

ALLEGANY COUNTY
DEPARTMENT OF HEALTH

MINUTES OF THE MEETING
January 23, 1992

Present: President Frair, Warren Pomeroy, Dr. Nystrom,
Dr. Cudahy, Johannes Peeters, Corrine Collins

Absent: Dr. Coch, Dr. Markowski, Dr. Sofish, Dr. Tartaglia

CALL TO ORDER

The meeting was called to order by President Frair at 7:30 pm.

APPROVAL OF MINUTES

Upon motion by Dr. Nystrom and second of Warren Pomeroy the minutes of the October 24th meeting were approved as submitted.

Upon motion by Dr. Nystrom and second of Warren Pomeroy the minutes of the November 13th meeting were approved as submitted.

Upon motion by Dr. Nystrom and second of Warren Pomeroy the minutes of the December 19th meeting were approved as submitted.

OLD BUSINESS

Staff Changes

Board members welcomed Mr. Peeters to the health department as the new Public Health Director. Mr. Peeters started his new position on January 15th. Mr. Peeters graciously thanked board members for appointing him director.

Dean Scholes who previously worked as a summer Public Health Aide was appointed to the vacant Public Health Technician position. Dean started working on January 2nd.

Norilyn Patrick a registered nurse with the department since 1970 was promoted to the newly created position of Family Planning Nurse Coordinator.

Beverly Sue Browning a register nurse who has filled many temporary positions and vacations has been appointed to the RN position left vacant by Norilyn.

Lori Ralyea, Public Health Educator, submitted her resignation effective January 24th. We have already received applications

even though we have not advertised. We plan to start advertising the week of the 27th with applications to be accepted through February 7th.

Assessment Fee Payments:

Traditional Nursing	\$561.00	YTD	\$4,918
Long Term Nursing	\$578.00	YTD	\$5,092

Education/PHC Transportation Negotiations:

Health Service Committee approved the transportation contract and the contracts have been mailed to all the school districts for their approval. We are hopeful of have all the contracts back by April so we can start with the summer program in June.

Municipal Health Services Plan:

Mr. Peeters informed board members he is meeting with Dr. Olivia Smith-Blackwell on February 3rd to discuss the 1992-1993 municipal health services plan.

Amity Lake Sewer Problems:

Mr. Peeters is meeting with landowners to discuss the septic problems and the possible solutions. The underlining problem with Amity Lake is that the septic system that failed was put in according to the Health Departments specifications.

NEW BUSINESS

Billing - Medicare and Medicaid:

Both Medicare and Medicaid are pushing for electronic billing. We have had several problems with our computerized billing and statistical program both in the areas of hardware and software. We are looking to upgrade or replace our current system which will include the addition of electronic billing.

Contracts:

Coroners

We currently contract with Monroe County to handle all autopsies at a cost of \$20,000. Mr. Peeters requested permission to enter into a new contract with Monroe County. The request was

approved by motion of Dr. Cudahy and second of Dr. Nystrom. Board of health members requested a inservice be held by Monroe County Coroners office for our county coroners. Mr. Peeters said he would contact Monroe County to set up such an inservice.

Dr. William Coch

Mr. Peeters requested permission to renew the contract with Dr. Coch as medical consultant to the health department with a 5% increase in his compensation. Motion was made to approve this request by Dr. Nystrom and seconded by Dr. Cudahy. Motion carried unanimously.

Office For The Aging

Mr. Peeters also requested permission to renew the contract with the Office for the Aging to provide meals on wheels to our Long Term Home Health Care Program at a cost of \$5.60 per meal. Request was approved by motion of Dr. Nystrom and second of Dr. Cudahy. Motion carried unanimously.

Election of Secretary to Board of Health

Mr. Peeters was elected secretary upon motion by Dr. Nystrom and second of Dr. Cudahy. Motion carried unanimously.

Hep B

Board members requested the video tape "Silent Attack" be brought to the next meeting for viewing.

Medicaid Managed Care

Mr. Peeters discussed with board members the states plan and regulations regarding Managed Care. Allegany County has not yet been required to develop a Managed Care Plan however it will be required by 1994.

Smoke Out Grant

The week of January 26th is "Tobacco Awareness Week" and we have received a grant from New York State Department of Health in the amount of \$4,999 to promote this. The American Lung

Association will be handling the promotion of this through the schools. Mr. Peeters would like the new public health educator to visit the schools to get their feedback on this program.

NYS Sanitary Code Assessment of Penalty

New York State is changing the penalties for violations to \$500 per violation up to a maximum of \$2000. Each day is a separate violation.

A discussion of health department policies and procedures in regards to septic systems and the sanitary code.

AUDIT OF CLAIMS

The following claims in the amount of \$145,169.44 were approved as submitted upon a motion by Warren Pomeroy and second of Dr. Nystrom:

A4040.400	\$ 19,488.82
A600	59,326.46
A600 (A4035)	1,715.04
A600 (A4037)	367.75
A600 PrePaiDs	1,139.00
A4010.400	24,553.38
A4010.200	89.75
A600	38,489.24
TOTAL	\$ 145,169.44

ADJOURNMENT

The meeting was adjourned by President Frair at 9:00 pm.

Respectfully Submitted,
Corrine M. Collins
Office Manager



ALLEGANY COUNTY DEPARTMENT OF HEALTH

COUNTY OFFICE BUILDING

BELMONT, NEW YORK 14813

TELEPHONE 716 268-9250

FAX 716 268-9264

CHARLES R. BENJAMIN, MPS/CSA
Public Health Director

LEE A. FRAIR, President
Board of Health

January 24, 1992

James Mulholland, Treasurer
Allegany County
Court House
Belmont, NY 14813

Dear Mr. Mulholland:

The following is a list of claims approved by the Board of Health at their meeting on January 23, 1992.

<u>ACCOUNT</u>	<u>AMOUNT</u>
A4040.400	\$19488.82
A600	59326.46
A600 (A4035)	1715.04
A600 (A4037)	367.75
A600 PrePays	1139.00
A4010.400	24553.38
A4010.200	89.75
A600	<u>38489.24</u>
Total	\$ 145169.44

Thank you.

Sincerely,

Teresa
Teresa Claypool
Sr. Acct. Clerk Steno

0.00 *

~~0.00~~ *

tmc
enc.

19,488.82 * +
59,326.46 +
1,715.04 +
367.75 +
1,139.00 +
24,553.38 +
89.75 +
38,489.24 +
145,169.44 *

ALLEGANY COUNTY
DEPARTMENT OF HEALTH

MINUTES OF THE MEETING
February 27, 1992

Present: President Frair, Warren Pomeroy, Dr. Nystrom,
Dr. Cudahy, Johannes Peeters, Corrine Collins,
Dr. Markowski, Dr. Coch

Absent: Dr. Sofish, Dr. Tartaglia

CALL TO ORDER

The meeting was called to order by President Frair at 7:35 pm.

APPROVAL OF MINUTES

The minutes of the January 23rd 1992 meeting were approved as submitted upon motion by Dr. Nystrom and second of Warren Pomeroy.

OLD BUSINESS

Transportation of Children With Special Needs

Mr. Peeters informed board members the contract for transportation of Children With Special Needs was approved by the board of legislators at their regular meeting on Monday, February 24th. The contract with Laidlaws for transportation was canceled on Tuesday, February 25th to be effective April 1st. We are making other arrangements for 9 children that BOCES does not have the capabilities for. Mr. Frair stated one of the changes Albany is proposing in the Chapter 243 Law is the bidding of transportation for Children With Special Needs.

Amity Lake Association

Mr. Peeters updated board members on the status of Amity Lake. Mr. Peeters stated the DEC does not have Amity Lake on a priority list therefore we do not expect any action from them. After further discussion a motion was made by Dr. Cudahy to enter into a stipulation agreement with no fine with the property owner of the failed system with a correction date of 12/31/92. Dr. Nystrom seconded and the motion carried. Mr. Peeters will inform the Town of Amity and the cottage/home owners of the stipulation agreement.

Medical Examiners' Contract

We have received a contract from Monroe County to continue doing autopsies for the period January 1, 1992 to December 31, 1992 for a fee of \$21,000, an increase of \$1,000 over last years contract. Mr. Peeters informed board members of the budget cuts taking place in Albany may eliminate the funds for medical examiners. Dr. Cudahy suggested that possibly the pathology students at State University of New York at Buffalo could be utilized for these services. Dr. Markowski will be looking into the possibility of this through his connections with the University of Buffalo Rural Campus at Cuba.

A request was received from a coroner to be provided with a camera, the request was tabled.

Mr. Peeters also pointed out the coroners are not as willing to transport the deceased because of low reimbursement rates.

Office For The Aging - Meals on Wheels

After conducting the annual audit our accountant feels we should be paying less to the Office For The Aging for our meals on wheels. At present we are paying \$5.70 per meal and receiving reimbursement of \$5.70 per meal from Medicaid, this does not allow us for any administrative or clerical costs.

NEW BUSINESS

Budget Update

Other than the Medical Examiners the only cuts the state is currently proposing is the Medicaid PCW-I. The state feels this is an unnecessary service. After a brief discussion board members were interested in receiving a breakdown of the differences in the levels of care of the PCW-I, PCW-II, and PCW-III. Mr. Peeters stated that the New York State Association of Counties is protesting this legislation.

Private Sewage Systems

Mr. Peeters stated the policy on private sewage systems needs to be reviewed, along with the wavier process since at the present time a waiver is unused. If upgrading or repairing an existing system does not pose a danger to a neighbors' drinking water then a waiver is needed. No waivers will be issued on new construction or substandard systems.

Mr. Peeters noted he will be working very closely with individual townships and villages regarding their building and occupancy permits. Mr. Peeters would like to work out a policy with the

townships and villages that before they issue a building permit that the individual(s) property show proof of applying to the health department for a septic system permit, and before the town or village issues an occupancy permit, that the septic system has been installed according to the approved permit issued by the health department.

Mr. Peeters stated he is working on a flowchart for septic systems and will present it at a future meeting.

Board of Health Hearing Update

Mr. Peeters discussed the stipulation agreement process with board members.

Hepatitis B

Dr. Coch commented the state is providing Allegany County Health Department Immunization Clinic with approximately 100 doses of the Hepatitis B vaccine and possibly this could be used to inoculate Allegany Counties EMT's and AEMT's.

AUDIT OF CLAIMS

The following claims in the amount of \$130,739.07 were approved as submitted upon a motion by Dr. Cudahy and second of Dr. Markowski:

A4046.456	\$	1,826.70
A600N1991		359.50
A4040.400		69,862.53
A600Y1991		55.00
A4035.400		2,577.72
A600N1991		720.00
A4020.400		53,227.27
A600 1991		2,110.35
TOTAL	\$	130,739.07

ADJOURNMENT

The meeting was adjourned by President Frair at 9:00 pm.

Respectfully submitted,
Corrine M. Collins
Office Manager



ALLEGANY COUNTY DEPARTMENT OF HEALTH

COUNTY OFFICE BUILDING

BELMONT, NEW YORK 14813

TELEPHONE 716 268-9250
FAX 716 268-9264

CHARLES R. BENJAMIN, MPS/CSA
Public Health Director

LEE A. FRAIR, President
Board of Health

February 28, 1992

James Mulholland, Treasurer
Allegany County
Court House
Belmont, NY 14813

Dear Mr. Mulholland:

The following is a list of claims approved by the Board of Health at their meeting on February 27, 1992.

ACCOUNT	AMOUNT
A4046.456	\$ 1826.70
A600N1991	359.50
A4040.400	69862.53
A600Y1991	55.00
A4035.400	2577.72
A600N1991	720.00
A4020.400	53227.27
A600 1991	<u>2110.35</u>
	\$ 130739.07

Thank you.

Sincerely,

Teresa Claypool / tmc

Teresa Claypool
Sr. Account Clerk Steno

tmc
enc.

1,826.70	+
359.50	+
69,862.53	+
55.00	+
2,577.72	+
720.00	+
53,227.27	+
2,110.35	+
130,739.07	*

ALLEGANY COUNTY
DEPARTMENT OF HEALTH

MINUTES OF THE MEETING
March 26, 1992

Present: President Frair, Warren Pomeroy, Dr. Coch, Theresa Moore, Public Health Educator, Hans Peeters, Corrine Collins

Absent: Dr. Sofish, Dr. Tartaglia, Dr. Nystrom, Dr. Cudahy, Dr. Markowski

THERE WERE NOT ENOUGH MEMBERS TO HAVE A QUORUM, SO IT WAS AN INFORMATIONAL MEETING ONLY. DR. NYSTROM, DR. CUDAHY, DR. MARKOWSKI WERE CONTACTED IN PERSON ON FRIDAY, MARCH 27 TO APPROVE AUDIT AND MOTION TO CHANGE DEPARTMENT RATES.

CALL TO ORDER

The informational meeting was called to order at 7:40 pm by President Frair.

OLD BUSINESS

HEPATITIS B

Members present reviewed the video tape "Silent Attack" that dealt with an EMT that contracted Hepatitis B on the job. Mr. Frair stated that Health Service committee gave Mr. Peeters approval to purchase the Hepatitis B vaccine and to provide it to Allegany County EMT's and Fire Department personnel through special clinics at the cost of the vaccine only. Health Department employees would administer it free of charge. Mr. Peeters stated Cattaraugus County will be using the same format as Allegany County. Mr. Peeters will meet with Public Safety Committee, EMT Councils, and the Fire Chiefs to explain the Health Departments offer and procedures.

Transportation of Children With Special Needs

Mr. Peeters and Pamela Reynolds, Children With Special Needs Coordinator met with Superintendent's, CPSE's and Bus Managers in preparation for the up coming, April 1st, start to the new transportation contract. The new Chapter 243 law states you have to bid the transportation for Children With Special Needs, however Allegany County is in a cooperative agreement with the School Districts for our current transportation contract.

NEW BUSINESS

Public Health Educator

Theresa Moore presented her goals for the coming year as to meeting the requirements of Article 6 of the Public Health Law. This included educating the public on the need for bicycle helmets in accordance with Bicycle Safety month in May. Ms. Moore is also working on completing survey's in the following areas that were started by the previous public health educator: Dental-Both Children & Parents; Nutrition-Elderly; Height/Weight Survey-3rd graders.

TB

One family in Allegany County was exposed to the Bovine Tuberculosis and a artificial inseminator. These individuals were tested and will be followed up on.

RATE CHANGES

Based upon our annual audit by John Kropski, CPA it was suggested that we change our rates as follows:

Increase Skilled Nursing from \$60/visit to \$65/visit
Increase Occupational Therapy from \$75/visit to \$80/visit
Increase Speech Therapy from \$65/visit to \$85/visit

These rate changes to be retroactive to January 1, 1992.

Motion to changes rates as proposed was moved by Warren Pomeroy and seconded by President Frair. After contacting Doctors' Nystrom, Cudahy, and Markowski motion carried unanimously.

PCW I

New York State has decided to cut funding for the PCW-I (Housekeeping) under the Medicaid budget. This will mean some of our patients will have to be reclassified to receive PCW-II or III services or receive no services at all. Copies of the Medicaid classifications for PCW-I, II, & III were distributed to board members present.

ENVIRONMENTAL HEALTH

Septic System Flowchart

Mr. Peeters stated he has received a copy of Cattaraugus County's septic system procedures manual and is reviewing it with Environmental Health Staff. We are currently making changes and will present board members with a copies at the next meeting.

Dry Cleaners

Mr. Peeters received notice that all dry cleaning establishments must be inspected for a hazardous material tetrachloroethene. Steve Chaffee, Public Health Sanitarian will be attending schooling for this on April 15th in Avon.

AUDIT OF CLAIMS

The following claims in the amount of \$105,573.50 were approved as submitted upon motion by Warren Pomeroy and second of President Frair. Signatures were obtained from Doctors Cudahy, Markowski, and Nystrom on Friday, March 27.

A4040.400	\$63,583.42
A4037.456	797.84
A4035.400	2,433.12
A4010.400	33,490.99
A600N1991	495.00
A4010.464	2,455.51
A4046.456	333.37
A600Y01	<u>1,984.25</u>
Total	\$105,573.50

Meeting adjourned at 9:15 pm.

Respectfully submitted.

Corrine M. Collins
Office Manager

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
April 23, 1992

Members

Present: President Frair, Warren Pomeroy, Dr. Nystrom,
Dr. Cudahy

Excused: Dr. Coch, Dr. Markowski

Absent: Dr. Sofish, Dr. Tartaglia

Staff: Hans Peeters, Chris Johnson, Steve Chaffee,
Corrine Collins

CALL TO ORDER

The meeting was called to order by President Frair at 7:25 pm.

APPROVAL OF MINUTES

The minutes of the February 27th meeting were approved as submitted upon motion by Warren Pomeroy and second of Dr. Cudahy.

The informational minutes of the March 26th meeting were approved as submitted upon motion of Warren Pomeroy and second of Lee Frair.

OLD BUSINESS

Staff Changes:

Chris Mountain, RN in on maternity leave until January 1993, Judy Hoberg, RN is filling in for her temporarily. Laurie Henessy, PHN is expecting to start her maternity leave July 6th, 1992. This will leave quite a void in the nursing staff this summer. Chris Johnson, Director of Patient Services is currently canvassing RN's for these temporary positions and for summer vacation help. Pat Scott, RN is still off on workers compensation, she has until June 15th to report back to work. Heidi Kotla, temporary typist has resigned her position as she will be graduating from nursing school in May. This temporary typist position has sense been abolished and a new position created as permanent part-time account clerk typist in the family planning clinic.

Hepatitis_B:

Mr. Peeters has since the last board of health meeting met with EMT officials and the Fire Chiefs regarding the health department providing special clinics for hepatitis B inoculations. We are currently looking at our upcoming clinics schedules and hope to have dates scheduled by the next board of health meeting.

Septic_System_Flowchart:

Mr. Peeters distributed rough drafts of the septic system flowchart for board members to review and note any changes they would like to see so they may be decided on at the next board of health meeting. The septic system flowcharts are a guide for designing new septic systems. Mr. Peeters noted that we have not yet received the final Article 75 changes from the state. When the septic system flowchart is finalized and approved Mr. Peeters would like to meet with all the contractors. (We are also developing a modification for sewage disposal system that would be completed by the contractor and/or the homeowner and then submitted to the health department for approval.)

BOARD_OF_HEALTH_MEMBERSHIP:

Board members discussed the low attendance of members to board of health meetings. It was noted that Dr. Sofish was leaving the area, and that a possible replacement could be former board member, Doris Halstead. Mr. Frair stated he would contact Ms. Halstead to see if she was interested. It was also noted that Dr. Tartaglia was unable to attend meetings on Thursday evening meeting. After a review of the polls that were completed by board members it was decided the 4th Thursday was still the best evening for the majority of members. Dr. Cudahy will be in contact with Dr. Tartaglia to see if he is still interested in being an active member of the board of health. Dr. Cudahy will also poll other doctors at the next Medical Staff meeting at Jones Memorial Hospital. Dr. Markowski will also be contacted to check with Cuba Memorial Hospital.

Amity_Lake:

Dr. Nystrom questioned on the status of Amity Lake. Mr. Peeters replied a meeting was being scheduled for sometime in May.

NEW_BUSINESS

CHHA_Update:

We have received notice that Medicaid has set a cap of 156 hours as the maximum a patient can receive in one month for Skilled Nursing, Home Health Aide, and Personal Care Worker combined.

We have a few patients who's monthly care exceeds this maximum.

Another change the state has made is to require co-payments for services provided.

Andover Rental Property Listed As Public Nuisance:

Steve Chaffee, Public Health Sanitarian presented board members with photographs of rental property located at 31-33 Main Street, Andover, NY, owned by ELDON MOSHER, East Valley Road, Andover, NY that showed garbage, food, and fecal matter that had been left in disarray since the power, water, and heat were shut off to the building in December of 1991. Mr. Chaffee also noted there is a restaurant right next door to this rental property and other nearby residences. Board of Health members voted upon motion by Warren Pomeroy and second by Dr. Cudahy to hand deliver an order by the Board of Health to clean up the garbage, food, and fecal matter using proper disposal methods within 2 weeks of the date delivered. The notice will be delivered either by a member of the Health Department or Sheriff's Department. A copy of the letter will be sent by certified mail to the Mayor of Andover and to Norstar Bank who holds the mortgage.

NURSING DIVISION POLICIES AND PROCEDURES:

Chris Johnson, DPS presented for review the Certified Home Health Agency and Long Term Home Health Care Program policies and procedures. Following a discussion of completed revisions they were referred to the Medical Advisory Committee for final review and approval. Some of the changes including changing the work week to Monday through Friday, and updating the HIV and Family Planning manuals.

FAMILY PLANNING UPDATE:

Mr. Peeters distributed to board members copies of a new updated fee schedule for their review and approval. After a brief discussion Dr. Nystrom moved to accept the fee schedule as presented and Dr. Cudahy seconded. Motion carried unanimously.

TATTOO PARLORS:

Mr. Peeters informed board members of a new state requirement that would require Tattoo Parlors in New York State be licensed and inspected beginning in January 1993. Chris Johnson, DPS discussed with board members problems that were encountered at last years annual county fair in Angelica with a temporary tattoo parlor. Upon motion by Dr. Nystrom and second of Warren Pomeroy it was moved that a letter to the Allegany County Fair Board from the Board of Health be composed recommending that the temporary tattoo parlors be discontinued on the fair grounds due to the potential risks involved with bloodborne pathogens such as HIV

and hepatitis B. The letter will be drafted from a health point of view by Mr. Peeters, PHD; Chris Johnson, DPS; and Lee Frair, BOH President. Motion carried unanimously.

ENVIRONMENTAL HEALTH HEARING:

It was the hearing officers findings on February 28, 1992 that Brian Jandrew, Allentown, New York was in violation of the New York State Sanitary Code for a sewage overflow. Mr. Jandrew had previously signed a stipulation agreement with Allegany County however failed to make any corrections to the sewage violation. Upon motion by Dr. Cudahy and second of Warren Pomeroy board members voted to accept the hearing officers findings and fine Mr. Jandrew \$500 for his violation.

FLUORIDE RINSE PROGRAM:

After a discussion of the current fluoride rinse programs Allegany County school systems and to comply with our Municipal Public Health Services Plan board members voted for the Board of Health in cooperation with the public health educator to send letters to the schools not participating in any dental fluoride program encouraging their participation. Motion was moved by Dr. Cudahy and seconded by Warren Pomeroy.

AUDIT OF CLAIMS:

The following claims in the amount of \$ 110,741.06 were approved as submitted upon motion by Dr. Cudahy and second of Warren Pomeroy:

A4046.400	\$ 1,043.71
A4035.400	1,064.98
A4037.400	205.10
A4010.409	2,300.00
A4010.400	51,787.44
A4010.200	239.70
A600	120.00
A4040.400	52,983.53
A1610.02 \	
A1610.13 /	996.60
	\$110,741.06

ADJOURNMENT:

The meeting was adjourned by President Frair at 9:10 pm.

Respectfully submitted,

Corrine M. Collins
Office Manager/BOH Clerk

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
May 28, 1992

MEMBERS: ~~Present~~ President
PRESENT: ~~Present~~ Frair, Warren Pomeroy, Dr. Nystrom,
Dr. Markowski, Dr. Cudahy
EXCUSED: Dr. Coch
ABSENT: Dr. Sofish, Dr. Tartaglia
STAFF: Johannes A. Peeters, Director; Corrine Collins,
OM/Clerk BOH

CALL TO ORDER

The meeting was called to order by President Frair at 7:35 pm.

APPROVAL OF MINUTES

The minutes of the April 23rd meeting were approved as submitted upon motion by Dr. Nystrom and second of Dr. Cudahy.

OLD BUSINESS:

Staff Changes

Elnora Fanton, who has worked for the past year as a temporary typist last day was May 15th. Linda Lawton, Account Clerk/Typist was hired from the preferred list to fill the vacant position left by Nancy Counterman's resignation. Two RN's have been hired to fill in for maternity leaves. Chris Kernan, RN will start June 1st to fill in for Christine Mountain who is on maternity leave until January 4, 1993. Judith Buckwalter, PHN has been hired to start mid-June for Laurie Hennessy who will be starting her maternity leave July 6th.

Environmental Health Update

Mosher

Mr. Mosher failed to clean up his property located in Andover. We have proceeded to make arrangements to have the property cleaned up. The cost of the clean up will be billed to Mr. Mosher and if he fails to pay we will engage in legal action to collect clean up costs.

Jandrew

As per the motion of board members at the April 23rd Board of Health meeting, Mr. Jandrew's case was turned over to the county attorney for collection of the \$500 fine. To date Mr. Jandrew has made no effort to correct the violation.

American House and Hotel

Mr. Peeters, Public Health Director and Delores Cross, Chairperson of the Board of Legislators each received a letter of complaint from Ed Volkmar stating the health department was harassing his establishment. The alleged harassment stems from the fact we inspected his establishment three times. Mr. Peeters explained to board members and in a letter to Mr. Volkmar the reason his establishment was inspected three times. Because it is a food preparation site it is considered a high risk establishment and requires two inspections annually. The third inspection was required because they had an expired permit.

Pool Inspections

Mr. Frair questioned how often school pools are inspected. Mr. Peeters replied they are inspected once during the school term.

Amity Lake

There were two meetings scheduled in the past month for Amity Lake, the first one there was no response too and the second one scheduled for Friday, May 29th, Attorney Patricia Fogerty could not attend. Another meeting has been scheduled for June 20th at 10:00 am. Mr. Peeters set a deadline of December 31, 1992 to have the situation at the lake resolved.

Board of Health Membership

Board of Health members discussed the ongoing problem of low attendance and the finding of possible replacements. Doris Halstead was approached by Mr. Frair however, she is unable to commit at this time. Board members noted that for 5 years she was a very valuable member.

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*   Amendment of Board of Health By-Laws
*
*   Upon motion by Dr. Markowski and second of Dr. Cudahy
*   Board of Health members voted unanimously to amend
*   ARTICLE IV, Section I, 2. of the Allegany County
*   Department of Health, Board of Health By-Laws
*   to read as follows:
*
*   Meetings will be held on the Third Thursday evening of
*   the month at the hour of 7:00 pm.
*
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CHHA & Family Planning Update

Waiver of Liability:

Last October we lost our waiver of liability with Blue Cross/Blue Shield United of Wisconsin. The waiver of liability gives us a little cushion between the projected number of nursing visits and actual number of visits made. By losing the waiver of liability we will not get paid for any extra visits made. We are making several changes within the department to correct this, including computerizing our treatment planning.

Municipal Public Health Services Plan:

MPHSP is our contract with New York State outlining our activities and goals, it is required in order for us to receive funding from the state. Our 1992-1993 plan has been reviewed and we have received the changes.

Federal Gag Rule regarding abortions was discussed. Under federal funding Title 10 moneys the health department family planning program is not allowed to discuss abortion. Abortion, however can be discussed under New York State portions.

Our Family Planning program applied for a \$5,000 grant to upgrade the clinic site in Alfred, New York under the HIV Counseling program.

New York State increased our IHAP funding from \$7150 to \$24,912 which including funding for a computer of \$4,300 for Early Intervention Prenatal Care Program and the other funds for Hepatitis B. NYS is working on legislation that would require all children to be inoculated for Hepatitis B.

We also received increased funding in our Lead Poisoning Prevention Program for a total of \$18,350; \$3,350 is for the purchase of computer equipment. Children are screened in our Well Child Clinics and in Special Lead Testing Clinics.

Environmental Health

Hearings - No new cases.

Rushford Lake:

Mr. Peeters discussed a meeting he attended with the Rushford Lake Commission and Recreation Committee. Upon motion by Dr. Cudahy and second of Dr. Nystrom board members voted to inform the recreation district of pending septic permits allowing the commission three weeks to respond to us with any concerns they have regarding the permit. In emergency situations we will issue the septic permit directly.

Septic Systems:

Board members discussed the confusion that still exists regarding the requirements for septic systems. Mr. Peeters is hoping to meet with contractors and townships to begin implementing the Septic System Flowchart and the Notice of Proposed Modification of Sewage Treatment System form. Our goal is uniformity throughout the County.

AUDIT OF CLAIMS

The following claims in the amount of \$132,439.44 were approved as submitted upon motion by Dr. Nystrom and second of Warren Pomeroy:

<u>Account</u>	<u>Amount</u>
A4046.400	\$ 1,070.00
A4040.400	66,857.26
A4035.400	1,213.15
A4037.400	971.41
A4010.400	61,802.62
A02.1589.02 Revenue	<u>230.00</u>
Sub Total	\$ 132,144.44
A4010.400	\$ <u>295.00</u>
Total	\$ 132,439.44

ADJOURNMENT

The meeting was adjourned by President Frair at 9:25 pm.

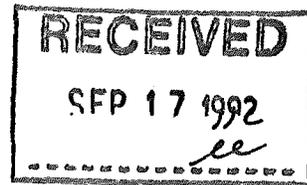
Respectfully submitted,

Corrine M. Collins
Office Manager/BOH Clerk

NOT
APPROVED

ALLEGANY COUNTY
DEPARTMENT OF HEALTH

MINUTES OF THE MEETING
held June 18, 1992



Present: President Frair, Dr. Markowski, Dr. Cudahy, Warren Pomeroy,
Dr. Coch, Johannes Peeters, Linda Aronson

Absent: Dr. Nystrom, Dr. Tartaglia, Dr. Sofish

J. Margeson

CALL TO ORDER

The meeting was called to order by President Frair at 7:35 p.m.

OLD BUSINESS

Staff Changes - Judy Hoberg, RN was hired to replace Chris Mountain, RN who is on maternity leave. Ms. Hoberg took another job and we have replaced her with Christine Kernan.

Board of Health Membership - It was announced that next month's meeting will include the election of officers and will also be a dinner meeting. A motion was made by Dr. Cudahy to replace Dr. Sofish on the Board of Health. Second by Dr. Markowski. A discussion was held regarding possible replacements and we will be actively pursuing a replacement.

CHHA Update - Mr. Peeters handed out a new organizational chart and explained the changes to the members present.

Mr. Peeters stated that the CHHA program is growing especially in the therapies. General discussion followed.

We have received the results of the Cost Analysis Report and Blue Cross Blue Shield United of Wisconsin owes the Allegany County Health Department \$4,700.00.

A discussion took place regarding the new co-payment program for New York State Medicaid that may be implemented. No action taken.

Environmental Health

According to the Public Health Law, Camp Harley Sutton in Alfred, is in violation. They do not have on staff an employee for first aid and an employee for basic life support. They do, however, employ a Medical Director who is an EMT. Mr. Peeters asked the Board members present if they had any objections to allow the camp to utilize this person for the requirements of Public Health Law. This was discussed and there are no objections.

The Mosher situation has been resolved and we will now pursue the Mosher's for funding.

Mr. Peeters announced that the new and improved sewage program is soon to be settled but will probably not be implemented until the first of the year (93). Discussion followed.

NOT
APPROVED

ALLEGANY COUNTY
BOARD OF HEALTH



MINUTES OF THE MEETING
July 16, 1992

J. Margison

MEMBERS

PRESENT: President Frair, Warren Pomeroy, Dr. Nystrom

EXCUSED: Dr. Coch, Dr. Cudahy, Dr. Markowski

ABSENT: Dr. Sofish, Dr. Tartaglia

STAFF: Johannes A. Peeters, Director; Corrine Collins,
OM/Clerk BOH; Christine Johnson, DPS; Vicky Gaeta,
LTHHCP Coor.

OTHERS

PRESENT: Mrs. Pomeroy, Mrs. Nystrom, Ms. Queeno, Mr. Collins

THERE WERE NOT ENOUGH MEMBERS PRESENT TO ENABLE A QUORUM, SO IT WAS AN INFORMATIONAL MEETING ONLY. DR. CUDAHY WAS CONTACTED ON FRIDAY TO APPROVE MOTIONS AND AUDIT.

CALL TO ORDER

The informational meeting was called to order by President Frair at 9:10 pm.

APPROVAL OF MINUTES

The minutes of the May 28, 1992 meeting were approved as submitted upon motion by Dr. Nystrom and second of Warren Pomeroy.

The minutes of the June 18, 1992 meeting were approved as submitted upon motion by Warren Pomeroy and second of Dr. Nystrom.

OLD BUSINESS

Staff Changes - No staff changes since the last meeting.

CHHA and LTHHCP Updates - Christine Johnson, DPS presented board members present with an overview of the current nursing department status. Her presentation included statistics for the first 6 months of 1992 in comparison to the past two previous years. One of the most upsetting statistics was the number of SIDS deaths in Allegany County in the past 12 month period.

There have been 6 SIDS deaths, 5 male and 1 female. Vicky Gaeta, LTHHCP Coordinator spoke briefly about the current status of the Long Term Home Health Care Program.

Environmental Update - Mr. Peeters discussed with board members new legislation that is set to take effect on April 1, 1993. This would involve the mandatory testing for lead for each sanitary survey application. Proposed legislation is requiring 20 paint samples, 1 water sample, and 1 soil sample be taken at the initial inspection. This new legislation looks to be very costly and time consuming to the department and may require additional environmental staff.

NEW BUSINESS

New Board of Health Membership - Mr. Peeters discussed with board members the vacancies that exist on the Allegany County Board of Health, one due to the resignation of Dr. Daniel Tartaglia and one due to the expiration of Dr. Sofish's term. Mr. Peeters present board members with two possible replacements one being Dr. David Graham and the other being David Schwert. Discussion followed. Upon motion by Dr. Nystrom and second of Warren Pomeroy the board of health recommends to the Health Service Committee the appointment of Dr. David Graham to fill the vacancy created by the expiration of Dr. Theodore Sofish's term to the board of health with an expiration date of July 7, 1998. Motion carried. Upon motion by Warren Pomeroy and second of Dr. Nystrom the board of health recommends to the Health Service Committee the appointment of David Schwert to fill the vacancy created by Dr. Daniel Tartaglia's resignation with Mr. Schwert's term to expire on July 7, 1994. Upon motion by Dr. Nystrom and second of Warren Pomeroy the board of health recommends to the Health Service Committee the reappointment of Dr. Richard Cudahy to the board a health with a term of office expiring July 7, 1997.

AUDIT OF CLAIMS

The following claims in the amount of \$156,306.76 were approved as submitted upon motion by Warren Pomeroy and second of Dr. Nystrom:

A4010.400	\$ 38,022.52
.200	36,435.14
.464	736.39
A4035.400	1,732.17
.200	299.00
A4053.408	21,375.00
A4040.400	54,955.15
A4046.456	1,404.64
A600.Y01	265.75
A02.1606.03	90.00
Subtotal	\$ 155,315.76

Prepays A4010.409	<u>991.00</u>
TOTAL	\$ 156,306.76
A4037.201	\$ 1,453.67
A4037.456	674.49
A4052.201	2,797.10
A4052.408	<u>2.59</u>
TOTAL	\$ 4,927.85

ADJOURNMENT

The meeting was adjourned by President Frair at 10:20 pm.

Respectfully Submitted,
 Corrine M. Collins
 Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
September 17, 1992

MEMBERS

PRESENT: President Frair, Dr. Nystrom, Mr. Schwert, Mr. Pomeroy

EXCUSED: Dr. Cudahy, Dr. Coch

ABSENT: Dr. Graham, Dr. Markowski

STAFF: Mr. Peeters, Director; Ms. Collins, OM

CALL TO ORDER

The meeting was called to order by President Frair at 7:45 pm.

APPROVAL OF MINUTES

The minutes of the July 16, 1992 meeting were approved as submitted upon motion by Dr. Nystrom and second of Warren Pomeroy.

MERCY FLIGHT

President Frair discussed with board members his concerns over the county budget and the possible elimination of funds for Mercy Flight. Upon motion by Dr. Nystrom and second of Warren Pomeroy it is the boards recommendation to maintain last years level of funding for Mercy Flight. Motion carried.

CUBA Incinerator

President Frair discussed with board members IDA presentation to the Ways & Means committee. President Frair stated the Allegany County Board of Legislature as a whole voted to oppose any endeavor that would bring about the reopening of the Cuba Incinerator. Upon motion by Dr. Nystrom and second of Warren Pomeroy board of health members voted to support the Allegany County Legislator in the stand against reopening the Cuba incinerator.

OLD BUSINESS

Mr. Peeters and Board of Health members welcomed Mr. Schwert to his new term as a board member. It was requested that new board members receive a copy of the Health Department organizational chart.

Staff Changes - Monica Kellogg, SPHN began her maternity leave September 8th and we remain off until the end of January. Yvonne Perrin, PHN has been promoted to Monica position during her leave. Maggie Davis who currently works part-time as a PHN in the Long Term Program will replace Yvonne in her full-time position. Judy Hoberg who worked for us this past summer will fill in Maggie's part-time position. Chris Kernan submitted her resignation effective September 14th. Chris took a permanent full time position with Steuben County Nursing Service. She will be replaced by Dawn Covell a new RN.

CHHA Update

Mr. Peeters discussed with board members our annual NYSDOH Survey. Mr. Peeters noted we had an overall good survey with just a few minor deficiencies in the areas of record keeping and charting; and some problems and concerns with occupational therapy.

The results of the Medicare Audit show we must payback approximately \$8,000.00 of which we were overpaid.

-IHAP, EIP, and HEP B

IHAP, EIP, and Hep B are grants which have been combined. The contract period for this grant begins 10/1/92 and expires 9/30/93 and carries a dollar figure of 24,912. Mr. Peeters discussed the program with board members most notably by July 1993 he will have to designate or possible hire an RN to assess EIP-IHAP patients.

Environmental Health

- Sewage Disposal Handbook

The entire environmental staff and Mr. Peeters met with 33 contractors on September 9th to discuss the new Sewage Disposal Handbook. Mr. Peeters thought the meeting went very well. A meeting has been scheduled for October 27th with the Supervisors and Mayors.

Boil Water Orders

Mr. Peeters noted the Allegany County Environmental Division has been issuing too many boil water orders. He feels this is do to improper collections, the large amount of rain this year, and

incontinuous monitoring. Board members requested Mr. Peeters develop a policy in regards to this and present it in written form at the next board meeting.

- Lead Testing

Mr. Peeters informed board members the state is working on legislation that would require the health department to evaluate homes for lead content before they made be sold. The testing would be done by health department staff. The staff must be licensed to operate the ZRF Analyzer, the equipment necessary to do the lead testing. We are currently looking to share the ZRF Analyzer with Cattaraugus and Chautauqua due to the cost of a new one of approximately \$10,000. If lead is found in a home it may only be removed by a licensed contractor. This programs looks to be very costly and time consuming.

-HYLAND Landfill

Following a discussion of the Hyland Landfill and the up coming Hearing and Conference Mr. Pomeroy motioned and Mr. Schwert seconded the designation of Dr. William Coch to represent the Allegany County Board of Health in the Hyland Ashfill Hearing in October.

-Water Testing

The Allegany County Department of Health Environmental Division has received a \$1000 grant to be used in the area of water testing.

EDUCATION

-Walk For Life Grant

We have also been notified we will be receiving \$5000 for the WALK FOR LIFE GRANT through the Health Heart Program. This will involve two bulk mailings, prizes to the groups and individuals who walk the most miles, and a grand prize of a \$500 Charitable Contribution made in the name of the group with the most miles.

-Breast Cancer

Theresa Moore Public Health Educator attended a seminar on Breast Cancer in preparation for Breast Cancer promotion month in October.

NEW BUSINESS

BOARD MEMBERSHIP APPOINTMENTS

Due to some confusion on the term expiration dates of the Board of Health Members, Mr. Lee Frair's term expired July 7, 1992 and not July 7, 1995 as initially recorded. Dr. Nystrom motioned to recommend Mr. Frair to the Allegany County Board of Legislature for a new term to expire July 7, 1999. The motion was seconded by Warren Pomeroy. Motion carried unanimously.

PUBLIC HEALTH DIRECTOR

Following a brief discussion, Dr. Nystrom motioned to recommend to the Allegany County Board of Legislature the reappointment of Mr. Johannes A. Peeters as Public Health Director for a new six year term to commence January 1, 1993 and expire December 31, 1999. Warren Pomeroy seconded the motion. Motion carried unanimously.

SMOKING LEGISLATION

Mr. Peeters informed board members of pending legislation regarding the sale of cigarettes to anyone under the age of 18. The new legislation will be under the jurisdiction of Public Health Law and will require health department staff to investigate complaints and Board of Health to impose fines on violators of the law. Fines may range from \$100 to \$1000. In conjunction with this law, vending machines will have to be under the direction supervision of an adult. Of the income received from fines 50% must be returned to the county school districts for educational programs. Mr. Peeters also discussed the possibility of making the County Office Buildings smoke free buildings including the county jail.

MUNICIPAL PUBLIC HEALTH SERVICES PLAN

The MPHSP must be revised by July 1992 in the area of chronic health for the new adolescence smoking law. County Attorney Jim Sikaras will need to be notified of the smoking legislation and make his recommendation to the Board for action.

IMMUNIZATION ACTION PLAN

Mr. Peeters discussed with board members his future plans to implement a computerized tracking systems for immunizations. Also discussed was a letter that was received from Dr. Kimberly Markowski in reference to our immunization procedures. Mr. Peeters discussed our immunization procedures with board members present and informed them a inservice regarding immunization procedures has been scheduled for the nurses.

ORTHOPEDIC CLINIC

Mr. Peeters informed board members that Dr. DeVanny will no longer be holding Orthopedic Clinics in Allegany County. After a short discussion Dr. Nystrom motioned and Warren Pomeroy seconded for Mr. Peeters to proceed with obtaining a replacement physician for orthopedic clinic.

MEETING DATE

Board of Health members again discussed the ongoing problem of low attendance to meetings and the dates of the past and future meetings. Upon motion by Dr. Nystrom and second of Warren Pomeroy it was decided to change the date of the regular board of health meetings back to the fourth Thursday of the month with the next regular meeting to be held October 22, 1992, no meeting to be scheduled in November, and the December meeting to be a dinner meeting either the 2nd or 3rd Thursday. Motion carried.

AUDIT OF CLAIMS

The following claims in the amount of \$121,145.21 were approved as submitted upon motion by Warren Pomeroy and second of David Schwert:

	A4046.456	\$	4,275.22
	A4035.400		4,036.50
	A4052.400		26.00
	A4040.400		56,000.15
	A4010.200		622.46
	A4010.400		55,414.88
	A02.1606.03		190.00
Pre-paid	A4010.409		<u>580.00</u>
	TOTAL	\$	121,145.21

ADJOURNMENT

There being no further business the meeting was closed upon motion by Dr. Nystrom and second of Warren Pomeroy at 9:30 pm.

Respectfully submitted,
Corrine M. Collins
Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
October 22, 1992

MEMBERS

PRESENT: President Frair, Mr. Schwert, Dr. Nystrom, Mr. Pomeroy,
Dr. Cudahy, Dr. Markowski, Dr. Coch; Medical Consultant

ABSENT: Dr. Graham

STAFF: Mr. Peeters, Director; Ms. K. Graves for Ms. C. Collins

CALL TO ORDER:

The meeting was called to order by President Frair at 7:28 pm.

APPROVAL OF MINUTES:

The minutes of the September 17, 1992 meeting were approved as submitted upon motion by Dr. Nystrom and second of Warren Pomeroy.

OLD BUSINESS

MERCY FLIGHT

The recommendation to maintain last years level of funding was approved.

STAFF CHANGES

Laurie Hennessy, PHN will be returning to work Monday, October 26, 1992 following maternity leave.

CHHA UPDATE

Discussed unnamed patient under this program who is resuscitator dependent, no home health agency is able to continue to provide services for this patient, so patient is at risk. Patient to be re-evaluated by LEAR. Unsure if local establishment can take patient, will do another assessment following LEAR evaluation. (DSS- Adult protection may become involved.)

LONG TERM HOME HEALTH CARE PROGRAM

Patient load down to approximately 79.

ENVIRONMENTAL HEALTH

Mr. Peeters noted we are in the process of computerizing data, which will help greatly. Discussed list of inspections done & frequency and summary of "what is happening," with Environmental Division. Discussion of camps and inspections of "Low", "Med", and "High risk" restaurants. (Low-Taverns, Med-fast food (McDonalds), High-all food is prepared on-site.) It was noted by the end of the year all community water supplies will be inspected, which is good news.

NEW BUSINESS

BOIL WATER ORDERS

Mr. Peeters presented each member with copies of Policy & Procedures for "Boil Water Notices". These were read and discussed. Questions taken by Mr. Peeters.

Motion: was made by Mr. Schwert to adopt policy for issuing Boil Water Notice and to accept Procedures to follow for same. Seconded by Mr. Pomeroy. Motion carried.

SMOKING LEGISLATION

Questions and concerns regarding the smoking policy within the County Office Building were discussed. It was decided this issue will be handled on a "complaint basis". Mr. Schwert proposed that possibly the Board of Health has the "authority and power" to institute a "Smoke Free Building". Mr. Peeters will investigate the laws concerning same.

Discussed briefly other complaints received from public regarding "work areas not being smoke free".

HOSPICE

Mr. Peeters discussed with board members the need for a contract with Comstock Hospice. Protocol per State Health Department. Discussion followed regarding utilization of hospice.

Motion: made by Dr. Cudahy to endorse contract between Certified Home Agency (CHHA)/Long Term Home Health Care Program (LTHHCP)

and Comstock Hospice. Seconded by Dr. Markowski. Motion carried.

RABIES

The board held discussion regarding the financial burden of the rabies epidemic in Allegany County. It was recommended by the board that President Frair send a letter to the State regarding the need for appropriate funding. (Letter would be directed to Sue Kelly's office.) Mr. Peeters will also look for additional monies to support this program!

IMMUNIZATIONS

Dr. Markowski and wife Dr. Kim Markowski's letter regarding the lack of vaccination in young children was addressed. 0-2 age group seem to be "lost in the system". By school age most are immunized. Dr. Markowski is concerned with feedback from his patients that immunizations are not being given at clinic's for unjustified reasons. Mr. Peeters reported his nursing staff had been approached and made aware of this problem. The board recommended dispensing vaccines to providers as was previously done, free of charge. There is potential paperwork problem.

HEP B

Question raised should be provide Hep B to neonatal children. Discussion regarding Olean General Hospital giving babies this vaccine routinely prior to discharge, and Health Department Clinics having to follow-up with three injections and oral. This is not cost effective.

The board asked Mr. Peeters to research this issue to obtain more information on why Cattaraugus County is doing this, and what other counties in general are doing.

NEXT BOARD MEETING

No meeting will be held in November. The meeting on December 17th will be a dinner meeting.

AUDIT

Motion: made by Dr. Cudahy to approve audit, seconded by Dr. Nystrom. Motion Carried.

ADJOURNMENT

There being no further business the meeting was adjourned by
President Frair at 9:40 pm.

Respectfully submitted.
Kathryn Graves

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
December 17, 1992

MEMBERS

PRESENT: President Frair, Mr. Schwert, Dr. Nystrom, Mr. Pomeroy,
Dr. Cudahy, Dr. Markowski,

EXCUSED: Dr. Graham, Dr. Coch, Medical Consultant

STAFF: Mr. Peeters, Director; Corrine Collins, OM/Clerk BOH;
Christine Johnson, DPS; Albert Vossler, Dir EH;
Vicky Gaeta, Coor. LTHHCP; Theresa Moore, PHE

OTHERS

PRESENT: Mrs. Frair, Mrs. Schwert, Mrs. Nystrom, Mrs. Pomeroy,
Nancy Whitebird

STAFF PRESENTATIONS:

Theresa Moore, Public Health Educator began the presentations. Her presentation included past and future projects and grants she has been working on. Topics included: Bicycle Helmet Safety; "Walk for Life" grant; "Tobacco Awareness" grant; Nutrition Monitoring, Manual of Educational Information; and schools, groups and coalitions.

Chris Johnson, DPS discussed the Certified Home Health Agency statistics which included cases/visits, referral sources, communicable disease trends and our clinics thru October 1992.

Vicky Gaeta, Coor. LTHHCP presented board members with an update of the Long Term program which included statistics on cases/visits and referral sources thru October 1992.

Albert Vossler, Dir. EH discussed water sample program, Hyland Hearings, and an update of the confirmed rabid animals. So far in 1992 64 animals have been confirmed rabid: 57 raccoons, 1 horse, 1 cow, 1 brown bat, 2 domestic cats, 2 gray foxes. These numbers are down from last year not because of a decrease in the number of rabid animals in the county, but due to the cost of submitting specimens to the lab. Specimens are only submitted if they have had direct contact with a domestic animal or human.

CALL TO ORDER:

The meeting was called to order by President Frair at 9:25 pm.

APPROVAL OF MINUTES:

The minutes of the October 22, 1992 meeting were approved as submitted upon motion by Mr. Schwert and second of Dr. Markowski.

OLD BUSINESS

STAFF CHANGES

Nancy Mattison, RN is off until after the first of the year due to an illness in the family. Judy Buckwalter, PHN has been filling in for her absence. Chris Mountain, RN and Monica Kellogg, SPHN will be returning to work in January from extended maternity leaves.

CHHA/LTHHCP Sliding Fee Scale

Chris Johnson, DPS present board member with the new revised sliding fee scale for the Certified Home Health Agency and the Long Term Program. After a brief discussion Dr. Nystrom motioned to approved the revised sliding fee scale. Dr. Cudahy seconded the motion. Motion carried.

Hepatitis B for Children

The Health Department has had several requests from the public and physicians to continue immunizing children against Hepatitis B who have either been started on the series at birth or in another county. After a lengthy discussion the following motion was moved by Dr. Markowski: Allegany County will supply physicians at their request with Pediatric Hepatitis B as long as it is provided to us free of charge from the New York State Health Department. Also, Allegany County will offer to the public at their monthly immunization clinics, Pediatric Hepatitis B shots with state supplied vaccine, only to infants that have already started the series somewhere else. Motion was seconded by Dr. Cudahy. Motion carried.

IMMUNIZATION CONSORTIUM

Mr. Peeters informed board members of a Immunization Consortium that has been created with the cooperation of the seven Western New York counties. The consortiums' main objective is to increase the number of immunized children in New York State. The consortiums' intent is to develop a computerized tracking system that begins with birth certificates and includes reminder postcard when immunizations are due.

INJURY CONTROL PROGRAM

Allegany County is second in New York State (by percentage) of unintentional injuries. Mr. Peeters and Theresa Moore, PHE are applying for a grant to obtain data and to increase public education in the area.

NEW YORK STATE LEGISLATION REGARDING HHA/PCW'S

Chris Johnson, DPS presented the Medical Advisory Board with new legislation from the New York State Department of Health in regards to the activities that a Home Health Aide or Personal Care Aide can perform. After a lengthy discussion of some of the procedures it was decided that Ms. Johnson would send each physician a copy of the questionable procedures and they would vote on these at the next regular Board of Health meeting.

AUDIT OF CLAIMS

The following claims in the amount of \$112,329.49 were approved as submitted upon motion by Mr. Schwert and second of Mr. Pomeroy:

<u>ACCOUNT</u>	<u>AMOUNT</u>
A4037.456	\$ 737.58
A4035.400	2633.20
A4052.408	140.00
A4040.400	59419.98
A4010.200	576.65
A4010.400	42851.08
A4046.400	3343.00
A02.1606.03	<u>200.00</u>
Subtotal	\$109901.49
A4010.409	<u>2428.00</u>
Grand Total	\$112329.49

ADJOURNMENT

The meeting was adjourned by President Frain at 9:45 pm upon motion by Dr. Cudahy and second Dr. Nystrom.

Respectfully Submitted,
Corrine M. Collins
Office Manager/Clerk BOH