

PLANNING AND DEVELOPMENT

January 8, 1992

PRESENT: J. Walchli, Jr., M. Boyce, C. Wentworth, D. Cross,
A. Sylor, D. Howitt, M. Kear, J. Arden-Hopkins,
B. Sutton

On motion of C. Wentworth, seconded by M. Boyce and carried approved the minutes of 12/3, 12/9 and 12/20/91.

On motion of A. Sylor, seconded by M. Boyce the committee went into Executive Session to discuss the Tourism Specialist's contract.

On motion of M. Boyce, seconded by C. Wentworth the committee returned to regular session.

Chairman Walchli appointed K. Nielsen and D. Cross to a sub-committee of two to review and make changes to the Tourism Specialist's contract for 1992.

Discussed the Tourism Advisory Board. Chairman Walchli requested committee bring the names of potential members for this Board to the next regular meeting.

M. Kear presented the new County Promotional Poster which was perceived as excellent by the committee. Much discussion was held as to how and where to distribute these posters. There are only 400. It was felt that all the libraries in the county should have a poster, one or two should be framed for the lobbies in the Courthouse and the County Office Building. Motion by A. Sylor, seconded by M. Boyce to go ahead with the framing.

A special Executive Session of this committee will be held on January 20th at 1:00 p.m.

PREPARE RESOLUTION

M. Kear briefly reviewed Ag District III which is up for an eight year review. Upon motion of A. Sylor, seconded by C. Wentworth and carried the committee approved the continuation of this district with no modifications.

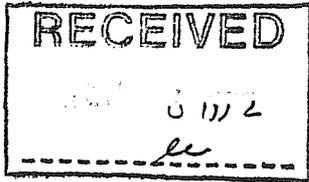
M. Kear requested clerical help in his office. It was noted that \$6000. had been requested by this committee for a part time clerical position for the Office of Development and Planning. (Minutes of August 26, 1991) This money is not in the 1992 budget and will cause an extreme hardship on that office if no money can be found to fund this position. This will be discussed with the County Treasurer. In the meantime the Public Works Department will assign Kath Buffington to help Mr. Kear complete the Solid Waste Management Plan. Her time will be

On motion of C. Wentworth, seconded by M. Boyce and carried the bills were approved for payment.

On motion of A. Saylor, seconded by C. Wentworth and carried two committee days were approved for J. Walchli, Jr. 12/6 and 12/10.

M. Kear noted that a request has been received from Brian Kelly for county support in the amount of \$500. to help his group (Northeast Hardwood Alliance) attend the Wood Products Exposition in Boston, Mass. on 3/12/92. The County Attorney will be contacted on this matter.

On motion of C. Wentworth, seconded by J. Walchli, Jr., meeting adjourned.



PLANNING AND DEVELOPMENT

January 13, 1992

J. Margeson

PRESENT: C. Wentworth, D. Cross, C. Peterson, A. Sylor,
K. Nielsen, M. Boyce

On motion of C. Wentworth, seconded by A. Sylor and carried, approved the PIC bills for payment.

On motion of C. Wentworth, seconded by M. Boyce and carried, approved a request for Senta Streeter to attend all quarterly meetings of the Youth Employment Advisory Council in Rensselaer, NY. The first meeting will be held January 16th. Senta is also the Chairman of this Council.

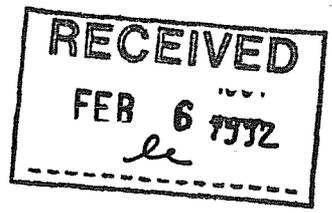
After discussing the absence of \$6000. in the 1992 County Budget appropriated by the Planning and Development Committee to be used for part time clerical help in the Office of Development, upon motion of A. Sylor, seconded by M. Boyce and carried this will be referred to the Ways and Means Committee.

The Committee recommended that Mrs. Howitt make the changes suggested by the Tourist Promotional Council to the county brochure and then send to printer immediately.

On motion of M. Boyce, seconded by C. Wentworth and carried, approved a request from Seneca Trail RC&D, 2 Park Square, Franklinville, NY for a \$500. contribution to help towards attending the North East Hardwood Exposition in Boston, Mass. on March 12, 13 and 14th. Voting no - Sylor. Check should be made payable to the above.

Meeting adjourned.

4200. services to be performed 7-1 thru 12-31



PLANNING AND DEVELOPMENT
February 5, 1992

PRESENT: A. Sylor, M. Boyce, J. Walchli, M. Kear, D. Cross,
J. Margeson, K. Nielsen, C. Wentworth, B. Sutton,
J. Arden-Hopkins

On motion of K. Nielsen, seconded by M. Boyce and carried,
the minutes of 1/8 and 1/13/92 were approved.

On motion of M. Boyce, seconded by C. Wentworth and carried,
approved the bills for payment.

On motion of A. Sylor, seconded by K. Nielsen and carried,
approved a transfer of \$15.00 from Planning Conference account to
Planning Advisory Board to help defray the expense of the
Planning Board Annual Dinner.

Chuck Piliero, Housing Developer from ACCORD Corporation
passed out their Annual Report and information pertaining to a
\$400,000. HUD First Time Home Ownership Grant. This grant would
enable qualifying county residents of low to moderate incomes to
purchase their first home. He requested the members review the
information given to them and decide if the county wants him to
go ahead with the application. He will come back to the March
4th meeting for their decision.

M. Kear, speaking for Tom Mailey, requested comments and
suggestions on the recent report completed and distributed by Mr.
Mailey.

Mike requested permission to hire part time temporary help
now that Ways and Means have resolved to come up with the \$6000.
that was inadvertently left out of his 1992 budget. He will now
have to wait until this resolution has passed the full Board
before hiring

Mike noted that the Solid Waste Plan final draft should be
completed next week. He will need approximately 40 copies.

He also noted that he has been thanked by both Belfast and
Belmont Libraries for the new county poster. It was also
suggested that these posters be passed out to each town and
village office along with a copy of the new Travel Guide.

He attended the monthly Tourism Council meeting last night
at which approximately 13 members were present. They elected
officers, drafted By-Laws and recommended annual membership dues
of \$50. A membership drive will begin soon and they will hold a
Hospitality workshop within the next two months.

Mike noted a Regional Tourism Bureau meeting to discuss travel shows will be held on Feb. 13 with Chautauqua, Cattaraugus and Allegany Counties participating. Also reported the Travel Guides are going to press the first of next week and should be here by the end of the week. 20,000 copies are being printed.

J. Walchli noted he has received a letter from Debbie Howitt listing certain things she believes the county should do or continue to do after her contract is up. Her contract was renewed through February 15, 1992.

PREPARE RESOLUTION

On motion of A. Saylor, seconded by M. and carried, approved the creation of a Tourism Advisory Board. Mike Kear will contact the Chambers of Commerce in Wellsville, Cuba and Andover, the Angelica Booster Club, Alfred Business Associates, the President of The Tourism Council and Swain Ski Resort to ask for a representative of each of these groups to sit on the Board.

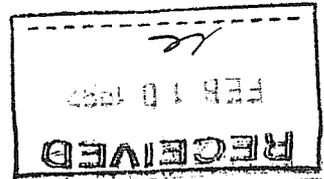
On motion of A. Saylor, seconded by K. Nielsen and carried, the following committee days were approved for:

M. Boyce 1/15/92
J. Walchli 1/10/92
1/21/92
1/30/92

Meeting adjourned.

PLANNING AND DEVELOPMENT

February 10, 1992



PRESENT: C. Peterson, A. Sylor, M. Boyce, J. Walchli, D. Cross,
C. Wentworth, M. Kear, K. Nielsen

On motion of A. Sylor, seconded by M. Boyce and carried, the PIC bills were approved for payment.

Copies of Debbie Howitt's January report were passed out. She urged the committee to retain the position of Tourism Specialist. The new County Travel Guides will be delivered tomorrow. There will be 150,000. Discussion was held on how and where to distribute these guides.

Upon motion of A. Sylor, seconded by M. Boyce and carried approved the attendance of J. Walchli, Jr. to the Regional Tourism Meeting in Olean along with Mike Kear. A committee day will be granted for Thurs, Feb. 13.

Mike Kear reported that STW has recommended the county not submit a final application to ARC for the Friendship, Main and Water Street project as they feel it is not a viable project and has little chance of being granted. It was suggested that we start looking now for a viable project to submit next year. Several suggestions were made including the Wellsville Airport Project and the refurbishing of the Acme Electric building in Cuba.

Mike also reported that, after consultation with the County Attorney, this committee will be the lead agency for the Solid Waste Management Plan.

NOT APPROVED

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PLANNING AND DEVELOPMENT

J. Margesen

February 24, 1992

PRESENT: J. Walchli, Jr., M. Boyce, M. Kear, A. Sylor,
K. Nielsen, C. Peterson

On motion of J. Walchli, Jr. seconded by M. Boyce and carried, approved the PIC bills for payment.

M. Kear discussed a SEQOR application submitted by the Dept. of Public Works for a bridge in Almond. He found no significant effects would be forthcoming and recommended approval. On motion of A. Sylor, seconded by J. Walchli, Jr. and carried, approved this SEQOR application.

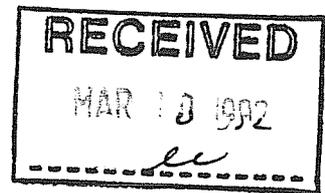
M. Kear requested permission to fill the part time position in his office, providing the resolution to provide \$6000. for this position is approved today at the full Board meeting. On motion of A. Sylor, seconded by J. Walchli, Jr. and carried approved Mike's request to fill position on condition this resolution passes.

M. Boyce discussed the passing of a resolution by STW to be sent to our State representatives requesting they vote no on Assembly Bill No. 8678-A which Conrail seeks extension and expansion of certain preferential reductions in its real estate ad valorem taxes. He requested a similar resolution from this committee. Copies of the STW Resolution will be given to each committee member and will be discussed at the next meeting on March 4th.

Meeting adjourned.

PLANNING AND DEVELOPMENT

March 4, 1992



PRESENT: J. Walchli, Jr., M. Boyce, A. Sylor, C. Peterson,
M. Kear, T. Mailey, D. Cross

On motion of A. Sylor, seconded by M. Boyce and carried, approved the minutes of 2/5, 2/10 and 2/24/92.

On motion of M. Boyce, seconded by A. Sylor and carried, approved the bills for payment.

C. Peterson reported that the number of clients using his office's services has risen from 1500 in 1991 to 3815 in 1992. He requested permission to create a Senior Clerk position which will be totally funded by Federal money. On motion of M. Boyce, seconded by A. Sylor and carried, this request was approved.

C. Peterson reported on the Dislocated Worker Program. Upon motion of A. Sylor, seconded by M. Boyce and carried, requested Mr. Peterson to discuss this topic at a regular Board meeting.

Tom Mailey reported to the committee the following:

Program data base is being updated.

February 10/11 - Canadian consulting.

Attorneys from Buffalo.

Craft Marketing Concept.

Steve Walker and Artisians.

Discussion on Back Office Operation.

Loaned Executive discussions. ABB, D/R. RG&E, Ni-Mo,
Nat. Fuel

SBA - Buffalo - workshops set for April - Angelica or Alfred site

Strategic Plan

Change to town level and what help to expect from Economic Development Office. Can help them with closure of project.

Discussion held on job description and also on joining with IDA for operation of the Economic Development Office.

Discussion was held on the railroad situation. The proposed purchase by Bob Dingman of the PL&E fell through as it was recently purchased by CFX.

There are four areas of interest:

1. The Meadville group projects 15,000 to 20,000 cars per year. In reality it would be closer to 2000 cars per year. It was suggested that a grant to study this matter should be applied for.

2. The Jamestown Plan projects 40/45% revenue from tourism with the train running 4/6 times per year to Wellsville.

3. Conrail owes NYS 2.1 - 2.2 million. A REDDS Grant should be applied for to keep this line open to Wellsville starting in 1993.

4. On motion of M. Boyce, seconded by A. Sylor and carried, agreed that M. Boyce should remain a liaison on all railroad matters.

Also discussed resolution regarding this matter. M. Kear will discuss this with County Attorney.

On motion of A. Sylor, seconded by M. Boyce and carried approved the go ahead to proceed with the proposed Ag District in the towns of Independence and Andover.

M. Kear was appointed Project Director of the newly formed Tourist Bureau.

On motion of M. Boyce, seconded by A. Sylor and carried went into Executive Session to discuss contract matters. On motion of A. Sylor, seconded by M. Boyce, returned to regular session. No action taken.



PLANNING AND DEVELOPMENT

3/6/92

J. Margeson

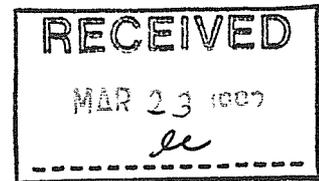
PRESENT: C. Peterson, D. Roeske, J. Garmon, A. Saylor, M. Boyce,
J. Walchli, D. Cross

On motion of M. Boyce, seconded by A. Saylor and carried, the PIC bills were approved for payment.

Discussion was held regarding an addition to the PIC building. Apparently it has been determined that a new foundation and wall is needed on one side. Mr. Peterson suggested the County consider that as long as this work has to be done, why not expand the building so that he can have his entire staff together instead of spread over several different buildings. He is currently paying \$3600/year for the rental of one location and he would rather see this money go to the county. On motion of A. Saylor, seconded by M. Boyce and carried, this will be referred to the Public Works Committee.

Meeting adjourned.

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PLANNING AND DEVELOPMENT

March 23, 1992

J. Wagoner
PRESENT: K. Nielsen, M. Boyce, A. Sylor, C. Peterson,
D. Cross, J. Walchli, Jr., M. Kear, C. Wentworth

On motion of K. Nielsen, seconded by M. Boyce and carried, approved the minutes of 3/4/92 with two corrections.

Motion to appoint FM. Boyce as liaison with Railroads, should read "Motion by A. Sylor, seconded by J. Walchli, Jr."

Motion to create Sr. Clerk position should have had PREPARE RESOLUTION preceding it.

C. Peterson noted that the resolution creating the Sr. Clerk position, approved in committee on 3/4/92, did not make it to the full Board for approval at today's meeting. Because of this, he is requesting permission to hire a temporary typist until this resolution is passed at the next meeting of the Board. This temporary position will then become a permanent typist position to back fill the promotion of the Sr. Clerk. On motion of M. Boyce, seconded by A. Sylor and carried, request approved.

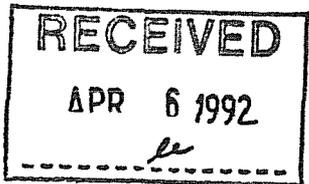
C. Peterson also reported new figures from his department as follows:

- 3562 - active client files
- 1848 on Public Assistance
- 397 new clients in the last 60 days
- of those, 187 are new Pub. Assistance cases
- 54 of those are from out of state
- 18.2 - current unemployment rate
- 43 - certified dislocated workers as of today
- 700 - more expected in May

On motion of A. Sylor, seconded by M. Boyce and carried, approved the PIC bills for payment.

Read letter from T. Mailey requesting change in his manner of payment. This does not increase or decrease the amount of money but simply changes what he will be paid for. On motion of K. Nielsen, seconded by M. Boyce and carried, request approved. The committee requested his attendance and report at their next meeting.

After much discussion, on motion of K. Nielsen, seconded by C. Wentworth and carried, agreed to pay Debbie Howitt, former Tourism Specialist, \$1500. for work she did from Jan. 1, 1992 through Feb. 15, 1992. Meeting adjourned.



PLANNING AND DEVELOPMENT

April 1, 1992

PRESENT: K. Nielsen, A. Sylor, C. Wentworth, M. Kear, D. Cross,
J. Walchli, Jr., J. Margeson, B. Sutton

Meeting called to order at 1:40 p.m.

On motion of A. Sylor, seconded by C. Wentworth and carried moved to postpone approval of 3/23 minutes until the next meeting.

On motion of K. Nielsen, seconded by C. Wentworth and carried, approved the bills for payment.

On motion of K. Nielsen, seconded by C. Wentworth and carried, approved a request for Michael Kear to attend the National Planning Conference in Washington, D. C. from May 9 thru May 13, 1992 and an advance cash payment for expenses.

M. Kear displayed a plastic bag advertising Chautauqua/Allegheny Vacationlands that will be distributed at various shows and attractions this summer. These bags were paid for by various groups. Allegany County put in \$500. \$3000. worth of bags were purchased in all and each has a Burger King coupon attached. It is hoped that this will be a tremendous help in determining tourist trade in Allegany County. When these coupons are redeemed at Burger King in Wellsville the manager will keep the Office of Development informed.

On motion of K. Nielsen, seconded by A. Sylor and carried, approved a request from PIC to allow Donna Emrick and Senta Streeter to attend separate conferences.

J. Walchli showed a video he produced for P.M. Research. All felt this is an excellent marketing tool.

PREPARE RESOLUTION

On motion of A. Sylor, seconded by K. Nielsen and carried, approved a request to sponsor a resolution supporting Steuben County's application for a HUD revolving loan fund grant. This would be a \$400,000. grant and made available to small businesses in Steuben and Allegany Counties. Steuben County would administer this fund and no Allegany county dollars are involved. Equal representation on the loan committee will be requested also.

On motion of A. Sylor, seconded by C. Wentworth and carried, requested Michael Kear to contact local export firms to inform them of the Antwerp, Belgium International Conference. It is hoped that these firms will participate and thus spread information about Allegany County.

Mike noted that the NYS Economic Development Council is sponsoring Business Retention Workshop sessions. Cost is \$35.00 per member and \$50.00 per non-member. Mike will notify all Chambers of Commerce and the newspapers.

Discussion was held on the search for a new Economic Development Director. It was noted that there are over 50 applications on file in the Personnel office. Letters will be sent to the current applicants to see if they are still interested and available.

Mike reported that the SWMP has been completed and will be presented to the Public Works Committee next week.

Mike noted he will be on vacation 4/13 - 4/17.

Discussion was held on a request for a letter of concern from the Cattaraugus County Public Works Department regarding the citing of a landfill in the Town of Farmersville, Cattaraugus County. It was noted that 3,000 tons of waste a day will be brought in and two trucks every two minutes would be traveling the access roads to this facility, some of which would be through Allegany County. This will be referred to the Public Works Committee.

Discussion held on the filling of the vacant Tourism Specialist position. It was felt this position should be filled by contract and should be done soon as the tourism season is coming up.

Discussion held on the lack of advertising and promotion the county is receiving from the I Love New York 3 county matching funds project. The county contributes over \$6400. for this service. J. Walchli and M. Kear will attend a meeting on April 28th to try to straighten this out.

Mike will be attending a Motorcoach Workshop on Thursday. He will report back.

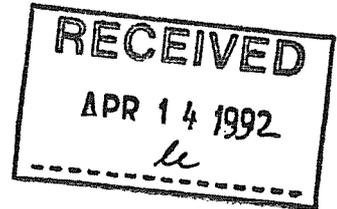
Noted the EDZ application should be updated now so that when the time comes we are ready to submit it.

On motion of A. Sylor, seconded by K. Nielsen and carried, approved a committee day for J. Walchli. 3/31/92.

Pge 3

On motion of K. Nielsen, seconded by C. Wentworth and carried, moved a support letter to be sent to Southern Tier West regarding the impending cutbacks for that Board. John Walchli and Delores Cross will comply. Voting no - A. Sylor.

On motion of K. Nielsen, seconded by A. Sylor, meeting adjourned.



PLANNING AND DEVELOPMENT

April 13, 1992

J. Margeson

PRESENT: A. Sylor, C. Peterson, C. Wentworth, M. Boyce,
D. Cross, B. Reuning, J. Walchli

C. Peterson noted that his office has processed a large increase of clients during the month of March.

He also noted that the State has installed a new FAX machine in his office. This is at no cost or maintenance to PIC. The number is 268-5176.

C. Peterson requested permission to send five of his staff members to a seminar ("How To Cope With Difficult People") to be held at Alfred. Motion of C. Wentworth, seconded by M. Boyce and carried, request approved.

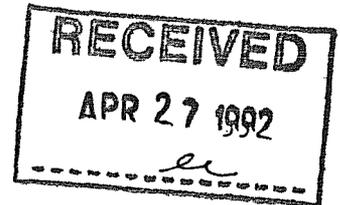
On motion of C. Wentworth, seconded by M. Boyce and carried, the PIC bills were approved for payment.

An amended draft Agreement for a Tourism Person was presented and reviewed. Upon motion of M. Boyce, seconded by A. Sylor and carried draft Agreement was approved as amended and will be forwarded to the County Attorney for his review.

Chairman Walchli noted that he attended a meeting with Ken Nielsen, representing the IDA, held to attempt to create a closer working relationship between the County and IDA. It was a productive meeting.

Meeting adjourned.

NOT
APPROVED



PLANNING AND DEVELOPMENT

April 27, 1992

J. Margison

PRESENT: C. Peterson, M. Boyce, J. Walchli, K. Nielsen, M. Kear,
C. Wentworth, A. Sylor

On motion of K. Nielsen, seconded by M. Boyce and carried, approved the PIC bills for payment.

On motion of C. Wentworth, seconded by A. Sylor, approved the following committee days:

K. Nielsen - 4/3, 4/7, 4/8/92

J. Walchli - 3/31, 4/3, 4/15, 4/16/92

A. Sylor, and M. Boyce - 4/15/92

M. Kear noted that Linda Underhill has been asked to serve as the Wellsville Chamber of Commerce Executive Director. Her salary and benefits would be paid by the Chamber but she would also serve as the County's Tourism representative. Committee felt this would be a good arrangement and should be set up on a year to year contract. It was stressed that her efforts would have to be on behalf of the entire county. This should also be run by the Tourism Council.

A report from T. Mailey stated he is now screening prior applications that are still valid and several new ones for the position of Development Director. There are approximately 50 applications and he will narrow that down to 10.

Mike Kear received approval to change some of his recent vacation time to sick time due to an accident while on vacation.

A request from M. Kear to transfer \$400.00 from A6430.475 to A6430.408 was approved on motion of A. Sylor, seconded by M. Boyce and carried.

Mike reported he had received a letter from State DOT indicating their desire to reopen the rest area at Friendship on the Southern Tier Expressway from April to October providing they could find help in maintaining it. Mike will contact the Friendship Rotary Club to see if they would take this on as a project.

Page 2

Mike noted there will be a very interesting ARC conference put on in Pittsburg May 27 and 28th relating to financing local development. He will be unable to attend but thought someone should go.

L. Cobb informed the committee of her resignation as Secretary to County Planning Board and suggested the new Secretary come from the Planning Department.

Meeting adjourned.

NOT
APPROVED



PLANNING AND DEVELOPMENT

May 11, 1992

J. Margeson

PRESENT: K. Nielsen, M. Boyce, A. Sylor, C. Wentworth,
J. Garmong, D. Cross, J. Walchli

On motion of A. Sylor, seconded by M. Boyce and carried, approved the PIC bills for payment.

PREPARE RESOLUTION

On motion of A. Sylor, seconded by C. Wentworth and carried, approved a request from J. Garmong to increase PIC's EDWA Program budget by \$156,000. This is all federal money and has already been awarded. Breakdown attached to original minutes.

On motion of C. Wentworth, seconded by K. Nielsen approved a request from PIC to change the title of one position from typist to clerk. Referred to Personnel Committee.

J. Walchli noted that he is planning to attend a State Tourism conference in Canandaigua on Thursday and Friday. If anyone else is interested in attending, please let him know. Briefly discussed the Tourism position.

Meeting adjourned.

MEMORANDUM OF EXPLANATION

INTRO. No. _____
 (Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 5/11/92

Due to the increased availability of Funds made available to the Employment and Training Center from the Economic Dislocation and Worker Adjustment Assistance Act, we are requesting that a resolution be presented to the Board of Legislators which will increase our Budget line items as follows:

<u>Appropriation</u>	<u>Amount</u>
CD6690.1 Personal Serv. - Regular pay	16,000
CD6690.474-Formula Funds, Contracts, other	70,000
CD6690.476-Discretionary Funds, Contracts, other	35,000
CD6690.802-Retirement	500
CD6690.803-FICA	1,000
CD6690.804-Workers Compensation	300
CD6690.805-Disability	200
CD6690.806-Blue Cross	3,000
CD6691.474-Participant, needs related payments	30,000
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TOTAL	156,000

<u>Revenue</u>	<u>Amount</u>
CD4701.08-Worker Adjustment Program	156,000

FISCAL IMPACT:

MEMORANDUM OF EXPLANATION

COMMITTEE: Planning & Development

INTRO. No. _____
(Clerk's Use Only)

DATE: 5/11/92

Based upon a recommendation from the Personnel Dept. we are asking that a resolution be presented to the Board of Legislators requesting a change in title of a typist position to that of Clerk in Grade 4 of the Unit Salary Plan.

FISCAL IMPACT: None - hourly rate of pay will remain the same.

NOT
APPROVED

PLANNING AND DEVELOPMENT

May 13, 1992



PRESENT: J. Walchli, A. Sylor, M. Boyce, C. Wentworth, M. Kear,
D. Cross, B. Sutton, K. Nielsen

On motion of A. Sylor, seconded by M. Boyce and carried, approved the minutes of 3/23, 4/1, 4/13 and 5/11/92.

M. Kear introduced Marika Kaake. Ms. Kaake is a photographer and has offered her services to this committee to photograph county events this summer in order to be ready for the 1993 Travel Guide. Since there is no Tourism Specialist on board at present, this is an activity that needs to be undertaken. She passed around her portfolio and resume. Chairman Walchli noted that Ms. Kaake has applied for the Tourism Specialist position also. This notation prompted the scheduled topic of interviewing for that position. Since Ms. Kaake is a candidate, the committee interviewed her on the spot. The other candidates will be interviewed next week. The committee thanked Ms. Kaake will notify her of the results of the interviews.

Much discussion was held on tourism.

Also received a letter from NYS DOT informing the committee that the Rte. 17 rest stop at Friendship is ready to be re-opened as soon as the county can produce some volunteer labor to clean up litter and mow grass just around the building. The rest will be taken care of by the State. Mike Kear will approach the Friendship Rotary for this help. Mr. Walchli noted he would like to see a sign installed at the rest stop noting county events.

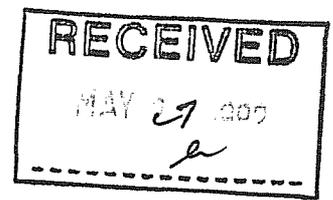
On motion of A. Sylor, seconded by C. Wentworth and carried, approved the re-appointment of Maynard Boyce and John Margeson to the STW Board.

On motion of A. Sylor, seconded by K. Nielsen and carried approved the appointment of John Walchli, Jr. to the ACCORD Board of Directors and J. Michael Kear as his alternate.

PREPARE RESOLUTION

Meeting adjourned.

NOT
APPROVED



J. Margeson

PLANNING AND DEVELOPMENT

May 26, 1992

PRESENT: J. Walchli, M. Boyce, A. Sylor, D. Cross, C. Cash,
M. Kear, J. Margeson

Carol Cash noted that three new summer counselors started work today at PIC. She also reported that the Ceramic Technician Program given by Alfred University for the Displaced Workers Program was most successful and their second class has started already.

On motion of M. Boyce, seconded by A. Sylor and carried, approved the PIC bills for payment with the exception of one bill in the amount of \$325. to Ralph Malthy Enterprises. (Not on audit). This bill was attached to another bill to the same company in the of \$495.00. It will be added to next month's audit and presented for payment at that time.

J. Walchli passed a letter around from D. Howitt's attorney requesting payment for monies she felt the county owed her. D. Guiney will be informed.

Much discussion on the position of Tourism Specialist and Development Director. It was decided that Tom Mailey will be invited to attend the June 3rd meeting of this committee and applications for the Director's position will be gone over and dates for interviews will be set up at that time.

On motion of A. Sylor, seconded by M. Boyce and carried, approved a committee day for J. Walchli, 5/7/92.

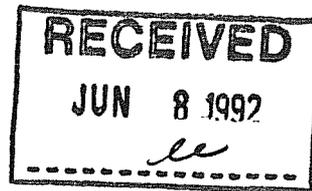
On motion of J. Walchli, seconded by A. Sylor and carried, approved the following committee days for M. Boyce. 6/16, 6/17 and 6/18/92. Mr. Boyce will be attending and RC&D National Conference.

Meeting adjourned.

NOT
APPROVED

PLANNING AND DEVELOPMENT

June 3, 1992



PRESENT: J. Walchli, D. Cross, A. Sylor, C. Wentworth, M. Kear,
T. Mailey, M. Boyce, S. Swan, B. Sutton

On motion of C. Wentworth, seconded by M. Boyce and carried approved the minutes of 4/1, 4/13, 1/27, 5/11 and 5/26/92.

On motion of J. Walchli, seconded by A. Sylor, the committee went into Executive Session for personnel reasons.

On motion of A. Sylor, seconded by C. Wentworth and carried, committee returned to regular session.

A series of interviews for the Director of Development position will begin on June 12th and June 15th.

Chairman Walchli passed out outline forms for the Economic Development Plan and asked committee members to fill it in according to what they see as priority items.

Charles Kalthoff, Executive Director of ACCORD Corporation explained the new Federal Affordable Housing Program. He requested support from the county for this program. He also passed out a pamphlet describing this program. Attached to original minutes. On motion of C. Wentworth, seconded by M. Boyce and carried committee agreed to work with ACCORD Corp. to pursue this program for funding. (CHAS Plan)

M. Kear gave an update on economic development.

Mike also gave the Planner's report.

A request for a transfer of funds within the Planning budget was approved upon motion of C. Wentworth, seconded by M. Boyce and carried. Conference to Fees - \$300.
Conference to Supplies - \$200.
Conference to Planning Board - \$200.

A request from the Planner to hire a temporary typist (12 weeks) at \$4.50 per hour and a transfer of funds from the Director of Development's salary account to cover this position was approved on motion of C. Wentworth, seconded by M. Boyce and carried. Voting no - A. Sylor.

The County Planning Board is in the process of reviewing the SWMP and has asked for an extension in time until August for submitting their comments. This request was not granted as the SWMP is overdue now. The Board will be notified.

Stan Swan, Tourism Director, who has only held the position for a week, reported he had met with the Tourism Promotion Council last night. He noted that it was very interesting and he learned a lot. He also gave a brief overview of his meeting in Ellicottville.

He has requested rates for media advertising from Rochester, Buffalo, Canandaigua and several other places. He feels radio and newspaper ads will attract a lot of tourists to Allegany County.

Also noted that McDonald's is beginning a large campaign to draw tourist to their 17 restaurants from Chautauqua County to Corning. Placemats will be printed with drawings on the front depicting area events and a list of those events on the back. A list of county events will be sent.

Stan played a sample tape he recorded advertising Allegany County. He plans to make different tapes every week advertising county events for radio stations in several areas such as Rochester and Canandaigua.

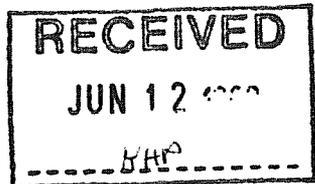
Discussion held on "Hospitality Day" to be held at Swain Ski Area in the fall. J. Walchli requested all legislators attend and collect per diem pay.

On motion of A Sylor, seconded by C. Wentworth and carried approved two committee days for J. Walchli, 5/29, 6/1/92.

On motion of A. Sylor, seconded by C. Wentworth and carried, approved the bills for payment.

Meeting adjourned.

NOT
APPROVED



PLANNING AND DEVELOPMENT

June 8, 1992 CORRECTED MINUTES

PRESENT: C. Peterson, M. Boyce, K. Nielsen, A. Sylor,
 J. Walchli, D. Cross, C. Wentworth, T. Mailey

Correction to minutes of May 13, 1992. Second to last paragraph should read, "On motion of A. Sylor, seconded by C. Wentworth and carried, approved the re-appointment of Lee Frair and John Margeson to STW Board".

Announced interviews for the position of Director of Development have been set for 6/12 and 6/15.

On motion of K. Nielsen, seconded by M. Boyce and carried, approved the PIC bills for payment.

C. Peterson presented two draft resolutions for committee approval regarding the new PIC Council being set up with only Allegany and Cattaraugus counties as members. Chautauqua County has gone on their own.

PREPARE RESOLUTION

On motion of K. Nielsen, seconded by M. Boyce and carried, approved a draft resolution establishing and defining the size, form of membership and appointing authority for members of the Cattaraugus-Allegany Private Industry Council.

PREPARE RESOLUTION

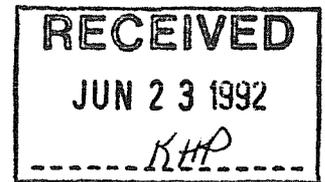
Carl Peterson clarified the fact that PIC (Employment and Training) is a permanent agency but is not an arm of county government at present. The agency will be designated an office of county government by a Local Law.

On motion of K. Nielsen, seconded by A. Sylor and carried, moved to make the appointment of the Director of JTPA a 3 year appointment by the full Board be included in the Local Law.

On motion of J. Walchli, Jr., seconded by M. Boyce and carried, approved a committee day for K. Nielsen. 6/3/92.

Meeting adjourned.

NOT
APPROVED



PLANNING AND DEVELOPMENT

June 22, 1992

PRESENT: C. Peterson, M. Kear, M. Boyce, K. Nielsen, A. Sylor, J. Walchli, T. DiRocco, D. Cross, C. Wentworth

C. Peterson presented a resolution to modify the Employment and Training Center's budget with an increase of \$64,600.

C. Peterson requested the purchase of a 386 sx-25 computer referred to the Central Service Committee for the sum of \$1,088.60. Moved by K. Nielsen, seconded by C. Wentworth and carried.

PREPARE RESOLUTION

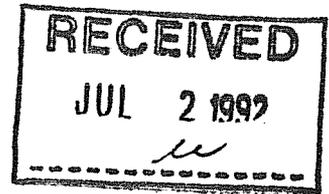
On motion of K. Nielsen, seconded by M. Boyce and carried, approved a draft resolution to modify the Employment and Training Center's budget with an increase of \$64,600.

On motion of K. Nielsen, seconded by M. Boyce and carried, approved the PIC bills for payment.

On motion of J. Walchli, Jr., seconded by A. Sylor and carried, approved a committee day for K. Nielsen. 7/9/92.

Meeting adjourned.

NOT
APPROVED



PLANNING AND DEVELOPMENT

July 1, 1992

J. Morgan

PRESENT: M. Boyce, C. Wentworth, K. Nielsen, A. Saylor, M. Boyce, J. Walchli, Jr., D. Cross, M. Kear, T. Mailey, B. Sutton

On motion of K. Nielsen, seconded by M. Boyce, committee went into Executive Session to discuss a personnel matter.

On motion of K. Nielsen, seconded by M. Boyce and carried, the committee returned to regular session.

Discussion held regarding Director of Development Consultant, Tom Mailey's renewal of monthly contract that expires this month. Upon motion of C. Wentworth, seconded by K. Nielsen and carried unanimously, moved to renew Mr. Mailey's contract month by month.

M. Kear noted that the Wellsville Chamber of Commerce is planning a Clambake at Island Park, Thursday, July 16th, from 1:00 pm to 7:00 pm. This is the week of the Great Balloon Rally. There are 600 tickets available and reservations must be in by the end of this week. All Legislators are invited. On motion of K. Nielsen, seconded by C. Wentworth and carried approved attendance at this Clambake of Tom Mailey, Mike Kear and possible one other person at County expense.

On motion of K. Nielsen, seconded by C. Wentworth and carried approved a request from M. Kear to attend a "Main Street, New York" annual conference in Glens Falls, N.Y., July 21 thru July 24th. Cost is approximately \$500. and there is money in the budget. Mike will submit a report on this conference to the committee upon his return.

Mike reported he attended a Community Reinvestment Act meeting in Buffalo last week. He will have a report ready at the next meeting regarding local banks and community reinvestment.

Also noted by Mike was the absence of any good projects to apply for ARC grants. After much discussion, it was decided to apply for an ARC grant to renovate the old Acme Electric plant in Cuba. Second priority would be infrastructure for potential industrial park site. Applications must be in by Aug. 17th.

On motion of K. Nielsen, seconded by C. Wentworth and carried, approved the following minutes 5/13, 6/3, 6/8 and 6/22/92.

Noted that several members have heard Stan Swan's radio announcements, regarding tourism in the county, and were very pleased.

Carl Peterson was unable to attend the meeting but sent word that he will not be filling the position he just received permission to do. Not enough time and he will go ahead with the three people he currently has.

On motion of M. Boyce, seconded by K. Nielsen and carried, approved the bills for payment.

On motion of A. Saylor, seconded by C. Wentworth and carried, approved two committee days for J. Walchli, Jr. 5/29 and 6/1/92.

On motion of K. Nielsen, seconded by M. Boyce and carried, committee went into Executive Session to discuss a personnel matter.

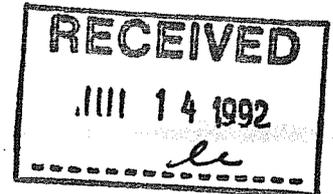
On motion of C. Wentworth, seconded by A. Saylor, committee returned to regular session.

Meeting adjourned.

NOT
APPROVED

PLANNING AND DEVELOPMENT

July 13, 1992



J. Margeson

PRESENT: J. Walchli, Jr., A. Sylor, M. Boyce, K. Nielsen,
C. Wentworth, D. Cross, C. Peterson, S. Mangieri,

On motion of C. Wentworth, seconded by M. Boyce and carried, the PIC audit was approved for payment.

On motion of K. Nielsen, seconded by M. Boyce and carried, approved the following two bills for payment: Tom Mailey - \$127.61 and Chautauqua Matching Funds - \$25,600.

On motion of A Sylor, seconded by C. Wentworth and carried, approved permission for two PIC employees to attend workshops on August 3rd and 4th.

PREPARE RESOLUTION

On motion of A. Sylor, seconded by K. Nielsen and carried, approved the request from Carl Peterson to sign the LIFT Contract for a date extension.

PREPARE RESOLUTION

On motion of K. Nielsen, seconded by C. Wentworth and carried approved a draft of Local Law to establish the Office of Employment and Training and an Advisory Board.

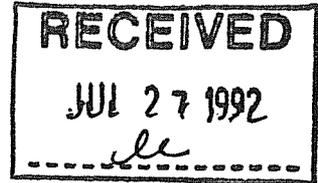
It was noted that the new SBA Agreement between Allegany and Cattaraugus counties will be signed today at the Board meeting.

On motion of M. Boyce, seconded by A. Sylor and carried, approved a committee day for K. Nielsen. 7/9/92.

On motion of K. Nielsen, seconded by M. Boyce and carried, committee moved into Executive Session.

On motion of M. Boyce, seconded by A. Sylor, committee returned to regular session.

NOT
APPROVED



PLANNING AND DEVELOPMENT

July 27, 1992

J. Margeson

PRESENT: C. Cash, A. Sylor, W. Martelle, J. Walchli, K. Nielsen,
M. Boyce, C. Wentworth, M. Kear

On motion of A. Sylor, seconded by K. Nielsen and carried, the PIC bills were approved for payment.

Walter Martelle, Executive Director of IDA, requested committee approval to bring before the full Board a request for support for ARCO to purchase Environmental Bonds from IDA in the amount of \$7,000,000. to construct a slurry and cover around and over the former Sinclair Oil Refinery contaminated acreage. On motion of A. Sylor, seconded by M. Boyce and carried, approval was given. Abstaining - K. Nielsen.

M. Kear noted that a \$5000. grant has been awarded to the Office of Planning and Development, which will be matched by the county, for the purpose of hiring an outside consultant and a software package for the GIS system. This consultant will determine the proper software and tie the entire system into other computer systems within the county complex. A. Sylor suggested this matter be referred to Central Services committee with the recommendation that this grant be returned to P&D office for the above purpose. Mike will discuss with Deb Button and report back to the committee at their Aug. 5 meeting.

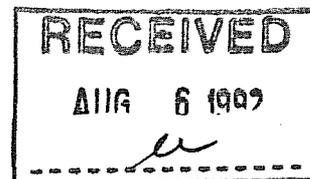
Mike noted that a complaint has been received from a resident bordering the WAG trail. This individual is planning to appear at the August 5th meeting.

Meeting adjourned.

NOT
APPROVED

PLANNING AND DEVELOPMENT

August 5, 1992



J. Margeson

PRESENT: C. Wentworth, M. Boyce, T. Mailey, M. Kear,
J. Walchli, J. Margeson, K. Walchli, A. Sylor

On motion of M. Boyce, seconded by A. Sylor and carried, approved the bills for payment.

On motion of M. Boyce, seconded by A. Sylor and carried, agreed to close out the existing search for a Director of Development and to re-advertise and reopen the application process.

On motion of A. Sylor, seconded by C. Wentworth and carried, approved the renewal of Tom Mailey's contract for the month of August. Also to renew his contract monthly until a Director of Development has been hired.

On motion of A. Sylor, seconded by M. Boyce and carried, approved the rental of a booth (\$100.) and to send two people, Stan Swan, Tom Mailey, or Mike Kear to the Export Fair to be held in Toronto on October 1, 1992.

Mike noted the magazine Advantage for Partners In Trade, will be putting out a special New York State issue just before the Export Fair. On motion of C. Wentworth, seconded by M. Boyce and carried approved a request from M. Kear to put an ad in this issue.

Permission was granted to M. Kear to go ahead and sign the grant application for a Ni-Mo Access New York grant for \$5000. The county will match this grant. To be used for obtaining the correct software package for the county and training.

Houghton Academy will be invited to present, to the full Board, their plans of expansion.

Mike noted that we desperately need to print and update more economic county brochures. This will be discussed during the budget meetings.

Mike noted that the Main Street Workshop he attended in Glens Falls last week was very informative and he is putting together information to send to all towns and villages.

Noted that a Public Hearing on the SWAMP will be held on August 18, 1992.

Stan Swan reported on his activities for the month. He has forwarded the application for I Love New York matching funds. Is preparing list of stops in the county for potential bus tours. Has set up a Regional Tourism meeting on August 24 in the Chambers at 7:00 p.m. Andrew Nixon, State Marketing expert will be present to help with preparing the 1993 Local Travel Guide. This is an important meeting and hopefully will be well attended. All welcome. A full page ad will be taken out in the Finger Lakes Travel Guide which has a printing of 100,000.

Stan noted he met with County Treasurer, Jim Mulholland and a series of new accounts have been set up to help with the expenditure of tourism funds. See Memo of Explanation. On motion of C. Wentworth, seconded by M. Boyce and carried approved this new method and will forward to Ways and Means.

Stan also noted he has completed a Marketing Plan and will bring copies to the committee.

Mike noted that a request from the State to pay expenses for Holly Nolan, who will be presenting a work shop on September 16th here, has been received. (Approximately \$150.) This request for paid expenses came after the State had agreed to put this workshop on and was not well received. No action taken.

On motion of A. Saylor, seconded by M. Boyce and carried, approved a committee day for J. Walchli, Jr. July 17, 1992.

Meeting adjourned.

MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

COMMITTEE: PLANNING AND DEVELOPMENT

DATE: JULY 31, 1992

IN ORDER TO ESTABLISH A SEPARATE ACCOUNT FOR ALLEGANY COUNTY TOURISM, THE FOLLOWING NEEDS TO TAKE PLACE.

- TRANSFER \$41,200 FROM A8020.494 PLANNING TO TOURISM ACCOUNTS AS FOLLOWS:

AMOUNT	ACCOUNT	TITLE
\$ 6,400	A6989.474	CONTRACT WITH CHAUTAUQUA COUNTY VACATIONLAND ASSOC., INC. FOR COUNTY'S SHARE
\$ 16,200	A6989.475	PARTICIPANTS CONTRACT WITH CHAUTAUQUA COUNTY VACATIONLAND ASSOC., INC.
\$ 9,750	A6989.476	CONTRACTS FOR IN-COUNTY TOURISM PROGRAMS
\$ 8,850	A6989.477	CONTRACT WITH TOURISM DIRECTOR

- APPROPRIATE ADDITIONAL TOURISM STATE AID REVENUE ACCOUNT A3715 IN THE AMOUNT OF \$29,730 AS FOLLOWS:

AMOUNT	ACCOUNT	TITLE
\$ 6,400	A6989.474	CONTRACT WITH CHAUTAUQUA COUNTY VACATIONLAND ASSOC., INC. FOR COUNTY'S SHARE
\$ 16,911	A6989.475	PARTICIPANTS CONTRACT WITH CHAUTAUQUA COUNTY VACATIONLAND ASSOC., INC.
\$ 6,419	A6989.476	CONTRACTS FOR IN-COUNTY TOURISM PROGRAMS

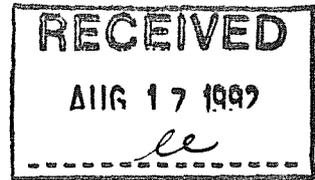
- APPROPRIATE COUNTY'S SHARE OF PARTICIPANTS REVENUE ACCOUNT A1989.01 IN THE AMOUNT OF \$26,711 AS FOLLOWS:

AMOUNT	ACCOUNT	TITLE
\$ 33,111	A6989.475	PARTICIPANTS CONTRACT WITH CHAUTAUQUA COUNTY VACATIONLAND ASSOC., INC.

A RESERVE FUND FOR TOURISM ALSO NEEDS TO BE ESTABLISHED BY THE BOARD IN ORDER TO MEET THE REQUIREMENTS FOR THE "I LOVE NEW YORK" MATCHING FUNDS PROGRAM. THE RESERVE FUND ACCOUNT NUMBER WILL BE A889.0006 "RESERVE FOR TOURISM".

FISCAL IMPACT: NONE.

NOT
APPROVED



PLANNING AND DEVELOPMENT

CORRECTED MINUTES

August 10, 1992

PRESENT: A. Sylor, K. Nielsen, C. Wentworth, M. Kear,
C. Peterson

On motion of A. Sylor, seconded by C. Wentworth and carried, approved the PIC bills for payment.

On motion of A. Sylor, seconded by C. Wentworth and carried, approved a total of \$32,500. in transfers within the Training .4 accounts.

PREPARE RESOLUTION

On motion of C. Wentworth seconded by A. Sylor and carried, approved a transfer of funds within its Appropriation accounts. County Attorney to prepare resolution.

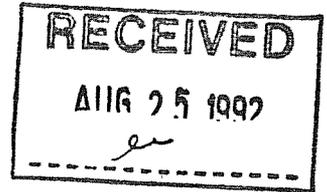
PREPARE RESOLUTION

On motion of C. Wentworth, seconded by A. Sylor and carried, approved the appointment of Carl Peterson to the position of Director of Employment and Training for a period of 3 years. County Attorney to prepare resolution.

1993 proposed budgets for Employment and Training and the Planning Department will be presented at the August 24th meeting.

Meeting adjourned.

NOT
APPROVED



PLANNING AND DEVELOPMENT

August 24, 1992

J. Margeson

PRESENT: A. Sylor, C. Wentworth, M. Kear, C. Peterson,
S. Swan, J. Walchli, Jr., K. Nielsen, M. Boyce,
D. Cross

On motion of A. Sylor, seconded by C. Wentworth and carried, the PIC bills were approved for payment.

On motion of C. Wentworth, seconded by A Sylor and carried, approved appropriation of \$10,000. to Chautauqua County Vacationlands.

On motion of K. Nielsen, seconded by A. Sylor and carried, approved the proposed 1993 Employment and Training budget with the exception of 5% increase in Director's salary and non-unit salaries. This budget remains the same as the last four years, with the county share being \$14,073.

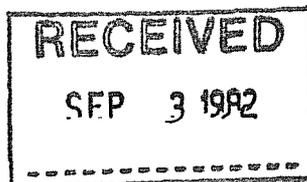
On motion of K. Nielsen, seconded by M. Boyce and carried, approved the 1993 proposed Tourism budget at 47,200. An increase of \$4,811 and county share being \$29,811.

M. Kear submitted the proposed 1993 Planning budget. On motion of A. Sylor, seconded by M. Boyce and carried, approved the .1 account of the Planning Budget. On motion of K. Nielsen, seconded by C. Wentworth and carried, approved the remainder of the budget. Less than 1% increase.

Mike also presented the proposed 1993 Economic Development budget with no change in the Director's salary but with the addition of a full time Act. Clerk/Typist. Upon motion of K. Nielsen, seconded by A. Sylor and carried, budget approved. Increase of \$400.

Meeting adjourned.

NOT
APPROVED



PLANNING AND DEVELOPMENT

September 2, 1992

J. Margeson

PRESENT: M. Boyce, J. Walchli, Jr., K. Nielsen, M. Kear,
J. Sayegh, J. Margeson, J Arden-Hopkins, D Cross
C. Wentworth

On motion of K. Nielsen, seconded by M. Boyce and carried, approved the bills for payment.

On motion of K. Nielsen, seconded by M. Boyce and carried, approved the minutes of 7/1, 7/13, 7/27, 8/5, 8/10, 8/10 and 8/24/92.

John Sayegh, representing Western Region Corporation, explained a new program he would like the county to support. The program will incorporate a state funded grant to help small business get started in the export field. Five counties would be involved; Allegany, Cattaraugus, Chautauqua, Erie and Niagara. A 3 county (Allegany, Cattaraugus and Chautauqua) data base of all businesses located within these counties, has already been set up. A cash contribution has been requested from all counties in the program. Requested from Allegany County is \$2000. In return this program will offer trade leads for export, matchmaking, export financing, translation services (French, German, Italian and Spanish), initial contacting and faxing. A seminar will beheld October 28. The procurement person from Cattaraugus County and John Sayegh will be the speakers. Invitations to 20 businesses in Allegany County have been sent to attend a Canadian Free Trade Fair, free of charge. Periodic progress reports will be sent to each county.

M. Kear presented copies of information concerning the proposed NYS Jobs Bond Act. If this proposal passes, Allegany County would received approximately \$2,000,000. to promote new jobs. This money can be used for anything but building new buildings. M. Kear, T. Mailey and others will start compiling a list of potential ways to use this money should it be allocated.

M. Kear reported that no comments were received or no one spoke at the public hearing regarding the SWAMP.

Mike also noted that 3 Ag Districts are coming up for renewal and a new district has been proposed in the Town of Whitesville of approximately 1000 acres.

Stan Swan sent word that over 3,000 pieces of literature had been passed out at the Erie County Fair over a 4 day period.

A county-wide Bed and Breakfast Open House will be held on September 12 and 13 from 1-4 p.m.

Plans for the Hospitality Workshop to be held at Swain Ski Area September 16 are going well. Joe Schilling, top tourism person for the state will be the guest speaker. All are encouraged to attend.

The Tourism Council met last night and started work on a new tourism guide. Their 1993 budget was approved with a \$4000. increase.

Noted that members of the Tourism Council will man a booth at the State Fair in Syracuse Thursday and Friday. Help is needed on Thursday.

A workshop will be held in Dunkirk on September 18 to develop a Regional Tourism Development Plan for the region. ARC is conducting this workshop. Mike and Stan will attend.

PREPARE RESOLUTION

It was noted that the proposed Tourism Advisory Committee now has enough members to be officially recognized. On motion of K. Nielsen, seconded by C. Wentworth and carried, approval to begin the process to create this committee. County Attorney to prepare resolution.

On motion of K. Nielsen, seconded by M. Boyce the committee went into Executive Session to discuss a personnel matter.

On motion of C. Wentworth, seconded by M. Boyce, the committee returned to regular session.

On motion of K. Nielsen, seconded by M. Boyce and carried, approved a committee day for A. Saylor, 8/19/92. Voting no - C. Wentworth.

PREPARE RESOLUTION

On motion of M. Boyce, seconded by C. Wentworth and carried, approved a resolution in support of the Southern Tier West Regional Planning and Development Board's effort to be considered the Regional Transportation Planning Organization for the Southwestern Tier of New York. County Attorney to prepare resolution.

Meeting adjourned.

RECEIVED

SFP 14 1992

PLANNING AND DEVELOPMENT

September 14, 1992

J. Margeson

PRESENT: C. Peterson, M. Boyce, K. Nielsen, A. Sylor, M. Kear
C. Wentworth, D. Cross, J. Walchli, Jr.

On motion of M. Boyce, seconded by A. Sylor and carried, approved the PIC bills for payment.

On motion of A. Sylor, seconded by M. Boyce and carried, approved a request from C. Peterson to extend a temporary position for 6 months. This is to cover maternity leave.

C. Peterson noted that a new State Computer Networking (TNT) system will soon be installed in his office. This will be provided by the State at no cost to the county except for a printer which he requests permission to purchase. On motion of A. Sylor, seconded by K. Nielsen and carried moved to forward this request to Central Services committee with this committee's approval.

Discussed the contract for Tom Mailey. Mike will work with County Attorney on this.

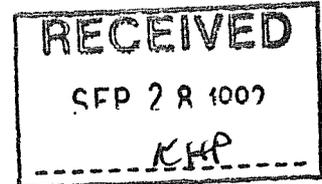
Mike reported for Tom Mailey. Discussion was held on the position of Development Director. On motion of K. Nielsen, seconded by M. Boyce and carried, moved to offer the position of Development Director to Cynthia Gary for a one year probationary period at a salary of \$29,000 for that year. At the conclusion of that year an evaluation of the job performance will be made and if found satisfactory, the salary will be raised to \$31,000. per year. Voting no - A. Sylor.

On motion of M. Boyce, seconded by A. Sylor and carried, approved a committee day for K. Nielsen - Aug. 3rd.

On motion of A. Sylor, seconded by K. Nielsen and carried, approved a committee day for J. Walchli, Jr. - Aug. 3rd.

Meeting adjourned.

NOT
APPROVED

**NOT
APPROVED**

PLANNING AND DEVELOPMENT

September 28, 1992

Present: C. Peterson, M. Boyce, K. Neilsen, A. Sylor, D. Cross, C. Wentworth, J. Walchli, Jr., and M. Kear

On motion of K. Neilsen, seconded by A. Sylor and carried the PIC bills were approved for payment.

On a motion by K. Neilsen, seconded by M. Boyce and carried the following staff members will be attending the following conferences:

NYATEP Conference - October 28 - 30, 1992:

Carl A. Peterson
 Carol Cash
 Senta Streeter

JTPA101 - Basic Counseling - October 19 - 20, 1992:

Rada Biedakiewicz

ET1 - New Planning Strategies - October 28, 1992:

Carl A. Peterson

C. Peterson advised the Committee of a \$250,000 grant proposal with the JTPA that he will be submitting. All work is in order and does not need County signatures, he just wanted to advise the Committee of its standing. M. Boyce moved, with K. Neilsen seconding that Carl proceed with the grant, approved by Committee.

He also noted that on September 29, 1992 representatives from ARC of Washington, Health & Human Services of New York City, and the Department of Social Services of New York State will be meeting to set up a request for the second year of funding for the LIFT Project. This funding will should run from \$75,000 to \$100,00. It was suggested by the County Attorney that he inform the Committee of this meeting even though no signatures would be needed at this point. On a motion by A. Sylor, seconded by C. Wentworth and approved he was given permission to proceed.

After a brief discussion on the employment situation of Allegany County Carl was asked if a WPA was needed. With an affirmative answer, Carl stated that it (or PSE as it is now called) will be in place mid-October or early November.

For the last year and a half Carl has been concerned with the "Special Ed" student growth in the County. Upon doing some investigating he has learned that 37% of the Probation Department's work is with "Special Ed" students and that 97% of the Mental Health Offices work is. They are meeting on September 29, 1992 to see if they can figure the monetary impact on the County. There will also be a representative from the Health and Human Services Department the help work on this project.

There is going to be a Conrail business car trip on October 14, 1992 from

J. Walchli, Jr. mentioned that he would like to meet once every month or two with all Legislators to have a better communication base for the County. These meetings would be to discuss any activities that could be going on in the County and bring them to everyone's attention.

John also mentioned that Cynthia Gary has accepted the position of Director of Economic Development at a salary of \$29,000. Will recommend a resolution that the full Board approve this appointment at their October 13, 1992 meeting. K. Neilsen moved, with M. Boyce seconding that this recommendation be done, approved by the Committee.

M. Kear asked for permission to proceed with the Jobs Bond Act Application for the WAG plan. Plans are to implement Fred Sinclair's plan, with some improvisations, to make a linear trail from Wellsville to the State line. There is a slim chance that the program could be 100% fundable, if not it could be a 40% match or in-kind funding. With match or in-kind funding only materials and machinery could be charged. D. Cross spoke to Mr. Spagnoli, Regional Director DEC-9 who said that all state programs on state land could be pulled. But, he did suggest that we move in the WAG proposal.

The following Committee Days were asked for and approved:

September 16, 1992 - M. Boyce	- Swain Tourism Council
September 16, 1992 - K. Neilsen	- IDA
September 24, 1992 - J. Walchli, Jr.	- Dr. Rucher, Alfred

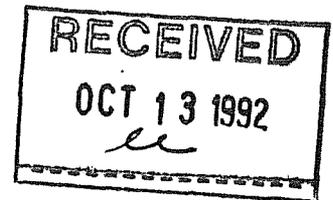
A. Saylor moved to accept, seconded by J. Walchli, Jr.

Meeting adjourned.

NOT
APPROVED

PLANNING AND DEVELOPMENT

October 7, 1992



PRESENT: C. Wentworth, M. Boyce, A. Sylor, J. Walchli, *J. Margeson*,
K. Nielsen, T. Mailey, M. Kear, J. Margeson,
J. Arden-Hopkins, S. Swan, B. Sutton

On motion of M. Boyce, seconded by A. Sylor and carried, approved the bills for payment.

On motion of A. Sylor, seconded by M. Boyce and carried, approved the minutes of 9/2/92.

On motion of A. Sylor, seconded by M. Boyce and carried, the committee entered Executive Session.

On motion of K. Nielsen, seconded by M. Boyce and carried, the committee returned to regular session.

T. Mailey reported he spent a full day at the Toronto Trade Show last week and had a great turnout. He made many contacts and some might prove very beneficial to the county. This list will be made available to the new Director of Development immediately so that contact may be followed up.

He is also setting up orientation meetings for the new Director of Development so that the continuity of the office will be kept intact for an easy transition period.

Mike Kear gave the Planner's report as follows:

1. Many, many responses have been received from articles placed in the business magazine Plants, Sites and Parks. Follow-up calls and screening will be made of these industrial inquiries.
2. He attended the Town of Wellsville Board meeting and reported that the Town plans to appoint a Taskforce to help put together a strategy to market the airport site.
3. Noted the Town of Wellsville has applied for funding from the Jobs Bond Act (should it be passed) to pave the airport road.
4. Noted the State has notified the county that the Friendship Rest Stop on Rte. 17 will be close Nov. 2nd. They anticipate reopening on May 1st.

5. The Belmont Travel Center has requested help in speeding up the timetable for signs to be installed on State roads indicating the Travel Center 's location. A FAX will be sent to Senator Jess Present requesting his aid.

6. Mike noted that Ag District # 6 is up for an 8 Year Review. This now makes 3 Ag District up for renewal.

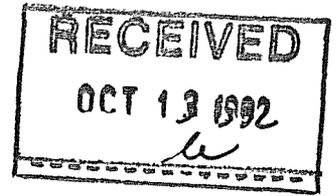
Stan Swan gave his monthly report. He noted we are dollars ahead this year. He has applied for a State grant

The Tourism Advisory Board has voted to reprint the Tourism brochure. Eight pictures on the brochure will be changed and the inserts will be updated.

On motion of K. Nielsen, seconded by J. Walchli and carried, approved the expenditure of funds to reprint the County Travel Guide.

Meeting adjourned.

NOT
APPROVED



PLANNING AND DEVELOPMENT

October 13, 1992

J. Margeson

PRESENT: K. Nielsen, C. Wentworth, J. Walchli, M. Boyce,
D. Cross, C. Cash

On motion of C. Wentworth, seconded by M. Boyce and
carried, approved the PIC bills for payment.

Meeting adjourned.

NOT
APPROVED

OCT 26 RECD

J. Margeson

PLANNING AND DEVELOPMENT

October 26, 1992

PRESENT: K. Nielsen, A. Sylor, M. Boyce, C. Wentworth, M. Kear,
C. Peterson

On motion of M. Boyce, seconded by A. Sylor and carried, approved the PIC bills for payment.

On motion of C. Wentworth, seconded by M. Boyce and carried, approved a request for Carol Cash to attend training seminar regarding new legislation in Rochester in November.

On motion of C. Wentworth, seconded by M. Boyce and carried, also approved a request from Carl Peterson giving him the authority to approve attendance of his staff people to more seminars on this new legislation. He noted sometimes there is not enough lead time to request committee approval in time to attend these seminars. He will notify the committee ASAP.

PREPARE RESOLUTION

On motion of C. Wentworth, *Employment Training* seconded by M. Boyce and carried, approved a reduction in 1992 budget appropriations and revenues in the amount of \$100,530. County Attorney to prepare resolution.

PREPARE RESOLUTION

C. Peterson
Mike ~~Mike~~ Kear requested a transfer within the Economic Development accounts. From Personal Services to Contracts - \$1000. Approved on motion of C. Wentworth, seconded by M. Boyce and carried. County Attorney to prepare resolution.

On motion of C. Wentworth, seconded by A. Sylor and carried, approved a committee day for M. Boyce. 10/14/92.

Meeting adjourned.

NOT
APPROVED

PLANNING AND DEVELOPMENT

OCT 29 RECD

10/26/92

CORRECTED MINUTES

PRESENT: K. Nielsen, A. Saylor, M. Boyce, C. Wentworth, M. Kear,
C. Peterson *J. Margeson*

On motion of M. Boyce, seconded by A. Saylor and carried, approved the PIC bills for payment.

On motion of C. Wentworth, seconded by M. Boyce and carried, approved a request for Carol Cash to attend a training seminar regarding new legislation in Rochester in November.

On motion of C. Wentworth, seconded by M. Boyce and carried, also approved a request from Carl Peterson giving him the authority to approve attendance of his staff people to more seminars on this new legislation. He noted sometimes there is not enough lead time to request committee approval in time to attend these seminars. He will notify the committee ASAP.

PREPARE RESOLUTION

On motion of C. Wentworth, seconded by M. Boyce and carried, approved a reduction in 1992 Employment and Training budget appropriations and revenues in the amount of \$100,530. County Attorney to prepare resolution.

PREPARE RESOLUTION

C. Peterson requested a transfer within the Economic Development account of the Employment and Training accounts. From Personal Services to Contracts - \$1000. Approved on motion of C. Wentworth, seconded by M. Boyce and carried, County Attorney to prepare resolution.

On motion of M. Boyce, seconded by A. Saylor and carried, approved a transfer in the Economic Development Office accounts of \$1100.

\$100.	From A6430.405 to A6430.401
\$250.	From A6430.405 to A6430.407
\$750.	From A6430.405 to A6430.409

On motion of C. Wentworth, seconded by A. Saylor and carried, approved a committee day for M. Boyce. 10/14/92

Meeting adjourned.

NOV 9 RECD

NOT
APPROVED

PLANNING AND DEVELOPMENT

November 4, 1992

J. Margeson

PRESENT: C. Wentworth, A. Sylor, M. Boyce, K. Nielsen, D. Cross, M. Kear, T. Mailey, J. Walchli, R. Rowcliffe, D. Kirst, B. Sutton, J. Arden-Hopkins

On motion of C. Wentworth, seconded by A. Sylor and carried, approved the minutes of 8/10, 8/24, 9/14, 10/7, 10/13 and 10/26/92.

On motion of C. Wentworth, seconded by A. Sylor and carried, approved the bills for payment.

Roseann Rowcliff, Executive Director of the Wellsville Chamber of Commerce gave an update on the activities of the Chamber. She has been on the job from 4 1/2 months and is the first Executive Director the Chamber has ever had. She is working with Alfred University and other groups to implement the Vision 2000 Statement which has long term goals including economic development, expansion and new businesses. To discourage not-for-profit organizations from utilizing main street in order to promote retail businesses.

She is working on a Comprehensive Plan for Community Development with the Mayor.

She is also working with the Downtown Merchants Association on a proposal to combine that organization with the Chamber.

Another area she is working in is a membership drive for the Chamber. Presently there are 200 members and growing every day.

She has re-written the by-laws five times, working on the newsletter and revamping and updating the Wellsville Chamber Directory.

M. Kear discussed with the committee the proposal from Mr. Joyce to swap land bordering the old Sinclair Refinery to change the path of the WAG Trail. This would make the trail more scenic and broader. On motion of J. Walchli, seconded by A. Sylor and carried, referred this matter to the Resource Management Committee with a recommendation for an easement or lease arrangement.

Tom Mailey noted that he is now reviewing a completely new batch of resume's for the position of Director of Development.

He also noted he has attended 2 out of 3 sessions of a Think Tank for Economic Development. The last one is next week. Subjects discussed were: the need for more private initiative, performance line, organizing ec dev around areas of technology rather than geographics, working on business retention and expansion programs, statewide survey of economic development.

He is also working on an agenda for the potential new Director of Development. A Small Business seminar will be held in Wellsville, Friday, at the Beef Haus.

Dennis Kirst, Chairman of the County Planning Board requested direction from this committee for the Planning Board. What is their role and how can they help. They need projects. Some suggestions were: inspect and suggest bridges within the county that could be eliminated and the consequences for local citizens, find and put together a new county map every 4 years, locate and list building sites, buildings and areas for commercial ventures. More time and discussion will be held on this topic and suggestions forwarded to Mr. Kirst.

M. Kear noted that Tom Kent (Town of Independence) has requested his property be included in, or form a new ag district that he can add his 1300 acres to. Mike noted that a new district is preferable and all land owners have been identified and letters will be going out to them next week to notify them of the possibility of forming a new district and seeking their interest in joining.

Mike noted that the Alfred Almond Economic Development Plan is a good project. He is working on it and at the same time working with Belmont and Town of Amity regarding their sewer system upgrading.

A report from Stan Swan, Tourism Specialist, is attached to original minutes.

The Tourism Council met last night and are drafting a letter to the committee requesting tourism budget remain intact for the 1993 budget.

Noted was one Bed & Breakfast establishment open less than one year has generated over \$100. in county sales tax, per month.

Noted a letter of support has been requested from Chautauqua County Vacationland Association in favor of a county occupancy tax. Committee members agreed this is not our issue and will not be sending a letter of support.

On motion of K. Nielsen, seconded by A. Saylor and carried, approved a committee day for John Walchli, 10/15/92. Meeting adjourned.

NOV 9 RECD

PLANNING AND DEVELOPMENT

NOT APPROVED

November 9, 1992

J. Margason

PRESENT: C. Peterson, J. Walchli, M. Boyce, K. Nielsen, D. Cross, C. Wentworth, A. Saylor

On motion of K. Nielsen, seconded by C. Wentworth and carried, approved the Employment and Training bills for payment.

On motion of K. Nielsen, seconded by M. Boyce and carried, approved a request for Senta Streeter to attend a conference in Albany, 11/9 and 11/10/92.

On motion of C. Wentworth, seconded by M. Boyce and carried, approved a transfer of funds within one account totaling \$17,000.

PREPARE RESOLUTION

On motion of K. Nielsen, seconded by M. Boyce and carried, approved a transfer of the following accounts:

A6393.475 to A6791.474	- \$7,500.
A6393.803 to A6791.805	- 500.
A6690.475 to A6791.474	- <u>1,500.</u>
	\$9,500.

County Attorney to prepare resolution. Referred to Ways and Means.

On motion of M. Boyce, seconded by K. Nielsen and carried, approved the purchase of a Panasonic computer. Referred to Central Services.

The Employment and Training Advisory Board will meet on Friday, December 4th at noon at the Angelica Hotel. This will be an organizational meeting.

Meeting adjourned.

NOT
APPROVED

PLANNING AND DEVELOPMENT

NOV 23 RECD

November 23, 1992

PRESENT: K. Nielsen, C. Peterson, A. Sylor, M. Boyce,
C. Wentworth, D. Cross, M. Kear, J. Walchli

On motion of M. Boyce, seconded by C. Wentworth and carried, approved the Employment and Training bills for payment.

PREPARE RESOLUTION

On motion of A. Sylor, seconded by C. Wentworth and carried, approved the hiring of Tom Mailey on a part time basis (not to exceed 17 hours per week) at a salary of \$20.00 per hour, plus mileage and expenses. A 30 day notice of resignation will be required and a monthly report is requested. County Attorney to prepare resolution.

It was noted that County Administrator, John Margeson, is perusing applications for the Development Director.

M. Kear requested permission to begin the search for a Clerk/Typist for his office to begin at the first of the year. This will be delayed until after the next regular committee meeting in December.

Also at the next regular meeting of the committee, the following will be considered for appointment to the Tourism Advisory Board:

Shirley Foster - Wellsville Chamber
Ada White - Andover Chamber
Duane L. Graham - Angelica Chamber
Robin A. Smith, President - Swain Ski Center
Chris Arden-Hopkins - Cuba Chamber
Gertrude A. Butera - Alfred Business Assoc.

On motion of C. Wentworth, seconded by A. Sylor and carried, approved several transfers within the .4 accounts of the Planning Dept. amounting to \$1,075.

Page 2

On motion of K. Nielsen, seconded by J. Walchli, Jr. approved the following transfers, each of which require a resolution:

PREPARE RESOLUTION

From Development Accounts (Personal Services) to Planning (Personal Services) \$6,000. to pay Mike Kear for overtime work related to Development duties.

PREPARE RESOLUTION

From Development Accounts (Mileage and Transportation) to Planning (Mileage and Transportation) \$500.

PREPARE RESOLUTION

Within the Development Accounts from Personal Services to Contracts - \$10,000. to cover the salary of T. Mailey.

Meeting adjourned.

NOT
APPROVED

PLANNING AND DEVELOPMENT

December 2, 1993

DEC 8 RECD

PRESENT:

M. Kear, J. Walchli, K. Nielsen, M. Boyce, C. Wentworth,
A. Sylor, J. Margeson, T. Mailey, D. Cross, R. Scott,
S. Myers, S. Swan, J. Arden-Hopkins, N. Simon

On motion of M. Boyce, seconded by A. Sylor and carried, approved the minutes of 11/23/92 with one correction. Correction: 4th paragraph - the position in the Development Office to be filled should read Act. Clerk/Typist not Clerk/Typist.

On motion of K. Nielsen, seconded by C. Wentworth and carried, approved the bills for payment.

R. Scott passed out a briefing summary and presented a proposal to work for Allegany County as a contractual Grantsman. He will also present same program to other legislative committees in pursuit of contract with a department within the County system. No action taken. See attachment.

On motion of K. Nielsen, seconded by A. Sylor, committee went into Executive Session.

On motion of C. Wentworth, seconded by M. Boyce and carried, committee returned to regular session.

K. Nielsen recommended a committee be formed made up of D. Cross, J. Margeson, J. Walchli, M. Kear and T. Mailey to review recommendations of how to structure the position of Director of Economic Development to include responsibilities of the Tourism Program.

Steven Myers proposed several areas where his expertise could help the development of the 1993 Travel Guide. Matter was tabled until further information is provided by Mr. Myers.

Stan Swan presented his monthly report. Attached. Also a letter of support from Allegany Council on Tourism was read supporting full time secretary in the Planning and Development Office. He also submitted his letter of resignation to take affect the end of this year. This was accepted with regret.

Reviewed bids for printing of 1993 Travel Guide. No action taken at this time.

Meeting adjourned.

NOT
APPROVED

PLANNING AND DEVELOPMENT

DEC 28 RECD

December 28, 1992

PRESENT: C. Peterson, K. Nielsen, A. Sylor, C. Wentworth,
A. Sylor, M. Boyce, S. Swan, D. Cross

J. Margison

On motion of C. Wentworth, seconded by M. Boyce and carried, approved the Employment and Training bills for payment.

On motion of A. Sylor, seconded by C. Wentworth and carried, approved a request from Employment and Training to purchase an IBM compatible keyboard and screen and refer to Central Services.

Carl noted that one meeting has been held so far concerning GATEWAY. Debbie Green a GATEWAY representative attended that meeting. He noted that a committee of 11 people will come to the County in January for two weeks to help tie computers into this new system. Allegany County will become a pilot program.

On motion of A. Sylor, seconded by C. Wentworth and carried, approved a request from Stan Swan to purchase, for one year, a photograph from Steve Myers to be the cover picture for the 1993 Travel Guide. The cost is \$500.00.

Stan noted that the State will pick up 90% of the cost of the new 800 number for next year. The county will pay the installation fee only and 10%.

On motion of A. Sylor, seconded by C. Wentworth and carried, approved two committee days for K. Nielsen. 12/7 and 12/17/92.

Meeting adjourned.