

NOT

PLANNING AND DEVELOPMENT
JANUARY 12, 1999

APPROVED

JAN 20 1999

Present: S. Myers, P. Regan, A. Saylor, B. Reynolds, J. Graffrath, J. Walchli, J. Margeson, J. Marshall, J. Case, K. Dirlam

Guest: Carl Graves, Chairman SMAAC, Charlie Kalthoff, Director ACCORD Corp.

Meeting was called to order by Chairman S. Myers at 1:34.

The minutes of December 8, 1998 have a correction on the second page, first sentence. It reads J. Graffrath stated 186 signs have been made. It should read J. Graffrath stated Allegany County signs have been made. On motion by A. Saylor, seconded by J. Graffrath and carried to have minutes approved as corrected.

On motion by J. Graffrath, seconded by B. Reynolds and carried, to approve the following appointments to the Office of Employment and Training Advisory Board:

Private Sector Members

Alan Schmidt, Wellsville

Wallace Higgins, Alfred Station

A. James Fantauzzo, Wellsville

Diane Burch, Almond

Barbara Deming, Cuba

Henry Mayo, Belmont

Community Based Organization Member

Charles T. Kalthoff, Belmont

Social Services Member

Margaret Cherre, Friendship

Public Employment Service Member

Loretta Cronin, Wellsville

Labor Organization Member

Robert Cole, Wellsville

Educational Agency Member

Richard Rivers, Allegany

Prepare resolution

ACCORD Corp.

C. Kalthoff reported on the progress of the Incubator Building in Friendship. He stated the building design is complete, all the necessary land has been acquired. They are now looking for additional money. The building consists of 22,000 square feet for small manufacturing business, or offices. C. Kalthoff will report back with a more detailed description in late February or early March. The Industrial Development Finance Program is seeking funds of around 1 1/2 million dollars. There was much discussion on where the money sources will come from and what the County could do to help. C. Kalthoff stated they hope to have a ground breaking in the spring of 2000.

J. Walchli asked if it would help to pass a resolution of support? C. Kalthoff asked Mr. Walchli to contact Brian Fitzpatrick of Congressman Amo Houghton's office to get his input on what the County can do to help.

J. Walchli stated in the near future of plans to see what ACCORD Corporation and Social Services could do help with the infrastructure on future projects etc. There was much discussion on getting the support of the people of the towns for future projects, the sewer systems set up, and all the other requirements necessary for future projects.

C. Kalthoff stated he is in the process of completing a Consolidated Plan and hopes to have it completed in the next few months. He will then come to the committee and give us a draft report for discussion.

C. Kalthoff stated he's currently working with D. Guiney on possible eliminating housing off delinquent tax list by ACCORD acquiring grants for housing to renovate and then mortgage houses out to interested parties, to improve our tax roll.

Department Report

J. Marshall had a follow up report for J. Walchli. He requested figures at last meeting for a 50-mile radius of enrollment in colleges in Allegany County. J. Marshall reported there were 12,000 enrolled with 4,200 graduating annually in the engineering and technical division.

J. Marshall requested a resolution to reappropriate funds from 1998 CDME Revolving Loan Fund in the amount of \$234,044.00 (A8686.477) to 1999 A8686.477. On motion by A. Sylor, seconded by J. Graffrath and carried for resolution to be drawn up. **Prepare resolution**

J. Marshall reported \$75,000 has been loaned out to date. A Sylor asked what the interest rate was on the loans? J. Marshall reported it is at a fixed rate of 10% (but will vary on the risk of the loan.)

Thursday there will be a HUD meeting to review the Micro Enterprise grant and see why we didn't get approved, and make changes to help our chances in the next application.

J. Marshall is in close contact with Wellsville Chamber, on January 26, she will be the keynote speaker at the Chamber Business Association meeting.

There was much discussion on coordinating a meeting with the three County Planning and Development members. It was decided to have K. Dirlam set up a meeting in late February with follow-up from the December 4th meeting to discuss I86, and Route 17 and 90 intersections etc.

Tourism Report

J. Case stated in old business that he hasn't received any new information from the DEC hunting licensing yet.

J. Case stated the new travel guide is 99% complete. Editing will take place in a couple weeks. February 15th he expects the first shipment from the printers. Everything is going on schedule so far.

J. Case stated #800 broke over 100 request this past month, with 105 total requested. It is the first time in the month of December to reach over 100 request.

J. Walchli asked how progress was going with Swain on tubing? J. Case stated the tubing is going good from the last report. There was much discussion on Swain, with the sewer system being top priority goals. After much discussion, it was decided to have B. Reynolds check into the matter with Canaseraga and see what the County could do to help progress the sewer issue.

Planning

K. Dirlam was asked to present to the committee from the Planning Board the possibility of dedicating the small area in the Legislature Chambers in memory of Frank Williams for his twenty years as active member of the Planning Board. Frank passed away this past year. On motion by J. Graffrath, seconded by B. Reynolds and carried to present on a Board day a plaque to hang on the wall, and a small one given in honor to his wife.

K. Dirlam stated at the December Southern Tier West meeting it was decided to increase his time serving the County from three days a month to six days a month.

K. Dirlam stated the yearly Planning Board dinner will be at Moon Winks in Cuba, and asked if anyone present would like to attend?

K. Dirlam, C. Braack, J. Case have discussed Historical Signs in the County. There are about 35 location possibilities. The site locations will be narrowed down and hopefully 6 signs will be completed through the coming year.

K. Dirlam stated more work is being completed on topographic maps etc.

K. Dirlam reported back to A. Saylor on the wet lands in Belvidere area. He stated the Federal Government did a study with map showing wet lands. This will be used as a partial method to eliminate sites not available for economic development.

New and Old Business

S. Myers stated she would like agenda broken out as old and new business after regular department reports. It would make sure things are tied together better, to look at last months minutes and check to see everything has been followed through and what needs to be worked on this month. She has asked for last year's minutes to be gone over and making sure what projects still need to be handled this year that weren't completed last year.

J. Walchli stated he did write a letter to Joe Boardman in appreciation for what he did at getting our County recognized for the I86 possibilities.

There was much discussion on the progress of I86 upgrading.

S. Myers stated there will be a meeting jointly with K. Dirlam, Rick Hollis – President of Planning Board, and herself to better balance off the districts being represented on the Planning Board, to get more town planning board members involved, and to get issues resolved that have occurred.

J. Walchli stated that through checking back on old records of the Planning Board, it was authorized to have as little as seven members and as many as twenty. This board will continue until J. Walchli appoints any changes. Much discussion followed.

J. Walchli stated at next legislator retreat one of the priorities will be to set up a format on all minutes being taken at committee meetings, also to have minutes on-line on one computer for easy access for anyone.

J. Marshall stated K. Dirlam and herself are setting up presentation for SMAAC annual meeting on the 26th. K. Dirlam will use this opportunity for feed back from the different towns represented at the dinner.

A. Saylor suggested taking the Plat map book that was produced by a CITA project, to the SMAAC meeting for the towns to look at if they have any questions. It is the most up to date map of the County with locations of roads and property.

J. Graffrath stated to have a questionnaire ready for meeting for all towns to complete. There was much discussion followed on what to include at meeting. It was decided to get there early to have open discussion before main meeting to answer questions from different town representatives. It was also decided to have D. Young present to answer any Department of Public Work questions.

S. Myers stated she would like the members to come back to next meeting with issues that need to be addressed, and a list of priorities.

J. Marshall showed the Allegany County sign that was completed by the Department of Public Works. Much discussion followed. It was decided for J. Marshall to see about other colors, shapes and ideas to bring to the next meeting.

S. Myers asked about changing the date of the Planning and Development meetings. There is a conflict with having it on the second Tuesday of the month. There was much discussion, and it was decided to have next months meeting February 12, 1999 at 1:30 then a final decision would be made at that meeting.

John Margeson

J. Margeson advised the Committee that the Board of Directors for the Southern Tier West Regional Planning and Development Board had approved assignment of Kier Dirlam to Allegany County for six days per month as opposed to three days per month. Margeson also indicated Southern Tier West was seeking an increase in the hourly fee for services from \$35.00 to \$40.00 per hour.

After some discussion, the committee went into Executive Session on motion of J. Graffrath, seconded by B. Reynolds.

The committee vacated Executive Session on motion of J. Graffrath, seconded by B. Reynolds.

On motion of A. Saylor, seconded by J. Graffrath and carried, the committee directed Mr. Margeson to contact the Executive Director of Southern Tier West for the purpose of negotiating a fee in an amount less than that requested by the agency.

Meeting was adjourned at 3:55.

Alice M. Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 1/12/99

A resolution is requested to reappropriate funds from 1998 CDME Revolving Loan Fund in the amount of \$234,044.00 (A8686.477) to 1999 A8686.477.

FISCAL IMPACT:

For further information regarding this matter, contact:

Julie Marshall, Economic Development

268-9229

Name and Department

Telephone Number

John M.

NOT APPROVED

**PLANNING AND DEVELOPMENT
FEBRUARY 9, 1999**

FEB 24 1999

Present: S. Myers, P. Regan, B. Reynolds, J. Graffrath, J. Walchli, J. Margeson, J. Marshall, C. Peterson, J. Case, K. Dirlam

Absent: A. Saylor

TOPIC	DISCUSSION	ACTION/CONCLUSION	PERSON RESPONSIBLE
Meeting called to order 1:39.			
Approval of Minutes	Approval of Minutes	Minutes of January 12, 1999 have a correction on the second page, second paragraph under Department Report. There was a resolution approved and it also needs to be referred to Ways/Means as well, which wasn't added in there. On motion by J. Graffrath, seconded by B. Reynolds and carried to have minutes approved as corrected.	
Introduction to Interns	S. Myers introduced three interns from Fillmore Central School		
Carl Peterson – Old Business	10/19/98 – Check on cost of a newsletter to be mailed out six times a year.	C. Peterson checked, the cost is too much right now, it will temporarily be dropped. He has a meeting February 19, 1999 with his Advisory Board, he will report back to committee on a later date.	
	C. Peterson stated the second class Machinist Program started up last Monday. J. Graffrath asked approximately what the wages would be when they graduate? C. Peterson stated approximately \$12-\$13 per hour. He'll have a better idea in a month after job offers start to come in. When this course is completed they will have a 2 year degree.		
New Business	C. Peterson distributed grafts on the unemployment rate. J. Walchli asked for an employment figure. C. Peterson stated there wouldn't be a figure from the State until around the end of March. There was much discussion.		
	C. Peterson reported the Intergrow Greenhouse in Fillmore is operating in full swing and planting the second batch. There is a total of fifteen acres of green house. They employ 24 people. Much discussion followed. S. Myers asked if it would be possible to take a tour? C. Peterson stated the first picking of crops will take place in the first part of April. J. Walchli asked if the power plant was up and	It was decided to have C. Peterson check on possible tour for the March 9 Planning and Development meeting. C. Peterson will also check to see if McCarty's Restaurant will hold the meeting there. The interns will contact their home school, and	C. Peterson will report back to Alice and she will contact the legislature on the specifics of the meeting.

	running yet? C. Peterson stated the computers are set to kick on heat if there is a variance in temperature of 2 degrees. S. Myers asked if the interns from Fillmore could possibly go on the tour?	the director of their intern class.	
	C. Peterson invited the committee to come to his Advisory Board meeting. Much discussion followed on having Legislators come to more of the Advisory Board meetings in all County departments.		
	J. Walchli stated the need for training the employees on computers, and asked if there were any grants available? Much discussion followed.	J. Walchli asked Julie Marshall to set up a meeting with C. Peterson, Edward Kowalski Jr. of Alfred State.	
Department Report Julie Marshall Old Business	J. Marshall stated she did 1998 HUD grant reviews with HUD representatives to receive their comments and recommendations to utilize them in her recent 1999 HUD grant application.		
	J. Marshall stated the 1999 HUD Grant application will be \$215,000 to re-establish micro enterprise program. The 1998 application was denied and she doesn't know when the 1999 awards will be made. There are 120 people on the waiting list for program services (Classroom instruction) some being absorbed by ACCORD EAP program (women & minorities).		
	J. Marshall stated she checked with the Department of Public Works on the Allegany County signs. The signs can be made from any basic color, 24"x24" currently, cost will range from \$4/square foot (engineering grade) to \$7/square foot (hi intensity) The department already has post available. J. Walchli asked if DPW would pay for the signs? J. Walchli suggested putting signs in the Wellsville Chamber store front windows and get polls from the public. J. Walchli asked to get a traffic count on State road.	J. Graffrath stated he will check with the Department of Public Works on the possibility of them paying for the signs. J. Walchli stated he would check with Dave Roeske on the traffic count.	
	J. Marshall stated the NY SARA (state archives & records administration) grant has been filed for \$20,000 to scan and index legislative proceedings and committee minutes from 1970 to date. The notification of the award will be in June.		
New Business	J. Marshall stated she has another speaking engagement at the Cuba Chamber of Commerce annual dinner in March.		
	J. Marshall stated the SMAAC dinner will be February 24, 1999 at 5 p.m. social hour, 6 p.m. buffet dinner at Moonwinks. Reservations must be in to Development	P. Regan asked Julie to discuss with the towns about assistance on their technology problems at the SMAAC meeting.	

	<p>Department by February 16, 1999. She stated she is working with K. Dirlam on the finalization draft of their presentation. S. Myers stated the Town of Hume needed assistance on their technology. D. Button will present Y2K problems to the towns.</p>		
	<p>J. Marshall stated the area code issue will be determined by Public Service Comm., not telephone providers. This has been in Public Service Comm. long term plans for 7-8 years now. The process will be very public, numerous public hearings and opportunities for public comment will be done. Bell Atlantic is recommending "overlay" which is most consumer friendly, new numbers would receive the new area code, existing numbers would remain in same area code. Another possibility to have 1 year "phase in" time. If it is broke up into divisions, Public Service Comm. will determine divisions. It will create national attention = free PR, you will need to advertise the change with all your contacts and to update them on the changes. There was much discussion.</p>	<p>On motion by J. Graffrath, seconded by P. Regan and carried for a resolution in support of establishing a single telephone area code and local area telephone access region within the County of Allegany, New York. It needs to be referred to Ways & Means, Technology, Inter-County. <u>Prepare resolution</u></p>	
	<p>J. Marshall stated there were 30 businesses receiving assistance in January. They consisted on agriculture, contracting, retail, bakery, general store, clothing stores, restaurant, etc. They ranged from small business to multimillion-dollar projects.</p>		
	<p>J. Marshall stated she meet with developer of the Bells Plaza a year ago, the property has been annexed into the village, and it is targeted to open late 1999.</p>		
	<p>J. Marshall requested a resolution to reappropriate funds from CDME 1998 Micro Enterprise 8686.475 in the amount of \$4,705.00 to 1999 CDME Micro Enterprise 8686.475 to cover the management expenses for the revolving loan fund.</p>	<p>On motion by P. Regan, seconded by B. Reynolds and carried, to also refer it to Ways & Means <u>Prepare resolution</u></p>	
	<p>J. Marshall stated she called John Wilder for a breakout of Alfred information on stats distributed and status of the video.</p>		
	<p>J. Marshall asked if anyone know of a business that deserves recognition for their long term of service. There was much discussion. Texas Hot has been recognized for their 75th anniversary in 1997, yesterday Hydramec was recognized for their 30 years in business.</p>	<p>Committee members will report their findings on an ongoing basis.</p>	
	<p>J. Walchli stated he would like a plaque presented to Dennis Weimer of Dresser-Rand for all his cooperative efforts</p>		

	partnering with the County on many issues.		
	J. Marshall stated the Development Office, Alfred State College, Employment & Training Center, Wellsville Area Chamber of Commerce, have been working on a joint project to survey County Businesses to assess training needs and develop appropriate programs through grants available through New York State. She has been working with Ed Kowalski the new director of continuing education at Alfred, he has extensive experience with this. The surveys will go out next week.		Julie Marshall was asked to set something up.
	S. Myers discussed the news article in the Buffalo News on Allegany County, it wasn't a very good article on us. There was much discussion.	J. Marshall was asked to contact the staff to contact J. Marshall from now on before they print so it will be reported more professionally and more positive to the County.	
Jesse Case Old Business	<p>J. Case received report from the State on hunting licenses. J. Case has also requested a more thorough report of out-of-state licenses as well.</p> <p>1987 – 1988 – Big Game Total licenses sold: 275,399 Cost - \$ 8.50</p> <p>1996 – 1997 – Big Game Total licenses sold: 162,169 Cost - \$13.00</p> <p>Total decline: 36,000</p> <p>1987 – 1988 – Sportsman Total licenses sold: 274,692 Cost - \$23.50</p> <p>1996 – 1997 – Sportsman Total licenses sold: 351,141 Cost - \$31.00</p>	J. Case will report more findings at a later date.	
New Business	J. Case reported the 800# line had 143 calls. It is up nine for the month, up forty-one for the year.		
	J. Case reported the 1999 Travel Guide will be printed on the nineteenth. The first shipment should arrive between February 25 or February 26. P. Regan asked where Dodge-Graphics is located. J. Case stated it's located in Utica.		
	J. Case reported "I Love New York" State Travel Guide is		

	being printed in Canada. The County Travel Guides have to be printed in United States, with three minimum bids. Much discussion followed.		
	J. Case stated the trail maps are almost completed. They are marked with signs, county highways etc. It runs on County Route 20 from Angelica-Cuba, Almond-Friendship. They will be sent out in mailings or through advertising. It will eventually be put on the web page.		
	J. Case stated he received a request for Andovers 4 th of July celebration to be designated the annual County celebration. With much discussion it was also suggested to have Rushford Labor Day be designated as well, no other towns do these events. They have historical significance. It was suggested to check with other towns on historical events they do.	On motion by J. Graffrath seconded by P. Regan and carried. <u>Prepare a resolution</u>	
	P. Regan stated the web page will list a master calendar of events. Towns will be encouraged to notify events they have going on.		
Kier Dirlam Old Business	K. Dirlam reported January annual dinner was held at Moon Wink's and about thirty people attended. They held election of officers, and chose Rick Hollis – Chairman, Lee Dibble – Secretary, Ron Stuck – Vice Chairman. K. Dirlam is still working on completing the action plan after receiving input from everyone.		
	K. Dirlam will report at a later date on exit study of Rt. 17/186.		
	K. Dirlam reported on the Southern Tier West Strategic Plan. It was broken up into six categories, Business, Industry Clusters, Regional Attitude, Transportation, Infrastructure, Economic Development-working hand and hand. They broke up into these six task force groups and will report back during the first part of March. S. Myers requested to know when Southern Tier West will meet on this again, the committee would be interested in their findings.		
New Business	J. Walchli discussed the Tea-21 grants and the deadline being April 1 st . He would like this discussed at the SMAAC for the towns to be informed and possibly going after this grant for historical preservation, improving towns. Early applications can be submitted to Department of Transportation Office to get suggestions on improving the application.	J. Walchli will check with Peter White on what our County needs to do on the State level to have better chances on the grants.	

	B. Reynolds requested per diem for his meetings with Swain Planning Board and Steve Hooker, and Canaseraga Village Board members, regarding sewer problems. B. Reynolds reported on the Counties interest to help but the community has to support this effort.	After much discussion S. Myers requested B. Reynolds to continue working with them and to report back. To also work with J. Margeson on his suggestions. On motion by P. Regan seconded by J. Graffrath and carried for both per diem request.	
Review of 1998 minutes	J. Marshall went down through the minutes and reported on each issue.	A follow-up report will be completed by the next committee meeting.	
	There was much discussion on implementing the A logo on all correspondence. J. Walchli will check with Brenda Hotchkiss on the possibility of adding the logo to the mailing machine.	A. Alsworth was asked to check with Ink Inc. to see of the possibility of them making a stamp to put on all correspondence that doesn't have the logo already implemented on it.	
Approval of Development Advisory Board	J. Walchli asked J. Case to check with Swain on posters with Allegany County pictures for advertisement on them. J. Marshall requested approval of Development Advisory Board for 1999.	On motion by B. Reynolds, seconded by J. Graffrath and carried	
	Meeting was ajourned at 3:50.	Alice Alsworth submitted	

OFFICE OF THE
COUNTY ADMINISTRATOR

COUNTY OF ALLEGANY • COUNTY OFFICE BUILDING • BELMONT, NEW YORK 14813

TELEPHONE 716-268-9217

JOHN E. MARGESON, *County Administrator*

FAX 716-268-9446

**RESOLUTION IN SUPPORT OF ESTABLISHING
A SINGLE TELEPHONE AREA CODE AND LOCAL
AREA TELEPHONE ACCESS REGION WITHIN THE
COUNTY OF ALLEGANY, NEW YORK**

Offered by: Planning and Development Committee and Technology Committee

- (1.) **WHEREAS**, it is currently under consideration by the New York State Public Service Commission to reconfigure the existing area code structure within the County, and
- (2.) **WHEREAS**, there currently exists within the jurisdiction of Allegany County two area codes, three local area telephone access (LATA) regions and three telephone service providers, and
- (3.) **WHEREAS**, the structure as it presently exists is not conducive to fiscal efficiency in either the public or private sectors due to the increased cost of telephone communication when occurring across area codes and LATA boundaries, and
- (4.) **WHEREAS**, the presence of one area code and one local area telephone access region serving the entirety of Allegany County would result in a decrease in the cost of telephone communications to the private sector, the public sector and the citizenizing of Allegany County, **now, therefore, be it**

RESOLVED:

- (1.) That this Board of Legislators endorses and supports the concept of a single area code and local area telephone access region within the County of Allegany,
- (2.) That this Board of Legislators strongly encourages the New York State Public Service Commission to institute a single area code and local area telephone access region in Allegany County as a benefit to its citizens.
- (3.) That the Clerk of the Board is directed to forward a certified copy of this resolution to the New York State Public Service Commission, Senator Patricia McGee, Assemblyman Daniel Burling, Assemblyman Jerry Johnson, Assemblywoman Catherine Young and the Intercounty Association of Western New York.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 2/9/99

A resolution is requested to reappropriate funds from CDME 1998 Micro Enterprise 8686.475 in the amount of \$4,705.00 to 1999 CDME Micro Enterprise 8686.475 to cover the management expenses for the revolving loan fund.

FISCAL IMPACT:

For further information regarding this matter, contact:

Julie A. Marshall, Director

Name and Department

268-9229

Telephone Number

PLANNING AND DEVELOPMENT
FEBRUARY 22, 1999

**NOT
APPROVED**

FEB 23 1999

Present: S. Myers, P. Regan, A. Sylor, B. Reynolds, J. Graffrath, C. Corkey, K. Nielsen, E. Sherman, R. Truax, J. Walchli, J. Margeson, J. Marshall

TOPIC	DISCUSSION	ACTION/CONCLUSION	PERSON RESPONSIBLE
Meeting was called to order at 1:40	The Planning and Development and Technology Committees met for the purpose of considering a resolution in support of establishing a single telephone area code and local area telephone access region within the County of Allegany, New York. Planning and Development referred it to Technology. They in turn referred it back to Planning and Development for a change in the wording to include offering of a toll-free service within the entirety of Allegany County.	On motion by P. Regan, seconded by C. Corkey and carried to have resolution approved as corrected. <u>Prepare a resolution</u>	
	The contract with Southern Tier West for planning services was also discussed. Southern Tier West is seeking an increase in the hourly fee for services from \$35.00 to \$40.00 per hour.	On motion by J. Graffrath, seconded by P. Regan and carried, the committee moved to offer a resolution to amend the original contract and increase the fee for services from \$35.00 to \$40.00 per hour. A. Sylor and B. Reynolds opposed. <u>Prepare a resolution</u>	
Meeting was adjourned at 1:55.			

John

OFFICE OF THE
COUNTY ADMINISTRATOR

COUNTY OF ALLEGANY • COUNTY OFFICE BUILDING • BELMONT, NEW YORK 14813

TELEPHONE 716-268-9217

JOHN E. MARGESON, *County Administrator*

FAX 716-268-9446

**RESOLUTION IN SUPPORT OF ESTABLISHING
A SINGLE TELEPHONE AREA CODE AND LOCAL
AREA TELEPHONE ACCESS REGION WITHIN THE
COUNTY OF ALLEGANY, NEW YORK**

Offered by: Planning and Development Committee and Technology Committee

- (1.) **WHEREAS**, it is currently under consideration by the New York State Public Service Commission to reconfigure the existing area code structure within the County, and
- (2.) **WHEREAS**, there currently exists within the jurisdiction of Allegany County two area codes, three local area telephone access (LATA) regions and three telephone service providers, and
- (3.) **WHEREAS**, the structure as it presently exists is not conducive to fiscal efficiency in either the public or private sectors due to the increased cost of telephone communication when occurring across area codes and LATA boundaries, and
- (4.) **WHEREAS**, the presence of one area code offering toll-free service and one local area telephone access region serving the entirety of Allegany County would result in a decrease in the cost of telephone communications to the private sector, the public sector and the citizening of Allegany County, **now, therefore, be it**

RESOLVED:

- (1.) That this Board of Legislators endorses and supports the concept of a single area code with toll-free service and local area telephone access region within the County of Allegany,
- (2.) That this Board of Legislators strongly encourages the New York State Public Service Commission to institute a single area code and local area telephone access region in Allegany County as a benefit to its citizens.
- (3.) That the Clerk of the Board is directed to forward a certified copy of this resolution to the New York State Public Service Commission, Senator Patricia McGee, Assemblyman Daniel Burling, Assemblyman Jerry Johnson, Assemblywoman Catherine Young and the Intercounty Association of Western New York.

PLANNING AND DEVELOPMENT
MARCH 9, 1999

NOT APPROVED MAR 15 1999

Present: S. Myers, P. Regan, A. Saylor, B. Reynolds, J. Graffrath, J. Walchli, R. Bennett, E. Sherman, W. Dibble, J. Marshall, C. Peterson, K. Dirlam, L. Dibble

TOPIC	DISCUSSION	ACTION/CONCLUSION	PERSON RESPONSIBLE
	Meeting was called to order at 1:25		
Minutes	Minutes for February 9, 1999.	On motion by J. Graffrath, seconded by B. Reynolds, and carried, minutes were approved.	
Carl Peterson			
Old Business:	C. Peterson reported on the labor force average figures from the State. Allegany County is down 900 people in 1998 compared to 1997. The figures are about the same for the employed people. C. Peterson stated he doesn't understand why.		
New Business:	C. Peterson thanked everyone for going on the tour. He stated Intergrow Greenhouse has employed 20 people and will employ 20 more at picking season. The Greenhouse ships about 70% of their produce. If there are less than five tomatoes in a bunch, they can't be shipped out.		
	C. Peterson stated he would like a tour set up for the small machine shops.	C. Peterson was asked to set something up at a later date. He is to work with Alice to get everything set up.	
Julie Marshall – Department Report			
New Business:	Jesse Case was absent. S. Myers on J. Case's behalf requested a resolution in regards to the State of New York Travel Guides being produced in Canada. J. Case stated to her that all County Travel Guides have a regulation that they have to be produced in New York State. The resolution would request County Travel Guides have the same rules to follow that the State does.	There was much discussion. It was decided to have a letter drafted up to be sent to Senator Patricia McGee, Assemblywoman Catherine Young, Assemblyman Dan Burling, Assemblyman Jerry Johnson, with committee members and legislators the choice to sign the letter.	J. Case was asked to draft up such a letter.
Old Business: Buffalo News	J. Marshall followed up on contacting Buffalo News on Allegany Counties write-up in their paper. She also contacted Business First that does a write-up on Economic Development in the Southern Tier. J. Marshall gave them a		

	positive report on information on the County.		
Business First \	J. Walchli asked to get an article in the Business First on our Alfred State Machinist Program? J. Marshall stated to just submit an article and they would print it.		J. Walchli will submit an article.
New Business:			
Business Requests	J. Marshall reported helping 25 businesses for the month, most of the business requests were start-ups.		
Cuba Chamber	J. Marshall stated there were around 100 people at the Cuba Chamber meeting she had to speak at. The feed back was very positive.		
Hud Public Hearing	J. Marshall had a public hearing on the HUD Grant. She submitted a proposal last week on the plans to spend the 1994 surplus funds money of \$24,000. March 11, 1999 HUD Representatives will be coming down for a meeting at 10:30.		
Kier Dirlam			
Southern Tier West	K. Dirlam stated on May 13, 1999 at Houghton College, Southern Tier West will hold their Local Government Conference. Three hundred local officials will attend from 10 Counties. There will be between 25-30 vendors set up. Allegany County Economic Development and Tourism Office will have a booth.		
SMAAC Meeting \	K. Dirlam reported on the SMAAC Meeting. K. Dirlam stated there wasn't a survey given out to the Towns and Villages. He asked for suggestions on the survey agenda. J. Graffrath reported the perspective was extremely good. Very good feedback from the Towns and Villages.	<p>One topic on the agenda was to ask what they see for Development in their Towns and Villages.</p> <p>P. Regan suggested a follow-up on what was discussed during the meeting to go to all people involved, especially the members that weren't present, so those Towns and Villages can give their feed back as well.</p> <p>What sites are available for future growth, and infrastructure.</p> <p>For the Towns and Villages to make an appointment with Economic Dev. Office on what help they may need, and what the County can do to help them.</p>	
Grant Folders \	K. Dirlam reported Economic Development Offices has ordered a resource that lists Federal and State grant opportunities for approval. The cost is \$352 per year with	A. Saylor stated he would check with ACCORD and report back at next months meeting.	A. Saylor

	updates every quarter. It has information for all departments in the County. A. Sylor asked if ACCORD has already purchased these?	J. Walchli stated he would hold a Department Head meeting to discuss this matter.	J. Walchli
I-86 meeting	K. Dirlam reported last week J. Walchli, S. Myers, R. Bennett, K. Dirlam had a meeting with State representatives, and thirteen other county representatives. They are scheduling another meeting in April. S. Myers was elected sub Chairwomen for Southern Tier West task force on this matter.		
	There was much discussion on possible resolution supporting work done on Route 19/ Route 15. K. Dirlam suggested renaming Route 390 to Route 99 to be included in the resolution.		
Angelica Comprehensive Plan	Eric Bridges from Southern Tier West met with Angelica on March 8 to discuss their plans for a comprehensive study. R. Bennett mention helping Angelica with their comprehensive plan. Possibly getting a copy of the Counties plan so they'll have a better idea of what to do. S. Myers suggested checking on possible grants, and checking with the Village of Cuba's master plan.	There was much discussion on County helping other towns as well.	
Planning Board	S. Myers requested a resolution to change the rules and regulations of the Planning Board. She would like to get the process in motion. There was much discussion on what needs to be done and who need to be on the Board.	On motion by P. Regan, seconded by J. Graffrath and carried. <u>Prepare a resolution</u> It was decided to have another meeting set up with the Planning Board members on March 25, 1999 for discussion on the final appointments of members.	J. Walchli will check to see why County Treasurer was on the list as Ex-Officio.
Local Calling	There was much discussion on solving the issues on establishing a single telephone area code and local area telephone access region in Allegany County.	It was decided to have a meeting jointly with Planning Development, Technology, Public Service Commission, and the two phone companies to try and resolve these issues, and decide what further action needs to be done.	
Newsletter	J. Graffrath and A. Sylor have been checking to see what can be done to have a newsletter published for the County. J. Graffrath checked with Cooperative Extension on the possibility of their services, and the cost. Dianne Baker will report back later in the week on the cost. The newsletter will coincide with Allegany County Clean-up and Earth Day if possible.	J. Graffrath and A. Sylor will continue to check into the cost etc. to get this project going. It was decided to have a Department Head meeting on each department's possibility of submitting information to be in the newsletter. J. Graffrath asked that suggestions be brought	J. Marshall is to check with Debbie Button on the layout for the newsletter and report back. J. Walchli will

		in on the title of the newsletter as soon as possible.	call a Department Head meeting.
Stamp	A. Alsworth reported back to the committee that Ink Co. can make the stamp for the logo, but they can only do red ink pad instead of maroon. The cost per stamp will be around \$15.00.		
	Meeting was adjourned 3:15		

Submitted: Alice Alsworth

**PLANNING AND DEVELOPMENT
MARCH 25 1999**

**NOT
APPROVED**

MAR 26 1999

Present: S. Myers, P. Regan, J. Graffrath, A. Sylor, J. Walchli, J. Margeson, J. Marshall, K. Dirlam

TOPIC	DISCUSSION	ACTION/CONCLUSION	PERSON RESPONSIBLE
	Meeting was called to order at 1:00		
Executive session attorney, client		On motion by J. Graffrath, seconded by P. Regan and carried to go into attorney, client executive session.	
		On motion by A. Sylor, seconded by P. Regan and carried to go out of attorney, client executive session at 1:47	
		On motion by J. Graffrath, seconded by A. Sylor to go into executive session.	
		On motion by J. Graffrath, seconded by A. Sylor to go out of executive session at 2:02.	
Number of members for Planning Board	There was discussion on how many members to have on the Planning Board. P. Regan suggested equal representation from each district. He suggested having three from each district so that representation isn't heavy in one district and light in the others.		
At Large Members	S. Myers stated that the Farm Bureau have asked numerous times to have representation from the Farm Bureau added to the Planning Board. P. Regan stated that they should be represented. S. Myers suggested having someone from the Development Advisory Board to be represented. She stated Planning Board has stated they didn't know what was going on with the Development Advisory Board, this way both boards will be able to work back and forth together. S. Myers stated having fifteen members represent the district plus extras at large. J. Graffrath suggested someone from industry to have representation as well.		
List of types of membership needed	1. Farm Bureau 2. Industry 3. Education 4. Development Advisory Board 5. Planning Experience – from local planning boards in the County. 6. Code enforcement Officer 7. Small Business		
	J. Graffrath stated possibly finding someone from a district that could represent one of the seven at large choices that could cover both to possibly be able to cover all seven suggestions on list when all done. I		John M.

Solicit interested parties by advertising openings to the Planning Board	A. Saylor questioned how to go about soliciting people interested in serving on the Planning Board. It was stated putting an advertisement in the newspapers asking for interested people and have them contact Allegany County Economic Development Office at 268-9229 with their interest.		
Questionnaire	J. Graffrath stated to have a questionnaire ready when interested people call in. Some questions that were suggested where, why they want to serve on the board, what their background is what they would like to do on the board if chosen.	It was decided to run it through Personnel to have the correct wording. Also to have the replies back by April 9. April 13 at 1:30 will be the Planning and Development meeting and more decisions will be made at that time. To also decide on how many members will be on the board, it was suggested to have 15 plus members with no more than twenty serving.	
Ex officio members	There was discussion on whether to have ex officio members or not. The laws have changed on requirements of them.	On motion by J. Graffrath, seconded by P. Regan and carried to have the Chairman of the Planning and Development Committee to serve as the ex officio member.	
Kier Dirlam	K. Dirlam presented the Southern Tier West 1998 Regional Development Strategy – Area Wide Action Plan, Overall Economic Development Program.	He suggested the committee views it and let him know of any changes to be made. It will be updated in the near future.	
	K. Dirlam stated Alfred Sun requested information of I-86 to be published in the paper. K. Dirlam passed out write-ups he sent to Alfred Sun for committee to see.		
	Meeting adjourned at 2:38		
	Submitted: Alice Alsworth		

**RESIDENTIAL INVESTMENT EXEMPTION
NYSRPTL § 421(f)**

This exemption would apply to real property constructed, altered, or improved for the purpose of residential property.

The exemption would be for a period of 7 years at 16% of the increase in assessed value, for the first year and decreases 12% each year thereafter.

Year of Exemption	% of Exemption
1	84
2	72
3	60
4	48
5	36
6	24
7	12

The cost of construction must exceed \$3,000.

Residential property includes single family or 2 family dwellings (duplex). Multiple family (more than 2) dwellings are excluded.

The terms construction, alteration, installation and improvement shall not include ordinary maintenance and repairs.

No exemption can be granted concurrent with other exemptions to the same improvements.

Application by the owner must be filed with the assessor before taxable status date and within one year from the date of completion.

If the assessor is satisfied the property shall thereafter be exempt from taxation and special ad valorem levies.

The local town may reduce the percentage of exemption but not the number of years.

PLANNING AND DEVELOPMENT

APRIL 26, 1999

**NOT
APPROVED**

APR 27 1999

Present: S. Myers, P. Regan, A. Sylor, B. Reynolds, J. Graffrath, J. Marshall, K. Dirlam

Guest: Attorney Tom Miner

TOPIC	DISCUSSION	ACTION/CONCLUSION	PERSON RESPONSIBLE
	Meeting called to order at 1:15		
		On motion by J. Graffrath, seconded by B. Reynolds and carried to go into attorney, client executive session at 1:16.	
		On motion by J. Graffrath, seconded by B. Reynolds and carried to go out of attorney, client executive session at 1:41.	
Local Law	Discussion took place relative to the preparation of a local law to establish the County Planning Board, determine the number of members, providing for the appointment and term of office for members and to prescribing the powers and duties of the Board.	On motion by A. Sylor, seconded by P. Regan and carried to establish the local law. <u>Prepare a resolution</u>	
	Meeting was adjourned at 1:42.		
	Submitted: Alice Alsworth		

John M.

DRAFT

COUNTY OF ALLEGANY

Intro. No. 1-99

Print No. 1

A LOCAL LAW TO ESTABLISH THE ALLEGANY COUNTY PLANNING BOARD, DETERMINE THE NUMBER OF MEMBERS THEREOF, PROVIDE FOR THEIR APPOINTMENT AND TERMS OF OFFICE AND PRESCRIBE THE POWERS AND DUTIES OF SUCH BOARD

BE IT ENACTED by the Board of Legislators of the County of Allegany, State of New York, as follows:

Section 1. Purpose. The purpose of this local law is to establish the Allegany County Planning Board, to determine the number of members thereof, to provide for their appointment and terms of office and to prescribe the powers and duties of such board as authorized by Section 239-c of the General Municipal Law.

Section 2. Establishment. There is hereby established a County Planning Board in and for the County of Allegany to be known as the "Allegany County Planning Board".

Section 3. Membership. The Allegany County Planning Board shall consist of a minimum of 7 regular members and a maximum of 20 regular members. The Chairperson of the Planning and Development Committee of the Allegany County Board of Legislators or the Chairperson of any committee of the Allegany County Board of Legislators succeeding to the authority and jurisdiction of the Planning and Development Committee, shall be an ex-officio member of the Allegany County Planning Board. No member of the Board of Legislators shall be appointed as a regular member of the Allegany County Planning Board.

Section 4. Appointment of Members. The regular members of the Allegany County Planning Board shall be appointed by resolution of the Board of Legislators.

Section 5. Term. The members of the Allegany County Planning Board shall serve for a term of one year except that the members initially appointed pursuant to this local law shall serve from the effective date of their appointment to December 31, 1999. A vacancy in membership of a Board member shall be filled in the same manner as the original appointment for the balance of the unexpired term during which the vacancy occurs.

Section 6. Powers and Duties. The Allegany County Planning Board shall have and possess all of the powers and duties provided by statutes now in effect or hereinafter enacted or amended together with such further powers and duties as may be authorized by resolution adopted by the Allegany County Board of Legislators which are not inconsistent with law.

Section 7. Effective Date. This local law shall take effect immediately.

PLANNING AND DEVELOPMENT
APRIL 13, 1999

NOT APPROVED APR 20 1999

Present: S. Myers, P. Regan, A. Sylor, B. Reynolds, J. Graffrath, J. Walchli, J. Margeson, J. Marshall, C. Peterson, J. Case, K. Dirlam
Guest: Russell Combs, Ted Hopkins

TOPIC	DISCUSSION	ACTION/CONCLUSION	PERSON RESPONSIBLE
<p>Minutes</p> <p><i>John M.</i></p>	<p>Meeting called to order at 1:30</p> <p>Minutes for February 22, March 9 and March 25.</p>	<p>Minutes of March 9, have a correction on first page, under old business C. Peterson. The sentenced stated Intergrow Greenhouse has employed 20 people and will employ 20 more at picking season. It should have said Intergrow Greenhouse plans on employing more people at a later date.</p> <p>Minutes of March 9 have a correction on first page new business, department report. The sentence stated all County Travel Guides have a regulation that they have to be produced in New York State, it should have read, produced in United States.</p> <p>On motion by A. Sylor, seconded by J. Graffrath and carried to have minutes of all three meetings approved as corrected.</p>	<p>J. Case stated this issue will be addressed at the spring Tourism Promotional Agency meeting with the State. We will hold off sending letters to our Senate and Assembly representatives depending on results from the State meeting.</p>
<p>Appointment of Southern Tier West Board Members</p>	<p>The Chairman of the Board has appointed the following members to the Southern Tier West Regional Planning & Development Board for a term commencing June 1, 1999 and expiring on May 31, 2002 : Susan F. Myers, Friendship John W. Walchli, Jr., Wlsv.</p>	<p>On motion by P. Regan, seconded by A. Sylor and carried to approve the appointments.</p> <p><u>Prepare a resolution</u></p>	
<p>Carl Peterson New Business</p>	<p>C. Peterson requested approval for executive session relating to a business.</p>	<p>On motion by P. Regan, seconded by J. Graffrath to go into executive session at 1:37.</p>	
		<p>On motion by P. Regan, seconded by, A. Sylor and carried to go out of executive session at 1:55.</p>	

Old Business	C. Peterson stated that when the weather is better he will set up a tour of the small machine shops in Allegany County.		
Julie Marshall – Department Report			
New Business	J. Marshall introduced the Development Advisory Board guests Russell Combs and Ted Hopkins. J. Marshall stated the Advisory Board broke up into four task groups. The one group was to come up with incentives to encourage businesses and residents to expand. R. Combs and T. Hopkins presented their proposal of a business investment exemption plan. They also presented a residential investment exemption plan. The plans are attached.	On motion by P. Regan, seconded by J. Graffrath and carried for a referral to Ways and Means committee for consideration of the attached business investment exemption and residential investment exemption.	
Old Business			
HUD Grant	J. Marshall stated there was a balance of \$24,130 in unexpended funds from the 1994 HUD CDBG Micro-enterprise grant that needs to be appropriated.	On motion by J. Graffrath, seconded by P. Regan and carried to make a referral to Ways and Means Committee to appropriate \$24,130 in unexpended funds from the 1994 HUD CDBG Micro-enterprise grant, and to approve agreement with Allegany County Community Opportunities and Rural Development, Inc. for program delivery of 1994 county micro-enterprise business program.	
Jesse Case			
New Business #800 number	J. Case stated the #800 calls for February where 183 which is plus 55 from last year at this time. It is up 96 calls for total year. Calls for March were 228 which is up 61 from last year at this time. It is up 157 calls for total year.		
Travel Shows	J. Case reported the travel shows all went well. Due to the weather, the Rochester show wasn't as big as anticipated. The Hamburg one was bigger than usual. They handed out 1,000 guides in seven hours. J. Case stated he took the deer cover guide to the Hamburg show.		
Web Site	J. Case reported they are waiting for the templates to be able to make changes. J. Case was asked if he can keep track of the amount of request on web site? J. Case said they have been keeping track of it. P. Regan reported we have a new web site address: www.alleganyco.net .		

Gateway Information Center	J. Case stated Chautauqua County Visitors Bureau has requested a letter of support from the committee on having a Gateway Information center in Ripley, with a Welcome Center at a later date at Finley Lake.	On motion by P. Regan, seconded by B. Reynolds and carried, J. Graffrath opposed, to send a letter of support for the Gateway Information center and Welcome Center at Finley Lake.	
Old Business Tourism Map	S. Myers asked for an update on the tourism map. J. Case stated he hasn't heard anything from the Tourism Council.		
Hunting Licensing	J. Case stated he is waiting for feed back from the State and will report it as soon as he receives it.		

Kier Dirlam			
Old Business			
SMAAC meeting	K. Dirlam gave an update on the SMAAC meeting. K. Dirlam stated that Brian Bridges and himself will be meeting with Angelica on completing a comprehensive plan and that things are progressing.		
Andover Application for T21	K. Dirlam stated he has met with an Andover representative on completing an application for TEA-21 for down town revitalization projects. The applications are to be turned in by July 1 st .		
May meetings for applicants interested in ARC Grant	K. Dirlam stated there will be meetings in May for anyone interested in applying for an ARC grant application. They should attend at least one meeting. There will be five different categories, with each category meeting to last two hours. This will allow the applicant to receive more one on one help. The general cap is \$150,000 and the applications are due June 1 st . He highly suggested applicants to contact Ginger Malak of Southern Tier West. If the applicant follows her instructions they have a better chance of receiving the grant because Ginger follows the State guide lines to the letter.		
Southern Tier West Local Government Conference	K. Dirlam stated May 13 th Southern Tier West will hold their Local Government Day. Allegany County Economic Development and Tourism office will have a booth at this conference.		
Planning Board study	K. Dirlam stated the Planning Board will be doing a north east quadrant study in the towns of Burns, Allen, Birdsall, Granger, Grove and the Village of Canaseraga. They have requested information from Kier. Each member has requested a packet of topo maps, listing of businesses etc. K. Dirlam stated because of the cost of topo maps he will provide one copy to the board chairman. B. Reynolds has been asked to attend their next meeting with information on Canaseraga project.		
Canaseraga report	B. Reynolds reported to the committee on his progress with the towns and villages involved with the improvement of the waste water, water systems in the Canaseraga area. There was much discussion on what needed to be done to help Brent with this project. It was decided to have a joint meeting with the towns, villages, an Swain representatives, Julie Marshall-Economic Development, Director, Kier Dirlam-Southern Tier West consultant, Charles Nissler, and B. Reynolds. After the meeting they will report to the	On motion by P. Regan, seconded by A. Saylor and carried to grant B. Reynolds a per diem for his meeting with the Canaseraga representatives on March 17 th .	

	Planning Board.				
County Pins	A. Alsworth reported to committee on what she found out about the production of a county pin. She reported that INK Inc. could produce the pins. They are currently checking on the price, and A. Alsworth will report back at the next meeting. A. Alsworth stated there is someone currently working on a possible design to go on the pins. A. Alsworth will report to committee as soon as she hears back from this individual.				
Executive session				On motion by J. Graffrath, seconded by B. Reynolds and carried to go into executive session 3:20.	
				On motion by J. Graffrath, seconded by A. Saylor and carried to move out of executive session at 3:52.	
Planning Board members	Planning Board list was discussed.			On motion by P. Regan, seconded by J. Graffrath and carried, with B. Reynolds opposing, to approve the slate of officers as listed with extras added to District 3 at a later date. <u>Prepare a resolution</u>	
Planning Board list	District 1 Richard Hollis Richard Yanda Ken Skinner	District 2 Ronald Stuck Richard Klein Mathew Perkins	District 3 Lee Dibble Daniel Fleming		
	District 4 Clifford Ackley Dick Golas Dan Harris Gene Krumm	District 5 Charles Jessup Diana Sinton Trudy Butera Brenda Szalc	ex-officio member: Chairman of Planning and Development Committee – Susan Myers		
Meeting adjourned	Meeting was adjourned at 3:55.				
	Submitted: Alice M. Alsworth				

**BUSINESS INVESTMENT EXEMPTION
NYSRPTL §485(b)**

DRAFT

This exemption would apply to Real Property constructed, altered, installed or improved for the purpose of commercial business or industrial activity.

The exemption will be for a period of 10 years at 50% of the increase in assessed value, for the first year and decrease 5% each year thereafter.

Year of Exemption	% of Exemption
1	50
2	45
3	40
4	35
5	30
6	25
7	20
8	15
9	10
10	5

The cost of construction must exceed \$10,000 and a certificate of occupancy must be provided to the assessor.

The terms, alteration, installation and improvement shall not include ordinary maintenance and repairs.

No exemption can be granted concurrent with others exemptions to the same improvements.

Application by the owner must be filed with the assessor before taxable status date and within one year from the date of completion.

If the assessor is satisfied the property shall thereafter be exempt from taxation and special ad valorem levies.

The local town may reduce the percentage of exemption but not the number of years.

PLANNING AND DEVELOPMENT

May 12, 1999

Present: S. Myers, P. Regan, A. Saylor, B. Reynolds, J. Graffrath, J. Walchli, J. Margeson, J. Marshall, C. Peterson, J. Case, K. Dirlam
 Guest: Judy Hopkins,

MAY 18 1999

NOT
APPROVED

TOPIC	DISCUSSION	ACTION/CONCLUSION	PERSON RESPONSIBLE
	Meeting was called to order at 1:00.		
Minutes approved	Minutes for April 13 and April 26 were approved.	On motion by A. Saylor, seconded by B. Reynolds and carried both minutes were approved.	
Carl Peterson			
Advisory Board Meeting	C. Peterson reported the Advisory Board Meeting will be Friday, June 4, 1999 at 12:00. He invited any of the Legislators to attend, they were to contact his office.		
Summer Youth Program	C. Peterson introduced Judy Hopkins, and Leslie Barnes who are instrumental in running this program. They explained to the committee on the different programs offered and what academics and projects will take place in the programs.		
Co-op with Libraries	C. Peterson reported he will be having a co-op with the Libraries in the County. There will be six or more computers on loan to the Libraries. C. Peterson will supply information on Job Search etc. anyone can obtain the information they are seeking at the Libraries.		
Alfred – Student Activity Center	J. Walchli asked if the colleges have representation from the Employment and Training Office? C. Peterson stated there is a representative in the Student Activity Center at Alfred five days a week, and anyone can go and see her for information.		
Department Report			
Julie Marshall			
Incubator	J. Marshall reported on her findings on the jobs created last year from the Alfred Incubator. There were 27 new jobs in Allegany County with 243 in Steuben County.		
Businesses	J. Marshall reported that year to date they have served 130 businesses. J. Marshall reported 20 inquires were received as a result of the countywide newsletter.		
Alfred State	J. Marshall reported Alfred State had their ground breaking. New homes will be built on Meservey Hill, Wellsville, by the		

John M.

Southern Tier West Local Government Conference	J. Marshall reported Economic Development and Tourism Office will have a display booth at Houghton College for the Local Government Conference on May 13, 1999.		
Consolidated Plan	J. Marshall reported the follow-up from a meeting with Charlie Kalthoff regarding the Consolidated Plan. It is in regards to County Housing, Development, Infrastructure needs, Resources to address. J. Marshall would like to enter a contract with ACCORD not to exceed \$2,000 to develop the plan. J. Graffrath stated the need for a time frame of no later than August to have the plan completed and adopted. It will assist and help obtaining HUD funds.	On motion by P. Regan, seconded by A. Saylor and carried. S. Myers abstained	
Jesse Case			
Sled Dog Races	J. Case reported the Sled Dog Races for year 2000 have been cancelled. They might possibly have them the following year.		
#800 Line	J. Case reported for the month of April there were 191 request on the #800 line, which is up six from last year in April. Year to date we are up 163 calls.		
Deer Season Report	J. Case reported in the Wellsville Daily Reporter there was an article about an Alfred University student's research on economic impact during deer hunting season. J. Case reported the student's conservative estimate of total expenditures by Incoming Hunters of \$1,092,263 is correct by his previous calculations. (Successful hunter only)		
Information Center Sign	J. Case reported the new sign for the information center on Rte 17 is completed. It has the #800 and our web site address included on it.	S. Myers stated to call the press to have coverage when the sign goes up.	
Steuben Information Center	J. Walchli asked about our information to go to Steuben County for distribution. J. Case stated he has been in contact with them and is waiting for them to put a rack up at their center.		J. Case to check on Center for rack being completed.
Internet	J. Graffrath asked to have a separate report on the total of request off the Internet. J. Case reported there have been mostly of history & culture request.		
Antique Trail Brochure	J. Case reported he is working to set-up of County Route 20 as an antique trail plus designing a brochure which will eventually be on line. It runs from Angelica to Cuba, with a symbol to click on for the list of names of businesses on the trail, plus a list of all other stores in Allegany County not on the trail.	J. Case will report back to the committee next month on his progress.	

Applying for State Funds	J. Case requested a resolution to authorizing Planning and Development Committee to act as Tourist Promotion Agency and to apply for State Funds for Tourism Promotion purposes. The amount to be changed from \$100,000 to \$300,000 this year.	On motion by J. Graffrath, seconded by P. Regan and carried. <u>Prepare a resolution</u>	
Federal Budget	J. Graffrath requested a resolution requesting the State Representatives not to be paid at all if the Budget isn't approved by April. That it not be retroactive. There was much discussion on the burden for local taxpayers and how unfair it is by the Federal Budget not being passed.	On motion by J. Graffrath, seconded by A. Saylor and carried. B. Reynolds opposed. <u>Prepare a resolution</u>	
Kier Dirlam			
Local Government Conference	K. Dirlam reported that the Southern Tier Local Government Conference will be held on May 13 at Houghton College. K. Dirlam stated there will be thirty booths set up. Ten Counties will be represented with 230 people signed up so far.		
Comprehensive Plan for Angelica	K. Dirlam reported representative Eric Bridges and himself from Southern Tier West, Julie Marshall, Jesse Case met with Town and Village people from Angelica. A presentation and brainstorming session produced good preliminary results for the community to utilize, should they decide to pursue a comprehensive plan.		
Survey	K. Dirlam reported he sent out a survey on community Economic Development. The returns have been limited so he may send out another survey to the Towns and Villages to possibly receive more responses. He would like to receive at least one from each community.		
Historical Signs	K. Dirlam reported he is still working on the development of new historical markers in the County with Craig Braack. There are currently four existing signs which need maintenance. The proposal is for forty-eight new ones, with eight developed each year for the next five years. J. Graffrath asked questions on what kind of signs, if there was a possibility of outside money available? K. Dirlam noted that this process is in the preliminary stages and that questions of costs, size, type, locations and such will need to be worked out during the up coming months.		
Alfred Zoning	K. Dirlam presented a draft map to the committee on zoning for the Village of Alfred. He will be meeting with the Village officials on it at a later date.		
Executive Session		On motion by J. Graffrath, seconded by B. Reynolds and carried to go into executive	

		<p>session. On motion by B. Reynolds, seconded by J. Graffrath and carried to go out of executive session at 2:35.</p>	
<p>Planning Board Appointments</p>	<p>The 1999 Planning Board Members are listed as enclosed:</p>	<p>On motion by J. Graffrath, seconded by B. Reynolds and carried to approve the 1999 Planning Board Members as a whole. P. Regan opposed.</p> <p>Prepare a resolution</p>	
<p>New Business</p>			
<p>Swain Update</p>	<p>B. Reynolds reported the Department of Public Works put in a drainage pipe for the flooding of the road in Swain to help combat the flooding problem. B. Reynolds reported he has talked with Fred Sinclair, Director of Soil and Water on possible State and Federal money for help on the water issues.</p>	<p>J. Walchli asked that B. Reynolds be referred to Resource Management to be put on their agenda for the next meeting. S. Myers requested to have him continue reporting to the Economic Development Office so Julie can be kept up to date on B. Reynolds progress.</p>	
	<p>Meeting adjourned at 2:46.</p>		
	<p>Submitted: Alice Alsworth</p>		

1999 PLANNING BOARD MEMBERS

DISTRICT 1

Richard Hollis – Industry (Kodak)
Katie Hollis – Industry (Kodak)
Richard Yanda – (retired) Fillmore School Employee
Ken Skinner – Businessman, Rushford

Ex-officeo
Chairman-
Planning and
Development
Committee-
Susan Myers

DISTRICT 2

Ronald Stuck – Small Business/Local Planning Board
Richard Klein – Code Enforcement Background
Mathew Perkins – Clarksville Town Council/DEC

At Large:
Richard Baker -
Farm Bureau

DISTRICT 3

Lee Dibble – Education (H.S. retired)
Daniel Fleming – Business (Dresser-Rand), Town of Scio Supervisor

Aaron Foster -
Farming Background

DISTRICT 4

Clifford Ackley – Businessman
Dick Golas – Industry (Dresser Rand)
Dan Harris – Business (Harris Supply)
Gene Krumm – On Community Services Board

DISTRICT 5

Charles Jessup – Business, Town of Alfred Supervisor
Diana Sinton – Education, Alfred University (GIS College Professor)
Trudy Butera – Alfred State Business Department Instructor (retired)
Brenda Szalc – Board of Appeals in Alfred

TITLE: AUTHORIZING PLANNING AND DEVELOPMENT COMMITTEE OF COUNTY BOARD OF LEGISLATORS TO ACT AS TOURIST PROMOTION AGENCY AND TO APPLY FOR STATE FUNDS FOR TOURISM PROMOTION PURPOSES

Offered by: Planning and Development Committee

Pursuant to Article 5-A of the Economic Development Law

RESOLVED:

1. That the Planning and Development Committee of this County Board of Legislators is authorized to act as a tourist promotion agency and to apply for state funds up to ~~\$400,000~~ ^{300,000} for tourism promotion purposes.

2. That if the application for such funding is approved, such Committee shall submit the grant agreement to this Board for approval and appropriation prior to commencing any work.

3. That the Clerk of this Board is directed to send a certified copy of this resolution to the New York State Commissioner of Economic Development.

I, Linda J. Canfield, Clerk of the Board of Legislators of the County of Allegany, State of New York do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said Board

on the 8th day of June, 1978.

Linda J. Canfield
Clerk, Board of Legislators, Allegany County

Dated at Belmont, New York this 14th day of July, 1978.

Moved by Regan Seconded by Graffath VOTE: Ayes 14 Noes 0 Absent 1 Voice

Abstain: Sulan

PLANNING AND DEVELOPMENT

June 3, 1999

NOT APPROVED

JUN 4 1999

Present: S. Myers, P. Regan, J. Graffrath, J. Walchli,

Absent: A. Saylor, B. Reynolds

TOPIC	DISCUSSION	ACTION/CONCLUSION	PERSON RESPONSIBLE
	Meeting was called to order at 2:00.		
Planning Board Members	There was discussion on whether to vote on the slate of members of the Planning Board as presented earlier, or to change the slate.	On motion by J. Graffrath, seconded by P. Regan and carried to keep the slate as is on Resolution #146-99. There were 3 yes votes S. Myers, J. Graffrath, J. Walchli, with P. Regan opposing. Prepare a resolution	
New bill changing IDA rules	J. Walchli stated through his contacts with NYSAC, on the concerns of a new bill that would take some of the Economic Development and Planning locally and put them under the jurisdiction of the State Board. There was much discussion on the impact this would have on local economic development growth. J. Walchli asked for support from committee to go on record opposing this new bill. P. Regan asked that more information be prepared by the next scheduled Planning and Development meeting on June 8 so everyone will be there and can have more information to support the opposition.		
One-Stop Implementation Grant	J. Walchli asked committee for a resolution of supporting Cattaraugus and Allegany County working together for a One-Stop Implementation Grant through Southern Tier West.	On motion by P. Regan, seconded by J. Graffrath and carried to support the resolution. Prepare a resolution	
	Meeting adjourned at 2:32.		
	Submitted Alice Alsworth		

TITLE: APPOINTMENT OF MEMBERS TO THE ALLEGANY PLANNING BOARD

Offered by: Planning and Development Committee

RESOLVED:

1. That each of the following persons is appointed to the Allegany County Planning Board, with term of office for each to commence May 24, 1999, and expire December 31, 1999:

- | | |
|-----------------|--------------------------|
| Richard Hollis | Dalton, New York |
| Kathleen Hollis | Dalton, New York |
| Richard Yanda | Fillmore, New York |
| Kenneth Skinner | Rushford, New York |
| Ronald Stuck | Friendship, New York |
| Richard Klein | Cuba, New York |
| Matthew Perkins | Clarksville, New York |
| Richard Baker | Belfast, New York |
| Aaron Foster | Andover, New York |
| Lee Dibble | Little Genesee, New York |
| Daniel Fleming | Scio, New York |
| Clifford Ackley | Wellsville, New York |
| Richard Golas | Wellsville, New York |
| Daniel Harris | Wellsville, New York |
| Eugene Krumm | Wellsville, New York |
| Charles Jessup | Alfred Station, New York |
| Diana Sinton | Alfred, New York |
| Trudy Butera | Alfred, New York |
| Brenda Szalc | Alfred, New York |

2. That Susan F. Myers, Friendship, New York, Chairperson of the Planning and Development Committee of this Board is appointed an ex-officio of the Allegany County Planning Board with term of office to commence May 24, 1999 and expire December 31, 1999.

I, Brenda R. Hotchkiss, Clerk of the Board of Legislators of the County of Allegany, State of New York do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said Board on the _____ day of _____, 19 ____.

_____ Dated at Belmont, New York this ____ day of _____, 19____
Clerk, Board of Legislators, Allegany County

Moved by _____ Seconded by _____ VOTE: Ayes _____ Noes _____ Absent _____ Voice _____

PLANNING AND DEVELOPMENT
JUNE 8, 1999

NOT
APPROVED JUN 11 1999

Present: S. Myers, P. Regan, B. Reynolds, J. Graffrath, A. Sylor, J. Walchli, J. Margeson, J. Marshall, C. Peterson, J. Case, K. Dirlam, E. Sherman, E. Burdick

TOPIC	DISCUSSION	ACTION/CONCLUSION	PERSON RESPONSIBLE
Meeting called to order 1:30.			
Approval of Minutes	Approval of Minutes	On motion by J. Graffrath, seconded by B. Reynolds and carried to have May 12, and June 3 minutes approved.	
Department Report			
Julie Marshall	J. Marshall reported on the status of the HUD Comp. Plan. It is anticipated to have the 1 st draft completed by July 1, with review by Planning & Development Committee and a public hearing. The final copy will be submitted to HUD in August.		
NY State Archives and Records Administration Grant	The award announcement for the NY State Archives and Records Administration Grant is expected at any time. HUD award announcements are expected in July.		
Smart Growth Economic Competitiveness Strategy.	J. Walchli, and J. Marshall discussed the proposed Smart Growth Economic Competitiveness Strategy. Both felt that this bill if passed, would further handicap rural economic development efforts.	J. Marshall will draft a letter of opposition to be signed by the committee members.	
Concerns on Housing and Community Development	Representatives from HUD and NYS Rural Housing Coalition will be meeting with local elected officials to address housing and community development concerns. It is anticipated that assistance for local concerns and projects can then be identified and obtained. This will be jointly sponsored by the department of development and ACCORD.		
Executive Session		On motion by J. Graffrath, seconded by A. Sylor and carried to go into executive session.	
		On motion by J. Graffrath, seconded by A. Sylor and carried to go out of executive session.	

Jesse Case	J. Case reported for the month of May there were 188 request on the #800 line, which is up 19 from last year in May. Year to date we are up 182 calls.		
New Sign	J. Case reported that the new sign for Allegany County Tourism has been installed at the Information Center on Rte 17.		
Kier Dirlam	K. Dirlam reported that he has met with and provided ACCORD with information needed for the HUD Comp. Plan.		
Business Based Planning & Marketing Opportunities Initiative	K. Dirlam reported that Southern Tier West is preparing a Regional I-86 grant proposal. The grant entitled Business Based Planning & Marketing Opportunities Initiative would develop a strategy and implementation plan to Market I86. K. Dirlam requested the committee to sponsor a resolution committing to the support of the project.	On motion by J. Graffrath, seconded by P. Regan and carried to sponsor a resolution. <u>Prepare a resolution</u>	
Economic Impact Benefits Study	K. Dirlam reported the NY I86 Coalition which is represented by the four Regional Planning Boards throughout the Southern Tier is seeking to prepare an Economic Impact Benefits Study to be utilized by State Representatives to gain State monies to upgrade the entire route.	K. Dirlam was asked to prepare comments on behalf of the Southern Tier West Task Force to be reviewed by the Planning and Development Committee at a special meeting on June 14 at 12:45.	
	Meeting was adjourned at 3:30.		
	Submitted by Julie Marshall		



SOUTHERN TIER WEST

Regional Planning & Development Board

Walter M. Martelle, Chairman

Donald R. Rychnowski, Executive Director

Southern Tier West is submitting an application to the Appalachian Regional Commission for a Business Based Planning and Marketing Opportunities Initiative related to the proposed designation of Route 17 as an Interstate. The purpose of the grant application is to initiate a process for planning and development along the route. As you may recall, this project was submitted to ARC last year on the advice of the three counties. The project proposal is to develop a regional marketing and promotional campaign in order to take advantage of the proposed designation. This project will empower the municipalities along the Interstate to take advantage of the designation and to improve the overall economic viability of each community as well as the region in general.

Through this project we plan to achieve a heightened regional and national awareness of the designation of I-86 and the related investment potential in the region. We will provide land use planning along the corridor that can be utilized to market and develop businesses in the communities. We will work with NYSDOT to develop improvements that will also assist local communities. Promotion of tourism and attractions will be an important part of the project as well as the new business development aspect. We will look at the current infrastructure along the corridor and work with the communities to determine what their needs are as well as promote future projects for developing needed infrastructure. Some of the expected outcomes from this project include a improved land use analysis and planning information along the I-86 corridor; increased infrastructure program improvements readiness; a Regional Marketing and Promotional Strategy; and implementation of the Regional Marketing and Promotional Strategy.

At this time we need a letter of support from your county stating that you will be interested in working alongside Southern Tier West on this project. Your involvement would focus on providing information about your county such as: what your existing attractions are; what the state of businesses are; what the status of your infrastructure is near to the road; what direction your communities would like to see promoted in the future as part of this project; and what kinds of development or projects you would be interested in seeing done in your community. Enclosed is a sample letter that can be used as a basis of your support letter. We need these to be supplied as soon as possible.

In order for this project to proceed we will need a local match of over \$50,000. We estimate that a county cash match of \$7,500 by each of the Southern Tier West Counties will allow this project to proceed. The application requires county resolutions for the cash match. We would appreciate receiving these prior to July 23, 1999. We have already contacted all the communities in the region as well as the EDZ's and the Chambers of Commerce for support of and an in-kind contribution to this project.

Thank you for your support. If you require additional information on this project please contact either Ginger Malak or myself at 716/945-5301.



SOUTHERN TIER WEST

Regional Planning & Development Board

Walter M. Martelle, Chairman

Donald R. Rychnowski, Executive Director

To: Bill Hess
From: Kier Dirlam on behalf of the STW I-86 Task Force
Re: Comments on the Scope of Services
Date: June 9, 1999

The following comments came out of the discussion with the STW I-86 Task Force regarding the proposed scope of work. While the group felt that the scope covered the concerns in general terms, they had some specific areas that they would like included for consideration in the scope.

- **Task 1:** The scope needs a stronger push on the economic development aspects and lesser on the road quality aspects. We need to know more about what they see as the economic development model for this project, if they have one in mind.
- **Task 2:** They misnumbered the last paragraph work as task 1 rather than task 2.
- **Task 3:** Need to expand the scope of who they will be surveying to manufacturing, service industry, Hi-tech industry, educational institutions along the route, IDA boards and the EDZ's. This process is not just about trucking and tourism.
- **Task 4:** Should look at the benefits to employees, existing and potential, by having the improved road.
- **Task 4:** They will need to emphasize the bang for the buck that the state gets out of upgrading this route rather than having to construct a new road.
- **Task 5:** Should include a component of what out-of-state companies are looking for that we can provide if we have the entire route up to Interstate standards. As a side positive aspect we have lower property costs than many other areas.
- **Task 5:** A strong argument must be made for the benefits that will be achieved by finishing the route within 8-10 years rather than 18-20 years. This should be a primary focus of the results that come out of this task.
- **Task 6:** You may want to reword this to say that they "will attend at least 3 meetings of this Committee".
- **Task 7:** The Reports & Deliverables should include a PR piece other than the Executive Summary that the state representatives can utilize to sell their case. This should be a slick product not just words.

This appears to be the extent of the comments at this time on this scope. If changes are made please send them to my attention as well as Don's. Thank you.

Kier

PROPOSED SCOPE OF WORK

**PROPOSED SCOPE OF WORK
I-86 CORRIDOR ECONOMIC IMPACT STUDY****UNDERSTANDING OF THE STUDY**

The Southern Tier counties desire that Route 17 be upgraded to Interstate Highway standards, thereby extending I-86 through the region. In an effort to depict the value of this highway upgrade, the Southern Tier counties plan to retain the services of a consultant experienced in the estimation of economic benefits and impacts attributable to highway projects. The consultant will compute the economic benefits and impacts to the local and state economies believed attributable to the proposed Interstate upgrade. In addition to computing the economic impacts, a concise report that clearly communicates these economic impacts is to be produced.

The following is the Scope of Work for the proposed study.

TASK 1 - DEFINE ECONOMIC CONCEPTS AND METHODS

This study is an important undertaking for the Southern Tier region. Therefore, the Consultant will strive to ensure that the participating agencies are involved in the process. The first area in which "buy-in" by the participating agencies is important is the overall economic approach. Therefore, at the onset of the study, the Consultant will outline the overall approach and present it to the study sponsors. Task 1 will include the following:

- ◆ Definitions and Economic Methodology - Utilizing work from previous studies, the Consultant will describe the economic methodology to be followed.
- ◆ Definition of Economic Impact Areas - Define and agree on the various impact areas for which impacts will be estimated. Impacts may be developed for two regions: 1) the Southern Tier Expressway Corridor, and 2) the State of New York.
- ◆ Acquire Economic Model - A two region economic model will be acquired.
- ◆ Define Project Period - The project period will be defined, including a forecast period, if so desired by the Steering Committee.

TASK 2 - DATA COLLECTION AND EVALUATION

The work scope and cost estimate for this project are based on our understanding that much of the data relative to the conversion of Route 17 to Interstate 86 is already available and will be

PROPOSED SCOPE OF WORK

made available to the consultant. It is our understanding that the final alignment is known, one ultimate design standard will be studied (interstate standard), the roadway improvement/construction costs are known (NYSDOT), the traffic volumes (before and after conversion) are known and available for cars and for trucks, as are accident rates, historic and forecast, by type of accident.

Task 1 will comprise the collection of these data, evaluation for inconsistencies and problems, and modification of data where needed. The data collection process itself will require involvement by the participating agencies to ensure that all channels are pursued. Since the Consultant will be working with externally generated traffic data, feedback from the participating agencies will be important so that all anticipated impacts from specific roadway improvements can be fully incorporated. An example is the anticipated accident rate decrease from geometric improvements to Kamikaze Curve in Binghamton.

TASK 3 - CONDUCT SURVEYS

In an effort to document the degree to which the interstate conversion will benefit local industry, the consultant will conduct a survey of shippers and other businesses in the study region. The Consultant will employ a direct interview (face-to-face or telephone) approach for the survey process, interviewing approximately 20 large employers in three specific sectors: large shippers, trucking companies and tourism operators.

Freight Shippers - The Consultant will interview several large shippers in the region to determine impact of the interstate conversion on shipment patterns, choices and costs.

Freight Carriers/Trucking Companies - The Consultant will interview several local and regional trucking companies to determine the perception of the conversion of the route to Interstate 88.

Tourism Industries - The Consultant will interview large local tourist operators to gauge the impact of the proposed interstate upgrade on their tourist business.

The target interviewees for the survey process will be selected from various publications including industrial directories, local Chamber membership listings, etc. The Consultant will present the list of prospective interviewees to the Steering Committee for approval.

PROPOSED SCOPE OF WORK

TASK 4 - TRAVEL EFFICIENCY BENEFITS

The Consultant will use the data collected in Task 1 to develop a model that computes the dollar equivalent of the benefits to travelers resulting from the interstate conversion.

Accident Savings - The Consultant will use the accident data (historic and forecasted) provided by the participating agencies to compute the economic value of anticipated reduction in accidents. Actual gross accident estimates will be computed by applying the accident rate data to the traffic volume data. Values used for computing economic equivalents will be consistent with FHWA best practices, and on previous studies.

Travel Time Savings - The Consultant will compute the travel time savings to highway users resulting from the interstate conversion. The savings will be based on assumed hourly earnings for the region applied against the anticipated time savings from the interstate conversion. The estimate of actual time savings will be computed from traffic data provided to the Consultant (average speeds and volumes before and after the upgrade). The travel time saving computations will differentiate between savings to non-business travellers and business travellers and truckers, if the data is broken up as such.

Vehicle Operating Cost Savings - Conceivably the conversion to interstate design standards will improve overall driving conditions thereby reducing vehicle operating costs (VOC). (These benefits may be limited since the existing roadway is already a four-lane highway.) As in the case of travel time savings, and if data is available, VOC savings will differentiate between savings to business (plus truckers) and non-business travellers.

It is important to note these user benefits are direct benefits to roadway users. The Consultant will communicate these as such, and take extra precaution not to add these benefits to the economic development impacts computed as Task 5. In fact, some of the user benefits are used as direct inputs to compute economic development benefits. This two-stage process is used so as to ensure that user benefits (such as accident savings) do not unduly produce an economic multiplier effects, and to prevent double counting.

TASK 5 - ECONOMIC DEVELOPMENT IMPACTS

The conversion of the Southern Tier Expressway from Route 17 to an interstate will likely produce economic development impacts for the economy served by the highway corridor. The purpose of this task is to estimate these economic impacts and this is the key work task in the entire study.

PROPOSED SCOPE OF WORK

Competitive Position - The Interstate conversion will likely improve the ability for business and industry to compete. One way is through operating costs savings (business vehicles and truck drivers). The Consultant will apply the travel efficiencies which accrue to corridor business and industry to the corridor economic model to compute the economic development impacts.

Travel and Tourism - Conceivably, the Interstate upgrade will open the corridor up to additional tourist travellers. The Consultant will use a series of steps to compute the tourist impact to the corridor. This will include using tourist responses from previously conducted studies, as well as based on feedback from local tourist operators. These tourism response measures will be input into the corridor model as final demand increases measure the economic development impacts.

Roadside Business - The Interstate conversion could attract an increase in traffic, and hence an increase in roadside expenditures. The Consultant will use roadside expenditure rates, and the traffic estimates to compute the anticipated increase in such expenditures along the Southern Tier Expressway. These will be input into the region economic model to calculate the economic development impacts.

Highway Construction - The act of upgrading the Southern Tier Expressway to Interstate standards will also produce an economic (demand) response. The Consultant will use the construction cost data provided by the Steering Committee as a basis for this computation. Such costs will be input into the economic model to compute the economic development impact.

Evaluate and Translate Economic Impact - The economic impact results will be tabulated in terms of employment, economic activity and earnings.

TASK 6 - MEETINGS AND PUBLIC PARTICIPATION

Steering Committee Meetings - Attend two to three meetings of this committee. During these meetings, the Consultant will obtain input, present reports, discuss analyses, and respond to questions and comments. The timing of these meetings will be decided at the onset of the study.

TASK 7 - REPORTS AND DELIVERABLES

Final Reports - Draft Final Report - Ten (10) copies of a draft of the study report, for Steering Committee review. **Final Report** - 50 copies of the study's Final Report.

PROPOSED SCOPE OF WORK

Executive Summary Reports - Draft Summary Report - We recognize the importance of communicating the benefits of this project to state and federal budget and policy decision-makers. The Consultant will produce a concise executive summary that will achieve this.

Twenty (20) copies of a draft 4 to 12 page summary report, intended for Steering Committee and Advisory Committee review. **Final Summary Report -** 300 copies of the final Executive Summary Report.

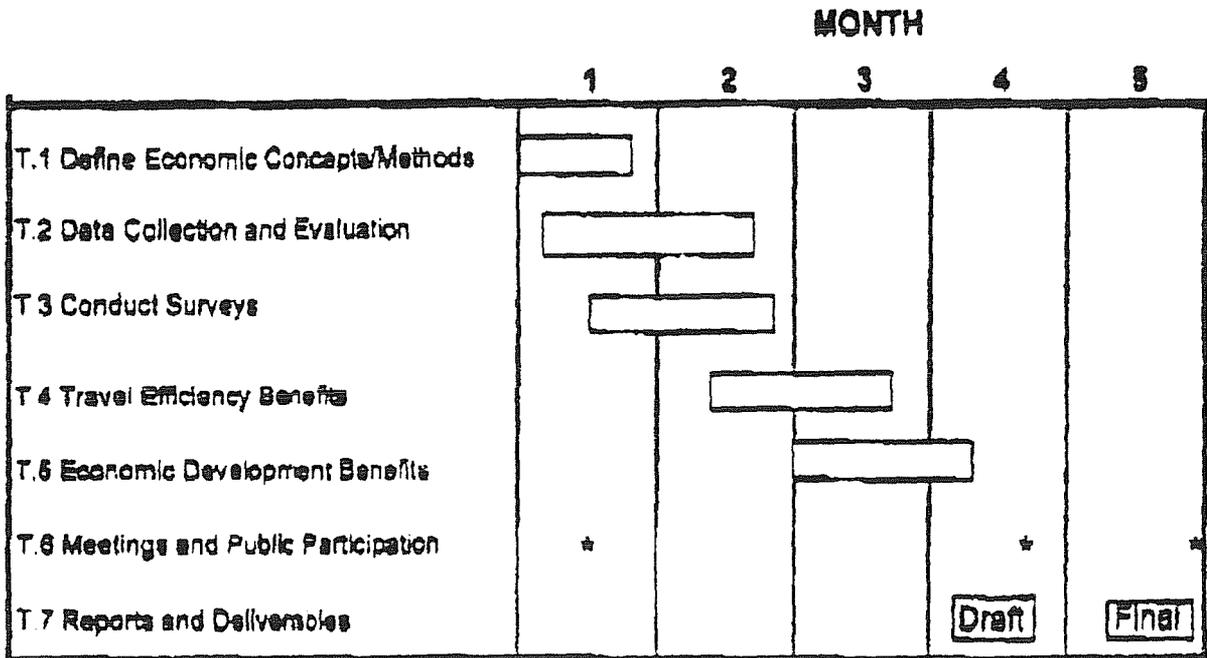
PROPOSED SCOPE OF WORK

I-56 ECONOMIC IMPACT STUDY**Proposed Budget**

	Labor			
	<u>Project Director</u>	<u>Senior Economist</u>	<u>Economist</u>	<u>WP/ Graphics</u>
Hours	40	140	400	60
Labor Cost				15,380
Overhead (160%)				24,608
			Subtotal	39,988
Profit (10%)				3,999
			Direct Expenses	
RIMS II Software Purchase				1,500
Printing				1,500
Mail/Phone				250
Travel				
Air		3	900	2,700
Rental Car		8	60	300
Hotel		4	75	300
Meals		8	25	200
Total Directs				6,750
Grand Total				\$50,737

PROPOSED SCOPE OF WORK

**I-86 ECONOMIC IMPACT STUDY
Proposed Project Schedule**



In recognition of the importance of upgrading Route 17-Southern Tier Expressway to an Interstate highway, a Coalition spanning the entire Southern Tier of New York was created in March of 1999. The Coalition was organized through the efforts of four (4) Regional Planning and Development Boards, including Southern Tier Central, Southern Tier East, Southern Tier West, and the Hudson Valley Regional Council.

Coalition Goals

1. Pursue an Interstate designation for all existing portions of New York's Route 17-Southern Tier Expressway which transcends the Southern Tier Region of New York State.
2. Advocate for additional highway funding to complete remaining projects along the Southern Tier Expressway and to bring the highway up to required Instate standards.
3. Document the benefits an Interstate highway system will create in the Southern Tier Region of New York State.

Counties Included in Coalition

The following counties are represented in the New York I-86 Coalition. This includes: Chautauqua, Cattaraugus, Allegany, Steuben, Schuyler, Chemung, Tioga, Broome, Delaware, Sullivan, and Orange.

Membership of the Coalition

The following individuals and organizations have agreed to support the goals of the New York I-86 Coalition. This includes the following by individual regions.

Southern Tier Central:

James Bacalles, Assemblyman
 Greg Heffner, Director, Steuben County Planning Dept.
 Kevin Keeley, President, Chemung Co. Chamber of Commerce
 George Miner, President, So. Tier Economic Growth
 Randy Olthof, Commissioner, Chemung Co. Plng. Dept.
 Richard Rahill, retired, Corning Enterprises, Inc.
 Peter White, Regional Director, Region 6 NYSDOT
 G. Thomas Tranter, Chemung County Executive
 Thomas Gifford, Chairman, Schuyler Co. Legis.
 Charles Franzese, Hunt Engineers
 Fred LaVancher, Vice President/Marketing, Larson
 Design Group

Theodore Bennett, Chemung County Legislator
 John R. Kuhl, Jr., Senator
 Robert Iszard, Congressman Houghton Office
 Marty Muggleton, Executive Director, Corning
 Chamber of Commerce
 Jay Schissell, MPO Coordinator
 George Winner, Assemblyman
 Stoner Horey, Chairman, Steuben C. Legis.
 Dave Dalrymple, Contracting
 Bonnie Colado, President, Hammondsport
 Chamber of Commerce
 William D. Hess, Ex. Director, STCRPDB

Southern Tier West:

Patricia McGee, Senator
 Daniel Burling, Assemblyman
 Catherine Young, Assemblywoman

William Parment, Assemblyman
 Jerry Johnson, Assemblyman
 Pat Kinney, Jamestown EDZ

Russ Combs, Friendship EDZ
Representative, PennDOT, Erie, PA
Norm Herby, Legislator, Chautauqua County
John Walchli, Jr., Legislator, Allegany County
Ed Sherman, Legislator, Allegany County
John Sayegh, Cattaraugus Co. Plng. Dept.
Kier Dirlam, STWRPDB

Paul Knab, DOT Region 5
Representative, Erie, PA Planning Dept.
Gilbert Randell, Chautauqua Co. Plng. Dept.
Sue Myers, Legislator, Allegany County
Mark Williams, Legislator, Cattaraugus Co.
Donald Rychnowski, Ex. Director, STWRPDB
Andrew Nixon, Allegany/Chautauqua Tourism
Bureau

Southern Tier East:

Daniel Axtell, Supervisor, Town of Deposit
Chris Burger, Legislator, Broome County Legis.
Steve Gayle, Dir., Binghamton Metropolitan
Daria Golazeski, Village Planner, Johnson City
Elaine Jardine, Planning Dir., Tioga County
Mauree Kimble, Town of Union Planning
Paul Nelson, Director, Binghamton Planning
Dave Nolan, Broome Co. Economic
Marte Sauerbrey, Tioga Co. Chamber of Commerce
Paul Van Savag, Senator Libous' Office
Jody Zakrevsky, Director, Delaware County Plng.

John Brizell, NYSDOT Region 9
Jay Dinga, Assemblyman
Doyle Gibbs, Tioga Co. Tourism Dept.
James Hackett, Commissioner, Broome Co.
Planning
Michael Morse, Economic Dir., Tioga Co.
Dept. of Economic
John Pioch, NYSDOT Region 9
Leon Thomas, Legislator, Tioga County
Robert Warner, Assemblyman
Robert Augenstern, Ex. Director, STERPDB

Hudson Valley:

Eileen Marken, Ex. Director, Hudson Valley
Regional Council

Remaining committee to be appointed.

Officers and Coalition Contact Agencies

Chairman -	Theodore Bennett, Chemung County Legislator 804 Garden Road, Elmira, N 14905 607-733-9504
Regional Sub-Chairman -	Sue Myers, Allegany County Legislator, Southern Tier West 716-973-7748
Regional Sub-Chairman -	Chris Burger, Broome County Legislator, Southern Tier East 110 Walter Road, Binghamton, NY 13901 607-692-3442
Contact Agencies -	William D. Hess, STCRPDB 145 Village Square, Painted Post, NY 14870 607-962-5092 Donald Rychnowski, STWRPDB 465 Broad Street, Salamanca, NY 14779-1493 716-945-5301 Robert Augenstern, STERPDB 375 State Street, Binghamton, NY 13901-2385 607-724-1327

PLANNING AND DEVELOPMENT
JUNE 14, 1999

NOT
APPROVED

JUN 16 1999

Present: S. Myers, P. Regan, B. Reynolds, J. Graffrath, A. Saylor, J. Walchli, J. Margeson

TOPIC	DISCUSSION	ACTION/CONCLUSION	PERSON RESPONSIBLE
Resolution on State Budget	Meeting was called to order after the Board meeting. That the Allegany County Board of Legislators urges the adoption of legislation which would withhold the salaries of members of the New York State Senate, Assembly and Governor if the New York State Budget is not adopted by April 1 st of each year until such time as the Budget is adopted. It is specifically urged that such Legislation provide that the members of the New York State Senate, Assembly and the Governor receive no retroactive salary or benefits subsequent to the adoption of a post-April 1 New York State Budget.	On motion by J. Graffrath, seconded by P. Regan to support a resolution. Motion passed with 4 yes, 1 no votes. (B. Reynolds opposing) <u>Prepare a resolution</u>	

for

Intro. No. 160-99

RESOLUTION IN SUPPORT OF THE ADOPTION OF THE STATE BUDGET NO LATER THAN APRIL 1 EACH YEAR

Offered by: Planning and Development Committee

WHEREAS, if a State budget is not in place by April 1st, New York State's citizens lose confidence in their State representatives, and

WHEREAS, if a State budget is not in place by April 1st, it causes numerous problems to county, town, and village governments, and

WHEREAS, if a State budget is not in place by April 1st, school districts are forced to borrow money, and

WHEREAS, if a State budget is not in place by April 1st, it has a detrimental effect on New York State's bond rating and its standing with financial institutions, and

WHEREAS, there has been no significant incentive to encourage our State representatives to end the historical trend of the late adoption of budgets now, therefore, be it

RESOLVED:

1. That the Allegany County Board of Legislators urges the adoption of legislation which would withhold the salaries of members of the New York State Senate, Assembly and Governor if the New York State Budget is not adopted by April 1st of each year until such time as the Budget is adopted. IT IS SPECIFICALLY URGED THAT SUCH LEGISLATION PROVIDE THAT THE MEMBERS OF THE NEW YORK STATE SENATE, ASSEMBLY AND THE GOVERNOR RECEIVE NO RETROACTIVE SALARY OR BENEFITS SUBSEQUENT TO THE ADOPTION OF A POST-APRIL 1 NEW YORK STATE BUDGET.

PLANNING AND DEVELOPMENT
JUNE 14, 1999

NOT
APPROVED

JUN 16 1999

Present: S. Myers, P. Regan, B. Reynolds, J. Graffrath, A. Saylor, J. Walchli, J. Margeson, J. Marshall

TOPIC	DISCUSSION	ACTION/CONCLUSION	PERSON RESPONSIBLE
	Meeting was called to order at 12:47.		
I86 Coalition	The meeting was called to order for committee to approve support on an I-86 Corridor Economic Impact Study. It is to create an "argument", which will enable Route 17 to be converted to I-86 within 8-10 years rather than 20-30 years. There was much discussion. Kier Dirlam on behalf of the Southern Tier West I-86 Task Force included 7 specific areas that they would like included for consideration in the scope.	A motion by P. Regan, serconded by B. Reynolds to participate in funding the study at a contribution up to \$5,000 contingent upon fiscal commitment by Cattaraugus and Chautauqua Counties and inclusion in the study of the seven task area. Motion passed unanimously.	

John M.



SOUTHERN TIER WEST

Regional Planning & Development Board

Walter M. Martelle, Chairman

Donald R. Rychmowski, Executive Director

To: Bill Hess
From: Kier Dirlam on behalf of the STW I-86 Task Force
Re: Comments on the Scope of Services
Date: June 9, 1999

The following comments came out of the discussion with the STW I-86 Task Force regarding the proposed scope of work. While the group felt that the scope covered the concerns in general terms, they had some specific areas that they would like included for consideration in the scope.

- **Task 1:** The scope needs a stronger push on the economic development aspects and lesser on the road quality aspects. We need to know more about what they see as the economic development model for this project, if they have one in mind.
- **Task 2:** They misnumbered the last paragraph work as task 1 rather than task 2.
- **Task 3:** Need to expand the scope of who they will be surveying to manufacturing, service industry, Hi-tech industry, educational institutions along the route, IDA boards and the EDZ's. This process is not just about trucking and tourism.
- **Task 4:** Should look at the benefits to employees, existing and potential, by having the improved road.
- **Task 4:** They will need to emphasize the bang for the buck that the state gets out of upgrading this route rather than having to construct a new road.
- **Task 5:** Should include a component of what out-of-state companies are looking for that we can provide if we have the entire route up to Interstate standards. As a side positive aspect we have lower property costs than many other areas.
- **Task 5:** A strong argument must be made for the benefits that will be achieved by finishing the route within 8-10 years rather than 18-20 years. This should be a primary focus of the results that come out of this task.
- **Task 6:** You may want to reword this to say that they "will attend at least 3 meetings of this Committee".
- **Task 7:** The Reports & Deliverables should include a PR piece other than the Executive Summary that the state representatives can utilize to sell their case. This should be a slick product not just words.

This appears to be the extent of the comments at this time on this scope. If changes are made please send them to my attention as well as Don's. Thank you.

Kier

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
JUNE 28, 1999**

JUN 30 1999

Present: S. Myers, P. Regan, A. Saylor, B. Reynolds, J. Graffrath, J. Margeson, J. Case,
J. Marshall

Meeting was called to order at 2:55.

RESOLUTION IN SUPPORT OF A GRANT:

S. Myers explained that she pulled the resolution support of a grant application by the Southern Tier West Regional Planning and Development Board so that the amount of Allegany County's share will be included in the resolution. It also needed a letter of explanation included. Allegany County will agree to pay \$7,500 toward the grant if Cattaraugus and Chautauqua Counties will agree to do the Grant as well.

PREPARE A RESOLUTION

CONCLUSION:

On motion by P. Regan, seconded by B. Reynolds and carried to include the \$7,500 share that Allegany County will agree to pay in the year 2000 budget.

EXECUTIVE SESSION:

On motion by P. Regan, seconded by B. Reynolds and carried to go into executive session.

On motion by J. Graffrath, seconded by B. Reynolds to go out of executive session at 3:43.

CONCLUSION:

It was decided to send a copy of all the information discussed to Lee Dibble, President of the Allegany County Tourism Promotion Council.

On August 10, 1999 at 1:30 in the Legislative Chambers, the Planning & Development Committee would like Lee Dibble to attend their meeting as President, to represent the Allegany County Tourism Promotion Council.

They would like to address their concerns and receive clarification on all the issues of the copies she received.

Until further notice, the Allegany County Tourism Promotion Council is suspended from further participation in the "I Love NY Matching Funds Program, until all these issues can be resolved.

Meeting was adjourned at 3:47.

Submitted: Alice Alsworth

TITLE: A RESOLUTION IN SUPPORT OF A GRANT APPLICATION BY THE SOUTHERN TIER WEST REGIONAL PLANNING AND DEVELOPMENT BOARD FOR BUSINESS BASED PLANNING & MARKETING OPPORTUNITIES INITIATIVE

Offered by: Planning and Development Committee

WHEREAS, Southern Tier West Regional Planning and Development Board is submitting an application to the Appalachian Regional Commission for a grant to fund its Business Based Planning and Marketing Opportunities Initiative related to the proposed designation of Route 17 as Interstate 86, and

WHEREAS, the Southern Tier West Regional Planning and Development Board seeks to secure such funding for the purpose of initiating a process for planning and development along the route to develop a regional marketing and promotional campaign, now, therefore, be it

RESOLVED:

1. That the Allegany County Board of Legislators supports the application by the Southern Tier West Regional Planning and Development Board for such grant to fund it Business Based Planning and Marketing Opportunities Initiative project.

I, Brenda R. Hotchkiss, Clerk of the Board of Legislators of the County of Allegany, State of New York do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said Board on the _____ day of _____, 19 _____.

_____ Dated at Belmont, New York this ____ day of _____, 19____
Clerk, Board of Legislators, Allegany County

Moved by _____ Seconded by _____ VOTE: Ayes _____ Noes _____ Absent _____ Voice _____



SOUTHERN TIER WEST

Regional Planning & Development Board

Walter M. Marzelle, Chairman

Donald R. Rychmowski, Executive Director

To: Bill Hess
From: Kier Dirlam on behalf of the STW I-86 Task Force
Re: Comments on the Scope of Services
Date: June 9, 1999

The following comments came out of the discussion with the STW I-86 Task Force regarding the proposed scope of work. While the group felt that the scope covered the concerns in general terms, they had some specific areas that they would like included for consideration in the scope.

- **Task 1:** The scope needs a stronger push on the economic development aspects and lesser on the road quality aspects. We need to know more about what they see as the economic development model for this project, if they have one in mind.
- **Task 2:** They misnumbered the last paragraph work as task 1 rather than task 2.
- **Task 3:** Need to expand the scope of who they will be surveying to manufacturing, service industry, Hi-tech industry, educational institutions along the route, IDA boards and the EDZ's. This process is not just about trucking and tourism.
- **Task 4:** Should look at the benefits to employees, existing and potential, by having the improved road.
- **Task 4:** They will need to emphasize the bang for the buck that the state gets out of upgrading this route rather than having to construct a new road.
- **Task 5:** Should include a component of what out-of-state companies are looking for that we can provide if we have the entire route up to Interstate standards. As a side positive aspect we have lower property costs than many other areas.
- **Task 5:** A strong argument must be made for the benefits that will be achieved by finishing the route within 8-10 years rather than 18-20 years. This should be a primary focus of the results that come out of this task.
- **Task 6:** You may want to reword this to say that they "will attend at least 3 meetings of this Committee".
- **Task 7:** The Reports & Deliverables should include a PR piece other than the Executive Summary that the state representatives can utilize to sell their case. This should be a slick product not just words.

This appears to be the extent of the comments at this time on this scope. If changes are made please send them to my attention as well as Don's. Thank you.
Kier

**NOT
APPROVED
JUL 19 1999**

**PLANNING AND DEVELOPMENT
JULY 13, 1999**

Present: S. Myers, A. Sylor, B. Reynolds, J. Graffrath, J. Walchli, J. Margeson, C. Peterson, I. Marshall, K. Dirlam

Absent: P. Regan, J. Case

Meeting was called to order at 1:10.

On motion by A. Sylor seconded by B. Reynolds and carried for the minutes of June 8, June 14, June 14, and June 28 to be approved. It was brought to S. Myers attention that the last sentence in the June 28th minutes did not include a motion to have the Allegany County Tourism Promotion Council to be suspended from further participation in the "I Love NY Matching Funds Program" until all the issues can be resolved. This action does not require a motion to be made. Jesse Case the Tourism Director has the authority to remove the committee from participation without the Planning and Development Committee's approval, due to State Regulations.

The Planning and Development meeting was held at BOCES Campus for a tour and lunch on the Summer Youth Program. The Students sat in the Planning and Development meeting. J. Walchli welcomed everyone to the meeting and explained what the committee was about and a brief summary of what would be done during the meeting.

Carl Peterson

TOPIC

DISCUSSION

CONCLUSION

Annex Training
Center

He would like air conditioning to be put into the building. He was told it had to get Committee approval.

On motion by A. Sylor, seconded by B. Reynolds and carried to have it referred to the Public Works Department.

Needs Discretionary
Funding

C. Peterson requested that a resolution be presented to increase the budget line item accounts as attached sheet indicates.

On motion by J. Graffrath, seconded by B. Reynolds and carried to approve as listed.

Prepare a resolution

Work Force
Investment Act

J. Walchli had questions on the new Work Force Investment Act and what the requirements were? C. Peterson explained that the Job Training Partnership Act was done as of June 30, 1999. There will be a new regulation, which is the WIFA, which has to be in full compliance by July 1, 2000. C. Peterson explained there are a lot of rules and regulations that have to be followed.

Department Report

TOPIC

DISCUSSION

CONCLUSION

HUD
Consolidated Plan

Charlie Kalthoff, Director of ACCORD Corp., and Joan Sinclair, Consultant gave a presentation on the HUD Consolidated Plan. C. Kalthoff also explained about ACCORD Corp. There was much discussion.

Committee is to complete necessary survey forms they received and have them returned by next week if at all possible.

Committee asked that recommendations be compiled, and drafted for review.

Kier Dirlam

Ec. Dev/Planning
Surveys

K. Dirlam stated that he received 75 responses from the surveys sent out to all towns and villages, and that half of the surveys have been entered into a database. He reported that by the August meeting the data will be completed.

Angelica Grant
Proposal

K. Dirlam gave assistance to Angelica on their TEP grant proposal, to revitalize the Angelica Park Circle.

West Almond
Grant

K. Dirlam reported that he and Jesse will be working with officials from West Almond on their grant for a possible town park off future I-86 exit.

Town Swain/Grove

On June 24, 1999 K. Dirlam, J. Walchli, and F. Sinclair Met with members of the community to discuss Improvement to the Hamlet of Swain. Issues discussed Included home improvements, flood issues, tax Abatements and the need for more retail stores in the Hamlet. Also discussed revising the Town of Grove Zoning, and improving access to Rattlesnake Hill.

Canaseraga Meeting

On the 12th of July, K. Dirlam, B. Reynolds, J. Marshall had a meeting with Swain/Canaseraga. K. Dirlam explained what transpired during the meeting. They are Working with the communities to develop a future vision And determine if a sewer system is feasible.

Julie Marshall

TOPIC

DISCUSSION

CONSLUSION

Home Improvement
Exemption

There was much discussion on the Home Improvement Exemption Plan. J. Marshall stated she will speak with Ways and Means.

SARA Grant

J. Marshall reported that she received \$7,000 award for the State Archives and Records Administration Grant. She will take it to Ways and Means for their approval. She stated she will be meeting with the SARA officials in August.

HUD Grant

J. Marshall stated she should hear on her HUD Grant Proposal any day.

Marketing Plan

J. Marshall stated Ec. Development Advisory Board and Alfred Incubator are working together to co-ordinate marketing efforts.

Financing

J. Marshall stated she has secured loans of \$32,000 for two businesses with employment retention of about 12 jobs.

Revolving Loan Fund

J. Marshall stated there are four loans pending approval by the Ec. Development Advisory Board. One is tourism/recreation, two food, one retail. They will be reviewed on July 27.

Jesse Case

800#

J. Marshall gave Jesse Cases reports, because J. Case is on vacation. J. Marshall stated the 800# is down from last year at this time. In June 1998 there were 218 calls, with only 188 for this year. There was discussion on the possibility of the WEB site causing the change. It was also suggested more radio ads to promote County events.

J. Graffrath requested a monthly count of the WEB page requests.

Travel Guide

J. Marshall stated the Travel Guide distribution is going as planned, with full release of Deer cover in August.

Travel Guide 2000

J. Marshall stated that work on the 2000 Travel Guide will be starting in early August.

TOPIC

DISCUSSION

CONCLUSION

Old Business

K. Dirlam asked how plans were coming for the bill Board for I-86? There was discussion on the signs on Rt. 15A and Haskell Road as well.

Alice Alsworth

Pins

A. Alsworth showed the changes done on the County Pins that the Ways and Means Committee requested. A. Alsworth also reported on quotes she received. There was much discussion on how many colors to use.

On motion by J. Graffrath, seconded by B. Reynolds and carried, to proceed on bids for four colors to be used on the pins and to report back.

Executive Session

On motion by J. Graffrath, seconded by A. Saylor and carried to go into executive session at 3:13.

On motion by J. Graffrath, seconded by B. Reynolds and carried to go out of executive session at 3:52.

Meeting was adjourned at 3:57.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 7/13/99

The New York State Dept. of Labor has recently granted the Employment and Training Center an additional \$40,000 in Needs Discretionary Funding. We are requesting that a resolution be presented to the Board of Legislators increasing our budget line item accounts as follows.

Appropriations

<u>Account#</u>		<u>Amount</u>
CD6690.101	Title III Staff personal services	4,800.00
CD6690.474	Title III Classroom trng. contractual	18,000.00
CD6690.806	Title III Staff hosp/medical	1,200.00
CD6793.101	WtW participant work experience wages	14,000.00
CD6793.804	WtW participant work experience benefits	2,000.00
	TOTAL	40,000.00

Revenues

<u>Account#</u>		<u>Amount</u>
4701.08	Title III Federal fund	40,000.00

FISCAL IMPACT:

For further information regarding this matter, contact:

Jerry L. Garmong, E & T Center

Name and Department

716-268-9240

Telephone Number

PLANNING AND DEVELOPMENT
AUGUST 9, 1999

NOT
APPROVED

AUG 24 1999

Present: P. Regan, A. Saylor, B. Reynolds, J. Graffrath

Meeting was called to order after the Board meeting by Vice Chairman P. Regan.

TOPIC

DISCUSSION

CONCLUSION

Public
Hearing

On motion by J. Graffrath, seconded by B. Reynolds to request a resolution on setting the date of a public hearing on the H.U.D. Consolidated Plan for Allegany County.

PREPARE A RESOLUTION

Meeting was adjourned.

TOPIC**DISCUSSION****CONCLUSION**

survey, which is enclosed. Small manufacturing facilities had 49 votes, Stores retail had 42, Medium manufacturing 24, Large manufacturing 3 votes. Hunting and camping were considered the top tourist attractions in the County. Regarding toll free phone service in the County and toll free Internet Service, both received more positive responses than negative.

Jesse Case, Tourism Specialist

State Matching Funds J. Case stated that State matching funds have increased this year by \$500,000, he will be making line item adjustments.

WEB Page J. Case reported WEB page is not running yet.

Working Together 2000 J. Case stated if anyone is interested, on October 7, 1999 at Glenora Winery. Working Together 2000 meeting will be held.

2000 Travel Guide J. Case stated progress is going well for the 2000 Travel Guide's completion.

Regional Meeting J. Case stated anyone that would like to man the booth which will be set up on September 10-12, 1999 at the Agriculture Building at Erie County Fair will be greatly appreciated.

Julie Marshall, Economic Development

SARA Grant J. Marshall reported being awarded \$7,000 from the NY State Archives and Records Administration Grant. She met with SARA officials on Revising the work plan and budget. She anticipates beginning work in Late September or early October.

Wellsville Chamber of Commerce J. Marshall stated she spoke with the Wellsville Chamber of Commerce Board of Directors and discussed what her department does, what impact I86 has on the growth within the County, and what the Chamber could Do to help promoting more growth in the County.

Marketing Brochure J. Marshall stated the need for help completing the new Marketing Brochure. and suggested getting a contract with Jesse Case to complete The project.

Revolving Loan J. Marshall reported on the revolving loan fund. She had one loan approved for \$25,000. It is tourism/recreation type business. There

Will be 2 full time and 6 part time jobs created in District 1.

Wyoming County J. Marshall stated she met with the development organization of Wyoming County, along with the IDA, and Mr. Thomas Moran, Chairman of the Board of Supervisors, to look at their business development center and umbrella organization. They discussed the time frames, organization, and the implementation of the center. She stated it was a good meeting, and she received positive ideas and suggestions.

EDA Ranking There was much discussion on the different projects and what ranking they should receive for this year EDA Grant.

On motion by P. Regan, seconded by Al Saylor and carried, to rank
1. Friendship EDZ
2. Sugar Hill

IDA There was discussion on IDA Projects and how they were coming. It was Decided to ask Mr. Martelle to come to the next Planning and Development Meeting on September 21, 1999 at 1:30 to report to the committee.

County Pin There was discussion on the progress of the County Pin. It was decided to have J. Graffrath work with A. Alsworth to get the pins finalized and ordered.

Executive Session On motion by B. Reynolds, seconded by J. Graffrath and carried to go into executive session on personnel issues at 3:11.

On motion by B. Reynolds, seconded by J. Graffrath and carried to go out Of executive session at 3:36.

Meeting was adjourned.

Submitted: Alice Alsworth

For Immediate Release

August 9, 1999

Contact: Swain Ski & Snowboard Center at -- 607.545.6511 x 3018

On August 9th, 1999, the current operating company, Ski & Snowboard Area Management, LLC., was the successful bidder in the foreclosure auction of Swain Ski & Snowboard Center located in Swain, NY, Allegany County. Members of the purchasing group from the Rochester area include David Flaum, E. Phillip Saunders, Douglas Weins & Gary Profetta.

Last season, this investment group spent over \$600,000 on improvements and upgrades at Swain. The list of capital items includes: 820 pairs of new rental boots, over 200 sets of snowboards, bindings & boots, purchase of a leased Grooming vehicle and the creation of a snow-tubing park. Additional funds have already been allocated for the upcoming season in the ski and snowboard rental department, new Ski Instructor jackets, modifications to the buildings and other areas.

The new owners of Swain Ski & Snowboard Center also own and & operate Song Mountain Resort in Tully, NY, about 20 minutes South of Syracuse. The ownership in two regions increases opportunities for skiers and snowboarders in the area because of a unique offer that permits season pass holders at either area to ski the other with no restrictions. Season pass sales are currently underway in the Rochester market area. Swain Ski & Snowboard Center is offering a \$249 unlimited pass for both areas, and a student pass for \$199.

Future plans for the area are being formulated, with the hopes of creating a year-round site to increase employment opportunities in the rural area. The feasibility studies and implementation should occur in the next 3 to 5 years.

####

Community Name - Village of _____ Your Name: _____

Our community is most interested in bringing in more (check no more than three):

- Stores/Retail Service providers Farms/Agriculture
 Restaurants Hotels/Motels Colleges/Schools
 Large manufacturing facilities (Greater than 100 employees)
 Medium manufacturing facilities (25 – 100 employees)
 Small manufacturing facilities (Up to 25 employees)

Other: _____

Tourists for (Pick top five; 1=most, 5=least):

- | | | |
|---------------------------------------|---|--|
| <input type="checkbox"/> Camping | <input type="checkbox"/> Hiking | <input type="checkbox"/> Skiing |
| <input type="checkbox"/> Shopping | <input type="checkbox"/> Sight Seeing | <input type="checkbox"/> Hotels/B&B's |
| <input type="checkbox"/> Hunting | <input type="checkbox"/> Snowmobiling | <input type="checkbox"/> Sled Dogs/Races |
| <input type="checkbox"/> Stock Cars | <input type="checkbox"/> Community Events | <input type="checkbox"/> Attractions |
| <input type="checkbox"/> Agri-Tourism | <input type="checkbox"/> Antiques | <input type="checkbox"/> History |

Other: _____

We don't want any new economic development in our community.

What sites are available for future growth in your community?

For the following eleven questions please describe location with roads/street names or landmarks:

1. Where would your community prefer to have new retail space?
_____ What Type? _____
2. Where would your community prefer to have new hotel/motels?

3. Where would your community prefer to have agri-tourism?

4. Where would your community prefer to have new restaurants?

5. Where would your community prefer to have a new group residential housing?

6. Where would your community prefer to have new manufacturing facilities?

7. Where would your community prefer to have a new industrial park?

8. Where would your community prefer to have new farming?

9. Where would your community prefer to have a new park?

10. Does your community have an area that used to have a manufacturing facility(s) that's no longer there? Yes No Where: _____
11. Does your community have a landfill that used to be used but isn't anymore?

What is the status of your electrical system infrastructure?

- The Community is considered a municipal Electric Community.
 We utilize a Utility named: _____
 We have adequate capacity for additional development in our community. Don't Know

What is the status of your water system infrastructure?

- The community does have a water system:
 - We use wells as our source
 - We use springs as our source
 - We use a river as our source
 - We have a lot of extra capacity.
 - We have just enough capacity for what is here now.
 - We don't have enough capacity.
- The community does **NOT** have a water system
 - We are interested in developing and installing a system.

What is the status of your Waste Water collection infrastructure?

- The community does have a Waste Water system.
 - We have a lot of extra capacity.
 - We have just enough capacity for what is here now.
 - We don't have enough capacity.
- The community does **NOT** have a Waster Water system.
 - We are interested in developing and installing a system.

What is the status of your Stormwater sewer collection infrastructure?

- The community does have a Stormwater sewer collection system.
 - We have a lot of extra capacity.
 - We have just enough capacity for what is here now.
 - We don't have enough capacity.
- The community does **NOT** have a Stormwater sewer collection system.
 - We are interested in developing and installing a system.

What is the status of your telecommunications infrastructure?

- We have a local internet access POP (with no toll call)
- We have cable TV service named: _____
- We have fiber optic cable
- We don't have any of these

In County toll free phone service is a community concern. Yes No
Internet Access without toll calling is a community concern. Yes No

Would your community be interested and willing to work to obtain grants for community projects?

- Yes we already apply for grants.
- Yes we are interested in grants but don't know what is available
- Yes we are interested in grants but don't have anyone to put together the applications.
 These are the kinds of projects that we are interested in: _____
- No we are not interested in grants for community projects.

What other ideas do you have that you would like to discuss? _____

Would you like to schedule an appointment with the Allegany County Office of Economic Development and Planning?

- Yes - at the office Yes - at a board meeting
- No - we are not interested at this time.

NOT
APPROVED

AUG 30 1999

PLANNING AND DEVELOPMENT
AUGUST 25, 1999

Present: S. Myers, P. Regan, A. Saylor, J. Graffrath, J. Walchli, J. Margeson, J. Marshall

Meeting was called to order at 12:40 p.m.

<u>TOPIC</u>	<u>DISCUSSION</u>	<u>CONCLUSION</u>
Contract J. Case	J. Marshall requested contracting with Jesse Case for the purpose of creating development marketing materials. As requested J. Marshall has contacted local printing firms and they do not provide development services but are seeking "camera ready" materials. Schedule of services is attached.	On motion by P. Regan, seconded by J. Graffrath, and carried, request is granted, at a cost to not to exceed \$2,000.
Executive Session	On motion by P. Regan, seconded by J. Graffrath, and carried committee went into attorney/client executive session. On motion by P. Regan, seconded by J. Graffrath, and carried they came out of executive session.	
Contract	On motion by J. Graffrath, seconded by P. Regan and carried, to refer to the Committee of the Whole the possibility of entering a contract with Allegany Community Development, Environmental & Planning Services. Meeting adjourned. Submitted: Julie Marshall	

SCHEDULE A

The contractor agrees to provide economic development marketing to the County, which services shall include but are not limited to the following:

- A. To develop marketing brochures for the Allegany County Department of Development.
- B. Obtain photos for said brochures.
- C. Develop brochure script.
- D. Interface with graphic artist.
- E. Develop brochure bid specs.
- F. Oversee the development of brochures as needed through the mock-up phase, delivery to the printer and inspection of the proof copy.

PLANNING AND DEVELOPMENT
SEPTEMBER 21, 1999

Present: S. Myers, P. Regan, A. Sylor, B. Reynolds, J. Graffrath, J. Walchli, J. Margeson, C. Peterson, J. Marshall, J. Case, K. Dirlam

Meeting was called to order at 1:33 p.m.

C. Peterson requested executive session on a personnel issue. On motion by B. Reynolds, seconded by J. Graffrath and carried to go into executive session at 1:45.

On motion by B. Reynolds, seconded by J. Graffrath and carried to appoint Jerry Garmong as Director 3 of the Employment and Training Center effective January 1, 1999.

On motion by P. Regan, seconded by B. Reynolds and carried to go out of executive session at 2:15.

Submitted:
Alice Alsworth

John M.
**NOT
APPROVED**
SEP 28 1999

**PLANNING AND DEVELOPMENT
SEPTEMBER 21, 1999**

Present: S. Myers, P. Regan, A. Sylor, B. Reynolds, J. Graffrath, J. Walchli, J. Margeson, C. Peterson, J. Marshall, J. Case, K. Dirlam

Meeting was called to order at 1:33 p.m.

On motion by P. Regan, seconded by B. Reynolds and carried to approve minutes of August 9, August 17, and August 25, with a correction on August 17th last page report on Wyoming County. It stated J. Marshall met with development organization of Wyoming County. It should have included S. Myers, and J. Walchli attending that meeting as well. Minutes where approved as corrected.

On motion by P. Regan, seconded by A. Sylor and carried to grant per diem to S. Myers for attending the Wyoming County meeting.

Carl Peterson:

<u>TOPIC</u>	<u>DISCUSSION</u>	<u>CONCLUSION</u>
Job Search	C. Peterson reported there are 11 libraries operational and it is going very well. He received used computers to use in the libraries as needed. The public may go to the libraries and use the computers to look up information on job searches and what jobs are available in Allegany County. C. Peterson was asked if all libraries received a computer? C. Peterson stated that just the libraries that needed computers received them. C. Peterson stated they are in the Allegany Rehabilitation Center, and the Counseling Center as well. C. Peterson distributed a list of Library Hours to committee.	The system was used in Canaseraga and a woman found a job within days of checking on the information C. Peterson stated anyone can click on the Web site with their own computers.
Executive Session	C. Peterson requested to go into executive session on a personnel issue. On motion by B. Reynolds, seconded by J. Graffrath and carried, to go into executive session at 1:45. On motion by P. Regan, seconded by B. Reynolds and carried to go out of executive session at 2:15.	

Julie Marshall:

HUD Small Cities Application	J. Marshall stated the application for the HUD grant was denied for the second year. J. Marshall stated she has a meeting scheduled in October with them to see why it has been denied again. She had a meeting last year and worked with them to help better the chances for the application process this year.	
Revolving Loan	J. Marshall stated that a loan has been approved for the County Revolving Loan Fund of \$25,000 in Angelica. The loan is tourism/recreation in nature. There will be 2 full time and 6 part time	

TOPIC

DISCUSSION

CONCLUSION

jobs created. This loan is a part of a \$90,000 total package. J. Marshall stated the Revolving Loan Fund has loaned to date \$99,000, with a fund balance of \$201,000.

HUD Report

J. Marshall stated she has to prepare an annual report to the HUD Foundation from October 1, 1998 to September 30, 1999 on loan activities. Next month she will be able to give the committee a more accurate total on the whole Revolving Loan Fund.

I-86

J. Marshall stated because of Route 17 changing into Interstate 86, she has had inquires and it has already made a positive impact on the County.

Bell Atlantic CAP Meeting

J. Marshall stated she attended the Bell Atlantic CAP meeting. They discussed working with the economic development agencies to assist on marketing efforts.

Dev. Advisory Meeting

J. Marshall stated September 23, 1999 at 9:00 a.m. there will be a Development Advisory meeting and she invited any committee members to attend.

Businesses

S. Myers asked for a report on businesses contacted. J. Marshall stated there have been 30 business inquires to her office for the month. She had one on one meetings with fifteen of these businesses on helping with any questions they had.

Jesse Case:

Travel Guide Bids

The sealed bids came in as follows:

DODGE- GRAPHIC PRESS, INC.

24 pages Self Cover (3 different covers)

<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
150,000	\$194.60/M	\$29,190.00
175,000	\$186.70/M	\$32,672.50
200,000	\$179.60/M	\$35,920.00

28 pages Self Cover (3 different covers)

150,000	\$206.40/M	\$30,960.00
175,000	\$199.30/M	\$34,877.50
200,000	\$191.00/M	\$38,200.00

On motion by A. Sylor, seconded by P. Regan to accept bid from Dodge Graphic Press, Inc. as low bidder after review and okay from attorneys office.

TOPIC

DISCUSSION

CONCLUSION

Travel
Guide Bids

KENYON PRESS, INC.

24 pages	
<u>Quantity</u>	<u>Total Price</u>
150,000	\$32,630
175,000	\$36,441
200,000	\$38,352

28 pages	
150,000	\$36,907
175,000	\$41,255
200,000	\$45,594

REMLEY & COMPANY, INC.

24 pages	
150,000	\$32,913.00
175,000	\$36,765.00
200,000	\$40,744.00

28 pages	
150,000	\$38,970.00
175,000	\$43,441.00
200,000	\$48,065.00

BARONET LITHO, INC.

24 pages	
150,000	\$33,460.00
175,000	\$37,450.00
200,000	\$41,450.00

28 pages	
150,000	\$37,225.00
175,000	\$42,365.00
200,000	\$47,500.00

“I Love
NY” Grant

J. Case reported receiving a letter of approval for the Tourism Matching Funds for 1999-2000, in the amount of \$85,598.00.

On motion by P. Regan, seconded by J. Graffrath and carried to refer it to Ways and Means Committee to support a resolution to accept the grant.

800#

J. Case reported there has not been a report from AT&T on the 800#, so he can't give the committee a report.

Alfred

J. Case reported a request from Dr. Margaret Carney for signage on

TOPIC

DISCUSSION

CONCLUSION

I86/17 for the Internation Museum of Ceramic Art at Alfred. J. Case gave them information and who to talk to in the State Department of Transportation.

Working Together 2000 Conf.

J. Case reported the 1999 Working Together 2000 Tourism Conference will take place Thursday, October 7, 1999 from 8:30-3:00p.m. at the Inn at Glenora Wine Cellars overlooking Seneca Lake. The theme this year is "Sharpening Your Edge in Technology". S. Myers stated she would like someone from the committee to attend and report back to committee. She will be unable to attend.

Kier Dirlam:

Angelica Shared Services Committee

K. Dirlam gave an update report on Angelica's Combined Services Committee. They had a survey to all Village and Town people. They will tabulate the results with a public forum in October.

Planning Board

K. Dirlam reported a very productive meeting of the Planning Board. The County Attorney now has the brochure for review. Final draft will be completed at the next meeting. They reviewed the HUD Plan with Joan Sinclair. They reviewed the By-Laws of 1964 to update it to agree with the present Local Law done this year. It will be set up for review.

Planning Issues

K. Dirlam stated he is working with J. Marshall on Planning Issues brought to the department.

BUDGET REVIEWS:

Carl Peterson:

Budget

Carl stated that the budget will have to be revised in April and May because of the changes in the State Welfare to Work Program. There was discussion on the budget.

On motion by B. Reynolds, seconded by A. Sylor and carried, to approve the budget by the budget officers' recommendation.

Julie Marshall:

Micro-Enterprise Budget

There was discussion on the requirements from HUD on how the Micro Enterprise Loans are handled.

On motion by A. Sylor, seconded by J. Graffrath and carried to approve the budget by the

TOPIC

DISCUSSION

CONCLUSION

Development Budget
There was discussion.

budget officer's recommendation.

On motion by J. Graffrath, seconded by B. Reynolds and carried to approve the budget by the budget officer's recommendation.

Jesse Case:

Budget
J. Case stated the Tourism Budget needs to be revised to reflect the NYS Grant amount that was increased. A copy to all committee members was requested after the changes have been made.

On motion by P. Regan, seconded by J. Graffrath and carried to approve the budget by the budget officer's recommendation.

Planning Department:

Budget
J. Margeson presented the Planning Department budget. It was decided to remove \$7,500 for account A8020.494 as it was included in the Development Budget.

On motion by P. Regan, seconded by B. Reynolds and carried to approve the budget as the change being done, plus the budget officer's recommendation.

There was discussion on when the next meeting will be held, it will be decided at the next Board meeting.

Meeting was adjourned.

Submitted: Alice Alsworth

NOT APPROVED

PLANNING AND DEVELOPMENT
OCTOBER 15, 1999

OCT 18 1999

Present: S. Myers, P. Regan, A. Saylor, B. Reynolds, J. Walchli, C. Peterson, J. Marshall, J. Case, K. Dirlam

Meeting was called to order at 1:34 p.m.

On motion by B. Reynolds, seconded by A. Saylor and carried to approve minutes for September 21, 1999 meeting.

<u>TOPIC</u>	<u>DISCUSSION</u>	<u>CONCLUSION</u>
Corridor Study	A letter was received by Caneadea Town Board asking for a resolution of support from the Board on memorializing the State Legislature to cause corridor studies to be done of the extension Southerly of State Route 408 and the extension Easterly of State Route 243. This resolution has already been done and approved Intro. No. 191-97 and passed September 8, 1997, moved by P. Regan, seconded by A. Saylor and carried unopposed. The resolution is 187-97. There was discussion on how the committee wanted to handle the request.	It was decided to send a letter of explanation to the Town of Caneadea. To also send letters to all our Assembly representatives to let them know we are still interested.

Joan Sinclair:

HUD Consolidated Plan	J. Sinclair came to explain the changes made on the original draft of the HUD Consolidated Plan. J. Sinclair stated that ACCORD Corporation has a copy of the HUD's GIS System and they can answer questions as they arrive. There was much discussion on the changes. It was also stated who could support an amendment and what process they needed to go through in order to do it. It was also stated how much everyone appreciated J. Sinclair and C. Kalthoff's work on making this project a reality. J. Sinclair asked for the committee to sponsor a resolution of support on the HUD Consolidated Plan. <u>PREPARE A RESOLUTION</u>	On motion by P. Regan, seconded by A. Saylor and carried to sponsor a resolution. J. Walchli asked that a copy of the resolution be sent to Congressman Amory Houghton.
	S. Myers asked if J. Sinclair could address the whole Board prior to the Board vote and go over the process that took place to do this plan.	
County Pins	S. Myers presented E. Burdick with the first official County pin. They were presented to the committee.	

TOPIC

DISCUSSION

CONCLUSION

Carl Peterson:

Resolution

C. Peterson requested support of a resolution to transfer money to the different appropriation accounts. The list is enclosed. PREPARE A RESOLUTION

On motion by A. Saylor, seconded by P. Regan and carried to sponsor a resolution.

Newspaper Article

C. Peterson stated he was pleased with the newspaper article about the unemployment rate in Allegany County. C. Peterson stated unemployment has been at its' lowest rate in ten years. He stated the rate remains about the same for October. C. Peterson stated his concerns with the low enrollment of students in the registered nurses programs for colleges, and the big demand there is for them. P. Regan asked if high school students could call their office to find out what jobs are available to them? C. Peterson stated they can call or go to their local libraries and get the information off the computer. They are updated periodically. C. Peterson stated the figures on public assistance and job track. There as much discussion on the welfare to work program.

October 21 Breakfast

C. Peterson asked about committee members coming to the breakfast meeting at BOCES on October 21, 1999. The topic will be ideas for relative long term strategic planning in regards to welfare and the WIA Program.

Jesse Case:

800#

J. Case stated the 800# still hasn't been worked out with AT & T yet so that we can receive a report as was previously done.

1999 Tourism Conference

J. Case stated the 1999 Tourism Conference was a good conference. He stated there were businesses represented from Allegany County there. J. Case stated while he was there he talked to the Tourism Director of Steuben County and they stated the racks at the Bath Rest Stop will be up soon and we can exchange Travel Guides with them.

Belvidere Truck Stop

J. Case stated the owner of the Belvidere Truck Stop has asked for a rack to be provided in order for them to display the Allegany County Travel Guide there.

It was discussed to have a press release when the rack is up.

TV Commercial

J. Case stated the week of October 25th will be a hunting TV Commercial with Adelphia Cable-ESPPN & ESPN 2.

TOPIC

DISCUSSION

CONCLUSION

E-mail

S. Myers asked J. Case to report on the E-mail problem. J. Case stated there was a miss communication with EZ Net company and there was over usage. He stated P. Regan and D. Button got the problem straightened out and the e-mail line is up and running again.

Kier Dirlam:

Update
Angelica
Comprehensive
Plan

K. Dirlam reported he went to Angelica's Town and Village along with Eric Bridges to continue work on the comprehensive plan. They will set up a task force meeting to get the plan's action items completed.

Village
Alfred

K. Dirlam met with the Village of Alfred to put together a new zoning map with the help of the Village Planning Board, to get this project completed by the end of the year.

Village
Wellsville

K. Dirlam stated he also received a similar request from the Village of Wellsville. K. Dirlam will be working with them as well to get this project started.

Grants for
Fire Dept.

K. Dirlam stated he has received requests for help on obtaining grants for some of the fire departments in the County on possible equipment or building construction. K. Dirlam has been utilizing the new book that was purchased earlier in the year on possible grant applications to assist them. J. Walchli asked K. Dirlam to check with Randy Belmont, and Keith Barber if they have any information that could help as well.

I-86

K. Dirlam stated the Southern Tier West Task Force will be meeting on October 29, 1999 at 10:00. The State Wide Coalition meeting will be November 22 at Coslo's. The contractor will bring a draft of the benefits study for review.

I-86

S. Myers asked K. Dirlam to contact Albany on the ribbon cutting of I-86 so that Allegany, Cattaraugus, Chautauqua Counties can be included on this ribbon cutting as well.

Julie Marshall:

HUD
Meeting

J. Marshall reported on a meeting held with HUD officials for a debriefing concerning the 1999 Micro Enterprise application.

Brochures

J. Marshall and J. Case met with graphic artist regarding the development of brochures. It is expected that they will go to print prior to the end of the year.

<u>TOPIC</u>	<u>DISCUSSION</u>	<u>CONCLUSION</u>
Unemployment	J. Marshall stated the Employment & Training Center, Dept. of Social Services and Department of Development held a press conference to announce the August 1999 unemployment rate of 5.4%.	
STEDO	J. Marshall stated she met with a STEDO representative and the EDZ Director to review programs and funding requirements/ program expectations. J. Marshall stated it was a very productive meeting.	
Dev. Advisory Brd.	J. Marshall stated the Development Advisory Board will be meeting October 21 st to further review real property tax abatement and public hearing comments.	S. Myers asked if another committee member could attend this meeting due to a conflict for her. B. Reynolds agreed to attend.
Businesses	J. Marshall stated the Department of Development provided technical assistance to approximately 37 businesses during the previous month.	
WIA	J. Marshall stated a significant amount of time has been spent attending Workforce Investment Act seminars and meetings. There was much discussion on the progress and the implementation of the program and how much everyone will benefit from the upgrade training. There was much discussion on setting up a schedule on attending meetings.	
Activity Report	J. Marshall handed out an activity report on her attendance to meetings etc.	

New Business

Create Youth Council Steering Committee	J. Margeson requested that the committee consider sponsoring a resolution to create an Allegany-Cattaraugus Workforce Development Youth Council Steering Committee. This is required pursuant to the Federal Workforce Investment Act of 1998. The members are to be appointed by the respective County Legislative Chairs and those are certain specific youth representatives who must be appointed. <u>PREPARE A RESOLUTION</u>	On motion by P. Regan, seconded by B. Reynolds and carried to sponsor a resolution.
HOME Program	The County has been awarded a \$400,000 grant from the NYS Housing Trust Fund Corporation as continuation of the HOME program which provides housing rehabilitation to low/moderate income eligible families.	

TOPIC

DISCUSSION

CONCLUSION

J. Margeson requested that the committee consider sponsoring a resolution to enter into a Contract with the NYS Housing Trust Fund Corporation, accept the grant for \$400,000, and appropriate same to an account to be determined by the County Treasurer.

PREPARE A RESOLUTION

On motion by B. Reynolds, seconded by P. Regan, and carried to sponsor a resolution.

Executive Session

On motion by P. Regan, seconded by B. Reynolds, and carried to go into executive session on possible contract at 2:50.

On motion by P. Regan, seconded by B. Reynolds to go out of executive session at 3:10.

Contract

On motion by A. Saylor, seconded by P. Regan, to support a resolution to enter into a contract with Allegany Community Development, Environment, and Planning Services. The County desires to obtain development, planning, and related services for Allegany County, Towns and Villages, in the sum of \$39,840 per year for a two year contract. **PREPARE A RESOLUTION**

Motion was carried with a no vote from B. Reynolds.

Welcome Signs

A. Saylor asked about the welcome signs that have been installed in the County. There was much discussion on more being installed and where.

On motion by P. Regan, seconded by A. Saylor and carried to do a referral to Department of Public Works to install more signs on the entrances to the County that say, "Allegany County Works for You."

Meeting was adjourned at 3:15.

Submitted: Alice Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: October 15, 1999

New York State is one of two states in the country in which Federal HUD programs are directly administered versus passed on to State agencies. Urban locations in the State receive an allocation from HUD and are required to submit Consolidated Plans describing needs, priorities and strategies for use of Community Development Block Grant (CDBG) and other HUD funds. Rural counties in New York State have traditionally relied on the New York State Consolidated Plan and have not opted, for the most part, to develop local plans.

Funding for rural counties, towns and villages is in the form of grants for which the political subdivision must compete. Grant applications are rated by HUD. The rating system includes points for having a submitted Plan that has received considerable local scrutiny. With the passage of this resolution, Allegany County will be one of the first rural counties in New York State to submit a local Consolidated Plan. After this submission occurs, the County and its towns and villages will have a competitive edge when grant applications are submitted to HUD.

The Plan is designed to be a reference document. It is intended that those submitting grant applications to HUD and other Federal agencies in the future will find the information in the Plan and the documents referenced in the Plan of value during grant application development. HUD, in their grant application reviews, will also be referencing the Plan to ensure that the application addresses an identified need.

The Plan is to be monitored and updated by the Office of Development and there is also a formal amendment process included in the Plan.

FISCAL IMPACT:

FISCAL IMPACT: It is anticipated that adoption and use of the Plan will result in receiving HUD and other Federal funds that might otherwise not have been secured.

For further information regarding this matter, contact:

Julie Marshall
Name and Department

269-9229
Telephone Number

SUMMARY OF CHANGES MADE TO THE HUD CONSOLIDATED PLAN BASED ON DRAFT REVIEW INPUT

After the HUD Consolidated Plan draft was issued input was received via meetings with four individuals, a meeting with the Planning Board and a variety of comments made by phone, email or in person. It was gratifying that a number of people, with different areas of expertise, took the time to review the draft and to make recommendations.

The following changes were made:

- 1) A number of grammar and wording changes, and correction of some typographical errors
- 2) Correction of the number of villages in the County, from 11 to 10. (Information gathered predated the dissolution of Fillmore as a village.
- 3) Addition of the word 'hamlet' used to describe population center that are no longer incorporated villages
- 4) Some additional historical information in the introduction (however, there were insufficient time and resources to do an extensive job with this)
- 5) Clarification of the sequence of events between Public Hearings and the Planning Board meeting
- 6) Correction of the Office of Development and the Tourism Council official names
- 7) Addition of a number of town and village priorities for community development and for infrastructure improvement
- 8) Addition of information on affordable housing and CDBG funded housing rehabilitation in the Friendship and Cuba area
- 9) Addition of a section on housing needs in the northern part of the County
- 10) Addition of information on the housing and community development needs of those with special needs
- 11) Elimination of the HUD building permit chart, due to feedback that the numbers were far lower than actual numbers
- 12) Re-labeling of maps
- 13) Clarification of HUD Historical funding chart
- 14) Change in the narrative regarding mortgage and home repair loan denials
- 15) Addition of STEV effort to the "Technology Needs" section
- 16) Addition of "Zoning" and "Data Development" as recommended strategies
- 17) A deletion in that Southern Tier Legal Services no longer has funding for homelessness prevention
- 18) A change in that the Jiggetts court case which would have fair market rents paid for Temporary Assistance recipients is now under appeal by the State
- 19) Steps in the amendment process now include Planning Board review and recommendations
- 20) Addition of the County Press Release announcing Public Hearings

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning and Development

DATE: 10/15/99

The Employment and Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

Appropriations

<u>From</u>	<u>To</u>	<u>Amount</u>
CD 6792.474 – WTW Contracts – Private Sector Subsidy	CD 6290.101 – JTPA –Admin.Personal Service	18,000
CD 6792.474 – WTW Contracts – Private Sector Subsidy	CD 6290.405 – JTPA – Conference Expense	1,000
CD 6792.474 – WTW Contracts – Private Sector Subsidy	CD 6290.802 – JTPA – Employee Benefits – Ret.	2,000
CD 6792.475 – WTW Contracts – Public Sector Subsidy	CD 6292.101 – JTPA – Training Personal Service	12,000
CD 6792.476 – WTW Contracts – On the Job Training	CD 6292.474 – JTPA – Classroom Training Contracts	10,000
CD 6792.101 – WTW – Personal Services	CD 6292.806 – JTPA – Staff Hosp/Med. Ins.	4,000
CD 6792.101 – WTW – Personal Services	CD 6690.101 – JTPA – EDWAA Personal Service	12,000
CD 6792.101 – WTW – Personal Services	CD 6690.405 – JTPA – EDWAA Conference Expense	1,000
CD 6792.101 – WTW – Personal Services	CD 6690.803 – JTPA – EDWAA Staff FICA	2,000
	TOTAL	62,000

FISCAL IMPACT:

For further information regarding this matter, contact:

Jerry Garmong, Employment & Training
Name and Department

(716)268-9240
Telephone Number

ACTIVITY REPORT DIRECTOR OF DEVELOPMENT

September 1, 1999 - October 15, 1999

September 7 - September 10 - vacation

September 13 - Met with Development Advisory Board Chairman in office

September 14 - Met with business owner in office
Met with Houghton College student in office

September 16 - Attended Alfred State College scholarship committee meeting in Alfred
Attended WIA steering committee in Olean

September 17 - Attended Bell Atlantic CAP meeting in Buffalo

September 21 - Attended WIA steering committee meeting in Cuba

September 22 - Attended Alfred State College Educational Foundation meeting in
Wellsville

September 23 - Development Advisory Board meeting
Attended Allegany County WIA meeting in Wellsville

September 27 - Met with Development Advisory Board Chairman and attended real
property tax abatement public hearing

September 28 - Attended Sid Hurlbert seminar in Belmont

September 29 - Met with Empire State Development official in Cuba

September 30 - Met with 2 business owners in office
Night meeting with graphic artist in Andover

October 4 - Press conference with Commissioner of Social Services and Director of
Employment & Training Center
Attended Alfred State College Council meeting in Alfred

October 5 - Met with Economic Development Zone Director and Southern Tier West
official in Olean

Activity Report (con't)

October 6 - Met with NHS official in office
Met with HUD officials in office

October 7 - Attended WIA Steering Committee meeting in Cuba
Met with business owner in Cuba
Met with EDZ Director in Friendship
Attended Alfred State College Educational Foundation meeting in Alfred

October 8 - Attended Allegany County WIA Steering Committee meeting in Wellsville

October 12 - Attended Alfred Technology Resources Tenant Committee meeting in
Corning

October 13 -14 - Attended Rural Opportunities annual Board of Directors meeting in
Rochester

October 15 - Attended WIA steering committee meeting in Cuba

PLANNING AND DEVELOPMENT
NOVEMBER 5, 1999

John M.
**NOT
APPROVED**
NOV 10 1999

Present: S. Myers, P. Regan, A. Saylor, B. Reynolds, J. Graffrath, J. Walchli, J. Margeson, J. Marshall, K. Dirlam

Meeting was called to order at 1:35 p.m.

On motion by J. Graffrath, seconded by B. Reynolds and carried to approve the minutes of October 15, 1999 meeting.

<u>TOPIC</u>	<u>DISCUSSION</u>	<u>CONCLUSION</u>
Brownfield Sites	Powal Development Corporation from Durham, Connecticut wrote to see about working with Brownfield sites in Allegany County that is in need of redevelopment assistance. There was much discussion.	It was decided to have Alice Alsworth contact the company to come and talk with the committee at a later date.
NY State Public Service Commission	The NY State Public Service Commission sent information on possible area code relief for Western New York. They requested written comments be submitted no later than November 9, 1999. The Clerk of the Board was requested to reply. The committee requested the letter to include <u>all</u> Allegany County under one area code and that the Allegany, Cattaraugus, Chautauqua, Steuben should be placed in the same area code. We need fewer barriers in order to continue economic development in the county, not restrict it.	On motion by B. Reynolds, seconded by P. Regan and carried to include <u>all</u> Allegany County under one area code.
Corridor Study	Legislator Wm. Dibble brought forth a resolution for a corridor study be done of the extension Southerly of State Route 408 and the extension Easterly of State Route 243. This resolution has already been passed, Resolution 187-97.	Committee decided not to act upon the issue because it was previously passed by the Board.
Kier Dirlam:		
Update Angelica Comprehensive Plan	K. Dirlam and Eric Bridges met with the Town and Village residents to continue work on the comprehensive plan. There were thirty people present, they have set five main goals to complete. K. Dirlam stated that Public Utilities issues was the number one plan and they worked on it. They then broke into groups to start working on the other four issues.	
Map	K. Dirlam showed the committee the map he presented to the Wellsville Planning Board for their work on revising their Zoning. They will be taking the existing zoning map to check on	

TOPIC

DISCUSSION

CONCLUSION

the zoning that exist now and see if any changes need to be done.

Julie Marshall:

Wellsville
and Alfred
meeting

J. Marshall stated she just returned from a meeting with Wellsville and Alfred business and Village leaders, with them possibly becoming cities. Mike Hattery gave a presentation on sales tax sharing. She stated it was a good meeting.

Dresser-
Rand
meeting

J. Marshall stated she had a meeting with Dresser-Rand representatives on the concern of the sale of the company and other economic issues they have. She stated it was a very informative meeting.

Ellicottville
meeting

J. Marshall stated she attended a Tri-County meeting in Ellicottville. Start (Southern Tier Area Rails and Trails) representatives from Allegany, Cattaraugus, Chautauqua Counties had a meeting to increase trail development and usage for tourism and economic development.

Empire
State
Development

J. Marshall stated she met with Empire State Development representatives in Buffalo to set up putting together a data base for the State to keep track of available parcel, sites, and buildings to be utilized when corporate businesses inquire. Luke Rich, Regional Empire State Director gave the presentation to Economic Development Professionals from 8 Counties of Western New York that were asked to attend.

County Pins

J. Marshall stated there have been 350 County Pins sold or distributed. They have been very well received.

State
Archives

J. Marshall stated she attended a Record Administration State Archives work shop meeting. It is mandatory for current funding recipients to attend the meeting in order to apply for future funding. J. Marshall discussed the outcome of the meeting.

Sugar Hill

There was discussion on the Alfred Ceramic Incubator and Sugar Hill and what progress has been made. The committee would like a tour of both facilities, it was decided to possibly set one up in December and one in January.

800#

P. Regan asked J. Marshall if AT&T has been able to fix the problem of getting a report on the request on the 800# line and our web page? J. Marshall stated the problem has not been solved yet. P. Regan stated he would have Brenda Hotchkiss, Clerk of the Board to check into the matter and report back to the committee on the results.

Meeting was adjourned at 2:41.

Submitted: Alice Alsworth

John III.
**NOT
APPROVED**
DEC 17 1999

**PLANNING AND DEVELOPMENT
DECEMBER 14, 1999**

Present: S. Myers, P. Regan, B. Reynolds, J. Graffrath, J. Walchli, J. Margeson, C. Peterson, J. Marshall, J. Case, K. Dirlam, J. Garmong, E. Sherman

Guest: R. Bennett

Meeting was called to order at 1:30 p.m.

On motion by P. Regan, seconded by B. Reynolds and carried to approve the minutes of November 5, 1999 meeting.

<u>TOPIC</u>	<u>DISCUSSION</u>	<u>CONCLUSION</u>
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Department Report:

J. Marshall

Transfer of Funds	J. Marshall asked the committee to sponsor a resolution to transfer \$500 from A6430.475 (Economic Opportunity & Development) to A6430.101 Personal Services). This reflects reimbursement for the Director of Development for administrative services to the Economic Development Zone.	On motion by B. Reynolds, seconded by P. Regan and carried to sponsor a resolution for the transfer of money.
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PREPARE A RESOLUTION

Transfer of Funds	J. Marshall asked the committee to sponsor a resolution to transfer \$600 from A6430.474 (Economic Opportunity & Development) to A6430.201 (Equipment) for the purchase of a tri-fold machine. J. Marshall stated other departments may utilize this machine as well.	On motion by P. Regan, seconded by B. Reynolds and carried to sponsor a resolution for the transfer of money.
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PREPARE A RESOLUTION

HUD Consolidated Plan	J. Marshall stated the HUD Consolidated Plan has been turned into US Housing & Urban Development and we await their comments.	
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HUD Community Dev. Block Grant	J. Marshall stated Mr. Thomas Barnes of Southern Tier West suggested working with a consultant on the next application of the Community Development Block Grant due to denial of the last two applications. J. Marshall requested permission from the committee to pursue this matter further. J. Marshall stated the application is due in March. J. Marshall stated each year their requirements and outcome are different so it is very hard to know if all requirements are met. J. Marshall stated that there will be enough money in her current budget to cover this one time fee. There was discussion on the amount of expense and what help this individual can do to help with the application process.	The committee unanimously approved to further pursue this matter.
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<u>TOPIC</u>	<u>DISCUSSION</u>	<u>CONCLUSION</u>
Brochure	J. Marshall stated the brochure is 85% completed and is anticipated to go to press in early January.	
Dev. Advisory Brd. brunch	J. Marshall stated how pleased she was with the turn out for the annual Development Advisory Board brunch. J. Marshall stated there were about 25 people present.	
Business Assistance	J. Marshall stated her department has assisted 350 businesses this year, which is up from last year.	
WIA Meetings	J. Marshall stated she has attended numerous Work Force Investment meetings. By December 20 th all WIA Committees will have to give their reports to Southern Tier West for them to be included in the two county plan.	
Computer Training	J. Walchli asked if the Development Database was on Access? He also asked about computer training for the employees to be able to access this information. J. Walchli stated he will check further into employee training sessions.	
Kier Dirlam		
Map Snowmobile	K. Dirlam presented the snowmobile map that has been completed by the State. Jesse Case was not present at the time, he was at a Regional meeting.	
Update Angelica Plan	K. Dirlam stated they have taken the information and organized it, and put it on a template for review by the committee. K. Dirlam stated there likely will be another meeting in January.	
Belmont	K. Dirlam stated he was contacted by Belmont Enforcement Officer on updating their zoning map and asked for help. There will be a meeting in January.	
I-86	K. Dirlam stated there was a draft presented last Friday on the benefit study done on I-86. Any comments have to be submitted by end of the day on Friday. K. Dirlam showed a map that was done in the study to show all tourist attractions across the State, and one that shows Economic Development and Industrial Parks.	
Welcome Signs	K. Dirlam stated he has been working on samples for the new Welcome Signs to the County entering Allegany County and exiting the county. There was much discussion.	K. Dirlam was asked to work with Jesse Case.
Wellsville, Alfred Zoning	K. Dirlam stated both towns have projects to work on before the GIS plan can go further.	

TOPIC

DISCUSSION

CONCLUSION

Carl Peterson

Retirement C. Peterson wanted to say how happy he was working for the County, and that he would officially be retiring at the end of the month.

C. Peterson asked to go into executive session to discuss a personnel issue.

On motion by B. Reynolds, seconded P. Regan and carried to go into executive at 2:05. On motion by J. Graffrath, seconded by P. Regan to go out of executive session at 2:21.

Positions Approved Employment & Training On motion by J. Graffrath, seconded by P. Regan and carried to approve the appointment of Assistant Director.

On motion by B. Reynolds, seconded by P. Regan and carried to approve the appointment of a Senior Counselor.

On motion by J. Graffrath, seconded by P. Regan and carried to approve the appointment of a Program Coordinator.

On motion by B. Reynolds, seconded by J. Graffrath and carried to approve the appointment of a Temporary Summer Youth Counselor.

Jesse Case

800# J. Case reported the calls are believed to be up slightly from last year. He is checking with other data to have a more accurate estimate. (4 months of the 800# was not available through AT&T this year.)

Travel Guide J. Case stated the Travel Guide is on schedule. J. Case stated he has all the photo's, and is waiting on a few ads to come in. J. Case stated the ads are about the same amount as last years.

Web Site J. Case stated revamping has started on the County WEB site. J. Case has started Allegany County @ your service, slogan to be used for our web based efforts, and he is talking to Department Heads about ways they want to be presented to the public. S. Myers asked if the problem of getting a report on the requests on the #800 line and our web page with AT&T has been solved? J. Case stated the problem has been handled.

TOPIC

DISCUSSION

CONCLUSION

Rodney Bennett

Green Way Trail

R. Bennett asked for the committees support and to submit a letter to the DEC stating the property owners concerns are still needing negotiation, and to continue telling the State issues are not settled yet. There was much discussion on the issues.

Committee agreed to send out a letter.

John Margeson

Work Force Investment ACT

On motion by P. Regan, seconded by B. Reynolds, committee approved sponsoring a resolution to enter into an Interlocal agreement with Cattaraugus County for implementation of the Work Force Investment Act.

PREPARE A RESOLUTION

Work Force Investment Act

On motion by J. Graffrath, seconded by P. Regan committee approved a resolution to establish a Public Hearing on the Work Force Investment Plan between Allegany and Cattaraugus Counties with said hearing to be held at 2:00 on January 24, 2000.

PREPARE A RESOLUTION

John Margeson requested going into executive meeting for a personnel matter.

On motion by P. Regan, seconded by J. Graffrath to go into executive meeting at 2:51. On motion by B. Reynolds, seconded by J. Graffrath to go out of executive meeting at 2:55.

Contract

J. Margeson asked for a motion to sponsor a resolution to enter into agreement with Jesse Case to provide Tourism Development Services to Allegany County in the year 2000 in the amount of \$27,000.

On motion by P. Regan, seconded by J. Graffrath and carried, to enter into an agreement with J. Case and to approve the salary.

PREPARE A RESOLUTION

Director of Employment

J. Margeson asked for a motion to sponsor a resolution to appoint Jerry Garmong in the position of Employment & Training Director at an annual salary of \$44,300.

On motion by P. Regan, seconded by B. Reynolds, and

TOPIC

DISCUSSION

CONCLUSION

& Training

PREPARE A RESOLUTION

carried to sponsor a resolution to appoint Jerry Garmong as the new Director of Employment and Training, and to approve the salary.

Area Code Issue

S. Myers state she received a copy of a letter from the NY State Department of Public Service in regards to the changing of Area Codes. It was a draft, plus maps of what might possibly transpire. There was much discussion on the dislike of how things looked. S. Myers asked P. Regan, Chairman of Technology if Planning and Development could have a joint meeting to discuss this issue and how to handle it.

It was decided to have a joint meeting on December 28th at 3:00, and to also invite all the Legislators to attend. It was also decided to make copies of this letter and maps, and to also make a copy of the letter previously sent, for all Legislators to have.

Brown Sites

S. Myers asked J. Walchli if a meeting had been set up with a company interested in our brown sites in the county.

J. Walchli stated the company is out of State and not interested at this time.

Census 2000

B. Reynolds asked how progress was going for a complete count of the county in the Census 2000. There was discussion on how this issue should be handled. There will be more discussion at a later date on setting up a committee to see this is handled properly to get a more true count.

Exit Alfred to W. Almond

B. Reynolds stated he has been contacted to see what needs to be done to do an exit off I-86 to go from Alfred College to W. Almond. S. Myers stated the colleges have to requests this and set up a task force. B. Reynolds will check into it further.

Meeting was adjourned at 3:12.

Submitted: Alice Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 12/14/99

A resolution is requested to transfer \$600 from A6430.474 (Economic Opportunity & Development) to A6430.201 (Equipment) for the purchase of a tri-fold machine.

FISCAL IMPACT:

For further information regarding this matter, contact:

Julie A. Marshall, Director of Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 12/14/99

A resolution is requested to transfer \$500 from A6430.475 (Economic Opportunity & Development) to A6430.101 (Personal Services). This reflects reimbursement for the Director of Development for administrative services to the Economic Development Zone.

FISCAL IMPACT:

Unknown

For further information regarding this matter, contact:

Julie A. Marshall, Director of Development

Name and Department

268-9229

Telephone Number

- The overlay plan would be acceptable to more if 10 digits did not have to be dialed.
- Area code assignments should be technology oriented – 1 for mobile phones, 1 for faxes, etc.
- If telephone numbers change, many businesses may need to have new letterhead and business cards reprinted.
- Allegany County should concentrate on pushing for “toll free” calling throughout the county more than actual area codes.
- Another digit could be added to current area codes, i.e. 716-1, 716-2.
- A wish list should be created and prioritized.

Technology Chairman, Patrick Regan, invited all in attendance to voice their questions, concerns, and ideas.

A motion was made by Truax, seconded by Sherman and carried, to contact the Acting Secretary with the Public Service Commission regarding Allegany County's intent to respond to their recent proposals. Brenda Hotchkiss, Clerk of the Board, will fax a letter stating our intentions before the December 31, 1999 deadline.

Committee members agreed that the Public Service Commission should be requested to attend an answer and question forum here in January. Allegany County plans to host this forum and invite everyone who responded to the Public Service Commission's comments and proposals.

Allegany County 800 Numbers

Brenda Hotchkiss, Clerk of the Board, stated that Allegany County currently has three 800 numbers in the building with AT&T as the carrier. AT&T charges a \$20 service charge each month for each 800 number. Our telecommunications consultant, Fred Wood, informed Ms. Hotchkiss that MCI/Worldcom is the current OGS contract 800 number service holder and does not charge any service fees. Committee members would like to switch carriers if a cost analysis reveals that MCI would be cheaper.

Telephone Expenses

Brenda Hotchkiss distributed summaries outlining the costs associated with converting private lines to DID numbers, 1999 Ronco service and work orders, and cellular phone activity (attached to original minutes). Ms. Hotchkiss indicated that she was not able to complete a projected cost savings analysis comparing our new T-1 rates to our old telephone rates because of a discrepancy in the minutes used on our AT&T bill.

Ronco Traffic Study

Ms. Hotchkiss indicated that Ronco has scheduled a traffic study on our telephone lines for the week of January 24, 2000. We currently have 16 telephone

trunks in addition to our T-1 and flexpath. We hope that it will be possible to disconnect at least 8 of the trunks. Our consultant, Fred Wood, plans to review the traffic study when it has been completed and make a recommendation at that time. Eight of the 16 trunks are currently designated as emergency power failure ports.

Web Page

There was a brief discussion on increasing activity on the County's web page. Technology Chairman, Patrick Regan, stated that he would like to see departments become more involved in this. He suggested having the Veterans Office and Office for the Aging request clients to write stories on different experiences they may have had. As individuals visit our web page to read these stories, they may notice other valuable information they can use, i.e. clinic sites and dates, hours of operation, etc.

Mr. Regan also indicated that Julie Marshall, Director of Economic Development, and Jesse Case, Tourism Specialist, have been creating meta tags. Meta tags are key search words that are used by search engines allowing them to list your web site in their indexes.

Computer Training

Deborah Button, Data Processing Director, indicated that she is having trouble getting instructors to teach computer classes. Available space is another big problem for in-house training. Ms. Button stated that many employees are interested in receiving various types of computer training, and that she is still working on making training available. Ms. Button suggested that some training videos could be purchased until some of these other issues can be resolved.

Meeting Attendance

A motion was made by Truax, seconded by Sherman and carried to allow any legislator attending this meeting a per diem. The non-committee legislators that attended this meeting were Burdick, Dibble, Heineman, and Lucas.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 4:40 p.m.

Respectfully submitted,

Brenda R. Hotchkiss, Clerk
Allegany County Board of Legislators