

NOT
APPROVED

J. Margeson
APR 19 1993

FINANCE COMMITTEE

April 14, 1993

Present: Nielsen; Palmiter; Vander Linde; Wentworth; Cross;

The minutes of the Real Property Tax Committee of March 18, 1993 were approved on a motion by Vander Linde, seconded by Wentworth and carried.

Robert Wilkins, Director, Real Property Tax Agency, met with the committee and gave an explanation of the Alternative Veterans Exemption and an estimate of the impact this will have on the county's taxes. Mr. Wilkins noted that the current tax shift for the county due to veterans' exemptions is \$178,214 (1.78%) and if the Alternative Exemption is adopted, the immediate impact will be an additional tax shift of \$64,994 (total of \$243,208 or 2.43%) and a future estimate of another \$60,000 (total of \$303,208 or 3.03%).

Mr. Wilkins explained that so far, nine towns have adopted the exemption and it will go into effect in two other towns in 1995. The county has until December 1, 1993 to adopt it, to take effect in 1995. This exemption will help veterans in those towns which have gone to full value assessment, and hurt those who have not. There are fifteen or sixteen towns which have gone to full value and there will be another four or five next year. It was decided to discuss this further at next month's committee meeting.

Mr. Wilkins also reported that due to many towns going to full value assessments, utility companies are now fighting those assessments. The County Assessors Association has been attempting to obtain a copy of each utility company's inventory, as it is believed these companies are under-reporting their property to the assessors. He will keep the committee informed of developments.

Also discussed by Mr. Wilkins was his intent to seek an amendment to the county's local law concerning the filing of split maps. He will check with the County Attorney and report back to the committee at the next meeting.

County Treasurer Mulholland requested a resolution to increase the Road Machinery inventory by \$8,362. This is due to the purchase of material and supplies in excess of the amount allowed - \$150,000. A motion was made by Palmiter, seconded by Wentworth and carried, to approve this action and to request the County Attorney to prepare resolution.

Mr. Mulholland requested approval for he and the County Administrator to attend the annual Finance School to be held in Syracuse on May 1-5, 1993. Approved on a motion by Vander Linde, seconded by Wentworth and carried.

A referral from the Public Works Committee was considered which requested the establishment of a Capital Project in the amount of \$112,000 for the construction of a recycling pad and sheet pile grade separation at the county landfill. \$53,723.79 in materials and engineering for this project was purchased in 1992. Funding for the project will be made by the following transfers in the General Fund:

Decrease Solid Waste Appropriation Recycling (A8160.494)
\$46,276.21.

Increase Interfund Revenue from Capital (to be assigned by County Treasurer) \$65,723.79.

Increase Interfund Transfer Capital \$112,000.

A motion was made by Vander Linde, seconded by Wentworth and carried, to approve this request and the County Attorney is requested to prepare a resolution.

Another referral from the Public Works Committee was considered to make the following budgetary adjustments in order to meet the local requirements for funding the Hardwood Timber Bridges Capital Project and County Bridge 18-3, CR 15 Granger Capital Project:

COUNTY ROAD FUND:

| | | |
|---|------------|-----------|
| Increase Interfund Revenue Capital | D012801.10 | \$317,000 |
| Increase Maintenance of Roads & Bridges | D5110.408 | \$189,000 |
| Increase Interfund Transfer Capital | D9553.904 | \$128,000 |

ROAD MACHINERY FUND:

| | | |
|-------------------------------------|-------------|-----------|
| Increase Interfund Revenue Capital | DM012801.10 | \$123,000 |
| Increase Interfund Transfer Capital | DM9553.904 | \$123,000 |

GENERAL FUND:

| | | |
|-------------------------------------|-----------|----------|
| Increase Interfund Transfer Capital | A9560.904 | \$ 6,000 |
| Decrease Contingent | A1990.429 | \$ 6,000 |

This allows for the redistribution of labor and equipment between the County Road Fund and the Road Machinery Fund in the amount of \$251,000. The fiscal impact is the transfer from Contingency in the amount of \$6,000.

| | |
|---|-----------|
| Local share for BR18-3, CR15, Granger | \$150,000 |
| Local share for Hardwood Timber Bridges | \$107,000 |
| TOTAL LOCAL SHARE: | \$257,000 |

These budgetary adjustments were approved on a motion by Palmiter, seconded by Wentworth and carried. County Attorney is requested to prepare a resolution.

A referral was considered from the Health Services Committee requesting a resolution for the Office for the Aging to accept and set up accounts for the Health Insurance Information, Counseling and Assistance (HIICA) grant. This is a federal grant in the amount of \$3,000 with no matching funds required. The grant will be used to expand health insurance counseling services. A motion was made by Vander Linde, seconded by Wentworth and carried, to approve this request and request the County Attorney to prepare a resolution to appropriate said grant as broken down on the attached Memorandum of Explanation to an account number to be assigned by the County Treasurer.

Mr. Mulholland gave a review of his Annual Report and Financial Statement for the year ended December 31, 1992. He noted that he is also working on a contemporary budget to bring to the committee at a later date.

It was decided that for the time being the committee will continue to meet on the second Wednesday of each month.

Meeting adjourned.

NOT
APPROVED

FINANCE COMMITTEE

MAY 18 1993

MAY 12, 1993

J. Margeson

Present: Nielsen; Gallman; Wentworth; Vander Linde;
Palmiter; Miess; Walchli;

The minutes of the April 14, 1993 meeting of the committee were approved on a motion by Palmiter, seconded by Vander Linde, and carried.

John Margeson, County Administrator, noted that the first order of business was a joint discussion with members of the Public Works Committee in regard to the funding for ten summer employees, which was referred at the May 5th meeting of the Public Works Committee. Mr. Margeson stated that although there is a specific reason for this joint meeting, he is of the opinion that it will be in the best interests of both committees to meet jointly from time to time to address special issues and concerns, particularly in the area of achieving certain revenue levels which were budgeted for 1993.

Mr. Mulholland spoke to the issue of summer help, stating that the 1993 budget was adopted on the understanding that summer jobs would not be filled, that reserve funds were to be used in place of operating funds, etc. He urged the committee to stay within what was agreed upon at last year's budget sessions. Following further discussion, Mr. Mulholland proposed that if Public Works Dept. would forego taking the \$127,000 from the Repair Reserve Fund he would recommend their utilization of the extra \$70,000 CHIPS funds plus excess funds in .1 Personal Services accounts, providing the D.P.W. can live within their budget. Mr. Young agreed to this, barring any unforeseen major expenses. A motion was made by Vander Linde, seconded by Palmiter and carried, approving this course of action.

Robert Wilkins, Director, Real Property Tax Agency, distributed information showing a 79.98% or \$6,694,294 taxable assessment increase for railroads for 1993. Mr. Wilkins noted that this means the Allegany County tax base will increase from 3/4% to 1%.

Mr. Wilkins reported that he had written a letter to the attorneys at the Dept. of Equalization and Assessment as to the legality of charging for changes in tax maps. He is waiting for a legal opinion and will keep the committee informed of developments.

The Tax Dept. is looking into computerizing the tax maps. They already have the software and are getting ready to purchase the hardware when the specifications are bid.

A motion was made by Vander Linde, seconded by Palmiter and carried for the following resolutions:

REFUND OF TAXES, Town of Scio, Richardson, Ethel S., Parcel #188.-1-967. Amount of Refund: \$21.79.

REFUND OF TAXES, Town of Amity, Consolidated Rail Corp., Parcel #158.-1-33. Amount of Refund: \$336.14. County Attorney is requested to prepare resolutions.

County Treasurer Mulholland distributed to each committee member three packets of information. The first covered 1991 and 1992 relationship of expenditures and revenues by department and function and 1993 Contemporary Budget displaying the relationship of budgeted appropriations and revenues by department and function. The second showed the effect of State mandated programs, State partially mandated programs and non-State mandated programs to net service cost. The third was a breakdown showing reimburseable fringe benefits. Each packet was discussed briefly, with the committee being urged to take them home to study for further discussion at a later date.

Committee Chairman Kenneth Nielsen challenged both Mr. Margeson and Mr. Mulholland to identify any department where they feel the possibility exists for ways to cut county costs and to report back to the committee on this subject at the next meeting.

Linda Canfield reported on the following referrals from various committees:

(1) Human Services Committee requests the appropriation of \$7,500 from Contingent Account No. A1990.4 to Health Dept. Account No. A4010.464 to cover the approved 1993 appropriation to Mercy Flight. Although approved by the Budget Officer and Budget Committee during the budget process, through an oversight this was not included in the Health Dept. budget request. A motion was made by Vander Linde, seconded by Wentworth and carried to approve this request and ask the County Attorney to prepare a resolution.

(2) Human Services Committee requests acceptance and appropriation of a Grant-in-Aid in the amount of \$5,000 entitled "5-A-Day". The purpose of this grant is to promote the public to eat five or more servings of fruits and vegetables per day. The Health Dept. has chosen a contest format to promote this concept. A motion was made by Vander Linde, seconded by Gallman and carried, to appropriate \$5,000 to Nutrition Grant Account No. A4082 with a like amount to Revenue Account No. A3474. The County Attorney is requested to prepare resolution.

(3) Another referral from Human Services Committee requesting acceptance and appropriation of a Grant-in-Aid totalling \$44,450. for implementation of Medicaid Managed Care in 1993, as per attached memorandum of explanation. A motion was made by Vander Linde, seconded by Palmiter and carried, to approve and request the County Attorney to prepare resolution.

(4) Another referral from Human Services Committee requesting acceptance and appropriation of a Grant-in-Aid in the amount of \$6,123. for the delivery of immunization for children under the age of twenty-four months. A motion was made by Vander Linde, seconded

by Palmiter and carried to approve and request the County Attorney to prepare a resolution in accordance with the attached memorandum of explanation.

(5) Another referral from Health Services Committee requesting a resolution to increase the HEAP grant budget from \$6,689 to \$9,190 due to an increase in the amount of federal funds to be received for this grant, in accordance with the attached memorandum of explanation. Approved on a motion by Vander Linde, seconded by Wentworth and carried. County Attorney is requested to prepare a resolution.

(6) Another referral from Health Services Committee requesting a resolution to accept an Older Americans Act grant Title III-F and to modify the Title III-B grant budget in accordance with the attached memoranda of explanation. Approved on a motion by Vander Linde, seconded by Wentworth and carried. County Attorney is requested to prepare resolutions.

(7) A referral from the Public Works Committee requesting to establish Road Construction Account D5112 in the amount of \$977,121 for hot mix paving to be done under the Consolidated Local Street and Highway Improvement Program (CHIPS). Approved on a motion by Vander Linde, seconded by Wentworth and carried. County Attorney is requested to prepare resolution.

(8) A referral from the Public Safety Committee requesting a transfer of funds in the amount of \$6,300 from Fire Service Account A3410.210 Equipment to A3410.452 Contractual Expenses to cover the cost of consulting fees for Fred Wood to review the county's communications system. Approved on a motion by Palmiter, seconded by Wentworth and carried. County Attorney is requested to prepare resolution.

Mr. Margeson noted that he and the Deputy Budget Officer will hold a Department Head meeting on June 7, 1993 at 10:00 a.m. for distribution of budget papers for the 1994 budget. Some discussion was held on setting guidelines for department heads to follow, but it was noted that it is the responsibility of department heads to put the budget together as they see fit.

There being no further business to discuss, the meeting was adjourned.

MEMORANDUM OF EXPLANATION

COMMITTEE: Human Services

INTRO. No. _____
(Clerk's Use Only)

DATE: _____

The Allegany County Health Department applied for and received a grant for Nutrition called "5-A-Day" in the amount of \$5000.

The purpose of this grant is to promote the public to eat 5 or more serving of fruits and vegetables per day. We chose a contest format to promote the 5-A-Day concept directed to the head of household. The contest is for the month of April. Prizes will be awarded sometime in the 1st or 2nd week of May.

Therefore, the Health Department requested that the County Treasurer create the following accounts for this Nutrition Grant.

Expense Acct. - A4082

Revenue - A3474

SCAL IMPACT:

MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: _____

The Health Department requests \$7500 be appropriated to A4010.464 to cover the cost of "Mercy Flight".

The request for Mercy Flight was approved by the Finance Committee and the Budget Officer, but was not added to the required line A4010.464 for the 1993 budget.

Therefore, we ask that this amount be transferred from the Contingency Fund to line A4010.464.

FISCAL IMPACT: \$ 7500. -

TITLE III-F BUDGET

Expenditure Accounts

| | | |
|-----------|------------------|--------------------|
| A6782.201 | Equipment | \$ 2,400.00 |
| A6782.402 | Mileage | \$ 1,350.00 |
| .408 | General Supplies | 850.00 |
| .424 | Ads | 484.00 |
| .474 | Subcontractors | 14,130.00 |
| | Total .4 | <u>16,814.00</u> |
| | TOTAL BUDGET | <u>\$19,214.00</u> |

Revenue Accounts

| | | |
|--------------|--|--------------------|
| A 11 4772.06 | Federal Revenue | \$17,292.00 |
| | County Share (Trans. from Title III-B A6773) | <u>1,922.00</u> |
| | TOTAL REVENUE | <u>\$19,214.00</u> |

MEMORANDUM OF EXPLANATION

COMMITTEE: Human Services

INTRO. NO. _____
(Clerk's Use Only)
DATE: April 21, 1993

The Office for the Aging requests a resolution to accept and set-up accounts for the Older Americans Act Title III-F grant (Disease Prevention and Health Promotion Services).

The Budget will consist of 90% Federal revenue and 10% County match transferred from Title III-B.

| | | |
|------------------------------------|--------------------|--------------------|
| Transfer from A6773.402 to A6782.4 | <u>\$1,922.00</u> | |
| Federal Revenue Acct. A 11 4772.06 | | <u>\$17,292.00</u> |
| Expenditure Accounts | | |
| A6782.2 | \$ 2,400.00 | |
| A6782.4 | <u>14,892.00</u> | |
| | <u>\$17,292.00</u> | |

FISCAL IMPACT: No increase in county dollars. Transfer county dollars between grants. Increase in Federal revenue.

MEMORANDUM OF EXPLANATION

COMMITTEE: Human Services

INTRO. NO. _____
(Clerk's Use Only)
DATE: April 21, 1993

The Office for the Aging requests a resolution to modify the Older Americans Act Title III-B grant budget due to increase in Federal revenue.

| | | |
|---|------------|------------|
| Increase Expenditure account A6773.402 | \$2,585.00 | |
| Increase Federal Revenue Acct A 11 4772.1 | | \$2,585.00 |

FISCAL IMPACT: No county dollars. Increase Federal revenue.

MEMORANDUM OF EXPLANATION

COMMITTEE: Human Services

INTRO. NO. _____
(Clerk's Use Only)

DATE: April 21, 1993

The Office for the Aging requests a resolution to increase the HEAP grant budget from \$6,689.00 to \$9,190.00 due to an increase in the amount of Federal Funds to be received for this grant.

| Account Number | | Original | Modified | Increase |
|----------------|-----------------------|-------------------|-----------------|-----------------|
| A6777.101 | Personnel | \$5,000.00 | 6,863.00 | 1,863.00 |
| A6777.802 | Retirement | \$ 130.00 | 200.00 | 70.00 |
| A6777.803 | F.I.C.A. | 383.00 | 525.00 | 142.00 |
| A6777.804 | Worker's Comp. | 86.00 | 120.00 | 34.00 |
| A6777.806 | Hosp/Med. Ins. | <u>1,090.00</u> | <u>1,482.00</u> | <u>392.00</u> |
| | Total Fringe Benefits | 1,689.00 | 2,327.00 | 638.00 |
| | TOTAL BUDGET | <u>\$6,689.00</u> | <u>9,190.00</u> | <u>2,501.00</u> |

FISCAL IMPACT: 100% Federal Funds

MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: _____

The Allegany County Health Department has been working with seven Western New York Counties, excluding Erie County, and the New York State Association of Counties Health Officers to increase the number of children under the age of 24 months to become immunized. A consortium was developed to provide evening clinics with follow up on all immunization clinics.

The Allegany County Health Department has received funds in the amount of \$6123 of the \$50000 offered to the Western Counties Consortium to be spent in the following manner:

| | |
|-------------------|------------|
| Personal Services | \$4061 |
| Supplies | 1534 |
| Travel | <u>528</u> |
| | \$6123 |

Therefore the Health Department requests that the County Treasurer create the following account for our portion of the Immunization Grant.

| | |
|--------------|-------|
| Expense Acct | A4056 |
| Revenue Acct | A3473 |

FISCAL IMPACT:

MEDICAID MANAGED CARE

GRANT BUDGET

1993 ESTIMATED PORTION

| | | |
|---|--|--------------|
| <u>PERSONNEL:</u> | Start-up - Pre-existing staff salary offset: (2/1/93-8/31/93) | \$ 9,900. |
| | Implementation - Pre-existing offset and 2.5 new FTE: (9/1/93-12/31/93) | 18,250 |
| | Consultants - Public Health Education and Medical: (7/1/93-12/31/93) | 2,500 |
| <u>EQUIPMENT:</u> | 1 Computer/related, 3 work stations: at implementation | 5,000 |
| <u>MILEAGE:</u> | | 800 |
| <u>MARKETING AND OFFICE SUPPLIES:</u> | | 3,000 |
| <u>SPACE/RELATED:</u> | (9/1/93-12/31/93) | 2,500 |
| <u>INDIRECT COSTS:</u> | | <u>2,500</u> |
| <u>TOTAL ESTIMATED EXPENDITURES FOR 1993:</u> | | \$44,450 |

FEDERAL SHARE: \$17,780

STATE SHARE: 26,670

LOCAL SHARE 0

MEMORANDUM OF EXPLANATION

Allegany County is one of twenty selected in the fall of 1992 for implementation of Medicaid Managed Care in 1993. Up to \$150,000 is being made available to each County for the purposes of covering developmental and start-up costs.

We received formal approval of our proposed Managed Care budget in the amount of \$112,847.60 covering an 18-month period. An additional \$5,580 in indirect expense has been verbally approved.

We have estimated that \$44,450 of these grant funds will be expended in 1993, in two ways:

- 1) To offset salaries of pre-existing staff during developmental months.
- 2) To establish an Office of Managed Care and operate during the last four months of 1993.

Please see attached.

FISCAL IMPACT: Approximately \$3,000 local share savings in 1993 due to replacing local with Federal/State funds for personnel.

NOT
APPROVED

FINANCE COMMITTEE

JUN 10 1993

June 9, 1993

Present: Nielsen; Palmiter; Vander Linde; Gallman;
Wentworth; Cross;

The minutes of the May 12, 1993 meeting of the committee were approved on a motion by Vander Linde, seconded by Wentworth and carried.

Robert Wilkins, Director, Real Property Tax Agency, reported that he still waiting for a legal opinion from the State Department of Equalization and Assessment in regard to the legality of charging for changing tax maps. *J. Mergeson*

Mr. Wilkins noted that Assembly Bill 5679 for the 1993-1994 regular session of the New York State Legislature would amend chapter 545 of the Law of 1938 to change the County Tax Mapping system from the British Engineering System to the metric system, and this change would be extremely expensive to implement in Allegany County. Mr. Wilkins requested a board resolution opposing this Assembly bill.

Approved on a motion by Palmiter, seconded by Gallman and carried. County Attorney is requested to prepare resolution.

Mr. Wilkins requested approval to attend the Real Property Tax Directors summer conference (training session) to be held in Old Forge, New York August 8-12, 1993. There are sufficient funds in his education line item. Approved on a motion by Vander Linde, seconded by Gallman and carried.

It was noted that the Real Property Tax department will be short of help this summer, due to one employee on maternity leave and the deletion of funds for summer help from the budget.

A motion was made by Vander Linde, seconded by Gallman and carried, to request the County Attorney to prepare the following resolution:

REFUND OF TAXES, Town of Rushford, Santin, Peter, Parcel No. 77.-1-19. Amount of Refund: \$640.79. A trailer was removed prior to March 1, 1992.

Mr. Wilkins recommended a board resolution requesting the State Division of Equalization and Assessment to repeal Subpart 201-3 (Measurement of Assessment Uniformity) of the Division of Equalization and Assessment's "Rules for Real Property Tax Administration." These rules relate to the Coefficient of Dispersion (C.O.D.) as a measurement of an assessing unit's uniformity on the assessment roll and will determine if a town will receive state maintenance aid payments. Due to the controversy regarding the accuracy of a C.O.D.; the fact that uniformity has nothing to do with the maintenance of inventory; that Subpart 201-3.2(2) is completely ignored by Equalization and Assessment; and that only 50% of the

Towns applying for 1991 maintenance aid payments were approved, Subpart 201-3 should be repealed from the rules. A motion was made by Vander Linde, seconded by Wentworth and carried, to request the County Attorney to prepare such resolution.

Mr. Mulholland noted that due to the current lawsuit affecting CHIPS funding, he would suggest that an amendment be offered to the resolution appropriating such funds which is to be considered at the June 14th board meeting. Following discussion, a motion was made by Vander Linde, seconded by Gallman and carried, that an amendment be proposed that no projects under the CHIPS Program shall be commenced until the County Treasurer is advised that the revenues to cover such project costs have been committed by the State of New York.

The County Treasurer also distributed to each committee member a copy of the 1994 preliminary budget worksheet.

Mr. Mulholland noted the recent receipt of the Report of Examination for the fiscal year ended December 31, 1991 made by the Office of the State Comptroller. The report contained certain findings and recommendations in relation to the county's bidding practices in the Department of Public Works. Following discussion, it was the recommendation of the committee that the County Administrator send a memorandum of recommendation to the Department of Public Works that effective immediately, all bid specifications should be reviewed by the County Attorney's office before going to bid and that all bids be reviewed by the County Attorney's office before an award is made.

A referral was noted from the Public Works Committee requesting funding for the replacement of the cooling tower totalling \$38,231. This provides air conditioning to the county office building and is beyond repair. The County Treasurer recommended that funds be transferred from the following sources to Account No. A1620.4 Buildings:

\$25,000 from Account A9770.7 (Revenue Anticipation Note Interest)

\$13,231 from Account No. A9710.7 (Debt Service Interest)

A motion was made by Vander Linde, seconded by Wentworth and carried, to approve the above transfers and to request the County Attorney to prepare a resolution.

A referral was noted from the Public Safety Committee for the transfer of donations from Revenue Account No. A-02-1589-05 to Account No. A3410.4 Fire for K-9 expenditures. A motion to approve this transfer was made by Vander Linde, seconded by Gallman and carried, and to request the County Attorney to prepare a resolution.

Mr. Nielsen requested committee approval for an authorized committee per diem for his attendance at the June 7, 1993 department

65.

head meeting at which the 1994 budget estimate requests were distributed. Approved on a motion by Vander Linde, seconded by Gallman and carried.

Motion to adjourn was made by Vander Linde, seconded by Gallman and carried.

NOT
APPROVED

FINANCE COMMITTEE

JUL 21 1993

July 14, 1993

J. Margeson

Present: Wentworth; Palmiter; Gallman; Vander Linde;
Cross;

The minutes of the June 9, 1993 meeting of the committee were approved on a motion by Palmiter, seconded by Gallman, and carried.

James Mulholland, County Treasurer, presented tax sale bids and the following actions were taken:

- BELFAST: Albert E. Little, Catherine S. formerly Scott, Nathan H. Certificate #183-89.
Motion by Gallman, seconded by Vander Linde, to accept first two bids, i.e. from Gordon R. Hembrook in the amount of \$1,111.00 and from Jack Brown in the amount of \$1,011. plus the current year's taxes. Mr. Gallman explained that if the first bidder doesn't take it, the second bidder gets it, without referring the matter back to committee. The motion was carried. (Opposed: Vander Linde).
- BOLIVAR: Lindstrom, Darleen A. Certificate #212-89
Motion by Gallman, seconded by Vander Linde and carried, to accept the bid of \$2,501.00 from Joseph G. Pawlak, plus current year's taxes.
- BOLIVAR: Robbins, Marty Certificate #218-89
Motion by Gallman, seconded by Palmiter and carried, to accept the first two bids, i.e. from Garrett & Darren Whittall in the amount of \$3,100.00 and from Robert M. Mountain/Patricia M. Loucks in the amount of \$3,000 plus current year's taxes.
- BOLIVAR: Reynolds, Chad A. Certificate #233-89
NO BIDDERS
- BOLIVAR: Moore Producing Co. Certificate #260-86
NO BIDDERS
- BURNS: Kinney, Donald R. Certificate #219-87
Motion by Vander Linde, seconded by Gallman and carried, to accept the bid of \$359.00 from Jack Brown, plus current year's taxes.
- CLARKSVILLE: Winchell, Kurtis L., Winchell, Dawn Certificate #355-88
Motion by Vander Linde, seconded by Gallman and carried, to accept the bid of \$1,011. from Gordon R. Hembrook, plus current year's taxes.
- CUBA: Short, Thomas J. Certificate #345-89
Motion by Gallman, seconded by Palmiter and carried, to accept the bid of \$1.99 from Jack Brown, plus current year's taxes.

CUBA: Short, Thomas J. Certificate #380-89
Motion by Gallman, seconded by Palmiter and carried,
to accept the first two bids, i.e. from Elinor Scheiterle
in the amount of \$508.00 and from Arthur O. Elliott in
the amount of \$500.00 plus current year's taxes.

GENESEE: Elwell, Eleanor W. Certificate #402-87
Motion by Vander Linde, seconded by Gallman and carried,
to accept the bid of \$659.80 from Jack Brown, plus
current year's taxes.

GENESEE: Griswold, Pauline M. formerly Certificate #365-82
Griswold, Willard
Motion by Vander Linde, seconded by Gallman and carried
to accept the bid of \$0.99 from Jack Brown plus current
year's taxes.

County Attorney is requested to prepare resolution.

Mr. Mulholland discussed with the committee the status of the CHIPS funding and action by the Governor and State Legislature to amend the CHIPS budget. A budget clean-up bill S.6178/A-8834 was approved over the opposition of Assembly Republicans which contained language to amend CHIPS program authorized by 1993-94 budget passed in April. It will specifically prohibit the use of state funds except that authorized by the now litigated back door borrowing scheme for \$260 million appropriated by the legislature for CHIPS. This language was inserted at the insistence of Governor Cuomo.

Robert Wilkins, Director, Real Property Tax Agency, reported that he had received a legal opinion from the State Division of Equalization and Assessment that we cannot charge for changing tax maps. He would like to see the county adopt a local law setting a procedure whereby the Tax Department would check all transfers before they are filed in the County Clerk's office, this would save a lot of time in his office. Following further discussion, a motion was made by Vander Linde, seconded by Gallman and carried, to direct Mr. Wilkins to meet with the County Administrator and County Attorney to look into this further.

A motion was made by Vander Linde, seconded by Palmiter and carried, to request the County Attorney to prepare the following resolution:

REFUND OF TAXES, Town of Scio, Amendment to Resolution 105-93. Richardson, Ethel S. Parcel No. 188.-1-967. Amount of Refund: \$23.23. This refund was for mineral rights. The penalty was not added to the base amount, therefore, an incorrect amount was entered.

A motion was made by Vander Linde, seconded by Palmiter and carried, to request the County Attorney to prepare the following resolution:

REFUND OF TAXES, Town of Clarksville, Peralta, John & Marlys; Parcel No. 218.-23-2-14. Amount of Refund: \$47.74. The property owner was entitled to a maximum of \$5,000 exemption which should have been applied to the 1993 taxes and was not.

Mr. Wilkins discussed a proposed timetable for the computerization of the tax maps. Purchases for 1993 include a personal computer and digitizers, funds for which are in the current budget. It is anticipated that funds for the purchase of a plotter will be approved for the 1994 budget. Copy of the timetable and history of the tax map project attached to minutes. A motion was made by Vander Linde, seconded by Gallman and carried, to approve this project and to purchase the equipment budgeted in the 1993 budget.

Mr. Wilkins presented his budget request for 1994. Following discussion, a motion was made by Gallman, seconded by Palmiter and carried, to approve the .2 and .4 accounts, as well as the projected revenues, as presented.

Linda Canfield presented the following referrals for the committee's consideration:

(1) Referral from Public Works Committee requesting to increase Account No. D5110.408 Maintenance of Roads & Bridges by the amount of \$70,117. and State Aid Revenue CHIPS Account No. D02.3501.00 by a like amount. This is due to an increase in the amount of CHIPS O. & M. to be received. Amount originally budgeted: \$347,470. Amount to be received: \$417,587. Motion to approve was made by Palmiter, seconded by Vander Linde and carried. Prepare resolution.

(2) Referral from Public Works Committee requesting transfer of \$5,122.84 from Account A889.007 - Reserve for Ice Storm Damages to Account A8760.492. Amount is to cover costs incurred in 1993 by the Public Works Dept. in clearing damages trees from county forest lots. Motion to approve was made by Palmiter, seconded by Vander Linde and carried. Prepare resolution.

(3) Referral from the Planning and Development Committee for a resolution to approve the contractual agreement for the County to administer the HUD funded Home Program in conjunction with ACCORD. The initial grant would be \$200,000 with an 8% administration cap, and would provide property repairs to low income county residents. Motion to approve was made by Vander Linde, seconded by Gallman and carried. Prepare resolution.

(4) Referral from Planning and Development Committee for a resolution to appropriate an additional \$82,000 in the Office of Employment and Training Summer Youth Program due to an increase in federal funds which have been made available. Motion to approve was made by Vander Linde, seconded by Gallman and carried. Prepare resolution.

(5) Human Services Committee referral for the Health Dept. to accept grant monies totalling \$5,000 for a "Parent Health Record Pilot Study Program." Motion to approve was made by Vander Linde, seconded by Gallman and carried. Prepare resolution.

(6) Human Services Committee referral for Health Dept. to increase the appropriation in IHAP account A4052.4 by \$2,000. This is due to an increase in the state grant monies. Revenue Account No. A3401.02 should also be increased by a like amount. Motion to approve was made by Vander Linde, seconded by Gallman and carried. Prepare resolution.

(7) Human Services Committee referral for the Office for the Aging to modify the Title III-G (Ombudsman Program) grant budget from \$4,200 to \$5,901 due to an increase in the amount of federal funds to be received for this grant. Motion to approve was made by Gallman, seconded by Vander Linde and carried. Prepare resolution.

(8) Human Services Committee referral for the additional appropriation of federal HEAP funds. The initial estimate was \$600,000 and the actual allocation amount was \$703,030. Therefore, an increase in the appropriation of \$103,030 should be made to Account No. A6141.474, with an equal amount to Revenue Account No. A4641. Motion to approve was made by Vander Linde, seconded by Palmiter and carried. Prepare resolution.

(9) Human Services Committee referral for the Social Services Dept. to accept grant monies totalling \$120,039 for the Intensive Home-Based Family Preservation Program ("Homebuilders"). Motion to approve was made by Vander Linde, seconded by Gallman and carried. Prepare resolution.

Meeting adjourned.

MAP PROJECT TIMETABLE
606 Tax Maps
GIS

1. Software Programs (Arc-Info) is currently in hand. Obtained from a 50-50 grant with Planning Department thru Niagara Mohawk.
2. September 1993 - purchase of a P.C. Bids were received in July. Low bid is \$5,600.
3. September 1993 - purchase of digitizers
 - 1 - Map Size (large) = \$1,500
 - 1 - Notebook = 350
4. October - March 1994 - Training from Arc-Info (Cost -0-)
5. January 1994 - (a) Scanning of Maps into Computer (\$6,100)
 - (b) Purchase Plotter (\$8,100)
 - (c) Continue Training
6. April 1994 - Project officially starts
7. December 1994 - 150 Maps done
8. December 1995 - 200 more Maps done
9. December 1996 - 200 more Maps done
10. March 1997 - Project Complete

Allegany County Tax Map Project

With the passage of the Assessment Equality Law (Laws of 1970, Chap. 957) counties were charged with developing tax maps showing each parcel of land within their boundaries. In the late 1960's and early 1970's, Allegany County contracted with McIntosh and McIntosh from Lockport, NY to develop tax maps for this county.

The contract price of developing these maps was \$208,400. This price reflected the cost of producing the current system in use in the Tax Map Department (maps on mylar as permanent copy, card index files, etc.). They were approved by the State Board of Equalization and Assessment. However, due to work commencing prior to the passage of the Assessment Improvement Bill which set specifications for tax mapping, McIntosh was forced to charge an extra \$1.00 per parcel to meet said specifications.

There was also a maintenance contract providing for "splits" and "transfers" at an average cost of \$9.00 per parcel for "splits" and \$4.00 per parcel for "transfers". The project was completed in 1973.

After several years of working with the tax maps, the mapping department noted many errors. It was decided to employ the efforts of workers funded under the CETA program to check the accuracy of the original maps. This project began in 1978. The project included a matchup for errors between the tax roll acreage and the tax map acreage, all current transfers being kept up to date, and conversion or review of the maps and tax roll with the assessor changing the roll to match the maps. This project was completed around 1985. Over the 7 year period, approximately 15 people were employed through CETA with an average employment lasting 3 years. There were also 3 full-time technicians employed by the county.

The current system is being maintained by 2 full-time technicians and one full-time clerical position. The maps and card files are up-to-date within 2 weeks on paper copies and on the mylar or permanent copies to March 1, 1993. Updates to the permanent copies are done once a year by a technician. Working full-time this can be completed in approximately three months. This process involves erasing the mylar and re-inking the information as changed on the paper copies.

The current physical condition of the mylars is good. However, we have been advised that 20 years is the approximate life expectancy of them. They also are the only permanent copy available with an accurate scale. There are microfilmed copies in storage, however, to enlarge them to scale would distort them beyond an acceptable level. There is also the constant threat of fire and water damage. There have been 2 water leaks that have resulted in near damage to our permanent records in the last 15 years.

The card files currently maintained are up-to-date within 2 weeks. These files are the only up-to-date files relating to the current status of the maps. A second set given to the assessors cannot be relied upon for retrieval due to the fact that not all assessors use or maintain them. Also, the tax rolls and cross reference indexes are only up-to-date as of March 1 of the current year.

With a computerized system, there are constant updates being made to the records (card information and maps) thus eliminating the 3 month updating process to permanent copies. Backups can be stored in the vault to alleviate total loss due to fire or water.

NOT
APPROVED

FINANCE COMMITTEE

August 11, 1993

AUG 11 1993

Present: Nielsen; Wentworth; Vander Linde; Palmiter; Gallman;

The minutes of the July 14, 1993 meeting of the committee were approved on a motion by Vander Linde, seconded by Wentworth and carried.

A referral was received from the Human Services Committee requesting the transfer of \$1,000. from Account No. A4312.416 C&Y ICM Telephone to Account No. A4310.416 Mental Health Telephone. Motion to approve was made by Vander Linde, seconded by Palmiter and carried.
Prepare resolution.

James Mulholland, County Treasurer presented his 1994 budget proposal for Treasurer Account No. A1325. Following review, a motion was made by VanderLinde, seconded by Wentworth and carried, to approve the budget as submitted.

Mr. Mulholland then presented for review, the 1994 budget proposals for Treasurer Revenue Account No. A1325, which were approved on a motion by Vander Linde, seconded by Gallman and carried.

The following 1994 budget proposals were all approved as presented on a motion by Vander Linde, seconded by Wentworth and carried:

Account A1180.4 Judicial Expense \$1,700.
Account A1340.1 Deputy Budget Officer Salary \$1,600.
Account A1362.4 Tax Sale & Redemption \$19,000.
Account A1671.4 Accounting & Auditing \$29,000.
Account A1930.4 Judgements & Claims \$600.
Account A1950.4 Taxes on Municipal Property \$200.
Account A1990.4 Contingent \$250,000.
Account A1996.4 Contribution to NYS \$0.
Account A2495.4 Contrib. to Community Colleges \$470,000.
Account A9710.6 Bond Payments \$1,225,000.
Account A9760.7 Interest on Bonds \$457,155.

The following 1994 budget proposals were approved as presented on a motion by Vander Linde, seconded by Wentworth and carried:

Account A9010.8 Retirement \$325,000.
Account A9030.8 Social Security \$665,000.
Account A9040.8 Workers Compensation \$185,000.
Account A9055.8 Disability \$50,000.
Account A9060.8 Hospital & Medical Insurance \$1,742,000.

Mr. Mulholland presented the following 1994 budget proposals for review:

Account A9522.9 Interfund Transfer to Co. Rd. Fund \$5,437,202.
Account A9523.9 Interfund Transfer to Rd. Machinery \$660,773.
Account A9560.9 Interfund Transfer to P.I.C. \$2,169.
Account A9560.9 Interfund Transfer to Risk Retention Fund \$50,000.
Account A9560.9 Interfund Transfer to Unemployment Fund \$20,000.

Following review, a motion was made by Wentworth, seconded by Gallman and carried, that the Budget Officer and the Deputy Budget Officer be requested to work with the Public Works Department to make cuts to the Public Works Budget, before approval of this budget proposal.

The following revenue budget proposals were reviewed and approved as presented, on a motion by Vander Linde, seconded by Gallman and carried:

A 10 3089 Other Aid/Judiciary Law \$2,000.
A 01 1051 Sale of Tax Acq. Ppty. \$50,000.
A 01 1110 Sales & Use Tax \$10,837,000.
A 01 1190 Interest & Penalties \$8,000.
A 04 2401 Interest on Investments \$90,000.
A 04 2412 Maint. in Lieu of Rent \$42,000.
A 04 2450 Commissions \$2,800.
A 06 2610 Fines/Forfeitures Bail \$1,000.
A 06 2620 Forfeitures of Deposits \$500.
A 07 2655 Minor Sales \$2,800.
A 07 2665 Sale of Equipment \$1,000.
A 08 2701 Prior Years Expense \$50,000.
A 08 2770 Other Unclassified Revenue \$1,000.
A 01 1090 Interest & Pen. Real Ppty. Tax \$750,000.
A 13 599 Appropriated Fund Balance \$1,507,544.

The meeting was adjourned on a motion by Vander Linde, seconded by Gallman and carried.

MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: _____

Our C&Y ICM uses Community Services telephone and we would like to transfer \$1,000 from A4312.416 to A4310.416.

SCAL IMPACT: None to the County

NOT
APPROVED

FINANCE COMMITTEE

SEP 22 1993

September 15, 1993

J. Margeson

Present: Nielsen; Wentworth; Vander Linde; Palmiter;
Gallman; Cross;

The minutes of August 11, 1993 meeting of the committee were approved on a motion by Vander Linde, seconded by Wentworth and carried.

Robert Wilkins, Director, Real Property Tax Agency, reported on a new state legislative bill which will allow towns to contract with the County to do assessing. Also recently passed is a law allowing consolidation between towns for assessing.

Mr. Wilkins also discussed a new law which calls for Industrial Development Agency reform, by setting a standard rule for incentives given by the Agencies. Also discussed was a recently adopted Home Improvement Package, which allows an exemption for improvements on properties.

Mr. Wilkins then discussed a proposed rule change which would allow towns, not providing inventories to the state, to be fined.

A motion was made by Gallman, seconded by Vander Linde and carried, to request the County Attorney to prepare the following resolutions.

REFUND OF TAXES, Town of Wellsville, Wellsville Shopping Center; Parcel #239.-1-30. Amount of Refund \$27,546.82. Refund is made due to a Court Order.

REFUND OF TAXES, Town of Wirt, Tago Oil Company; Parcel #234.-1-932.1. Amount of Refund \$178.13. This parcel was on the tax roll as having land and oil production for 1992, with no land or oil production.

James Mulholland, County Treasurer, presented an offer by the Village of Wellsville to purchase for \$1.00, including all taxes, the property of Willard C. & Dora Cook. A motion was made by Vander Linde, seconded by Gallman and carried, to accept the Village of Wellsville's offer. County Attorney is requested to prepare resolution.

Mr. Mulholland requested a resolution amending Resolution No. 118-67, as amended, to increase the rate of Sales and Use Tax from three to four percent. A motion was made by Gallman, seconded by Wentworth and carried, to request the County Attorney to prepare the necessary resolution.

Mr. Mulholland gave a brief overview of the new Real Property Tax Enforcement Law, which will be coming into effect on January 1, 1995.

(8) Referral from Public Works Committee to request transfer of \$10,000. from Account D5020.101 Engineering Services and \$30,000. from Account D5110.101 Maintenance Roads & Bridges to Capital Project Account H5202 Timber Bridges, due to an estimated overrun. Motion to approve was made by Vander Linde, seconded by Wentworth and carried. Prepare resolution.

(9) Referral from Public Works Committee to request funding for the roof replacement on the County Office Building. A motion was made by Vander Linde, seconded by Wentworth and carried, to approve a transfer of \$203,199. from Account A9010.802 Retirement to a Capital Project account to be established by the County Treasurer. Prepare resolution.

(10) Public Works Committee referral to request funding for control valve improvements in the Courthouse. A motion was made by Vander Linde, seconded by Wentworth and carried, to approve a transfer of \$15,980. from Account A9010.802 Retirement to Account A1620.412 Buildings. Prepare resolution.

The committee will be meeting on September 30 and October 7, 1993 for 1994 Budget review.

There being no further business to discuss, the meeting was adjourned.

NOT
APPROVED

FINANCE COMMITTEE

September 30, 1993

OCT 6 1993

Present: Nielsen; Wentworth; Vander Linde; Palmiter; Gallman; Cross;

The minutes of the September 15, 1993 meeting of the committee were approved on a motion by Vander Linde, seconded by Gallman and carried.

Chairman Nielsen gave the privilege of the floor to Bob Hassan, representing the Tax Watch Committee who read a statement concerning the 1994 county budget. He also presented a petition containing 1093 signatures calling for a no tax increase in the 1994 budget. (A copy of the statement and petition are on file with the original minutes).

Budget Officer John Margeson distributed copies and read aloud his 1994 Budget Officer Message. (Copy on file with the original minutes). He and Deputy Budget Officer Jim Mulholland then addressed in detail many areas of the budget where they have made recommendations for changes, and answered committee members' questions.

Mr. Nielsen then gave an opportunity to members of the public who were present for a short question and answer period. Those speaking were Florence Fuller, Rushford, Philip Szalla, Willing, Dan Gleason, Willing, Les Fox, Belfast, Howard Miller, Belfast, Ruth Czankus, Belmont, Michael Trivisonoli, Angelica and Dwight Healy, Belmont.

The Clerk of the Board noted that in order to keep to the timetable established for the public hearing on the tentative budget, it will be necessary to offer a resolution setting the date of the public hearing for consideration at the October 25, 1993 board meeting. A motion was made by Gallman, seconded by Vander Linde and carried, that the County Attorney be requested to prepare a resolution setting the date of the public hearing on the 1994 county tentative budget for November 10, 1993 at 7:30 p.m.

The committee members were requested to review the tentative budget in preparation for the next meeting of the committee to be held on October 7th at 1:15 p.m.

Meeting adjourned.

FINANCE COMMITTEE

October 13, 1993

NOT
APPROVED

OCT 19 1993

J. Maryson

Present: Nielsen; Wentworth; Palmiter; Gallman; Cross;

The minutes of the September 30, 1993 meeting of the committee were approved on a motion by Wentworth, seconded by Gallman and carried.

Robert Wilkins, Director, Real Property Tax Director, reported on the new Home Improvement Law which would allow a partial tax exemption on the cost of certain home improvements. He noted that it is unclear as to the effective date of this law and there are numerous issues which need to be resolved. He has been advised by the state it will be 60-90 days before these issues are addressed.

Mr. Wilkins noted that he did not feel that the letter received from David Gaskell, Executive Director, Division of Equalization and Assessment, addressed the issues contained in Board Resolution No. 125-93, pertaining to measurement of assessment quality for purposes of distributing state aid payments.

The committee reviewed the current aged exemption levels with Mr. Wilkins. A motion was made by Gallman, seconded by Wentworth and carried, to leave the aged exemption level as it is, i.e. \$6,500 S.S.

A motion was made by Gallman, seconded by Palmiter and carried, to request the County Attorney to prepare the following resolution:

REFUND OF TAXES, Town of Friendship, Shaffer, Kenda Lee et al; Parcel #181.-1-5. Amount of Refund: \$105.43; An assessment for a building was put on this parcel and the parcel has always been vacant.

Mr. Wilkins distributed to the committee members a tentative-1994 Equalization and Apportionment Table, highlighting recent towns which have gone through revaluation.

Linda Canfield presented the following referrals for the committee's consideration:

1. Referral from the Public Works Committee requesting a transfer of \$60,000 from Capital Account H8166 to a new Capital Account for construction of a new scale house/office space at the county landfill. Public Works Dept. officials were unavailable to answer questions from the committee, and a motion to table this request until the November meeting was made on a motion by Gallman, seconded by Nielsen and carried. (Voting No: Wentworth).

2. Referral from the Public Safety Committee requesting a transfer of \$4,250 from Contingency Account No. A1990.4 to District Attorney Account No. A1165.1 to cover increased compensation for the remainder of 1993 was approved on a motion by Gallman, seconded by Palmiter and carried. Prepare resolution.

3. Referral from Public Safety Committee requesting a transfer of \$20,000 from Contingency Account A1990.4 to Jail Account No. A3150.4 to cover medical coverage of inmates for the remainder of 1993, was approved on a motion by Gallman, seconded by Palmiter and carried. Prepare resolution.

4. Referral from Public Safety Committee requesting a transfer of \$20,000 from Contingency Account No. A1990.4 to Other Correction Agencies Account No. A3170.4 to cover anticipated shortfall in this account to house inmates out of county was approved on a motion by Gallman, seconded by Palmiter and carried. Prepare resolution.

5. Referral from Human Services Committee regarding Health Department request to appropriate state aid in the amount of \$11,116. to Account No. A4057 IHAP (91) as follows, with a like amount to Revenue Account A3401.05 (91):

A4057.2 Equipment - \$4,800.
A4057.4 Contractual Expense - \$6,316.

Approved on a motion by Gallman, seconded by Wentworth and carried. Prepare resolution.

6. Referral from Human Services Committee regarding Health Department request to appropriate state aid in the amount of \$3,900 to Account No. A4058 IHAP (92) as follows, with a like amount to Revenue Account A3401.04 (92):

A4058.2 Equipment - \$ 500.
A4058.4 Contractual Expense - \$3,400.

Approved on a motion by Gallman, seconded by Wentworth and carried. Prepare resolution.

7. Referral from Human Services Committee regarding Health Department request to appropriate state aid in the amount of \$17,038 to Account No. A4037.1 Lead and a like amount to Revenue Account No. A3437 was approved on a motion by Gallman, seconded by Wentworth and carried. Prepare resolution.

8. Referral from Human Services Committee regarding Health Department request to appropriate state aid in the amount of \$1,250 to Account No. A4051.4 Tobacco Awareness and a like amount to Revenue Account No. A3401.3 was approved on a motion by Gallman, seconded by Wentworth and carried. Prepare resolution.

9. Referral from Human Services Committee regarding Office for Aging request to appropriate additional state aid in the amount of \$1,550 to Account No. A6771.4 HEAP and a like amount to Revenue Account No. A10.3641.1, was approved on a motion by Wentworth, seconded by Gallman and carried. Prepare resolution.

10. Referral from the Human Services Committee regarding Office for Aging request to transfer county funds from the Title III-B grant to the Community Services for the Elderly (CSE) grant. There will be no increase in county dollars, and will allow the Office for the Aging to bring down all the state dollars for the CSE grant. Enough county dollars will remain in the Title III-B Grant to draw down the full amount of federal dollars allocated for that grant. The total amount of the transfer from A6773 to A6776 is \$8,000. See memorandum of explanation. Approved on a motion by Wentworth, seconded by Gallman and carried. Prepare resolution.

11. Referral from the Human Services Committee regarding Office for Aging request to appropriate \$4,700 for a new federal grant Weatherization Referral and Packing Program (WRAP). No matching funds are required. See memorandum of explanation. Approved on a motion by Wentworth, seconded by Gallman and carried. Prepare resolution.

12. Referral from the Planning and Development Committee regarding Office of Employment and Training request for the transfer of \$14,000 between appropriation accounts. See memorandum of explanation. Approved on a motion by Gallman, seconded by Wentworth and carried. Prepare resolution.

13. A motion was made by Gallman, seconded by Palmiter and carried, to offer a resolution for the relevy of Returned Village Taxes for consideration at the November 22nd board meeting. Prepare resolution.

14. A motion was made by Gallman, seconded by Palmiter and carried to offer a resolution for the relevy of Returned School Taxes for consideration at the November 22nd board meeting. Prepare resolution.

15. A motion was made by Gallman, seconded by Palmiter and carried, to offer a resolution for the levy of unpaid sewer and water rentals in the Towns of Belfast, Caneadea, Friendship, Independence, Scio and Wellsville, for consideration at the November 22nd, board meeting. Prepare resolution.

16. A motion was made by Wentworth, seconded by Palmiter and carried, to offer a resolution for the adoption of the 1994 County Final Budget for consideration at the November 22nd board meeting. Prepare resolution.

17. A motion was made by Palmiter, seconded by Wentworth and carried, to offer a resolution making appropriations for the conduct of county government for fiscal year 1994 for consideration at the November 22nd board meeting. Prepare resolution.

18. A motion was made by Gallman, seconded by Wentworth and carried, to offer a resolution levying the towns' share of the 1994 Allegany County Mutual Self-Insurance Plan in the amount of \$176,403.13 for consideration at the November 22nd board meeting. Prepare resolution.

The committee then continued its review of the 1994 county tentative budget and the following actions were taken:

Schedule 1-A Appropriations - General Fund:

Account No. A6430.4 Economic Development: \$25,870 changed to \$17,870. (Line item .475 in the amount of \$8,000 was deleted with encumbered 1993 funds used instead). Motion by Gallman, seconded by Nielsen and carried. Prepare resolution.

Discussion was held on Mr. Nielsen's suggestion that the committee consider reducing the County Road Fund inventory. A motion was made by Nielsen, seconded by Wentworth and carried that a recommendation be made to the Committee of the Whole to review, in conjunction with the Department of Public Works Superintendent, a reduction of approximately \$75,000 in the County Road Fund Inventory resulting in a \$75,000 reduction of the 1994 budget.

Discussion was held on Mr. Gallman's suggestion to restore those funds removed by the Budget Officer for town bridges in the net amount of \$328,950. A motion was made by Gallman, seconded by Palmiter and carried, to amend the 1994 county tentative budget to restore \$328,950 for town bridges, resulting in the following changes:

Schedule 1-A Appropriations - General Fund:

Account No. A9522.901 Interfund Transfer to County Road Fund: \$4,410,392 changed to \$4,739,342.

Schedule 1-D Appropriations - County Road Fund:

Account No. D5110.4 Maintenance of Roads and Bridges: \$967,650 changed to \$1,087,950.

Account No. D9553.904 Interfund Transfer to Capital Fund: \$143,000 changed to \$586,950.

Schedule 1-DM Appropriations - Road Machinery Fund:

Account No. DM9522.901 Interfund Transfer to Capital Fund: \$37,000 changed to \$109,000.

Schedule 2-D Revenues - County Road Fund:

Account No. D2801.09 Interfund Revenue from Capital Fund: \$0.00 changed to \$235,000.

Account No. D9553.904 Interfund Revenue from General Fund: \$4,410,392 changed to \$4,739,342.

Schedule 2-DM Revenues - Road Machinery Fund:

Account No. DM2801.09 Interfund Revenues from Capital Fund: \$0.00 changed to \$72,000. County Attorney is requested to prepare resolution.

Discussion was held on a request from the Supervisors and County Legislators Association for inclusion of membership dues in the 1994 budget. The Clerk of the Board was requested to obtain figures for the last time we paid annual dues and report to the Committee of the Whole.

A transfer of \$501.90 from Central Service Computer Account No. A1680.407 Supplies to Account No. A1680.411 Repairs was approved on a motion by Palmiter, seconded by Wentworth and carried.

Meeting adjourned.

MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: _____

The Health Department asks for approval to authorize the County Treasurer to increase account A4037 (Lead) by \$17038, due to an increase in the grant amount to the following accounts.

Expense account - A4037.101 - Personal Services \$17038.00

Revenue account - A10.3437 - State Aid 17038.00

FISCAL IMPACT: None

MEMORANDUM OF EXPLANATION

COMMITTEE: Human Services

INTRO. No. _____
(Clerk's Use Only)

DATE: _____

The Health Department asks for approval to authorize the County Treasurer to establish an expenditure and revenue account for EIP-IHAP(92)

| | | | |
|----------|---------------|---|----------------|
| Expenses | - A4058.201 | - | 500.00 |
| | A4058.456 | | 1144.00 |
| | A4058.457 | | <u>2156.00</u> |
| | | | \$3800.00 |
| Revenue | - A10.3401.04 | - | \$3800.00 |

MEMORANDUM OF EXPLANATION

COMMITTEE: Human Services

INTRO. No. _____
(Clerk's Use Only)

DATE: _____

The Health Department asks for approval to authorize the County Treasurer to establish an expenditure and revenue account for EIP-IHAP(91)

| | | | |
|-----------|-------------|---|----------------|
| Expense - | A4057.201 | - | \$4800.00 |
| | A4057.456 | - | 4160.00 |
| | A4057.457 | - | <u>2156.00</u> |
| | | | \$11116.00 |
| Revenue - | A10,3401.03 | | \$11116.00 |

AL IMPACT:

MEMORANDUM OF EXPLANATION

INTRO. NO. _____

(CLERK'S USE ONLY)

DATE: September 22, 1993 _____

COMMITTEE: Human Services _____

The Office for the Aging requests a resolution to modify the Home Energy Assistance Program (HEAP) budget due to an increase in allocation of funds for grant year '92-'93 of \$1,550.00.

Increase Revenue Account # A 10 3641.01 \$1,550.00

Increase Expenditure Account #'s

| | |
|---------------------------|-------------------|
| A6777.402 Mileage | \$ 300.00 |
| A6777.407 Office Supplies | 1,000.00 |
| A6777.419 Printing | <u>250.00</u> |
| | <u>\$1,550.00</u> |

FISCAL IMPACT: Increase in State funds.

MEMORANDUM OF EXPLANATION

INTRO. NO. _____

(CLERK'S USE ONLY)

DATE: September 22, 1993

COMMITTEE: Human Services

The Office for the Aging requests a resolution to transfer County funds from the Title III-B grant to the Community Services for the Elderly (CSE) grant. The State Office for the Aging (SOFA) auditors have brought into question the in-kind match the Office for the Aging has been using for this grant. The transfer will allow this OFA to bring down all the state dollars for the CSE grant. Enough county dollars will remain in the Title III-B grant to draw down the full amount of federal dollars allocated for that grant.

TRANSFER

| | | | |
|--|----------------|--------------------------------------|-----------------|
| <u>FROM</u> A6773.101 Personnel | \$6,500.00 | <u>TO</u> A6776.401 Postage | \$ 500.00 |
| | | " " .402 Mileage | 300.00 |
| | | " " .407 Office Supplies | 400.00 |
| | | " " .408 General Supplies | 4,000.00 |
| | | " " .419 Printing | 800.00 |
| | | " " .474 Subcontractor | 500.00 |
| | | | <u>6,500.00</u> |
| | | | \$6,500.00 |
| <u>FROM</u> A6773.806 Hosp/Med Ins | \$1,500.00 | <u>TO</u> A6776.806 Hosp/Med Ins | \$1,500.00 |
| Total transfer From A6773 | \$8,000.00 | To A6776 | \$8,000.00 |

FISCAL IMPACT: Transfer County dollars from one grant to another. No increase in County dollars.

MEMORANDUM OF EXPLANATION

INTRO. NO. _____
(CLERK'S USE ONLY)
DATE: September 22, 1993

COMMITTEE: Human Services

The Office for the Aging requests a resolution to accept and set-up accounts for the Weatherization Referral and Packaging Program (WRAP). This is a Federal grant with no matching funds required.

Revenue Account # A 11 4772.08 \$4,700.00

Expenditure Accounts:

| | | |
|----------------------------|----------------|-------------------|
| A6784.101 | PERSONNEL | \$3,300.00 |
| A6784.402 | MILEAGE | \$ 300.00 |
| A6784.416 | TELEPHONE | 400.00 |
| A6784.419 | PRINTING | <u>300.00</u> |
| | TOTAL .4 | \$1,000.00 |
| A6784.802 | RETIREMENT | \$ 86.00 |
| A6784.803 | F.I.C.A. | 254.00 |
| A6784.804 | Worker's Comp. | <u>60.00</u> |
| | TOTAL .8 | \$ 400.00 |
| TOTAL EXPENDITURE ACCOUNTS | | <u>\$4,700.00</u> |

ISCAL IMPACT: 100% Federal Funds

MEMORANDUM OF EXPLANATION

INTRO. No. _____
 (Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 9/15/93

The Employment & Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts:

Appropriations

| <u>From</u> | <u>To</u> | <u>Amount</u> |
|--------------------------------------|---|------------------|
| CD6291.1 (IIA) Work Experience wages | CD6290.201 (IIA) Adm. -office equip. | 4,000.00 |
| CD6291.1 (IIA) Work Experience wages | CD6292.201 (IIA) Training - Office equip. | 2,000.00 |
| CD6291.1 (IIA) Work Experience wages | CD6393.806 (DSS Jobs) Hospital/Med. Insurance | 8,000.00 |
| | TOTAL | <u>14,000.00</u> |

OCT 19 1993

NOT
APPROVED

FINANCE COMMITTEE

October 7, 1993

J. Margeson

Present: Nielsen; Wentworth; Gallman; Palmiter; Cross;
Also present: Budget Officer John Margeson and Deputy Budget
Officer James Mulholland.

The purpose of this meeting was to begin a review of the
1994 county tentative budget. The following actions were taken:

Schedule 1-A Appropriations - General Fund:

Account No. A1010.1 Legislative Board: \$95,000 changed to
\$90,000. Motion by Gallman, seconded by Nielsen and carried.
Prepare resolution.

Account No. A1490.1 Public Works Adm.: \$220,667. changed
to \$202,543. Motion by Gallman, seconded by Wentworth and carried.
Prepare resolution.

ACT CLERK (TYPIST)

Account No. A1620.1 Buildings: \$256,595. changed to
\$240,462. Motion by Gallman, seconded by Wentworth and carried.
Prepare resolution.

JANITOR

Schedule 2-A Revenues - General Fund:

Account No. A1510.1 Sheriff Fees - Mental Health: \$1,000
changed to \$4,000. Motion by Palmiter, seconded by Gallman and
carried. Prepare resolution.

A motion was made by Gallman, seconded by Wentworth and
carried, to go into executive session to discuss collective
negotiations.

Following the executive session, a motion was made by
Wentworth, seconded by Palmiter and carried, to adjourn. The
committee will meet at 9:00 a.m. on October 13, 1993 and following
regular business of the committee, will continue its review of the
tentative budget.

Meeting adjourned.

NOT
APPROVED

NOV 10 1993

FINANCE COMMITTEE

November 10, 1993

Present: Nielsen; Palmiter; Wentworth; Vander Linde; Gallman; Cross;

The minutes of the October 7 and October 13, 1993 meetings of the committee were approved on a motion by Vander Linde, seconded by Wentworth and carried.

Robert Wilkins, Director, Real Property Tax Director, gave a report on questions which have been raised on the Home Improvement Law (see attached).

Mr. Wilkins also noted that he will be investigating the new tax bills which Genesee County has implemented, which are laser printed on plain paper, which will result in considerable savings.

A motion was made by Vander Linde, seconded by Gallman and carried to request the County Attorney to prepare the following resolution:

REFUND OF TAXES, Town of Granger, Lockwood, Nancy est.; Parcel #41.-3-21. Amount of Refund: \$430.19. A dwelling which is located on another parcel is assessed on this parcel. This should have been vacant land.

The mortgage tax figures for the period April 1, 1993 through September 30, 1993 have been received and the apportionment to the towns and villages has been made in the Clerk of the Board's office. A motion was made by Vander Linde, seconded by Gallman and carried, that the County Attorney be requested to prepare a resolution authorizing the apportionment of the mortgage tax for the above-stated period.

A referral was presented from the Human Services Committee to increase the Office for the Aging S.N.A.P. budget by \$3,900 due to an increase in contributions over the budgeted figure for 1993. Approved on a motion by Vander Linde, seconded by Palmiter and carried. County Attorney is requested to prepare resolution.

A referral was presented from the Public Safety Committee requesting a transfer of \$6,000 from Contingent Account A1990.4 to Jail Account A3150.447 (Jail Medical) to cover additional anticipated shortfalls in this line item through the end of 1993. Approved on a motion by Palmiter, seconded by Vander Linde and carried. County Attorney is requested to prepare resolution.

A referral was presented from the Public Works Committee requesting funds to construct a handicapped-accessible addition to the Office for the Aging building at an estimated cost of \$11,000. Following discussion, a motion was made by Vander Linde, seconded by Wentworth and carried, that \$11,000 be transferred from Contingent

Account A1990.4 to Buildings Account A1620.4. County Attorney is requested to prepare resolution.

A referral was presented from Public Works Committee requesting an amendment to Resolution No. 303-90, Section 3, to include the purchase of two used scrapers. This was approved on a motion by Vander Linde, seconded by Wentworth and carried. County Attorney is requested to prepare resolution.

A motion was made by Wentworth, seconded by Vander Linde and carried, to prepare a resolution Levying County Taxes for consideration at the December 13th board meeting.

A motion was made by Gallman, seconded by Vander Linde and carried, to prepare a resolution Levying Taxes and Assessments required for the purposes of the annual budgets of the towns of Allegany County, for consideration at the December 13th board meeting.

A motion was made by Gallman, seconded by Vander Linde and carried, to prepare a resolution Approving the Completed Assessment Rolls of the several towns and directing the execution and delivery of warrants for the collection of taxes thereon, for consideration at the December 13th board meeting.

A motion was made by Gallman, seconded by Wentworth and carried, to prepare a resolution authorizing Transfers between Appropriation Accounts (balancing of accounts) for the end of the 1993 fiscal year, for consideration at the December 27th board meeting.

At the October 13, 1993 Finance Committee meeting, a referral from the Public Works Committee requesting a transfer of \$60,000 from Capital Account H8166 to a new Capital Account for the construction of a new scale house/office space at the county landfill was tabled as Public Works officials were unavailable to answer questions from the committee. Richard Young, Superintendent and John Mancuso, Deputy Superintendent, met with the committee and explained what they would like to do at the landfill. The project includes new truck scales, because parts are worn out, they have maintenance problems during the winter months with the scales freezing-up when the temperature falls below 20 degrees and the fact that the scales are higher than the building and water runs off into the building. A metal building is proposed to be built adjacent to the current building, which may be connected by a walkway. The building will be approximately 1800 square feet and will provide office space for the D.E.C. inspection engineer, as well as a break-room/conference room. The computer can then be relocated back to the new building and better reports can be generated. A storage area will also be provided. A motion was made by Vander Linde, seconded by Palmiter and carried, to transfer \$60,000 from Capital Account No. H8166 to a new Capital Account to be designated by the County Treasurer. County Attorney is requested to prepare resolution.

Christina Culbert, Youth Bureau Director, presented 1994 Special Delinquency applications, which have been approved by the Youth Board and Planning and Development Committee. A motion was made by Vander Linde, seconded by Wentworth and carried, to co-sponsor a resolution with Planning and Development Committee, to enter into contracts with the various non-profit agencies and to appropriate state aid funds. County Attorney is requested to prepare resolution.

Meeting adjourned.

EXEMPTION ON HOME IMPROVEMENTS S.2121-A

If no local action is taken, does the law become effective as of July 1, 1995?

NO, the exemption is not automatic.

If the answer to the above is yes, can a County opt-out absent local adoption?

Counties and school districts are empowered to opt-out only after a city, town or village therein has opted-in.

If more than one town, city or village adopts the law and on different dates, how many times does a County have to opt out if that is their wish?

A single opt-out resolution timely adopted by a county or school district is sufficient.

If a village adopts the law, does that apply to town taxes on village properties and can a town then opt out?

The town is not affected by the village's decision. If a village opts-in, but the town in which the village is located does not, qualifying property within the village portion of the town will receive a partial exemption from the village taxes only.

If the city, town or village granting this exemption does a valuation update, can or shall the exemption be pro-rated?

The exemption applies to "the increase in assessed value ...attributable to such reconstruction, alteration or improvement. If the amount of that increase in assessed value changes as the result of a revaluation or update, the exemption base should be recomputed accordingly.

Adoption of the law makes a qualifying property exempt for one year at 100% of the increase in assessment and for an additional seven years if the exemption declines by 12 1/2% per year. Can a local law be adopted that allows for a 100% exemption for one year only?

Municipalities may reduce the percentage of exemption otherwise allowed pursuant to section 421-f, but may not exceed the percentage set by the State. The 8 year period cannot be reduced.

It is possible that this exemption could apply to less than 100% of the cities, towns and villages within a County. Does this then create an unequal treatment situation as in the Foss decision?

YES, an equal protection of law (i.e., Foss) problem may occur if only some component parts of a county or school district were to grant the exemption and the county or school district did not opt-out.

Additionally, within a city, town or village does unequal treatment apply to owners of homes who completed improvements prior to the local law?

NO, because properties improved prior to the adoption of a local law pursuant to section 421-f, would not qualify for the exemption.

MEMORANDUM OF EXPLANATION

INTRO. NO. _____

(CLERK'S USE ONLY)

DATE: October 20, 1993

COMMITTEE: Human Services

The Office for the Aging anticipates an increase in contributions over the budgeted figure for 1993 in the S.N.A.P. budget.

The Office for the Aging requests a resolution to increase budget appropriations in the following manner.

| | | |
|--|--------------------|-------------------|
| Increase Revenue Account #A 02 1972.02 Contributions | | <u>\$3,900.00</u> |
| Increase Expenditure Accounts | | |
| Mileage | A6779.402 | \$1,500.00 |
| Subcontractors | A6779.474 | <u>2,400.00</u> |
| | TOTAL Expenditures | <u>\$3,900.00</u> |

FISCAL IMPACT: No county dollars.

MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

COMMITTEE: PUBLIC SAFETY

DATE: _____

AFTER DISCUSSION WITH THE COUNTY ADMINISTRATOR, THE SHERIFF REQUESTS A
RESOLUTION TRANSFERRING \$6,000.00 FROM CONTINGENCY INTO A3150.447 -
JAIL MEDICAL.
EXPENSES TO THIS ACCOUNT CONTINUE TO BE EXTRAORDINARY.

FISCAL IMPACT:

M E M O R A N D U M O F E X P L A N A T I O N

INTRO. NO. _____
(Clerk's Use Only)

COMMITTEE: PUBLIC WORKS

DATE: NOVEMBER 03, 1993

Referral to Finance Committee for funding a handicapped accessible addition to the back of the Office for the Aging building.

FISCAL IMPACT: \$11,000.00



ALLEGANY COUNTY DEPARTMENT OF
PUBLIC WORKS

ROOM 210 • COUNTY OFFICE BUILDING • BELMONT, NEW YORK 14813
TELEPHONE 716-268-9230 FAX 716-268-9446

HIGHWAY
SOLID WASTE
BUILDINGS & GROUN

•
RICHARD A. YOUNG
Superintendent

REQUIREMENTS TO MODIFY THE OFFICE OF THE AGING
FOR HANDICAPPED ACCESSIBILITY

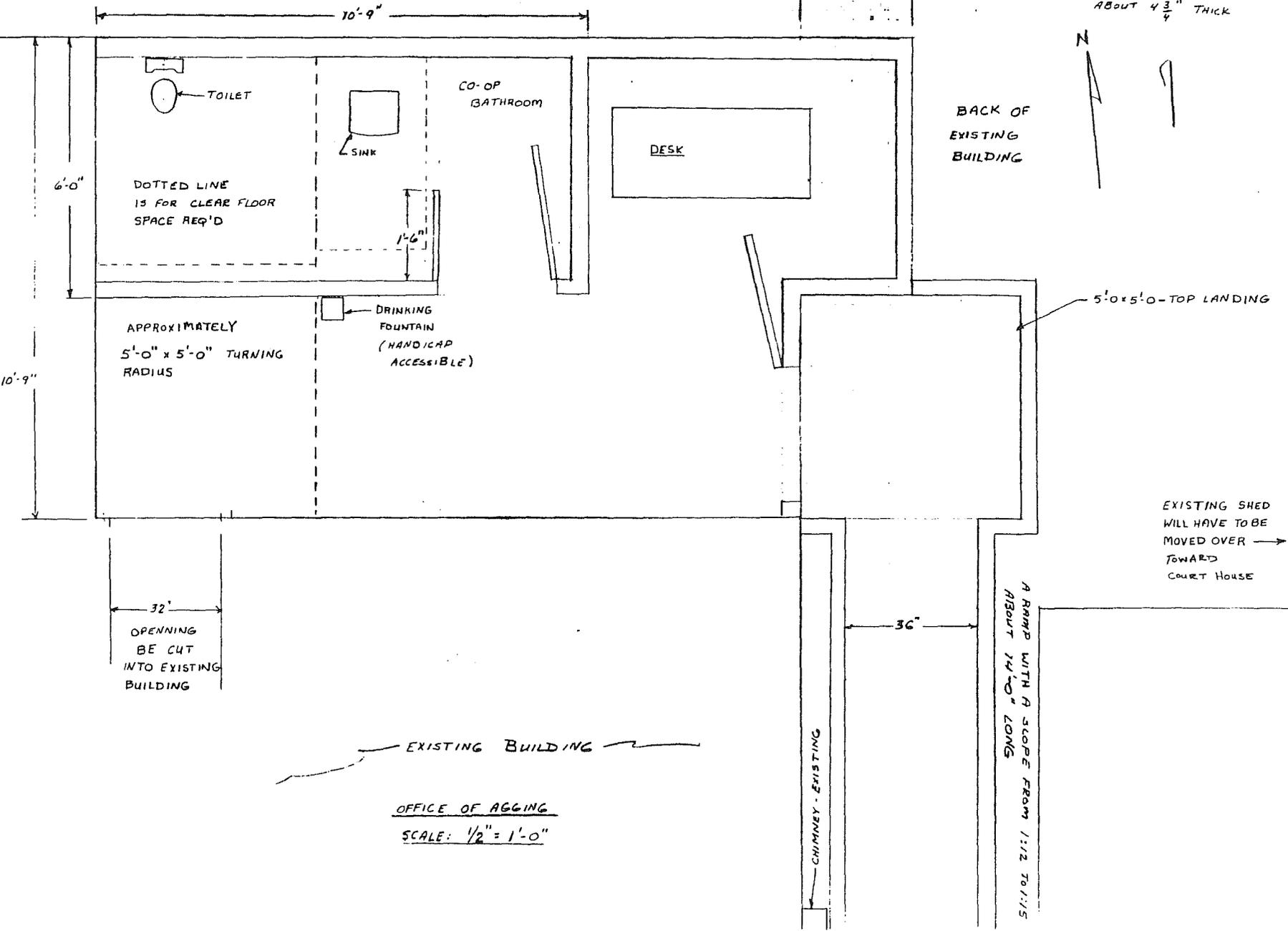
1. The existing floors are substandard and would require a lot of modification to make the floors stable. For example some of the floor joists may have to be replaced and a new floor would have to be added. Also, other modifications such as stiffening the existing beams would be necessary.
2. As shown in the drawing, a new addition is on the back of the building which shows a ramp, a bathroom and a new door with a handicapped accessible handle.
3. The requirements for constructing a new bathroom in a building, is that the bathroom must be handicapped accessible with the exterior door being 36" wide. The hallways and interior doors must be at least 32" wide with turn around areas being a minimum of 5' square.
4. The smallest permissible dimensions of a handicapped accessible bathroom are 10'- 9" x 5'- 0" inside.
5. The approximate cost of the proposed handicapped accessible addition, including the bathroom would be \$11,000.00.

ymr
11-03-93

ABOUT 4 3/4" THICK



9



BACK OF EXISTING BUILDING

CO-OP BATHROOM

TOILET

SINK

DESK

DOTTED LINE IS FOR CLEAR FLOOR SPACE REQ'D

DRINKING FOUNTAIN (HANDICAP ACCESSIBLE)

APPROXIMATELY 5'-0" x 5'-0" TURNING RADIUS

5'-0" x 5'-0" TOP LANDING

EXISTING SHED WILL HAVE TO BE MOVED OVER TOWARD COURT HOUSE

32' OPENING BE CUT INTO EXISTING BUILDING

EXISTING BUILDING

OFFICE OF AGGING
SCALE: 1/2" = 1'-0"

CHIMNEY - EXISTING

A RAMP WITH A SLOPE FROM 1:12 TO 1:5 ABOUT 14'-0" LONG

36"

RESOLUTION NO. 303-90

TITLE: TRANSFER OF FUNDS FROM SOLID WASTE CONTRACTUAL EXPENSES ACCOUNT TO CAPITAL PROJECT ACCOUNTS FOR THE CONSTRUCTION OF AN ADDITION TO THE COUNTY LANDFILL BUILDING FOR THE INSTALLATION OF MONITORING WELLS, AND FOR OTHER LANDFILL PURPOSES

Offered by: Public Works and Ways and Means Committees

RESOLVED:

1. That the sum of \$15,000 is hereby transferred from Account No. A8160.4 to a Capital Project Account, to be established by the County Treasurer, for the construction of a 20' x 60' addition to the County Landfill building.

2. That the sum of \$20,000 is hereby transferred from Account No. A8160.4 to Capital Project Account No. H8163, for the installation of four additional groundwater monitoring wells at the County Landfill.

3. That the sum of \$100,000 is hereby transferred from Account No. A8160.4 to Capital Project Account No. H8163 for other landfill purposes.

I, Linda J. Canfield, Clerk of the Board of Legislators of the County of Allegany, State of New York do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said Board on the 21st day of December, 1990.

Linda J. Canfield

Clerk, Board of Legislators, Allegany County

Dated at Belmont, New York this 21st day of December 1990

Moved by Sejora Seconded by Lifentwasta VOTE: Ayes 14 Noes 0 Absent 1 Voice _____

TITLE: REDESIGNATION OF FUNDS PLACED IN PROJECT ACCOUNT NO. H8164 FOR EQUIPMENT STORAGE POLE BARN AND FOR MONITORING WELLS AND OTHER LANDFILL PURPOSES NOTWITHSTANDING RESOLUTION NO. 303-90

Offered by: Public Works Committee

RESOLVED:

1. Notwithstanding the provisions of Resolution No. 303-90, the funds provided in said Resolution No. 303-90 are redesignated and placed in Project Account No. H8164 for the construction of an equipment storage pole barn, for the installation of four groundwater monitoring wells at the County landfill, and for other County landfill purposes.

I, Linda J. Canfield, Clerk of the Board of Legislators of the County of Allegany, State of New York do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said Board on the 13th day of January, 1992.

[Signature] Dated at Belmont, New York this 13th day of January, 1992
Clerk, Board of Legislators, Allegany County

Moved by Sylor Seconded by Loucks VOTE: Ayes 15 Noes 0 Absent 0 Voice _____

FINANCE COMMITTEE

December 8, 1993

DEC 13 1993

NOT APPROVED

Present: Nielsen; Vander Linde; Palmiter; Gallman; Wentworth; Cross;

J. Margison

The minutes of the November 10, 1993 meeting of the committee were approved on a motion by Vander Linde, seconded by Wentworth and carried.

Robert Wilkins, Director, Real Property Tax Service Agency, discussed several issues. He briefly outlined the current status of the railroad lawsuits, the Clarksville lawsuit and a potential problem in the Town of Burns.

Mr. Wilkins gave an update on maintenance aid. The state has agreed that C.O.D. of 15% to go to 20%. Also, that no sales under \$10,000 will be used in the computation, and that a one year warning will be given when C.O.D. is over the limit.

Mr. Wilkins also brought to the committee's attention some new state legislative proposals. The first is a proposed increase in the 5217 filing fee from \$25. to \$40. The county's share would remain at \$3., but our computer fees would be dropped by \$11,000.

Another state proposal is a school income tax. Taxpayers would pay all of the property tax bill, get a credit on their income tax and the schools would reimburse the state for the credit.

There is also a proposal to eliminate aged and veterans property tax exemption. A credit would be given on the income tax and the towns, counties and villages would reimburse the state.

Although Mr. Wilkins did not foresee the income tax credit proposals becoming law in the near future, he did think there was a good chance that a proposal for counties, towns and schools to be reimbursed for forest exemptions taking effect.

On a motion by Vander Linde, seconded by Wentworth and carried, Mr. Wilkins was given permission to raise the price of tax maps from \$3.00 to \$4.00 each.

Approval was given on a motion by Vander Linde, seconded by Gallman and carried, for Louise Elliott to attend a one-day conference in the Syracuse area at a cost of \$25.00 relating to the computerization of tax maps.

Mr. Wilkins also noted that his department is "inking" mylars now, instead of next March and April, so that they can begin computerizing the maps in March.

A referral was presented from the Personnel Committee requesting a transfer of \$1,355. from Contingent Account A1990.4 to Veterans Service Agency Account No. A6510.1 due to the fact that the Director's 1993 increment and an upgrading of a position was not included in the 1993 budget. Approved on a motion by Vander Linde, seconded by Gallman and carried. County Attorney is requested to prepare resolution.

A referral was presented from the Public Works Committee requesting a transfer of \$8,737. from Buildings Account No. A1620.4 to Capital Account No. H1620.200 to cover replacement of recessed roof area. Approved on a motion by Vander Linde, seconded by Wentworth and carried. Prepare resolution.

A referral was presented from the Public Works Committee requesting a transfer of \$1,000 from Engineering Account No. D5020.4 to Traffic Account No. D3310.4 which is needed to cover a cost overrun in the 1993 striping program. Approved on a motion by Gallman, seconded by Wentworth and carried. Prepare resolution.

A referral was presented from the Human Services Committee requesting the appropriation of \$624. to the Title III-D grant budget in the Office for the Aging. This is due to an increase in revenue expected to be received for this grant. Approved on a motion by Vander Linde, seconded by Gallman and carried. Prepare resolution.

A referral was presented from the Planning and Development Committee requesting the transfer of funds within several appropriation accounts of the Office of Employment and Training totaling \$45,000. Approved on a motion by Vander Linde, seconded by Wentworth and carried. Prepare resolution.

A referral was presented from the Human Services Committee for the appropriation of additional state funds in the amount of \$22,500 to the Homelessness Prevention Program. These funds are passed through to the Southern Tier Legal Services which is directly accountable to the State Department of Social Services for their use. Approved on a motion by Vander Linde, seconded by Gallman and carried. (Opposed: Vander Linde). Prepare resolution.

County Treasurer Mulholland requested committee approval for two resolutions, one approving of a custody agreement with Fleet Bank of New York and the other approving of a third party custodian agreement with Key Bank of New York and Key Trust Co. Approved on a motion by Gallman, seconded by Vander Linde and carried.

Mr. Mulholland also requested approval of a resolution for ratification and approval of the County Treasurer's purchase of \$500,000 Allegany County Industrial Development Revenue Bond in connection with Acme Electric Corporation facility. Approved on a motion by Vander Linde, seconded by Wentworth and carried.

Mr. Mulholland also requested committee approval for a resolution to be prepared to make transfers within the 1994 budget adjusting .1 personal services accounts. Approved on a motion by Vander Linde, seconded by Wentworth and carried. Prepare resolution.

Meeting adjourned.

MEMORANDUM OF EXPLANATION

COMMITTEE: Personnel

INTRO. No. _____
(Clerk's Use Only)

DATE: _____

\$1,355.00 dollars is needed to be transferred from the Contingent Account (A1990.4) to Veterans Service Agency Payroll Account (A6510.101).

REASON: 1993's budget didn't include the Directors increment of \$869.00 dollars and and there was an upgraded position made effective 3/23/93 which resulted in \$486.00 dollars needed. Total: \$1,355.00

NET IMPACT:

MEMORANDUM OF EXPLANATION

INTRO. NO. _____

(CLERK'S USE ONLY)

DATE: November 17, 1993

COMMITTEE: Human Services

The Office for the Aging requests a resolution to modify the Title III-D grant budget from \$1,490.00 to \$2,114.00 due to an increase in revenue expected to be received for this grant.

| | | |
|---|-----------------|-----------------|
| Increase State Revenue Account #A 10 3772.05 | \$524.00 | |
| Increase Contr. Revenue Account #A 02 1972.05 | \$100.00 | |
| | <u>\$624.00</u> | |
| Increase Expenditure Account # A6780.408 General Supplies | | <u>\$624.00</u> |

FISCAL IMPACT: No increase in County dollars.

MEMORANDUM OF EXPLANATION

COMMITTEE: Planning & DevelopmentINTRO. No. _____
(Clerk's Use Only)DATE: 11/10/93

The Employment and Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts:

Appropriations

| <u>From</u> | <u>To</u> | <u>Amount</u> |
|--|--|------------------|
| CD6690.474 Title III/Training Contracts, other | CD6290.101 JTPA Adm/Personal Services | 4,000.00 |
| CD6690.474 Title III/Training Contracts, other | CD6290.474 JTPA Adm/SDA Expense | 5,500.00 |
| CD6690.474 Title III/Training Contracts, other | CD6290.806 JTPA Adm/Hosp./Med. Insurance | 1,500.00 |
| CD6791.101 ARC Lift/Personal Services | CD6292.101 JTPA Training/Personal Services | 15,000.00 |
| CD6791.101 ARC Lift/Personal Services | CD6292.802 JTPA Training/Retirement | 2,000.00 |
| CD6791.474 ARC Lift/Trng.Contracts,other | CD6393.101 DSS Jobs/Personal Services | 12,000.00 |
| CD6791.474 ARC Lift/Trng.Contracts, other | CD6393.475 DSS Jobs/Training Contracts,other | 5,000.00 |
| | TOTAL | <u>45,000.00</u> |

L IMPACT:

MEMORANDUM OF EXPLANATION

Due to the extension of a State grant in aid for our tri-county (Steuben, Allegany, and Cattaraugus) Homelessness Prevention Program from and end date of September 30, 1993 to an end date of December 31, 1993, additional State funds need to be appropriated. These funds will cover the quarter October 1, 1993 through December 31, 1993, and are in the amount of \$22,500.

Funds are passed through to Southern Tier Legal Services which is directly accountable to the State Department of Social Services for their use.

A Program Narrative Summary is attached.

FISCAL IMPACT: No local share.

GRANTEE: Allegany County Department of Social Services
Allegany County Office Building
Belmont, New York 14813
Joan Sinclair, Commissioner
(716) 268-7661

SUBCONTRACTOR: Southern Tier Legal Services
56 Liberty Street
Bath, New York 14810
Amy Christensen, Executive Director
(607) 776-4126

PROJECT SUMMARY

This Homelessness Prevention Project will provide a specialized homelessness prevention unit within Southern Tier Legal Services to serve Allegany, Steuben and Cattaraugus Counties. The homelessness prevention unit will consist of one full time attorney in the main office in Bath and a part-time attorney in the new branch office in Olean. These attorneys will provide a coordinated program of homelessness prevention by representing individual clients in eviction proceedings, by bringing affirmative actions to address problems such as substandard conditions and illegal evictions, and by providing education and training about landlord-tenant law to potential clients, local departments of social services, community agencies, law enforcement personnel, and town and village justices. In addition, our office will work with other community agencies in developing a Housing/Homelessness Task Force in each county. The purpose of these task forces will be to encourage better communication among agencies about the services which each agency provides and to work together to develop strategies to address the homelessness problems in our rural communities.