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Margeson

JAN 20 1993

NOT APPROVED

SOCIAL SERVICES AND WAYS AND MEANS COMMITTEES

January 11, 1993

Present: Wentworth; Vander Linde; Palmiter; Boyce; Frair; Faulkner; Cross;

Joan Sinclair, Commissioner of Social Services, presented a proposal for the continuation of the LIFT Program to be accomplished through various budget transfers as described on the attached memorandum of explanation. Following discussion, a motion was made by Vander Linde, seconded by Boyce and Frair, that the County Attorney be requested to prepare a resolution making the transfers shown in the memorandum.

Meeting adjourned.

MEMORANDUM OF EXPLANATION

LIFT PROGRAM SYNOPSIS

The LIFT Program (Linking Individuals to Fundamental Training) has been funded for the last 10 months by the Appalachian Regional Commission (ARC). The participants are long term dependent, with multiple barriers to employment and very low literacy levels. Therefore, they are unable to receive transitional vocational training. They are predominantly Home Relief recipients (a few ADC). A listing of some of the educational modules is attached.

Approximately 40 individuals have been served thus far (January to November). There have been 11 job placements; one SSI recipient; and one sanctioned individual. Annualized welfare grant savings from these positive terminations are $45,661.92, the County share of which is just above $20,000.

Others in the program have had significant educational movement toward the 8th grade performance levels needed for vocational training, or await SSI disability determinations based on their low levels of functioning or other disabilities.

We will explore ARC discretionary funds for project continuation. We have also been advised that there is potential funding through the GATEWAY Program in light of our recent designation as a GATEWAY site. In addition, we have been advised that JOBS funding (60% Federal, 20% State, 20% local) is assured if we modify our JOBS Plan for approval. JOBS funding mix would be the worst case scenario, related to local share.

Since we are unsure of other than JOBS funding this proposal is based upon JOBS funds, and is accomplished through budget transfer.

TOTAL PROGRAM COSTS FOR 1993:

$30,000 -	for Employment Center Case Manager, with fringe, travel, space, supplies, plus administrative supervision.
$66,108 -	for 2 Traveling Teachers, with fringe, travel, equipment, space and supplies, plus 4 hours/week administrative supervision
$96,108 -	TOTAL GROSS AMOUNT

APPROVAL SOUGHT:

$76,000 -	Budget transfer from A6140.474 (Home Relief) to A6015.474 (JOBS - Contracts)
	AND
$20,108 -	Budget transfer from A6109.474 (ADC) to A6015.474 (JOBS - Contracts)

ON THE REVENUE SIDE:

Reduce A3640 (HR-State) by $38,000.
Reduce A4609 (ADC-Federal) by $10,054.
Reduce A3609 (ADC-State) by $5,027.
Increase A4615 (JOBS-Federal) by $57,665.
Increase A3615 (JOBS-State) by $19,216.

FISCAL IMPACT:

Of Budget Transfer - $0 - Gross

Of Revenue Increase/Decreases - Increase Revenue by $23,803/ (reduces County cost by same amount).

This transfer proposal is considered realistic because, in the first 10 months of operation over $20,000 annualized local shares savings in program costs were realized.

Should 100% revenues (through ARC or GATEWAY) be approved the local share of savings is projected to equal the amount of increased revenue beyond the 80% (60% Federal/20% State) which is a surety, or a $19,216 additional amount.

WORKING BASICS MODULES FOR NON-GED STUDENTS

PWI/HOME

SK7	RDG. WRK. SCHEDULES
SK9	DETERMINING SEQUENTIAL EVENTS
SK15	RDG. SAFETY WARNINGS
SK17	RDG. WRK. INSTRUCTIONS
SK18	RDG. COMPUTER PRINTOUTS/SCREENS
SK19	UNDERSTANDING KEYBOARD FUNCTIONS
SK20	UNDERSTANDING SYMBOLS
SK21	ALPHABETIZING
SK54	MEASURING WITH A RULER
SK63	INTERACTING WITH SUPERVISORS
SK68	RECEIVING SPOKEN INSTRUCTIONS
SK72	USING GOOD LISTENING SKILLS
SK73	BEHAVING APPROPRIATELY AT WORK
SK78	INTERACTING WITH CO-WORKERS
SK79	PRIORITIZING WORK TASKS
SK80	SORTING THINGS/INFORMATION
SK81	SCHEDULING/ORDERING EVENTS
SK82	TELLING TIME
SK87	DETERMINING CHANGE
SK93	ANALYZING TASKS
SK95	REPORTING EMERGENCIES
SK96	USING BASIC TOOLS

WORKING BASICS FOR HOME USE

SK1	RDG. LABELS ON FOOD
SK2	RDG. CLOTHING LABELS
SK3	RDG. PRODUCT LABELS
SK4	RDG. MEDICINE LABELS
SK5	RDG. LABELS ON EQUIPMENT
SK6	RDG. PRODUCT INSTRUCTIONS
SK13	RDG. MAPS/USING STREET MAPS
SK15	RDG. SAFETY WARNINGS
SK25	USING THE TELEPHONE BOOK/YELLOW PAGES
SK42	USING A CALCULATOR

WORKING BASICS FOR SEEKING EMPLOYMENT

CSK103	RDG. JOB ADS
CSK106	RDG. JOB APPLICATION DIRECTIONS
CSK107	COMPLETING A JOB APPLICATION
LSK116	UNDERSTANDING CONTRACTS/AGREEMENTS
LSK121	ALLOCATING MONEY

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SOCIAL SERVICES COMMITTEE
MINUTES
JANUARY 14, 1993

JUN 11 1993
J. Margeson

MEMBERS PRESENT: Albert Vander Linde, Arnold Loucks, Maynard Boyce, Ruth Faulkner, Keith Palmiter, and Joan Sinclair

GUESTS PRESENT: None

The meeting was called to order by Chair, Albert Vander Linde, at 7:10 p.m.

Commissioner Sinclair presented a plan to handle certain of the 1993 budget cuts, and a request to have $4,500 transferred to 6010.405 from 6010.1 to cover essential conference expenses (association involvements). The $4,500 represents a 36% reduction of the amount originally requested. Discussion was held related to some other .4 account transfers. Commissioner Sinclair advised that, in light of the 10% cuts in some accounts she could not see an account or set of accounts in .4 which could be reduced to accommodate the needed transfer amount.

Ruth Faulkner made a motion to approve the $4,500 transfer as requested. Keith Palmiter supported and the motion passed unanimously. Prepare Resolution.

A request was made for approval of attendance of four persons at the NYPWA Legislative Conference each of whom are officers in their respective associations, for a cost of $2,183; $365 local share. Keith Palmiter moved to approve. Ruth Faulkner seconded and the motion passed unanimously.

An update on progress with the In-School Prevention Program was given by Mrs. Sinclair and an invitation extended to Committee members to attend a January 20, 1993 meeting to discuss potential with school superintendents. Letters of intent from school districts and level of interest were discussed.

A memorial contribution to Schuyler County was discussed. A motion was made by Ruth Faulkner, supported by Maynard Boyce that an appropriate amount be sent with condolences to Schuyler County. The motion passed unanimously.

In other business, questions arose related to the Medicaid State Takeover Proposal. A Senate paper was issued, but no legislation has yet been written (by the Senate). NYSAC and NYPWA are supporting the general plan in so long as Counties are held harmless.

Maynard Boyce inquired about a more stringent medicaid transportation policy and was advised that new State regulations allow counties to submit for approval new plans which would disallow certain reimbursements for private medical transportation.

Delores Cross advised that a joint Public Safety and Social Services Committee meeting would be held January 25th after the Board meeting for the purpose of discussing alarm systems.

There being no further business, Chair Vander Linde called the meeting adjourned after a motion to do so by Maynard Boyce.

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JOAN D. SINCLAIR
Commissioner

FEB 23 1993

NOT APPROVED

SOCIAL SERVICES COMMITTEE
MINUTES
FEBRUARY 11, 1993 MEETING

MEMBERS PRESENT: Albert Vander Linde, Arnold Loucks, Maynard Boyce, Ruth Faulkner, Keith Palmiter and Joan Sinclair

GUESTS PRESENT: John Arden-Hopkins, Cuba Patriot; Mr. Robert Hassan, Tax Watch Committee

The meeting was called to order by Chair, Albert Vander Linde at 7:10 p.m.

Commissioner Sinclair advised the Committee that seven school districts had submitted a Letter of Intent to respond to a RFP (Request for Proposals) should the Committee and/or full Board decide to proceed with establishing a joint School District-Social Services In-School Prevention Program. Questions initially were related to contacts to date. Mrs. Sinclair reviewed the history, including the regional School-Human Services Collaboration forums sponsored by Senator Present last summer and fall of 1992 and subsequent Allegany County meetings at which three focus groups are established:

- Pre-school
- In-School Prevention
- Transitional (16-20 year olds).

The In-School Prevention group met related to a model developed in Delaware County and, following their success, by a number of other counties, most recently Chautauqua, from whom the idea of a Request for Proposal approach was taken. The basics of each collaboration were 1) to establish a DSS Preventive Caseworker position, or a portion of a position in each interested school district (portions being shared between or among school districts), 2) to have the Caseworker become part of a school administered team/program for early detection of at-risk youth, and 3) to use the Preventive Caseworker for services such as in-home social work and community referral and coordination which school districts lack resources or authorities to provide. The goals are to reach troubled children and families before a crisis which may result in need for Court action and child placement, and to link these families with needed community-based supports. Other such programs have proved effective in reducing the need for child placements, and attendant costs.

There was considerable discussion of the need to establish these positions on the County payroll as employees of DSS. This is dictated by the funding mechanism (75% of costs channeled through DSS, with the 25% local match provided in cash and in-kind by school districts), and also so that this staff is directly linked, trained, and overseen by DSS, which is charged with and has authority for provision of preventive services. Since school districts would provide the local share there would be no county costs other than in-kind general administration.

There was also considerable discussion related to the type of action which would be needed in order to determine whether to issue a RFP. Recognizing that 1) proposals could not be implemented unless the full Board ultimately voted to appropriate the funds, and 2) school districts needed some assurance as to the Board of Legislators' intent prior to finalizing school budgets, on the motion of Maynard Boyce, supported by Keith Palmiter, the Committee unanimously approved that a resolution of intent to allocate sufficient funds for accepted In-School Prevention proposals, insolong as full funding is available in the form of Federal, State and school district reimbursement.

Further discussion addressed the issue of ensuring that all school districts had ample opportunity to respond, and that the intent was for a one-year program with evaluation prior to consideration of additional year's programming.

In other business, Commissioner Sinclair updated Committee members on progress in developing a Home Relief-singles specialist unit, and of the well-attended GATEWAY employment and training/human services meeting which took place this same date.

Members were advised that there were very few significant impacts in the State proposed budget related to Social Services, but that there is no relief from previously imposed caps, regarding which both NYSAC and NYPWA were lobbying to eliminate.

Mr. Loucks questioned public work participant availability, which is being addressed within the new Home Relief structure.

There being no further business, the meeting was adjourned at approximately 8:40 p.m. by Mr. Vander Linde.