

NOT
APPROVED

MINUTES OF THE MEETING
HUMAN SERVICES COMMITTEE

January 13, 1995

JAN 23 1995

MEMBERS ATTENDING: Chairman Truax
Legislators Myers, Dibble, Lucas, Heineman

J. Margeson

ALSO ATTENDING: Joan Sinclair, Social Services
Kim Toot, Office for the Aging
Johannes Peeters, Health Department
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 3:05 p.m. by Chairman Truax.

APPROVAL OF MINUTES

The minutes of the December 21, 1994 meeting were approved with a motion from Legislator Heineman, and second from Legislator Dibble. Motion carried.

SOCIAL SERVICES

Commissioner Sinclair distributed a packet of informational material regarding the Department of Social Services. There was discussion on many different programs. It was commented that Allegany County is one of three counties where there has been a reduction in the public assistance caseload in the past three years. The majority of these people have found employment. Commissioner Sinclair was asked if she knew what effect the upcoming State budget would have in Allegany County? The State is moving toward a simplified grant system. The agency may no longer have to act as "brokers" of clients monies. (ex. payments to fuel companies, landlords). She states that there will be major cuts.

A request was made to fill two typist positions on a temporary basis; 1 position for three months; 1 based on another taking a contingent promotion. The request was moved on by Legislator Heineman, and seconded by Legislator Dibble. Motion carried.

A request to attend New York State Welfare Association Legislative conference February 7 - 10 was made. Gloria Lundberg; Dan Guiney; and Commissioner Sinclair will be attending. A motion was made by Legislator Dibble, seconded by

Legislator Heineman, and carried.

Approval was given with a motion from Legislator Heineman, second by Legislator Dibble for attending a meeting in Albany on January 19th. Motion carried.

Approval was also given for attending a NYSAC meeting in February with a motion from Legislator Myers, and second from Legislator Lucas. Motion carried.

The Department of Social Services is seeking to contract for supervision of parent-child visitations with a sole contractor. The purpose of this contract is to free Caseworker and Supervisors, to eliminate overtime pay attributed to the supervised visitation, and to decrease by more than 50% the cost per hour of these visits. Although this money is not budgeted, the department is not asking for any increase. These monies will be drawn from other appropriate accounts later in the year. Approval was given with a motion from Legislator Lucas, second from Legislator Dibble, and carried.

OFFICE FOR THE AGING

Ms. Toot invited this committee to attend a meeting at 10:00 a.m. on February 3rd, where the agency's Advisory Committee, and staff could together meet with them. She will contact them as to where this meeting will be.

It is felt that with the new legislation for 1995 that the Office for the Aging may lose the "meals programs". There was discussion on this topic as well as the other programs in this agency.

This agency requests a resolution to increase the 1995 Weatherization Referral and Packaging Program (WRAP) budget by \$20,824. due to a one-time supplement in federal funding for this program. Funds provided are to be used to purchase computer equipment and for the repair and weatherization of clients homes. This 100% federal dollars. A motion approving and referring to Finance was made by Legislator Dibble, seconded by Legislator Myers and carried.

The Office for the Aging requests a resolution to accept a \$2000.00 donation from Niagara Mohawk. This donation is to be used for repairs and minor modification to elderly clients homes so that they may remain functional in their home. Legislator Lucas moved on this request, with Legislator Dibble seconding. Motion carried. This also should be referred to Finance.

The OFA requests a resolution to accept a State Grant called Congregate Services Initiative (CSI) Program. This grant is to

be used to provide educational and cultural opportunities at each of the nine luncheon centers in Allegany County. The total budget for this grant will be \$370.00. The State share is \$653.00 and match share of \$217.00. Legislator Heineman moved on the request, with Legislator Myers seconding. Motion carried. This needs to be referred to Finance.

At the December meeting of this committee bids for a mini cargo van for this department were opened. The department's budget is \$2279 short to purchase the van from the lowest bidder. Ms. Toot requests approval to draw this \$2279 from Contingency Account. After brief discussion, a motion was made by Legislator Heineman, seconded by Legislator Myers, and carried approving this request. Refer to Finance.

HEALTH DEPARTMENT

The committee members were invited to visit the Health Department at their convenience.

Mr. Peeters asks approval to fill a vacant Registered Nurse position. Legislator Heineman moved, with Legislator Dibble seconding. Motion carried.

Approval is needed to abolish an Account Clerk Typist position and create a Medical Records Computer Operator position in the Department. Legislator Dibble moved to do so, with Legislator Heineman seconding. Motion carried.

Mr. Peeters presented the committee with a draft of an agreement with providers of services to special education children (3-5 years). This agreement would allow for payments based on attendance rather than enrollment. The department has found that they have been paying for services that have not been provided.

Mr. Peeters asks that he fill a Registered Nurse position on a temporary basis while the individual in the position is out on maternity leave for six months. Legislator Myers moved on the request, with Legislator Heineman seconding. Motion carried.

Mr. Peeters requests approval for his attendance to a NYSAC conference February 12, 13, and 14. Motion made by Legislator Dibble, seconded by Legislator Myers, and carried.

OTHER BUSINESS

Appointments to the Citizens Advisory Council for the Office for the Aging were approved with a motion from Legislator Lucas, second by Legislator Dibble. Motion carried. These individuals are: Keith Folts, Fillmore; Marc Subject, Cuba; Marjorie Brown, Belmont; and Lee Frair, Portville. Each have been appointment

for a three year term.

John W. Dedrick of Wellsville was approved for appointment to the Community Services Board for a four year term. Legislator Lucas moved, and Legislator Dibble seconded. Motion carried.

A motion was made by Legislator Lucas to accept the disbursement listing provided by the Association for the Blind as presented. Legislator Dibble seconded and motion carried.

Chairman Truax asks approval for a committee day on December 14th for a meeting with ARC. Legislator Dibble moved, with Legislator Heineman seconding. Motion carried.

A request from Dr. Anderson to create a grade four Community Services Aid position was made. After discussion, Legislator Lucas moved to approve this request contingent upon an explanation of the position, and if it is in the agency's budget. Legislator Myers seconded. Motion carried.

Legislator Myers requested approval to attend a Child Care Seminar on the 30th and 31st of January. The EDZ will pick up part of the cost. Legislator Lucas moved on the request, with Legislator Heineman seconding. Legislator Myers will report on the seminar.

EXECUTIVE SESSION

A motion was made by Legislator Lucas, seconded by Legislator Heineman to enter into executive session. Motion carried.

ADJOURNMENT

The meeting was adjourned at 6:00 p.m.

Respectfully submitted,
Teresa Claypool

FEB 21 1995

MINUTES OF THE MEETING

HUMAN SERVICES COMMITTEE

February 15, 1995

NOT APPROVED

MEMBERS ATTENDING: Chairman Truax
Legislators Myers, Dibble, Lucas, Heineman

J. Margeson

ALSO ATTENDING: Kim Toot, Office for the Aging
Johannes Peeters, Health Department
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 3:05 p.m. by Chairman Truax.

APPROVAL OF MINUTES

The minutes of January 18, 1995 were approved with a motion from Legislator Lucas, and second from Legislator Dibble. Motion carried.

OFFICE FOR THE AGING

Ms. Toot requested approval to attend the Governor's Conference on Aging on March 6, 7, and 8th. The budgeted cost is \$152.00. Legislator Dibble moved on the request, with Legislator Myers seconding. Motion carried.

Approval was requested on the Cheryl Czorka attendance to the Nutrition Services Conference on April 4, 5, and 6th. Legislator Lucas moved with Legislator Myers seconding. Motion carried.

This office's monthly report was given to the committee for their information. The waiting list was discussed and the effects of the State budget to this agency were discussed at length. Ms. Toot feels that the cuts will effect the elderly of Allegany the most.

A letter received from one of this agency's clients was received in reference to the Home Delivered Meals program. It stated their appreciation of receiving the meals.

It was felt that Ms. Toot should composed a letter to the State Legislature regarding the budget stating her concerns and possibly suggesting other areas where cuts could be made.

HEALTH DEPARTMENT

RESOLUTION

The Health Department requests a resolution appropriating \$1789.00 to A4060.457. This is monies the State is providing for Respite Services under the Early Intervention Program. This should have been included in the 1995 budget, but the Department did not realize it would be continued. A motion referring this request to Finance was made by Legislator Heineman and seconded by Legislator Dibble. Motion carried.

The Health Department has received several complaints regarding smoking in different offices within the county building. The Department requests that the County develop a smoking policy that addresses the concerns of the individuals who are making complaints. After brief discussion, Legislator Lucas proposed that Mr. Peeters and Mr. Margeson work up their recommendations (a policy) that will address this issue. Legislator Heineman seconded and the motion carried.

RESOLUTION

Mr. Peeters requested approval to move monies from their IHAP Grant account to an appropriate Early Intervention account totalling \$175,000. Legislator Lucas moved on this request, with Legislator Dibble seconding. Motion carried. This should be referred to Finance for their consideration.

Mr. Peeters requested permission to fill a vacant part time typist position. Legislator Heineman moved on the request, with Legislator Myers seconding. Motion carried.

The committee told Mr. Peeters he should prioritize the Department's programs. There again was discussion on how the State budget will effect the Health Department. The Long Term Program was discussed, special education (3-5) program reimbursement rate, among a couple of items.

Mr. Peeters requested approval to start the bidding process for the purchase of two automobile. Legislator Heineman moved with Legislator Lucas seconding. Motion carried.

SOCIAL SERVICES

As Commissioner Sinclair could not attend todays meeting, a short meeting before the Full Board meeting on February 20th will be held.

RESOLUTION (2)

OTHER BUSINESS

The County Attorney has reviewed the contract between Monroe County and Allegany County for medical examiner services for 1995. This committee is asked to approve, if acceptable, to them this contract. A motion was made by Legislator Dibble, seconded by Legislator Heineman, and carried. A resolution should be prepared.

Chairman Truax requested committee approval supporting the State Legislation to allow individual to freedom to chose their pharmaceutical provider. The County Attorney's office would prepare the appropriate resolution regarding this issue. A motion was made by Legislator Heineman, seconded by Legislator Dibble, and carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 4:35 p.m.

Respectfully submitted,

Teresa Claypool

HUMAN SERVICES COMMITTEE MEETING
FEBRUARY 27, 1995

MAR 1 - 1995

PRESENT: RONALD TRUAX, PRESTON LUCAS, SUE MEYERS, WILLIAM
DIBBLE, ROBERT HEINEMAN, JOHN MARGESON, KIM TOOT (OFA)

J. Margeson

Request was made by Kim Toot to accept \$680.00 in unanticipated grant funds from Reynolds Aluminum and The National Association of Meal Programs for the Home Delivered meals program.

Request was made by Kim Toot to use \$75.00 of this grant money to join the National Association of Meal Programs.

Both requests approved.

Refer to Finance to accept the money.

Respectfully submitted,

Kimberley Toot
Kimberley Toot
Director OFA

KT/th

NOT
APPROVED

NOT
ATTACHED

MINUTES OF THE MEETING

Human Services Committee

March 15, 1995

MAR 20 1995

MEMBERS ATTENDING: Chairman Truax
Legislators Lucas, Heineman, Dibble

J. Margeson

ALSO ATTENDING: Robert Anderson, Community Services
Joan Sinclair, Social Services
Johannes Peeters, Health Department
David Sirianni, Probation
John Margeson, Administrator
John Walchli, Chair, Brd Legisaltors

CALL TO ORDER

The meeting was called to order at 3:10 p.m. by Chairman Truax.

APPROVAL OF MINUTES

The minutes of the February 15, 1995 meeting were approved with a motion from Legislator Lucas, and second from Legislator Dibble. Motion carried.

COMMUNITY SERVICES

Dr. Anderson stated that there has been an increase in the number of individuals coming before the courts that need mental health evaluations. He would like the County, ARA, and Dr. Dominic Dispenza to have a contract where Dr. Dispenza would provide these evaluations services. The different agencies, Social Services, Probation, and the courts use these evaluations to determine the degree of service, counselling, and sentencing these individual will need. There are time limits set by the court in getting the evaluations done. In some cases, where individuals are sent to institutions to be held, where the cost is great, (\$835/day for child, and \$767/day for an adult), the longer it takes for the mental evaluation to be done, the more costly it will be.

After discussion, Legislator Lucas moved that John Margeson should make his recommendation on where the money is to come from. Mr. Margeson stated that the \$5000 should be drawn from the Contingeny Fund and appropriated an A4310.4 account. Legislator Dibble seconded, and motion carried. This request also needs to be referred to the Ways and Means Committee for their consideration.

RESOLUTION

HEALTH DEPARTMENT

Mr. Peeters presented the committee with new preschool rates for Medicaid billing. State Education recently set monthly rates for billing beginning with September 93. It was noted that the rates are different for centerbased and itinerant (individual) services. 75-80% of the children are Medicaid eligible. There will be approximately a \$3600 savings for the County per child.

Mr. Peeters asked the committee to consider having the Preschool Transportation bids be for a three year contract rather than a one year. After brief discussion, Legislator Lucas moved to go ahead and have the county attorney prepare the bid specification both for a one year contract and the three year contract. Legislator Dibble seconded, and motion carried.

The law suit against Mr. Peeters and Mr. Chaffee regarding a sewage system was discussed briefly. Under Public Health Law, employees of the Health Department can not be held liable/suited.

The committee was informed that the bids for automobiles were opened on March 14 with the lowest bid from North Town Dodge of Tonawanda, NY. The department also looked at the State bid. The vehicle is a Pontiac Grand Am at a cost of \$11,383.12 per vehicle. The department would like to take this bid and would be purchasing two vehicles. A motion was made by Legislator Heineman, seconded by Legislator Dibble, and carried to accept this bid.

Mr. Peeters requested approval to transfer \$2770.00 from A4010.422 to A4010.204. Legislator Heineman moved on the request, with Legislator Lucas seconding. The motion carried. A resolution needs to be prepared.

RESOLUTION

SOCIAL SERVICES

Commissioner had no official business to discuss this date. There was discussion on the State budget, home relief, employment and training, etc. Legislator Lucas asked the Commissioner if should would prepare her recommendations on the State Budget in resolution form so that this County could formally show their support.

OTHER BUSINESS

Legislator Lucas would like to recommend to the Ways and Means committee that the County work quickly to find office space on a temporary basis for the employees of this County.

The Community Services Agency requests approval of the appointment of Kathy Brown of Belmont, NY as a member of the Community Services Board to fill an unexpired term until December 31, 1997. This committee would like to see who are the other members of the above mentioned committee. They would like information, such as, where employed, what are their qualifications, and the duties they will be responsible for serving on these committees. Therefore, this request was tabled with the motion from Legislator Heineman. Legislator Dibble seconded, and motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 03/15/95

The Health Department requests approval to transfer \$2770.00 from A4010.422 (Gasoline) to A4010.204 (Autos).

The cost for the purchase of two automobiles at State bid totals \$22,766.24. The amount in A4010.204 is \$20,000.00. Therefore the above transfer is necessary to cover this cost.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

Ext 247
Telephone Number

5/94

APR 21 1995

NOT
APPROVED

MINUTES OF THE MEETING

Human Services Committee

April 19, 1995

J. Margeson

MEMBERS ATTENDING: Chairman Truax
Legislators Lucas, Heineman, Dibble, Meyers

ALSO ATTENDING: Kim Toot, Office for the Aging
Johannes Peeters, Health Department
Joan Sinclair, Social Services
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 3:00 by Chairman Truax.

APPROVAL OF MINUTES

The minutes of the March 15, 1995 meeting were approved with a motion by Legislator Heineman, and second by Legislator Lucas. Motion carried.

OFFICE FOR THE AGING

This Office requests a resolution to accept a donation of \$304.87 from Niagara Mohawk for the Weatherization program. Legislator Dibble moved on the request, with Legislator Heineman seconding. Motion carried. Referral to Ways and Means.

The Office for the Aging requests approval to transfer \$14,779.00 for A6772.201 (Office Equipment) to A6772.204 (Motor Vehicles). The money was mistakenly budgeted under the wrong equipment account. A motion approving this transfer was made by Legislator Lucas, seconded by Legislator Heineman, and carried.

Ms. Toot requests approval to transfer \$896.00 from A6772.474 (subcontractors) to A6772.204 (motor vehicles). Legislator Dibble moved on the request, with Legislator Meyers seconding. Motion carried.

Ms. Toot gave the committee a copy of a "sliding scale suggested contribution for meals" for their information. The OFA will start using this June 1, 1995. It was approved by her Advisory Council.

RESOLUTIONS (3)

The committee was given an information sheet explaining the EISEP Program. This was briefly discussed. Also the Maiden-Peterson Report a study where program needs, awareness, and usage of the rural elderly change over time was presented.

May is Older American's month. The OFA is sponsoring a tea on May 7 at the Wellsville Vocational School, and a Senior Forum on May 20 at the Lutheran Church. The committee was invited to attend.

HEALTH DEPARTMENT

The Public Health Educator will be taking a disability leave for three months. Mr. Peeters requests approval to fill her position with a temporary individual until she returns to work. After brief discussion, Legislator Dibble moved on the request, with Legislator Meyers seconding. Motion carried.

Mr. Peeters requests approval to abolish a Registered Nurse position and create a full time Nurse Practitioner position at a starting salary of \$19.25/hr. After discussion, Legislator Heineman moved on the request, with Legislator Dibble seconding. Motion carried.

A request was made by Mr. Peeters to abolish a Sr. Sanitarian position and the Public Health Engineer position and create a Deputy Public Health Director position in the Department. A motion was made by Legislator Heineman, seconded by Legislator Meyers, and carried.

The Health Department requests approval to accept a donation of up to \$300 from the Fillmore Rotary. This money should be appropriated to A4010.421 Education. The request should be referred to Ways and Means. Motion by Legislator Dibble, second from Legislator Heineman. Motion carried.

The Health Department requests approval to transfer miscellaneous expenses between major accounts totalling \$5050.18. This was approved with a motion from Legislator Dibble, and second from Legislator Meyers. Motion carried.

SOCIAL SERVICES

Commissioner Sinclair requested approval to hire a Jobtrac supervisor until October 31, 1995. There is enough work for the spring and summer to start an additional crew. A motion was made by Legislator Lucas, seconded by Legislator Dibble, and carried.

A request to purchase a van was tabled until checking further into leasing/purchasing. A special meeting will be called after the next full board meeting.

Commissioner Sinclair would like to hire her retired Program Integrity Supervisor for four days only at \$15.00/hr to train the individual now in that position. After brief discussion, a motion was made by Legislator Lucas, seconded by Legislator Dibble, and carried.

The committee was presented with a "proclamation/resolution" recognizing foster parents. Special presentation will be done at the May 8th full Board meeting.

OTHER BUSINESS

The request from the Community Services Board to appoint Kathy Brown to their board was again discussed. This committee approved that appointment with the term to expire on December 31, 1995. Motion was made by Legislator Dibble, seconded by Legislator Meyers, and carried. It was also moved to appoint Richard Parker of Wellsville to the Community Services Board with his term to expire December 31, 1997. Legislator Lucas moved on this with Legislator Heineman seconding. Motion carried.

A committee day for Chairman Truax was approved for his attendance to an ARC Dinner at Moonwinks on February 28, 1995. Legislator Heineman moved, with Legislator Dibble seconding. Motion carried.

The 1995 budget for Mental Health-Youth ICM contains State funding to support the hiring of a second Social Worker for this program. Due to an oversight, legislation was never introduced to create the additional position. A resolution to create the position should be drawn. This committee approves the creation and filling of such position with a motion from Legislator Heineman, seconded by Legislator Lucas, and carried.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:10 p.m.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: _____

The 1995 budget for Mental Health - Youth ICM contains State funding to support the hiring of a second Social Worker for this program.

Due to an oversight, legislation was never introduced to create the additional position. This resolution corrects the oversight.

The second Social Worker position is justified due to an increased caseload in Youth Intensive Case Management. The program is extremely cost effective in that it intensively case manages troubled and delinquent youth who otherwise would be placed in expensive institutional settings.

FISCAL IMPACT: No county funds. Youth ICM is 100% state funded.

For further information regarding this matter, contact:

Dr. Robert Anderson

593-1991

OR

John E. Margeson

268-9217

Name and Department

Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 04/19/95

The Office for the Aging requests approval to transfer \$14,779.00 from A6772.201 (Office Equipment) to A6772.204 (Motor Vehicles).

The money for purchasing a new Mobile Meals Van was mistakenly budgeted under the wrong equipment account.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Vickie Pettit, Office for the Aging
Name and Department

Ext. 396
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 04/19/95

The Office for the Aging requests approval to transfer \$896.00 from A6772.474(Subcontractors) to A6772.204 (Motor Vehicles).

The lowest bid for the purchase of a new Mobile Meals van is \$15,675.00. The amount in A6772.204 (Motor Vehicles) is \$14,779.00. Therefore the above transfer is necessary to cover this cost.

FISCAL IMPACT: None.

For further information regarding this matter, contact: §

Vickie Pettit, Office for the Aging
Name and Department

Ext. 396
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 04/19/95

The Health Department requests approval to transfer the following expenses:

date of check	check #	from acct	to acct	amount
1/27/95	159919	A4010.421	A4052.421	\$120.00
	159859	A4010.459	A4040.457	650.00
2/24/95	160980	A4050.456	A4060.456	50.96
	162212	A4050.456	A4060.456	922.00
	162218	A4050.456	A4060.456	4220.00
			Total	\$5050.18

These transfers are needed to charge expenses to appropriate accounts.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

Ext 247
Telephone Number

3/95

M E M O R A N D U M

FROM: HEALTH
(Department)

TO: John E. Margeson, County Administrator
-and-
James F. Mulholland, County Treasurer

PLEASE MAKE THE FOLLOWING TRANSFERS:

B U D G E T:

<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
		\$

TOTAL: = \$ _____

E X P E N D I T U R E S:

<u>Date of Check</u>	<u>Check #</u>	<u>From Account No.</u>	<u>To Account No.</u>	
1/27/95	159919	A4010.421	A4052.421	120.00
	159859	A4010.459	A4040.457	\$ 650.00
2/24/95	160980	A4050.456	A4060.456	50.96
	162212	A4050.456	A4060.456	422.00
	162218	A4050.456	A4060.456	4220.00

TOTAL: = \$ 5050.18

DEPT. AUTHORIZATION: *James F. Mulholland* X
(signature)

DATED: _____

CO. ADMIN. AUTHORIZATION _____
(signature)

DATED: _____

COMMITTEE AUTHORIZATION *Ronald L. ...* X
(signature)

DATED: 2-19-95

SUBMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY PERSONAL SERVICES, EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNTS OF LESS THAN \$5,000 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.

APPROVED

MINUTES OF THE MEETING
HUMAN SERVICES COMMITTEE

APR 25 1995

APRIL 24, 1995

J. Margeson

MEMBERS ATTENDING: Chairman Truax
Legislators Lucas, Heineman, Dibble and Myers

ALSO ATTENDING: John Walchli, Chair, Board of Legislators
John Margeson, County Administrator
Joan Sinclair, Social Services

CALL TO ORDER:

The meeting was called to order at approximately 2:45 p.m.

CORRECTION OF THE MINUTES:

The minutes of the April 19, 1995, meeting were corrected to read, in the Social Services section, line one, paragraph one, "Commissioner Sinclair requested approval to establish a JOBTRAK Supervisor until October 31, 1995." The motion to correct was made by Legislator Lucas, supported by Legislator Dibble, and was passed unanimously.

JOBTRAK VANS:

A brief written report was submitted to Committee members related to lease, and new or used purchased, options for JOBTRAK vehicles. The State bid price was reviewed in relation to other options. Discussion centered on the need to make one van purchase as soon as possible, and on the desire to provide a local dealer bid opportunity. Legislator Lucas made a motion to refer to Ways and Means support for a transfer of sufficient funds, from the Home Relief Account to the Equipment Account, to cover the cost of two - new 12-passenger vans, using the State bid price as the amount needed, with the understanding that one van would be State bid purchase and the second one locally bid. The motion was seconded by Sue Myers and passed unanimously.

CHILD SUPPORT ENFORCEMENT:

Chairman Walchli asked that Commissioner Sinclair arrange a meeting to discuss child support regulations and procedures.

ADJOURNMENT:

Chairman Truax adjourned the meeting at approximately 3:15 p.m.

NOT
APPROVED

J. Margeson
MAY 23 1995

MINUTES OF THE MEETING

HUMAN SERVICES

MAY 17, 1995

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Dibble, Myers, Lucas

ALSO ATTENDING: Kim Toot, Office for the Aging
Vicky Pettit, Office for the Aging
Johannes Peeters, Health Department
Joan Sinclair, Social Services
Robert Anderson, Community Services
Rodney Ballengee, Allegany Council
Fred Sinclair, Soil & Water Conservation
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 3:05 p.m. by Chairman Truax.

APPROVAL OF MINUTES

The minutes of April 19, and 24th were approved with a motion from Legislator Lucas, and second from Legislator Myers. Motion carried.

OFFICE FOR THE AGING

The Office for the Aging requests a resolution to transfer county funds from the Title III-B budget (A6773) to the EISEP budget (A6778) in the amount of \$5323.00. The County Attorney should prepare a resolution. Motion from Legislator Dibble, second from Legislator Lucas, carried.

The following increases in OFA appropriation were approved with a motion from Legislator Lucas, and second from Legislator Heineman. Motion carried. They should be referred to Ways and Means for consideration.

1)	Increase revenue account A02.1972.05	\$124.00
	Increase revenue account All.4772.09	669.00
	Increase expenditure acct A6780.474	793.00

RESOLUTION (2)

2)	<u>Increase revenue account All.4772.05</u>	<u>\$1093.00</u>
	<u>Increase expenditure acct A6781.407</u>	<u>193.00</u>
	A6781.408	300.00
	A6781.416	200.00
	A6781.419	200.00
	A6781.424	200.00
3)	<u>Increase revenue account All.4772.07</u>	<u>\$434.00</u>
	<u>Increase expenditure acct A6783.408</u>	<u>134.00</u>
	A6783.474	300.00
4)	<u>Increase revenue account All.4772.00</u>	<u>\$887.00</u>
	<u>Increase expenditure acct A6772.402</u>	<u>400.00</u>
	A6772.408	487.00
5)	<u>Increase revenue account All.4772.01</u>	<u>\$5323.00</u>
	<u>Increase expenditure acct A6773.419</u>	<u>5323.00</u>

HEALTH DEPARTMENT

Transportation bids of handicapped children were opened. A bid summary is attached. These will be given to the County Attorney for his review.

Mr. Peeters reviewed with the committee this process along with a history of the transportation issue.

The Health Department requests a resolution to accept additional monies under their Family Planning Grant totalling \$6055.00. A motion was made by Legislator Dibble, seconded by Legislator Heineman to refer this request to Ways and Means for their consideration. Motion carried.

The Department requests a resolution to accept \$3500.00 for a Tobacco Grant. A motion was made by Legislator Dibble, seconded by Legislator Lucas to refer this to Ways and Means for their consideration. Motion carried.

The Department also requests a resolution approving transfers between A4037.409 (fees) to A4037.201 (equip) totalling \$1105.00. Legislator Heineman moved on the request, with Legislator Dibble seconding. Motion carried.

Transfers of expenses from A4010.201 to A4035.201 totalling \$377.26; A4010.457 to A4040.457 totalling \$195.00; and A4052.100 to A4037.100 totalling \$8596.00 were approved with a motion from Legislator Lucas, and second from Legislator Myers. Motion carried. This should be referred to Ways and Means.

COMMUNITY SERVICES

Robert Anderson introduced Rodney Ballengee of the Allegany Council who spoke about the Agency. This Council was established in 1973 as a private non-profit organization to meet the growing needs to understand, prevent, and treat persons who have alcohol and substance abuse problems. Some of the program offered are an Outpatient Clinic, Drinking Driver, Prevention Education, Community Residence, and Supportive Living Facility programs.

Dr. Anderson spoke to the committee regarding one of their vehicles continually being vandalized. He would like to have the worker drive the vehicle to his home, as he is on 24 hour call anyway, to prevent this damage from being done. The committee would like him to check with the State Police to see if they could suggest a place nearby to park where they could keep an eye on it.

Dr. Anderson would like to provide the Sheriff's Department with \$2000 to go toward the purchase of a vehicle. The Sheriff's Department provides transportation for the Center. This was discussed. No motions.

A request to increase the ICM Petty Cash account (A4312.457) \$900.00 from \$1800.00 to \$2700.00 was made. Legislator Heineman moved with Legislator Lucas seconding. Motion carried. This should be referred to Ways and Means for their approval.

RESOLUTION

SOCIAL SERVICES

Mr. Sinclair spoke with the committee regarding a forestry project to cut fuel wood on county property using people under the Jobtrak Program. The Department of Social Services is spending \$25,000 under the HEAP program to pay for wood. This was discussed at length. Commissioner Sinclair will look into the possible funding that can be obtained and gather more details on this project.

Commissioner Sinclair discussed bids for the purchase of vans. The State can not guarantee 120 day delivery. The committee with a motion from Legislator Dibble, second from Legislator Myers gave their approval to bid two vans locally. A time frame requirement should be put on the bids. The State bid if possible should be held. Motion carried.

The contract with A.S.C.O.T. at Alfred State will not be renewed. Alfred State has been notified and this will be effective June 9, 1995. About \$45,000 will be freed up. A more specific plan will be devised to help with Adult Literacy.

RESOLUTION

The contract with Steuben County on Non Secure Detention needs to be approved. Motion from Legislator Lucas, second from Legislator Dibble, carried. A resolution should be prepared.

There was discussion on Non Secure Detention in foster homes and in the group level. Should go out for bid for reserved beds and then investigate what other counties might want as far as a joint venture on this issue.

DSS has the opportunity to buy into an access for a telecommunications satellite. A motion was made by Legislator Lucas, second by Legislator Myers and carried to go ahead with this. The cost will be about \$800.00.

OTHER BUSINESS

RESOLUTION

It has been recommended that Ronald Truax be appointed to serve as a member of the Community Service Board, for a term expiring December 31, 1997. Legislator Lucas moved on this recommendation, with Legislator Myers seconding. Motion carried. The County Attorney should prepare appropriate resolution,

ADJOURNMENT

There being no further business the meeting was adjourned at 5:45 p.m.

Respectfully submitted,
Teresa Claypool

TRANSPORTATION OF HANDICAPPED CHILDREN
BID SUMMARY

GROUP 1 - CHILDREN'S LEARNING CENTER, ALLEGANY, N.Y.

1 YEAR:

	<u>PRICE/DAY</u>	<u>BASE BID</u>
LIDLAW TRANSIT		
- GROUP 1/DISTRICT 1	\$18.96	\$109,038.96
- GROUP 1/DISTRICT 2	\$33.00	<u>\$7,029.00</u>
		\$116,067.96
BLUE BIRD COACH LINES		
- GROUP 1/DISTRICT 1	\$19.74	\$113,524.74
- GROUP 1/DISTRICT 2	\$36.91	<u>\$7,681.83</u>
		\$121,386.57
A&E MEDICAL TRANSPORT		
- GROUP 1/DISTRICT 1	\$24.50	\$140,899.50
- GROUP 1/DISTRICT 2	\$45.50	<u>\$9,691.50</u>
		\$150,591.00
T-NT BUS SERVICE		
- GROUP 1/DISTRICT 1	\$25.46	\$146,420.00
- GROUP 1/DISTRICT 2	\$25.46	<u>\$5,423.00</u>
		\$151,843.00

TRANSPORTATION OF HANDICAPPED CHILDREN
BID SUMMARY

GROUP 1 - CHILDREN'S LEARNING CENTER, ALLEGANY, N.Y.

3 YEAR'S (ALTERNATE BID):

	<u>PRICE/DAY</u>	<u>BASE BID</u>
LIDLAW TRANSIT		
- GROUP 1/DISTRICT 1	\$18.96	\$109,038.96
- GROUP 1/DISTRICT 2	\$33.99	<u>\$7,239.87</u>
		\$116,278.83
 BLUE BIRD COACH LINES		
- GROUP 1/DISTRICT 1	\$20.64	\$118,700.64
- GROUP 1/DISTRICT 2	\$38.57	<u>\$8,215.41</u>
		\$126,916.05
 T-NT BUS SERVICE		
- GROUP 1/DISTRICT 1	\$26.35	\$151,538.85
- GROUP 1/DISTRICT 2	\$26.35	<u>\$5,612.55</u>
		\$157,151.40
 A&E MEDICAL TRANSPORT		
- GROUP 1/DISTRICT 1	\$ NO BID	\$ -0-
- GROUP 1/DISTRICT 2	\$ NO BID	<u>\$ -0-</u>
		\$ -0-

TRANSPORTATION OF HANDICAPPED CHILDREN
BID SUMMARY

GROUP 2 - LEAGUE FOR THE HANDICAPPED, SPRINGVILLE, N.Y.

1 YEAR:

	<u>PRICE/DAY</u>	<u>BASE BID</u>
LIDLAW TRANSIT		
- GROUP 2/DISTRICT 3	\$79.00	\$16,827.00
- GROUP 2/DISTRICT 4	\$99.00	<u>\$21,087.00</u>
		\$37,914.00
BLUE BIRD COACH LINES		
- GROUP 2/DISTRICT 3	\$79.84	\$17,027.22
- GROUP 2/DISTRICT 4	\$119.00	<u>\$25,347.00</u>
		\$42,374.22
A&E MEDICAL TRANSPORT		
- GROUP 2/DISTRICT 3	\$94.50	\$20,128.50
- GROUP 2/DISTRICT 4	\$135.00	<u>\$28,755.00</u>
		\$48,883.50
T-NT BUS SERVICE		
- GROUP 2/DISTRICT 3	\$191.00	\$40,683.00
- GROUP 2/DISTRICT 4	\$191.00	<u>\$40,683.00</u>
		\$81,366.00

TRANSPORTATION OF HANDICAPPED CHILDREN
BID SUMMARY

GROUP 2 - LEAGUE FOR THE HANDICAPPED, SPRINGVILLE, N.Y.

3 YEAR'S (ALTERNATE BID):

	<u>PRICE/DAY</u>	<u>BASE BID</u>
LIDLAW TRANSIT		
- GROUP 2/DISTRICT 3	\$81.36	\$17,329.68
- GROUP 2/DISTRICT 4	\$101.96	<u>\$21,717.48</u>
		\$39,047.16
BLUE BIRD COACH LINES		
- GROUP 2/DISTRICT 3	\$83.84	\$17,857.92
- GROUP 2/DISTRICT 4	\$123.84	<u>\$26,377.92</u>
		\$44,235.84
T-NT BUS SERVICE		
- GROUP 2/DISTRICT 3	\$197.44	\$42,054.72
- GROUP 2/DISTRICT 4	\$197.44	<u>\$42,054.72</u>
		\$84,109.44
A&E MEDICAL TRANSPORT		
- GROUP 2/DISTRICT 3	\$ NO BID	\$ -0-
- GROUP 2/DISTRICT 4	\$ NO BID	<u>\$ -0-</u>
		\$ -0-

TRANSPORTATION OF HANDICAPPED CHILDREN
BID SUMMARY

GROUP 3 - LIVINGSTON-WYOMING ARC, GENESEO, NY

1 YEAR:

	<u>PRICE/DAY</u>	<u>BASE BID</u>
LIDLAW TRANSIT		
- GROUP 3/DISTRICT 5	\$89.00	\$18,957.00
- GROUP 3/DISTRICT 6	\$109.00	<u>\$23,217.00</u>
		\$42,174.00
BLUE BIRD COACH LINES		
- GROUP 3/DISTRICT 5	\$89.49	\$19,061.37
- GROUP 3/DISTRICT 6	\$131.49	<u>\$28,007.37</u>
		\$47,068.74
A&E MEDICAL TRANSPORT		
- GROUP 3/DISTRICT 5	\$165.00	\$35,145.00
- GROUP 3/DISTRICT 6	\$170.00	<u>\$36,210.00</u>
		\$71,355.00
T-NT BUS SERVICE		
- GROUP 3/DISTRICT 5	\$191.00	\$40,683.00
- GROUP 3/DISTRICT 6	\$191.00	<u>\$40,683.00</u>
		\$81,366.00

TRANSPORTATION OF HANDICAPPED CHILDREN
BID SUMMARY

GROUP 3 - LIVINGSTON-WYOMING ARC, GENESEO, NY

3 YEAR'S (ALTERNATE BID):

	<u>PRICE/DAY</u>	<u>BASE BID</u>
LIDLAW TRANSIT		
- GROUP 3/DISTRICT 5	\$91.66	\$19,523.58
- GROUP 3/DISTRICT 6	\$112.46	<u>\$23,953.98</u>
		\$43,477.56
BLUE BIRD COACH LINES		
- GROUP 3/DISTRICT 5	\$93.89	\$19,998.57
- GROUP 3/DISTRICT 6	\$138.16	<u>\$29,428.08</u>
		\$49,426.65
T-NT BUS SERVICE		
- GROUP 3/DISTRICT 5	\$197.44	\$42,054.72
- GROUP 3/DISTRICT 6	\$197.44	<u>\$42,054.72</u>
		\$84,109.44
A&E MEDICAL TRANSPORT		
- GROUP 3/DISTRICT 5	\$ NO BID	\$ -0-
- GROUP 3/DISTRICT 6	\$ NO BID	<u>\$ -0-</u>
		\$ -0-

**ALLEGANY COUNTY HEALTH DEPARTMENT
TRANSPORTATION COST COMPARISON FOR
HANDICAPPED CHILDREN AGES 0-5**

YEAR	1992-1993	1993-1994	1994-1995	1 YEAR BID 1995-1996	3 YEAR BID 1995-1996
CENTER/SCHOOL					
CHILDRENS LEARNING CENTER ALLEGANY, N.Y. (GROUP 1)	\$43.75	\$26.96 Dist. 1 \$40.44 Dist. 2	\$22.01 Dist. 1 \$39.00 Dist. 2	\$18.96 Dist. 1 \$33.00 Dist. 2	\$18.96 Dist. 1 \$33.99 Dist. 2
LEAGUE FOR THE HANDICAPPED SPRINGVILLE, N.Y. (GROUP 2)	\$84.50	\$87.50 Dist. 3 \$124.50 Dist. 4	\$84.50 Dist. 3 \$120.00 Dist. 4	\$79.00 Dist. 3 \$99.00 Dist. 4	\$81.36 Dist. 3 \$101.96 Dist. 4
LIVINSTON-WYOMING ARC GENESE0, N.Y. (GROUP 3)	\$120.00	\$98.50 Dist. 5 \$140.00 Dist. 6	\$95.00 Dist. 5 \$135.00 Dist. 6	\$89.00 Dist. 5 \$109.00 Dist. 6	\$91.66 Dist. 5 \$112.46 Dist. 6

***NOTE: The 1992-1993 school year was not split up into districts for each group.

05/18/95 plr



J. Margen
ALLEGANY COUNTY DEPARTMENT OF HEALTH

COUNTY OFFICE BUILDING

BELMONT, NEW YORK 14813

TELEPHONE 716 268-9250

FAX 716 268-9264

JOHANNES A. PEETERS, MPA
Public Health Director

MINUTES OF THE MEETING

HUMAN SERVICES

MAY 22, 1995

MAY 30 1995

NOT
APPROVED

MEMBERS ATTENDING: Chairman Ronald Truax
Legislators William Dibble, Robert Heineman,
Preston Lucas, and Susan Myers

CALL TO ORDER

The meeting was called to order at 4:19 p.m. by
Chairman Ronald Truax.

DISCUSSION OF BIDS ACCEPTANCE FOR TRANSPORTATION OF CHILDREN WITH
SPECIAL NEEDS

A discussion of the bids for Transportation of Children with
Special Needs on whether to accept the bids on a one- or three-
year format. A motion was made by Preston Lucas to accept the
three-year bid, and second by Sue Myers. Motion carried.

ADJOURNMENT

There being no further business, Robert Heineman made a
motion to adjourn the meeting at 4:33 p.m. Motion carried.

Respectfully submitted,
Johannes A. Peeters

NOT APPROVED

NOT
APPROVED

MINUTES OF THE MEETING

JUN 23 1995

HUMAN SERVICES

June 21, 1995

J. Margeson

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Dibble, Myers, Lucas

ALSO ATTENDING: Joan Sinclair, Social Services
Kim Toot, Office for the Aging
Johannes Peeters, Health Department
John Walchli, Chair, Brd of Legislators
John Margeson, Administrator

CALL TO ORDER

The meeting was called to order at 3:10 p.m. by Chairman Frair.

APPROVAL OF MINUTES

The minutes of May 17th and 22nd, 1995 were approved with a motion from Legislator Heineman, second from Legislator Myers, and carried.

SOCIAL SERVICES

Bids for two vans were opened. They were as follows:

Phillippi Pontiac, Fillmore - with air - \$40578.24
without - 38921.00;

Preston Auto/Truck Center - with air - 39900.00
Wellsville without - 38350.00.

Legislator Lucas moved that the low bid be accepted, that from Preston Auto. Legislator Myers second and motion carried.

The bid specifications state that delivery will be in 90 days. There was discussion on what options to consider if delivery could not be made within this time frame. Suggestion were to talk with Dealership for the use of another vehicle in the interim of delivery; check with schools systems, and ARC for use of a vehicle.

There was discussion on whether to purchase with or without air conditioning. In a separate motion, Legislator Dibble moved on purchasing with air, Legislator Myers seconded, and motion carried.

It was suggested that the County look into centralized bidding on the purchase of vehicles.

This Office received three proposals for secured detention beds:

Erie County - \$159 per diem reserved bed

Hillside - \$172.80

Southern Tier Home -\$143.00 - This agency will give reserved bed rate if the county goes over. This is only agency in a rural setting. It was the lowest proposal.

Steuben County is looking at expansion of an eleven bed facility. They were asked if they would be interested in a combined county venture on this project. Possibly at this time next year we could reserve initial beds up front if they do not go for the dual venture.

The transporting of these individuals by the Sheriff's Department was discussed. The possibility of using a public transportation agency, etc. was addressed.

Commissioner Sinclair asked if this committee wanted her to proceed with a proposal in putting a facility here in the County. There are a number of issues that have to be looked into; such as, insurance, per diem rates, transportation, etc. We should talk to Ontario, Wayne, and Steuben county's on how their facilities are doing. The committee wants to pursue all the alternatives in this matter. Commissioner Sinclair will proceed with her efforts.

The need for secured beds has increased in a number of county's in the State.

OFFICE FOR THE AGING

This agency requests a resolution to accept unbudgeted contributions in the amount of \$3,650.00 for numerous agencies. Revenue account A02.1972.00 should also be increased by the same amount. No increase in county dollars. Legislator Dibble moved on the request, with Legislator Heineman seconding. Motion carried. This should be referred to Ways and Means for their consideration.

RESOLUTION

The OFA requests a resolution to increase the SNAP (A6779) budget by \$8,450.00. This is due to an increase in State dollars in the SNAP grant. Revenue account A10.3772.01 should be increased the same. Legislator Heineman moved on this request. Legislator Dibble seconded, and motion carried. This also should be referred to Ways and Means.

This agency is having trouble with getting the van they ordered; looking into other possibilities. They are to get one of the Health Department's vehicles.

Numerous letters received by OFA from clients were given to this committee for their information.

The sliding fee scale was discussed.

Some counties have started not for profit agencies. Legislator Lucas suggests Ms. Toot pursue this.

HEALTH DEPARTMENT

This department would like to request a resolution accepting \$13,065 in additional funding for their Breast and Cervical Health Partnership. Revenue account A10.3401.01 should be increase the same. Legislator Dibble moved on this request, with Legislator Heineman seconding. Motion carried with a referral to the Ways and Means committee.

Mr. Peeters requests a resolution to create and fill the position of "Secretary to the Public Health Director". This would be a non unit position. It is also requested that an Account Clerk Typist position be abolished. Legislator Lucas moved on this request, with Legislator Heineman seconding. This motion carried with a referral to Personnel Committee.

Mr. Peeters requested to increase the Public Health Technician's hours to full time for three months only. Legislator Heineman moved on the request, with Legislator Dibble seconding. Motion carried.

The Department of Environmental Conservation would like to enter into a contract with this county to be responsible for subsurface sewage disposal systems larger than 1000 gallons and less than 10,000 gallons per day. After discussion, Legislator Lucas moved to pursue this contract, with Legislator Dibble seconding. Motion carried.

The Health Department will be able to receive reimbursement for a Medical Examiner under the Municipal Health Services Plan. They need to only add this service to the Plan.

Mr. Peeters requested hiring a nurse to fill in for individuals going on vacations in the summer months as has always been done in the past. Approval was given with a motion from Legislator Heineman, second by Legislator Dibble, and carried.

OTHER BUSINESS

Approval was given for a committee day for Legislator Heineman on May 18, 1995 attending the Senior Forum. Legislator Lucas moved, with Legislator Myers seconding. Motion carried.

There was brief discussion regarding family's of deceased individuals being responsible for their transportation, after an autopsy, back into the County. Should check with other county's to see how they handle this situation.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,
Teresa Claypool

JUL 27 1995

NOT
APPROVED

MINUTES OF THE MEETING

HUMAN SERVICES

July 19, 1995

J. Margison

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Lucas, Myers

ALSO ATTENDING: Johannes Peeters, Health Department

CALL TO ORDER

The meeting was called to order at 3:08 p.m. by Chairman Truax.

APPROVAL OF MINUTES

The minutes of May 21, 1995 were approved but for the following change. That the Chairman Frair be changed to Chairman Truax. Minutes were approved with change.

ACCEPTANCE OF ADDITIONAL IAP FUNDS

A discussion was held regarding Chautauqua County's development of a data base to keep track of kids immunizations records. Chautauqua County will set up and get the program started. \$156,000 was allocated for this program in Western New York's eight counties. Approximately thirty computers will be bought out of grant money for \$41,000. Allegany County will be involved in the program in the second year. The central data base will be in Albany. The records will be kept for the child's lifetime. When child is born, hospital will be responsible to put records into the system. There will be a tracking system so the County will know if a child has not been immunized.

Legislator Lucas made a motion to accept additional funds from the New York State Health Department for their Immunization Action Plan account. Increase Account 4056.456 by \$59,555, and also increase Revenue Account 3473. Legislator Dibble seconded the motion, and motion carried.

AUG 23 1995

MINUTES OF THE MEETING

HUMAN SERVICES

August 16, 1995

NOT APPROVED

J. Margeson

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Dibble, Myers, Lucas

ALSO ATTENDING: Robert Anderson, Community Services
Kim Toot, Office for the Aging
Johannes Peeters, Health Department
Joan Sinclair, Social Services
John Margeson, Administrator

CALL TO ORDER

The meeting was called to order at 3:05 p.m. by Chairman Truax.

APPROVAL OF MINUTES

The minutes of the July 19, 1995 meeting were approved with a motion from Legislator Lucas, and second from Legislator Heineman. Motion carried.

COMMUNITY SERVICES

Dr. Anderson requested approval to hire a part time individual who would be responsible for accounting (State Aid Claims, etc) at the Center. This individual would work approximately 12 - 15 hours per week. Dr. Anderson has spoken with James Mulholland who has highly recommended this position. The position in 1995 would cost no tax dollars, and a maximum of \$3000.00 in 1996. Approval was given with a motion from Legislator Lucas, and second from Legislator Dibble. Motion carried. This should be referred to Ways and Means for their consideration.

Dr. Anderson requests approval to create a budget line item A4310.463 to enable payment to Finger Lakes Family Support Services totalling \$25,600. Approval was given with a motion from Legislator Heineman, seconded by Legislator Dibble, and carried. This should be referred to Ways and Means for their consideration.

RESOLUTIONS (2)

A budget transfer of \$200.00 from A4312.422 to A4312.402 was approved with a motion from Legislator Lucas, and second from Legislator Myers. Motion carried.

OFFICE FOR THE AGING

Ms. Toot requests a resolution to increase county dollars in the Supplemental Nutrition Assistance Program and two home delivered meals budgets. This is to cover a projected shortfall of \$6,765.00 in this home delivered meals budget (A6779).

To eliminate the waiting list and meet the nutritional needs of the elderly, expense account A6772 needs to be increased by \$3,900.00. This money would be taken from Contingency. A motion was made by Legislator Dibble, seconded by Legislator Heineman, and carried. Legislator Lucas abstained. These requests should be referred to Ways and Means for their approval.

HEALTH DEPARTMENT

The Department requests approval to transfer \$219.00 from their EMS account (A4010.464) to their Equipment account (A4010.201). This money will be used to purchase equipment to be utilized in the Emergency Medical Services Training program. Legislator Lucas moved on the request, with Legislator Dibble seconding. Motion carried.

Mr. Peeters requested increasing a part time registered nurse position to a full time position. The individual in this position is resigning. After discussion, the committee approved the filling of the part time position, and not to change to full time. Legislator Heineman moved, with Legislator Lucas seconding. Motion carried.

The Health Systems Agency of Western New York is requesting funding from Allegany County totalling \$5000.00. This request was discussed and it was decided not to support this agency.

The Department of Social Services in consultation with the Department of Health developed specific cost saving targets for each certified home health agency. The cost saving targets are to be achieved through the development and implementation of personal emergency response services and shared aide efficiency initiatives. Because the Allegany County Health Department has been utilizing these targets, their share of a 15.5 million State share is only \$176.00.

Mr. Peeters was asked to attend a meeting on September 11, 1995 by Amory Houghton in regards to reducing Medicare. Legislator Lucas moved to approve his attendance, with Legislator Dibble seconding. Motion carried.

Briefly discussed, were sewage systems in the Town of Burns, and the Richburg water supply.

Mr. Peeters informed the committee that the Board of Health has made a decision on the Deputy Public Health Director. The individual is Thomas Hull. He will start working in September.

SOCIAL SERVICES

Commissioner Sinclair supplied the committee with her monthly report. Items discussed briefly were caseload being down, legislative changes in Medicaid co-pays and Home Relief, etc.

The deadline for delivery of DSS vans is in September. If the dealership is unable to meet the bid requirements, the Department will be asking them to provide some kind of transportation in the interim.

It was asked if the Department kept any records for those clients that move out of the County? Numbers of clients moving into the State are looked at periodically. A policy will be implemented in the future.

Legislator Lucas asked about the issue of teen pregnancy. He would like to approach this issue teaching "responsibility". He asks that Commissioner Sinclair and Johannes Peeters meet to set up something of this nature.

The Probation Department has requested a resolution designating DSS as the responsible agency for the temporary detention of PINS and JD's. There was considerable discussion on this issue. Commissioner Sinclair states she does not know the legality of this proposal, nor is she willing to take the responsibility unless resources were also gained. Legislator Lucas moved that this proposal be sent through to John Margeson, Administrator so he can research with the County Attorney the legality and return to this committee with his findings and recommendations. Legislator Heineman second this motion. Motion carried.

OTHER BUSINESS

The "smoking policy" was discussed briefly. As the Ways and Means committee is responsible for any change in policy, Legislator Dibble moved, with Legislator Heineman seconding, this be referred to them. Motion carried.

It has been recommended by the Board of Health that Dr. Calvin Schierer be reappointed for a new term expiring July 7, 2001. Legislator Heineman moved, with Legislator Dibble seconding. Motion carried.

If was decided that budget presentations will be August 29th at 2:00 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:10 p.m.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: _____ Health _____

DATE: _____ 08/16/95 _____

The Health Department requests approval to transfer \$219.00 from the EMS account (A4010.464) to their Equipment account (A4010.201).

This money will be used to purchase a TV/VCR cart to be utilized in the the Emergency Medical Services training program.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

Ext 247
Telephone Number

SEP 5 1995

HUMAN SERVICES COMMITTEE MINUTES

August 29, 1995

J. Margeson

PRESENT: R. Truax, R. Heineman, P. Lucas, S. Myers, W. Dibble,
J. Walchli, J. Margeson, R. Anderson, K. Toot,
J. Peeters, J. Sinclair

Chairman Truax called the meeting to order at 1:00 p.m.

Dr. Robert Anderson presented the 1996 budget request for the Office of Mental Health which was approved as submitted on motion of R. Heineman, seconded by W. Dibble.

Kimberly Toot presented the 1996 budget request for the Office for Aging, the budget officer version of which was approved on motion of R. Heineman, seconded by S. Myers.

Johannes Peeters presented the 1996 budget request for the Department of Health, the budget officer version of which was approved on motion of P. Lucas, seconded by R. Heineman.

Joan Sinclair presented the 1996 budget request for the Department of Social Services, the budget officer version of which was approved on motion of R. Heineman, seconded by P. Lucas.

NOT
APPROVED

NOT
APPROVED

MINUTES

HUMAN SERVICES COMMITTEE

SEP 5 1995

AUGUST 29, 1995

J. Marjano

At the August 29, 1995 Human Services Committee meeting, held predominantly for the purpose of budget review, Commissioner Sinclair advised the Committee members of the need for a formal referral to the Public Works Committee. Unanimous approval was given to a motion by Bill Dibble, supported by Sue Myers, that the Public Works Committee be requested to authorize the Department of Public Works to coordinate activities with the State contractor for satellite dish installation, for the purpose of receiving SUNY training communications.

Respectfully submitted,

Joan D. Sinclair

Joan D. Sinclair, Commissioner

MINUTES OF THE MEETING

HUMAN SERVICES

September 20, 1995

SEP 25 1995
NOT APPROVED

MEMBERS ATTENDING: Chairman Truax
Legislators Myers, Lucas, Heineman, Dibble

ALSO ATTENDING: Kim Toot, Office for the Aging *J. Margeson*
Robert Anderson, Community Services
Rick Cudney, ICM, Community Services
Jeff Quirk, ICM, Community Services
Pam Dlugolecki, ICM, Community Services
Johannes Peeters, Health Department
Christine Johnson, Health Department
Thomas Hull, Health Department
Joan Sinclair, Social Services
John Margeson, Administrator
John Walchli, Chair, Brd Legislators

CALL TO ORDER

The meeting was called to order at 3:15 by Chairman Truax.

APPROVAL OF MINUTES

Minutes of the August 16th, and two sets for the 29th were approved with a motion from Legislator Heineman, and second from Legislator Myers. Motion carried.

COMMUNITY SERVICES

Dr. Anderson requested approval to increase CSS account A4310.462 \$46,050. Additional monies have been received. Legislator Myers moved on the request, with Legislator Heineman seconding. Motion carried. This should also be referred to Ways and Means.

Dr. Anderson introduced Intensive Case Management staff Rick Cudney, Jeff Quirk, and Pam Dlugolecki to the committee. At a previous meeting the committee inquired as to what this agency's petty cash fund for ICM was used. These individuals addressed this issue. They explained how ICM money was used for emergency housing, food, and medical care. Having this money readily available for these types of things makes it easier to avoid the more costly services such as hospitalization.

RESOLUTION

OFFICE FOR THE AGING

Ms. Toot handed out the monthly report for the committee's information.

She mentioned that Amory Houghton was coming to Allegany County to address the Medicare issue on October 4th. There was discussion on the Federal budget. It was mentioned that if any county agency has vouchers to be submitted to the State, it should be done before October 31st.

HEALTH DEPARTMENT

The Department requests a transfer from A4059.4 to A4059.2 totalling \$1670.00. This will be used to purchase a laptop computer. Legislator Dibble moved on the transfer, with Legislator Myers seconding. Motion carried.

The Department has received additional monies in their Breast Health Partnership grant totalling \$13,401. There was considerable discussion regarding how these monies are going to be utilized. A motion to accept the monies was made by Legislator Heineman, seconded by Legislator Dibble, and carried. Legislator Lucas voted no. This should be referred to Ways and Means.

The Department would like to create and fill a part-time typist position to answer the telephone regarding cervical and breast cancer inquiries and to complete intake forms. Legislator Dibble moved on the request, with Legislator Heineman seconding. Motion carried. Legislator Lucas voted no. They would like to review this again in three months time.

Mr. Peeters provided the committee with information on the county's share in the operation of the Health Department.

The Department requested to increase the part time clinic nurse positions from Class B (up to 18 hrs/week) to Class A (from 18 to < 35 hrs/week). They would like these nurses to work four days per week. Legislator Lucas moved on the request, with Legislator Heineman seconding. Motion carried.

It was suggested that Personnel devise a stannard form to be used when department request positions, or have changes in positions.

Mr. Peeters introduced Thomas Hull, the Department's Deputy Public Health Director to the committee.

The reclassification of the Supervising Nurses was again discussed. A motion was made by Legislator Dibble, seconded by Legislator Myers for Mr. Peeters to personally submit this proposal to Personnel with detailed information. Motion carried with Legislator Lucas voting no.

SOCIAL SERVICES

Commissioner Sinclair briefly reviewed her monthly report with the Legislators touching on Jobtrak and the Federal Block Grant. There was mention of providing the Jobtrak workers with a check that looked differently than the assistance checks.

The proposal from the Probation Department designating DSS as the responsible agency for the temporary detention of PINS and JD's was again discussed. Commissioner Sinclair would like to create a team, with members from DSS, Probation, and Mental Health that could divert these children from entering the Court system. The committee was in favor of pursuing this concept.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 9/20/95

Create and fill a part-time typist position to answer the telephone regarding cervical and breast cancer inquiries and complete intake forms within the Department. Position will be abolished when grant money expires.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes A. Peeters, Health Department
Name and Department

716/268-9250 Ext. 247
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 9-20-95

The Allegany County Health Department has a grant from the Federal Government entitled 89-313 (93), County Account No. A4059, which expires September 30, 1995.

The Health Department wishes to maximize the use of this grant by purchasing a laptop computer to use for measuring outcomes of clients in the Early Intervention Program.

This has been discussed with Data Processing, and the dollar amount of \$1,670.00 will need to be transferred from A4059.4 to A4059.2.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes A. Peeters, Health Dept.

716/268-9250 Ext. 247

MINUTES

OCT 30 1995

HUMAN SERVICES COMMITTEE

NOV
APPROVED

October 10, 1995

J. Margeson

MEMBERS PRESENT: Ronald Truax, John Walchli, Jr., Robert Heineman,
William Dibble, Preston Lucas, Susan Myers

A special meeting of the Human Services Committee was called to order by Chairman Truax at approximately 3:20 p.m.

Commissioner Sinclair sought the Committee's position on a repair investment on the truck recently transferred from the Public Works to the Social Services Department. Consensus was that Alfred State College of Technology should be contacted and the truck turned over to their Auto Mechanics Division for repair.

A request was made to extend the third JOBTRAK Supervisor position for two months, to the end of the year, with the understanding that approximately \$4,000 would need to be transferred in the budget to cover the cost. A motion was made by Preston Lucas, seconded by William Dibble, that the position be extended to December 31, 1995. The motion passed unanimously.

Robert Heineman made a motion to refer to Ways and Means Committee an additional appropriation of \$160,000 to the HEAP account, reflecting the additional Federal appropriation. The motion was supported by Bill Dibble and passed unanimously.

William Dibble made a motion to refer to Ways and Means Committee an additional appropriation of \$50,000 to the CAP FS-Cash Out account. The motion was seconded by Robert Heineman and passed unanimously.

Mr. Heineman moved for adjournment.

Chairman Truax adjourned the meeting at 3:45 p.m.

Respectfully submitted,

Joan D. Sinclair

Joan D. Sinclair,
Commissioner

NOV 20 1995

MINUTES OF THE MEETING

HUMAN SERVICES

November 15, 1995

NOT
APPROVED

MEMBERS ATTENDING: Chairman Truax
Legislators Myers, Lucas, Heineman

J. Margeson

ALSO ATTENDING: Kim Toot, Office for the Aging
Johannes Peeters, Health Department
Tom Hull, Health Department
Joan Sinclair, Social Services
John Margeson, Administrator
John Walchli, Chair, Brd Legislators

CALL TO ORDER

The meeting was called to order at 3:05 p.m. by Chairman Truax.

APPROVAL OF MINUTES

Minutes of the September 20th and November 13th minutes were approved with a motion from Legislator Heineman and second from Legislator Lucas. Motion carried.

OFFICE FOR THE AGING

Ms. Toot requests approval to transfer monies in five different grants from .4 accounts to .1 and .8 accounts totalling \$5400.00. Legislator Myers moved on the request, with Legislator Heineman seconding. Motion carried. A resolution should be prepared.

The monthly reports were reviewed briefly. Ms. Toot noted that there is no waiting list for Home Delivered Meals. The EISEP program was discussed. It was also noted that there is no Medicare HMO in this area.

Candidates for the Advisory Committee for the Office for the Aging was discussed. Ms. Toot will go to the nominating committee and ask that they present more than one individual to this committee for consideration.

RESOLUTION

HEALTH DEPARTMENT

This department requests a resolution to accept additional funding under the Early Intervention Program totalling \$7993.00. The State is providing these funds in order to enhance access to community resources and supports for eligible children and their families. These monies can be used for respite care, training for parents/caregivers, informational materials, etc. This request was approved with a motion from Legislator Heineman, second from Legislator Lucas. Motion carried. This request should be referred to Ways and Means for consideration.

The Health Department's Education Program is requesting transfers from .4 account to .2 accounts to replace two outdated computers in the department. Debbie Button of the Data Processing Department also recommends these replacements. The total monies involved is \$4000.00. A motion approving these transfers was made by Legislator Lucas, seconded by Legislator Heineman, and carried.

Transfers from miscellaneous .4 accounts totalling \$38000 were approved. Legislator Lucas moved, with Legislator Myers seconding. Motion carried.

The Department requests a resolution to accept additional monies in their IHAP/EI accounts totalling \$3367. These funds are 100% reimbursed by the NYS Health Department. Legislator Heineman moved on the request, with Legislator Lucas seconding. Motion carried. This should be referred to Ways and Means.

Mr. Hull updated the committee on the Swain Motel project. He stated that the delay in the project was due to miscommunication between the building inspector and the engineering firm. DEC is going to issue permits for the water and sewage systems. They hope to be done with this project by the 1996 season.

A motion was made by Legislator Heineman and seconded by Legislator Lucas to move into executive session.

Motions were made as previous to end executive session.

SOCIAL SERVICES

Commissioner Sinclair requests a resolution to transfer \$30,000 from the Home Relief account A6140.474 to the JOBS Personal Services account A6015.101.

A transfer from Home Relief Account 6104.474 to the Services for Recipients account 6070.474 of \$60,000 is requested and;

RESOLUTIONS (3)

RESOLUTION (2)

A transfer from the Home Relief account 6010.474 to the Burial account 6148.474 in the amount of \$30,000 .

These three requests for resolution were approved with a motion from Legislator Lucas, second from Legislator Myers. Motion carried.

DSS has been notified of an award of a \$90,000 State grant under the Homelessness Prevention program. This is the sixth such annual award. A motion to accept these monies was made by Legislator Lucas, second by Legislator Myers, and carried. This should also be referred to Ways and Means for their approval.

A request to make the temporary Typist position in the CAP Demonstration Program permanent was amended to continue as temporary until June 30, 1996. Legislator Myers moved on this, with Legislator Lucas seconding. Motion carried.

OTHER BUSINESS

A committee day for Legislator Myers on October 12th at the Wellsville VNA was approved with a motion from Legislator Lucas. Legislator Heineman seconded. Motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:45 p.m.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: November 15, 1995

The Office for the Aging requests a resolution to make the following transfers between accounts:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A6776.474 Subcontractors	A6776.101 Regular Pay	\$1,000.00
A6779.402 Mileage	A6779.101 Regular Pay	\$2,000.00
A6782.419 Printing	A6782.101 Regular Pay	\$ 200.00
A6783.474 Subcontractors	A6783.101 Regular Pay	\$ 200.00
A6784.474 Subcontractors	A6784.101 Regular Pay	\$1,800.00
A6784.474 Subcontractors	A6784.803 FICA	\$ 200.00
	TOTAL	<u>\$5,400.00</u>

FISCAL IMPACT: None

For further information regarding this matter, contact:

Vickie Pettit Office for the Aging
Name and Department

Ext. 396
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: 11/15/95

At the first Board of Legislators' meeting in May, 1995 approval was given to hire a third temporary, full-time, JOBTRAK Supervisor for a six-month period. At the first Board of Legislators' meeting in November, this position authorization was extended to December 31, 1995. No additional allocation was transferred to the JOBS Personal Services Account at the time of authorization. In addition to the unallocated JOBTRAK Supervisor position funds, this account has been depleted further due to overtime needed in order to complete scheduled projects. No overtime amount was budgeted in 1995.

For the above reasons, the Department seeks this budget transfer of \$30,000 from the Home Relief Account A6140.474 to the JOBS Personal Services Account A6015.101.

FISCAL IMPACT: \$15,000 County share of expenses, offset by Home Relief savings (which approach \$900,000 for the year; \$450,000 of which is County share).

For further information regarding this matter, contact:

Joan Sinclair
Name and Department

716-268-9303
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: 11/15/95

This budget transfer request, from Home Relief Account 6104.47 to the Services for Recipients Account 6070.474 of \$60,000 is necessitated due to 1) the addition of a contract for Court-ordered supervised child-parent supervision, approved by the Human Services Committee on January 18, 1995, with the understanding that the budget transfer would be made later in the year, and 2) greater than anticipated expenses in respite and day care services.

FISCAL IMPACT:

For further information regarding this matter, contact:

Joan Sinclair

Name and Department

716-268-9303

Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: 11/15/95

This budget transfer, from the Home Relief Account A6010.474 to the Burial Account A6148.474, in the amount of \$30,000, is necessary due to greater than anticipated costs for burials during 1995.

FISCAL IMPACT:

For further information regarding this matter, contact:

Joan Sinclair
Name and Department

716-268-9303
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: 11/15/95

In mid-1994 a position of Typist was created, on a temporary basis, in the CAP Demonstration Program. The purpose of this addition was to free paraprofessional and professional staff to work with "pre-CAP" parents who had some earnings, but at insufficient amounts to move off ADC into CAP. This position was extended for one year (January 1, 1995 through December 31, 1995) based on successful outcomes (a 25% CAP caseload increase in the second half of 1994). It was not made permanent in 1995 in that there was an expectation of diminishing returns.

However, the ADC to CAP movement has increased another 15% during 1995, and there has also been an increase in the average number of "pre-CAP" cases; from an average number in the mid-20's in late 1994-early 1995 to over 40 cases presently.

Funding for this Typist position is included in the 1996 budget. Due to its positive impact, and the increased workload, we are seeking approval to make this position permanent, effective January 1, 1996.

AMENDED - SEE MINUTES
DATED 11/15/95

FISCAL IMPACT: For each case moved from ADC to CAP the average financial investment is reduced from over 90% of the household income to less than 30%.

For further information regarding this matter, contact:

Joan Sinclair
Name and Department

716-268-9303
Telephone Number

MEMORANDUM

FROM: Health
(Department)

TO: John Margeson, County Administrator
and
James F. Mulholland, County Treasurer

PLEASE MAKE THE FOLLOWING TRANSFERS:

<u>B U D G E T</u>		
<u>From Account No.</u>	<u>To account No.</u>	<u>Amount</u>
A4040.461 (H.Contracts)	A4040.456 (HHA)	\$8000
A4040.460 (H.Contracts)	A4040.456 (HHA)	30000

Total

\$38000

11/17/05

Please note that the original was signed - but I do not have. Did Ron J. turn in to someone?

E X P E N D I
Date of
Check Che.

Jeresa C.

DEPT. AUTHORIZATION: _____ DATED: _____
(signature)
CO. ADMIN. AUTHORIZATION _____ DATED: _____
COMMITTEE AUTHORIZATION _____ DATED: _____

SUBMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNTS OF LESS THAN \$5000.00 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.

MEMORANDUM OF EXPLANATION

Intro. No. _____

Committee: Human Services

Date: Nov. 15, 1995

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The Health Department is requesting the following transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>
A2960.439 (Insurance)	A2960.201 (Equipment)	\$3,000.00
A2960.438 (Transportation)	A2960.201 (Equipment)	\$1,000.00

This transfer is being requested to replace two outdated computers in the department that have broken down numerous over the past year. Debbie Button from Data Processing also recommends replacement of these two computers.

The purchase of these computers will also allow us to utilize new programs being distributed by the New York State Health Department.

FISCAL IMPACT: No Change.

NOT
APPROVED

MINUTES OF THE MEETING

HUMAN SERVICES

December 20, 1995

J. Margeson

DEC 21 1995

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Myers, Lucas, Dibble

ALSO ATTENDING: Johannes Peeters, Health Department
Joan Sinclair, Social Services
John Margeson, Administrator
John Walchli, Chair, Brd Legislators
Thomas Hull, Health Department

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:05 p.m.

APPROVAL OF MINUTES

The minutes of November 15, 1995 were approved with a motion by Legislator Heineman, seconded by Legislator Lucas with correction in paragraph 2 under OFA (It was also noted that there is no Medicare HMO in this area). Motion carried.

HEALTH DEPARTMENT

Legislator Heineman moved to go into executive session, with Legislator Lucas seconding. Same moved on resuming regular session.

The Health Department requests a resolution transferring \$11,000 from A4056.456 to A4056.201. Per the Immunization Action Plan contract between Allegany County and Chautauqua County, Chautauqua County is modifying their contract budget for the purchase of equipment. There are no changes in bottom line amounts. Legislator Dibble moved on request, with Legislator Myers seconding. Motion carried.

The committee was made aware of refunds from Cattaraugus-Allegany BOCES totalling \$69,777.60. Of this amount \$43,783.98 will be deposited back into the County's General Fund; and the remainder State Education will recoup.

It was also noted that 95-96 tuition rates have gone down with an overall savings to the County of \$126,175.

Mr. Peeters requests that the part time Environmental Health Technician hours be increased for 5 weeks from 42 hours per pay period to 70 hours. This period of time covers the Department while one of the Sanitarians is on vacation. Approval was given with a motion from Legislator Heineman, and second from Legislator Myers. Motion carried.

NYSAC has been given a Grant for Early Intervention totalling \$375,000 to provide training sessions, provide information on Medicaid Managed Care, policies, health insurance claiming (counties are spending a great deal of time to pursue third party reimbursement) etc. Most individuals under the Early Intervention program do not qualify for private insurance. Mr. Peeters informed the committee that Allegany County is at full speed with this Early Intervention Program.

Mr. Peeters provided the following information on department accounts:

Long Term - A4040.457 (ST,PT,OT)	approximately \$5000	overdrawn
A4040.460 (PCA)	10106	"
A4040.461 (MSW,Meals,Nutr)	3362	"
A4040.456 (HHA)	8609	"
A4040.464 (PDN)	3224	"

Speech Therapy is up approximately \$17,000 from 1994;
Physical Therapy is up approximately \$10,000 from 1994.

The numbers for different HOTLINE services was discussed.

OFFICE FOR THE AGING

This Office requests a resolution to accept \$500.00 from New York Telephone for the 1996 budget year. This donation is to be used for weatherization, repairs and minor modifications to elderly clients homes so that they may remain functional and safe. Expenditure, as well as, revenue accounts should be increased. Motion was made by Legislator Lucas, seconded by Legislator Myers, and carried. This should also be referred to Ways and Means.

SOCIAL SERVICES

An initial report of the Governor's proposed budget was discussed.

A request to eliminate a typist position and a data operator position was approved with a motion from Legislator Heineman, second by Legislator Myers effective no later than the date on which both newly authorized senior typist positions are filled. Motion carried.

A request to add two positions of senior typist was approved with motion from Legislator Myers, second by Legislator Heineman. Motion carried. The initial cost will be approximately \$9000, but there will be a savings in the Child Support department.

An appropriation of \$32,417 state grant in aid to 6010.4, with an equal amount in revenue account 3610 was requested. Legislator Dibble moved on this, with Legislator Heineman seconding. Motion carried. This should be referred to Ways and Means for approval.

OTHER BUSINESS

The appointments of Dr. Albert VanderLinde, Deborah Aumick and Edna Howard will expire December 31, 1995 and it has been recommended that they be reappointed for another four year term which will expire December 31, 1999. Legislator Heineman moved on these appointments, with Legislator Myers seconding. Motion carried.

Contracts with the Blind and Visually Handicapped totalling \$7000 and with Mercy Flight totalling \$7500 were approved with a motion from Legislator Lucas, second from Legislator Myers. Motion carried.

ADJOURNMENT

There being no further business the meeting was adjourned with motion from Legislator Heineman, second from Legislator Lucas. Motion carried.

Respectfully submitted,

Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 12/20/95

The Health Department request a resolution transferring \$11,000 from A4056.456 to A4056.201. Per the Immunization Action Plan contract between Allegany County and Chautauqua County, Chautauqua County is modifying their contract budget for the purchase of equipment. There is no change in bottom line amounts.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

Ext 247
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: 12/20/95

The request for deletion of the positions Typist and Data Entry Operator in the Social Services Department is made for the following reasons:

- In mid-1995 the Typist position assigned full time to the Program Integrity Unit became vacant. This was at a time when the Department was implementing an automated client notification system, which reduced the duties of the Senior Typists in the Income Maintenance Division. These reductions were sufficient to enable the Senior Typists to assume the clerical duties of the Program Integrity Unit. Therefore, the Typist position is no longer needed.

- We are currently involved in a phase-in of a direct data entry approach, which requires Social Welfare Examiners in our Income Maintenance Unit to directly input information into the Statewide computer system. Once completed, we will be able to reduce the number of Data Entry Operators from two to one.

Our expectation is that one of the current Data Entry Operators will be able to be reassigned, once the new Senior Typist positions are filled in the Child Support Unit. It is for this reason that this position deletion is requested to be effective at that point in time.

The request for addition of two Senior Typist positions in the Child Support Enforcement Unit is made for the following reasons:
FISCAL IMPACT:

For further information regarding this matter, contact:

Joan Sinclair

Name and Department

x 303

Telephone Number