

J. Magallon
RECEIVED

JAN 08 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
SPECIAL MEETING
JANUARY 6, 2003**

Present: B. Reynolds, J. Graffrath, J. Palmer, B. Sobeck, J. Foels, K. Dirlam

Meeting was called to order by Chairman B. Reynolds at 1:50.

TOPIC
Audit

DISCUSSION

The meeting was called to order to review the Planning and Development audit, and discussion followed.

Meeting was adjourned at 1:52.

Respectfully Submitted:
Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
SPECIAL MEETING
JANUARY 6, 2003**

J. Margison

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JAN 08 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: B. Reynolds, S. Myers, J. Graffrath, B. Sobeck

Meeting was called to order by Chairman B. Reynolds at 2:30.

TOPIC DISCUSSION

U.S.E.D.A.
Funding

B. Reynolds stated the Southern Tier West Regional Planning and Development Board is in the process of up-dating the Regional Development Strategy for the three county region and as a part of that document, the U.S. Economic Development Administration requires that each county identify local economic development projects which are eligible for E.D.A. Funding.

Chairman Reynolds asked members to think about potential projects for discussion at a special meeting on January 13, 2003 at 1:00.

Appointments The committee was asked to sponsor a resolution for the appointment of the following members of the Allegany County Development Advisory Board:

Education:	Deborah Clark, Alfred
Agriculture:	Ted Hopkins, Fillmore
Forests:	John Corneby, Whitesville
Recreation/Tourism:	Jesse Case, Belmont
Industry:	Raymond DeTine, Belmont Reita Sobeck-Lynch, Wellsville Barbara Deming, Cuba
Utilities:	Frederic Marks, Hornell
Small Business:	Voni Walker, Wellsville William Hart, Wellsville
Banking:	Linda Clayson, Belmont
Real Estate:	William Shuler, Cuba
At-Large	David Fleming, Angelica Zena Andrus, Friendship

On motion by J. Graffrath, seconded by B. Sobeck and carried to sponsor said resolution.

PREPARE A RESOLUTION

Appointments The committee was asked to sponsor a resolution for the appointment of the following members to the Allegany County Planning Board:

District I Members:

Richard Hollis, Dalton
Kathleen Hollis, Dalton
Richard Yanda, Fillmore
Kenneth Skinner, Rushford

District II Members:

Ronald Stuck, Friendship
Matthew Perkins, Clarksville

District III Members:

District IV Members:

Aaron Foster, Andover
Clifford Ackley, Wellsville
Lee Dibble, Wellsville

District V Members:

Charles Jessup, Alfred Station
Gertrude Butera, Almond

TOPIC**DISCUSSION****District V Members Cont.:**

Craig Clark, Alfred
Alan Nobles, Canaseraga

Ex-Officio Members:

David Roeske, Superintendent of Public Works, Wellsville
Terri Ross, County Treasurer, Angelica
Brent Reynolds, Chairman-Planning & Development Committee, Alfred Station

On motion by J. Graffrath, seconded by S. Myers and carried to sponsor said resolution.

PREPARE A RESOLUTION

Meeting was adjourned at 2:35
Respectfully Submitted: Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
SPECIAL MEETING
JANUARY 13, 2003**

J. Malgouzi

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JAN 13 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: S. Myers, J. Graffrath, E. Sherman, K. Dirlam

Co-Chairwoman S. Myers called meeting to order at 1:12.

TOPIC

U.S.E.D.A.
Funding

DISCUSSION

Kier Dirlam recommended the following projects for inclusion in the Southern Tier West EDA Program.

2003 EDA PROJECT LISTING

Allegany County

- 1.) Wellsville (Town) Route 417 East Water and Wastewater System Project
- 2.) Amity (Belvedere) Industrial Park Development Project
- 3.) Sugar Hill (Alfred) Industrial Park Development Project, Phase 2

On motion by J. Graffrath, seconded by S. Myers and carried to amend the list on project number two (2.) to state Route 19 Corridor Water and Sewer – from approximately 1 mile south of the Village of Belmont north to Belvedere and the proposed Industrial/Commercial Park Development Project Area.

On motion by J. Graffrath, seconded by S. Myers and carried to support the 2003 EDA Project Listing as amended. Kier was asked to forward the information on to Southern Tier West.

Meeting was adjourned at 1:17.

Respectfully Submitted:

Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT COMMITTEE
SPECIAL MEETING
FEBRUARY 10, 2003**

J. Margason

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FEB 10 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Present: B. Reynolds, J. Graffrath, B. Heineman, B. Sobeck, E. Sherman, J. Foels

The meeting was called to order by Chairman B. Reynolds at 12:55.

John Foels ask the committee to sponsor a resolution for the consent of assumption of rights and obligations of ACME Electronics, LLC by Tracewell Systems, Inc.

On motion by B. Sobeck, seconded by J. Graffrath and carried to support said resolution and to refer it to Ways and Means for their support.

REFER TO WAYS AND MEANS

PREPARE A RESOLUTION

Meeting was adjourned at 12:57.

Respectfully Submitted:
Alice Alsworth



TITLE: AUTHORIZATION AND CONSENT TO ASSUMPTION OF RIGHTS AND OBLIGATIONS OF ACME ELECTRONICS, LLC BY TRACEWELL SYSTEMS, INC.

Offered by: Planning and Development and Ways and Means Committees

RESOLVED:

1. The County of Allegany authorizes and consents to the assumption by Tracewell Systems, Inc. a Delaware Corporation with offices at 567 Enterprise Drive, Westerville, Ohio 43081, of all rights and obligations of Acme Electronics, LLC contained in any and all bonds, agreements, mortgages, security interests, payment-in-lieu of tax agreements, and all amendments and modifications to such documents, arising out of the purchase by the County of Allegany of Allegany County Industrial Development Agency Series B Taxable Industrial Development Agency Bond, No. R-1 (Acme Electric Corporation Facility) authorized by Resolution No. 8-93, the assumption of which Bond by Acme Electronics, LLC was authorized by Resolution No. 77-02.

2. The Chairman of this Board is authorized to execute any and all documents necessary to carry out the purpose of this resolution.

I, Brenda A. Rigby, Clerk of the Board of Legislators of the County of Allegany, State of New York do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said Board on the _____ day of _____, 20_____.

_____ Dated at Belmont, New York this ____ day of _____, 20_____
Clerk, Board of Legislators, Allegany County

Moved by _____ Seconded by _____ VOTE: Ayes _____ Noes _____ Absent _____ Voice _____

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
FEBRUARY 10, 2003**

John Margeson

RECEIVED

Present: B. Reynolds, S. Myers, J. Graffrath, B. Heineman, B. Sobeck, E. Sherman, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam

FEB 12 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

The meeting was called to order by Chairman B. Reynolds at 3:19.

On motion by B. Sobeck, seconded by S. Myers and carried to approve January 6th, January 6th, January 13, 2003 minutes.

On motion by B. Reynolds, seconded by B. Sobeck and carried to go into executive session on a legal matter at 3:20.

On motion by B. Reynolds, seconded by B. Sobeck and carried to go out of executive session at 3:28.

TOPIC DISCUSSION

**Jerry
Garmong:**

Summer Youth Counselor Jerry requested the committee to approve to begin hiring the part-time Remedial Teacher positions, which was approved at \$10.75 per hour in our 2003 Budget. These positions are necessary to begin expanding services for At-Risk youth with area school districts, as well as program development of the Summer Youth Employment Program.

On motion by S. Myers, seconded by J. Graffrath and carried to support the hiring of the Remedial Teacher positions.

Work Force Investment Act Jerry stated that a performance report is one of the requirements of the Work Force Investment Act. He stated that there are seventeen standards under this report, and Allegany County exceeded fifteen of the seventeen requirements. Catt/Allegany County is ranked number one in meeting these standards in this region.

Job Seeking Work Shop The department will be conducting job-seeking workshops at for libraries in the county.

Kier Dirlam:

Annual Planning Board Dinner Kier stated that there were over fifty people that attended the dinner, and that is a large increase over the last few years. The event was a great success.

Planning Kier has been contacted to do new comprehensive planning with two more towns and groups.

Pictometry Presentations Kier has been actively giving presentations on Pictometry. He also has had many requests for maps, census data, GIS, and other data.

Re-Appropriation of EPA Grant Last year we accepted a US Environmental Protection Agency grant of \$10,000. This grant was approved to assist the Planning Specialist in the administration of parcel-by-parcel GIS coverage of disposal systems. The project period is from September 15, 2002 through September 15, 2003. This amount has to be re-appropriated for the 2003

TOPIC**DISCUSSION**

calendar year. Everything is in place and the grant can now be administered.

On motion by J. Graffrath, seconded by B. Heineman and carried to approve a resolution to re-appropriate the grant money.

REFER TO WAYS AND MEANS
PREPARE A RESOLUTION

Snowmobile
Trail Map
Update

Kier stated that the Snowmobile Federation has offered to do the legwork to update trail data to compile a new trail map. The new map will have more detailed descriptions of the trails than what the New York State map has. J. Graffrath asked to check with the police and the Department of Conservations to have a requirement that at the time the snowmobile is registered, proof of insurance would be required. There was a police checkpoint and many tickets were given out for no proof of insurance on the snowmobiles. Jesse will convey the information to the Federation.

Tentative
Workshops

There are two tentative workshops being planned for the spring on Brown Field, and how to hold public meetings/hearings.

Friendship
Empire
Development
Zone

Kier stated that Governor Pataki's 2003/2004 Budget, if approved; the Friendship Empire Development Zone will be cut by 1/3 the amount that was allocated last year for administration. The municipalities also would lose some of the benefit, as they would have to pick up 1/2 of the tax breaks to the businesses. Kier encouraged the committee to send letters to address this serious issue.

Jesse Case:

Matching
Funds

Jesse stated the matching funds budget for 2003 would be a decrease of about 20%. There was discussion on how that will affect his co-op advertising.

Conversion
Study

As the new travel guides will be distributed, a questionnaire will be included. It will address issues such as, whether they got the travel guide from us in a timely fashion, did they in fact travel to Allegany County.

Travel Guide

Jesse distributed the three-cover copy of the new travel guide. Ten thousand copies of the ski cover will be made, eighty-five thousand for the fish cover, and seventy-five thousand of the boat cover. He expects the first shipment to arrive momentarily.

2003 Travel
Shows

Jesse distributed a list of nineteen travel shows.

800# Report

Jesse stated that in the year 2001 there were 1,798-travel guide request on our 800# line. In 2002 there were 1,840. He has not been able to get a count of our web page yet.

Co-op Ads

We took in \$2,411 more in co-op ads than anticipated.

Bicentennial
Marketing

The Tourism Advisory Board have been conducting meetings for marketing ideas for the 2006 Bicentennial celebration, the plan is to have the Bicentennial theme from September 2005 through December 2006.

TOPIC DISCUSSION

Shop Allegany County First Campaign For the "Shop Allegany County First" campaign, the Development Office will be distributing discount cards for area businesses in the county-to-county college students. This is in conjunction with the Wellsville Chamber and the Community Alliance Group, Alfred University, Alfred State and Houghton College.

Arts Council Jesse gave an update on the Allegany County Arts Council and how it is progressing. On March 8, 2003 from 1:00-4:00 p.m. at Club Boomers in Scio, there will be a grants award ceremony for the recipients. Total grant amount was \$12,000.

John Foels:

Intern John introduced Shawna Smith, the new intern in his office. She is a fifth year student at Alfred University and will be working on projects in the Development office.

Allegany County Revolving Loan Fund The dead line to apply for a new Revolving Loan Fund grant is April 11, 2003. John gave an update on the fund. In 1997-May 1, 2001 there were seven loans for a total of \$126,000, from May 1, 2001 to the end of last year there were twelve loans for a total of \$236,000 loaned out. The loans are now 5% compared to 10% when the funding was first introduced. There are specific requirements in order to apply for the grant.

J. Dennis Kirst Career Day John stated the seconded annual Career Day event would be March 22, 2003 at Scio Central School. Due to the untimely death of J. Dennis Kirst who was the founder of this event, the Career Day will now be known as the J. Dennis Kirst Career Day. Scio Central School, Superintendent Michael McArdle will be the chairman.

County Projects John discussed possible projects going on in the county.

Appointment to the Development Advisory Board The committee was asked to sponsor a resolution for the appointment of Julie Hart – Wellsville to fill the vacancy created by the resignation of Reita Sobeck-Lynch as a member of the Allegany County Development Advisory Board.

On motion by B. Sobeck, seconded by J. Graffrath and carried to approve said resolution.

PREPARE A RESOLUTION

Meeting was adjourned at 4:31.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning and Development

DATE: 2/10/2003

The Allegany County Employment and Training Center is seeking Committee approval to begin hiring the part-time Remedial Teacher positions, which were approved at \$10.75 per hour in our 2003 Budget. These positions are necessary to begin expanding services for At-Risk youth with area school districts, as well as program development of the Summer Youth Employment Program.

FISCAL IMPACT: No Fiscal Impact – 100% Federally Funded.

For further information regarding this matter, contact:

Jerry Garmong, Employment & Training Director
Name and Department

Ext. 240
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 2/10/03

A resolution is requested for the acceptance and re-appropriation of a \$10,000 grant from the US Environmental Protection Agency.

The funds should be appropriated as follows:

A8020.495 = \$7,800.00

A8020.201 = \$2,200.00

A like sum of \$10,000.00 to be appropriated to revenue account A11.4989.8020 EPA.

The \$10,000 grant was approved (Resolution No.241-02) to assist the Planning Specialist in the administration of parcel-by-parcel GIS coverage of disposal systems.

Project Period: September 15, 2002 - September 15, 2003

FISCAL IMPACT:

For further information regarding this matter, contact:

Kier Dirlam, Planning
Name and Department

268-9229
Telephone Number

**NOT
APPROVED**

PLANNING AND DEVELOPMENT

John Margeson

MARCH 10, 2003

Present: B. Reynolds, S. Myers, J. Graffrath, B. Sobeck, E. Sherman, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam

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Guests: David Fleming – Development Specialist
Allegany County Government Interns

MAR 12 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

The meeting was called to order by Chairman B. Reynolds at 11:00. Chairman Reynolds welcomed this years Allegany County Government Interns to the meeting.

On motion by B. Sobeck, seconded by J. Graffrath and carried to approve February 10, 2003 minutes.

TOPIC DISCUSSION

**Jerry
Garmong:**

Synopsis of Job Jerry gave a short synopsis of the Employment and Training Department responsibilities for the Allegany County Government Interns.

Department of Labor Seminar On April 8, 2003 from 2:00 p.m. – 4:00 p.m. the Cattaraugus Allegany Job Service Employers Committee, Inc. will host a Workers Compensation and Disability Seminar at the Alfred State Technical College, Wellsville Campus. Cattaraugus will host their seminar at St. Bonaventure University from 9:00 a.m. – 11:00 a.m.

Workforce Investment Act The Workforce Investment Legislation will expire in June. Reauthorization is underway which includes funding cuts in all programs. Current proposals including cutting youth funds by 23% and the Governor's budget includes zero dollars for TANF Summer Youth Programs. Jerry asked the committee to send letters to U.S. Senator Hillary Rodham Clinton, U.S. Senator Charles Schumer, Senator Patricia McGee, Assemblywoman Catharine Young, and Assemblyman Daniel Burling, asking them to support increasing these funds for the betterment of our county youth. Last year nearly 100 students were served. If this money is not in fact allocated, there will only be approximately 50 students that will be able to be served. The committee asked Jerry to draft a letter of support.

Adult Budget Funding New York State has allocated \$60,000 to Allegany County for the Adult Budget Funding. There are stipulations, and a deadline of June 30, 2003 for the money to be distributed. Jerry asked the committee's support in conveying to local industries that this money is available. His department is now working with some of the local industries on short-term programs and job training for about fifteen people.

Kier Dirlam:

Synopsis of Job Kier gave a short synopsis of the Planning Department responsibilities to the Allegany County Government Interns.

Re-Appropriation of EPA Grant Kier gave a reminder that the re-appropriation of the EPA Grant funding resolution will be up for approval at today's Legislative Board meeting.

TOPIC DISCUSSION

Infrastructure A survey has been sent to county Towns and Villages on planning infrastructure issues. Kier is still waiting for responses.

Southern Tier
West
Government
Conference Kier reminded the committee to attend the Southern Tier West Government Conference at Houghton College on May 8, 2003.

Agriculture
Farmland
Protection
Grant The Agriculture Farmland Protection Grant has been submitted with significant assistance from the Soil and Water Conservation District and Cornell Cooperative Extension. The Planning Department will administer the \$12,000 grant if approved. There is a small amount the County has to match that has been approved in the 2003 Planning Department budget.

Sewer and
Water District The Town of Amity water district has been progressing. There are a high percentage of district signatures that have been completed. Kier was asked by the committee to follow-up with the Town of Amity to expedite the process at a faster pace.

Belmont
Bridge
Replacement Kier stated that he attended a meeting with the State DOT in January on the replacement of the Belmont bridge. There will be a small amount of extra money for minor improvements around the bridge. There is a Betterment Group that has been set up to address some of these issues. There will be another meeting next week as well. Kier asked for the committee's comments and suggestions for this project before the next meeting.

I-86 Coalition
Meeting Kier attended the last I-86 Coalition meeting. There was discussion on the proposed repairs to the east of Allegany County and that there will be only conservative minor repairs to the Allegany County part of I-86 until designated time of the year 2010, in which a more major improvement is scheduled to be completed. S. Myers asked for the committee and as many people that will, to write letters to Senator John R. Kuhl, Jr., Room 310, Legislative Office Building, Albany, New York 12247, who is the Assistant Majority Leader, House Operations asking for support in making more major repairs at a sooner date than 2010. The road is in deplorable condition and it needs attention now.

Jesse Case:

Synopsis of
Job Jesse gave a short synopsis of the Tourism Department responsibilities for the Allegany County Government Interns.

2003 Travel
Guide The opening script of the Travel Guide was changed this year, to market that Allegany County as an experience. There were four pages added to the history and culture section. There were 150,000 copies made of the travel guide this year.

2002 Travel
Guide
Requests The 2002 Travel Guide request were from forty-two states and eight countries (including Canada, Switzerland, Australia, Scotland, Great Britain, Ghana, New Zealand, and Israel).

TOPIC DISCUSSION

Travel Guide The 2003 travel shows are in full swing.
Shows

John:

Synopsis of John gave a short synopsis of the Development Department responsibilities for the
Job Allegany County government Interns.

David Dave gave a short synopsis of his position as Development Specialist and his
Fleming: involvement with the Revolving Loan Fund Grant. Last year the Revolving Loan Fund
Grant was denied due to the previous low number of loans given out. There has been a
significant increase of loans that have been obtained since the submission of the grant
application. The Development Office has a student intern from Alfred University,
Shawna Smith who is working on the 2003 Revolving Loan Fund Grant application. In
the grant application it may include a technical assistance component with ACCORD
Corporation

Revolving Dave stated that the Revolving Loan Fund Grant application has to be completed by
Loan Fund April 11, 2003. Dave asked the committee to support a resolution to submit the
Grant Revolving Loan Fund Grant.
On motion by J. Graffrath, seconded by S. Myers and carried to support said resolution.
PREPARE A RESOLUTION

Dave asked the committee to support a resolution to hold two public meetings for
review of said grant. The committee approved holding the public meetings on March
24, 2003 at 2:00 p.m. in the Legislators Chambers, and March 31, 2003 at 2:00 p.m. on
second floor, room 220 – Press Room.

On motion by J. Graffrath, seconded by S. Myers and carried to support said resolution.
PREPARE A RESOLUTION

2nd J. Dennis John stated that on March 22, 2003 the Scio Central School will host the second annual
Kirst Career Career Day from 10:00 a.m. to 1:00 p.m. Last year there were sixty companies that
Day participated with 575 students in attendance.

Economic John has been meeting with Tim Doolittle – Vice President, Empire State Development
Development on economic development issues in the county.
Meeting

Snowmobile Wm. Dibble request the committee to support his attending a Snowmobile Federation
Federation meeting in Batavia. The request was referred to Resource Management Committee of
Meeting jurisdiction.

Meeting was adjourned at 11:45.

Respectfully Submitted:

Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
APRIL 14, 2003**

J. Margeson

Present: B. Reynolds, S. Myers, J. Graffrath, B. Sobeck, E. Sherman, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam

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APR 16 2003

The meeting was called to order by Chairman B. Reynolds at 11:00.

On motion by S. Myers, seconded by B. Sobeck and carried to approve the March 16, 2003 WIB **ALLEGANY COUNTY BOARD OF LEGISLATORS** a correction under topic I-86 Coalition Meeting. It stated that Senator John R. Kuhl is the Assistant Majority Leader, House Operations; it should have read he is the Chairman of the Transportation Committee.

TOPIC DISCUSSION

**Jerry
Garmong:**

Transfer of Funds Jerry requests the committee to sponsor a resolution to transfer funds in the amount of \$149,600.00. On motion by J. Graffrath, seconded by S. Myers and carried to approve said transfers.

REFER TO WAYS AND MEANS

WIB Annual Report Jerry distributed the annual report for the Cattaraugus-Allegany WIB, Inc.; it is a summary on businesses served for calendar year 2002.

Kier Dirlam:

Southern Tier West Annual Conference The annual Southern Tier West Local Government Conference will be May 8, 2003 at Houghton College. Committee members were encouraged to attend.

Comprehensive Plans The Village/Town of Alfred are progressing on their Comprehensive Plans with Kier's assistance.

Angelica Pilot Program The Village/Town of Angelica are completing a pilot project for the beautification of the exit area from I-86. The local group will be planting flowers. They are working in conjunction with the State DOT, and Alfred State.

Belmont Bridge Replacement The design work for improvement around the area of the new bridge in the Belmont is underway. There will be a handicapped area for fishing and a parking lot. There will be new lighting around the bridge and the main street area. The timeline is set for the year 2005.

Sewer and Water District Kier gave an update on the progress of the Water District in Belmont/Amity.

Storm Water Guidelines Kier attended a workshop on the new State and Federal storm water guidelines in Mount Morris.

EPA Grant The US Environmental Protection Agency grant project is progressing. Kier will continue working with the Allegany County Health Department on a database for information. The final goal is to have instant access to septic information on all property in Allegany County. The town of Andover is the pilot area.

TOPIC DISCUSSION

Agriculture Farmland Protection Grant The Agriculture Farmland Protection Grant of \$12,000 has been approved. The Planning Department will administer the grant with technical assistance being provided by Soil and Water District and Cornell Cooperative Extension.

Financial Statement Kier distributed the monthly financial statement of the Planning Department which is a requirement now of each department for the committee to review. There was discussion on expenditures being curtailed until the first of April, due to the budget process.

Jesse Case:

Tourist Promotion Agency Jesse asked the committee to sponsor a resolution authorizing the Planning and Development Committee to act as the Tourist Promotion Agency and to apply for state funds up to \$500,000 for tourism promotion purposes.
On motion by B. Sobeck, seconded by S. Myers and carried to sponsor said resolution.
PREPARE A RESOLUTION

Transfer of Funds Jesse asked the committee to sponsor a resolution authorizing the amendment of the Tourism budget in the amount of \$1,245.00. These changes reflect the monies received from the projected 2003 I Love New York Matching funds grant.
On motion by J. Graffrath, seconded by B. Sobeck and carried to sponsor said resolution.
PREPARE A RESOLUTION
REFERRED TO WAYS AND MEANS

Financial Report Jesse distributed the Tourism and Development office reports for the committee to review.

Arts Council Jesse gave an update on the Arts Council, and discussion followed.

John Foels:

Press Release John distributed an official press release of the sale of ACME Electronics, LLC to Tracewell Systems. John thanked Empire State Development and the Friendship Empire Zone for their assistance in completing this transaction.

2nd J. Dennis Kirst Career Day The 2nd annual J. Dennis Kirst Career Day was a success. There were more parents in attendance than last year. There was a person that received confirmation of a job that day. Genesee Valley Central School will host next year's event. A group of volunteers formed an organization known as the Business Education Coalition, which performed the major portion of planning the event. This organization consists of approximately forty people. A student/attendee evaluation summary survey was distributed during Career Day; the information will be compiled and distributed at the next scheduled committee meeting. The survey consists of questions such as their view of Career Day compared to last year, what other careers would you like presented, how will you use your information you received, how can the Career Day be improved, also what made you attend?

TOPIC DISCUSSION

Revolving Loan Fund John gave an update on the Small Cities Community Development Block Grant for replenishment of the County's Revolving Loan Fund in the amount of \$400,000. There are about twenty loans of over \$300,000 distributed throughout the county, and the Development Office would like approval to do even more.

Empire Zone Administration Funds S. Myers recently sent correspondence to Governor George Pataki in regards to the discontinuance of Empire Zone Administration Funds. The lack of State funding will greatly limit the ability to deliver the essential job creation and economic development program. She received a reply in which there are no indications that the funds will be reinstated. The Empire Zone expected around a 20% decrease in funding, but not a total decrease. Discussion followed, and Sue was asked to draft a letter for the committee to approve.

Planning Board Appointment The committee was asked to sponsor a resolution in support of the appointment of Thomas Hayden to the Allegany County Planning Board for the remainder of a one-year term commencing immediately.
On motion by B. Sobeck, seconded by J. Graffrath and carried to support said resolution.
PREPARE A RESOLUTION

Southern Tier West Regional Planning Board Appointment The committee was asked to sponsor a resolution in support of the appointment of Jerry Scott to the Southern Tier West Regional Planning Board in replacement of Legislator Patrick Regan who resigned. The appointment will commence immediately.
On motion by B. Reynolds, seconded by J. Graffrath and carried to support said resolution pending on a letter of resignation from P. Regan.
PREPARE A RESOLUTION

Meeting was adjourned at 12:00 p.m.
Respectfully Submitted:
Alice Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning and Development

DATE: 4/14/2003

The Allegany County Employment and Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

Appropriations

From:	To:	Amount:
CD1 6403.101 DSS Regular Pay	CD1 6402.101 WIA Adult Reg. Pay	25,000.00
CD1 6403.475 DSS Voc. Training	CD1 6402.101 WIA Adult Reg. Pay	5,800.00
CD1 6403.802 DSS Retirement	CD1 6402.101 WIA Adult Reg. Pay	1,500.00
CD1 6403.803 DSS FICA	CD1 6402.101 WIA Adult Reg. Pay	2,500.00
CD1 6403.805 DSS Disability	CD1 6402.101 WIA Adult Reg. Pay	1,200.00
CD1 6404.474 CASP OJT Contracts	CD1 6402.409 WIA Adult Fees	3,300.00
CD1 6404.474 CASP OJT Contracts	CD1 6402.474 WIA Adult CRT	1,200.00
CD1 6405.101 CASP W.E. Pay	CD1 6402.474 WIA Adult CRT	4,800.00
CD1 6408.101 WtW Reg. Pay	CD1 6402.474 WIA Adult CRT	9,000.00
CD1 6408.101 WtW Reg. Pay	CD1 6402.475 WIA Adult OJT	14,000.00
CD1 6408.476 WtW OJT Contracts	CD1 6402.475 WIA Adult OJT	5,000.00
CD1 6408.803 WtW FICA	CD1 6402.475 WIA Adult OJT	2,000.00
CD1 6408.806 WtW Hosp/Med	CD1 6402.475 WIA Adult OJT	4,000.00
CD1 6408.806 WtW Hosp/Med	CD1 6402.803 WIA Adult FICA	1,000.00
CD1 6409.101 WtW W.E. Wages	CD1 6402.803 WIA Adult FICA	1,600.00
CD1 6409.101 WtW W.E. Wages	CD1 6402.806 WIA Adult Hosp/Med	400.00
CD1 6412.201 Youth Contract Equip.	CD1 6402.806 WIA Adult Hosp/Med	2,000.00
CD1 6412.474 Youth Contract CRT	CD1 6402.806 WIA Adult Hosp/Med	4,400.00
CD1 6412.474 Youth Contract CRT	CD1 6401.474 WIA Adult Support Serv.	7,000.00
CD1 6412.474 Youth Contract CRT	CD1 6406.101 WIA D/W Reg. Pay	600.00
CD1 6413.474 Youth Contract S/S	CD1 6406.101 WIA D/W Reg. Pay	3,000.00
CD1 6794.101 TANF SYEP Reg. Pay	CD1 6406.101 WIA D/W Reg. Pay	18,700.00
CD1 6794.408 TANF SYEP Supplies	CD1 6406.101 WIA D/W Reg. Pay	1,000.00
CD1 6794.474 TANF SYEP Contr. Tr.	CD1 6406.101 WIA D/W Reg. Pay	400.00
CD1 6794.474 TANF SYEP Contr. Tr.	CD1 6406.409 WIA D/W Fees	3,500.00
CD1 6794.474 TANF SYEP Contr. Tr.	CD1 6406.803 WIA D/W FICA	1,000.00
CD1 6794.474 TANF SYEP Contr. Tr.	CD1 6406.806 WIA D/W Hosp/Med	100.00
CD1 6794.803 TANF SYEP FICA	CD1 6406.806 WIA D/W Hosp/Med	2,100.00
CD1 6794.804 TANF SYEP W/C	CD1 6406.806 WIA D/W Hosp/Med	1,100.00
CD1 6794.806 TANF SYEP Hosp/Med	CD1 6406.806 WIA D/W Hosp/Med	1,700.00
CD1 6794.806 TANF SYEP Hosp/Med	CD1 6410.101 WIA Youth Reg. Pay	2,300.00
CD1 6795.101 TANF SYEP W.E. Pay	CD1 6410.101 WIA Youth Reg. Pay	4,700.00
CD1 6795.101 TANF SYEP W.E. Pay	CD1 6410.201 WIA Youth Equipment	1,000.00
CD1 6795.101 TANF SYEP W.E. Pay	CD1 6410.408 WIA Youth Supplies	1,000.00
CD1 6795.101 TANF SYEP W.E. Pay	CD1 6410.409 WIA Youth Fees	3,500.00
CD1 6795.101 TANF SYEP W.E. Pay	CD1 6410.806 WIA Youth Hosp/Med	2,200.00
CD1 6795.101 TANF SYEP W.E. Pay	CD1 6400.407 WIA Adm. Office Supplies	1,000.00
CD1 6795.101 TANF SYEP W.E. Pay	CD1 6400.408 WIA Adm. Gen. Supplies	1,000.00
CD1 6795.101 TANF SYEP W.E. Pay	CD1 6400.414 WIA Adm. Rent Real Property	1,600.00
CD1 6795.803 TANF SYEP W.E. FICA	CD1 6400.414 WIA Adm. Rent Real Property	1,200.00
CD1 6795.804 TANF SYEP W.E. W/C	CD1 6400.414 WIA Adm. Rent Real Property	200.00
CD1 6795.804 TANF SYEP W.E. W/C	CD1 6400.474 WIA Adm. WIB Expense	1,000.00

TOTAL 149,600.00

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning and Development

DATE: 4/14/2003

The Allegany County Employment and Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

Revenues

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
CD1 2801.6403 DSS Jobs Program	CD1 4701.6402 WIA Adult Program	36,000.00
CD1 2801.6404 DSS CASP Program	CD1 4701.6402 WIA Adult Program	9,300.00
CD1 3792.6408 WtW State Match	CD1 4701.6402 WIA Adult Program	7,000.00
CD1 4701.6408 WtW Federal	CD1 4701.6402 WIA Adult Program	30,000.00
CD1 4701.6412 Youth Contracts	CD1 4701.6402 WIA Adult Program	6,400.00
CD1 4701.6412 Youth Contracts	CD1 4701.6401 WIA Adult Supportive Service	7,000.00
CD1 4701.6412 Youth Contracts	CD1 4701.6406 WIA D/W Program	3,600.00
CD1 11 4701.12 TANF SYEP Program	CD1 4701.6406 WIA D/W Program	29,600.00
CD1 11 4701.12 TANF SYEP Program	CD1 4701.6410 WIA Youth Program	14,700.00
CD1 11 4701.12 TANF SYEP Program	CD1 4701.6400 WIA Administration	6,000.00
	TOTAL	149,600.00

FISCAL IMPACT: No Fiscal Impact

For further information regarding this matter, contact:

Jerry Garmong, Employment & Training Director Ext. 240
Name and Department Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 12/9/02 4/14/03

A resolution is requested to amend the Tourism budget in the amount of \$1,245.00. These changes reflect the monies received from the projected 2003 I Love New York Matching Funds Grant.

Please reduce the following accounts:

	<u>2003 Budgeted</u>	<u>Amended Budget</u>	<u>Difference</u>
A6989.416 (Phone)	\$ 3,200	\$ 2,985	(215)
A6989.419 (Printing)	\$ 47,560	\$ 47,130	(430)
A6989.475 (Econ Dev)	\$106,750	\$106,150	—(600)
Total Reduction			\$(1,245)

FISCAL IMPACT:

For further information regarding this matter, contact:

Jesse Case, Tourism
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 4/14/03

A RESOLUTION IS REQUESTED AUTHORIZING THE PLANNING AND DEVELOPMENT COMMITTEE OF COUNTY BOARD OF LEGISLATORS TO ACT AS TOURIST PROMOTION AGENCY AND TO APPLY FOR STATE FUNDS FOR TOURISM PROMOTION PURPOSES

Pursuant to Article 5-A of the Economic Development Law

BE RESOLVED:

1. That the Planning and Development Committee of the County Board of Legislators is authorized to act as a tourist promotion agency and to apply for state funds up to \$500,000 for tourism promotion purposes.
2. That if the application for such funding is approved, such Committee, or its designee, if any, may execute any documents required for acceptance of such grant.
3. That the Clerk of this Board is directed to send a certified copy of resolution to the New York State Commissioner of Economic Development.

FISCAL IMPACT:

For further information regarding this matter, contact:

Jesse Case, Tourism
Name and Department

268-9229
Telephone Number

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
MAY 12, 2003**

J. Margeson

Present: B. Reynolds, S. Myers, J. Graffrath, R. Heineman, E. Sherman, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam

RECEIVED

MAY 14 2003

Chairman B. Reynolds called the meeting to order at 10:00.

On motion by J. Graffrath, seconded by S. Myers and carried to approve the April 11, 2003 with a correction under Angelica Pilot Program. It should state STW/I-86 Pride Program. It also stated they are working in conjunction with the State DOT, and Alfred State. It should also have stated East Wind Greenhouse.

ALLEGANY COUNTY
BOARD OF LEGISLATORS

TOPIC DISCUSSION

**Jerry
Garmong:**

TANF Funding The State Legislature has restored the 2003 TANF Funding in the budget and they are waiting for Governor Pataki's approval. Jerry asked the committee to support a resolution to hire three Summer Youth Counselors for the summer program. Even if the TANF Funding is not approved, WIA Funding will sponsor the cost of the counselors. On motion by S. Myers, seconded by J. Graffrath and carried to approve said resolution and refer it to Ways and Means.

PREPARE A RESOLUTION
REFER TO WAYS AND MEANS

**Secret
Shoppers**

The State Department of Labor designates a team to inspect one-stop programs to check on the compliance to their regulations. These teams come in to inspect as secret shoppers or people interested in finding employment or opening a business. The State then gives an evaluation of the performance of the program. Allegany County Employment and Training received a very positive report. Jerry commended his staff for a job well done. Jerry commended the Development Office for their assistance as well.

Swipe Card

The State Department of Labor has set up a new system for people that are seeking assistance of the Employment and Training Office. They will be given a swipe card that they are to use for all assistance they receive while they are there. The information will be added to a database for future reference. The initial cost will be handled by the State, but the long term cost, each county will have to assume, which will be a significant added cost to the county. After discussion, Jerry was asked to compile a letter to go to the State representatives in regards to this long term unfunded main date.

WIB Program

The WIB Office will host a Business Service Expo on June 18th in Cattaraugus County, and June 25th in Allegany County for all business service, non-for-profit and State agencies to attend.

Kier Dirlam:

**Canaseraga
Water District**

The Village of Canaseraga has only one last source of funding to complete for the approval of a sewer system for the village to get underway. This funding is Appalachian Regional Commission. As our Legislators and County Administrator are Southern Tier West Planning Board members, they should be aware of the need.

TOPIC DISCUSSION

Southern Tier West Annual Conference There was record-breaking attendance at the Southern Tier West Government Conference held on May 8, 2003 at Houghton College. It is a good way to distribute Development, Tourism and Planning information to other counties and well as to meet representatives from our own county.

Comprehensive Plans Kier gave an update on the progress of the Village/Town of Alfred Comprehensive Plan.

Jesse Case:

Travel Guide The distributions of the travel guides are going well, with approximately 2/3rds of the guides distributed. The summer ads are progressing well. There was discussion on next years matching fund grant.

John Foels:

IDA Yearly Report At the Legislative Board meeting in the afternoon, Chuck Jessup – Chairman of the Industrial Development Agency will give the yearly IDA report.

Revolving Loan Fund The Small Cities Community Development Block Grant has been submitted for approval. John thanked Shauna Smith for her help to complete the grant proposal. John will report back to the committee on the outcome of the proposal.

Bicentennial Committee John attended the first Bicentennial Committee meeting and plans are moving forward for the celebration in year 2006.

Meeting was adjourned at 10:40.
Respectfully Submitted:
Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
JUNE 9, 2003**

John Margeson

RECEIVED

Present: B. Reynolds, S. Myers, J. Graffrath, R. Heineman, R. Sobeck, E. Sherman, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam **JUN 11 2003**

**ALLEGANY COUNTY
BOARD OF LEGISLATORS**

Guest: Charles Jessup, Jeff Spear – IDA Board, Robert Iszard – Project Manager, Empire State Development

Chairman B. Reynolds called the meeting to order at 11:00.

On motion by S. Myers, seconded by B. Sobeck and carried to approve the May 12, 2003 minutes.

TOPIC DISCUSSION

**Jerry
Garmong:**

TANF Funding Jerry stated that Governor Pataki approved the 2003 TANF Funding. Funding for Allegany County will be approximately \$97,500. There have been approximately 120 applications received to date, with 80 being eligible to participate. They expect to serve between 75-80 students. Of that total, approximately 50 will be involved with the Summer Youth Program at BOCES, and the remainder expects to be hired out by private sector, for a five-week period starting July 7, 2003 through August 8, 2003. They will work at minimum wage, for approximately twenty-eight hours a week.

**1st Annual
Business
Service Expo** Cattaraugus – Allegany Workforce Investment Board and the New York State Department of Labor will sponsor the 1st Annual Business Service Expo. Allegany Counties will be held on June 25, 2003 from 10:00 a.m. to 2:00 p.m. at the Alfred University Powell Campus Center. There will be informative seminars consisting of, Training Assistance for Area Businesses; Tax Credits and Hiring Incentives; Small Business and Entrepreneurial Assistance; Safety and Health Standards; Labor Standards; Workers' Compensation; and Lean Manufacturing. There will be numerous exhibitors set up for the event.

Kier Dirlam:

**Agriculture
Farmland
Protection
Grant** Kier stated that NYS Agriculture and Markets has approved an Agriculture Farmland Protection Grant in the amount of \$12,500. This was all approved through Resource Management, but the Planning Department will be administering the management of the planning grant. Kier asked for the committee to support the acceptance of the grant at the Legislative Board meeting today.

**Seneca Trail
Grant** The Seneca Trail RC&D has received grant approval to replace a bridge on the Genesee Valley Greenway trail located in the town of Belfast.

ARC Funding Due to the numerous requirements to apply for an ARC grant, the Planning and Development Departments has declined not to apply this year, but are in hopes to next year. It was stated that the monies would be better used in a block grant to each county to spend in appropriate ways using a short summary of the projects that would be undertaken. The Southern Tier West RPDB system for these ARC grants does not lend itself to making positive use of this funding source.

TOPIC**DISCUSSION**

Sewer and
Water District

Kier stated that all the necessary paper work has been approved by the lawyers and turned back to the Town of Amity Board for their final completion of the application to develop a sewer and water district.

Wellsville
Comprehensive
Plan

B. Sobeck asked Kier to explain the requirements of the County Planning Board to approve the Wellsville Comprehensive Plan. Kier explained that NYS General Municipal Law section 239 has various requirements for referrals to the County Planning Board, including new and amended Comprehensive Plans.

Jesse Case:

“I Love New
York” Grant

Jesse stated that if there aren’t any unforeseen changes in the budget, our “I Love New York” grant application amount should remain the same.

Budget Sheets

Jesse distributed the Development, Tourism, and Planning budget sheets to the committee for them to review.

“Best of Class
Award”

Jesse stated that the Development Office received two “Best of Class Awards” from the NYS Economic Development Council. These awards were part of a statewide competition. One award was for the Development Brochure, and the other was for “Allegany County by Choice” advertising campaign. The committee congratulated them for their accomplishment, and a job well done. The two nice plaques were shown to the committee.

John Foels:

On motion by B. Heineman, seconded by J. Graffrath and carried to go into executive session to discuss a legal issue at 11:18.

On motion by B. Heineman, seconded by B. Sobeck and carried to go out of executive session at 12:11.

On motion by S. Myers, seconded by J. Graffrath and carried to have the possible leasing of property from Genesee Valley Ventures Inc. be referred to Ways and Means Committee for their approval.

REFER TO WAYS AND MEANS

Meeting was adjourned at 12:14.

Respectfully Submitted:

Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
JULY 14, 2003**

Jesse Margeson

Present: B. Reynolds, S. Myers, J. Graffrath, R. Sobeck, E. Sherman, J. Margeson, J. Foels, J. Case, K. Dirlam

Chairman B. Reynolds called the meeting to order at 11:00.

RECEIVED

On motion by J Graffrath, seconded by S. Myers and carried to approve the June 9, 2003 JUL 22 2003 minutes.

**ALLEGANY COUNTY
BOARD OF LEGISLATORS**

TOPIC DISCUSSION

Jesse Case:

Budget Sheets Jesse distributed the Development, Tourism, and Planning budget sheets to the committee for them to review.

"I Love New York" Grant Jesse is finalizing the application for the "I Love New York" grant for 2004. He expects the amounts to remain the same as this year.

Back Yard Vacation Kit Jesse has developed two new advertising campaigns. He is compiling a back yard vacation kit for local residents. The kit will feature commercial, cultural and geographical attractions in the county. S. Myers asked if they could be given to the different libraries in the county for them to hand out to people. Jesse stated that he would contact the libraries. The second campaign theme is "Allegany County, because your weekend matters," this campaign is targeted at day-trippers and weekenders from near by metro areas.

Kier Dirlam:

Water District Kier gave an up-date on the Town of Amity and their progress for the development of a water district.

Agriculture Farmland Protection Grant Kier stated that a map was prepared and brochures on roadside stands, farmers markets are being completed by Cornell Cooperative Extension. They will be distributed throughout Allegany County.

Alfred Zoning Map The Alfred Zoning maps are completed and they are waiting for approval from the Village.

EPA Grant The US Environmental Protection Agency grant project is progressing. The information is being entered into the database. The Town of Andover was the original pilot area, the project has progressed so well that now six towns are completed. Kier expects the project to be completed in a few weeks. The Health Department will then receive the information and maintain the system from then on. When the project is completed there will be instant access to septic information on all properties in Allegany County.

Bike Trail Maps The Planning Department has had a request for an updated bike trail map. The map will be completed in the near future. Maps will be found on the Allegany County web site.

TOPIC**DISCUSSION**

Belmont
Bridge

The project to replace the Belmont bridge has been postponed due to the repairs to be completed on I-86. The projected time of replacement to the bridge will be approximately the year 2007. There are projects to be completed around the bridge once it is replaced. These projects will have to remain on the agenda for later completion. On State Route 243 in Rushford the bridge needs replacement. It has deteriorated in the last two years so that it will need replacement sooner than anticipated. There was also discussion on the railroad tracks crossing in Belvedere.

John Foels:

Budget Review

John stated that all three-department budgets are on target.

IDA Board

John invited the committee to attend the next IDA Board meeting at Houghton Academy South/Allegany Crossroads Conference Center at 2:00 on July 17, 2003.

1st Annual
Business
Service Expo

John stated that his department participated in the 1st Annual Business Service Expo on June 25, 2003 at the Alfred University Powell Campus Center. The Expo was a big success.

South Main
Street
Wellsville

There was discussion about the ongoing progress with the redevelopment of South Main Street in Wellsville.

Revolving
Loan Fund

John expects confirmation on the Small Cities Community Development Block Grant by September. John stated there has been \$68,000 loaned out to qualified borrowers.

Development
District

John is working with the State on possible funding for a Development District.

Executive
Session

On motion by J. Graffrath, seconded by B. Reynolds and carried go into executive session on a personnel issue at 11:28. On motion by J. Graffrath, seconded by B. Reynolds and carried to go out of executive session at 12:20.

Lease
Agreement

The committee reviewed the lease agreement between Genesee Valley Ventures and the County for the establishment of an Allegany County Tourism Information Center and offices at the Crossroads Commerce Center at I-86 and Route 19. The lease concept and zero budget effect had previously been accepted and approved by both Planning and Development, and Ways and Means Committees. On motion by S. Myers, seconded by R. Sobeck and carried to approve a lease agreement with Genesee Valley Ventures after County Attorney approval.

PREPARE A RESOLUTION

Meeting was adjourned at 12:05.

Respectfully Submitted:

Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
AUGUST 11, 2003**

John Margison

Present: B. Reynolds, S. Myers, J. Graffrath, R. Sobeck, E. Sherman, J. Garmong, J. Case, K. Dirlam

Chairman B. Reynolds called the meeting to order at 11:02.

On motion by S. Myers, seconded by J. Graffrath and carried to approve the July 14, 2003 minutes.

RECEIVED

AUG 13 2003

**ALLEGANY COUNTY
BOARD OF LEGISLATORS**

TOPIC DISCUSSION
**Jerry
Garmong:**

Summer Youth Program This year for the Summer Youth Program, we served 74 youth. Fifty-three were in the BOCES program, with the remainder doing internships throughout the county. Jerry was very pleased with the program this year. The students worked very hard, and they were very well mannered. He thanked the staff and teachers for a job well done.

**NACo
Legislative
Alert** Jerry stated that he received an urgent message from the National Association of Counties for an urgent response needed. Senator Patty Murray has introduced an amendment to the Labor Appropriation that would restore \$801 million for Workforce Investment Act programs. All County elected officials and local workforce investment board members must contact their senators immediately and ask them to support Senator Murray's amendment. This would bring funding back to program year 2001 levels. Specifically, the amendment would restore \$100 million for adult activities, \$159 million for dislocated worker activities, \$99 million for youth activities, \$250 million for youth opportunity grants, \$23 million for migrant and seasonal farm workers, and \$20 for American Indian programs, and add \$150 million for one-stop infrastructure requirements. It is an important time for this amendment. Approximately 3 million jobs have been lost during the past two years. The committee approved sending a letter of support.

Visitors Served This past week the Employment and Training Center served 232 customers, which were sixty more than previously. Allegany County has the second highest unemployment rate of non-metropolitan areas in New York State, which is second to Steuben County. The center served between 65-70 new people last week. There was discussion on the businesses in the county that are expected to be hiring in the near future.

Jesse Case:

Budget Report Jesse distributed the monthly budget reports for the Development, Tourism, and Planning offices, for the committee to review.

"I Love New York" Grant The grant proposal for the 2003-2004 has been submitted. Jesse expects a response by mid September.

Travel Guides The last shipment of travel guides will be arriving this week. The distribution of travel guides has been going smoothly.

2004 Travel Guide The specs for the 2004 travel guide are being worked on. The bids for the travel guides will take place around the end of September or early October.

TOPIC DISCUSSION

Summer Events Despite the rain there has been record attendance at the various events that have taken place this summer. The events have been a big success.

Kier Dirlam:

EPA Grant The US Environmental Protection Agency grant project is wrapping up. Kier is very pleased with the progress of the project. The town of Andover was the original pilot area, but now there are six towns and three villages that are complete. The Health Department will soon be taking over the maintenance and data entering of the information to keep the system up to date. There will eventually be instant access to septic information on all properties in Allegany County.

GIS Information Kier is in the process of organizing the GIS data to make access more user friendly for other people to access the information.

Bike Trail Maps The Planning Department has updated the bike trail map. Kier distributed a draft of the new map. The maps can be found on the Allegany County web site.

Friendship Empire Zone Kier discussed the New York Assembly bill that will be introduced; it will change the law on distribution of the Empire Zone. He stated this will ruin the progress that has been done and he has many concerns. He will report back to the committee when more information is available so that the committee can plan a form of action to the bill.

Planning Board Picnic The Planning Board annual picnic will be August 20, 2003 at the Angelica Conservation Club. The committee was encouraged to attend.

Director of Planning There was discussion on creating a Director of Planning position, and a GIS Coordinator position. On motion by S. Myers, seconded by B. Sobeck and carried to create the positions.

REFERRED TO PERSONNEL COMMITTEE

On motion by B. Sobeck, seconded by S. Myers and carried to go into executive session at 11:45 to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. On motion by J. Graffrath, seconded by S. Myers and carried to go out of executive session at 11:55.

Meeting was adjourned at 11:55.

Respectfully Submitted:

Alice Alsworth

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
SEPTEMBER 8, 2003**

Jaha Margeson

Present: B. Reynolds, S. Myers, J. Graffrath, R. Sobeck, B. Heineman, E. Sherman, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam

Guest: Bernie Morris, Director, Human Resources

RECEIVED

SEP 08 2003

Chairman B. Reynolds called the meeting to order at 11:05.

On motion by B. Sobeck, seconded by B. Reynolds and carried to approve the August 11, 2003 minutes.

ALLEGANY COUNTY
BOARD OF LEGISLATORS

TOPIC DISCUSSION

**Jerry
Garmong:**

Resolution Approval Jerry requests committee to sponsor a resolution seeking approval to increase the 2003 budget as per attached.
On motion by J. Graffrath, seconded by B. Sobeck and carried to approve said budget increase.
REFER TO WAYS AND MEANS
PREPARE A RESOLUTION

Resolution Approval Jerry requests committee to sponsor a resolution for the transfer of funds as per attached.
On motion by J. Graffrath, seconded by B. Sobeck and carried to approve said transfers.
REFER TO WAYS AND MEANS
PREPARE A RESOLUTION

2004 Budget Review Jerry presented the Employment and Training 2004 budget to the committee. On motion by J. Graffrath, seconded by B. Sobeck, the 2004 budget as recommended by the budget officer was unanimously approved.

Jesse Case:

2004 Travel Guide Jesse has sent out the request for bids on the 2004 Travel Guide. Opening of bids will take place at the next scheduled meeting in October. He is planning on updating the format of the guide, most business listings will be in grid format in the back section, more photography and text featuring attractions, destinations and activities. The new guide format will also be used to drive traffic to the new county website. Jesse also noted that 80% of travel decisions are now made based on online information.

Cooperative Ad Campaign The Cooperative Ad Campaign revenues are \$5,255 more than anticipated this year so far. Jesse expects that number to increase. Cooperative ad revenues are used to reduce the County's share of the Tourism program.

2004 Budget Review Jesse presented the Tourism Department 2004 budget to the committee. On motion by B. Sobeck, seconded by J. Graffrath, the 2004 budget as recommended by the budget officer was unanimously approved.

Kier Dirlam:

TOPIC DISCUSSION

2004 Budget Review Kier presented the Planning Department 2004 budget to the committee. On motion by J. Graffrath, seconded by B. Sobeck, the 2004 budget as recommended by the budget officer was unanimously approved.

Agriculture Farmland Protection Grant Kier reminded the committee to reappropriate the funds from the Agriculture Farmland Protection Grant for 2004.

John Foels:

Revolving Loan Fund The County was awarded \$230,000 from the Small Cities Community Development Block Grant Program to refund the County's revolving loan fund. There was discussion by the committee on the administration of the grant and the possibilities of that being funded through the grant specifications. John will report back to the committee at the next meeting.

Empire Development Zone There was discussion on the state regulations for the administration of the Empire Development Zone. John will check with their board on the stipulations.

2004 Budget Review John presented the Development Department 2004 budget to the committee. On motion by J. Graffrath, seconded by B. Sobeck, the 2004 budget as recommended by the budget officer was unanimously approved.

Expansion Magazine Jesse distributed copies of the Allegany County article in Expansion Magazine for the committee to view.

On motion by B. Sobeck, seconded by B. Reynolds and carried to go into executive session to discuss the matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation at 11:46. On motion by J. Graffrath, seconded by B. Sobeck and carried to go out of executive session at 12:19.

Creation of Job On motion by J. Graffrath, seconded by B. Sobeck and carried to create a position as Allegany County Planner.

REFER TO PERSONNEL COMMITTEE

Contracted Planner On motion by S. Myers, seconded by J. Graffrath and carried to seek filling the position for a Contracted Planner, with a correction of the job discription to state they will prepare and organize monthly meetings instead of may.

Meeting was adjourned at 12:26.

Respectfully Submitted:

Alice Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning and Development

DATE: 9/08/2003

The Allegany County Employment and Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

Appropriations

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
CD16400.474 WIA Adm. WIB Expenses	CD16400.101 WIA Adm. Reg. Pay	2,500.00
CD16402.101 WIA Adult Reg. Pay	CD16402.201 WIA Adult Equipment	1,000.00
CD16402.101 WIA Adult Reg. Pay	CD16402.474 WIA Adult Classroom Training	7,800.00
CD16402.806 WIA Adult Hosp/Med Ins.	CD16402.474 WIA Adult Classroom Training	3,700.00
CD16403.101 DSS Reg. Pay	CD16404.101 CASP Reg. Pay	10,400.00
CD16403.101 DSS Reg. Pay	CD16404.806 CASP Hosp/Med Ins.	2,100.00
CD16403.101 DSS Reg. Pay	CD16406.474 WIA D/W Classroom Training	1,500.00
CD16403.201 DSS Equipment	CD16406.474 WIA D/W Classroom Training	1,300.00
CD16403.806 DSS Hosp/Med Ins.	CD16406.474 WIA D/W Classroom Training	11,400.00
CD16406.101 WIA D/W Reg. Pay	CD16406.474 WIA D/W Classroom Training	14,000.00
CD16406.201 WIA D/W Equipment	CD16406.474 WIA D/W Classroom Training	800.00
CD16406.806 WIA D/W Hosp/Med Ins	CD16406.474 WIA D/W Classroom Training	5,300.00
CD16408.101 WtW Reg. Pay	CD16794.101 TANF Reg. Pay	8,000.00
CD16408.201 WtW Equipment	CD16794.101 TANF Reg. Pay	2,000.00
CD16408.408 WtW General Supplies	CD16794.101 TANF Reg. Pay	1,400.00
CD16408.408 WtW General Supplies	CD16794.474 TANF Contracted Training	4,600.00
CD16408.806 WtW Hosp/Med Ins.	CD16794.474 TANF Contracted Training	1,810.00
CD16408.806 WtW Hosp/Med Ins.	CD16794.806 TANF Hosp/Med Ins.	1,190.00
CD16409.101 WtW Participant Pay	CD16794.806 TANF Hosp/Med Ins.	1,000.00
CD16410.101 WIA Youth Reg. Pay	CD16794.806 TANF Hosp/Med Ins.	860.00
CD16410.101 WIA Youth Reg. Pay	CD16795.101 TANF Participant Pay	740.00
CD16410.476 WIA Youth SYEP Contract	CD16795.101 TANF Participant Pay	795.00
CD16410.476 WIA Youth SYEP Contract	CD16795.803 TANF Participant FICA	920.00
CD16410.806 WIA Youth Hosp/Med Ins.	CD16410.201 WIA Youth Equipment	1,185.00
CD16410.806 WIA Youth Hosp/Med Ins.	CD16400.101 WIA Adm. Reg. Pay	2,315.00
CD16411.101 WIA Youth Part. Pay	CD16401.474 WIA Adult Supportive Services	4,880.00
CD16411.803 WIA Youth Part. FICA	CD16401.474 WIA Adult Supportive Services	2,320.00
CD16412.101 Youth Contract Reg. Pay	CD16412.475 Youth Contract OJT	6,000.00
CD16412.101 Youth Contract Reg. Pay	CD16402.474 WIA Adult Classroom Training	3,400.00
CD16412.201 Youth Contract Equipment	CD16402.474 WIA Adult Classroom Training	1,780.00
CD16412.806 Youth Contract Hosp/Med Ins.	CD16402.474 WIA Adult Classroom Training	2,900.00
CD16413.101 Youth Contract Part. Pay	CD16402.474 WIA Adult Classroom Training	1,000.00
	TOTAL	110,895.00

Revenues

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
CD1 2801.6403 DSS Jobs Program	CD1 2801.6404 DSS CASP Program	12,500.00
CD1 2801.6403 DSS Jobs Program	CD1 4701.6406 WIA D/W Program	14,200.00
CD1 3792.6408 WtW State Match	CD1 11 4701.12 TANF SYEP Program	15,000.00
CD1 4701.6408 WtW Federal Program	CD1 11 4701.12 TANF SYEP Program	5,000.00
CD1 4701.6410 WIA Youth Program	CD1 11 4701.12 TANF SYEP Program	3,315.00
CD1 4701.6410 WIA Youth Program	CD1 4701.6400 WIA Adm.	2,315.00
CD1 4701.6411 WIA Youth Participant & S/S	CD1 4701.6401 WIA Adult S/S	7,200.00
CD1 4701.6412 Youth Contracts	CD1 4701.6402 WIA Adult Program	9,080.00
	TOTAL	68,610.00

FISCAL IMPACT: No Fiscal Impact

For further information regarding this matter, contact:

Jerry Garmong, Employment & Training Director
Name and Department

Ext. 240
Telephone Number

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
OCTOBER 14, 2003**

John Margeson

Present: B. Reynolds, S. Myers, J. Graffrath, E. Sherman, J. Margeson, J. Garmong, J. Foels, J. Case, K. Dirlam

Guest: Nico VanZwanenberg

Chairman B. Reynolds called the meeting to order at 11:02.

On motion by S. Myers, seconded by B. Reynolds and carried to approve the September 8, 2003 minutes.

RECEIVED

OCT 22 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

TOPIC DISCUSSION

**Nico Van
Zwanenberg:**

Cheese
Museum

S. Myers introduced Nico VanZwanenberg to the committee. Nico stated that there is a revitalization committee in Cuba to develop a Cheese Museum. They are embarking on a campaign to raise funds to support this project. Nico asked the committee for advise and support on this endeavor. On motion by S. Myers, seconded by J. Graffrath and carried to request a resolution in support of developing a Cheese Museum. There was discussion on the plans for this project. The committee asked the Development and Tourism Offices for their support as well.

PREPARE A RESOLUTION

**Jerry
Garmong:**

New Swipe
Card System

Jerry gave the committee an update on the new swipe card system that is required by the state. From August 25, 2003 thru October 3, 2003 they have developed 700 swipe cards and there have been a total of 1,100 hits on those cards (which is people that have come back for more assistance).

WIA Funding

Reauthorization of the WIA Funding is still not finalized. The WIC Funding is for a two-year period, due to the new regulations, 70% of the funding has to be spent in the first year. This regulation jeopardizes the funding of students that are in a two-year program. There was discussion on the drastic cut in funding now than was allotted in past years. Jerry was asked to draft a letter for the Chairman of the Board to sign that states the importance of the agency and the volume we serve so the State Representatives will realize the importance of this program and give Allegany County more assistance.

Performance
Standards

The agency has periodic performance checks done because of State regulations. There are 17 performance categories that are checked, and the center met 15 of the 17 categories. The center was in the top 6 among 32 centers throughout New York State.

Jesse Case:

Explore New
York

Allegany County is on the cover of the Explore New York fall issue. This catalog covers a 10 county region.

Swain

Swan Ski Center is continuing as a Cooperative Ad partner again for the upcoming ski

TOPIC DISCUSSION

Cooperative
Ad Campaign

season.

Travel Guide

The 2004 Travel guide is progressing nicely, with businesses purchasing advertisement as scheduled.

Travel Guide

Jesse asked the committee members to open the bids for the 2004 Travel Guide for 32 pages.

PMI Remley: 100,000 copies - \$27,265.00	Baronet: 100,000 copies - \$25,400.00
125,000 copies - \$31,550.00	125,000 copies - \$30,150.00
150,000 copies - \$36,165.00	150,000 copies - \$34,650.00

Dodge-Graphic Press, Inc.:	Kenyon Press Inc: 100,000 copies - \$21,022.00
100,000 copies - \$23,300.00	125,000 copies - \$24,495.00
120,000 copies - \$27,875.00	150,000 copies - \$28,000.00
150,000 copies - \$32,550.00	

Wilcox Press, Inc.:

100,000 copies - \$20,408.07
125,000 copies - \$24,149.00
150,000 copies - \$27,891.29

Wilcox Press, Inc. out of Ithaca, NY was awarded the 2004 Travel Guide bid. On motion by J. Graffrath, seconded by S. Myers and carried to accept the bid from Wilcox Press, Inc., pending approval of the County Attorney Daniel Guiney. Jesse will set quantity after receiving "I Love New York" grant award notice for 2004.

PREPARE A RESOLUTION

Kier Dirlam:

Alfred
Comprehensive
Plan

Kier stated the zoning maps for Alfred would be completed by the end of the month. The Alfred Comprehensive Plan is on schedule. A student from Alfred University will complete the GIS map work for the Plan.

GIS

Kier is compiling GIS information for the different departments and burning CD's to be distributed to the various departments including the IT Department for future use. An inventory of records will be copied for the County Administrator, Development Office, and Historian. The records will be stored in the storage room on the second floor.

Planning Board

There was discussion relative to providing assistance to the County Planning Board due to the recent resignation of H. Kier Dirlam. On motion of J. Graffrath, seconded by S. Myers and carried, the committee wishes to enter into a contract with Mr. Dirlam at a rate of \$400.00 per month to provide staff assistance to the County Planning Board.

PREPARE A RESOLUTION

Revolving
Loan Grant

The Village of Canaseraga has received Revolving Loan approval for the sewer district to be completed. The towns of Andover, Belfast, Angelica, and Wellsville have been approved for upgrading their water systems.

TOPIC DISCUSSION

Agriculture Farmland Protection Grant The Agriculture Farmland Protection Grant project is to be turned over to the Soil & Water Conservation District.

US EPA Grant The Andover septic system project is completed. Kier showed the final report. The addresses in the towns and villages have to be more up to date, including the numbers of the houses so that the data will show all houses on the maps. In the future the Health Department should use GPS to record latitude/longitude of each system.

John Foels:

Revolving Loan Fund John attended a workshop in Albany for the Small Cities Revolving Loan Fund. Allegany County received \$230,000 of grant funding. Administration cost for the County to administer the program can come out of that funding. Cost for ACCORD Corporation for training applicants and Rural Opportunity in Rochester for their administration cost have to come from a portion of the funding as well.

On motion by S. Myers, seconded by J. Graffrath and carried to accept and re-appropriate the funds of \$230,000 Small Cities Grant (Project #20ME113-03) for the Allegany County Revolving Loan Fund.

The funds will be appropriated to the CDME8686 accounts as determined by the County Treasurer:

CDME 8686 - \$ 10,000 – Revolving Loan Fund Management

CDME 8686 - \$ 20,000 – Program Delivery

CDME 8686 - \$200,000 – Revolving Loan Fund

PREPARE A RESOLUTION

Southern Tier West Board On motion by S. Myers, seconded by J. Graffrath and carried to amend the resolution to accept Jerry Scott to the Southern Tier West Board to fill Pat Regan’s term of office, which stated the term expires May 31, 2003, which should have stated it expires May 31, 2004.

Impoundments Legislator William Dibble presented the committee with a memorandum on flood protection impoundments. After discussion, the committee recommended the memorandum be given to the Emergency Services Department, and the Soil and Water Conservation District for them to address.

On motion by B. Reynolds, seconded by J. Graffrath and carried to go into executive session at 12:03 to discuss the medical, financial, credit or employment history of a particular person or corporation. On motion by J. Graffrath, seconded by S. Myers and carried to go out of executive session at 12:12.

The meeting was adjourned at 12:12.

Respectfully Submitted:

Alice Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 10/14/03

A resolution is requested for the acceptance and re-appropriation of a \$230,000 Small Cities Grant (Project # 20ME113-03) for the Allegany County Revolving Loan Fund.

The funds will be appropriated to the CDME 8686 accounts as determined by the County Treasurer:

CDME 8686.	= \$ 10,000	Revolving Loan Fund Management
CDME 8686.	= \$ 20,000	Program Delivery
CDME 8686.	= <u>\$200,000</u>	Revolving Loan Fund
	\$230,000	Total Grant Received

FISCAL IMPACT:

For further information regarding this matter, contact:

John E. Foels, Director of Development
Name and Department

268-9229
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning and Development

DATE: October 14, 2003

Resolution approves a contractual agreement between the County and Allegany Environment and Planning Services Inc. (H. Kier Dirlam) to provide administrative assistance to and on behalf of the Allegany County Planning Board at a rate of \$400.00 per month.

FISCAL IMPACT: \$4,800.00 annually

For further information regarding this matter, contact:

Planning Department
Name and Department

268-9229
Telephone Number

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
NOVEMBER 10, 2003**

John Margeson

Present: B. Reynolds, S. Myers, J. Graffrath, E. Sherman, J. Margeson, J. Garmong, J. Foels, J. Case

Co-Chairwoman S. Myers called the meeting to order at 11:08.

On motion by J. Graffrath, seconded by E. Sherman and carried to approve the October 14, 2003 minutes.

RECEIVED

NOV 13 2003

ALLEGANY COUNTY
BOARD OF LEGISLATORS

TOPIC DISCUSSION

**Jerry
Garmong:**

Resolution Approval Jerry requests committee to sponsor a resolution seeking approval for the transfer of funds between appropriation accounts as per attached.
On motion by J. Graffrath, seconded by E. Sherman and carried to approve said transfer resolution.
REFER TO WAYS AND MEANS
PREPARE A RESOLUTION

State Funding The Employment and Training Center will be receiving State funding for dislocated workers in the amount of \$41,000. There will be additional State funding for adult services in the amount of \$50,000. This will enable the center to service an additional 25-30 people in various training programs.

Training of Substitute Teachers The center has offered to assist with recruitment efforts with Wellsville Central School for hiring and training of their substitute teachers. Proposed training will be through BOCES for a 3-6 hour program. The Wellsville Central School has resources to assist with funding the program.

Seneca Nation Casino The Employment and Training Center will be working along with the WIB office (Workforce Investment Board) on job opportunities for the new Seneca Nation Casino. The Casino will be hiring approximately 3,000 people. The WIB office has contacted the nation regarding possible customized training services that could be provided through St. Bonaventure, Jamestown Community, and Alfred State colleges.

Jesse Case:

"I Love New York" Grant Jesse received the notice from the State for the "I Love New York" grant funding for the year 2004. The grant amount is \$100,952.

2004 Travel Guide The changes of the travel guide are near completion and will go to the graphic designer in the near future. There will not be any dates of events listed in the travel guide due to unforeseen changes that occur once the Travel Guide has been distributed. For further information people can go to the Allegany County website (www.alleganyco.com). The web site will be updated as needed throughout the year.

John Foels:

Planning Board Kier Dirlam will be working with the Planning Board this month and attending the next meeting on November 24, 2003. S. Myers discussed how the planning issues would be

TOPIC**DISCUSSION**

addressed within the Development Office. John was asked to attend the next Planning Board meeting to receive their in-put on how they would like the issues addressed and to report back to the committee on their proposal at the next scheduled Planning and Development meeting.

Revolving
Loan Fund

The final application forms have been sent to Albany for the initial pull-down of the Small Cities Revolving Loan fund monies.

Civil Facility
Revenue Bond

As Director of the Industrial Development Agency, John requests the committee to sponsor a resolution to approve the issuance of a Houghton College-Multimode variable rate Civil Facility Revenue Bond-Series 2003 with the Industrial Development Agency and Key Corp/McDonald Investments in the amount of \$10 million. This is for refinancing of an existing debt and new capitalization. There is no fiscal impact to the County, town or school district. There is a public hearing scheduled from November 18, 2003 at the Caneadea Town Hall at 10:00 a.m. On motion by J. Graffrath, seconded by E. Sherman and carried to support said resolution.

PREPARE A RESOLUTION
REFERRED TO WAYS AND MEANS

IDA Annual
Dinner

The committee was asked to attend the IDA annual dinner to be held on November 18, 2003 at Moonwinks at 6:00, with guest speaker being Brenda Copeland, President/CEO Steuben Trust.

3rd Annual
Career Day

This years 3rd Annual Career Day will be held on March 27, 2003 at Genesee Valley Central School.

Tracewell
Electronics

John gave an update on Tracewell Electronics. A new production line has been installed within the last several weeks. Employment is now up to 79, and they expect continued growth.

Hunt Engineers

John requests the committee to sponsor a resolution to enter into a contract with Hunt Engineers for the amount of \$1,500.00. This is for the redevelopment plans on the Wellsville down town district. On motion by S. Myers, seconded by J. Graffrath and carried to support said resolution.

PREPARE A RESOLUTION
REFERRED TO WAYS AND MEANS

Genesee
Region Trails
Coalition

S. Myers presented to the committee a letter from the Genesee Region Trails Coalition announcing its 2003-2004 Trail Building Grant Program. Alice was asked to distribute the letter to the remaining committee members not present and the issue will be discussed at a later date.

Sugar Hill

B. Reynolds gave an update on the progress with Sugar Hill.

Meeting was adjourned at 11:38.
Respectfully Submitted:
Alice Alsworth

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning and Development

DATE: 11/10/03

The Allegany County Employment and Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

<u>Appropriations</u>		Amount:
<u>From:</u>	<u>To:</u>	
CD1 6400.201 WIA Adm. Equipment	CD1 6400.413 WIA Adm. Rent Personal Prop.	1,900.00
CD1 6400.101 WIA Adm. Regular Pay	CD1 6403.101 DSS Regular Pay	17,000.00
CD1 6400.806 WIA Adm. Hosp/Med. Ins.	CD1 6403.806 DSS Hosp/Med. Ins.	4,500.00
CD1 6401.474 WIA Adult Supp. Services	CD1 6407.474 WIA D/W Supp. Services	5,000.00
CD1 6402.474 WIA Adult CRT	CD1 6408.101 WtW Regular Pay	8,000.00
CD1 6402.475 WIA Adult OJT	CD1 6408.101 WtW Regular Pay	4,000.00
CD1 6402.475 WIA Adult OJT	CD1 6408.806 WtW Hosp/Med. Ins.	2,000.00
CD1 6404.101 CASP Regular Pay	CD1 6408.806 WtW Hosp/Med. Ins.	1,000.00
CD1 6406.101 WIA D/W Regular Pay	CD1 6406.474 WIA D/W CRT	4,000.00
CD1 6406.806 WIA D/W Hosp/Med. Ins.	CD1 6406.474 WIA D/W CRT	1,000.00
CD1 6411.101 WIA Youth Part. Reg. Pay	CD1 6406.475 WIA D/W OJT	7,000.00
CD1 6410.476 WIA Youth SYEP Contract	CD1 6406.475 WIA D/W OJT	2,000.00
CD1 6410.476 WIA Youth SYEP Contract	CD1 6403.101 DSS Regular Pay	2,000.00
TOTAL		59,400.00

<u>Revenues</u>		Amount:
<u>From:</u>	<u>To:</u>	
CD1 2801.6404 DSS CASP Program	CD1 4701.6408 WtW Federal Program	1,000.00
CD1 4701.6400 WIA Admin.	CD1 2801.6403 DSS Jobs Program	21,500.00
CD1 4701.6401 WIA Adult S/S	CD1 4701.6406 WIA D/W	5,000.00
CD1 4701.6402 WIA Adult	CD1 4701.6408 WtW Federal Program	14,000.00
CD1 4701.6410 WIA Youth	CD1 2801.6403 DSS Jobs Program	2,000.00
CD1 4701.6410 WIA Youth	CD1 4701.6406 WIA D/W	2,000.00
CD1 4701.6411 WIA Youth Part. & S/S	CD1 4701.6406 WIA D/W	7,000.00
TOTAL		52,500.00

FISCAL IMPACT: No Fiscal Impact

For further information regarding this matter, contact:

Jerry Garmong, Employment & Training Director
Name and Department

Ext. 240
Telephone Number

**NOT
APPROVED**

**PLANNING AND DEVELOPMENT
DECEMBER 8, 2003**

John Margeson

Present: B. Reynolds, S. Myers, J. Graffrath, B. Sobeck, E. Sherman, J. Margeson, J. Foels, J. Case

Chairman B. Reynolds called the meeting to order at 11:05.

On motion by J. Graffrath, seconded by B. Sobeck and carried to approve the November 10, 2003 minutes.

RECEIVED

DEC 10 2003

TOPIC **DISCUSSION**
Jesse Case:

ALLEGANY COUNTY
BOARD OF LEGISLATORS

Travel Guide

The travel guide is on schedule and publication is expected to be completed sometime in January (mid to late)

John Foels:

Kier Dirlam and John attended the Planning Board meeting to discuss how things will be handled in the future. There will be a joint meeting in the near future with the Planning Board, Towns of Amity/Friendship/Angelica to discuss Route I86, and Route 19. The Main Street Association for Growth (Wellsville) will be attending the meeting as well to discuss issues of concern.

Allegany
County
Business
Education
Community
Coalition

The Allegany County Business Education Community Coalition, Allegany County Development, and Cattaraugus-Allegany BOCES have completed a resource guide for educators and parents to help familiarize and encourage students to explore the various career pathways available to them in the county. They have been distributed to all the schools in Allegany County. It list various businesses and industry in the county, their contact person, field trip requirements and participation, careers involved within the business.

On motion by B. Sobeck, seconded by S. Myers to go into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation at 11:10. On motion by J. Graffrath, seconded by B. Sobeck and carried to go out of executive session at 11:30.

Meeting was adjourned at 11:32.

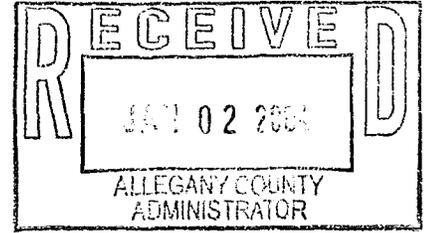
Respectfully Submitted:

Alice Alsworth

**NOT
APPROVED**

John Margeson

**PLANNING AND DEVELOPMENT
SPECIAL MEETING
DECEMBER 29, 2003**



Present: B. Reynolds, S. Myers, J. Graffrath, B. Sobeck, J. Margeson

The meeting was called to order by Chairman Reynolds at 1:15 p.m.

J. Margeson advised the committee that the ACCORD Corporation had applied for and been awarded a \$500,000 grant from the New York State Housing Trust Fund Corporation to continue the HOME Program designed to finance home improvements for low/moderate income home owners.

Although the ACCORD Corporation administers the program, the funds are received by the County and maintained in the County Treasury. Therefore, a resolution is required authorizing the County to enter into agreement with the Housing Trust Fund and to accept the funding.

On motion of J. Graffrath, seconded by R. Sobeck and carried, the committee approved a resolution to effect same.

PREPARE A RESOLUTION

Committee adjourned at 1:20 p.m.

