

Allegheny County Planning Board



"Volunteers Working For Tomorrow"

Ron Stuck, Chairman

(585) - 268 - 9229

Charles O. Jessup, Vice Chairman

County Office Building Room 208 Belmont, NY 14813 Fax - (585) - 268 - 9446

Planning Board Annual Dinner and Meeting: 01/15/2003 - Minutes

Present: C. Ackley, G. Butera, L. Dibble, K. Hollis, R. Hollis, C. Jessup, D. Foster, A. Nobles, M. Perkins, R. Stuck, K. Dirlam, Allegheny County Contract Planner, T. Ross and D. Roeske, Ex-officio members

Absent: C. Clark and K. Skinner

1) **CALL TO ORDER:**

The meeting was called to order at 8:05 PM by, Chairman, Ron Stuck.

2) **PICTOMETRY CONTEST:**

Prizes for the Pictometry contest were awarded to Terri Ross and Pete Johnson who tied for first place. Third prize was awarded to Bob Sobek.

3) **NOMINATIONS AND ELECTIONS:**

Chairman, R. Stuck called on D. Ackley, Chair of the Nominations Committee for their report. The following slate was presented:

- i) **Chairman:** R. Stuck
- ii) **Vice Chairman:** C. Jessup
- iii) **Secretary:** L. Dibble
- iv) **Assistant Secretary:** K. Hollis

There were no additional nominations from the floor. R. Hollis moved that the nominations be closed and that the secretary cast one vote for the slate as presented. The motion was seconded by A. Nobles and passed unanimously.

4) **PRESENTATION:**

Chairman R. Stuck awarded a plaque to former Planning Board member Richard Klein in recognition of his service and dedication to the Allegheny County Planning Board.

5) **ADJOURNMENT:**

On a motion by C. Ackley, and seconded by R. Hollis, the business meeting was adjourned at 8:10 PM.

Respectfully submitted,

Lee G. Dibble
Secretary



ALLEGANY COUNTY PLANNING BOARD

County Office Building – Room 208
7 Court Street
Belmont, NY 14813
585-268-9229

www.alleganyco.com

E-Mail: dirlamhk@alleganyco.com

Chairman: Ronald Stuck * Vice-Chairman: Charles Jessup * Secretary: Lee Dibble

Allegany Planning Board Minutes: February 19, 2003

Present: D. Foster, R. Yanda, L. Dibble, C. Ackley, R. Stuck, R. Hollis, K. Hollis.
Excused: C. Jessup, G. Butera, A. Nobles
Absent: K. Skinner, M. Perkins, C. Clark
Guests: K. Dirlam, Allegany County Planning Specialist,
W. Dibble, County Legislator.

- 1) **Call to Order:**
Chairman R. Stuck called the meeting to order at 7:30 PM.
- 2) **Minutes:**
On a **Motion** by R. Hollis and **Seconded** by D. Foster, the minutes of the December 18, 2002, meeting was approved as amended. On a **Motion** by C. Ackley and **Seconded** by R. Hollis, the minutes of the January 15, 2003 (Annual Dinner) meeting were approved as presented.
- 3) **Correspondence:**
 - A) R. Stuck reported on the receipt of a letter from Ruth Pierpont in the Office of Parks, Restoration and Historic Preservation (OPRHP) stating that the Belmont Library will be nominated for listing on the NYS Register of Historic Places and will also be nominated for listing on the National Register of Historic Places. By consensus, it was agreed that this Planning Board supports the concept of Historic Register nominations.
 - B) Notification has been sent that on March 22, 2003, the Allegany County J. Dennis Kirst Career Awareness Day will be held at the Scio Central School. This endeavor is put together by educators, business people, etc. and is coordinated by the Allegany County Development Office Staff. All Allegany County Schools are involved and busing is being provided. It was suggested that the Keshequa School be contacted because some Allegany County students are enrolled there. This is for seventh grade students and older.
 - C) Receipt of a letter from Southern Tier West (STW) re: the regional comprehensive plan was noted.
 - D) K. Dirlam, who is on the Seneca Trail R. C. and D., reported that he has received their Annual Report for 2002. Wendell Chamberlain, who has been a member of this organization for thirty- five years, is retiring and received special recognition for his years of service. It was also noted that the Genesee Valley Greenway was gifted with a bridge from this group. They are a part of the U.S. Department of Agriculture and are involved with forestry.
 - E) The Federal Reserve Bank of New York reported on the regional economy of Upstate New York.



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- F) K. Dirlam distributed notices of the Allegany County Planning Board appointments and the list of members on each committee of the Allegany County Board of Legislators.
- G) K. Dirlam noted receipt of five (5) IRP's and reported that one pertains to Wellsville Village, Merriam Heights Apartments for the construction of twenty-four (24) units of 1 - 3 bedrooms. These are for low-income families and will need \$2,915,664 for funding.

4.) Reports:

- A) K. Dirlam noted receipt of NYS-DEC Environmental Notice Bulletins.
- B) The STW Local Government Conference is scheduled for May 8, 2003, at Houghton College. There is a tentative draft of the schedule available. For those on the Planning Board who wish to attend, please pay for your own registration and the County will reimburse us later.
- C) District III is talking about drafting a Junk Yard Law and wants us to consider a model law for same. R. Hollis expressed the opinion that the County should pass a countywide junk law and then they could enforce it. The Committee of 44 wants the county cleaned up. It was also noted that most towns find court costs (associated with enforcing junk laws) prohibitive. R. Stuck suggested that this issue could be approached in a positive manner; i.e. a beautification project. The question was also asked if we could get the Sheriff to enforce junk laws. On a **Motion** by L. Dibble and **Seconded** by R. Hollis, it was decided that this issue be referred to the County Attorney for his opinion on the questions raised above. **Motion** passed unanimously.
- D) K. Dirlam reported that the EPA Phase 2 Storm Water Regulations are in the process of going into effect. These are aimed at slightly bigger cities and do not affect us as of yet. Allegany County villages are below the current threshold for this. Operators of small construction projects (where they are disturbing 1 - 5 acres) need to be aware of the requirements for a storm water management plan effective as of March 10, 2003.
- E) K. Dirlam reported on several work shops:
 - 1. A one-hour downlink on Brownfields redevelopment scheduled for 3:00 PM at the Belmont BOCES on March 4, 2003.
 - 2. The Town of Almond has arranged with the Department of State to host a workshop (in late May) on how to properly conduct public meetings. Lori Heithoff of the Department of State will be the facilitator. On a **Motion** by R. Hollis and **Seconded** by L. Dibble, the Allegany County Planning Board agreed to sponsor this workshop.
- F) The Town and Village of Wellsville have put together a draft plan. If they are going to adopt it, the Planning Board should review it. Kier will write a letter asking about the status of said plan. Towns seem to be out of practice in submitting these items to the Planning Board. They also tend to ignore SEQR requirements. General rule of thumb is: if you make a decision to do something, you need a permit (do a SEQR).
- G) R. Stuck thanked the Hospitality Committee for the arrangements and success of the Annual Dinner last January 15th.



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5) Old Business:

K. Dirlam reported that Dr. Diana Sinton did not receive tenure from Alfred University. (Dr. Sinton is a former member of the Allegany County Planning Board and made significant contributions to the creation of the Allegany County Map and GIS.)

6.) New Business:

- A) It was reported in the 2002 Laws of New York, Chapter 687, that amendments to the Ag and Markets Law allows for properties to be added or deleted (from Ag Districts) more easily. This will put some hardship on review boards.
- B) Some discussion occurred re: standards for new roads. The problems arise when a developer puts in a new ~~road~~ ^{road} and then expects a town to take it over. Towns need more say on what is appropriate and reasonable. DPW Engineer, Tom Windus is willing to assist towns on this.
- C) The role of the Planning Board in the projected County plans for our 2006 Bi-Centennial celebration was briefly discussed. R. Stuck appointed L. Dibble to be the Planning Board's liaison for this.
- D) R. Hollis reported that the State Comptroller has warned that NYS Retirement is going to be a financial burden on counties. They will bill counties at the rate of 11 % of eligible wages. The NYS Retirement System lost \$33 billion last year.
- E) K. Dirlam reported that the Tourism Guides for 2003 are here.

7) Adjournment:

C. Ackley reported that there are now seventy-three (73) days until walleye season and moved that the meeting be adjourned. **Motion** was **Seconded** by R. Yanda and passed at 9:08 PM.

Respectfully submitted,

Lee G. Dibble, Secretary



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Chairman: Ronald Stuck Vice-Chairman: Charles Jessup Secretary: Lee Dibble

MINUTES
March 19, 2003

Present: D. Foster, A. Nobles, L. Dibble, R. Yanda, C. Ackley, C. Jessup, R. Stuck, K. Hollis, R. Hollis, G. Butera
Excused: None
Absent: C. Clark, M. Perkins, and K. Skinner
Guests: K. Dirlam – Planning Specialist, E. Sherman – Chairman of Legislature, W. Dibble – Legislator

1. **CALL TO ORDER:** Chairman R. Stuck called the meeting to order at 7:30 PM.
2. **MINUTES:**
On a motion by K. Hollis and seconded by C. Ackley, the minutes of February 19, 2003 meeting were approved as corrected. Correction in Section 6, paragraph B should read "road".
3. **CORRESPONDENCE:**
 - A. Chairman R. Stuck noted receipt of a letter from Wilbur Smith Planning Associates polling us regarding candidates for integrated transportation for counties. They did a study prior to the designation of I-86 showing that it would be a good economic development tool for the Counties.
 - B. K. Dirlam received a copy of "Zoning and Land Use in New York" in Rochester by Loriman Education Services for a cost of \$300.00. No one is planning on attending.
 - C. K. Dirlam received a copy of "Zoning News from the American Planning Association regarding Planning and Zoning for wind power facilities. It was noted that people who live nearby to these facilities object to them because of the noise.
 - D. K. Dirlam noted receipt of a short report from the USDA on "Rural America at a glance".
 - E. K. Dirlam announced that the STW Conference is scheduled for May 8, 2003 at Houghton College.
4. **REPORTS:**
 - A. K. Dirlam noted receipt of several IRP's. One was for Canaseraga wastewater treatment application for \$4,967,000. Last night, (March 18, 2003) the citizens voted to go ahead with building this facility for the community. This allows them to look for additional funding. There is a two-week window for comments. This Planning Board can still send its comments in support for a Small Cities Grant. The Rural Development Grant goes along with the Small Cities Grant. K. Hollis moved that we send a letter of support in obtaining funding for a wastewater treatment facility to Canaseraga. The motion was seconded by A. Nobles and passed unanimously.

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- B. R. Hollis reported that the Town of Granger would apply for a Small Cities Housing Rehabilitation Grant. C. Jessup moved that the Planning Board send a letter of support for this grant. The motion was seconded by R. Yanda and passed unanimously with one abstention by R. Hollis.
- C. Several other IRP's were received which did not pertain to Allegany County (mostly involving Chautauqua County).
- D. K. Dirlam noted that the Planning Board previously agreed to sponsor a workshop in Almond tentatively scheduled for May 22, 2003. At this point in time it appears to be uncertain as to whether the Department of State can fulfill this obligation because of the budget problems and a restriction on travel. In addition, it seems that two Almond Board members will be unable to attend on that date.
- E. Saturday March 22, 2003 is the Second Annual J. Dennis Kirst Career Awareness Day. It will be held at Scio Central School from 10:00 AM – 1:00 PM.
- F. "News Flash" from the Department of Development is available on-line at www.alleganyco.com
- G. The new Allegany County Tourism Guides are available. The major change inside is the enhancement of our small town flavor by spotlighting some communities.
- H. The Village and Town of Wellsville "Comprehensive Plan" is on-line but has not been referred to us for approval or review. K. Dirlam sent them a letter noting this requirement.
- I. G. Butera thanked all those who participated at the Annual Dinner and mentioned that she is anxious to start working on arrangements for the Annual Picnic. R. Stuck asked that she look around for possible locations and we will make that decision in May. Other details can be finalized in June.

5. **OLD BUSINESS:**

- A. R. Stuck had previously requested that K. Dirlam seek the advice of the County Attorney regarding the possible passage and enforcement of a countywide junkyard law. The County Attorney agreed with much that was said regarding the difficulty of Towns prosecuting offenders because of the high costs and their limited resources. The Attorney will send us a note on this once he has looked at the legal aspects and the likelihood of this working for Allegany County. R. Stuck reported that he had looked at Spitzer's web site and found that a county can set up a county wide refuse district which allows the county enforce an ordinance county-wide. Basically, anything that can be done by a Town can be done by a group of Towns and would therefore be possible to make it countywide. In short, draw a line around the county and set up a district. It was then suggested that K. Dirlam forward this website to the County Attorney. R. Hollis noted that he would have seven people in court for this in the next couple of months. Hollis
- B. R. Stuck noted that the minutes did not reflect any direction regarding specifications for new roads that was discussed at the previous meeting. The state sets standard guidelines for a state road. The county has its standard for its roads. Town tends to take on of these or adopt one of their own. One thing that is a concern is the slope that roads are built on. B. Dibble stated that Clarksville is looking for a standard for this. R. Hollis noted that the Town of Granger would not take over any more roads because they already have forty-eight and a half miles of roads to maintain already. K. Dirlam will offer these standards to the Towns.

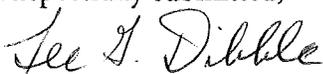
6. NEW BUSINESS:

- A. K. Dirlam reported that the Town and Village of Alfred are cooperating on and talking about a comprehensive plan. They have a 1970's vintage plan. They have asked a Special Board to develop a comprehensive plan. They have a fairly aggressive time line stating that most of the work will be done by the end of 2003. The Village and Town will work together on this. Some parts of the plan will be specific to each entity while things that go together will reflect in both entities. The Town Supervisor appointed the people to this Special Board.
- B. K. Dirlam reported that people with e-mail received notice of the Northeast Coalition meeting at Canaseraga regarding the Committee of 44 Strategic Initiative. It was stated that our role is advisory on Zoning or Planning as the state legislates. We can comment and this should probably be done sooner rather than later. The Committee of 44 will present this at a District 5 meeting on March 26, 2003, and they still have to present it in Districts 1 and 2. They have no legal authority. Their plan has 27 priorities with each having a tag line denoting who will be expected to implement that item. C. Jessup stated that they should ask to see us as they have now put us in the position that we don't exist. The Planning Board has copies of this plan. R. Stuck noted that he appreciates their enthusiasm but it can't be a single-handed effort. B. Dibble noted that the Planning Board had created a document for the county several years ago.
- C. G. Butera circulated a pamphlet from Pennsylvania showing how their effort affects I-86. She has copies of this pamphlet as well as copies of the new edition of the NYS Thruway maps. This led to a discussion on NYS-DOT notice that they are not going to repair our section of I-86 until 2010, or later. G. Butera noted that the I-86 coalition would meet again in October. Most of the highway money is being spent east of us to rebuild the road around Painted Post, Presho, and Horseheads. This is federal money for construction and what we need to fix is the potholes, with Maintenance monies. G. Butera noted that there is some correlation between promoting our tourism interests and making it possible for people to get here. Truck travel has grown exponentially and this also contributes to the need for road maintenance. E. Sherman noted that taxes should be collected on the sale of gasoline and cigarettes sold on Indian lands. G. Butera suggested that the condition of the roads also affects economic development.
- D. R. Hollis thanked K. Dirlam for his Pictometry efforts for the Town of Granger's pre-disaster mitigation plan.
- E. C. Ackley commented on Wellsville's revaluation assessment problems. Andover is also doing a revaluation process.
- F. E. Sherman reported that Tom Hayden of Wellsville has expressed interest in becoming a member of the Planning Board.

7. ADJOURNMENT:

C. Ackley while noting that there is 45 days until walleye season moved that the meeting be adjourned. The motion was seconded by R. Hollis and passed unanimously at 9:00 PM.

Respectfully submitted,



Lee G. Dibble
Secretary



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Allegany Planning Board Minutes: April 16, 2003

Present: C. O. Jessup, D. Foster, C. "Duke" Ackley, G. Butera, K. Hollis, R. Hollis, R. Stuck, A. Nobles, T. Hayden
Excused: L. Dibble, M. Perkins
Absent: K. Skinner, C. Clark, R. Yanda
Guests: K. Dirlam-Allegany County Planning Specialist, W. Dibble-County Legislator, E. Sherman-County Legislative Chairman, M. Fuller-Wellsville Planning Board
Location: Frank Williams Room – Allegany County Office Building, Belmont, New York.

1) **Call to Order:**

Chairman R. Stuck called the meeting to order at 7:30 PM. Chairman Stuck welcomed Tom Hayden of Wellsville as a new Planning Board Member.

2) **Minutes:**

On a motion made by G. Butera, seconded by C. "Duke" Ackley, the minutes of the March 19, 2003, Meeting were accepted. Correction: Page 1, section 4.A. 5th sentence: change "rant" to "grant", Page 2, section 5.A.- 3rd sentence: change "Stuck" to "Hollis", Page 2, section 5.A.- 4th sentence: change "grouped" to "group", Page 2, section 5.B.- 4th sentence: change "on" to "one". Minutes were approved as corrected. Carried.

3) **Correspondence:**

- A) Kier Dirlam, Allegany County Planning Dept. received notice that the Planning Office will receive a \$12,500 grant for Ag Farmland Protection projects to be used in conjunction with Allegany County Soil and Water Conservation District and Allegany County Cooperative Extension.
- B) K. Dirlam, mentioned that at the Southern Tier West, (STW) Board Meeting it was announced that the New York State Dept of State (NYSDOS) personnel have a travel restriction and may not be able to come to scheduled events in Allegany County, i.e. STW training session at Houghton College and the Planning Workshop in Almond. R. Hollis mentioned that he has requested State Emergency Management Office (SEMO) to come to the Town of Granger to work on the Hazard Mitigation Plan and they are also under travel restrictions.

4.) **Reports:**

- A) Chairman Stuck distributed a copy of the Allegany County Planning Board's Annual Report to the Legislature. He mentioned the 3rd District Appellate Court overturning a Town Zoning Ordinance that restricted location of manufactured housing. A year 2000 law supports HUD approved housing in residential areas.
- B) K. Dirlam shared several IRPs. In Cattaraugus County \$500,000 for a four phase expansion from T&D Resorts and in Chautauqua County \$272,000 for a Rural Rehabilitation Program.

- C) K. Dirlam discussed the progress of the work on the comprehensive plan in the Town and Village of Alfred. The group meets weekly and has made up a "laundry" list of requests. Needs for mapping, statistics demographics will be addressed with assistance from the County Planning Office. Two public sessions will be held at the end of April for the Town and in early May for the Village. There are 16 members and all members are fully participating in the meetings.
- D) K. Dirlam announced that STW is beginning an I-86 Pride pilot program to improve the look of the Exits off the Interstate. Angelica has begun to plan some improvements utilizing help with East Wind Landscaping.
- E) G. Butera stated she would attend the STW Transportation Committee meeting.
- F) K. Dirlam stated that a new bridge in Belmont would be rebuilt in the 2005 timeframe. New York State Dept of Transportation (NYSDOT) has designated funds for new antique lighting, which will match the lights in Belmont, for the area. New York State Dept of Environmental Conservation (NYSDEC) plans to install a handicap fishing area, improve the parking area and extend the sidewalks. Kier is attending the meetings for this project. K. Hollis questioned whether or not the NYSDOT needs to submit this plan to the Allegany County Planning Board for approval. K. Dirlam will check on this.
- G) K. Dirlam noted that the grant from Environmental Protection Agency (EPA) funding the septic system database would need to include six forms. The new system will include a drawing of the septic system. The grant covered a new laptop computer for use on the project. The Town and Village of Andover are the pilot areas to be addressed initially.
- H) K. Dirlam mentioned that Downtown Wellsville had a forum open to the public that was not well advertised until the last minute. Kier had attended and said it was well done.
- I) Hospitality Committee: Report from Chair, Ms. G. Butera - Preparations for Allegany County Planning Board (ACPB) Annual picnic were discussed. After reviewing costs of several venues, it was decided that the Angelica Conservation Club, Angelica, NY would be the location of the Annual Picnic. The picnic will be the 3rd Wednesday in August and the menu will be hot dogs and hamburgers along with the traditional dish to pass. The Development Office will send announcements. Chair Butera was authorized to reserve the Club for the picnic.

5) Old Business:

- A) Wellsville Plan. A. Nobles reported that the copy we received had a different format and order of topics. There was a reference to a missing section. A. Nobles inquired about this. The section was not included in the plan so there is no missing information. The topics of the non-invasive expansion areas i.e. water/sewer on Routes 417 and 19 will be reviewed at the time these are actually being implemented. K. Dirlam distributed a copy of a letter to Planning Board members. The Village Clerk thought she had sent it to the Planning Board. Kier called and received the update. The plan is a document in process and Kier commended the group for the plan. There is some concern about the approval process and if it was followed correctly. This plan was not approved by the ACPB previously. When a new version is created, it will need ACPB approval. Marty Fuller, Wellsville Planning Board Member, said that the transportation handout is a working short version of the plan. Tom Hayden knows the updated plan. Items under consideration include a combined Town/Village Community Center and trying to have a harmonious working relationship between Town and Village. The Village appreciates the patience of

the County. The Town and Village Planning Boards meet together. Several members of the Town Planning Board (PB) have resigned. The Village PB is at capacity and has alternates who serve while members are ~~in~~ away. G. Butera asked if STW Transportation Committee Chair Sue Myers had been contacted. They have not contacted the Transportation Committee. They are interested in the connection from Wellsville to Interstate 86 to accommodate LC Whitford trucks. There is a draft County engineering study done by Sear Brown concerning North South mobility in the County. A grant from Assemblywoman Cathy Young is funding phase one. Leg. Chair Sherman stated that last week Public Works Committee (PWC) reviewed the report and it needs corrections. The Alfred to Wellsville four lanes is too costly and will be rejected. Two possibilities are: a trucks only lane paralleling the railroad, or having lanes made on the other side of the Genesee River. Seven railroad crossings in Wellsville need upgrading, improvements in gates and flashers to provide for a 40 mph railroad speed. Currently employees go ahead of the train to secure the crossings. The Wellsville Plan had been approved April 22, 2002. On a motion by C. O. Jessup, second by D. Foster the ACPB would comment on the Wellsville Plan using A. Nobles comments on the plan, "Their Plan looks very non-invasive as far as things that would be of concern to the county planning board. The only things we thought might need referral (when the time comes) were their proposed sewer expansion areas along Routes 417 and 19." Motion carried with T. Hayden abstaining. Send a copy of the approved meeting minutes to the Village and Town of Wellsville.

- B) K. Dirlam reported that the Committee of 44 has presented their plan to two District meetings and the North East Allegany County Coalition (NEACC). Chairman Stuck said he has many comments about the plan but he will offer them as the projects are presented before the Planning Board. G. Butera said that since NYS has a well-defined structure relating to Town, Village and County Planning Boards, the Committee of 44 seems outside this structure. Communications needs to be maintained using the proper channels so that budgets can be addressed. A. Nobles went to two sessions and commented that the plan has some good ideas. It was noted that the Allegany County Office of Development (ACOD) is named as leader on many of the projects-which is in conflict with the limited resources that the office has. The purchase of all junk cars in the County was listed in their plan. K. Dirlam mentioned that citizens could write to the Committee of 44 with their comments. R. Hollis said that NEACC would be reviewing the plan. Chairman Stuck said that there is a concern that senior housing projects cause vacancies in housing and loss of tax revenues. He asked if all the consolidations of schools saved any money? R. Hollis said the plan is too rough, these are just ideas, a plan needs to be made around things. Then the plan can be brought to the ACPB to monitor what their doing. It was mentioned that the car dealers should have to get rid of one old car for each one they sell. A suggestion that a team be employed to get rid of two cars/day. Alfred uses inmates to mow the cemeteries, could they work on removing the visible cars? In Almond there is an illegal junkyard. It was stated that the NYS Troopers will not enforce the NYS junk car law. The Committee of 44 requested comments on its plan. K. Dirlam stated they still have to present the plan to several legislative districts. W. Dibble suggested that the earlier plan, written by the ACPB be sent to the new members, electronically, or see K. Dirlam for hard copy.

6) New Business:

- A) R. Hollis announced that Short Tract Volunteer Fire Company (STVFC) applied for a \$46,195 grant from FEMA for communication equipment and for infrared

imaging equipment (there is no infrared capability north of Scio in Allegany County). The STVFC received \$87,837 FEMA grant for turnout gear this year. The Town of Granger is also applying for a \$400,000 Small Cities Grant and had requested a letter of support from the ACPB. Chairman Stuck sent the letter to L. Faeke April 8th or 9th, 2003. L. Faeke was going on vacation so the grant was sent out early.

- B) C.O. Jessup asked if anyone had a copy of the Wellsville Daily Reporter - Allegany County Phone Book? Canaseraga isn't included and none of the Northern part of the County ^{is} listed. —
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- C) R. Hollis said he met with Keshequa Central School Superintendent, Neil Rochelle, Mike Johnsen, Town of Grove Supervisor, and Town Supervisors from Livingston County who have children in the District. The group met to discuss issues within the School District and to begin a dialog to improve communications between the School District and the Towns and Counties whose students attend classes in the District. R. Hollis has asked N. Rochelle to find out how many students from Allegany County go to Keshequa Central Schools.
- D) Dale Foster noted that he had received a letter from the Allegany County Real Property Office (ACRPO) that his property line was being adjusted and that he would be losing 8.4 acres of his land. ACRPO Director, Steve Presutti said that they were relocating the Great Lot Lines in the County and also said that Dale would have to sue his neighbor to take some of their land to get his original acreage back. (This action would include taking the neighbor's house and barn.) G. Butera suggested contacting the Attorney General's office. Then it was stated that County Leg. J. Grafrath will be contacting the County Attorney. Legislative Chairman Sherman said he hadn't heard of this.

7) Adjournment:

At 9:23 PM C. "Duke" Ackley stated that an adjustment of the countdown of days to Walleye Season was made; it stands at 17 and then made the motion to adjourn, seconded by R. Hollis. Carried.

Respectfully submitted,

Kathleen S. Hollis

Kathleen S. Hollis, Assistant Secretary



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Allegany Planning Board Minutes: May 21, 2003

Present: C. Jessup, D. Foster, L. Dibble, G. Butera, C. Ackley, T. Hayden, R. Stuck, R. Hollis, K. Hollis, A. Nobles
Excused: K. Skinner, R. Yanda
Absent: M. Perkins, C. Clark
Guests: K. Dirlam-Allegany County Planning Specialist, W. Dibble-County Legislator, And E. Sherman-County Legislative Chairman
Location: Frank Williams Room – Allegany County Office Building, Belmont, New York.

- 1) **Call to Order:**
Chairman, R. Stuck, called the meeting to order at 7:30 PM.
- 2) **Minutes:**
On a motion by R. Hollis and seconded by T. Hayden, the minutes of the April 16, 2003, meeting were approved with two corrections
- 3) **Correspondence:**
 - A) A copy of WIB BITS was passed around for members to read.
 - B) Several IRP's from STW were received with project descriptions included. One request from Cattaraugus County to the U.S. Department of Education is for \$350,000. Cattaraugus-Allegany BOCES is requesting \$172,279 for a challenge course. The NYS-DEC is requesting \$26,800 from the EPA for Environment Justice Protocol Development.
 - C) **Environmental Notice Bulletins** were received as follows: Town of Birdsall - sixteen (16) acres for a gravel pit. Cuba Lake Yacht Club permit to excavate fill in navigable waters.
- 4.) **Reports:**
 - A) R. Hollis thanked K. Dirlam for his help in the preparation of the Town of Granger's Pre-Disaster Mitigation Plan.
 - B) K. Dirlam reported that the Town of Alfred/Village of Alfred have held two public sessions re: their new zoning law. One session was held in the Fire Hall and one was held in the Catholic Church with good attendance at both. There was good discussion and many points of information need to be pursued. A survey to be given out to the Towns people will be developed. This will help to give an indication on how to proceed. K. Dirlam reported that he has made many maps and has found D. Sinton's land use data very useful. Her data has been spot checked with Pictometry and found to be quite accurate.
 - C) K. Dirlam reported that the Village of Angelica and the Allegany County IDA have been able to secure the Angelica School and Bus Garage from the Allegany Area Development Corporation. The village office and vehicles will now move to the bus garage. These negotiations were intense and their success is due in large part to the efforts of John Foels, Director of the IDA and the Angelica Village Board. On a motion by T. Hayden and seconded by R. Hollis, the Planning Board agreed to send

a letter of commendation for these accomplishment to the Angelica Village Board and to John Foels, Director of the IDA. This motion was passed unanimously.

- D) K. Dirlam reported that Wendell Brown has been holding classes for businesses on how to do their certifications. These were necessitated by the recent expansion of the EDZ. A discussion then ensued re: the idea that the recently mapped EDZ Boundary lines for the expansion may not be accurate because of the notification that D. Foster received that the Great Lot Lines are being changed. This refers to the letter he received stating that he was losing approximately eight acres of his property in the Town of Ward. (Please refer to the April 16, 2003, Planning Board Minutes for the original reference to this problem.) D. Foster then reported on his meeting with the Town Of Ward assessor who would not let him examine the books and then told Dale that she was acting on orders from Mr. Presutti in the Real Property Office. A suggestion was made that Dale should contact the Attorney General's Office. He was further advised that he had ninety (90) days to file a claim against the County.
- E) **Hospitality Committee Report:** G. Butera requested that everyone indicate what they could bring to the Annual Picnic and also sign up for whatever job they could do. (Sign-up lists with suggestions and jobs were furnished courtesy of K. Dirlam.) One idea for the program was to ask Diana Sinton to tell us about her experiences in South America over the last winter. It was also suggested that we have a briefing on Pictometry at that time.
- F) It was noted that the County's contract for Pictometry is up for renewal. Various observations were made on the benefits and merits of having Pictometry available for County projects. Two examples that were cited were its applications for the recent EDZ Expansion and R. Hollis's testimonial on its value in preparing his Town of Granger application for Pre-Disaster Mitigation Plan. C.O. Jessup made a motion to send a letter (from the Planning Board) to the Technology Committee recommending that the County's Pictometry Contract be renewed. Motion was seconded by T. Hayden and passed unanimously. An ensuing discussion centered on whether a new flyover was needed at this time or if it could be delayed for two years and that the contract be renewed to maintain access to the software. It was also mentioned that the pictures have only been available for a little over a year and that many government entities in the County had not yet been able to avail themselves of this service.

5) Old Business:

- A) None

6) New Business:

- A) A. Nobles reported on the Village of Belmont amended zoning law. He noted that we don't have a copy of the original law so we cannot compare the two for what has been changed. It was then suggested that it could be looked upon as a new law. As it now appears, nothing will affect the County in a major way. C.O. Jessup stated that the section on controlling dogs stretches the point on land use regulations and suggested that this is not appropriate for a zoning law. Another observation on Page 6, Section 205, states, "no more than two unrelated persons should reside at a mobile home location." This might be difficult to enforce. It was then noted that no mention of notifying the Planning Board was made; that there was no provision made of a review process involving the Planning Board when changes are made. It was stated that notification of changes should come to the Allegany County

Planning Board, not to the Office of the Planning Specialist (Section 401). It was further noted that the Village had been less than enthusiastic in sending this to us. They stated that they didn't think it was necessary since they were not changing any boundaries. Other changes were suggested for Sections 302, 304, 305 and 401-D, which should say Allegany County Planning Board. K. Dirlam will send then a copy of the pamphlet re: changing zoning laws in NYS and request that they follow it. On a motion by T. Hayden and seconded by C.O. Jessup, the Planning Board voted to approve this law pending the recommended changes as stated above. Motion was passed unanimously.

7) **Adjournment:**

After noting that the walleye fishing has been poor, C. Ackley moved that the meeting be adjourned at 9:15 PM. Motion was seconded by D. Foster and passed.

Respectfully submitted,



Lee Gridley, Secretary



ALLEGANY COUNTY PLANNING BOARD

County Office Building – Room 208
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E-Mail: dirlamhk@alleganyco.com

Chairman: Ronald Stuck * Vice-Chairman: Charles Jessup * Secretary: Lee Dibble

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OCT 16 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Allegany Planning Board Minutes: June 17, 2003

Present: C. O. Jessup, D. Foster, C. "Duke" Ackley, G. Butera, K. Hollis, R. Hollis, R. Stuck, R. Yanda
Excused: K. Skinner, and L. Gridley
Absent: A. Nobles, T. Hayden, M. Perkins, and C. Clark
Guests: K. Dirlam-Allegany County Planning Specialist, W. Dibble-County Legislator, E. Sherman-County Legislative Chairman
Location: Frank Williams Room – Allegany County Office Building, Belmont, New York.

1) **Call to Order:**

Chairman R. Stuck called the meeting to order at 7:35 PM.

2) **Minutes:**

On a motion made by R. Yanda, seconded by C. "Duke" Ackley, the minutes of the May 21, 2003, Meeting were accepted. Minutes were approved as presented. Carried.

3) **Correspondence:**

- A) R. Stuck presented "Wib-Bits" for our information.
- B) Kier Dirlam, Allegany County Planning Dept. correspondence:
 - a. A letter from the New York State Dept of State (NYS DOS) concerning the local law in the Village of Belmont. This Board had sent comments and the local law was approved.
 - b. K. Dirlam, mentioned that from the "Weekly Wire": Medical Relief legislation from President Bush May 28th, Bruno announces Senate task force on Medicaid reform, and Secretary Thompson released FMAP funds.
 - c. Greenway-The bridge over Black Creek was opened. The Allegany County Dept of Public Works (DPW) helped to set the bridge. An additional 8 bridges will be done, one in Belfast.
 - d. Annual statements of disclosures need to be sent to Brenda Rigby, Clerk of the Board.

4.) **Reports:**

- A) Inter-Governmental Reviews (IGR) from Southern Tier West (STW)-Chautauqua County Father's Count Family Program, New York State Dept of Transportation (NYSDOT)/Federal Aviation Agency (FAA) Continuous Aviation Program, DEC Superfund \$630,022 new funding from EPA, \$70,000 matching grant, Cattaraugus Community Action, Multi County (Allegany, Cattaraugus, Chautauqua, Erie, Niagara, and Wyoming) Residential Energy Conservation businesses, from USDA \$428,600.
- B) Environmental Bulletin-Sheet from K. Dirlam concerning SPEDES permits.
- C) Traffic Count is available on line. It is 2002 vintage.
- D) Joncy Bridge opened June 25, 2003, at 11:00AM. This may be the longest wooden bridge span in NYS and possibly, the USA.

5) **Committees:**

- A) Hospitality-A discussion of the need to budget for the two social events was entertained by Chairwoman G. Butera. The menu for the upcoming picnic was presented. Diane Sinton, former member, was discussed as possibly providing a program for the picnic. K. Dirlam is

to fax phone numbers to G. Butera. Invitees include: Legislators, Supervisors and Mayors, and County Dept Heads. Chairwoman Butera mentioned the need to RSVP.

6) **New Business:**

- A) K. Dirlam distributed a handout for a review of a partial application Belfast Water Improvements that addresses two new water sources. The Allegany County Planning Board (ACPB) will not be lead agency. On a motion by C.O. Jessup, seconded by R. Hollis, The ACPB agrees that the Town of Belfast should be lead agency. Motion carried unanimously. The Town Clerk of Belfast should be faxed a letter stating the Board's vote on this item.

7) **Old Business:**

- A) C.O. Jessup shared a sample document from the Alfred Town Board concerning "Junk Cars". R. Hollis stated that the Town of Granger would be going to court over this issue. G. Butera asked if you need commercial zoning to have junk cars? Junk laws are on the books and need to be followed.
- B) G. Butera brought up the Technology Committee Letter of May 22, 2003. Lee Gridley had attended the meeting on the planning board's behalf. R. Hollis also attended. The Committee is planning to renew the contract for Pictometry but there are questions concerning whether or not a flyover will be done.
- C) K. Hollis read a letter recognizing the efforts of all parties involved with the Angelica School development project. It praised all participants for going the extra mile to provide a growth opportunity for Houghton Academy and a storage area for Village equipment. It was decided that R. Stuck would send a copy of the letter to all parties.
- D) R. Hollis informed the Board that due to the ice storm in April 2003, Two million dollars of mitigation money would be available to fund projects. Areas with pre-disaster mitigation plans will have preference.
- E) Edgar Sherman, Allegany County Legislative Chair, reported that there was a meeting to update the list for roads to be eligible for NYS funding, building bridges, installing traffic lights, etc. This is as a result of the Census. He also stated that to I-86 from Cuba to Angelica repair costs is estimated at \$7,000,000. The So. Tier Expressway is unsafe in its current state.
- F) Chairman Sherman reported that the Southern Tier Ext Railroad Authority is proceeding with improvements from Olean heading east. Progress is being made with new ballast, welded rail and signals being installed.
- G) G. Butera stated that she attended a meeting of the Town of Almond Planning Board. STW has a proposal for Towns to volunteer to improve the areas near the exits in their municipalities. This will improve the look of I-86 through Allegany County. Angelica is currently participating.
- H) W. Dibble mentioned that there should be a prohibition for trains carrying municipal waste.

8) **Adjournment:**

At 8:45 PM C. "Duke" Ackley stated that fishing has improved; he has caught some walleye and then made the motion to adjourn, seconded by D. Foster. Carried.

Respectfully submitted,

Kathleen S. Hollis

Kathleen S. Hollis, Assistant Secretary



ALLEGANY COUNTY PLANNING BOARD

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Chairman: Ronald Stuck * Vice-Chairman: Charles Jessup * Secretary: Lee Gridley

Allegany Planning Board Minutes: August 20, 2003

Present: C. Ackley, G. Butera, D. Foster, L. Gridley, T. Hayden, K. Hollis, R. Hollis, C. Jessup, A. Nobles, R. Stuck, R. Yanda

Absent: M. Perkins, C. Clark, K. Skinner

Guests: K. Dirlam-Allegany County Planning Specialist

Location: Angelica Conservation Club, Angelica, New York.

1) **Call to Order:**

Chairman, R. Stuck, called the meeting to order at 7:50 PM.

2) **Minutes:**

The June Minutes will be reviewed and approved at the September meeting.

3) **Correspondence:**

No Correspondence was reviewed. Deferred until September.

4.) **Reports:**

No Reports were given. Deferred until September.

5) **Old Business:**

None

6) **New Business:**

A) **Town of Wellsville Comprehensive Plan.** K. Dirlam informed the Planning Board that we had received a copy of the Comprehensive Plan from the Town of Wellsville that is the exact same plan that we had reviewed in the spring for the Village of Wellsville. The Village and Town Planning Boards had worked together on this plan. The topics of the non-invasive expansion areas i.e. water/sewer on Routes 417 and 19 will be reviewed at the time these are actually being implemented. There is some concern about the approval process and if it was followed correctly. The Allegany County Planning Board did not approve this plan previously for the Town. When a new version is created, it will need Allegany County Planning Board approval. Comments contained in the April 2003 minutes regarding the Village of Wellsville plan are applicable to this plan also. A motion was made by R. Yanda with a second by R. Hollis to approve the plan with the same comments as had been sent to the Village of Wellsville. Motion passed unanimously. Chairman Stuck will send a letter to the Town granting Planning Board approval.

B) **The Allegany County Planning Board By-Laws** need to be revised to conform to the new changes in New York State Municipal law. Presently the By-laws state that the Planning Board may have seven to twenty members. Under the new law we would have to have a quorum of eleven because you must consider all possible board seats. It was discussed that a better number would be for fifteen Board seats, thus having a quorum at eight members. K. Hollis made a motion with a second by T.

Hayden that we recommend that the County Legislature undertake the necessary steps to make these revisions. Motion passed unanimously.

- C) **I-86 Support Letter.** The Federal Transportation Bill [formerly known as ISTEA and TEA-21] is in the process of being reauthorized. In the previous version, funds were allocated for maintenance of I-86, but not specifically set aside for this purpose, and thus it went into the NYS General Fund. The Planning Board was asked to send a letter of support to the various state and federal representatives to note our support for setting aside the needed funding for maintenance of the Interstate. R. Hollis made a motion with a second by G. Butera to authorize Chairman Stuck to send letters to the representatives. Motion passed unanimously.
- D) **County Planner:** After the end of October, Kier Dirlam will not be providing full time planning services to Allegany County. In lieu of a full time contract for planning services or a full time employee performing planning services, it was recommended that the county negotiate a sub-contract with Kier Dirlam to continue working with the Allegany County Planning Board. A motion to send a letter to the County Legislature's Planning and Development Committee making this recommendation was made by G. Butera and with a second by T. Hayden. Motion passed unanimously.

7) **Adjournment:**

C. Ackley moved that the meeting be adjourned at 8:57 PM with a second by D. Foster. Motion passed unanimously.

Respectfully submitted,

Kathleen A. Hollis
Assistant Secretary

Lee Gridley, Secretary

**NO
MEETING
IN
SEPTEMBER
2003**



ALLEGANY COUNTY PLANNING BOARD

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Chairman: Ronald Stuck * Vice-Chairman: Charles Jessup * Secretary: Lee Dibble

Allegany Planning Board Minutes: October 15, 2003

Present: C. O. Jessup, D. Foster, C. "Duke" Ackley, G. Butera, K. Hollis, R. Hollis, R. Stuck, R. Yanda, A. Nobles, and T. Hayden

Excused: L. Gridley

Absent: K. Skinner, M. Perkins and C. Clark

Guests: K. Dirlam-Allegany County Planning Specialist, Patti Nobles, Canaseraga, and W. Dibble-County Legislator

Location: Frank Williams Room – Allegany County Office Building, Belmont, New York.

1) **Call to Order:**

Chairman R. Stuck called the meeting to order at 7:30 PM.

2) **Minutes:**

On a motion made by Tom Hayden, seconded by R. Hollis, the minutes of the June 17, 2003, meeting were accepted. Minutes were approved as presented. Carried.

On a motion made by Tom Hayden, seconded by R. Yanda, the minutes of the August 20, 2003, meeting were accepted. Minutes were approved as presented. Carried.

3) **Correspondence:**

A) A letter from Kier Dirlam, announcing his departure on October 25, 2003, for a new position in Wellsville. This event is met with much sadness by the Planning Board. Kier will be greatly missed.

B) A follow up from discussion at the August meeting, a letter was sent to the Planning and Development Committee to request that they keep the part time planning position as they search for a replacement for K. Dirlam. A new NYS law will require the County to modify the existing law concerning the Allegany County Planning Board. The current law has a range rather than a fixed number of members. The current law was passed even though it did not reflect the recommendations of the Planning Board. Chairman Stuck asked that the law be changed. K. Dirlam spoke with the County Attorney and requested the number be set to 15. R. Hollis mentioned that when the current law was being formulated the Planning Board asked for staggered terms to help with continuity on the Board. C.O. Jessup said the staggered term was a good idea. "Duke" Ackley said that the Planning Board doesn't have a say anyway, we can just recommend ideas to the Legislators. A subcommittee to revise the current Planning Board Law was formed, Chair, Rick Hollis, members T. Hayden, C.O. Jessup, and K. Hollis. A review of the 1999 law will start the process.

C) A copy of an alternate members provision in the Planning Board law was distributed for the Board's information.

D) Chairman Stuck presented "Wid-Bits" for our information.

E) There is a modification to the Agriculture and Markets Law concerning Agricultural Districts. An annual 30-day window now is available for farmers to enter the District.

F) NYS will now fund purchases of development rights of farmland.

G) Leg. W. Dibble sent a letter concerning impoundments, large ponds in the County. This refers to early 1970 proposals for large ponds to be made in the County.

H) Consultant TVGA sent an advertisement concerning brown fields. (This company has the contract for the landfill design in Allegany County).

I) Announcement for a NYS Development Council Seminar on December 3-5, 2003, in Saratoga Springs was circulated.

J) The Bishop Sheen Housing Foundation that provides rehab funding asked for a letter of support. No action taken.

- K) A photo of the Letchworth State Park Dragoons was shared with the Board.
- L) Correspondence from K. Dirlam:
 - a. Southern Tier West is hosting a Seminar at the Chautauqua Institution November 13, 2003 similar to the Houghton Spring Conference.
 - b. The Canaseraga sewer project is on the Multi year list, along with Andover – upgrade storage, Belfast –treatment plant, Angelica – surface water distribution lines, Wellsville – water to Morningside area.

4.) **Reports:**

- A) Several Inter-Governmental Reviews (IGR) from Southern Tier West (STW) were mentioned by Kier. One in Allegany County was the upgrading of the court facilities in Wellsville, NY. That project was rejected by the voters in Wellsville.
- B) The NYS DEC Environmental Notice Bulletin from May to October 2003 was shared.
- C) A letter dated September 11, 2003 from David Pullen, Esq. to DEC concerning questions on the Greenway in relation to SEQR for Towns of Caneadea, New Hudson, and Cuba. The Planning Board approved his questions and sent them in for review. The response from DEC provided no clear answers to the questions.
- D) An Email from Diana Sinton, former member of the ACPB to Kier Dirlam sent word that she has moved to Vermont and will be GIS Coordinator for several Colleges headquartered at Middlebury College.
- E) The Office of Emergency Services was awarded a SEMO grant to prepare a Pre-Disaster Mitigation Plan for Allegany County. November 1, 2004, is the deadline for plans to be approved for municipalities to qualify for mitigation funds. September 9, 2003, there was a meeting with SEMO and FEMA reps. John Tucker will be coming to the NEACC meetings to talk with member Towns about their input.
- F) The Town of Alfred had completed the zoning map modifications at the end of June. Kier will provide plots and CD to them.
- G) Alfred's Comprehensive Planning Group sent out a questionnaire to Village and Town residents, High School and College Students to verify what and where the interests of the citizens are.
- H) The Town of Hume Planning Committee has set up two meetings to discuss the survey results concerning the future direction of the Town.
- I) It was announced that the Belmont Library is on the State and National Historic Registers.
- J) The NYS Assembly has proposed changes to the NYS Empire Zone Law which will revert the zone into 3 contiguous zones, thus eliminating 16 Towns that are in the current Zone. The State Senate has not considered the legislation.
- K) Kier announced that he has completed the Bike Trail Map for Allegany County. It has been reviewed and approved by several bike enthusiasts and the "Bicycle Man in Almond. It is in PDF format. R. Hollis asked if it could be put on the Website. He also requested a copy of the map be sent to him.
- L) The final report of the survey of septic systems in the Town and Village of Andover, NY is ready. Paper forms from the Dept of Health were digitized to build the database. The septic data was tied to GIS. The crossover to addresses that are only Rural Delivery Routes make coordination difficult. The report also includes Town of Ward, Town and Village of Alfred, and Town and Village of Almond. 2864 forms were placed in the database. Database will go to the Health Dept.
- M) W. Dibble mentioned that Rte19 and Rte 19A are official bike routes.

5) **Committees:**

- A) Hospitality-A discussion of results of the Annual picnic was entertained by Chairwoman G. Butera. She reported the cost was \$241.50 and for 2002 it was \$240.68. A great time was had by all and the men did a great job cooking. Chairwoman Butera was recognized for the excellent job she did coordinating the event. A need for a County Recreation building was briefly discussed.

- a. Chairwoman Butera initiated the discussion concerning the Annual Dinner to be held January 21, 2004. She had checked for prices at the Stone House in Cuba, \$14.00, and Moonwinks, in Cuba, \$10.75. R. Hollis made a motion to have G. Butera make reservations at Moonwinks for the Annual Dinner, seconded by R. Yanda. A discussion of alternative places, a Bistro in Cuba was brought up by A. Nobles. K. Hollis agreed to be a member of the Annual Dinner Committee. Chairwoman Butera asked about what amount will be budgeted for the Planning Board events. K. Dirlam stated that at this point, the budget for the Planning Board is at the \$900.00 level, but that could change. The motion was voted on and carried.
- B) County Budget-a brief discussion of the state of the County's budget ensued. Friday morning there will be a budget meeting. The County can only have a 20-30% tax increase to stay within the taxing limit. It is hoped that the Governor will be able to forgive a portion of the Medicaid bill.

6) Old Business:

- A) K. Dirlam stated that since he will be leaving, the County needed to offer the Civil Service test for County Planner. The next test won't be until Nov 2004. They needed to create a position in order to offer the test. Any person would be a provisional hire in the position. There is no intention to fill the position with a contractual person. Kier also stated that he and the County have come to terms for him to continue on a monthly basis reviewing referrals, read mail and attend the ACPB meetings. The Planning and Development staff will assist with clerical needs of this Board.
- B) Kier said he found 22 boxes of old Planning Information in storage. He has catalogued each box so that items will now be easier to find. Kier has discussed this with the legislators and perhaps a grant from NYS Archives could be pursued to help organize these items.
- C) The new law 239.n1/72-S will require training be taken by Planning Board Members after 1 January 2005.
- D) K. Dirlam distributed the National Flood Insurance Program in NYS Info Sheet.

7) New Business:

- A) It was mentioned that it would be nice if the DOT purchase land for rest area in West Bound travel lane of I-86.
- B) R. Hollis stated that the Town of Granger and ACCORD were successful in getting a Housing Rehab Grant for \$376,650. He also stated that the Short Tract Fire Company was successful again in obtaining a FEMA Fire Safety Grant of \$38,835 to be used for radios and a thermal imaging camera.
- C) W. Dibble said that the Richburg Fire Company was successful in obtaining a FEMA Fire Safety Grant of \$195,000 for a new truck since their pumper wouldn't pass inspection.

8) Adjournment:

At 9:27 PM C. "Duke" Ackley stated that fishing was lousy; and then made the motion to adjourn, seconded by D. Foster. Carried.

Respectfully submitted,

Kathleen S. Hollis

Kathleen S. Hollis, Assistant Secretary

John Mangerson approved



ALLEGANY COUNTY PLANNING BOARD

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Chairman: Ronald Stuck * Vice-Chairman: Charles Jessup * Secretary: Lee Gridley

Allegany Planning Board Minutes: November 19, 2003

Present: D. Foster, C. "Duke" Ackley, G. Butera, K. Hollis, R. Hollis, R. Stuck, R. Yanda, A. Nobles, L. Gridley, and T. Hayden

Excused:

Absent: C. O. Jessup, K. Skinner, and M. Perkins

Guests: John Foels, Development/ IDA Director. K. Dirlam- Planning Specialist and W. Dibble-County Legislator

Location: Frank Williams Room – Allegany County Office Building, Belmont, New York.

Call to Order:

Chairman R. Stuck called the meeting to order at 7:35 PM.

Minutes:

On a motion made by G. Butera, seconded by R. Yanda, the minutes of the October 15, 2003, meeting were accepted with a correction: page 3 section D should be "WIB-Bits". Minutes were approved as corrected. Carried.

Guest:

John Foels addressed the Board with a request for input as to what the needs for the Planning Board will be in 2004, since the County no longer has a full-time planning specialist. This presents a challenge to the County. Legislator S. Myers had asked J. Foels to attend the Ways and Means Committee meeting to report what the Planning Board needs are. On Monday, the Co. Leg Board will vote whether to contract for part-time planning support from K. Dirlam. There was a discussion of the fiscal problems of the County and the proposed tax increases. There is a need to get more businesses into the County to help the County gain more property and sales tax. The Planning Board is vital to keep the County moving. The Development and Planning Offices need to be strengthened. The Planning Board is the Planning Dept. T. Hayden inquired about the Genesee Valley Ventures (GVV) holding company. J. Foels stated that the IDA has created this corporation to facilitate their business and to have better safe guards than in the past. R. Hollis stated that Planning Board Vice Chairman, C. O. Jessup leads the IDA Board. Genesee Valley Ventures' job is to get money through grants. The organization of GVV is better because the GVV members are IDA members and are picked by the Legislature. It was asked if the Planning Board could get more involved with GVV? Chairman R. Stuck stated that the Planning Board has legal responsibilities that are set by NYS. The Board might have to review the actions of GVV at some time. Allegany County is lagging behind the actions of other counties; there is a pulling away from Planning and Development; we'll be limping thought 2003-2004 and 2004-2005. The ability to be able to service the clients will be jeopardized. The County is really an \$85,000,000.00 company. The Planning Board did a survey at the Allegany County Fair and the results favor promoting small businesses in the County. The County needs to set a direction with a plan. R. Stuck said that it should be something binding so that the plan will continue to be used. G. Butera said that in her four years on the Board the only things we plan for are the annual picnic and dinner; no real planning work is brought before this Board. A question was asked about the duties of the Development Advisory Board. They approve revolving loans for businesses in the County. Taxes are increasing and there's nothing to show for it. R. Hollis mentioned that when J Gallman was a County Legislator he suggested that the Planning Board review pending County bridge projects and decide which projects should be done in a given year. The Legislators failed to act on this suggestion. G. Butera stated that we need revenue and more businesses but zoning laws can be limiting. There are areas in the County that really need to be developed. The knowledge of Planning Board members should be utilized. There was a comment that Leg. Brent Reynolds, Chair of Planning and Dev is the liaison between the Planning Board and the County Legislature does not attend our meetings. L. Gridley mentioned the surveys the Planning Board has done that were not utilized. T. Hayden asked if students could be used to do some of this work for the County? This work may be too complex for a student to do. J. Foels stated that the IDA has \$1,000 that he proposes be used to provide a private/public partnership to help raise private money to keep planning working in Allegany

County. Due to the fiscal concerns of the County, J. Foels will be the liaison for all planning in the County, including the Planning Board. The Planning Board needs to reinvent itself. J. Foels stated that the intersection of I-86 and NYS Rte 19 needs to be developed to get things going in the County. The former Houghton Academy Bldg (Crossroads Bldg) has been subleased and the Dept of Planning and Development may be located there. He suggested the Planning Board have a meeting there and invite the local Planning Boards from Allegany County. C. Ackley said that we need to develop a plan so it is ready when funding is available. It was restated that Leg. B. Reynolds, the liaison for the Planning Board does not attend our meetings. It was asked if J. Foels would come to our meetings? There is a need for K. Dirlam to be available to help. As far as grants, it is stated in the NYS law that the Planning Board can pursue it's own grants. G. Butera stated that the amount of traffic through the Village of Almond was stated at 7,000 cars/day. That would be enough to support some development. J. Foels will go to the meeting on Monday to present the need for K. Dirlam to continue his participation with the Planning Board on a Contractual basis. There is a need to get people more involved in "planning" for the County. C. Ackley suggested that we publicize a proposed meeting on zoning to increase attendance.

Correspondence:

- A) Craig Clark has presented a letter of resignation to the Planning Board. The membership asked that Chairman Stuck send a letter accepting the resignation with regret and thanking Craig for his service to this Board.
- B) NYS Office of Parks, Recreation and Historic Preservation sent notice of the request for the Moses Van Campen House in Birdsall to be placed on the Historic Register. This action is being initiated by the house owner so there will be no comment from this Board.
- C) Kier Dirlam said he had a request for maps from an appraisal company in Bath, NY and had made the maps to be mailed Thursday.

Reports:

- A) K. Dirlam shared the ENB handout. Projects concerning a SPDES permit in Houghton, NY and a request for adding acreage to an existing gravel pit in Hume, NY were included.
- B) Intergovernmental Reviews were presented and shared.
- C) **Local Law Committee** - R. Hollis handed out copies of the proposed law changes to committee members. The Committee will meet at 6:45 PM before the December meeting.

Committees:

- A) **Hospitality Committee.** It was asked if the Planning Board could continue with its plans for the Annual Dinner. J. Margeson had been asked and said that the money will be available to fund the Planning Board activities.

New Business:

- A) **Planning Board archive materials** were catalogued by box contents by K. Dirlam. J. Foels said that they could be stored in the Development Office storage space. There was discussion that an application for an archiving grant should be pursued. G. Butera stated that the City of Buffalo created a genealogy office housed at the County Clerk's office. It was proposed that K. Dirlam contact J. Tanmero from the NYS Archives to see what is available for grants from the NYS Archives. L. Gridley will work with K. Dirlam on this project. On December 17, 2003, they will review the boxes.
- B) **Nominating Committee:** C. "Duke" Ackley will once again serve as the Chairman of the Nominating Committee assisted by his "Right-hand Man", R. Yanda.

Adjournment:

At 9:27 PM C. "Duke" Ackley stated that there hasn't been any time to fish; and then made the motion to adjourn, seconded by R. Yanda. Carried.

Respectfully submitted,

Kathleen S. Hollis
Kathleen S. Hollis, Assistant Secretary

John Mangerson (signed)



ALLEGANY COUNTY PLANNING BOARD

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Chairman: Ronald Stuck * Vice-Chairman: Charles Jessup * Secretary: Lee Gridley

Allegany Planning Board Minutes: December 17, 2003

Present: C. O. Jessup, C. "Duke" Ackley, K. Hollis, R. Hollis, R. Stuck, R. Yanda, and T. Hayden
Excused: A. Nobles, G. Butera, and L. Gridley
Absent: D. Foster, K. Skinner, and M. Perkins
Guests: James Tammaro-Records Advisory Services (RAS), Region 8 Office, NYS Archives, K. Dirlam-Planning Specialist (Allegany County liaison to ACPB), W. Dibble-County Legislator
Location: Frank Williams Room – Allegany County Office Building, Belmont, New York.

1. **Call to Order:**

Chairman R. Stuck called the meeting to order at 7:30 PM.

2. **Minutes:**

On a motion made by T. Hayden, seconded by R. Yanda, the minutes of the November 19, 2003, meeting were accepted as written. Carried.

3. **Guest:**

James M. Tammaro, RAS, NYS Archives came to Allegany County to do a quick scan of the Planning Board Documents that were boxed up and catalogued by Kier Dirlam. Mr. Tammaro gave us an overview of the RAS. He was Deputy Town Clerk of Amherst and set up their archives. He shared a handout listing the Regional Advisory Offices of the NYS Archives location information. There are publications and workshops offered by the RAS to assist local governments with archiving projects. There are Government Record Management Grants awarded from funds collected when mortgages and deeds are filed. This money is awarded for inventories, storage facilities, and microfilming documents. Additional information can be found at the website.

Mr. Tammaro reviewed contents of the Planning Board documents. He found many items that had duplicates, old catalogs, vendor brochures that are not County records, but some may have historical significance. If so, they could be transferred to the County Historian. The Planning Board could apply for a grant to inventory the materials in the \$5,000-7,000 range. This could sort out the records to be discarded, rebox and reorganize the remaining documents. A determination of which documents have historical value could be made and items could be scanned and transferred to CD. K. Dirlam said that there is a schedule-the Planner is to keep everything for project files, grant programs files are permanent, environmental studies are permanent, copies of the plans marked "official" need to be transferred from discs. Deadline for the grant application is February 2, 2004. There was a seminar in Caneadea. Independent reviewer reviews grants. Awards made in June. There are training courses for how to do an inventory. It's a workshop. Gail Zin is archivist at STW. Eileen Weishan, STW, could recommend someone to do the work. The grant can only be applied to government records. Dick Yanda asked "What about items that hold importance to the Planning Board?" It is ok to keep things longer if important to the group. Inventories are often done on the record series level. The Planning Board documents may go down to document level. It may be possible to get a grant to automate the inventory list so that it is searchable. Create fields in MS ACCESS. A publication will be sent to R. Stuck for information as to how to set up database, how to estimate area needed to store existing documents. Who will maintain the database needs to be determined. Information Technology at the County has Office 2000. Could a college student intern to do this? Possible use as matching funds? K. Dirlam stated that we need to get the Planning and Development laptop back. There is a weekly RAS newsletter sent via Email. To subscribe, send an Email to Mr. Tammaro. If assistance is needed it can be done in the evening. The grant could be used to set up a website so that the public has access to government information as: minutes, agendas, code book for Town, applications for licenses or permits and electronically send them in, including an electronic signature. A consultant could be used to

prepare website. Dream Weaver Macromedia is what they use. The cost for site varies with amount of disc space used. R. Stuck suggested contacting Christina at ACCORD Corp. Lance Technologies set up their website. K. Dirlam said that the Village of Angelica pays \$100.00 for a host and \$20.00/year for their web domain. The Town of Hume also has a website. West Seneca, Grand Island, ISP NYSRI Network is set up to share regional information. Genesee County has a website. There are GIS grants available. Web trends-can tell who is using the website. The website must be accessible to everyone, including the handicapped. There can be no FLASH input on site. Bobi.com-can be used to check your website, including colors and 12 pt font. You need to set up policies for use of the Internet at work. Allegany County would apply for the grant. Request that the legislature resolve to apply for and accept the money if the application is successful. RAS will work with you after you complete the training. The grant could be used to extend a building to provide additional space for storage. W. Dibble mentioned that some Planning Board data is located at Cornell University and in Batavia. A motion was made by R. Hollis to contact legislature to request permission to apply for the grant to inventory the Planning Board Dept records for an amount of approximately \$12,000.00 seconded by T. Hayden. If successful, a grant acceptance form will be sent. It needs to be signed then in about 3 weeks 50% of the money will be sent. A time line needs to be established. Motion carried. D. Button received a grant for \$40,000 to establish an off-site back up of electronic records for Allegany County Government.

4. Correspondence:

K. Dirlam shared: NY Farms pamphlet, Erie Canal Way National pamphlet, Regional Economy of Upstate NY pamphlet and Grant Action News pamphlet.

5. Reports:

K. Dirlam distributed the invitation to the Planning Board Dinner. There is no designated speaker. R. Hollis made a motion that James Palmer, Chairman-to-be of the Legislature should be contacted to be our speaker, seconded by C.O. Jessup. Topic to be "What does he want the Planning Board to do?" K. Hollis to see that Legislator Palmer is contacted. Carried.

6. Committees:

Local Law committee met tonight. Discussed some of the previous items presented when the Planning Board was changed in 1998. They will meet again at 6:45 PM on February 18, 2004.

ENB Region 9 Completed Applications dated 12/17/2003 were shared. Ashe Oil Inc, Scio, NY for discharge of siphon water from oil production wells, a negative declaration is on file. A negative declaration for the 15-mile acquisition of former railroad corridor for inclusion in the Genesee Valley Greenway. Sun Valley Campsites, Poags Hole Rd, Arkport, a SPDES permit for sanitary services, comments due by Friday January 2, 2004. A negative declaration for the NYS Police Barracks on Rt 19 in the Town of Amity.

7. New Business:

Recommendations for members for 2004: R. Hollis, K. Hollis, R. Stuck, C. Ackley, D. Foster, A. Nobles, R. Yanda, L. Gridley, T. Hayden, C. O. Jessup and G. Butera.

8. Good of the Order:

The Allegany Co Planning Board Meeting concerning I-86 /Rt 19 will be separate from Wellsville/Cuba joint planning board meeting.

W. Dibble mentioned a railroad corridor bridge on Rt 305. It should be brought down to grade.

9. Adjournment:

At 9:00 PM C. "Duke" Ackley stated he doesn't go after frozen fish; and then made the motion to adjourn, seconded by R. Yanda. Carried.

Respectfully submitted,

Kathleen S. Hollis

Kathleen S. Hollis, Assistant Secretary