

NOT
APPROVED

TECHNOLOGY COMMITTEE

January 25, 2000

FEB 1 2000

Committee Members Present

C. Corkey, P. Regan, K. Nielsen, B. Reynolds, R. Truax, E. Sherman

Others Present

J. Margeson, D. Button, B. Hotchkiss

Approval of Minutes

The minutes of the December 28, 1999 joint Planning and Development and Technology committee meeting were approved on a motion by Truax, seconded by Nielsen and carried.

Allegany County Web Page

The Micro Training Center Webmaster summary reports were discussed. The last summary report was dated October 26, 1999. Deborah Button, Data Processing Director, stated that these reports may be received as requested. The Committee would like to see one of these reports each month. Although it is not necessary for all committee members to receive an individual copy, they would like a copy of the summary report given to Jesse Case, Tourism Specialist.

Internet and E-mail

Prior to this meeting, Deborah Button, Data Processing Director, gave each committee member a copy of the proposed *Allegany County Internet Access and E-mail Use Policy* (attached to original minutes). Ms. Button reviewed the policies of other organizations and worked with Daniel Guiney, County Attorney, to produce a policy for Allegany County.

Some legislators expressed concern over provisions for employees' personal use of the Internet and e-mail in the policy. The advantages and disadvantages of allowing employees to use Internet and e-mail for personal matters was discussed. The policy was referred to the Ways and Means Committee for further review on a motion by Truax, seconded by Regan and carried. ***Refer to Ways and Means***

Brenda Hotchkiss, Clerk of the Board, passed out a chart outlining employee usage of the Internet in each department. It was noted that a few departments do not currently have Internet access but expressed a desire to be connected in the future. Committee members discussed different options to limit Internet usage. It was noted that the expenses associated with Allegany County's Internet usage do not increase or decrease according to the number of users.

Computer Software/Computer Training

The Technology Committee Chairman, Curtis Corkey, expressed concern that both Microsoft and non-Microsoft products are still being used. Several committee members commented that they would like to see all Allegany County employees consistently use the same software programs. There was a brief discussion of implementing a policy requiring all employees to use only Microsoft software. It was indicated that this could be especially important now that we are sharing more information electronically. Ms. Button mentioned certain situations where the use of Non-Microsoft software was more appropriate than the Microsoft counterpart. John Margeson, County Administrator, also mentioned some advantages of allowing employees to use the software that they are most comfortable with. ***No Action was Taken***

Deborah Button, Data Processing Director, stated that she supplied all department heads with a list of computer classes being offered at Alfred State College and JCC. It was stated that all employees should be brought up to a certain skill level. Committee members discussed different training options, and whether or not many employees needed additional computer training to perform their assigned duties. ***No Action was Taken***

Online Shared GIS

Information relating to GIS supplied by Legislators Corkey and Heineman were distributed. Committee members briefly discussed the advantages and applications of GIS and agreed to discuss the issue further at April's meeting. Committee members would like interested department heads and Planning and Development Committee members to attend this meeting. Legislator Regan stated that Southern Tier West has been actively involved in GIS issues and suggested that Brian Schrantz from STW also be asked to attend the April meeting.

Cellular Phones

There was a short discussion about cell phone usage and costs. Brenda Hotchkiss, Clerk of the Board, will bring a detailed summary of cell phone usage and

costs by department to the next meeting. Ms. Hotchkiss will also provide a breakdown of the costs associated with our cellular phone bill.

Flexpath

Ms. Hotchkiss indicated that we are currently paying approximately \$1,250 each month for our Bell Atlantic Flexpath. We could save approximately \$1,164 each year by signing a rate stability plan for a service period of 24 months. The committee would like to hold off on committing to this plan until other options are investigated.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 4:40 p.m.

Respectfully submitted,

Brenda R. Hotchkiss, Clerk
Allegany County Board of Legislators

John M.
**NOT
APPROVED**

TECHNOLOGY COMMITTEE

February 29, 2000

MAR 3 2000

Committee Members Present

C. Corkey, P. Regan, K. Nielsen, B. Reynolds, E. Sherman

Others Present

J. Margeson, D. Button, B. Hotchkiss, C. Crandall, L. Dibble, G. Fillgrove, A. Carlson

Approval of Minutes

The minutes of the January 25, 2000 committee meeting were approved on a motion by Reynolds, seconded by Nielsen and carried.

Internet Access and E-mail Use Policy

Prior to this meeting, Deborah Button, Data Processing Director, distributed copies of the revised *Allegany County Internet Access and E-mail Use Policy* to committee members. Ms. Button briefly discussed the policy and highlighted some of the revisions. A motion was made by Reynolds, seconded by Regan and carried to approve the policy as revised. A copy of the policy is attached to the original minutes.

AS400

Ms. Button indicated that the new AS400 has been ordered, but that it was placed on backorder until the end of March. She hopes to have everything completed and the AS400 fully operational by the beginning of May.

Program/Software Problems

Deborah Button, Date Processing Director, stated that she has been working on program and software problems. She indicated that the financial and payroll program problems should all be resolved by year end.

Ronco Traffic Study

Brenda Hotchkiss, Clerk of the Board, distributed copies of the attached Ronco traffic study done the week of January 24, 2000. Ms. Hotchkiss read correspondence from our telecommunications consultant, Fred Wood, stating that the traffic on route 2, which is the trunk group with the 16 measured business lines, shows that only 4 trunks are required to carry the traffic during that time. Mr. Wood has discussed this with Ronco and recommends that we begin by having Bell Atlantic remove 8 of the 16 trunks. A motion was made by Reynolds, seconded by Regan and carried to remove 8 of our 16 Bell Atlantic trunks. Before contacting Bell Atlantic, Ms. Hotchkiss will confirm this action with Ronco and Fred Wood. Removing 8 trunks will result in a monthly savings of \$211.04 (annual: \$2,532.48) on our Bell Atlantic service charge.

Cellular Phones

Ms. Hotchkiss distributed the attached cellular phone summaries outlining the number of phones in each department, usage and costs by department, and a general billing breakdown of costs. Following a brief discussion, the committee requested Ms. Hotchkiss to investigate other cellular plans to see if there is one that might better meet the needs of Dr. Anderson.

GIS Online/Pictometry Presentation

Legislator Corkey, Technology Committee Chairman, stated that Kier Dirlam, Planner, was investigating the complimentary aspects of GIS and Pictometry. Legislator Corkey indicated that Mr. Dirlam plans to attend our April meeting to report on his findings and discuss this matter further. Committee members requested Ms. Hotchkiss to notify department heads and other interested parties of our April meeting where GIS and Pictometry concerns and issues will be discussed.

Bell Atlantic Flexpath/PRI

Ms. Hotchkiss indicated that we could save approximately \$350 on our monthly Bell Atlantic service charges by switching from our flexpath to a PRI system. A PRI (Primary Rate Interface) would improve service and allow for advanced features such as caller-ID. Unfortunately when we installed our new phone system in March 1999, Bell Atlantic indicated that PRI was not and would not be available in our area so our system was purchased without software that would support PRI. John Choczynski, our account manager at Ronco, provided a list of items required to convert our existing facilities to ISDN PRI. This list included a quote of \$17,242. Committee members agreed that the cost to update our existing system exceeds any benefit we would receive from such an update at this time. No action was taken at this time.

Telephone Charges

Ms. Hotchkiss distributed the attached summary sheet showing the local and long distance telephone charges over the last three years. Ms. Hotchkiss also distributed a sheet outlining the changes in telephone costs throughout 1999. Ms. Hotchkiss indicated that while our 1999 telephone costs were \$16,000 higher than the previous year, many of the costs were associated with equipment and services that will ultimately result in improved service and lower overall costs. By the end of 1999 we were beginning to see lower telephone costs.

Future Technology Committee Meeting Dates

Future Technology Committee meetings will be held at 11:00 a.m. on the second board day of the month.

Allegany County 800 Numbers

Brenda Hotchkiss stated that MCI currently holds the NYS OGS contract for incoming 800 service. Unlike AT&T, MCI does not charge a monthly service charge. MCI's rates will be approximately \$.08 per minute for switched serviced. We are currently paying approximately \$.095 per minute plus a \$20 monthly service charge on each 800 number. Ms. Hotchkiss indicated that based on the charges for our Tourism 800 number, we could realize a 50 percent savings by switching our 800 service to MCI. A motion was made by Regan, seconded by Reynolds and carried to switch our 800 service to MCI.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda R. Hotchkiss, Clerk
Allegany County Board of Legislators

Cellular One
Account #014 0028673 8

AS OF 02/00

<u>DEPARTMENT</u>	<u>MOBILE NO.</u>	<u># OF PHONES</u>
Aging, Office for the	716-498-0311	1
Board of Legislators	716-498-2400	1
Economic Develop.	716-498-2415	1
Emergency Services	716-498-2380	1
Health Dept.	716-498-1517	13
Health Dept.	716-498-2301	
Health Dept.	716-498-2387	
Health Dept.	716-498-2388	
Health Dept.	716-498-2389	
Health Dept.	716-498-2390	
Health Dept.	716-498-2391	
Health Dept.	716-498-3091	
Health Dept.	716-498-3092	
Health Dept.	716-498-3093	
Health Dept.	716-498-5087	
Health Dept.	716-498-5089	
Health Dept.	716-498-5098	
Mental Health	716-498-2324	4
Mental Health	716-498-2381	
Mental Health	716-498-2410	
Mental Health	716-498-2411	
Probation	716-498-2382	3
Probation	716-498-2385	
Probation	716-498-2386	
Public Works	716-498-0671	18
Public Works	716-498-0672	
Public Works	716-498-0673	
Public Works	716-498-0674	
Public Works	716-498-2040	
Public Works	716-498-2041	
Public Works	716-498-2044	
Public Works	716-498-2891	
Public Works	716-498-2892	
Public Works	716-498-2894	
Public Works	716-498-2895	
Public Works	716-498-2896	
Public Works	716-498-2897	
Public Works	716-498-2898	
Public Works	716-498-3049	
Public Works	716-498-3859	
Public Works	716-498-3860	
Public Works	716-498-3861	
Sheriff	716-498-2383	7
Sheriff	716-498-2384	
Sheriff	716-498-2409	
Sheriff	716-498-7558	
Sheriff	716-498-7559	
Sheriff	716-498-7560	
Sheriff	716-498-7566	
Social Services	716-498-0371	7
Social Services	716-498-0372	
Social Services	716-498-0373	
Social Services	716-498-2395	
Social Services	716-498-2396	
Social Services	716-498-2397	
Social Services	716-498-2405	
Weights & Measures	716-498-2417	1

**CELLULAR ONE
MOBILE TELEPHONE MONTHLY BILLING BREAKDOWN**

02/00

<u>Per Phone:</u>	Basic Rate Per Month (Public Service Plan)	\$8.95
	Voice Mail Per Month (Office for Aging has)	\$3.99

Air Time Rates:

	Per minute charge during peak time (8 am – 7 pm)	\$.17
	Per minute charge, off peak	\$.10

Toll Call Areas:

	Anywhere in 716 calling area – no toll	
	Anywhere else in 48 contiguous states -	\$.15

Roamer Charges:

	Per minute charges in Rochester, Buffalo, Erie County, Elmira County, Niagara County, Erie PA	\$.30
	Anywhere else	\$.90

Roamer Tax: (This “tax” is separate from tax-exempt type taxes and we do have to pay)

Cellular One
Account #014 0028673 8

Summary of 1999 Charges by Phone

Call99Sum v44
04.Feb-00

DEPARTMENT	MOBILE NO.	USAGE CHARGE	SERVICE CHARGE	SURCHG *	ROAMER TAXES	ACCESSORY PURCHASE	TOTALS	DEPT. TOTALS
Aging, Office for the	716-498-0311	54.33	139.32	4.95	0.00		198.60	198.60
Board of Legislators	716-498-2400	531.00	107.40	10.92	18.11		667.43	667.43
Economic Develop.	716-498-2415	148.31	107.40	5.00	14.07		274.78	274.78
Emergency Services	716-498-2380	28.32	107.40	3.47	0.91		140.10	140.10
Health Dept.	716-498-1517	76.14	107.40	5.06	1.31		189.91	
Health Dept.	716-498-2301	40.27	107.40	3.91	0.00		151.58	
Health Dept.	716-498-2387	40.43	107.40	3.89	0.96		152.68	
Health Dept.	716-498-2388	50.79	107.40	4.08	0.00		162.27	
Health Dept.	716-498-2389	133.76	107.40	6.48	0.00		247.64	
Health Dept.	716-498-2390	23.96	107.40	3.60	0.00		134.96	
Health Dept.	716-498-2391	38.81	107.40	4.07	0.00		150.28	
Health Dept.	716-498-3091	75.35	107.40	4.36	0.00		187.11	
Health Dept.	716-498-3092	56.44	107.40	4.11	2.14		170.09	
Health Dept.	716-498-3093	379.02	107.40	4.15	32.88		523.45	2,069.97
Mental Health	716-498-2324	60.59	107.40	4.63	0.18		172.80	
Mental Health	716-498-2381	2,205.72	107.40	27.72	159.07		2,499.91	
Mental Health	716-498-2410	95.42	107.40	5.23	2.49		210.54	
Mental Health	716-498-2411	76.56	107.40	4.16	3.55		191.67	3,074.92
Probation	716-498-2382	76.10	107.40	4.64	0.46		188.60	
Probation	716-498-2385	323.77	107.40	8.97	16.58		456.72	
Probation	716-498-2386	81.12	107.40	4.37	2.29		195.18	840.50
Public Works	716-498-0671	302.97	107.40	7.53	11.46	29.55	458.91	
Public Works	716-498-0672	349.33	107.40	8.36	14.80	9.85	489.74	
Public Works	716-498-0673	66.14	107.40	4.76	1.85		180.15	
Public Works	716-498-0674	126.99	107.40	3.87	4.45		242.71	
Public Works	716-498-2040	241.26	107.40	9.16	2.31		360.13	
Public Works	716-498-2041	85.01	107.40	5.10	0.18		197.69	
Public Works	716-498-2044	191.34	107.40	7.65	3.47		309.86	
Public Works	716-498-2891	116.58	107.40	6.47	0.00		230.45	
Public Works	716-498-2892	195.16	107.40	5.72	0.00		308.28	
Public Works	716-498-2894	253.11	107.40	9.53	0.00		370.04	
Public Works	716-498-2895	217.37	107.40	8.72	0.00		333.49	
Public Works	716-498-2896	404.15	107.40	10.81	0.66		523.02	
Public Works	716-498-2897	119.48	107.40	6.78	0.85		234.51	
Public Works	716-498-2898	155.45	107.40	6.77	0.00		269.62	
Public Works	716-498-3049	97.21	107.40	5.34	0.00		209.95	
Public Works	716-498-3859	49.80	46.54	0.44	0.00		96.78	
Public Works	716-498-3860	49.87	46.54	0.44	0.24		97.09	
Public Works	716-498-3861	72.16	46.54	0.44	1.25	25.30	145.69	5058.11
Sheriff	716-498-2383	132.51	107.40	6.25	0.00		246.16	
Sheriff	716-498-2384	82.84	107.40	4.25	0.81		195.30	
Sheriff	716-498-2409	526.17	107.40	12.53	4.77		650.87	1,092.33
Social Services	716-498-0371	294.20	107.40	9.91	0.06		411.57	
Social Services	716-498-0372	179.98	107.40	4.75	0.00		292.13	
Social Services	716-498-0373	329.63	107.40	8.86	0.00		445.89	
Social Services	716-498-2395	8.78	107.40	3.06	1.16		120.40	
Social Services	716-498-2396	11.18	107.40	3.17	0.07		121.82	
Social Services	716-498-2397	10.30	107.40	3.24	0.00		120.94	
Social Services	716-498-2405	2.65	107.40	3.05	0.00		113.10	
Social Services	716-498-2406	0.00	73.62	0.00	0.00		73.62	1,699.47
Weights & Measures	716-498-2417	28.88	107.40	3.62	0.00		139.90	139.90
TOTALS		9,296.71	5,292.96	298.35	303.39	64.70	15,256.11	15,256.11

* "Gross Revenue Surcharge" was only charged through the 08/99 billing.

- Fax Cover Sheet -



RONCO COMMUNICATIONS & ELECTRONICS, INC.

Date: 2/7/00

Pages: 3

To: Brenda Hotchkiss
Allegany County

Fax Phone: 716-268-9446

CC: Fred Wood
Frederick S. Wood, P.E.

Fax Phone: 716-688-1085

From: John J. Choczynski
Ronco C & E

Subject: Traffic Study - Trunking

Looks likes a good number of trunks in Route 2 can be disconnected.

Thanks...

A

User : irisgr
2000-Jan-31 09:09:26

MERIDIAN 1 TRAFFIC: TRUNK USAGE BRIEF SUMMARY-PART1 (103)
RONCO COMMUNICATIONS and ELECTRONICS

Page: 1
Rev: 2.0.2:1.22

Location: RBU- Allegany County Court House
Dates: 01/24/2000 - 01/28/2000 Days: Mon - Fri Times: 8:00 - 17:00

Customer: 0

Route Set: *ALL ROUTES*

GOS: Erlang B .010

Route	Errs	Total Calls	Total In Calls	Total Out Calls	Percent In/Out Calls	ATB Count	Outgoing Overflow
0 [TIE] [In*Dir.In.Dial.,Digital,Bell (268.96xx)]		7224	7224	0	100.0 / 0.0	10	0
1 [TIE] [In/Out*Dir.In.Dial./LD,Digital,Bell]		2488	2164	324	87.0 / 13.0	239	98
2 [CO] [In/Out*Local,Analog (268.7612 Grp.)]		174	72	102	41.4 / 58.6	0	0
4 [] [Page.Accs.]		0	0	0	0.0 / 0.0	0	0
5 [TIE] [Out*LD,Digital,AT&T]		8000	1	7999	0.0 / 100.0	729	480
		17886	9461	8425	52.9 / 47.1	978	578

01/31/2000 09:09:26 AM:RONCO C&E, INC.

3

User : irismgr
2000-Jan-31 09:09:35

MERIDIAN 1 TRAFFIC: TRUNK USAGE BRIEF SUMMARY-PART2 (104)
RONCO COMMUNICATIONS and ELECTRONICS

Page: 1
Rev: 2.0.2:1.22

Source: RBUACCa Location: RBU- Allegany County Court House
Dates: 01/24/2000 - 01/28/2000 Days: Mon - Fri Times: 8:00 - 17:00

Customer: 0

Route Set: *ALL ROUTES*

GOS: Erlang B .010

Route	Errs	Total Usage (min)	Avg. Use/Trunk/Hr. (min)	Avg. Busy/Hr Use/Tr (min)	Avg. Busy/Grade of Serv.	Number of Trunks	Equ	Work	Targ
0 [TIE] [In*Dir.In.Dial.,Digital,Bell (268.96xx)]		16853.3	18.7	31.3	.004	18	18	17	
1 [TIE] [In/Out*Dir.In.Dial./LD,Digital,Bell]		6143.3	20.5	50.8	.198	6	6	11	
2 [CO] [In/Out*Local,Analog (268.7612 Grp.)]		385.0	0.5	2.8	.000	16	16	4	
4 [] [Page.Accls.]		0.0	0.0	0.0	.000	1	1	1	
5 [TIE] [Out*LD,Digital,AT&T]		19295.0	24.1	42.5	.046	16	16	20	
		42676.7	15.0	42.5	.046	11	11	20	

Long Distance and Local Telephone Service - 1997

	<u>Frontier Comm.</u>	<u>ACC</u>	<u>NYNEX/Bell</u>	<u>Total</u>
Jan-97	3,825.46		3,583.28	7,408.74
Feb-97	4,088.43		3,745.91	7,834.34
Mar-97	3,870.08		2,755.65	6,625.73
Apr-97	3,114.91		3,430.29	6,545.20
May-97	95.61	1,041.79	5,185.86	6,323.26
Jun-97	81.55	2,405.65	3,433.39	5,920.59
Jul-97	85.93	3,731.37	3,433.82	7,251.12
Aug-97	37.39	2,494.10	2,543.20	5,074.69
Sep-97	15.19	2,547.31	3,407.63	5,970.13
Oct-97	41.64	2,726.23	3,310.57	6,078.44
Nov-97	11.35	2,648.01	3,470.68	6,130.04
Dec-97	13.34	2,104.82	3,311.95	5,430.11
Totals	15,280.88	19,699.28	41,612.23	76,592.39
1997 Long Distance	34,980.16			
1997 Grand Total	76,592.39			

Long Distance and Local Telephone Service - 1998

	<u>Frontier Comm.</u>	<u>ACC</u>	<u>NYNEX/Bell</u>	<u>Total</u>
Jan-98	10.48	2,429.96	3,620.57	6,061.01
Feb-98	2.93	2,583.96	2,197.37	4,784.26
Mar-98	23.73	2,411.96	3,560.38	5,996.07
Apr-98	7.81	2,995.59	3,563.28	6,566.68
May-98		2,703.54	3,469.50	6,173.04
Jun-98		2,467.60	3,487.40	5,955.00
Jul-98		2,934.42	2,786.09	5,720.51
Aug-98		2,950.48	2,488.53	5,439.01
Sep-98		2,826.02	2,516.64	5,342.66
Oct-98		2,775.51	3,096.47	5,871.98
Nov-98		2,883.66	3,950.20	6,833.86
Dec-98		2,531.82	3,693.46	6,225.28
Totals	44.95	32,494.52	38,429.89	70,969.36
1998 Long Distance	32,539.47			
1998 Grand Total	70,969.36			

Long Distance and Local Telephone Service - 1999

	<u>ACC</u>	<u>AT&T</u>	<u>NYNEX/Bell</u>	<u>Total</u>
Jan-99	2,736.74		4,003.03	6,739.77
Feb-99	2,862.14		3,605.02	6,467.16
Mar-99	2,787.72		3,500.26	6,287.98
Apr-99	3,097.94		7,487.34	10,585.28
May-99	2,375.66		2,860.84	5,236.50
Jun-99	2,446.96		4,646.08	7,093.04
Jul-99	1,678.04		7,872.59	9,550.63
Aug-99	1,144.70	2,187.81	4,565.42	7,897.93
Sep-99	1,161.86	1,402.72	4,760.83	7,325.41
Oct-99	1,041.02	1,838.69	4,065.13	6,944.84
Nov-99	219.33	3,684.34	2,758.02	6,661.69
Dec-99	95.37	3,435.32	2,558.21	6,088.90
Totals	21,647.48	12,548.88	52,682.77	86,879.13
1999 Long Distance	34,196.36			
1999 Grand Total	86,879.13			

February 1999 - Telephone calls before new phone system

<u>Bell Calls</u>	<u>Duration</u>	<u>ACC Calls</u>	<u>Duration</u>	<u>Total Calls</u>	<u>Total Duration</u>
14,804	45,745	11,903	33,868	26,707	79,613

Bell	\$ 3,605.02	Average Call Length: 2.98 minutes
ACC	<u>\$ 2,862.14</u>	
	\$ 6,467.16	Average Cost per Minute: \$.0812

June 1999 - After new phone system, before T-1

<u>Bell Calls</u>	<u>Duration</u>	<u>ACC Calls</u>	<u>Duration</u>	<u>Total Calls</u>	<u>Total Duration</u>
7,882	25,102	9,575	27,960	17,457	53,062

Bell	\$ 4,646.08	Average Call Length: 3.04 minutes
ACC	<u>\$ 2,446.96</u>	
	\$ 7,093.04	Average Cost Per Minute: \$.13

August 1999 - Before T-1

<u>Bell Calls</u>	<u>Duration</u>	<u>ACC Calls</u>	<u>Duration</u>	<u>AT&T Calls</u>	<u>Duration</u>	<u>Total Calls</u>	<u>Total Duration</u>
8,465	23,377	4,333	12,794	10,639	29,939	38,349	66,110

Bell	\$ 4,565.42	Average Call Length: 2.82 minutes
ACC	\$ 1,144.70	
AT&T	<u>\$ 2,187.81</u>	Average Cost Per Minute: \$.1195
	\$ 7,897.93	

December 1999 - After T-1

<u>Bell Calls</u>	<u>Duration</u>	<u>ACC Calls</u>	<u>Duration</u>	<u>AT&T Calls</u>	<u>Duration</u>	<u>Total Calls</u>	<u>Total Duration</u>
228	419	115	242	29,878	93,020	30,412	93,681

Bell	\$ 2,558.21	Average Call Length: 3.08 minutes
ACC	\$ 95.37	
AT&T	<u>\$ 3,435.32</u>	Average Cost Per Minute: \$.065
	\$ 6,088.90	

John M.

TECHNOLOGY COMMITTEE

March 27, 2000

**NOT
APPROVED**

MAR 29 2000

Committee Members Present

C. Corkey, P. Regan, K. Nielsen, B. Reynolds, C. Crandall, E. Sherman

Others Present

J. Margeson, D. Button, B. Hotchkiss, W. Dibble

Approval of Minutes

The minutes of the February 29, 2000 committee meeting were approved on a motion by Nielsen, seconded by Reynolds and carried.

Future Meetings

Committee members agreed to continue meeting on the second board day of the month at 11:00 a.m. Legislator Corkey, Technology Chairman, indicated that he would like the April meeting to include an in-depth discussion regarding GIS and Pictometry. The goal of the meeting should be to provide everyone with a better understanding of the GIS concept, how it can benefit Allegany County, how it can be a useful tool, and how it can be used with other technologies such as Pictometry. Legislator Regan stated that Brian Schrantz from STW is very knowledgeable about GIS and will be able to provide information and answer questions in a nice concise format.

Legislator Corkey stated that he would like the May meeting to be a brainstorming session. He plans to meet with Deborah Button, Data Processing Director, prior to this meeting to discuss ideas to extend and enhance the current two-year plan. He would like the committee to work together to develop a five-year plan that can be reviewed and revised a couple of times a year.

AS400

Deborah Button, Data Processing Director, stated that the AS400 is scheduled for delivery on April 25, 2000. Ms. Button indicated that it will take approximately two weeks to convert the current software to run on the new AS400.

E-mail

Legislator Corkey, Technology Chairman, asked Ms. Button the status on all employees having e-mail. Ms. Button stated that one more wire still needs to be run from Probation to Real Property before everyone will have e-mail capabilities. She also stated that employees who work on the AS400 are equipped for e-mail, but will not have e-mail capabilities until the new AS400 is in place.

Computer Training

Ms. Button stated that she has received positive feedback from several employees on the computer training. She will contact individual departments to determine how many employees signed up for training.

IT Support

Committee members discussed the need for an IT person in each department. When employees have a computer problem they should contact their department's IT person before calling the Data Processing Department. Ms. Button indicated that many departments already do this on an informal basis.

John Margeson, County Administrator, indicated that any formalized policy would have to be discussed with the union and possibly negotiated. Compensation and training were other factors discussed for implementing a formalized policy.

Caller ID/Information Listing

Legislator Corkey indicated that the E-911 dispatchers have expressed concern regarding Allegany County's main telephone number (268-7612) ringing into the dispatch center. After a brief discussion, committee members concluded that having this number ring into the dispatch center could create an unnecessary distraction in an emergency situation. Ms. Hotchkiss was instructed to transfer 268-7612 to Stella Dewey's phone while investigating other possible alternatives. Committee members would like the Clerk's office to keep a log showing the amount of calls received on the 268-7612 line. Ms. Hotchkiss will discuss various options with John Choczynski at Ronco.

Cell Phones

Brenda Hotchkiss indicated that Dr. Anderson's cell phone was placed on a different package option through Cellular One. Switching to this plan should save approximately \$80 each month. Legislator Corkey stressed the need to review our

current contracts with Cellular One and to compare them with what other companies may be offering. Ms. Hotchkiss gave information regarding our current contracts and packages with Cellular One to Legislator Corkey for review. Legislator Corkey plans to compare our rates with those of Bell Atlantic Mobil and possibly others.

Bell Atlantic Service

Ms. Hotchkiss stated that eight of our trunk lines were disconnected on March 23. This change will result in a \$211.04 monthly savings. Committee members suggested doing another traffic study in a few months.

Bell Atlantic has been double charging Allegany County an extra \$49.68 (24 X \$2.07) each month since August 23, 1999 for portability charges on our flexpath. We should see a credit for these charges on our next bill.

Allegany County 800 Numbers

Brenda Hotchkiss stated that the Economic Development office has a new 800 number through MCI, the current NYS OGS contract holder for incoming 800 service. The Tourism 800 number has also been switched over to MCI effective March 17.

Telephone Related Work on the Premises

Dennis Dunham, Maintenance Supervisor, contacted Brenda Hotchkiss regarding the need for a policy for telephone companies to follow when running lines, adding or removing lines/equipment, etc. There was a recent problem where a telephone company put their equipment in a spot designated for another company and another incident where a company came in and placed their equipment in front of another company's equipment. Committee members agreed that all telephone work should receive the prior approval of Dennis Dunham and Brenda Hotchkiss.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda R. Hotchkiss, Clerk
Allegany County Board of Legislators

John Margeson

**NOT
APPROVED**

TECHNOLOGY COMMITTEE

April 24, 2000

APR 27 2000

Committee Members Present

C. Corkey, P. Regan, K. Nielsen, B. Reynolds, C. Crandall, E. Sherman

Others Present

G. Ogden, J. Tucker, T. Hull, K. Barber, R. Young, D. Roeske, K. Dirlam, D. Button, B. Hotchkiss, J. Kenyon, D. H. Kurschner, W. Dibble, D. Rychnowski, B. Schrantz

Approval of Minutes

The minutes of the March 27, 2000 committee meeting were approved on a motion by Reynolds, seconded by Nielsen and carried.

GIS (Geographic Information System)

The goal of this meeting was to provide a better understanding of the GIS concept, how it can benefit Allegany County, how it can be a useful tool, and how it can be used with other technologies such as Pictometry.

Kier Dirlam, Contracted Planner, provided the attached handouts and a brief overview of GIS. The Real Property Tax Department has digitized all parcels in the County, and Mr. Dirlam explained that these parcels act as the base information and actually divide Allegany County into a grid structure. A primary benefit of GIS is its ability to integrate information scattered among different departments. Mr. Dirlam indicated that information relating to a specific type of data can be organized into layers that can be used with the base information. Currently they have identified 140 different layers that are available from state and federal governments and county departments. Mr. Dirlam is very interested in identifying how different departments may implement GIS. Mr. Dirlam proposed establishing a group to discuss how to best implement a multi-department GIS.

RIBGIS (Regional Internet-based GIS)

Don Rychnowski and Brian Schrantz from STW spoke briefly on the GIS concept and also described RIBGIS. RIBGIS will be a thorough web site of the development

opportunities in the Southern Tier West region. They hope to go online with this in the near future.

AS400

Deborah Button, Data Processing Director, stated that the AS400 has been delivered, and she plans to have everything ready for a full switch over on May 27. A trial switch over will be attempted May 6. Ms. Button is in the process of making the necessary conversions so that our programs can be utilized with the new AS400.

Main Information Listing – 268-7612

Brenda Hotchkiss, Clerk of the Board, indicated that the County's main information number (268-7612) was transferred to Stella Dewey's phone as requested on April 10. Ms. Hotchkiss stated that the phone averages approximately 15 calls per day.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda R. Hotchkiss, Clerk
Allegany County Board of Legislators

County should get

<i>Data Type</i>	<i>Source</i>	<i>Format</i>	<i>Scale</i>	<i>Date/Age</i>	<i>Notes</i>
Bedrock Geology (Lithology)	EPA				
Bridges	NYSGIS Clearinghouse	NYSDOT			
Colleges and Universities in NYS	NYSGIS Clearinghouse				
Contour Lines	STW				Due Summer 2000 as part of RIBGIS
Economic Development Sites	STW				Due Summer 2000 as part of RIBGIS
EDZ's	STW				Due Summer 2000 as part of RIBGIS
Electric Company Franchise Areas	NYSGIS Clearinghouse				
Electric Transmission Lines	NYSGIS Clearinghouse				
Empire & Iroquois Gas Transmission Lin	NYSGIS Clearinghouse				
Flood Data (Q3)	EPA/FEMA				
Gas Company Franchise Areas	NYSGIS Clearinghouse				
Gas Transmission Lines	NYSGIS Clearinghouse				
Geographic Landmarks	EPA				
Government Buildings, Churches & Hosp	EPA				
Highway Interchanges	NYSGIS Clearinghouse	NYSDOT			
Hospitals in NYS	NYSGIS Clearinghouse				
Landuse	EPA	GIRAS	1:250,000		
Nursing Homes in NYS	NYSGIS Clearinghouse				
NYSDOT Facilities	NYSGIS Clearinghouse	NYSDOT			

Department	Data Type	Source	Format	Scale	Date/Age
	Hillshade	STW			
	Slopes	STW			
	Flood Plains	STW			
	Streams/Water/Lakes	STW			
	Street	STW			
	Rail Lines	STW			
	Municipalities	STW			
	Digital Elevation Models	NYSGIS Clearinghouse			
	Hydrography	NYSGIS Clearinghouse			
	Real Property Data	NYSGIS Clearinghouse			1996
	Wide Variety of very technical data on climate,etc	NASA			
	Municipal Boundaries	EPA			
	County Boundaries	EPA			
	State Boundaries	EPA			
	USGS Quadrangle Boundaries	EPA			
	Zip Code Boundaries	EPA			
	Census Blocks	EPA			
	Census Block Groups with selected demographic	EPA			
	Aquifers - Primary	EPA/DEC			
	Hydrologic Unit Boundaries	EPA			
	Hydrology	EPA/USGS		1:100,0	
	Hydrology	EPA/USGS		1:20,00	
	River Reach 3 (Alpha)	EPA			
	Shorelines	EPA	TIGER		
	Railroads	EPA			
	Roads (address matchable)	EPA			
	Color Scanned Quadrangles	EPA			
	Digital Elevation Model for select areas of NY	EPA		1:24,00	
	Soils Data	EPA	STATSG		
	Digital Orthophotos Quadrangle Images	EPA/USGS			
	Native American Reservations	EPA			
	Populated Places	EPA			
	AIR Quality Subsystem Monitoring locations	EPA			

County Possesses

<i>Department</i>	<i>Data Type</i>	<i>Source</i>	<i>Format</i>	<i>Scale</i>	<i>Date/Age</i>	<i>Notes</i>
DPW	County "R" Signs	DPW	GIS Database	Varied	06/12/1998	
DPW	County and Town Bridges	DPW	GIS Database	Varied	06/12/1998	
DPW	County Culverts	DPW	GIS Database	Varied	06/12/1998	
DPW	Tiger file for centerlines of roads	Tiger file	Digitized Tiger File	Varied	06/12/1998	Available on PKZipped Disks in Autocad Format
Fire Service	AutoCAD Map of the County	CGR	CAD			These are digitized maps of the county that we are making for emergency services purpose. We also have ARCVIEW and would like to convert this information to an ARCVIEW map. We use
Planning	Aerial Photos/DOQQs	NYSDEC	Image			Fair quality single CD of entire county.
Planning	Agricultural Districts	Cornell	ARC Export			Not been integrated yet.

<i>Department</i>	<i>Data Type</i>	<i>Source</i>	<i>Format</i>	<i>Scale</i>	<i>Date/Age</i>	<i>Notes</i>
Planning	Geology	Cornell	Shape File			Not been integrated yet.
Planning	Geology	Cornell	ARC Export			Not been integrated yet.
Planning	Hydrography	Cornell	ARC Export			Not been integrated yet.
Planning	Hydrologic Watersheds - HUCs	Landview	dbf			
Planning	Inactive Hazardous Waste Sites	Cornell	ARC Export			Not been integrated yet.
Planning	Landmarks	Cornell	Shape File			Not been integrated yet.
Planning	Landmarks	Cornell	ARC Export			Not been integrated yet.
Planning	Non-Attainment Air Quality	Landview	LV layer			

<i>Department</i>	<i>Data Type</i>	<i>Source</i>	<i>Format</i>	<i>Scale</i>	<i>Date/Age</i>	<i>Notes</i>
Planning	State Census Data	Landview	dbf			
Planning	Topographic Maps	SureMaps Ra	Image	1:24K	1995	
Planning	Town Census Data	Landview	dbf			
Planning	Transportation	Cornell	ARC Export			Not been integrated yet.
Planning	TRI Discharges	Landview	dbf			
Planning	Unified School Districts	Cornell	Shape File			Not been integrated yet.
Planning	Unified School Districts	Cornell	ARC Export			Not been integrated yet.
Planning	Upper Genesee - pollution/fish advisori	Landview	dbf			

<i>Department</i>	<i>Data Type</i>	<i>Source</i>	<i>Format</i>	<i>Scale</i>	<i>Date/Age</i>	<i>Notes</i>
Tax Maps	County parcels & tax map information	Tax Maps	ARCVIEW/CAD		3/2000	

John Margeeson

TECHNOLOGY COMMITTEE

May 22, 2000

**NOT
APPROVED**

MAY 30 2000

Committee Members Present

C. Corkey, P. Regan, K. Nielsen, B. Reynolds, C. Crandall, E. Sherman

Others Present

D. Button, B. Hotchkiss

Approval of Minutes

The minutes of the April 24, 2000 committee meeting were approved on a motion by Nielsen, seconded by Reynolds and carried.

Regional Calling

There was a brief discussion regarding Bell Atlantic's new regional calling plan rates. Bell Atlantic plans to become a national long distance carrier, and made an agreement with the FCC and PSC to raise the floor price of their local rates so that other local carriers could compete.

Area Code Split

The Public Service Commission released their decision on the 716 area code issues on May 17. A copy of that press release is attached.

Internet Usage and Access

Deborah Button, Data Processing Director, stated that a memo was sent to employees regarding their use of web shots and radio stations through the Internet. This type of Internet usage takes up too much bandwidth on the T-1 and employees have been asked not to use these features.

Reliable, affordable Internet access continues to be a problem for some Allegany County residents and businesses.

Data Processing: 5-Year Plan

Deborah Button, Data Processing Director, indicated that one of the main concerns she has is that the recent wiring the county has done might be incompatible with future hardware changes. Ms. Button believes we will be forced to make wiring changes within a few years. Committee members discussed alternatives and will continue exploring various options. Ms. Button plans to investigate cost factors. Legislator Nielsen suggested that Ms. Button might want to discuss our wiring options with Will Krause at Houghton College.

The staffing and structure of the Data Processing Department was discussed. The current staff is keeping up with crises, but it has not been able to move forward. Committee members discussed the need to add at least one more full time employee. The need for accurate job descriptions was also discussed.

Committee members would like to begin making the transition from paper distribution of data to electronic distribution of data for the County. A motion was made by Regan, seconded by Crandall and carried to request that the Ways and Means Committee set a policy stating that all minutes will be distributed electronically effective August 1, 2000. The Clerk of the Board should determine if attachments should be scanned for distribution or left on file in the Clerk's office. Hard copies would be available in the Clerk's office for those without e-mail capabilities. **Refer to Ways and Means**

Ms. Button indicated that Allegany County should begin to migrate to Windows 2000 or Windows NT. This would enable the IT Department to manage the County's programs, etc. Ms. Button stated that this update could be done on an attrition basis.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda R. Hotchkiss, Clerk
Allegany County Board of Legislators

STATE OF NEW YORK

Public Service Commission

Maureen O. Helmer, Chairman

Three Empire State Plaza, Albany, NY 12223

Further Details: (518) 474-7080

<http://www.dps.state.ny.us>

FOR RELEASE: IMMEDIATELY

00044

PSC Decides on Geographic Split of 716 Area Code Region

— No Date Set for Implementation of New Area Code —

Albany, 5/17/00 — The New York State Public Service Commission today determined that geographic division along an easily recognized border is the most effective means of introducing a new area code to provide additional local telephone numbers for the western region of New York State currently served by 716. Under the Commission's decision, the counties of Erie, Niagara, Cattaraugus and Chautauqua will retain the 716 area code, and Orleans, Genesee, Wyoming, Livingston, Monroe, and portions of Yates, Steuben, Ontario and Allegany counties will be assigned a new area code.

"The evidence supporting a geographic split is substantial and convincing," Commission Chairman Maureen O. Helmer stated. "The fact that a new area code is needed is a sign of growth. However, a new area code means change, and the goal must be to minimize inconveniences associated with that change, which the split, as designed, accomplishes. Further, our efforts to improve local telephone number utilization should delay the change beyond the time originally estimated."

The Federal Communications Commission's area code numbering plan administrator had determined that a new area code will be needed early in 2001 to provide for more local telephone numbers in the region served by 716. The projection is based on increasing demand for local numbers. Once the administrator makes such a determination, the individual state's regulating agency — in New York, the Public Service Commission — determines how best to implement a new area code assigned by the administrator. Because New York's Commission has embarked on a strategy to improve utilization of local telephone numbers throughout the 716 region, it anticipates that the need to implement a new federally-prescribed area code can be delayed for at least two years, or until spring of 2002 — approximately a year after original estimates.

Based on that time frame, the Commission will direct telephone companies serving Western New York customers to submit an implementation plan that contains, at a minimum, a nine-month permissive dialing period and a nine-month intercept message period. These extended times will help mitigate the inconvenience of converting to a new area code. The plan will also contain an extensive consumer outreach and education program designed to ensure that the public is informed of changes as a new area code is introduced.

County Borders Provide Easily Identifiable Boundary for Area Codes; Hundreds of Thousands Fewer Affected

The existing 716 area code will be split along the easily identifiable county borders of Niagara, Erie, and Cattaraugus counties that separate them and Chautauqua county as a group from Orleans, Genesee, Wyoming, Livingston, Monroe, and portions of Yates, Steuben, Ontario and Allegany counties currently served by 716. Because the Tonawanda and Oil Spring Indian Reservations straddle the county borders that will serve as the dividing line, the Commission will ask the community leaders of those reservations for their preference of either remaining in the 716 area code or being assigned the new area code.

In keeping with the goal of minimizing disruptions, the Commission determined today that the existing 716 area code should be retained by Erie, Niagara, Cattaraugus and Chautauqua counties. Doing so will spare 300,000 more residents, 9,000 more businesses and thousands more wireless customers from having to change their area code as compared to affected customers in the eastern counties.

To allow wireless customers in the eastern counties served by the new area code enough time to reprogram phones for the new code, the Commission will direct the telephone companies to provide a three-year permissive dialing period for wireless companies in those counties. Implementation of a permissive dialing period throughout the entire region will occur only after a new area code is actually implemented.

Other Options Considered

In making its decision, the Commission considered a three-way geographic split proposal as well as a proposal to implement an "overlay" of a new area code whereby the new area code is laid over the existing 716 area code region. However, the three-way split would result in a significant imbalance in terms of the length of time before additional local-number relief would be needed in the three regions, a violation of industry guidelines requiring approximately equal periods of relief when a geographic split is implemented.

The two-way geographic split selected today is expected to delay the need for any further local-number relief, beyond today's decision, in the four western counties until at least 2007 and in the eastern counties until at least 2009. The Commission's efforts to promote better local-number utilization by the telephone companies serving customers throughout all the counties could delay the need for any additional relief even farther into the future.

The Commission rejected the overlay concept because the split along easily identifiable borders in this particular case is a more effective means of introducing a new area code. The Commission indicated that it was not rejecting the overlay concept in general and that there might be other cases in which an overlay might be the preferred method of implementing a new area code.

Extensive Public Input

In order to ensure consideration of public concerns and views, the Commission implemented an extensive outreach and educational program. The Commission held 13 public statement hearings throughout the 716 area code region to receive public input. Prior to each hearing, Commission staff conducted informal educational forums to discuss the need for a new area code, options for implementing it, federal and technical requirements, industry guidelines, number conservation measures, and other public issues and concerns. As a result of these efforts to gain public input, close to 2,000 comments were received by letter, through e-mail, and on the Commission's toll-free Opinion Line.

The Commission's staff issued an Options Paper identifying the need for a new area code and possible options for implementing one. Staff sent the Paper, along with a staff Fact Sheet and maps, to local libraries throughout the region served by 716 and to over 600 government officials and consumer and business leaders. Further, the Paper and Fact Sheet were available for viewing on the Commission's website. Staff also spoke with members of local groups in the region, including the Buffalo-Niagara Partnership and the Greater Rochester Metro Chamber of Commerce.

The Commission's written decision in Case 99C0800, "Order and Opinion Directing a Geographic Split of the 716 NPA," when available, can be obtained from the Commission's website at <http://www.dps.state.ny.us> by accessing the "PSC Fileroom" section from the homepage. Many public libraries provide free Internet access. The decision also can be obtained from the Files Office, 14th floor, 3 Empire State Plaza, Albany, NY 12223 (518-474-2500).

— 30 —

NOTE: A map illustrating the geographic split can be viewed at the Commission's website by accessing the "Western New York Area Code Proceeding Fact Sheet" section of the homepage. Once there, access the "Geographic Splits" file and view "Alternative 2."

G. Margeson

TECHNOLOGY COMMITTEE

June 26, 2000

**NOT
APPROVED**

JUN 28 2000

Committee Members Present

C. Corkey, P. Regan, K. Nielsen, B. Reynolds, C. Crandall, E. Sherman

Others Present

D. Button, B. Hotchkiss, R. Bennett

Approval of Minutes

The minutes of the May 22, 2000 committee meeting were approved on a motion by Reynolds, seconded by Nielsen and carried.

E-Mailing Minutes

Brenda Hotchkiss, Clerk of the Board, distributed a list of individuals that currently receive paper copies of committee minutes and do not have access to e-mail. Ms. Hotchkiss indicated that the County Attorney's office and the Clerk of the Board's office (committee book) still require a paper copy of all minutes even though e-mail is available. There are also approximately fifteen Allegany County employees with e-mail capabilities that currently receive a paper copy of the minutes. These lists were reviewed and alternatives were discussed.

Although Technology Committee members would like to move toward electronic distribution of all minutes, they do not want to alienate those without e-mail capabilities or force those who prefer to receive paper copies to receive minutes electronically at this time. Committee members requested Ms. Hotchkiss to contact individuals with e-mail access to see if they would be willing to receive minutes electronically. It was stressed that if an employee has e-mail available some where in his/her office, the minutes could be distributed electronically and the receiver could take responsibility for printing the minutes from his/her computer if desired.

Legislator Corkey, Technology Chairman, stated that within the next three years instead of individually distributing paper or electronic copies of minutes, individuals receiving minutes should view them on the County web site. Legislator Crandall expressed concern over the length of time it takes for minutes to appear on the web site. Deborah Button, Data Processing Director, stated that she transfers minutes to our

web site as soon as she receives them. Although Micro Training in Olean still houses the web page, Ms. Button is responsible for maintaining it. Ms. Button stated that she would like to get a server so that the County's web site could be housed here. Ms. Button indicated that the Economic Development office updates the web site links on a regular basis.

716 Geographic Split

Ms. Hotchkiss distributed information submitted by Verizon Wireless regarding the geographic split of the 716 area code.

Telephone Accounting System

Ms. Hotchkiss indicated that the current telephone accounting system has a capacity of 500 extension numbers, and we have exceeded that limit. The information gathered from the telephone accounting system is used to bill back departments for their monthly telephone usage. Veramark can update our system for \$1,500; this update would increase our extension capacity to 1,200. A motion was made by Reynolds, seconded by Nielsen and carried to authorize Ms. Hotchkiss to purchase an update for our telephone accounting system.

The process of gathering information and distributing call records to individual departments was discussed. Currently a call detail is printed and distributed to each department. This process uses over 1,000 sheets of paper each month and is time consuming. Ms. Button and Ms. Hotchkiss will investigate the feasibility of only printing summaries for each department as well as electronic distribution of the data. They will also set up a system to save a permanent copy of all telephone data on disks each month.

Ms. Hotchkiss stated that the building experiences power outages on a regular basis, and that these outages cause problems for the telephone accounting system. Ms. Button recommended that an UPS unit (uninterrupted power supply) be purchased for this computer, and indicated that a good one could be purchased for less than \$500. Committee members requested Ms. Hotchkiss to purchase an UPS for the computer housing the telephone accounting system.

Internet/E-mail Dial-Up Accounts

Ms. Hotchkiss indicated that departments with separate dial-up Internet accounts have questioned the charges appearing on their telephone details. Ms. Hotchkiss stated that a portion of the charges in question resulted from our telephone accounting system not recognizing the 610 exchange (E-Znet) as a local number. This problem has been fixed. The remaining portion results from users staying connected for long

periods of time. Unlike personal telephone charges, businesses continue to pay a slight charge for every minute of local usage.

Ms. Button stated that separate dial-up accounts, with the exception of the District Attorney's office, are not being renewed. Internet activity is channeled through the network and run over the T-1. Some committee members asked if it was necessary for the District Attorney's office to have a separate dial-up account. Legislator Corkey will discuss this matter with Terrence Parker, District Attorney. Committee members requested Ms. Hotchkiss to contact our consultant, Fred Wood, regarding confidentiality concerns associated with Internet/e-mail connections.

Data Processing Organizational Chart

Ms. Button distributed the attached proposed organizational chart for her office. This chart was discussed briefly, and Ms. Button will continue to work on job descriptions for the various positions.

Adjournment

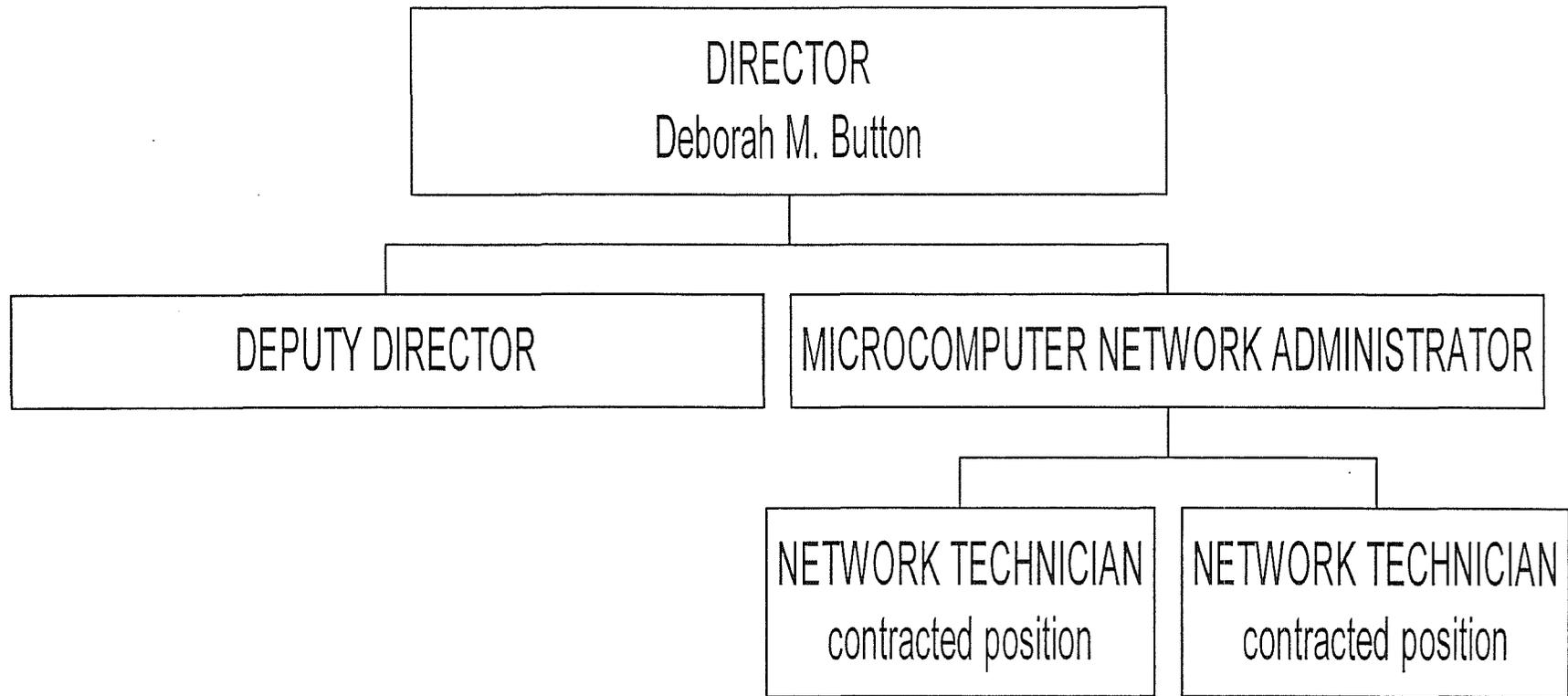
There being no further business to come before the committee, the meeting was adjourned at 12:05 p.m.

Respectfully submitted,

Brenda R. Hotchkiss, Clerk
Allegany County Board of Legislators

06/22/2000

ALLEGANY COUNTY
INFORMATION TECHNOLOGY SERVICES



John M.

NOT
APPROVED

TECHNOLOGY COMMITTEE

July 24, 2000

JUL 26 2000

Committee Members Present

C. Corkey, P. Regan, K. Nielsen, B. Reynolds, C. Crandall

Others Present

D. Button, B. Hotchkiss,

Approval of Minutes

The minutes of the June 26, 2000 committee meeting were approved on a motion by Nielsen, seconded by Crandall and carried.

E-Mailing Minutes

Brenda Hotchkiss, Clerk of the Board, stated that she has been contacting individuals with e-mail capabilities that currently receive a paper copy of committee minutes to see if they would be willing to receive their minutes via e-mail. So far most of the individuals contacted have been willing to make this change.

Internet/E-mail Dial-up Accounts

At the June 26 committee meeting, the necessity of the District Attorney's office having a separate dial-up account was discussed. Ms. Hotchkiss distributed the attached e-mail message from Fred Wood, our telecommunications consultant, regarding the confidentiality of e-mail messages. Legislator Corkey indicated that he and Legislator Bennett would discuss this issue with Terrence Parker, District Attorney, and report back to the committee.

Telephone Accounting System

Ms. Hotchkiss indicated that our telephone accounting system has been upgraded to increase our extension capacity.

An UPS unit (uninterrupted power supply) was ordered and came in today. Once it is connected to the computer housing the telephone accounting system, some of the problems caused by frequent power outages in the building should be alleviated.

Starting this month, only summaries of call records were distributed to departments. This change resulted in a considerable paper and time savings. The

District Attorney's call details were printed so that calls made to 610 exchanges could be adjusted. We have had some problems getting our call accounting system to recognize the 610 exchange as a local number, but we believe the problem has been fixed. All call records are now being saved on disk and the detail of any extension can be printed on request.

Fax Machine

Ms. Hotchkiss informed the committee that it might become necessary to replace the central service fax machine in 2001.

Thin-Client/Server Computing

Legislator Regan e-mailed committee members information regarding thin-client/server computing last week and briefly discussed the concept at today's meeting. Legislator Regan indicated that thin-client/server computing extends a company's computing infrastructure. Rather than having "state-of-the-art" software and applications on every desktop, they could be installed on a server and accessed by individual computers using thin-client software.

Pictometry

Legislator Corkey, Technology Committee Chairman, stated that he would like to have another Pictometry presentation at our next Technology Committee meeting on August 28 at 10:30 a.m. He indicated that the presentation will include features and applications beneficial to a rural county, and he would like all legislators, department heads, the Planning Board, and any individuals expressing interest invited to the presentation. Committee members expressed approval with the concept of Pictometry and look forward to learning how Pictometry can benefit Allegany County. Legislator Corkey indicated that the basic Pictometry package costs \$26,000.

Data Processing

Deborah Button, Data Processing Director, stated that she did not have anything for committee this month. Ms. Button will be leaving later this afternoon for a meeting in Albany to discuss our web page.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 12:00.

Respectfully submitted,

Brenda R. Hotchkiss, Clerk
Allegany County Board of Legislators

Hotchkiss, Brenda

From: Fred Wood [fwood@buffalo.edu]
Sent: Monday, July 24, 2000 10:17 AM
To: Hotchkiss, Brenda
Subject: E-Mail

Good Morning Brenda:

In response to your inquiry about e-mail messages, I can offer the following comments.

1. Sending a standard e-mail message is kinda like sending a postcard through the regular mail. Along the way the people who handle the card can read it. There is no confidentiality. It doesn't really matter whether it goes over your T-1 link to AT&T or through a local provider, like E-Znet. The one thing about the T-1 link to AT&T, the messages are all grouped together on one pipe and are encoded into the T-1 format which may make it a bit more challenging for someone locally to intercept it. After it is on the network however, it is handled the same as any other e-mail message. For this reason I don't see any real advantage for the District Attorney's Office's use of another provider. If they are concerned about the messages being routed through your local server, they may have a point in that his mail would not be viewable as easy from within the County Office Building.
|
2. The only true way to provide for confidentiality is to use some form of encryption. There are a number of encryption schemes which are used today in e-commerce. That means however that both the sender and the receiver must have compatible software. You may want to look at this web site for more information on one of the more popular encryption schemes, Pretty Good Privacy, <http://search.yahoo.com/bin/search?p=pgp>.

I hope this helps. Give me a call if you would like to discuss.

Fred

John M.

**NOT
APPROVED**

TECHNOLOGY COMMITTEE

RECEIVED

SEP 28 2000

ALLEGANY COUNTY
BOARD OF LEGISLATORS

September 25, 2000

Committee Members Present

C. Corkey, P. Regan, B. Reynolds, C. Crandall, E. Sherman

Others Present

J. Margeson, D. Button, B. Hotchkiss, W. Dibble

Approval of Minutes

The minutes of the July 24, 2000 committee meeting were approved on a motion by Regan, seconded by Crandall and carried.

Data Proessing - 2001 Budget

Deborah Button, Data Processing Director, presented her 2001 budget to the committee. Ms. Button's 2001 budget included two new positions, Micro Computer Network Administrator and Deputy Director. The need for these positions was discussed and approved on a motion by Regan, seconded by Reynolds and carried. It was mentioned that Ms. Button is always on call even when taking a vacation as there is no one else available to answer questions or fix problems that often arise in her absence. The issue of inadequate office space will be dealt with later or when the need arises.

A motion was made by Regan, seconded by Reynolds and carried to increase the Data Processing equipment account (A1680.2) from the \$92,200 recommended by the Budget Officer to \$98,456. The Budget Officer's recommendation of \$92,200 included Pictometry software in the amount of \$26,000. The actual cost of the Pictometry package is \$31,995 plus an additional \$261 for changes.

The remainder of the Data Processing 2001 budget was approved as recommended by the Budget Officer, John Margeson, on a motion by Regan, seconded by Reynolds and carried.

Central Service Telephone - 2001 Budget

Brenda Hotchkiss, Clerk of the Board, presented the Central Service Telephone 2001 budget to the committee. Motion was made by Reynolds, seconded by Regan and

carried to approve the Central Service Telephone 2001 budget as recommended by the Budget Officer, John Margeson.

Pictometry

Legislator Curtis Corkey, Chairman of the Technology Committee, stated that County Attorney, Daniel Guiney, and County Administrator, John Margeson, reviewed Pictometry's license agreement, found everything to be in order, and had no questions or concerns at this time.

Legislator Corkey distributed a map (attached to original minutes) produced by Pictometry that separates the County into 1101 community sectors, and 102 neighborhood sectors. Although the entire County will be photographed, areas designated as neighborhood sectors will receive additional photographs at a closer range.

The map reveals that Pictometry placed Allegany County's most populated areas (villages and lakes) in the neighborhood sectors. Following a discussion of the areas in the neighborhood sectors, a motion was made by Regan, seconded by Reynolds and carried to make the following changes to Pictometry's map:

Add square 2,418 and 2,518 to the neighborhood sectors. (Scio)

Add square 1,311 to the neighborhood sectors. (Belfast)

Add square 3,428 and 3,429 to the neighborhood sectors. (Whitesville)

Remove square 1,105 and 1,205 from the neighborhood sectors. (Rushford Lake)

Neighborhood squares cost \$87 each making a net change of \$261.

A motion was made by Regan, seconded by Reynolds and carried to request the Ways and Means Committee to co-sponsor a resolution authorizing the County to enter into agreement with Pictometry. **Refer to Ways and Means**

E-mail

Ms. Button indicated that the County's e-mail system seems to be working well. Ms. Hotchkiss stated that 13 employees who previously received paper copies of committee minutes are now receiving them electronically.

Cellular Phones

Ms. Hotchkiss indicated that the County recently transferred the cellular phone account with Cellular One over to a digital plan. The digital plan should result in a monthly savings of approximately \$500. Ms. Hotchkiss reported that although the digital plan comes with many nice features and a larger toll-free calling area, a few employees have

complained of not being able to get a signal in some areas. Cellular One plans to expand and put up new towers in the near future which should help resolve this problem.

Telephone Costs

Ms. Hotchkiss distributed summaries of local and long distance telephone charges from 1997 through September, 2000. (Attached to original minutes.)

Expanded Local Calling - Friendship/Olean

Ms. Hotchkiss stated that Sharlene Senn of Verizon contacted her regarding a survey sent to customers in the Friendship Exchange (973) to see if a majority were interested in expanded local calling to the Olean Exchange. Ms. Senn indicated that since only 46.1 percent of the customers voted in favor of the plan and 53.9 percent voted against it, the proposal was withdrawn and local calling will not be implemented between the two exchanges at this time.

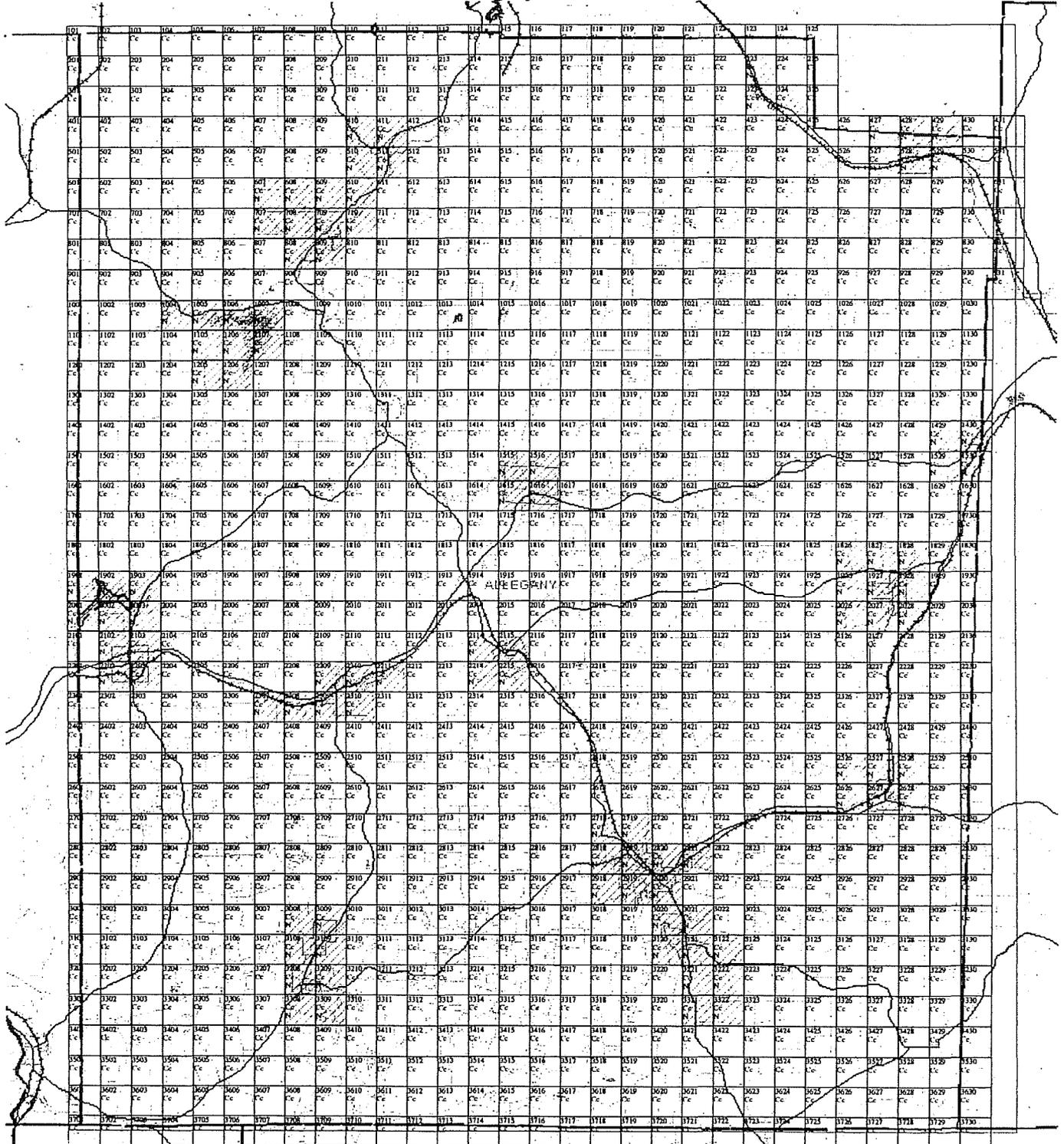
Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda R. Hotchkiss, Clerk
Allegany County Board of Legislators

Allegheny Sectors



Number of Community Sectors: 1101

Number of Neighborhood Sectors: 102

(c) Copyright 2000, Pictometry International

Long Distance and Local Telephone Service - 1997

	<u>Frontier Comm.</u>	<u>ACC</u>	<u>NYNEX/Bell</u>	<u>Total</u>
Jan-97	3,825.46		3,583.28	7,408.74
Feb-97	4,088.43		3,745.91	7,834.34
Mar-97	3,870.08		2,755.65	6,625.73
Apr-97	3,114.91		3,430.29	6,545.20
May-97	95.61	1,041.79	5,185.86	6,323.26
Jun-97	81.55	2,405.65	3,433.39	5,920.59
Jul-97	85.93	3,731.37	3,433.82	7,251.12
Aug-97	37.39	2,494.10	2,543.20	5,074.69
Sep-97	15.19	2,547.31	3,407.63	5,970.13
Oct-97	41.64	2,726.23	3,310.57	6,078.44
Nov-97	11.35	2,648.01	3,470.68	6,130.04
Dec-97	13.34	2,104.82	3,311.95	5,430.11
Totals	15,280.88	19,699.28	41,612.23	76,592.39
1997 Long Distance	34,980.16			
1997 Grand Total	76,592.39			

Long Distance and Local Telephone Service - 1998

	<u>Frontier Comm.</u>	<u>ACC</u>	<u>NYNEX/Bell</u>	<u>Total</u>
Jan-98	10.48	2,429.96	3,620.57	6,061.01
Feb-98	2.93	2,583.96	2,197.37	4,784.26
Mar-98	23.73	2,411.96	3,560.38	5,996.07
Apr-98	7.81	2,995.59	3,563.28	6,566.68
May-98		2,703.54	3,469.50	6,173.04
Jun-98		2,467.60	3,487.40	5,955.00
Jul-98		2,934.42	2,786.09	5,720.51
Aug-98		2,950.48	2,488.53	5,439.01
Sep-98		2,826.02	2,516.64	5,342.66
Oct-98		2,775.51	3,096.47	5,871.98
Nov-98		2,883.66	3,950.20	6,833.86
Dec-98		2,531.82	3,693.46	6,225.28
Totals	44.95	32,494.52	38,429.89	70,969.36
1998 Long Distance	32,539.47			
1998 Grand Total	70,969.36			

Long Distance and Local Telephone Service - 1999

	<u>ACC</u>	<u>AT&T</u>	<u>NYNEX/Bell</u>	<u>Total</u>
Jan-99	2,736.74		4,003.03	6,739.77
Feb-99	2,862.14		3,605.02	6,467.16
Mar-99	2,787.72		3,500.26	6,287.98
Apr-99	3,097.94		7,487.34	10,585.28
May-99	2,375.66		2,860.84	5,236.50
Jun-99	2,446.96		4,646.08	7,093.04
Jul-99	1,678.04		7,872.59	9,550.63
Aug-99	1,144.70	2,187.81	4,565.42	7,897.93
Sep-99	1,161.86	1,402.72	4,760.83	7,325.41
Oct-99	1,041.02	1,838.69	4,065.13	6,944.84
Nov-99	219.33	3,684.34	2,758.02	6,661.69
Dec-99	95.37	3,435.32	2,558.21	6,088.90
Totals	21,647.48	12,548.88	52,682.77	86,879.13
1999 Long Distance	34,196.36			
1999 Grand Total	86,879.13			

Long Distance and Local Telephone Service - 2000

	<u>ACC</u>	<u>AT&T</u>	<u>Bell/Verizon</u>	<u>Total</u>
Jan-00		3,408.76	2,297.89	5,706.65
Feb-00	87.04	3,495.23	2,542.91	6,125.18
Mar-00	13.51	3,342.52	2,470.78	5,826.81
Apr-00		3,842.53	2,018.81	5,861.34
May-00		2,701.43	2,251.72	4,953.15
Jun-00		3,531.08	2,263.02	5,794.10
Jul-00		3,186.01	2,070.97	5,256.98
Aug-00		2,911.98	2,892.74	5,804.72
Sep-00		3,171.05	2,222.44	5,393.49
Oct-00				0.00
Nov-00				0.00
Dec-00				0.00
Totals	100.55	15,501.55	21,031.28	36,633.38
2000 Long Distance	15,602.10			
2000 Grand Total	36,633.38			

Long Distance and Local Telephone Service - 1997

	<u>Frontier Comm.</u>	<u>ACC</u>	<u>NYNEX/Bell</u>	<u>Ronco Port Maintenance</u>	<u>Total</u>
Jan-97	3,825.46		3,583.28	1,070.60	8,479.34
Feb-97	4,088.43		3,745.91	1,070.60	8,904.94
Mar-97	3,870.08		2,755.65	1,078.55	7,704.28
Apr-97	3,114.91		3,430.29	1,078.55	7,623.75
May-97	95.61	1,041.79	5,185.86	1,078.55	7,401.81
Jun-97	81.55	2,405.65	3,433.39	1,078.55	6,999.14
Jul-97	85.93	3,731.37	3,433.82	1,078.55	8,329.67
Aug-97	37.39	2,494.10	2,543.20	1,081.20	6,155.89
Sep-97	15.19	2,547.31	3,407.63	1,091.80	7,061.93
Oct-97	41.64	2,726.23	3,310.57	1,091.80	7,170.24
Nov-97	11.35	2,648.01	3,470.68	1,091.80	7,221.84
Dec-97	13.34	2,104.82	3,311.95	1,097.10	6,527.21
Totals	15,280.88	19,699.28	41,612.23	12,987.65	89,580.04
1997 Long Distance	34,980.16				
1997 Grand Total	89,580.04				

Long Distance and Local Telephone Service - 1998

	<u>Frontier Comm.</u>	<u>ACC</u>	<u>NYNEX/Bell</u>	<u>Ronco Port Maintenance</u>	<u>Total</u>
Jan-98	10.48	2,429.96	3,620.57	1,099.75	7,160.76
Feb-98	2.93	2,583.96	2,197.37	1,113.00	5,897.26
Mar-98	23.73	2,411.96	3,560.38	1,113.00	7,109.07
Apr-98	7.81	2,995.59	3,563.28	1,113.00	7,679.68
May-98		2,703.54	3,469.50	1,118.30	7,291.34
Jun-98		2,467.60	3,487.40	1,118.30	7,073.30
Jul-98		2,934.42	2,786.09	1,126.25	6,846.76
Aug-98		2,950.48	2,488.53	1,134.20	6,573.21
Sep-98		2,826.02	2,516.64	1,136.85	6,479.51
Oct-98		2,775.51	3,096.47	1,136.85	7,008.83
Nov-98		2,883.66	3,950.20	1,136.85	7,970.71
Dec-98		2,531.82	3,693.46	1,136.85	7,362.13
Totals	44.95	32,494.52	38,429.89	13,483.20	84,452.56
1998 Long Distance	32,539.47				
1998 Grand Total	84,452.56				

Long Distance and Local Telephone Service - 1999

	<u>ACC</u>	<u>AT&T</u>	<u>NYNEX/Bell</u>	<u>Ronco Port Maintenance</u>	<u>Total</u>
Jan-99	2,736.74		4,003.03	1,136.85	7,876.62
Feb-99	2,862.14		3,605.02	1,136.85	7,604.01
Mar-99	2,787.72		3,500.26	1,136.85	7,424.83
Apr-99	3,097.94		7,487.34		10,585.28
May-99	2,375.66		2,860.84		5,236.50
Jun-99	2,446.96		4,646.08		7,093.04
Jul-99	1,678.04		7,872.59		9,550.63
Aug-99	1,144.70	2,187.81	4,565.42		7,897.93
Sep-99	1,161.86	1,402.72	4,760.83		7,325.41
Oct-99	1,041.02	1,838.69	4,065.13		6,944.84
Nov-99	219.33	3,684.34	2,758.02		6,661.69
Dec-99	95.37	3,435.32	2,558.21		6,088.90
Totals	21,647.48	12,548.88	52,682.77	3,410.55	90,289.68
1999 Long Distance	34,196.36				
1999 Grand Total	90,289.68				

Long Distance and Local Telephone Service - 2000

	<u>ACC</u>	<u>AT&T</u>	<u>Bell/Verizon</u>	<u>Ronco Port Maintenance</u>	<u>Total</u>
Jan-00		3,408.76	2,297.89		5,706.65
Feb-00	87.04	3,495.23	2,542.91		6,125.18
Mar-00	13.51	3,342.52	2,470.78		5,826.81
Apr-00		3,842.53	2,018.81	1,420.00	7,281.34
May-00		2,701.43	2,251.72	1,420.00	6,373.15
Jun-00		3,531.08	2,263.02	1,420.00	7,214.10
Jul-00		3,186.01	2,070.97	1,583.20	6,840.18
Aug-00		2,911.98	2,892.74	1,583.20	7,387.92
Sep-00		3,171.05	2,222.44	1,585.60	6,979.09
Oct-00					0.00
Nov-00					0.00
Dec-00					0.00
Totals	100.55	15,501.55	21,031.28	9,012.00	45,645.38
2000 Long Distance	15,602.10				
2000 Grand Total	45,645.38				

**NOT
APPROVED**

TECHNOLOGY COMMITTEE

October 23, 2000

John M.

RECEIVED

OCT 26 2000

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Committee Members Present

C. Corkey, P. Regan, K. Nielsen, B. Reynolds, C. Crandall, E. Sherman

Others Present

J. Margeson, D. Button, B. Hotchkiss

Approval of Minutes

The minutes of the September 25, 2000 committee meeting were approved on a motion by Nielsen, seconded by Crandall and carried.

Pictometry Contract

Legislator Corkey, Chairman of the Technology Committee, stated that Pictometry's proposal for Allegany County has been revised to include the sector changes the committee approved last month as well as a reduction in Pictometry's share of the proceeds for images and/or electronic files sold to outside entities. Pictometry's first proposal specified that Pictometry would be entitled to 70 percent of said proceeds; whereas, the revised proposal states that Pictometry will split (50/50) said proceeds with Allegany County. John Margeson, County Administrator, confirmed that he and Daniel Guiney, County Attorney, have reviewed the contract and find everything to be in order.

Legislator Corkey stated that the revised contract price is \$32,256 and has been included in the Central Service Computer 2001 budget. Fifty percent of the contract price is due when Allegany County enters into agreement with Pictometry; however, Pictometry has agreed to accept payment after January 1, 2001. The balance is due on delivery. In order for Pictometry to fly over Allegany County and take the necessary photographs, there must be no snow or leaves on the trees. Legislator Corkey also indicated that Allegany County must supply Pictometry with hard drives to put the information on. He will work with Deborah Button, Data Processing Director, to make these arrangements.

A motion was made by Reynolds, seconded by Crandall and carried to request the Ways and Means Committee to co-sponsor a resolution approving the contract with Pictometry and payment of the fees. **Refer to Ways and Means**

Internet Access

Legislator Corkey expressed concern over Internet access for the under served portions of Allegany County. Several committee members stated that many residents could now connect to the Internet through the schools in their communities; however, it is often difficult to get connected because of high usage.

Legislator Regan stated that if we want to recruit companies, we must have an infrastructure that allows them to communicate. Citizens and businesses must be able to connect to the Internet through a private provider without incurring exorbitant toll calls.

Committee members agreed that the following actions should be completed:

1. Kier Dirlam, Planner, should be requested to put together a map showing any local Internet service providers. The map should also include the areas throughout Allegany County that each provider serves.
2. Internet services providers should be contacted to see what they might be willing to do to help alleviate this problem in Allegany County.
3. Phone companies should also be contacted to see what they might be willing to do to help alleviate this problem in Allegany County.

Legislator Corkey suggested that the committee plan to spend about 10 to 15 minutes discussing problems and possible solutions to Internet access issues every month.

Dial-Up Accounts for Internet Access

Legislator Corkey spoke with Terrence Parker, District Attorney, about his department's dial-up accounts. Mr. Parker indicated that his agreement with the Attorney General is such that he cannot access certain data over a network. Legislator Corkey requested Brenda Hotchkiss to check the telephone records to determine the cost of the two separate dial-up accounts in the District Attorney's office.

Conversion of Private Lines

Seven of our private lines were disconnected last November, and three private lines were programmed to point to DID numbers within the building. Over the last year, the new DID numbers were advertised in place of the three private lines. The three original private lines were disconnected on or about October 20. If a caller dials one of the old private line numbers, a recording gives the caller the proper DID number to dial rather than automatically transferring the call.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda R. Hotchkiss, Clerk
Allegany County Board of Legislators

NOT
APPROVED

TECHNOLOGY COMMITTEE

November 27, 2000

John M.
RECEIVED

DEC 1 2000

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Committee Members Present

C. Corkey, P. Regan, B. Reynolds, C. Crandall, E. Sherman

Others Present

D. Button, B. Hotchkiss, K. Dirlam

Approval of Minutes

The minutes of the October 23, 2000 committee meeting were approved on a motion by Reynolds, seconded by Crandall and carried.

Internet Access

Earlier this month, Kier Dirlam, Contract Planner, distributed reports summarizing his findings regarding local internet access in Allegany County. The report indicated that there are fifteen private Internet providers offering local dial-up access to residents within Allegany County. The charges for local access vary from \$9.95/month to \$20/month.

The only part of Allegany County that doesn't currently have a local call Internet access number is the area of Fillmore, Houghton, parts of Centerville, Granger and Allen that use the "567" exchange. Committee members discussed various options that might provide a local call Internet access number for these areas. Legislator Corkey, Chairman of the Technology Committee, will contact Internet providers to see if one of them might be willing to provide a number that residents living in these areas could call for Internet access without incurring toll charges.

The committee requested Kier Dirlam to send his report to the town supervisors and local newspapers.

NYS Office for Technology

Legislator Corkey distributed a report wherein the NYS Office for Technology discusses issues most common to local governments. Legislator Corkey requested that each committee member read the material and be prepared to discuss topics relevant to Allegany County at the next meeting. Legislator Corkey also suggested that committee

members might want to compare this report with the NYS Office for Technology's 1998 report.

Data Processing Department

Committee members discussed two resolutions that will be considered at the Legislative Board meeting this afternoon. One of the resolutions calls for a \$32,256 reduction in the A1680.4 Central Service Computer account. This amount was originally placed in the 2001 budget to finance the first year of the Pictometry contract. Although the resolution authorizing the County to enter into agreement with Pictometry has not passed the full board and is currently on the table, several committee members feel that it is a very worthwhile and beneficial project and hope to rally support in favor of Pictometry. The resolution calling for the \$32,256 reduction was not pre-filed and will require a two-thirds (2/3) vote to consider from the floor. Committee members in favor of entering into agreement with Pictometry believe that the funds must remain in the budget if Pictometry is to receive any consideration in 2001 and plan to vote against allowing the resolution to be considered from the floor.

The other resolution calls for a \$32,095 reduction in the A1680.1 Central Service Computer account. This amount was originally placed in the 2001 budget to hire a Deputy Director. At previous meetings, committee members discussed the need to hire a Network Administrator and a Deputy Director in 2001. Committee members expressed confusion regarding the availability of funds in the 2001 budget to finance the cost of either position, and they plan to gather additional information before voting this afternoon.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda R. Hotchkiss, Clerk
Allegany County Board of Legislators

**NOT
APPROVED**

TECHNOLOGY COMMITTEE

December 22, 2000

John M.
RECEIVED

DEC 22 2000

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Committee Members Present

C. Corkey, P. Regan, B. Reynolds, C. Crandall

Others Present

J. Margeson, D. Button, B. Hotchkiss

Approval of Minutes

The minutes of the November 27, 2000 committee meeting were approved on a motion by Reynolds, seconded by Crandall and carried.

NYS Office of Technology Reports

The discussion of the NYS Office for Technology reports will be postponed until the next regular Technology Committee meeting in January.

Telephone Accounts

Brenda R. Hotchkiss, Clerk of the Board, distributed the attached summaries of the activity in the central service telephone accounts. It was noted that the installation of our T-1 has improved our telephone service and greatly reduced our telephone toll charges. The installation of the T-1 also enabled us to cancel our separate Internet dial-up accounts by using a portion of the T-1 for data transmission.

During 2000 we went from 54 to 112 cell phones. Some committee members expressed concern that a quarter of our workforce carries cell phones. The majority of the cell phones are used by employees who work in the field, and many are carried for precautionary reasons. Although the number of cell phones and cell phone usage has increased tremendously this year, many collect calls and pagers have been eliminated.

Internet Access

Legislator Corkey, Chairman of the Technology Committee, stated that he had not had an opportunity to contact Internet providers to see if one of them might be willing to provide a local call access number for residents using the "567" exchange, but he plans to

Long Distance and Local Telephone Service - 1997

Long Distance and Local Telephone Service - 1998

	<u>Frontier Comm.</u>	<u>ACC</u>	<u>NYNEX/Bell</u>	<u>Ronco Port Maintenance</u>	<u>Total</u>
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Jul-98		2,934.42	2,786.09	1,126.25	6,846.76
Aug-98		2,950.48	2,488.53	1,134.20	6,573.21
Sep-98		2,826.02	2,516.64	1,136.85	6,479.51
Oct-98		2,775.51	3,096.47	1,136.85	7,008.83
Nov-98		2,883.66	3,950.20	1,136.85	7,970.71
Dec-98		2,531.82	3,693.46	1,136.85	7,362.13
Totals	44.95	32,494.52	38,429.89	13,483.20	84,452.56
1998 Long Distance	32,539.47				
1998 Grand Total	84,452.56				

Long Distance and Local Telephone Service - 1999

Long Distance and Local Telephone Service - 2000

	<u>ACC</u>	<u>AT&T</u>	<u>NYNEX/Bell</u>	<u>Ronco Port Maintenance</u>	<u>Total</u>
Jan-99	2,736.74		4,003.03	1,136.85	7,876.62
Feb-99	2,862.14		3,605.02	1,136.85	7,604.01
Mar-99	2,787.72		3,500.26	1,136.85	7,424.83
Apr-99	3,097.94		7,487.34		10,585.28
May-99	2,375.66		2,860.84		5,236.50
Jun-99	2,446.96		4,646.08		7,093.04
Jul-99	1,678.04		7,872.59		9,550.63
Aug-99	1,144.70	2,187.81	4,565.42		7,897.93
Sep-99	1,161.86	1,402.72	4,760.83		7,325.41
Oct-99	1,041.02	1,838.69	4,065.13		6,944.84
Nov-99	219.33	3,684.34	2,758.02		6,661.69
Dec-99	95.37	3,435.32	2,558.21		6,088.90
Totals	21,647.48	12,548.88	52,682.77	3,410.55	90,289.68
1999 Long Distance	34,196.36				
1999 Grand Total	90,289.68				

	<u>ACC</u>	<u>AT&T</u>	<u>Bell/Verizon</u>	<u>Ronco Port Maintenance</u>	<u>Total</u>
Jan-00		3,408.76	2,297.89		5,706.65
Feb-00	87.04	3,495.23	2,542.91		6,125.18
Mar-00	13.51	3,342.52	2,470.78		5,826.81
Apr-00		3,842.53	2,018.81	1,420.00	7,281.34
May-00		2,701.43	2,251.72	1,420.00	6,373.15
Jun-00		3,531.08	2,263.02	1,420.00	7,214.10
Jul-00		3,186.01	2,070.97	1,583.20	6,840.18
Aug-00		2,911.98	2,892.74	1,583.20	7,387.92
Sep-00		3,171.05	2,222.44	1,585.60	6,979.09
Oct-00		2,924.26	2,230.95	1,595.20	6,750.41
Nov-00		3,073.76	2,229.07	1,597.60	6,900.43
Dec-00		2,902.42	2,155.29	1,597.60	6,655.31
Totals	100.55	24,401.99	27,646.59	13,802.40	65,951.53
2000 Long Distance	24,502.54				
2000 Grand Total	65,951.53				