Click to Search
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T. Margaret

NOT
APPROVED

JAN 14 1988

MINUTES OF THE MEETING

Health Services Committee

January 14, 1988

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Shine, Loucks

ALSO ATTENDING: Dr. Robert Anderson, Counselling Center
Daniel Washburn, Office for the Aging

The meeting was called to order by Chairman Frair at 9:10 am.

The minutes of the December 17th meeting were approved with a motion by Legislator Kramer, seconded by Legislator Shine and carried.

Counselling Center

RESOLUTION

Dr. Anderson requests for ARA an advance of $43,750. The contract reads that ARA can request advance money up to one half of the total county contribution at one time. The revenues coming in to ARA at this time are monies owed to the County. There will be State money received by ARA by the end of January. As planned with the new contract new programs have been added. Motion was made by Legislator Shine for the County Attorney's office to prepare a resolution regarding this advance. Motion was seconded by Legislator Kramer and carried.

RESOLUTION

ARC also requests an advance of funds in an approximate amount of $60,000. (see memorandum of understanding). Motion for the County Attorney's Office to prepare a similiar resolution for ARC was made by Legislator Shine, seconded by Legislator Loucks and carried.

RESOLUTION (2)

The CSS contract, because of more money received from the State, needs to be increased to $76,776., up $14,373. Also the Mental Health Association contract needs to be increased from $5500 to $6375 as they have received additional money from the State. The County Attorneys Office is asked to prepare resolutions for these increases with a motion by Legislator Kramer and a second by Legislator

Loucks. Motion carried.

Dr. Anderson informed the committee that all agencies that receive CSS money have to go through the County. A contract is needed between ARA and CSS (Community Support Services). The only difference in the contract will be the amount of money and it's purpose. This contract deals with the chronically ill that are no longer kept in the hospital. This issue will be discussed further at the next Health Services meeting.

Office for the Aging

Dan Washburn from this agency requests that the committee accept $1000 of State funds in the EPIC Program. This money is left from the original $5000 grant received in the fall of 1987. This money will be used to continue to promote the program which ends March 31, 1988. The State has stated that there are 1100 people in Allegany County that qualify for this program and at this time Office for the Aging has reached approximately 150. Motion was made by Legislator Loucks, seconded by Legislator Shine and carried to accept these funds. The County Attorney's office is requested to prepare a resolution appropriate to this program.

RESOLUTION

Education Physically Handicapped Children

Jen Creighton informed the committee that her department had received reimbursement from BOCES of $24,069.

She has also reported that Sandy Smith an advocate for the programs for the Physically Handicapped plans to initiate a special education program that would provide physically therapy along with all other special education programs in this county. She will be coming down in February to talk to the committee.

Health Department

The department requests permission to proceed with the process of purchasing four new cars. Motion to approve this request was made by Legislator Loucks, seconded by Legislator Kramer and carried.

Other Business

A letter was received from the Board of Legislators office for approval of the following appointments to the Senior Citizen Advisory Committee: Harold Babcock, Dorothy Chartreau, Mary Mapes, Donald Pierce, Morgan Rosser, Harold Leilous, Charles Pocock, and Dorothy Crowther. Motion to approve these appointments was made by Legislator Loucks, seconded by Legislator Shine and carried.

Audit of Claims

Bills were reviewed and approved with a motion by Legislator Shine, seconded by Legislator Kramer and carried.

Adjournment

There being no further business the meeting was adjourned at 10:40 am.

Respectfully submitted,

Teresa Claypool

MEMORANDUM OF EXPLANATION

INTRO. NO. _____
(Clerk's Use Only)

COMMITTEE: Health Services Committee

DATE: _____

The Allegany County Office for the Aging would like a resolution that would establish Acount #A6780.402 for $460.00 and A6780.433 for $540.00. The Account name would be EPIC. We would also like to set up revenue #A3780 for $1,000.00. This money is 100% reimbursible by the State.

FISCAL IMPACT: There will be no fiscal impact to the county because of the 100% funds.

EPIC

LETTER OF AGREEMENT

AGREEMENT made this 1st day of January, 1988 between Florence Ann Felsen, Wellsville, NY, hereinafter referred to as the Contractor, and Allegany County Office for the Aging, located at 17 Court Street, Belmont, NY, hereinafter referred to as the County.

WITNESSETH:

WHEREAS, the County has received funds for the Elderly Pharmaceutical Insurance Coverage program and,

WHEREAS, services to be provided include the development of a County-wide outreach plan, coordination of EPIC Enrollment Clinics, supervision of EPIC Volunteers, Training of essential staff and volunteers, client counseling regarding the EPIC application procedure, public relations, information and,

WHEREAS, such service can best be provided by an independent contractor.

NOW THEREFORE, the Contractor agrees to provide the above mentioned services and that the amount of such service rendered shall be no more than 77 hours for the period January 1,1988 through March 31, 1988 at a contract price of $7.00 per hour.

The Contractor further agrees that she is a party to this agreement as an independent contractor and will assume any and all tax liabilities resulting from payments made in connection herewith.

The Contractor further agrees to provide the County with reports as may be required and will submit a voucher showing hours of service and expenses involved in the delivery of that service no later than the first day of the following month.

The County agrees to pay the Contractor $7.00 per hour for services performed under this agreement.

The County further agrees to provide, or reimburse, the Contractor for the materials, equipment and supplies deemed necessary by the Contractor to use directly with participants in providing aforementioned services and provide the use of telephone service at the County office as may be necessary to carry out these services. Those materials, equipment and supplies that remain unused at the end of the contract will revert to County ownership.

The contract is contingent upon continued funding and may be terminated without prior notice in the event such funding is not forthcoming.

IN WITNESS THEREOF, the parties have set their hand this day and year above written.

Florence Ann Felsen

Florence Ann Felsen, EPIC Coordinator

Elizabeth Embser Wattenberg

Elizabeth Embser Wattenberg, Director

JAN 25 1988

NOT APPROVED

J. Margeson

JOINT MEETING
HEALTH SERVICES AND CENTRAL SERVICES

January 22, 1988

Present: Frair; Kramer; Gallman; Raptis; Shine;

This meeting was held immediately following the regular board meeting.

Mr. Frair reported that Dr. Anderson, Director, Community Services Committee, requires the installation of five telephones in the upstairs offices at the Counseling Center, to accommodate his staff now that they are occupying the upper portion of the building only. It is estimated it will cost approximately $350.00 to install these new telephones, plus $60.44 per month for five years to cover the purchase. At the end of five years they will own this equipment.

This was approved on a motion by Frair, seconded by Gallman and carried.

Meeting adjourned.

MAR 7 1988

T. Morgan

NOT APPROVED

HEALTH SERVICES COMMITTEE

February 24, 1988

Members Present: L. Frair; D. Kramer; A. Loucks; J.C. Shine; C. Wentworth

A special meeting was called to approve a request to send Greg Elliott to a six week Environmental Health Course to be held at Batavia, New York, March 28 through May 6, 1988.

This was approved on a motion by Wentworth, seconded by Loucks and carried.

Meeting adjourned.

Margeson

NOT APPROVED

MAY 19 1988

MINUTES OF THE MEETING

Health Services Committee

May 17, 1988

MEMBERS PRESENT: Chairman Frair
Legislators Loucks, Kramer, Wentworth, Shine

ALSO ATTENDING: Andrew Lucyszyn, Health Department
Elizabeth Embser, Office for the Aging

The meeting was called to order by Chairman Frair at 9:10 a.m.

APPROVAL OF MINUTES

Minutes of the April 15, 1988 meeting were approved with a motion by Legislator Kramer, seconded by Legislator Wentworth. Motion carried.

OFFICE FOR THE AGING

RESOLUTION

Ms. Embser requested permission to transfer $5,600 from A6779.430 to A6779.433. This money will be used to set up the outreach worker for the Whitesville area. Another transfer requested requires a resolution drawn up by the County Attorney's office to take $569 from A6779.102 and transfer to A6772.102. These transfers are approved with a motion by Legislator Kramer, second by Legislator Wentworth and carried.

The Office for the Aging's Aging Service Specialist, Barry Brogan will be leaving in August. Ms. Emsber would like to hire a person to work with Mr. Brogan for a few weeks before he leaves. There is a possibility someone within the agency may move up to this position. It was decided to refer this request to the Personnel Committee as there is a question on the procedure for having two people essentially in the same position for a period of time.

HEALTH DEPARTMENT

Mr. Lucyszyn requested a transfer within the traditional A4010 account as follows: A4010.422 to A4010.436 totalling $200.00; in the LT A4040 account A4040.406 to A4040.436 totalling $400; and in the Family Planning A4035 account

A4035.406 to A4035.436 totalling $200. After a discussion with John Kropski, CPA it was found that these transfers would have to be made to cover the cost of work he is doing for this department.
Another transfer in the LT account - A4040.434 to A4040.446 totalling $3,000. This account is a new account being set up to cover the cost of "private duty nursing" in the LT program.

Mr. Lucyszyn requested permission to attend the Public Health Association meeting in Albany on June 16 and 17, 1988. This meeting would be a one night stay at a cost of $100. Approval was given with a motion by Legislator Wentworth second by Legislator Shine. Motion carried.

Mr. Lucyszyn was asked about the Health Department revenue. If it was being received in a more timely manner. It is being received quicker but still is behind. He also was asked about the Public Health Educator position. He informed the committee that he has received about twelve applications with good qualifications. Chairman Frair asked if this person would be working with other agencies, ex. DWI, Alcohol & Drug, programs. He told the committee that at first he or she would be getting familiar with the public health programs, but in the future that certainly they could overlap with already operating programs.

Also the committee was informed that a candidate for the CASA Coordinator has been chosen and will be offered the job. If she decides against accepting the position they have a second candidate in mind.

EDUCATION PHYSICALLY HANDICAPPED CHILDREN

The people from United Cerebral Palsy Association in Buffalo again could not attend this meeting today, but are planning on attending next month's.

Legislator Kramer moved the committee go into executive session. This motion was seconded by Legislator Wentworth.

A motion to was made by Legislator Kramer, seconded by Legislator Loucks to adjourn executive session.

It was approved by this committee to give Jenevieve Creighton a 3.5% raise increase of her present salary retroactive to January 1, 1988.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion by Legislator Kramer and seconded by Legislator Shine. Motion carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:20 a.m.

Respectfully submitted,

Teresa Claypool

J. Margeson

APPROVED

MINUTES OF THE MEETING

Health Services Committee

April 15, 1988

APR 20 1988

MEMBERS PRESENT: Chairman Frair
Legislators Loucks, Kramer, Wentworth, Shine

ALSO ATTENDING: Dr. Robert Anderson, Counselling Center
Andrew Lucyszyn, Health Department
Jenevieve Creighton, Education Physically Handicapped Children

The meeting was called order by Chairman Frair at 1:08 p.m.

APPROVAL OF MINUTES

Minutes of the March 22, 1988 meeting was approved with a motion by Legislator Loucks, second by Legislator Kramer. Motion carried.

HEALTH DEPARTMENT

Mr. Lucyszyn informed the committee that the department had purchased the oxygen tank that was approved at the March Health Service's meeting.

Minutes of the previous meeting creating a Micro Computer operator position need to be amended. This title instead should be a Medical Records Computer Operator. Motion to approve this change was made by Legislator Loucks, seconded by Legislator Wentworth and carried.

Mr. Lucyszyn requested the committee's approval to send Mr. Vossler to a training session on Realty Subdivisions. Approval was given by a motion from Legislator Kramer, second by Legislator Loucks and carried. There will be a follow up work session in Rochester sometime in May.

The Health Department requests approval to transfer from A4010.201, Office Equipment to A4010.206, Health Equipment $1,000.00. This will cover the cost of the oxygen tank recently purchased and the cost of miscellaneous Environmental Health equipment. This transfer was approved with a motion by Legislator Loucks, second by Legislator Wentworth and carried.

Also, a transfer is needed to cover the cost of the Occupational Therapist under the Long Term Program, (A4040.439, PCW to A4040.437, Occupational Therapist) totalling $5,000.00. This transfer was approved with a motion by Legislator Wentworth, second by Legislator Kramer, and carried.

Mr. Lucyszyn told of the Health Department's need for at least two extra people to work with the Environmental Health staff during the summer months. He asked that the committee approve the creation of two Environmental Health Aid positions in the Health Department. They could be recent high school graduate students or college students. Mr. Lucyszyn was asked what duties these aids would be doing. After a brief discussion a motion to create these Environmental Health Aid positions was made by Legislator Wentworth, second by Legislator Loucks and carried. These people would probably start in June.

RESOLUTION

COUNSELLING CENTER

Dr. Anderson informed the committee that the 1988 dues to the New York State Conference of Mental Hygiene are $625.00 and will be paid out the appropriate budget account.

Dr. Anderson would like to change the section of the contract pertaining to the amount of contribution the county is responsible for. As it reads now their share is proportionate to the amount the State contributes. He would like it to read that the county's share always remains constant, a fixed figure. He will be meeting with the County Attorney to discuss and institute this change.

EDUCATION PHYSICALLY HANDICAPPED CHILDREN

Mrs. Creighton went over the new guideline for this program with the committee. One point discussed was the fact that this program has always paid for time when a child is on vacation (ex. Easter, Christmas). It was the

committee's decision that we should only pay for time that the children are actually in attendance. Motion to approve these guidelines was made by Legislator Kramer, seconded by Legislator Shine and carried. These guidelines will be sent to all providers for this program and if there are any questions or complaints they can meet with this committee for discussion.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion by Legislator Shine, seconded by Legislator Wentworth. Motion carried.

ADJOURNMENT

There being no further business the meeting was adjourned with a motion by Legislator Wentworth, second by Legislator Kramer and carried at 3:10 p.m.

Respectfully submitted,

Teresa Claypool

M E M O R A N D U M

FROM: Health
(Department)

TO: James F. Mulholland, County Treasurer,
Allegany County Courthouse,
Belmont, New York. 14813

PLEASE MAKE THE FOLLOWING TRANSFERS:

B U D G E T:

From Account No.	To Account No.	Amount
A4010.201 (Off. Equip)	A4010.206 (Health Equip)	$ 1,000.00
A4040.439 (PCW)	A4040.437 (Occup. Therapy)	5,000.00

TOTAL = $ 6,000.00

E X P E N D I T U R E S:

Date of Check	Check #	From Account No.	To Account No.	Amount
				$

TOTAL = $

DEPT. AUTHORIZATION Andrew Szczepanski (Signature) DATED: 4-15-88

COMMITTEE AUTHORIZATION Jerry A. Fraser (Signature) DATED: 4/15/88

J. Morgan

MAR 28 1988

NOT APPROVED

MINUTES OF THE MEETING

Health Services Committee

March 22, 1988

MEMBERS PRESENT: Chairman Frair
Legislators Loucks, Kramer, Wentworth, Shine

ALSO ATTENDING: Dr. Robert Anderson, Counselling Center
Mary Nevol, Counselling Center
Elizabeth Embser, Office for the Aging
Andrew Lucyszyn, Health Department
Christine Johnson, Health Department
Vicky Gaeta, Health Department

The meeting was called to order by Chairman Frair at 9:07 am.

APPROVAL OF MINUTES

Minutes of the February 16 and February 24, 1988 meetings were approved with a motion by Legislator Kramer and a second by Legislator Shine. Motion carried.

COUNSELLING CENTER

Dr. Anderson introduced an employee of the Center, Mary Nevol, to the committee. He stated that if anyone ever had any questions regarding the Center and could not reach himself or Mr. Jakovac, that Ms. Nevol would be very helpful in answering them.

Dr. Anderson stated that it was his intention to give each committee member a copy of the finalized contract for their review, but the State has since changed their appropriation and therefore it needs to be changed in the Contract.

OFFICE FOR THE AGING

Ms. Embser requested permission for Mr. Barry Brogan to attend a Quality Assurance in Home Health Care meeting in Buffalo on April 28 and June 8, 1988. Approval was given with a motion from Legislator Wentworth, seconded by Legislator Kramer. Motion carried.

Ms. Embser reports that Federal money is available to their agency through the Nutrition Program. Allegany County would be required to provide $1989. before this Federal money would be granted. They would use this money to open a nutrition site in the Whitesville area. After some discussion a motion was made by Legislator Kramer and seconded by Legislator Shine to accept this Federal money contingent upon the Ways & Means Committee's decision on whether the 10% match of County funds ($1989) is available. Motion carried with one opposing vote by Legislator Loucks.

Ms. Embser also requested transfers within her SNAP budget totalling $6,000. These transfers were approved with a motion by Legislator Loucks, second by Legislator Kramer. Motion carried.

HEALTH DEPARTMENT

Chairman Watson informed the Committee that there is a need for an oxygen tank that could be kept in the Health Department. There have been at least two instances where this would have been very helpful. It would cost approximately $293. for a small tank. The Health Department has the funds to purchase this piece of equipment. Approval was given with the motion by Legislator Kramer, second by Legislator Loucks and carried.

Mr. Lucyszyn requested two transfers totalling $20,000. in two new accounts. These accounts are 1) Tradition program- "private duty nurse", contracts through Jan & Bev's Home Care; and 2) Long Term Program- "Construction". The construction cost is to remodel a patient's bathroom under a "Waivered Services" clause in the Long Term Program. Mrs. Gaeta, Coordinator for the Long Term Program and Mrs. Johnson, Director of Patient Services, have been in contact with the State Medicaid office. They have said that they would 100% reimburse the county for the cost of this construction. There was discussion by members of the committee on the amount being charged to remodel, ($9,000), if this need to be done by a "licensed/certified" person with the State, and if this should go through the bidding process. It was decided that

this new account should be set up at this time (motion by Legislator Kramer, second by Legislator Loucks and carried) but to look further into the previously mentioned questions. Motion to approve the transfer for the "private duty nurse" account was made by Legislator Kramer, second by Legislator Loucks and carried.

Mr. Lucyszyn requested permission to attend a conference of Directors of Local Environmental Health Services in Albany on April 18 - 20, 1988. Motion to approve attending this meeting was made by Legislator Wentworth, second by Legislator Kramer and carried.

As a matter of information the Committee was told that the Health Department's telephone account would be overdrawn due to the new billing system that started the first of this year. It had been previously billed by the number of telephones, now it is by actual calls. There was some discussion as to this billing procedure.

Also discussed were personnel changes with the department. Mrs. Case's account clerk title no longer stands in the position she holds. After a desk audit and the information being sent to the State Civil Service Department, it has been determined this is a "micro computer" position. Another account clerk in the department is going on a military leave, and another is going to be promoted to what has been a vacant account clerk position. The micro computer position was discussed at length. Mrs. Case will be able to take the exam for this position two times. The first she will just have to pass the exam; the second she would have to be in the top three on the eligible list. If she does not pass or make top three, she will have to "bump" someone else in the department and a new employee would take this computer position. A motion was made by Legislator Loucks to abolish the account clerk position and create the micro computer position. Legislator Kramer seconded this motion which carried. This will also have to go before the Personnel Committee for their approval.

In another matter, the Committee was informed that Jerry Babchak, Environmental Health Sanitarian is on a medical leave of absence for two months. Also, Greg Elliott will be gone for six weeks for the Technician's Training Course. This leaves the Environmental Health division short handed. This summer the Health Department will be asking for two camp aide position to assist the Environmental Health Division.

OTHER BUSINESS

Chairman Watson has appointed Rosina Saunders of Wellsville to the Citizens Advisory Council to the Office for the Aging to fill the unexpired term of Dorothy Chartreau who has declined her recent appointment. This appointment was approved with a motion by Legislator Kramer, a second by Legislator Wentworth, motion carried.

Norine Cooper has resigned as a member of the Community Services Board. This board voted to appoint Sheila Gilmore of Alfred Station to fill Ms. Cooper's unexpired term to 12/31/89. Motion to approve this appointment was made by Legislator Wentworth, seconded by Legislator Kramer and carried.

The County Attorney's office is asked to prepare a resolution for the reappointment of Keith Folts and David Schwert on the Medical Scholarship Board for another three year term. The approval for these appointments was made with a motion by Legislator Kramer, seconded by Legislator Loucks. Motion carried.

Legislator Kramer asked the committee for their approval for compensation of days worked in the Health Department before the Public Health Director's appointment. They are as follows: January 5, 6, 8, 13, 15, 19, 29; February 9, 12, 18, 29. Also for approval of the day he acted for the 4-H Ambassador Presentation on March 12, 1988. These days were approved with Legislator Wentworth making the motion, Legislator Loucks seconding. Motion carried.

EDUCATION OF PHYSICALLY HANDICAPPED CHILDREN

Chairman Frair distributed new guidelines prepared by Mrs. Creighton to the Committee members. Mrs. Creighton will discuss these guidelines at the next meeting.

Mr. Frair mentioned that he attended a meeting in Albany and found that the State was trying to bring back the summer program and wants it to be on a 50-50 basis rather than the 90-10.

AUDIT OF CLAIMS

Bills were reviewed and approved with motion by Legislator Wentworth, second by Legislator Loucks. Motion carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:50 a.m. with the motion by Legislator Kramer, and second by Legislator Loucks.

Respectfully submitted,

Teresa Claypool

J. Morgese

JUL 5 1988

MINUTES OF THE MEETING

Health Services Committee

June 21, 1988

NOT APPROVED

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Wentworth

ALSO ATTENDING: Elizabeth Embser, Office for the Aging
Andrew Lucyszyn, Health Department
Dr. Robert Anderson, Counselling Center
Jenevieve Creighton, Education Physically Handicapped Children
James Mulholland, County Treasurer

The meeting was called to order by Chairman Frair at 9:15 a.m.

APPROVAL OF MINUTES

The minutes of May 17th need to be amended. The request for a resolution to transfer $569 from A6779.102 to A6772.102 need not be transferred by "resolution". These minutes were approved as amended with a motion by Legislator Kramer, seconded by Legislator Wentworth and carried.

OFFICE FOR THE AGING

Ms. Embser requested approval to accept State EPIC 100% funding totalling $6,000. This grant money is to provide outreach for the Elderly Pharmaceutical Insurance Coverage Program. Revenue account A3780 also needs to be increased by same amount. Motion to accept this money was made by Legislator Wentworth, seconded by Legislator Kramer, and carried.

The OFA requests a resolution to transfer $500 from account A6779.408 to A6779.201. This money is needed in equipment to purchase meal transporters for the Whitesville nutrition site. Approval for this transfer was given with a motion by Legislator Kramer, seconded by Legislator Wentworth, and carried.

Ms. Embser also requests a resolution to transfer money as follows: A6776.102 to A6776.201 totalling $2,500; A6776.102 to A6776.419 totalling $500.

SOLUTIONS (3)

This transfer would allow the OFA to purchase a computer laser printer and to print a pamphlet on caregiving and elder abuse. The money is available due to the vacancy in the CASA Coordinator position. Motion to approve this transfer was made by Legislator Wentworth, seconded by Legislator Kramer, and carried.

Ms. Embser was questioned as to whether a CASA Coordinator had been hired. The Committee was informed that a person had been hired and should be starting July 1, 1988.

HEALTH DEPARTMENT

Mr. Lucyszyn told the committee that he had informed the people from Steuben Co-operative Extension/WIC Program that they would have to give up their rented office space in the Health Department. The space is needed for the CASA Coordinator, as OFA hasn't the space for this person and possibly for the Public Health Educator when this position is filled. The Health Department will continue to provide clinic space and nursing time to the WIC program.

A transfer of money is requested moving $2300 from A4040.444 to A4040.436. This transfer was approved with the motion by Legislator Kramer, seconded by Legislator Wentworth and carried.

Mr. Lucyszyn informed the committee that the department is trying to find someone to do the remodelling on a Long Term patient's bathroom. (Medicaid will 100% reimburse for this).

The committee was informed that Jackie McLean-Norton, Physically Handicapped Childrens Program Coordinator, has announced she will be resigning to take a teaching position at Greenwood School in September. Mr. Lucyszyn hopes to have another person hired before Mrs. Norton leaves so they can be trained.

Mr. Lucyszyn requested permission to purchase computer equipment that would make the present computer system IBM compatible at a cost of $2,078. Motion to refer this to the Central Services Committee was made by Legislator Wentworth, seconded by Legislator Kramer, and carried.

Mr. Lucyszyn informed the committee he has found a contractor who will do the remodelling repairs at the department's Alfred clinic site at a cost of $2,100 - $2,200. This money was requested and approved in the 1988 Family Planning budget from the State. This contractor requested an advance of monies. Mr. Lucyszyn was informed that we could not advance any money and that he would have to voucher for his time and materials.

It was discussed with the committee the need for an attorney to handle the legal actions within the Health Department. The Health Department budget has appropriated $10,000 for the purpose of any legal fees. After some discussion, it was said that it is the County Attorney's responsibility to assign counsel and that their office would bill the Health Department for outside council.. Next year the budgets will be set up to appropriately reflect these expenditure and revenue accounts.

COUNSELLING CENTER

Dr. Anderson and Mr. Mulholland have been working together to get the accounts set up so that they can be readily understood by both the Center and the Treasurer's Office.

A resolution to transfer fund within accounts to put the Community Services budget in proper form with the new agreements with the ARA. (see memorandum of explanation for transfers), needs to be prepared by the County Attorney's office. A motion to refer these transfers to Ways & Means

RESOLUTION

was made by Legislator Wentworth, seconded by Legislator Kramer and carried.

A request to transfer monies within A4310.4 account was also made and approved under the above motion.

EDUCATION OF PHYSICALLY HANDICAPPED CHILDREN

Jen Creighton introduced Mr. Kirst from Laidlaw's who attended the meeting for opening of bids for transporting physically handicapped children.

Bids were received from Blue Bird Transportation and Laidlaws Transit Incorporated.

Blue Bird's bid was as follows:	Group 1:	$14.97/day totalling	$67,365
	Group 2:	$29.95/day totalling	94,342.50
	Group 3:	$74.25/day totalling	31,185.00
Laidlaw's bid as follows:	Group 1:	$27.12/day totalling	122,040.00
	Group 2:	36.17/day totalling	113,935.50
	Group 3:	97.50/day totalling	40,950.00.

These bids will be referred to the County Attorney for his review.

Chairman Frair requested the review and approval of a letter of support of Senator James Donovan & Assemblyman Alan Hevesi's legislation which if enacted would amend and give counties four optional means of providing court ordered transportation to preschool handicapped children. Committee's approval was given.

Mrs. Creighton requested committee approval of a transfer of $45.00 from A2960.405 to A2960.424 to meet the cost of advertising for competitive bidding for the transportation of the handicapped children. This transfer was approved with a motion by Legislator Kramer, seconded by Legislator Wentworth, and carried.

Mrs. Creighton discussed with the committee the fact that parents of physically handicapped children can be paid by Medicaid at .25/mile for transporting their own children when there is a service from this agency to get these kids to school. It was suggested that she talk to Joan Habberfield on this.

OTHER BUSINESS

James Mulholland requested a resolution for an appropriation of additional CSS funding for ARC in the amount of $13,373 and MHA/CSS in the amount of $875. totalling $14,248 to A4310.4. An equal amount to go to the appropriate revenue account, A3490.4. Motion to approve this transfer was made by Legislator Kramer, seconded by Legislator Wentworth, and carried.

RESOLUTION

AUDIT OF CLAIMS

Bills were reviewed and approved with a motion by Legislator Wentworth, seconded by Legislator Kramer, and carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:10 a.m.

Respectfully submitted,

Teresa Claypool

J. Margeson
JUL 12 1988

HEALTH SERVICES COMMITTEE

June 27, 1988

NOT APPROVED

Members Present: L. Frair; J.C. Shine, C. Wentworth

A special Health Services Committee meeting was held following the regular Board Meeting.

Mr. Andrew Lucyszyn of the Health Department requested to transfer funds from the Insurance Account to the Rental Account for the Wellsville Family Planning Clinic site. This transfer was necessary due to an increased rental charge. This transfer was approved on a motion by Wentworth, seconded by Shine and carried.

With the planned resignation of the Coordinator of the Physically Handicapped Children's Program, Mr. Lucyszyn requested that a vacant Account Clerk Typist position be permanently filled to allow the Coordinator to train and familiarize that individual. This would be necessary to avoid any gap in providing services while a new coordinator is being sought. The Account Clerk Typist position would be a promotion within the department for a typist who has already taken and passed the exam. This was approved on a motion by Wentworth, seconded by Shine and carried.

Mr. Lucyszyn then requested approval to fill the vacant Typist position from an approved list. This was moved by Wentworth, seconded by Shine and carried.

The Supervising Public Health Nurse of the Home Health Agency has resigned. Approval was requested to fill this position as soon as it becomes vacant. Approval was given on a motion by Shine, seconded by Wentworth and carried.

Meeting adjourned.

J. Marcson
JUL 13 1988

HEALTH SERVICES COMMITTEE

July 12, 1988

NOT APPROVED

Present: Frair; Wentworth; Kramer; Shine; Watson;

The minutes of the June 21, 1988 meeting were approved on a motion by Wentworth, seconded by Shine and carried.

Betty Embser Wattenberg requested permission for the CASA Coordinator to attend a three day conference in Connecticut in Sept. The costs which are estimated to be over $1,000, will be split between four agencies, i.e. Social Services, Mental Health Services, Health Department and Office for the Aging. After considerable discussion, a motion was made by Kramer, seconded by Wentworth, and carried, to not approve attendance at this conference. (Opposed Shine).

Mrs. Wattenberg requested approval for a resolution to transfer $1,600 from Account No. A6773.429 to A6773.201 to purchase a computer software package for client monitoring to help with state reporting requirements. This will make for more efficient and streamlined operations in her office. This was approved on a motion by Kramer, seconded by Wentworth and carried. County Attorney is requested to prepare a resolution.

Also requested by Mrs. Wattenberg was a resolution to create one additional Driver position in the Nutrition Program. This is in connection with the opening of the Whitesville nutrition site which is scheduled to begin operations on July 25, and the resolution is requested to take effect on that date. County Attorney is requested to prepare a resolution.

A motion was made by Shine, seconded by Wentworth and carried, giving permission to fill the Site Manager position which was created by resolution at the July 11th Board Meeting.

Mrs. Wattenberg notified the committee that Mrs. Rosina Saunders has resigned as a member of the Advisory Council to the Office for the Aging, and she has recommended to the Chairman of the Board that Mr. Wallace Higgins of Alfred be appointed to fill the unexpired term of Mrs. Saunders. The Chairman has agreed and this committee on a motion by Kramer, seconded by Shine and carried, approved the Chairman's action and requested the County Attorney to prepare a resolution.

The committee agreed to Mrs. Wattenberg's request to set up a presentation perhaps during September, to bring representatives from Steuben, Cattaraugus and Livingston Counties to explain how the Expanded In-Home Services Program for the Elderly works in those counties.

Dr. Robert Anderson, Director, Community Services Agency, discussed the need for a resolution to increase the 1988 appropriation for the Alcoholism and Substance Abuse Council, as they have received a special grant for a chemical dependency counselor in the amount of $12,300. A motion was made by Kramer, seconded by Shine and carried, to request the County Attorney to prepare a resolution. Account Numbers will be provided by the County Treasurer.

A request from the Health Dept. for a transfer of funds within Account No. A4040.4 accounts totaling $3,000 was approved on a motion by Wentworth, seconded by Shine and carried.

A memo from Mr. Lucyszyn was considered requesting that the Committee give approval to expand a Public Health Nurse's time in the Long Term Home Health Care Program from 2 days to 3 days during the time the Supervisor is on sick leave. This will be until sometime in September. This was approved on a motion by Shine, seconded Wentworth and carried.

The bills were reviewed and the audit approved for payment on a motion by Kramer, seconded by Shine and carried.

Meeting adjourned.

NOT APPROVED J. Margeson

JUL 28 1988

MINUTES OF THE MEETING

Health Services Committee

July 25, 1988

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Wentworth, Shine

ALSO ATTENDING: Jenevieve Creighton
Mike Hughes, BOCES Preschool
Michael Martello, ARC
Patrick Carroll, ARC
Sheri Gielow, BOCES

The meeting was called to order by Chairman Frair at 11:00 a.m. This special meeting was called to review the new rates for the Education of Physically Handicapped Children.

Michael Hughes of the BOCES center reviewed their preschool budget. Because the budget and tuition rate were based on 44 students, and the reimbursement is based on attendance the Center has a shortfall of $32,299.82 in revenue to support the expense of the preschool program. He requests that the County pay them this additional money. After State reimbursement the County's share would be $16,149.91. To compensate for the shortfall they would like to amend the 1987-1988 budget tuition rate to $7,108. Motion to approve this increase and to pay the $32,299.82 was made by Legislator Wentworth, seconded by Legislator Shine and carried.

The 1988-1989 budget was discussed. BOCES has based this budget on a projection of 40 children at a tuition rate of $8,209/child, up 20% over last year. The committee approval of this rate was made with a motion by Legislator Shine, seconded by Legislator Wentworth. Motion carried.

Mr. Pat Carroll and Mr. Mike Martello from ARC in Olean were introduced. They reviewed their 1988-1989 preschool education budget with the committee.

J. Maugeson

MINUTES OF THE MEETING

Health Services Committee

August 8, 1988

MEMBERS PRESENT: Legislators Kramer, Loucks, Shine, Wentworth

ALSO ATTENDING: Andrew Lucyszyn, Health Department

At the Board of Health's meeting on July 28, 1988 a motion was made and carried to hire a temporary technician in the Environmental Health Division. This also needs this committee's approval.

As the committee is aware, Jerry Babchak is on indefinite disability leave, thereby decreasing our environmental health staff.

It is proposed to promote Greg Elliott from Public Health Technician to Jerry's position (Sanitarian) until final determination is made on Jerry's case.

Approval is requested to hire another individual temporarily to fill Greg's Technician position. (At least 90 days or until Jerry's evaluation is completed). This request was approved with a motion by Legislator Shine seconded by Legislator Wentworth and carried.

Thank you again for your time at yet another unexpected development.

Respectfully submitted,

Andrew Lucyszyn

Andrew Lucyszyn
Public Health Director

J. Morgeson

NOT APPROVED

MINUTES OF THE MEETING

Health Services Committee

August 16, 1988

AUG 23 1988

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Wentworth, Shine

ALSO ATTENDING: Jenevieve Creighton, Education Physically Handicapped Children
Andrew Lucyszyn, Public Health Director
Dr. Robert Anderson, Counselling Center
Jackie Teeter, Association for the Blind
James Mulholland, Treasurer

CALL TO ORDER

The meeting was called to order by Chairman Frair at 9:00 a.m.

APPROVAL OF MINUTES

Minutes of the July 12 and July 25 meetings were approved with a motion by Legislator Wentworth, seconded by Legislator Shine and carried.

OFFICE FOR THE AGING

Ms. Embser requested through a letter that Dan Washburn, Aging Service Specialist, attending a meeting in Rochester that will address professional telephone techniques at a cost of $59.00. A motion was made to approve this request by Legislator Wentworth. A discussion followed with motion and request being denied.

A request for transfer of monies from A4310.406 and A4310.407 to A4310.409 totalling $625.00 was made by the Office for the Aging. Motion approving this transfer was made by Legislator Wentworth, seconded by Legislator Shine. Motion carried.

HEALTH DEPARTMENT

The Board of Health has recommended the reappointment of Dr. Daniel Tartaglia for another six year term. A motion was made by Legislator Kramer,

Resolution

Resolution

seconded by Legislator Shine and carried for this reappointment.

A resolution is requested to increase the appropriation for the Long Term Program's A4040.446 account in the amount of $25,000. Also, the revenue account, A1603.1, Medicaid, should be increased by an equivalent amount. This increase is necessary to cover the cost of the Private Duty Nurse service under the Long Term Program. Motion to approve this increase in appropriation was made by Legislator Wentworth, seconded by Legislator Kramer and carried.

Resolution

A resolution is requested to create a new line item A4035.445, Construction. This is needed to cover the cost of repair to the Alfred Clinic site. This item was approved by the State and the County will be reimbursed at 100%. Motion approving the creation of this line item was made by Legislator Kramer, seconded by Legislator Wentworth and carried.

A request was made for a transfer of $7,000 from A4010.429 to A4010.446 to cover the cost of private duty nursing in the traditional program. Legislator Shine made the motion to approve this transfer with the second by Legislator Wentworth. Motion carried.

Mr. Lucyszyn requested the approval of an installation of a phone in the Physically Handicapped Children Program room. There is an existing line, it's just a matter of hooking up the phone. Motion to refer this to Central Service Committee was made by Legislator Wentworth, seconed by Legislator Shine. Motion carried.

A request was made for committee approval to allow Cindy Fanton, Coordinator Physically Handicapped Children's Program, to attend meetings in Albany every-other month to reorganize some of the regulations in this program. The State reimburses the individuals for mileage and room and board. Motion was made by Legislator Shine, seconded by Legislator Wentworth and carried for approval.

A request to send Albert Vossler to a conference for Local Environmental Health Directors in Watertown was made. There will be discussion on new sewage disposal regulations at this meeting that is being held on September 26 - 28. Motion was made by Legislator Kramer, seconded by Legislator Wentworth. Motion carried.

The Health Department would like to pruchase a set of new up-to-date Sanitary Code Regulations. The cost is $258. Motion was made by Legislator Wentworth, seconded by Legislator Kramer to purchase these books. Motion carried.

Mr. Lucyszyn requests permission to purchase a dehumidifier for the Alfred clinic site. Motion was made by Legislator Kramer, seconded by Legislator Wentworth to approve this purchase, but asked to check with the Maintenance Department to see if possibly they have one.

Mr. Lucyszyn requested approval for himself to attend a NYSACO Health Officers meeting on September 18-21. Approval was given with a motion by Legislator Wentworth, seconded by Legislator Kramer and carried.

The Committee was informed that the Department had contacted an individual for the remodelling of the bathroom under the Long Term Program. He specializes in this type of remodeling and his price is estimated at $9700. Motion to approve this remodeling was made by Legislator Wentworth, seconded by Legislator Shine and carried.

Mr. Lucyszyn reviewed the Health Department's "traditional" budget with the Committee. A motion to approve the .2 and .4 accounts was made by Legislator Wentworth, seconded by Legislator Shine and carried.

The Family Planning budget was approved with a motion by Legislator Wentworth, seconded by Legislator Kramer and carried.

The Rabies budget was approved with a motion by Legislator Shine, seconded by Legislator Wentworth and carried.

The Physically Handicapped Children's Program, Adult Polio, TB & Cancer Screening budgets were approved with a motion by Legislator Shine, seconded by Legislator Kramer.

The Personal Service account was gone over briefly as there are new positions listed. The department plans on starting more clinics. Therefore, he wants to create a Registered Nurse position - but plans to fill it with 2 part time nurses who will work primarily as clinic nurses.
Under the Long Term Program one full time Public Health Nurse Position to also be filled by two part time people to cover the additional patient's approved by the State in this program.
The department wants to hire an additional Public Health Technician to enable to Sanitarians more time in the programs that are 100% State reimbursed.

The Personal Service account was approved with one change in the Public Health Director's salary (to 6½% increase - $33,070.) with a motion by Legislator Kramer, seconded by Legislator Wentworth and carried.

EDUCATION OF PHYSICALLY HANDICAPPED CHILDREN

Mrs. Creighton reviewed her 1989 Budget with the committee. She told the committee that the budget is nearly 100,000 dollars more than last year due to the rise is cost of transportation and tuition. This department has requested two new line items - one to cover the cost of advertising transportation bids and to purchase a computer to aid in keeping statistics. The total budget for this program is $798,386. Motion to approve the .2 and .4 accounts for this agency was made by Legislator Wentworth, seconded by Legislator Kramer and carried.
The Coordinator for this program, salary was discussed. It was decided to keep her's, as well as, all department heads salary's at 6½%. Motion to approve the personal services account was made by Legislator Wentworth, seconded by

Legislator Kramer and carried.

COUNSELLING CENTER

Dr. Anderson reviewed the budget with committee. Under .2 in the Community Service Administration they would like to purchase a legal file and a collator. This budget (.2 and .4) was approved with a motion by Legislator Wentworth, seconded by Legislator Shine and carried.

The Mental Health budget has increased $5250 with the County's contribution at $283,003. Motion to approve this budget (Mental Health, Other than Community Services Administration) made by Legislator Wentworth, seconded by Legislator Shine and carried.

The .1 personal services was also approved as is with a motion by Legislator Wentworth and a second by Legislator Kramer.

James Mulholland told the committee of his appreciation of Dr. Anderson's work and he has done well in assisting him get these accounts into proper form.

ASSOCIATION FOR THE BLIND

Ms. Jackie Teeter reviewed their budget. They are asking the County for $6000 in 1989. Motion to approve this budget was made by Legislator Kramer, seconded by Legislator Shine and carried.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion by Legislator Wentworth, seconded by Legislator Shine and carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 12:30 p.m.

Respectfully submitted,
Teresa Claypool

J Margison

NOT APPROVED

AUG 31 1988

MINUTES OF THE MEETING

Health Services Committee

August 29, 1988

MEMBERS PRESENT: Chairman Frair
Legislator Shine, Kramer, Wentworth

ALSO ATTENDING: Andrew Lucyszyn, Health Department
Elizabeth Embser, Office for the Aging
James Mulholland, Treasurer

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairman Frair.

APPROVAL OF MINUTES

Minutes of the August 16, 1988 meeting were approved with one change. Per the County Attorney's office, there was no need to have a resolution creating a new line item (A4035.445) Construction. Also, the $25,000 asked for by resolution for LT account A4040.4 should have read approval for this money by committee, but also to be referred to Ways & Means Committee for their consideration. (See previous minutes under "Health Department"). Motion to approve these minutes as amended was made by Legislator Wentworth, seconded by Legislator Shine and carried.

HEALTH DEPARTMENT

Mr. Lucyszyn requested committee approval for Cyndi Fanton to attend a training course in Micro Computers at JCC at a cost of $180. The office is planning on also computerizing the Physically Handicapped Children's Program to keep proper statistics. Approval for this training was given with a motion by Legislator Wentworth, seconded by Legislator Kramer and carried.

Mr. Lucyszyn also requested permission for himself and Al Vossler's attendance at a Legal Enforcement seminar, 3 days, in Syracuse on September

7th, 8th, and 9th. Motion to approve this request made by Legislator Kramer, second by Legislator Wentworth and carried.

It was also requested that the Supervising Public Health Nurse, Monica Bassano, be allowed to attend a Supervisory Training course in Buffalo in October. The cost is $69.00. Motion to approve this request was made by Legislator Shine, seconded by Legislator Wentworth, and carried.

Approval was given for a transfer of $2,300 from family planning account A4035.408 to A4035.445 to be used for construction repair service at the Alfred clinic site. Motion for this was made by Legislator Wentworth, seconded by Legislator Kramer and carried.

OFFICE FOR THE AGING

The Nutrition budget was reviewed with the committee. This budget is federally funded. The line item covering the catering service is down. The office has brought down the number of meals but the cost per meal is up. The agency expects to serve 31916 meals next year. Motion was made by Legislator Wentworth, seconded by Legislator Shine and carried approving this budget.

The title IIIB Budget, an advocacy service budget, was reviewed. The line item for printing is up due to printing of "Silver Linings". Also there has been an Outreach Worker contracted so there is a new line item to cover this cost. Approval of this budget was given with a motion by Legislator Kramer, seconded by Legislator Shine and carried.

Title V - Senior Employment Program budget was reviewed briefly. Motion to approve this budget was made by Legislator Wentworth, seconded by Legislator Kramer and carried.

The Community Services & Heap budgets were approved with a motion by Legislator Wentworth, seconded by Legislator Kramer and carried. Ms. Embser said she could foresee problems with these budgets where she will be coming back to the committee for changes as the State amends these monies.

The SNAP budget is 100% money. Ms. Embser stated that there will be nearly 14,000 home delivered meals coming out of this budget. Motion approving this budget was made by Legislator Kramer, seconded by Legislator Wentworth and carried.

The EPIC budget was approved with a motion by Legislator Kramer, seconded by Legislator Wentworth and carried.

The Committee then went into executive session with a motion to do so by Legislator Kramer, second by Legislator Wentworth to discuss the .1 - Personal Service Account.

Motion to adjourn executive session was made by Legislator Kramer, seconded by Legislator Wentworth, and carried.

The committee recommends that the Director of the Office for the Aging receive an 8% increase in salary in 1989 (from $22,511 to $26,500). Motion was made by Legislator Kramer, seconded by Legislator Wentworth. Motion carried with Legislator Shine in opposition.

ADJOURMENT

There being no further business the meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Teresa Claypool

J. Margeson
SEP 15 1988

NOT APPROVED

HEALTH SERVICES COMMITTEE

September 12, 1988

This meeting was held immediately following the regular session of the Board of Legislators.

The Health Services Committee, upon the recommendation of the three department heads (Social Services, Office for the Aging and Health Dept.), approved the appointment of Joan LaForte to the position of C.A.S.A. Coordinator, to replace Mrs. Cash who recently resigned this position. Motion to approve was made by Shine, seconded by Wentworth and carried.

Meeting adjourned.

J Margeson
SEP 26 1988

MINUTES OF THE MEETING

Health Services Committee

September 20, 1988

NOT APPROVED

MEMBERS PRESENT: Legislators Kramer, Wentworth

ALSO ATTENDING: Jenevieve Creighton, Education Physically Handicapped Children
Andrew Lucyszyn, Public Health Director
Robert Anderson, Counselling Center
Elizabeth Embser, Office for the Aging
John Margeson, Administrative Assistant

CALL TO ORDER

The meeting was called to order by Chairman Frair at 9:15 a.m.

APPROVAL OF MINUTES

Minutes of the previous meetings (August 16 & August 29) were approved with one correction on the August 29th minutes. See the amount under Office for the Aging for the 8% raise increase for director (From 22,511 to 24,312 not 26,500). Motion was made by Legislator Kramer, seconded by Legislator Wentworth and carried.

COUNSELLING CENTER

Dr. Anderson informed the committee that under the CSS contract the State is requiring that the Center have an individual that does an on-site audit. This is an audit to make sure the services are being met. At a later date Dr. Anderson will request for an upgrade of the Stenographer position to a Senior position to compensate this person's extra work.

OFFICE FOR THE AGING

Ms. Embser requests a transfer in the SNAP Budget. This transfer will come from the gas account A6779.422 to the mileage account A6779.402 totalling $1000. Approval was given with a motion by Legislator Wentworth, second by Legislator

Mr. Lucyszyn requests permission to fill two positions in the Health Department. 1) Pat Scott unexpectedly has requested a leave due to a medical problem for 6 - 8 weeks. Also another nurse will be on a maternity leave soon. The Department requests that Brenda Robarts who was hired temporary for 4 weeks be kept on until the time Pat Scott returns to work/and Mrs. Henessey returns from her maternity leave. Motion approving the request made by Legislator Kramer, seconded by Legislator Wentworth and carried.

The Medical Records Computer Operator for the Health Department has resigned her position. The Department requests permission to fill this position. The test will be given in January 1989. Committee approval to fill this position was made by Legislator Kramer, seconded by Legislator Wentworth and carried.

The Committee was informed of a major problem concerning the Health Department computer system. Blue Cross/Blue Shield of Wisconsin is taking over the Medicare contract from Prudential. In doing so the present program for the Medicare billing is useless. The Burroughs system is now obsolete. BC/BS of Wisconsin has an IBM program. The Central Service Committee does not want to go IBM compatible. They feel the department should go for a total IBM system. This agency (BC/BS of Wisconsin) has a "support and maintenance charge" for this program at a cost of $275/month.

Mr. Lucyszyn attended a NYSACHO meeting. The County Health officials feel it is in the best interest of local health services in NYS will be served by hiring a staff person to permanently represent them. The funds to support this position will be requested as NYSACHO dues from every County service. The dues are calculated at 16.7% fo the County's NYSAC due which is reimbursed at 40% under Article 6. This county's dues total 417.50.

ADJOURNMENT

There being no further business the meeting was adjourned at 12:00 noon.

Respectfully submitted,

Teresa Claypool

J. Marjeson

NOT APPROVED

SEP 28 1988

HEALTH SERVICES COMMITTEE

September 26, 1988

Present: Frair; Kramer; Wentworth;

This meeting was held at 11:00 a.m.

The minutes of the September 20, 1988 meeting of the committee were approved on a motion by Kramer, seconded by Frair and carried.

The bills were reviewed and approved for payment on a motion by Kramer, seconded by Wentworth and carried.

The committee discussed the need for a transfer of funds in the amount of $250,000 to the Special Education Program of Handicapped Children Account due to a larger enrollment during the 1988-89 school year than was anticipated. A resolution to appropriate this money was approved and referred to the Ways, Means & Finance Committee for further action, on a motion by Wentworth, seconded by Kramer and carried.

Meeting adjourned.

HEALTH SERVICES COMMITTEE

September 26, 1988

Present: Frair; Kramer; Loucks; Wentworth;

This meeting was held following the regular board meeting on this date. The committee considered a request by Andrew Lucyszyn, to fill two positions in the Health Department. The first, one position of Medical Records Computer Operator is to be filled by promotion of an Account Clerk Typist within the Department. The second is to fill, from the Civil Service list, the Account Clerk Typist position made vacant by the promotion. Approved on a motion by Kramer, seconded by Loucks and carried.

Meeting adjourned.

NOT J Morgan

APPROVED

OCT 17 1988

HEALTH SERVICES COMMITTEE

October 10, 1988

Present: Frair; Kramer; Loucks; Shine; Wentworth;

The committee considered a request by the Office for the Aging to hire an Account Clerk Typist on a temporary basis to replace a permanent employee who has been requested by her doctor to take a leave of absence for 2-8 weeks. This request was approved on a motion by Wentworth, seconded by Shine and carried.

Meeting adjourned.

J. Margeson

NOT APPROVED

OCT 24 1988

MINUTES OF THE MEETING

Health Services Committee

October 18, 1988

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Wentworth, Shine

ALSO ATTENDING: Elizabeth Embser, Office for the Aging
Dr. Robert Anderson, Counselling Center
Andrew Lucyszyn, Health Department
Christine Johnson, Health Department
Theresa Gaeta, Health Department

CALL TO ORDER

The meeting was called to order at 9:10 a.m. by Chairman Frair.

APPROVAL OF MINUTES

Minutes of the September meetings were approved with a motion by Legislator Shine and second by Legislator Wentworth. Motion carried.

OFFICE FOR THE AGING

Ms. Embser requested approval for Dan Washburn to attend a Director's meeting in Saratoga Springs, November 1,2,3,4 at a cost of $170.00. A motion approving this request was made by Legislator Wentworth, second by Legislator Shine. Motion carried.

Ms. Embser informed the committee that her staff would like to go on "flex hours". After discussion, she was asked to bring a schedule to the committee for their review.

COUNSELLING CENTER

Approval was given to Dr. Anderson to attend the "Fall Director's Conference" held in October with the motion from Legislator Kramer, second by Legislator Shine. Motion carried.

Dr. Anderson requested approval for Mary Nevol attending a "Friendly Users Group" to assist County Hygiene Departments in their effort to utilize information management systems. The date is October 24th and is being held in Albany. Motion was made by Legislator Wentworth, seconded by Legislator Shine and carried given approval for this request. Motion carried.

Resolution

DSAS (Division for Substance Abuse) has increased their funding for the 4/1/88 - 3/31/89 contract. Dr. Anderson requests a resolution increasing this budget from $85,244 to $98,672. This increase was approved with a motion by Legislator Wentworth, seconded by Legislator Shine and carried.

As mentioned at the last Health Services meeting, Dr. Anderson now formally requests approval for upgrading Mary Nevol to a Senior Account Clerk Stenographer. This upgrading was approved by the Community Services Board. Approval to refer this request to the Personnel Committee was made with a motion by Legislator Wentworth, second by Legislator Kramer and carried.

Dr. Anderson stated that at the next meeting he would like to update this committee on how the Mental Health Services, etc. has been operating under a contract basis. He feels that the transition has gone smooth; there are new programs that they have wanted to start and have been able to do so, such as, establishing an emergency response system in Allegany County.

It was mentioned that they haven't found anyone as yet to replace Paul Carpenedo, as director of ARC.

Chairman Frair mentioned that it would be a good idea for this committee to go to these establishments to talk with the personnel there, to get there feelings and for the committee to get a better understanding of how they operate, etc. They will work together to schedule a time when the committee can do this.

HEALTH DEPARTMENT

Mr. Lucyszyn informed the committee that he is working to get the Account Clerk Stenographer position upgraded to a Senior Account Clerk Stenographer position. It has already been approved by the Personnel Committee and is now to go to the full Board for their approval.

A request was made to install another telephone in the area where the Public Health Educator and CASA Coordinator's offices will be. A motion to refer this to the Central Service Committee was made by Legislator Kramer, seconded by Legislator Shine and carried.

Mr. Lucyszyn requested the following transfers: A4035.201 to A4035.206 of $16.45 to balance this overdrawn account; A4040.440 to A4040.443 of $100.00; A4040.441 to A4040.443 of $100.00; A4040.442 to A4040.443 of $300.00; and A4010.422 to A4010.415 of $270.00 to cover the bills expected for the remainder of 1988 under our central copy expense. Legislator Kramer made the motion to approve these transfers. Legislator Wentworth seconded and motion carried.

A request for the Health Department's Office Manager to attend a "Leadership and Supervisory Skills for Women" workshop in Rochester at a cost of $59 on November 10th. Motion approving this request was made by Legislator Kramer, seconded by Legislator Shine and carried.

As discussed at a previous meeting, NYSACHO has raised their dues to $417.50 to cover the cost of an individual to gather information to lobby for all counties on upcoming legislation on CHA reimbursements.

Also discussed at the September meeting, NYSACHO wants to raise money to fight legislation on reimbursement rates and will be requesting around $1200 from this county. Mr. Watson, Chairman of the Board, was informed he should be receiving information on this.

The committee was informed that Central Service Committee is going to be meeting with UNISYS to discuss the Health Department's computer needs.

The Office Manager will be attending this meeting. BC/BS of Wisconsin is offering a program just for Medicare billing at a cost of $275 per month. INFOMED has a package for Medicare, Medicaid, a program for statistics at a cost of $8000.

Chairman Frair asked how the Public Health Educator was doing, how he is communicating with the Public, etc. Mr. Lucyszyn said that he has been putting ads in newspapers promoting the health department. He has also met with various schools and his reception was good. It was also mentioned that Mr. Howe attend the next meeting of Health Services.

Mr. Lucyszyn was also asked how the Family Planning Program was going. The committee was informed that it is going well and that the department will be starting testing for AIDS in the near future.

A motion for this committee to go into executive session to discuss a new contract provider was made by Legislator Kramer, seconded by Legislator Shine and carried.

Motion to adjourn executive session was made by Legislator Kramer, seconded by Legislator Wentworth and carried.

AUDIT OF CLAIMS

Bills were reviewed and approved with a motion by Legislator Wentworth, seconded by Legislator Shine and carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Teresa Claypool

J. Morgeson

NOT APPROVED

MINUTES OF THE MEETING

Health Services Committee

November 22, 1988

NOV 28 1988

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Wentworth, Shine

ALSO ATTENDING: Elizabeth Embser, Office for the Aging
Robert Anderson, Counselling Center
Andrew Lucyszyn, Health Department
Jenevieve Creighton, Education Physically Handicapped Children

CALL TO ORDER

The meeting was called order by Chairman Frair at 9:05 a.m.

APPROVAL OF MINUTES

Minutes of the October 18th meeting were approved with a motion by Legislator Kramer, seconded by Legislator Wentworth. Motion carried.

COUNSELLING CENTER

Dr. Ronan was present to discuss how he feels the Center has operated as a contracted agency. He stated that at the beginning he was skeptical but feel that things have gone very well. Some of the things they have been able to do is hire more staff (4 new clinicians, 1 additional support staff); have set up a full program evaluation for the types and quality of their services; have added an extra room, have painted and papered to improve the building and create a better atmosphere; have set up a crisis service that by the first of the new year should be a 24 hour a day service.

Chairman Frair asked if Dr. Rao is able to meet the requests for help? It is felt that he gives them the amount of time that is needed and he has agreed if necessary to come in on Saturdays. He is also actively trying to recruit a pyschiatrist.

The committee was asked if the County had heard any negative feedback regarding the Center. They voiced that they hadn't.

After further discussion it was felt that Dr. Anderson should go ahead and prepare the 1989 contract with ARA.

The Council on Alcoholism has decided that there is not the appropriate language in the contract regarding insurance coverage, therefore, Dr. Anderson will be talking to the County Attorney to get this changed.

Dr. Anderson requests that Mary Nevol be allowed to attend a workshop of the WNY Regional Planning Conference in Batavia on December 7 & 8 to allow her to become more familiar with the processes. Approval was given with a motion by Legislator Wentworth, seconded by Legislator Kramer and carried.

Dr. Anderson stated that Mary Nevols upgrading will be going before the full board on the 28th.

OFFICE FOR THE AGING

This agency would like a resolution to allow them to establish a new appropriation account and expenditure account for Title IIID funds. These funds are new under the Federal Older Americans Act to provide senior citizen's home's with easier excess; such as handrails in the bathroom. Ms. Embser plans on subcontracting this service with all referrals coming through the Office for the Aging. Total grant is $1012. The committee requests that the County Attorney prepare an appropriate resolution establishing above accounts with a motion by Legislator Kramer, seconded by Legislator Shine and carried.

Resolution

At a previous meeting Ms. Embser was asked to bring in a work schedule on the change in her offices hours. This was presented today with Ms. Embser stating that the office hours would actually be extended under this schedule to be open from 8:30 - 5:00. Most of the staff will be working from 8:30 - 4:00 with a half hour lunch. This will enable them to have contact with the other

County Agencies such as Social Services and the Health Department who have also adopted these new hours. It also will allow the secretary who will work until 5:00 at least one hour to do her duties without interruption from the other staff whom she works for. This schedule will be implemented on December 1st. Committee gave their approval with a motion from Legislator Wentworth, seconded by Legislator Shine and carried.

HEALTH DEPARTMENT

Mr. Lucyszyn requested approval for a number of transfers: Under the department's Tradition program a total of $2214.02 are being transferred within the .4 accounts. These were approved with a motion by Legislator Kramer, seconded by Legislator Wentworth and carried.

Under the Long Term Program transfers to .439 account to cover the cost for PCW service is requested. Also transfers in the HHA and Emergency Response System accounts were requested. These transfers total $22,576. Motion by Legislator Kramer, seconded by Legislator Wentworth to approve these transfers was made and carried.

Under the Rabies account transfers to cover overdrawn account for supplies and fees were approved with a motion by Legislator Wentworth, seconded by Legislator Kramer and carried.

A resolution was requested to cover the cost of a dehumidifier purchased for the Alfred clinic site, due to a moisture problem. The transfer is being made from the .4 Contruction account to the .2 Equipment account. Motion for the County Attorney to prepare a resolution for this transfer was made by Legislator Wentworth, seconded by Legislator Kramer and carried.

Resolution

As discussed in past meetings the Health Department will be charged an assessment fee of $1215 to establish an in house individual to lobby in Albany for county health departments. This fee will be reimbursed the by State at the 40% rate and will be due sometime after January 1, 1989. Motion approving

payment of this fee as made by Legislator Kramer, seconded by Legislator Wentworth and carried.

Mr. Lucyszyn requested approval for the department to purchase an IBM electronic with memory typewriter at an approximate cost of $800. This request has already gone through Central Service Committee. Health Services committee gave their approval with a motion by Legislator Kramer, seconded by Legislator Shine and carried.

Mr. Lucyszyn updated this committee on the computer system the Health Department is looking into. Also, requested approval to purchase a separate PC at a cost of around $2500 to help with the budget and state aid work that has to be done. The committee gave approval for this request to go on to the Central Services Committee for their consideration with a motion by Legislator Wentworth, seconded by Legislator Kramer and carried.

The Smoking bill is on its way through the government agencies. Mr. Lucyszyn requests that this County Legislature vote against the smoking bill as it is preventing County's from adopting their own regulations. NYSAC opposes it. Mr. Lucyszyn would like to work out a resolution stating the Legislators official opposition to this Senate bill due to the County's "home rule" on this subject. Legislator Wentworth made a motion that Mr. Lucyszyn shoudl go ahead with this, seconded by Legislator Shine and carried.

A request was made to fill the Environmental Health Technician position that will be open December 16 due to Greg Elliott's resignation effective this date. Mr. Lucyszyn stated that he would like to hire Gretchen Gary who has been working in the department for the past couple months. After a brief discussion permission to fill the Environmental Health Technician position was given with a motion by Legislator Wentworth, seconded by Legislator Kramer and carried.

Due to Article 6 requirements, Mr. Lucyszyn is asking for new positions and upgradings in the Department as follows in the 1989 budget. These changes will allow for 100% reimbursement rather than under optional programs which are 40% reimburseable: Upgrading the Public Health Engineer to Sr. Public Health Engineer then filling the Public Health Engineer position - this is due to new requirements for the public water supply program for which Allegany County has a greater number os suppliers thatn other counties; create another Public Health Technician position allowing the Sanitarians to spend more time in 100% programs; feels the Sr. PHE position needs to be changed to grade level of 25 or 30 to cover the responsibilities involved and to compensate for the level of education required; in doing this a change in the Director of Patient Services grade also needs to change as the same level of responsibility is there along with the education involved also to a 25 - 30. As the Public Health Educator position was slotted at Grade 16 the Supervising Public Health Nurse positon needs to be changed to a Grade 16 to be consistent; the other SPHN position which is in the Long Term program needs to be changed to a Grade 18 as she is not only a supervising nurse she is also the coordinator for this program. At present the Registered Nurse and Public Health Nurses are being taken out of home health care to clinics, therefore, need to create one RN position to be filled by two part time individuals that would work strictly in clinics; likewise because Long Term has increased it's patients the number of nurses are not enough-need to create PHN position also to be filled by two part time nurses.

It was felt that these changes should go to the Personnel Committee for their review and that these proposals should be in writing for this committee and Personnel committee's review.

EDUCATION OF PHYSICALLY HANDICAPPED CHILDREN PROGRAM

Mrs. Creighton informed this committee that her program has reached 864 thousand dollars that they are responsible for. Also informed the committee that she called all the schools and told them they will not accept any more cases until after the first of the year. She will be releasing some money back to the county due to this action.

Because of all the statistics this program is required to keep, Ms. Creighton was told she should go to Central Services committee with a proposal to purchase computer equipment.

There was discussion regarding the job qualification for her postion. It was decided that Jen should go to the Personnel Committee to discuss with them these qualifications.

OTHER BUSINESS

The Central Services Board has recommended Jeannine Dugrenier to be appointed to fill the unexpired term of Phyllis Burgess until 12/31/90. A motion by Legislator Wentworth requesting that the County Attorney prepare a resolution for this appointment was made and seconded by Legislator Kramer. Motion carried.

Resolution

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion by Legislator Kramer, seconded by Legislator Wentworth and carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:30 a.m. with a motion by Legislator Kramer, seconded by Legislator Shine and carried.

Respectfully submitted,

Teresa Claypool

J. Marjeson

NOT APPROVED

DEC 21 1988

MINUTES OF THE MEETING

Health Services Committee

December 20, 1988

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Shine

ALSO ATTENDING: Legislators Watson, Raptis
Robert Anderson, Counselling Center
Elizabeth Embser, Office for the Aging
Jenevieve Creighton, Educ. Physically Handicapped Children
Andrew Lucyszyn, Health Department
Corrine Collins, Health Department
James Mulholland, Treasurer

CALL TO ORDER

The meeting was called to order at 9:10 am by Chairman Frair.

APPROVAL OF MINUTES

Minutes of the November 22, 1988 meeting were approved with a motion by Legislator Shine, second by Legislator Kramer and carried.

COUNSELLING CENTER

It was explained by Dr. Anderson and Mr. Mulholland that at the December 15, 1987 Health Services meeting a motion was made and passed to change Section #5 of the ARA contract to read: regardless of the internal exchange of monies between the State & ARC, the County's share is $88,000. Because this resolution never went to Ways & Means committee this appropriation of money to ARC was never made. Therefore at this time the County owes ARC $59,918. Mr. Mulholland has been to Ways & Means regarding this and it will go before the full Board on the 27th of December for their approval. The contract has been amended to read appropriately for 1987 and also for the 1988 contract.

monies so late in the year, and because this was not taken to Ways & Means Committee, Ms. Embser informs the committee that she is withdrawing from these funds for 1988 but will reapply for 1989.

Ms. Embser informs the committee that Mary Mapes will be resigning from the Allegany County Office for the Aging Advisory Council and there are a couple of others that their terms of office will be expiring soon. She would appreciate this committee's assistance in finding others to fill these positions on the above mentioned Council. Four positions will need to be filled.

HEALTH DEPARTMENT

Mr. Lucyszyn updated the Committee on the purchase of new computer equipment. A letter has been sent to Frank Duserick asking him to review the contract with UNISYS. The Central Services Committee has given their approval to go ahead with the purchase of this equipment contingent upon Mr. Duserick's reply. Mr. Lucyszyn now asks for this committee's approval on this purchase. After some discussion a motion was made by Legislator Kramer, second by Legislator Shine approving this purchase also contingent upon Mr. Duserick's reply. Motion carried.

The Health Department requested approval for a number of transfers: The transfers concerning monies to .201 Office Equipment to cover the cost of Computer equipment will be taken care of with the "year end resolution". Legislator Kramer made the motion approving this procedure seconded by Legislator Shine and carried.

Transfers from Traditional account A4010.434 to .416, .407, and .419 totalling $1719 were approved with a motion from Legislator Shine, seconded by Legislator Kramer and carried.

appointment was made by Legislator Shine, seconded by Legislator Kramer and carried.

The County Attorney requests this committee's approval for the agreement with Allegany County Association for the Blind & Visually Handicapped, Inc. in relation to the Rendering of Service, Traning or Aid to Indigent Blind in Allegany County during 1989. Motion approving this agreement was made by Legislator Shine, seconded by Legislator Watson and carried. This resolution will go before the full Board on January 9, 1989.

Bills were reviewed by Legislator Frair and Legislator Kramer. These bills will be taken to other committee members for their review and approval at a later date.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Teresa Claypool

J. Margeson

DEC 30 1988

NOT APPROVED

HEALTH SERVICES COMMITTEE

December 27, 1988

Present: Frair; Kramer; Shine; Wentworth;
Others: Mulholland and Lucyszyn

The meeting was called to order by Chairman Frair at 11:30 a.m.

The bills for the month of December were reviewed and approved for payment on a motion by Wentworth, seconded by Shine and carried.

Andrew Lucyszyn requested approval for the transfer of funds and purchase of computer hardware and software. Moved by Wentworth, seconded by Kramer and carried. This has also received approval from the Central Services Committee.

Mr. Lucyszyn requested permission to hire a temporary Health Engineer for 2-3 months. Approved on a motion by Wentworth, seconded by Kramer and carried.

A request by Mr. Lucyszyn to attend a New York State Health Conference in Albany on January 5, 1989, along with the Health Educator and Public Health Engineer was approved on a motion by Kramer, seconded by Wentworth and carried.

Meeting adjourned.