

WAYS, MEANS & FINANCE COMMITTEE

January 5, 1988

J. Margison
NOT
APPROVED

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JAN 8 1987

Present: Raptis, Barnes; Gallman, Loucks; Cross;

The bills were reviewed and the audit approved for payment on a motion by Loucks, seconded by Gallman and carried.

The minutes of November 2, November 9, December 8 and December 14, 1987 were approved on a motion by Gallman, seconded by Loucks and carried.

A letter was read from the County Attorney's office, noting that Dr. Richard Andolina has repaid in full the amount of the dental scholarship he received from Allegany County plus interest, totaling \$13,167.02.

A referral from the Workers' Compensation & Insurance Committee was discussed. The committee recommends that the aggregate limit on the Comprehensive Business policy be increased from \$1 million to \$2 million, making an additional premium of \$18,000. A transfer from Contingent would be required to cover this additional premium. Since the time this recommendation was made, Legislator Kramer, Chairman, Workers' Compensation & Insurance Committee, has received information on the availability of umbrella liability. To purchase an umbrella liability policy for \$1 million the premium would be \$75,000, \$105,000 for \$2 million, \$120,000 for \$3 million, etc.

Discussion was held on the above, and it was decided on a motion by Gallman, seconded by Loucks and carried, to request the County Attorney to prepare a resolution to transfer the sum of \$18,000 from Contingent Account No. A1990 to the various account numbers to be provided by the Clerk of the Board at such time as the insurance agents obtain the endorsement and exact premium to be prorated. Mr. Loucks requested that before the resolution is brought before the full board, he would like information from the insurance agents as to the amount of reserves which were set aside for last year's claims. Insofar as the purchase of an umbrella policy was concerned, this was not addressed until a recommendation is made by the Workers' Compensation and Insurance Committee.

Meeting adjourned.

FEB 5 1988

J. Margison

WAYS, MEANS AND FINANCE COMMITTEE

February 2, 1988

NOT APPROVED

Present: Wentworth; Raptis; Barnes; Gallman; Cross; Kramer; Watson;

The minutes of the January 5, 1988 meeting of the committee were approved on a motion by Gallman, seconded by Cross and carried.

The bills were reviewed and the audit approved for payment on a motion by Kramer, seconded by Raptis and carried.

The following transfers within accounts were approved on a motion by Barnes, seconded by Raptis and carried:

A1325.407 to A1325.409	\$500.00
A1011.407 to A1011.406	\$ 1.74
A1040.407 to A1040.406	\$ 3.50
A1010.402 to A1010.406	\$ 1.74

Discussion was held on the proposal to establish a repair reserve fund to provide funds to cover all or part of the cost of repairs of the county solid waste system capital improvements or equipment and to cover closure costs of the landfill at some time in the future. This proposal has been approved by the Public Works Committee and the County Attorney was requested to prepare a resolution, to be offered jointly by Ways, Means & Finance and Public Works Committees, on a motion by Kramer, seconded by Barnes and carried.

Mr. Wentworth brought up for discussion long term capital planning. He would like to begin preliminary work. It was decided on a motion by Raptis, seconded by Cross and carried, that a five year plan should be targeted. Department heads will be consulted and their input sought, also the Planning Board at a later date. Mr. Wentworth will proceed to contact department heads.

The committee met with Sheriff Scholes and discussed the collective bargaining agreement with the Deputy Sheriffs Association to provide three Correction Officers per year be up-graded to Deputy Sheriff, which will require attendance at training school. The Sheriff indicated that it would be more cost effective to send four Correction Officers at one time, mainly because of the motel room costs. It will cost a total of \$13,740. to send four men, this includes the training, motel, meals and transportation. This negotiated item was not included in the Sheriff's budget, and a transfer of funds will be required from Contingent. The Public Safety Committee has given its approval. A motion was made by Gallman, seconded by Barnes and carried, that the County Attorney be requested to prepare a resolution transferring the sum of \$14,000 from Contingent Account A1990.4 to Sheriff Account No. A3110.421.

Meeting adjourned.

J. Margeson
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APPROVED

FEB 16 1988

JOINT MEETING
WAYS, MEANS & FINANCE
AND
RESOURCE AND DEVELOPMENT
COMMITTEES

February 11, 1988

This joint committee meeting was held immediately following the special session of the Board this date.

A motion was made by Cross, seconded by Gallman and carried, that Ways, Means & Finance Committee approve for consideration at the February 24, 1988 board meeting, a resolution adopting Local Law Intro No. 1, Print No. 1, entitled "A Local Law Establishing a Tax Exemption for Real Property in any Economic Development Zone in Allegany County".

A motion was made by Allen, seconded by Cross and carried, that the Resource and Development Committee approve for consideration at the February 24, 1988 board meeting, a resolution adopting Local Law Intro No. 2, Print No. 1, entitled "A Local Law authorizing the preparation and submission of an application to the Commissioner of Commerce for designation of a portion of the Village of Wellsville and Town of Wellsville as an economic development zone".

John Margeson, Administrative Assistant, requested permission to attend the NYSAC Legislative Conference in Albany to be held March 13-15th at the Albany Hilton. Permission granted on a motion by Wentworth, seconded by Barnes and carried.

Meeting adjourned.

MAR 9 1988

WAYS, MEANS AND FINANCE COMMITTEE

March 8, 1988

Margeson
NOT
APPROVED

Present: Wentworth; Raptis; Gallman; Barnes; Shine;
Cross; Kramer;

The minutes of the February 2, 1988 meeting were approved on a motion by Shine, seconded by Barnes and carried.

The bills were reviewed and the audit approved for payment on a motion by Raptis, seconded by Kramer and carried.

Judy Samber, Public Defender, discussed her request for a transfer of funds from Contingent Fund in the amount of \$12,000 to fund, for the balance of 1988, a new position of Second Assistant Public Defender. This new position has been approved by Public Safety Committee and the Personnel Committee has approved the new title and set the annual salary at \$16,000. Ms. Samber indicated that the need for this additional position has been caused by a greatly increased workload. Following further discussion, a motion was made by Raptis, seconded by Cross and carried, to approve the transfer of \$12,000 from Contingent Account A1990.4 to Public Defender Account No. A1170.1 Personal Services, and to request the County Attorney to prepare a resolution. (Opposed: Shine).

John Tucker, Director, Emergency Services, discussed his request for a transfer of funds from Contingent Fund in the amount of \$3,567.50. This is the balance needed to purchase a 30 channel tape recorder at a cost of \$17,012.50 bid by Magnasync/Moviola Corp. and accepted by the Public Safety Committee on March 3, 1988. Only \$13,445.00 was budgeted in the 1988 OES equipment account. It was also noted that additional moneys will be needed to connect this unit with the telephone system. This added cost was not known at the time of the meeting. A motion was made by Cross, seconded by Barnes and carried, to request the County Attorney to prepare a resolution transferring the sum of \$3,567.50 plus the cost of the telephone hook-up, from Contingent Account A1990.4 to Emergency Services Account A3640.2 Equipment. Mr. Tucker was directed to obtain the exact cost for the telephone hook-up before the next meeting of the Board on Friday, March 11th, so that the committee could be notified of the amount involved.

A request from John Margeson, Administrative Assistant, to attend the NYSAC Legislative Conference in Albany from March 13 through March 15, 1988 was approved on a motion by Raptis, seconded by Cross and carried.

A request from the Clerk of the Board for permission to hire a temporary Switchboard Operator for two weeks in April while the permanent Operator is on vacation, was approved on a motion by Gallman, seconded by Shine and carried.

With regard to capital planning, John Margeson distributed a copy of a memorandum package given to each department head recently.

J. Margeson

WAYS, MEANS AND FINANCE COMMITTEE

April 5, 1988

Present: Wentworth; Kramer; Gallman; Raptis; Barnes;
Shine; Cross;

The minutes of the March 8 and March 28, 1988 meetings were approved on a motion by Gallman, seconded by Barnes and carried.

The bills were reviewed and the audit approved for payment on a motion by Kramer, seconded by Raptis and carried.

Betty Embser Wattenberg reported that the Office for the Aging would like to open a luncheon site in the Whitesville area, at a cost of \$19,890. This would be funded with 90% federal funds with Allegany County providing matching funds of \$1,989. There is a target population of 177 and the start-up date is hoped to be later this summer. If approved, the county's share of \$1,989. would require a transfer of funds from Contingent Account. A motion was made by Cross, seconded by Barnes and carried, to transfer the sum of \$1,989. from Contingent Account No. A1990.4 to Title VII - Nutrition Account No. A6772.1, increasing Account A6772.1 by \$2,137., and A6772.4 by \$17,753, totaling \$19,890. Also increasing Nutrition IIIC Revenue Accounts A4772 by \$17,531 and A1972 by \$370, totaling \$17,901. The County Attorney is requested to prepare a resolution.

A request from the Sheriff, approved by the Public Safety Committee, was considered to transfer \$1,550. from Contingent Account A1990.4 to the Sheriff's Account A3110.4 to cover the increase approved for the Sheriff's Deputies Association from \$350.00 to \$400 each for their clothing allowance. This was approved on a motion by Barnes, seconded by Raptis and carried. The County Attorney is requested to prepare a resolution.

A motion was made by Kramer, seconded by Gallman and carried, to go into executive session to discuss a personnel related matter. Following discussion, a motion was made by Gallman, seconded by Shine and carried, to go out of executive session and reconvene.

There being no further business to discuss, the meeting was adjourned.

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WAYS, MEANS & FINANCE COMMITTEE

APR 13 1988

April 11, 1988

This meeting was held immediately following the regular session of the Board of Legislators.

The committee discussed the referral from the Real Property Tax Committee regarding a recent New York State Court of Appeals decision relative to tax sales --- that the owner of property must be given notice of the sale with enough time to allow the owner to pay the delinquent taxes prior to such sale. The County Treasurer and Assistant County Attorney were present and recommended that the most conservative route to take in light of this Court decision would be to undertake a search of all the approximately 1200 parcels prior to the first year tax sale. Mr. Mulholland stated for the record if his office is to be responsible that is the route he would require.

Preliminary investigation indicates it would require two additional personnel to undertake this work at an estimated cost of \$38,510. per year, with some of that cost being recouped by charging back to the delinquent taxpayers involved.

Following further discussion, the Assistant County Attorney was requested to check with officials in some of the surrounding counties to see how they plan to handle this matter.

No action was taken by the Ways, Means & Finance Committee and it was referred back to the Real Property Tax Committee for further investigation.

Meeting adjourned.

J. Margeson

MAY 5 1988

WAYS, MEANS & FINANCE COMMITTEE

NOT

May 3, 1988

APPROVED

Members present: Wentworth; Raptis; Cross; Gallman; Kramer; Shine; Watson;

The minutes of the April 5 and April 11, 1988 meetings were approved on a motion by Raptis, seconded by Gallman and carried.

The bills were reviewed and approved for payment on a motion by Gallman, seconded by Cross and carried.

Carl Peterson, Employment and Training Director, and James Mulholland, County Treasurer, reported that the New York State Retirement System has taken the position that JTPA Work Experience participants are eligible for retirement system membership, and if they elect to join, the county will have to pay. Mr. Mulholland noted that his office has already received back-billing of \$10,000 for participants under the old CETA programs, who were allowed to go back and pick up the time they worked for various municipalities. He has no alternative but to pay it. Mr. Peterson cited Section 143 of the Job Training Act, which prohibits the use of JTPA funds as contributions to a retirement system. Mr. Peterson also stated that as far as he can ascertain, Allegany County is the only county which has been faced with this situation by the NYS Retirement System. Mr. Raptis suggested seeking help from NYSAC to research the matter and get them involved to fight on our behalf. Following further discussion, Mr. Mulholland indicated that he will continue to look into this and keep the committee informed of further developments.

Mr. Mulholland also reported to the committee that under single audit rules and regulations, we may soon be faced with setting up a ten year plan to reserve 1/10th per year of the twenty one months back billing from the NYS Retirement System, until this is fully accrued. Under single audit, all outstanding indebtedness must be accrued by fiscal year end. Our current twenty one months indebtedness would amount to \$1,058,000. Mr. Mulholland noted this was for information purposes only at this time, and he will keep the committee posted of further developments.

Mr. Margeson distributed to each committee member a Summary of Capital Plan Requests made by various department heads, noting that it did not include Department of Public Works and Solid Waste requests. He was requested to provide the committee with a summary showing total funds projected for each of the five years.

The Clerk of the Board reported that the mortgage tax figures for the period October 1, 1987 through March 31, 1988 have been received and the apportionment to the towns and villages must be made by the Clerk's office. A motion was made by Shine, seconded by Cross and carried, requesting the County Attorney to prepare a resolution authorizing the apportionment of the mortgage tax for the above-stated period.

Mrs. Canfield also noted for the committee's attention, that the legislative conference expenses account is low, and that it may be

necessary later in the year to transfer funds to that account if many legislators attend the Supervisors and Legislators' Conference at Canandaigua in June.

Sheriff Scholes met with the committee and requested a total transfer of \$20,500 to the Sheriff and Jail accounts to cover an increase in the hourly rate paid part-time Correction Officers and part-time Deputy Sheriffs. It has been approved by the Public Safety Committee to pay these part-time officers the same base hourly rate as full-time officers with like titles. Currently, part-time officers are paid \$5.50 per hour, and with the increase, Correction Officers would receive \$7.08 and Deputies would receive \$7.29. With the exception of Seasonal Laborers, all other county part-time employees are paid the same base hourly rate as full-time employees. A motion was made by Cross, seconded by Gallman, and carried, to request the County Attorney to prepare a resolution to transfer the sum of \$20,500 from Contingent Account A1990.4 as follows: \$ 4,242. to Sheriff Account No. A3110.1 and \$16,258. to Jail Account No. A3150.1. to be effective May 23, 1988.

Bill Hanson, Superintendent, Dept. of Public Works, requested committee approval for two resolutions. The first, to set the date * for a public hearing to consider the appropriation of moneys from the Reserve for Repairs Fund to purchase front doors and hardware for the Courthouse at \$4,200, to replace shrubs in front of the Courthouse for \$3,695., and to paint the Community Services Agency building in Wellsville for \$3,962.15. The second resolution, following the public hearing, would be to appropriate the moneys to the Buildings Account No. A1620.4 from the Reserve for Repairs. A motion was made by Raptis, seconded by Gallman and carried, to approve these resolutions, subject to a determination by the County Attorney as to the legality of using Reserve for Repairs funds for the replacement of shrubs. If Mr. Sikaras is of the opinion this is not a proper expenditure from Reserve for Repairs, the costs are to be transferred from Contingent Account A1990.4.

Mr. Mulholland also brought to the committee's attention that it should be kept in mind when making preparations for the 1989 county budget, that the first installment on the loan from New York State for the Cuba and Friendship access roads will be due next year.

There being no further business to discuss, the meeting was adjourned.

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J. Margeson
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WAYS, MEANS & FINANCE COMMITTEE

May 23, 1988

MAY 24 1988

Present: Wentworth; Raptis; Barnes; Gallman; Kramer;
Shine; Cross.

Mr. Wentworth reported that it would be necessary to correct the minutes of May 3, 1988, page 2, paragraph 3, to include new gutters as well as painting the Community Services building in Wellsville, at a revised cost of \$5,950. This was moved on a motion by Gallman, seconded by Raptis and carried.

A resolution will be considered from the floor at the board meeting later today, entitled "Transfer of Contingent Funds to Solid Waste Personal Services and Contractual Expenses Accounts". This request from the Public Works Committee is to fund an educational program on recycling and to be administered by Allegany County Recycling Education Program (ACREP), affiliated with Alfred University. A motion to transfer \$10,000 from Contingent to the Solid Waste Account was approved on a motion by Cross, seconded by Kramer and carried.

Mr. Wentworth noted that it was necessary to transfer from Contingent the sum of \$118,000 being the balance needed for Capital Project No. H5259.2, Bridge 7-6, County Rd. 20, -Town of Angelica. This project is estimated at \$480,000, and will be funded with \$300,000 CHIPS moneys, \$62,000 Bond Issue moneys and the remaining \$118,000 from Contingent. This was approved on a motion by Barnes, seconded by Raptis and carried, with a request that the County Attorney prepare a resolution.

Mr. Wentworth also reported that in 1984 the Reddy & Spur Road Bridge Project was approved but not funded. It is necessary to establish a Capital Project. The original cost estimate was \$465,000 and the County share is estimated at \$15,966.17. A motion was made by Gallman, seconded by Raptis and carried, to prepare a resolution establishing this Capital Project and transferring the sum of \$15,966.17 from Contingent Fund Account No. A1990.4 to an account number to be determined by the County Treasurer.

The committee briefly discussed the leachate system project. When more information is available as to the cost of this project, the committee will have to make a decision as to how this will be funded.

Meeting adjourned.

NOT *J. Margeson*
APPROVED

WAYS, MEANS AND FINANCE COMMITTEE

June 7, 1988

JUN 8 1988

Members present: C. Wentworth; J. Raptis; F. Barnes;
D. Cross; D. Kramer; J.C. Shine; L. Watson;

The bills were reviewed and the audit approved for payment on a motion by Raptis, seconded by Kramer and carried.

The minutes of the May 3 and May 23, 1988 meetings were approved on a motion by Barnes, seconded by Cross and carried.

A transfer of \$140. within the Administrative Assistant's .4 Contractual Expenses account was approved on a motion by Raptis, seconded by Kramer and carried.

A transfer of \$74.96 within the Legislative Board .4 Contractual Expenses account was approved on a motion by Shine, seconded by Cross and carried.

County Treasurer Jim Mulholland distributed figures showing the transfers which will be needed to cover the payroll increases resulting from the agreements reached with the Nurses Association, Deputy Sheriffs Association and A.F.S.C.M.E. The net result will transfer \$426,835 from Contingent. Following further discussion, a motion was made by Raptis, seconded by Kramer and carried, to request the County Attorney to prepare a resolution implementing the various transfers as detailed by the County Treasurer.

It was noted by Mr. Mulholland that the current balance in the Contingent Account, after deducting the above transfers and the \$123,000 transfers approved in the May 23, 1988 minutes, will be \$255,252.

Mr. Mulholland requested permission to hire an Account Clerk Typist on a temporary basis from August 1 through October 31, 1988 while an employee in his department is on a personal leave of absence. This was approved on a motion by Shine, seconded by Barnes and carried.

Also requested by Mr. Mulholland was approval to purchase four chairs for his office staff at a total cost of \$456.00. This was approved on a motion by Cross, seconded by Kramer and carried.

The committee considered a referral from the Personnel Committee to amend the contract with Mr. Richard Wyssling to include separate services rendered by him for the Board of Legislators and to transfer the sum of \$2,640. from Contingent Account A1990.4 to Personnel Account No. A1430.4 Contractual Expenses. This was approved on a motion by Raptis, seconded by Kramer and carried. The County Attorney is requested to prepare a resolution

The committee next considered a referral from the Public Safety Committee to transfer the sum of \$1,200.00 from Contingent Account A1990.4 to Sheriff Account No. A3110.4 Contractual Expenses to cover repairs to communications equipment caused by lightning.

J. Margeson
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WAYS, MEANS & FINANCE COMMITTEE

APPROVED

July 5, 1988

JUL 6 1988

Present: Wentworth; Raptis; Barnes; Cross; Gallman;
Kramer; Shine; Watson;

The minutes of the June 7, and June 27, 1988 meetings of the committee were approved on a motion by Gallman, seconded by Kramer and carried.

The bills were reviewed and the audit approved for payment on a motion by Raptis, seconded by Barnes and carried.

A motion was made by Shine, seconded by Gallman and carried to approve the transfer of \$438 from Legislative Board Account No. A1010.402 Mileage to Account No. A1010.405 Conference Expense.

It was noted that on June 28th budget work papers, input sheets etc. were distributed to Department Heads to begin work on the 1989 county budget.

The committee discussed at length the costs of the county solid waste program, the need for source separation and recycling, the need for a program of education for the public and the many problems to be overcome.

Meeting adjourned.

WAYS, MEANS AND FINANCE COMMITTEE

August 2, 1988

AUG 5 1988
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J. Mergison
APPROVED

Present: Wentworth; Raptis; Barnes; Cross; Gallman; Kramer; Shine; Watson;

The minutes of the July 5, 1988 and July 11, 1988 meetings were approved on a motion by Gallman, seconded by Barnes and carried.

The bills were reviewed and the audit approved for payment on a motion by Raptis, seconded by Kramer and carried.

County Treasurer Jim Mulholland requested permission to travel to Rochester later this month for an exit interview with the firm of Touche, Ross & Co. Approved on a motion by Gallman, seconded by Kramer and carried.

A motion was made by Shine, seconded by Kramer and carried, to approve a referral from the Health Services Committee for a resolution making several transfers within the Community Services budget accounts to put these in proper form in accordance with new agreements with Allegany Rehabilitation Associates. The transfers total \$172,144. County Attorney is requested to prepare a resolution.

The Clerk of the Board reported that she had been advised by the Alfred Sun that the newspaper would not be published the week of August 14 and the week of December 25, 1988. This newspaper was designated as the official newspaper for the publication of local laws, notices and other matters required by law to be published in 1988. The minority leader has designated the Cuba Patriot and Free Press as a substitute paper for those two weeks. A motion was made by Shine, seconded by Raptis and carried, to request the County Attorney to prepare the necessary resolution, to be considered from the floor at the August 8th board meeting.

Mr. Mulholland brought to the Committee's attention that the county and other municipalities will not be permitted, as was earlier anticipated, to set aside over a ten year period a one tenth share of the twenty-one month retirement system bill and other long-term liabilities such as accrued vacation time, sick leave, compensatory time, etc. Instead, by 1991, these must be in the budget listed as a liability in operating funds. The total liability is in the region of \$1.3 million.

Mr. Mulholland noted that the committee had given him permission on June 7th, to hire an Account Clerk-Typist on a temporary basis, while an employee was on a personal leave of absence. The employee is scheduled to have surgery very shortly, and will be on disability for some time, therefore the leave of absence has been cancelled. Mr. Mulholland advised the committee that he will need this temporary position for an indefinite time.

The committee reviewed with the Clerk of the Board, the 1989 budget estimate for the Legislative Board Account A1010. This was approved as submitted, on a motion by Kramer, seconded by Raptis and carried, with the exception noted that the committee recommended an item of \$100.00 should be included for incidental office supplies, as needed in the .4 contractual expenses account.

The committee reviewed the 1989 budget estimate for the Clerk, Legislative Board Account No. A1040. The .4 contractual expenses were approved as submitted on a motion by Raptis, seconded by Cross and carried. The .1 personal services account was approved as submitted on a motion by Cross, seconded by Barnes and carried.

The committee reviewed the 1989 budget estimate for the Municipal Association Dues Account No. A1920.4 which was approved as submitted on a motion by Raptis, seconded by Kramer and carried.

The Budget Account No. A1340 was reviewed by the committee and approved as submitted on a motion by Gallman, seconded by Watson and carried.

It was decided to meet at 10:30 a.m. on August 22, 1988 (prior to the board meeting), to review the various budgets to be submitted by the County Treasurer. If, for some reason, there is insufficient time that day, the committee will meet the following day, August 23rd.

The committee next reviewed the 1989 budget estimate for the Administrative Assistant Account No. A1011. The .4 contractual expenses account was approved as submitted on a motion by Gallman, seconded by Raptis and carried. The .2 equipment account was also approved as submitted on a motion by Raptis, seconded by Wentworth and carried. A motion was made by Raptis, seconded by Kramer and carried, that the committee go into executive session to discuss the salary of the Administrative Assistant for 1989. Following the executive session, a motion was made by Gallman, seconded by Raptis and carried, that the Administrative Assistant's salary be recommended at \$28,000 for 1989.

Meeting adjourned.

J. Margeson
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WAYS, MEANS & FINANCE COMMITTEE **APPROVED**

August 22, 1988

AUG 24 1988

Present: Wentworth; Raptis; Cross; Gallman; Kramer; Shine; Watson;

The committee met with the County Treasurer to review his budget requests for 1989. The .1 Personal Services was approved as submitted, with the Treasurer's salary for 1989 recommended at \$36,120, on a motion by Raptis, seconded by Cross and carried. The .2 Equipment Account was approved on a motion by Raptis, seconded by Kramer and carried. The .4 Contractual Expenses account was approved as submitted on a motion by Kramer, seconded by Raptis and carried.

The following budget requests were also reviewed as follows:

All180.4 Justices & Constables: Approved as submitted on a motion by Raptis, seconded by Cross and carried.

Al362.4 Tax Advertising & Expense: Approved as submitted on a motion by Cross, seconded by Raptis and carried.

Al671.4 Accounting & Auditing: Approved as submitted on a motion by Shine, seconded by Cross and carried.

Al680.4 Central Data Processing: Approved as submitted on a motion by Raptis, seconded by Cross and carried.

Al950.4 Taxes on Municipal Property: Approved as submitted on a motion by Raptis, seconded by Shine and carried.

Al990.4 Contingent: Approved as submitted on a motion by Kramer, seconded by Shine and carried.

A2495.4 Contribution to Community Colleges: Approved as submitted on a motion by Cross, seconded by Raptis and carried.

A9710.6 Debt Service Serial Bonds: Approved as submitted on a motion by Kramer, seconded by Watson and carried.

A9710.7 Debt Service Interest: Approved as submitted on a motion by Kramer, seconded by Watson and carried.

A9730.6 Debt Service B.A.N.: Approved as submitted on a motion by Kramer, seconded by Raptis and carried.

A9730.7 Debt Service B.A.N. Interest: Approved as submitted on a motion by Kramer, seconded by Raptis and carried.

The revenues were reviewed and approved as submitted on a motion by Cross, seconded by Shine and carried.

Mr. Mulholland also reported that C.E. Air Preheater had made

J. Margeson NOT APPROVED

WAYS, MEANS AND FINANCE COMMITTEE

September 6, 1988

SEP 8 1988

Present: Wentworth; Watson; Barnes; Kramer; Shine; Cross; Gallman;

The minutes of the August 2 and August 22, 1988 meetings were approved on a motion by Gallman, seconded by Shine and carried.

The bills were reviewed and the audit approved for payment on a motion by Shine, seconded by Barnes and carried.

Andrew Lucyszyn, Public Health Director, reported that due to the final approval from the State Health Dept. on the Family Planning budget, the following adjustments have to be made to the 1988 Family Planning estimated budget:

Appropriation Account No. A4035.1 reduced by \$2,166
Appropriation Account No. A4035.2 reduced by \$ 200
Appropriation Account No. A4035.4 reduced by \$4,690
Appropriation Account No. A4035.8 reduced by \$ 400

Accordingly revenue accounts must be adjusted as follows:

Revenue Account No. A3435 State Aid reduced by \$6,156
Revenue Account No. A1611.1 Medicaid - Family Planning increased by \$1,000

A motion was made by Kramer, seconded by Cross and carried, to approve the above changes and to request the County Attorney to prepare the necessary resolution.

Mr. Mulholland requested permission to attend a one day session at the NYSAC Fall Conference in Rochester on September 19, 1988. Approval given on a motion Barnes, seconded by Gallman and carried. Mr. Gallman, Mr. Shine and Mr. Watson expressed their interest in attending a one day session at the same conference and a motion was made by Barnes, seconded by Cross and carried, to approve an authorized committee day for those legislators if they attend.

Mr. Mulholland reported that he had to purchase a new chair for his office recently, as the old one was broken beyond repair. The cost of the chair was \$319.00 and the balance in his equipment account is \$280.00. He requested a transfer of \$40.00 from Contingent to Account No. A1325.2 to cover the balance required for this purchase. Motion was made by Shine, seconded by Barnes and carried, to approve the transfer of \$40.00 from Contingent Account No. A1990.4 to Treasurer Account No. A1325.2 and to request the County Attorney to prepare a resolution.

Linda Canfield requested permission to hire a temporary switchboard operator when the present switchboard operator is on vacation during the period September 16 through 23, 1988. Approval given on a motion by Cross, seconded by Shine and carried.

It was decided that the committee would meet as the Budget Committee to review the 1989 county budget on September 29, 1988 at 1:00 p.m. and on September 30, 1988 at 9:00 a.m.

John Margeson explained the need for some transfers to the Administrative Assistant Account No. A1011.4, totalling \$1,100.00. These are needed as a result of the underbudgeting of some Administrative Assistant account line items, and overbudgeting of certain Youth Bureau accounts, for its first year of operation. A motion was made by Gallman, seconded by Kramer and carried, to approve the transfer of \$600.00 from Account No. A1011.1 to Account No. A1011.4, and a transfer of \$500.00 from Contingent Account No. A1990.4 to Account No. A1011.4 and to request the County Attorney to prepare a resolution.

Mrs. Cross discussed the proposed observance of the 50th anniversary of the building of the County Courthouse. A transfer of \$500.00 from Contingent was requested to cover costs for invitations, programs, postage, refreshments, flowers, etc. The observance is planned for October 11, 1988 at 3:00 p.m. A motion was made by Shine, seconded by Gallman and carried, to transfer the sum of \$500. from Contingent Account No. A1990.4 to Historian Account No. A7510.4 and to request the County Attorney to prepare a resolution.

Meeting adjourned.

NOT

J. Morgan

WAYS, MEANS & FINANCE COMMITTEE APPROVED

September 26, 1988

SEP 28 1988

Present: Wentworth; Barnes; Cross; Watson; Kramer;
Also present: J. Creighton.

A referral was considered from the Health Services Committee, requesting the appropriation of \$250,000 to the Education of Handicapped Children account to cover estimated costs to the end of the year. It was explained that the enrollment in this program was much larger than had been projected at the time the budget was being prepared last year and more children are expected to be enrolled before year-end. Following further discussion and on recommendation of the County Treasurer, a motion was made to approve a resolution, to be considered later at the board meeting, to appropriate \$250,000 to Account No. A2960.421 Education of Handicapped Children, to be obtained as follows: \$125,000 from Account No. A9560.9 Capital Reserve Fund, and \$125,000 from a State Grant in Aid. Motion made by Barnes, seconded by Kramer and carried.

The legislators' vouchers for per diem and expenses covering the period June 16 through September 15, 1988 were reviewed, and on a motion by Kramer, seconded by Barnes and carried, were approved for payment.

Meeting adjourned.

NOT

Margison
~~OCT 21 1988~~

APPROVED

WAYS, MEANS & FINANCE COMMITTEE

~~OCT 21 1988~~

September 29, 1988

OCT 12 1988

Present: Wentworth; Barnes; Cross; Kramer; Watson;

This meeting was called to review the proposed 1989 county budget.

A memorandum from the Budget Officer Mr. Wentworth was distributed highlighting major areas of the 1989 budget and with his recommendations for further changes. Also distributed was the 1989 Contemporary Budget Worksheet prepared by County Treasurer Mulholland. Discussion was held on the possibility that the county may require to finance major capital projects by way of a Bond Issue and/or Bond Anticipation Notes.

With regard to all of the .1 Personal Services Accounts, a motion was made by Cross, seconded by Barnes and carried, that they be approved as submitted, with any minor adjustments made later in the 1989 fiscal year.

The committee then began the review, line by line, of each departmental budget request and Budget Officer's recommendations. Motions approving each of these, as recommended by the Budget Officer, without change, are on file in the Clerk of the Board's office. The following motion was made to change the budget:

General Fund - Appropriations:

A2960.4 Education of Handicapped Children Contractual Expense: Increase by \$200,000 from \$752,925 to \$952,925. Motion by Barnes, seconded by Wentworth and carried. Prepare resolution.

Meeting adjourned until September 30, 1988 at 9:00 a.m.

Margeson
00-12-1988

WAYS, MEANS & FINANCE COMMITTEE

NOT

September 30, 1988

APPROVED

Present: Wentworth; Barnes; Kramer; Gallman; Cross; Watson;

The committee continued the review of the proposed 1989 budget. Motions approving each of the departmental budgets as recommended by the Budget Officer, without change, are on file in the Board Clerk's office. Motions to change the proposed 1989 budget were made as follows:

General Fund - Appropriations:

A1990.4 Contingent: Decrease by \$150,000 from \$650,000 to \$500,000 on motion by Gallman, seconded by Kramer and carried. Prepare resolution.

A4010.4 Health Dept. Contractual Expense: Decrease by \$20,000 from \$373,889 to \$353,889. (Line item .406 Insurance/Bonds). Motion by Gallman, seconded by Kramer and carried. Prepare resolution.

A6430.4 Economic Development Contractual Expense: Decrease by \$5,000 from \$21,950 to \$16,950. (Line item .430 Promotion - Reprint Co. Brochure). Motion by Gallman, seconded by Kramer and carried. Prepare resolution.

A8020.4 Planning Contractual Expense: Increase by \$750 from \$43,790 to \$44,540. (Line item .429 Southern Tier West). Motion by Cross, seconded by Watson and carried. Prepare resolution.

A8160.2 Solid Waste Equipment: Decrease by \$500,000 from \$550,000 to \$50,000. (Line item .204 Vehicles). Motion by Gallman, seconded by Kramer and carried. Prepare resolution.

A8160.4 Solid Waste Contractual: Decrease by \$1,800,000 from \$3,800,225.00 to \$2,000,225.00. (Line item .408 General Supplies cut by \$ 700,000; Line item .437 Engineering cut by \$100,000 and Line item .440 Earth Removal cut by \$1,000,000.) Motion by Gallman, seconded by Kramer and carried. Prepare resolution.

General Fund - Revenues:

A1110 Sales & Use Tax: Increase by \$200,000 from \$8,300,000 to \$8,500,000.

A1809 Repay. Aid to Dep. Children: Increase by \$30,000 from \$345,000 to \$375,000.

A2615 STOP-DWI: Decrease by \$50.00 from \$70,000 to \$69,950.

A2701.2 Refund Prior Years Exp. - EPHC: Increase by \$25,000 from \$0.

General Fund Revenues: (Continued)

A2701.5 Refund Prior Years Exp. - ADC increase by \$2,000 from \$0.

A2701.6 Refund Prior Years Exp. - H.R. increase by \$2,000 from \$0.

A3277 State Aid - Phys. Hand. Children - increase by \$100,000 from \$375,000 to \$475,000.

A motion to approve changes in the above mentioned Revenues was made by Wentworth, seconded by Gallman and carried. Prepare Resolution.

County Road Fund - Appropriations:

D5110.4 Maint. Rds & Bridges - decrease by \$300,000 from \$2,335,177.00 to \$2,035,177.00. (Line item .408 General Supplies). Motion by Kramer, seconded by Watson and Barnes, and carried. Prepare Resolution.

D5112.233 Rd. Construction Paving - increase by \$300,000 from \$0. Motion by Gallman, seconded by Watson and carried. Prepare Resolution.

D9553.902 Capital Fund CHIPS - decrease by \$300,000 from \$300,000 to \$0. Motion by Kramer, seconded by Gallman and carried. Prepare resolution.

D9553.903 Construction Projects - decrease by \$250,000 from \$250,000 to \$0. Motion by Kramer, seconded by Gallman and carried. Prepare resolution.

D9553.904 Town Bridges - decrease by \$540,000 from \$540,000 to \$0. Motion by Kramer, seconded by Gallman and carried. Prepare resolution.

County Road Fund - Revenues:

D2401 Interest and Earnings - increase by \$10,000 from \$30,000 to \$40,000. Motion by Wentworth, seconded by Gallman and carried. Prepare resolution.

Road Machinery Fund - Revenues:

E2401 Interest and Earnings - increase by \$5,000 from \$5,891 to \$10,891. Motion by Wentworth, seconded by Gallman and carried. Prepare resolution.

It was decided to hold another meeting of the Committee on October 7, 1988 at 10:30 a.m. at which time the County Treasurer was

J. Mayerson
OCT 5 1988

WAYS, MEANS AND FINANCE COMMITTEE

October 4, 1988

NOT
APPROVED

Present: Wentworth; Barnes; Cross; Gallman; Kramer;
Watson;

The minutes of the September 6 and September 26, 1988 meetings of the committee were approved on a motion by Barnes, seconded by Gallman and carried.

It was noted that a referral had been received from the Public Works Committee requesting a transfer of funds in the amount of \$338,000 to the Solid Waste account. There are insufficient funds due to increased costs for tipping fees, engineering fees and water analysis. A motion was made by Gallman, seconded by Kramer and carried, to transfer the sum of \$63,000 from Contingent Account No. A1990.4 and the sum of \$275,000 from Capital Fund Account No. A9560.9, totaling \$338,000 to Solid Waste Account No. A8160.4. County Attorney is requested to prepare a resolution.

Also referred from the Public Works Committee was a request for several transfers as follows:

\$10,000 from D5112.230 (CR 15) to D5112.231 (CR 26)
\$ 5,495 from D9553.901 (HBRR Reserve) to H 5260.2 (Reddy &
Spur Bridge)
\$11,683 from D9553.901 (HBRR Reserve) to H 5261.2 (CR 7B Bridge)
\$18,562.91 from D9553.903 (Inter-Fund Reserve) to D5112.232
(CR 31, Paving)

The above transfers were approved on a motion by Barnes, seconded by Gallman and carried. County Attorney is requested to prepare resolution.

It was recommended by the County Treasurer that in view of the fact that the County Road 15 Project funds had been totally depleted by the transfer mentioned above, it would be proper that the portion of Resolution No. 67-88 which established the project and amount be rescinded. A motion to that effect was made by Gallman, seconded by Barnes and carried. County Attorney is requested to prepare resolution.

Mr. Lucyszyn, Health Dept. Director, reported on a referral from the Health Services Committee for a transfer of funds in the amount of \$25,000 to the Long Term Home Health Care Program from the County Health Dept. account. It was moved by Gallman, seconded by Watson and carried that the transfer be approved and the County Attorney prepare a resolution transferring the sum of \$25,000 from County Health Dept. Account No. A4010.1 to Long Term Home Health Care Program Account No. A4040.4.

A motion was made by Barnes, seconded by Cross and carried, to approve a resolution setting the date of a public hearing on a local law to provide increases in compensation for certain county officers, and also to approve a resolution subsequently adopting said

A referral was discussed from the Rules and Legislation Committee on the following:

1. Pursuant to Section 133, Subdiv. 4 of the Highway Law, any purchase of new machinery chargeable to the county road machinery fund, of a value in excess of \$1,000, shall have the approval of the board or a committee of the board duly authorized and designated by the board for such purpose. The Rules & Legislation Committee requested a recommendation from the Ways, Means & Finance Committee as to whether the Public Works Committee should be so designated and whether the amount of \$1,000 should be changed. Following discussion, it was moved by Gallman, seconded by Kramer and carried, to recommend to the Rules Committee that the Public Works Committee should be the committee of authority and the \$1,000 remain unchanged.

2. Pursuant to Section 360 of the Executive Law, should a separate Veterans Service Committee be established or should it be incorporated as an additional duty of a standing committee of the board. This was discussed at some length, and it was decided to refer this back to the Rules Committee with the recommendation that the Veterans' Service Officer be contacted and asked for his advice and suggestions in the matter.

The bills were reviewed and the audit approved for payment on a motion by Kramer, seconded by Gallman and carried.

Meeting adjourned.

ALLEGANY COUNTY

1989 CONTEMPORARY BUDGET WORKSHEET

September 1988

SUMMARY OF DIRECT & ALLOCATION COST BY MAJOR SERVICE AREA
AS OFFERED BY THE WAYS, MEANS & FINANCE COMMITTEE

1989	APPROPRIATION	ALLOCATED	TOTAL COST	LOCAL REVENUE	STATE AID	FEDERAL AID	TOTAL ATTRIBUTABLE REVENUE	NET SERVICE COST
GENERAL GOVERNMENT SUPPORT	3,331,877	557,124	3,889,001	386,029	52,372		438,401	3,450,600
EDUCATION	1,328,058	13,402	1,341,460		475,000		475,000	866,460
PUBLIC SAFETY	1,756,637	409,911	2,166,548	208,850	190,998	18,787	418,635	1,747,913
HEALTH	3,559,378	295,716	3,855,094	1,226,990	1,844,749		3,071,739	783,355
SOCIAL SERVICE	15,798,121	621,795	16,419,916	769,000	4,095,300	5,149,000	10,013,300	6,406,616
ECONOMIC OPPORTUNITY	1,163,483	141,829	1,305,312	267,717	229,640	795,955	1,293,312	12,000
ECONOMIC DEVELOPMENT	79,196	13,583	92,779					92,779
OTHER SOCIAL PROGRAMS	553,243	72,594	625,837	58,311	191,149	210,024	459,484	166,353
CULTURE & RECREATION	59,176	14,154	73,330		17,500		17,500	55,830
HOME & COMMUNITY SERVICE	2,832,658	136,994	2,969,652	321,950			321,950	2,647,702
HIGHWAY	5,595,947	472,513	6,068,460	910,718	1,258,660		2,169,378	3,899,082
POST SERVICE	388,000		388,000					388,000
CAPITAL RESERVE	---		---					---
DISTRIBUTED BENEFITS	2,749,615	<2,749,615>						
TOTAL	<u>39,195,389</u>		<u>39,195,389</u>	<u>4,149,565</u>	<u>8,355,368</u>	<u>6,173,766</u>	<u>18,678,599</u>	<u>20,516,690</u>

UNDISTRIBUTED REVENUES:

REAL PROPERTY TAX	8,097,331
OTHER PROPERTY TAX ITEMS	610,000
SALES TAX	8,500,000
OTHER REVENUES	262,100
STATE REVENUE SHARING	345,259
OTHER STATE AID	2,000
APPLIED FUND EQUITY	<u>2,700,000</u>
TOTAL	<u>20,516,690</u>

1989 RECOMMENDATIONS TO BOARD OF LEGISLATORS
FROM THE WAYS, MEANS & FINANCE COMMITTEE
ON 1989 BUDGET DRAFT

	ORIGINAL BUDGET DRAFT	RECOMMENDED CHANGE		NET RESULT	
		INCREASE	DECREASE		
GENERAL FUND:					
APPROPRIATIONS					
0990.429	Contingent	650,000		150,000	500,000
0960.421	Edu. Phys. Hand. Child.	750,000	200,000		950,000
0010.406	Health Ins. & Bonds	75,000		20,000	55,000
0430.430	Economic Dev./Promotion	8,500		5,000	3,500
0020.429	Planning/S.T.W.	15,000	750		15,750
0160.204	Solid Waste/Vehicles	550,000		**500,000	50,000
0160.408	Solid Waste/Supplies	1,079,000		*700,000	379,000
0160.437	Solid Waste/Engineering	200,000		*100,000	100,000
0160.440	Solid Waste/Earth Removal	1,400,000		*1,000,000	400,000
REVENUES					
0110	Sales & Use Tax	8,300,000	200,000		8,500,000
0809	Repay Aid to Depen. Child.	345,000	30,000		375,000
0615	Stop D.W.I.	70,000		50	69,950
0701.2	Refund Prior Yr/Phy. Hand. Ch.	0	25,000		25,000
0701.5	Refund Prior Yr/A.D.C.	0	2,000		2,000
0701.6	Refund Prior Yr/H.R.	0	2,000		2,000
0277	State Aid/Phy. Hand. Ch.	375,000	100,000		475,000
0234R	Dept. Income/Reserve Catt. Co.	75,000		75,000	0
0234R1	Dept. Income/Reserve Alleg. Co.	90,000		90,000	0
0305	Fed. Aid/Emg. Services	20,000		1,213	18,787
COUNTY ROAD FUND:					
APPROPRIATIONS					
0110.408	Maint. Rd. & Br. Supplies	1,149,800		300,000	849,800
0112.233	Rd. Construction Paving	0	300,000		300,000
0553.902	Capital Fund CHIPS	300,000		**300,000	0
0553.903	Construction Projects	250,000		**250,000	0
0553.904	Town Bridges	540,000		**540,000	0
REVENUES					
0401	Interest & Earnings	30,000	10,000		40,000
ROAD MACHINERY FUND:					
REVENUES					
0401	Interest & Earnings	5,891	5,000		10,891

*ANTICIPATED ISSUANCE OF BOND ANTICIPATION NOTE - THREE YEARS

**ANTICIPATED ISSUANCE OF BONDS (General Purpose) - FIFTEEN YEARS

ALSO RECOMMENDED TO APPLY \$2,700,000 OF FUND EQUITY (Unappropriated Surplus)
TO 1989 BUDGET

IMPACT OF WAYS, MEANS & FINANCE COMMITTEES RECOMMENDATIONS ON THE 1989 COUNTY BUDGET DRAFT.

First, these recommendations will cause the issuance of Bond Anticipation Notes in the amount of \$1,800,000 to be issued over three years with the first principal payment to take place during the year 1990. These monies, together with \$900,000 left in appropriations, will be used to open a three-year cell at the Solid Waste Landfill.

Second, these recommendations will cause the issuance of a Bond (General Purpose) in the amount of \$1,590,000. This will cover capital construction of \$1,090,000 in town and county bridges and \$500,000 in the purchase of capital equipment for Solid Waste.

Third, these recommendations will cause a Real Property Tax increase of approximately 5.76% for the year 1989. This will keep Allegany County within its Constitutional Tax Margin which is currently at 72%.

WAYS, MEANS AND FINANCE COMMITTEE

October 7, 1988

J. Margeson
OCT 12 1988
NOT
APPROVED

Present: Wentworth; Cross; Shine; Kramer; Gallman; Watson; Barnes;

Jim Mulholland distributed a sheet showing all the changes which were made to the tentative budget by the Ways, Means & Finance Committee at their meetings on September 29 and September 30, 1988. These were reviewed with the committee. See attached.

It is recommended by the Budget Officer and Mr. Mulholland, that \$2,700,000 of fund equity (unappropriated surplus) be applied to the 1989 budget. This was approved on a motion by Gallman, seconded by Watson and carried.

In addition to those changes made at the prior meetings, the following were considered:

Under Revenues: Delete under Al234R Dept. Income/Reserve Catt. Co. \$75,000. Delete under Al234R1 Dept. Income/Reserve Alleg. Co. \$90,000. These are Reserves and were incorrectly included in the General Fund Revenues. A motion to delete these two items was made by Cross, seconded by Gallman and carried. Resolution requested for presentation to the full board on October 24, 1988.

Under Revenues: Reduce A4305 Federal Aid - Emergency Services \$20,000 to 18,787. Motion to reduce this was made by Gallman, seconded by Barnes and carried. Resolution requested for presentation to the full board on October 24, 1988.

Under Appropriations: Increase A3640.413 Emergency Services (Rentals, Personal Property) by \$360. to pay for tower rental. Motion to make this increase was made by Gallman, seconded by Shine and carried. Resolution requested for presentation to the full board on October 24, 1988.

A motion was made by Gallman, seconded by Kramer and carried, to approve the tentative budget, as amended, for consideration by the Board.

Discussion was held on a proposed resolution to be considered by the Board of Legislators at the October 11th meeting entitled "Authorizing the filing of an application for a State Grant in Aid for Local Resource Reuse and Recovery Program; Appropriating Funds and Obligating County Funds for Program Use." This resolution will be offered jointly by the Public Works and Ways, Means & Finance Committees. A motion was made by Cross, seconded by Gallman and carried, to approve this resolution for consideration on October 11th.

A referral was discussed from the Public Works Committee, requesting a resolution to transfer \$14,050 from D9553.901 Town Bridge Program -HBRR to a capital account to be established for the Freeborn Bridge. This was approved on a motion by Kramer, seconded by Gallman and carried - resolution to be prepared to be offered jointly by Public Works and Ways, Means & Finance Committees.

A referral was discussed from the Public Safety Committee requesting a resolution to transfer the sum of \$21,000 to cover a shortfall in the Public Defender's account, for the Assigned Counsel Program. A motion was made by Barnes, seconded by Gallman, and carried that a resolution by prepared transferring the sum of \$21,000 from

Sheriff Account No. A3110.4 to Public Defender Account No. A1170.4 It was also recommended that the County Treasurer meet with Public Defender Judy Samber and Assigned Counsel Administrator Joseph Embser to formulate a system to keep track of assigned counsel cases, in an effort to prevent cost over-runs in this account each year.

Meeting adjourned.

W. J. Morgan

APPROVED

WAYS, MEANS & FINANCE COMMITTEE

OCT 25 1988

October 24, 1988

Present: Wentworth; Barnes; Cross; Shine; Gallman;
Raptis; Kramer;

The Public Works Committee has referred a request to the Ways, Means and Finance Committee for a transfer of funds in the amount of \$45,000 to cover projected electric costs for the county office building complex to the end of the year. The County Treasurer recommended that this be accomplished by a resolution decreasing Account No. A6140.4 Home Relief by \$45,000 and decreasing Revenue Account No. A3640 State Aid Home Relief by \$45,000 and transferring from Account No. A6140.4 Home Relief the sum of \$45,000 to Account No. A1620.4 Buildings. This was approved on a motion by Gallman, seconded by Shine and carried. County Attorney is requested to prepare a resolution.

Also referred from the Public Works Committee was a request for a transfer of funds in the amount of \$39,942 to cover the cost of excavation work at the landfill. The County Treasurer recommended that this be accomplished by a resolution decreasing Account No. A6140.4 Home Relief by \$39,942. and decreasing Revenue Account No. A3640 State Aid Home Relief by \$39,942 and transferring from Account No. A6140.4 Home Relief the sum of \$39,942 to Account No. A8160.4 Solid Waste. This was approved on a motion by Gallman, seconded by Kramer and carried. County Attorney is requested to prepare a resolution.

Meeting adjourned.

Senior Account Clerk Typist. The Personnel Committee has given approval to this reclassification. One position of Senior Account Clerk Typist is already in existence in the Clerk's office and permission was requested to fill that position by a promotion from within the department of Jodie Morton. Permission was given on a motion by Gallman, seconded by Shine and carried. It was noted that one position of Account Clerk Typist will be abolished by a resolution to be considered at the November 14th board meeting.

The Clerk of the Board also notified the Committee that Edna Sullivan, the Switchboard Operator will be retiring from county service as of November 30, 1988. The Clerk requested permission to fill this position effective December 1, 1988 and in order to provide for a smoother transition and to have a short training period before Mrs. Sullivan leaves, permission was requested to begin the new employee as a temporary for seven or eight days prior to November 30th, if possible. This was approved on a motion by Raptis, seconded by Barnes and carried. It was noted that Mrs. Sullivan had been an exemplary employee during her 10 years of county service and she will be sorely missed.

A referral was considered from the Public Safety Committee for a transfer of funds in the amount of \$1,400.00 to the District Attorney's account from the STOP-DWI Reserve Account No. A880 to cover an increase in salary for the 2nd Assistant District Attorney. This was approved on a motion by Gallman, seconded by Shine and carried, and the County Attorney is requested to prepare a resolution to appropriate the sum of \$1,400 from STOP-DWI Reserve Account No. A880 to appropriation Account No. A3141.4 STOP-DWI Program. Also, to increase the appropriation to District Attorney Account No. A1165.1 and increase anticipated revenue for Account No. A2030 Reimbursement - DWI Attorney by \$1,400.00.

A motion was made by Gallman, seconded by Barnes and carried, to have a client/attorney consultation with Mr. Sikaras. Following the consultation, on a motion by Watson, seconded by Gallman and carried, the committee reconvened.

John Margeson noted that the Personnel Office had determined that the duties of the Account Clerk Stenographer in his office are such that the position should be reclassified to that of Senior Account Clerk Stenographer. The Personnel Committee has given its approval to this reclassification and a resolution will be considered November 14th to create the Senior Account Clerk Stenographer position, and abolish the Account Clerk Stenographer position. Mr. Margeson requested to fill the Senior position by promotion from within his office of Lee Cobb, should the resolution be adopted. This was approved on a motion by Raptis, seconded by Barnes and carried.

Meeting adjourned.

A motion was made by Raptis, seconded by Barnes and carried, to prepare a resolution Making Appropriations for the Conduct of County Government for Fiscal Year 1989, for consideration at the November 28th board meeting.

A motion was made by Gallman, seconded by Raptis and carried, to prepare a resolution Levying County Taxes for consideration at the December 12th board meeting.

A motion was made by Raptis, seconded by Gallman and carried, to prepare a resolution levying taxes and assessments required for purposes of annual budgets of the towns of Allegany County (offered jointly by Ways, Means & Finance and Real Property Tax Committees) to be considered at the December 12th board meeting.

A motion was made by Barnes, seconded by Watson and carried, to prepare a resolution approving the completed Assessment Rolls of the several towns and directing the execution and delivery of warrants for the collection of taxes thereon, for consideration at the December 12th board meeting.

A motion was made by Raptis, seconded by Kramer and carried, to prepare a resolution authorizing various transfers between appropriation accounts for balancing the accounts for the end of the 1988 fiscal year, to be considered at the December 27th board meeting.

A motion was made by Kramer, seconded by Raptis and carried, to prepare a resolution Fixing the Date of the 1989 Organization Meeting for January 3, 1989, to be considered at the December 27th board meeting.

A motion was made by Kramer, seconded by Raptis and carried, to prepare a resolution Suspending the Rules for Prefiling Resolutions which are to be acted upon at the Organization Meeting, for consideration at the December 27th board meeting.

A motion was made by Raptis, seconded by Shine and carried, to prepare a resolution for the designation of the official newspapers for the publication of local laws, notices, etc. required to be published in 1989, to be considered at the December 27th board meeting. (Information will be supplied by the Clerk fo the County Attorney).

A motion was made by Shine, seconded by Gallman and carried, to prepare a resolution transferring the sum of \$500.00 from Account No. Al675.4 Typewriter Maintenance to Account No. Al670.4 Printing and also transferring the sum of \$700.00 from Account No. Al675.4 Typewriter Maintenance to Account No. Al672.4 U.P.S., due to cost over-runs.

The Clerk of the Board notified the Committee that the Personnel Office had determined that duties of the Account Clerk Typist in her office are such that the position should be reclassified to that of

J. Margeson
NOV 2 1988 *js*

WAYS, MEANS & FINANCE COMMITTEE

November 1, 1988

NOT
APPROVED

Present: Wentworth; Raptis; Barnes; Kramer; Gallman;
Shine; Watson;

The minutes of the October 4, October 7 and October 24, 1988 meetings were approved on a motion by Gallman, seconded by Kramer and carried.

The bills were reviewed and the audit approved for payment on a motion by Raptis, seconded by Gallman and carried.

A referral was discussed from the Committee of the Whole recommending that a resolution be approved amending the tentative budget to increase the Legislative Board Account No. A1010.1 Personal Services by \$10,000 and increasing Account No. A1990.4 Contingent by \$100,000. This was approved on a motion by Kramer, seconded by Gallman and carried. County Attorney is requested to prepare resolution.

The mortgage tax figures for the period April 1 through September 30, 1988 have been received and the apportionment to the towns and villages must be made in the Clerk of the Board's office. A motion was made by Barnes, seconded by Raptis and carried, that the County Attorney prepare a resolution authorizing the apportionment of the mortgage tax for the above-stated period.

A resolution setting the date of the public hearing on the 1989 tentative budget for November 23, 1988 was approved for consideration at the November 14th board meeting on a motion by Watson, seconded by Kramer and carried.

A motion was made by Gallman, seconded by Raptis and carried, to prepare a resolution for the relevy of Returned Village Taxes for consideration at the November 28 board meeting.

A motion was made by Barnes, seconded by Watson and carried, to prepare a resolution for the relevy of Returned School Taxes for consideration at the November 28th board meeting.

A motion was made by Raptis, seconded by Shine and carried, to prepare a resolution for the levy of unpaid sewer and water rentals in the Towns of Belfast, Caneadea, Friendship, Independence and Scio, to be considered at the November 28th board meeting.

A motion was made by Kramer, seconded by Gallman and carried, to prepare a resolution levying the towns' share of the 1989 Allegany County Mutual Self-Insurance Plan for consideration at the November 28, 1988 board meeting.

A motion was made by Raptis, seconded by Gallman and carried, to prepare a resolution for the adoption of the 1989 County Final Budget for consideration at the November 28th board meeting.

J. Margison

DEC 6 1988

WAYS, MEANS & FINANCE COMMITTEE

December 6, 1988

NOT
APPROVED

Present: Wentworth; Raptis; Kramer; Watson; Gallman;
Barnes; Cross; Shine;

The bills were reviewed and the audit approved for payment on a motion by Raptis, seconded by Barnes and carried.

The committee approved a request for a transfer of \$230.00 from Clerk, Legislative Board Account A1040.405 Conference Expense to Clerk, Legislative Board Account No. A1040.401 Postage. Motion by Cross, seconded by Kramer and carried.

The committee also approved a request for a transfer of \$100.00 from Administrative Assistant Account No. A1011.407 Supplies to Administrative Assistant Account No. A1011.402 Mileage. Approved on motion by Kramer, seconded by Barnes and carried.

The minutes of the November 1, 1988 meeting were approved on a motion by Gallman, seconded by Shine and carried.

The Clerk reported that the following bids had been received for the duplication and binding of the 1988 Journal of Proceedings:

- | | |
|---------------------------------------|-----------------|
| 1. The Reporter Co., Walton, N.Y. | \$4.71 per page |
| 2. Country Press, Mohawk, N.Y. | \$5.25 per page |
| 3. Vanmark Printing, Wellsville, N.Y. | \$6.75 per page |

It was noted that the bid submitted by The Reporter Co. did not conform to bid specifications relative to the binding. Our specifications called for a sewn binding, whereas The Reporter bid noted that a glued binding would be used, which the committee did not find acceptable. A motion was made by Gallman, seconded by Kramer and carried, that the bid submitted by Country Press in the amount of \$5.25 per page be accepted.

The County Treasurer reported that a resolution was needed to transfer the sum of \$6,293. from Account No. A1671.4 Accounting and Auditing to Capital Project Account No. H5261.2 Elm Valley Co. Road 12 representing the county's share of the cost of highway safety improvement. Motion was made by Gallman, seconded by Kramer and carried to request the County Attorney to prepare a resolution.

Mr. Mulholland also reported that a resolution would be required to transfer the sum of \$4,340.60 from Contingent Account No. A1990.4 to Capital Project Account No. H5251.2 Cuba Access Road in settlement of the James property claim. Motion was made by Kramer, seconded by Raptis and carried to request the County Attorney to prepare a resolution.

It was also brought to the committee's attention that a

resolution should be prepared requesting our state legislative representatives to seek continuance of the additional 1% county sales tax, which will expire November 30, 1989. A motion was made by Raptis, seconded by Cross and carried, to request the County Attorney to prepare a resolution.

It was noted that the Public Works Committee had approved entering into a contract for engineering services relative to the proposed Wellsville Airport access road. The engineering fees are estimated to be \$35,000 and it was the feeling of the committee that these monies should be encumbered by year end. A motion was made by Raptis, seconded by Barnes and carried, to request the County Attorney to prepare a resolution, jointly sponsored with Public Works Committee, to authorize the County Treasurer to encumber \$35,000 necessary for an engineering contract, also to be approved at the same time.

The committee discussed at some length with Mr. Mulholland the bond issue procedures which will be necessary when the County is ready to go to bonding.

John Margeson reported that the Resource and Development Committee had approved a transfer of funds in the amount of \$1,500 from Reforestation Account No. A8710.4 to the Rushford Lake Beach & Pool Account No. A7180.4 in order to cover the cost of supplies and materials to rebuild two permanent docks at the swim area prior to the 1989 season. The condition of the docks at the moment presents a safety hazard and the materials can be purchased now at considerable savings. A motion was made by Kramer, seconded by Gallman and carried, to approve the proposed resolution to be offered for consideration at the December 12th board meeting.

Mrs. Cross asked if the committee was interested in taking out a full or half page advertisement in the Cattaraugus County travel guide at an approximate cost of \$300. On a motion by Cross and seconded by Raptis it was defeated. Voting No: Gallman, Kramer, Shine, Watson, Wentworth; Voting Yes: Cross, Barnes, Raptis.

Mrs. Barnes discussed the possible delay in communication which might occur when a certain matter is referred by one committee to another. It may be several days or a week before the minutes containing the referrals are available. Mrs. Barnes suggested that a memorandum be prepared immediately following the meeting and forwarded to the appropriate committee. This will be taken up by the Rules Committee for consideration.

Meeting adjourned.

NOT

WAYS, MEANS AND FINANCE COMMITTEE

December 12, 1988

J. Morgan

DEC 12 1988

Present: Wentworth; Barnes; Raptis; Cross; Gallman;
Shine;

The County Treasurer reported that a resolution would be required to transfer funds in the amount of \$59,918 to cover the cost of the amended 1987 A.R.C. contract. Following discussion, a motion was made by Wentworth, seconded by Shine and carried, to request the County Attorney to prepare a resolution transferring the sum of \$59,918 to Account No. A4310.4 Mental Health Administration Contractual Expenses from an account or accounts to be designated by the County Treasurer.

Meeting adjourned.

NOT

J. Margison

APPROVED

DEC 30 1988

WAYS, MEANS AND FINANCE COMMITTEE

December 27, 1988

Present: Wentworth; Gallman; Raptis; Cross; Barnes;
Kramer; Watson;

The legislators' quarterly vouchers for per diem and expenses were reviewed by the committee and approved for payment on a motion by Raptis, seconded by Kramer and carried.

The committee discussed a referral from the Public Works Committee as to the specific items to be included in the Bond Resolution. The Public Works Department cannot proceed with the purchase of equipment, etc. until the Bond Resolution is in place. It was decided to refer this matter to a Committee of the Whole Board for more in-depth consideration.

Two resolutions were presented by the County Treasurer for later consideration at today's board meeting:

(1) Appropriation of Additional State Aid to Allegany Rehabilitation Associates, Inc. Contractual Expenses Account. This is in the amount of \$50,000 to Account No. A4310.4. Moved by Kramer, seconded by Gallman and carried.

(2) Transfer of Funds from County Road Fund to Capital Project Bridge 28-18 Town of Willing. This is in the amount of \$5,549.16 from Account No. D5510.4 to Capital Project Account No. H5257.2. Moved by Kramer, seconded by Gallman and carried.

Meeting adjourned.