

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
JANUARY 8, 2002**

JAN 14 2002
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Margeson

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: B. Reynolds, S. Myers, J. Graffrath, J. Palmer, B. Sobeck, E. Sherman, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam

Meeting was called to order by Chairman B. Reynolds at 3:00.

On motion by J. Graffrath, seconded by S. Myers and carried the minutes of December 10th, December 21st were approved.

TOPIC DISCUSSION

Appointments The committee was asked to sponsor a resolution for the appointment of the following members of the Allegany County Development Advisory Board:

- Education:** Deborah Clark
- Agriculture:** Ted Hopkins
- Forests:** John Corneby
- Recreation/Tourism:** Jesse Case
- Industry:** Raymond DeTine
 Reita Sobeck-Lynch
 Barbara Deming
- Utilities:** Frederick Marks
- Small Business:** Voni Walker
 William Hart
- Banking:** Linda Clayson
- Real Estate:** William Shuler
- At-Large:** David Fleming
 Wendall Brown

On motion by S. Myers, seconded by J. Palmer and carried to sponsor said resolution.

PREPARE A RESOLUTION

Appointments The committee was asked to sponsor a resolution for the appointment of the following members to the Allegany County Planning Board:

- District I**
Richard Hollis
Kathleen Hollis
Richard Yanda
Kenneth Skinner

- District II**
Ronald Stuck
Richard Klein
Matthew Perkins

- District III**
Lee Dibble

- District IV**
Aaron Foster
Clifford Ackley
Eugene Krumm

- District V**
Charles Jessup
Gertrude Butera
Craig Clark

TOPIC DISCUSSION

Ex-Officio

David Roeske
Terri Ross
Brent Reynolds

On motion by B. Sobeck, seconded by J. Graffrath and carried to support said resolution.

PREPARE A RESOLUTION

Rescheduling of Monthly Meeting After a discussion it was decided to move the Planning and Development regular scheduled meeting to the first Board meeting of the month at 11:00.

Jerry Garmong:

Jerry gave a brief summary to our new Legislator's J. Palmer, and B. Sobeck on the programs that Employment and Training offer.

Processing of Applications Jerry stated they have been processing applications for Dresser-Rand and Friendship Dairies. They have processed over 1,000 applications since late last summer for Dresser-Rand, and they have hired 80 people.

Clients Jerry's office is now seeing between 50-60 clients a day compared to a normal amount of between 35-40.

Public Assistant Clients The department has handled around 150 Public Assistant Clients since the first of December.

Central Tractor Jerry stated that Central Tractor will be closing, and they have contacted them to let them know that our services are available. Central Tractor responded that they will contact them in a couple of weeks and they would have more information regarding the statistics of the employees.

Jesse Case:

Jesse gave a brief summary on the duties of the Allegany County Office of Tourism and Culture to our new Legislator's J. Palmer, B. Sobeck.

2002 Travel Guide The 2002 Travel Guide has gone to press this week with PMI Remley, Inc. There will be three separate covers, and 175,000 copies. The travel guide distribution has increased, there are display racks with Yankee Doodle Distribution, on the Seneca Thruway on Rte 90, and as far away as Pittsburgh.

Travel Shows Jesse stated the slots are almost filled on the travel show schedule. There will be a regional meeting on the Toronto travel show, and a decision will be made then.

Marketing Initiative The first phase of the marketing initiative on "Shop Allegany County First" has been underway and has had a good response. The ads have been placed on radio, Delphia

TOPIC DISCUSSION

and The Pennysaver. The ad is now copy ready for retailers to add to their display upon request. The second phase of the program will start in the spring.

Small Business Information Center The Wellsville Chamber has added a Small Business Information Center to their office. They have a display counter and handle the necessary paper work along with the Development Office for people to start up small businesses in the county. The Development Office is now in the process of developing a SCORE satellite center in the Wellsville Chamber as well.

Marketing Initiative We are in the process of initiating the 1st quarter periodical ads for the marketing initiative of "Allegany County By Choice." We ran internal ads during the last quarter with positive results reported.

Kier Dirlam:

Kier offered to meet with the new Legislators to discuss specific projects at their request.

Planning Board Dinner The committee was reminded of the Planning Board dinner on January 16th at 6:00 at Moon Winks Restaurant. The guest speaker will be Craig Braack.

Open Space Meeting Kier had a meeting with the State DEC and the Office of Parks and Recreations on their 3 year Open Space plan. They are compiling data from information acquired from the counties in the state. Each county listed the projects in order of importance. Allegany County listed the WAG Trail and Alma Pond. The Open Space Committee will be meeting on a regular basis in the future. Allegany County will host a meeting in the summer. They expect the plan to be printed this year.

State DOT Meeting Kier met with the State DOT on infrastructure in the county.

Adopting and Amending Zoning Laws The Allegany County Planning Board will be sponsoring adopting and amending zoning laws training with the New York State Department of State. The training will be held on Monday, February 11, 2002 at 7:00-9:30 p.m. at the Town of Almond Municipal Center. All clerks, supervisors, and planning boards of the county have been invited to attend.

John Foels:

IDA/Planning and Development Meeting John invited the committee to a joint meeting with the IDA Board on February 21, 2002 at 12:00 at the Beef Haus Restaurant in Wellsville.

Development/ Employment and Training Career Fair The Development Office and the Employment Training Office will be sponsoring a career fair at Scio Central School in mid-March. It will be offered for grades 7th-12th. The committee will be notified when a date and time are finalized.

Cell Phone Towers E. Sherman discussed the installation of a new cell phone tower in Little Genesee. After discussion it was decided to check further into zoning laws and restrictions

TOPIC

DISCUSSION

required.

Meeting was adjourned at 4:00.

Respectfully Submitted:
Alice Alsworth

**NOT
APPROVED**

**PLANNING & DEVELOPMENT
COMMITTEE MEETING
FEBRUARY 11, 2002**

J. Margeson
RECEIVED

FEB 14 2002

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: Brent Reynolds, James Palmer, Sue Myers, James Graffrath, Edgar Sherman, John Margeson, John Foels, Kier Dirlam, Jesse Case, and Jerry Garmong
Absent: Robert Sobeck, and Alice Alsworth, Recording Secretary
Guests: Cindy White/Cuba Patriot, Lee Dibble, Bill Dibble, and 5 High School Interns

Chairman Brent Reynolds opened the meeting at 10:59 a.m. and made a motion to approve the minutes of January 8th; moved by Sue Myers, seconded by James Palmer; motion carried.

Jerry Garmong – Employment & Training

Distributed information packets that the Employment & Training Office offers with a general summary of services they provide. This information can also be obtained from the Internet. He reported on the "One Stop Operator Agreement" which is being presented by the WIB office. They are presenting a resolution for approval, which will open the doors for more grant funding when they become certified. The agreement has been signed by Edgar Sherman and reviewed by Daniel Guiney, County Attorney. This agreement will create more administrative details for the Employment & Training Office.

Jerry reported that the closing of Central Tractor would affect 14-15 employees. Some of the present employees have been offered employment with the new company. He will be meeting later this week with Central Tractor.

Recruiting efforts have been set up with Cattaraugus County businesses. A Recruitment Day/Job Fair is being organized for this March.

Foster Wheeler had a lay-off of approximately 175 people, of which 20-30% are Allegany County residents.

The unemployment rate as of 12/30/01 is at 5.8%. The rate for 12/30/00 was 6.3%.

The E&T office is anticipating cuts from major funding sources (per President Bush's proposal). These cuts can be as high as \$75,000 and will affect adults at 5%, youth at 11% and dislocated workers at 10%. Senator Hillary Clinton is actively supporting the E&T Office in opposing these cuts. Jerry invited members to write to their Congressman or Senator Amory Houghton to support opposing these cuts.

Jesse Case – Tourism

The new 2002 Travel & Outdoor Guide will be presented to the full Board today. He is currently obtaining co-operative advertisement partners for the 2002 Fall and Summer campaign.

Jesse presented a sample of the logo which will be displayed on all the Allegany County Transit buses. "Shop Allegany County First" will be displayed on both sides of the buses and "Allegany County By Choice" will be displayed on the rear of each bus.

The Inaugural Launch of the Allegany County hot air balloon was held Saturday, February 9th at the Swain Ski Resort. A photo was presented to the group.

John Foels reiterated that the idea behind the balloon is for advertising at lifestyle shows, trade shows, and special events in the area (i.e. college alumni weekends, annual balloon rally). We are the only county to have this form of advertisement and it will be geared more for external advertisement outside Allegany County. Monthly progress reports will be given to P&D. We are very fortunate to have Sean Quigley as our pilot who is one of the top balloonist pilots in the Northeast.

Jesse reported on Career Awareness Day which is being held at Scio Central School on March 16th from 10-2pm. He presented the commercial to promote this event which will be run on the Adelphia system in the county. It will also be played at all the area high schools as a part of their daily announcements. John Foels commented that there is a committee of about 25 people organizing this event with the support of all the local high schools, church schools, and home schooled children. He also noted that this event is being co-sponsored by the Office of Development.

Jesse presented three voice over commercials which will be broadcast on local radio stations, Alfred and Hornell. One radio spot is for Career Awareness Day and the other two spots are promotional for Allegany County as a whole.

Kier Dirlam – Planning

Kier will be meeting at the Town of Almond this evening for a zoning workshop that was organized for county wide participants interested in zoning and zoning amendment rights. About 30-40 participants have signed up and New York State Department of State will be attending to make a presentation. This event was sponsored by the Allegany County Planning Board and hosted by the Town of Almond Planning Board.

Kier reported he has created a newsletter which is now available on-line. It covers activity for the Planning, Tourism and Development offices. It will be updated as needed and will not be available through "print." You may access it on-line or send your email address to Kier to be added to the mailing list.

Kier reported on the annual Planning Board Dinner which was held in January. Diana Sinton, who has resigned from the board, was given a plaque in recognition of her work with GIS.

Kier recently attended a Public Works meeting regarding the bridge replacement and park for Belmont. They will be requesting a general layout of what will be done and are working with the NYSDOT in this regard. Infrastructure is being discussed with what the community's needs are and how to fund. A rural report will be put together.

John Foels – Development

John distributed the 2001 Survey of Allegany County Businesses to members present. Information was sent to every business in Allegany County with a healthy response. Aggregate data is enclosed in the booklets. The survey will be updated every two years.

Distributed copies of the four “Allegany County By Choice” personal advertisements and the profile brochure of the “Spirit of Allegany County Balloon.”

On February 28th there will be a joint meeting between the Planning & Development Committee and the Industrial Development Agency to discuss common ground between the two entities and objectives for the county.

John reported that he had a very positive joint meeting between the three Presidents of our local colleges and Ed Coll to discuss business development issues and involvement with alumni. This group will continue to meet every 4 weeks over the next six months.

Executive Session

Chairman Reynolds motioned to go into Executive Session at 11:31 a.m. regarding employment history of a particular individual or corporation; moved by Sue Myers, seconded by Jim Graffrath, motion carried.

Chairman Reynolds re-opened the meeting at 12 Noon. Sue Myers motioned to expend up to \$3,500.00 to hire a grants writer to write an agreement for the Town of Alfred to secure funds to construct a 6,000 square foot building to house a grocery store; seconded by James Palmer; motion carried with 1 absent vote.

Chairman Reynolds moved to adjourn the meeting at 12:01 p.m.

Respectfully submitted,


Cathleen L. Whitfield
Recording Secretary

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
MARCH 11, 2002**

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Present: B. Reynolds, S. Myers, J. Graffrath, J. Palmer, B. Soback, E. Sherman, J. Margerson, J. Garmong, J. Foels, J. Case, K. Dirlam, D. Roeske, T. Windus

MAR 13 2002
ALLEGANY COUNTY
BOARD OF LEGISLATORS

Meeting was called to order by Chairman B. Reynolds at 11:03.

On motion by J. Graffrath, seconded by J. Palmer and carried the minutes of February 11, 2002 were approved.

TOPIC DISCUSSION

**Jerry
Garmong:**

Classification of Employee Jerry stated he has been working with the Human Resources Department for the reallocation of the Employment and Training Program Coordinator, which covers the assigned duties as acting Director in the absence of the Director. The position is 100% Federally funded. The Personnel Committee has approved the reclassification of the position. The Planning and Development Committee approved the position as well.

Recruitment Day/Job Fair Jerry stated the Recruitment Day/Job Fair in conjunction with Cattaraugus County businesses will be held May 1st in Olean for the morning session, and Alfred State in the afternoon session. More details will be distributed at the next meeting.

Foster Wheeler Jerry will send representation to a rapid response meeting being held at Foster Wheeler in regards to the fifteen employees from Allegany County that are being affected by the 175 employee layoffs.

Jesse Case:

Travel Shows Jesse stated that at the Western New York Outdoor Show, and the Rochester Sportsman our travel guides went over very well. The shows were well attended.

Co-op Advertising Jesse stated that for the first time in eight years Swain Ski Resort is partnering with Allegany County Tourism on "I Love New York" Co-op Advertising.

Hot Air Balloon The Allegany County hot air balloon will be scheduled to have 1/3 of it's time in Allegany County at various functions with in the county, and 2/3 of it's time will be scheduled outside of the county for advertisement. Jesse has received approval from the "I Love New York" Marketing Funds for certain aspects of the hot air balloon marketing campaign.

Advertisement on Allegany County Transit Buses The signs have been ordered for "Shop Allegany County First" and "Allegany County By Choice" that will be displayed on the Allegany County Transit buses.

Career Awareness Day Jesse stated that there would be over fifty business booths present at the Career Awareness Day. The advertisement for the event has been extensive around the county at various schools, churches, youth groups, newspapers and radio. The County will

TOPIC**DISCUSSION**

having a contract with a consultant that could complete this project in around two months. Before the project can even continue, a final decision has to be made from the Legislature on the total package of this project, especially on future building construction projects for County facilities.

John Foels:

Expansion of Empire Zone John has been meeting with Wendall Brown from the Friendship Empire Zone regarding expansion. There have been many inquires.

Assembly-woman Catharine Young John had a very informative meeting with Assemblywoman Catharine Young in regards to infrastructure and future plans for Allegany County.

Joint IDA/Planning and Development Meeting John stated the joint IDA/Planning and Development meeting was a very good session. The next step will be for a preliminary draft to be drawn up on a strategic outline of major plans. The draft will be given to both committees' for further discussion.

S. Myers requested the committee to address these issues at future meetings until the projects are completed.

Meeting was adjourned at 12:13.

Respectfully Submitted:
Alice M. Alsworth

**NOT
APPROVED**

**JOINT PUBLIC WORKS COMMITTEE
PLANNING AND DEVELOPMENT COMMITTEE
MARCH 25, 2002**

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MAR 25 2002
ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: J. Graffrath, R. Bennett, B. Reynolds, S. Myers, J. Palmer, J. Mancuso, G. James, K. Dirlam

The meeting was called Chairman J. Graffrath at 1:10.

At the last Planning and Development meeting K. Dirlam explained to the committee about the U.S.D.A. Rural Development Loan requirements that have to be completed on the application. One of the main requirements is an estimated 200 hours to be expended on an engineering report. David Roeske and Tom Windus from the Department of Public Works explained that it would take his office six months to complete the report due to other jobs that take precedence. David explained having a contract with an engineering consultant that could complete this project in around two months. After discussion, on motion by R. Bennett, seconded by B. Reynolds and carried to have Public Works hire an engineering consultant to complete the engineering report for the U.S.D.A. Rural Development Loan requirements. The cost will not exceed \$10,000 and half of the cost will be paid by the Department of Public Works.

On motion by J. Graffrath, seconded by J. Palmer and carried to approve said contract, and half of the cost will be paid by the Development Office.

REFER TO WAYS AND MEANS

PREPARE A RESOLUTION

All of this is pending on what facilities the County is going to construct in the future and where.

Meeting was adjourned at 1:17.

Respectfully submitted:
Alice M. Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
APRIL 8, 2002**

Margeson

Present: B. Reynolds, S. Myers, J. Palmer, B. Sobeck, E. Sherman, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam,

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APR 11 2002

Meeting was called to order by Chairman B. Reynolds at 11:05.

ALLEGANY COUNTY
BOARD OF LEGISLATORS

On motion by J. Palmer, seconded by B. Sobeck and carried the minutes of March 11, 2002 were approved.

TOPIC DISCUSSION

**Jerry
Garmong:**

Transfer of Funds Jerry request the committee to sponsor a resolution for approval of the transfer of funds between appropriation accounts as per attached.

On motion by S. Myers, seconded by J. Palmer and carried to sponsor said resolution.

PREPARE A RESOLUTION

REFERRED TO WAYS AND MEANS

2002 Budget Funding Cuts Jerry stated that if the 2002 Budget were approved, the funding for Adults, Dislocated Workers, and Summer Youth Employment Program would be cut about 30% from what was allotted last year. For the Youth, if the TANF Funding is cut as the budget states now, it will affect approximately 20-25 students. Jerry urged the committee to send letters to our State representatives protesting the budget cuts. This funding source expands the population we can serve. Allegany County cannot afford to have the funding source cut. After discussion Jerry was asked to draft a letter that will state the exact amount of money that will be cut from this funding source if the budget is approved. The legislator's can then have the correct figures to include them in their letters of protest to the State representatives.

Site Visit From the Department of Labor State representatives from the Department of Labor will be coming down April 9, 2002 to inspect the one-stop center to see that it meets the minimum requirements, which are stated in the Work Force Investment agreement with the State.

Job Service Employers Committee, Inc. On May 1, 2002 the Cattaraugus Allegany Job Service Employers Committee, Inc., in cooperation with Cattaraugus and Wyoming Counties Project Head Start and the Cattaraugus-Allegany Workforce Investment Board, Inc. will present a Labor Standards Wages and Hours Seminar. The guest speaker will be Mr. Paul Kubiak of the Labor Standards Office. Cattaraugus County will host their seminar at the Training Conference Facility (The Deport) in Jamestown Community College, 125 East Sullivan Street, Olean, NY. Allegany County will host their seminar at Construction/Maintenance/Electrician Building, Alfred State Technical College, Wellsville Campus, 2530 South Brooklyn Avenue, Wellsville, NY. The cost will be \$15.00. Jerry asked the committee to contact any small businesses in the County that would be interested in attending, and have them register soon. There are only 50-60 slots available. The topics will include employment of minors, breaks, lunch hours, unpaid wages, overtime issues, exempt and non-exempt status.

TOPIC DISCUSSION

Jesse Case:

Allegany County Fair Brochure Jesse distributed copies of this years Allegany County Fair, located in Angelica, New York, on July 15-20, 2002. This year it is featuring a Friday night concert with country star Sammy Kershaw.

Community Advertisement Program Jesse stated he is checking with the current community co-op advertisement program partners to see if they are still interested, then determine how many new partners can be added to the program.

Travel Guides Jesse expects in-county distribution of guides to be completed by May 1st. If anyone knows of places that are in need of travel guides they are to contact the Tourism Office and he will see they get distributed.

Tourist Promotion Agency Jesse requests the committee to sponsor a resolution authorizing the Planning and Development Committee to act as the Tourist Promotion Agency and to apply for State Funds for Tourism Promotion purposes.

On motion by S. Myers, seconded by J. Palmer and carried to sponsor said resolution.

PREPARE A RESOLUTION

Kier Dirlam:

GIS Program Kier has received the GIS information from Alfred and he will need to review it.

Pictometry Kier hopes to have received some of the Pictometry products by the next meeting so that he can give a presentation to the committee.

Southern Tier West Annual Conference The annual Southern Tier West Local Government Day will be May 9, 2002. The committee approved having representation from the Planning Board to attend this conference and expenses will be paid.

Open Space Meeting Kier and S. Myers attended a NYS Open Space meeting on March 14, 2002. Minutes of the meeting were distributed to the committee. Kier distributed copies of the Open Space/Natural Areas Inventory Form that will be sent to the Towns and Villages in Allegany County. Some of the questions are:

1. Important Bird Species
2. Important Mammal Species
3. Important Reptile/Amphibian Species
4. Important Fish or Other Species
5. Important Plant Species
6. Important Land Attributes or Other Attributes
7. Ideas for Future use or Preservation

This information will be compiled and put into a notebook for later referencing.

Census Information Kier has had many requests for census information and maps to support grant applications.

TOPIC	DISCUSSION
Empire Zone Expansion	The Empire Zone Expansion time line has started again for this year for the Towns and Villages in the County. Finalization is expected by the end of September. There was discussion on the existing expansion and how that is progressing.
Public Hearing on Corrective Action	The committee was asked to sponsor a resolution to hold a public hearing on the Empire Zone Corrective Action Expansion. On motion by S. Myers, seconded by B. Sobeck and carried to sponsor said resolution.
<u>PREPARE A RESOLUTION</u>	
Amendment of Local Law	The committee was asked to sponsor a resolution to amend the local law on the Empire Zone Expansion. On motion by S. Myers, seconded by B. Sobeck and carried to sponsor said resolution.
<u>PREPARE A RESOLUTION</u>	
Amity Area Infrastructure	Kier is working the Department of Public Works to complete the scope of services for the RFP on the Waste Water Expansion.
John Foels:	
Career Awareness Day	John stated the Career Awareness Day was a big success and they will be having a meeting later this week to gear up for next years Career Day. He stated that it exceeded their expectations and everyone was pleased with Scio Central School's contributions in helping make it a success.
Alfred Alumni Meetings	John has been working with the both Alfred State and Alfred University Alumni Associations on business development issues.
Radio Program	John stated that Dennis Kirst is hosting a radio program every Wednesday morning at 8:00 on WZKZ radio station. Each week there is a different guest, this weeks is Allegany County Youth Bureau/Youth Board.
Revolving Loan Fund	John stated the Revolving Loan Fund has recently been more active than it has been in the last three years. There are fourteen active files at present time. The repayment track record has been very good. His office is in the process of reapplying for the Small Cities Grant.
Chamber of Commerce	The Development Office is currently working with the different Chamber of Commerce in the County on sharing information to promote small businesses in the county, and working with the businesses on any concerns that need addressing.
Shared Workforce Cattaraugus/Allegany Counties	John stated the two counties are working well together on their shared resources and workforce in regards to IDA/Tourism/Planning issues.

TOPIC DISCUSSION

Swain, Town of Grove The Development Office has successfully been working with the Town of Grove and Swain on numerous issues.

Economic Development Forum John distributed suggestions that were compiled from the Economic Development Forum that was done October 24, 2000. This forum was done to set goals to work hand in hand with the Legislature and the Development Office to help bring in more Economic Development to Allegany County. John stated that many of these issues have already been accomplished or are currently being worked on.

Development Advisory Board B. Reynolds request that the committee all receive notice when the Development Advisory Board will be meeting so that committee members may attend. Thursday April 18, 2002, at 11:00 a.m., at Club Boomers/Scio will be the next meeting.

Office of Development Newsletter B. Sobeck complimented Kier on the Office of Development Newsletter and how professional it was done, and how well it has been received. You can view the newsletter at www.alleganyco.com/EcDev/Newsletter.htm.

SCORE Satellite Office Jesse stated that there are four-five volunteers to work in the SCORE Satellite Office at the Wellsville Chamber of Commerce. The satellite will be joint with Jamestown once completed.

Co-op Agriculture Markets Cooperative Extension is applying for a grant to do a brochure on products that are made in Allegany County. This will be administered through the Development Office.

Southern Tier West Planning Board S. Myers advised the Committee that the Southern Tier West Regional Planning and Development Board is in the process of up-dating the Regional Development Strategy for the three county region and as a part of that document the U.S. Economic Development Administration requires that each county identify local economic development projects which are eligible for E.D.A. Funding.

Chairman Reynolds asked members to think about potential projects for discussion at the next committee meeting.

Meeting was adjourned at 11:52.

Respectfully Submitted:
Alice M. Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 4/01/02

The Employment & Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

Appropriations

<u>From:</u>	<u>To:</u>	<u>Amount</u>
CD1 6406.474 WIA D/W Classroom Training	CD1 6404.101 CASP Regular Payroll	6,000.00
CD1 6406.475 WIA D/W OJT Contracts	CD1 6404.101 CASP Regular Payroll	11,400.00
CD1 6406.475 WIA D/W OJT Contracts	CD1 6404.402 CASP Staff Mileage	600.00
CD1 6406.475 WIA D/W OJT Contracts	CD1 6404.408 CASP Work Materials/Supplies	800.00
CD1 6406.475 WIA D/W OJT Contracts	CD1 6404.474 CASP OJT Contracts	1,200.00
CD1 6408.474 WtW Private Sector Wage Subsidy	CD1 6404.474 CASP OJT Contracts	5,000.00
CD1 6408.476 WtW OJT Subsidy	CD1 6404.474 CASP OJT Contracts	740.00
CD1 6408.476 WtW OJT Subsidy	CD1 6404.802 CASP Retirement	570.00
CD1 6408.476 WtW OJT Subsidy	CD1 6404.803 CASP FICA	1,575.00
CD1 6408.476 WtW OJT Subsidy	CD1 6404.804 CASP Workers Comp	420.00
CD1 6408.476 WtW OJT Subsidy	CD1 6406.805 CASP Disability	75.00
CD1 6408.476 WtW OJT Subsidy	CD1 6406.806 CASP Hospital/Medical	3,420.00
CD1 6408.476 WtW OJT Subsidy	CD1 6407.101 CASP Participant Regular Pay	3,200.00
CD1 6408.479 WtW Transportation Assistance	CD1 6407.101 CASP Participant Regular Pay	3,900.00
CD1 6408.479 WtW Transportation Assistance	CD1 6407.475 CASP Transportation Assistance	200.00
CD1 6408.479 WtW Transportation Assistance	CD1 6407.803 CASP Participant FICA	545.00
CD1 6408.479 WtW Transportation Assistance	CD1 6407.804 CASP Participant Workers Comp	<u>355.00</u>
	TOTAL	40,000.00

Revenue

<u>From:</u>	<u>To:</u>	<u>Amount</u>
CD1 4701.6406 WIA Dislocated Worker	CD1 2801.6404 CASP	20,000.00
CD1 4701.6408 WtW Federal	CD1 2801.6404 CASP	<u>20,000.00</u>
	TOTAL	40,000.00

FISCAL IMPACT:

NONE

For further information regarding this matter, contact:

Jerry L. Garmon, E & T Center
Name and Department

268-9240
Telephone Number

PLANNING AND DEVELOPMENT
MAY 13, 2002

J. Margeson

**NOT
APPROVED**

Present: B. Reynolds, S. Myers, J. Graffrath, J. Palmer, B. Sobeck, E. Sherman, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam, D. Kirst

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MAY 15 2002

Meeting was called to order by Chairman B. Reynolds at 11:05.

On motion by J. Graffrath, seconded by B. Sobeck and carried the minutes of April 8, 2002 were approved.

ALLEGANY COUNTY
BOARD OF LEGISLATORS

TOPIC DISCUSSION

**Jerry
Garmong:**

Labor Standards Seminar Jerry stated that the Labor Standards Seminar in conjunction with Cattaraugus County businesses that was held May 1st at Alfred State was well attended and a success. Allegany County had 27 businesses present, with Cattaraugus County having 42 businesses.

Acme Electric Jerry stated that his staff have been working with 17 union employees that have recently been laid off from Acme Electric to assist them on the services the Employment and Services offer.

Advanced Monolythic Ceramics The Advanced Monolythic Ceramics from Olean made a request for applications for hiring. They interviewed 15 people with two confirmations of hiring received.

NY State Department of Labor Jerry stated that the one-stop center was inspected by the NY State Department of Labor and we received certification approval. We were eleventh out of thirty-three to be approved.

Summer Youth Program Jerry stated that there have been 125 applications submitted for the Summer Youth Program this year. There will be room for approximately 80 students that will be able to participate in the program. The funds for the program have been compiled from four different funding sources.

NY State Department of Labor Auditing Department The Employment and Training has been audited by the NY State Department of Labor. Jerry received verbal approval of the audit, with a letter of approval to follow.

Jesse Case:

Travel Guide Distribution Jesse stated the 2002 Travel Guide distribution has been progressing.

Marketing Initiative Community marketing is in place, Wellsville, Angelica, Belfast are currently in. Jesse is also working with them on the 2006 Bicentennial celebration.

Amity Daze Jesse is working with Art Festival organization for Amity Daze to revamp their

TOPIC DISCUSSION

marketing strategy.

Tourism Jesse has met with the Tourism Advisory Committee for promotion strategies to
Advisory increase marketing initiatives for the county.
Committee

Small Jesse stated that the SCORE (Service Core of Retired Executives) satellite center at the
Business Wellsville Chamber of Commerce will be up and running soon. Scott Northrup will
Information make a formal announcement at the Wellsville Chamber dinner. They are in hopes to
Center find more volunteers to improve the services offered.

Dennis Kirst:

Impact Dennis stated that the colleges in the county have a total annual budget of
Education has \$121,000.000. They serve 5,890 total of students, plus the total staff for all three
on the County colleges are 1,482. In our public and private schools from grades K-12 their annual
 budget from 1999-2000 data is \$95,024,145. The students they serve that doesn't
 include pre-school, day care, or Even Start are 8,686. This doesn't include 293
 students that are home-schooled. The staff is 1,635. This is an over-all review of how
 the educational institutions affect the county. Dennis could not get any documentation
 but the over all census is a majority of the students that attend school live in Allegany
 County.

Impact of Dennis stated the New York State Income Taxes for 1998 sent to Albany totaled
Education on \$15,094,000. The State Sales Tax for 1999 was \$12,799,996, for 2000 - \$13,901,882,
State Aid for 2001 - \$13,651,358. The amount of State Aid returned to Allegany County for
 Public Schools for 1999-2000 school year was \$67,502,431. This does not include
 STAR reimbursement, which is sent to schools on behalf of property owners. State
 appropriations directly to Higher Education: Alfred State – estimated \$15 -
 \$18,000,000, Alfred University \$15,000.000. Houghton College does not receive State
 Aid because they are a private college. New York State TAP aid to students that attend
 local higher education was Alfred State – Not available, Alfred University -
 \$2,064,130, Houghton - \$1,300.000. Other State Aid categories that are non-
 educational: Allegany County Social Services for year 2000 - \$12,923,799, for year
 2001 - \$14,645,897. Public Works State Aid for the year 2000 – Unified Court System
 - \$48,176, Emergency Disaster Aid - \$18,119, Marchiselli Aid (Bridges) - \$36,835,
 CHIPS - \$1,562,207. After adding up all the employees at the universities and the high
 schools, education is the biggest business in the county, which has a huge impact on
 jobs and economy. We need to enhance, support, and build upon our education system.

Kier Dirlam:

Zoning A Comprehensive Planning meeting will be on May 29, 2002 in Almond at 7:00 p.m.,
Workshop the committee is invited to attend.

Open Space On June 12, 2002 at Cuba Rushford School, there will be an Open Space meeting.
Meeting

U.S.D.A. Kier stated that a firm was hired by the Department of Public Works to complete the
Rural Dev. requirements of the U.S.D.A. Rural Development Loan. The first draft report has to be

TOPIC	DISCUSSION
Loan	completed by the fourth week in May.
Belvidere Conceptual Plan	Kier has met with a member of the Belmont Town and Village Boards to discuss the Conceptual Plan with good response.
Southern Tier West Government Day	Kier stated that there were over 300 attendees to the Southern Tier West Government Conference in Houghton on May 9, 2002. There were thirty-two vendors present. Allegany County booth distributed information to over 150 attendees. Kier talked with a representative for the NY State Environmental Facilities Corporation about the Canaseraga sewer plan. The representative is currently working with the Village of Canaseraga for them to apply for an ARC application, which has to be turned in to the Southern Tier West Board by June. The also applied for a HUD Grant.
2002 EDA Project List	Kier distributed the newest 2002 EDA Project list for Allegany County. They are listed as follows: <ul style="list-style-type: none"> A1 – Town of Wellsville – Wellsville Route 417 East W/WW System A2 – Allegany Cty. IDA – Belvidere Industrial Park & Infrastructure A3 – Sugar Hill Development Corp. – Sugar Hill Industrial Park Phase 2 B1 – Allegany Area Dev. – Angelica Municipal/Ind./Bus. Mall B2 – Allegany Area Dev. – Belmont Municipal/Ind./Bus. Mall C1 – Allegany Cty. IDA – Fillmore/Hume Industrial Park C2 – ACCORD – Friendship Multi-Tenant Facility C3 – Allegany Cty. IDA – Cuba Industrial Park Development They are to be forwarded to Southern Tier West Regional Planning and Development Board for approval of the 2002 EDA Project Grant. They are listed in order of priority. On motion by J. Graffrath, seconded by B. Sobeck to approve the projects as listed, motion was unanimously approved.

John Foels:

Vision 6	John stated that at the joint meeting with the Development Advisory Board and the Planning and Development Committee there were infrastructure initiatives discussed. Since that meeting the Development Office was asked to come up with an executive summary format. A draft is being completed on the six achievable initiatives by 2006 and the name has been given as “Vision 6” to coincide with our bicentennial in 2006. The draft will be submitted to the Planning and Development Committee for review and comments. This Vision 6 is to focus on education and business.
Southern Tier West	John and Kier have a meeting scheduled with Southern Tier West in regards to I86 and Route 19 improvements, and goals.
Empire Zone Expansion	There was discussion on the expansion of the Empire Zone and how it was progressing. B. Sobeck requested the committee to receive a year-end report.
Tourism Initiative	On motion by J. Graffrath seconded by J. Palmer and carried to go into executive session to discuss a Tourism issue at 11:53. On motion by J. Graffrath seconded by B. Sobeck and carried to go out of executive session at 12:11. On motion by J. Graffrath, seconded by S. Myers and carried for no major program

TOPIC**DISCUSSION**

changes at this time.

Arts Council

The Allegany County Arts Council is currently being run by Cattaraugus County. They have asked to have a new coordinator assigned to run Allegany County's division. On motion by J. Graffrath, seconded by J. Palmer and carried to appoint Jesse Case as interim Decentralization Coordinator for Allegany County Arts Council. A steering committee is being formed and will be meeting within the next thirty days.

Meeting was adjourned at 12:11.

Respectfully Submitted:

Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
SPECIAL MEETING
JUNE 10, 2002**

J. Margason

RECEIVED

JUN 11 2002

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: B. Reynolds, S. Myers, J. Graffrath, J. Palmer, B. Sobeck, J. Foels

Meeting was called to order by Chairman B. Reynolds at 3:09.

On motion by J. Graffrath, seconded by B. Sobeck to go into executive session to discuss a personnel issue at 3:10.

On motion by J. Graffrath, seconded by B. Sobeck to go out of executive session at 3:16.

On motion by B. Sobeck, seconded by J. Palmer and carried to approve a six month renew of contract with Jesse Case – Marketing Specialist for a compensation of \$750.00 per month. Contract will commence June 30, 2002 through December 31, 2002.

PREPARE A RESOLUTION

On motion by B. Sobeck, seconded by J. Palmer and carried to approve a six month renew of contract with David Fleming – Development Specialist for a compensation of \$1,500 per month. Contract will commence June 30, 2002 through December 31, 2002.

PREPARE A RESOLUTION

On motion by B. Sobeck, seconded by J. Palmer and carried to approve a six month renew of contract with Dennis Kirst – Education Specialist for a compensation of \$1,500 per month. Contract will commence June 30, 2002 through December 31, 2002.

PREPARE A RESOLUTION

Meeting was adjourned at 3:21.

Respectfully Submitted:
Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
JUNE 10, 2002**

J. Margeson

Present: B. Reynolds, S. Myers, J. Graffrath, B. Sobeck, E. Sherman, J. Margeson, J. Foels, J. Case, K. Dirlam

Guest: Deborah Clark

Meeting was called to order by Chairman B. Reynolds at 11:06.

On motion by J. Graffrath, seconded by B. Sobeck and carried the minutes of May 13, 2002 were approved.

RECEIVED

JUN 11 2002

ALLEGANY COUNTY
BOARD OF LEGISLATORS

TOPIC DISCUSSION

**Deborah
Clark:**

Letter of
support

Deborah Clark is the Chairwoman of the Development Advisory Board. She presented the committee with a letter of support recommending the reappointments of Jesse Case, Tourism/Marketing Consultant; David Fleming, Business Development Specialist; Dennis Kirst, Education Information Specialist to be extended by six months, running from July 1, 2002 through December 31, 2002. There was discussion, and the committee thanked the Development Advisory Board for their support.

Jesse Case:

Tourism/
Culture

Jesse stated that he has changed the brochure ad text to reflect the change in marketing strategy. He has been very pleased with the increased request for information. He stated the request are 14-1 over last year. He is working on compiling a record of whether they stay in Allegany County when they visit here.

"I Love New
York" Grant

Jesse stated that he expects to receive the application before the end of the month on the "I Love New York" grant. He expects the grant amount to remain the same as last years.

Web Site

Jesse stated that the Tourism web site would be changed. There will be different links for information to make it more user friendly. Only businesses with web sites will be on the site. There will be new maps and packaging, which will make it easier to track the number of hits, plus what information users are requesting.

Allegany
County Hot
Air Balloon

Jesse discussed the different functions that the hot air balloon has been present at, including last weekend for the Alfred Alumni celebration. Allegany County packets where given to all alumni. When the students have orientation, packages will be handed out to the parents and students welcoming them to Allegany County.

Kier Dirlam:

Planning
Board Picnic

Kier stated that the Planning Board annual picnic would be August 21, 2002 at the Angelica Conservation Club at 5:30. Beef on Weck will be provided and everyone is requested to bring a dish to pass.

Empire Zone

Kier stated that the Empire Zone 2002 expansion is in process. The Town's and

TOPIC	DISCUSSION
Expansion	Villages need to pass the resolutions and have them returned to the Friendship Empire Zone office by June 25, 2002. There have been at least a half dozen inquires, and final approval from the Board of Legislators is expected in August.
Water and Sewer District	The first draft has been completed for the water and sewer design in Belmont. A final draft is expected by the end of the month.
Master Plan Workshop	Kier held the master plan workshop in Almond with around twenty people present. He expects to host another workshop later this year.
Biking Trails	Kier and Jesse have met with Peter Stull – The Bicycle Man, for preliminary mapping of bicycle trails in Allegany County. A brochure will be completed at a later date. There have been numerous requests for bicycle trail information in the county.
Pictometry	Kier stated that Pictometry is now in-house and basic training class was held. The photos are good and it will tremendously help cut the time needed to compile information. They are still working out the legal aspects of the program. Kier feels the program has already started paying for itself on requests that have already been completed.
EPA GIS Grant	We are now on the final list for a \$10,000 EPA (Environmental Protection Agency) GIS grant.

John Foels:

Web Site	John stated the overall Allegany County website is being redesigned to make it more user friendly. He is working with Deborah Button – Information Technology, Director and a web design company from Houghton to redesign the site. John will present the final format to the committee.
Grant Writing	John stated that the office has a budgeted amount set aside for grant writing. This money will be made available to different municipalities to assist them in applying for grants. There will be ground rules set up to follow.
I-86 Summit	E. Sherman had a meeting with Paul Miller from Southern Tier West on the possibility of Allegany County hosting an I-86 summit on Economic Development in Allegany County. After discussion the committee agreed to host a summit in Allegany County, and that John Foels will work with Paul Miller to facilitate the meeting. It was decided to try and host it in September.
Allegany County Arts Council	Jesse has been working with Cattaraugus County to form an Arts Council in Allegany County. It is a not-for-profit organization and it will be called Allegany County Council of the Arts. Jesse stated that it is moving forward.
Planning Board Appointment	On motion by S. Myers, seconded by J. Graffrath and carried to approve the appointment of Allan Nobles of Canaseraga, New York as a member of the Allegany County Planning Board to commence immediately and expiring December 31, 2002.

PREPARE A RESOLUTION

On motion by J. Graffrath, seconded by S. Myers and carried to go into executive

TOPIC**DISCUSSION**

session to discuss a personnel issue at 11:55.

On motion by J. Graffrath, seconded by B. Sobeck and carried to go out of executive session at 12:21.

Meeting was adjourned at 12:22.

Respectfully Submitted:

Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
JULY 8, 2002**

J. Margeson
RECEIVED

Present: B. Reynolds, S. Myers, B. Sobeck, E. Sherman, J. Margeson, J. Garmong, J. Foelsch, J. Case, K. Dirlam
JUL 9 2002

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Meeting was called to order by Chairman B. Reynolds at 11:00.

On motion by B. Sobeck, seconded by J. Palmer and carried the minutes of June 10, 2002, June 10, 2002 special meeting were approved.

TOPIC DISCUSSION

**Jerry
Garmong:**

2002 Summer Program Jerry stated there were 163 applications for the 2002 Summer Program. There were 140 eligible students. They will be serving 90 students this year. The Summer Youth Employment Program begins July 8, 2002 and runs through August 8, 2002, Monday through Thursday. To be eligible for WIA funding includes economically disadvantaged or handicapped, and having a barrier to employment. For TANF eligibility includes family income at or below 200% of the poverty level, and applicant age 18 or below, with educational requirements. Division for Youth funds are available to youth who would otherwise not be eligible to participate, but are in need of work experience. There will be 60 youth served at BOCES in the following projects:

- | | |
|----------------------------|-----------------------|
| Carpentry | Landscaping |
| Graphic Arts/Balloon Rally | Conservation |
| Culinary Arts/Food Service | Computer/Office Skill |

There will be 30 youth at internship placements throughout Allegany County, working with public and private employers. Local stores will be utilized on the purchase of supplies for the program.

Jerry invited the committee to attend the open house on July 31, 2002 from 1:00-3:30. The students appreciate the attendance and talking with the Legislators.

Jerry thanked the committee for their letters of support to the State Representatives in the Senate and Assembly for them to reinstate the 10 million TANF money back into the budget.

Computer Workstation After a state inspection of the Employment and Training office, the inspector suggested a computer workstation for the handicapped and disabled. Jerry has received a \$10,000 grant for the purchase of a computer workstation, which includes a camera, adjustable station, and a hands free talk software in order to complete résumé's.

Transfer of Funds Jerry requests the committee to support a resolution for the execution of a One-Stop Operators Agreement with the New York State Department of Labor Division of Employment Services and the Cattaraugus-Allegany Workforce Investment Board, Inc. This action is necessary, as terms of a previous agreement, approved under Resolution #76-02, have been amended.

On motion by J. Palmer, seconded by B. Sobeck and carried to approve said resolution.

PREPARE A RESOLUTION

Transfer of Funds Jerry request the committee to support a resolution seeking approval for the transfer of funds between appropriation accounts for payback of wages as per attached.

TOPIC**DISCUSSION**

On motion by J. Palmer, seconded by B. Sobeck and carried to refer request to Ways and Means for their approval.

PREPARE A RESOLUTION**REFERRED TO WAYS AND MEANS**

Rain Damage of Building Jerry stated that there was rain damage in the corner of the Employment and Training Center on the rug. There needs to be repair to the wall. After discussion it was decided to have the Department of Public Works check into the problem, and have the Health Department check it out as well.

Jesse Case:

Web Site Jesse stated the web site is in the process of being revamped. There will be new photos and the header burner requires panoramic photos. The Department of Public Works has a camera that is needed to do these photos.

Alumni Associations Jesse has been working with the different college alumni associations in the county. The plan is to improve the advertising market of information to the parents and families of incoming students in the colleges.

Allegany County Community Alliance Jesse attended a meeting of Chambers, Booster, Betterment and Business Associations in the county. They have formed an organization called the Allegany County Community Alliance. Meetings will take place in different locations around the county. Jesse is the Development & Tourism office liason to the Community Alliance.

Allegany County Council of the Arts Jesse stated that Allegany County Council of the Arts is in the process of incorporating. Cattaraugus County is currently running the Allegany County ReGrant program. There will be various seminars in the county for the public to attend. There will be a seminar July 31, 2002 at the Cuba Library, August 13, 2002 it will be in Fillmore, and in Andover August 29, 2002. Jesse stated he would keep the committee informed on the progress of the program.

Kier Dirlam:

EPA GIS Grant Kier stated the final application for the EPA grant has been completed and we should be receiving confirmation on the \$10,000 grant in the near future. The Department plans on starting the project in September if the grant is approved.

I-386 Alternative Study Kier had a joint meeting with the Department of Public Works, NY State DOT, and Sear Brown on an I-386 alternative study. The maps will be shown to the Department of Public Works meeting on Wednesday. It was determined that the inter-state loop was probably too big a project for the volume of traffic we have. It was decided to go ahead with alternative improvement of access roads to improve mobility within Allegany County between I-86, Wellsville and Alfred.

Zoning Maps Kier has been assisting the Village of Alfred and the Village of Belmont on their zoning maps. He will continue to work with them for the upgrading of their zoning maps. The Town of Almond has their own GIS capabilities, and will be doing most of their own work with some technical assistance from Kier.

TOPIC	DISCUSSION
Pictometry	Kier has been working with the Pictometry photos. There have been a few problems, but it has been very helpful to compile the necessary information he needs for different projects. It has saved a lot of time. He will be giving a presentation on Thursday night at a Legislative District 1 meeting. He stated that if any other Legislative Districts would like him to make a presentation, they are to contact him and he would gladly set one up.
John Foels:	
Web Site	John stated that our web site is not presently a tourism, marketing driven site. The web site is in the process of being revamped. The Development Office, and the Information Technology Department are working together to complete this project.
Empire Zone Expansion	The Development Office and the Friendship Empire Zone are working hand-in-hand to complete expansion projects before the deadline of the end of the year. After the deadline the State will tighten up the rules, there will be a different format and it will be very hard to expand the zone after that. After working with the Amity Town Board, they have approved a resolution for the expansion of the zone. There will be a meeting on Wednesday with the Grove Town Board for the zone expansion. The Friendship Empire Zone Board encourages all Towns and Villages to complete their zone expansion requirements as soon as possible.
Businesses Education Opportunities Survey	The Development Office has contacted all the businesses in the county on the availability of their businesses to offer internships, field trips, mentoring, school presentations, career opportunities etc. They are working with the guidance counselors, principals and superintendents to set up trips for the students to visit the companies to educate the students as interns in the workforce.
Infrastructure	John has been working with Assemblywoman Catharine Young on infrastructure issues.
Vision 6 Plan	There will be a meeting August 2, 2002 on Vision 6, with hopes for its completion by October.
Transfer of Funds	John request the committee to support a resolution for the transfer of funds in the amount of \$797.00 for the purchase of a shredder and a light box from account A6430.405 Conference to A6430.201 Equipment. On motion by J. Palmer, seconded by S. Myers and carried to support said resolution. <u>PREPARE A RESOLUTION</u>
Transfer of Funds	John request the committee to support a resolution to transfer funds in the amount of \$36,000 to compensate salaries for the Development Specialist Contract (David Fleming) and Education Specialist Contract (Dennis Kirst) for the 2002 calendar year from account A6430.101 Personal Services, to A6430.478 Econ Opp & Dev. On motion by S. Myers, seconded by B. Sobeck and carried to support said resolution. <u>PREPARE A RESOLUTION</u>
I-86 Summit	B. Reynolds stated that Paul Miller from Southern Tier West has set up the I-86 Summit meeting that Allegany County Development Office is sponsoring for July 22, 2002 at 7:00 p.m. in the Legislature Chambers. B. Reynolds asked John Foels to work

TOPIC**DISCUSSION**

with Paul Miller to facilitate the meeting.

On motion by B. Sobeck, seconded by J. Palmer and carried to go into executive session on a legal matter at 11:44.

On motion by B. Sobeck, seconded by J. Palmer and carried to go out of executive session at 11:55.

Meeting was adjourned at 11:56.

Respectfully Submitted:

Alice Alsworth

MEMORANDUM OF EXPLANATION

Into. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 7/8/02

The Employment and Training Center requests a resolution to be presented to the Board of Legislators for the approval of Board Chairman's execution of the One-Stop Operators Agreement with the New York State Department of Labor Division of Employment Services and the Cattaraugus-Allegany Workforce Investment Board, Inc. This action is necessary, as terms of a previous agreement, approved under Resolution # 76-02, have been amended.

FISCAL IMPACT:

NONE

For further information regarding this matter, contact:

Jerry L. Garmong, E & T Center
Name and Department

268-9240
Telephone Number

MEMORANDUM OF EXPLANATION

Into. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 7/1/02

The Employment & Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

Appropriations

<u>From:</u>	<u>To:</u>	<u>Amount</u>
CD1 6408.101 WtW Regular Pay	CD1 6402.101 WIA Training Regular Pay	10,000.00
CD1 6408.476 WtW On-the-Job Training	CD1 6402.101 WIA Training Regular Pay	8,000.00
CD1 6409.101 WtW Participant Regular Pay	CD1 6402.101 WIA Training Regular Pay	12,000.00
CD1 6408.474 WtW Private Sector Wage Subsidy	CD1 6402.408 WIA Training General Supplies	4,000.00
CD1 6406.475 WIA D/W On-the-Job Training	CD1 6406.101 WIA D/W Regular Pay	10,000.00
	TOTAL	44,000.00

Revenue

<u>From:</u>	<u>To:</u>	<u>Amount</u>
CD1 4701.6408 WtW Federal	CD1 4701.6402 WIA Training	34,000.00
	TOTAL	34,000.00

FISCAL IMPACT:

NONE

For further information regarding this matter, contact:

Jerry L. Garmong, E & T Center

Name and Department

268-9240

Telephone Number

5/94

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 7/8/02

A resolution is requested to transfer funds in the amount of **\$797.00** for the purchase of a shredder and light box.

FROM:
6430.405 (Conference)

TO:
6430.201 (Equipment)

Lightbox	= \$188.00
Shredder	= <u>\$609.00</u>
Total	\$797.00

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 7/8/02

A resolution is requested to transfer funds in the amount of \$36,000.00 to compensate salaries for the Development Specialist Contract (David Fleming) and Education Specialist Contract (Dennis Kirst) for the 2002 calendar year.

FROM:

6430.101 (Personal Services) = \$36,000.00

TO:

6430.478 (Econ Opp & Dev) = \$36,000.00

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
AUGUST 12, 2002**

V. Margason
RECEIVED

Present: B. Reynolds, S. Myers, J. Graffrath, J. Palmer, B. Sobeck, J. Garmong, J. Case, K. Dirlam

AUG 15 2002

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Meeting was called to order by Chairman B. Reynolds at 2:50.

On motion by B. Sobeck, seconded by J. Palmer and carried the minutes of July 8, 2002 were approved with a correction to add Jim Palmer to the list of committee members present.

TOPIC DISCUSSION

**Jerry
Garmong:**

WIA Grant Jerry stated that the Work Force Investment Board received a \$160,000 grant targeted to expand youth services. The Employment and Training Center will receive approximately \$22,000. This project will expand services to youth through local school districts. School districts initially involved may include Genesee Valley, Friendship and Cuba Rushford. Outreach Coordinators will be hired in each county to coordinate activities between school districts and the Employment and Training Center. This grant will enable them to purchase computers for work stations dedicating a separate intake and work center for youth. The center will make it easier for students to find out more information on career planning. The target date of implementation is September 1, 2002.

Jesse Case:

"I Love New York" Grant Jesse stated they are preparing our "I Love New York" grant application.

WEB Site The new database is in the process of completion for the new Allegany County website (Tourism portion). It is in hopes of completion by the end of the month. Kier and Jesse have been working to complete with 80% of the photos taken and testing the links etc. The plans are for it to be changed seasonally.

Rochester Film Office Jesse has been in contact with the Rochester Film Office to keep communications open. There is a new Buffalo/Niagara Film Office opening. They will be contacting the Tourism offices as needed.

"Shop Allegany County First" Radio Campaign A new back to school "Shop Allegany County First" radio campaign is underway. There will be follow-up reports on the sales tax etc. at a future meeting.

"Allegany County by Choice" Campaign Houghton College is scheduled to include "Allegany County by Choice" advertisements in their newsletters. Jesse is working with Alfred State and Alfred University to include them as well to attract alumni to Allegany County.

TOPIC DISCUSSION

Allegheny/Chautauqua/Cattaraugus Region
S. Myers discussed issues that have been brought up on the Chautauqua/Allegheny/Cattaraugus Region. Jesse discussed how the program works.

Kier Dirlam:

Planning Board Picnic
Kier reminded the committee that the Allegany County Planning Board picnic is August 21, 2002 at 5:30 at the Angelica Conservation Club. There will not be a speaker. The County and State political candidates for the upcoming election have been invited to come to meet everyone.

Pictometry Presentation
Kier gave a Pictometry presentation at the last District 1 meeting. He stated that he can give this presentation to other District meetings as well.

Strategic Planning Project
There are strategic planning projects being reviewed for beyond the "Vision 6" targeted date. Kier will report to the committee on the plans at a later date.

Empire Opportunity Funds Grants
The state announced there are Empire Opportunity Funds special grants and funding for development projects that are available. The Town of Wellsville, Town of Grove and Village of Angelica have applied for these grants.

Empire Zone Expansion
There was discussion on the progress, rules and regulations of the Empire Zone Expansion.

Village of Belmont Zoning
There will be a public meeting held this week for the Village of Belmont zoning maps.

Sales Tax
J. Graffrath stated there was a report listing our sales tax going up, and the counties of Monroe, Erie and Onondaga being down, with discussion following.

Railroad System
S. Myers discussed the newspaper article in regards to changing of the railroad line in Olean and what overall effect this will have on neighboring counties.

Allegany County Council for the Arts, Inc.
J. Palmers asked how the plans were going for the completion for Allegany County having their own Arts Council instead of being joint with Cattaraugus? Jesse stated everything is progressing well. They are in hopes of having it completed by late 2003, or early 2004. The name will be Allegany County Council for the Arts, Inc.

Meeting was adjourned at 3:42.
Respectfully Submitted:
Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
SEPTEMBER 9, 2002**

J. Margeson

Present: S. Myers, J. Graffrath, J. Palmer, E. Sherman, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam

Meeting was called to order by Co-Chairwoman S. Myers at 11:05.

On motion by J. Graffrath, seconded by J. Palmer and carried the minutes of August 12, 2002 were approved.

RECEIVED

SEP 10 2002

ALLEGANY COUNTY
BOARD OF LEGISLATORS

TOPIC DISCUSSION

**Jerry
Garmong:**

Ames * Jerry stated that Employment and Training Center would be having a meeting on
Department September 13, 2002 with employees to explain what services the Employment and
Store Closing Training Center provide.

Un- Jerry stated that the ET Center (Employment and Training) and DOL (Department of
employment Labor) will sponsor a seminar for businesses of Allegany County to be held October 2,
Insurance 2002.. Topics discussed will include Unemployment Insurance, hiring, firing,
Seminar misconduct and the appeals process. The meeting will be at Alfred State College
Wellsville campus Construction/Technology building from 2:00 p.m. – 4:00 p.m.

Merging of J. Graffrath voiced concerns on tuition with the merging of Alfred State, and Alfred
Alfred University Colleges. There was discussion on transferring of classes from Community
University and College versus Alfred State to a four-year college. J. Garmong stated that the
Alfred State Employment and Training Center encourages students to attend Alfred State because of
Colleges the higher credited courses that are transferable compared to a Community College. It
was stated that the main campus at Alfred State has a higher percentage than the
Wellsville Campus, due to the courses offered. The committee request Jerry to report
back on the progress of the merger.

Budget Jerry presented the Employment and Training 2003 budget to the committee. The 2003
Review budget as recommended by the budget officer was approved on motion by J. Graffrath,
seconded by J. Palmer and approved unanimously.

John Foels:

Education John discussed the unexpected passing away of Dennis Kirst – Education Information
Information Specialist and how greatly he will be missed. The businesses in the county are working
Specialist together with the colleges and he would like to keep that moving ahead. He will report
back to the committee on what plans are being made to see that through.

Transfer of John asked the committee to support a resolution to reappropriate funds from 2001
Funds CDME Micro Enterprise accounts to 2002 CDME Micros Enterprise accounts as
follows:
CDME 8686.475 - \$ 935.00 – Revolving Loan Fund Management
CDME 8686.477 - \$88,734.00 – Revolving Loan Fund

On motion by J. Palmer, seconded by J. Graffrath and carried to support said resolution

TOPIC**DISCUSSION**

and to refer it to Ways and Means Committee.

PREPARE A RESOLUTION
REFERRED TO WAYS AND MEANS

John stated that the Revolving Loan Fund has been very active compared to previous years.

Transfer of
Funds

John asked the committee to support a resolution to transfer funds in the amount of \$18,000.00 to compensate salary for the Development Marketing Contract (Jesse Case) for the 2002 calendar year, from Development – 6430.474 (Econ. Dev. & Opp.) to Tourism – 6989.477 (Econ. Opp. & Dev.).

On motion by J. Graffrath, seconded by J. Palmer and carried to support said resolution and to refer it to Ways and Means Committee.

PREPARE A RESOLUTION
REFERRED TO WAYS AND MEANS

Empire Zone
Expansion

There was discussion on the Empire Zone expansion.

On motion by J. Graffrath, seconded by J. Palmer and carried the committee supports a public hearing on the Empire Zone expansion, the date will be set by the end of the month and committee members will be informed.

On motion by J. Graffrath, seconded by J. Palmer and carried to support a resolution to amend the Local Law for the Empire Zone expansion, which will be by the end of October once all prior information and requirements are completed.

PREPARE A RESOLUTION ONCE EXPANSION REQUIREMENTS ARE COMPLETED

Budget
Review

John presented the 2003 Development budget to the committee. The 2003 Development budget was approved as recommended by the budget officer on a motion by J. Graffrath, seconded by J. Palmer and approved unanimously.

Refurbishing
Antique Barns

E. Sherman asked the Development office to be the contact point to assist citizens of Allegany County to apply for grants to refurbish their antique barns. John agreed to be the contact office and he will work with Senator Patricia McGee on this issue.

Empire Zone

There was discussion on possible changes to the Empire Zone requirements.

Jesse Case:

“I Love New
York” Grant

Jesse stated the “I Love New York” grant has been forwarded to the State. He will report back to the committee once he has received the approval.

2003 Travel
Guide

Jesse is currently working on the specs of the 2003 Travel Guide. Bids will go out and final committee approval will be in October.

Small
Business
Information
Center

Jesse stated that the SCORE (Service Core of Retired Executives) branch office is up and running at the Wellsville Chamber of Commerce. They are still seeking volunteers for this service. The core office is stationed in Jamestown.

TOPIC DISCUSSION

Business After Hours A Business After Hours meeting is planned for September 18, 2002 from 5:00 p.m. – 7:00 p.m. at the Wellsville American Legion Post 702 for SCORE (Service Core of Retired Executives) sponsored by the Allegany County Office of Development.

“I Love New York” Co-op Ads Jesse stated that the formula used with the region this year has been changed to 60/40. We keep 60% for the co-op program and the region keeps 40%.

800# Telephone Line J. Graffrath asked for a report on how the web site hits for information compares with our 800# line? Kier stated that the web counter was not working.

Budget Review Jesse presented the Tourism budget to the committee. The 2003 Tourism budget was approved as recommended by the budget officer on a motion by J. Graffrath, seconded by J. Palmer and approved unanimously.

Kier Dirlam:

Empire Zone Expansion Kier has been working with five communities in the county to assist on the Empire Zone Expansion. He has done some technical assistance to other communities as well. The proposed acreage total from all requested expansions is 247. The allocated acreage is 150. There will be some changes made to meet the allocations, and discussion followed. The mapping of the expansions has taken more time than anticipated. Kier is in hopes of completing the maps this week. The rest of the month will be dedicated to the completion of the Empire Zone Expansion requirements.

Budget Review Kier presented the 2003 Planning budget to committee. The 2003 Planning budget was approved as recommended by the budget officer on a motion by J. Graffrath, seconded by J. Palmer and approved unanimously.

Meeting was adjourned at 12:00.
Respectfully Submitted:
Alice Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 9/9/02

A resolution is requested to reappropriate funds from 2001 CDME Micro Enterprise accounts to 2002 CDME Micro Enterprise accounts as follows:

CDME 8686.475 = \$935.00 Revolving Loan Fund Management

CDME 8686.477 = \$88,734.00 Revolving Loan Fund

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 9/09/02

A resolution is requested to transfer funds in the amount of \$18,000.00 to compensate salaries for the Development Marketing Contract (Jesse Case) for the 2002 calendar year.

FROM:

Development - 6430.474 (Econ. Dev. & Opp)

TO:

Tourism - 6989.477 (Econ Opp & Dev)

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

John Margeson

NOT APPROVED

**PLANNING AND DEVELOPMENT BOARD MINUTES
October 15, 2002**

RECEIVED

OCT 17 2002

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: Jim Palmer, James Graffrath, Brent Reynolds, Ed Sherman, Bob Sobeck, Jesse Case, Sue Meyers, Kier Dirlam, Jerry Garmong, John Margeson, and John Foels
Guest: Mark Summers, Wilcox-Press, Inc.

Chairman Brent Reynolds opened the meeting at 11:05 a.m.

Unemployment **Jerry Garmong**
Rate Jerry reported that the unemployment rate is currently at 4.5%.

Fund Transfer He requested a resolution to transfer funds as noted on attached sheet. Chairman Reynolds moved for a motion to transfer said funds, motioned by Sue Meyers, seconded by James Graffrath. All approved. **PREPARE A RESOLUTION.**

Travel Guide **Jesse Case**
Jesse reported on the new 2003 Travel and Outdoor Guide with recommendations that the guide have more pages and a smaller quantity is produced. New information added to the guide will be on small towns and villages to prepare for the upcoming 2006 Bicentennial. Jesse Case requested that the legislators open his sealed bids for the 2003 Travel and Outdoor Guide. Jesse read off the bids for a 32 page guide with 150,000 copies:

PMI Remley	36,575.00
Wilcox-Press	30,222.66
Dodge Graphics	36,900.00
Baronet Litho	39,640.00

Wilcox-Press, Inc., located in Ithaca, NY was awarded the 2003 Travel Guide bid. Wilcox also published the Cattaraugus County Tour Guide, the New State Conservationist and also the Wyoming County Guide. Brent Reynolds moved for motion to accept the bid of Wilcox-Press, Inc., motioned by Sue Meyers, seconded by Bob Sobeck. Motion approved pending the approval of County Attorney Daniel Guiney.

I Love NY Jesse also stated that the notification of the 2003 Grant was \$101, 257.85; which is \$1,242 less than he budgeted for 2003. Adjustments will be made to the I Love New York line items to reflect this reduction.

Fund Transfer **Kier Dirlam**
Kier requested a transfer of funds in the amount of \$300.00 for the purchase of a portable hard drive. Robert Sobeck asked why to the IT Department isn't buying it for the Planning Department. Kier stated that the Technology

Department would order the hard drive, but only if he agreed to purchase it. Chairman Reynolds moved for motion to transfer funds for the purchase of a hard drive, motioned by Bob Sobeck, seconded by Sue Meyers. All approved. **PREPARE A RESOLUTION.**

I-86 Kier reminded the legislators that everyone is invited to a Public Meeting regarding the future of I-86. This meeting will be held on October 29, 2002 at 7:00p.m., at the Amity Rescue Squad Building, Belmont. All Town Supervisors have been invited and it is also open to the public.

Empire Zone Expansion Kier gave an overview of the Empire Zone Expansion he has been working on over the past several months. Mapped over 400 sites, which amounted to more than the available number of acres. Presently awaiting longitude/latitude information from Waypoint Technologies in Albany. Sites will be trimmed based on projects and municipal input. Expecting to return to the legislature with the legal descriptions by November.

Brent Reynolds concluded that Kier has worked very hard and he appreciates the effort that Kier has put in.

Planning Board Kier noted that the County Planning Board has been active reviewing referrals from municipalities.

Empire Zone **John Foels**
Reported on the Empire Zone expansion and that numerous communities had applied. This will likely be the last expansion due to state regulations.

IDA The 2nd Annual IDA Dinner is planned for November 14, 2002, at 7:00p.m. Invitations will be sent to all Mayors, Supervisors, Legislators, dignitaries, and Advisory Board members.

Career Day Career Day has been scheduled for March 27, 2002 at Scio Central School from 10:00 to 1:00p.m. The Office of Development will not be replacing Dennis Kirst. The office will outreach to certain individuals to achieve particular goals or initiatives the Development Office deems necessary from time to time.

Business Alliance The Allegany County Business Education Community Alliance is now in place. We will be participating with "Glow" which is the alliance for Genesee, Livingston, Orleans and Wyoming Counties.

Education Programs A survey of 7-12 graders will be done on their reaction to the education programs in place, and their perception on the county. That survey will be available by the next P&D meeting with the help of Alfred State College.

Committee of 44 The Committee of 44 Strategic Plan drafts will be presented to the county legislators on December 9, 2002 for their comments and ideas.

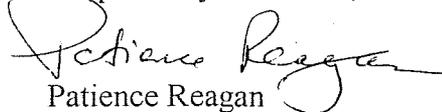
WIB

John Margeson

Discussed that in 1999 we entered the Cattaraugus County Work Force Investment Board agreement. Gerry Garmong has updated the agreement and the County Attorney, County Administrator and the Workforce Investment Board has approved the changes. Brent Reynolds moved for a motion to approve the changes made to the agreement, motion by James Graffrath, seconded by Bob Sobeck. All approved. **REFER TO WAYS AND MEANS.**

Meeting adjourned at 11:51 p.m.

Respectfully submitted,



Patience Reagan
Recording Secretary

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 10/15/02

A resolution is requested to transfer funds (Planning Budget) in the amount of \$300.00 for the purchase of a portable hard drive.

FROM:
8020.494 (Home & Comm. Svce)

TO:
8020.201 (Equipment)

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Into. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 10/15/02

The Employment & Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

Appropriations

<u>From:</u>	<u>To:</u>	<u>Amount</u>
CD1 6400.101 WIA Adm. Regular Pay	CD1 6402.101 WIA Program Regular Pay	19,500.00
CD1 6400.201 WIA Adm. Equipment	CD1 6402.101 WIA Program Regular Pay	3,000.00
CD1 6400.402 WIA Adm. Mileage	CD1 6402.101 WIA Program Regular Pay	700.00
CD1 6400.403 WIA Adm. Maint. Contracts	CD1 6402.101 WIA Program Regular Pay	800.00
CD1 6400.405 WIA Adm. Conference	CD1 6402.414 WIA Program Rent-Property	1,500.00
CD1 6400.405 WIA Adm. Conference	CD1 6402.474 WIA Program CRT	700.00
CD1 6400.413 WIA Adm. Rent-Personal	CD1 6402.474 WIA Program CRT	1,500.00
CD1 6400.414 WIA Adm. Rent-Property	CD1 6402.474 WIA Program CRT	1,500.00
CD1 6400.474 WIA Adm. WIB Expenses	CD1 6402.474 WIA Program CRT	4,000.00
CD1 6400.803 WIA Adm. FICA	CD1 6402.474 WIA Program CRT	700.00
CD1 6400.806 WIA Adm. Hosp/Med Ins.	CD1 6402.474 WIA Program CRT	3,500.00
CD1 6401 101 WIA Youth Partic. Regular Pay	CD1 6402.474 WIA Program CRT	8,500.00
CD1 6401.803 WIA Youth Participant FICA	CD1 6402.474 WIA Program CRT	600.00
CD1 6401.804 WIA Youth Participant W/C	CD1 6402.474 WIA Program CRT	500.00
CD1 6402.476 WIA Youth Contracts	CD1 6402.474 WIA Program CRT	1,100.00
CD1 6403.475 DSS Vocational Training	CD1 6402.474 WIA Program CRT	8,000.00
CD1 6404.474 CASP Contracts	CD1 6402.474 WIA Program CRT	4,000.00
CD1 6404.474 CASP Contracts	CD1 6402.802 WIA Program Retirement	1,000.00
CD1 6404.474 CASP Contracts	CD1 6402.803 WIA Program FICA	4,600.00
CD1 6404.474 CASP Contracts	CD1 6402.804 WIA Program W/C	2,000.00
CD1 6405.101 CASP Partic. Regular Pay	CD1 6402.805 WIA Program Disability	1,000.00
CD1 6405.101 CASP Partic. Regular Pay	CD1 6402.806 WIA Program Hosp/Med Ins.	3,500.00
CD1 6408.101 WtW Regular Pay	CD1 6402.806 WIA Program Hosp/Med Ins.	4,500.00
CD1 6408.414 WtW Rent-Property	CD1 6402.806 WIA Program Hosp/Med Ins.	1,500.00
CD1 6408.477 WtW Occupational Skills Subs.	CD1 6402.806 WIA Program Hosp/Med Ins.	2,000.00
CD1 6408.478 WtW Basic Ed. Skills Training	CD1 6406.474 WIA D/W CRT	2,000.00
CD1 6408.479 WtW Transportation Assistance	CD1 6406.474 WIA D/W CRT	2,000.00
CD1 6408.480 WtW Child Care Assistance	CD1 6406.474 WIA D/W CRT	2,000.00
CD1 6408.806 WtW Hosp/Med Ins	CD1 6406.474 WIA D/W CRT	2,800.00
CD1 6406.201 WIA D/W Equipment	CD1 6406.474 WIA D/W CRT	2,000.00
CD1 6407.474 WIA D/W Supp. Services	CD1 6406.474 WIA D/W CRT	4,000.00
CD1 6794.474 TANF Youth Contracts	CD1 6406.474 WIA D/W CRT	2,000.00
CD1 6795.101 TANF Youth Regular Pay	CD1 6406.474 WIA D/W CRT	3,000.00
CD1 6795.101 TANF Youth Regular Pay	CD1 6794.101 TANF Regular Pay	12,000.00
CD1 6795.101 TANF Youth Regular Pay	CD1 6794.414 TANF Rent Property	1,000.00
CD1 6795.101 TANF Youth Regular Pay	CD1 6794.806 TANF Hosp/Med Ins.	1,800.00
CD1 6795.803 TANF Youth FICA	CD1 6794.806 TANF Hosp/Med Ins.	1,300.00
CD1 6795.804 TANF Youth W/C	CD1 6794.806 TANF Hosp/Med Ins.	800.00

TOTAL **\$116,900.00**

MEMORANDUM OF EXPLANATION**Revenue**

<u>From:</u>	<u>To:</u>	<u>Amount</u>
CD1 4701.6400 WIA Adm.	CD1 4701.6402 WIA Adult/Youth	37,400.00
CD1 4701.6401 WIA Supportive Service	CD1 4701.6402 WIA Adult/Youth	9,600.00
CD1 2801.6403 DSS	CD1 4701.6402 WIA Adult/Youth	8,000.00
CD1 2801.6404 CASP	CD1 4701.6402 WIA Adult/Youth	16,100.00
CD1 4701.6408 Welfare to Work	CD1 4701.6402 WIA Adult/Youth	8,000.00
CD1 4701.6408 Welfare to Work	CD1 4701.6406 WIA Dislocated Worker	8,800.00
CD1 11 4701.12 TANF	CD1 4701.6406 WIA Dislocated Worker	<u>5,000.00</u>
	TOTAL	\$92,900.00

FISCAL IMPACT:

NONE

For further information regarding this matter, contact:

Jerry L. Garmong, E & T Center
Name and Department

268-9240
Telephone Number

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
NOVEMBER 12, 2002**

John Margeson

Present: B. Reynolds, J. Graffrath, J. Palmer, E. Sherman, J. Foels, J. Case, K. Dirlam

RECEIVED

Meeting was called to order by Chairwoman B. Reynolds at 11:05.

NOV 13 2002

On motion by J. Graffrath, seconded by E. Sherman and carried the minutes of October 15, 2002 were approved.

**ALLEGANY COUNTY
BOARD OF LEGISLATORS**

TOPIC DISCUSSION

John Foels:

Allegany
County IDA
Approval

John asked the committee to support a resolution approving the issuance of certain bonds by the Allegany County Industrial Development Agency for Atlantic Richfield Company. There was discussion and it was stated that there will not be any tax issues, and no liability. The County does not have the title to the property.

On motion by J. Graffrath, seconded by E. Sherman and carried to approve said resolution.

REFERRED TO WAYS AND MEANS

PREPARE A RESOLUTION

Southern Tier
Railroad
Authority

On motion by E. Sherman, seconded by B. Reynolds and carried to approve the appointment of James Graffrath to the Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority for a three year term.

PREPARE A RESOLUTION

Southern Tier
West Regional
Planning &
Development
Board

On motion by J. Graffrath, seconded by E. Sherman and carried to approve the appointment of Susan Myers to the Southern Tier West Regional Planning & Development Board for a three year term.

PREPARE A RESOLUTION

On motion by B. Reynolds, seconded by J. Graffrath and carried to approve the appointment of Edgar Sherman to the Southern Tier West Regional Planning & Development Board for a three-year term.

PREPARE A RESOLUTION

Jesse Case:

2002 Travel
Guides

Jesse stated that nine cases of the 2002 Travel Guides were stored at his home. It would be enough to get us through until the 2003 Travel Guide is available.

2003 Travel
Guides

The new 2003 Travel Guide is running on schedule. He sent out mass mailings this year for people that were in the 2002 Travel Guide for any changes that needed to be made in the new guide. The deadline is November 15, 2002.

Kier Dirlam:

Empire Zone
Local Law

Kier stated that the county attorney noted the Empire Zone Local Law would not be completed until they receive the final legal description. It will need full board approval once this is completed in order to enact the law.

Empire Zone

Kier stated that the Empire Zone Expansion documentation is in its final stages. Full

TOPIC DISCUSSION

Expansion maps will be provided to the Allegany County Legislature along with the resolution for the Empire Zone Local Law once everything is completed. There was discussion on the acreage available and the process.

I-86 The I-86 public meeting that was held at the Amity Rescue Squad on October 29, 2002 was a big success, with a lot of discussions. There were around fifty people in attendance.

Planning Kier reminded the committee that January 15, 2003 would be the annual Allegany
Board Annual County Planning Board dinner at Moonwinks in Cuba.
Dinner

Sewer and There was discussion on the progress of the Village of Belmont/Town of Amity sewer
Water District and water district development. A meeting was held between Public Works and the
municipalities.

I-386 A study was completed although the product is less than was hoped for.

John Foels:

Allegany John reminded the committee that November 19, 2002 would be the annual Allegany
County County Industrial Development Agency Board dinner at Moonwinks. All mayors,
Industrial supervisors, legislators etc. are invited to attend.
Development
Agency Board
Annual
Dinner

Meeting was adjourned at 11:27.
Respectfully submitted: Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
SPECIAL MEETING
DECEMBER 9, 2002**

John Margason
RECEIVED

DEC 10 2002

ALLEGANY COUNTY
BOARD OF COMMISSIONERS

Present: B. Reynolds, S. Myers, J. Graffrath, J. Palmer, B. Sobeck, J. Foels, K. Dirlam, J. Case

Meeting was called to order by Chairwoman B. Reynolds at 4:02.

TOPIC DISCUSSION

John Foels:

Contracts: The committee discussed the particulars of contracts for Kier Dirlam – Planning Specialist, and Jesse Case – Tourism Director for the next calendar year beginning January 1, 2003.

On motion by J. Graffrath, seconded by J. Palmer and carried the contract for Kier Dirlam was approved for the amount suggested by the budget officer.

PREPARE A RESOLUTION

On motion by J. Graffrath, seconded by B. Sobeck and carried the contract for Jesse Case was approved for the amount suggested by the budget officer.

PREPARE A RESOLUTION

Contract: The committee discussed the particulars of the contract for David Fleming – Development Specialist.

On motion by J. Graffrath, seconded by S. Myers and carried the contract for David Fleming – Development Specialist was approved.

PREPARE A RESOLUTION

Contract: The committee discussed the particulars of the contract for Jesse Case – Marketing Specialist.

On motion by J. Graffrath, seconded by B. Sobeck and carried the contract for Jesse Case – Marketing Specialist was approved.

PREPARE A RESOLUTION

Transfer: John Foels request the committee to sponsor a resolution to transfer funds in the amount of \$10,000.00 for the second phase of the Allegany County “By Choice” Outbound Marketing Initiative. The amount will transfer from account A6430.101 (Personnel Services) to A6430.474 (Econ. Dev. & Opp./Marketing).

On motion by J. Palmer, seconded by S. Myers and carried to approve said transfer.
No - B. Sobeck

PREPARE A RESOLUTION

REFERRED TO WAYS AND MEANS

TOPIC**DISCUSSION**

The next scheduled meeting will be January 8, 2002 at 11:00 a.m.

Meeting was adjourned at 4:07.

Respectfully Submitted:

Alice Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 12/9/02

A resolution is requested to transfer funds in the amount of **\$10,000.00** for the second phase of the Allegany County "By Choice" Outbound Marketing Initiative.

FROM:
6430.101 (Personnel Services)

TO:
6430.474 (Econ. Dev. & Opp. /
Marketing)

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Planning and Development

DATE: 12/9/02

A resolution is requested for a 2003 renewal contract between Allegany County and Jesse Case in the amount of \$34,900 per year, as the Tourism Specialist.

FISCAL IMPACT:

FOR FURTHER INFORMATION REGARDING THIS MATTER, CONTACT:

John Foels, Development
NAME AND DEPARTMENT

268-9229
TELEPHONE NUMBER

MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 12/9/02

A resolution is requested for a 2003 renewal contract between Allegany County and Allegany Environment and Planning Services, Inc. in the amount of \$43,260.00 per year, to provide planning consultant services.

FISCAL IMPACT:

FOR FURTHER INFORMATION REGARDING THIS MATTER, CONTACT:

John Foels, Development
NAME AND DEPARTMENT

268-9229
TELEPHONE NUMBER

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 12/09/02

A resolution is requested to extend the Development Specialist Contract for David Fleming effective January 1, 2003 through December 31, 2003.

Compensation for contractual services will be \$1,500.00 per month.

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 12/09/02

A resolution is requested to extend the Development/Marketing Contract for Jesse Case effective January 1, 2003 through December 31, 2003.

Compensation for contractual services will be \$1,500.00 per month.

FISCAL IMPACT:

For further information regarding this matter, contact:

John Foels, Development
Name and Department

268-9229
Telephone Number