

NOT  
APPROVED

Planning and Development

January 6, 1993

PRESENT: J. Walchli, A. Saylor, M. Boyce, C. Wentworth, D. Cross,  
J. Margeson, M. Kear, T. Mailey

Chairman Walchli called the meeting to order at 1:35 pm. On motion of A. Saylor, seconded by C. Wentworth the minutes of the December 1992 meeting were approved as written.

On motion of A. Saylor and seconded by M. Boyce the audit of bills was approved.

J. Walchli introduced Timothy Hainey, Wellsville, NY who addressed the committee regarding his desire to see greater emphasis placed on the active promotion of recreational development in the county as a means to broaden the tax base.

M. Kear apprised the committee of recent tasks and projects he has undertaken in the area of tourism.

On motion of C. Wentworth, seconded by M. Boyce, the committee entered executive session to discuss matters leading to the appointment of a particular person.

On motion of M. Boyce, seconded by C. Wentworth, the committee vacated executive session and at 4:20 pm the meeting was adjourned.

Margeson  
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or push Ctrl F

JAN 26 1993

JAN 26 1993

PLANNING AND DEVELOPMENT

January 11, 1993

NOT  
APPROVED

PRESENT: J. Walchli, Jr., K. Nielsen, A. Saylor, M. Boyce,  
C. Wentworth, D. Cross, M. Kear, J. Garmong

*J. Margeson*

On motion of C. Wentworth, seconded by M. Boyce and carried, approved the PIC bills for payment.

On motion of M. Boyce, seconded by A. Saylor and carried, approved a request for Senta Streeter to attend a seminar in Albany.

M. Kear distributed to committee members a study of potential recreation and industry development in Allegany County dated June, 1974.

Meeting adjourned.

NOT  
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PLANNING AND DEVELOPMENT

January 25, 1993

FEB 5 1993

*J. Mangerson*

PRESENT: C. Peterson, C. Wentworth, J. Walchli, A. Sylor, D. Cross

PREPARE RESOLUTION

On motion of C. Wentworth, seconded by A Sylor and carried, approved the addition of Kim Toot, Director, Office for the Aging, to the Advisory Board to the Employment and Training Center. County Attorney to prepare resolution.

On motion of C. Wentworth, seconded by A. Sylor and carried, approved the PIC bills for payment.

NOT  
APPROVED

PLANNING AND DEVELOPMENT  
February 3, 1993

*J. Margeson*

PRESENT: J. Walchli, K. Nielsen, A. Sylor, M. Boyce, D. Cross,  
C. Wentworth, R. Hasan, J. Arden-Hopkins, N. Simon,  
J. Margeson, T. Mailey, M. Kear

On motion of A. Sylor, seconded by K. Nielsen and carried,  
approved the minutes of 1/6 and 1/11/93.

Tom Mailey reported on the activities in his office for the  
month of January:

Trying to get ready for the transition to a new Director.

Noted a representative from the new SBDC office, located in  
Geneseo, paid him a visit and offered their services.

Accord Corp. is looking into the possibility of establishing  
another Incubator Program somewhere within the county.

Noted a meeting will be held in Wellsville, Friday, to begin  
planning for a Career Day.

His office is reactivating the survey for Town Supervisors,  
Village Mayors, etc. to obtain their ideas on economic  
development.

Mike Kear, County Planner noted the \$5,000. grant received  
from NiMo has been used to purchase GIS and ACCESS NY software. A  
two full day training for two people is included. This grant is  
available every year and Mike wants suggestions.

Chuck Booker and Judy Scott from the Andover Wetlands  
Restoration group requested from the County, help in service,  
machinery, etc. with their project. They have a total of \$14,500.  
in their treasury, some donated by the Town and some through fund  
raising events. They have worked 4 1/2 years on this project and  
it is finally coming to a successful conclusion. Soil and Water  
Conservation District will design 3 different dams, at no cost and  
between money saved and volunteer help, this area will be saved and  
restored. The area covers over 200 acres and contains 5.47 miles  
sq. miles of ponds.

M. Kear requested permission to attend a Waste Plan Workshop  
at the University of Buffalo at a cost of \$50.00 to be paid by the  
Public Works Department. Approved on motion of A. Sylor, seconded  
by M. Boyce and carried.

Discussed a letter received from Andrew Goodell, Chautauqua  
County Administrator, inviting the county to participate in  
developing a regional approach to solid waste. After discussion,  
Mike was requested to respond to Mr. Goodell's invitation

Pge 2

indicating we will participate in discussions only and please advise as to time and location of meetings.

Mike requested permission to begin looking for grant sources for the future. The committee wholeheartedly endorsed his request.

Mike reported he had attended a Rochester Embayment Plan meeting last week and noted some plans have been made that will effect the headwaters of the Genesee River, which is Allegany County. Mike will submit information to the committee as it comes in regarding this matter.

Mike requested permission to attend the Harrisburg Sport/Travel Show from Feb. 12 through the 15th. His expenses will be paid but he requested comp. time. On motion of K. Nielsen, seconded by A. Saylor and carried, permission granted with comp. time allowed.

Mike requested permission to enroll in a EAP course to be given by ACCORD. The course runs 12 weeks and is on Tuesday nights from 6-9 p.m. The cost is \$135. plus mileage. Approved on motion by M. Boyce, seconded by A. Saylor and carried.

Mike noted there are no county video tapes left but there is \$1305. left in the account. He asked permission to reproduce more videos. It was decided that K. Nielsen will get a cost estimate and approximately two dozen tapes will be reproduced. At a later date this video will be combined with more tourism and economic development videos.

Mike noted that enlargements of some photos are need to go with the County Display unit. He will obtain estimates.

He also noted his department needs a 35mm camera. He will bring estimate to committee.

He noted the new Travel Guide went to the printers two weeks ago. It will go to press on the 10th of Feb. and hopefully delivered on the 12th.

D. Cross complimented those responsible for an excellent Annual Dinner meeting of the County Planning Board at Alfred State College. She then presented Lee Cobb with a Shadow Dancer, "Old Salt" for her 12 years of service as secretary to the County Planning Board.

On motion of K. Nielsen, seconded by C. Wentworth and carried, committee went into Executive Session to discuss a personnel matter.

On motion of M. Boyce, seconded by A. Saylor, the committee returned to regular session. Meeting adjourned.

FEB 9 1993

NOT  
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PLANNING AND DEVELOPMENT

February 8, 1993

*J. Margeson*

PRESENT: C. Peterson, D. Cross, M. Kear, C. Wentworth, M. Boyce,  
K. Nielsen, J. Walchli, Jr., A. Sylor

On motion of C. Wentworth, seconded by M. Boyce and carried, approved the PIC bills for payment.

On motion of C. Wentworth, seconded by M. Boyce and carried, approved a request for Carol Cash to attend a Planning Conference in Albany on February 23 and 24th.

On motion of M. Boyce, seconded by C. Wentworth and carried, approved the extension of a temporary Employment Counselor position to July 31, 1993 as requested by C. Peterson.

Noted a GATEWAY informational meeting will be held at BOCES on February 11th. This will be an all day affair and all are welcome.

Mike Kear, again, noted his office's need for full time staffing.

On motion of A. Sylor, seconded by C. Wentworth and carried, approved two committee days for John Walchli, Jr. 2/1 and 2/10/93.

Meeting adjourned.

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APPROVED

*J. Mangeson*

PLANNING AND DEVELOPMENT

FEB 22 1993

February 22, 1993

Present: C. Peterson, M. Kear, A. Saylor, C. Wentworth, J. Walchli,  
D. Cross, M. Boyce

On motion of M. Boyce, seconded by C. Wentworth and carried, approved the PIC bills for payment.

On motion of A. Saylor, seconded by M. Boyce and carried, approved a request to send Senta Streeter to Rochester on March 2nd and 3rd; two employees to Rochester on March 17th and 18th, and one employee to Syracuse on March 8th and 9th for new JTPA training.

Mike Kear again discussed the desperate need in the Office of Development and Planning for full time office staff. This will be further discussed at the regular committee meeting on March 3rd.

On motion of C. Wentworth, seconded by J. Walchli and carried, approved the purchase for \$99. of a software package containing State Assembly and Senate personnel profiles, voting records and pertinent information.

Meeting adjourned.

NOT  
APPROVED

MAR 19 1993

PLANNING AND DEVELOPMENT

March 3, 1993

*J. Margeson*

PRESENT: J. Walchli, Jr., M. Boyce, A. Sylor, C. Wentworth,  
D. Cross, M. Kear, T. Mailey, K. Palmiter,  
J. Arden-Hopkins

On motion of M. Boyce, seconded by C. Wentworth, the committee went into Executive Session to discuss a personnel issue.

On motion of C. Wentworth, seconded by M. Boyce, the committee returned to regular session.

On motion of C. Wentworth, seconded by M. Boyce and carried, approved a request from M. Kear to produce 20 additional county videos at a cost of \$7.00 each; to be reproduced by Houghton College.

PREPARE RESOLUTION

On motion of C. Wentworth, seconded by M. Boyce and carried, approved the appointments of the following to the Private Industry Council: C. Kalthoff, D. Fegley, B. Deming, C. Joyce, B. Randall, L. Young, H. Mayo, L. Cronin, J. Sinclair, W. Higgins. *Correct.*

Noted that the Governor has requested an increase in the State budget for Tourism in 1993 from 4.5 million to 7.9 million. Hopefully some will trickle down to Allegany County.

On motion of A. Sylor, seconded by C. Wentworth and carried, approved the minutes of 2/8 and 2/22/93.

On motion of C. Wentworth, seconded by M. Boyce and carried, approved the bills for payment.

On motion of C. Wentworth, seconded by A. Sylor and carried, approved a request for Mike Kear to attend APA Conference in Chicago, May 1-5, 1993. Money is in Planner's budget.

Addressed a request from the County Snowmobiler Federation for the county to act as lead agency on their behalf, as they seek grant monies to extend and improve trails. The grant application is to be submitted by Sept. 1st. Discussion was held and it was decided to action will be taken until all the information is reviewed. Mike has sent for this information. It was noted that Karl Graves, Supervisor of Town of Andover, has allowed snowmobiles access to all establishments in the Town, with an 11:00 p.m. curfew. Mr. Graves will be invited to the next meeting to share his views regarding this matter.

On motion of M. Boyce, seconded by C. Wentworth and carried, designated J. Michael Kear as Interim Tourism Director.

On motion of C. Wentworth, seconded by M. Boyce and carried, approved a request for Mike Kear to attend a statewide Tourism Conference in Monticello, March 23 and 24th. There is money in the budget.

Noted that 40,000 copies of the new Travel Guide were delivered last week.

On motion of M. Boyce, seconded by C. Wentworth and carried, approved two transfers in the Employment and Training accounts.

Tom Mailey spoke briefly on the activities of the Economic Development Office.

On motion of C. Wentworth, seconded by M. Boyce and carried, approved a request of Mike Kear to allow the Personnel Dept. to post and canvas the Account/Clerk/Typist position for the Office of Economic Development and Planning.

NOT  
APPROVED

APR 15 1993

PLANNING AND DEVELOPMENT

April 14, 1993

PRESENT: D. Cross, R. Miess, B. Reuning, K. Palmiter, J. Walchli, R. Rowcliffe, J. Margeson, R. Hasan, A. Saylor, M. Kear, J. Arden-Hopkins, N. Simon, M. Boyce, F. Sinclair, C. Braack

*J. Margeson*

On motion of A. Saylor, seconded by M. Boyce and carried, approved the minutes of March 3, 1993 as amended. 4th paragraph amended to read "appointments of the following to the Employment and Training Advisory Board:".

Rosanne Rowcliffe and Albert Kerton from the Wellsville Area Chamber of Commerce presented a plan offering to fill the duties of the County Tourism office. They noted that they are an "Area" Chamber of Commerce and already represent many other communities in the county as well as some areas of Pennsylvania. Presently they are working on expanding into a "County Chamber of Commerce" and hope to see this happen in two to three years. They presented three different plans based on a six month trial period and the estimated cost of each. (See attachment) After much discussion it was decided this proposal should be brought to the attention of the Tourism Council for their comments after which the committee will discuss the matter further. Several members of the committee felt this proposal was excellent.

Mike Kear reported on the recent events regarding tourism work in his office. The 800 number has been installed for two months now and the first month there were not many calls but in March there were 74 calls from USA and 3 from Canada. The cost was \$30. plus the standard \$10.00 per month standard charge.

He noted that over 50% of the new Travel Guides have been distributed and that more inserts for the small guide will be completed soon.

On motion of M. Boyce, seconded by R. Miess and carried, approved a concept by the Tourism Council, of a photo contest of the County to be administered and printed by the Cuba Patriot. The entries will be used for the next brochure and there is no cost to the county.

Noted the Friendship rest stop will reopen on May 14 and remain open until November 1. The Friendship Rotary is sponsoring this rest stop.

Mike noted he attended a meeting of 8 counties in Buffalo last week regarding the establishment of a Regional Tourism Group. Counties represented were Erie, Niagara, Wyoming, Genesee, Livingston, Cattaraugus, Chautauqua and Allegany. Another meeting is scheduled for next week. A grant from WNYEDEC is a possibility.

Mike noted his office is working on revisions on the Solid Waste Management Plan and hopes to have them completed in May.

Mike gave the Planning Report. He noted that the County Planning Board will meet next week (April 21st) and all are invited. The speaker will be Roger Transcik, a well known, Urban Design Consultant, who will discuss developing a Master Plan for the County.

He noted there are 3 Ag Districts coming up for review and one from last year to be incorporated into a new district. His office will be very busy working on these.

**Economic Development Report.** Noted that responses from a survey sent to local officials requesting their input as to how they think their communities could benefit from economic development and suggestions as to how to go about it in their individual communities have been very positive and many good ideas have been generated.

Tom Mailey attended a National Incubator Conference on March 23, 24 and 25 in Milwaukee and is requesting reimbursement for air fare and lodging. On motion of A. Sylor, seconded by J. Walchli, this matter was tabled until Tom presents his report concerning this meeting.

Noted that the New York State Economic Development Council's Annual Meeting will be held on 6/23 through 6/25 on Long Island. On motion of R. Miess, seconded by M. Boyce and carried, moved that someone should attend this meeting.

M. Boyce noted that he has been busy attending meetings of RC&D in his capacity as President of the WNY branch. He attended one meeting in Corning on 3/24 and is scheduled to attend another one next week in Delaware. On motion of A. Sylor, seconded by R. Miess and carried, approved per diem for both conferences.

#### PREPARE RESOLUTION

On motion of M. Boyce, seconded by A. Sylor and carried, approved a request for Mrs. Cross, in her capacity as Chairman of the Board of Legislators, to sign the JTPA Title II Plan and the EDWAA Substate Plan. County Attorney to prepare resolution.

**PREPARE RESOLUTION**

On motion of A. Sylor, seconded by B. Reuning and carried, approved a request from Carl Peterson to fill the following positions: 2 - Sr. Employment and Training Counselors } JCF 1  
1 - full time } GRADE  
1 - effective retroactively 1/1/93 } 11-76

1 - Senior Counselor at \$7.00/hr.

2 - Teachers at \$10.50/hr.

3 - Supervisors at \$6.50/hr.

C. Peterson requested permission to attend a Conference in Saratoga May 12-18 to accept an award for placing first on a Lift Project submitted.. Expenses paid by the State. Approved upon motion of M. Boyce, seconded by A. Sylor and carried.

Mr. Peterson also requested permission to send Senta Streeter and Judy Hopkins to the Summer Academy at State expense. Approved upon motion of B. Reuning, seconded by M. Boyce and carried.

Mr. Peterson requested permission to purchase 2 lap-top computers plus software for GED students and 1 386 computer for the office. On motion of A. Sylor, seconded by B. Reuning and carried, approved and referred to John Margeson.

Mary Sienkiewicz, Cooperative Extension, gave her farewell report, as she has accepted a position in Broome County (Population - 215,000) with Cornell Cooperative Extension. She noted her years here have been very happy and it was a difficult decision to leave. She spoke briefly about her favorite activity, working with 4-Hers and how gratifying it has been to see many of these participants learn and conquer public speaking. The committee wished Mary good luck and to keep us posted.

Fred Sinclair presented a history of the Soil and Water Conservation District and passed out a diagram of such. Attached to original minutes. Their budget is \$100,000., 50% of which comes from County tax dollars.

On motion of R. Miess, seconded by B. Reuning and carried, moved to rescind the motion to give the WAG Trail back to landowners.

Craig Braack, County Historian, passed out his monthly report and list of programs he has developed.

He noted he has met with a labeling consultant to help with labels for display purposes and will meet again. He has decided to do three permanent displays, 1) old kitchen 2) oil pumps, etc. 3) Civil War display.

**PREPARE RESOLUTION**

John Margeson explained to and recommended committee approval for IDA to permit the L.C. Whitford Company to submit an application for their new project on Rte. 417 in Wellsville. This application, if approved by IDA, would forgive county sales tax during construction of the building and would forgive the mortgage sales tax. On motion of B. Reuning, seconded by R. Miess and carried, the committee supported this action. County Attorney to prepare resolution.

**PREPARE RESOLUTION**

Mr. Margeson explained the procedure to be followed in order for the County to rid itself of the 22 acre Sanitarium lot which is landlocked and needs to be worked on by foresters. In order for the county to sell this property, permission from the State must be granted. Senator Jess Present and Assemblywoman Patricia McGee have sponsored a bill requesting this permission. Now the State needs a resolution from the County Board, also requesting permission to sell. Mr. Margeson is asking this committee to sponsor that resolution. On motion of A. Sylor, seconded by M. Boyce and carried, this committee moved to sponsor this resolution. County Attorney to prepare resolution.

On motion of B. Reuning, seconded by M. Boyce and carried, approved a committee day for J. Walchli, Jr. 2/11/93.

On motion of B. Reuning, seconded by R. Miess and carried, committee went into Executive Session.

On motion of R. Miess, seconded by A. Sylor and carried, the committee vacated Executive Session.

On motion of R. Miess, seconded by M. Boyce and carried, the committee voted to sponsor a resolution to create the position of Youth Bureau Director. This action was taken as a result of the fact the New York State Division for Youth, in a letter to Chairman Cross, is not allowing for the County Administrator to serve as part-time Executive Director of the Youth Bureau.

J. Margeson will work with the Personnel Department to set further the duties and responsibilities of the position and will return to committee with a starting salary recommendation.

It is understood that upon legislative approval of the creation of the Director position, the current position of Youth Bureau Program Coordinator will be abolished by resolution.

WELLSVILLE AREA CHAMBER OF COMMERCE, INC.

TOURISM PROPOSAL 4-93

Rough draft of contract - from June 93 through December 93.

PROPOSAL A:

1. Service of an 800 number. County pays for installation and incoming calls. Chamber provides for postage on mailings and return calls.
2. Provide news releases on tourism-related events in County to county media (newspapers and radio).
3. Keep a supply of brochures, guides and fillers on hand ready for pick-up at all times.

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Total = \$2,500 - \$3,000

Rough draft of contract - from June 93 through December 93.

PROPOSAL B:

1. Service of an 800 number. County pays for installation and incoming calls. Chamber provides for postage on mailings and return calls.
2. Provide news releases on tourism-related events in County to county media (newspapers and radio).
3. Keep a supply of brochures, guides and fillers on hand ready for pick-up at all times.
4. To arrange transportation of tourist brochures and guides to specific locations as deemed appropriate and advantageous for County.
5. Report to Planning and Development/Resource Management committee of the Allegany County Board of Legislators and attend meetings of such committee as requested; also work closely with Tourism Advisory Board and Allegany County Tourism Promotion Council.

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Total = \$3,000 - \$4,000

Rough draft of contract - from June 93 through December 93.

PROPOSAL C:

1. Service of an 800 number. County pays for installation and incoming calls. Chamber provides for postage on mailings and return calls.
2. Provide news releases on tourism-related events in County to county media (newspapers and radio).
3. Keep a supply of brochures, guides and fillers on hand ready for pick-up at all times.
4. To arrange transportation of tourist brochures and guides to specific locations as deemed appropriate and advantageous for County.
5. Report to Planning and Development/Resource Management Committee of the Allegany County Board of Legislators and attend meetings of such committee as requested; also work closely with Tourism Advisory Board and Allegany County Promotion Council.
6. Conducts "I Love New York" matching fund applications and/or provides assistance on an individual basis to tourism-related businesses.
7. Completes application for Allegany County (designated Tourism Promotion Agency) "I Love New York" matching funds program.
8. Assists in conducting surveys and gathering sociological economic and environmental data and statistics on needs and available funding sources for promoting tourism development and planning activities.
9. Will assist in planning and development of Allegany County promotional piece (guide).

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Total = \$5,000 - \$6,000

Tourism Proposal Miscellaneous:

1. All travel expenses (mileage, meals and lodging) will come out of specified allocated funds.
2. Total figures are rough estimates only.

# EDAs, Chambers, and government agencies were the most frequently cited organizations to lead development efforts

Individual/Organization to Lead  
(All respondents)

Number of responses in survey.  
Multiple answers allowed

Chambers of Commerce  
EDAs/IDAs/EDZs  
Feds  
State  
County  
Community/City/Local Govt.  
Houghton/Cuomo  
Universities  
Comm. Colleges/Schools  
Cornell Coop Ext/Cornell  
Local Business/PICs  
BOCES/NYS Dept.  
State Ed. Dept./SUNY  
Regnl Planning Boards/NYSDED  
UNIRPEG  
STW, STC, STEG

	Chambers of Commerce	EDAs/IDAs/EDZs	Feds	State	County	Community/City/Local Govt.	Houghton/Cuomo	Universities	Comm. Colleges/Schools	Cornell Coop Ext/Cornell	Local Business/PICs	BOCES/NYS Dept.	State Ed. Dept./SUNY	Regnl Planning Boards/NYSDED	UNIRPEG	STW, STC, STEG	Other Answers
<b>Community Identity</b>																	
Leadership training	7	-	1	-	2	1	3	2	-	3	-	1	-	-	-	2	Non-Profits
High school credits for community svc	-	-	1	-	-	-	1	-	9	-	-	5	1	-	-	-	Youth Centers, Education system
Community college community svc prog	1	-	1	-	-	1	1	7	9	-	-	2	-	-	-	-	Continuing Ed. div, JCC; Corning CC cooperative
<b>Main Street revitalization</b>																	
District wide Main Street Initiative	5	1	2	2	1	7	1	-	-	-	-	-	4	-	2	-	Downtown devt. agency; Alfred-21st century group; Historic presv. groups, NYS Main St. alliance, J. Benjamin; CUBA
<b>Social Services</b>																	
Gov't spending reduction initiative	-	-	3	7	6	3	2	-	-	-	-	-	-	-	-	-	NY mandate coalition
Fundamental access/infrastructure initiative	-	1	5	7	7	2	3	-	-	-	-	-	1	-	-	-	NYS DOT
Regional health care insurance program	-	-	4	4	3	1	3	-	-	-	-	-	-	-	-	-	Social Svc. Offices & Hospitals, Soldiers & Sailors Hosp.; Finger Lakes Health System
Government agency contact program	-	1	5	7	1	4	1	-	-	-	-	-	1	-	-	-	Cncl of Churches; Rahill CE; Head Start; Social Svcs
Day care program	2	-	2	1	2	3	2	-	-	2	-	-	-	-	-	-	NYS D of Labor; Bus. Dev Ctr; Job Dev. Group; Carl Peterson
Job training/retraining program	2	1	2	2	3	2	-	1	2	-	6	1	-	-	-	-	
<b>Small Business Development</b>																	
Coordinated regnl mktng for artisans & crafts	6	2	1	2	-	2	-	-	-	2	-	-	4	-	-	-	Arts Cncl; Cult. Comm.; Artisan's Grp; Tourism Agcy
Coordinated regnl mktng for others	2	2	1	1	1	1	-	-	-	2	-	-	1	-	-	-	Allegany Lands; F.A.S.T.
Coordinated small bus. support from schools-bus.	1	2	1	2	-	3	-	6	5	1	1	1	-	-	2	-	SBOC (4); SBA; Allegany Hillands; Bus. Dev Ctr.
Coordinated small bus. support from schools-tech	-	1	1	1	-	1	3	2	-	1	1	-	-	5	-	-	Cornell's Pers Ents Prog SBDL (2)
Revolving loan fund programs	2	5	2	1	2	6	-	-	-	-	-	-	5	-	4	-	SBA; REDEC
Farmer's market cooperatives	1	2	2	3	1	4	1	-	-	4	2	-	-	-	-	-	BNYS Agriculture; Accord
Export sales programs	2	6	5	3	2	3	1	-	-	-	2	-	3	-	-	-	Export Trade Council US commerce DEA
Government sales programs	1	3	5	3	-	3	-	-	-	-	1	-	3	-	-	-	USD Commerce
District purchaser..	4	4	3	1	4	2	1	-	-	-	-	-	3	-	-	-	USD Commerce
Business retention/expansion	3	10	3	3	3	4	1	-	2	-	2	-	-	-	-	-	Mickey Martele; Cornell Local Govt Program
All volunteer small bus. ctr.	4	1	2	3	3	2	-	1	1	-	-	-	1	-	-	-	Score; Tom Malley; SBOC; Reg HR Comm
Small bus. incubators-general	1	8	2	3	3	4	1	1	-	-	1	1	-	-	-	-	Developers; WNYTDC; Allegany Hillands; 3 River Dev
Small bus. incubators-ceramics	1	4	2	1	1	1	-	1	-	-	1	-	1	-	-	-	Ed Foote; ATR; ATC(3); Management Corporation
<b>Industry Initiatives</b>																	
Regional showcase for wood products	5	4	1	2	2	1	1	-	-	2	2	1	-	-	-	-	F.A.S.T.; First; Sullivan Trl RC&D; Allegany Hilland
Regional showcase for other dist. prod.	3	1	-	-	-	-	1	-	-	1	1	-	-	-	-	-	ATR; RC&D
Regional tourism strategy	6	1	1	3	3	1	2	-	-	-	1	-	2	-	-	-	CLDA; Tourism Agencies
Food processing initiative	1	8	3	5	1	2	-	1	-	-	1	2	-	3	-	-	Agriculture Markets
District wide industrial policy	1	7	1	5	1	1	2	-	-	-	2	1	-	1	-	-	
General industry recruitment initiative	3	9	2	3	4	2	1	-	-	-	-	1	-	1	-	-	Utilities; Reg. Job Comm

64 84 64 75 56 67 30 23 28 17 19 22 3 34 7 38

Total

NY01001002-002-JMF

Mercer Management Consulting

NOT  
APPROVED

PLANNING AND DEVELOPMENT

May 12, 1993

MAY 14 1993

*J. Margeson*

PRESENT: J. Walchli, Jr., D. Cross, C. Peterson, A. Sylor,  
B. Reuning, J. Margeson, R. Miess, T. Mailey, M. Kear  
F. Sinclair, C. Braack, Coop. Ext., N. Simon,  
J. Arden-Hopkins, C. Culbert

On motion of R. Miess, seconded by B. Reuning and carried, approved the minutes of 4/14/93 with one correction. Craig Braack's discussion on displays for the museum should have read display on the oil industry instead of display on oil pumps.

On motion of B. Reuning, seconded by M. Boyce and carried, the committee moved into Executive Session upon a request from Carl Peterson to discuss a local business matter.

On motion of M. Boyce, seconded by B. Reuning and carried, the committee returned to regular session.

Carl Peterson noted that there is a lot of training coming up for his staff due to new Federal programs and regulations to be instituted in July. He does not always have time to present travel permission vouchers to the committee and requested guidance as to how to overcome this problem. The cost of these sessions is borne by the State. On motion of B. Reuning, seconded by M. Boyce and carried, approved a request for Spencer and Cash to attend training. On motion of A. Sylor, seconded by B. Reuning and carried, approved J. Hopkins for travel. On motion of A. Sylor, seconded by M. Boyce approved the appointment of Leon Youngs to fill unexpired term on the PIC Board of Directors.

PREPARE RESOLUTION

On motion of M. Boyce, seconded by B. Reuning and carried, moved to amend Resolution # 148-92.

Carl noted that his office will end up with approximately \$346,000. for summer programs with 150 to 180 youth, aged 16-21. He is in need of summer projects and asked all to try to come up with some.

Tom Mailey noted the recent survey given to Town Supervisors etc. requesting their input regarding economic development spin offs has produced some excellent results. He will give a full report at the next meeting.

Mike Kear reported that Roger Transcik spoke to the Planning Board at their last meeting. He talked about a long-range Planning Project. Mike will explain this further when there is more time but would like to begin applying for some grant money for this project.

A request has been received from the developers of a proposed 40 unit motel in Cuba for help in funding a sewer and water expansion to the site. Mike will look for grant money.

Mike noted that his office now has a full time secretary on board. Darlene Thompson from Belfast.

Mike also reported that the Tourism Council voted no on the proposal from the Greater Wellsville Chamber of Commerce to take over the county's tourism work. Although this proposal has not been voted on yet, Mike requested permission to keep Sharon Mangieri on for not more than 17 hours per week at \$6.50 per hour, to do tourism work until the county either hires a tourism person or decides to accept the Chamber's offer. On motion of B. Reuning, seconded by A. Saylor and carried, this request was approved.

Mike has been attending the Bi-Regional Tourism meetings which is made up of 8 counties. Erie, Niagara, Wyoming, Genesee, Orleans, Cattaraugus, Chautauqua and Allegany. Two ideas have come out of this. One is to share a booth at shows and the other to join together publishing a brochure.

Mike noted that McDonald's will again this year, print 200,000 place mats with county tourism information.

"Allegany Moments" begun by Stan Swan, County Tourism Specialist, last year will be continued by the Greater Wellsville Chamber of Commerce.

The county wide photo contest, which the Cuba Patriot is running, is going well and entries will be displayed in the lobby of the courthouse the week of June 21st.

Mike reported that he has been working with the owners of the co-generation plant being built in Wiscoy. He noted that 20 acres of the property is in an Ag District.

On motion of B. Reuning, seconded by A. Saylor and carried, approved attendance for Mike Kear at the Spring '93 Tourism Promotion Conference on May 18th and 19th.

Craig Braack passed out his monthly activity report and noted he will be attending a exhibit labeling workshop in Buffalo on Monday.

Fred Sinclair passed out his report (attached) and noted that Amity Lake dam is stable and functioning well, will soon begin the yearly thinning of county forests and he recommends that Kent Farms be allowed to become a stand-alone Ag District.

A representative from Cooperative Extension passed out an Impact Statement regarding Teen Award Trips. Attached to original minutes.

John Margeson introduced Christina Culbert (Youth Bureau Program Coordinator) to Maynard Boyce, the only member of the committee who had not met her. He noted the annual Youth Board dinner was a success and the program was excellent. A representative, Kas Knoieczka, Executive Director of the Olean Youth Bureau gave an overview of their Youth Court Program. This program prompted much interest and many questions were asked and answered. Much interest was aroused to start a similar program here. He also noted that this is the beginning of the application season and in June a monitor from Albany will be here for two days. Work has also begun on the annual update for the CCP.

Rushford Lake Beach will open on May 29th, weekends only, until the 3rd of July when a 7 day week will begin. Five full time life guards have been hired and several part time guards are on hand.

On motion of M. Boyce, seconded by R. Miess and carried, approved per diem days for:

John Walchli, 4/23 and 5/4  
Ken Nielsen, 3/22

On motion of A. Saylor, seconded by M. Boyce and carried approved a transfer in the amount of \$5917. from A6989.474 to A6989.475 Tourism budget.

PREPARE RESOLUTION

On motion of M. Boyce, seconded by A. Sylor and carried, moved to support the development of a Maglev High Speed Rail System in New York State.

On motion of B. Reuning, seconded by M. Boyce and carried, committee went into Executive Session to discuss a personnel matter.

On motion of A. Sylor, seconded by M. Boyce and carried, returned to regular session.

Meeting adjourned.



# ALLEGANY COUNTY SOIL & WATER CONSERVATION DISTRICT

Agricultural Service Center, 5425 Co. Rt. 48  
Belmont, New York 14813-9758

(716) 268-7831

FAX: (716) 268-7224

PLANNING AND DEVELOPMENT REPORT  
MAY 12, 1993

## AGRICULTURAL DISTRICTS

The District Board has discussed the removal of approximately six acres from Ag District #1 for the purposes of development of the Allegany Cogen Facility. It was ascertained that the action will not have a significant impact on the character of Ag District #2. The Project Developers have been provided with this formal statement, and a copy of the letter is attached for the record of this committee.

The District has reviewed the request of Kent Farms of Andover for consideration as an Ag District. The board has approved the concept of Kent Farms as a stand alone District. Other adjacent properties should be considered however, the conflict with development of Ceramic Corridor properties should be avoided. The office of County Planner and Cooperative Extension are supportive of formulating this Ag District. The District Soil Mapping Crew has remapped this 1400+ area to assist Kent Farms in their operation.

**ACTION ITEM:** recommend the formulation of Kent Farms as an Agricultural District. Forward to appropriate county committee for review. *At a later date.*

## SOIL MAPPING

The Soil Conservation Service soil mapping office is open and presently staffed with Steve Antes (Party Leader) and Victoria Smith (Soil Scientist). They have joined forces with District Soil Scientist John Wulforst who is acclimating the team to the soils and terrain of Western New York. The Legend for the new mapping effort in Allegany County is being developed. Mapping has been performed to date on Kent Farms and the 60.7 square mile survey of the targeted Rushford Lake Watershed has begun. The District is making application for Aid to Localities grant funds to support this mapping effort.

## FEMA

The project for clearing of access roads and fire lanes on County forests has been successfully completed by Department of Public Works crews. Of the estimated 20.8 miles of access

and fire lanes, a total of 19.6 miles sustained some form of damage and were treated. OES and DPW are to be commended on the project. John Tucker of OES is compiling the information and doing the final reporting to the State Emergency Management Office.

#### RC&D

The area engineering staff have completed the hydrologic study of the Amity Lake Watershed and the status of the principal and emergency spillways. The report will now be presented to the lake association and DEC Dam Safety Division.

THE DIVISION OF FLOOD PLAIN MANAGEMENT AND DAM SAFETY, AS WELL AS THE OIL AND GAS REGULATORY BRANCH WITHIN DEC HAVE BEEN RESTORED IN THE STATE BUDGET.

#### PROGRAM

A groundwater suppression system is under design by the SCS in support of possible HUD funding in the village of Whitesville. A grouping of homes are experiencing septic system failures as the result of high groundwater.

Three projects were included in 319 jobs creation funding applications in response to the RFP. They are Andover Pond, Angelica Historic District flood protection/drainage project and a Integrated Farm Management proposal.

The District is working with the Town of Almond and Alfred Station Fire Hall on flooding repairs as the result of this springs snowmelt and stormwater runoff.

The Allegany Cogen project Sediment and Erosion Control Plan has been reviewed and the comments submitted as requested by DEC. The District has provided the developers with upgraded soils mapping for the property under development and assisted in resolving wetland intrusion issues. Construction is under way.

#### PARKS AND FORESTS

The normal seasonal preparations at the Rushford Swim Area, Seneca Oil Spring and other facilities are under way. This years sale of forest products will be organized within the next two months.

NOT  
APPROVED

JUN 14 1993

PLANNING AND DEVELOPMENT

June 9, 1993

*J. Margeson*

PRESENT: A. Sylor, B. Reuning, C. Peterson, J. Arden-Hopkins,  
J. Walchli, R. Miess, D. Cross, J. Margeson, M. Kear,  
R. Walker, V. Walker, F. Sinclair, P. Westfall

An addition to the minutes of 5/12/93 included: Nancy Torp of Cooperative Extension was in attendance at that meeting and Delores Cross requested Fred Sinclair give an update of the Cuba Lake and dam situation at the next meeting. These minutes were approved upon motion of A. Sylor, seconded by B. Reuning and carried.

On motion of A. Sylor, seconded by B. Reuning and carried approved a transfer of \$82,000. in the Employment and Training Accounts to provide summer youth program.

PREPARE RESOLUTION

On motion of A. Sylor, seconded by B. Reuning and carried, approved a request to amend Ag District II, by the deletion of 65 acres, to allow the building of the co-generation plant. County Attorney to prepare resolution.

Mike Kear noted we have an opportunity to re-submit to the State, for the development of an Economic Development Zone. Southern Tier West has offered to prepare the application. John Walchli will retrieve and report the progress of this matter as it proceeds.

Mike reported that he will contact Stan Swan to see if he would consider recording some short ads for county events, similar to his "Allegany Moments" of last year.

Mike will also discuss the proposed 1994 County-Wide Clean-Up with Supervisors and Mayors at their next meeting on June 22nd.

Voni Walker of Walker Business Services presented an oral (and written) Tourism Proposal. (attached to original minutes) It was an excellent presentation and will be further reviewed..

On motion of R. Miess, seconded by A. Sylor and carried, approved a request from Mike Kear to correct an error in salary for Sharon Mangieri. It was originally stated at \$6.50/hr, should have been \$7.50/hr.

Fred Sinclair passed out a report showing the status of his office's projects for the month. He requested a one day work at the Seneca Oil Springs using Public Works personnel. This was referred to Public Works Committee.

On motion of B. Reuning, seconded by R. Miess and carried, approved a request from Fred Sinclair for a SYEP crew, with 1 adult supervisor to work in county owned forests this summer.

Fred will report to the committee next month, the footage and projected revenue to be derived from a potential softwood sale.

Fred noted the need for regulations pertaining to behavior in county owned forests and requested permission to draft same. On motion of A Sylor, seconded by B. Reuning and carried, permission granted.

Paul Westfall of Cooperative Extension reported on a Tactical Ag Team Program that has begun. The purpose of the program is to give intensive training to farmers in the managing of pests that attack alfalfa and corn.

He briefly discussed a Dairy Fly Control Project being conducted by introducing a species of wasps to interbreed with the flies that will biologically reduce their numbers.

Paul is now the Interim Director of Cooperative Extension and also a candidate for that permanent position.

He noted they are participating in the Summer Youth Program by placing one participant in a clerical position to do 4-H and Fair work. They also have a summer intern on board.

C. Braack passed out his monthly report and commented on his Washington D.C. trip with the Boy Scouts.

On motion of A. Sylor, seconded by R. Miess and carried, the committee went into Executive Session.

On motion of A. Sylor, seconded by B. Reuning and carried, the committee returned to regular session.

On motion of A. Sylor, seconded by B. Reuning and carried, approved a transfer of \$2000. within the .4 accounts of County Reforestation budget.

On motion of A. Sylor, seconded by R. Miess and carried, approved expenses submitted by T. Mailey to attend conference.

On motion of R. Miess, seconded by A. Sylor and carried, approved the following committee days:

4/30 and 5/19 - Leonard Watson	130	
5/3 - John Walchli	65	
5/15 and 5/19 - Bruce Reuning	130.	
5/3, 5/15, 5/19 and 4/30 - Maynard Boyce	4 x 65	260.

Meeting adjourned 3:28 p.m.

260  
130  
130  
65  
585  
65  
650.

NOT  
APPROVED

PLANNING AND DEVELOPMENT COMMITTEE MEETING  
SPECIAL  
JUNE 14, 1993

*J. Margison*  
JUN 15 1993

PRESENT: Maynard Boyce, Alton Saylor, John Walchli

Motion by Mr. Boyce to have a Resolution drawn to appoint Ms. Julie Marshall as the Director of Economic Development at \$26,000 salary per year; seconded by Mr. Saylor.  
Carried.

JW/dt  
6/15/93

NOT  
APPROVED

PLANNING AND DEVELOPMENT COMMITTEE MEETING  
SPECIAL  
JUNE 24, 1993  
9:00 A.M.

JUN 28 1993

PRESENT: J. Walchli; M. Boyce; D. Miess; A. Sylor; B. Reuning;  
M. Kear; J. Margeson; C. Peterson; D. Cross;  
J. Mulholland

GUESTS: Charlie Palario; Charles Kalthoff both of ACCORD



Charles Kalthoff spoke to the Committee on "The Home Program" this is a HUD grant to the County for low income residents for existing property repairs. Mr Kalthoff said that Accord thought they could administer the funds until just recently. Correspondence arrived that indicated that HUD would like the administration be done by a municipal government. So he is here today to ask for the Legislators support of the program and the County's permission to administer the "HUD Home Program". This would be a partnership with ACCORD and the County for Hud Funding.

There was a question and answer discussion. Mr. Mulholland said he would not be in favor of a revolving loan fund. He felt it would not be in the best interest of the County. He also mentioned he would require financials of the previous year and then each year there after.

Mr. Kalthoff said the initial grant would be \$200,000 with 8% administration cap. He mentioned that ACCORD would put all the effort toward the paperwork but the County would do the approval of the paperwork and payment.

Mr. Walchli asked how does ACCORD choose the contractors? Are many of them Allegany County contractors?

Mr. Palario said they keep a list of contractors and he would guess that 85% are from Allegany County.

The discussion led to what portion of administration monies should be for the County? Mr. Mulholland said he thought \$1000 would cover the County's cost of administration.

Motion by Mr. Sylor to ask for a Resolution from the Board to approve the contractual agreement for the County to administer the HUD Funded Home Program in conjunction with ACCORD, along with a referral to the Finance Committee; seconded by Mr. Reuning. Carried.

RESOLUTION TO BE PREPARED BY THE COUNTY ATTORNEY  
REFERRAL TO THE FINANCE COMMITTEE

Mr. Kalthoff told the Committee of future plans to introduce a program, in the works now, for small cities - micro-enterprise. This is a program for business assistance, for training, business revolving loan fund, incubator housing. This program is also going to need to be administered by the County but, it needs a public hearing notice in the newspapers ASAP.

Mr. Walchli has asked Mr. Kalthoff to attend the Planning and Development Committee Meeting of July 14 with further input on the programs.

Motion by Mr. Boyce to approve of a Public Hearing for the "Small Cities Program" through HUD and ACCORD; seconded by Mr. Reuning. Carried.

Adjournment at 10:30 A.M.

JW/dt  
6/28/93

JUL 16 1993

PLANNING AND DEVELOPMENT

July 14, 1993

NOT  
APPROVED

*J. Margeson*

PRESENT: R. Miess, B. Reuning, M. Boyce, A. Sylor, D. Cross,  
J. Margeson, C. Braack, F. Sinclair, P. Westfall,  
C. Kalthoff, J. Arden-Hopkins, N. Simon, C. Piliero,  
S. Miller, T. Armison

Correction to June 9th minutes: 2nd page, 4th paragraph, 2nd sentence, should read: Fred presented a set of model regulations and requested they be forwarded to County Attorney's office for review and recommendations for course of action to protect county owned forests. Corrections approved on motion of B. Reuning, seconded by R. Miess and carried.

Minutes of June 9th approved, with correction, on motion of R. Miess, seconded by B. Reuning and carried.

**PREPARE RESOLUTION**

Charles Kalthoff, Ex. Dir. of ACCORD Corp. and Chuck Piliero explained a new program they would like to apply for. It is a \$200,000. HUD grant to renovate and improve low to middle income homes, owner occupied, within the entire county. No cost to the county but the county must be the applicant. On motion of R. Miess, seconded by B. Reuning and carried, request approved and will be included in the 1994 Planning budget. Voting no - A. Sylor. Co. Attorney to prepare resolution.

**PREPARE RESOLUTION**

Mr. Kalthoff explained another HUD Program (\$400,000.) which he would like to apply for. No cost to the county but the county must be the co-applicant. On motion of B. Reuning, seconded by A. Sylor and carried, approved the application. Referred to Finance Committee. County Attorney to prepare resolution.

Mr. Kalthoff in conjunction with Joan Sinclair, who was unable to be present, discussed the county-wide transportation system problem. He noted there is a \$30,000. to \$35,000. grant available to use for preliminary study of this problem. NYS DOT representatives are willing to attend a meeting with this committee to explain new concepts. Much discussion was held on this topic and upon motion of R. Miess, seconded by B. Reuning and carried, moved to request Joan Sinclair invite DOT representatives to the next meeting. Voting no - A. Sylor.

**PREPARE RESOLUTION**

Julie Marshall, Economic Development Director, reported briefly on her first week in that position. She is happy with her staff and is learning office routine etc. She noted a Public Hearing will be held at 7:30 p.m., August 4th in the Civil Defense Room of the County Office Bldg. regarding the Micro-Enterprise Support Program. This is also a HUD program and the county is the co-applicant. On motion of A. Saylor, seconded by R. Miess and carried, moved to authorize the development of resolution.

Julie also noted she has met with the STW Community Development Committee.

Mike Kear, Planner, reported regarding the proposal from Walker Business Services to take over county tourism work, comments from the Tourism Advisory Council. They are not in favor of this proposal due to the following reasons:

Not enough experience

Since located in Wellsville, felt county would not be covered thoroughly

They also want two members of their group to sit in on interviews for the new tourism person.

Mike is pursuing areas of funding for the Master Plan.

Showed photo contest posters. Noted they will be displayed at the County Fair.

Noted an 8 county Calendar of Events for fall and winter is being put together. We will get 15,000.

Noted the \$15,000. in I Love New York Matching Funds is being tapped by the Balloon Rally and Swain for October Fest.

Paul Westfall, Cooperative Extension, introduced Travis Armison who is a student Intern. Travis will receive 15 credit hours for this internship and will complete his college education one semester early. He is a tremendous help to the agency and he is extremely pleased with the knowledge he is gaining.

Paul also noted he has just been appointed Association Director of Cornell Cooperative Extension of Allegany County. Congratulations were offered from all to Paul.

The following committee days were approved on motion of R. Miess, seconded by M. Boyce and carried.

J. Walchli - 5/26, 6/3, 6/16, 6/21/93  
B. Reuning - 5/26/93  
M. Boyce - 5/26/93

Fred Sinclair reported on Parks and Forests. He has a 4 man Youth Crew from the SYEP Program with one supervisor, mapping trail systems, marking scotch pine and assisting in marking boundary lines. Fred also noted the Forester's bldg. is being used for storage by public works and other departments. It is a cooperative effort and is working out well. Ron Smutzer is mowing the beach, Oil Springs and County cemetery.

Fred requested permission to advertise for bids to sell 34,000 board feet of hard wood from the Horner lot in the Town of Angelica. There is red oak and mixed hardwoods. On motion of A. Sylor, seconded by B. Reuning and carried, permission to advertise was given. Referred to County Attorney.

The Cuba Lake Watershed Inventory and Evaluation is completed. Copies are available at the District office.

He has received a request from Mike Kear to evaluate Ag Districts 4, 5, 6 and 11. This is for renewal of those districts and land classification and drainage, viability of farming, soil suitability and recommendations are needed.

The Whitesville Drainage Project, funded by HUD, will be discussed at 10 a.m., July 23rd on Main St. in Whitesville.

Fred passed out the Hyland Facility Association Decision.

On motion of A. Sylor, seconded by B. Reuning and carried approved the reappointments of Maynard Boyce and John Walchli, Jr. to the STW Boyce. Abstaining - Maynard Boyce.

Craig Braack passed out his monthly report. On motion of R. Miess, seconded by A. Sylor and carried, approved Historian's 1994 budget after the deletion of \$600. from equipment account.

Craig noted his theme for the stand at the Fair this year will be genealogy.

J. Margeson read a memo from T. Mailey requesting to be appointed as a Consultant to the Office of Development for one month, part time at \$1500. plus expenses. It was decided a Letter of Agreement shall be written instead.

On motion of R. Miess, seconded by A. Saylor and carried, committee went into Executive Session.

On motion of R. Miess, seconded by B. Reuning and carried, committee returned to regular session.

#### PREPARE RESOLUTION

On motion of A. Saylor, seconded by B. Reuning and carried, appointed Christina Culbert to the position of Youth Bureau Director.

On motion of B. Reuning, seconded by R. Miess and carried, moved to abolish the position of Youth Bureau Coordinator.

Meeting adjourned - 3:30 p.m.

NOT  
APPROVED

JUL 28 1993

PLANNING AND DEVELOPMENT

July 27, 1993

*J. Margeson*

PRESENT: J. Walchli, R. Miess, B. Reuning, M. Boyce, A. Sylor

On motion of A. Sylor, seconded by M. Boyce and carried approved the Employment and Training 1994 budget with the exception of the .1 accounts. County share remains the same as in 1993.

On motion of R. Miess, seconded by B. Reuning and carried, approved the Soil and Water Conservation District 1994 budget with an increase of \$2,225.

On motion of R. Miess, seconded by M. Boyce and carried approved the Reforestation 1994 budget with the exception of .1 accounts.

On motion of A. Sylor, seconded by M. Boyce and carried, approved the Youth Bureau budget for 1994.

On motion of R. Miess, seconded by M. Boyce and carried, approved the Rushford Lake Beach budget for 1994.

On motion of A. Sylor, seconded by B. Reuning and carried, approved the Ag Society 1994 budget for \$7,000.

Linda Canfield requested clarification on the term of the proposed appointment of Christina Culbert to the position of Youth Bureau Director. On motion of B. Reuning, seconded by M. Boyce, committee moved to make term of appointment "to serve at the pleasure of the Board". Voting no - R. Miess.

Paul Westfall presented the Cooperative Extension 1994 budget. Much discussion followed. Mr. Walchli noted the Board supports helping the farmers and 4-H but is concerned about other programs. He requested a list of employees and salaries. R. Miess and M. Boyce both voiced their approval of the agency's work. R. Miess noted Cooperative Extension has taken substantial cuts in their programs the last few years. An increase of \$10,084. is basically for a 5% raise for employees. On motion of R. Miess, seconded by M. Boyce and carried approved the budget as presented. Voting no - B. Reuning. Chairman Walchli voted yes with the understanding that Paul Westfall will work with John Margeson to possibly cut some of \$10,000. increase.

Meeting adjourned.

JWW:llc

NOT  
APPROVED

AUG 9 1993

PLANNING AND DEVELOPMENT

*J. Margeson*

August 9, 1993

PRESENT: J. Walchli, D. Cross, J. Margeson, J. Marshall,  
R. Miess, M. Boyce, B. Reuning

On motion of M. Boyce, seconded by R. Miess and carried, moved to offer the position of Tourism Specialist to Jesse Case, effective September 1 and ending July 1, 1994, if allowed. Voting no - B. Reuning.

AUG 11 1993

PLANNING AND DEVELOPMENT

August 11, 1993

NOT  
APPROVED

*J. Margeson*

PRESENT: A. Sylor, B. Reuning, J. Walchli, R. Miess, M. Boyce,  
J. Margeson, J. Marshall, M. Kear, R. Walker,  
J. Arden-Hopkins, N. Simon, C. Arden-Hopkins,  
J. Bastian

Correction to minutes of 7/14/93. Vote on \$200,000. HUD grant application should have read - unanimous. Vote on \$400,000. HUD grant application should have read - 4 ayes, voting no - A. Sylor. Minutes approved with correction upon motion of B. Reuning, seconded by M. Boyce and carried.

On motion of M. Boyce, seconded by A. Sylor and carried, approved several transfers, totaling \$2,900. in the Employment and Training accounts.

On motion of B. Reuning, seconded by A. Sylor and carried, approved a request for Darlene Thompson, Office of Development, to attend computer training at Alfred State College.

On motion of B. Reuning, seconded by A. Sylor and carried, approved a request for Julie Marshall to attend FYI NY training next Monday and Tuesday.

On motion of R. Miess, seconded by B. Reuning and carried, approved the following committee days:

M. Boyce - 5/26, 7/15 and 7/21/93.  
J. Walchli - 7/1/93

Nancy Torp from Cooperative Extension reported on summer activities completed by 4-H members. She noted the Allegany County Fair was very well attended with over 2000 entries in the youth building alone including over 50 dairy entries, 20 poultry and many dogs etc. The Market Sale had over 90 animals with the average price per pound being \$1.05. This is the largest and most profitable Market Sale in the State. She also noted that 4-H has over 250 adult volunteers serving over 800 youngsters.

Jim Allen, L. C. Whitford Co. and Bernie Randall, Dresser Rand requested the county's support and action regarding the EDZ application designating Wellsville as the most logical location. Both Mr. Randall and Mr. Allen were confident of their companies' future in manufacturing in the Wellsville area. A move is afoot to expand Dresser Rand at a total cost of \$57,000,000. and a five year implementation schedule. L. C. Whitford is also expanding their manufacturing capabilities. After much discussion, it was decided a small committee will be set up to further study this issue.

C. Braack presented his monthly report. Mr. Braack's 1994 budget was approved at the last committee meeting but today he amended that budget in the .205 account for the completion of the renovations of the museum. On motion of R. Miess, seconded by M. Boyce and carried, this amendment was approved. Voting no - A. Sylor.

Julie Marshall reported that the Micro Enterprize application was submitted today and she has been visiting approximately 5 businesses per week to get acquainted and offer her help if needed. On motion of R. Miess, seconded by M. Boyce and carried approved several transfers from Economic Development accounts to Planning accounts which had inadvertently been posted wrong.

Julie noted she has met with Alfred State College officials and has been urged to work with the College to increase economic development in the county by completing a survey of labor skills needed. She would like to apply for funding to train these laborers after the survey is completed. On motion of A. Sylor, seconded by R. Miess and carried, she was authorized to apply for these funds.

Julie requested the purchase of a new computer. A joint venture with Niagara Mohawk, approved several years ago, to implement the FYINY program, is coming to fruition, but the software for this program has been updated since its' original approval. The software is useless with her present computer. Niagara Mohawk will contribute 25% of the cost and she does have the money encumbered. This matter was tabled until after Julie completes her FYINY training next week. Debbie Button will also be requested to attend the next meeting regarding this matter.

Mike Kear noted that matching funds were used extensively for advertising of Swain Arts and Crafts show, Angelica Heritage Days and Swain October Fest.

He also noted that the new Travel Guides are almost gone and updating of this guide has already begun for next year's issue.

On motion of M. Boyce, seconded by R. Miess and carried, approved a request from Mike Kear to set a Public Hearing for September 20th at 2:00 p.m. in the Chambers for the 8 Year Review of Ag Districts 4,5,6 and 11.

Mike requested permission to take a 15 week GIS course at Alfred State College at a cost of \$420. This request was tabled until January, 1994.

Jan Bastian submitted the 1994 Conservation Education budget. On motion of R. Miess seconded by B. Reuning and carried approved the 1994 Conservation Education budget for \$1800.00. Voting no - A. Sylor.

Jan also submitted the 1994 Habitat and Streambank Improvement budget. On motion of B. Reuning, seconded by R. Miess and carried, this budget was approved for \$1800.00. Voting no - A. Sylor.

Julie Marshall submitted her 1994 budget for the Office of Development. On motion of A. Sylor, seconded by B. Reuning and carried approved the 1994 Office of Development budget at .1 - \$44,753 and .2 - \$200. and .4 - \$18,270. (Decreased Conf. account by \$1,000.)

Mike Kear submitted the 1994 Tourism budget which was the same as last year except for \$129. increase. On motion of M. Boyce, seconded by R. Miess and carried, budget was approved as submitted.

Mike Kear submitted the 1994 Planning budget for a total of \$48,087. After much discussion, the committee deleted \$20,000. for temporary help, \$30,000. for a consultant, \$200. for mileage and \$500. for conference. On motion of A. Sylor, seconded by B. Reuning and carried, after deletions approved the 1994 Planning budget in the amount of .1 - \$28,087., .2 - \$300. and .3 - \$22,250.

On motion of A. Sylor, seconded by B. Reuning and carried, the committee went into Executive Session.

On motion of R. Miess, seconded by M. Boyce and carried, the committee returned to regular session.

Meeting adjourned.

PLANNING AND DEVELOPMENT

September 15, 1993

SEP 22 1993

*J. Margison*

PRESENT: C. Peterson, J. Marshall, B. Reuning, M. Boyce,  
R. Hasan, D. Cross, R. Miess, J. Walchli, M. Kear,  
A. Sylor, J. Arden-Hopkins, R. Rowcliffe, B. Randall,  
F. Sinclair, G. Farnsworth, N. Simon, J. Allen

Carl Peterson requested the committee go into Executive Session and did so upon motion of B. Reuning, seconded by A. Sylor.

On motion of A. Sylor, seconded by B. Reuning, the committee returned to regular session.

PREPARE RESOLUTION

On motion of M. Boyce, seconded by A. Sylor and carried, approved a transfer of funds within the Employment and Training accounts. See attached. Referred to Ways and Means. County Attorney to prepare resolution.

On motion of B. Reuning, seconded by A. Sylor and carried approved a transfer within the .4 accounts of Employment and Training.

On motion of A. Sylor, seconded by M. Boyce and carried, approved a request for Judith Hopkins to attend JTPA training in Buffalo.

On motion of M. Boyce, seconded by A. Sylor and carried, approved a request for three people to attend NYSAC conference in Syracuse.

On motion of A. Sylor, seconded by B. Reuning and carried, approved a request for Carl Peterson to attend Gateway conference in Albany in a series of 3 trips.

Jim Allen, Roseanne Rowcliffe and Bernie Randall reiterated their request for support from the Legislature to have Wellsville designated as an Economic Development Zone. Chairman Walchli replied that the committee is waiting for more information on the criteria required from the State and there is nothing that can be done at the present time.

NOT APPROVED

Julie Marshall requested permission to order software for ACCESS NY program. She has attended the training for this and the computer has been already put out for bid which includes modem, computer and laser printer. The total cost of the software to the Economic Development budget will be \$2000.00 and is already encumbered. The cost of the computer will be \$2,500., 50% of which will be reimbursed by Niagara Mohawk. Deb Button, Computer Specialist confirmed Mrs. Marshall's figures. On motion of R. Miess, seconded by B. Reuning and carried, this request was approved and Mrs. Marshall may order the software.

Mrs. Marshall also requested permission to put an ad in the county newspapers requesting potential sites for building lots, existing buildings, and related sites for economic development. On motion of B. Reuning, seconded by M. Boyce and carried, this request was approved.

On motion of A. Saylor, seconded by B. Reuning and carried, approved a request from Mrs. Marshall to attend the World Trade Show in Toronto, October 6 and 7th.

Mike Kear introduced Gary Smith, V. P. Operations, Swain Ski Area and Chris Arden-Hopkins, editor of Cuba Patriot, and both members of the Tourism Council Board. They both spoke of the need for a county master plan for economic development. They noted that agriculture and manufacturing are not growth industries but service is. They urge the county to become pro-active instead of re-active and utilize the Tourism Council better. They also noted the Tourism Specialist position should be a full time job, not part time. Their suggestions were received positively and they were thanked for their presentation.

Mike Kear requested permission to send out questionnaires to tourism related businesses asking for dollars generated by their business. This was approved.

Noted an average of 125 calls per month are coming in on the 800 line.

Discussed a proposal by Roger Tranziak to put together a lesser plan than previously discussed by using only parts of the entire Comprehensive Plan. This plan would deal with strictly economic development and tourism, be completed in 1 year (Jan. 1994 through Dec. 31, 1994) and cost \$15,000. After much discussion, the committee moved to appropriate \$8,000. in the 1994 Tourism budget to cover the possible cost of this proposal, but stressed trying to cover the entire cost with moneys left in this year's tourism budget by using matching funds and dollars left in the vacant Tourism Specialist's salary account. Motion made by M. Boyce, seconded by R. Miess and carried. Voting no - A. Saylor.

Motion to allow application for extension of matching funds application for 60 days by M. Boyce, seconded by R. Miess and carried.

Mike requested permission to postpone the Public Hearing scheduled for September 20th until sometime in October. He would like to combine Ag Districts 4 and 11, eliminate 5 and expand 6. On motion of A. Sylor, seconded by R. Miess and carried, permission to postpone the Public Hearing until October was granted.

On motion of A. Sylor, seconded by M. Boyce and carried, approved a request for Mike Kear to attend a NYS GIS conference in Ithaca on October 4 and 5th. He will drive each day.

On motion of B. Reuning, seconded by M. Boyce and carried, approved a request from Mike Kear to attend Grantmanship Training in Oswego from 10/18-22. The cost is tuition plus travel and lodging.

J. Walchli read a letter from ACCORD Corp. requesting \$20,000. be included in the Planning Budget for 1993-94 future development of HOME improvement grants. Apparently this request for inadvertently left out of requests at the last meeting. Tabled for further information.

M. Kear requested permission to construct partitions in the Economic Development and Planning Office. On motion of A. Sylor, seconded by M. Boyce and carried, permission granted.

Discussed a referral from Public Works Committee for County Planner to develop concept on the County Highway Department being responsible for all town bridges. On motion of A. Sylor, seconded by R. Miess and carried this request was denied and referred back to Public Works. The committee felt this is not the Planner's function.

Craig Braack passed out his monthly report. Noted that several concerned citizens thought the committee should visit the Pennsylvania Lumber Museum on Rte. 6 between Galeton and Coudersport to get ideas on how to enhance the county museum. Noted that Sharon Yates will be unable to do background work at museum. Craig has been asked to curtail his speaking and other activities until after the Dec. 1st opening of the museum.

Chris Culbert, Youth Bureau Director and Rita Wissinger, Government for Youth Instructor appeared before the committee to ascertain 1994 funding. Ms. Culbert noted that \$8000. has already been appropriated and Mrs. Wissinger requested an increase. On motion of M. Boyce, seconded by A. Sylor and carried unanimously, committee appropriated an increase of \$500. for the 1994 Gov. for Youth Program.

Fred Sinclair noted many thanks are given to the Employment and Training Office for their Summer Youth Employment Crew Program. Approximately 800 Scotch Pine trees were girdled; miles of access trails firelanes and skidways were mapped and a wellhouse was constructed and the office area painted. Fred hopes this program will be continued.

On motion of A. Sylor, seconded by M. Boyce and carried unanimously, awarded bid to RAM Forest Products in the amount of \$21,695. for the purchase of hardwood sale on the Horner Lot.

Also many thanks to the Health Department and HazMat Coordinator for their assistance and guidance throughout the appropriate steps to identify and investigate the disposal of possible hazardous materials found at the Forestry Bldg. Problem has been resolved.

Ginny Farnsworth, Home Economics Agent, Cooperative Extension, reported on the Family Budget Counseling Program. This is a new program designed to help people develop budget planning and handling credit and debits. It is free and confidential. Also noted that October is Consumer Economic month. Also passed out information on the BUC\$ program, which in Allegany County is a pilot project.

On motion of M. Boyce, seconded by A. Sylor and carried, approved two corrections to the August 11th minutes. Should have read: Niagara Mohawk will reimburse county for either 25% or \$2500. of cost of computer for ACCESS NY. (Not to exceed \$2500.) Total of original Planning Dept. budget submitted was incorrect.

On motion of A. Sylor, seconded by R. Miess and carried, approved a committee day (5/26/93) for Bruce Reuning.

Apprvoed a .4. budget transfer in the County Treasurers account in the amount of \$372.89 due to the absence of County Administrator, John Margeson.

Chairman Walchli read a letter from Charles Kalthoff, Jr., Ex. Dir. of ACCORD Corporation requesting \$20,000. be added to their 1994 appropriation for administration and future development of HOME projects. This was inadvertently left out of budget presentation. Tabled for more information.

Noted that the County Planning Board will meet tonight in the Chambers at 7:00 p.m. The topic will be the survey that the University of Buffalo Geology Dept. has been working on for several years - Earthquake potential in the area.

On motion of R. Miess, seconded by M. Boyce, meeting adjourned at 5:05 p.m.

M E M O R A N D U M     O F     E X P L A N A T I O N

INTRO. NO. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Planning and Development

DATE: 10/13/93

Requesting the transfer of funds between a .1 account and a .2 account in the amount of \$2,500 for the purchase of a computer for the FYI\*NY program to run by the Director of Economic Development and the County Planner. The transfer as follows:

FROM:	TO:	
A6430.101-Personal Services	A6430.201-Equipment	\$2,500

FISCAL IMPACT:

MEMORANDUM OF EXPLANATION

INTRO. NO. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 9/15/93

The Employment & Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts:

Appropriations

<u>From</u>	<u>To</u>	<u>Amount</u>
CD6291.1 (IIA) Work Experience wages	CD6290.201 (IIA) Adm. -office equip.	4,000.00
CD6291.1 (IIA) Work Experience wages	CD6292.201 (IIA) Training - Office equip.	2,000.00
CD6291.1 (IIA) Work Experience wages	CD6393.806 (DSS Jobs) Hospital/Med. Insurance	8,000.00
	TOTAL	<u>14,000.00</u>

FISCAL IMPACT:

OCT 14 1993

PLANNING AND DEVELOPMENT

NOT  
APPROVED

October 13, 1993

*J. Margeson*

PRESENT: J. Walchli, A. Saylor, B. Reuning, R. Miess, M. Boyce, J. Marshall, P. Westfall, J. Margeson, D. Cross, M. Kear, C. Culbert, C. Braack, N. Simon, J. Arden-Hopkins

Paul Westfall, Cooperative Extension, invited all interested parties to attend the Annual Meeting to be held at the Campus Center at Houghton College, at 6:30 p.m. on October 28th. Please make reservations as dinner will be served.

Paul also invited everyone to a reception in honor of Phyllis Benjamin on November 10 from 3-5 p.m. at their offices. Phyllis has given 40 years of service to Cooperative Extension.

Paul noted the 4-H Recognition Day was quite successful even though it was a rainy, cold, nasty day. 150 members and leaders turned out and many members were given recognition for this year's work.

Noted that a new 4-H secretary is now on duty and applications will be taken through Friday of this week for a part-time clerk position.

Noted that milk prices are again dropping and there is much concern regarding this. Crop yields look good for this year.

A joint venture with Steuben County will begin soon. Allegany and Steuben counties will share two technical advisors in the fields of dairy farming and farm management.

Mike Kear reported that an extension to November 30th has been received for the Matching Funds Program. We have already received the 1993/94 grant which our share is \$17,123.

Mike introduced Fleurette Pellitier, a member of the Tourism Council. Mrs. Pellitier, requested that the county hire a Tourism Specialist as soon as possible. She noted how important it is erect signage on county roads and especially the Southern Tier Expressway. Also the importance of attracting retirees to the area.

Mike noted the impending closing of the Randolph Fish Hatchery (trout). He requested a letter of support to keep this hatchery open for they have stocked Cattaraugus and Allegany county streams since 1933. On motion of B. Reuning, seconded by M. Boyce and carried, moved a letter be sent in support of keeping the hatchery open to be signed by Chairman Walchli and Chairman Cross.

Mike expressed concern that the Travel Guide needs attention now, as it is due at the printers on December 1st.

On motion of B. Reuning, seconded by M. Boyce and carried, moved to have John Walchli appointed as Interim Tourism Specialist until December 31, 1993 and to have Jesse Case begin working on tourism immediately.

Mike reported that the Ag and Farmland Protection Board met Tuesday evening and recommends the following:

- To combine Ag Districts 11 and 4
- To recommend continuation of Ag District 3
- To eliminate Ag District 5
- To increase acreage in Ag District 6

Based on these recommendations, Mike requested approval to arrange to hold a Public Hearing. On motion of M. Boyce, seconded by A. Saylor, request approved.

Julie Mashall reported on her attendance at the Canadian International Trade Show in Toronto last week. She noted that the Canadians are extremely interested in our area of the U.S. for all kinds of reasons. She took literature this year but would like to take samples of county products next year. Also discussed the possibility of holding our own trade show.

Julie noted that a county current profile desperately needs to be updated. The last update was done in 1988.

She requested permission to advertise in the magazine Plants, Sites and Parks. It is expensive but she feels well worth it. The cost would be \$3000. to advertise in 3 different issues. Feels more follow-up and tracking should be done after inquiries and the ad should be altered somewhat. On motion of M. Boyce, seconded by R. Miess and carried, permission was granted.

Julie requested permission to travel to Albany to attend a workshop and briefing on the creation of a Economic Development Zone within the county. On motion of A. Saylor, seconded by M. Boyce and carried, permission granted.

Chris Culbert gave an update on Youth Bureau activities of the last four months. Then she requested several motions for the approval of 1994 funding awards made by the Youth Board.

PREPARE RESOLUTION

On motion of A. Sylor, seconded by B. Reuning and carried, moved for the county to enter into a contract with the State DFY for SDPP funding for 1994. County Attorney to prepare resolution.

On motion of A. Sylor, seconded by R. Miess and carried moved for the county to enter into contracts with the four SDPP agencies funded for 1994. Referred to Finance Committee.

On motion of A. Sylor, seconded by R. Miess and carried, approved a request to enter into contracts with 12 service programs funded for 1994. Referred to Finance.

PREPARE RESOLUTION

On motion of M. Boyce, seconded by B. Reuning and carried, moved to approve Youth Board funding of all 1994 municipal service and recreation programs. County Attorney to prepare resolution.

Craig Braack passed out his monthly report. He reported on his activities at BOCES Field Days. He thanked Leonard Watson for the use of his family's old ice harvesting equipment and wagon which he demonstrated to the students.

Craig noted that the State Education Department had requested copies of his budget, guidelines and By-laws. After much correspondence back and forth and help from the County Attorney, this request from the State was found to be null and void. Their computer had made an error. However, Craig now feels it necessary to establish Guidelines and By-Laws for the museum. He will begin work on them.

Two preliminary sketches for murals for the museum will be received within the next two weeks. These murals will depict an 1800's kitchen and civil war artifacts.

Craig noted that Allen Stone, Angelica Town Historian passed away last week and will be sorely missed. His penchant for the pioneer days of our county between 1795 and 1825 was well know.

On motion of B. Reuning, seconded by R. Miess and carried, approved the minutes of 9/23, 9/15, 8/11, 8/9 and 7/27/93.

Meeting adjourned.

NOV 15 1993

NOT APPROVED

PLANNING AND DEVELOPMENT

NOVEMBER 10, 1993

PRESENT: J. Walchli, M. Boyce, D. Meiss, D. Cross, J. Margeson

Gary Reynolds of Coslos Restaurant in Almond talked to the Committee about promoting tourism outside the County through the Tourism Council.

Gary Smith of Swain talked to the Committee about the Tourism Council's recent activities. The Council hopes to be incorporated by mid-January. The Council is working on the travel guide which should be out mid-January. The Council hopes to produce an Allegany County Travel Guide and they hope to eventually have a travel/tourism specialist on board.

There was discussion about the cover picture for the travel guide. Everyone was in agreement that a professional picture could be used as long as it was an attention-getter.

Denise Garrison from Cable One was introduced and talked about the advantages of TV advertising and Cable Ones service area. Mike Kear responded that I Love NY matching funds could be used by Allegany County.

Ray DeTyne from Multi-Mode talked about having a business within Allegany County produce video that could be used for multimedia advertising for all Allegany County advertisements run outside the County.

Roseanne Rowcliffe explained to the Committee that the Wellsville Chamber of Commerce and the Cuba Patriot are going to produce an Allegany County tour guide either quarterly or twice a year and the first paper should be out next Spring or Summer.

Jesse Case expressed his thanks to the Board, Mike Kear and the Tourism Council for his position and the assistance given him in his new role.

Mike Kear talked about the week long Grantsmanship Training that he attended. He highlighted some of the main topics that they talked about at the training.

Corrections to minutes of 10/13/93. 2nd page, 4th paragraph, 1st sentence should read:

PREPARE RESOLUTION

Based on these recommendations, Mike requested resolution to hold a public hearing on December 13, 1993. County Attorney to prepare resolution.

Mike and Jesse talked about Working 2000. It appears that everyone has the same concerns about tourism. Political leaders need to be educated about the importance of tourism. There are no potential funding sources and no dedicated funds from tax bases.

It was noted that the Tourism Council meets the 1st Tuesday of every month here in Legislative Chambers.

Mike asked committee for approval to look into a RFP for Ag. Districts. On motion of Meiss, seconded by Boyce and carried, permission was granted.

Peter Roberts and Kevin Hayes from PolyCeramics were introduced. The two gave a brief talk about their business and patents.

Julie Marshall talked about her trip to Albany for the EDZ conference. She noted that the County does not need to take position on the municipalities that may apply. She noted that a letter of intent needs to be submitted from interested municipalities within the next two weeks.

Julie asked permission to attend Canadian International Trade Association show. On motion of Boyce, seconded by Meiss and carried, permission was granted.

Julie noted that Economic Development was required to have an Advisory Board. She submitted to Committee a list of various names within the designated areas for Committee consideration. On motion of Boyce, seconded by Meiss and carried, moved to accept list and allow Chairman Cross to make any necessary changes.

Correction to minutes of 10/13/93 meeting. Paul Westfall would like the sixth paragraph on the 1st page to read,  
"A joint venture with Steuben County is being discussed. The proposal is that Allegany and Steuben counties share two technical advisors in the fields of dairy farming and farm management."

Meeting adjourned.

NOV 22 1993

PLANNING & DEVELOPMENT

November 16, 1993

MARGESON  
NOT  
APPROVED

PRESENT: J. Walchli, D. Meiss, B. Reuning, D. Cross, J. Margeson  
C. Peterson, P. Westfall, L. O'Brien, F. Sinclair,  
C. Braack, D. Rychkowski, J. Bastian, C. Culbert

On motion of B. Reuning, seconded by D. Meiss and carried, approved a request for two staff members of Employment and Training to attend a JTPA conference in Rochester at a cost of \$45/person.

PREPARE RESOLUTION

On motion of D. Meiss, seconded by B. Reuning and carried, approved a transfer of funds within Employment and Training accounts. See attached. Referred to Finance. County Attorney to prepare resolution.

Paul Westfall of Cooperative Extension noted various programs. The pesticide course included 19 people and will be concluding shortly. The Extension is looking into waiving a repeat test for those people already certified.

Paul noted the Nutrient/Management class is a two day course. The first class will be in Rushford on January 5th and the followup class will be in Delevan on the 12th. The second session will be held in Alfred on January 18th and 20th.

Paul noted the 2nd Annual Dairy Congress which will be held in February 1994 and involves three other counties.

On November 29th at 7:00pm Cornell will be broadcasting a teleconference on County government. Paul mentioned he would be sending out invitations to all new legislators. Discussion followed as to where to show the broadcast since the Cooperative Extension office does not have a downlink.

Lynn O'Brien of Cooperative Extension passed out an Impact Statement regarding composting. Attached to original minutes. She noted the importance of educating people on the simplicity of composting.

Fred Sinclair voiced concern as to how the County self-insurance will affect the District insurance. The Committee assured Fred that he would be kept abreast on the status of the self-insurance plan.

Fred notified the Committee that there will be two legislative vacancies the first of the year on the District Advisory Board as Legislators Frair and Watson are not returning for another term. It will be up to this Committee and the Chairman of the Board to recommend two legislators.

Fred noted the District is working closely with the Cogeneration plant in the Town of Hume on storm water retention and erosion plans.

Fred noted various meetings he has attended. He attended a Rushford Lake Cottage Owners meeting to discuss water quality and the Dam. He attended a meeting on the sewage and water corridor located in the Town of Almond.

Repairs have been made to the Rushford Swim Area and it has been buttoned up and closed for the year.

The sale of the hardwood with RAM Forest Products is final at this time he was unsure when they would start the harvest.

Fred reminded Committee that they have permission to sell the Sanitorium Lot, they just need to make recommendations.

Fred addressed some of the issues that have been questioned recently. First the issue of Legislative funding for Parks and Forests, the money budgeted is for a County program not a District program. There is one County laborer who is housed at the District office, he receives the assistance of the District in carrying out his respective duties as designated by this Committee.

The second issue is the elimination of the District itself. The District is a political subdivision of the County. The County could cut their funding but there would need to be a public referendum to premanently close the District office.

Craig Braack passed out his monthly report. Noted was his trip to Washington DC and photographing of a Arlington funeral. As noted was the Sinclair stack coming down.

Craig was pleased to announce that the official opening of the County Museum will be on December 16th at 2:00pm. Open House will follow through Sunday, December 19th.

Don Rychknowski from STW addressed the Committee about the Municipal Partenship Demostration project. See attachment. The Committee tabled the issue of committing \$10,000 for this project.

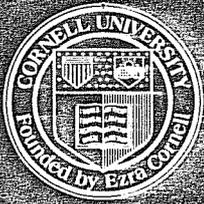
Jan Bastian asked Committee for the re-instatement in the 1994 budget of the \$3600 for the Sportsmens Federation to send kids to various summer camps. The Committee recommended he speak to the full Board at the next meeting.

Christina Culbert requested permission to attend a YouthBuild conference in Philadelphia, Pa. on November 22nd & 23th. On motion of D. Meiss, seconded by B. Reuning and carried, permission was granted.

**PREPARE RESOLUTION**

On motion of D. Meiss, seconded by B. Reuning and carried, to accept the Economic Development Advisory Board as listed for the balance of 1993. See attached. County Attorney to prepare resolution.

Meeting adjourned at 4:33pm.



## IMPACT STATEMENT

### Home and School Composting

#### The Need

Over 30% of our solid waste nationwide is comprised of food and yard waste. Composting converts waste into a valuable product to be reused in garden and grounds maintenance. Widespread interest in environmental quality and concern of waste disposal limitations has direct implications for waste disposal practices in the county. Changes will impact both economic and environmental concerns of county residents.

#### Extensions' Response

Cornell Cooperative Extension of Allegany County offers educational workshops for both community and school groups on home composting. The program introduces the five basic aspects of home composting: the organisms that are involved in the composting process; manageable components in the process; types of materials that can be composted; home composting systems; and uses of compost.

While composting is a natural process, proper maintenance of a system will significantly decrease the time necessary to complete the process. Through the Speakers Bureau program, community organizations may

become involved. Programs may be geared to any age group, showing that each of us can have an affect on waste management.

School children, while learning about the importance of composting to reduce solid waste disposal, are also introduced to the scientific principles which are at work in the compost process. Through "hands-on" experiences they are able to measure the volume of material at the beginning of the process and chart the decrease throughout the decomposition process. They are also able to measure the heat produced and through experimentation are able to investigate the effect of heat on the composting process.

#### Results

Currently two Wellsville schools are implementing a composting program. Each is starting out with one class being responsible for the maintenance of their holding unit. Cafeteria wastes will be used as well as some yard waste from around the school.

In conjunction with the Recycling Coordinator and Allegany County Department of Public Works, additional school programs will be started. Home composting workshops for adults are being offered county-wide as requested.



# Office of County Historian

Court Street, Belmont, New York 14813

Telephone 716 268-9293

CRAIG BRAACK, Historian

## MONTHLY ACTIVITY REPORT FOR COUNTY HISTORIAN, OCT. 1993:

- 5-Tues. Talk for Angelica Senior Citizens on the History of Canals in N.Y.S.
- 5- " P.M. Attended meeting of the County Historical Society in Belfast.
- 6-Wed. Talk for Scio 4th graders on local history,
- 8-Frid. Conducted walking history tour of Monuments in Belmont for 4th graders.
- 11-Mon. P.M. Talk for Hinsdale Senior Citizens on "Vanishing Americana."
- 12-Tues. P.M. Talk for Wellsville Lutheran Church Group on the American West.
- 14-Thur. A.M. talk at Wellsville Community Center for Senior Citizens,
- 15-Fri. Talk at Rushford Campus of C-R Central Schools for 4th graders on local history,
- 15- " . P.M. Talk in Olean for the Cattaraugus County Bird Club on Wildlife of the Am. West.
- 17-Sun. Noon talk for Wellsville Christian Temple Church Dinner on early Wellsville History.
- 18-Mon. Talk to Belfast 4th graders on local canal history,
- 21-Thur. Talk in Cuba for the County D.A.R. Chapter on the American West.
- 22,23 & 24- Spent in Washington D.C. to the return of the Statue of Freedom to the Capital Dome after extensive repairs in celebration of the 200th birthday of the " .
- 26-Tues. Noon talk for the Fillmore Senior Citizens on the Statue of Liberty & Statue of Freedom.
- 28-Thur. Wellsville for regular monthly talk to 3 Nursing Homes on local history,
- 29-Friday, P.M. Talk in Coudersport for the Potter County Historical Society on Religious History of Central & western New York.

SOUTHERN TIER WEST REGIONAL PLANNING AND DEVELOPMENT BOARD

MUNICIPAL PARTNERSHIP DEMONSTRATION PROJECT

ARC FY 1994

Brief Description of Project.

The Municipal Partnership Demonstration Project will provide technical assistance to groups of municipalities that are committed to developing and implementing cooperative approaches that will improve local government effectiveness and efficiency.

For nearly four years, STW's Community Assistance Program has worked very closely with the rural governments of Allegany, Cattaraugus and Chautauqua Counties. The program has offered local governments a wide variety of assistance such as educational training, assistance with improving records management, cooperative endeavors, rural economic development, community planning, budgeting, zoning, and assistance with a host of other issues relevant to local government operations. While issues and concerns facing these 131 municipalities change on a regular basis, one fact remains; rural local governance is becoming increasingly costly and complex.

One of the major problems encountered by rural local governments is the part-time nature of the public positions. Supervisors, Mayors, Clerks, Highway Superintendents and other administrative positions are mainly part-time due to the size of the budgets. While part-time positions may have had their place in simpler times, it is becoming more and more difficult to administer everyday operations such as budgeting, liability, constituent's concerns, environmental issues, public safety, highway, health, recreation, sanitation, and public water systems. In fact, local officials will be the first to say that the job now requires professional skills they do not possess, not to mention the amount of time the position requires to perform it adequately. As a result, it is becoming increasingly more difficult to attract qualified candidates to serve what has become largely a volunteer position. This trend can be documented by the number of uncontested elections and vacant elected positions throughout the state.

Another major problem facing rural local governments is the decrease in state and federal funding exacerbated by the rising cost to deliver community services. Local governments cannot just continue to raise taxes, and certainly, there are expenditures that must remain intact.

In an effort to address some of the major issues facing local governments of the region, STW, through its CAP program, created a Local Government Committee. The Committee membership includes a representative from each county's association of town and village officials. The Committee has, for quite some time, been discussing the current structure of rural local government and the necessity of municipalities to work together. In a recent survey mailed to local governments of the region, it was discovered that there are many groups of municipalities that are discussing cooperative efforts with neighboring communities. Of course, this is nothing new; municipalities

all over New York State are talking about working cooperatively. The problem is, however, the majority of local governments, at least in the Southern Tier West region, are not getting off the mark. They are in need of a vehicle to "jump start" the collaborative process, to bring local officials together in creative discussions focusing on opportunities rather than obstacles. Some of the cooperative ideas and innovative approaches being discussed by groups of local governments are very innovative and quite possibly might even require some demonstration legislation at the state level.

New York State has taken an active role in exploring cooperative efforts. In September of 1990, Governor Mario M. Cuomo appointed a Blue Ribbon Commission of Local Government Consolidation and charged them with seeking new ways to encourage local cost savings and cost efficiencies through consolidation. In November of 1991, the Commission, chaired by Secretary of State, Gail S. Shaffer, completed an interim report of its findings and recommendations for action (please see attachment #1 for Secretary Shaffer's letter to the Governor at the conclusion of the Commission's charge). In the report, the recommendations are as follows: expand and improve local government merger procedures, enhance opportunities for intermunicipal activities, enhance opportunities for a broad range of technical assistance to local governments, re-examine bidding thresholds, and establish an improved mechanism for consolidation of special improvement districts in developed towns.

The Commission also conducted an intermunicipal cooperation survey which measured the extent of cooperation and the opportunities for more cooperation that exist. These same opportunities are currently being discussed by local governments across the region. The report also includes comments from public hearings. When reading the comments, it becomes very clear that cooperation must come from the bottom up and needs the necessary technical assistance to make something happen. One gentleman from the Town of Bolivar who attended the public hearing at Alfred University summed it up this way, "We can talk about sharing until the cows come home, but we can only do it correctly when you have professionals handling it."

All across New York State, entities, both public and private, have been examining and studying the issue of cooperation and or consolidation. The purpose of the Municipal Partnership Demonstration Program is to go beyond the studying phase and begin facilitating cooperative ventures between neighboring municipalities and special districts. These cooperative ventures could include joint purchasing, joint operations of municipalities, highway maintenance agreements, shared municipal services (accounting, legal, assessment, secretarial, etc.), formal consolidation of municipalities and special districts, joint planning services, joint provision for public safety and criminal justice systems, etc.

A program coordinator will be hired to work with the selected groups of municipalities (partnerships) to assist in developing the ultimate scope of the partnership program and to develop and negotiate appropriate intermunicipal agreements. Student interns from a local university will also assist with research and legal impacts of cooperative efforts of the partnerships. In addition, it is anticipated that, as members of

he partnerships, the parent county will provide resources through in-  
d services, and/or financial assistance to assist in the partnership  
endeavor. It is also anticipated that agreements will be developed with  
the various New York State departments (Transportation, Environmental  
onservation, Comptrollers Office, Department of Education, and  
qualization and Assessment) to provide expertise and additional  
ncentives for the municipalities to develop cooperative ventures in the  
artnership area. Legal and accounting services will also be available  
n a consulting basis to assist in the partnership endeavor.

he following work plan is being proposed:

#### Request for Proposals

For the most part, local governments discussing cooperative efforts  
with neighboring communities have already defined what  
municipalities construe a partnership (normally prescribed by  
geography). These groups of municipalities will be asked to submit  
a Request For Proposal (RFP) to the Partnership Program. The STW's  
Local Government Committee will review each groups RFP and  
recommend by a ranking process which groups will be served first.  
Initially accepted will be one partnership from each of the  
counties in the region.

#### Commitment of Municipalities

After three partnerships have been selected, Southern Tier West  
will meet with each group to provide an overview of the project and  
to confirm commitment on the part of each partner. A commitment  
statement will be offered for signature to each municipal's  
legislative body. Upon receiving the signed commitment, STW will  
schedule a public scoping session in the partnership area to get  
the citizens and local officials involved up front in the  
discussion of cooperative ideas and development of those ideas.  
STW emphasizes the importance of being all inclusive. All  
potential participating municipal officials and other appropriate  
groups will be invited to the meeting. Following the initial  
scoping session, it is expected that municipalities involved in the  
partnership will appoint an active and interested member(s) from  
their community to serve on a proactive Partnership Committee.

#### Partnership Committee

STW and the Partnership Committee will work together on developing  
and distributing a public opinion survey regarding intermunicipal  
cooperation. Survey results will be made public through another  
community meeting. The survey results and subsequent comments will  
be refined and prioritized by STW and the Committee. This  
prioritized list of cooperative ideas selected for further study by  
STW must immediately determine realism as not to waste time and  
money.

The Partnership Committee and STW will also communicate progress  
back to the legislative boards, public interest groups and others  
through the use of media, flyers and presentations.

## Implementing Cooperative Efforts

STW will hire a professional staff person to coordinate the project (along with support from other STW staff). The Program Coordinator must have a thorough understanding of local governmental operations. The staff person must also be able to coordinate, plan, advise, study, communicate and promote a spirited and supportive attitude toward cooperation.

STW will give thorough study to the cooperative options outlined by each Municipal Partnership group. These studies will include what are the legal, financial and liability implications of the cooperative efforts. It is imperative that cost projections and savings for a cooperative effort be documented. All information conducted during the studies will be written into report form for review by the Partnership. A financial and legal consultant will be retained for the proposed project to answer questions that arise from the studies. Student interns will also participate in the study phase of the project in an effort to determine the legal impact of any cooperative activity. Once the studies are completed STW will meet with the Partnerships to discuss the findings. If the Partnerships are in favor of the cooperative efforts described, a public meeting is held to discuss the ideas and answer citizen's questions. Further revisions of the cooperative ideas are considered before STW staff develops the intermunicipal agreements and has them signed by the partnership.

It is anticipated that the first cooperative effort to be implemented for each partnership will be small in relation to ease of accomplishment. If such an opportunity exists, it allows the partnership to savor firsthand a successful cooperative effort which will strengthen the partnerships and lead the way to future cooperative ventures.

There are few limits to what can be accomplished by local governments when they choose to be creative in their thinking and open and cooperative in their attitude and approach to their peers. A willingness to be creative, to seek out innovation, and to look beyond the conventional can lead to a better and more cost-effective way in delivering government services. The Municipal Partnership Demonstration project will encourage these innovative cooperative endeavors by providing professional hands-on technical assistance.

MP/pd

NOV 22 1993

MARGESON  
NOTA  
APPROVED

PLANNING & DEVELOPMENT COMMITTEE

November 22, 1993

Present: Walchli; Miess; Reuning; Boyce;

A motion was made by Miess, seconded by Reuning and carried, to approve a transfer of \$403.00 from County Historian Account No. A7510.205 to Account No. A7510.484, to cover the cost of murals for museum walls. County Attorney is requested to prepare resolution.

Meeting adjourned.

NOT  
APPROVED

*J. Margeson*  
DEC 13 1993

PLANNING AND DEVELOPMENT

December 9, 1993

PRESENT: J. Walchli, M. Kear, D. Cross, B. Reuning, R. Miess,  
M. Boyce, J. Case, J. Arden-Hopkins, E. Burdick,  
N. Simon, G. Smith

On motion of B. Reuning, seconded by R. Miess and carried, approved the minutes of 11/22, 11/16, 11/10, 10/13, 9/23, 9/15, 8/11, 8/90, 7/27 and 7/14/93.

Jesse Case, Tourism Specialist, reported on the 8-county Bi-Regional tourism meeting held in Buffalo. Plans are being made to work together in an effort to encourage tourism in this eight county area. More meeting are being scheduled.

Jesse passed out copies of the final draft of the 1994 Tourism Guide which is ready to go to the printers. He noted the Tourism Council is very pleased with the results. Also noted there is a \$500. fee for use of the DOT county map used in the Guide. On motion of B. Reuning, seconded by R. Miess and carried moved to accept the bid of Dodge Press for printing of 50,000 copies of the Guide.

Much discussion was also held on the development of county and State forests within the county to raise revenues.

**FLASH!** Interruption! Delores Cross just announced she has received a call from Senator Moynihan's office notifying the county of the award of \$100,000. grant from HUD Micro Enterprise Program applied for by the Office of Development.

Noted that Gary Smith has just been nominated for President of the Tourism Council.

Mike Kear noted that there may be a surplus (in the neighborhood of \$11,000.) in this year's tourism budget. This will be encumbered and used to pay Roger Tranzcik for work he will perform for the county.

Mike Kear noted he is in the middle of rewriting the final copy of the Solid Waste Management Plan and that DEC has asked for another SEQR review. On motion of M. Boyce, seconded by R. Miess and carried the committee approved a negative declaration to be submitted.

Dr. Jacobi, Geologist, who has been conducting an earthquake survey in the northern area of the county has requested permission to do the same for the rest of the county. On motion of M. Boyce, seconded by B. Reuning and carried, the committee requested Mike Kear to write a letter of support to Dr. Jacobi. On motion of M. Boyce, seconded by R. Miess and carried approved a \$7,000. appropriation for 1994 for the Agricultural Society Fair Board.

Cooperative Extension submitted information of burn barrels, which was passed out.

#### PREPARE RESOLUTION

On motion of R. Miess, seconded by M. Boyce and carried, approved the following appointments to the Soil and Water Conservation Board: Hugh Whiteman and Wendall Chamberlain, for 3 years.

#### PREPARE RESOLUTION

On motion of R. Miess, seconded by B. Reuning, and carried, approved the following appointments to the Youth Board: John Margeson, Larry Wilson, David Sirianni, Leonard Capizzi, Ralph Eastlack and Gary Ostrower.

On motion of B. Reuning, seconded by R. Miess and carried approved a request from Christina Culbert to attend a Youth Conference in Philadelphia from 11/21 to 11/23. The committee is requesting a synopsis from Ms. Culbert.

On motion of R. Miess, seconded by M. Boyce and carried approved committee days for J. Walchli, September 9, and Jim Gallman, November 17th.

Craig Braack noted that on 2:00 p.m., December 16, a ribbon cutting ceremony will be held in honor of the opening of the County Museum. The following are the hours the museum will be open:

Dec. 16 - 9 am to 9 pm  
Dec. 17 - 9 am to 9 pm  
Dec. 18 - 2 pm to 6 pm  
Dec. 19 - 2 pm to 6 pm

Craig noted that his account with Blumenthals has been overdrawn by \$300. and has been told that this will be covered by year-end resolution. On motion of R. Miess, seconded by M. Boyce and carried, this overdraft has been duly noted.

Craig noted again, the need for a county wide shredder, that would be stored in his office but available for all departments to use. He noted that 7.5 tons of old records were destroyed last year.

Julie Marshall discussed with the committee the difference between an EDZ zone and an IDA zone. She also noted that the FYI NY software has been installed on her office computer and has been very helpful.

On motion of R. Miess, seconded by M. Boyce and carried, approved a request for Julie to attend an Economic Development Course for one week the end of February at the University of North Carolina. Registration fee is \$450. and travel and lodging will be added.

On motion of B. Reuning, seconded by R. Miess and carried, approved a transfer in the Economic Development accounts of \$301.00 from 6430.474 Contracts to 6430.201 Equipment.

Chairman Walchli noted he would like to see more work done with STEDO.

A contingent of representatives from Friendship spoke to the committee and requested help from the county and advice in their quest to obtain EDZ status. In order to go ahead with this project they have asked for financial help or administrative help in lieu of financial aid, tax breaks and any other help the county can give. They are going ahead with renovations to their existing water system and expanding. They hope to include the Town of Cuba, Cuba Village, and perhaps some areas in the Amity, Belmont, Angelica and Belvidere areas. It was also ARC monies are available to help. This was a lengthy discussion and the representatives were requested to present a short program to the full Board on Monday. Mr. William Dibble will be their spokesperson.

Meeting adjourned - 5:30 p.m.

NOT  
APPROVED

DEC 2 - 1993

PLANNING & DEVELOPMENT COMMITTEE

December 13, 1993

*J. Margeson*

Present: Walchli; Miess; Reuning;

A motion was made by Reuning, seconded by Miess and carried, that Rodney Bennett and William Dibble be appointed to serve on the Soil and Water Conservation District Board for one year expiring December 31, 1994. County Attorney is requested to prepare resolution.

Meeting adjourned.

PLANNING AND DEVELOPMENT

December 20, 1993



PRESENT: J. Walchli, M. Boyce, A. Saylor, R. Miess, B. Reuning

On motion of A. Saylor, seconded by R. Miess and carried, approved a \$7,000. appropriation for the Ag Society for the 1994 budget year.

Corrections to minutes of December 9, 1993.

To replace paragraph 8 of 1st page.

Mike Kear noted the final draft of the SWMP is ready for approval by the County Board of Legislators. DEC has asked for another SEQR review to include all changes made to the Plan since the first draft. After review of the EAF and upon a motion from M. Boyce, seconded by R. Miess and carried, approved a negative declaration be included with the Plan.

PLANNING AND DEVELOPMENT

December 27, 1993

PRESENT: J. Walchli, R. Miess, B. Reuning, D Cross, K. Nielsen

IDA Board members submitted the name of Robert Thomas of Bolivar to fill the unexpired term of George Bradley on the IDA Board.

Mr. Thomas is a retired engineer from Cuba Cheese.

On motion of B. Reuning, seconded by R. Miess and carried, the committee approved this appointment.