

NOT
APPROVED

MINUTES OF THE MEETING

HUMAN SERVICES

January 17, 1996

JAN 20 1996

J. Margeson

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Heineman, Myers, Lucas

ALSO ATTENDING: Kim Toot, Office for the Aging
Joan Sinclair, Social Services
Johannes Peeters, Health Department
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:05 pm.

APPROVAL OF MINUTES

The minutes of December 20, 1995 were approved with a motion from Legislator Heineman, and second from Legislator Lucas. Motion carried.

OFFICE FOR THE AGING

The agency requests approval to accept \$1090.00 in contributions for the purchase of Blizzard Boxes from numerous donors. The appropriate revenue and expenditure accounts should be increased. This request was approved with a motion from Legislator Myers, second from Legislator Heineman, and motion carried. This request also should be referred to Ways and Means. It was stated that in the future that it is possible that another agency other than OFA could take over this endeavor. One of these Blizzard Boxes was brought in to show the committee what is contained in them.

Monthly reports for November and December, and a yearly report were presented to this committee for their information.

The committee was informed of a Legislative Breakfast being held on Tuesday, February 6th at 8:00 a.m. at the Alfred State College Wellsville Campus. Discussion will be on the function of the Office for the Aging, what has been done in the past year, what to expect this year and what the future needs of the elderly in our county will be.

The Office for the Aging has been notified that the administrative funds for the HEAP program will not be coming in from SOFA but were to be received from the local Department of Social Services. The OFA is asking for \$10,000 from the Department of Social Services. There was considerable discussion on HEAP funding. There is a 28.5% cut from last years funding. After discussion of the options, Legislator Heineman moved to put on hold a previous request (see December minutes) to eliminate a data operator position until May, and the Department of Social Services shall give administrative funding to the Office for the Aging totalling \$10,000. Legislator Lucas second this motion. Motion carried.

SOCIAL SERVICES

Commissioner Sinclair has asked the Personnel Office to review the Staff Development Director position. The individual in this position will be retiring in March. The individual who holds the PIU position in her office has offered to take on work of the Staff Development Director. She would like to move this individual up another grade.

The committee was updated on the Governor's budget and debated legislation proposals of significance to this agency.

Also discussed was ARC and DSS working together providing jobs. It is possible with the block grant there will be flexibility.

HEALTH DEPARTMENT

Mr. Peeters informed the committee that the new proposal of state reimbursement has increased from \$250,000 to \$500,000 for public health programs.

Mr. Peeters has asked the Coordinator for the Children With Special Needs division to give a presentation next month. Speech Therapy is the most costly component in this program. There has been an upgrade to 50% delay to qualify for the program. This will decrease eligibility by half. The proposal also includes that the school districts will be responsible for some portion of funding.

The Breast Health Program's 800 number was discussed briefly. Mr. Peeters stated that there has been approximately six calls, and that there has only recently been advertising regarding the program.

The Office for the Aging, Department of Social Services, and the Health Department will be meeting to discuss the provisions of the proposed Home Care Block Grant.

OTHER BUSINESS

This committee reviewed the Association for the Blind's disbursements for 1995 and approved them with a motion from Legislator Myers, second by Legislator Heineman, and carried.

Chairman Truax read the Legislative goals for this committee and they will be discussed at a later date.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:30 pm.

Respectfully submitted,
Teresa Claypool

APPROVED

MINUTES OF THE MEETING

HUMAN SERVICES

February 21, 1996

FEB 27 1996

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Heineman, Myers, Lucas

John Margeson, Administrator
John Walchli, Jr., Chair, Brd of Legislators



OTHERS ATTENDING: Kim Toot, Office for the Aging
Joan Sinclair, Social Services
Johannes Peeters, Public Health Director, Health Department
Thomas Hull, Deputy Public Health Director
Dr. Robert Anderson, Allegany County Community Services
Eugene Krumm, Chairman of Community Services Board
John Arden-Hopkins, Editor, Patriot Newspapers
Christine Johnson, Director of Patient Services
Vicky Gaeta, SPHN-Coordinator LTHHCP
Shawn Slatter, Medical Social Worker
Other members of the Allegany County Nursing Staff

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:10 pm.

APPROVAL OF MINUTES

The minutes of January 17, 1996 were approved with a motion from Legislator Heineman, and second from Legislator Lucas.

OFFICE FOR THE AGING

The agency requests a resolution to accept unbudgeted contributions in the amount of \$1,521.00 for the purchase of Blizzard Boxes from numerous donors. Increase Revenue Account # A 02 1972.09 and increase Expenditure Account # A6776.408 General Supply in the amount of \$1,521.00. This request was approved with a motion from Legislator Lucas, second from Legislator Heineman, and motion carried. This request also should be referred to Ways and Means.

Presented monthly report. Noted no waiting list for Nutrition but there is for EISEP.

Kim Toot will make arrangements with the Home Care Providers to schedule a special meeting for them to speak.

ALLEGANY COUNTY COMMUNITY SERVICES

Requested to amend the budget to \$26,000 in Federal Salary Sharing money so computer equipment could be purchased. The request was approved with a motion from Legislator Myers, second from Legislator Heineman, and motion carried. County Attorney is requested to prepare resolution.

Dr. Anderson requested the Committee go in to Executive Session. This request was approved with a motion from Legislator Myers, second by Legislator Lucas, and motion carried.

SOCIAL SERVICES

Commissioner Sinclair asked to fill the position of a part-time mail clerk position while Ellen Graham is out on maternity leave for 8-10 weeks. This request was approved with a motion from Legislator Dibble, second from Legislator Myers, and motion carried.

Commission Sinclair requested deleting Staff Development Coordinator position. This request was approved with a motion from Legislator Dibble, second from Legislator Lucas, and motion carried. County Attorney is requested to prepare resolution.

Commission Sinclair requested moving \$5,000 from the Personnel Account (6010.1) to the Contractual Account (6010.4) for training contracting. This request was approved with a motion from Legislator Dibble, second from Legislator Lucas, and motion was carried. County Attorney is requested to prepare resolution.

Received Electronic Mail - may be getting funds that can be used for Administrative costs for flood repair projects.

LINDA CANFIELD, CLERK OF THE BOARD

The Chairman of the Board has made several appointments to the Citizens Advisory Council to the Office for the Aging. Requested approval of appointments for Harold Babcock, Wellsville; Donald Pierce, Alfred Station; Herbert Hollen, Houghton; Wallace Higgins, Alfred Station; Jean MacMurray, Wellsville; and Richard Fuller, Houghton. Request was approved with a motion from Legislator Heineman, second from Legislator Dibble, and motion was carried. County Attorney is requested to prepare resolution.

HEALTH DEPARTMENT

Tom Hull presented budget information based on Governor Patacki's proposed State Aid Plan. Used actual budget data from 1994 and compared it with what those budget figures would have been using Governor Patacki's proposal.

Tom Hull discussed a plan to reimburse families for the cost of returning bodies from Rochester back to the County after a coroner's case. Requested approval for County to pay, based on a flat rate, from County Line to Medical Examiners in Rochester and back to County line. This request was approved with a motion from Legislator Lucas, second from Legislator Heineman, and motion carried. County Attorney is asked to prepare resolution.

Chris Johnson spoke on behalf of Shawn Slatter, Medical Social Worker. Would like the Board to reconsider Shawn's contract with the Health Department.

Sue Hunter, Maggie Davis, and Judy Hoberg gave testimony of Shawn Slatter's excellent work.

Shawn Slatter spoke to Human Service Members regarding his experience and expertise as a Medical Social Worker. Requesting \$181.50/home visit in new contract.

Legislator Lucas made a motion the Committee go into Executive Session. Legislator Heineman second the motion, and motion carried.

Johannes Peeters requested a Class B part-time Public Health Nurse position to meet the requirements of the Immunization Action Plan grant and the Infant Health Assessment Program grant (100% funded). This request was approved with a motion from Legislator Dibble, second from Legislator Myers, and motion carried. County Attorney is requested to prepare resolution.

Pam Reynolds presented the Proposed Preschool Special Education Reform, effective July 1, 1996 (See presentation packet included with Health Department Agenda). Funding 50.5% State and 49.5 % County. Ten percent decrease in State Aid back to July '95.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,
Rose Burdick

NOT APPROVED

MAR 22 1996

J. Margeson

J. Margeson

MINUTES OF THE MEETING

HUMAN SERVICES

March 20, 1996

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Myers, Lucas, Dibble

ALSO ATTENDING: Kim Toot, Office for the Aging
Johannes Peeters, Health Department
Joan Sinclair, Social Services
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:00 pm.

APPROVAL OF MINUTES

The minutes of February 21, 1996 were approved with a motion from Legislator Heineman, and second by Legislator Lucas. Motion carried.

OFFICE FOR THE AGING

The Office for the Aging requests a resolution to transfer funds within the HEAP budget A6777.805 Disability to A6777.402 Mileage totaling \$56.00. Legislator Heineman moved on the request, with Legislator Myers seconding. Motion carried.

This office requests permission to hire a part-time luncheon site manager in Bolivar. This individual works seventeen (17) hours per week at minimum wage. Legislator Lucas moved on the request, Legislator Myers seconded, and motion carried.

The monthly report for February was given to the committee for their information.

The meeting with home care providers will be held May 22, 1996 at 4:00 p.m. in Belmont.

Ms. Toot also informed the committee that although monies for the "Green Thumb" workers will be filtered through another agency, the money will be there and these workers will continue to hold their jobs.

RESOLUTION

HEALTH DEPARTMENT

Due to a leave of absence of one of the Sanitaricians in the Department, Mr. Peeters requested approval to increase Bruce Golden's hours from three (3) days per week, to full time, five (5) days per week, until the return of the Sanitarian. His leave extends until October 20, 1996. Legislator Heineman moved on the request. Legislator Myers seconded and motion carried. This will take effect this date.

The 1996 Contract for Medical Examiner Services has been received at \$22,500.00. The amount has not changed. The Health Department will be able to claim 40% reimbursement for this service in 1996. It will be the first time they have been able to do this. Legislator Heineman moved to accept this contract, with Legislator Lucas seconding. Motion carried.

The Health Department requests approval to transfer from A4071.409 (fees) to A4071.100 and .800 accounts in the Breast Health Partnership Budget. The total amount to be transferred is \$6834.00; \$6348.00 to A4071.100 and \$486.00 to A4071.800. A motion was made approving this transfer by Legislator Dibble, seconded by Legislator Myers, and carried.

The Department requests approval to increase the appropriations in their IHAP budget by \$3167.00. This increase will adjust the County's budget to equal the Grant amount. Legislator Dibble moved on the request, with Legislator Heineman seconding. Motion carried. This should be referred to Ways and Means for their approval.

The Health Department also requests approval to transfer monies from their IHAP budget item A4052.800 to A4052.1 and .2 accounts totalling \$6212.00. Legislator Dibble made a motion on this request, with Legislator Heineman seconding. Motion carried.

Mr. Peeters asked committee approval to proceed with automobile bids, submitting specifications to local dealers before accepting the State bids for 1996. Legislator Dibble moved for Mr. Peeters to proceed with obtaining the automobile bids. Legislator Lucas seconded and motion carried.

Special Education funding was briefly mentioned. It appears that this funding will continue at the current reimbursement rate of 59 1/2%.

RESOLUTION

SOCIAL SERVICES

Commissioner Sinclair requested that a third position of JOBTRAK Supervisor be reauthorized for a six (6) month period, effective April 8, 1996. From November 1995 through March 1996 there has been twice as many individuals assigned to JOBTRAK. In checking with the Municipalities, there have been fifteen requests for individuals to work to repair the flood damage that occurred in January. Legislator Lucas moved on reauthorizing this position. Legislator Heineman seconded, and the motion carried.

It was also discussed that some public relations needs to be done regarding this program. There seems to be some misunderstanding of this program.

Proposed Foster Care Clothing Allowance rate revisions were given to the committee. The new rates are projected to save \$4,000 to \$5,000 per year from what is currently in place. Legislator Lucas moved on the revisions, Legislator Heineman seconded, and motion carried.

Commissioner Sinclair informed the committee of a meeting being held on March 29 in Buffalo to discuss the block grant. This committee is welcome to attend if they so chose.

The Department has a \$777,000 surplus that will go to the General Fund. There also will be \$103,000 return from JD and Foster Care.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:00 p.m. with a motion from Legislator Heineman, and second from Legislator Lucas. Motion carried.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 03/20/96

The Health Department request approval to transfer monies from their IHAP budget item A4052.800 as follows:

From A4052.800	to A4052.100	\$3511.00
	to A4052.201	101.00
	to A4052.206	<u>2600.00</u>
	Total	\$6212.00

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

Ext 247
Telephone Number

5/94

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 03/20/96

The Health Department request approval to transfer monies from A4071.409 (Fees) to A4071.100 and .800 accounts in the Breast Health Partnership Budget. The total amount to be transferred is \$6834.00; \$6348.00 to A4071.100, and \$486.00 to A4071.800.

This transfer is being done to have the County's budget and the Grant's budget coincide with the other.

Distribution of Fringe Amount totalling \$486; \$365.00 to .803
38.00 to .805
83.00 to .804.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

Ext 247
Telephone Number

5/94

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: 3/20/96

It is requested that a third position of JOBTRAK Supervisor be reauthorized for a 6-month period, effective April 8, 1996.

From November, 1995 through March, of 1996 there has been a doubling of individuals assigned to JOBTRAK. In addition, we have surveyed municipalities related to their need for flood repair assistance and have 15 requested, in addition to 28 other project requests.

Commissioner Sinclair and John Tucker are pursuing administrative funding for the JOBTRAK work being planned, which would partially offset the cost of this position, if granted. Otherwise, there will be a minimum 50% State reimbursement of the \$10,400 wages.

RL, RTH

FISCAL IMPACT:

For further information regarding this matter, contact:

Joan Sinclair, Social Services

268-9303

Name and Department

Telephone Number

HR and PGADC STATS

	<u># Employable</u>	<u>In Group # Follow-Up</u>	<u># On Worksite</u>
NOVEMBER 1995	75	34	37 + 25 ADC = 62 TOTAL
DECEMBER 1995	87	29	32
JANUARY 1996	89	40	51
FEBRUARY 1996	98	40	67
MARCH 1996		45	75 + 44 ADC = 119 TOTAL

The number of employable HR's and PGADC's has increased since November 1995 to the level where another JobTrak supervisor is needed if we are to maintain our required participation level.

To summarize the above figures: the number of employables has increased 31%; the number participating in monthly meetings has increased 33%; and the number assigned to a worksite has increased 97%.

The number of employables appears to be increasing for the month of March as well. The HR Unit alone has 40 new applicant appointments scheduled through mid-March.

With the numbers steadily going up and having to over book the number of participants to the JobTrak program, it is recommended that another JobTrak supervisor be added at this time.

FLOOD RELATED PROJECTS

APPROXIMATELY

ALFRED, TOWN OF	2 weeks
ALMA, TOWN OF	1 week
ALMOND, TOWN OF	2 months
ALMOND VILLAGE	2 months
ANDOVER LIBRARY	2 weeks
ANDOVER SCHOOL	2 weeks
ANDOVER, TOWN OF	1 week
ANDOVER VILLAGE	2 weeks
(ANDOVER VILLAGE still has	2 months)
BELMONT CEMETERY	1 week
BELMONT VILLAGE	3 months
BOLIVAR VILLAGE	2 weeks
ISLAND PARK, WELLSVILLE	2 months
RICHBURG VILLAGE	1 week
WHITESVILLE SCHOOL	1 week
SOIL + WATER CONSERVATION	3 DAYS - WILLOW CUTTING 1 WK - WILLOW PLANTINGS - S PERMANENT

NON-FLOOD RELATED PROJECTS

APPROXIMATELY

ALMA	2 weeks
ALMA CEMETERY	1 week
ALMOND, TOWN OF	2 months
ANDOVER, 7 cemeteries	1 month
ANDOVER FIRE HALL	1 week
ANDOVER, TOWN OF	2 weeks
ANGELICA VILLAGE	3 months
BELFAST, TOWN OF	3 weeks
BELMONT	3 1/2 months
BELMONT CEMETERY	1 week
BOLIVAR	3 weeks
CANEADEA, TOWN OF	4 months
CLARKSVILLE, TOWN OF	3 weeks
CUBA - NBA	1 week
FILLMORE SCHOOL	1 week
FRIENDSHIP CEMETERY (SEASONAL)	6 months
RICHBURG VILLAGE	1 week
SCIO	3 weeks
WHITESVILLE	2 weeks
WHITESVILLE CEMETERY (SEASONAL)	6 months
WOODLAWN CEMETERY (SEASONAL)	6 months

BUSH CUTTING PROJECTS

ALMA	1 year
ALMOND	"
ANDOVER	"
ANGELICA	"
BOLIVAR	"
GRANGE	"
WHITESVILLE	"

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 3/20/96

The Allegany County Office for the Aging requests a resolution to transfer funds within the HEAP budget (A6777).

From A6777.805 Disability To A6777.402 Mileage \$56.00

FISCAL IMPACT: None

For further information regarding this matter, contact:

Vickie Pettit OFA
Name and Department

Ext. 396
Telephone Number

SPECIAL HUMAN SERVICES MEETING
MONDAY, APRIL 8, 1996

APPROVED

APR 9 1996

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Heineman, Lucas, Myers

ALSO ATTENDING: Johannes Peeters, Health Department

J. Margeson

The special Human Services meeting was called to order at 1:03 p.m. by Chairman Truax.

A motion was made to accept a contract with the Arkport Central School for the transportation of a preschool child from the Arkport Central School District to the Wellsville Central School, effective from January 29, 1996 to August 31, 1996, at \$30.00 per day per child. The motion was made by Roy Lucas and seconded by William Dibble. Motion carried. County Attorney is requested to prepare a resolution.

The meeting was adjourned at 1:12 p.m.

Respectfully Submitted,
Johannes A. Peeters
Public Health Director

MEMORANDUM OF EXPLANATION

Intro. No. _____

Committee: Human Services

Date: April 2, 1996

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The Department of Health has requested a contract with the Arkport Central School for the transportation of a preschool child. This contract is effective from January 29, 1996 to August 31, 1996. Rate of reimbursement is \$30.00 per day per child.

This contract is necessary to cover the transportation of a preschool child from the Arkport Central School District to the Wellsville Central School.

FISCAL IMPACT: In 1996 Budget

NOT
APPROVED

MINUTES OF THE MEETING
HUMAN SERVICES COMMITTEE

APP 1996

April 17, 1996

J. Margeson

MEMBERS ATTENDING: Chairman Truax
Legislators Myers, Heineman, Lucas, Dibble

ALSO ATTENDING: Kim Toot, Office for the Aging
Tom Hull, Health Department
Joan Sinclair, Social Services
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:00 pm.

APPROVAL OF MINUTES

The minutes of the March 20th and April 8th were approved with a motion from Legislator Heineman, second from Legislator Myers, and carried.

OFFICE FOR THE AGING

Ms. Toot explained that one of her employees is retiring on June 28th, and she would like permission to fill this position a week or two before this individual actually leaves. Legislator Lucas moved on this request, with Legislator Heineman seconding. The motion carried.

The OFA has been working with Debbie Button to purchase a nutrition based software. The company/individual that was suggested to check with had a cost way over what the department has to spend. Therefore, Ms. Toot would like to check with Alfred University for an intern to develop a program using the data base programs already being used in this department. There were other suggestions of individuals to contact. It was also suggested to request this individual/agency be from Allegany County. Legislator Myers moved on the request, with Legislator Lucas seconding. Motion carried.

The monthly report was presented for the committees information.

The committee was reminded that May is Older Americans month. The OFA is going to recognize a Senior Citizen who has done something outstanding in their community. She states a number of nominations have been received. Also, on May 31st the Senior Forum will be held.

HEALTH DEPARTMENT

Mr. Hull stated that car bids were opened at 2:00 pm on April 16th. Preston Auto/Truck Center, Inc. of Wellsville was the only bid received. The bid was for \$23,465.72 for two 1996 Chevrolet Cavaliers with trade in of two 1988 Cavaliers. The Department does not have enough money in their equipment account to cover the cost. John Margeson suggested that the additional monies be transferred from .416 telephone account. Legislator Dibble moved on the purchase from Preston Auto as stated above. Legislator Myers seconded and motion carried.

The Health Department requests approval to hire a part time nurse to help provide summertime coverage in the Patient Services Division from June 24 - August 30, 1996. The position was budgeted for 1996 as it has been in the past. Legislator Dibble made the motion, with Legislator Myers seconding. Motion carried.

A \$100.00 donation has been received by the Health Department from the Friendship Rotary Club, Inc. The money will be used to offset costs of Immunization Program activities affecting Friendship. Legislator Dibble moved to accept these monies, with Legislator Myers seconding. Motion carried. This should also be referred to Ways and Means for their consideration.

The Health Department requests approval to increase appropriations in their Early Intervention account A4060.457 a total of \$7993.00. Revenue account A3401.07E1 should also be increased. The State has provided these funds in order to enhance access to community resources and supports for eligible children and their families. These monies can be used for respite care, training for parents/caregivers, informational materials, etc. These cost will be reimbursed 100% by the New York State Health Department. Legislator Lucas moved on the request, with Legislator Dibble seconding. Motion carried. This should also be referred to Ways and Means.

RESOLUTIONS (2)

The Health Department's PHCP division is proposing the development of a resolution to limit the amount of payment for PHC program expenditures to the county's current 40.5% municipal fiscal responsibility instead of the current 100% payment. Do not pay the New York State portion. The State Education Department has admitted that it has exceeded its current appropriations and cannot process additional claims until the State legislature allocated the monies for this purpose. The State Budget Office has assured that all claims will be paid, but will be drawn out over a three to five year period. Wyoming County Legislature has already considered and adopted a similar resolution. There was considerable discussion on this subject. It was felt Allegany County should pass a resolution of their own to only pay their portion; also felt that we should only support Wyoming County in their action. These programs are mandated. The Department has enough money in their accounts to pay 100% for these services.

A motion was made by Legislator Heineman to support Wyoming County but to continue to pay 100% for services. Legislator Myers seconded. The motion was dismissed with three (3) nos and two(2) yes'. John Walchli will be attending a NYSAC meeting where this issue will be discussed. He will discuss the information he gathers with this committee at a special meeting to be held after the full board meeting on the 22nd. The County Attorney and County Treasurer will be asked to attend.

A motion was made by Legislator Lucas to pay tuition payments due to Cattaraugus-Allegany BOCES because of tuition increases for 1991-1993 school years. Legislator Dibble seconded and motion carried.

SOCIAL SERVICES

Commissioner Sinclair request approval to purchase a copy machine. The maintenance on the machine they now have is \$1648 per year. The new machine would be \$330 per year. Legislator Lucas moved on the request, Legislator Heineman seconded, and motion carried

There was brief discussion on the accident of one the Department's vans.

OTHER BUSINESS

A letter of support for Medicare to continue to pay for the "Fly Car" has been requested. This car carries technical equipment that not all ambulance companies have. It covers the southwestern end of the county. Legislator Truax will compose this letter and the committee, along with Legislator Walchli, will sign showing their support.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:15 p.m.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: 04/17/96

Re: Acceptance of \$100.00 Donation from the Friendship Rotary Club, Inc.

A \$100.00 donation has been received by the Health Department from the Friendship Rotary Club, Inc., Friendship, New York. Mr. Gerald Jones, Secretary of the Club, requests that the money be used toward Friendship's Immunization Program.

The Health Department respectfully requests that the Human Services Committee accept this donation on behalf of the Health Department. If accepted, the money will be put into the Department's "Medical Supplies" Account, A4056.408, and will be used to offset costs of Immunization Program activities affecting Friendship.

FISCAL IMPACT: None. Money will help offset Health Department costs of administering the Immunization Program in Friendship.

For further information regarding this matter, contact:

Johannes Peeters, Health Department
Name and Department

Ext 247
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 04/17/96

The Health Department requests approval to increase appropriations in their Early Intervention account A4060.457 a total of \$7993.00. Revenue account A3401.07EI. should also be increased.

The State has provided these funds in order to enhance access to community resources and supports for eligible children and their families. These monies can be used for respite care, training for parents/caregivers, informational materials, etc.

These funds were appropriated late in 1995 (November), but never carried over into the 1996 budget.

These costs will be reimbursed 100% by the NYS Health Department.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

Ext 247
Telephone Number

5/94

JUN 25 1996

MINUTES OF THE MEETING
HUMAN SERVICES COMMITTEE

NOT
APPROVED

June 19, 1996

MEMBERS ATTENDING: Chairman Truax
Legislators Myers, Lucas, Heineman, Dibble

J. Margeson

ALSO ATTENDING: Johannes Peeters, Health Department
Joan Sinclair, Social Services
Thomas Hull, Health Department
John Walchli, Chair, Brd of Legislators
John Margeson, Administrator

CALL TO ORDER

The meeting was called to order at 3:00 p.m. by Chairman Truax.

APPROVAL OF MINUTES

The minutes of May 15, 1996 were approved with a motion from Legislator Dibble, and second from Legislator Myers with the following change. All dates referred to in paragraph 1 under Approval of Minutes should read April 17, 1996. Motion carried.

HEALTH DEPARTMENT

Mr. Peeters updated this committee on the State legislation in regard to State Aid. The proposal had been for a base grant of \$500,000 with 24% funding above this amount. They have now revised it back to the old formula of a base grant of \$250,000 with 40% funding above this amount. This is the same reimbursement rate that is in place at this time. Also there are five separate proposals for revisions to the Special Education program. None of which have been adopted.

THE PCI (Primary Care Initiative) Grant was briefly discussed. Mr. Peeters feels that even though the State budget has not been passed, this grant should still be pursued.

Transfers between A4040.408 to A4035.408 totalling \$222.84 and between A4010.402 to A4052.402 totalling \$1404.00 were approved with a motion from Legislator Heineman, and seconded by Legislator Dibble. Motion carried.

A resolution to abolish a part time Typist position funded through the Breast Health Partnership grant was approved with a motion from Legislator Lucas, and second from Legislator Heineman. Motion carried

Mr. Hull talked to the committee regarding a letter he had sent to the Towns and Villages regarding the Dog Control Officers picking up stray cats. The response from these places was minimal. It was suggested that the public be made aware of the rabies problem with cats through newspaper articles and radio announcements.

SOCIAL SERVICES

Commissioner Sinclair requested approval to make a temporary typist position in the CAP Program permanent. The position has been budgeted for 1996. A motion approving this request was made by Legislator Dibble, seconded by Legislator Myers, and carried. This should be brought before the full board on June 24th.

Briefly discussed was sanctioning and how it works under the different programs. Also discussed was the "Sheltered Workshop". Commissioner Sinclair feels that this is the direction to take, and it would be beneficial to Allegany County. It may be a true alternative to welfare.

OTHER BUSINESS

Chairman Truax announced the Senior Picnic will be held on July 25, 1996 from 11:00 am to 3:00 pm at the Allegany County Fairgrounds. He states that our New York State representatives are planning on attending.

The ARC open house will be held on July 16.

ADJOURNMENT

There being no further business to come before this committee, Legislator Heineman moved to close. Legislator Lucas seconded, and motion carried. The meeting adjourned at 3:55 pm.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 06/19/96

The Health Department would like to abolish a part time Typist position funded through the Breast Health Partnership grant.

The duties involved in this position are now being distributed within the Department. A percentage of salaries will still be funded through the grant.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

Ext 247
Telephone Number

5/94

MINUTES OF THE MEETING

HUMAN SERVICES

June 24, 1996

NOT
APPROVED

MEMBERS PRESENT: Chairman Truax
Legislators Myers, Heineman, Lucas, Dibble

ALSO ATTENDING: Johannes Peeters, Health Department
Pam Reynolds, Health Department
John Walchli, Chairman, Brd of Legislators

J. Margeson
JUN 26 1996

CALL TO ORDER

This special meeting was called to order at 3:11 p.m. by Chairman Truax.

HEALTH DEPARTMENT

Mr. Peeters and Ms. Reynolds discussed the new contracts between Allegany County Health Department and the Service Providers for the Special Education Program for the period 7/1/96 to 6/30/97.

Ms. Reynolds explained the differences between the new contract and current contract. After brief discussion, Legislator Heineman moved to approve these contracts, with Legislator Dibble seconding. Motion carried.

ADJOURNMENT

There being no further business to be brought before this committee the meeting was adjourned at 3:20 p.m.

Respectfully submitted,
Teresa Claypool

RESOLUTION

MINUTES OF THE MEETING
HUMAN SERVICES
July 17, 1996

NOT
APPROVED

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Heineman, Lucas, Myers

JUL 22 1996

John Walchli, Jr., Chair, Board of Legislators

J. Margison

OTHERS ATTENDING: Johannes Peeters, Public Health Director, Health Department
Robert Anderson, Director, Community Services Agency
Kim Toot, Director, Office of the Aging

CALL TO ORDER

The meeting was called to order at 3:07 p.m.

APPROVAL OF MINUTES

The minutes of the June 19, 1996 and June 24, 1996 meetings were approved with a motion from Legislator Heineman and seconded by Legislator Dibble. Motion carried.

COMMUNITY SERVICES AGENCY

Robert Anderson invited the legislators to visit the building project located at 45 Broad Street. It will be completed, except for sidewalks, by the end of August.

Mr. Anderson is requesting to reclassify a non-unit position to a grade 18 unit position for one of his ICM (Intensive Care Management) workers who will be resigning August 15, 1996. The Personnel Department is in agreement. Legislator Lucas made a motion to reclassify the position to a Grade 18. Legislator Dibble seconded the motion, and motion carried. There should be a resolution made in August.

RESOLUTION

OFFICE OF THE AGING

Kim Toot submitted the May and June monthly reports for review.

The Allegany County Senior Picnic, sponsored by the Office for the Aging and NYNEX Consumer Affairs will be Thursday, July 25, 1996, from 11:00 a.m. to 3:00 p.m. at the County Fairgrounds in Angelica.

HEALTH DEPARTMENT

Mr. Peeters asked for a motion to transfer various funds within the Health Department. Legislator Heineman made a motion to make the following transfers:

<u>From Account No.</u>	<u>To</u>	<u>Account No.</u>	<u>Amount</u>
A4010.408		A4052.201	46.50
A4010.457		A4040.457	1,005.00
A4040.457		A4010.459	67.00

Legislator Lucas seconded the motion. Motion carried

RESOLUTION The Health Department asked for approval to transfer \$970 from A4010.409 (Fees) to A4010.204 (Autos). The Department budgeted \$22,500 for autos and the actual cost is \$23,465.72. Legislator Dibble made a motion to approve the transfer of funds. Legislator Myers seconded the motion and motion passed. County Attorney request to make a resolution.

Mr. Peeters noted that the Pro-Children Act of 1994 prohibits smoking in facilities in which certain Federally-funded children's services are provided on a routine or regular basis. The County Building is in violation of this Act. The Committee requested that Mr. Peeters get together with Chairman, John Walchli; John Margeson, County Administrator; and James Sikaras, County Attorney, to discuss this violation and to bring the County Building into compliance with the Federal law.

Mr. Peeters also noted to the Committee that the Health Department is in receipt of an additional \$200,000 base grant in Aids to Localities on an annual basis.

OTHER BUSINESS

Legislator Dibble made a motion to approve ARC Legislator Day and Open House, Tuesday, July 16, 1996. Legislator Heineman seconded the motion, motion carried.

ADJOURNMENT

There being no further business to come before this committee, Legislator Dibble moved to close. Legislator Lucas seconded, and motion carried. The meeting was adjourned at 3:55 p.m.

Respectfully submitted
Rose Burdick

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 07/17/96

The Health Department asks for approval to transfer \$970.00 from A4010.409 (Fees) to A4010.204 (Autos). The Department budgeted \$22,500 for autos, and the actual cost is \$23,465.72.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Johannes Peeters
Name and Department

Ext 247
Telephone Number

5/94

AUG 26 1996

MINUTES OF THE MEETING

NOT
APPROVED

HUMAN SERVICES

August 21, 1996



MEMBERS ATTENDING:

Chairman Truax
Legislators Myers, Dibble, Heineman, Lucas

ALSO ATTENDING:

Johannes Peeters, Health Department
Joan Sinclair, Social Services
John Walchli, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 3:02 p.m. by Chairman Truax.

APPROVAL OF MINUTES

The minutes of July 17, 1996 were approved with a motion by Legislator Lucas and a second from Legislator Heineman. Motion carried.

HEALTH DEPARTMENT

The 1996 contract with Monroe County for Medical Examiners Services has not been signed by Monroe County. They have proposed that a limit of sixty cases be sent to them for the term of the contract (one year). In researching the number of cases that we have been sending, the Department found that approximately thirty-five has been the average per year. Therefore, a motion was made by Legislator Myers, seconded by Legislator Lucas to approve the 1996 Contract limiting the number of case to sixty. Motion carried.

The Health Department requests a resolution abolishing one half-time Public Health Nurse position and one four day per week Registered Nurse position with fringe benefits, and to create one Full Time Registered Nurse position within the department. (Abolish two part time positions and create one full time). Legislator Dibble moved on this request, with Legislator Myers seconding. After brief discussion, the motion carried.

Mr. Peeters informed the committee of Federal Guidelines that require the Health Department to have part-time or intermittent skilled nursing services and at least one other therapeutic service (physical, speech, or occupational therapy, etc). A Home Health Agency must provide at least one of the qualifying services directly through agency employees, but may provide the second qualifying service and additional services under arrangements with another agency.

The Department is, therefore, requesting that a position of a part-time speech pathologist be established within the Health Department. Funding for this position is currently in their contractual account (.400). The monies would transferred to the personal services account (.100). The creation of this position correct our deficiency under the Federal Guidelines. Legislator Dibble moved to approve this request with referral to the Personnel Committee. Legislator Lucas seconded and motion carried.

SOCIAL SERVICES

Commissioner Sinclair requests approval to fill on a temporary basis two vacancies in Social Services due to illness. The positions are an Account Clerk Typist and Senior Examiner. Legislator Heineman moved on the request, with Legislator Lucas seconding. Motion carried.

Commissioner Sinclair states that she is in the process of a department re-organization and she would like to meet jointly with the Personnel and Human Services committees to discuss the proposed changes.

OTHER BUSINESS

The Board of Health has recommended the reappointment of Dr. John Nystrom, DDS for another six year term, to expire July 7, 2002. Legislator Lucas moved on the recommendation, with Legislator Heineman seconding. The motion carried. The County Attorney should prepare the appropriate resolution.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 3:45 p.m.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: 08/21/96

Re: Abolish One Half-Time Public Health Nurse Position and a Four-Day per Week RN Position With Fringe Benefits, and Create One Full-Time RN Position Within the Allegany County Department of Health.

The Health Department can better utilize its resources, relative to current and anticipated workload and budgetary constraints, through the above action. Continuity of services will not be effected or impacted, but will continue as currently in place.

FISCAL IMPACT: There will be no fiscal impact to the Health Department in the implementation of this action, funded 100% by IAP.

For further information regarding this matter, contact:

Johannes Peeters - Health Department
Name and Department

Ext 491
Telephone Number

NOT
APPROVED

HUMAN SERVICES

September 9, 1996

J. Margeson
SEP 10 1996

PRESENT: R. Truax, R. Heineman, P. Lucas, S. Myers, W. Dibble
J. Margeson

The committee met for the purpose of reviewing the 1997 budget requests of the Office for Aging and Department of Health.

Kimberly Toot, OFA Director, presented her budget and asked the committee to consider recommending restoration of \$14,977.00 to her E.I.S.P.P. budget which had been removed by the Budget Officer.

After discussion, on motion of P. Lucas, seconded by R. Heineman, the committee accepted the OFA budget based on the Budget Officer's adjustments. S. Myers opposed.

Johannes Peeters, Public Health Director and Thomas Hull, Deputy Director, presented the 1997 budget for the Department of Health.

After review and discussion, the committee accepted the Budget Officer's version on motion of R. Heineman, seconded by P. Lucas.

Meeting adjourned at 4:15 p.m.

NOT
APPROVED

HUMAN SERVICES COMMITTEE

MINUTES

SEPTEMBER 11, 1996

SEP 13 1996

MEMBERS PRESENT: Ron Truax, Bob Heineman, Sue Myers, and Roy Lucas *J. Margeson*

This special meeting was called to order by Robert Heineman, Vice-Chairman of the Committee at approximately 1:40 p.m. The purpose of the meeting was to open bids for the replacement of the JOBTRAK van.

Commissioner Sinclair opened and announced each of three bids received. Ron Truax made a motion to accept the low bid, submitted by Maple City Dodge. The motion was seconded by Bob Heineman and was passed unanimously.

The meeting was called to a close by Chairman Ron Truax at approximately 1:45 p.m.

Respectfully submitted,

Joan Sinclair

MINUTES OF THE MEETING

HUMAN SERVICES

September 18, 1996

SEP 23 1996

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Lucas, Myers, Dibble

ALSO ATTENDING: Kim Toot, Office for the Aging
Robert Anderson, Community Services
Johannes Peeters, Health Department
Joan Sinclair, Social Services
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators

J. Margeson
NOT
APPROVED

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:00 p.m.

APPROVAL OF MINUTES

The minutes of August 21st, September 9th, and September 11th, 1996 were approved with a motion from Legislator Dibble, and second from Legislator Heineman. Motion carried.

It was noted that the August 21 minutes refer to "abolishing one half-time Public Health Nurse position and one four day per week Registered Nurse position" should read "abolish one half time Public Health Nurse position" only. Legislator Lucas moved on this amendment, with Legislator Heineman seconding. Motion carried.

OFFICE FOR THE AGING

The Allegany County Office for the Aging requests a resolution to increase the Title III-C budget (A6772) by \$6,585.00. This is due to non-budgeted Federal Grant-in-Aid. The appropriate revenue account A11.4772.00 should also be increase. Legislator Dibble moved on this request, with Legislator Myers seconding. The motion carried. Please refer to Ways and Means.

This agency also requests a resolution to accept \$135.00 in donations to be used for weatherization, repairs and minor modifications to elderly clients homes. Expenditure account A6784.408 and revenue account A08 2705.04 will be increased. Legislator Dibble moved, with Legislator Heineman seconding. Motion carried. Please refer to Ways and Means.

Ms. Toot requested approval to fill a vacant part time minimum wage driver position. Legislator Heineman moved on the request, with Legislator Myers seconding. Motion carried.

The monthly report was presented to the committee. Ms. Toot states that transportation for August 1995 was 130 as compared to August 1996 of 502. The EISEP waiting list was addressed with four persons being taken off.

COMMUNITY SERVICES

Dr. Anderson presented this agency 1997 budget. Mr. Margeson recommended that the committee accept the budget as submitted. It was asked the amount of County contribution to this budget. Dr. Anderson stated that the county share has not increased in at least five years. There was brief discussion on new SSI requirements and how this would affect this agency and the Department of Social Services. Legislator Dibble moved to accept the budget for 1997 as submitted. Legislator Heineman seconded and motion carried.

HEALTH DEPARTMENT

The Department is requesting a resolution transferring \$254.00 from A4071.409 (Breast and Cervical Cancer Screening Account) to A4071.800. The transfer will align this account with state grant funding. Legislator Lucas moved on the request, with Legislator Heineman seconding. Motion carried.

The Department is in receipt of a grant in the amount of \$5,000 from the Mary Lasker Heart and Hypertension Institute. The grant is to promote the 5-A-Day Program and the farmers markets throughout the County. Legislator Myers moved on the request, with Legislator Heineman seconding. Motion carried. The monies will be entered in A4082 an account already set up. This also should go before the Ways and Means Committee for their consideration.

The Health Department is requesting that a position of a part-time speech pathologist be created and filled with the Health Department. Funding for the position is currently in the Department's contractual .4 accounts. Legislator Heineman moved on this request, with Legislator Myers seconding. Motion carried.

Due to the above position being created, a transfer of \$5000 from A4040.457 to A4040.1; and \$5000 from A4010.456 to A4010.1 is requested to cover personal services accounts. Legislator Heineman moved on the transfer of monies, with Legislator Myers seconding. Motion carried.

Mr. Peeters requested approval to have Alfred University create programs to enable the Department to keep track of septic systems, birth and death certificates, and scheduling of HHA at a cost of \$3500. It was questioned as to whether or not some of this information could be obtained from the State. After discussion, and motion was made by Legislator Lucas to go ahead with this as long as the programs are made compatible with State programs/data. Legislator Myers seconded and motion carried. Legislator Heineman abstained.

EXECUTIVE SESSION

A motion was made by Legislator Myers to hold executive session. This motion was seconded by Legislator Heineman.

Motions were made as above to resume regular business.

SOCIAL SERVICES

Commissioner Sinclair requested approval to hire in October the person to work for the HEAP Program as it done every year. This is 100% Federal funding. Legislator Lucas moved on the request, with Legislator Myers seconding. Motion carried.

This Department's 1997 budget was presented to the committee.

EXECUTIVE SESSION

A motion was made by Legislator Heineman to hold executive session as changes due to reorganization in the department would effect the personal services budget. The motion was seconded by Legislator Lucas.

Motions were made as above to resume regular business.

Legislator Lucas moved to approve the budget with the changes discussed, one of which was to increase insurance account .406 from \$11900 to \$56407. The committee will receive an updated budget. Legislator Myers seconded and motion carried.

OTHER BUSINESS

A motion was made to approve a committee day for Legislators Myers attendance on July 25, 1996 to the Sr. Picnic by Legislator Dibble. Legislator Heineman seconded and motion carried.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 4:25 pm.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: September 18, 1996

The Health Department is requesting a resolution transferring \$254.00 from A4071.409 (Breast & Cervical Cancer Screening Account) to A4071.800. The transfer will make this account align with state grant funds.

FISCAL IMPACT: In budget

For further information regarding this matter, contact:

Johannes A. Peeters, Health Department
Name and Department

Ext. 491
Telephone Number

MINUTES OF THE MEETING

HUMAN SERVICES

October 16, 1996

J. Margeson
NOT
APPROVED

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Lucas, Myers

ALSO ATTENDING: Johannes Peeters, Health Department
Thomas Hull, Health Department
Joan Sinclair, Social Services
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators

OCT 24 1996

CALL TO ORDER

The meeting was called to order at 3:00 p.m. by Chairman Truax.

APPROVAL OF MINUTES

The minutes of September 18, 1996 were approved with a motion from Legislator Lucas, seconded by Legislator Dibble, and carried.

HEALTH DEPARTMENT

Memorandums from Pam Reynolds notifying the committee that full payment from the State Education Department for prior year preschool special education claims have been received. Also, the committee was notified that tuition rates for the 1996-1997 school year have increased. The committee suggested that the Health Department write to John Zagame of NYSAC stating the County's appreciation for his part in receiving these monies.

Mr. Peeters states that the Senior Sanitarian has requested another six (6) months leave of absence. After discussion, a motion was made by Legislator Dibble, seconded by Legislator Myers, and carried to grant this extended leave. Legislator Lucas opposed.

Mr. Peeters asks to keep Bruce Golden full time until such time as the Senior Sanitarian returns to the Department. Legislator Lucas moved on this, with Legislator Dibble seconding. Motion carried.

The Environmental Health Statistics were given to the committee members for their information.

NOT
APPROVED

HUMAN SERVICES COMMITTEE

NOV 1 1996

October 30, 1996

PRESENT: R. Heineman, S. Myers, P. Lucas

J. Margen

The committee met at 2:30 p.m. to review bids received by the Office for Aging to prepare menus for the Senior Nutrition Program.

Noyes Memorial Hospital submitted a quote of \$3.25 per meal for the Canaseraga route only. The State University at Alfred-Wellsville Vocational Division submitted a quote of \$3.23 per meal for the entire county. Cuba Memorial Hospital submitted a quote for \$3.35 per meal for the entire county.

On motion of S. Myers, seconded by P. Lucas and carried the committee approved and accepted the bid by Noyes Hospital for the Canaseraga route and the Wellsville Vocational Division for the remaining county routes.

NOV 25 1996

MINUTES OF THE MEETING

HUMAN SERVICES

November 19, 1996

NOT
APPROVED

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Myers, Lucas, Dibble

ALSO ATTENDING: Johannes Peeters, Health Department
Kim Toot, Office for the Aging
Joan Sinclair, Social Services
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators
Nursing staff, Health Department



CALL TO ORDER

The meeting was called to order at 2:08 p.m. by Chairman Truax.

APPROVAL OF MINUTES

The minutes of the October 16, 1996 meeting were approved with a motion from Legislator Lucas, and second from Legislator Dibble. Motion carried.

HEALTH DEPARTMENT

The Department has received additional funds of \$90,783 and request approval to increase appropriations in its Immunization Expense account A4056. Revenue account A3473 should also be increased. Legislator Lucas moved on the request, with Legislator Dibble seconding. Motion carried. This should be referred to the Ways and Means committee for their consideration.

Mr. Peeters explained to the committee that one of the Department's cars has been considered totaled due to it catching on fire. A motion was made to refer this to the Personnel Committee as they are in charge of the County's Self Insurance by Legislator Dibble. Legislator Heineman seconded and motion carried.

A motion was also made by Legislator Lucas to immediately go to bid for the cars budgeted in the 1997 budget. This would enable the Department to have the new cars possibly in January 1997. Legislator Dibble seconded and the motion carried.

RESOLUTION

The Department has received notice that one of its Registered Nurses will be retiring as of December 23, 1996. The Health Department wishes to fill the position vacated by this nurse on December 16, 1996, to provide adequate time for training. There was discussion on the date of hire due to holiday pay. A motion was made by Legislator Myers approving the request, with Legislator Dibble seconding. Motion carried. Legislator Lucas was opposed.

Mr. Peeters brought to the committees attention that the Department had no interest shown to the Speech Therapist position created due to the salary offered. Mr. Peeters requested committee approval to hire Kenneth Canfield at a \$35.00/hour rate. Legislator Heineman moved on the request, with Legislator Myers seconding. There was discussion on different ways to pay this individual, (such as on a per visit rate as he is now) and still have him on the payroll. It was also suggested that Mr. Peeters check with BOCES to see if a Speech Therapist from there would be interested in this. This issue has been tabled to be discussed at a later date.

EXECUTIVE SESSION

Legislator Myers moved to hold executive session, with Legislator Heineman seconding. Motion carried.

Motions were made as above to resume regular business.

OFFICE FOR THE AGING

Ms. Toot provided the committee with her monthly report calling their attention to the EISEP waiting list.

Commissioner Sinclair reported to the committee that the Department of Social Services has the authority to issue the Office for the Aging monies to certify eligibility of the sixty and over population for HEAP funding. The amount is \$16,000. No action is needed from the committee.

Legislator Heineman stated that people in the Canaseraga area were confused about their accessibility to the 911 system. Ms. Toot stated that she in fact was going there this week to talk to a group on this very issue.

SOCIAL SERVICES

Commissioner Sinclair provided the committee with her monthly report. She also provided them with a synopsis of the Governor's Welfare Reform Plan. She stated that should be soon be receiving a copy of the bill containing over 200 pages if they were interested in receiving and reading.

Due to the many complaints regarding the new transportation issue, an addendum has been added. This should relieve the concerns on this issue. Commissioner Sinclair states she had a meeting with ARC regarding contracting services for transportation. Funding is also expected to conduct a feasibility study for transportation.

The Department is seeking resolutions as part of a plan of reorganization designed to downsize, and stabilize its JOBTRAK workfare program and increase its capacity to manage upcoming changes. (See actual memo of explanation for details). This also needs to be referred to Personnel Committee for approval of adding a new Director of Temporary Assistance and Director of Administrative Services to the classification plan; and also to grade these positions and others. Legislator Lucas moved on the plan for recruitment of an individual for the Director position, subject to justification and a revised organizational chart showing these changes. Legislator Dibble seconded. Motion carried.

OTHER BUSINESS

The Community Services Board has asked for committee approval of two members; Linda Edwards and Kathy Brown. The committee had discussion and their own suggestions of individuals to serve on this Board. Legislator Lucas moved to approve Linda Edwards for a two year term. Legislator Heineman seconded. Motion carried. Legislator Lucas moved to appoint Johannes Peeters for a three year term to this Board, with Legislator Dibble seconding. The motion did not carry with Legislator Myers and Heineman voting no. Legislator Myers made a motion to approve the appointment of Kathy Brown for a one year term, with Legislator Heineman seconding. This motion carried, with Legislator Lucas opposing.

ADJOURNMENT

There being no further business to be discussed, the meeting was adjourned at 3:30 p.m.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: 11/19/96

The Department of Social Services is seeking the following resolutions as part of a plan of reorganization designed to 1) down size in relation to the lesser caseloads 2) stabilize its JOBTRAK workfare program and 3) increase its capacity to manage upcoming changes.

- Eliminate two positions of Social Welfare Examiner, Grade 11
- Eliminate two positions of Sr. Social Welfare Examiner, Grade 13
- Eliminate one position of Sr. Social Services Investigator, Non-unit Grade 14
- Eliminate one position of Sr. Caseworker, Grade 16
- Eliminate one position of Services Supervisor - Grade A, Non-unit Grade, Grade 15
- Eliminate one position of Accounting Supervisor, Non-unit Grade 15
- Eliminate one position of Sr. Data Entry Operator, Grade 8
- Change Non-unit Grade of the Deputy Commissioner position from Grade 20 to Grade 18
- Change Non-unit Grade of Case Supervisor - Grade B from Grade 14 to Grade 15
- Make permanent 3 positions of JOBTRAK Supervisor
- Add one position of Director of Administrative Services, Non-unit Grade 18
- Add one position of Director of Temporary Assistance, Non-unit Grade 18
- Add one position of Services Supervisor - Grade B, Non-unit Grade 15

- Add one position of Principal Examiner, Non-unit Grade 15
- Add one position of Data Entry Operator, Grade 6

These resolutions are to be effective January 1, 1997.

In composite, these resolutions eliminate 9 positions and add 5 positions, for a net decrease in staffing of 4 positions.

Classifications for the new titles of Director of Administrative Services and Director of Temporary Assistance have been approved by the Personnel Office.

FISCAL IMPACT: These changes decrease gross expenditures by approximately \$115,000 in salaries. Net county savings per year = an estimated minimum of \$34,500 - more if the State retains the administrative cost cap. (These figures do not include indirect cost savings).

MINUTES OF THE MEETING

HUMAN SERVICES

DECEMBER 9, 1996

NOT

RECORDED

MEMBERS ATTENDING:

Chairman Truax
Legislators Dibble, Lucas, Myers, Heineman

DEC 11 1996

ALSO ATTENDING:

Johannes Peeters, PHD, Health Department
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators

CALL TO ORDER:

The meeting was called to order at 2:48 p.m. by Chairman Truax.



HEALTH DEPARTMENT - SPEECH THERAPIST:

After some discussion, Legislator Heineman made a motion to change the speech therapist's position from a part-time to a full-time position, at a rate of \$28 per hour. Motion was seconded by Legislator Myers, and carried. **County Attorney is requested to prepare a resolution.**

ADJOURNMENT

There being no further business, the meeting was adjourned with a motion from Legislator Heineman, seconded by Legislator Myers, and carried.

MINUTES OF THE MEETING

HUMAN SERVICES

DECEMBER 9, 1996

CORRECTED

MEMBERS ATTENDING:

Chairman Truax
Legislators Dibble, Lucas, Myers, Heineman

DEC 11 1996

ALSO ATTENDING:

Johannes Peeters, PHD, Health Department
John Margeson, Administrator
John Walchli, Chair, Brd of Legislators

NOT
APPROVED

CALL TO ORDER:

The meeting was called to order at 2:48 p.m. by Chairman Truax.

HEALTH DEPARTMENT - SPEECH PATHOLOGIST:

J. Margeson

After some discussion, Legislator Heineman made a motion to change the speech pathologist's position from a part-time to a full-time position, effective January 1, 1997, at a rate of \$28 per hour. Motion was seconded by Legislator Myers, and carried. County Attorney is requested to prepare a resolution.

ADJOURNMENT

There being no further business, the meeting was adjourned with a motion from Legislator Heineman, seconded by Legislator Myers, and carried.

Human Service Committee
December 23, 1996

NOT
APPROVED

Present : Ronald Truax Chairperson
Bill Dibble, Sue Myers, Roy Lucas, Bob Heineman

Others: John Walchli, Legislative Chairperson, Linda Canfield, and Hans Peeters

DEC 30 1996

Meeting was called to order by Chairperson Truax at 3:37 PM.

Health Department:

J. Margeson

The Health Department wishes to transfer funds from A2960.438 (Transportation) to A2960.421 (Tuition) in the amount of \$95,000 to cover the cost of Tuition in the Special Education Program. Motion was made by Lucas, Second by Dibble; motion carried.

A Motion was made by Dibble and Seconded by Myers to draw up a contract with Mercy Flight for Air Medical Transfer at a cost of \$7,500. Motion Carried. Prepare Resolution.

A Motion was made by Dibble and seconded by Heineman to have the County Attorney draw up an agreement with Monroe County for Medical Examiner for 1997 at a rate of \$22,500. Prepare Resolution.

The Health Department requested to the Committee to hire a temporary PHN for 12/30/96 and 12/31/96. Motion was made by Myers, Seconded by Dibble. Motion carried.

Other Business:

The Committee requested the reappointment to the Community Service board the following individual; to serve a 4 (four) year term:

<u>Alton Saylor.</u>	<u>Fillmore NY</u>
<u>Eugene Krumm.</u>	<u>Wellsville NY</u>
<u>George Gilmartin.</u>	<u>Alfred NY</u>

Motion was made by Heineman and Seconded by Lucas. Motion Carried. Prepare resolution.

The Committee approved a per diem rate for Ron Truax to attend a meeting on 10/31/96 with John Margeson, County Administrator, Tom Hull, Deputy Health Director, Hans Peeters, Public Health Director and Corrine Collins, Office Manager for the Health Department.

The meeting was adjourned at 3:47 PM.

Respectfully Submitted
Johannes Peeters

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

Committee: Human Services

Date: Dec. 13, 1996

The Health Department asks for approval to transfer \$95,000.00 from A2960.438 (Transportation) to A2960.421 (Tuition). The Department originally budgeted \$1,250,000.00 for the 1996 fiscal year. However, to cover expenditures through December 31, 1996 in this account, we must request the above transfer.

Fiscal Impact: None

For further information regarding this matter, contact:

Johannes Peeters, Public Health Director
Name and Department

X247
Telephone #