit approved for payment on a motion by Cross, seconded by Gallman and carried.

The committee considered a proposal from Peat Marwick Main & Co. for preparation of a County-wide Cost Allocation Plan and Departmental Indirect Cost Proposals for Social Services and Public Health. The cost for fiscal 1986 would total \$12,000 or the County has the option of a two year plan preparation for fiscal 1986 and 1987 at a total of \$18,000. The committee was in favor of the two year option and a motion was made by Kramer, seconded by Barnes and carried to request the County Attorney to prepare a resolution accepting Option II Cost Allocation Proposal Two Year Plan Preparation.

Mr. Wentworth, as Budget Officer, noted that the Tentative Budget had been filed with the Clerk of the Board on October 5, 1987. He brought to the committee's attention two items which had been added since the budget material had been reviewed by the committee on September 21st. The first item was \$20,000 for an economic development brochure, requested by the Resource & Development Committee and the second was an increase in the Contingent Account from \$500,000 to \$650,000. Mr. Wentworth also noted that since filing the Tentative Budget, it has come to his attention that the Social Services Commissioner has requested the inclusion of \$18,000 for the services of an attorney on a contractual basis, to assist the Social Services Attorney with his caseload. In order to amend the tentative budget to include this additional money, it will require a resolution of the full Board of Legislators. A motion was made by Barnes, seconded by Cross and carried, to request the preparation of the necessary resolution to be presented to the full Board at the appropriate time in the budget process.

A request from the Resource & Development Committee for \$7,000 to fund a part-time Coordinator for the Literacy Volunteers Organization was discussed and it was decided to table this, and refer it back to the Resource & Development Committee for further discussion with Carl Peterson as to the availability of other sources of funding.

A transfer within the County Treasurer's .4 contractual expenses account in the amount of \$5.50 was approved on a motion by Gallman, seconded by Barnes and carried.

A motion was made by Kramer, seconded by Gallman and carried, to authorize committee per diem for any legislator attending the

October 16th five-county economic development meeting at Moonwinks Restaurant and/or the October 19th annual Traffic Safety Banquet at the Wellsville Country Club. The Clerk of the Board will inform other legislators of this at the next meeting of the Board on October 13th.

William Hanson, Superintendent, Public Works Department reported that the Public Works Committee had referred a request for additional funds in the Solid Waste operating account to the end of the year, to the Ways, Means and Finance Committee. A total of \$173,900 will be needed and much discussion was held as to what was included in this figure and how the amounts were arrived at. Some of the costs are due to the budget being trimmed back prior to adoption last year, and other costs are related to more stringent requirements from the Department of Environmental Conservation on the operation of the landfill. It was moved by Kramer, seconded by Gallman and carried, that the County Attorney be requested to prepare a resolution for consideration at the October 13th Board Meeting, transferring the sum of \$173,900 from Contingent Account No. A1990.4 to Solid Waste Account No. A8160.1 in the amount of \$17,000 and to Solid Waste Account No. A8160.4 in the amount of \$156,900.

Meeting adjourned.

NOT *J. Morgan*

APPROVED

WAYS, MEANS AND FINANCE COMMITTEE

November 2, 1987

NOV 5 1987

Present: Wentworth; Raptis; Barnes; Cross; Gallman; Kramer; Loucks; Watson;

The minutes of the October 6, 1987 meeting of the committee were approved on a motion by Raptis, seconded by Kramer and carried.

The bills were reviewed and the audit approved for payment on a motion by Loucks, seconded by Barnes and carried.

Jim Mulholland, County Treasurer, reported that a resolution will be required to increase the District Attorney's salary for the remainder of the year by \$3,600. Effective October 1, 1987 the District Attorney's state mandated salary was increased from \$68,000 to \$82,000, a difference of \$14,000. The cost for the last three months of 1987 is \$3,600, which will be offset by an equal amount of state aid. A motion was made by Gallman, seconded by Kramer and carried, to request the County Attorney to prepare a resolution increasing by \$3,600 Acct. No. 1165.1 District Attorney Personal Services and increasing Revenue Account No. A3030 State Aid District Attorney's Salary by a like amount of \$3,600.

It was also noted that the Public Safety Committee had referred a request from the Sheriff to the Ways, Means & Finance Committee for a transfer of \$14,000 to Account No. A3170.4 Other Correction Agencies to cover increased projected costs for that account through December, 1987. A motion was made by Raptis, seconded by Barnes and carried, to request the County Attorney to prepare a resolution transferring the sum of \$14,000 from Account No. A1910.4 Unallocated Insurances, to Account No. A3170.4 Other Correction Agencies.

A resolution setting the date of the public hearing on the 1988 tentative budget for November 19, 1987 was approved for consideration at the November 9th board meeting on a motion by Barnes, seconded Gallman and carried.

The mortgage tax figures for the period April 1 through September 30, 1987 have been received and the apportionment to the towns and villages must be made by the Clerk's office. A motion was made by Loucks, seconded by Gallman and carried, that the County Attorney prepare a resolution authorizing the apportionment of the mortgage tax for the above-stated period.

A motion was made by Loucks, seconded by Gallman and carried, to prepare a resolution for the relevy of Returned Village Taxes for consideration at the November 23 board meeting.

A motion was made by Loucks, seconded by Gallman and carried, to prepare a resolution for the relevy of Returned School Taxes for consideration at the November 23 board meeting.

A motion was made by Kramer, seconded by Watson and carried, to prepare a resolution for the levy of unpaid sewer and water rentals in the Towns of Belfast, Caneadea, Friendship, Independence, Scio and Wellsville, to be considered at the November 23 board meeting.

A motion was made by Gallman, seconded by Raptis and carried, to prepare a resolution levying the towns' share of 1988 Allegany County Mutual Self-Insurance Plan for consideration at the November 23 board meeting.

A motion was made by Kramer, seconded by Gallman and carried, to prepare a resolution to amend Page 1 of the 1988 tentative budget by increasing Account No. A1010.1 Legislative Board Personal Services by \$30,000. (Opposed: Cross).

A motion was made by Raptis, seconded by Barnes and carried, to prepare a resolution to amend Pages 6 and 25 of the 1988 tentative budget by increasing appropriation Account No. A3170.4 Other Correction Agencies by \$20,000 and increasing revenue Account No. A2264 Jail Facilities by a like amount of \$20,000.

A motion was made by Kramer, seconded by Cross and carried, to prepare a resolution to amend Pages 9, 28, and 30 of the 1988 tentative budget by increasing appropriation Account No. A6010.4 Social Services Administration by \$18,000 and increasing revenue Account No. 3610 Social Services State Aid by \$2,880 and by increasing revenue Account No. 4610 Social Services Federal Aid by \$12,240.

A motion was made by Gallman, seconded by Loucks and carried, to prepare a resolution to amend Page 14 of the 1988 tentative budget by decreasing appropriation Account No. A8160.2 Solid Waste Equipment, by \$60,000 and by increasing appropriation Account No. A8160.4 Solid Waste Contractual Expenses, by \$239,000.

A motion was made by Raptis, seconded by Watson and carried, to prepare a resolution to amend Page 17 of the 1988 tentative budget by decreasing appropriation Account No. A9560.9 Interfund Transfer Capital Fund by \$99,880.

A motion was made by Gallman, seconded by Raptis and carried, to prepare a resolution amending pages 16, 18, 20, 33 and 34 of the 1988 tentative budget by decreasing appropriation Account No. E5130.2 Road Machinery Equipment by \$112,000, by decreasing appropriation Account No. A9522.9 Inter-fund Transfer to County Road Fund by \$112,000, by decreasing appropriation Account No. D5110.4 Maintenance Roads & Bridges by \$112,000, by decreasing revenue Account No. D2810 Transfer from General Fund to County Road Fund by \$112,000 and by decreasing revenue Account No. E2822 Transfer from County Road Fund to Road Machinery Fund by \$112,000.

A motion was made by Kramer, seconded by Raptis and carried, to prepare a resolution for the adoption of the 1988 County Final Budget for consideration at the November 23rd board meeting.

A motion was made by Cross, seconded by Raptis and carried, to prepare a resolution Making Appropriations for the Conduct of the County Government for Fiscal Year 1988, for consideration at the November 23 board meeting.

A motion was made by Raptis, seconded by Gallman and carried, to prepare a resolution Levying County Taxes for consideration at the December 14 board meeting.

A motion was made by Gallman, seconded by Barnes and carried, to prepare a resolution levying taxes and assessments required for purposes of annual budgets of the towns of Allegany County (offered jointly by Ways, Means & Finance and Real Property Tax Committees) to be considered at the December 14 board meeting.

A motion was made by Raptis, seconded by Cross and carried, to prepare a resolution approving the completed Assessment Rolls of the several towns and directing the execution and delivery of warrants for the collection of taxes thereon, for consideration at the December 14 board meeting.

A motion was made by Raptis, seconded by Watson and carried, to prepare a resolution authorizing various transfers between appropriation accounts for balancing the accounts for the end of the 1987 fiscal year, to be considered at the December 28th board meeting.

A motion was made by Kramer, seconded by Barnes and carried, to prepare a resolution Fixing the Date of the 1988 Organization Meeting for January 4, 1988, to be considered at the December 28th board meeting.

A motion was made by Barnes, seconded by Raptis and carried, to prepare a resolution Suspending the Rules for Prefiling Resolutions which are to be acted upon at the Organization Meeting, for consideration at the December 28 board meeting.

A motion was made by Raptis, seconded by Loucks and carried, to prepare a resolution for the designation of the official newspapers for the publication of local laws, notices, etc. required to be published in 1988, to be considered at the December 28 board meeting. (Information will be supplied by the Clerk to the County Attorney).

A motion was made by Raptis, seconded by Cross and carried, to prepare a resolution transferring the sum of \$375.00 from Clerk, Legislative Board Account No. A1040.4 to Account No. A1040.2 to purchase three desk organizers.

A motion was made by Raptis, seconded by Loucks and carried, to approve for consideration at the November 9th board meeting a resolution "Adoption of Local Law Intro No. 2, Print No. 1, to Provide Increases in the Compensation of Certain County Officers."

Meeting adjourned.

DEC 9 1987 J. Margeson

NOT

WAYS, MEANS & FINANCE COMMITTEE

December 8, 1987

APPROVED

Present: C. Wentworth; J. Raptis; F. Barnes; J. Gallman;  
D. Cross; D. Kramer; L. Watson;

The bills were reviewed and the audit approved for payment on a motion by Raptis, seconded by Barnes and carried.

A request from the Administrative Assistant for a transfer of \$95.00 from A1011.409 Fees to A1011.401 Postage and \$3.57 from A1011.429 Publications to A1011.401 Postage was approved on a motion by Barnes, seconded by Gallman and carried.

Another request from the Administrative Assistant for three transfers all from A1011.416 Telephone to A1011.402 Mileage in the amount of \$50.00, to A1011.415 Xerox in the amount of \$75.00 and to A1011.424 Legal Advertising in the amount of \$20.00 was approved on a motion by Gallman, seconded by Watson and carried.

A request from the County Treasurer for a transfer of \$1,720.34 from A1362.425 Tax Sale & Redemption tax search to A1362.424 Tax Sale & Redemption Advertising, was approved on a motion by Raptis, seconded by Kramer and carried.

The Clerk of the Board reported she had received the following bids for the duplication and binding of the 1987 Journal of Proceedings:

- |   |                 |
|---|-----------------|
| 1. Country Press, Mohawk, N.Y.                | \$4.75 per page |
| 2. Reporter Company, Walton, N.Y.             | \$6.39 per page |
| 3. Vanmark Printing, Wellsville, N.Y.         | \$6.75 per page |
| 4. Municipal Code Corp., Tallahassee, Florida | \$7.50 per page |

It was decided to table a decision on which bid to accept, until the December 14th board meeting, to give the Clerk time to obtain samples of work from Country Press.

The County Treasurer reported that a transfer of \$30,000 would be needed to pay the balance of tipping fees to the end of the year. A motion was made by Gallman, seconded by Barnes and carried, to approve the transfer of \$30,000 from Account No. A9560.9 Capital Reserve to Account No. A8160.4 Solid Waste Contractual Expenses. County Attorney is requested to prepare resolution.

Mr. Mulholland also reported that a transfer would also be required to the Community Colleges account in the amount of \$40,000 to balance for the end of the year. A motion was made by Cross, seconded by Kramer and carried, to approve the transfer of \$40,000 from Account No. A9560.9 Capital Reserve to Account No. A2495.4 Contribution to Community Colleges. County Attorney is requested to prepare resolution.

Meeting adjourned.

*J. Margison*

WAYS, MEANS AND FINANCE COMMITTEE

DEC 18 1987

December 14, 1987

This meeting was held immediately following the regular board meeting.

The bids for the duplication and binding of the 1987 Journal of Proceedings, which were discussed at the December 8th meeting of the committee, were considered. The Clerk reported she had received examples of the printing and binding work done by Country Press of Mohawk, New York, who had submitted the lowest per page bid of \$4.75. These were examined by the committee and found to be satisfactory. The Better Business Bureau was also contacted and have nothing on record concerning the Country Press. The owner of the business has been in operation for four years, and confirmed she has several contracts with other counties in New York State for the printing of their Journal of Proceedings. Following further discussion, a motion was made by Raptis, seconded by Loucks and carried, to accept the bid of \$4.75 per page from Country Press.

Meeting adjourned.

NOT  
APPROVED

WAYS, MEANS & FINANCE COMMITTEE

*J. Morgan*

JAN 6 1987

December 28, 1987

Present: Raptis; Kramer; Gallman; Cross; Barnes;  
Watson;

This meeting was called at 10:30 a.m. prior to the regular meeting of the board, to review the legislators' quarterly vouchers for per diem and expenses covering the period September 16 through December 15, 1987. A motion was made by Cross, seconded by Gallman and carried, that the bills be approved.

Meeting adjourned.

**NOT  
APPROVED**