

NOT
APPROVED

ECONOMIC DEVELOPMENT ADVISORY BOARD
JANUARY 19, 1994

FEB 2 1994
J. Morgan

PRESENT: D. Clark; D. Fleming; R. Histed; F. Sinclair;
D. Ammering; T. Lyon; L. Madigan; J. Marshall

ABSENT: P. Westfall; P. Roberts; G. Smith

Chairman Debbie Clark welcomed all members present and distributed a letter dated May 1987 from Legislator Delores Cross. The letter, addressed to the previous advisory board, suggested what their role should be and how they could aid the Office of Economic Development. These points are valid today and should be considered when defining the current board's mission/focus.

The Hornellsville, Alfred-Almond Sewer Project is progressing, an authority may be formed with the towns as they seek funding. Chairman Clark will contact Maurice Rucker, project chairman, to extend this board's support and assistance. The Alfred-Almond Economic Development Task Force has a very preliminary commitment of an 80 acre plot of land that will be owned by a local development corporation and operated as an industrial park with sewer services to be provided by the Hornellsville/Alfred-Almond sewer project.

Alfred State College is considering moving its Wellsville campus to Alfred. Although this move is approximately 8-10 years away, SUNY is willing to invest money into the Wellsville campus so that it remains state-of-the-art for the vocational students. It is unfortunate to see the vocational campus relocated but good to keep it in Allegany County.

A letter from Peter Roberts, an Advisory Board member who was unable to attend the meeting, was distributed to the members present. Mr. Robert's suggestions on current industrial/economic developments were discussed.

Mr. Sinclair discussed the services provided by the Soil and Water Conservation District. New and existing businesses can benefit from these services at a cost far less than utilizing an engineering firm. Mr. Sinclair suggested the recruitment of forestry and ceramics related businesses to Allegany County. The Co-location of related business would be a tremendous benefit to existing county businesses.

Mrs. Marshall updated the Board on the Department of Economic Developments activities. The department is actively working on an economic development zone application to include the Village of Cuba and Town of Friendship. Applications are due February 28 with designations by the State expected in June. Two interns from Alfred University will be working in the department for the

semester. They will primarily be working to update the county brochure (demographics, facts & figures, etc.) Also, they will assist with the preparation of the available sites & buildings data base. The micro-enterprise program which is funded by a HUD grant will begin in late February - early March. Currently there are approximately 50 businesses interested in participating.

The meeting was adjourned with the next meeting scheduled for February 16 at 9:00 A.M.

Respectfully submitted,

Julie Marshall

Julie Marshall

Director of Economic Development

JAM/dmt
2/2/94

MAR 7 1994

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DEVELOPMENT ADVISORY BOARD
FEBRUARY 16, 1994

J. Margeson

PRESENT: Deb Clark; Lori Madigan; Fred Sinclair; Paul Westfall;
Gary Smith; Ted Lyon

EXCUSED: Peter Roberts; David Fleming; Robert Histed

Chairman Clark opened the meeting at 9:05 A.M.

Discussion took place on a Business Incentive Package. Ideas to include in a county package for businesses in an EDZ, Wellsville and the Alfred Incubator.

F. Sinclair asked if there is some way this group could put together a grouping of people to work with Paul, the Health Dept., and Economic Development to discuss sites, Wetlands, Septic and water systems.

G. Smith noted that the County has an attraction for retirees.

There was discussion on a county directory for contractors and a network of contacts for a business coming into this area. Such as Employment and Training, Health Dept., Bob Wilkins, DEC, Soil and Water, the County Historian and Directions for Independent Living. Also some contact with the ADA and input from the IDA. Also, a contact from each of our colleges should be included.

J. Marshall suggested the Board put together in a proposal type form the draft of a directory and present it to the Planning and Development Committee.

D. Clark said the next meetings agenda will be the workup of a proposal to be presented to the Planning and Development Committee for their discussion and approval.

F. Sinclair said the brochure could list a network of people in a step by step outline with phone numbers and contact people.

D. Clark and F. Sinclair said the brochure could be given to startup businesses and businesses relocating here.

T. Lyons said that BOCES has printing capabilities.

The group came to a consensus the Board should look into a revolving loan fund for Allegany County. A letter from this board should go to J. Margeson and J. Mulholland asking their opinion of the Development Board recommending to the Board of Legislators a revolving loan fund. Also, the Development Board would like to emphasize that the county would not be administrator of the fund.

L. Madigan stated that the whole idea of the Gateway concept would be a good thing to sell.

J. Marshall mentioned SCORE - Senior Core of Retired Executives - there is not a chapter in Allegany County but feels we need one started and that might be something this board could start.

F. Sinclair summarized the meeting - three concepts emerged:

1. Have a County Map with the existing growth areas marked out clearly.
2. Consider a health insurance buy-in for groups from small businesses.
3. Consider a revolving loan fund

J. Marshall announced the Microenterprise classes start in March. She also handed out the 1990 County Brochures and asked for comments as the development office is in the process of updating it this year.

Meeting adjourned at 10:28 A.M.

Respectfully submitted


Darlene Thompson
Recording Secretary

JUL 7 1994

NOT
APPROVED

DEVELOPMENT ADVISORY BOARD
JUNE 15, 1994
9:00 A.M.

PRESENT: D. Clark; F. Sinclair; D. Fleming; D. Ammering; J. Case
T. Lyon; P. Roberts; L. Madigan; J. Marshall

ABSENT: P. Westfall; R. Histed

The minutes of the previous meeting were approved unanimously. The board authorized D. Clark to write a letter of support to the Planning and Development Committee to seriously consider upgrading the Tourism Specialist to a full time position.

Discussion regarding a county revolving loan fund continued. Julie Marshall reported that she had spoken with Charlie Kalthoff of ACCORD about administering a fund and ACCORD would be interested. Julie will ask Charlie to address this with the board at the next meeting.

J. Marshall reported:

County brochure updates are back from the printer and distribution has begun.

Julie has spoken with Albany representatives regarding Allegany County's EDZ application. Twenty-one zones will be designated - an increase from the previously anticipated 15. Applications have been reviewed by the EDZ Committee and forwarded to the board. Announcements are expected by July 1.

The cost of doing business study has been completed by STW and AU. Board members requested copies of the final report.

Fred Sinclair reported that the Neighborhood Based Alliance (NBA) recently held a retreat in which the group developed their mission statement. The Alliance is progressing well and will soon begin developing the strategic neighborhood action plan.

The Gateway Employment and Training Committee will begin the county business retention and expansion survey within the next week. The survey will be of manufacturing businesses and will be done in conjunction with AU. Results will be available by the end of the summer.

Next meeting is July 13. The meeting was adjourned at 10:10 a.m.

Respectfully submitted,

Julie A. Marshall

Julie A. Marshall
Director of Development

JAM/dmt

NOT
APPROVED

Development Advisory Board
Meeting
September 21, 1994

OCT 18 1994

PRESENT: D. Clark; P. Roberts; L. Madigan; F. Sinclair;
D. Fleming; J. Case; R. Histed; T. Lyon; D. Ammering

EXCUSED: J. Marshall; P. Westfall

D. Clark welcomed everyone back.

J. Hargerson

Motion by D. Fleming to accept the minutes of June 15, 1994;
seconded by R. Histed. Carried.

It was announced that ACCORD has applied for a Revolving Loan Fund.
Julie will update in October.

The EDZ was approved for Cuba/Friendship. Julie is the zone
certifying officer.

D. Clark asked Jesse if there had been a response to the letter she
sent to B. Dibble about the Tourism Directors position becoming
full time and being brought under the Office of Development. Jesse
said it was brought to the Planning and Development with little
response.

J. Case gave an update of tourism. He said the Matching Funds
Grant was approved for 1994-95 with an increase in funds.

Also, the info rack was installed at the rest stop on 9/2 since
then 550 guides and 350 getaways have been distributed.

He said he will keep the Board updated on the new eight county
Greater Niagara Tourism Association it looks like it will be going
through, it has the support of the Tourism Council and Alfred
University. It is administrated by each County's representative,
then there are subcommittees with private sector people. Niagara
and Conesus Colleges are involved because they have hospitality
curriculum, they will set up an office with data centers for
statistics.

D. Clark updated people on the September 8 Gateway meeting at
Alfred University. The Survey of Business Retention on
manufacturing that was done by the University was the main topic.
Top priority should be putting emphasis on business we have here
already and making them competitive and help them to grow.

The topic of ISO 9000 was discussed. The Western NY Development
Center has workshops for ISO. Carl Peterson's office should have
names & addresses and the companies could request the ISO info.
Also, Bill Wild of the WNY Technology Ctr. in Jamestown should be
able to get info.

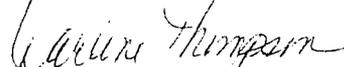
The Allegany Alliance could be a good forum for these topics - ISO & EDZ.

Get an update at the next meeting on what phase the Boards brochure is in.

Future topics: The Brochure and revolving loan fund.

Adjournment at 10:05 a.m.

Respectfully submitted,


Darlene Thompson

dmt
10/12/94