

HUMAN SERVICES COMMITTEE

January 3, 1994

J. Margeson

Present: Truax; Gallman; Hassan; Cretekos; Stevens;

This brief meeting of the committee was held immediately following the organization meeting of the Board.

Due to Lee Frair's term as a member of the County Board of Health terminating when his term as a member of the Board of Legislators expired December 31, 1993, it is necessary to appoint a member of the Human Services Committee to represent the Board for the unexpired term of office commencing January 10, 1994 and expiring July 7, 1998. It was moved by Gallman, seconded by Stevens and carried, that Ronald B. Truax, Chairman of the Human Services Committee, be appointed as the Legislator representative to the Board of Health for the term stated. County Attorney is requested to prepare the necessary resolution.

Meeting adjourned.

**NOT
APPROVED**

MINUTES OF THE MEETING

HUMAN SERVICES

JANUARY 18, 1994

JAN 24 1994

J. Margeson

MEMBERS ATTENDING: CHAIRMAN TRUAX
LEGISLATORS GALLMAN, HASSAN, CRETEKOS,
STEVENS

ALSO ATTENDING: ROBERT ANDERSON, COMMUNITY SERVICES
JOAN SINCLAIR, SOCIAL SERVICES
KIM TOOT, OFFICE FOR THE AGING
JOHANNES PEETERS, HEALTH DEPARTMENT
JOHN MARGESON, ADMINISTRATOR
JOHN WALCHLI, CHAIRMAN, BRD OF LEGISLATORS

CALL TO ORDER

THE MEETING WAS CALLED TO ORDER @ 3:10 P.M. BY CHAIRMAN TRUAX.

APPROVAL OF MINUTES

THE MINUTES OF THE DECEMBER 15TH, 27TH, 1993, AND JANUARY 3, 1994 WERE APPROVED WITH A MOTION FROM LEGISLATOR GALLMAN, AND A SECONDED FROM LEGISLATOR HASSAN. MOTION CARRIED.

COMMUNITY SERVICES

DR. ANDERSON EXPLAINED TO THIS COMMITTEE THAT HIS AGENCY HAS OFFICES IN AN OLD HOUSE ON BROAD STREET IN WELLSVILLE. THIS BUILDING IS NO LONGER SUITABLE DUE TO INCREASE IN STAFFING, THE HEATING SYSTEM, A NEED FOR MORE SPACE FOR DIFFERENT AGENCIES TO OPERATE FROM, ETC. HE STATES HE WILL RETURN TO THIS COMMITTEE FOR APPROVAL TO INCREASE HIS .414 ACCOUNT FOR RENT. THE COMMITTEE REQUEST THAT HE RETURN NEXT MONTH WITH A DETAILED COMPARATIVE REPORT ON COSTS. DR. ANDERSON INVITED THE COMMITTEE MEMBERS TO VISIT THE DIFFERENT LOCATIONS UNDER HIS SUPERVISION. HE ALSO WOULD LIKE TO BRING HIS EXECUTIVE DIRECTORS OF THESE AGENCIES TO SPEAK TO THE COMMITTEE ON THEIR OPERATIONS.

SOCIAL SERVICES

COMMISSIONER SINCLAIR DISCUSSED THE REPORTS THAT WERE AVAILABLE FROM HER DEPARTMENT, AND WHICH THIS COMMITTEE WOULD BE INTERESTED IN SEEING. SOME OF THESE ARE; MONTHLY EXPENDITURE

REPORTS, RECOVERIES/OFFSET, CASELOAD STATISTICS, ETC. THERE IS ALSO A DETAILED ORGANIZATIONAL CHART OF THIS AGENCY. THE COMMITTEE WAS TOLD THEY COULD SPEND A DAY WITH SOMEONE WITHIN THE DEPARTMENT IF THEY WOULD LIKE. SOME THINGS DISCUSSED WERE SANCTIONS, FRAUD INVESTIGATION, REIMBURSEMENT RATES, AND LANDLORD/TENANT ISSUES. THE COMMITTEE WAS GIVEN THE NEW YORK PUBLIC WELFARE ASSOCIATIONS LEGISLATIVE PLATFORM FOR THEIR INFORMATION.

LEGISLATOR HASSAN WOULD LIKE TO HAVE A SECURITY SYSTEM IN PLACE IN THE THIS DEPARTMENT. COMMISSIONER SINCLAIR EXPLAINED THAT THEY DO HAVE A CODE SYSTEM SET UP WITH THE SHERIFFS DEPARTMENT THAT HAS WORKED WELL. IT WAS SUGGESTED THAT LEGISLATOR HASSAN PRESENT THIS TO THE SAFETY COMMITTEE FOR THEIR CONSIDERATION.

THE COMMITTEE WOULD LIKE QUARTERLY NEW RELEASES PUBLISHED FOR PUBLIC INFORMATION.

THE MAIL MACHINE OPERATED THROUGH DSS IS NOT WORKING PROPERLY. THE LEASE ON THE MACHINE EXPIRES IN MAY. THE COMPANY WILL ALLOW A NEW LEASE EARLIER. AFTER ALL COSTS ARE CONSIDERED, IT WILL BE \$13. LESS A MONTH ON THE NEW LEASE. A MOTION WAS MADE BY LEGISLATOR CRETEKOS, SECONDED BY LEGISLATOR STEVENS, AND CARRIED, TO GO WITH THE NEW LEASE AGREEMENT. MOTION CARRIED.

THIS DEPARTMENT WISHES TO PURCHASE EQUIPMENT; PRINTER STANDS, CHAIRS; AT A COST OF \$1157 PLUS SHIPPING AND HANDLING. A MOTION WAS MADE BY LEGISLATOR CRETEKOS, SECONDED BY LEGISLATOR GALLMAN, AND CARRIED.

OFFICE FOR THE AGING

MS. TOOT GAVE THE COMMITTEE A REPORT THAT SHE ALSO SENDS TO THE STATE WITH MISCELLANEOUS INFORMATION SUCH AS; NUMBER OF MEALS SERVED, NUMBER OF VOLUNTEERS, STAFFS HOURS SPENT ON DIFFERENT PROGRAMS. THERE WAS BRIEF DISCUSSION ON SOME OF THE PROGRAMS.

IN APRIL THE SENIOR CITIZENS ADVISORY COUNCIL HAS IT'S ANNUAL MEETING. ALL COMMITTEE MEMBERS ARE INVITED TO ATTEND.

HEALTH DEPARTMENT

MR. PEETERS BRIEFLY REVIEWED THE ARTICLE 6 PLAN AND REIMBURSEMENT; TALKED ABOUT THE LONG TERM PROGRAM VERSUS NURSING HOME PLACEMENT.

THE DEPARTMENT REQUESTS A RESOLUTION INCREASING THE APPROPRIATIONS IN THEIR 89-313(91) AND 89-313(92) EXPENDITURE ACCOUNTS TOTALLING \$9678. REVENUE ACCOUNT A3401.05 SHOULD ALSO BE INCREASED BY THE SAME AMOUNT. AFTER SOME DISCUSSION, LEGISLATOR

CRETEKOS MOVED ON THE REQUEST, WITH LEGISLATOR STEVENS SECONDING. THE MOTION CARRIED. THIS SHOULD BE REFERRED TO THE FINANCE COMMITTEE FOR THEIR CONSIDERATION.

MR. PEETERS INFORMED THE COMMITTEE THAT HE HAS RECEIVED RATE INCREASES IN TUITION FROM BOCES OF 16% AND FROM ALLEGANY ARC OF 18%. THE DEPARTMENT DID NOT BUDGET FOR THESE INCREASES. THE NUMBER OF CHILDREN IN THE PRE-SCHOOL PROGRAM HAS INCREASED AND IT LOOKS LIKE IT WILL CONTINUE TO DO SO. THIS DEPARTMENT HAS NO CONTROL OF THE TUITION RATES. MR. PEETERS WOULD LIKE TO HAVE AN AUDIT DONE TO DETERMINE WHAT THE COSTS ARE. THE COMMITTEE AGREED TO MR. PEETERS PURSUING THIS AUDIT, BUT BEFORE ANY DECISION IS MADE, TO RETURN TO THE COMMITTEE WITH THE PARTICULARS.

THE STATE HAS REVIEWED THE DEPARTMENT'S PUBLIC WATER SUPPLIES AND THE VIOLATIONS OF THESE SUPPLIES. THEY WANT THE HEALTH DEPARTMENT TO TAKE APPROPRIATE ACTIONS AGAINST THE WATER SUPPLIES INVOLVED. MR. PEETERS STATES THAT WHEN THE DEPARTMENT DOES THIS, THE COMMITTEE MAY RECEIVE A NUMBER OF COMPLAINTS. THE COMMITTEE FEELS THE DEPARTMENT SHOULD DO WHAT IS REQUIRED AND SUBMIT A LIST OF THE BUSINESSES THAT HAVE HEALTH DEPARTMENT VIOLATIONS.

OTHER BUSINESS

THIS COMMITTEE APPROVED THESE REAPPOINTMENTS TO THE CITIZENS ADVISORY COUNCIL TO THE OFFICE FOR THE AGING: MORGAN ROSSER, WELLSVILLE, HAROLD LEILOUS, BELMONT, DOROTHY CROWTHER, BELMONT, EDWARD BREWSTER, WHITESVILLE, AND RONALD TRUAX, CUBA. THE MOTION WAS MADE BY LEGISLATOR CRETEKOS, SECONDED BY LEGISLATOR GALLMAN, AND CARRIED. THE APPROPRIATE RESOLUTION SHOULD BE PREPARED.

THE ASSOCIATION FOR THE BLIND AND VISUALLY HANDICAPPED HAS SUBMITTED EVIDENCE OF THE EXPENDITURE OF COUNTY FUNDS FOR ADMINISTRATION EXPENSES FOR THE YEAR 1993. THIS COMMITTEE APPROVED THIS EVIDENCE WITH A MOTION FROM LEGISLATOR CRETEKOS, AND A SECONDED FROM LEGISLATOR STEVENS. THE MOTION CARRIED WITH LEGISLATOR HASSAN OPPOSED.

AUDIT OF CLAIMS

THE COMMITTEE REVIEWED THE PRE-AUDIT REPORT.

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 5:10 P.M.

RESPECTFULLY SUBMITTED,
TERESA CLAYPOOL

MINUTES NOT YET
APPROVED

J. Margeson
NOT

APPROVED

MAR 2 1994

HUMAN SERVICES COMMITTEE
SOCIAL SERVICES MEETING

FEBRUARY 15, 1994

Present: Ronald Truax, Chair; James Cretekos, Paul Stevens, James Gallman, Robert Hassan. John Walchli, Board Chair. John Margeson, County Administrator. John Arden-Hopkins, The Patriot.

The meeting was called to order by Chair, Ronald Truax at approximately 3:00 p.m., who called for a motion on the minutes of the January meeting.

Robert Hassan made the following recommendations for corrections to the January, 1994 minutes:

- Page 2, paragraph 2 should read that the presenter was John Margeson, and not Robert Hassan.

- Page 2, paragraph 3 should read that the net cost increase for the mail machine and meter lease is \$17.00.

- It should be noted that Robert Hassan had requested information related to his understanding that Erie County had a plan which included Medicaid recipients in their self-insurance.

- The minutes should reflect the name of the Health Department account to which the year to year carry over amount of \$9,678 was being made.

Commissioner Sinclair, who assumed responsibility for taking the minutes of the current meeting, was asked to clarify the question related to the Health Department account with Mr. Peeters, Health Department Director and include same with corrections.

With that understanding, Paul Stevens moved the minutes be approved as corrected. The motion was supported by Robert Hassan, and carried unanimously.

NOTE: The amended minutes should reflect that the Health Department account is the "Infant Health Assessment Program", and that the amount transferred was the amount of unexpended funds for this program at the close of the 1993 county fiscal year.

Commissioner Sinclair advised the Committee members of the inclusion in their packets of materials providing information which had been requested on Public Assistance allowances and housing matters at the January meeting. She asked if there were any questions regarding the materials which had been disseminated to Committee members in the mail between meetings.

Committee members were asked specifically about questions related to the organizational materials sent to members by mail, and were advised of confidentiality requirements and liabilities at such times as they might become aware of individual case circumstances, due to their positions as County Legislators. Advice was also given related to inquiries or complaints by the general public, such as was recently received by Chairman Truax related to Medicaid coverage for reversal of tubal ligations or vasectomies.

Commissioner Sinclair explained that a State plan for Medicaid coverage options was submitted to the Federal level, and that the range of State coverage of optional Medicaid services was an issue that a constituent needs to bring to the attention of State Legislators. Robert Hassan, with other Committee member informal support, asked that Commissioner Sinclair provide the Committee with additional information related to State Medicaid Plan submission and regarding coverage options, with an eye on lobbying for elimination of certain options.

A survey form was given to members, related to their interest in observing Departmental activities.

Paul Stevens inquired about finger imaging. Commissioner Sinclair, in response advised members of information which she had from a session conducted by the pilot counties at the New York Public Welfare Association Legislative Conference. She indicated that she had become more receptive to use of finger imaging as a deterrent due to the success of the pilots. Expansion to other counties is expected in 1994. Commissioner Sinclair was asked to express our county's interest in being part of that expansion. Jim Cretekos advised that he believed the expansion counties have already been selected. However, Mrs. Sinclair will pursue being included in the expansion.

Mr. Stevens also made a recommendation that the potential for two shifts for the Department be explored, with an aim at resolving the issue of overcrowded conditions. There was a considerable amount of discussion related to the potential. Mrs. Sinclair indicated that, if this were to be explored the Union should be involved up front and participate in the evaluation. Jim Gallman indicated that he recognized the extent of the task of this type of evaluation and suggested, if this were to be done that a reasonable amount of time be given.

The Committee came to consensus that the potential for shifts should be explored and that the Commissioner should be given three months to accomplish this task.

Chairman Truax inquired about the Assembly Minority Medicap proposal, a copy of which he had recently received. Commissioner Sinclair advised that she was aware of the proposal, but had not as yet obtained a copy. She advised the Committee members about the basics of each of several "Medicaid Takeover" or "Medicaid Relief" proposals: The Executive, the Senate Majority, the NYSAC Compromise, precursors to the Medicap proposal. Although it was recommended by Robert Hassan the Committee members analyze these proposals, this recommendation was not adopted in favor of having the Commissioner put together materials for Committee review prior to a decision related to stance.

The Committee unanimously approved a motion by Jim Cretekos, supported by Jim Gallman, to correct an error caused by transposition of account numbers by transferring two \$10.00 checks incorrectly credited to Account 6010 to their proper Account 6101.

Commissioner Sinclair advised the members that, based on results in Albany County, and support expected from the State Department of Social Services she wanted to add staffing resources (one Typist - temporary) to the Child Assistance Program (CAP) Demonstration in order to take on 80 current Public Assistance cases in which there were earned income. The purpose is to assist these families in becoming self-sufficient by increasing their earnings and child support. Committee members were advised of verbal approval by the State to fund a Typist position from April to December of 1994 at 100%. Jim Gallman made the motion to pursue State approval and to draw a resolution to add the position, if approval was given. The motion was seconded by Jim Cretekos. Discussion related to Mr. Hassan's voiced objections to adding any staff for any purpose, and what he expressed to be a lack of documentation by Mrs. Sinclair. Ultimately, Jim Gallman moved the question. It was agreed that Mrs. Sinclair would provide data on the success of this initiative after start up, and prior to any decision related to continuance of the position with a local share. The motion was passed four to one, with Robert Hassan voting in opposition. Mrs. Sinclair agreed to send Mr. Hassan the supporting documentation.

Commissioner Sinclair requested approval for attendance at NYPWA meetings on February 16, 1994 and March 24-25, 1994, as well as two of three days at the NYSAC Legislative Conference in order to chair a workshop on Welfare Reform and attend the Legislative Committee session and lobbying activities on March 7 and 8, 1994. Unanimous approval was given, on a motion to approve by Jim Gallman, supported by Jim Cretekos. Paul Stevens requested that more information on sessions attended be given to members.

A request to temporarily fill a vacancy at Typist in the Child Support Enforcement Office due to a leave of absence was approved unanimously, on a motion to approve by Jim Gallman, supported by Jim Cretekos.

Approval was sought to refer to the Finance Committee the allocation of \$85,000 State Grant-in-aid for a three-county Family Day Care Development Program, to be subcontracted to ACCORD, Corporation. A memorandum of explanation was provided. Jim Gallman made a motion to approve, which was supported by Paul Stevens and passed unanimously.

Commissioner Sinclair advised members of the Department's intent to reconfigure the Medicaid Managed Care budget in order to refocus resources which would have been expended on leasing of space on development of technological supports. This will be submitted for State review and approval prior to any local action.

A request for purchase of one electronic typewriter, off State bid, for less than \$400.00, for the Income Maintenance Division, was made. Mrs. Sinclair assured that this was a budgeted item. Jim Gallman requested the Commissioner's assurance that she would check with Linda Canfield before purchase to see if there were to be a multiple purchase for the county this year. The purchase, on this basis was approved unanimously. The motion to approve was made by Jim Cretekos, supported by Jim Gallman.

There being no further business, the meeting was adjourned by Chairman Truax.

MINUTES OF THE MEETING

HUMAN SERVICES

February 16, 1994

NOT
APPROVED

J. Margeson

FEB 24 1994

MEMBERS ATTENDING: Chairman Truax
Legislators Gallman, Hassan, Cretelos,
Stevens

ALSO ATTENDING: Kim Toot, Office for the Aging
Johannes Peeters, Health Department
John Margeson, Administrator
John Walchli, Chairman, Brd of Legislators

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:07 p.m.

APPROVAL OF MINUTES

The minutes of the January 18, 1994 meeting were approved with a motion from Legislator Hassan, and a seconded from Legislator Cretelos. Motion carried.

HEALTH DEPARTMENT

The Department is in receipt of a grant for \$4700 to follow-up on patients for immunizations and to expand secondary distribution of state purchased vaccine. The grant amount is for personnel purposes only. Based on the current salary structure within this county, the dollar amount would fit into the category of a typist position with 553 hours of time per year. The department, therefore, requests that a part-time typist position be created and filled per above requirements. After some discussion, Legislator Gallman moved on the request, with Legislator Cretelos seconding. Motion carried.

Allegany County currently has a contract with Allegany ARC Learning Center to transport children from the Portville Central School District to Allegany ARC Learning Center in Allegany, NY at a cost savings of \$21.96 per day. Allegany ARC is now providing integrated programs at the Portville Central School building and are currently transporting children from their homes to the Portville Central School building. The State Education Department requires that the County pay for the transportation of these children to the classroom for special education. The Portville

Central School will be required to have a contract to transport these children. They are currently asking \$5 per day per pupil to transport these children to their building. The Portville Central School is requesting retroactive reimbursement to September 8, 1993.

The Health Department requests that a contract be established with Portville Central School to transport special education children at \$5 per day per pupil and that it be retroactive from September 8, 1993. Legislator Hassan moved on the request, with Legislator Cretekos seconding, and motion carried. Mr. Peeters states that we will probably continue to see the trend of services being provided in home schools rather than transporting.

Mr. Peeters has been asked by some of the districts if a contract for transportation could be done for more than a one year term. This service could be provided at a lower rate. The committee is in favor of pursuing a multi year contract.

Mr. Peeters reported to the committee some of his findings on the Audit of Providers for tuition costs. Some counties paid more for the audit, based on different factors, in all instances money was owed the county. He is continuing to check into this.

In September 93 the department will be able to be reimbursed from other sources, other than 50% State and 50% county dollars for the Special Education for the Physically Handicapped Children's Program. (Medicaid, Private Insurance)

This committee would like to continue to pursue this reimbursement for tuition costs.

As discussed at the January meeting, the water program violations were again addressed. Legislator Hassan stated his concern and would like the department to pursue those in violation. Mr. Peeters explained the inspection procedures for the different types of "community" systems. He also noted that the water is not necessarily bad, and that the appropriate reports are not being submitted to the department.

OFFICE FOR THE AGING

This Office requests a resolution to accept a \$2,000 donation from Niagara Mohawk. This donation is to be used for repairs and minor modifications to elderly clients homes so that they may remain functional in their home. Expenditure account A6780.408 should be increased by \$2000, with Revenue account A02.1972.05 increased the same. A motion was made by Legislator Cretekos, seconded by Legislator Hassan, and carried to accept this donation. This should be referred to the Finance Committee.

The Office for the Aging requests a resolution to modify the Expanded In-home Services for the Elderly Program (EISEP) budget due to an increase in state funds to be received for this grant in the year 1994. Revenue account A10.3772.00 should be increased \$16,460.00. Legislator Gallman moved on this request, with Legislator Cretekos seconding, and motion carried. This should be also referred to the Finance Committee.

Ms. Toot informed the committee that she has spoken to the President of Alfred State College regarding the possible move from the Wellsville Campus to Alfred. The move affects the OFA greatly as a number of meals for her agency are prepared at this location.

OTHER BUSINESS

Chairman Truax received a letter from the County Attorney regarding his inquiry into whether or not a lay coroner has the authority to transport a body. The attorney could find no law or regulation which would prevent a lay coroner from transporting.

AUDIT OF CLAIMS

The committee reviewed the pre-audit report.

ADJOURNMENT

There being no further business the meeting was closed at 4:26 p.m. with a motion from Legislator Gallman, seconded from Legislator Cretekos, and motion carried.

Respectfully submitted,

Teresa Claypool

MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: _____

The Allegany County Health Department is in receipt of a grant for \$4,700 to follow-up on patients for immunizations and to expand secondary distribution of state purchased vaccine. The grant amount is for personnel purposes only. Based on the current salary structure within Allegany County, the dollar amount would fit into the category of a typist position with 553 hours of time per year. This calculates out to be approximately 10 hours a week. We are, therefore, requesting that a part-time typist position be created and filled in the Health Department to fill the above requirements.

FISCAL IMPACT: None

MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: _____

RE: TRANSPORTATION OF CHILDREN FROM THE PORTVILLE CENTRAL SCHOOL DISTRICT

Allegany County currently has a contract with Allegany ARC Learning Center to transport children from the Portville Central School District to Allegany ARC Learning Center in Allegany, New York, at a cost of ^{SAMMS} \$21.96 per day. Allegany ARC is now providing integrated programs at the Portville Central School building and are currently transporting children from their homes to the Portville Central School building. The State Education Department requires that the County pay for the transportation of these children to the classroom for special education. The Portville Central School will be required to have a contract to transport these children. They are currently asking \$5 per day per pupil to transport these children to their building. The Portville Central School is requesting to get reimbursed from September 8, 1993 to transport these children from their homes to the central school building.

The Health Department requests that a contract be established with Portville Central School to transport special education children at \$5 per day per pupil and that it be retroactive from September 8, 1993.

FISCAL IMPACT:

MEMORANDUM OF EXPLANATION

COMMITTEE: Human Services

INTRO. NO. _____
(CLERK'S USE ONLY)
DATE: February 16, 1994

The Office for the Aging requests a resolution to accept a \$2,000.00 donation from Niagara Mohawk. This donation is to be used for repairs and minor modifications to elderly clients homes so that they may remain functional in their home. This goal ties in with what the OFA tries to do under the Title III-D program (A6780).

Increase Revenue Account # A 02 1972.05 \$2,000.00

Increase Expenditure Account #

A6780.408 General Supplies \$2,000.00

FISCAL IMPACT: Increase in revenue - no increase in County cash.

MEMORANDUM OF EXPLANATION

COMMITTEE: Human Services

INTRO. NO. _____
(CLERK'S USE ONLY)
DATE: February 16, 1994

The Office for the Aging requests a resolution to modify the Expanded In-home Services for the Elderly Program (E.I.S.E.P.) budget due to an increase in state funds to be recieved for this grant in the year 1994.

Increase Revenue Account # A 10 3772.00 \$16,460.00

FISCAL IMPACT: Increase in state revenue. No increase in County cash.

AMENDMENT TO FEBRUARY 16, 1994 HUMAN SERVICES MINUTES

J. Magson

WHEREAS, the additional cost of providing transportation of clients that are receiving services other than the closest provider for school 92-93 was \$5696.00 the closest provider Hornell,

WHEREAS, in 93-94 Allegany County paid for two children to be transported to Belmont BOCES at a cost of \$8640.00, with the closest provider of service being Hornell,

WHEREAS, under the State Education Law 4410, parents with children who are physically or mentally challenged can choose the provider of services,

WHEREAS, the County will be required to pay 50% of the cost for transportation of this child

WHEREAS, required services may be closer than the parents choice,

WHEREAS, the parent has no obligation to choose the most cost effective method of providing service to the child,

THEREFORE, let it be resolved that the Allegany County Legislature request that the State Legislature change the State Education Law 4410 to support the concept that services be provided at the closest provider to the physically or mentally challenged child's school district and if the parents wishes the child attend a place of their choice that is of farther distance, they will be responsible for the additional transportation cost.

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PLEASE NOTE A RESOLUTION SHOULD BE PREPARED FOR FULL BOARD APPROVAL!!!

lower rent. She has received a letter from them stating they were not interested in the dishwasher and that as of January 1995 the rent would be \$12/day. Ms. Toot compared the yearly cost of \$832 to providing 256 meals. The committee suggested she talk to the Mayor of Cuba and the Town Board.

EXECUTIVE SESSION

It was moved by Legislator Cretekos to go into executive session, seconded by Legislator Gallman. Motion carried. The same moved to resume regular business.

HEALTH DEPARTMENT

The Department asks for approval to authorize the County Treasurer to establish revenue account A02.1606.06. This will cover the cost of expenses for Lead Testing. This revenue will offset the expenses incurred through the Lead Program Grant. Referral to Finance. Approval was given with a motion from Legislator Gallman, and seconded from Legislator Hassan. Motion carried.

The Health Department has received an increase in its Family Planning Grant for contract year July 1, 1993 to June 30, 1994 in the amount of \$9000. The Department requests a resolution increasing account A4035.4 and account A10.3450 by \$9000. A motion was made by Legislator Cretekos, seconded by Legislator Gallman, and carried. Referral to Finance.

The Health Department would like to transfer \$7000 from A4010.201 (office equipment) to A4010.415 (central svc copier). The Department has leased a copy machine rather than purchase one. A motion was made by Legislator Gallman, seconded by Legislator Cretekos, and carried approving the transfer.

The Department requests a resolution reducing the appropriation amount in their Walk for Life Grant (A4055) from \$5000 to \$3500, a reduction of \$1500. Revenue account A10.3450.06 should be reduced \$1500. A reduction in the appropriation amount in the 5-A-Day/Nutrition (A4082) grant from \$5000 to \$4000, of \$1000. Revenue account A10.3474.00 should be reduced \$1000. The actual grant amounts were not available at budget time in 1993 and were budgeted as was received in past years. A motion was made by Legislator Cretekos, seconded by Legislator Gallman, and carried. Referral to Finance.

The Department has included on the memorandum of explanation a distribution of these monies for the Treasurer's Office.

Mr. Peeters talked to this committee regarding having an audit done on BOCES, a provider of services for the children in

the Children With Special Needs Division of the department, 3-5 program. He has spoken with the department's CPA, John Kropski. Mr. Kropski has done the audit for a couple other counties. The cost for this service will be approximately \$8200. After discussion on various issues, such as whether or not the county will be owed money or vice versus, and having an individual from the County perform the audit, a motion was made by Legislator Cretokos, and seconded by Legislator Gallman to have the audit done. Motion carried. This should be referred to Finance as the Department has not budgeted for this expense.

John Margeson will be talking to Cattaraugus County regarding sharing costs with them for an audit on another of the providers for Allegany County located in Cattaraugus County.

Mr. Peeters asked for approval to purchase an Oldsmobile from State bid. The Department has \$11500 budgeted for the purchase. After brief discussion, a motion was made by Legislator Cretokos, seconded by Legislator Gallman, and carried to go ahead with the purchase.

In the past the Department has not been able to bill Medicare for the Flu Vaccine administered by the Department. This year they will be able to do this.

The Health Department had requested a Public Health Nurse in its budget for 1994 which was eliminated from the budget. Due to the Department on several occasions having to refuse individuals from receiving services. Mr. Peeters is requesting permission to create and fill one full time PHN position with a salary range from \$12.06 to \$14.96. Mr. Peeters explained that the department has changed its mode of operation from being heavily dependent on Medicaid to Medicare. Therefore, bringing in revenue over and above the cost of a position. After discussion, the committee asks to see something more concrete to back up the need and cost if any to the county. A motion was made and seconded, but will be tabled until the next meeting.

Theresa Gaeta, Supervising Public Health Nurse for the Long Term Program, wrote requesting approval to carry over three days vacation past her anniversary date. After discussion as to policy etc, there were two legislators opposed, and two voting yes. Therefore, the issue through this committee is denied. It was, however, moved by Legislator Cretokos, and seconded by Legislator Gallman, to refer this issue to the Personnel Committee for their consideration regarding the policy. Motion carried.

A letter was received from Steve Rennie, President, AFSCME, that the legislature make the County Office Buildings smoke free. There was discussion on individuals who are confined to their offices, ex. fire/emergency dispatch personnel. Legislature Hassan moved on the request with Legislator Cretokos seconding. Motion

RESOLUTION

carried. A resolution should be prepared.

COMMUNITY SERVICES

Dr. Anderson requested approval to increase appropriation account A4310.464 in the amount of \$80000 and revenue account A3490.04 by the same. Legislator Gallman moved on the request, with Legislator Cretekos seconding. Motion carried. Referral to Finance.

This Office of Mental Health has given Allegany County the opportunity to receive \$75000 over the next two years to provide a "single point of entry" within the County. This would be a similar position as was the CASA position the County had a few years ago. One person would coordinated the services and refer individuals to the appropriate county agency, saving time and money. Dr. Anderson was given the okay to apply for the funding with a motion from Legislator Cretekos and seconded from Legislator Gallman. Motion carried.

The Children and Youth Program has been given the resources for another position in January 1995. The person is responsible to spend numerous hours with children under 18 years old that have serious emotional problems, trying to keep them from getting into trouble, or going to institutions.

SOCIAL SERVICES

Commissioner Sinclair requested approval to purchase four chairs at a cost of \$130 each. A motion was made by Legislator Cretekos, seconded by Legislator Gallman, and carried.

A request was made to send three people to child protective services training on April 20-21 in Jamestown with a cost to the county of \$92.00. Approval was given with a motion from Legislator Gallman, and seconded from Legislator Cretekos. Motion carried

Commissioner Sinclair presented her quarterly conference schedule for committee approval; New York Public Welfare Association (3 mtgs), Jobs FIRST Welfare Reform Conference, and Welfare Task Force Meeting (2). Legislator Gallman moved on the schedule, with Legislator Hassan seconding. Motion carried.

There was discussion on the State takeover of Medicaid. The committee was given a comparion sheet for their review.

A sample resolution was shown the committee proposing a policy to withhold social services rent payments to tax delinquent property owners. It was suggested that a similar resolu-

tion be presented the Board of the Whole. It was discussed that the County has no mechanism to collect partial payments for taxes. This would also have to meet with State approval.

Numerous reports were given the committee for their information. Commissioner Sinclair reviewed the Statement of Expenditure report briefly.

A letter from the State clarifying a previous request for a typist position was offered. Approval to proceed with filling the position was given.

The fingerprinting issue was again discussed. Commissioner Sinclair, after reviewing the figures under the pilot program, does not feel as favorable towards this. Although, she states that this will probably eventually be mandatory.

OTHER BUSINESS

The Chairman of the Board has nominated Bernard J Randall, Director of Human Resources at Dresser Rand, for reappointment to the Board of Directors of the Health Systems Agency. Legislator Cretekos moved on the nomination, with Legislator Hassan seconding. Motion carried. A resolution should be prepared.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

DATE: _____

COMMITTEE: Human Services

The Health Department would like to transfer \$7000 from A4010.201 (office equipment) to a .415 account. The Department is going to lease a copy machine rather than purchase one.

FISCAL IMPACT:

3/1/93

MEMORANDUM

FROM: Health Department
(Department)

TO: John E. Margeson, County Administrator
-and-
James F. Mulholland, County Treasurer

PLEASE MAKE THE FOLLOWING TRANSFERS:

B U D G E T:

<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
A4010.201 (office equip)	A4010.415 (CS Copier)	\$ 7000.00

TOTAL = \$ 7000.00

E X P E N D I T U R E S:

<u>Date of</u>	<u>Check #</u>	<u>From Account No.</u>	<u>To Account No.</u>
<u>Check</u>			

\$

TOTAL = \$ _____

DEPT. AUTHORIZATION: *James Mulholland*
(Signature)

DATED: _____

CO. ADMIN. AUTHORIZATION _____
(Signature)

DATED: _____

COMMITTEE AUTHORIZATION _____
(Signature)

DATED: _____

SUBMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNTS OF LESS THAN \$500.00 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.

MINUTES OF THE MEETING
HUMAN SERVICE COMMITTEE

April 20, 1994

NOT
APPROVED

J. Margeson
APR 20 1994

MEMBERS ATTENDING: Chairman Truax
Legislators Gallman, Cretekos, Hassan, Stevens

ALSO ATTENDING: Kim Toot, Office for the Aging
Johannes Peeters, Health Department
Joan Sinclair, Social Services
John Margeson, Administrator
John Walchli, Chairman, Brd of Legislators
Christine Johnson, Health Department

CALL TO ORDER

Chairman Truax called the meeting to order at 3:05 p.m.

APPROVAL OF MINUTES

The minutes of the March 29, 1994 were approved with a motion from Legislator Cretekos, and a seconded from Legislator Gallman. Motion carried.

OFFICE FOR THE AGING

This office requested approval to fill a part time drivers position due to a resignation. The requests was approved with a motion from Legislator Cretekos, a seconded from Legislator Stevens, and motion carried.

Ms. Toot informed the committee that a few months ago she nominated one of the department's drivers for an award. This person is going to be honored by the New York State Office for the Aging on May 3rd in Albany. She requests that the committee approve sending this individual to Albany to receive the award. After some discussion, Legislator Cretekos moved on the request, with Legislator Gallman seconding. Motion carried with Legislator Hassan in opposition. It was also stated that possibly the Board could also recognize the individual.

It was noted that this week is National Volunteer Week. The Office for the Aging has 350 volunteers. May is Older American month, and on May 1st from 1:00 to 3:30 at the Ag Tech campus the department will be honoring the volunteers. This committee was invited to attend.

It was also noted that the joint meeting between this committee and the Advisory Board on April 6th, 1994 went very well!

A motion was made by Legislator Gallman, and seconded by Legislator Cretekos for approval of a committee day for Legislators Truax, Gallman, and Cretekos' attendance at the above mentioned meeting. Motion carried.

HEALTH DEPARTMENT

The department continues to have problems charging telephone calls from patients' homes to the county number. There are times that it is essential to call the doctor's, etc, so the patients get the care needed. After some discussion, Legislator Hassan moved to have the department have two credit cards for the nurses to use. Legislator Cretekos seconded and motion carried.

The Department is in receipt of additional funds for Early Intervention services totalling \$1789. The money has been provided for Respite Services under the IHAP grant (A4052). It is requested to increase expenditure account A4052 and revenue account A3401.02 by this amount. A motion was made by Legislator Gallman, seconded by Legislator Cretekos to have the appropriate resolution prepared and a referral to Finance for their consideration. Motion carried.

The Department requests a resolution increasing account A4056 (Immunization Grant) by \$1019. Revenue account A02.1606.00 should also be increased by the same amount. The Department also requests that the Treasurer's Office make appropriate adjustments in this budget. These changes are included on the memorandum of explanation for the Treasurer's information. These changes are being made so the County Budget amounts coincide with the Grant monies. Motion was made by Legislator Cretekos, seconded by Legislator Gallman, and carried. This should be referred to Finance.

The Health Department requests a resolution increasing expenditure account A4052 (Ihap Grant) \$6000. Revenue account A3401.02 should also being increased by the same amount. The distribution of this money is included on the Memorandum for the Treasurer's information. A motion was made by Legislator Gallman, seconded by Legislator Cretekos, and carried. Legislator Hassan was opposed. This should be referred to Finance.

The Office of Emergency Services is looking at upgrading their radio equipment. Article 6, the plan the Health Department is required to operate under by the State, provides the opportunity to pay for one third the cost of this type of purchase. The department will have to change the plan to include the pur-

chase of radio equipment before they can take advantage of the reimbursement. A motion was made by Legislator Stevens, seconded by Legislator Gallman, and carried to amend Article 6 to provide for the purchase of this equipment.

Mr. Peeters provided the committee with the Health Department's "sliding fee scale" and quarterly reports from the different divisions for their information.

Under the Department's "89-313(91)" grant monies, the State has allowed them to voucher for \$3476 for data entry. They would like to contract with someone to update the KIDS program (billing software for the Early Intervention Program). The department through contracts is providing professional services such as speech therapy, and physical therapy which can be reimbursed through Medicaid, Private Insurance, etc. A motion was made by Legislator Cretekos, seconded by Legislator Gallman, and carried to contract with someone to get the software updated and running.

The Cuba Motel was discussed briefly. The motel opening is being held up due to building code requirements not being met.

Mr. Peeters again requested approval to hire a Public Health Nurse. He could not be specific on the cost to the county of having individuals go to another agency or to stay in the hospital another day or two. He states that another agency would not have any initiative to keep cost down as does the Health Department. After lengthy discussion, Legislator Cretekos moved for a part time position. Legislator Truax seconded. The motion was defeated with three nos and two yes.

The nursing uniform was discussed. If any changes are to be made they will have to be addressed during next contract time.

SOCIAL SERVICES

The State has restored reimbursement for performance under the Foster Care Cap. This department will receive \$76703 in State funding.

The department will also be receiving approximately \$18000 in administrative funds.

Commissioner Sinclair would like to raise the Foster Home Care rates. There has been no increase since 1989 and are the lowest in the State. The amount is based on numerous things, such as age of child, and clothing allowance. She is going to be meeting with the Foster Home Group on the first of May. There are approximately 70-75 children in foster boarding care, and 25 children in institutional care. The major cost lies in the institutional care not boarding care.

The Department can receive reimbursement for security measures. Commissioner Sinclair states that she has a tape of the teleconference report if anyone is interested. At a department head meeting security was discussed. There has been an increase number of threats. Different methods of security were discussed, ie. deputy sheriffs patrolling, and central TV screen showing different locations.

In regard to the Medicaid Takeover, the Assembly passed a compromise bill. The pickup would begin in the Managed Care area. The bill includes certain NYSAC proposals for which the Senate is opposed.

Commissioner Sinclair is in the process of meeting with each unit of the agency on welfare reform principles and strategies. The groups are interested on revising the intake procedure.

The Commissioner has been working with Carl Peterson to develop a strategy related to the public work aspects of welfare reform. The department has new contracts with Alfred State and the County Highway Department. Chairman Truax was very pleased with the direction of this. They are looking at a means of getting these people to the work place. They want to eliminate the least productive of the programs and redirect some of the funds.

AUDIT OF CLAIMS

The committee reviewed the pre-audit report.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:20 pm.

Respectfully submitted,
Teresa Claypool

MINUTES OF THE MEETING

HUMAN SERVICES

May 18, 1994

NOT APPROVED

MAY 23 1994

MEMBERS ATTENDING: Chairman Truax
Legislators Gallman, Hassan, Stevens

ALSO ATTENDING: Robert Anderson, Community Services
Kim Toot, Office for the Aging
Johannes Peeters, Health Department
Pam Reynolds, Health Department
Joan Sinclair, Social Services
John Walchli, Chairman, Brd of Legislators
John Margeson, Administrator

J. Margeson

CALL TO ORDER

Chairman Truax called the meeting to order at 3:03 p.m.

COMMUNITY SERVICES

Dr. Anderson requested a budget transfer from A4310.1 to .106 and .107 totalling \$2000; transfer from A4312.1 to .102 and .105 totalling \$1688. A motion was made by Legislator Stevens approving the transfers. Legislator Hassan seconded and motion carried.

A request to increase A4310.464 (SCAP) Steuben Churchpeople Against Poverty from \$80,000 to \$96,000 because of an increase in State funding. A motion was made by Legislator Gallman, and seconded by Legislator Truax approving this increase. After brief discussion the motion carried with Legislator Hassan opposing. This request should be referred to Finance Committee.

Dr. Anderson requests an increase in A4310.459 Mental Health Association from \$12,000 to \$18,000. A "Compeer" program for Children and Youth would be started. This increase was approved with a motion from Legislator Gallman, second from Legislator Stevens, and motion carried. Refer to Finance Committee.

The 1994 Children and Youth ICM budget has increased, therefore, some line items have been changed to reflex this \$1844 increase. Legislator Gallman moved on the increased, with Legislator Stevens seconding. Motion carried. Refer to Finance.

Approval for the Children and Youth Director, Mr. Dedrick, was given for membership in APA, American Psychological Association with a motion from Legislator Gallman, and a second from

RESOLUTIONS (4)

RESOLUTION

Legislator Stevens. Motion carried.

Dr. Anderson requests that this committee approve a transfer of \$25,000 from Contingent A1990.428 to Mental Hygiene Law A4390.456. It was explained that any court ordered treatments are not paid by private insurance, and the county is obligated to pay these bills. This agency does everything possible to keep clients from going into institutions, but when it is not possible it doesn't take long for the expense to be great. Legislator Gallman moved on the request, with Legislator Stevens seconding. The motion carried.

OFFICE FOR THE AGING

The NYS Association of Area Agencies on Aging is holding its 1994 Summer Conference on June 28th through the 30th in Ithaca. Ms. Toot requests approval for herself, Vicky Pettit, and Dan Washburn to attend. The cost is approximately \$380 plus meals and mileage. Legislator Gallman moved on the request, with Legislator Stevens seconding. Motion carried.

The Agency's monthly report was passed out for information purposes.

Committee was reminded that May is Older Americans month. The Senior Forum will be held at the Lutheran Church in Wellsville on May 20th. Legislator Hassan will attend the Forum to represent this committee. Chairman Truax will attend the Public Hearing at 3:00 p.m. Legislator Gallman moved that these Legislators receive per diem for attending this meeting. Legislator Stevens seconded this motion. Carried.

HEALTH DEPARTMENT

The State will be reimbursing the Department \$5150 for administration in the Education of the Physically Handicapped Childrens Program.

In February this committee voted to have a resolution drawn up and sent to the State in reference to transportation to providers of services be at the closest location to that child's school district, etc. (see resolution #114-94). A letter was received from Senator Present stating that was not the case. The Committee of PreSchool Education had the final determination and he also stated that the Senate was looking at local mandate relief for preschool education by phasing a 10% takeover for the next four years. Therefore a resolution should be drawn to support this takeover. A motion was made by Legislator Stevens, second by Legislator Gallman, to withdrawn resolution #114-94 and create a resolution supporting this Senate bill. Motion

RESOLUTION

carried.

The Department received the Coroners contract from Monroe County Health Department totalling \$22,500. There is no change from last years contract. A motion from Legislator Gallman, seconded from Legislator Stevens carried to accept the contract.

At last months meeting the committee approved contracting for a data entry person totalling \$3476. A transfer needs to be made from A4057.457 (respice) to A4057.458 to facilitate payments. Legislator Gallman moved on the transfer, with Legislator Stevens seconding. Motion carried.

The transportation bids for handicapped children ages 0-5 were opened. They are as follows:

Provider	Learning Center		League Hndcpd		Liv-Wyoming AR	
	<u>Dist I / Dist II</u>		<u>Dist III/DistIV</u>		<u>Dist V/Dis VI</u>	
A&E Transp	\$22.01	\$39.00	\$84.50	\$120.00	\$95.00	\$135.00
Rehab Center	\$26.00	\$45.00	\$00.00	\$ 00.00	\$00.00	\$ 00.00
Laidlaw	\$30.00	\$00.00	\$00.00	\$ 00.00	\$00.00	\$ 00.00
Carrier Coach	\$00.00	\$00.00	\$160.00	\$180.00	\$00.00	\$ 00.00
Kemp's Bus Svc	\$00.00	\$00.00	\$ 00.00	\$ 00.00	\$00.00	\$ 00.00

The committee voted to present these bids to the County Attorney for review with a motion by Legislator Stevens, and second from Legislator Gallman. The committee would like if possible for this review to be done by Monday, May 23rd. Motion carried.

Mr. Peeters asked this committee to approve the abolishment of a typist position and creation of a Sr. Typist position. A desk audit was done and Personnel Committee approved the Sr. Typist position. The motion was made by Legislator Gallman, and second by Legislator Stevens. Motion carried.

The Belmont Water Supply was discussed briefly.

SOCIAL SERVICES

Commissioner Sinclair requested approval to proceed with "Jobtrak" expansion of public work experience program. This includes creating a new Employment Specialist position, two Crew Chiefs/Drivers, and purchase of a laptop computer with modem. The cost of this program will be met by current budget transfers. A motion was made by Legislator Gallman, and second by Legislator

RESOLUTIONS (2)

Stevens to proceed with this program. Motion carried.

A request for approval to continue the In-Home Family Preservation Program was made. The program is designed to keep children out of foster homes and in their own homes. A motion was made by Legislator Stevens and second by Legislator Gallman to spend the remaining funds for this program. Motion carried.

Commissioner Sinclair asked for approval to increase the rates for Foster Care. The proposal would raise the monthly foster care rate schedule from \$200; \$250; \$300 per month to \$250; \$300; \$350 per month by three different age groupings. The clothing allowance would be approximately doubled. The total annual cost would be just over \$20,000 for these increases. A motion was made by Legislator Gallman, second by Legislator Stevens, and carried approving these increases.

OTHER BUSINESS

Two meetings were approved for per diem for Chairman Truax; March 10, meeting with Joan Sinclair and John Walchli regarding Medicaid takeover; and April 15, with John Walchli, Joan Sinclair, B. Dibble, and Carl Peterson. Legislator Gallman made the motion, with Legislator Hassan seconding. Motion carried.

RESOLUTION

Two members of the Medical Scholarship Board, David Schwert and Keith Folts, each need to be reappointed for another three year term. A motion approving these appointments was made by Legislator Gallman, and second by Legislator Stevens. Motion carried. The County Attorney should prepare the appropriate resolution.

AUDIT OF CLAIMS

The committee reviewed the pre-audit report.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.

MINUTES OF THE MEETING

HUMAN SERVICES

May 18, 1994

NOT APPROVED

J. Margeson

MEMBERS ATTENDING: Chairman Truax
Legislators Gallman, Hassan, Stevens

ALSO ATTENDING: Robert Anderson, Community Services
Kim Toot, Office for the Aging
Johannes Peeters, Health Department
Pam Reynolds, Health Department
Joan Sinclair, Social Services
John Walchli, Chairman, Brd of Legislators
John Margeson, Administrator

JUN 2 1994

CALL TO ORDER

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Approval for the Children and Youth Director, Mr. Dedrick, was given for membership in APA, American Pyschological Association with a motion from Legislator Gallman, and a second from

RESOLUTIONS (3)

Legislator Stevens. Motion carried.

Dr. Anderson requests that this committee approve a transfer of \$25,000 from Contingent A1990.428 to Mental Hygiene Law A4390.456. It was explained that any court ordered treatments are not paid by private insurance, and the county is obligated to pay these bills. This agency does everything possible to keep clients from going into institutions, but when it is not possible it doesn't take long for the expense to be great. Legislator Gallman moved on the request, with Legislator Stevens seconding. The motion carried. Refer to Finance.

OFFICE FOR THE AGING

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The Agency's monthly report was passed out for information purposes.

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HEALTH DEPARTMENT

The State will be reimbursing the Department \$5150 for administration in the Education of the Physically Handicapped Childrens Program.

In February this committee voted to have a resolution drawn up and sent to the State in reference to transportation to providers of services be at the closest location to that child's school district, etc. (see resolution #114-94). A letter was received from Senator Present stating that was not the case. The Committee of PreSchool Education had the final determination and he also stated that the Senate was looking at local mandate relief for preschool education by phasing a 10% takeover for the next four years. Therefore a resolution should be drawn to support this takeover. A motion was made by Legislator Stevens, second by Legislator Gallman, to withdraw resolution #114-94 and create a resolution supporting this Senate bill. Motion

RESOLUTION

carried.

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Kemp's Bus Svc	\$00.00	\$00.00	\$ 00.00	\$ 00.00	\$00.00	\$ 00.00

The committee voted to present these bids to the County Attorney for review with a motion by Legislator Stevens, and second from Legislator Gallman. The committee would like if possible for this review to be done by Monday, May 23rd. Motion carried.

Mr. Peeters asked this committee to approve the abolishment of a typist position and creation of a Sr. Typist position. A desk audit was done and Personnel Committee approved the Sr. Typist position. The motion was made by Legislator Gallman, and second by Legislator Stevens. Motion carried.

The Belmont Water Supply was discussed briefly.

SOCIAL SERVICES

Commissioner Sinclair requested approval to proceed with "Jobtrak" expansion of public work experience program. This includes creating a new Employment Specialist position, two Crew Chiefs/Drivers, and purchase of a laptop computer with modem. The cost of this program will be met by current budget transfers. A motion was made by Legislator Gallman, and second by Legislator

RESOLUTION

can maybe take minutes?

Stevens to proceed with this program. Motion carried. Refer to Finance Committee.

A request for approval to continue the In-Home Family Preservation Program was made. The program is designed to keep children out of foster homes and in their own homes. A motion was made by Legislator Stevens and second by Legislator Gallman to spend the remaining funds for this program. Motion carried.

Commissioner Sinclair asked for approval to increase the rates for Foster Care. The proposal would raise the monthly foster care rate schedule from \$200; \$250; \$300 per month to \$250; \$300; \$350 per month by three different age groupings. The clothing allowance would be approximately doubled. The total annual cost would be just over \$20,000 for these increases. A motion was made by Legislator Gallman, second by Legislator Stevens, and carried approving these increases.

RESOLUTION

OTHER BUSINESS

Two meetings were approved for per diem for Chairman Truax; March 10, meeting with Joan Sinclair and John Walchli regarding Medicaid takeover; and April 15, with John Walchli, Joan Sinclair, B. Dibble, and Carl Peterson. Legislator Gallman made the motion, with Legislator Hassan seconding. Motion carried.

Two members of the Medical Scholarship Board, David Schwert and Keith Folts, each need to be reappointed for another three year term. A motion approving these appointments was made by Legislator Gallman, and second by Legislator Stevens. Motion carried. The County Attorney should prepare the appropriate resolution.

RESOLUTION

AUDIT OF CLAIMS

The committee reviewed the pre-audit report.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.

MINUTES OF THE MEETING

HUMAN SERVICES

May 23, 1994

MAY 25 1994

NOT
APPROVED

MEMBERS ATTENDING: Chairman Truax
Legislators Gallman, Hassan

ALSO ATTENDING: Johannes Peeters, Health Department

J. Margeson

HEALTH DEPARTMENT

A special meeting was called to award transportation bids for handicapped children ages 0-5. The contract was awarded to A & E Medical Transport, Inc as they were the lowest bidder for all Districts. The motion was made by Legislator Gallman, second by Legislator Hassan, and carried.

As there was no further business the meeting was adjourned.

Respectfully submitted,
Teresa Claypool

JUN 16 1994

NOT
APPROVED

HUMAN SERVICES COMMITTEE

June 15, 1994

J. Margeson

PRESENT: R. Truax, J. Gallman, J. Cretekos, R. Hassan,
P. Stevens, J. Margeson, K. Toot, J. Sinclair, J. Peeters

The meeting was called to order at 3:10 by Chairman Truax.

On motion of R. Hassan, seconded by P. Stevens and carried, the minutes of the May 1994 meeting were approved as written.

Office for the Aging

Kim Toot distributed for committee review, statistical information reflecting her agency's services for the month of May.

Ms. Toot addressed a concern brought by Dr. Hassan relative to information he had received dealing with meal site volunteers taking unused feed home from these sites. Ms. Toot responded that the number of meals per site are pre-ordered based on the expected number of participants. If less than the expected number show up the surplus food indeed is made available to the participants and volunteers, otherwise, it would be thrown away.

Ms. Toot gave the committee an overview of the public hearing held at the Senior Forum on May 20th in Wellsville.

PREPARE RESOLUTION

On motion of J. Gallman, seconded by P. Stevens and carried, the committee directs the preparation of a resolution to confirm the appointment of the Chairman of the Board of Lee Frair, Portville, NY; Marjorie Brown, Belmont, NY; and Jean MacMurray, Wellsville, NY to the Citizens Advisory Council to the Office for the Aging.

Social Services

Joan Sinclair distributed her departmental monthly report.

Joan gave the committee an up-date on development of the "Jobtracks" Program.

The Commissioner sought and received committee approval for numerous .4 account transfers in the 6011. C.A.P. budget.

The Commissioner received approval for the transfer of \$5000.00 from Account 6010.409 fees to account 6010.405 conference.

MINUTES OF THE MEETING
HUMAN SERVICES COMMITTEE

NOT
APPROVED

July 13, 1994

MEMBERS ATTENDING: Chairman Truax
Legislators Gallman, Cretekos, Hassan, Stevens

ALSO ATTENDING: John Walchli, Chairman, Bd of Legislators
John Margeson, County Administrator
Kim Toot, Office for the Aging
Vicky Pettit, Office for the Aging
Johannes Peeters, Health Department
Joan Sinclair, Social Services

J. Margeson
JUL 26 1994

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairman Truax. This meeting was to review the department's 1995 budget proposals.

OFFICE FOR THE AGING

Ms. Toot reviewed the 95 budget with the committee. In the .200 Equipment account she has included the cost of a new meal van. There was discussion on mileage, need, etc. Legislator Gallman moved on the .2 accounts, Legislator Truax seconded, and motion carried approving budget amount for Equipment.

Expenditure accounts under .400 were discussed with the following comments; postage account- suggested to reduce the sending of the newsletter to three times rather than four times a year; supply account is up-due to an increase in the meals being served; this agency has anticipated an increase from the caterers and has budgeted accordingly.

Although some individual line items have increased, with re-working the budget this agencies has only increased approximately 2.5% in the total budget for 1995.

A motion was made by Legislator Gallman, seconded by Legislator Stevens and carried approving the .400 accounts as submitted. Legislator Hassan was opposed.

Revenue accounts were approved with a motion from Legislator Gallman, seconded from Legislator Cretekos, and motion carried.

The .1 accounts were briefly discussed but will be voted on at a later date.

HEALTH DEPARTMENT

Mr. Peeters discussed the results of the survey done in the department by the State. Again, he asks the committee to consider a new Public Health Nurse position. The .1 accounts appear to be going up 13%, and Mr. Peeters was asked to look at them again. A motion was made by Legislator Gallman to have no increase in staff included in the 1995 budget. Legislator Stevens seconded, and the motion carried.

The Coroners budget (A1185) was approved with a motion from Legislator Gallman, seconded from Legislator Cretokos, and carried.

The Education Physically Handicapped Children's budget (A2690) was approved with a motion from Legislator Cretokos, seconded from Legislator Gallman, and carried. The revenue accounts were approved the same. Legislator Hassan opposed.

Under the 4010.2, Equipment accounts it was felt that computers could be purchased at a lesser cost, and to purchase three new vehicles rather than four. Therefore, .201 should be reduced from \$10,600 to \$7000, and .204 from \$40,000 to \$30,000. A motion to this was made by Legislator Hassan, seconded by Legislator Cretokos, and carried.

The 4010.4 accounts were briefly discussed.

Legislator Cretokos moved to approve the .2 and .4 account as amended. Legislator Truax seconded. Motion carried.

4035. Family Planning - The department has budgeted the purchase of software and computers. They are looking to do their own Medicaid billing. Legislator Hassan moved to cut this budget by 10%. After further discussion, Legislator Stevens moved on the budget as submitted with Legislator Gallman seconding. Motion carried. Legislator Hassan opposed.

4037. Lead - A motion was made by Legislator Gallman, seconded by Legislator Hassan, and carried approving this budget.

4040. Long Term - A motion was made by Legislator Cretokos, seconded by Legislator Gallman, and carried approving this budget.

4046. Physically Handicapped Childrens Program - A motion was made by Legislator Gallman approving this budget, with Legislator Cretokos seconding. Motion carried.

4052. IHAP - Legislator Gallman moved for approval, with

Legislator Oretkos seconding. Motion carried.

4053. Hepatitis B - Moved by Legislator Gallman. Seconded by Legislator Oretkos, and carried.

4054. Rabies Dom. Animal Damage - Approved with a motion from Legislator Oretkos. Seconded by Legislator Hassan, and carried.

4055. Walk for Life - Legislator Hassan suggested omitting the program from the budget. Legislator Gallman moved to approve the budget as submitted, with Legislator Stevens seconding. Motion carried. Legislator Hassan opposed.

4056. Immunization - Approved with a motion from Legislator Gallman, seconded from Legislator Stevens, and carried.

4071. Cancer Screening - Approved with a motion from Legislator Gallman, seconded from Legislator Oretkos, and carried.

4082. Nutrition - Approved with a motion from Legislator Stevens, seconded from Legislator Oretkos, and carried. Legislator Hassan opposed.

Revenue accounts were approved with a motion from Legislator Gallman, seconded from Legislator Oretkos, and carried.

ASSOCIATION FOR THE BLIND

This association requested \$8000 from the county to continue their services for 1995. A motion was made by Legislator Oretkos, seconded by Legislator Stevens, and carried approving this amount.

SOCIAL SERVICES

.1 Personal Services - The CAP typist has been left in the budget for 95; There are three positions (Job Track) in 95. It looks like there will be need for two people, one at full time, the other at half time; There is one new position budgeted in 95, Community Service Aid. This position is specific as to individual that can be hired, (disabled, on assistance). It is geared to remove someone from being dependent on assistance, and is 100% funded for two years. Commissioner Sinclair has included a 5% salary increase for herself.

.2 and .4 account were approved with a motion from Legislator Hassan, and a seconded from Legislator Gallman. Motion carried. Revenue accounts were approved the same.

ADJOURNMENT

There being no further business the meeting was adjourned at 3:15 p.m.

Respectfully submitted,
Teresa Claypool

MINUTES OF THE MEETING

HUMAN SERVICES

July 20, 1994

NOT
APPROVED

MEMBERS ATTENDING: Chairman Truax
Legislators Gailman, Cretekos, Hassan, Stevens

J. Margeson

ALSO ATTENDING: John Margeson, Administrator
John Walchli, Chairman, Brd of Legislators
Robert Anderson, Community Services
Johannes Peeters, Health Department

JUL 26 1994

CALL TO ORDER

The meeting was called to order at 3:00 by Chairman Frain.

APPROVAL OF MINUTES

The minutes of the June 15, 1994 meeting were approved with a motion from Legislator Stevens, and seconded from Legislator Cretekos. Motion carried.

COMMUNITY SERVICES

This agency's budget is down from \$1,338,047 in 1994 to \$1,281,883 in 1995. It is noted that this only changes the County's share slightly from 94, approximately \$210,000.

There was discussion on the inclusion of the purchase of a passenger van, an increase in rent, and a new position in the 1995 budget. It was explained that under the ICM program an individual would be hired to work with children and their families. There is a great need in the county. The van would be used to transport these children and families to different functions. Dr. Anderson also explained that the increase in rent is due to the need for another building. He also explained that he has been working to bring that rent amount down.

After further discussion, Legislator Cretekos moved to approve the Community Services' budget as submitted. Legislator Stevens seconded and motion carried.

HEALTH DEPARTMENT

An informational packet from Health Systems Agency of West-

ern New York was given to the committee. It states that the trend in health care is the number of beds for hospitals will be decreasing, therefore home care will increase. Mr. Peeters states that he is working closely with Jones Memorial and Cuba Memorial hospitals to continue to provide needed services.

Mr. Peeters requests approval to fill a vacated position in the department (Account Clerk Typist). He was asked if he could do without the position. Mr. Peeters stated that he could not, the person would be working in the Family Planning and Early Intervention Programs. Legislator Cretokos moved on the request with Legislator Gallman seconding. Motion carried.

The Coordinator of the Early Intervention and IHAP Programs has asked for an educational leave of absence from September to December 1994. After brief discussion, Legislator Cretokos moved to have John Margeson check into this matter further and get back with the committee on his findings. Legislator Hassan seconded and motion carried. If necessary there will be a special meeting called.

Mr. Peeters requests a resolution to transfer monies from one appropriation account to another. These are needed due to over expended line items. (increase in services such as speech therapy, HHA, etc). These transfers total \$12800. Legislator Cretokos made the motion approving the transfers, Legislator Stevens seconded, and the motion carried. This should also be referred to Finance Committee for their consideration.

Transfers of expenses from miscellaneous major account numbers to another was requested. They do not change budget appropriations, only serve to charge expenses appropriately. These transfers total \$1220.74. These transfers were approved with a motion from Legislator Cretokos, seconded from Legislator Stevens, and carried.

Transfers in appropriations within same major accounts but over \$500 per transaction were requested totalling \$26181. Legislator Cretokos made the motion, with Legislator Stevens seconding. Motion carried.

OTHER BUSINESS

A letter received from Brian McBride of HSA was read requesting \$8000 in funding from Allegany County. After some discussion, Legislator Cretokos moved to invite HSA representatives to the next meeting, August 17th, to talk to this committee on what the money would be used for, and what projects they support that would benefit Allegany County.

ADJOURNMENT

There being no further business the meeting was adjourned at
4:10 p.m.

Respectfully submitted,
Teresa Claypool

NOT
APPROVED

MINUTES OF THE MEETING

HUMAN SERVICES COMMITTEE

August 8, 1994

AUG 11 1994

MEMBERS ATTENDING: Chairman Truax
Legislators Cretekos, Stevens

J. Margeson

ALSO ATTENDING: Johannes Peeters, Health Department
John Margeson, County Administrator
John Walchli, Chairman, Brd Legislators

CALL TO ORDER

This special meetings was called to order at 3:25.

HEALTH DEPARTMENT

The Public Health Nurse position being vacated for an educational leave was approved for filling. The motion was made by Legislator Cretekos, seconded by Legislator Stevens, and carried.

The Public Health Director indicated that plan approvals are not up to date and will require that the Health Department contract out that service. The Department has funds in their budget for the service at the estimated cost of \$5000. Motion to approve was made by Legislator Stevens, seconded by Legislator Cretekos, and carried.

A motion was made by Legislator Stevens to fill the Account Clerk position vacated by Georgia Long who will be taking the Medical Record Computer Operator position. This motion was seconded by Legislator Cretekos, and carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 3:38 p.m.

Respectfully submitted,
Johannes Peeters

tmc

AUG 22 1994

NOT
APPROVED

HUMAN SERVICES COMMITTEE

AUGUST 17, 1994

MINUTES

J. Mangerson

The meeting was called to order at 3:00 p.m. by Chairman Truax.

Brian McBride from the Health Systems Agency of Western New York spoke to the Committee regarding a request for funding. Last year HSA had requested funding for Adult Day Care Programs in Allegany County, they now have 1 and 1/2 applicants for this program, and now looking to do an assessment of primary care needs in the County. The present request is for \$7,000, to be matched by State monies.

He noted that Allegany County is designated as a "Health Personnel Shortage Area", and this may help the County in obtaining health care professionals to come to the area.

Aging:

Kim Toot, had two requests for attendance at training:

Mary Gardner, to attend Ombudsman Training October 5-7, and Cheryl Czworka to attending a conference September 22-23, these were unanimously approved on a motion by Legislators Cretekos, seconded by Legislator Stevens.

The EISEP Coordinator has been on a leave of absence and will be returning. It was requested that there be a 4 day overlap of the individual filling that position and the person returning from leave, to update the Coordinator. Legislator Hassan made the motion, seconded by Legislator Stevens, and passed unanimously to grant permission.

Ms. Toot, who with the Health Director and Social Services Commissioner are members of Jones Memorial Hospital's Health Care Network, explained a grant that Jones received in the amount of \$50,000 to assess the needs of the community.

Ms. Toot sought to transfer certain funds within the EISEP budget as follows:

From A6778.201 Equipment to A6778.474 Subcontractor

From A6778.806 Med. & Hosp. to A6778.408 Gen. Supplies

Prepare
Resolution

On a motion by Legislator Cretekos, seconded by Legislator Stevens the request carried.

The Committee also approved the transfer of \$282.00 from A6782.101 to various A6782.1 subaccounts.

Kim advised the Committee that her agency stood to receive additional unanticipated Federal Aid in various program areas. The Committee, on a motion of Legislator Cretekos seconded by Legislator Stevens, voted 3-1 to refer the request to the Finance Committee for mutual offering of a resolution to accept the additional unanticipated Federal Aid. Legislator Hassan opposed.

Health Department

Johannes Peeters requested and received Committee approval to transfer \$17,000.00 from A2960.439 Insurance to A2960.443 Itinerant Services. He also received approval to transfer \$1,672.57 from A4035.409 to A4035.408.

Mr. Peeters advised the Committee that the Department stood to receive an additional \$23,407 in State Aid for Family Planning. If accepted, Mr. Peeters wishes to appropriate the funds to purchase computer equipment (\$7,800), health equipment (\$1,320) and contact with a nurse practitioner.

On a motion of Legislator Cretekos, seconded by Legislator Stevens, the committee recommends acceptance of the additional State Aid and referred the matter to the Finance Committee for its consideration of a resolution to accept. Legislator Hassan opposed.

Mr. Peters and Mr. Margeson updated the Committee regarding the possible joint venture with Cattaraugus County to co-mingle audits of the costs of Education of Handicapped Children.

It has been decided that each county will perform intercounty provider audits and share the results with the other.

The Committee had agreed, in March, 1994, to utilize the firm of Freed, Maxick from Buffalo to perform the Audit. The fee is \$8,200.00.

On a motion of Legislator Cretekos, seconded by Legislator Stevens, the Committee referred the matter to the Finance Committee with the request that funding be provided out of the 1994 County Budget to pay for this audit.

Social Services

Joan Sinclair advised the Committee that she would like to utilize \$1,800 from her Departmental Equipment Account to purchase a personal computer and modem for the Child Support Unit that will interface with Key Bank of Western New York. The request met with approval by the Committee, but will require prior approval by the County Administrator.

Ms. Sinclair also gave the Committee an update on the JOBTRAK program.

Other

On a motion of Legislator Hassan, seconded by Legislator Cretekos, and carried, the Committee approved the appointment of David Schwert to a six-year term on the County Board of Health.

NOT
APPROVED

MINUTES OF THE MEETING

HUMAN SERVICES COMMITTEE

September 21, 1994

SEP 26 1994

MEMBERS ATTENDING: Chairman Truax
Legislators Stevens, Bennett

J. Margeson

ALSO ATTENDING: Kim Toot, Office for the Aging
Johannes Peeters, Health Department
Joan Sinclair, Social Services
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators
Tom Minor, County Attorney's Office

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:05 p.m.

APPROVAL OF MINUTES

The minutes of the August 8th and 17th meeting were approved with a motion from Legislator Stevens, and second from Legislator Bennett. Motion carried.

OFFICE FOR THE AGING

Ms. Toot requested permission for her Case Manager, B. Hendrick to attend a conference "Case Management Institute". This is a required conference and the money has been budgeted for 1994. A motion approving this request was made by Legislator Stevens, second by Legislator Bennett, and carried.

A request to send the Office for the Aging's Dietician to attend the NYS Association of Aging Services Nutrition Providers conference on October 20th and 21st. Approval was given with a motion from Legislator Stevens and second from Legislator Bennett. Motion carried.

Ms. Toot and Dan Washburn would like to attend the Fall Training Conference being held October 24 - 26th in Lake Placid. Legislator Stevens moved on the request with Legislator Bennett seconding. Motion carried.

The Office for the Aging requests a transfer from Personnel account A6774.101 to Postage account A6774.401 totalling \$800.00. A motion was made by Legislator Bennett, and second by Legislator Stevens approving the transfer. A resolution is required.

RESOLUTION

Ms. Toot provided her office's monthly report for informational purposes. It was noted that the number of meals served was up.

The Office for the Aging is sponsoring a "Care Givers Course". The monies to provide this course is from a State Grant.

Ms. Toot has contacted Jones Memorial Hospital for their contribution of \$5000 to support the EISEP Program. After a lengthy discussion with the hospital's Administrator they will be sending the department the money. It was however noted that for the 1995 EISEP budget the hospital would not be contributing.

HEALTH DEPARTMENT

There was a lengthy discussion on legal actions to be taken against individuals in violation of the State Sanitary Code in relation to sewage disposal. Tom Minor informed the committee of the options and to what end these actions are leading. The committee would like to have the County Attorney's office pursue the legal action.

Mr. Peeters informed the committee that the Director of Patient Services attended a "Medicaid Managed Care Workshop" at a cost of \$95. The purpose is to utilize Medicare monies as much as possible before billing Medicaid. Legislator Bennett moved on the attendance, with Legislator Stevens seconding. Motion carried.

Mr. Peeters will be attending a Commissioner/Directors meeting on September 27, 28, and 29th. There is no cost to the County for this meeting. Legislator Bennett moved, with Legislator Stevens seconding. Motion carried.

The following transfers were requested by the Health Department:

Immunization account A4056.1 Personal Services to A4056.201 Equipment totalling \$157. The transfer is needed due to the cost of equipment purchased being higher than anticipated. A resolution is required. A motion approving this transfer was made by Legislator Bennett, second by Legislator Stevens, and carried.

Traditional account A4010.459 Speech & Physical Therapy to A4010.456 Home Health Aides totalling \$5000;

Long Term account A4040.456 Home Health Aides to A4040.457 Speech, Physical, Occupational, Respiratory Therapies totalling \$7800.

These transfers were approved with a motion from Legislator

RESOLUTION

Bennett and second from Legislator Stevens. Motion carried.

The Health Department requests a resolution approving the 1994 contract with Mercy Flight totalling \$7500. This money is in the department's 1994 budget. Legislator Bennett moved on the request with Legislator Stevens seconding. Motion carried.

A transfer from A4010.407 Office Supplies to other major accounts totaling \$581.70 was requested. These are being done to utilize 100% grant monies. A motion was made by Legislator Stevens, second by Legislator Bennett, and carried approving the transfers.

As discussed at a previous meeting, HSA is requesting \$7200 from Allegany County to support their agency. After brief discussion, Legislator Stevens moved not to fund HSA for 1995 at this time. Legislator Bennett second, and motion carried.

Tri County Hospital Association is developing a prenatal program. They have applied for a \$250,000 grant. The Health Department would be working with the program. Some monies would come to the Health Department.

There was discussion on the Health Department smoking compliance checks at different stores throughout the county.

SOCIAL SERVICES

Commissioner Sinclair discussed her attendance at the NYSAC Legislative Meeting. The topic of discussion was the State Takeover of Medicaid, whether to have a complete takeover or a gradual takeover. It was suggested that something should be sent to the taxpayers showing just where their tax dollars are going.

The committee was informed that the \$12,000 in administrative costs that the Department was over was being returned by the State. The department were able to justify this.

The committee was updated on the Jobtrak program. There are 125 Home Relief recipients, as of mid-September assigned to public work, with another 40 ready for assignment. The program is going very well, and Commissioner Sinclair reports she has only had a couple of complaints.

Commissioner Sinclair requests permission to purchase a computer and printer for the C.A.P. program at a cost of \$300 for both. The Program was discussed briefly. A motion was made by Legislator Bennett, second by Legislator Steven, and carried to purchase the equipment.

A request was made to purchase a fax machine at a cost of \$725. It is needed to for daily transmitting of receipts for child support payments. A motion was made by Legislator Steven,

second by Legislator Bennett, and carried for this purchase.

The purchase of cellular phone was discussed. As there may or may not be an equipment cost, Commissioner Sinclair, is going to look at her telephone account rather than equipment account. She would like to have 11 telephones to be used by the workers who make home visits. As well as providing a convenient way to call in for needed information, they would provide these individuals with a means of safety. There are other departments interested in purchasing cellular phone. Perhaps the County would get a deal from the company they are purchased from. The committee states that after checking her budget she should contact John Margeson regarding this.

EXECUTIVE SESSION

Legislator Bennett moved to go into executive session to discuss personnel matter. Legislator Stevens seconded the motion and Chairman Truax called the Executive Session to order. After its completion, Chairman Truax called the Session closed on a motion by Legislator Bennett, seconded by Legislator Stevens.

The filling of two position on a temporary basis due to leaves of absences (Senior Caseworker and Senior Typist) was approved unanimously. The motion made by Legislator Bennett and seconded by Legislator Stevens.

ADJOURNMENT

There being no further business, the meeting was adjourned with a motion from Legislator Stevens, supported by Legislator Bennett.

Respectfully submitted,

Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 09/21/94

The Health Department requests a resolution approving the 1994 contract with Mercy Flight totalling \$7500.

This money was included in the 1994 Health Department budget.

FISCAL IMPACT:

For further information regarding this matter, contact:

Johannes A. Peters
Name and Department

268-9250
Telephone Number

5/94

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 9/21/94

The Health Department requests the following transfer in their
Immunization accounts:

A4056.100 Personal Services to A4056.201 Equipment totalling \$157.00

The transfer is needed due to the cost of equipment purchased being higher
than anticipated.

FISCAL IMPACT: None. 100% grant

For further information regarding this matter, contact:

Johannes A. Peeters

Name and Department

268-9250

Telephone Number

5/94

MEMORANDUM OF EXPLANATION

- Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 09/21/94

The Office for the Aging requests a resolution to transfer funds within the Title V budget in the following manner: --

FROM A6774.101 Personnel TO A6774.401 Postage \$800.00

FISCAL IMPACT: None

For further information regarding this matter, contact:

Vickie Pettit, Office for the Aging
Name and Department

268-9396
Telephone Number

**NOT
APPROVED**

ADDENDUM
MINUTES OF THE MEETING
HUMAN SERVICES

SEP 28 1994

September 21, 1994

J. Margeson

An addendum to the above mentioned minutes needs to be made. Please refer to page 3, paragraph 2, relating to transfers totalling \$581.70. A resolution is needed to transfer these monies. The Attorney's office should prepare this resolution.

Respectfully submitted,

Teresa Claypool

3/1/93

MEMORANDUM

FROM: HEALTH
(Department)

TO: John E. Margeson, County Administrator
-and-
James F. Mulholland, County Treasurer

PLEASE MAKE THE FOLLOWING TRANSFERS:

BUDGET:

<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
-------------------------	-----------------------	---------------

\$

TOTAL = \$ _____

EXPENDITURES:

<u>Date of Check</u>	<u>Check #</u>	<u>From Account No.</u>	<u>To Account No.</u>	
* see attached		A4010.407	A4058.407	\$ 65.22
			A4035.408	275.00
			A4040.407	200.00
			A4056.407	41.48

TOTAL = \$ 581.70

X DEPT. AUTHORIZATION: _____
(Signature)

DATED: 9/21/94

CO. ADMIN. AUTHORIZATION _____
(Signature)

DATED: _____

X COMMITTEE AUTHORIZATION _____
(Signature)

DATED: _____

SUBMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNTS OF LESS THAN \$500.00 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 09/21/94

The Health Department requests a resolution transferring expenditures as follows:

From A4010.407 (Ofc. Supplies)	to A4058.407	\$65.22
	to A4035.408	275.00
	to A4040.407	200.00
	to A4056.407	<u>41.48</u>
	Total	\$581.70

These transfers are needed to utilize 100% grant monies.

FISCAL IMPACT:

For further information regarding this matter, contact:

Name and Department

Telephone Number

NOT
APPROVED

MINUTES OF THE MEETING
HUMAN SERVICES COMMITTEE

October 19, 1994

OCT 20 1994

MEMBERS ATTENDING: Chairman Truax
Legislators Stevens, Bennett, Cretokos

ALSO ATTENDING: Kim Toot, Office for the Aging
Vicky Pettit, Office for the Aging
Johannes Peeters, Health Department
Joan Sinclair, Social Services
Jim Mulholland, for Community Services
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 3:10 p.m.

APPROVAL OF MINUTES



The minutes of the September 21, 1994 meeting were approved with a motion from Legislator Bennett, and second from Legislator Stevens. Motion carried.

COMMUNITY SERVICE

A request to transfer funds from Allegany Council on Alcohol account A4310.457 to ARA/C.S.S. account A4310.462 totalling \$59,050; from A4310.457 to Finger Lakes Family Support account A4310.463 totalling \$4,800; and from Mental Health Association C.S.S. account A4310.459 to ARA/C.S.S. account A4310.462 totalling \$1,000 was requested. Approval was given with motion from Legislator Bennett, second from Legislator Cretokos, and carried.

A resolution is requested to increase State Aid revenue account A4220.456 Substance Abuse by \$3,299. A transfer is also requested from A4310.457 to A4220.456 of \$1,867. These transactions are needed to adjust accounts to meet the final approved figures for substance abuse as submitted by the State. Legislator Bennett moved to refer this matter to Finance for their approval, with Legislator Stevens seconding. Motion carried.

RESOLUTION

OFFICE FOR THE AGING

The Allegany County Office for the Aging requests a resolution to transfer \$2,500.00 in county funds from Title III-B (A6773) to Title III-C (A6772). This is to cover unanticipated increases in the number of meals being served by this agency. The transfer are being made from A6773.8 and .4 accounts to A6772.4 accounts. A motion was made by Legislator Bennett to refer this matter to Finance for their consideration. Legislator Stevens second and motion carried.

This Office also requests a resolution to transfer \$5,000 in federal funds from Title III-B (A6773) to Title III-C (A6772). A motion to refer to Finance was made by Legislator Bennett and seconded by Legislator Stevens. Motion carried.

A resolution to transfer funds with the S.N.A.P. budget (A6779) from A6779.1 and .3 account to A6779.474 accounts totalling \$3000. A motion was made by Legislator Stevens and seconded by Legislator Bennett. Motion carried.

Ms. Toot states that in her Home Delivered Meals Program she will have a shortfall of \$8,305 for 1994. There was considerable discussion on the options the Department has. In 1995 Ms. Toot is looking to cutting number of congregate sites, and reduction in the number of days of these sites. It is felt that the Home Delivered Meal program should continue as it provides a great service to the home bound elderly of this County. Therefore, a motion was made by Legislator Bennett to refer a request to Finance to take the \$8305 from the Retirement fund A9010.802. Legislator Cretikos seconded and motion carried.

HEALTH DEPARTMENT

Mr. Peeters requests a transfer from A4058.456 Day Care to A4058.201 Equipment totalling \$1049. The State has asked the department to utilize all grant monies made available to them. Therefore, equipment would be purchased for individuals working in the Early Intervention Program. A motion was made by Legislator Cretikos and seconded by Legislator Stevens and carried.

The Health Department requests an increase in account A4071.409 from \$5000 to \$22,485 an increase of \$17,485. This account is the Breast Health Partnership Grant which provides for payment of mammograms. Corresponding revenue account A10.3401.01 will also need to be increased to \$22,485. A motion was made by Legislator Bennett, seconded by Legislator Stevens to refer this to Finance. Motion carried.

RESOLUTIONS (6)

Per a letter received from the NYS Department of Health stating that there will be a new release of "LeadTrac" (a program used in the Department's Lead Program) which will require an increase in the memory capacity of the computer for which it is installed, this department is requesting the following transfer: from A4037.456 to A4037.201 totalling \$500.00. A motion was made by Legislator Cretekos, seconded by Legislator Stevens and carried.

Mr. Peeters reports that he would like to do some testing of the Canacadea Creek. There are many sewage systems discharging into storm drains in the areas of Alfred and Almond. They have applied for monies to have community systems without success. Canaseraga had the same problem obtaining funds. The Health Department declared Canaseraga's problem as a potential public health hazard moving Canaseraga up on the list for funding. He would like to do this for Alfred and Almond areas. He may be coming back to this committee to transfer funds to cover the cost of this testing.

The Health Department requests that this committee refer to the Personal Department to have the two Public Health Technician undergo a desk audit to determine if the positions warrant an upgrade. A motion was made by Legislator Stevens and seconding by Legislator Bennett. Motion carried.

There was discussion on the problem of guards in the County Jail dispensing medications to inmates. Mr. Peeters states that he could have a nurse go into the jail to do this. This would cut down the number of inmates being transported for some medical purposes and the liability would be lessened. He also states that he can not pull a nurse from the current staff to do this. He can fund a full time nurse who would work under different grants that are 100% reimburseable. Home care nurses would be doing more home care and not be pulled in to do clinics. This nurses could handle clinics, etc. and go into the jail to provide education, and a reasonable case management. It is recommended by this committee that a position of Public Health Nurse be created and filled in the Health Department and that the 1995 budget be amended to include this position. The motion was made by Legislator Stevens and second by Legislator Bennett. Motion carried.

Mr. Peeters states that a problem has been noted in the 3-5 Special Education Program. Upon looking over the bills received from BOCES, it was noted that BOCES has been charging this agency for children who did not receive services. Mr. Peeters will gather more specific information on this issue and return to the committee in November.

SOCIAL SERVICES

The PCAP program was discussed at length. It was stated that the PCAP rates are much higher than the straight Medicaid rates. That the parents of children who are 20 years old and younger are responsible for costs relating to their child, although they are not responsible for the grandchild. The father of the child would also be responsible for costs. The program provides for prenatal care in the early stages of pregnancy, which ultimately reduces the risks of unhealthy babies. In relation to this, Commissioner Sinclair provided to this committee Social Services regulations and practices relating to 16 to 20 year olds. This information was also provided to school superintendents and guidance counselors.

Commissioner Sinclair requests committee approval for her attendance to a NACO conference November 19-22 being held in Dallas, Texas. Everything is paid for by NACO except for the plane ticket. County cost would be \$81 and incidentals. A motion was made by Legislator Bennett, second by Legislator Cretekos, and carried.

Approval to send two foster care caseworkers to training in Syracuse on assessment of children with emotional disturbances was requested. County cost would be \$100. A motion was made by Legislator Stevens, and seconded by Legislator Bennett. Motion carried.

Commissioner Sinclair states that her staff has come to her saying that the responsibility of supervised visitations has become overwhelming. One of the foster parents has volunteered to do these visitations for a couple of months. Commissioner Sinclair had made a formal request to the State Department of Social Services for funding on the position. Although the State could not fund through sanction monies, there may be Federal funding available. She will be checking further into this.

Approval to fill a Social Welfare Examiner position with a temporary person was requested. (this is the position discussed in executive session at the last meeting) Legislator Bennett moved on the request with Legislator Cretekos seconding. Motion carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:30 p.m.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 10/19/94

The Allegany County Office for the Aging requests a resolution to transfer funds within the S.N.A.P. budget(A6779) in the following manner:

FROM A6779.101 Personnel	\$2,000.00	TO A6779.474 Subcontractors	\$2,000.00
FROM A6779.802 Retirement	\$ 250.00	TO A6779.474 Subcontractors	\$ 250.00
FROM A6779.803 FICA	\$ 250.00	TO A6779.474 Subcontractors	\$ 250.00
FROM A6779.806 Hosp/Med	\$ 500.00	TO A6779.474 Subcontractors	\$ 500.00

FISCAL IMPACT: None.

For further information regarding this matter, contact:

Vickie Pettit, OFA
Name and Department

268-9390
Telephone Number

5/94

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: 10/19/94

The Allegany County Office for the Aging requests a resolution to transfer \$2,500.00 in county funds from Title III-B(A6773) to Title III-C(A6772). This is to cover unanticipated increases in the number of meals being served by the Office for the Aging.

Transfer

FROM A6773.806 Hosp./Med. Ins.	\$1,000.00	TO A6772.408 General Supplies	\$1,000.00
FROM A6773.419 Printing	\$ 600.00	TO A6772.408 General Supplies	\$ 600.00
FROM A6773.407 Office Supplies	\$ 500.00	TO A6772.474 Subcontractors	\$ 500.00
FROM A6773.408 General Supplies	\$ 400.00	TO A6772.474 Subcontractors	\$ 400.00
	<hr/>		<hr/>
Total Transfer from A6773	<u>\$2,500.00</u>	TO A6772	<u>\$2,500.00</u>

FISCAL IMPACT: Transfer of County Dollars

For further information regarding this matter, contact:

Vickie Pettit, OFA

Name and Department

268-9390

Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 10/19/94

The Health Department requests that the Human Services Committee refer to the Personnel Department to have the two Environmental Health Technicians undergo a desk audit to determine if the positions warrant an upgrade.

FISCAL IMPACT: Increase in salaries.

For further information regarding this matter, contact:

Hans Peeters (Health)
Name and Department

268-9250
Telephone Number

5/94

[Handwritten signature]

NOV 16 1994

MINUTES OF THE MEETING
HUMAN SERVICES COMMITTEE

November 16, 1994

NOT
APPROVED

J. Margeson

MEMBERS ATTENDING: Chairman Truax
Legislators Stevens, Cretokos, Bennett, Barnes

ALSO ATTENDING: Kim Toot, Office for the Aging
Johannes Peeters, Health Department
John Margeson, Administrator

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:05 p.m.

APPROVAL OF MINUTES

The minutes of the October 19th meeting were approved with a motion from Legislator Bennett, and a second from Legislator Stevens. Motion carried.

OFFICE FOR THE AGING

The Allegany County Office for the Aging requests a resolution to increase the Community Services for the Elderly (CSE) budget due to contributions coming in higher than projected for this budget a total of \$1200.

A resolution is requested to increase the Expanded In-Home Services for the Elderly (EISEP) budget due to Cost-share revenue coming higher than projected for this budget a total of \$3000.

These requests for resolution were approved with referral to the Finance Committee with a motion from Legislator Bennett and second from Legislator Stevens. Motion carried.

Ms. Toot presented the committee with her monthly report. She has added a "waiting list" column to this report. She reports she has sent out letter to numerous organizations asking for contributions to her agency. She has made an agreement with the Cuba Fire Department to pay \$10/day for rent rather than the proposed \$12/day. The Cuba Council of Churches has agreed to deliver meals to all people within the Village of Cuba. This will result in a savings of \$3235 to this Office. She has also gone to Wellsville's churches with this idea.

RESOLUTIONS (2)

HEALTH DEPARTMENT

Mr. Peeters provided this committee with a list of public water supply violations for October. Arrangements have been made with most of the supplies.

The Health Department request a resolution transferring monies from A4037.100 Personal Services to A4037.405 Conference totalling \$511.00. This transfer was approved with a motion from Legislator Bennett and second by Legislator Barnes. Motion carried.

A resolution is requested transferring funds from A4037.456 to A4037.201 totalling \$1621., and from A4037.408 to A4037.201 totalling \$50. This was approved with a motion from Legislator Bennett, and second from Legislator Barnes. Motion carried.

Approval to transfer \$2000 from A4037.456 to A4037.409 was requested. The motion was made by Legislator Bennett, and seconded by Legislator Barnes. Motion carried.

A resolution is requested to transfer \$5,802.00 from A4010.464 to A4010.206 for the purchase of a Defibrillator needed for the Emergency Medical Technician - Basic training program. This program is provided by the Office of Emergency Service which is "Course Sponsor" for the NYS Health Department certification program for county ambulance squad members. Approval was given with a motion from Legislator Stevens, seconded by Legislator Bennett. Motion carried.

The Health Department requests approval to transfer \$8000 from A4010.462 Private Duty Nursing to A4010.408 Medical Supplies. The expenses for their flu vaccine, approximately \$13,000, and rabies expenses, approximately \$16,000, are taken from this account. A motion approving the transfer was made by Legislator Cretkos, seconded by Legislator Bennett, and carried.

A comparison sheet on the percentage of cases for each of three contract agencies was discussed.

Mr. Peeters discussed with this committee the idea of hiring a part time nurse to work weekends. At this time two of the department's nurses are on call on the weekends. They are paid for any time worked at double time. The part time nurse would be paid at straight time which would save the county some money. After some discussion a motion was made by Legislator Cretkos to pursue the idea with the Administrator and Personnel and return with specifics to this committee.

RESOLUTION

OTHER BUSINESS

A request for a desk audit was completed previously by the Personnel Department on two Public Health Technician positions in the Health Department. This committee is asked to create two Public Health Sanitarian positions and abolish two Public Health Technician positions. This was a Labor-Management meeting agreement. A motion was made by Legislator Bennett, and seconded by Legislator Barnes. Motion carried with Legislator Stevens opposed.

Approval was given for committee days for Legislators Bennett and Truax on 10/13/94 for meeting with Health Department, Sheriff's Department, and John Margeson. The motion was made by Legislator Barnes, and seconded by Legislator Bennett. Motion carried.

As Commissioner Sinclair was unable to attend this meeting, she would like to meet on the November 28th at 11:00 a.m.

ADJOURNMENT

There being no further business the meeting was adjourned with a motion from Legislator Cretekos, and second from Legislator Stevens. Motion carried.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 11/16/94

The Health Department requests a resolution transferring funds as follows:

From: A4037.456 to A4037.201 totalling \$1621.

From: A4037.408 to A4037.201 totalling \$ 50.

These transfers are being made to utilize grant monies.

FISCAL IMPACT: None. 100% reimbursement

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

Ext 247
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 11/16/94

The Health Department requests a transfer from A4037.100 (Personal Services) to A4037.405 (Conference) totalling \$511.00.

This transfer is needed to have the County budget line items coincide with the grant monies.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

Ext 247
Telephone Number

5/94



ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES

County Office Building • Belmont, New York 14813

Telephone 716 268-7661
Fax 716 268-9479

JOAN D. SINCLAIR
Commissioner

MINUTES OF THE MEETING
HUMAN SERVICES COMMITTEE

NOVEMBER 28, 1994

DEC 7 1994

MEMBERS ATTENDING: Chairman Walchli, Acting Committee Chair
Chairman Truax
Legislator Bennett

ALSO ATTENDING: Joan Sinclair, Social Services

NOT
APPROVED

CALL TO ORDER:

J. Margeson

The meeting was called to order at 11:10 a.m. by Chairman Walchli, who joined the Committee as Acting Committee Chair in order that a quorum exist and business could be conducted.

SOCIAL SERVICES:

A planned presentation on JOBTRAK was postponed to the meeting of the full Board later in the day.

On a motion by Ron Truax, seconded by Rod Bennett, Supplemental Budget appropriations as listed in the attached Memorandum of Explanation were approved unanimously to be referred to the Finance Committee for resolution approval.

Interaccount transfers, as listed in the attached Memorandum of explanation were also approved unanimously for referral to the Finance Committee, the motion to approve being made by Rod Bennett and supported by Ron Truax.

Subaccount transfers, as follows were approved unanimously on a motion to approved by Ron Truax, seconded by Rod Bennett:

\$6,000 from Insurance/Bonds to Fees, and \$3,000 from Supplies to Fees for coverage of our share of the Single Audit.

\$270,000 from Medicaid-State MMIS claims account to the Medical Transportation local account to cover newly mandated day care transportation for disabled children and ARC transportation for day treatment services. Both are fully reimbursed.

From the Medicaid Managed Care - Quality Assurance Contract Account: \$8,000 to Legal Services; \$2,000 to Conference Expense; \$1,000 to Equipment Repair, and \$1,000 to Rental - mail machine and scales.

Subaccount transfers in the CAP program, as described below were approved unanimously. The motion to approve was made by Rod Bennett and support by Ron Truax.

In the CAP Program, when there was a rental increase earlier in the year a new account 6011.414 was inadvertently set up. Three transfers out of this account will deplete the account (which does not exist in the 1995 budget). These are \$1,200 to the original CAP rental account, \$800 to Electricity; and \$1,000 to Mileage. In addition, CAP account transfers of \$3,000 from Supplies to Fees and \$300 from Telephone to Rent are requested.

Commissioner Sinclair advised Committee members that the Senior Investigator, who heads the Program Integrity Unit is retiring and that this position may not be classified properly at this time. The position duties have expanded substantially over the years. A desk audit of functions and a classification review is recommended. Committee member consensus was that the matter be referred to Personnel.

The meeting was adjourned by Chairman Walchli at Noon.

R E F E R R A L

NAME OF COMMITTEE:
HUMAN SERVICES COMMITTEE;
SOCIAL SERVICES

MEETING DATE:

11/28/94

TO: FINANCE COMMITTEE

RE: BUDGET CHANGE RESOLUTIONS

Attached are Memorandums of Explanation
related to 1) Supplemental Appropriations
needed in the 1994 Social Services budget and
2) Account transfers needed to cover projected
deficits in certain accounts.

Human Services Committee passed these
unanimously on 11/28/94. They are requested
for resolution on Dec. 27, 1994.

DATE REFERRED: 12/7/94

RONALD TROAX
COMMITTEE CHAIRMAN

BY: Jan Sinclair

MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

DATE: November 28, 1994

COMMITTEE: Human Services Committee

All requested appropriations are 100% Federal and State funds with no local share.

HEAP (Home Energy Assistance Program) - Federal allocation. Amount \$90,000 to 6141.474 with an equal amount in Revenue Account A4641.

Food Stamp Cash Out (Food Stamp amounts for CAP recipients) Federal Allocation. \$48,000 to 6150.474 with an equal amount in Revenue Account A4650.

CAP Personal Services: Additional State approved Typist position. \$10,000 to 6011.101 with an equal amount to Revenue Account A3611.

Continuation of the Homelessness Prevention Program, State grant amount of \$45,000 to A6020.478 with an equal amount to Revenue Account A3610.

FISCAL IMPACT:

MEMORANDUM OF EXPLANATION

INTRO. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: November 28, 199

Requests are being made in order not to overexpend existing accounts. Transfers are to be made from the ADC Account 6019, in which a 10% surplus is projected.

To JOBS Personal Services Account 6015.101 in order to retain JOBTRAK Supervisors and to cover some overtime for JOBTRAK Supervisors. \$12,000 to A6015.101.

\$25,000 to JOBS Administrative Account A6015.474 to cover contractual Employment Services costs.

\$200,000 to Child Welfare to cover Detention and Services to Educationally Handicapped Children which exceeded budget projections.

FISCAL IMPACT:

NOT
APPROVED

MINUTES OF THE MEETING

HUMAN SERVICES COMMITTEE

JAN 5 1995

December 21, 1994

MEMBERS ATTENDING: Chairman Truax
Legislators Stevens, Bennett, Barnes, Cretekos

ALSO ATTENDING: Vicky Pettit, Office for the Aging
Johannes Peeters, Health Department
Joan Sinclair, Social Services
John Margeson, Administrator

CALL TO ORDER



The meeting was called to order by Chairman Truax at 3:05 p.m.

APPROVAL OF MINUTES

The minutes of the November 16th, and 28th meetings were approved with a motion from Legislator Stevens, and seconded from Legislator Cretekos. Motion carried.

COMMUNITY SERVICES

Chairman Truax read a request from this agency to purchase a van out of their 1994 monies. They had requested this purchase in the 1995 budget year, but have monies that can be utilized in the 1994 budget. A motion was made by Legislator Cretekos, seconded by Legislator Bennett, and carried approving this request.

OFFICE FOR THE AGING

Bids for the purchase of a 1995 Van were opened. They were received from Northtown Dodge, Caravan at \$15692; and from Preston Auto, Lumina at \$14779. The OFA only has \$12500 in their budget to purchase a vehicle, therefore, the motion made is: Legislator Cretekos moves to accept the Preston Auto bid based on whether or not the additional monies can be found in the agencies budget, and the County Attorney's review. Otherwise, the bids may have to be denied. Legislator Bennett seconded and motion carried.

HEALTH DEPARTMENT

Mr. Peeters requested that the temporary Public Health Nurse, Donna Baschmann, be allowed to work an additional month. In 1995, the Department has been approved to fill a newly created PHN position, and therefore, Ms. Baschmann, will be hired as a permanent employee. Legislator Cretekos moved on this request, with Legislator Stevens seconding. Motion carried.

A resolution is requested to authorize acceptance of an Advanced Life Support Training Manniken from Southern Tier Health Care System. The manniken is used for the prehospital Emergency Medical Service training program in Allegany County. A motion was made by Legislator Bennett, seconded by Legislator Cretekos, and carried to accept the manniken.

The Health Department requests a resolution appropriating monies to IHAP 93-4059 accounts in budget years 1994 and 1995. See attached memorandum of explanation. Revenue account A3401.06 should also be created. Legislator Bennett moved on the request with Legislator Stevens seconding. Motion carried. This request should be referred to Finance.

The Health Department requests a resolution for an increase effective 1/1/95 in appropriations for Immunization account A4056 totalling \$170577. Revenue account A10.3473.00 will also need to be increased appropriately. See attached memorandum of explanation. A motion was made by Legislator Bennett, seconded by Legislator Cretekos, and carried. This request also needs to go to Finance.

The Health Department requests transfers between numerous .4 accounts totalling \$29608. A motion was made by Legislator Barnes, seconded by Legislator Stevens, and carried.

Mr. Peeters handed out a pilot agreement between NYS Nurses Association and Allegany County for weekend coverage in home care. This was briefly discussed and Legislator Cretekos moved that the Department should continue to pursue a mutual agreement such as the one presented today. Legislator Barnes agreed. Motion carried.

SOCIAL SERVICES

Commissioner Sinclair provided the committee with additional information related to the need for a \$200,000 transfer into the child welfare account. This is needed due to the numbers of institutional placements of children.

Information was provided on the return on investment of the JOBTRAK Program. With numerous factors to consider, at the current rate of grant savings for all employment and training activities, the annualized welfare grant savings is \$855,720. The estimate of the return on investment is just under \$2.00 saved for each \$1.00 invested.

The Committee would like to thank all the people involved with the program for the good job they are doing!

RESOLUTIONS (4)

A resolution is needed for the position under the JOBTRAK program that was approved only until end of 1994. It is requested that it be continued through December 31, 1995. This was moved by Legislator Bennett, seconded by Legislator Cretekos, and carried. This will have to be brought "off the floor" at the next Board meeting.

OTHER BUSINESS

Dr. Geoffrey Markowski has resigned his position on the Board of Health. The Board of Health recommends the appointment of Dr. Calvin Schierer, of Houghton to fill the unexpired term to July 7, 1995. A resolution should be prepared. Legislator Cretekos moved, with Legislator Stevens seconding, and motion carried.

The term of Laurel McCluskie on the Community Services Board expires December 31, 1994 and she is willing to be reappointed for another four year term. Legislator Cretekos moved, with Legislator Bennett seconding. Motion carried.

Contracts with the Association for the Blind and Visually Handicapped totalling \$7000; and with Mercy Flight totalling \$7500. were approved with a motion from Legislator Cretekos, and second from Legislator Bennett. Motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:45 p.m.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 12/21/94

The Health Department requests a resolution 1) for an increase effective 1/1/95 in appropriations for Immunization account A4056 totalling \$170577; therefore, 2) resulting in the need to amend the 1995 budget for Immunization account (4056). Revenue account A10.3473.00 will also need to be increased appropriately.

<u>Account</u>	<u>Budget Amount</u>	<u>Inc/Dec</u>	<u>Revised Budget</u>
A4056.1	\$8761	+ 13217	\$21978
A4056.2	-0-	+ 1350	1350
A4056.4	2062	+151425	153487
A4056.8	-0-	+ 4585	4585
Totals	\$10823	\$170577	\$181400

The increase is due to the Allegany County Health Department acting as lead agency for the Immunization Action Plan (IAP) Consortium VII. As lead county for the IAP this department will contract directly with the NYS Health Department for IAP activities. Our responsibilities include; participation in the negotiation of workplans and budgets, assisting in coordination of quarterly progress and expenditure reports, etc.

A detailed breakdown of the above accounts is attached.

FISCAL IMPACT: *NONE*

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

Ext 247
Telephone Number

5/94

Detailed breakdown for memorandum referring to Account A4056.

A4056.100	Personal Services	\$21978
A4056.201	Equipment (office)	1350
A4056.401	Postage	150
A4056.402	Mileage	1500
A4056.408	Supplies	610
A4056.416	Telephone	250
A4056.419	Printing	300
A4056.456	Contracts	150677
A4056.802	Retirement	100
A4056.803	FICA	400
A4056.804	Workers Comp	100
A4056.805	Disability	100
A4056.806	Medical Insurance	3885
		<hr/>
	Total	\$181400

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 12/21/94

The Health Department requests a resolution appropriating the following monies to IHAP 93 - 4059 accounts totalling \$4742.

	<u>1994</u>	<u>1995</u>
A4059.100 Personal Services	\$1924	\$1443
A4059.201 Equipment (office)	448	448
A4059.402 Mileage	450	450
A4059.457 Day Care	960	960
A4059.458 Respite	960	960
TOTAL	<u>\$4742</u>	<u>\$4261</u>

Revenue account A3401.06 should also be created totalling \$4742 for 1994; and \$4261 for 1995.

THESE MONIES NEED TO BE APPROPRIATED FOR 1994 BUDGET AND THE 1995 BUDGET WILL HAVE TO BE AMENDED TO INCLUDE THE ABOVE AMOUNTS!!

The NYS Health Department is lead agency for Early Intervention services (89-313(93)) and is entitled to this grant money from the State Education Department. These funds are being passed on to municipalities to enhance the provision of early intervention services.

FISCAL IMPACT: None. 100% reimbursed

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

ext 247
Telephone Number

5/94

MEMORANDUM

FROM: Health
(Department)

TO: John Margeson, County Administrator
and
James F. Mulholland, County Treasurer

PLEASE MAKE THE FOLLOWING TRANSFERS:

B U D G E T

<u>From Account No.</u>	<u>To account No.</u>	<u>Amount</u>
A4010.422 (Gasoline)	A4010.461 (Med.Consult)	\$590.00
A4010.462 (PDN)	A4010.456 (HHA)	19000.00
A4010.414 (Rentals)	A4010.402 (Mileage)	600.00
A4010.422 (Gasoline)	A4010.419 (Printing)	950.00
A4010.404 (M. Autos)	A4010.409 (Fees)	3000.00
A4010.406 (Insurance)	A4010.409 (Fees)	2568.00
A4010.463 (Assign.Counsel)	A4010.409 (Fees)	2500.00
A4035.409 (Fees)	A4035.405 (Conference)	100.00
A4035.409 (Fees)	A4035.402 (Mileage)	300.00

TOTAL \$29608.00

E X P E N D I T U R E

Date of
Check Check # From Acct. No. To Acct No.

TOTAL _____

DEPT. AUTHORIZATION: _____ *DATED: _____
(signature)

CO. ADMIN. AUTHORIZATION _____ DATED: _____

COMMITTEE AUTHORIZATION Wm _____ *DATED: _____

SUBMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNTS OF LESS THAN \$500.00 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.