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ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES
County Office Building • Belmont, New York 14813
Telephone 716 268-7661

JOAN D. SINCLAIR
Commissioner

RECEIVED
JAN 28 1992

SOCIAL SERVICES COMMITTEE

JANUARY 16, 1992

MINUTES

MEMBERS PRESENT: Albert Vander Linde, Arnold Loucks, Maynard Boyce, Keith Palmiter, and Joan Sinclair

The meeting was called to order by Chairman Vander Linde at 7:00 p.m.

The minutes of the December 12, 1991 meeting were unanimously approved as written, on a motion to approve by Keith Palmiter, supported by Maynard Boyce.

Chairman Vander Linde advised that there were personnel matters to be discussed which were appropriate for executive session. An executive session was agreed to unanimously on a motion by Keith Palmiter, supported by Maynard Boyce. Subsequent to the executive session there was a return to regular session unanimously approved on a motion to return by Keith Palmiter, seconded by Maynard Boyce.

Keith Palmiter moved that resolutions be drawn which would abolish one Social Welfare Examiner and one Account Clerk Typist position effective February 17, 1992; create a Caseworker position and a Senior Caseworker position effective February 17, 1992; and would abolish or vacate for a minimum six-month period, or until such time as the Federal Home Energy Assistance Program start-up funds and activities are restored in the fall season, 1992, two Community Service Worker positions, effective April 15, 1992. The motion was supported by Maynard Boyce, and was unanimously approved.

Commissioner Sinclair advised Committee members that the State had communicated their decision to set personal care rates directly with providers, effective January 1, 1992, but that contracting would remain a local activity. Approaches to contracting are to be reviewed with the County Attorney's Office.

A schedule of New York Welfare Association meeting months for 1992 was provided and the Committee was informed of Commissioner Sinclair's nomination for the Board of Directors, as well as expectation that she would be asked to Chair the State Income Maintenance Committee. She sought Committee support for these commitments. A motion was made by Keith Palmiter, supported by Maynard Boyce, and passed unanimously that Mrs. Sinclair be allowed to travel to the 9 scheduled NYPWA Committee Days and the Annual Conference in July, 1992.

Commissioner Sinclair advised Committee members of a January 21, 1992 organizational meeting of the new Medicaid Managed Care Advisory Council.

In other business, Maynard Boyce made a motion, supported by Keith Palmiter, that Chairman Vander Linde be credited with a Committee Day for a January 8, 1992 afternoon meeting with Commissioner Sinclair held to discuss short and long range planning, and current Committee issues. This motion passed unanimously.

Arnold Loucks moved that the meeting be adjourned. The motion was supported by Keith Palmiter, and the meeting was adjourned by Chairman Vander Linde at approximately 9:30 p.m.

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JOAN D. SINCLAIR
Commissioner

SOCIAL SERVICES COMMITTEE

MINUTES

FEBRUARY 13, 1992 MEETING

J. Allegeson

PRESENT: Albert Vander Linde, Arnold Loucks, Maynard Boyce, Ruth Faulkner, Keith Palmiter and Joan Sinclair

The meeting was called to order at 7:10 p.m. by Arnold Loucks, Vice-Chair.

The minutes of the January 16, 1992 meeting were unanimously approved on a motion to approve by Maynard Boyce, supported by Keith Palmiter.

Commissioner Sinclair advised Committee members of the exploration of a number of Services Division changes, including fees for home studies, functional and workload reorganization among Children's Services staff, and potential for a combined Services-Income Maintenance Home Relief singles unit.

During this discussion related to services to victims of domestic violence and homelessness, Committee members requested data 1) on recidivism in domestic violence situations, and 2) shelter costs (actual vs. Public Assistance allowances).

A request was made by Mrs. Sinclair to attend a May 11-13 Executive Management Institute for Local Commissioners at Rennselaerville on Organization Change and Labor Relations, at no cost to the County. Arnold Loucks made a motion to approve which was supported by Ruth Faulkner and passed unanimously.

Legislative proposals, including reductions in reimbursement for child welfare and other services, and Income Maintenance initiatives to finger print applicants and to limit benefits to applicants with other state residency to 80% of the NYS benefit or what the person would have received in the other state, were reviewed.

Committee members were also informed of the implementation of Federal requirements to limit pharmaceutical reimbursement, which has caused the withdrawal of certain pharmacies from the Medicaid program.

Committee members agreed to meet following the February 24, 1992 Board of Legislators' meeting in order to address a contract item and a fund transfer prior to the next Ways and Means Committee meeting.

Chairman Vander Linde called the meeting to a close after a motion to adjourn by Keith Palmiter, supported by Maynard Boyce, which passed unanimously.

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MAY 11 1992

SOCIAL SERVICES COMMITTEE

MARCH 23, 1992

MINUTES

Members Present: Albert VanderLinde, Arnold Loucks, Maynard Boyce, Ruth Faulkner, Keith Palmiter, and Joan Sinclair

The March 12, 1992 regularly scheduled meeting was postponed to this date. Chair Albert VanderLinde called the meeting to order following the Board of Legislators' session.

Subaccount budget transfers were approved unanimously on a motion to approve by Maynard Boyce which was supported by Ruth Faulkner.

Commissioner Sinclair requested approval for costs associated with foster parent training, and for attendance of foster care staff at a State sponsored training on Kinship Foster Care Placements. Each was approved unanimously on motions to approve, respectively, by Maynard Boyce and Ruth Faulkner, supported by Keith Palmiter.

There being no further business, Mr. VanderLinde called the meeting adjourned on a motion to adjourn by Maynard Boyce, supported by Ruth Faulkner.

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MAY 11 1992

SOCIAL SERVICES COMMITTEE

APRIL 9, 1992

MINUTES

Members Present: Albert VanderLinde, Delores Cross, Arnold Loucks, Maynard Boyce, Ruth Faulkner, Keith Palmiter, and Joan Sinclair

Guests Present: Tim Hainey, Rosalind VanderLinde, Robert Babbitt, and Beverly Inferrera, Wellsville landlords

Mr. VanderLinde called the meeting to order at 7:00 p.m.

Commissioner Sinclair advised Committee members of new State requirements for provision of non-residential services to victims of domestic violence which, prior to January 1, 1992, were funded directly by the State. Mrs. Sinclair had been in negotiation with ACCORD/Task Force on Domestic Violence and was satisfied with a deficit financing plan. The plan requires a public comment period which was scheduled for April 15 to May 15, 1992. It was questionable as to whether an additional allocation of funds, or a budget transfer would be necessary.

After considerable discussion it was decided that, during public comment, Commissioner Sinclair would provide copies of the plan to Committee members, and meet with the County Treasurer related to the best approach for funding.

Chair VanderLinde introduced the guests, who expressed their concerns related to instances of abuse of properties by tenants who receive Public Assistance. Also at issue for Wellsville landlords is the fact that non-payment of utilities reverts to the landlord's taxes. Landlords asked Commissioner Sinclair about the extent of protections. Mrs. Sinclair advised of some strengthening in State regulations in the area of accountability (recoupment of agency losses of security deposits), and advised that she would look further into the issue of utility bill protections.

There was discussion of the merit of landlords forming a group for lobbying efforts to include specific recommendations for statutory or regulatory change. Mrs. Sinclair and Committee members expressed a desire to work with such a group.

Commissioner Sinclair discussed efforts to revise aspects of the telephone system, due to overload, including busy signals and additional rings before "roll over", since staff are often at computer stations and just miss trying to answer phones. Such changes, it was advised, must be countywide; therefore, would need to be addressed in another forum. A suggestion of looking at recorded messages was made by Mr. VanderLinde. On a motion of Keith Palmiter, supported by Maynard Boyce, the Committee unanimously approved referral to Central Services Committee.

Commissioner Sinclair provided background on a substantial New York Public Welfare Association dues increase; from $1,500 to $2,750. Although due in January, Mrs. Sinclair has awaited results of the Association's Board's decision related to this move, which makes the Association solvent after a withdrawal of State grant funds, and adds a part-time Attorney during legislative sessions to enhance lobbying efforts. It was pointed out that dues, unlike with most other memberships, supported full-time lobbying and communication from Albany on behalf of counties, and that the County share of costs was 70% reimbursable. Keith Palmiter made a motion to approve the dues payment. The motion was supported by Maynard Boyce and passed unanimously.

Commissioner Sinclair provided a State budget review and advised that she was working on fiscal impact.

A request was made for two staff members to attend Time Management training, which was unanimously approved on a motion to approve by Keith Palmiter, supported by Ruth Faulkner.

The Committee was advised of an additional Federal allocation of HEAP program and administrative funds and HEAP season program extension. She advised that this would allow for one, instead of two layoffs, with no effect on County funds, should the Committee approve. Unanimous approval was given, on a motion by Arnold Loucks, which was supported by Ruth Faulkner.

The Social Welfare Examiner due to be laid off, who is currently filling a maternity leave could stay on, filling a medical leave, should the Committee approve. Approval to fill was given on a motion by Arnold Loucks, supported by Maynard Boyce.

There being no further business, the meeting was adjourned at approximately 9:30 p.m. by Chair VanderLinde, on a motion for adjournment by Keith Palmiter.

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SOCIAL SERVICES COMMITTEE

MAY 11, 1992

MINUTES

J. Margeson
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Members Present: Albert VanderLinde, Maynard Boyce, Ruth Faulkner, Keith Palmiter and Joan Sinclair

Chair VanderLinde called the meeting to order at approximately 2:30 p.m.

Commissioner Sinclair advised that she had requested a brief meeting this date in order to allow for necessary budget transfers and for referrals to Central Services Committee scheduled two days hence.

Budget subaccount transfers: to a newly established subaccount, to correct an accounting error, and to cover additional taxes on county-owned property were approved unanimously on a motion to approve by Keith Palmiter, supported by Maynard Boyce.

Two Central Service Committee referral requests were discussed. One related to coordination needed to ascertain whether telephone system changes (busy signals and a longer series of rings before rollover) which would need to be done county-wide, rather than by Department were ones agreeable and approvable by all Departments and the Committees. The other listed needed changes in the Department 1) to accommodate staffing changes and 2) to assist in handling telephone calls in the Department's message center. Both referrals were unanimously approved on a motion to approve by Ruth Faulkner, supported by Maynard Boyce.

There being no further business, Mr. VanderLinde called the meeting adjourned after a motion to adjourn by Maynard Boyce.

J. Marjeson

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JOAN D. SINCLAIR
Commissioner

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MAY 18 1992

SOCIAL SERVICES COMMITTEE

NOT APPROVED

MAY 14, 1992

MINUTES

MEMBERS PRESENT: Albert VanderLinde, Arnold Loucks, Keith Palmiter, Maynard Boyce and Joan Sinclair

Chair Al VanderLinde called the meeting to order at 7:00 p.m. The minutes of the March 23, 1992 and April 9, 1992 meetings were approved unanimously, as written, on a motion to approve by Keith Palmiter, supported by Maynard Boyce.

A request was made for approval to accept and appropriate $60,000 in State funds for a second year tri-county (Steuben, Allegany and Cattaraugus) Homelessness Prevention Program, subcontracted to Southern Tier Legal Services. A Memorandum of Explanation and program description (attached) were provided. There was some discussion related to the client advocacy position of public legal service entities prior to a motion to refer a recommendation to Ways and Means Committee to appropriate $60,000 to A6010.476 (Contracts) with an equal amount added to A3610 (State revenue), made by Maynard Boyce, supported by Arnold Loucks, which passed unanimously.

Commissioner Sinclair advised Committee members that a subdivided office area in the inner core of the building had been posing heating/cooling control and trafficking problems; this being the records/message center room and the secretarial room (also used for photographing for client ID cards and photocopying). Although a space heater had been provided and variations related to closing doorways had been tried, nothing satisfactory has been found which would alleviate the problem. A request was made that an assessment and estimate be done to determine whether a separate heating control were feasible in the secretarial room. On a motion by Arnold Loucks, supported by Maynard Boyce, which passed unanimously, a referral to Public Works was approved.

Also discussed was progress on the request for changes at the Child Support Enforcement Building to accommodate a new State requirement for interviewing and to alleviate a trafficking problem. Commissioner Sinclair was advised that the matter had been discussed at other Committee meetings. She is to check on status.

There being no further business, Mr. VanderLinde adjourned the meeting at 8:10 p.m., on a motion to adjourn by Maynard Boyce.

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AUG 10 1992
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MINUTES

SOCIAL SERVICES COMMITTEE

JUNE 11, 1992

MEMBERS PRESENT: Albert VanderLinde, Delores Cross, Arnold Loucks, Jr., Maynard Boyce, Keith Palmiter, and Joan Sinclair

The meeting was called to order by Committee Chair Albert VanderLinde.

The minutes of the May 11 and May 14 meetings were unanimously approved as written, on a motion to approve by Keith Palmiter, supported by Arnold Loucks.

A request was made for attendance of Gloria Lundberg, Staff Development Coordinator; Dan Guiney, First Assistant County Attorney; and Joan Sinclair at the NYPWA Summer Conference in Saratoga Springs, July 19-22, 1992, at a cost of $1,230 gross; $248 local share. The request was unanimously approved on a motion to approve by Arnold Loucks, supported by Maynard Boyce.

A motion to approve the filling of a Support Investigator position due to a medical leave was made by Arnold Loucks, supported by Keith Palmiter and passed unanimously.

A discussion of getting the SCROOGE program going took place and the Committee assured that it would be in print this Christmas.

Committee members were advised by Commissioner Sinclair that the public comment period on the non-residential domestic violence program plan had come and gone without comment, and plan approval was being awaited from the State Department of Social Services.

Chair VanderLinde called the meeting adjourned after a motion to adjourn by Keith Palmiter.

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AUG 10 1992

MINUTES

SOCIAL SERVICES COMMITTEE

JULY 9, 1992

MEMBERS PRESENT: Albert VanderLinde, Delores Cross, Arnold Loucks, Jr., Maynard Boyce, Ruth Faulkner, Keith Palmiter and Joan Sinclair

The meeting was called to order by Committee Chair Albert VanderLinde.

A resolution of the Allegany County Farm Bureau Board of Directors, calling for a year residency requirement for receiving Public Assistance benefits was discussed by Committee members. Commissioner Sinclair expressed concern that there are presumptions which are not accurate, as well as a lack of information related to current New York State policies reflected in the resolution. The facts related to residency were discussed.

Maynard Boyce made a motion to table action by the Committee, which was supported by Keith Palmiter. Discussion followed related to a response to the Farm Bureau Board of Directors. The motion to table was passed four to one with Arnold Loucks opposing. Mr. Loucks then moved that an alternate resolution related to residency be prepared by Commissioner Sinclair for review by the Committee at the August meeting. This motion was supported by Keith Palmiter and passed unanimously.

Commissioner Sinclair advised the Committee of contacts made to other Departments related to Countywide telephone changes, a report of which would go to Central Services Committee.

There was discussion of the recently publicized exploration of space alternatives and Commissioner Sinclair advised member of having met, along with other Department heads, with the firm making a proposal to the full Board on July 13, 1992.

Committee members were advised of a major reorganization of the State Department of Social Services and how this would likely lend credence to and simplify planned local reorganization changes.

Mrs. Sinclair asked for input related to presentation of the 1993 budget proposal planned for August.

There being no further business the meeting was adjourned, after a motion to adjourn by Keith Palmiter, at approximately 8:30 p.m.

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AUG 25 1992

SOCIAL SERVICES COMMITTEE
AUGUST 13, 1992
MINUTES

MEMBERS PRESENT: Albert Vander Linde, Arnold Loucks, Jr., Ruth Faulkner, and Joan Sinclair

Chair Vander Linde called the meeting to order at 7:15 p.m.

The minutes of the June and July meetings were unanimously approved as written on a motion to approve by Ruth Faulkner, supported by Arnold Loucks.

It was decided that the draft response to the Farm Bureau Board of Directors and draft resolution related to residency issues be postponed until the September Committee meeting so that all members could provide input.

A chart of changes needed related to extension changes and telephone movement in the Child Support Enforcement Unit was presented, and a request made that the matter be referred to Central Services Committee. On a motion by Arnold Loucks, supported by Ruth Faulkner, unanimous approval was given for these changes to be forwarded to the Central Services Committee for action.

The 1992 Steuben County Non-Secure Detention Facility contract was discussed. On a motion by Arnold Loucks, supported by Ruth Faulkner, unanimous approval was given to forward the contract to the County Attorney for review, and if found appropriate for the drawing of a resolution for approval of the full Board of Legislators.

1992 budget change requirements were discussed. Budget transfers from ADC (6109.474) to Employment and Supportive Services (6135.4) in the amount of $50,000 and from HR (6140.474) to Services for Recipients (6070.474) to cover new State requirements for financing of non-residential domestic violence victims services were approved unanimously on a motion to do so by Albert Vander Linde, supported by Ruth Faulkner.

Referral to Ways and Means Committee of two appropriation requests were made, the first being an additional appropriation of $300,000 to Children's Services (6119.4) with $100,000 Federal revenue (4609.01) $100,000 State revenue (3619) added and the local share of $100,000 to be drawn from State Training Schools (6129.474), which was unanimously approved after a motion by Ruth Faulkner, supported by Arnold Loucks. The second was to approve a resolution to be drawn for additional appropriations to Adult Care Homes (6106.474) in the amount of $2,500 with an equal amount added to the State revenue account 3610.01, and $60,000 to e added to the Food Stamp Cash-Out (CAP) account 6150.4, with an equal amount to the Federal revenue amount to the Federal revenue account 4650. This was made by Al Vander Linde, supported by Arnold Loucks and passed unanimously.

The Committee members reviewed the Personnel worksheets and were advised of no staffing change, no Department head or non-unit salary increases budgeted, except longevity and salaries for unit staff based on AFSCME contract provisions. A rationale related to non-unit sand Department head salaries was presented for consideration. Arnold Loucks made a motion to approve the personnel portion of the budget as submitted. This motion was seconded by Ruth Faulkner and passed unanimously.

A line by line review of the 1993 Departmental budget was done subsequent to a review by Commissioner Sinclair of primary factors affecting the budget proposal, which was also presented in written synopsis form.

Considerable discussion was held related to equipment requests (computers and photocopiers, predominately, which materials were separately packaged); employment services (JOBS Program); Medicaid outlook; and Children's Services - child abuse and neglect, and foster care.

After the line by line review and discussion of accounts, a motion was made by Arnold Loucks, supported by Ruth Faulkner that the 1993 budget proposal be approved for submission as presented. This motion was unanimously approved.

Ruth Faulkner made a motion to adjourn which was supported by Arnold Loucks. This meeting was adjourned by Chair Vander Linde at approximately 10:00 p.m.

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SEP 23 1992

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SOCIAL SERVICES COMMITTEE
MINUTES
SEPTEMBER 10, 1992

J. Margeson

MEMBERS PRESENT: Albert Vander Linde, Delores Cross, Arnold Loucks, Maynard Boyce, Ruth Faulkner, Keith Palmiter, and Joan Sinclair

GUEST PRESENT: John Arden-Hopkins, Cuba Patriot

The meeting was called to order at 7:00 p.m. by Chair Vander Linde.

The minutes of the August 13, 1992 meeting were unanimously approved as written on a motion to approve by Arnold Loucks, supported by Ruth Faulkner.

A discussion of a draft resolution related to reimbursements for county administrative and Medicaid costs for non-New York State residents and a proposed letter in response to the Allegany County Farm Bureau Board of Directors on this issue, which had been postponed was held. Arnold Loucks made amotion to accept both drafts as written and to proceed with resolution introduction and mailing of the letter. Keith Palmiter supported this motion and it was passed unanimously.

There was considerable discussion related to Commissioner Sinclair's advisement that alternatives to child placements, in the form of intensive home-based services had been explored, in light of the complexity of dysfunction of many families with whom we are working and the major increases in need for child placement. Mrs. Sinclair described a model which has been successfully implemented elsewhere, saving both families from breakup and funds expended for placements. Discussion centered on concern related to selection of families for the program to ensure child safety, evaluation of the program outcomes, and feedback to the Committee as pursuit of grant funds progressed. Maynard Boyce moved to provide Committee support for the pursuit of grant funds. The motion was supported by Ruth Faulkner and passed unanimously. Mrs. Sinclair agreed to provide summary information on progress.

The Committee was advised that a budget transfer previously approved as a Social Services Committee action would need to go to Ways and Means and the full Board for their review and approval. Keith Palmiter made a motion to refer the transfers to Ways and Means. The motion was seconded by Maynard Boyce and was approved unanimously.

On a motion by Keith Palmiter, supported by Arnold Loucks, unanimous approval was given to filling the HEAP (Home Energy Assistance Program) Community Service Worker position which had remained vacant during the "off" season.

There being no further business Mr. Vander Linde called the meeting to a close on a motion to adjourn by Keith Palmiter, supported by Arnold Loucks.

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JOAN D. SINCLAIR
Commissioner

J. Margeson

NOT APPROVED

OCT 30 RECD

SOCIAL SERVICES COMMITTEE
MINUTES

OCTOBER 8, 1992 MEETING

MEMBERS PRESENT: Albert Vander Linde, Arnold Loucks, Maynard Boyce, Ruth Faulkner, and Joan Sinclair

GUESTS PRESENT: John Arden-Hopkins, Cuba Patriot

The meeting was called to order by Committee Chair Vander Linde at 7:00 p.m.

The minutes of the September 10, 1992 meeting were unanimously approved as written, with the motion to approve made by Maynard Boyce and supported by Ruth Faulkner.

Approvals were given for upcoming training and conference attendance: one Caseworker to attend State training on Child Sexual Abuse, and Commissioner Sinclair to speak at the New York Welfare Fraud Association Conference on October 20, 1992 at that Association's expense for accommodations and meals; the Commissioner to travel thereafter to the regular NYPWA meetings. Regarding Caseworker training unanimous approval was given to a motion to approve by Maynard Boyce, supported by Ruth Faulkner; and for the Commissioner's speaking engagement the motion was made by Arnold Loucks, supported by Maynard Boyce.

Commissioner Sinclair discussed potential for contracting with Empire State College to provide, under contract, educational services to several staff members seeking to upgrade, via coursework through Empire. This is without a local share in cost, and unlike the JCC contract, without need for schedule adjustments to accommodate participants since there is not attendance at a campus location required. Consensus of the Committee was to pursue and return to the Committee with details.

Mrs. Sinclair advised Committee members that the Department would be implementing the SCROOGE Program this year. A news release was disseminated to Committee members.

A request was made to fill the temporary part-time Data Entry Operator position in the HEAP Program on or after November 15, 1992, utilizing Federal HEAP administrative funds to cover the costs. Unanimous approval to fill this position was given on a motion to approve by Maynard Boyce, supported by Ruth Faulkner.

Committee members were advised of our selection to be in the next group of counties to be required to develop a managed care plan, by April, 1993, and of a luncheon meeting tentatively scheduled for November 5, 1992 with State staff to review the requirements. This will include the County Administrator, Chair of the Board, Social Services Committee members and Advisory Board members.

Commissioner Sinclair advised that funds allocated in the 1992 budget and requested in the 1993 budget in the amount of $20,000, earmarked for leveraging grant funds to provide for reinstitution of the Child Sexual Abuse Intervention Program had not been expended due to an inability to secure grant funds. In reassessing based on the lack of a grant, the priority of evaluation and treatment services beyond those which Mental Health are able to provide was determined to be the most critical. Commissioner Sinclair requested Committee feed back on whether to pursue contracted psychological treatment services by a licensed Psychologist who has been specializing in this area, to determine whether agreement could be reached for a purchase of services and what State and Federal funding could be accessed to offset expenditures. Consensus was to pursue and return to Committee if a specific proposal appeared to be feasible.

Under other business it was agreed that the Committee would meet at 6:00 p.m. on November 12, 1992 prior to the Public Hearing on the budget.

There being no further business, Chair Vander Linde called the meeting to a close at 8:30 p.m., after a motion to adjourn by Ruth Faulkner, supported by Arnold Loucks.

SOCIAL SERVICES COMMITTEE

MINUTES

NOVEMBER 12, 1992 MEETING

J. Margeson

MEMBERS PRESENT: Albert Vander Linde, Keith Palmiter, Maynard Boyce, and Joan Sinclair

GUESTS PRESENT: John Arden-Hopkins, Cuba Patriot

Chairman Vander Linde called the meeting to order at 7:00 p.m.

The minutes of the October 8, 1992 meeting were unanimously approved as written, on a motion to approve by Keith Palmiter, supported by Maynard Boyce.

Commissioner Sinclair advised that, during discussions of security issues with Delores Cross, Board Chair; John Margeson, Administrator; Larry Scholes, Sheriff, and others it was consensus that there should be a cooling off period prior to the implementation of the SCROOGE program. Father's Day was suggested and doing SCROOGE in conjunction with notice of State-imposition of a 9% interest accrual on child support arrears effective July, 1992. In light of the fact that a Christmas 1992 SCROOGE initiation was part of a previous Committee motion, a motion of postponement to June of 1993 was made by Keith Palmiter, supported by Maynard Boyce and passed unanimously.

Upon request to fill two upcoming medical leaves; one in December and one in January a motion was made by Maynard Boyce, supported by Keith Palmiter to approve filling by promotion, with the understanding that, dependent upon the title and location of the vacated lower level positions from which these would be filled, one would be held open if at all possible. The motion passed unanimously.

Commissioner Sinclair advised Committee members of plans to meet with physicians at each of the hospitals and to evaluate grant needs for Medicaid Managed Care Development. She also indicated that it was very likely outside sources might be needed for plan development, particularly in light of the likelihood that HMO contracts were not the way in which physicians want to proceed.

Permission was requested for attendance at a Governor's reception in honor of the seven Child Assistance Program counties to be held on December 16, 1992 at the Governor's Mansion and reimbursed 100% from the Child Assistance Program budget. A motion to approve attendance was made by Maynard Boyce, supported by Keith Palmiter and approved unanimously.

Committee members were advised that Chair Delores Cross had been notified by the Governor's Office that Allegany County is among three counties to be designated as GATEWAY work force preparation sites. The focus of State assistance is to be advancements in integrated DOL, DSS and JTPA computer systems. Separate systems requirements have been a problem for our integrated Employment and Training Center programming and administration.

There were several subaccount budget transfers needed to balance the 1992 books. The transfers were unanimously approved on a motion to approve by Albert Vander Linde, supported by Keith Palmiter.

There being no further business, the meeting was adjourned by Chair Vander Linde at approximately 8:30 p.m.

SOCIAL SERVICES COMMITTEE

DECEMBER 14, 1992

MINUTES

J. Margesen

MEMBERS PRESENT: Albert Vander Linde, Arnold Loucks, Jr., Maynard Boyce, Ruth Faulkner, Keith Palmiter and Joan Sinclair

GUESTS PRESENT: John Arden-Hopkins, Cuba Patriot

The meeting was called to order subsequent to the regular meeting of the Board of Legislators by Chair Albert Vander Linde.

The minutes of the November 12, 1992 meeting were unanimously approved as written on a motion to approve by Keith Palmiter, supported by Maynard Boyce.

Commissioner Sinclair requested approval of attendance by two foster care workers to State training in Buffalo, noting that one of these staff members had been approved for core training last spring but was unable to attend and the second was our newest Caseworker who had not been previously approved. Unanimous approval was given on a motion to approve by Keith Palmiter, supported by Maynard Boyce.

The Committee was presented a summary of the A.R.C. funded L.I.F.T. Program and advised that approvals would be sought for continuation through one of several potential funding sources. Mr. Boyce advised that A.R.C. should be contacted about funding the continuation of the program with A.R.C. non-competitive funds.

There was no direct action taken at this time.

Commissioner Sinclair sought approval to fill a maternity leave in the Program Integrity Unit on a temporary basis, and a Social Services Investigator position due to an upcoming retirement. There was discussion of intent of the Department to lag fill positions and/or leave vacant lower level positions due to cuts made in 1993 administrative costs. Commissioner Sinclair agreed to delay as was feasible and, dependent upon temporary promotional response (which lower level titles would become vacant) possibly not fill a lower level position during the leave. On this basis, a motion was made by Mr. Vander Linde, supported by Mr. Boyce, to approve the filling of positions at such point as if it was essential to do so, and the motion passed unanimously.

There being no further business, a motion for adjournment was made by Arnold Loucks, and supported by Maynard Boyce. Chair Vander Linde called the meeting to a close.