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BOARD OF HEALTH

January 25, 1990

PRESENT: Lee Friar, Dr. Nystrom, Doris Halstead, Dr. Cudahy

ALSO PRESENT: Andrew Lucyszyn, Corrine Collins, Dr. Coch

ABSENT: Dr. Tartaglia, Dr. Sofish, Warren Pomeroy

The meeting was called to order by Interim President Dr. Nystrom at 7:13 pm.

APPROVAL OF MINUTES

The minutes of the previous meeting were approved upon motion by Dr. Cudahy and second of Dr. Nystrom. Motion carried.

ELECTION OF OFFICERS

Upon motion of Dr. Nystrom and second of Dr. Cudahy, Lee Friar, legislative representative, was nominated for Board of Health President. Motion carried 4/0. Doris Halstead was nominated for Vice President by motion of Dr. Nystrom and second of Dr. Cudahy. Motion carried 4/0. Andrew Lucyszyn, Public Health Director was nominated for Secretary by motion of Dr. Nystrom and second of Doris Halstead. Motion carried 4/0.

OLD BUSINESS

Staff Changes - Beverly Lewis, RN & Family Planning Nurse, submitted her resignation after 10+ years of service with the Health Department. She has accepted a position with Ontario County Nursing Service. Nancy Mattison, Temporary RN will be accepting this permanent position. A new temporary RN will be hired to fill the position of Pat Scott while she is off on a Workers Compensation claim. Two nurses, Yvonne Perrin, PHN and Chris Mountain, Clinical Nurse will be on maternity leave sometime in March. Chris Johnson, Director of Patient Services has developed an on call list of area nurses to help out on a need basis. Carolyn Smith, PT is working 3 1/2 days per week. Loreen Ralyea started work on 1/2/90 in the position of Public Health Educator. She received her masters in PHE. She is currently rewriting Article 6's educational section.

Legal Action and Enforcement

Formal Hearings - Three formal hearings are scheduled for January 30, 1990: Kenneth Butler - Alfred; Alfred Summa - Alma; and Harold Warner - Friendship.

Sunshine Valley - Robert Doxy owner of Sunshine Valley Mobile Home Park is still not compiling with health codes mainly in the areas of electrical and water violations.

Four Lakes - Vince Middaugh owner of Four Lakes Vacation Land is still refusing to pay the $1000 fine. Mr. Lucyszyn stated Mr. Middaugh still has a few paying tenants. Mr. Lucyszyn reminded board members that if Mr. Middaugh has less than five trailers he is no longer under our jurisdiction.

Friendship Foundry - Health Department representative will meet with DEC officials to discuss the possible health problems related to the operation of the Friendship Foundry. The DEC will be starting ambient air sampling by April 13, 1990.

NEW BUSINESS

Dr. John Nystrom is due for re-election in July.

Health Systems Agency of WNY - Lee Friar, newly appointed president of the Board of Health is a member of the Systems Planning and Development Committee for Health Systems Agency of WNY. Mr. Lucyszyn is a member of the Project Review Committee. Mr. Lucyszyn stated the Project Review Committee just approved the expansion at Jones Memorial Hospital in Wellsville.

LLRW - Dr. Coch discussed with board members the meeting he will be attending on January 30th with representatives of the DOH to discuss a symposium planned for the spring which would involve two major topics: health risks of low level radiation exposure and the need for a "baseline health survey". This meeting will be located in Syracuse. Additional discussion followed regarding Dr. Coch's press releases identifying himself as Allegany County Medical Advisor. Mr. Lucyszyn informed board members of the County Attorney's reasons for the inappropriateness of using his designation. Dr. Coch agreed that in future announcements he will identify himself as a private physician in Allegany County.

AUDIT OF CLAIMS

All claims submitted for payment were reviewed and accepted.

ADJOURNMENT

There being no further business Chairman Friar adjourned the meeting at 9:10 pm upon motion by Dr. Nystrom and second of Doris Halstead.

Respectfully Submitted,

Corrine M. Collins
Office Manager

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BOARD OF HEALTH

February 22, 1990

PRESENT: Lee Friar, Dr. Nystrom, Doris Halstead, Dr. Cudahy

ALSO PRESENT: Andrew Lucyszyn, Corrine Collins, Dr. Coch, Mr. Halstead

ABSENT: Dr. Tartaglia, Dr. Sofish, Warren Pomeroy

The meeting was called to order by President Lee Friar at 7:16 pm.

APPROVAL OF MINUTES

The minutes of the previous meeting were approved upon motion by Dr. Nystrom and second of Doris Halstead. Motion carried.

OLD BUSINESS

Staff Changes - Diane Szymkowiak, part-time typist has resigned her position, she will be accepting a full-time position with Alfred University Computer Department.

Friendship Foundry - Eleven residents of Friendship presented to board members their health concerns regarding the air emissions in the vicinity of the Friendship Foundry.

NEW BUSINESS

Rabies - Mr. Lucyszyn discussed with board members the possible spread of rabies into Allegany County this year through terrestrial animals especially the raccoon population. Mr. Lucyszyn, Mike Ermer from the DEC Olean office, as well as other health officials have been working together to implement a Raccoon Rabies Contingency Plan. To adequately protect the public from this outbreak, the Allegany County Department of Health will need to work with local officials, veterinarians, hospitals, and doctors to acquaint them with their roles and responsibilities in the control of rabies. Lori Raylea, Public Health Educator will be working on news releases to inform the public especially hunters and trappers.

LLRW - Mr. Lucyszyn distributed to board members a letter he had received from Dr. Coch regarding the meeting he attended on the LLRW symposium planned for this spring. Dr. Coch has expressed his support for the symposium and so to has the Health Services Committee communicated their endorsement of the planned symposium. Discussion followed. Dr. Cudahy motioned to endorse the LLRW symposium, seconded by Dr. Nystrom the motion carried unanimously.

Board members viewed a video presentation by Dr. Arthur C. Upton on the Health Effects of LLRW which he presented to the siting commission at their August 1989 monthly meeting.

Annual Report - Mr. Lucyszyn handed to board members copies of the Health Departments 1989 Annual Report.

CASA SUPPORT - Mr. Lucyszyn discussed with board members the problems the CASA program is currently facing. Mr. Lucyszyn informed board members that Lee Friar, Max Allen and Delores Cross would be meeting sometime in March to discuss the future of the CASA program.

AUDIT OF CLAIMS

All claims submitted for payment were reviewed by board members and accepted. Motion by Dr. Nystrom and second by Dr. Cudahy.

ADJOURNMENT

There being no further business Chairman Friar adjourned the meeting at 10:20 pm.

Respectfully submitted,

Corrine M. Collins
Office Manager

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BOARD OF HEALTH

March 23, 1990

PRESENT: Lee Friar, Doris Halstead, Warren Pomeroy, Dr. Cudahy

ALSO PRESENT: Andrew Lucyszyn, Corrine Collins, Christine Johnson, Dr. Coch

ABSENT: Dr. Tartaglia, Dr. Sofish, Dr. Nystrom

The meeting was called to order by President Friar at 8:05 pm.

APPROVAL OF MINUTES

The minutes of the previous meeting were approved upon motion by Dr. Cudahy and second of Doris Halstead. Motion carried.

AUDIT OF CLAIMS

All claims submitted for payment were reviewed by board members and accepted. Motion by Dr. Cudahy and second by Warren Pomeroy.

OLD BUSINESS

Friendship Foundry - Mr. Lucyszyn discussed with board members a letter dated March 19, 1990 from the New York State Department of Health which targeted the compounds that can cause the types of health problems (respiratory and eye irritation, headache, dizziness, nausea) reported by the nearby residents of the foundry. The targeted compounds include formaldehyde, phenol, amines, pyridine, ammonia, hydrogen cyanide and isocyanates. Currently the NYSDOH laboratories has methodologies available for analyzing ambient air samples for formaldehyde, phenol, and MDI, but does not have existing methodologies for amines, pyridine, ammonia or hydrogen cyanide. The DOH laboratory has a new method for air sampling using canisters, however none of these compounds have been analyzed using the canister method, but Dr. Kenneth Aldous is willing to try to identify these compounds using the canisters. Jim McGarry of DEC, Region 9, reports that it is possible to do the sampling at the discharge of the stack serving the "smoke room" exhaust fan, hopefully samples can be collected before and during operations. They hope to start canister sampling in May.

New Standards For Sewage Treatment Systems - The new standards for septic systems are planned to go into effect December 1, 1990. Engineers from all counties will be meeting sometime mid-summer to discuss the proposed changes, then in the fall conferences will be held for all environmental staff. The health department will still be able to make determinations based upon the types of systems currently used in the county.

Monkey's Quarantined - Mr. Lucyszyn received a fourteen page fax stating that no monkeys will be allowed in NYS for at least 60 days due to a possible infectious outbreak.

CASA - Members of the nursing staff will meet with Legislators on March 28th at 2pm to discuss CASA.

ADJOURNMENT

There being no further business President Friar adjourned the meeting at 9:50 pm.

Respectfully submitted.

Corrine Collins
Office Manager

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BOARD OF HEALTH

April 26, 1990

PRESENT: Dr. Cudahy, Dr. Nystrom, Warren Pomeroy

ALSO PRESENT: Andrew Lucyszyn, Director, Christine Johnson,DPS

ABSENT: Lee Friar, President, Doris Halstead, Dr. Tartaglia, Dr. Sofish, Dr. Coch, Medical Advisor

The meeting was called to order by Andrew Lucyszyn at 7:15pm.

APPROVAL OF MINUTES

The minutes of the previous meeting were reviewed, corrected, and accepted.

AUDIT OF CLAIMS

All claims submitted for payment were reviewed by board members and accepted.

OLD BUSINESS

Friendship Foundry - Mr. Lucyszyn informed the board members that substantial progress has been made in the ambient sampling project. DEC has determined the estimates of the relative amounts of chemicals used in the foundry. Air sampling should begin next month. DEC will keep the Health Department informed of the status of this program.

New Standards For Sewage Treatment Systems - The new standards for individual sewage treatment systems has been received and is under review by staff. Workshops are to be scheduled this fall to allow all County Health Departments an opportunity to discuss implementation of standards.

LLRW Symposium - Mr. Lucyszyn presented to board members an agenda of the Health Study Conference scheduled for May 11-12, 1990 in Syracuse. Any member who would like to attend should contact Mr. Lucyszyn for reservations.

NEW BUSINESS

Municipal Public Health Service Plan - Mr. Lucyszyn informed board members that the NYS Department of Health has approved the Allegany County Health Department's Municipal Public Health Services Plan for the next two years beginning January 1, 1990.

Nursing Division Policies and Procedures -Christine Johnson, DPS presented for review the Certified Home Health Agency and Long Term Home Health Care Program Agency Policies and Procedures. Following a discussion of completed revisions they were referred to the Medical Advisory Committee for final review and approval.

State Health Department Survey - Christine Johnson, reported on the recently completed state survey of the Home Health Agency and Long Term Home Health Care Program. Some elements were cited as missing in the area of staff evaluations, audit committee responsibilities, peer review, and the physical therapy provider's contract. Correction of deficiencies will begin immediately.

Director's Resignation - Mr. Lucyszyn presented his resignation as Public Health Director effective May 18, 1990. He has accepted a similar position with the Orleans County Health Department. The Board reluctantly but with regret accepted his resignation, greatfully acknowledging their appreciation for his excellent effort and accomplishments during the past 25 months. Equal success in his new Public Health Director's position was expressed by all board members.

The need to establish a search committee was discussed, also the publishing of the Director's position in area newspapers and notification to surrounding county health departments.

ADJOURNMENT

There being no further business, Andrew Lucyszyn adjourned the meeting at 8:30 pm.

Respectfully submitted,

Andrew Lucyszyn
Public Health Director

ALLEGANY COUNTY DEPARTMENT OF HEALTH

MEDICAL ADVISORY COMMITTEE

MINUTES OF THE MEETING

April 26, 1990

PRESENT: Dr. Richard Cudahy

ABSENT: Dr. Daniel Tartaglia, Dr. Theodore Sofish, Dr. William Coch

Also Attending: Andrew Lucyszyn, Director; Christine Johnson,DPS

CALL TO ORDER

The meeting of the Medical Advisory Committee was called to order at 8:00 pm.

NEW BUSINESS

Christine Johnson, DPS submitted for review all the Certified Home Health Agency and Long Term Home Health Care Program policies and procedures for health care. Ms. Johnson reviewed with committee members the changes that have taken place over the last year. A discussion and review of the polices then took place.

Dr. Cudahy made a motion to approve the policies and procedures and to refer them to Dr. Coch and Dr. Sofish. Doctors Coch and Sofish reviewed these policies and procedures on Tuesday, May 1, 1990. They also motioned to approve the policies and procedures for the Certified Home Health Agency and the Long Term Home Health Care Program.

ADJOURNMENT

There being no further business the meeting adjourned at 8:20 pm.

Respectfully sumitted,

Christine Johnson
Director of Patient Services

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BOARD OF HEALTH

May 9, 1990

PRESENT: Lee Friar, President; Dr. Cudahy; Dr. Nystrom; Doris Halstead; Warren Pomeroy

ALSO PRESENT: Andrew Lucyszyn, Director; Dr. Coch, Medical Advisor

ABSENT: Dr. Sofish, Dr. Tartaglia

The meeting was called to order by President Friar at 7:15 p.m.

APPROVAL OF MINUTES

The minutes of the previous two meetings were approved upon motion by Dr. Cudahy and second of Dr. Nystrom. Motion carried.

NEW BUSINESS

Due to the resignation of Andrew Lucyszyn as Public Health Director, there was discussed the need to designate a temporary permit-issuing official, as well as, an interim director who would be directly responsible for administration of the agency's daily activities. Albert Vossler, Director of Environmental Health was authorized to issue permits required by the Sanitary Code until a new Director is appointed upon motion by Dr. Nystrom and second by Dr. Cudahy. Motion carried.
Christine Johnson, Director of Patient Services, was designated temporary administrator upon motion by Warren Pomeroy and second by Doris Halstead. Motion carried.
Lee Friar, President, was authorized to sign the Agency's payroll and vouchers upon motion by Doris Halstead and second by Dr. Cudahy. Motion carried.
Notification of the Director's vacancy has been mailed to all county health departments, regional offices, and area newspapers, establishing June 1st as the deadline for applications. Salary limitations will be established by legislative committee and the Board of Health will be notified.

LTHHCP Expansion -

The need to expand the Long Term Home Health Care Program was discussed. Motion by Dr. Nystrom and second by Dr. Cudahy to recommend to county legislators that they support expansion of the LTHHCP and a certificate of need be submitted to the HSA-WNY for consideration in 1991. Motion carried.

ADJOURNMENT

There being no further business, President Friar adjourned the meeting at 8:15 p.m.

Respectfully submitted,
Andrew Lucyszyn
Public Health Director

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BOARD OF HEALTH

May 24, 1990

PRESENT: Dr. Cudahy, Dr. Nystrom, Warren Pomeroy, Doris Halstead, Lee Friar, President

ALSO PRESENT: Dr. Coch, Medical Advisor, Christine Johnson, DPS & Interim Director, Andrew Lucyszyn, Former Director, Albert Vossler, Jim Sturniolo, Corrine Collins, Vicky Gaeta, Monica Bassano, Cyndi Fanton, Cherie Smith, Mrs. Nystrom, Mrs. Pomeroy, Mrs. Lucyszyn, David Halstead, Dr. Cudahy's Guest.

ABSENT: Dr. Tartaglia, Dr. Sofish

The meeting was called to order by President Friar at 8:05 pm.

APPROVAL OF MINUTES

The minutes of the May 9th meeting were reviewed and approved upon motion by Warren Pomeroy and second of Dr. Nystrom. Motion carried.

AUDIT OF CLAIMS

All claims submitted for payment were reviewed by board members and accepted.

OLD BUSINESS

Staff Changes - Christine Mountain former Part-time Clinic Nurse will be returning from maternity leave in the full-time position left vacant by Pat Scott, who is on workers compensation and is unable to return to a full-time position.

Cherie Smith, Engineering Student will be returning on June 25, to complete work start last summer with the public water supplies.

George Vossler & Dean Scholes have returned for the summer as Environmental Health Aides. These two college students have been helping out for the past two summers.

Michelle Baker has returned for the summer as a on-call typist for the summer. Michelle will be helping in the Children With Special Needs Program inputing records into the new computer system.

Nursing Division -

Grievance- On May 4, 1990 Mr. Lucyszyn was informed by the Treasurer's Office that it has become necessary to restrict overtime pay, at that time Mr. Lucyszyn issued a memo stating for the next 3½ months overtime work would only be approved for compensatory time in lieu of cash payments. Personnel office agreed that this was in direct violation of the nurses' contract and they can receive cash payment for overtime worked.

Article 36 LTHHCP Expansion - The long term program is looking at the possibility of expansion. For the past several months the programs has been operating to capacity and has a waiting list. It was noted that most of those waiting are being placed in nursing homes out of the county and even some to Pennsylvania nursing homes. Chris requested approval to begin the lengthly paperwork involved in documenting the need for expansion. Upon motion by Dr. Cudahy and second of Dr. Nystrom they approved that the process toward expansion be initiated. Motion carried.

Environmental Division -

Search for 2nd Hearing Officer - Due to the backlog of cases the Enviromental Division is looking for a second hearing officer. Mr. Sturniolo stated that there are no special qualifications, other than impartiality however they hope to get someone familiar with the NYS Sanitary Code. Mr. Sturniolo mentioned that he had approached former board president Don Kramer and that he is not sure at this time but he will consider the possibility. Mr. Sturniolo asked the board for any suggestions they may have.

LLRW Scientific Symposium - Mr. Vossler informed board members that Jim Sturniolo, Anne Griswold, David Halstead, and himself attended the symposium on May 11th & 12th. Short discussion of symposium followed.

Friendship Foundry Update - Mr. Vossler stated that there was no further activity by the Department of Environmental Conservation since the April 26th meeting. Discussion followed.

205 J Update - Mr. Vossler reported that the Temporary Public Health Engineer, Cherie Smith will be continuing her work on this from last summer.

Rabies Update - Mr. Sturniolo informed board members that the Health Department held four rabies clinics in the month of April and two towns Alfred and Burns held their own clinics. Mr. Sturniolo stated that we have not had a confirmed case of rabies in Allegany County however there have been confirmed cases in surrounding counties and in Pennsylvania. The health department is anticipating a large increase in calls of suspected rabid animals.

New Standards For Sewage Treatment - Mr. Sturniolo reported that he has not received the new NYS Sanitary Code however Mr. Vossler will be receiving the new code at the Environmental Directors meeting on June 6th.

Lot Survey at Cuba Lake for Sewage Discharges - Mr. Vossler informed board members that the two environmental health aides will be working on this during the summer.

Children With Special Needs Division -

Alfred Students Computer Programming/Staff Computer Training - Board members were handed copies of the reports the Alfred University students prepared upon completion of their project. They have been working with Lynn, Millie and Cyndi over the past several weeks analyzing their daily operations and reports so that they could develop a program to be used by that department in preparing the necessary State and County reports.

Orthopedic Clinic Update - Dr. DeVanney held two clinics in April and one in May and to date referrals are being seen at the next clinic after being referred. This is the first time orthopedic clinic has been on schedule since last spring.

Mr. Lucyszyn's Resignation - Mr. Lucyszyn thanked board members and health department employees for all their help and support over his past two years with the department.

ADJOURNMENT

There being no further business, President Friar adjourned the meeting at 9:40 pm.

Respectfully submitted,

Corrine Collins
Office Manager

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BOARD OF HEALTH

June 28, 1990

PRESENT: Dr. Nystrom, Warren Pomeroy, Dr. Sofish, President Lee Frair

ALSO PRESENT: Dr. Coch, Medical Advisor, Corrine Collins, Office Manager, Dr. Nicholas Forbes

ABSENT: Doris Halstead, Dr. Cudahy, Dr. Tartaglia

CALL TO ORDER

The meeting was called to order by President Frair at 7:25 pm.

APPROVAL OF MINUTES

The minutes of the May 24th Board of Health meeting were approved with a motion by Dr. Nystrom and second by Warren Pomeroy.

NEW BUSINESS

Coroner's Contract for Autopsies -

Dr. Nicholas Forbes of the Monroe County Medical Examiners office presented to board members a proposal to contract with the Monroe County Medical Examiners office for all autopsies in Allegany County. The cost would be an estimated $15,000 per year. We are currently paying Erie County $975.00 per autopsy and Monroe County $600. Monroe County currently has contracts with Orleans County and Livingston County. Following discussions Dr. Nystrom motioned that the Board of Health would recommend to the Board of Legislators that a resolution be sought after once the County Attorney receives and reviews a contract from Dr. Forbes. Dr. Sofish seconded and the motion carried unanimously.

Revised NYS Sanitary Code Part 75-A -

All board members received a copy of the new New York State Revised Sanitary Code. Discussion followed.

Rabies Clinics -

Due to the increase in rabies found in surrounding counties it was motioned by Dr. Sofish and seconded by Warren Pomeroy that we hold as many rabies vaccination clinics in September as the budget will allow. Motion carried.

OLD BUSINESS

Public Health Directors Position -

After discussion board members decided to hold interviews on Tuesday, July 10, 1990.

AUDIT OF CLAIMS

Claims totaling $88,076.19 in the following accounts were reviewed and accepted by board members upon motion by Dr. Nystrom and second of Dr. Sofish:

A4046.430	$ 1,317.10
A4035.4	2,405.90
A4010.	33,117.22
A4040.	51,040.47
A4071.	60.00
A4037.	75.50
A1610.3	60.00

ADJOURNMENT

There being no further business, President Frair adjourned the meeting at 9:00 pm.

Respectfully submitted,

Corrine Collins
Office Manager

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BOARD OF HEALTH

August 23, 1990

PRESENT: Dr. Nystrom, Warren Pomeroy, President Lee Frair, Dr. Cudahy, Charles R. Benjamin, Director, Corrine Collins, OM

ABSENT: Dr. Coch, Dr. Sofish, Dr. Tartaglia, Doris Halstead

CALL TO ORDER

The meeting was called to order by President Frair at 8:00 pm.

APPROVAL OF MINUTES

The minutes of the July 26th Board of Health meeting were approved with the following change to be made under Old Business-Public Health Director's Position. Upon motion by Dr. Nystrom and second of Warren Pomeroy the Board of Health unanimously voted to appoint to the position of Public Health Director, Charles R. Benjamin, R.S., MPS/CSA, who resides at 1122 Walnut Street, Elmira, New York. Motion to accept minutes with change was made by Dr. Nystrom and seconded by Warren Pomeroy. Motion carried.

OLD BUSINESS

Staff Changes

Mr. Benjamin informed board members of a copy of a letter that Jim Hand of Allegany County Mutual Self-Insurance sent to Dr. Thomas Dwyer in regards to Pat Scott and the possibility of her returning to work as a Clinic Nurse with "light duty" tasks. The Board of Health requested Mr. Benjamin to follow-up with Mr. Rosell.

Mr. Benjamin read a request he had received from Al Vossler, PHE and Jim Sturniolo, Sr. PHS recommending that the two current sanitarian positions be retained. This would involve promoting one technician to the position of sanitarian, moving the temporary technician to a permanent technician position, and eliminating the temporary technician position. Dr. Nystrom motioned to accept this recommendation and approval was given to proceed through the committee process. Dr. Cudahy seconded. Motion carried.

Long Term Home Health Care

Mr. Benjamin discussed a letter he had received from Michael Domanski, Senior Health Planner, Bureau of Project Management for the New York State Health Department in regards to the 50 bed expansion the department had requested. Mr. Domanski's letter stated the time frame for the expansion was expiring and he needed a reply within 30 days or the request to expand would be denied. Upon motion by Dr. Cudahy and second of Warren Pomeroy it was moved that Mr. Benjamin write a response letter stating that we will proceed with the expansion after we do a case study on each patient to verify the need for the expansion. Motion carried.

NEW BUSINESSS

1989 Performance Report

Mr. Benjamin discussed a letter that was received from Dr. Oliva Smith-Blackwell requesting a reply to the 1989 Performance Report by September 15, 1990. Mr. Benjamin stated that he had requested a one month extension to reply to the report, Dr. Smith-Blackwell was to give Mr. Benjamin an answer to his request within the next week.

Health Systems Agency of Western New York

Upon motion by Dr. Cudahy and second of Dr. Nystrom board members voted to recommend to Delores Cross, Chairperson for the Board of Legislature, the appointment of Mr. Benjamin to Health Systems Agency of Western New York in the position vacated by Mr. Lucyszyn. Mr. Lucyszyn term expires in March, 1991. Motion carried.

NYS Association of County Health Officials

Mr. Benjamin requested permission to attend the NYS Association of County Health Officals meetings on a monthly basis, with the first meeting on August 30, 1990. Mr. Benjamin's request was approved upon motion by Warren Pomeroy and second of Dr. Cudahy. Motion carried.

AUDIT OF CLAIMS

Claims totaling $108,672.87 in the following accounts were reviewed and accepted by board members upon motion by Dr. Cudahy and second of Warren Pomeroy:

A4010	$ 53,094.83
A4040	48,165.41
A1610.13	56.11
A4035	1,324.60
A4071	45.00
A4046.430	4,074.42
A600	1,912.50

ADJOURNMENT

President Lee Frair adjourned the regular meeting at 8:45 pm upon motion by Dr. Nystrom and second of Dr. Cudahy. Motion carried.

EXECUTIVE SESSION

Upon motion by Dr. Nystrom and second of Warren Pomeroy the board went into executive session.

Respectfully submitted,

Corrine M. Collins
Office Manager

ALLEGANY COUNTY

BOARD OF HEALTH MINUTES

DECEMBER 12, 1990

J Margeson

PRESENT: Lee Frair, President; John Nystrom, DDS; Doris Halstead; Daniel Tartaglia, MD; William Coch, MD; Charles Benjamin, PHD, Linda Ross Aronson.

ABSENT: Warren Pomeroy; Richard Cudahy, MD; Theodore Sofish, MD.

CALL TO ORDER: The meeting was called to order by President Frair at 7:30pm.

APPROVAL OF MINUTES: A motion was made by Dr. Nystrom to approve the minutes of the October Board of Health meeting. Seconded by Dr. Tartaglia. Motion carried.

OLD BUSINESS

Staff Changes - Pat Scott, RN, has returned to work from worker's compensation leave as a permanent part-time clinic nurse at 2½ days per week. Her physician submitted another letter of recommendation lifting her work restrictions, however, he did restrict her to a part-time position stating that she could not handle a full-time job. Laurie Hennessy, PHN, is on maternity leave and will return in late February or early March 1991. Sue Browning, RN, is present taking her place until the new PHN, Judy Hoberg, can begin work which will be December 17th, 1990. Steve Chaffee, Public Health Technician, has been promoted to Sanitarian. This fills a position vacated by Jerry Babchak. This has allowed us to promote the temporary PHT, Virnna Sabine, into the permanent position. Kathy Graves, temp ACT, has been appointed on a permanent basis from the Civil Service list due to the resignation of Sue Amidon, who has been on military leave. Isabelle Cooney, Typist, has filed a grievance because she was not allowed to promote to this position since she was not on the Civil Service List. Mr. Benjamin feels that this may go to arbitration. Mrs. Graves was appointed after discussion with Jack Rosell, Personnel Officer. Nancy Counterman, ACT, will be leaving on maternity leave soon. This position has been offered to Isabelle Cooney, Typist, who has turned it down due to her religious beliefs re: the Family Planning Clinics. We will now seek other candidates to fill this position. Mr. Benjamin reported that we now have a Medical Social Worker on staff. We have sent copies of the contract to her for signature and are awaiting their return.

Legal Action - Allegany County vs Harold Warner - This case involves a failing sewage disposal system. We have been working with the DSS and they have offered to subsidize the rent monies to Mr. Warner, Jr, who rents from Mr. Warner, Sr. This subsidization would be put towards the cost of the new sewage system required for the Mr. Warner, Jr. residence. Mr. Warner, Sr. will not accept this money because of its' source and has asked his son to move from the property. The DSS is now working with Mr. Warner, Jr. in finding suitable housing. It is felt that at this point this department will not take further legal action.

Chest Clinic - It was reported that we have yet to find a physician for the clinic. Dr. Coch stated that he would fill in for the January clinic.

NEW BUSINESS - Mr. Benjamin distributed copies of a memo he sent to D. Gross, L. Frair, and J. Mulholland, outlining one projected loss of revenue due to the Government proposed budget reductions. The total projected loss of revenue to the county through the Health Department is $154,324.00. General discussion followed.

Rabies - Mr. Benjamin stated that since the environmental staff will be handling more rabid animals he would seek approval from the Board of Health to purchase approximately $500.00 of pre-exposure rabies vaccine. General discussion. A motion was made by Daniel Tartaglia, MD, to approve the purchase of vaccine and seconded by Doris Halstead. Motion carried.

Requested Raise for "donation" - The Trinity Lutheran has asked that we raise the donation to the church for rental of clinic space from $100 to $150 per month. We hold at least six clinics per month at this site. A motion was made by Dr. Nystrom to approve this increase and seconded by Dr. Tartaglia. Motion carried.

Audit of Claims - Claims in the amount of $76,634.58 were approved for payment upon motion by Dr. Tartaglia and seconded by Doris Halstead.

A4010.201	$ 1,073.14
A4010.4	$ 29,373.15
A4071.409	$ 40.00
A4040.4	$ 44,586.54
A4035.4	$ 3,186.56
A4046.430	$ 1,375.19

Adjournment - Motion was made by Dr. Tartaglia and seconded by Doris Halstead to adjourn the meeting. Motion carried. The meeting was adjourned at 8:10pm.

Respectfully submitted,
Linda Ross Aronson