

J. Mangerson
JAN 27 1989

MINUTES OF THE MEETING
Health Services Committee
January 17, 1989

NOT
APPROVED

MEMBERS PRESENT: *Chairman Frair
Legislators Watson, Shine, Gallman*

ALSO ATTENDING: *Legislator Raptis
Andrew Lucyszyn, Health Department
Dr. Robert Anderson, Counselling Center
Jenevieve Creighton, Educ. Physically Handicapped Children
Corrine Collins, Health Department*

CALL TO ORDER

The meetings was called to order at 9:05 am by Chairman Frair.

APPROVAL OF MINUTES

Minutes of the December 20 th and 27th meetings were approved with a motion by Legislator Gallman, seconded by Legislator Watson and carried.

COUNSELLING CENTER

Dr. Anderson welcomed the new committee members, Legislator Gallman and Watson.

Dr. Anderson requested approval to attend monthly Director's meetings for 1989. The Committee found no problem with this. Their approval was given with a motion by Legislator Shine, seconded by Legislator Watson and carried.

Chairman Frair mentioned that this committee would like to visit all the facilities operating under the CSB and he will try to set up a convenient date for all committee members.

Dr. Anderson informed the committee that Mental Health (Administration budget) will be receiving an additional \$40,000. A resolution is needed to set up two new line items in the budget. This is 100% reimburseable. Account numbers are: A4310.4 for \$40,000 and an equivalent amount under State Aid account A3490. A

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motion referring this to the Ways and Means Committee was made by Legislator Shine, seconded by Legislator Watson and carried. This money will be used under the Case Management Program stabilizing clients in the community.

Also requested committee's approval to establish a \$500 Petty Cash fund in Mental Health to be used for emergency situations, such as a client not having food. The ICM can see that they do have food - to alleviate added stress to these individuals, etc. Motion was made by Legislator Gallman, seconded by Legislator Watson approving this request and referring to the Ways and Means Committee for their consideration. Motion carried.

HEALTH DEPARTMENT

There was discussion on whether or not the jurisdiction of the Coroners should be under the Health Services committee. The Rules Committee had no objection but felt that this recommendation should come first through this committee. A question of what other counties are doing with this was asked. Mr. Lucyszyn responded that all are different and that the State is trying to get this jurisdiction uniform in all counties. It was noted that at the "Inter County" meeting this could be discussed. It was decided that there was no urgency in this decision, so a decision will be made after gathering further information.

Mr. Lucyszyn updated the committee on the purchase of computer equipment. It has been decided to go with the INFOMED program as it best suites the department's needs. The County Attorney's office has reviewed and approved the contract with INFOMED. Included in the cost of this equipment is a \$1300 fee for training purposes. This training is being given in Florida. It involves sending two people to Florida for one week. Mr. Lucyszyn was asked who would be attending this training. He stated that Linda Aronson, the computer operator, and Corrine Collins, Office Manager would be going. A request was made by

Linda Aronson through Mr. Lucyszyn that she be allowed child care expenses. After some discussion this committee did not feel this request was appropriate. A motion made by Legislator Watson approving the trip to Florida for training seconded by Legislator Gallman was carried.

A request to approve sending out bids for new cars was made by the Health Department. A couple added features they would like to get are air conditioning, automatic transmission (due to maintenance expense) and a higher quality tire. After discussion, this committee approved these bids with a change in the specs on the tires, asking for standard tires with the higher quality as an option with a motion by Legislator Gallman, seconded by Legislator Watson and carried. It was also mentioned it would be a good idea to talk to other county agencies that are purchasing cars so that possibly a better deal could be obtained if all bids went out together. Ms. Collins was asked to do this and also report next meeting on the individual cars in the department as far as mileage, maintenance, etc.

Mr. Lucyszyn requested permission for two nurses to attend an Aids Conference in Glens Falls at a cost of \$120. The committee would like a report on Aids from these nurses. Motion approving this conference made by Legislator Gallman, seconded by Legislator Watson. Motion carried.

A request to attend the NYSAC meeting coming up in Albany in March was made by Mr. Lucyszyn. Motion approving this attendance was made by Legislator Gallman, seconded by Legislator Watson and carried.

A request for a blanket approval fo Cyndi Fanton's attendance to organizational meetings in Albany held every other month was made. Motion made by Legislator Gallman, seconded by Legislator Watson and carried with on opposed, Legislator Shine.

Mr. Lucyszyn notified the committee of the department's application for a \$40,000 Grant for the Family Planning Program. He hopes to at least receive \$30,000. There was a brief discussion on these services.

It was mentioned that the State is considering a cut back in the 40% reimbursement rate for optional programs in the Health Department, to 33 1/3%. A figure will be calculated as to the amount of monies lost due to this cut back for the committee. The department is looking for ways to compensate this by increasing fees, etc.

Stephen Howe, Public Health Educator, was introduced to the committee. He explained his purpose to provide education to people who need it the most so that they can make a more informed decision. He stated that he has done about 40 presentations to various groups since September. Also he is trying to promote the Health Department's various programs. A new program for 1989 is the Dental Health Program. Mr. Howe was asked if he had been to Cooperative Extension who seem to have information on just about everything anyone would want.

Legislator Gallman stated that he had received letters from resident of Cuba who are concerned over some health problems they are experiencing and they would like to know if the incinerator has anything to do with this. The Health Department was asked to respond to these letters.

In regard to the Low Level Radioactive Waste issue the county is very concerned with, it is felt that the State should do a "base line health study". If they are not already planning on doing this it should be suggested to them.

A contract proposal for the Assessment of Dental needs in Allegany County from Alfred Associates will be submitted to the County Attorney for his review. This program is required under the Article 6 plan. It is 100% reimburseable up to 90,000 dollars under Family Health. The cost for a hygienist is \$15./hr.

Mr. Lucyszyn is asking this committee's approval to contract with Alfred Associates

for \$4,062.20 plus \$15/hour for hygienist costs. Approval was given with a motion by Legislator Gallman, seconded by Legislator Frair. Motion carried with one opposed, Legislator Shine.

The Committee was informed that Gretchen Gary will be leaving the Health Department to take a position in Public Works as the Recycling Coordinator. Mr. Lucyszyn asked for permission to fill her position. Also he informed the committee that Jerry Babchak is back, but that it's possible he will go back on disability. If his position becomes vacant, he would like permission to fill it with a temporary person. Motion approving these requests was made by Legislator Gallman, seconded by Legislator Watson and carried.

A request to hire two part time registered nurses to cover work at clinics only was made. With the department's clinics expanding, they are keeping the nurses from spending the time needed in making home visits. Hiring these two nurses should alleviate this problem. A motion was made by Legislator Gallman, seconded by Legislator Watson to take this to Personnel Committee for their consideration. Motion carried with one opposed, Legislator Shine.

EDUCATION OF PHYSICALLY HANDICAPPED CHILDRENS PROGRAM

Mrs. Creighton asked this committee's approval for transfer of funds from A2960.405 (conference expense) to a new account A2960.406 (insurance/bonds) to meet the cost of Pro-rated departmental share of blanket position bond. Approval for this transfer given with a motion from Legislator Watson, second by Legislator Gallman. Motion carried.

Mrs. Creighton and the committee discussed the purchase of or transfer of a computer system to her department. She was asked if Mr. Chamberlain, Weights & Measures, who has been helping them with the type of system they will need, could attend the next Central Services meeting to discuss this with them.

There was an article in the newspaper regarding the new legislation for children 0 - 3 years of age being the responsibility of the school districts rather than the county. Mrs. Creighton feels there is a lot of confusion. The 0 - 3 year olds will still be under a court order process, and will go thru the Education Program's records. The Western Coalition is fighting for a 90 - 10% in funding, but it is still 50 - 50%.

Mrs. Creighton states that in the minutes of August 88 it is stated that department heads will receive a 6½% raise in salary. Mrs. Creighton did not get this raise and asked this committee to include her in this. Their approval for this given by a motion referring this to Personnel Committee for their review by Legislator Gallman, seconded by Legislator Watson and carried. This should be retroactive to January 1, 1989.

OTHER BUSINESS

As mentioned last meeting, Mr. Frair sent a letter to a number of State legislative representatives regarding the "pre-school" program. This was briefly discussed.

Chairman Raptis recently appointed five member to the Citizens Advisory Council to the Office for the Aging, but three declined. Florence Carpenter and Marc Subject were reappointed for a three year term expiring December 31, 1991. Motion requesting the County Attorney to prepare a resolution reappointing the above persons was made by Legislator Watson, seconded by Legislator Gallman and carried.

Approval from Health Services Committee on the appointments of Donald Dominski, Dr. David Graham, Alton Sylon and Eugene Krumm to the Community Services Board was given with a motion from Legislator Shine, seconded by Legislator Gallman and carried. The County Attorney's office is asked to prepare an appropriate resolution on these appointments.

Mr. Raptis mentioned that Health Systems Agency of Western New York want this legislation to appoint a "consumer" to HSAWNY. They will be looking for such an individual to serve as a representative.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion by Legislator Watson, seconded by Legislator Shine and carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 12:45 p.m.

Respectfully submitted,

Teresa Claypool

NOT *J. Maryeser*
APPROVED

MINUTES OF THE MEETING

Health Services Committee

February 21, 1989

MAR 2 1989

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Shine, Watson

ALSO ATTENDING: Legislator Raptis
Elizabeth Embser, Office for the Aging
Andrew Lucyszyn, Health Department
Christine Johnson, Health Department
Corrine Collins, Health Department
Joanne LaForge, CASA Coordinator

CALL TO ORDER

The meeting was called to order by Chairman Frair at 9:10 a.m.

APPROVAL OF MINUTES

The minutes of the January 17th meeting were approved with a motion from Legislator Kramer, second from Legislator Watson and carried.

OFFICE FOR THE AGING

Ms. Embser explained that the Supplemental Nutrition Assistance Program has made it possible to triple the number of home delivered meals.

Ms. Embser invited all committee members to a meeting with the Advisory Council for the Office for the Aging to give a direct feedback to the needs of the elderly. It is being held on March 1st at 10:00 a.m. in the Civil Defense room. Three county's are participating. The EISEP, Expanded In-Home Service for the Elderly Program will be discussed.

The New York State Area Agency Directors meet quarterly as does the CASA Association. Ms. Embser requests a blanket approval to attend these meetings, as notification never seems to fall where she can get to this committee for their approval. Most of the time they are held in Albany. After some discussion it was decided to wait on making this decision for

a "blanket approval".

Ms. Embser requested committee approval to hire a temporary part time typist for 17 hours or less a week to help the one clerical person with the work load. Because of the time of year (HEAP processing) this additional workload has been too much to expect of one clerical person. A motion approving this request was made by Legislator Kramer, seconded by Legislator Watson and carried with one opposed, Legislator Shine.

Ms. Embser informed the committee that there has been problems with the heating system at the Office for the Aging. The maintenance department is working to resolve this problem.

HEALTH DEPARTMENT

Mr. Lucyszyn introduced Joanne LaForge, CASA Coordinator, to this committee. Ms. LaForge explained the service that CASA provides. She explained that this program coordinates in-home care to individuals with impairments that interfere with their normal daily activities. This program does not provide care but does provide an elderly individual with necessary information to arrange the best plan of care. There are four agencies who make up a CASA Team. They are Office for the Aging, Health Department, Department of Social Services, and Mental Health. Representatives from each agency meet weekly to discuss the individuals who are referred to CASA.

There was some discussion on the Long Term Home Health Care Program, and the effects, if any, the VNA has had on the Health Department. The committee would like Vicky Gaeta, Coordinator, LTHHCP, to come to the next meeting to discuss this program.

The physicians are very supportive of the Health Department, hospitals are referring some to VNA and some to us. Patient's have been confused when referring to having a "visiting nurse" come in. (VNA-Visiting Nurse Association).

or the Health Department's visiting nurse.

There was again discussion on the two part time nurse positions. These nurses would strictly be working in clinics. In the Municipal Health Assessment that is done for the State for Article 6 fundings, the department states its goals in the different categories, ex. Family Health, Environmental Health. When the State reviews what the department has done or needs to do to meet these goals they see the need, in this case, for additional clinics. In the case of clinics the State has seen individuals having to wait months before they can get in to a clinic, where they should be able to get in the following month. After a brief discussion, a motion was made to hire two part time nurse for clinics with a review at the end of each year to determine if the need is still there, etc. by Legislator Watson, seconded by Legislator Kramer and carried. There was one opposed, Legislator Shine. A resolution needs to be prepared by the County Attorney's office creating these two positions.

In another matter, the Health Department requested permission to have a dedicated phone line installed for modem connection. This will enable our medical software supplier to enter their program via telephone to correct any errors or problems. Ronco charges total \$141.78. New York Telephone \$130. site and installation and a \$25/mo service charge. Approval of this committee was given with it also being referred to Central Services Committee for their review with a motion by Legislator Kramer, second by Legislator Watson and carried.

Corrine Collins, Office Manager, presented the committee with information comparing paying mileage versus purchasing cars. It showed that in most cases purchasing vehicles was more cost effective than payment of mileage.

Ms. Collins informed the committee that bids were received from East Side Garage, Mastell Ford, and Phillipi Pontiac. Mastell had the lowest bid (state bid) but there would be no trade-ins and the County would still have

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the three cars, trade-ins. After some discussion it was moved by Legislator Watson, seconded by Legislator Kramer and carried to accept East Side Garage's bid for three cars with trade-ins accepted subject to the County Attorneys approval.

Mr. Lucyszyn informed this committee that he is in the interview process for the filling of an Environmental Health Technician position. Also, the committee was informed that Jerry Babchak has gone back on disability. Although at a prior meeting approval was given to hire someone, if Jerry indeed went on disability, Mr. Lucyszyn requested instead to create another Environmental Health Technician position, fill this lower level position rather than the Sanitarian position (Jerrys') on a temporary basis. After some discussion, a motion for the County Attorney to prepare a resolution creating an Environmental Health Technician position in the Health Department, was made by Legislator Watson, seconded by Legislator Kramer and carried. Also permission to fill this was covered under same motion.

The Health Department received a grant totalling \$2800 from Southern Tier West for the 205-J Study. This funds the study of contamination of an area consisting of a one mile radius around wells in Alfred, Fillmore, and Angelica.

Mr. Lucyszyn informed the committee that another meeting on the Low Level Radioactive Waste sites will take place on March 9th at 7:00 p.m. in the Houghton Wesleyan Chapel.

In order to make account numbers consistent for Private Duty Nursing in Long Term and Traditional programs, a transfer of \$50,000 from A4010.438 to A4010.446 was requested. Also a transfer from A4010.102 - A4010.103 totalling \$19,529 to cover the Educators' salary, as he is no longer under the non unit salary plan. Approval for these transfers was given with a

motion by Legislator Kramer, second by Legislator Watson and carried.

OTHER BUSINESS

This committee verified accounts of disbursements of the Allegany County Association for the Blind and Visually Handicapped with a motion from Legislator Kramer, second from Legislator Watson and carried.

A motion was made by Legislator Kramer, seconded by Legislator Watson to approve the appointment of Keith Folts from Fillmore and Marjorie Waite from Cuba to the Office for the Aging's Advisory Council. Motion carried.

The County Attorney is asked to prepare an appropriate resolution.

Chairman Frair discussed with the committee the new legislation concerning the Education of Handicapped children. Petitions will no longer go through the Courts. The schools will have to establish handicapped committee's, consisting of parents, psychologists.... this committee will now supervise and approve needs and submit to the Board of Education's and will send petitions to the County who will locate providers for these children. There will be an added cost to school boards and anything over and above will be past onto the County at a 50/50 reimbursement. A letter needs to be sent to our State representative stating Allegany County Legislature's feelings on this program. Mr. Frair will get a letter to this committee to review.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion by Legislator Kramer, second by Legislator Watson and carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Teresa Claypool

RESOLUTION

J. Margison
MAR 27 1989

MINUTES OF THE MEETING
Health Services Committee

March 21, 1989

MEMBER PRESENT: Chairman Frair
Legislators Watson, Gallman, Shine, Kramer, Raptis

ALSO ATTENDING: Legislator Raptis
Andrew Lucyszyn, Health Department
Christine Johnson, Health Department
Elizabeth Embser, Office for the Aging

CALL TO ORDER

The meeting was called to order at 9:04 a.m. by Chairman Frair.

APPROVAL OF MINUTES

The minutes of the February 21st meeting were approved as amended below with a motion by Legislator Watson, second by Legislator Gallman. Motion carried.

February 21, 1989 minutes - page 3 - regarding "Car bids". Mastell had the lowest bid but because of the car size and problems the county has had with the escorts, they chose not to accept the bid. Under NYS bid there would be no trade-ins.....

OTHER BUSINESS

Chairman Frair read a memo from Linda Canfield regarding the reappointment of Dr. John Scott and Gary Balcom to the Medical Scholarship Board each for another three year term. The County Attorney has advised that it is necessary to keep appointments up to date in the event a decision of the Board is required concerning the last remaining scholarship recipient. A motion approving these appointments was made by Legislator Gallman, seconded by Legislator Watson and carried.

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Also the Community Service Board has recommended the appointment of Dr. Elizabeth Sofish to fill a vacancy due to resignation, term to expire December 31, 1991. Motion approving this appointment was made by Legislator Gallman, seconded by Legislator Shine and carried.

The County Attorney is asked to prepare appropriate resolutions on the above appointments.

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The Western New York Health Services Agency needs to have a "consumer" appointment. There was some discussion on this appointment from which a motion was made for a resolution authorizing the Chairman of the Board of Legislators to appoint someone to this agency with the approval of the full Board of Legislators by Legislator Kramer, seconded by Legislator Gallman. Motion carried.

Chairman Frair discussed the Preschool Education Program. He attended two meetings in Albany. There is no real change in the law. He has sent two letters to our representatives and they are respective to our suggestions. The County will be responsible to upfront 100% with a 50-50 reimbursement. The County will have little to say where the children go for services. Mr. Frair feels that some of these services, such as physical therapy, could be done in the home, The children now go to ARC for this service. The number of enrollment continues to go up. Originally the County budgeted for 40 students, it is now 56 going to BOCES with 17 on a waiting list. This program is not going to become less expensive.

OFFICE FOR THE AGING

Ms. Ensber asked the committee their feelings about the special meeting held on March 1st regarding the ELSEP Program. The OFA has never bought into this program due to budgetary constrictions. The State grant is \$50,000, In-Kind \$16,000. There is a need for this program in the County. There are probably

1000 people that this could service. The Committee would like Ms. Embser to sight examples, and bring them to the next meeting.

The HEAP Program was discussed. This program runs approximately from October - February. There is a 15 day turn over with 900 applications. It is difficult for 1 person to do this work. Ms. Embser is asking the County to support one half of the Aging Service Technician and would then use HEAP money to contract out during this time period. No action taken on this at this time.

The Office for the Aging would like a resolution that would increase A6776.419 by \$140. This change reflects the true amount (not included in 1989 budgeting) granted by the State and will be reimbursed without any additional cost to the County. A motion approving this transfer was made by Legislator Gallman, seconded by Legislator Kramer and carried.

A resolution is requested to increase A6776.403 by \$800. This money will be used to repair a computer. Approval was given with a motion from Legislator Watson, seconded by Legislator Gallman, and carried.

Also the OFA would like a resolution that would increase A6776.201 by \$1700. It will be used to purchase a printer for the computer. Approval was given with a motion by Legislator Gallman, seconded by Legislator Kramer and carried.

The \$800 and \$1700 increase also reflect the true amount granted the State and will be reimbursed without any additional cost to the county.

HEALTH DEPARTMENT

Mr. Lucyszyn informed the committee that two of the nurses in the Health Department will be taking medical leaves. The department would like

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to hire one full time nurse to fill in while these nurses are on leave for four months. Legislator Gallman made a motion for approval to hire a full time temporary nurse to cover the appropriate period of time for the people on leave. Legislator Watson seconded and motion carried.

The two part time nursing positions were again discussed. They will be doing strictly clinics, would receive no mileage, no benefits, only their wages. Mr. Lucyszyn was asked to check the wording of the resolution to see that it was appropriate, and it will automatically be addressed at the next full Board meeting.

Georgia Long, secretary for the Physically Handicapped Children's Program, is out on disability. The Health Department would like to hire a temporary person to fill in for her for 30 work days. A motion approving this was made by Legislator Gallman, seconded by Legislator Watson and carried.

The moving of the Education of Physically Handicapped Children Program into the Health Department was briefly discussed. There is room with some rearranging and it is felt that Cyndi Fanton is capable of taking over the Program.

In regard to the Family Planning program, a grant is available to send one of the Department's nurses to school to become a Practitioner. The State needs to know that the County will pay her wages while she is attending school. Mr. Lucyszyn feel that initially there will be no savings to the County, but in 1990 there would be considerable savings. After some discussion, Legislator Gallman moved that this committee authorizes the Health Department to take this up with Personnel Committee, seconded by Legislator Kramer. Motion carried with Legislator Shine opposing.

The State is criticizing the Allegany County Health Department's municipal water supply program. This program under Article 6 funding is 100% reimburseable. Our county because of its rural nature has more water supplies than any other.

Under Article 6 funding this program is mandated and again if the State sees that we are not meeting our obligations and keeping up to date records on these public water supplies, they could reduce our funding. In order for the Health Department to fullfill this obligation, they need to hire an engineer. The present staff can not take on anymore work. After considerable discussion Mr. Lucyszyn was asked to again bring this subject up next meeting. It is felt that the State wants all these cutbacks in spending, but are still requiring the county's to do certain things.

Mr. Lucyszyn informed the committee that the department has hired the two Public Health Technicians. They are Richard Haywood of Cuba, and Steven Chaffee of Wellsville.

The Health Department has received notification that they are approved to do Radon testing in the county. They will advertise the program and then get started with this testing.

The Health Department requests a resolution establishing account numbers for a grant received totalling \$2500; (205-J). This grant is for the study of contamination of an area consisting of a one mile radius around wells in a number of different communities. Motion was made by Legislator Watson, seconded by Legislator Kramer and carried to create these accounts.

A request was made for Albert Vossler to attend the Conference of Directors of Environmental Health Services in Saratogo Springs on April 3-5, 1989. Approval was given with a motion by Legislator Kramer, seconded by Legislator Watson and carried.

The State is setting up an anonymous AIDES testing site in Allegany County. People will be calling into the department and they will be referred to the State Health Department where they will get all the information for this testing.

The Health Department did receive the report on the cancer death rate in Cuba/Cuba Incinerator. This report showed no impact whatsoever.

The WIC clinics that are being held twice per month in the clinic area of the Health Department will now be held down at their new location on Schuyler Street. This will free up the clinic area two more days per month.

The Department is looking into replacing the EKG machine that is used in their adult assessment clinics. The cost has been anywhere from \$2500 to \$10,000.

Stephen Howe, Public Health Educator, has passed his civil service exam and has been put on a six month probationary period.

AUDIT OF CLAIMS

Bills were reviewed and approved with a motion by Legislator Watson, seconded by Legislator Kramer and carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Teresa Claypool

J. Margeson
APR 20 1989

MINUTES OF THE MEETING
Health Services Committee
April 18, 1989

NOT
APPROVED

MEMBERS PRESENT: Chairman Frair
Legislators Kramer, Shine, Watson, Gallman

ALSO ATTENDING: Legislator Raptis
Andrew Lucyszyn, Health Department
Theresa V. Gaeta, Health Department
Robert Anderson, Counselling Center

CALL TO ORDER

The meeting was called to order by Chairman Frair at 9:07 am.

APPROVAL OF MINUTES

The minutes of March 21, 1989 were approved with the following amendment with a motion by Legislator Gallman, seconded by Legislator Watson and carried. Amendment - 3/21/89 minutes - page 5 - regarding accounts for 205 J Grant - Motion was made by Legislator Watson, seconded by Legislator Kramer and carried to refer this request to establish accounts for the 205J Project Grant to the Ways and Means Committee for their consideration."

OFFICE FOR THE AGING

Chairman Frair informed the committee that a request from the Board of the Office for the Aging has been made. Due to the retirement of Virginia Delaney upcoming in May, the Office for the Aging would like to hire her replacement at least two weeks prior to her final date with the county to work with Ms. Delaney. After a discussion on procedures (creating temporary position) and the necessity of having this new person trained on this job, this committee opposed the hiring of this person before Ms. Delaney's last date of work. Motion was made by Legislator Gallman, seconded by Legislator Kramer and carried.

HEALTH DEPARTMENT

Mrs. Gaeta, Long Term Program Coordinator, gave a presentation on the Long Term Home Health Care Program. This program provides a nursing home level of care to individuals in their own homes rather than requiring them to be institutionalized. The patient's need a suitable home and a caregiver. The total cost of each patients care is capped at 75% of the average annual cost of long term institutional care in the area of the patient's residence. The greater majority of patients maintained at home are under this 75% cap. Mrs. Gaeta works with the Department of Social Services to do assessments on individuals. This program has to be offered to any Medicaid that is looking to be placed in a nursing home. The program now has 58 patients with ages ranging from 11 months to 88 years of age. There are two part time Public Health Nurses besides Mrs. Gaeta that work in the program. Along with them the other nurses on staff do make home visits to patient's in this program. At next month's meeting Mrs. Gaeta would like the opportunity to return with 1988 financial figures.

Mr. Lucyszyn informed the committee that there has been an unexpected increase in individual at risk for tuberculosis. The Health Department also has been routinely testing the in-mates at the jail as well as the personnel for TB. In doing this a number of prisoners tested positive. In order to determine if these individuals do have TB, x-rays will have to be done. Therefore, as the department's budget only is at \$500 for this service, a transfer is needed to increase this account by \$2500. (A4010.406 - A4070.429 = \$2500). A motion was made by Legislator Gallman, seconded by Legislator Watson and carried for the County Attorney to prepare a resolution covering this transfer. Motion carried.

The Health Department received notification from an attorney in Buffalo who keeps the health department's informed to legislation taking place, etc., that under the Drug Free Work Place Act anyone who received Federal monies will need in the future to publish a statement regarding this. Dan Guiney is reviewing the material.

The Family Planning Nurse Practitioner position was again discussed. A grant is available to send one of the Health Department nurses to school to become a practitioner if the county will continue to pay her her salary. After considerable discussion this committee opposes paying this nurses salary while she goes to school with a motion by Legislator Kramer, seconded by Legislator Shine. Legislator Gallman did not support this motion. Motion carried.

COUNSELLING CENTER

Chairman Frair asked the committee if they would still be interested in visiting the different facilities operating through the Counselling Center. He will try to set up a date with Dr. Anderson that will be convenient for the committee.

OTHER BUSINESS

Mr. Raptis informed the committee that in regard to the need to appoint a consumer to Western New York Health Services Agency, he has received three names of interested individuals. To date he has heard only from one candidate who has declined their interest in the position. Mr. Raptis had requested from this agency information on the responsibilities of becoming a committee member and received a notebook explaining.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion from Legislator Watson, seconded by Legislator Kramer and carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:00 noon.

Respectfully submitted,

Teresa Claypool

MINUTES OF THE MEETING
HEALTH SERVICES COMMITTEE

J. Margison
NOT
RECORDED

May 16, 1989

MAY 19 1989

MEMBERS PRESENT: Chairman Frair
Legislators Gallman, Kramer, Shine, Watson

ALSO ATTENDING: Andrew Lucyszyn, Health Department
Theresa Gaeta, Health Department

CALL TO ORDER

The meeting was called to order at 9:05 a.m. by Chairman Frair.

APPROVAL OF MINUTES

Minutes of the April 18, 1989 meeting were approved with the following amendment to these minutes: Page 2 - Regarding transfer of \$2500. - "a transfer is needed to increase this account by \$2500. (A4010.406 -A4070.429 = \$2500). A motion was made by Legislator Gallman, seconded by Legislator Watson and carried to refer this transfer of monies to the Ways and Means Committee for their approval." Motion approving these minutes as amended was made by Legislator Kramer, seconded by Legislator Gallman and carried.

OFFICE FOR THE AGING

Approval was given for the Office for the Aging to hire a replacement for Ms. Delaney as of her date of resignation with a motion from Legislator Gallman, second by Legislator Kramer. Motion carried.

HEALTH DEPARTMENT

Vicky Gaeta, Coordinator, Long Term Home Health Care Program, presented this committee with the financial aspects of the above program. The handouts

she presented show a substantial savings in keeping patients in their homes over nursing home placement costs. The youngest patient carried in this program was admitted at age 8½ months, the oldest at age 100 years 2 months. The State approved, in 1985 when the program began, a capacity of 50 patients and have since increased this to 75 patients. As of April 1989, 58 patients are being carried in the program, and 165 patients have been served since the program began in 1985.

The Health Department is requesting to purchase a near-letter quality printer. The department has one printer for their agency. There are two PC's, one located in the Environmental Health Division, and the other in the Public Health Director's area. The printer would be used for these computer systems. The main computer system at this time is very busy with inputting information for billing purposes. The additional printer would be much more convenient. The cost would be approximately \$565.00. A motion from Legislator Watson to refer this purchase to the Central Services Committee for their approval, seconded by Legislator Kramer and carried.

Mr. Lucyszyn informed the committee that the County Health Officials are having a meeting in Albany on May 18 - 19 to discuss legislation on smoking and education of physically handicapped children 0 - 3 being placed under Health Department jurisdiction. Mr. Lucyszyn requests this committee's approval for attendance at this meeting. This was given with a motion by Legislator Kramer, second by Legislator Gallman. Motion carried.

The Health Department has ordered and received radon test kits. The County building has been tested and they are planning on testing the other buildings throughout the county (county owned). They are selling these kits to individuals for testing their homes at a cost of \$6.00 each. The department

has not yet received a bill for these kits but would like permission to pay for them when this bill is received. This was given with a motion by Legislator Watson, seconded by Legislator Kramer and carried. The department was asked to talk with Jim Mulholland to see what the appropriate account would be for the deposit of the revenue from the selling of these kits.

The State has completed it's assessment of the public water supply program for Allegany County. The improvements have outweighed the deficiencies, but the inspection of these supplies are not up to date. The State will allow us to hire an engineering student from Alfred at 100% reimbursement. This will be allowed only one time. The State will train this individual in a one week session. The person will be hired as a temporary (3 months) seasonal engineer. Mr. Lucyszyn explained again to this committee that the Health Department does not have enough man power to meet the State requirements in the Public Water Supply Program. They have also mandated two new programs; lead testing in school drinking water and radon testing in schools. Mr. Lucyszyn requests committee approval to hire this individual. A motion from Legislator Gallman, seconded by Legislator Watson to refer this to the Personnel Committee was carried.

Mr. Lucyszyn informed the committee that Corrine Collins, Office Manager, will be taking her maternity leave next month. He will be evaluating whether there will be a need to replace her while she is off. She will be gone approximately 3 months.

The committee was told that the Health Department had a Measles immunization clinic in Alfred on Monday due to a confirmed case of Measles there. Approximately 1100 people were immunized.

Legislator Gallman asked Mr. Lucyszyn how the computer system was working? Mr. Lucyszyn reported that things were going well, but that it was taking more time than anticipated inputing appropriate information into the computer, resulting in over time for employees. INFOMED has been in contact with the department and will be coming up to do some specialized work with them on the computer.

OTHER BUSINESS

Legislator Gallman told the committee that he feels this county should think about instituting a "pre-employment drug testing program". After a brief discussion a motion was made by Legislator Kramer, seconded by Legislator Watson to refer this suggestion to the Personnel Committee for their consideration. It was felt that Mr. Gallman should himself present this to that committee. Motion carried.

Chairman Frair informed the committee that Jenevieve Creighton and Frances Barnes attended a meeting of the Intercounty Committee in Albany to discuss the preschool program (Education PHCP) 3 - 4 year olds. When they return they will sit down with this committee to discuss the program.

The Community Services Board has recommended the appointment of Earletta Swift, of Friendship, to fill an unexpired term to 12/31/89 due to the resignation of Johanna Crecelius. Motion approving this appointment was made by Legislator Gallman, seconded by Legislator Kramer. Motion carried. The County Attorney's office is asked to prepare an appropriate resolution on this appointment.

Chairman Frair reminded the committee members of the tour of the Community Services facility and their contract agencies on May 26, 1989. A motion was made by Legislator Kramer, seconded by Legislator Gallman to declare this a committee day. Motion carried.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion by Legislator Kramer, seconded by Legislator Shine. Motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Teresa Claypool

J. Margen
JUN 23 1989

MINUTES OF THE MEETING
HEALTH SERVICES COMMITTEE

June 20, 1989

NOT
APPROVED

MEMBERS PRESENT: Chairman Frair
Legislators Shine, Gallman, Kramer, Watson

ALSO ATTENDING: Andrew Lucyszyn, Health Department
Christine Johnson, Health Department
Elizabeth Embser, Office for the Aging
Robert Anderson, Counselling Center
James Raptis, Chairman, Board of Legislators

CALL TO ORDER:

Chairman Frair called the meeting to order at 9:05 a.m.

APPROVAL OF MINUTES

The minutes of the May 16th meeting were approved with a motion by
Legislator Watson, seconded by Legislator Gallman. Motion carried.

OFFICE FOR THE AGING

Chairman Frair informed the committee that Ms. Embser contacted him
on June 15, 1989 requesting that Joanne LaForge attend an EISEP conference
in Batavia on the 19th and 20th at which time he gave his approval. At
this time he is asking the committee for their approval. It was given
with a motion by Legislator Gallman, second by Legislator Watson and carried.

The Office for the Aging would like to request a resolution to increase
the Federal Older Americans Act Title V, Senior Community Services Employment
Program, by \$3625.00.

\$3,425.00 represents funds from July 1, 1988 - June 30, 1989 grant period
which the state has just mandated that we spend on Training programs by
June 30.

\$200.00 represents an increase in the grant for fiscal year 1989-1990.
Allegany County Provides a 10% in-kind match in the form of providing

RESOLUTION

repair and maintenance for 17 Court Street.

Appropriate revenue account should also be increased by \$3625.00.

This increase was approved with a motion by Legislator Gallman, seconded by Legislator Watson and carried.

This Office would like to request a resolution to increase SNAP (Supplemental Nutrition Assistance Program), by \$16,046.00.

\$6,250.00 represents an increase in the amount originally granted by the state.

\$9798.00 represents funds not formally reflected in the 1989 County Budget.

Appropriate revenue account should also be increased by \$16048.00.

This was approved with a motion by Legislator Gallman, second by Legislator Watson. Motion carried.

The Office for the Aging would like to request a resolution to transfer \$8000.00 from the State SNAP grant .4 account to a .2 account in same grant. This transfer is due to the fact that the Office for the Aging hired our former dietitian consultant. This amount represents unspent funds for a dietitian and they plan to use it toward the purchase of a new van in 1990. This request was approved with a motion from Legislator Watson, second by Legislator Gallman and carried.

The County Attorney's office is asked to prepare appropriate resolutions per above information and the Memorandums of Explanations.

Ms. Embser requested permission to purchase a telephone training program (AT & T) at a cost of \$495.00. This kit contains video training as well as workbooks. The State has told this office that they have to supply their employees with more training programs. After a brief discussion Legislator Watson moved the committee approve this purchase. Legislator Gallman seconded and motion carried. Legislators Kramer and Shine opposed this purchase.

RESOLUTION

RESOLUTION

COUNSELING CENTER

Dr. Anderson was present to see if there was any feedback from this committee's tour of the Community Service Facilities. They were impressed and felt the tour made them more aware of what services were actually available to Allegany County residents.

HEALTH DEPARTMENT

Mr. Lucyszyn informed this committee that one the Department's PHN's, Cheryl Stuart, will be resigning her position the end of June. Chris Johnson has been in contact with a nurse who has worked for the Health Department in the past and is interested in the above position. Because of her job experience the department would like to start her salary out at PHN-Step II. He asks committee approval to fill this PHN position effective the day of Cheryl's resignation. A motion was made by Legislator Gallman stating approval for hiring an individual at no more than the present salary of nurse that is resigning at Step II and that this should also be referred to the Personnel Committee for their review. Legislator Kramer seconded this motion. Motion carried.

The Health Department would like to purchase Flu Vaccine. The cost will be approximately \$3500 for 2000 doses of vaccine. This vaccine will be given at special clinics or dispensed to private physicians for their use. Approval for this purchase was given with a motion from Legislator Gallman, seconded by Legislator Kramer and carried. Legislator Shine was opposed.

The AIDES Conference Pat Crandall attended was originally to be held in Rochester, but at the last minute was changed to Geneva. This required her to have an overnight stay which was approved by Mr. Lucyszyn. This now requires approval from this committee due to the expense of this stay.

Pat Crandall is now Certified-Level 3 in AIDES training. Approval for this overnight stay was given with a motion by Legislator Gallman, seconded by Legislator Watson and carried.

As mentioned at a previous Health Services meeting the health department was looking into the purchase of an EKG machine. Mrs. Johnson told the committee she contacted different vendors and the machine the department would like to purchase is a Burdick "Elite" costing from \$3850 to \$4290. This model-a portable one which is needed to travel to the different clinic sites. After some discussion a motion was made by Legislator Shine seconded by Legislator Gallman and carried for the purchase of an EKG machine with the Department accepting the lowest price for this particular machine.

The Health Department would also like to purchase either three new hemoglobinometers or one new HemoCue. These instruments are used to check a component of blood. After discussion on the differences and efficiency of these machines, the committee gave approval to purchase the HemoCue at a cost of \$400 with a motion from Legislator Shine, seconded by Legislator Gallman and carried.

Mr. Lucyszyn informed the committee that the Health Department has been working with Southern Tier West on the 205J Project. This project allows for the checking of contaminated water supplies in certain Towns in Allegany County. The County Attorney has been working on a formal agreement, which was passed out to the committee. Mr. Lucyszyn asks this committee to formally approve this agreement. This was done with a motion by Legislator Gallman, second by Legislator Shine and carried. A resolution should be draw up and presented to the Full Board of Legislators for their approval.

Mr. Lucyszyn requested a transfer of monies from their "assigned counsel" .439 to the "fees" .409 account in the amount of \$10,000. This will cover the additional charges for lab fees, miscellaneous fees, etc. that have recently come up. In their Family Planning accounts a transfer is needed from .101 and .102 to .104 account totalling \$305.85. These transfers were approved with a motion from Legislator Gallman, seconded by Legislator Kramer. Motion carried.

Mr. Lucyszyn requested approval to attend a meeting regarding the Low Level Radioactive Waste in Syracuse on June 26, 1989. A motion was made by Legislator Kramer, seconded by Legislator Shine and approved for his attendance.

The Physically Handicapped Childrens Program is eligible to apply for a Case Management Services grant. This is a new program that will start in October 1989. The grant totals 175,000 dollars. This will 100% State reimburseable and they will advance 25% of the total grant to enable the counties to get this program started. Mr. Lucyszyn asks this committee's permission to apply for above mentioned grant. A motion was made by Legislator Gallman, seconded by Legislator Shine and carried for application.

The Health Department's Office Manager will be going on maternity leave. A request was made by Mr. Lucyszyn to hire a temporary typist for three months to help with the work while the Office Manager is on leave. Approval was given with a motion from Legislator Kramer, seconded by Legislator Shine and carried.

There was a brief discussion on the smoking regulations that will be coming down from the State regarding the additional work load that will be put on the Environmental staff in the enforcement end of this regulation.

The Cuba Lake Commission has funded a study of the area around Cuba Lake. This study has been completed and been presented to the Health Department. The Commission now wants action on the part of this department. Mr. Lucyszyn informed the committee that there are approximately 300 septic systems that will need to be dye tested. He is hoping to find that it will be possible to put in "community systems" with a number of different residents contributing. Mr. Lucyszyn asks to hire a temporary six month Public Health Technician to do the work for this Cuba Lake Project. A motion was made by Legislator Kramer, seconded by Legislator Gallman to hire this temporary person. Motion carried.

OTHER BUSINESS

The transportation bids for children under the Education of Physically Handicapped Children's Program were approved with a motion from Legislator Shine, seconded by Legislator Kramer. Motion carried. The bids are as follows: Group I - BOCES - Bluebird Transportation Services- \$15.95/day- Base Bid \$114,840; Group II - Cattaraugus County NYS ARC - Bluebird Transportation Services - \$30.85/day- Base Bid \$161,962.50; Group III - The League for the Handicapped, Inc. , Springville, NY - Carrier Coach - \$48.50/day- Base Bid \$30,555.00.

Mr. Raptis informed the committee that he has a copy of the State Audit for the Office for the Aging if the members would like to review it.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion from Legislator Shine, seconded by Legislator Kramer. Motion carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 12:15.

Respectfully submitted,

Teresa Claypool

J. Margeson
APPROVED

MINUTES OF THE MEETING SPECIAL HEALTH SERVICES COMMITTEE

JULY 10, 1989

SEP 12 1989

By reason of the failure of Carrier Coach, Inc. to execute contracts with the County of Allegany for Transportation of Children With Handicapping Conditions for the period July 1, 1989 through June 30, 1990, it is hereby

RESOLVED, that Carrier Coach, Inc. is in default and that the \$1,000 bid deposit is hereby determined to be forfeited, and it is further

RESOLVED, that Carrier Coach, Inc.'s request for waiver of forfeiture as set forth in their letter of June 29, 1989, is hereby denied.

The foregoing resolution was moved by Legislator Kramer.

Seconded by Legislator Gallman.

And Carried.

J. Naegesa
AUG 3 1989

Health Services Committee Meeting

July 18, 1989

NOT

APPROVED

Present: Don Kramer	Lee Frair, Chairman	Jim Raptis
Charles Shine	Jim Gallmann	Leonard Watson
Andy Lucyszyn	Jenevieve Creighton	

The Office for the Aging was represented by Betty Wattenberg and Cheryl Czworka.

The meeting was opened at 9:10 a.m. The minutes of the previous meeting and the transportation bid for the handicapped of June 26 were approved.

There was a request by the Board of Health for the appointment of Doris Halstead to a four-year term.

Moved - Leonard Watson
Seconded - Don Kramer
Vote was unanimous

The transportation bid was signed this morning and okayed by the County Attorney, Sikaras.

Mr. Frair read a letter received by Jim Raptis from Charles Sorrento from Health Systems Agencies of WNY. Mr. Raptis stated that we have no one in the local hospitals in that position. The meetings that take place in Buffalo take a full days time including travel.

The State Legislature has approved a new Child Care Bill. The reimbursement rate will be changed at the rate of 5% per year from 25% County share and 75% State share to a 50-50 ratio in five years.

The County will be able to participate in deciding the rate settings from now on. It has not been approved yet, but service providers may be allowed to participate on the Handicapped Committee, but it must be a separate Committee. The program will be administered through the School Board. The Board is comprised of the Administrator, a Doctor, a parent, and two others. The provider has a right to have someone on the Commission. The County will appoint a representative to be on the Commission. They will study some more and will report to the Committee again. The County Association feels that we have made some progress. The cost will be greater as we have more students participating.

Betty Wattenberg and Cheryl Czworka, the new Nutrition Coordinator gave each member a packet of information and made a visual presentation of information concerning the Mobile Meal routes and numbers of participants. This information was designed to implement the information needed to make the decision

on the request to replace the leased station wagon, (the lease runs out at the end of 1989), with a purchased Van. The question was also made as to when would be the best time to order the Van, if approval was given. There is about a 6 week waiting period for the van to be received after the bids have been opened. The OFA has stated that a 1989 van would be acceptable as opposed to a 1990 model. Transfers in accounts would be needed, as the maintenance money is already included in the 1990 budget. (The lease company assumes the warranty on leased vehicles.)

RESOLUTION #1 - The OFA would like to increase the IIIC Nutrition grant (A6772) by \$4,622. This change reflects the true amount granted by the State and will be reimbursed without any additional cost to the County. Revenue Account A4772.1 should also be increased by \$4,622. The \$4,622 should be distributed as follows:

A6772.102	\$ 200	- Personnel (Cheryl's wage)
A6772.201	2,530	- Equipment (Van)
A6772.405	500	- Conference
A6772.406	700	- Insurance (Van)
A6772.408	592	- General Supplies
A6772.424	100	- Legal Advertisements

RESOLUTION #2 - The OFA would like to increase the IIIB grant (A6773) by \$4,822. This change reflects the true amount granted by the State and will be reimbursed without any additional cost to the County. Revenue Account A4772.1 should also be increased by \$4,822. The \$4,822 should be distributed as follows:

A6773.101	\$1,186	- Personnel (Betty's wage as budgeted)
A6773.405	380	- Conference
A6773.419	120	- Printing
A6773.201	3,136	- Equipment

RESOLUTION #3 - The OFA would like a resolution that would increase the Petty Cash by \$25. The current Petty Cash fund is \$50. and is not sufficient to cover our needs, primarily special monthly postage costs.

RESOLUTION #4 - The OFA would like to transfer funds within the IIIC Nutrition grant (A6772). We would like to move \$2,470 of unused Dietitian Consultant funds (.433) to Equipment (.201) to be used towards the purchase of a new van.

Question by Lee Frair: In the presentation material, 15,000 miles were listed for the leased wagon and 20,000 miles per year for the new van, what is the difference.

Answer by Betty: There is no limitation on miles, the difference is for the resale value after four years. The routes are expanding all the time, and 15,000 is not realistic any more. Mobile Meals are really preventative medicine for the elderly and are worth the price.

Question by Jim Raptis: What is happening regarding Nutrition in the Canaseraga area?

Answer by Betty: We are still investigating possible luncheon sites. We had a program worked out with the school whereby seniors could eat at the cafeteria after the students were all through, and then walk through the halls for exercise. However, the new principal or superintendent was not interested in the project. When last contacted, St. James Hospital in Hornell was not interested in serving this program. Noyes Hospital in Dansville was interested in the summer months, but not in bad weather. Any routes from another County must be paid from the kitchen preparing the meals and the 2 hour limit is a drawback. The kitchen must also meet State Health requirements plus the State OFA requirements. The program must work from the populated areas out into the rural areas.

RESOLUTIONS #1, 2, & 3

moved - Leonard Watson
seconded - Charley Shine
vote - unanimous

RESOLUTION #4:

moved - Jim Gallmann
seconded - Don Kramer
voted - unanimous

The Board must now pass the Resolutions at the next meeting.

Comment by Lee Frair: Linda is now making the list for the Budget update. It will be out in August.

Question by Don Kramer: Why does Fred Bayless have no miles or reimbursement?

Answer by Betty: Fred is a Volunteer and delivers the meals without compensation out of the goodness of his heart.

Andrew Lucyszyn announced the resignation of Clinic Nurse, Brenda Robards, effective July 31. Jones Memorial Hospital is instituting a new CASA-like program. Brenda will be the Discharge Planner for the new program. Betty and Joan Sinclair were given the outline of this new program. Mr. Lucyszyn asked for a resolution to replace her.

RESOLUTION #1 - Authority to replace resigned Clinic Nurse, Brenda Robards.

moved - Jim Gallmann
seconded - Leonard Watson
voted - unanimous

The Basic Environmental Health Course (6 weeks) has been scheduled for Geneva, September 18 through October 27, 1989. approval has been granted for the Health Department's two permanent Technicians to attend the training. The two men will drive one County vehicle and share one motel room 4 nights per week for the six weeks.

The NYSDOH has approved the 1989 Application for State Aid for the Health Department for these specific amounts:

Basic Services approved at \$250,000 with balance approved at 40%.

Optional Services approved at 40%.

Adult Polio and Inpatient TB to be determined.

Physically Handicapped Children approved at 50%.

RESOLUTION FOR TRANSFER OF FUNDS:

from Account No.	To Account No.	Amount
A4010.446 (PDN) General	A4010.421 (Educa.)	\$ 5,000.00
A4010.434 (ST) Public	A4010.407 (Ofc.Sup.)	3,000.00
A4010.435 (PT) Health	A4010.408 (Med. Sup)	5,000.00
A4040.445 (Const) Long Term Home Health	A4040.443 (ERS)	1,230.20
A4035.421 (EDUC) Family Planning	A4035.405 (Conf.)	54.56

moved - Jim Gallmann
seconded - Leonard Watson
voted - unanimous

There was a June 22 notification grant of 40% approved optional services and handicapped children grant was approved at 50%.

There will be a reimbursement of \$93,000 back to the County.

Public Health received a grant of \$4,750 for the Lead Poisoning Program, down about \$2,000 from last year. The problem is to find a laboratory to take the blood samples to for testing. One has finally been located. The program is for children under 6

years of age. The finger prick test is being done in existing well-child and WIC clinics; if there is a problem, parents receive a visit from a Public Health nurse at their home to assess the situation. Lead poisoning leads to mental retardation or death, in extreme cases. 30 children have been tested so far, with only 2 positive results.

moved - Jim Gallmann
seconded - Don Kramer
voted - unanimous

Committee was informed that a new nurse, Karen Williams started her duties on Monday. Also that the Public Health Engineer trainee, Cherie Smith, is quickly completing the backlog of uninspected public water supplies. Also that the temporary Technician, Virna Sabine has commenced the Cuba Lake project to identify sewage being discharged into the lake.

As approved at the last meeting, work around the municipal wells has been started. 21 wells need to be done yet. There is some money left over. The student crew from Fredonia worked out very well. We would like to have the students continue working through the summer into fall. They have located all possible pollution around the wells. They need to be spotted on the U.S. Geologic maps.

moved - Jim Gallmann
seconded - Leonard Watson
voted - unanimous

Following a discussion to consider the need for additional nurses to provide patient care while existing staff are on vacation, ill or on absent from work, Committee gave approval to establish a list of temporary (on-call) nurses which could be called upon as the need arises.

Question by Don Kramer: Why are so many people leaving? Is our pay schedule too low, are benefits too low, or is there too much overwork?

Comment by Jim Raptis: There is always change from public into private sector for more money, and from private back to public sector because of the stress.

moved - Jim Gallmann
seconded - Don Kramer
voted - unanimous

We would like to put up two bulletin boards in the hall that was just painted, displaying Health education notices and materials. It will be decorative and attractive.

Question by Jim Raptis: How many will see these boards?

Answer by Lucyszyn: We think that a great many will see them, and a Health Educator will check on them to make sure they have appropriate materials on them, etc.

moved - Jim Gallmann
seconded - Don Kramer
voted opposed - Watson
voted for - Kramer, Frair, Shine, Gallmann

We would like to purchase a microscope for the Family Planning Clinic which tests women for sexually transmitted diseases, and bacterial infections. The Board of Health supports this program.

moved - Don Kramer
seconded - Jim Gallmann
voted opposed - Shine
voted for - Kramer, Frair, Gallmann, Watson

The NY Clean Air Act smoking bill enforcement takes effect the first of 1990. Fines in Allegany County will start at \$25 for a first offense and go up to a maximum of \$500. The County will have to appoint an enforcement officer by September 3, 1989, and Mr. Lucyszyn has designated himself. A smoking area must be designated.

Approval was granted to use an additional \$500 of Southern Tier West's initial grant to extend the Fredonia student's hydrological work in Allegany County.

The Cuba Lake Committee and Home Owners is involved in our 2-3 year project on pollution. We are using dye testing and doing well testing. Options on how to correct septic systems are offered to home owners regarding pollution of the lake. The Committee will establish a swimming area and there may be a charge to use this area when it is finished. We keep the original report and a copy is sent to the Committee. They then contact the home owners on our recommendation.

The Committee was also informed that after discussion with the County Attorney, approval of Southern Tier West's initial agreement for the 205J project by the Health Services Committee would be sufficient and would not have to be referred to the full Legislature since the funding for the project has already been established by the Legislature.

Jenevieve Creighton's report: The new legislation - The School Board will take the place of Family Court for children 3-5 and decide where they are placed. Transportation to and from school will be provided by the County, either directly or by contract. Children already receiving services through Family Court placement as of 7/1/89 may continue as placed unless the parent objects.

The State will reimburse from 50-75% in 5% increments over a 5-year period. Thus in 1993-94 the County share will only be 25%. Tuition costs rests with Division of budget, Commissioner of Education and School Boards. Administrative costs are paid by Federal funds to the extent available, and by the County if Federal funds are insufficient!

Counties will receive a flat 50% toward their Administrative cost per pre-school child served.

Counties which have previously complied with existing competitive bidding requirements, a waiver has been granted, or forgiveness, so that they will not have a reduction in State Aid! Note - Allegany County is not listed as failing to comply.

The summer program has drastically increased. BOCES claimed they were operating in the red, approval was given to allow payment of \$32,300 in adjustment payments in rate, prorated on attendance of each child. It was re-figured on enrollment and it has taken 1 year to pay off and claim state aid.

J. Margeson

MINUTES OF THE MEETING
HEALTH SERVICES COMMITTEE

NOT
APPROVED

August 15, 1989

MEMBERS PRESENT: Chairman Frair
Legislators Gallman, Kramer, Watson

ALSO ATTENDING: Andrew Lucyszyn, Health Department
Christine Johnson, Health Department
Jenevieve Creighton, Education Physically
Handicapped Children's Program
Dan Washburn, Office for the Aging
James Raptis, Chairman, Board of Legislators
Jackie Teeter, Association for the Blind
Lucille Wall, Association for the Blind

AUG 17 1989

CALL TO ORDER

Chairman Frair called the meeting to order at 9:08 a.m.

APPROVAL OF MINUTES

Minutes of the July 18th meeting were approved with the addition of the approval of the bills being included in these minutes. Motion was made by Legislator Gallman, seconded by Legislator Watson, and carried for this approval.

EDUCATION PHYSICALLY HANDICAPPED CHILDREN

Chairman Frair informed the committee of his, Jenevieve Creighton's, and her secretaries attendance at a meeting regarding the preschool education legislation in Batavia on August 3rd. It is felt by the school representatives that there should be a joint meeting of this committee, the school representative, and the education programs representative. This meeting is schedule for August 23rd at 9:30 a.m. Chairman Frair strongly suggests that the county have representation on the Handicapped Children's Committees. This legislation became effective on July 1, 1989. Legislator Watson made the motion approving Chairman Frairs attendance to the above mentioned meeting with Legislator Kramer seconding. Motion carried.

The Education program's budget was reviewed. There is an overall increase due to the new legislation. As has happened in the past, Mrs. Creighton expects a large increase in the number of students served under this program. In reviewing the

budget explanation forms, the budget was approved with the following revisions:

Equipment - A2960.201 - amount requested for 1990 should be zero (0);

Maintenance Contracts - A2960.403 - amount requested should be \$2250;

Office Supplies - A2960.407 - amount requested should be \$1000.

The motion was made by Legislator Gallman, seconded by Legislator Kramer and carried.

OFFICE FOR THE AGING

As was discussed at the July meeting, the lease on the Office's van will be up in November. The necessary transfers have been approved and at this time this office requests permission to purchase rather than lease a new van. This van is used in the Home Delivered Meals program. Approval was given to send out bids for the van with a motion from Legislator Gallman, seconded by Legislator Watson. Motion carried. The money for this van will be around \$8000 State funds and \$800 county monies.

HEALTH DEPARTMENT

Mr. Lucyszyn requested permission to attend the NYSAC Fall Conference to be held in September. There will be discussion on Article 6, new smoking regulations, education of physically handicapped children, medicare and medicaid requirments, and other topics of interest to the Health Department. Motion was made by Legislator Kramer, seconded by Legislator Gallman for his attendance to this meeting. Motion carried.

A request for transfers was made to cover costs within the Traditional Program and the Family Planning Program. They are as follows:

Autos - A4010.204 to A4010.206 - Health Equipment totalling \$10,000 to cover the cost of the new EKG machine, and microscope purchased;

Insurance - A4010.406 to A4010.415 - Central Services Copy totalling \$500;

Mileage - A4035.402 and Rentals A4035.414 to A4035.431 - FP Nurse Practitioner totalling \$600.

Approval was given for these transfers with a motion from Legislator Gallman, seconded by Legislator Kramer, and carried.

Mr. Lucyszyn requested an increase in the department's Petty Cash fund from \$50 to \$100. A motion was made by Legislator Gallman, seconded by Legislator Kramer and carried approving this increase. There was further discussion on the petty cash funds. It is thought that at the next Department Head meeting, they should be asked if any other department wishes to increase their petty cash fund. If so, then rather than have a number of individual resolutions, there could be one resolution to cover all department's increases. The County Attorney's Office should delay a formal resolution until after this Department Head meeting.

Mr. Lucyszyn informed the committee of his acceptance of an appointment on the Genesee River Basin Sub Committee. This committee is looking at the impact of the water shed from the Genesee River in the Lake Ontario region.

Mr. Lucyszyn told the committee that due to the resignation of one on the Long Term Public Health Nurses, he contacted Chairman Frair by phone and requested permission to replace this individual. At that time he gave his approval and her replacement will start on the 16th of August. Committee approval was given with a motion from Legislator Kramer, seconded by Legislator Watson and carried.

This committee was asked if the Health Department's "call-in" nurses should be used for extended, long term replacements due to illness or similar situations. The committee feels that they should be informed of any new individuals who will be working in the department over extended periods of time.

One of the Health Department's Public Health Nurses has gone on disability due to a back problem. The amount of time she will be off is at this time questionable. Mr. Lucyszyn asks permission to fill her position until such time as she returns to work. Approval was given with a motion from Legislator Gallman, seconded by Legislator Kramer and carried.

The committee was informed of the Health Department's Physical Therapist's resignation. She works part time for the department, 20 hours per week at a rate of \$25.00/hour. This department would like to hire a full time physical therapist. The difficulty in recruiting PT's in this area is known. Therefore, decision's should be made on whether this individual should be hired on a contract basis or as an employee of Allegany with them receiving benefits. The salary range should be increased at a sizable rate. Article 6 requirements are the Health Department must provide physical therapy services. It was stated that the need in this county is there to support a full time PT. Mr. Lucyszyn was asked to contact Mrs. Creighton of the Education Program to find out how many children through her program may benefit from having a local therapist. (possibly save some transportation costs in her program). Mrs. Johnson states that they will be actively looking for Ms. Schofield's replacement. At this time no decisions were made to the above suggestions.

Mr. Lucyszyn informed the committee that the Long Term Program continues to grow and is now carrying seventy plus patients. Due to this growth, he requests committee approval to create a registered nurse position (full time) for the Long Term Program. After a brief discussion, a motion was made by Legislator Gallman, seconded by Legislator Kramer approving this new position. Motion carried. This should be referred to the Personnel Committee for their consideration.

The committee reviewed the 1990 Personal Services Budget for the Health Department. There were upgradings and new positions included in this budget. The committee would like a detailed description of the .1 account before a decision is made by this committee. After some discussion on these items and because of the amount of time required to review this budget, Mr. Lucyszyn was asked to return to the committee on August 29th for further budget review.

ASSOCIATION FOR THE BLIND

The Allegany County Association for the Blind and Visually Handicapped was represented by Ms. Jackie Teeter and Lucille Wall. Ms. Teeter told 1988 and 1989 history regarding services and number served under this association. The Association requests a \$7000 budget from Allegany County. The committee commended the Association for their detailed and informative budget. Committee approval was given with a motion by Legislator Gallman and a second by Legislator Watson. Motion carried. It should be noted that although this is a 16% increase over last years budget that the Association has not received an increase in at least three years.

OTHER BUSINESS

The Citizens Advisory Committee requests this committees approval of the appointment of Joanna Crecelius of Wellsville to replace Robert McCarthy and Helen Miller to replace Mary Mapes on this Advisory Committee. Approval was given with a motion from Legislator Watson, second from Legislator Kramer and carried for these appointments. The County Attorney's Office should prepare the appropriate resolution.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion by Legislator Gallman, seconded by Legislator Watson and carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:45 a.m.

Respectfully submitted,

Teresa Claypool

RESOLUTION

J. Margosa NOT APPROVED
AUG 29 1989

HEALTH SERVICES COMMITTEE

August 29, 1989

Present: Frair; Gallman; Kramer; Shine;

Others: A. Lucyszyn, Health Department
E. Wattenberg, Office for the Aging
R. Anderson, Community Services Agency

The meeting was called to order at 8:30 p.m. by Chairman Frair. The final presentation of the Health Department budget was made by Mr. Lucyszyn. After much discussion, it was moved by Gallman, seconded by Kramer and carried, to adopt the budget as presented.

Mrs. Wattenberg, Director, Office for the Aging, presented her budget for 1990. All areas were covered including a recommended new program to the County - E.I.S.E.P. Mrs. Wattenberg explained that this program is included in all but five counties in the State, Allegany County presently being one of the five. The program assists individuals who are above the income level for medicaid but need assistance. The Office for the Aging budget was moved by Gallman, seconded by Kramer and carried for approval.

Dr. Robert Anderson presented the Allegany County Community Services budget. The main areas of increase are in the programs for Substance Abuse, Community Residence and the Counseling Center. Additional cost to the county is mainly the Counseling Center (seven and half percent) or \$7,000. It was moved by Gallman, seconded by Shine and carried, to approve the budget as presented.

Meeting adjourned.

J. Margesa

MINUTES OF THE MEETING
HEALTH SERVICES COMMITTEE

NOT
APPROVED

September 19, 1989

SEP 25 1989

MEMBERS PRESENT: Chairman Frair
Legislators Gallman, Kramer, Shine

ALSO ATTENDING: Andrew Lucyszyn, Health Department
Betty Embser, Office for the Aging
James Raptis, Chairman, Board of Legislators
Jenevieve Creighton, Education Physically Handicapped Children

CALL TO ORDER

The meeting was called to order by Chairman Frair at 9:07 a.m.

APPROVAL OF MINUTES

The minutes of the August 15 and August 28, 1989 meetings were approved with a motion from Legislator Kramer, seconded by Legislator Gallman. Motion carried.

HEALTH DEPARTMENT

This department requested permission for transfers within their Traditional and Family Planning expenditure accounts totalling \$6218.00. These transfers were approved with a motion by Legislator Gallman, second by Legislator Kramer. Motion carried.

Mr. Lucyszyn discussed the Physical Therapist position in the Health Department. He has contacted Jones Memorial Hospital, Damon College, and Carl Peterson of the Private Industry Counsel to notify them of the Health Department's need for a Physical Therapist. To date, we have been unable to recruit anyone. Chairman Raptis asked if he had talked to the physicians in the area. It is felt this would be beneficial as they may know someone who would like to work and live in this area. A letter to all area physicians letting them know the Health Department is looking for a Physical Therapist may be a good idea.

Chairman Raptis informed the committee that a new law effective July 1, 1990 allows for scholarships for nurses. Before the scholarship program applied to only physicians. It was noted that the Board has, in the past, a poor experience under the Medical Scholarship with physicians leaving the area, leaving payments behind. They were considering discontinuing this program, but that is not final.

Mr. Lucyszyn informed the committee that in the future he is expecting the temporary loss of several nurses, due to pregnancy, one nurse taking a six month leave of absence, and another having moved out of the area may possibly leave the department. He will approach the committee at a later time, when or if these employees do leave.

Mr. Lucyszyn informed this committee that he will not be attending the Annual NYSAC meeting in September due to a meeting scheduled in Buffalo on the low level radioactive waste. Leo Hettling, Director of Environmental Health in New York State invited representatives from Allegany County to meet due to the fact that the State has chosen three areas in the county as possibilities for the site.

The committee was notified that there has been five cases of rabies in the raccoon population with the closest case being about eleven miles from the New York State border. It was felt to be a good idea to put something in the paper making County residents aware of this fact.

A request was made for Albert Vossler, Public Health Engineer's, attendance to the Conference of Directors of Local Environmental Health Services on October 3rd and 4th in Niagara Falls. Also requested Stephen Howe's attendance to the Annual New York State Health Education Conference in Lake George on October 31 thru November 3rd. These requests were approved with a motion from Legislator Gallman, second from Legislator Kramer, and carried.

Mr. Lucyszyn talked to the committee regarding the temporary typist position in the Health Department approved at a previous meeting. It was explained that she has proven to be an asset, has helped the nursing staff with their abundant paper work allowing them more time with their actual patient care. She has been working with the Long Term Coordinator in doing the needed clerical duties. With the increase in patients in the Long Term Program, with the hiring of an additional nurse, the need for another permanent clerical person is there. At this time Mr. Lucyszyn would like to either get committee approval to extend the temporary typist position or to make this position a permanent position in the department. After a brief discussion, at this time, the committee gave their approval to extend this temporary position to the end of December (31st). At that time Mr. Lucyszyn will return to this committee in regard to the position. Motion approving this extension was made by Legislator Shine, seconded by Legislator Kramer and carried.

The Health Department received the Flu Vaccine and are setting up clinic dates for the immunizations. The amount of the money for the vaccine was more than was anticipated, therefore, the Health Department would like this committee's approval to pay the additional amount for the vaccine. Approval was given with the motion by Legislator Gallman, second by Legislator Kramer and carried. There will be a special clinic set up for county employees.

Mr. Lucyszyn informed the committee that the Long Term Program has reached their maximum allowed patients by the State (75). The Department is going to be applying for an increase to 100 patients. He asks for the committees support of this increase and will come back at a later date for their approval.

Mr. Lucyszyn was asked when the Health Department will be holding its Rabies Clinics. They will be held in November at a number of different sites throughout the County.

OFFICE FOR THE AGING

Ms. Embser requested committee approval for Dan Washburn's attendance to the State Association Area Acting Directors fall conference in Ithica. She also requests permission for Joanne LaForge to attend the New York State CASA Association meeting in Albany. There is a meeting that she wishes to send her Nutritionist to in Albany. She will be staying with her sister who lives nearby. The committee approved the above requests with a motion from Legislator Kramer, second from Legislator Gallman. Motion carried.

The Office for the Aging would like a resolution that would increase the SNAP grant by \$3410. This amount comes from contributions which the County has received from participants, above the original estimate. The revenue account should also be increased by same amount. Some of this money will be used in setting up the Canaseraga nutrition site. This increase was approved with a motion from Legislator Gallman, second from Legislator Shine for the County Attorney's office to prepare appropriate resolution. Motion carried.

The Office for the Aging would like a resolution to transfer funds within the SNAP grant. They would like to move \$620 from .105 to equipment account .201 to be used to purchase meal carriers for the Canaseraga luncheon site. The "Office" is looking to contract with a caterer possibly in Steuben County for the delivered meals in the northern end of the county. Bids need to be sent out on this. As this office is increasing the delivered meals, Ms. Embser was asked how she was able to cut back her drivers to 17 hours. She informed the committee that she uses substitute drivers, volunteers who are only paid mileage. The volunteers are the ones who are keeping this program going. A motion approving the above transfer was made by Legislator Gallman, seconded by Legislator Kramer and carried. The County Attorney's office is asked to prepare a resolution.

RESOLUTION

RESOLUTION

Ms. Embser requested permission to purchase a phone for Nutrition Coordinator's desk. She has been moved into a different room. When the phone system was installed a jack was put in but until this point a telephone has not been needed. The cost of the equipment totals \$191. Approval for the purchase of the phone was given with a motion from Legislator Gallman, seconded by Legislator Shine and carried. This purchase should be referred to the Central Services committee for their consideration.

A request was made to purchase Nutritional Analysis Software to analyze nutrient content of meals to insure that they meet State Standards. This committee approved this purchase with a motion from Legislator Gallman, seconded by Legislator Kramer and carried. Central Services committee has already given their approval.

Ms. Embser is looking into the purchase of a plastic film sealer. This would allow their agency to seal and freeze meals, enabling them to serve more home delivered meals. These meals could be prepared in microwave ovens. About three fourths of the elderly have microwaves. She has been in contact with Cuba Memorial Hospital who has a freezer that would accommodate these meals. The agency hopes to serve 58000 meals next year. It is felt that more checking should be done on the machine. It should not have one size container, is there a maintenance contract, etc. Where is the money coming from to prepare these extra meals? Ms. Embser commented that the State is very interested in their office increasing the meal deliveries. The committee would like to see the types of meals, some kind of projection on number of people and costs to the agency. The Office for the Aging should check with another county, or supermarkets to see what their feelings are on the machine, or do they have any complaints.

The Office for the Aging would like to purchase 2 Meal Carriers at a cost of \$498.00 each. These are needed for the home delivered meals in Canaseraga, and Wellsville. It was stated that this agency has approximately ten (10)

of these meal carriers at present. A motion made by Legislator Gallman, seconded by Legislator Shine to purchase these carriers was carried.

EDUCATION PHYSICALLY HANDICAPPED CHILDREN

Mrs. Creighton presented the committee with the 1989-90 Birth - 2 Preschool Budget from BOCES. This budget was due at Mrs. Creighton's office on August 15 but was not received until September 15, 1989. This budget involves five students. This office has been assured that there will be more students enrolled in this program. The total budget is \$50,000. This figures at a rate of \$256.41 per week per child for 39 weeks. After considerable discussion regarding this budget, the committee feels that based on a full time person working ten (10) hours per week for 5 children the amount of the budget is not warranted. James Sikaras, County Attorney, was asked what legal ramifications there might be if the County did not approve this budget? After considerable discussion with the Attorney a motion was made by Legislator Kramer, seconded by Legislator Gallman as follows: motion to pay at a rate of \$256.41/week/child an amount not to exceed \$50,000. Once the county has paid this amount payment will stop but BOCES will continue to serve these children. Motion carried with Legislator Shine opposing. In the past the County would pay above the budgeted amount and at end of year BOCES would reimburse the additional revenues.

There have been problems concerning the deliver of children to their homes after school. There have been cases where the bus driver has taken a child home and the parents are not there. There has been parents that are separated asking one time to take a child to mothers, then next take this child to the fathers who may live in a completely different town. Mrs. Creighton states that she needs something consistent regarding this. She is going to meet with the bus drivers to come to an agreement regarding this problem. She does need a list of places in the event of an emergency a child should be delivered elsewhere.

Ms. Creighton is going to write a letter to the parents regarding the busing problem.

OTHER BUSINESS

Legislator Gallman attended a meeting in Belfast concerning the low level radioactive wastes put on by the Non Violent Concerned Citizens Group. He was impressed with the group. There is a lot of misinformation regarding this. The biggest problem is with the mental state of the citizens of Allegany County, and possibly the Health Department could provide information to the public on this.

On October 8th the Buffalo Office of Alcohol and Drug Abuse has requested that Legislator Frair represent the County at this meeting. A number of students will also be attending this meeting.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion from Legislator Kramer, seconded by Legislator Shine and carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Teresa Claypool

J. Margeson
SEP 29 1989

HEALTH SERVICES COMMITTEE

Sept. 25, 1989

NOT
APPROVED

A special meeting of the Health Services Committee was held at the request of Office of Aging. Ms. Wattenberg requested permission to purchase a machine that would seal and preserve food delivered to clients in their homes under the S.N.A.P. program. This wrapping machine would enable the delivering of nutritional meals that could be held over to a second day by refrigeration. It would provide more meals to the client and save on transportation.

The cost of the machine is \$1160., all State funded. A motion was made by Shine, seconded by Gallman and carried, to approve the purchase. Voting no: Kramer.

J. Margeson

MINUTES OF THE MEETING
HEALTH SERVICES COMMITTEE

October 17, 1989

MEMBERS PRESENT: Chairman Frair
Legislators Gallman, Watson, Shine

ALSO ATTENDING: Andrew Lucyszyn, Health Department
Betty Embser, Office for the Aging
Joanne LaForge, CASA Coordinator
James G. Raptis, Chairman, Board of Legislators

CALL TO ORDER

The meeting was called to order by Chairman Frair at 9:07 a.m.

APPROVAL OF MINUTES

The minutes of the September 19th and September 25 meetings were approved with a motion from Legislator Watson, second by Legislator Gallman. Motion carried.

OFFICE FOR THE AGING

Ms. Embser informed the committee of her departments continued interest in purchasing additional computer equipment and software. At this time they have one IBM with two PC's. The new equipment would eventually be the main frame and allow more accessibility to the staff. The department's plans are to purchase the computer out of the 1989 budget and next year purchase the software. Ms. Embser has reviewed this purchase with the Central Services Committee and at this time Frank Duserak is reviewing this particular computer system. The money will come from the Federal Older Americans Act- IIIB with around \$658 out of County monies. A motion approving this purchase and to refer back to the Central Services Committee was made by Legislator Watson, seconded by Legislator Gallman. Motion carried.

The Office for the Aging applied for and was approved for a small grant under the Federal Older Americans Act- IIID totalling \$905. This money would be used for minor home repairs such as fixing a broken stair, or a pull chain on a light. After a brief discussion a motion was made by Legislator Gallman, second by Legislator Watson for approval to accept this grant. Motion carried. The County Attorney should prepare the appropriate resolution creating the expenditure and revenue accounts for this money.

CASA

Joanne LaForge, CASA Coordinator, updated the committee on this program. CASA targets the frail elderly and it's goal is to keep clients safe and comfortable in their own homes. It serves as a referral service. The CASA "team" consists of four agencies, Health, Department of Social Services, Office for the Aging, and Mental Health. Representatives from these agencies meet weekly to discuss clients, to come up with the best plan of care for the clients. They are trying to keep patients out of nursing homes. A person who goes into a hospital or nursing home environment is much more likely to fail because they have lost familiar surroundings. Those people may never return to their homes, so we are trying to keep them there for as long as possible.

HEALTH DEPARTMENT

Chairman Frair informed the committee that Mr. Lucyszyn has volunteered to serve on the Western New York Health Services Agency. This agency meets one day per month. Legislator Watson made the motion approving this, with Legislator Gallman seconding. Motion carried. It recommended to James Raptis that Mr. Lucyszyn serve on this committee.

There was a brief discussion on the new sewage treatment systems the State

is proposing. Mr. Lucyszyn feels that there will be no changes, that he will write the appropriate waivers for sewage systems.

Mr. Lucyszyn requested transfers within the Traditional, Family Planning, and Long Term expenditure accounts. There has been an increase in the need for HHA in the Traditional Program with a decrease in the need for Personal Care Workers in the Long Term Program. These transfers were approved with a motion from Legislator Gallman, second by Legislator Watson. Motion carried.

A request to purchase a new transcriber was made by Mr. Lucyszyn. The cost is \$523.60 under the State Contract. Motion approving this purchase was made by Legislator Watson, seconded by Legislator Gallman and carried.

Mr. Lucyszyn informed this committee that the typist who was filling the temporary position in the Health Department has taken a permanent position in the Probation Department. He would like permission to fill this vacancy. Approval was given with a motion from Legislator Gallman, second by Legislator Shine. Motion carried.

A request was made for Albert Vossler's attendance at a meeting of the Directors of Environmental Health for a management course in Albany in November. Also, he would like to attend a symposium on drinking water regulations in Albany also in November.

A request was made for Beverly Lewis to attend the Annual Family Planning Conference in November in Albany where there will be a wide variety of workshops.

A motion was made by Legislator Gallman, seconded by Legislator Watson and carried approving the above conference attendance.

Mr. Lucyszyn informed the committee that he is looking into purchasing sound proof, portable partitions to be used in the waiting area of the Health Department when clinics are being held. They could be used for advertising and he has been in contact with a company who will provide health related materials, magazines, etc., for display purposes. He is in hopes of being able to have the television

set up showing films appropriate to the different clinics being held. He has talked to the Maintenance Department to see if they could build these partitions. If they can't do this then he would like to purchase them. This committee would like this proposal referred to Public Works with related costs. Legislator Watson suggested that the Civil Defense room be used for a waiting area as it is not at all times in use, realizing that it would take some time in scheduling.

Under Article 6, for which the Health Department is required to operate, there is an Accident Prevention Program, whereby the Department is to make the public aware of different safety measures. Some of these include bicycle safety and fire safety. To comply with this program the department would like to purchase a number of smoke alarms and work with the volunteer fire department in education and inspections of residents homes, installing smoke alarms as needed. The committee is concerned as to the liability of the county for this equipment and feels it is more appropriate to stay with the education concept rather than give out the equipment. They are willing to consider this further if the department can be more specific on how the program will work.

OTHER BUSINESS

This committee approved the appointment of Deborah Aumick to the Community Services Board. Motion was made by Legislator Watson, seconded by Legislator Shine and carried for this appointment. The appropriate resolution should be prepared by the County Attorney's office.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion from Legislator Watson, seconded by Legislator Gallman. Motion carried.

ADJOURNMENT

There being no further business the meeting was adjourned.

Respectfully submitted,
Teresa Claypool

M E M O R A N D U M

FROM: Health Department
(Department)

TO: James F. Mulholland, County Treasurer,
Allegany County Courthouse,
Belmont, New York. 14813

PLEASE MAKE THE FOLLOWING TRANSFERS:

B U D G E T:

	<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
LT >	A4040.436 (CPA)	A4040.443 (ERS)	200.00
	A4040.439 (PCW)	A4040.446 (PDN)	\$ 10000.00
FP >	A4035 408 (Med.S)	A4035.431 (Nurse Pract)	3000.00
	A4035.401(Postage)	A4035.416 (Phone)	50.00
TRAD. >	A4010.435 (ST)	A4010.403 (M ofc M)	2500.00
	A4010.446 (PDN)	A4010.429 (HHA)	20000.00
		TOTAL = \$	35750.00

EXPENDITURES:

<u>Date of</u>	<u>Check #</u>	<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
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\$

TOTAL = \$ _____

DEPT. AUTHORIZATION _____ DATED: _____
(Signature)

COMMITTEE AUTHORIZATION _____ DATED: _____
(Signature)

J. Mangerson

MINUTES OF THE MEETING
HEALTH SERVICES COMMITTEE

NOV 30 1989

November 21, 1989

NOT
APPROVED

MEMBERS PRESENT: Chairman Frair
Legislators Gallman, Watson, Shine, Kramer

ALSO ATTENDING: Andrew Lucyszyn, Health Department
Betty Embser, Office for the Aging
Genevieve Creighton, Education Physically Handicapped Children
Robert Anderson, Counselling Center

CALL TO ORDER

The meeting was called order by Chairman Frair at 9:04 a.m.

APPROVAL OF MINUTES

The minutes of the October 17, 1989 meeting were approved with a motion from Legislator Kramer and a second from Legislator Gallman. Motion carried.

OFFICE FOR THE AGING

Ms. Embser requests a resolution to transfer fund within the SNAP grant (A6779).
The transfer totals \$1330.95 to be taken from equipment account (.201) to general nutrition supplies (.408). A motion from Legislator Watson to approval this transfer was seconded by Legislator Gallman and carried.

A request was made to transfer funds from SNAP account A6779.433 to numerous other .4 accounts to pay for mileage, nutrition supplies, and caterers. Also a transfer from Title IIIB account A6773.433 to office supplies was requested. These transfers total \$8662.50. A motion was made approving these transfers by Legislator Gallman. Legislator Watson seconded and motion carried.

Ms. Embser requests that their typist be allowed additional hours to work on the HEAP program. She would like at least one day more a week at no cost to the County. This would be paid out of the SNAP funds which are 100% funded. After discussion, Ms. Embser withdrew the request for the additional hours.

RESOLUTION

HEALTH DEPARTMENT

Mr. Lucyszyn informed the committee that in the course of processing the department's audit of claims two accounts were overdrawn and transfers needed to be made. Therefore, a transfer sheet was drawn up and signed by Chairman Frair. At this time, he is asking for the committee's approval on these transfers as follows: Long Term account A4040.430 to A4040.425 totaling \$150.00; and Traditional account A4010.439 to A4010.408 totaling \$2000.00. Approval was given with a motion from Legislator Gallman, seconded by Legislator Watson and carried.

A request for transfers within the Traditional, Long Term, and Family Planning accounts was made. The transfers totaling \$9820.71 were approved with a motion from Legislator Gallman, seconded by Legislator Watson. Motion carried.

Mr. Lucyszyn was asked if the department has retained a physical therapist. He responded that the department has hired a person out of Amherst starting January 1st for two days per week. The PT will be paid at a rate of \$55/hour and will be reimbursed for mileage.

Mr. Lucyszyn informed the committee that one of the Long Term nurses will be taking a leave of absence for six months starting December 6th. He would like permission to fill her position for this time period. A motion approving this request was made by Legislator Gallman, seconded by Legislator Kramer and carried.

Corrine Collins, Office Manager, for the Health Department requested permission to purchase two UVT 1224 Unisys Terminals that would be linked to the present computer system. They would enable the department to implement the Plan of Treatment section of the new software. The two current terminals are fully utilized by the billing department. The cost of this equipment totals \$1112.00 under the State Contract. Approval to purchase these terminals was given with a motion from Legislator Gallman, seconded by Legislator Kramer and carried. This request should be presented also to the Central Services Committee for their approval.

Also discussed was the need for a computer in the Education of Physically Handicapped Children's Program. The department was informed that the previous system the Health Department had is to be placed in this program. It is felt that it is capable of doing the job that is needed there.

In October the Health Department did some rearranging in the offices. The outcome of this was that the Office Manager was left without a phone. The line is already there. Ms. Collins requests permission to purchase a phone. Approval from this committee was given with a motion from Legislator Watson, seconded by Legislator Gallman. Motion carried. This request should also be referred to the Central Services Committee.

A request was made to extend the temporary Environmental Health Technician for another three months (1/1/90 - 3/31/90). The new smoking regulations is expected to increase the work for the Environmental Health Division. Approval for this extension was given with a motion from Legislator Gallman, seconded by Legislator Kramer and carried.

In a meeting in Buffalo, Mr. Lucyszyn, found that a new program called PCAP was being implemented where Medicaid will pay expenses for pregnant women. These women have to have a screening done. Because of certain regulations, starting January 1 the Health Department will be responsible for this screening. Mr. Lucyszyn is looking to have either the Office Manager or the PHCP Coordinator to be responsible for this screening. This individual responsible will have to familiarize themselves with Medicaid requirements.

Other matters mentioned concerning the Health Department were the plan to incorporate the Education of Physically Handicapped Children's Program under Health Department jurisdiction and the EMT program in the OES offices. Mr. Lucyszyn would like to have Ms. Creighton continue on a contract basis to train Ms. Fanton to the Education Program processes.

The EMT Program - Mr. Lucyszyn was asked to check into what role, if any, the Public Health Educator could play in the education component of the EMT Program. Mr. Lucyszyn informed the committee that he would check into this, as he doesn't know the program or what it involves. It was his suggestion that there is an optional EMT program that could be reimbursed at a 40% rate under State Health Department requirements - retaining the staff in the OES office as the Health Department does not have staff to do this work.

Chairman Frair informed the committee that Mr. Lucyszyn has agreed to serve on the Western New York Health Services Committee which hold meetings monthly. When he can not attend Mr. Frair will try to go in his place.

EDUCATION PHYSICALLY HANDICAPPED CHILDREN

Ms. Creighton informed the committee that she and Mr. Frair inspected the buses and found deficiencies. The bus company was contacted and it was found that Laidlaws has taken over. They have said that the entire fleet of buses is being replaced and this process should be completed by the 1st of December.

At a previous Health Services meeting, it was decided to pay BOCES at a rate of \$256.41/week/child an amount not to exceed \$50,000. Once the County has paid this amount payment will stop but BOCES will continue to serve these children. This is for the 0-2 age group. When Ms. Creighton contacted Mike Hughes he was gracious and was asked to send a letter stating his agreement to this decision. To date, this letter has not been received. Ms. Creighton feels it is important that the county get this letter. Chairman Frair will check with Mr. Hughes.

Ms. Creighton stated that transportation costs for 1988 were \$207,000. The cost for 1989 is not known as yet as the year is not completed. She has asked from all schools for attendance records on the children. Due to the great cost of transportation, this agency compares these records to the bus

records. She has yet to receive the attendance records from BOCES.

She has also asked BOCES to let them know what revenue they have received in excess of the budget. She was told the county was due a refund. To date, they have not received this refund, but BOCES said she would receive it by the end of the month (November). This refund process causes her agency a lot of additional work. They have already received state aid money on the expenditure, therefore, part of the refund has to be given back to the State. Although, this will be deducted from future claims, the State requires specific paperwork for each individual child, which takes a lot of time.

Chairman Frair states that the County still does not have a individual to represent them on the schools handicapped committee. It is felt it important to have someone.

COUNSELLING CENTER

Dr. Anderson requested transfer in numerous .4 account to cover postage, telephone, electric, and administrative costs. These transfers were approved with a motion from Legislator Gallman, seconded by Legislator Watson. Motion carried.

A resolution is requested for the appropriation of additional 1988 State Aid to Allegany County ARC, Inc. in the amount of \$49,145.00. James Mulholland will be presenting this to the Ways and Means Committee. Legislator Kramer made the motion approving acceptance of this additional money with Legislator Shine seconding. Motion carried.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion by Legislator Watson, seconded by Legislator Kramer and carried.

A motion was made by Legislator Kramer, seconded by Legislator Shine and carried to go into executive session.

Respectfully submitted,

Teresa Claypool

RESOLUTION

DEC 21 1989

MINUTES OF THE MEETING
HEALTH SERVICES COMMITTEE

December 19, 1989

J. Margeson

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APPROVED

MEMBERS ATTENDING: Chairman Frair
Legislators Watson, Gallman, Shine

ALSO ATTENDING: James Raptis, Chairman, Board of Legislators
Andrew Lucyszyn, Health Department
Elizabeth Embser, Office for the Aging

CALL TO ORDER

The meeting was called to order at 9:07 by Chairman Frair.

APPROVAL OF MINUTES

The minutes of the November 21, 1989 meeting were approved with a motion from Legislator Shine, and a second from Legislator Watson. Motion carried.

OFFICE FOR THE AGING

Ms. Embser requests committee approval to hire a site manager for eight hours per week; \$1735 per year, county share approximately \$342. Also requested was a driver for eight hours per week; \$1735 per year, county share \$0. These people are needed as the Canaseraga meal site will be opening late January, early February. The OFA is estimating around 25 people for the meal site with 10 home delivered meals. The meal site will probably be held at the Wesleyan Church in Canaseraga. Approval to hire these individuals was given with a motion from Legislator Gallman, second from Legislator Watson and carried.

HEALTH DEPARTMENT

Mr. Lucyszyn requests committee approval for a number of transfers within the expenditure accounts for their Traditional, Long Term, and Family Planning budgets. These transfers totalling \$18224.94 are needed to cover year end expenditures. Motion approving these transfers was made by Legislator Gallman, and seconded by Legislator Shine. Motion carried.

In looking further into the computer needs for the PHCP and Education programs, the department feels that the Burroughs computer that was going to be utilized, will not fill this need. Mr. Duserak, the consultant for the county, is looking into this to determine what the Health Departments computer needs are for these programs. All the state's software programs are IBM compatible. Mr. Lucyszyn requests this committee's approval, based upon Mr. Duserak's recommendation, to purchase the appropriate computer system. Approval was given with a motion from Legislator Watson, seconded by Legislator Gallman with referral the Central Services Committee. Motion carried.

Mr. Lucyszyn informed the committee that Stephen Howe, Public Health Educator, for the department has resigned his position as of December 29th. He asks committee approval to fill this vacancy. Interviews have been conducted and a decision to hire Loreen Ralyea has been made. A motion approving this was made by Legislator Watson, second by Legislator Shine and carried. This position is mandated by the State.

Chairman Frair informed Mr. Lucyszyn that the Personnel Committee was interested in the responsibilities and accomplishments of the individual in this position since he has been with the county. It was felt that this is not necessarily something for just the Personnel Committee but perhaps for the Full Board.

The committee was informed that Soil & Water Conservation has received approval on a grant that would allow for the continued Water Quality Management at Cuba Lake. The Health Department has had on staff a temporary employee who has been working on this project. The grant will allow for this individual to continue working for another 1000 hours. Mr. Lucyszyn asks committee approval to extend her temporary employment through the end of 1990. This was given with a motion from Legislator Gallman, seconded by Legislator Shine and carried.

Earlier this year the Health Department purchased a "hemocue" used in the testing of blood for anemia. This equipment is used in a number of different clinics as well as by the nurses in their home care visits. Mr. Lucyszyn requests permission to purchase three more hemocues at a cost of \$399.00 each. Approval was given with a motion from Legislator Watson, seconded by Legislator Gallman. Motion carried.

Chairman Frair asked how successful were the flu clinics. It was reported that the Health Department immunized approximately 1500 people.

OTHER BUSINESS

The terms of Sheila Gilmour of Alfred Station, and Earletta Swift, of Friendship, will expire 12/31/89 on the Community Services Board. The Board recommends their reappointment for a four year term. Health Services committee gave their approval with a motion from Legislator Watson, and and second from Legislator Gallman. The county attorney's office should prepare a resolution on these appointments.

A resolution is needed approving the contract with the Association of the Blind and Visually Handicapped and the County in the amount of \$6300.00 for the 1990 budget. A motion approving this contract was made by Legislator Gallman, seconded by Legislator Watson. The motion carried with Legislator opposing.

Chairman Frair read a letter from Jenevieve Creighton to this committee stating her concerns with the Education program. She feels it is important for the County to receive a letter from Mr. Hughes, BOCES, stating his agreement to the County's decision for 0-2 age group. (\$256.41/week/child an amount not to exceed \$50,000). Also from BOCES this department needs attendance records for the children for comparison purposes for which BOCES has not complied. She also states that the staff in this program needs additional help with the work that needs to be done.

Chairman Frair with the committee's agreement compose a letter of appreciation

RESOLUTION

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to Mrs. Creighton for her dedication and excellent work in the Education of Physically Handicapped Children's Program.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion from Legislator Watson, seconded by Legislator Gallman. Motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Teresa Claypool