

WAYS AND MEANS COMMITTEE

NOT APPROVED  
*Morgan*

January 3, 1990

JAN 16 1990

Present: Wentworth; Loucks; Sylor; Gallman; Frair; Cross;

The minutes of the December 5, 1990 meeting of the committee were approved on a motion by Sylor, seconded by Gallman and carried.

When reviewing the bills, Mr. Gallman noted that a voucher was included payable to Unisys covering computer maintenance in the County Attorney's office for \$1,260. He noted that the Central Services Committee had discussed the possibility of the county "self-insuring" its computer maintenance, with the exception of equipment in the Treasurer, Health and Public Works departments. Considerable savings could result, but more information is needed as to our past maintenance experience before any decisions are made. It was recommended by the committee that contact be made with Unisys, perhaps by Mr. Mulholland and/or Mr. Duserick, to see if we can obtain information as to the number of maintenance calls, parts replaced and costs which would have been incurred if we had not had maintenance contracts and service had been provided on a "per call" basis.

A request from the County Attorney to transfer \$400. from Account No. A1420.405 Conference Expense to Account No. A1420.402 Mileage was approved on a motion by Gallman, seconded by Loucks and carried.

Mr. Sikaras discussed with the committee his upcoming meeting on Friday, January 5th with the attorneys representing the county on the low-level radioactive waste site. He suggested that the committee meet again on Monday, January 8th, prior to the board meeting, so that he could report to the committee the outcome of his meeting. He indicated that he would also request of the committee at that time, a further transfer of funds into his account if we are to continue with the services of outside counsel. It was decided that the committee would meet at 10:00 a.m. on Monday, January 8th with the County Attorney for this purpose.

The Clerk of the Board reported to the committee that another random check of the Journal of Proceedings, which were returned by the Country Press verifying that all books had been checked and corrected, revealed that there were some books with duplicate pages and others with loose pages. After discussing this at considerable length, a motion was made by Sylor, seconded by Gallman and carried, that the Clerk be directed to approach The Amity Press of Belmont, to obtain an opinion as to the practicality and cost of examining and correcting all of these books.

The bills were reviewed and approved for payment on a motion by Frair, seconded by Gallman and carried, with the exception of the Unisys voucher for \$1,260 from the County Attorney and the Country Press voucher for \$2,636.99 from the Clerk of the Board. These will be held until both matters have been settled.

Meeting adjourned.

*J. Morgan*

WAYS AND MEANS COMMITTEE

APPROVED

January 8, 1990

JAN 16 1990

Present: Wentworth; Saylor; Frair; Gallman;

This meeting was held at 10:00 a.m. prior to the regular session of the board.

The purpose of the meeting was to meet with the County Attorney and discuss with him the outcome of his meeting on Friday with the attorneys representing the county in regard to the low-level radioactive waste site.

Following this discussion, a motion was duly moved, seconded and carried, that the sum of \$70,000 be transferred from Contingent Account No. A1990.4 to County Attorney Account No. A1420.4 Contractual Expenses to provide further funds to continue with services of outside counsel in this matter. County Attorney is requested to prepare resolution.

Meeting adjourned.

WAYS AND MEANS COMMITTEE

NOT  
APPROVED

FEB 2 1990

January 29, 1990

*J. Mangen*

Present: Wentworth; Sylor; Gallman; Loucks; Frair; Cross;

The County Treasurer reported that two budget adjustment resolutions were required. The first is due to the fact that Allegany County no longer has a contract with Cattaraugus County for the burning of garbage. Therefore, General Fund appropriations Account No. A8160.429 Solid Waste/Tipping Fees should be decreased by \$931,500 and Account No. A1990.4 Contingent should be increased by \$301,500, with Revenue Account No. A2130 Solid Waste fees decreased by \$630,000. This was approved and the County Attorney is requested to prepare a resolution, on a motion by Gallman, seconded by Sylor and carried.

The second resolution is needed to transfer \$134,000 from Contingent Account to Capital Project Account Armison Road Bridge. Details as to account numbers, etc. will be provided by the County Treasurer to the County Attorney. Motion was made by Sylor, seconded by Gallman and carried. County Attorney is requested to prepare resolution.

The Clerk of the Board reported that the County Attorney's office had approached Country Press with an offer to settle the payment for the 1988 Journal of Proceedings at \$1,800 in accordance with the committee's instructions. Country Press had responded with a counter-offer to settle for \$2,000. This was the maximum the committee had indicated it would be prepared to pay. A motion was made by Gallman, seconded by Sylor and carried, that Country Press be paid \$2,000 in full settlement for the 1988 Journal of Proceedings.

The Clerk discussed with the committee the matter of the cost of printing the departmental annual reports in the Journal of Proceedings. Approximately one-half (about 200 pages) of the Proceedings consists of annual reports. It is not required by law that these be printed in their entirety in the Journal and the original reports are on file in the Clerk's office should anyone require to obtain a copy. After considerable discussion, a motion was made by Gallman, seconded by Frair and carried, that in addition to a full and complete annual report, department heads be requested to submit a summary to be printed in the Journal of Proceedings, such summary not to exceed one page in length. County Attorney is requested to prepare resolution.

Chairman Cross noted that she would like to reinstate the past practice of presentation of annual reports by department heads to the Board of Legislators at board meetings. This was agreeable with the committee if each presentation could be limited to say, five minutes. The Clerk was directed to prepare a schedule. Motion by Sylor, seconded by Frair and carried.

The committee discussed several areas in the budget process for 1991. It was felt that there should be some preliminary review during the month of July between the committee of jurisdiction and department heads, where determined necessary by the committee. With this in mind, it was decided that the budget timetable would be amended and the County Treasurer will distribute budget preparation sheets, etc. at the beginning of June, with the month of July to be earmarked for the preliminary stages of budget review between committees and department heads.

The committee also amended the budget explanation and information sheet and indicated the need for a separate explanation and information sheet for revenues.

It was decided that during the month of February, one or two sessions should be scheduled between the Ways and Means Committee (Budget Committee) and Department Heads to explore cost savings ideas. The committee also felt it was essential that during the period March 1 through July 1, department heads and committees of jurisdiction should look at such areas as the number of employees in each department and the feasibility of sharing of employees with other departments, also review third party contracts, the possibility of cutting back on programs and increasing revenues.

Meeting adjourned.

FEB 6 1990

*J. Mangerson*

NOT

APPROVED

WAYS AND MEANS COMMITTEE

February 5, 1990

Present: Saylor; Gallman; Loucks; Cross;

The minutes of the committee meetings of December 26, 1989, January 3 and January 8, 1990 were approved on a motion by Gallman, seconded by Loucks and carried.

The bills were reviewed and the audit approved for payment on a motion by Gallman, seconded by Loucks and carried.

A transfer of \$36.00 from County Treasurer Account No. A1325.407 Supplies to A1325.409 Fees was approved on a motion by Loucks, seconded by Gallman and carried.

County Treasurer Mulholland noted that he would not be able to prepare a memorandum of explanation regarding the Armison Road Bridge Project in the Town of Hume until after the Public Works Committee has addressed the county/town share of the cost of this project at their meeting on February 6th.

The committee met with County Attorney Sikaras in an attorney/client consultation. Following this, there being no further business to conduct, the meeting was adjourned.

WAYS AND MEANS COMMITTEE

February 23, 1990

NOT  
APPROVED  
*J. Margison*  
FEB 27 1990

Present: Wentworth; Gallman; Sylor; Loucks; Frair;

Jerry Garmong, Deputy Director, Office of Employment and Training, presented a referral from the Planning and Development Committee requesting the transfer of appropriations and revenues in order to accommodate increased levels of funding recently awarded through the Economic Dislocation and Worker Adjustment Assistance Act and the State Dept. of Social Services Legislative Add-on and Human Services Grant. Total appropriation is \$80,460 with a like amount of revenues. A motion was made by Sylor, seconded by Gallman and carried, that the County Attorney be requested to prepare a resolution transferring moneys within Employment and Training accounts as specified in the attached memorandum of explanation.

A referral from the Public Works Committee was considered requesting a resolution approving a Supplemental Agreement with N.Y.S.D.O.T., for increased cost in right-of-way acquisition for the McHenry Valley Bridge County Rd. 11 H.B.R.R. Project. \$3,500 is included in Account No. D5112.235 and the county share is increased from \$3,500 to \$8,750, a difference of \$5,250 to be transferred from D882 County Road Reserve for Capital Projects to Account No. D5112.235. A motion was made by Sylor, seconded by Gallman and carried, that the County Attorney be requested to prepare the necessary resolution approving the Supplemental Agreement and transferring the additional right-of-way acquisition costs of \$5,250.

Mr. Sylor noted that a referral from the Planning & Development Committee should have been made to the Ways and Means Committee requesting that funds be provided for a contribution of \$2.00 per county employee towards the cost of producing the Allegany County video tape. This was tabled until the next meeting of the committee.

A referral was considered from the Social Services Committee to appropriate grant moneys in the amount of \$49,385 for the purpose of establishing a Child Sexual Abuse Intervention Project. A motion was made by Frair, seconded by Gallman and carried, to request the County Attorney to prepare a resolution appropriating the sum of \$49,385 to Account No. A6070.433 Services for Recipients with a like amount to Revenue Account No. A3670 State Aid Services/Recipients.

The Clerk of the Board noted that a suggested resolution regarding mandate reform legislation had been received from the law firm of Roemer and Featherstonhaugh of Albany who have been retained by the Supervisors and Legislators Association. No action taken.

Fred Sinclair, Soil and Water Conservation District Manager, presented an Issues for Study and Research Proposal regarding management of low-level radioactive wastes in New York State prepared by the Institute for Energy and Environmental Research of Takoma Park, Maryland, and requested a legislative appropriation in the amount of \$25,650 to be used in support of tasks 1 and 4 of the Proposal.

This was discussed at some length by the committee. Mr. Sinclair asked that if funds would not be forthcoming, he would like to request that the county endorse this research by a board resolution. No action was taken by the committee until the Proposal could be reviewed and studied further.

John Margeson distributed copies of a letter received from the L.L.R.W. Siting Commission requesting to meet with representatives of Allegany County to present an overview of the Precharacterization and Site Characterization programs and to discuss questions with regard to the technical scope. A motion was made by Sylor, seconded by Loucks and carried, that the county could see no advantage at this time to meet with the Siting Commission until we hear from them with a more detailed, specific agenda for such meeting, to include topics, time frame, etc.

Mr. Margeson also discussed with the committee the recent meeting between county officials and representatives of the Office of Court Administration regarding the county's intentions concerning the Court Facilities Capital Plan. Tabled until the next meeting of the committee.

A motion was made by Gallman, seconded by Frair and carried, that the committee have an attorney/client consultation with Mr. Sikaras and Mr. Guiney. Following this, a motion was made by Gallman, seconded by Sylor and carried, that the committee reconvene in regular session.

A motion was made by Gallman, seconded by Frair and carried, that the committee approve a resolution to be considered at the February 26, 1990 board meeting to adjust the 1990 County Budget in relation to Board of Elections account.

A motion was made by Gallman, seconded by Sylor and carried, that the County Attorney prepare a resolution for consideration at the March 12th board meeting to transfer the sum of \$25,000 from Contingent Account No. A1990.4 to County Attorney Account No. A1420.4 to cover costs, other than legal expenses, incurred in connection with legal actions and proceedings.

Meeting adjourned.

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
 (Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: \_\_\_\_\_

The Employment and Training Office is requesting the transfer of appropriations and revenues in order to accomodate increased levels of funding recently awarded through the Economic Dislocation and Worker Adjustment Assistance Act (EDWAA), and the State Dept. of Social Services Legislative Add-On and Human Services Grant.

### Appropriations

<u>From</u>	<u>To</u>	<u>Amount</u>
P6392.101 Dislocated Worker-Per Serv-Sec. 4	P6590.101 DSS Human Serv/Per. Serv-Sec. 4	4,100.
P6392.102 Dislocated Worker-Per Serv-Non Unit	P6590.102 DSS Human Serv/Per. Serv-Non Unit	1,200.
P6392.103 Dislocated Worker-Per Serv-AFSME	P6590.103 DSS Human Serv/Per. Serv-AFSME	5,010.
P6392.802 Dislocated Worker-STAFF Retirement	P6590.802 DSS Human Serv/STAFF Retirement	900.
P6392.803 Dislocated Worker-STAFF FICA	P6590.803 DSS Human Serv/STAFF Fica	800.
5392.804 Dislocated Worker-STAFF Workers Comp.	P6590.804 DSS Human Serv/STAFF Workers Comp	300.
6392.806 Dislocated Worker-STAFF Blue Cross	P6590.806 DSS Human Serv/STAFF Blue Cross	950.
P6392.103 Dislocated Worker-Per Serv-AFSME	P6690.103 EDWAA/Per Serv - AFSME	18,000.
P6392.446 Dislocated Worker-Training/OJT	P6690.433 EDWAA/Plant Specific/Contracts,other	28,000.
P6392.440 Dislocated Worker-Leg. Add-on, OJT	P6690.434 EDWAA/Plant Specific/OJT	12,000.
P6392.802 Dislocated Worker-STAFF Retirement	P6690.802 EDWAA/STAFF Retirement	1,500.
P6392.803 Dislocated Worker-STAFF Fica	P6690.803 EDWAA/STAFF Fica	1,400.
P6392.804 Dislocated Worker-STAFF Workers Comp.	P6690.804 EDWAA/STAFF Workers Comp.	500.
P6392.806 Dislocated Worker-STAFF Blue Cross	P6690.806 EDWAA/STAFF Blue Cross	1,800.
P6392.447 Dislocated Worker-Training Contracts	P6691.430 EDWAA/Participant Support	4,000.
	TOTAL	80,460.

### Revenues

<u>From</u>	<u>To</u>	<u>Amount</u>
P3722 State Aide - Economic Dev. Grants	P3790 State Aid-DSS Human Serv. Grant	13,260.
P4701.4 Fed. Aid - Dislocated Worker Grants	P4701.8 Fed. Aid - worker Adjustment Program	67,200.
	TOTAL	80,460.

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Social Services Committee

DATE: February 8, 1990

The Federal Children's Justice and Assistance Act provides grant assistance in the form of 100% 12-month funding for projects to protect the interests of child victims.

For two years (1988 and 1989) the Department of Social Services budgeted funds for child sexual abuse victims due to the exponential rise in numbers of cases and court actions, and the lack of clinical expertise available to the Department and the Courts. These went unexpended. Last fall we deleted \$25,000 earmarked for this purpose, which was initially included in our 1990 budget, in hopes of finding an alternate funding source.

In early January 1990, an integrated request for proposals (RFP) was disseminated by the State Department of Social Services. This RFP included the above-stated funds.

We submitted a concept paper in January, to which we received a favorable response. The final Federal proposal and State contracts are due by early March, with a May 1, 1990 start date should funds be accepted.

This would be a primarily sub-contracted project, with DSS oversight and control. It is "product" oriented in that, within the 12-month period, a written protocol and sexual abuse intervention training will have been completed. The continuation of the treatment and advocacy aspects of the program will be subject, after April 30, 1991, to the ability to secure other funding. Regardless of continuation, however, we will have accomplished a major portion of the goals.

The goals section of the concept paper, and budget estimates for sub-contracting are attached.

LOCAL IMPACT: No local share.  
\$49,385 grant.

SUBCONTRACTOR BUDGET ESTIMATES

ACCORD, CORPORATION

Personnel -	
(1) One Advocate/Community Educator -	\$16,500.
- 25% Fringe -	<u>4,125.</u>
TOTAL -	\$20,625.
Telephone -	
@ \$60.00/month	\$720.
Mileage -	\$1,000.
Conference/Travel -	\$1,000.
Photocopying -	\$420.
Miscellaneous -	<u>\$420.</u>
GRAND TOTAL -	<u>\$24,185.</u>

SPACE - PROVIDED

SUPERVISION - MARGARET CHERRE, DEPUTY DIRECTOR

COUNSELING CENTER

Personnel -	
(1) Psychologist or M.S.W. -	\$28,000.
- 20% Fringe -	<u>\$5,600.</u>
	\$33,600.
Mileage -	<u>\$1,200.</u>
GRAND TOTAL -	\$34,800.
SPACE/OTHER - PROVIDED	- 12,000. - fees
	<u>\$22,800</u>
SUPERVISION _ LINDA WELLS, CLINIC DIRECTOR	

## B. GOALS

- Presuming an April 1, 1990 startup date, we expect that recruitment of personnel will occur during the month of March, 1990, in order that we are able to bring the team together as close to "day one" as possible.
- A work plan will be developed by involved managers and team members with target dates for developing and completing the following:
  - 1) Local protocols for legal and law enforcement personnel, advocates, direct service workers, and foster families during investigations, court proceedings, child placements, and preventive services time periods.
  - 2) A training manual for personnel who become involved in child sexual abuse cases.
  - 3) Community education activities.

At least one training session on child sexual abuse intervention will be held with each of the following groups by the end of the 12-month period: legal, law enforcement, children's services caseworkers, domestic violence victim advocates and counselors, school personnel, foster parents, and parent aides.

Completion of materials will be expected within the first six months of the program year. During the remaining months educational activities will predominate.

- The Psychologist/MSW will be expected to divide his or her time approximately as follows (out of a 35-hour work week).
  - 10 hours individual and family therapy.
  - 10 hours validation assessments, interviews, expert witness testimony.
  - 7 hours systems coordination and training activities.
  - 5 hours consultation.
  - 3 hours procedures development.
- The Psychologist/MSW will be expected to provide therapy to 10 child victims and their families during the 12-month period.
- The Advocate/Community Educator will be expected to provide advocacy and case management services to 20 children and their families during the 12-month program period; activities to be collectively decided among team members related to specific case reviews.

*J. Margeson*  
NOT

APPROVED

JOINT MEETING  
WAYS & MEANS and PUBLIC WORKS COMMITTEES  
February 26, 1990

FEB 27 1990

Present: Wentworth; Saylor; Gallman; Frair; Palmiter;  
Allen; Loucks;

This meeting was held immediately following the regular session of the board.

A motion was made by Gallman, seconded by Allen and carried, to have an attorney/client consultation with the County Attorney to discuss various county/town bridge cost sharing plans.

Following the attorney/client consultation, a motion was made by Allen, seconded by Palmiter and carried, that the HBRR plan cost sharing percentages be changed to 80% federal, 17% county and 3% town and that this matter be referred to the Ways and Means Committee.

With regard to the Armison Road Bridge in the Town of Hume, a motion was made by Palmiter, seconded by Allen and carried, that the cost sharing percentages for this bridge project be changed to 80% state, 17% county and 3% town and that this matter also be referred to the Ways and Means Committee.

Meeting adjourned.

MAR 7 1990

WAYS AND MEANS COMMITTEE

March 5, 1990

NOT  
APPROVED

Present: Wentworth; Frair; Sylor; Loucks; Gallman; Palmiter;

The minutes of the January 29, February 5 and February 23, 1990 were approved on a motion by Sylor, seconded by Frair and carried.

The bills were reviewed and the audit approved for payment on a motion by Frair, seconded by Gallman and carried.

Andrew Lucyszyn, Health Department Director, distributed copies of a letter he had received from Dr. William Coch concerning a scientific symposium sponsored by the State Department of Health to be held in Syracuse in the spring which would involve two major topics - health risks of low level radiation exposure and the need for a "baseline health survey" and what that would entail, how it would be done, etc. The committee discussed this at great length. A motion was made by Gallman, seconded by Sylor and carried that the county support the concept of sending representatives to the symposium with Mr. Lucyszyn and Mr. Margeson charged with preparing a tentative list of participants for review by the Ways and Means Committee. Among those it was suggested should be invited to participate were certain key department heads, all legislators, members of the Board of Health, representatives from the town boards of the proposed sites and the Director of the Community Services Agency. The committee decided that this should be referred to the Committee of the Whole for information and discussion.

A referral was considered from the Social Services Committee to appropriate a grant of \$16,500 from HUD Emergency Shelter Funds to ACCORD Corp. These funds will be transmitted through the State Department of Social Services Office of Shelter and Supported Housing to the Allegany County Social Services Department. The funds will be used by ACCORD for construction of additional office and child play space at the shelter for victims of domestic violence. A motion was made by Gallman, seconded by Frair and carried, to request the County Attorney to prepare a resolution to appropriate the sum of \$16,500 to Services to Recipients Account No. A6070.4 with a like amount to Revenue Account A3670.

A referral from the Public Works Committee was considered regarding the HBRR plan cost sharing percentages and in particular the South Main Street Bridge in Wellsville. A motion was made by Sylor, seconded by Frair and carried that the County Attorney be requested to prepare a resolution establishing the HBRR cost sharing percentages at 80% federal, 17% county and 3% town and to authorize the issuance of a Budget Note for \$165,822.50 which is the county's estimated share of the cost of the South Main Street Bridge.

Another referral from the Public Works Committee was considered relating to the Armison Road Bridge in the Town of Hume. A motion was

made by Sylor, seconded by Gallman and carried, that the County Attorney be requested to prepare a resolution establishing the cost sharing percentages at 80% state, 17% county and 3% town, and to transfer the sum of \$111,500, the county's share, from Contingent Account A1990.4 to the Armison Road Bridge Capital Project Account.

The matter of the county contributing \$2.00 per employee towards the cost of producing the Allegany County video was referred back to the Planning and Development Committee, recommending that it be determined if this is a legal charge, and if so, funds could be transferred from the Economic Development Account No. A6430.1 Personal Services to Account No. A6430.4 Contractual Expenses.

The matter of the Court Facilities Capital Plan was discussed further. The Office of Court Administration is requesting a response as to when the county is going to comply with the requirements of the CFCP. Following a lengthy discussion, a motion was made by Frair, seconded by Gallman and carried, that the Public Works Committee be requested to contract with an Architect to study the needs and costs of the Court System for heating, air conditioning, public address system and utilization of space and make a recommendation to the Ways and Means Committee as to the total cost.

As agreed to at the January 29, 1990 meeting, it was decided to begin meetings with various department heads commencing with the March 29 meeting of the committee to look at all areas of a department budget and ways to cut costs and increase revenues, etc. It was suggested that a few department heads at a time be scheduled over the next three months meetings in March, April and May and a memorandum will be sent out giving specifics for department heads to work on before their scheduled meeting with the committee.

John Margeson reported on a meeting he, Mrs. Cross, Carl Peterson and the County Attorney attended in Olean recently. Representatives were also present from Chautauqua and Cattaraugus Counties to discuss the present structure of the Southwestern New York Partnership and to look into possible reconstruction.

Mrs. Cross noted that a letter had been received from the LLRW Siting Commission inviting the county to offer two or three people to serve as members on the Advisory Committee. The letter indicated that these would be non-voting members. Inasmuch as the meetings of the advisory committee are open to the public and any the Allegany County designees could not vote, it was moved by Sylor, seconded by Gallman and carried that we not participate in the Advisory Committee proceedings.

Meeting adjourned.

*J. Margeson*  
MAR 13 1990

WAYS & MEANS COMMITTEE

March 12, 1990

HUT  
APPROVED

Present: Wentworth; Gallman; Loucks; Allen; Palmiter;

This meeting was held immediately following the regular session of the board.

A referral was considered from the Public Works Committee requesting a transfer of funds from Contingent in the amount of \$4,000 representing payment to the State of New York for the county's share of the preliminary engineering costs for the Jack Bridge Road Town of Willing project. Motion was made by Gallman, seconded by Loucks and carried, to request the County Attorney to prepare a resolution transferring \$4,000 from Contingent Account No. A1990.4 to Capital Project Account No. H5211.20.

A second referral was considered from the Public Works Committee requesting funds to cover the purchase of a new 10-wheel dump truck. Option 1 was for a standard 10-wheel dump truck at a cost of \$61,200 and Option 2 was for a 10-wheel dump truck with plow, sander and wing at a cost of \$86,500. Following discussion, a motion was made by Loucks, seconded by Allen and carried, to transfer the sum of \$61,200 from Contingent Account No. A1990.4 to Road Machinery Account No. E5130.2 - Voting No: Gallman. County Attorney is requested to prepare a resolution.

A third referral was considered from the Public Works Committee requesting funds to cover overtime and materials for the remodeling of the current central copy room for office space for the Planner, Director of Development and secretary, at a total cost of \$2,190. A motion was made by Palmiter, seconded by Gallman and carried, to approve the transfer of \$1,190.00 to Buildings Account No. A1620.1 and \$1,000.00 to Buildings Account No. A1620.4, both transfers to come from the Repair Reserve Fund. County Attorney is requested to prepare a resolution.

Meeting adjourned.

*J. Margeson*  
NOT MAR 27 1990

WAYS AND MEANS COMMITTEE

APPROVED

March 26, 1990

Present: Wentworth; Saylor; Allen; Palmiter; Loucks;  
Gallman; Frair; Walchli;

The committee met with Ross Scott of Washington, D.C. at his request, for an informational briefing of Mr. Scott's plan for fighting the low-level radioactive waste disposal facility in Allegany County. No action taken.

Meeting adjourned.

*J. Margison*  
MAR 27 1990

NOT

WAYS & MEANS COMMITTEE

March 26, 1990

APPROVED

Present: Wentworth; Gallman; Frair; Cross; Saylor; Allen; Palmiter;

This meeting was held prior to the regular meeting of the Board of Legislators.

The legislators' vouchers for per diem and expenses for the period December 16 through December 31, 1989 were approved on a motion by Saylor, seconded by Gallman and carried.

The legislators' vouchers for per diem and expenses for the period January 1 through March 15, 1990 were reviewed. Attendance by various legislators at Public Works meetings on January 30 and February 20, 1990, Southern Tier West on March 14, 1990, the Allegany/Cattaraugus School Boards dinner on March 8, 1990, Office of Court Administration meeting on February 16, 1990 were approved, as well as special meetings attended by Legislator Loucks on February 7, 1990, February 22, 1990 (Interns) and March 15, 1990 (Elections). Motion by Gallman, seconded by Frair and carried.

Mr. Wentworth noted the receipt of a referral from the Public Works Committee requesting this committee's approval of two separate fund transfers. The first is to transfer \$65,000 from Road Construction D5112.225 to a Capital Account to be determined by the County Treasurer and the second is the transfer of \$3,500 from Road Construction D5112.235 also to a Capital Account to be determined by the County Treasurer. Motion was made by Frair, seconded by Allen and carried, to approve these two transfers and request the County Attorney to prepare a resolution or resolutions.

Meeting adjourned.

APR 3 1990

*J. Mangesa*  
NOT

WAYS AND MEANS COMMITTEE

March 29, 1990

APPROVED

Present: Wentworth; Frair; Palmiter; Allen; Gallman;  
Loucks; Saylor; Cross;

The committee met with Craig Braack, County Historian, Dr. Robert Anderson, Community Services Agency Director, John Tucker, Emergency Services Director, Keith Barber, Fire Coordinator, Joan Sinclair, Social Services Commissioner and Richard Young, Public Works Superintendent. These meetings, and others in the next two months, are being scheduled to discuss the 1991 county budget and the impact the state budget will have on departmental budgets; also discussed was net operating costs and how to reduce expenditures and increase revenues. Also covered were creative ways to make changes in the budget and looking ahead to possible new items which will have to be included in the 1991 budget.

Meeting adjourned.

J. Margeson

WAYS AND MEANS COMMITTEE

April 2, 1990

Present: Wentworth; Sylor; Palmiter; Frair; Allen; Gallman; Loucks; Cross;

The minutes of the March 12, 1990 and March 26, 1990 meetings of the committee were approved on a motion by Palmiter, seconded by Allen and carried.

The bills were reviewed and the audit approved for payment on a motion by Allen, seconded by Gallman and carried.

Betty Embser Wattenberg, Director, Office for the Aging, met with the committee to discuss her department's 1991 budget.

Andrew Lucyszyn, Health Department Director, discussed the upcoming Science Symposium to be sponsored by the New York State Department of Health regarding low-level radiation exposure. He noted that Dr. Coch has reversed his earlier support, as he no longer believes it will provide open-minded discussion of the issue. The Board of Health has discussed this with Dr. Coch and they let stand their original support of the symposium. After considerable discussion by the committee it was felt that someone from the county should attend who is knowledgeable on the subject and who could then give a report to the legislature on what took place.

Stephen Myers, representing the Concerned Citizens of Allegany County, presented a copy of a letter he has written to Senator Present, detailing allegations against the Siting Commission and calling for public hearings and an investigation by the Temporary State Commission of Investigation. Mr. Myers also urged the county legislature to adopt a resolution going on record that we do not consent to having the low-level radioactive waste dump in Allegany County. This was discussed at some length and a motion was made by Allen, seconded by Sylor and carried, that the County Attorney be requested to prepare a resolution stating we do not consent to the proposed dump in Allegany County and incorporating the points made in Mr. Myers' letter to Senator Present.

Mr. Myers also requested that the committee give consideration to assisting with funds for the cost of an appeal of Judge Gorski's injunction. No action taken.

A referral was considered from the Health Services Committee, requesting the appropriation of \$2,057.96 representing insurance recovery proceeds for damages to a Health Department vehicle. A motion was made by Gallman, seconded by Frair and carried, to request the County Attorney to prepare a resolution appropriating \$2,057.96 to Health Department Account No. A4010.4 Contractual Expenses with a like sum credited to Revenue Account No. A2680.

A second referral was considered from the Health Services Committee requesting an amendment to the 1989 contract between A.R.C. and the County due to a reallocation of New York State C.S.S. funding in the amount of \$7,160. A motion was made by Frair, seconded by Palmiter and carried to request the County Attorney to prepare resolution.

The County Treasurer noted that with regard to action taken at the March 12, 1990 meeting of the committee, which approved the transfer of \$2,190 from Repair Reserve Fund to Buildings Account No. A1620, he would recommend that this action be held until other transfers from Repair Reserve to Buildings can be identified. This would allow for one public hearing to be held on all proposed transfers from the Repair Reserve Fund. The committee was reminded that during the 1990 budget deliberations, certain items in the Buildings budget were deleted with the understanding they would be funded by a transfer from Repair Reserve. A motion was made by Gallman, seconded by Allen and carried that this matter be referred back to the Public Works Committee to provide a list of items and amounts required.

Mr. Mulholland also requested permission to attend the annual Finance School to be held May 6-9, 1990 in Syracuse, N.Y. Approval was given on a motion by Saylor, seconded by Paomiter and carried.

The County Attorney noted that the District Attorney can acquire federally forfeited property - most likely cash - and is going to apply for up to \$4,000. This must be used for law enforcement purposes. An authorizing resolution is needed to appropriate federally forfeited moneys when received. A motion to approve such resolution was made by Saylor, seconded by Gallman and carried.

The Clerk of the Board read a memorandum from the County Attorney to the Ways and Means Committee relative to a response to the State Comptroller's Report of Examination for fiscal year ended December 31, 1988, and possible corrective action plans. No action was taken by the committee. (Copy of memorandum attached to original copy of minutes).

Meeting adjourned.

*J. Moigerson*  
NOT

NOT

APPROVED

WAYS AND MEANS COMMITTEE

APR 23 1990

April 18, 1990

Present: Wentworth; Allen; Sylor; Palmiter; Cross;

This meeting was held at 11:00 a.m. - prior to the regular meeting of the Board.

A motion was made by Sylor, seconded by Allen and carried, to approve for consideration at the board meeting today a resolution to transfer funds from Contingent Account to Two Parking Lots Capital Project Account and repeal of Section 5 of Resolution No. 267-89. The amount to be transferred from Contingent is \$22,750 and covers the anticipated balance of the cost of the parking lots project.

The matter of the Court Facilities space needs was discussed. Office of Court Administration officials are pressing the county for a written response as to the county's intent to comply with the requirements of the Court Facilities Capital Plan. It was noted that at the March 5, 1990 meeting of the Ways and Means Committee, a motion was made that the Public Works Committee be requested to contract with an architect to do a study of the CFCP requirements and to make a recommendation to the Ways and Means Committee as to the total cost. Following further discussion, a motion was made by Sylor, seconded by Allen and carried, that the March 5, 1990 motion be rescinded and the Administrative Assistant be directed to retain the services of an architectural firm to undertake a needs assessment study for the Court facilities as well as all other county departments and to report back their findings to this Committee. The Administrative Assistant was also given the authority to expend moneys for that purpose up to the amount appropriated in Account No. A1621.4 - Architectural Services.

Meeting adjourned.

APR 26 1990

WAYS AND MEANS COMMITTEE

April 24, 1990

Present: Wentworth; Allen; Palmiter; Loucks;  
Gallman; Sylor;

The committee met to discuss the 1991 county budget with Joe Presutti, County Clerk, Margaret Gordon, Elections Commissioner, Robert Wilkins, Real Property Tax Director, John Margeson, Administrative Assistant and Judy Samber, Public Defender.

A referral was discussed from the Central Services Committee, requesting funds for the salary of a new computer position. This matter was discussed in some detail with Mr. Mulholland and Mr. Wilkins. It is hoped that if approved, the individual to be hired, could begin sometime in June. A salary range of between \$21,000 and \$25,000 has been determined and a transfer of \$13,000 is requested for the remainder of 1990. A motion was made by Palmiter, seconded by Allen and carried, that the sum of \$13,000 be transferred from Contingent Account No. A1990.4 to Central Service Computer Account No. A1680.1 and the County Attorney is requested to prepare a resolution. (Opposed: Loucks).

Meeting adjourned.

*J. Margeson*

MAY 8 1990

NOT  
APPROVED

WAYS AND MEANS COMMITTEE

May 7, 1990

Present: Wentworth; Loucks; Palmiter; Allen; Gallman; Frair; Sylor; Cross;

The bills were reviewed and the audit approved for payment on a motion by Allen, seconded by Gallman and carried.

The minutes of the April 18 and April 24, 1990 meetings of the committee were approved on a motion by Gallman, seconded by Sylor and carried.

The mortgage tax figures for the period October 1, 1989 through March 31, 1990 have been received and the apportionment to the towns and villages must be made by the Clerk of the Board's office. A motion was made by Gallman, seconded by Frair and carried, that the County Attorney prepare a resolution authorizing the apportionment of the mortgage tax for the above-stated period.

The committee met with Larry Scholes, Sheriff and Andrew Lucyszyn, Health Department Director, and discussed with them projections for their departments' 1991 budget, and items which will impact those budgets.

A motion was made by Frair, seconded by Gallman and carried, to go into executive session to discuss a personnel matter.

A motion was made by Gallman, seconded by Sylor and carried, to go out of executive session.

A referral from the Social Services Committee was considered to appropriate \$113,000 to Account No. A6010.4 Social Services Administration Contractual Expenses with a like amount of state aid to Revenue Account A3610 Social Services Administration. This appropriation represents two grants from the State Department of Social Services, one for \$68,000 and the other for \$45,000 for a dual project to provide resources to landlords who are receptive to bringing properties up to code, while at the same time addressing non-compliant landlords unwilling to maintain safe housing. There is no local share. Motion was made by Allen, seconded by Loucks and carried to approve this appropriation and request the County Attorney to prepare the necessary resolution.

A referral from the Public Works Committee was considered. Due to unexpected circumstances while removing the asphalt from Transit Bridge Spans 1 and 3, it was discovered that a 4" concrete wearing surface called for in the record plans was not present. \$17,365 is needed to correct the problem. Motion was made by Gallman, seconded by Sylor and carried, to approve the transfer of \$17,365 from Account No. A1990.4 Contingent to Capital Fund Project Account No. H5276 Co Br. 8-16, CR 16, Belfast and to request the County Attorney to prepare a resolution.

Another referral from the Public Works Committee was considered to appropriate a State Grant of \$10,250 for recycling to Account No. A8160.4 Solid Waste Contractual Expenses with a like amount to Revenue Account No. A3989 State Aid Recycling. Motion was made by Gallman, seconded by Frair and carried to approve this appropriation and to request the County Attorney to prepare a resolution.

A third referral from the Public Works Committee was discussed to transfer a total of \$45,190 from Repair Reserve Fund to Account No. A1620.4 Buildings. This figure is broken down as follows:

New Water Filter System	\$ 7,000
Remodeling of Social Services Dept.	\$11,000
County Museum project	\$25,000
Remodeling of Copying Room for Planner/Developer	\$ 2,190
	<u>\$45,190</u>

A motion was made by Palmiter, seconded by Allen and carried, to request the County Attorney to prepare the necessary resolutions setting the date of a public hearing on the transfer of funds from Repair Reserve and to transfer the funds to the Buildings Account No. A1620.4.

Another referral from the Public Works Committee was considered to transfer the sum of \$105,000 from Contingent Account No. A1990.4 to Solid Waste Account No. A8160.4 to cover the expected cost of tipping fees which will be incurred while complying with the D.E.C. consent order. Motion was made by Saylor, seconded by Palmiter and carried to approve this transfer and to request the County Attorney to prepare a resolution.

Meeting adjourned.

RECEIVED  
MAY 30 1990

WAYS AND MEANS COMMITTEE

May 21, 1990

*J. Mangeson*  
RECEIVED  
MAY 30 1990

Present: Wentworth; Sylor; Frair; Gallman; Allen;  
Palmiter; Loucks; Cross;

The minutes of the April 18, April 24, and May 7, 1990 meetings were approved on a motion by Sylor, seconded by Gallman and carried.

The committee met to discuss the 1991 county budget with David Sirianni, Probation Director, Alan Chamberlain, Sealer of Weights and Measures, James Sikaras, County Attorney, James Euken, District Attorney, J. Michael Kear, County Planner and Duane Griswold, Veterans Service Agency Director.

A motion was made by Frair, seconded by Allen and carried to increase Account No. A6141.433 (HEAP) by \$188,709 to \$957,542 and to increase the Federal Revenue Account by \$188,709. COUNTY ATTORNEY IS REQUESTED TO PREPARE RESOLUTION.

A motion was made by Sylor, seconded by Frair and carried to have an Attorney-Client consultation.

A motion was made by Sylor, seconded by Frair and carried to close the Attorney-Client consultation.

Meeting adjourned.

NOT  
APPROVED

May 21, 1990

Mr. John E. Margeson, Administrative Assistant  
Allegany County Board of Legislators  
County Office Building  
Belmont, New York 14813

Re: Space Needs Assesments  
Job No. 81450.00

Dear Mr. Margeson:

It was a pleasure meeting with you on May 10th. We wish to thank you for considering Habiterra for your Space Study. As you know, we have experience in doing these studies. In the 1960's, we worked with Chautauqua County in the expansion of their facilities. In the 1980's, we worked with Cattaraugus County and Genesee County on the same kind of analysis that Allegany County is considering now.

The services which we propose to provide are as follows:

1. Preparation of a Functional Program Form to be filled out by every department in County government.
2. Interview of every department head or person designated to speak for the department.
3. A review of how County departments are related to each other and any requirements for proximity.
4. Survey of existing and future parking requirements for County employees and the public.
5. Review of reimbursement rates and how they might affect changes in various departments.
6. Evaluation of the mechanical and electrical systems in both County Court House and County Office Building.
7. Evaluation of all existing County-owned and County-occupied space.
8. Schematic cost estimates for each building option.

The result of the survey described above would be a booklet summarizing the data collected and showing the most viable options for dealing with the County's space needs. These options will show small-scale floor plans, small-scale site plans showing building and parking size, and cost estimates for each option. We expect that there would be two or three major options developed.

The review of these options will lead to a Courts Facility Plan which will be filed with the Office of Court Administration. This portion of the study is to be completed by September. The remaining work is to be completed by the end of the year.

We suggest that the County select a contact person who knows the operation of the departments and who could "pave the way" for meetings, make introductions, and possibly sit in on meetings as needed.

We also suggest that a committee of County personnel be selected to work with the architect and the contact person during the review. We will ask for the following information to assist us:

1. A list of buildings that are presently occupied by County employees and which ones would be involved in the review.
2. A list of departments or agencies that exist in each building.
3. The names of each department head and title.
4. Floor plans of those buildings to be surveyed if they are available.

We propose a fixed fee of \$12,000 to perform this Space Needs Assessment. The fees include the cost of engineering services, printing costs and small miscellaneous costs such as travel, mail, etc. If travel to Albany is required, we would ask to be reimbursed for our expenses.

We look forward to working with you on this interesting project.

J. Marlin Casker, AIA

seg

# MEMORANDUM OF EXPLANATION

COMMITTEE: Public Works and  
Ways and Means

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: \_\_\_\_\_

A resolution is required to transfer \$6,000 from Contingent Account No. A1990.4 to Capital Account No. H5277.2 Two Parking Lots. This project was originally estimated at \$100,000. This money is in a state grant. Bids for construction were opened with low bid being \$122,750 (not including engineering). The engineering, design and construction inspections will be \$6,000. Total cost of the project to be paid from H5277.2 will be \$128,750. There is \$122,750 in Account H5277.2 at this time.

CAL IMPACT: \$6,000

NOT

APPROVED  
RECEIVED  
JUN 6 1990  
*le*

WAYS AND MEANS COMMITTEE

June 4, 1990

Present: Wentworth; Allen; Loucks; Gallman; Sylor;  
Frair; Cross;

*J. Margeson*

The minutes of the May 21, 1990 meeting of the committee were approved on a motion by Sylor, seconded by Gallman and carried.

The bills were reviewed and the audit approved for payment on a motion by Gallman, seconded by Frair and carried.

A transfer in the Administrative Assistant Account No. A1011.424 Legal Advertising to A1011.407 Supplies in the amount of \$178.07 was approved on a motion by Sylor, seconded by Gallman and carried.

A transfer in the County Treasurer Account No. A1325.407 Supplies to A1325.405 Conference Expense in the amount of \$150.00 and A1325.407 Supplies to A1325.409 Fees in the amount of \$650.00 was approved on a motion by Frair, seconded by Allen and carried.

A referral from the Public Works Committee was considered to transfer an additional \$6,000.00 from Contingent Account A1990.4 to Two Parking Lots Capital Project Account No. H5277.2 to cover the engineering and design costs. This transfer was approved on a motion by Sylor, seconded by Loucks and carried. County Attorney is requested to prepare resolution.

Another referral from the Public Works Committee was considered for the transfer of \$4,720 to cover the local share of preliminary engineering and right-of-way incidental work for HBRR Project CR11 McHenry Valley Bridge. A motion was made by Sylor, seconded by Allen and carried, to approve a transfer of \$4,720 from Account No. D882, County Road REserve and Capital Reserve to Project Account No. H5284.2. County Attorney is requested to prepare resolution.

Approval was given on a motion by Sylor, seconded by Allen and carried, for the Systems Analyst-Programmer in the County Treasurer's office to attend a one day school on hard disk management in Rochester on June 26, 1990. Costs will be \$125.00 plus expenses.

Mr. Mulholland reported to the committee that following an audit of the Jack Bridge Project it appears the County will receive a payment of \$6,439 from D.O.T. which it has been determined is owed to us.

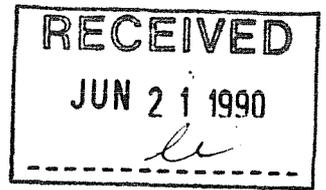
Mr. Mulholland also noted that following an audit of the Cuba and Friendship Access Roads Projects, the County should receive from the State a payment of \$80,457.65.

Also reported by Mr. Mulholland was the recent completion of the 1989 single audit. The auditors have submitted a rough draft with no major findings. This will mean that a corrective action plan will not have to be submitted. Mr. Mulholland requested approval to attend the exit interview with the auditors in Rochester when scheduled. Approved on a motion by Allen, seconded by Gallman and carried.

Mr. Mulholland noted that the I.R.S. is doing random sampling of counties as to proper reporting of certain payments which are considered taxable income. Heavy fines are imposed for failure to comply. Mr. Mulholland would like to obtain a quote from the auditing firm of Deloitte Touche to do a study in relationship to I.R.S. reporting. He will pursue this further and report back to the committee at a later date.

John Margeson distributed a copy of a letter dated May 21, 1990, he received from J. Marlin Casker of Habiterria Associates, Architects, detailing the services they would propose to provide for a fixed fee of \$12,000 to perform a space needs assessment study. Following discussion, a motion was made by Frair, seconded by Allen, and carried, that an agreement be entered into with Habiterria to provide the services detailed in their letter. County Attorney is requested to prepare resolution. Also, a motion was made by Frair, seconded by Allen and carried, to transfer the sum of \$2,000 from Contingent Account No. A1990.4 to Architectural Services Account No. A1621.4 to cover the balance between the \$10,000 budgeted and the \$12,000 proposed fee for the space needs assessment study. County Attorney is requested to prepare resolution. Mr. Margeson was requested to continue to be the contact person for this project.

Meeting adjourned.



WAYS AND MEANS COMMITTEE

June 18, 1990

Present: Wentworth; Sylor; Gallman; Palmiter; Allen;  
Frair; Cross;

The minutes of the June 4, 1990 meeting of the committee were approved on a motion by Gallman, seconded by Sylor and carried.

John Margeson distributed to the members a packet of information regarding the County Executive Form of Government. This included a copy of the County Charter Law, Article 4, Section 32 of the Municipal Home Rule Law, as well as a copy of portions of the Chautauqua County legislation setting forth the powers and duties of the County Executive. These materials were discussed and debated at considerable length by the committee, along with comparison of the material distributed at a previous meeting of the committee relative to the common powers and duties of County Administrators.

It was decided that it would be helpful in the committee's deliberations on this subject, if representatives from other counties could be invited to address the committee on their county executive, county manager and county administrator form of government. Mrs. Cross will make these arrangements, hopefully for the second meeting of the committee in July.

Meeting adjourned.



ALLEGANY COUNTY  
**BOARD OF LEGISLATORS**

County Office Building • Belmont, New York 14813

FAX 716 268-9446

Delores S. Cross, *Chairman*  
Linda J. Canfield, *Clerk*  
Telephone 716 268-9222

John E. Margeson, *Administrative Assistant*  
Telephone 716 268-9217

COUNTY EXECUTIVE FORM OF GOVERNMENT

- Typically, counties with County Executive form of government have a charter. The charter, among other things, defines the duties, responsibilities and powers of the County Executive and all major departmental units. It provides a written framework of the ways in which county officials interact with each other. It establishes the relationship between the executive form of government and the legislative branch.
- Charters are frequently drafted by charter commissions made up of local citizens, public officials, etc.
- Charters are subject to approval by a vote of the electorate.
- This form of government clearly separates the powers of the executive and legislative branches. It essentially removes the legislative branch completely from the administration of county government which is placed in the hands of the Executive.
- The legislative branch becomes purely the policy-making branch.
- The executive branch is responsible for the administration of policy decisions.
- Because the Executive must carry out legislative policy, the Executive, by law, is empowered to exercise a veto of local laws passed by the legislature. In most instances, the County Executive is given the power of veto over legislative resolutions as granted in and by the county charter.

## COMMON POWERS AND DUTIES OF COUNTY ADMINISTRATORS

- ° advise department heads and officers in order to coordinate and implement directives and policies of Board
- ° execute directives of the Board and cause enforcement of Local Laws
- ° maintain liaison and represent the Board in contracts with political sub-divisions and State and Federal officials and agencies
- ° determine, in consultation with the Chairman of the Legislature, what officer shall perform a particular duty not clearly defined by law
- ° undertake administrative and management studies and submit reports/recommendations to Board regarding governmental operations
- ° recommend department head appointments
- ° have general supervision of all County departments, except as otherwise required by law, and all non-elected department and agency heads shall be responsible and report to the County Administrator
- ° serve as Budget Officer; prepare and administer County Budget, or
- ° prepare tentative annual operating budget and submit to Budget Officer, or
- ° assist Budget Officer in development of annual operating budget and/or longterm capital spending plan
- ° develop and recommend a program to include long-range capital budgeting and annual operating capital budgets
- ° authorize transfer of funds within Departmental budgets
- ° examine and approve for payment all contracts, purchase orders, and other documents by which the County incurs financial obligation, having ascertained before approval that monies have been duly appropriated to meet such obligations
- ° audit and approve all bills, vouchers, invoices and other evidence of claims, demands or charges paid from County funds
- ° appoint and remove at pleasure his deputies and/or assistants
- ° shall appoint a Confidential Secretary
- ° conduct or participate in all collective negotiations with organized employee representatives

- ° authorize attendance of officers or employees at conferences, conventions or schools
- ° manage the County Self-Insurance plan
- ° advise Insurance Committee relating to placement of County insurance
- ° administer the supervision of central reproduction, central mailing, central purchasing and central telephone

**Typical Minimum Qualifications:**

Graduation from High School and

- a) Bachelors Degree from an accredited college or university and 6 years paid, full-time experience in administrative management of a public, business or industrial enterprise

or

- b) a Master of Public Administration or Master of Business Administration and a Bachelors Degree from an accredited college or university and 4 years paid, full-time experience in the field of public or business administration.

*J. Margeson*  
RECEIVED  
JUL 5 1990

NOT  
APPROVED

WAYS AND MEANS COMMITTEE

June 25, 1990

Present: Wentworth; Sylor; Frair; Loucks; Gallman;  
Allen; Palmiter; Cross;

This meeting of the committee was held at 11:00 a.m. prior to the regular session of the Board.

Legislators' vouchers for per diem and expenses for the period March 16 through June 15, 1990 were reviewed. Attendance by various legislators at Government Intern meetings on March 19 and April 26, Safety Awards Program on March 29, Aging Seminar on April 4, Personnel meeting on April 12, School Superintendents Association meeting on April 27, P.I.C. meetings on May 3, May 16 and May 25, Solid Waste meeting on June 8 and R.G. & E. dinner meeting on May 23 were approved on a motion by Sylor, seconded by Allen and carried. The vouchers were then approved for payment on a motion by Allen, seconded by Gallman and carried.

The Clerk of the Board reported that the Cuba Patriot and Free Press would not be published the week of July 8, 1990. This newspaper was designated as one of the official newspapers of the County for the publication of local laws, notices and other matters required by law to be published in 1990. The Republican party members of the board have recommended that the Wellsville Daily Reporter be designated as a substitute official newspaper for the week in question. A motion was made by Allen, seconded by Palmiter and carried, that the Wellsville Daily Reporter be designated as a substitute official newspaper for the week of July 8, 1990 and the County Attorney is requested to prepare a resolution.

The Clerk of the Board also reported that the Alfred Sun would not be published the weeks of July 29, 1990 and August 5, 1990. The Democrat Party members of the board have recommended that the Wellsville Daily Reporter be designated as a substitute official newspaper for the weeks in question. A motion was made by Loucks, seconded by Frair and carried, that the Wellsville Daily Reporter be designated as a substitute official newspaper for the weeks of July 29, 1990 and August 5, 1990 and the County Attorney is requested to prepare a resolution.

Meeting adjourned.

TO: WAYS AND MEANS COMMITTEE: 37

GENTLEMEN:

On behalf of the Democrat party members of the Board of Legislators, I do hereby respectfully request that you recommend to the Board of Legislators that The Wellsville Daily Reporter of Wellsville N.Y., be designated as a substitute official newspaper to publish local laws, notices and all other matters required by law to be published the week of July 29, 1990 and the week of August 5, 1990.

This newspaper is being recommended to you on the belief that it advocates the principles of the Democrat party.

Dated: JUNE 25, 1990

  
~~Minority~~ Minority Leader

DEMOCRAT PARTY MEMBERS' DESIGNATION OF SUBSTITUTE  
NEWSPAPER TO PUBLISH CONCURRENT RESOLUTIONS,  
ELECTION NOTICES AND OFFICIAL CANVASS FOR THE WEEKS  
OF JULY 29, 1990 AND AUGUST 5, 1990 PURSUANT TO  
SECTION 214 (1) OF THE COUNTY LAW

WE, the undersigned, being a majority of the members  
of the ALLEGANY COUNTY Board of Legislators representing the  
Democrat Party which is one of the two principal political  
parties into which the people of the State of New York are  
divided,

AFTER having given due consideration to those news-  
papers published within the County of Allegany that advocate  
the principles of said Party, the support of its nominees and  
the extent of the circulation of such newspapers in the County  
of Allegany, and

AFTER having given due consideration to those newspapers  
published within the County of Allegany that do not advocate the  
principles of any political party and the extent of the circu-  
lation of such newspapers in the County of Allegany,

DO HEREBY DESIGNATE:

Wellsville Daily Reporter

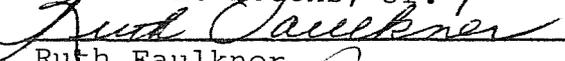
of Wellsville, New York to  
publish concurrent resolutions of the state legislature,  
and

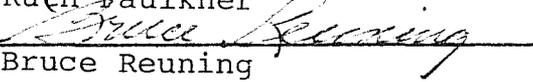
Wellsville Daily Reporter

of Wellsville, New York to  
publish the election notices issued by the Secretary of  
State and to publish the official canvass.

Dated this 18th day of June, 19 90,  
at Belmont, New York.

  
Arnold L. Loucks, Jr.

  
Ruth Faulkner

  
Bruce Reuning

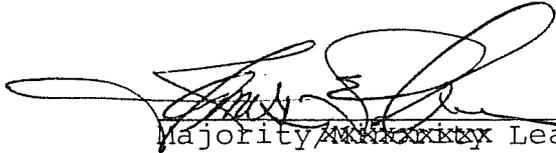
TO: WAYS, MEANS & FINANCE COMMITTEE

GENTLEMEN:

On behalf of the Republican party members of the Board of Legislators, I do hereby respectfully request that you recommend to the Board of Legislators that The Wellsville Daily Reporter of Wellsville N.Y., be designated as a substitute official newspaper to publish local laws, notices and all other matters required by law to be published the week of July 8, 1990.

This newspaper is being recommended to you on the belief that it advocates the principles of the Republican party.

Dated: JUNE 25, 1990

  
~~Majority~~ ~~Minority~~ Leader

RECEIVED

JUL 5 1990

NOT  
APPROVED

WAYS AND MEANS COMMITTEE

July 3, 1990

*J. Margson*

Present: Wentworth; Allen; Palmiter; Frair; Sylor;  
Loucks; Gallman; Cross;

The bills were reviewed and the audit approved for payment on a motion by Allen, seconded by Palmiter and carried.

The minutes of the June 18, 1990 meeting of the committee were approved on a motion by Gallman, seconded by Sylor and carried.

A transfer of \$125.00 from County Treasurer Account Al325.407 Office Supplies to Al325.405 Conference Expense and a transfer of \$468.00 from Al325.407 Office Supplies to Al325.409 Fees were approved on a motion by Gallman, seconded by Loucks and carried.

A transfer of \$1,000 from Central Services Computer Account No. Al680.417 to Al680.405 Conference Expense, a transfer of \$300 from Al680.429 Central Computer Consultant to Al680.405 Conference Expense and a transfer of \$200 from Al680.429 Central Computer Consultant to Al680.402 Mileage was approved on motion by Sylor, seconded by Frair and carried.

Betty Wattenberg, Director, Office for the Aging, presented a request for the appropriation of an Energy Packager Grant in the amount of \$31,250. The purpose of this grant will be to hire an Energy Packager, on a temporary basis, who will assist clients in accessing programs which will weatherize and repair their home or apartment. The grant required a 25% match of \$11,250 which was raised by the Office for the Aging from contributions by R.G. & E., National Fuel Gas, NYSEG, Columbia Gas, Rinker Oil and Robert Holmes Oil. The grant ends September 30, 1991. The total amount of the Grant is broken down by \$20,000 Federal and \$11,250 private contributions. A motion was made by Frair, seconded by Sylor and carried, to approve this grant and to request the County Attorney to prepare a resolution to appropriate the grant moneys to appropriation and revenue accounts to be provided by the County Treasurer.

Mrs. Wattenberg also presented a request for the appropriation of a Minor Home Repair Grant in the amount of \$2,993. The Office for the Aging is negotiating with the Green Thumb Program to provide a person to do minor home repairs for clients, with a limit of \$150. per repair. Motion was made by Allen, seconded by Frair and carried, to approve this grant and to request the County Attorney to prepare a resolution to appropriate the grant moneys to appropriation and revenue accounts to be provided by the County Treasurer.

Three referrals were considered from the Public Works Committee as follows:

(1) A request for the transfer of \$24,541.14 for the cleaning of floors, walls, ceilings and windows of both the Courthouse and County Office Building. A motion was made by Sylor, seconded by Allen and carried, to transfer the sum of \$24,541.14 from Contingent Account No. Al990.4 to Buildings Account No. Al620.4. County Attorney is requested to prepare resolution.

(2) A request for the transfer of \$11,100 for the erection of partitions to create more office space in the Department of Social Services, located in the first floor of the County Office Building. A motion was made by Allen, seconded by Palmiter and carried, to transfer the sum of \$11,100 from Contingent Account No. A1990.4 to Buildings Account No. A1620.4. County Attorney is requested to prepare resolution.

(3) A request for the transfer of \$3,963. to increase the local share under the Supplemental Agreement covering preliminary engineering and right of way incidentals for the South Main Street Bridge Project. This will bring the total local share to \$8,800. A motion was made by Palmiter, seconded by Allen and carried to transfer the sum of \$3,963 from Contingent Account No. A1990.4 to an account for the South Main Street Bridge Project to be established by the County Treasurer. County Attorney is requested to prepare resolution.

The committee reviewed with the Administrative Assistant, his 1991 budget request for Account No. A1011. Personnel, Equipment and Contractual Expenses were discussed. A motion was made by Saylor, seconded by Frair and carried, that these requests be approved as submitted. (Voting No: Gallman).

The committee reviewed with the Clerk of the Board, the Legislative Board budget request for 1991. This was approved as submitted on a motion by Allen, seconded by Gallman and carried.

The committee reviewed with the Clerk of the Board, her department's 1991 budget request for Account No. A1040. Personnel, Equipment and Contractual Expenses were discussed. A motion was made by Saylor, seconded by Frair and carried, that these requests be approved as submitted. (Voting No: Gallman).

The committee also reviewed with the Clerk of the Board, the Municipal Association Dues budget request for 1991. A motion was made by Saylor, seconded by Allen and carried, that it be recommended to the Budget Officer that the dues of \$920. for Supervisors and County Legislators Association be deleted. (Voting No: Wentworth). A motion was made by Saylor, seconded by Palmiter and carried, that it be recommended to the Budget Officer that the dues of \$769. for the National Association of Counties be deleted. (Voting No: Frair). A motion was made by Gallman, seconded by Saylor and carried, that it be recommended to the Budget Officer that the dues of \$100. for UPUSA be deleted. The remaining items in the budget were approved as submitted on a motion by Saylor, seconded by Palmiter and carried.

The committee reviewed with the County Treasurer, his department's 1991 budget request for Account No. A1325. Personnel, Equipment and Contractual Expenses were discussed. A motion was made by Frair, seconded by Gallman and carried, that these requests be approved as submitted. (Voting No: Gallman).

The committee also reviewed with the Treasurer, the Central Service Computer budget request for 1991. A motion was made by Gallman, seconded by Palmiter and carried, to reduce the line item for the Consultant's fees from \$3,750.00 to \$1,750.00. The remaining items in the budget were approved as submitted on a motion by Gallman, seconded by Palmiter and carried.

The following 1991 budget estimates were approved as submitted by the County Treasurer on a motion by Frair, seconded by Allen and carried:

All80 Justices and Constables - \$1,700.00  
Al362 Tax Sale and Redemption - \$15,000.00  
Al671 Accounting and Auditing - \$17,500.00  
Al950 Taxes on Municipal Property - \$200.00  
Al990 Contingent - \$650,000.00  
A2495 Community Colleges - \$375,000.00  
A9710.600 Debt Service - \$1,100,000.00  
A9710.700 Debt Service - \$316,300.00  
Al340 Budget - \$3,240.00

Mr. Mulholland requested approval for the Systems Analyst-Programmer to attend a school in Toronto on BTOS from September 5 - 8, 1990. This was approved on a motion by Palmiter, seconded by Gallman, and carried.

Mr. Mulholland also reported he had obtained approval from the Central Services Committee to purchase an IBM compatible micro-computer for use by the Systems Analyst-Programmer in order to do programming for other departments. He requested a transfer of \$3,500 from Contingent Account Al990.4 to Treasurer Account No. Al325.2 Equipment to cover the purchase of the computer, monitor, printer, etc. This was approved on a motion by Saylor, seconded by Palmiter and carried. County Attorney is requested to prepare resolution.

Mr. Mulholland noted that he had obtained a quote of \$3,500.00 from the accounting firm of Deloitte Touche & Co. to undertake a study and prepare a report for the county's use for Tax Information Reporting Evaluation purposes. Mr. Mulholland had brought this to the committee's attention at the June 4th meeting. When complete, this study will provide the necessary information for the county to comply with all of the Internal Revenue reporting requirements. A motion was made by Palmiter, seconded by Allen and carried, to approve a Letter Agreement with Deloitte Touche & Co. and to transfer the sum of \$3,500.00 from Contingent Account No. Al990.4 to Treasurer Account No. Al325.4 Contractual Expenses. County Attorney is requested to prepare resolution.

Meeting adjourned.

# MEMORANDUM OF EXPLANATION

COMMITTEE: HEALTH SERVICES COMMITTEE

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: \_\_\_\_\_

The Office for the Aging requests a resolution to set up an Appropriation account and a Revenue account through the Older Americans Act for Title III-D monies; Minor Home Repair in the amount of \$2,993.

memoexp.3d/e#8

FISCAL IMPACT: NONE

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: HEALTH SERVICES COMMITTEE

DATE: \_\_\_\_\_

The Office for the Aging requests a resolution to set up an ENERGY PACKAGER GRANT Appropriation Account and a Revenue Account.

"ENERGY PACKAGER": The packager is an employee who provide one-on-one assistance and guidance to low-income seniors seeking appropriate and consolidated health-related and/or financial assistance programs. It especially benefits individuals who could not otherwise access many services in the community.

PURPOSE: To hire an Energy Packager who will assist clients in accessing programs which will weatherize and repair their home or apartment.

Allegany County seniors underutilize Fuel Company and non-profit agencies weatherization and home repair programs. Our statistics show that 70% of seniors requesting help do not return applications when they are mailed to them. Probably because 8 page applications and xeroxing of deeds, home owners insurance, bank statements, etc. is too much effort for seniors.

DETAILS: Grant required a 25% match of \$11,250. We raised \$11,250 from the following sources.

RG&E	\$3,700
National Fuel	3,000
NYSEG	3,000
Columbia Gas	1,000
Rinker Oil	250
Robert Holmes Oil	300

Grant ends 9/30/91.

Energy Packager will be a temporary employee.

The total amount of the Grant is 31,250.

\$20,000 - Federal  
11,250 - Private Contributions

ref:notesHSC/E#8

CAL IMPACT:

NONE

MEMORANDUM OF EXPLANATION

INTRO.NO: \_\_\_\_\_

COMMITTEE: Public Works

DATE: 6/19/90

Social Services Department has requested that petitions be erected to create more office space on the first floor of the County Office Building. This work was not budgeted by the Public Works Department.

Therefore, \$11,100.00 will be needed in order that this remodeling be done.

\$11,100.00 shall be transferred from account# A1990.4 Contingent to Account A1620.408.

Fiscal Impact:

MEMORANDUM OF EXPLANATION

INTRO.NO: \_\_\_\_\_

COMMITTEE: Public Works

DATE: 6/19/90

Resolution appropriating \$24,541.14 for the cleaning of floors, walls, ceilings and windows of both the courthouse and County office Building. Amount of \$24,541.14 to be transferred from account # A1990.4 Cont. to A1620.408.

Fiscal Impact: \$24,541.14

MEMORANDUM OF EXPLANATION

INTRO.NO: \_\_\_\_\_

COMMITTEE: Public Works

DATE: 6/19/90

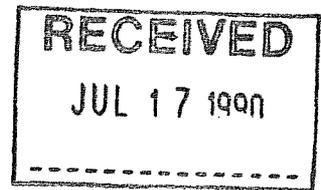
Supplemental Agreement with the State of New York - South Main Street Bridge - Town of Wellsville. Supplements the original agreement dated 7/21/87 which covers preliminary engineering and right-of-way incidental work. The local share under 7/21/87 agreement is \$4,837 the increase to comply with the supplemental agreement is \$3,963.00 for a total local share of \$8,800.00.

Fiscal Impact: \$8,800.00

NOT  
APPROVED

WAYS AND MEANS COMMITTEE

July 16, 1990



*J. Mergeson*

Present: Wentworth; Saylor; Palmiter; Gallman; Loucks;  
Allen; Frair; Cross;

The minutes of the June 18, June 25 and July 2, 1990 meetings of the committee were approved on a motion by Allen, seconded by Frair and carried.

The committee briefly discussed the question raised by the Rules Committee as to the elimination of auditing vouchers by the committees. Some members were not in favor of changing the current system, citing the fact they learn a great deal about county expenditures by examining the bills. Others felt that this was a routine administrative task and that the legislature should concentrate on planning and policy making. Another idea expressed was that perhaps the Chairmen of the committees should review the bills. It was also suggested that some of the committees could be combined, to cut down on the number of meetings per month.

Mrs. Cross introduced Mr. Donald Furman, Cattaraugus County Administrator, who had been invited to meet with the committee to discuss his duties as County Administrator. Mr. Furman gave a brief personal background, noting that he had a degree in Business, with some engineering and computer science. He has worked in both the public and private sectors, at one time as Chautauqua County Budget Director, and Onondaga County Budget Director, as well as with the accounting firm of Ernst & Whinney. He made the transition back to county government when he became the first Cattaraugus County Administrator.

Cattaraugus County had experienced many problems with financial affairs and needed leadership and direction to get back on an even keel. He had the cooperation of both sides of the political aisle. Through a special state statute, the county implemented a five year borrowing plan, which has been paid off early. Mr. Furman established a new budget process and a new position of Chief Budget Analyst was added. He felt that the day-to-day management of county affairs has greatly improved. He does analysis, perception and makes recommendations to the Board of Legislators on various subjects, so they can then act on actualities instead of suppositions. Department heads report to him, although he does not have the power of appointment of department heads. He is also the Budget Officer and prepares the tentative budget for presentation to the Board. He feels that having budgetary and administrative control, offsets the lack of power to appoint department heads. Some changes are made by the Board to the tentative budget, but not many, which he believes is a healthy sign.

Mr. Furman has two deputy administrators, one in Olean, and the other in Little Valley. Each deputy has a secretary. Cattaraugus County has approximately 1,000 employees. The County Auditor, who also serves as one of the deputy administrators, works under the

County Administrator, and has one secretary who also functions as Deputy Clerk of the Board. Mr. Furman also serves as Clerk of the Board, with the former Clerk of the Board being appointed a deputy administrator. Cattaraugus County did not have an Administrative Assistant position in their former organization. The County Administrator is appointed for a term of four years.

Mrs. Cross next introduced Mr. Andrew Goodell, the Chautauqua County Executive, to provide the committee with some information about the County Executive form of government. Mr. Goodell noted that he was a former County Attorney and was elected approximately eight months ago. The County Executive is the Chief Executive Officer of the County. Chautauqua County has twenty-five legislators, a Clerk of the Board, a part-time Administrative Assistant and three secretaries.

All department heads report to the County Executive. He appoints them, subject to confirmation by the Board of Legislators.

He prepares the county budget and has a Budget Officer who is independent of the County Treasurer. He has line item veto power on most items in the budget, with a two-thirds vote of the legislature required to over-ride the veto. Some of his other responsibilities include signing all contracts, resolutions and local laws.

Mr. Goodell's staff consists of an ombudsman/public information officer, an executive assistant, an executive secretary and a typist. Chautauqua County has approximately 147,000 population, a \$110,000,000 annual budget and 1200 full-time and 300 part-time employees. There is no separate legal advisor for the County Executive - the County Attorney serves both the executive and legislative branches.

The county self-insures its workers compensation, employee health insurance and liability insurance. The County Executive has the power to settle liability claims up to \$1,000. He can also make transfers within accounts up to \$2,000. He is elected for a term of four years.

Mr. Goodell noted that with the County Executive form of government, it is his opinion that major tasks can be accomplished more quickly. Mr. Furman noted that there is obviously less volatility between the legislature and a county administrator, than there would be between the legislature and a county executive.

Mrs. Cross thanked both gentlemen for attending and contributing towards a very interesting and informative session.

Charles Kalthoff, Executive Director, ACCORD Corp., presented a proposal, which had been referred from the Social Services Committee, whereby grant moneys from HUD for a Rental Rehabilitation Program would be channeled through the county as a sponsoring agency. No county funds would be required, and ACCORD would act as the potential

delivery agent. This program would be available county-wide and would target public assistance landlords to help them renovate existing public assistance housing. It would provide a 50% grant, with the landlords providing the other 50%. Mostly local sub-contractors would be used in the various projects, with the program running a total of eighteen months. After further discussion, a motion was made by Saylor, seconded by Gallman and carried, to proceed with this matter. Mr. Kalthoff will provide more detailed information for further action by the committee at a later date.

It was decided that the committee would meet again at 9:00 a.m. on July 23, 1990 to review the County Attorney's budget request for 1991.

Meeting adjourned.

NOT  
APPROVED

WAYS AND MEANS COMMITTEE

July 23, 1990

RECEIVED

JUL 24 1990

*J. Margeson*

Present: Wentworth; Sylor; Loucks; Allen; Palmiter;  
Cross;

The purpose of this meeting was to review with the County Attorney his budget request for 1991. Mr. Sikaras addressed the inclusion of a new full-time assistant County Attorney in his budget. The proposal provides for the transfer of Mr. Guiney's position from the Social Services budget to the County Attorney's budget and the implementation of a formula for direct charges to the Social Services Dept., Health Dept., Youth Bureau and D.W.I. Program for legal services performed. Under the formula, certain administrative costs will also be charged back to the departments. After a discussion of this proposal with the County Treasurer, it would appear there will be a savings to the county if it is implemented. No action was taken by the committee on the Personal Services .1 Account, but a motion was made by Allen, seconded by Palmiter and carried, that the .2 Equipment and .4 Contractual Expenses accounts be approved as submitted.

Mr. Sikaras also reviewed with the committee a proposed resolution to authorize the Chairman of the Board to sign an affidavit in support of a motion for summary judgment to declare the Federal Low-Level Radioactive Waste Policy Amendment Act of 1985 unconstitutional. A motion was made by Allen, seconded by Loucks and carried, to approve this resolution and offer it for consideration at the board meeting to be held later today.

A referral from the Health Services Committee was considered requesting a resolution for an additional appropriation of \$54,500 to Health Department Account No. A4010.429 Home Health Aides. This additional money is needed due to an increase in rates and medicare utilization of outside agencies. \$47,415 of this appropriation is made up by increasing aid in Revenue Account A1610 Medicaid by \$20,165 and A1610.1 Medicare by \$27,250. \$7,085 of the appropriation is obtained by a transfer of that amount from Contingent Account No. A1990.4 directly to the above-mentioned appropriation account. A motion was made by Palmiter, seconded by Sylor and carried, to approve this appropriation and transfer and to request the County Attorney to prepare a resolution.

Meeting adjourned.

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: HEALTH SERVICES

DATE: JULY 24, 1990

The Health Department requests a resolution for an additional appropriation amount of \$54,500 in A4010.429 Home Health Aids. This additional money is needed due to an increase in rates and Medicare utilization of outside agencies.

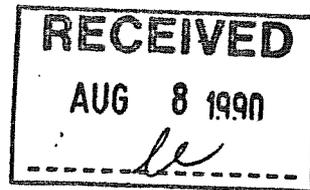
\$47,415 of this appropriation is made up by increasing aid in Revenue Account A1610 Medicaid \$20,165 and A1610.1 Medicare \$27,250. \$7,085 of this appropriation is made up by transferring this amount from A1990.4 Contingent directly to the above mentioned appropriation account.

FISCAL IMPACT: \$7,085

NOT  
APPROVED

WAYS AND MEANS COMMITTEE

August 6, 1990



*J. Margeson*

Present: Wentworth; Gallman; Palmiter; Loucks; Sylor;  
Allen; Cross;

The minutes of the July 16 and July 23, 1990 meetings of the committee were approved on a motion by Sylor, seconded by Gallman, and carried.

The bills were reviewed and the audit approved for payment on a motion by Gallman, seconded by Palmiter and carried.

Ceylon Snider, the new Chairman of the Traffic Safety Board, met the committee to appeal the recommendation made by the Public Safety Committee to reduce the Traffic Safety Board budget for 1991 by \$1,000. Mr. Snider stated that although very little was expended from the budget over the past two years, he intended to have a more active Traffic Safety Board and felt that the total budget of \$2,150. would be required. After further discussion, a motion was made by Palmiter, seconded by Allen and carried, to recommend that the Traffic Safety Board budget be approved as submitted at \$2,150. Voting No: Gallman.

A referral was considered from the Public Safety Committee, requesting the transfer of \$17,000 from Contingent Account No. A1990.4 to Account No. A3150.102 Jail. This is required due to a provisional lieutenant working in place of Lieutenant Slocum who was injured in the line of duty and is currently being processed for disability retirement. Lieutenant Slocum is still receiving full pay from Account No. A3150.102. Motion was made by Sylor, seconded by Gallman and carried, to approve this transfer and County Attorney is requested to prepare resolution.

A referral was considered from the Public Safety Committee, requesting the transfer of \$2,000 from Contingent Account No. A1990.4 to Emergency Services Account No. A3640.4 to cover fees to be paid to Fred Wood to investigate the purchase of a microwave communications system to save leased line phone expenses to connect the County Office Building and the Corbin Hill Tower site. A motion was made by Palmiter, seconded by Gallman and carried to approve this transfer and the County Attorney is requested to prepare resolution.

A referral was considered from the Planning and Development Committee requesting several transfers within the JTPA accounts totalling \$61,000. This was approved on a motion by Sylor, seconded by Gallman and carried. County Attorney is requested to prepare resolution.

A referral was considered from the Public Works Committee regarding the South Main Street Bridge project in Wellsville. A transfer is requested in the amount of \$8,800 from Contingent Account A1990.4 covering incidentals and \$2,200 from Contingent for right-of-way acquisition, for a total appropriation of \$11,000 to an account

Ways and Means Committee

August 6, 1990

number to be assigned by the County Treasurer. This was approved on a motion by Allen, seconded by Saylor and carried. County Attorney is requested to prepare resolutions.

Another referral from the Public Works Committee was discussed relative to establishing a policy for vendors setting up equipment in the county buildings complex - e.g. newspaper vending machines. The Ways and Means Committee considers this to fall under the jurisdiction of Public Works and referred it back to the Committee for further action on a motion by Saylor, seconded by Allen and carried.

Meeting adjourned.

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: July 20, 1990

COMMITTEE: Public Safety

Request transfer of \$17,000.00 from contingency account to A3150.102 Jail Lieutenant account. This is necessary due to the fact that we currently have a provisional lieutenant working in place of Lieutenant David Slocum who was injured in the line of duty and is currently being processed for a Disability Retirement. Lieutenant Slocum is still receiving full pay from A3150.102.

IMPACT:

\$17,000.00

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Public Safety

DATE: 7/20/90

A resolution is requested to authorize transfer of \$2,000 from contingency to the Office of Emergency Services A3640.432 (consulting fees) to obtain the services of Fred Wood to investigate the county's radio system.

The investigation will be directed at the current use of leased telephone lines used to transmit radio communications between the Corbin Hill radio tower and the county office building.

Currently, the county is paying approximately \$9,000 annually for leased phone lines. Possibly a microwave system may eliminate these reoccurring costs.

AL IMPACT: \$2,000 from contingency

# ALLEGANY COUNTY

EMPLOYMENT & TRAINING CENTER

7 Wells Lane, Belmont, New York 14813

Telephone 716 268-9240

Carl A. Peterson  
Director

Jerry L. Garmong  
Deputy Director

To: John Walchli, Chairman, Planning and Development  
 From: Carl Peterson, Director, Employment and Training  
 Date: June 25, 1990  
 Subject: Transfer of Funds

I request that a resolution be presented to the Board of Legislators transferring funds within Employment and Training accounts as follows:

### APPROPRIATIONS

<i>Dislocated Worker Opportunity Community</i>			<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
92.103	Dislocated Worker	Grant--Pers.Serv. AFSCME	P6290.102	IIA ADM Personal Serv.-non-unit	15,000
92.201	Dislocated Worker	Grant--Equipment	P6290.201	IIA ADM Equipment	1,000
92.440	Dislocated Worker	Legislative OJI Contract	P6290.433	IIA ADM SDA Expense	10,000
92.802	Dislocated Worker	Grant--Retirement	P6290.802	IIA ADM STAFF Retirement	2,000
92.102	Dislocated Worker	Grant--Pers.Serv. Non-Unit	P6292.102	IIA Training Pers. Serv.	6,000
92.806	Dislocated Worker	Grant--Blue Cross	P6292.806	IIA Training Blue Cross	2,000
92.103	Dislocated Worker	Grant--Pers. Serv. AFSCME	P6690.101	EDWAA/Pers. Serv.Sec. 4	5,000
92.446	Dislocated Worker	Grant--Discretionary-OJI Contract	P6690.433	EDWAA/Training Contracts, other	15,000
92.446	Dislocated Worker	Grant--Discretionary-OJI Contract	P6691.430	EDWAA/Participant Support	5,000
<b>TOTAL</b>					<b>61,000</b>

### REVENUES

	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
01.4	Fed-Aid-Dislocated Worker Grant	P4701.1 Fed-Aid JTPA ADM	28,000
01.4	Fed-Aid-Dislocated Worker Grant	P4701.3 Fed-Aid JTPA Training	8,000
01.4	Fed-Aid-Dislocated Worker Grant	P4701.8 Fed-Aid JTPA Worker Adjustment Acct.	25,000
<b>TOTAL</b>			<b>61,000</b>

# MORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: July 17, 1990

REF: Public Works

Resolution with Board Approval for South Main Street Bridge in Wellsville. Transferring \$8,800 from contingency to Capital Project (Co. Treasurer is to assign an account number) covering incidentals also, \$2,200 for the R-O-W acquisition, for a total appropriation of \$11,000.

*Spencer*

IMPACT: \$11,000

MEMORANDUM OF EXPLANATION

INTRO.NO: \_\_\_\_\_

COMMITTEE: Public Works

DATE: 6/19/90

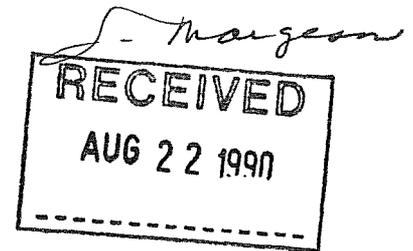
Supplemental Agreement with the State of New York - South Main Street Bridge - Town of Wellsville. Supplements the original agreement dated 7/21/87 which covers preliminary engineering and right-of-way incidental work. The local share under 7/21/87 agreement is \$4,837 the increase to comply with the supplemental agreement is \$3,963.00 for a total local share of \$8,800.00.

Fiscal Impact: \$8,800.00

NOT  
APPROVED

WAYS AND MEANS COMMITTEE

August 20, 1990



Present: Wentworth; Sylor; Frair; Gallman; Palmiter; Loucks; Allen; Cross;

The minutes of the August 6, 1990 meeting of the committee were approved on a motion by Sylor, seconded by Gallman and carried.

A referral was considered from the Central Services Committee for the purchase of a micro-computer to be shared by the Development and Planning offices. The equipment was approved by the Central Services Committee, subject to funding, in the amount of \$3,425. It was noted that \$3,000 had been encumbered from 1989 funds to purchase a computer from Niagara Mohawk, but those arrangements had fallen through. The encumbered funds must be released back to the General Fund surplus and new funding will have to be provided. A motion was made by Gallman, seconded by Palmiter and carried, to transfer the sum of \$3,425. from Contingent Account A1990.4 to Economic Development Account No. A6430.2. County Attorney is requested to prepare a resolution.

The committee discussed the upcoming review of the 1991 county budget, and several meetings were scheduled for September 7, September 14 and September 17.

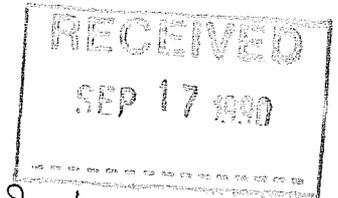
The question of Allegany County participating in the Western Regional Off-Track Betting Corporation was discussed. It was thought that counties can participate without having a betting parlor within the county boundaries. The committee felt that although this matter is not without controversy, it should explore all avenues to bring revenue into the county. It was noted that this matter had been addressed on several other occasions by the Board of Legislators. Local Laws were adopted which were subject to permissive referendum, resulting in the voters defeating the proposition. A motion was made by Palmiter, seconded by Allen and carried, to request the County Attorney to prepare a local law and a resolution setting the date of a public hearing, to authorize the county to participate in the Western Regional Off-Track Betting Corporation. (Voting No: Gallman, Sylor).

Further discussion was held on the question of a County Administrator or County Executive form of government. Legislator Loucks felt that the county should first be re-districted in accordance with the 1990 census and that the number of districts be changed to nine or eleven with one representative each. He would prefer the County Executive form of government. Also considered was the possible reduction of the number of committees, switching the legislators to a salary instead of per diem, and holding meetings in the evenings, which might encourage more people to consider seeking the office of county legislator. No formal action was taken by the committee on this matter.

Meeting adjourned.

WAYS AND MEANS COMMITTEE

September 14, 1990



NOT

APPROVED

Present: Wentworth; Sylor; Allen; Frair; Loucks;  
Cross; Excused: Palmiter; Gallman;

The minutes of the September 7, 1990 meeting of the committee were approved on a motion by Sylor, seconded by Allen and carried.

Discussion was held with Joan Sinclair and Jim Mulholland regarding a request from Social Services to revise both the 1990 budget and the 1991 proposed budget due to directives from the N.Y.S. Department of Social Services related to implementing the JOBS Program (welfare reform). See attached information. Due to these mandated requirements, which must be implemented October 1, 1990, is a request for three new positions, one senior examiner and two examiners. The budget impact for 1991 would be \$53,729 in salaries and \$2,500 in equipment to set up the new work stations. The net budget impact would be \$16,831 for standard reimbursement, however, the net impact could be as high as \$28,119 if the Social Services Dept. is unable to stay within its administrative cost cap. To implement by October 1st and to make required budget adjustments to the end of the year, a resolution should be offered jointly by Social Services and Ways and Means Committees. The Social Services Committee will take action on this and then refer to Ways and Means at a later date. The revisions to the 1991 proposed budget will be addressed later in the budget review process by the committee.

Further discussion was held on the proposed 1991 county budget. As presented by the Budget Officer, it carries a 7.15% tax rate increase coupled with a plan of borrowing \$1,696,829 for capital projects, such as town and county bridges, landfill and road machinery equipment. Alternatives to a tax increase which were discussed included eliminating some bridge construction, reducing the number of roads to be repaved, and passing certain costs through to the towns. No decisions were reached and further meetings will have to be scheduled to continue with a review of the budget. The meeting on September 17th was cancelled.

Mrs. Cross reported that a request had been received for a sculpture by a local artist to be displayed for two weeks on the Courthouse lawn in conjunction with publicity for the Family Violence Task Force. The sculpture would be delivered and picked up by the artist. A motion was made by Allen, seconded by Sylor and carried, to allow this to be displayed on the Courthouse lawn.

Meeting adjourned.

## REQUEST FOR 1991 BUDGET REVISIONS

1) CHANGES IN THE ADC, AND IVF (NEW JOBS) ACCOUNTS PER THE ATTACHED MEMORANDUM.

2) INCREASES IN THE PERSONAL SERVICES ACCOUNT AND THE EQUIPMENT ACCOUNT DUE TO INCREASED CASELOADS, PARTICULARLY IN MEDICAID; ADDITION OF TWO NEW MEDICAID POPULATIONS; AND THE INCREASES IN TIME REQUIRED TO PROCESS EMPLOYABLE ADC AND HR CASES UNDER THE JOBS PROGRAM. JOBS PROGRAM DUTIES INCREASES (FOR APPROXIMATELY 2/3 OF THE TOTAL PUBLIC ASSISTANCE POPULATION OR 1,000 CLIENTS) INCLUDE:

- VERBAL AND WRITTEN ORIENTATIONS TO THE PROGRAM AT EACH FORMAL CLIENT CONTACT WITH EXAMINER STAFF.
- BUDGETING OF NET LOSS OF INCOME, WHICH INCLUDES A REQUIREMENT FOR MANUAL BUDGETING USING TAX TABLES.
- AUTHORIZATION AND REFERRAL FOR "GUARANTEED" CHILD CARE.
- CONCILIATION PROCESS.
- INDIVIDUALIZED DECISION MAKING ON SUPPORT SERVICES FOR EMPLOYMENT AND TRAINING ACTIVITIES AND JOB ENTRY.

THESE ARE ALL MANDATED REQUIREMENTS UNDER THE JOBS PROGRAM. EVEN WITHOUT THESE NEW DUTIES ON OCTOBER 1, 1990 THE STAFF IS UNABLE TO KEEP UP WITH THE WORKLOAD.

THE REQUEST IS FOR 3 POSITIONS: 1 SENIOR EXAMINER AND 2 EXAMINERS.

THE BUDGET IMPACT WOULD BE \$53,729 IN SALARIES AND \$2,500 IN EQUIPMENT TO SET UP THE NEW WORK STATIONS. THE NET BUDGET IMPACT WOULD BE \$16,831 FOR STANDARD REIMBURSEMENT. HOWEVER, THE NET IMPACT COULD BE AS HIGH AS \$28,119 IF WE ARE UNABLE TO STAY WITHIN OUR ADMINISTRATIVE COST CAP.



ALLEGANY COUNTY  
DEPARTMENT OF SOCIAL SERVICES

County Office Building • Belmont, New York 14813

Telephone 716 268-7661

JOAN D. SINCLAIR  
Commissioner

TO: Max Allen, Chair, Social Services Committee  
Clair Wentworth, Budget Officer and Chairman, Ways and Means  
Committee  
James Mulholland, Deputy Budget Officer, Treasurer

FROM: Joan Sinclair *JS*

DATE: September 4, 1990

RE: Request for Consideration of a Social Services Budget Revision

The first week of August our Department received the directives and planning materials from the New York State Department of Social Services related to implementing the JOBS Program (welfare reform).

Within these materials are requirements for provision of a number of support services for clients preparing for work which have either 1) not been previously mandated, or 2) have been covered in ways other than "as needed" on a case-by-case basis.

In my budget preparation I did shift from the ADC account the amount of \$30,000 for certain supports (such as transportation to and from training sites). I also included \$15,000 in contractual services to support classroom training costs meshed with JTPA funds at the Employment and Training Center.

It was unknown at that time that \$30/month incentive payments (budgeted in the ADC account) would be eliminated and replaced by an array of services, including otherwise uncovered tuition payments.

I have met with Carl Peterson regarding tuition estimates and have also estimated incentive payment amounts for 1991.

Due to changes foreseen, I would ask that the following budget adjustments be considered for approval:

- 1) The JOBS Administrative Account 6015 be reduced by \$15,000; and that this amount be added to the JOBS - Program Account 6135.433.
- 2) That the ADC Account 6109.433 be reduced by \$42,000, with a like amount added to the JOBS - Program Account 6135.433.
- 3) That an additional \$18,000 be added to the JOBS - Program Account 6135.433.
- 4) That the JOBS - Administration and ADC revenue accounts be appropriately reduced and the 6135.433 revenue accounts increased.

These changes would result in a JOBS - Program Account of \$105,000 rather than \$30,000.

The gross budget amount would increase by \$18,0000 and the net by \$3,600.

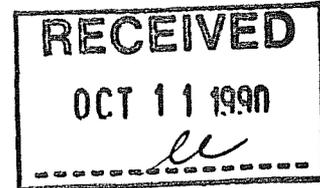
Thank you for your consideration. Please feel free to call me with any questions you may have.

JDS:mjp

cc: Delores Cross  
Sidney Easton

WAYS AND MEANS COMMITTEE

September 24, 1990



*J. Margeson*

Present: Wentworth; Allen; Palmiter; Loucks; Sylor;  
Gallman; Frair; Cross;

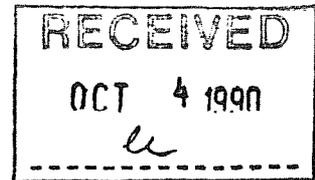
The legislators' vouchers for per diem and expenses covering the period June 16 through September 15, 1990 were reviewed. A motion was made by Sylor, seconded by Loucks and carried, that attendance by various legislators be approved for a Southern Tier West meeting on August 17, Public Works meetings on June 20 and September 14, Board of Health on July 10 and Private Industry Council meeting on August 10th. The vouchers were then approved for payment on a motion by Gallman, seconded by Frair and carried.

Meeting adjourned.

NOT  
APPROVED

WAYS AND MEANS COMMITTEE

October 1, 1990



*J. Margeson*

Present: Wentworth; Sylor; Gallman; Palmiter; Loucks;

The minutes of the September 24, 1990 meeting of the committee were approved on a motion by Gallman, seconded by Palmiter and carried.

The bills were reviewed and the audit approved for payment on a motion by Gallman, seconded by Loucks and carried.

A transfer of \$81.25 from A1680.405 Central Computer Conference Expense to A1680.402 Mileage, and a payment of \$114.75 from A1680.405 to A1680.402 were approved on a motion by Gallman, seconded by Palmiter and carried.

A transfer of \$266.75 from Administrative Assistant A1011.403 Maintenance Contracts to A1011.416 Telephone was approved on a motion by Gallman, seconded by Sylor and carried.

A referral from Real Property Tax Committee was considered, which requested the transfer of \$400. from Contingent A1990.4 to Assessments A1355.4 to cover the cost for the Director of Real Property Tax to attend a required conference in Syracuse, October 21-23, 1990. This transfer was approved on a motion by Sylor, seconded by Palmiter and carried. County Attorney is requested to prepare resolution.

A referral from the Public Safety Committee was considered, requesting transfers from Contingent Account No. A1990.4 to the following:

Sheriff A3110.106	\$ 2,900.00
Jail A3150.101	\$73,081.00
Jail A3150.102	\$ 4,400.00

These funds are needed to cover shortfalls in payroll accounts due to the 5% contract increase for the Deputy Sheriffs Association and shortfalls in jail operation in housing inmates including out of county. A motion was made by Gallman, seconded by Palmiter and carried to approve these transfers and to request the County Attorney to prepare a resolution.

A referral from the Health Services Committee was considered, requesting an appropriation of \$43,772. to Account No. A4040.4 Long Term Home Health Care Program, with Revenue Account No. A1610.10 Medicaid increased by a like amount. A motion was made by Gallman, seconded by Wentworth and carried to approve this appropriation and to request the County Attorney to prepare a resolution.

A referral from the Public Works Committee was considered, requesting the appropriation of \$2,750.02 to Capital Account No. H5280.2 Graves Road Bridge, Town of Willing, due to an over-run on construction costs. A motion was made by Sylor, seconded by Palmiter and carried, to request the County Attorney to prepare a resolution appropriating \$2,750.02 to Capital Account No. H5280.2 with a transfer from Contingent Account No. A1990.4 of \$2,337.52 representing the County's 85% share, with the remainder of \$412.50 being the 15% local share to be provided by the Town.

A referral from the Social Services Committee was considered, requesting the appropriation of \$47,192 to the State Training School Account due to an unanticipated increase in the number of court-ordered placements of youth in Division for Youth facilities. A motion was made by Sylor, seconded by Palmiter and carried, to request the County Attorney to prepare a resolution transferring \$23,596 from Home Relief Account No. A6140.4 to State Training School Account No. A6129.4 and \$23,596 from Contingent Account No. A1990.4 to State Training School Account No. A6129.4. State aid Revenue Account No. A3640 should be reduced by \$23,596.

A referral from the Social Services Committee was considered, requesting the appropriation of \$35,000 to the Food Stamp Cashout Account No. A6150.4 due to the increased number of participants. A motion was made by Sylor, seconded by Loucks and carried, to request the County Attorney to prepare a resolution increasing the Food Stamp Cashout Account No. A6150.4 by \$35,000 with Federal aid Revenue Account No. A4650 increased by a like amount.

Another referral from the Social Services Committee was considered, requesting the appropriation of \$24,668 for the Sexual Abuse Treatment Program. A motion was made by Gallman, seconded by Loucks and carried, to request the County Attorney to prepare a resolution appropriating \$24,668 to Social Services Administration Account No. A6010.4, with State aid Revenue Account No. A3610 increased by a like amount.

Also referred from the Social Services Committee was a request to establish funding for the JOBS Program effective October 1, 1990. A motion was made by Gallman, seconded by Loucks and carried, that the County Attorney prepare a resolution as follows:

Transfer \$10,000 from Social Services Administration Account No. A6010.103 to JOBS Account No. A6015.103. Transfer \$57,500 from Social Services Administration Account No. A6010.432 to JOBS Account No. A6015.432. Establish Federal Revenue Account No. A4615 JOBS Adm. in the amount of \$35,000 and establish a State Revenue Account No. A3615 JOBS Adm. in the amount of \$16,000.

Reduce Federal Revenue Account No. A4610 Social Serv. Adm. by \$35,000 and reduce State Revenue Account No. A3610 Social Serv. Adm. by \$16,000.

Transfer \$15,000 from Account No. A6109.433 Aid to Dependent Children to Account No. A6135.433 JOBS Program. Establish Federal Revenue Account No. A4635 JOBS Program in the amount of \$7,500 and establish State Revenue Account No. A3635 JOBS Program in the amount of \$3,750.

Reduce Federal Revenue Account No. A4609 Dependent Children by \$7,500 and reduce State Revenue Account No. A3609 Dependent Children by \$3,750.

A referral from the Health Services Committee was considered, requesting the creation of a Reserve Account No. A889.2 OFA-Nutrition Reserve for the congregate sites. This account will hold extra donations made to specific luncheon sites. Also requested was the establishment of an additional appropriation account - A6772.434 to be used for expenditures for specific luncheon sites based upon donations made to the Reserve Account. In addition, a resolution was requested to accept donations totaling \$300.00 to be deposited in the Reserve Account. These donations were: \$25.00 from American Legion Post 1155 Auxiliary, Fillmore, N.Y.; \$150.00 from American Legion Post 1155, Fillmore, N.Y.; \$100.00 from the Order of the Eastern Star, Fillmore, N.Y. and \$25.00 from American Legion Hill Warner Post 414, Angelica, N.Y. A motion was made by Gallman, seconded by Loucks and carried, to request the County Attorney to prepare required resolutions to implement the above.

A referral from the Health Services Committee was considered, requesting a resolution to increase Allegany County ARC/OMRDD 1990 budget by \$31,962. State Aid approval letter dated June 12, 1989 allows ARC/OMRDD net expenditures of \$356,258 and State Aid approval letter dated August 10, 1990 (final) allows ARC/OMRDD net expenditures of \$388,220, a difference of \$31,962. A motion was made by Gallman, seconded by Saylor and carried, to request the County Attorney to prepare a resolution increasing State Revenue Account No. A3490.3 ARC: Off/Men. Ret. & Dev. Disabilities by \$15,981 and Revenue Account No. A1625 - Contribution Alleg. Co. ARC by \$15,981 and to appropriate \$31,962 to Account No. A4310.4 Mental Health Administration.

County Treasurer Mulholland noted that a resolution will be required to transfer \$25,000.00 from Unallocated Insurances Account No. A1910.4 to Legislative Board Account No. A1010.4 to cover the contract for insurance consulting services with the firm of Municipal Insurance Consultants, Inc. recently approved by resolution of the board. A motion was made by Loucks, seconded by Gallman and carried, to approve this transfer of funds and to request the County Attorney to prepare a resolution.

The following actions by the Committee relate to adjustments to the 1991 tentative budget dated September 28, 1990.

Schedule 1-A Appropriations - General Fund:

Account No. A6109.4 Aid to Dependent Children: \$6,804,000 changed to \$6,762,000. Reduction of \$42,000.

Account No. A6015.4 Social Services JOBS: \$305,000 changed to \$290,000. Reduction of \$15,000.

Account No. A6135.4 Social Services JOBS-Program: \$30,000 changed to \$105,000. Increase of \$75,000.

Schedule 2-A Revenues - General Fund:

Account No. A3609 State Aid Dependent Children: \$1,842,000 changed to \$1,831,500. Reduction of \$10,500.

Account No. A3635 State Aid DSS JOBS: \$7,500 changed to \$11,100. Increase of \$3,600.

Account No. A4609 Federal Aid Dependent Children: \$2,895,000 changed to \$2,863,500. Reduction of \$31,500.

Account No. A4635 Federal Aid DSS JOBS: \$15,000 changed to \$25,800. Increase of \$10,800.

A motion approving all of the above was made by Gallman, seconded by Loucks and carried. Prepare resolution.

Schedule 1-A Appropriations - General Fund:

Account No. A3110.1 Sheriff: \$197,693 changed to \$207,248. Increase of \$9,555.

Account No. A3150.1 Jail: \$776,075 changed to \$862,369. Increase of \$86,294.

These changes are necessitated by negotiated wage increases in 1991 for Deputy Sheriffs Association. Motion was made by Palmiter, seconded by Gallman and carried. Prepare resolution.

Discussion was held on three new positions being requested by Joan Sinclair, DSS Commissioner, related to the new JOBS Program. An appropriation of \$53,729 for personnel and \$2,500 for equipment would be required, with State Aid reimbursement of \$39,399. Net cost to county: \$16,830. No action was taken by the committee to add this to the 1991 budget.

Also discussed was the inclusion in the 1991 budget of a second Assistant County Attorney position and the proposal to

implement a formula for direct charges to Social Services and several other departments for the legal services performed. Mr. Mulholland confirmed that if this proposal is implemented, there would be a savings to the county of approximately \$12,000.

A motion was made by Gallman, seconded by Saylor and carried, that Account No. A1010.1 Legislative Board be reduced by \$5,000 from \$130,000 to \$125,000. A motion was made by Gallman, seconded by Saylor and carried that Account No. A1010.402 Legislative Board Contractual Expense - mileage be reduced by \$500 from \$16,500 to \$16,000. A motion rescinding both of the above motions was made by Gallman, seconded by Palmiter and carried.

The following actions to adjust the 1991 tentative budget were made:

Schedule 1-A Appropriations - General Fund:

Account No. A1420.4 County Attorney: \$143,905 changed to \$83,905. (Line item .433 Special Counsel was reduced by \$60,000.) Motion by Loucks, seconded by Gallman and carried. Prepare resolution.

Account No. A1910.4 Unallocated Insurances: \$399,910 changed to \$324,910. A reduction of \$75,000. Motion by Gallman, seconded by Loucks and carried. Voting No: Wentworth. Prepare Resolution.

Account No. A1620.4 Buildings: \$566,463 changed to \$563,463. (Line item .426 Sewer/Water reduced by \$3,000.) Motion by Gallman, seconded by Loucks and carried. Prepare resolution.

Account No. A8751.4 Coop. Ext. Serv. Assoc.: \$229,818 changed to \$200,390. A reduction of \$29,428., to bring appropriation to the 1990 level. Motion by Gallman, seconded by Loucks and carried. Voting No: Wentworth. Prepare resolution.

Account No. A8160.4 Solid Waste: \$831,925 changed to \$821,925. (Line item .436 Recycling reduced by \$10,000.) Motion by Loucks, seconded by Gallman and carried. Prepare resolution.

It was decided that the committee would meet again on Friday, October 5, 1990 at 10:00 a.m. to consider any further adjustments to the 1991 tentative budget.

Meeting adjourned.

# MEMORANDUM OF EXPLANATION

COMMITTEE: Public Safety

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: \_\_\_\_\_

Request funds be transferred to the following Sheriff and Jail accounts due to recently negotiated increase in contract wages and the requirement of having additional part-time female Correction Officers for female inmates:

Sheriff	A3110.106	\$ 2,900.
Jail	A3150.101	\$73,081.
Jail	A3150.102	\$ 4,400.

SCAL IMPACT: \$80,381.

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Health Services

DATE: \_\_\_\_\_

The Health Department requests a resolution for an additional appropriation amount of \$43772 in A4040.429 (Long Term Home Health Aides). This additional money is needed due to an increase in rates and an increase in need.

This \$43772 is made up by increasing aid in Revenue account A1610.10 Medicaid.

FISCAL IMPACT: Therefore, no fiscal impact.

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Social Services

DATE: 9/24/90

This is a request to transfer \$47,192 from the Home Relief account (A6140.4) to the State Training Schools account (A6129.4) due to an unanticipated increase in the number of Court-ordered placements of youth in Division for Youth facilities.

The cost for one youth to be placed averages \$75,000 per year and, therefore, in a small county one or two unanticipated placements will rapidly deplete our resources.

We will have a surplus in the Home Relief account.

Revenue anticipated in A4640 would need to be reduced by \$23,596.

The State Training School account reflect local share only.

**FISCAL IMPACT:** Negative impact of \$23,596 due to differences in reimbursement (50% in Home Relief and none in State Training Schools).

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Social Services

DATE: 9/24/90

During the preparation of the 1990 budget last fall funds were deleted in the amount of \$30,000 from our Purchase of Services account A6070.433 in anticipation of the ability to successfully compete for State grant funding for a Sexual Abuse Treatment Program.

We have been awarded a grant for the purpose of establishing a county-wide interagency protocol for investigation, legal action, crisis and treatment interventions, and community education. This is a 12-month grant with a "product". The product is a protocol and reference manual, which will be presented to each of seven groups (schools, mental health, Probation, Child Protective staff, legal representatives, such as law guardians, advocates, and law enforcement officials). Each group will be represented in the developmental phase and it is intended that there will result a universal understanding and unified approach to this problem, which is a growing one in our communities.

We feel strongly that along with the development of the protocol and training will be an increase in expertise and interagency coordination.

The lead agency team is comprised of Social Services, Counseling Center, and ACCORD, Corporation.

This is a one-time, non-recurring project grant.

\$24,668 is the amount to be expended in 1990. The balance has been budgeted for 1991.

SCAL IMPACT: No county share of costs.

# MEMORANDUM OF EXPLANATION

COMMITTEE: Health Services Committee

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: 9/24/90

Allegany County Office for the Aging would like to request a Resolution to create a reserve account (Revenue) for the Congregate Sites (III-C, A6772). This account will hold extra donations made to specific luncheon sites.

NET FISCAL IMPACT: None

# MEMORANDUM OF EXPLANATION

COMMITTEE: Health Services Committee

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: 9/24/90

Allegany County Office for the Aging would like to request a Resolution to create an additional appropriation account (.434) for A6772 (III-C). This account will be used for expenditures for specific luncheon sites based upon donations made to the reserve account.

FISCAL IMPACT: None

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)  
DATE: 9/24/90

COMMITTEE: Health Services Committee

The Allegany County Office for the Aging has received four checks to be deposited in the Congregate Site Reserve Account ( ).

American Legion Post 1155 Auxiliary, Fillmore, NY	\$ 25.00
American Legion Post 1155, Fillmore, NY	\$ 150.00
Order of Eastern Star, Fillmore, NY	\$ 100.00
American Legion Hill Warner Post 414, Angelica, NY	\$ 25.00

SCAL IMPACT: None

# MEMORANDUM OF EXPLANATION

COMMITTEE: Health Services

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)  
DATE: September 14, '90

Resolution requested to increase Allegany County ARC/OMRDD 1990 County Budget by \$31,962.

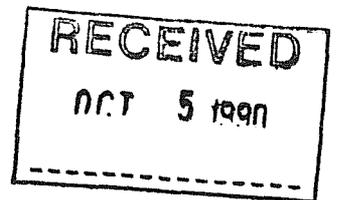
State Aid Approval letter dated June 12, 1989 allows ARC/OMRDD net expenditures of \$356,258. State Aid Approval letter dated August 10, 1990 (final letter) allows ARC/OMRDD net expenditures of \$388,220. The difference is \$31,962.

FISCAL IMPACT: NONE.

NOT  
APPROVED

WAYS AND MEANS COMMITTEE

October 5, 1990



*J. Mangson*

Present: Wentworth; Saylor; Palmiter; Allen; Gallman;  
Cross;

Discussion was held on the 1991 county tentative budget. The Clerk of the Board noted that in order to keep to the timetable established for the public hearing on the budget, it would be necessary to offer a resolution setting the date of the public hearing for consideration at the October 22, 1990 board meeting. A motion was made by Palmiter, seconded by Allen and carried, that the County Attorney be requested to prepare a resolution setting the date of the public hearing on the 1991 county tentative budget for November 19, 1990 at 7:30 p.m.

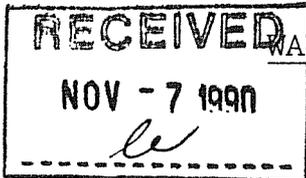
It was also noted that at the August 6, 1990 the committee agreed to restore \$1,150 which had been cut from the Traffic Safety Board budget for 1991. The County Attorney is requested to prepare a resolution to amend the 1991 tentative budget as follows:

Schedule 1-A Appropriations - General Fund:

Account No. A3310.4 Traffic Control: \$1,000 changed to \$2,150. (Increase of \$1,150.) Motion by Palmiter, seconded by Allen and carried.

Further discussion was held on the 1991 tentative budget. Mr. Mulholland recommended that if any legislator has certain amendments he or she would like to make to the tentative budget, those amendments be put in writing so that he and the Budget Officer can analyze their impact and report to the Committee of the Whole, for further action, if necessary at the meeting scheduled for October 12th. All committee members were in agreement that the tentative budget be presented to the Committee of the Whole on October 12th.

Meeting adjourned.



WAYS AND MEANS COMMITTEE

November 5, 1990

A handwritten signature in cursive script, which appears to be "J. Margison".

Present: Wentworth; Sylor; Frair; Loucks; Gallman; Allen; Palmiter;

The minutes of the September 14, 24, October 1, 5, 22, 1990 were approved on a motion by Gallman, seconded by Palmiter and carried.

The bills were reviewed and approved for payment on a motion by Allen, seconded by Frair and carried.

John Tucker presented a referral from the Public Safety Committee together with a letter from Fred Wood regarding a microwave communications proposal to eliminate telephone leased lines between Corbin Hill Tower and the County Office Building, and to replace them with a microwave link. (See copy of letter attached). The leased lines presently cost the county \$9,384 annually, and Mr. Wood estimates a microwave system would cost around \$52,000. Therefore, a payback in the order of 5 to 6 years might be anticipated by replacing the existing circuits with a new microwave link. The Public Safety Committee has not made a decision with a firm proposal on this matter and Mr. Wentworth suggested that all costs associated with the present system be tabulated, along with all costs which would be associated with the microwave system, such as maintenance, and a decision made by the committee before bringing this matter back to the Ways and Means Committee.

A referral was considered from the Resource Management Committee requesting approval for the transfer of \$280.00 from A7312.4 Youth Bureau Programs to A7310.4 Youth Bureau to cover \$150. needed for postage and \$130. needed for office supplies. Approved on a motion by Frair, seconded by Gallman and carried. County Attorney is requested to prepare resolution.

Another referral was considered from the Resource Management Committee requesting approval for the appropriation of Division for Youth funds to various programs approved by the Youth Board as follows: \$18,796 to Gil's Hills, \$10,496 to Cattaraugus/Allegany BOCES for Environmental Education Program and \$2,000 to the Allegany Area Council on Alcohol and Drug Abuse. Account Numbers to be supplied by the County Treasurer. Motion approving these was made by Palmiter, seconded by Loucks and carried. County Attorney is requested to prepare resolution.

Several transfers between the Administrative Assistant's .4 Contractual Expenses line items totaling \$722.98 were approved on a motion by Sylor, seconded by Frair and carried.

The Mortgage Tax figures for the period April 1 through September 30, 1990 have been received and the apportionment to the towns and villages must be made in the Clerk of the Board's office. A motion was made by Sylor, seconded by Gallman and carried, that the

County Attorney be requested to prepare a resolution authorizing the apportionment of the mortgage tax for the above-stated period.

A motion was made by Gallman, seconded by Palmiter and carried, to prepare a resolution for the relevy of Returned Village Taxes for consideration at the November 26th board meeting.

A motion was made by Gallman, seconded by Frair and carried, to prepare a resolution for the relevy of Returned School Taxes, for consideration at the November 26th board meeting.

A motion was made by Frair, seconded by Allen and carried, to prepare a resolution for the levy of unpaid sewer and water rentals in the Towns of Belfast, Caneadea, Friendship, Independence, Scio and Wellsville, to be considered at the November 26th board meeting.

A motion was made by Gallman, seconded by Allen and carried, to prepare a resolution levying the towns' share of the 1991 Allegany County Mutual Self-Insurance Plan in the amount of \$168,283.48 for consideration at the November 26th board meeting.

A motion was made by Gallman, seconded by Allen and carried, to prepare a resolution for the adoption of the 1991 County Final Budget for consideration at the November 26th board meeting. (Opposed: Sylor and Loucks).

A motion was made by Palmiter, seconded by Frair and carried, to prepare a resolution Making Appropriations for the Conduct of County Government for Fiscal Year 1991, for consideration at the November 26th board meeting. (Opposed: Sylor).

A motion was made by Palmiter, seconded by Allen and carried, to prepare a resolution Levying County Taxes for consideration at the December 10th board meeting.

A motion was made by Gallman, seconded by Palmiter and carried, to prepare a resolution Levying Taxes and Assessments required for the purposes of the Annual Budgets of the Towns of Allegany County (offered jointly by Ways & Means and Real Property Tax) to be considered at the December 10th board meeting.

A motion was made by Allen, seconded by Frair and carried, to prepare a resolution approving the completed assessment rolls of the several towns and directing the execution and delivery of warrants for the collection of taxes thereon, for consideration at the December 10th board meeting.

A motion was made by Sylor, seconded by Palmiter and carried, to prepare a resolution authorizing Transfers between Appropriation Accounts (balancing of accounts) for the end of the 1990 fiscal year, for consideration at the December 21st board meeting.

A motion was made by Gallman and seconded by Palmiter to prepare a resolution Fixing the Date of the 1991 Organization Meeting for January 2, 1991 to be considered at the December 21st board meeting. Mr. Loucks requested that this special Organization meeting be eliminated to save the costs related to legislators' per diem and perhaps the Organization of the Board could be held at the first regular meeting on January 14th. The County Attorney was contacted and he advised that according to law, the Board shall organize and select a Chairman on or before the eighth day of January in each year. After further discussion, the motion carried.

A motion was made by Wentworth, seconded by Palmiter and carried, that all legislators forego their per diem for the Organization Meeting on January 2nd. (Voting No: Gallman, Loucks and Sylor.)

A motion was made by Sylor, seconded by Gallman and carried, to prepare a resolution Suspending the Rules for Prefiling Resolutions which are to be acted upon at the Organization Meeting, for consideration at the December 21st board meeting.

A motion was made by Gallman, seconded by Palmiter and carried, to prepare a resolution for the Designation of the Official Newspapers for the publication of local laws, notices, etc. required to be published in 1991, to be considered at the December 21st board meeting. (Information will be supplied by the Clerk of the Board to the County Attorney.)

A referral from the Health Services Committee was considered to approve an additional appropriation in the amount of \$31,320 to Health Department Account No. A4010.4 (Home Health Aides). This additional money is needed due to an increase in the need for this service. \$18,000 of this appropriation is made up by increasing aid in Revenue Account A1610.1 Medicare and \$13,320 is made up by increasing aid in Revenue Account A1610 Medicaid. This was approved on a motion by Frair, seconded by Palmiter and carried. County Attorney is requested to prepare resolution.

Another referral from the Health Services Committee was considered for an increase in appropriation to the Health Department Account No. A4010.1 totalling \$38,966. This is needed due to the settlement of the Nurses contract, giving a 5% increase with retro-active payment. \$23,380 will be obtained from Contingent Account No. A1990.4 and \$15,586 is reimburseable from State Aid. This was approved on a motion by Gallman, seconded by Frair and carried. The County Attorney is requested to prepare a resolution.

A referral from the Public Safety Committee was considered for a transfer of funds from Account No. A3170.4 Other Correction Agencies in the amount of \$15,600, to Account No. A3150.4 Jail (\$14,000 for jail food supplies and \$1,600 for jail medical). This was approved on a motion by Palmiter, seconded by Allen and carried. County Attorney is requested to prepare resolution.

The County Treasurer presented a letter and proposal which he will review with the Central Services Committee on November 14th, relating to the county's computer needs for the real property tax rolls as well as an update of the existing operating software and program software on the Unisys XE-500 computer, due to the fact that Unisys Corp. will no longer support the operating software which is more than 12 years old. A copy of this proposal has been sent to Frank Duserick for his consideration also. Following a decision by Central Services Committee, this will be referred back to Ways and Means sometime in the future.

Mr. Mulholland also requested committee approval to fill a position of Account Clerk Typist in his office. At the present time, the incumbent is on a three month leave of absence which is due to expire December 15th. He does not believe this employee will return, and requested permission to fill the position with a temporary employee until December 15th, after which the position would be open for a permanent appointment. Approved on a motion by Gallman, seconded by Allen and carried.

Charles Kalthoff, representing ACCORD, met with the committee to further discuss a proposal he presented to the committee on July 16, 1990 whereby grant moneys from HUD for a Rental Rehabilitation Program would be channeled through the county as a sponsoring agency. No county funds would be required, and ACCORD would act as the delivery agent. This program would assist landlords to renovate rental housing on the basis of 50% grant, and 50% match from the landlord. A motion was made by Loucks, seconded by Allen and carried, to approve a resolution to submit an application for funds under the Rental Rehabilitation Program to be administered by ACCORD for consideration at the November 26th board meeting, subject to a review and approval of all papers relating to this program by the County Attorney. (Opposed: Palmiter and Wentworth).

Meeting adjourned.

# FREDERICK S. WOOD, P.E.

CONSULTING ENGINEER

129 HALSTON PARKWAY

EAST AMHERST, NEW YORK 14051

Telephone: Area Code 716 — 688-8989

October 25, 1990

Mr. John C. Tucker, Director  
Allegany County Office of Emergency Services  
County Office Building  
Belmont, New York 14813

Dear John:

I have reviewed the various options that might be cost effective alternatives to replace the existing leased telephone lines between Corbin Hill and the County Office Building. Basically they are:

- A proprietary county-owned cable between the two locations.
- A microwave link.
- Purchase and install multiplexing equipment to combine several of the existing control lines onto two pair of leased telephone lines.

From the information which you furnished and the telephone company records, there are the equivalent of 14 2-wire circuits between the two locations costing approximately \$8600 per year as listed on the attached sheet. While it is not known at this time what effect the proposed rate increase, scheduled to go into effect on January 1, 1991, will have on these circuits, they will probably increase anywhere from 20% to 60%, which will make the alternatives more attractive.

## Proprietary Cable

As an alternative to paying the New York Telephone Company monthly for the use of their cabling, the County could engage a telephone cabling contractor to install a county-owned cable on existing New York Telephone owned poles along the road between the two locations. While the County would bear the one-time cost for the cable installation and any "make ready" work that may be required, the only reoccurring cost would be the annual pole attachment fee that could amount to \$500 - \$800 per year. While the County would have exclusive use of this cable they would also have the maintenance and repair responsibility associated with cable ownership.

I requested a budget cost estimate from Harbei Communications in Buffalo for the installation of such a cable run. Their quotation was \$38,000 plus the annual pole attachment fee for a 50 pair 26 gauge cable.

Microwave

This leased-line replacement is a perfect application for one of the newer 23 GHz. short haul microwave links. L. J. Raymart, Inc. furnished a budget estimate of \$52,000 for a typical unit with "hot standby" capability. The microwave option would permit greater flexibility for future changes. The price includes all labor and materials. This unit has standby battery power and an order wire for voice communications between the two sites.

Multiplexing

For many years the telephone companies have used multiplexing techniques to multiplex, or combine, up to 24 voice circuits onto a standard T-1 circuit which uses two pair of telephone wires. The cost of the equipment to do this at each end plus the monthly rental of a T-1 circuit from New York Telephone does not make this an attractive alternative for such a short distance with only 14 circuits. This technique becomes cost effective for longer distances with larger numbers of circuits.

In summary then it is a choice between the first two options. In order to not be subject to periodic cost escalation by New York Telephone, it would be my recommendation that the microwave route be selected. The real cost will of course be determined as a result of bidding by the microwave vendors. Since this market is very competitive, I would suspect that the bidding process will result in very cost effective pricing, somewhat less than the estimated figure.

At this time it appears that the a payback in the order of 4 to 5 years might be anticipated by replacing the existing circuits with a new microwave link.

I hope this information is helpful to you for your budget deliberations. If I can provide any additional clarification on this issue, please feel free to give me a call. Sorry that it took so long to get this information together.

Sincerely,



Frederick S. Wood, P.E.

# MEMORANDUM OF EXPLANATION

COMMITTEE: Health Services

INTRO. NO. \_\_\_\_\_  
(Clerk's Use Only)

DATE: \_\_\_\_\_

The Health Department requests an increase in appropriation in Personal Services account A4010.104 (Nurses) totalling \$38966. This is needed due to the settlement of their contract, 5% increase with retroactive payment.

Please note that \$23380 (60%) will be taken from A1990.4 Contingent and \$15586 (40%) is reimburseable from State Aid.

The Health Department requests a resolution be made on the above request.

FISCAL IMPACT: Impact \$23380.

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: \_\_\_\_\_

COMMITTEE: Health Services

The Health Department requests a resolution for an additional appropriation amount of \$31320 in A4010.429 Home Health Aides. This additional money is needed due to an increase in need for this service.

\$18000 of this appropriation is made up by increasing aid in Revenue Account A1610.1 Medicare and \$13320 is made up by increasing aid in Revenue Account A1610 Medicaid.

SCAL IMPACT: No impact.

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: PUBLIC SAFETY

DATE: 10/19/90

Request transfer of funds from A3170.429 (Other Correctional Agencies) in the amount of \$15,600.00 to be applied as follows:

* To A3150.423 (Jail Food Supplies)	\$14,000.00
** To A3150.429 (Jail Medical)	<u>1,600.00</u>
	\$15,600.00

\* The Allegany County Jail has had a nearly constant female inmate population thus far in 1990.

Due to lack of available space at other correctional facilities, this County has had to house these females at the Allegany County Jail. We have offset this expense somewhat by taking in female from other Counties to the extent possible.

This and other factors such as now nearly non-existent government donated foods and increases in food costs have depleted our food budget.

\*\* The Jail Medical account was depleted \$1,600.00 by an inmate's admission and treatment for a stroke at Jones Memorial Hospital. This account will require the requested transfer in order to finish the year. Had this incident not happened, this requested transfer would not have been necessary.

BUDGETARY IMPACT:

Funds currently in existing department budget.

NOT  
APPROVED

WAYS AND MEANS COMMITTEE

December 3, 1990

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DEC 5 1990

*J. Margeson*

Present: Wentworth; Sylor; Frair Loucks; Gallman;  
Palmiter; Cross;

The bills were reviewed and the audit approved for payment on a motion by Gallman, seconded by Palmiter and carried.

The minutes of the November 5 and November 26, 1990 meetings of the committee were approved on a motion by Frair, seconded by Sylor and carried.

Several transfers totalling \$240.66 between Administrative Assistant contractual expenses .4 sub-accounts were approved on a motion by Palmiter, seconded by Gallman and carried.

The Clerk of the Board reported that the following bids had been received for the duplication and binding of the 1990 Journal of Proceedings:

1. The Reporter Company, Walton, N.Y. \$5.45 per page
2. Vanmark Printing, Wellsville, N.Y. \$7.10 per page

Several samples of Journals of Proceedings produced by The Reporter Company for other counties in the state were examined by the committee and found to be of good workmanship. A motion was made by Gallman, seconded by Loucks and carried, to accept the low bid submitted by The Reporter Company at \$5.45 per page for the 1990 Journal of Proceedings.

A referral from the Health Services Committee was considered, requesting approval for an additional appropriation in the amount of \$80,800 to Account No. A4040.4 Long Term Home Health Care Program Contractual Expenses which is needed due to an increase in rates and a continuous increase for this service. Revenue Account No. A1610.10 LTHHCP - Medicaid should be increased by \$76,650 and Revenue Account No. A1610.11 LTHHCP - Medicare should be increased by \$4,150. This appropriation was approved on a motion by Gallman, seconded by Frair and carried. County Attorney is requested to prepare resolution.

Another referral from the Health Services Committee was considered, requesting approval for an additional appropriation in the amount of \$1,000 to Account No. A6774.1 Title V Senior Employment Program (Office for the Aging) which is needed to pay for the minimum wage increase which took effect April 1, 1990. Revenue Account No. A4772.2 Senior Employment Program should be increased by \$1,000 also. This was approved on a motion by Sylor, seconded by Frair and carried. County Attorney is requested to prepare resolution.

A referral from the Personnel Committee was considered, requesting approval for the transfer of \$6,000 from Account No. A9710.7 Debt Service Interest on Bonds to Account No. A1680.2 Central Service Computer - equipment to cover the purchase of software for the Board of Elections pertaining to a voter registration package. This software will be used with the new IBM AS-400 computer recently approved for purchase for the County Treasurer's office. The funds were approved at the November 26th Ways and Means meeting and this \$6,000 will be incorporated into that resolution. A motion was made by Frair, seconded by Gallman and carried, to approve this transfer and to request the County Attorney to incorporate the transfer into the previously requested resolution to be considered at the December 10th board meeting.

A referral from the Planning and Development Committee was considered, requesting approval for the transfer of funds between Private Industry Council accounts as follows:

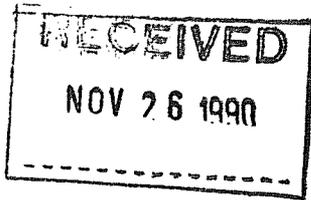
<u>From</u>	<u>To</u>	<u>Amount</u>
P6291.1 Job Training Participant	P6290.2 Job Training Administration	\$2,000
P6393.1 DSS Job Club and Parenting	P6391.4 Dislocated Worker/Participant Support Services	\$2,000

The above transfers were approved on a motion by Saylor, seconded by Gallman and carried. County Attorney is requested to prepare resolution.

A referral from the Public Works Committee was considered, requesting the transfer of \$15,000 from Solid Waste Account No. A8160.4 to a capital account to be established by the County Treasurer. This is to be used to construct a 20' x 60' addition to the landfill building. This was approved on a motion by Palmiter, seconded by Saylor and carried. County Attorney is requested to prepare resolution.

The Clerk of the Board requested a transfer of funds in the amount of \$25.00 in the 1991 budget from Account No. A1040.4 Clerk, Legislative Board Contractual Expenses to Account No. A1040.2 Clerk, Legislative Board Equipment, to cover the balance needed on the purchase of six lateral files for her department. This was approved on a motion by Frair, seconded by Palmiter and carried. County Attorney is requested to prepare resolution.

The County Treasurer distributed and discussed with the committee a spreadsheet he had prepared detailing Allegany County bond issues and constitutional debt and tax limits. Copy on file with original minutes.



*J. Margesa*

WAYS AND MEANS COMMITTEE

November 26, 1990

Present: Wentworth; Sylor; Frair; Loucks; Gallman;  
Allen; Palmiter;

The purpose of this meeting was to consider a referral from the Central Services Committee requesting funding for the purchase of an I.B.M. AS-400 computer system package, which that committee had approved at their November 14, 1990 meeting.

This computer system will handle, in-house, all County Treasurer computer functions, Real Property Tax computer functions, and eventually a voter registration program for the Board of Elections.

Mr. Mulholland briefly reviewed his earlier presentation on this computer package, noting that new equipment is needed because Unisys Corp. will no longer support the operating software on the Unisys XE-500 (now more than 12 years old), and because Alfred University will no longer handle the preparation of tax rolls and bills after 1991.

The funding request to this committee is as follows:

\$108,000 from Account No. A9710.6 Debt Service Serial Bonds to Account No. A1680.2 Central Service Computer - equipment.

\$ 7,246 from Account No. A9710.7 Debt Service Interest on Bonds to Account No. A1680.2 Central Service Computer - equipment.

\$25,000 from Account No. A9710.7 Debt Service Interest on Bonds to Account No. A1680.4 Central Service Computer - contractual expenses.

The total funding request is \$140,246 and Mr. Mulholland noted that the I.B.M. AS-400 equipment prices are on State Bid Contract.

A motion was made by Gallman, seconded by Palmiter and carried, to approve the above transfers and to request the County Attorney to prepare a resolution.

Meeting adjourned.

NOT  
APPROVED

WAYS AND MEANS COMMITTEE

December 10, 1990

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*J. Margeson*

Present: Wentworth; Sylor; Frair; Allen; Cross;

The committee considered a referral from the Public Works Committee requesting the transfer of \$20,000 from Solid Waste Account No. A8160.4 to Capital Project Account No. H8163 for the installation of four additional groundwater monitoring wells at the county landfill. A motion was made by Sylor, seconded by Allen and carried to approve this transfer and to request the County Attorney to prepare a resolution.

The County Treasurer requested a transfer of \$1,369.96 from Account No. A1680.429 Central Service Computer to Account No. A1680.417 Central Service Computer Consultant. This was approved on a motion by Palmiter, seconded by Sylor and carried.

The County Attorney requested a transfer of \$600.00 from Account No. A1420.4 County Attorney contractual expenses to Account No. A1420.2 County Attorney equipment to purchase a desk and chair for the new Assistant County Attorney. A motion was made by Allen, seconded by Sylor and carried to approve this transfer and to direct the County Treasurer to include it in his year-end transfers of funds resolution.

Meeting adjourned.

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WAYS AND MEANS COMMITTEE

December 21, 1990

NOT  
APPROVED

*J. Margeson*

Present: Wentworth; Sylor; Frair; Loucks; Palmiter;

A referral was considered from the Public Works Committee requesting an amendment to Resolution Intro No. 309-90 to be considered at the board meeting later in the day. This amendment would transfer \$100,000 from Account No. A8160.4 Solid Waste to Capital Project Account No. H8163 for solid waste purposes. This was approved on a motion by Sylor, seconded by Frair and carried.

A referral was considered from the Health Services Committee requesting a resolution for the Appropriation of a State Grant in Aid for the Intensive Case Management (ICM) Program in the amount of \$40,029.48. \$13,800 is to be appropriated to Account No. A4310.2 and \$26,229.48 to Account No. A4310.442, with a total sum of \$40,029.48 credited to Revenue Account No. A3490.8. This resolution is needed for consideration at the board meeting later in the day. Approval was given on a motion by Frair, seconded by Sylor and carried.

The legislators' vouchers for per diem and expenses covering the period September 16, 1990 through December 15, 1990 were reviewed. A motion was made by Loucks, seconded by Wentworth and carried, to approve per diem for attendance at a business development luncheon at the Wellsville Country Club on November 1, 1990 for Legislator Richard Miess.

The vouchers were then approved for payment on a motion by Sylor, seconded by Loucks and carried.

A request from the Administrative Assistant for two transfers between .4 sub-accounts totalling \$143.00 were approved on a motion by Sylor, seconded by Frair and carried.

A motion was made by Sylor, seconded by Frair and carried, to go into executive session to discuss with Undersheriff Timberlake information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed.

Following the executive session, a motion was made by Palmiter, seconded by Sylor and carried, to approve Allegany County's participation in the Southern Tier Drug Task Force, and if required, to request the County Attorney to prepare a resolution, if he deems it necessary.

Meeting adjourned.