John M.

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NOT APPROVED

JAN 19 2000

MINUTES OF THE MEETING
HUMAN SERVICES

January 12, 2000

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Dibble, Lucas, Walchli

ALSO ATTENDING: Kim Toot, Office for the Aging
Margaret Cherre, Social Services
Gary Ogden, Health Department
John Margeson, Administrator
Edward Sherman, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 3:00 pm by Chairman Truax.

APPROVAL OF MINUTES

The minutes of December 2, 1999 were approved with a motion from Legislator Dibble, and second from Legislator Heineman. Motion carried.

OFFICE FOR THE AGING

Ms. Toot distributed this agency's new Service Brochures.

State specifications for a Dodge Caravan and Chevrolet Venture were distributed for committee information. It was requested to put out bids locally to purchase a van. The van will be used for meals on wheels and will replace the Wellsville area van. Legislator Heineman moved on the request, with Legislator Dibble seconding. Motion carried. It was suggested that Edmund Burdick be involved.

The monthly reports for November and December and an e-mail received regarding the Executive Budget, were distributed for committee information The Budget proposes an increase of $1.6 million for the Community Services for the Elderly Program. The Office for the Aging will use these funds to address the EISEP waiting list.

SOCIAL SERVICES

The 93 families that will hit the Federal TANF lifetime maximum in 12/01, if not successful in getting them employed prior to that time, were addressed. The local cost would be $113,825, with the State cost being the same. New grant funding has become available that allows targeting of these families. (BILT – building independence for the long term is the title of grant) Legislator Lucas suggested a resolution from the Legislature to use the "smoking monies" to offset this Federal pass down expense.

The biggest news in legislation is passage of the Health Care Reform Act (HCRA). The State's position is that there will be no negative fiscal impact on counties as a result of this new law. In actually, Allegany County is projected to incur a cost of almost $500,000. This will be the result of the Families Health Plus program, which will essentially be an expansion of the Medicaid program. Senator Breslin has introduced a bill by a coalition of Democratic lawmakers , to make sure that NYS incurs all fiscal costs for this new program. More information regarding this will be obtained at the next NYSAC meeting.

The new transportation system was briefly discussed. It seems to be working quite smoothly, with a few bugs needing to be worked out. They are working to fine tune the medical transportation policies. Commissioner Cherre is working with Allegany County Transit on public transportation. There has been a meeting scheduled with Office for the Aging and Employment and Training regarding use of the system for getting individuals to work and etc.

The administrative cost cap was briefly discussed. Commissioner Cherre stated that the department has 117 employees, 11 positions are non-unit, with 106 unit positions, resulting in 11% management. She has been in contact with a couple other counties that are able to recoup more of a percentage under this administrative cap to see if there are other ways this county can also receive more.

It was asked what was happening to speed up adoptions. It was stated that in 1996 six adoptions were finalized, 1997 nine, 1998 fifteen, and in 1999 it appears to be approximately the same. There are 107 children in the system.

The Department of Social Services requests a resolution to create two temporary positions, one Social Welfare examiner and one Caseworker, for the period 1/1/00 through 12/31/00. These position will perform intensive work, much of it provided in the field, with the Department's most long-standing cases that are deemed employable. The purpose of this intensive work is to improve the likely success of these people gaining employment prior to reaching the 60-month Federal lifetime maximum benefit period. These positions will be funded through a State grant. Legislator Walchli moved on the request stipulating that an addition to the resolution of, "when State funding in no longer available, the positions will be terminated." Legislator Heineman seconded this motion. Motion carried.

The Department of Social Services requests a resolution to create a Senior Caseworker position. This position will provide several benefits to the Department. The position was included in the 2000 budget with local share costs to be estimated at $6401. It is projected offsetting this cost by reduced expenses of $26012 resulting from shorter stays in foster care. Legislator Dibble moved on the request with Legislator Heineman seconding. The motion carried with Legislator Lucas and Walchli opposing. It was suggested that this agency show a "measurement of efficiency". (something that proves the savings).

It is also requested to fill an Account Clerk Typist position (permanent) and Community Service Aid (temporary) position. These individuals transferred to other County Departments. Legislator Lucas moved on the request, with Legislator Heineman seconding. Motion carried with Legislator Walchli opposing.

HEALTH DEPARTMENT

The Department requests a resolution to abolish the Senior Account Clerk Stenographer position and replace it with a Senior Account Clerk Typist. This change in job titles is due to personnel changes that have occurred over the last year. Legislator Heineman moved on the request with Legislator Dibble seconding. Motion carried.

EXECUTIVE SESSION

A motion to hold executive session was made by Legislator Dibble and seconded by Legislator Heineman. Motion carried.

Motions as above to resume regular business were made.

The Health Department requests a resolution creating a Temporary, Full Time Quality Assurance Coordinator for a period of six months. This individual will be responsible for conducting audit and review activities within the Home Health Care and Long Term agency's. This individual will also be responsible for ensuring that all regulations, standards of performance, and agency policy are being met as outlined by the New York State Department of Health. This position will be supervised by the Public Health Director. Legislator Heineman moved on the request, with Legislator Lucas seconding. Motion carried. This also needs to be referred to Personnel for their consideration.

The Tobacco monies were briefly discussed. It is asked that at least a small portion of this money be used in education and prevention on smoking. It was also asked if the cessation program, and the disciplinary agenda has been put in place. It was explained that information was sent to all unions with no problems voiced. Mr. Margeson states he plans on sitting down and bringing everything together. It should be all in place within the next 45-60 days. It was suggested to get the "gazebo" up by April.

The Department requests a resolution changing the Part Time Medical Records Computer Operator position associated with the Family Planning Program to Full Time. This change is needed due to increased utilization of clinics and increased billing responsibilities. This full time position is greatly needed in order to fully maximize our third party billing/reimbursement potential. This position is 100% reimbursed through the Department's Family Planning Grant. Legislator Heineman moved on the request, with Legislator Dibble seconding. Motion carried.

The Department requests permission to apply for NIH grant ES-00-004. This is a grant to fund multidisciplinary research into the impact of social and environmental factors on the health of a population targeted by identifiers such as socioeconomic factors. The research must be performed by a multidisciplinary collaboration of agencies and must be primary research with a view toward intervention and prevention. The ultimate goal of this research is to define the mechanisms that lead to disparities in health outcomes between lower and higher socioeconomic groups. Maximum funding is $400,000 per year for five years with no county contribution. Legislator Dibble moved on the request, with Legislator Heineman seconding. Motion carried.

A request for air medical services contract between Allegany County and Mercy Flight, Inc for the period of January 1, 2000 to December 31, 2000 in the amount of $10,000 was approved. Moved by Legislator Walchli and seconded by Legislator Dibble, the motion carried.

A request for approval of a contract between Monroe County and Allegany for forensic pathology services through the Monroe County Medical Examiner's Office for the period January 1, 2000 to December 31, 2000 was approved. Moved by Legislator Walchli and seconded by Legislator Dibble, the motion carried.

The committee was provided with a copy of the Department's first newsletter. The publication is entitled "Health Reach". This is a marketing tool designed to reach communities to inform of Health Department services.

OTHER BUSINESS

The following appointments were made to the Community Services Board effective 1/1/2000 to 12/31/2003; Karl Graves, Edna Howard, and James Bliss. Motion approving these appointments were made by Legislator Heineman and seconded by Legislator Dibble. Motion carried.

ADJOURMENT

There being no further business to come before this committee, the meeting was adjourned at 4:30 pm.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee Date: January 12, 2000

The Allegany County Department of Social Services requests a resolution to create two temporary positions, one Social Welfare Examiner and one Caseworker, for the period 1/1/00 through 12/31/00. These positions will perform intensive work, much of it provided in the field, with the Department's most long-standing cases that are deemed employable. The purpose of this intensive work is to improve the likely success of these people gaining employment prior to reaching the 60-month Federal lifetime maximum benefit period.

FISCAL IMPACT: The salaries, fringe benefits, and related non-personnel expenses for these positions will be 100% funded through a State grant. There is no fiscal impact.

For further information regarding this matter contact

Margaret A. Cherre, Department of Social Services 268-9303
Name & Department Telephone

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee Date: January 12, 2000

The Allegany County Department of Social Services requests a resolution to create a Senior Caseworker position. This position will provide several benefits to the Department, including but not limited to the following.

- Permanently resolve a backup situation with another Senior Caseworker;
- Allow the Department to assign advisory supervision of caseworkers, providing much needed assistance to caseworkers in the daily completion of their duties;
- Allow the Department to focus on the requirements of the Adoption and Safe Families Act, ensuring our compliance with all requirements and thereby avoiding fiscal or other sanctions;
- Qualify the County for participation in the NYS Bar Association's ASFA training project;
- Improve the timeliness of our compliance with other State requirements, again avoiding fiscal or other sanctions; and
- Ensure intensive services for birth parents of children in foster care, thereby improving stability for children and reducing unnecessary length in foster care stays.

FISCAL IMPACT: This position was included in the 2000 budget. Costs are eligible for regular reimbursement, which generally involves a 25% local share. This local share is estimated at $6,401 for 2000. We have projected offsetting this cost by reduced expenses of $26,012 resulting from shorter stays in foster care. There is, therefore, a net benefit of $19,611.

For further information regarding this matter contact

Margaret A. Cherre, Department of Social Services 268-9303
Name & Department Telephone

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE: January 12, 2000**

The Health Department requests a resolution to abolish the Senior Account Clerk/Stenographer position within the department and to replace it with a Senior Account Clerk Typist. This change in job titles is due to personnel changes that have occurred over the last year. Our stenographer was promoted to the position of Office Manager and the individual who filled the vacated position is performing the duties of a Senior Account Clerk Typist.

A test has been administered by the Personnel Office for this test and a permanent appointment can be made once this Committee has issue approval.

FISCAL IMPACT: None, same pay grade. Budgeted in 2000 budget.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH X458

Gary W. Ogden, M.D., Public Health Director X247

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE: January 12, 2000**

The Health Department requests a resolution to abolish one RN position and to create one PHN position. The RN position has been vacant since June of 1999 as a temporary PHN position was created for the time frame June 99 - December 99. We would now like to make this temporary PHN position a permanent one. We would like this change to be effective January 1, 2000.

This individual will be utilized in all of our Public Health clinics.

FISCAL IMPACT: None, difference between RN and PHN pay will be reimbursed through the grants this individual will be working with.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH X458

Gary W. Ogden, M.D., Public Health Director X247

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE: January 12, 2000**

The Health Department requests a resolution changing the Part Time Medical Records Computer Operator position associated with our Family Planning program to Full Time. This change is needed due to increased utilization of clinics and increased billing responsibilities. This full time position is greatly needed in order to fully maximize our third party billing/reimbursement potential.

FISCAL IMPACT: NONE. This position is currently budgeted as Full Time in our Family Planning Grant and will be reimbursed as such.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH X458

Gary W. Ogden, M.D., Public Health Director X247

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE:** January 12, 2000

The Department of Health requests permission to apply for NIH grant ES-00-004. This is a grant to fund multidisciplinary research into the impact of social and environmental factors on the health of a population targeted by identifiers such as socioeconomic factors. The research must be performed by a multidisciplinary collaboration of agencies and must be primary research with a view toward intervention and prevention. The ultimate goal of this research is to define the mechanisms that lead to disparities in health outcomes between lower and higher socioeconomic groups.

Letter of intent deadline: January 25, 2000

Application deadline: April 25, 2000

Maximum Funding: $400,000.00 per year for 5 years

County Contribution: $0.00

County in-kind Contribution: None Required

FISCAL IMPACT: None

For further information regarding this matter, contact:

Gary W. Ogden, M.D., Public Health Director – Health Dept. 268-9247
Name and Department Telephone Number

5/94

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: January 12, 2000

Request approval for an air medical services contract between Mercy Flight, Inc. and the County of Allegany for the period of January 1, 2000 to December 31, 2000, under Account No. 4010.464, in the amount of $10,000.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Gary W. Ogden, M.D., Public Health Director, Health Department — 268-9247
Name and Department — Telephone Number

5/94

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: January 12, 2000

Request approval of a contract between Monroe County and Allegany County for forensic pathology services through the Monroe County Medical Examiner's office, for the period of January 1, 2000 to December 31, 2000, Account No. 1185.429, in the amount of $22,500.

FISCAL IMPACT: None - Budgeted for Year 2000

For further information regarding this matter, contact:

Gary W. Ogden, M.D., Public Health Director, Health Department
Name and Department

268-9247
Telephone Number

5/94

ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES
County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 716 268-7661
Fax 716 268-9479

MARGARET A. CHERRE
Commissioner

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

Submitted January 12, 2000

I. EXPENDITURES

Please see attached reports for November and December. Although December's preliminary report must be verified, you will notice that our total expenditures were approximately 12% ($2.6 million) less than budgeted.

II. RECOVERIES/OFFSETS

A. Program Integrity Unit

Please see attached report.

B. Employment Programs

* In my November report I indicated that 93 families will hit the Federal TANF lifetime maximum in 12/01 if we are not successful in getting them employed prior to that time. The Committee requested that I project the fiscal impact of this. If nothing else changed, the impact would be as follows.

	Federal Cost	State Cost	Local Cost	Total Cost
Current cost sharing	227,650	113,825	113,825	455,300
Projected cost sharing	0	227,650	227,650	455,300
Difference +/-	-227,650	+113,825	+113,825	0

We continue to work toward avoiding this scenario. A new grant funding source, BILT (building independence for the long term), allows us to target these families.

Our employment planning process continues to move forward. Through grant funding we have been able to contracted with a local expert to ensure our continued progress.

November and December, 1999

		# in training programs	# in work experience	# working in private sector w/ grant diversion	# entered employment	# sanctioned
TANF Recipients	Last mo	124	236	11	40	19
	This mo	107	241	11	20	20
Safety Net Recipients	Last mo	3	69	0	0	5
	This mo	4	77	0	5	0

III. WORKLOADS/CASELOADS

	November	December	Difference
Temporary Assistance	578	602	+24
TANF	356	383	+27
CAP	115	107	-8
Safety Net Singles	106	110	+4
Safety Net Families	1	2	+1
Non-FA Medicaid	3,234	3,265	+31
Food Stamps Only	1,475	1,549	+74

IV. LEGISLATION

Since I have not yet had time to get information about the impact of the Governor's budget, the biggest news in legislation is passage of the Health Care Reform Act (HCRA). Although the State's official position is that there will be no negative fiscal impact on counties as a result of this new law, in fact Allegany County is projected to incur a cost of almost $500,000. This new cost will be a result of the Families Health Plus program, which will essentially be an expansion of the Medicaid program. It is important for our state legislators to understand this fiscal impact and support legislation, introduced by a coalition of Democratic lawmakers, to make sure that NYS incurs all fiscal costs for this new program. Senator Breslin (D, Albany) has introduced the bill in that house. To stand a chance of passing, a bill must be introduced by members of the majority in both the Senate and Assembly.

V. ACTIVITIES

We have been busily working with the new transportation system. As with any new program, there are bugs to be worked out. All in all, we're on target for the first 1½ weeks. In addition to continuing to fine tune the medical transportation policies and system, I am working closely with Allegany County Transit (ACT) on public transportation to smooth some rough edges on that end as well.

I have been actively working on the Steering Committee and two subcommittees for the Workforce Investment Act (co-chairing the Five Year Plan Committee) to ensure that the needs of TANF and SN recipients are met in the new workforce development system.

I have also been an active member of the Southern Tier Regional Special Needs Plan, covering Allegany, Steuben, Chemung, and Schuyler counties. I serve on two subcommittees, and co-chair the Legal Authority Committee.

Respectfully Submitted,

Margaret A. Cherre

Margaret A. Cherre
Commissioner

DECEMBER, 1999 -PRELIMINARY

	A	B	C	D	E	F	G	H
222	STATEMENT OF EXPENDITURES							
223								
224	MONTH	12						
225	TOTAL YR	12						
226	PERCENT OF YR.	100.00%						
227			1999	PREVIOUS	CURRENT	TOTAL	UNEXPENDED	PERCENT
228			BUDGET	EXPENSE	EXPENSE	1999 EXPEND.	BALANCE	EXPENDED
229	SALARIES SS	6010.1	$3,053,309.00	$2,621,728.08	$375,151.30	$2,996,879.38	$56,429.62	98.15%
230	EQUIPMENT SS	6010.2	$71,498.00	$32,004.79	$9,806.84	$41,811.63	$29,686.37	58.48%
231	ADMIN SS	6010.4	$1,291,884.00	$1,042,365.52	$152,648.89	$1,195,014.41	$96,869.59	92.50%
232	SAL CAP	6011.1	$206,897.00	$181,840.73	$25,367.25	$207,207.98	($310.98)	100.15%
233	CAP EQUIP.	6011.2	$2,350.00	$578.71	$1,222.00	$1,800.71	$549.29	76.63%
234	ADMIN CAP	6011.4	$20,900.00	$18,017.39	$1,399.87	$19,417.26	$1,482.74	92.91%
235	TANF DAY CARE	6055.474	$103,000.00	$64,419.57	$34,051.00	$98,470.57	$4,529.43	95.60%
236	DC BLOCK GRANT	6055.475	$435,000.00	$403,740.87	$31,195.11	$434,935.98	$64.02	99.99%
237	POS	6070.474	$471,337.00	$395,669.49	$20,641.06	$416,310.55	$55,026.45	88.33%
238	MEDICAL	6101.4	$5,810,000.00	$4,696,025.56	$513,511.95	$5,209,537.51	$600,462.49	89.67%
239	ADULT HOME	6106.4	$1,800.00	$1,418.65	$0.00	$1,418.65	$381.35	78.81%
240	TANF	6109.474	$4,608,795.00	$2,901,560.48	$266,929.00	$3,168,489.48	$1,440,305.52	68.75%
241	CAP	6109.475	$405,947.00	$405,946.15	$0.00	$405,946.15	$0.85	100.00%
242	CW	6119.4	$2,390,000.00	$2,350,028.61	$192,984.60	$2,543,013.21	($153,013.21)	106.40%
243	STATE TRAINING	6129.4	$120,000.00	$124,555.48	$28,812.36	$153,367.84	($33,367.84)	127.81%
244	SAFETY NET	6140.4	$1,010,000.00	$624,827.77	$58,015.56	$682,843.33	$327,156.67	67.61%
245	EAA	6142.4	$50,000.00	$20,085.63	$547.90	$20,633.53	$29,366.47	41.27%
246	FS CASH	6150.4	$370,000.00	$255,729.00	$21,216.00	$276,945.00	$93,055.00	74.85%
247	SUBTOTAL		$20,422,717.00	$16,140,542.48	$1,733,500.69	$17,874,043.17	$2,548,673.83	87.52%
248	HEAP	6141.4	$950,000.00	$877,295.17	($656.15)	$876,639.02	$73,360.98	92.28%
249	TOTAL		$21,372,717.00	$17,017,837.65	$1,732,844.54	$18,750,682.19	$2,622,034.81	87.73%

	A	B	C	D	E	F	G	H
216	STATEMENT OF EXPENDITURES							
217								
218	MONTH	11						
219	TOTAL YR	12						
220	PERCENT OF YR.	91.67%						
221			1999	PREVIOUS	CURRENT	TOTAL	UNEXPENDED	PERCENT
222			BUDGET	EXPENSE	EXPENSE	1999 EXPEND.	BALANCE	EXPENDED
223	SALARIES SS	6010.1	$3,053,309.00	$2,394,547.06	$227,181.02	$2,621,728.08	$431,580.92	85.87%
224	EQUIPMENT SS	6010.2	$71,498.00	$31,206.79	$798.00	$32,004.79	$39,493.21	44.76%
225	ADMIN SS	6010.4	$1,291,884.00	$962,523.13	$79,842.39	$1,042,365.52	$249,518.48	80.69%
226	SAL CAP	6011.1	$206,897.00	$165,841.05	$15,999.68	$181,840.73	$25,056.27	87.89%
227	CAP EQUIP.	6011.2	$2,350.00	$578.71	$0.00	$578.71	$1,771.29	24.63%
228	ADMIN CAP	6011.4	$20,900.00	$16,895.43	$1,121.96	$18,017.39	$2,882.61	86.21%
229	TANF DAY CARE	6055.474	$223,000.00	$34,943.09	$29,476.48	$64,419.57	$158,580.43	28.89%
230	DC BLOCK GRANT	6055.475	$315,000.00	$377,500.59	$26,240.28	$403,740.87	($88,740.87)	128.17%
231	POS	6070.474	$471,337.00	$353,243.23	$42,426.26	$395,669.49	$75,667.51	83.95%
232	MEDICAL	6101.4	$5,810,000.00	$4,020,521.08	$675,504.48	$4,696,025.56	$1,113,974.44	80.83%
233	ADULT HOME	6106.4	$1,800.00	$1,418.65	$0.00	$1,418.65	$381.35	78.81%
234	TANF	6109.474	$4,608,795.00	$2,600,143.10	$301,417.38	$2,901,560.48	$1,707,234.52	62.96%
235	CAP	6109.475	$405,947.00	$405,946.15	$0.00	$405,946.15	$0.85	100.00%
236	CW	6119.4	$2,390,000.00	$2,151,145.00	$198,883.61	$2,350,028.61	$39,971.39	98.33%
237	STATE TRAINING	6129.4	$120,000.00	$86,204.06	$38,351.42	$124,555.48	($4,555.48)	103.80%
238	SAFETY NET	6140.4	$1,010,000.00	$576,190.87	$48,636.90	$624,827.77	$385,172.23	61.86%
239	EAA	6142.4	$50,000.00	$17,957.38	$2,128.25	$20,085.63	$29,914.37	40.17%
240	FS CASH	6150.4	$370,000.00	$234,061.00	$21,668.00	$255,729.00	$114,271.00	69.12%
241	SUBTOTAL		$20,422,717.00	$14,430,866.37	$1,709,676.11	$16,140,542.48	$4,282,174.52	79.03%
242	HEAP	6141.4	$950,000.00	$877,704.49	($409.32)	$877,295.17	$72,704.83	92.35%
243	TOTAL		$21,372,717.00	$15,308,570.86	$1,709,266.79	$17,017,837.65	$4,354,879.35	79.62%

ALLEGANY COUNTY DEPARTMENT OF SOCIAL SERVICES

PERFORMANCE/WORKLOAD MEASURE MANAGEMENT PLAN/MONTHLY REPORT

OFFICE: PROGRAM INTEGRITY

SUMMARY

DATE PREPARED/REPORT PERIOD: December, 1999

NO.	PERFORMANCE/WORKLOAD MEASURE	ANNUAL GOAL/ PROJECTION	PERFORMANCE LEVEL AT START OF YEAR	ACCOMPLISHMENTS Year To Date	ACCOMPLISHMENTS Report Month
	Savings/Recovery Synopsis ($)				
1.	FS Disqualifications				$5,466.00
2.	Inv. Collections.				5,368.66
	- PA				5,343.66
	- MA				25.00
3.	Inv. Cases Closed.				0
4.	Inv. Grant Reduced - Full Inv.				0
5.	Inv. Grant Reduced - Pre-Inv.				0
6.	FS Cash Collections and Recoupments.				$3,108.50
	- IHE				404.50
	- AE				426.00
	- IPV				2,278.00
7.	Security Deposit Returns.				0
8.	Security Deposit Recoupments.				417.65
9.	Bond and Mortgage - Grant Savings.				100.00
10.	Resource Clearances - Grant Savings.				0
11.	Valuation of Assets - Grant Savings.				0
12.	Estate Liens Satisfied.				$7,687.72
13.	Accident Liens Satisfied.				0
14.	Computer Match - Grant Savings				0
15.	1099 Match - Grant Savings				0
16.	Category and Reimbursement Recoveries				0
17.	AD Reimbursement Recoveries.				0
18.	SSA Appeals - Grant Savings.				0
19.	SSI Interim Repayment.				$10,761.01
20.	Seclal Projects Savings.				0
21.	Assignment of Proceeds				0
22.	Agreement to Sell and Repay				0
23.	Assignment of Mortgage				0
24.	ADC Grant Savings				$ 182.00
25.	Water Deposit Refunds				0
26.	Total Savings				$33,091.54
27.	Administrative Expenses (Local)				
28.	Recovery (Local)				
29.	Benefit/Cost Ratio				

(REVISED 09/17/98)

REPORT DUE 10TH OF EACH MONTH

FRONT END DETECTION SYSTEM
MONTHLY INVESTIGATION REPORT

COUNTY:ALLEGANY	MONTH ENDING: 12/99	DATE SUBMITTED: 01/06/00
COMPLETED BY:PATRICIA HURD	TITLE:PRINCIPAL EXAMINER	TELEPHONE: (716) 268-9305

			FA (ADC)	SNA (HR)	NPA/FS	MAO	TOTAL
CASES REFERRED FOR INVESTIGATION		1.	4	6	2	1	13
NUMBER OF INVESTIGATIONS COMPLETED		2.	3	5	1	1	10
CASES WITH NO ERRORS FOUND		a.	2	3	1	1	7
CASES WITH DISCREPANCIES DETECTED (a. + b. = line 2)		b.	1	2	0	0	3
CASES CONFIRMED DENIED/WITHDRAWN		3.	1	2	0	0	3
COST AVOIDANCE	PA	a.	$,513.	$,712.			$ 1,225.
	MA	b.	$,445.	$,924.		$,0	$ 1,369.
	FS	c.	$,218.	$,196.	$,0		$,414.
CASES WITH CONFIRMED GRANT REDUCTION		4..					
COST AVOIDANCE	PA	a.	$,0	$,0			$,0

MONTHLY COST AVOIDANCE VALUES

		FA (ADC)	SNA (HR)	NPA/FS	MA ONLY
DENIED/WITHDRAWN CASES					
	PA	$513	$356	N/A	N/A
	MA	445	462	N/A	$439
	FS	218	98	$176	N/A
GRANT REDUCTION CASES					
	PA	$144	$100	N/A	N/A

ALLEGANY COUNTY DEPARTMENT OF SOCIAL SERVICES

PERFORMANCE/WORKLOAD MEASURE MANAGEMENT PLAN/MONTHLY REPORT

OFFICE: PROGRAM INTEGRITY

SUMMARY

DATE PREPARED/REPORT PERIOD: November, 1999

NO.	PERFORMANCE/WORKLOAD MEASURE	ANNUAL GOAL/ PROJECTION	PERFORMANCE LEVEL AT START OF YEAR	ACCOMPLISHMENTS Year To Date	ACCOMPLISHMENTS Report Month
	Savings/Recovery Synopsis ($)				
1.	FS Disqualifications				1,092.00
2.	Inv. Collections.				4,031.28
	- PA				3,971.28
	- MA				60.00
3.	Inv. Cases Closed.				0
4.	Inv. Grant Reduced - Full Inv.				0
5.	Inv. Grant Reduced - Pre-Inv.				0
6.	FS Cash Collections and Recoupments.				1,821.00
	- IHE				559.00
	- AE				435.00
	- IPV				827.00
7.	Security Deposit Returns.				384.00
8.	Security Deposit Recoupments.				427.80
9.	Bond and Mortgage - Grant Savings.				3,435.7
10.	Resource Clearances - Grant Savings.				0
11.	Valuation of Assets - Grant Savings.				0
12.	Estate Liens Satisfied.				5,769.2
13.	Accident Liens Satisfied.				0
14.	Computer Match - Grant Savings				0
15.	1099 Match - Grant Savings				0
16.	Category and Reimbursement Recoveries				0
17.	AD Reimbursement Recoveries.				0
18.	SSA Appeals - Grant Savings.				0
19.	SSI Interim Repayment.				14,038.
20.	Sectal Projects Savings.				0
21.	Assignment of Proceeds				0
22.	Agreement to Sell and Repay				0
23.	Assignment of Mortgage				0
24.	ADC Grant Savings				349.8
25.	Water Deposit Refunds				0
26.	Total Savings				31,349.
27.	Administrative Expenses (Local)				
28.	Recovery (Local)				
29.	Benefit/Cost Ratio				

(REVISED 09/17/98)

REPORT DUE 10TH OF EACH MONTH

FRONT END DETECTION SYSTEM
MONTHLY INVESTIGATION REPORT

COUNTY: ALLEGANY	MONTH ENDING: 11/99	DATE SUBMITTED: 12/06/99
COMPLETED BY: PATRICIA HURD	TITLE: PRINCIPAL EXAMINER	TELEPHONE: (716) 268-9305

			FA (ADC)	SNA (HR)	NPA/FS	MAO	TOTAL
CASES REFERRED FOR INVESTIGATION		1.	3	13	0	1	17
NUMBER OF INVESTIGATIONS COMPLETED		2.	3	12	0	1	16
CASES WITH NO ERRORS FOUND		a.	2	6		0	8
CASES WITH DISCREPANCIES DETECTED (a. + b. = line 2)		b.	1	6		1	8
CASES CONFIRMED DENIED/WITHDRAWN		3.	1	6		1	8
COST AVOIDANCE	PA	a.	$,513.	$ 2,136.			$ 2,649.
	MA	b.	$,445.	$ 2,772.		$,439.	$ 3,656.
	FS	c.	$,218.	$,588.	$,0		$,806.
CASES WITH CONFIRMED GRANT REDUCTION		4..					
COST AVOIDANCE	PA	a.	$,0	$,0			$,0

MONTHLY COST AVOIDANCE VALUES

		FA (ADC)	SNA (HR)	NPA/FS	MA ONLY
DENIED/WITHDRAWN CASES					
	PA	$513	$356	N/A	N/A
	MA	445	462	N/A	$439
	FS	218	98	$176	N/A
GRANT REDUCTION CASES					
	PA	$144	$100	N/A	N/A

MONTHLY REPORT FROM SERVICES

Submitted January 11, 2000 for month of December, 1999

CHILDREN'S SERVICES

Child Protective Services
Hotline calls
- Month of December = 49
- Year to date = 652
- Average calls/week (year to date) = 13
- Total active CPS cases = 433
- Average cases/worker = 87

Preventive Services
Total number of families receiving services = 61
- SHAPE cases = 27
- Families Together cases = 4
- CCSI/CASP Families = 16

Foster Care & Adoption Services
Total number of children in care = 108
- Average cases/foster care worker = 20

Care Level:
- ACDSS/Co homes = 28
- Therapeutic hms/grp homes = 64
- Institutions = 15
- Other = 2

Reason for Placement:
- Abuse/neglect = 77
- PINS/JD = 29
- Voluntary placement = 2

Freed Children:
- Total = 29
- In Pre-adoptive homes = 17
- Seeking homes = 9
- Independent living = 3

ADULT SERVICES

Protective/Preventive Services for Adults
New referrals = 3
Open cases = 37

Requests for Emergency Assistance
Housing assessments = 8
Food requests = 23
Homeless subsequent to intake = 0

Domestic Violence Related Services
Families in domestic violence shelter = 1
- Women = 1
- Children = 2

Referrals to DV liaison = 0
- Waivers requested = 0
- Waivers granted = 0

Home Care & Related Services
Personal care cases = 109
Long term & related care cases = 62
CDPAP cases = 11

Family Care Homes
Homes = 6
- Beds filled = 16
- Beds available = 5

Day Care Subsidies
Families receiving subsidy = 108

Financial Management Cases
Individuals receiving service = 88

Home Studies Completed
Custody cases = 2
Child welfare cases = 4

MONTHLY REPORT FROM SERVICES

Submitted January 11, 2000 for month of November, 1999

CHILDREN'S SERVICES

Child Protective Services
Hotline calls
- Month of November = 48
- Year to date = 604
- Average calls/week (year to date) = 13
- Total active CPS cases = 404
- Average cases/worker = 81

Preventive Services
Total number of families receiving services = 56
- SHAPE cases = 26
- Families Together cases = 3
- CCSI/CASP Families = 15

Foster Care & Adoption Services
Total number of children in care = 106
- Average cases/foster care worker = 19

Care Level:
- ACDSS/Co homes = 26
- Therapeutic hms/grp homes = 64
- Institutions = 13
- Other = 3

Reason for Placement:
- Abuse/neglect = 75
- PINS/JD = 28
- Voluntary placement = 3

Freed Children:
- Total = 33
- In Pre-adoptive homes = 17
- Seeking homes = 13
- Independent living = 3

ADULT SERVICES

Protective/Preventive Services for Adults
New referrals = 4
Open cases = 33

Requests for Emergency Assistance
Housing assessments = 10
Food requests = 13
Homeless subsequent to intake = 0

Domestic Violence Related Services
Families in domestic violence shelter = 3
- Women = 3
- Children = 4

Referrals to DV liaison = 0
- Waivers requested = 0
- Waivers granted = 0

Home Care & Related Services
Personal care cases = 105
Long term & related care cases = 61
CDPAP cases = 10

Family Care Homes
Homes = 6
- Beds filled = 17
- Beds available = 4

Day Care Subsidies
Families receiving subsidy = 108

Financial Management Cases
Individuals receiving service = 88

Home Studies Completed
Custody cases = 1
Child welfare cases = 2

ITEM 1A:

MAKE/MODEL: DODGE CARAVAN (NSKL52)

PRICE: $16,523.00 plus DAS*

547.40
130.*
17,200.40

VEHICLE TYPE: 7 PASSENGER FRONT WHEEL DRIVE MINIVAN

EQUIPMENT INCLUDED IN NET PRICE

-New York Emissions
-4-Speed Automatic Transmission
-Air Conditioning
-Electric Rear Window Defroster
-Floor/Cargo Area Carpeting
-Silencer - Rear Floor
-Front/Rear Floor Mats
-3.3L (201) MPI V8 Engine
-Front Wheel Drive
-Power Front Disc/Rear Drum Brakes
-Dual Fold-Away Mirrors
-Accent Color Body-Side Moldings
-Passenger Side Sliding Door
-P205/75R14 SBR BSW All-Season Tires
-Full-Size Spare Tire
-14" Wheel Covers
-Power Rack & Pinion Steering
-Impact-Absorbing Steering Column
-4-Wheel Anti-Lock Brake System
-20 Gallon Fuel Tank w/Tethered Cap
-Variable Intermittent Front Windshield Wipers
-Rear Window Wiper/Washer
-Tinted Glass
-7 Passenger Seating-inc. Reclining Front High-Back Bucket Seats w/Armrests, Center 2 Passenger Bench and 3 Passenger Rear Bench Seats
-Locking Storage Drawer
-AM/FM Stereo w/Digital Clock - inc. Cassette, 4-Speakers
-Full Headliner
-Front/Rear 5-mph Bumpers
-Steel Door Beam Side-Impact Protection
-Driver & Front Passenger "Next Generation" Air Bags

EPA Estimated Fuel Consumption as Equipped: City 18 mpg/Hwy 24 mpg

AVAILABLE OPTIONS

AAC	-Convenience Group 1 – Incl. Power Mirrors, Speed Control, Tilt Steering	$400.20
GKD	-Driver Side Sliding Door	$547.40
NHK	-Engine Block Heater	$ 32.20
MWG	-Roof Luggage Rack	$179.40
GAE	-Dark Sunscreen Tinted Glass - inc.: windshield wiper de-icer	$414.00

Discount from MSRP, for options not listed 8%

CONTRACTOR: NEW COUNTRY DODGE, INC.
ITEM 1A: Route 50
Saratoga Springs, NY 12866

CONTACT: Mr. Ken Boufford
PHONE #: 518/584-7272
FAX #: 518/584-2823

FEDERAL ID #: 141662454
CONTRACT #: PC55681

REGION **3 - (Saratoga County)**

DELIVERY: 120 Days A/R/O

*Add delivery charge to price. (See page 4 for explanation of DAS (Delivery Allowance Schedule) to determine delivery charge).

ITEM 1B:

MAKE/MODEL: CHEVROLET VENTURE (1UN16-1SV) *PRICE:* **$17,176.00 plus DAS***

50*
17,226.

VEHICLE TYPE: 7 PASSENGER FRONT WHEEL DRIVE MINIVAN

EQUIPMENT INCLUDED IN NET PRICE

-3.4L (207) SFI V6 Engine
-4 Speed Electronically-Controlled Automatic Transmission W/OD
-3.29 Axle Ratio
-105 AMP Generator
-P215/70R15 All-Season BSW Tires
-Full Size Spare Tire
-15" x 6" Steel Wheels W/Composite Bolt-On Wheel Covers
-Power Steering
-Power Front Disc/Rear Drum Brakes
-4-Wheel Anti-Lock Braking System (ABS)
-20 Gallon Fuel Tank
-Black Body-Side Moldings
-Dual Black Power Heated Mirrors
-Tinted Front Glass
-Tinted Side/Liftgate Glass
-Variable Intermittent Windshield Wipers
-RH/LH Sliding Side Doors
-Single-Piece Tailgate
-7-Passenger Seating – Incl. (2) Front Bucket Seats, (1) 2-Passenger 60/40 Intermediate bench seat, (1) 3-passenger rear bench seat Floor Covering & Door Trim
-Front/Rear Carpeted Floor Mats
-Tilt Steering Column
-PASS-Key Theft Deterrent System
-Power Door Locks W/Programmable Sliding Door Delay
-Front Air Conditioning
-Electric Rear Window Defogger inc: rear window wiper/ washer system
-ETR AM/FM Stereo Radio – Incl. Seek, Digital Clock
-Driver & Front Passenger Front/Side Air Bag
-Pass-Key III Theft Deterrent System

EPA Estimated Fuel Consumption as Equipped: City 18 mpg/Hwy 25 mpg

AVAILABLE OPTIONS

K05 -Engine Block Heater $29.05

Discount from MSRP, for options not listed 17%

CONTRACTOR: LAPORTE CHEVROLET-OLDS-GEO, INC.
ITEM 1B: 216 E. Main St.
Westfield, NY 14787

CONTACT: Mr. Thomas LaPorte
PHONE #: 716/326-3111
FAX #: 716/326-3116

FEDERAL ID #: 161380717
CONTRACT #: PC55679

REGION: **1 - (Chautauqua County)**

DELIVERY: 120 Days A/R/O

*Add delivery charge to price. (See page 4 for explanation of DAS (Delivery Allowance Schedule) to determine delivery charge).

ALLEGANY COUNTY OFFICE FOR THE AGING
Report to the Human Services Committee

November 1999

	This month	Last month	Last yr. ave.	Wait list	Last yr. ave.
NUTRITION PROGRAM					
Total meals served	7823	7994	8153	0	0
Meals-on-wheels	6116	6406	6403	0	0
Congregate Meals	1707	1588	1750	0	0
Ave. Contribution/meal	1.67	1.61	1.63		
Nutrition Counseling	3	1	1	0	0
Nutrition Education	11	22	8		
VOLUNTEER PROGRAMS					
Transportation	326	345	401		
Telephone Reassurance	361	356	524		
Friendly Visiting	97	179	161		
EISEP					
Personal Care	456	483	472	53	68
Housekeeper/Chore	116	113	125	53	68
Case Management	185	192	223	53	68
INFORMATION	278	365	236		
REFERRAL	70	99	76		
CASE ASSISTANCE	111	120	39		
COUNSELING	19	17	55		
HOME REPAIRS	8	31	48	57	0
LEGAL	16	7	7		
PUBLIC INFORMATION	16	14	16		
RESPITE	175	166	157	9	5
# CALLS TO OFA	1157	1189	1086		

SPECIAL PROGRAMS

Alzheimer's Support Group	Tax Counseling	Stay Well
Insurance Counseling	Ombudsman Training	Senior Forum
Caregivers Help Course	Silver Linings Newsletter	Senior Picnic

C:\colegrlr\forms\Human Services 1999.pub

ALLEGANY COUNTY OFFICE FOR THE AGING
Report to the Human Services Committee

December 1999

	This month	Last month	Last yr. ave.	Wait list	Last yr. ave.
NUTRITION PROGRAM					
Total meals served	11268	7823	8153	0	0
Meals-on-wheels	9370	6116	6403	0	0
Congregate Meals	1898	1707	1750	0	0
Ave. Contribution/meal		1.67	1.63		
Nutrition Counseling	0	3	1	0	0
Nutrition Education	11	11	8		
VOLUNTEER PROGRAMS					
Transportation	347	326	401		
Telephone Reassurance	340	361	524		
Friendly Visiting		97	161		
EISEP					
Personal Care	457	456	472	52	68
Housekeeper/Chore	142	116	125	52	68
Case Management	165	185	223	52	68
INFORMATION	257	278	236		
REFERRAL	90	70	76		
CASE ASSISTANCE	122	111	39		
COUNSELING	13	19	55		
HOME REPAIRS	2	8	48	58	0
LEGAL	5	16	7		
PUBLIC INFORMATION	16	16	16		
RESPITE	143	175	157	8	5
# CALLS TO OFA	1232	1157	1086		

SPECIAL PROGRAMS

Alzheimer's Support Group	Tax Counseling	Stay Well
Insurance Counseling	Ombudsman Training	Senior Forum
Caregivers Help Course	Silver Linings Newsletter	Senior Picnic

OFA

From: Jim Foy[SMTP:Jim.Foy@OFA.STATE.NY.US]
Reply To: Jim Foy
Sent: Tuesday, January 11, 2000 9:09 AM
To: ALL-AAAS@listserv.albany.edu
Subject: 2000-01 Executive Budget

To: Area Agency on Aging Directors

From: Walter G. Hoefer

Date: January 11, 2000

Subject: 2000-01 Executive Budget

Governor Pataki's 2000-01 Executive Budget proposes an increase of $1.6 million, more than 10 percent, for the Community Services for the Elderly Program (CSE)! The Governor recognizes the importance of assisting the elderly in remaining independent and in their own homes. The CSE program funds a critical locally coordinated continuum of support services designed to achieve this goal. By assisting families and informal caregivers, these services reduce an unnecessary reliance on institutional care. CSE affords the area agencies on aging maximum flexibility in selecting where to expand services in order to meet the needs of elderly New Yorkers.

The proposed $1.6 million increase will be of great assistance to the area agencies on aging in increasing the support of essential services to the elderly, including homemaking/personal care, housekeeping/chore, case management, home delivered meals, adult day services, transportation and information and assistance.

Governor Pataki's proposal also includes the 1999-2000 increases for CSE, EISEP and SNAP and continues funding for the Long Term Care Ombudsman Program that was first provided in the 1999-2000 enacted budget. The information below summarizes the amounts proposed for our office in the 2000-01 Executive Budget.

STATE PURPOSES

The proposed State Purposes appropriation of $2,703,000 is $84,000 more than the 1999-2000 State Purposes appropriation.

LOCAL ASSISTANCE

General Fund Local Assistance appropriations proposed for 2000-01 total $60,162,000. While this represents a reduction of $6,878,312 from the enacted 1999-2000 level, this is attributable to the exclusion of legislative initiatives from recommended 2000-01 amounts. As in the past, the Executive Budget does not contain funding for these items.

The proposed appropriations, by program, are detailed below.

-Expanded In-home Services for the Elderly Program (EISEP) - The proposed appropriation level is $24,572,000, the same as the amount appropriated for 1999-2000. This appropriation will permit a state aid services per capita level of $7.12, the same as in 1999-2000.

-Supplemental Nutrition Assistance Program (SNAP) - The proposed appropriation level is $16,209,000, the same as the amount appropriated for 1999-2000.

-Community Services for the Elderly Program (CSE) - The proposed appropriation level is $15,471,000, an increase of $1,600,000 over the amount appropriated for 1999-2000. This appropriation will permit a state aid services per capita level of $4.14, an increase over the 1999-2000 level of $3.67. Under separate cover, our office will transmit a tentative CSE allocation schedule based on the proposed appropriation level.

-Congregate Services Initiative (CSI) - The proposed appropriation level is $680,000, the same as the amount appropriated for 1999-2000.

-Caregiver Resource Centers (CRC) - The proposed appropriation level is $360,000, the same as the amount appropriated for 1999-2000. This will permit the continued funding of the current 17 resource centers and provide $20,000 for the Targeted Caregivers Initiative.

John M.

NOT APPROVED

JAN 20 2000

ADDENDUM
MINUTES OF THE MEETING
HUMAN SERVICES
January 12, 2000

HEALTH DEPARTMENT

The Health Department requests a resolution to abolish one RN position and to create one PHN position. The RN position has been vacant since June of 1999 as a temporary PHN position was created for the time frame June 99 – December 99. They would now like to make this temporary PHN position a permanent one. It should be effective January 1, 2000.

This individual will be utilized in all of our Public Health clinics and will be reimbursed through grants.

Legislator Heineman moved on the request, with Legislator Lucas seconding. Motion carried.

The County Attorney should prepare the appropriate resolution.

John M.

NOT APPROVED

FEB 14 2000

MINUTES OF THE MEETING
HUMAN SERVICES

February 9, 2000

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Dibble, Lucas, Walchli

ALSO ATTENDING: Gary Ogden, Health Department
Kim Toot, Office for the Aging
Margaret Cherre, Social Services
John Margeson, Administrator
Edward Sherman, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 3:00 pm by Chairman Truax.

APPROVAL OF MINUTES

The minutes of January 12, 2000 were approved with a motion from Legislator Lucas and seconded by Legislator Walchli. Motion carried.

HEALTH DEPARTMENT

Pam Cockle, Accountant, presented the department's financial report. It was reported that 1999 expenses were 5.1 million with revenues totaling 4.3 million, leaving a county cost of 768 thousand. The 2000 budget totals 5.7 million and if this year runs per last year, the county cost would be 805 thousand. It was asked if when a State audit is done of the different programs, if the Department would owe monies back to them. It was stated that although the State grant budget for Family Planning has been more monies than what the department can spend, we are only reimbursed for actual monies spent. There are no advance monies to the agency for this program. It also should be noted that of the $805,000 in county cost, approximately $500,000 is from the department's 3-5 children's program.

The Environmental Health's fee and fine schedules need to be looked at and increases made. Chairman Truax stated that with the new public health law, it has given more opportunities in collection of fines.

The proposed budget funding for 2000 will cap at 2.5% over 1999 revenues. Legislator Dibble suggest that something official should go out to the Assembly regarding this issue. Dr. Ogden will be in contact with these individuals.

The transportation bids for the 3-5 program need to be sent out. It was asked if May 10th @ 3:00 would be okay for opening of these bids. The committee agreed.

The Health Department requested a resolution increasing the rates paid to their contract agencies by 8.3% retroactive to January 1, 2000. The new proposed rates are as follows:

PCA (Personal Care Aide)	$15.64
HHA (Home Health Aide)	$18.10
LPN (Licensed Practical Nurse)	$22.57
RN (Registered Nurse)	$28.57
High Tech RN	$30.58

These rates were established using the current Medicaid rate setting methodology. They have also involved their Certified Public Accountants in this proposal. A letter was provided from the Accountants on their analysis of the financial impact this 8.3% will have on the County. The County's fiscal impact for the year's 2000 and 2001 will be $23,000 and will be fully reimbursed through their Medicare and Medicaid cost reporting process in the year 2002. The Department has been assured that some of this increase will be passed down to the aides and nurses working for these agencies. This will raise their base salaries and stablize the work force in these agencies.

The Office for the Aging is concerned that these rates will affect their ability to contract with the agencies. The OFA can not afford to pay these increased rates. Dr. Ogden states that he feel that the relationship between the Health Department and the "contract agencies" is very good and he believes that something could be worked out as far as the rates charged to the Office for the Aging.

There was much discussion on these rate changes. It was asked if the positions could be set up with different tiers with differences in qualifications. The OFA, as well as, the Legislators would like assurances that the Office for the Aging rates will not increase. After much debate, Legislator Dibble moved to authorize John Margeson, Gary Ogden, Kim Toot, and Margaret Cherre to work this out together with the agencies involved. After which a resolution should be prepared to present to the full Board of Legislators. Legislator Lucas seconded and motion carried. Legislator Heineman was opposed.

EXECUTIVE SESSION

A motion was made by Legislator Dibble and seconded by Legislator Heineman to hold executive session.

Motions were made same as above to resume regular business.

OFFICE FOR THE AGING

As approved at last month's meeting, this agency received bid for a new van at a local dealer. The dealer is Pfuntner Chrysler Center, Inc. of Wellsville coming in with a bid of $16848.00. Legislator Lucas moved to accept this bid, with Legislator Heineman seconding. Motion carried.

This agency requests a resolution to increase revenue (10.3772) and expenditure (A6775) accounts totaling $5,234. Legislator Dibble moved on the request with Legislator Heineman seconding. Motion carried. This should be referred to Ways and Means for their consideration.

The monthly report was provided to committee for their information. Chairman Truax asked if the elderly are using the public transportation. Ms. Toot stated that they want to use it, but are unsure of the different stops, etc. The schedule is small. She has been in contact with ACT and they will be setting up meetings at the meal sites. They are aware of the problems and are more than willing to work them out.

Legislator Dibble suggests that Dennis Green and ACT come before the Board for a presentation on the transportation system. They need some time to get all the problems worked out before they do this.

SOCIAL SERVICES

Legislation has been introduced in both houses to remove the fiscal burden from counties for the Families Health Plus program. The Governor has indicated his opposition to these proposals. Letters were prepared for the Committee to go to the State legislators urging their commitment to ensure that the county is not forced to respond to yet another unfunded mandate.
In relation to the TANF safety net, Commissioner Cherre stated that there are only five states that have this.

Commissioner Cherre requested approval to fill a CAP position (has requested a 6 month leave) and a Foster Care Worker (who has resigned due to the work load and stress involved) position. After discussion on whether or not the position are needed, Legislator Lucas moved on the request, with Legislator Dibble seconding. Motion carried. Legislator Walchli was opposed.

The monthly report showed that the caseload was down in January. Some reasons for this could be their ability to look at fraud more closely, therefore opening less cases, and sanctions will show a savings.

A request will be made to create another Senior Caseworker position in an effort to reduce lengths of stay by about seven months. Information will be provided to support this position.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 4:40 p.m.

Respectfully submitted,
Teresa Claypool

ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES
County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 716 268-9622
Fax 716 268-9479

MARGARET A. CHERRE
Commissioner

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

Submitted February 9, 2000

I. EXPENDITURES

Please see attached report for January.

II. RECOVERIES/OFFSETS

A. Program Integrity Unit

Please see attached report.

B. Employment Programs

We continue to make progress with our strategic plan for the employment of TANF recipients. Through grant funds we recently hired Joan Sinclair to work with us in the implementation of this plan; her knowledge and skills will obviously be a great asset. The multidisciplinary group, consisting of leadership staff from DSS, Employment and Training Center, BOCES, Southern Tier Traveling Teacher, Literacy Volunteers, and ACCORD, is meeting twice a month to ensure that we do not lose sight of our goals and objectives.

Additionally, we continue to modify our approaches to TANF and SN recipients as needed to further encourage personal responsibility. I am in the process of gathering figures regarding employment, as well as other areas, for the annual report, which should be finished within the next three weeks. I will provide highlights of that information to you.

December, 1999 and January, 2000

		# in training programs	# in work experience	# working in private sector w/ grant diversion	# entered employment	# sanctioned
TANF Recipients	Last mo	107	241	11	20	20
	This mo	92	258	4	32	18
Safety Net Recipients	Last mo	4	77	0	5	0
	This mo	3	75	0	8	4

III. WORKLOADS/CASELOADS

	November	December	January	Difference
Temporary Assistance	578	602	550	-52
TANF	356	383	342	-41
CAP	115	107	107	0
Safety Net Singles	106	110	100	-10
Safety Net Families	1	2	1	-1
Non-FA Medicaid	3,234	3,265	3,240	-25
Food Stamps Only	1,475	1,549	1,461	-88

IV. LEGISLATION

Legislation has been introduced in both houses to remove the fiscal burden from counties for the Families Health Plus program developed as a result of HCRA 2000 (Health Care Reform Act). The Governor has indicated his opposition to these proposals, which will likely be battled out as part of the budget process. I have prepared letters for the Committee to go to our State legislators urging their commitment to ensure that we are not forced to respond to yet another unfunded mandate.

V. ACTIVITIES

With a little more than a month under our belts with the new medical transportation system, things are running relatively smoothly. Staff from both ACT and DSS continue to work closely together, and both organizations have swiftly and appropriately addressed problems as they have arisen.

I provided you with some information about the success of our intensive programs to reduce the lengths of stay of foster children at the January 24th Board meeting. Additional information will be shared with both Committee members and the full Board as my request for new staff is contemplated.

Respectfully Submitted,

Margaret A. Cherre
Commissioner

	A	B	C	D	E	F	G	H	I
2	STATEMENT OF EXPENDITURES								
3									
4	MONTH	1							
5	TOTAL YR	12							
6	PERCENT OF YR.	8.33%							
7			2000	PREVIOUS	CURRENT	TOTAL	UNEXPENDED	PERCENT	PREV. YR
8			BUDGET	EXPENSE	EXPENSE	2000 EXPEND.	BALANCE	EXPENDED	A600
9	SALARIES SS	6010.1	$3,211,185.00	$0.00	$223,572.31	$223,572.31	$2,987,612.69	6.96%	
0	EQUIPMENT SS	6010.2	$28,295.00	$0.00	$0.00	$0.00	$28,295.00	0.00%	$1,984.21
1	ADMIN SS	6010.4	$1,151,013.00	$0.00	$30,527.83	$30,527.83	$1,120,485.17	2.65%	$92,021.22
2	SAL CAP	6011.1	$211,718.00	$0.00	$16,281.88	$16,281.88	$195,436.12	7.69%	
3	CAP EQUIP.	6011.2	$600.00	$0.00	$0.00	$0.00	$600.00	0.00%	$0.00
4	ADMIN CAP	6011.4	$22,300.00	$0.00	$1,878.71	$1,878.71	$20,421.29	8.42%	$315.31
5	TANF DAY CARE	6055.474	$272,525.00	$0.00	$24,325.39	$24,325.39	$248,199.61	8.93%	$0.00
6	DC BLOCK GRANT	6055.475	$376,350.00	$0.00	$17,301.69	$17,301.69	$359,048.31	4.60%	$8,300.78
7	POS	6070.474	$509,175.00	$0.00	$11,467.18	$11,467.18	$497,707.82	2.25%	$10,993.26
8	MEDICAL	6101.4	$5,376,000.00	$0.00	$9,969.36	$9,969.36	$5,366,030.64	0.19%	$525,859.67
9	ADULT HOME	6106.4	$1,827.00	$0.00	$0.00	$0.00	$1,827.00	0.00%	$0.00
0	TANF	6109.474	$4,650,950.00	$0.00	$204,088.71	$204,088.71	$4,446,861.29	4.39%	$48,589.19
1	CW	6119.4	$2,545,552.00	$0.00	$33,876.29	$33,876.29	$2,511,675.71	1.33%	$240,042.78
2	STATE TRAINING	6129.4	$121,800.00	$0.00	$0.00	$0.00	$121,800.00	0.00%	$9,521.42
3	SAFETY NET	6140.4	$805,975.00	$0.00	$44,469.75	$44,469.75	$761,505.25	5.52%	$1,574.17
4	EAA	6142.4	$40,000.00	$0.00	$902.11	$902.11	$39,097.89	2.26%	($81.00)
5	FS CASH	6150.4	$375,550.00	$0.00	$19,143.00	$19,143.00	$356,407.00	5.10%	$0.00
6	SUBTOTAL		$19,700,815.00	$0.00	$637,804.21	$637,804.21	$19,063,010.79	3.24%	$939,121.01
7	HEAP	6141.4	$964,250.00	$0.00	$232,327.01	$232,327.01	$731,922.99	24.09%	($36.97)
8	TOTAL		$20,665,065.00	$0.00	$870,131.22	$870,131.22	$19,794,933.78	4.21%	$939,084.04

ALLEGANY COUNTY DEPARTMENT OF SOCIAL SERVICES

PERFORMANCE/WORKLOAD MEASURE MANAGEMENT PLAN/MONTHLY REPORT

OFFICE: PROGRAM INTEGRITY

SUMMARY

DATE PREPARED/REPORT PERIOD: January, 2000

NO.	PERFORMANCE/WORKLOAD MEASURE	ANNUAL GOALS PROJECTION	PERFORMANCE LEVEL AT START OF YEAR	ACCOMPLISHMENTS Year To Date	ACCOMPLISHMENTS Report Month
	Savings/Recovery Synopsis ($)				
1.	FS Disqualifications				1,620
2.	Inv. Collections.				5,412.09
	- PA				5,392.09
	- MA				20.00
3.	Inv. Cases Closed.				0
4.	Inv. Grant Reduced - Full Inv.				0
5.	Inv. Grant Reduced - Pre-Inv.				0
6.	FS Cash Collections and Recoupments.				2,818.50
	- IHE				909.50
	- AE				720.00
	- IPV				1,189.00
7.	Security Deposit Returns.				0
8.	Security Deposit Recoupments.				440.05
9.	Bond and Mortgage - Grant Savings.				4,481.43
10.	Resource Clearances - Grant Savings.				0
11.	Valuation of Assets - Grant Savings.				0
12.	Estate Liens Satisfied.				6,772.97
13.	Accident Liens Satisfied.				0
14.	Computer Match - Grant Savings				0
15.	1099 Match - Grant Savings				0
16.	Category and Reimbursement Recoveries				0
17.	AD Reimbursement Recoveries.				0
18.	SSA Appeals - Grant Savings.				0
19.	SSI Interim Repayment.				17,440.32
20.	Seclal Projects Savings.				0
21.	Assignment of Proceeds				0
22.	Agreement to Sell and Repay				0
23.	Assignment of Mortgage				0
24.	ADC Grant Savings				206.00
25.	Water Deposit Refunds				0
26.	Total Savings				39,191.36
27.	Administrative Expenses (Local)				
28.	Recovery (Local)				
29.	Benefit/Cost Ratio				

(REVISED 09/17/98)

REPORT DUE 10TH OF EACH MONTH

FRONT END DETECTION SYSTEM
MONTHLY INVESTIGATION REPORT

COUNTY: ALLEGANY	MONTH ENDING: 01/00	DATE SUBMITTED: 02/07/00
COMPLETED BY: PAT HURD	TITLE: PRINCIPAL EXAMINER	TELEPHONE: (716) 268-9305

		FA (ADC)	SNA (HR)	NPA/FS	MAO	TOTAL
CASES REFERRED FOR INVESTIGATION	1.	8	4	1	0	13
NUMBER OF INVESTIGATIONS COMPLETED	2.	8	4	1	0	13
CASES WITH NO ERRORS FOUND	a.	5	4	1	0	10
CASES WITH DISCREPANCIES DETECTED (a. + b. = line 2)	b.	3	0	0	0	3
CASES CONFIRMED DENIED/WITHDRAWN	3.	3	0	0	0	3
COST AVOIDANCE PA	a.	$ 1,539	$,0			$ 1,539.
MA	b.	$ 1,335.	$,0		$,0	$ 1,335.
FS	c.	$,654.	$,0	$,0		$,654.
CASES WITH CONFIRMED GRANT REDUCTION	4..					
COST AVOIDANCE PA	a.	$,0	$,0			$,0

MONTHLY COST AVOIDANCE VALUES

		FA (ADC)	SNA (HR)	NPA/FS	MA ONLY
DENIED/WITHDRAWN CASES					
	PA	$513	$356	N/A	N/A
	MA	445	462	N/A	$439
	FS	218	98	$176	N/A
GRANT REDUCTION CASES					
	PA	$144	$100	N/A	N/A

MONTHLY REPORT FROM SERVICES

Submitted February 9, 2000 for month of January, 1999

CHILDREN'S SERVICES

Child Protective Services
Hotline calls
- Month of November = 52
- Year to date = 52
- Average calls/week (year to date) = 13
- Total active CPS cases = 471
- Average cases/worker = 94

Preventive Services
Total number of families receiving services = 59
- SHAPE cases = 25
- Families Together cases = 3
- CCSI/CASP Families = 16

Foster Care & Adoption Services
Total number of children in care = 106
- Average cases/foster care worker = 20

Care Level:
- ACDSS/Co homes = 30
- Therapeutic hms/grp homes = 57
- Institutions = 16
- Other = 3

Reason for Placement:
- Abuse/neglect = 75
- PINS/JD = 28
- Voluntary placement = 3

Freed Children:
- Total = 32
- In Pre-adoptive homes = 14
- Seeking homes = 15
- Independent living = 3

ADULT SERVICES

Protective/Preventive Services for Adults
New referrals = 3
Open cases = 32

Requests for Emergency Assistance
Housing assessments = 6
Food requests = 30

Domestic Violence Related Services
Families in domestic violence shelter = 2
- Women = 2
- Children = 9

Referrals to DV liaison = 2
- Waivers requested = 0
- Waivers granted = 0

Home Care & Related Services
Personal care cases = 110
Long term & related care cases = 64
CDPAP cases = 11

Family Care Homes
Homes = 6
- Beds filled = 16
- Beds available = 5

Day Care Subsidies
Families receiving subsidy = 108

Financial Management Cases
Individuals receiving service = 87

Home Studies Completed
Custody cases = 1
Child welfare cases = 2

Pfuntner Chrysler Center, Inc.

P.O. Box 211
106 Railroad Avenue
Wellsville, N.Y. 14895
Telephone: (716) 593-2247 • Fax: (716) 593-3020

02-03-2000

Allegany County Office for The Aging
17 Court St.
Belmont,NY 14813

Kimberley Toot:

Enclosed is a description of a 1999 new Plymouth, Voyager that is in our inventory and is ready to deliver. This vehicle is very close to your specifications.

Your cost would be:	$21,710.00	MSRP
	3,362.00	Dealer Discount
	$18,348.00	
	1,500.00	Consumer Rebate
	$16,848.00	Total

This van will carry 3/36 new vehicle warranty.

Thank you,

Stewart Freeman

Stewart Freeman
Pfuntner Chrysler Center,Inc.

ALLEGANY COUNTY OFFICE FOR THE AGING
Report to the Human Services Committee
January 2000

	This month	Last month	Last yr. ave.	Wait list	Last yr. ave.
NUTRITION PROGRAM					
Total meals served	8489	11268	8418	0	0
Meals-on-wheels	6809	9370	6642	0	0
Congregate Meals	1680	1898	1776	0	0
Ave. Contribution/meal		1.54	1.61		
Nutrition Counseling	3	0	1	0	0
Nutrition Education	11	11	10		
VOLUNTEER PROGRAMS					
Transportation	78	347	359		
Telephone Reassurance	356	340	346		
Friendly Visiting	111	107	139		
EISEP					
Personal Care	464	457	480	56	62
Housekeeper/Chore	126	142	151	56	62
Case Management	154	165	193	56	62
INFORMATION	404	268	348		
REFERRAL	84	92	93		
CASE ASSISTANCE	77	126	70		
COUNSELING	21	13	52		
HOME REPAIRS	0	2	45	59	17
LEGAL	9	5	6		
PUBLIC INFORMATION	16	16	17		
RESPITE	161	143	132	5	5
# CALLS TO OFA	1371	1232	1250		

SPECIAL PROGRAMS

Alzheimer's Support Group	Tax Counseling	Stay Well
Insurance Counseling	Ombudsman Training	Senior Forum
Caregivers Help Course	Silver Linings Newsletter	Senior Picnic

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's use only)

COMMITTEE: Human Services **DATE:** 02/09/00

The Allegany County Office for the Aging requests a resolution to increase the following revenue and expenditure accounts. This is due to unbudgeted State grant-in-aid.

Increase **Revenue** Account Numbers:

A 10 3772.03 CSE/MEMBER ITEM		**$3,100**
A 10 3772.04 State LTCOP		**2,134**
	TOTAL	**$5,234**

Increase **Expenditure** Account Numbers:

A6775.101	**Regular Pay**	**$1,455**
A6775.402	**Mileage**	**300**
A6775.416	**Telephone**	**214**
		514
A6775.802	**Retirement**	**29**
A6775.803	**F.I.C.A.**	**111**
A6775.804	**Worker's Comp.**	**25**
		165
	TOTAL A6775	**$2,134**
A6776.474	**Subcontractor**	**$3,100**
	TOTAL	**$5,234**

FISCAL IMPACT: Increase State revenue.

For further information regarding this matter, contact:

Kimberley Teet, Office for the Aging Ext. 390

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE: February 9, 2000**

The Health Department requests a resolution increasing the rates paid to our contract agencies by 8.3% retroactive to January 1, 2000. The new proposed rates are as follows:

PCA (Personal Care Aide)	$15.64
HHA (Home Health Aide)	$18.10
LPN (Licensed Practical Nurse)	$22.57
RN (Registered Nurse)	$28.57
High Tech RN	$30.58

These rates were established using the current Medicaid rate setting methodology. We have also involved our Certified Public Accountants in this proposal. Please see attached letter for their analysis of the financial impact this 8.3% will have on the County.

FISCAL IMPACT: $23,000/yr. for the fiscal year's 2000 & 2001. This amount will be fully reimbursed through our Medicare and Medicaid Cost Reporting process in the year 2002.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH X458

Gary Ogden, M.D., Public Health Director X247

FREED MAXICK
SACHS & MURPHY, PC

CERTIFIED PUBLIC ACCOUNTANTS

800 LIBERTY BUILDING • BUFFALO, NEW YORK • 14202-3508 • (716) 847-2651 • FAX (716) 847-0069

PRIVATE & CONFIDENTIAL

January 28, 2000

Dr. Gary Ogden
Public Health Director
Allegany County Department of Health
County Office Building
Belmont, NY 14831

Dear Gary:

We have estimated the financial impact of increasing rates paid to licensed agencies for home health aide and personal care worker hourly services.

My understanding is that you plan to use the average Medicaid personal care worker rate which the licensed agencies are reimbursed by New York State, which has been described in previous correspondence. This represents an approximate 8.3% increase over the hourly rates currently being paid by the Health Dept. (Dept.) to the licensed agencies. It is further assumed that the home health aide rates will be increased by the same 8.3%.

The question is what impact will this have on the Dept. in 2000 considering that there are multiple payor sources, some of which have fixed rates for the year 2000, some of which effectively you can pass on the cost in terms of a price increase.

The Medicare program reimburses the certified home health agencies based on reasonable cost up to pre-described cost limits. Additionally, there is a limit on the amount of annual services that can be rendered to beneficiaries (this is on an average aggregate basis throughout the year). Fortunately, the Dept. has not exceeded its cost limits or its annual beneficiary limits. Therefore, the entire amount of the increase can be absorbed and received back through the Medicare cost reporting process. The Medicaid programs reimburse the Dept. at fixed rates based upon cost incurred two years prior. Therefore, the entire amount of the increase will have to be absorbed in the current year. It would not be reimbursed until the year 2002. We assumed that other financial classes, such as private insurance and free visits are relatively minor and will play a smaller role in the decision. Lastly State Aid program reimburses the certified home health agency and long-term home health care program as optional programs. The Dept. is entitled to approximately 30% of the net deficit incurred by those programs. Therefore, we will assume that 30% of the unreimbursed cost increases will be absorbed by the State Aid program.

I have estimated that the annual increase in expenses to the licensed agencies would be approximately $60,000. It is anticipated that approximately $23,000 of this amount will remain unreimbursed to the Dept. for the year 2000. The represents the approximate Medicaid utilization for home health aide and personal care aide services net of the state aid contribution, according the state aid formula. In other words, this is the additional amount of expense that the county would subsidize for this entire expenditure of $60,000.

On another note, as I was working through these calculations, I noted that the standard charge by the Health Department for a personal care worker on an hourly basis is $24 per hour. As the cost now is increasing, you may consider raising that charge a couple of dollars an hour. Although the current charge is above the Medicaid rate, which is an important consideration, personal care worker services sold to a private individual or a managed care payor should reflect these increased costs.

Please contact me if you have any questions. I look forward to seeing you soon.

Regards,

John

John S. Kropski, CPA
Director

JSK/cmw

FINANCIAL REPORT - SUMMARY

ALLEGANY COUNTY DEPARTMENT OF HEALTH

1999 EXPENSES & REVENUES:

Program/Department	Total Spent in 1999	% of total exp.	Total Revenues Received in 1999	% of Revenue Received	Expenses - Revenues
1185 - Coroner's	$41,343	1%	$6,675	.16%	$34,668
2960 - Special Education 3-5	$1,296,901	24%	$758,444	17%	$538,457
4010 - Public Health	$984,129	19%	$624,869	15%	$359,260
4011 - Nursing/CHHA	$1,442,942	26%	$1,269,248	28%	$173,694
4035 - Family Planning	$99,320	1%	$155,410	4%	($56,090)
4037 - Lead	$3,814	1%	$36,876	.85%	($33,062)
4040 - Long Term Program	$615,287	10%	$802,307	18%	($187,020)
4046 - PHCP (Physically Handicapped Children's Prg.)	$22,444	1%	$14,899	.34%	$7,545
4051 - Tobacco Awareness	$809	1%	$5,350	.13%	($4,541)
4052 - Children's Services	$24,633	1%	$55,320	1%	($30,687)
4053 - Hep B	$2,479	1%	$3,670	.09%	($1,191)
4054 - Rabies	$0	0%	$2,844	.07%	($2,844)
4056 - Immunization	$274,234	5%	$215,897	5%	$58,337

Program/Department	Total Spent in 1999	% of total exp.		Total Revenues Received in 1999	% of Revenue Received		Expenses - Revenues
4060 - Early Intervention	$292,163	6%		$360,358	9%		($68,195)
4071 - Breast Health	$20,156	1%		$29,766	.68%		($9,610)
4082 - Nutrition	$1,857	1%		$4,370	.10%		($2,513)
4083 - Healthy Heart	$20,338	1%		$28,279	.65%		($7,941)
TOTAL	$5,142,849			$4,374,582			$768,267

Please note: The above figures were calculated using 12/31/99 reports from the Treasurer's office and adding in Accounts Payable and Accrued Revenue for 1999.

2000 BUDGET:

The Allegany County Department of Health is starting the 2000 Fiscal year with an operating budget of $5.7 million.

The County Tax Effort needed to support this budget is estimated to be $805,422. This equals out to be 14% of the cumulative budget. The remaining 86% is offset by State Aid, Grants, Third Party Payors, Medicaid, Medicare, etc.....

2000 PERSONAL SERVICES - ALLEGANY COUNTY DEPARTMENT OF HEALTH:

PROGRAM	TOTAL 2000 SALARIES	STATE AID CONTRIBUTION	FEDERAL AID CONTRIBUTION	COUNTY CONTRIBUTION	% COUNTY DOLLARS
Public Health Programs	$783,615	$655,162	$0	$128,453	17%
Nursing/Home Health	$590,062	$200,068	$0	$389,994	66%
Long Term Program	$120,575	$44,489	$0	$76,086	64%
TOTALS	**$1,494,252**	**$899,719**	**$0**	**$594,533**	**40%**
Percentage of Total	**100%**	**60%**	**0%**	**40%**	

Respectively Submitted,

Pamela L. Cockle

Pamela L. Cockle, Accountant
Allegany County Department of Health

February 3, 2000

John M.

NOT APPROVED

MINUTES OF THE MEETING
HUMAN SERVICES

March 15, 2000

MAR 20 2000

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Dibble, Lucas

ALSO ATTENDING: Thomas Hull, Health Department
Margaret Cherre, Social Services
John Margeson, Administrator
Edgar Sherman, Chair, Brd of Legislators
Carol Mahoney, Home Health Care Of Southwestern NY
Martha Jordan, Health Department
Yvonne Perrin, Health Department

CALL TO ORDER

The meeting was called to order at 3:00 p.m. by Chairman Truax.

APPROVAL OF MINUTES

The minutes of February 9, 2000 were approved with a motion from Legislator Heineman, and second from Legislator Dibble. Motion carried.

SOCIAL SERVICES

It should be noted that the department's collections are rising due to more aggressive methods. Temporary Assistance and Food Stamps decreased again.

Highlights of the department's annual report were touched on. Direct administrative costs were a net benefit for County share dollars for the second year in a row; Medicaid costs continue to rise; 433 TANF and SN case in 1999 were closed; and $4.5 million was collected in child support of the 2,104 TANF and 3,262 non-TANF cases.

A chart providing detail of vacancies in Social Services was given for committee information. Also given to the committee, was the values and beliefs as part of the Departments planning and organizational change process.

Commissioner Cherre requested approval to fill two Senior Case Worker positions due to illness of individuals currently holding the positions. There will be upgrades within the department to these positions. Therefore, most likely those hired would be at a lower grade level. Legislator Heineman made a motion approving the request, with Legislator Dibble seconding. Motion carried. It was asked if there was ever consideration to hire a retiree on a temporary basis for positions such as this. It was stated that you will run into union issues when hiring.

HEALTH DEPARTMENT

The Department requests a resolution transferring $55,000 from the County Contingency fund to account 4010.459-Health Contracts: Jail Nurse. This request is necessary due to the fact that at the time the 2000 budget was prepared they did not know that this position would be necessary. Previously, a staff nurse from the department was placed in the jail which was charged to personal services. The Jail Nurse will now be a contract nurse who will work 40 hours a week at $26.38 per hour. This nursing position is funneled through the Health Department budget versus the Sheriff's budget due to State Aid reimbursement. Two of the Health Department's nurses spoke of their concerns in hiring this nurse and on the fact that the individual was using a county car. Due to a number of questions related to this contract the request will be tabled until conversations with Dr. Ogden and the Sheriff take place.

The Health Department requests a resolution transferring $16,000 from account 4011.204 – Motor Vehicles to account 4011.413 Lease of Motor Vehicles. As recommended by the Budget Officer the department is leasing department cars in 2000. After brief discussion, Legislator Heineman moved on the request, with Legislator Dibble seconding. Motion carried. Legislator Lucas was opposed.

OTHER BUSINESS

This committee finds the disbursements of the Allegany County Association for the Blind & Visually Handicapped, Inc., to be in conformity with the provisions of the Agreement approved in relation to the rendering of service, training or aid to indigent blind in Allegany County during 1999. Legislator Lucas made the motion approving, with Legislator Dibble seconding. Motion carried.

Carol Mahoney, representative of Home Health Care of Southwestern New York, explained to this committee their involvement in health care in Allegany County. They wish to continue to work with the County in health care. They have purchased Associated Home Care.

The Resource Management Committee asks for committee support of a program to "better educate the public". The committee would like more information on the program before making a decision.

Tiogo County Legislature is looking for support of a resolution authorizing the Human Services committee as the governing entity over the Director of Community Services rather than the Community Services Board. Legislator Heineman moved to send a letter of support, with Legislator Dibble seconding. Motion carried with Legislator Lucas opposed.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 4:00 pm.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE: March 8, 2000**

The Health Department requests a resolution transferring $16,000 from Account 4011.204 - Motor Vehicles to Account 4011.413 - Lease: Motor Vehicles. This transfer is necessary due to the fact that the department will be leasing it's department cars this year versus purchasing as recommended by the Budget Officer.

FISCAL IMPACT: NO IMPACT.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH X458

Gary W. Ogden, M.D., Public Health Director X247

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE: March 8, 2000**

The Health Department requests a resolution transferring $55,000 from the County Contingency fund to account 4010.459 - Health Contracts: Jail Nurse. This request is necessary due to the fact that at the time the 2000 budget was prepared we did not know that this position would be necessary. Previously, a staff nurse from the department was placed in the jail which was charged to personal services. The Jail Nurse will now be a contract nurse who will work 40 hours a week at $26.38 per hour. This amounts to $54,870.40 per year. This nursing position is funneled through the Health Department budget versus the Sheriff's budget due to State Aid reimbursement. The Sheriff would receive zero State Aid to whereas the Health Department will receive 1/3 funding from the State reducing the fiscal impact to the County.

FISCAL IMPACT: 2/3 County ($36,214), 1/3 State Aid ($18,656)

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH X458

Gary W. Ogden, M.D., Public Health Director X247

ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES
County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 716 268-9622
Fax 716 268-9479

MARGARET A. CHERRE
Commissioner

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

Submitted March 15, 2000

I. EXPENDITURES

Please see attached report for February.

II. RECOVERIES/OFFSETS

A. Program Integrity Unit

Please see attached report. You will be interested to note that our success with collections is rising. Average monthly collections in 1999 were $4,663. Average monthly collections to date in 2000 is $6,312, a 35% increase. We are working to maintain this trend.

B. Employment Programs

We are refining our strategies and filling our BILT staffing positions. Again, this project will work with people who have been on TANF continuously since the advent of Welfare Reform. We expect it to be a multi-year project to transition these families away from the system.

We are also up and running with our other grant-funded employment programs. With a heavy focus on the sanctioned population, it will be interesting to see what our experiences in this area tell us about minimizing dependence on public assistance. Hopefully, in addition to moving these families off the system, we can also apply this learning to the benefit of other families.

January and February, 2000

		# in training programs	# in work experience	# working in private sector w/ grant diversion	# entered employment	# sanctioned
TANF Recipients	Last mo	92	258	4	32	18
	This mo	82	246	4	19	22
Safety Net Recipients	Last mo	3	75	0	8	4
	This mo	3	73	0	6	2

III. WORKLOADS/CASELOADS

	December	January	February	Difference
Temporary Assistance	602	550	531	-19
TANF	383	342	322	-20
CAP	107	107	107	0
Safety Net Singles	110	100	101	+1
Safety Net Families	2	1	1	0
Non-FA Medicaid	3,265	3,240	3,235	-5
Food Stamps Only	1,549	1,461	1,437	-24

IV. LEGISLATION

We continue to remind our legislators of the importance of the State assuming all non-Federal costs associated with Families Health Plus.

In conjunction with the four county Special Needs Plan region (Allegany, Steuben, Chemung, and Schuyler), we have been in contact with both senators and assemblymembers to develop legislation that will permit the operation of a Medicaid managed care demonstration project for the region.

V. ACTIVITIES

I completed my annual report to the legislature in February. In gathering the information for this report, I learned some interesting things. I don't want to steal the thunder of that fairly comprehensive report, but do want to give you a few highlights since you have not yet received a copy of my annual report.

- Direct administrative costs were a net benefit for County share dollars for the second year in a row. Our ability to cover all direct administrative costs, and portions indirect administrative costs, must be remembered as we look toward future budgets.
- Medicaid costs continue to rise with no end in sight. In 1999 Medicaid consumed 77% of the County's share of DSS costs. This is up from 67% in 1998, with a five year jump from 55% in 1995.
- The number of CPS hotline calls remains high, with each CPS worker averaging 2.5 new reports per week.
- There is a direct inverse relationship between children entering and leaving foster care. In years when large numbers of children enter foster care, we are not able to return children to parental care due to caseload sizes. The reverse is also true.
- We closed 433 TANF and SN cases in 1999. 34% were closed due to excess income, 23% for eligibility-related reasons, 16% at the client's request, and 12% for failure to complete required paperwork. The remaining 15% was a combination of all other reasons.
- TANF and SN caseloads continue to drop. They are 51% and 46%, respectively, of the caseload numbers from 1995.
- We served an total of 2,104 TANF cases and 3,262 non-TANF (community) cases through our Child Support Enforcement Unit in 1999. We collected a total of almost $4.5 million in child support for these 5,366 families.

The Board is concerned about personnel costs and staffing levels. Appreciating this concern, and also the needs of the Department to conduct operations, it is important to understand the number of vacancies we have had over the past three years that we have not filled. The attached chart provides detail by position and year. Although it may appear that I request permission to fill vacancies every month, you can see that we have had a total of 293 person-weeks with unfilled positions since 1/1/97.

As part of our Departmental planning and organizational change process, we have finalized our values and beliefs. I have attached them for you. We are now in the process of developing goals and objectives to help us realize our mission, achieve our vision, and live our values and beliefs.

Respectfully Submitted,

Margaret A. Cherre

Margaret A. Cherre
Commissioner

Absences with Positions Not Filled

	Date incumbent left	Date incumbent returned/position filled	Time position unfilled - Number weeks
1997			
Social Welfare Examiner	12/10/96	1/6/97	3 weeks
CAP Specialist	1/24/97	2/3/97	1 week
Senior Typist	5/22/97	2/23/98	39.5 weeks
Social Welfare Examiner	6/20/97	7/14/97	3 weeks
Social Welfare Examiner	6/24/97	8/25/97	8.75 weeks
Senior Social Welfare Examiner	7/19/97	8/12/97	3.5 weeks
Social Welfare Examiner	9/2/97	2/18/98	20.5 weeks
1997 Total Weeks With Unfilled Positions			**79.25 weeks**
1998			
Typist	1/6/98	2/18/98	7 weeks
Senior Typist	3/26/98	6/1/98	9 weeks
Social Welfare Examiner	4/1/98	5/18/98	6.75 weeks
CAP Specialist	4/17/98	6/1/98	6 weeks
Senior Typist	5/28/98	7/22/98	8.5 weeks
CAP Case Manager	8/17/98	9/14/98	4 weeks
Social Welfare Examiner	11/17/98	1/11/99	7.5 weeks
Senior Social Welfare Examiner	11/20/98	12/16/98	3.5 weeks
Social Welfare Examiner	11/30/98	1/11/99	5 weeks
Senior Typist	12/30/98	Present (retirement)	63 weeks
1998 Total Weeks With Unfilled Positions			**120.25 weeks**
1999			
JOBTRAK Supervisor	1/25/99	3/8/99	6 weeks
Principal Social Welfare Examiner	5/10/99	6/7/99	4 weeks
Account Clerk Typist	5/21/99	6/13/99	3 weeks
Grade B Supervisor	5/31/99	7/6/99	5 weeks
Social Welfare Examiner	6/10/99	7/5/99	3.5 weeks
Social Welfare Examiner	8/11/99	3/13/00	30 weeks
Social Welfare Examiner	8/12/99	9/3/99	3.5 weeks
Account Clerk Typist	9/2/99	3/13/00	27 weeks
Social Welfare Examiner	11/13/99	11/22/99	1 week
Community Services Aide	11/17/99	2/7/00	10 weeks
1999 Total Weeks With Unfilled Positions			**93 weeks**
2000			
Social Welfare Examiner	1/20/00	3/2/00	2 weeks

Values

1. **We adhere to an explicit set of beliefs about the treatment of clients.**

2. **We empower each other.**
   - Everyone's ideas are valued, we consult each other and use shared decision making, we trust each other to support organizational objectives and establish programs that capitalize on our collective talents.

3. **We build partnerships with the community (clients, taxpayers, legislators, educators, media, public, etc.) through teamwork.**
   - Mutually beneficial goals with shared objectives are established, and communication is emphasized.

4. **We encourage creativity and innovation.**
   - Risks and experimentation are recognized as a natural part of progress.
   - Successes and mistakes both support learning.
   - Responsibility and recognition are shared.
   - Corrective action is taken.

5. **We maintain a positive public image.**
   - We inform and educate, promote programs, and are responsive and proactive in our dealings with the community.

6. **We are committed to excellence.**
   - Competition is encouraged, and we measure our progress through a variety of comparisons that provide us with a frame of reference and encourage us to move forward

7. **We recognize all victories and accomplishments.**
   - Contributions that bring reality to our Vision, accomplish our Mission, and strengthen our Values are applauded.

8. **We are committed to staff development.**
   - Everyone is encouraged to continually improve job performance and achieve full potential by acquiring additional skills and knowledge through mentoring, training, and/or higher education.

9. **We have clear behavioral expectations and accept responsibility for our actions.**
   - Clear boundaries for ethics, responsibility, and authority are established.
   - Constructive feedback is provided and consistency is maintained.

10. **We facilitate open and honest communications.**
    - Information and explanations are provided at all levels with written directives and verbal dialogue.
    - Questions or concerns are addressed with the appropriate individual(s) involved.

Beliefs about the Treatment of Clients

1. Clients will be treated with respect and dignity, with recognition of their uniqueness as individuals.

2. Everyone has the ability and capacity to change when provided with the necessary motivation and resources.

3. Clients will be assisted to become personally responsible and accountable for their actions.

4. Boundaries and limitations will be established while assisting in the development of personal goals.

5. We strive to strengthen the individual and/or family unit.

6. We protect the individual and/or family unit.

7. It is necessary to value the expectations of our clients.

8. We need to continually review, and adjust as needed, the delivery of our services.

9. Open, honest, and clear communication is essential.

10. It is our responsibility to be dependable and responsive to our clients' needs.

11. We must recognize achievements and provide the opportunity to enhance self-esteem.

12. We are professional with our clients, regardless of their behavior.

13. We uphold confidentiality.

14. Clients will be encouraged to decrease their reliance on the Department of Social Services in an effort to achieve their independence.

MONTHLY REPORT FROM SERVICES

Submitted March 15, 2000 for month of February, 2000

CHILDREN'S SERVICES

Child Protective Services
Hotline calls
- Month of February = 47
- Year to date = 99
- Average calls/week (year to date) = 12
- Total active CPS cases = 465
- Average cases/worker = 93

Preventive Services
Total number of families receiving services = 61
- SHAPE cases = 22
- Families Together cases = 2
- CCSI/CASP Families = 14

Foster Care & Adoption Services
Total number of children in care = 111
- Average cases/foster care worker = 24

Care Level:
- ACDSS/Co homes = 34
- Therapeutic hms/grp homes = 59
- Institutions = 15
- Other = 3

Reason for Placement:
- Abuse/neglect = 79
- PINS/JD = 29
- Voluntary placement = 3

Freed Children:
- Total = 35
- In Pre-adoptive homes = 22
- Seeking homes = 8
- Independent living = 5

ADULT SERVICES

Protective/Preventive Services for Adults
New referrals = 3
Open cases = 34

Requests for Emergency Assistance
Housing assessments = 7
Food requests = 22

Domestic Violence Related Services
Families in domestic violence shelter = 4
- Women = 4
- Children = 11

Referrals to DV liaison = 4
- Waivers requested = 0
- Waivers granted = 0

Home Care & Related Services
Personal care cases = 105
Long term & related care cases = 62
CDPAP cases = 11

Family Care Homes
Homes = 6
- Beds filled = 18
- Beds available = 3

Day Care Subsidies
Families receiving subsidy = 94

Financial Management Cases
Individuals receiving service = 87

Home Studies Completed
Custody cases = 3
Child welfare cases = 4

FEBRUARY, 2000 PRELIMINARY.

A	B	C	D	E	F	G	H	I
				STATEMENT OF EXPENDITURES				
IONTH	2							
OTAL YR	12							
ERCENT OF YR.	16.67%							
		2000	PREVIOUS	CURRENT	TOTAL	UNEXPENDED	PERCENT	PREV. YR
		BUDGET	EXPENSE	EXPENSE	2000 EXPEND.	BALANCE	EXPENDED	A600
ALARIES SS	6010.1	$3,211,185.00	$223,572.31	$226,041.13	$449,613.44	$2,761,571.56	14.00%	
QUIPMENT SS	6010.2	$28,295.00	$0.00	$1,200.97	$1,200.97	$27,094.03	4.24%	$966.75
DMIN SS	6010.4	$1,151,013.00	$30,527.83	$73,012.94	$103,540.77	$1,047,472.23	9.00%	($32,477.50)
AL CAP	6011.1	$211,718.00	$16,281.88	$16,281.89	$32,563.77	$179,154.23	15.38%	
AP EQUIP.	6011.2	$600.00	$0.00	$0.00	$0.00	$600.00	0.00%	$0.00
DMIN CAP	6011.4	$22,300.00	$1,878.71	$1,433.36	$3,312.07	$18,987.93	14.85%	$0.00
ANF DAY CARE	6055.474	$272,525.00	$24,325.39	$27,392.59	$51,717.98	$220,807.02	18.98%	$0.00
C BLOCK GRANT	6055.475	$376,350.00	$17,301.69	$27,901.25	$45,202.94	$331,147.06	12.01%	$0.00
OS	6070.474	$509,175.00	$11,467.18	$86,030.70	$97,497.88	$411,677.12	19.15%	$2,991.09
IEDICAL	6101.4	$5,376,000.00	$9,969.36	($184,611.18)	($174,641.82)	$5,550,641.82	-3.25%	$295,461.36
DULT HOME	6106.4	$1,827.00	$0.00	$0.00	$0.00	$1,827.00	0.00%	$0.00
ANF	6109.474	$4,650,950.00	$204,088.71	$281,423.90	$485,512.61	$4,165,437.39	10.44%	$6,416.16
W	6119.4	$2,545,552.00	$33,876.29	$196,753 34	$230,629.63	$2,314,922.37	9.06%	$22,963.69
TATE TRAINING	6129.4	$121,800.00	$0.00	$0.00	$0.00	$121,800.00	0.00%	$0.00
AFETY NET	6140.4	$805,975.00	$44,469.75	$47,425.01	$91,894.76	$714,080.24	11.40%	$0.00
AA	6142.4	$40,000.00	$902.11	$1,038.00	$1,940.11	$38,059.89	4.85%	$0.00
S CASH	6150.4	$375,550.00	$19,143.00	$20,580.00	$39,723.00	$335,827.00	10.58%	$0.00
UBTOTAL		$19,700,815.00	$637,804.21	$821,903.90	$1,459,708.11	$18,241,106.89	7.41%	$296,321.55
EAP	6141.4	$964,250.00	$232,327.01	$345,229.37	$577,556.38	$386,693.62	59.90%	$0.00
OTAL		$20,665,065.00	$870,131.22	$1,167,133.27	$2,037,264.49	$18,627,800.51	9.86%	$296,321.55

Allegany County Department of Social Services PERFORMANCE\CASELOAD MEASURE MANAGEMENT PLAN\MONTHLY REPORT	Office PROGRAM INTEGRITY Date Prepared\Report Period February, 2000	INVESTIGATIONS\COLLECTIONS-2

NO.	PERFORMANCE\WORKLOAD MEASURE	ACCOMPLISHMENTS Year to date	Report Month
	SAVINGS/RECOVERY SYNOPSIS ($)		
1.	FS Disqualifications		714.00
2.	Inv. Collections		7,210.61
	-PA		7,160.61
	-MA		50.00
3.	Inv. Cases Closed		0
4.	Inv. Grant Reduced-Full Inv.		0
5.	Inv. Grant Redued-Pre-Inv.		0
6.	FS Cash Collections and Recoupments.		2,105.00
	-IHE		1,103.00
	-AE		559.00
	- IPV		443.00
7.	Security Deposit Returns		0
8.	Security Deposit Recoupments		413.00
9.	Bond and Mortgage-Grant Savings		4,393.06
10.	Resource Clearances-Grant Savings		0
11.	Valuation of Assets - Grant Savings		0
12.	Estate Liens Satisfied		7,145.49
13.	Accident Liens Satisfied		0
14.	Computer Match - Grant Savings		0
15.	1099 Match - Grant Savings		0
16.	Category and Reimbursement		0
17.	AD Reimbursement Recoveries		0
18.	SSA Appeals - Grant Savings		0
19.	SSI Interim Repayment		4,258.89
20.	Special Projects Savings		0
21.	Assignment of Proceeds		0
22.	Agreement to Sell and Repay		0
23.	Assignment of Mortgage		0
24.	ADC Grant Savings		81.00
25.	Water Deposit Refunds		0
26.	Total Savings		
27.	Administrative Expenses (Local)		26,321.05
28.	Recovery (Local)		
29.	Benefit/Cost Ratio		

REPORT DUE 10TH OF EACH MONTH

FRONT END DETECTION SYSTEM
MONTHLY INVESTIGATION REPORT

COUNTY: Allegany	MONTH ENDING: 2/00	DATE SUBMITTED: 3/7/00
COMPLETED BY: Patricia Hurd	TITLE: Principal Examiner	TELEPHONE: (716) 268-9305

		FA ~~ADC~~	SN ~~HR~~	NPA/FS	MAO	TOTAL
CASES REFERRED FOR INVESTIGATION	1.	0	9	0	1	10
NUMBER OF INVESTIGATIONS COMPLETED	2.	0	8	0	0	8
CASES WITH NO ERRORS FOUND	a.	0	6	0	0	6
CASES WITH DISCREPANCIES DETECTED (a. + b. = line 2)	b.	0	2	0	0	2
CASES CONFIRMED DENIED/WITHDRAWN	3.					
COST AVOIDANCE PA	a.	$ .0	$ .712.			$ .712.
MA	b.	$ .0	$ .924.		$ .0	$ .924.
FS	c.	$ .0	$ .196.	$ .0		$ .196.
CASES WITH CONFIRMED GRANT REDUCTION	4.					
COST AVOIDANCE PA	a.	$ .0	$ .0			$ .0

The transportation bids for the 3-5 program need to be sent out. It was asked if May 10th @ 3:00 would be okay for opening of these bids. The committee agreed.

The Health Department requested a resolution increasing the rates paid to their contract agencies by 8.3% retroactive to January 1, 2000. The new proposed rates are as follows:

PCA (Personal Care Aide)	$15.64
HHA (Home Health Aide)	$18.10
LPN (Licensed Practical Nurse)	$22.57
RN (Registered Nurse)	$28.57
High Tech RN	$30.58

These rates were established using the current Medicaid rate setting methodology. They have also involved their Certified Public Accountants in this proposal. A letter was provided from the Accountants on their analysis of the financial impact this 8.3% will have on the County. The County's fiscal impact for the year's 2000 and 2001 will be $23,000 and will be fully reimbursed through their Medicare and Medicaid cost reporting process in the year 2002. The Department has been assured that some of this increase will be passed down to the aides and nurses working for these agencies. This will raise their base salaries and stablize the work force in these agencies.

The Office for the Aging is concerned that these rates will affect their ability to contract with the agencies. The OFA can not afford to pay these increased rates. Dr. Ogden states that he feel that the relationship between the Health Department and the "contract agencies" is very good and he believes that something could be worked out as far as the rates charged to the Office for the Aging.

There was much discussion on these rate changes. It was asked if the positions could be set up with different tiers with differences in qualifications. The OFA, as well as, the Legislators would like assurances that the Office for the Aging rates will not increase. After much debate, Legislator Dibble moved to authorize John Margeson, Gary Ogden, Kim Toot, and Margaret Cherre to work this out together with the agencies involved. After which a resolution should be prepared to present to the full Board of Legislators. Legislator Lucas seconded and motion carried. Legislator Heineman was opposed.

EXECUTIVE SESSION

A motion was made by Legislator Dibble and seconded by Legislator Heineman to hold executive session.

Motions were made same as above to resume regular business.

SCHEDULE A

A-1.01 A regular employee's compensation rate will be:

Effective January 1, 1997 (2.5% on each step)		
	Registered Nurse	Public Health Nurse
Base	$22,313 ($12.26)	$23,642 ($12.99)
Step 1	$23,205 ($12.75)	$24,606 ($13.52)
Step 2	$24,115 ($13.25)	$25,535 ($14.03)
Step 3	$25,025 ($13.75)	$26,463 ($14.54)
Step 4	$25,917 ($14.24)	$27,427 ($15.07)
Step 5	$26,809 ($14.73)	$28,374 ($15.59)
Step 6	$27,700 ($15.22)	$29,302 ($16.10)

Effective January 1, 1998 (3% on each step)		
	Registered Nurse	Public Health Nurse
Base	$22,987 ($12.63)	$24,352 ($13.38)
Step 1	$23,897 ($13.13)	$25,353 ($13.93)
Step 2	$24,843 ($13.65)	$26,299 ($14.45)
Step 3	$25,771 ($14.16)	$27,264 ($14.98)
Step 4	$26,699 ($14.67)	$28,246 ($15.52)
Step 5	$27,609 ($15.17)	$29,229 ($16.06)
Step 6	$28,538 ($15.68)	$30,176 ($16.58)

Effective January 1, 1999 (3% on each step)		
	Registered Nurse	Public Health Nurse
Base	$23,678 ($13.01)	$25,080 ($13.78)
Step 1	$24,606 ($13.52)	$26,117 ($14.35)
Step 2	$25,589 ($14.06)	$27,082 ($14.88)
Step 3	$26,536 ($14.58)	$28,083 ($15.43)
Step 4	$27,500 ($15.11)	$29,102 ($15.99)
Step 5	$28,447 ($15.63)	$30,103 ($16.54)
Step 6	$29,393 ($16.15)	$31,086 ($17.08)

A-1.02 Nurse Practitioners

Effective 1/1/97 - $36,637 ($20.13)
Effective 1/1/98 - $37,729 ($20.73)
Effective 1/1/99 - $38,857 ($21.35)

A-1.03 A part-time employee and per diem employee will receive under paragraph A-1.01 benefit directly proportionate to the time she or he works.

A-1.04 At the completion of ten (10) years of service, employees covered by this agreement will receive a longevity increment of seven hundred dollars ($700).

At the completion of the eleventh (11th) year and for every year thereafter up to and including thirty (30) years of service, employees covered by this agreement will receive a longevity increment of one hundred dollars ($100) per year.

A-1.05 Employees who enter the County service between January 1 and June 30 of a particular year and have served continuously in their positions will be eligible to receive an annual increment on the following January 1. Employees who enter the service between July 1 and December 31 shall be eligible for advancement to the first year step on the following July 1. Persons who are advanced to the first year step on July 1 then shall be eligible for a salary increment the following January 1.

WMC/tee
5/7/97

March 5, 2000

Dear Mr. Margeson,

I wanted to make you aware of events that happened this morning. The nurses became aware that not only were contracted workers being utilized by the Department of Health to do our work, but that also these contracted workers were authorized by Dr. Ogden to use county vehicles while providing services to our clients.

I spoke with Tom Hull, deputy Health Department Director who reviewed the contract that the Health Department has with STHHS which provides the contracted RN's . Tom could find no justification for the use of the county vehicles by these workers. Mr. Hull took the contract to Mr. Dan Guiney, country attorney. He agreed that this practice was inappropriate as the county automobile insurance does not cover persons using the cars who are not county employees. Mr. Hull contacted Dr Ogden and notified him of the need to discontinue this practice. Dr. Ogden's response was that he planned to work out a way to pay these workers for mileage. As I'm sure you are aware STHHS is already being paid an hourly rate about twice what it would cost the county to hire these workers outright.

Thank you very much for your attention in this matter.

Sincerely,

Martha Jordan PHN

MarthaJordan,PHN

John M.

NOT APPROVED

MAR 29 2000

MINUTES OF THE MEETING
HUMAN SERVICES
Amended 3/28/00
March 15, 2000

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Dibble, Lucas

ALSO ATTENDING: Thomas Hull, Health Department
Margaret Cherre, Social Services
John Margeson, Administrator
Edgar Sherman, Chair, Brd of Legislators
Carol Mahoney, Home Health Care Of Southwestern NY
Martha Jordan, Health Department
Yvonne Perrin, Health Department

CALL TO ORDER

The meeting was called to order at 3:00 p.m. by Chairman Truax.

APPROVAL OF MINUTES

The minutes of February 9, 2000 were approved with a motion from Legislator Heineman, and second from Legislator Dibble. Motion carried.

SOCIAL SERVICES

It should be noted that the department's collections are rising due to more aggressive methods. Temporary Assistance and Food Stamps decreased again.

Highlights of the department's annual report were touched on. Direct administrative costs were a net benefit for County share dollars for the second year in a row; Medicaid costs continue to rise; 433 TANF and SN case in 1999 were closed; and $4.5 million was collected in child support of the 2,104 TANF and 3,262 non-TANF cases.

A chart providing detail of vacancies in Social Services was given for committee information. Also given to the committee, was the values and beliefs as part of the Departments planning and organizational change process.

Commissioner Cherre requested approval to fill two Senior positions due to illness of individuals currently holding the positions. There will be upgrades within the department to these positions. Therefore, most likely those hired would be at a lower grade level. Legislator Heineman made a motion approving the request, with Legislator Dibble seconding. Motion carried. It was asked if there was ever consideration to hire a retiree on a temporary basis for positions such as this. It was stated that you will run into union issues when hiring.

HEALTH DEPARTMENT

The Department requests a resolution transferring $55,000 from the County Contingency fund to account 4010.459-Health Contracts: Jail Nurse. This request is necessary due to the fact that at the time the 2000 budget was prepared they did not know that this position would be necessary. Previously, a staff nurse from the department was placed in the jail which was charged to personal services. The Jail Nurse will now be a contract nurse who will work 40 hours a week at $26.38 per hour. This nursing position is funneled through the Health Department budget versus the Sheriff's budget due to State Aid reimbursement. Two of the Health Department's nurses spoke of their concerns in hiring this nurse and on the fact that the individual was using a county car. Due to a number of questions related to this contract the request will be tabled until conversations with Dr. Ogden and the Sheriff take place.

The Health Department requests a resolution transferring $16,000 from account 4011.204 – Motor Vehicles to account 4011.413 Lease of Motor Vehicles. As recommended by the Budget Officer the department is leasing department cars in 2000. After brief discussion, Legislator Heineman moved on the request, with Legislator Dibble seconding. Motion carried. Legislator Lucas was opposed.

OTHER BUSINESS

This committee finds the disbursements of the Allegany County Association for the Blind & Visually Handicapped, Inc., to be in conformity with the provisions of the Agreement approved in relation to the rendering of service, training or aid to indigent blind in Allegany County during 1999. Legislator Lucas made the motion approving, with Legislator Dibble seconding. Motion carried.

Carol Mahoney, representative of Home Health Care of Southwestern New York, explained to this committee their involvement in health care in Allegany County. They wish to continue to work with the County in health care. They have purchased Associated Home Care.

The Resource Management Committee asks for committee support of a program to "better educate the public". The committee would like more information on the program before making a decision.

Tiogo County Legislature is looking for support of a resolution authorizing the Human Services committee as the governing entity over the Director of Community Services rather than the Community Services Board. Legislator Heineman moved to send a letter of support, with Legislator Dibble seconding. Motion carried with Legislator Lucas opposed.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 4:00 pm.

Respectfully submitted,
Teresa Claypool

John Margeson

NOT APPROVED

APR 20 2000

MINUTES OF THE MEETING
HUMAN SERVICES

April 12, 2000

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Dibble, Lucas, Crandall

ALSO ATTENDING: Robert Anderson, Community Services
Kim Toot, Office for the Aging
Gary Ogden, Health Department
Edgar Sherman, Chair, Brd of Legislators
Susan Meyers, Legislator
Martha Jordan, Health Department
Yvonne Perrin, Health Department

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:00 pm.

APPROVAL OF MINUTES

The minutes of March 15th were approved with a motion Legislator Lucas, and second from Legislator Heineman. Motion carried.

COMMUNITY SERVICES

Dr. Anderson asked that a resolution be prepared to pronounce May as Mental Health Month. Legislator Dibble moved on the request, with Legislator Heineman seconding. Motion carried.

EXECUTIVE SESSION

A motion was made by Legislator Heineman and second by Legislator Dibble to hold executive session to deal with personnel issues. Motion carried.

Motions were made same as above to resume regular business.

OFFICE FOR THE AGING

A desk audit of a typist position was done at the Office for the Aging by the Personnel Office. It was determined that the position was an Account Clerk Typist position. Ms. Toot requests that the Typist position be abolished and that an Account Clerk Typist position be created. Legislator Lucas moved on the request, with Legislator Heineman seconding. Motion carried. This should also be referred to the Personnel Committee.

The agency's monthly report was distributed for committee information. It was noted that meals were up considerably. It seems that a number of people are ill, needing meals for short periods of time.

The Senior Forum will be held May 5th at the Lutheran Church in Wellsville. The public hearing will start at 9:00 a.m. This committee was invited to attend the Forum. A number of topics will be addressed, with Yvonne Conte returning again this year with another presentation.

Ms. Toot provided a newspaper article about a new company entitled, "Elder Access Service Professional of Tonawanda". Some of the costs are stated in the article.

HEALTH DEPARTMENT

The Department requested committee approval to award a lease bid contract to Preston Auto/Truck Center of Wellsville, NY. The Department will be leasing four Chevrolet Cavaliers and one Chevrolet Impala at a cost of $15,813.54 per year. The committee asked for comparisons on the cost of purchase versus leasing. Approval to award the bid as stated was given with a motion from Legislator Lucas, and second from Legislator Crandall. Motion carried. It was asked that the Department confer with the County Attorney and the County Treasurer on this issue.

The Jail nurse position was again discussed. Legislator Lucas suggested that this issue should be referred to Public Safety and Ways and Means, that it is not a Public Health issue. It was also suggested to create this position in the Health Department. State aid reimbursement was discussed. After considerable discussion, a motion was made by Legislator Dibble to refer this to Ways and Means. Legislator Lucas seconded, and motion carried.

The Health Department requests approval to increase a half time Medical Records Computer Operator position to full time. In the past, this position was exclusively used in the Early Intervention Program. The Department plans to extend this individual's duties to the other Children's Programs. The committee would like documentation brought in next month on this position. Legislator Lucas moved on the request, with Legislator Heineman seconding. Motion carried.

OTHER BUSINESS

The Chairman of the Board has appointed the following as members of the Citizens Advisory Council to the Office for the Aging: Doris Nielsen, Houghton; Nancy Rouse, Scio; and Jean Switalski. Legislator Dibble moved on the appointments, with Legislator Lucas seconding. Motion carried. The County Attorney should prepare the appropriate resolution.

EXECUTIVE SESSION

Legislator Heineman moved to hold executive session to discuss a contract issue. Legislator Dibble seconded. Motion carried.

Motions to resume regular business were made as above.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 5:00 pm.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee Date: April 12, 2000

The Health Department requests approval to increase a half time Medical Records Computer Operator position to full time.

In the past, this position was exclusively used in the Early Intervention Program. The Department plans to extend this individual's duties to the other Children's Programs, which include the Physically Handicapped Childrens Program, the 3-5 Program, as well as the Early Intervention Program. These programs have increased over the past few years, putting overwhelming responsibilities on the PHCP and Early Intervention Coodinators. After discussion with individuals involved in these programs, it was determined that making the Medical Records Computer Operator position full time, some duties performed by the Coordinators (actually support staff responsibilities), would benefit the programs efficiency.

FISCAL IMPACT: Children With Special Needs grant $11073; remainder reimbursed through State Aid @ 30% $2873; county cost $8200. The Department will ask the State to increase their support at grant renewal time.

For further information regarding this matter, contact:

Teresa Claypool, Office Manager _____ X640

Gary W. Ogden, M.D., Public Health Director _____ X247

ALLEGANY COUNTY
DEPARTMENT OF PERSONNEL AND CIVIL SERVICE
COUNTY OFFICE BUILDING • BELMONT, NEW YORK 14813
Telephone 716-268-9212
Fax 716-268-9446

Personnel Officer

ELLEN RUCKLE
Personnel Technician

April 7, 2000

TO: Kim Toot, Director
Office for Aging

FROM: Ellen Ruckle
Personnel Technician

RE: Position reclassification - Sherry Guinnip

After review of the duties statement submitted by Sherry Guinnip by Dale and myself we feel the job specification of Account Clerk Typist best describes the duties performed by the incumbent.

Your committee should be aware of the review and recommended reclassification and have your committee refer to the Personnel Committee for action. (Create Account Clerk Typist abolish Typist). Personnel Committee meets again May 1.

If you have any questions, comments etc. please let me know.

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's use only)

COMMITTEE: Human Services

DATE: April 22, 2000

The Allegany County Office for the Aging requests a resolution to abolish a Typist position (Grade 4) and establish an Account Clerk Typist position (Grade 7) in the Nutrition Department of the Office for the Aging. This is in response to a desk audit done by Personnel assessing the duties performed by the person in the current Typist position. The Personnel Department recommended the change to Account Clerk Typist.

FISCAL IMPACT: The cost for the upgrade in 2000 would be $428.75 covered by a State grant.

For further information regarding this matter, contact:

Kim Toot, Office for the Aging	Ext. 390
Name and Department	**Telephone**

ALLEGANY COUNTY OFFICE FOR THE AGING
Report to the Human Services Committee

March 2000

	This month	Last month	Last yr. ave.	Wait list	Last yr. ave.
NUTRITION PROGRAM					
Total meals served	9691	7923	8418	0	0
Meals-on-wheels	7701	6240	6642	0	0
Congregate Meals	1990	1683	1776	0	0
Ave. Contribution/meal		1.61	1.61		
Nutrition Counseling	1	6	1	0	0
Nutrition Education	4	14	10		
VOLUNTEER PROGRAMS					
Transportation	417	515	359		
Telephone Reassurance	303	309	346		
Friendly Visiting	102	122	139		
EISEP					
Personal Care	407	373	480	64	62
Housekeeper/Chore	215	177	151	64	62
Case Management	174	148	193	64	62
INFORMATION	340	305	348		
REFERRAL	72	62	93		
CASE ASSISTANCE	90	76	70		
COUNSELING	155	233	52		
HOME REPAIRS	4	0	45	61	17
LEGAL	9	8	6		
PUBLIC INFORMATION	15	19	17		
RESPITE	200	152	132	6	6
# CALLS TO OFA	1435	1352	1250		

SPECIAL PROGRAMS

Alzheimer's Support Group	Tax Counseling	Stay Well
Insurance Counseling	Ombudsman Training	Senior Forum
Caregivers Help Course	Silver Linings Newsletter	Senior Picnic

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ALLEGANY COUNTY OFFICE FOR THE AGING
Report to the Human Services Committee

February 2000

	This month	Last month	Last yr. ave.	Wait list	Last yr. ave.
NUTRITION PROGRAM					
Total meals served	7923	8489	8418	0	0
Meals-on-wheels	6240	6809	6642	0	0
Congregate Meals	1683	1680	1776	0	0
Ave. Contribution/meal	1.61	1.60	1.61		
Nutrition Counseling	6	3	1	0	0
Nutrition Education	14	11	10		
VOLUNTEER PROGRAMS					
Transportation	515	78	359		
Telephone Reassurance	309	356	346		
Friendly Visiting	122	111	139		
EISEP					
Personal Care	373	464	480	63	62
Housekeeper/Chore	177	126	151	63	62
Case Management	148	154	193	63	62
INFORMATION	305	404	348		
REFERRAL	62	84	93		
CASE ASSISTANCE	76	77	70		
COUNSELING	233	21	52		
HOME REPAIRS	0	0	45	60	17
LEGAL	8	9	6		
PUBLIC INFORMATION	19	16	17		
RESPITE	152	161	132	6	5
# CALLS TO OFA	1352	1371	1250		

SPECIAL PROGRAMS

Alzheimer's Support Group	Tax Counseling	Stay Well
Insurance Counseling	Ombudsman Training	Senior Forum
Caregivers Help Course	Silver Linings Newsletter	Senior Picnic

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SENIOR FORUM 2000
THE OFA ASKS HOW'S IT GOING?

The Senior Forum 2000 asks everyone the question "How's It Going?" The staff at the Office for the Aging are sure that once you've attended this Forum, you'll tell us "It's Going Grreat!"

Yvonne Conte of Crack-a-Smile, Inc.

Senior Forum 2000 is being held on Friday, May 5th at the Trinity Lutheran Church in Wellsville. Registration is from 8:30 to 9:00 a.m. Then it's your turn to tell us how it's going at the OFA Public Hearing. County Legislators and Advisory Council members will be listening to the input you provide on services for older citizens of Allegany County.

At 10:00 a.m. the "How's It Going" presentations begin. They are:

KEEP GOING – WAYS TO EXTEND USEFUL DAYS OF HAPPY LIFE - Dr. Gary Ogden, Public Health Director will speak on issues relating to senior health. Latest updates and age-old medical advice will be discussed.

GOING OUR WAY ON I-86 – A HISTORY OF TRANSPORTATION IN ALLEGANY COUNTY – Craig Braack, Allegany County Historian, presents the history of local transportation from Indian trails to pioneer roads to canals to railroads to I-86.

GOING ON A TRIP? – Brad Williams from the Olean Travel Service reveals the latest in travel tips for seniors.

GOING AROUND THE COUNTY ON THE NEW BUS SYSTEM – Dennis Green from Allegany County Transit (ACT) will explain the new public transportation system and show us the best way to use it.

GOING OUT IN STYLE – Ted Crowell, Funeral Director, will help us ensure that our "last trip" is just the way we want it!

A stuffed chicken breast dinner is served at noon.

After lunch, Yvonne Conte of Crack-a-Smile, Inc. returns again this year to delight us with her entertaining, motivating and inspiring keynote address titled **IT'S GOING GRRREAT!**

Reservations for the Forum are limited, so don't wait to make your reservation by calling the Office for the Aging at 716-268-9390. The cost of the Forum is $5.00, lunch included. The deadline for reservations is Monday, May 1st, but don't wait to call them in – **GET GOING!**

CASE MANAGEMENT

New area firm helps arrange care for elderly parents

By CHET BRIDGER

News Business Reporter

Two professional case workers have formed a new company to help children arrange care for elderly parents and hope to develop a niche in the long distance care market.

Elder Access Service Professionals of Tonawanda will help consumers entering the broad, and often confusing, market of eldercare services. The company hopes to serve the growing number of out-of-state residents who have aging parents in the Buffalo area.

"Western New York has an aging population and we think there is a large market of kids who have left the area, but still have parents here," said Kathy Shannon, president of Elder Access Service Professionals.

The fastest growing segment of Erie County's population is residents age 85 and older, which has grown by 18 percent in the last decade.

Shannon, 45, a former Erie County social worker, co-founded the company with Beth Geyer, 42, a former program manager at the Delaware Heights Nursing & Rehabilitation Center in Buffalo.

The case management company will provide a free initial consultation for consumers and charge a flat rate of $200 for a care assessment. The assessment is used to determine what level of care is appropriate for a client.

Services for the elderly run from home care aides to adult homes to skilled nursing facilities. The levels of care are vastly different in substance and cost, and have different payment arrangements for third-party payers such as insurance companies and government benefit programs.

Many seniors also need assistance with daily activities, such as shopping, preparing meals and home maintenance.

See **Elder Access** *Page* **E4**

SHARON CANTILLON/Buffalo News

At their new office in the Parkview Services Building, Beth Geyer, left, and Kathy Shannon determine what level is care is appropriate for a client.

Elder Access: Provides monitoring for clients

Continued from Page E1

"We started EAS because we saw a geriatric care services maze so big we could imagine how it could frighten people from attempting to get help," said Geyer. "From filing Medicaid applications to trying to schedule Meals on Wheels to trying to obtain a personal care aide, all of this might look easy to navigate, but it isn't."

Geriatric care management is a growing field, but there are still only a handful of firms providing the service in the Buffalo area.

The National Association of Professional Geriatric Care Managers lists three member companies in the Buffalo area. Those member companies include Elder Access Service Professionals, along with Senior Care Management of Buffalo and Toby Laping Associates of Buffalo.

"We are exceedingly busy. I have no doubt that more people will be entering this field. Most lay people really don't understand the health care system, and for good reason. The different levels of care and the reimbursement system are complex," Laping said.

Some church groups and other community-based organizations also provide consumer assistance with arranging eldercare services, but the demand outpaces the supply, said Judy Casassa, supervisor of program development for the Erie County Department of Senior Services.

Elder Access Service Professionals will also provide on-going monitoring for clients, which could include scheduled phone calls and home visits to elderly clients and written evaluations to family members, for $85 an hour.

Shannon said one of the most valuable aspects of professional geriatric care management is the objective viewpoint. Family members often disagree on what level of care is appropriate.

"Sometimes it's better for everybody involved to have a neutral third-party coming in. This can be a very sensitive situation for everybody involved," she said.

YEAR 2000 AUTOMOBILE LEASE BIDS

Three (3) New Year 2000 Subcompact 4 Door Sedans - Monthly Lease for Each Car

Simmons-Rockwell Chevrolet; Bath, NY
Chevrolet Cavalier
36 month; 20,000 mile/yr $237.81/month

Preston Auto/Truck Center; Wellsville, NY
Chevrolet Cavalier
36 month; 20,000 mile/yr $246.93/month

Johnson Boys Ford-Mercury; Ellicottville, NY
Ford Focus
24 month; 20,000 mile/yr
First Payment, Security and Registration Due at Signing - $807.91 each $352.91/month

Bob Johnson Motors, Inc.; Springville, NY
Dodge Neon
36 month; 20,000 mile/yr $365.47/month

Paul Brown Dodge; Olean, NY
Dodge Neon
36 month; 20,000 mile/yr No Money Up Front $252.63/month

Simmons-Rockwell Bid $713.41/month = $8,561.16/year

Preston's Auto/Truck Center Bid $740.79/month = $8,889.48/year

YEAR 2000 AUTOMOBILE LEASE BIDS

Four (4) New Year 2000 Subcompact 4 Door Sedans - Monthly Lease for Each Car

Simmons-Rockwell Chevrolet; Bath, NY
Chevrolet Cavalier
36 month; 20,000 mile/yr $237.81/month

Preston Auto/Truck Center; Wellsville, NY
Chevrolet Cavalier
36 month; 20,000 mile/yr $246.93/month

Johnson Boys Ford-Mercury; Ellicottville, NY
Ford Focus
24 month; 20,000 mile/yr
First Payment, Security and Registration Due at Signing - $807.91 each $352.91/month

Bob Johnson Motors, Inc.; Springville, NY
Dodge Neon
36 month; 20,000 mile/yr $365.47/month

Paul Brown Dodge; Olean, NY
Dodge Neon
36 month; 20,000 mile/yr No Money Up Front $252.63/month

Simmons-Rockwell Bid $951.24/month = $11,414.88/year

Preston's Auto/Truck Center Bid $987.72/month = $11,852.64/year

YEAR 2000 AUTOMOBILE LEASE BIDS

One (1) New Year 2000 Full Size 4 Door Sedan - Monthly Lease Price

Simmons-Rockwell Chevrolet; Bath, NY
Chevrolet Malibu
35 month; 20,000 mile/yr — $278.62/month

Preston Auto/Truck Center; Wellsville, NY
Chevrolet Malibu
36 month; 20,000 mile/yr — $282.61/month

Preston Auto/Truck Center; Wellsville, NY
Chevrolet Impala
36 month; 20,000 mile/yr — $329.25/month

Johnson Boys Ford-Mercury; Ellicottville, NY
Ford Taurus
24 month; 20,000 mile/yr
First Payment, Security and Registration Due at Signing - $828.14 — $373.41/month

Bob Johnson Motors, Inc.; Springville, NY
Dodge Intrepid
36 month; 20,000 mile/yr — $483.48/month

Paul Brown Dodge; Olean, NY
Dodge Intrepid
36 month; 20,000 mile/yr No Money Up Front — $350.18/month

Simmons-Rockwell Bid

- Malibu — $278.62/month = $3,343.44/year

Preston's Auto/Truck Center Bid

- Malibu — $282.61/month = $3,391.32/year
- Impala — $329.25/month = $3,951.00/year

YEAR 2000 AUTOMOBILE LEASE BIDS

Three (3) New Year 2000 Subcompact 4 Door Sedans and One (1) New Year 2000 Full Size 4 Door Sedan - Annual Lease Cost

Simmons-Rockwell Chevrolet; Bath, NY
3 Chevrolet Cavaliers: $8,561.16
1 Chevrolet Malibu + 3,343.44
11,904.60

Preston Auto/Truck Center; Wellsville, NY
3 Chevrolet Cavaliers: $8,889.48
1 Chevrolet Malibu + 3,391.32
12,280.80

Preston Auto/Truck Center; Wellsville, NY
3 Chevrolet Cavaliers: $8,889.48
1 Chevrolet Impala + 3,951.00
12,840.48

Four (4) New Year 2000 Subcompact 4 Door Sedans and One (1) New Year 2000 Full Size 4 Door Sedan - Annual Lease Cost

Simmons-Rockwell Chevrolet; Bath, NY
4 Chevrolet Cavaliers: $11,414.88
1 Chevrolet Malibu + 3,343.44
14,758.32

Preston Auto/Truck Center; Wellsville, NY
4 Chevrolet Cavaliers: $11,862.54
1 Chevrolet Malibu + 3,391.32
15,253.86

Preston Auto/Truck Center; Wellsville, NY
4 Chevrolet Cavaliers: $11,862.54
1 Chevrolet Impala + 3,951.00
15,813.54

EITHER BID; Preference to IMPALA. THE MALIBU isn't all that big.

John Margeson

MINUTES OF THE MEETING
HUMAN SERVICES

May 10, 2000

NOT APPROVED
MAY 25 2000

MEMBERS ATTENDING: Chairman Truax
Legislators Heineman, Dibble, Lucas, Crandall

ALSO ATTENDING: Kim Toot, Office for the Aging
Gary Ogden, Health Department
Margaret Cherre, Social Services
Edgar Sherman, Chair, Brd of Legislators
John Margeson, Administrator

CALL TO ORDER

The meeting was called to order by Legislator Heineman at 3:00 pm.

TRANSPORTATION BID OPENING

There were no bids presented for consideration.

APPROVAL OF MINUTES

The minutes of April 12, 2000 were approved with a motion from Legislator Dibble, and second from Legislator Lucas. Motion carried.

OFFICE FOR THE AGING

The Allegany County Office for the Aging requests a resolution to increase the following revenue and expenditure accounts. This is due to an increase in Federal grant-in-aid, a State Member Item grant-in-aid and a contribution from the Wellsville Exchange Club.

RESOLUTION

Increase Revenue Accounts:

A09 2801.36	S.N.A.P.	$ 200.00
A10 3772.03	C.S.E.	14,000.00
A11 4772.08	W.R.A.P.	6,300.00
		$ 20,500.00

Increase Expenditure Accounts:

A6776.423	Food Supplies	$7,000.00
A6776.474	Respite	7,000.00
A6779.474	Caterer	200.00
A6784.408	Gen. Suppl. (WRAP)	6,300.00
		$20,500.00

This should be referred to Ways and Means for their approval. Motions were made by Legislator Lucas, and Legislator Dibble approving these increases.

RESOLUTION

The Allegany County Office for the Aging requests a resolution to accept a bequest of $500.00 from the Estate of Clifford Westfall. The bequest is to be placed in OFA Reserve Account A889.0009. Approval was given with a motion from Legislator Dibble, and second from Legislator Crandall. Motion carried.

The "Tea Dance" will be held May 21, 2000 honoring volunteers and Senior Citizens.

At the "public hearing", senior citizens expressed their feeling on the new public transportation system. Their responses and questions were helpful. It was suggested that information regarding this system be provided in "Silver Linings".

The Department's monthly report was distributed for committee information.

HEALTH DEPARTMENT

The Health Department has resubmitted their request to create a full time Medical Records Computer Operators position. In the past, this position was filled with an individual who worked half time in Family Planning and half time in Early Intervention. This individual has gone to the full time Family Planning position that was approved in January of this year.

RESOLUTION

This position was used exclusively in the Early Intervention Program. The Department plans to extend this individual's duties to the other Children's Programs, which include the Physically Handicapped Childrens Program, the 3-5 Program, as well as the Early Intervention Program.

Legislator Dibble moved to approve creating the position stipulating if grant funding ends, so too does the position. Legislator Crandall seconded and motion carried with Legislators Lucas and Heineman opposing.

The Department has looked at office space in Belfast for the WIC program. The State is coming down to the county to look at office space elsewhere. This issue will be brought back to committee when there is a definite site decided upon. Legislator Lucas suggested talking to Mr. DiBerardino on this subject.

The Jail Nurse position was again discussed. The legislators would like to bid out the nursing duties associated with the jail. It was requested to ask the County Attorney to prepare two separate bids offering 4 hours/day, 28 hours/week; and the other to include overtime (after hours, weekends). Legislator Heineman moved on this issue, with Legislator Dibble seconding. Motion carried.

Dr. Ogden requests approval to give the Public Health Director the authority to allow for reimbursement of itinerate services, with an evaluation team's recommendation, for services provided to children in day care centers. Legislator Heineman moved on the request, with Legislator Dibble seconding. Motion carried.

The Department would like to have new carpeting installed in Room 17 and the adjacent room. A motion for approval and transfer to Public Works Committee was made by Legislator Dibble, and second from Legislator Lucas. Motion carried.

Dr. Ogden informed the committee of a rate change for Center-Based Services for 3-5 Special Education Program retroactive to 1996.

EXECUTIVE SESSION

A motion was made by Legislator Heineman, and seconded by Legislator Dibble to hold executive session. Motion carried.

Motions were made as above to resume regular business.

SOCIAL SERVICES

The Department's monthly report was distributed. Some topics mentioned in the report are:

The Department's concern related to the cost of Family Health Plus. NYSAC estimates that County costs will be offset, at least in year one, by the planned revenue sharing. However, unless the revenue sharing income is directed to the DSS budget, the offset will be only theoretical.

There is proposed legislation which would repeal section 153-k of Social Services Law. This section of law requires counties performing in the bottom 20% to pay a fiscal penalty that would be distributed the counties in the top 10%. The measurement of "performance" is extremely limited, focusing exclusively on reduction of TANF caseloads. It is believed that section 153-k will effectively take money from the poorest areas, making it even more difficult for them to have a positive impact on their welfare caseloads. A motion was made by Legislator Dibble and seconded by Legislator Heineman to prepare a resolution to support repeal of section 153-k and send on to appropriate state representatives. Motion carried.

Commissioner Cherre requests approval to fill three positions. The first is a caseworker position to cover temporarily for an individual on maternity leave; a Senior Social Welfare Examiner and Employee Specialist given a three month leave of absence to start their own business. Legislator Dibble moved on the requests, with Legislator Lucas seconding. Motion carried.

EXECUTIVE SESSION

A motion was made by Legislator Heineman, seconded by Legislator Dibble to hold executive session to deal with personnel and contract issues.

Motions were made as above to resume regular business.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 5:00 pm.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **Date**: May 10, 2000

The Health Department requests approval to create a full time Medical Records Computer Operators position.

In the past, this position was filled with an individual who worked half time in Family Planning and half time in Early Intervention. This individual has gone to the full time Family Planning position that was approved in January of this year.

This position was used exclusively in the Early Intervention Program. The Department plans to extend this individual's duties to the other Children's Programs, which include the Physically Handicapped Childrens Program, the 3-5 Program, as well as the Early Intervention Program. These programs have increased over the past few years, putting increasing responsibilities on the PHCP and Early Intervention Coordinators. After discussion with individuals involved in these programs, it was determined that making the Medical Records Computer Operator position full time, some duties performed by the Coordinators (actually support staff responsibilities), would benefit the programs efficiency.

Please see the attached for a description of the duties involved with this position.

FISCAL IMPACT: Children With Special Needs Grant $11073; remainder reimbursed through State Aid @ 30% $2873; county cost $8200. The Department will ask the State to increase their support at grant renewal time.

For further information regarding this matter, contact:

Teresa Claypool, Office Manager X640

Gary W. Ogden, MD, Public Health Director X247

Medical Records Computer Operator for Children's Programs

Patient input

- new cases
- IFSP (new and continuing)
- Service Changes
- All Evaluations
- Demographic changes
- Pay status changes
- All provider visits and charges

Billing (EIP,3-5, PHCP)

- Compare provider billing to what has been ordered (equivalent to billing review)
- Enter all charges
- Billing to all pay sources
- Obtaining prior approval for adaptive equipment assistive devices and
- bill for same
- Follow up with insurance companies for payment
- Posting payment for all pay sources along with rebilling
- Routing all vouchers to accountant for audit
- Calls and letters for PHCP payments to families

Accounting

- Quarterly State Aid Claims (100%) (EIP)
- Compile information to accountant for reporting purposes and Medicaid Administration
- Accrued revenue
- Billing reports
- 3-5 Automated voucher listing (AVL Claims) Follow up on decrepancies

Software

- Maintenance (repairing errors, erasing files, transferring files, reindexing, etc)

Clerical Assistance

- Minutes for LEICC meetings and serve as secretary for same
- Mailing to parents and providers
- Answers telephone
- Machine maintenance
- Tickler for IFSP's and evals that are due (to service coordinator) KIDS Program
- Miscellaneous duties (copying, filing, letters, etc) (for MRCO)
- Referrals (EIP)-phone

Extra Clerical Duties (to be performed by another position)

- Mail Courier
- Filing
- Copying
- Mailings
- Transcription

ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES
County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 716-268-9622
Fax 716-268-9479

MARGARET A. CHERRE
Commissioner

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

Submitted May 10, 2000

I. EXPENDITURES

Please see attached report for April.

II. RECOVERIES/OFFSETS

A. Program Integrity Unit

Please see attached report.

B. Employment Programs

Our BILT program began in mid April. Designed to serve those needing the most intensive services to become employed, BILT staff are beginning to make home visits to long-term TANF recipients. Through these visits staff will identify strengths, barriers, and goals. Services will then be provided to build on strengths in order to overcome the barriers and achieve the identified goals. We will be using a philosophy of successive approximation to incrementally move people toward financial self-sufficiency.

March and April, 2000

		# in training programs	# in work experience	# working in private sector w/ grant diversion	# entered employment	# sanctioned
TANF Recipients	Last mo	78	258	5	41	8
	This mo	64	240	6	35	15
Safety Net Recipients	Last mo	3	67	0	10	3
	This mo	3	63	0	5	5

III. WORKLOADS/CASELOADS

	February	March	April	Difference
Temporary Assistance	531	514	496	-18
TANF	322	313	301	-12
CAP	107	103	101	-4
Safety Net Singles	101	96	93	-3
Safety Net Families	1	2	1	-1
Non-FA Medicaid	3,235	3,279	3,262	-17
Food Stamps Only	1,437	1,436	1,429	-5

IV. LEGISLATION

As you know, the State budget has been approved by both houses and awaits the Governor's signature. As discussed in prior month's reports, the Department's largest concern is related to the costs of Family Health Plus. Using NYSAC's estimates, the County's costs will all be offset, at least in year one, by the planned revenue sharing. However, unless the revenue sharing income is directed to the DSS budget, the offset will be only theoretical, and County taxpayers will bear yet another financial burden.

Senator Raymond Meier (Oneida County), Chair of the Senate's Social Services Committee, has proposed legislation (S.7615) which would repeal section 153-k of Social Services Law. This section of law requires counties performing in the bottom 20% to pay a fiscal penalty that would be distributed to the counties in the top 10%. Every county DSS is opposed to this section of the law. The measurement of "performance" is extremely limited, focusing exclusively on reduction of TANF caseloads. There is no accounting for the extent of reductions a district made prior to the year being examined, the local economy, poverty figures, or anything else. Further, the original intent of the legislation was to give counties an incentive to move people of public assistance through local reinvestment of TANF dollars. It is believed that section 153-k will effectively take money from the poorest areas, making it even more difficult for them to have a positive impact on their welfare caseloads. Legislators may want to be in contact with Senator Meier about this bill. To date there is no companion bill in the Assembly.

V. ACTIVITIES

I have been quite involved with the continued planning for the four-county Medicaid managed care special needs project. We are working with members of both houses on a bill to authorize a demonstration project for this effort. We are also in the process of finalizing our benefits package, beginning negotiations with the State regarding rate setting, establishing the needed not-for-profit corporation to manage the project, developing local structures, policies and procedures, and more.

In the last several weeks I have also been active in other multi-agency planning efforts.

- The Unified Services Committee held a planning retreat to direct our activities for the coming year. I am chairing a committee aimed at reducing foster care placements, particularly among youth that are sent to non-secure detention. Robert Anderson and David Sirianni are also key players on this committee.
- Several agencies and branches of County government met last week to discuss services to non-custodial parents. With two main objectives – increasing the commitment to improving the child's life through personal interaction, and increasing the financial investment in the child's support – we will be using lessons learned across the state and the country to determine what is feasible in Allegany County.

We will be holding our annual staff retreat later this month. All staff will attend on one of two days, May 24 or May 25. We will be providing information, cross training, networking, and motivation on these days.

Respectfully Submitted,

Margaret A. Cherre

Margaret A. Cherre
Commissioner

APRIL 2000 PRELIMINARY

	A	B	C	D	E	F	G	H	I
222	STATEMENT OF EXPENDITURES								
223									
224	MONTH	4							
225	TOTAL YR	12							
226	PERCENT OF YR.	33.33%							
227			2000	PREVIOUS	CURRENT	TOTAL	UNEXPENDED	PERCENT	PREV. YR
228			BUDGET	EXPENSE	EXPENSE	2000 EXPEND.	BALANCE	EXPENDED	A600
229	SALARIES SS	6010.1	$3,211,185.00	$682,677.37	$232,266.77	$914,944.14	$2,296,240.86	28.49%	
230	EQUIPMENT SS	6010.2	$28,295.00	$4,622.70	$16,401.40	$21,024.10	$7,270.90	74.30%	$0.00
231	ADMIN SS	6010.4	$1,151,013.00	$193,026.87	$108,581.99	$301,608.86	$849,404.14	26.20%	$0.00
232	SAL CAP	6011.1	$211,718.00	$49,394.08	$17,316.39	$66,710.47	$145,007.53	31.51%	
233	CAP EQUIP.	6011.2	$600.00	$0.00	$0.00	$0.00	$600.00	0.00%	$0.00
234	ADMIN CAP	6011.4	$22,300.00	$4,664.55	$1,621.21	$6,285.76	$16,014.24	28.19%	$0.00
235	TANF DAY CARE	6055.474	$272,525.00	$80,163.33	$27,158.98	$107,322.31	$165,202.69	39.38%	$0.00
236	DC BLOCK GRANT	6055.475	$376,350.00	$86,714.57	$33,259.16	$119,973.73	$256,376.27	31.88%	$0.00
237	POS	6070.474	$509,175.00	$141,875.68	($4,469.32)	$137,406.36	$371,768.64	26.99%	$2,400.00
238	MEDICAL	6101.4	$5,376,000.00	$470,311.97	$457,281.83	$927,593.80	$4,448,406.20	17.25%	$0.00
239	ADULT HOME	6106.4	$1,827.00	$0.00	$0.00	$0.00	$1,827.00	0.00%	$0.00
240	TANF	6109.474	$4,650,950.00	$762,013.00	$280,941.89	$1,042,954.89	$3,607,995.11	22.42%	$0.00
241	CW	6119.4	$2,545,552.00	$510,698.08	$186,625.63	$697,323.71	$1,848,228.29	27.39%	$0.00
242	STATE TRAINING	6129.4	$121,800.00	$3,544.66	$0.00	$3,544.66	$118,255.34	2.91%	$0.00
243	SAFETY NET	6140.4	$805,975.00	$143,763.06	$56,537.40	$200,300.46	$605,674.54	24.85%	$0.00
244	EAA	6142.4	$40,000.00	$2,833.03	$349.50	$3,182.53	$36,817.47	7.96%	$0.00
245	FS CASH	6150.4	$375,550.00	$59,994.00	$20,217.00	$80,211.00	$295,339.00	21.36%	$0.00
246	SUBTOTAL		$19,700,815.00	$3,196,296.95	$1,434,089.83	$4,630,386.78	$15,070,428.22	23.50%	$2,400.00
247	HEAP	6141.4	$964,250.00	$699,789.76	$100,438.55	$800,228.31	$164,021.69	82.99%	$0.00
248	TOTAL		$20,665,065.00	$3,896,086.71	$1,534,528.38	$5,430,615.09	$15,234,449.91	26.28%	$2,400.00

Allegany County Department of Social Services PERFORMANCE\CASELOAD MEASURE 'ANAGEMENT PLAN\MONTHLY REPORT	Office PROGRAM INTEGRITY Date Prepared\Report Period April, 2000	INVESTIGATIONS\COLLECTIONS-2

NO.	PERFORMANCE\WORKLOAD MEASURE	ACCOMPLISHMENTS Year to date	Report Month
	SAVINGS/RECOVERY SYNOPSIS ($)		
1.	FS Disqualifications		27,216
2.	Inv. Collections		6,297.41
	-PA		6,227.41
	-MA		70.00
3.	Inv. Cases Closed		0
4.	Inv. Grant Reduced-Full Inv.		0
5.	Inv. Grant Redued-Pre-Inv.		0
6.	FS Cash Collections and Recoupments.		1,631
	-IHE		652.00
	-AE		438.00
	- IPV		541.00
7.	Security Deposit Returns		0
8.	Security Deposit Recoupments		277.10
9.	Bond and Mortgage-Grant Savings		3,100.00
10.	Resource Clearances-Grant Savings		0
11.	Valuation of Assets - Grant Savings		0
12.	Estate Liens Satisfied		16,914.77
13.	Accident Liens Satisfied		0
14.	Computer Match - Grant Savings		0
15.	1099 Match - Grant Savings		0
16.	Category and Reimbursement		0
17.	AD Reimbursement Recoveries		0
18.	SSA Appeals - Grant Savings		0
19.	SSI Interim Repayment		7,910.25
20.	Special Projects Savings		0
21.	Assignment of Proceeds		0
22.	Agreement to Sell and Repay		0
23.	Assignment of Mortgage		0
24.	ADC Grant Savings		0
25.	Water Deposit Refunds		0
26.	Total Savings		63,346.53
27.	Administrative Expenses (Local)		
28.	Recovery (Local)		
29.	Benefit/Cost Ratio		

(REV. 01/12/00)

FRONT END DETECTION SYSTEM
MONTHLY INVESTIGATION REPORT

REPORT DUE 10TH OF EACH MONTH

COUNTY:	ALLEGANY	MONTH ENDING:	04/30/00
COMPLETED BY:	PATRICIA HURD	TITLE:	PRINCIPAL EXAMINER

			(ADC) FA	(HR) SNA	NPA/FS	MAO	TOTAL
CASES REFERRED FOR INVESTIGATION	1.		2	4	2	1	9
NUMBER OF INVESTIGATIONS COMPLETED	2.		2	4	1	1	8
CASES WITH NO ERRORS FOUND		(a)	2	3	1	1	7
CASES WITH DISCREPANCIES DETECTED (a. + b. = line 2)		(b)	0	1	1	1	1
CASES CONFIRMED DENIED/WITHDRAWN	3.		0	1	0	0	1
COST AVOIDANCE PA		(a)	$0	$356.00	$0	$0	$356.00
MA		(b)	$0	$462.00	$0	$0	$462.00
FS		(c)	$0	$98.00	$0	$0	$98.00
CASES WITH CONFIRMED GRANT REDUCTION	4.		0	0	0	0	0
COST AVOIDANCE PA		(a)	$0	$0	$0	$0	$0

		MONTHLY COST AVOIDANCE VALUES			
		(ADC) FA	(HR) SNA	NPA/FS	MA ONLY
DENIED/WITHDRAWN CASES	PA	$513	$356	N/A	N/A
	MA	445	462	N/A	.$439
	FS	218	98	$176	N/A
GRANT REDUCTION CASES	PA	$144	$100	N/A	N/A

MONTHLY REPORT FROM SERVICES

Submitted May 10, 2000 for month of April, 2000

CHILDREN'S SERVICES

Child Protective Services
Hotline calls
- Month of April = 40
- Year to date = 203
- Average calls/week (year to date) = 10
- Total active CPS cases = 397
- Average cases/worker = 80

Preventive Services
Total number of families receiving services = 59
- SHAPE cases = 29
- Families Together cases = 1
- FACT Families = 10

Foster Care & Adoption Services
Total number of children in care = 109
- Average cases/foster care worker = 20

Care Level:
- ACDSS/Co homes = 29
- Therapeutic hms/grp homes = 56
- Institutions = 13
- Other = 11

Reason for Placement:
- Abuse/neglect = 75
- PINS/JD = 30
- Voluntary placement = 4

Freed Children:
- Total = 36
- In Pre-adoptive homes = 21
- Seeking homes = 11
- Independent living = 4

ADULT SERVICES

Protective/Preventive Services for Adults
New referrals = 2, both imminent danger
Open cases = 34

Requests for Emergency Assistance
Housing assessments = 6
- Food requests = 22

Domestic Violence Related Services
Families in domestic violence shelter = 2
- Women = 2
- Children = 1

Referrals to DV liaison = 4
- Waivers requested = 0
- Waivers granted = 0

Home Care & Related Services
Personal care cases = 100
Long term & related care cases = 64
CDPAP cases = 10

Family Care Homes
Homes = 6
- Beds filled = 18
- Beds available = 3

Financial Management Cases
Individuals receiving service = 77

Home Studies Completed
Custody cases = 3
Child welfare cases = 2

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's use only)

COMMITTEE: Human Services

DATE: May 10, 2000

The Allegany County Office for the Aging requests a resolution to increase the following revenue and expenditure accounts. This is due to an increase in Federal grant-in-aid, a State Member Item grant-in-aid and a contribution from the Wellsville Exchange Club.

Increase **Revenue** Account Numbers:

A 09 2801.36	**S.N.A.P.**	**$ 200.00**
A 10 3772.03	**C.S.E.**	**14,000.00**
A 11 4772.08	**W.R.A.P.**	**6,300.00**
		$ 20,500.00

Increase **Expenditure** Account Numbers:

A6776.423 Food Supplies	**$7,000.00**
A6776.474 Respite	**7,000.00**
A6779.474 Caterer	**200.00**
A6784.408 Gen.Suppl. (WRAP)	**6,300.00**
	20,500.00

FISCAL IMPACT: Increase Federal Revenue, State Revenue and local contributions.

For further information regarding this matter, contact:

Kim Toot, Office for the Aging	Ext. 390
Name and Department	**Telephone**

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's use only)

COMMITTEE: Human Services

DATE: May 10, 2000

The Allegany County Office for the Aging requests a resolution to accept a bequest of $500.00 from the Estate of Clifford Westfall. The bequest is to be placed in OFA Reserve Account A889.0009.

FISCAL IMPACT: None.

For further information regarding this matter, contact:

Kimberley Toot, Office for the Aging	Ext. 390
Name and Department	**Telephone**

THE SENATE
STATE OF NEW YORK

CHAIR
ALCOHOLISM & DRUG ABUSE
LEGISLATIVE COMMISSION ON RURAL RESOURCES
COMMITTEE MEMBER
AGING
CORPORATIONS, AUTHORITIES, & COMMISSIONS
ENVIRONMENTAL CONSERVATION
HIGHER EDUCATION
SOCIAL SERVICES
TRANSPORTATION

PATRICIA K. McGEE
Senator, 56th District

RECEIVED
MAY 10 2000
OFFICE FOR THE AGING

ALBANY OFFICE:
ROOM 814
LEGISLATIVE OFFICE BUILDING
ALBANY, NEW YORK 12247
(518) 455-3563
DISTRICT OFFICES:
WESTGATE PLAZA
700 WEST STATE STREET
OLEAN, NEW YORK 14760
(716) 372-4901
FEDERAL BUILDING
300 EAST THIRD STREET
JAMESTOWN, NEW YORK 14701
(716) 664-4603
INTERNET ADDRESS:
mcgee@senate.state.ny.us

May 5, 2000

Ms. Kimberly Toot, Director
Allegany County Office for the Aging
17 Court Street
Belmont, New York 14813

Dear Kim:

This letter will confirm the recent conversation you had with a member of my staff concerning funding which was approved in the final 2000-01 State Budget. It is my pleasure to officially inform you that I have obtained member initiative funding in the amount of $14,000 for programs and services for the elderly, including the preparation of blizzard boxes.

This grant will be administered by the Office for the Aging, and you should be contacted by this agency within a few weeks. If you have any questions or need assistance in processing the agency paperwork necessary to obtain this grant, please contact my office. Please feel free to call my 800-number (800-707-0058), or call my Olean office (716-372-4901) or Jamestown office (716-664-4603) directly.

I look forward to working with you to assure the earliest possible receipt of these funds. Thank you for bringing the need for this funding to my attention.

Sincerely,

Patricia K. McGee

PKM/js

ALLEGANY COUNTY OFFICE FOR THE AGING
Report to the Human Services Committee

April 2000

	This month	Last month	Last yr. ave.	Wait list	Last yr. ave.
NUTRITION PROGRAM					
Total meals served	8351	9691	8418	0	0
Meals-on-wheels	6553	7701	6642	0	0
Congregate Meals	1798	1990	1776	0	0
Ave. Contribution/meal			1.61		
Nutrition Counseling	1	1	1	0	0
Nutrition Education	1	4	10		
VOLUNTEER PROGRAMS					
Transportation	353	417	359		
Telephone Reassurance	100	303	346		
Friendly Visiting	233	102	139		
EISEP					
Personal Care	400	407	480	64	62
Housekeeper/Chore	149	215	151	64	62
Case Management	130	174	193	64	62
INFORMATION	260	340	348		
REFERRAL	69	72	93		
CASE ASSISTANCE	83	90	70		
COUNSELING	50	155	52		
HOME REPAIRS	6	4	45		17
LEGAL	6	9	6		
PUBLIC INFORMATION	19	15	17		
RESPITE	128	200	132	6	6
# CALLS TO OFA	1142	1435	1250		

SPECIAL PROGRAMS

Alzheimer's Support Group	Tax Counseling	Stay Well
Insurance Counseling	Ombudsman Training	Senior Forum
Caregivers Help Course	Silver Linings Newsletter	Senior Picnic

C:\colegrlr\forms\Human Services 2000.pub

ALLEGANY COUNTY OFFICE FOR THE AGING

17 COURT STREET, BELMONT, NEW YORK 14813
TELEPHONE 716-268-9390 • FAX 716-268-9657

KIMBERLEY TOOT
DIRECTOR

May celebrations at OFA luncheon centers

Alfred	5/15
Belmont	5/11
Bolivar	5/31
Canaseraga	5/18
Cuba	5/25 (evening meal)
Fillmore	5/25
Friendship	5/16
Wellsville	5/18
Whitesville	5/8

John Margeson

NOT APPROVED

MAY 25 2000

HUMAN SERVICES COMMITTEE
MAY 22, 2000

Present: R. Truax, R. Heineman, Wm. Dibble, C. Crandall

The meeting was called to order at 3:15 p.m. by Chairman Truax.

Dr. Robert Anderson, Director of the Community Services Agency has requested the Committee's consideration to increase the current salary of the Intensive Case Manager (2) from $27,000 to $27,600.

On motion of R. Heineman, seconded by Wm. Dibble, the committee recommends such increase and refers the matter to the Personnel Committee for the appropriate resolution.

Meeting adjourned at 3:20 p.m.

J. Margeson

MINUTES OF THE MEETING

HUMAN SERVICES

June 21, 2000

NOT APPROVED

JUN 28 2000

MEMBERS ATTENDING: Legislators Heineman, Dibble, Lucas, Crandall

ALSO ATTENDING: Kim Toot, Office for the Aging
Tom Hull, Health Department
Robert Anderson, Community Services
John Margeson, Administrator
Carol Mahoney, HHCSWNY and colleagues

CALL TO ORDER

The meeting was called to order by Legislator Heineman at 3:00 p.m.

APPROVAL OF MINUTES

The minutes of May 10, 2000 were approved with a motion from Legislator Lucas, and second from Legislator Dibble.

COMMUNITY SERVICES

Dr. Anderson requested a resolution to increase appropriations in the substance abuse and alcoholism programs totaling $127,902. He states he has been working with the County Treasurer to better organize the department's accounts. Approval to accept these additional funds was given with a motion from Legislator Lucas, and second from Legislator Dibble. This should also be referred to Ways and Means for their consideration.

Dr. Anderson would like to purchase two desks. The department's budget includes funds for this purchase. Legislator Lucas moved on the request, with Legislator Dibble seconding. Motion carried.

HOME HEALTH CARE OF SOUTHWESTERN NEW YORK

Carol Mahoney, representative of Home Health Care of Southwestern New York, addressed the committee regarding continuing the same working relationship with Allegany County as Associated Home Care had in the past.

Legislator Lucas expressed that this agency has done very well with Hospice and would like that to continue. It was asked what Allegany County could do to help with this.

Ms. Mahoney stated that it is difficult for HOSPICE to stand alone and they needed a good balance of services. Hospice is very costly.

Legislator Lucas stated that Hospice has survived for ten years without much Allegany County assistance. It was asked how much revenue was received from Allegany County and how much of that revenue went to Hospice. It seems that HHCSWNY is using Hospice as leverage to get home health nursing.

Legislator Heineman asked if the County stated they would continue to contract with HHCSWNY. Ms. Mahoney stated that no one told her they would, but it was expressed that there was no need for things to change. There was no reason to think this would occur.

Legislator Lucas expressed an interest in having someone provide good quality private pay services in this county.

Ms. Mahoney stated that there was a misunderstanding on contract ending dates. She states the Health Department called them asking them to take a patient, and she believes it will happen again. There is a HHA shortage and it is difficult retaining good staff. Home care is a small piece of this agencies services, but contracting would allow for the opportunity for this to happen again. It was suggested that because there was no contract with the County providing services could be denied.

Mr. Hull stated he understands that Hospice and a Certified Home Health Care agency are separate and distinct agencies and that using one to support the other is illegal. Ms. Mahoney stated that "licensed" home care agency can, but concurred that hospice and "certified" home care agencies do have to be separate.

OFFICE FOR THE AGING

The Allegany County Office for the Aging requests a resolution to amend the section 4 salary schedule effective July 31, 2000 due to the difficulty in recruiting quality applicants for Luncheon Site Managers. The increase would total $2750.00 for the year 2000 covered by Federal Funds. Legislator Lucas moved on the request, with Legislator Dibble seconding. Motion carried. This should be referred to Personnel Committee for their consideration.

The Department requests a resolution to increase revenue and expenditure accounts in Title III-C; Title III-B; and Title VII totaling $14675.00. Legislator Dibble moved on the request, with Legislator Lucas seconding. Motion carried. This should be referred to Ways and Means for their consideration.

A resolution is requested to accept a State member item grant-in-aid to be used for a toll free number for the Office for the Aging totaling $5000. Expenditure account A6776 and revenue account A 10 3772.03 will be increased this amount. Legislator Dibble moved on the request, with Legislator Crandall seconding. Motion carried with Legislator Lucas in opposition.

The Allegany County Office for the Aging requests a resolution to transfer funds from A6784.408 to A6784.201 totaling $1,600.00. This is to purchase a computer to replace the oldest computer in the office used by the HEAP/WRAP Coordinator. It is 100% Federal Funds. Legislator Dibble moved on the request, with Legislator Crandall seconding. Motion carried. This should be referred to Ways and Means for their consideration.

The Office for the Aging's Senior Picnic will be held Thursday, July 27th, 11:00 am to 3:00 pm at the Angelica Fairgrounds.

Kim Toot was appointed to NYS Association of Board of Directors and has received an award for helping negotiate an agreement between the State and a local agency. She was asked to bring this award to the Board meeting the following Monday.

The Department's monthly report was submitted. The appearance of this report will be changing.

The Department will no longer have a "green thumb" person to do home repairs. It was suggested to speak to organizations such as the Lion Clubs for these types of services.

HEALTH DEPARTMENT

The Board of Health has recommended the reappointment of Catherine W. Richmond, 430 North Main Street, Wellsville, NY for a new term expiring July 7, 2006. They ask that this committee support a resolution stating the same. Legislator Lucas moved on the reappointment, with Legislator Dibble seconding. Motion carried.

The Health Department has received a $6,000 contract from the New York State Department of Health to conduct a Source Water Assessment Program (SWAP) for all public water supplies in the county. These assessments are required by the Safe Drinking Water Act. These assessments are to be completed by the Health Department's Environmental Health Division. The staffing level of this division and its existing workload will not allow the completion of this work by its deadline of December 21, 2000. The department has a permanent part-time (3 days/week) Public Health Technician that could be brought on as a Temporary Full-Time employee to assist in completing the required work. The monies from the contract will cover the additional

two days per week for the individual. When the work is completed for the contract the Technician will return to working three days per week. A motion from Legislator Lucas, and second from Legislator Dibble to approve acceptance of the contract and refer this issue to Ways and Mean for their consideration was carried.

There was brief discussion regarding Canaseraga's water supply and the Morningside area in Wellsville. Mr. Hull stated that Canaseraga turned down the 1.2 million dollar grant offered to them.

OTHER BUSINESS

Also discussed was the "tobacco monies". There are still questions on the best way to handle these monies. It has been suggested to put it in a revenue stabilization fund. It was everyone's opinion that immediate action needs to be taken.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:30 p.m.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE:** May 21, 2000

Upon motion of Timothy LaFever and second of Dr. Leo Cusumano, the Board of Health at their May 25, 2000 meeting, has unanimously voted to recommend the re-appointment of Catherine W. Richmond, 430 North Main Street, Wellsville, New York 14895, to the Human Services Committee for a new term expiring July 7, 2006.

The Board of Health is requesting that the Human Services Committee sponsor a resolution for Catherine W. Richmond to be reappointed to a new term.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Gary W. Ogden, M.D., Public Health Director, Health Department — 268-9247
Name and Department — Telephone Number

5/94

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's use only)

COMMITTEE: Human Services **DATE:** June 21, 2000

The Allegany County Office for the Aging requests a resolution to increase the following revenue and expenditure accounts. This is due to an increase in Federal grant-in-aid.

Increase **Revenue** Account Numbers:

A 11 4772.00	**Title III-C**	**$11,323.00**
A 11 4772.01	**Title III-B**	**1,272.00**
A 11 4772.05	**Title VII**	**2,080.00**
	TOTAL	**$14,675.00**

Increase **Expenditure** Account Numbers:

A6772.101 Personnel	**$2,750.00**
A6772.408 General Supplies	**1,000.00**
A6772.422 Gas & Oil	**1,000.00**
A6772.474 Caterers	**6,573.00**
A6773.407 Office Supplies	**472.00**
A6773.419 Printing	**500.00**
A6773.428 Gas	**300.00**
A6781.101 Personnel	**1,800.00**
A6781.803 FICA	**205.00**
A6781.416 Telephone	**75.00**
TOTAL	**$14,675.00**

FISCAL IMPACT: Increase Federal Revenue

For further information regarding this matter, contact:

Kim Toot Office for the Aging — Ext. 390

Name and Department — **Telephone**

CATHARINE M. YOUNG
Assemblywoman 149th District

THE ASSEMBLY
STATE OF NEW YORK
ALBANY

RANKING MINORITY MEMBER
Social Services
Libraries and Education Technology
Oversight, Analysis & Investigation

COMMITTEES
Small Business
Aging
Health

Task Force on Education Standards

May 19, 2000

Director Kimberly Toot
Allegany County Office of the Aging
County Office Building
Belmont, New York 14813

RECEIVED
MAY 25 2000
OFFICE FOR THE AGING

Kim

Dear Director Toot,

I am very happy to inform you that the Allegany County Office of the Aging will receive a $5,000 grant.

As a strong supporter of your efforts I am very pleased to have obtained this funding on your behalf through the New York State budget. In the coming months and years you can count me among your strongest allies in government.

I am hoping to have an opportunity to meet with the members of your organization to personally inform them of this success.

Please do not hesitate to contact my office if I may be of any further assistance. I look forward to hearing from you soon.

Sincerely,

Catharine M. Young

Catharine M. Young
Member of Assembly

CMY:jk

DISTRICT OFFICE: 700 Westgate Plaza, West State Street, Olean, New York 14760, (716) 373-7103, FAX (716) 373-7105

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's use only)

COMMITTEE: Human Services **DATE:** June 21, 2000

The Allegany County Office for the Aging requests a resolution to accept a State member item grant-in-aid to be used for a toll free number for the Office for the Aging.

Increase **Revenue** Account Number:

A 10 3772.03 C.S.E./MEMBER ITEM $5,000.00

Increase **Expenditure** Account Number:

A6776.416 Telephone	**$3,700.00**
A6776.419 Printing	**800.00**
A6776.424 Ads	**500.00**
TOTAL	**$5,000.00**

FISCAL IMPACT: Increase State Revenue.

For further information regarding this matter, contact:

Kim Toot, Office for the Aging — Ext. 390

Name and Department — **Telephone**

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's use only)

COMMITTEE: Human Services

DATE: June 21, 2000

The Allegany County Office for the Aging requests a resolution to transfer funds in the following manner:

FROM	TO	AMOUNT
A6784.408 General Suppl.	**A6784.201 Office Equip.**	**$1,600.00**

This is to purchase a computer to replace the oldest computer in the office used by the HEAP/WRAP Coordinator. This is 100% Federal Funds.

FISCAL IMPACT: None.

For further information regarding this matter, contact:

Kim Toot Office for the Aging	Ext. 390
Name and Department	**Telephone**

ALLEGANY COUNTY OFFICE FOR THE AGING

17 COURT STREET, BELMONT, NEW YORK 14813
TELEPHONE 716-268-9390 • FAX 716-268-9657

KIMBERLEY TOOT
DIRECTOR

HUMAN SERVICES COMMITTEE
6/21/00
AGENDA

FISCAL

Request to amend Section 4 salary schedule (site managers)

Request to increase revenue accounts (non budgeted Federal grants)

Request to accept grant-in-aid funding (Cathy Young)

Request to transfer funds from .4 to .2 account (WRAP computer)

PROGRAMMATIC

New York State Association of Area Agencies on Aging
Software
Senior Picnic
Monthly statistical report 5/00

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's use only)

COMMITTEE: Human Services

DATE: June 21, 2000

The Allegany County Office for the Aging requests a resolution to amend the section 4 salary schedule effective July 31, 2000 due to the difficulty in recruiting quality applicants for Luncheon Site Managers.

SITE MANAGERS

	FROM	TO
Beginning Wage	**$5.15/HR**	**$6.50/HR**
2 YEARS	**$5.65/HR**	**$7.00/HR**
4 YEARS	**$6.15/HR**	**$7.50/HR**
6 YEARS	**$6.65/HR**	**$8.00/HR**
8 YEARS	**$7.15/HR**	**$8.50/HR**

FISCAL IMPACT: In the year 2000 the increase would be $2,750.00 covered by Federal Funds.

For further information regarding this matter, contact:

Kim Toot Office for the Aging
Name and Department

Ext. 390
Telephone

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Board of Legislators

DATE: 6/21/00

We need a resolution for substance abuse:

increase appropriation A4220.456 by $4,019
increase revenue A103486.00 by $4,019

We need a resolution for alcoholism:

reduce appropriation A4310.457 by $8,069
increase appropriation A4310.460 by $8,069
increase appropriation A4310.460 by $115,814
increase revenue A103490.01 by $115,814

FISCAL IMPACT:

For further information regarding this matter, contact:

Robert W. Anderson, Ph.D. - Mental Health
Name and Department

716-593-1991
Telephone Number

5/94

Prepared By	Initials	Date
Approved By		

WILSON JONES COMPANY G7504 ColumnWrite ® MADE IN U.S.A.

	1	2	3	4
	2000 BUDGET	STATE APPROVED		
SUBSTANCE ABUSE				
STATE AID	183,546	187,565 -	4019 -	
COUNTY SHARE	21,454	21,454 -		
TOTAL	205,000 -	209,019 -	4019 -	
RESOLUTION INCREASE APPROPRIATION	A4220.456	154	4019	
INCREASE REVENUE	A10 3486.00	154	4019	
ALCOHOLISM				
OUT PATIENT & COMM. EDUC.				
STATE AID	170,078	162,009	< 8069 >	
CO. SHARE	35,900	35,900 -		
TOTAL	205,978	197,909 -	< 8069 >	
COMMUNITY RESIDENCE	150,000	273,883 -	123,883 -	
RESOLUTION REDUCE APPROPRIATION	A4310.457	8069		
INCREASE "	A4310.460	8069		
" "	A4310.460	115,814		
" REVENUE	A10 3490.01	115,814		

ALLEGANY COUNTY OFFICE FOR THE AGING
Report to the Human Services Committee

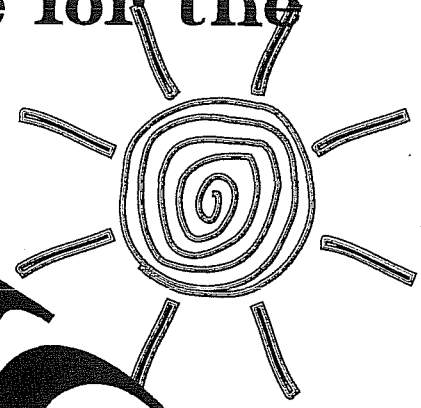
May 2000

	This month	Last month	Last yr. ave.	Wait list	Last yr. ave.
NUTRITION PROGRAM					
Total meals served	9801	8351	8418	0	0
Meals-on-wheels	7212	6553	6642	0	0
Congregate Meals	2589	1798	1776	0	0
Ave. Contribution/meal		1.56	1.61		
Nutrition Counseling	1	1	1	0	0
Nutrition Education	1	1	10		
VOLUNTEER PROGRAMS					
Transportation	326	353	359		
Telephone Reassurance	172	100	346		
Friendly Visiting	227	233	139		
EISEP					
Personal Care	418	400	480	70	62
Housekeeper/Chore	198	149	151	70	62
Case Management	115	130	193	70	62
INFORMATION	260	260	348		
REFERRAL	85	69	93		
CASE ASSISTANCE	58	83	70		
COUNSELING	15	50	52		
HOME REPAIRS	5	6	45	58	17
LEGAL	77	6	6		
PUBLIC INFORMATION	22	19	17		
RESPITE	112	128	132	6	6
# CALLS TO OFA	1388	1142	1250		

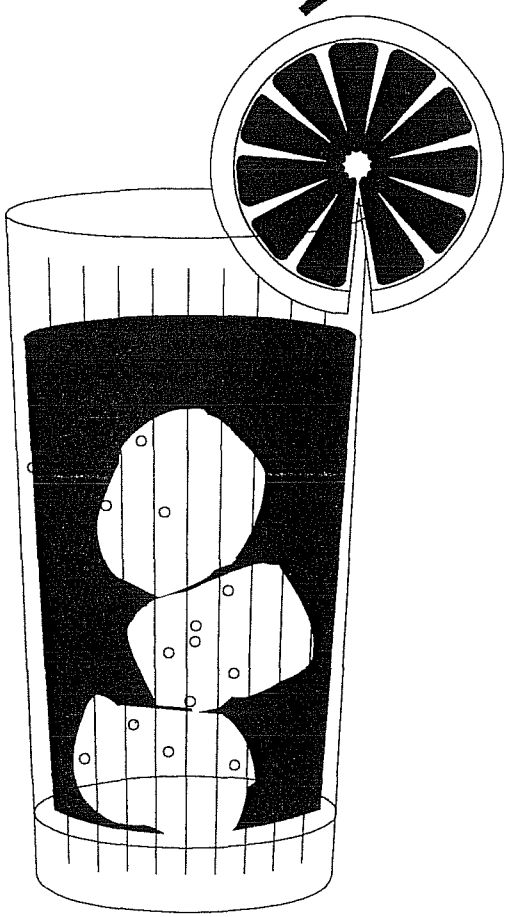
SPECIAL PROGRAMS

Alzheimer's Support Group	Tax Counseling	Stay Well
Insurance Counseling	Ombudsman Training	Senior Forum
Caregivers Help Course	Silver Linings Newsletter	Senior Picnic

Allegany County Office for the Aging



SENIOR PICNIC



Thursday, July 27th
11:00 a.m. - 3:00 p.m.
Angelica Fairgrounds

Stearns Barbecued Chicken
Games
T-Shirt Contest:
Funniest
Prettiest
Most Original

Music by the Bandover Boys

Reservations required by July 21st
Call the OFA at 716-268-9390
Cost $5.00 - pay at the gate

ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES
County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 716-268-9622
Fax 716-268-9479

MARGARET A. CHERRE
Commissioner

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

Submitted June 21, 2000

I. EXPENDITURES

Please see attached report for May.

II. RECOVERIES/OFFSETS

A. Program Integrity Unit

Please see attached report.

B. Employment Programs

April and May, 2000

		# in training programs	# in work experience	# working in private sector w/ grant diversion	# entered employment	# sanctioned
TANF Recipients	Last mo	64	240	6	35	15
	This mo	62	237	7	29	18
Safety Net Recipients	Last mo	3	63	0	5	5
	This mo	3	62	0	3	0

III. WORKLOADS/CASELOADS

You will see that our total numbers keep decreasing. I must say that my staff loved the fact that I followed through on Ron's suggestion of pizza when we passed the 500 mark last month!

	March	April	May	Difference
Temporary Assistance	514	496	484	-12
TANF	313	301	288	-13
CAP	103	101	104	+3
Safety Net Singles	96	93	91	-2
Safety Net Families	2	1	1	-0-
Non-FA Medicaid	3,279	3,262	3,234	-28
Food Stamps Only	1,436	1,429	1,424	-5

IV. LEGISLATION

Rather surprisingly, both the Senate and Assembly passed legislation raising the maximum PINS age from 16 to 18. I wrote to our Assembly representatives asking them to oppose the legislation when it reached the floor for a vote, but was obviously unsuccessful in this effort. The bill awaits the Governor's signature to become law. I have also written the Governor, but expect that the bill will be signed, as Pataki has previously been in favor of this age increase.

This action is particularly troubling in light of two factors. First, the 2000-2001 State budget appropriated $1.3 million to study, among other human service issues, the impact of raising the PINS age. Yet our legislators in Albany have passed a bill that will not wait for the results of the study to become effective. Second, last year's budget called for the examination and potential restructuring of child welfare funding. The report with the recommendations for changes, which has had precious little input from local districts, is due to the Governor July 1, 2000. While I don't know specifically what is being recommended, it is unlikely that the State will assume a larger portion of funding than the current structure.

There was no new money appropriated with the passage of the increase in PINS age. Services for youth aged 16-18 are sorely lacking, and the PINS age increase will undoubtedly lead to dramatically increased costs. This becomes yet another unfunded mandate. When parents are unable to modify their youngster's behavior simply as the result of having a legal petition filed, they will seek additional services. The community will likely have to build some services, and funding will likely come from DSS, Probation, Mental Health, the Youth Bureau, or other sources with at least some county share. When those services are unsuccessful at correcting the behavior, the youth will all too often be placed in foster care. The number of in-state placements for children in this age group is already extremely limited. This will be compounded by the fact that an increased number of youth across NYS will be competing for this scarce resource, and the youth needing placement will display particularly troublesome behaviors. We will be left with little alternative in many cases other than out-of-state placements. Not only are these programs costly, they present many challenges in terms of family reunification and community reintegration.

I recommend that the legislators use all available influences to urge Governor Pataki to not sign this into law.

V. ACTIVITIES AND OTHER INFORMATION

The Department will be holding our staff picnic at noon on Thursday, August 3. Please feel free to join us on the Courthouse lawn for food and fun.

As a result of Welfare Reform, a great deal of TANF money is available. NYS has decided to allocate these funds in the form of a block grant to cover services to TANF recipients and families below 200% of poverty. The block grant will include some of the grant-funded programs we've been operating, and allow a great deal of flexibility for additional services. Taking into account all prior related allocations and grant funds, we will have approximately $130,000 more to spend in 2001 than we have this year. I have formed an internal multi-disciplinary work group to help determine the most effective use of these funds. We must submit a plan by August 15. Any input from the Human Services Committee will be welcome.

I met with representatives from Jan & Bev's Home Care and Southern Tier Home Health Care regarding their rate increases. Both agencies have, in fact, increased staff wages, which resulted in the rate increase. With a structure that has a response lag time of almost two years, we are now feeling the

impact of the last minimum wage increase. Both agencies raised their pay scales in late 1997 and 1998 in an effort to remain at least somewhat attractive to job seekers. If the minimum wage is increased again, home health agencies will again have to react with wage increases. It is difficult to recruit and retain workers for these difficult jobs. When the agencies do not have a stable labor pool, our residents cannot receive the necessary services. Yet the Department is obligated to provide such services. Legal decisions as a result of suits in other parts of the state have made it perfectly clear that a lack of available services is not an acceptable reason for failing to provide services. We must therefore keep an eye on both ends of this system – cost control and patient services – simultaneously. For your information, the statewide health care lobbying arm is active in attempting to have an immediate rate increase if there is an increase in the minimum wage. I have no idea if they will be successful.

Respectfully Submitted,

Margaret A. Cherre

Margaret A. Cherre
Commissioner

MAY 2000

	A	B	C	D	E	F	G	H	I
0	STATEMENT OF EXPENDITURES								
1									
2	MONTH	5							
3	TOTAL YR	12							
4	PERCENT OF YR.	41.67%							
5			2000	PREVIOUS	CURRENT	TOTAL	UNEXPENDED	PERCENT	PREV. YR
6			BUDGET	EXPENSE	EXPENSE	2000 EXPEND.	BALANCE	EXPENDED	A600
7	SALARIES SS	6010.1	$3,211,185.00	$914,944.14	$230,139.56	$1,145,083.70	$2,066,101.30	35.66%	
8	EQUIPMENT SS	6010.2	$28,295.00	$21,024.10	($209.38)	$20,814.72	$7,480.28	73.56%	$0.00
9	ADMIN SS	6010.4	$1,151,013.00	$301,608.86	$84,727.40	$386,336.26	$764,676.74	33.56%	$0.00
0	SAL CAP	6011.1	$211,718.00	$66,710.47	$16,365.62	$83,076.09	$128,641.91	39.24%	
1	CAP EQUIP.	6011.2	$600.00	$0.00	$0.00	$0.00	$600.00	0.00%	$0.00
2	ADMIN CAP	6011.4	$22,300.00	$6,285.76	$1,768.74	$8,054.50	$14,245.50	36.12%	$0.00
3	TANF DAY CARE	6055.474	$272,525.00	$107,129.67	$31,578.40	$138,708.07	$133,816.93	50.90%	$0.00
4	DC BLOCK GRANT	6055.475	$376,350.00	$119,973.73	$34,069.50	$154,043.23	$222,306.77	40.93%	$0.00
5	POS	6070.474	$509,175.00	$137,406.36	$17,486.47	$154,892.83	$354,282.17	30.42%	
6	MEDICAL	6101.4	$5,376,000.00	$927,593.80	$225,857.81	$1,153,451.61	$4,222,548.39	21.46%	$0.00
7	ADULT HOME	6106.4	$1,827.00	$0.00	$0.00	$0.00	$1,827.00	0.00%	$0.00
8	TANF	6109.474	$4,650,950.00	$1,038,360.65	$271,730.10	$1,310,090.75	$3,340,859.25	28.17%	
9	CW	6119.4	$2,545,552.00	$697,323.71	$194,687.36	$892,011.07	$1,653,540.93	35.04%	$0.00
0	STATE TRAINING	6129.4	$121,800.00	$3,544.66	$0.00	$3,544.66	$118,255.34	2.91%	$0.00
1	SAFETY NET	6140.4	$805,975.00	$199,568.56	$43,343.13	$242,911.69	$563,063.31	30.14%	$0.00
2	EAA	6142.4	$40,000.00	$3,182.53	$792.90	$3,975.43	$36,024.57	9.94%	$0.00
3	FS CASH	6150.4	$375,550.00	$79,890.00	$19,342.00	$99,232.00	$276,318.00	26.42%	$0.00
4	SUBTOTAL		$19,700,815.00	$4,624,547.00	$1,171,679.61	$5,796,226.61	$13,904,588.39	29.42%	$0.00
5	HEAP	6141.4	$964,250.00	$799,578.31	$119,922.41	$919,500.72	$44,749.28	95.36%	$0.00
6	TOTAL		$20,665,065.00	$5,424,125.31	$1,291,602.02	$6,715,727.33	$13,949,337.67	32.50%	$0.00

Allegany County Department of Social Services PERFORMANCE\CASELOAD MEASURE MANAGEMENT PLAN\MONTHLY REPORT	Office PROGRAM INTEGRITY Date Prepared\Report Period May 2000	INVESTIGATIONS\COLLECTIONS-2

NO.	PERFORMANCE\WORKLOAD MEASURE	ACCOMPLISHMENTS Year to date	Report Month
	SAVINGS/RECOVERY SYNOPSIS ($)		
1.	FS Disqualifications		$2040.00
2.	Inv. Collections		$6913.84
	-PA		$6672.00
	-MA		$ 241.84
3.	Inv. Cases Closed		
4.	Inv. Grant Reduced-Full Inv.		
5.	~~Inv. Grant Reduced-Pre-Inv.~~	CAMS - FTOP (FS)	$ 861.00
6.	FS Cash Collections and Recoupments.	Total	$3049.00
	-IHE		$ 435.00
	-AE		$ 437.00
	- IPV		$1316.00
7.	Security Deposit Returns		$ 0.00
8.	Security Deposit Recoupments		$ 372.92
9.	Bond and Mortgage-Grant Savings		$3977.55
10.	Resource Clearances-Grant Savings		$ 0.00
11.	Valuation of Assets - Grant Savings		$ 0.00
12.	Estate Liens Satisfied		$6180.41
13.	Accident Liens Satisfied		$1495.08
14.	Computer Match - Grant Savings		$ 0.00
15.	1099 Match - Grant Savings		$ 0.00
16.	Category and Reimbursement		$ 0.00
17.	AD Reimbursement Recoveries		$ 0.00
18.	SSA Appeals - Grant Savings		$ 0.00
19.	SSI Interim Repayment		$7587.14
20.	Special Projects Savings		$ 0.00
21.	Assignment of Proceeds		$ 0.00
22.	Agreement to Sell and Repay		$ 0.00
23.	Assignment of Mortgage		$ 710.00
24.	ADC Grant Savings		$ 98.00
25.	Water Deposit Refunds		$ 0.00
26.	Total Savings		$32,423.94
27.	Administrative Expenses (Local)		
28.	Recovery (Local)		
29.	Benefit/Cost Ratio		

(REV. 01/12/00)

FRONT END DETECTION SYSTEM
MONTHLY INVESTIGATION REPORT

REPORT DUE 10TH OF EACH MONTH

COUNTY:	ALLEGANY	MONTH ENDING:	5/31/00
COMPLETED BY:	PATRICIA HURD	TITLE:	PRINCIPAL EXAMINER

			(ADC) FA	(HR) SNA	NPA/FS	MAO	TOTAL
CASES REFERRED FOR INVESTIGATION	1.		8	5	1	1	15
NUMBER OF INVESTIGATIONS COMPLETED	2.		7	5	1	1	14
CASES WITH NO ERRORS FOUND		(a)	6	3	1	1	11
CASES WITH DISCREPANCIES DETECTED (a. + b. = line 2)		(b)	1	2	0	0	3
CASES CONFIRMED DENIED/WITHDRAWN	3.		1	2	0	0	3
COST AVOIDANCE PA		(a)	$513.00	$712.00	$0	$0	$`1,225.00
MA		(b)	$445.00	$924.00	$0	$0	$1,369.00
FS		(c)	$218.00	$196.00	$0	$0	$414.00
CASES WITH CONFIRMED GRANT REDUCTION	4.		0	0	0	0	0
COST AVOIDANCE PA		(a)	$0	$0	$0	$0	$0

		MONTHLY COST AVOIDANCE VALUES			
		(ADC) FA	(HR) SNA	NPA/FS	MA ONLY
DENIED/WITHDRAWN CASES	PA	$513	$356	N/A	N/A
	MA	445	462	N/A	.$439
	FS	218	98	$176	N/A
GRANT REDUCTION CASES	PA	$144	$100	N/A	N/A

MONTHLY REPORT FROM SERVICES

Submitted June 21, 2000 for month of May, 2000

CHILDREN'S SERVICES

Child Protective Services
Hotline calls
- Month of May = 61
- Year to date = 264
- Average calls/week (year to date) = 13
- Total active CPS cases = 430
- Average cases/worker = 86

Preventive Services
Total number of families receiving services = 57
- SHAPE cases = 29
- Families Together cases = 1
- FACT Families = 7

Foster Care & Adoption Services
Total number of children in care = 104
- Average cases/foster care worker = 18

Care Level:
- ACDSS/Co homes = 25
- Therapeutic hms/grp homes = 55
- Institutions = 13
- Other = 11

Reason for Placement:
- Abuse/neglect = 71
- PINS/JD = 30
- Voluntary placement = 3

Freed Children:
- Total = 32
- In Pre-adoptive homes = 19
- Seeking homes = 9
- Independent living = 4

ADULT SERVICES

Protective/Preventive Services for Adults
New referrals = 2, 1 imminent danger
Open cases = 35

Requests for Emergency Assistance
Housing assessments = 7
Food requests = 22

Domestic Violence Related Services
Families in domestic violence shelter = 2
- Women = 2
- Children = 4

Referrals to DV liaison = 2
- Waivers requested = 0
- Waivers granted = 0

Home Care & Related Services
Personal care cases = 103
Long term & related care cases = 59
CDPAP cases = 10

Family Care Homes
Homes = 6
- Beds filled = 18
- Beds available = 4

Financial Management Cases
Individuals receiving service = 84

Home Studies Completed
Custody cases = 0
Child welfare cases = 2

John M.

NOT APPROVED

JUL 25 2000

MINUTES OF THE MEETING

HUMAN SERVICES

July 19, 2000

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Heineman, Lucas, Crandall

ALSO ATTENDING: Kim Toot, Office for the Aging
Gary Ogden, Health Department
Tom Hull, Health Department
John Margeson, Administrator
Edgar Sherman, Chair, Brd of Legislators
Legislator Reynolds

CALL TO ORDER

The meeting was called to order at 3:15 pm by Chairman Truax.

APPROVAL OF MINUTES

The minutes of June 21, 2000 were approved with a motion from Legislator Dibble and second from Legislator Crandall. Motion carried.

OFFICE FOR THE AGING

The Office for the Aging requests a resolution to increase the following revenue and expenditure accounts. This is due to an increase in State and Federal grant-in-aid. Expenditure account A6775 and Revenue account A10.3772 should be increased $20,450.00. This should be referred to Ways and Means for their consideration. Legislator Dibble moved on the request, with Legislator Lucas seconding. Motion carried.

The committee was provided with a newsletter showing increased funding for several important programs and services provided to senior citizens.

HEALTH DEPARTMENT

At the June meeting the Department requested and committee approved acceptance of a $6000 contract from the New York State Department of Health to conduct a Source Water Assessment Program for all public water supplies in the county. A motion was made by Legislator Lucas and seconded by Legislator Dibble to amend the motion of last month to "accept the moneys and use to contract with someone to perform the necessary work". Motion carried.

The Allegany County Department of Health is requesting a resolution to approve service provider agreements for education and evaluation of children with disabilities from July 1, 2000 through August 31, 2001 for the following providers: Livingston-Wyoming ARC; Cattaraugus-Allegany Board of Cooperative Educational Services; Cattaraugus Rehabilitation Center, Inc; Pathways, Inc; Allegany County ARC; Steuben/Allegany Board of Cooperative Educational Services; and the League for the Handicapped, Inc. Legislator Crandall moved on the request, with Legislator Dibble seconding. Motion carried.

The Allegany County Department of Health is requesting a resolution to make the temporary Quality Assurance Coordinator position a permanent position. This individual will be responsible for creating a quality improvement plan to include all Allegany County Department of Health divisions. Legislator Lucas made a motion to table this request for one or two months and to get the recommendation of the County Administrator. There was considerable discussion regarding this position, with everyone in agreement that it is needed. It was suggested that Ms. Baschmann talk to individuals already involved, and with experience in Quality Assurance. Mr. Margeson's recommendation is that this position be approved as permanent in the Health Department. It was also stated the importance of the QA person answering directly to the Public Health Director. After discussion, it was decided that she could answer to the Deputy Public Health Director, except when working with the Environmental Health Division. Legislator Crandall moved on the request, with Legislator Dibble seconding. The committee would like Ms. Baschmann to provide a report to them at least quarterly on her progress.

OTHER BUSINESS

Legislator Reynolds asked that this committee support a resolution opposing partial birth abortions. With motion from Legislator Lucas and second from Legislator Heineman approving support, this should be presented to the full board and also the Allegany County Board of Health for support.

A letter was received from an individual with a handicap who had trouble getting from one area of the complex to the other. After discussion on how the county could provide more assistance to the handicapped, it was decided to provide a wheelchair, (to be kept in the Health Department), and access to a phone. A motion from Legislator Dibble and second from Legislator Heineman was made to refer this problem to Public Works for their consideration.

Legislator Dibble asked for letters of support on two grant proposals. The S^2AY Rural Health Network is applying for a Community Health Worker Program, and a Comprehensive Prenatal-Perinatal Services Network Program. These programs will benefit Allegany County. Legislator Lucas moved to support, with Legislator Heineman seconding. Motion carried.

EXECUTIVE SESSION

Legislator Heineman moved to hold executive session, with Legislator Dibble seconding. Motion carried.

Motions as above to resume regular business were made.

ADJOURMENT

There being no further business to come before this committee, the meeting was adjourned at 4:45 p.m.

Respectfully,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE:** July 19, 2000

The Allegany County Department of Health is requesting a resolution to make the temporary Quality Assurance Coordinator position a permanent position.

This individual will be responsible for creating a quality improvement plan to include all Allegany County Department of Health divisions – Nursing, Environmental Health, Health Education, Children's Services, Clerical. This position will:

- involve objectively and systematically monitoring the quality and appropriateness service delivery
- identify trends and resolve problems through appropriate data analysis
- provide opportunities to improve service delivery and resolve identified problems using a 7-step Performance Improvement model
- maintain a coordinated program to meet NYSDOH Statutes and Public Health Law
- be supervised by the Deputy Public Health Director

FISCAL IMPACT: Funding: 2/3 County, 1/3 State Aid

For further information regarding this matter, contact:

Gary W. Ogden, M.D., Public Health Director, Health Department — 268-9247
Name and Department — Telephone Number

5/94

ALLEGANY COUNTY BOARD OF LEGISLATORS

COUNTY OFFICE BUILDING * 7 COURT STREET
BELMONT, NEW YORK 14813-1083
TELEPHONE 716-268-9222 * FAX 716-268-9446

EDGAR SHERMAN
CHAIRMAN

BRENDA R. HOTCHKISS
CLERK

July 21, 2000

Dr. Gary Ogden, Director
Allegany County Health Department
Allegany County Office Building
7 Court Street
Belmont, NY 14813

RE: NYD DOH RFP Comprehensive Prenatal-Perinatal Program

Dear Dr. Ogden:

I am writing in strong support of the S^2AY Rural Health Network application for a Community Health Worker program.

Far too many of the women in our county do not adequately care for themselves during pregnancy, resulting in poor birth outcomes that can and should be prevented. Actively engaging high-risk women in prenatal and perinatal care is an extremely important activity that will yield benefits for many years to come. Community Health Workers are needed in Allegany County, and we implore your assistance in helping to bring these services here. Far too often, rural counties such as ours do not receive needed support, and we are optimistic that this program will help to improve maternal and child health in the Fillmore and Bolivar-Alma areas.

The S^2AY Rural Health Network's ability to develop and manage grant programs is proving to be extremely valuable to our County. Additionally, the proposed subcontract with the Institute for Human Services will ensure that high-quality outreach services are provided.

We urge funding of this proposal.

Sincerely,

William G. Dibble
Legislator

ALLEGANY COUNTY BOARD OF LEGISLATORS

COUNTY OFFICE BUILDING * 7 COURT STREET
BELMONT, NEW YORK 14813-1083
TELEPHONE 716-268-9222 * FAX 716-268-9446

EDGAR SHERMAN
CHAIRMAN

BRENDA R. HOTCHKISS
CLERK

July 22, 2000

Dr. Gary Ogden, Director
Allegany County Health Department
Allegany County Office Building
7 Court Street
Belmont, NY 14813

RE: NYS DOH RFP Comprehensive Prenatal-Perinatal Program

Dear Dr. Ogden:

I am writing in strong support of the S^2AY Rural Health Network application for a Comprehensive Prenatal-Perinatal Services Networks Program.

None of the western/Southern Tier counties of New York State are currently served by a Perinatal Network. The S^2AY Rural Health Network has put together a proposal that covers a logical service area based on health care use patterns, as well as economic, cultural and transportation patterns. Providing a relatively small amount of support to develop a Network to serve these five counties (eastern Allegany, Steuben, Schuyler, southern Yates and Chemung) makes a great deal of sense.

We look forward to the development of the Perinatal Network to cover eastern Allegany County in order to identify and fill gaps in services, improve coordination of existing services and provide education to both consumers and providers.

We urge funding of this proposal.

Sincerely,

William G. Dibble
Legislator

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's use only)

COMMITTEE: Human Services **DATE:** July 19, 2000

The Allegany County Office for the Aging requests a resolution to increase the following revenue and expenditure accounts. This is due to an increase in State and Federal grant-in-aid.

Increase **Revenue** Account Numbers:

A 10 3772.00	**EISEP**	**$ 2,371.00**
A 10 3772.01	**SNAP**	**8,038.00**
A 10 3772.03	**CSE**	**3,660.00**
A 10 3772.04	**State LTCOP**	**2,000.00**
A 10 3772.06	**CSI**	**1,440.00**
A 11 4772.06	**HIICAP**	**2,941.00**
	TOTAL	**$20,450.00**

Increase **Expenditure** Account Numbers:

A6775.101 Personnel	**$1,400.00**
A6775.803 F.I.C.A.	**160.00**
A6775.407 Office Supplies	**440.00**
A6776.474 Home Care	**3,660.00**
A6778.474 Home Care	**2,371.00**
A6779.474 Caterer	**8,038.00**
A6782.101 Personnel	**2,645.00**
A6782.803 F.I.C.A.	**296.00**
A6785.402 Mileage	**200.00**
A6785.409 Fees	**1,240.00**
TOTAL	**$20,450.00**

FISCAL IMPACT: Increase State and Federal Revenue

For further information regarding this matter, contact:

Kim Toot Office for the Aging — Ext. 390
Name and Department — **Telephone**

NEWS

Contact: Tom Gallagher
518-474-7158 Or 1-800-342-9871

Two Empire State Plaza
Albany, New York
12223-1251
NYSOFA@ofa.state.ny.us

Allegany County Receives Increased Funding for Senior Programs

The New York State Budget recently signed by Governor George Pataki has increased state funding for several important programs and services provided to senior citizens by the Allegany County Office for the Aging.

Statewide, funding allocated by the New York State Office for the Aging increased over $9 million to more than $66 million for such services as home delivered meals, in-home services and community services for the elderly.

"These funding increases help demonstrate Governor Pataki's commitment to meeting the needs of New York State's seniors," said Walter G. Hoefer, Director of the New York State Office for the Aging. "As a result, more seniors will receive cost effective, non-medical community-based services and access to information and supports that will enable them to remain in the community."

Allocations for Allegany County include:

- Community Services for the Elderly Program -- $59,660;
- Expanded In-home Services for the Elderly Program -- $100,071; and
- Supplemental Nutrition Assistance Program -- $128,638.

"This funding will allow Allegany County to continue, and in some cases improve, the services it provides to older residents," Hoefer said.

-30-

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE:** July 19, 2000

Pursuant to section 4410 of the New York State Education Law, the County is required to contract with service Providers for special education services and programs for preschool children with disabilities.

Therefore, the Allegany County Department of Health is requesting a resolution to approve service provider agreements for education and evaluation of children with disabilities from July 1, 2000 through August 31, 2001, as follows:

Livingston-Wyoming ARC – Children's Services
Cattaraugus-Allegany Board of Cooperative Educational Services
Cattaraugus Rehabilitation Center, Inc.
Pathways, Inc.
Allegany County ARC
Steuben/Allegany Board of Cooperative Educational Services
League for the Handicapped, Inc.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Gary W. Ogden, M.D., Public Health Director, Health Department — 268-9247
Name and Department — Telephone Number

5/94

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **Date:** July 19, 2000

The Allegany County Department of Health has received a $6,000 contract from the New York State Department of Health (NYSDOH) to conduct source water assessments of all public water supplies in the county. These assessments are required by the Safe Drinking Water Act (SDWA) of 1996 (amended).

The health department is requesting the following of the Human Services Committee:

1. Approve the acceptance of this money from the NYSDOH, to conduct the required Phase I source water assessment activity and,

2. Authorize the health department to use these funds to enter into a contractual agreement with an independent contractor to assist the health department in completing Phase I of the source water assessments.

FISCAL IMPACT: None. The money to fund the completion of Phase I source water assessment activity is being provided by NYSDOH. There are no county dollars involved.

For further information regarding this matter, contact:

Thomas E. Hull, MS, Deputy Public Health Director _____ X254

Gary W. Ogden, MD, Public Health Director _____ X247

NEWS

Contact: Tom Gallagher
518-474-7158 Or 1-800-342-9871

Two Empire State Plaza
Albany, New York
12223-1251
NYSOFA@ofa.state.ny.us

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-30-

DRAFT

RESOLUTION OPPOSING PARTIAL BIRTH ABORTIONS

Offered by: Human Services Committee

WHEREAS, abortion has been a polarizing issue in all areas of this nation and while people have strong divergent beliefs about abortion, most people agree that it is a tragedy, and

WHEREAS, in the case of partial birth abortions, which involves delivering a baby partway and piercing its skull to remove its brain, the tragedy is especially horrific, and

WHEREAS, many of the babies who are killed by partial-birth abortions are old enough to survive independently of the mother, and a majority of these abortions are performed for purely non-medical, "personal" reasons, and

WHEREAS, under New York State Law, partial-birth abortions are legal and can be performed without penalty, now, therefore, be it

RESOLVED:

1. This Board opposes partial-birth abortions and the use of public funds to pay for such abortions.

2. That the Clerk of this Board is directed to send a certified copy of this resolution to Governor George Pataki, Senator Joseph Bruno, Senator Patricia McGee, Assemblyman Sheldon Silver, Assemblywoman Catharine M. Young and Assemblyman Daniel Burling.

DRAFT

RL
RH

By Legislators Logel, Roose, Reilich, Smeenk, M. Hanna, Assini, S. Hanna, Wiedemer, Amato and Proud

Intro. No. 411

RESOLUTION NO. 353 OF 1998

ADOPTING MONROE COUNTY POLICY OPPOSING PARTIAL BIRTH ABORTIONS

WHEREAS, abortion has been a polarizing issue in this community and across this nation. While people have strong divergent beliefs about abortion, most people agree that it is a tragedy.

WHEREAS, in the case of partial birth abortions, which involves delivering a baby partway and piercing its skull to removes its brain, the tragedy is especially horrific.

WHEREAS, many of the babies who are killed by partial-birth abortions are old enough to survive independently of the mother. The majority of these abortions are performed for purely non-medical, "personal" reasons.

WHEREAS, under New York State Law, partial-birth abortions are legal and can be performed without penalty. The Monroe County Legislature proposes to adopt a policy opposing partial birth abortions by negating any funding within our legal authority for partial-birth abortions at taxpayer expense to any such agency or its affiliates.

NOW, THEREFORE BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. Monroe County shall not enter into contracts with or fund any agency, or its affiliates, that performs partial- birth abortions. This policy will be enforced by requiring agencies to attest to the fact that they, or their affiliates, do not perform partial-birth abortions.

Section 2. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Human Services Committee; October 6, 1998 - CV: 6-3
File No. 98-0463

ADOPTION: Date: October 13, 1998 Vote: 21-8 (Legislators Murray, Aldersley, Benet, Bullard, Garner Goldstein, Lightfoot, Rath and Thomas voted in the negative)

ACTION BY THE COUNTY EXECUTIVE

APPROVED: ✓ VETOED: _____

SIGNATURE: [signature] DATE: 10-23-98

EFFECTIVE DATE OF RESOLUTION: 10-23-98

John M.

RECEIVED
AUG 24 2000
ALLEGANY COUNTY
BOARD OF LEGISLATORS

NOT APPROVED

MINUTES OF THE MEETING

HUMAN SERVICES

August 16, 2000

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Heineman, Lucas, Crandall

ALSO ATTENDING: Tom Hull, Health Department
Margaret Cherre, Social Services
John Margeson, Administrator

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:00 pm.

APPROVAL OF MINUTES

The minutes of July 19, 2000 were approved with a motion from Legislator Lucas and second from Legislator Crandall. Motion carried.

HEALTH DEPARTMENT

The Health Department requests a resolution to accept the WIC grant from the State of New York in the amount of $113,977. Legislator Lucas to accept these monies, with Legislator Heineman seconding. Motion carried. This should be referred to Ways and Means for consideration.

The Health Department requests a resolution to lease one compact 7 passenger van. This would be a three year lease with a usage rate of 20,000 miles per year. The vehicle will be used by WIC personnel. Legislator Lucas moved to accept the low bid received from Paul Brown Dodge. Legislator Dibble seconded and motion carried. Referred to Ways and Means.

The Departments Speech Language Pathologist has requested a one years leave of absence. After brief discussion, this request was denied with a motion from Legislator Heineman, and second from Legislator Crandall. Motion carried.

RESOLUTIONS (2)

SOCIAL SERVICES

Commissioner Cherre touched briefly on a number of topics. The 2001 budget is in. There will be a moderate increase. The increase in the PINS age will affect the department. The bill for the increase in age from 16 to 18 has still not moved forward. Family health plus and child health plus will have some impact. If a child is Medicaid eligible that child must be removed from CHP and put on Medicaid. The Department will receive monies ($150,000) from a block grant to service TANF families. A work group will decide where this money can be best utilized. There is also a pot of money that is used to help individuals who need just a little help. Example: If someone has a job in Olean but their car is broke down, the department will get the car fixed so the individual can get to work.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 3:55 pm.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE: August 15, 2000**

The Health Department requests a resolution to accept the WIC grant from the State of New York in the amount of $113,977. The 2000 Budget should be amended with funding being appropriated as follows:

4010.101 - Personal Expense	$14,305
4190.201 - Office Equipment	$14,490
4190.206 - Health Equipment	$2,900
4190.401 - Postage	$875
4190.402 - Mileage	$498
4190.403 - Maint. Contract: Office Machines	$500
4190.404 - Maint. Contract: Autos	$250
4190.405 - Conference	$250
4190.406 - Insurance	$819
4190.407 - Office Supplies	$3,750
4190.408 - General Supplies	$1,875
4190.409 - Fees	$2,250
4190.413 - Rental: Personal	$1,650
4190.414 - Rental: Real	$11,004
4190.415 - C/S Xerox	$250
4190.416 - Telephone	$1,500
4190.419 - Printing	$750
4190.421 - Education	$375
4190.422 - Gas/Oil	$1,500
4190.424 - Legal Ads	$1,250
4190.426 - Sewer/Water	$182
4190.427 - Electric	$250
4190.428 - Natural Gas	$420
4190.456 - Contractual	$52,084

Revenue: A02.1606.04 State Aid WIC Grant $113,977

FISCAL IMPACT: NO IMPACT ON COUNTY DOLLARS. PROGRAM 100% FUNDED BY FEDERAL DOLLARS FUNNELED THROUGH THE STATE OF NEW YORK.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH	X458
Gary W. Ogden, M.D., Public Health Director	X247

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **Date:** August 16, 2000

The Health Department requests a resolution to lease one compact 7 passenger van. This would be a three year lease with usage rate of 20,000 miles per year.

This vehicle will be used by the WIC personnel traveling from clinic site to clinic site to transport miscellaneous supplies.

FISCAL IMPACT: The cost will be covered under the WIC grant.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant-ACDOH x458

Gary W. Ogden, MD, Public Health Director X247

John M.

NOT APPROVED

RECEIVED
OCT 2 2000
ALLEGANY COUNTY
BOARD OF LEGISLATORS

MINUTES OF THE MEETING

HUMAN SERVICES

September 20, 2000

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Heineman, Lucas, Crandall

ALSO ATTENDING: Margaret Cherre, Social Services
Don Horan, Social Services
Robert Anderson, Community Services
Kim Toot, Office for the Aging
Gary Ogden, Health Department
Pam Cockle, Health Department
John Margeson, Administrator
Edgar Sherman, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 2:00 p.m. by Chairman Truax.

SOCIAL SERVICES

The department's monthly report was presented with various items discussed. It was noted that Medicaid expenditures were less than projected. TANF numbers went from 239 to 142, but this is expected to climb back up next month. Food stamp numbers are still going down. DSS is working with ACCORD through a grant checking on those individuals who have received but are not now on temporary assistance and food stamps.

The department has received additional monies totaling approximately $260,000. Legislator Lucas suggested looking for ways to use this money for heat and fuel. It can be used for employment and transportation. The issue of medical transportation has taken a great deal of time. People being transported by stretcher versus wheelchair is very costly. To try to alleviate some of this cost, calls will be made to Commissioner Cherre or Mr. Horan for approval on transports before they occur.

BUDGET 2001

Medicaid costs continue to rise. Families Health Plus and Child Health Plus contribute to some of the increase. It has been estimated that in the first year the cost will be $150,000; 2nd year a little more, and the 3rd a little more. We expect there to be an 8% increase in MMIS costs in 2001.

An additional position of CPS worker is included in the budget. It is needed to bring case loads back in line to where they should be. Additional work results also from the decrease of the PINS age.

Mr. Horan will be claiming administrative cost differently so that it will be beneficial to the agency. In relation to this, the department has included one full time deputy sheriff position in the budget. By including this item, the agency will be able to recoup 100% of the expense.

Legislator Lucas would like to see a manpower list for each year and a total amount spent.

As is the recommendation of the budget officer, Legislator Lucas moved to approve the 2001 budget. Legislator Crandall seconded and motion carried. There is a 3.6% increase over the year 2000.

COMMUNITY SERVICES

Dr. Anderson presented the 2001 budget to the committee. It was noted that the Department of Mental Health recently allocated additional monies that will have to be included in the budget. Other increases that are expected throughout the year were built into the budget. The county's cost has not increased in the last twelve years.

After brief discussion, Legislator Dibble moved to approve the 2001 budget. Legislator Lucas seconded and motion carried.

Also discussed were inmates that need mental health services and the possibility of other arrangements for housing. Dr. Anderson stated being mentally ill does not excuse a person from doing something wrong. He also states that some of the money recently received can be used for this purpose.

OFFICE FOR THE AGING

Bid specifications for a vehicle need to be sent out for the nutrition program and returned by October 30th. Approval to send out bids was given.

The department will have a toll free number. It will be the same number as they are currently using. (866-268-9390).

BUDGET 2001

It is Mr. Margeson's recommendation that the Office for the Aging purchase a new van.

Legislator Lucas moved to approve the 2001 budget, with Legislator Heineman seconding. There is a 2.87% increase from 2000 amounting to $8000. Motion carried.

HEALTH DEPARTMENT

BUDGET 2001

The Health Department's 2001 budget shows an increase of 4.1%. This is due to the WIC Program budget. Without WIC it would show a .88% increase. Legislator Lucas moved to approve the 2001 budget. Legislator Dibble seconded and the motion carried.

Legislator Lucas would like a listing from the Department of employees and cost for such for the years 1998, 1999, 2000, and 2001. He would like Dr. Ogden to look to see the efficiency of the department in comparison to employees.

There are four vehicles budgeted for 2001. The County needs to know if it is advantageous to lease versus purchasing.

Legislator Dibble states that there is Federal legislation to bring money into the County for the West Nile virus. Dr. Ogden will draft a letter regarding this.

RESOLUTION

The Health Department requests a resolution transferring $5760 from 4010.101 to various fringe benefit accounts in the Lead program (4037.8). This money will be used to cover fringe benefits that are reimbursable through the Childhood Lead Poisoning Grant. Legislator Lucas made the motion approving this transfer, with Legislator Dibble seconding. Motion carried. The County Attorney's office should prepare the appropriate resolution.

EXECUTIVE SESSION

Legislator Lucas moved to hold executive session. Legislator Dibble seconded and motion carried.

Motions as above to resume regular business were made.

ADJOURNMENT

There being no further business to be discussed, the meeting was adjourned at 4:15 pm.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

Committee: Human Services **Date:** _____

The Health Department requests a resolution transferring $5,760 from Account 4010.101 to the following lead accounts. This money will be used to cover fringe benefits that are reimbursable through the Childhood Lead Poisoning Grant. Please transfer as follows:

From:	4010.101	$5,760	
To:	4037.802	$480	Retirement
	4037.803	$1,836	FICA
	4037.804	$412	Worker's Comp
	4037.805	$156	Disability
	4037.806	$2,876	Health/Medical

Fiscal Impact: None

For further information regarding this matter, contact:

Pamela L. Cockle, B.S., Accountant — X458

Gary W. Ogden, M.D., Public Health Director — X247

Name and Department — Telephone #

ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES
County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 716-268-9622
Fax 716-268-9479

MARGARET A. CHERRE
Commissioner

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

Submitted September 20, 2000

I. EXPENDITURES

Please see attached report for August. You will note our Medicaid expenditures are less than projections. I am looking into this area to make sure we don't get an unpleasant surprise late in the year.

II. RECOVERIES/OFFSETS

A. Program Integrity Unit

Please see attached report.

B. Employment Programs

July and August, 2000

		# in training programs	# in work experience	# working in private sector w/ grant diversion	# entered employment	# sanctioned
TANF Recipients	Last mo	50	239	4	45	4
	This mo	59	142	4	28	7
Safety Net Recipients	Last mo	2	62	0	4	2
	This mo	2	50	0	2	3

III. WORKLOADS/CASELOADS

	June	July	August	Difference
Temporary Assistance	486	487	471	-16
TANF	298	299	280	-19
CAP	105	98	99	+1
Safety Net Singles	82	87	89	+2
Safety Net Families	1	3	3	-0-
Non-FA Medicaid	3,246	3,224	3,218	-6
Food Stamps Only	1,409	1,412	1,388	-24

Submitted by Margaret A. Cherre, Commissioner

	A	B	C	D	E	F	G	H	I
220	STATEMENT OF EXPENDITURES								
221									
222	MONTH	8							
223	TOTAL YR	12							
224	PERCENT OF YR.	66.67%							
225			2000	PREVIOUS	CURRENT	TOTAL	UNEXPENDED	PERCENT	PREV. YR
226			BUDGET	EXPENSE	EXPENSE	2000 EXPEND.	BALANCE	EXPENDED	A600
227	SALARIES SS	6010.1	$3,211,185.00	$1,498,086.38	$232,049.90	$1,730,136.28	$1,481,048.72	53.88%	
228	EQUIPMENT SS	6010.2	$28,295.00	$22,167.57	$5,787.26	$27,954.83	$340.17	98.80%	$0.00
229	ADMIN SS	6010.4	$1,151,013.00	$505,022.90	$97,878.31	$602,901.21	$548,111.79	52.38%	$0.00
230	SAL CAP	6011.1	$211,718.00	$107,069.74	$15,036.66	$122,106.40	$89,611.60	57.67%	
231	CAP EQUIP.	6011.2	$600.00	$0.00	$0.00	$0.00	$600.00	0.00%	$0.00
232	ADMIN CAP	6011.4	$22,300.00	$9,599.48	$516.80	$10,116.28	$12,183.72	45.36%	$0.00
233	TANF DAY CARE	6055.474	$272,525.00	$168,674.85	$26,011.34	$194,686.19	$77,838.81	71.44%	$0.00
234	DC BLOCK GRANT	6055.475	$376,350.00	$196,942.39	$40,368.88	$237,311.27	$139,038.73	63.06%	$0.00
235	POS	6070.474	$509,175.00	$226,148.43	$20,576.83	$246,725.26	$262,449.74	48.46%	
236	MEDICAL	6101.4	$5,376,000.00	$1,577,712.37	$315,916.84	$1,893,629.21	$3,482,370.79	35.22%	$0.00
237	ADULT HOME	6106.4	$1,827.00	$0.00	$0.00	$0.00	$1,827.00	0.00%	$0.00
238	TANF	6109.474	$4,650,950.00	$1,544,779.63	$260,427.04	$1,805,206.67	$2,845,743.33	38.81%	
239	CW	6119.4	$2,545,552.00	$1,119,398.50	$229,995.05	$1,349,393.55	$1,196,158.45	53.01%	$0.00
240	STATE TRAINING	6129.4	$121,800.00	$53,183.90	$0.00	$53,183.90	$68,616.10	43.66%	$0.00
241	SAFETY NET	6140.4	$805,975.00	$285,001.67	$46,259.95	$331,261.62	$474,713.38	41.10%	$0.00
242	EAA	6142.4	$40,000.00	$5,002.31	$2,201.95	$7,204.26	$32,795.74	18.01%	$0.00
243	FS CASH	6150.4	$375,550.00	$117,233.00	$17,766.00	$134,999.00	$240,551.00	35.95%	$0.00
244	SUBTOTAL		$19,700,815.00	$7,436,023.12	$1,310,792.81	$8,746,815.93	$10,953,999.07	44.40%	$0.00
245	HEAP	6141.4	$964,250.00	$1,020,020.60	$38,852.93	$1,058,873.53	($94,623.53)	109.81%	$0.00
246	TOTAL		$20,665,065.00	$8,456,043.72	$1,349,645.74	$9,805,689.46	$10,859,375.54	47.45%	$0.00

Allegany County Department of Social Services PERFORMANCE\CASELOAD MEASURE MANAGEMENT PLAN\MONTHLY REPORT	Office PROGRAM INTEGRITY Date Prepared\Report Period July, 2000	INVESTIGATIONS\COLLECTIONS-2

NO.	PERFORMANCE\WORKLOAD MEASURE	ACCOMPLISHMENTS Year to date	Report Month
	SAVINGS/RECOVERY SYNOPSIS ($)		
1.	FS Disqualifications		1824.00
2.	Inv. Collections		4781.42
	-PA		4525.94
	-MA		255.48
3.	Inv. Cases Closed		
4.	Inv. Grant Reduced-Full Inv.		
5.	Inv. Grant Redued-Pre-Inv.		
6.	FS Cash Collections and Recoupments.		1530.00
	-IHE		484.00
	-AE		392.00
	- IPV		654.00
7.	Security Deposit Returns		0
8.	Security Deposit Recoupments		454.82
9.	Bond and Mortgage-Grant Savings		100.00
10.	Resource Clearances-Grant Savings		0
11.	Valuation of Assets - Grant Savings		0
12.	Estate Liens Satisfied		1765.82
13.	Accident Liens Satisfied		0
14.	Computer Match - Grant Savings		0
15.	1099 Match - Grant Savings		0
16.	Category and Reimbursement		0
17.	AD Reimbursement Recoveries		0
18.	SSA Appeals - Grant Savings		0
19.	SSI Interim Repayment		11,691.75
20.	Special Projects Savings		0
21.	Assignment of Proceeds		0
22.	Agreement to Sell and Repay		0
23.	Assignment of Mortgage		0
24.	ADC Grant Savings		484.00
25.	Water Deposit Refunds		0
26.	Total Savings		22,631.81
27.	Administrative Expenses (Local)		
28.	Recovery (Local)		
29.	Benefit/Cost Ratio		

(REV. 01/12/00)

FRONT END DETECTION SYSTEM
MONTHLY INVESTIGATION REPORT

REPORT DUE 10TH OF EACH MONTH

COUNTY:	ALLEGANY	MONTH ENDING:	07/00
COMPLETED BY:	PATRICIA HURD	TITLE:	PRINCIPAL EXAMINER

			(ADC) FA	(HR) SNA	NPA/FS	MAO	TOTAL
CASES REFERRED FOR INVESTIGATION		1.	2	1	0	0	3
NUMBER OF INVESTIGATIONS COMPLETED		2.	2	1	0	0	3
CASES WITH NO ERRORS FOUND		(a)	2	1	0	0	3
CASES WITH DISCREPANCIES DETECTED (a. + b. = line 2)		(b)	0	0	0	0	0
CASES CONFIRMED DENIED/WITHDRAWN		3.	0	0	0	0	0
COST AVOIDANCE	PA	(a)	$0	$0	$0	$0	$0
MA		(b)	$0	$0	$0	$0	$0
FS		(c)	$0	$0	$0	$0	$0
CASES WITH CONFIRMED GRANT REDUCTION		4.	0	0	0	0	0
COST AVOIDANCE	PA	(a)	$0	$0	$0	$0	$0

		MONTHLY COST AVOIDANCE VALUES			
		(ADC) FA	(HR) SNA	NPA/FS	MA ONLY
DENIED/WITHDRAWN CASES	PA	$513	$356	N/A	N/A
	MA	445	462	N/A	$439
	FS	218	98	$176	N/A
GRANT REDUCTION CASES	PA	$144	$100	N/A	N/A

Allegany County Department of Social Services PERFORMANCE\CASELOAD MEASURE ANAGEMENT PLAN\MONTHLY REPORT	Office PROGRAM INTEGRITY Date Prepared\Report Period August, 2000	INVESTIGATIONS\COLLECTIONS-2

NO.	PERFORMANCE\WORKLOAD MEASURE	ACCOMPLISHMENTS Year to date	Report Month
	SAVINGS/RECOVERY SYNOPSIS ($)		
1.	FS Disqualifications		936.00
2.	Inv. Collections		6,987.78
	-PA		6,906.78
	-MA		80.00
3.	Inv. Cases Closed		
4.	Inv. Grant Reduced-Full Inv.		
5.	Inv. Grant Redued-Pre-Inv.		
6.	FS Cash Collections and Recoupments.		1,520.00
	-IHE		512.00
	-AE		349.00
	- IPV		659.00
7.	Security Deposit Returns		0
8.	Security Deposit Recoupments		411.02
9.	Bond and Mortgage-Grant Savings		100.00
10.	Resource Clearances-Grant Savings		0
11.	Valuation of Assets - Grant Savings		0
12.	Estate Liens Satisfied		4,429.59
13.	Accident Liens Satisfied		0
14.	Computer Match - Grant Savings		0
15.	1099 Match - Grant Savings		0
16.	Category and Reimbursement		0
17.	AD Reimbursement Recoveries		0
18.	SSA Appeals - Grant Savings		0
19.	SSI Interim Repayment		13,651.87
20.	Special Projects Savings		0
21.	Assignment of Proceeds		0
22.	Agreement to Sell and Repay		0
23.	Assignment of Mortgage		0
24.	ADC Grant Savings		98.00
25.	Water Deposit Refunds		0
26.	Total Savings		28,133.26
27.	Administrative Expenses (Local)		
28.	Recovery (Local)		
29.	Benefit/Cost Ratio		

(REV. 01/12/00)

FRONT END DETECTION SYSTEM
MONTHLY INVESTIGATION REPORT

REPORT DUE 10TH OF EACH MONTH

COUNTY:	ALLEGANY	MONTH ENDING:	8/31/00
COMPLETED BY:	PATRICIA HURD	TITLE:	PRINCIPAL EXAMINER

			(ADC) FA	(HR) SNA	NPA/FS	MAO	TOTAL
CASES REFERRED FOR INVESTIGATION	1.		2	7	1	1	11
NUMBER OF INVESTIGATIONS COMPLETED	2.		1	6	1	1	9
CASES WITH NO ERRORS FOUND		(a)	1	4	1	1	7
CASES WITH DISCREPANCIES DETECTED (a. + b. = line 2)		(b)	0	2	0	0	2
CASES CONFIRMED DENIED/WITHDRAWN	3.		0	2	0	0	2
COST AVOIDANCE PA		(a)	$0	$712.00	$0	$0	$712.00
MA		(b)	$Q	$924.00	$0	$0	$924.00
FS		(c)	$0	$196.00	$0	$0	$196.00
CASES WITH CONFIRMED GRANT REDUCTION	4.		0	0	0	0	0
COST AVOIDANCE PA		(a)	$0	$0	$0	$0	$0

		MONTHLY COST AVOIDANCE VALUES			
		(ADC) FA	(HR) SNA	NPA/FS	MA ONLY
DENIED/WITHDRAWN CASES	PA	$513	$356	N/A	N/A
	MA	445	462	N/A	.$439
	FS	218	98	$176	N/A
GRANT REDUCTION CASES	PA	$144	$100	N/A	N/A

MONTHLY REPORT FROM SERVICES

Submitted September 20, 2000 for month of August, 2000

CHILDREN'S SERVICES

Child Protective Services
Hotline calls
- Month of August = 54
- Year to date = 421
- Average calls/week (year to date) = 12
- Total active CPS cases = 422
- Average cases/worker = 84

Preventive Services
Total number of families receiving services = 51
- SHAPE cases = 27
- Families Together cases = 1
- FACT Families = 8

Foster Care & Adoption Services
Total number of children in care = 113
Average cases/foster care worker = 21

Care Level:
- ACDSS/Co homes = 26
- Therapeutic hms/grp homes = 60
- Institutions = 15
- Other = 12

Reason for Placement:
- Abuse/neglect = 69
- PINS/JD = 36
- Voluntary placement = 8

Freed Children:
- Total = 29
- In Pre-adoptive homes = 12
- Seeking homes = 12
- Independent living = 4

ADULT SERVICES

Protective/Preventive Services for Adults
New referrals = 8
Open cases = 32

Requests for Emergency Assistance
Housing assessments = 4
Food requests = 33

Domestic Violence Related Services
Families in domestic violence shelter = 2
- Women = 2
- Children = 2

Referrals to DV liaison = 8
- Waivers requested = 0
- Waivers granted = 0

Home Care & Related Services
Personal care cases = 113
Long term & related care cases = 62
CDPAP cases = 8

Family Care Homes
Homes = 6
- Beds filled = 18
- Beds available = 4

Financial Management Cases
Individuals receiving service = 84

Home Studies Completed
Custody cases = 4
Child welfare cases = 1

NOT APPROVED

John M.

RECEIVED
OCT 4 2000
ALLEGANY COUNTY
BOARD OF LEGISLATORS

AMENDMENT
HUMAN SERVICES MINUTES
September 20, 2000

OFFICE FOR THE AGING

"Bids for a Caterer for the nutrition program need to be sent out and returned by October 30th." Approval to send out bids was given.

Amended 10/3/00
Teresa Claypool

NOT APPROVED

John M.

RECEIVED
OCT 23 2000
ALLEGANY COUNTY
BOARD OF LEGISLATORS

MINUTES OF THE MEETING

HUMAN SERVICES

October 10, 2000

MEMBERS ATTENDING: Chairman Truax
Legislators Heinemen, Dibble, Crandall

ALSO ATTENDING: Kim Toot, Office for the Aging
Gary Ogden, Health Department
Margaret Cherre, Social Services
John Margeson, Administrator
Edgar Sherman, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 3:00 p.m. by Chairman Truax.

APPROVAL OF MINUTES

Legislator Dibble moved to approve the minutes of September 20, 2000. Legislator Heineman seconded and the motion carried.

HEALTH DEPARTMENT

The Allegany County Health Department and the Allegany County Board of Health request a resolution mandating $50,000 or 10% (whichever is less) of the tobacco settlement money received by Allegany County on an annual basis be designated to tobacco cessation, prevention, and awareness programs. It is the opinion of the Board of Health and the management of the Health Department that these efforts are best coordinated within and provided by the Allegany Council under the direction of the Community Services Board. Legislator Heineman was opposed to this request. It is felt that the Committee of the Whole should be presented with this request for everyone's opinions on the matter. There should be an actual budget showing where expenditures will occur presented also at that time. Legislator Dibble moved to table the request until after the Committee of the Whole reviews. It should be returned to Human Services for committee approval or disapproval. Legislator Truax seconded and motion carried.

OFFICE FOR THE AGING

The Allegany County Office for the Aging requests a resolution to increase the following revenue and expenditure accounts. This is due to unbudgeted Federal grant-in-aid, participant contributions and a grant from the Episcopal Diocese.

Increase revenue account:	A09 2801.36 SNAP Contributions	$12,000
	A11 4772.08 W.R.A.P.	2,229
	A08 2705.04 Episcopal Grant	1,000
	Total	$15,229
Increase expenditure account:	A6779.474 Subcontractors	$12,000
	A6784.101 Regular Pay	900
	A6784.806 Health Insurance	229
	A6784.408 Last Resort Funds	2,100
	Total	$15,229

RESOLUTION

Legislator Heineman moved on the request and referral to Ways and Means for their consideration. Legislator Dibble seconded the motion. Motion carried.

The committee was invited to attend the 25th Anniversary Luncheon.

SOCIAL SERVICES

The monthly report was distributed to committee members. Some highlights follow.

Temporary Assistance is down another 14.

There is grant monies available to work with the Safety Net population. The most the department can apply for is $40,000. Commissioner Cherre has pulled together staff from DSS, Employment and Training Center, and Southern Tier Traveling Teacher to develop the best plan for the limited funds.

The PINS age increase bill continues to sit in the Senate. If this bill does not go to the Governor until after November elections, the State will have an additional year to implement it. The committee would like Commissioner Cherre be informed on this issue and if it does not pass through then adjustment of the department's 2001 budget should be done.

The TANF Services Plan and CASP3 plan were submitted to the State. At the same time the agency has been planning for their Community Solutions for Transportation project that was submitted October 2, 2000. This project will bring in $215,000 in State Funds. With this money they will help TANF recipients obtain drivers' licenses, assist TANF recipients or those with incomes up to 200 % of poverty to obtain licenses to be bus drivers, and expand our car loan guarantee program to TANF as well. The Safety Net application is due in two weeks. The Consolidated Services Plan is due November 1.

RESOLUTION

The contract for non secure detention was discussed. In the past the contract has been for three beds. The agency is actually using 3.75 beds. It is requested to contract for four beds. The cost is $169/bed/day. After discussion, Legislator Heineman moved on the request, Legislator Dibble second, and the motion carried. The County Attorney should review the contract. It should then be referred on to Ways and Means for their consideration and resolution.

It is also requested to fill a nine month temporary Community Services Aid specifically for the HEAP Program. This has been done in years past. Legislator Heineman moved on the request, with Legislator Crandall seconding. Motion carried.

The medical transportation issue was briefly discussed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 4:00 p.m.

Respectfully submitted,
Teresa Claypool

ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES
County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 716-268-9622
Fax 716-268-9479

MARGARET A. CHERRE
Commissioner

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

Submitted October 11, 2000

I. EXPENDITURES

Please see attached report for September. I promised to gather information about our Medicaid expenditures. I have received a survey NYPWA conducted of local districts across the State. Our projections for 2000 and 2001 were very similar to other counties. In fact, with the exception of NYC, upstate counties are estimating Medicaid increases for 2001 in excess of 12%. Regarding this year's expenses, there is a wide variation in expenditures. Counties feel the pinch of increasing costs at different times, often having high increases one year and minimal increases the next. Since we had a 12¼% increase in Medicaid spending last year, it is fairly common that this year's expenses would be lower.

II. RECOVERIES/OFFSETS

A. Program Integrity Unit

Please see attached report.

B. Employment Programs

Our BILT program, working with the families who have received assistance the longest, is achieving its goals. They continue to build their caseload, currently serving 21 families, including single mothers, single fathers, and two-parent families. They have achieved the following results to date.

- 100% of BILT families have completed a comprehensive assessment of strengths and barriers to financial self-sufficiency.
- 100% of BILT families have developed an individual plan to address the identified challenges.
- 71% of BILT families have achieved at least 75% of the identified short-term objectives detailed in their plans.
- 23% of BILT families have experienced an increase in household income.

I find these statistics quite positive, particularly in light of the fact that we did not really get the program off the ground until May.

Through our multi-disciplinary Employment Connections team we have developed our employment plan to use funds available through the NYS DOL for 2001. Through our partnerships with other agencies we will provide comprehensive services to TANF adults, with the following results highlights of our planned outcomes.

- 5 sanctioned adults will resolve their sanction by complying with employment activities;
- 4 temporarily exempt individuals will have their disability resolved;
- 30 individuals will demonstrate improved life skills;
- 25 individuals will be placed in competitive employment; and
- 25 individuals will achieve and maintain unsubsidized employment for at least 90 days.

With these State dollars we will also provide services to TANF youth in an attempt to prepare them for their future employment. Some of the goals for the youth are:

- 5 youth will increase skills as measured by the Work Maturity Competency Checklist;
- 30 youth will demonstrate improvement in life skills;
- 28 will remain in high school;
- 8 will start or add to a personal savings account;
- 18 will complete a personal budget, monitoring income and expenses for at least two months; and
- 10 will earn at least $750 through the work experience.

Through Employment Connections we are also in the process of developing well-defined measures of interim successes that will lead us to our final goal of financial self-sufficiency. Such measures are important for to help both staff and the families we serve identify when we are making progress and when we need to redirect our efforts. This is particularly important when working with families with multiple challenges.

We have recently learned that there is grant money available to work with the Safety Net population. Although not much (the most we can apply for is $40,000), this news was very well received. To date virtually all funding has been TANF, restricting us from providing services to the individuals who incur twice as large a local share. I have pulled together staff from across DSS, the Employment & Training Center, and Southern Tier Traveling Teacher to develop the best plan for the limited funds potentially available. It is likely that we will replicate individualized home-based services that have been successful with the TANF population.

September stats are not available as the State has not yet provided the report.

August and September, 2000

		# in training programs	# in work experience	# working in private sector w/ grant diversion	# entered employment	# sanctioned
TANF Recipients	Last mo	59	142	4	28	7
	This mo					
Safety Net Recipients	Last mo	2	50	0	2	3
	This mo					

III. WORKLOADS/CASELOADS

	July	August	September	Difference
Temporary Assistance	487	471	457	-14
TANF	299	280	278	-2
CAP	98	99	94	-5
Safety Net Singles	87	89	81	-8
Safety Net Families	3	3	4	+1
Non-FA Medicaid	3,224	3,218	3,199	-19
Food Stamps Only	1,412	1,388	1,400	+12

IV. LEGISLATION

The PINS age increase bill continues to sit in the Senate. There is now some presumption that the bill will not be presented to the Governor until after November elections, effectively giving the State an additional year to implement it. NYPWA continues to urge Governor Pataki to veto the bill, asking that he wait until the required study of PINS is complete and its findings available. In the meantime, NYPWA is suggesting that he ensure immediate action on the issue of runaways, giving parents the police support they need to locate their runaway children and have them returned. I hope that the Governor will agree with this type of approach, since it can provide a win-win situation

V. ACTIVITIES AND OTHER INFORMATION

The State has kept commissioners very busy lately. Our TANF Services Plan, in our case outlining activities for total spending of just under $300,000, was due August 31. We submitted our CASP3 plan, detailing our employment-related activities, on September 12, for just over $200,000. We were simultaneously planning for our Community Solutions for Transportation project. Submitted October 2, this project will bring in $215,000 in State funds. With this money we will help TANF recipients obtain drivers' licenses, assist TANF recipients or those with incomes up to 200% of poverty to obtain licenses to be bus drivers, and expand our car loan guarantee program to TANF recipients as well. As noted earlier, we are now planning for our Safety Net activities, with that application due in two weeks. In addition, we are preparing our Consolidated Services Plan. This three-year plan is due November 1. Each of these plans requires multiple meetings with all key players, both internal and external, in addition to the actual writing of the documents.

Meantime, we are planning training for our Leadership Team, the Department's 12 management staff. This training will begin later this month. We are also finalizing plans for Election Day. We will take full advantage of this once-a-year opportunity to bring all Department staff together, and will provide fire safety training in cooperation with Keith Barber, as well as bringing in Murray Banks, a nationally known motivational speaker in the afternoon.

Progress continues on the four-county Special Needs Plan. We are currently focusing on the creation of a needed not-for-profit corporation to receive and distribute funds and oversee the project. I will attempt to focus on the activities of this project in next month's report.

Submitted by

Margaret A. Cherre

Margaret A. Cherre
Commissioner

SEPTEMBER 2000

	A	B	C	D	E	F	G	H	I
223				STATEMENT OF EXPENDITURES					
224									
225	MONTH	9							
226	TOTAL YR	12							
227	PERCENT OF YR.	75.00%							
228			2000	PREVIOUS	CURRENT	TOTAL	UNEXPENDED	PERCENT	PREV. YR
229			BUDGET	EXPENSE	EXPENSE	2000 EXPEND.	BALANCE	EXPENDED	A600
230	SALARIES SS	6010.1	$3,211,185.00	$1,730,136.28	$238,176.62	$1,968,312.90	$1,242,872.10	61.30%	
231	EQUIPMENT SS	6010.2	$28,295.00	$27,954.83	$0.00	$27,954.83	$340.17	98.80%	$0.00
232	ADMIN SS	6010.4	$1,151,013.00	$602,901.21	$79,597.95	$682,499.16	$468,513.84	59.30%	$0.00
233	SAL CAP	6011.1	$211,718.00	$122,106.40	$13,737.98	$135,844.38	$75,873.62	64.16%	
234	CAP EQUIP.	6011.2	$600.00	$0.00	$0.00	$0.00	$600.00	0.00%	$0.00
235	ADMIN CAP	6011.4	$22,300.00	$10,116.28	$2,174.66	$12,290.94	$10,009.06	55.12%	$0.00
236	TANF DAY CARE	6055.474	$272,525.00	$194,686.19	$31,004.09	$225,690.28	$46,834.72	82.81%	$0.00
237	DC BLOCK GRANT	6055.475	$376,350.00	$237,311.27	$49,330.17	$286,641.44	$89,708.56	76.16%	($470.00)
238	POS	6070.474	$509,175.00	$246,725.26	$16,175.08	$262,900.34	$246,274.66	51.63%	
239	MEDICAL	6101.4	$5,376,000.00	$1,893,629.21	$51,243.24	$1,944,872.45	$3,431,127.55	36.18%	$0.00
240	ADULT HOME	6106.4	$1,827.00	$0.00	$0.00	$0.00	$1,827.00	0.00%	$0.00
241	TANF	6109.474	$4,650,950.00	$1,808,820.25	$244,368.74	$2,053,188.99	$2,597,761.01	44.15%	($866.04)
242	CW	6119.4	$2,545,552.00	$1,349,393.55	$211,806.08	$1,561,199.63	$984,352.37	61.33%	($678.32)
243	STATE TRAINING	6129.4	$121,800.00	$53,183.90	$37,906.96	$91,090.86	$30,709.14	74.79%	$0.00
244	SAFETY NET	6140.4	$805,975.00	$332,300.91	$42,942.01	$375,242.92	$430,732.08	46.56%	($1,245.58)
245	EAA	6142.4	$40,000.00	$7,204.26	$1,961.29	$9,165.55	$30,834.45	22.91%	($630.00)
246	FS CASH	6150.4	$375,550.00	$135,223.00	$17,434.00	$152,657.00	$222,893.00	40.65%	$0.00
247	SUBTOTAL		$19,700,815.00	$8,751,692.80	$1,037,858.87	$9,789,551.67	$9,911,263.33	49.69%	($3,889.94)
248	HEAP	6141.4	$964,250.00	$1,058,873.53	$12,801.93	$1,071,675.46	($107,425.46)	111.14%	$0.00
249	TOTAL		$20,665,065.00	$9,810,566.33	$1,050,660.80	$10,861,227.13	$9,803,837.87	52.56%	($3,889.94)

Allegany County Department of Social Services PERFORMANCE\CASELOAD MEASURE MANAGEMENT PLAN\MONTHLY REPORT	Office PROGRAM INTEGRITY Date Prepared\Report Period September, 2000	INVESTIGATIONS\COLLECTIONS-2

NO.	PERFORMANCE\WORKLOAD MEASURE	ACCOMPLISHMENTS Year to date	Report Month
	SAVINGS/RECOVERY SYNOPSIS ($)		
1.	FS Disqualifications		3,756.00
2.	Inv. Collections		3,962.59
	-PA		3,668.54
	-MA		9405
3.	Inv. Cases Closed		0
4.	Inv. Grant Reduced-Full Inv.		0
5.	Inv. Grant Redued-Pre-Inv.		0
6.	FS Cash Collections and Recoupments.		1,467.00
	-IHE		507.00
	-AE		355.00
	- IPV		605.00
7.	Security Deposit Returns		0
8.	Security Deposit Recoupments		395.67
9.	Bond and Mortgage-Grant Savings		100.00
10.	Resource Clearances-Grant Savings		0
11.	Valuation of Assets - Grant Savings		0
12.	Estate Liens Satisfied		205.46
13.	Accident Liens Satisfied		166,468.68
14.	Computer Match - Grant Savings		0
15.	1099 Match - Grant Savings		0
16.	Category and Reimbursement		0
17.	AD Reimbursement Recoveries		0
18.	SSA Appeals - Grant Savings		0
19.	SSI Interim Repayment		17,229.90
20.	Special Projects Savings		0
21.	Assignment of Proceeds		0
22.	Agreement to Sell and Repay		0
23.	Assignment of Mortgage		0
24.	ADC Grant Savings		0
25.	Water Deposit Refunds		0
26.	Total Savings		$193,585.30
27.	Administrative Expenses (Local)		
28.	Recovery (Local)		
29.	Benefit/Cost Ratio		

(REV. 01/12/00)

FRONT END DETECTION SYSTEM
MONTHLY INVESTIGATION REPORT

REPORT DUE 10TH OF EACH MONTH

COUNTY: ALLEGANY	MONTH ENDING: 093000
COMPLETED BY: PATRICIA HURD	TITLE: PRINCIPAL EXAMINER

			(ADC) FA	(HR) SNA	NPA/FS	MAO	TOTAL
CASES REFERRED FOR INVESTIGATION	1.		4	3	4	2	13
NUMBER OF INVESTIGATIONS COMPLETED	2.		4	3	3	1	11
CASES WITH NO ERRORS FOUND		(a)	3	2	2	1	8
CASES WITH DISCREPANCIES DETECTED (a. + b. = line 2)		(b)	1	1	1	0	3
CASES CONFIRMED DENIED/WITHDRAWN	3.		1	1	1	0	3
COST AVOIDANCE PA		(a)	$513.00	$356.00	$0	$0	$869.00
MA		(b)	$445.00	$462.00	$0	$0	$907.00
FS		(c)	$218.00	$98.00	$176.00	$0	$492.00
CASES WITH CONFIRMED GRANT REDUCTION	4.		0	0	0	0	0
COST AVOIDANCE PA		(a)	$0	$0	$0	$0	$0

		MONTHLY COST AVOIDANCE VALUES			
		(ADC) FA	(HR) SNA	NPA/FS	MA ONLY
DENIED/WITHDRAWN CASES	PA	$513	$356	N/A	N/A
	MA	445	462	N/A	$439
	FS	218	98	$176	N/A
GRANT REDUCTION CASES	PA	$144	$100	N/A	N/A

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's use only)

COMMITTEE: Human Services **DATE:** October 11, 2000

The Allegany County Office for the Aging requests a resolution to increase the following revenue and expenditure accounts. This is due to unbudgeted Federal grant-in-aid, participant contributions and a grant from the Episcopal Diocese.

Increase **Revenue** Account Numbers:

A 09 2801.36 SNAP Contributions	**$12,000**
A 11 4772.08 W.R.A.P.	**2,229**
A 08 2705.04 Episcopal Grant	**1,000**
TOTAL	**$15,229**

Increase **Expenditure** Account Numbers:

A6779.474 Subcontractors	**$12,000**
A6784.101 Regular Pay	**$ 900**
A6784.806 Health Insurance	**229**
A6784.408 Last Resort Funds	**2,100**
Total A6784	**$3,229**
TOTAL	**$15,229**

FISCAL IMPACT: Increase Federal Revenue and Local Contributions.

For further information regarding this matter, contact:

Kimberley Toot, Office for the Aging	Ext.390
Name and Department	**Telephone**

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE: October 11, 2000**

The Allegany County Department of Health and the Allegany County Board of Health request a resolution mandating $50,000 or 10% (whichever is less) of the tobacco settlement money received by Allegany County on an annual basis be designated to tobacco cessation, prevention, and awareness programs.

Dr. David Satcher, the Suregon General of the United States, has issued his report on reducing tobacco use. An Executive Summary of this report was sent to the Board of Health members and the Human Services Committee members in September of this year. New York State Department of Health has decided to begin implementation of some of the recommendations within that report. The State Health Department is anticipating that local efforts will begin to emerge at this time.

It appears that comprehensive reduction/prevention programs are the most effective. These programs involve action on numerous levels. The state government is providing the following:

1. media saturation with negative advertising and awareness messages
2. the funding of regional sub-unit focus groups (Allegany, Cattaraugus and Chautauqua Counties will be one sub-unit)
3. funding for a county tobacco prevention coordinator
4. enhance funding for public health education on a county level.

It is the feeling of the Board of Health and your Public Health Director that a commitment of county resources should be made at this time. This commitment should come from the tobacco settlement monies. These monies should be directed toward prevention and cessation and awareness within Allegany County. These efforts should involve all appropriate agencies, be coordinated by a responsible individual and demonstrate outcomes which can be measured.

It is the suggestion of the Board of Health that the figure of $50,000 is appropriate. If tobacco settlement monies drop, the 10% figure allows some distribution monies toward these efforts but caps the contribution at $50,000.

It is the opinion of the Board of Health and the management of the Health Department that these efforts are best coordinated within and provided by the Allegany Council under the direction of the Community Services Board.

FISCAL IMPACT: $50,000 maximum per year

For further information regarding this matter, contact:

Gary Ogden, M.D., C.M., Public Health Director X247

John M.

NOT APPROVED

RECEIVED
NOV 21 2000
ALLEGANY COUNTY
BOARD OF LEGISLATORS

MINUTES OF THE MEETING

HUMAN SERVICES

November 15, 2000

MEMBERS PRESENT: Chairman Truax
Legislators Heineman, Lucas, Crandall, Dibble

ALSO ATTENDING: Kim Toot, Office for the Aging
Donna Baschmann, Health Department
Patricia Schmeltzer, Social Services
John Margeson, Administrator
Edgar Sherman, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 3:00 pm by Chairman Truax.

APPROVAL OF MINUTES

The minutes of October 10, 2000 were approved with a motion from Legislator Heineman, and second by Legislator Dibble. Motion carried.

COMMUNITY SERVICES

RESOLUTION

The New York State Office of Mental Health has provided start up monies to be spent in intensive case management. At present the agency has three case managers that are for children. It is requested to create an Intensive Case Manager for adult services. The State fully funds the position. The individual would be a county employee. Legislator Lucas moved to approve the request, with Legislator Dibble seconding. Motion carried.

The agency also would like to use part of the above monies to purchase two new vehicles. One to be used by the above ICM person. The State has changed their way of reimbursement so that the county receives more. They will pass their larger van on to ARC and purchase a new one for their use. Approval to purchase two mini vans was given with a motion from Legislator Lucas and second from Legislator Dibble. Bids will be prepared. Motion carried.

This agency would like to purchase a laptop and desktop computer. Data Processing has been contacted regarding this purchase. Motion by Legislator Dibble, and second by Legislator Crandall were made. Motion carried.

Dr. Anderson requests approval to install new carpeting. Legislator Lucas moved on the request, with Legislator Dibble seconding. Motion carried.

RESOLUTION

Dr. Anderson reports that he and Margaret Cherre have been working on the Southern Tier Special Needs Project. There are four counties involved. They have reached the point where they need to show the State that the Counties are committed to project. A resolution is requested supporting the continuation and to establish a benefits corporation. They are working on how to better manage Medicaid benefits that are given to special needs populations. Legislator Lucas moved approval to continue the cooperative effort, outline the proposal and bring it back to this committee with structure of the Board. Legislator Dibble seconded this motion. Motion carried.

HEALTH DEPARTMENT

On behalf of the Department's marketing committee, Donna Baschmann requested committee approval to purchase a banner to be displayed on the exterior the walkway connecting the county office building and the court house. The goal of this project is to increase awareness and make available information on health topics pertinent to Allegany County residents. Grants would fund the banners 100%. Legislator Lucas moved on the request, with Legislator Dibble seconding. Motion carried. This request needs to be forwarded to the Public Works Committee.

Also, as requested at a previous meeting, Donna Baschmann provided a "Quality Improvement Summary" for the 3rd quarter 2000 for committee information.

The Allegany County Health Department requests a resolution to renew their contract with Mercy Flight, Inc., who provide air medical services in Allegany County, for the year 2001 in the amount of $10,000.00. Legislator Heineman moved on the request, with Legislator Dibble seconding. Motion carried.

The Department requests a resolution accepting $22,430 from NYS Department of Health under a TB (Tuberculosis) grant. The 2000 budget should be amended as per MOE. Legislator Dibble moved on the request, with Legislator Lucas seconding. Motion carried with referral to Ways and Means for consideration.

RESOLUTIONS (3)

The Department also requests a resolution to accept $2,500 in additional funding from NYS Department of Health. This money is for respite services provided to children and their families receiving services through the Early Intervention Program. The 2000 Budget should be amended with funding being appropriated as per MOE. Legislator Lucas moved on the request, with Legislator Dibble seconding. Motion carried with referral to Ways and Means for consideration.

A request was made for approval for the lease of property located on Riverside Drive in Wellsville for use by the Department's WIC Program. The lease has been reviewed and approved by the County Attorney and the State has approved the site.

EXECUTIVE SESSION

Legislator Dibble moved to hold executive session to discuss this matter further. Legislator Crandall seconded and motion carried.

Motions as above to resume regular business were made and carried.

HEALTH DEPARTMENT

Legislator Heineman moved to table the lease request to be discussed further at the Committee of the Whole meeting on Tuesday, November 21, 2000. Legislator Dibble seconded and motion carried.

SOCIAL SERVICES

Patricia Schmeltzer requested the filling of five positions in the Department. All the positions are existing positions (not new) and are brought back to committee every year or every other year for approval.

Two Social Welfare Examiner positions under the BUILT program were requested. Legislator Lucas moved with Legislator Dibble seconding. Motion carried.

One Employment Specialist position funded through CAS was requested and approval was made with motion from Legislator Lucas, and second from Legislator Dibble. Motion carried.

One temporary Typist in the Child Support division was requested. Approval was given with motion from Legislator Crandall, and second from Legislator Dibble. Motion carried.

One Community Service Aide was requested. This individual must be receiving public assistance to be eligible to work in the position. It is also requested to approve the position for two years instead of one. Legislator Lucas moved on the request, with Legislator Dibble seconding. Motion carried.

The Department's monthly report was provided for committee information.

OFFICE FOR THE AGING

The individuals involved in the bids for the nutrition program were given the opportunity to speak to the committee before a final decision was made on who to award the bid. Art Christy, representing Frontier Food Service and Dan Kirby from Prestige Services, Inc. addressed the committee.

RESOLUTION

After discussion, Legislator Heineman moved to accept the bid from Prestige Services Inc., with Legislator Crandall seconding. Motion carried, with Legislator Lucas casting a no vote. The appropriate resolution should be prepared.

It was requested to fill a Senior Account Clerk Typist position due to retirement. Legislator Dibble moved on the request, with Legislator Heineman seconding. Motion carried.

The results of a desk audit were provided to this committee for their information. A motion was made to refer to the Personnel Committee by Legislator Dibble. Legislator Crandall seconded and the motion carried.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 5:00 pm.

Respectfully submitted,
Teresa Claypool

ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES
County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 716-268-9622
Fax 716-268-9479

MARGARET A. CHERRE
Commissioner

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

Submitted November 15, 2000

I. EXPENDITURES

Please see attached report for October.

II. RECOVERIES/OFFSETS

A. Program Integrity Unit

Please see attached report.

B. Employment Programs

September and October, 2000

		# in training programs	# in work experience	# working in private sector w/ grant diversion	# entered employment	# sanctioned
TANF Recipients	Last mo	57	132	4	41	17
	This mo	56	124	6	32	10
Safety Net Recipients	Last mo	2	38	1	11	4
	This mo	1	32	1	2	3

III. WORKLOADS/CASELOADS

	August	September	October	Difference
Temporary Assistance	471	457	458	+1
TANF	280	278	280	+2
CAP	99	94	92	-2
Safety Net Singles	89	81	80	-1
Safety Net Families	3	4	6	+2
Non-FA Medicaid	3,218	3,199	3,210	+11
Food Stamps Only	1,388	1,400	1,383	-17

IV. LEGISLATION

The Governor is apparently still hearing from both sides regarding PINS legislation. I will get an update on Thursday, 11/16, regarding NYPWA's proposals and progress in this area.

V. ACTIVITIES AND OTHER INFORMATION

Dr. Anderson will present information regarding the progress of the four-county Special Needs Plan. We are currently seeking to create a not-for-profit corporation that will receive funds from the State and provide oversight, set policy, provide direction to, and evaluate the planned demonstration project. A very brief synopsis of our accomplishments to date includes:

- Development of a proposed benefit package. We are currently working with the state to establish appropriate rates for this set of benefits.
- Development of program processes, and outlines of job duties of some key positions.
- Increased partnership with providers and consumers.

I will be happy to discuss this further at a future meeting, and to answer any questions you may have regarding this project.

Submitted by

Margaret A. Cherre

Margaret A. Cherre
Commissioner

OCTOBER 2000

	A	B	C	D	E	F	G	H
223	STATEMENT OF EXPENDITURES							
224								
225	MONTH	10						
226	TOTAL YR	12						
227	PERCENT OF YR.	83.33%						
228			2000	PREVIOUS	CURRENT	TOTAL	UNEXPENDED	PERCENT
229			BUDGET	EXPENSE	EXPENSE	2000 EXPEND.	BALANCE	EXPENDED
230	SALARIES SS	6010.1	$3,211,185.00	$1,730,136.28	$236,989.45	$1,967,125.73	$1,244,059.27	61.26%
231	EQUIPMENT SS	6010.2	$28,295.00	$27,954.83	$0.00	$27,954.83	$340.17	98.80%
232	ADMIN SS	6010.4	$1,151,013.00	$602,901.21	$240,575.24	$843,476.45	$307,536.55	73.28%
233	SAL CAP	6011.1	$211,718.00	$122,106.40	$16,126.67	$138,233.07	$73,484.93	65.29%
234	CAP EQUIP.	6011.2	$600.00	$0.00	$0.00	$0.00	$600.00	0.00%
235	ADMIN CAP	6011.4	$22,300.00	$10,116.28	$1,393.09	$11,509.37	$10,790.63	51.61%
236	TANF DAY CARE	6055.474	$272,525.00	$194,686.19	$34,731.66	$229,417.85	$43,107.15	84.18%
237	DC BLOCK GRANT	6055.475	$376,350.00	$237,311.27	$36,622.56	$273,933.83	$102,416.17	72.79%
238	POS	6070.474	$509,175.00	$246,725.26	$17,565.48	$264,290.74	$244,884.26	51.91%
239	MEDICAL	6101.4	$5,376,000.00	$1,893,629.21	$47,169.41	$1,940,798.62	$3,435,201.38	36.10%
240	ADULT HOME	6106.4	$1,827.00	$0.00	$0.00	$0.00	$1,827.00	0.00%
241	TANF	6109.474	$4,650,950.00	$1,808,820.25	$325,765.98	$2,134,586.23	$2,516,363.77	45.90%
242	CW	6119.4	$2,545,552.00	$1,349,393.55	$248,612.23	$1,598,005.78	$947,546.22	62.78%
243	STATE TRAINING	6129.4	$121,800.00	$53,183.90	$0.00	$53,183.90	$68,616.10	43.66%
244	SAFETY NET	6140.4	$805,975.00	$332,300.91	$47,437.72	$379,738.63	$426,236.37	47.12%
245	EAA	6142.4	$40,000.00	$7,204.26	$2,475.46	$9,679.72	$30,320.28	24.20%
246	FS CASH	6150.4	$375,550.00	$135,223.00	$30,600.00	$165,823.00	$209,727.00	44.15%
247	SUBTOTAL		$19,700,815.00	$8,751,692.80	$1,286,064.95	$10,037,757.75	$9,663,057.25	50.95%
248	HEAP	6141.4	$964,250.00	$1,058,873.53	$86,323.78	$1,145,197.31	($180,947.31)	118.77%
249	TOTAL		$20,665,065.00	$9,810,566.33	$1,372,388.73	$11,182,955.06	$9,482,109.94	54.12%
250								
251								

Allegany County Department of Social Services PERFORMANCE/CASELOAD MEASURE MANAGEMENT PLAN/MONTHLY REPORT	Office: PROGRAM INTEGRITY Date Prepared/Report Period October 2000	INVESTIGATIONS/COLLECTIONS

NO.	PERFORMANCE/WORKLOAD MEASURE	ACCOMPLISMENTS	
		Year to date	Report Month
	Savings/Recovery Synopsis ($)		
1.	FS Disqualifications		$ 13,644.00
2.	Investigations Collections		5,321.06
	PA		5,185.82
	MA		135.24
3.	Investigations Cases Closed		0.00
4.	Investigations Grant Reduced – Full Investigation		0.00
5.	Investigations Grant Reduced – Pre-investigation **See FEDS Report**		0.00
6.	FS Cash Collections and Recoupments		1,388.00
	Inadvertent Household Errors		511.00
	Agency Error		349.00
	Intentional Program Violation		528.00
7.	Security Deposit Returns		0.00
8.	Security Deposit Recoupments		513.62
9.	Bond and Mortgage – Grant Savings		3,100.00
10.	Resource Clearances – Grant Savings		0.00
11.	Valuation of Assets – Grant Savings		0.00
12.	Estate Liens Satisfied		2,266.83
13.	Accident Liens Satisfied		0.00
14.	Computer Match – Grant Savings		0.00
15.	1099 Match – Grant Savings		0.00
16.	Category and Reimbursement		0.00
17.	AD Reimbursement Recoveries		0.00
18.	SSA Appeals – Grant Savings		0.00
19.	SSI Interim Repayment		24,591.31
20.	Special Projects Savings		0.00
21.	Assignment of Proceeds		0.00
22.	Agreement to Sell and Repay		0.00
23.	Assignment of Mortgage		0.00
24.	ADC Grant Savings		0.00
25.	Water Deposit Refunds		0.00
26.	Total Savings		$ 50,824.88
27.	Administrative Expenses (local)		
28.	Recovery (local)		
29.	Benefit/Cost Ratio		

(REV. 01/12/00)

FRONT END DETECTION SYSTEM
MONTHLY INVESTIGATION REPORT

REPORT DUE 10TH OF EACH MONTH

COUNTY:	ALLEGANY	MONTH ENDING:	103100
COMPLETED BY:	PATRICIA HURD	TITLE:	PRINCIPAL EXAMINER

			(ADC) FA	(HR) SNA	NPA/FS	MAO	TOTAL
CASES REFERRED FOR INVESTIGATION	1.		3	6	2	2	13
NUMBER OF INVESTIGATIONS COMPLETED	2.		3	3	1	1	8
CASES WITH NO ERRORS FOUND		(a)	2	1	1	1	5
CASES WITH DISCREPANCIES DETECTED (a. + b. = line 2)		(b)	1	2	0	0	3
CASES CONFIRMED DENIED/WITHDRAWN	3.		0	2	0	0	2
COST AVOIDANCE PA		(a)	$0	$712.00	$0	$0	$712.00
MA		(b)	$0	$924	$0	$0	$924.00
FS		(c)	$0	$196.00	$0	$0	$196.00
CASES WITH CONFIRMED GRANT REDUCTION	4.		1	0	0	0	1
COST AVOIDANCE PA		(a)	$144.00	$0	$0	$144.00	$0

		MONTHLY COST AVOIDANCE VALUES			
		(ADC) FA	(HR) SNA	NPA/FS	MA ONLY
DENIED/WITHDRAWN CASES	PA	$513	$356	N/A	N/A
	MA	445	462	N/A	.$439
	FS	218	98	$176	N/A
GRANT REDUCTION CASES	PA	$144	$100	N/A	N/A

MONTHLY REPORT FROM SERVICES

Submitted November 15, 2000 for months of September and October, 2000

CHILDREN'S SERVICES

Child Protective Services
Hotline calls
- Months of September and October = 124
- Year to date = 545
- Average calls/week (year to date) = 13
- Total active CPS cases = 499
- Average cases/worker = 100

Preventive Services
Total number of families receiving services = 54
- SHAPE cases = 27
- Families Together cases = 2
- FACT Families = 13

Foster Care & Adoption Services
Total number of children in care = 113
Average cases/foster care worker = 21

Care Level:
- ACDSS/Co homes = 33
- Therapeutic hms/grp homes = 58
- Institutions = 13
- Other = 9

Reason for Placement:
- Abuse/neglect = 71
- PINS/JD = 33
- Voluntary placement = 9

Freed Children:
- Total = 26
- In Pre-adoptive homes = 11
- Seeking homes = 14
- Independent living = 1

ADULT SERVICES

Protective/Preventive Services for Adults
New referrals = 5
Open cases = 31

Requests for Emergency Assistance
Housing assessments = 6
Food requests = 26

Domestic Violence Related Services
Families in domestic violence shelter = 2
- Women = 2
- Children = 5

Referrals to DV liaison = 10
- Waivers requested = 0
- Waivers granted = 0

Home Care & Related Services
Personal care cases = 107
Long term & related care cases = 61
CDPAP cases = 8

Family Care Homes
Homes = 6
- Beds filled = 17
- Beds available = 5

Financial Management Cases
Individuals receiving service = 81

Home Studies Completed
Custody cases = 4
Child welfare cases = 10

ALLEGANY COUNTY DEPARTMENT OF HEALTH

COUNTY OFFICE BUILDING
7 COURT STREET

BELMONT, NEW YORK 14813-1076

TELEPHONE 716-268-9250
FAX 716-268-9264

To: **Human Services Committee**

From: **Allegany County Department of Health Marketing Committee**

CC: **Dr. Gary Ogden and Thomas Hull**

Re: **Permission to display a Health Department banner on the exterior of the walkway connecting the county office building and the court house.**

Date: **November 15, 2000**

The Allegany County Department of Health's Marketing Committee requests permission to display a banner on the exterior of the walkway connecting the county office building and the court house. The marketing committee understands permission is needed from the Human Services Committee and the Public Works Committee.

The banner will display the following:

- Allegany County Department of Health
- 268-9250 and 1-800-797-0581
- county seal
- slogan (Taking steps for a healthier community).

Our plan is to use this banner over the next year with an attachment banner featuring a new health topic each month. For example, during the month of October the smaller banner would read "National Breast Cancer Awareness Month". Additional information on the featured health topic will then be displayed on the table in the front foyer of the Health Department during that month. The table is presently being used to display information on Health Department services, other county programs and seasonal health topics. This information would continue to be available in the wall pamphlet rack.

The goal of this project is to increase awareness and make available information on health topics pertinent to Allegany County residents.

Grants would fund the banners 100%. For example, the Women's Health Partnership of Allegany County would pay for the October banner featuring National Breast Cancer Awareness Month and a percentage of the cost for the main banner

The Marketing Committee anticipates your approval of this educational project so we may proceed to the Public Works Committee. We would like to thank you in advance for your consideration of this matter.

Banner Additional Information

Topics for each month

January	National Cervical Cancer Awareness Month
February	National Child Dental Health Awareness Month
March	Poison Prevention Awareness
April	Celebrate Public Health
May	Celebrate National Nurses Week
June	National Safety Awareness Month Special attachment banner National HIV Testing Day June 27th
July	Come See Us at the Fair
August	Empowerment through Breast feeding
September	National Prostate Cancer Awareness Month
October	National Breast Cancer Awareness Month
November	American Diabetes Awareness Month Special Attachment Banner - World AIDS Day December 1st
December	Healthy Holidays Special Attachment Banner - World AIDS Day December 1st

Extra Add on for the Spring and Fall Rabies Clinic - Rabies Clinic Here This Saturday
Banner for the WIC program with their
1-800 number

Price information
Alfred Sports Center
Exterior Banner - Best Color and health department color/Yellow
Letters - Best contrast color and health department color/Blue
Width - 4 feet
Length - 10 feet
Price per square foot - $2.75 - total cost yellow banner - $110
Attachment Banners - color - only choice white
Blue lettering and special attachments in RED
Cost - $2.25 per square foot - width - no choice 22 inches - length - 10 feet if needed for lettering
Total cost per white banner - $22.50 each x 16 (12 months and 4 special banners) = $360
Total estimated cost - $470 (100% grant funded)

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE: October 23, 2000**

The Health Department requests a resolution accepting $22,430 from NYS Department of Health under a TB (Tuberculosis) Grant. The 2000 Budget should be amended with funding being appropriated as follows:

4010.201	Office Equipment	$13,350
4010.206	Health Equipment	$300
4010.405	Conference	$5,900
4010.407	Office Supplies	$500
4010.409	Fees	$300
4010.413	Rent: Personal Property	$1,495
4010.421	Education	$585

Revenue:	**A10.3450.03**	**State Aid TB Grant**	**$22,430**

FISCAL IMPACT: NO IMPACT ON COUNTY DOLLARS. PROGRAM 100% FUNDED BY STATE DOLLARS.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH X458

Gary W. Ogden, M.D., Public Health Director X247

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE: October 16, 2000**

The Health Department requests a resolution to accept $2,500 in additional funding from NYS Department of Health. This money is for respite services provided to children and their families receiving services through the Early Intervention Program. The 2000 Budget should be amended with funding being appropriated as follows:

	4060.457 - Respite Services	$2,500
Revenue:	**A3489.02 State Aid EI Respite**	**$2,500**

FISCAL IMPACT: NO IMPACT.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH X458

Gary W. Ogden, M.D., Public Health Director X247

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE:** November 15, 2000

The Allegany County Department of Health requests a resolution to renew our contract with Mercy Flight, Inc., who provides air medical services in Allegany County, for the year 2001 in the amount of $10,000.00.

FISCAL IMPACT: No increase over 2000 figures.

For further information regarding this matter, contact:

Gary W. Ogden, M.D., C.M., Public Health Director Name and Department	(716) 268-9247 Telephone Number

5/94

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **Date**: November 15, 2000

The Health Department requests committee approval for the lease of property located on Riverside Drive in Wellsville. This will be used by the WIC Program. The lease has been reviewed and approved by the County Attorney and the State has approved the site.

Funding will be provided through the WIC Grant. The cost for lease payment will be $600 per month. The grant also allows for a maximum of $20,000 for renovation purposes. The State is allowing until January 1, 2001 for the Program to have a permanent location.

This request should be forwarded on to the Ways and Means Committee for their consideration.

FISCAL IMPACT: The cost will be covered under the WIC grant.

For further information regarding this matter, contact:

Gary W. Ogden, MD, Public Health Director X247

STATE OF NEW YORK
DEPARTMENT OF HEALTH

Corning Tower The Governor Nelson A. Rockefeller Empire State Plaza Albany, New York 12237

Antonia C. Novello, M.D., M.P.H., Dr.P.H.
Commissioner

Dennis P. Whalen
Executive Deputy Commissioner

October 2, 2000

Ms. Linda Ross Wydysh
Early Intervention Program
Allegany County Department of Health
County Office Building
7 Court Street
Belmont, New York 14813-1076

Dear Ms. Wydysh:

I am writing in response to your letter of September 19, 2000, in which you request an enhancement to the respite funding for fiscal year October 1, 1999 through September 30, 2000, in order to provide respite for families in the Early Intervention Program.

Your letter states that you need additional funds to fulfill your respite needs through September 30, 2000. The department is committed to ensuring that children and families in the Early Intervention Program have access to respite services. We are pleased to inform you that we will increase your respite allocation by the amount you requested ($2,500.00). The use of these funds is restricted to the provision of respite services through September 30, 2000. The process for reimbursement for the use of these funds remains the same.

Please contact me at (518) 473-7016 with any questions.

Sincerely,

Brenda Chouffi

Brenda Chouffi
Early Intervention Specialist
Early Intervention Program

RECEIVED
OCT 10 2000
ALLEGANY COUNTY
HEALTH DEPARTMENT

cc: D. Nance

H\IX\F\Oct00-Sept01\AlleganyRespiteEnhancementrequestdoc.

ALLEGANY COUNTY
DEPARTMENT OF PERSONNEL AND CIVIL SERVICE
7 COURT STREET, COUNTY OFFICE BUILDING, ROOM 216
BELMONT, NEW YORK 14813-1081
Telephone 716-268-9212
Fax 716-268-9446

ELLEN RUCKLE
Personnel Technician

November 8, 2000

TO: Kim Toot, Director
Office for the Aging

FROM: Ellen Ruckle

RE: Coordinator of Services for the Aging Specification

Please review enclosed specification. Any comments or changes etc. let me know and then it will be adopted.

Bernie has not suggested a Grade for the title but I know he's working on it.

Class Title: Coordinator of Services for the Aging

Distinguishing Features of the Class: The work involves assisting with the administration of the County Office for the Aging. A person in this position is responsible for general, specific, long range, and immediate planning and assisting in the administration of the programs, coordinating the various activities, and administering the service components of the department. The incumbent may serve as deputy to the Director of the Office for the Aging. The work is performed under general supervision of the Director of the Office for the Aging, with considerable leeway allowed in the performance of duties. Supervision is exercised over subordinates. Does related work as required.

Typical Work Activities:

Coordinates the activities of the Office for the Aging and administers specific service components of the Office for the Aging;

Assists the Director in planning, developing, and coordinating programs and services for the aging;

Provides technical assistance to municipal and community agencies concerned with programs and services for the aging;

Works directly with older persons or their delegates;

Develops and participates in liaison activities with private and voluntary agencies concerned with aging;

Maintains detailed program service records and makes reports of services as requested by the director;

Stimulates community awareness and comprehension of the problems of older persons;

Assists in public information and education efforts including preparation of news releases, establishing contacts with media, attending meetings, speaking to groups concerning the problems of older persons, and generally interpreting the role of the Office for the Aging to the public;

Studies, evaluates, and makes recommendations about programs, problems, suggestions, and research concerning the aging;

Assists the Director in, or has responsibility for, budget, finance, problems, purchasing;

Assists in the development and conduct of training for employees and volunteers;

Supervises the activities of an office staff, agency employees and volunteer workers.

Full Performance Knowledges, Skills, Abilities and Personal Characteristics: Good knowledge of the characteristics, needs, and interests of the aging; good knowledge of community agencies, facilities, and services which can be utilized to aid the elderly; working knowledge of public information and relations techniques; ability to plan and supervise the work of others; ability to communicate clearly and effectively, both verbally and in writing; ability to organize; initiative and resourcefulness; tact; courtesy; integrity; physical condition commensurate with the demands of the position.

Minimum Qualifications: Either:

A. A master's degree from a regionally accredited or New York State registered college or university with major work in social or behavioral sciences, business administration, gerontology, nursing, public health, public administration, recreation education, or related fields and one year of administrative or supervisory experience in social work, community organization, geriatrics, or the field of aging; or

B. A bachelor's degree from a regionally accredited or New York State registered college or university with major work in social or behavioral sciences, business administration, gerontology, nursing, public health, public administration, recreation education, or related fields and two years of experience in social work, community organization, geriatrics, or the field of aging including at least one year in an administrative or supervisory capacity; or

C. An associate's degree in community services, business administration, accounting, nursing, human services or related field and four years of experience in social work, community organization, geriatrics, or the field of aging including at least one year in an administrative or supervisory capacity.

NOTE: Each year of additional administrative or supervisory experience as described in A., B., or C. may be substituted for a year of formal higher education as required in B. or C.

ADOPTED: 00/00/00

ALLEGANY COUNTY CIVIL SERVICE DEPARTMENT

Quality Improvement Summary – 3rd Quarter
July 1, 2000 – September 30, 2000

This report contains the information for the areas that we are presently compiling data. We anticipate expanding the data collected in 2001 to better identify the quality of our programs.

DEFINITION OF KEY QUALITY IMPROVEMENT TERMS:

A **trend** is defined as 3 or more of the same category of incident/variance/occurrence within one quarter (3 months) or a gradual increase in the same type of incident/variance/occurrence within a period of time longer than 3 months.
A **sentinel event** is defined as the most severe type of occurrence, is highly unusual and may cause permanent injury to the patient. Sentinel Events are investigated immediately and reported after an agency plan of correction is already in place.

Sentinel Events this quarter: none
Plan of correction:

1) COMPLAINT:
In accordance with the complaint policy, a response is initiated within 24 hours or one business day from the time the complaint is received. If a written reply is required by the complainant, replies are sent by the Nursing Supervisor within 15 business days from the date the complaint was received.

- Billing Related
  - _____ received/addressed
  - Comments: No data information received, anticipate data collection in 2001.
  - QI Recommendations:
  - Action:
- Care/Service Related
  - __6___ received/addressed
  - Comments: All were addressed within 15 days
  - QI Recommendations: none
  - Action: Maintain the same level of professionalism.

2) MEDICATION ERRORS:
- _____ medication errors/omissions received/addressed
  - Comments: No data information received, anticipate data collection in 2001.
  - QI Recommendations:
  - Action:

3) ACCIDENTS/INCIDENTS:
- Employee falls/injuries

- _____ received/addressed
- Severity:
- Comments: No data information received.
- QI Recommendations:
- Action:

- Patient falls/injuries
  - ___1__ received/addressed
  - Severity: non-fatal
  - Comments: Properly assessment of client's weight bearing status in imperative prior to ambulation.
  - QI Recommendations: This appears to be an isolated incident
  - Action: The situation was properly addressed.
- Domestic violence
  - _____ received/addressed
  - Severity:
  - Comments: No data information received, anticipate data collection in 2001.
  - QI Recommendations:
  - Action:
- Device failure
  - _____ received/addressed
  - Comments: No data information received, anticipate data collection in 2001.
  - QI Recommendations:
  - Action:

4) EMPLOYEE ORIENTATION PROGRAM/ANNUAL EMPLOYEE EDUCATION PROGRAM – REPORT PROVIDED BY INSERVICE COMMITTEE
   - Employee Orientation
     - _____ oriented
     - Comments: No data received anticipate data collection in 2001.
     - QI Recommendations: Need to institute an Inservice Committee.
     - Action:
   - Annual employee education program
     - _____ education programs presented/offered
     - _____ attended each education program
     - Comments: No data received, anticipate data collection in 2001.
     - QI Recommendations:
     - Action:

5) PROFESSIONAL COMPETENCIES – REPORT PROVIDED BY NURSING SUPERVISOR
   - _____ number of competencies addressed
     - Comments: No data received, anticipate data collection in 2001
     - QI Recommendations:

- Action:

6) PERSONNEL RECORDS AND BACKGROUND CHECK AUDITS
   - _____ number of personnel records audited
     - Comments: No data received, anticipate data collection in 2001
     - QI Recommendations:
     - Action:

7) MEDICAL RECORD DOCUMENTATION AND COMPLETENESS OF AUDIT RESULTS
   - Comments: No marked change in the deficiencies.
   - QI Recommendations: Concentrate on the areas that repeatedly show deficiencies.
   - Action: Institute the 7- Step Model for performance improvement, anticipate this in 2001.

8) INFECTION CONTROL REPORT INCLUDING THE FOLLOWING:
   - Mandatory reporting: Reportable communicable diseases are stable.
   - Flu: No data received.
   - Immunizations: No data received.
   - Patient/employee cross contamination
     - Comments: No data received.
     - QI Recommendations:
     - Action:

9) COMMUNITY WELLNESS
   - Comments: No data received.
   - QI Recommendations:
   - Action:

10) BUSINESS OFFICE AUDIT RESULTS
   - Comments: Erratic monthly numbers in 1st 6 months regarding visits not charted and 5C's
   - QI Recommendations: Develop a tool to facilitate charting and 5C completion.
   - Action: Institute the use of the 7-step model for performance improvement.

11) DEPARTMENTAL PERFORMANCE IMPROVEMENT PROJECTS
   - S2AY Home Care Committee - Policy and Procedures
   - Nurse Practice Committee – Policy and Procedures
   - Professional Advisory Committee – Policy and Procedures
   - Marketing Committee
   - Applied Behavior Analysis distance learning program with Penn State
   - Access Training

- Informational meeting with Director of Quality Management at Jones Memorial Hospital
- Several meetings with S2AY Corporate Compliance Official

BID FORM

Kimberley Toot, Director
Allegany County Office for the Aging
17 Court Street
Belmont, NY 14813

Dear Ms. Toot,

I submit the following bid for the Allegany County Office for the Aging Senior Nutrition Program.

At a price per meal of $ 3.20 for 1/1 - 12/31/2001.

At a price per meal of $ 3.20 for 1/1 - 12/31/2002.

I also agree to the terms and conditions of the specifications set forth in the 2000 "Bids for Senior Citizen Meal Service".

I enclose executed non-collusive bidding certification.

Printed Name [illegible] Date 10/30/00

Signature [illegible]

Company [illegible] Co.

Address 912 Union Rd.

City, State, Zip West Seneca NY 14224

f:\guinnisl\bidform.doc

BID FORM

Kimberley Toot, Director
Allegany County Office for the Aging
17 Court Street
Belmont, NY 14813

Dear Ms. Toot,

I submit the following bid for the Allegany County Office for the Aging Senior Nutrition Program.

At a price per meal of $ 3.04 for 1/1 - 12/31/2001.

At a price per meal of $ 3.10 for 1/1 - 12/31/2002.

I also agree to the terms and conditions of the specifications set forth in the 2000 "Bids for Senior Citizen Meal Service".

I enclose executed non-collusive bidding certification.

Printed Name J.E. "Eddie" Hicks Date 10/30/00

Signature J.E. Hicks

Company Prestige Services, Inc.

Address 743 Pierce Road

City, State, Zip Clifton Park, NY 12065

f:\guinnisl\bidform.doc

ALLEGANY COUNTY OFFICE FOR THE AGING

17 COURT STREET, BELMONT, NEW YORK 14813
TELEPHONE 716-268-9390 • FAX 716-268-9657
TOLL FREE 1-866-268-9390

KIMBERLEY TOOT
DIRECTOR

HUMAN SERVICES COMMITTEE
11/15/00

by co attorney

Review and accept bid for nutrition program.

~~Frontier Food Service~~ – Art Christy
Prestige Services Inc. – Dan Kirby

~~Heineman~~ 1°
crandall 2°

Dibble yes
Heineman yes
Crandall yes
Trare yes
Lucas no
Prestige gets Bid.

Request permission to fill Sr. Account Clerk Typist position due to retirement

Dibble 1° Heinem 2° carried

Outcome of desk audit – informational only

1° Dibble – Crandall 2° carried
refer to personell. Committee

ALLEGANY COUNTY DEPARTMENT OF HEALTH

COUNTY OFFICE BUILDING
7 COURT STREET
BELMONT, NEW YORK 14813-1076
TELEPHONE 716-268-9250
FAX 716-268-9264

AGENDA

HUMAN SERVICES COMMITTEE
WEDNESDAY, NOVEMBER 15, 2000

- Donna Baschmann, Quality Assurance Coordinator
  - Banner for County Office Building
- Request Resolution to Renew Mercy Flight, Inc. Contract for Year 2001
- Request a Resolution to Accept TB Grant Money from NYSDOH
- Request a Resolution to Accept Additional Funding from NYSDOH for Respite Services
- Approval to Lease Property (WIC)

NOT
PROVED

John M.

The following are amendments for the November 2000 Human Services minutes. Corrections made are in **bold** and all that are underlined need resolutions.

RECEIVED
NOV 27 2000
ALLEGANY COUNTY
BOARD OF LEGISLATORS

SOCIAL SERVICES

Patricia Schmelzer requested the filling of five positions in the Department. All the positions are existing positions (not new) and are brought back to committee every year or every other year for approval.

One Social Welfare Examiner and one Caseworker position under the BILT program were requested. Legislator Lucas moved with Legislator Dibble seconding. Motion carried.

One Employment Specialist position funded through CASP was requested and approval was made with motion from Legislator Lucas, and second from Legislator Dibble. Motion carried.

One temporary Typist in the Child Support division was requested. Approval was given with motion from Legislator Crandall, and second from Legislator Dibble. Motion carried.

One Community Service Aide was requested. This individual must be receiving public assistance to be eligible to work in the position. It is also requested to approve the position for two years instead of one. Legislator Lucas moved on the request, with Legislator Dibble seconding. Motion carried.

John M.

NOT APPROVED

MINUTES OF THE MEETING

HUMAN SERVICES COMMITTEE

December 13, 2000

RECEIVED
DEC 26 2000
ALLEGANY COUNTY
BOARD OF LEGISLATORS

MEMBERS ATTENDING: Chairman Truax
Legislators Lucas, Heineman, Dibble, Crandall

ALSO ATTTENDING: Margaret Cherre, Social Services
Kim Toot, Office for the Aging
Gary Ogden, Health Department
Thomas Hull, Health Department
Edgar Sherman, Chair, Brd of Legislators
Dennis Green, Allegany County Transit
John Margeson, Administrator

CALL TO ORDER

The meeting was called to order at 3:00 pm by Chairman Truax.

APPROVAL OF MINUTES

The minutes of November 15, 2000 were approved with a motion from Legislator Lucas and second from Legislator Crandall. Motion carried.

SOCIAL SERVICES

Commissioners Cherre provided information regarding staffing the Department of Social Services. In 1997 there were 113 employees and in 2000 there are 116. Three full time positions are funded through grants.

Through the Department's efforts to determine their mission and values, they are requesting approval to install a changing station in the rest room. The money is budgeted. Legislator Lucas moved to refer this request to Public Works for their consideration. Legislator Dibble seconded and motion carried.

The Allegany/Western Steuben Health Network is working on a community health assessment. They want to look at the general health of the community. Things such as economic health, community well being, and the environment will be the focus. The next step is to solicite in put of community leaders.

Dennis Green of Allegany County Transit spoke briefly to the committee addressing some of their concerns and answering questions.

The Commissioner was asked how the ambulance service was going. In working with doctors, nurse practitioners, and hospital discharge planners, all are becoming more aware of what needs to be ordered as transportation. When Medicare denies payment on transportation, Medicaid also denies. The lowest *appropriate* level of service needs to be ordered.

OFFICE FOR THE AGING

Ms. Toot updated the committee on the caterer situation. All parties involved are working together and employees from Frontier are being hired by Prestige. It appears that there will be a smooth transition, with no interruption in services to the elderly population.

HEALTH DEPARTMENT

Thomas Hull explained the ATUPA (Adolescent Tobacco Use and Prevention Act) to the committee. Even though the State has increased it's funding from $5000 to $17460, the department's involvement is not appropriate. The State wants more compliance checks done. This includes added follow up checks. This department feels that it should be educating, not acting as law enforcement, at these establishments. It also has become harder and harder to find young people to help (purchase tobacco products) conduct these compliance checks. Some establishments when caught selling are very aggressive toward these kids and health department staff. When fines are implemented, the establishment pays, not the individual who sold the merchandise. Legislator Dibble moved not to accept the monies for this program, with Legislator Heineman seconding. Motion carried, with Legislator Lucas opposing.

The Health Department requests approval for the following:

1) Transferring $75,000 from account A2960.438-Transportation to account A2960.442-Itinerant Services. This transfer is necessary to cover expenditures through December 31, 2000.
2) Transferring $10,000 from account A4010.409-Fees to A4010.408-General Supplies. This is necessary t cover the cost of flu vaccine.

Approval was given for these transfers with a motion from Legislator Dibble, second from Legislator Lucas. Motion carried.

A resolution is requested in the amount of $8,920 from A4011.456-HHA to A4010.408-General Supplies. This money will also be used to cover the cost of flu vaccine in the year 2000. Legislator Dibble moved on the request with Legislator Lucas seconding. Motion carried. It is not necessary to prepare a separate resolution, as the County Treasurer will take care of this with "year end resolution".

The WIC lease was discussed. It was suggested that the county construct a building and talk to Public Works about coming up with a plan. After brief discussion, Legislator Lucas moved to approve the five year lease. Legislator Dibble seconded this motion and motion carried.

The Department requests a resolution to approve a contract between Monroe County and Allegany County for forensic pathology services through the Monroe County Medical Examiner's office, for the period of January 1, 2001 to December 31, 2001 in the amount of $22,500. Legislator Heineman approved the request, with Legislator Lucas seconding. Motion carried.

Dr. Ogden touched on some future considerations of the Department. He will be looking at the nursing services and will be coming to this committee asking for an increase in employees. It was suggested to bring a cost analysis that would provide the committee with needed information. Other considerations are the issue of expanding insurance coverage, expanding of Medicaid program, and the country's move toward the development of a more global health care system.

OTHER BUSINESS

Legislator Dibble asked for committee support of the draft resolution requesting the State of New York to assume the county's share of Medicaid costs. Legislator Lucas moved to pursue the resolution.

The Community Services Board requests committee approval to appoint John W. Walchli, Jr to the Board for a four-year term commencing January 2, 2001 and expiring December 31, 2004. The Community Services Board also requests committee approval to reappoint Eugene Krumm for a four-year term commencing January 2, 2001 and expiring December 31, 2004. Legislator Lucas moved on the appointments , with Legislator Dibble seconding. Motion carried. The County Attorney should prepare the appropriate resolution.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 4:20 pm.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **DATE: December 5, 2000**

The Health Department requests a resolution transferring $75,000 from Account A2960.438 - Transportation to Account A2960.442 - Itinerant Services. This transfer is necessary to cover expenditures through December 31, 2000.

A second is necessary transferring $10,000 from Account A4010.409 - Fees to A4010.408 - General Supplies. This is necessary to cover the cost of Flu vaccine.

A third resolution is requested in the amount of $8,920 from Account A4011.456 - HHA to A4010.408 -General Supplies. This money will also be used towards the cost of our flu vaccine in the year 2000.

These need just transfer sheet

Jim M will take care of with year end resol.

FISCAL IMPACT: No Effect. This money is currently all budgeted in the 2000 bueget. We are just moving it within line items.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH X458

Gary W. Ogden, M.D., Public Health Director X247

WD
RL

MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: December 13, 2000

Request a resolution to approve a contract between Monroe County and Allegany County for forensic pathology services through the Monroe County Medical Examiner's office, for the period of January 1, 2001 to December 31, 2001, Account No. 1185.429, in the amount of $22,500.

RH
RC

FISCAL IMPACT: None – Budgeted for Year 2001

For further information regarding this matter, contact:

Gary W. Ogden, M.D., C.M., Public Health Director
Health Department

Ext. 247
Telephone Number

5/94

INTERMUNICIPAL AGREEMENT

BETWEEN

MONROE COUNTY

AND

ALLEGANY COUNTY

FOR THE PERIOD OF JANUARY 1, 2001 TO DECEMBER 31, 2001

FOR THE AMOUNT OF $22,500

THIS INTERMUNICIPAL AGREEMENT, by and between MONROE COUNTY, a municipal corporation of the State of New York with offices and principal place of business at the County Office Building, 39 West Main Street, Rochester, New York, 14614, and ALLEGANY COUNTY, with offices and principal place of business at County Office Building, 7 Court Street, Belmont, New York, 14813-1076.

WITNESSETH:

WHEREAS, Monroe County operates a full-time Medical Examiner's Office with facilities for providing comprehensive medicolegal death investigation services including autopsy and post-mortem toxicology in cases falling under the statutory jurisdiction of the Medical Examiner, and;

WHEREAS, Allegany County statutory authorities (coroners) do not presently have available such professional services to determine and document the cause and manner of death in many instances, and;

WHEREAS, ALLEGANY County is desirous of making use of the facilities and expertise of the Monroe County Medical Examiner's Office;

WHEREAS, the Monroe County Legislature, by Resolution Number _____ adopted on _____ , ____, authorized the execution of an Agreement with the Contractor for such services;

WHEREAS, the Allegany County Legislature, by Resolution Number _____ adopted on _____ , ____, authorized the execution of an Agreement with the Contractor for such services;

NOW, THEREFORE, Monroe County and Allegany County in consideration of the covenants and agreements on the part of the parties hereto, do hereby covenant and agree as follows:

1. Monroe County hereby agrees to maintain the Monroe County Medical Examiner's Office for the periods of time contracted for as hereinafter set forth.

2. It is hereby agreed that the Monroe County Medical Examiner shall be operationally responsible for the medicolegal analysis of cases, not to exceed 60 cases, referred to the Monroe County Medical Examiner by the Allegany County authorities and shall retain the option of screening all cases submitted for post-mortem evaluation and determining the extent to which the Monroe County Medical Examiner should perform various forensic pathology procedures and analyses. The Monroe County Medical Examiner shall furnish expeditious reports concerning such cases to the appropriate Allegany County authorities. It is further agreed that the provision of body transportation facilities and background field investigation in respect to these cases will be the responsibility of Allegany County. The coroner responsible for a given case shall be advised of the cause of death as promptly as possible by the Medical Examiner's Office which shall, to the extent possible, make the cause of death known to the respective coroner within twenty-four hours.

3. "Screening" as used herein shall not mean that the Monroe County Medical Examiner's Office will refuse a case, but that the procedures and analyses to be employed will be within the professional determination of the Medical Examiner's Office. In the event the Medical Examiner's Office determines that no procedures or analyses shall be employed, the Medical Examiner's Office shall consult with the appropriate coroner and obtain his consent prior to any final rejection of a case.

4. Allegany County agrees to pay Monroe County TWENTY TWO THOUSAND FIVE HUNDRED DOLLARS ($22,500), for services rendered during the term of this intermunicipal agreement which shall be from January 1, 2001 through December 31, 2001, not to exceed 60 cases. Payment will be made in two (2) installments, on June 30, 2001 and January 15, 2002. Installment payments shall be in an amount not to exceed fifty (50%) of the total sum due. Any additional cases beyond the initial sixty (60) cases referred to Monroe County will be accepted by Monroe County at a cost to Allegany County of one thousand dollars ($1,000) per case with special services beyond autopsy and toxicology billed as extra charges.

5. Monroe County will review this intermunicipal agreement in April 2001 for any revisions to be made for the fiscal year of 2002. Monroe County will notify Allegany County in writing by June 30, 2001 of the anticipated costs to Allegany County for the coming fiscal year for the Monroe County participation during the fiscal year of 2002.

6. Allegany County agrees to indemnify and save harmless Monroe County and its officers, servants, and agents from any and all suits, claims, damages and actions of every name and description brought against Monroe County, or any of them, and all damages or costs to which Monroe County, or any of them may be put by reason of any injury to person or property, arising out of the performance of the terms of this agreement and caused by the acts, omissions or negligence of Allegany County and/or its agents, officers or employees.

7. Allegany County agrees that in carrying out its activities under the terms of this agreement that it shall not discriminate against any person due to such person's race, color, creed, disability, sex, marital status, age or national origin and that at all times it will abide by the applicable provisions of the Human Rights Law of the State of New York as presently set forth in Sections 290-3-1 of the Executive Law of the State of New York. Likewise, Monroe County agrees that in carrying out its activities under the terms of this agreement that it shall not discriminate against any person due to such person's race, color, creed, disability, sex, marital status, age or national origin and that at all times it will abide by the applicable provisions of the Human rights Law of the State of New York.

8. Allegany County covenants and agrees that it will conduct itself consistent with its status, said status being that of an independent contractor, and that it, its

individual members, directors, officers, employees and agents are not and shall not hold themselves out nor claim to be an officer or employee of Monroe County nor make claim to be an officer or employee of Monroe County nor make claim to any rights accruing thereto, including, but not limited to, Worker's Compensation, unemployment benefits, Social Security or retirement plan membership or credit. Likewise, Monroe County covenants and agrees that it will conduct itself consistent with its status, said status being that of an independent contractor, and that it, its individual members, directors, officers, employees and agents are not and shall not hold themselves out nor claim to be an officer or employee of Allegany County nor make claim to be an officer or employee of Allegany County nor make claim to any rights accruing thereto, including, but not limited to, Worker's Compensation, unemployment benefits, Social Security or retirement plan membership or credit.

9. Either party hereto may terminate this intermunicipal agreement and end the same by giving to the other sixty (60) days written notice of such termination. Any amendment or modification of any section of this agreement must be in a separate writing signed by both parties. All notices concerning this agreement shall be delivered in writing to the parties at the principal addresses as set forth above unless either party notifies, in writing, the other of a change of address.

10. Allegany County shall not, in whole or in part, assign, transfer, convey, mortgage, pledge, grant any security interest in, sublet or otherwise dispose of this Agreement or any of its right, title or interest therein, nor any part thereof, nor any monies which are or will become due and payable thereunder without the prior written consent of Monroe County. Likewise, Monroe County shall not, in whole or in part, assign, transfer, convey, mortgage, pledge, grant any security interest in, sublet or otherwise dispose of this Agreement or any of its right, title or interest therein, nor any part thereof, nor any monies which are or will become due and payable thereunder without the prior written consent of Allegany County.

11. This Agreement constitutes the entire agreement between Monroe County and Allegany County and supersedes any and all prior agreements between the parties hereto for the services herein to be provided. The Agreement shall be governed by and construed in accordance with the laws of New York State without regard or reference to its conflict of laws and principles.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals as of the day and year first above written.

MONROE COUNTY

By_____
John D. Doyle
County Executive

ALLEGANY COUNTY

By_____
Name:
Title:

_____
FEDERAL ID NUMBER OR CONTRACTOR'S
SOCIAL SECURITY NUMBER

STATE OF NEW YORK)
COUNTY OF MONROE) SS
CITY OF ROCHESTER)

On this _____ day of _____, ____, before me, the subscriber, personally came JOHN D. DOYLE, to me known, who being by me duly sworn, did depose and say that he resides in the County of Monroe, New York; that he is the County Executive of the County of Monroe, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by virtue of the statutes of the State of New York in such case made and provided; and that he executed said instrument on behalf of the County of Monroe and signed his name thereto by virtue of authority contained in Resolution ____ of ____, adopted by the Monroe County Legislature on _____.

_____
Notary Public

STATE OF NEW YORK)
ALLEGANY COUNTY) SS
VILLAGE OF BELMONT)

On this _____ day of _____, ____, before me, the subscriber, personally came _____ to be known who being by me duly sworn, did depose and say that he/she is the _____ of the County of Allegany, the corporation described in and which executed the above instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by virtue of the statutes of the State of New York in such case made and provided and adopted by the Board of Legislators on _____, ____, and that he/she signed his/her name thereto by virtue of such authority.

_____
Notary Public