

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
January 28, 1993

MEMBERS

PRESENT: Warren Pomeroy, Dr. Nystrom, Dr. Graham, Dr. Cudahy, David
Schwert, Dr. Coch - Medical Consultant.

EXCUSED: Dr. Markowski, President Frair

STAFF: Mr. Peeters, Director; Corrine Collins, Office Manager/Clerk BOH.

CALL TO ORDER:

The meeting was called to order by Vice President Pomeroy at 7:40 p.m.

APPROVAL OF MINUTES:

The minutes of the December 17, 1992 meeting were approved as submitted upon motion by Dr. Nystrom and second of Dr. Cudahy.

OLD BUSINESS

STAFF CHANGES:

The Health Department is back to full force after a few extended maternity leaves.

EDUCATOR UPDATE:

Tobacco Free Awareness Week - To promote tobacco free awareness week which began January 25, Theresa Moore, Public Health Educator, is holding seminars for cigarette vendors such as stores. The seminars are being held at three locations in Allegany County - The American House and Hotel in Angelica, The Beef Haus in Wellsville, and Moonwinks in Cuba. The seminars will include the new legislation in regards to the sale of cigarettes to anyone under age 18 and the fines that vendors may be subject to. There are 62 cigarette vendors in Allegany County, and each vendor must have a certificate from the State of New York in order to sell cigarettes. Effective April 1, 1993 legislation will go into effect regarding vending machines that is the vending machines must be under the direct supervision of someone over the age of 18. Dr. Graham suggested that the Board of Health ban vending machines in Allegany County. Mr. Peeters said he would look into this. Another question that arose was what jurisdiction do we have to impose this new legislation over the Indian Reservation in Cuba. The total tobacco awareness grant was for \$5,000.

EDUCATOR UPDATE: (continued)

Five a Day for Better Health Program - This health education program is focused on increasing the consumption of fruits and vegetables. Theresa Moore, Public Health Educator, hopes to do an evaluation of school lunch programs throughout Allegany County.

CHHA UPDATE:

As of January 1, 1993, Mr. Peeters set uniform rates for all disciplines for all our contracted services. Those rates are as follows:

High Tech Registered Nurse	-	\$23.00/hr.
Registered Nurse	-	21.50/hr.
LPN	-	16.00/hr.
Home Health Aid	-	11.75/hr.
PCW	-	10.00/hr.

There are five agencies that contract these services in Allegany County. Four of the five agencies accepted the rates and signed a contract with us. One agency, located in Olean, Home Health Care of Southwestern New York, did not accept these rates and would not sign a contract.

HOSPICE:

Mr. Peeters informed board members of problems he has been having with Comstock Hospice in regard to Hospice being unable to provide patients with all the necessary care hours and an unwillingness to accept certain patients.

ENVIRONMENTAL HEALTH UPDATE:

Mr. Peeters told board members that Allegany County Health Department was named in a lawsuit in regards to a septic systems that was installed in Birdsall, New York. The home owner felt that because the Health Department had inspected the septic system that when it failed, the Health Department was partially responsible. Mr. Peeters noted that there were several flaws with the indoor plumbing that we do not inspect and because of improper acts by the land owner, that the systems failed because of the home owners. Mr. Peeters also noted that the contractor had very little experience in installing septic systems and because of this he would like to develop some system for registering contractors with the County.

NEW BUSINESS

EIP/IHAP:

Mr. Peeters explained the new legislation that will be taking effect July 1 which will replace the old court system for the 0-2 Program with the Early Intervention Program. Under this new legislation we will be allowed to bill Medicaid for the services rendered. Enrollment in this program will be based upon an assessment which will be done by the case manager

EIP/IHAP: (continued)

who must be a registered nurse. The assessment will include an IFSP which stands for Individual Family Service Plan which must include family involvement in order to be enrolled in this Program. Mr. Peeters explained that the case manager would be a new position. Mr. Peeters has been appointed by the Board of Legislators to be the local Early Intervention official. One of his first duties in this position is to create a local Early Intervention Coordination Counsel. Following a discussion of the new position and the coordinating counsel, the following resolution was adopted:

RESOLUTION:

To accept the creation of a local Early Intervention Coordinating Counsel and to try to include a pediatrician. This was moved by David Schwert and seconded by Dr. Cudahy.

PREVENTIVE DENISTRY:

Mr. Peeters discussed with board members a grant that he has received to do fluoride sealants in the schools. Board members discussed the lack of preventive denistry in the school systems now. This will be an area in which the Public Health Educator will be working in the year to come.

IMMUNIZATION ACTION PLAN:

The seven western New York counties are working on a consortium to increase the number of immunized children. Currently only 33 percent of children under 30 months are properly immunized. The consortium's goal is 75 percent. The Allegany County Health Department currently has several immunization clinics throughout the County, and we also provide free vaccine to physicians.

SEWAGE SYSTEM FEES:

Board members discussed our current fees for individual sewage disposal permits. We are currently charging \$25, and Mr. Peeters noted that it is costing us approximately \$78 per inspection. Following the discussion of rates and fees, Dr. Nystrom motioned to raise the current fee for individual disposal permits to \$75 for existing systems; and for modifications and repairs to old systems. Dr. Graham seconded the motion. Motion carried.

WELLSVILLE RESERVOIR:

The State Health Department is requesting that the Village of Wellsville cover its reservoir.

HIGHLAND HEARINGS:

Dr. Coch spoke briefly on his involvement in the Highland Hearings and he feels it won't be until this summer before a decision is made. The DEC

HIGHLAND HEARINGS: (continued)

has already given their approval for the Highland Ash Monofill in Angelica.

AUDIT OF CLAIMS:

The following claims totaling \$157,452.36 were approved as submitted upon motion of Dr. Cudahy and second of Dr. Nystrom.

	<u>A/P 92</u>	<u>1993 Claims</u>		
A4035	\$ 1,734.40	\$ 1,490.00		
A4051		1,392.10		
A4040	39,676.81	35,223.10		
A4010	40,482.41	31,500.76		
A4052	30.00			
A4055	2,613.36			
4037	509.42			
Revenue (A02.1606.03)	<u> </u>	<u>200.00</u>		
Totals	\$85,046.40	\$69,805.96		
A4010	\$2,600.00	Pre Pairs	Grand total	\$157,452.36

ADJOURNMENT:

The meeting was adjourned by Vice President Pomeroy at 9:45 p.m.

Respectfully Submitted,
Corrine M. Collins
Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
February 25, 1993

MEMBERS

PRESENT: Warren Pomeroy, Vice Pres.; Mr. Schwert; Dr. Nystrom;
Dr. Cudahy; Dr. Graham; Dr. Markowski;

EXCUSED: President Frain; Dr. Coch - Medical Consultant

STAFF: Mr. Peeters, Director; Corrine Collins, Office Manager/Clerk BOH

CALL TO ORDER:

The meeting was called to order by Vice President Pomeroy at 7:40 pm.

APPROVAL OF MINUTES:

The minutes of the January 28, 1993 meeting were approved as submitted upon motion by Dr. Cudahy and second of Dr. Nystrom.

OLD BUSINESS

STAFF CHANGES:

Nancy Mattison, RN has been granted a leave of absence for family medical reasons for approximately 2 months. Sue Hunter, RN in the Long Term Programs will be taking Nancy position in her absence. Judy Hoberg, RN has been rehired temporarily to fill in Sue's position in Long Term.

EDUCATOR UPDATE:

MPHSP-Mr. Peeters informed board members the Municipal Public Health Services Plan has been approved through 1993. The State is looking at possibly extending the term of the MPHSP from two years to six years and condensing the size of the manual. The MPHSP is the basis of our funding from the state. For example our Family Health Grant is for \$90,000 with 40% reimbursements for expenses above the first \$90,000. Environmental Health has no base grant it is strictly a 40% reimbursement. Our basic grant from the state totals \$250,000. The County's share of funding has decreased each year since 1989. In 1992 the County's share was \$109,000 or about \$2 per person.

TOBACCO AWARENESS GRANT- The seminars we held throughout the county to inform cigarette vendors were quite successful. We still have funds available through this grant, which we will use to purchase pamphlets for distribution to vendors throughout the county.

OBESITY GRANT- Mr. Peeters informed board members that we did not receive the grant for determining the obesity status of children in the third grade. However, we do have computer software (EPI-Info) available to the Public Health Educator that she can use to chart statistical data received from the School Nurses throughout the county.

CHHA-LT UPDATE

Mr. Peeters discussed with board members the accidental death of one of our patients.

HOSPICE- Mr. Peeters presented board members with a copy of the contract by and between Allegany County Department of Health CHHA/Longterm Program and Comstock Network Hospice. Chris Johnson, DPS is scheduling an inservice between the agencies in hopes to resolve some of the problems of the past between the agencies.

AGENCY RATES-Mr. Peeters discussed with board members the accountants recommendations regarding our agency rates for the nursing division. Currently we charge different rates to Medicaid, Medicare and Private Insurance based on what they will reimburse us. It is the accountants recommendation that we set standard agency rates for all disciplines as follows:

RN	\$65.00/V
PDN	\$65.00/V
HHA	\$24.00/H
PT	\$75.00/V
ST	\$85.00/V
MSW	\$120.00/V
NUTR	\$57.00/H
RESP	\$68.00/H
OT	\$67.00/V
PCA	\$12.35/H

*See
March
minutes*

Board members discussed the possibility of staffing the above personnel through the county. Mr. Peeters will present his finding on this at the next regular board of health meeting.

RESOLUTION:

To accept the recommendations of John Kropsky, CPA and approve the above listed rates as Allegany County Department of Health agency standard rates. Moved by Dr. Cudahy and seconded by David Schwert. Motion carried.

NURSING UNIFORMS- A discussion of the Nursing Divisions' contract and uniform allowance took place.

ENVIRONMENTAL HEALTH UPDATE

Sewage Disposal Handbook- Mr. Peeters stated the Sewage Disposal Handbook was finalized and ready for distribution to all contractors and townships. Along with the handbooks townships will be receiving Applications for Septic Systems and instruction booklets and a list of registered contractors. Discussion followed.

RESOLUTION:

To be included on the list of registered contractors, a contractor must install at least 5 septic systems per year under the supervision of the Allegany County Department of Health, Environmental Health Division. Moved by Dr. Nystrom and seconded by Dr. Markowski. Motion carried.

NEW BUSINESS

ENVIRONMENTAL HEALTH HEARINGS:

FLORENCE YETZER-A discussion of the violations of the New York State Sanitary Code by the Gallery Restaurant in Friendship and the hearing officers recommendations took place. Board members decided to put any action on hold until Mr. Peeters spoke to the County Attorney about the hearing officers recommendations.

STACY AUSTIN

RICK & BETTY MOULTRUP

TROY & CONNIE STEINER-Board members received copies of their violations and the hearing officers recommendations. Discussion followed.

RESOLUTION:

The board of health based on the recommendations of the hearing officers do hereby fine the following respondents Stacy Austin; Troy and Connie Steiner; and Rick and Betty Moultrup the amount of \$250.00 each for violating the New York State Sanitary Code, however these fines will be suspended until June 1st, 1993 in order to enable the respondents a reasonable amount of time to properly install septic systems. Motion by Dr. Nystrom and second of Dr. Graham. Motion carried.

PEARL AND EZRA BUTTON-Board members received a copy of the violations and the hearing officers findings. Discussion followed:

RESOLUTION:

The board of health based on the recommendations of the hearing officers do hereby extend the completion date to June 1st, 1993 to properly install a septic system. If after June 1st a properly installed septic system is not in place a fine will be imposed on the owners of the property Pearl and Ezra Button. Motion by David Schwert and second of Dr. Markowski. Motion carried.

Alfred State College-Mr. Peeters discussed with board members a request he received from Alfred State College in regards a childrens camp that will be held at their facility June 27 - July 3, 1993.

Alfred State College (cont'd)

RESOLUTION:

Board of Health will waive inspections and plan submittal for the children's camp located on the Alfred State Campus for the period of June 27 - July 3, 1993 because they do have an up-to-date operating permit. Motion by Dr. Graham and second of David Schwert. Motion carried.

DNR ORDERS-Mr. Peeters distributed copies of the Allegany County Department of Health "Do Not Resuscitate" policy for board approval.

RESOLUTIONS:

The Allegany County Department of Health "Do Not Resuscitate" policy is satisfactory and should be included in the departments policy and procedures manuals. Motioned by Dr. Cudahy and second of Dr. Nystrom. Motion carried.

IMMUNIZATION CONSORTIUM VII - Mr. Peeters discussed with board members the objectives of the consortium. One objective being that immunization clinics be expanded to include evening hours. We will be adding two evening clinics a month to run from 4 to 7 pm. Also included in the discussion was plans to implement a computer system for tracking immunizations which will include those administer in physicians offices. Chris Johnson, DPS and Sammy Gilkey, RN will be attending a three day workshop May 4-6, 1993 paid for by the immunization consortium.

GOVERNOR'S PROPOSED PLAN-Mr. Peeters reviewed handouts on the Governor's Proposed Plan with board members. Board members discussed the areas cut and those which were increased.

FAMILY PLANNING CLINICS-Mr. Peeters discussed with board members problems he is having with the availability of the Nurse Practitioner. He informed board members of a training grant we are eligible for that we could possibly use to train an RN from our staff. It was suggested that we look for other Nurse Practitioners within the county. Mr. Peeters also informed board members of his plans to purchase a lap-top computer for use in our family planning clinics. Software is available through the agency we contract with to do our medicaid billing with only a small annual maintenance fee.

COUNTY CORONERS-It was suggested that our County Coroners receive photo identification cards similar to those of the Health Department employees. It was also again suggested that the all Allegany County coroners meet with Bill Lang of the Monroe County Medical Examiners office for an inservice.

AUDIT OF CLAIMS:

The following claims totaling \$119,883.16 were approved as submitted upon motion of Dr. Nystrom and second of Dr. Graham:

<u>ACCOUNT</u>	<u>AMOUNT</u>
A4010.400	\$44,690.90
A4040.400	60,203.94
A4035.400	4,720.85
A4051.400	895.63
A4052.400	93.64
Accounts Payable	
A600/A4010	7,186.61
A600/A4037	271.78
A600/A4036	<u>1,025.81</u>
Sub Total	\$119,089.16
Prepays	
A4010.400	<u>794.00</u>
Grand Total	\$119,883.16

ADJOURNMENT

The meeting was adjourned by Vice President Pomeroy at 9:55 pm.

Respectfully Submitted,
Corrine M. Collins
Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
March 25, 1993

MEMBERS

PRESENT: Dr. Cudahy; Warren Pomeroy; President Frair;
Mr. Schwert;

EXCUSED: Dr. Nystrom; Dr. Coch, Medical Consultant; Dr. Graham;
Dr. Markowski

STAFF: Mr. Peeters, Director; Corrine Collins, Office Manager/
Clerk BOH

CALL TO ORDER:

The meeting was called to order by President Frair at 7:45 pm.

APPROVAL OF MINUTES:

The minutes of the February 25, 1993 meeting were approved with the following changes:

The standard agency rates for the Certified Home Health Agency and the Long Term Home Health Care Program were incorrectly stated at the last meeting and should read as follows:

RN	\$ 65.00/v
PDN	\$ 65.00/v
HHA	\$ 24.00/h
PCA	\$ 18.00/h
PT	\$ 80.00/v
ST	\$ 85.00/v
OT	\$ 85.00/v
MSW	\$120.00/v
NUTR	\$ 70.00/v
RESP	\$ 68.00/v
HDM	\$ 5.70/meal
ERS	\$ 27.00/month/unit

RESOLUTION: Upon motion by Dr. Cudahy and second of Warren Pomeroy the above agency standard rates were approved.

OLD BUSINESS

STAFF CHANGES:

Dean Scholes, Public Health Technician has stated he will be leaving as of July 1, 1993.

EDUCATOR UPDATE:

Theresa Moore, Public Health Educator and Pamela Reynolds, Coordinator of Children With Special Needs are working on a grant application with Cattaraugus County that may provide up to \$120,000 of funding for Early Intervention Program. The grant mandates an Independent Multiple Discipline Team to include a Pediatrician, Nurse, and Social Worker. Evaluations for the program will be done by the EIP Coordinator and other agencies not directly involved in the child's care. The evaluation is to be completed within 48 hours of a referral. The children in the program will be tracked through the system until the age of three. We should know within the next month the amount the grant will be for.

CHHA/LT

Mr. Peeters discussed with board members the increases in referrals and visits for both the CHHA and the LTHHCP. Mr. Peeters distributed copies of the revised statistical reports and stated he will continue to provide up-to-date statistical reports at subsequent Board of Health meetings. Dr. Cudahy inquired if Mr. Peeters had any statistical data on how Allegany County Department of Health compares in number of visits with other agencies in Allegany County. Board members also inquired as the cost differential between hiring an MSW, OT, PT, and ST verses contracting out these services.

ENVIRONMENTAL HEALTH UPDATE

Rabies: Letters have been distributed to the area hospitals regarding the administering of the post-exposure rabies vaccine. Before the hospital may administer the post-exposure rabies vaccine they must get prior approval from the Director of Health or his designee. Post-exposure vaccine is a series of 4 shots with a cost of approximately \$700.00.

Florence Yetzer/Gallery Restaurant: Mr. Peeters discussed with board the recommendations of the County Attorney. Discussion followed.

RESOLUTION: Based on the recommendations of the County Attorney and the Hearing Officer, Mr. Schwert moved to impose a fine of \$11,500.00, the total amount assessable pursuant to the New York

State Sanitary Code. The motion was seconded by Dr. Cudahy. Motion carried.

Robert Babbitt: Mr. Peeters informed board members, Mr. Babbitt has made no attempt to correct his violations of the New York State Sanitary Code or make any payment of the fine imposed upon him by the Board of Health at their June 18, 1992 meeting.

RESOLUTION: Warren Pomeroy motioned to begin court action and impose a lien on Mr. Babbitt's holdings for the amount of the fine \$250 and \$25 per month since April 1, 1992. Motion was seconded by Dr. Cudahy. Motion carried.

NEW BUSINESS

LEAD TESTING FEE SCALE: Mr. Peeters updated board members on all the activity regarding the Lead Testing Program. Effective April 1, 1993 it is mandatory that before a child enters a preschool program or kindergarden that they be tested for lead poisoning. A special lead screening clinic will be held in May. Also the DPS and an RN will be attending a three day seminar in Buffalo on Lead Testing in May. Eventually it will be required that homes will have to be evaluated for lead before they can be sold.

RESOLUTION: Upon motion by Dr. Cudahy and second of Warren Pomeroy the Lead Testing Fee Schedule was approved as submitted. Motion carried.

IMMUNIZATION CLINICS: Mr. Peeters informed board members that we have added one evening immunization clinic in May and intent to expand this to two evening clinic thereafter. The Immunization Consortium will be meeting while in Albany May 5th and 6th to further discuss the computerized tracking program.

LLR Citizen Advisory Board: Mr. Peeters discussed with board members a request received by Allegany County to recommend an individual from Allegany County to attend the LLR Citizen Advisory Board meetings that are held quarterly. The individual must be approved by Human Services Committee and the Board of Legislators of Allegany County. Discussion followed.

RESOLUTION: Mr. Schwert moved to recommend to the Human Services Committee and the Allegany County Board of Legislators, Albert Vossler, Director of Environmental Health be appointed to attend the committee meetings of the Low Level Radioactive Citizen

Advisory Board to be held quarterly. Motion seconded by Dr. Cudahy. Motion carried.

Communicable Disease: Mr. Peeters discussed a letter he received from Mark Chassin, Commissioner of Public Health, stating we will be required to provide Hepatitis B immunizations after the CDC meeting in May. Titters will be done free of charge for our County Nurses.

An E-coli 0157 case has been confirmed in Steuben County.

Mr. Peeters has requested the environmental staff to standardizing inspections for High Risk Establishments.

Steve Chaffee, PHS will be attending a course on Standardizing Safety Plans for Children's Camps.

AUDIT OF CLAIMS

The following claims totaling \$107,553.46 were approved as submitted upon motion of Dr. Cudahy and second of Warren Pomeroy:

<u>ACCOUNT</u>	<u>AMOUNT</u>
A4040.400	\$ 53200.56
A4037.400	5.00
A4052.400	11.83
A4035.400	2718.02
A4010.400	46981.30
A4010.200	57.78
A4046.400	1592.46
A/P 4010	120.62
A/P 4046	1290.89
A02.1606.03 Revenue	<u>75.00</u>
Subtotal	\$106053.46
A4010.409 Pre-paids	<u>1500.00</u>
Grand Total	\$107553.46

ADJOURNMENT

Their being no further business the meeting was adjourned by President Frair at 9:30 pm.

Respectfully submitted,
Corrine M. Collins
Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
April 22, 1993

MEMBERS

PRESENT: Pres. Frair; Warren Pomeroy; Dr. Cudahy; Dr. Graham;
Dr. Coch; Dr. Nystrom; Dr. Schwert

EXCUSED: Dr. Markowski

STAFF: Mr. Peeters, Director; Corrine Collins, Office Manager/
Clerk BOH

CALL TO ORDER:

The meeting was called to order by President Frair at 7:30 pm.

APPROVAL OF MINUTES:

The minutes of the March 25, 1993 meeting were approved as submitted upon motion by Warren Pomeroy and second of Dr. Graham.

OLD BUSINESS

STAFF CHANGES: Dean Scholes, PHT has been granted a six month leave of absence effective July 1, 1993.

CHHA/LTHHCP UPDATE: Mr. Peeters distributed to board members copies the clinic and home care activities for the first quarter. It was noted that there was no activity at the Canaseraga clinic site for well child, immunization, or adult assessment. Mr. Peeters stated he does not want to close this clinic because of its geographic location, he will first try to increase advertising and public knowledge. The decrease in March for Family Planning clinics was because our Nurse Practitioner was on vacation, so only one clinic each was held in Belmont and Wellsville. Lead testing program, no children with results above 20, and 5% with results between 10 and 20. Both CHHA and LTHHCP have been increasingly busy since the start of the year, with CHHA patient load up 20% from January.

ENVIRONMENTAL HEALTH: Mr. Peeters handout the first quarter statistics for food inspections, sewage permits, positive rabies, public water supplies and a list of violations with fines. Discussion followed.

NEW BUSINESS

IMMUNIZATION ACTIVITIES: Mr. Peeters informed board members the funding for this program is expected to increase because President Clinton is designating federal monies for this program. Allegany County is currently set to receive about \$6,000 in State funding. Mr. Peeters is still active in the Immunization Consortium that includes the seven Western New York Counties.

COMMUNITY HEALTH REPORT: Mr. Peeters handed out copies of the Community Health Report which is distributed by Commissioner, Mark Chassin bimonthly. Board members stated they wished to continue to receive copies of this report.

FAMILY PLANNING FEE SCALE: Mr. Peeters explained the changes to the Family Planning fee schedule. Discussion followed:

RESOLUTION: Dr. Nystrom moved to approve the Family Planning Fee Scale as submitted, Dr. Schwert seconded the motion. Motion carried.

CDC E-COLI 0157: Mr. Peeters has received pending legislation that would make E-Coli 0157 a reportable communicable disease. Mr. Schwert requested a copy of the E-Coli legislation.

LEAD LEGISLATION: Mr. Peeters distributed copies of the proposed legislation regarding the requirements of lead testing in children. Discussion followed.

BAD DEBT/CHARITABLE CARE: New York State requires certified agency to provide at least 3.3% of their services as charity care. Mr. Peeters explained that in the past we had not been meeting this requirement because we were incorrectly reporting this care. John Kropsky, CPA will be meeting with us in early May to explain how to correctly report this. In reviewing our agency Mr. Kropsky found that in 1991 the minimum charitable care should have been \$27,874 and we provided \$76,300 in charitable services. Mr. Peeters stated he will be changing the policy and procedures in regards to the distribution of time spent in each division of the MPHSP.

FLY CARS: Mr. Peeters explained to board members the purpose of fly cars and the emergency service they provide. Board members discussed the pros and cons of fly cars in Allegany County and decided they would not be in the best interest of the county.

BOARD OF HEALTH MEMBERSHIP: Mr. Peeters discussed with board members a deficiency that had been noted by the New York State Department of Health. The deficiency was that the Allegany County Board of Health did not include any female members.

100 YEARS OF PUBLIC HEALTH: Mr. Peeters invited board members to attend the May 24th Board of Legislature meeting at which Delores Cross, Chairperson will be issuing a proclamation on Health Care over the last hundred years.

NURSES' CONTRACT: Board members briefly discussed the nurses' contract that was ratified at the April 12th Board of Legislature meeting.

ARTICLE 75-A: Warren Pomeroy requested a copy of the proposed legislation regarding Article 75-A Wastewater Treatment Standards-Individual Household Systems.

AUDIT OF CLAIMS:

The following claims totaling \$118,268.95 were approved as submitted upon motion of Dr. Cudahy and second of Dr. Nystrom:

<u>ACCOUNT</u>	<u>AMOUNT</u>
A4035.400	\$ 1,677.16
A4040.400	57,617.54
A4010.400	54,458.03
A4051.400	427.24
A4037.400	890.10
A4052.400	350.50
A4046.456	611.51
A600	<u>355.87</u>
SUB TOTAL	\$116,387.95
PREPAIDS	<u>1,881.00</u>
GRAND TOTAL	\$118,268.95

ADJOURNMENT:

Their being no further business the meeting was adjourned by President Frair upon motion by Dr. Nystrom and second of Dr. Cudahy at 9:20 pm.

Respectfully submitted,
Corrine M. Collins
Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
May 27, 1993

MEMBERS

PRESENT: D. Schwert, W. Pomery, L. Frair, (Dr. Coch),
Dr. Cudahy, Dr. Markowski, Dr. J. Nystrom

ABSENT: Dr. Graham

STAFF: J. Peeters, Director

CALL TO ORDER:

The meeting was called to order by Warren Pomery, acting President.

APPROVAL OF MINUTES:

The minutes of the April 22, 1993 meeting were approved as submitted upon motion by Dr. Nystrom and second of Dr. Cudahy.

OLD BUSINESS

Lee Frair mentioned the excellent presentation by Johannes Peeters at the County Board of Legislators about nursing and the 100 years of public health service.

RESOLUTION BY BOARD OF HEALTH: Sincere thanks for a job well done. honoring county nurses this week May 24-30. Move by David Schwert and second by Warren Pomeroy to make above resolution. Motion carried.

CHHA BUSINESS: A county nurse, Norilyn Patrick, is being sent to Syracuse University to become a Nurse Practitioner for Family Planning. The Health Department has a 5 year commitment from her. (Theresa Findley will be retiring.)

ENVIRONMENTAL UPDATE: The Health Department has issued a waiver to Camp Harley Sutton for not having a WSI.

PROBLEM WITH PUBLIC WATER SUPPLY PROGRAM. The New York State Health Department reviewed Allegany Water Supply Program May 21, 1993. EPA is starting to look at three public water supplies for Significant Non-Complier (SNC) violations:

- Val-E-Vue Mobile Home Park (Friendship)
- Project 42 (Alfred)
- Mattison Apartments (Alfred)

Johannes A. Peeters is referring these SNC for Enforcement Action.

May be personnel problem within department. Discussion followed about what can be done.

Lee Frair - Feels that evaluations should be done and updated annually. The Health Department is now keeping personnel files on all its employees and is establishing procedural items.

Director Peeters is meeting with environmental staff tomorrow.

The Health Department will no longer accept stipulation agreements until it has received the fine and the offer has been signed by the individual.

Park Meadow Heights Campground is illegal operating as a Mobile Home Park. The Health Department will review the mobile home park code and camp ground code to determine what action will be required.

Children's Camps - No change for 1993 except for child who needs meds. The camp nurse needs to provide some type of treatment to a camper. Dr. Coch will review other camps and see what kind of standing order will be acceptable. The Health Department will check with other counties to determine what they are doing. We will also need to get clarification on what guidelines to follow.

Dragon House Restaurant is under new management; they have not paid the \$450.00 fine yet. Owner of building was cited for have a door open creating an odor in other businesses in the building.

Handout #2: Letter of stipulation.

STAFF CHANGES: Hired Carol Cosgrove (Wellsville) as Early Intervention IHAP Service Coordinator. She has BSN, and has worked with foster care children.

Wanda Dean, RN, is retiring June 10, 1993. Health Department is currently interviewing.

Maggie Jordan, part-time, is going to Hawaii on leave of absence. Range = \$19,000 - \$22,000 offering RNs in Allegany County. Discussion followed regarding salary.

Will be interviewing for Environment Health Technician position in June. Short discussion regarding requirements for position.

The last four days all technicians have been at a lead meeting and will be back Friday.

EDUCATOR UPDATE: Due to lack of space, Public Health Educator is in with Director of Patient Services.

DSS will be hiring people for managed care. Mr. Peeters and Commissioner Sinclair are discuss possible sharing office spaces.

Theresa Moore is working out very well.

NEW BUSINESS

POLICIES & PROCEDURES BROUGHT UP FOR APPROVAL:

1. Family Planning Policies and Procedures Manual. Dr. Coch went through the manuals with Chris Johnson DPS. These manual were brought before Board for review and approval:
2. Home Health Agency Policies.
3. Prevention Policies. (Communicable diseases, etc.)
4. Personal Care Workers.
5. Maternal & Child Health.
6. Medical Advisory Board.
7. Speech & Physical Therapy.
8. Adult Assessment & Orthopedic.

Dave Schwert made a motion to approve all the policies and procedures Manuals. Seconded by Dr. Cudahy.

Short discussion followed. Motion carried and approved.

CHHA & LTHHCP UPDATE: Handout #1 - Wellsville Reporter article regarding County nurses being applauded for their work.

RABIES: Did have person fined \$25 for rabies unvaccinated cats. May 8, 1993, rabies clinic was very large.

Spring 1992 - 709 cats & dogs vaccinated.
Fall 1992 - 947 cats & dogs vaccinated.
Spring 1993 - 1,000 cats & dogs vaccinated.

Will have six people do paperwork in the morning. Need more people to work at clinic.

Unvaccinated pets are currently confined 4 months and will be increased to 6 months.

Vaccinated animal quarantined for 10 days.

LEAD CLINIC: Very well received - good attendance. Allegany County will receive \$40,000 to keep track of Lead screening. The Health Department would like to have a part-time person to keep track of lab results and follow up plus a half-time person for input Lead Track Information. Dr. Coch has sent out a letter regarding capillary test for lead screening.

Venous screening will not be done at the Health Department.

Discussion regarding relevancy of lead screening.

Lead handouts - 2 (letter & chart).

Fee schedule was wrong at last clinic. Below poverty or 200%.

Motion withdrawn after review of sliding fee scale.

Discussion followed regarding fees.

Use \$40,000 to screen free for lead - suggested by Dr. Coch.

Dr. Coch will write a letter to State regarding dissatisfaction with sliding fee.

Motion by John Nystrom second by Warren Pomeroy to approve lead screening fees, etc. MOTION NOT CARRIED.

Claims

Motion to accept claims - Warren Pomeroy and seconded by Jeff Markowsky Motion Carried.

Early Intervention Services

The First Early Intervention Coordinator Council Meeting was held May 5.

The Health Department received a call from Frank Zallo regarding Early Intervention services.

The Health Department will use the current tuition rate for July & August. The State Health Department is working on a pricing system for August and will give providers 60-day notice of the new pricing system.

3rd party payment - Medicaid will be billed after the pricing system is in place.

Lead

Motion was reintroduced to accept the lead fees scale by John Nystrom with a second by Warren Pomeroy.
Motion carried

ADJOURNMENT:

There being no further business, the meeting was adjourned upon motion by David Schwert at 10:05 p.m.

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
JUNE 24, 1993

MEMBERS

PRESENT: Pres. Frair; Warren Pomeroy, Dr. Nystrom, Dr. Graham,
Dr. Cudahy; Dr. Schwert

EXCUSED: DR. COCH, Medical Consultant

ABSENT: Dr. Markowski

STAFF: Chris Johnson, DPS; Corrine Collins, OM/Clerk;
Johannes Peeters, PH Director

CALL TO ORDER:

The meeting was called to order by President Frair at 7:10 pm.

APPROVAL OF MINUTES:

The minutes of the May 27, 1993 meeting were approved as submitted upon motion by Warren Pomeroy and second of Dr. Graham.

OLD BUSINESS

WARREN'S REAPPOINTMENT:

Mr. Peeters noted Warren Pomeroy was reappointed by the Allegany County Board of Legislature to a new term commencing July 12, 1993 and expiring July 7, 1999.

STAFF CHANGES: Bruce Golden has been hired to fill the temporary public health technician left vacant by Dean Scholes' absence. He will begin work on Monday June 28th.

Wanda Dean, RN has resigned as of July 2, 1993. Judy Hoberg, RN has been hired to replace the vacancy left in the Long Term program after the shuffling of positions.

Martha Jordan, PHN will be on extended vacation for the month of July. Mr. Peeters received committee approval to replace Martha with a temporary PHN; Pat Crandall who had worked for the Health Department in the past.

EDUCATOR UPDATE:

Theresa Moore, Public Health Educator is finalizing the paper work with several grants she has been publicizing over the

past several months. The grants emphasized smoking cessation, tobacco free awareness, nutrition-"5 A Day" fruits and vegetables. The remainder of the funds from these grants was used to purchase placements for restaurants to further promote the goals of these grants. Ms. Moore is currently reviewing the 1992-1993 Performance Report section of the Municipal Public Health Services Plan to determine if we have completed the goals we had set for the 1992 - 1993 plan. Ms. Moore is also working with computer software program - EPI info - that allows for the collections and mapping of statistical data. She is currently collecting data with regards to obesity in the third grade.

CHHA/LTHHCP UPDATE:

The nursing division is extremely busy. In the first four months of 1993 we have had 474 cases in traditional nursing which would project a total of 1800 cases with 12,500 visits for the year. Long-Term has remained steady with the caseload almost to the maximum. We are budgeting for two additional nursing positions for 1994 (1 RN and 1 PHN).

We are also actively seeking new contracts for Medical Social Workers and Occupational Therapists.

ENVIRONMENTAL HEALTH UPDATE:

Amity Lake - Mr. Peeters was pleased to announce that all systems on Amity Lake were private and all are in compliance with New York State Code.

Camp Harley Sutton - Copies of a letter from Camp Harley Sutton dated June 17th was distributed to board members. After reviewing the letter Dr. Nystrom motioned to grant Camp Harley Sutton a waiver from the state code for children's camps on the need for one additional person on staff per 200 campers to hold a "Responding to Emergencies" (RTM) First Aid Certificate. Dr. Cudahy seconded the motion. Motion carried.

Houghton College - Following a brief discussion Dr. Nystrom motion to grant Houghton College a waiver from the state code for children's camps for the emergency lighting in the college dorms. Dr. Graham seconded the motion. Motion carried.

The Health Department has collected on the following stipulation agreements: Val-E-View \$250 fine; Mattison Apartments \$250 fine. Mr. Peeters has a meeting schedule with Project 42 of Alfred for Tuesday, June 29th. Also, the Dragon House of Wellsville has paid their fine of \$500.

NEW BUSINESS

EARLY INTERVENTION and Children With Special Needs: Mr. Peeters distributed copies of the new Parent Handbook created by Pam Reynolds, Coordinator of Children with Special Needs and Carol Cosgrove, the new Early Intervention/IHAP Coordinator. Mr. Peeters also distributed a copy of the May Report for PHCP and EIP programs. Discussion followed. It should be noted the county has saved approximately \$217,000 by having the school districts transport the children in the PHCP.

Rearrangement of Health Department Offices: Mr. Peeters informed board members of his plans to rearrange the county health department office space to more effectively distribute the flow of work.

October is Breast Cancer Month: Theresa Moore, PHE is working to receive a grant to help offer mammograms to "financially strapped" women over the age of 40.

Park Meadow Trailer Park/Camp: Mr. Peeters reviewed diagrams of the trailer park and camping area and discuss violations that were noted upon inspection.

Jones Pond Campground: Mr. Peeters discussed with board members a complaint which had been filed involving the campground.

AUDIT OF CLAIMS:

The following claims totaling \$109,157.29 were approved as submitted upon motion of Warren Pomeroy and second of Dr. Cudahy:

<u>ACCOUNT</u>	<u>AMOUNT</u>
A4040	\$52,588.34
A4035	3,306.20
A4010	52,022.08
A4082	55.86
A4056	85.00
A4052	603.37
A4037	<u>415.44</u>
TOTAL	\$108,076.29
A4010 PRE PAID	<u>1,081.00</u>
	\$109,157.29

The next meeting is the Annual Meeting and will be held at Moonwinks Restaurant, Cuba - July 15th or 29th.

ADJOURNMENT:

Their being no further business the meeting was adjourned by President Frair upon motion by Dr. Graham and second of Dr. Cudahy at 9:30 pm.

Respectfully submitted,
Corrine M. Collins
Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
JULY 15, 1993

MEMBERS

PRESENT: Pres. Frair; Warren Pomeroy, Dr. Cudahy, Dr. Graham,
Dr. Coch, Medical Consultant, Dr. Nystrom, Dr. Schwert

ABSENT: Dr. Markowski

STAFF: Chris Johnson, DPS; Carol Cosgrove, EIP/IHAP
Coordinator; Al Vossler, Director EH; Johannes
Peeters, Public Health Director; Corrine Collins,
Office Manager/Clerk BOH

CALL TO ORDER:

The meeting was called to order by President Frair at 9:00 pm.

CHHA/LTHHCP UPDATE - Chris Johnson:

Chris distributed copies of the nursing statistics for the first five months and discussed them with board members. She noted we were finishing up with the final series of the Hep B shots for Firemen and Emergency personnel. In the long-term program we are contracting out more Private Duty Nursing visits than we are currently doing in the health department, this is a serious problem and we hope to have it resolved in the near future.

Environmental Update - Al Vossler:

All discussion included the following statistics:

Rabies control	1993	10 confirmed cases to date
	1992	66 confirmed cases
	1991	95 confirmed cases

Children's Camps	7 inspected out of 9
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Day Care	7 inspected out of 9
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Restaurants

High risk	46 inspected out of 56
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Med. risk	38 inspected out of 47
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Low risk	30 inspected out of 34
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* No further action on the Gallery Restaurant - Friendship has been turned over to the County Attorney.

Office for Aging Food Sites	9 inspected out of 11
School Cafeteria's	25 inspected out of 25

Permission to Operate:

Pools	9 inspected out of 9
Mobile Home Parks	33 inspected out of 37
Campsites	12 inspected out of 23
Motels	done in the off season
Public Water	2 inspected out of 16

Public Water Plans - Cuba Village

Whitesville Emergency Well

Scio Water Well Ext.

Acme Electric

Friendship Water (1 new well; new reservoir, new

lines)

Houghton Water

Moonwinks

3 Enforcements involving Stipulation Agreements

SouthernTier West Well Head Project - Alfred and Almond

PARENT HEALTH RECORD

disposed copies of the
 Mr. Peeters ~~discussed this state sponsored program making the~~
 Parent Held Health Record. Allegany County is part of a ~~parent held~~
 Pile program Mr. Peeters explained how
 Newsletter: to test the ~~usefulness~~ of these records. Lisa Ros
 accuracy

Mr. Peeters distributed copies of the county Newsletter to board members stating these were distributed to county residents thru area newspapers with hopes of informing the public about the activities of county government. ~~they~~ they will be distributed bi-annually.

EIP/IHAP - Carol Cosgrove:

ELECTION OF OFFICERS

Upon motion of Dr. Nystrom and second of Mr. Schwert to keep the same officers as the past year.

President:	Lee Frair, legislator
Vice President:	Warren Pomeroy
Secretary:	Johannes Peeters, Public Health Director
Clerk:	Corrine Collins, Office Manager

Motion carried.

AUDIT OF CLAIMS

The following claims totaling _____ were approved on July 26, 1993 as submitted upon motion of Warren Pomeroy and second of Dr. Cudahy

ADJOURNMENT

The meeting was adjourned by President Frair at 10:00 pm.

Respectfully submitted,
Corrine M. Collins
Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
August 26, 1993

MEMBERS

PRESENT: President Frair, Warren Pomeroy, Dr. Schwert, Dr. Cudahy

ABSENT: Dr. Markowski, Dr. Graham, Dr. Coch, Medical Consultant,
Dr. Nystrom

STAFF: Corrine Collins, OM/Clerk; Johannes Peeters, PH Director

CALL TO ORDER:

The meeting was called to order by President Frair at 7:25 p.m.

APPROVAL OF MINUTES:

The minutes of the July 15, 1993 annual meeting were approved as submitted upon motion by Dr. Cudahy and second of Dr. Schwert.

OLD BUSINESS

STAFF CHANGES:

Mr. Peeters discussed with Board members the need for a confidential clerical person to assist him with management items. Dr. Cudahy motioned that the Board of Health recommend to the Human Service Committee that a permanent part-time management confidential be hired to assist Mr. Peeters with confidential matters. This motion was seconded by Dr. Schwert. Motion carried. President Frair will bring this recommendation to the next Human Services Committee meeting.

EIP PRICING METHODOLOGY:

Mr. Peeters discussed with Board members a handout explaining the Early Intervention 0 to 3 reimbursement methodology. This new program will allow for the billing of Medicaid and what is not paid through either private insurance or Medicaid will be billed to the state at a rate of 50 percent. Pricing as it stands now for a service provider is \$13 a quarter hour at \$52 per hour. For case management under the assessment, a screening is \$145. An evaluation by at least two service professionals is \$350. Evaluation by a physician is \$165. A non-physician evaluation is \$145. As of September 1, fees have not been established for the services which will be provided. Mr. Peeters will provide Board members with copies of the emergency legislation at the next regular meeting.

NEW BUSINESS

CHAA/LTHHCP CONTRACTED SERVICES:

Mr. Peeters discussed with Board members two new contracts that he is working on. One is for a MSW with Janet Meyers of Olean and another with Timothy Majors for OT services. Following a lengthy discussion of the contractual costs involving PT, ST, OT and home health aides, PCW it was suggested by Dr. Schwert that the September agenda include the budget amounts for the services contracted out so a determination could be made as to whether we should hire these services in house.

BREAST CANCER:

October is breast cancer awareness month and Allegany County Health Department has received a special grant of \$5,000 to provide mammograms for women who do not have insurance or have insurance that will not pay for these services. The Jones Memorial Hospital and Cuba Memorial Hospital are providing the reduced rate for these mammograms at \$50, and for individuals who qualify will provide mammograms at no cost up to the grant maximum of \$5,000.

RABIES:

Mr. Peeters informed Board members that he had been contacted by CBS News since the death of the young girl down state from rabies. They were asking if anyone in the county was receiving rabies prophylactic. Mr. Peeters let them know that he could not disclose the name of the person who was receiving these shots; however, he would contact the individual and let them contact CBS News if they were interested.

LYME DISEASE:

Dr. Cudahy stated his concerns regarding some individuals who were being treated for Lyme Disease in Allegany County.

AUDIT OF CLAIMS:

The following claims totaling \$138,754.16 were approved as submitted upon motion of Warren Pomeroy and second of Dr. Cudahy:

4010	\$ 76,687.43
4040	54,203.62
4035	2,724.27
4037	1,317.98
4051	242.70
4046	1,110.00

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Refunds	125.00
Assessment Fees 4010	864.00
Assessment Fees 4040	810.00
600	<u>669.16</u>
	\$138,754.16

ADJOURNMENT:

There being no further business the meeting was adjourned by President Frair upon motion by Dr. Cudahy and second of Warren Pomeroy at 8:45 p.m.

Respectfully submitted,
Corrine M. Collins
Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
September 23, 1993

MEMBERS

PRESENT: President Frair, Warren Pomeroy, Dr. Nystrom, Dr. Schwert, Dr. Cudahy, Dr. Markowski, Dr. Coch - Medical Consultant

ABSENT: Dr. Graham

STAFF: Johannes Peeters, PH Director; Corrine Collins, OM/Clerk

CALL TO ORDER:

The meeting was called to order by President Frair at 7:15 p.m.

OLD BUSINESS

STAFF CHANGES:

Brenda Hotchkiss, account clerk typist, has had her hours increased from 21 hours to 35 hours per week to assist Mr. Peeters with confidential matters. Mr. Peeters further discussed problems he was having with certain personnel within the Department.

ANNUAL REPORT:

Mr. Peeters handed out copies of the Rockland County annual report saying that he would like to follow this format for our next annual report due January, 1994.

DISBURSEMENT OF DRUGS IN THE COUNTY JAIL:

Mr. Peeters discussed with Board members a request to receive from Sheriff Larry Scholes asking if the Board of Health would support his request to hire a nurse to disburse medications to inmates in the county jail. Discussion followed. Dr. Cudahy moved that the following recommendation be made: Drugs need to be disbursed in a correct manner to the individuals incarcerated in the county jail. This was seconded by Warren Pomeroy. Motion carried. It was also suggested that Mr. Peeters check with the surrounding counties as to what their policies were for disbursement of drugs in the county jail.

CONTRACTED THERAPIES:

Mr. Peeters discussed with Board members handouts regarding physical therapy, occupational therapy and speech therapy in each

of the four programs of Home Care, Itinerant Services, Early Intervention and 3 to 5 Program as to the number of visits and the hours for these visits from January to June, 1993. Following a discussion of these handouts, Board members still questioned why we would not hire these services in house and what the dollar figures involved would be for these programs. This will be discussed again in the October meeting.

HHA, PCA, PDN HANDOUT:

Mr. Peeters reviewed with Board members the average length per visit with the contracted agencies that provide the home health aids, PCWs and the private duty nursing services.

NEW BUSINESS

MEDICARE AUDIT:

In 1992, our Medicare denial rate was 33 percent. In 1993, it dropped down to 12.82 percent. This is quite a decrease, and we are quite pleased with our billing of Medicare. Medicare is requesting a pay back of \$3,794.73.

PUBLIC HEALTH DIRECTOR'S MEETING:

Mr. Peeters informed Board members that he will be attending a two day seminar in Albany on December 6 and 7 to meet with Dr. Mark Chassin along with all other public health directors in New York State.

FAMILY PLANNING RATES:

The family planning rate for Medicaid billing for an initial visit has increased from \$87 a visit to \$90 a visit.

WESTERN NEW YORK HOSPITAL ASSOCIATION DECERTIFICATION OF LEAD REDUCTION:

Following a discussion, it was moved by Dr. Markowski that the Board of Health go on record opposing the decertification of hospital beds in Allegany County. Motion was seconded by Dr. udahy. Motion carried.

MEDICAID MANAGE CARE:

Mr. Peeters discussed the trend toward manage care and what the Health Department's role would be in this. They also discussed how it would include contractual arrangements between physicians and the Health Department for services.

LYME DISEASE:

Dr. Cudahy again expressed his concern in regards to the treatment of Lyme Disease in Allegany County. Dr. Coch, as medical consultant, will review the care provided by the Home Health Agencies in regards to Lyme Disease patients.

AUDIT OF CLAIMS:

The following claims totaling \$103,245.38 were approved as submitted upon motion of Dr. Nystrom and second of Warren Pomeroy:

4010	\$ 53,311.01
4040	44,440.87
4035	3,305.50
4037	401.00
Refunds	200.00
Assessment Fees 4010	848.00
Assessment Fees 4040	739.00
	<u>\$103,245.38</u>

ADJOURNMENT:

There being no further business, the meeting was adjourned by President Frair upon motion by Dr. Nystrom and second of Dr. Cudahy at 9:30 p.m.

Respectfully submitted,
Corrine M. Collins
Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
October 28, 1993

MEMBERS

PRESENT: President Frair, Warren Pomeroy, Dr. Cudahy,
Dr. Nystrom, Dr. Graham

EXCUSED: Dr. Schwert; Dr. Coch, Medical Consultant

ABSENT: Dr. Markowski

STAFF: Johannes Peeters, PH Director; Corrine Collins, OM/
Clerk BOH

CALL TO ORDER

The meeting was called to order by President Frair at 7:15 pm.

APPROVAL OF MINUTES

The minutes of the August 26 and September 23 meetings were approved as submitted upon motion of Dr. Cudahy and second of Warren Pomeroy.

JOAN SINCLAIR - DSS MANAGED CARE

Joan Sinclair, Director of the Department of Social Services did a presentation on managed care and how it relates to the health care industry. Mrs. Sinclairs' discussion included Partial Capitation; What the physician's role would be; and the Health Departments part in Health Care Reform. The direction of the Health Department will head toward prevention with emphasis on education, tracking and compiling statistical data. Another area which should see a large increase is dental health.

Medicaid co-payments will go into effect November 1st and are between 50 cents and \$3.00. The health department is currently exempt from co-payments.

Olean General Hospital, Cuba Memorial Hospital, Salamanca District Hospital are working together to try and develop an Early Intervention Evaluation team.

The President with his Health Care Reform is leaning toward a regional approach to health care.

CHHA, LTHHCP, HEALTH EDUCATOR, CHILDREN W/ SPECIAL NEEDS, EARLY INTERVENTION AND ENVIRONMENTAL HEALTH UPDATES:

The third quarter statistical data for each of the above divisions was reviewed with Board of Health members. The health department has canceled it's Pap Clinic for Houghton due to low attendance and added a second clinic in Belmont. The Adult Assessment clinic in Canaseraga is being closely monitor as to its usefulness.

Hiring VS Contracting for PT, ST, OT, MSW, HHA, PCW

Discussion continued on hiring vs contracting for PT, ST, OT, MSW, HHA, PCW. Mr. Peeters will continue to provide board members with statistical data regarding this. The health department is looking into filling the vacant Physical Therapist position it has within the health department to work both in the CHHA/LTHHCP and Early Intervention. The use of contracted Private Duty Nursing is continuing to decline so the health department is within the guidelines set by the State Health Department.

NEW BUSINESS:

RABIES -

Two handouts were discussed with board members regarding rabies. The first was "Recommendations of the Immunization Practices Advisory Committee" and the second was a letter from Dr. Lloyd Novick, Director of the Office of Public Health which stated the guidelines for reimbursement from the state and that the Municipal Public Health Services Plan would not be approved unless it included an approved rabies protocol.

PROCEDURES FOR REVIEWING ENGINEERED PLANS AND HEARING LOG -

Mr. Peeters handout copies of the policy on reviewing engineered plans and a new form developed by the department to keep track of ongoing hearings. NYSDOH requires engineered plans are reviewed or rejected with in 45 days and before this policy it was not occurring in the health department. Discussion followed.

LEAD

Mr. Peeters distributed copies of the new legislation regarding Lead Poisoning Control - Environmental Assessment and Abatement. Mr. Peeters is hoping to move Bruce Golden, Environment Health Technician into the position of Lead Coordinator as he is currently filling the temporary position of Dean Scholes who will be returning November 22nd. The guidelines for lead include for sections 1) screening; 2) environmental health assessment/abatement; 3) proper disposal; 4) laboratory. Brief

discussion followed.

MEDICARE SETTLEMENT-

The health department has received a letter from United Government Services stating after review they owe the Allegany County \$24,000 for 1992.

BREAST CANCER AWARENESS -

Mr. Peeters distributed handouts on the national breast and cervical cancer early detection program. Theresa Moore and the American Cancer Society have been working with local hospitals to make Mammograms affordable to a women who have no insurance or are under-insured.

DISTRIBUTION OF MEDICATIONS IN THE COUNTY JAIL

Continuing the discussion from previous board of health meetings Mr. Peeters informed board members that in discussions with other counties they have a nurse on staff in their jails. It is the Board of Health's recommendation to the Public Safety committee that Sheriff Larry Scholes be permitted to hire a Registered Nurse three mornings a week to dispense medications, prepare medications, make sure prescriptions are filled, and survey possible problems. President Lee Frair will bring this to Public Safety.

IMMUNIZATION ACTION PLAN

Mr. Peeters and Ms. Collins will be attending a meeting in Albany on December 2nd in regards the Immunizations and to receive the software for the immunization program.

TUBERCULOSIS

Board members discussed a letter received by the health department by an individual with tuberculosis not currently being seen in our TB requesting reimbursement for prescriptions. Follow a discussion Dr. Cudahy motioned to reimburse the individual the \$387.00 spent for Isoniazid and Rifadin 600 mg prescriptions, Dr. Graham seconded. Motion Carried.

AUDIT OF CLAIMS

The following claims totaling \$149,664.35 were approved as submitted upon motion by Dr. Cudahy and second of Warren Pomeroy:

A4046	\$ 2,165.76
A4052	225.76
A4040	55,643.70
A4010	84,989.34
A4035	3,647.90
A4056	534.00
A4037	604.89
A02.1606.03	
A02.1601.00	275.00
PREPAIDS	<u>1,578.00</u>
TOTAL	\$149,664.35

ADJOURNMENT

There being no further business, the meeting was adjourned by President Frair at 9:15 pm.

Respectfully submitted,
Corrine M. Collins
Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
December 9, 1993

MEMBERS

PRESENT: President Frair, Dr. Cudahy, Dr. Graham, Dr. Schwert,
Dr. Markowski

EXCUSED: Dr. Nystrom, Warren Pomeroy

STAFF: Johannes Peeters, PH Director; Corrine Collins, OM/Clerk;
Christine Johnson, Director of Patient Services; Dr.
Coch, Medical Consultant

CALL TO ORDER:

The meeting was called to order by President Frair at 9:00 p.m.

APPROVAL OF MINUTES

The minutes of the October 28, 1993, meeting were approved with the following changes:

DISTRIBUTION OF MEDICATIONS IN THE COUNTY JAIL - The following sentence will be changed to read: It is the Board of Health's recommendation to Public Safety Committee that Sheriff Larry Scholes be permitted to hire a licensed practical nurse (LPN) three mornings a week to dispense medications, prepare medications, make sure prescriptions are filled, and survey possible problems.

Moved by Dr. Cudahy and seconded by Dr. Graham.

OLD BUSINESS

STAFF CHANGES:

Monica Kellogg, SPHN, has been granted a sixth month leave of absence. The PHNs will take turns at the duties of that position and work on a rotating schedule.

Dean Scholes, Public Health Technician, has returned from his leave of absence.

Bruce Golden will remain in our employ as Lead Program Assistant.

EDUCATIONAL UPDATE:

Dental Health Professional Sorters Committee formed by the Southern Tier Health Care System is pursuing funding for dental health prevention in Allegany and Cattaraugus Counties. Possible uses for the funding include a mobile dental health unit and sealant program.

We have received a \$4,000 grant for 1994 for the 5-A-Day Project.

We have also received a \$3,500 grant for 1994 for the Walk For Life Project.

Breast Health Partnership - Jones Memorial and Cuba Hospitals each have one educational program, offer clinical exams and schedule mammograms. The second program will be set by each hospital in February of 1994.

Southern Tier Tobacco Awareness Coalition has scheduled the 1994 calendar to complete the objectives mandated by New York State Department of Health.

By January 1994 we will have completed three schools for the Teen Wellness Program.

Southern Tier Prevention Coalition held a conference on fetal alcohol syndrome in October, 1993. Allegany, Cattaraugus and Chautauqua Counties were present.

The Public Health Educator is currently collecting information from school nurses on third graders to compile a fact sheet on childhood obesity using the EPI Info Program.

Public Health Educator attended New York State Federation of Professional Health Educators' Conference in Rochester in November of 1993.

She worked with the American Cancer Society on the Great American Smokeout in November of 1993.

Mr. Peeters attended a two day conference in Albany on December 6 and 7 presented by Mark Chassin, Commissioner of the State Health Department. The emphasis of this program was that health education will be a major component within the role of the Health Department in the next several years.

CHHA/LONG TERM UPDATE

Chris Johnson, Director of Patient Services, discussed the increase in the caseload. We are currently at approximately 330 patients. Long Term has remained fairly steady at about 70 patients. We were just recently notified that Medicaid will pay for the Emergency Response System. This will enable us to move several patients from

the Long Term Program into our Traditional Program saving significant dollars.

We have had our first confirmed case of Hepatitis A in Allegany County since 1985. This looks like it will be only a single case as the woman has little contact with others.

ENVIRONMENTAL HEALTH UPDATE

Eleven out of fourteen public water supplies have been inspected to date. The Public Health Engineer will be conducting one inspection per week until the end of the year to complete the necessary annual inspections. One hundred seventy-six water samples have been taken so far in 1993.

Three engineered plans have been reviewed since the last meeting. A ten unit condominium at Swain, the Coachlight Motel in Cuba, and Park Meadow Campground.

There are only a few remaining inspections to be completed in the Community Sanitation Food Protection Program and they will be completed by the end of December.

NEW BUSINESS

NATIONAL ASSOCIATION OF LOCAL BOARDS OF HEALTH

Mr. Peeters asked the Board Members as to their wishes as to participate in the National Association of Local Boards of Health. He feels that the Local Boards of Health represent an all important link between the community constituents and the office of public health agencies and that public health remain an integral part of health care reform plans at the national, state and local levels. Following a brief discussion, Dr. Schwert motioned to apply for membership for a period of one year with the annual dues of \$100. Motion seconded by Dr. Cudahy, carried.

INSPECTION OF RADIOACTIVE MATERIALS

Mr. Peeters discussed with Board Members a letter Steve Chaffee, Public Health Sanitarian, had received regarding the inspection that was conducted on November 2, 1993. The letter stated at the inspection no items of noncompliance with Part 16 (Inspection of radioactive materials) or the license conditions were noted.

THE COUNSELOR

Mr. Peeters distributed copies of The Counselor and will continue to distribute these newsletters as he receives them.

MEDICAID UPDATE

Mr. Peeters distributed copies of the Medicaid update received from the New York State Department of Social Services. The first one discussed the co-payment for certain Medicaid services. The second update also discussed the co-payment and the Managed Care Program. Mr. Peeters will also continue to distribute these handouts as he receives them.

MEMO REGARDING DENTAL HYGIENE PROGRAM

Mr. Peeters distributed copies of a memo he would like to send to the Allegany County School Boards and the County Superintendents from the Board of Health asking that the County Board of Health collaborate with the Allegany County School Boards to establish a Dental Hygiene Program to serve the Allegany County School Districts. The memo stated that the Allegany County Department of Health as part of the Municipal Health Services Plan regards dental health as a priority and that the statistics from the Allegany County Community Health Assessment shows several dental health needs including dental hygiene programs in all schools, data collection regarding the status of dental health in children, expansion of the fluoride rinse program to all schools, and expansion of health education in all schools with regards to dental health. Following a discussion of this memo, Dr. Cudahy moved that the Board of Health send out these letters. It was seconded by Dr. Schwert. Motion carried. Mr. Peeters noted that following the letters he would like to meet with all school boards.

THE CLINTON HEALTH CARE REFORM PLAN

Mr. Peeters distributed copies of Clinton's Public Health Initiatives and Health Care Reform Plan Summary for Board of Health members review.

REFERRALS FOR THE TRADITIONAL PROGRAM

Chris Johnson, Director of Patient Services, requested permission from the Board of Health to refuse referrals based on services needed and personnel available at the time. Discussion followed. Board of Health denies request to refuse referrals; however, they will send a letter and representative to the Human Services Committee and Personnel Committee stating that the County reinstate the PHN position that was eliminated from the 1994 Health Department Budget. Motion by Dr. Markowski, seconded by Dr. Graham, motion carried. Dr. Cudahy also suggested that letters be sent to the hospitals and physicians regarding the status of the referrals for the Health Department.

LEE FRAIR, PRESIDENT

This is the last official meeting of Lee Frair as President of the Board of Health as he is retiring from the County Legislature. Mr. Peeters and Board of Health Members would like to thank Lee for his time and dedication to the County Legislature and especially to the Board of Health and wish him well on his retirement.

ADJOURNMENT:

There being no further business, the meeting was adjourned by President Frair at 10:00 p.m.

Respectfully submitted,
Corrine M. Collins
Office Manager/Clerk BOH