

**ALLEGANY COUNTY
BOARD OF HEALTH**

**MINUTES OF THE MEETING
January 27, 1994**

MEMBERS

PRESENT: Warren Pomeroy Acting President, Ron Truax, Dr. Schwert,

EXCUSED: Dr. Coch, Medical Consultant; Dr. Cudahy

ABSENT: Dr. Markowski, Dr. Nystrom, Dr. Graham

STAFF: Johannes Peeters, PH Director; Corrine Collins, OM/
Clerk BOH

CALL TO ORDER

The meeting was called to order by Acting President Pomeroy at 7:15 pm.

APPROVAL OF MINUTES

The minutes of the December 9th meeting were approved as submitted upon motion of Ron Truax and second of Dr. Schwert. Motion carried.

OLD BUSINESS

STAFF CHANGES:

Mr. Peeters has terminated the contract with Teresa Storey for Occupational Therapy services for lack of compliance with the terms of the agreement. Presently we have contracts with Cuba Memorial Hospital, Carol Morris OTR/L and an individual Timothy Mager OTR/L.

CHHA/LTHHCP - ENVIRONMENTAL HEALTH - EDUCATOR UPDATE:

In the CHHA/LTHHCP we are continuing to decrease the amount of hours we contract out for nursing services. We made it through the holiday season without any major crisis regarding the number of referrals. We have had to refuse patients due to the care needed was not within our capabilities. Mr. Peeters distributed a handout prepared by Christine Johnson, DPS highlighting the statistics for 1993. We are in the process of completing our 1993 annual report. Copies will be distributed to all board members.

NEW BUSINESS

NEW REGULATIONS ON LEAD POISONING SCREENING AND FOLLOW-UP:

Mr. Peeters discussed with board members the recent changes on lead poisoning screening and follow-up which became effective on December 22, 1993. To assist health care providers in carrying out their responsibilities NYSDOH developed physician "desk references" and "pocket cards" and "certificates of lead screening". The lead screening certificates may be given by health care providers to parents or guardians to indicate that a lead test has been provided to their child. Copies of the statistics for lead poison testing were distributed and reviewed.

POLICY - UNPAID LEAVES OF ABSENCE

Mr. Peeters discussed the two recent leaves of absence and the problems that developed because of the leaves. Discussion followed.

Policy Statement - Issuance of unpaid leaves of absence to any employee within the health department will only be granted based upon the appropriate contract and/or legally entitled too.

SLIDING FEE SCALE

Mr. Peeters distributed copies of a revised sliding fee scale for Traditional Nursing which includes the following disciplines: Nursing, PT, ST, HHA. Ron Truax motioned to approve the revised sliding fee scale, Dr. Schwert seconded. Motion carried.

ENVIRONMENTAL HEALTH ADMINISTRATIVE HEARINGS

Mr Peeters discussed the problems and delays with the current administrative hearing process. Mr. Peeters reviewed his ideas on how he would like to improve the hearing process which includes holding the hearings within the health department with an independent hearing officer. Mr. Peeters will put his ideas into a flow chart and policy statement for next board of health meeting.

HANDOUTS

Albany Update No. 1 1/07/94
Albany Update No. 2 1/21/94
Medical Update Vol. 16 #13 Dec. 93

EMT TRAINING

Dr. Schwert discussed with board members the training of emergency medical technicians. They currently have a class of 58 students, which they think is wonderful, however it has been very difficult finding space for the training. Dr. Schwert asked that a large training room be considered when discussing county building expansion. The county is also discussing replacing the radio console and the tower on Corbin Hill. The state will pay for 90% of the cost for replacing these.

STATE ANNUAL PUBLIC HEALTH ASSOCIATION MEETING

The State Annual Public Health Association Meeting will be held June 2nd and 3rd at the Buffalo Sheraton Inn Airport guest speakers to include Joscelyn Elders - Surgeon General and Ken Oakly -Rural Health Care Network in Salamanca. All board of health members are welcome to attend.

AUDIT OF CLAIMS

The following claims totaling \$144,601.88 were approved as submitted upon motion of Dr. Schwert and second of Ron Truax:

<u>ACCOUNT</u>	<u>AMOUNT</u>
A600	\$ 97,493.71
A4010	24,040.45
A4035	5,197.40
A4040	17,186.33
A4052	69.09
A4057	224.63
IHAP 91	155.54
ENCUMBRANCE	<u>459.36</u>
SUBTOTAL	144,601.88
PREPAIDS	<u>1,352.00</u>
GRAND TOTAL	\$145,953.88

ADJOURNMENT:

Their being no further business the meeting was adjourned by Acting President Pomeroy at 8:45 pm.

Respectfully submitted,
Corrine M. Collins
Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
FEBRUARY 24, 1994

MEMBERS

PRESENT: Acting President Pomeroy; Legislator Truax; Dr. Schwert;
Dr. Nystrom;

EXCUSED: Dr. Graham; Dr. Cudahy; Dr. Markowski

STAFF: Johannes Peeters, Public Health Director; Chris Johnson,
Director of Patient Services; Corrine Collins, OM/Clerk;
Dr. Coch, Medical Consultant

CALL TO ORDER:

The meeting was called to order by Acting President Pomeroy at 7:20 pm.

APPROVAL OF MINUTES:

The minutes of the January 28, 1994 meeting were approved as submitted upon motion of Dr. Schwert and second of Legislator Truax. Motion carried.

OLD BUSINESS:

STAFF CHANGES:

Therese Finlay, Nurse Practitioner, officially gave notice on February 10, 1994 that she was terminating her contract with us effective in 30 days. On Monday February 14, 1994, Nancy Brinkwart, Nurse Practitioner, called the office looking to contract with us to provide services for our Family Planning Clinics. Chris Johnson, DPS interviewed Ms. Brinkwart later that day and the contracts were prepared.

The suspension of a health department employee for incompetency of job duties was discussed. The board expressed their support in allowing Mr. Peeters to do what ever was necessary to effectively run the department.

Children With Special Needs and Early Intervention/IHAP programs will now be under the direct supervision of the Director of Patient Services.

EDUCATORS UPDATE:

Mr. Peeters and Theresa Moore, Educator, along with Cooperative

Extension have been working on an application for the Healthy Heart Grant. This 40,000 dollar grant encompasses all the mini-grants we have applied for in the past. Allegany County is one of seven in the County applying for this grant.

CHHA/LTHHCP UPDATE:

The Long Term patient count has dropped to 54 patients. Due to new billing guidelines we have been able to transfer several patients to our traditional program, thus saving more money for the county. The CHHA patient count is currently at 230. Referrals for the month of January were 109, to date 92 referrals have been made in February. This past week we received 16 referrals in one day. We refused two of these due to lack of staffing.

NEW BUSINESS

EARLY INTERVENTION PROGRAM:

On February 18th 1994 we finally received the state set rates for Early Intervention Program. These rates are effective for the period September 1, 1993 through June 30, 1994. Copies of the rates were distributed to board members. There are currently 25 children enrolled in the EI program. Chris Johnson spoke briefly on the work she has done over the past couple weeks in getting the contracts up-to-date.

ENVIRONMENTAL HEARINGS:

Mr. Peeters distributed copies of the newly developed flowchart; policy and procedure for the enforcement system for violators of the NYS Sanitary Code. Mr. Peeters reviewed with board members the process of enforcement and the problems we have experienced over the past couple years. Mr. Peeters plans on holding the hearings in-house and is in the process of hiring a new hearing officer. Discussion followed.

IMMUNIZATION ACTION PLAN:

Immunization clinics have been set for the spring in the following schools; Angelica, Canaseraga, Friendship. Chris Johnson, DPS has been working with area Legions, Lions, Rotary Clubs to get volunteers to promote immunization programs. Some of the promotional items to be given away at immunization clinic will be toothbrushes, bicycle helmets, and other rewards. There has been some discussion regarding linking Medicaid recertification to verification of up-to-date immunization records. Mr. Peeters has received approval to hire a part-time typist to computerize immunization records and to start a system of recall for needed immunizations. We hope to initialize the immunization record from birth certificate records.

NEW STATE REGULATIONS FOR SEWAGE SYSTEMS:

Mr. Peeters handed out copies of the new state regulations for individual sewage systems. A meeting will be held with all contractors to discuss the changes.

AUDIT OF CLAIMS

The following claims totaling \$103,624.37 were approved as submitted upon motion of Legislator Truax and second of Dr. Nystrom:

<u>ACCOUNT</u>	<u>AMOUNT</u>
A600	\$ 805.00
A4035	3,839.07
A4037	305.46
REVENUES	585.49
89-313	238.95
A4082	594.02
A4010	56,552.49
A4040	38,129.89
PREPAIDS	<u>2,574.00</u>
TOTAL	\$103,624.37

ADJOURNMENT:

Their being no further business the meeting was adjourned by Acting President Pomeroy at 8:55 pm.

Respectfully submitted,
Corrine M. Collins
Office Manager/Clerk BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
MARCH 24, 1994

MEMBERS

PRESENT: Acting President Pomeroy; Legislator Truax; Dr. Schwert;
Dr. Nystrom; Dr. Graham

EXCUSED: Dr. Cudahy

ABSENT: Dr. Markowski

STAFF: Johannes Peeters, PHD; Chris Johnson, DPS;
Corryne Collins, OM/Clerk BOH; Dr. Coch, Medical
Consultant

OTHERS

PRESENT: Mrs. Truax, Mr. Robert Bubbs

CALL TO ORDER:

The meeting was called to order by Acting President Pomeroy at 7:15 pm.

APPROVAL OF MINUTES:

The minutes of the February 24, 1994 meeting were approved as submitted upon motion of Dr. Schwert and second of Legislator Truax. Motion Carried.

Environmental Health Division - Enforcement Procedure:

Robert Bubbs, Hearing Officer for Cattaraugus County candidate for Allegany County Hearing Officer discussed with board members how he handles the enforcement procedure in Cattaraugus County. The hearing process begins when plaintiff does not respond or sign the stipulation agreement. Then Mr. Bubbs would review the environmental case report and schedule a hearing. The Senior Sanitarian will be present at the hearing and will present the departments case against the plaintiff. The plaintiff or their attorney would then be allowed to ask questions and respond. The hearing officer would then make a written recommendation to the Board of Health. The Board of Health after reviewing recommendation would move a motion to accept, alter or reject hearing officers recommendations. Decision of Board of Health would be sent to County Attorney for action. Plaintiff may appeal the decision.

MOTION:

Ron Truax moved to appoint Robert Bubbs as Environmental Health Hearing Officer for Allegany County effective immediately. Motion was seconded by John Nystrom. Motion carried.

OLD BUSINESS:

STAFF CHANGES:

Dean Scholes will be beginning his six week environmental health course on April 4th. Bruce Golden, lead assistant will be working two additional days to help cover in Dean's absence. Board members discussed the disciplinary action and possible hearing of a health department employee and the delays to corrective action.

CHHA UPDATE:

In February of 1994 there were 214 CHHA referrals made by 3 public health nurses and 18 Long Term referrals by 2 public health nurses. The Long Term case load is down to 55 cases, mainly due to the transferring of patients who were in Long Term strictly because of the Emergency Response Systems which now can be covered by CHHA. The CHHA case load is up slightly to 251 cases. The main paysource for CHHA is Medicare at 79%. Medicaid for CHHA is at 16%. In the Long Term program we have been trying to maximize Medicare. We are currently at 14% Medicare, which is very good for the Long Term program. Medicaid is the other 86% for Long Term. In 1993 we brought in approximately 900,000 in Medicare dollars and we are to receive an additional 79,000 dollars from the 1992 Medicare audit. Visits in the CHHA program have increased by approximately 4000 from 12,000 to 16,073 between 1989 and 1992 with no additional nursing staff.

MOTION:

Dr. Schwert motioned for Mr. Peeters to develop a letter for Acting President Pomeroy's signature stating that the Board of Health recommends to the Allegany County Legislature that the Public Health Nurse position initially cut from the 1994 Health Department budget be created and filled. Motion seconded by Dr. Graham. Motion Carried.

ENVIRONMENTAL UPDATE:

Board members discussed changing the age exemption from fees for sewage systems from 65 to 60. Following a brief discussion members agreed to leave the age exemption unchanged at 65 years of age.

Mr. Peeters received a letter from Mr. Michael C. Sanfilippo and Mr. Mark Kwiatkowski requesting a waiver for a holding tank for their property located on North Almond Valley Road in the Township of Almond. Discussion followed.

MOTION:

Dr. Nystrom moved to refuse a special waiver to Mr. Sanfilippo and Mr. Kwiatkowski for a holding tank. Motion seconded by Dr. Graham. Motion carried.

NEW BUSINESS

INFLUENZA VACCINE

Medicare Part B now pays for annual flu shots from physicians and clinics. They have also developed a simplified billing system to be used. Mr. Peeters distributed copies of the information memorandum from New York State on the billing of flu shots.

LEAD POISONING CONTROL

Mr. Peeters distributed copies New York State - Department of Health Memorandum which discussed the proposed legislation for the environmental component of Lead Poisoning Control.

It was also stated lead testing is now required within three months of admission to ~~school~~ or pre-school.

INDOOR AIR QUALITY REPORTS

Copies of a report compiled by MRB Group and LaBella Labs on the indoor air quality of the county office building were handed out. The report listed several options to improve the air quality in regards to Humidity and Smoking within the county complex. Their suggestions regarding smoking were Option A: Make the building smoke free and Option B: Designate smoking rooms and install ducts which exhaust directly outside. Legislator Truax produced a letter from the AFSCME Union Employees' representative Steve Rennie requesting the County Office Complex be smoke-free. Discussion followed.

Motion:

It is the recommendation of the Allegany County Board of Health to the Allegany County Legislature that the entire County Office Complex be smoke-free. This motion was moved by Dr. Schwert and seconded by Dr. Nystrom. Motion carried.

Copies of "Ventilation and Humidity Control Of A Home In A Humid Climate" and "Implications Of Controlled Humidity On Domestic Allergens" were also distributed.

NYSDOH PROPOSED REVISIONS TO PART 40

Mr. Peeters discussed with board members a memorandum he received from NYS Association of County Health Officials which included drafts of the NYSDOH proposed revisions to Part 40 in the areas of disease control and health education. Board members felt the majority of the goals and objectives in this draft were unrealistic and the goals should not be a requirement of State Aid. Board members were urged to send their comments to Jo Ann Bennison, NYSACHO, 150 State Street, Albany, NY 12207.

OTHER HANDOUTS:

1. Community Health Report
2. PHA - "Public Health In A Reformed Health Care System: Legislative Action For 1994"
3. CDC - "Immunization Action News"
4. NYSDSS - Medicaid Update Volume 17 Number 2
5. Albany Update - Volume IV, February 18, 1994
6. Albany Update - Volume V, March 11, 1994

AUDIT OF CLAIMS

The following claims totaling \$107,454.37 were approved as submitted upon motion of Dr. Nystrom and second of Dr. Schwert:

<u>ACCOUNT</u>	<u>AMOUNT</u>
A4010	\$ 45,878.15
A4040	38,759.61
A4035	10,293.69
A4057	3,353.30
A4082	75.29
A4052	320.00
A4037	98.33
A4058	80.80
A4056	150.00
PRE-PAIDS	267.00
REVENUE	<u>179.00</u>
TOTAL	\$107,454.37

ADJOURNMENT

Their being no further business the meeting was adjourned by Acting President Pomeroy at 8:55 pm.

Respectfully submitted,
Corrine Collins
Office Manager
Clerk/BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
MAY 19, 1994

MEMBERS

PRESENT: Acting President Pomeroy; Legislator Truax; Dr. Schwert;

EXCUSED: Dr. Cudahy; Dr. Coch; Dr. Nystrom

ABSENT: Dr. Markowski; Dr. Graham

STAFF: Johannes Peeters, PHD; Chris Johnson, DPS;
Corrine Collins, OM/Clerk BOH;

CALL TO ORDER:

The meeting was called to order by Acting President Pomeroy at 7:15 pm.

APPROVAL OF MINUTES:

The minutes of the April 28, 1994 meeting were approved as submitted upon motion of Dr. Schwert and second of Legislator Truax. Motion carried.

OLD BUSINESS

STAFF CHANGES:

We have hired a part-time temporary typist through the Immunization Action Plan Grant her name is Marie Nix. She will be working with a new program to computerize the immunization records. Mr. Vossler, Environmental Health Director spent a day in Chemung County looking for ideas and ways to improve his job performance. Mr. Peeters felt this trip was of value to Mr. Vossler. The administrative hearing has been postponed to the end of June.

EDUCATOR UPDATE:

Theresa Moore, Educator has attended the annual state educators conference in Saratoga Springs. We are still awaiting news on who will receive the seven Healthy ~~Health~~ grants for the Western New York region. The grant is for \$40,000. ^{Heart}

CHHA/LTHHCP UPDATE:

Chris Johnson, DPS noted there were no particular concerns at the present time with the nursing division. Referrals have remained steady in the traditional nursing. The long term patient census has remained steady. The long term program has recently picked up a child with a terminal illness which has added emotional stress on the staff.

ENVIRONMENTAL HEALTH UPDATE:

Mr. Peeters informed board members that the health department may be named in a law suit in regards to a sewage system in the town of Willing that was designed by the health department that is now one year later, failing. Mr. Peeters believes the problem is with the material from the bored pits used in the mound system. Legislator Truax questioned if there is an implied liability because the health department designed the system. Mr. Peeters said he has discussed the issue of liability with the County Attorney and the County Attorney feels we are not liable. The system was designed to the State Sanitary Code requirements and we make no guarantees that the system will not fail.

NEW BUSINESS

Dr. Markowski's Resignation:

Mr. Peeters presented board members copies of a letter of resignation from Dr. Markowski. Dr. Schwert moved to accept Dr. Markowski's resignation. Legislator Truax seconded the motion. Motion carried. The following is a list of possible replacements that were discussed: Dr. Vinay Sinha, Dr. Bethany Cummings, Dr. Vidula Khadilkar, Dr. Siraj Siddiqui, Dr. Catherine Weeden, Dr. Robert Gilfert.

Chlamydia:

The New York State Department of Health Bureau of Sexually Transmitted Disease (STD) Control is considering adding Chlamydia trachomatis infection to the list of Sexually Transmissible Diseases and making genital Chlamydia reportable. This has been referred to the Medical Advisory Committee.

Immunization Action Plan:

The Western Region of the Immunization Action Plan which encompasses the seven western counties has received increased funding of \$60,000. The first step in the plan was to add evening clinics. We have evening clinics twice a month. The second step was to develop a follow up system. We have receive a computerized immunization system from Chautauqua County. As stated earlier we have hired a temporary typist to begin computerizing the immunization records. We also hope we can develop a system to incorporate the private physicians so we will have a centralized record of immunizations.

LEAD:

We have only had a few elevated lead levels in Allegany County. When we receive notice of an elevated blood lead level and environmental inspection is done on the home. To locate the source of the lead poisoning. Pending legislation will require that Lead and Radon levels must be released to potential buyers.

Belmont Water Supply:

The Belmont public water supply was testing in March of 1994 for the presents of inorganic chemicals as required by Public Health Law. The findings indicated unacceptable levels of cadmium (10X acceptable level) thus requiring the issuance of a Public Health Order not to drink the water. The public water supply was originally testing in 1988, cadmium was also present at that time however the acceptable standards were lower. Public water supplies are required to test for inorganic chemicals every three years however no sample was taken in 1991. In May of 1994 additional samples were taken at the wells, the entry point, and the reservoir (distribution storage). The samples were testing at the ASCOT Lab in Alfred and also sent overnight to the state lab in Albany. Both labs did not detect cadmium. The do not drink order was lifted at that time. The water supply will be tested for the next eight months based on the following schedule: 2X week for 6 weeks; 1X week for 6 weeks; 2X a month for 2 months; and 1X a month for 3 months.

Environmental Hearings:

Several environmental hearings have been scheduled for May 25th. Rufus and Dorothy Guinnip have requested a waiver from attending the hearing on May 25th as they have installed a new system. Legislator Truax motioned to approve a waiver from the hearing for the Guinnips. Dr. Schwert seconded the motion. Motion carried. Board members denied McCarthy's Ranch an extension to their environmental hearing also scheduled for May 25th.

Birth/Death Statistics:

Board members received copies of the Birth/Death Statistics for Allegany County for 1992. In 1992 there were 655 live births in Allegany County. Of the 655 live births 538 began their prenatal care in the first trimester. Only 19 began their prenatal care in the last trimester. There were a total of 441 deaths for 1992 in Allegany County. Brief discussion followed.

Family Planning Sliding Fee Scale:

Board members received copies of the new sliding fee scale for Family Planning. Changes were based on changes to the Federal Income Poverty Guidelines release in February of 1994. Other items noted were the free no-pay step and the inclusion of Depo-Provera. Family Planning staff is currently receiving training on the Depo-Provera and will be

offering it to family planning clients in the near future. Legislator Truax moved to approve the revised Family Planning sliding fee scale. Dr. Schwert seconded the motion. Motion carried.

EMT Training:

Dr. Schwert was proud to announce graduation ceremonies will take place on Saturday, May 21st for the EMT students. The students have been working very hard for the past 6 months to complete the required training for their respected courses. 36 are graduating from the basic EMT course and 22 from the Intermediate EMT course.

Septic Systems:

Mr. Peeters stressed that there have been no changes initiated for septic systems from 1993 to 1994.

Adjournment:

There being no further business the meeting was adjourned by Acting President Pomeroy at 8:45 pm.

Audit of Claims:

Claims totaling \$143,403.92 were approved as submitted:

<u>ACCOUNT</u>	<u>AMOUNT</u>
A4010	\$69,097.24
A4052	21,242.97
A4037	298.72
A4053	6,750.00
A4055	669.05
A4082	572.22
A4058	268.70
A4056	61.92
A4035	4,161.14
A4040	39,527.96
PREPAIDS	<u>754.00</u>
TOTAL	\$143,403.92

Respectfully submitted,
Corrine Collins
Office Manager
Clerk/BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
APRIL 28, 1994

MEMBERS

PRESENT: Acting President Pomeroy; Legislator Truax; Dr. Schwert;
Dr. Nystrom; Dr. Cudahy

EXCUSED: Dr. Coch; Dr. Graham

ABSENT: Dr. Markowski

STAFF: Johannes Peeters, PHD; Chris Johnson, DPS;
Corrine Collins, OM/Clerk BOH;

CALL TO ORDER:

The meeting was called to order by Acting President Pomeroy at 7:05 pm.

APPROVAL OF MINUTES:

The minutes of the March 24, 1994 meeting were approved as submitted upon motion of Legislator Truax and second of Dr. Schwert. Motion carried.

OLD BUSINESS

STAFF CHANGES:

There were no staff changes to report. The Human Services Committee turned down the creation of the new PHN position. Mr. Peeters stressed that the nursing staff is extremely busy and he still will work with the committee to obtain this position.

The disciplinary administrative hearing for the Environmental Health Director has been postponed until June 10th on the hearing officers recommendation. The hearing officer also recommended that the individual spend time at least two days with another surrounding county. Mr. Peeters is presently speaking with other counties regarding this.

EDUCATOR UPDATE:

Theresa Moore, Educator, in conjunction with Cooperative Extension have submitted an application for the Healthy Heart Grant. This \$40,000 grant encompasses all the mini-grants we have applied for in the past. Allegany County is one of seven in the County applying for this grant. The Walk for Life grant started April 1st and continues through the 30th. This grant has increased from 60 participants last year to 350 participants this year. Theresa Moore along with Jim Sturniolo are currently working with the Tobacco Awareness Grant jointly with 3 other counties. The Tobacco Awareness Grant is for \$50,000. See also Public Health Educator's monthly performance report for March.

CHHA UPDATE:

Chris Johnson, DPS, distributed copies of the First Quarter Clinic Report. Corrections and items to be noted are Canaseraga had 0 attendance to Adult Assessment Clinic in the first quarter. According to our Municipal Public Health Services Plan we need to continue trying to reach people in this area. Mr. Peeters is looking into advertising our clinics more in the Canaseraga area. Dr. Schwert also noted the high suicide rates for the Canaseraga area for those between the ages of teens to 32. Of all the testing done for HIV we still have not had a positive test. As stated earlier we are still in need of another PHN position. We currently have 3 PHN's who make all the initial CHHA home visits, all newborn baby visits, home health aide patient meets and orientations, communicable disease follow-ups, they also work clinics and do blood pressure screenings. Even though we have not had to refuse any referrals recently, we did for the first time refuse 2 referrals in February.

Board members also received copies of the CHHA's statistics for cases/visits and referrals for the years 1989 to 1993. It should be noted that Home Health Aide visits have increased from approximately 4,000 in 1989 to over 13,000 in 1993.

Early Intervention Update:

Board members reviewed copies of the First Quarter and the March monthly performance reports for early intervention. As of March 31st Early Intervention had 30 children and IHAP had 41 children. Several contracts are lacking for the Early Intervention Program. Two of our large providers still have not signed contracts- Olean ARC, BOCES. We have let all provider's know that we will not pay any bills until we have signed contracts. We received the pricing methodology on April 18th so we can now begin to bill medicaid for the Early Intervention program back to September 1, 1993. Last fall we received a program from the state for the Early Intervention Program named the KIDS program. We

will receive further medicaid billing training on the KIDS program in May.

Mr. Peeters distributed copies of a memorandum from Frank Zollo, Director of the Early Intervention Program, which explained what respite was.

Environmental Health:

Mr. Peeters reviewed with board members the 1st quarter report for the environmental division. The highlights of the report are:

Rabies - 8 specimens have been submitted to the lab. One cow was found to be rabid causing eight persons to receive post-exposure shots.

Sewage - A meeting was held with area contractors to explain upcoming proposed changes to the NYS Sanitary Code, Part 75, Appendix 75A for individual sewage treatment systems. Mr. Peeters noted however that since this meeting it has been determined that the proposed changes will not take place this year.

Enforcement - 3 respondents were sent orders from the Board of Health for violations adjudicated at hearings. Seven respondents were each scheduled for hearings May 25th after not responding to Stipulation Agreement notices. Also, 5 respondents returned Stipulation Agreements and paid fines and corrected violations and their cases were abated.

NEW BUSINESS:

Hepatitis B:

Mr. Pomeroy received a letter from Dr. Oliva Smith-Blackwell, MD, Regional Health Director urging the Board of Health to reconsider the recommendation regarding Hepatitis B. It is currently the policy of Allegany County Department of Health to only immunize those newborns which have been started on the Hepatitis B series by another surrounding county. Discussion followed. Dr. Cudahy questioned what do we do with the ones that do not take. Do we do an antibody titre on everyone once they complete the series? Legislator Truax stated 10% of those immunized do not take. Board feels the community would be better served if children between the ages of 7th grade and entry to college were administered the Hepatitis B inoculations. It was the boards consensus that they will not act on the recommendation until it becomes a requirement. Further action was tabled until the Medical Advisory Board could meet. It was suggested however that a response be sent to Dr. Smith-Blackwell to let her know it has been tabled until the medical advisory board could respond to the letter.

DOH Immunization Audit Results:

The survey checked the records of children between the ages of 24 to 36 months to see if they were appropriately immunized. Allegany County increased from 38% in 1992 to 53% in 1993. The survey, however, stated that Allegany County no longer offered Well Child Clinics in 1993. We did in fact hold 773 Well Child Clinics in 1993. The Year 2000 goal states having 90% of two year old children fully immunized with four doses DTP, three doses OPV, one dose MMR, three doses Hib and three doses HBV.

MPHSP:

We have received a letter from Dr. Oliva Smith-Blackwell that our 1994/1995 Municipal Public Health Services Plan has been approved.

SLIDING FEE SCALE:

Board members were presented copies of the new sliding fee scale for CHHA/LTHHCP that was changed to accommodate the new Federal Poverty Guidelines published February 10, 1994.

MOTION:

Dr. Cudahy moved to accept the new sliding fee scale for CHHA/LTHHCP. Legislator Truax seconded the motion. Motion carried.

HHA, PCA, PDN ACTIVITY SHEETS:

HHA, PCA, PDN activity sheets are the forms currently used by our contract agencies. Currently these forms must be returned to us within 7 days. We would like to change the policy to 14 days which will bring us into compliance with New York State Survey.

MOTION:

Legislator Truax motioned to change the policy for HHA, PCA, PDN Activity sheets to be returned to the Health Department within 14 days. Motion seconded by Dr. Cudahy. Motion carried with Dr. Schwert being the only member opposed.

RYAN WHITE CARE ACT:

In 1990 the Ryan White CARE Act amended the Public Health Service Act to include provisions for notification and evaluation of emergency response employees (EREs) who may have been exposed to a communicable

disease. The intent of these provisions is to assure that EREs receive post-exposure information that is comparable to that received by employees of health facilities.

MOTION:

Legislator Truax moved to appoint Christine Johnson, DPS as the Designated Officer for the Ryan White CARE Act for Allegany County with the exception of the Angelica district. For the Angelica district and other absences or conflicts Dr. Coch will be the Designated Officer. Dr. Schwert seconded the motion. Motion carried.

RABIES:

Handouts: National Association of State Public Health Veterinarians, Inc. letter regarding the recommended standards related to Rabies.

New York State Sanitary Code, Chapter 10, Health Part 2 - Section 2.14 Reporting of suspected rabid animals and persons exposed to them.

A rabies clinic for dogs and cats has been scheduled for Saturday, April 30th.

COMMUNICABLE DISEASES:

Mr. Peeters distributed copies of amendments to the NYS Sanitary Code in regards to Communicable diseases - cases, suspected cases and certain carriers. Discussion followed.

WATER PROBLEMS:

Cadmium has been found in the Village of Belmont water system. This has been known for several years but because of changes to the acceptable levels it is now a concern.

Lead has been found in the drinking water at the NYS Trooper barracks in Wellsville. There are currently 27 employees who work there. They are presently trucking in bottled water for drinking.

Larve have been discovered in the filters at the Wellsville Municipal Water supply.

OTHER HANDOUTS:

- ACDOH Financial Statement for Expenses for 1993
- NYSDOH Letter RE: Fatal and Disabling Injuries to Children From Falling Soccer Goalposts

NEXT MEETING:

The date of the next meeting has been changed from the 4th Thursday to the 3rd Thursday which would be May 19, 1994.

AUDIT OF CLAIMS:

The following claims totaling \$ 95,625.73 were approved as submitted upon motion of Dr. Cudahy and second of Legislator Truax:

<u>ACCOUNT</u>	<u>AMOUNT</u>
A4010	\$35,847.66
A4035	1,481.29
A4040	48,086.90
A4052	6,464.95
A4055	299.67
A4056	584.90
A4058	207.86
A4071	150.00
A4082	34.50
REVENUE	50.00
PREPAIDS	<u>2,418.00</u>
TOTALS	\$95,625.73

ADJOURNMENT:

There being no further business the meeting was adjourned by Acting President Pomeroy at 8:45 pm.

Respectfully submitted,
Corrine Collins
Office Manager
Clerk/BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
JUNE 23, 1994

MEMBERS

PRESENT: Acting President Pomeroy; Legislator Truax;
Dr. Schwert; Dr. Nystrom; Dr. Cudahy

EXCUSED: Dr. Graham

STAFF: Johannes A. Peeters, PHD; Chris Johnson, DPS;
Corrine Collins, OM/Clerk BOH; Dr. Coch,
Medical Consultant; Diane Martin, Hearing Officer

CALL TO ORDER:

The meeting was called to order by Acting President Pomeroy
at 7:10 pm.

APPROVAL OF MINUTES:

The minutes of the May 19, 1994 meeting were approved with
the following change, last paragraph on the first page change
Healthy Health to read Health Heart. Motioned by Dr. Schwert and
second of Dr. Cudahy. Motion carried.

STAFF CHANGES:

Mr. Peeters received a letter of resignation from Monica
Kellogg, Supervising Public Health Nurse. Karen Williams,
Public Health Nurse will be promoted to the position left vacant
by Monica. We have advertised for a public health nurse and
Chris Johnson, DPS has begun interviewing for the position. The
mediator has not yet scheduled a date for the administrative
hearing. A date will probably be scheduled in August.

OLD BUSINESS

CHHA UPDATE:

COMMUNICABLE DISEASES:

Recently there were 79 cases of Hepatitis A from a food
worker at BJ's Wholesale in Rochester. We had one reportable

case of Hepatitis B but it was a non-food related worker. In the past few weeks we have had 5 Shigella cases. The first was a minister who had been to Africa and had both Shigella and Salmonella. Three cases were from the Fillmore area but we have found no connection between them. One was a 15 year, another was a married housewife with children and the other was a 9 year old boy. The fifth case was a young woman who works in an ice cream place in the Almond area.

NEW YORK STATE SURVEY:

Marge Jordan from the State Health department conducted our annual survey on Monday and Tuesday. She made 5 home visits with the nurses and examined 17 patient records. Of the records she examined 2 were complete without deficiencies. However 5 Federal deficiencies were noted in the other records which were as follows:

1. Incomplete Plans of Care
2. Incomplete Diagnosis or No Primary Diagnosis
3. Not following MD's orders; frequency; or notifying MD of change in patients condition
4. Clinical record documentation
5. Lack of HHA Supervision

State deficiencies were noted in two records for incomplete assessments. We believe some of the deficiencies could have been avoided if their would have been a steady supervisor in the SPHN position. We should receive the written notification of the deficiencies within 30 days, we have 10 days to respond, and 45 days to have a plan of correction in place. During the exit interview Ms. Jordan touched on the direction of the home care industry, critical pathways, the new state regulations that were passed on March 23rd but not yet released to the CHHA's. Also the qualifications for Director of Patient Services, Public Health Nurse, and Registered Nurse have changed but they conflict with what the union contract requires. The Medical Advisory Committee has been eliminated from the Board of Health. All nurses are required to have an annual PPD and HIV inservice.

So far for the month of June we have received 118 referrals and the nursing staff remains very busy as we begun the vacation season. We have one nurse who has received a verbal and written reprimand for failure to complete required documentation in a timely manner.

ENVIRONMENTAL HEALTH UPDATE:

CUBA PATRIOT:

Through the Freedom of Information Act we have provided the Cuba Patriot will information on the violations of the NYS

Sanitary Code through the end of December. The information including the hearing log and the stipulation agreements. For failure to provide monthly water reports by the 15th of the month the following corrective action is implemented. First violation a letter is sent; second violation is a \$25.00 fine; third violation is a \$50.00 fine and so on. The process seems to be working in December of 1993 there were 60 violations by March there were only 20 violations.

NEW BUSINESS

ENVIRONMENTAL HEARINGS:

Diane Martin presented her findings as a result of the environmental hearings she conducted on May 25, 1994.

Thomas Graff - Lives in Rochester, NY is renting a house in Birdsall with a sewage discharge. Two violations of the NYS Sanitary Code. Dr. Cudahy moved to fine Mr. Thomas Graff \$250 per violation if the sewage discharge is corrected by July 15th and \$500 per violation if not corrected by July 15th. Motion seconded by Dr. Nystrom. Motion carried.

James Mead, Jr. - Owns a Mobile Home Park. Three separate violations of the NYS Sanitary Code. Dr. Schwert moved to fine Mr. James Mead \$500 per violation for a total of \$1500 reduced to \$200 if he removes all but four mobile home/site and utilities by August 8, 1994. Motion seconded by Legislator Truax. Motion Carried.

Sandra Douglas

Sunshine Valley Mobile Home Park - Ms. Sandra Douglas has ignored stipulation agreements and refused certified mail. In December of 1993 Ms. Douglas delivered her water sample to SETI lab and requested the lab not to send the results to the Allegany County Department of Health. Board members questioned as to whether this could be considered fraud. Mr. Peeters stated Ms. Douglas could request that the lab not submit the water results to the Health Department, however if the results were positive for bacteria then the operator must inform the Health Department and notify the users of the water within 24 hours or be in violation of the NYS Sanitary Code. Ms. Douglas was in violation of NYS Sanitary Code for failure to submit operator reports. Dr. Cudahy recommended Mr. Peeters made an on-site inspection. Dr. Schwert moved to fine Ms. Sandra Douglas, Sunshine Valley Mobile Home Park \$250 for failure to submit monthly operator reports. Legislator Truax seconded the motion. Motion carried.

Robert Babbitt

Richard Moultrip

Stacy Austin - Sewage discharges. Were waiting for the Town of Bolivar to extend the sewer system. Town of Bolivar voted not to extend town's sewer system. Board of Health order not followed, turned over to the County Attorney to take court actions for failure to obey the lawful orders of the Allegany County Board of Health.

McCarthy's Ranch

Hearing held May 25, 1994. Admitted to be in violation of NYS Sanitary Code. Submitted revised plans and specifications for expansion of campground. Review of plans is pending. Recommended to public health engineer that year long permit be issued. Plan and specifications need some additions. Violations abated.

COACHLIGHT MOTEL:

Commercial property that is under the jurisdiction of the state building code. During the states inspection two problems were noted. First PVC pipe was installed under cement. Second the carpet installed was not 2 hour carpet which will smolder for 2 hours before it burns. Dr. Cudahy moved to issue the Coachlight Motel a waiver for the problems listed above and issue them an operating permit stating there are no immediate health or safety risks. Legislator Truax seconded the motion. Motion carried.

Small Public Water Supplies:

Al Vossler, Public Health Engineer had requested the policy be changed for bacteriological testing of trailer parks with 5 to 15 service connections. Mr. Vossler was requesting to eliminate these tests. We contacted surrounding counties in reference to their policies of water sampling for municipal water supplies of less than 1000 and trailer parks with between 5 and 15 service connections. The surround counties do require bacteriological tests of these types of connections. It was the boards contention not to change the policy.

Corruption Policy:

Mr. Peeters distributed copies of a newly drafted corruption policy. After review of the policy it was decided to eliminate paragraph #4 and rewrite the final item to read "Supervising personnel will make unscheduled inspections and will also make

joint inspections with the technicians and sanitarians on an annual basis to minimize the opportunity for corruption and variations."

Dr. Markowski's Resignation:

Dr. Coch will approach Dr. Glennly as a possible candidate for the vacant Board of Health position. Legislator Truax will approach Dr. Catherine Weeden.

West Valley:

The state health department released Wednesday a study of cancer incidence in the towns surrounding the nuclear waste disposal site at West Valley. The study found an excess in cancer cases among women - bladder and thyroid cancer - but no unusual pattern among men. The study period was from 1978 to 1987. Commissioner Mark Chassin, MD made the following statements, "The study did not find any evidence that the excess cancers were related to the West Valley site", and "The study did not find an increased rate of cancers known to be more sensitively related to radiation exposure, such as leukemia". Board members received copies of the news release.

Cellular Phones:

Legislator Truax requested Mr. Peeters look into the use of cellular phones for the environmental health staff.

OTHER HANDOUTS:

1. NYSDOH Budget Summary - Aid to Localities NYSACHO June 10, 1994
2. New Health Regulations for screening children for lead poisoning.
3. Local Health Officers News - Volume 34, No. 1 - May 1994
4. National Association of Local Boards of Health Newsletter

AUDIT OF CLAIMS:

The following claims totaling \$135,503.32 were approved as submitted upon motion of Dr. Nystrom and second of Legislator Truax:

<u>ACCOUNT</u>	<u>AMOUNT</u>
A4082 NUTRITION	\$ 409.55
A4058 89-313(92)	177.31
A4189 PARENT HELD RECORD	5,000.00
A4056 IMMUNIZATION	37.90
A4055 WALK FOR LIFE	325.00
A4037 LEAD	119.29
A4052 IHAP	5,693.31
A4035 FAMILY PLANNING	9,749.40
REVENUE	200.00
A4040 LONGTERM	49,231.70
A4010 TRADITIONAL	61,544.04
A4046	2,432.82
PREPAIDS	<u>583.00</u>
TOTAL	\$135,503.32

ADJOURNMENT:

There being no further business the meeting was adjourned upon motion by Dr. Nystrom and second of Dr. Cudahy at 9:00 pm.

Respectfully submitted,
Corrine Collins
Office Manager
Clerk/BOH

**ALLEGANY COUNTY
BOARD OF HEALTH**

**MINUTES OF THE MEETING
September 22, 1994**

MEMBERS

PRESENT: President Truax; Dr. Nystrom; Dr. Cudahy, Warren Pomeroy

EXCUSED: Dr. Schwert; Dr. Graham

STAFF: Johannes A. Peeters, PHD; Chris Johnson, DPS;
Corrine Collins, OM/Clerk BOH;

CALL TO ORDER:

The meeting was called to order by President Truax at 7:15 p.m.

APPROVAL OF MINUTES:

The minutes of the August 25, 1994 meeting were approved with a change to the spelling of Dr. Schierer's name upon motion by Dr. Nystrom and second of Mr. Pomeroy. Motion carried.

STAFF CHANGES:

Mr. Vossler, Public Health Engineer has been suspended for a two week period beginning September 26, 1994. As was discussed in the past Board of Health meeting we have already contracted with an engineering firm Hunts Engineering to review engineered plans. We have also entered in to a contract with Clark Patterson Mossien Engineers to review engineered plans. Mr. Peeters discussed his ideas to reorganize the health department.

OLD BUSINESS

Educator Update:

Theresa Moore, Mr. Peeters, and Mona Carbone attended a meeting in Cattaraugus County in regards to a prenatal grant TRI-County Community Hospital is proposing to apply for in conjunction with several Western New York counties including Allegany. Allegany County was targeted as a risk community in the top 20% of

communities in New York State in need of prenatal care. Allegany County is currently involved in PCAP. It was brought to board members attention that it is difficult to promote the PCAP program because it has become known that Allegany County Department of Social Services may sue the father and or mother of the newborn child for reimbursement of dollars expended through Medicaid and the PCAP program. Discussion followed.

LT/CHHA UPDATE:

LT has remained steady. A case conference was recently held regarding a difficult long term patient between the MSW, OT, PT, the physicians, and the Long Term Coordinator. The outcome of this case management meeting looks to be a positive one. Referrals in the CHHA program have been consistent over the past month.

Environmental Update:

Environmental Hearings have been scheduled with Bob Bubbs as Hearing Officer. Mr. Peeters distributed copies of newspaper articles from Cayuga County in which they published the results of their Environmental Health hearings. Discussion followed.

BOH VACANCY:

The following names were discussed as possible replacements for the vacant board of health position: Dr. Schierer, Houghton; Dr. Cummings, Wellsville; and Dr. Pandit, Cuba. Mr. Peeters will send a letter of recruitment to Dr. Schierer along with the Board of Health By-laws to see if he is interested.

NEW BUSINESS

Early Intervention Rates:

Copies were distributed of the new early intervention rates that are to be effective 7/1/94 to 6/30/95. The rates for service coordination, screenings and evaluations are as follows: Service Coordination Hrly \$53.00 Qt. Hr. \$13.25; Screening \$150.00; Core Evaluation \$365.00; Physician Evaluation \$170.00; and Non-Physician Evaluation \$155.00.

Also included were the payment rates for early intervention services. The payments rates range between \$19 and \$105. The Early Intervention program is growing very rapidly, we have added a part-time clerical position to the full time service coordination position.

Letter from Wellsville School:

Chris received a letter of appreciation from Wellsville Central School systems for the help received from Laurie Henessy and Sammy Gilkey with the Lice problem.

Hospital Futures Task Force:

Mr. Peeters informed board members of his membership on the Hospital Futures Task Force and distributed the minutes of their last meeting. Copies were also distributed of the agenda items for the next meeting which included "Health Network Review Criteria" and "Community Services Plan Review Criteria". Mr. Peeters encouraged board members to share their comments with Health Service Agency of WNY or himself.

Flu Schedule:

The flu schedule was sent to all physicians, hospitals, schools, colleges, Office for the Aging, etc. The clinics are to begin the end of September and continue through October. We will be billing Medicare for the first time this year for flu shots. The charge for the flu vaccine has increased from \$3.00 to \$5.00 to cover the cost of the vaccine and the administration fee.

Changes to Vaccine Policy:

Effective October 1, 1994 all providers must be registered with the Vaccines for Children Program and be issued a PIN#. Chris Johnson, DPS mailed to all physicians copies of the new legislation along with the new Vaccine Information Statements. Our main concern regarding the changes is providers are not required to obtain a signature but the provider is required to make notation in the permanent medical record of the patient. We feel this could be an area for a future lawsuit so we as a health department will still require the signature of a responsible adult.

Medical Records for Foster Children:

Dr. Cudahy shared his concern for lack of or incomplete medical records for foster children. He expressed the difficulty he has had in obtaining these records from the Department of Social Services. Mr. Peeters stated he would forward these concerns to Joan Sinclair, Commissioner of Social Services.

AUDIT OF CLAIMS:

The following claims totaling \$106,681.97 were approved as submitted upon motion of Dr. Nystrom and second of Mr. Pomeroy:

<u>ACCOUNT</u>	<u>AMOUNT</u>
A4057 89-313(91)	\$ 3,476.00
A4058 89-313(92)	509.00
A4037 LEAD	132.31
A4052 IHAP	5,854.76
A4035 FAMILY PLANNING	2,857.20
A4040 LONGTERM	41,257.60
A4010 TRADITIONAL	52,595.10
TOTAL	\$106,681.97
PREPAID - Trad	889.00
PREPAID - LT	345.00

ADJOURNMENT:

There being no further business the meeting was adjourned by President Truax at 8:55 p. m.

Respectfully submitted,
Corrine Collins
Office Manager
Clerk/BOH

**ALLEGANY COUNTY
BOARD OF HEALTH**

**MINUTES OF THE MEETING
October 20, 1994**

MEMBERS

PRESENT: President Truax; Warren Pomeroy; Dr. Schwert; Dr. Nystrom;
Dr. Cudahy

EXCUSED: Dr. Graham; Dr. Coch

STAFF: Johannes A. Peeters, PHD; Chris Johnson, DPS;
Corrine Collins, OM/Clerk BOH

CALL TO ORDER:

The meeting was called to order by President Truax at 7:15 p.m.

APPROVAL OF MINUTES:

The minutes of the September 22, 1994 meeting were approved as submitted upon motion by Dr. Nystrom and second of Dr. Cudahy.

STAFF CHANGES:

As per previous discussions in executive session Allegany County Health Department currently has no one appointed as the Director of Environmental Health. Dr. Cudahy moved to appoint Mr. Peeters as Director of Environmental Health, Mr. Pomeroy seconded the motion. Motion carried.

Albert Vossler, PH Engineer has returned to work from a two week suspension. Mr. Peeters further discussed the health departments re-organization.

Since the health department began contracting engineering services for the review of engineer plans there has been a two week turnaround for the review of engineered plans.

Human service committee has given their approval to continue with the creation of an additional Public Health Nurse position within the health department. This position will be part-time in the Allegany County Jail to dispense medications, TB and HIV testing in addition to part-time in the Health Department for IHAP visits and other nursing visits. Funding for this position will be through IHAP and EIP grants. Currently our PHN's receive an average of 25 patient referrals per month in addition to time spent in clinics and with newborn referrals.

OLD BUSINESS

CHHA UPDATE:

At the last nurses staff conference management discussed the possibility of hiring a weekend on-call nurse to minimize the cost of overtime expended for weekend visits which would be mutually beneficial to nursing and management.

The option discussed was hiring 1 nurse for 1/2 day Friday, Saturday, Sunday, and 1/2 day on Monday with staff volunteers every other weekend.

A survey of staff nurses interested in working weekends as taken:

- 6 - No Weekends
- 4 - Definite On-Call
- 4 - Option to be On-Call

Mr. Peeters has presented this proposal to Human Services and it was forwarded to personnel committee and John Margeson, County Administrator for inclusion in the 1995 budget.

Copies of nursing/clinic statistics were reviewed for the month of September and the preceding 9 months.

CHHA Outstanding Accounts - In our latest review of outstanding charges it was determined that several private insurance carriers paid patients directly for services provided by the health department. Discussion followed. Dr. Schwert moved to have President Truax hand deliver these outstanding accounts to the County Attorney for collection of monies paid to them as patients of the Allegany County Health Department by their private insurance companies with the exception of Anita Sessions, who was a DWI case and insurance will not make payment. Motion seconded by Dr. Cudahy. Motion carried.

EDUCATOR UPDATE:

TOBACCO AWARENESS:

Recently, new legislation regarding smoke/tobacco free environment for schools was enacted. The federal legislation is called "Goals 2000: Educate America Act" and the NYS law is known as "Pro-Children Act of 1994". The Goals Act bans all kinds of tobacco use in school buildings, on school grounds, in school vehicles, etc. Tobacco is defined under Pro-Children as cigarettes, cigars, pipes, chewing tobacco of any kind, snuff, pouches, etc. It is the duty of the Board of Health to enforce this new legislation and fine violators.

ENVIRONMENTAL HEALTH UPDATE:

Mr. Peeters reviewed the third quarter public water supply statistics with board members. Allegany County has 21 municipal public water supplies of which 16 require inspection. Six of these public water supplies were inspected in the third quarter leaving 10 to be inspected in the fourth quarter. Discussion followed.

Also reviewed were the statistics for food service establishments, rabies, sewage, children's camps, motel/hotels, enforcements, and complaints.

Mr. Peeters noted that we have expended over \$11,000 in post-exposure rabies vaccine so far in 1994. The environmental staff along with the public health educator have been working together to inform the public of the dangers of contact with stray or wild animals who may be rabid.

In regards to motels/hotels Allegany County Health Department only reviews the plans for Subpart 7-1 of the New York State Sanitary Code which covers temporary residences.

Medical Records for Foster Care & PCAP Program:

On September 30th Mr. Peeters spoke with Joan Sinclair, Commissioner of Social Services for Allegany County regarding medical records for foster care children. Commissioner Sinclair stated she will make every effort to make sure that when a child gets placed into a different foster home that the medical records are forwarded to the physician of the foster care parent who is responsible for these children.

Mr. Peeters also spoke to Commissioner Sinclair in regards to the Prenatal Care Assistance Program and the concerns addressed by the Board of Health members at the

last meeting. First, no mother will be held responsible for repaying dollars expended for her or her child's care. The intention of the program is to get the future mother into the program in the first trimester and keep her on the program for one year ("90 days after the child is born"). If the mother wishes to stay on Medicaid after the year then Child Support Collection Unit a Federal Program, will attempt to collect the support from the mother's legal guardians (if she is under 20) and/or the father of the child, plus monies expended thru PCAP.

BOH VACANCY:

Dr. Nystrom stated he has spoken with Dr. Schierer regarding the opening for a Board of Health member. Dr. Nystrom requested that Mr. Peeters speak with Dr. Schierer directly regarding his interest in the Board of Health.

NEW BUSINESS

CANECADEA CREEK:

Mr. Peeters advised board members of the sewage problems in Alfred and Almond and their request for support in obtaining grant monies to build a new waste water treatment plant. Mr. Peeters requested permission to do approximately \$800 of testing of storm drains on the Canecadea Creek. Based on the expected findings issue a Board of Health Order requesting that corrective action be made for violating the New York State Sanitary Code. Dr. Schwert move to approve the spending of \$800 for testing of the Canecadea Creek and based upon those findings issue a Board of Health Order to Alfred and Almond water/sewer districts to make corrective action. Motion seconded by Dr. Cudahy. Motion carried.

ELM VALLEY:

Mr. Peeters discussed with board members a request he received from residents in the Elm Valley area to have their wells tested. Dr. Schwert moved to approve the health department to test the drinking water of 9 - 10 drilled wells (no springs or dug wells) in the Elm Valley area for total coliform. Warren Pomeroy seconded the motion. Motion carried.

SMOKING COMPLAINTS:

Mr. Peeters informed board members of smoking complaints he has received regarding smoking within the county complex. Discussion followed. It is the recommendation of the board of health that the Allegany County Complex follow the same Federal guidelines for schools that go into effect April 1, 1995. Moved by Warren Pomeroy. Seconded by Dr. Schwert. Motion carried.

AUDIT OF CLAIMS:

The following claims totaling \$ 117,395.56 were approved as submitted upon motion of Dr. Nystrom and second of Dr. Cudahy:

<u>ACCOUNT</u>		<u>AMOUNT</u>
A4058 89-313(92)	\$	248.76
A4037 LEAD		267.17
A4052 IHAP		4,532.79
A4035 FAMILY PLANNING		1,700.87
A4040 LONGTERM		19,756.58
A4010 TRADITIONAL		60,410.45
PREPAIDS		<u>817.00</u>
TOTAL	\$	117,395.56

ADJOURNMENT:

There being no further business the meeting was adjourned upon motion by Dr. Nystrom and second of Dr. Schwert at 9:20 pm.

Respectfully submitted,
Corrine Collins
Office Manager
Clerk/BOH

ALLEGANY COUNTY
BOARD OF HEALTH

MINUTES OF THE MEETING
December 8, 1994

MEMBERS PRESENT: President Truax; Warren Pomeroy; Dr. Schwert;
Dr. Nystrom

EXCUSED: Dr. Graham; Dr. Cudahy

STAFF: Johannes A. Peeters, PHD; Chris Johnson, DPS;
Corrine Collins, OM/Clerk BOH;
Dr. Coch, Medical Consultant; Dr. Schierer, BOH
Candidate

CALL TO ORDER:

The meeting was called order by President Truax at 9:00 p.m.

APPROVAL OF MINUTES:

The minutes of the October 20, 1994 were approved as submitted upon motion by Dr. Nystrom and second of Warren Pomeroy.

STAFF CHANGES:

Carol Cosgrove, PHN will be returning from an educational leave of absence on December 20, 1994. With the new PHN position being created, Donna Baschmann will be continuing on in her position as Early Intervention/IHAP Service Coordinator.

Mr. Peeters met with Dr. Olivia Smith-Blackwell to discuss the reorganization of the Health Department. He will inform the Board of the changes early in 1995.

OLD BUSINESS:

Thomas Graff-Sewage Violation: Mr. Peeters informed the Board members that Mr. Graff has failed to pay the \$500.00 sewage violation fine. Mr. Peeters did note that Mr. Graff did install a new sewage system at the property. However, this was not until it had gone through the hearing process. Dr. Nystrom moved to reduce the fine to \$50.00 if paid within the next thirty days. If he fails to pay, then it will revert back to the full \$500.00 fine. Motion seconded by Warren Pomeroy. Motion carried.

Health Networks: Allegany County Health Department is actively involved in three health related networks: Allegany County Health Care Network; Southern Tier Prenatal/Perinatal Health Care Network; and Southern Tier Health Care Network.

The Allegany County Health Care Network consists of members from ACDOH, ACOFA, Wellsville Highland Nursing Home, Wellsville Manor Nursing Home, Allegany County ARC, Jan & Bev's Home Care, Inc., and Jones Memorial Hospital. Erica Lewis is the Network Planning Coordinator. The two main projects of the network currently are an Adult Day Care Program and a Universal Community Health Assessment. Alfred University has been contracted with to do the majority of data collecting and surveying. The timeframe for the universal assessment is to be completed by September 1995.

The Southern Tier Prenatal/Perinatal Health Care Network includes Allegany County, Chautauqua County, and Cattaraugus County. The target group of this grant is an area with 5,000 births per year or 3 counties. The first year or two of this program will be centered on the collection of data. Allegany Counties contribution to this collective effort will be data entry of the collected data.

Board of Health Vacancy: Dr. Schierer was introduced to the Board members. Dr. Nystrom moved to recommend to the Board of Legislators, Dr. Scherer fill the remainder of Dr. Markowski's term on the Board of Health. Motion seconded by Dr. Schwert. Motion carried.

NEW BUSINESS:

National Association of Local Board's of Health: Warren Pomeroy moved to approve the spending of \$200.00 for membership to this Association. Dr. Nystrom seconded the motion. Motion carried.

Hepatitis A: Chris Johnson discussed with board members the recent cases of Hepatitis A within the County. Chris Johnson will send a letter to all physicians informing them of this recent outbreak of Hepatitis A.

Environmental Health: Mr. Peeters informed the Board members of inconsistencies with the development of sewage systems. He will continue to monitor the Environmental Health staff and regularly change their territories.

Mr. Peeters also discussed an ongoing problem with subdivisions.

He informed Board members he will be seeking outside legal advise to deal with this problem.

Contract Agencies: Mr. Peeters distributed copies of our contract agencies referrals for the past three quarters. The three agencies, Jan & Bev's, Southern Tier Home Health Care, and Associated Care are paid at the same rate. Discussion followed.

AUDIT OF CLAIMS:

The following claims totalling \$115,679.08 were approved as submitted upon motion of Dr. Nystrom, and seconded of Dr. Schwert.

<u>ACCOUNT</u>	<u>AMOUNT</u>
A4010. Traditional	\$62,922.93
A4037. Lead	325.86
A4035. Family Planning	3,180.32
A4040. Long Term	39,029.68
A4046. PHCP	5,253.68
A4052. IHAP	4,819.61
A600 . Accounts Payable	78.00
A02.1601.00 Revenue	75.00
Prepays	<u>1,071.00</u>
TOTAL	\$115,679.08

ADJOURNMENT:

The being no further business the meeting was adjourned upon motion of Dr. Nystrom, and second of Warren Pomeroy at 10:30 p.m.

Respectfully submitted,
Corrine Collins
Office Manager
Clerk/BOH

**NEXT MEETING THURSDAY, JANUARY 26, 1995 7:00 PM
HEALTH DEPARTMENT CLINIC ROOM**