

JOINT MEETING  
HEALTH SERVICES & CENTRAL SERVICES COMMITTEES

January 2, 1991

*J. Margeson*

Present: Gallman; Frair; Reuning; Palmiter; Miess;  
Faulkner; Frair; Walchli;

Charles Benjamin, Director, Health Dept. discussed a proposal to relocate various divisions within his department to allow for more efficient and functional operations. Along with this, he will need to move the telephone modem and install a window between two offices. The cost for the relocation of the modem will be approximately \$200-\$300. Following further discussion, a motion was made by Walchli, seconded by Gallman and carried, to approve the proposed relocation of personnel, the telephone modem and window installation, and refer this latter work to the Department of Public Works for in-house staff to handle.

Meeting adjourned.

MINUTES OF THE MEETING  
HEALTH SERVICES COMMITTEE

*J. Margeson*

January 22, 1991

MEMBERS ATTENDING: Chairman Frair  
Legislators Gallman, Miess, Neilson, Walchli

ALSO ATTENDING: John Tucker, OES  
Charles Benjamin, Health Department  
Deloras Cross, Chairman, Board of Legislators

CALL TO ORDER

The meeting was called to order at 9:10 a.m. by Chairman Frair.

APPROVAL OF MINUTES

The minutes of the December 18, 1990 and the special meeting between this committee and the Central Services Committee on January 2, 1991 were approved with a motion from Legislator Gallman and a second from Legislator Miess. Motion carried.

OFFICE OF EMERGENCY SERVICES

John Tucker request approval of this committee for the purchase of a Skillmeter Resusci Anne and a Recording Resusci Anne to be used in the county EMS training program. The cost of these units are \$1575 each. The money is 40% reimburseable through State Aid. This purchase will increase as well as update equipment currently being used in the training programs. After brief discussion Legislator Neilson moved for the purchase of the above equipment, with Legislator Gallman seconding. Motion carried.

OFFICE FOR THE AGING

A request to send Ebby Michael to a conference, "The Organized Employee Workshop" in Buffalo on February 7, 1991 was read. Legislator Neilson made the motion approving attendance, and Legislator Miess seconded. Motion carried.

HEALTH DEPARTMENT

Mr. Benjamin updated the committee the staff changes in the department; Pat Scott's return has worked out well; awaiting the

end of probationary periods on two employees, so that permanent appointments can be made; Virnna Sabine will be going on a maternity leave. Mr. Benjamin states that she is not sure how long she will be gone. If only for a short time the department probably will not hire anyone to replace her.

One of the part time clinic nurses needs to have surgery. Mr. Benjamin requests permission to fill her position while she is off. He would like bring back Maryanne DiBeradina, who worked in one of these positions before. (she will require no training). A motion was made by Legislator Gallman, seconded by Legislator Miess approving the above request. Motion carried.

Mr. Benjamin set up a meeting with the County Coroners to discuss problems and questions they may have. Mr. Schwert and Mr. Crowell attended the meeting. Mr. Schwert suggested that he carry a beeper so that he can be reached more readily; he only has one body bag, Mr. Crowell stated he could order them for him if the county approved; he also would like a county ID. The committee had no problem with the purchase of the body bags.

Mr. Benjamin stated that he has been contacted by Monroe County. They were asking if there was a problem with the contract that had been drawn up. Mr. Benjamin told them that the County Attorney after review of the contract had a problem with the "hold harmless clause".

As requested by the committee, Mr. Benjamin looked into the car assignments. A memo was sent to the Long Term Coordinator asking her to justify her need for a county car. Her response was read to the committee. Mr. Benjamin feels that her reasons are also reasons he and a few others in the department could use. The use of county vehicles was discussed at length. A motion was made by Legislator Neilson to place this vehicle in department pool where Mr. Benjamin or person designated by Mr. Benjamin can delegate the use of the vehicle by individuals. Legislator Gallman seconded this motion and it carried.

The Health Department's first Chest Clinic will be held on January 29. Dr. Coch will be the attending physician for the clinic.

Cyndi Fanton has received some complaints regarding the amount of time some children are spending on the buses in the education program. She has relayed these messages to Laidlaw who in turn reroutes the buses, correcting this time problem for one child, but increases it for another. It has been suggested to Laidlaw to add another buses to the route.

Chairman Frair has contacted the schools to talk to them regarding the transportation of the children in this program. The only requirement as far as the buses go is child restraints. It is

felt that this could be taken care of very easily. Chairman Frair informed the committee that Kathy Stein of the State Health Department is coming down to discuss the new legislation pertaining to this program. She will be here on February 6th at 10:30 a.m. in the legislative chambers.

Laidlaws has stated they would not increase their transportation rates if the County would not go to open bidding. They were informed that the County has to bid the service.

Mr. Benjamin distributed a diagram of the physical changes that occurred in the Health Department. This was briefly discussed.

Correspondence between Mr. Benjamin and Joseph Gerraci, Director of the New York State Office of Mandate Review, were distributed to the committee. Mr. Benjamin has voiced his concerns of mandates in the administrative, home health care, environmental health, and children with special needs programs within the department. It was felt it would be a good idea to send correspondence to Senator Jess Present and Assemblyman John Hasper regarding these State mandates.

The Health Department has ordered the pre-exposure rabies vaccine for the Environmental Health staff as discussed at a previous meeting. The manufacturers did not anticipate the need for this vaccine to be so great, therefore, the department will be slow in receiving the vaccine.

The Long Term program provides for assistance in construction needs of patients in the program. At this time an individual with multiple sclerosis needs a downstairs bathroom. The family is taking out a personal loan for the bathroom. The Long Term program can provide assistance of \$1274. Approval was given with a motion from Legislator Gallman and a second from Legislator Neilson for the above assistance. Motion carried.

The Family Planning survey was discussed briefly. The HIV testing site in Alfred is being closed next month.

Larry Scholes, Sheriff, has asked that HIV testing be provided for inmates that request it. HIV testing not only involves the testing it involves required pre and post counselling.

Health Systems Agency of Western New York inquired as to the County's decision on funding them. A letter has been sent regarding this. They are also asking Mr. Benjamin to donate as a member of this committee.

Mercy Flight has stated their willingness to consider a per flight rate rather than a lump sum. After some discussion, a motion was made by Legislator Cross to go to the Ways and Means

committee with the suggestion of budgeting for 1992 the per flight cost of Mercy Flight, and not to ask the Committee to consider this for 1991. Legislator Miess seconded this motion. Motion carried with Legislator Gallman opposing.

The new requirements for individual sewage disposal systems was briefly discussed. Mr. Benjamin states he is not imposing these regulations and is writing waivers.

#### OTHER BUSINESS

The Chairman of the Board of Legislators has made the following appointments to the Citizens Advisory Council to the Office for the Aging: Jean Galutia, Wellsville, Morgan Rosser, Wellsville, Harold Leilous, Belmont, Dorothy Crowther, Belmont and Edward Brewster, Whitesville. A motion was made by Legislator Miess, and second by Legislator Neilson approving these appointments. The County Attorney should prepare the appropriate resolution.

RESOLUTION

#### EXECUTIVE SESSION

A motion was made by Legislator Gallman to go into executive session. This motion was seconded by Legislator Neilson and carried.

A motion was made by Legislator Neilson and seconded by Legislator Gallman to resume regular business. Motion carried.

#### AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion from Legislator Gallman and a second from Legislator Miess. Motion carried.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Teresa Claypool

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HEALTH SERVICES COMMITTEE

February 11, 1991

*J. Mergerson*

Present: Frair; Gallman; Miess; Nielsen; Walchli;

A request was presented to the committee by Health Department Director Charles Benjamin, for permission for Teresa Claypool, Senior Account Clerk Typist and Mr. Benjamin to attend a Lotus 1-2-3 computer training workshop in Rochester on February 20th. This was approved on a motion by Miess, seconded by Walchli and carried.

The County Coroner contract from Monroe County starting on September 1, 1990 and ending December 31, 1991 in the amount of \$20,000 has been received and must be presented for board approval by a resolution. A motion was made by Miess, seconded by Walchli and carried, to approve the contract and request the County Attorney to prepare a resolution.

Meeting adjourned.

AFSCME

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*J. Margeson*

MINUTES OF THE MEETING  
HEALTH SERVICES COMMITTEE

February 19, 1991

MEMBERS ATTENDING: Chairman Frair  
Legislators Gallman, Miess, Neilson

ALSO ATTENDING: Deloras Cross, Chairman, Board of Legislators

CALL TO ORDER

The meeting was called to order at 9:10 a.m. by Chairman Frair.

APPROVAL OF MINUTES

The minutes of the January 22, 1991 and February 11, 1991 meetings were approved with a motion by Legislator Miess and a second by Legislator Gallman. Motion carried. The February 11th meeting was called to approve attendance to a LOTUS training course for Charles Benjamin and Teresa Claypool. These people are now going to get this training in-house from Ms. Button.

HEALTH DEPARTMENT

A request to send Bonnie Buckley, RN to a Bereavement Conference on June 2, 3, and 4th held in Skaneateles. The Department will pay for the cost of the conference and provide a county car. Approval was given with a motion from Legislator Miess and a second from Legislator Gallman. Motion carried.

RESOLUTION

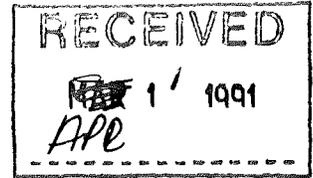
In the preparation of the 1991 budget no money was allotted under the Long Term Personal Service line item A4040.103 (AFSCME). Therefore, the Health Department asks committee approval to transfer \$15712 from A4010.103 to A4040.103. Legislator Miess made the motion approving the transfer, with Legislator Gallman seconding. This transfer needs to go before the Ways and Means committee for their approval. Motion carried.

OTHER BUSINESS

RESOLUTION

Approval of the 1990 Financial Report from the Association of the Blind and Visually Handicapped was given with a motion from Legislator Neilson and seconded from Legislator Miess. Motion carried.

MINUTES OF THE MEETING  
HEALTH SERVICES MINUTES  
March 22, 1991



MEMBERS ATTENDING: Chairman Frair  
Legislators Gallman, Miess, Neilson, Walchli

ALSO ATTENDING: Elizabeth Wattenburg, Office for the Aging  
Charles Benjamin, Health Department

*Morgenson*

CALL TO ORDER

The meeting was called to order by Chairman Frair at 9:10 a.m.

APPROVAL OF MINUTES

The minutes of the February 19, 1991 meeting were approved with a motion from Legislator Gallman, and a second from Legislator Neilson. Motion carried.

HEALTH DEPARTMENT

Mr. Benjamin updated this committee on staff changes. One of the department's typists has been off for a couple of weeks and is scheduled to return to work on the 25th of March. If she does not return to work as scheduled, Mr. Benjamin requests permission to fill her position with a temporary individual. Legislator Gallman moved on this request, with Legislator Miess seconding. Motion carried.

The two days the County Office Buildings were closed due to the ice storm a few individuals came to work and/or visited their patients. Mr. Benjamin is going to compensate these individuals with comp time (time and half) for their initiative. The committee feels that the Personnel Committee should address this situation, should it occur again.

Mr. Benjamin stated that he had written letters of commendation to three individuals who in his absence had performed tasks necessary in the operations of the Health Department. The committee was given copies of these letters for their information.

When the nurses start taking vacations, Mr. Benjamin would like to hire an "on call" nurse. She would not be needed until the end of June through September. It was decided to wait to act on this request.

The following requests to attend conferences were made:

Four Registered Nurses to attend a Skin Care Inservice at \$15.00 each on April 17th.

Two Registered Nurses to attend HIV training - would be paid for by the family planning grant.

Mr. Benjamin would like to attend a Home Health Care Seminar in Albany April 29th through May 1st.

These conference requests were approved with a motion from Legislator Neilson, seconded by Legislator Walchli and carried.

The committee was informed that the department expects the State to be coming down for their "survey". Mr. Benjamin feels confident that they will find procedures and documentations satisfactory. They are expected within the next two months.

The Health Department has received an advertising request from Home Health Care of Southwestern New York. They would like us to take out an ad at a cost of \$10 to \$80. It was felt there was no need for the department to advertise.

Mr. Benjamin states that Medicare billings will be processed, in the near future, electronically. The department has checked with their software company on updating the present equipment to enable them to do their billings electronically. Their cost is high. An agency who does not have this capability will find their payments coming in at a much slower rate. An individual is coming in to talk to the department on a program he has set up for health care facilities. It was suggested that Blue Shield also be checked with regarding this.

The Health Department asks for committee approval to accept a Tobacco Awareness Grant totaling \$4325. This is 100% State funding. Approval was given with a motion from Legislator Miess, and seconded by Legislator Walchli. Motion carried. A resolution needs to be prepared by the County Attorney's office.

Mr. Benjamin requests an extension of services for the Long Term Program to include home delivered meals. The Department would contract with the Office for the Aging to deliver these meals. These meals are already being delivered by the Office for the Aging to some of the Long Term patients. There would be a cost savings in entering into this contract. Approval was given with a motion from Legislator Neilson, and second from Legislator Miess. Motion carried.

The bids for the department's new automobile are being prepared to be sent out. Mr. Benjamin would like to send two proposals to dealers; 1) trade in three for three new cars; and

2) trade in four cars for three new cars and one small pickup truck.  
The department has a lot of cars with a lot of mileage. The committee has no problem with getting the bids out. They will review them at the appropriate time.

The CPA who prepared the Health Department's Medicare Cost Analysis had two suggestions that would increase our reimbursement rate for Medicare. An increase of \$13 for physical therapy visits to \$75; and a \$3.50 increase in speech therapy visits to \$65. If this committee agrees to these increases, the CPA will be notified, and he will appeal for any 1990 services rendered under these disciplines. A motion was made by Legislator Neilson approving these rate increases, with Legislator Gallman seconding. Motion carried.

RESOLUTION

A resolution is needed in order for the Maintenance Department to move an examination table from Belmont to a clinic site in Wellsville (not county owned property). Legislator Walchli made the motion approving this, with Legislator Miess seconding. Motion carried.

A motion was made to go into executive session by Legislator Gallman, seconded by Legislator Neilson. Motion carried.

A motion was made by Legislator Neilson to resume the regular business of the meeting, with Legislator Gallman seconding. Motion carried.

#### OFFICE FOR THE AGING

Mrs. Wattenburg invited this committee to a joint meeting with the Advisory Council for the Office for the Aging on April 3rd.

The following conference requests were made:

Cheryl Czorka to attend a conference of the Aging Service Providers;

to attend the conference of NYS Association of Nutritionists in Niagara Falls. Regulations and mandates will be discussed.

A motion from Legislator Gallman approving these requests was made, with Legislator Miess seconding. Motion carried.

RESOLUTION

The OFA received additional funding under the Senior Citizens Energy Packager Grant totalling \$1063. Approval is requested to increase the appropriate expenditure account and increase the corresponding revenue account by \$1063. A motion from Legislator Walchli approving this increase was made, with Legislator Miess seconding. Motion carried.

Ms. Wattenburg informed the committee that the State approval for the EISEP grant look favorable. She is hoping to get a definite response soon on this approval.

Ms. Wattenburg talked to the committee regarding the possibility of upgrading her staff. This will be discussed again with Ms. Wattenburg bringing more detailed information.

#### OTHER BUSINESS

A request was received for two appointment to the Medical Scholarship Board. They are David Schwert and Keith Folts for a three year term. A motion approving these appointments was made by Legislator Gallman and seconded by Legislator Miess. Motion carried.

Chairman Frair informed the committee that he is no longer able to serve on the Systems Planning and Development Committee of Health Systems Agency. He would like someone from the committee to consider replacing him.

A hearing is scheduled of the Planning of the Rural Health Services Plan is being held April 1st.

There is a meeting in Albany on the new legislation regarding the pre-school handicapped program. Chairman Frair has prepared a letter regarding this program, explaining costs and offering suggestions to make the program less costly for Allegany County. He requests committee approval to send this to Assemblyman Hasper and Magee. A few items in this legislation are:

- it will provide more flexibility in administration of the program;
- limits will be put on amount of time and distance for the transporting of these children;
- evaluation for the children will be done by a non-provider;
- a county wide pre-school committee will be set up;
- the county will have input on tuition rates.

The committee gives their full support to Chairman Frair's letter regarding the pre school program and they would like to receive a copy. A comparison chart showing the transportation and tuition cost for Allegany County by school districts was given out to the committee. This chart should also be sent with Chairman Frair's letter so they will see actual cost to the County. If possible someone should find out who the members of the committees in Albany responsible for this program are and send this information to them.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion from Legislator Neilson and a second from Legislator Miess. Motion carried.

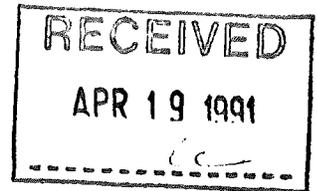
ADJOURNMENT

There being no further business the meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Teresa Claypool

MINUTES OF THE MEETING  
HEALTH SERVICES COMMITTEE



April 15, 1991

MEMBERS ATTENDING: Chairman Frair  
Legislators Miess, Gallman, Neilson

ALSO ATTENDING: Charles Benjamin, Health Department  
Elizabeth Wattenburg, Office for the Aging

CALL TO ORDER

The meeting was called to order at 9:09 a.m. by Chairman Frair.

APPROVAL OF MINUTES

The minutes of the March 22nd meeting were approved with the following amendments:

Page 2- The Tobacco Awareness Grant is to be referred to the Ways and Means Committee.

Page 3- The approval for the rate increasing for physical therapy and speech therapy should be effective as of January 1, 1991.

Motion approving the minutes as amended was made by Legislator Gallman and seconded by Legislator Neilson. Motion carried.

HEALTH DEPARTMENT

Mr. Benjamin informed the committee of staffing changes in the department;

Mary McKinley the temporary typist has left the department to a full time position. She was replaced with Eleanora Fanton in this temporary position.

One of the Registered Nurses in the department is having surgery. Mr. Benjamin requests approval to hire a temporary nurse to fill the position. A motion was made by Legislator Neilson, and seconded by Legislator Miess approving this request. Motion carried.

As discussed at a previous meeting, the Health Department would like to hire an on call nurse. She would be used between

June and September to fill in when two or more nurses are on leave. After discussion, it was suggested that Mr. Benjamin talk to Jack Rosell to see if the position was still there. A motion was made approving the filling of/or creation and filling of this position by Legislator Neilson, seconded by Legislator Gallman, and was carried.

A request was made to send Jim Sturniolo to a rabies conference in Farmington and for Vicky Gaeta and Charles Benjamin to attend a Medicare training session in Syracuse. A motion approving these requests was made by Legislator Gallman and seconded by Legislator Miess. Motion carried.

The automobile bids have not gone out as yet. The County Attorney asked that changes be made in some the wordings in the bids and as soon as these changes are made they will be sent.

The grievance by the nurses union regarding holiday pay is going to hearing.

The smoking issue was discussed again. The request for a room to be provided has been through three different committees and has now come back to the Health Services Committee. After some discussion, Legislator Neilson moved that this be referred to the Public Works Committee and that they share with this committee the way in which they will establish the room and the cost. Legislator Miess seconded and motion carried.

There was some discussion on the Coroners. Public Safety received a complaint that just recently the coroners were called upon and none of them could respond. Mr. Benjamin states that this type of thing only has happen four times in the past two years. The only other option the county could take would be to hire a Coroner Physician and this would not really solve anything. This sort of thing can not be helped happening occasionally. No action was taken.

Mr. Benjamin received a call from Jim Euken with concern over the contract Allegany County has entered into with Monroe County. Mr. Euken is reserving his right to call upon a Dr. Uku in Buffalo instead of Monroe County for any forensic work that needs to be done.

The letter that Chairman Frair wrote regarding the Education of Physically Handicapped Childrens Program was sent out. Meetings are being set up to talk with the school psychologists, who work with these children. The busing issue has been discussed and the schools have had a favorable reaction. There is the possibility of having the coordinator for this program be on the CPSE Board to at least have some influence.

An individual from Angelica met with Mr. Benjamin regarding

the proposed ash dump. She asked the Health Department to take a position on this dump. She provided Mr. Benjamin with a lengthy document that Livingston County put together. These types of things are under the Department of Environmental Conservation jurisdiction and she should be directed to this agency. The Health Department will not take a position.

Mr. Vossler asked if the health department was going to start charging municipalities when submitting plans. They are exempt from paying fees. This practice will continue.

The Health Department is changing its Well Child clinic schedule. They are increasing the time slots for patient by fifteen minutes to allow for blood lead testing; eliminating some of the immunization clinics after the Well Child clinics; and changing some monthly clinics to every other month, etc. The school nurses are being notified of these changes and the clinic schedule are published in the newspaper.

#### OFFICE FOR THE AGING

Ms. Wattenburg thanked the committee for attending the meeting with the Advisory Council.

The Office for the Aging requests a resolution to move budget appropriations in the following manner:

In the SNAP (home delivered meals) Grant (A6779) move \$480 from Caterers (.430) to Equipment (.201).

In the III C (congregate meals) Grant (A6772) move \$2557 from Caterers (.430) to Personnel (.105). Move \$240 from Caterers (.430) to Fringe Benefits (.803-\$196, .804 - \$44). Move \$864 from Caterers (.430) to Rent (.414). Move \$856 from Revenue account A1972 to Revenue account A1472.3.

These transfers need to be referred to the Ways and Means Committee for there consideration. A motion was made by Legislator Neilson, seconded by Legislator Miess and carried approving these transfers.

Ms. Wattenburg requests permission to let her staff attend Professional Secretary's Day in Hornell on April 24th. The cost is \$150. A motion was made by Legislator Neilson and seconded by Legislator Gallman approving this attendance. Motion carried.

The Office for the Aging requests that in accordance with the federal increase in minimum wage on April 1, 1991, there is a need to amend the 1990 salary levels for Section 4 employees. A motion was made by Legislator Neilson and seconded by Legislator Miess approving the change in the schedule. This should

also be referred to Personnel Committee. Motion carried.

The Community Services for the Elderly Grant which funds the CASA Program is being cut and the OFA stands to lose \$13000. She is reviewing the CASA Program and will come to the next meeting and discuss this program with the committee.

#### AUDIT OF CLAIMS

The usual bills were reviewed and approved with the exception of one to the Dill Pickle Restaurant (this will be looked into further). Motion was made by Legislator Neilson and seconded by Legislator Miess. Motion carried.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 10:45 a.m.

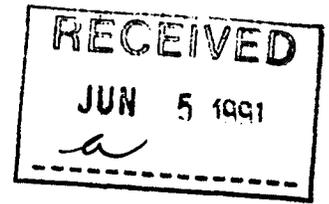
Respectfully submitted,

Teresa Claypool

NOT  
APPROVED

MINUTES OF THE MEETING  
HEALTH SERVICES COMMITTEE

May 20, 1991



*J. Margison*

MEMBERS ATTENDING: Chairman Frair  
Legislators Gallman, Meiss, Walchli

ALSO ATTENDING: Charles Benjamin, Health Department  
Elizabeth Wattenburg, Office for the Aging  
Robert Anderson, Counselling Center

CALL TO ORDER

The meeting was called to order at 9:05 a.m. by Chairman Frair.

APPROVAL OF MINUTES

The minutes of the April 15th meeting were approved with a motion from Legislator Gallman and a second from Legislator Walchli.

COUNSELING CENTER

Dr. Anderson stated that the Medical Health Review is being held in Cattaraugus County on May 28th from 10:30 to 11:30. He asks that someone from the committee attend.

At the last Health Services meeting there was question on a payment being made to the Dill Pickle Restaurant. Dr. Anderson states that the ICM program (100% state funding) allows for spending to keep clients out of the hospitals. Ex. for food, respite care. They have an arrangement with the restaurant. There has been a decrease in hospital stays since utilizing these funds.

The State of New York has changed their method of funding. Through Comprehensive Outpatient Services (COPS) ARA will receive a Medicaid supplement. This was discussed briefly. Dr. Anderson informed the committee that he has signed the agreement.

Dr. Anderson would like to do something about the building that the Counselling Center operates from. It is in need of plaster work, paint, and the carpet could use cleaning (this may not help the carpet at this point). A motion was made to refer this request to the Public Works Committee for their considera-

tion by Legislator Gallman. Legislator Miess seconded and motion carried.

OFFICE FOR THE AGING

Ms. Wattenburg requested permission to attend the NYS Association of Area Agencies on Aging meeting being held in Syracuse on June 18, 19 and 20. A motion approving this was made by Legislator Miess and seconded by Legislator Walchli. Motion carried.

RESOLUTION

The Office for the Aging requests a resolution to move budget appropriations. In the CSE grant (A6776) retirement was over estimated and personnel was under estimated. Move \$696. from Fringe Benefits (.802) to Personnel (.103). A motion from Legislator Gallman to approve this transfer was seconded by Legislator Miess and carried.

HEALTH DEPARTMENT

The letter that was received from the group in Angelica regarding the "ash dump" was again discussed. There is another meeting on June 5th in Angelica. Mr. Benjamin informed the committee that the Board of Health feel that they as a group formed to protect the health of the citizens in this county, need to take a stand against this landfill.

The Health Services Committee asks Mr. Benjamin to reply to the above mentioned letter.

Staffing was discussed. The summer call in registered nurse position was included in the 1991 budget. Therefore there is no need to go to the full board with the request. However, the original request asks that this person be called in on a weekly basis. Mr. Benjamin would like this changed to a daily basis. This was approved with a motion from Legislator Gallman and a second from Legislator Walchli. Motion carried.

Mr. Benjamin states he met with the nurses and they feel they need another full time registered nurse position. He will looking into this.

Chris Johnson will be looking into clinic protocols. For instance, is the department doing too much in clinics, etc.

The temporary part time typist is going to be moved into the full time temporary typist position for the summer. Therefore, the department requests permission to fill the part time typist position and this becomes effective June 3rd. A motion was made

approving this request by Legislator Gallman. A seconded was made by Legislator Walchli and carried.

There was some discussion on utilizing the individuals in the Children With Special Needs Program. Mr. Benjamin stated the inconvenience of location of these people and is checking into how he could bring them over to this building.

The department would like to hire the temporary full time public health engineer for the period June 24 thru September 6, 1991. This person does the annual community water supply inspections. They would be paid at the base salary for this position at \$12.69. A motion was made by Legislator Walchli and seconded by Legislator Miess approving the above request. Motion carried.

The Family Planning Nurse Practitioner has submitted a statement that "if she works more than 16 hours per week her malpractice insurance increases". She has suggested the department pay the difference. The department is going to pursue a backup Practitioner.

Chris Johnson talked to the committee about the Lead Screenings the department has been doing. From the period March 14 thru May 17, seventy-seven screenings were sent. Of this amount 66% were considered normal. One-third need follow up. They are going to start lead testing for WIC and in September are going to do pre-schools and nursery schools. The cost is \$13/test. It was suggested to check with the Alfred Lab on their charge for this service.

The Federal Poverty Guidelines have increased. Therefore this effects the Family Planning sliding fee scale. Everything in the first column denotes "free". It is based on weekly gross income. A "financial screening form" was looked at. The client would sign and complete this form or they would be charged the full price. Approval is requested for the revised fee schedule and for use of the financial screening form. A motion was made by Legislator Gallman and seconded by Legislator Miess approving above request. Motion carried.

Mr. Benjamin discussed the department's software company, InfoMed. Effective May 1, 1991 the monthly charge is increasing from \$297 to \$326.70/month. In May's bill there is an additional charge of \$420 for support. Attempts have been made to look into other software companies. At present the department is checking with an individual who has written programs specifically for health department's needs.

The State has issued a state wide waiver on two of their previous requirement for sewage systems: 1) a full day storage; and 2) dosing of sandfilters.

Wisconsin BC/BS will be sending us a bill for 1989 overpayments totalling \$7177. Mr. Benjamin requests approval to pay the bill when received. A motion from Legislator Gallman and seconded by Legislator Walchli to approve payment was carried.

The Health Department would like to purchase flu vaccine at a cost of approximately \$8300, 4000 doses. The plan is to keep 1500 doses for the department and allow the physicians in the area to purchase the remaining vaccine. The physicians are in favor of this because it is more difficult for them to get the vaccine when ordering themselves.

The Health Department has been contacted regarding a sewage system failure at Amity Lake. It is believe that it involves more than one residence. Mr. Benjamin is going to meet with the Amity Lake Committee to discuss the problem.

There has been some positive responses from different schools regarding the transportation of children involved with the Children With Special Needs Program.

Automobile bids for Health Department are due at 2:00 p.m. today.

The first payment to Office for the Aging for meals will be made, \$1778.40. A transfer of funds from A4040.439 (PCW) of \$24000 to a new account entitled Meals is requested. A motion was made by Legislator Miess and seconded by Legislator Gallman was carried.

A Directors Forum on Rural Issues is being held to discuss the State Budget cuts. Mr. Benjamin would like to attend. A motion was made by Legislator Walchli and seconded by Legislator Gallman approving attendance. Motion carried.

Mr. Benjamin requests approval to attend a conference in Atlanta, Georgia June 26 - June 28. With new State procedures there will be financial penalties for any Health Department short falls in procedures. It will get into the federal guidelines and discussion on how appeals can be made. A motion was made by Legislator Miess and seconded by Legislator Walchli approving attendance to this conference. Motion carried.

#### OTHER BUSINESS

Approval for committee days for Legislators Miess, Frair, and Gallman for April 3rd (OFA); for Legislators Gallman, Frair, and Neilson for May 5th (OFA); and for Legislators Frair, Gallman, and Walchli for May 8th (CASA). Motion approving these days was made by Legislator Gallman, and seconded by Legislator Walchli. Motion carried.

The Health Systems Agency has appointed Mark Subject to the Southern Tier West County Study Committee.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion from Legislator Gallman, seconded from Legislator Miess. Motion carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Teresa Claypool

# MEMORANDUM OF EXPLANATION

COMMITTEE: Health Services

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: May 20, 1991

The Allegany County Office for the Aging requests a resolution to move budget appropriations in the following manner.

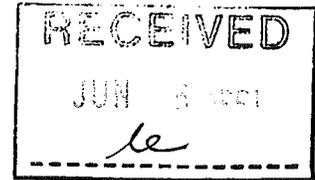
In the CSE grant (A6776) retirement was over estimated and personnel was under estimated. Move \$696.00 from Fringe Benefits (.802) to Personnel (.103).

FISCAL IMPACT: None

NOT  
APPROVED

HEALTH SERVICES COMMITTEE

June 3, 1991



PRESENT: L. Frair; J. Gallman; R. Miess; K. Nielsen; J. Walchli  
B. Wattenberg, D. Washburn - Office for the Aging  
M. Kear - County Planner  
J. Herdmann - Hyland Facility Assoc.

The special meeting was called to order at 8:30 a.m.

Mrs. Wattenberg and Mr. Washburn requested the committee to consider approval of county funds of \$18,000 to support the E.I.S.E.P. Program that was included in the 1991 county budget, (\$84,000), \$63,000 from the State, \$3,000 from clients. The \$18,000 originally was to be contributed through other planned resources but later was declined. The committee requested further review by the Office for the Aging before rendering a decision.

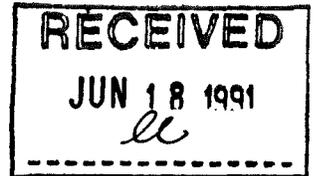
Mr. Benjamin reviewed the auto bid summary for vehicles for the Health Department. The bid approved was granted to East Side Garage of Belmont for the purchase of three autos and a pickup truck at a price of \$29,902 with trade in. A transfer of \$6,802 from A4010.1 to A4010.2 to cover the total cost of the vehicles was approved on a motion by Gallman, seconded by Nielsen and carried. PREPARE RESOLUTION.

A discussion on the proposed Hyland Ash Monofill was held, followed by a motion by Gallman, seconded by Miess and carried to support the Board of Health's letter to Susan DuBois, Admin. Law Judge, N.Y.S. Department of Environmental Conservation, but deleting the sentence in the statement "Based on the information discussed in this report, it is the conclusion of the Allegany County Board of Health that the Hyland Facility not be permitted to landfill municipal ash or any other wastes in the Town of Angelica."

Meeting adjourned.

NOT  
APPROVED

MINUTES OF THE MEETING  
HEALTH SERVICES COMMITTEE



June 17, 1991

*J. Margeson*

MEMBERS ATTENDING: Chairman Frair  
Legislators Gallman, Miess, Walchli

ALSO ATTENDING: Charles Benjamin, Health Department  
Delores Cross, Chairwomen,  
Board of Legislators  
Jim Mulholland, Treasurer

CALL TO ORDER

The meeting was called to order at 9:10 a.m. by Chairman Frair.

APPROVAL OF MINUTES

The minutes of the May 20th and June 3rd meetings were approved with a motion from Legislator Walchli and a second from Legislator Miess. Motion carried.

The EISEP Program was briefly discussed.

HEALTH DEPARTMENT

Mr. Benjamin discussed the departments staffing changes. The summer call in nurse is starting today; have hired the temporary typist, who is getting filing, etc. caught up; three registered nurses are having medical problems, who hopefully will not all be off at the same time. Another registered nurse has put in a request for time off for "medical reasons" from September 7 through October 11. The department has hired a nurse to replace one that is currently on a leave. At this time, Mr. Benjamin requests permission to keep this nurse on staff until October to fill in for above mentioned nurse. Approval was given with a motion by Legislator Walchli, and a second by Legislator Miess. Motion carried.

Mr. Benjamin reports that Vicky Gaeta has accumulated one more day than allowed in vacation time. She requests permission to carry this extra day until June 26th. Committee gave approval for this request with a motion by Legislator Gallman, and a second from Legislator Miess. It should be noted that if this should happen again, it would not be approved. Motion carried.

At the May 20th meeting it was reported that the Health Department owed BC/BS of Wisconsin \$7177. Since that time they have notified and paid the department \$1138.

East Side Garage was awarded the automobile bid. The Department will be purchasing three cars and one truck.

NACHO membership is now due. The cost is \$120 per year. Mr. Benjamin requested approval for payment of these dues. This was given with a motion from Legislator Gallman, and a second from Legislator Walchli. Motion carried.

The monthly Assessment Fee the Health Department pays was discussed. It is due by the 15th of the following month. The department is paying it approximately two to three weeks later than this due to the audit of claims procedure. Mr. Benjamin will be speaking to Mr. Mulholland regarding a standing resolution that would allow for the department to draw a special check each month for this payment. (interest fees have been mentioned).

Al Vossler requests payment for the annual AWWA dues for which he has been a member for a number of years. He gets all updates, there are quarterly conferences, etc that keep him posted on requirements on water supplies. The cost is \$375 per year, up from \$270 last year. A motion was made by Legislator Walchli and seconded by Legislator Miess approving this payment with the stipulation that the membership be for Allegany County Health Department (Al being their representative) rather than Mr. Vossler the member.

An increase in appropriation is requested in the Family Planning budget totalling \$8196. The same is requested for the State Aid revenue account for family planning. This needs to be done for the State Family Planning budget and County's Family Planning budget to coincide for proper reimbursement from the State. There is no fiscal impact (100%). A motion was made by Legislator Gallman, seconded by Legislator Miess approving this increase. This request should be referred to Ways and Means for their approval. Motion carried.

The Supervising Public Health Nurse would like to attend a training in Child Abuse Reporting at a cost of \$10.00. A motion was made approving this by Legislator Walchli and seconded by Legislator Gallman. Motion carried.

The Community Health Assessment required by the State is due October 1st this year. Chris Johnson would like to attend a workshop June 28th regarding this document. It will be held in Rochester. A motion approving this was made by Legislator Miess and seconded by Legislator Gallman. Motion carried.

RESOLUTION

Mr. Benjamin requests approval for himself and Teresa Claypool to attend a seminar "Building Budgeting Skills" July 24 in Elmira. The cost is \$149 each. Motion approving this request was made by Legislator Walchli, seconded by Legislator Gallman, and carried.

Mr. Benjamin has asked Cyndi Fanton to come up with a plan on how she will be integregating the two programs, PHCP and Special Education by September 1st.

#### OTHER BUSINESS

The transportation of preschool children was again discussed. The meeting with the school administrator went well. BOCES also feels that something more favorable can be worked out on this issue.

#### AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion by Legislator Gallman, seconded by Legislator Miess, and carried.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 10:40 a.m.

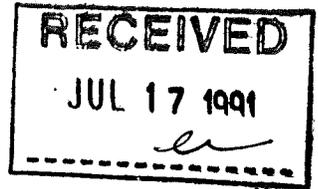
Respectfully submitted,

Teresa Claypool

NOT  
APPROVED

MINUTES OF THE MEETING  
HEALTH SERVICES COMMITTEE

July 15, 1991



*J. Margeson*

MEMBERS ATTENDING: Chairman Frair  
Legislators Gallman, Miess, Neilson, Walchli

ALSO ATTENDING: Elizabeth Wattenburg, Office for the Aging  
Charles Benjamin, Health Department  
Robert Anderson, Counselling Center  
Betty Wells, Association for the Blind &  
Visually Handicapped  
James Mulholland, Treasurer  
Deloras Cross, Chairman, Legislators

CALL TO ORDER

The meeting was called to order by Chairman Frair at 9:15 am.

APPROVAL OF MINUTES

The minutes of the July 3rd and July 17th meetings were approved with a motion from Legislator Gallman, and a second from Legislator Neilson. Motion carried.

The issue of the transporting of pre school children was discussed. There has been a meeting held with the schools. The response was positive to possibly working something out with them regarding the transportation problem at a great savings. There is another meeting being held on July 23rd at 1:00 at the BOCES Center. At this time, Mr. Benjamin, states he hopes to have a commitment from all school districts.

OFFICE FOR THE AGING

Ms. Wattenburg reviewed the numerous grants under the Office for the Aging budget. The first grant discussed was IIIB, Older American. She states that due to cuts in other grants she has put some of those cuts under this budget.

Title IIIC, Nutrition Program for the Elderly: OFA has a contract with the Long Term Program to provide meals to those in the program. Due to cut backs a cap has been put on the number of meals allowed in the program, and people will be put on a waiting list for the meals.

Community Service for the Elderly budget: Part of this budget supported the CASA program. Ms. Wattenburg would like to develop a small non health related program with this grant.

HEAP Budget: This grant was discussed briefly. Mr. Mulholland stated that the county has a contract with New York State to do this program. The obligation lies with the State to provide this program. They could contract with someone other than the county in this program.

SNAP Budget: Home Delivered Meals- Client will be waiting longer for their meals.

EISEP Budget: Designed for individuals who do not meet medicaid requirements but are below 185% of the poverty level. The budget as written shows a county share of approximately 19 thousand dollars. This amount needs to be re-worked to be an inkind amount not a county share amount. She was told to pursue this inkind from the other county departments that can provide it, (DSS, Health Department, etc).

Two other grants discussed were Title V Grant, Employment Service for Senior Citizens and IIID, Minor Home Repair Grant.

The committee would like to have time to review the Office for the Aging budget for 1992 before any action is taken on it. It will be discuss again at the next regular meeting. Mr. Mulholland asked that Ms. Wattenburg also present the budget without the HEAP Grant and without the county share in the EISEP Grant.

#### COUNSELLING CENTER

Dr. Anderson briefly discussed his budget. The overall drop from 1991 is approximately 5400 dollars. He has been able to keep the county share the same since 1989.

Doris Burdick is retiring and at this time he is not going to replace her.

The State is closing the Gowanda facility. To compensate for this they are giving additional money for case management. Dr. Anderson asks permission to hire an Intensive Case Manager for Children & Youths. This person would be a county employee. Therefore, a position needs to be created. A motion was made by Legislator Gallman, seconded by Legislator Neilson, to approve this position and to also refer request to the Personnel Committee. Also requested was a resolution for an additional appropriation of \$24102 to cover the position. This was approved with a motion from Legislator Gallman, and seconded by Legislator Neilson. This should be referred to Ways and Means for their consideration.

RESOLUTION

A motion was made by Legislator Gallman and seconded by Legislator Neilson to approve this budget with the exception that Dr. Anderson's salary be reduced to a 5% increase, instead of 10%. The motion did not carry with two ayes and three noes.

A motion was then made to approve the budget as presented with the exception of the .1 personal service accounts. Legislator Walchli moved and Legislator Gallman seconded. Motion carried.

#### ASSOCIATION FOR THE BLIND AND VISUALLY HANDICAPPED

The Association provides financial aid for eye examination, lenses, and/or frames. They are requesting \$8000 from the Allegany County Board of Legislators for 1992 to continue their operation. Legislator Neilson made the motion to approve this budget with Legislator Miess seconding. Motion carried.

#### HEALTH DEPARTMENT

The State is pushing the department to hire a Family Planning Coordinator. The position would be 100% funded. Mr. Benjamin would like to move the Registered Nurse who is currently working in the program to this position. This would leave a RN position vacant which he would like to fill. There would be no addition cost to be county. The committee would like to wait until next month to see what impact this may have on 1992 budget.

There has been three resignations relating to the department. Jackie Stevens, Medical Social Worker, for the Long Term Program; Cyndi Fanton, PHCP Coordinator; and Doris Halstead, Board of Health. Requests permission to recruit individuals for these positions. A motion approving this request was made by Legislator Gallman and seconded by Legislator Miess. Motion carried.

The Board of Health has recommended the reappointment of Dr. Richard Cudahy for another six year term on the Board of Health. This committee approved this appointment with a motion from Legislator Neilson and a seconded from Legislator Walchli. The County Attorney's office should prepare a resolution.

Pat Scott has gone on leave because of her back again. The physician is looking at possible surgery. Therefore, Mr. Benjamin would like to hire a temporary registered nurse for this position. A motion approving this request was made by Legislator Neilson, seconded by Legislator Walchli, and carried.

The NYSAC Fall Conference is being held September 22 - 25 in Concord. The cost to attend will be \$110 for the seminar, and \$147/night for lodging, (includes meals). There will be discus-

RESOLUTION

sion on pre-school program. A motion was made by Legislator Miess, seconded by Legislator Walchli, approving Mr. Benjamin's attendance at the seminar. Motion carried.

There is a meeting in Albany, August 13 - 15 regarding the effects of electromagnetics on public health (high tension wires). A motion was made by Legislator Neilson, seconded by Legislator Miess approving Mr. Benjamin's attendance. There is no cost for the meeting and the lodging would be \$45/night. Motion carried.

A resolution is needed for the temporary public health engineers salary to be \$12.69/hour, the same rate as 1990. A motion approving this was made by Legislator Walchli, seconded by Legislator Miess, and carried.

Mr. Benjamin reported to the committee the totaled billed to the different sources to date, \$420398. The percentages billed to Medicaid is 40%, Medicare 51%, Private Insurance 8%, and Self Pay 1%. The committee would like a copy of the report Mr. Benjamin read from.

The County Attorney's bill for services rendered totaled \$2895. Mr. Benjamin would like to make arrangements with this office that when there is a large number of copies to be made the health department makes them. This is due to the fact that the County Attorney's Office charges .25/copy and the Health Department can make them for .04/copy.

The Health Department has made arrangements with the Treasurer's Office to make a pre-audit payment for the Health Assessment Fee. The amounts will be reported to this committee on a monthly basis.

The Department will be creating a questionnaire for the parents of children in the Education of Physically Handicapped Children's Program. One question that may be asked is: would you mind providing transportation for your child.

The Health Department has received a request from Home Health Services of Southwestern New York to become a patron member. Mr. Benjamin is going to write a letter to them explaining why we can not become a member.

The required Community Health Assessment has been completed. The last installment of \$1100 to fulfill the contract needs to be paid. The requested revisions have been made.

The committee was informed that the Department and Cooperative Extension have an agreement where their nutritionist will be doing inservices. There is one scheduled in the near future for the Environmental Health Staff on the safe handling of food.

The issue of the county providing a smoking room for employees was again discussed. Mr. Benjamin had sent for literature from a company called Air Quality Engineering. This company can provide a unit to take care smoke at a cost of \$1217.13. A motion was made by Legislator Miess, seconded by Legislator Walchli to refer this to the Public Works Department for their consideration. Motion carried. Mr. Benjamin should also attend the Public Works meeting.

#### AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion from Legislator Gallman, seconded from Legislator Miess. Motion carried.

#### ADJOURNMENT

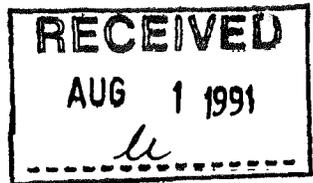
There being no further business the meeting was adjourned at 12:10 p.m.

Respectfully submitted,

Teresa Claypool

HEALTH SERVICES COMMITTEE

July 31, 1991



Present: Frair; Gallman; Nielsen; Walchli;

Also attending: C. Benjamin; J. Sikaras.

A special Health Services Committee meeting was called to order at 1:30 p.m. to discuss the transportation of pre-school age (3-4 years old) to BOCES in Belmont starting September, 1991. It was the committee's decision to pursue a plan of cooperating with school districts in Allegany County in transporting 3-4 year old handicapped children by the school districts for 1991-92 school year. Discussion included contract agreements, cost formula and time of starting.

Mr. Benjamin is to discuss with Laidlaw our plan, along with the BOCES administrative county committee and Mr. Sikaras. Hopefully an agreement can be realized.

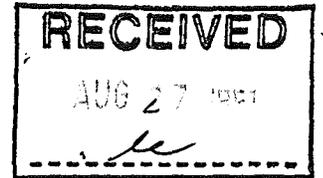
Meeting adjourned.

NOT  
APPROVED

NOT  
APPROVED

MINUTES OF THE MEETING  
HEALTH SERVICES COMMITTEE

August 12, 1991



MEMBERS ATTENDING: Chairman Frair  
Legislators Miess, Neilson, Walchli

ALSO ATTENDING: James Sikaras, Attorney  
Robert Pudlewski, Laidlaws  
Robert Kiristis, Laidlaws  
Charles Benjamin, Health Department  
Delores Cross, Chairman, Board of Legislators

This special meeting was called to order at 1:15 p.m. to discuss the situation of transportation of the children in the Children With Special Needs program.

Mr. Benjamin expressed the county's desire to contain costs in this program. He has been in contact with the school districts, trying to set up the transportation to BOCES.

Representatives from Laidlaws, Robert Pudlewski and Robert Kiristis stated that if they had known the county's concern of the cost of the transportation, they would have sat down and tried to work something out. They compute their cost based on the number of children and location, with 80-85% of the children attending daily. It was discussed that perhaps the county could specify the amount be figured based on enrollment, rather than attendance. This possibly could cut down of the cost. They have made some commitments, such as the purchase of equipment, due to the contract agreement. They are specialized in the transporting of the children, meeting the State requirements to provide this service.

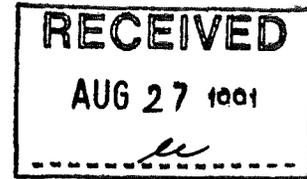
Chairman Frair states that the county's concerns are the great cost; \$18000/child; the number of miles/amount of time a particular child spends on the bus. The County wants to provide the appropriate service for these children, but would like to do it as economically as possible.

Due to the commitment of a 2:00 Board of Legislators meeting, the meeting was adjourned. Mr. Benjamin will be in contact with Laidlaws regarding this issue.

Respectfully submitted,

Teresa Claypool

NOT  
APPROVED



MINUTES OF THE MEETING  
HEALTH SERVICES COMMITTEE

August 19, 1991

*J. Margeson*

MEMBERS ATTENDING: Chairman Frair  
Legislators Gallman, Walchli, Miess, Neilson

ALSO ATTENDING: Charles Benjamin, Health Department  
John Tucker, OES

CALL TO ORDER

The meeting was called to order at 9:10 a.m. by Chairman Frair.

APPROVAL OF MINUTES

The minutes of the July 15 th and July 31st meetings were approved with a motion from Legislator Gallman and a second from Legislator Neilson. Motion carried.

HEALTH DEPARTMENT

The department's budget was reviewed this date with the first accounts being discussed, the ones relating to the Office of Emergency Services. This budget includes monies for five courses. An extra course is being offered next year. The estimated cost for this will be \$14720. The state reimburses OES per the number of student who pass the course. It is estimated that \$36276 will be reimbursed from the State. After further discussion a motion was made by Legislator Gallman, seconded by Legislator Neilson to approve the .440 and .441 accounts pertaining to OES. Motion carried. Although the accounts were approved at this stage of preparing for the 1992 budget, the committee requests a clearer explanation on the increase in the account.

Mr. Tucker, Director of OES, requested approval to purchase two (2) Resusci Babies manikins for CPR at a cost of \$515.50 each, totalling \$1031. They are to replace two fifteen year old units that have been diagnosed unrepairable. A motion was made approving the purchase of these manikins by Legislator Neilson, seconded by Legislator Walchli, and carried. This request also needs to be referred to the Central Services Committee.

Mr. Benjamin informed the committee that although the total overall budget increase in 1992 is only 1.8% the local share in-

crease is 11%. Included in the 1992 budget are more accurate amounts for the contracted services, such as, Home Health Aides, Personal Care Workers, Speech Therapy, and Physical Therapy. Although these line items show a great increase, they should be a closer estimate than they have been in the past. These expenses are also offset by revenues received from Medicare, Medicaid, etc. The PHCP Education budget has been reduced by \$250000 over this years budget.

Mr. Benjamin mentioned to the committee that the Health Department is not satisfied with their software company and have been pursuing others. The purchase of new software is not included in the 1992 budget.

The budget was determined by reviewing previous budgets over a three year time span and by the increase in case load over the years. The increase in case load is mainly from the hospitals inability to keep patients after they reach a certain level of stability. They are therefore discharged to the Health Department's care.

The transportation of physically handicapped children by the school districts will also bring the budget down.

The revenue has increased from a total of \$940554 to \$1047198.

A motion was made by Legislator Neilson to cut the Education of Physically Handicapped Children's Program another \$120000 to \$1380000 and \$10000 be placed in the budget for computer software with all other budget items approved as submitted. Legislator Walchli seconded and the motion carried.

In other Health Department business, discussed was the issue of school districts transporting the special needs children. It was decided to pursue negotiations with Laidlaws and the schools, discuss the need of contracts with the school districts with Jim Sikaras; with a target date of January 1, 1992. A letter will be sent to schools with our intentions for this program.

Mr. Benjamin will be advertising for a Medical Social Worker as required in the Long Term Program;

The Children With Special Needs Coordinator has been hired, Pam Barrett Reynolds. She has a good accounting background and knowledge of computers;

The Board of Health would like to appoint Jeffrey Markowski, MD to the Board of Health. A motion was made by Legislator Neilson, seconded by Legislator Walchli and carried approving this appointment. A resolution needs to be prepared for this appointment.

A Home Health Refresher Training Course is being held November 14th in White Plains. This deals with the proper procedures, requirements, any updates for Medicare billing. Chris Johnson, and Linda Ross are going to attend. The training is free and the room costs \$84. A motion was made by Legislator Miess and seconded by Legislator Gallman approving attendance to this training. Motion carried.

The grievance filed by a PHN in the department is scheduled to go before PERB hearing on December 20, 1991.

The Public Health Educator and one of the PHN's would like to attend a course entitled, "Successful Strategies for Heart Health Promotion in Pawling, NY on October 7-8, 1991. There is no charge for this course. A motion was made by Legislator Neilson, seconded by Legislator Walchli, and carried approving attendance.

The Public Health Educator would like to attend a training session on Corinary Heart Disease. It is a half day session to be held in Buffalo. Approval was given with a motion from Legislator Meiss, and a second from Legislator Gallman. Motion carried.

A copy of a "financial history" form was passed out to the committee. The Health Department would like to use this form to determine with or not a person is able to pay for the skilled services they are receiving through the department. A motion was made by Legislator Walchli, seconded by Legislator Gallman, approving the use of the form. Motion carried. Mr. Benjamin should check with Mr. Sikaras for the legality of the form.

The committee was informed that the Health Assessment fee for July was \$479 in the Long Term Program, and \$514 in the Traditional Program.

There was discussion on the 1983 resolution that says the a department can only be a member of one professional organization. It is felt the resolution should be amended. Mr. Benjamin had brought two memberships, previously approved by this committee, back to committee. A motion for amending the resolution and approving payment of these memberships was made by Legislator Gallman, seconded by Legislator Walchli, and carried.

There is a problem with sewage discharging at Amity Lake. Mr. Benjamin has been working with Jerry Palumbo of DEC.

The Health Systems Agency is requesting funding of \$13500 to support the Rural Health Partnership Coalition. A notice should be sent to them explaining the county's financial position.

The department would like to purchase a hemocue at a cost of

\$600. Used to test for anemia. Before a decision is made, Mr. Benjamin is going to talk to Chris Johnson further.

EMS personnel are requesting the county pay for them to have the Hepatitis B inoculation. The committee took no action.

#### OTHER BUSINESS

Chairman Frair requested committee days for himself, and Legislator Miess for meetings they attended at BOCES on July 9th and 23rd. Also Legislator Walchli's attendance at Jones Memorial Hospital regarding cutting Medicaid costs. A motion was made by Legislator Nielson, seconded by Legislator Miess, and carried approving the request. Motion carried.

There was discussion on the Counselling Center's increase for Dr. Anderson; he was not aware of where the figure came from; etc. A motion was made by Legislator Gallman, seconded by Legislator Nielson, and carried, to approve a 5% increase in his salary. Legislator Walchli was opposed to this.

#### AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion from Legislator Nielson, seconded by Legislator Miess, and carried.

#### ADJOURNMENT

There being no further business, the meeting was adjourned at 11:40 a.m.

Respectfully submitted,

Teresa Claypool

NOT  
APPROVED

MINUTES OF THE MEETING  
HEALTH SERVICES COMMITTEE

September 16, 1991

*J. Margesen*  
RECEIVED  
SEP 24 1991  
*ll*

MEMBERS ATTENDING: Chairman Frair  
Legislators Miess, Walchli, Neilson, Gallman

ALSO ATTENDING: Robert Anderson, Counselling Center  
Leonard Jakovac,  
Charles Benjamin, Health Department  
Pam Reynolds, PHCP/Special Education  
Coordinator  
Sally & Shameron accompanied  
Michael Hughes, BOCES  
Elizabeth Wattenberg, OFA

CALL TO ORDER

The meeting was called to order at 9:07 am by Chairman Frair.

APPROVAL OF MINUTES

The minutes of the August 12 and August 19 meetings were approved as amended below:

August 19th minutes:

Other Business- page 4- There was discussion on the Counseling Center's increase for Dr. Anderson. The figure used for his salary was taken from the County's salary schedule.

Other Business-page 4- Chairman Frair requested committee days for himself, Legislator Gallman, and Legislator Miess for...

Legislator Miess moved approval as amended with Legislator Gallman seconding. Motion carried.

COMMUNITY SERVICES

The resolution approving the position of a Social Worker under the ICM program needs to be amended. The individual in this position is not a Social Worker. Dr. Anderson is going to go to the Personnel Committee to change the name of the position appropriately.

RESOLUTION

Dr. Anderson had been asked to check into the status of the Counseling Center; should a new building be built; should ARA purchase the new building; what would the advantages and disadvantages be; is there any money out there available for such work, etc. At this time there is no capital funding for this project. Dr. Anderson feels that due to the "down sizing" of the Gowanda facility that perhaps we are entitled to some money, as locally we are responsible for the clients' care. Dr. Anderson request committee approval to contact Senator Present and Assemblyman Hasper regarding the possibility of directing monies here in Allegany County for the above purpose. He also asks permission to submit a resolution to the full board supporting a formal request to the State Office of Mental Health for funding with State monies available due to the down sizing of the Gowanda Facility. A motion was made by Legislator Neilson, seconded by Legislator Walchli approving pursuing funding for a new building. Motion carried.

In the meantime, renovations, clean ups, etc. need to be done to the existing building. Public Works has done an appraisal, and reviewed what needs to be done to make the building presentable. It was felt that no matter what cosmetic improvements, or physical improvements are made, it will still not meet building code requirements.

Dr. Anderson, when submitting the resolution to the full board should include information such as how many square feet they are using at present, how many they really need, who occupies what space, any other specific information he can supply.

#### EDUCATION OF PHYSICALLY HANDICAPPED CHILDREN

Mr. Michael Hughes, BOCES, presented the 1991-1992, Birth to 2 Preschool Budget. This budget totals \$86460 based on 11 students. Last years budget was approximately \$60000 for six children. Because of the increase in students, there is a need for more than one teacher. The line item, instructional, of \$48000 is for one and one/half positions. The distance required to travel has bearing on the cost of the program.

Questions put forth were: What is the real need of these children, where do referrals come from? Referrals have been received from parents, teachers, Strong Memorial Hospital, and Buffalo Childrens. Some of these children need special stimulation due to brain damage, or because of physical problems need to be tube feed, etc. Do you feel that the increase in children is because of the awareness that such a program exists? It is felt that this is the contributing factor. There is not necessarily more children needing this service, but people know about the program.

Mr. Benjamin asked if when submitting the vouchers for payment quarterly, they could be more specific as to what expenses BOCES

actually incurred and what category they affect. Each child receives two hours service per week.

Robert Kiristis from Laidlaws attended the meeting to discuss the transportation of the children in the PHCP Programs. He states that if the county choses to go to the schools for transportation, they will lose the specialized service. This will just be extra work for them, the children will be main streamed on school buses. Mr. Kiristis was asked if he could give the committee a breakdown of the costs to his agency, insurance costs, fuel, mileage, etc. Mr. Kiristis had different suggestions on how costs could possibly be cut. Such as bidding a per bus per year cost, setting maximum cost per bus per day. The bid is based on fifty two children, and there are thirty six that Laidlaws transports at this time.

The committee informed Mr. Kiristis that they are looking to provide the service required as economically as possible. They are obligated to curtail the spending of tax dollars. They asked him to return to the committee in November to further discuss this service.

#### HEALTH DEPARTMENT

Mr. Benjamin introduced Pam Reynold the new PHCP/Special Education Coordinator to the committee. She has made some changes. The programs were discussed. Mr. Benjamin feels that if we can reach the Chairmen of the CPSE committees with our suggestion as far as where the children will go to receive the service they need, etc, they can more readily influence the parents of the children. Ms. Reynold stated that she has attended a couple of these meetings and the committee has asked if she has any suggestions. She brought a county map showing where all the children in the program are located. Approximately 92% are located in Southern Allegany County.

Mr. Benjamin states that Tom Nickler has been of great assistance in trying to get transportation set up with the schools. There is another meeting scheduled for October 3, 1991 at BOCES at 9:30 a.m. There are a number of things that need to be worked out and addressed, such as seat restraints, half day sessions.

Mr. Benjamin reports that the typist in the Health Department has been off ill since July. He requests permission to temporarily fill the position if she does not return to work. She may be requesting a leave of absence. Legislator Nielson moved this request, with Legislator Gallman seconding. Motion carried.

Mr. Benjamin requests that the Long Term Coordinator and himself attend an inservice, Home Care and Related Services for the Elderly and Disabled, in Batavia on September 27th. The cost

is \$35. A motion was made by Legislator Nielson, seconded by Legislator Miess, and carried giving committee approval.

Mr. Vossler would like to attend the Conference of Directors of Local Health Services of NYS. It will be held October 7-9. Two nights lodging will be required as it is held in Binghamton. Legislator Nielson made the motion approving this request. Legislator Miess seconded and motion carried.

Mr. Benjamin requests approval to move the PHCP/Education program to this building within the Health Department. He needs to have a number of things done, such as, phone lines, computer lines, and partitions removed. Legislator Miess moved for approval, with Legislator Gallman seconding. Motion carried. This should also be referred to Public Works Committee.

The Health Department would like to purchase a new examination table under the family planning budget which is 100% reimbursable. The cost is \$900. The motion approving this purchase was made by Legislator Walchli, second by Legislator Nielson, and carried.

There has been a problem with individual bringing animals into the building for rabies testing. Mr. Benjamin brought examples of signs he would like to put up telling the public where these rabies specimens should be brought into the building. A motion was made by Legislator Miess, seconded by Legislator Nielson, and carried approving these signs. This should also be referred to the Public Works committee.

Mr. Benjamin reports that the meeting with Amity Lake landowners and DEC went well. They will probably have to stay with a community sewage system. They will be meeting again to work on solving this sewage problem.

Mr. Benjamin is going to attend a conference, "Universal Health Care", on September 25 in Jamestown. Four different agencies will be presenting proposals on how universal health care should be implemented.

Monroe County has been in contact with the Health Department regarding next years contract for autopsy services.

Monica Howard, Council on Alcohol and Substance Abuse, has been in contact with the department. Mr. Benjamin has told her that the department will continue to support her agency through education programs and in any other way they can.

Nancy Counterman, who has been on a maternity leave, has requested a six month extension. Mr. Benjamin will grant her this leave.

## OFFICE FOR THE AGING

Mrs. Wattenberg requested attendance of two of her employees to attend a training session in Batavia, Home Care Related Services. A motion was made by Legislator Walchli, seconded by Legislator Miess, and carried, approving attendance.

Mrs. Wattenberg requested Brian Hendrick's attendance to a Management Development program in Buffalo at a cost of \$80. A motion approving this was made by Legislator Miess, seconded by Legislator Walchli, and carried.

A request was also made to send someone to the NY Association of Nutrition and Agency Services conference September 26 and 27th in Albany. The cost is \$135. A motion was made by Legislator Gallman, seconded by Legislator Miess, and carried, approving this request.

Mrs. Wattenberg requests permission to attend a Mental Wellness in Later Life conference in Rochester. The cost is \$75. A motion was made by Legislator Gallman, seconded by Legislator Walchli and carried, approving this request.

The money that was used to fund the CASA Program is still available to OFA. Therefore, Mrs. Wattenberg would like to use the money to promote one of her employees to a Aging Service Technician, which would be a down grade of the original position. Then she would like to fill the position vacated by this promotion. After some discussion, a motion was made by Legislator Miess, seconded by Legislator Neilson, and carried approving this request. Legislator Gallman was opposed.

Mrs. Wattenberg offered an invitation to the committee to visit her offices, the meal sites, etc at their convenience.

## OTHER BUSINESS

Community Services requests transfers from insurance to advertising totalling \$150. This transfer was approved with a motion from Legislator Gallman and a second from Legislator Walchli. Motion carried.

A transfer from the ICM account .431 to .416 totaling \$600 was requested. Legislator Gallman moved for this transfer with Legislator Miess seconding. Motion carried.

Chairman Frair briefly reviewed some questions he had on the 1992 budget.

The committee has again received a request from Mercy Flight for \$15243. This figure is based on the number of flights to Al-

legany County. After some discussion, a motion was made to budget \$7500 for Mercy Flight by Legislator Walchli. Legislator Gallman seconded and the motion carried. This should be referred to Ways and Means Committee for their review.

AUDIT OF CLAIMS

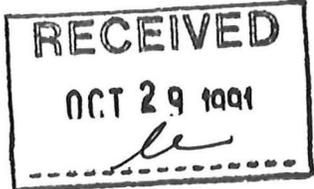
The usual bills were reviewed and approved with a motion from Legislator Neilson, and a seconded by Legislator Miess. Motion carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:55 a.m.

Respectfully submitted,

Teresa Claypool



MINUTES OF THE MEETING  
HEALTH SERVICES COMMITTEE

October 21, 1991

*J. Margeson*

MEMBERS ATTENDING: Chairman Frair  
Legislators Miess, Gallman, Walchli

ALSO ATTENDING: Charles Benjamin, Health Department  
Robert Anderson, Counselling Center  
Elizabeth Wattenburg, Office for the Aging  
Dan Washburn, Office for the Aging  
John Margeson, Administrative Assistance

CALL TO ORDER

The meeting was called to order by Chairman Frair at 9:05 a.m.

APPROVAL OF MINUTES

The minutes of the September 16th meeting were approved with the following amendment: Page 5, Paragraph 5, Aging Service Technician, should read Aging Service Specialist. (please note that the motion will be referred to under OFA business in these minutes).

COUNSELLING CENTER

Community Services would like to establish a petty cash fund in the amount of \$500 for the Children and Youth ICM Program. The money will be used for food, shelter, therapy, etc. A motion was made by Legislator Walchli, seconded by Legislator Miess approving the establishment of these fund. A resolution needs to be prepared by the County Attorney's Office.

RESOLUTION

The 1991 contracts need to have Health Services approval. Following is the list of contracts:

Alcohol totals \$320911, included in this is \$5000 for DWI, and the county share totals \$37200;

Allegany Rehab Association Local Assistance totals \$120000, county share \$60000, which is a \$31000 decrease;

ARA CSS contract totals \$116944, and is 100% state funded;

ARA ICM contract totals \$28000, and is 100% state funded;

Mental Health Association, CSS totals \$9570;

ARC CSS totals \$110000, and is 100% state funded;

ARC OMRRD, Local Assistance totals \$439966 with a county share of \$110000.

A motion was made by Legislator Gallman, seconded by Legislator Miess, and carried, approving these contract amounts. Motion carried.

There was discussion regarding the Counselling Center building. There may be some state money available as discussed at a previous meeting, etc.

#### HEALTH DEPARTMENT

Mr. Benjamin informed the committee that a contract is awaiting signing for the Medical Social Worker.

Pat Scott, RN is still on workmen's compensation;

Dr. Makowski attended the Board of Health meeting and expressed that he was pleased that the Health Services committee supported his appointment to the Board of Health.

Mr. Benjamin questioned the committee on whether or not he had to ask permission each time an individual attends conferences in the Health Department. If the cost of the conference is less than \$200 than it is not necessary for the committee to approve. The Chairman can just sign the Authorization Form, but this committee would still like to be aware of the conferences that the department's employees attends.

The Health Department requests a resolution for transfers in the following accounts:

A4010.105 Personnel-Other to A4010.401 Postage totalling \$2000;

A4010.419 Printing to A4010.407 Office Supplies totalling \$850;  
A4040.201 Office Equip. to A4040.408 Medical Supplies totalling \$62.20.

These transfers were approved with a motion from Legislator Miess, seconded by Legislator Gallman, and carried.

A4040.406 Insurance to A4010.406 Insurance totalling \$9130.  
This transfer was approved with a motion from Legislator Gallman, second from Legislator Walchli, and carried. This also needs to go to Ways and Means for their consideration.

The Health Department requests a resolution for an additional appropriation amount of \$5309 in A4010.406, Insurance. This money is needed due to increased rates and some monies being removed, (\$39079) for county insurance fund.

\$2123.60 of this appropriation is made up by increasing aid in Revenue account A3401, State Aid Public Health, \$3185.40 is made up by transferring this amount from A1990.4 Contingent directly to the above mentioned appropriation account.

A motion was made by Legislator Gallman, seconded by Legislator Walchli, and carried, approving this increase in appropriation.

The Health Department requests a resolution for an additional appropriation amount of:

\$7100 in A4010.459, Speech Therapy, and \$12500 in A4010.462, Private Duty Nursing. This additional money is needed due to increased usage and need for these services.

The increases will be made up by increasing aid in Revenue account A1610.10, Medicaid, \$9610, and A1610.11, Medicare \$9990. There is no fiscal impact.

A motion was made by Legislator Miess, seconded by Legislator Gallman, and carried approving these increases. Motion carried.

The Health Department requests a resolution for an additional appropriation amount of :

\$45000 in A4040.456, Long Term Home Health Aides; \$2000 in A4040.457, Long Term Physical Therapy; and \$11300 in A4040.457, Long Term Occupation Therapy.

\$53810 is made up by increasing aid in Revenue account A1610.10, Medicaid and \$4490 by increasing aid in A1610.11, Medicare. There is no fiscal impact.

A motion was made by Legislator Gallman, seconded by Legislator Walchli, and carried approving these increases.

The above increases in appropriations also need to be referred to Ways and Means.

The use of county cars was discussed briefly.

Mr. Benjamin talked about Amity Lake and the sewer problem that the Health Department and DEC have been working on. DEC would like to see the Town create a sewer district.

The next rabies clinic is schedule for October 26th. There

was discussion on an article that appeared in the newspaper regarding the lack of security during the last clinic.

There was also discussion on the rabies epidemic in the county. There should be information distributed regarding the care to take when dressing deer this season. It may be a good idea to let the public know the numbers and different animals that have been found to have rabies.

NYSACHO has notified us that there will be a 20% increase in their dues in 1992, from \$467.60 to \$620.

Mr. Benjamin gave out information on the Universal Health Care meeting he attended. If the committee would like to review this information it can be discussed at the next meeting.

Mr. Benjamin informed the committee that an office conference had taken place with Mr. Middaugh of Four Lakes Campground. Information had been received that he was not complying with Sanitary Code regulations for a Temporary Residence. During the conference it was found that he was not in violation. He is running a game farm.

The Department has applied again for the Smokeless Grant totalling \$4999. \$1600 is the inkind match.

There has been information received suggesting reduction of funding in the EMS training program. Allegany County is considered rural and is designated a high need so we will still be getting training money. These funds do not cover a student if they are not a member of a volunteer ambulance squad. The department is concerned of the influx of out of county applications, due to other counties offering less courses as their funds become limited.

In 1992 tuition fees will be required for the Certified First Responder and refresher, and the Advanced EMT Intermediate and refresher courses for those students who are ineligible for state reimbursement.

The EMS Council is requesting that Allegany County look at Hepatitis B vaccinations. James Sikaras is looking into this. The law does require the employer to provide employee "at risk" with this inoculation. Cattaraugus County is not doing anything through the Health Department. Wyoming County has funding through Workers Comp. insurance and the Health Department. Nurses administer the vaccine. Dr. Tartaglia offered training on the Cost/Benefit of Hepatitis B immunization.

The committee stated that specifics, as in number of people that would be receiving vaccine should be provided, if it was decided to provide the Hepatitis B inoculations.

On October 3 a meeting was held with the School Superintendents regarding the transportation of children in the Children With Special Needs Program. They do want to assist the County in the transportation. A memo was sent to them stating that we needed to pursue a contract and get a cost estimate in providing this service. Have received responses from four districts. Asked that they reply by November 15th. The contract that Tom Nickler had drawn up was passed out.

The 0-2 budget discussed at last meeting was never approved. There is a maximum amount of \$86460 to be provided by the county. At this time there are eleven students under the budget. Mr. Benjamin would like to have included in the approval of the budget, that the county be provided with quarterly reports. A motion was made by Legislator Gallman, seconded by Legislator Miess, and carried approving this budget.

Mr. Frair states that BOCES now has a full time physical therapist. They did not last year.

The State is trying to change what is now the IHAP program to the ICHAP program. This involves children that are 0-2, to provide individual evaluations of children and families. The funding includes a case manager. The total budget now is \$8989. The County's are trying to see if more money can be provided.

The State Education Department has notified us that there is an increase in tuition cost for 1990 to \$2894/child. The additional cost this year is \$60774.

PHCP/Children With Special Needs Program is moving back into the Health Department.

The copier has had to be moved, causing some inconvenience of the using the machine. Mr. Benjamin would like to purchase a desk top copier and is looking at one at a cost of \$900 with no service contract.

The department would like to also purchase a FAX machine, as they are having trouble reading the correspondence. They would like to replace their current machine with one that uses regular paper. The one being looked at costs \$1968 with one year service contract.

The two computers in the PHCP program are networked. They are having a lot of problems. Debbie Button is looking into giving each computer its own hard drive. The cost would be from \$450 to \$500 to make these separate units.

The total amount of these requests are \$3368. Mr. Benjamin was asked to check with Social Services on their new FAX machine. A

motion was made by Legislator Miess approving these requests, with a referral to Central Service committee. Legislator Walchli seconded and motion carried.

#### OFFICE FOR THE AGING

Mrs. Wattenburg returned to this committee with a request to create an Aging Service Specialist position due to confusion on this request. It was explained that the department will be eliminating the CASA Coordinator position, but that the money used in funding this position is still available to their office. Therefore, the department will like to create the above mentioned position. After further discussion, a motion was made by Legislator Miess approving this request. Legislator Walchli seconded contingent upon any budget restraints and Mr. Mulholland's comments. Motion carried with Legislator Gallman being opposed. Please note this motion also approves the minutes of the previous Health Services meeting.

Ms. Wattenburg request approval for Dan Washburn and Kim Toot attendance at a Case Manager Training in Batavia on November 12, 13 and 14.

Also a request for Dan Washburn to attend the Association of Area Agencies on Aging meeting on November 7 and 8th in Albany was made.

A motion approving the two above requests was made by Legislator Gallman, and seconded by Legislator Walchli. Motion carried.

The Allegany County OFA requests a resolution to move budget appropriations in the following manner. Increase revenue account A3641.1 - \$1935; increase appropriation accounts A6777.402 mileage \$17, A6777.407 office supplies \$120, and A6777.419 printing \$215. The OFA has been notified by the State of a 10% supplement to the 1990-91 HEAP funds allocated to the Area Agencies. A motion was made Legislator Miess, seconded by Legislator Gallman, approving this transfer. Motion carried.

The OFA requests a resolution to move budget appropriations. Due to a vacancy in an Aging Services Technician position to OFA has unexpended funds in Personnel and Fringe Benefits in the SNAP Grant.

Transfer from personnel a total of \$5440 to postage, \$1107, to office supplies, \$307; to general supplies, \$4026. Transfer from Fringe a total of \$950 to mileage. These transfers were approved with a motion from Legislator Gallman, and a seconded from Legislator Walchli. Motion carried.

OTHER BUSINESS

Committee days were approved as follows: 9/17/91 meeting Long Term Home Care for Legislators Frair, 9/21/91 meeting on Amity Lake for Legislator Miess, and October 3 meeting at BOCES for Legislators Gallman, Miess, and Frair. Motion approving these days was made by Legislator Walchli, seconded by Legislator Gallman, and carried.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with the motion from Legislator Gallman, seconded from Legislator Miess. Motion carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 12:30 p.m.

Respectfully submitted,

Teresa Claypool

# MEMORANDUM OF EXPLANATION

COMMITTEE: Health Services Committee

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: 10/21/91

The Allegany County Office for the Aging requests a resolution to move budget appropriations in the following manner:

Due to a vacancy in an Aging Services Technician position the Office for the Aging has unexpended funds in Personnel and Fringe Benefits in the SNAP grant.

Please transfer:

from Personnel	- A6779.101 -	\$5,440.00
to Postage	- A6779.401 -	1,107.00
to Office supplies	- A6779.407 -	307.00
to General Supplies	- A6779.408 -	4,026.00

Please transfer:

from Fringe Benefits	- A6779.803 -	700.00
from Fringe Benefits	- A6779.804 -	250.00
to Mileage	- A6779.402 -	950.00

FISCAL IMPACT: NONE - SNAP Grant 100% reimbursable

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Health Services Committee

DATE: 10/21/91

The Allegany County Office for the Aging requests a resolution to move budget appropriations in the following manner.

The Office for the Aging has been notified by the State of a 10% supplement to the 1990-91 HEAP funds allocated to the Area Agencies.

Increase Revenue Account:

A3641.1 - \$1,935.00

Increase Appropriation Accounts:

Mileage	- A6777.402 -	17.00
Office Supplies	- A6777.407 -	120.00
Printing	- A6777.419 -	215.00

FISCAL IMPACT: The supplement from the State eliminates the need for County Dollars to be spent in the HEAP Grant for the year 11/15/90 to 10/31/91.

# MEMORANDUM OF EXPLANATION

COMMITTEE: HEALTH SERVICES COMMITTEE

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: 9/16/91

The Allegany County Office for the Aging requests a resolution to:

1991

Downgrade CSE CASA Coordinator position to  
Aging Service Specialist

October to December = 13 weeks X 35 hrs. = 455 hours

Non-unit grade 15	COORDINATOR -	455 X \$13.59 =	\$6,183.45
Unit grade 16	AGING SERVICES SPECIALIST -	455 x \$11.11 =	<u>\$5,055.05</u>
			-\$1,128.40

1992

Upgrade budgeted CSE Aging Service Technician to  
Aging Services Specialist

January to December = 52 weeks X 35 hrs. = \$ 1,820.

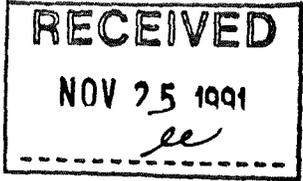
Unit grade 16	AGING SERVICES SPECIALIST	\$1,820 x \$12.05 =	\$21,931.
Unit grade 13	AGING SERVICES TECHNICIAN - BUDGETED =		<u>\$18,382.</u>
			+\$ 3,549.

Salary	\$3,549.00
Fringe	<u>424.81</u>
	\$,3973.81

## FISCAL IMPACT:

Increase in CSE (Acct # A6776) Budget from State funds - \$6,641.00

FISCAL IMPACT:



MINUTES OF THE MEETING  
HEALTH SERVICES COMMITTEE

November 18, 1991

*J. Margeson*

MEMBERS ATTENDING: Chairman Frair  
Legislators Gallman, Miess, Neilson

ALSO ATTENDING: Charles Benjamin, Health Department  
Elizabeth Wattenburg, Office for the Aging  
Robert Kiristis, Laidlaws  
Deloras Cross, Chairman, Board of Legislators

CALL TO ORDER

The meeting was called to order by Chairman Frair at 9:10 a.m.

APPROVAL OF MINUTES

The minutes of the October 21st were approved with a motion from Legislator Miess, and second from Legislator Gallman. Motion carried.

HEALTH DEPARTMENT/Children with Special Needs Program

Bob Kiristis from Laidlaws attended this meeting to discuss the contract between his agency and the county. The budget was prepared for fifty two children. At this time they are only transporting twenty-nine, therefore, the cost to the county will be around half of the budget figure. Mr. Kiristis states that he understands the county's position, and reason why they have to look to the schools for the transporting of the children, but he can not offer adequate cost alternatives, and can not compete with the school districts.

Chairman Frair reminded the committee of the the meeting at BOCES with the school districts on the 22nd concerning the transportation issue. It was moved by Legislator Gallman, seconded by Legislator Neilson, to approve this day a committee day for those legislators who attend the meeting. Motion carried.

There is a meeting in Buffalo of the County Legislative Association to discuss the pre school program. The purpose of the meeting is to compile the counties suggestions regarding the program. A motion was made by Legislator Gallman, seconded by

Legislator Neilson, and carried for Chairman Frair attendance to the meeting.

OFFICE FOR THE AGING

The Allegany County Office for the Aging requests a resolution to move budget appropriations in the following manner.

The OFA has been notified by the State of an increase to the IIIB program funds allocated to the area agencies.

Revenue account A4772.1 needs to be increased \$4961. with miscellaneous appropriation accounts being increase totalling this amount.

Legislator Neilson moved on the increase, with Legislator Gallman seconding. Motion carried. This needs to be referred to Ways and Means Committee.

Office for the Aging requests approval to move budget appropriations in the following manner: From A889002 (Reserve Account) \$424.96 and from A1972.R (1991 Reserve account) \$100. to appropriation account A6772.475 a total of \$524.96. A motion was made by Legislator Gallman, seconded by Legislator Miess approving the above transfer. Motion carried.

It was requested to move \$1010. from Fringe Benefit account A6775.806 to Personal Services account A6775.101. A motion was made by Legislator Neilson approving this transfer. Legislator Gallman seconded and motion carried.

The Office for the Aging requests a resolution to set up appropriation accounts and a revenue account for a grant through the Older Americans Act for Title III-G monies.

The total budget for the grant in 1991 is \$3333. Three thousand of which is federal funds and \$333. of which is local match met through MLR. A motion was made by Legislator Neilson, seconded by Legislator Miess, and carried approving the above grant.

OFA has been notified by the State of an increase to the 1991 III-C program funds allocated to the area agencies. The agency requests a resolution to move budget appropriations; increase revenue account A4772 -\$2238.; increase appropriation accounts, equipment A6772.201-\$1200; increase supplies A6772.408-\$1038. Also due to an underestimation of contributions from the Long Term Home Health Care Program in the III-C budget for meals revenue account A1972.3 needs to be increased \$6800, and appropriation account A6772.408 the same. These requests should be referred to Ways and Means.

RESOLUTION

RESOLUTION (3)

The Office for the Aging would like to purchase a portable dishwasher and a small thirteen inch TV VCR. Mrs. Wattenburg was asked to check with another county agency for the possibility of borrowing their television.

A motion was made by Legislator Neilson, seconded by Legislator Gallman and carried approving the above budget increase and to refer the purchase of the above equipment to Central Services for their review.

#### COUNSELLING CENTER

A request received from Dr. Anderson to send Bonnie Perkins to a conference in Elmira at a cost of \$49 was approved. Legislator Gallman moved on the request, with Legislator Miess seconding. Motion carried.

Chairman Frair informed the committee that the Chairman of the Community Services Board would like this committees approval to appoint Bill Sarafan to the Community Services Board. Legislator Neilson moved on this request, with Legislator Gallman seconding. Motion carried.

Legislator Neilson would like information on the Community Services Board.

#### HEALTH DEPARTMENT

Mr. Benjamin informed the committee that Virnna Sabine, Environmental Health Technician, is leaving the agency. He requested permission to fill that position. He also requests approval to fill the Family Planning Coordinator position starting January 1, 1992. Mr. Benjamin states that the Public Water Supply program has been reviewed by the State and was found to be sub-standard. He will be doing some revamping of the Environmental Division. Approval was given to fill the EHT position with a motion from Legislator Gallman, and a second from Legislator Miess. Motion carried. Approval to refer the Coordinator position to the Full Board of Legislators was made by Legislator Gallman, and seconded by Legislator Neilson. Motion carried.

Notices have been sent to various agencies and the newspapers regarding the soon to vacant Public Health Director's position. A tentative date of December 4th has been set for interviews. The committee discussed what could be offered in salary for the individual. It was decided that the salary range would be between \$35000 and \$39000 depending on experience and background.

The Health Department's EKG unit is in need of servicing. The cost will be between \$200 and \$250. This should be done.

RESOLUTION

It was discussed at the October meeting the need to give each computer in the PHCP program it own hard drive. This needs to be referred to the Central Services Committee.

Mr. Benjamin would like to send the Engineer to a meeting in Syracuse on public water supplies at a cost of \$215 for two days. Approval was given with a motion from Legislator Neilson, seconded from Legislator Gallman. Motion carried.

There is a meeting regarding the BCRR report the department has to do each year. Mr. Benjamin would like Chris Johnson to attend. Motion approving this was made by Legislator Miess, seconded by Legislator Gallman, and carried.

Mr. Benjamin reported to the committee the monthly assessment fees for Octobers Long Term and Traditional totals \$126.

An update on the lead testing program was given. Out of 400 children tested, 136 exceed the normal level. Please note that these tests are under the new standards set, and under the old standard 124 would not be considered.

There is a workshop at Jones Memorial Hospital on November 21, and 22nd on Rabies. Dr. Debbie, State Public Health Veterinarian will be doing this workshop.

NYSACHO due are going up to \$620.

Mr. Benjamin informed the committee of some of the PHCP/Education Coordinator's accomplishments in her position to date. In the Education program, four state aid claims were re-done, and the book keeping has been put on the computer under the Lotus program; a number of delinquent accounts have been located as far back as 1988. She has been doing a good job.

Peter Mulkin of the Wellsville School District has offered to be Coordinator for the Transportation of the children in the Education Program, if the county will fund one half a secretary position. A motion was made by Legislator Neilson, seconded by Legislator Gallman approving this proposal. Motion carried.

The estimated saving of the school districts transporting the children under the Education program to BOCES will be \$130199; and to ARC in Allegany approximately \$331144.

When this new endeavor is under way, a news release should be sent stating the County's appreciation to the school districts and as a notice to the papers stating the saving to the county/taxpayers.

Dr. Coch would like to come to the committee to discuss the

Hepatitis B vaccine that has been a topic of conversation at this committee meeting and the Board of Health meetings.

AUDIT OF CLAIMS

The usual bills were reviewed and approved with a motion from Legislator Neilson and a second from Legislator Gallman. Motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Teresa Claypool

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: 11/18/91

COMMITTEE: Health Services Committee

The Allegany County Office for the Aging requests a resolution to move budget appropriations in the following manner.

The Office for the Aging has been notified by the State of an increase to the 1991 III-C program funds allocated to the area agencies.

Increase Revenue Account:

A4772 - \$2,238.00

Increase Appropriation Accounts:

Equipment	- A6772.201	\$1,200.00
General Supplies	- A6772.408	\$1,038.00

Contributions from the Long-term Home Health Care Program were greatly underestimated in the III-C budget for 1991.

Increase Revenue Account:

A1972.3 - \$6,800.00

Increase Appropriation Account:

General Supplies - A6772.408 \$6,800.00

FISCAL IMPACT: No impact on local dollars.

# MEMORANDUM OF EXPLANATION

COMMITTEE: Health Services Committee

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: 11/18/91

The Allegany County Office for the Aging requests a resolution to set-up Appropriation accounts and a Revenue account for a grant through the Older Americans Act for Title III-G monies, Prevention of Elder Abuse Program.

Total budget for the grant in 1991 is \$3,333.00. \$3,000.00 of which is Federal funds and \$333.00 of which is local match met through Maintenance-in-Lieu.

## III-G Program Budget 1991

Revenue Account #A4772.4	-	\$3,000.00
Appropriation Accounts		
<u>PERSONNEL</u>		
A6781.101	Aging Services Specialist II	\$1,400.00
<u>FRINGES</u>		
A6781.802	Retirement	\$ 60.00
A6781.803	F.I.C.A	110.00
A6781.804	Workers Comp.	30.00
	TOTAL	\$ 200.00
<u>CONTRACTUAL EXPENSES</u>		
A6781.401	Postage	\$ 150.00
A6781.402	Mileage	350.00
A6781.405	Conference Expense	150.00
A6781.407	Office Supplies	300.00
A6781.416	Telephone	300.00
A6781.419	Printing	150.00
	TOTAL	\$1,400.00
	GRAND TOTAL	\$3,000.00

FISCAL IMPACT:

# MEMORANDUM OF EXPLANATION

COMMITTEE: Health Services Committee

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: 11/18/91

The Allegany County Office for the Aging requests  
to move budget appropriations in the following manner.

Move \$424.96 from Account #A889002 (Balance 12/31/90 Reserve Account)

Move \$100.00 from Account #A1972.R (1991 Nutr. Reserve Acct. - Revenue)

TO Appropriation Account #A6772.475 \$524.96 (Nutr. Reserve Acct.- Approp.)

FISCAL IMPACT: None

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Health Services Committee

DATE: 11/18/91

The Allegany County Office for the Aging requests a resolution to move budget appropriations in the following manner.

The Office for the Aging has been notified by the State of an increase to the III-B program funds allocated to the area agencies.

Increase Revenue Account:

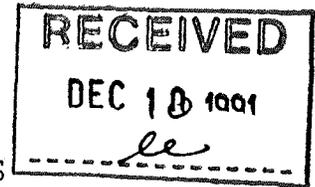
A4772.1 - \$4,961.00

Increase Appropriation Accounts:

Postage	- A6773.401	\$ 481.00
Mileage	- A6773.402	\$1,460.00
Office Supplies	- A6773.407	\$1,000.00
General Supplies	- A6773.408	\$1,000.00
Telephone	- A6773.416	\$ 500.00
Printing	- A6773.419	\$ 280.00
Electric	- A6773.427	\$ 240.00

FISCAL IMPACT: No impact on local dollars.

JOINT MEETING  
HEALTH SERVICES & WAYS AND MEANS COMMITTEES



December 9, 1991

*J. Morgan*

Present: Gallman; Wentworth; Nielsen; Palmiter; Miess;  
Loucks; Walchli; Sylor;

Dr. Robert Anderson, Director, Community Services Agency, met with the Committee to request two resolutions. The first is for the appropriation of Grant-in-Aid to Area Council on Alcoholism to Account No. A4310.4 Mental Health Administration Contractual Expense Account in the amount of \$20,300, with a like amount to Revenue Account No. A3490.01 State Aid Alleg. Council/Alcoholism. This was approved on a motion by Sylor, seconded by Nielsen and carried. Prepare resolution.

Dr. Anderson's second request was for the appropriation of Grant-in-Aid for Intensive Case Management Program to Account No. A4310.2 Mental Health Administration Equipment Account in the amount of \$11,000 and to Account No. A4310.4 Mental Health Administration Contractual Expense Account in the amount of \$13,102. Also the amount of \$24,102 to Revenue Account No. A3490.08 State Aid ICM Program. A motion approving this appropriation was made by Walchli, seconded by Nielsen and carried. Prepare resolution.

Meeting adjourned.

# MEMORANDUM OF EXPLANATION

COMMITTEE: Health Services & Ways & Means

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: 12/6/91

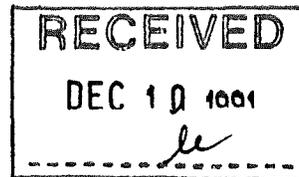
Resolutions are required for the appropriation of funds as follows:

- (1) Appropriation of Grant-in-Aid to Area Council on Alcoholism to Account No. A4310.4 Mental Health Administration Contractual Expense Account in the amount of \$20,300, with a like amount to Revenue Account No. A3490.01 State Aid Alleg. Council/Alcoholism.
  
- (2) Appropriation of Grant-in-Aid for Intensive Case Management Program to Account No. A4310.2 Mental Health Administration Equipment Account in the amount of \$11,000 and to Account No. A4310.4 Mental Health Administration Contractual Expense Account in the amount of \$13,102. Also the amount of \$24,102 to Revenue Account No. A3490.08 State Aid ICM Program.

FISCAL IMPACT: None

HEALTH SERVICES COMMITTEE

December 9, 1991



Present: Gallman; Nielsen; Miess; Walchli;

*J. Margeson*

Discussion was held on the salary to be set for the new Public Health Administrator. Mr. Benjamin noted that the Board of Health will shortly decide on the successful candidate. A motion was made by Nielsen, seconded by Miess and carried, that the salary be set at \$38,000. County Attorney please note for inclusion in the year-end salary resolution.

Mr. Benjamin discussed with the committee the need to set the rate for itinerant services for those pre-schoolers who do not need to be placed in a center-based program but require some sort of therapy due to below average skills. Itinerant services will save the county a substantial amount of money. There will be no cost for transportation using this type of service. Tuition will also be much lower. Mr. Benjamin noted that Livingston County's rate is \$50. per half hour and Cattaraugus County's rate is \$40. per half hour for these services. He would recommend going with \$40. per half hour for Allegany County's rate. A motion was made by Nielsen, seconded by Walchli and carried to set the itinerant services rate at \$40. per half hour. County Attorney is requested to prepare resolution.

Meeting adjourned.

# MEMORANDUM OF EXPLANATION

INTRO. No. \_\_\_\_\_  
(Clerk's Use Only)

DATE: \_\_\_\_\_

COMMITTEE: Health Services

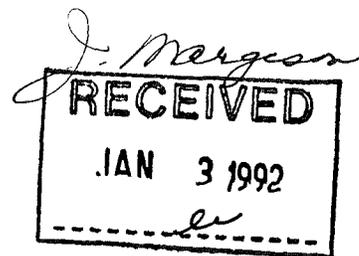
Itinerant services are needed in Allegany County for those pre-schooler's who do not need to be placed in a center-based program but need some sort of therapy due to below average skills (Ex: Speech therapy due to poor articulation).

Itinerant services will save Allegany County a substantial amount of money. There will be no cost for transportation using this type of service. Tuition expenses will also be much lower.

FISCAL IMPACT:

MINUTES OF THE MEETING  
HEALTH SERVICES COMMITTEE

December 16, 1991



MEMBERS ATTENDING: Chairman Frair  
Legislators Miess, Neilson

ALSO ATTENDING: Elizabeth Wattenburg, Office for the Aging  
Christine Johnson, Health Department  
John Tucker, Office Emergency Services  
Sue Wolfer, Office Emergency Services  
Pam Reynolds, Children With Special Needs

CALL TO ORDER

The meeting was called to order at 9:10 a.m. by Chairman Frair.

APPROVAL OF MINUTES

The minutes of the November 18, 1991 meeting were approved with a motion by Legislator Neilson, and a second from Legislator Miess. Motion carried.

OFFICE FOR THE AGING

Ms. Wattenburg requested approved to purchase two (20) megabyte harddrives at a total cost of \$500. A transfer from within the IIIC account, from supplies to equipment totaling \$2300 is requested to cover the above harddrives and also to purchase insulated food transporters, and insulated meal carriers at a cost of \$140 each. The request for the computer equipment had already been before the Central Services committee. This committee approved these purchases with a motion from Legislator Miess and a seconded from Legislator Neilson. Motion carried.

OFFICE OF EMERGENCY SERVICES

John Tucker requested permission to purchase equipment to use in their training program. They would like to replace two CPR manikins. These are also loaned out to independent organizations. The total cost will be \$1745. A motion was made by Legislator Neilson, and seconded by Legislator Miess. Motion carried.

Mr. Tucker and the committee discussed the Hepatitis B inoculation. Dr. Coch is planning on attending the meeting of the full board to discuss this issue.

## HEALTH DEPARTMENT

The Board of Health has appointment Christine Johnson as interim Director to the Health Department and requests that she be paid the salary the current Director received. This would be effective starting December 16 through January 15, 1992. A motion was made by Legislator Neilson and seconded by Legislator Miess approving this appointment and salary. Motion carried.

Mrs. Reynolds, Children With Special Needs Coordinator, updated the committee on the transportation issue. It appears at this time that the date to have this instituted will be around February 17. The contracts have not been sent out to the schools yet, and they are waiting to read them before any final commitments are made.

The Health Department requests permission to purchase a typewriter. The IBM Wheelwriter 30 Series II at a cost of \$988 less a trade-in of a Selectric II at \$100 net cost of \$888.00 State cost. The typewriter would be utilized by our Environmental Health secretary who does a lot of repetitive letters. This item was included in our 1991 budget requests. A motion approving this purchase was made by Legislator Neilson, and seconded by Legislator Miess. Motion carried. This request should also go before the Central Services committee.

Mrs. Johnson updated the committee on the Environmental Health Technician position. The exam is being offered on Friday, December 20. The results will be available on that day. The position will be filled from the list. The starting date will be December 30th or January 2, 1992.

Mrs. Johnson requests permission to create the Family Planning Nurse Coordinator position and fill with a Registered Nurse. This position is 100% state funded.

The Department needs to add a line item in their budget for the Tobacco Awareness Grant which is 100% funded. (\$4999) A motion was made by Legislator Neilson, seconded by Legislator Miess, and carried approving this addition to the budget.

The NYS Department of Health has notified this office that their IHAP/ICHAP grant has been increased. IHAP has been increased from \$6417 to \$12000; and the ICHAP has been increased from \$8989 to \$12000. This changes should be included in the 1992 Health Department budget. The department would like to use this additional money to purchase computer equipment.

Also, the State has notified us that our Lead Grant has been decreased from \$4750 to \$4407. This should be adjusted on the 1992 budget.

Mrs. Johnson asks the committee's approval for Bonnelyn Buckley, RN to extend vacation days she was to have used by the end of December into the month of January only. Employees are allowed to accumulate up to a certain amount of vacation per year, and if at the time they receive their next vacation time it goes over this specified amount, they loose this extra time. After a brief discussion, a motion was made by Legislator Miess, seconded by Legislator Neilson approving above request. Motion carried.

#### OTHER BUSINESS

Legislator Frair, Neilson, Miess were approved for a committee day on December 4th. This was when the interviews took place for the Public Health Director position. Motions were made by Legislators Neilson and Miess. Motion carried.

The Community Services Board has recommended the reappointment of Albert Ander Linde and Deborah Aumick to the Community Services Board, each to serve for another four year term commencing 1/2/92 and expiring 12/31/95. Legislator Neilson moved on this request, with Legislator Miess seconding. Motion carried. The County Attorney's Office should prepare the appropriate resolution.

The Community Services Board would like to appoint Dennis C. Rumfelt of Scio to fill a vacancy on the Board to expire 12/31/93. A motion approving this appointment was made by Legislator Miess and seconded by Legislator Neilson. Motion carried. The County Attorney's office should prepare a resolution.

Community Services requests a transfer of \$750 in the ICM budget to the telephone account; \$250 to postage; and \$350 to mileage. These transfers were approved with a motion from Legislator Neilson, and a seconded from Legislator Miess. Motion carried.

#### AUDIT OF CLAIMS

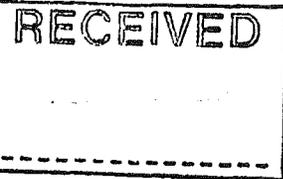
The usual bills were approved with a motion from Legislator Neilson, and a seconded from Legislator Miess. Motion carried.

#### ADJOURNMENT

There being no further business the meeting was adjourned at  
11:15 a.m.

Respectfully submitted,

Teresa Claypool



HEALTH SERVICES COMMITTEE

December 20, 1991

*J. Margeson*

Present: Frair; Miess; Gallman; Nielsen; Walchli;

Assistant County Attorney Daniel Guiney discussed with the committee, the need for the committee to take formal action directing that notice be provided to Laidlaw terminating the contract for Group 1 transportation to BOCES upon execution of contracts with certain Allegany County School Districts. A motion to that effect was made by Gallman, seconded by Miess and carried.

The proposed contract with the Allegany County Association for the Blind and Visually Handicapped for payment of its 1992 budgetary appropriation was submitted by the County Attorney for committee approval. The appropriation is \$7,000. The contract was approved on a motion by Miess, seconded by Nielsen and carried. County Attorney is requested to prepare a resolution.

The Clerk of the Board reported that the Social Worker position created in the Community Services Agency on August 27, 1991 was not included in the 1992 Section 4 Salary Plan resolution to be considered at the board meeting later this afternoon. The 1991 salary was set at \$26,500 and Dr. Anderson recommends a five per cent increase for 1992 in line with other county positions. He is very pleased with the performance of the individual in this position. A motion was made by Nielsen, seconded by Gallman and carried, to approve the recommended five per cent increase and to offer an amendment to the resolution setting the 1992 salary at \$27,825.

Christine Johnson, Director of Patient Services, Health Dept., met with the committee, to request several transfers within the Long Term Home Health Care Program Account No. A4040.4 as follows:

- \$ 600. from A4040.422 to A4040.408
- \$ 700. from A4040.459 to A4040.457
- \$1,000. from A4040.416 to A4040.457
- \$8,726. from A4040.463 to A4040.462

Mrs. Johnson also requested an increase in appropriation to Account No. A4040.460 Personal Care totalling \$180,000 with Revenue Account No. A610.10 Medicaid increased by \$170,000 and \$3,000 from Contingent. This increase is needed due to insufficient amount budgeted for 1991 and an increase in the need for this service. A motion was made by Gallman, seconded by Walchli and carried to approve these transfers to be handled by the County Treasurer under the year-end transfers between appropriation accounts resolution.

Mrs. Johnson asked that further consideration be given to the creation of a new Registered Nurse position (Family Planning Nurse Coordinator) to be filled January 1, 1992. This had been previously referred to the Personnel Committee which tabled the matter until the new Public Health Director begins his duties on January 15, 1992. It was decided to refer this matter once again to the Personnel Committee in the hope it could be resolved before the end of the afternoon.

Meeting adjourned.

