

TOPIC	DISCUSSION	CONCLUSION
	and the State program runs for future projects.	at Swain for advertising events in the County.
Thank you letter	Jesse received a thank you letter from 29 German citizens that visited Wellsville and the tourism office helped out and gave memorabilia of the County.	
Thank you letter	Jesse received a thank you letter from a gentleman that requested a relocation package. He has since visited the area and will be relocating and was impressed with what he saw. He stated that Allegany County markets the county better than the State of Vermont markets Vermont.	
Technical Assistance	The Development Office gave technical assistance to 16 small businesses.	
<u>Kier Dirlam:</u>		
GIS/County Map	Kier stated the GIS map contract with Alfred University has been legally signed and the map is in the process of completion.	
Planning Board Dinner	The Planning Board annual dinner will be held on January 17 th at the American Hotel in Angelica. The guest speaker will be Jesse Case. His talk is entitled "Planning for Tourism in your community."	
Almond Planning Board	Kier met with the Almond Planning Board to give assistance with a subdivision review that they are undertaking and to give suggestions on their future plans.	
Fillmore Group	Kier and Jesse met with the Fillmore Sesquicentennial Group on their future plans to improve the town.	
Census 2000	Kier discussed the changes that will be taking place due to the Census. In March or April the final results of the Census 2000 will be in for the County. There will be future changes that will be taking place. He also handed out the resident population results for the 50 States. We will have to look at our legislative districts layout due to the Census 2000 during the next year.	
Conference Center Survey	Kier handed out the survey results of a Conference Center Study in Allegany County.	
	Kier suggested having the intern do an inventory of what facilities we do have in the county, their contact person and other important information about the facility.	

<u>John Margeson:</u>	John was asked about the responses on the Development/IDA position? There have been six responses from the local advertising. It has been recently advertised in other newspapers out of the County. The return résumé's need to be in by January 19 th .	
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Planning Board Member	On motion by B. Heineman, seconded by J. Graffrath and unanimously approved, Craig Clark, Alfred New York has been added to the Allegany County Planning Board.	
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Planning Board	On motion by B. Heineman, seconded by J. Graffrath and unanimously approved to support the appointments to the Allegany County Planning Board as follows:	
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District 1 Members

Richard Hollis, Kathleen Hollis, Richard Yanda, Kenneth Skinner, Richard Backer

District II Members

Ronald Stuck, Richard Klein, Matthew Perkins

District III Members

Lee Dibble

District IV Members

Aaron Foster, Clifford Ackley, Eugene Krumm, David Pye

District V Members

Charles Jessup, Diana Sinton, Trudy Butera, Craig Clark

Ex-Officio Members

David Roeske, James Mulholland, Brent Reynolds

PREPARE A RESOLUTION

Southern Tier West	On motion by J. Walchli, seconded by S. Myers and carried unanimously to support the appointment of Patrick Regan to the Southern Tier West Regional Planning Board to fill the remainder of Walter Martelle's term.	
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PREPARE A RESOLUTION

Development Advisory Board	On motion by J. Graffrath, seconded by B. Heineman and carried unanimously to support the following appointments to the Allegany County Development Advisory Board as follows:	
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Education: Deborah Clark

Agriculture: Ted Hopkins

Forests: John Cornaby

Recreation/Tourism: Jesse Case

Industry: Brian Patten, Reita Sobeck-Lynch

Utilities: Frederick Marks

Small Business: Peter Roberts, Voni Walker

Banking: David Fleming

TOPIC

DISCUSSION

CONCLUSION

**Real Estate: Bill Shuler
At-Large: Wendell Brown**

PREPARE A RESOLUTION

Meeting was adjourned at 3:15.
Submitted by: Alice Alsworth

**NOT
APPROVED**

John M.

**PLANNING AND DEVELOPMENT COMMITTEE
MINUTES
JANUARY 22, 2001**

RECEIVED
JAN 23 2001

Present: B. Reynolds, S. Myers, J. Graffrath, R. Heineman, E. Sherman, J. Margeson

Chairman Reynolds called the meeting to order at 1:25 p.m. to review a proposal for restructuring the Provision of Clerical Service in the Office of Development.

The proposal calls for splitting the current full time Account Clerk/Typist position into two part-time positions; a part time Account Clerk/Typist and a part time Typist each of whom would work 17 ½ hours per week.

After discussion, J. Graffrath moved to proceed with the proposal with the condition that it be reviewed in six months to determine if it would be permanent. The motion was seconded by R. Heineman and carried.

The County Attorney is requested to prepare a resolution to create a position of permanent, part-time typist in the Office of Development.

PREPARE A RESOLUTION

Meeting was adjourned at 1:35 p.m.

NOT APPROVED

J. Margeson
RECEIVED

FEB 28 2001

**PLANNING AND DEVELOPMENT
FEBRUARY 20, 2001**

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: B. Reynolds, S. Myers, J. Graffrath, B. Heineman, J. Walchli, J. Margeson, J. Garmong, J. Case, K. Dirlam

Meeting was called to order by Chairman B. Reynolds at 1:05.

On motion by B. Heineman, seconded by J. Graffrath and carried the minutes of January 9th, and January 22nd where approved.

TOPIC	DISCUSSION	CONCLUSION
<u>Jerry Garmong:</u>		
Xerox Machine	Jerry requested committee support for a lease agreement on a Xerox DC 432 Digital Copier. This will be supported by Federal Funds.	On motion by B. Heineman, seconded by J. Graffrath and carried, the committee supports the lease agreement.
Youth Funding	Jerry stated an RFP has been released for a County Wide Youth Program. On February 12, 2001, there was a Bidders Conference for interested service providers for this County Wide Youth Program. They must submit their proposals by March 10, 2001. The Employment and Training Department will be the one-stop clearinghouse for information and intake for eligible youth. In response of the RFP, local service providers are working collaborately to submit a proposal. Money has been made available for a year round program in the amount of \$213,000, which will be starting July 1, 2001 and ending on June 30, 2002.	
Summer Youth Program	Jerry stated the Summer Youth Program will continue this year for WIA Eligible Youth. The program is funded for \$100,000. Governor Pataki stated he would to be adding an amendment, but it is not clarified yet. If that amendment does indeed transpire, there will be another \$100,000 added to the program and it will expand the base for more lower income students.	
<u>Kier Dirlam:</u>		
GIS/County Map	Kier stated the GIS/County Maps are progressing well with Alfred University.	
Economic	Kier stated he is still editing the draft of the Economic	

TOPIC	DISCUSSION	CONCLUSION
Development Plan 2001	Development Plan 2001 to compile the information in a more user friendly way.	
186 Corridor Study meeting	On March 27, 2001 at 7:00 in Legislators' Chambers there will be a meeting of representatives from the towns and villages to discuss the project through ARC. The meeting will be to discuss how they want to proceed in working on the Corridor Study.	
North Eastern Allegany Coalition	Kier has met with the members of the North Eastern Allegany Coalition group for planning efforts in the towns of Burns, Grove, Granger, Allen, Birdsall, and the Village of Canaseraga, and their desire to continue further from their previous planning efforts.	
Water Resource Council	The Water Resource Council met with the NY State DEC in January to discuss the need to better define all the streams in Allegany County.	Kier was asked to check with Belmont BOCES because the Summer Youth Program have done projects in the past on the streams in Allegany County.
Flood Plains	Kier will be setting up a meeting for all the towns and villages to discuss Flood Plains and flood insurance programs on April 24, 2001 with emergency management and DEC.	
Infrastructure Development	Kier met Friday with a grant writer to discuss the availability of grant writing services to pursue a Community Development Block Grant to fund proposed water and/or sewerage improvements. There was discussion on different grant writing companies and setting up meetings for the companies to come in to present their proposals. The grant writer commented that the County's having an updated HUD Consolidated Plan, will speed up the process because of the information already compiled.	Kier was asked to set up a meeting for Monday at 1:00 for the first grant writer to make the presentation to the Planning/Development Committee and the Public Works Committee. On a motion by J. Walchli, seconded by S. Myers and carried to send a letter to all State and Federal representatives for more help to Allegany County for infrastructure.

Jesse Case:

2001 Travel Guide	Jesse stated the new 2001 Travel Guide is being distributed. He is making arrangements for delivery in the Buffalo, Rochester, and Batavia areas as well.
Ad Program	Jesse is in the preliminary stages of setting up a new

TOPIC	DISCUSSION	CONCLUSION
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Advertisement Program.

Deer Take in Allegany County

Jesse stated we are number two (2) in the State for buck taken in Allegany County for hunting season of 2000. Allegany County is number one (1) for most bucks taken per square mile.

Technical Assistance

The Development Office gave technical assistance to 28 small businesses, which has increased from 15 that were assisted at this time last year. The technical assistance brochure is being updated.

Shop Allegany County First Program

The Allegany County banner will be changed to Shop Allegany County First in the Wellsville Reporter, it will also be included in all advertisements.

Wellsville City Status

R. Heineman made a motion to offer a resolution to support the effort on the part of civic leaders in the Village of Wellsville in their quest to obtain legislation from the State Senate and Assembly allowing for the establishment of a City of Wellsville. The motion was seconded by J. Graffrath and, after discussion, was approved by a vote of 3 to 1 with Legislator Myers opposed.
PREPARE A RESOLUTION

There was discussion on concerns with the sales tax issues.

Meeting was adjourned at 2:00.

Respectfully submitted: Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
MARCH 13, 2001**

John M.
RECEIVED

MAR 14 2001

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: B. Reynolds, S. Myers, J. Graffrath, B. Heineman, J. Walchli, J. Margeson, J. Case, K. Dirlam

Guest: Edward Coll, Committee of 44

Meeting was called to order by Chairman B. Reynolds at 1:04.

On motion by J. Graffrath, seconded by S. Myers and carried the minutes of February 20, 2001 where approved.

TOPIC	DISCUSSION	CONCLUSION
Jesse Case:		
Travel Shows	Jesse stated we are in peak Travel Show season at this time. He passed out pictures of the Western New York Outdoor Show to show the participation there, and stated that the distribution of the new Travel Guide was a success.	
Travel Guide	The distribution of the new Travel Guide for outside of the area has been set up and shipment will begin in May. The Regional distribution for Olean and Corning areas has begun. Next week the local distribution will begin.	
Cuba Planning Board	The Cuba Planning Board has requested Jesse to give a presentation at their meeting on March 19 th on how to promote Tourism.	
Development Office:		
Small Business	The office of development has given technical assistance to 25 small businesses for the month of February.	S. Myers asked if in the future there can be a follow-up done on the small business requests that have come into the Development Office to see if they need further assistance?
Advertising Campaign	Jesse stated the Development Office Campaign to the radio station will begin April 1, 2001, and he explained how it will run. This campaign will continue throughout the year.	
Transfer of Funds	J. Margeson asked for the committee to sponsor a resolution to transfer funds in the amount of \$850.00 from the Development budget 6430.101 (Personnel Services) to Equipment (6430.201) for the purchase of a file cabinet.	On motion by J. Graffrath, seconded by S. Myers and carried to support the transfer of funds.

PREPARE A RESOLUTION

TOPIC	DISCUSSION	CONCLUSION
Request to reappropriate funds	<p>J. Margeson asked for the committee to sponsor a resolution to reappropriate funds from the 2000 CDME Micro Enterprise accounts into the 2001 CDME accounts as follows:</p> <p>CDME 8686.475 (Revolving Loan Fund Management) = \$4,705.00</p> <p>CDME 8686.477 (Revolving Loan Fund) Total= \$184,000.00</p> <p><u>PREPARE A RESOLUTION</u></p>	<p>On motion by B. Heineman, seconded by S. Myers and carried to support the reappropriation of said funds.</p>
Kier Dirlam:		
I-86 Corridor Study	<p>Kier asked the committee to attend a meeting with Southern Tier West along with the Towns and Villages of the County in regards to the I-86 ARC Grant. The meeting will be held on March 27, 2001 at 7:00 in the Legislators Chambers.</p>	
Allegany County Pins	<p>Kier asked for the committee to support an agreement with the retail outlets to further promote the sale of the Allegany County Pin.</p>	<p>The committee supported the sale of the pins, but that a reserve will remain for further distribution through the Development Office.</p>
Business List	<p>There was discussion on a better way to update the list of businesses in the County.</p>	<p>It was decided to wait until the new director was hired.</p>
GIS Map	<p>Kier stated the GIS project on going. He showed the committee a copy of some data he was able to obtain so far.</p>	
Grants	<p>Kier requested the committee to support a contract with a Grant Consultant to complete a grant application for technical assistance funds.</p>	<p>On motion by B. Heineman, seconded by J. Graffrath and carried to support the Grant Consultant contract with the approval of the County Attorney.</p>
	<p>On motion by B. Reynolds, seconded by J. Graffrath and carried to go into executive session to discuss a personnel issue at 1:28.</p>	<p>On motion by J. Graffrath, seconded by J. Walchli and carried to appoint John E. Foels as the new Development/IDA Director, at a salary to be determined.</p>
	<p>On motion by J. Graffrath, seconded by B. Heineman and carried to go out of executive session at 1:52.</p> <p><u>PREPARE A RESOLUTION</u></p>	
	<p>Meeting was adjourned at 1:55. Respectfully Submitted: Alice Alsworth</p>	

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 2/20/01

A resolution is requested to reappropriate funds from the 2000 CDME Micro-Enterprise accounts into the 2001 CDME accounts as follows:

CDME 8686.475 (Revolving Loan Fund Management) = \$4,705.00

CDME 8686.477 (Revolving Loan Fund)

1999 Funds = \$ 2,253.00 (never reappropriated in 2000)

2000 Funds = \$181,747.00

Total Funds = \$184,000.00

FISCAL IMPACT:

For further information regarding this matter, contact:

John E. Margeson - Development

Name and Department

268-9229

Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 2/20/01

A resolution is requested to transfer funds in the amount of \$850.00 from the Development budget 6430.101 (Personnel Services) to Equipment (6430.201) for the purchase of a file cabinet.

FISCAL IMPACT:

For further information regarding this matter, contact:

John E. Margeson - Office of Development
Name and Department

268-9229
Telephone Number

John M.
RECEIVED

APR 16 2001

ALLEGANY COUNTY
BOARD OF LEGISLATORS

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
APRIL 10, 2001**

Present: B. Reynolds, S. Myers, J. Graffrath, B. Heineman, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam

Meeting was called to order by Chairman B. Reynolds at 1:08.

On motion by S. Myers, seconded by B. Heineman and carried the minutes of March 13, 2001 where approved.

TOPIC	DISCUSSION	CONCLUSION
Jerry Garmong:		
Transfer of Funds	Jerry requested the committee to sponsor a resolution for the transfer of funds in the appropriation accounts in the total amount of \$175,000.00, and the revenue accounts in the total amount of \$152,000.00. <u>PREPARE A RESOLUTION</u> <u>REFERRED TO WAYS AND MEANS</u>	On motion by S. Myers, seconded by B. Heineman and carried to sponsor a resolution for the stated appropriation accounts in the total amount of \$175,000, and the revenue accounts in the total amount of \$152,000.00.
Summer Program	Jerry stated that because of the money appropriated from D.O.L. TANF Program, there will be an additional 40-50 students to be able to attend the summer program. The program covers student's income eligibility of 200% poverty to be in the program. The WIA Program only covers 100% income eligibility students so more students will be served overall.	
Summer Program Open House	Jerry will be inviting the whole County Board of Legislators to attend an open house for the Summer Program so the students can show what they have accomplished, in late July or early August.	
NY State Department of Labor SDA's Compliance	Jerry stated that the Cattaraugus-Allegany County SDA's compliance with final JTPA closeout requirements were approved and they were in complete compliance. There will be a little over a million dollars transferred over to the WIA program for the two counties.	
WIB Office County Training	The Cattaraugus/Allegany Training Consortium and WIB office will be doing surveys to area manufacturing businesses for an RFP proposal for possible customized training needed to enhance skills and increase productivity.	
Regents	B. Reynolds asked about the new regents requirements for	

TOPIC	DISCUSSION	CONCLUSION
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Requirements in Education	Regents Diploma’s for all graduating students and the effect it will have. There was discussion on a possible year round youth program to help the students combat the demand to make those requirements.	
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Jesse Case:

Community Advertisement Program	Jesse stated the community advertisement program is progressing. There is a big campaign in late spring and a scaled down version in the autumn. The towns that are currently involved are Angelica, Belfast, Fillmore and Wellsville.	
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Camping Ads	Jesse stated there are two new campsite participants in our “I Love New York” camping advertisement this year. There has been good response from this advertisement in the past.	
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Allegany County Fair	Jesse is starting to put together the Allegany County Fair ads.	
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Steuben County	Jesse is now working out the final details of the brochure swap exchange between Steuben County and Allegany County. Each County will display each other’s brochures in all their rest stop area display booths.	
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Kier Dirlam:

National Flood Insurance Program	There will be training for code enforcement officers on April 25, 2001 from 6:00 p.m. – 9:30 p.m. at the Amity Rescue Building. It will be presented by the Office of Emergency Services and the Office of Development.	
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I-86 Corridor Study	There was an I-86 Corridor meeting with Southern Tier West. All towns, and villages were invited to attend. An I-86 Corridor Initiative for marketing, infrastructure assessment etc. is being funded by an ARC grant in which there was a \$5,000 in-kind match from the County. There is a part II of this grant that there is only in-kind match from the Towns and Villages, which has been approved as well. There will be another meeting to get more involvement from the towns and villages; there were only fifteen present at the last meeting.	
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Pipeline in Allegany County	Kier stated the Planning Board received a letter for comment on a new pipeline going in that will affect the southwestern corner of the county in the towns of Bolivar, and Genesee. It will be going from Buffalo down into Pennsylvania. The towns have been contacted as well for their comments.	There was discussion on the benefits to Allegany County, and will the County be taxed?
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Southern Tier West Annual	Kier stated the annual Southern Tier West conference will be held May 10 th .	On motion by J. Graffrath, seconded by S. Myers and
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TOPIC	DISCUSSION	CONCLUSION
Conference		carried to approve 4 people to attend this conference from the Planning Board and the expenses will be paid.
Grant Application	Kier stated the grant writer Virginia MacCallum has applied for a HUD Economic Implementation Program Grant. There will be a reply within 90 days. The three main tasks that have been applied for are a Natural/Renewable Resource Management plan, Agribusiness Management and Technology program, and creation of a Water & Sewer district in the Town of Amity.	
Water & Sewer District	B. Reynolds discussed setting up meetings to work with the Town and Village of Belmont and Scio for them to have a water & sewer district.	It was decided to have Edgar Sherman, Allegany County Board Chair contact the mayors, and Town supervisors.
John Foels:		
Thank You	John thanked everyone for their confidence. He thanked his staff for all their assistance in making his transition to a new job easier.	
IDA Directors	They are in preliminary stages of setting up a five county IDA Directors Board that will meet on a regular basis to compare strategies on funding, capital ventures etc.	
Transfer of Funds	John asked the committee to support a resolution to transfer funds in the amount of \$917.00 from A6430.101 (Personal Services) to A6430.201 (Equipment) for the purchase of a printer, label writer and a chair.	On motion by J. Graffrath, seconded by S. Myers and carried to support a resolution for the transfer of funds totaling \$917.00.

PREPARE A RESOLUTION

GIS Map B. Reynolds asked how the GIS Maps were coming? Kier stated that they would be working on them this summer by some full time students.

Meeting was adjourned at 2:00

Respectfully submitted: Alice Alsworth

MEMORANDUM OF EXPLANATION

Into. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 4/10/01

The Employment & Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

Appropriations

<u>From:</u>	<u>To:</u>	<u>Amount</u>
CD1 6400.101 WIA Adm. Staff personal services	CD1 6400.201 WIA Adm. Office Equipment	10,000.00
CD1 6402.477 WIA Training/Private Sector	CD1 6402.201 WIA Tr. Office Equipment	3,000.00
CD1 6402.477 WIA Training/Private Sector	CD1 6404.101 CASP II Regular Pay	7,000.00
CD1 6402.478 WIA Youth Contracts	CD1 6404.101 CASP II Regular Pay	20,000.00
CD1 6405.101 CASP II Part. Reg. Pay	CD1 6404.101 CASP II Regular Pay	6,700.00
CD1 6405.101 CASP II Part. Reg. Pay	CD1 6404.802 CASP II Retirement	500.00
CD1 6405.101 CASP II Part. Reg. Pay	CD1 6404.803 CASP II FICA	2,000.00
CD1 6405.101 CASP II Part. Reg. Pay	CD1 6404.804 CASP II Workers Comp.	800.00
CD1 6406.474 WIA D/W Voc. Train. Contracts	CD1 6794.101 TANF Reg. Pay	20,000.00
CD1 6406.476 WIA D/W Discretionary Contract	CD1 6794.101 TANF Reg. Pay	13,940.00
CD1 6406.476 WIA D/W Discretionary Contract	CD1 6794.401 TANF Postage	100.00
CD1 6406.476 WIA D/W Discretionary Contract	CD1 6794.402 TANF Mileage	800.00
CD1 6406.476 WIA D/W Discretionary Contract	CD1 6794.405 TANF Conference Expense	160.00
CD1 6407.474 WIA D/W Supp. Services	CD1 6794.405 TANF Conference Expense	90.00
CD1 6407.474 WIA D/W Supp. Services	CD1 6794.405 TANF General Supplies	2,500.00
CD1 6407.474 WIA D/W Supp. Services	CD1 6794.413 TANF Rent – Personal	400.00
CD1 6407.474 WIA D/W Supp. Services	CD1 6794.416 TANF Telephone	300.00
CD1 6407.474 WIA D/W Supp. Services	CD1 6794.474 TANF Econ/Development	6,710.00
CD1 6407.475 WIA D/W Discret. Supp. Serv.	CD1 6794.474 TANF Econ/Development	7,000.00
CD1 6408.101 WtW Regular Pay	CD1 6794.474 TANF Econ/Development	15,814.00
CD1 6408.101 WtW Regular Pay	CD1 6794.802 TANF Retirement	528.00
CD1 6408.101 WtW Regular Pay	CD1 6794.803 TANF FICA	2,585.00
CD1 6408.101 WtW Regular Pay	CD1 6794.804 TANF Workers Comp	594.00
CD1 6408.101 WtW Regular Pay	CD1 6794.805 TANF Disability	181.00
CD1 6408.101 WtW Regular Pay	CD1 6794.806 TANF Hosp./Med. Ins.	298.00
CD1 6408.474 WtW Public Sector Wage Subsidy	CD1 6794.806 TANF Hosp./Med. Ins.	6,000.00
CD1 6408.474 WtW Public Sector Wage Subsidy	CD1 6795.101 TANF Participant Regular Pay	5,000.00
CD1 6408.476 WtW OJT Subsidy	CD1 6795.101 TANF Participant Regular Pay	5,000.00
CD1 6408.477 WtW Occupational Skills Subs.	CD1 6795.101 TANF Participant Regular Pay	11,000.00
CD1 6408.478 WtW Basic Edu. Skills Training	CD1 6795.101 TANF Participant Regular Pay	4,000.00
CD1 6408.480 WtW Child Care Assistance	CD1 6795.101 TANF Participant Regular Pay	3,000.00
CD1 6408.481 WtW Other Client Supp. Serv.	CD1 6795.101 TANF Participant Regular Pay	4,000.00
CD1 6409.101 WtW Part. Reg. Pay	CD1 6795.101 TANF Participant Regular Pay	9,730.00
CD1 6409.101 WtW Part. Reg. Pay	CD1 6795.803 TANF Participant FICA	3,190.00
CD1 6409.101 WtW Part. Reg. Pay	CD1 6795.804 TANF Participant Workers Comp.	2,080.00

TOTAL **175,000.00**

MEMORANDUM OF EXPLANATION

Revenue

<u>From:</u>	<u>To:</u>	<u>Amount</u>
CD1 4701.6402 WIA Training	CD1 2801.6404 CASP II	27,000.00
CD1 4701.6406 WIA Dislocated Worker	CD1 11 4701.12 TANF	52,000.00
CD1 4701.6408 Welfare to Work	CD1 11 4701.12 TANF	<u>73,000.00</u>
	TOTAL	152,000.00

FISCAL IMPACT:

NONE

For further information regarding this matter, contact:

Jerry L. Garmong, E & T Center

Name and Department

268-9240

Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 4/10/01

A resolution is requested to transfer funds in the amount of \$917.00 from A6430.101 (Personal Services) to A6430.201 (Equipment) for the purchase of a printer, label writer and chair.

Hewlitt Packet Printer = \$ 550.00

Dymo Label Writer = \$ 165.21

Chair = \$ 201.00

Total = \$ 916.21

FISCAL IMPACT:

For further information regarding this matter, contact:

John E. Foels - Development

Name and Department

268-9229

Telephone Number

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
MAY 8, 2001**

John M.
RECEIVED
MAY 15 2001
ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: B. Reynolds, S. Myers, J. Graffrath, B. Heineman, J. Walchli, J. Margeson, J. Foels, J. Case, K. Dirlam

Meeting was called to order by Chairman B. Reynolds at 1:04.

On motion by J. Graffrath, seconded by S. Myers and carried the minutes of April 10, 2001 where approved.

TOPIC	DISCUSSION	CONCLUSION
Old Business:	At last months meeting there was discussion on the water & sewer district. Ed Sherman was asked to contact the mayors, and town supervisors that will be involved with this project and report back to the Committee.	Ed is in contact with all parties involved. The Town of Scio has shown interest in being involved as well. There will be a meeting of the mayors, and town supervisors at the next Building Committee meeting for further discussion on this matter.
	At last months meeting there was discussion on a letter the Planning Board received on a new pipeline coming into the southwestern corner of the county in the towns of Bolivar, and Genesee. There were concerns if this would be additional tax dollars to the town and the county?	Kier was asked to continue checking on this information.
Jesse:		
Travel Guide Distribution	Jesse stated the travel guide is approximately 75% distributed. There are a few State Parks that still need to be distributed to, and arrangements are being made. There have been 115,000-120,000 travel guides distributed so far.	
Community Advertisement Program	The community co-op advertisement program is progressing smoothly.	
"I Love New York"	Jesse stated he's not anticipating any changes in the State "I Love New York" grant from what we received this year.	
Trout Derby	Jesse stated there was record breaking participation and money distributed this year in the Trout Derby. It was a big success.	
Great Wellsville Balloon Rally	Jesse stated the Great Wellsville Balloon Rally would be July 20 th through July 22 nd .	

TOPIC	DISCUSSION	CONCLUSION
Kier Dirlam:		
Census data	There have been requests for town and village census data. It can be found on the Allegany County web site under the Planning section. Kier stated that Southern Tier West is the clearinghouse for census information from the Census Bureau.	Kier was asked to request all information that Southern Tier West has received so far, so that we are up-to-date on the information. On request from B. Heineman, Kier was asked to receive a confirmation from Southern Tier West or from the Census Bureau that Southern Tier West was designated the clearinghouse for census information.
National Flood Insurance Program	Kier stated that the National Flood Program workshop was very informative and a lot was learned. A Storm Water Brochure will be added to the Planning section of the Web Site.	
Expanding the Empire Zone	Kier explained the Empire Zone Board is in the process of organizing plans to expand the Zone. S. Myers gave an up-date report and explained in more detail the guidelines that the Empire Zone is required by the State to follow. A question was asked to J. Foels on how the Empire Zone incentives compare to the IDA incentives. John explained that Empire Zones provide sales tax, workforce, property tax, and utility incentives that are reimbursed to the community through New York State. Industrial Development Agencies provide sales tax, property tax, and bond incentives.	
John Foels:		
Area Businesses	John stated that since the last meeting he has been aggressively meeting with businesses and dealing with perspective expansion in the County.	
Infrastructure	John has been working with Regional Empire State Development and Southern Tier West to get a better understanding on site specific information available in the County. In the next couple of weeks an inventory will be completed. This information will be readily available for any future inquires that come to his office.	
Individual Improvement of Development	B. Heineman asked for the committee to support giving out an award for people who contributed individually for improvement of economic development in the County. He felt that it was important to the individuals to receive such recognition for their efforts.	On motion by B. Reynolds, seconded by S. Myers and carried to have Bob work up a statement for recognition for the committee to go by. It

TOPIC

DISCUSSION

CONCLUSION

J. Margeson made a request to go into executive session on a personnel issue. On motion by J. Graffrath, seconded by B. Heineman and carried to go into executive session at 1:49. On motion by B. Heineman, seconded by J. Graffrath and carried to go out of executive session at 2:19.

was also stated that it not just be financial benefit, but volunteers and organizations that have helped as well.

On motion by J. Graffrath, seconded by B. Heineman and carried it was approved to make the necessary arrangements with the Department of Public Works to transfer title of the 1999 Buick Lesabre to the Development Office for their use in offsetting travel expenses.

It was approved by 4 yes votes and 1 opposing vote by S. Myers.

Meeting was adjourned at 2:26.

Respectfully submitted: Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
JUNE 12, 2001**

John M.
RECEIVED

JUN 15 2001

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: B. Reynolds, S. Myers, J. Graffrath, B. Heineman, J. Walchli, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam

Meeting was called to order by Chairman B. Reynolds at 3:03.

On motion by J. Graffrath, seconded by S. Myers and carried the minutes of May 8, 2001 where approved.

TOPIC	DISCUSSION	CONCLUSION
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Old Business	On motion by J. Graffrath, seconded by S. Myers and carried to discuss the Old Business at the end of the meeting due to the preference of the committee.	
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**Jerry
Garmong:**

Transfer of Funds	J. Garmong asked the committee to sponsor a resolution for the transfer of funds between Appropriation Accounts as per attached.	
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On motion by J. Graffrath, seconded by S. Myers and carried to support said resolution.

PREPARE A RESOLUTION

Computers	The Employment and Training Center will be purchasing and upgrading the computers in the Annex Building for training purposes.	
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Summer Youth Program	The department received 164 applications for the Summer Youth Program. There were 134 eligible youth. The program is only able to serve 100 youth at a time due to the limited space at BOCES. Seventy of the youth will be at BOCES in the following work projects:	
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Carpentry	GPS Mapping/Landscaping
Graphic Arts/Advertising	Computer Aided Drafting/Design
Culinary Arts/Food Service	Ropes Course Development
Conservation/Trails	

Each project will serve up to 10 youth.

Thirty youth will serve internships throughout the County working with public and private employers. The Summer Youth Program will sponsor an open house the end of July or early August, the committee was invited to attend.

TOPIC	DISCUSSION	CONCLUSION
Jesse Case:		
Tourism Grant	J. Case requested the committee to sponsor a resolution to be the lead agency for the "I Love New York" State Grant.	On motion by J. Graffrath, seconded by J. Walchli and carried to support said resolution.
<u>PREPARE A RESOLUTION</u>		
Changing of Tourism Office Name	J. Case has been in contact with County Attorney – Daniel Guiney and Development Director – John Foels on the possibility of changing the name of Tourism Office to Office of Tourism and Culture. J. Case explained that the heritage and culture interest in the County has been growing, the office would be a resource area to have the local residents be more aware of what events are going on. J. Case stated the letterhead and #800 phone line would be changed to reflect the new name. J. Case asked the committee to support the name change to take affect September 1, 2001.	On motion by S. Myers seconded by J. Walchli and it was unanimously approved.
Camp Rushford	J. Graffrath stated that there should be more advertisement of Camp Rushford. It is a very educational and fun time had by the youth. Through discussion, J. Case was asked to send a letter asking all Legislators to inform the Tourism Office if there are any events going on in their districts so that the office will be more informed.	
Chautauqua/ Allegheny Region Marketing Initiative	The Chautauqua/Allegheny Region is contracting with Longwoods International and the Rudder Group to a brand positioning and market-communication strategy study, to include image, demographic and trip profiling. The study has been approved by the NYS Division of Tourism. The Region is in the fund raising phase and is currently seeking support in the private sector.	
Bill Board Advertisement	There was discussion on the placing of advertisements on billboards in Pennsylvania to entice people to go on I-86 in New York to enjoy the beautiful scenery etc. There was discussion on how I-86 is still not on the New York State maps like it should be, but it is on the Pennsylvania maps. The Lieutenant Governor was in the area for a meeting and this issue was discussed.	J. Case was asked to contact the company that runs the billboards for advertisement to be placed in Pennsylvania and in the Binghamton area as well.
Kier Dirlam:		
GIS Presentation	K. Dirlam gave a software presentation on GIS that was prepared for the Local Government Conference in Houghton.	
GIS Map	Alfred University has completed much of the work on the GIS project. All fire hydrant information for Angelica, Belmont, Canaseraga, Cuba and Houghton has been collected already.	

TOPIC	DISCUSSION	CONCLUSION
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Water/Sewer District	The Development Office and the Department of Public Works have had a meeting to discuss in more detail the water/sewer district and what needs to be done. There will be a future meeting with the Town of Amity, Village of Belmont, and Scio. An update will be given next month.	
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Business Data Base	The Development Office previously purchased a business database. It is now being updated with the help of Wellsville Chamber of Commerce and Southern Tier West lists so that everyone has a completed list.	
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Project Concept Form	K. Dirlam presented the committee members with a form that they could use to submit project ideas to the Development Office. This should assist in keeping track of the various proposed projects that are being mentioned on a regular basis. He has additional copies for anyone who wants to submit an idea.	
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Web Site	Updates are being done on the Allegany County web site for Development, Planning and Tourism.	
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John Foels:

Empire State Development Meeting	Empire State Development held a special Regional meeting with foreign investors. Allegany, Cattaraugus and Chautauqua County had representatives there to discuss the benefits of economic development and growth in their counties. This was the first time such a meeting has ever been done in the Southern Tier.	
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Lieutenant Governor Meeting	J. Foels, J. Margeson, B. Reynolds all attended a meeting with the Lieutenant Governor and discussed Allegany Counties needs and concerns. It was an informative meeting.	
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Economic Development Summit	J. Foels attended a meeting with Senator Charles Schumer, the Buffalo/Niagara Enterprise, and site selection executives from around the country to discuss what benefits the region has to offer.	
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NY State/Ontario Canada Economic Development Summit	On June 25-26 th the Governor will host a first time New York State/Ontario Canada Economic Development Summit in Niagara Falls USA and Buffalo. Allegany County will be represented.	
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Revolving Loan Fund	J. Foels stated the Revolving Loan Fund is becoming more active now. They approved two loans this month and more are pending.	
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TOPIC	DISCUSSION	CONCLUSION
Business Inquires	There have been 25-30 business inquires in the last month that have been handled through the Development Office.	
Business Data Base Survey	In the near future a survey to all businesses in Allegany County will be sent out. Some of the questions will be how business projects business three years from now, expansion plans in square feet, additional employees, and capital investment. After the surveys are compiled the office will be able to anticipate the needs for infrastructure, employees and continue this trend in the future. The survey is a result of combine efforts by the Office of Development, the Wellsville Chamber of Commerce and Alfred University.	
Purchase of TV/VCR	J. Foels requested permission to purchase a TV/VCR to be used by the Department. It will be housed in the Legislator's Chamber for use as needed.	
Changing of Meeting Date	<p>There was discussion of changing the meeting date. It was decided to have it be the fourth Tuesday of every month at 3:00.</p> <p>On motion by B. Reynolds, seconded by B. Heineman and carried to go into executive session on a personnel issue at 4:05.</p> <p>On motion by J. Graffrath, seconded by B. Heineman and carried to go out of executive session at 4:16.</p>	<p>On motion by J. Walchli, seconded by J. Graffrath and carried to sponsor said resolution. It was unanimously approved.</p>
	<p>J. Foels requested the committee sponsor a resolution to amend the existing contract with Jesse Case to work with the Allegany County Development/IDA Director in developing and implementing Office of Development/IDA marketing strategies. The terms of this agreement shall commence on July 1, 2001 and shall terminate on December 31, 2001.</p>	

PREPARE A RESOLUTION

Meeting was adjourned at 4:16.

Respectfully Submitted:

Alice Alsworth

Office of Development

Additional Special Projects Management - Contract Proposal

To work with the Allegany County Development/IDA Director in developing and implementing Office of Development/IDA marketing strategies.

To coordinate and maintain distribution of the Office of Development's Small Business Assistance Services and Allegany County Revolving Loan Fund brochures.

To assist county businesses and organizations with professional recruitment and relocation programs.

To assist the Director with Office of Development/IDA projects as requested.

The County agrees to reimburse the Contractor for mileage travel on behalf of the Office of Development at a rate of \$.345 per mile. The County also agrees to pay the Contractor for the services performed hereunder the sum of \$7,500. Such sum shall Be paid as follows: In equal installments of \$1,250.

The term of this agreement shall commence on July 1, 2001 and shall terminate on December 31, 2001.

**NOT
APPROVED**

John M.

RECEIVED

JUN 18 2001

**PLANNING AND DEVELOPMENT
JUNE 18, 2001
AMENDMENT TO JUNE 12, 2001 MINUTES**

ALLEGANY COUNTY
BOARD OF LEGISLATORS

The minutes of June 12, 2001 have additions to be added.

On motion by B. Heineman, and seconded by J. Graffrath to approve the appointments of Brent Reynolds and John E. Margeson to the Southern Tier West Regional Planning Board for a three-year term commencing June 1, 2001 and expiring May 31, 2004. The appointments were unanimously approved.

PREPARE A RESOLUTION

On motion by B. Heineman, and seconded by J. Graffrath to approve the appointment of Jerry Garmong as Employment and Training Director for a three-year term commencing August 25, 2001, and expiring August 24, 2004. The appointments were unanimously approved.

PREPARE A RESOLUTION

Respectfully submitted:

Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
JULY 24, 2001**

RECEIVED

JUL 26 2001

ALLEGANY COUNTY
BOARD OF LEGISLATION

Present: B. Reynolds, S. Myers, J. Graffrath, B. Heineman, J. Walchli, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam

Meeting was called to order by Chairman B. Reynolds at 3:02.

On motion by B. Heineman, seconded by J. Graffrath and carried the minutes of June 12th and June 18th where approved.

TOPIC	DISCUSSION	CONCLUSION
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**Jerry
Garmong:**

Activity Report	Jerry stated that the Workforce Investment Board will soon be requesting information regarding individuals who seek employment related services from the Employment and Training Center. Jerry issued a report, which highlighted a number of non-funded activities and services available to the public, as well as subsidized programs that are available through a variety of sources. In general, over 3,000 people have visited the Center between January 1, 2001 and June 30, 2001. Of that number, 1,776 have been assisted directly by Center staff. Testing for basic math and reading skills has been provided to 98 people upon request of area Employers. There was some discussion regarding testing requirements. It was also reported that 326 people were referred to partner agencies such as BOCES, Literacy Volunteers, Southern Tier Traveling Teachers and VESID for specialized services they provide.	
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The report also indicated that a total of 211 Adult, Youth, Dislocated Workers and Public Assistance recipients were enrolled in a variety of subsidized training programs during this 6 month period. The total cost of those activities was \$408,791, which results in an average cost of \$1,938 per participant.

Open House	Jerry reminded the Committee of the upcoming Summer Youth Employment Program Open House on August 1 st from 1:00-4:00 at the BOCES Center.	
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Jesse Case:

I Love New York Grant	Jesse checked with the director of the "I Love New York" program in regards to the lateness of the State Budget and the time frame that the annual grant application needs to be completed. He was reassured that there will be an extension given if the grant application cannot be completed by the given	
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TOPIC	DISCUSSION	CONCLUSION
	due date.	
Swain Ski Center	Jesse has met with the marketing director of the Swain Ski Center to possibly set up a sign display for advertising events in the county and other "I Love New York" State and County programs. The new director is Scott Allen.	
Chautauqua/Allegheny Regional Marketing Initiative	A marketing-communication strategy study is being done. On July 5 th a representative was in our area. Due to Jesse having another commitment, Craig Braack gave a road tour of the county. Jesse will keep the committee informed on any new marketing initiatives once the study is complete.	
Sign Placement	Jesse is working with the Department of Public Works to finalize the sign placement for the Allegany County Driving Trails. There has been positive feed back on the maps that are in the Travel Guide and also requests on the 800# line.	
Tourism Office Name Change	The Tourism Office has changed its name to Office of Tourism and Culture. The name change has been well received. Jesse has been in contact with the Art Association at Alfred State College, Alfred University, and Houghton College. He is working with them to promote culture in the county and in the high schools. Jesse is working on a marketing strategy to combine culture and outdoor recreation to draw people to the county.	
Outdoor Recreation	Jesse and Kier are working on an outdoor recreation project. They are looking at targeting County Forestland for possible parks and outdoor recreation. They have toured the county and made some suggestions to the committee. They asked for committee support to further look into the possibilities and the chances of applying for grants to help make these projects a reality. There was discussion.	The committee agreed to have Jesse look into this matter further.
Attendance to Alleghany Fair and Balloon Rally	Jesse was asked to report back to the committee on the estimated total of attendance to the Alleghany County Fair and the Wellsville Balloon Rally.	
Kier Dirlam:		
Planning Board Picnic	Kier stated the Planning Board is planning their annual picnic on August 15 th at the Air Preheater Lodge in Scio at 6:00 and invited committee members to attend. John Foels will be the guest speaker.	
Water/Sewer District	The Department of Public Works engineer Tom Windus gave an estimated infrastructure cost report for the Belmont water and sewer district. Kier hasn't had time to analyze it in detail yet.	J. Graffrath asked Kier and Tom Windus to attend the next Building Committee

TOPIC	DISCUSSION	CONCLUSION
GIS Map	Kier has received a lot of requests for GIS information. He has been working with Alfred University to upgrade the system, and it will be completed in the near future. The student intern has plotted off the infrastructure in different towns in the county to have that information readily available on request.	meeting on August 22 nd to discuss the report.
Empire Zone	Kier stated the Empire Zone expansion is progressing. They are hoping for completion by the end of August or early September. Kier explained the process to the committee.	
	Kier requested the committee to go into executive session. On motion by J. Graffrath, seconded by J. Walchli and carried to go into executive session at 3:57. On motion by J. Graffrath, seconded by B. Reynolds and carried to go out of executive session at 4:00.	
John Foels:		
County Strategic Plan	John has met with the Committee 44. They would like to work together to prioritize the different plans that have been compiled and combine them into one County Strategic Plan. A committee of ten people have been assigned for this task. After this plan has been compiled, it will be presented to the community for their opinion.	
Empire Zone Expansion	John emphasized the need for Empire Zone expansion, and the benefits it would provide to the county.	
Marketing/Communication Plan	John is working on a Marketing/Communication Plan for the County and will present it at the next committee meeting in August. They plan to launch this fall. Its focus will be business attraction/retention/recruitment. The Friendship Empire Zone, and the Committee 44 are committed to be more aggressive in implementing this plan as well.	
Allegany County Public Transit	John has been working with the Allegany County Public Transit on providing transportation to accommodate current and future employees in the County.	
Transfer of Funds	John asked for the committee to support a resolution to transfer funds in the amount of \$7,500 from A6430.101 (Personal Services) to A6989.477 (Tourism Specialist Contract) to provide consultant services between Allegany County and Jesse Case for the Development Office and related activities.	On motion by J. Graffrath, seconded by J. Walchli and carried to approve said resolution.

PREPARE A RESOLUTION

TOPIC	DISCUSSION	CONCLUSION
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Transfer of Funds	John Margeson asked for the committee to support a resolution to transfer \$12,500 from A6430.474 Economic Development-Promotion to DM5130.204 County Road Equipment for the purpose of reimbursing the Department of Public Works for a vehicle currently used by the Director of Development.	On motion by J. Graffrath, seconded by J. Walchli and carried to approve said resolution.
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PREPARE A RESOLUTION

Due to the holiday on October 8th, the Allegany County Board of Legislators meeting will take place on October 9th. The committee agreed to hold their scheduled Planning and Development meeting at 11:00 on October 9th.

Due to the holiday on November 12th, the Allegany County Board of Legislators meeting will take place on November 13th. The committee agreed to hold their scheduled Planning and Development meeting at 11:00 on November 13th.

On motion by J. Walchli, seconded by J. Graffrath and carried to go into executive session at 4:20. On motion by J. Graffrath, seconded by J. Walchli and carried to go out of executive session at 4:33.

Meeting was adjourned at 4:34.

Respectfully Submitted: Alice Alsworth

**ALLEGANY COUNTY EMPLOYMENT AND TRAINING CENTER
2001 ACTIVITY REPORT
1/1/01 - 6/30/01**

<u>Activity</u>	<u># Served</u>
Customers Seeking Services	1,776
Referrals to Jobs	924
Direct Employer Placements	222
Employer Testing	98
Partner Referrals	326

WELFARE TO WORK

Total Served:	26
Assessment/Case Management:	26
Work Experience/OJT:	8
Unsubsidized Employment:	15
Average Wage	\$5.95/hr.

EXPENDITURES

21,957.47

DEPARTMENT OF SOCIAL SERVICES

DSS Updates	292
DSS Job Search/Retention	125
DSS Job Placement	52
DSS Job Retention (90 days)	32

Classroom Training - Total Served: 11

Training Programs:	
Medical Training	6
Tractor Trailer	3
Accounting	1
Human Services	1

Number Exited:	7
Number Employed:	6
Average Wage:	\$7.87/hr.

99,114.98

YOUTH

EXPENDITURES

165 applications verified for Summer Program

Enrollments:

WIA	48
TANF	45
DFY	10
Foster Care	4

Total	<u>107</u>	<u>38,573.47</u>
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WIA-ADULT

Total Served: 35

Training Programs:

Medical Training	13
Computer Technology	4
Tractor Trailer	5
Manufacturing	8
Case Management Services	6
Cosmetology	1

Number Exited: 16

Number Employed: 14

Average Wage: \$7.89/hr.	<u>113,938.00</u>
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WIA-DISLOCATED WORKER

Total Served: 32

Training Programs:

Medical Training	5
Computer Technology	4
Tractor Trailer	13
Business/Technology	3
Manufacturing	3
Case Management Services	2
Cosmetology	1
Human Services	1

Number Exited: 10

Number Employed: 10

Average Wage: \$10.54/hr.	<u>135,209.22</u>
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MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 7/24/01

A resolution is requested to transfer funds in the amount of \$7,500.00 from A6430.101 (Personal Services) to A6989.477 (Tourism Specialist Contract) to provide consultant services between Allegany County and Jesse Case for the Development Office and related activities.

FISCAL IMPACT:

For further information regarding this matter, contact:

John E. Foels - Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Planning and Development

DATE: July 24, 2001

Resolution transfers \$12,500 from A6430.474 Economic Development-Promotion to DM5130.204 County Road Equipment for the purpose of reimbursing the Department of Public Works for a vehicle currently used by the Director of Development.

FISCAL IMPACT: a \$12,500 Intrafund Transfer

FOR FURTHER INFORMATION REGARDING THIS MATTER, CONTACT:

John E. Margeson
NAME AND DEPARTMENT

268-9217
TELEPHONE NUMBER

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
AUGUST 14, 2001**

John M.

Present: B. Reynolds, S. Myers, J. Graffrath, B. Heineman, J. Walchli, E. Sherman, J. Margeson, K. Nielsen, P. Lucas, Wm. Dibble, J. Foels, J. Case, K. Dirlam

Guest: Wendall Brown, Director, Friendship Empire Zone
Robert Iszard, Project Manager, Empire State Development
Chuck Jessup, Chairman, Industrial Development Agency
Edward Coll, Committee of 44

RECEIVED

AUG 21 2001

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Meeting was called to order by Chairman B. Reynolds at 3:05.

On motion by J. Walchli, seconded by J. Graffrath and carried the minutes of July 18th where approved.

TOPIC	DISCUSSION	CONCLUSION
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Jesse Case:

Travel Guide	Legal notices have been sent out for bids on the 2002 Travel Guide. Opening of bids will be September 11, 2001 at 3:00.	
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Culture Program	Jesse met with Kymberli Contreras, Allegany Decentralization (DEC) Program Coordinator, to facilitate cultural programs in the County.	
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Culture Workshop	The Application Workshops schedule is on the Allegany County website soon.	
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Tourism Advisory Board	Douglas Roorbach, Director, Public Relations at Houghton College will be replacing Lisa Bennett on the Tourism Advisory Board.	
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Kier Dirlam:

GIS Mapping	GIS mapping project is continuing and much of the data is expected to be received over the next month.	
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NY State Office of Parks Grant	Kier was asked to work on an application to apply for a New York State Office of Parks, Recreation and Historic Preservation grant under the Environmental Protection Fund or Clean Water/Clean Air Bond Act for a park project to be located in the Town of Amity. A resolution was drawn up for the committee to support in order to apply for this grant.	After much discussion the resolution was tabled until issues were addressed and finalized.
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Wendall Brown:

Friendship Empire Zone Expansion	Wendall Brown discussed the Empire Zone expansion. He has received five additional requests to expand the zone from Wellsville Town and Village, Alfred Town and Village, and Cuba Town. In order to proceed, the Allegany County Legislators have to pass a Local Law Amendment to change the original 1994 Local Law for the Empire Zone. Wendall stated	Robert Iszard stated that the State only approves these expansions once a year and the time schedule needs to be kept in order to have it completed and turned into the
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TOPIC	DISCUSSION	CONCLUSION
	that there are two items of concern listed in the amended Local Law forms and these were discussed briefly.	State as required.
	Wendall requested the committee to support a resolution to amend the Local Law for the Empire Zone expansion.	On motion by J. Walchli, seconded by S. Myers and carried to support said resolution.
	<u>PREPARE A RESOLUTION</u>	

John Foels:

Marketing Plan

John gave a presentation on the new Marketing Plan for the Development Office. He stated that, for the plan to succeed, all entities need to work together. Representation was there from Empire State Development, Friendship Empire Zone, Economic Development Advisory Board, Industrial Development Agency, and the Committee of 44. He stressed the need to go to a multiple audience inside and outside of the County. We need to give companies the confidence to make an investment in our County, and he gave some suggestions on how to do that. The strategic positioning is “Allegany County – By Choice.” A public relations committee, chaired by Deb Clark will be set up to enhance the program.

On motion by J. Graffrath, seconded by S. Myers and carried to go into executive session on a personnel issue at 4:00.

On motion by J. Graffrath, seconded by B. Reynolds to go out of executive session at 4:11.

Business Development Specialist

John Foels requested the committee to sponsor a resolution to establish a contract between Allegany County and David B. Fleming for services to be provided to the Allegany County Office of Development as a “Business Development Specialist.” The contract will commence August 27th.

On motion by J. Graffrath, seconded by J. Walchli and carried to support said resolution.

PREPARE A RESOLUTION

Transfer of Funds

John Foels requested the committee to sponsor a resolution to transfer funds in the amount of \$5,315.00 from A6430.101 (Personal Services) to A6430.493 (Home and Community Services) to provide contractual services between Allegany County and David B. Fleming for the Office of Development as a Business Development Specialist.

On motion by J. Graffrath, seconded by J. Walchli and carried to support said resolution.

PREPARE A RESOLUTION

Meeting was adjourned at 4:25
Respectfully Submitted: Alice Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 8/14/01

A resolution is requested to establish a contract between Allegany County and David B. Fleming, 23 White Street, Angelica, New York 14709 for services to be provided to the Allegany County Office of Development as a "Business Development Specialist."

FISCAL IMPACT:

For further information regarding this matter, contact:

John E. Foels - Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 8/14/01

A resolution is requested to transfer funds in the amount of \$5,315.00 from A6430.101 (Personal Services) to A6430.493 (Home and Community Services) to provide contractual services between Allegany County and David Fleming for the Office of Development as a Business Development Specialist.

FISCAL IMPACT:

FOR FURTHER INFORMATION REGARDING THIS MATTER, CONTACT:

John E. Foels, Development
NAME AND DEPARTMENT

268-9229
TELEPHONE NUMBER

TOPIC	DISCUSSION	CONCLUSION
	High School – October 4 th & October 25 th . All meetings will be held from 7:00 – 9:00 p.m. If anyone has any questions they are to call Lynn O’Brien at the Cornell Cooperative Extension office.	
Wellsville Airport	Kier discussed meetings with the Wellsville Technical Assistance Committee on the Wellsville Airport master plan.	Kier was asked to invite the representatives to our next Planning and Development meeting to discuss the issue. Kier was asked by S. Myers to check with the State DOT and see if this would fall under the TEA-21 Project.
Friendship Empire Zone Expansion	Kier met on August 17 th and 20 th with Jonathan Cobb – Waypoint Technologies and Mr. Cobb mapped out the sites utilizing a GPS unit that will be included in the Friendship Empire Zone Expansion. The maps will be completed soon, by Planning Services.	
Water/Sewer District	David Roeske, and Kier attended the last Building Committee meeting to discuss the infrastructure, and grants that can be applied for.	S. Myers asked Kier to contact Seneca Trail RC&D Council because they have a grant database for other possible sources to apply to.
John Foels:		
Dresser Rand	John stated that on September 29, 2001, Wellsville Dresser Rand will host a ribbon cutting for their expansion, and shifting of production line to the Wellsville site.	
Marketing Plan	John gave an update on the progress of the Marketing Initiative. The radio ads are in place.	
Jerry Garmong:	Jerry stated that there has been two instances that have occurred in the last month of unruly customers, and the staff is on edge. It was suggested to have panic buttons installed. After much discussion on motion by J. Graffrath, seconded by J. Walchli to have the Department of Public Works install the panic buttons in the main office and in the office on main street. To also have a deputy walk through more often in both buildings to beef up security.	

REFERRED TO PUBLIC SAFETY COMMITTEE

Margeson

PLANNING AND DEVELOPMENT
SPECIAL MEETING
CORRECTION TO MINUTES
SEPTEMBER 21, 2001

RECEIVED
SEP 24 2001
SHERIFFS COUNTY
CORRECTIONS

**NOT
APPROVED**

The minutes should have read.

On motion by J. Graffrath, seconded by S. Myers and unanimously approved to accept the bid from PMI Remley, Inc. as low bidder for the printing of the 2002 Travel Guide, as approved from the County Attorney.

This is contingent upon proof of an insurance bond, and the award of the 2002 "I Love New York" grant.

Respectfully Submitted:
Alice Alsworth

Margeson

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
SPECIAL MEETING
SEPTEMBER 21, 2001**

RECEIVED

SEP 21 2001

ALLEGANY COUNTY
BOARD OF COMMISSIONERS

Present: B. Reynolds, S. Myers, J. Graffrath, B. Heineman, E. Sherman, J. Margeson,
J. Foels, K. Dirlam

Meeting was called to order by Chairman B. Reynolds at 1:41.

On motion by J. Graffrath, seconded by S. Myers and carried to approve unanimously to accept the bid from PMI Remley, Inc. as low bidder, as approved from the County Attorney.

Meeting was adjourned at 1:44.

Respectfully Submitted:
Alice Alsworth

**PLANNING AND DEVELOPMENT
OCTOBER 9, 2001**

Present: B. Reynolds, S. Myers, J. Graffrath, J. Walchli, E. Sherman, J. Foels, J. Garmong, J. Case, K. Dirlam, Anieta Carlson

Guest: David Fleming – Business Development Specialist

**NOT
APPROVED**

Meeting was called to order by Chairman B. Reynolds at 11:02.

On motion by J. Graffrath, seconded by S. Myers and carried the minutes of September 12th and September 21st where approved.

TOPIC	DISCUSSION	CONCLUSION
Jerry Garmong: Transfer of Funds	Jerry requests the committee to sponsor a resolution seeking approval for the transfer of funds between Appropriation Accounts as per attached. <u>PREPARE A RESOLUTION</u> <u>REFERRED TO WAYS AND MEANS</u>	On motion by J. Graffrath, seconded by S. Myers and carried to support said resolution.
Restoration of Funds	Jerry stated Congress may be restoring funds to dislocated workers due to the September 11 th act of terrorism in New York City. This act has affected dislocated workers throughout the State.	
Jesse Case: Transfer of Funds	Jesse requests the committee to sponsor a resolution seeking approval for the transfer of funds for Tourism, in the amount of \$7,000 from A6989.476 (Econ. Oppor. & Development/Co-Op Ads) to A6989.419 (Printing) for pre-press expenses for the 2002 Travel and Outdoor guide in order to meet "I Love New York" Matching Funds deadlines. <u>PREPARE A RESOLUTION</u> <u>REFERRED TO WAYS AND MEANS</u>	On motion by J. Graffrath, seconded by S. Myers and carried to support said resolution.
Cornell Cooperative Extension	Jesse stated he has attended the Cornell Cooperative Extension Agriculture Planning Project meetings. The project planning is moving forward with positive results. There are future meetings planned to finalize the project.	
Calendar of Events on Web Site	Jesse asked the committee to check out the new calendar of events that are on the Web Site. They have been improved. There is more detailed information available than is allotted in the "I Love New York" ads, and the Travel Guide. It will be updated periodically.	

OCT 11 2001

800# Report I. Graffrath requested a report on the 800 telephone line verses The information will come

TOPIC	DISCUSSION	CONCLUSION
	how many hits our website has received since the first of the year for tourism information. He would like these reports monthly.	forward as soon as it becomes available.
2002 Travel Guide	Jesse stated that things are moving right along towards the new travel guide and PMI Remley, Inc. He expects the travel guide out earlier than it has ever been.	
September 11 th Acts of Terrorism	Jesse stated since the September 11 th acts of terrorism on New York City the Finger Lakes regions tourism industry has been affected considerably. He does not see any affect in our area. He did state that the Elmira War Plane Museum has been closed indefinitely due to the acts.	
Kier Dirlam:		
Millennium Pipeline	Kier stated he just received the Millennium Pipeline final Environmental Impact statement. He will report back to committee next month on information contained within regarding Allegany County.	
Cornell Cooperative Extension	Kier stated he will be working with Cornell Cooperative Extension on finalizing information obtained in the surveys to help them complete their Agriculture Planning Project. They are holding public meetings to discuss issues this month.	
Friendship Empire Zone Expansion	Kier stated the final application for the expansion of the Friendship Empire Zone is expected to be submitted this week. He feels this will gain a lot of projects for the County.	
Water/Sewer District	Kier has had meetings regarding available funding sources for the projects in regards to expansion of the water/sewer districts in Belmont/Amity/Scio.	
Available Development Sites	Kier stated there have been more requests in the office for available business sites in the County. He has been in contact with the realtors in the County to update a previous report on the available sites in the County. Empire State Development has agreed to list our most available sites on their web site in the hopes of drawing more interest. There will be a database available in the Development Office for internal use, and direct contact with John Foels.	
John Foels:		
David Fleming	John introduced David Fleming to the committee. Dave is a Business Development Specialist hired to work with John to more aggressively market the Revolving Loan Fund. They are going back and visiting the past loans in the attempt to revise the policy on interest rates. They will remain employment driven, but more liberal on the interest rate to keep in line with national rates.	

TOPIC	DISCUSSION	CONCLUSION
Friendship Empire Zone Expansion	John stated that in a two-day period since the Friendship Empire Zone Expansion, there has been approximately \$15 million in planned new investments, with an increase of approximately fifty new jobs. If we use the average tax rate per \$1,000 (school and County combined), which is approximately \$30.00, the new annual gross tax revenue will be approximately \$450,000 on their projects alone.	
Industrial Development Agency Annual Meeting	John stated the Industrial Development Agency will be hosting their first annual meeting on November 8, 2001 at 7:00 p.m., location to be announced. John invited the committee to attend. All mayors and supervisors of the county will be invited. A Bond Council representative, and Robert Iszard of Empire State Development will be speaking. The Industrial Development Agency will inform the mayors and supervisors on the benefits and policies of the Agency.	
Revitalization to Downtown Cuba	John stated he has been making progress on working with the committee to revitalize Cuba's downtown district. They are revisiting the plan done in 1993 to update it.	
Marketing Initiative	John expects to report back to the committee next month on the finalized marketing initiative.	
Employment Rate	Jerry stated the unemployment rate for Allegany County is the lowest since 1970's, and discussion followed.	

Meeting was adjourned at 11:40.

Respectfully Submitted:
Alice Alsworth

MEMORANDUM OF EXPLANATION

Into. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 10/9/01

The Employment & Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

Appropriations

<u>From:</u>	<u>To:</u>	<u>Amount</u>
CD1 6400.474 WIA Adm. WIB Expenses	CD1 6400.201 WIA Adm. Office Equipment	2,000.00
CD1 6404.101 CASP Regular Pay	CD1 6402.101 WIA Training Regular Pay	15,000.00
CD1 6404.474 CASP OJT Contracts	CD1 6402.101 WIA Training Regular Pay	15,000.00
CD1 6405.101 CASP Participant Regular Pay	CD1 6402.101 WIA Training Regular Pay	4,000.00
CD1 6408.101 WtW Regular Pay	CD1 6402.101 WIA Training Regular Pay	18,000.00
CD1 6408.479 WtW Client Transp. Assistance	CD1 6402.101 WIA Training Regular Pay	2,000.00
CD1 6408.480 WtW Child Care Assistance	CD1 6402.101 WIA Training Regular Pay	4,000.00
CD1 6402.201 WIA Training Office Equipment	CD1 6402.104 WIA Training Comp Pay	1,000.00
CD1 6402.477 WIA Training/Private Sector	CD1 6402.802 WIA Training Retirement	1,000.00
CD1 6402.477 WIA Training/Private Sector	CD1 6402.803 WIA Training FICA	6,100.00
CD1 6402.477 WIA Training/Private Sector	CD1 6402.804 WIA Training Workers Comp	1,400.00
CD1 6402.477 WIA Training/Private Sector	CD1 6402.805 WIA Training Disability	500.00
CD1 6402.478 WIA Training Youth Contract	CD1 6402.806 WIA Training Hosp./Med. Ins.	19,000.00
CD1 6402.475 WIA Training OJT Contracts	CD1 6402.408 WIA Training General Supplies	1,500.00
CD1 6402.475 WIA Training OJT Contracts	CD1 6402.414 WIA Training Rent Real Property	1,500.00
CD1 6402.475 WIA Training OJT Contracts	CD1 6402.474 WIA Training/Adult CRT	7,000.00
CD1 6402.476 WIA Training Youth Program	CD1 6402.474 WIA Training/Adult CRT	23,700.00
CD1 6400.474 WIA Adm. WIB Expenses	CD1 6402.474 WIA Training/Adult CRT	12,000.00
CD1 6401.101 WIA Supp. Services Regular Pay	CD1 6402.474 WIA Training/Adult CRT	5,000.00
CD1 6403.402 DSS Mileage	CD1 6403.475 DSS Vocational Training	1,000.00
CD1 6403.405 DSS Conference	CD1 6403.475 DSS Vocational Training	1,000.00
CD1 6403.474 DSS FSET Payments	CD1 6403.475 DSS Vocational Training	4,000.00
CD1 6795.101 TANF SYEP Regular Pay	CD1 6403.475 DSS Vocational Training	2,000.00
CD1 6795.101 TANF SYEP Regular Pay	CD1 6403.101 DSS Regular Pay	7,000.00
CD1 6795.101 TANF SYEP Regular Pay	CD1 6403.413 DSS Rent Personal Property	800.00
CD1 6406.475 WIA D/W OJT Contracts	CD1 6406.401 WIA D/W Postage	600.00
CD1 6406.475 WIA D/W OJT Contracts	CD1 6406.406 WIA D/W Insurance	700.00
CD1 6406.475 WIA D/W OJT Contracts	CD1 6406.414 WIA D/W Rent Real Property	1,000.00
CD1 6406.475 WIA D/W OJT Contracts	CD1 6406.803 WIA D/W FICA	2,000.00
CD1 6406.475 WIA D/W OJT Contracts	CD1 6406.806 WIA D/W Hosp./Med. Ins.	1,000.00
CD1 6406.476 WIA D/W Discretionary Contracts	CD1 6406.806 WIA D/W Hosp./Med. Ins.	4,000.00
CD1 6406.201 WIA D/W Equipment	CD1 6406.101 WIA D/W Regular Pay	4,500.00
CD1 6407.474 WIA D/W Support Services	CD1 6406.101 WIA D/W Regular Pay	4,000.00
CD1 6407.475 WIA D/W Discretionary Supp.Serv.	CD1 6406.101 WIA D/W Regular Pay	2,500.00
CD1 6408.201 WtW Office Equipment	CD1 6406.101 WIA D/W Regular Pay	1,000.00
CD1 6408.476 WtW OJT Subsidy	CD1 6406.101 WIA D/W Regular Pay	6,000.00
CD1 6409.101 WtW Participant Regular Pay	CD1 6406.101 WIA D/W Regular Pay	2,000.00
CD1 6409.101 WtW Participant Regular Pay	CD1 6406.105 WIA D/W Vacation Pay	2,000.00
CD1 6794.474 TANF SYEP Program	CD1 6794.101 TANF Staff Regular Pay	1,500.00
CD1 6794.474 TANF SYEP Program	CD1 6794.414 TANF Rent Real Property	900.00
	TOTAL	189,200.00

MEMORANDUM OF EXPLANATION

<u>Revenue</u>	<u>From:</u>	<u>To:</u>	<u>Amount</u>
CD1 2801.6404 CASP		CD1 4701.6402 WIA Training	34,000.00
CD1 4701.6408 WtW		CD1 4701.6402 WIA Training	24,000.00
CD1 4701.6400 WIA Adm		CD1 4701.6402 WIA Training	12,000.00
CD1 4701.6401 WIA Supportive Services		CD1 4701.6402 WIA Training	5,000.00
CD1 11 4701.12 TANF		CD1 2801.6403 DSS	9,800.00
CD1 4701.6408 WtW		CD1 4701.6406 WIA D/W	11,000.00
		TOTAL	95,800.00

FISCAL IMPACT:

NONE

For further information regarding this matter, contact:

Jerry L. Garmong, E & T Center

Name and Department

268-9240

Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 10/9/01

A resolution is requested to transfer funds in the amount of \$7,000.00 from A6989.476 (Econ. Oppor. & Development/Co-Op Ads) to A6989.419 (Printing) for pre-press expenses for the 2002 Travel and Outdoor Guide in order to meet I Love New York Matching Funds deadlines.

FISCAL IMPACT:

For further information regarding this matter, contact:

Jesse Case - Tourism
Name and Department

268-9229
Telephone Number

NOT APPROVED

PLANNING AND DEVELOPMENT
NOVEMBER 13, 2001

John M.

NOT APPROVED

Present: B. Reynolds, S. Myers, J. Graffrath, B. Heineman, E. Sherman, J. Garmong, J. Foels, J. Case, K. Dirlam

RECEIVED

Guest: Dennis Kirst - Education Information Specialist

NOV 16 2001

Meeting was called to order by Chairman B. Reynolds at 11:34.

ALLEGANY COUNTY
BOARD OF LEGISLATORS

On motion by J. Graffrath, seconded by S. Myers and carried the minutes of October 9th where approved.

TOPIC	DISCUSSION	CONCLUSION
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Jerry Garmong:

Quarterly Report for WIB	Jerry distributed copies of the first fiscal year quarterly report for Allegany One-Stop Activity that was submitted to the Cattaraugus/Allegany WIB. It listed the customers served in the system and the training dollars provided to the registered participants.	
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Summer Monitoring Report	Jerry submitted the summer monitoring report that the New York State Department of Labor grants management compiled. It list the participants served and the money spent. All findings were favorable for Allegany County.	
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Kier Dirlam:

Millennium Pipeline	Kier received a millennium pipeline report last month and explained what was in the report in regards to Allegany County.	
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Village of Belmont	Kier attended a meeting with the Village of Belmont planning and zoning group in regards to upgrading their existing zoning maps, community visioning, and other planning issues. A draft zoning map has been prepared for their use in their revision process.	
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Feasibility Study	Kier has been working with the Department of Public Works to develop an RFP for a feasibility study for an access route off I-86. There will be three to four possible routes considered in the study.	
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Southern Tier West	Kier stated on November 14, 2001 from 1:00-3:00 there will be a meeting with a consultant from Southern Tier West to evaluate their services in regards to Allegany County. They are also offering a series of classes on Developing Infrastructure projects.	
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Cornell Cooperative Extension	Kier gave an update on Cornell Cooperative Extension's Agriculture Planning Project.	
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TOPIC	DISCUSSION	CONCLUSION
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Canaseraga Historic District	Kier attended a meeting of the Village of Canaseraga on the creation of a Canaseraga Four Corners Historic District and what it would mean for the village. They are in the preliminary stages of checking out the possibilities. It appears that they will be given the District Designation within the next 6 months.	
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Pictometry	Kier stated that Pictometry air photos are being done.	
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Northeast Allegany County Coalition	The Northeast Allegany County Coalition has asked for Kier's assistance on data and information available on GIS in the County. This is an on-going project with them.	
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2000 Census Data	Kier distributed 2000 Census Data summary sheets to the committee and discussion followed. Copies will also be given to the other Legislators.	
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Jesse Case:

2002 Travel Guide	Jesse stated he is wrapping up listings for the 2002 Travel Guide and everything is on schedule. Jesse and Rick McLay will be traveling to PMI Remley, Inc. to present the Travel Guide information and discuss any changes directly with the company.	
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Swain	Jesse has been attending meetings with John Gorton the General Manager and the marketing representatives of Swain to improve their marketing strategies. The Tourism office will distribute brochures and listings of their events.	
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"I Love NY" Grant	Jesse stated they have received approval for the "I Love New York" grant of \$105,261.	
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John Foels:

Business Recruitment	John gave an update on the recruitment of businesses in the County, plus assistance given on existing businesses.	
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IDA Annual Meeting	The Industrial Development Agency had their annual meeting at Moonwinks in Cuba on November 8 th . Robert Iszard – Empire State Development, Bill Weir – Nixon Peabody , Wendell Brown – Friendship Empire Zone were guest speakers. Supervisors and mayors of the towns and villages were invited to attend. It was an informative meeting. Information will be distributed to the people that could not attend.	
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HUD Revolving Loan Fund	John stated that he is pleased with the increase revolving loan fund activity. The Economic Development Advisory Board has approved three loans this month. David Fleming has been actively visiting existing loan applicants to give them further assistance as needed. The Economic Development Advisory	
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TOPIC	DISCUSSION	CONCLUSION
Education Information Specialist	<p>Board is working on a final draft for the policy changes on the Revolving Loan Fund.</p> <p>John introduced Dennis Kirst – Education Information Specialist to the committee. Dennis has been very helpful with ideas for business development/education in the County. We have a high retention of youth in the county and we need to keep this going by working together with education facilities and increased business development.</p>	<p>On motion by B. Heineman, seconded by J. Graffrath and carried to support said resolution.</p>
Transfer of Funds	<p>John requests the committee to sponsor a resolution to reappropriate funds in the amount of \$3,515.00 from 2000 CDME 8686.476 to 2001 CDME 8686.476.</p> <p>New York State HUD has requested that Allegany County expend the balance of the 1994 Grant (B-94-DH-36-0016).</p>	<p>On motion by B. Heineman, seconded by J. Graffrath and carried to support said resolution.</p>

PREPARE A RESOLUTION

Transfer of Funds	<p>John requests the committee to sponsor a resolution to transfer funds in the amount of \$2,248.00 from A6430.101 (Personnel Services) to A6430.201 (Equipment) for the purchases of a display racks, CD rom computer replacement, and a new computer system as specified by the Data Processing Department.</p>	<p>On motion by J. Graffrath, seconded by B. Heineman and carried to support said resolution.</p>
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PREPARE A RESOLUTION

REFERRED TO WAYS AND MEANS

Appointment Approval	<p>The committee was requested to sponsor a resolution for the reappointment of Edgar Sherman to the Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority.</p>	<p>On motion by B. Heineman, seconded by J. Graffrath and carried to support said resolution.</p>
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PREPARE A RESOLUTION

<p>On motion by B. Heineman, seconded by J. Graffrath and carried to go into executive session to discuss a personnel issue at 12:30.</p>	<p>On motion by B. Heineman, seconded by J. Graffrath and carried to support a resolution to go into a two month contract agreement with Dennis Kirst for consultant services in the Development Office, and to have it be retroactive as of November 1, 2001.</p>
<p>On motion by J. Graffrath, seconded by B. Heineman and carried to go out of executive at 12:34.</p>	

PREPARE A RESOLUTION

Transfer of Funds	<p>John requests the committee to sponsor a resolution to transfer funds in the amount of \$3,750.00 from A6430.101 (Personnel Services) to A6430.478 (Econ. Dev. & Opportunity – Contracts)</p>	<p>On motion by B. Heineman, seconded by J. Graffrath and carried to support said</p>
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TOPIC**DISCUSSION****CONCLUSION**

for consultant services to be provided between Allegany County and Dennis Kirst for the Office of Development.

resolution.

PREPARE A RESOLUTION**REFERRED TO WAYS AND MEANS**

Meeting was adjourned at 12:36.

Respectfully Submitted:
Alice Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 11/13/01

A resolution is requested to reappropriate funds in the amount of \$3,515.00 from 2000 CDME 8686.476 to 2001 CDME 8686.476.

New York State HUD has requested that Allegany County expend the balance of the 1994 Grant (B-94-DH-36-0016).

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

DATE: 11/13/01

COMMITTEE: Planning & Development

A resolution is requested to transfer funds in the amount of \$2,248.00 from 6430.101 (Personnel Services) to 6430.201 (Equipment) for the following purchases:

24 Ct. Magazine Display Rack	\$ 176.00
CD Rom Computer Replacement	\$ 232.00
Development Display Racks (WLSV Chamber)	\$ 341.00
New computer system as specified by Data Processing Dept.	<u>\$1,499.00</u>
Total Transfer:	\$2,248.00

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 11/13/01

A resolution is requested to transfer funds in the amount of \$3,750.00 from 6430.101 (Personnel Services) to 6430.478 (Econ. Dev. & Opportunity - Contracts) for consultant services to be provided between Allegany County and Dennis Kirst for the Office of Development.

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

TOPIC	DISCUSSION	CONCLUSION												
		<p>On motion by J. Graffrath, seconded by S. Myers and carried the contract for David Fleming – Development Specialist was approved.</p> <p><u>PREPARE A RESOLUTION</u></p> <p>On motion by J. Graffrath, seconded by S. Myers and carried the contract for Dennis Kirst – Education Specialist was approved.</p> <p><u>PREPARE A RESOLUTION</u></p>												
Job Classification	<p>The Development Director recommended that Cathleen Whitfield and Patience Regan be reclassified as Confidential Secretaries based on the nature, scope, and confidential nature of material being processed within the office, which now includes the Industrial Development Agency.</p> <p><u>REFERRED TO PERSONNEL COMMITTEE</u></p>	<p>After discussion the matter was referred to the Personnel Committee for review and consideration.</p>												
Transfer of Funds	<p>John Foels request the committee to support the transfer of funds in the amount of \$15,500.00 from 6430.482 (General Govt. Contracts) to 6430.474 (Econ. Dev. & Opportunity – Contracts) for promotional marketing costs.</p>	<p>On motion by J. Graffrath, seconded by S. Myers and carried to support said transfer.</p>												
Transfer of Funds	<p>John Foels request the committee to support the transfer of funds in the amount of \$1,871.00 from 6430.101 (Personal Services) to 6430.201 (Equipment) to purchase the following items:</p> <table data-bbox="258 1512 689 1747"> <tr> <td>Arc View 8 software</td> <td>\$ 600.00</td> </tr> <tr> <td>VCR</td> <td>100.00</td> </tr> <tr> <td>DVD Player</td> <td>180.00</td> </tr> <tr> <td>TV</td> <td>600.00</td> </tr> <tr> <td>Cart</td> <td><u>391.00</u></td> </tr> <tr> <td>Total:</td> <td>\$1,871.00</td> </tr> </table>	Arc View 8 software	\$ 600.00	VCR	100.00	DVD Player	180.00	TV	600.00	Cart	<u>391.00</u>	Total:	\$1,871.00	<p>On motion by J. Graffrath, seconded by S. Myers and carried to support said transfer.</p>
Arc View 8 software	\$ 600.00													
VCR	100.00													
DVD Player	180.00													
TV	600.00													
Cart	<u>391.00</u>													
Total:	\$1,871.00													
	<p>The meeting was adjourned at 2:00. Respectfully submitted: John Foels</p>													

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 11/13/01

A resolution is requested for a 2002 renewal contract between Allegany County and Allegany Environment and Planning Services, Inc. in the amount of \$42,000.00 per year, to provide planning consultant services.

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 11/13/01

A resolution is requested for a 2002 renewal contract between Allegany County and Jesse Case in the amount of \$33,250.00 per year, as the Tourism Specialist.

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 11/13/01

A resolution is requested for a 2002 renewal contract between Allegany County and Jesse Case, in the amount of \$1,500.00 per month, to provide consultant services for the Development Office and related activities.

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 11/13/01

A resolution is requested for a 2002 six month renewal contract between Allegany County and the Office of Development for David Fleming, Business Development Specialist, in the amount of \$1,500.00 per month.

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 11/13/01

A resolution is requested for a 2002 six month renewal contract between Allegany County and the Office of Development for Dennis Kirst, Education Information Specialist, in the amount of \$1,500.00 per month.

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 12/11/01

A resolution is requested to transfer funds in the amount of \$15,500.00 from 6430.482 (General Govt Contracts) to 6430.474 (Econ. Dev. & Opportunity - Contracts) for promotional marketing costs.

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 12/11/01

A resolution is requested to transfer funds in the amount of \$1,871.00 from 6430.101 (Personal Services) to 6430.201 (Equipment) to purchase the following items:

Arc View 8 software	600.00
VCR	100.00
DVD Player	180.00
TV	600.00
Cart	<u>391.00</u>
Total	1,871.00

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
SPECIAL MEETING
DECEMBER 21, 2001**

J. Margeson
RECEIVED
DEC 24 2001
ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: B. Reynolds, S. Myers, J. Graffrath, B. Heineman, E. Sherman, J. Foels

Meeting was called to order by Chairman B. Reynolds at 1:47.

TOPIC	DISCUSSION	CONCLUSION
Job Classification	The Development Director recommended that Cathleen Whitfield and Patience Regan be reclassified as Confidential Secretaries based on the nature, scope, and confidential nature of material being processed within the office, which now includes the Industrial Development Agency.	After revisiting the recommendation on motion by B. Heineman, seconded by J. Graffrath and carried it was referred to the Personnel Committee for review and consideration.

REFERRED TO PERSONNEL COMMITTEE

Transfer of Funds	John Foels request the committee to support the transfer of funds in the amount of \$15,500.00 from 6430.482 (General Govt. Contracts) to 6430.474 (Econ. Dev. & Opportunity – Contracts) for promotional marketing costs.	After revisiting the request on motion by J. Graffrath, seconded by S. Myers and carried to support said transfer.
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Transfer of Funds	John Foels request the committee to support the transfer of funds in the amount of \$1,871.00 from 6430.101 (Personal Services) to 6430.201 (Equipment) to purchase the following items:	After revisiting the request on motion by B. Heineman, seconded by S. Myers and carried to support said transfer.
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Arc View 8 software	\$ 600.00
VCR	100.00
DVD Player	180.00
TV	600.00
Cart	<u>391.00</u>
Total:	\$1,871.00

PREPARE A RESOLUTION

IDA Appointments	On motion by J. Graffrath, seconded by B. Heineman and unanimously approved to support the appointments to the Industrial Development Agency as follows: Jeffrey Spear, Houghton David Crowley, Cuba Charles Jessup, Alfred Station Wayne Allen, Bolivar Kevin LaForge, Wellsville
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PREPARE A RESOLUTION

TOPIC	DISCUSSION	CONCLUSION
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Industrial and Commercial Incentive Board	On motion by J. Graffrath, seconded by B. Heineman and unanimously approved to support the appointments to the Industrial and Commercial Incentive Board as follows: Jeffrey Spear, Houghton David Crowley, Cuba Charles Jessup, Alfred Station Wayne Allen, Bolivar Kevin LaForge, Wellsville	
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PREPARE A RESOLUTION

Meeting was adjourned at 1:50.
Respectfully submitted:
Alice Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 12/11/01

A resolution is requested to transfer funds in the amount of \$1,871.00 from 6430.101 (Personal Services) to 6430.201 (Equipment) to purchase the following items:

Arc View 8 software	600.00
VCR	100.00
DVD Player	180.00
TV	600.00
Cart	<u>391.00</u>
Total	1,871.00

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 12/11/01

A resolution is requested to transfer funds in the amount of \$15,500.00 from 6430.482 (General Govt Contracts) to 6430.474 (Econ. Dev. & Opportunity - Contracts) for promotional marketing costs.

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

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