

John M.



ALLEGANY COUNTY COMMUNITY SERVICES

Mental Health, Mental Retardation, Alcoholism and Drugs

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APPROVED**

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FEB 1 2001

ALLEGANY COUNTY COMMUNITY SERVICES BOARD

January 16, 2001

ALLEGANY COUNTY
NEW YORK

<u>Members</u>	<u>Members Unavailable</u>	<u>Staff</u>	<u>Guests</u>
Sandra Blake	Kathy Brown	Robert Anderson	Laura DeMarco
Linda Edwards	Eugene Krumm	Mary Nevol	
Darren Fleegeer	Gary Ogden		
Karl Graves	Robert Wood		
Edna Howard			
Laurel McCluskie			
Ronald Truax			
John Walchli			

The Allegany County Community Services Board was held on Tuesday, January 16, 2001 at Community Services, 45 N. Broad Street, Wellsville.

I: OLD BUSINESS

- A. Roll Call – Meeting was called to order by Edna Howard, Chairman, at 7:00 p.m.
- B. Approve Minutes – Ron Truax made a motion to accept the 9/19/00, 10/17/00 and 12/5/00 minutes; seconded by Karl Graves. VOTE: Unanimous. Carried.

II: NEW BUSINESS

A. Subcommittee Reports

1. Mental Health – Darren Fleegeer

Charlie Dickerson, Chairman of the Mental Health Subcommittee, has been contacting members who haven't attended the meetings for quite some time to see if they would still like to be on the Subcommittee. Currently they need a CSB Member, a parent and a consumer.

Ann Gilpin, Administrator at Jones Memorial Hospital attended this meeting. The Subcommittee expressed concerns regarding the treatment of consumers in the ER. Their physical symptoms are not always addressed because they have a mental health diagnosis. The ER staff can call the crisis workers who are on-call 24 hours a day for assistance. Mrs. Gilpin was very receptive to these mental health concerns. She agreed that the ER staff should have training. Mental Health will continue to have a good working relationship with JMH.

The next Subcommittee Meeting will be Tuesday, February 13, 2001 at 2:00 p.m. at Community Services. Sandra Blake has volunteered to join this Subcommittee as a CSB Member.

2. Developmental Disabilities – Robert Wood

Bob Wood was unable to attend this meeting and sent a summary. He thanked everyone for their effort in the DDPC grant addressing DD population in the Allegany County criminal justice system. The results of the survey substantiated a significant problem so they submitted a proposal to address this matter. All agencies proposing grants will be required to attend training. The DDPC will pay the expenses. It will take place in Mid-March. New grants will run from April, 2001 to April of the following year. Jim Huben indicated that this grant was at the top. It is verbally clear that the RFP has been accepted and we can anticipate funding. The next three months will be further planning and collaboration. Since Mr. Wood took an "interim" director of mental health services in Cattaraugus County and Bonnie Amidon is on temporary leave Rodney Evans will be the point person for the DDPC grant for the next few months.

3. Chemical Dependency – Linda Edwards

Linda Edwards is the new Chairman and will be setting up a meeting soon. Edna Howard indicated that the Belfast School Board has agreed to participate in a survey given by the Prevention Education Program of the Allegany Council. These 138 questions will be given to grades 6 – 10 regarding specific problems at home and in their environment, involvement in alcohol, drugs, sex etc.

B. Executive Committee – did not meet.

C. Director's Report – Robert Anderson

Dr. DeMarco was invited to attend this meeting. She is the Director of Behavioral Health Services at St. James Hospital. She is in charge of discharges, restructuring and coordinating the continuity of services.

Dr. Anderson indicated that Allegany Council received notification that they will receive \$35,245 in Local Assistance funding in 2001. Allegany Council received two operating certificates for supportive housing and 1035 (Medically Supervised Treatment Program).

See attached review of budget by Conference of Local Mental Hygiene Directors.

Dr. Anderson will meet with Senator McGee on January 29, 2001 who is the Chairman of Chemical Dependency. Time and effort will be determined for the mental hygiene law.

We will be contracting with Bonnie Hallett starting January 1, 2001. She does an excellent job of running the ACT Program.

D. Chairman's Log - Edna Howard

Dr. Howard attended a brunch to discuss the Voice Leadership Project. Voice is a collaborative effort of people with developmental disabilities, local agencies and organizations in Allegany County. Their mission is to promote the membership and involvement of people with disabilities on decision making boards and committees. Dr. Howard will represent the CSB and give updates reports. They were asked to fill out a form with the organization name and contact person.

There was a brief discussion regarding the homeless in Allegany County.

There are three openings for the Community Services Board. George Gilmartin has retired from the CSB. Dr. Anderson will present him with a plaque at a Board of Legislators meeting.

The meeting was adjourned at 7:35 p.m.

Submitted by

Mary L. Newol

Recorder

Approved

Linda Edwards, Secretary



NEW YORK STATE CONFERENCE OF
LOCAL MENTAL HYGIENE DIRECTORS, INC.

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Allegany County
Community Services

2000-01 FINAL STATE BUDGET
May 2000

1. OFFICE OF MENTAL HEALTH:

Fund Type	99/00 Final	00/01 Executive	00/01 Final
Adult State Ops	\$726.4m	\$720.8m	\$727.3m
Adult Local Assist.	\$395.4m	\$459.3m	\$468.1m
Children State Ops	\$104.7m	\$103.8m	\$103.8m
Children Local Assist.	\$88.5m	\$94.1m	\$97.9m
Capital	\$164.4m	\$134.1m	134.1m
All Funds	\$1,872,333,500	\$1,950,456,000	\$1,973,409,000

A. Assisted Outpatient Treatment

A lump sum in Local Assistance Adult Services and a small sum in State Operations is appropriated for the Assisted Outpatient Treatment Program. The \$42 million total is divided between the State (\$32 million), Federal (\$6.3 million) and Local (\$3.7 million). The State and Federal shares are incurred as a result of the Medicaid portion of case management. Funding is broken down into the following categories:

Local Assistance:

Case Management	\$20 million
Medication Reimbursement	\$2.5 million
Medication Administration	\$12.5 million
Drug Testing	\$400,000
Discharge Planning	\$3.4 million

State Operations:

Program Managers	\$3.1 million
(To support 39 positions: 7 forensic coordinators and 32 Program Managers)	

At this time, OMH is working on the distribution of this funding. Initial allocations of case management and Discharge Planning funds have been made so that counties could begin to use these funds as AOT was implemented. OMH has indicated that most of the AOT funding will be flexible and that they will work with counties in developing methods to combine money and use it in creative ways in order to maximize the funds available. OMH is working to develop the Medication Grant program and it will be based on the EPIC model. Data collection, specifically of the number of AOT alternatives, remains imperative to continued funding at this level for the AOT program next year.

B. HCRA and the Tobacco Settlement

An **Enhanced Community Services Account (ECSA)** is formed and funded from the Tobacco Control and Insurance Initiatives Pool (approved as part of the Health Care Refinancing Act passed in December of 1999). The Pool receives funding from a \$276 million transfer from the tobacco settlement and 49.55% of all money collected from the 55 cent, per pack increase in cigarette taxes, interest, and penalties.

The Account authorizes the following distribution of funding for the next four years:

2000	\$48 million (for a half year)
2001	\$87 million
2002	\$87 million
2003	\$44 million (for a half year)

ECSA funds for 2000-01 will be a total of \$56.6 million. This figure represents the State Share of the first year of a two-year phase in of the Governor's originally proposed \$126 million mental health expansion initiative. Funding for the ECSA is broken down in the following manner:

Program	1 st Year	Full (2 nd Year)	Gross (all payers)
Local Assistance			
Adult CM	\$14.8 m	\$28.2 m	\$52.4 m
Adult Supported Housing	\$14.7 m	\$20 m	\$20 m
Children's CM	\$3.7 m	\$6.9 m	\$13 m
HCBS Waiver	\$3.1 m	\$7.1 m	\$14.3 m
Family Support Services	\$2 m	\$2.6 m	\$2.6 m
Family-Based Treatment	\$2.4 m	\$2 m	\$5 m
State Operations	\$15.9 m	\$19.6 m	\$19.6 m
Adult Transitional Resid.			
Mobile MH Teams			
OMH Oversight			
TOTAL	\$56.6 m	\$86.4 m	\$126.9 m

NOTE: the Legislature did not choose to restructure any of the Governor's mental health expansion initiative.

Family Health Plus: includes health care coverage for inpatient or outpatient mental health and alcohol and substance abuse services at a facility operated by OMH as Article 23's or Article 31's. These inpatient and outpatient services will be defined by the Commissioner of the Department of Health for the purposes of this program.

C. Reinvestment

Total funding for Reinvestment VII in 2000-01 is \$17.2 million. New Reinvestment funding of \$5.7 million represents the initial appropriation of a 50% phase-in of additional funding that was realized as a result of actual bed closures during the 1998-99 year (the full annual value is \$11.4 million). Calculated at a per bed savings of \$63,500, 180 additional beds closed during 1998-99 than was anticipated when Reinvestment funding was initially appropriated. This funding will be distributed according the usual Reinvestment guidelines.

The remaining \$11.6 million of the total 17.2 million is to annualize Year 6 that was initially funded in 1999-00. The total historic funding of Reinvestment to date is \$205 million.

There will be a temporary moratorium on bed closures at State Psychiatric Centers while counties focus on the new funding initiatives and the implementation of Assisted Outpatient Treatment.

D. Workforce

Shared Staff

\$2.5 million is included under State Operations for 66 shared staff positions and an additional \$7.6 million was added to State Operations by the Legislature for 149 additional positions. The total of \$10.1 million is adequate funding to restore the original 215 shared staff positions. The Legislature did not submit any budget language with this appropriation so the Office of Mental Health and the Division of the Budget will determine the distribution of this money. The Conference has developed our own transition plan and has requested that our shared staff workgroup be part of negotiations to address outstanding issues with OMH and DOB. Without a proper transition of shared staff from the State payroll to the county payroll (to be funded through a conversion of State Operations to Local Assistance dollars over an extended period of time) we could be faced with shared staff cuts every year.

Other

OMH will have a net staff increase of 320 positions, bringing the total to 18,480.

Elimination's:	100 excess administrative position at Pilgrim and Manhattan PC
	18 FTE psychiatric residency positions
Additions:	82 forensic positions (\$3.4 million)

E. Special Needs Plans

Through the Department of Health, \$30 million in start-up costs for Special Needs Plans is re-appropriated. Additionally, \$1.5 million is appropriated for county Medicaid administration associated with the development and implementation of SNP's. This is the same \$1.5 million that was appropriated last year, but as a technical piece DOB decided to offer it as an appropriation rather than a re-appropriation.

The Medicaid Managed Care Program for basic plan HMO's and HIV SNP's was re-authorized through 2003 as part of the budget EXCEPT for Adult and Children's SNP's. The SNP extension will be considered as a separate piece of legislation later this session.

F. Children's Mental Health Treatment

\$2.85 million is appropriated for children's mental health services including, but not limited to: outpatient services, crisis services and school based mental health. It is implied that determination of the final funding distribution will be at OMH discretion based on system need.

G. CPEP's

\$1 million is appropriated in Capital for the formation of 3 additional CPEP's in the state.

H. Forensic Services

A total of \$106.7 million is appropriated in funding for forensic services, which is a \$3.1 million increase over 1999-00. This increase represents a \$3.1 million appropriation for 82 additional forensic staff. 75 positions will serve in Administration Segregation Units and the Satellite Mental Health Unit at the Seneca Correctional Facility. The other 7 positions will serve as AOT coordinators to facilitate prison discharge and planning.

I. Cost of Living Increase

A 2% COLA, funded at \$5.7 million, is appropriated for State Aid and the State Share of Medicaid for Adult and Children's residential programs. The COLA will take effect April 1, 2000 and \$7.1 million has been included for the 15-month period (to coincide with the Federal Fiscal Year). There is no local share associated with this COLA. Funding for all COLA's in each agency are subject to the approval by DOB of written plans of the methodology of allocation to be submitted by OMH.

An additional \$6.8 million is appropriated for a 1.5% COLA for non-residential agencies.

J. Non-COPS Clinic Rate Adjustment

\$2.5 million is appropriated as a supplemental reimbursement for continuing day treatment programs that are not licensed by OMH as Comprehensive Outpatient Programs.

K. COPS Rate

The budget included an increase in the COPS Rate Cap from \$83.20 to \$100. The rate increase will replace net deficit funding with Medicaid and is expected to save the State \$1.7 million. This rate increase is an offset and will have no effect on provider rates. Furthermore, this is just a cost shift and will not increase the local share of Medicaid.

L. Psychiatric Rehabilitation

\$880,000 is appropriated for 400 additional supported employment slots and an additional \$1.3 million is appropriated for peer operated rehabilitation services.

K. Children's Residential Treatment Facilities

Children's RTF's will receive a 3% trend factor for the operation and education components of those programs.

L. Housing

\$50 million as passed in 1999-00 is re-appropriated as Capital spending for housing. Of this \$50 million, \$40 million is for New York City (with a 50/50 share) and \$10 million is for the rest of the state.

2. OFFICE OF MENTAL RETARDATION AND DEVELOPMENTAL DISABILITIES

Fund Type	99/00 Final	00/01 Executive	00/01 Final
State Ops	\$1,022.9 m	\$1,045.4 m	\$1,045.5 m
Local Assistance	\$984.4 m	\$1068.5 m	\$1070.2 m
Community Services	\$1,606.8 m	\$1,707.7 m	\$1,709.4 m
Institutional Services	\$329.6 m	\$337.7 m	\$337.7 m
Capital	\$66.4 m	\$63.1 m	\$63.1 m
All Funds	\$2,074,051,060	\$2,177,005,000	\$2,178,752,000

A. NYS CARES

\$26 million is appropriated for full funding of the second year of NYS CARES for an additional 1,000 residential, 600 Case Management, and 190 Day Service opportunities. This increase brings the total number of residential opportunities to 35,000 across the state. An additional \$3 million in new funding is appropriated for in-home transitional care to 750 developmentally disabled people waiting for placement under the NYS CARES program.

Total funding for NYS CARES in the 2000-01 State Budget is \$29 million. The full annual funding, including state, federal and local shares, is \$56.5 million and the anticipated 5-year total funding is \$245 million.

B. Supported Work

\$2.2 million (\$4.4 million all payers) is appropriated for 1,200 new supported work slots.

C. Institutional Census

The census rundown is continued at OMRDD Institutions by placing 250 additional individuals into community programs. As a result, new residential opportunities are funded as follows:

1. \$14.7 million (\$27.6 million full annual) for the development of 188 voluntary residential opportunities, 888 new day service opportunities for the aging out populations and census rundown and 48 voluntary IRA beds
2. 1,400 new Day opportunities for the aging out population
3. 40 new beds for emergency admissions
4. 20 new Multiply Disabled Unit (MDU) beds to serve dually-diagnosed individuals
5. 24 new beds in New York City for high priority children referrals

D. Intensive Treatment

Appropriations are included for the following:

1. Completion of a 60-bed unit at the Center for Intensive Treatment at Norwich
2. 45 new Center for Intensive Treatment beds and Regional Behavior Intensive Treatment Unit (RBITU) beds at Sunmount DDSO
3. 6 new RBITU beds at Brooklyn DDSO
4. 24 new RBITU beds and 40 Intensive Treatment Unit beds at Monroe Developmental Center
5. Funding for increased staff ratios (100 employees) at Intensive Treatment Units throughout the state

E. Medicaid Service Coordination

A \$15 million increase in funding is appropriated for the restructuring of Medicaid Service Coordination to enhance the provision of service coordination by Voluntary providers.

F. Workshop/Waiver Conversion

The Budget supports OMRDD's continued initiative to convert workshop and day training services to Home and Community Based Waiver day services. The increased savings for the 2000-01 fiscal year will total close to \$2.3 million for a total State savings of \$15.4 million since the initiative began. The sheltered workshop conversion includes a \$1 million local share of Medicaid. OMRDD will be providing and county-by-county breakdown of these costs.

G. Tax Assessment

The tax assessment is totally eliminated in the Day Treatment program and becomes fully reimbursable in the ICF program. This will generate an additional \$3.1 million (State and Federal funds) for voluntary providers.

H. Base Salary Increase

Employees at non-trended facilities will receive \$5.8 million for a base salary and fringe increase. This increase will translate into \$750 per Direct Care employee. Not-for-profit providers recommended to receive this increase include: CR's; day treatment; family support; local services; unified services; chapter 620 services; sheltered workshops; long-term sheltered employment; article 16 clinics; individual support services; supported employment; day training; agency sponsored family care; and private residential schools.

There is also a 2.9%, \$65 million full annual (Federal and State shares) Medicaid trend for ICF and HCBS programs and up to an additional 2.1% increase in state aid as an OMRDD adjustment based on cost experience. The intention is for this money to be used as a base salary increase for employees at trended programs.

3. OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES

Fund Type	99/00 Final	00/01 Executive	00/01 Final
State Ops	\$69.0 m	\$66.8 m	\$66.8 m
Local Assistance	\$387.9 m	\$388.5 m	\$396.9 m
Community Treatment	\$288.4 m	\$290.6 m	\$295.5 m
Prevention and Program	\$98.4	\$97.9 m	\$101.1 m
Institutional	\$33.3 m	\$33.1 m	\$33.1 m
Capital	\$28.8 m	\$35.2 m	\$35.2 m
All Funds	\$485,658,881	\$490,431,000	\$498,976,000

A. Prevention and Treatment

OASAS received an additional \$4 million appropriation for the expansion of prevention and treatment programs (\$2 million for prevention and \$2 million for treatment). The agency has indicated that it is their intention to make half of the \$4 million total available for spending at

county discretion. A formal proposal has not yet been developed but the Conference's leadership is meeting with the Commissioner to discuss a possible RFP process and other ideas on how to use this new appropriation as flexible funding.

B. Community Transition

The budget appropriates \$500,000 for community transition services for formerly incarcerated individuals in need of services.

C. Asset Forfeiture

\$8 million will be appropriated from anticipated criminal justice asset forfeiture recoveries to support one-time project costs that typically fund prevention programs.

D. Cost of Living Adjustment

There is a 2% COLA on state financial assistance for OASAS-operated community-based residential treatment providers.

A 1.5% COLA (\$3.4 million) was also approved for OASAS-operated non-residential providers.

E. Housing Initiative

\$5 million is appropriated in Capital spending for 100 residential treatment beds for women with children and adolescents which represents a 15% increase in capacity for these types of beds. When these beds are up, there will be a total of 750 of these beds in the entire state. This funding will assist counties in meeting Federal mandates under the Adoption and Safe Families Act and welfare reform.

4. DEPARTMENT OF HEALTH

A. Medicaid

The numerous health initiatives adopted as part of the HCRA deal, most notably Family Health Plus, include large costs for counties. County Medicaid costs associated with Family Health Plus are estimated to be \$364 million. As part of the final budget, the State agreed to enter a revenue sharing agreement with the counties to remove the local costs of this new program. The agreement, which totals \$22 million this year, will reimburse counties for the first full year of the program and serve as a basis for reimbursement in future years. **See attachment at end of document for county-by-county breakdown of revenue sharing allocations.**

B. Hypodermic Needles

In an effort to stem the AIDS epidemic, the state budget includes the suspension the requirement that hypodermic needles be available by prescription only. Included in the General Government bill, New York is now the 43rd state to remove the prescriptive requirement for hypodermic needles.

5. TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF)

As a result of restructuring welfare funding, states across the nation have accumulated huge surplus pools of TANF funding. New York currently has a surplus of \$1.4 billion. As part of the

2000-01 Budget, the state has authorized the expenditure of some of these funds to support the state's at-risk workforce. There are three areas of interest to Mental Hygiene:

A. Department of Labor

DOL received a \$ 13 million sub-allocation from the TANF surplus for the recruitment and retention of former welfare recipients and low -income workers in the human services sector. These funds will be distributed through contracts via local social services districts or State Agencies (OMH, OASAS, and OMRDD). These funds may be used in the following manner: extra training for effective transition, financial support for employment transportation, child care services, or recruitment/retention bonuses.

B. Office of Alcoholism and Substance Abuse Service

OASAS received a \$10 million sub-allocation from the TANF surplus for screening and treatment of potential clients as they are applying for public assistance. This type of funding has been received by OASAS in the past and is part of the agency's ongoing effort to enhance screening.

C. Office of Children and Family Services

OCFS received a \$23 million sub-allocation from the TANF surplus for collaborative efforts with OASAS and child welfare service providers for prevention and treatment. As an example, these funds could be used in residential or foster care programs. Distribution of this money will be a result of a RFP process that is scheduled to start very quickly.

Details surrounding the above proposals are slim at this time, however, Conference staff is researching these issues for more information and have placed the items on internal committee agendas with the agencies in the next couple of weeks.

6. ARTICLE VII LEGISLATION

A. Medicaid Managed Care Program

The State's Managed Care Program is extended through December 31, 2003 with minor changes. These changes are listed below:

1. Managed care providers will be provided with the date of re-certification for medical assistance of each of their enrolled participants. This information will be included as part of the monthly enrollment information given to providers.
2. Prospective enrollees will receive written materials to verify that their choice of medical provider participate in the managed care program.
3. In face to face enrollments, enrollment counselors must check right then to see if the prospective enrollees choice of provider participates.
4. The Department of Health must establish an automated system to track enrolled participants and ensure that adequate services are being provided in a timely manner. There must be an annual report to the Governor and Legislature as to the progress of this system.

As mentioned earlier, Mental Health Special Needs Plans were removed from this extension and will be considered as a separate piece of legislation later this session.

B. Medicaid Escrow Account

The Medicaid Escrow Account process used by the State to pay the county (local) share of weekly Medicaid payments to providers is restructured. Certain State and Federal funds otherwise due the localities from DOH, OTDA, and OCFS are deposited into the Account to cover the local governments share of the weekly payment. As local Medicaid costs continue to rise, it is increasingly difficult for the State to make payments to providers using the current available funds. The revised process is necessary to maintain the solvency of the Account. The bill enacts two specific provisions:

1. Expands the State's authority to withhold State and Federal payments owed a county if funds in the State's Escrow Account are inefficient to pay the county's local share of Medicaid costs. DOH will now have the authority to **intercept ALL special revenue or local assistance funds** passing through their agency in the amount necessary to make the local payment. If this amount is still inefficient, the Comptroller may intercept any other State payments.
2. Authorizes the electronic transfer of funds by counties into the Escrow Account to cover the local share of Medicaid expenses (NYC already does this). If a county transfers insufficient funds into the account, the Comptroller shall intercept funds otherwise due to the county **AND charge interest** on the amount due until the county's obligation is fulfilled.

C. Disproportionate Share Payments

This bill extends Chapter 119 of the Laws of 1997 through March 31st, 2003 to allow voluntary hospitals to continue replacing, through Federal disproportionate share payments, reductions in State grant funds provided by OMH and OASAS. DSH payments are determined based on 1997 State grant levels and are awarded to a program as long as they continue to pay the same local share of Medicaid under the DSH program as they did with State grants. DSH payments save the State \$14 million annually and local governments \$2.4 million annually.

**NOT
APPROVED**

**MINUTES OF THE MEETING
BOARD OF HEALTH
JANUARY 25, 2001**

John M.
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ALLEGANY COUNTY
BOARD OF LEGISLATORS

MEMBERS ATTENDING: Ronald Truax, President; Catherine Richmond, Vice-President; Timothy LaFever; Willard Simons, DDS PC; Siraj Siddiqui, M.D.

OTHERS PRESENT: Gary W. Ogden, M.D., C.M., Public Health Director; Tom Hull, Deputy Public Health Director; Vicky Gaeta, Director of Patient Services; Pamela Cockle, Accountant; Norilyn Patrick, Family Planning Nurse Practitioner; Theresa Moore, Public Health Educator; Rose Burdick; Secretary

MEMBERS ABSENT: James Edmonston, DO; Leo Cusumano, M.D.

CALL TO ORDER: President Ronald Truax called the meeting to order at 7:00 P.M.

APPROVAL OF MINUTES: Catherine Richmond made a motion to approve the December 28, 2000 minutes and Dr. Simons seconds the motion. Motion carried.

GARY W. OGDEN, M.D., C.M., PUBLIC HEALTH DIRECTOR:

- Catherine Richmond made a motion to approve the HIV Prevention Policy and Procedures Manual and Tim LaFever seconds the motion. Motion carried.
- Public Health Advisory Council – Dr. Ogden will address the Legislators at an upcoming Board meeting to discuss the formation of a Public Health Advisory Board that will be composed of fifteen citizens. Each legislator will appoint one citizen to the Council insuring the geographical representation of all districts in Allegany County. Among this Council's responsibilities will be to report significant public health concerns to the Board of Health.
- WIC (Women, Infants and Children) Permanent Site (Unit I, 3460 Riverside Drive, Wellsville, NY) – USDA has approved a renovation project at the Riverside Drive site at a cost of \$20,000. Project should be completed some time in April.
- Satellite Office for ACDOH (54 Schuyler Street, Belmont, NY) – the property has been sold and the cost for rent is expected to rise.
- School-Based Health Centers – Darlene Bainbridge, RN, CPHQ, CEO, Cuba Memorial Hospital, is applying for a grant to sponsor Article 28 Primary Care Clinics in the Belfast and Friendship schools. The clinics will offer drug & alcohol counseling, dental hygienist, vision care, etc.

TOM HULL, DEPUTY PUBLIC HEALTH DIRECTOR/ENVIRONMENTAL DIRECTOR:

- Randall Clark – Cindy's Kitchen Restaurant – Change of ownership; no further action required.

VICKY GAETA, DIRECTOR OF PATIENT SERVICES:

- Flu Update – The Health Department has given 2,054 does of flu vaccine to date. This is significantly lower than last year. There is one more flu vaccine clinic in Almond next week. The NYS Lab delivered flu vaccine to the Health Department this afternoon; assume it is extra vaccine. Vicky will check with Chuck Wiley of the NYS Lab to confirm.
- Staffing – One nurse has been off all week due to pneumonia. Nurses are busy due to case intensity, number of referrals, paper work, deadlines, and impact of OASIS and PPS (Perspective Payment System). Have been working on revising forms that will hopefully help in expediting nursing documentation. 3M/Datacron, (we use their Home Care billing software), is testing clinical documentation module that will hopefully eliminate a great deal of the paperwork for nurses. However, we have no idea of how long they are going to pilot it, when it will be available and the training required prior to use, etc. Our laptops have been upgraded to accommodate the new software.
- Flu – The first case of confirmed influenza was in Erie County last Thursday (1/18/01). First case in State of New York. To date, we have not received any calls regarding any concerns/suspicions of flu.
- SPHN (Supervising Public Health Nurse) – Change of duties for one SPHN. She will be assigned to all aspects of arranging for and any changes which follow for PCA (Personal Care Aids), PDN (Private Duty Nursing) and HHAs (Home Health Aids). She will be the sole communicator with the licensed agencies and their central point person. Obviously, in her absence, the other SPHNs will necessarily fill in/take over her duties. She will also screen all incoming referrals for home care and subsequent referrals. This will streamline and expedite the whole process of care delivery. This same SPHN will screen for insurance coverage, obtain all prior approvals, and will do the continued required follow-up with insurance company(s). It will absolutely be necessary to continue the overlap of all three SPHNs as has been done in the past.

PAM COCKLE, ACCOUNTANT:

- Health Department received notification from the United Government Services that the Interim audit of the 1999 Cost Report will result in a settlement of \$54,900.

- Revised Sliding Fee Scale – went over changes on the Sliding Fee Scale from last year. Dr. Siddiqui made a motion to approve the revised Sliding Fee Scale and Catherine Richmond seconds the motion. Motion passed.
- The 2000 books will be closed out by February 1, 2001.
- The December audit was reviewed and approved.

NORILYN PATRICK, FNP:

There are no significant changes in the Family Planning Policies and Procedures Manual. The Manual has been brought up to current levels. Once a year, Dr. Ogden as Medical Consultant and the President of the Board of Health have to sign off on the Manual.

THERESA MOORE, PUBLIC HEALTH EDUCATOR:

- Theresa presented the Public Health Education Annual Report -January 1, 2000 – December 31, 2000 (see attached).

AUDIT:

- Dr. Simons made a motion to approve the January audit and Tim LaFever seconds the motion. Motion passed.

MEETING ADJOURNED:

With no further business to discuss, the meeting was adjourned at 8:00 P.M.

Respectfully Submitted,
Rose Burdick

*** The next Board of Health meeting will be Thursday, February 22, 2001, at 7:00 P.M., in Room 8.**

PUBLIC HEALTH EDUCATION
JANUARY 1, 2000 - DECEMBER 31, 2000

The goal of the Public Health Education division of the Allegany County Department of Health is to educate, motivate and enable Allegany County residents to adopt and maintain healthy lifestyles. This is accomplished through projects planned for the residents, schools and communities of Allegany County.

TOBACCO

Tobacco Control/Tri County Tobacco Awareness Coalition

After the initial six years of the New York State Department of Health's ASSIST grant, Allegany County did not remain a member of the Southern Tier Tobacco Awareness Coalition (STTAC). STTAC did not concentrate any efforts or money in Allegany County.

In the summer of 2000 we were asked to join the Chautauqua/Cattaraugus Tobacco Free Initiative. The NYSDOH's increased funds from the Health Care Reform Act 2000 were added to the budgets of each community-based tobacco control grant program. Allegany County was asked to be part of the two county coalition so we could benefit from the additional funds. June 1, 2000 to May 31, 2001 is the second funding cycle for a five year cooperative agreement. During that last 5 months of this funding cycle Allegany County will concentrate on the following:

- Reestablishing the Allegany County subunit
- Reducing exposure to environmental tobacco smoke
 - awarding mini-grants and smoking cessation to Healthy Heart Program Worksites with smoke free policies
- Promote quitting among adults and youth
 - networking with obstetricians and gynecologists to promote and offer smoking cessation classes to pregnant women and their partners
 - promoting and offering smoking cessation classes to WIC program clients
 - promoting and offering smoking cessation classes to reproductive health clinic clients
- Prevent Initiation Among Youth
 - propose county legislation prohibiting self-service displays in the stores in Allegany County selling tobacco products

Tobacco Access Enforcement Program

The Allegany County Department of Health received a \$5,350 grant from the New York State Department of Health (NYSDOH) Tobacco Access Enforcement Program to do Adolescent Tobacco Use Prevention Act (ATUPA) compliance checks in Allegany County. It is required that all merchants in Allegany County be checked during the grant year October 1, 1999 to September 2000. In addition, a random selection of 25 Allegany County merchants (SYNAR checks) was submitted to the NYSDOH for the Office of Alcoholism and Substance Abuse Services (OASAS). These SYNAR checks were done as part of the total checks for Allegany County and the 25 merchants were not checked a second time for ATUPA.

Tobacco Access Enforcement Program (con.)

All 65 merchants in the county were checked and two field visits were done on merchants who have stopped selling tobacco products. Six stores were found to be in violation (selling tobacco products to minors). Four stores were rechecked (one seasonal store was closed and one store stopped selling tobacco at the time of their recheck). One store was in violation during the recheck. All stores in violation paid their fines and one store requested a hearing. This was the first hearing ever held in Allegany County for ATUPA compliance. The totals for checks are as follows:

- 28 full checks of registration and compliance with a minor
- 36 compliance checks were done with a minor
- 34 partial checks were done for registration and proper sign
- 6 stores in violation
- 4 rechecked
 - 1 stopped selling tobacco by recheck
 - 1 closed at recheck/seasonal store
- 1 store was in violation during recheck
- 1 hearing held
- \$1475 total fines collected
- 17 field visits including
 - store stopped selling tobacco
 - entry prohibited for minors
 - unsatisfactory conditions for students

ADOLESCENT TOBACCO USE PREVENTION ACT ALLEGANY COUNTY COMPLIANCE CHECKS			
Date of Compliance Check	Number of Merchants Checked	Number of Merchants in Violation	Percentage in Violation
June 1994	24	17	71%
December 1994	30	15	50%
July 1995	17	4	24%
December 1995	11	2	18%
July 1996 (OASAS)	22	2	9%
August 1996	9	1	11%
February 1997	18	0	0%
October 1, 1997 – September 30, 1998 (1 st year Enforcement Grant)	All 65*	9 (sold tobacco) 3 unregistered	14% (sold tobacco)
October 1, 1998- September 30, 1999	All 71	4 (sold tobacco) 1 unregistered	6% (sold tobacco)
October 1, 1999- September 30, 2000	All 65**	6(sold tobacco) 1 sold at recheck	9% (sold tobacco)

*In 1997-1998 ACDOH received a NYSDOH Tobacco Enforcement grant and was mandated through this grant to check all merchants on the Taxation and Finance list for Allegany County.

**3 stores did not sell or stopped selling tobacco products and 1 store went out of business.

WOMEN'S HEALTH PARTNERSHIP OF ALLEGANY COUNTY

Funding

The Women's Health Partnership of Allegany County is in its seventh year of funding, beginning April 1, 2000 and ending March 31, 2001. Funding for this program is provided by the New York State Department of Health in cooperation with the United States Centers for Disease Control and Prevention (CDC).

Guidelines

The partnership services women that are eligible under the following guidelines.

- Women age 40 and over *or*
- Women under age 40 (High Risk only) *and*
 1. who were initially screened for breast cancer in this program at a younger age and are returning with a physicians prescription for rescreening
 2. with a first degree relative (mother, sister, or daughter) who was diagnosed with pre-menopausal breast cancer before age 50
- Asymptomatic for breast cancer *and*
- No medical insurance *or*
- Insurance does not cover mammograms and/or cervical cancer screening or deductible is barrier to screening (grant funds are always the payer of last resort) *and*
- 250% above Federal Poverty Guidelines (1999) and family size (example: 2 people in household must have monthly income of less than \$2,304)

Access to the program

Women contact the data manager/intake person at the health department through the telephone numbers, (716) 268-9250 or 1-800-797-0581. An intake will be done for each woman to determine eligibility for the program. Once eligibility is established, the woman will be referred to the participating medical provider of her choice.

Women who qualify for this program will be eligible for early detection and diagnostic services at low cost or free of charge. These services include, but are not limited to: breast self-examination instruction, clinical breast examination, a screening mammogram, Pelvic exam with Pap smear, diagnostic mammogram, ultrasound, and a select list of other diagnostic services.

Participating Providers

At **Cuba Memorial Hospital** the woman is scheduled for the next screening date. There are two Wednesdays each month. The woman can receive the breast self-examination instruction, clinical breast exam, mammography, and a pelvic exam with Pap smear, if requested, at the Cuba site. Results are sent from the hospital to the woman's physician and she must make contact for the results.

The **Health on Wheels** a mobile van sets up mammography equipment at the **Health Department's** Pap clinics at the Belmont clinic site one time a month. The Health on Wheels van is housed at Westfield Hospital in Chautauqua County. The mammograms are read at Westfield Hospital, results mailed to the patient's physician, and insurances or partnership billed by van and hospital personnel. The client must make contact with her physician for results. NYSDOH funding for the mobile van ended June 30, 2000. The van stopped providing services to Allegany County after the September clinic.

At the **Jones Memorial Hospital** the woman is scheduled for the next screening appointment. The Partnership has been assigned two time slots in Medical Imaging each Tuesday afternoon. The hospital is very accommodating to clients that cannot access a Tuesday afternoon appointment. The woman can receive a mammogram at the Jones site. Results are sent from the hospital to the woman's physician and she must make contact for the results. The woman is referred to the Pap clinic (for a cervical screen and a clinical breast exam) at the Health Department Belmont site on the third Tuesday of each month. The intake person will notify the clinic staff of the number of women accessing each clinic, as no appointments are necessary. The Partnership and the Health Department are discussing expansion of the Jones Memorial site to include clinical breast exams, breast self-exam information and cervical screens

Statistics

See following tables for other grant year statistics.

Women's Health Partnership of Allegany County						
Grant Year	Total # Clients	#Breast & Cervical Screening	# Breast only Screening	# Cervical only Screening	# Clients w/Follow up	# Clients w/ Cancer
1993-1994	38	N/A*	38	N/A*	6	0
1994-1995	54	28	24	6	9	0
1995-1996	103	31	72	12	7	1
1996-1997	77**	24	53****	10***	4	1
1997-1998	126	34	84	6	13	0
1998-1999	110	19	77****	15	7	0

*Cervical Screening not paid for by grant in 1993-1994

**One client refused mammogram

***2 clients had repeat Pap smears

****One client had short term follow up mammogram

Women's Health Partnership of Allegany County							
Grant Year	Provider	# Clients	#Breast & Cervical Screening	# Breast only Screening	# Cervical only Screening	# Clients w/Follow up	# Clients w/ Cancer
1999-2000	Cuba	19	9	9	5	1	0
1999-2000	Jones	57	N/A	57	N/A	0	0
1999-2000	ACDOH w/Van	67	44	67	1	2	0
1999-2000	WL	2	N/A	2	N/A	0	0
1999-2000	Total	145	53	135	6	3	0
2000-2001	Cuba	26	20	6	1	0	0
2000-2001	Jones	40	N/A	40	N/A	7	0
2000-2001	ACDOH w/Van	28	23	4	N/A	5	1
2000-2001	WL	3	N/A	3	N/A	0	0
2000-2001	Total	97	43	53	1	12	1

WL -Elizabeth Wende Breast Clinic in Rochester

2000-2001 -Grant year ends March 31, 2001, data in table ends December 31, 2000

SOUTHERN TIER HEALTHY HEART PARTNERSHIP

The Southern Tier Healthy Heart Partnership is funded by the New York State Department of Health's Healthy Heart Program. Cattaraugus County Department of Health is fiscal conduit for the worksite wellness project. This partnership was the only one in the state to complete the required 50 heart checks by the deadline (52 were done). The NYSDOH's list of the worksites in greatest need of healthy heart environmental changes from both Cattaraugus and Allegany counties has been received by the partnership. Contacts have been made and ten worksites have agreed to participate. The two from Allegany County are Wellsville Manor and Bolivar Richburg Central School. After the sites were on board the Partnership completed the following objectives in 2000.

- Held a forum on worksite wellness
- 10 worksites conducted behavior surveys with their employees
- 10 worksites each developed work plans including timelines and evaluation strategies
- 15 worksites plus 8 Senior Nutrition sites will participate in "Get Moving" in May

The Partnership has been funded for a second year starting April 1st, 2001.

S²AY (STEBEN, SCHUYLER, ALLEGANY, YATES) PUBLIC HEALTH NETWORK

The S²AY Network was funded by the New York State Department of Health's Rural Health Network Development Program. The mission statement and focus are as follows.

MISSION: Improve access to care, health outcomes and health status for the residents of Steuben, Allegany, and Yates Counties.

FOCUS: Creative exploration of the operational and financial feasibility of alternatives for transitioning appropriate components of public health programs into a more integrated delivery system

COMMITTEES:

The Public Health Educator is a member of the Inservice committee, Public Health Educator committee, Radon Team and the Dental Focus Group.

Inservice Committee has focused on providing training for Home Health Aides - for Allegany County these are provided through contract agencies. Inservice training on mandatory topics is being planned as policies are developed. An internationally known motivational speaker Murray Banks presented to Department of Health staff in the S²AY counties. Allegany County had 37 employees attend. Topics included taking care of yourself and the challenge of change.

The **Public Health Education committee** had the second and third issue of a newsletter printed for all four counties. This committee put together a two-page sheet on Head Lice for school nurses to use in assisting families. Environmental changes and prevention information were included.

Radon Team has been funded for a second year to do marketing and awareness on the topic of radon. This committee is working with a seasonal topic, November to March. This grant year was not approved until January 2001. The focus this year will be on increasing the usage rate of the radon test kits given to county residents in the four counties.

Dental Focus Group met a few times and discussed services that were needed in all four counties and services that were offered. Dr. Ogden attended the last meeting of this committee.

SOUTHERN TIER PREVENTION COALITION

The PHE worked with the STPC to provide a parent workshop and a teen workshop in October of 2000 with topics based on a teen and parent survey done last year. The parent night had approximately 50 in attendance. The teen day had approximately 200 people in attendance. These two events were well received, although parent conferences and Teen/Youth Conferences or Speak-outs are offered in each county by other coalitions. The group has decided to go back to a disabilities prevention focus. Many of the coalition agencies can remain active members only if this is the focus of the Southern Tier Prevention Coalition.

LEAD FOCUS GROUP

The first meeting of the Children's Hour was held this year. The Health Department invited Allegany County Physicians and their staff who treat children to attend an early breakfast meeting to introduce a new lead screening form and other health department programs for children. Four physicians offices and one laboratory were represented. Other similar meetings will be planned through the Marketing Committee.

MARKETING COMMITTEE

History

- Started in 1997
- Need to market the services the nursing division could provide - to physicians & discharge planners
- Need to market our services to the general public – radio and newspapers
- Develop a new brochure and magnet

2000 Projects

Promotion of the Health Department as a whole was needed. Special Projects and grant promotion has remained with the project or grant coordinators or coalitions.

- Newsletter – now working on issue #6 for March, April, and May 2001
- Developing a new brochure for Health Department
- Events for the 25th anniversary in 2000
 - Including Relay for Life team
- County Fair Booth Summer 2000 and planning Summer 2001
 - Including magnet to promote the 1-800 #
- Three 60 minutes morning presentations to physicians and their staff have been held on health department programs and topics. The next one will be a special speaker and an evening program.
- Approval for the banner to promote monthly health topics on the exterior of the walk bridge with additional information on the topic inside the foyer of the building
- Telephone Book advertising for Home Health and Long Term programs
- *Take a minute* bulletin board outside nurses room. Minutes from human services committee and marketing committee are posted there. Trainings offered from staff including teleconferences will be posted here.
- *FYI* bulletin board outside the PHE's office is for general health information for public and staff

WOMEN'S HEALTH CONFERENCE

The PHE worked with the FDA, Wyoming, Livingston, and Genesee Counties to provide a women's health conference to professionals and the public in all four counties. Approximately 37 people from Allegany County attended.

ASTHMA COALITION OF WESTERN NEW YORK

This coalition has been funded by the NYSDOH. This grant will include

- an awareness campaign for the Western Region
- education in schools for children identified with asthma and their parents
- awareness and education for physicians
- development of a common treatment plan by health insurance companies on the coalition
- additional applications by coalition and/or members for grants

This coalition applied for a Robert Wood Johnson grant and was not funded. An application for a second Robert Wood Johnson grant has been developed. The coalition has submitted an application for a CDC Asthma Surveillance and Intervention in Hospital Emergency Departments grant.

WESTERN REGION DIABETES COALITION/SOUTHERN TIER SUBCOMMITTEE

The Western Region encompasses an eight county area divided into three coalitions. The Southern Tier Region includes Allegany, Cattaraugus and Chautauqua Counties. The Western Region Diabetes Coalition is funded by the NYSDOH and each of the three subunits is funded from this money. The first year of funding was shortened to change the funding cycle of this grant.

The **first year objectives** were completed January 1, 2000 to June 30, 2000.

Objective #1: To establish a coalition which focuses on Family Wellness among rural residents of Allegany, Cattaraugus and Chautauqua Counties

Objective #2: To build a Mobile Food Display Case including food items and their nutritional contents to increase nutrition awareness among a 3 county area.

Objective #3: To increase awareness of diabetes and risks associated with poor nutrition and lack of physical activity.

Year two objectives:

Objective #1: To identify eleven additional partners for the Southern Tier Region.

Objective #2: To Design and have printed a bi-weekly column ad in 6 local papers (the ad would give a phone number in each county for residents to call for a packet of information and to be added to the mailing list for Our Good Life newsletter, which has a Diabetes section each month)

Objective #3: To develop an educational brochure with follow up information for each county including support groups.

Objective #4: To develop a calendar of at risk locations for the food display case and the ADA paper screen with follow up information.

Objective#5: To prepare distribution materials and complete the Meals On Wheels Project.

SOUTHERN TIER HEALTH CARE SYSTEMS DENTAL SUBCOMMITTEE

The Tri-County Memorial Hospital applied to the NYSDOH Bureau of Dental Health on behalf of the Southern Tier Health Care Systems Dental Subcommittee for funds for preventive dentistry for high risk under served children/dental sealant program. The committee is applying to the American Dental Association Health Foundation for funds to improve children's oral health through education, especially for those whose economic status places them at greatest risk in the counties of Allegany, Cattaraugus, Chautauqua and Wyoming. The target group will be parents and children Pre-K through grade six to build an awareness of the importance of oral health and routine dental care.

WESTERN NEW YORK OVARIAN CANCER AWARENESS TEAM

An application to the NYSDOH has been submitted increase awareness among women and their providers in Allegany, Cattaraugus, rural Erie and Wyoming counties. This grant has been funded. Allegany County mailed 201 surveys to Women's Health Partnership clients and received 33 replies.

ALLEGANY BUCKLES UP CHILDREN (ABC) COALITION

The Allegany County Department of Health is working with the Allegany Western Steuben Health Network subcommittee on Injury Control, the Allegany County Traffic Safety Board and Travel Safe as the Allegany Buckles up Children (ABC) Coalition to secure funding from the NYS Governor's Traffic Safety Board. This coalition has been funded to have a permanent Child Safety Seat Check Point in Allegany County, to train Child Safety Seat Inspection Assistants, and to hold three to four check points in the outer areas of Allegany County. Included in this funding is money to purchase a limited supply of child safety seats for distribution at the check points with proper usage instruction. The Coalition has decided to continue the distribution as the Health Department did, to low income county residents that show the greatest need. The NYS Governor's Traffic Safety Board increased the amount of money given to purchase child safety seats. Evaluation of the program will be based on the number of child safety seats distributed not on the number of seats checked at the Child Safety Seat Check Stations. From March 2000 to September 2000:

- 15 car seat checks and various mini checks were held
- 227 child safety seats were checked
- 211 vehicles passed through the check points
- 5 (2%) were found to be okay
- 136 of the seats inspected were collected (seat too old, wrong seat for vehicle, wrong seat for child, etc.)
- 206 seats were distributed

ALLEGANY/WESTERN STEUBEN HEALTH NETWORK

Injury Control Subcommittee

The Community Health Assessment (CHA) for the New York State Department of Health is complete. This subcommittee will continue to gather statistics as needed to update the (CHA). The subcommittee has changed to a Traumatic Brain Injury prevention focus. The first topic area will be Child Safety Seats. See above ABC Coalition.

Dental Health Subcommittee

This committee did not meet this year. The Health Department does dental education and promotion throughout the year including the Kids Days at Tops each summer, the county fair, and spring school programs.

WESTERN REGION PUBLIC HEALTH EDUCATORS

In June the health educators met in Watkins Glen. The date was changed to accommodate a speaker and the Allegany County educators were unable to attend. In September the PHE's met in Newark and received training on the World Wide Web and Health education curriculum and activities. Theresa Moore attended this meeting. In December the PHE's met in Niagara county and the Allegany Public Health Educators were unable to attend the meeting due to the weather. This group meets quarterly and is the only organized group of Public Health Educators in New York State.

Educational Presentations*

Topic	Location/Group	# Sessions	Grade Level	DOH Staff	# Students	# Adults
Dental	Houghton Academy	3	K-2	TKM	48	3
Health Department Services	Dept. Social Services	2		DB/HE		15
Radon	Cuba/Realtors	1		DB		30
Dental	Cuba Library	2	Preschool	TKM	28	3
Dental	Genesee Valley Belm	2	PreK	TKM	26	2
Immun/Lead/Health Dept	Jones H/prenatal class	4		HE /TKM		33
Radon	Belmont Rotary	1		TKM		17
Women's Health Partnership	Council Agencies	1		TKM		75
Dental	Genesee Valley Ang.	8	PreK-4	TKM	134	10
Adult Health Assessment	Alfred University	1	Students/ staff	TKM	10	8
Testicular Self Exam /Breast Self Exam	Youth Speak/Alfred State College	Health Fair	7-11	TKM	200	50
Health Department Services	NY Works/DSS/ Friendship & Wellsville	1 1		TKM/ HE		2 8
Adult Health Assessment	Dresser Rand/ Wellsville	Health Fair		TKM/ HE		100
Adult Health Assessment	Wellsville Manor & Public	Health Fair		TKM/ HE		20
Food Safety Conference	Belmont BOCES/ Keynote/ 3 breakouts(repeated 3 times each	1		TKM/ RH		36
Kids/Women/Men & Health Department 1-800 # & Newsletter	County Fair	6 days		Many staff		
Dental/ Health Department Services	Tops Kids Week Tuesday & Saturday	2		TKM /HE	150	50
Dental	WIC/Wellsville	3		TKM	20	
Kids Game/DOH services	GV-Ang. PTA Fun Fair	1		TKM/ HE	15	10
Kids Game/DOH Services	Halloween Health & Safety Fair	1		TKM/ HE	100	50
Diabetes/DOH/Healthy Heart	Friendship Dairies Health Fair	1		TKM		75
Diabetes/DOH Services	Veterans Stand Down/Belmont BOCES	1		TKM		50
Car Seat Safety	Car Seat Checkpoint/ Amity Rescue	2		TKM	16	17

*(This information does not include educational programs done by the Reproductive Health Educator)

COALITIONS

The Public Health Educator, Theresa Moore, is a member of the following groups:

- Southern Tier Prevention Coalition STPC
- Tri County Tobacco Awareness Coalition
- Allegany County Subunit of Tri County Tobacco Awareness Coalition
- Western Region Tobacco Control Coalition
- Western Region Public Health Educators
- Council of Agencies
- Women's Health Partnership of Allegany County
- Western Region Healthy Women's Partnership
- Allegany /Western Steuben Health Network Board
 - subunits: Injury prevention and Dental Health
- S²AY (Steuben, Allegany, and Yates Counties) Program
 - Staff Teams: Public Health Education, Radon, and In-service Education
- Associate member of Allegany County Traffic Safety Board
- Allegany County Buckles-up Children
- Western Region Asthma Coalition
 - Sub committees: Public Relations Committee and May Campaign Committee
- Western Region Diabetes Coalition
 - Sub committees: Media/Public relations and Southern Tier Diabetes Team
- Western New York Ovarian Cancer Awareness Team
- Southern Tier Health Care Systems Dental Subcommittee
- Marketing Committee for Allegany County Department of Health
- Lead Focus Group/ACDOH
- Southern Tier Healthy Heart Partnership
- Women's Health Conference Coalition/FDA, Allegany, Wyoming, Livingston, and Genesee Counties

STAFF TRAINING*

Topic	Location	Staff who attended
Women's Health Conference sponsored by the FDA	Mount Morris	Theresa Moore Helen Evans Lori Ralyea Donna Baschmann
S ² AY Conference	Watson Homestead	37 staff
Well Care Workshop/Waters Systems Council	Canandaigua, NY	Richard Haywood
NYSDOH Annual Chronic Disease Conference	Albany (4 days)	Theresa Moore Helen Evans
Lead Based Paint Hazard Assessment	?	Bruce Golden
Introduction to Grant Writing	Syracuse University	Donna Baschmann
National Lead Safe Housing Conference	Philadelphia, PA	Donna Baschmann
Autism Conference	Alfred University	Donna Baschmann Linda Wilcox Nicole Meyers
Women, Work & Wellness	Alfred University	Donna Baschmann Lynn Wallace Maggie Davis Lynn Roeske Donna Baker Gayle Dunmire Rose Burdick Kim Ward Diane Franklin Sue Wood
Together Independently/ Spina Bifida	?	Mary Botens
Crack A Smile Seminar	St. Bonaventure University/parent night/ teen day	Theresa Moore
WRPHE/Health Ed. WWW	Newark, NY	Theresa Moore
AIDS Post International Conference Update/ECMC	Buffalo Zoo	Donna Baschmann
2000 Food Service Inspection Officer Workshop	?	Anne Healy
Creating Healthy Sexuality	Salamanca, NY	Theresa Moore
West. NY CSHCN	?	Lynn Wallace
Medline	University of Buffalo	Donna Baschmann
Community Health Assessment/NYSDOH	Batavia	Theresa Moore Tom Hull
Lead Risk Assessor Refresher Course	?	Bruce Golden Steve Chaffee
Health Education Websites	University of Buffalo	Donna Baschmann
Asthma	T2B2/Teleconference	Theresa Moore
Injury Control	T2B2/Teleconference	Theresa Moore

Staff Training (con.)

Topic	Location	Staff who attended
	T2B2/Teleconference	Donna Baschmann
Creating and Sustaining Healthy Communities	AWSHN/Alfred University	Theresa Moore Helen Evans
Walking Programs	T2B2/Teleconference	Theresa Moore
Thriving in School: Healthy Kids Learn Better	T2B2/Teleconference	Theresa Moore

*(This information does not include reproductive health staff or the nursing division)

NEWS RELEASES

In 2000 Public Health Educator submitted 20 news releases to area newspapers, radio stations, and cable stations. (Reproductive health news releases not included). The news releases discussed the following topics:

- Rabies Clinic
- Rabies Awareness
- Water Tasting Contest & Contest winner
- Radon
- Flu Clinics
- Pap Clinics
- Tobacco/ATUPA
- Southern Tier Prevention Coalition Annual Conference
- Immunizations
- West Nile Virus
- Food Safety

MASS DISTRIBUTIONS

1,500 spring, 3,000 summer, 3,000 fall, and 3,000 winter copies of the Health Reach newsletter were printed. 52 county resident are on the mailing list. Other locations where the newsletter is distributed include physicians, dentists, libraries, barbershops, day cares, children programs, new patients for health department, Council of Agencies, Churches, school personnel, all county departments, hairdressers, WIC clinics, health department clinics, county fair, health fairs, presentations, and in waiting areas of County Office Building and Court House. The distribution sites are changed as needed for seasonal promotion.

Allegany County Department of Health - Sliding Fee Scale

FAMILY SIZE	MONTHLY INCOME (100% FPL)	MONTHLY INCOME (100-125%)	MONTHLY INCOME (125-150%)	MONTHLY INCOME (150-175%)	MONTHLY INCOME (175-200%)	MONTHLY INCOME (200-250%)	MONTHLY INCOME (250+%FPL)
1	* 0 - 695	696 - 869	870 - 1,042	1,043 - 1,216	1,217 - 1,390	1,391 - 1,737	1,738 +
2	* 0 - 937	938 - 1,171	1,172 - 1,406	1,407 - 1,640	1,641 - 1,874	1,875 - 2,343	2,344 +
3	* 0 - 1,179	1,180 - 1,474	1,475 - 1,769	1,770 - 2,063	2,064 - 2,358	2,359 - 2,949	2,950 +
4	* 0 - 1,421	1,422 - 1,776	1,777 - 2,132	2,133 - 2,487	2,488 - 2,842	2,843 - 3,552	3,553 +

** Add for each additional family member 241 301 362 422 482 964 964

additional family member

Updated 12/5/00 per 2000 FPGL

Sliding Fee Scale: * - per hour

Skilled Nursing	\$7.00	\$10.00	\$20.00	\$30.00	\$40.00	\$50.00	\$100.00
Physical Therapy	\$6.00	\$9.80	\$19.60	\$29.40	\$39.20	\$49.00	\$98.00
Speech Therapy	\$7.00	\$10.00	\$20.00	\$30.00	\$40.00	\$50.00	\$100.00
Occupational Therapy	\$5.00	\$9.50	\$19.00	\$28.50	\$38.00	\$47.50	\$95.00
Social Worker	\$5.00	\$15.00	\$30.00	\$45.00	\$60.00	\$75.00	\$150.00
Personal Care Worker	\$2.00	\$4.00/hr.	\$5.00/hr.	\$7.00/hr.	\$9.00/hr	\$12.00/hr	\$28.00
Home Health Aide	\$2.00	\$3.00/hr.	\$6.00/hr.	\$9.00/hr.	\$12.00/hr.	\$15.00/hr.	\$35.00
Nutrition	\$5.00	\$8.50	\$17.00	\$25.50	\$34.00	\$42.50	\$85.00

FPL = Federal Poverty Level

* Adult Medicaid Level (85% FPL) Inform Patient of Probable Eligibility

UPDATED JANUARY 2, 2001

Pamela L. Cockle, Accountant



ALLEGANY COUNTY COMMUNITY SERVICES

Mental Health, Mental Retardation, Alcoholism and Drugs

45 NORTH BROAD STREET, WELLSVILLE, NEW YORK 14895
ROBERT W. ANDERSON, PH.D., DIRECTOR

TELEPHONE (716) 593-1991
FAX (716) 593-7104

RECEIVED

MAR 1 2001

ALLEGANY COUNTY
BOARD OF LEGISLATORS

ALLEGANY COUNTY COMMUNITY SERVICES BOARD

February 20, 2001

<u>Members</u>	<u>Members Unavailable</u>	<u>Staff</u>	<u>Guests</u>
Sandra Blake	Kathy Brown	Mary Nevol	Michele Henry
Linda Edwards	Darren Fleeger		Leonard Jakovac
Karl Graves	Laurel McCluskie		Edna Kayes
Edna Howard	Ronald Truax		Richard Witkowski
Eugene Krumm	Robert Wood		
Gary Ogden			
John Walchli			

The Allegany County Community Services Board was held on Tuesday, February 20, 2001 at Community Services, 45 N. Broad Street, Wellsville.

I: OLD BUSINESS

- A. Roll Call – Meeting was called to order by Edna Howard, Chairman at 7:05 p.m.
- B. Approve Minutes – The minutes could not be approved because there wasn't a quorum present.
- C. Year-To-Date Reports – Annual Reports 2000
 1. Mental Health Association – Michele Henry

The Adult Compeer Program has 23 volunteers with 1798 units of service. Their 2001 objectives are to provide educational materials about mental illness to volunteers, make 5 new matches, increase public awareness, and increase social activities from 3 to 5.

The Youth Compeer Program has 114 children enrolled with 1846 units of service. Their 2001 goals are to have 5 compeer matches, continue to provide outings to all participants in the program, secure other avenues of funding and increase public awareness. They are hoping to have the Regional Meeting in Allegany County

in May. They received a grant from the Juvenile Justice System and will be going to Albany in April.

2. ARA – Leonard Jakovac

ARA has two programs the Counseling Center and the Continuing Day Treatment Program. They employ approximately 60 people. Allegany County Transit is now transporting their consumers. They offer a variety of services: crisis, counseling, psychiatric, psychological testing, case management, group, and medication clinic. For the last two years the volume has remained steady or declined. This is due to JMH hiring a full time psychologist, VA hiring a full time employee with the Strong Memorial Hospital Clinic on Main Street and Dr. Rao hiring a nurse practitioner in his office. ARA has been given funding for additional case managers. Additional supervision will be given in 2001. They also need to update their computer system. ARA is planning on building a new clinic for the Counseling Center possibly on the Bolivar Road, pending funding from the State. They would like it completed in 2002.

3. ARC – Richard Witkowski

Mr. Witkowski summarized the following programs:

Community Services Division – Medicaid Service Coordination – 185 consumers enrolled. Children’s Service Coordination is being provided through Children’s Services Division as of Sept. 2000. A risk management process to address our liability for specific types of issues (violence, elopement, harmful conduct etc.) was started. They developed a Consumer Advisory Board, VOICE, to give a voice to individuals receiving services. Members of this Board are also members of communities boards, American Red Cross, CSB, DD Subcommittee, ARC etc.

Clinical/Rehabilitation Division – Intake/Vocational Evaluation and Assessment – 52 individuals were evaluated. Four Level II School to Work Vocational Assessments were completed - 1 Genesee Valley, 2 Cuba-Rushford and 1 Wellsville. Work Transition Skills were taught to 6 students with disabilities at the high school through a grant. Rehabilitation - The Nightshift started on April 1, 2000 has grown to over 20 individuals. They are able to participate in day programs. The DDPC grant analyzed the developmental disability population involved in the forensic

program. A proposal for funding to address the identified needs was submitted to DDPC. ARC and ACCORD provided a 6 week SAFE group (Support and Assistance in Finding Independence Project) for 6 women. Cornell Cooperative Extension continues to provide services to consumers on home health, cooking, nutrition and other activities. Allegany County Food Link allows consumers to stretch their food dollars and eat nutritious meals. GED Adult Education Instructors from BOCES provide services for consumers. Eighteen Supported Employment candidates were placed this year. Instruction, training and job coaching was provided for 23 individuals for 1182 hours.

Residential Division - The temporary use bed at Willets Avenue IRA was used by 3 individuals for 150 days. There are 5 gentlemen in the Corbin Hill IRA. The Supportive apartments located in Belmont have become part of the Willets Avenue IRA. This division is doing well financially. ARC was saddened by the deaths of three consumers during the last quarter of 2000.

Children's Services Division - There are 2 service coordinators serving 35 children. An IRA for children with Autism will open in 2001 in Scio.

Marketing and Business Division - PWI was the recipient of the NYS Industries for the Disabled 2000 Work Center of the Year Award. The sales were \$1.6 million. They had two seminars - Genetics and Your Practice and Does Parenting Really Matter. Celebrity Sports Nite was a success. They had 23 puppet shows which teaches the prevention of disabilities and acceptance of people with differences. ARC received the Large Business of the Year Award from the Wellsville Chamber of Commerce. FriendLinks had 500 hours from 153 volunteers. They had a 2nd Annual Allegany County Health & Safety Fair.

Grants - They received \$165,050 from NYSOPRHP. The Federal Home Loan Bank gave ARC \$582,300 for first time home buyers.

Finance Division - ARC had a balance of \$246,485 which would cover only the next pay period. Mr. Witkowski distributed the 2000 Economic Impact Report.

4. Allegany Council - Brenda Starr

Ms. Starr was not able to attend this meeting because she was sick.

5. ACCORD – no one was able to attend this meeting.

II: NEW BUSINESS

A. Subcommittee Reports

1. Developmental Disabilities – Robert Wood

Mr. Wood did not have a Subcommittee Meeting and he was not able to attend this meeting. Dr. Howard indicated that Mr. Wood has shown good leadership and they are making progress with their DDPC grant.

2. Mental Health – Darren Fleegeer

Mr. Fleegeer was not able to attend this meeting. Mr. Dickerson contacted Dr. Howard indicating that this Subcommittee needs a CSB member. Karl Graves has agreed to fill this position.

3. Chemical Dependency – Linda Edwards

Mrs. Edwards indicated that they had an organizational meeting. They discussed future topics of discussions and dates of the next meetings.

B. Executive Committee – did not meet.

C. Director's Report – Robert Anderson

Dr. Anderson was not able to attend this meeting because he is in Utah.

D. Chairman's Log – Edna Howard

There are currently three openings for the Community Services Board. Please contact Dr. Anderson or Dr. Howard with names of possible candidates.

Karl Graves made a motion to adjourn the meeting, seconded by Gary Ogden. Meeting was adjourned at 7:45 p.m.

Approved

Linda Edwards, Secretary

Submitted by

Mary L Nevo

Recorder

John M.



ALLEGANY COUNTY COMMUNITY SERVICES

Mental Health, Mental Retardation, Alcoholism and Drugs

45 NORTH BROAD STREET, WELLSVILLE, NEW YORK 14895
ROBERT W. ANDERSON, PH.D., DIRECTOR

TELEPHONE (716) 593-1991
FAX (716) 593-7104

NOT APPROVED

ALLEGANY COUNTY COMMUNITY SERVICES BOARD

April 17, 2001

RECEIVED

APR 23 2001

ALLEGANY COUNTY BOARD OF LEGISLATORS

Members

Sandra Blake
Linda Edwards
Edna Howard
Eugene Krumm
Laurel McCluskie
Robert Wood

Members Unavailable

Kathy Brown
Darren Fleeger
Karl Graves
Gary Ogden
Ronald Truax
John Walchli

Guests

Robert Anderson
Rodney Evans
Tamara Hamilton
Michele Henry
Leonard Jakovac
Edna Kayes
Brenda Starr

The Allegany County Community Services Board was held on Tuesday, April 17, 2001 at Community Services, 45 N. Broad Street, Wellsville.

I: OLD BUSINESS

- A. Roll Call – Meeting was called to order by Edna Howard, Chairman, at 7:00 p.m.
- B. Approve Minutes – 1/16/01 and 2/20/01
These minutes could not be approved because there wasn't a quorum present.
- C. Year-To-Date Reports
 - 1. Mental Health Association – Michele Henry

The Adult Compeer Program had 216.5 hours with 19 matches. They have been planning for Compeer Recognition Week and working on the Annual Newsletter. They are having a pancake breakfast on April 28.

The Youth Compeer Program had 198 hours with 20 matches (5 new matches). In February the Program went bowling with 53 children and volunteers. In March the Program went roller skating with 65 children and volunteers. The Program is planning for Childhood Depression Awareness Day to be held in May. Everyone will be wearing green ribbons.

The two programs are planning a Regional Compeer Program Meeting for the Program Directors in this region in May.

2. ARA – Leonard Jakovac

ARA has provided the mental health services for the last 13 years. The units of service have increased substantially through the years. There is a definite need for geriatric outreach, school visits and jail visits. They have a satellite in Cuba and Houghton. The Continuing Day Treatment Program has a forensic satellite on the north side of Wellsville. Rodney Evans indicated that their satellite at ARC is working well.

Mr. Jakovac has received \$350,000 from OMH for his new building fund for the Counseling Center building. It should be built in the year 2002. It will cost approximately 1.1 million dollars for 11,000 sq. ft. There will be fund raising to help secure money for this project. The CSB, Mental Health Subcommittee and the community will be asked for their input on the best location for this building. ARA currently owns enough property on the Bolivar Road.

3. ARC - Rodney Evans

Community Services Division

Family Support Services - submitted a grant for Latchkey respite children and adults in the community. Money is being sought for outreach/linkage with all 13 schools in Allegany County to serve 39 students with transition planning from July, 2001 – June, 2002.

TBI – are currently serving 10 individuals in Allegany and Cattaraugus Counties with a referral list of 8 people.

Day Hab – The Special Olympics Basketball Team took the silver medal in their division.

VOICE Advisory Board – has 10 members. Most of the members attended a 3 day training on “Using the 7 Habits of Highly Effective People”.

Service Coordination – Manager accepted co-chair to NYSRA’s (New York State Rehab Association) Service Coordination Committee.

Children’s Services Division

HCBS Waiver for ED Children – This new program is for children and adolescents with serious emotional disturbance. The goal is to keep them out of residential care facilities and in the home with their family. The Rehabilitation Center is the lead agency.

Rehab/Clinical Division

ARC opened their New Dimensions in Health Care Clinic. They have

contracted with Jones Memorial Hospital to provide Physical Therapy, Occupational Therapy and Speech Therapy. They received their first referrals from Allegany County DSS to complete home relief evaluations.

Dr. Enke's business class from Alfred University assisted with filing income tax returns for 50 people free.

Residential Division

The Southern Tier Library System, through a Special Needs Grant, is purchasing items to place in the Belmont library for use by the 3 IRAs in Belmont.

Business & Marketing Division

An Economic Impact Statement was completed by the Marketing Department for the year 2000.

The Department received \$850 from the Allegany County Area Foundation to support Different Packages Program. The Department was active in the local schools performing 9 puppet shows and conducting 8 Different Packages Programs.

Seventeen volunteers attended the volunteer recognition reception on March 1.

March was Legacy of Love Month in Allegany County as proclaimed by County Legislative Chairman, Ed Sherman. It is the name given to a state wide celebration and recognition of people with mental retardation and development disabilities.

Support Division

Walter Babbitt gave the ARC a \$10,000 donation as the result of a home purchase.

Finance Division

The audit for the agency, Friends of Allegany ARC, and the agency pension was completed the week of January 29.

4. Allegany Council – Brenda Starr

Ms. Starr discussed the Prevention Education Program. They received \$25,000 as part of a four county initiative from Senator McGee's office. This will run for 3 years. Each year \$150,000 will be given. They did a survey of 6, 8 and 10 graders in all Allegany County schools. They completed phone surveys to 480 parents with help from college students. They received \$35,000 for a Prevention Education supplement and Denise Fulkerson is going to give them \$6,000 - \$7,000 more. They can get a needed Prevention Education position. Dr. Ogden will contract with Allegany Council \$4,000 for tobacco cessation programs.

Allegany Council had an auction and Ms. Starr thanked people for their donations. They had 80 people from all counties attend a conference at the Radisson Hotel in Corning. They had \$30,000 left from 2000 to purchase software – MS Health. OASAS is giving them \$10,000 for computer equipment. They are requesting \$15,000 for renovating the Community Residence with new furniture, bathrooms and windows. Allegany Council staff has meet with the jail staff regarding communication between the jail, probation and Allegany Council. AC had applied for a criminal justice grant but did not receive it. Dan Robbins does assessments and evaluations one day a week at the County. Individuals can be referred to outpatient treatment. First time nonviolent individuals can be referred to the community residence. Three have been placed with 3-4 on the waiting list.

Allegany Council has five new Board Members giving them a full board.

5. ACCORD – Tamara Hamilton

The Respite Program provides temporary therapeutic services to children living in Allegany County ages 5-17 having a mental health diagnosis. There were 19 admissions. Seventeen were referred by ICM. There were 10 females and 9 males for 53 bed nights.

Chances is a 18 week domestic violence education program for survivors of domestic violence. There were 9 groups with 14 women enrolled. After completing the program they are given a certificate.

Children's Chances is a program for children to learn that violence is never acceptable nor is it ever their fault. There were 9 Children's Chances groups with 18 children enrolled. Four children in foster care completed the program with their mother and returned home. In May the Chances Program will meet on Tuesdays at Headstart. Surveys are being given to all participants of the Chances Program.

II: NEW BUSINESS

A. Subcommittee Reports

1. Chemical Dependency – Linda Edwards

The Subcommittee met twice since the last CSB Meeting. Ms. Edwards chaired the first. They reviewed information and reports provided by Mr. Krumm. Mr. Krumm chaired the second meeting. Only two showed. Attendance is poor and the ones attending are familiar with all the programs so it is difficult to come up with agenda items. Members will be

encouraged to attend these meetings.

2. Developmental Disabilities – Robert Wood

They had two meetings. At the March meeting Wayne Ormsby, DDSO representative, went over the Governor's spending plan. An excellent resource for DD is the Internet Resource – www.ddinfolink.org

Today they discussed the DD Forensics Grant. Rodney Evans and Linda Edwards went to Albany regarding this. They have verbal approval but are waiting for written approval. They need to get the program planning team started. They need to prioritize referrals as to who should receive treatment through the Home Builders Model.

The LGU was reviewed. Specifically discussed was the progress on last year's plan Initiatives and New Initiatives for 2001-2003. The plan is due June 1, 2001 but will be completed by the next Subcommittee Meeting.

3. Mental Health Subcommittee – Mary Nevol

Rick Cudney, Adult ICM for Allegany County, was the guest speaker on Single Point of Entry (SPOE). They have meetings once a week to discuss referrals and decide the most appropriate direction for each case in regards to case management.

ICM – Intensive Case Management – client is seen 4 times a month.
The caseload is 12.

SCM – Supported Case Management – client is seen 2 times a month.
The caseload is 20.

Regular Case Management – client is seen once a month. Caseload is 30.

Mr. Cudney also feels there is a need for someone to work with the hospital staff regarding making sure the client is discharged to adequate living arrangements, has transportation to appointments etc. Referrals will be made from the hospital to the SPOA Committee for case management. If the client does not show for their first doctor's appointment after discharge someone should follow up on this.

B. Executive Committee – did not meet.

C. Director's Report – Robert Anderson

Dr. Anderson did not have anything to report at this time.

D. Chairman's Log – Edna Howard

There are still three openings for the Community Services Board.

Dr. Edna Howard and her husband, Dr. Dale Howard, are inviting the CSB and Executive Directors to their 50th Anniversary Open House on Sunday, July 15, 2001 from 2:00 – 4:00 p.m. at the Houghton Village Church Community Room.

The meeting was adjourned at 7:50 p.m.

Submitted By

Mary L. Nevol

Recorder

Approved

Linda Edwards, Secretary



ALLEGANY COUNTY COMMUNITY SERVICES

Mental Health, Mental Retardation, Alcoholism and Drugs

45 NORTH BROAD STREET, WELLSVILLE, NEW YORK 14895
ROBERT W. ANDERSON, PH.D., DIRECTOR

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John M.

**NOT
APPROVED**

ALLEGANY COUNTY COMMUNITY SERVICES BOARD

May 15, 2001

RECEIVED

MAY 24 2001

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Members

Sandra Blake
Linda Edwards
Darren Fleegee
Karl Graves
Eugene Krumm
Laurel McCluskie
Gary Ogden
Ronald Truax
John Walchli

Members Unavailable

Kathy Brown
Edna Howard
Robert Wood

Guests

Mike Damiano

The Allegany County Community Services Board was held on Tuesday May 15, 2001 at Community Services, 45 N. Broad Street, Wellsville.

I: OLD BUSINESS

- A. Roll Call – Meeting was called to order by Laurel McCluskie, Vice-Chairman at 7:00 p.m.
- B. Approve Minutes – 1/16/01, 2/20/01 and 4/17/01
A motion was made by Karl Graves, seconded by Gary Ogden to approve all the minutes. VOTE: Unanimous. Carried.

II: NEW BUSINESS

A. Subcommittee Reports

1. Chemical Dependency – Linda Edwards

The Subcommittee discussed the entrapment law pertaining to the drug task force. During DWI patrols there are certain things that can be done and certain things that are illegal.

2. Developmental Disabilities – Robert Wood

Mr. Wood was not able to attend this meeting. He has been hired as the full time Director of Cattaraugus County Mental Health. He wanted to make sure the CSB knew the LGP is completed. They do not have formal approval for the DD Forensic Grant but the DDPC asked ARC when they could start the contract. This is a good sign.

3. Mental Health – Darren Fleeger

The Mental Health Subcommittee's positions are filled and they have a good attendance. JoAnne LaForge and Lisa Hatch spoke on ARC's Article 28 clinic. They have physical, speech and occupational therapy which is medicaid reimburseable. There is a need for other services. Developmental disability has to be the primary diagnosis.

Mary Gardner-Ruch discussed a difficult geriatric case who is in need of mental health services

B. Executive Committee – did not meet.

C. Director's Report – Robert Anderson

Dr. Anderson was not able to attend this meeting.

D. Chairman's Log – Laurel McCluskie

The CSB is still missing three members. Karl Graves made a motion that there would not be any CSB meetings in June, July and August. This was seconded by Gary Ogden. VOTE: Unanimous. Carried.

Mike Damiano gave an excellent presentation on Single Point of Accountability. Please see attached.

Ron Truax made a motion, seconded by Darren Fleeger to adjourn the meeting. The meeting was adjourned at 7:45 p.m. The next CSB Meeting will be September 18, 2001.

Approved

Linda Edwards, Secretary

Submitted by
Mary L. Nevel
Recorder



ALLEGANY COUNTY COMMUNITY SERVICES

Mental Health, Mental Retardation, Alcoholism and Drugs

45 NORTH BROAD STREET, WELLSVILLE, NEW YORK 14895
ROBERT W. ANDERSON, PH.D., DIRECTOR

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ALLEGANY COUNTY COMMUNITY SERVICES BOARD

September 18, 2001

Members

Sandra Blake
Linda Edwards
Karl Graves
Edna Howard
Eugene Krumm
Laurel McCluskie
Gary Ogden
Robert Wood

Members Unavailable

Kathy Brown
Darren Fleeger
Ronald Truax
John Walchli

Guests

Robert Anderson
Kelly Beil
Michele Henry
Leonard Jakovac
Edna Kayes
Brenda Starr
Richard Witkowski

The Allegany County Community Services Board was held on Tuesday, September 18, 2001 at Community Services, 45 N. Broad Street, Wellsville.

I: OLD BUSINESS

- A. Roll Call – Meeting was called to order by Edna Howard, Chairman, at 7:00 p.m.
- B. Approve May 15, 2001 Minutes – A motion was made by Gary Ogden, seconded by Linda Edwards to approve the minutes. VOTE: Unanimous. Carried.
- C. Year-To-Date Reports
 1. Mental Health Association – Michele Henry

Ms. Henry indicated that the Adult Compeer Program had 195 hours with 19 matches. In conjunction with the Youth Compeer Program they held a Compeer breakfast for Compeer Recognition Week. There were 54 Compeers and their friends in attendance. They also sent out their annual newsletter. In May SICA students from Alfred State College held a Compeer luncheon. Both programs held a Compeer Directors Meeting in

Wellsville in May. Directors from Erie, Cattaraugus, Livingston, Allegany and the National Directors were in attendance.

The Youth Compeer Program had 201 hours with 20 matches. Three new matches were made. In April the Compeers went to the movies with 44 children and families in attendance. In June the Program went skating with 57 in attendance. In June the Compeers also held a picnic with 48 children and families in attendance.

2. ARC- Richard Witkowski

Community Services Division

Adult Service Coordination – has done 21 new applications. They have contacted over 75 different agencies. Over 275 people attended the Spring Fling.

Individualized Support Services - Seven consumers benefited by remaining independent in the community.

Respite – provided 10 individuals with services.

Family Care – Six individuals received services. There is a new family care provider in Andover, NY.

Recreation and Saturday Day Respite provided over 200 units of service each month.

Rehab/Clinical Division

New Dimensions in Health Care – The Shine Building is now Article 28. They provide nursing, occupational therapy, physical therapy and speech services. The rates are different for each service.

Supported Employment – 5 individuals were placed in jobs. ARC's 40th Anniversary Gala was held on June 14 at Lake Lodge, Alfred.

Children's Services Division

Service Coordination maintains a caseload of 37 children with 10 children pending intake and/or approval.

Grants

They received \$1,000 from Allegany County Tobacco Coalition for smoking cessation. They have other grants pending.

Finance Division

The CFR audit was completed and filed with OMRDD, OMH, VESID and Allegany County. The software has been updated and purchasing personnel have received additional training. Four applications for Voluntary Preservation monies was approved for maintenance projects. An IRS audit was performed on the Agency Pension Plan and they are waiting for the

written report.

Maintenance – Chapter 21 renovations are not completed. The Babbitt Building bathrooms have been renovated.

MIS – They purchased 49 computers off of a lease to replace all of their 1994 and 1995 computers. Some of the old computers will be formatted for consumers use. They received a software donation from Microsoft totaling over \$85,000 this year. MIS is currently researching other donation opportunities.

Marketing/Business Division

They promoted the 7th annual clean-up day in the Village of Wellsville on May 25. They prepared a funding application for the Allegany County United Way. This money would allow for the continuance of the annual health and safety fair, county fair booth, puppet show and other related prevention activities. There were 918.25 volunteer hours by FriendLinks for the first six months of 2001. (The cost would have been \$6,428.) At Your Service Contract Cleaning has monthly contracts totaling \$146,532 annually. They employ 11 people. The Program Summary was discussed briefly by Mr. Witkowski.

3. ARA – Leonard Jakovac

Mr. Jakovac distributed the Financial Report. Some of the services provided by ARA are the Counseling Center Clinic, FACT, New Initiative Casemanagement, geriatric, school based program, expanded case management, etc. The units of services are higher. Forensic activities include the criminal justice system and Changing Ways Continuing Day Treatment Program satellite. Services are provided at the jail by a crisis consultant and casemanager. A full time therapist is requested.

The Counseling Center currently has a long waiting list. It is hard to train and retain people in this rural area.

ARA receives funding from OMH, United Way, Reinvestment, New Initiatives, CSS and Local Assistance. FACT is a DSS funded program. Reinvestment does not generate medicaid revenue. The revenue is not enough for salary increases. Black grants were discussed.

4. ACCORD – Kelly Beil

There were 13 Women's Changes sessions for 13 women enrolled during this quarter. Eight children were enrolled in the 13 Children's Chances sessions. The Respite Program was discussed. They had 25 admission during this quarter. If a referral is made and respite is booked, alternative

times are recommended. The service is provided one on one. They are currently looking for a larger home.

5. Allegany Council – Brenda Starr

Outpatient Clinic has provided training for several employees including Gene Krumm and Lt. Graves.

Trapping Brook House – the Board signed a contract taking over the existing building. The state is requesting a new building and renovations of the old building. Denise Fulkerson is waiting for paperwork.

John Priebe is retiring.

There was a discussion on grants given for a specific period of time.. There are concerns about funding after the grant ends. Programs would be discontinued if alternate funding is not obtained. Some agencies choose not to accept time limited grants.

II. NEW BUSINESS

A. Subcommittee Reports

1. Chemical Dependency – Linda Edwards

The Subcommittee met last Wednesday. Kim Strauser from Prevention Education was their guest speaker discussing new programs. They have 6 new OASAS Board members.

2. Developmental Disabilities – Robert Wood

The DDPC Grant was discussed. Approval was formally given to ARC. They are working on the intake system. They are working with ARA's FACT person. They have a Screening and Referral Committee. Next month Rodney Evans will do a presentation on where they are. They have a candidate for the Intensive Case Manager position for 25 hours a week. They are using the Home Builders Model. This person will need an office, support, training and orientation. Dawn has brought two new members.

Bonnie Amidon will be retiring on September 28. She is a great leader who understands people.

3. Mental Health Subcommittee – Charlie Dickerson

This Subcommittee meeting was cancelled due to Mr. Dickerson's busy schedule

B. Executive Committee – did not meet.

C. Director's Report – Robert Anderson

Dr. Anderson apologized for canceling Commissioner Stone's meeting at the Glen Iris on September 17 but it was due to the world crisis.

The Compeer Program of Allegany County has been serving people for 15 years. Michele Henry and Edna Kayes are being recognized at the 2001 Annual Conference October 25-27 in Rochester, NY.

John Bartimole from Southern Tier Health Care System has indicated that the NYS Board Training Consortium will present "Developing A Fiscally Accountable Nonprofit Board" and "Nonprofit Accounting Basics for Board Members" on October 26, 2001 at 9:00 a.m. in Olean.

The Assembly Standing Committee on OMRDD and OASAS is having a public hearing on October 26 for the purpose of ascertaining compliance with Section 5.07 of the Mental Hygiene Law. This is their annual planning process.

OASAS sent a letter to Richard Gallagher, Executive Director of Alcohol and Drug Dependency Services in Buffalo, increasing the capacity of Stepping Stones from 16 to 32 beds. This program is for individuals under 17 years old.

Community Services has created an additional C&F Intensive Case Manager position. This person will start on October 1. Mike Damiano is the C&F ICM Coordinator.

Dr. Anderson did a presentation at APA on "Coping Skills of Therapists in Rural America".

Mike Damiano did a presentation for the Board of Legislators on SPOA (Single Point of Accountability) and SPOE (Single Point of Entry). He will also present a Model for SPOA in Rural Counties at Saratoga Springs on October 17, 2001.

Dr. Anderson would like to get across to the residents of Allegany County how fortunate they are to have the number and quality of agencies providing Mental Hygiene Services. He expressed his gratitude to the agencies and the individuals in these agencies for providing good services in spite of making less money and having high stress jobs.

D. Chairman's Log – Edna Howard

The Community Services Board still needs three members. A name has been submitted for approval.

Karl Graves made a motion, seconded by Linda Edwards to adjourn the meeting. The meeting was adjourned at 8:35 p.m. The next CSB Meeting will be October 16, 2001.

Submitted by

May L Nevol

Recorder

Approved

Linda Edwards, Secretary

**NOT
APPROVED**

AMENDED 10/17/01-SEE HIGHLIGHTED TEXT
MINUTES OF THE MEETING

OCT 1 2001

HUMAN SERVICES

October 10, 2001

MEMBERS PRESENT: Chairman Truax
Legislators Lucas, Dibble, Crandall

ALSO ATTENDING: Kim Toot, Office for the Aging
Don Horan, Social Services
Gary Ogden, Health Department
Edgar Sherman, Chair, Brd. of Legislators
John Margeson, Administrator

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:00 p.m.

APPROVAL OF MINUTES

The minutes of the September 12, 2001 meeting were approved with a motion from Legislator Dibble and second from Legislator Crandall.

OFFICE FOR THE AGING

The agency's monthly report was distributed for September 2001 and September 2000. The number of meals compared to last year is up 4000. Funding (approximately \$25,000) from member items was not included in the baseline budget. This money was to be used to purchase a new van, respite services, and blizzard boxes. Correspondence has been sent to all the manufacturers of the foods that are put in the blizzard boxes explaining the situation. It was suggested to also talk to Rich, Giant, and Olean Wholesale.

SOCIAL SERVICES

Mr. Horan distributed the department's monthly report stating that at this point they are just under budget.

It was requested to fill two positions. The first a Social Welfare Examiner position for someone who is out on medical leave and the second a Caseworker position for someone who is retiring. This was approved with a motion from Legislator Lucas, and second from Legislator Crandall. Motion carried.

HEALTH DEPARTMENT

The Department requests a resolution accepting \$13,807.10 from the NYS Department of Health for Early Intervention respite services provided to families. The 2001 budget should be amended with funding being appropriated to A4060.457 – Respite Services EI and revenue account A3489.02 State Aid/Respite Services in the stated amount. This request was approved with a motion from Legislator Lucas and second from Legislator Dibble. This should also be referred to Ways and Means for their consideration.

The Department also requests a resolution to transfer \$175,000 from A2960.421 – Tuition to A4060.456 – Early Intervention Service Provision. This transfer is necessary to cover mandated services to children enrolled in the Early Intervention program through the remainder of the current fiscal year. This fiscal impact to the County will be \$16,625 due to State Aid reimbursement rates. Legislator Crandall made a motion approving this transfer, with Legislator Dibble seconding. Motion carried. This should be referred to Ways and Means.

Now that the NYSNA contract has been settled, the Health Department would like to create three Registered Nurse positions. Two of which can be filled when needed, the other with the Administrators approval, then back to committee. An "alternate work schedule" was approved in the contract, Sunday through Wednesday and Wednesday through Saturday. Approval was given with Legislator Lucas making the motion and Legislator Crandall seconding. Motion carried.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 3:55 p.m.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No:
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: October 9, 2001

The Health Department requests a resolution accepting \$13,807.10 from NYS Department of Health for Early Intervention Respite Services provided to families. The 2001 Budget should be amended with funding being appropriated as follows:

A4060.457 - Respite Services El	\$13,807.10
---------------------------------	-------------

Revenue:	A3489.02	State Aid/Respite Services	\$13,807.10
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FISCAL IMPACT: NO IMPACT ON COUNTY DOLLARS. PROGRAM 100% FUNDED BY STATE & FEDERAL DOLLARS.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH
Gary W. Ogden, M.D., Public Health Director

X458
X247

John M.



ALLEGANY COUNTY COMMUNITY SERVICES

Mental Health, Mental Retardation, Alcoholism and Drugs

45 NORTH BROAD STREET, WELLSVILLE, NEW YORK 14895
ROBERT W. ANDERSON, PH.D., DIRECTOR

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RECEIVED

NOV 5 2001

ALLEGANY COUNTY
BOARD OF LEGISLATORS

ALLEGANY COUNTY COMMUNITY SERVICES BOARD

October 16, 2001

**NOT
APPROVED**

Members

Karl Graves
Eugene Krumm
Laurel McCluskie
Gary Ogden
Ronald Truax

Members Unavailable

Sandra Blake
Kathy Brown
Linda Edwards
Darren Fleeger
Edna Howard
John Walchli
Robert Wood

Guests

Robert Anderson
Kelly Beil
Rodney Evans

The Allegany County Community Services Board was held on Tuesday, October 16, 2001 at Community Services, 45 N. Broad Street, Wellsville.

I: OLD BUSINESS

A. Roll Call – Meeting was called to order by Laurel McCluskie, Vice-Chairman, at 7:00 p.m.

B. Approve 9/18/01 Minutes – There wasn't a quorum present.

C. Year-To-Date Reports

1. ACCORD – Kelly Beil

ACCORD has three programs Respite, Women's CHANCES and Children CHANCES. Next month respite will be moving into a home on South Main Street, Wellsville.

ACCORD has the HCBS Waiver to work with the mentally ill population.

2. Allegany Council – Gene Krumm

Ms. Starr was not able to make it to this meeting so Mr. Krumm did the report. TBH has five people in supportive living. All of them are going to school. The state assigned two architects from Albany to look over the site for the new residence. They are redesigning the original building. There are problems with funding. The clinic hired a new vocational specialist to work with consumers. Prevention Education is working on their New Years Eve celebration which will be held on December 31. If you would like to volunteer or have any ideas, please contact Kim Strauser. George Gilmartin has resigned from their Board as of December 31. He has moved to an apartment in Batavia.

Brenda Starr is retiring next spring. The Regional Office will provide the Board with a list of qualifications for Executive Director.

Allegany Council would like to get Prevention Education off the third floor. The bank is moving out of the building so hopefully AC can acquire this space.

2. ARC – Rodney Evans

Mr. Witkowski was unable to make it to this meeting so Mr. Evans gave the report.

Community Services Division – Crisis intervention served over 40 consumers with over 250 units of service. Service Coordination has a grant which assisted three individuals in receiving funding to purchase their own homes. Applications are coming in consistently from people with a financial need for a home but have credit problems. Service Coordination maintains a caseload of 41 children with 16 children on their referral list.

Marketing Division – PWI made 50,000 DNA kits for New York City in a short period of time. They were going to be used to identify victims at the World Trade Center. Senator Patricia McGee sent a letter to ARC commending them for their dedication and compassion for others. She called them “unsung heroes”. Rich Updyke, Production Manager at PWI, retired. Leslie McGee, Marketing Director, resigned.

Support Division – The Annual Consumer Retreat was held at the Alfred Lake Lodge “Have Alligator Will Travel”. There was a presentation on animals, slide show on the history of Allegany County, face painting, creating retirement gifts, rides by Alfred Hook and Ladder Company and a puppet show. Finances are going well. There was an audit on their pension plan. Grants pending are the Juvenile Justice and Delinquency

Prevention, the Fresh Start Program and the Allegany County Multi-Purpose Recreation Facility

Bonnie Amidon, Chief Operations Officer/President retired on September 28, 2001.

4. ARA – Leonard Jakovac

Mr. Jakovac was not able to attend this meeting.

5. Mental Health Association – Michele Henry and Edna Kayes

Ms. Henry and Ms. Kayes were not able to attend this meeting.

II: NEW BUSINESS

A. Subcommittee Reports

1. Chemical Dependency – Linda Edwards

This Subcommittee did not meet due to scheduling problems.

2. Developmental Disabilities – Robert Wood

Mr. Wood was not able to attend this meeting, but he did want to report the progress of the ARC Forensic Program. The part time therapist has been identified. They are in the process of checking their references. If this works out this person will begin in 2-4 weeks. After the therapist starts Rodney Evans will send a letter to all the agencies, who were on the Advisory Council, indicating that the program is up and running. Referrals may be sent to Rodney Evans, Marie Davis, FACT Coordinator, and Linda Edwards, Probation. Their next meeting will be in January, 2002.

3. Mental Health – Darren Fleeger

Mr. Fleeger was not able to attend this meeting. Mary Nevol reported that Nancy Koegel resigned from this Subcommittee after accepting an Adult ICM position with Community Services. Mr. Dickerson asked the Subcommittee in what direction they would like to proceed over the next few months. Respite will be the agenda for next month. People from the following agencies will be asked to attend and provide information on their respite services: ARA, ICM, ACCORD, ARC, Finger Lakes Parent Network and Office For The Aging. A list of respite services including

contact person, eligibility, ages of clients and times available will be made and distributed. The next meeting will be November 13, 2001 at 2:00 p.m. at Community Services.

B. Executive Committee – did not meet.

C. Director's Report – Robert Anderson

Commissioner Stone will be meeting with the Community Services Boards from Allegany, Cattaraugus, Wyoming and Steuben Counties on Monday, November 5, 2001 at Howell Hall, Alfred University, Alfred, NY.

Community Services has a new C&F ICM, John Hausman. Mike Damiano is doing a presentation at a conference in Saratoga Springs regarding SPOA, SPOE, and AOT.

Community Services is in the process of hiring a receptionist.

Peter Baker was working for the Welfare to Work Program through D.S.S. and has resigned to take the position of Director of MATCH in Hornell. This is beneficial for the chemical dependency system. He will help improve the communication between MATCH and the chemical dependency providers.

D. Chairman's Log – Laurel McCluskie

The CSB members decided to have the Annual CSB Dinner Meeting on December 4, 2001 at Moonwinks.

The Nominating Committee is Gary Ogden, Ronald Truax and Karl Graves.

Karl Graves made a motion, seconded by Gary Ogden to adjourn the meeting. The meeting was adjourned at 7:50 p.m.

Submitted by

Mary L. Nevol

Recorder

Approved

Linda Edwards, Secretary