



ALLEGANY COUNTY COMMUNITY SERVICES

Mental Health, Mental Retardation, Alcoholism and Drugs

45 NORTH BROAD STREET, WELLSVILLE, NEW YORK 14895

ROBERT W. ANDERSON, Ph.D., DIRECTOR

TELEPHONE (716) 593-1991

FAX (716) 593-7104

NOT
APPROVED

ALLEGANY COUNTY COMMUNITY SERVICES BOARD

February 23, 1993

J. Margeson
MAR 11 1993

Members Present

E. Krumm
A. VanderLinde
D. Aumick
L. Frair
D. Rumfelt
A. Sylor

Members Unavailable

J. Dugrenier
D. Graham
E. Howard
L. McCluskie
R. Webster-Friend

Guests

R. Anderson
W. Serafin

The Allegany County Community Services Board Meeting was held on Tuesday, February 23, 1993 at the Counseling Center, 22 West State Street, Wellsville.

I. OLD BUSINESS

- A. Roll Call - Meeting was called to order at 7:10 p.m. without a quorum present.
- B. Approve Minutes - 12/1/92 and 1/26/93
Tabled - no quorum

II. NEW BUSINESS

A. Subcommittee Reports

- 1. Alcohol - met, no one showed.
Allegany Council is approaching their capability for new and expanded programs and staff because of levelized funding. They are obtaining a van for supportive living clients. They acquired computer and networking equipment. Their lease expires in September. Options are being pursued to develop a new facility or move.
- 2. Developmental Disabilities - met no one showed.
Dr. Canfield is scheduled for discussions at the April meeting regarding school planning. The Subcommittee is trying to recruit consumers for the Board.
- 3. Mental Health - Bill Serafin
The Social Services Plan with 2 task forces was discussed.
 - a. Housing



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NOT
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ALLEGANY COUNTY COMMUNITY SERVICES BOARD

April 27, 1993

J. Margeson
MAY 27 1993

<u>Members Present</u>	<u>Members Unavailable</u>	<u>Guests</u>
E. Krumm	J. Dugrenier	R. Anderson
A. VanderLinde	D. Graham	W. Serafin
D. Aumick	D. Rumfelt	R. Ballengee
L. Frair		L. Jakovac
E. Howard		L. Morgenfeld
L. McCluskie		R. Witkowski
A. Sylor		
R. Webster-Friend		

The Allegany County Community Services Board Meeting was held on Tuesday, April 27, 1993 at ARC, 240 O'Connor Street, Wellsville, NY. Kr. Krumm thanked Mr. Witkowski for letting the CSB use the conference room for this and future meetings.

I. OLD BUSINESS

A. Roll Call - Meeting was called to order at 7:10 p.m. with a quorum present.

B. Approve Minutes - 12/1/92, 1/26/93 and 2/23/93 Tabled, later approved with quorum.

C. Year-To-Date Reports

1. Mental Health Association - Lois Morgenfeld

There are 19 volunteers in the Compeer Program. Volunteer contact time was limited due to the weather. The Advisory Board luncheon for compeers and their friends was held at Alfred State College. The MHA will have a booth at the County Fair and a picnic on July 14.

2. ARC - Dick Witkowski

PWI served 120 individuals. Sales totaled \$150,000. They received a new contract with M&K to build new seats. They received a grant for a new delivery truck. Case Management - served 61 people. Day Training Program - name changed to Extended Service Options. They served 23 Senior Citizens. DTP Frames closed.

Residential - Dyke Street Community Residence and 4 Supportive apartments became Individualized Residential Alternatives (IRA). A new IRA will open on Niles Hill Road, Wellsville.

Waiver-At-Home Program - new program that serves 24 people.

Quality Assurance - QA Coordinator participates in formal certification surveys to voluntary and state operated providers of waiver services.

Crisis Intervention - serves 56 individuals. Revolving Door Committee addresses mutual and problematic cases with other local agencies.

Family Care Program - There are 10 operating in 1993.

Respite Program - serves 17 individuals.

Transportation - awarded 2 new buses.

Finance & Development - fund raising.

3. ARA - Leonard Jakovac,

ARA operates the Counseling Center and its 24 hour Crisis Program, Wellsville Continuing Treatment and Case Management Services, Transportation and Network Social Club. Units of service increased to 8,000 yearly.

Staffing - Bill Russell resigned. Laura Demarco contracts for 10 hours/week. Susan Hyde, RN was hired full-time and Jeannine Dugrenier part-time. Karen Hopkins, Willard employee, was hired as the area IPRT (Intensive Psychiatric Rehabilitation Program) case worker located at the Counseling Center. Dr. Henry Cretella, psychiatrist, was hired to work one day in Allegany County and one day in Cattaraugus County.

Forensic Case Management - Seth Kolb goes to the jail part-time.

Financial Summary - discussed briefly.

CSS - Funding is not increasing. Health insurance had substantially increased. Net deficit funding not increased. Raises were given to the staff.

4. Allegany Council - Rod Ballengee

The Clinic Treatment Program was discussed. Allegany Council works with people ages 5 to over 80. The intake system has improved with a shorter waiting time. Emergencies are seen right away. The Prevention Education Program is trying to meet the demands of the school. They are losing some of this staff in '93-'94 school year. Allegany Council is working with the Resource Center to get drug money for schools. April is Alcohol Awareness month. Agency personnel will be on the radio advertising Allegany Council's services. The Drinking Driver Program had decreased. Arrests have also decreased. Finances were also discussed.

II. NEW BUSINESS

A. Subcommittee Reports

1. Alcohol - did not meet.

2. Developmental Disabilities - Ken Canfield did a presentation on 2 committees - Committee on Preschool and Committee on Special Education.
3. Mental Health - Bill Serafin
Seth Kolb, Forensic Case Manager, did a presentation. He does assessments, ongoing counseling, ongoing therapy for sex offenders and SPMI home visits. Inmates are getting younger and the number has increased.

Local Services Plan 1994 - set priorities for this year's plan:

- a. Children and Youth - day treatment, respite, community residence, intensive case management, school base program, child psychiatrist, treat victims of sexual abuse, homes for transinstitutional population.
- b. Geriatic - outreach services
- c. Develop Consumer Run Program - Drop-in Center
- d. Jail population - adult sex offenders and victims
- e. Housing Project - holding beds and respite.

Kathy Brown as a consumer wrote a letter regarding the public meeting for all citizens of Allegany County interested in the mental health system where no one showed.

B. Executive Committee - did not meet.

C. Director's Report - Robert Anderson

There was a lengthy discussion regarding a letter to R. Jerrold Melville, STEL, from Gerald Scott, OMH. There will be a transition of the 20 certified beds in Allegany County from STEL to SCAP (Steuben Churchpeople Against Poverty). Mr. Jakovac expressed his concern because he was not given the opportunity to submit a proposal to provide these services. Dr. VanderLinde made a motion for Dr. Anderson to consult with the OMH as to what this documentation means, if it is as we perceive indicate our feeling that we should have been consulted. We would have a recommendation at the County level. These issues will be discussed at the next Board meeting once feedback has been obtained. OMH will be invited to a future meeting if required.

The next CSB meeting will be Tuesday, June 1, 1993 at ARC.

The meeting was adjourned at 9:45 p.m.

APPROVED:

Submitted by

Mary L. Nevol

D. Aumick, Secretary

M.L. Nevol, Recorder



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NOT
APPROVED

ALLEGANY COUNTY COMMUNITY SERVICES BOARD

June 1, 1993

J. Margeson
JUN 15 1993

Members Present

G. Krumm
A. VanderLinde
D. Aumick
J. Dugrenier
E. Howard
L. McCluskie
A. Sylor

Members Unavailable

L. Frair
D. Graham
D. Rumfelt
R. Webster-Friend

Guests

R. Anderson
G. Scott

The Allegany County Community Services Board Meeting was held on Tuesday, June 1, 1993 at ARC, 240 O'Connor Street, Wellsville, NY.

I. OLD BUSINESS

- A. Roll Call - Meeting was called to order at 7:15 p.m. without a quorum present.
- B. Approve Minutes - 4/27/93 Tabled - no quorum.

II. NEW BUSINESS

- A. Guest - Gerald Scott, Contract & Residential Services Coordinator for WNY OMH.
Residential services have been contracted with the State Office of Mental Health. The Director of Community Services participates in the planning process and chooses the resources.

When GPC closed STEL went to Buffalo Psychiatric Center and wanted to give up their resources in Allegany County so they wouldn't have Willard Psychiatric Center also. In the next year STEL will be transitioned to SCAP, an already existing resource in Allegany County. Therefore, new providers were not able to bid for this program.

New projects receive development funds to purchase or renovate existing property. A program submits a Policy and Procedure Manual. They receive money for training the administration to oversee the program, staff members etc. Some agencies require more than the minimum

requirements for personnel. Existing programs do not get development funds.

The State certifies these programs for 1-2 years. They are Medicaid reimburseable. Clients can graduate to supported housing and receive rent stipends, furniture, case management services etc. to help them live on their own.

The criteria for residential programs are:

- 18 years of age and older
- Have a mental health diagnosis
- Go on a voluntary basis.

There are certifiable rules and regulations. Each agency has screening and discharge planning. Some people have jobs, sheltered employment or attend the day treatment program.

There is a need for housing for adolescents in Allegany County. The OMH, State Education and D.S.S. need to work together and at the present time there is no funding. There are funds for four 8-bed community residences in a 19 county region. Allegany County has access to these if there is an opening.

Dr. Anderson will be advised of housing money allocated to Allegany County in the future. A decision then will be on how to allocate the resources. OMH will contact Dr. Anderson if there are any problems with housing providers. Mr. Scott informed the CSB members that they may contact him regarding these or other issues.

B. Subcommittee Reports

1. Alcohol - Eugene Krumm

The main discussion was alternatives for housing for the Allegany Council's programs. The State suggested they wait for a new facility. Other suggestions are move to another facility or renew the lease with a better contract. The current effort is focused on private resource funding.

The Prevention and Education Program was cut. DSAS conducted a site visit and inspection to Allegany Council and changes are being made. There are extensive problems in merging DAAA and DSAS including reporting duplications and reporting.

2. Developmental Disabilities - Eugene Krumm

Worked on the Plan for 1994. ARC will provide consumers survey input for the plan.

3. Mental Health - Robert Anderson

Discussed 1994 Plan regarding priorities:

- a. Children and Youth - day treatment program. We are working with Mike Hughes of BOCES, ARA and John Dedrick. The next meeting is June 11. There is no new money available, but the State will help the first year, then revenues will kick in. 20 students have already been identified in Allegany County (uner 18 years old).
- b. Geriatric
- c. Treatment for Perpetrators and Victims of Domestic Violence

The RPAC Plan Review will be Tuesday, June 29 at Geneseo. CSB members were invited to attend.

There are two consumers on the Mental Health Subcommittee. George Gilmartin (ARA Board) is a candidate for CSB. ARC Board will also recommend a candidate.

C. Executive Committee - did not meet,

D. Director's Report - Robert Anderson

Clinical Assistance Team (CAT) is a new group who is interested in identifying and prioritizing problems and issues of service areas of inpatient, outpatient, residential and emergency (proper utilization, accessibility, duplications, lack of services, consumer input etc.).

NYS Mental Health Association has appointed Marcy Garner as Regional Parent Consultant. Her responsibilities include: develop a resource library, identify local advocacy organizations that serve children with serious emotional problems, organize parent led family support groups and speak with parents on an individual basis.

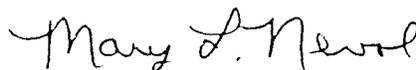
Mr. Witkowski wrote a letter to Michael Presutti, Belmont Town Supervisor, notifying him of his intent to establish a community residence on Noble Road, Belmont.

E. Chairman's Log - Gene Krumm

There will be no CSB meetings in July and August. The next meeting will be in September. It was suggested that the CSB meet on the 3rd Tuesday of the month not the 4th. CSB members will be asked to respond to this change.

The meeting was adjourned at 8:20 p.m.

Submitted by



M.L. Nevol, Recorder

APPROVED:



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ALLEGANY COUNTY COMMUNITY SERVICES BOARD

September 21, 1993

**NOT
APPROVED**

OCT 14 1993

Members Present

E. Krumm
D. Aumick
J. Dugrenier
L. Frair
E. Howard
L. McCluskie
D. Rumfelt
A. Sylor

Members Unavailable

A. VanderLinde
D. Graham
R. Webster-Friend

Guests

R. Anderson
R. Ballengee
D. Witkowski
L. Jakovac
L. Wells

J. Mangerson

The Allegany County Community Services Board Meeting was held on Tuesday, September 21, 1993 at ARC, 240 O'Connor Street, Wellsville.

I. OLD BUSINESS

- A. Roll Call - Meeting was called to order at 7:10 p.m. with a quorum present.
- B. Approve Minutes - 4/27/93 and 6/1/93
Mr. Sylor made a motion to accept the minutes. Seconded by Ms. Aumick.

VOTE: Unanimous

CARRIED

- C. Year-To-Date Reports - April, May and June 1993

1. ARC - Dick Witkowski

Mr. Witkowski summarized the following programs:

PWI Workshop - currently serving 134 persons. There are many rehabilitation activities.

Casemanagement - Five case managers are providing services to 62 Medicaid Waiver consumers.

Day Training - currently 68 individuals

Residential - opened new residence on Niles Hill Road, Wellsville for 5 individuals.

Waiver-At-Home - serves 17 individuals.

Respite - serves 20 individuals and 3 Youth at Risk.

Family Care Home - Four foster care homes have been approved.

Crisis Intervention - serves 70 individuals. Revolving Door Committee held its start up meeting.

Quality Assurance - Strengths and weaknesses were discussed. There are 3 projects:

1. Staff self-survey
2. Performance appraisals
3. Consumer opinion questionnaires

Staff Development - 16 workshops were conducted.

Transportation - retired 3 vehicles and obtained 2 new buses.

Finance and Development - Different fund raisers were discussed including the Swain Country Festival.

Budget - program summary was discussed.

2. Counseling Center - Len Jakovac
ARA's programs include Counseling Center, Forensic Case Management, 24 hour Crisis Program, Continuing Treatment, Case Management, Transportation and Network Social Club. The following areas were identified as needed improvement:
 1. Increased need for psychiatric consultation
 2. Children services
 3. Expand forensic services
 4. Increase staff trainingDr. Jon Grigg works 6 hours a week at Continuing Day Treatment Program. Dr. Rao works 11 hours a week at Counseling Center. Dr. Henry Cretella will be working 1 day per month. Ms. Wells discussed the groups at the Counseling Center. They have a full time forensic case manager. The Day Treatment Program for children will start in January, 1994. Staff has attended many conferences. Efforts are being made to help consumers become aware of what mental health services are available.
3. Mental Health Association - Ms. Morgenfeld was unable to attend this meeting so Mr. Krumm read the Quarterly Report.
4. Allegheny Council - Rod Ballengee
This report was summarized by Mr. Ballengee and Dr. Anderson. The Alcoholism Clinic Treatment Program was discussed. Prevention Education is extremely busy providing services to the schools, Headstart Program, Employment Training Center and the general public.
Residential - substance abusers are younger, have a criminal background, more Hispanics and more dually addicted individuals.
Supported Living - was discussed. It was suggested that when someone leaves a residential program arrangements be made to transport the individual back to his original county.
Drinking Driver - Statistics are down because people are not paying for the program.

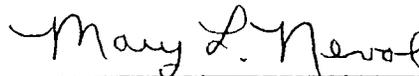
II. NEW BUSINESS

A. Subcommittee Reports

1. Alcohol - Gene Krumm
4 committee members were recruited - still need 2.
Mr. Ballengee covers Subcommittee issues in his
Quarterly Report.
 2. Developmental Disabilities - Gene Krumm
reviewed LGP developmental programs for the year.
Bonnie Amidon will be involved in 1994 LGP. ARC will
continue to survey clients for the plan.
 3. Mental Health - Robert Anderson
Plans and priorities for the upcoming year were discussed.
There was a new assignment for the Task Forces. Kathy
Brown reported on the "Positive Drop-In Center". It is
located at 35 E. Pearl Street, Wellsville and is
recipient run (no professionals). Community Resources
Bill Reinvestment was discussed. Communities need
resources whether these facilities are closed or not.
A county of a closed facility should get 10%. In 1994
the Resource Bill will change the funding situation some.
ARA is starting a Day Treatment Program for Children
without available resources.
- B. Executive Committee - did not meet
- C. Director's Report - Robert Anderson
The LGPs were discussed. The Mental Health Subcommittee
does more review with recipient input. OMRDD consumers
are involved in the planning level. Alcohol had forms added
after the Plan was completed.
RPAC went well with CSB members, consumers and agency
representatives there.
Membership - Each agency needs a representative and a
consumer from their Board for CSB. There are presently
4 openings.
- D. Chairman's Log
Mr. Frair asked Dr. Anderson to draft a resolution to State
Legislature supporting the Community Resources Act and send
to him. Allegany County is unique because it has only 300
state employees. Dr. Anderson indicated that he keeps in
contact with ACCORD on a monthly basis.

The meeting was adjourned at 9:00 p.m.

Submitted by



M.L. Nevol, Recorder

APPROVED

D. Atmick, Secretary



ALLEGANY COUNTY COMMUNITY SERVICES **NOT APPROVED**

Mental Health, Mental Retardation, Alcoholism and Drugs

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ROBERT W. ANDERSON, PH.D., DIRECTOR

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ALLEGANY COUNTY COMMUNITY SERVICES BOARD

October 19, 1993

Members Present

E. Krumm
D. Aumick
J. Dugrenier
L. Frair
E. Howard
L. McCluskie

Members Unavailable

A. VanderLinde
D. Graham
D. Rumfelt
A. Saylor
R. Webster-Friend

Guests

R. Anderson
R. Ballengee
L. Jakovac
D. Witkowski

The Allegany County Community Services Board Meeting was held on Tuesday, October 19, 1993 at ARC, 240 O'Connor Street, Wellsville, NY.

I. OLD BUSINESS

- A. Roll Call - Meeting was called to order at 7:15 p.m. without a quorum present.
- B. Approve Minutes - 9/21/93 Tabled, no quorum
- C. Year-To-Date Reports - July, August and September 1993
 1. Counseling Center - Len Jakovac
Mr. Jakovac indicated that ARA's programs were successful during the third quarter. They are currently recruiting staff members who specialize in working with children. The child psychiatrist will be expanding his hours from 4 hrs/week to 8 hrs/week. The Work Opportunity Program has returned to help clients obtain employment.
 2. Mental Health Association - Ms. Morgenfeld was unable to attend the meeting. Mr. Krumm read her report. It was noted the MHA Annual Dinner is scheduled for November 1, 1993.
 3. Allegany Council - Rod Ballengee
The Clinic Treatment Program had several staff members out for various health reasons. Debbie Lewis, Acting Clinic Director, went to Train the Trainer course and

will now be able to train the rest of the staff. She helped with Safe Summer Camp for 8 kids. Prevention Education included 5 days at Swain with 55 kids a day. To celebrate the 20th Anniversary of Allegany Council, various public relations releases were made. Utilization Review and QA were mentioned. Inhalant abuse was discussed. There is a new program K.I.T.E. (Knowing I'm Totally Excellent). Youth in grades 10-12 are role models for grade school kids. Residential Program managers participate actively in AARCH, an advocacy group for residential providers. Supportive Living has 60% occupancy and will increase to 90% soon. The County Youth Board was awarded 3 grants: Helpers Program, Safe Summer Program and Elementary Children Program.

4. ARC - Dick Witkowski
PWI Workshop - Students from Wellsville School provide exercise classes. Key Bank employees spent work time at ARC to better understand the needs. Case Management - serving 67 individuals. Day Training - serving 69 out of a possible 75. Residential - There are 2 new homes. Waiver-At-Home Program - serving 18 individuals. Crisis Intervention - serving over 70 individuals. Family Care - has 5 homes, trying to expand use. Respite Program - serves 19 individuals. Will obtain 2 new buses in 1994. Finances were discussed. Some rate adjustments are having a positive impact.

II. NEW BUSINESS

A. Subcommittee Reports

1. Alcohol - did not meet. Mr. Krumm anticipated being away on business.
2. Developmental Disabilities - did not meet.
3. Mental Health - Robert Anderson
There were 3 major issues discussed:
 1. Pat Maiden talked about the Parent Support Group.
 2. Bill Serafin talked about the Reinvestment Bill.
 3. Involuntary commitments affecting the system and recipients. Allegany County does a great job when dealing with the mentally ill particularly on an emergency crisis basis. There hasn't been an inappropriate hospital admission in 2 years. Janet Brown resigned from the Subcommittee. Darren Fleeger has been appointed. The Positive Drop-In Center is doing well, with participation of approximately 30 people a day on the weekend.

- B. Executive Committee - did not meet.

C. Director's Report - Robert Anderson

Dr. Anderson spoke on mental illness at the Allegany Alliance Meeting at the request of Mr. Krumm. The meeting on health care was well attended.

The Annual CSB Dinner Meeting will be December 6, 1993 at Moonwinks in Cuba. 5:30 p.m. cash bar; 6:00 p.m. dinner.

D. Chairman's Log - Eugene Krumm

Mr. Krumm appointed Jeannine Dugrenier as chairman of the Nominating Committee to nominate officers for 1994.

Mr. Frair indicated that he would not be on the Board of Legislators after 2 months after serving 10 years. He feels there should be communication between the CSB, the contract agencies and the Board of Legislators. There will be 8 new Legislators who will need to be educated on the mental health services in Allegany County. A suggestion is for the Legislators to visit the contract agencies. Another suggestion was for Gene Krumm and one Executive Director of an agency to accompany Dr. Anderson to the Human Services Meetings each month. Articles in newspapers would also better inform new Legislators.

The meeting was adjourned at 8:40 p.m.

Submitted by

Mary L. Nevol

M.L. Nevol, Recorder

APPROVED

D. Aumick, Secretary



ALLEGANY COUNTY COMMUNITY SERVICES

Mental Health, Mental Retardation, Alcoholism and Drugs

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ROBERT W. ANDERSON, PH.D., DIRECTOR

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ALLEGANY COUNTY COMMUNITY SERVICES BOARD

December 6, 1993

Members Present

E. Krumm
A. VanderLinde
D. Aumick
J. Dugrenier
L. Frair
E. Howard
D. Rumfelt
A. Sylor

Members Unavailable

G. Gilmartin
D. Graham
L. McCluskie
R. Webster-Friend

Guests

R. Anderson
R. Ballengee
L. Jakovac
D. Witkowski
D. Cross
J. Strohl
R. Wood
J. Dedrick
R. Cudney
M. Nevol

The Allegany County Community Services Board Annual Dinner Meeting was held on Monday, December 6, 1993 at Moonwinks, Cuba, NY.

There was a brief meeting after an excellent meal. Mr. Krumm welcomed everyone and thanked Dennis Rumfelt who is leaving the CSB.

Mr. Witkowski expressed his appreciation to everyone who helps ARC serve the people in Allegany County. He presented Ms. Cross with a check for a voluntary contribution of \$95,000.

Maynard Ayers, who was one of the founders of Allegany Council and involved in mental health services for over 20 years in Allegany County, passed away on November 20. He will be missed by all of us.

Ms. Dugrenier, Chairman of the Nominating Committee with the help of Edna Howard and Dennis Rumfelt, indicated the following nominations:

Chairman - Eugene Krumm
Vice-Chairman - Albert VanderLinde
Secretary - Deborah Aumick

There were no other nominations. Mr. Sylor made a motion to accept the designated officers. Seconded by Mr. Frair.

VOTE: Unanimous

CARRIED

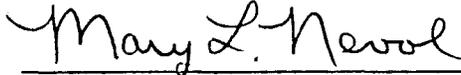
Mr. Frair indicated that this might be his last CBS Meeting. He suggested the CSB meet with the Human Services Committee once a year. He also suggested that the Quarterly Reports be mailed to all Legislators to help educate them on mental health services. The County Newsletter will be published three times a year now and could be used to present information on all services offered.

Mr. Krumm indicated that Mr. Frair has been a very active, important CSB Member. Dr. Anderson, Executive Directors, and Mr. Krumm will meet with the Human Services Committee in early 1994 and a tour for the Legislators to visit the facilities will be scheduled.

Mr. Krumm thanked everyone for their support in 1993.

Meeting was adjourned at 7:35 p.m.

Submitted by



M. L. Nevol, Recorder

APPROVED

D. Aumick, Secretary