

MINUTES OF THE MEETING

BOARD OF HEALTH

January 27, 2000

MEMBERS PRESENT: R. Truax, C. Richmond, T. LaFever, Dr. Simons,
Dr. Simons, Dr. Siddiqui, Dr. Cusumono, Dr. Edmonston

ALSO ATTENDING: G. Ogden, T. Gaeta, T. Hull, P. Cockle, R. Burdick
W. Dibble, E. Sherman

CALL TO ORDER

The meeting was called to order at 7:00 pm.

APPROVAL OF MINUTES

The minutes of December 6, 1999 were approved with a motion from Dr. Edmonston, and second from Dr. Cusumano. Motion carried.

SMOKING POLICY

President Truax informed the Board that the smoking policy has passed through the Legislature. Disiplinary procedures are being worked out. A letter has been sent to Dick Young asking that the entrance ways be smoke free. It is expected that within the next couple months, the *total* policy will be in force.

NEW BUSINESS

The issue of instituting a county wide ban on smoking in public places was discussed. Dr. Ogden would like to engage the public and allow them to speak on this issue. He is asking for Board support for this effort. After brief discussion, with suggestions on other ways to perform a survey, the Board gave their support.

Mr. Hull updated the Board on the Nancy Ashcraft hearing and Board order. As allowed, Ms. Ashcraft appealed the order. She states in the appeal that she did not receive the first notice until after the final date of payment and that she had told the Health Department they were using the wrong address. Mr. Hull explained that evidence available indicates she received all mailings in a timely manner. It was asked if the water was indeed bad or just that the required samples were not taken. It was also suggested that she be required to submit the fine with the option to be reimbursed the fine monies paid, if she send her samples in every month for four months. C. Richmond moved not to accept Ms. Ashcrafts appeal and to keep the Order as is. Dr. Cusumano seconded this motion. Motion carried with Dr. Edmonston opposing and Dr. Simons abstaining.

A hearing was held with Mr. Edward J. Bradoc, owner of Hidden Hollow Campground. Health Department sampling indicated that Mr. Bradoc's water supply was contaminated with total coliform and E. coli bacteria. Mr. Bradoc stated that two independent laboratories showed his water samples from the well free of contamination and there may already be a back flow device on the line.

The parties involved agreed that a monthly sample of the water system will be taken from December, 1999, until the park reopens. If no contamination is found, Mr. Bradoc's disinfection waiver shall remain in force. The Health Department will also find out if there is an anti back flow device on the system between the campground a mobile home also served by this water. If not, Mr. Bradoc will install the device. It was suggested that the Health Department take water samples along with Mr. Bradoc, due to the fact that his samples come back negative and the Department's positive. This was agreed to be a reasonable suggestion.

If the monthly tests show contamination, the disinfection waiver will be revoked and the water supply disinfected by chlorination or other accepted method. This will be done prior to opening of the campground in 2000.

Mr. Hull gave a brief recap of the Richard Rugelis situation. This individual has been given numerous extensions to complete his septic system since 1995. The contractor has stated that he has not received a down payment for finishing the system and therefore will not start any work. Mr. Rugelis expressed a desire to get the system installed and to come into compliance. Mr. Rugelis was given a final extension of 2 months to have the systems completed. The Health Department will monitor the situation.

The recommendation of the hearing officer is if the above agreement is not complied with by a time to be determined by weather conditions and set by the Health Department, order abatement of the violation and a \$500.00 fine with a \$10.00 per diem fine until abated.

A motion by Dr. Simons to have the Board of Health Order include a time frame of no more than two months for system completion, followed by eviction proceedings. The hearing officer recommended fin if compliances not attained was increased to \$1,000, with an additional \$10.00 per diem fine until the system's completed. C. Richmond seconded this motion. Motion carried.

Environmental Health policies and procedures, EH-4, "Minimum Requirements for Semi-Annual Inspection and Maintenance of Aerobic Digester Septic Systems in Allegany County" was approved with the addition of a requirement to have the tanks pumped periodically. T. LaFever moved to approve the policy with amendment, with Dr. Simons seconding. Motion carried.

V. Gaeta reported that the Department held three more flu clinics with 100 people attending. This season the Health Department immunized a total of 3414 individuals.

The Board was updated on staff changes within the Department. It was requested and approved by Human Services committee to abolish one RN position and to create one PHN position; a temporary, full time Quality Assurance Coordinator for a period of six months. V. Gaeta reported that when attending a Director of Patient Services meeting the positions of quality assurance and corporate compliance individuals were discussed. These positions are a must in the health care field. C. Richmond asked if the QA person would help with JACCHO accreditation.

The Department will be having Ag Tech nursing students two days a week.

The Health Department has contracted a nurse for jail coverage. This position is funded with 33% public health monies. This individual is involved in HIV, TB, chronic and Communicable Diseases which are public health programs. The Public Health Educator wants to put together an educational packet to be given to individuals upon release from jail.

C. Richmond states she has seen article in the papers by the Public Health Educators and has heard a lot of good things about them.

P. Cockle reported total payments in this months audit of \$201703.06. C. Richmond moved to approve the audit, with T. LaFever seconding. Motion carried.

Two grant renewals have been completed; Women's Health totaling \$27190, and Lead totaling \$40,000. The Department's 2000 budget totals \$5.7 million with \$805,000 being county share. It should be noted that approximately \$500,000 of this cost is for special education program. Ms. Cockle gave percentages of cost for each program. Mr. Truax asked that this information be provided in hard copy. The Department's CPA feels this agency is doing very well and they will be meeting with them to discuss the effect of the perspective payment system on Allegany County.

OTHER BUSINESS

Mr. Dibble presented this Board with information on the proposed prison in Friendship.

ADJOURNMENT

There being no further business to come before this Board the meeting was adjourned at 8:30 p.m.

MINUTES OF THE MEETING

BOARD OF HEALTH

MARCH 23, 2000

MEMBERS ATTENDING: R. Truax, C. Richmond, T. LaFever, Dr. Simons
Dr. Siddiqui, Dr. Edmonston

ALSO ATTENDING: G. Ogden, T. Hull, T. Gaeta, T. Moore, H. Evans,
R. Burdick

CALL TO ORDER

The meeting was called to order at 7:00 pm

APPROVAL OF MINUTES

The minutes of January 27, 2000 were approved with a motion from T. LaFever, and seconded from Dr. Simons. Motion carried.

ENVIRONMENTAL HEALTH

Mr. Hull informed the Board of the follow up done on the Hidden Hollow Campground water problem. There was no back flow device on the system between the campground and mobile home. This will be taken care of. The water samples have been coming back with negative results.

Nancy Ashcraft paid her fine, of interest the Department has yet to see her quarterly water sample for January – March 2000.

Richard Rugelis has not completed his septic system. After initially agreeing to do so, he subsequently submitted a written appeal to the Board's Order, stating he did not feel he was in violation as he has no piped, running water to his mobile home. After discussion, the Board decided not to pursue this further if it can be proved that Mr. Rugelis had no water supply, as he states. Environmental Health will seek to verify this, and if true, Mr. Rugelis will be notified in writing that the Board's Order to complete his system will be rescinded. However, if it turns out the Mr. Rugelis does have a water supply to his property, the Board will reevaluate its position at its next scheduled meeting.

NURSING

V. Gaeta reported that she has order the flu vaccine for this year. 800 vials were ordered.

The Long Term Program since January has had 19 admissions, 14 discharges, and 33 referrals. With a current census of 55 patients.

The Certified Home Health Agency had 137 referrals in January, 86 in February, and 65 in March. There are 205 active cases in this program.

Statistics on Communicable Disease were reported. Chlamydia cases in the first quarter are more than the whole year of 1999.

PUBLIC HEALTH EDUCATION

Helen Evans, Reproductive Health Educator, gave a brief synopsis on her responsibilities and involvements. Some of these include AIDS task force, Teen Pregnancy Prevention Coalition, and Baby Think It Over Program Coordinator. A program has also been started in the County Jail to educate inmates. A series of four lessons are instructed on a rotating basis.

Theresa Moore, Public Health Educator also spoke of her many involvements. These include Women's Health Partnership, and Healthy Heart grant programs. She is on the Injury Prevention sub committee and has just received monies to be spent on a site for car seat checks and training for inspectors. The Department is involved in new grants, with Theresa being on the diabetes coalition and ashma committee.

OTHER BUSINESS

Dr. Ogden states that word has been received that about June or July the Health Department will be sponsoring WIC in Allegany County.

Dr. Ogden reported that the smoking area is being constructed behind the county office building. Healthy Heart grant monies will be used to fund the cessation program being offered to county employees. The disciplinary process has been set up.

The Supervising Public Health Educator position should be filled within the next 2 - 4 weeks and the Human Services Committee approved the quality assurance position so the department will be moving ahead with this.

The SAY Network has hired a Corporate Compliance person who will be with Allegany County two to three days per month. It is hoped that the Department will in the near future be accredited.

NYSNA negotiations are coming up.

The Jail Nurse position has been contracted out. This has allowed the nursing department to be fully staffed. This has been a long time in coming.

Dr. Ogden stated that by the end of April his licensure should be finalized.

Cuba Dental Clinic is up and running and Andover has added an extra dentist.

ADJOURNMENT

There being no further business to come before this board, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,
Teresa Claypool

MINUTES OF THE MEETING

BOARD OF HEALTH

April 27, 2000

MEMBERS ATTENDING: R. Truax, C. Richmond, T. LaFever, Dr. Siddiqui
Dr. Cusumono

ALSO ATTENDING: T. Hull, T. Gaeta, T. Moore, R. Burdick

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

APPROVAL OF MINUTES

The minutes of March 23, 2000 were approved with a motion from C. Richmond, and second from T. LaFever. Motion carried.

ADMINISTRATION

The Health Department will be leasing vehicles in approximately four to six weeks.

ENVIRONMENTAL HEALTH

Mr. Hull informed the Board that Richard Rugelis has installed his septic system.

PUBLIC HEALTH

The WIC Program was discussed briefly. Lori Ralyea will start with the Department on May 4th as Supervising Public Health Educator. She will be working with this program. There are items in the grant that the State wants refined. The Department has looked at the WIC Office in Belfast for possible office space for their staff and to keep the WIC Program at this location. It has been suggested that the Public Health Educators be moved to this location. There was discussion on this suggestion and it was felt that the Educators may not be the best individuals to be relocated. T. Hull suggested that the Environmental Health staff moving out of Belmont would probably have the least impact on the agency's operations.

NEW POSITIONS

The Department has hired a Quality Assurance Coordinator, Donna Baschmann.

Also through the S²AY network a Corporate Compliance person will be available to the Health Department. She is a nurse that has worked in hospital situations. This individual will be spending approximately three days a month with Allegany County and will be working closely with the Quality Assurance individual.

NURSING

V. Gaeta reported that some of the clinic sites are not being utilized and she will be discussing other locations in the county with the nursing staff. It was asked if the Department should be going into the school districts. V. Gaeta stated that the State has encouraged us to help the schools with the HEP B series. There are eight districts so far that have invited us to hold clinics.

There have been 410 individuals attending immunization clinics in the first quarter, with most receiving more than one inoculation.

PUBLIC HEALTH EDUCATOR/QUARTERLY REPORT

T. Moore presented the board with a quarterly report, briefly touching on all programs within. Some of the programs include Women's Health Partnership, Healthy Heart, Dental Health, and the Car Seat Project.

FINANCIAL REPORT

The monthly bills were reviewed totaling \$187,767.98. Dr. Cusumono moved to approve the bills, with T. LaFever seconding. Motion carried.

ADJOURNMENT

There being no further business to come before this board, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,
Teresa Claypool

MINUTES OF THE MEETING
BOARD OF HEALTH
MAY 25, 2000

MEMBERS ATTENDING: Ronald Truax, President, Catherine Richmond, Vice-President, Timothy LaFever & Leo Cusumano, M.D.

OTHERS PRESENT: Gary W. Ogden, M.D., Public Health Director, Tom Hull, Deputy Public Health Director, Vicky Gaeta, Director of Patient Services, Donna Baschmann, Quality Assurance Coordinator, Laurie Ralyea, Supervising Public Health Educator & Helen Evans, Public Health Educator for Reproductive Health

MEMBERS ABSENT: James Edmonston, DO, Willard Simons, DDS PC, Siraj Siddiqui, M.D. & William Coch, M.D. (Medical Adviser)

CALL TO ORDER:

The meeting was called to order at 7:00 P.M. by President Ronald Truax.

APPROVAL OF MINUTES:

The minutes of April 27, 2000 were approved with a motion by Tim LaFever and second from Cathy Richmond.

ADMINISTRATION:

Dr. Ogden requested that there be a recommendation to Human Services Committee to re-appoint Catherine Richmond to the Board of Health. A motion was made by Tim LaFever and second from Dr. Cusumano. Motion carried.

Dr. Ogden discussed with the Board about going to town meetings at various points of the County to meet with the public and talk about a smoke-free environment in public buildings within the County. Cathy Richmond and Ronald Truax volunteered to help.

Information was sent to all County Employees on May 25, 2000 regarding the Smoking Cessation Program.

ENVIRONMENTAL HEALTH:

Kenneth Stedman, Bolivar Hotel, Bolivar, NY– Operating with an expired permit. Mr. Stedman has paid the permit fee but still owes the outstanding fine. A hearing has been scheduled.

Sherry Rouse, Silver Lake, NY – Ms. Rouse is under order to conduct interior and exterior lead abatement activities for a home she owns at 101 Friendship Street, Bolivar, NY. The interior lead abatement has been completed but not the exterior. The premises is now empty

and the house is for sale. Ms. Rouse is still liable to complete the lead abatement on the exterior of the house but has yet to comply. An administrative hearing will take place on June 13, 2000, at 10:00 a.m.

Randall Clark, Belfast, NY – owner of Cindy's Kitchen. Has been operating with an expired permit. The \$200 fine has not been paid as of this date. An administrative hearing will take place on June 13, 2000, at 10:45 a.m. regarding this issue.

James & Christina Bliss, Olean, NY – Owner of Cuba Roller Rink. Operating without a permit. Violation notice has been sent.

Sandfilter sand – Tom Hull is looking for other sites to supply sandfilter sand since Alfred Atlas is dropping out. Also discussed the idea of periodically testing the sandfilter sand at gravel pits to make sure it is acceptable.

NURSING:

Vicky Gaeta gave an update on clinic utilization. The following clinics have been closed as of June 1, 2000, due to low response: Alfred Immunization, Andover Immunization and Blood Pressure, Bolivar Immunization and Whitesville Immunization. The impact will be very minute.

Homecare Update: Month of April – 9 discharges Long Term, 14 referral cases. Traditional – 88 referrals (36 were admitted as new admissions), 26 one time only, 8 kept open and 18 other (home evaluations, etc.)

Community Health – 4 Chlamydia for April, 2000 (number in first 4 months of 2000, total number is already greater than in all of 1999) and 1 syphilis in April, 2000 (first reported this year).

Staffing – Summer vacation coverage. Vicky has a call into Personnel to see what is in application file and should Vicky run another ad. She has contacted the weekend nurses and none are available.

Home Care – There was a one-hour telephone conference on Perspective Payment System for Medicare. Director of Patient Services, billing personnel, nurses, two clerical staff, 3 supervising nurses and the office manager were present for the teleconference. The Federal Government has a deadline of October 1, 2000 to be ready for new payment system. Between July 1st and October 1st we are to implement all changes. It was noted by Vicky that this involves changes in OASIS. There are three more one-hour teleconferences scheduled in the near future.

PUBLIC HEALTH:

Donna Baschmann, Quality Assurance Coordinator – Donna is working closely with Dawn Paulsen, the S²AY Corporate Compliance Coordinator. She will be using the Performance Improvement 7-Step Model, which is Identify the Problem, Analyze the Situation, List Possible Causes, List Possible Solutions, Try a Solution, Measure Results and success. Donna will be meeting with Vicky Gaeta and other nursing staff regarding a strategy for Home Care. There will be a mission statement and strategies developed. Her goal is to comply with Federal, State and JCAHO (Joint Commission Accreditation Health Organization) guidelines.

Lori Ralyea, Supervising Public Health Educator – Laurie will be in charge of the WIC Program. She ran the WIC Program at ACCORD for two years and is very familiar with the way it works. She has been working very closely with the State. The budget for WIC has been completed, and it looks like it will be approved by the State. Laurie is hoping within the next three weeks to have hired a Coordinator, nutritionist, Breast Feeding Coordinator (it probably will be an RN and he/she will be trained in lactation counseling after being hired), Nutrition Outreach Specialist, Administration Assistant and Vendor Manager and Clinic Assistant. Training will be in July for all new staff, and we should have WIC as of August 1, 2000. The Cornell Cooperative Extension will do the hiring and pay the fringe on the new WIC staff. Laurie is looking at a site in Belmont for WIC.

Helen Evans, Public Health Educator for Reproductive Health:

Youth Speak Out – April 4, 2000 – had 190 students and 32 adult advisors and administration. Overall evaluations were positive. A couple remarks from the Speakout were: concentrate efforts on 6th, 7th and 8th graders and have a local teen/parent panel as seen at Speak Out to travel to schools. Helen would like to interview some teen parents to see if they would be appropriate for public speaking next school year.

QAUR (Quality Assurance Utilization Review) through Family Planning. 35 percent of participant satisfaction surveys were returned. Results of the survey found that the people liked the clinics and personnel. Most hear about our Family Planning clinics by word of mouth, therefore Family Planning will be having a promotion this summer and fall for participants who want to refer other people to our services.

Jail program finished second cycle; each cycle lasts four weeks. Men's health issues, S²IDs, AIDS and contraception options are all talked about. Norilyn Patrick, our Nurse Practitioner, provides a clinic to inmates during the third cycle for STD testing and treatment. One positive chlamydia thus far.

Offering smoking cessation classes for Family Planning clients in September, 2000.

Offering a walk-in Reproduction Health clinic for teens this summer, June 22nd, July 27th and August 24th. Working well at other Family Planning sites across region.

On June 27th, there will be free HIV confidential testing and counseling at the Courthouse in honor of National HIV Testing Day; hours 6:00 A.M. to 6:00 P.M.

AUDIT:

A motion was made by Tim LaFever to approve the audit. Dr. Cusumano second the motion, motion carried.

ADJOURNMENT:

There being no further business to come before this Board, the meeting was adjourned at 8:15 P.M.

Respectfully submitted,
Rose Burdick

MINUTES OF THE MEETING
BOARD OF HEALTH
TURFSIDE RESTAURANT
JUNE 22, 2000

MEMBERS ATTENDING: Ronald Truax, President; Catherine Richmond, Vice-President; Timothy LaFever; Siraj Siddiqui, M.D.; Willard Simons, DDS PC and Leo Cusumano, M.D.

OTHERS PRESENT: Tom Hull, Deputy Public Health Director, Vicky Gaeta, Director of Patient Services, Rose Burdick, Secretary to PHD, Spouses and Friends of Attendees

MEMBERS ABSENT: William Coch, M.D., Medical Adviser, James Edmonston, DO

CALL TO ORDER:

The meeting was called to order at 7:00 P.M. by President Ronald Truax

APPROVAL OF MINUTES:

The minutes of May 25, 2000, were approved with a motion by Cathy Richmond and Tim LaFever seconds the motion. Motion carried.

ENVIRONMENTAL HEALTH – Tom Hull, Deputy Public Health Director

Sherry Rouse, Silver Lake, NY – Owns property at 101 Friendship Street, Bolivar, New York 14715 – Violation of 10NYCRR, Subpart 67-2, in that humans are exposed to high levels of lead. A motion was made by Tim LaFever to drop the fine and violation, if after closing on the house, the buyer demolishes the house and removes the debris, as indicated from documentation received from Attorney Jerry A. Fowler, who represents Sherry Rouse. Dr. Cusumano seconds the motion. Motion carried.

Randall G. Clark – Operator of Cindy's Kitchen, 8403 State Route 19, Belfast, New York 14711 – Violation - Operating a food service establishment without a permit. Hearing was held on June 13, 2000 and Mr. Clark failed to appear, even though he was properly notified. Dr. Simons made a motion to give Mr. Clark until July 5, 2000 to pay the \$200.00 fine and to obtain an Operating Permit. If Mr. Clark fails to comply, his establishment is to be immediately closed and an additional \$10.00 per diem fine imposed until compliance requirements are met. Dr. Siddiqui seconds the motion. Motion carried.

NURSING – Vicky Gaeta, Director of Patient Services

PPS Update – The second, out of a series of four, teleconference was held on Thursday, June 22, 2000. Nursing Administration staff, some nursing staff that were available, support staff and the Office Manager attended. Basically, the message continues to be conveyed that the Federal Government is still uncertain with many aspects of PPS.

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Board of Health Minutes
June 22, 2000

National HIV Testing Day June 27, 2000, from 6:00 A.M. to 6:00 P.M in the Health Department Clinic Room. The area will be restricted to nurses and staff working that day. This will be kept very confidential.

Summer coverage - Starting next week, June 26, 2000, until after Labor Day, almost 50 percent of the nursing staff will be off at any one given time per contractual agreement.

Vicky has interviewed three individuals for temporary coverage over the summer. One of these individuals will be working as a Temporary full-time Registered Nurse starting June 27, 2000, until the end of September. A second Registered Nurse will be working 3 days per week starting June 27, 2000 through the end of September. Incidentally, both of these nurses have expressed an interest and willingness to work weekend call after their temporary position ends. One of our current staff Registered Nurse will be temporarily upgraded to a Public Health Nurse for the summer to cover one of our Public Health Nurses', who will be on a short term leave of absence.

The County nurses submitted information to the Board regarding the weekend contract nurse from Southern Tier Home Health Services, Inc. This nurse has been placed on the on-call schedule for seven months, starting July 1, 2000. Allegany County Nurses have submitted to their supervisors an on-call schedule, with all slots filled by county nurses. After much discussion, it was decided that Ronald Truax would take this issue to the Human Services Committee. Vicky Gaeta provided an explanation of on-call schedule makeup and arrangements.

OTHER: the Board noted that the 25th Anniversary Health Department reception was very nice.

AUDIT:

A motion was made by Tim LaFever to approve the audit. Dr. Cusumano seconds the motion. Motion carried.

ADJOURNMENT:

There being no further business to come before this Board, the meeting was adjourned.

Respectfully Submitted,
Rose Burdick

**MINUTES OF THE MEETING
BOARD OF HEALTH
COUNTY OFFICE BUILDING – ROOM 8
AUGUST 24, 2000**

MEMBERS ATTENDING: Ronald Truax, President; Catherine Richmond, Vice-President; Timothy LaFever; James Edmonston, DO

OTHERS PRESENT: Edgar Sherman, Chairman, Board of Legislators; Gary W. Ogden, M.D., C.M., Public Health Director; Tom Hull, Deputy Public Health Director; Vicky Gaeta, Director of Patient Services; Lori Ballengee, Supervising Public Health Educator; Theresa Moore, Public Health Educator; Ruth Shear, WIC Program Coordinator

MEMBERS ABSENT: Siraj Siddiqui, M.D.; Willard Simons, DDS PC; Leo Cusumano, M.D.

CALL TO ORDER:

The meeting was called to order at 7:00 P.M. by President Ronald Truax

APPROVAL OF MINUTES:

The Minutes of the June 22, 2000, were approved with a motion by Tim LaFever and Cathy Richmond seconds the motion. Motion carried.

GARY W. OGDEN, M.D., C.M., PUBLIC HEALTH DIRECTOR:

Health Department Information:

- WIC is up and running.
- Mary Botens, R.N., PHCP Coordinator, has given her resignation as of September 1, 2000. PHCP Coordinator position runs the 3-5 Special Education Program and coordinates the Children's Preschool Program 0-21 years of age. Since this program has had such a tremendous growth, we have added a clerical person to help out with the billing. This is the third PHCP Coordinator to resign since Dr. Ogden has been here.

Fifty percent of the PHCP program involves orthodontia (\$200,000 budget, includes out-of-county travel expenses for clients). Many counties no longer offer orthodontia. Since orthodontia is only for cosmetic purposes and does not address the dental health of the client, Dr. Ogden would like to discontinue this part of the PHCP Program.

- Nicole Meyers, Speech/Language Pathologist, has given her resignation as of August 31, 2000. We plan to replace Nicole; however, at this time, we are not sure whether the position will be a full-time or a part-time position.

- West Nile Virus - At this time, no human cases have been found in Allegany County.
- The Nursing Division would like to be JCAHO (Joint Commission Accreditation Health Organization) accredited in a year or two.
- Cathy Richmond volunteered to serve on the Professional Advisory Committee that meets quarterly. She will report back to the full Board.
- Dr. Ogden would like \$50,000 to \$100,000 of the tobacco monies dedicated toward prevention. This would allow intense preventive education. Use of tobacco products in Allegany County is between 28% to 30%. Dr. Ogden will put together a package of how these monies would be spent and will present this at the next Board meeting.
- Jones Memorial Hospital's dental clinic for Medicaid clients is on hold because they are waiting for a grant. Dr. Edmonston will check on the progress of the dental clinic.

Networking:

- MCHN, Inc. (Maternal Child Health Network) is a Coalition of not-for-profit subcommittees, agencies and counties. MCHN, Inc. has applied for a grant for Prenatal/Perinatal and Community Outreach Workers, which would cover the extreme WNY area of Allegany County. Also, S²AY (Steuben, Schuyler, Allegany and Yates Counties) submitted a grant (same as MCHN) for Prenatal/Perinatal funds. These grants are in excess of \$600,000. We have a good chance of being funded for both.

ENVIRONMENTAL HEALTH – Tom Hull, Deputy Public Health Director

➤ **Houghton Mini-Mart, Houghton, NY:**

Owners, John Zlomek and Timothy Hainey – Owners are guilty of a repeat violation of NYSPL Article 13-F, Section 1399-cc Sub 1399-cc (2), on 5/27/2000. A hearing was held on July 17, 2000 and the owners failed to appear. The recommendation by the Hearing Officer was a \$500.00 fine to be paid to the Allegany County Department of Health by September 5, 2000. A check for \$250.00 was received from the owners shortly after hearing. Tom Hull recommended to the Board that the rest of the fine be waived due to the fact that they no longer are selling cigarettes. Cathy Richmond made a motion that the \$250.00 still owed by the Houghton Mini Mart be waived. Dr. Edmondston seconds the motion. Motion carried.

West Nile Virus:

Last year Allegany County was designated a Tier 1 county because there were no adjoining counties with West Nile Virus activity. On August 17, 2000, the New York State Department of Health declared that a public health threat exists in Allegany County due to identification of a West Nile Virus positive bird in adjoining Livingston County. This will allow Allegany County to receive reimbursement for West Nile Virus related control activities in accordance with the Public Health Law and Department of Health regulations. Next year, Tom would like to budget monies for equipment to do mosquito surveillance as a precursor to actual mosquito control activities. There have been 26 dead birds reported to the Health Department since the last week in July. Three birds (2 crows and a blackbird) are being tested now, and we are waiting for the results to come back.

To better inform the public, the Health Department has had articles in the newspaper, public service announcements on the radio (WLSV, WPIG, WZKZ), presentations to area businesses, information for area schools and press releases with specific data on what the public needs to do to protect themselves from being bitten by mosquitoes.

Joseph Strzelec Farm in Rushford:

Construction of a liquid manure holding lagoon on the Joseph Strzelec farm in Rushford was briefly discussed. Mr. Strzelec had a new lagoon installed for which he had the proper NYSDEC permits, but no building permit from the Town of Rushford. At a Rushford Town meeting attended by Tom Hull, it was determined that the lagoon does not meet road set-back requirements of the Town, but that if the lagoon is moved back to the appropriate distance, a building permit cannot be denied him. This was despite the complaints of numerous people concerning the health threat they perceive this lagoon will be to their drinking water supplies, which come from shallow wells. Testing of water from homes in the vicinity of this lagoon have already shown that one well was contaminated with coliform bacteria. While this contamination is not from any apparent activity at the Strzelec farm, it demonstrates that the water supplies in this area may be vulnerable to contamination from the lagoon at some point in the future. It was proposed by Tom Hull that a portion of the money the health department will receive from the State Health Department, to enhance drinking water programs in the county, could be used to provide continual monitoring of these wells both before and after the lagoon, which is supposed to be for temporary use only, is replaced by a system that will discharge the liquid manure through wetlands developed for that purpose.

NURSING - Vicky Gaeta, Director of Patient Services:

Home Care Referrals – active cases stable. Summer help has been great. Part-time summer help continues through September 29, 2000. Our part-time nurses have indicated an interest in helping with weekend on call.

PPS – Thursday, August 10, 2000, billing people, supervisory staff and Vicky Gaeta, went to a one-day training put on by Medicare. Vicky and at least one SPHN have been to other meetings regarding PPS, which included other agencies and health departments. One of the nurse supervisors has been designated the duty of reviewing PPS specs brought back from meetings and preparing other supervisors and nursing staff. The Federal Government keeps changing what the specs are, but are still using October 1st as the starting date. Home Care should be fine as Vicky Gaeta, SPHNs and billing personnel have made every attempt possible to be ready.

Community Health – communicable diseases – chlamydia cases continues to climb

PBII (Provider Based Immunization Initiative) In July, the Health Department went to Dr. Miller, Dr. Depner and Dr. Kassas' offices. An intern was provided through NYSCHO for four days. She was a great help and a real computer whiz. We will give doctors the result of the survey and help them track any two year olds that require additional immunizations.

Influenza – received a call from our pharmaceutical representative stating that the vaccine is not available to date. CDC recommendation that we should not begin giving influenza immunizations until November 1st. The CDC has suggested to the suppliers not to ship the vaccine much before the starting date (November 1st). The reasoning behind waiting until November 1st is that people's immunity provided by the vaccine should be at its peak during the actual "flu season peak". The Country is three years overdue for a flu epidemic. The goal for the distribution of the vaccine (not including private physicians) is 1,000 doses more than last year (1,600). Vicky is working on a drive-through influenza clinic, which was tried and popular in some other counties.

Clinic schedules for November and December - Adult Assessment and the Well Child clinics - have been canceled due to the impact of the flu clinics and heavy holiday/vacation time off for staff. No appointments had to be re-scheduled or canceled, as there were none scheduled at the time of this decision.

**WIC – LORI BALLENGEE, SUPERVISING PUBLIC HEALTH EDUCATOR
AND RUTH SHEAR, WIC PROGRAM COORDINATOR:**

The WIC Program started a month earlier than expected (August 1st). On June 26, 2000, Ruth started hiring staff. WIC is now at full staff as follows:

Ruth Shear, RN, WIC Program Coordinator
Pam Iven, RN, Nutritionist
Laurie Smith, RN, Breastfeeding Coordinator
Pam Hakes, Vendor Management/Clinic Assistant
Chris Hutchison, Nutrition Outreach Specialist/Clinic Assistant
Dawn Tuttle, Administrative Assistant

- WIC is self-funded and geared toward the working family.
- WIC staff went to Albany for 2 ½ days of training.
- The number of clients is growing daily.
- It is anticipated that WIC will be fully automated by late next summer.

WIC provides:

- Free, healthy foods for pregnant or breast feeding women and for children under age 5
- WIC provides checks every month to buy the nutritional food needed; nutritional counseling is also offered.
- Case management, assessments and referrals

The Brunswick Building, where they are currently located is not big enough. On Friday, Dr. Ogden, a State Representative, along with Lori and Ruth, will tour two possible sites for the WIC program in the Wellsville area. Their plan is to move in September or early October.

Lori extended an invitation to the Board members to stop by any time and tour the facility.

THERESA MOORE, PUBLIC HEALTH EDUCATOR:

Discussed the Quarterly Report (April 1, 2000 – June 30, 2000) See attached.

AUDIT:

A motion was made by Tim LaFever to approve the audit. Dr. Edmonston seconds the motion. Motion carried.

MEDICAL CONSULTANT POSITION:

Tim LaFever made a motion to accept Dr. Coch's resignation as Medical Consultant with the Allegany County Department of Health as of Friday, July 7, 2000, and induct Dr. Gary Ogden as Medical Consultant as of Monday, July 10, 2000, at a salary of \$1,500 per month. Dr. Edmonston second the motion. Motion carried.

ADJOURNMENT:

There being no further business to come before this Board, Tim LaFever made a motion to adjourn the meeting and Dr. Edmonston seconds the motion. Motion carried. Meeting adjourned at 8:55 P.M.

The next meeting will be held on Thursday, September 28, 2000, in the Legislative Chambers, at 7:00 P.M.

Respectfully Submitted,
Rose Burdick

**MINUTES OF THE MEETING
BOARD OF HEALTH
COUNTY OFFICE BUILDING – LEGISLATIVE CHAMBERS
SEPTEMBER 28, 2000**

MEMBERS ATTENDING: Ronald Truax, President; Catherine Richmond, Vice-President; Timothy LaFever; Leo Cusumano, M.D.; Siraj Siddiqui, M.D.

OTHERS PRESENT: Gary W. Ogden, M.D., C.M., Public Health Director; Tom Hull, Deputy Public Health Director; Vicky Gaeta, Director of Patient Services; Pam Cockle, Accountant; Rose Burdick, Secretary to Public Health Director

MEMBERS ABSENT: Willard Simons, DDS PC; James Edmonston, DO

CALL TO ORDER:

President Ronald Truax called the meeting to order at 7:00 P.M.

APPROVAL OF MINUTES:

Cathy Richmond approved the August 24, 2000 minutes with a motion and Tim LaFever seconds the motion. Motion carried.

GARY W. OGDEN, M.D., C.M., PUBLIC HEALTH DIRECTOR:

Health Department Information:

Surgeon General's Report on Tobacco, which was released on August 9th, was sent to the Board of Legislators. This Report provides an overview of the major methods that have been studied and used to reduce and prevent tobacco use – educational, clinical, regulatory, economic and comprehensive.

Dr. Ogden would like the Human Services Committee to dedicate \$50,000 or 10%, whichever is less, of the money the county is receiving from the tobacco industry. This would give us a chance at lowering the prevalence of cigarette smoking.

With the money the Health Department would receive, Allegany Council on Alcoholism and Substance Abuse would hire a network coordinator that would cost approximately \$20,000. The coordinator would do statistics, measure outcomes and interview with parents, teachers and kids. Allegany Council would keep the coordinator's position for the period of the funding. The Health Department would manage what the coordinator does not use for salary (approximately \$30,000). We would also be responsible for certain aspects of the workplan. Ron Truax felt it was possible to do on an annual basis. Dr. Ogden should present this to the Board of Legislators.

A motion was made by Catherine Richmond requesting \$50,000 or 10% (whichever is less) of the tobacco settlement money received by Allegany County on an annual basis, be designated for tobacco cessation, prevention and awareness and also to support the work plan for tobacco sub-units. This would be renewed annually. Leo Cusumano seconds the motion. Motion carried.

Dr. Ogden would like to accomplish within the next year the following:

1. Have the Board of Legislators pass legislation to render to low visibility the displays for tobacco products in stores.
2. Have the Board of Health re-affirm moving on the possibility of passing a safe indoor air action.

Physically Handicapped Children's Program (PHCP) – Orthodontia - PHCP has a \$55,000 budget, \$20,000 is used for orthodontia. Dr. Ogden would like to phase out the orthodontia component. As of January 1, 2001, only those kids that fulfill the medical requirements would receive orthodontia. For those presently having orthodontia work, we would continue paying to complete their treatment course. Dr. Ogden will send a letter to Dr. Green requesting the criteria that he uses for measuring overbite.

Dr. Ogden would also like to see one or two more Article 28 dental clinics in Allegany County.

TOM HULL, DEPUTY PUBLIC HEALTH DIRECTOR:

Adolescent Tobacco Use Prevention Act (ATUPA) Violations – Have finished with ATUPA compliance checks for this compliance year (October 1, 1999 – September 30, 2000). There are 71 vendors in the county – 7 sold (10%). There were two sales of cigarettes to minors (less than 18 years old) during the last set of checks. The Rushford Corner Market was fined \$300. Giant Food Mart in Cuba was a repeat violation and was fined \$500. The Giant Food Mart will also lose its tobacco license for a six-month period. If the violation had occurred after September 1, 2000, they would also have lost their lottery license.

PWS (Public Water Supply) Violations - 11 water supplies didn't take water sample analyses, for the period of April 1, 2000 – June 30, 2000. Only 4 are not rectified and are scheduled to go to a hearing – Birdsell Meadows, Mobile Home Park, Cindy's Kitchen and McCarthy Ranch Campground.

Robert & Sandra Sheehy, Riverside Drive, Wellsville, NY – Sewage discharge onto neighbor's property. A hearing will be scheduled to resolve this problem. The Health Department will request the presence of the County Attorney, as this case, due to the nature of the Respondents, most likely will not be settled easily.

West Nile Virus – So far in Allegany County, we have had three positive birds. This year, we spent between \$1,500 and \$2,000 on West Nile Virus activities. Next year, we will concentrate on mosquito surveillance. Information will be shared among counties to keep the cost down. So far there are eleven human cases in the State and all are from New York City or New Jersey.

VICKY GAETA, DIRECTOR OF PATIENT SERVICES:

Perspective Payment System (PPS) Update – As of 6:15 P.M. today (September 28, 2000), we have not received one of the updates that we need for tomorrow. E-Mail has been down so Georgia Long, our Medical Records Computer Operator, has requested the upgrade sent overnight. Staff wise, we are all set; everyone has been very cooperative. One of the supervisors is fine tuning last minute details for presenting PPS at the nursing staff conference on Wednesday. All cases are in the new system. Received nine referrals today. Staff are coming in this weekend; supervisors will be available along with support staff.

Flu Update:

1. Received returned phone call from Wyeth Lederle – they will ship 16% of our vaccine order by the middle of October, 58% in November and the final 26% in December. State Health Department asked that if there is a vaccine shortage, would we help out at the nursing homes with our fragile elderly population and our immune compromised client population. That will be done if the nursing homes do not receive their vaccine. We have 17 public clinics tentatively scheduled, but they will not be publicized until we see how much vaccine we receive and when we receive it. If we do receive all the vaccine, but very late, we will most likely have a couple of big clinics with greatly expanded hours in Belmont and maybe one or two other locations. It would be impossible for us to hold our usual number of clinics all about the county at the last minute. Our price to the public will remain the same at \$5.00 if not covered by Medicare.

Immunization Initiative – have large population of people who go to Olean Medical Group for pediatric care. Asked if there was any way that we can get some credit for Allegany County residents that go to Cattaraugus County for pediatric health care. Those stats will impact us. It was suggested by the State Department of Health representative (Buffalo office), that we could work with Cattaraugus County and do a joint PBII; it would be a real benefit to us to have the numbers.

Nurse Practice Committee – Policy and Procedures have been developed and reviewed by S²AY (Steuben, Schuyler, Allegany and Yates Counties). Nurse Practice Committee people have a great deal of home care and public health experience and have fine-tuned the policies and procedures to meet our needs. These procedures will now go to the Professional Advisory Committee.

Staffing – our part-time Public Health Nurse who works three days per week is taking a six-month leave of absence. We are trying to cover the position. One of our temporary summer Registered Nurses who has worked two to three days per week said that she is available one day per week. Another full-time Registered Nurse who worked as a Public Health Nurse through the summer has expressed willingness to work three days as a Public Health Nurse and two days as Registered Nurse. The Personnel Department will look at the contract to see if we can do that. Do not need to bring anyone else on board.

\$25,000 one-time only grant for TB submitted; we will receive just under \$24,000. Includes money for staff development/training. Two Public Health Nurses will go to a week-long, intense training in Colorado and another training in Syracuse put on by the State Health Department in mid-October. This is just one example of the items I included in the grant proposal.

PAM COCKLE, ACCOUNTANT:

Perspective Payment System (PPS) -- This has been the main focus for September. Pam met with Jim Mulholland, County Treasurer, and has set up all the accounts for PPS. The budget was reviewed by the Human Services Committee and found no major problems. The Health Department's budget has a .888% increase over last year - 4.1% increase with WIC. So far, we have received \$77,900 from Medicare as our settlement for year-end 1999.

AUDIT:

A motion was made by Tim LaFever to approve the audit. Dr. Cusumano seconds the motion. Motion carried.

ADJOURNMENT:

There being no further business to come before this Board, Tim LaFever made a motion to adjourn the meeting and Dr. Cusumano seconds the motion. Motion carried. Meeting adjourned at 8:10 P.M.

The next meeting will be held on Thursday, October 26, 2000, in Room 8, at 7:00 P.M.

Respectfully Submitted,
Rose Burdick

**MINUTES OF THE MEETING
BOARD OF HEALTH
COUNTY OFFICE BUILDING – ROOM 8
OCTOBER 26, 2000**

MEMBERS ATTENDING: Ronald Truax, President; Catherine Richmond, Vice-President; Timothy LaFever; Leo Cusumano, M.D.; James Edmonston, DO; and Willard Simons, DDS PC

OTHERS PRESENT: William Dibble, District III Legislator; Gary W. Ogden, M.D., C.M., Public Health Director; Pam Cockle, Accountant; Helen Evans, Family Planning Public Health Educator; Rose Burdick, Secretary

MEMBERS ABSENT: Siraj Siddiqui, MD

CALL TO ORDER: President Ronald Truax called the meeting to order at 7:00 P.M.

CORRECTION OF SEPTEMBER 28, 2000 MINUTES:

The minutes regarding having one or two more Article 28 dental clinics in Allegany County was changed to read, "Dr. Ogden would also like to see one more small Article 28 dental clinic in Allegany County".

APPROVAL OF MINUTES: Dr. Edmonston made a motion to approve the corrected September 26, 2000 minutes and Dr. Simons seconds the motion. Motion carried.

GARY W. OGDEN, M.D., C.M., PUBLIC HEALTH DIRECTOR:

PUBLIC HEALTH:

- **TOBACCO INITIATIVES:** The request from the Allegany County Department of Health and the Allegany County Board of Health for \$50,000 or 10% (whichever is less) of the tobacco settlement money was presented to the Human Services Committee and referred on to the Ways & Means Committee where it was approved. The next step is to present the request to the Committee of the Whole on Monday, October 30, 2000.

The \$50,000 would be used for tobacco cessation, prevention and awareness programs.

- Dr. Ogden also suggested that the Board of Health establish a Public Health Advisory Council, comprised of volunteers that would give us their opinions on what the health issues are in Allegany County. The NIH and CDC are pushing for this type of grass roots involvement. Ronald Truax suggested choosing three citizens from each of the five legislative districts. This Council would meet quarterly and present a report to the Board of Health.
- Sixteen percent (approximately 1,300 doses) of the flu vaccine will be shipped to the Health Department by the end of October. The first shipment will be used at Long Term Care facilities, hospitals, the elderly home bound, our immune compromised client population and health care workers. The next shipment of vaccine will be distributed to the doctors so they can take care of their high-risk patients. The Health Department will probably have flu vaccine clinics in late November or December.

ENVIRONMENTAL HEALTH:

- PWS Violation/Failure to take required water sample. Randall Clark – Owner/Operator of Cindy's Kitchen Restaurant in Caneadea, NY. Mr. Clark failed to appear at a hearing on October 20, 2000. The Hearing Officer found Mr. Clark has violated the code in question and recommended a \$100.00 fine payable to the Health Department by November 6, 2000, with an additional \$10.00 per diem fine added for each day past November 6, 2000 that Mr. Clark remains out of compliance. Cathy Richmond made a motion to accept the Hearing Officers decision and Dr. Edmonston seconds the motion. Motion passed.
- PWS Violation/Failure to take required water sample. Eugene McCarthy – Owner/Operator of McCarthy Ranch Campground in the Town of Allen. This was resolved prior to hearing.
- Sewage Discharge Violation/Causing a sewage discharge to the surface of the ground. Robert & Sandra Sheehy – Owners of property where sewage discharge has been identified as originating from. Original hearing date of 10/20/00 canceled. Hearing held on 10/26/2000. The Hearing Officer will have recommendations available for next regularly scheduled Board of Health meeting.

PAM COCKLE, ACCOUNTANT:

- Perspective Payment System (PPS) – Everything is going well at this time. Currently, Georgia Long, is calculating requests for anticipated payments (Raps) – have not submitted any to date. Also working on revenue recognition with CPAs, will probably recognize a higher percentage in the beginning of the episode where costs are traditionally higher. 3M program appears to be working now.
- United Government Services (UGS) is doing a desk audit of our FYE 99 Cost Report. They are questioning our skilled nursing labor costs. Increased 36% over 1998 to \$63.46 a visit. Working with CPA on this issue.

- Currently working on the Family Planning and the Children with Special Health Care Needs grants. The Family Planning grant budget for activities totals \$167,178 and the Children with Special Health Care Needs grant budget for activities totals \$59,358.00.
- Revenue Sources – CHHA/LT – Medicare 50%, Medicaid 35%, Medicaid LT 10%, Private Insurance 2%, Self-Pay 2% and County Charge 1%.
- Through the first nine months of the year our children's programs show the biggest increase in spending (increase of 32 % over 1998 figures). Public Health spending is up 14%. The remaining programs remain steady.

AUDIT:

- Total for September is \$227,333.25. A motion was made by Dr. Edmonston to approve the audit. Tim LaFever seconds the motion. Motion passed.

HELEN EVANS, FAMILY PLANNING PUBLIC HEALTH EDUCATOR: January 1, 2000 - Today:

- Educational 51 Presentations plus...
- To date: co-sponsored at 5 conferences and presented at 2 additional (HIV Rural Health Conference, SADD Conference, Media Literacy Conference, Youth Speak Out and Creating Healthy Sexuality, Southern Tier Prevention Coalition).
- Dr. Hewitt, Director of Immunodeficiency Services -Erie County Medical Center-co-sponsored by Alfred State College, Allegany County DOH and Allegany County AIDS Task Force. To be presented on November 28, 2000, at Alfred State College's Orvis Center. Dr. Hewitt will be talking about his trip to Africa for the World Aids Conference. Invitation only reception will be at 6:00 and the Program will be at 7:00 P.M. The Board of Health members will receive an invitation in the mail.
- Completed Alfred University, SUNY Alfred and Community Outreach Campaign. 5,000 post cards were distributed and the Health Department gave 3,000 placements to the Collegiate. There is an increase in the number of individuals attending Family Planning clinics at both campuses; 25 new clients and 54 repeats.
- The Teen Walk-in Clinic based in Belmont every fourth Thursday of the month, except November and December, has been increasing every month. 8 New Clients; total 16 in just these two clinics.
- Kinship Program – Therapeutic Foster Care Education Programs. Looking at HIV and education-based counseling for foster kids.

- Jail Program – Educational sessions and STD Testing continuing.
- Winter newsletter coming out December 1, 2000.
- 8 health fairs – Alfred University, Friendship Dairies, Manor Hills, Dresser-Rand, Genesee Valley, Allegany ARC/United Way, TOPS and Allegany County Employee Health Fair.

No Board of Health meeting in November. On Thursday, December 28, 2000, there will be a dinner/meeting at Moonwinks in Cuba.

ADJOURNMENT:

There being no further business to come before this Board, Dr. Cusumano made a motion to adjourn the meeting and Ron Truax seconds the motion. Motion carried. Meeting adjourned at 8:00 P.M.

Respectfully submitted,
Rose Burdick

**MINUTES OF THE MEETING
BOARD OF HEALTH
MOONWINKS
DECEMBER 28, 2000**

MEMBERS ATTENDING: Ronald Truax, President; Catherine Richmond, Vice-President; Timothy LaFever; Leo Cusumano, M.D.; Willard Simons, DDS PC; Siraj Siddiqui, M.D.

OTHERS PRESENT: Gary W. Ogden, M.D., C.M., Public Health Director; Tom Hull, Deputy Public Health Director; Vicky Gaeta, Director of Patient Services; Rose Burdick, Secretary; guests of Board Members and Staff

MEMBERS ABSENT: James Edmonston, DO

CALL TO ORDER: President Ronald Truax called the meeting to order at 7:00 P.M.

APPROVAL OF MINUTES: Catherine Richmond made a motion to approve the October 26, 2000 minutes and Dr. Simons seconds the motion. Motion carried.

GARY W. OGDEN, MD., C.M., PUBLIC HEALTH DIRECTOR:

- The future of Home Care in Allegany County was discussed. In the New Year, Dr. Ogden would like to see more community involvement and to pass on the wishes of the community to the Board of Legislators.
- Budget – a .88% increase over 1999.
- JCAHO (Joint Commission Accreditation Health Organization) – Health Department is working toward accreditation
- Environmental Health – ATUPA (Adolescent Tobacco Use Prevention Act) – refused funds (see below for reasons).
- The Networks we are involved with are funded for next year (Allegany-Western Steuben Health Network, Southern Tier Health Care Systems, Inc. and S²AY)
- Dr. Ogden gave Board members the HIV Prevention Policy and Procedures Manual to review and will be discussed and brought up for approval in January.

TOM HULL, DEPUTY PUBLIC HEALTH DIRECTOR/DIRECTOR OF ENVIRONMENTAL HEALTH:

- **Randall Clark – Cindy's Kitchen Restaurant** – PWS Violation (no water sample – 2nd quarter 2000)

Board of Health Order of October 31, 2000 – Pay \$100.00 fine by November 10, 2000. \$10.00 per diem fine for every day after November 10 if original fine is not paid. Order received and signed for by Mr. Clark on November 3, 2000. Board of Health order violated – no response from Mr. Clark. To date, owes \$100.00 + 520.00 = \$620.00

Allegany County Department of Health Policy – No permit renewals until any outstanding fines are paid. Permit expires April 30, 2001. Would owe \$620.00 + \$1,200 = \$1,820.

Dr. Simons made a motion to close Cindy's Kitchen Restaurant until present fine is paid, including \$10/diem add-ons until that occurs. Kathy Richmond seconds the motion. Motion carried.

- **Robert and Sandra Sheehy – Riverside Drive, Town of Scio.** Sewage discharge onto neighbors property. Hearing was held on October 26, 2000. Sewage exists on neighbor's property, originating from Respondents' septic system. Therefore, Respondents are in violation of ACSC Article II, Section 2, Subsection 2.1. Tim LaFever made a motion that when weather permits, both the Respondents and neighbor's yards should be dug up to expose the implicated sewage line to determine the precise cause of the discharge. Corrective action can then be determined, which both parties must abide by under threat of Health Department enforcement action. Dr. Cusumano seconds the motion. Motion carried.
- **James Mead, Jr., Peet Avenue, Town of Willing – Nuisance Violation – Ignored Health Department's directive to eliminate health and safety hazards at site of former mobile home park.** Received violation notice. Given until November 30, 2000 to correct problem. Problem remains to this date. Hearing scheduled for February 1, 2001.
- **Robert Wildman, Main Street, Whitesville – Nuisance Violation – garbage complaint.** Ignored three separate Health Department directives to remove the garbage and properly dispose of it. Did not comply. Nuisance condition still exists. No violation notice; directly to hearing on February 1, 2001.
- **ATUPA (Adolescent Tobacco Use Prevention Act) – The Health Department rejected \$17,460 in funding from State Health Department which would have required more compliance checks, increase in number of hearings and increase in conducting work on behalf of NYS Department of Taxation and Finance.** It is also difficult to recruit kids to do checks, the inappropriateness of having under-age children involved in these checks, dangerous to the children and adult witnesses (threats have been received), no documentation that these checks decrease tobacco use among adolescents, punishes the wrong person – store owner as opposed to individual making the illegal sale, accomplish more through education of merchants, adolescents, sponsoring smoking cessation classes, etc. New York State Association of Convenience Stores has raised issues of legality over these checks that should be resolved before compliance checks are permitted.

VICKY GAETA, DIRECTOR OF PATIENT SERVICES:

- **Flu Update – Vaccine was extremely late in coming.** Production and delivery very delayed nationwide. Have taken care of the State Department of Health's request to provide flu vaccine to the frail elderly, nursing homes and health care workers first. Have given 1,285 doses of vaccine to date.

There will be a news release regarding five more flu vaccine clinics that are scheduled. One will be a full day at the Health Department's clinic site from 7:30 A.M. to 5:30 P.M. We will be going to the remaining senior sites, schools and private industries within the next three weeks.

- **Family Planning Clinics – In our attempt to set up three permanent sites that will be located in Belmont, Wellsville and Alfred, we have selected two off premise locations (Alfred & Wellsville) and currently working with the property owners.**
- **Evening Program for Physicians and Professional Staff - The meeting will most likely be held at Moonwinks.** Sponsorship will be coming from pharmaceutical companies in order to keep costs down. Representatives from the State Health Department to present on TB, Hepatitis A, B and C.

- **Staffing** – Due to OASIS, changes in Home Care and increased Public Health needs, Vicky foresees having to increase our nursing staff as the impact is already significant. Nursing staff is dealing with a minimum of 125 referrals per month between Home Care and Public Health which presently leaves us inadequately staffed and poorly prepared for the present workload and that which is unpredictable in both home care and public health.

AUDIT: The December audit was approved.

ADJOURNMENT: There being no further business to come before this Board, Dr. Cusumano made a motion to adjourn the meeting and Tim LaFever seconds the motion. Motion carried. Meeting adjourned.

The next meeting will be held on Thursday, January 25, 2000, in Room 8, at 7:00 P.M.

Respectfully Submitted,
Rose Burdick