J. Margeson

Click to Search or push Ctrl F

NOT APPROVED

JAN 20 1998

Public Safety Committee

January 14, 1998

Present: Rod Bennett, Chairman
Ed Sherman
Jim Graffrath
Brent Reynolds
Ron Truax
Preston Lucas
John Margeson
Keith Barber
John Tucker
Larry Scholes
Bill Timberlake
Karl Graves
Dave Sirianni
Dale Dutton

Fire Advisory Board Reps:
Dick Smith
Gib Helmer
Dick Sortore

Media: George Filgrove, Wellsville Daily Reporter

Guest: John Reno, Buses Unlimited

Chairman Bennett called the meeting to order at 4:05 p.m.

On motion by Mr. Sherman and seconded by Mr. Truax the minutes of the December 22, 1997 Public Safety Committee meeting were approved.

Chairman Bennett asked the committee for a representative for the next Fire Advisory Board meeting scheduled for January 22 at 8:00 p.m. Mr. Reynolds indicated he would attend.

Office of Emergency Services

Chairman Bennett noted that the bids would now be opened for the new administrative vehicle for the Office of Emergency Services. Those bids included:

Elsenheimer Chevrolet	$22,614.00	Blazer (no trade in)
Buses Unlimited	$18,241.00	Jeep
	$21,171.00	Blazer
	$17,991.00	Jeep (with trade in)
	$20,871.00	Blazer (with trade in)
Preston Auto/Truck	$21,773.44	Blazer
	$20,673.44	(with trade in)
Metro Ford	$21,600.00	
	$21,400.00	(with trade in)
Goldstein Buick	$17,881.00	
	$17,800.00	(with trade in)

The bid packages will be forwarded to the county attorney for review.

John noted that he was recently appointed to the NYSAC Public Safety Standing Committee.

Traffic Safety Committee
Chairman Bennett noted of a request to appoint Kevin Demick and Theresa Moore as new members to the Traffic Safety Board.

On motion by Mr. Graffrath and seconded by Mr. Truax the committee unanimously approved the appointments. NOTE: County Attorney Prepare Resolution

Sheriff
Chairman Bennett noted a referral was made from the Public Works Committee regarding the request to retrofit a pipe chase on the jail floor for use as a smoking area for staff. Upon review from the county attorney's office, the request would be allowable by legal interpretation.

On motion by Mr. Graffrath and seconded by Mr. Sherman the committee unanimously moved to refer the matter back to the Public Works Committee.

Larry handed out copies with information explaining a request to fill two sergeant's positions in the sheriff's department that are vacant. After some discussion on the structure and ranking in the department the request to fill the positions was unanimously approved on motion by Mr. Graffrath and seconded by Mr. Sherman.

There was discussion on the use of sheriff's personnel for county events such as the fair and balloon rally. Mr. Lucas noted that possibly a separate line item in the sheriff's budget would allow better tracking of these special event expenses. The fair was used as an example as a special event that may tax the need for manpower such as security for a show.

There was discussion regarding the plans for a legislative tour of the jail complex.

Larry requested approval to purchase six portable radios at a total cost of $1,500 including trade in of older units.

On motion by Mr. Graffrath and seconded by Mr. Truax the committee unanimously approved the request.

Probation Department
Chairman Bennett called on Dave Sirianni for his report.

A memorandum of explanation was submitted to request renewal of the Alternatives to Incarceration Contract.

On motion by Mr. Reynolds and seconded by Mr. Graffrath the committee unanimously approved the request. NOTE: County Attorney Prepare Resolution

A memorandum was submitted to request creating and filling a part-time probation assistant position to assist with the Pre-trial and Community Service Programs.

On motion by Mr. Sherman and seconded by Mr. Truax the committee unanimously approved the request. NOTE: County Attorney Prepare Resolution

A memorandum was submitted to request creating and filling a probation officer trainee position.

On motion by Mr. Truax and seconded by Mr. Graffrath the committee unanimously approved the request. NOTE County Attorney Prepare Resolution

Some discussion took place regarding the Alternatives to Incarceration and the Electronic Home Monitoring programs. Dave noted his annual report addresses the effects of these programs on the jail population.

Fire Service

Chairman Bennett called on Keith Barber, Fire Coordinator for his report. Keith noted the State Fire Mobilization Plan was activated for mutual aid assistance to the counties that suffered ice damage. Manpower and equipment have been offered but there is a problem in supplying department owned four wheel drive vehicles.

Keith requested approval to purchase four quick call recorders for the two 911 dispatch stations. These recorders can be used to instantly replay telephone calls as they come in to the complex.

On motion by Mr. Truax and seconded by Mr. Sherman, the committee unanimously approved the request.

The meeting adjourned at 5:30.

SHERIFF'S SWORN OFFICERS POSITIONS

	JAIL		OTHER		TOTAL	
	Filled	Vacant	Filled	Vacant	Filled	Vacant
Sergeant	1	2	2	0	3	2
Ch Deputy	2	0	0	0	2	0
Deputy	16	*	5	0	21	0
Corr. Off	8	**	0	0	8	0
	27	2	7	0	34	2

* One Deputy has been on Worker's Comp since July, 1996
** One Correction Officer is applying for Ordinary Disability. Out since May, 1996

CURRENT COST OF MANNING TWO SERGEANTS POSITIONS

These are ballpark figures based on best guestimate.

Current cost of filling from the overtime list: $20 per hour (Low estimate as some officers are receiving double time)

Shift Cost-- $20 X 8 = $160 per day
Monthly-- $160 X 22 days = $3,520 per month
Yearly-- $3,520 X 12 months = $42,240 per year (Conservative figure)

COST AFTER FILLING THE SERGEANTS POSITIONS

Base Pay for C.O. $10.38 per hour Yearly-- $10.38 X 2080hrs. = $21,600 per year
Step difference Deputy to Sergeant = $.33 Yearly-- $.33 X 2080 = $ 686.40
Total = $22,286.40

There are currently two Sergeants positions vacant @ $42,240 each which totals $84,480 annually under the present method of coverage.

Total cost after hiring two full time C.O.s and promoting two Deputies to Sergeant is $22,286 X 2 = $44,572.

This results in a net savings to the County of **$39,908** per year.

J. Margeson

NOT APPROVED

JAN 29 1998

Public Safety Committee

January 26, 1998

Present: Rod Bennett, Chairman
Jim Graffrath
Ron Truax
Brent Reynolds
Ed Sherman
John Walchli, Jr.
Preston Lucas
Ed Burdick
Jim Sikaras
John Tucker

Chairman Bennett called the meeting to order at 3:15.

Discussion was made regarding the bid packages submitted for a new Emergency Services administrative vehicle. Jim Sikaras, County Attorney, commented briefly on the bid packages. It was noted that the N.Y. State contract offered a four door Jeep Cherokee wagon with "police package". This unit contained additional options that would benefit an emergency vehicle such as an engine block heater, wiring for the roof mounted light bar and driver door post mounted flood light.

On motion by Mr. Sherman and seconded by Mr. Graffrath the committee unanimously moved to reject all bids received and purchase the vehicle through the State contract.

On motion by Mr. Truax and seconded by Mr. Sherman the meeting adjourned at 3:40.

J. Margeson

NOT APPROVED

FEB 13 1998

Public Safety Committee

February 11, 1998

Present: Rod Bennett, Chairman
Ron Truax
Brent Reynolds
Jim Graffrath
Ed Sherman
John Margeson
Preston Lucas
Keith Barber
John Tucker
Dave Sirianni
Terry Parker

Fire Advisory Board Reps:
Dick Smith, Gib Helmer, Dick Sortore

Media: George Fillgrove, Wellsville Daily Reporter

Chairman Bennett called the meeting to order at 4:04 p.m.

On motion by Mr. Truax and seconded by Mr. Sherman the minutes of the January 14 and 26 Public Safety Committee meetings were approved.

Probation Department
Chairman Bennett called on Dave Sirianni, Director, for his report.

Dave reported on the Felony Diversion Program. The State will be auditing the program and the county plans to continue participating in 1998.

Fire Service
Chairman Bennett called on Keith Barber, Coordinator, for his report.

Keith asked the committee to consider creating a local law which would allow background checks to investigate possible arson convictions of prospective new firemen. It was noted, if approved, there would be a $74.00 fee to process each request.

After discussion on the matter, on motion by Mr. Graffrath and seconded by Mr. Truax, Keith was directed to contact the county attorney to address the matter and then return to the committee at a future time.

There was some discussion regarding the physical exams that are required for firemen. It was agreed that they should be more involved.

Keith has received a request from the Fillmore area to see if assistance can be obtained to install a flood gauge, possibly on the bridge at County Road 4 where it crosses the river. Technical assistance would also be needed to help predict flood levels and river crests. Keith has discussed the matter with John Tucker, Director of Emergency Services. The National Weather Service office in Buffalo was contacted and stated they will assist with the project.

On motion by Mr. Sherman and seconded by Mr. Truax the committee voted to send a letter of support for the requested project to the Weather Service office.

Office of Emergency Services
Chairman Bennett called on John Tucker, Director, for his report.

John requested approval to transfer $4,500 from contingency to A3640.203 (communications equipment) to cover a balance due on a base station installed at Corbin Hill. Some components were not quoted or billed by SAIA Communications.

On motion by Mr. Truax and seconded by Mr. Sherman, the matter was referred to Ways and Means.

District Attorney
Chairman Bennett called on Terry Parker for his report. Terry wished to invite the committee members to tour the newly-remodeled district attorney's office.

The meeting adjourned at 4:35.

J. Margeson

NOT APPROVED

MAR 12 1998

Public Safety Committee

March 10, 1998

Present: Rod Bennett, Chairman
Ron Truax
Brent Reynolds
Jim Graffrath
Ed Sherman
John Margeson
Keith Barber
John Tucker
Terry Parker
Karl Graves

Fire Advisory Board Reps:
Dick Smith
Dan Metcalf
Dick Sortore

Media: George Filgrove, Wellsville Daily Reporter

Guest: Tara White, BOCES Intern

Chairman Bennett called the meeting to order at 4:04 p.m.

On motion by Mr. Sherman and seconded by Mr. Truax the minutes of the February 11, 1998 Public Safety Committee meeting were approved.

Sheriff's Department
Chairman Bennett called on Karl Graves for his report. Karl submitted a request by the Sheriff's Department for a resolution in support of an Assembly Bill requiring HIV, Hepatitis and TB testing of inmates that are involved in altercations with correctional employees.

On motion by Mr. Graffrath and seconded by Mr. Reynolds, the committee approved the request. **NOTE: County Attorney Prepare Resolution**

Weights and Measures
Al Chamberlain, who was not present, submitted a request for the county to renew the contract with the State for octane testing.

On motion by Mr. Graffrath and seconded by Mr. Truax the committee approved the request. **NOTE: County Attorney Prepare Resolution**

District Attorney
Chairman Bennett called on Terry Parker, District Attorney, for his report.

Terry requested a resolution to request that the State distribute Aid to Prosecution monies fairly to the counties.

On motion by Mr. Truax and seconded by Mr. Reynolds the committee supported the request. **NOTE: County Attorney Prepare Resolution**

Terry asked for a support letter from the committee in applying for a grant through the Office of Children and Family Services (DSS). No local match is required.

On motion by Mr. Sherman and seconded by Mr. Truax the committee approved the request.

Another request to support a grant application through the Crime Victims Board was made. There will be a local match of 20% required.

On motion by Mr. Truax and seconded by Mr. Graffrath the second request was referred to Ways and Means.

Office of Emergency Services
Chairman Bennett called on John Tucker, Director, for his report. John submitted a transfer of funds request to transfer $322.00 from A3640.447 (EMS Training) to A3640.201 (equipment) for the purchase of a new overhead projector.

On motion by Mr. Sherman and seconded by Mr. Truax the matter was referred to Ways and Means.

John submitted copies of a policy statement from Cayuga County on Travel Advisories and Restrictions. An attachment noted of definitions of different categories of restrictions. John talked to different agencies such as the sheriff, fire coordinator, public works department and State DOT whom all felt it would benefit the county to have a written policy.

The committee asked that the county attorney review and comment on the idea. The matter will be addressed at a future meeting.

Fire Service
Chairman Bennett called on Keith Barber, Fire Coordinator, for his report. Keith noted he had contacted Livingston County and obtained some information on their Computer Aided Dispatch system. **Livingston County paid $284,000 as well as $29,000 for an annual maintenance contract.**

There was discussion on the matter of criminal background checks on prospective fire department members. Keith noted if adopted, the regulations would require retroactive checks on members who joined as far back as 1986. The committee decided not to pursue the matter further.

Chairman Bennett noted he would attend the next Fire Advisory Board meeting scheduled for March 26.

The meeting adjourned at 4:50.

John M.

NOT APPROVED

APR 2 9 1998

PUBLIC SAFETY COMMITTEE
APRIL 27, 1998

Present: R. Bennett, E. Sherman, J. Graffrath, R. Truax, B. Reynolds, Wm. Timberlake, J. Margeson

Chairman Bennett called the meeting to order at 3:30 p.m.

William Timberlake, county undersheriff, informed the committee that the department has exhausted its 1998 appropriation of $45,000 which was budgeted to pay the cost of housing inmates out-of-county. After lengthy discussion, J. Graffrath moved to refer the matter to the Ways and Means Committee with a request it co-sponsor a resolution to transfer $50,000.00 from A1990.4 contingency to A3170.447 other correction agencies to cover future out-of-county housing costs. Motion was seconded by R. Truax and carried unanimously.

Chairman Bennett advised the committee that the county attorney's office has approved of language which defines categories of travel restrictions as were submitted to committee earlier in the year by O.E.S. Director John Tucker.

Prepare Resolution

A motion was made by Ed Sherman, seconded by R. Truax that a resolution be prepared to officially adopt the language of said categories as the language to be utilized by the county to define travel restrictions during declared states of emergency.

Motion was carried unanimously.

Meeting adjourned at 4:00 p.m.

DATE:

FROM: JOHN W. WALCHLI, JR. CHAIRMAN
ALLEGANY COUNTY BOARD OF LEGISLATORS

SUBJECT: ALLEGANY COUNTY POLICY AND DEFINITIONS ON TRAVEL ADVISORIES AND RESTRICTIONS

AFTER CONSULTATION WITH VARIOUS PUBLIC SAFETY REPRESENTATIVES, I HEREBY ADOPT THE ATTACHED POLICY AND DEFINITIONS OF TRAVEL ADVISORIES AND TRAVEL RESTRICTIONS FOR ALLEGANY COUNTY. THESE ADVISORIES AND/OR RESTRICTIONS MAY BE IMPOSED BY MYSELF, THE SHERIFF OR THE CHIEF EXECUTIVE OFFICER OF ANY MUNICIPALITY WHENEVER HAZARDOUS ROAD CONDITIONS EXIST ANYWHERE WITHIN ALLEGANY COUNTY. THIS POLICY IS EFFECTIVE IMMEDIATELY.

UPON ISSUANCE OF ANY CATEGORY OF ADVISORY OR RESTRICTION, THE ALLEGANY COUNTY OFFICE OF EMERGENCY SERVICES DIRECTOR WILL BE NOTIFIED, AND WILL DISSEMINATE THIS INFORMATION TO THE MEDIA AND ALL OTHER APPROPRIATE AGENCIES AND ORGANIZATIONS. A COPY OF THE DEFINITION OF THE CATEGORY OF ADVISORY OR RESTRICTION WILL ACCOMPANY ANY SUCH DISSEMINATION.

JOHN W. WALCHLI, JR.
CHAIRMAN
ALLEGANY COUNTY BOARD OF LEGISLATORS

LAWRENCE SCHOLES
ALLEGANY COUNTY SHERIFF

JOHN C. TUCKER
DIRECTOR, ALLEGANY COUNTY
OFFICE OF EMERGENCY SERVICES

Draft

TRAVEL RESTRICTIONS IN ALLEGANY COUNTY

Note: Determination of the necessity to restrict travel will be made after consultation with as many agencies as relevant and practical under the circumstances. The determination will be made by the Chairman of the County Legislature if a county declaration is in order. Otherwise, the chief executive of the municipality involved will make the determination after consultation with the Allegany County Office of Emergency Services, if possible. The phone number is (716)268-7658 and the office is in the County Office Building. (The number is answered after hours (County 911 Dispatch Center)

The following are the categories of restrictions:

1. **TRAVEL ADVISORY:** Means that caution is advised since hazardous driving conditions could be encountered.

2. **NO UNNECESSARY TRAVEL:** Means that hazardous driving conditions do exist and no unnecessary travel should take place. Matter of individual's judgment.

3. **ROADS CLOSED EXCEPT FOR ESSENTIAL TRAVEL:** This is a state of emergency declared by either the sheriff or the chief executive of a municipality. Very hazardous driving conditions exist and can threaten life and/or property. Limited to travel that is essential to protect or preserve life and/or property such as travel by:

   a. Medical personnel
   b. Fire, Law Enforcement and Emergency Services personnel
   c. Government officers and personnel rendering services in connection with the emergency such as highway and road personnel
   d. Any vehicle or person on their way to or from performing an immediately essential act associated with the preservation of life or property

4. **ROADS CLOSED EXCEPT FOR EMERGENCY TRAVEL:** This is a state of emergency declared by the chief executive of a municipality, usually the Chairman of the County Legislature. Extremely hazardous driving conditions exist and are immediately threatening to life and/or property. Travel must be limited to travel that is an emergency to protect or preserve life and/or property and is limited to emergency vehicles or vehicles or persons on their way to or from performing an emergency act associated with the preservation of life or property.

All activities associated with a state of emergency should be coordinated through the Allegany County Office of Emergency Services.

3/98

John M.

NOT APPROVED

MAY 1 8 1998

Public Safety Committee

May 13, 1998

Present: Rod Bennett, Chairman
Jim Graffrath
Ron Truax
Brent Reynolds
Ed Sherman
John Margeson
Preston Lucas
Bill Dibble
Keith Barber
John Tucker
Terry Parker
Larry Scholes
Bill Timberlake

Fire Advisory Board Rep: Dick Smith

Media: George Filgrove, Wellsville Daily Reporter

911 Dispatch - Don Zajicek

Guest - Maxine Chambry

Chairman Bennett called the meeting to order at 4:04.

On motion by Mr. Sherman and seconded by Mr. Truax the minutes of the April 27, 1998 Public Safety Committee were approved.

Chairman Bennett called on Maxine Chambry to present information regarding the Caneadea Bridge. She voiced concern for public safety and emergency response. With the bridge closed, it takes much longer for fire and ambulance response.

She asked if the county or locals were responsible for coverage. It was explained that mutual aid is relied on with neighboring departments involved.

It was noted of a lot of state forest in the area with concern of forest fire possibility.

Maxine explained that engineering assessment shows that the bridge could be restored structurally to support increased weight limits. She thanked the committee for allowing her to speak on the matter.

District Attorney

Chairman Bennett called on Terry Parker for his report. Terry noted that he has requested that the grand jury stenographer needs a pay rate adjustment. He has discussed the matter with John Margeson and although he doesn't need committee approval, he wanted

to advise them. On motion by Mr. Truax and seconded by Mr. Graffrath the committee supported the request.

Chairman Bennett asked Terry about the previously discussed project to apply for two grant applications to acquire some funding.

Terry noted one application has been submitted but there has not been enough time to submit the other.

There was some discussion regarding the Southern Tier Legal Services acquiring some legal council to assist clients in civil court.

Probation
John Margeson submitted a request for Dave Sirianni for renewal of the contract for Intensive Supervision Program between Allegany County and New York State Division of Probation.

On motion by Mr. Truax and seconded by Mr. Sherman the committee unanimously approved the request. **NOTE: County Attorney Prepare Resolution**

Office of Emergency Services
Chairman Bennett called on John Tucker, Director for his report.

John noted that the new vehicle is in service and the old station wagon will be used by the Office for the Aging for their "Meals on Wheels" program.

John noted that National EMS Week will be May 17-23. Copies of an article that was sent to the southern tier newspapers was handed out.

The state will be assisting with a project called "Hazard Awareness and Risk Reduction". An assessment will be done of hazards in the county such as flooding, hazardous materials transportation and other potential problems. A county map will be produced to show different locations of these hazard sites.

Fire Service
Chairman Bennett called on Keith Barber, Fire Coordinator, for his report.

Keith has been reviewing 911 dispatch tapes of various incidents to assess any problems. Currently, six and one half hours of tapes have been compiled.

Radio communications coverage was discussed. Fred Wood, a consultant has been asked to do a radio coverage survey as was done

in 1994. Mr. Graffrath asked Keith to see if information on radio coverage in the Wellsville - Alma area could be obtained prior to the next Fire Advisory Board meeting.

Keith noted he has contacted the phone company to request obtaining some 911 phones to be located at tower sites for backup dispatch capability.

Some adjustments have been made to the White Hill tower site in Alma to try to improve coverage.

Mr. Lucas submitted a letter with some suggestions to improve 911 dispatch service. One was to purchase and use the Wellsville fire base station and equipment and use it by the county dispatch center. Another suggestion was to hire a full time 911 coordinator whose job would be to improve both the system and to educate the public and organizations through the media. He also felt the sheriff's personnel should be used to back up the county dispatch operation. It was noted this was previously tried but is a problem because of the union.

There was discussion on how to improve on the rural numbering system. Computer mapping should be done and coordinated through the county tax mapping and highway mapping programs. It was agreed that not just one person would be able to handle the system. One problem that Keith noted was that the phone companies are not entering new address numbers that they are being given.

Mr. Reynolds explained how the Alfred area requires numbers to be assigned. New residents are told what to expect in services when located in remote areas. Mr. Lucas suggested new residents in the county be sent a memo or bulletin with these concerns.

Dick Smith of the Fire Advisory Board noted he has been doing the numbering in the Bolivar area. Good local support is needed to make this program work. Local fire department personnel should be assisting the county.

The meeting adjourned at 5:18.

Memo:

To: *Legislator R. K. Bennet*
Chair. Public Safety Committee.
From: *Legislator Lucas*
cc: *Fellow Legislators.*
K. Barber, Fire Cord.
Fire Advisory Board Members and officers
Date: *May 13, 1998*

Subject: *Emergency "E-911 Dispatch coverage, quality and control.*

Please consider the following recommendations as the Public Safety Com. and the Fire Advisory Board meet to address the questions and concerns that were raised by the Towns of Alma and Willing at the April 7, meeting in Belmont.

1, Purchasing all of the Allegany County Fire Frequency base station and repeater equipment, that have been purchased and installed by the village of Wellsville Fire or Police systems, and arranging to operate them from the Belmont control center, while leaving them in place in Wellsville so they can be used in there 911 area. This action should not require more than a few weeks to complete and should satisfy most of the alert signal problems, because it would be using existing equipment that is in place and is apparently providing a satisfactory service to the Towns who have raised the question. It would also have the added benefit of bring the Wellsville fire alert system into the County System, so that the problem of the Wellsville signal over ride voiced by most of the other Fire Departments in the county can be addressed, by adding private line controls to the county fire radio systems, or by operating procedures.

2, The employment of a full time director or supervisor of the E-911 system. Hopefully, a person who would fill one of the existing full time dispatcher slots, who would be charged with developing or co-opting a full written set of regulations for the dispatchers, and who would be responsible for instructing and disciplining the dispatchers, if needed. I believe the objective over the near and long term should be to:
A, Improve the system so that it is smart, that is, it will be able to advise the responder to special conditions, like long term medical conditions, and the locations of a dry hydrant, pond and etc. for any location in the county;

B, Getting the numbering system complete and integrated into the county road map, tax map, and building permit system so that eventually the dispatcher can have access to the maps on a screen to assist the responders if needed, and new numbers are assigned when building permits are issued ;

C, The integration of the Dispatch employees in to the Law Enforcement Arm of the county so that the full time employee , required to man the main floor and elevator control for the jail can be utilized as a back up and relief dispatcher.

I believe that these steps would be a positive way to address the questions that have been raised about the signal coverage , and the quality of the E-911 system. In addition they would show that Allegany County wants to operate a first class system that is capable of serving the entire County, when and if Wellsville decides to let the County do its Police and Ambulance dispatching . They are also a way, to recognize the services that Mr. Barber , the Fire Coordinator has given the county over many years of service , and the many hours that he has given that were not adequately reimbursed by the small part time salary he receives . While giving him and the E-911 system a full time supervisor, who can communicate with all of the emergency services and the public, and provide this critical service the voice and visibility it deserves and needs . It should also allow ,the county to obtain the employee savings that were supposed to come with the 911 dispatch center building project.

In addition this approach will satisfies me, and I believe most of the property holders in Wellsville, who want a first class emergency dispatch system at lowest possible cost .

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Public Safety

DATE: 5-13-98

A request is made for a resolution approving the "Letter of Approval" contract dated April 2, 1998, covering the period of 1-1-98 - 12-31-98, by and between the N.Y.S. Division of Probation and Correctional Alternatives and the County of Allegany, on behalf of the County's Probation Department, in relation to the continuation of the County's Intensive Supervision Program.

The Chairman of the Board of Legislators will be authorized to execute the "Letter of Approval" contract and the County Probation Department will be ordered and directed to perform all tasks set forth in the agreement that are within its jurisdiction to perform including, but not limited to, the keeping and submission of records and reports.

FISCAL IMPACT: State Aid to offset program costs is $16,200.00.

For further information regarding this matter, contact:

David A. Sirianni, Director of Probation
Name and Department

268-9370 (H.P. 968-3268)
Telephone Number

5/94

STATE OF NEW YORK
EXECUTIVE DEPARTMENT
DIVISION OF PROBATION AND CORRECTIONAL ALTERNATIVES
4 TOWER PLACE, ALBANY, NEW YORK 12203-3702
TELEPHONE (518) 485-2395
FAX (518) 485-5140

ORGE E. PATAKI
GOVERNOR

GEORGE L. SANCHEZ
STATE DIRECTOR

April 2 ,1998

Mr. David Sirianni, Director
Allegany County Probation Department
Court House
Belmont, New York 14813

Dear Mr. Sirianni:

The New York State Division of Probation and Correctional Alternatives is pleased to advise Allegany County that the Department of Probation is allocated $16,200 in state aid for the Intensive Supervision Program. These funds are available for the program period January 1, 1998 to December 31, 1998.

Conditions to be met for receipt of these funds are:

1. Only certain defendants sentenced to probation or inmates released on local conditional release are eligible for placement in the Intensive Supervision Program.

2. The eligibility and selection for participation of individuals in the Intensive Supervision Program will be based upon guidelines established by the Division and criteria developed by the County Department of Probation and approved by the Division for the identification of alternatively sentenced felony cases and certain misdemeanants facing incarceration.

3. The County agrees that the Probation Department will comply with all of the Division's policies, procedures, processes and forms concerning the determination of eligibility and selection for the Intensive Supervision Program that may now or hereafter be established by the Division including but not limited to:

   - Compliance with procedures formulated by the Division which are for the purpose of limiting caseload size for the intensive supervision field staff;

- Maintain the conceptual framework for service delivery including the development of a standardized needs assessment;

- Maintain a caseflow and management procedures;

- Maintain controls over frequency and type of contact;

- Maintain processes for the handling of violations of probation and conditional release; and

- Maintain the collection of data for the purposes of monitoring program performance.

4. The County agrees to comply with the Division's Program Manual entitled "Operational Guidelines for the Intensive Supervision Program" and any modifications that may occur from time to time.

5. The County has provided the Division with a budget for the total ISP operation which is part of this letter (Attachment A). Based upon appropriations made available the Division will reimburse the County up to 100% of costs incurred for the budget categories listed on Attachment A. However, jurisdictions which do not have sufficient caseload to warrant funding of an ISP position will be reimbursed at the maximum rate of $1,200 per case prorated on a daily basis for actual time under intensive supervision. Any budget modifications in excess of 10% require prior approval of the Division.

6. The County will submit to the Division quarterly claims and vouchers for reimbursement, a detailed fiscal cost report of specific items of expenditure and required documentation in a manner prescribed by the Division, and certify that payment requests for items do not duplicate reimbursement of costs and services from other sources. The first claim shall be submitted upon local execution of this Letter of Approval. Subsequent claims and vouchers shall be submitted within 45 days of the close of the reporting period. The County agrees to keep all activity and fiscal records and accounts necessary to disclose fully tasks performed and the receipt and disbursement of funds received.

7. The County will provide the Division with data and information as required and adhere to formats prescribed that supports the operation of the Program. Information shall be submitted within timeframes established by the Division.

8. The Division can withhold the payment of any voucher until it is satisfied the County and the Department are properly performing all related duties and obligations of the Intensive Supervision Program. Additionally, the Division may recoup payments already made if the related duties and obligations are not met.

9. The County shall assign personnel to the intensive supervision program unit in accordance with the Department's approved annual budget submission and agrees to assign certified peace officers, and wherever feasible, experienced staff. In no event shall any employee be considered or represented to be a Division employee.

A county official authorized to bind the county by contract must sign this leter. Return the signed copy of this letter to:

Judith DeChiro,Director of Financial Administration
NYS Division of Probation and Correctional Alternatives
4 Tower Place
Albany, New York 12203-3764

Sincerely,

Howard R. Bancroft

HOWARD R. BANCROFT
Administrative Officer

Authorization:

N.Y.S. Division of Probation and Correctional Alternatives	Allegany County
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

c: David Singer
Pam Derrick

ATTACHMENT A

DIVISION OF PROBATION & CORRECTIONAL ALTERNATIVES

INTENSIVE SUPERVISION PROGRAM

ALLEGANY
County Probation Department

Budget Period 12 Months
January 1, 1998 to December 31, 1998

BUDGET SUMMARY	FUNDS
Personnel	$16,039
Fringe Benefits	6,373
Travel	1,620
Supplies	500
Contractual	1,150
Equipment	0
TOTAL	$25,682

MAXIMUM STATE REIMBURSEMENT	$16,200

John M.

NOT APPROVED

JUN 15 1998

Public Safety Committee

June 10, 1998

Present: Rod Bennett, Chairman
Ron Truax
Brent Reynolds
Jim Graffrath
Ed Sherman
Preston Lucas
John Margeson
John Walchli, Jr.
Keith Barber
John Tucker
Dave Sirianni
Terry Parker

Fire Advisory Board Reps:
Dick Smith, Gib Helmer, Dick Sortore

Media: Cuba Patriot

Guests: Bob Prior, Shaun Taylor

Chairman Bennett called the meeting to order at 4:07 p.m.

On motion by Mr. Sherman and seconded by Mr. Truax the minutes of the May 13, 1998 Public Safety Committee were approved.

District Attorney
Chairman Bennett called on Terry Parker, District Attorney, for his report.

Terry noted that Cathleen McDonald, from his office, will be hosting a Domestic Violence Conference at Moonwinks in Cuba next Wednesday.

Terry discussed how the program was going.

Mr. Lucas asked about the availability of statistics on the various cases dealing with domestic violence.

Probation Department
Chairman Bennett called on Dave Sirianni, Director, for his report.

Dave noted the three year contract for the home monitoring equipment will be up. It was recommended that the maintenance contract be renewed.

On motion by Mr. Truax and seconded by Mr. Sherman the committee unanimously voted to renew the maintenance contract on the equipment.

Dave explained that a waiting list exists for clients to be placed into the program. Five more units were authorized by John Margeson but the matter was brought to the attention of the committee. The county now has forty-two units.

John Walchli thanked Dave for assisting in providing manpower from the Community Services Program to do some county clean up.

Office of Emergency Services
Chairman Bennett called on John Tucker, Director, for his report.

John noted of a meeting held on June 2 with representatives of DOT. Local representatives included County Fire Service, Sheriff's Department, Public Works and Emergency Services. The meeting was to discuss coordination of agencies and resources in the event of a major disaster event. Examples of how things were handled during the ice storm in northern New York State were discussed.

Another meeting is scheduled with DOT on the 12th to discuss the Intelligent Transportation System (ITS). This program will address programs such as the automated location system for vehicles that are involved in crashes in remote areas. Another program is automated weather stations that could provide real-time conditions such as snow and ice on road surfaces.

Another program is electronic information for tourists, possibly at rest stops. The other program deals with coordinating mass transit systems.

Fire Service
Chairman Bennett called on Keith Barber, Coordinator, for his report.

Keith handed out copies of a letter from Consultant Fred Wood with a quote on work to assess the communications coverage of county equipment. The figure was $5,069. It was explained that it should not take long to complete.

On motion by Mr. Reynolds and seconded by Mr. Truax the committee unanimously approved the project. John Margeson noted funds from the E911 reserve account should be available.

Mr. Graffrath noted the work should be completed as soon as possible and any suggestions acted upon to improve radio coverage.

There was some discussion on the Wellsville Communications System and that its coverage should also be assessed. Keith noted their system is independent of the county's.

Chairman Bennett noted of a letter from Alma Fire Department in support of one button transfer of calls to Wellsville. Belfast sent two letters requesting the county be responsible for dispatching.

There was discussion on how the various towers and repeaters operate within the county system.

Keith explained that there is formal training given to volunteers on radio protocol.

Other

Chairman Bennett noted of working with the sheriff to get costs on some permanent jail space in the Steuben County facility. Possibly this would save some money when an extra post and manpower are needed in our jail.

Mr. Walchli asked about possibly setting up a tour of the Wyoming County jail and dispatch center.

The meeting adjourned at 4:55.

John M.

NOT APPROVED
AUG 21 1998

Public Safety Committee

August 17, 1998

Present: Rod Bennett, Chairman
Jim Graffrath
Ron Truax
Brent Reynolds
Ed Sherman
Preston Lucas
John Margeson
John Walchli, Jr.
Keith Barber
John Tucker
Karl Graves

Fire Advisory Board Rep: Dick Sortore

Media: John Arden-Hopkins, Patriot
George Filgrove, Wellsville Daily Reporter

Chairman Bennett called the meeting to order at 15:40.

On motion by Mr. Truax and seconded by Mr. Sherman the minutes of the July 15, 1998 Public Safety Committee were approved.

Sheriff's Department

Chairman Bennett called on Sheriff Lieutenant Karl Graves for his report.

Karl handed out copies of a proposal to alter the operation of the jail. By changing some of the layout and doubling up some inmates, an increase from 47 to 61 spaces could be accomplished.

If done, substantial cost savings could be obtained by not sending as many prisoners out of the county. By modifying the isolation cell, there would be space created for an increase in the female inmates.

Another suggestion was to create a task force or panel to address possible additional alternatives to incarceration to save jail space. This could be accomplished by working with the local judges and the probation department.

Karl noted that he has discussed the matter with the county maintenance department to determine what can be done to retrofit the jail.

On motion by Mr. Graffrath and seconded by Mr. Reynolds the committee approved the proposal and referred the matter to the Ways and Means Committee.

Chairman Walchli asked about the possibility of addressing the weekend jail intake and to see if there could be pretrial releases similar to the way females are handled. This may also lessen the jail population.

Fire Service
Chairman Bennett called on Keith Barber, Fire Coordinator, for his report.

Keith noted he had recently talked to Fred Wood regarding the study he is doing on radio coverage. It was indicated that the contractor will be back soon to complete more work.

Office of Emergency Services
Chairman Bennett called on John Tucker, Director for his report.

John updated the committee on the recent disaster declaration obtained for Allegany County. This was for the severe flooding of late June - early July. So far, Allegany County Public Works, Town of Centerville and the Town of Hume have submitted applications.

The meeting adjourned at 4:35.

John M

NOT APPROVED
OCT 23 1998

Public Safety Committee

October 20, 1998

Present: Rod Bennett, Chairman
Ron Truax
Brent Reynolds
Jim Graffrath
Ed Sherman
John Margeson
John Walchli, Jr.
Larry Scholes
Bill Timberlake
Terry Parker
John Tucker

Media: John Arden-Hopkins, Cuba Patriot
George Filgrove, Wellsville Daily Reporter

Guest: Randy Belmont

Chairman Bennett called the meeting to order at 4:04 p.m.

On motion by Mr. Truax and seconded by Mr. Reynolds the minutes of the August 17, 28 and September 28 Public Safety Committee meetings were approved.

Probation
Chairman Bennett noted a request was submitted for a resolution to transfer $1,250.00 from A3140.407 (office supplies) and $1,000 from A3140.416 (central telephone) into A3140.201 (equipment).

On motion by Mr. Graffrath and seconded by Mr. Reynolds, the committee unanimously approved the request.
NOTE: County Attorney Prepare Resolution

District Attorney
Chairman Bennett called on Terry Parker for his report.

Terry informed the committee he has submitted a request to the Administrator's office for a transfer of funds to cover a shortfall in the account that deals with extraditions. $1,000 is annually budgeted in that account. To date this year $3,100 has been expended. Terry explained how the funds for this activity are used. In some cases the county contracts with a prisoner transport service.

Sheriff's Department
Chairman Bennett called on Larry Scholes for his report.

Larry noted that the jail population has been very high this year. There are again shortages in some jail accounts. A request was submitted to transfer a total of $58,500 from contingency into the following accounts: $20,000 into jail food
$18,500 into jail medical
$20,000 into jail other

On motion by Mr. Truax and seconded by Mr. Sherman the committee referred the request to Ways and Means to request approval.

The use of electronic home monitoring was discussed. Terry Parker noted it is being used to its maximum by the Probation Department.

The "State-ready" prisoners were discussed. Every effort is being made to forward them as soon as possible to state prison to free up space in the jail.

Chairman Bennett noted he had received a letter from Mike Baldwin with concerns regarding the radio communications coverage and the 911 Dispatch system.

It was noted that the new repeater has been installed on White Hill to improve radio coverage in the Alma, Allentown, Wellsville area. Coverage information is still being gathered by Fred Wood.

Chairman Bennett noted he received word that Keith Barber was admitted to Strong Memorial Hospital for tests.

The meeting adjourned at 4:40.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Public Safety

DATE: 10-20-98

A request is made for a resolution transferring a total of $2,250.00 into the Probation Department equipment account (A3140.201) from the following accounts:

A3140.407 (Office Supplies) -	$1,250.00
A3140.416 (Central Telephone) -	$1,000.00
	$2,250.00

This request is made to cover the costs of a transcriber, 5 file cabinets, 5 computers, and 1 printer.

FISCAL IMPACT: Noted above.

For further information regarding this matter, contact:

D.A. Sirianni, Director of Probation
Name and Department

716-268-9370
Telephone Number

5/94

John M.

NOT APPROVED

SEP 29 1998

PUBLIC SAFETY COMMITTEE
September 28, 1998

Present: R. Bennett, R. Truax, J. Graffrath, E. Sherman, B. Reynolds, K. Barber

Chairman Bennett called the meeting to order at 1:00 p.m.

Keith Barber, Fire Coordinator discussed with committee his request to purchase and have installed on the White Hill Transmitting Tower a Motorola amplifying system to increase the transmission capacity from 100 to 300 watts of output power, at a cost of approximately $3,000. This measure is anticipated to improve the receipt of signals in the southern portion of the County.

The request was approved in motion of J. Graffrath, seconded by B. Reynolds and carried.

Keith also requested permission to purchase and have installed, at a cost of $625.00, a 40 watt, 20 channel Alpha Numeric high band radio. This request was approved unanimously on motion of E. Sherman, seconded by B. Reynolds.

There being no further business, the meeting was adjourned at 1:15 p.m.

John M.

NOT APPROVED

SEP 1 1998

PUBLIC SAFETY COMMITTEE
AUGUST 28, 1998

Present: R. Bennett, R. Truax, J. Graffrath, E. Sherman, B. Reynolds, J. Walchli

The committee meeting was called to order by Chairman Bennett at 9:15 a.m. The committee met for the purpose of reviewing 1999 Departmental Budget Requests.

The following departmental budgets were presented:

Sealer of Weights and Measures
Office of Emergency Services
Fire Service
E-911
District Attorney
Public Defender
Assigned Counselor
Probation
Sheriff/Jail

Regarding each presentation, the committee approved the budgets based on the budget officers recommendation.

Committee adjourned at 11:00 a.m.

John M.

NOT APPROVED

NOV 10 1998

Public Safety Committee

November 6, 1998

Present: Rod Bennett, Chairman
Ed Sherman
Brent Reynolds
Jim Graffrath
John Margeson
Sue Meyers
John Tucker
Bill Timberlake
Terry Parker
David Sirianni

Media: George Filgrove, Wellsville Daily Reporter

The meeting was called to order at 10:14.

On motion by Mr. Reynolds and seconded by Mr. Sherman the minutes of the October 20, 1998 Public Safety Committee meeting were approved.

Probation Department
Dave Sirianni, Director, noted of a federal grant awarded to Allegany County for approximately $16,800. The Juvenile Incentive Block Grant will assist with the County's Juvenile Intensive Supervision Program.

Sheriff's Department
Bill Timberlake, Undersheriff, requested a resolution to authorize renewal of the contract with the Monroe County Forensic Unit for 1999.

On motion by Mr. Reynolds and seconded by Mr. Sherman the request was approved. **NOTE: County Attorney Prepare Resolution**

Fire Service
Chairman Bennett noted of a request from Keith Barber, Fire Coordinator for a resolution to transfer $2,500 from A3410.447 to A3410.203 and $500 from A3410.413 to A3410.203 for costs of the White Hill radio upgrade.

On motion by Mr. Graffrath and seconded by Mr. Sherman the request was approved. **NOTE: County Attorney Prepare Resolution**

The upgrade to White Hill was discussed. Chairman Bennett noted Pat Regan noted he had received a better signal on his scanner in Willing.

Emergency Services
John Tucker, Director, noted Sue Meyers of the Resource Conservation and Development Committee was present to discuss a project. Sue noted of plans to coordinate the development of emergency equipment inventory listings. She requested that the Public Safety Committee support and assist with the project. John Tucker had been asked to participate and help coordinate the development of inventories from the public sector and businesses. This resource will be beneficial to identify needed

equipment in times of emergency for county residents. Ways to get this information to the public was discussed. The Farm Bureau as well as Cooperative Extension will be asked to assist.

John updated the committee on the status of the disaster claim for the WAG river trail repairs from the 1996 flood. All paperwork has been submitted to the State and hopefully final payment of approximately $78,000 will be received shortly.

Other

There was discussion on the matter of vehicles transporting trash to the transfer stations. The vehicles that are open such as trucks should be covered to prevent material from falling out onto the roadway. Enforcement was discussed. Employees at the facilities may not have the time to remind those coming in. Undersheriff Timberlake noted possibly a sheriff's deputy could be assigned at peak use times in problem areas. Dave Sirianni noted he will try to develop additional work details with community service clients to help clean up.

Mr. Graffrath noted he wished to commend the Wellsville P.D. for the activities during Halloween interacting with the kids in Wellsville.

Mr. Graffrath noted he would be attending the next Fire Advisory Board meeting representing the Public Safety Committee.

The meeting adjourned at 10:55.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Public Safety

DATE: 11/6/98

The Fire Service requests a resolution for transfer of funds from .4 accounts to .203 account. This is to cover cost of upgrades at the White Hill tower site.

$2,500 from A3410.447 to A3410.203

$ 500 from A3410.413 to A3410.203

FISCAL IMPACT:

For further information regarding this matter, contact:

Keith Barber, Fire Service	268-5290 or 567-8200
Name and Department	Telephone Number

5/94

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: PUBLIC SAFETY

DATE: November 6, 1998

Request Board Resolution authorizing the Chairman of the Board and the Sheriff to enter into and sign an agreement with the County of Monroe for providing security services for Allegany County inmates held at the Rochester Psychiatric Center Forensic Unit.

FISCAL IMPACT:

$110.00 per day per inmate

For further information regarding this matter, contact:

_____	**268-9200**
Name and Department	Telephone Number

5/94

John M.

NOT APPROVED

DEC 14 1998

Public Safety Committee

December 9, 1998

Present: Rod Bennett, Chairman
Jim Graffrath
Ron Truax
Brent Reynolds
Ed Sherman
John Margeson
Keith Barber
John Tucker
Dave Sirianni
Bill Timberlake
Terry Parker

Media: John Arden-Hopkins, Patriot

Chairman Bennett called the meeting to order at 4:10.

On motion by Mr. Truax and seconded by Mr. Graffrath the minutes of the November 6, 1998 Public Safety Committee were approved.

Sheriff's Department
Chairman Bennett called on Undersheriff Timberlake for his report.

A memorandum of explanation was submitted requesting a resolution to renew the S.T. Drug Task Force participation agreement (2 parts). On motion by Mr. Truax and seconded by Mr. Graffrath, the committee approved the request. **NOTE: County Attorney Prepare Resolution**

Chairman Bennett noted, as previously discussed at an earlier meeting, a problem continues with litter along the approaches to the county transfer stations and landfill. It was suggested that the Sheriff could send deputies, on occasion, to warn transporters that loads should be covered. There was discussion as to if the county should create a local law of fining those that litter or use the current State regulation.

Probation
Chairman Bennett called on Dave Sirianni, Director, for his report.

Dave submitted a memorandum requesting a resolution to renew the Pretrial and Community Service Programs. On motion by Mr. Graffrath and seconded by Mr. Sherman, the committee approved the request.
NOTE: County Attorney Prepare Resolution

Dave requested approval for transfer of funds as follows:
$2,500 from .402 (mileage) to .1 personal services
$1,000 from .407 (supplies) to .1 personal services

On motion by Mr. Reynolds and seconded by Mr. Truax the transfer request was approved. **NOTE: County Attorney Prepare Resolution**

Dave requested approval to appoint a new probation officer. On motion by Mr. Truax and seconded by Mr. Graffrath, the committee approved the request.

There was discussion on the Pretrial Release Program. In April a part time employee was hired and has been working full time. The position is budgeted in 1999. On motion by Mr. Sherman and seconded by Mr. Graffrath a request was approved to abolish the part time position and make it full time.

A senior probation officer's position was discussed. Dave requested that the probation officer's position be abolished and a probation supervisor's position be created. On motion by Mr. Reynolds and seconded by Mr. Truax the committee approved the request.

Fire Service
Chairman Bennett called on Keith Barber, Fire Coordinator, for his report.

Keith distributed some handouts for discussion. One was an informal opinion from the Attorney General's office on 911 dispatching by Wellsville P.D. referred back to county. Another handout was a copy of a letter sent to county fire departments and ambulance squads concerning the use of 46.36 radio frequency. The other was a letter sent to Wellsville Police Chief Cicirello concerning the dispatching of fire mutual aid.

It was noted that approximately fifty dry hydrants have been installed in the county.

Office of Emergency Services
Chairman Bennett called on John Tucker, Director for his report.

A memorandum was submitted requesting a resolution to transfer $8,000 from .447 EMS training to .207 equipment to upgrade and purchase some training equipment. The request was approved on motion by Mr. Graffrath and seconded by Mr. Truax. **NOTE: County Attorney Prepare Resolution**

A request was submitted to purchase equipment over $1,000 for the EMS training program. On motion by Mr. Reynolds and seconded by Mr. Sherman, approval for the purchases was given.

An update was given on the W.A.G. trail and the final inspection being done as the last step in obtaining the FEMA disaster fund balance.

John noted of two workshops scheduled with assistance of the State Emergency Management Office. One will be January 19 at 6:30 in Belfast

for Supervisors and Mayors and one scheduled on February 9 also in Belfast for highway superintendents. These sessions will be addressing hazard awareness and disaster prevention.

Other
Chairman Bennett submitted a request for appointments to the Fire Advisory Board. On motion by Mr. Reynolds and seconded by Mr. Truax the committee approved the appointments.
NOTE: County Attorney Prepare Resolution

Appointments to the Traffic Safety Board were submitted and approved on motion by Mr. Reynolds and seconded by Mr. Sherman.
NOTE: County Attorney Prepare Resolution

Chairman Bennett requested committee approval of the 1999 budget appropriation of $1,500 to the Volunteer Firemen's Association. Approved on motion by Mr. Reynolds and seconded by Mr. Truax.
NOTE: County Attorney Prepare Resolution

A request was submitted for the Assigned Council Administrator's contract with Robert Hutter for 1999. On motion by Mr. Reynolds and seconded by Mr. Graffrath the committee approved the request.
NOTE: County Attorney Prepare Resolution

The meeting adjourned at 4:55.