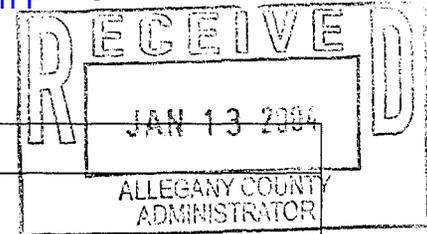


J. Wagoner

NOT APPROVED



MINUTES

COMMITTEE/PROJECT/MEETING: Board of Health		RECORDED BY: Lynne Roeske, Secretary to Public Health Director	
DATE: January 5, 2004	Called to Session: 7:00pm Adjourned: 8:00pm	LOCATION: 7 Court St., Belmont, Rm 221	CC: NYSNA Rep., BOL Office
PRESENT: Ronald Truax, Catherine Richmond, Timothy LaFever, Dr. Leo Cusumano, Dr. Zahi Kassas		ABSENT: Dr. Willard Simons	
Dr. Gary W. Ogden, Public Health Director, Thomas Hull, Deputy Public Health Director/Environmental, T. Vicky Gaeta, DPS; Helen Evans, Public Health Educator; Pamela Cockle, Accountant; Lynne Roeske, Secretary; William Dibble, County Legislator		NEXT MEETING: Monday, February 2, 2004, 7:00pm, Legislative Chambers (Room 221) County Office Building, Belmont	
AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS	
Approval of Minutes dated October 20, 2003		➤ Motion made by Tim LaFever, to approve minutes of October 20, 2004, seconded by Cathy Richmond, carried.	
Gary W. Ogden, M.D., C.M., Public Health Director ➤ Medicaid – What can the Board of Health Do?	➤ Dr. Ogden believes this will be a crucial year with Medicaid.	➤ Dr. Ogden asked that the Board of Health Members to enlist to fight for the Medicaid funding stream to be reevaluated. Also asked the Board to come to the next meeting with any Medicaid Reform ideas and ideas on how the BOH can take the lead to present a reform to get Medicaid back to a manageable program. ➤ Gary and Legislator Dibble will be attending an Erie County Medicaid Reform Luncheon and Press Conference tomorrow in which Medicaid will be discussed among WNY Governmental and Health Care representatives.	

NOT APPROVED

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<ul style="list-style-type: none"> ➤ Allegany Co. Budget 	<ul style="list-style-type: none"> ➤ The 2004 County Budget is now in place, but will continue to be looked at by the County Legislators. More cuts will be forthcoming in order to keep within this year's budget restraints. The County Legislators will also continue look at our departmental budget, mandated programs and in particular, as stated previously, the Home Care Program. ➤ If an independent agency were to do home care, a lot of our clients would either have to be placed in nursing homes (at a higher fee), or possibly would not get the care they are given now. ➤ Ron stressed that the Board of Legislators be kept abreast of funding, mandates and revenues generated by the Health Dept. ➤ Pam Cockle said she had spoke with our Outside Accounting Firm (Freed Maxick) and they are willing to do an "Operating Status Report". 	<ul style="list-style-type: none"> ➤ All in attendance agreed that every effort should be made to maintain the status of Home Care through the Dept. of Health; as it will benefit the County Government, the residents and the clients in this program. ➤ Ron asked that Pam Cockle get the cost of an "Operating Status Report" from Freed Maxick and if we have the amount in our budget to cover the fees, to go ahead and order that the Report be done.
<ul style="list-style-type: none"> ➤ Dr. Zahi Kassas 	<ul style="list-style-type: none"> ➤ Dr. Zahi Kassas, a Pediatrician in Wellsville, has joined the Board of Health 	<ul style="list-style-type: none"> ➤ Introductions and a warm welcome was given to the newest Board of Health member.
<p>Pam Cockle, Accountant</p> <ul style="list-style-type: none"> ➤ Cap for Physically Handicapped Children's Program (PHCP) 	<ul style="list-style-type: none"> ➤ Pam gave an overview of the PHCP Program and proposed the caps (see attached). Recommendations for services from physicians will be needed. 	<ul style="list-style-type: none"> ➤ Cathy Richmond made a motion to propose the caps per child under the PHCP program. Dr. Kassas seconded the motion. Motion Carried.

NOT APPROVED

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<p>Tom Hull, Deputy PHD/ Environmental Director</p> <ul style="list-style-type: none"> ➤ New Administrative Hearing Officer 	<ul style="list-style-type: none"> ➤ Mr. Robert Bubbs, has retired as our Administrative Hearing Officer; Tom proposed Judy Barrett be considered as our New Administrative Hearing Officer. Tom has spoken with Ms. Barrett and sent her copies of our codes and regulations. Ms. Barrett is interested in the position. 	<ul style="list-style-type: none"> ➤ Tim Lafever made a motion to offer Judy Barrett the position of Administrative Hearing Officer. Leo Cusumano seconded the motion. Motion Carried.
<ul style="list-style-type: none"> ➤ Action on Hearing Officer's Recommendations: Creekside Homes of Andover, NY. 	<ul style="list-style-type: none"> ➤ Current owner, Gregory Lee, of West Chester, PA, has not maintained a mobile home park, having five mobile homes on a lot at Rt. 417 and Cty Rd. 22, Andover. Mr. Lee has not responded to any correspondence with either the Health Department nor the one occupied resident of the park. An Administrative Hearing was held on Oct. 9, 2003 with Mr. Bubbs, our Administrative Hearing Officer, Mr. Lee failed to appear. Findings and Recommendations are attached. 	<ul style="list-style-type: none"> ➤ Motion made by Tim LaFever, seconded by Cathy Richmond that the order be issued with the Recommendations from Mr. Bubbs, and for Tom Hull to issue an addendum to include that the one tenant is to vacate the property by April 30, 2004; this extended time frame is allocated in order for the tenant to have ample time to move the trailer, which they own, off the premises.
<p>Theresa V. Gaeta, Director of Patient Services</p> <ul style="list-style-type: none"> ➤ Home Care 	<ul style="list-style-type: none"> ➤ Nursing Supervisors are working on Year End Statistics. Traditional and Long Term referrals remain steady and the case intensity remains high. 	<ul style="list-style-type: none"> ➤ No Action Needed
<ul style="list-style-type: none"> ➤ Public Health – Smallpox 	<ul style="list-style-type: none"> ➤ A Smallpox clinic will be held by the NYS Dept. of Health in Orchard Park on Wed., Jan. 7, 2004. 	<ul style="list-style-type: none"> ➤ We will have one Smallpox Educator and two Vaccinators participating in this clinic.

NOT APPROVED

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<ul style="list-style-type: none"> ➤ Public Health-Influenza 	<ul style="list-style-type: none"> ➤ We have been notified by the state that the Health Dept. will be receiving 100 more flu vaccines for 4 yrs. and older; and 30 doses for under 4 yrs. of age. ➤ Received all flu vaccine reimbursement, except from Medicare and Cuba Cheese. The Blues offered to pay for some of their insured to have the vaccinations this year; this worked out very well and we hope to do this again. 	<ul style="list-style-type: none"> ➤ Vicky will do a press release and vaccinations will be given on a first come, first serve basis at a clinic here in Belmont at the Health Dept. The Under 4 vaccines will only be given by doctor prescription.
<p>Helen Evans, Public Health Educator</p> <ul style="list-style-type: none"> ➤ Year End Report 	<p>Overview given on Programs for 2004:</p> <ul style="list-style-type: none"> ➤ Family Planning Benefit Program-88 Enrolled ➤ FOB Kits – 82 Distributed ➤ Community Education Sessions – 55 ➤ School Based – 39 ➤ Organized Youth Based – 12 ➤ Male Focused-Inmate & Trapping Brook – 32 ➤ Education Info Sessions – 12 ➤ Youth Conferences – 2 ➤ Health Fairs – 12 ➤ PreTest/PostTest Counselor Training-3 ➤ HIV Update/HIV Orientation – 1 ➤ Mother/Daughter Retreat – 18 ➤ PTA/PTO Networking ➤ SEAD Project-Bi-Weekly Pickups at KMart 	<ul style="list-style-type: none"> ➤ No Action Needed, for Information Only
<ul style="list-style-type: none"> ➤ Friendship House 	<ul style="list-style-type: none"> ➤ Quarterly Community Events (ie Block Party, Breakfast with Santa) ➤ ACDOH Involvement - Provider & Fiscal Conduit, Contract Site Coordinator ➤ Facility Service List Expanding and Engaging Priority Population 	<ul style="list-style-type: none"> ➤ No Action Needed, for Information Only

NOT APPROVED

	<ul style="list-style-type: none">➤ Community Advisory Committee-Evaluation & Monitoring➤ WIC Clinic will start using facility in Feb.	
<ul style="list-style-type: none">➤ Viral Hepatitis Integration Program	<ul style="list-style-type: none">➤ Hep C money through Erie Co. DOH grant ending 3/31/04.	<ul style="list-style-type: none">➤ Searching for funding

Proposed Caps per Child under Physically Handicapped Children's Program:
(all caps are per year)

Hospitalization -	\$500
Prescriptions -	\$500
Physician/Clinic Visits -	\$450
Medical Supplies -	\$500

Note: It should be noted that if the above limitations are met while treating an eligible child, a medical review will be completed by the PHCP Coordinator and Medical Director to consider additional funding.

Effective Date – January 6, 2004

Thomas E. Hull, Deputy Public Health Director/Director of Environmental Health, appeared for the Allegany County Health Department and was sworn. Gregory Lee, Respondent, failed to appear. Respondent was given notice of the hearing by first class and certified mail with return receipt requested. Hearing Officer Considers the Respondent properly served.

Mr. Hull presented the Notice of Petition and Administrative Hearing, dated 9/29/03, and letter of 9/29/03, which were marked as evidence and entered into the record. Both will be placed in the respondent's file, within the Allegany County Health Department. Mr. Hull affirmed that the documents are true and correct in their entirety.

Mr. Hull testified, in detail, regarding each alleged violation, as set forth in the above documents. He further stated that the violations existed through the hearing date. In conclusion, Mr. Hull stated that the facility has been placarded and closed by the Allegany County Health Department.

Findings:

The respondent is in violation of the following sections under 10NYCRR:

- Section 5-1.52 (Table 11) 4 counts – Failed to take required water samples for bacterial analysis for four calendar quarters.
- Section 5-1.72 10 counts – Failed to submit required monthly Water System Operation Reports for the months of December 2002 through September 2003.
- Section 5-1.30 (a) – Failed to adequately disinfect a groundwater source.
- Section 5-1.71 (b) – Failed to exercise due diligence in the operation and maintenance of a public water supply.

Recommendations:

Order payment of fines as follows with receipt by November 10, 2003:

- Violation of 5-1.52 (Table 11) - \$100.00 for each of four counts for a total of \$400.00.
- Violation of 5-72 - \$100.00 for each of ten counts for a total of \$1000.00.
- Violation of 5-1.30 (a) - \$500.00.
- Violation of 5-1.71 (b) - \$200.00

Total of all fines - \$2100.00

Order that the facility remains closed until violations are abated and all fines are paid. Further, order a \$10.00 per diem fine, if fines are not received by November 10, 2003.

10-19-03

Date



Robert G. Bubbs
Administrative Hearing
Officer

RECEIVED
OCT 27 2003
ALLEGANY COUNTY
HEALTH DEPARTMENT

APPROVED

John Mangeson
RECEIVED
MAR 31 2004
ALLEGANY COUNTY
ADMINISTRATOR

MINUTES

COMMITTEE/PROJECT/MEETING: Board of Health		RECORDED BY: Lynne Roeske, Secretary to Public Health Director	
DATE: February 2, 2004	Called to Session: 7:00pm Adjourned: 8:20pm	LOCATION: 7 Court St., Belmont, Rm 221	CC: NYSNA Rep., BOL Office
PRESENT: Ronald Truax, Catherine Richmond, Timothy LaFever, Dr. Leo Cusumano, Dr. Willard Simons		ABSENT: Dr. Zahi Kassas, Dr. Timothy Leonard	
Dr. Gary W. Ogden, Public Health Director, T. Vicky Gaeta, DPS; Theresa Moore, Public Health Educator; Pamela Cockle, Accountant; Lynne Roeske, Secretary		NEXT MEETING: Monday, March 15, 2004, 7:00pm, Legislative Chambers (Room 221) County Office Building, Belmont	
AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS	
Approval of Minutes dated December 15, 2003 and January 15, 2004		➤ Motion made by Dr. Simons to approve minutes of December 15, 2003 and January 15, 2004, seconded by Dr. Cusumano, carried.	
Gary W. Ogden, M.D., C.M., Public Health Director ➤ Update of Clean Indoor Act	➤ Dr. Ogden stated that NYSDOH is asking that we have a formal way of processing Waiver Applications in place. Waivers are being issued elsewhere in the State through County Governments. ➤ American Lung Association has filed a Freedom of Information Act with the Health Dept., asking for information on the current status of the Law and what has taken place in our County.	➤ Dr. Ogden and Tom will be working on getting a process in place for issuing Waivers. At this time we have been accepting Waivers and forwarding them to the State Health Dept. We already have a process for issuing fines to those places not adhering to the law, and have issued fines for such. ➤ The Health Dept. will be working on compiling the information for the FOIA filed.	

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AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<ul style="list-style-type: none"> ➤ Belfast Water Supply 	<ul style="list-style-type: none"> ➤ Last Friday, Jan. 30, Dr. Ogden became aware that there was a high level of arsenic found after testing the water supply in the Town of Belfast; this level was above State Regulation. 	<ul style="list-style-type: none"> ➤ The Health Dept. issued notice that the residents not drink or cook with the water and proceeded to contact the NY State Emergency Services to get a temporary water supply source available to the residents of Belfast, which was in place the evening of Jan. 30. The Town is in the process of getting a new water source, but it will not be complete until Fall 2004. In the meantime, the Town, County and State are working together to see if a filter system can be put into place to make the water safe. NYSDOH will be retesting and will have to approve use of the water source once changes have been made.
<ul style="list-style-type: none"> ➤ Professional Engineer for Septic System Design 	<ul style="list-style-type: none"> ➤ The State is now requiring that a Professional Engineer sign off on all septic system designs. ➤ Discussion as to if a design was approved, could it be used again without having to go through approval again? The answer is no, each time a design is used; the Engineer must approve it. ➤ Concerns were discussed as to the timeframe this would take, and will it hold up contractors doing the job. Dr. Ogden said they will try to implement this new requirement as efficiently and inexpensive as possible, stating that because the Engineer will be within the County, it should decrease the time it takes, as opposed to having an outside agency perform this duty. 	<ul style="list-style-type: none"> ➤ Tom and Gary have spoke with Dave Roeske, DPW, and are working on setting up an agreement to have a Professional Engineer with the Public Works Department review all septic system designs. This issue will be taken to the next Human Services and Public Health Committees.

APPROVED

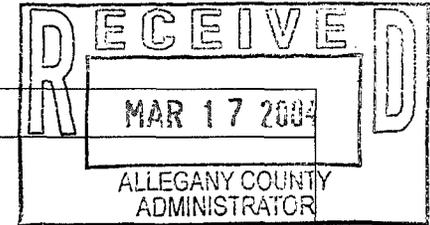
AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<p>Pam Cockle, Accountant</p> <ul style="list-style-type: none"> ➤ Summary: Revenues-Expenditures of Allegany County Department of Health 	<ul style="list-style-type: none"> ➤ As previously requested by the Board, Pam distributed a Summary: Revenues-Expenditures of Allegany County Department of Health for fiscal year 2003. 	<ul style="list-style-type: none"> ➤ Summary was reviewed, any further questions may be addressed by calling Pam Cockle at X-458.
<p>Theresa V. Gaeta, Director of Patient Services</p> <ul style="list-style-type: none"> ➤ Home Care/Public Health-Statistics 	<ul style="list-style-type: none"> ➤ Vicky provided Year-End Statistics for both Home Care and Public Health. Traditional and Long Term referrals remain steady and the case intensity remains high. Of note is that over 58,500 units of service were provided through the Health Dept. Patient Services Division in 2003. Communicable Disease decreased in 2003. 	<ul style="list-style-type: none"> ➤ No Action Needed
<ul style="list-style-type: none"> ➤ Home Care-Billing 	<ul style="list-style-type: none"> ➤ Through findings from the Gaffney report, all charts questioned on past Medicare billing have been reviewed. ➤ Ron questioned if more people were needed in our billing dept.? Pam, although hesitant to answer because she is not in charge of Billing Dept., stated until concerns are addressed with nursing documentation and it's effect on the billing process, it is hard to give a concrete answer if more billing people are needed. ➤ Ron questioned why Billing is not under the Accountant? Gary would like to keep the Accountant in a position to concentrate more on the reporting of financial concerns. ➤ Cathy questioned if there are any consequences for those nurses who are not up to speed. Gary said that he will be dealing with this issue. 	<ul style="list-style-type: none"> ➤ Billing Dept. will be resubmitting to Medicare for past billing.

APPROVED

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
Public Health	➤ Medicare Billing for Flu was completed Jan. 23, with \$70,000 in Revenue.	➤ No Action Needed
Theresa Moore, Public Health Educator ➤ Year End Report	➤ Distributed a summary of Year End Public Health Education Report. The complete Report can be found in the Annual Report. ➤ Special note was given to the Dec. 1, Physicians Breakfast Meeting, in which many positive events came out of, including two more entities in the county going on line with HealthyShots and both hospitals being represented at the meeting. ➤ Also noted was the improvement in the Screen for Health grant project with the help of the Case Manager and Admin. Assistant contracted through Cornell Cooperative this year.	➤ No Action Needed
Other Business	➤ Cathy Richmond questioned what type of access we had to videoconferencing equipment, and if Alfred State College would be able to utilize the equipment in some of their Professional Studies.	➤ Ron, Gary and Cathy will discuss this with Legislative Chairman Palmer.

NOT APPROVED

John Mangerson



MINUTES

COMMITTEE/PROJECT/MEETING: Board of Health		RECORDED BY: Lynne Roeske, Secretary to Public Health Director	
DATE: March 15, 2004	Called to Session: 7:00pm Adjourned: 8:00pm	LOCATION: 7 Court St., Belmont, Rm 221	CC: NYSNA Rep., BOL Office
PRESENT: Ronald Truax, Catherine Richmond, Timothy LaFever, Dr. Willard Simons, Dr. Zahi Kassas, Dr. Timothy Leonard		ABSENT: Dr. Leo Cusumano	
Dr. Gary W. Ogden, Public Health Director; Lori Ballengee, Supr. Public Health Educator; Pamela Cockle, Accountant; Lynne Roeske, Secretary; Donna Baschmann, Quality Assurance		NEXT MEETING: Monday, March 15, 2004, 7:00pm, Legislative Chambers (Room 221) County Office Building, Belmont	
AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS	
Approval of Minutes dated March 15, 2004		➤ Motion made by Tim LaFever to approve minutes of March 15, 2004, seconded by Cathy Richmond, carried.	
Lori Ballengee, Supr. Public Health Educator ➤ WIC Update ➤ Community Health Assessment ➤ Maternal Child Health Program	➤ Lori distributed for review the WIC Participation numbers for the last four months and a report on Breastfeeding Promotion and Support Program Evaluation for 2003. ➤ Beth Klein has been hired as WIC's Nutrition Coordinated ➤ The Community Health Assessment should be out to the public in a couple of weeks. Ken Oakley will be conducting a conference call to discuss the CHA. The Assessment is due to the State in October. Lori distributed a sample of the demographic and survey questions. ➤ Lori is working on some grants for MCH. The program has now expanded to eleven counties.	➤ No Action Needed – For Information ONLY	

NOT APPROVED

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<p>Donna Baschmann, Quality Assurance Coordinator</p> <ul style="list-style-type: none"> ➤ Manuals ➤ Early Intervention Manuals ➤ Sliding Fees ➤ Adopt A Highway 	<ul style="list-style-type: none"> ➤ Donna presented the following Policy and Procedures Manuals for review and approval: <ul style="list-style-type: none"> • Rabies • Lead ➤ Donna stated she is working on the Early Intervention P&P Manual, with one major stumbling block being the determination as to if confidentiality falling under HIPAA (Health Information Act) or FERPA (Education Information Act); it has now been determined that it does fall under FERPA. This information will help get this manual completed. ➤ Donna and Pam will be looking at sliding fees in the different programs during the Finance Committee. ➤ The Health Department Marketing Committee has enlisted a few interested employees and will be adopting a highway. This is a two-year program whereas we are responsible for beautifying a one-mile stretch of I-86. We are trying to get from Belvidere Exit, one mile back towards Angelica. This program will begin April 1, 2004. 	<ul style="list-style-type: none"> ➤ Both Manuals were approved by the Board.
<p>Gary W. Ogden, M.D., C.M. Public Health Director</p>	<ul style="list-style-type: none"> ➤ Dr. Ogden notified the Board that he would be in and out of the office for an undetermined amount of time for personal health reasons. 	<ul style="list-style-type: none"> ➤ When Dr. Ogden is unable to be in the office, Tom Hull, Deputy PHD, will oversee the Department. Dr. Coch will cover as Medical Director.

Date: 02/21 004

Time: 04:15 PM

Report: CM010T

New York State Department of Health

Division of Nutrition

FFY 04 PARTICIPATION SERVED BY MONTH

Page 1 of 4

LA#Local Agency Name	Avg. Month Caseload Target	Oct 03	Oct %	Nov 03	Nov %	Dec 03	Dec %	Jan 04	Jan %
301 Allegany County Health Department	1,125	1,110	98.67	1,080	96.00	1,090	96.89	1,114	99.02



Allegany County WIC Program

3460 Riverside Drive
Wellsville, NY 14895

Phone: (800) 394-1942
(585) 593-2533
Fax: (585) 593-0392

Breastfeeding Promotion and Support Program Evaluation for 2003

1.) Review of Current Work Plan:

In an effort to recruit peer counselors, letters were mailed to all past and present breastfeeding participants, an ad was put in our local paper and two separate meetings were held. The few women who said they might be interested chose to not participate after attending the informational meeting, due to time restraints and lack of monetary incentives.

An alternative to the Peer Counseling Program has been submitted and we are awaiting approval. The plan outlines what we have been doing for the last year, with the addition of more frequent contact phone calls, training for interested medical and human resource workers, on-call schedule, and the formation of a breastfeeding support group.

2.) Evaluation of Breastfeeding Rates During October 2002 to September 2003:

October 2002 – 66.2%	November 2002 – 65.47%
December 2002 – 66.17%	January 2003 – 69.34%
February 2003 – 69.06	March 2003 – 67.77%
April 2003 – 68.7%	May 2003 – 65.31%
June 2003 – 64.79%	July 2003 – 63.51%
August 2003 – 61.23%	September 2003 – 59.78%

This Data is from the CTO55T reports.

Average Breastfeeding Rate for Fiscal Year October 2002 – September 2003 is **65.61%**. The average breastfeeding rate for the fiscal year October 2001 – September 2002 was 58.66%. This figure was obtained from the monthly breastfeeding reports.

There was a noted drop in the breastfeeding rates from May 2003 – September 2003. During this time period the majority of the Breastfeeding Coordinator's time was spent working as a CPA.

The Alfred site not only has the highest breastfeeding initiation rates but they have the highest number of women who exclusively breastfeed at 52.63% (8/03 CTO55T Report). Alfred is a college town and there are a large number of educated families who use all natural and organic products and see breastfeeding as the "norm". Fillmore also consists of a large number of educated women. It has been noted by the breastfeeding coordinator that a large number of the women who breastfeed, socialize and attend the same church together. These two sites are evidence that breastfeeding rates are higher in communities that see breastfeeding as the norm and have the support of others in the community and social circles that support their decision to breastfeed.

Site	Office	Angelica	Bolivar	Cuba	Wellsville	Fillmore	Alfred	Canaseraga	Friendship
October	71.43	39.13	58.62	58.82	73.53	60.53	83.33	66.67	77.27
November	50	44.4	50	60	76.84	60	90.91	71.43	70.37
December	47.06	50	51.43	58.82	76.74	66.67	100	80	66.67
January	70.59	61.9	50	52.94	77.17	73.81	100	100	69.23
February	73.33	63.64	52.78	54.55	74.73	73.66	84.62	100	74.07
March	61.54	65	55.81	57.14	70.45	81.82	76.92	100	73.08
April	75	57.89	55.81	58.82	71.79	75.76	76.47	100	83.33
May	85	55.56	56.86	48.39	63.51	79.41	72.22	100	73.91
June	66.07	56.25	53.19	54.55	69.01	73.53	70.59	100	75
July	80	55.56	51.02	55.88	63.74	74.29	70	100	72.73
August	54.55	52.38	54.76	47.06	64.58	75.76	57.89	100	72.22
September	50	54.55	50	45.16	63.81	72.73	57.89	100	68.42
	65.38083	54.68833	53.35667	54.34417	70.49167	72.33083	78.40333	93.175	73.025

Breastfeeding Rates Per Clinic Site for Fiscal Year 10/02-09/03

Survey Participant Demographics

Name: (optional) _____

Please fill in the circle of your answer.

Rating: Cou

*Please rate
you persc
area. The*

County of Residence

- | | |
|----------------------------------|-----------------------------------|
| <input type="radio"/> Allegany | <input type="radio"/> Cattaraugus |
| <input type="radio"/> Chautauqua | <input type="radio"/> Genesee |
| <input type="radio"/> Orleans | <input type="radio"/> Wyoming |

Enter Home Zip Code _____

Gender

- | | |
|----------------------------|------------------------------|
| <input type="radio"/> Male | <input type="radio"/> Female |
|----------------------------|------------------------------|

Age Range

- | | |
|-----------------------------------|-----------------------------------|
| <input type="radio"/> 17 or under | <input type="radio"/> 40 to 49 |
| <input type="radio"/> 18 to 29 | <input type="radio"/> 50 to 59 |
| <input type="radio"/> 30 to 39 | <input type="radio"/> 60 and over |

Please select the most representative response for your role as survey responder

- | | |
|---|---|
| <input type="radio"/> Health Provider | <input type="radio"/> Human Services Provider |
| <input type="radio"/> Consumer of Local Health and Human Services | |

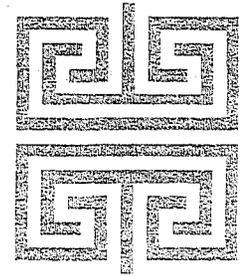
Participant Vocation

- | | |
|--|---|
| <input type="radio"/> Student | <input type="radio"/> Clergy |
| <input type="radio"/> Educator | <input type="radio"/> Ambulance/Fire/Police |
| <input type="radio"/> Health Professional | <input type="radio"/> Human Services Representative |
| <input type="radio"/> Business Representative | <input type="radio"/> Concerned Citizen |
| <input type="radio"/> Political Representative | |

Race/Ethnicity

- | | |
|--|---------------------------------------|
| <input type="radio"/> American Indian | <input type="radio"/> Hispanic |
| <input type="radio"/> Asian | <input type="radio"/> White/Caucasian |
| <input type="radio"/> African American | <input type="radio"/> (Amish) |

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- 29 1 2 3 4 5 Widespread encouragement for people to assume responsibility for taking better care of themselves.
- 30 1 2 3 4 5 Additional community awareness programs relating to relevant topics such as communicable disease transmission, the West Nile Virus, Lyme Disease, and SARS.
- 31 1 2 3 4 5 Expanded programs to identify and intervene with private water supply issues.
- 32 1 2 3 4 5 Additional awareness, support, and services for adults dealing with obesity.
- 33 1 2 3 4 5 Increased attention to healthy living/healthy lifestyles.
- 34 1 2 3 4 5 Parenting classes, especially for new parents.
- 35 1 2 3 4 5 More general cancer screenings - awareness and education!
- 36 1 2 3 4 5 Stress reduction programs.
- 37 1 2 3 4 5 Improved and expanded safety and prevention programming for children.
- 38 1 2 3 4 5 Greater emphasis on local health professional recruitment and retention (across most all health disciplines).
- 39 1 2 3 4 5 Increased awareness by teachers of important local health care issues.
- 40 1 2 3 4 5 Better marketing of family planning services and locations.
- 41 1 2 3 4 5 Targeted marketing of Health Department services for people just above the poverty level.
- 42 1 2 3 4 5 More health education in schools provided by outside resources (e.g. the Health Department).
- 43 1 2 3 4 5 Increased access to affordable health care clinics.
- 44 1 2 3 4 5 Increased access to, and expansion of, senior health care services.
- 45 1 2 3 4 5 Additional awareness, support, and services specifically for Children and Youth with Obesity.
- 46 1 2 3 4 5 Additional monitoring, advocacy, and services for the elderly, disabled, and handicapped.
- 47 1 2 3 4 5 Additional chronic illness prevention measures.
- 48 1 2 3 4 5 Expanded surveillance and enforcement of laws/regulations governing alcohol and tobacco usage.

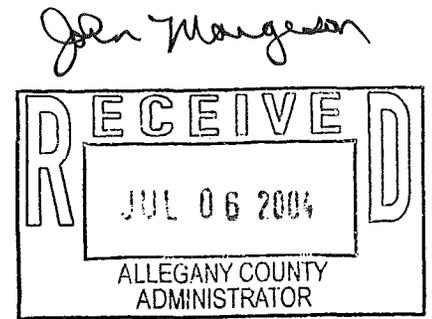
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**NOT
APPROVED**

**BOARD OF HEALTH
MEETING MINUTES**

JUNE 21, 2004



Members Present: Ron Truax, Tim LaFever, Cathy Richmond, and Dr. Leo Cusamano

Others Present: Lori Ballengee, Dr. Gary Ogden, Tom Hull, and Pam Cockle

Chairman Truax called meeting to order at 7:05 pm

Minutes from the March 15, 2004 meeting were approved.

Cathy Richmond made a motion to approve, seconded by Tim LaFever.

Motion Carried.

Dr. Gary W. Ogden, M.D., C.M., Public Health Director

Informed the members present that Dr. Leonard had resigned from the BOH as he has relocated to Hershey, PA to pursue research. Gary will contact Dr. David Brubaker of Univ. Primary Care Houghton to see if he is interested. He is currently out of the County on a mission and will return the end of July 2004.

Human Services approved Dr. L. Cusumano to another **6-year** term on the BOH through 7/7/2010. Dr. Cusumano accepted.

Tom Hull, Deputy Public Health Director/Environmental Health

Rabies – Updated the Brd. On Rabies. Our QA Coordinator is currently working on the policy and procedure manual. We hope to be able to get this approved and in place as soon as possible so we can start offering post exposure shots (2-5) in our clinic setting. This will save us a tremendous amount of money. The plan is to charge \$150 per shot. When this manual is complete, we will either email all members a copy or send a hard copy for approval.

BioTerrorism – On June 11, 2004, we completed a Strategic Nation Stockpile drill with other WNY Counties and the State. Locally, Jones Memorial and Cuba Memorial, OES, Sheriff, ACDOH, and I-86 Collision took part. The drill went well with only one minor snag, 2 boxes were missing. This drill simulated what would happen in the event of a disaster – several points of distribution were set up (in an emergency, shots would then be given at these sites).

Medical Reserves Corp. - On June 18, 2004, Tom met with William Simon, MRC (Medical Reserves Corp.) Coordinator for S²AY (see handout). He is working with all S²AY counties to recruit volunteers in each medical specialty area as listed on the volunteer form. These individuals would then help the local BioTerrorism Disaster team in an emergency setting/perform deliverables.

We need approval for us to work with Mr. Simon and to start actively recruiting volunteers. **Cathy Richmond moved to approve referring this to Human Svcs., with Dr. Cusumano seconding.**

Pam Cockle, Accountant

Skilled Nursing - A new sliding fee scale was discussed/distributed. As a result of the 2003 Medicare cost report, it is recommended to increase our skilled nursing rate to \$150 per visit, up from \$140. Our average cost per visit as of 2003 is \$146.66 per visit. We need to increase our rate to keep in line with the cost per visit. This new fee will become effective July 1, 2004. The new sliding fee scale was distributed. **Cathy made a motion to approve with Dr. Cusumano seconding. Motion carried.**

Family Planning - A new sliding fee scale was distributed for approval. It was noted that all the fees have been looked at and that we are now offering Rx in-house. This is estimated to save us approx. 75% of our current cost. Currently we reimburse local pharmacies. **Dr. Cusumano made a motion to approve with Cathy seconding – motion carried.** Fee schedule effective immediately.

Adult Immunization Fees - Vicky Gaeta, DPS, requests that the attached fee schedule for immunizations for individuals over the age of 19 be approved. **Dr. Cusumano made a motion, Cathy seconded, motion carried.** Fees effective immediately.

The 2005 budget request was briefly discussed with BOH.

Lori Ballengee, Supr. Public Health Educator

Maternal Child Health – A new subcommittee has been formed consisting of Allegany, Cattaraugus, Chautauqua, and Wyoming Counties; they have a meeting scheduled for July 16, 2004. This group hopes to bridge service gaps and to provide community education addressing the needs identified by the group. Deb Nichols of Catt. Co. will Chair. Lori will report back to the BOH on the group's activities, etc.

Community Health Assessment - We had a 20% return rate on the surveys that were mailed to County residents. Over 1000 were mailed. Dr. Oakely was happy with this response and plans on starting his data analysis soon. Is not due to NYS

DOH until October 04 so we are ahead of the game. The survey that was mailed was distributed to those members present (see enclosed). Behavioral Health seems to be the biggest concern of those responding (90%).

WIC – Belfast site will be open in September in the Methodist Church – no rental expense.

Reports showing current stats were distributed.

Cuba clinic was moved to the Baptist church due to accessibility issues.

All new WICSIS computers are on the way (late winter, early spring). The State is allowing the Health Dept. to keep the laptops and computers they are replacing.

Four staff members just returned from a week in Albany where they completed a Breastfeeding Certification Course.

Effective July 1, 2004, there will be formula changes; Similac and Isomil are no longer available due to the cost. Alfred Pharmacy has agreed to become a new vendor for specialty formulas, etc... Lori is currently working with Fisher Pharmacy to see if they are interested in participating.

Participation Rates – as of May 2004, we had 100% participation rate compared to our recommended caseload.

Eric Happ of the Rochester NYSDOH office made an unannounced chart audit last week and we were found to be in 100% compliance.

Dr. Ogden, Lori Ballengee, Vicky Gaeta, and Tom Hull met last week to discuss a more comprehensive evaluation process for WIC clinics. They are working on Policies and Procedures that will be distributed soon.

Our current lease agreement for the WIC site in Wellsville expires the end of 2005. Lori is looking for a new site to lease. The State has offered renovation money if needed.

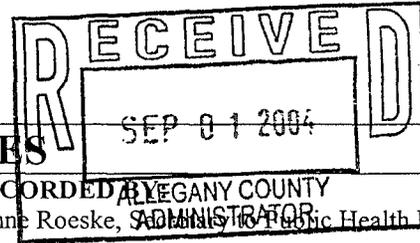
Motion made to adjourn at 8:05 by Tim L. with Cathy R. seconding. Motion carried. Meeting adjourned.

The next Board of Health Meeting is scheduled for July 19, 2004 at 7:00 in Room 8.

Respectfully submitted,
Pamela Cockle

John Mangan

NOT APPROVED



MINUTES

COMMITTEE/PROJECT/MEETING: Board of Health		RECORDED BY: ELEGANY COUNTY Lynne Roeske, Administrator	
DATE: August 30, 2004	Called to session: 7:00pm Adjourned: 8:00pm	LOCATION: 7 Court St., Belmont, Rm 221	CC: Karen Wida, NYSNA; Alice Alsworth, Secretary to County Administrator
PRESENT: Ronald Truax, Dr. Leo Cusumano, Catherine Richmond, Timothy LaFever		ABSENT: Dr. Willard Simons, Dr. Zahi Kassas	
Dr. Gary Ogden, Public Health Director; Thomas Hull, Deputy Public Health Director; Donna Baschmann, QA Coordinator; Helen Evans, Public Health Educator; Lynne Roeske, Secretary		NEXT MEETING: September 20, 2004, Room 221	
AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS	
Approval of Minutes	Asked for approval of June 21, 2004, Board of Health Meeting Minutes.	Cathy Richmond made a motion to accept June 21, 2004, BOH Minutes, Seconded by Tim LaFever, Carried.	
Gary Ogden, MD, CM Public Health Director Vacant Board Position	Dr. David Brubaker of Houghton has been approached to fill the vacant Board of Health position. The term of this position will run through 7/7/2008. Dr. Brubaker was sent the 2003 Annual Report, an Organization Chart and the BOH By-Laws.	Dr. Brubaker will be contacting us of his decision to accept or deny position.	
Health Department Update-Budget	The Health Dept. Budget for 2005 was completed and presented to the Finance Committee last week. We were able to show a drastic decrease in Overtime.	No Action needed at this time. Budget looks good from our standpoint, but you never know what cuts the Legislators may ask for.	
OraQuick Rapid HIV Testing	This was approved via Fax on 6/23/04. Helen Evans distributed packets and reviewed procedure. This should decrease the amount of "no show follow-up" when given results same day.	For Follow-up and Information Only	

NOT APPROVED

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
Approval Request of Policy and Procedures for Family Planning Emergency Contraceptive with fee of \$10.	Protocol and information packet was distributed and reviewed.	Dr. Leo Cusumano made motion to approve, Cathy Richmond Seconded, Carried.
<p>Thomas Hull, Deputy Public Health Director, Director of Environmental Health</p> <p>Update on Environmental Health</p>	<p>It has been a busy summer in the Environmental Dept. with a large number of Septic System Inspections. Upon the loss of the Public Works Engineer, we were able to get Standardized Plans approved, satisfying requirements per state law.</p> <p>Within past month, we have had an increase in stray cats and in turn rabies reports.</p> <p>West Nile Virus has not been an issue this year.</p>	No action needed, for information only.
Approval Request for Rabies Policy and Procedures	<p>Policy and Procedures were presented and reviewed to initiate the ACDOH to begin giving doses 2-5 of the Rabies vaccination at the Belmont Clinic site.</p> <p>The price to patient is \$150/dose. Originally, this price was sufficient to cover cost of one dose and administrative fees. Unfortunately, due to difficulties in obtaining the vaccine (only having one company to get vaccine from until at least Jan. 2005), the price to purchase one dose of the vaccine is now \$137.00.</p>	With the addition of adding the question of “are you allergic to eggs” to the patient questionnaire, a motion was made to approve the Policy and Procedures by Tim LaFever and Seconded by Dr. Leo Cusumano, Carried.

NOT APPROVED

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
Approval Request for Rabies Policy and Procedures (continued)	The procedure is expected to decrease the difficulty of tracking patients who have previously gone to hospitals for all five doses.	
Helen Evans, Public Health Educator Semi-Annual Report	Helen reviewed the educational programs offered to date, stating a final figure of 2200 contacts made for the 1 st half of the year.	No Action Needed – For Information Only
Friendship House	The Friendship House has outgrown their original home and has moved to 3-½ Maple Ave, in Friendship. It is now able to better serve the clients during clinics and classes, which include, but are not limited to, Family Planning, WIC, GED classes, Literacy Volunteers, Mental Health Counseling. The House has a Part-Time Site Coordinator who coordinates meetings times. The Business Plan was just reviewed and funding has been secured through April of next year.	No Action Needed – For Information Only Ron Truax did ask if at some point in the near future the Health Dept. could give the Human Services Committee an Overview of the progress of the Friendship House.
Men's Health Clinic	Held the first Men's Health Clinic in June in conjunction with ACDOH, Screen for Health, Jones Memorial, Alleg./Western Steuben Network. Dr. Siddiqui assisted when 21 men from around Allegany were offered a variety of health care related screenings. Results have been sent in addition to recommendations. The one	The Men's Clinic was a huge success and we hope to repeat it.

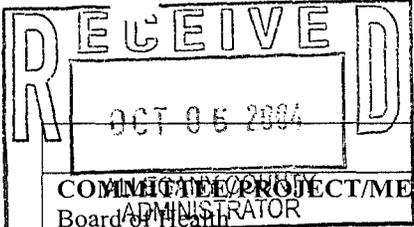
AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
Men's Health Clinic (Continued)	area of concern is the lack of doctors available to refer clients to. Dr. Ogden has a meeting set up with JMH and CMH to discuss this issue.	
Social Marketing Training	<p>S²AY sent Helen to a CDC Sponsored Public Health Social Marketing Training Conference. She in turn has conducted a training for Health Dept. employees and will conduct another for the S²AY Network in September.</p> <p>This process has been used in development of an event with Screen for Health and the Girl Scouts of Allegany County. Whereas, the Girl Scouts will distribute information on Health Screening to their Grandparents or older adults and will in turn earn badges and prizes.</p> <p>Another avenue that is being approached is the Red Hat Societies in Allegany County.</p>	No Action Needed-For Information Only
Rewards Recognition	The Allegany County Department of Health was presented with a plaque from the WNY HIV/AIDS Coalition for our continued commitment and support.	No Action Needed-For Information Only
<p>Donna Baschmann, Quality Assurance Coordinator Approval of Policy and Procedures</p>	Presented the Annual Home Care Policies from the PAC Meetings and the Annual Update for the Infection Control, TB, Rabies and Lead Policy and Procedure	With the requested name change, Tim LaFever made a motion to approve the Policies and Procedures Manuals and Updates, Dr. Cusumano Seconded, Carried

NOT APPROVED

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
Approval of Policy and Procedures (continued)	Manuals for approval. Dr. Ogden asked for the only change to be that the Manuals be titled "Allegany County Dept. of Health" Manuals, instead of S ² AY.	
FERPA Training	Donna will be training the Children's Services Staff on FERPA (Family Educational Right to Privacy Act).	Training will begin in September.
Home Care Update	Approximately 65-75 new referral were received during the 2 nd quarter of the year for the CHHA Program. The Long-Term Program continues to carry between 50-60 patients. Currently working with the Rural Health Network on the Single Point of Entry Issue	No Action Needed-For Information Only
Dr. Gary Ogden	Dr. Ogden expressed to the Board that Tom Hull, Mike Bechelli and Theresa Moore should be commended on their efforts to obtain BioTerrorism funding to help in the training and obtaining security equipment for the County.	Board of Health Members will be asked to get picture ID Cards from the Sheriffs Dept., Dr. Ogden will contact Karl Graves and arrange for him to be available during one of the Board of Health Meetings.
BOARD OF HEALTH MEETING	NEXT MEETING DATE: SEPTEMBER 20, 2004, ROOM 221	

John Margeson

NOT APPROVED



MINUTES

COMMUNITY PROJECT/MEETING: Board of Health	RECORDED BY: Lynne Roeske, Secretary to Public Health Director
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DATE: October 4, 2004	Called to session: 7:00pm Adjourned: 9:00pm	LOCATION: 7 Court St., Belmont, Rm 221	CC: Karen Wida, NYSNA; Alice Alsworth Co. Admin. Office
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PRESENT: Ronald Truax, Dr. Leo Cusumano, Catherine Richmond, Timothy LaFever, Dr. Willard Simons, Dr. David Brubaker	ABSENT: Dr. Zahi Kassas
Dr. Gary Ogden, Public Health Director; Thomas Hull, Deputy Public Health Director; T. Vicky Gaeta, Director of Patient Services, Lori Ballengee, Public Health Educator; Lynne Roeske, Secretary	NEXT MEETING: November 1, 2004, Room 221

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
Approval of Minutes	Asked for approval of August 30, 2004, Board of Health Meeting Minutes.	Tim LaFever made a motion to accept August 30, 2004, BOH Minutes, Seconded by Cathy Richmond, Carried.
Gary Ogden, MD, CM Public Health Director New Board Member Board Member	Dr. David Brubaker of Houghton has been approved to fill the Board of Health position. The term of this position will run through 7/7/2008.	Dr. Ogden welcomed Dr. Brubaker to the Board, and members introduced themselves.
Health Department Budget	Dr. Ogden distributed the 2005 Health Dept. Budget Summary for 2005 and the Revenue-Expense Summary for 2004.	No Action needed at this time. Department looks in good shape financially.
Public Health Advisory Board Report	PHA Board met last week. A member brought before the board the vote that is taking place in Angelica on Nov. 2 nd , regarding the expansion of the Hyland Landfill. The member is working with our Environmental Dept. to compose facts regarding any health risks and accountability of the current owners.	Once information is compiled, it will be passed on to Board of Health Members. Although the Board of Health has no jurisdiction in regard to monitoring the Hyland Landfill, we can make a statement with any concerns we may have.

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
Thomas Hull, Deputy Public Health Director, Director of Environmental Sheehy's	The Sheehy's are in the process of getting a new septic system in. Tom is trying to help them get some financial help and reputable contractor to do the work.	The Sheehy's have until Oct. 15, to get the septic system in place. They have their permit and are making progress.
Update on Environmental Health	It has been a busy summer in the Environmental Dept. with a large number of Septic System Inspections and Public Water Issues. Tom feels the Public Water Issues may be due to the increased amount of rainfall over the past two years.	No action needed, for information only.
Rabies Clinic	The Fall Rabies Clinic was held Sat., Oct. 2 nd . It went very well, vaccinated approximately 650 animals. Lakewood Veterinarian Clinic assisted.	No action needed, for information only.
Cooks Motel	The Environmental Dept. and Wellsville Code Enforcement Officer have closed the Cooks Motel in Wellsville due to code violations and health hazards.	The Motel is under new management and they will try to bring the building up to code.
Mass Casualty Drill	The BT Team will be conducting a Mass Casualty/Fatality Drill on Oct. 23 at the Wellsville airport.	No action needed, for information only.
T. Vicky Gaeta, Director of Patient Services Public Health Update	YTD we have had 129 Communicable Diseases reported. Long-Term YTD has had 77 admissions and 77 discharges; currently 63 clients are being carried. Traditional YTD has had 642 Referrals and 571 Admitted.	No action needed, for information only.

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
Flu Clinics	Flu clinics are scheduled and have been announced to the public. At this time, there are 9 Public Clinics and 27 School/Industry Clinics. Flu vaccine cost is \$10. Flu vaccine should be in the end of this week.	No action needed, for information only.
Mass Immunization Drill	On Nov. 5 and 6, 2004, a Mass BT Immunization Drill is being planned. The NYSDOH is offering flu vaccine to be used in helping implement the drill, this will include Allegany Count Health Dept. Employees and Emergency Responders throughout the county. The Health Dept. will hold clinics in five towns in Allegany County.	No action needed, for information only.
Employee Health Fair	The Health Department Marketing Committee is planning an Employee Health Fair for all county employees on November 4. There will be a variety of health related screenings, flu shots, insurance representative, Employee Assistance representative, family planning information offered to name a few.	No action needed, for information only.
Family Planning	Have not received additional money requested from NYS DOH.	No action needed, for information only.

<p>Lori Ballengee, Public Health Educator WIC</p>	<p>Lori distributed the WIC reports showing that they are serving over their target caseload, serving 1,226 in Sept. 2004 (over 200 more than Sept. 2003). Lori attributes their success in serving the public to the helpful, hardworking staff at the WIC office.</p> <p>The Nursing Division has been working with WIC staff to coordinate expanding the Public Health services offered at the WIC Clinics. This expansion of services will begin in Jan.</p> <p>Per a previous request by the BOH, Lori has distributed a letter to the Legislators explaining the WIC program and services offered.</p> <p>Laurie Smith has taken her test to receive her IBCLC (International Breastfeeding Certification Lactation Certificate), this is a certificate that only a few have been able to obtain.</p> <p>The NYSDOH will be in for a program review of WIC beginning Thur. Oct. 7.</p> <p>On Oct. 28, a new computer system be put into place.</p>	<p>No action needed, for information only.</p>
<p>Community Health Assessment</p>	<p>Lori distributed the information compiled from the CHA surveys that were sent to county residents. There was a 20% return from which these numbers were compiled. A list of the top 8 indicators was also distributed. The final report is due to NYS by November.</p>	<p>No action needed, for information only.</p>

NOT APPROVED

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
Maternal Child Health Network	The Network has expanded to 11 counties. Also, we are now partnering with the Finger Lakes Perinatal Network.	No action needed, for information only.
Adjourn		Cathy made motion to adjourn the meeting at 8:45pm, Tim seconded, Carried.
BOARD OF HEALTH MEETING	NEXT MEETING DATE: November 1, 2004, ROOM 221	

John Mangerson

NOT APPROVED

MINUTES

COMMITTEE/PROJECT/MEETING: Board of Health		RECORDED BY: Lynne Roeske, Secretary to Public Health Director	
DATE: November 1, 2004	Called to session: 7:00pm Adjourned: 8:30pm	LOCATION: 7 Court St., Belmont, Rm 221	CC: Karen Wida, NYSNA; Alice Alsworth Co. Admin. Office
PRESENT: Ronald Truax, Dr. Leo Cusumano, Catherine Richmond, Timothy LaFever, Dr. David Brubaker		ABSENT: Dr. Willard Simons, Dr. Zahi Kassas	
Dr. Gary Ogden, Public Health Director; Thomas Hull, Deputy Public Health Director; T. Vicky Gaeta, Director of Patient Services, Theresa Moore, Public Health Educator; Lynne Roeske, Secretary, Pam Cockle, Accountant		NEXT MEETING: December 6, 2004, Moonwinks Restaurant, Cuba, NY, 6:00pm	
AGENDA / TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS	
Approval of Minutes	Requested approval of October 4, 2004, Board of Health Meeting Minutes.	Dr. Cusumano made a motion to accept October 4, 2004, BOH Minutes, Seconded by Tim LaFever, Carried.	
Gary Ogden, MD, CM Public Health Director Hyland Landfill Expansion	A letter regarding health risks and accountability of the current owners of Hyland Landfill was composed, approved by Board of Health Members and released to the media October 12, 2004. The letter was in response to a previous request by Public Health Advisory Board for the BOH to review the expansion of the Hyland Landfill. A vote on the expansion will take place in Angelica on Nov. 2 nd .	Although the Board of Health has no jurisdiction in regard to monitoring the Hyland Landfill, a statement with concerns was done. Only minimal public response was heard.	
Allegheny Western Steuben Rural Health Network	Presently Jones Memorial Hospital is the sponsor of this program, Gary would like to look into being the sponsor in conjunction with Cornell Cooperative Ext. This will have no financial impact on the county.	Dr. Ogden will present to Human Services in Nov.	

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<p>Thomas Hull, Deputy Public Health Director, Director of Environmental</p> <p>Board of Health vs. Robert and Sandra Sheehy</p>	<p>The Sheehy's now have a new, approved septic system. Their attorney has asked the Court to relieve them of their obligation to pay the fines previously levied in this matter. County Attorney has asked the Board to make a decision on whether or not to oppose the request to relieve the Sheehys of their fines.</p>	<p>Dr. Brubaker made a motion to relieve the Sheehy's of their fines, Dr. Cusumano seconded, Motion Carried.</p>
<p>BioTerrorism (BT)</p>	<p>The State will be meeting with County Attorneys to go over the Quarantine and Isolation Policy that is one of the deliverables in the BT Grant.</p> <p>The State Sanitary Code is set to be reviewed by the State in the near future.</p> <p>The BT Team conducted a Mass Casualty/Fatality Drill on Oct. 23 at the Wellsville airport that was very successful</p> <p>We are in the 3rd year of BT Planning and have received \$77,000 in this effort. This year we are also in line to receive approx. \$42,000 worth of equipment, to also include a trailer for supplies and equipment, it is the hope to house it somewhere around Cuba.</p> <p>On Nov. 6, 2004, there will be a Mass Destruction/Point of Distribution Drill, also part of the BT Deliverables. This will be held at four County Fire Depts.</p>	<p>No action needed, for information only.</p>

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<p>Tom Hull (Continued) Employee Health Fair</p>	<p>The Health Department Marketing Committee is planning an Employee Health Fair for all county employees on November 4. There will be a variety of health related screenings, insurance representative, Employee Assistance representative, infectious control displays, to name a few.</p>	<p>No action needed, for information only.</p>
<p>T. Vicky Gaeta, Director of Patient Services Public Health Update</p>	<p>Long-Term YTD has had 85 admissions and 91 discharges; currently 57 clients are being carried. Traditional YTD has had 725 Referrals; client's carried at this time is 137.</p>	<p>No action needed, for information only.</p>
<p>Flu Vaccine</p>	<p>We were notified in early October that we were not going to get the flu vaccine originally ordered due to a manufacturing issue. NYSDOH did redistribute the flu vaccine available and we have received about ½ of what we had originally order. Only those in the high-risk group will be eligible for flu vaccine this year. We will distribute the vaccine to local doctors, nursing homes, home care clients, licensed agencies and hospitals that carry high-risk clients. We are not looking at being able to hold any flu clinics at this time.</p>	<p>No action needed, for information only.</p>

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<p>Pam Cockle, Accountant Financial Update</p>	<p>Financial Reports YTD were distributed and reviewed. There were some transfers within the department that were approved by Human Services in October. The department should be in good shape for the remainder of the year. Our billing department has done a great job in recovering money and at this time we have only approx. \$1200 outstanding. The nurses documenting on the computer has also helped the billing process.</p> <p>Department looks in good shape financially for Budget Year 2005.</p> <p>We have received tentative approval for '04 State Aide.</p> <p>On Nov. 3rd Dr. Ogden and Pam will go to Article 6 (State Aide) Training in Rochester.</p>	<p>No action needed, for information only.</p>
<p>Theresa Moore, Public Health Educator 1st, 2nd & 3rd Quarter Reports</p>	<p>Theresa distributed Public Health Education Report compiled from 1st, 2nd & 3rd Quarters of 2004. Report was reviewed.</p>	<p>No action needed, for information only.</p>
<p>Adjourn</p>		<p>Cathy made motion to adjourn the meeting at 8:30pm, Tim seconded, Carried.</p>

NOT APPROVED

John Mangerson
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ALLEGANY COUNTY
ADMINISTRATOR

MINUTES

COMMITTEE/PROJECT/MEETING: Board of Health		RECORDED BY: Lynne Roeske, Secretary to Public Health Director	
DATE: December 6, 2004	Called to Session: 7:00pm Adjourned: 7:30pm	LOCATION: Moonwinks, Cuba, NY	CC: NYSNA Rep., BOL Office
PRESENT: Catherine Richmond, Timothy LaFever, Dr. Leo Cusumano, Dr. Willard Simons, Dr. David Brubaker, Ronald Truax		ABSENT: Dr. Zahi Kassas	
Dr. Gary Ogden, Public Health Director; Thomas Hull, Deputy Public Health Director/Environmental, T. Vicky Gaeta, DPS; Lori Ballengee, Supr. Public Health Educator/WIC Coord., Theresa Moore, Public Health Educator, Donna Baschmann, QI Coordinator, Lynne Roeske, Sec. to Public Health Dir.		NEXT MEETING: Monday, January 3, 2005, 7:00pm, County Office Building, Belmont	
AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS	
Gary W. Ogden, M.D., C.M., Public Health Director ➤ Board of Health Members	The Board of Health Members were addressed and thanked for their participation on the Board and for all their efforts.	For Information Only	
➤ Hyland Landfill Expansion	Discussed briefly letter on health risks and accountability of the current owners of Hyland Landfill that was composed, approved by Board of Health Members and released to the media October 12, 2004. The letter was in response to a previous request by Public Health Advisory Board for the BOH to review the expansion of the Hyland Landfill. A vote on the expansion took place in Angelica on Nov. 2 nd .	It was noted that even though the Hyland Landfill expansion was approved by the voters in November, we feel we have made the residents more aware of some of the issues with the Landfill that need to continually be questioned.	
➤ Next Meeting		➤ January 3, 2005	