

**NOT
APPROVED**

MINUTES OF THE MEETING
HUMAN SERVICES

RECEIVED

JAN 28 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

January 15, 2003

MEMBERS PRESENT: Chairman Truax
Legislators Dibble, Sobeck, Crandall, Palmer

ALSO ATTENDING: Dan Washburn, Office for the Aging
Gary Ogden, MD, Health Department
Margaret Cherre, Social Services
Steve Rennie, Social Services
Vicky Fagley, Social Services
Edgar Sherman, Chair, Brd of Legislators
John Margeson, Administrator
Robert Heineman, Legislator

APPROVAL OF MINUTES

The minutes of December 2002 were approved with motions from Legislators Dibble and Crandall. Motions carried.

OFFICE FOR THE AGING

The Department's monthly report was presented noting that caregivers services dropped during December due to not having the Coordinator position.

It was requested to purchase a cargo van at a cost of \$16407.00 under State bid to replace 1990 Astro Van that is inoperable. They will use a 1997 Dodge Caravan as a back up vehicle. They have budgeted the money in 2003 to purchase this van. Legislators Crandall and Sobeck moved approval of the purchase. Motion carried. It was suggested to see if any local dealers would match this price. If not, this office should proceed with the State bid for purchase.

HEALTH DEPARTMENT

The Department requests a resolution transferring \$11,500 within it's Drinking Water Enhancement accounts. This transfer is being requested to cover the cost of renovating the Environmental Health office. This money was originally budget for the purchase of a vehicle but has been modified in their grant and approved by NYS DOH for use in renovating the Environmental Health room. This money is 100% funded through the Drinking Water Enhancement Program. Legislators Dibble and Crandall made motions and motions carried. *Prepare Resolution.*

The Department requests a resolution accepting \$2294 from NYS Department of Health for Early Intervention Respite Services provided to families. The 2003 budget should be amended per memorandum of explanation. Legislator

Dibble moved to accept monies, with Legislator Crandall seconding. Motion carried. Refer to Ways and Means. Prepare Resolution.

The Health Department requests a resolution accepting \$13,000 from the Maternal Child Health Care Network of WNY. This funding is provided to the County for reimbursement of services provided by their Supervising Public Health Educator. Legislators Dibble and Palmer moved on the request. Motions carried. Refer to Ways and Means. Prepare Resolution.

The Health Department requests a resolution accepting an additional \$16978 from NYS Department of Health for Family Planning/Women's Reproductive Health Services provided to residents of Allegany County. This money represents one time funding from the NYS DOH and must be expended by March 31, 2003. The 2003 Budget should be amended. Legislators Crandall and Palmer moved on the request. Motions carried. Refer to Ways and Means. Prepare Resolution.

Dr. Ogden prepared a memorandum as requested in response to possible solutions to rising Medicaid costs and briefly discussed this with the committee.

The Department's county vehicles were briefly discussed. The department has been in contact with Public Works.

SOCIAL SERVICES

The Department's monthly report was presented for committee information.

Information was provided regarding clients participating in managed care. The Department does encourage enrollment in managed care, but with managed care it costs more not less. There has been a 176% increase of enrollment from 2001 to 2002. Family Health Plus will continue to rise.

Steve Rennie and Commissioner Cherre provided a slide presentation regarding Child Protective Services. They are required to be available 24 hours, 7 days per week and some of the situations they find themselves in compromise their own safety. Child abuse reports rose 9% in 2001 and an additional 14% in 2002. There were 813 reports last year (15 new reports each week). The Department has received during the first 13 days of 2003 almost twice as many calls as they did for the same period last year. They are operating with the same number of CPS investigators as they did in 1992-1994, when there were 150 to 350 fewer reports. Cases have increased in complexity and severity required increased staff time. The Department of Social Services requests a resolution to create a Senior Caseworker position. This position will add a much-needed staff member to their CPS team, providing emergency response service. The position is included in their budget. Legislator Soback moved to create the CPS position and refer to Ways and Means for

their consideration to fill such. Legislator Dibble seconded and motions carried.
Prepare Resolution and Refer to Ways and Means.

OTHER BUSINESS

Legislator Sobeck asked for approval to amend the County's in house smoking policy to include smokeless tobacco. Legislator Sobeck made the motion with Legislator Palmer seconding. Motion carried to refer to the County Attorney and send a copy to the Board of Health.

EXECUTIVE SESSION

Motions by Legislator Sobeck and Dibble to hold executive session were carried.

ADJOURNMENT

There being no further business to come before this committee the meeting was adjourned at 4:30 pm.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: January 15, 2003

The Health Department requests a resolution transferring \$11,500 within its Drinking Water Enhancement accounts. This transfer is being requested to cover the cost of renovating the Environmental Health Office. This money was originally budget for the purchase of a vehicle but has been modified in our grant and approved by NYS DOH for use in renovating the Environmental Health Room. Please note this money is 100% funded through the Drinking Water Enhancement Program.

| <u>From Account:</u> | <u>To Account:</u> | <u>Amount:</u> |
|------------------------------|------------------------------|----------------|
| A4050.204 – Vehicle Purchase | A4050.201 – Office Equipment | \$11,500 |

FISCAL IMPACT: 100% FUNDED BY STATE GRANT. ZERO COUNTY IMPACT.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH _____ X458

Gary W. Ogden, M.D., Public Health Director _____ X247

MEMORANDUM

From: Health Department

To: John E. Margeson, County Administrator
Terri L. Ross, County Treasurer

**PLEASE MAKE THE FOLLOWING TRANSFERS:
BUDGET:**

| <u>From Account No.</u> | <u>To Account No.</u> | <u>Amount</u> |
|------------------------------|------------------------------|-----------------|
| A4050.204 – Vehicle Purchase | A4050.201 – Office Equipment | \$11,500 |
| | TOTAL | \$11,500 |

EXPENDITURES:

| <u>Date of Check</u> | <u>Check #</u> | <u>From Account No.</u> | <u>To Account No.</u> | <u>Amount</u> |
|----------------------|----------------|-------------------------|-----------------------|---------------|
| | None | | | |

DEPT AUTHORIZATION: _____

DATE: Jan. 15, 2003

CO. ADMIN. AUTHORIZATION: _____

DATE: _____

COMMITTEE AUTHORIZATION: _____

DATE: _____

SUBMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY PERSONAL SERVICES, EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNT OF LESS THAN \$5,000 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: January 15, 2003

The Health Department requests a resolution accepting an additional \$2,294 from NYS Department of Health for Early Intervention Respite Services provided to families. The 2003 Budget should be amended with funding being appropriated as follows:

A4060.457 – Respite Services EI \$2,294

Revenue: A10.3489.02 State Aid/Respite Services \$2,294

**FISCAL IMPACT: NO IMPACT ON COUNTY DOLLARS. PROGRAM 100%
FUNDED BY STATE & FEDERAL DOLLARS.**

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH _____ X458

Gary W. Ogden, M.D., Public Health Director _____ X247

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: January 15, 2003

The Health Department requests a resolution accepting an additional \$16,978 from NYS Department of Health for Family Planning/Women's Reproductive Health Services provided to residents of Allegany County. This money represents one time funding from the NYS DOH and must be expended by March 31, 2003. The 2003 Budget should be amended with funding being appropriated as follows:

A4035.201 – Office Equipment \$5,261

A4035.408 – General Medical Supplies/Contraceptives \$11,717

Revenue: A10.3450.00 State Aid/Family Planning Clinics \$16,978

**FISCAL IMPACT: NO IMPACT ON COUNTY DOLLARS. PROGRAM 100%
FUNDED BY STATE & FEDERAL DOLLARS.**

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH _____ X458

Gary W. Ogden, M.D., Public Health Director _____ X247

Memo

To: Ron Truax, Ed Burdick, Jim Graffrath
From: Dr. Gary Ogden, Public Health Director
Date: January 14, 2003
Re: Reducing Medicaid Costs

Jim asked me to review the information that Peg commented on in a similar memo and respond with ideas that may be do-able in this States political climate.

My first thought is that there is no "fix" to Medicaid that is acceptable to both Political Parties.

My second thought is an echo of what was stated in the 1992 Presidential Campaign by the Democratic Leadership when asked how they would "fix" the National Health Insurance Problem: "We can't get there from here!"

Although the idea is somewhat radical, I propose we discard all currently operating health financing schemes in favor of a single payer, non-governmental system. This has been done successfully before in other places. The accent has to be on "non-government". This system would be financed by a graduated income tax on individuals, businesses and corporations. There would be a zero contribution below some acceptable percentage of the Federally Designated Poverty Level for individuals. It would be accompanied by abolition of all healthcare entitlement programs. It should be in a fee for service, regionally partially capitated format. Its governance should be by a Public Service Board of appointees who contract the administrative work to an administrative organization.

This system would eliminate thousands of jobs in health care financing, eliminate county contribution to health care services, remove inequities in health care payment and provide a rational science-based approach to service delivery and utilization of resources.

1. It could save enormous amounts of money.
2. It would provide services at par for Mental Health Diagnoses.
3. It could reflect "Full Recovery, Maximal Potential" models.
4. It would support preventative health programs.
5. It should minimize Bureaucracy.
6. It would end limitless profiteering in an arena where the very thought is against everything this country stands for.

This idea has not been tested but would certainly have the support of a huge number of people who are frankly disgusted with the evolution of both government sponsored health programs and private insurance schemes. It would be supported by a majority of Doctors. It may have widespread bipartisan appeal. It would be a great way to begin the Millennium.



**ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES**

County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 585-268-9622
Fax 585-268-9479

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

MARGARET A. CHERRE
Commissioner

Submitted January, 2003

I. EXPENDITURES

See attached financial report.

II. RECOVERIES/OFFSETS

A. Program Integrity Unit

See attached report.

B. Employment Programs

October and November, 2002

| | | # in training programs | # in work experience | # working in private sector w/ grant diversion | # entered employment | # sanctioned |
|-----------------------|---------|------------------------|----------------------|--|----------------------|--------------|
| TANF Recipients | Last mo | 54 | 114 | 3 | 17 | 7 |
| | This mo | 52 | 115 | 3 | 8 | 8 |
| Safety Net Recipients | Last mo | 16 | 71 | 0 | 6 | 0 |
| | This mo | 16 | 66 | 0 | 3 | 5 |

III. WORKLOADS/CASELOADS

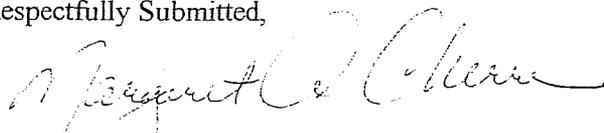
| | October | November | December | 1-Month Difference |
|-----------------------------|---------|----------|----------------|--------------------|
| Temporary Assistance | 440 | 464 | 464 | +24 |
| TANF | 297 | 312 | 306 | -6 |
| CAP | 17 | 20 | 20 | -0- |
| Safety Net Singles | 93 | 97 | 94 | -3 |
| Safety Net Families | 33 | 35 | 32 | -3 |
| Non-FA Medicaid | 3,478 | 3,560 | 3,515 | -45 |
| Family Health Plus | 442 | 488 | 514 | +26 |
| Food Stamps Only | 1,527 | 1,603 | 1,561 | -42 |
| Child Care Only | 178 | 178 | 160 | -18 |

I was asked to review existing proposals regarding reducing County Medicaid costs, and to prepare a suggestion for developing a co-payment schedule for Family Health Plus and Child Health Plus. Attached is that information for your review.

Regarding encouraging Medicaid recipients to enroll in managed care, below is a comparison of managed care enrollment as of 12/31/01 and 12/31/02. As you can see, we do encourage our folks to enroll in managed care.

| | Enrollment as of 12/31/01 | Enrollment as of 12/31/02 | Number change | Percent change |
|--|------------------------------|------------------------------|---------------|----------------|
| Health Choice (local partial capitation program) | 775 | 596 | -179 | -77% |
| Community Care (Medicaid managed care product of Community Blue) | 144 | 621 | +477 | +431% |
| Total Medicaid managed care | 919 | 1,217 | +298 | +32% |
| Family Health Plus | 56 | 502 | +446 | +896% |
| Grand Total All Managed Care | 975 | 1,719 | +744 | +176% |

Respectfully Submitted,



Margaret A. Cherre
Commissioner

| November 2002 Statement of Expenditures | | | | | | | | |
|---|----------|------------------|------------------|-----------------|------------------|-----------------|----------|----------|
| Month | 11 | | | | | | | |
| Total Yr | 12 | | | | | | | |
| Percent of Yr | 91.67% | | | | | | | |
| | | | | Nov-02 | | | | |
| | | 2002 | Previous | Current | Total | Unexpended | Percent | Prev. Yr |
| | | Budget | Expense | Expense | Expense | Balance | Expended | A600 |
| Salaries SS | 6010.1 | \$ 3,237,183.00 | \$ 2,965,028.19 | \$ 266,217.77 | \$ 3,231,245.96 | \$ 5,937.04 | 99.82% | \$ - |
| Equipment SS | 6010.2 | \$ 35,404.00 | \$ 29,313.90 | \$ - | \$ 29,313.90 | \$ 6,090.10 | 82.80% | \$ - |
| Admin SS | 6010.4 | \$ 1,714,749.00 | \$ 1,203,294.70 | \$ 221,619.58 | \$ 1,424,914.28 | \$ 289,834.72 | 83.10% | \$ - |
| Sal CAP | 6011.1 | \$ 215,916.00 | \$ 201,615.34 | \$ 17,245.12 | \$ 218,860.46 | \$ (2,944.46) | 101.36% | \$ - |
| CAP Equip. | 6011.2 | \$ 1,200.00 | \$ - | \$ - | \$ - | \$ 1,200.00 | 0.00% | \$ - |
| Admin CAP | 6011.4 | \$ 21,758.00 | \$ 15,017.68 | \$ 2,602.56 | \$ 17,620.24 | \$ 4,137.76 | 80.98% | \$ - |
| TANF Day Care | 6055.474 | \$ 358,236.00 | \$ 229,916.73 | \$ 16,866.26 | \$ 246,782.99 | \$ 111,453.01 | 68.89% | \$ - |
| DC Block Grant | 6055.475 | \$ 484,975.00 | \$ 566,403.49 | \$ 51,030.70 | \$ 617,434.19 | \$ (132,459.19) | 127.31% | \$ - |
| POS | 6070.474 | \$ 489,278.00 | \$ 309,267.93 | \$ 20,281.25 | \$ 329,549.18 | \$ 159,728.82 | 67.35% | \$ - |
| Medical | 6101.4 | \$ 7,471,370.00 | \$ 5,341,341.47 | \$ 666,485.60 | \$ 6,007,827.07 | \$ 1,463,542.93 | 80.41% | \$ - |
| Adult Home | 6106.4 | \$ 1,650.00 | \$ - | \$ - | \$ - | \$ 1,650.00 | 0.00% | \$ - |
| TANF | 6109.474 | \$ 3,336,105.00 | \$ 2,116,144.02 | \$ 184,354.10 | \$ 2,300,498.12 | \$ 1,035,606.88 | 68.96% | \$ - |
| CW | 6119.4 | \$ 2,634,973.00 | \$ 2,029,984.66 | \$ 216,443.80 | \$ 2,246,428.46 | \$ 388,544.54 | 85.25% | \$ - |
| State Training | 6129.4 | \$ 160,000.00 | \$ 5,660.97 | \$ 9,906.71 | \$ 15,567.68 | \$ 144,432.32 | 9.73% | \$ - |
| Safety Net | 6140.4 | \$ 947,405.00 | \$ 553,756.39 | \$ 63,532.82 | \$ 617,289.21 | \$ 330,115.79 | 65.16% | \$ - |
| EAA | 6142.4 | \$ 18,500.00 | \$ 16,983.49 | \$ 1,012.45 | \$ 17,995.94 | \$ 504.06 | 97.28% | \$ - |
| FS Cash | 6150.4 | \$ 3,073,024.00 | \$ 2,698,894.00 | \$ 287,307.00 | \$ 2,986,201.00 | \$ 86,823.00 | 97.17% | \$ - |
| Sub Total | | \$ 24,201,726.00 | \$ 18,282,622.96 | \$ 2,024,905.72 | \$ 20,307,528.68 | \$ 3,894,197.32 | 83.91% | \$ - |
| HEAP | 6141.4 | \$ 2,500,000.00 | \$ 1,045,519.23 | \$ (2,099.92) | \$ 1,043,419.31 | \$ 1,456,580.69 | 41.74% | \$ - |
| Total | | \$ 26,701,726.00 | \$ 19,328,142.19 | \$ 2,022,805.80 | \$ 21,350,947.99 | \$ 5,350,778.01 | 79.96% | \$ - |

| Allegany County Department of Social Services PERFORMANCE/CASELOAD MEASURE MANAGEMENT PLAN/MONTHLY REPORT | | Office: PROGRAM INTEGRITY Date Prepared/Report Period December, 2002 | | INVESTIGATIONS/COLLECTIONS -2 | |
|--|---|---|--------------|-------------------------------|--|
| NO. | PERFORMANCE/WORKLOAD MEASURE | ACCOMPLISHMENTS | | | |
| | | Year to date | Report Month | | |
| | <i>Savings/Recovery Synopsis (\$)</i> | | | | |
| 1. | FS Disqualifications | \$32,589.00 | 14,496.00 | | |
| 2. | Investigations Collections | 87,767.65 | 8,255.48 | | |
| | PA | 84,863.75 | 7,927.23 | | |
| | MA | 2,903.90 | 328.25 | | |
| 3. | Investigations Cases Closed | - - - | - - - | | |
| 4. | Investigations Grant Reduced – Full Investigation | - - - | - - - | | |
| 5. | Investigations Grant Reduced – Pre-investigation | - - - | - - - | | |
| 6. | FS Cash Collections and Recoupments | 27,167.52 | 1,628.85 | | |
| | Inadvertent Household Errors | 4,861.18 | 244.00 | | |
| | Agency Error | 7,249.20 | 443.22 | | |
| | Intentional Program Violation | 15,057.14 | 941.63 | | |
| 7. | Security Deposit Returns | 358.50 | 0 | | |
| 8. | Security Deposit Recoupments | 0 | 0 | | |
| 9. | Bond and Mortgage – Grant Savings | 18,523.52 | 1,100.00 | | |
| 10. | Resource Clearances – Grant Savings | 0 | 0 | | |
| 11. | Valuation of Assets – Grant Savings | 0 | 0 | | |
| 12. | Estate Liens Satisfied | 250,929.44 | 207,844.30 | | |
| 13. | Accident Liens Satisfied | 9,443.27 | 1,000.00 | | |
| 14. | Computer Match – Grant Savings | 0 | 0 | | |
| 15. | 1099 Match – Grant Savings | 0 | 0 | | |
| 16. | Category and Reimbursement | 0 | | | |
| 17. | AD Reimbursement Recoveries | 0 | | | |
| 18. | SSA Appeals – Grant Savings | 0 | | | |
| 19. | SSI Interim Repayment | 124,134.42 | 6,462.88 | | |
| 20. | Special Projects Savings | 0 | 0 | | |
| 21. | Assignment of Proceeds | 0 | 0 | | |
| 22. | Agreement to Sell and Repay | 0 | 0 | | |
| 23. | Assignment of Mortgage | 0 | 0 | | |
| 24. | ADC Grant Savings | 2,011.67 | 178.00 | | |
| 25. | Water Deposit Refunds | | 0 | | |
| 26. | Total Savings | 552,924.99 | 240,965.51 | | |
| 27. | Administrative Expenses (local) | | | | |
| 28. | Recovery (local) | | | | |
| 29. | Benefit/Cost Ratio | | | | |

| |
|--|
| FRONT END DETECTION SYSTEM MONTHLY INVESTIGATION REPORT |
|--|

REPORT DUE 10TH OF EACH MONTH

| | | | | | | | | | | |
|--------------------------------------|--|----------|---------------|---------------|--------|--------|------------|--------------------|--|--|
| COUNTY: | | ALLEGANY | | MONTH ENDING: | | 123102 | | | | |
| COMPLETED BY: | | | PATRICIA HURD | | TITLE: | | | PRINCIPAL EXAMINER | | |
| | | (ADC) FA | (HR) SNA | NPA/FS | MAO | TOTAL | | | | |
| CASES REFERRED FOR INVESTIGATION | | 1. | 6 | 6 | 2 | 2 | 16 | | | |
| NUMBER OF INVESTIGATIONS COMPLETED | | 2. | 6 | 6 | 2 | 2 | 16 | | | |
| CASES WITH NO ERRORS FOUND | | (a) | 4 | 2 | 0 | 0 | 6 | | | |
| CASES WITH DISCREPANCIES DETECTED | | (b) | 2 | 4 | 0 | 0 | 6 | | | |
| (a. + b. = line 2) | | | | | | | | | | |
| CASES CONFIRMED DENIED/WITHDRAWN | | 3. | 2 | 4 | 0 | 0 | 6 | | | |
| COST AVOIDANCE PA | | (a) | \$994.00 | \$1,604.00 | \$0 | \$0. | \$2,598.00 | | | |
| MA | | (b) | \$1032.00 | \$3,012.00 | \$0 | \$0 | \$4,044.00 | | | |
| FS | | (c) | \$328.00 | \$380.00 | \$0 | \$0 | \$708.00 | | | |
| CASES WITH CONFIRMED GRANT REDUCTION | | 4. | 0 | 0 | 0 | 0 | 0 | | | |
| COST AVOIDANCE PA | | (a) | \$0 | \$0 | \$0 | \$0 | \$0 | | | |

| | | MONTHLY COST AVOIDANCE VALUES | | | |
|------------------------|----|-------------------------------|----------|--------|---------|
| | | (ADC) FA | (HR) SNA | NPA/FS | MA ONLY |
| DENIED/WITHDRAWN CASES | PA | \$497 | \$401 | N/A | N/A |
| | MA | 516 | 753 | N/A | \$683 |
| | FS | 164 | 95 | \$169 | N/A |
| GRANT REDUCTION CASES | PA | \$185 | \$383 | N/A | N/A |

MONTHLY REPORT FROM SERVICES

Submitted January 15, 2003 for months of October, November, and December, 2002

| SERVICES TO CHILDREN | | | | | |
|--|-----------|----------|----------|-------------------|---------|
| | October | November | December | 2002 Year to Date | |
| Child Protective Services | | | | | |
| Hotline calls | 65 | 69 | 63 | 813 | total |
| Average calls/week | 16 | 16 | 16 | 16 | total |
| Total active cases | 383 | 421 | 410 | 379 | average |
| Average cases/worker | 64 | 84 | 68 | 63 | average |
| Number reports citing: | | | | | |
| Domestic violence | 10 | 7 | 3 | 75 | total |
| Sexual abuse | 2 | 9 | 13 | 73 | total |
| Drug/alcohol abuse | 5 | 7 | 9 | 127 | total |
| Foster Care & Adoption Services | | | | | |
| Total number children in care | 75 | 74 | 73 | 81 | average |
| Care level: | | | | | |
| ACDSS/County home | 19 | 19 | 19 | 17 | average |
| Therapeutic home/group home | 36 | 37 | 37 | 43 | average |
| Institutions | 17 | 14 | 15 | 17 | average |
| Other | 3 | 4 | 2 | 4 | average |
| Reason for placement: | | | | | |
| Abuse/neglect | 42 | 42 | 39 | 43 | average |
| PINS/JD | 22 | 21 | 21 | 25 | average |
| Voluntary | 11 | 11 | 13 | 13 | average |
| Freed children: | | | | | |
| In pre-adoptive homes | 13 | 14 | 13 | 13 | average |
| Seeking homes | 10 | 10 | 10 | 12 | average |
| Independent living | 3 | 3 | 3 | 4 | average |
| Number entering care | 2 | 0 | 3 | 35 | total |
| Number discharged from care | 2 | 4 | 3 | 39 | total |
| Number freed for adoption | 0 | 1 | 0 | 12 | total |
| Number adoptions finalized | 1 | 0 | 7 | 13 | total |
| Non-Secure Detention Services | | | | | |
| Number bed-days used | Not Avail | 30 | 47 | 778 | total |
| Average daily census | Not Avail | 1 | 1.5 | 2.1 | average |
| Preventive Services | | | | | |
| Total number receiving services | 71 | 65 | 64 | 60 | average |
| Number SHAPE cases | 26 | 27 | 27 | 25 | average |
| Number Families Together cases | 8 | 6 | 4 | 8 | average |
| Number FACT cases | 15 | 17 | 20 | 18 | average |
| Number aftercare cases | 10 | 8 | 8 | 7 | average |

SERVICES TO ADULTS

| | October | November | December | 2002 Year To Date |
|---|---------|----------|----------|-------------------|
| Adult Protective/Preventive Services | | | | |
| New referrals | 5 | 5 | 3 | 55 total |
| Open cases | 29 | 27 | 26 | 25 average |
| Requests for Emergency Assistance | | | | |
| Number people stating homeless | 29 | 24 | 36 | 322 total |
| Food requests | 22 | 28 | 28 | 284 total |
| Domestic Violence Related Services | | | | |
| Families in domestic violence shelter | 2 | 4 | 2 | 37 total |
| Number women | 2 | 4 | 2 | 36 total |
| Number children | 2 | 6 | 1 | 42 total |
| DV Liaison referrals | 7 | 3 | 4 | 66 total |
| Waivers requested | 5 | 4 | 3 | 30 total |
| Waivers granted | 5 | 4 | 3 | 23 total |
| Home Care & Related Services | | | | |
| Personal care cases | 88 | 89 | 91 | 89 average |
| Long term & related cases | 73 | 76 | 77 | 67 average |
| CDPAP cases | 15 | 15 | 15 | 13 average |
| Family Care Homes | | | | |
| Beds filled | 4 | 4 | 4 | 4 average |
| Beds available | 9 | 9 | 9 | 11 average |
| Beds available | 6 | 6 | 6 | 4 average |
| Financial Management Cases | | | | |
| | 81 | 81 | 81 | 84 average |
| Home Studies Completed | | | | |
| Custody cases | 7 | 8 | 10 | 84 total |
| Cases with child welfare involvement | 7 | 7 | 7 | 65 total |
| Cases with child welfare involvement | 0 | 1 | 3 | 19 total |

John Margeson

**NOT
APPROVED**

MINUTES OF THE MEETING

HUMAN SERVICES

February 12, 2003

RECEIVED

FEB 19 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

MEMBERS ATTENDING: Chairman Truax
Legislators Palmer, Soback, Crandall, Dibble

ALSO ATTENDING: Kim Toot, Office for the Aging
Gary Ogden, MD, Health Department
Margaret Cherre, Social Services
Robert Anderson, Community Services
Edgar Sherman, Chair, Brd of Legislators
John Margeson, Administrator
Robert Heineman, Legislator

CALL TO ORDER

The meeting was called to order at 3:00 PM by Chairman Truax.

APPROVAL OF MINUTES

The minutes of January 2003 were approved with motions from Legislators Dibble and Palmer. Motions carried.

OTHER BUSINESS

Approval was given with motions from Legislator Dibble and Palmer on the appointment of Curt Crandall to replace Ronald Truax as the legislative member of the Citizens Advisory Council to the Office for the Aging effective immediately. Motions carried. The County Attorney should prepare the appropriate resolution.

RESOLUTION

OFFICE FOR THE AGING

The Department's monthly report was provide for committee information with an addition of a second page which shows the Nutrition Program status. Ms. Toot reported that the department will be looking at being a little stricter this year on client eligibility to the department's different programs.

The committee was reminded of the February 27th Legislative Luncheon.

HEALTH DEPARTMENT

The Department requests a resolution transferring \$12,855 to its Drinking Water Enhancement accounts. This transfer is necessary to cover the cost of our Contracted Water Coordinator, Mr. Steve Woodbridge. This money is 100% funded through the Drinking Water Enhancement Program. This committee moved to approve \$6250 moved between .4 accounts with motions from Legislator Dibble and Crandall. *Also approved \$6605 to be transferred from .1 account to .4 account. This transfer requires a resolution. Motions were made by Legislators Dibble and Crandall. The County Attorney should prepare the appropriate resolution.*
RESOLUTION

The State is considering a cap on Article 6 monies that would affect core and optional programs. Dr. Ogden would like to draft a letter to our representatives to try to ensure this does not occur.

EXECUTIVE SESSION

Motions were made to hold executive session by Legislators Dibble and Sobeck.

Motions as above made to resume regular business.

SOCIAL SERVICES

Commissioner Cherre provided information on the average cost per participate for Family Health Plus and Medicaid. It should be remembered that Medicaid covers substantially more services that does Family Health Plus. Medicaid covers cost for people in nursing homes, people with chronic physical or mental illnesses, and other high-cost situations. It also should be noted that if an individual is Medicaid eligible than they can't be enrolled in Family Health Plus.

New Directions Youth & Family Services, providers of non-secure detention for Allegany and other western New York counties, has requested contract changes to be effective 1/1/03. The changes modify the per diem for both contracted and non-contracted beds, and modify and clarify the situations in which the County may be billed for unused bed nights. Commissioner Cherre recommends that the county reduce by the number of contracted bed nights (from three to two). This would risk the county not having a bed available should we need it, but is more cost effective means of contracting under the current provisions, and is not expected to change the total amount budgeted for these services in calendar year 2003. Legislator Dibble moved to amend the contract reducing the number of beds from three to two, with Legislator Sobeck seconding. Motions carried. **RESOLUTION**

Briefly discussed and clarified were the stipulations on the hiring freeze to include any movement within the department, every position needs to be approved.

COMMUNITY SERVICES

A resolution is needed to accept \$9626.42 from the NYS Criminal Justice Agency. Legislator Dibble moved to accept with Legislator Palmer seconding. Motion carried. *Refer to Ways and Means. Resolution.*

There has been a resignation of an Intensive Case Manager which is 100% funded. It is requested to hire a replacement. This situation is an exception to the hiring freeze as it is 100% funded, but it still needs to go to Ways and Means. *Refer to Ways and Means.*

The State is considering closing the Elmira Psychiatric Center. The impact would be immeasurable. Dr. Anderson is asking the Legislature to draft letters to State representatives in support of keeping the Center in place. Legislator Dibble moved on the request, also asking that this legislature adopt a resolution in support of keeping the Center. Legislator Crandall seconded and the motion carried.

ADJOURNMENT

The meeting was adjourned at 4:15 pm.

Respectfully submitted,
Teresa Claypool

ALLEGANY COUNTY BOARD OF LEGISLATORS

COUNTY OFFICE BUILDING * 7 COURT STREET

BELMONT, NEW YORK 14813-1083

TELEPHONE 585-268-9222 * FAX 585-268-9446

EDGAR SHERMAN
CHAIRMAN

BRENDA A. RIGBY
CLERK

Memorandum

TO: Human Services Committee

FROM: Brenda A. Rigby, Clerk

DATE: February 10, 2003

RE: APPOINTMENTS TO CITIZENS ADVISORY COUNCIL TO THE OFFICE FOR THE AGING

The Chairman of the Board has appointed Curt Crandall to replace Ronald Truax as the legislative member of the Citizens Advisory Council to the Office for the Aging, effective immediately to serve for as long as he is a member of the Human Services Committee of the Board of Legislators, subject to confirmation by said Board of Legislators.

If the Committee approves of this appointment, please have a motion to that effect included in your minutes, along with a request to the County Attorney to prepare a resolution.

In addition, the Chairman should sign the attached pink appointment form, where indicated, and return it to me.

Thank you.

ALLEGANY COUNTY BOARD OF LEGISLATORS

COUNTY OFFICE BUILDING * 7 COURT STREET
BELMONT, NEW YORK 14813-1083
TELEPHONE 585-268-9222 * FAX 585-268-9446

EDGAR SHERMAN
CHAIRMAN

BRENDA A. RIGBY
CLERK

CERTIFICATE OF APPOINTMENT

I, **EDGAR SHERMAN**, Chairman of the Allegany County Board of Legislators, **DO HEREBY APPOINT CURT CRANDALL** of Caneadea, New York, to replace **RONALD TRUAX** as the legislative member of the **CITIZENS ADVISORY COUNCIL TO THE OFFICE FOR THE AGING**, effective immediately to serve for as long as he is a member of the Human Services Committee of the Board of Legislators, subject to confirmation by said Board of Legislators.

EDGAR SHERMAN, Chairman

Dated at Belmont, New York
this 10th day of February, 2003

REQUEST FOR APPOINTMENT TO A BOARD/COMMITTEE UNDER JURISDICTION OF ALLEGANY COUNTY BOARD OF LEGISLATORS

BOARD/COMMITTEE TO WHICH APPOINTMENT IS TO BE MADE:

CITIZENS ADVISORY COUNCIL TO THE OFFICE FOR THE AGING

APPOINTING AUTHORITY Board of Legislators Chairman of the Board

Chairman of the Board Confirmed by Board of Legislators

NAME OF PROPOSED MEMBER: Curt Crandall

ADDRESS: Route 19, Box 622, Caneadea, NY 14717

Type of Member: Legislative Member (Medical, Sportsman, Farmer, etc.)

Type of Appointment: (check one) New Reappointment of present incumbent due to expiration of term

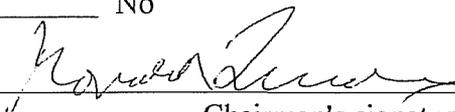
Fill Vacancy due to Resignation Fill Vacancy due to Expiration of Term

Effective Date of Appointment: 02/10/2003 Expiration Date Of Appointment: No Term

Name of Member being replaced (if any): Ronald Truax

Effective Date of Resignation: _____

Filed with Clerk of the Board Yes No

Approval by Committee of Jurisdiction: 
Chairman's signature

Recorded in minutes of _____ Meeting of the Human Services Committee
Date Committee

FOR BOARD CLERK'S OFFICE USE ONLY:

Resignation received: _____ Filed with County Clerk: _____

Term of Appointment verified: _____

Copy to County Attorney: _____

Remarks:

.....



**ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES**

County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 585-268-9622
Fax 585-268-9479

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

MARGARET A. CHERRE
Commissioner

Submitted February, 2003

I. EXPENDITURES

See attached financial report.

II. RECOVERIES/OFFSETS

A. Program Integrity Unit

See attached report.

B. Employment Programs

December, 2002 & January, 2003

| | | # in training programs | # in work experience | # working in private sector w/ grant diversion | # entered employment | # sanctioned |
|-----------------------|---------|------------------------|----------------------|--|----------------------|--------------|
| TANF Recipients | Last mo | 52 | 115 | 3 | 8 | 8 |
| | This mo | 61 | 123 | 3 | 19 | 8 |
| Safety Net Recipients | Last mo | 16 | 66 | 0 | 3 | 5 |
| | This mo | 19 | 69 | 0 | 2 | 1 |

III. WORKLOADS/CASELOADS

| | November | December | January, 2003 | 1-Month Difference |
|-----------------------------|----------|----------|---------------|--------------------|
| Temporary Assistance | 464 | 452 | 475 | +23 |
| TANF | 312 | 306 | 314 | +8 |
| CAP | 20 | 20 | 20 | -0- |
| Safety Net Singles | 97 | 94 | 107 | +13 |
| Safety Net Families | 35 | 32 | 34 | +2 |
| Non-FA Medicaid | 3,560 | 3,515 | 3,527 | +12 |
| Family Health Plus | 488 | 514 | 543 | +29 |
| Food Stamps Only | 1,603 | 1,561 | 1,601 | +40 |
| Child Care Only | 178 | 160 | 149 | -11 |

At last month's Human Services Committee meeting, Chairman Truax asked me to gather information about average costs per participant for Family Health Plus and Medicaid. I provided him with the following information shortly after the meeting, but thought that it may be of interest to the rest of the Committee.

FHP vs. Medicaid Costs Per Case, 2002

The averages below were obtained by dividing approximate total costs by average monthly caseload. While this is a reasonable way to approach the problem, it does have its limitations and should be recognized as educated estimates, not hard statistical facts.

Family Health Plus

Total annual cost = \$1,243,640
25% county cost = \$310,910
Average monthly caseload = 488 individuals
Average cost/case = \$637

Medicaid fee for service

Total annual county cost = \$7,020,327
Average monthly caseload = 4,415 individuals
Average cost/case \$1,590

In considering these differences, you must remember that Medicaid covers substantially more services than does Family Health Plus. Further, there is an assumption that the average Medicaid recipient has more health care needs than the average FHP recipient; Medicaid expenditures include costs for people in nursing homes, people with chronic physical or mental illnesses, and other high-cost situations.

I will gladly provide more detail on this or other topics at your request.

Respectfully Submitted,



Margaret A. Cherre
Commissioner

| December Statement of Expenditures | | | | | | | | |
|------------------------------------|----------|------------------|------------------|-----------------|------------------|-----------------|----------|----------|
| Month | 12 | | | | | | | |
| Total Yr | 12 | | | | | | | |
| Percent of Yr | 100.00% | | | | | | | |
| | | 2002 | Previous | Dec-02 | Total | Unexpended | Percent | Accrued |
| | | Budget | Expense | Current | Expense | Balance | Expended | Payables |
| | | | | Expense | | | | |
| Salaries SS | 6010.1 | \$ 3,237,183.00 | \$ 3,231,245.96 | \$ 261,783.81 | \$ 3,493,029.77 | \$ (255,846.77) | 107.90% | \$ - |
| Equipment SS | 6010.2 | \$ 35,404.00 | \$ 29,313.90 | \$ - | \$ 29,313.90 | \$ 6,090.10 | 82.80% | \$ - |
| Admin SS | 6010.4 | \$ 1,714,749.00 | \$ 1,424,914.28 | \$ 177,806.69 | \$ 1,602,720.97 | \$ 112,028.03 | 93.47% | \$ - |
| Sal CAP | 6011.1 | \$ 215,916.00 | \$ 218,860.46 | \$ 16,964.29 | \$ 235,824.75 | \$ (19,908.75) | 109.22% | \$ - |
| CAP Equip. | 6011.2 | \$ 1,200.00 | \$ - | \$ - | \$ - | \$ 1,200.00 | 0.00% | \$ - |
| Admin CAP | 6011.4 | \$ 21,758.00 | \$ 17,620.24 | \$ 2,912.89 | \$ 20,533.13 | \$ 1,224.87 | 94.37% | \$ - |
| TANF Day Care | 6055.474 | \$ 358,236.00 | \$ 246,782.99 | \$ 17,346.50 | \$ 264,129.49 | \$ 94,106.51 | 73.73% | \$ - |
| DC Block Grant | 6055.475 | \$ 484,975.00 | \$ 617,434.19 | \$ 60,405.55 | \$ 677,839.74 | \$ (192,864.74) | 139.77% | \$ - |
| POS | 6070.474 | \$ 489,278.00 | \$ 329,549.18 | \$ 17,191.91 | \$ 346,741.09 | \$ 142,536.91 | 70.87% | \$ - |
| Medical | 6101.4 | \$ 7,471,370.00 | \$ 6,007,827.07 | \$ 577,255.28 | \$ 6,585,082.35 | \$ 886,287.65 | 88.14% | \$ - |
| Adult Home | 6106.4 | \$ 1,650.00 | \$ - | \$ - | \$ - | \$ 1,650.00 | 0.00% | \$ - |
| TANF | 6109.474 | \$ 3,336,105.00 | \$ 2,300,498.12 | \$ 196,358.85 | \$ 2,496,856.97 | \$ 839,248.03 | 74.84% | \$ - |
| CW | 6119.4 | \$ 2,634,973.00 | \$ 2,246,428.46 | \$ 260,775.66 | \$ 2,507,204.12 | \$ 127,768.88 | 95.15% | \$ - |
| State Training | 6129.4 | \$ 160,000.00 | \$ 15,567.68 | \$ - | \$ 15,567.68 | \$ 144,432.32 | 9.73% | \$ - |
| Safety Net | 6140.4 | \$ 947,405.00 | \$ 617,289.21 | \$ 49,918.40 | \$ 667,207.61 | \$ 280,197.39 | 70.42% | \$ - |
| EAA | 6142.4 | \$ 18,500.00 | \$ 17,995.94 | \$ 1,117.68 | \$ 19,113.62 | \$ (613.62) | 103.32% | \$ - |
| FS Cash | 6150.4 | \$ 3,073,024.00 | \$ 2,986,201.00 | \$ 309,611.00 | \$ 3,295,812.00 | \$ (222,788.00) | 107.25% | \$ - |
| Sub Total | | \$ 24,201,726.00 | \$ 20,307,528.68 | \$ 1,949,448.51 | \$ 22,256,977.19 | \$ 1,944,748.81 | 91.96% | \$ - |
| HEAP | 6141.4 | \$ 2,500,000.00 | \$ 1,043,419.31 | \$ 29,002.81 | \$ 1,072,422.12 | \$ 1,427,577.88 | 42.90% | \$ - |
| Total | | \$ 26,701,726.00 | \$ 21,350,947.99 | \$ 1,978,451.32 | \$ 23,329,399.31 | \$ 3,372,326.69 | 87.37% | \$ - |

**Allegany County Department of Social Services
PERFORMANCE/CASELOAD MEASURE
MANAGEMENT PLAN/MONTHLY REPORT**

**Office:
PROGRAM INTEGRITY
Date Prepared/Report Period
January, 2003**

SUMMARY

| NO. | PERFORMANCE/WORKLOAD MEASURE | ACCOMPLISHMENTS | |
|-----|---|-----------------|--------------|
| | | Year to Date | Report Month |
| | <i>Savings/Recovery Synopsis (\$)</i> | | |
| 1. | FS Disqualifications | | 1,752.00 |
| 2. | Investigations Collections | | 7,331.23 |
| | a. PA | | 6,706.01 |
| | b. MA | | 625.22 |
| 3. | Investigations Cases Closed | | - - - - |
| 4. | Investigations Grant Reduced – Full Investigation | | - - - - |
| 5. | Investigations Grant Reduced – Pre-investigation | | - - - - |
| 6. | FS Cash Collections and Recoupments | | 2,023.76 |
| | a. Inadvertent Household Errors | | 326.00 |
| | b. Agency Error | | 475.22 |
| | c. Intentional Program Violation | | 1,222.54 |
| 7. | Security Deposit Returns | | 0 |
| 8. | Security Deposit Recoupments | | 0 |
| 9. | Bond & Mortgage – Grant savings | | 5,898.27 |
| 10. | Resource Clearances – Grant savings | | 0 |
| 11. | Valuation of Assets – Grant savings | | 0 |
| 12. | Estate Liens Satisfied | | 14,215.11 |
| 13. | Accident Liens Satisfied | | 500.00 |
| 14. | Computer Match – Grant savings | | 0 |
| 15. | 1099 Match – Grant savings | | 0 |
| 16. | Category and Reimbursement | | 0 |
| 17. | AD Reimbursement Recoveries | | 0 |
| 18. | SSA Appeals – Grant Savings | | 0 |
| 19. | SSI Interim Repayment | | 0 |
| 20. | Special Projects Savings | | 0 |
| 21. | Assignment of Proceeds | | 0 |
| 22. | Agreement to Sell and Repay | | 0 |
| 23. | Assignment of Mortgage | | 0 |
| 24. | ADC Grant Saving | | 73.00 |
| 25. | Water Deposit Refunds | | 0 |
| 26. | Total Savings | | 31,793.37 |
| 27. | Administrative Expenses (local) | | |
| 28. | Recovery (local) | | |
| 29. | Benefit/Cost Ratio | | |

| |
|--|
| FRONT END DETECTION SYSTEM MONTHLY INVESTIGATION REPORT |
|--|

REPORT DUE 10TH OF EACH MONTH

| | | | | | | | | | |
|--------------------------------------|--|----------|---------------|--------------------|------------|--------|------|--------------------|--|
| COUNTY: | | ALLEGANY | | MONTH ENDING: | | 013103 | | | |
| COMPLETED BY: | | | PATRICIA HURD | | TITLE: | | | PRINCIPAL EXAMINER | |
| | | | | (ADC) FA | (HR) SNA | NPA/FS | MAO | TOTAL | |
| CASES REFERRED FOR INVESTIGATION | | 1. | | 6 | 6 | 4 | 3 | 19 | |
| NUMBER OF INVESTIGATIONS COMPLETED | | 2. | | 6 | 6 | 4 | 3 | 19 | |
| CASES WITH NO ERRORS FOUND | | | (a) | 6 | 2 | 4 | 3 | 15 | |
| CASES WITH DISCREPANCIES DETECTED | | | (b) | 0 | 4 | 0 | 0 | 4 | |
| | | | | (a. + b. = line 2) | | | | | |
| CASES CONFIRMED DENIED/WITHDRAWN | | 3. | | 0 | 4 | 0 | 0 | 4 | |
| COST AVOIDANCE | | | (a) | \$0 | \$1,604.00 | \$0 | \$0. | \$1,604.00 | |
| MA | | | (b) | \$0 | \$3,012.00 | \$0 | \$0 | \$3,012.00 | |
| FS | | | (c) | \$0 | \$380.00 | \$0 | \$0 | \$380.00 | |
| CASES WITH CONFIRMED GRANT REDUCTION | | 4. | | 0 | 0 | 0 | 0 | 0 | |
| COST AVOIDANCE | | | (a) | \$0 | \$0 | \$0 | \$0 | \$0 | |

| | | MONTHLY COST AVOIDANCE VALUES | | | |
|------------------------|----|-------------------------------|----------|--------|---------|
| | | (ADC) FA | (HR) SNA | NPA/FS | MA ONLY |
| DENIED/WITHDRAWN CASES | PA | \$497 | \$401 | N/A | N/A |
| | MA | 516 | 753 | N/A | \$683 |
| | FS | 164 | 95 | \$169 | N/A |
| GRANT REDUCTION CASES | PA | \$185 | \$383 | N/A | N/A |

MONTHLY REPORT FROM SERVICES

Submitted February 12, 2003 for months of November and December, 2002, and January, 2003

| SERVICES TO CHILDREN | | | | |
|--|-----------------|-----------------|----------------|--------------------------|
| | November | December | January | 2003 Year to Date |
| Child Protective Services | | | | |
| Hotline calls | 69 | 63 | 78 | 78 total |
| Average calls/week | 16 | 16 | 18 | 18 total |
| Total active cases | 421 | 410 | 466 | 466 average |
| Average cases/worker | 84 | 68 | 78 | 78 average |
| Number reports citing: | | | | |
| Domestic violence | 7 | 3 | 4 | 4 total |
| Sexual abuse | 9 | 13 | 9 | 9 total |
| Drug/alcohol abuse | 7 | 9 | 14 | 14 total |
| Foster Care & Adoption Services | | | | |
| Total number children in care | 74 | 73 | 67 | 67 average |
| Care level: | | | | |
| ACDSS/County home | 19 | 19 | 16 | 16 average |
| Therapeutic home/group home | 37 | 37 | 30 | 30 average |
| Institutions | 14 | 15 | 17 | 17 average |
| Other | 4 | 2 | 6 | 6 average |
| Reason for placement: | | | | |
| Abuse/neglect | 42 | 39 | 40 | 40 average |
| PINS/JD | 21 | 21 | 19 | 19 average |
| Voluntary | 11 | 13 | 8 | 8 average |
| Freed children: | | | | |
| In pre-adoptive homes | 14 | 13 | 7 | 7 average |
| Seeking homes | 10 | 10 | 12 | 12 average |
| Independent living | 3 | 3 | 2 | 2 average |
| Number entering care | 0 | 3 | 4 | 4 total |
| Number discharged from care | 4 | 3 | 6 | 6 total |
| Number freed for adoption | 1 | 0 | 0 | 0 total |
| Number adoptions finalized | 0 | 7 | 0 | 0 total |
| Non-Secure Detention Services | | | | |
| Number bed-days used | 30 | 47 | 64 | 64 total |
| Average daily census | 1 | 1.5 | 2.1 | 2.1 average |
| Preventive Services | | | | |
| Total number receiving services | 65 | 64 | 66 | 66 average |
| Number SHAPE cases | 27 | 27 | 27 | 27 average |
| Number Families Together cases | 6 | 4 | 5 | 5 average |
| Number FACT cases | 17 | 20 | 17 | 17 average |
| Number aftercare cases | 8 | 8 | 10 | 10 average |

SERVICES TO ADULTS

| | November | December | January | 2003 Year To Date |
|---|----------|----------|---------|-------------------|
| Adult Protective/Preventive Services | | | | |
| New referrals | 5 | 3 | 8 | 8 total |
| Open cases | 27 | 26 | 26 | 26 average |
| Requests for Emergency Assistance | | | | |
| Number people stating homeless | 24 | 36 | 58 | 58 total |
| Food requests | 28 | 28 | 26 | 26 total |
| Domestic Violence Related Services | | | | |
| Families in domestic violence shelter | 4 | 2 | 1 | 1 total |
| Number women | 4 | 2 | 1 | 1 total |
| Number children | 6 | 1 | 1 | 1 total |
| DV Liaison referrals | 3 | 4 | 7 | 7 total |
| Waivers requested | 4 | 3 | 2 | 2 total |
| Waivers granted | 4 | 3 | 2 | 2 total |
| Home Care & Related Services | | | | |
| Personal care cases | 89 | 91 | 95 | 95 average |
| Long term & related cases | 76 | 77 | 80 | 80 average |
| CDPAP cases | 15 | 15 | 16 | 16 average |
| Family Care Homes | | | | |
| Families | 4 | 4 | 4 | 4 average |
| Beds filled | 9 | 9 | 9 | 9 average |
| Beds available | 6 | 6 | 6 | 6 average |
| Financial Management Cases | | | | |
| | 81 | 81 | 83 | 83 average |
| Home Studies Completed | | | | |
| Custody cases | 8 | 10 | 11 | 11 total |
| Cases with child welfare involvement | 7 | 7 | 5 | 5 total |
| Cases with child welfare involvement | 1 | 3 | 6 | 6 total |

ALLEGANY COUNTY OFFICE FOR THE AGING

17 COURT STREET • BELMONT, NY 14813
TELEPHONE 585-268-9390 • TOLL FREE 866-268-9390
FAX 585-268-9657

KIMBERLEY TOOT
Director

DANIEL WASHBURN
Coordinator Of Services
CHERYL CZWORKA
Nutrition Services Coordinator

OFFICE FOR THE AGING MONTHLY REPORT JANUARY 2003 Year-to-date 1/01/03 – 1/31/03

| | |
|-----------------------------|------------|
| TOTAL PEOPLE AGE 60+ | 714 |
| LOW INCOME | 285 |
| LOW INCOME MINORITY | 4 |
| FRAIL/DISABLED | 461 |
| AGE 75+ | 490 |
| LIVES ALONE | 433 |
| VETERAN | 68 |

UNITS OF SERVICE

| SERVICES PROVIDED | NO. PEOPLE | SERVICE THIS MONTH | PREVIOUS MONTH | YEAR-TO DATE |
|----------------------------|------------|--------------------|----------------|--------------|
| HOMEMAKING/PERSONAL CARE | 18 | 177 | 181 | 177 |
| HOUSEKEEPING/CHORE | 29 | 441 | 433 | 441 |
| CASE MANAGEMENT | 33 | 93 | 91 | 93 |
| NUTRITION COUNSELING | 2 | 4 | 2 | 4 |
| TRANSPORTATION | 66 | 307 | 287 | 307 |
| INFORMATION AND ASSISTANCE | 242 | 920 | 622 | 920 |
| OUTREACH | 2 | 7 | 13 | 7 |
| IN-HOME CONTACT & SUPPORT | 95 | 350 | 305 | 350 |
| PERSONAL EMERG. RESPONSE | 20 | 20 | 21 | 20 |
| CAREGIVER SERVICES | 28 | 69 | 45 | 69 |
| LEGAL SERVICES | 0 | 0 | 11 | 0 |
| LTC OMBUDSMAN | 9 | 22 | 25 | 22 |
| OTHER (HEAP, HOME REPAIR) | 96 | 111 | 243 | 111 |
| MEALS-ON-WHEELS | 417 | 8020 | 8251 | 8020 |
| CONGREGATE MEALS | 238 | 1849 | 1832 | 1849 |

PROGRAMS PROVIDED - January

- 4 Exercise Programs, Belmont, Alfred, Fillmore, Bolivar
- Nutrition Education 9 Luncheon Centers
- HEAP
- Medicare Program – Bolivar 4C's
- Tax volunteer training
- 3 Caregiver Support Groups



NUTRITION PROGRAM STATUS

| | 2003 budgeted | 2003 year-to-date | 2002 budgeted | 2002 actual |
|------------------------|----------------------|--------------------------|----------------------|--------------------|
| Congregate budget | \$74,400 | \$5,861.33 | \$71,300 | \$75,411.38 |
| Congregate meals | @ \$3.17 23,470 | 1,849 | @ \$3.10 23,000 | @ \$3.10 24,326 |
| Meals-on-wheels budget | \$272,800 | \$25,583.80 | \$258,850 | \$293,715 |
| Meals-on-wheels | @ \$3.19 85,517 | 8,020 | @ \$3.10 83,500 | @ \$3.10 94,747 |
| Total budget | \$347,200 | \$31,445.13 | \$330,150 | \$369,127.08 |
| Total meals | 108,987 | 9,869 | 106,500 | 119,073 |

Difference between 2002 and 2003 budgets - 10,086 meals

Projections for 2003

| | Average | January | Totals for year |
|-----------------|-------------------|---------|------------------------------|
| Congregate | 1,956 meals/month | 1,849 | 22,188 meals (1,282 surplus) |
| Meals-on-wheels | 7,126 meals/month | 8,020 | October |

These projections do not take into account increased need.

People over age 60 are eligible for meals if they are:

“Incapacitated and unable to prepare meals due to accident, illness or frailty or have inadequate facilities, are unsafe or lack the skill or knowledge.”

NUTRITION PROGRAM

MEAL TOTALS AND CONTRIBUTIONS FOR: JANUARY 2003

Page 1

| | Monthly Totals | Annual (Jan-Jan) | SNAP YTD |
|----------------------------|----------------|------------------|----------|
| TOTAL CONGREGATE MEALS | 1,775 | 1,775 | |
| TOTAL SPECIAL EVENTS | 74 | 74 | |
| TOTAL C-2 MOBILE MEALS | 3,809 | 3,809 | |
| TOTAL SNAP MOBILE MEALS | 3,778 | 3,778 | 38,703 |
| TOTAL LONG TERM CARE MEALS | 433 | 433 | |
| TOTAL SPECIAL GRANT | 0 | 0 | |
| TOTAL HOME DELIVERED MEALS | 8,020 | 8,020 | |
| BLIZZARD BOX MEALS | 0 | | |
| TOTAL MEALS | 9,869 | 9,869 | |

| Sites | Total Meals | Total Days | Average Meal/Day | Total Contributions | Average Contribution |
|-----------------------------|-------------|------------|------------------|---------------------|----------------------|
| ALFRED | 171 | 11 | 16 | 292.00 | 1.71 |
| BELMONT | 145 | 9 | 16 | 233.00 | 1.61 |
| BOLIVAR | 275 | 12 | 23 | 514.00 | 1.87 |
| CANASERAGA | 130 | 9 | 14 | 232.50 | 1.79 |
| CUBA | 183 | 16 | 11 | 300.00 | 1.64 |
| FILLMORE | 270 | 8 | 34 | 450.00 | 1.67 |
| FRIENDSHIP | 102 | 9 | 11 | 156.00 | 1.53 |
| WELLSVILLE | 382 | 16 | 24 | 624.00 | 1.63 |
| WHITESVILLE | 117 | 11 | 11 | 222.00 | 1.90 |
| SNAP MOBILE MEALS | 3,778 | 20 | 189 | 5,148.37 | 1.36 |
| 3C-2 MOBILE MEALS | 3,809 | 20 | 190 | 5,644.12 | 1.48 |
| TOTAL CONGREGATE MEALS | 1,775 | 20 | 89 | 3,023.50 | 1.70 |
| LTC MEALS/GRANT | 433 | 20 | 22 | 2,273.25 | 5.25 |
| TOTAL HDM MEALS W/O LTC | 7,587 | 20 | 379 | 10,792.49 | 1.42 |
| TOTAL HDM MEALS W/LTC | 8,020 | 20 | 401 | 13,065.74 | 1.63 |
| SPECIAL EVENTS-TAX TRAINING | 74 | 20 | 4 | 0.00 | 0.00 |
| BLIZZARD BOX MEALS | 0 | 0 | 0 | 0.00 | 0.00 |
| GRAND TOTAL MEALS W/O LTC | 9,436 | 20 | 472 | 13,815.99 | 1.46 |
| GRAND TOTAL MEALS | 9,869 | 20 | 493 | 16,089.24 | 1.63 |

NUTRITION PROGRAM

MEAL TOTALS AND CONTRIBUTIONS FOR: JANUARY 2003

Page 2

| Mobile Meal Routes | Total Meals | LTC Meals | C-2/SNAP Meals | Total Days | Average Meal/Day | Total Contributions | Average Contrib. |
|-------------------------|-------------|-----------|----------------|------------|------------------|---------------------|------------------|
| ALFRED | 335 | 0 | 335 | 20 | 17 | 486.00 | 1.45 |
| ALLENTOWN | 98 | 24 | 74 | 20 | 5 | 106.00 | 1.43 |
| ALMOND | 211 | 0 | 211 | 20 | 11 | 372.00 | 1.76 |
| ANDOVER | 431 | 28 | 403 | 20 | 22 | 503.00 | 1.25 |
| ANGELICA | 395 | 62 | 333 | 20 | 20 | 388.00 | 1.17 |
| BELFAST | 314 | 52 | 262 | 20 | 16 | 394.00 | 1.50 |
| BOLIVAR | 569 | 35 | 534 | 20 | 28 | 710.00 | 1.33 |
| CANASERAGA | 350 | 0 | 350 | 20 | 18 | 580.12 | 1.66 |
| COLONY APARTMENTS | 251 | 0 | 251 | 20 | 13 | 261.00 | 1.04 |
| COUNTRY ESTATES | 429 | 0 | 429 | 20 | 21 | 466.22 | 1.09 |
| CUBA | 469 | 45 | 424 | 20 | 23 | 795.00 | 1.88 |
| FILLMORE | 330 | 24 | 306 | 20 | 17 | 739.00 | 2.42 |
| FRIENDSHIP | 487 | 45 | 442 | 20 | 24 | 762.00 | 1.72 |
| HOUGHTON | 257 | 6 | 251 | 20 | 13 | 289.90 | 1.15 |
| JONES VOLUNTEER | 391 | 20 | 371 | 20 | 20 | 711.00 | 1.92 |
| MAPLE | 80 | 20 | 60 | 20 | 4 | 36.00 | 0.60 |
| NORTHWEST | 476 | 52 | 424 | 20 | 24 | 577.00 | 1.36 |
| SCIO | 405 | 20 | 385 | 20 | 20 | 523.00 | 1.36 |
| WELLSVILLE | 641 | 0 | 641 | 20 | 32 | 718.25 | 1.12 |
| WELLSVILLE VOLUNTEER | 504 | 0 | 504 | 20 | 25 | 651.00 | 1.29 |
| WHITESVILLE | 597 | 0 | 597 | 20 | 30 | 724.00 | 1.21 |
| PAID DRIVER ROUTES | 4,216 | 184 | 4,032 | 20 | 211 | 5,799.37 | 1.44 |
| VOLUNTEER DRIVER ROUTES | 3,553 | 249 | 3,304 | 20 | 178 | 4,993.12 | 1.51 |
| TOTAL | 8,020 | 433 | 7,587 | 20 | 401 | 10,792.49 | 1.42 |

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: February 12, 2003

The Health Department requests a resolution transferring \$12,855 to its Drinking Water Enhancement accounts. This transfer is necessary to cover the cost of our Contracted Water Coordinator, Mr. Steve Woodbridge. Please note this money is 100% funded through the Drinking Water Enhancement Program.

| <u>From Account:</u> | <u>To Account:</u> | <u>Amount:</u> |
|----------------------------------|-------------------------|--|
| A4050.414 – Rental Real Property | A4050.456 – Contractual | \$6,250 <i>Committee</i> |
| A4010.101 – Personnel Services | A4050.456 – Contractual | \$6,605 - <i>Resolution</i> <i>WD, P.</i> |

FISCAL IMPACT: 100% FUNDED BY STATE GRANT. ZERO COUNTY IMPACT.
Funding was included in adopted 2003 County Budget.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH _____ X458

Gary W. Ogden, M.D., Public Health Director _____ X247

MEMORANDUM

From: Health Department

To: John E. Margeson, County Administrator
Terri L. Ross, County Treasurer

PLEASE MAKE THE FOLLOWING TRANSFERS:
BUDGET:

| <u>From Account No.</u> | <u>To Account No.</u> | <u>Amount</u> |
|-----------------------------------|--|-----------------|
| A4050.414 – Rental: Real Property | A4050.456 – Contractual: S. Woodbridge | \$6,250 |
| A4010.101 - Personnel Services | A4050.456 – Contractual S. Woodbridge | \$6,605 |
| | TOTAL | \$12,855 |

EXPENDITURES:

| <u>Date of Check</u> | <u>Check #</u> | <u>From Account No.</u> | <u>To Account No.</u> | <u>Amount</u> |
|----------------------|----------------|-------------------------|-----------------------|---------------|
| | None | | | |

DEPT AUTHORIZATION: _____

DATE: Feb. 7, 2003

CO. ADMIN. AUTHORIZATION: _____

DATE: _____

COMMITTEE AUTHORIZATION: _____

DATE: _____

SUBMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY PERSONAL SERVICES, EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNT OF LESS THAN \$5,000 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: February 12, 2003

New Directions Youth & Family Services, providers of non-secure detention for Allegany and other western New York counties, has requested contract changes. They are seeking these changes to be effective 1/1/03.

All substantive changes are found in the Statement of Reimbursement. In summary, the changes modify the per diem for both contracted and non-contracted beds, and modify and clarify the situations in which the County may be billed for unused bed nights.

Based on our usage of non-secure detention for the last two contract years, I recommend we reduce by one (from three to two) our number of contracted bed nights. Doing so will entail a risk of not having a bed available should we need it; it is also a more cost-effective means of contracting under the current provisions, and is not expected to change our total amount budgeted for these services in calendar year 2003.

FISCAL IMPACT: This change should neither increase nor decrease the amount included in our 2003 budget for non-secure detention services (\$227,760).

For further information regarding this matter contact

Margaret A. Cherre, Department of Social Services
Name & Department

268-9303
Telephone

**NOT
APPROVED**

MINUTES OF THE MEETING
HUMAN SERVICES

March 12, 2003

J. Margeson
RECEIVED

MAR 19 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

MEMBERS ATTENDING: Legislators Palmer, Sobeck, Crandall, Dibble

ALSO ATTENDING: Kim Toot, Office for the Aging
Patricia Schmelzer, DSS
Vicky Fegley, DSS
Theresa V. Gaeta, Health Department
Robert Heineman, Legislator
John Margeson, Administrator
Edgar Sherman, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order by Legislator Crandall at 3:00 pm.

APPROVAL OF MINUTES

The minutes of February 12, 2003 were approved with a motion from Legislator Sobeck, and second from Legislator Dibble. Motion carried.

OLD BUSINESS

Legislator Dibble reminded committee members to write letters to our State representatives regarding the "Medicaid cap".

OFFICE FOR THE AGING

Ms. Toot requested approval to hire one part-time, no benefits, meals-on-wheels driver and one substitute meals-on-wheels driver. Legislators Dibble and Palmer moved on the request. Motion carried with ***referral to Ways and Means Committee.***

It was mentioned that this office will be asking for an increase in the suggested contribution from meals from \$2.00 to \$2.50 per meal.

This office is in the process of restructuring the volunteer thank-you event as it has become very expensive. The "May Tea for 2003" will not take place this year. They are looking at different ways to recognize the volunteers.

The monthly report was provided for committee information with the added column relating to "same month last year".

The Allegany County Office for the Aging requests a resolution to increase Federal grant-in-aid totaling \$5988.00. Appropriate revenue and expenditure accounts should be adjusted per MOE. Legislator Dibble moved on the request, with Legislator Sobeck seconding. Motion carried. ***Refer to Ways and Means. Resolution***

A request was made to transfer \$965.09 from contingency to A6772.201 to purchase a used 2000 Saturn to deliver meals-on-wheels. Total cost of vehicle \$6500. The remaining funds are from already budgeted monies and money received from an insurance company. This committee approved the purchase of the vehicle with motions from Legislator Dibble and second from Legislator Palmer. The request for \$965.09 was ***referred on to Ways and Means.***

SOCIAL SERVICES

The Department's monthly report was provided. Commissioner Cherre provided revised information on Family Health Plus versus Medicaid fee-for-service.

The Department of Social Services requests permission to fill an open Caseworker position. This position is 100% funded, including salary, and fringe benefits, and overhead costs from grant monies. Legislator Dibble moved on the request, with Legislator Sobeck seconding. Motion carried. ***Refer to Ways and Means.***

HEALTH DEPARTMENT

The Department requested committee approval to go out for bid on the lease of four (4) vehicles. It is also requested to take advantage of a GMC incentive of an early return of one vehicle (Impala) without penalties. This vehicle is very close to going over the allowed mileage. After brief discussion, Legislator Dibble moved to approve the bid process, with Legislator Palmer seconding. Motion carried. It was also approved to take advantage of GMC's incentive, (upon County Administrator approval), with motions from Legislator Dibble and Crandall. Motion carried.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 3:50 pm.

Respectfully submitted,
Teresa Claypool

ALLEGANY COUNTY OFFICE FOR THE AGING

17 COURT STREET • BELMONT, NY 14813
TELEPHONE 585-268-9390 • TOLL FREE 866-268-9390
FAX 585-268-9657

KIMBERLEY TOOT
Director

DANIEL WASHBURN
Coordinator Of Services
CHERYL CZWORKA
Nutrition Services Coordinator

HUMAN SERVICES COMMITTEE

03/12/03

AGENDA

PROGRAMMATIC

- Request to hire 1 part-time meals-on-wheels driver and 1 substitute meals-on-wheels driver

INFORMATIONAL

- Increase suggested contribution for meals from \$2.00 to \$2.50 per meal
- Restructure volunteer thank-you event, eliminating May Tea for 2003
- Monthly report

FISCAL

- Request to accept \$5,988.00 in unbudgeted Federal Grant-in-aid for home repair program
- Request to transfer \$965.09 from contingency to A6772.201 to purchase used car to deliver meals-on-wheels (replace car destroyed in crash)
 - \$2,834.91 - check from insurance company for damage to vehicle
 - \$2,700.00 - money in equipment account currently

\$6,500 cost of used vehicle.



Advocacy. Action. Answers on Aging.

www.alleganyco.com

ALLEGANY COUNTY OFFICE FOR THE AGING

17 COURT STREET • BELMONT, NY 14813
TELEPHONE 585-268-9390 • TOLL FREE 866-268-9390
FAX 585-268-9657

KIMBERLEY TOOT
Director

DANIEL WASHBURN
Coordinator Of Services
CHERYL CZWORKA
Nutrition Services Coordinator

OFFICE FOR THE AGING MONTHLY REPORT FEBRUARY 2003 Year-to-date 2/01/03 – 2/28/03

| | |
|-----------------------------|------------|
| TOTAL PEOPLE AGE 60+ | 795 |
| LOW INCOME | 322 |
| LOW INCOME MINORITY | 4 |
| FRAIL/DISABLED | 505 |
| AGE 75+ | 537 |
| LIVES ALONE | 483 |
| VETERAN | 79 |

UNITS OF SERVICE

| SERVICES PROVIDED | NO. PEOPLE | SERVICE THIS MONTH | PREVIOUS MONTH | SAME MONTH LAST YEAR | YEAR-TO DATE |
|----------------------------|------------|--------------------|----------------|----------------------|--------------|
| HOMEMAKING/PERSONAL CARE | 18 | 151 | 177 | 158 | 328 |
| HOUSEKEEPING/CHORE | 29 | 383 | 441 | 435 | 824 |
| CASE MANAGEMENT | 37 | 76 | 93 | 97 | 169 |
| NUTRITION COUNSELING | 3 | 1 | 4 | 1 | 5 |
| TRANSPORTATION | 82 | 256 | 307 | 259 | 563 |
| INFORMATION AND ASSISTANCE | 351 | 1110 | 920 | 1005 | 2030 |
| OUTREACH | 2 | 14 | 7 | 11 | 21 |
| IN-HOME CONTACT & SUPPORT | 99 | 153 | 350 | 316 | 503 |
| PERSONAL EMERG. RESPONSE | 21 | 20 | 20 | 22 | 40 |
| CAREGIVER SERVICES | 35 | 9 | 69 | 25 | 78 |
| LEGAL SERVICES | 3 | 5 | 0 | 1 | 5 |
| LTC OMBUDSMAN | 15 | 18 | 22 | 16 | 40 |
| OTHER (HEAP, HOME REPAIR) | 159 | 82 | 111 | 80 | 193 |
| MEALS-ON-WHEELS | 440 | 7126 | 8020 | 7079 | 15146 |
| CONGREGATE MEALS | 270 | 1641 | 1849 | 1891 | 3490 |

PROGRAMS PROVIDED - February

- 4 Exercise Programs, Belmont, Alfred, Fillmore, Bolivar
- Nutrition Education 9 Luncheon Centers
- Allegany County Housing Programs – Andover Senior Citizens
- Elder Abuse Inservices – Allegany Arc, Domestic Violence Consortium
- Medicare Program – Bolivar 4C's
- Tax preparation clinics
- Caregiver Support Group
- HEAP



NUTRITION PROGRAM STATUS – February 2003

| | 2003 budgeted | 2003 year-to-date | 2002 budgeted | 2002 actual |
|------------------------|----------------------|--------------------------|----------------------|--------------------|
| Congregate budget | \$74,400 | \$11,171.08 | \$71,300 | \$75,411.38 |
| Congregate meals | @ \$3.17 23,470 | 3,490 | @ \$3.10 23,000 | @ \$3.10 24,326 |
| Meals-on-wheels budget | \$272,800 | \$48,315.74 | \$258,850 | \$293,715 |
| Meals-on-wheels | @ \$3.19 85,517 | 15,146 | @ \$3.10 83,500 | @ \$3.10 94,747 |
| Total budget | \$347,200 | \$59,486.82 | \$330,150 | \$369,127.08 |
| Total meals | 108,987 | 18,636 | 106,500 | 119,073 |

Difference between 2002 and 2003 budgets - 10,086 meals

Projections for 2003

| | Average | YTD ave. | Projected totals for year |
|-----------------|-------------------|----------|------------------------------|
| Congregate | 1,956 meals/month | 1,745 | 20,940 meals (2,530 surplus) |
| Meals-on-wheels | 7,126 meals/month | 7,573 | 90,876 (5,359 deficit) |

These projections do not take into account increased need.

People over age 60 are eligible for meals if they are:

“Incapacitated and unable to prepare meals due to accident, illness or frailty or have inadequate facilities, are unsafe or lack the skill or knowledge.”

NUTRITION PROGRAM

MEAL TOTALS AND CONTRIBUTIONS FOR: FEBRUARY 2003

Page 1

| | Monthly Totals | Annual (Jan-Jan) | SNAP YTD |
|----------------------------|-------------------|---------------------|-------------|
| TOTAL CONGREGATE MEALS | 1,641 | 3,416 | |
| TOTAL SPECIAL EVENTS | 34 | 108 | |
| TOTAL C-2 MOBILE MEALS | 3,380 | 7,189 | |
| TOTAL SNAP MOBILE MEALS | 3,368 | 7,146 | 42,071 |
| TOTAL LONG TERM CARE MEALS | 378 | 811 | |
| TOTAL SPECIAL GRANT | 0 | 0 | |
| TOTAL HOME DELIVERED MEALS | 7,126 | 15,146 | |
| BLIZZARD BOX MEALS | 0 | | |
| TOTAL MEALS | 8,801 | 18,670 | |

| Sites | Total Meals | Total Days | Average Meal/Day | Total Contributions | Average Contribution |
|----------------------------------|----------------|---------------|---------------------|------------------------|-------------------------|
| ALFRED | 148 | 10 | 15 | 247.35 | 1.67 |
| BELMONT | 154 | 8 | 19 | 242.71 | 1.58 |
| BOLIVAR | 241 | 10 | 24 | 428.00 | 1.78 |
| CANASERAGA | 134 | 8 | 17 | 223.25 | 1.67 |
| CUBA | 169 | 14 | 12 | 261.00 | 1.54 |
| FILLMORE | 225 | 7 | 32 | 360.00 | 1.60 |
| FRIENDSHIP | 106 | 8 | 13 | 144.00 | 1.36 |
| WELLSVILLE | 342 | 14 | 24 | 544.00 | 1.59 |
| WHITESVILLE | 122 | 10 | 12 | 245.00 | 2.01 |
| SNAP MOBILE MEALS | 3,368 | 18 | 187 | 4,594.30 | 1.36 |
| 3C-2 MOBILE MEALS | 3,380 | 18 | 188 | 5,045.35 | 1.49 |
| TOTAL CONGREGATE MEALS | 1,641 | 18 | 91 | 2,695.31 | 1.64 |
| LTC MEALS/GRANT | 378 | 18 | 21 | 1,984.50 | 5.25 |
| TOTAL HDM MEALS W/O LTC | 6,748 | 18 | 375 | 9,639.65 | 1.43 |
| TOTAL HDM MEALS W/LTC | 7,126 | 18 | 396 | 11,624.15 | 1.63 |
| SPECIAL EVENTS-LEGISLATIVE LUNCH | 34 | 1 | 34 | 96.00 | 2.82 |
| BLIZZARD BOX MEALS | 0 | 0 | 0 | 0.00 | 0.00 |
| GRAND TOTAL MEALS W/O LTC | 8,423 | 18 | 468 | 12,430.96 | 1.48 |
| GRAND TOTAL MEALS | 8,801 | 18 | 489 | 14,415.46 | 1.64 |

INVENTORY CARD

TYPE OF TITLE NY

TITLE NO.

Vin No. 188ZK5277VZ254881

DATE 8/21/02 CUSTOMER _____

SALESMAN _____

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> 4-6-8- 4-5 | <input type="checkbox"/> VINYL TOP | <input type="checkbox"/> CONVERTIBLE |
| <input checked="" type="checkbox"/> AUTOMATIC | <input type="checkbox"/> 4-5 SPEED MANUAL | <input type="checkbox"/> TINTED GLASS |
| <input checked="" type="checkbox"/> POWER STEERING | <input type="checkbox"/> LEATHER-VELOUR | MILEAGE 37581 |
| <input checked="" type="checkbox"/> POWER BRAKES ABS | <input checked="" type="checkbox"/> TILT WHEEL | Asking Price 12200 - |
| <input checked="" type="checkbox"/> AIR CONDITIONING | <input type="checkbox"/> CRUISE CONTROL | |
| <input type="checkbox"/> POWER SEATS | <input type="checkbox"/> BOTH | |
| <input type="checkbox"/> POWER WINDOWS | <input type="checkbox"/> WIRE WHEEL COVERS | |
| <input checked="" type="checkbox"/> RADIO AM-FM CASSETTE | <input checked="" type="checkbox"/> STYLED WHEELS | |
| | <input type="checkbox"/> _____ | |

WEIGHT FROM TITLE _____

| YEAR | MAKE | MODEL | COLOR | STOCK NO. |
|------|--------|-------|-------|-----------|
| 2000 | Saturn | SC2 | LT/GY | R5104 |

Automatic
Air Cond.

\$6500.00



**ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES**

County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 585-268-9622
Fax 585-268-9479

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

MARGARET.A. CHERRE
Commissioner

Submitted March, 2003

I. EXPENDITURES

See attached financial report.

II. RECOVERIES/OFFSETS

A. Program Integrity Unit

See attached report.

B. Employment Programs

January & February, 2003

| | | # in training programs | # in work experience | # working in private sector w/ grant diversion | # entered employment | # sanctioned |
|-----------------------|---------|------------------------|----------------------|--|----------------------|--------------|
| TANF Recipients | Last mo | 61 | 123 | 3 | 19 | 8 |
| | This mo | 59 | 121 | 3 | 21 | 26 |
| Safety Net Recipients | Last mo | 19 | 69 | 0 | 2 | 1 |
| | This mo | 15 | 66 | 0 | 4 | 2 |

III. WORKLOADS/CASELOADS

| | December, 2002 | January, 2003 | February, 2003 | 1-Month Difference |
|-----------------------------|----------------|---------------|----------------|--------------------|
| Temporary Assistance | 452 | 475 | 470 | -5 |
| TANF | 306 | 314 | 304 | -10 |
| CAP | 20 | 20 | 18 | -2 |
| Safety Net Singles | 94 | 107 | 111 | +4 |
| Safety Net Families | 32 | 34 | 37 | +3 |
| Non-FA Medicaid | 3,515 | 3,527 | 3,539 | +12 |
| Family Health Plus | 514 | 543 | 567 | +24 |
| Food Stamps Only | 1,561 | 1,601 | 1,616 | +15 |
| Child Care Only | 160 | 149 | 141 | -8 |

Last month I provided the Committee with preliminary information regarding cost per person for an average Family Health Plus case versus an average Medicaid fee-for-service case. You will recall our discussion at that meeting about the fact that Medicaid costs included many items not covered under Family Health Plus, such as nursing home care, drug & alcohol treatment, and mental health treatment. Since that meeting I have spoken with Chairman Truax, other commissioners across the State, and the NYS Department of Health. As a result of these discussions I have further explored the costs and individuals served, and have revised the analysis to that which you see below.

In summary, once we allow for appropriate deductions, the average cost per person for Family Health Plus exceed the average cost per person for Medicaid fee-for-service. I will gladly spend time with the Committee in April to further explain this analysis.

FHP vs. Medicaid Costs Per Case, 2002

| <u>Figures originally provided</u> | |
|---|--------------------------------|
| Family Health Plus, 2002 | |
| Total Annual | \$1,243,640 From MARS 72, p.32 |
| 25% County cost | \$310,910 |
| Avg mo caseload | 488 individuals |
| Avg annual County cost/person | \$637 |
| | |
| Medicaid Fee For Service, 2002 | |
| Total annual County cost | \$7,020,327 Don's MMIS report |
| Total Avg mo caseload | 4,415 individuals |
| Avg annual County cost/person | \$1,590 |

| <u>New figures, excluding appropriate costs</u> | |
|--|------------------------------|
| Total annual County cost | \$7,020,327 |
| Less Subtractions | \$6,661,892 see detail below |
| Remaining County Cost | \$358,435 |
| | |
| Average Monthly Caseload | 4,415 |
| Less Subtractions | 3,481 see detail below |
| Remaining Caseload | 935 |
| | |
| Remaining County Cost/Person | \$384 |

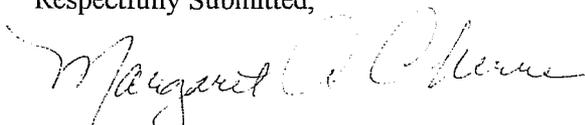
Subtractions from Costs

| | | |
|--------------------------------------|--------------------|---|
| Total Managed Care Costs | \$1,764,032 | |
| Pharmacy | \$7,458,332 | Costs not included in managed care plans |
| 80% of total MH Costs | \$2,393,473 | Many costs not included in managed care plans |
| Total MR/DD Costs | \$5,719,732 | Costs not included in managed care plans |
| Total D&A Costs | \$102,162 | Costs not included in managed care plans |
| Total SNF Costs | \$7,435,739 | Costs not included in managed care plans |
| Total Child Care Institutional Costs | \$247,133 | Costs not included in managed care plans |
| Tot Pers Care, Home Health, & Waiver | <u>\$1,526,967</u> | Costs not included in managed care plans |
| Grand Total Subtractions | \$26,647,570 | |
| 25% County share of above A10 | \$6,661,892 | |

Subtractions from Individuals (most estimated to allow for some duplication)

| | | |
|------------------------------------|------------|-------------------------------------|
| Managed Care individuals | 1,104 | 50% of Managed Care total |
| MH individuals | 970 | 50% of MH total |
| MR/DD individuals | 213 | 50% of MR/DD total |
| D & A Individuals | 63 | Number D&A outpatient cases |
| SNF Individuals | 338 | Number SNF total |
| Child Care Institution Individuals | 83 | Number child care institution total |
| Pers Care, Home Health, & Waiver | <u>710</u> | 50% of category total |
| Grand Total Individuals (est) | 3,481 | |

Respectfully Submitted,



Margaret A. Cherre
Commissioner

| January Stament of Expenditures | | | | | | | | | |
|---------------------------------|----------|------------------|---------------------|------------------------------|------------------|-----------------------|---------------------|------------------|--|
| Month | 1 | | | | | | | | |
| Total Yr | 12 | | | | | | | | |
| Percent of Yr | 8.33% | | | | | | | | |
| | | 2003 Budget | Previous Expense | Jan-03 Current Expense | Total Expense | Unexpended Balance | Percent Expended | Prev. Yr A600 | |
| Salaries SS | 6010.1 | \$ 3,653,518.00 | \$ - | \$ 234,720.67 | \$ 234,720.67 | \$ 3,418,797.33 | 6.42% | \$ 25,345.52 | |
| Equipment SS | 6010.2 | \$ 17,643.00 | \$ - | \$ - | \$ - | \$ 17,643.00 | 0.00% | \$ - | |
| Admin SS | 6010.4 | \$ 2,001,033.00 | \$ - | \$ 15,524.16 | \$ 15,524.16 | \$ 1,985,508.84 | 0.78% | \$ 236,732.73 | |
| Sal CAP | 6011.1 | \$ 241,788.00 | \$ - | \$ 19,082.49 | \$ 19,082.49 | \$ 222,705.51 | 7.89% | \$ 1,171.42 | |
| CAP Equip. | 6011.2 | \$ 600.00 | \$ - | \$ - | \$ - | \$ 600.00 | 0.00% | \$ - | |
| Admin CAP | 6011.4 | \$ 22,100.00 | \$ - | \$ 1,152.13 | \$ 1,152.13 | \$ 20,947.87 | 5.21% | \$ 347.33 | |
| TANF Day Care | 6055.474 | \$ 245,284.00 | \$ - | \$ 16,697.41 | \$ 16,697.41 | \$ 228,586.59 | 6.81% | \$ - | |
| DC Block Grant | 6055.475 | \$ 661,756.00 | \$ - | \$ 30,501.72 | \$ 30,501.72 | \$ 631,254.28 | 4.61% | \$ 32,007.59 | |
| POS | 6070.474 | \$ 467,757.00 | \$ - | \$ 12,385.92 | \$ 12,385.92 | \$ 455,371.08 | 2.65% | \$ 10,816.14 | |
| Medical | 6101.4 | \$ 9,114,344.00 | \$ - | \$ 259,112.71 | \$ 259,112.71 | \$ 8,855,231.29 | 2.84% | \$ 487,419.50 | |
| Adult Home | 6106.4 | \$ 1,650.00 | \$ - | \$ - | \$ - | \$ 1,650.00 | 0.00% | \$ - | |
| TANF | 6109.474 | \$ 3,433,495.00 | \$ - | \$ 163,815.45 | \$ 163,815.45 | \$ 3,269,679.55 | 4.77% | \$ 109,103.59 | |
| CW | 6119.4 | \$ 2,900,000.00 | \$ - | \$ 38,510.78 | \$ 38,510.78 | \$ 2,861,489.22 | 1.33% | \$ 157,069.07 | |
| State Training | 6129.4 | \$ 135,000.00 | \$ - | \$ - | \$ - | \$ 135,000.00 | 0.00% | \$ - | |
| Safety Net | 6140.4 | \$ 1,025,000.00 | \$ - | \$ 58,103.67 | \$ 58,103.67 | \$ 966,896.33 | 5.67% | \$ - | |
| EAA | 6142.4 | \$ 18,500.00 | \$ - | \$ 191.00 | \$ 191.00 | \$ 18,309.00 | 1.03% | \$ - | |
| FS Cash | 6150.4 | \$ 3,323,575.00 | \$ - | \$ 301,889.00 | \$ 301,889.00 | \$ 3,021,686.00 | 9.08% | \$ - | |
| Sub Total | | \$ 27,263,043.00 | \$ - | \$ 1,151,687.11 | \$ 1,151,687.11 | \$ 26,111,355.89 | 4.22% | \$ 1,060,012.89 | |
| HEAP | 6141.4 | \$ 2,700,000.00 | \$ - | \$ 178,406.11 | \$ 178,406.11 | \$ 2,521,593.89 | 6.61% | \$ - | |
| Total | | \$ 29,963,043.00 | \$ - | \$ 1,330,093.22 | \$ 1,330,093.22 | \$ 28,632,949.78 | 4.44% | \$ 1,060,012.89 | |

| Allegany County Department of Social Services PERFORMANCE/CASELOAD MEASURE MANAGEMENT PLAN/MONTHLY REPORT | | Office: PROGRAM INTEGRITY Date Prepared/Report Period February, 2003 | | INVESTIGATIONS/COLLECTIONS -2 | |
|--|---|---|--------------|-------------------------------|--|
| NO. | PERFORMANCE/WORKLOAD MEASURE | ACCOMPLISHMENTS | | | |
| | | Year to date | Report Month | | |
| | <i>Savings/Recovery Synopsis (\$)</i> | | | | |
| 1. | FS Disqualifications | 1,752.00 | 0 | | |
| 2. | Investigations Collections | 16,581.64 | 9,250.41 | | |
| | PA | 15,554.27 | 8,848.26 | | |
| | MA | 1,027.37 | 402.15 | | |
| 3. | Investigations Cases Closed | --- | --- | | |
| 4. | Investigations Grant Reduced – Full Investigation | --- | --- | | |
| 5. | Investigations Grant Reduced – Pre-investigation | --- | --- | | |
| 6. | FS Cash Collections and Recoupments | 3,882.20 | 1,858.44 | | |
| | Inadvertent Household Errors | 716.00 | 390.00 | | |
| | Agency Error | 918.22 | 443.00 | | |
| | Intentional Program Violation | 2,247.98 | 1,025.44 | | |
| 7. | Security Deposit Returns | 0 | 0 | | |
| 8. | Security Deposit Recoupments | 0 | 0 | | |
| 9. | Bond and Mortgage – Grant Savings | 6,098.27 | 200.00 | | |
| 10. | Resource Clearances – Grant Savings | 0 | 0 | | |
| 11. | Valuation of Assets – Grant Savings | 0 | 0 | | |
| 12. | Estate Liens Satisfied | 17,628.05 | 3,412.94 | | |
| 13. | Accident Liens Satisfied | 1,000.00 | 500.00 | | |
| 14. | Computer Match – Grant Savings | 0 | 0 | | |
| 15. | 1099 Match – Grant Savings | 0 | 0 | | |
| 16. | Category and Reimbursement | 0 | 0 | | |
| 17. | AD Reimbursement Recoveries | 0 | 0 | | |
| 18. | SSA Appeals – Grant Savings | 0 | 0 | | |
| 19. | SSI Interim Repayment | 1,563.31 | 1,563.31 | | |
| 20. | Special Projects Savings | 0 | 0 | | |
| 21. | Assignment of Proceeds | 0 | 0 | | |
| 22. | Agreement to Sell and Repay | 0 | 0 | | |
| 23. | Assignment of Mortgage | 0 | 0 | | |
| 24. | ADC Grant Savings | 734.00 | 661.00 | | |
| 25. | Water Deposit Refunds | 0 | 0 | | |
| 26. | Total Savings | 49,239.47 | 17,446.10 | | |
| 27. | Administrative Expenses (local) | | | | |
| 28. | Recovery (local) | | | | |
| 29. | Benefit/Cost Ratio | | | | |

| |
|--|
| FRONT END DETECTION SYSTEM MONTHLY INVESTIGATION REPORT |
|--|

REPORT DUE 10TH OF EACH MONTH

| | | | | | | | | | |
|--------------------------------------|----|----------|---------------|---------------|----------|--------|------------|--------------------|--|
| COUNTY: | | ALLEGANY | | MONTH ENDING: | | 022803 | | | |
| COMPLETED BY: | | | PATRICIA HURD | | TITLE: | | | PRINCIPAL EXAMINER | |
| | | | (ADC) FA | (HR) SNA | NPA/FS | MAO | TOTAL | | |
| CASES REFERRED FOR INVESTIGATION | 1. | | 4 | 5 | 2 | 2 | 13 | | |
| NUMBER OF INVESTIGATIONS COMPLETED | 2. | | 4 | 5 | 1 | 1 | 11 | | |
| CASES WITH NO ERRORS FOUND | | (a) | 2 | 4 | 0 | 1 | 7 | | |
| CASES WITH DISCREPANCIES DETECTED | | (b) | 2 | 1 | 1 | 0 | 4 | | |
| (a. + b. = line 2) | | | | | | | | | |
| CASES CONFIRMED DENIED/WITHDRAWN | 3. | | 2 | 1 | 1 | 0 | 4 | | |
| COST AVOIDANCE | | PA | \$994.00 | \$401.00 | \$0 | \$0. | \$1,395.00 | | |
| MA | | (b) | \$1,032.00 | \$753.00 | \$0 | \$0 | \$1,785.00 | | |
| FS | | (c) | \$328.00 | \$95.00 | \$169.00 | \$0 | \$592.00 | | |
| CASES WITH CONFIRMED GRANT REDUCTION | 4. | | 0 | 0 | 0 | 0 | 0 | | |
| COST AVOIDANCE | | PA | \$0 | \$0 | \$0 | \$0 | \$0 | | |
| | | (a) | | | | | | | |

| | | MONTHLY COST AVOIDANCE VALUES | | | |
|------------------------|----|-------------------------------|----------|--------|---------|
| | | (ADC) FA | (HR) SNA | NPA/FS | MA ONLY |
| DENIED/WITHDRAWN CASES | PA | \$497 | \$401 | N/A | N/A |
| | MA | 516 | 753 | N/A | \$683 |
| | FS | 164 | 95 | \$169 | N/A |
| GRANT REDUCTION CASES | PA | \$185 | \$383 | N/A | N/A |

MONTHLY REPORT FROM SERVICES

Submitted March 11, 2003 for months of December, 2002, and January and February, 2003

| SERVICES TO CHILDREN | | | | |
|--|-----------------|----------------|-----------------|--------------------------|
| | December | January | February | 2003 Year to Date |
| Child Protective Services | | | | |
| Hotline calls | 63 | 78 | | total |
| Average calls/week | 16 | 18 | | total |
| Total active cases | 410 | 466 | | average |
| Average cases/worker | 68 | 78 | | average |
| Number reports citing: | | | | |
| Domestic violence | 3 | 4 | | total |
| Sexual abuse | 13 | 9 | | total |
| Drug/alcohol abuse | 9 | 14 | | total |
| Foster Care & Adoption Services | | | | |
| Total number children in care | 73 | 67 | | average |
| Care level: | | | | |
| ACDSS/County home | 19 | 16 | | average |
| Therapeutic home/group home | 37 | 30 | | average |
| Institutions | 15 | 17 | | average |
| Other | 2 | 6 | | average |
| Reason for placement: | | | | |
| Abuse/neglect | 39 | 40 | | average |
| PINS/JD | 21 | 19 | | average |
| Voluntary | 13 | 8 | | average |
| Freed children: | | | | |
| In pre-adoptive homes | 13 | 7 | | average |
| Seeking homes | 10 | 12 | | average |
| Independent living | 3 | 2 | | average |
| Number entering care | 3 | 4 | | total |
| Number discharged from care | 3 | 6 | | total |
| Number freed for adoption | 0 | 0 | | total |
| Number adoptions finalized | 7 | 0 | | total |
| Non-Secure Detention Services | | | | |
| Number bed-days used | 47 | 64 | 118 | 182 total |
| Average daily census | 1.5 | 2.1 | 4.2 | 3.2 average |
| Preventive Services | | | | |
| Total number receiving services | 64 | 66 | 69 | 66 average |
| Number SHAPE cases | 27 | 27 | 29 | 27 average |
| Number Families Together cases | 4 | 5 | 2 | 5 average |
| Number FACT cases | 20 | 17 | 15 | 17 average |
| Number aftercare cases | 8 | 10 | 11 | 10 average |

Information not available at time of report preparation

Information not available at time of report preparation

SERVICES TO ADULTS

December January February 2003 Year To Date

Adult Protective/Preventive Services

| | | | | |
|---------------|----|----|----|------------|
| New referrals | 3 | 8 | 2 | 10 total |
| Open cases | 26 | 26 | 26 | 26 average |

Requests for Emergency Assistance

| | | | | |
|--------------------------------|----|----|----|----------|
| Number people stating homeless | 36 | 58 | 20 | 78 total |
| Food requests | 28 | 26 | 22 | 48 total |

Domestic Violence Related Services

| | | | | |
|---------------------------------------|---|---|---|----------|
| Families in domestic violence shelter | 2 | 1 | 5 | 6 total |
| Number women | 2 | 1 | 5 | 6 total |
| Number children | 1 | 1 | 5 | 6 total |
| DV Liaison referrals | 4 | 7 | 7 | 14 total |
| Waivers requested | 3 | 2 | 3 | 5 total |
| Waivers granted | 3 | 2 | 3 | 5 total |

Home Care & Related Services

| | | | | |
|---------------------------|----|----|----|------------|
| Personal care cases | 91 | 95 | 92 | 94 average |
| Long term & related cases | 77 | 80 | 66 | 73 average |
| CDPAP cases | 15 | 16 | 17 | 17 average |

Family Care Homes

| | | | | |
|----------------|---|---|---|-----------|
| Beds filled | 4 | 4 | 4 | 4 average |
| Beds filled | 9 | 9 | 9 | 9 average |
| Beds available | 6 | 6 | 6 | 6 average |

Financial Management Cases

| | | | |
|----|----|----|------------|
| 81 | 83 | 81 | 82 average |
|----|----|----|------------|

Home Studies Completed

| | | | | |
|--------------------------------------|----|----|---|----------|
| Custody cases | 10 | 11 | 8 | 19 total |
| Custody cases | 7 | 5 | 4 | 9 total |
| Cases with child welfare involvement | 3 | 6 | 4 | 10 total |

**NOT
APPROVED**

MINUTES OF THE MEETING
HUMAN SERVICES

April 9, 2003

J. Margeson
RECEIVED

APR 14 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Palmer, Crandall, Sobeck

ALSO ATTENDING: Kim Toot, Office for the Aging
Gary Ogden, MD, Health Department
Margaret Cherre, Social Services
Robert Heineman, Legislator
Edgar Sherman, Chair, Brd of Legislators
John Margeson, Administrator

APPROVAL OF MINUTES

The minutes of March 12th were approved with motions from Legislators Dibble and Palmer. Motions carried.

OFFICE FOR THE AGING

The Office for the Aging requests a resolution to accept a bequest of \$1,000.00 from the Estate of Mary C. Harding. The bequest is to be placed in the Nutrition Program account to be used for Home Delivered Meals. Motions were made by Legislators Dibble and Palmer approving acceptance. Motions carried. *Refer to Ways and Means. Resolution.*

This office also requests a resolution to transfer funds from various .4 accounts to .2 accounts to purchase office chairs. Legislator Dibble made a motion to approve transfers, with Legislator Crandall seconding. Motions carried. *Resolution.*

The Department's monthly report was provided for committee information. Included was a chart of meal contributions to be compared to next months report.

The new revenue and expenditure report was also provided.

HEALTH DEPARTMENT

The revenue and expenditure report for this department was provided.

The Health Department requests a resolution reducing the 2003 budget. When the budget was prepared in July 2002, they were under the impression that the State was going to give \$40,000 directly, but they are not. See MOE for appropriate reduction. Legislator Dibble made the motion to reduce the accounts, with Legislator Crandall seconding. Motion carried. *Resolution.*

The department requests a resolution approving three year leases for four (4) Chevrolet Malibu's from Preston Auto/Truck Center, Inc. The monthly lease price for each vehicle is \$287.16. Legislator Dibble moved on the request, with Legislator Crandall seconding. Motion carried. **Resolution.** The department was reminded to contact the Clerk of the Board's office for appropriate insurance coverage.

The sliding fee scale for the Physically Handicapped Children's Program was presented for committee approval. Legislators Crandall and Dibble moved to approve, with motions carrying.

The Health Department budgeted monies for security doors to supplement the County's plan for security. If the County is not going to proceed with these plans, the Department would like to go ahead and have doors installed.

It was asked that consideration be given for the Health Department to utilize the "break room" for office space. This was discussed briefly, with suggestions being given, and referred on to Ways and Means Committee.

SOCIAL SERVICES

Commissioner Cherre presented the department's monthly report. The provision of the Governor's proposed Medicaid cost shifts was briefly discussed. The proposal suggests swapping pharmacy costs for a higher share of certain inpatient, outpatient, and clinic services, which would bring a loss of revenue of drug rebates. This in itself would have the County coming out ahead at least in the first year. However, the proposal also includes a cap to overburden aid. This revenue is designed to cover services to people with mental disabilities that had been residing in a State-funded institutional program. As institutions were closed, funding was received through Medicaid dollars, resulting in a 25% local share. Thus overburden aid to counties to offset local cost. More and more services are being switched to Medicaid funding, and if a cap is put on the overburden aid, the cost to the County will continue to increase. A letter was written to Senator Pat McGee, Assemblywomen Catherine Young, and Assemblyman Daniel Burling regarding this.

Briefly discussed was the issue of switching individuals to Family Planning Health Plus. This would not be a cost savings to the County.

The Department of Social Services requests permission to modify revenue and expenditure accounts as a result of grant in aid that will provide both Federal and State revenue (90% Enhanced Federal Matching). The remaining 10% will be covered through the Department's regular Medicaid Managed Care Grant. See MOE for appropriate accounts. **Resolution. Refer to Ways and Means.**

The department also requests permission to fill an open Caseworker position. They have two Caseworker openings, both the result of existing staff on indeterminate medical leaves. Legislator Crandall moved to temporarily fill one position with referral to **Ways and Means**. Legislator Dibble seconded and motion carried.

OTHER BUSINESS

The new report (expenditure and revenue) being presented to committee was discussed. It was felt to be important for Human Services to review a report such as this, but also felt there may be an easier format to review. Mr. Margeson will discuss this with the Treasurer.

In a previous Human Services meeting (January 2003), Legislator Sobeck asked for approval to amend the County's in house smoking policy to include smokeless tobacco. This has not been done, and Legislator Truax will talk to the County Attorney regarding this issue.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 4:00 pm.

Respectfully submitted,
Teresa Claypool

R E F E R R A L

NAME OF COMMITTEE:

Human Services

MEETING DATE:

April 9, 2003

TO:

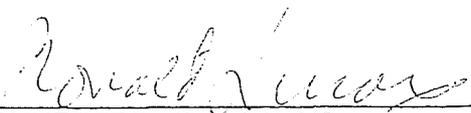
Ways & Means

RE:

Budget Change

Accept bequest

DATE REFERRED: _____



COMMITTEE CHAIRMAN

By: _____

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's use only)

COMMITTEE: Human Services

DATE: 04/09/03

The Allegany County Office for the Aging requests a resolution to accept a bequest of \$1,000.00 from the Estate of Mary C. Harding. The bequest is to be placed in the Nutrition Program account to be used for Home Delivered Meals.

Expenditure Account #

A6772.474 Caterer \$1,000.00

Revenue Account #

A 02 1972.00 \$1,000.00

FISCAL IMPACT: Increase local contributions.

For further information regarding this matter, contact:

Kim Toot, Office for the Aging
Name and Department

268-9390
Telephone

R E F E R R A L

NAME OF COMMITTEE:

Human Services

MEETING DATE:

April 9, 2003

TO:

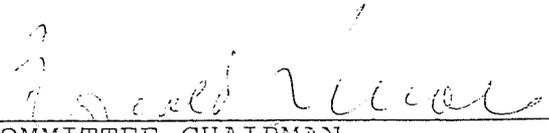
Ways & Means

RE:

Budget change

Budget transfers between .4 and .2 accounts

DATE REFERRED: _____


COMMITTEE CHAIRMAN

By: _____

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's use only)

COMMITTEE: Human Services

DATE: 04/09/03

The Allegany County Office for the Aging requests a resolution to transfer funds in the following manner:

| <u>FROM</u> | <u>TO</u> | <u>AMOUNT</u> |
|-------------------------|-------------------------|------------------|
| A6774.407 Office Suppl. | A6772.201 Office Equip. | \$ 200.00 |
| A6774.409 Fees | A6774.201 Office Equip. | \$ 200.00 |
| A6774.416 Telephone | A6774.201 Office Equip. | \$ 200.00 |
| A6774.419 Printing | A6774.201 Office Equip. | <u>\$ 250.00</u> |
| | TOTAL | \$ 850.00 |

FISCAL IMPACT: None.

For further information regarding this matter, contact:

Kim Toot, Office for the Aging
Name and Department

268-9390
Telephone

R E F E R R A L

NAME OF COMMITTEE:

Human Services

MEETING DATE:

4/9/03

TO:

Ways & Means

RE:

"

1) Health Dept - reduction of 2003 Budget

- 3 year lease of 4 vehicles

2) Social Services - accept \$22,320.00

- fill caseworker position

DATE REFERRED: _____

Ronald Sney
COMMITTEE CHAIRMAN

By: _____

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: April 9, 2003

The Health Department requests a resolution reducing the 2003 budget . When the budget was prepared last July, we were under the impression that the State was going to give us \$40,000.00 directly. We have since found out they are not.

From Account: _____ **To Account:** _____ **Amount:** _____

Reduction to the 2003 Budget as per the Attached Memo

| | |
|--|------------|
| A11.4489.4189 – Federal Aid – BioTerrorism | (\$40,000) |
| A02.4189.201 – Equipment | (\$20,000) |
| A02.4010.101 – Personal services | (\$20,000) |

Reduction to Revenues = \$40,000
Reduction to Appropriations = \$40,000

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH _____ X458

Gary W. Ogden, M.D., Public Health Director _____ X247

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee **Date:** April 9, 2003

The Health Department requests a resolution approving a three year lease of four (4) Chevrolet Malibu's from Preston Auto/Truck Center, Inc. The monthly lease price per unit totals \$287.16.

FISCAL IMPACT: Budgeted in 2003.

For further information regarding this matter, contact:

Gary W. Ogden, MD, Public Health Director _____ X247 or

Teresa Claypool, Office Manager _____ X640

ALLEGANY COUNTY DEPARTMENT OF HEALTH
COUNTY OFFICE BUILDING, 7 COURT STREET
BELMONT, NY 14813

2003 AUTOMOBILE BIDS

April 4, 2003

Auto bids opened at 3:00 pm by Teresa Claypool, witnessed by Sharon Graves.

Received bids as follows:

Paul Brown Dodge - Purchase Price Per Unit \$11,409.26 Neon
(They don't have a commercial lease program available at this time)

Team Chevrolet, Inc -Lease Price Per Unit \$ 236.42 Cavalier
With \$292.42 at delivery
(They can not hold bid open for 30 days-effective May 1, 2003
terminating all leasing options for NYS customers)

Team Chevrolet, Inc. -Lease Price Per Unit \$ 279.21 Malibu
With \$334.21 at delivery
(They can not hold bid open for 30 days-effective May 1, 2003
terminating all leasing options for NYS customers)

Preston Auto/Truck Center, Inc
- Lease Price Per Unit \$ 287.16 Malibu

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: April 9, 2003

The Allegany County Department of Social Services requests permission to modify the following revenue and expenditure accounts in our budget. This request is the result of a grant-in-aid that will provide both Federal and State revenue (grant name – 90% Enhanced Federal Matching). The remaining 10% of costs will be covered through the Department's regular Medicaid Managed Care Grant.

Increase Revenue Account Numbers

| | |
|---|--------------------|
| A11 4610.00 (Federal Administrative Reimbursement) by | \$11,160.00 |
| A10 3610.00 (State Administrative Reimbursement) by | <u>\$11,160.00</u> |
| Total | <u>\$22,320.00</u> |

Increase Expenditure Account Numbers

| | |
|--|--------------------|
| A 6010.201 (DSS computer equipment) by | <u>\$22,320.00</u> |
|--|--------------------|

Cost includes 12 complete work stations, network printer, procure cards, and server.

| | |
|-------------------------|-------|
| Increase to Local Share | \$-0- |
|-------------------------|-------|

FISCAL IMPACT: There is **no** local cost for the purchase and installation of these 12 workstations, with **all costs covered 100% by state and federal revenues.**

For further information regarding this matter contact

Margaret A. Cherre, Department of Social Services
Name & Department

268-9303
Telephone

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: April 9, 2003

The Allegany County Department of Social Services requests permission to fill an open Caseworker position.

We have two Caseworker openings, both the result of existing staff on indeterminate medical leaves. Both leaves may be long-term, and we are therefore seeking permission to fill one of them.

This fits into the Legislature's provision in the hiring freeze regarding staff reduction – we will fill only one of our two openings.

FISCAL IMPACT: Both positions are included in the 2003 budget. The County pays approximately 25% of total costs. Total salary and benefits for this position are estimated at \$27,000 for the remainder of this calendar year, with the County cost estimated at \$6,750. We would realize a similar savings from budget projection by filling only one of the two openings.

For further information regarding this matter contact

Margaret A. Cherre, Department of Social Services
Name & Department

268-9303
Telephone

**ALLEGANY COUNTY DEPARTMENT OF HEALTH
PHYSICALLY HANDICAPPED CHILDREN'S PROGRAM
SLIDING FEE SCALE/PARENT PAYMENT SCHEDULE**

| % OF PAYMENT FAMILY SIZE | 0% | 10% | 20% | 30% | 40% | 50% | 60% | 70% | 80% | 90% | 100% |
|-----------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| | 1 | \$936 | \$1,029 | \$1,123 | \$1,216 | \$1,310 | \$1,403 | \$1,497 | \$1,590 | \$1,684 | \$1,777 |
| 2 | \$1,263 | \$1,389 | \$1,515 | \$1,641 | \$1,768 | \$1,894 | \$2,020 | \$2,146 | \$2,273 | \$2,399 | \$2,525 |
| 3 | \$1,590 | \$1,748 | \$1,907 | \$2,066 | \$2,225 | \$2,384 | \$2,543 | \$2,702 | \$2,861 | \$3,020 | \$3,179 |
| 4 | \$1,917 | \$2,108 | \$2,300 | \$2,491 | \$2,683 | \$2,875 | \$3,066 | \$3,258 | \$3,450 | \$3,641 | \$3,833 |
| 5 | \$2,244 | \$2,468 | \$2,693 | \$2,917 | \$3,142 | \$3,366 | \$3,590 | \$3,815 | \$4,039 | \$4,264 | \$4,488 |
| 6 | \$2,571 | \$2,828 | \$3,085 | \$3,342 | \$3,599 | \$3,857 | \$4,114 | \$4,371 | \$4,628 | \$4,885 | \$5,142 |
| 7 | \$2,898 | \$3,188 | \$3,478 | \$3,767 | \$4,057 | \$4,347 | \$4,637 | \$4,927 | \$5,216 | \$5,506 | \$5,796 |
| 8 | \$3,225 | \$3,548 | \$3,870 | \$4,193 | \$4,515 | \$4,838 | \$5,160 | \$5,483 | \$5,805 | \$6,128 | \$6,450 |

** Based on a families monthly gross income

** For families with more than eight members, add \$654 for each additional member

** References: Income Poverty Guidelines for the year 2003 (100% repayment based on 250% poverty)

** Revised 3/4/03

ALLEGANY COUNTY OFFICE FOR THE AGING

17 COURT STREET • BELMONT, NY 14813
 TELEPHONE 585-268-9390 • TOLL FREE 866-268-9390
 FAX 585-268-9657

KIMBERLEY TOOT
 Director

DANIEL WASHBURN
 Coordinator Of Services
 CHERYL CZWORKA
 Nutrition Services Coordinator

OFFICE FOR THE AGING MONTHLY REPORT MARCH 2003 Year-to-date 1/01/03 – 3/31/03

| | |
|-----------------------------|------------|
| TOTAL PEOPLE AGE 60+ | 917 |
| LOW INCOME | 366 |
| LOW INCOME MINORITY | 5 |
| FRAIL/DISABLED | 580 |
| AGE 75+ | 618 |
| LIVES ALONE | 550 |
| VETERAN | 91 |

UNITS OF SERVICE

| SERVICES PROVIDED | NO. PEOPLE | SERVICE THIS MONTH | PREVIOUS MONTH | SAME MONTH LAST YEAR | YEAR-TO DATE |
|----------------------------|------------|--------------------|----------------|----------------------|--------------|
| HOMEMAKING/PERSONAL CARE | 18 | 182 | 151 | 179 | 510 |
| HOUSEKEEPING/CHORE | 29 | 413 | 383 | 460 | 1237 |
| CASE MANAGEMENT | 42 | 82 | 76 | 90 | 251 |
| NUTRITION COUNSELING | 7 | 5 | 1 | 2 | 10 |
| TRANSPORTATION | 85 | 222 | 256 | 305 | 785 |
| INFORMATION AND ASSISTANCE | 505 | 965 | 1110 | 835 | 2865 |
| OUTREACH | 3 | 11 | 14 | 5 | 32 |
| IN-HOME CONTACT & SUPPORT | 146 | 380 | 153 | 313 | 883 |
| PERSONAL EMERG. RESPONSE | 21 | 19 | 20 | 20 | 59 |
| CAREGIVER SERVICES | 44 | 25 | 9 | 32 | 103 |
| LEGAL SERVICES | 5 | 16 | 5 | 0 | 21 |
| LTC OMBUDSMAN | 25 | 38 | 18 | 11 | 78 |
| OTHER (HEAP, HOME REPAIR) | 197 | 60 | 82 | 77 | 253 |
| MEALS-ON-WHEELS | 463 | 8013 | 7126 | 7981 | 23159 |
| CONGREGATE MEALS | 319 | 1972 | 1641 | 2066 | 5462 |

*spite
 response*

PROGRAMS PROVIDED - February

- 4 Exercise Programs, Belmont, Alfred, Fillmore, Bolivar
- Nutrition Education 9 Luncheon Centers
- Tax preparation clinics – Alfred, Andover, Angelica, Belfast, Belmont, Bolivar, Canaseraga, Cuba, Fillmore, Friendship, Scio, Wellsville, Whitesville
- Caregiver Support Groups – Alfred Station, Belmont, Wellsville
- Health Care for Elementary School Students - Scio
- Elder Abuse Inservices – Allegany Arc, DSS
- Ombudsman Inservice
- HEAP



Advocacy. Action. Answers on Aging.

www.alleganyco.com

NUTRITION PROGRAM STATUS – March 2003

| | 2003 budgeted | 2003 year-to-date | 2002 budgeted | 2002 actual |
|------------------------|----------------------|--------------------------|----------------------|--------------------|
| Congregate budget | \$74,400 | \$17,422.32 | \$71,300 | \$75,411.38 |
| Congregate meals | @ \$3.17 23,470 | 5,462 | @ \$3.10 23,000 | @ \$3.10 24,326 |
| Meals-on-wheels budget | \$272,800 | \$73,877.21 | \$258,850 | \$293,715 |
| Meals-on-wheels | @ \$3.19 85,517 | 23,159 | @ \$3.10 83,500 | @ \$3.10 94,747 |
| Total budget | \$347,200 | \$91,299.53 | \$330,150 | \$369,127.08 |
| Total meals | 108,987 | 28,621 | 106,500 | 119,073 |

Difference between 2002 and 2003 budgets - 10,086 meals

Projections for 2003

| | Budgeted Average | YTD ave. | Projected totals for year |
|-----------------|-------------------|----------|------------------------------|
| Congregate | 1,956 meals/month | 1,820 | 21,840 meals (1,630 surplus) |
| Meals-on-wheels | 7,126 meals/month | 7,720 | 92,640 (7,123 deficit) |
| | | | 5,493 net deficit |

These projections do not take into account increased need.

People over age 60 are eligible for meals if they are:

“Incapacitated and unable to prepare meals due to accident, illness or frailty or have inadequate facilities, are unsafe or lack the skill or knowledge.”

NUTRITION PROGRAM

MEAL TOTALS AND CONTRIBUTIONS FOR: MARCH 2003

| | Monthly Totals | Annual (Jan-Jan) | SNAP YTD |
|----------------------------|-------------------|---------------------|-------------|
| TOTAL CONGREGATE MEALS | 1,972 | 5,388 | |
| TOTAL SPECIAL EVENTS | 0 | 108 | |
| TOTAL C-2 MOBILE MEALS | 3,753 | 10,942 | |
| TOTAL SNAP MOBILE MEALS | 3,843 | 10,989 | 45,914 |
| TOTAL LONG TERM CARE MEALS | 417 | 1,228 | |
| TOTAL SPECIAL GRANT | 0 | 0 | |
| TOTAL HOME DELIVERED MEALS | 8,013 | 23,159 | |
| BLIZZARD BOX MEALS | 0 | 0 | |
| TOTAL MEALS | 9,985 | 28,655 | |

| Sites | Total Meals | Total Days | Average Meal/Day | Total Contributions | Average Contribution |
|---------------------------|----------------|---------------|---------------------|------------------------|-------------------------|
| ALFRED | 192 | 12 | 16 | 358.50 | 1.87 |
| BELMONT | 130 | 8 | 16 | 231.10 | 1.78 |
| BOLIVAR | 268 | 13 | 21 | 474.00 | 1.77 |
| CANASERAGA | 148 | 8 | 19 | 280.25 | 1.89 |
| CUBA | 257 | 17 | 15 | 469.80 | 1.83 |
| FILLMORE | 302 | 9 | 34 | 477.25 | 1.58 |
| FRIENDSHIP | 110 | 8 | 14 | 161.80 | 1.47 |
| WELLSVILLE | 410 | 17 | 24 | 686.00 | 1.67 |
| WHITESVILLE | 155 | 13 | 12 | 307.50 | 1.98 |
| SNAP MOBILE MEALS | 3,843 | 21 | 183 | 5,886.17 | 1.53 |
| 3C-2 MOBILE MEALS | 3,753 | 21 | 179 | 5,307.75 | 1.41 |
| TOTAL CONGREGATE MEALS | 1,972 | 21 | 94 | 3,446.20 | 1.75 |
| LTC MEALS/GRANT | 417 | 21 | 20 | 2,189.25 | 5.25 |
| TOTAL HDM MEALS W/O LTC | 7,596 | 21 | 362 | 11,193.92 | 1.47 |
| TOTAL HDM MEALS W/LTC | 8,013 | 21 | 382 | 13,383.17 | 1.67 |
| SPECIAL EVENTS | 0 | 0 | 0 | 0.00 | 0.00 |
| BLIZZARD BOX MEALS | 0 | 0 | 0 | 0.00 | 0.00 |
| GRAND TOTAL MEALS W/O LTC | 9,568 | 21 | 456 | 14,640.12 | 1.53 |
| GRAND TOTAL MEALS | 9,985 | 21 | 475 | 16,829.37 | 1.69 |



**ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES**

County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 585-268-9622
Fax 585-268-9479

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

MARGARET A. CHERRE
Commissioner

Submitted April 9, 2003

I. FINANCIAL INFORMATION

- A. See attached financial report for expenditures. We will begin reporting on our revenues next month, after meeting with the Finance Committee.
- B. See attached Program Integrity Unit report for recoveries/offsets

II. WORKLOADS/CASELOADS

| A. Employment Programs | | February, 2003 | March, 2003 | YTD monthly average, 2003 | March, 2002 |
|------------------------|--|----------------|-------------|---------------------------|-------------|
| TANF Recipients | # in training programs | 59 | 68 | 63 | 73 |
| | # in work experience | 121 | 132 | 123 | 130 |
| | # working in private sector with grant diversion | 3 | 3 | 3 | 4 |
| | # entered employment | 21 | 34 | 25 | 19 |
| | # sanctioned | 26 | 17 | 17 | 11 |
| Safety Net Recipients | # in training programs | 15 | 21 | 18 | 6 |
| | # in work experience | 66 | 65 | 67 | 52 |
| | # entered employment | 4 | 4 | 3 | 5 |
| | # sanctioned | 2 | 6 | 3 | 0 |

| B. Caseload Counts | February, 2003 | March, 2003 | 1-Month Difference | March, 2002 |
|-----------------------------|----------------|-------------|--------------------|-------------|
| Temporary Assistance | 470 | 480 | +10 | 436 |
| TANF | 304 | 305 | +1 | 272 |
| CAP | 18 | 17 | -1 | 30 |
| Safety Net Singles | 111 | 120 | +9 | 99 |
| Safety Net Families | 37 | 38 | +1 | 35 |
| Non-FA Medicaid | 3,539 | 3,552 | +13 | 3,435 |
| Family Health Plus | 567 | 578 | +9 | 217 |
| Food Stamps Only | 1,616 | 1,644 | +28 | 1,517 |
| Child Care Only | 141 | 142 | +1 | 147 |

III. OTHER INFORMATION – Medicaid Cost Shifts

On 3/27 I sent the Committee a memorandum that explained that the County will see a net loss if the Governor’s proposed Medicaid cost shifts are passed as he proposed. This is contradictory to my prior statement, that we would see a net gain in Allegany County, which was based on an early and cursory examination of the provisions.

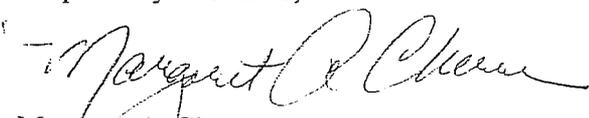
Don Horan, my fiscal administrator, has since had a chance to more fully analyze the impact of the proposed budget. On the face of the proposal, simply swapping pharmacy costs for a higher share of certain inpatient, outpatient, and clinic services, we would come out ahead. However, I had not subtracted the loss of revenue of *drug rebates*. Even accounting for this, the County would still come out ahead, at least in the first year.

However another component of the Governor’s proposal is to cap *overburden aid*. This revenue is designed to cover services to people with mental disabilities, predominantly those who are mentally retarded and had been residing in a State-funded institutional program. Services to this population had previously received 100% State/Federal funding. When the institutions were closed, the services these folks received was funded through Medicaid dollars, resulting in a 25% local share. Therefore, the State introduced overburden aid to offset any local cost. As time has passed, more and more services to this same population are being switched from other funding streams to Medicaid, and costs are therefore increasing substantially. Although there is a lag between expenditure and receipt of overburden aid, ultimately there should be a net impact of \$0 on the County taxpayers. However, if the Governor caps overburden aid, we are projecting a revenue loss of \$475,000 in year one, resulting in a net loss to the County of more than \$200,000. As more services are funded through Medicaid, this gap will grow ever wider.

| | Current Gross Costs | Current County Share | Proposed County Share | Difference |
|--|--------------------------------|---------------------------------|----------------------------------|--------------------|
| Hospital Inpatient | \$5,272,106 | \$1,277,930 | \$1,950,679 | + \$672,749 |
| Hospital Outpatient | \$2,489,257 | \$597,377 | \$921,025 | + \$323,648 |
| Clinic | \$2,569,415 | \$610,225 | \$950,685 | + \$340,460 |
| Drugs | \$7,688,567 | \$1,878,264 | -0- | - \$1,878,264 |
| | | | County Saves | \$541,407 |
| This was as far as my analysis shared with you last month went | | | | |
| Drug Rebates | | \$268,754 | -0- | - \$268,754 |
| | | | County Saves | \$272,653 |
| Overburden Aid Cap | | | Projected revenue loss | - \$475,000 |
| | | | County Loses | \$202,347 |

This is an area of great consensus across the State, and one in which we should enlist the active support of our representatives in Albany. Attached is a copy of a letter I intend to send to Pat McGee, Cathy Young, and Dan Burling regarding this issue.

Respectfully Submitted,


 Margaret A. Cherre
 Commissioner

| February Expenditures | | | | | | | | |
|-----------------------|----------|------------------|-----------------|-----------------|-----------------|------------------|----------|----------|
| Month | 2 | | | | | | | |
| Total Yr | 12 | | | | | | | |
| Percent of Yr | 16.67% | | | | | | | |
| | | | | Feb-03 | | | | |
| | | 2003 | Previous | Current | Total | Unexpended | Percent | Prev. Yr |
| | | Budget | Expense | Expense | Expense | Balance | Expended | A600 |
| Salaries SS | 6010.1 | \$ 3,653,518.00 | \$ 234,720.67 | \$ 266,788.49 | \$ 501,509.16 | \$ 3,152,008.84 | 13.73% | \$ - |
| Equipment SS | 6010.2 | \$ 17,643.00 | \$ - | \$ 1,498.00 | \$ 1,498.00 | \$ 16,145.00 | 8.49% | \$ - |
| Admin SS | 6010.4 | \$ 2,001,033.00 | \$ 15,524.16 | \$ 79,164.75 | \$ 94,688.91 | \$ 1,906,344.09 | 4.73% | \$ - |
| Sal CAP | 6011.1 | \$ 241,788.00 | \$ 19,082.49 | \$ 18,680.70 | \$ 37,763.19 | \$ 204,024.81 | 15.62% | \$ - |
| CAP Equip. | 6011.2 | \$ 600.00 | \$ - | \$ - | \$ - | \$ 600.00 | 0.00% | \$ - |
| Admin CAP | 6011.4 | \$ 22,100.00 | \$ 1,152.13 | \$ 2,153.37 | \$ 3,305.50 | \$ 18,794.50 | 14.96% | \$ - |
| TANF Day Care | 6055.474 | \$ 245,284.00 | \$ 16,697.41 | \$ 12,794.40 | \$ 29,491.81 | \$ 215,792.19 | 12.02% | \$ - |
| DC Block Grant | 6055.475 | \$ 661,756.00 | \$ 30,501.72 | \$ 44,078.62 | \$ 74,580.34 | \$ 587,175.66 | 11.27% | \$ - |
| POS | 6070.474 | \$ 467,757.00 | \$ 12,385.92 | \$ 70,712.06 | \$ 83,097.98 | \$ 384,659.02 | 17.77% | \$ - |
| Medical | 6101.4 | \$ 9,114,344.00 | \$ 259,112.71 | \$ 231,660.49 | \$ 490,773.20 | \$ 8,623,570.80 | 5.38% | \$ - |
| Adult Home | 6106.4 | \$ 1,650.00 | \$ - | \$ - | \$ - | \$ 1,650.00 | 0.00% | \$ - |
| TANF | 6109.474 | \$ 3,433,495.00 | \$ 163,815.45 | \$ 237,249.63 | \$ 401,065.08 | \$ 3,032,429.92 | 11.68% | \$ - |
| CW | 6119.4 | \$ 2,900,000.00 | \$ 38,510.78 | \$ 132,541.21 | \$ 171,051.99 | \$ 2,728,948.01 | 5.90% | \$ - |
| State Training | 6129.4 | \$ 135,000.00 | \$ - | \$ - | \$ - | \$ 135,000.00 | 0.00% | \$ - |
| Safety Net | 6140.4 | \$ 1,025,000.00 | \$ 58,103.67 | \$ 64,119.42 | \$ 122,223.09 | \$ 902,776.91 | 11.92% | \$ - |
| EAA | 6142.4 | \$ 18,500.00 | \$ 191.00 | \$ 767.25 | \$ 958.25 | \$ 17,541.75 | 5.18% | \$ - |
| FS Cash | 6150.4 | \$ 3,323,575.00 | \$ 301,889.00 | \$ 311,484.00 | \$ 613,373.00 | \$ 2,710,202.00 | 18.46% | \$ - |
| Sub Total | | \$ 27,263,043.00 | \$ 1,151,687.11 | \$ 1,473,692.39 | \$ 2,625,379.50 | \$ 24,637,663.50 | 9.63% | \$ - |
| HEAP | 6141.4 | \$ 2,700,000.00 | \$ 178,406.11 | \$ 157,742.80 | \$ 336,148.91 | \$ 2,363,851.09 | 12.45% | \$ - |
| Total | | \$ 29,963,043.00 | \$ 1,330,093.22 | \$ 1,631,435.19 | \$ 2,961,528.41 | \$ 27,001,514.59 | 9.88% | \$ - |

| Allegany County Department of Social Services PERFORMANCE/CASELOAD MEASURE MANAGEMENT PLAN/MONTHLY REPORT | | Office: PROGRAM INTEGRITY Date Prepared/Report Period March, 2003 | SUMMARY | |
|---|---|--|--------------|--|
| NO. | PERFORMANCE/WORKLOAD MEASURE | ACCOMPLISHMENTS | | |
| | | Year to Date | Report Month | |
| | <i>Savings/Recovery Synopsis (\$)</i> | | | |
| 1. | FS Disqualifications | 1,752.00 | 0 | |
| 2. | Investigations Collections \$860.58 Med Rev | 25,564.58 | 8,982.94 | |
| | a. PA | 23,546.09 | 7,991.82 | |
| | b. MA | 2,018.49 | 991.12 | |
| 3. | Investigations Cases Closed | 0 | 0 | |
| 4. | Investigations Grant Reduced – Full Investigation | 0 | 0 | |
| 5. | Investigations Grant Reduced – Pre-investigation | 0 | 0 | |
| 6. | FS Cash Collections and Recoupments | \$5,889.03 | \$2,006.83 | |
| | a. Inadvertent Household Errors | 1,111.00 | 395.00 | |
| | b. Agency Error | 1,359.77 | 441.00 | |
| | c. Intentional Program Violation | 3,418.81 | 1,170.83 | |
| 7. | Security Deposit Returns | 0 | 0 | |
| 8. | Security Deposit Recoupments | 0 | 0 | |
| 9. | Bond & Mortgage – Grant savings | 10,144.08 | 4,045.81 | |
| 10. | Resource Clearances – Grant savings | 0 | 0 | |
| 11. | Valuation of Assets – Grant savings | 0 | 0 | |
| 12. | Estate Liens Satisfied | 31,042.67 | 13,414.62 | |
| 13. | Accident Liens Satisfied | 1,500.00 | 500.00 | |
| 14. | Computer Match – Grant savings | 0 | 0 | |
| 15. | 1099 Match – Grant savings | 0 | 0 | |
| 16. | Category and Reimbursement | 0 | 0 | |
| 17. | AD Reimbursement Recoveries | 0 | 0 | |
| 18. | SSA Appeals – Grant Savings | 0 | 0 | |
| 19. | SSI Interim Repayment | \$2,454.31 | 891.00 | |
| 20. | Special Projects Savings | 0 | 0 | |
| 21. | Assignment of Proceeds | 0 | 0 | |
| 22. | Agreement to Sell and Repay | 0 | 0 | |
| 23. | Assignment of Mortgage | 0 | 0 | |
| 24. | ADC Grant Saving | 913.00 | 179.00 | |
| 25. | Water Deposit Refunds | 0 | 0 | |
| 26. | Total Savings | \$79,259.67 | \$30,020.20 | |
| 27. | Administrative Expenses (local) | | | |
| 28. | Recovery (local) | | | |
| 29. | Benefit/Cost Ratio | | | |

| |
|--|
| FRONT END DETECTION SYSTEM MONTHLY INVESTIGATION REPORT |
|--|

REPORT DUE 10TH OF EACH MONTH

| | | | | | | | | | |
|--------------------------------------|--|----------|---------------|--------------------|-----------|--------|-----|--------------------|--|
| COUNTY: | | ALLEGANY | | MONTH ENDING: | | 033103 | | | |
| COMPLETED BY: | | | PATRICIA HURD | | TITLE: | | | PRINCIPAL EXAMINER | |
| | | | | (ADC) FA | (HR) SNA | NPA/FS | MAO | TOTAL | |
| CASES REFERRED FOR INVESTIGATION | | 1. | | 5 | 5 | 3 | 3 | 16 | |
| NUMBER OF INVESTIGATIONS COMPLETED | | 2. | | 5 | 5 | 2 | 2 | 14 | |
| CASES WITH NO ERRORS FOUND | | | (a) | 5 | 3 | 2 | 2 | 12 | |
| CASES WITH DISCREPANCIES DETECTED | | | (b) | 0 | 2 | 0 | 0 | 2 | |
| | | | | (a. + b. = line 2) | | | | | |
| CASES CONFIRMED DENIED/WITHDRAWN | | 3. | | 0 | 2 | 0 | 0 | 2 | |
| COST AVOIDANCE PA | | | (a) | \$0 | \$802.00 | \$0 | \$0 | \$802.00 | |
| MA | | | (b) | \$0 | \$1506.00 | \$0 | \$0 | \$1506.00 | |
| FS | | | (c) | \$0 | \$190.00 | \$0 | \$0 | \$190.00 | |
| CASES WITH CONFIRMED GRANT REDUCTION | | 4. | | 0 | 0 | 0 | 0 | 0 | |
| COST AVOIDANCE PA | | | (a) | \$0 | \$0 | \$0 | \$0 | \$0 | |

| | | MONTHLY COST AVOIDANCE VALUES | | | |
|------------------------|----|-------------------------------|----------|--------|---------|
| | | (ADC) FA | (HR) SNA | NPA/FS | MA ONLY |
| DENIED/WITHDRAWN CASES | PA | \$497 | \$401 | N/A | N/A |
| | MA | 516 | 753 | N/A | \$683 |
| | FS | 164 | 95 | \$169 | N/A |
| GRANT REDUCTION CASES | PA | \$185 | \$383 | N/A | N/A |

MONTHLY REPORT FROM SERVICES

Submitted April 9, 2003 for months of February and March, 2003

| Services to Children | | | | | |
|--|-------------------|----------------|----------------------|----------------|-----|
| | February, 2003 | March, 2003 | 2003 Year To Date | March, 2002 | |
| Child Protective Services | | | | | |
| Hotline calls | 64 | 51 | 193 | total | 43 |
| Average calls/week | 16 | 13 | 16 | total | 13 |
| Total active cases | 500 | 481 | 482 | average | 368 |
| Average cases/worker | 83 | 87 | 83 | average | 61 |
| Number reports citing: | | | | | |
| Domestic violence | 4 | 3 | 11 | total | 8 |
| Sexual abuse | 3 | 1 | 13 | total | 8 |
| Drug/alcohol abuse | 10 | 8 | 32 | total | 6 |
| Foster Care & Adoption Services | | | | | |
| Total number children in care | 63 | 68 | 66 | average | 82 |
| Care level: | | | | | |
| ACDSS/County home | 14 | 17 | 16 | average | 17 |
| Therapeutic home/group home | 33 | 35 | 33 | average | 43 |
| Institutions | 12 | 13 | 14 | average | 17 |
| Other | 4 | 3 | 4 | average | 5 |
| Reason for placement: | | | | | |
| Abuse/neglect | 39 | 43 | 41 | average | 45 |
| PINS/JD | 17 | 18 | 18 | average | 25 |
| Voluntary | 7 | 7 | 7 | average | 12 |
| Freed children: | | | | | |
| In pre-adoptive homes | 6 | 5 | 6 | average | 12 |
| Seeking homes | 12 | 10 | 11 | average | 15 |
| Independent living | 3 | 4 | 3 | average | 4 |
| Number entering care | 2 | 7 | 13 | total | 0 |
| Number discharged from care | 2 | 0 | 8 | total | 1 |
| Number freed for adoption | 0 | 0 | 0 | total | 2 |
| Number adoptions finalized | 0 | 0 | 0 | total | 0 |
| Non-Secure Detention Services | | | | | |
| Number bed-days used | 118 | 95 | 277 | total | 113 |
| Average daily census | 4.2 | 3.1 | 3.1 | average | 3.6 |
| Preventive Services | | | | | |
| Total number receiving services | 69 | 71 | 69 | average | 56 |
| Number SHAPE cases | 29 | 27 | 28 | average | 26 |
| Number Families Together cases | 2 | 4 | 4 | average | 7 |
| Number FACT cases | 15 | 12 | 15 | average | 18 |
| Number aftercare cases | 11 | 10 | 10 | average | 8 |

| Services to Adults | | | | | |
|---|---------------------------|------------------------|------------------------------|---------|------------------------|
| | February, 2003 | March, 2003 | 2003 Year To Date | | March, 2002 |
| Adult Protective/Preventive Services | | | | | |
| New referrals | 2 | 10 | 20 | total | 8 |
| Open cases | 26 | 25 | 26 | average | 24 |
| Requests for Emergency Assistance | | | | | |
| Number people stating homeless | 20 | 16 | 94 | total | 30 |
| Food requests | 22 | 13 | 61 | total | 12 |
| Domestic Violence Related Services | | | | | |
| Families in domestic violence shelter | 5 | 1 | 7 | total | 4 |
| Number women | 5 | 1 | 7 | total | 4 |
| Number children | 5 | 0 | 6 | total | 7 |
| DV Liaison referrals | 7 | 4 | 18 | total | 9 |
| Waivers requested | 3 | 1 | 6 | total | 4 |
| Waivers granted | 3 | 1 | 6 | total | 4 |
| Home Care & Related Services | | | | | |
| Personal care cases | 92 | 100 | 96 | average | 85 |
| Long term & related cases | 66 | 72 | 73 | average | 68 |
| CDPAP cases | 17 | 15 | 16 | average | 13 |
| Family Care Homes | | | | | |
| Beds filled | 4 | 4 | 4 | average | 4 |
| Beds available | 9 | 11 | 10 | average | 13 |
| Beds available | 6 | 4 | 5 | average | 2 |
| Financial Management Cases | | | | | |
| | 81 | 80 | 81 | average | 86 |
| Home Studies Completed | | | | | |
| Custody cases | 8 | 7 | 26 | total | 9 |
| Cases with child welfare involvement | 4 | 7 | 16 | total | 8 |
| Cases with child welfare involvement | 4 | 0 | 10 | total | 1 |



ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES

County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 585-268-9622
Fax 585-268-9479

April 9, 2003

MARGARET A. CHERRE
Commissioner

Senator Pat McGee
Assemblywoman Catherine Young
Assemblyman Daniel Burling

Dear :

I am writing to you regarding the Governor's budget proposals regarding Medicaid funding. **These proposals will have a significant negative impact on Allegany County.** As it is written, the Governor's budget would swap out pharmacy costs for certain other services; the State would pay 100% of all pharmacy costs, with the County paying an increased share of the cost of hospital inpatient, outpatient, and clinic services. If the proposal ended here, Allegany County would realize a net gain in the first year. While it is impossible to accurately project the long-term impact of such a swap since the State is in the process of negotiating substantially reduced pharmacy costs, it is likely that these negotiations will result in reduced drug costs, thereby making this proposal beneficial to the State and harmful to the counties.

Of more immediate concern, however, is the Governor's plan to cap overburden aid. This revenue stream was created when the State began closing the doors of its institutions in the wake of the Willowbrook scandal, sending people with mental illnesses and developmental disabilities into communities across the State. The people discharged from these institutions were, and should remain, solely the financial responsibility of the State, with corresponding federal support. **No county funds should be expended for the care of individuals discharged from these institutions.**

Since 1983, the State has maintained a similar financial commitment to mentally disabled individuals who were not institutionalized, but who still required residential or day treatment programs, eliminating financial disincentives for local development and maintenance of these programs. As a result, such programs have grown dramatically in the last 20 years, and have done so without an investment of county dollars. **No county funds should be expended for the care of individuals in need of these services.**

The cost of services to the mentally disabled are increasing faster than the cost of living. More troubling is the fact that with each passing year, program costs are being shifted from other funding streams to Medicaid, a transition that helps to ensure that NYS maximizes Federal revenues. While this is an appropriate funding strategy, **counties should not be expected to share in the financing of these intensive and costly services.**

In year one, Allegany County would lose an estimated \$202,000 through this combination of proposals. I strongly encourage you to **oppose capping overburden aid, and to support proposals to limit County Medicaid costs.** I will be happy to provide you with more details in this area, should you so desire. Thank you in advance for your assistance in protecting Allegany County taxpayers.

Sincerely,

Margaret A. Cherre
Commissioner

New York Public Welfare Association

Cap on Overburden Aid Poses Major Setback for Persons with Disabilities While Demanding More from Property Taxpayers

Sheila Harrigan, Executive Director, (518) 465-9305

April 9, 2003

In the 1970's there was a monumental shift in the treatment of persons with mental illness and developmental disabilities. Institutions, once sought as healing sanctuaries, came to be viewed as too restrictive and inappropriate for the majority of individuals.

New York led the country in a new philosophy of care. Thousands of people moved from institutions into community residences and day programs throughout the state. Quality of life dramatically improved. People with multiple disabilities reached levels of achievement previously thought impossible. The state passed a series of laws in order to meet its financial obligation to this population. Chapter Laws 620 & 621 continued state reimbursement for persons with disabilities who had previously been institutionalized.

Human Services Overburden Aid legislation, introduced by Senator Lombardi, was enacted in 1983 to ensure that the state's fiscal commitment included those who had not been institutionalized. This legislation provided reimbursement to counties for the care of persons who were designated mentally disabled and who were part of a certified residential or day treatment program. The state intended to eliminate fiscal disincentives for local governments in the creation of these community services.

Now, twenty years later, the executive budget proposes a cap on Overburden Aid. This amounts to a reduction of over \$25 million in state funding with the loss growing each year as a result of service expansion and cost increases.

The cap on Overburden Aid will bring progress to a screeching halt. The state cannot meet the needs of its most vulnerable citizens by placing the fiscal burden on local property taxpayers. Such a cost shift would set the stage for intense conflict. Funding for other community services and efforts to stabilize local taxes would directly compete with funding for services to persons with disabilities. This is a battle for resources that cannot be won. It is a struggle that should never take place. The fiscal responsibility belongs on the state's shoulders with corresponding federal financial support. Counties are seeking to cap the local share of Medicaid. This proposal has the opposite effect.

A cap on Overburden Aid is wrong. It would have far reaching implications, turning back the clock on progress that has enabled people with disabilities to become valued members of our communities. Don't let New York embark on this precarious path. Oppose the cap on Overburden Aid now, before any damage is done.

J. Nagelson

**NOT
APPROVED**

MINUTES OF THE MEETING
HUMAN SERVICES COMMITTEE

RECEIVED

MAY 27 2003

May 14, 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

MEMBERS ATTENDING: Chairman Truax
Legislators Sobeck, Dibble, Palmer, Crandall

ALSO ATTENDING: Kim Toot, Office for the Aging
Gary Ogden, MD, Health Department
David Schwert, Coroner
Herbert Williams, Coroner

CALL TO ORDER

The meeting was called to order at 3:00 pm by Chairman Truax.

APPROVAL OF MINUTES

The minutes of April 9, 2003 were approved with motions from Legislators Dibble and Sobeck. Motions carried.

OFFICE FOR THE AGING

This office requests a resolution to accept \$429.00 from Cuba Council of Churches. The money will be used for the Luncheon Center Program in Cuba. Legislator Dibble moved on the request, with Legislator Sobeck seconding. Motions carried. **Referral to Ways and Means. Resolution.**

The monthly report was distributed, noting that the congregate meal contributions have increased 4%.

SOCIAL SERVICES

The department's monthly report was distributed. The committee discussed the cap on "overburden aid" and the effect it would have on the County and the members of our communities in loss of human services. Legislator Dibble moved for the Legislature to prepare a resolution with Commissioner Cherre's input regarding this cap. Legislator Sobeck seconded the motion and the motion carried.

CORONERS

David Schwert and Herbert Williams addressed the committee regarding their positions as Coroners. In July of 2002, they had requested that a "package" be put together in reference to coroners compensations such as per diem amount, as well as mileage, conference and cell phone reimbursements, and an individual for whom they could report to. Dr. Ogden will meet with the Coroners to put together a package that can be presented to the committee for consideration.

HEALTH DEPARTMENT

The Department requests a resolution to transfer monies within it's 4010 account from .409 to .201 totaling \$125.00. Legislator's Dibble and Crandall moved on the request, and the motions carried. **Resolution**

The Board of Health has approved the appointments of Doctors Pamela Saha and Timothy Leonard to replace Dr. Edmonston and Dr. Siddiqui on the Board of Health. Legislator Dibble moved on the appointment of Dr. Saha with Legislator Crandall seconding. Motion carried. Legislator Dibble also moved on the appointment of Timothy Leonard, with Legislator Palmer seconding. The motion carried, with Legislator Sobeck opposing.

Dr. Ogden asked that consideration be given to acceptance of the ATUPA monies. In the past, the Health Department, as well as the Legislature, have turned these monies down. The State has again requested that the County accept this money without stipulations on how it needs to be spent. Previously the county was expected to monitor and fine establishments for the sale of tobacco to minors. The monies (\$22,000) will be used to educate establishments rather than fine them. Dr. Ogden will provide a budget. Motions were made by Legislators Crandall and Sobeck to accept this money. Motions carried.

EXECUTIVE SESSION

Motion to hold executive session to discuss contracted work issues was made by Legislator Sobeck and seconded by Legislator Palmer.

Motions as above to resume regular business were made and approved.

ADJOURNMENT

There being no further business to discuss the meeting was adjourned at 4:30 pm.

Respectfully submitted,
Teresa Claypool

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE May 14, 2003

The Health Department requests a resolution to transfer monies within the below listed account. This transfer is necessary to meet projected expenditures.

| <u>Transfer from:</u> | <u>Transfer to:</u> | <u>Amount:</u> |
|-----------------------|---------------------|----------------|
| 4010.409 Fees | 4010.201 Equipment | \$125.00 |

FISCAL IMPACT: Zero. Money was allocated in the Department budget for 2003, just moving within accounts.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH

_____ X458

Gary W. Ogden, M.D., Public Health Director

_____ X247

ALLEGANY COUNTY DEPT. OF HEALTH

Summary: Revenues-Expenses

| <u>Dept.</u> | <u>Program</u> | <u>% Budget</u> | | <u>% Budget</u> | | <u>Gain/Loss</u> |
|---------------|-------------------------|-------------------|--------------|---------------------|--------------|-----------------------|
| | | <u>Revenues</u> | <u>Rec'd</u> | <u>Expenses</u> | <u>Spent</u> | |
| 1185 | Coroner's | \$ - | 0.00% | \$ 13,296 | 28.87% | \$ (13,296) |
| 2960 | Special Ed. | \$ (1,062) | -0.15% | \$ 429,192 | 32.57% | \$ (430,255) |
| 4010 | Public Health | \$ 68,773 | 2.13% | \$ 309,553 | 22.88% | \$ (240,780) |
| 4011 | Nursing/Traditional | \$ 5,137 | 19.00% | \$ 389,825 | 22.18% | \$ (384,688) |
| 4035 | Family Planning | \$ 42,213 | 23.85% | \$ 33,497 | 22.51% | \$ 8,717 |
| 4037 | Lead | \$ 8,446 | 21.12% | \$ 3,000 | 40.42% | \$ 5,446 |
| 4040 | Long Term | \$ 146,985 | 16.48% | \$ 245,600 | 29.56% | \$ (98,615) |
| 4043 | Rabies | \$ 2,647 | 17.64% | \$ 6,579 | 39.51% | \$ (3,932) |
| 4046 | PHCP | \$ 351 | 1.28% | \$ 4,977 | 16.59% | \$ (4,626) |
| 4047 | Comm. Health Assessment | \$ - | | \$ - | | \$ - |
| 4050 | Water Enhancement | \$ - | 0 | \$ 27,905 | 86.64% | \$ (27,905) |
| 4051 | Tobacco | \$ - | 0.00% | \$ 1,076 | 5.09% | \$ (1,076) |
| 4052 | Children Sp. Needs | \$ 400 | 0.11% | \$ 7,576 | 17.95% | \$ (7,176) |
| 4053 | Hep B | \$ - | 0.00% | \$ - | 0.00% | \$ - |
| 4056 | Immunization | \$ 7,756 | 25.51% | \$ 105 | 2.90% | \$ 7,651 |
| 4070 | TB Care and Treatment | \$ - | 0.00% | \$ 1,171 | 23.42% | \$ (1,171) |
| 4060 | Early Intervention | \$ - | 0.00% | \$ 66,026 | 15.54% | \$ (66,026) |
| 4071 | Breast Health/Cancer | \$ (123) | -0.14% | \$ 19,142 | 28.99% | \$ (19,265) |
| 4083 | Healthy Heart | \$ - | 0.00% | \$ - | 0.00% | \$ - |
| 4189 | Bioterrorism | \$ - | 0 | \$ 5,670 | 6.34% | \$ (5,670) |
| 4190 | WIC Program | \$ 52,875 | 24.39% | \$ 57,723 | 25.75% | \$ (4,848) |
| TOTALS | | \$ 334,397 | | \$ 1,621,913 | | \$ (1,287,515) |

ALLEGANY COUNTY OFFICE FOR THE AGING

17 COURT STREET • BELMONT, NY 14813
 TELEPHONE 585-268-9390 • TOLL FREE 866-268-9390
 FAX 585-268-9657

KIMBERLEY TOOT
 Director

DANIEL WASHBURN
 Coordinator Of Services
 CHERYL CZWORKA
 Nutrition Services Coordinator

OFFICE FOR THE AGING MONTHLY REPORT APRIL 2003 Year-to-date 1/01/03 – 4/30/03

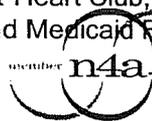
| | |
|-----------------------------|-------------|
| TOTAL PEOPLE AGE 60+ | 1017 |
| LOW INCOME | 396 |
| LOW INCOME MINORITY | 5 |
| FRAIL/DISABLED | 627 |
| AGE 75+ | 671 |
| LIVES ALONE | 596 |
| VETERAN | 103 |

UNITS OF SERVICE

| SERVICES PROVIDED | NO. PEOPLE | SERVICE THIS MONTH | PREVIOUS MONTH | SAME MONTH LAST YEAR | YEAR-TO DATE |
|----------------------------|------------|--------------------|----------------|----------------------|--------------|
| HOMEMAKING/PERSONAL CARE | 21 | 153 | 182 | 179 | 663 |
| HOUSEKEEPING/CHORE | 29 | 385 | 413 | 460 | 1622 |
| CASE MANAGEMENT | 42 | 88 | 82 | 98 | 339 |
| NUTRITION COUNSELING | 7 | 3 | 5 | 2 | 13 |
| TRANSPORTATION | 85 | 234 | 222 | 370 | 1019 |
| INFORMATION AND ASSISTANCE | 505 | 831 | 965 | 898 | 3696 |
| OUTREACH | 3 | 19 | 11 | 13 | 51 |
| IN-HOME CONTACT & SUPPORT | 146 | 380 | 380 | 319 | 1263 |
| PERSONAL EMERG. RESPONSE | 21 | 20 | 19 | 21 | 79 |
| CAREGIVER SERVICES | 44 | 9 | 25 | 22 | 112 |
| LEGAL SERVICES | 5 | 6 | 16 | 12 | 27 |
| LTC OMBUDSMAN | 25 | 11 | 38 | 33 | 89 |
| OTHER (HEAP, HOME REPAIR) | 197 | 42 | 60 | 57 | 295 |
| MEALS-ON-WHEELS | 463 | 8064 | 8013 | 8306 | 31223 |
| CONGREGATE MEALS | 319 | 2001 | 1972 | 2033 | 7463 |

PROGRAMS PROVIDED - April

- 4 Exercise Programs, Belmont, Alfred, Fillmore, Bolivar
- Nutrition Education 9 Luncheon Centers – Nutrition for Eye Health & Are You Getting Enough Fiber?
- Tax preparation clinics –Belmont, Cuba, Wellsville
- Caregiver Support Groups – Alfred Station, Belmont, Wellsville
- Understanding Dementia Related Behaviors and Practical Interventions for Coping – Wellsville
- Health Insurance Program – Young-at-Heart Club, Canaseraga
- Operation Restore Trust: Medicare and Medicaid Fraud and Abuse - Cuba
- HEAP



NUTRITION PROGRAM STATUS – April 2003

| | 2003 budgeted | 2003 year-to-date | 2002 budgeted | 2002 actual |
|------------------------|----------------------|--------------------------|----------------------|--------------------|
| Congregate budget | \$74,400 | \$23,657.71 | \$71,300 | \$75,411.38 |
| Congregate meals | @ \$3.17 23,470 | 7,463 | @ \$3.10 23,000 | @ \$3.10 24,326 |
| Meals-on-wheels budget | \$272,800 | \$99,601.37 | \$258,850 | \$293,715 |
| Meals-on-wheels | @ \$3.19 85,517 | 31,223 | @ \$3.10 83,500 | @ \$3.10 94,747 |
| Total budget | \$347,200 | \$123,259.08 | \$330,150 | \$369,127.08 |
| Total meals | 108,987 | 38,686 | 106,500 | 119,073 |

Difference between 2002 and 2003 budgets - 10,086 meals

Projections for 2003

| | Budgeted Average | YTD ave. | Projected totals for year |
|-----------------|-------------------|----------|---|
| Congregate | 1,956 meals/month | 1,866 | 22,392 meals (1,078 surplus) |
| Meals-on-wheels | 7,126 meals/month | 7,806 | 93,672 (8,155 deficit) (7,077 net deficit) |

These projections do not take into account increased need.

People over age 60 are eligible for meals if they are:

“Incapacitated and unable to prepare meals due to accident, illness or frailty or have inadequate facilities, are unsafe or lack the skill or knowledge.”

NUTRITION PROGRAM

MEAL TOTALS AND CONTRIBUTIONS FOR: APRIL 2003

Page 1

| | Monthly Totals | Annual (Jan-Jan) | SNAP YTD |
|----------------------------|----------------|------------------|----------|
| TOTAL CONGREGATE MEALS | 2,001 | 7,389 | |
| TOTAL SPECIAL EVENTS | 0 | 108 | |
| TOTAL C-2 MOBILE MEALS | 3,833 | 14,775 | |
| TOTAL SNAP MOBILE MEALS | 3,870 | 14,859 | 3,870 |
| TOTAL LONG TERM CARE MEALS | 361 | 1,589 | |
| TOTAL SPECIAL GRANT | 0 | 0 | |
| TOTAL HOME DELIVERED MEALS | 8,064 | 31,223 | |
| BLIZZARD BOX MEALS | 0 | 0 | |
| TOTAL MEALS | 10,065 | 38,720 | |

| Sites | Total Meals | Total Days | Average Meal/Day | Total Contributions | Average Contribution |
|---------------------------|-------------|------------|------------------|---------------------|----------------------|
| ALFRED | 200 | 12 | 17 | 465.75 | 2.33 |
| BELMONT | 158 | 9 | 18 | 328.25 | 2.08 |
| BOLIVAR | 264 | 13 | 20 | 577.50 | 2.19 |
| CANASERAGA | 169 | 9 | 19 | 375.40 | 2.22 |
| CUBA | 302 | 18 | 17 | 672.07 | 2.23 |
| FILLMORE | 244 | 8 | 31 | 503.00 | 2.06 |
| FRIENDSHIP | 121 | 9 | 13 | 251.05 | 2.07 |
| WELLSVILLE | 422 | 17 | 25 | 902.00 | 2.14 |
| WHITESVILLE | 121 | 14 | 9 | 254.51 | 2.10 |
| SNAP MOBILE MEALS | 3,870 | 22 | 176 | 6,037.55 | 1.56 |
| 3C-2 MOBILE MEALS | 3,833 | 22 | 174 | 5,775.50 | 1.51 |
| TOTAL CONGREGATE MEALS | 2,001 | 22 | 91 | 4,329.53 | 2.16 |
| LTC MEALS/GRANT | 361 | 22 | 16 | 1,895.25 | 5.25 |
| TOTAL HDM MEALS W/O LTC | 7,703 | 22 | 350 | 11,813.05 | 1.53 |
| TOTAL HDM MEALS W/LTC | 8,064 | 22 | 367 | 13,708.30 | 1.70 |
| SPECIAL EVENTS | 0 | | 0 | 0.00 | 0.00 |
| BLIZZARD BOX MEALS | 0 | | 0 | 0.00 | 0.00 |
| GRAND TOTAL MEALS W/O LTC | 9,704 | 22 | 441 | 16,142.58 | 1.66 |
| GRAND TOTAL MEALS | 10,065 | 22 | 458 | 18,037.83 | 1.79 |



**ALLEGANY COUNTY
DEPARTMENT OF SOCIAL SERVICES**

County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 585-268-9622
Fax 585-268-9479

MONTHLY REPORT TO THE HUMAN SERVICES COMMITTEE

MARGARET A. CHERRE
Commissioner

Submitted May 14, 2003

My fiscal director and I will be in Albany on Wednesday, my Deputy is on leave, and my director of services is unavailable. I will make a personal presentation again in June.

I. FINANCIAL INFORMATION

- A. See attached financial report for expenditures.
- B. See attached Program Integrity Unit report for recoveries/offsets

II. WORKLOADS/CASELOADS

| | | March, 2003 | April, 2003 | YTD monthly average, 2003 | April, 2002 |
|-------------------------------|--|-------------|--|---|-------------|
| A. Employment Programs | | | | | |
| TANF Recipients | # in training programs | 68 | Information not available at the time of this writing. | Without April's numbers, averages cannot be computed. | 72 |
| | # in work experience | 132 | | | 135 |
| | # working in private sector with grant diversion | 3 | | | 3 |
| | # entered employment | 34 | | | 23 |
| | # sanctioned | 17 | | | 10 |
| Safety Net Recipients | # in training programs | 21 | | | 8 |
| | # in work experience | 65 | | | 53 |
| | # entered employment | 4 | | | 3 |
| | # sanctioned | 6 | | | 1 |

| B. Caseload Counts | March, 2003 | April, 2003 | 1-Month Difference | April, 2002 |
|-----------------------------|-------------|-------------|--------------------|-------------|
| Temporary Assistance | 480 | 475 | -5 | 433 |
| TANF | 305 | 300 | -5 | 269 |
| CAP | 17 | 20 | +3 | 28 |
| Safety Net Singles | 120 | 119 | -1 | 101 |
| Safety Net Families | 38 | 36 | -2 | 35 |
| Non-FA Medicaid | 3,552 | 3,586 | +34 | 3,457 |
| Family Health Plus | 578 | 592 | +14 | 249 |
| Food Stamps Only | 1,644 | 1,648 | +4 | 1,527 |
| Child Care Only | 142 | 144 | +2 | 151 |

III. OTHER INFORMATION – Medicaid

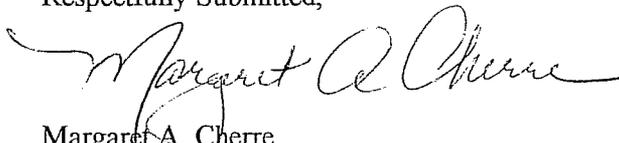
On 5/5 Dr. Anderson and I met with Dick Witkowski, Executive Director of the Allegany Arc to discuss *overburden aid* and its impact on local operations. Dr. Anderson may discuss our meeting with you today; if not, I will be happy to share information with you next month.

Regarding overburden, the Legislative budget proposes restoring about ½ of what the Governor suggests we lose through capping this aid. It remains to be seen what we will end up with in this regard.

I recently received a copy of a report produced by an independent researcher. Entitled *The Geography of Medicaid Spending*, this report analyzed the relative amounts of Medicaid spending (FFY 1999-2000) against health care outcomes in each county in New York State. The study determined that there is no difference in health care outcomes between the lowest per capita spending county and the highest per capita spending county; health care outcomes do not appear to be linked to amount of dollars spent. Interestingly, Allegany had the lowest per capita overall Medicaid spending of all 58 counties in New York. We also had the lowest per capita spending for long term care services in the State. This same researcher had conducted a similar study of 1980, and Allegany County also had the lowest per capita spending at that point. Clearly, despite that fact that we are able to contain costs over the long haul, our residents do not suffer adverse health impacts. I can only guess at the reasons behind this spending level; I'm certain that it is a complex interplay of several factors. It is my personal opinion that the rural nature of our County, where treating physicians know their patients not only as professionals but also as neighbors, has a significant impact.

If you would like a copy of this entire report, I will be happy to send you one via e-mail or a hard copy at your request.

Respectfully Submitted,



Margaret A. Cherre
Commissioner

MONTHLY REPORT FROM SERVICES

Submitted May 14, 2003 for months of March and April, 2003

| Services to Children | | | | | |
|--|------------------------|------------------------|------------------------------|---------|------------------------|
| | March, 2003 | April, 2003 | 2003 Year To Date | | April, 2002 |
| Child Protective Services | | | | | |
| Hotline calls | 51 | 54 | 247 | total | 70 |
| Average calls/week | 13 | 14 | 15 | total | 14 |
| Total active cases | 481 | 466 | 478 | average | 311 |
| Average cases/worker | 87 | 85 | 83 | average | 52 |
| Number reports citing: | | | | | |
| Domestic violence | 3 | 0 | 11 | total | 3 |
| Sexual abuse | 1 | 1 | 14 | total | 10 |
| Drug/alcohol abuse | 8 | 6 | 38 | total | 14 |
| Foster Care & Adoption Services | | | | | |
| Total number children in care | 68 | 73 | 68 | average | 84 |
| Care level: | | | | | |
| ACDSS/County home | 17 | 22 | 17 | average | 15 |
| Therapeutic home/group home | 35 | 38 | 34 | average | 46 |
| Institutions | 13 | 11 | 13 | average | 18 |
| Other | 3 | 2 | 4 | average | 5 |
| Reason for placement: | | | | | |
| Abuse/neglect | 43 | 48 | 43 | average | 45 |
| PINS/JD | 18 | 17 | 18 | average | 27 |
| Voluntary | 7 | 8 | 8 | average | 12 |
| Freed children: | | | | | |
| In pre-adoptive homes | 5 | 9 | 7 | average | 13 |
| Seeking homes | 10 | 9 | 11 | average | 14 |
| Independent living | 4 | 3 | 3 | average | 4 |
| Number entering care | 7 | 5 | 18 | total | 2 |
| Number discharged from care | 0 | 1 | 9 | total | 2 |
| Number freed for adoption | 0 | 2 | 2 | total | 0 |
| Number adoptions finalized | 0 | 0 | 0 | total | 0 |
| Non-Secure Detention Services | | | | | |
| Number bed-days used | 95 | 83 | 360 | total | 105 |
| Average daily census | 3.1 | 2.8 | 3.1 | average | 3.5 |
| Preventive Services | | | | | |
| Total number receiving services | 71 | 73 | 70 | average | 62 |
| Number SHAPE cases | 27 | 26 | 27 | average | 22 |
| Number Families Together cases | 4 | 7 | 5 | average | 8 |
| Number FACT cases | 12 | 15 | 15 | average | 19 |
| Number aftercare cases | 10 | 8 | 10 | average | 8 |

Services to Adults

| | March, 2003 | April, 2003 | 2003 Year To Date | April, 2002 |
|---|----------------|----------------|----------------------|----------------|
| Adult Protective/Preventive Services | | | | |
| New referrals | 10 | 4 | 24 total | 6 |
| Open cases | 25 | 26 | 26 average | 23 |
| Requests for Emergency Assistance | | | | |
| Number people stating homeless | 16 | 61 | 155 total | 31 |
| Food requests | 13 | 31 | 92 total | 21 |
| Domestic Violence Related Services | | | | |
| Families in domestic violence shelter | 1 | 0 | 7 total | 1 |
| Number women | 1 | 0 | 7 total | 1 |
| Number children | 0 | 0 | 6 total | 3 |
| DV Liaison referrals | 4 | 8 | 26 total | 7 |
| Waivers requested | 1 | 2 | 8 total | 1 |
| Waivers granted | 1 | 2 | 8 total | 1 |
| Home Care & Related Services | | | | |
| Personal care cases | 100 | 102 | 97 average | 89 |
| Long term & related cases | 72 | 71 | 72 average | 68 |
| CDPAP cases | 15 | 15 | 16 average | 12 |
| Family Care Homes | | | | |
| Beds filled | 4 | 4 | 4 average | 4 |
| Beds available | 11 | 11 | 10 average | 13 |
| Beds available | 4 | 4 | 5 average | 2 |
| Financial Management Cases | | | | |
| | 80 | 80 | 81 average | 87 |
| Home Studies Completed | | | | |
| Custody cases | 7 | 7 | 33 total | 7 |
| Cases with child welfare involvement | 7 | 7 | 23 total | 4 |
| Cases with child welfare involvement | 0 | 0 | 10 total | 3 |

| March Statement of Expenditures | | | | | | | | | |
|---------------------------------|----------|------------------|-----------------|-----------------|-----------------|------------------|----------|----------|--|
| Month | 3 | | | | | | | | |
| Total Yr | 12 | | | | | | | | |
| Percent of Yr | 25.00% | | | | | | | | |
| | | | | Mar-03 | | | | | |
| | | 2003 | Previous | Current | Total | Unexpended | Percent | Prev. Yr | |
| | | Budget | Expense | Expense | Expense | Balance | Expended | A600 | |
| Salaries SS | 6010.1 | \$ 3,653,518.00 | \$ 501,509.16 | \$ 265,839.37 | \$ 767,348.53 | \$ 2,886,169.47 | 21.00% | \$ - | |
| Equipment SS | 6010.2 | \$ 17,643.00 | \$ 1,498.00 | \$ - | \$ 1,498.00 | \$ 16,145.00 | 8.49% | \$ - | |
| Admin SS | 6010.4 | \$ 2,001,033.00 | \$ 94,688.91 | \$ 85,683.33 | \$ 180,372.24 | \$ 1,820,660.76 | 9.01% | \$ - | |
| Sal CAP | 6011.1 | \$ 241,788.00 | \$ 37,763.19 | \$ 18,188.80 | \$ 55,951.99 | \$ 185,836.01 | 23.14% | \$ - | |
| CAP Equip. | 6011.2 | \$ 600.00 | \$ - | \$ - | \$ - | \$ 600.00 | 0.00% | \$ - | |
| Admin CAP | 6011.4 | \$ 22,100.00 | \$ 3,305.50 | \$ 1,591.59 | \$ 4,897.09 | \$ 17,202.91 | 22.16% | \$ - | |
| TANF Day Care | 6055.474 | \$ 245,284.00 | \$ 29,491.81 | \$ 13,333.07 | \$ 42,824.88 | \$ 202,459.12 | 17.46% | \$ - | |
| DC Block Grant | 6055.475 | \$ 661,756.00 | \$ 74,580.34 | \$ 44,087.65 | \$ 118,667.99 | \$ 543,088.01 | 17.93% | \$ - | |
| POS | 6070.474 | \$ 467,757.00 | \$ 83,097.98 | \$ 25,661.03 | \$ 108,759.01 | \$ 358,997.99 | 23.25% | \$ - | |
| Medical | 6101.4 | \$ 9,114,344.00 | \$ 490,773.20 | \$ 847,322.74 | \$ 1,338,095.94 | \$ 7,776,248.06 | 14.68% | \$ - | |
| Adult Home | 6106.4 | \$ 1,650.00 | \$ - | \$ - | \$ - | \$ 1,650.00 | 0.00% | \$ - | |
| TANF | 6109.474 | \$ 3,433,495.00 | \$ 401,065.08 | \$ 267,605.07 | \$ 668,670.15 | \$ 2,764,824.85 | 19.47% | \$ - | |
| CW | 6119.4 | \$ 2,900,000.00 | \$ 171,051.99 | \$ 187,218.26 | \$ 358,270.25 | \$ 2,541,729.75 | 12.35% | \$ - | |
| State Training | 6129.4 | \$ 135,000.00 | \$ - | \$ - | \$ - | \$ 135,000.00 | 0.00% | \$ - | |
| Safety Net | 6140.4 | \$ 1,025,000.00 | \$ 122,223.09 | \$ 83,593.82 | \$ 205,816.91 | \$ 819,183.09 | 20.08% | \$ - | |
| EAA | 6142.4 | \$ 18,500.00 | \$ 958.25 | \$ 1,725.82 | \$ 2,684.07 | \$ 15,815.93 | 14.51% | \$ - | |
| FS Cash | 6150.4 | \$ 3,323,575.00 | \$ 613,373.00 | \$ 318,012.00 | \$ 931,385.00 | \$ 2,392,190.00 | 28.02% | \$ - | |
| Sub Total | | \$ 27,263,043.00 | \$ 2,625,379.50 | \$ 2,159,862.55 | \$ 4,785,242.05 | \$ 22,477,800.95 | 17.55% | \$ - | |
| HEAP | 6141.4 | \$ 2,700,000.00 | \$ 336,148.91 | \$ 154,555.85 | \$ 490,704.76 | \$ 2,209,295.24 | 18.17% | \$ - | |
| Total | | \$ 29,963,043.00 | \$ 2,961,528.41 | \$ 2,314,418.40 | \$ 5,275,946.81 | \$ 24,687,096.19 | 17.61% | \$ - | |

**Allegany County Department of Social Services
PERFORMANCE/CASELOAD MEASURE
MANAGEMENT PLAN/MONTHLY REPORT**

**Office:
PROGRAM INTEGRITY
Date Prepared/Report Period
April, 2003**

SUMMARY

| NO. | PERFORMANCE/WORKLOAD MEASURE | ACCOMPLISHMENTS | |
|-----|--|-----------------|--------------|
| | | Year to Date | Report Month |
| | <i>Savings/Recovery Synopsis (\$)</i> | | |
| 1. | FS Disqualifications | 1,752.00 | 0 |
| 2. | Investigations Collections <i>April</i> 1929.09 Med. Rev. | 50,680.70 | 25,116.12 |
| | a. PA | 33,859.50 | 10,313.41 |
| | b. MA | 16,821.20 | 14,802.71 |
| 3. | Investigations Cases Closed | -- | -- |
| 4. | Investigations Grant Reduced – Full Investigation | -- | -- |
| 5. | Investigations Grant Reduced – Pre-investigation | -- | -- |
| 6. | FS Cash Collections and Recoupments | 8,846.07 | 2,957.04 |
| | a. Inadvertent Household Errors | 1,762.00 | 651.00 |
| | b. Agency Error | 1,853.00 | 493.78 |
| | c. Intentional Program Violation | 5,231.07 | 1,812.26 |
| 7. | Security Deposit Returns | 0 | 0 |
| 8. | Security Deposit Recoupments | 0 | 0 |
| 9. | Bond & Mortgage – Grant savings | 10,244.08 | 100.00 |
| 10. | Resource Clearances – Grant savings | 0 | 0 |
| 11. | Valuation of Assets – Grant savings | 0 | 0 |
| 12. | Estate Liens Satisfied | 32,692.67 | 1,650.00 |
| 13. | Accident Liens Satisfied | 1,500.00 | 0 |
| 14. | Computer Match – Grant savings | 0 | 0 |
| 15. | 1099 Match – Grant savings | 0 | 0 |
| 16. | Category and Reimbursement | 0 | 0 |
| 17. | AD Reimbursement Recoveries | 0 | 0 |
| 18. | SSA Appeals – Grant Savings | 0 | 0 |
| 19. | SSI Interim Repayment | 14,778.58 | 12,324.27 |
| 20. | Special Projects Savings | 0 | 0 |
| 21. | Assignment of Proceeds | 0 | 0 |
| 22. | Agreement to Sell and Repay | 0 | 0 |
| 23. | Assignment of Mortgage | 0 | 0 |
| 24. | ADC Grant Saving | 913.00 | 0 |
| 25. | Water Deposit Refunds | 0 | 0 |
| 26. | Total Savings | 121,407.10 | 42,147.43 |
| 27. | Administrative Expenses (local) | | |
| 28. | Recovery (local) | | |
| 29. | Benefit/Cost Ratio | | |

| |
|--|
| FRONT END DETECTION SYSTEM MONTHLY INVESTIGATION REPORT |
|--|

REPORT DUE 10TH OF EACH MONTH

| | | | | | | | |
|--------------------------------------|----|-----|---------------------------|------------|--------|-----|------------|
| COUNTY: ALLEGANY | | | MONTH ENDING: 043003 | | | | |
| COMPLETED BY: PATRICIA HURD | | | TITLE: PRINCIPAL EXAMINER | | | | |
| | | | (ADC) FA | (HR) SNA | NPA/FS | MAO | TOTAL |
| CASES REFERRED FOR INVESTIGATION | 1. | | 7 | 9 | 3 | 4 | 23 |
| NUMBER OF INVESTIGATIONS COMPLETED | 2. | | 7 | 8 | 3 | 4 | 22 |
| CASES WITH NO ERRORS FOUND | | (a) | 6 | 4 | 3 | 4 | 17 |
| CASES WITH DISCREPANCIES DETECTED | | (b) | 1 | 4 | 0 | 0 | 5 |
| (a. + b. = line 2) | | | | | | | |
| CASES CONFIRMED DENIED/WITHDRAWN | 3. | | 1 | 4 | 0 | 0 | 5 |
| COST AVOIDANCE PA | | (a) | \$497.00 | \$1604.00 | \$0 | \$0 | \$2101.00 |
| MA | | (b) | \$516.00 | \$3,012.00 | \$0 | \$0 | \$3,528.00 |
| FS | | (c) | \$164.00 | \$380.00 | \$0 | \$0 | \$544.00 |
| CASES WITH CONFIRMED GRANT REDUCTION | 4. | | 0 | 0 | 0 | 0 | 0 |
| COST AVOIDANCE PA | | (a) | \$0 | \$0 | \$0 | \$0 | \$0 |

| | | MONTHLY COST AVOIDANCE VALUES | | | |
|------------------------|----|-------------------------------|----------|--------|---------|
| | | (ADC) FA | (HR) SNA | NPA/FS | MA ONLY |
| DENIED/WITHDRAWN CASES | PA | \$497 | \$401 | N/A | N/A |
| | MA | 516 | 753 | N/A | \$683 |
| | FS | 164 | 95 | \$169 | N/A |
| GRANT REDUCTION CASES | PA | \$185 | \$383 | N/A | N/A |

New York Public Welfare Association, Inc.

130 Washington Avenue, Albany, NY 12210
Sheila M. Harrigan, *Executive Director*

(518) 465-9305
nypwai@nycap.rr.com

→ For Tony
File: B: 11 D: 66C
Founded in 1869

April 22, 2003

Honorable Joseph L. Bruno
Majority Leader
NYS Senate
Albany, New York 12247

Dear Senator Bruno:

Overburden Aid makes it possible for people with developmental disabilities or mental illness to be members of our communities and to receive the supports that they need. If the proposed budget cap on Overburden Aid is adopted, there will be a net loss in human services throughout New York State. As a champion of services that promote a better quality of life for persons with disabilities, I ask you to consider our comments and recommendations.

Background

The “mentally disabled” population has always been the responsibility of the state. Placing a cap on Overburden would amount to the state breaking its promise to local governments that the state would support this population. Chapter Laws 620 and 621 of 1974 enabled persons in institutions to move into our communities by providing full state funding for services. When Overburden Aid legislation passed in the early 1980s, state funding gave families the opportunity to get help without institutionalizing their children. This provided hope for parents who cared for their adult children with disabilities at home and worried about who would take care of their child after they die. Now they could get help, too.

If it were not for Overburden Aid, the community-based system would never have expanded as it has. The state legislators and Governor understood this completely and made the commitment by passing legislation to ensure that the State would continue to cover the cost of services without adding a 25% local share. Federal Medicaid dollars significantly help defray the state’s expense.

Our Recommendation

The proposal to cap Overburden Aid should be rejected and the Overburden definition should be immediately updated to recognize current service models.

By converting day treatment programs to day habilitation the state gradually shifted 25% of its cost to local governments. In addition, those who live with their families and receive Home and Community-Based Services under the Medicaid waiver are also generally denied Overburden reimbursement. There is a remedy for this. The state should immediately update the definition of Overburden to include the services that the state is now providing. This is in keeping with the intention of policy makers who passed legislation in the 1970s and 1980s to ensure that the state would meet its fiscal responsibility.

What would a Cap on Overburden Aid mean to Human Services?

A cap on Overburden Aid would mean that services to persons with disabilities would directly compete for funding with other human services. The funding loss will start at \$25 million and multiply at a fast pace to achieve the goals of NYS-CARES. In order to fund a local share for NYS-CARES, here are some of the types of cuts that local governments would need to consider to cover the 1st year:

- Eliminate community child abuse prevention programs
- Stop paying for day care for low-income, working families
- End contracts with agencies that provide mentors and job coaches for people in their first jobs after leaving public assistance
- Do away with casework services to homeless families

If the Overburden Cap is passed into law, what will happen?

Local governments would monitor the dollars going to NYS-CARES and to provider trend factors. They will challenge these expenditures, not because they want to, but out of fiscal necessity. Local Mental Health Directors are already part of the review and approval process for NYS-CARES. Since DSS commissioners pay the bills, local elected officials will insist that they get involved and keep their eyes on the costs. Providers will find their programs in the spotlight of the county budget process. Some projects may be initially disapproved pending state review. Ultimately, this may or may not impact on the final implementation of NYS-CARES, but it will definitely adversely affect human services.

The Overburden cap will impact on human services as follows: either NYS-CARES initiatives will be delayed or funds will be diverted to these programs and other human services will be cut. Either way there will be a negative outcome.

- The outcome may first become apparent when a single parent loses her job because she lost day care or the job support that she needed.
- It may be seen when the first child is taken from her family and put in foster care because services to prevent child abuse were cut.
- The impact may be first experienced when a homeless family stays jobless and living in a shelter instead of working and renting their own apartment because casework services were eliminated.

This is the business of local social services beyond basic income support and health care. This is what is at-risk.

If these groups have to compete, only one side has strong advocacy organizations that can fight for their needs. Are one group's needs more or less important than the other? Why must we be put in such a predicament that one group of struggling families must compete with another group of struggling families to get help?

When Overburden Aid legislation was enacted, legislators knew that counties and NYC would not be in a position to financially support these programs. Providers also knew that the services would not be welcomed into communities if there were a local cost.

Placing a Cap on Overburden Aid creates competition for services and friction in communities. These are the very problems that Overburden was designed to prevent.

Let's Find Another Way

Don't give up on NYS-CARES. It's worth saving. But find a better way to support it. Don't put it on the backs of counties and New York City. They cannot afford it.

There is nothing that will pass in this state budget in savings that can compensate local departments of social services for the far-reaching implications of the permanent cost shift that would be created by a cap on Overburden Aid.

If the legislature restores the Medicaid cuts that the executive had proposed for hospitals and nursing homes, then it is only fair that the cap on Overburden Aid also be lifted since there will be no Medicaid savings to compensate for this funding loss to counties.

The state, the counties and the City of New York are all experiencing difficult financial circumstances. The state should provide the funds necessary to develop NYS-CARES. If the state does not have the revenue to support the pace of NYS-CARES, then the state needs to make the hard choice to either re-direct other OMRDD dollars to this program or to change the implementation schedule for development. Passing the cost on to local governments is not a solution.

Let's find a way for **the state** to continue to meet its responsibilities to people with disabilities. The state has always assumed responsibility for these services because it was the right thing to do. It is still the right thing to do...and it can be done.

Sincerely,
Sheila Harrigan
Executive Director
New York Public Welfare Association

Cc: Local DSS Commissioners

Jaha Magnusson

RECEIVED

MAY 27 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

MINUTES OF THE MEETING

NOT APPROVED

HUMAN SERVICES COMMITTEE

May 27, 2003

MEMBERS ATTENDING: Chairman Truax
Legislators Sobeck, Palmer, Crandall

ALSO ATTENDING: Kim Toot, Office for the Aging

CALL TO ORDER

The meeting was called to order at 1:30 pm by Chairman Truax.

OFFICE FOR THE AGING

Kim Toot requested permission to fill a vacant Aging Services Technician position. This person is the Caregiver Services Coordinator. The position is part-time, 17 hours per week with no benefits which fits within the exceptions to the hiring freeze.

Moved by Legislator Palmer, seconded by Legislator Sobeck. Passed unanimously.

Refer to Ways and Means.

Meeting adjourned at 1:35 p.m.

Respectfully submitted,
Kim Toot

John Margeson

**NOT
APPROVED**

MINUTES OF THE MEETING

HUMAN SERVICES

June 11, 2003

RECEIVED

JUN 17 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Sobeck, Crandall, Palmer

ALSO ATTENDING: Dan Washburn, Office for the Aging
Margaret Cherre, Social Services
John Margeson, Administrator
Robert Heineman, Legislator
Edgar Sherman, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 3:00 pm by Chairman Truax.

APPROVAL OF MINUTES

The minutes of May 14th were approved with motions from Legislators Dibble and Palmer. Motions carried.

OFFICE FOR THE AGING

The Allegany County Office for the Aging requests a resolution to accept \$219.00 from the First Presbyterian Church of Cuba. The money will be used towards the rental of the A.A. Arnold Building (firehall) for the Senior Luncheon Center Program in Cuba. Committee approval to prepare a **RESOLUTION** and **refer to Ways and Means** was done with a motion from Legislator Sobeck, and seconded by Legislator Palmer. Motions carried.

This Office also requests a resolution to increase various A11 4772 revenue accounts and appropriate expenditure accounts totaling \$9745.00. This is due to an increase in Federal aid. Legislator Crandall made the motion to prepare the **RESOLUTION** and **refer to Ways and Means**. Legislator Dibble seconded and motion carried.

The Department's monthly report was presented for committee information. Nothing unusual or unexpected is shown. Transportation seems to be down. People seem to be finding their own way for appointment. Margaret Cherre asked if they may be using the bus? This will be a question asked on a survey that will be sent. It was asked who screens the agencies drivers? They do not inspect the individuals vehicle, but do check their driving records.

HEALTH DEPARTMENT

The Department requests a resolution transferring monies from A4010.403 to A4010.201 to cover the cost to upgrading all department computer operating systems to Windows 2000. This is recommended by the IT department for security of computer systems. Legislator Palmer moved on the request, with Legislator Sobeck seconding. Motion carried. **RESOLUTION.**

The Department's financial report was presented.

The Department has hired Thomas Hull as the Deputy Public Health Director.

SOCIAL SERVICES

This Department's monthly report was presented. Commissioner Cherre commented that since adding the comparison for prior year, she didn't realize the actual differences in caseloads.

Discussed briefly were the impacts of the State budget. The State has moved to reduce total funding for administrative services. It can be expected to see noticeably less in administrative reimbursements. The State for the past three years has withheld funds from counties to ensure our required Federal Maintenance of Effort. The State has met this MOE, but none of it will be returned to the counties. A loss of \$300,000 in revenue. It appears that the net loss will total approximately \$941,526.

The Allegany County Department of Social Services requests permission to abolish one position of Community Services Worker (CSW), Grade 10, and create one position of Social Welfare Examiner (SWE), Grade 11. Legislator Crandall moved to abolish the CSW position and create the SWE position, with Legislator Sobeck seconding. Motion carried. It is also requested to fill the position of SWE. This requested was referred to Ways and Means with motions from Legislator Dibble and Sobeck. Motion carried.

The Department also requests permission to fill an open Account Clerk Typist position, and an anticipated opening that will result from filling the position. After discussion, Legislator Crandall moved to fill the open Account Clerk Typist position only, with Legislator Dibble seconding. Motion carried. **Refer to Ways and Means**

A contract waiver for transportation was sent about one month ago. The Department should be hearing from them soon. The State is asking for actual costs for 1999 thru 2002.

OTHER BUSINESS

Ways and Means requests a resolution abolishing a Sr. Typist position in the Allegany County Department of Health. Legislators Dibble moved on the request, with Legislator Sobeck seconding. Motion carried. **RESOLUTION**

It was asked what was happening with the County's coroners in reference to a prior meeting. It was suggested the Health Department check with other counties on how they compensate their coroners.

ADJOURNMENT

There being no further business to come before this committee, the meeting was adjourned at 4:00 pm.

Respectfully submitted,
Teresa Claypool

R E F E R R A L

NAME OF COMMITTEE:

MEETING DATE:

Human Services

6-11-03

TO: Ways + Means

RE: _____

DATE REFERRED: 6/11/03

Robert Trueman
COMMITTEE CHAIRMAN

By: _____

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: June 11, 2003

The Allegany County Department of Social Services seeks permission to abolish one position of Community Services Worker (CSW), Grade 10, and create one position of Social Welfare Examiner (SWE), Grade 11. This title has long existed and has a well-established job description.

Upgrading the position from CSW to SWE will allow the Department more flexibility in making assignments, increasing our efficiencies, particularly during non-HEAP season.

We also seek permission to fill the newly-created Social Welfare Examiner position and any resulting openings.

FISCAL IMPACT: All positions are included in our budget. The total annual difference in cost, including both salary and fringe benefits, between a Grade 10 position (CSW) and a Grade 11 position (SWE) are estimated at \$1,160. Because the Department intends to assign the newly-created SWE to the HEAP program, 100% of costs will be absorbed by HEAP funding for at least 9 months per year. Maximum County contribution for the upgrade is therefore estimated at less than \$100.

For further information regarding this matter contact

Margaret A. Cherre, Department of Social Services
Name & Department

268-9303
Telephone

R E F E R R A L

NAME OF COMMITTEE:

Human Services

MEETING DATE:

TO:

Ways + Means

RE:

Please note committee only approved
filling the ACT position (see MRE)

DATE REFERRED:

6/11/03

Robert L. Luce
COMMITTEE CHAIRMAN

By: _____

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: June 11, 2003

The Allegany County Department of Social Services requests permission to fill an open Account Clerk Typist position, and ~~an anticipated opening that will result from filling this position.~~

The Account Clerk Typist opening is the result of the filling of one of our two Caseworker openings, both the result of existing staff on indeterminate medical leave. We were approved to fill one Caseworker opening in April, 2003.

We continue to leave one Caseworker position open, retaining the provisions of the Legislature's hiring freeze regarding staff reduction.

FISCAL IMPACT: The Account Clerk Typist position, and the anticipated opening that will result from filling this position, are included in the 2003 budget. The County pays approximately 25% of total costs. Total salary and benefits for an Account Clerk Typist are estimated at \$14,700 for the remainder of this calendar year, with the County cost estimated at \$3,675. ~~The anticipated Typist opening is estimate to cost a total of \$13,550 in salary and fringe for the remainder of this calendar year, with the County cost estimated at \$3,390. These amounts can be doubled for annual impact.~~

For further information regarding this matter contact

Margaret A. Cherre, Department of Social Services
Name & Department

268-9303
Telephone

First Presbyterian Church

38 East Main Street ~ Cuba, NY 14727

Phone (585) 968-3774

May 19, 2003

Allegany County Office For The Aging
17 Court Street
Belmont, NY 14813

Accept @
next
Human Services
Meeting

Dear Kimberly Toot,

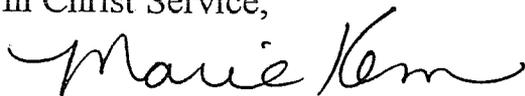
Enclosed please find a donation in the amount of \$219.00. Each year our congregation designates our Easter offering to a local mission.

Ed Burdick an elder of our church recommended giving this years offering to the Office For The Aging. We would like to have this donation go towards the rental of the A.A. Arnold building (firehall) in Cuba, for the Senior Citizens.

The Office For The Aging provides a vital service to the senior citizens in our community. We are pleased to support the mission of Allegany County Office For The Aging.

Thank you for your work and service.

In Christ Service,



Marie Kem
Treasurer/Elder
Cuba First Presbyterian Church

R E F E R R A L

NAME OF COMMITTEE:

MEETING DATE:

Human Services

June 11, 2003

TO: Ways & Means

RE: Budget changes

Increase Federal revenue.

DATE REFERRED:

6-11-03



COMMITTEE CHAIRMAN

By: _____

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's use only)

COMMITTEE: Human Services

DATE: June 11, 2003

The Allegany County Office for the Aging requests a resolution to increase the following revenue and expenditure accounts. This is due to an increase in Federal grant-in-aid.

Increase Revenue Account Numbers:

| | | |
|--------------|--------------|--------------------|
| A 11 4772.00 | III-C | 642.00 |
| A 11 4772.07 | III-D | 63.00 |
| A 11 4772.10 | III-E | <u>9,040.00</u> |
| | TOTAL | \$ 9,745.00 |

Increase Expenditure Account Numbers:

| | |
|----------------------------|--------------------|
| A6772.201 Office Equipment | 642.00 |
| A6783.474 Subcontractor | 63.00 |
| A6786.402 Mileage | 700.00 |
| A6786.408 General Supplies | 3,240.00 |
| A6786.409 Fees | 2,000.00 |
| A6786.474 Respite | <u>3,100.00</u> |
| Sub-Total | 9,040.00 |
| TOTAL | \$ 9,745.00 |

FISCAL IMPACT: Increase Federal Revenue

For further information regarding this matter, contact:

Kim Toot, Office for the Aging
Name and Department

268-9390
Telephone

John Margeson

RECEIVED

AUG 05 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

**NOT
APPROVED**

MINUTES OF THE MEETING

HUMAN SERVICES

July 16, 2003

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Sobeck, Palmer, Crandall

ALSO ATTENDING: Margaret Cherre, Social Services
Kim Toot, Office for the Aging
Theresa V. Gaeta, Health Department
Gary Ogden, MD, Health Department
Edgar Sherman, Chair, Brd of Legislators
John Margeson, Administrator
Robert Heineman, Legislator

CALL TO ORDER

Chairman Truax called the meeting to order at 3:00 pm.

SOCIAL SERVICES

The Department's monthly report was distributed.

Allocation was received for some 100% funding. This allocation dropped substantially from a total of \$485,00 to only \$171,000. Difficult decisions will be made in the next few weeks. Commissioner Cherre will be meeting with her staff to discuss this issue. Any cuts will become effect January 1, 2004.

The Department's contract for non-secure detention with New Directions Youth & Family Services expired on 6/30/2003. There are no changes in the contract. It is asked that the County continue its contract with this agency effective 7/1/03 to 6/30/04. Legislator Dibble made the motion, with Legislator Sobeck seconding. Motions approved. **RESOLUTION**

The Department of Social Services requests permission to fill a Typist position. This is the only clerical support position at the offsite CAP office. After brief discussion a motion to approve the filling of the position was made by Legislator Crandall, and second by Legislator Palmer. Motions carried. **REFER TO WAYS AND MEANS.**

The Department also requests permission to fill two Caseworker positions. This is needed due to employees on medical leaves. After considerable discussion Legislator Crandall moved to approve the filling of **one** caseworker position, with Legislator Dibble seconding. Motion carried. **REFER TO WAYS AND MEANS.**

OFFICE FOR THE AGING

The Department's monthly report and fiscal report provided to committee. Mentioned briefly the waiting list for EISEP and that meals have decreased.

The legal paperwork will be submitted for "Allegany Senior Foundation".

The Senior Picnic will be held July 24th at the County Fairground in Angelica. It will honor the Senior Citizen of the Year.

HEALTH DEPARTMENT

Ms. Gaeta, DPS introduced the Family Planning Benefit Program (FPBP) to this committee. The FPBP is commonly referred to as the Medicaid Family Planning Waiver. The program provides Medicaid coverage for family planning services to all women and men of childbearing age with net incomes at or below 200% of the federal poverty level. The program is funded through 90% Federal monies and 10% State monies, with no local share. The program became effective in NYS 10/01/02 with our county being one of the last to implement. There are many clients that the DOH program presently serves that qualify for this program if they choose to enroll. A significant percentage of clients presently fall at "0" charge on the sliding fee scale. This new waiver program is a new revenue stream at \$81.18/visit. In addition to present clients the FPBP opens an option to many others not currently served by the Allegany County Department of Health. The marketing of the FPBP to the department's existing clients and the general population is vital as eligible individuals may seek services from ANY NYS Medicaid provider.

This program is extremely busy and very popular due to the quality of the service our clinic staff provides. Its size is probably equivalent to that of one physician's private practice. The burden of the FPBP will primarily fall on the program's support staff person who is a MRCO (Medical Records Computer Operator). This individual has been performing not only the duties of the MRCO but, has actually been functioning more as a clinic manager for an extended period of time. Due to the complexity of the program and the program growth that has been and will continue to be experienced, I foresee the ongoing need for a clinic manager.

Ms. Claypool reported that the lease on the WIC Van will expire in September and asked approval to go out for bid to lease another van. Legislator Sobeck moved to *refer* this to the *Transportation Committee* with Legislator Crandall seconding. Motion carried.

Legislator Sobeck asked Dr. Ogden about the Family Practice Review conference/education he attended in June. Dr. Ogden briefly explained the course. It is supported by the NYSDOH.

EXECUTIVE SESSION

Legislators Dibble and Crandall made motions to hold executive session to discuss an employment issue. Motion carried.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 4:30 pm.

Respectfully submitted,
Teresa Claypool

John Margeson

**NOT
APPROVED**

RECEIVED

SEP 05 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

MINUTES OF THE MEETING

HUMAN SERVICES

August 13, 2003

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Palmer, Crandall, Sobeck

ALSO ATTENDING: Daniel Washburn, Office for the Aging
Margaret Cherre, Social Services
Gary Ogden, MD, Health Department
Edgar Sherman, Chair, Brd of Legislators
John Margeson, Administrator

CALL TO ORDER

The meeting was called to order by Chairman Truax at 3:00 pm.

APPROVAL OF MINUTES

The minutes of July 16, 2003 were approved with motions from Legislators Dibble and Sobeck. Motions carried.

OFFICE FOR THE AGING

This office requests permission to hire a part-time substitute driver for meals-on-wheels. Legislator Dibble moved to approve request, with Legislator Crandall seconding. Motion carried. ***Refer to Ways & Means.***

SOCIAL SERVICES

The Department of Social Services requests the re-institution of the temporary Community Service Aide position for the HEAP Program, and permission to fill this position. This is a 6 month position at entry level Grade 4 that must be filled by a recipient of TANF or Safety Net Assistance. Legislator Dibble moved on the request, with Legislator Sobeck seconding. Motion carried. ***Refer to Ways and Means.***

The Medicaid Waiver became effective in July. A proposal was drafted with the County Attorney and sent on to the State.

Commissioner Cherre has begun the process of notifying contract agencies of the contract reduction or elimination as a result of cuts in the 100% funding from the State.

HEALTH DEPARTMENT

The Department requests permission to fill a recently vacated position of Physically Handicapped Children's Coordinator. Legislator Sobeck moved to ***refer request to Ways and Means***, with Legislator Dibble seconding. Motion carried.

EXECUTIVE SESSION

Motions were made to hold a brief executive session by Legislators Dibble and Palmer. Motion carried.

ADJOURNMENT

The meeting was adjourned at 4:00 pm.

Respectfully submitted,
Teresa Claypool

John Marjano

RECEIVED

AUG 26 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

MINUTES OF THE MEETING

NOT APPROVED

HUMAN SERVICES COMMITTEE

August 25, 2003

MEMBERS ATTENDING: Chairman Truax
Legislators Sobeck, Palmer, Crandall, Dibble, Sherman,
Heineman.

ALSO ATTENDING: Kim Toot, Office for the Aging

CALL TO ORDER

The meeting was called to order at 3:00 pm by Chairman Truax.

OFFICE FOR THE AGING

Kim Toot requested permission to fill the Cuba Site Manager position due to a retirement October 1. The position is part-time, 17 hours per week with no benefits. Moved by Legislator Crandall, seconded by Legislator Palmer. Passed unanimously.

Refer to Ways and Means.

The OFA is looking to replace its copier. They are testing a new machine. The lease payment would be less than the current maintenance amount. Ms. Toot will report back to committee on the status of the equipment.

Meeting adjourned at 3:05 p.m.

Respectfully submitted,
Kim Toot

**NOT
APPROVED**

MINUTES OF THE MEETING

HUMAN SERVICES

September 10, 2003

John Margeson

RECEIVED

SEP 22 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

MEMBERS ATTENDING: Chairman Truax
Legislators Palmer, Dibble, Crandall

ALSO ATTENDING: Robert Anderson, Community Services
Kim Toot, Office for the Aging
Margaret Cherre, Social Services
Pamela Cockle, Health Department
Edgar Sherman, Chair, Brd of Legislators
John Margeson, Administrator

CALL TO ORDER

The meeting was called to order at 3:00 pm by Chairman Truax.

APPROVAL OF MINUTES

The minutes of August 13, 2003 were approved with motions from Legislators Dibble and Palmer. Motions carried.

COMMUNITY SERVICES

This agency's 2004 budget was presented. It was noted that due to an increase in insurance cost the budget should be amended to show \$2500 increase in appropriations as well as the same increase in the appropriate revenue accounts. Legislator Dibble moved approved on the budget as amended, with Legislator Palmer seconding. Motion carried.

OFFICE FOR THE AGING

This agency requests a resolution to increase the revenue and expenditure accounts due to an increase in State grant-in-aid totaling \$3000.00. Legislators Crandall and Palmer made motions approving the increase. Motions carried.

RESOLUTION. REFER TO WAYS AND MEANS.

Also requested was a resolution to increase revenue and expenditure account due to an increase in client contributions in the nutrition program totaling \$30,280. Legislator Crandall made the motion to approve this increase, with Legislator Palmer seconding. Motions carried. **RESOLUTION. REFER TO WAYS AND MEANS.**

The Allegany County Office for the Aging requests permission to hire a part-time Site Manager for the Wellsville Luncheon Center due to a resignation on 9/4/03. Funding is 30% county and 70% Federal, with no benefits. Legislators Dibble and Palmer made appropriate motions. Motions carried. **REFER TO WAYS AND MEANS.**

This department's 2004 budget was approved with motions from Legislators Dibble and Crandall. Motions carried.

A letter was presented to the committee requesting wage increases for OFA Site Managers and Drivers. Motions were made by Legislators Dibble and Palmer approving an increase. Motions carried. The same information regarding this should also be given to the other legislators.

HEALTH DEPARTMENT

Pam Cockle requested committee approval to increase the skilled nursing billing rate from \$130/visit to \$140/visit. This is the result of the department's cost report figures. This would become effective 8/1/2003. Legislator Palmer moved on the request, with Legislator Crandall seconding.

The Health Department requests a resolution transferring funding within it's Public Health and Drinking Water Enhancement accounts. These transfers are necessary in order to cover expenditures that were contracted instead of done in-house as originally budgeted. Transfers are being made from .1 to .4 accounts. Legislators Crandall and Dibble moved to approve, and motions carried. **RESOLUTION.**

The Department requests permission to transfer money from .413 to .204 to cover the full cost of four vehicles purchased in May (\$2835). This will bring the overdrawn account into good standing. Motions were made by Legislators Crandall and Dibble and carried.

The Health Department also requests permission to transfer money within children's services account 2960.4 totaling \$55,000 to cover the cost of services provided. Legislator Dibble moved on the request, with Legislator Crandall seconding. Motion carried.

The 2004 budget was discussed. It was asked to include in ATUPA money totaling \$22,500. Also discussed was including money to purchase leased vehicles and vehicles that have over 100,000 miles in 2004 totaling \$120,000. Motions were made to approve the 2004 budget with above monies included by Legislators Dibble and Crandall. Motions carried. It was asked if there had been any discussion with the Coroners regarding their requests for increases.

SOCIAL SERVICES

The Department of Social Services requests permission to fill the planned vacancy of a Social Welfare Examiner. There will be a medical leave starting on or about 10/9/03 through approximately 3/1/04. The salary is budgeted for both 2003 and 2004. There was discussion on the ramifications if this position was not filled. It would make the department non-compliant with State/Federal mandates and whether it could impact the county financially was not known. After discussion, motions were made by Legislator Crandall and Dibble to ***REFER TO WAYS AND MEANS***. Motion carried.

The 2004 budget was presented. Medicaid projections were included at 12.5% but reduced to 6.6% by the County Administrator. Whether or not they will be able to stay within this budget remains to be seen. There is a push by the State for ARC grant funded programs and mental health programs to go to Medicaid funding. They say it would not cost the County money, but it **WOULD** cost the county money. As the van for "services" was taken out of the budget, they would like to include \$10,000 for maintenance and mileage. Legislator Dibble moved to approve the budget. Legislator Palmer seconded and motion carried.

ADJOURNMENT

The meeting was adjourned at 4:15 pm.

Respectfully submitted,
Teresa Claypool

John Margeson

**NOT
APPROVED**

MINUTES OF THE MEETING

RECEIVED

HUMAN SERVICES

OCT 15 2003

October 8, 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

MEMBERS ATTENDING: Chairman Truax
Legislators Dibble, Palmer

ALSO ATTENDING: Robert Anderson, Community Services
Kim Toot, Office for the Aging
Gary Ogden, MD, Health Department
John Margeson, Administrator
Robert Heineman, Legislator
Edgar Sherman, Chair, Brd of Legislators

CALL TO ORDER

The meeting was called to order at 3:00 pm by Chairman Truax.

APPROVAL OF MINUTES

The minutes of September 10, 2003 were approved with motions from Legislators Dibble and Palmer. Motions carried.

HEALTH DEPARTMENT

The Health Department requested a resolution to transfer \$5000 from Bioterrorism account Fees to Equipment. It is necessary to cover the cost of equipment purchased for security of the County Office Building. Legislator Dibble moved to approve the transfer, with Legislator Palmer seconding. Motion carried. **RESOLUTION**

The Department also requested a resolution to transfer monies from PHCP Contract account to Rabies Fees and General Supplies totaling \$12,000 to cover rabies expenditures. Legislator Dibble moved on the request, with Legislator Palmer seconding. Motion carried. **RESOLUTION**

Executive Session

Motions were made by Legislators Palmer and Dibble to hold executive session to discuss personnel matters.

Motions to resume regular business were made.

COMMUNITY SERVICES

Dr. Anderson requested approved to purchase equipment to be used in a Parenting Course. (folding table, easel, flip charts, machine cart, TV/VCR) There are no County dollars involved. Legislator Dibble moved on the request, with Legislator Palmer seconding. Motions carried. ***REFER TO WAYS AND MEANS***

The Community Services Board requests committee approval to appoint Dawn M. Doane of Friendship to this Board to fill a vacancy for a four-year term effective immediately and expiring December 31, 2006. Legislator Dibble moved on the appointment with Legislator Palmer seconding. Motions carried.

OFFICE FOR THE AGING

The Office for the Aging requested a resolution to accept \$634.00 raised by the First Congregational Church of Wellsville to benefit the Allegany County Office for the Aging Nutrition Program. Legislator Dibble moved on the request, with Legislator Palmer seconding. Motions carried with ***REFERRAL TO WAYS AND MEANS.***

Also requested were miscellaneous transfers totaling \$213.00 between A6780 accounts. Legislator Palmer moved on the request, with Legislator Dibble seconding. Motion carried.

The OFA requested permission to hire a part-time substitute driver for meals-on-wheels. The substitute driver fills in when a regular driver calls in sick or needs time off. Legislator Palmer moved on the request. Legislator Dibble seconded with ***REFERRAL TO WAYS AND MEANS.*** Motions carried.

The committee was provided with a financial as well as a monthly report from the Office for the Aging.

The OFA has received some funding for blizzard boxes that will be done in November.

ADJOURNMENT

There being no further business to come before this committee, the meeting as adjourned at 3:30 pm.

Respectfully submitted,
Teresa Claypool

| Description | | Amended Budget | Expenses To Date | Budget Balance |
|-------------|--------------|----------------|------------------|----------------|
| .101 | Regular Pay | \$ 373,426.00 | \$ 259,032.08 | \$ 114,393.92 |
| .102 | Holiday Pay | \$ 14,813.00 | \$ 4,794.96 | \$ 10,018.04 |
| .103 | Overtime Pay | \$ 816.00 | \$ - | \$ 816.00 |
| .104 | Comp Time | \$ 12,421.00 | \$ 2,376.95 | \$ 10,044.05 |
| .105 | Vacation Pay | \$ 21,806.00 | \$ 12,776.80 | \$ 9,029.20 |
| .106 | Sick Pay | \$ 15,988.00 | \$ 8,812.00 | \$ 7,176.00 |
| .107 | Personal Pay | \$ 4,048.00 | \$ 2,358.30 | \$ 1,689.70 |

Personnel

| | | | | |
|-----------------|--|----------------------|----------------------|----------------------|
| Subtotal | | \$ 443,318.00 | \$ 290,151.09 | \$ 153,166.91 |
|-----------------|--|----------------------|----------------------|----------------------|

| | | | | |
|------|------------------|--------------|--------------|-----------|
| .201 | Office Equipment | \$ 4,876.00 | \$ 4,182.61 | \$ 693.39 |
| .204 | Motor Vehicles | \$ 22,016.00 | \$ 22,016.00 | \$ - |

Equipment

| | | | | |
|-----------------|--|---------------------|---------------------|------------------|
| Subtotal | | \$ 26,892.00 | \$ 26,198.61 | \$ 693.39 |
|-----------------|--|---------------------|---------------------|------------------|

| | | | | |
|------|---------------------------|---------------|---------------|--------------|
| .401 | Postage/Freight | \$ 9,180.00 | \$ 8,912.76 | \$ 267.24 |
| .402 | Mileage/Transportation | \$ 36,438.00 | \$ 24,663.71 | \$ 11,774.29 |
| .403 | Maint Cont Off Mach | \$ 450.00 | \$ - | \$ 450.00 |
| .404 | Mait Cont Other | \$ 11,515.00 | \$ 5,588.52 | \$ 5,926.48 |
| .405 | Conference Expense | \$ 2,982.00 | \$ 1,591.01 | \$ 1,390.99 |
| .406 | Insurance/Bonds | \$ 5,183.00 | \$ 5,182.97 | \$ 0.03 |
| .407 | Office Supplies | \$ 4,399.00 | \$ 2,124.52 | \$ 2,274.48 |
| .408 | General Supplies | \$ 23,682.00 | \$ 15,455.07 | \$ 8,226.93 |
| .409 | Fees | \$ 18,100.00 | \$ 11,171.14 | \$ 6,928.86 |
| .411 | Repairs:Personal Prop | \$ - | \$ - | \$ - |
| .413 | Rentals:Personal Property | \$ 5,450.00 | \$ 4,258.49 | \$ 1,191.51 |
| .414 | Rentals:Real Property | \$ 6,219.00 | \$ 4,269.00 | \$ 1,950.00 |
| .415 | Cent Serv-Xerox | \$ 200.00 | \$ 96.00 | \$ 104.00 |
| .416 | Cent Serv-Telephone | \$ 6,044.00 | \$ 3,322.44 | \$ 2,721.56 |
| .419 | Printing/Microfilming | \$ 9,085.00 | \$ 7,098.49 | \$ 1,986.51 |
| .421 | Education | \$ 300.00 | \$ - | \$ 300.00 |
| .422 | Gasoline/Oil | \$ 9,275.00 | \$ 6,464.01 | \$ 2,810.99 |
| .423 | Food Supplies | \$ 7,125.00 | \$ 2,017.97 | \$ 5,107.03 |
| .424 | Legal Advertising | \$ 3,640.00 | \$ 1,658.48 | \$ 1,981.52 |
| .426 | Sewer/Water | \$ 300.00 | \$ 176.00 | \$ 124.00 |
| .427 | Electricity | \$ 1,500.00 | \$ 830.22 | \$ 669.78 |
| .428 | Natural Gas | \$ 2,900.00 | \$ 1,553.62 | \$ 1,346.38 |
| .474 | Caterers | \$ 348,259.00 | \$ 275,977.81 | \$ 72,281.19 |
| .474 | Home Care | \$ 166,460.00 | \$ 108,726.21 | \$ 57,733.79 |
| .474 | Volunteers | \$ 1,200.00 | \$ 1,028.35 | \$ 171.65 |
| .474 | Health | \$ 2,863.00 | \$ 1,290.00 | \$ 1,573.00 |
| .475 | Legal Services | \$ 5,000.00 | \$ 3,610.65 | \$ 1,389.35 |

Contractual

| | | | | |
|-----------------|--|----------------------|----------------------|----------------------|
| Subtotal | | \$ 687,749.00 | \$ 497,067.44 | \$ 190,681.56 |
|-----------------|--|----------------------|----------------------|----------------------|

| | | | | |
|------|--------------|--------------|--------------|--------------|
| .802 | Retirement | \$ 6,640.00 | \$ 3,767.13 | \$ 2,872.87 |
| .803 | FICA | \$ 33,914.00 | \$ 18,416.83 | \$ 15,497.17 |
| .804 | Workers Comp | \$ 9,531.00 | \$ 4,874.42 | \$ 4,656.58 |
| .805 | Disability | \$ 1,750.00 | \$ 1,263.82 | \$ 486.18 |
| .806 | Hosp/Med Ins | \$ 33,012.00 | \$ 24,120.65 | \$ 8,891.35 |

Employee

| | | | | |
|-----------------|--|---------------------|---------------------|---------------------|
| Subtotal | | \$ 84,847.00 | \$ 52,442.85 | \$ 32,404.15 |
|-----------------|--|---------------------|---------------------|---------------------|

Grand

| | | | | |
|--------------|--|------------------------|----------------------|----------------------|
| Total | | \$ 1,242,806.00 | \$ 865,859.99 | \$ 376,946.01 |
|--------------|--|------------------------|----------------------|----------------------|

2003
SEPTEMBER

2003 Revenues
Office for the Aging

| Account Number | Description | Adopted Budget | Prior Year Accts Receivable | Misc Budget Adj | Amended Budget | Received To Date | Budget Balance |
|----------------|-----------------------------------|----------------------|-----------------------------|---------------------|----------------------|----------------------|----------------------|
| A.02 1972.00 | Nutrition-Title III-C Contr. | \$ 98,040.00 | | \$ 1,648.00 | \$ 99,688.00 | \$ 74,436.90 | \$ 25,251.10 |
| A.02 1972.01 | OFA - Title III - B Contr. | \$ 6,400.00 | | | \$ 6,400.00 | \$ 5,586.08 | \$ 813.92 |
| A.02 1972.03 | Nutrition-LT Home Hlth Care | \$ 17,850.00 | | | \$ 17,850.00 | \$ 10,962.00 | \$ 6,888.00 |
| A.02 1972.06 | EISEP - In-Home Care | \$ 13,500.00 | | | \$ 13,500.00 | \$ 8,763.83 | \$ 4,736.17 |
| A.02 1972.07 | SNAP - LTC Reimbursement | \$ 11,550.00 | | | \$ 11,550.00 | \$ 2,966.25 | \$ 8,583.75 |
| A.02 1972.09 | Comm. Srv. for the Elderly | \$ 5,000.00 | | | \$ 5,000.00 | \$ 3,625.00 | \$ 1,375.00 |
| A.08 2705.03 | Gifts-OFA/Title III-F | \$ 200.00 | | | \$ 200.00 | \$ - | \$ 200.00 |
| A.08 2705.04 | OFA - WRAP | \$ 784.00 | | | \$ 784.00 | \$ 30.00 | \$ 754.00 |
| A.08 2705.05 | Gifts-Title III-E | \$ 400.00 | | | \$ 400.00 | \$ 974.50 | \$ (574.50) |
| A.08 2755.R | Reserve Account | \$ - | | | \$ - | \$ - | \$ - |
| A.09 2801.36 | OFA SNAP Contributions | \$ 64,120.00 | | | \$ 64,120.00 | \$ 40,552.41 | \$ 23,567.59 |
| A.09 2801.40 | Inter-Fund - OFA HEAP | \$ 19,000.00 | | | \$ 19,000.00 | \$ 18,000.00 | \$ 1,000.00 |
| A.10 3772.00 | Expanded In-Home Svcs/Elderly | \$ 101,400.00 | | | \$ 101,400.00 | \$ 54,461.07 | \$ 46,938.93 |
| A.10 3772.01 | OFA Suppl. Nutrition Assistance | \$ 133,300.00 | \$ 2,500.00 | | \$ 135,800.00 | \$ 86,553.43 | \$ 49,246.57 |
| A.10 3772.03 | OFA-Comm. Srv. Elderly | \$ 75,000.00 | \$ 2,509.39 | | \$ 77,509.39 | \$ 42,940.23 | \$ 34,569.16 |
| A.10 3772.04 | Sr. Cit. - LT Care Ombudsman | \$ 4,000.00 | | | \$ 4,000.00 | \$ 3,368.30 | \$ 631.70 |
| A.10 3772.06 | OFA Congregate Svcs. Initiative | \$ 3,400.00 | \$ 14.29 | | \$ 3,414.29 | \$ 2,947.98 | \$ 466.31 |
| A.11 4772.00 | Nutrition | \$ 105,500.00 | \$ 6,397.11 | \$ 642.00 | \$ 112,539.11 | \$ 54,637.44 | \$ 57,901.67 |
| A.11 4772.01 | OFA - Supportive Services | \$ 60,000.00 | \$ 3,321.70 | | \$ 63,321.70 | \$ 29,450.11 | \$ 33,871.59 |
| A.11 4772.02 | Sr. Employ. Prog.-Title V Grant | \$ 27,200.00 | | | \$ 27,200.00 | \$ 14,672.75 | \$ 12,527.25 |
| A.11 4772.03 | Cash in Lieu of Reimb. Meals-3C | \$ 36,360.00 | | | \$ 36,360.00 | \$ 20,293.84 | \$ 16,066.16 |
| A.11 4772.04 | Cash in Lieu of Reimb. Meals-SNAP | \$ 27,480.00 | | | \$ 27,480.00 | \$ 14,377.80 | \$ 13,102.20 |
| A.11 4772.05 | Elder Abuse-Title VII Program | \$ 8,400.00 | | | \$ 8,400.00 | \$ 2,307.60 | \$ 6,092.40 |
| A.11 4772.06 | Hlth. Ins. Infor. Counseling | \$ 2,350.00 | | | \$ 2,350.00 | \$ - | \$ 2,350.00 |
| A.11 4772.07 | OFA Title III-F Grant | \$ 5,800.00 | \$ 868.01 | \$ 63.00 | \$ 6,731.01 | \$ 3,204.01 | \$ 3,527.00 |
| A.11 4772.08 | OFA-Weatherization | \$ 20,200.00 | | \$ 5,988.00 | \$ 26,188.00 | \$ 17,286.38 | \$ 8,901.62 |
| A.11 4772.09 | OFA-OP RESTORE TRUST | \$ 3,000.00 | | | \$ 3,000.00 | \$ 2,590.17 | \$ 409.83 |
| A.11 4772.10 | Grant - Title III-E | \$ 35,000.00 | \$ 869.14 | \$ 9,040.00 | \$ 44,909.14 | \$ 17,585.75 | \$ 27,323.39 |
| | | | | | | | \$ - |
| Totals | | \$ 885,234.00 | \$ 16,479.64 | \$ 17,381.00 | \$ 919,094.64 | \$ 532,573.83 | \$ 386,520.81 |

10/7/03

ALLEGANY COUNTY OFFICE FOR THE AGING

17 COURT STREET • BELMONT, NY 14813
TELEPHONE 585-268-9390 • TOLL FREE 866-268-9390
FAX 585-268-9657

KIMBERLEY TOOT
Director

DANIEL WASHBURN
Coordinator Of Services
CHERYL CZWORKA
Nutrition Services Coordinator

OFFICE FOR THE AGING MONTHLY REPORT September 2003 Year-to-date 1/01/03 – 9/30/03

| | |
|-----------------------------|-------------|
| TOTAL PEOPLE AGE 60+ | 1312 |
| LOW INCOME | 482 |
| LOW INCOME MINORITY | 6 |
| FRAIL/DISABLED | 781 |
| AGE 75+ | 858 |
| LIVES ALONE | 724 |
| VETERAN | 132 |

UNITS OF SERVICE

| SERVICES PROVIDED | NO. PEOPLE | SERVICE THIS MONTH | PREVIOUS MONTH | SAME MONTH LAST YEAR | YEAR-TO DATE |
|----------------------------|------------|--------------------|----------------|----------------------|--------------|
| HOMEMAKING/PERSONAL CARE | 26 | 229 | 234 | 137 | 1656 |
| HOUSEKEEPING/CHORE | 38 | 422 | 406 | 418 | 3648 |
| CASE MANAGEMENT | 51 | 102 | 60 | 91 | 700 |
| NUTRITION COUNSELING | 20 | 2 | 2 | 1 | 28 |
| TRANSPORTATION | 114 | 268 | 221 | 327 | 2325 |
| INFORMATION AND ASSISTANCE | 877 | 825 | 1408 | 1417 | 7929 |
| OUTREACH | 8 | 8 | 10 | 6 | 109 |
| IN-HOME CONTACT & SUPPORT | 251 | 359 | 381 | 446 | 3141 |
| PERSONAL EMERG. RESPONSE | 28 | 21 | 20 | 24 | 185 |
| CAREGIVER SERVICES | 64 | 9 | 9 | 109 | 173 |
| LEGAL SERVICES | 8 | 1 | 28 | 2 | 71 |
| LTC OMBUDSMAN | 52 | 61 | 50 | 26 | 289 |
| OTHER (HEAP, HOME REPAIR) | 260 | 50 | 34 | 657 | 463 |
| MEALS-ON-WHEELS | 535 | 7420 | 7322 | 7681 | 68,853 |
| CONGREGATE MEALS | 432 | 1614* | 1754 | 1748 | 17,967* |

*Bolivar site not included as of 10/8/03

PROGRAMS PROVIDED - September

- 4 Exercise Programs, Belmont, Alfred, Fillmore, Bolivar
- In-service on Aging programs for Southern Tier Home Care, Inc.
- Three caregiver support groups – Alfred Station, Belmont, Wellsville
- Program on Grandparents Raising Grandchildren to Allegany County Schools/PTA/PTO



Advocacy. Action. Answers on Aging.

www.alleganyco.com

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: October 1, 2003

The Health Department requests a resolution transferring \$5,000 from Account A4189.409 – Fees to Account A4189.201 – Bioterrorism Equipment. This transfer is necessary to cover the cost of equipment purchased for security of the County Office Building. The 2003 Budget should be amended with funding being appropriated as follows:

| From: | To: | Amount: |
|------------------|------------------------------|---------|
| A4189.409 – Fees | A4189.201 – Office Equipment | \$5,000 |

FISCAL IMPACT: NO IMPACT ON COUNTY DOLLARS. PROGRAM 100% FUNDED BY FEDERAL DOLLARS. FUNDING WAS INCLUDED IN 2003 ADOPTED BUDGET.

For further information regarding this matter, contact:

Tom Hull, Deputy Public Health Director

_____ X254

Gary W. Ogden, M.D., Public Health Director

_____ X247

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: October 6, 2003

The Health Department requests a resolution to transfer monies within the below listed accounts. This transfer is necessary to cover rabies expenditures incurred year to date and to meet projected expenditures for the remaining fiscal year.

| <u>Transfer from:</u> | <u>Transfer to:</u> | <u>Amount:</u> |
|-----------------------------------|-------------------------------------|----------------|
| A4046.456 – Health Contracts PHCP | A4043.409 – Fees: Rabies | \$7,000 |
| A4046.456 – Health Contracts PHCP | A4043.408 – General Supplies Rabies | \$5,000 |

FISCAL IMPACT: Zero. Money was allocated in the Department budget for 2003, just moving between cost centers.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH

_____ X458

Gary W. Ogden, M.D., Public Health Director

_____ X247

MEMORANDUM – Transfer Request

From: Health Department

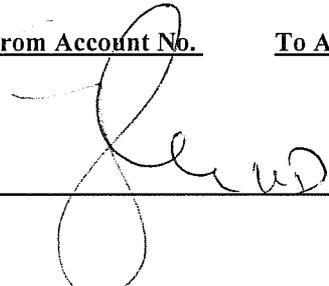
To: John E. Margeson, County Administrator
Terri L. Ross, County Treasurer

**PLEASE MAKE THE FOLLOWING TRANSFERS:
BUDGET:**

| <u>From Account No.</u> | <u>To Account No.</u> | <u>Amount</u> |
|-------------------------|-----------------------|---------------|
| A4189.409 – Fees | A4189.201 – Equipment | \$5,000 |
| | TOTAL | \$5,000 |

EXPENDITURES:

| <u>Date of Check</u> | <u>Check #</u> | <u>From Account No.</u> | <u>To Account No.</u> | <u>Amount</u> |
|----------------------|----------------|-------------------------|-----------------------|---------------|
| | <u>None</u> | | | |

DEPT AUTHORIZATION: _____  _____ DATE: October 1, 2003

CO. ADMIN. AUTHORIZATION: _____ DATE: _____

COMMITTEE AUTHORIZATION: Ronald Truap _____ DATE: 10-8-03

SUBMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY PERSONAL SERVICES, EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNT OF LESS THAN \$5,000 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.

MEMORANDUM – Transfer Request

From: Health Department

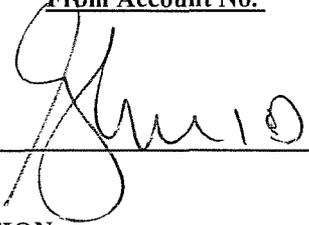
To: John E. Margeson, County Administrator
Terri L. Ross, County Treasurer

PLEASE MAKE THE FOLLOWING TRANSFERS:
BUDGET:

| <u>From Account No.</u> | <u>To Account No.</u> | <u>Amount</u> |
|-----------------------------------|--------------------------------------|-----------------|
| A4046.456 – Health Contracts PHCP | A4043.408 – General Supplies: Rabies | \$5,000 |
| A4046.456 – Health Contracts PHCP | A4043.409 – Fees: Rabies | \$7,000 |
| | TOTAL | \$12,000 |

EXPENDITURES:

| <u>Date of Check</u> | <u>Check #</u> | <u>From Account No.</u> | <u>To Account No.</u> | <u>Amount</u> |
|----------------------|----------------|-------------------------|-----------------------|---------------|
|----------------------|----------------|-------------------------|-----------------------|---------------|

DEPT AUTHORIZATION:  DATE: October 6, 2003

CO. ADMIN. AUTHORIZATION: _____ DATE: _____

COMMITTEE AUTHORIZATION:  DATE: 10-8-03

SUBMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY PERSONAL SERVICES, EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNT OF LESS THAN \$5,000 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.

John Margeson

**NOT
APPROVED**

MINUTES OF THE MEETING

RECEIVED

NOV 25 2003

HUMAN SERVICES

ALLEGANY COUNTY
BOARD OF LEGISLATORS

November 12, 2003

Members Attending: Chairman Truax
Legislators Sobeck, Palmer, Dibble, Crandall

Also Attending: Gary Ogden, MD, Health Department
Kim Toot, Office for the Aging
Margaret Cherre, Social Services
John Margeson, Administrator

Call to Order

The meeting was called to order at 3:15 pm by Chairman Truax.

Approval of Minutes

The minutes of October 8, 2003 were approved with motions from Legislators Dibble and Sobeck. Motions carried.

Health Department

The Department requests permission to transfer \$25,000 from Health Fees (4010.409) to General Medical Supplies (4010.408). This transfer is necessary to cover the cost of Flu Vaccine. The cost of the vaccine tripled in price from previous years. Legislator Dibble moved on the request, with Legislator Palmer seconding. Motion carried. **Resolution**

The Health Department requests a resolution transferring \$8,000 from Account 4189.409-Fees to Account 4189.201-Bioterrorism Equipment. This transfer is necessary to cover the cost of equipment purchased for security of the County Office Building. Legislator Sobeck moved on the request, with Legislator Dibble seconding. Motion carried. **Resolution**

The Department also requests a resolution accepting \$19,342 unallocated monies from the NYS Department of Health WIC grant. This money was allocated by NYS DOH for the purchase of a Chevy Van and Autodialer system. This money is earmarked exclusively for these two items and can not be allocated to any other line item. Legislator Dibble moved on the request, with Legislator Palmer seconding. Motion carried. **Resolution, Ways and Means**

The Department asked committee for approval on miscellaneous .400 and .200 bills. Bills pertaining to Family Planning were approved with motions from Legislators Dibble and Sobeck; to WIC with motions from Legislator Dibble and Sobeck; and Public Health with motions from Legislators Dibble and Palmer. All motions carried.

Community Services

Dr. Anderson asked for approval to purchase supplies as needed with no impact on the County. Legislator Dibble and Palmer made motions. Motions carried.

It was also requested to approve the purchase of 2004 Van through State bid. Their other van will be turned over to OFA. Legislator Dibble and Crandall moved on the request. Motions carried.

The Department also asked approval to purchase a new copier, with a trade in. Legislators Dibble and Palmer moved on the request. Motions carried.

Social Services

Commissioner Cherre asked the committee to consider her reappointment to her office as the current one expires the end of December 2003. Legislator Dibble moved to present the appropriate resolution to the Board of Legislators. Legislator Sobeck seconded the motion. Motion carried. **Resolution**

Requests for approval on miscellaneous expenditures were made. The Department's JobTrak van needs brakes and winter tires. This was approved with motions from Legislator Dibble and Crandall. Motions carried.

Questions were raised on mileage and conference/trainings. Department's need to use their discretion on attendance. Mileage and conference expenses have been removed/frozen from the budgets. It was asked if DSS could use a Health Department vehicle. The response was positive.

Office for the Aging

The OFA requests a resolution to accept \$372.45 raised by the 2003 Crop Walk in Wellsville to benefit the Home Delivered Meals Program. Legislator Dibble moved on the request, with Legislator Sobeck seconding. Motion carried. **Resolution. Ways and Means**

This office also requests permission to purchase two items (bath bench and orthopedic shoes) with EISEP Ancillary money. This is a State grant with a County match. Legislators Dibble and Crandall moved on the request. Motions carried. **Resolution**

OFA requests a resolution to transfer \$900.00 from A6776.474 (subcontractors) to A6776.201 (equipment) to purchase 2 meal carriers needed for the Home Delivered Meals program. Legislator Sobeck and Dibble moved on the request. Motions carried. **Resolution**

The OFA also requests permission to lease a copier. The current copier is 6 years old and requires frequent repair. The maintenance contract on the current copier is \$290.51 /month. The proposed lease is for a comparable copier. The 60 month lease is for \$248.14 per month including supplies, with the first 6 months of the lease offered at \$204.14/month. Legislators Sobeck and Dibble made appropriate motions. Motions carried with referral to **Ways and Means**.

The Department's monthly report was distributed for committee information.

Ms. Toot is on the Board for the NYS Area OFA Directors who meet monthly. The meetings are held in Albany or Syracuse. It was asked if she should resign from this Board due to recent BOL action on conference and travel. After discussion, she was asked to wait on her decision.

Executive Session

Legislator Sobeck and Dibble moved to hold executive session to discuss DSS personnel issues. Motion carried.

Motions as above made to resume regular business.

Adjournment

There being no further business to come before this committee the meeting was adjourned at 4:30 pm.

Respectfully submitted,
Teresa Claypool

ALLEGANY COUNTY DEPARTMENT OF HEALTH

7 Court Street, County Office Building
Belmont, NY 14813-1076

Gary W. Ogden, MD, CM
Public Health Director
Medical Director

E-mail: ogdengaw@alleganyco.com

585-268-9250 800-797-0581
Fax: 585-268-9264

Thomas E. Hull, MS
Deputy Public Health Director
Director of Environmental Health
E-mail: hullte@alleganyco.com



Theresa V. Gaeta, BSN, MSN
Director of Patient Services

Teresa Claypool
Office Manager

Pamela L. Cockle, BS
Accountant

Lynne Roeske
Confidential Secretary

SATELLITE OFFICES

Children's Services
54 Schuyler Street
Belmont, NY 14813
585-268-7540

WIC
3465 Riverside Drive
Wellsville, NY 14895
585-593-2533

Reproductive Health Clinics

7 Court Street
Belmont, NY 14813

10 Church Street
Alfred, NY 14802

21 East State Street
Wellsville, NY 14895

800-797-0581
585-268-9250

AGENDA

HUMAN SERVICES COMMITTEE

WEDNESDAY, NOVEMBER 12, 2003

- **Gary W. Ogden, M.D., C.M., Public Health Director**
 - MOE—Request a transfer of \$25,000 from Health Fees to General Medical Supplies to cover cost of Flu Vaccine
 - MOE—Request a transfer of \$8,000 for Bioterrorism Equipment to cover cost of equipment purchased for security of the County Office Building
 - MOE—Request to accept monies from NYSDOH WIC Grant for the purchase of Chevy Van and Autodialer System
 - Request to Approve Dr. Zahi Kassas to fill vacant Board of Health position, Term: Present to 7/7/2007
 - Audit Approval (Monthly Expense/Revenue Report)

MEMORANDUM – Transfer Request

From: Health Department

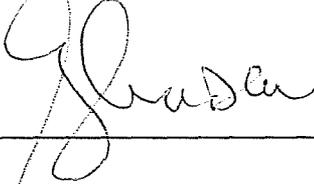
To: John E. Margeson, County Administrator
Terri L. Ross, County Treasurer

**PLEASE MAKE THE FOLLOWING TRANSFERS:
BUDGET:**

| <u>From Account No.</u> | <u>To Account No.</u> | <u>Amount</u> |
|-------------------------|--------------------------------------|-----------------|
| A4010.409 – Fees | A4010.408 – General Medical Supplies | \$25,000 |
| | TOTAL | \$25,000 |

EXPENDITURES:

| <u>Date of Check</u> | <u>Check #</u> | <u>From Account No.</u> | <u>To Account No.</u> | <u>Amount</u> |
|----------------------|----------------|-------------------------|-----------------------|---------------|
| | <u>None</u> | | | |

DEPT AUTHORIZATION: _____  DATE: October 14, 2003

CO. ADMIN. AUTHORIZATION: _____ DATE: _____

COMMITTEE AUTHORIZATION: _____ DATE: _____

SUBMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY PERSONAL SERVICES, EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNT OF LESS THAN \$5,000 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: October 15, 2003

The Health Department requests permission to transfer \$25,000 from Health Fees (4010.409) to General Medical Supplies (4010.408). This transfer is necessary to cover the cost of Flu Vaccine. The cost of the vaccine tripled in price from previous years, thus the need for a transfer.

| <u>Transfer from:</u> | <u>Transfer to:</u> | <u>Amount:</u> |
|-----------------------|--------------------------------------|----------------|
| A4010.409 – Fees | A4010.408 – General Medical Supplies | \$25,000 |

FISCAL IMPACT: Zero. Money was allocated in the Department budget for 2003.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH

_____ X458

Gary W. Ogden, M.D., Public Health Director

_____ X247

MEMORANDUM – Transfer Request

From: Health Department

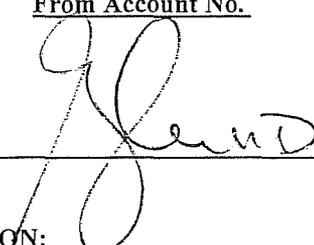
To: John E. Margeson, County Administrator
Terri L. Ross, County Treasurer

**PLEASE MAKE THE FOLLOWING TRANSFERS:
BUDGET:**

| <u>From Account No.</u> | <u>To Account No.</u> | <u>Amount</u> |
|-------------------------|-----------------------|----------------|
| A4189.409 - Fees | A4189.201 - Equipment | \$8,000 |
| | TOTAL | \$8,000 |

EXPENDITURES:

| <u>Date of Check</u> | <u>Check #</u> | <u>From Account No.</u> | <u>To Account No.</u> | <u>Amount</u> |
|----------------------|----------------|-------------------------|-----------------------|---------------|
| | <u>None</u> | | | |

DEPT AUTHORIZATION: _____  _____ DATE: October 21, 2003

CO. ADMIN. AUTHORIZATION: _____ DATE: _____

COMMITTEE AUTHORIZATION: _____ DATE: _____

SUBMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY PERSONAL SERVICES, EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNT OF LESS THAN \$5,000 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: October 21, 2003

The Health Department requests a resolution transferring \$8,000 from Account A4189.409 – Fees to Account A4189.201 – Bioterrorism Equipment. This transfer is necessary to cover the cost of equipment purchased for security of the County Office Building. The 2003 Budget should be amended with funding being appropriated as follows:

| From: | To: | Amount: |
|------------------|------------------------------|---------|
| A4189.409 – Fees | A4189.201 – Office Equipment | \$8,000 |

FISCAL IMPACT: NO IMPACT ON COUNTY DOLLARS. PROGRAM 100% FUNDED BY FEDERAL DOLLARS. FUNDING WAS INCLUDED IN 2003 ADOPTED BUDGET.

For further information regarding this matter, contact:

Tom Hull, Deputy Public Health Director

_____ X254

Gary W. Ogden, M.D., Public Health Director

_____ X247

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: October 21, 2003

The Health Department requests a resolution accepting \$19,342 unallocated monies from the NYS Department of Health WIC Grant. This money was allocated by NYS DOH for the purchase of a Chevy Van and Autodialer system. This money is earmarked exclusively for these two items and can not be allocated to any other line item. The 2003 Budget should be amended with funding being appropriated as follows:

| | | |
|----------|------------------|----------|
| 4190.201 | Office Equipment | \$3,203 |
| 4190.204 | Automobiles | \$16,139 |

Revenue: **A10.4452.00 Federal Aid WIC Grant** **\$19,342**

**FISCAL IMPACT: NO IMPACT ON COUNTY DOLLARS. PROGRAM 100%
FUNDED BY STATE & FEDERAL DOLLARS.**

For further information regarding this matter, contact:

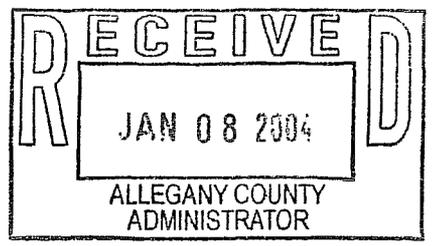
Pamela L. Cockle, Accountant - ACDOH _____ X458

Gary W. Ogden, M.D., Public Health Director _____ X247

John Margeson

NOT APPROVED

MINUTES OF THE MEETING
HUMAN SERVICES
December 10, 2003



MEMBERS PRESENT: Chairman Truax
Legislators Palmer, Dibble, Crandall

ALSO ATTENDING: Kim Toot, Office for the Aging
Margaret Cherre, Social Services
Gary Ogden, MD, Health Department
Edgar Sherman, Chair, Brd of Legislators
John Margeson, Administrator

CALL TO ORDER

The meeting was called to order at 3:00 pm by Chairman Truax.

APPROVAL OF MINUTES

The minutes of November 2003 were approved with motions from Legislators Dibble and Palmer. Motions carried.

OFFICE FOR THE AGING

This office requests a resolution to accept \$850.00 in donations from Cheryl & Mark Maxwell, Almond Union of Churches and the Wellsville Lioness Club to benefit the Home Delivered Meals Programs. Legislator Crandall made the motion to accept this money, with Legislator Palmer seconding. Motions carried. **Resolution. Refer to Ways and Means**

The Allegany County Office for the Aging requests permission to enter into a contract with Prestige Services, Inc. to provide meals for the nutrition program. The meal price has increased from \$3.22 to \$3.24 per meal. In 2004 bids will have to be done again. Legislators Crandall moved on the request, with Legislator Dibble seconding. Motion carried. **Resolution. Refer to Ways and Means**

This Office requests a resolution to increase the following revenue and expenditure accounts due to an increase in Federal grant-in-aid totaling \$2456.00. Revenue account A11 4772.08 and Expenditure account A6784. Legislators Dibble and Palmer made appropriate motions. These motions carried.

Resolution. Refer to Ways and Means

The Department's fiscal report and monthly report were provided for committee information. Congregate meals were down slightly; blizzard boxes were put together with help from a couple local organizations and a member item from Pat McGee.

The "not for profit" organization has been meeting and they have elected a board.

There was discussion in reference to conference expense account .405 and 100% monies and their allocations.

SOCIAL SERVICES

The Department's monthly reported was provided noting that Non-FA Medicaid has increased by 110 and Family Health Plus increased by 31. Sixteen percent of the total population is receiving one or more Medicaid programs.

Out of county travel requests were discussed at length. Legislators Palmer and Dibble moved to approve travel if a county vehicle is used. Motions carried. Meeting discussed were Foster & Adoptive Collaborative, Regional Home Care Association, Diagnostic Home Advisory Board, Choices Advisory Council, Director of Services, and Medicaid Consortium.

The Department of Social Services is seeking permission to modify their 2004 budget as a result of obtaining 100% funding to enhance our child care subsidy operations totaling \$65,000. The money will be used for computer equipment, printers, file cabinets, software, and connection of CAP phones to County system. Legislator Dibble moved on the request, with Legislator Palmer seconding. Motions carried. ***RESOLUTION. REFER TO WAYS AND MEANS***

It was requested to add \$53,000 back to education and schools account line item that is 100% funded, cutting the \$23,000 commitment of county dollars. (??) Legislators Dibble and Palmer made the motions. These motions carried.

EXECUTIVE SESSION

Legislators Crandall and Palmer moved to hold executive session.

Motions as above to resume regular business were made.

HEALTH DEPARTMENT

Monthly .4 expenses were approved with motions from Legislators Dibble and Palmer. Motions carried.

The Health Department requests a resolution approving a contract between the Erie County Department of Health and the Allegany County Department of Health, whereby ECDOH will provide Public Health Preparedness/Response to Bioterrorism deliverables as specified in the contract. The contract totals \$20,250.00. There are no county dollars involved. Legislators Dibble and Crandall moved on this request. Motion carried.
Resolution. Refer to Ways and Means.

The Department requests permission to renew a service contract with McGuinness and Associates, Inc. for the Pre-School Special Education Program software. Total cost is \$11,700 for 12 months or \$975 per month or \$75 per hour. This will save the County approximately \$7,000 per year compared to current cost and is necessary in order for the Department to utilize the software. Legislators Crandall and Palmer made the appropriate motions. These motions carried. ***Resolution. Refer to Ways and Means.***

Dr. Ogden asked committee approval to appoint Mohamad-Zahi Kassas, MD to the Allegany County Board of Health. Legislators Dibble and Palmer moved on the request. Motions carried.

EXECUTIVE SESSION

Legislator Palmer and Dibble moved to hold executive session.

ADJOURNMENT

The meeting was adjourned at 4:05 pm.

Respectfully submitted,
Teresa Claypool