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APPROVED
JAN 12 1995
J. Mangeson

FINANCE COMMITTEE

JANUARY 10, 1995

Present: Nielsen; Burdick; Corkey; Sherman; Lucas; Walchli;

The minutes of the December 13, 1994 meeting of the committee were approved on a motion by Burdick, seconded by Corkey and carried.

Christina Culbert, Youth Bureau Director, distributed information and requested the committee to co-sponsor, with the Planning and Development Committee, several resolutions approving agreements for special delinquency prevention programs, youth education programs, etc., accessing state aid funds. (Copy attached to original minutes). A motion was made by Burdick, seconded by Lucas and carried, to approve these agreements and request the County Attorney to prepare the resolutions.(Abstained: Nielsen).

Robert Wilkins, Director, Real Property Tax Service Agency, noted that some counties have a minimum charge for out-of-county school tax bills, i.e., Steuben County: $200.00; Livingston County: $35.00; Inasmuch as Allegany County recently raised our price from 50¢ to $1.00 per bill, Mr. Wilkins does not recommend setting a minimum charge. A motion was made by Sherman, seconded by Corkey and carried, accepting Mr. Wilkins recommendation.

Mr. Wilkins brought to the committee's attention a letter he had received from the State Division of Equalization and Assessment, requesting his department to provide more assistance for special projects for several Allegany County towns, including data collection and revaluation. It is Mr. Wilkins opinion that, although we have helped the State with some projects in the past, it would require more manpower and computer equipment to assist further, and that this is another example of the State attempting to put more burdens on the county.

Also discussed for the committee's information is the proposal to change the size of the tax bills to an 8 1/2" x 11" sheet. Information is being gathered as to what can and cannot be included on tax bills and Mr. Wilkins will report further on this at a later date.

Considerable discussion was held on the question of whether to undertake a study of county-wide assessing. Several town supervisors have approached Mr. Wilkins requesting information on this matter, although it may prove very difficult to sell this idea to all the towns. Preliminary investigation of the current expenses which towns incur for assessing services reveals a total of $346,000, which does not include any additional costs related to revaluations undertaken by some towns. Mr. Wilkins gave an approximate cost of $175,000 if

the county undertook this on a county-wide basis, including the addition of several new positions.

Mr. Lucas stated that he would like to see the county look into contracting privately for this type of service, and a motion was made by Lucas, seconded by Corkey and carried to direct Mr. Wilkins to prepare a set of specifications for bidding this service and to report back to the committee next month.

Mr. Wilkins presented the following corrections to the tax rolls, which were approved on a motion by Burdick, seconded by Corkey and carried. County Attorney is requested to prepare a resolution:

REBILL OF TAXES: Town of Allen: Robinson, Donald & Erlie Mae, Parcel #67.-1-33, Correct Tax Amount: $460.41.

REBILL OF TAXES: Town of Alma: Davison, Clinton & Carol, Parcel #301.2-1-13, Correct Tax Amount: $602.62.

REBILL OF TAXES: Town of Alma: Walsh, Anthony, Parcel #263.-1-60.2, Correct Tax Amount: $75.98.

REBILL OF TAXES: Town of Almond: Doty, Keith & Sally, Parcel #126.1-1-17, Correct Tax Amount: $2,693.99.

REBILL OF TAXES: Town of Almond: Wilcox, James & Karen, Parcel #125.-1-10, Correct Tax Amount: $2,095.73.

REBILL OF TAXES: Town of Almond: McMahon, Daniel & Arlene, Parcel #126.-1-1.1, Correct Tax Amount: $2,209.07.

REBILL OF TAXES: Town of Almond: Coleman, Paul & Cindy, Parcel #125.-1-13, Correct Tax Amount: $1,528.39.

REBILL OF TAXES: Town of Amity: Bouldin, Robert & Gail, Parcel #173.1-1-8, Correct Tax Amount: $2,067.56.

REBILL OF TAXES: Town of Amity: Cornish, Karleen, Parcel #199.-1-18.1, Correct Tax Amount: $556.95.

REBILL OF TAXES: Town of Andover: Brown, Timothy, Parcel #216.14-1-13, Correct Tax Amount: $625.28.

REBILL OF TAXES: Town of Andover: Joyce, John & Ray, Kathy, Parcel #216.18-1-17.1, Correct Tax Amount: $626.27.

REBILL OF TAXES: Town of Andover: Thorp, Glenn & Sharon, Parcel #216.18-1-17.1, Correct Tax Amount: $1,229.93.

REBILL OF TAXES: Town of Angelica: Angelica Feeder Sale Inc., Parcel #134.1-4.4, Correct Tax Amount: $523.53.

REBILL OF TAXES: Town of Birdsall: Pool, Louis F., Parcel #84.-1-8, Correct Tax Amount: $985.57.

REBILL OF TAXES: Town of Birdsall: Pool, Louis F., Parcel #84.-1-9, Correct Tax Amount: $212.99.

REBILL OF TAXES: Town of Bolivar: Kuhn, Eugene & Dorothy, Parcel #260.17-3-70, Correct Tax Amount: $648.30.

REBILL OF TAXES: Town of Burns: York, Lester, Parcel #72.-3-6, Correct Tax Amount: $190.26.

REBILL OF TAXES: Town of Burns: Lawrence, William & Heidi, Parcel #73.-3-10.3, Correct Tax Amount: $180.46.

REBILL OF TAXES: Town of Caneadea: Crowe, Dale, Parcel #78.13-1-48, Correct Tax Amount: $291.91.

REBILL OF TAXES: Town of Clarksville: Osuch, Carol, Parcel #219.-1-9.43, Correct Tax Amount: $535.51.

REBILL OF TAXES: Town of Clarksville: Reiss, Dona, Parcel #219.-1-9.41, Correct Tax Amount: $737.05.

REBILL OF TAXES: Town of Friendship: Ritter, Burton & Marion, Parcel #182.12-2-56, Correct Tax Amount: $335.91.

REBILL OF TAXES: Town of Independence: Stanford, Robert & Betty, Parcel #308.-1-13.1, Correct Tax Amount: $715.74.

REBILL OF TAXES: Town of Rushford: Blech, Helen Rae, Parcel #76.12-1-15.2, Correct Tax Amount: $1,222.64.

REBILL OF TAXES: Town of Scio: Conrail, Parcel #199.-1-36, Correct Tax Amount: $16,870.07.

REBILL OF TAXES: Town of Scio: Vandermark Exploration, Parcel #188.-1-994, Correct Tax Amount: $859.27.

REBILL OF TAXES: Town of Ward: Brown, Jack E., Parcel #187.-1-51, Correct Tax Amount: $250.08.

REBILL OF TAXES: Town of Ward: Sciog, Richard, Parcel #174.-1-32, Correct Tax Amount: $528.81.

REBILL OF TAXES: Town of Ward: Wheeler, Leon, Parcel #163.-1-2.2, Correct Tax Amount: $1,016.24.

REBILL OF TAXES: Town of West Almond: Colosi, Peter & Caruna, Stephen, Parcel #122.-1-44, Correct Tax Amount: $199.59.

REBILL OF TAXES: Town of West Almond: Theis, Archie & Rita, Parcel #110.-1-38.18, Correct Tax Amount: $111.74.

John Margeson reported that he would like to establish a policy whereby the Finance Committee would be required to approve the funding source for any new, unbudgeted position, before a resolution is prepared for consideration by the full board. The committee agreed this would be appropriate and requested that Mr. Margeson prepare a draft and provide copies to the committee members prior to the next meeting.

Linda Canfield brought to the committee's attention that consideration should be given to applying to the New York State legislature for an extension of the additional 1% sales tax which expires November 30, 1995. Following discussion, a motion was made by Lucas, seconded by Sherman and carried, to request the County Attorney to prepare a resolution requesting our state legislative representatives to introduce and seek passage of legislation authorizing Allegany County to continue the additional one percent county sales tax for three years. Chairman Walchli requested that this resolution be prepared for consideration at the January 23, 1995 board meeting.

A referral was considered from the Human Services Committee requesting a resolution appropriating additional state aid of $4,261 to IHAP 93 Account No. A4059 as follows: $1,443 to .1 Personal Services, $448 to .2 Equipment, and $2,370 to .4 Contractual Expense. A like amount of $4,261 should be appropriated to Revenue Account No. A3401.06. Approved on a motion by Burdick, seconded by Sherman and carried. County Attorney is requested to prepare resolution.

Another referral was considered from the Human Services Committee requesting a resolution to appropriate an increase of state aid of $170,577 to Account No. A4056 Immunization Under 24 months, as follows: $13,217 to .1 Personal Services, $1,350 to .2 Equipment, $151,425 to .4 Contractual Expenses, and $4,585 to .8 Fringe Benefits, with a like amount of $170,577 to Revenue Account No. A10.3473.00. Approved on a motion by Burdick, seconded by Sherman and carried. County Attorney is requested to prepare resolution.

It was decided, due to the NYSAC Conference in Albany on February 12-14, 1995, that the Finance Committee should meet for its regular monthly meeting on February 3, 1995 at 1:00 p.m.

Mr. Walchli mentioned that several legislators had asked why some resolutions considered at the January 9th board meeting did not have a Memorandum of Explanation attached. Mr. Margeson will send a memo to all department heads reminding them of their responsibility to prepare a Memorandum of Explanation when requesting committee action requiring a resolution.

Also discussed were the monthly departmental expenditures, and Mr. Lucas requested that information be available at each Finance Committee meeting showing the percentage of expenditures for each department to date. Mr. Margeson will provide a computer print-out showing this information.

Meeting adjourned.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services DATE: 12/21/94

The Health Department requests a resolution appropriating the following monies to IHAP 93 - 4059 accounts totalling ~~$4742~~. 4,261

		1994	1995
A4059.100	Personal Services	$1924	$1443
A4059.201	Equipment (office)	448	448
A4059.402	Mileage	450	450
A4059.457	Day Care	960	960
A4059.458	Respite	960	960
TOTAL		$4742	$4261

Revenue account A3401.06 should also be created totalling ~~$4742~~ for ~~1994, and~~ $4261 for 1995.

THESE MONIES NEED TO BE APPROPRIATED FOR ~~1994 BUDGET AND~~ THE 1995 BUDGET WILL HAVE TO BE AMENDED TO INCLUDE THE ABOVE AMOUNTS!!

The NYS Health Department is lead agency for Early Intervention services (89-313(93) and is entitled to this grant money from the State Education Department. These funds are being passed on to muncipalities to enhance the provision of early intervention services.

FISCAL IMPACT: None. 100% reimbursed

For further information regarding this matter, contact:

Johannes Peeters — Name and Department

ext 247 — Telephone Number

5/94

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MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services DATE: 12/21/94

The Health Department requests a resolution 1) for an increase effective 1/1/95 in appropriations for immunization account A4056 totalling $170577; therefore, 2) resulting in the need to amend the 1995 budget for immunization account (4056). Revenue account A10.3473.00 will also need to be increased appropriately.

Account	Budget Amount	Inc/Dec	Revised Budget
A4056.1	$8761	+ 13217	$21978
A4056.2	-0-	+ 1350	1350
A4056.4	2062	+151425	153487
A4056.8	-0-	+ 4585	4585
Totals	$10823	$170577	$181400

The increase is due to the Allegany County Health Department acting as lead agency for the Immunization Action Plan (IAP) Consortium VII. As lead county for the IAP this department will contract directly with the NYS Health Department for IAP activities. Our responsibilities include; participation in the negotiation of workplans and budgets, assisting in coordination of quarterly progress and expenditure reports, etc.

A detailed breakdown of the above accounts is attached.

FISCAL IMPACT: NONE

For further information regarding this matter, contact:

Johannes Peeters — Ext 247
Name and Department — Telephone Number

5/94

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Detailed breakdown for memorandum referring to Account A4056.

A4056.100	Personal Services	$21978
A4056.201	Equipment (office)	1350
A4056.401	Postage	150
A4056.402	Mileage	1500
A4056.408	Supplies	610
A4056.416	Telephone	250
A4056.419	Printing	300
A4056.456	Contracts	150677
A4056.802	Retirement	100
A4056.803	FICA	400
A4056.804	Workers Comp	100
A4056.805	Disability	100
A4056.806	Medical Insurance	3885
	Total	$181400

APPROVED

FINANCE COMMITTEE

February 3, 1995

J. Margason 1995

Present: Nielsen; Burdick; Corkey; Sherman; Lucas; Walchli;

The minutes of the January 10, 1995 meeting of the committee were approved on a motion by Burdick, seconded by Sherman and carried.

Michael Abraszek, Supervisor, Town of Rushford, David Brooks, Town Councilman and David Brautigam, Town Attorney, met with the committee to discuss the situation at Rushford Kiln. This business is experiencing financial difficulties and is unable to pay county and town taxes. A four month extension was requested to afford the opportunity to develop a plan to turn it around. If sold for taxes, the business would close and thirteen employees laid off.

The town officials left the meeting, with Mr. Nielsen agreeing to notify them later of the committee's decision. Following considerable discussion, a motion was made by Burdick, seconded by Corkey and Sherman, to give Rushford Kiln a four month extension to pay the taxes, with a proviso that a plan to restructure and reorganize be submitted to the county within one month.

Mickey Martelle, Executive Director, Industrial Development Agency, briefed the committee on the current status of the lawsuit involving the co-gen facility in Wiscoy.

County Treasurer Mulholland presented the following owner bid backs:

BURNS: Baker, Randell C. - Certificate No. 369-91. Motion was made by Corkey, seconded by Burdick and carried, to accept the bid back of $3,498.63 from Randell C. Baker. County Attorney is requested to prepare a resolution.

WILLING: Prentice, Bernard A. - Certificate No. 870-91. Motion was made by Lucas, seconded by Corkey and carried, to accept the bid back of $2,421.11 from Bernard A. Prentice. County Attorney is requested to prepare a resolution.

Mr. Mulholland also presented a renewal contract with David M. Griffith & Associates, Ltd., to prepare Allegany County's Federal cost allocation plans based on actual costs for 1994 and 1995, the fees being set at $6,000 for each of the 1994 and 1995 plans, for a total two year cost of $12,000., representing no increase in cost from the expiring contract. Approved on a motion by Corkey, seconded by Sherman and carried. County Attorney is requested to prepare a resolution.

Robert Wilkins, Director, Real Property Tax Service Agency, discussed a proposal to form a sub-committee to investigate, and make recommendations on the proposal to change the style of tax bills. A motion was made by Sherman, seconded by Burdick and carried, that this sub-committee be created to consist of Mr. Wilkins, Debbie Button, Director of Data Processing, County Treasurer Jim Mulholland and John Margeson, representing the Board of Legislators. It was also recommended that the villages and school districts be consulted by the sub-committee on this matter.

With regard to the privatization of county-wide assessing, Mr. Wilkins reported that the legal department of the state Dept. of Equalization and Assessment informed him that only two areas can be bid out - advisory appraisals and data collection. Following discussion, it was decided not to pursue this matter any further, but if one-third of the towns request, the committee will take another look at county-wide assessing.

Mr. Wilkins presented the following corrections to the tax rolls, which were approved on a motion by Burdick, seconded by Corkey and carried. County Attorney is requested to prepare a resolution.

REBILL OF TAXES: Town of Almond: Erskine, Donald E., Parcel #112.-1-14.15, Correct Tax Amount: $323.28.

REBILL OF TAXES: Town of Andover: Jackson, C. Robert & Jean, Parcel #216.15-2-21, Correct Tax Amount: $313.13.

REBILL OF TAXES: Town of Angelica: Auman, Raymond & Deborah L., Parcel #120.19-1-12, Correct Tax Amount: $326.48.

REBILL OF TAXES: Town of Angelica: Wakefield, Alan & One, Parcel #120.18-2-55, Correct Tax Amount: $533.55.

REBILL OF TAXES: Town of Angelica: Green, Daniel L. & Dorothy K., Parcel #120.18-1-5, Correct Tax Amount: $655.68.

REBILL OF TAXES: Town of Genesee: Bean, Emmett J., Parcel #283.-1-23, Correct Tax Amount: $399.76.

REBILL OF TAXES: Town of New Hudson: Ladouceur, Ralph & Nancy S., Parcel #114.-1-5.11, Correct Tax Amount: $1,407.99.

REBILL OF TAXES: Town of Wellsville: Baldwin, Robert D., Parcel #213.-1-18, Correct Tax Amount: $691.34.

REBILL OF TAXES: Town of Wellsville: Komroy, Staebell, Bartels, Parcel #213.-1-17, Correct Tax Amount: $49.74.

REBILL OF TAXES: Town of West Almond, Erskine, Donald & Lena, Parcel #111.-1-4.31, Correct Tax Amount: $596.79.

John Tucker, Director, Office of Emergency Services, reported on a referral from the Public Safety and Ways and Means Committees

regarding funding for the implementation of a photo I.D. tag system for county employees and legislators. A sample card was distributed and costs ranging between $500 and $1,000 were quoted. The administration of the program has yet to be decided. A motion was made by Burdick, seconded by Corkey and carried, to approve the transfer of $1,000 from Contingent Account No. A1990.4 to Emergency Services Account No. A3640.4. County Attorney is requested to prepare a resolution. The County Administrator will work with Mr. Tucker and the Labor/Management Safety Committee with regard to the format of the I.D. card and administration of the program.

Mr. Margeson discussed a draft policy for funding new positions, which are not fully funded in the personal services account of a department. This policy will require that a referral and request for funding shall be made by the standing committee of jurisdiction to the Finance Committee for the purpose of identifying from where the necessary funds will be derived to pay for such position, before any action can be taken by the full board on the creation of the new position. Mr. Lucas requested that a provision to added to the policy that the approval of the County Administrator must also be obtained for the creation of any new position. A motion was made by Burdick, seconded by Sherman and carried, approving the policy and directing that Mr. Margeson forward a memo to all department heads notifying them of this policy. (Copy attached to minutes).

Mr. Margeson also reported that NYSAC is seeking state legislation to empower counties with the local authority to increase their sales tax without the need for special state legislation and presented a sample county resolution in support of such legislation. A motion was made by Lucas, seconded by Corkey and carried, to request the County Attorney to prepare a resolution based on the NYSAC resolution.

Linda Canfield, Clerk of the Board, presented a referral from the Human Services Committee requesting a transfer of $2,279 from Contingent Account No. A1990.4 to Nutrition Account No. A6772.201 to cover the balance needed to purchase a new mobile meals van. $12,500 was budgeted in the 1995 OFA budget, and the lowest bid came in at $14,779., leaving a shortfall of $2,279. Approved on a motion by Burdick, seconded by Sherman and carried. County Attorney is requested to prepare a resolution.

Another referral from the Human Services Committee was presented requesting a resolution for the Office for the Aging to accept a state grant entitled "Congregate Services Initiative Program" to be used to provide educational and cultural opportunities at each of the nine luncheon centers in Allegany County. The total budget for this grant will be $870.00, the state share is $653.00 and the local match is $217. The match will be met by participant contributions. A motion was made by Sherman, seconded by Lucas and carried, to request the County Attorney to prepare a resolution appropriating $870.00 to an account to be designated by the County Treasurer, with a like amount to revenue accounts also to be designated by the County Treasurer. It was noted for the record that it was the committee's

intent that this program only continue for so long as state funding is available.

A third referral from the Human Services Committee was presented requesting a resolution for the Office for the Aging to increase the 1995 Weatherization Referral and Packing Program budget by $20,824 due to a one-time supplement in federal funding for this program, to be used for the repair and weatherization of client homes after all other resources have been exhausted, and to purchase a copier, computer, printer and software. A motion was made by Nielsen, seconded by Lucas and carried, to request the County Attorney to prepare a resolution appropriating $8,324 to OFA - Weatherization Account No. A6784.2, and $12,500 to OFA - Weatherization Account No. A6784.4, with the amount of $20,824 appropriated to Federal Revenue Account No. A4772.8. It was noted for the record that it was the committee's intent that this program only continue for so long as state funding is available.

A fourth referral was presented from the Human Services Committee requesting a resolution for the Office for the Aging to accept a $2,000 donation from Niagara Mohawk to be used for repairs and minor modifications to elderly clients' homes so that they may remain functional in their home. A motion was made by Burdick, seconded by Sherman and carried, to request the County Attorney to prepare a resolution accepting this donation and to appropriate $2,000 to OFA - III-D Account No. A6780.4, with a like amount to Revenue Account No. A02 1972.05

It was noted that the next meeting of the committee would be on Tuesday, March 14, 1995 at 1:00 p.m.

Meeting adjourned.

OFFICE OF THE
COUNTY ADMINISTRATOR
COUNTY OF ALLEGANY • COUNTY OFFICE BUILDING • BELMONT, NEW YORK 14813

TELEPHONE 716-268-9217 JOHN E. MARGESON, *County Administrator* FAX 716-268-9446

PROPOSED POLICY REGARDING THE PROCEDURE TO FUND POSITIONS OF EMPLOYMENT NOT CONTAINED IN THE ANNUAL OPERATING BUDGET

No position of employment, whether full or part-time in nature, shall be created by the Allegany County Board of Legislators unless the funds necessary to compensate the employee in the position have been appropriated to the personal services account designated to pay such compensation.

In the event a standing committee sponsors a resolution to create a position of employment which is not fully funded in the personal services account designated to pay such compensation a referral and request for such funding shall be made by the standing committee of jurisdiction to the Finance Committee of the Board of Legislators for the purpose of identifying from where the necessary funds will be derived to pay the compensation attendant to the position.

At a minimum, this referral shall identify the title of the position to be created, the administrative agency in which the position will exist and the amount of funds necessary to compensate the position for the remainder of the calendar year.

Once identified by the Finance Committee, the resolution to create such position shall be co-sponsored by the committee of jurisdiction and the Finance Committee. The resolution to create the position shall also identify the amount of the funds necessary to be transferred, from which account the funds are to be removed and into which account the funds are to be appropriated.

On every occasion when there is a request to create a position of employment which is not funded in a departmental budget, the department head seeking the position shall discuss with the County Administrator the need for the position prior to seeking its' creation.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: January 18, 1995

The Office for the Aging requests a resolution to increase county dollars in the Nutrition budget (A6772.201) by $2,279.00 to cover the cost of a new mobile meals van. This is due to a difference in the cost estimated in the 1995 OFA budget ($12,500.00) and the lowest bid (14,779.00). The net result is a shortfall of $2,279.00.

FISCAL IMPACT: Increase in county dollars.

For further information regarding this matter, contact:

Name and Department	Telephone Number
Vickie Pettit, OFA	268-9390

5/94

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: January 18, 1995

The Office for the Aging requests a resolution to accept a State Grant called Congregate Services Initiative (CSI) Program. This grant is to be used to provide educational and cultural opportunities at each of the nine luncheon centers in Allegany County. The total budget for this grant will be $870.00. The State share is $653.00 and match share is $217.00. The match will be met by participant contributions.

State Revenue (# to be assigned by Treasurer)	$653.00
Local Revenue (# to be assigned by Treasurer)	$217.00
Total Revenue	$870.00

Expenditure Account #'s (to be assigned)

A	.421 Education	$870.00

FISCAL IMPACT: Increase in State funds. Increase in contributions. No increase in County funds.

For further information regarding this matter, contact:

Name and Department	Telephone Number
Vickie Pettit, OFA	268-9390

5/94

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 01/18/95

The Allegany County Office for the Aging requests a resolution to increase the 1995 Weatherization Referral and Packaging Program(WRAP) budget by $20,824.00 due to a one-time supplement in federal funding for this program. The supplement must be used for specific purposes. $12,500.00 is to be used for the repair and weatherization of client homes after all other resources have been exhausted. These dollars are referred to as last resort funds. The remaining $8,324.00 must be used to purchase a portable copier, computer, printer and a computer/software set-up with specific requirements supplied by the state.

This supplement is 100% federal dollars with no county dollars required for match.

Increase Revenue Account # A 4772.08	$20,824.00	
Increase in Expenditure Account #'s		
A6784.201 Equipment		$ 8,324.00
A6784.408 General Supplies		500.00
A6784.474 Subcontractors		12,000.00
Total		$20,824.00

FISCAL IMPACT: Increase federal revenue. No increase in county dollars.

For further information regarding this matter, contact:

Vickie Pettit, OFA
Name and Department

268-9390
Telephone Number

5/94

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: January 18, 1994

The Office for the Aging requests a resolution to accept a $2,000.00 donation from Niagara Mohawk. This donation is to be used for repairs and minor modifications to elderly clients homes so that they may remain functional in their home.

Increase Revenue Account # A 02 1972.05	$2,000.00
Increase Expenditure Account #	
A6780.408 General Supplies	$2,000.00

FISCAL IMPACT: Increase in revenue.

For further information regarding this matter, contact:

Vickie Pettit, Office for the Aging	268-9390
Name and Department	Telephone Number

5/94

MAR 2 - 1995

NOT APPROVED

FINANCE COMMITTEE

February 27, 1995

J. Morgan

Present: Nielsen; Burdick; Corkey; Sherman; Lucas;

This meeting was held following the board meeting. In view of the resignation of Robert Wilkins, Director, Real Property Tax Service Agency, a motion was made by Nielsen, seconded by Corkey and carried, that this committee request the Personnel Office to advertise for applicants for this position, with a salary range of $30,000-$33,000. The County Administrator was authorized to conduct preliminary interviews of a number of qualified candidates, of the Administrator's choosing, and return to the committee with three or four finalist candidates who will undergo a final interview with the committee.

Meeting adjourned.

MAR 2 3 1995 NOT APPROVED

FINANCE COMMITTEE

March 14, 1995

Present: Burdick; Corkey; Nielsen; Sherman; Lucas; J Margeson

County Treasurer Mulholland announced the presentation of tax sale bids and explained the procedure to the committee, interns and public who were present. The following actions were taken:

ALMA: Clair, Ernest D. Certificate No. 21-88
Motion by Burdick, seconded by Sherman and carried, to accept bid of $1,807.00 from T&B Realtors plus current year's taxes. Prepare resolution.

ALMA: Lund, Mrs. Beckie Certificate No. 64-91
Motion by Nielsen, seconded by Lucas and carried, to accept the owner's bid back of $1,800.18. Prepare resolution.

ALMA: Scott, Robert & Cook, Mary Scott Certificate No. 73-91
Motion by Lucas, seconded by Burdick and carried, to accept bid of $1,400.00 from Steve Dickerson, Wellsville, plus current year's taxes. Prepare resolution.

ALMA: Weinberger, Gary Certificate No. 80-91
Motion by Burdick, seconded by Lucas and carried, to accept bid of $15,007.00 from T&B Realtors, Wellsville, plus current year's taxes. Prepare resolution.

ALMOND: Frail, Hugh R. et al Certificate No. 96-91
Motion by Lucas, seconded by Burdick and carried, to accept the owner's bid back of $5,405.92. Prepare resolution.

AMITY: Brown, George W. & Katherine H. Certificate No. 106-91
Motion by Burdick, seconded by Nielsen and carried, to accept the bid of $54.44 from Gail Schmelzer, Belmont, plus current year's taxes. Prepare resolution.

AMITY: Pingrey, Stanley & Hazel Certificate No. 111-91
Motion by Nielsen, seconded by Burdick and carried, to accept the owner's bid back of $5,815.80. Prepare resolution.

ANDOVER: Dibble, Steven & Patricia Certificate No. 155-91
Motion by Burdick, seconded by Sherman and carried, to accept the bid of $3,785.00 from Dale J. Burns, Andover, plus current year's taxes. Prepare resolution.

ANDOVER: Glover, Paul Certificate No. 180-91
Motion by Lucas, seconded by Nielsen and carried, to accept the bid of $7,207.00 from T&B Realtors, Wellsville, plus current year's taxes. Prepare resolution.

ANDOVER: Mosher, Bernard & Ruth Certificate No. 192-91
NO BIDDERS

ANDOVER: Simons, Robert Lee Certificate No. 196-91
Motion by Nielsen, seconded by Sherman and carried, to accept the bid of $9,007.00 from T&B Realtors, Wellsville, plus current year's taxes. Prepare resolution.

ANDOVER: Thompson, Don & Lillian Certificate No. 197-91
Motion by Burdick, seconded by Nielsen and carried, to accept the bid of $15,007.00 from T&B Realtors, Wellsville, plus current year's taxes. Prepare resolution.

ANGELICA: Bull, James E. Certificate No. 203-91
Motion by Lucas, seconded by Burdick and carried, to accept the bid of $210.00 from Grace Spangler, Angelica, plus current year's taxes. Prepare resolution.

ANGELICA: Bullock, Glenn & June Certificate No. 204-91
Motion by Burdick, seconded by Nielsen and carried, to accept the bidof $9,100.00 from William P. Sortore, Angelica, plus current year's taxes. Prepare resolution.

BELFAST: Arnold, Frank Certificate No. 230-91
Motion by Nielsen, seconded by Sherman and carried, to accept the bid of $1,109.00 from Jessie Van Name, Dalton, plus current year's taxes. Prepare resolution.

BELFAST: Corbit, Maxine Certificate No. 246-91
Motion by Lucas, seconded by Nielsen and carried, to accept the bid of $4,507.00 from T&B Realtors, Wellsville, plus current year's taxes. Prepare resolution.

BELFAST: Hoffman, Ronald E., Jr.,
Hoffman, Kimberley Certificate No. 257-91
Motion by Burdick, seconded by Nielsen and carried, to reject the one bid received from Jack Brown, Almond, in the amount of $259.95.

BELFAST: Metcalf, Delores M. Certificate No. 259-91
Motion by Burdick, seconded by Sherman and carried, to accept the owner's bid back of $3,376.78. Prepare resolution.

BELFAST: Shaffer, Everett L.
Patton, LaVern E. Certificate No. 263-91
Motion by Burdick, seconded by Nielsen and carried, to accept the bid of $24,184.00 from Hudson H. Skidmore, Leroy, plus current year's taxes. Prepare resolution.

BOLIVAR: B & F Housing Inc. Certificate No. 281-91
Motion by Sherman, seconded by Burdick and carried, to accept the bid of $2,651.51 from Frances A. Webb, William Webb, Little Genesee, plus current year's taxes. Prepare

resolution.

BOLIVAR: B & F Housing Inc. Certificate No. 282-91
NO BIDDERS

BOLIVAR: Dougherty, Robert J.
Rinker, Fred C. & Dorothy Certificate No. 305-91
NO BIDDERS

BOLIVAR: Charles Harbell Post 892 Certificate No. 249-90
Motion by Burdick, seconded by Nielsen and carried, to reject the one bid received from Jack Brown in the amount of $11.00.

BURNS: Riechel, Donald Certificate No. 366-91
Motion by Burdick, seconded by Lucas and carried, to accept the bid of $1,511.00 from Harold Mitchell, Hunt, plus current year's taxes. Prepare resolution.

BURNS: Whitehead, Dale R. Certificate No. 280-90
Motion by Sherman, seconded by Burdick and carried, to accept the bid of $537.79 from Richard O. Glover/Judith Glover, plus current year's taxes. Prepare resolution.

CANEADEA: Genesee Valley Cons. Club Certificate No. 392-91
Motion by Lucas, seconded by Sherman and carried, to accept the owner's bid back of $2,528.41. Prepare resolution.

CANEADEA: Kish, Rhea A. Certificate No. 398-91
Motion by Nielsen, seconded by Burdick and carried, to accept the owner's bid back of $3,463.80. Prepare resolution.

CANEADEA: Liguori, John Certificate No. 401-91
Motion by Lucas, seconded by Burdick and carried, to accept the owner's bid back of $752.86. Prepare resolution.

CANEADEA: Moore, Joanne Certificate No. 402-91
Motion by Burdick, seconded by Lucas and carried, to accept the bid of $2,002.50 from Dennis Gawlak, Hamburg, plus current year's taxes. Prepare resolution.

CENTERVILLE:
Banks, Benjamin Robin Certificate No. 417-91
Motion by Burdick, seconded by Lucas and carried, to accept the bidof $107.00 from T&B Realtors, Wellsville, plus current year's taxes. Prepare resolution.

CENTERVILLE:
Halliday, Michael S.
Halliday, Rhonda M. Certificate No. 420-91
Motion by Nielsen, seconded by Sherman and carried, to accept the bid of $562.95 from Marc Jewert, Bliss, plus current year's taxes. Prepare resolution.

CLARKSVILLE:

Brown, David C. & Kathy D. Certificate No. 437-91
Motion by Lucas, seconded by Burdick and carried, to accept the bid of $18,807.00 from T&B Realtors, Wellsville, plus current year's taxes. Prepare resolution.

CUBA: Magnano, Michael & Mary Certificate No. 473-91
Motion by Burdick, seconded by Sherman and carried, to reject the one bid received from Harold Mitchell in the amount of $259.00.

CUBA: Babcock, Lester L. & Sandra M. Certificate No. 480-91
Motion by Burdick, seconded by Nielsen and carried, to accept the bid of $3,626.90 from John T. Collar and Sarah E. Collar, Wilson, NY, plus current year's taxes. Prepare resolution.

FRIENDSHIP:

Barber, Larry formerly
Parkinson, James Certificate No. 549-91
Motion by Nielsen, seconded by Burdick and carried, to accept the owner's bid back of $10,281.63. Prepare resolution.

FRIENDSHIP:

Cline, Wesley L. Certificate No. 401-90
Motion by Lucas, seconded by Burdick and carried, to accept the bid of $1,800.00 from Calvin Hurrell and Anne P. Hurrell, Friendship, plus current year's taxes. Prepare resolution.

FRIENDSHIP:

Hall, Robert W. Certificate No. 414-90
NO BIDDERS

FRIENDSHIP:

King, Eugene Certificate No. 532-91
Motion by Burdick, seconded by Nielsen and carried, to accept the bid of $2,051.00 from Howard P. Byer, Fillmore, plus current year's taxes. Prepare resolution.

FRIENDSHIP:

Lawson, Ronald & Nancy Certificate No. 537-91
Motion by Burdick, seconded by Lucas and carried, to accept the bid of $8,000.00 from Michael L. Riehle and Jerald R. Glasspoole, Friendship, plus current year's taxes. Prepare resolution.

FRIENDSHIP:

Livergood, James R. Certificate No. 539-91
Motion by Burdick, seconded by Nielsen and carried, to accept the bid of $1,126.00 from James Livergood plus current year's taxes. Prepare resolution.

FRIENDSHIP:
Tallman, Veronica formerly
STOP 69 Inc./Milkeris, Brenda Certificate No. 544-91
Motion by Nielsen, seconded by Burdick and carried, to accept the bid of $2,500.00 from Judith V. Koslowski and Richard H. Koslowski, Crittenden, NY, plus current year's taxes. Prepare resolution.

FRIENDSHIP:
Voorhies, Frances & Richard Certificate No. 555-91
Motion by Lucas, seconded by Burdick and carried, to accept the bid of $1,302.00 from John L. Lennon and Don J. Grabowski, Livonia, plus current year's taxes. Prepare resolution.

GENESEE: Keller-Clarke, Bruce & Joan Certificate No. 571-91
Motion by Burdick, seconded by Lucas and carried, to accept the bid of $285.00 from Scott Howard, Shinglehouse, Pa., plus current year's taxes. Prepare resolution.

GENESEE: Wiskeman, Martha formerly
Todd, Tara A. & Kevin D. Certificate No. 462-90
Motion by Burdick, seconded by Nielsen and carried, to accept the bid of $6,207.00 from T&B Realtors, Wellsville, plus current year's taxes. Prepare resolution.

HUME: Leiderbach, Anna Certificate No. 652-91
Motion by Burdick, seconded by Nielsen and carried, to reject the one bid received from Edwin L. Bower in the amount of $156.00. (No bid deposit included).

HUME: Liguori Development Inc. Certificate No. 655-91
Motion by Nielsen, seconded by Burdick and carried, to accept the owner's bid back of $299.63. Prepare resolution.

HUME: Stepp, John Certificate No. 659-91
Motion by Lucas, seconded by Burdick and carried, to accept the bid of $2,011.00 from Howard P. Byer, Fillmore, plus current year's taxes. Prepare resolution.

NEW HUDSON:
Capodagli, Janet L. Certificate No. 683-91
Motion by Burdick, seconded by Nielsen and carried, to accept the owner's bid back of $6,972.20. Prepare resolution.

RUSHFORD: Capodagli, Janet L. &
Lee E formerly Capodagli, Janet Certificate No. 706-91
Motion by Burdick, seconded by Lucas and carried, to accept the owner's bid back of $1,078.63. Prepare resolution.

RUSHFORD: Capodagli, Janet L. &
Lee E. formerly Capodagli, Janet Certificate No. 707-91

Motion by Nielsen, seconded by Burdick and carried, to accept the owner's bid back of $585.04. Prepare resolution.

RUSHFORD: Capodagli, Janet L/County of Allegany
formerly Capodagli, Janet Certificate No. 708-91
Motion by Sherman, seconded by Burdick and carried, to accept the owner's bid back of $1,366.75. Prepare resolution.

RUSHFORD: Capodagli, Janet/County of Allegany
formerly Capodagli, Janet L. Certificate No. 709-91
Motion by Nielsen, seconded by Burdick and carried, to accept the owner's bid back of $2,897.26. Prepare resolution.

RUSHFORD: Capodagli, Janet/County of Allegany
formerly Capodagli, Janet L. Certificate No. 710-91
Motion by Lucas, seconded by Burdick and carried, to accept the owner's bid back of $1,366.75. Prepare resolution.

RUSHFORD: Tormey, Douglas & Helen L. Certificate No. 740-91
Motion by Burdick, seconded by Sherman and carried, to accept the bid of $1,007.00 from T&B Realtors, Wellsville, plus current year's taxes. Prepare resolution.

RUSHFORD: Hadaway, LaVern R. Elaine M. Certificate No. 718-91
Motion by Lucas, seconded by Burdick and carried, to accept the owner's bid back of $9,060.94. Prepare resolution.

SCIO Sprague, Robert G. Certificate No. 776-91
Motion by Nielsen, seconded by Burdick and carried, to accept the bid of $6,130. from Garrett Whittall and Darren Whittall, N. Tonawanda, plus current year's taxes. Prepare resolution.

WELLSVILLE:
Calhoun, David S. Margaret A. Certificate No.619-90
Motion by Burdick, seconded by Nielsen and carried, to accept the bid of $18,007.00 from T&B Realtors, Wellsville, plus current year's taxes. Prepare resolution.

WELLSVILLE:
Fegley, Ronald & Lorelei Certificate No.799-91
Motion by Lucas, seconded by Nielsen and carried, to accept the bid of $9,007. from T&B Realtors, Wellsville, plus current year's taxes. Prepare resolution.

WELLSVILLE:
Lehman John Est. Certificate No.811-91
Motion by Lucas, seconded by Nielsen and carried, to accept the bid of $301.00 from John M. Lynch, Wellsville, plus

current year's taxes. Prepare resolution.

WELLSVILLE:
Lunn, Barbara Y. Certificate No.812-91
NO BIDDERS

WELLSVILLE:
Lunn, Barbara Y. Certificate No.813-91
NO BIDDERS

WELLSVILLE:
Bible Baptist Church Certificate No.835-91
Motion by Burdick, seconded by Nielsen and carried, to accept the bid of $1,500.00 from James C. Van Pelt II, Wellsville, plus current year's taxes. Prepare resolution.

WILLING: Hall, Donald F. Jr., & Debra S. Certificate No.829-92
Motion by Burdick, seconded by Nielsen and carried, to accept the bid of $507.00 from T&B Realtors, Wellsville, plus current year's taxes. Prepare resolution.

WILLING: Mead, James G. Jr. Certificate No.868-91
Motion by Burdick, seconded by Nielsen and carried, to accept the owner's bid back of $1,656.85. Prepare resolution.

WILLING: Mead, James. G. Jr. Certificate No.869-91
Motion by Burdick, seconded by Sherman and carried, to accept the owner's bid back of $10,882.51. Prepare resolution.

The minutes of the February 3 and February 27, 1995 meetings of the committee were approved on a motion by Lucas, seconded by Burdick and carried.

Robert Wilkins, Director, Real Property Tax Service Agency, discussed the need to purchase tax bills, at least for the village taxes. A motion was made by Burdick, seconded by Sherman and carried, to stay with the old style tax bills for one more year.

Mr. Wilkins presented the following corrections to the tax rolls, which were approved on a motion by Burdick, seconded by Lucas and carried. County Attorney is requested to prepare resolution:

REBILL OF TAXES: Town of Bolivar: Inspent International Inc., Parcel No. 272.-3-1.12, Correct Tax Amount: $374.55.

REBILL OF TAXES: Town of Friendship: Livergood, James R., Parcel No. 168.-1-9, Correct Tax Amount: $7,781.21.

Linda Canfield presented the following referrals from the Human Services Committee:

The Health Department requests a resolution to appropriate $1,789. to Account No. A4060.457, with a like amount to a revenue account to be designated by the County Treasurer. These are monies the state is providing for Respite Services. Approved on a motion by Lucas, seconded by Sherman and carried. County Attorney is requested to prepare resolution.

The Health Department requests a resolution to transfer monies from IHAP Account No. A4052.456 to an appropriate Early Intervention Account No. A4060.456 totalling $175,000, per attached memorandum of explanation. Approved on a motion by Burdick, seconded by Lucas and carried. County Attorney is requested to prepare resolution.

The Office for the Aging requests a resolution to accept $680. in unanticipated grant funds from Reynolds Aluminum and The National Association of Meal Programs for the home delivered meals program. A motion was made by Sherman, seconded by Burdick and carried, to appropriate $680.00 to Account No. A6772.4, with a like amount to revenue Account No. A02 1972.00, per attached memorandum of explanation. County Attorney is requested to prepare resolution.

Mr. Lucas asked if there wasn't some way this previous type of action could be handled without the need for a resolution, in view of the small amount of money involved, etc. John Margeson was asked to review this process and report back to the committee next month.

A motion was made by Burdick, seconded by Nielsen and carried, to go into executive session. Following the executive session, a motion was made by Burdick, seconded by Nielsen and carried, to adjourn.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: HUMAN SERVICES DATE: 02/21/95

The Health Department requests a resolution appropriating $1789.00 to A4060.457. This is monies the State is providing for Respite Services.

This money should have been included in the 1995 budget, but we did not know that we would be receiving it every year until recently.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes Peeters	Ext 247
Name and Department	Telephone Number

5/94

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MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services DATE: 02/15/95

The Health Department requests approval to move monies from their IHAP Grant account A4052.456 to an appropriate Early Intervention account A4060.456 totalling $175,000.

The IHAP Grant is 100% funded. The $175,000 is for miscellaneous services, (PT, ST, etc) provided to children in the Early Intervention program. These services are reimbursed from Medicaid, and Private Insurance. Therefore it is necessary for Early Intervention to have its own appropriation account.

FISCAL IMPACT: 10% county cost

For further information regarding this matter, contact:

Johannes Peeters	Ext 247
Name and Department	Telephone Number

5/94

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MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 2/27/95

The Office for the Aging requests a resolution to accept $680.00 in unanticipated grant funds from Reynolds Aluminum and The National Association of Meal Programs for the Home Delivered meals program.

Increase Revenue Acct. # A 02 1972.00	$680.00	
Increase Expenditure Account #'s		
A6772.409 Fees		$ 75.00
A6772.474 Caterers		$605.00
		$680.00

FISCAL IMPACT: Increase in contributions.

For further information regarding this matter, contact:

Name and Department	Telephone Number
Vickie Pettit	268-9390

5/94