

Margeson

NOT
APPROVED

WAYS AND MEANS COMMITTEE

JAN 20 1993

January 6, 1993

Present: Wentworth; Palmiter; Sylor; Frair; Faulkner;
Cross;

The minutes of the December 7 and December 28, 1992 meetings of the committee were approved on a motion by Frair, seconded by Sylor and carried.

The bills were reviewed and approved for payment on a motion by Sylor, seconded by Palmiter and carried.

The attendance by Legislator Vander Linde at an Alfred State College of Technology dinner meeting on November 24, 1992 was approved for per diem and expenses reimbursement on a motion by Sylor, seconded by Frair and carried.

The legislators vouchers for the period November 24, 1992 through December 28, 1992 were approved for payment on a motion by Sylor, seconded by Palmiter and carried.

A referral was considered from the Public Safety Committee, requesting a resolution to appropriate donations totaling \$1,300.00 to Account No. A3410.453 Fire Service with a like amount to Revenue Account No. A02-1589-05 for the Canine Accelerant Detection Program. The accelerant detection dog will cost \$550. and room and board while training the handler and dog will cost \$750. No county funds will be used for this program. Approved on a motion by Palmiter, seconded by Frair and carried. County Attorney is requested to prepare resolution.

The Clerk of the Board reported that the additional one percent county sales tax which was imposed December 1, 1992 will expire November 30, 1993 unless extended. If the sales tax is to be extended, it will be necessary to begin the process now to allow sufficient time for the introduction and passage of legislation through the Assembly and the Senate. A motion was made by Sylor, seconded by Frair and carried, that the one percent additional county sales tax be continued and that the County Attorney prepare a resolution requesting our state legislative representatives to introduce and seek passage of legislation authorizing Allegany County to continue the additional one percent county sales tax for at least the period December 1, 1993 through November 30, 1996.

County Administrator John Margeson discussed his intention to begin data collection for a five year capital plan, to include the projection of town and county bridges, paving schedule, substantial equipment and machinery purchases as well as a capital construction plan. Mr. Margeson also noted that he will be going through the county budget and prepare for the legislature a more concise document detailing those areas which are state and federally aided, mandated, etc.

Tom Miner, Assistant County Attorney, presented a proposal for the purchase of three microcassette recorders and two transcribing units to replace equipment which is approximately fifteen years old at a cost of \$557.62. Motion to approve was made by Saylor, seconded by Palmiter and carried.

Meeting adjourned.

MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

COMMITTEE: Public Safety

DATE: 12/14/92

The New York State Office of Fire Prevention has announced the creation of a K-9 Accelerant Detection course in New York State.

The Allegany County Fire Service and its Cause & Origin Determination personnel are deeply interested in participating in this program. Fire Service groups and other entities within Allegany County have indicated an interest to provide funds for this endeavor.

The cost for the program is \$550.00 for the accelerant detection dog and \$750.00 for room and board while training the handler and dog. Said cost will be covered by donations.

Revenues to be credited to revenue account number A02-1589-05 with appropriations to account number A3410.453.

ISCAL IMPACT:

New York State implements a new specialized course in K-9 Accelerant Detection

The New York State Office of Fire Prevention and Control is pleased to announce the creation of the first K-9 Accelerant Detection course in New York State.

This specialized course has been developed to train Canine Accelerant Detection Teams to enhance fire investigative techniques and includes a free dog suitable for this work with all required shots and physical.

The concept is currently being utilized by the New York State Arson Bureau in their fire investigation technical assistance program and has been very successful with not only the detection of combustible or flammable vapor residues, but the arrest and conviction of the arsonist.

The advantage of using an accelerant detection dog is two-fold. First, electronic accelerant detection instruments used in the field by fire investigators cannot distinguish between accelerant vapors and the vapors given off by the burning of hydrocarbon (petroleum) based, synthetic materials. The result is a false/positive indication. The dogs are trained to discriminate specific accelerants. Second, investigators of suspicious and incendiary fires also identify sites at which debris samples are taken to determine the presence of accelerants by visual identification of accelerant burn patterns in a building. In circumstances where the building or parts of it were totally destroyed, these visual indicators often are not present. The accelerant detection dogs use olfactory senses to detect accelerant residue sites rather than visual clues the investigators use.

The course is 6 weeks in length and will focus on the following areas:

- Classroom and field work in scent recognition;
- Building and perimeter searches;
- Environmental conditioning;
- Clothing discrimination;
- Vehicle searches, and
- Physical agility and canine care.

The course is scheduled to begin on March 1, 1993. For further information, contact the Arson Bureau:

NYS Department of State
Office of Fire Prevention and Control
Academy of Fire Science
600 College Avenue
Montour Falls, New York 14865
(607) 535-7136

NOT
APPROVED

SOCIAL SERVICES AND WAYS AND MEANS COMMITTEES

Margeson
JAN 20 1993

January 11, 1993

Present: Wentworth; Vander Linde; Palmiter; Boyce; Frair;
Faulkner; Cross;

Joan Sinclair, Commissioner of Social Services, presented a proposal for the continuation of the LIFT Program to be accomplished through various budget transfers as described on the attached memorandum of explanation. Following discussion, a motion was made by Vander Linde, seconded by Boyce and Frair, that the County Attorney be requested to prepare a resolution making the transfers shown in the memorandum.

Meeting adjourned.

MEMORANDUM OF EXPLANATION

LIFT PROGRAM SYNOPSIS

The LIFT Program (Linking Individuals to Fundamental Training) has been funded for the last 10 months by the Appalachian Regional Commission (ARC). The participants are long term dependent, with multiple barriers to employment and very low literacy levels. Therefore, they are unable to receive transitional vocational training. They are predominantly Home Relief recipients (a few ADC). A listing of some of the educational modules is attached.

Approximately 40 individuals have been served thus far (January to November). There have been 11 job placements; one SSI recipient; and one sanctioned individual. Annualized welfare grant savings from these positive terminations are \$45,661.92, the County share of which is just above \$20,000.

Others in the program have had significant educational movement toward the 8th grade performance levels needed for vocational training, or await SSI disability determinations based on their low levels of functioning or other disabilities.

We will explore ARC discretionary funds for project continuation. We have also been advised that there is potential funding through the GATEWAY Program in light of our recent designation as a GATEWAY site. In addition, we have been advised that JOBS funding (60% Federal, 20% State, 20% local) is assured if we modify our JOBS Plan for approval. JOBS funding mix would be the worst case scenario, related to local share.

Since we are unsure of other than JOBS funding this proposal is based upon JOBS funds, and is accomplished through budget transfer.

TOTAL PROGRAM COSTS FOR 1993:

\$30,000 -	for Employment Center Case Manager, with fringe, travel, space, supplies, plus administrative supervision.
<u>\$66,108</u> -	for 2 Traveling Teachers, with fringe, travel, equipment, space and supplies, plus 4 hours/week administrative supervision
\$96,108 -	TOTAL GROSS AMOUNT

APPROVAL SOUGHT:

\$76,000 -	Budget transfer from A6140.474 (Home Relief) to A6015.474 (JOBS - Contracts)
	<u>AND</u>
\$20,108 -	Budget transfer from A6109.474 (ADC) to A6015.474 (JOBS - Contracts)

ON THE REVENUE SIDE:

Reduce A3640 (HR-State) by \$38,000.
Reduce A4609 (ADC-Federal) by \$10,054.
Reduce A3609 (ADC-State) by \$5,027.
Increase A4615 (JOBS-Federal) by \$57,665.
Increase A3615 (JOBS-State) by \$19,216.

FISCAL IMPACT:

Of Budget Transfer - \$0 - Gross

Of Revenue Increase/Decreases - Increase Revenue by \$23,803/
(reduces County cost by same amount).

This transfer proposal is considered realistic because, in the first 10 months of operation over \$20,000 annualized local shares savings in program costs were realized.

Should 100% revenues (through ARC or GATEWAY) be approved the local share of savings is projected to equal the amount of increased revenue beyond the 80% (60% Federal/20% State) which is a surety, or a \$19,216 additional amount.

WORKING BASICS MODULES FOR NON-GED STUDENTS

PWI/HOME

SK7 RDG. WRK. SCHEDULES
SK9 DETERMINING SEQUENTIAL EVENTS
SK15 RDG. SAFETY WARNINGS
SK17 RDG. WRK. INSTRUCTIONS
SK18 RDG. COMPUTER PRINTOUTS/SCREENS
SK19 UNDERSTANDING KEYBOARD FUNCTIONS
SK20 UNDERSTANDING SYMBOLS
SK21 ALPHABETIZING
SK54 MEASURING WITH A RULER
SK63 INTERACTING WITH SUPERVISORS
SK68 RECEIVING SPOKEN INSTRUCTIONS
SK72 USING GOOD LISTENING SKILLS
SK73 BEHAVING APPROPRIATELY AT WORK
SK78 INTERACTING WITH CO-WORKERS
SK79 PRIORITIZING WORK TASKS
SK80 SORTING THINGS/INFORMATION
SK81 SCHEDULING/ORDERING EVENTS
SK82 TELLING TIME
SK87 DETERMINING CHANGE
SK93 ANALYZING TASKS
SK95 REPORTING EMERGENCIES
SK96 USING BASIC TOOLS

WORKING BASICS FOR HOME USE

SK1 RDG. LABELS ON FOOD
SK2 RDG. CLOTHING LABELS
SK3 RDG. PRODUCT LABELS
SK4 RDG. MEDICINE LABELS
SK5 RDG. LABELS ON EQUIPMENT
SK6 RDG. PRODUCT INSTRUCTIONS
SK13 RDG. MAPS/USING STREET MAPS
SK15 RDG. SAFETY WARNINGS
SK25 USING THE TELEPHONE BOOK/YELLOW PAGES
SK42 USING A CALCULATOR

WORKING BASICS FOR SEEKING EMPLOYMENT

CSK103 RDG. JOB ADS
CSK106 RDG. JOB APPLICATION DIRECTIONS
CSK107 COMPLETING A JOB APPLICATION
LSK116 UNDERSTANDING CONTRACTS/AGREEMENTS
LSK121 ALLOCATING MONEY

NOT
APPROVED

JAN 26 1993

WAYS AND MEANS COMMITTEE

January 25, 1993

J. Margeson

Present: Wentworth; Nielsen; Vander Linde; Faulkner;
Sylor;

Resolution Intro No. 35-93 - "Approval of Amended Schedule A
of State Aid Local Bridge Program Agreement Approved by
Resolution No. 139-90" was approved for submission to the Board
on a motion by Vander Linde, seconded by Nielsen and carried.

Meeting adjourned.

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APPROVED

WAYS AND MEANS COMMITTEE

February 1, 1993

FEB 1 1993

J. Margeson

Present: Wentworth; Sylor; Nielsen; Faulkner; Palmiter;
Vander Linde; Cross;

The minutes of the January 6, January 11 and January 25, 1993 meetings of the committee were approved on a motion by Palmiter, seconded by Faulkner and carried.

The bills were reviewed and approved for payment on a motion by Nielsen, seconded by Sylor and carried.

The legislators' vouchers for per diem and expenses covering the period December 29 through January 25, 1993 were approved on a motion by Sylor, seconded by Nielsen and carried.

A transfer of \$11.50 from County Attorney Account No. A1420.409 Fees to A1420.405 Conference Expense was approved on a motion by Vander Linde, seconded by Nielsen and carried.

A referral from the Public Works Committee was considered requesting the transfer of \$42,000 in remaining funds from Capital Project H5271 BR23-3 to a capital Project to be established for SALB Bridge 16-6. This transfer will cover the county portion of this project. A motion was made by Vander Linde, seconded by Sylor and carried, to approve this transfer and the County Attorney is requested to prepare a resolution.

Mrs. Cross brought to the committee's attention that National County Government Week would be held April 17-24, 1993. Allegany County participated in this event last year with several activities scheduled. It brings to the attention of the general public many of the programs and services the county offers to its residents. The committee agreed to participate again this year.

A motion was made by Sylor, seconded by Faulkner and carried, to go into executive session to discuss the potential acquisition of real property.

Following the executive session, a motion was made by Nielsen, seconded by Vander Linde and carried, to go out of executive session.

Meeting adjourned.

REMAINING FUNDS TO TRANSFER FROM H5271-BR 23-3 TO BRIDGE 16-6, CR1

H5271 BRIDGE 23-3

RESOLUTION 10-92 FUNDS	\$11,683.00
RESOLUTION 39-92 COUNTY BONDED FUNDS	\$114,000.00
RESOLUTION 39-92 CURRENT FUNDS	\$6,000.00

TOTAL COUNTY FUNDS ON BRIDGE 23-3	\$131,683.00
LESS ACTUAL COUNTY COSTS OF BR 23-3	\$82,910.29

REMAINING FUNDS TO USE ON BR 16-6	\$48,772.71

YMR 01-19-93

CAPITAL PROJECTS
1993

PROGRAM	BRIDGE NUMBER	COUNTY ROAD	BIN	ESTIMATED COST	LOCAL SHARE	STATE SHARE	FEDERAL SHARE
SALB	16-6	1	3330270	\$172,500	\$ 41,462.84	\$131,037.16	
Timber Bridge USFS	27-14	2	3330660	\$ 37,500	\$ 21,500		\$ 16,000
Timber Bridge USFS	5-1	2B	3329900	\$ 41,900	\$ 23,000		\$ 18,900
ISTEA - Timber Bridge	25- S 3	10	3330600	\$215,000	\$ 43,000	\$ 33,540	\$138,460
ISTEA - Timber Bridge	25-01	10	3330680	\$165,000	\$ 33,000	\$ 25,740	\$106,260
ISTEA - Timber Bridge	25-51	10	3330590	\$155,000	\$ 31,000	\$ 24,180	\$ 99,820
COUNTY	18-3	15	3330300	\$150,000	\$150,000		
TOTALS:				\$936,900	\$342,962.84	\$214,497.16	\$379,440

01/05/93
DSR:bjh

STATE AID LOCAL BRIDGE PROGRAM

BRIDGE NO.	DESCRIPTION	ORIGINAL ESTIMATED COSTS	ORIGINAL 80% STATE SHARE	REVISED PROJECTED COSTS	ORIGINAL 80% STATE SHARE
7-2	CR2, ANGELICA	\$760,000.00	\$608,000.00	\$634,918.18 *	\$507,934.54
20-7	ARMISON RD, HUME	\$750,000.00	\$600,000.00	\$414,466.99 *	\$331,573.59
11-5	CR 13C, BURNS	\$330,000.00	\$264,000.00	\$217,714.21 *	\$174,171.37
9-3	CR16, BIRDSALL	\$325,000.00	\$260,000.00	\$319,552.69 *	\$255,642.15
23-3	CR7B, RUSHFORD			\$414,551.48 *	\$331,641.18
		\$2,165,000.00	\$1,732,000.00	\$2,001,203.55	\$1,600,962.84

ORIGINAL ESTIMATED STATE SHARE 80% \$1,732,000.00
 REVISED ESTIMATED STATE SHARE 80% \$1,600,962.84

BALANCE REMAINING \$131,037.16

23-3	CR7B, RUSHFORD	
	REVISED TOTAL COST	\$414,551.48
	80% STATE SHARE	\$331,641.18
	20% COUNTY SHARE	\$82,910.30

STATE SHARE ALLOTMENT	\$1,732,000.00
LESS ACTUALS ON 5 BRIDGES	\$1,600,962.84
SALB STATE SHARE TO EXPEND	\$131,037.16

* DENOTES COMPLETED PROJECT

NOT
APPROVED

FEB 11 1993

JOINT MEETING
WAYS & MEANS AND CENTRAL SERVICES COMMITTEES

February 8, 1993

J. Margison

This meeting was held immediately following the regular board meeting.

Request was received from the County Attorney's office for an additional phone line and jack to provide separate phone line access to the new computer for use of the modem/fax capabilities of that computer. It is the intent of the County Attorney's office to seek approval to charge the costs of this additional phone line to the low-level radioactive waste account.

Also received was a request from the County Administrator's office to relocate one of the telephones due to the rearrangement of the equipment in that office.

Motion was made by Saylor, seconded by Faulkner and carried, that both of the above requests be approved.

Meeting adjourned.

NOT
APPROVED

MAR 4 1993

WAYS AND MEANS COMMITTEE

March 1, 1993

J. Margeson

Present: Wentworth; Sylor; Faulkner; Vander Linde; Palmiter; Cross;

The minutes of the February 1 and February 8, 1993 meetings of the committee were approved on a motion by Vander Linde, seconded by Palmiter and carried.

Approval was given for per diem charged by Legislator Vander Linde for attendance at a Supervisors and Mayors meeting held on January 26, 1993, on a motion by Sylor, seconded by Palmiter and carried. The legislators' vouchers covering per diem and expenses for the period January 26 through February 22, 1993 were then approved on a motion by Sylor, seconded by Vander Linde and carried.

A referral was considered from the Public Works Committee requesting the transfer of \$22,500 from Maintenance Roads and Bridges Account No. D5110.1 to Solid Waste Account No. A8160.1 to cover anticipated overtime costs in 1993. Considerable discussion was held on how to limit these overtime costs at the landfill and transfer stations, but no determination was made. A motion was made by Sylor, seconded by Vander Linde and carried, to approve the transfer and request the County Attorney to prepare a resolution. (Opposed: Faulkner).

John Margeson reported that Senator Present and Assemblywoman McGee had introduced legislation to extend the county's sales and use tax for three years. Mr. Sylor asked why the two other Assemblymen who represent Allegany County did not co-sponsor this legislation, and Mr. Margeson advised that it was done to expedite the process as simply and as smoothly as possible, but he would look into having Assemblymen Reynolds and Johnson included in this legislation as co-sponsors. A motion was made by Vander Linde, seconded by Palmiter and Sylor, to request the County Attorney to prepare a resolution approving the state legislative bill which authorizes the extension of Allegany County's additional one percent sales and use tax; declaring existence of necessity and requesting passage of bill by state legislature.

Discussion was held on a referral from the Rules Committee, that during that committee's deliberations regarding the elimination of the Central Services Committee, it was recommended that a study be undertaken as to the advisability of creating a data processing department. During this discussion, it was recognized that there is a need in Allegany County for a department head level position for data processing. A motion was made by Vander Linde, seconded by Sylor and carried, to request the County Administrator to develop a proposal on this subject for the committee's consideration.

County Treasurer Mulholland requested approval to renew the two year contract with David M. Griffiths & Associates at \$6,000 per year for the indirect cost allocation plan. Approved on a motion by Vander Linde,

seconded by Palmiter and carried. County Attorney is requested to prepare a resolution.

Mr. Mulholland also indicated that David M. Griffith & Associates has presented a proposal to contract for a jail rate study, to provide the total cost of one inmate per day in the county jail. The figures generated could be utilized for the housing of state prisoners. Cost of this proposal is \$2,700. This matter was deferred to a more appropriate time and no action was taken.

John Margeson mentioned that the MRB Group would be meeting this week and next with departments heads to work on their master plan. Mr. Margeson also reported that Public Works has a project at the landfill for a recycling pad which would make the loading of recyclables much easier. The cost would be in the region of \$75,000 to \$100,000. He would like to see if we could get a member item to finance this project and the committee was in agreement. He will contact our Members of Assembly McGee, Johnson and Reynolds.

Meeting adjourned.

NOT
APPROVED

WAYS AND MEANS COMMITTEE

March 22, 1993

MAR 26 1993

Present: Wentworth; Vander Linde; Faulkner; Frair;
Nielsen; Sylor; Cross;

J. Margison

A motion was made by Vander Linde, seconded by Nielsen and carried, to have an attorney/client consultation with County Attorney Sikaras. Following the consultation, a motion was made by Nielsen, seconded by Vander Linde and carried, to return to regular session.

A motion was made by Vander Linde, seconded by Faulkner and carried, that a recommendation be made to the Committee of the Whole, that we proceed with a proposal made by Mickey Martelle, Executive Director, Allegany County I.D.A., that the county purchase \$1.2 million of Allegany County I.D.A. bonds, conditioned upon the sale of such bonds to Fleet Bank, and conditioned upon the county buying back the bonds up to \$750,000 in the event of default on the bond payments. (Opposed: Sylor).

Meeting adjourned.

APPROVED

APR 30 1993

WAYS AND MEANS COMMITTEE

April 28, 1993

J. Mangerson

Present: Frair; Boyce; Miess; Faulkner; Vander Linde;
Walchli; Nielsen; Cross;

The Ways and Means Committee minutes of March 22, 1993 and the Rules Committee minutes of March 25, 1993 were approved on a motion by Vander Linde, seconded by Boyce and carried.

The attendance by several legislators at the Workers Compensation Safety Award luncheons in March were approved for per diem and expenses reimbursement on a motion by Vander Linde, seconded by Nielsen and carried. The legislators vouchers for the period February 23 through March 22, 1993 were approved for payment on a motion by Vander Linde, seconded by Nielsen and carried.

The legislators vouchers for the period March 23 through April 26, 1993 were approved for payment on a motion by Boyce, seconded by Miess and carried.

The mortgage tax figures for the period October 1, 1992 through March 31, 1993 have been received and the apportionment to the towns and villages must be made in the Clerk of the Board's office. A motion was made by Vander Linde, seconded by Miess and carried, that the County Attorney be requested to prepare a resolution authorizing the apportionment of the mortgage tax for the above-stated period.

The Clerk of the Board distributed a memo regarding the call detail recording equipment which is used to monitor and record details of all telephone calls made from the county complex. This equipment has not been working for several months and Ronco and Moscom, the manufacturer, have been unable to repair it, as it is an obsolete model. The information provided by this equipment was used to accurately bill each department for their actual telephone use in order to obtain the maximum state and federal reimbursement where available. It also gave departments in-depth information on their individual telephone usage and was a deterrent for the unauthorized use of the telephone system by employees for personal calls.

The committee discussed with the Clerk the options available, i.e., do nothing - we are currently billing departments based on the percentage of their usage when the equipment was working, although no other information would be available. Another option would be to implement RCI Long Distance Account Coding. This requires users to dial an additional 3-digit code after dialing the calling number - which in some cases, could be as many as 15 digits. The third option would be to purchase a Moscom "Discovery" software system at a cost of \$2,500 plus a P.C. to be purchased from the bid contract which Debbie Button is preparing. She estimates this P.C. to cost no more than \$1,000.

After further discussion, a motion was made by Vander Linde, seconded by Faulkner and carried, to approve the purchase of the Moscom "Discovery" software and compatible P.C. at a total cost of \$3,500 to be charged to the Central Services Telephone Account No. A1610. and to transfer this amount of \$3,500 from Central Services Telephone Account No. A1610.4 Contractual Expenses to A1610.2 Equipment. County Attorney is requested to prepare a resolution for this transfer.

Debbie Button, Director of Computer Systems, gave a brief review of her activities since 1990 when her position was created. She also requested approval to attend, with Beverly Saxton, a training course on the update of the IBM AS 400 computer in Troy, Michigan, on June 8-11, 1993. Approved on a motion by Vander Linde, seconded by Nielsen and carried.

Don Bataille, Jon Norris and Patti Hinckley, Architects with the MRB Group gave a detailed presentation on the completion of the first phase of their contract with the county for the facility evaluation and expansion study. Copies of each of the three reports are attached to the original minutes, as well as being distributed to all legislators. Discussion on the reports will be held at a future meeting of the committee.

County Administrator John Margeson gave a report on the highlights of all the committee meetings which took place during the month of April. The committee found this very informative and recommended that Mr. Margeson give a similar report to the full legislature.

Mr. Margeson reported that additional funds in the amount of \$300,000 are available to the county from the state in regard to the LLRW disposal facility siting. We have already received \$560,966 to be applied against expenses incurred in this matter, and the balance is in a reserve fund for use when needed. The board is required to pass a resolution similar to Resolution No. 88-92 in order to obtain these additional funds. Motion was made by Vander Linde, seconded by Miess and carried, to approve same and request the County Attorney to prepare the necessary resolution.

Meeting adjourned.

JUN " 1 1993

WAYS AND MEANS COMMITTEE

NOT
APPROVED

May 27, 1993

J. Margeson

Present: Wentworth; Frair; Nielsen; Miess; Vander Linde; Cross;

A request was received from the County Attorney's office for County Attorney James Sikaras to attend the 1993 County Attorneys Association annual meeting to be held on June 3-4, 1993 in Saratoga Springs, N.Y. Permission was granted on a motion by Vander Linde, seconded by Miess and carried. A motion was made by Nielsen, seconded by Miess and carried, to grant permission for Assistant County Attorney Tom Miner to also attend.

A resolution from Otsego County regarding the right of self-government in the matter of effecting state legislated programs requiring local tax levy participation was discussed. A motion was made by Vander Linde, seconded by Nielsen and carried, that the County Attorney be requested to prepare a similar resolution, revised to better fit Allegany County.

The legislators vouchers for the period April 27 through May 24, 1993 were approved for payment on a motion by Nielsen, seconded by Miess and carried.

Discussion was held on the matter of junked vehicles, etc., which can be seen in different areas throughout the county. A letter was received from Susan Goetschius, Mayor, Village of Wellsville, requesting the county to hold county-wide clean-ups on a regular basis. A motion was made by Nielsen, seconded by Vander Linde and carried, to have Mike Kear, Planner, contact the Supervisors and Mayors Association to establish a cooperative effort in attempting to solve this problem. Mrs. Cross will contact Craig Braack, County Historian, and request that he work on a new slide show with photographs of problem areas in the county.

County Administrator John Margeson requested permission to attend a meeting of the County Administrators Association on June 11, 1993 in Syracuse, N.Y. Permission was granted on a motion by Vander Linde, seconded by Nielsen and carried.

Mr. Margeson reported that the five year capital plan for the highway division of Public Works, including bridges, paving and equipment, has been completed.

Mr. Margeson then gave a report on the highlights of all the committee meetings which took place during the month of May.

Mrs. Cross brought to the committee's attention, a letter she received from Scio Central School, regarding the condition of bridges on the Vandermark Road. Referred to the Public Works Committee.

Meeting adjourned.

NOT
APPROVED

WAYS AND MEANS COMMITTEE

June 22, 1993

JUN 28 1993

Present: Wentworth; Miess; Walchli; Frair; Nielsen;
Vander Linde; Boyce; Faulkner; Cross;

The minutes of April 28, 1993 and May 27, 1993 were approved on a motion by Nielsen, seconded by Boyce and carried.

Resolution Intro No. 108-93 - "Adoption of Local Law Intro No. 5-93, Print No. 1, to Provide a Permanent Plan of Reapportionment for the Allegany County Board of Legislators", was approved for consideration at the board meeting later in the day on a motion by Vander Linde, seconded by Miess and carried.

Mr. Margeson reported that due to the special board meeting scheduled for today, it has been decided that the presentation by the MRB Group be rescheduled for July 9, 1993 at 2:00 p.m. Mr. Margeson also postponed his monthly report on committee meeting highlights until July 9th.

The County Administrator presented to the committee a proposal for the renewal of a lease agreement between the county and Cornell Cooperative Extension of Allegany County to continue their lease of certain offices in the county annex located on County Road 48 in the Town of Amity. Mr. Margeson is proposing an annual 3% increase in the rental, as follows: 1st year: \$24,954; 2nd year: \$25,703; 3rd year: \$26,474; 4th year: \$27,268. Another proposed change is the deletion from the lease the responsibility of Cooperative Extension to plow snow from the parking lot. During last winter, when Extension had difficulty finding someone to plow the snow, the county Public Works Dept. volunteered to do it and they are willing to continue this arrangement. Other county offices are located in the same building. The remaining change to the lease pertains to the save harmless paragraph, which has been amended, at the recommendation of the county attorney, that if either party is fully reimbursed by insurance, the reimbursed party shall waive any right of recovery or subrogation against the other party. Cooperative Extension has agreed to these terms and conditions. Mr. Boyce requested the total square footage Cooperative Extension will have under the lease and Mr. Margeson will obtain this information and report to the committee at the July 9th meeting.

A transfer of \$667.00 from County Attorney Account No. A1420.433 Special Counsel to A1420.409 Fees, and a transfer of \$4.00 from A1420.433 Special Counsel to A1420.405 Conference Expense was approved on a motion by Vander Linde, seconded by Boyce and carried.

Discussion was held on the need to have additional committee meetings from time to time when the workload warrants, or to have sub-committees appointed to handle special projects. Mr. Walchli, Chairman of the Planning & Development Committee and Mr. Frair, Chairman of the Human Services Committee, both indicated that one regular committee meeting per month is insufficient to handle their committees' business at times.

A motion was made by Nielsen, seconded by Miess and carried, to approve authorized committee per diem for Legislators Watson, Gallman and Loucks for their attendance at the R.G. & E. meeting held on May 20, 1993.

Meeting adjourned.

NOT
APPROVED

WAYS AND MEANS COMMITTEE

July 9, 1993

JUL 13 1993

J. Margeson

Present: Wentworth; Boyce; Miess; Vander Linde;
Faulkner; Nielsen; Frair; Cross;

The minutes of the June 22, 1993 meeting of the committee were approved on a motion by Boyce, seconded by Faulkner and carried.

A motion was made by Vander Linde, seconded by Miess and carried, to go into executive session to discuss a matter which involves the proposed acquisition, sale or lease of real property.

Following the executive session, a motion was made by Vander Linde, seconded by Boyce and carried, to go out of executive session.

County Administrator John Margeson, asked for the committee's approval to enter into a four year lease with Cornell Cooperative Extension under the terms and conditions outlined in the minutes of the June 22, 1993 meeting of the committee. Motion to approve this request was made by Vander Linde, seconded by Miess and carried. County Attorney is requested to prepare a resolution.

Meeting adjourned.

NOT
APPROVED

WAYS AND MEANS COMMITTEE AUG 4th 1993

J. Murgeson

July 28, 1993

Present: Wentworth; Frair; Miess; Walchli; Boyce;
Vander Linde; Cross;

The minutes of the July 9, 1993 meeting of the committee were approved on a motion by Vander Linde, seconded by Miess and carried.

Per diem for several legislators at the Acme Electric Groundbreaking Dedication, Legislative Interns Breakfast, Office for the Aging Public Hearing and Coroners meeting during the period May 25 through June 28, 1993 were approved on a motion by Vander Linde, seconded by Miess and carried. The legislators vouchers for the same period were then approved for payment on a motion by Vander Linde, seconded by Boyce and carried.

The Clerk of the Board brought to the committee's attention that due to the implementation of a new schedule of standing committee meetings, County Board Rules 250. D., E. and F. were suspended until July 1, 1993, and a resolution - No. 60-93 - was adopted, authorizing the County Administrator during the suspension period to submit claims for audit at any board meeting. Now that it appears the new schedule of committee meetings is operating in a satisfactory manner, County Board Rules 250. D., E. and F. should be revised to reflect the new schedule of committee meetings as follows:

Rule 250. D. 1. shall read "Ways and Means." in place of "Central Services."

Rule 250. E. 3. "Ways and Means" is deleted.

Rule 250. F. 1. shall read "Finance." in place of "Health Services."

Rule 250. F. 2. shall read "Human Services" in place of "Real Property Tax."

Rule 250. F. 3. "Resource Management" is deleted.

Rule 250. F. 4. "Workers Compensation and Insurance" is deleted.

The above amendments were approved on a motion by Vander Linde, seconded by Miess and carried. County Attorney is requested to prepare resolution.

The Clerk of the Board presented the following budget requests for 1994:

Account No. A1010. - Legislative Board. The .4 Contractual Expenses line items were approved as submitted on a motion by Vander Linde, seconded by Boyce and carried. The .1 Personal Services account was the subject of considerable discussion, as this had been

cut back during the 1993 budget deliberations by the Committee of the Whole. Several committee members were of the opinion that the per diem should be increased from the current \$65. per day and that some provision should be made to increase the Chairman's salary. A motion was made by Miess, seconded by Frair and carried, that the Legislative Board Account No. A1010.1 should be increased to \$115,000 for 1994 and recommended to the Committee of the Whole for further consideration at the appropriate time.

Account No. A1040. - Clerk, Legislative Board. .4 Contractual Expenses account was approved as presented on a motion by Walchli, seconded by Vander Linde and carried.

Account No. A1610. - Central Service Telephone. .4 Contractual Expenses account was approved as presented on a motion by Vander Linde, seconded by Boyce and carried.

Account No. A1920. - Municipal Association Dues. .4 Contractual Expenses account was approved as presented on a motion by Vander Linde, seconded by Boyce and carried.

Account No. A1672. - Central Service - U.P.S. .4 Contractual Expenses account was approved as presented on a motion by Vander Linde, seconded by Boyce and carried.

Account No. A1675. - Central Service - Typewriter Maintenance .4 Contractual Expenses account was approved as presented on a motion by Vander Linde, seconded by Boyce and carried.

Account No. A1670. - Central Service - Printing. .4 Contractual Expenses account was approved as presented on a motion by Miess, seconded by Boyce and carried.

Chairman Cross noted that Senate Bill 3938, if passed, will amend the tax law granting counties the option to implement a hotel/motel occupancy tax. Further action is expected on this legislation when the Senate Committee on Investigations, Taxation and Government Operations reconvenes in January. This could provide revenues to counties to assist in tourism promotion, etc. It was recommended that a letter be written urging our representatives in Albany to support this legislation.

Chairman Cross also noted she had received a letter from the Special Counsel to the Chief Administrative Judge of the Unified Court System transmitting a Certificate evidencing continued provisional approval by the Court Facilities Capital Review Board of the Capital Plan submitted by Allegany County. The Board approved the county's proposal to retain a new consultant who is developing a long-term solution to the courts space needs and air conditioning requirements. The Board directed that the county submit a complete program plan for the renovations to be proposed by the consultant on or before

September 30, 1993. If the county fails to submit a complete Court Facilities Capital Plan and Program Plan by September 30th, the certificate shall be null and void as of October 1, 1993.

Mrs. Cross also noted that she had received a letter from the Allegany County S.P.C.A. asking for support for a portion of the fine monies, secured by townships concerning cruelty and abuse cases, to be returned to the S.P.C.A. to help pay for investigative costs. A motion was made by Vander Linde, seconded by Miess and carried, that a letter of support be provided. Keith Palmiter cautioned that he believed under the provisions of the Hatch Act, if public funds are used in the support of an S.P.C.A. facility, they are required to release animals for laboratory use. This will be looked into by Mrs. Cross before a letter is written.

County Attorney Sikaras met with the committee asking for authorization to prepare a resolution approving the Supreme Court Order in regard to the reapportionment action that orders a weighted voting plan by local law and approves of Local Law No. 3 of 1993 which provides for a plan of reapportionment. Approved on a motion by Boyce, seconded by Miess and carried. County Attorney to prepare resolution.

Meeting adjourned.

NOT
APPROVED

WAYS AND MEANS COMMITTEE

AUG 17 1993

August 13, 1993

J. Margeson

Present: Wentworth; Vander Linde; Frair; Miess; Nielsen;
Cross;

A motion was made by Vander Linde, seconded by Frair and carried, to go into executive session to discuss the potential acquisition of real property.

Following executive session there being no further business to discuss, the meeting was adjourned.

NOT
APPROVED

WAYS AND MEANS COMMITTEE

August 26, 1993

SEP - 1 1993

Present: Wentworth; Frair; Nielsen; Miess; Walchli; Boyce;
Vander Linde; Faulkner; Cross; Palmiter;

Debbie Button, Director of Computer Systems, presented her 1994 budget proposal for Central Service Computer Account No. Al680. Following review, a motion was made by Nielsen, seconded by Frair and carried, to approve the budget as submitted.

The minutes of July 28, 1993 and August 13, 1993 were approved on a motion by Vander Linde, seconded by Boyce and carried.

Approval was given for per diem charged by Legislator Watson for attendance at the Planning Board on July 21, 1993 and for per diem charged by Legislator Nielsen for attendance at a meeting with Chairman Cross on July 1, 1993, on a motion by Frair, seconded by Walchli and carried. The legislators' vouchers covering per diem and expenses for the period June 29 through July 26, 1993 were then approved on a motion by Vander Linde, seconded by Frair and carried.

Discussion was held on a Town of Amity resolution in opposition to the siting of an ARC residence, that was forwarded for this committee's information.

County Administrator John Margeson presented 1994 budget proposals for Account No. Al011 Office of County Administrator and Account No. Al621 Architectural Services. Following review, a motion was made by Nielsen, seconded by Vander Linde and carried, to approve the budgets as submitted.

Mr. Margeson requested permission to attend a meeting of the County Administrators Association on August 27, 1993 in Syracuse, N.Y. Permission to attend was granted on a motion by Vander Linde, seconded by Nielsen and carried.

Mr. Margeson asked the committee for permission to request the Personnel Department to perform a desk audit on the duties of the Sr. Account Clerk Stenographer in his office. Permission to refer to the Personnel Department was granted on a motion by Vander Linde, seconded by Boyce and carried.

County Attorney James Sikaras presented his 1994 budget proposals for Account No. Al420 County Attorney and Revenue Account No. A 02 1266 Department Income. Following review, a motion was made by Vander Linde, seconded by Nielsen and carried, to approve the budgets as submitted, with the exception of the salary request.

There being no further business to discuss, the meeting was adjourned.

NOT
APPROVED

WAYS AND MEANS COMMITTEE

August 26, 1993

SEP - 1 1993

Present: Nielsen; Miess; Walchli; Vander Linde; Faulkner;
Cross; Palmiter;

A motion was made by Vander Linde, seconded by Nielsen and carried, to go into executive session to discuss the potential acquisition of real property.

Following executive session, there being no further business to discuss, the meeting was adjourned.

NOT
APPROVED

WAYS AND MEANS COMMITTEE

SEP - 1 1993

AUGUST 31, 1993

Present: Wentworth; Frair; Vander Linde; Miess; Faulkner;
Walchli; Boyce; Cross;

A motion was made by Vander Linde, seconded by Faulkner and carried, to go into executive session to discuss the potential acquisition of real property.

Following executive session, there being no further business to discuss, the meeting was adjourned.

WAYS AND MEANS COMMITTEE

September 29, 1993

NOT
APPROVED

OCT 6 1993

Present: Wentworth; Frair; Nielsen; Miess; Walchli;
Vander Linde; Cross;

The minutes of the August 25, August 26 and August 31, 1993 meetings of the committee were approved on a motion by Miess, seconded by Vander Linde and carried. *J. Margeson*

The legislators' vouchers for per diem and expenses covering the period July 27 through August 23, 1993 were reviewed and approved for payment on a motion by Vander Linde, seconded by Frair and carried.

County Administrator John Margeson gave a report on the recent meeting of County Administrators which he attended in Syracuse. Among the subjects discussed was a total quality management program being undertaken by Ontario County, the consolidation and delivery of health services by Livingston County, and the restructure of the county salary plan by Tompkins County. Mr. Margeson noted that all of these topics provided valuable information and he would be watching the outcome for possible consideration and implementation in Allegany County. Mr. Margeson also noted he would like to address in the near future the implementation of a system whereby department heads perform employee evaluations on an annual or bi-annual basis, and also, to eventually put into place department head evaluations.

County Treasurer James Mulholland spoke to the action taken by the Personnel Committee on September 8th, approving the creation of the position of Director of Data Processing. He requested that this committee approve the appointment of Deborah M. Button, the present Director of Computer Systems, to the position of Director of Data Processing, to serve at the pleasure of the Board. This was approved on a motion by Miess, seconded by Nielsen and carried. The County Attorney is requested to prepare a resolution. The committee also requested the County Attorney to review, and then prepare the necessary resolution, to amend County Board Rule 220.G, where appropriate, to include the Director of Data Processing under the jurisdiction of the Ways and Means Committee.

A motion was made by Vander Linde, seconded by Nielsen and carried, to go into executive session to discuss the proposed acquisition of real property.

Following the executive session, the committee reconvened in regular session, and there being no further business to consider, the meeting was adjourned.

NOT
APPROVED

WAYS AND MEANS

October 12, 1993

J. Mangison

OCT 13 1993

PRESENT: K. Nielsen, M. Boyce, R. Miess, J. Walchli, L. Frair

The committee convened at 3:30 p.m. for the purpose of discussing the procedure for holding a Public Hearing on proposed salary increments for certain county officials in lieu of the defeat of Resolution Intro. # 163. After discussion, it was moved by K. Nielsen, seconded by R. Miess to re-introduce a resolution to be acted upon by the Board on October 25, 1993 scheduling a Public Hearing on this matter for November 8, 1993.

PREPARE RESOLUTION

NOT
APPROVED

WAYS AND MEANS COMMITTEE

November 24, 1993

NOV 30 1993

Present: Wentworth; Boyce; Miess; Walchli; Faulkner; Nielsen; Vander Linde; Cross;

The minutes of the September 29, 1993 and October 12, 1993 meetings of the committee were approved on a motion by Vander Linde, seconded by Nielsen and carried.

The legislator's vouchers for per diem and expenses for the three periods, i.e. August 24 to September 27, September 28 to October 25 and October 26 to November 22, 1993 were reviewed and approved for payment on a motion by Vander Linde, seconded by Miess and carried.

A request for Assistant County Attorney Thomas Miner to attend a Public Sector Labor Law Seminar in Rochester on November 19, 1993 was approved on a motion by Vander Linde, seconded by Nielsen and carried.

County Administrator John Margeson discussed the proposed implementation of a limited central purchasing program for basic office supplies which he would like to put into operation at the beginning of 1994. Southern Tier West, working with Spectrum Office Supplies of Rochester, formulated a plan for municipalities to participate in the bulk purchase of supplies at discount prices. Several counties in Western New York are currently taking advantage of this program. Mr. Margeson indicated that he planned to designate the Youth Bureau Director to coordinate this central purchasing plan.

Mr. Margeson also discussed the procedure which will be required for the audit and payment of medical claims when the county enters into a contract with North American Administrators for the county's self-insured employee medical coverage. It will be necessary for an auditor title to be created to facilitate the audit and payment of claims on a timely basis to take advantage of discounts offered by providers. It has been suggested that Mr. Margeson be designated as the auditor for this plan. A motion was made by Nielsen, seconded by Boyce and carried, that the Ways and Means Committee recommends this course of action to the Personnel Committee.

Craig Burdick of Summit Technology Group, of Wellsville, N.Y. met with the committee and outlined the services his company could offer to the county in the area of computer operations. Debbie Button, Director of Data Processing, was present and indicated she had met with Mr. Burdick and was aware of the services available.

The Clerk of the Board reported that she had received two bids for the printing of the 1993 Journal of Proceedings, i.e.

1. The Reporter Company, Walton, N.Y. \$5.70 per page
2. Vanmark Printing, Wellsville, N.Y. \$7.10 per page

Motion was made by Vander Linde, seconded by Nielsen and carried, to accept the low bid of The Reporter Company. This company was the low bidder last year at \$5.60 per page.

Noted received was a resolution from Broome County entitled "Resolution in Support of Litigation among the Counties of Nassau, Monroe and Ulster and against the State of New York, for a Judgement Declaring Parts of the Mandate Laws of the State of New York Unconstitutional." After discussion, a motion was made by Vander Linde, seconded by Walchli and carried, to request the County Attorney to develop a resolution in support of this litigation.

A motion was made by Vander Linde, seconded by Boyce and carried, to prepare a resolution Fixing the Date of the 1994 Organization Meeting of the Board for January 3, 1994, for consideration at the December 27th board meeting.

A motion was made by Vander Linde, seconded by Nielsen and carried, to prepare a resolution Suspending the Rules for Prefiling Resolutions which are to be acted upon at the Organization Meeting, for consideration at the December 27th board meeting.

A motion was made by Vander Linde, seconded by Nielsen and carried, to prepare a resolution for the Designation of Official Newspapers for the publication of local laws, notices, etc. required to be published in 1994, to be considered at the December 27th board meeting. (Abstained: Walchli).

Mr. Nielsen asked that consideration be given to staggered terms for legislators. It was noted that this might avoid a large turnover of board members at one time, such as the nine members leaving at the end of this term. Mr. Margeson was requested to discuss this with the County Attorney and report back to the Committee after the Board on December 13th. A motion by Vander Linde and seconded by Miess to consider limiting the number of terms a legislator may serve was defeated.

Discussion was held on the county's space needs, and concerns, particularly in regard to the requirements of the Court Facilities Act, and the lack of space in the county jail. It was the recommendation of the committee that a Committee of the Whole be scheduled for Friday, December 3, 1993 at 9:00 a.m., to which legislators-elect be invited, for a review and discussion of this matter. Officials of the MRB Group will be invited to participate.

Meeting adjourned.

DEC 21 1993

NOT
APPROVED

WAYS & MEANS COMMITTEE

December 13, 1993

Present: Wentworth; Nielsen; Miess; Vander Linde;
Palmiter;

J. Margison

As there was no quorum, the committee could take no formal actions.

Discussion was held with the County Attorney with regard to the committee's previous request to develop a resolution similar to Broome County's resolution in support of litigation among the Counties of Nassau, Monroe and Ulster and against the State of New York, for a Judgement declaring parts of the Mandate Laws of the State of New York unconstitutional. It was suggested instead of of a resolution, the Chairman of the Board should send a letter of support.

Discussion was also held on the question of staggered terms for legislators. No action was taken.

Meeting adjourned.

NOT RECORDED

WAYS AND MEANS COMMITTEE

December 22, 1993

DEC 23 1993

J. Margeson

Present: Wentworth; Walchli; Miess; Nielsen; Boyce; Faulkner; Frair; Cross;

The minutes of the September 29, October 12 and November 24, 1993 meetings of the committee were approved on a motion by Nielsen, seconded by Boyce and carried.

The Clerk of the Board presented three quotations for the bulk purchase of the county's paper, as follows:

Millcraft Paper	\$5,020.00
Seneca Paper	\$4,320.50
Alling & Cory	\$4,294.40

Motion was made by Nielsen, seconded by Faulkner and carried. to accept the low quote from Alling & Cory.

Discussion was held on schools charging administrative costs for transportation of preschool handicapped children. Not all schools involved are making this charge. In addition, some schools in the county are in the process of setting up their own education of handicapped children program, rather than sending these children to area centers, such as BOCES, ARC, etc.

Meeting adjourned.