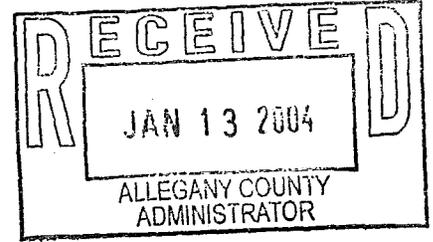


*Joan Mayerson*

NOT  
APPROVED

FACILITIES PLANNING &  
MANAGEMENT COMMITTEE

January 12, 2004



Committee Members Present

R. Bennett, R. Heineman, E. Burdick, J. Graffrath, S. Myers, D. Russo

Future Meetings

Committee members briefly discussed possible meeting dates. The first meeting is scheduled for Tuesday, January 20, at 11:00 a.m.

Office Space for Public Defender

Legislator Bennett, Chairman of the Facilities Planning & Management Committee, indicated that one of the first orders of business is to find office space for the Public Defender and her secretary. Committee members asked Brenda Rigby if there might be room in her section of offices to put the Secretary to the Public Defender. Ms. Rigby expressed concern about file storage and areas for employees currently working part-time. Committee members will discuss this further at the next meeting.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

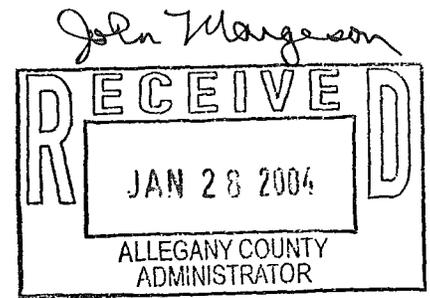
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

NOT  
APPROVED

FACILITIES PLANNING &  
MANAGEMENT COMMITTEE

January 20, 2004



Committee Members Present

R. Bennett, R. Heineman, E. Burdick, J. Graffrath, S. Myers, D. Russo, J. Palmer

Others Present

J. Margeson, D. Reynolds, B. Rigby, E. Sherman

Media Present

K. Torok – Wellsville Daily Reporter

Future Meetings

After a brief discussion, committee members decided to set the committee's regular monthly meeting day and time as the fourth Wednesday of the month at 2:30 p.m. (following Ways and Means).

Jail Building Site

Legislator Graffrath reported on the progress of the new jail-building site. No items of archaeological sensitivity have been discovered on the north end of the site. Thirteen more spots need to be drilled, and they hope to begin drilling again in February. There has been some talk of moving the building site to the south edge of the property.

Thomas Windus from our Public Works Department has a lot of experience in sewage waste systems, and he has been working with Village Officials regarding this matter. Legislator Graffrath indicated that Mr. Windus suggested the possibility of putting in a digester or holding tank and running it to the nearest manhole for disposal during off hours.

Legislator Heineman indicated that the Commission of Corrections recommends that the County build a 164-cell facility. Some of the cells would be double cells. Legislator Burdick expressed concern regarding double cells and believes that we should plan to put in double cells to begin with as we may never get approval to build them later. The County hopes to contract with federal agencies for approximately 40 outside inmates; however, we cannot get a commitment with respect to a federal capital allocation.

At the next Public Safety Building Planning Committee meeting, committee members hope to start narrowing in on pricing. We should have a verbal report on pricing at the end of February, and a presentation will be made to the full Board around March 1.

If we no longer have prisoners upstairs in the County Office Building, we will have to figure out what to use the space for.

John Margeson, County Administrator, indicated that Paul Gallmann, Fire Coordinator, has been working on recommendations to decide if we should be getting new dispatch equipment or use what we have which is fairly new. Committee members agreed that the daily operating dispatch center needs to be located with the jail. Legislator Bennett suggested that we might want to consider leaving the current dispatch center where it is and use it as a backup.

### **County Property**

Legislator Heineman stated that he would like this committee to put together an inventory of all of our property. In addition to the property and buildings the County owns, committee members want to know how many offices or buildings are leased throughout the County. The inventory should include who is responsible for maintenance, cleaning, and security at all locations.

### **Solid Waste Facilities**

Legislator Graffrath distributed copies of a 2004 cost summary for the operation of the Allegany County Solid Waste Management Facility. Total annual operating costs are estimated at \$2.4 million.

Committee members discussed the idea of creating a solid waste district or solid waste authority. If we created a solid waste district, the cost to run the landfill would appear as a separate tax item allowing us to circumvent our tax limit. Committee members agreed that they would like to further investigate the matter. They want clarification on the difference between a district and an authority. Legislator Burdick indicated that he would set up a meeting with Ontario County who recently established a solid waste district. Legislator Graffrath will invite John Mancuso to the next meeting and also request the County Attorney to begin reviewing the matter. **Refer to County Attorney**

Committee members also discussed the idea of selling or leasing the landfill.

### **Office Space**

Legislator Myers asked about the space that will become vacated if a new jail is built. Ms. Myers suggested that it might be better to have the Courts takeover the old jail space rather than the second floor of the County Office Building. The Public Works Department will be requested to inform the committee exactly what we have in the current jail for space, etc. **Refer to Public Works**

At last week's meeting, committee members discussed options for relocating the Public Defender and secretary to the County Office Building. Since that time, it has been decided that the Public Defender, Beth Farwell, will not become full-time. The Public Safety Committee instructed Ms. Farwell to advertise for a new assistant. Until a new assistant is hired, Ms. Farwell will be compensated \$2,100 per month to take the cases that would normally be assigned to that assistant. Committee members questioned what options might be available if a new assistant can't be found. **Prepare Agreement/Resolution**

### **Transportation Committee Issues**

Legislator Russo and Legislator Burdick plan to continue to check the vehicle logs before meetings and report back to the committee. Ms. Rigby was requested to continue randomly selecting copies of the logbooks prior to the meetings.

Committee members discussed service on the vehicles as well as the possibility of requesting bids for service.

Denis Reynolds, Undersheriff, submitted a Maintenance Cost Study that the Transportation Committee previously requested.

### **Executive Session**

A motion was made by Heineman, seconded by Myers and carried to enter into executive session to discuss the medical, financial, credit or employment history of a particular corporation. Following the executive session a motion to return to regular session was made by Heineman, seconded by Myers and carried.

### **Next Meeting**

The next meeting will be February 25 at 2:30 p.m. (after Ways and Means). Information for both the landfill and new jail will be collected for discussion at that meeting.

### **Adjournment**

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

**NOT  
APPROVED**

Public Safety Committee

February 5, 2003

*John Margeson*

**RECEIVED**

FEB 07 2003

ALLEGANY COUNTY  
BOARD OF LEGISLATORS

Present: Rod Bennett, Chairman  
Ron Truax  
Bill Dibble  
Dan Russo  
Jim Graffrath  
Ed Sherman  
John Margeson

Paul Gallmann  
John Tucker  
Dave Sirianni  
Randy Belmont  
Denis Reynolds  
Crystal Wiech  
Beth Farwell

Fire Advisory Board Reps: Dick Smith, Dick Sortore, Jody Kenyon

Media: Cuba Patriot

Chairman Bennett called the meeting to order at 2:40.

On motion by Mr. Truax and seconded by Mr. Dibble the minutes of the January 7 and 27 meetings were approved.

**District Attorney**

Chairman Bennett handed out copies of a written report submitted by Terry Parker. Terry was in court and unable to attend the meeting. It was noted of anticipated reduction by the Governor's Executive budget proposal of 15% in Aid to Prosecution. There is proposed an increase to Assigned Council for indigent defendants and Family Court litigants. (see attached memo).

**Probation Department**

Chairman Bennett called on Dave Sirianni, Director for his report. Dave reported on the effect the Governor's budget proposal will have on the Probation Department this year. Reduction of \$17,000 to the Probation Department. The Alternatives to Incarceration will remain unaffected at \$10,300 and the Intensive Supervision Program will be reduced by \$1,400. There is a chance that these figures may change.

**Fire Service**

Paul Gallmann, Fire Coordinator was asked how the project was to allow the 911 Dispatch to be able to send copies of maps to local fire department. It was noted that work is still being done on the mapping system.

**Office of Emergency Services**

Chairman Bennett called on John Tucker, Director for his report.

John submitted a request for a resolution to transfer \$1,300 from A3640.447 (EMS training) to A3640.207 (equipment) for the purchase of a projector for EMS training.

On motion by Mr. Graffrath and seconded by Mr. Truax the committee unanimously approved the request. **COUNTY ATTORNEY PREPARE RESOLUTION**

There was some discussion regarding the plans for a new county public safety complex. It was suggested that John and Paul visit the facility recently completed in Monroe County to get some ideas for possible classrooms and other training facility needs.

Chairman Bennett noted reviewed requirements for both an architect and construction manager that will be needed to start the new public safety complex. It was noted a committee has been formed and will be having their second meeting on February 19. A sub-committee has been formed to address layout and space needs by the departments that will be using the complex.

### **Sheriff's Department**

Chairman Bennett called on Randy Belmont, Sheriff for his report. The sheriff handed out copies of press releases noting of jail populations.

There was discussion on three sheriff department positions effected by overtime and part-time hours.

On motion by Mr. Truax and seconded by Mr. Graffrath the matter was referred to Ways and Means.

The meeting adjourned at 3:07.

# MEMORANDUM OF EXPLANATION

Intro. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Public Safety

DATE: 3/5/03

Request a resolution to transfer \$1,300 from A3640.447 (EMS training) to A3640.207 (equipment) for the purchase of an audio/visual projector for the EMS training program.

(see attached product sheet)

FISCAL IMPACT: None - funds from NY State Health Department reimbursed account

For further information regarding this matter, contact:

John C. Tucker, Office of Emergency Services

ext 244

Name and Department

Telephone Number



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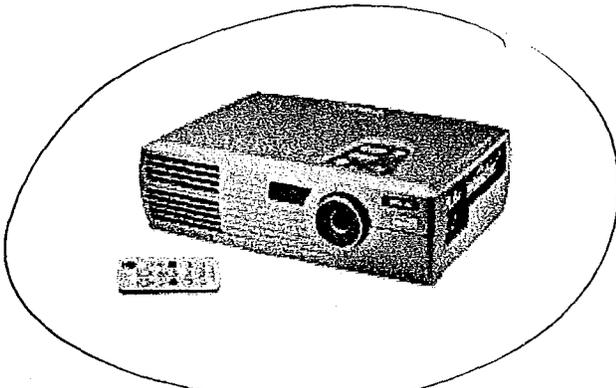
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### Epson Powerlite 52C Projector

Now \$1299.99 Reg. \$1499.99.



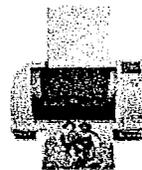
Reg. Price      Less Instant Savings  
 \$1,449.97 - \$149.98  
**Your Final Cost**  
**\$1,299.99**      *SALE*

Items included in offer:



1 Unit of  
**Epson Powerlite 52C  
 Projector**  
[More Info](#)  
**\$1,299.99**  
 Reg. Price

Expected Delivery: 1 Business Day



1 Unit of  
**Epson Stylus 785EPX  
 Photo Printer**  
[More Info](#)  
**\$149.98**  
 Reg. Price

Expected Delivery: 1 Business Day

**Purchase the Epson Powerlite 52C Projector and save \$200.00 instantly, plus receive the Epson 785EPX Photo Printer Free!**

*Free Bonus*



Save \$149.98 Instantly with purchase!

Coupon Code: 29316 Coupon  
 will be automatically added to  
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[See Terms and Conditions](#)

Price Added to Cart:

**\$1,299.99**

Instant Savings Offer expires 2/15/2003 . Limited quantities. Limit one per customer, non-transferable. Not valid with any other offer. No cash or credit back. Must be used at time of order. Coupon value does not include tax.

*Note:  
Can be connected to both a VCR  
or laptop computer.*

OFFICE OF THE DISTRICT ATTORNEY



COUNTY OF ALLEGANY  
212-A County Office Building  
Belmont, NY 14813  
(585) 268-9225

**MEMO**

**TO: Chairman Bennett & Members of the Public Safety Committee**

**FROM: DISTRICT ATTORNEY**

**DATE: February 5, 2003**

The County Court has seen fit to schedule me for an appearance for a Hearing in People v. Simmons at the same time as the Public Safety Committee Meeting. In the event I am unable to conclude my Court appearance prior to the conclusion of the Committee's business, please accept this memo in lieu of my personal appearance.

The Governor's Executive budget proposes cuts in numerous areas of funding, several of which have direct impact in Allegany County. In the case of my office, Aid to Prosecution funding has been directly impacted. You may recall that Allegany County began receiving this grant only 3 years ago, after concerted effort by Das from 32 counties who had previously been shut out of that program. While some items in the Division of Criminal Justice Services were eliminated completely, and others drastically reduced, Aid to Prosecution for the 32 smallest counties was cut by "only" 15%. The prior appropriations of \$50,000.00 per year are proposed to shrink to \$42,500.00.

At this point, all other grant and aid revenues are continued in their current form, unchanged. Reimbursement for the District Attorney's salary is statutory and remains at \$61,800.00. Crime Victim's funding of \$23,000.00 is also unaffected, since it comes through a different revenue stream.

The reduction in Aid to Prosecution funding was always a potential concern, so locally our office has not tied salaries to the grant, other than the DA Investigator and the Domestic Violence offender treatment program. Funds in excess of those two positions were used for "one-shot" expenses of vehicles, computer servers, courtroom presentation equipment, etc. Even in a worst-case scenario, if the grant monies remain reduced in the final budget, sufficient monies will remain to fund the Investigator and Domestic Violence program. Other counties were not as conservative, and consequently are scrambling to replace that funding from local sources.

The State District Attorney's Association (including all 62 District Attorneys in New York State) is formulating a plan to attempt to restore full funding under this program. It will be an uphill effort, and at some future point I may be requesting a resolution of the Board, or a letter of support, in the effort to restore the cut. I will keep the committee advised of progress.

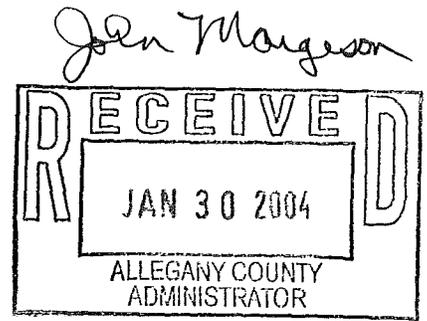
FYI

Another State proposal of concern to the County is the proposed increase in 18-b fees paid to assigned counsel for indigent defendants and Family Court litigants. The Governor has proposed increasing the fees paid from \$25.00 for out-of-court work and \$40.00 for in court time to \$60.00 for out-of-court and \$75.00 for in court time. This is a COUNTY expense for the most part, and the proposed fee increases on Court filing fees, Attorney registration and the like are earmarked to reimburse Counties only ONE-HALF of the expected burden.

NOT  
APPROVED

FACILITIES PLANNING &  
MANAGEMENT COMMITTEE

January 26, 2004



Committee Members Present

R. Bennett, R. Heineman, E. Burdick, J. Graffrath, S. Myers, D. Russo, J. Palmer

Others Present

K. LaForge, J. Margeson, B. Rigby

Media Present

A. Carlson – Cuba Patriot, D. LeBlanc – Olean Times Herald, K. Torok – Wellsville Daily Reporter

Solid Waste Issues

Committee members briefly discussed the options of selling and leasing the landfill as well as creating a Solid Waste District or Authority.

A motion was made by Graffrath, seconded by Heineman and carried to make a referral to the Ways and Means Committee requesting that they consider retaining Daniel Spitzer, Attorney for the IDA, to analyze and then report on the various options related to the landfill. **Refer to Ways and Means**

Legislator Burdick will plan to contact Ontario County and GLOW regarding their solid waste experiences.

Legislator Bennett indicated that the issues related to the landfill would be among the most important decisions the Board will have to make this year.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

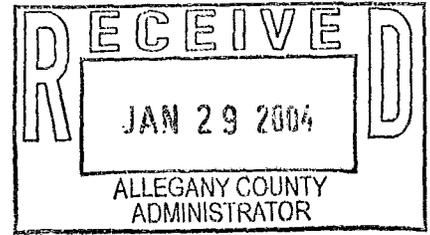
Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

*John Margeson*

NOT  
APPROVED

FINANCE COMMITTEE

January 26, 2004



Committee Members Present

C. Crandall, R. Sobeck, R. Bennett, R. Heineman, K. Nielsen, J. Palmer

Department Liaisons: D. Button, M. Cherre

Others Present

D. Aumick, J. Margeson, S. Myers, B. Rigby, T. Ross

Media Present

A. Carlson – Cuba Patriot, D. LeBlanc – Olean Times Herald, K. Torok – Wellsville Daily Reporter

2004 Budget

Terri Ross, County Treasurer, distributed copies of the 2004 budget showing the detail for each account. It was noted that copies of the 2004 budget showing a summary for each account are available in the Clerk of the Board's Office.

Ms. Ross also distributed a list of revenues by cost center and a 2004 Equalization and Apportionment Table detailing the actually levy that shows how much went to each town. Ms. Ross included tables showing costs for Medicaid only as well as costs for County levy only without Medicaid.

Budget Reporting

At a prior meeting, committee members requested Ms. Ross to produce a systematic method of looking at where we are at with revenues and expenses. Ms. Ross plans to submit this report at the 2<sup>nd</sup> meeting every month. She will keep committee members apprised of any areas of concern including any new revenue anticipation notes.

Moody's Investors Service

Ms. Ross reported that Moody's Investors Service has confirmed Allegany County's Baa1 rating and removed the County from Watchlist for possible downgrade; however, the outlook is stated as negative because we were on Watchlist.

2002 Deloitte & Touché Audit

Ms. Ross distributed copies of Deloitte & Touche's 2002 audit letter that will be attached to the official audit filed in the Clerk of the Board's Office. Ms. Ross indicated that they plan to begin the 2003 audit in May.

### **Interest on Accounts**

Legislator Bennett asked if we are getting any significant amount of money on our reserves. Ms. Ross indicated that we currently receive less than one percent on our general fund account, and we have two reserves that are invested at 1.5 percent.

### **Departmental Reports**

The departmental reporting forms will go to the next Department Head meeting, and after any revisions are made, Ms. Ross will plan to e-mail them to Department Heads so that they can begin using them.

### **Cell Phone Revenue**

Legislator Palmer, Chairman of the Board, stated that Steuben County discovered that they have been losing approximately \$10,000/month to other counties. If the paperwork is not properly processed, all of the sales tax goes to the County where the telephone was purchased, rather than to the County where the purchaser lives. Steuben County estimates that their total loss in revenue is \$3-4 million. Chairman Palmers plan to continue investigating this issue. He will be meeting with a Steuben County representative at the NYSAC Conference to determine a legislative way to correct the problem.

### **Executive Session**

A motion was made by Heineman, seconded by Nielsen and carried to enter into executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Following the executive session, a motion to return to regular session was made by Nielsen, seconded by Heineman and carried.

### **Request to Fill Position**

A motion was made by Heineman, seconded by Bennett and carried to allow the County Treasurer to hire a part-time, temporary employee for approximately six weeks to help out while two employees are on medical leave. **Refer to Ways and Means**

### **Future Meetings**

There will be a Finance Committee meeting at 3:00 p.m. on February 9, and at 11:00 a.m. on February 23. Committee members initially planned to meet at 11:00 a.m. on every Board day; however, that time conflicts with some other committee meetings previously scheduled. Committee members suggested that they could always come in and approve audits at 12:30 p.m. and have the actual meeting after the Board meeting.

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned.

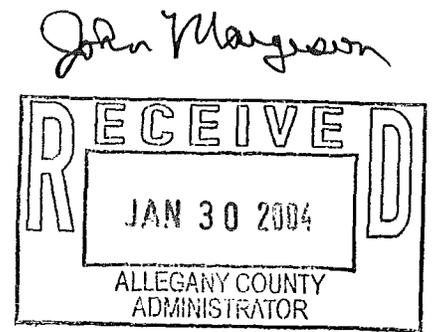
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

NOT  
APPROVED

FACILITIES PLANNING &  
MANAGEMENT COMMITTEE

January 28, 2004



Committee Members Present

R. Bennett, R. Heineman, E. Burdick, J. Graffrath, S. Myers, D. Russo, J. Palmer

Media Present

A. Carlson – Cuba Patriot, D. LeBlanc – Olean Times Herald, K. Torok – Wellsville Daily Reporter

Relocation of Development Office

Legislator Bennett, Chairman of the Facilities Planning and Management Committee, distributed a worksheet outlining building cost items and possible costs associated with the Development Office relocating to the Crossroads Commerce Center (the former Houghton Academy South Building). The building cost items included utilities, remodeling, building and grounds care, and supplies.

The IDA currently owns the building, and Legislator Bennett indicated that the Planning and Development Committee plans to come back with a cost figure summarizing exactly what the IDA plans to pay for and what the County will be responsible for.

Legislator Myers, Chairman of the Planning and Development Committee, indicated that there is a meeting with the IDA tomorrow to discuss the issue. They will try to estimate what the total County responsibility will be. All issues will be specified in a contract.

Legislator Myers stated that the Development Office plans to take all of their current office furniture with them if they relocate.

Solid Waste Management Facilities

Legislator Bennett distributed a 2004 Cost Summary for the Operation of the Allegany County Solid Waste Management Facilities totaling \$2.4 million.

Legislator Bennett indicated that the Ways and Means Committee discussed the idea of hiring someone for approximately \$5,000 to explain the options available regarding the landfill. When someone is brought in for this purpose, legislators plan to meet either as a committee of the whole or with several committees meeting together.

GLOW (Genesee, Livingston, Orleans, Wyoming) is no longer GLOW because Orleans is no longer a participating county. We don't know if they would be interested in Allegany County joining them or not.

Ontario County leased their landfill to Casella for at least 25 or 30 years. They received enough money up front to finance the cost of their new jail. They have also received other income on top of that.

**Jail**

Legislator Bennett showed current floor plans for the existing jail. Some of the jail could be remodeled, but not many offices could be moved up there as it could be very difficult to remove the cellblocks. It would provide a lot of space for storage. Legislator Burdick stated that there is money available for records management/storage grants.

**Public Defender**

Everyone is aware of the concerns regarding the Public Defender. The decision of whether she is full-time or part-time is not this committee's decision. The only issue this committee is concerned with regarding the Public Defender is office space.

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

# HOUGHTON ACADEMY BUILDING

## Building Cost Items

## Possible Costs

### 1.) Utilities

- a) Gas
- b) Electric
- c) Phone

---

\$

### 2.) Remodeling

- a) Plumbing
- b) Electric
- c) Phones
- d) Computer

---

\$

### 3.) Buildings & Grounds

- a) Snow removal
- b) Cleaning
- c) Lawn care
- d) Minor repairs
- e) Garbage collection
- f) Recycling

\$ 9,500.00 (est)  
5,000.00 (est)  
2,400.00 (est)

---

\$

### 4.) Supplies

- a) Paper products
- b) Cleaning supplies
- c) Handsoap, etc.

---

\$ 1,000.00 (est/yr)



HIGHWAY  
SOLID WASTE  
BUILDINGS & GROUNDS

## ALLEGANY COUNTY DEPARTMENT OF PUBLIC WORKS

7 COURT STREET • ROOM 210  
BELMONT, NEW YORK 14813-1078  
TELEPHONE 585-268-9230 FAX 585-268-9648

DAVID S. ROESKE  
*Superintendent*

JOHN J. MANCUSO  
*Deputy Superintendent I*

GUY R. JAMES  
*Deputy Superintendent II*

YVONNE M. RECHICHI  
*Accountant*

### 2004 COST SUMMARY FOR THE OPERATION OF ALLEGANY COUNTY SOLID WASTE MANAGEMENT FACILITIES

#### 1. Annual Operations: Landfill and Transfer Stations

A8160.1 – Personal Service including fringe benefits: \$ 995,656

A8160.2 – Tools, Equipment, Vehicles: \$ 50,000

An estimated \$400,000 will be needed  
during the remaining life of the  
constructed landfill.

A8160.4 – Annual appropriation for operating expenses: \$ 479,200

#### 2. Landfill Closure:

The amount needed annually during the remaining life  
of the constructed landfill to fund the closure of cells 4 – 9 \$ 550,821

#### 3. Debt Service:

The annual payments for outstanding bonds for landfill  
construction projects and equipment purchases. \$ 350,000

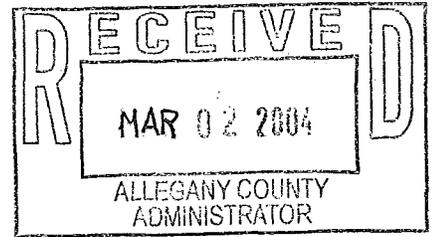
**TOTAL** \$2,425,677

JJM/cmt  
1-16-04  
operationssummary

NOT  
APPROVED

FACILITIES PLANNING &  
MANAGEMENT COMMITTEE

February 25, 2004



Committee Members Present

R. Bennett, R. Heineman, E. Burdick, J. Graffrath, S. Myers, D. Russo

Others Present

W. Dibble, K. LaForge, J. Margeson, B. Rigby, D. Roeske

Media Present

A. McCracken – Cuba Patriot

Approval of Minutes

The January 28, 2004 minutes were approved on a motion by Heineman, seconded by Burdick and carried.

Solid Waste Management Facilities

Colucci & Gallaher, PC out of Buffalo plans to present a report regarding the various options for the Landfill. John Margeson, County Administrator, will contact Colucci & Gallaher to confirm a date and presentation time.

Replacement of OFA Totaled Van

Kimberley Toot, Office for the Aging Director, stated that their 1995 Chevy Lumina Van was totaled during a motor vehicle accident on February 12. Ms. Toot indicated that the Office for the Aging currently has ten vehicles. They use nine every day and the other one is available for backup. Five of the ten vehicles are older with high mileage, and the backup van is frequently needed. Ms. Toot stated that the insurance payout will be approximately \$2,600, and the Office for the Aging does not have extra money in their budget to make up the difference between the insurance and buying another vehicle. Ms. Toot requested committee members to help them replace the van. Two options mentioned were requesting help from our state representatives and possibly using a van that the Department of Social Services no longer needs.

Belvidere Property

Legislator James Graffrath mentioned the 2.7-acre County-owned property in Belvidere that he had previously brought up at the Finance and Ways and Means Committees expressing concern about the appraised value. After a brief discussion, a motion was made by Graffrath, seconded by Myers and carried to refer the matter to the County Attorney asking if we could sell the property by putting it out to bid with certain specifications and restrictions as well as a development completion date. Refer to County Attorney

Legislator Myers stated that the property is in the Empire Zone, and that committee members should talk to John Foels and Wendall Brown about the matter. The County will want to make sure that the purchaser's finances are in place so that the property can be developed.

### **Belmont School/Building Projects**

Legislator Bennett, Chairman of the Facilities Planning and Management Committee, asked committee members for their thoughts on the February 19 presentation regarding retrofitting the old Belmont School. Legislator Bennett commented that it seemed like an awful lot of money to put into an old building, but he would still like to consider other options.

Legislator Graffrath stated that he would like to have a local roofing contractor also look at the roof, and to have someone else address the code situation. Legislator Graffrath indicated that the prices quoted in the presentation seemed excessively high and made the building sound like it was ready for a wrecking ball. The building had all new windows and was pointed up in 1990. Legislator Graffrath believes that there are still alternatives, and he isn't ready to let the matter drop.

Legislator Burdick stated, "it's a dead horse," and expressed concern with the County owning a building that requires so much work. He indicated that he wouldn't mind leasing the building if someone else owned it.

Committee members also briefly discussed building a new courthouse or new county office building next to the new jail indicating that we could build a new building cheaper than we could renovate the Belmont School.

Legislator Myers expressed concern that bonding too much could create a larger tax burden than the taxpayers can pay. We need real figures and then determine what the bond payment will be. It was suggested that the report created about 10 years ago could be adjusted to give us a fairly accurate estimate. Legislator Bennett, Chairman Palmer, and John Margeson will plan to talk to the judges regarding the courts' needs.

Mr. Margeson stated that we would also need to determine how moving certain departments might realistically alleviate the County's overcrowding problem.

Committee members briefly discussed the jail population and ways of handling inmates differently. A large percent of the County inmates are taking psychotropic drugs and should be looked at from a medical perspective rather than a legal perspective.

### **Request from SPCA**

Mr. Margeson stated that he received a letter from the SPCA expressing an interest in purchasing four acres of County-owned property South of the Village of Belmont. After a brief discussion, committee members requested Mr. Margeson to respond to the SPCA letter indicating that the County is not interested in selling any of that property at this time.

### **Vehicles**

Committee members discussed some of the goals of last year's Transportation Committee as well as the need to continue to move forward with those goals.

Legislator Burdick motioned that the Facilities Planning and Management Committee send out a directive stating that each department must be responsible for the maintenance of their vehicles as well as the continuance of the policies that had been put in place by the Transportation Committee. The motion was seconded by Graffrath and carried. **Refer to County Attorney to Prepare Appropriate Resolution**

Legislator Bennett suggested that the County consider either putting maintenance of the vehicles out to bid or figuring a schedule out with Public Works to perform some of the work.

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned.

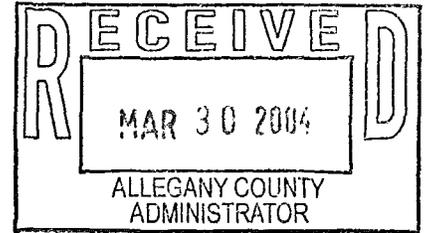
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

NOT  
APPROVED

FACILITIES PLANNING &  
MANAGEMENT COMMITTEE

March 29, 2004



Committee Members Present

R. Bennett, R. Heineman, E. Burdick, S. Myers, J. Palmer

Others Present

T. Bushway, C. Crandall, A. Colucci, W. Dibble, D. Guiney, K. LaForge, J. Mancuso, J. Margeson, B. Morris, B. Reynolds, B. Rigby, D. Roeske, E. Sherman

Media Present

A. McCracken – Cuba Patriot

Allegany County Landfill

Daniel Guiney, County Attorney, introduced Anthony Colucci and Todd Bushway from Colucci & Gallaher to explain a study they prepared regarding options for the future use of the Allegany County Landfill. Colucci and Gallaher have been associated with the County since April 1991.

The four options investigated and explained include:

- Creation of a Refuse District
- Creation of a Public Benefit Corporation
- Sale
- Long Term Lease with a Private Operator

Colucci & Gallaher's report is attached to the original minutes. Mr. Colucci and Mr. Bushway indicated that their report was intended as a beginning to evaluate some alternatives, and that no depth analysis or opinion has been included. Mr. Colucci stated that the County must determine how they view the landfill – income generating asset, benefit to its residents, economic and/or environment liability. Mr. Colucci suggested County representatives sit down and do long-term planning and analysis before making any decisions.

(Legislators Bennett, Heineman, Burdick and Myers were the only legislators able to stay for the remainder of the regular meeting.)

Approval of Minutes

The February 25 minutes were approved on a motion by Burdick, seconded by Myers and carried.

### Landfill Options

Committee members agreed that future discussions regarding landfill options should include all legislators. Legislator Bennett, Chairman of the Facilities Planning and Management Committee, requested Brenda Rigby to contact Chairman Palmer about holding a Committee of the Whole to further discuss the matter.

### Relocation of Development, Planning & Tourism Offices

Committee members briefly discussed a referral from the Planning and Development Committee requesting approval of a lease agreement between the Allegany County Industrial Development Agency and Allegany County for the offices of Development, Planning and Tourism to relocate to the Crossroads Commerce & Conference Center located at Route 19, Belmont, New York. It was noted that the Ways and Means Committee approved the referral on March 24 subject to approval of a lease agreement by the County Attorney. The request was approved on a motion by Heineman, seconded by Myers and carried. (Voting No: Bennett) **Preparation of a Resolution was Previously Requested**

### Lease Renewal for Health Department

The Human Services Committee requested a resolution approving a lease agreement renewal between the Health Department and Dennis A. Dugolecki and Pamela Dugolecki, d/b/a DP Ventures. The property is located at 54 Schuyler Street and currently houses the Health Department's children's services including Early Intervention, Preschool 3-5, QI, speech therapist, and clerical support. The requested term of the lease is from April 1, 2004 to March 31, 2006. We currently pay \$525/month, and the renewal proposes \$595 for the first year and \$670 for the second year. Committee members felt that the increase in the monthly lease amount was rather high. After consulting with John Margeson, County Administrator, a motion was made by Heineman, seconded by Burdick and carried to approve the lease for one year only. **Refer to Health Department, County Attorney (Prepare Resolution)**

### Conveyance of Former Tax Sale Property

County Attorney Guiney forwarded a request for a resolution authorizing the conveyance of former tax sale property in the Town of West Almond to the People of the State of New York; authorizing Chairman to execute deed and other necessary legal documents to effect transfer.

Attorney Guiney indicated that the requested resolution is a continuation of the process started by Resolution No. 296-03 to transfer the 3.306 acres in West Almond to the NYS DEC. The land is adjacent to state reforested lands currently owned by the DEC.

The request was approved on a motion by Heineman, seconded by Burdick and carried. **Prepare Resolution**

### Vehicle Logbooks and Safety Checklist

Bernard Morris, Personnel Officer, distributed a packet of memos that were sent to employees last year when the Transportation Committee put the logbooks in place. Mr. Morris indicated that he received a routine grievance regarding the use of the logbooks at that time. As

committee members requested, Mr. Morris presented a draft memo reiterating the need to complete a safety check of County vehicles before using them as well as the need to update the logbooks on a daily basis. Mr. Morris' memo reinforces the policies currently in place, and he requested committee members to approve the memo before distribution. The committee members present were unable to come to a consensus regarding the frequency of checking oil on the safety checklist. Chairman Bennett requested Ms. Rigby to include the matter on next month's agenda.

### **Relocation of Department of Motor Vehicles**

Committee members briefly discussed the concept of relocating the Department of Motor Vehicles currently located in the County Clerk's Office to the Crossroads Commerce and Conference Center located at Route 19, Belmont, New York. Legislator Heineman stated that he believed that the Commissioner of the NYS DMV has approved the relocation. Committee members directed Ms. Rigby to contact Robert Christman, County Clerk, and John Foels, Development Director, requesting that they attend the next Facilities Planning and Management Committee on April 28 to discuss the matter further.

### **Building Committee**

Mr. Margeson informed committee members that the next Building Committee meeting is scheduled for Thursday, April 1, 2004 at 10:00 a.m.

### **Adjournment**

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

# MEMORANDUM OF EXPLANATION

Intro. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 3/8/04

**A RESOLUTION IS REQUESTED AUTHORIZING THE ALLEGANY COUNTY BOARD OF LEGISLATORS TO APPROVE A LEASE AGREEMENT BETWEEN THE ALLEGANY COUNTY INDUSTRIAL DEVELOPMENT AGENCY AND ALLEGANY COUNTY FOR THE OFFICES OF DEVELOPMENT, PLANNING AND TOURISM TO RELOCATE TO THE CROSSROADS COMMERCE & CONFERENCE CENTER LOCATED AT ROUTE 19, BELMONT, NEW YORK.**

## **BE RESOLVED:**

1. That the Allegany County Board of Legislators will enter into a lease agreement with the Allegany County Industrial Development Agency for \$500.00 per month for the Offices of Development, Planning and Tourism to relocate to the Crossroads Commerce and Conference Center building. Funding for 2004 will be appropriated from the County Contingency Fund for the time period April 1, 2004 to December 31, 2004 in the amount of \$4,500.00.
2. That the Allegany County Industrial Development Agency will provide a premium location for and partner with the Offices of Tourism and Development in the establishment and operation of a Visitor Information Center.
3. That the Staff and all equipment, computers, filing cabinets and office furniture assigned to the Offices of Development, Planning and Tourism be relocated to the Crossroads Commerce and Conference Center building, located at Route 19, Belmont, New York 14813.
4. That the Lease Agreement between Allegany County and the Allegany County Industrial Development Agency will be in effect for a period of **three years** at a rate of **\$500.00 per month gross (all utilities and all maintenance included).**
5. That a T-1 line (provided at no additional expense by ACIDA) will be linked to the County Data Processing system to provide service to the Offices of Development, Planning and Tourism.

## **FISCAL IMPACT:**

**For further information regarding this matter, contact:**

JOHN E. FOELS, Director of Development  
Name and Department

268-9229  
Telephone Number

# MEMORANDUM OF EXPLANATION

Intro. No. \_\_\_\_\_  
(Clerk's Use Only)

**COMMITTEE: Ways and Means**

**DATE:** March 24, 2004

The Allegany County Department of Health is requesting approval of a lease with Dennis and Pamela Dlugolecki d/b/a DP Ventures. The site is located at 54 Schuyler Street, Belmont, NY and houses our Children Services programs. The term of the lease is from April 1, 2004 to March 31, 2006 (2 year lease).

The lease cost is \$595.00 for the first year and \$670.00 for the second year. We were paying \$525/mo.

**FISCAL IMPACT:** \$840 for FY 2004 (no increase was budgeted). The increase will be budgeted for FY 2005.

For further information regarding this matter, contact:

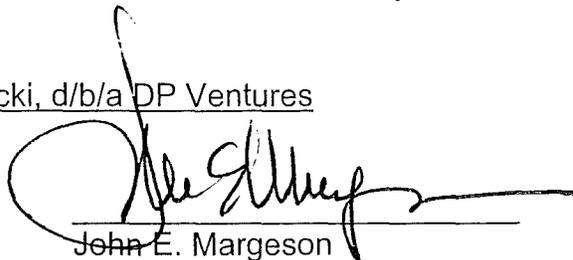
Gary W. Ogden, M.D., C.M., Health Department  
Name and Department

Ext. 247  
Telephone Number

**RENTAL/LEASE AGREEMENT APPROVAL FORM**

Pursuant to Resolution 74-01 of the Allegany County Board of Legislators, I have reviewed and approve of a rental/lease agreement between the County of Allegany and

Dennis A. Dlugolecki and Pamela Dlugolecki, d/b/a DP Ventures

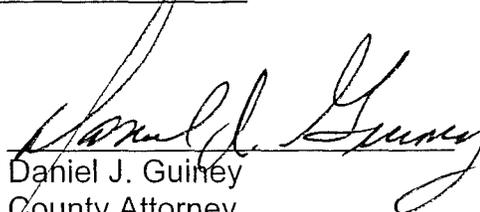


John E. Margeson  
County Administrator

Date: 3-4-04

Pursuant to Resolution 74-01 of the Allegany County Board of Legislators, I have reviewed and approve of a rental/lease agreement between the County of Allegany and

Dennis A. Dlugolecki and Pamela Dlugolecki, d/b/a DP Ventures

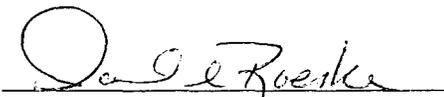


Daniel J. Guiney  
County Attorney

Date: 3-3-04

Pursuant to Resolution 74-01 of the Allegany County Board of Legislators, I have reviewed and approve of a rental/lease agreement between the County of Allegany and

Dennis A. Dlugolecki and Pamela Dlugolecki, d/b/a DP Ventures



David Roeske, Superintendent  
Guy James, Dep. Superintendent  
Department of Public Works  
Public Works Department

Date: 3/4/04

**AUTHORIZING CONVEYANCE OF FORMER TAX SALE PROPERTY IN THE TOWN OF WEST ALMOND TO THE PEOPLE OF THE STATE OF NEW YORK;  
AUTHORIZING CHAIRMAN TO EXECUTE DEED AND OTHER NECESSARY LEGAL DOCUMENTS TO EFFECT TRANSFER**

Offered by: Facilities Planning and Management Committee

**WHEREAS**, by Resolution No. 296-03 this Board approved an agreement to transfer approximately 3.306 acres of former tax sale property in the Town of West Almond to the People of the State of New York, and

**WHEREAS**, the deed and other legal documents necessary to effect such transfer are prepared and ready for execution, now, therefore, be it

**RESOLVED:**

1. That this Board hereby authorizes the conveyance of the following described property in the Town of West Almond to the People of the State of New York, acting by and through the Commissioner of Environmental Conservation of the State of New York, in consideration of \$1.00, payment waived:

**ALL THAT TRACT OR PARCEL OF LAND** in the Town of West Almond, Allegany County, New York shown and described as a 3.306 acre parcel of land on a map entitled "Plan of a Survey Prepared for Christmas & Associates, Inc. Situate in the Town of West Almond, County of Allegany, State of New York, Being a portion of Great Lot No. 30, Township No. 4, Range No. 1 of the Morris Reserve" by James B. Ball, L. S. No. 49540 of Wellsville, New York dated April 29, 1994 and filed in the Allegany County Clerk's Office on June 10, 1994 as Map No. 33, said parcel bounded on the south by the south bounds of Great Lot No. 30 and on the north by the centerline of County Highway No. 2 also known as Karr Valley Road.

**EXCEPTING THEREFROM** any portion of said parcel within the bounds of the said County Highway No. 2.

**BEING** the same premises conveyed to Peter Spero by Christmas & Associates, Inc. by deed dated May 16, 1997 and recorded in the Allegany County Clerk's Office on May 30, 1997 in Book 1129 of Deeds, Page 82.

2. The Chairman of this Board is hereby authorized to execute a deed to said premises and any other legal documents necessary to effect such transfer.

*John Mangerson*

**FACILITIES PLANNING &  
MANAGEMENT COMMITTEE**

**April 8, 2004**

**Committee Members Present**

R. Bennett, E. Burdick, S. Myers, Russo, J. Palmer

**Lease Renewal for Health Department**

At the March 29, 2004 Facilities Planning & Management Committee, committee members considered a referral from the Human Services Committee to renew a lease between the Health Department and Dennis and Pamela Dugolecki, d/b/a DP Ventures for the property located at 54 Schuyler Street in Belmont. The lease period was from April 1, 2004 to March 31, 2006. Committee members approved the lease for one year and referred the matter back to the Health Department. Representatives at the Health Department contacted the Dugoleckis to inform them of the committee's decision. The Dugoleckis did not accept the committee's offer indicating that the lease needed to be for two years.

After a brief discussion, a motion was made by Burdick, seconded by Myers to approve the two-year lease. Legislator Myers then amended her motion to state that the committee would approve the two-year lease if the Dugoleckis would reduce the proposed annual increases in half. The motion was seconded by Russo and carried. (Voting No: Burdick)

Committee members requested Thomas Hull, Deputy Public Health Director, to contact the Dugoleckis regarding this counter-offer. Committee members also requested Legislator Myers to investigate the possibility of moving the Children's Services currently located at 54 Schuyler Street to the Crossroads Commerce Center.

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned.

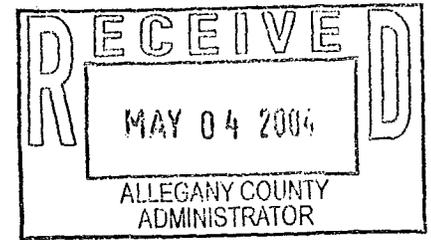
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

NOT  
APPROVED

FACILITIES PLANNING &  
MANAGEMENT COMMITTEE

April 28, 2004



Committee Members Present

R. Bennett, E. Burdick, J. Graffrath, S. Myers, D. Russo, J. Palmer

Others Present

R. Belmont, D. Button, M. Cherre, R. Christman, W. Dibble, J. Foels, D. Guiney, K. LaForge, J. Mancuso, J. Margeson, B. Morris, D. Reynolds, B. Rigby, D. Roeske, T. Ross, E. Sherman

Media Present

A. McCracken – Cuba Patriot, S. Liebler – Wellsville Daily Reporter

Approval of Minutes

Legislator Susan Myers indicated that the March 29 minutes should be amended to reflect a vote taken to include that the oil should be checked once a week on the vehicle safety checklist. Voting "yes" on this issue were Legislators Bennett and Heineman, and voting "no" were Legislators Burdick and Myers. The amended March 29, 2004 minutes and April 8, 2004 minutes were approved on a motion by Russo, seconded by Burdick and carried.

Vehicle Logbooks

Legislator Russo stated that he reviewed the vehicle logbooks distributed last month and is pleased to report that there were only a few deficiencies. Legislator Russo mentioned that one department's logbook looked like it had been completed at one time.

Relocation of CAP Offices

Margaret Cherre, Commissioner of Social Services, presented a formal request to committee members asking that they consider allocating the office space that will become vacant when the Development Office moves to the Crossroads Commerce Center to Social Services. Ms. Cherre would like to relocate the CAP Offices to this building and estimates that the annual savings in rent, utilities and maintenance would be \$14,000 with approximately \$3,500 representing local share. Ms. Cherre indicates that the real savings would come from being able to reduce a support position at approximately \$30,000, making the annual savings in local dollars approximately \$11,200. Ms. Cherre indicated that if the office space were allocated to Social Services, she would suggest moving the accounting people to the second floor and keeping the CAP employees on the first floor with the other employees that have direct contact with clients.

Ms. Cherre stated that she received some grant funds where \$20,000 was earmarked to technologically connect CAP to this building. If the CAP Offices are able to relocate to this building, the funds can be used for other purposes that could benefit the whole County.

Committee members briefly discussed other departments that have been looking for office space. Committee members will discuss the allocation of the Development Office space again next month.

### Space Allocation for Courts

Legislator Burdick suggested that we might want to appoint a subcommittee to deal with space allocation. Legislator Graffrath reminded committee members that the OCA (Office of Court Administration) once proposed that we give the second floor of the County Office Building to the court facility for their expansion, and the Bar Association approved the move.

Legislator Bennett, Chairman Palmer, John Margeson, and Harry Brand from the OCA met to discuss what the courts had in mind. The courts are willing to wait and know that we have a lot of irons in the fire. The courts quite often use the Board Room when we don't need it. We are going to have to either build a new court facility or a new legislative chamber.

Mr. Margeson reported that Judge Euken left him with the impression that they need more room, but that they would try to have their needs met as inexpensively as possible. Judge Euken did express concern regarding the quality of construction and what the interior of a building might look like if we built a new facility. They are concerned that the County would attempt to construct a building as cost effectively as possible, and that it might not be in the best interest of the Courts. The OCA is appreciative of the fact that we are making progress with the jail.

The Local Bar was hoping to keep the existing court facility due to the historic value – it has an ambiance that they might not get in a new building. The Bar is pretty divided. It might be almost impossible to renovate the Courthouse to meet current safety requirements.

### Solid Waste

Legislator Graffrath stated that at a recent Committee of the Whole meeting, all legislators present participated in a straw vote, and voted not to lease or sell the landfill. Legislator Graffrath reiterated that the total cost of running the landfill is \$2.56 million as he distributed a handout summarizing some options for increasing solid waste revenue. Legislator Graffrath stated that if we went to a solid waste district we would have to have it enacted. We are getting ready for our next budget project, and we need to have something in place when budget time arrives. The options for increasing solid waste revenue included the following:

1. User fee based upon assessed value of property.
2. User fee based upon property classification: residential, commercial, etc.
3. Retain present permit system and begin to charge property that is currently exempt from taxes (schools, municipalities, etc.) based upon a formula to be developed.
4. User fee based upon a per ton/per bag charge.
5. Increase disposal cost of out-of-county waste to actual cost of disposal.

Committee members discussed the five options. Legislator Dibble distributed a summary of comments (attached to original minutes) regarding solid waste to committee members. Legislator Bennett commented that if we went to a system where each household and business is being charged a fee, the permit fee could be decreased. Committee members requested David Roeske to come back with additional information. Mr. Roeske stated that it would probably be June before they came back with anything. Mr. Roeske indicated that they would be investigating the possibility of charging a fee to exempt parcels (colleges, hospitals, etc.) first.

### Sheriff's Office – Vehicle Status Report

Sheriff Randal Belmont distributed a packet of information (attached to original minutes) regarding the maintenance history of the vehicles in his department. Sheriff Belmont estimates that it will cost approximately \$50,000 to keep his vehicles repaired and on the road the remainder of the year. After a brief discussion, a motion was made by Myers, seconded by Graffrath and carried (Voting No: Russo, Burdick) requesting Sheriff Belmont to investigate various options including the replacement of older vehicles with program vehicles and take the documentation, estimates, etc. to the Finance Committee. **Refer to Finance Committee**

### Relocation of Department of Motor Vehicles

Legislator Rodney Bennett, Chairman of the Facilities Planning & Management Committee, addressed Robert Christman, County Clerk, stating that there are rumors going around that the DMV is talking about moving/relocating/opening another office at the Crossroads Commerce Center.

Mr. Christman stated that he is trying to increase accessibility, usability and visibility with the hope of increasing revenue as things are improved. Mr. Christman indicated that he has contacted the NYS DMV; some people have helped with security issues, drawings, possible schematic and engineering to see if there is any possibility of moving the DMV Offices.

Legislator Burdick expressed concern that he has heard that Mr. Christman is telling people that the DMV is going to move, and that he doesn't need the blessing of the legislature. Mr. Christman asserted that by law, as County Clerk, he has the authority to move the DMV office with the approval of New York State. Mr. Christman indicated that he wants input; the more he receives the better the process will be. Mr. Christman indicated that he has just been looking for material before presenting an official request.

Mr. John Foels, Development Director, indicated that there is approximately 6,000 square feet available at the Crossroads Center. Mr. Christman stated that he would continue to gather information for a presentation to the legislature.

A motion was made by Bennett, seconded by Burdick that a letter be sent to the NYS DMV Commissioner requesting that he not approve a satellite office for Allegany County. After a brief discussion the motion was withdrawn.

### Health Department Lease

Committee members discussed the expired lease at 54 Schuyler Street that currently houses the Children's Services. The Dlugoleckis declined the counteroffer presented after the April 8 Facility Planning & Management Committee meeting. Thomas Hull, Deputy Public Health Director, sent correspondence summarizing the three options now open to the County that included a two-year lease, three-year lease, and relocation to an alternate site.

Deborah Button, IT Director, indicated the Health Department is currently connected to the NYS Department of Health from the 54 Schuyler Street location, and it could be quite costly to relocate and establish a new connection.

A motion was made by Graffrath, seconded by Bennett and carried to approve an agreement with the Dlugoleckis for a two-year lease at 54 Schuyler Street. It was noted that the first year's rent would be \$595 and the second year would be \$625. Legislator Russo stated that he was reluctantly voting "yes," but he feels that the County is being taken advantage of. **Prepare Resolution**

### Vehicle Logbooks and Safety Checklist

Bernard Morris, Personnel Officer, stated that this matter tabled at the March 29 meeting was a routine housekeeping issue. Mr. Morris' intent was to combine two previously written letters into a single document and distribute it. Committee members got held up at the last meeting regarding the frequency of oil checks on the safety checklist.

Legislator Russo stated that the memo should indicate that the Department Head must sign the logbooks.

Legislator Myers doesn't think the items on the safety checklist are going to happen so she isn't going to support it. Mr. Morris stated that if employees are going to drive County vehicles, we could insist that certain standards are maintained.

A motion was made by Russo, seconded by Burdick and carried (Voting No: Myers) authorizing Mr. Morris to distribute the memorandum and safety checklist to departments using County vehicles. It was noted that the memo should include the statement that the Department Head must sign the logbooks.

### Sheriff's Office Lease at Cuba Lake

The Sheriff's Office requests a resolution approving a renewal lease with the State of New York Office of General Services Cuba Lake Reservation for the former Ranger Cabin (lots 338 & 339) at Cuba Lake for an annual fee of \$1. The term of the lease is from May 1, 2004 through April 30, 2006. Pursuant to Resolution 76-04, the lease agreement has been reviewed and approved by John Margeson (County Administrator), Daniel Guiney (County Attorney) and David Roeske (Public Works Superintendent). The request was approved on a motion by Burdick, seconded by Russo and carried.

**Prepare Resolution**

### Purchase of Land in Almond

Legislator James Graffrath, Chairman of the Public Works Committee, requested a resolution authorizing the purchase of approximately .64 acres of land in the Town of Almond from Gary George; repealing Resolution 53-2004. The request was approved on a motion by Graffrath, seconded by Burdick and carried. **Prepare Resolution**

### Building and Financing Proposed Jail

Legislator Graffrath stated that he would like to see us hold off on a resolution authorizing a bond for the jail. He feels that it would be a better business practice to put the building project out to bid, and then look for the money required.

A motion was made by Bennett, seconded by Burdick and defeated to sponsor a resolution authorizing a bond for the proposed jail. Legislator Russo indicated that he believes it is too premature to do that and will be voting no. Legislator Myers indicated that she also would like us to put the building project out to bid first. (Voting No: Myers, Graffrath, Russo)

A motion was made by Burdick, seconded by Bennett and carried to refer the matter to the Finance Committee. (Voting No: Myers, Graffrath) **Refer to Finance Committee**

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

RENTAL/LEASE AGREEMENT APPROVAL FORM

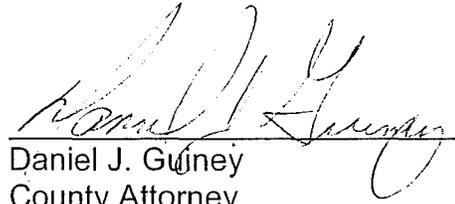
Pursuant to Resolution 74-01 of the Allegany County Board of Legislators, I have reviewed and approve of a rental/lease agreement between the County of Allegany and State of New York (Ranger Building at Cuba Lake).



John E. Margeson  
County Administrator

Date: 3-22-04

Pursuant to Resolution 74-01 of the Allegany County Board of Legislators, I have reviewed and approve of a rental/lease agreement between the County of Allegany and State of New York (Ranger Building at Cuba Lake).



Daniel J. Guiney  
County Attorney

Date: 3/22/04

Pursuant to Resolution 74-01 of the Allegany County Board of Legislators, I have reviewed and approve of a rental/lease agreement between the County of Allegany and State of New York (Ranger Building at Cuba Lake).



David Roeske, Superintendent  
Guy James, Dep. Superintendent  
Department of Public Works  
Public Works Department

Date: 3/22/04

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO: \_\_\_\_\_  
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: APRIL 14, 2004

#1,400 Public Works requests to purchase .64 +/- acres of property at an appraised value of ~~\$400.00~~ from Gary George on CR2A. Property will be used in the realignment of the road when the bridge is replaced at that location.

FISCAL IMPACT: \$400.00 in current budget

For further information regarding this matter, contact:

David S. Roeske  
Superintendent

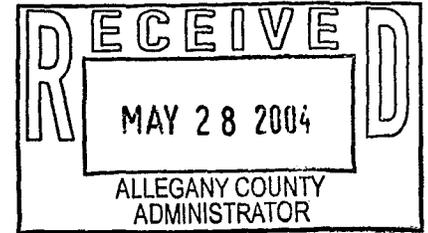
(585)268-9230

DSR/ymr

**NOT  
APPROVED**

FACILITIES PLANNING &  
MANAGEMENT COMMITTEE

May 26, 2004



Committee Members Present

R. Bennett, R. Heineman, E. Burdick, J. Graffrath, S. Myers, J. Palmer

Others Present

M. Cherre, W. Dibble, J. Margeson, K. Nielsen, B. Rigby, D. Roeske, K. Toot

Media Present

A. McCracken – Cuba Patriot, D. LeBlanc – Olean Times Herald, S. Liebler – Wellsville Daily Reporter

Approval of Minutes

The April 28, 2004 minutes were approved on a motion by Graffrath, seconded by Myers and carried.

Vehicle Policy

Kimberley Toot, Office for the Aging Director, distributed a handout regarding vehicles in the Office for the Aging fleet as well as a suggestion that the County adopt a vehicle policy.

Ms. Toot informed committee members that the Office for the Aging has ten vehicles. Three of the vehicles have over 120,000 miles on them, and the ten vehicles travel a total of 600 miles a day. Ms. Toot indicated that they have an aggressive maintenance policy and spent almost \$9,000 maintaining vehicles last year.

Ms. Toot requested committee members to consider creating a County Vehicle Policy and suggested that such a policy should delineate the County standard or criteria for the purchase, replacement and maintenance of vehicles.

Committee members discussed these issues and agreed that there should be a general policy. It was noted that in-house maintenance was in the budget last year, but the funds were cut. Committee members will continue to discuss this matter at future meetings.

County Water District

John Margeson, County Administrator, requested approval to move forward with the creation of a County Water District to provide municipal water to the new Public Safety Complex. Mr. Margeson indicated that he has had some preliminary discussions with representatives from the Village of Belmont and Town of Amity as well as David Allardice, our financial advisor. One of our first steps would be to submit a plan to the Comptroller's Office. Many of the details and how the district would be structured administratively would still need to be worked out. A public hearing and inter-governmental agreement between the Village and County may also be necessary.

Mr. Margeson noted that the Village previously submitted a request to the Comptroller's Office to create a water district, but it got held up because of the lack of a way the County could convey the infrastructure.

Legislators Heineman and Dibble both mentioned the option of submitting a request to create a countywide district. Mr. Margeson indicated that you have to submit a plan and a map for the entire area you want to include in the district. Committee members expressed a desire to move forward, and a motion was made by Grafrath, seconded by Burdick and carried authorizing Mr. Margeson to proceed with the necessary requirements to create a County Water District.

### **Allocation of Office Space**

Mr. Margeson distributed copies of a memo from Margaret Cherre, Commissioner of Social Services, regarding her April 28 request to allocate the vacant office space previously housing the Development Offices to the Social Services Department. Ms. Cherre indicated that she plans to move the CAP Offices currently renting from the ACCORD Corporation to this building and estimates that the annual savings in County dollars would be over \$10,000. Ms. Cherre added that for customer service and security reasons, the CAP personnel would work on the first floor and the DSS accounting staff would move to the second floor. A motion was made by Burdick, seconded by Myers and carried to accept Ms. Cherre's proposal and begin the relocation immediately. Ms. Cherre noted that she would need to give the ACCORD Corporation 30 days' notice. (*Refer abolishment of CS Aide to Human Services.*)

### **Solid Waste Management System**

Committee members discussed the Solid Waste Management System proposals distributed at the joint Public Works and Facilities Planning and Management Committee meeting on Monday.

Legislator Grafrath, Chairman of Public Works, stated that the matter was also discussed at the earlier Ways and Means Committee meeting where committee members talked about rules and regulations for the Solid Waste Management System. Legislator Grafrath suggests enacting Waste Flow Legislation to keep the revenue portion of the system intact. **Refer to County Attorney for Additional Information**

Legislator Grafrath reiterated that the Board's previous actions regarding the permit fee and taking in out-of-county waste in no way reflected or indicated a problem with our solid waste system -- it's a good system -- what the County is trying to do now is separate the solid waste system and make the people that use it pay for it.

If a punch card system is implemented, Legislator Grafrath suggested giving those that already purchased a \$60 permit card, a credit on their punch cards.

Legislator Heineman reiterated his desire to have the Solid Waste Management System completely separated from the County budget. Legislator Heineman expressed concern about the County's constitutional tax limit if the landfill is not taken off the tax roll. Committee members discussed the possibility of creating an Enterprise Fund.

Legislator Bennett, Chairman of Facilities Planning and Management, created an ad-hoc committee to thoroughly investigate the Solid Waste Management System proposals and possibly suggest combined elements from both plans. Legislators Bennett, Grafrath, Reynolds and Myers will serve on the ad hoc committee and their first meeting will be Wednesday, June 2, at 10 a.m.

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned.

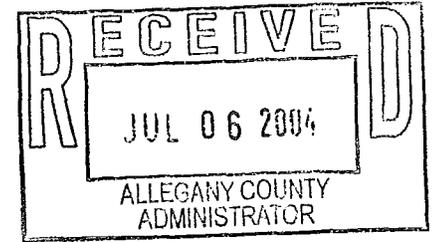
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

NOT  
APPROVED

**FACILITIES PLANNING &  
MANAGEMENT COMMITTEE**

**June 23, 2004**



**Committee Members Present:**

R. Bennett, R. Heineman, E. Burdick, J. Graffrath, D. Russo, J. Palmer  
Absent: S. Myers

**Others Present:**

D. Roeske, J. Mancuso, D. Aumick, J. Tucker, K. LaForge, J. Luckey, B. Rigby, S. Dewey,  
J. Margeson, B. Dibble

**Media Present:**

A. McCracken – Cuba Patriot, D. LeBlanc – Olean Times Herald, S. Liebler – Wellsville Daily  
Reporter

**Call to Order:**

The meeting was called to order by Chairman Bennett at 2:36 p.m.

**Approval of Minutes:**

The May 26, 2004 minutes were approved on a motion by Graffrath, seconded by Russo  
and carried.

**Solid Waste:**

David Roeske, Superintendent of Public Works and John Mancuso, Deputy  
Superintendent I, distributed a proposal of a fee system for the Solid Waste Management System.  
This was put together based on what other counties have in place and our own experiences.  
Legislator Graffrath would like the legislators that are not on the Facilities Planning &  
Management committee to also receive a copy of this proposal. The fee schedule proposal  
(attached to original minutes) seems to be more acceptable than a previous proposal using the  
classifications of properties. Legislator Graffrath also suggested sending David Roeske and John  
Mancuso to other transfer stations for half a day to see how different systems work and obtain  
different ideas of how best to train our people.

Legislator Bennett, Chairman of Facilities Planning and Management, suggested holding  
a Committee of the Whole meeting after the June 28, 2004 Board meeting instead of the joint  
Public Works and Facilities Planning & Management Committee so that all legislators would be  
able to have input on this issue.

After brief discussion, a motion was made by Graffrath, seconded by Burdick and carried requesting the County Attorney to prepare a draft of a Waste Flow Law. Mr. Roeske agreed and explained that such a law would guarantee our revenue stream. It was also noted that our Solid Waste Laws would also need to be amended. **Refer to County Attorney**

### **Space Allocation at New Jail:**

John Tucker, Director of Emergency Services spoke of his concerns regarding space needs for training and storage of equipment in the new jail facility. According to the plans, Emergency Services and Fire Service would be included in the administrative offices section of the new public safety complex. He noted that there is not enough space allocated to them for classroom training and no secured area for storage of the equipment they have. He understood that because of cost concerns that there would not be much space available for this. Mr. Tucker mentioned the possibility of space at the old Belmont School. There might be other options that could be looked into.

Legislator Bennett suggested that space might be available once the jail is vacated. He asked Mr. Tucker to look into the recreation room or maybe the jail chapel to see if they would be large enough to accommodate their needs. There could be a secured place to store all equipment and also locks could be changed on the current doors for access on nights and weekends for training. He asked Mr. Tucker to come back to next month's meeting with his findings.

Legislator Russo mentioned that the Crossroads Center might be able to provide some classroom space. Mr. Tucker explained that they would need a larger space as they usually have two to three classes going at the same time with up to 40 plus students per class.

Legislator Graffrath suggested looking at the Belmont Central School for training, classes and office space, and he requested Mr. Margeson to investigate this option again. Legislator Heineman expressed concern regarding Legislator Graffrath's suggestion and asserted that using the old Belmont School is a dead issue.

Mr. Tucker made another suggestion of possibly constructing a smaller out building to be used for training and classrooms. Legislator Bennett made a comment that with an extra building set up for classrooms that the County would be able to use the space for other meetings during the day and EMS could use it on nights and weekends.

Jeff Luckey spoke to the committee backing up Mr. Tucker's concerns. A central location would help all localities. He noted that Wellsville is building a new facility, but it is going to be on a membership basis only.

**County Water District:**

A motion was made by Graffrath, seconded by Heineman and carried requesting the County Attorney to prepare the necessary resolution authorizing the County Administrator to submit an application to the Office of the State Comptroller for a County Water District in the Town of Amity. **Prepare Resolution**

Mr. Margeson indicated that we will need to submit a map of the proposed water district that has been prepared and sealed by a professional engineer. Legislator Graffrath stated that he believes Tom Windus in Public Works may already have part of the map completed.

**Public Safety Complex:**

Mr. Margeson suggested that the committee appoint someone to authorize change orders up to \$10,000 for work being done on the Public Safety Complex. A motion was made by Burdick, seconded by Graffrath and carried to appoint Mr. Margeson for this job.

**Prepare Resolution**

Legislator Heineman requested Mr. Margeson to consult with the Sheriff on any changes before authorizing them.

Legislator Heineman expressed concern on the water level at the new Public Safety Complex. Legislator Graffrath stated that the borings were done by one engineering firm then confirmed by another, with both confirming that the water level was O.K.

Mr. Margeson made note that the construction manager for the new site has eight firms that he would be comfortable doing the work.

**Adjournment:**

There being no further business to come before the committee, the meeting was adjourned at 3:20 p.m.

Respectfully submitted,

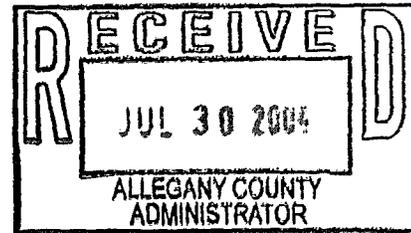
Stella L. Dewey  
Allegany County Board of Legislators

*John Margeson*

**NOT  
APPROVED**

**FACILITIES PLANNING &  
MANAGEMENT COMMITTEE**

**July 28, 2004**



**Committee Members Present:**

R. Bennett, S. Myers, J. Graffrath, E. Burdick, R. Heineman, J. Palmer  
Absent: D. Russo

**Others Present:**

D. Sirianni, L. Healy, B. Rigby, S. Dewey, J. Tucker, J. Margeson, F. Sinclair

**Media Present:**

S. Liebler – Wellsville Daily Reporter

**Call to Order:**

The meeting was called to order by Chairman Bennett at 2:30 p.m.

**Approval of Minutes:**

The June 23, 2004 minutes were approved on a motion by Graffrath, seconded by Myers and carried.

**Probation Space Problems:**

David Sirianni, Probation Director, spoke of his concerns of the space problems that he is having with the storage of files. Mr. Sirianni has been in contact with Rob Christman, County Clerk, who suggested he might be able to use a closet in the County Clerks Office. The files that are in question are used on a daily basis by the Probation department, so easy access is very important. Mr. Sirianni felt the closet would not be a suitable solution for his department.

Legislator Burdick asked if there is any room at the County Landfill building for more storage. John Margeson, County Administrator, informed the committee that the storage building is almost full.

Legislator Bennett, Chairman of Facilities Planning and Management, asked Linda Healy, Deputy County Clerk, if there was any space available in their office. Ms. Healy also commented on having the same problem as the Probation Office. They have around 700 cases per year, which generates a lot of paperwork that has to be kept permanently. They currently have boxes stacked everywhere available. Legislator Graffrath asked if the County Clerk's office had any room at the landfill for overflow. Ms. Healy indicated to the committee that their section was completely full.

Mr. Sirianni stated that there is a room that is located in his department which is currently being used by the County Clerks Office for storage. His suggestion would be to convert the County Clerks break-room into a storage area, their files could be moved into that and the Probation office could then use the vacated room for their files. This would provide easy access for his department to retrieve files on a daily basis. Mr. Margeson agreed with Mr. Sirianni's suggestion but wanted Mr. Christman to be contacted to see what his opinion would be.

Legislator Heineman suggested that Rob Christman, John Margeson and Dave Sirianni sit down and come up with a decision. Legislator Bennett said that if no decision could be made that this committee would look at the spaces in question and address this next month.

### **Feasibility Study:**

Fred Sinclair, Soil and Water Conservation District Manager, spoke to the committee about an opportunity for NYSERDA (New York State Energy Research Development Authority) funding a feasibility study for generating methane from farm waste which would provide heat, electric and hot water to the new public safety complex.

After a brief discussion, a motion made by Graffrath, seconded by Heineman and carried to approve formulating an application to NYSERDA for a feasibility study.

### **Space Allocation for Emergency Services:**

John Tucker, Director of Emergency Services spoke to the committee about his findings after touring the jail facilities. Mr. Tucker voiced a couple of concerns, one of which would be for classes of 30 to 40 students it would not be big enough. Walls would have to be torn down to accommodate the space needed for classes. Another concern was the accessibility to the third floor other than taking the stairs. The court system will still be using the jail elevator during hours to transport prisoners from the sally port to the Courtroom. Legislator Graffrath stated that after hours we would be able to use the elevators to move equipment to the top floor.

Mr. Tucker suggested that building a new building would be a good idea but knows that money might be a problem. Legislator Myers showed concern about constructing a new building, stating that the cost of building the facility and putting in electricity and heating would be more costly than remodeling the existing jail. Legislator Bennett agreed, stating that a separate building would be reasonable in cost but operating it would be costly. After further discussion it was decided that this matter will have to be looked into at future meetings.

### **County Vehicles:**

Legislator Bennett spoke to the committee about the current county owned vehicles, asking for ideas as to what would be the best route to take especially with the upcoming budget talks. The vehicles that we have now are in constant need of repair and they all have such high mileage on them. Legislator Graffrath made a suggestion to resurrect the Transportation Committee's reports. Legislator Burdick noted that in the report they looked at motor pools,

repairs and taking vehicles home. He also suggested that who ever is going to be in charge of the vehicles should be in charge of ALL aspects of the vehicles. Legislator Bennett suggested that maybe one department should be in charge of this. He asked Legislator Palmer to bring the proposal to the next Facilities Planning & Management Committee meeting.

**Jail Update:**

John Margeson, County Administrator informed the committee that the bid opening scheduled for July 29 was changed to August 4, due to an addendum Ciminelli Cowper had to build into the specs for a leach field that was originally omitted in the original specs. Mr. Margeson informed the committee that there were approximately ten bidders.

After brief discussion, a special Facilities Planning & Management Committee meeting was scheduled for after the August 9 board meeting to accept the bids.

**Adjournment:**

There being no further business to come before the committee, the meeting was adjourned at 3:22 p.m.

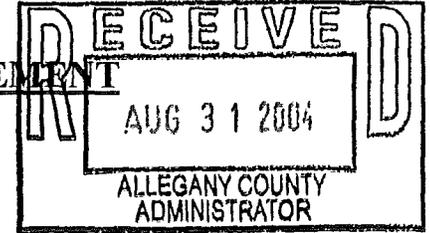
Respectfully submitted,

Stella L. Dewey  
Allegany County Board of Legislators

**NOT  
APPROVED**

*John Margeson*

**JOINT FACILITIES PLANNING & MANAGEMENT  
AND PUBLIC WORKS COMMITTEE**



August 25, 2004

**Committee Members Present:**

R. Bennett, R. Heineman, E. Burdick, J. Graffrath, S. Myers, D. Russo, B. Reynolds, E. Sherman, R. Truax, J. Palmer

**Others Present:**

K. Nielsen, C. Crandall, W. Dibble, R. Christman, B. Rigby, S. Dewey, D. Sirianni, D. Roeske, J. Mancuso, T. Ross, C. Braack, J. Margeson, K. LaForge, R. Shelley, E. Wuersig, general public

**Media Present:**

A. McCracken – Cuba Patriot, D. LeBlanc – Olean Times Herald, S. Liebler – Wellsville Daily Reporter

**Call to Order:**

The meeting was called to order by Chairman Bennett at 2:30 p.m.

**Approval of Minutes:**

The July 28, 2004 and August 9, 2004 minutes were approved on a motion by Russo, seconded by Sherman and carried.

**Sale of Property:**

Brenda Rigby, Clerk of the Board of Legislators, brought to the committee a previous motion that was made by Legislator Truax on June 4, 2003 approving the sale of a piece of County owned property on State Route 70 in the Town of Burns (Village of Canaseraga) to the Western New York District of the Wesleyan Church, Inc. Mr. Guiney, County Attorney, informed Ms. Rigby on August 20 that he had received notification that the state has released their Maintenance Jurisdiction on the property. A motion was made by Burdick, seconded by Myers and carried approving the sale of County owned property for \$350 plus attorney and filing fees to the Wesleyan Church. **Prepare Resolution**

**REFERRALS FROM OTHER COMMITTEES:**

**Personnel Committee:**

The County Clerks' Office encouraged committee members to investigate the possibility of applying for grant for building storage. Craig Braack, County Historian/Records Storage Manager, spoke on different options possibly available to the County. One option would be the possibility of grants that would help offset some of the expense to the County. Mr. Braack

informed the committee that in November the State puts out forms to apply for grants. The maximum grant amount is \$50,000. The existing storage building cost a total of \$ 125,000 for construction along with everything inside, ex. climate control, shelves, security gates. This would leave the County to finance the rest with County money. Option two would be to use the existing jail space for storage once the new Public Safety Complex is built and the jail is vacated. Option three would be to use the Belmont Central School Campus. The final option would be to move the security fences over further for the County Clerk's and Probation Department's files. Mr. Braack said that Cubic Storage in Portville could be contacted to see what it would cost to extend the security sections in question. Legislator Graffrath moved to have Craig Braack contact Cubic Storage and get quotes for the expansion and come back to next month's meeting with his findings.

### **Public Works:**

Chairman Bennett called on David Roeske, Superintendent of Public Works, and John Mancuso, Deputy Superintendent I, and asked them if there were any major changes to the Solid Waste Law and Regulations. Mr. Mancuso listed a few of the new changes: (1) All solid waste generated within Allegany County shall be disposed of at a County Facility. (2) The Superintendent's administrative authority regarding items that can be recycled and hours of operation have been given back to the Public Works Committee. (3) A Solid Waste Hearing Board would be set up with the Chairman of Public Works and two other legislators.

Legislator Heineman stated that he feels the Waste Flow Control Law is not a good idea, and he is not for it. He felt that if people have been taking their garbage to other counties, there would be more problems with the Waste Flow Law. He does not want to see the County involved in any more legal matters. Legislator Reynolds agreed with Heineman, saying that according to the proposed law, people could be arrested if they took their garbage to a solid waste facility not owned by Allegany County.

County Attorney, Daniel Guiney was asked to come into the meeting to answer some questions from Legislators. Legislator Reynolds expressed concern about the "flow control" provision in the proposed Solid Waste Local Law. Mr. Reynolds and Mr. Heineman were particularly concerned about a U.S. Supreme Court decision. Mr. Guiney explained that a recent Federal Circuit Court of Appeals decision interpreted the Supreme Court decision as permitting a municipality to control solid waste generated within its borders and that the proposed "flow control" provision was in compliance with that decision and existing law. Legislator Crandall inquired about enforcement of such a law. The County Attorney responded that it was no different than the enforcement of any law and that the proposed local law had penalties included in it.

Chairman Bennett gave Eric Wuersig of Belfast the privilege of the floor. He stated according to data supplied by Public Works we are bringing in 16,000 tons of garbage a year from outside sources at a loss of \$ 29 per ton. Mr. Wuersig would like to see the County go back to basics. He read a paragraph from Local Law 1-91, section 3-c which stated that out of county waste can be taken into our landfill "only if it is in the public interest to allow outside solid waste to be so disposed." This facility was built using tax dollars and the good faith of the citizens and for the purpose of their use. Mr. Wuersig would like to repeal the law to its original intent.

**Executive Session:**

A motion was made by Reynolds, seconded by Myers and carried to enter into executive session to discuss matters leading to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Following the executive session a motion was made by Sherman, seconded by Myers and carried to return to regular session.

**Solid Waste System:**

John Mancuso talked about the third proposal that was handed out to all legislators on August 23, 2004. He feels this is a workable proposal. It is much easier to administer and cheaper to use. The proposal from the Public Works Department was a new user fee and permit system. There would be two types of disposal permits. A Residential Permit would be used by a County resident disposing of waste generated at his dwelling and would allow him access to County transfer stations with certain limitations. A user fee would be charged on an annual basis similar to the system in place for this year. A Landfill Permit would be required for commercial waste collectors and any waste collector who generates commercial or industrial waste. A tipping fee would be charged based on weight for all holders of the Landfill Permit, which would not be accepted at transfer stations. (A full version of the proposal is attached to the original minutes.) After much discussion, Legislator Graffrath made a motion, seconded by Sherman and carried to put proposal three to the full board for a vote. **Prepare Resolution.**

**County Owned Vehicles:**

Legislator Burdick informed other legislators of the Transportation Committees' proposal of building a maintenance/repair facility for County owned vehicles. The new building would be located next to where the County gas pumps are. We would have a motor pool, people could leave their vehicles there and pick up a county vehicle when needed. They would take care of daily maintenance and general repairs. Major repairs would be taken to a garage for repairs. Mr. Burdick stated that for safety purposes the facility would need to be staffed with two people. Legislator Bennett estimated the cost to be around \$200,000 to build a building, stock it with supplies and put on two employees.

Legislator Reynolds suggested asking Senator Patricia McGee for help in funding this project. Legislator Bennett asked everyone to look thru the proposal and bring this back to another meeting.

**Adjournment:**

There being no further business to come before the committee, the meeting was adjourned at 4:30 p.m.

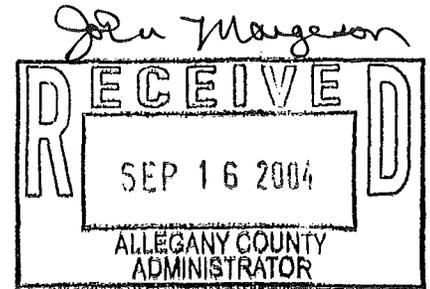
Respectfully submitted,

Stella L. Dewey  
Allegany County Board of Legislators

**NOT  
APPROVED**

**FACILITIES PLANNING &  
MANAGEMENT COMMITTEE**

**September 13, 2004**



**Committee Members Present**

R. Bennett, R. Heineman, E. Burdick, J. Graffrath, S. Myers, D. Russo, J. Palmer

**Public Safety Facility – Budget Overview**

Paul Neureuter, Vice President at Ciminelli-Cowper, as construction manager for the Public Safety Facility Building Project, presented a budget overview for the \$23.7 million project.

Mr. Neureuter stated that seven out of the fourteen contracts have been bid which covers approximately  $\frac{3}{4}$  of the total project. The remaining contracts will be bid this Thursday.

Mr. Neureuter indicated that we could save approximately \$176,000 if three alternatives that will be presented for consideration are accepted. If we do not accept the alternatives, Mr. Neureuter estimates that we will be approximately \$60,000 over budget.

Mr. Neureuter explained the contracts and budget for each portion of the project as follows:

**Contract 101 – Site Work** *(Bid Date: August 4, 2004)*

The apparent low bidder for the site work is Bakers of Jericho Hill with a bid of \$1,194,132 -- \$514,379 under our estimated budget of \$1,708,511. Bakers of Jericho Hill also included an additional bid of \$40,000 for asphalt paving, and they have agreed to hold the bid figure until June 1, 2005. Bakers are working on the job site now. The agreement with Bakers of Jericho Hill was approved by Resolution No. 163-04 on August 23, 2004.

**Contract 102 – Concrete, Masonry & Precast** *(Bid Date: September 8, 2004)*

The apparent low bidder for the concrete, masonry and precast is King Brothers Masonry with a bid of \$4,500,000 -- \$457,874 over our estimated budget of \$4,042,126. Mr. Neureuter stated that bid specifications were sent to over 300 contractors. King Brothers previously worked on Houghton College, Belfast Central School and Alfred State College. King Brothers plans to drill a well for water. Ciminelli recommends that the County accept King Brothers' bid. It was noted that Ciminelli recommends that the County reject a \$2,085,000 alternate bid for prefabricated cells.

**Contract 103 – Structural Steel and Miscellaneous Metals** *(Bid Date: September 8, 2004)*

The apparent low bidder for the structural steel and miscellaneous metals is Raulli & Sons with a bid of \$827,000 -- \$171,693 over our estimated budget of \$655,307. Ciminelli recommends that the County accept Raulli & Sons' bid.

**Contract 104 – Roofing** (Bid Date: September 16, 2004)

Mr. Neureuter stated that the bids for the roofing contract would be opened this Thursday, September 16. Our estimated budget will not be released until that time.

**Contract 105 – General Trades** (Bid Date: September 8, 2004)

The apparent low bidder for the general trades contract is Kirst Construction with a bid of \$3,183,000 -- \$111,994 over our estimated budget of \$3,071,006. Mr. Neureuter indicated that the general trades contract caused them the most concern. It's a conglomeration of miscellaneous trades, and a large percent of the works falls to subcontractors. The biggest component is the detention windows. Mr. Neureuter also expressed concern about only receiving one bid; however, Kirst Construction did offer to reduce their bid by \$15,000. Ciminelli recommends that the County accept Kirst Construction's bid.

**Contract 106 – Painting** (Bid Date: September 16, 2004)

Mr. Neureuter stated that the bids for the painting contract would be opened this Thursday, September 16. Our estimated budget will not be released until that time.

**Contract 107 – Resilient & Carpet** (Bid Date: September 16, 2004)

Mr. Neureuter stated that the bids for the resilient and carpet would be opened this Thursday, September 16. Our estimated budget will not be released until that time.

**Contract 108 – Tile** (Bid Date: September 16, 2004)

Mr. Neureuter stated that the bids for the tile would be opened this Thursday, September 16. Our estimated budget will not be released until that time.

**Contract 109 – Food Service Equipment** (Bid Date: September 16, 2004)

Mr. Neureuter stated that the bids for the food service equipment would be opened this Thursday, September 16. Our estimated budget will not be released until that time.

**Contract 110 – HVAC** (Bid Date: September 8, 2004)

The apparent low bidder for the HVAC contract is Scobell with a bid of \$2,334,000 minus \$172,000 in recommended alternates for a low bid of \$2,162,000 -- \$290,501 below our estimated bid of \$2,452,501. Part of the alternates includes using different manufacturers. Mr. Neureuter mentioned that Scobell is based out of Erie, Pennsylvania, and has been in business over 100 years. Ciminelli recommends that the County accept Scobell's bid. Mr. Neureuter noted that acceptance or rejection of the alternates would not change the low bidder.

**Contract 111 – Plumbing** (Bid Date: September 8, 2004)

The apparent low bidder for the plumbing contract is Frey & Campbell out of Hammondspport with a bid of \$1,463,000 minus \$4,400 in recommended alternates for a low bid of \$1,458,600 -- \$162,764 over our estimated budget of \$1,295,836. Mr. Neureuter indicated that they want to make sure that the Sheriff's Office understands the intended use of the sinks before deleting them. Ciminelli recommends that the County accept Frey & Campbell's bid. Mr. Neureuter noted that acceptance or rejection of the alternate would not change the low bidder.

**Contract 112 – Fire Protection** (Bid Date: September 8, 2004)

Mr. Neureuter indicated that the low bidder has not yet supplied the necessary addendums. It may become necessary to re-bid the contract. Ciminelli is not making a recommendation at this time.

**Contract 113 – Electrical**

The contract for electrical work has not yet been bid.

**Contract 114 – Electronic Security Systems** (Bid Date: September 8, 2004)

The apparent low bidder for electronic security systems is ESITECH with a low bid of \$1,334,955 -- \$321,045 below our estimated budget of \$1,656,000. Mr. Neureuter mentioned that a few contractors sent bids via Fed-Ex, but they were not received by the time the bids were opened. Ciminelli recommends that the County accept ESITECH's bid.

Legislator Susan Myers (District II) expressed concern about the bids that were over our estimated budget. Mr. Neureuter commented that if you re-bid a contract, you also run the risk of receiving higher bids.

A motion was made by Burdick, seconded by Russo and carried (Voting No: Myers) to accept the low bids as recommended by Ciminelli. The County Attorney is requested to prepare appropriate resolutions upon receipt of the contracts. **Prepare Resolutions**

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned.

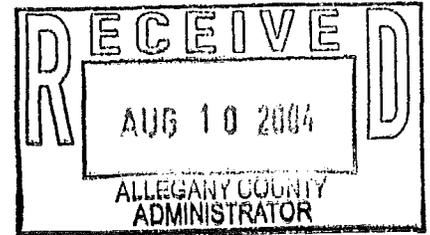
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegheny County Board of Legislators

**NOT  
APPROVED**

FACILITIES PLANNING &  
MANAGEMENT COMMITTEE

August 9, 2004



Committee Members Present

R. Bennett, R. Heineman, E. Burdick, J. Graffrath, S. Myers, D. Russo, J. Palmer

Site Work for Public Safety Facility

John Margeson, County Administrator, stated that bids for site work on the Public Safety Facility were opened on August 4, 2004. Mr. Margeson introduced Paul Neureuter, Senior Vice President for LP Ciminelli, the Project Manager for the Public Safety Facility. Mr. Neureuter indicated that four of the eight bids received were from companies in Allegany County. Mr. Neureuter stated that the budget for the site work contract is \$1,708,511, and the low bidder was Bakers of Jericho Hill, Inc. with a bid of \$1,194,132. On a motion by Graffrath, seconded by Heineman and carried, the County Attorney is directed to prepare a resolution to approve an agreement between the County and Bakers of Jericho Hill for the bid amount. Prepare Resolutions

Waterline for Public Safety Facility

Mr. Margeson asked committee members for direction on how to proceed with securing engineers to move forward with the waterline for the Public Safety Facility. A motion was made by Burdick, seconded by Heineman and carried directing Mr. Margeson to obtain three quotes from qualified engineering firms who can perform the necessary work. (Voting No: Myers) It was noted that Legislator Myers voted "no" because she felt that the motion should include a statement that whoever is hired would accept the work that already exists in Mr. Windus' files.

Executive Session

A motion was made by Heineman, seconded by Burdick and carried to enter into executive session to discuss matters leading to the employment of a particular corporation. Following the executive session, a motion was made by Graffrath, seconded by Heineman and carried to return to regular session.

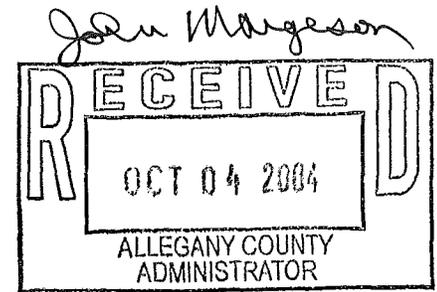
Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

NOT  
APPROVED



**FACILITIES PLANNING &**  
**MANAGEMENT COMMITTEE MEETING**

**September 29, 2004**

**Committee Members Present:**

R. Bennett, R. Heineman, S. Myers, E. Burdick, D. Russo, J. Graffrath, J. Palmer

**Others Present:**

R. Christman, T. Norton, C. Braack, J. Margeson, B. Dibble, S. Dewey, P. Neureuter, K. Eckhert

**Media Present:**

A. McCracken – Cuba Patriot, D. LeBlanc – Olean Times Herald, S. Liebler – Wellsville Daily Reporter

**Call to Order:**

The meeting was called to order by Chairman Bennett at 2:40 p.m.

**Approval of Minutes:**

The August 25, 2004 and September 13, 2004 minutes were approved on a motion by Russo, seconded by Heineman and carried.

**Cubic Storage Quote:**

Chairman Bennett passed out a copy of a quote received from Cubic Storage Company located in Westons Mills for security fences that would be installed in the Landfill storage building. This would enable some departments to expand their secured storage area, which would eliminate some of the space problems in their offices.

Craig Braack, County Historian/Records Storage Manager, talked briefly about the quote, stating that he asked Cubic Storage to give him four different quotes. The quote was for a 9' tall security fence with a 3, 6, 9 or 14 folding door gate option. Legislator Myers inquired as to how much space would be available and how much fencing could be used at this time. Mr. Braack stated that there is approximately enough space for 3 folding door gates.

Rob Christman, County Clerk, told the committee that if he gave Dave Sirianni the space located next to the Probation Department for their use of overloaded files, he would need at least three sections for his boxes. Two spaces would be bare bones for his department.

John Margeson, County Administrator suggested that Buildings and Grounds might have the funds in their account to pay for the gates. A motion was made by Graffrath, seconded by Myers and carried, to purchase the three folding door gate option for \$1,045 plus installation fee of \$550.

Legislator Myers stated that she would like to start looking to the future for more options for space. Legislator Bennett said there would be space available once the jail, kitchen, Sheriff's office and Emergency Services relocated to the new Public Safety Complex. Legislator Dibble also spoke of possibly looking into grants for future storage places.

### **County Owned Vehicles:**

Legislator Bennett has been talking with David Roeske, Superintendent of Public Works, about the possibility of space available for a maintenance/repair facility to be located at the Friendship Shop due to the redistricting. This suggestion to use the Friendship Shop would be less costly than the quotes that were discussed earlier. Mr. Bennett will talk to Mr. Roeske about attending the next committee meeting with figures.

### **Public Safety Facility – Budget Overview:**

Paul Neureuter, Vice President at Ciminelli-Cowper, as construction manager for the Public Safety Facility Building Project and Keith Eckhart, project manager presented the committee with the bids for the remaining contracts.

#### **Contract 104 – Roofing:** (Bid Date: September 16, 2004)

The apparent low bidder for the roofing is Grove Roofing with a bid of \$548,220 -- \$60,666 under our estimated budget of \$608,886. Ciminelli recommends that the County accept Grove Roofing's bid.

#### **Contract 106 – Painting:** (Bid Date: September 16, 2004)

The apparent low bidder for the painting is Niagara Coatings Services with a bid of \$306,400 -- \$57,168 over our estimated budget of \$249,232. Ciminelli recommends that the County accept Niagara Coatings Services' bid.

#### **Contract 107 – Resilient & Carpet:** (Bid Date: September 16, 2004)

The apparent low bidder for the resilient & carpet is Spectra Contract Flooring with a bid of \$ 185,000 -- \$56,786 under our estimated budget of \$241,786. Ciminelli recommends that the County accept Spectra Contract Flooring's bid.

**Contract 108 – Tile:** (Bid Date: September 16, 2004)

The apparent low bidder for the tile is D & R Jones with a bid of \$73,900 -- \$10,326 over our estimated budget of \$63,574. Ciminelli recommends that the County accept D & R Jones' bid.

**Contract 109 – Food Service Equipment:** (Bid Date: September 16, 2004)

The apparent low bidder for the food service equipment is Commercial Appliance Company with a bid of \$302,667 -- \$7,667 over our estimated budget of \$295,000. Ciminelli recommends that the County accept Commercial Appliance Company's bid.

**Contract 112 – Fire Protection:** (Bid Date: September 8, 2004)

The apparent low bidder for the fire protection is Davis Fire Protection with a bid of \$390,600 -- \$105,207 over our estimated budget of \$285,393. Ciminelli recommends that the County accept Davis Fire Protection's bid.

**Contract 113 – Electrical:** (Bid Date: September 16, 2004)

The apparent low bidder for the electrical is Frey Electric with a bid of \$1,447,000 -- \$498,600 under our estimated budget of \$1,945,600. Ciminelli recommends that the County accept Frey Electric's bid.

**Contract 114 – Electronic Security Systems:**

Ciminelli received a letter from Pinnacle Electronic Systems stating that ESITECH (the low bidder for electronic security systems contract) was not licensed to do this work in New York State. After checking on this, it was found that a license is not required. Legislator Bennett requested notification when we receive a letter stating that there is no licensing required.

Legislator Myers asked how many of the bidders are local companies. Mr. Neureuter stated that Bakers of Jericho Hill was the only local bidder, but some contractors use local people to assist in their work.

A motion was made by Heineman, seconded by Myers and carried (voting no: Graffrath) to accept the low bids as recommended by Ciminelli. The County Attorney is requested to prepare appropriate resolutions upon receipt of the contracts. **PREPARE RESOLUTIONS**

**Water Line Design:**

Paul Neureuter spoke briefly on the water line that will be installed to the new public safety complex. Three proposals were submitted to Mr. Margeson, with Labella being the low bidder of \$21,150 including reimbursable expenses estimated to be \$250. The contract will cover design of the waterline, assistance in preparation of bid documents and preliminary

construction services. A motion was made by Graffrath, seconded by Heineman and carried to accept Labella as the low bidder of the water line project. **PREPARE RESOLUTION**

**Adjournment:**

There being no further business to come before the committee, the meeting was adjourned at 3:10 p.m. by a motion made by Russo, seconded by Heineman and carried.

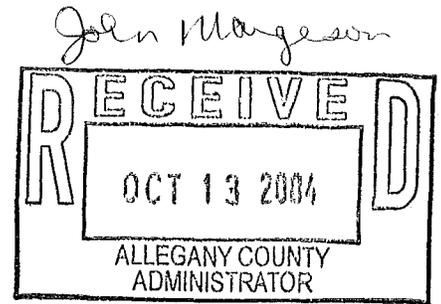
Respectfully submitted,

Stella L. Dewey  
Allegany County Board of Legislators

**NOT  
APPROVED**

**FACILITIES PLANNING &  
MANAGEMENT COMMITTEE**

**October 12, 2004**



**Committee Members Present**

R. Bennett, R. Heineman, E. Burdick, J. Graffrath, S. Myers, D. Russo, J. Palmer

**Corrected Deed for Conveyance to Wesleyan Church**

Daniel Guiney, County Attorney, requested a resolution to correct the deed conveying the County's interest in real property in the Town of Burns to the Western New York District of the Wesleyan Church, Inc. (approved by Resolution No. 174-04). Attorney Guiney indicated that the transfer of property should have included an additional abandoned right-of-way. The request was approved on a motion by Burdick, seconded by Graffrath and carried. **Prepare Resolution**

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned.

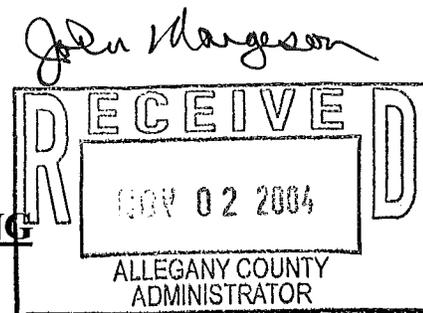
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

NOT  
APPROVED

FACILITIES PLANNING &  
MANAGEMENT COMMITTEE MEETING

October 27, 2004



Committee Members Present:

R. Bennett, R. Heineman, S. Myers, E. Burdick, J. Palmer

Others Present:

J. Mancuso, R. Belmont, T. Ross, J. Margeson, S. Dewey, R. Christman, R. Hall

Media Present:

S. Liebler – Wellsville Daily Reporter, D. LeBlanc – Olean Times Herald

Call to Order:

The meeting was called to order by Legislator Heineman at 2:35 p.m.

Approval of Minutes:

The September 29, 2004 and October 12, 2004 minutes were approved on a motion by Myers, seconded by Burdick and carried.

County Vehicle Maintenance Shop:

Chairman Bennett talked about his thoughts of a vehicle maintenance program for the County. John Mancuso, Deputy Superintendent I, stated that they are looking for an alternate plan for the District III shop (Angelica Building). One thought would be to move the District III shop to a more centralized location than where it is now. Then use the Angelica building, which is only six miles away from the County Complex, as the new vehicle maintenance shop.

Mr. Mancuso estimated the cost to stock a maintenance shop would be higher than the previous quote dated July 31, 2003, due to price increases of tools and equipment. Legislator Bennett asked about stocking the shop with tires, filters etc. Mr. Mancuso suggested stocking tires, but as for other parts, many supplies deliver parts on a daily basis to businesses. So there would be no need to stock a lot of other parts. Originally it was suggested to have three personnel to work in the shop, but after further discussion, they feel that one supervisor and one mechanic would be able to perform all the work. The committee agreed that two employees would be best due to safety purposes.

Legislator Bennett asked John Margeson, County Administrator, if the County could charge back some departments for work done on their vehicles. Mr. Margeson stated that yes they could charge certain departments.

Legislator Heineman said that originally they were looking at only having three district shops instead of the five. This might be another option to look into. Legislator Bennett asked the committee members what their thoughts are of only having three district shops instead of the four that we have now. Legislator Myers suggested that we get numbers to look at and continue to look forward. Mr. Heineman also agreed with this.

The committee agreed to have Mr. Mancuso keep looking into possibilities and get back to them with any findings.

### **Security Fences at Landfill:**

Robert Christman, County Clerk, asked the committee if any decision had been made on the security fences at the landfill and who would be able to utilize it for storage space. Mr. Margeson stated that he is still trying to locate the money to purchase the security fences. Once the money is located than the decision of what departments will be using it will take place.

### **County Jail:**

Chairman Bennett asked Sheriff Randy Belmont, to attend the meeting to speak of what his plans are for the vacated jail once the new Public Safety Complex is completed. Mr. Belmont stated the only space that he will need in the vacated Sheriff's Office would be the garage, holding cell, visitation area and the elevator that goes to the second floor to get access to the court system. By using that elevator, Sheriff's Deputies would not be escorting prisoners thru the main entrances of the County building to get to court hearings.

The control booth, 911 area, Sheriff's offices, kitchen and third floor jail will all be vacated. Legislator Bennett asked the question of who would be watching the entrance into the building after hours since the control booth will no longer be staffed. The Commission of Corrections (COC) will be here in November to meet with Mr. Belmont, and at that time questions can be asked about how to regulate the areas in question.

Legislator Myers suggested that some departments that do not have a lot of traffic and do not need handicapped accessibility could be moved to the vacated jail space on the third floor. One example that Legislator Myers thought of was to bring over the Stop DWI/Youth Bureau Department. Ms. Aumick, Stop DWI/Youth Bureau Director, had mentioned that she needs space that could be locked up for security purposes. Legislator Bennett would like to see some of the outlying offices get pulled in. Legislator Heineman suggested asking departments to volunteer to move to the third floor.

Sheriff Belmont talked to the committee about where the back up system will be located, here at the County complex or at the Corbin Hill site. He asked if it was definite that they were leaving two of the dispatch consoles in the downstairs room or are they going to be moved. Legislator Bennett said that the cost would be more expensive if they moved the consoles to the new building. Sheriff Belmont suggested asking S.A.I.A. Communications when they come down what their suggestion would be for a backup system.

The committee all agreed that there might be problems if the backup site was at Corbin Hill as there is no water or bathrooms, and accessibility could be difficult in the Winter. A suggestion was made about setting a trailer at the Corbin Hill site comparable to the ones that are used at construction sites. Mr. Margeson expressed concern about vandalism to the trailer when no one was occupying it.

Legislator Bennett suggested finding out the cost of a second microwave link to go from here to the new jail site, so if one microwave goes down we would have another as back up. S.A.I.A. Communications suggested a 3-way microwave system that would automatically re-route if there were any problems. The cost of this particular system would be high. Sheriff Belmont suggested organizing a meeting with S.A.I.A. Communications, Russ Hall – Emergency Services Coordinator, Deb Button - IT Director, Ciminelli-Cowper and Kimball Associates to see what the experts recommend and get a ball park figure as to what we are looking at.

#### **Change Orders for Public Safety Complex:**

John Margeson, County Administrator, brought to the committee three change orders that would need their approval.

1. **CI #2.0 Undercuts Required at Building Pad, Parking Lots, & Roadways:** Quicksand was found under the building pad, parking lots and roadways while excavation was being done. Bakers of Jericho Hill provided installation of geo-textile fabric and fill material to bring up to design elevations. A motion was made by Burdick, seconded by Myers and carried to give approval to excavate the quicksand and put a soil stabilizer down at a cost of \$ 51,315.
2. **CI #3.0 Alternate 110-1 HVAC Instrumentation & Controls – Andover:** On a recommendation from Kimball Associates, Scobell Company, Inc. will be using Andover Controls to provide control switches, with a savings of \$ 100,000. A motion was made by Burdick, seconded by Myers and carried to use Andover Control for the switches.
3. **CI #4.0 Alternate 110-2 Diffusers and Registers:** By taking in alternate materials on the registers and diffusers a savings of \$ 72,000 would be possible. A motion was made by Myers, seconded by Burdick and carried to use the alternate material needed for the registers and diffusers.

#### **Adjournment:**

There being no further business to come before the committee, the meeting was adjourned at 3:40 p.m.

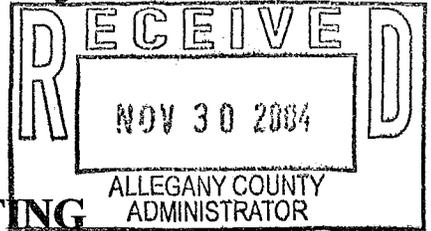
Respectfully submitted,

Stella L. Dewey  
Allegany County Board of Legislators

NOT

FACILITIES PLANNING &

MANAGEMENT COMMITTEE MEETING



November 24, 2004

Committee Members Present:

R. Bennett, R. Heineman, D. Russo, S. Myers, E. Burdick, J. Graffrath, J. Palmer

Others Present:

R. Belmont, D. Reynolds, W. Dibble, S. Dewey, J. Margeson

Media Present:

Shane Liebler, Wellsville Daily Reporter

Call to Order:

The meeting was called to order by Chairman Bennett at 2:30 p.m.

Approval of Minutes:

The October 27, 2004 minutes were approved on a motion by Graffrath, seconded by Heineman and carried.

December Meeting Change:

Chairman Bennett notified the committee members the December 22, 2004 Facilities Planning and Management Committee meeting has been changed from 2:30 p.m. to 2:00 p.m.

**REFERRALS FROM OTHER COMMITTEES:**

Planning & Development Committee:

The Planning & Development Committee encouraged committee members to check on the feasibility of converting the old jail into a Juvenile Detention Facility once the new jail is completed. Sheriff Randy Belmont spoke to the committee about information that he had previously obtained regarding Juvenile Detention Facilities. He explained that the County could possibly make \$300 to \$500 per day, but it is not all profit. There are a lot of state regulations in running a juvenile facility, one example is that it has to be a dorm style system, not cellblocks. The Sheriff's Office cannot have anything to do with a Juvenile Detention Facility, it would have to be handled completely by the Department of Social Services. After further discussion the committee agreed that it would not be feasible for the County to run a Juvenile Detention Facility.

**Space needs in vacated jail:**

Legislator Bennett called on Sheriff Randy Belmont to discuss a meeting he had with the New York State Commission of Corrections (COC) about the space that will be needed to bring prisoners to the County Courthouse for trials. Sheriff Belmont handed out a pamphlet outlining four different options. He stated that option four has the greatest acceptance from the COC and our security personnel. Option four would provide safety and security for staff and inmates as well as free up space for offices.

Option four would include the following:

1. Garage: Leave as is, put in a garage door opener and a remote opener at the Court Security desk.
2. Communications Center: Leave as is, if it is going to be the backup Center.
3. Main Entrance: Put in a less secure door.
4. First Sliding Gate with Bars: remove
5. Holding Cell: Remove all glassed in area and make it a solid wall. Remove bars and sliding gate and put in a security door and a solid wall. Leave door to garage.
6. Attorney Room: Put in a security door into garage.
7. Visitation Room: Remove door and glass, make a solid wall and put in a security door to the garage.
8. Elevator: Key control to second floor holding area.

Sheriff Belmont gave the committee members a brief tour of the second floor holding area and explained that when inmates were scheduled to come to court for hearings, up to three inmates could be held in the holding area awaiting trial at one time.

**Communications Center:**

Sheriff Belmont explained that a meeting was held last week at the construction trailers with S.A.I.A. Communications, Verizon, Russ Hall - Emergency Services Coordinator, Ciminelli-Cowper, Kimball Associates, along with Sheriff's personnel. They determined that the best location for the backup communications center would be to leave it at the current location in the County Courthouse. The communications area would have two stand alone stations that would be used if the main system at the new Public Safety Complex went down. Department personnel would check the backup systems on a weekly basis to insure there are no problems. Legislators felt this would be a better backup system then using the Corbin Hill site.

Sheriff Belmont notified the legislators that originally four workstations would be needed in the new communications center. He has since changed it so that three workstations will be located in the center with the last one to be located at Russ Halls' desk. This way Mr. Hall will be able to do the updating in his office leaving more open space in the work area in case of an emergency.

**Vacated Space:**

Legislator Bennett informed the committee that the Sheriff's Offices, kitchen, two small offices that are currently being occupied by the Secretary and Civil Personnel, the Emergency Services and Fire Services offices will be vacated once the new Public Safety Complex is completed. Legislator Myers would like to get a floor plan of the first and third floors to see what offices and space will be available after the move.

**Gas Line:**

John Margeson, County Administrator, requested a resolution to enter into an easement to install a gas main to the new Public Safety Complex with Fillmore Gas. The request was approved on a motion by Graffrath, seconded by Burdick and carried.

**PREPARE RESOLUTION**

**Transportation:**

Legislator Russo requested a list of how many county vehicles are being driven home every night. His feelings are that more vehicles should be brought back to the County at night rather than being driven home. A motion was made by Russo, seconded by Graffrath and carried to create a sub-committee made up of Legislators Burdick, Palmer and Russo to work on transportation issues with Legislator Burdick as Chairman of the sub-committee. The first sub-committee meeting is scheduled for December 7, 2004 at 1:00 p.m.

Mr. Russo instructed Stella Dewey to obtain copies of four to five vehicle report logs from departments with vehicles and bring them to the December 7 meeting for review.

**Court House:**

Chairman Palmer informed the committee that Mr. William Clark, Council to the Court Facilities Review Board, toured the court facilities. He was dissatisfied with not having adequate space available for attorney/client meetings. Mr. Clark will be attending a meeting on December 13 to talk to the Committee of the Whole regarding his findings. Legislator Myers asked why we couldn't use other counties' facilities. Legislator Bennett stated that other counties are also full. Legislator Burdick suggested that we use the court facilities day and night for hearings.

**Adjournment:**

There being no further business to come before the committee, the meeting was adjourned at 3:32 p.m.

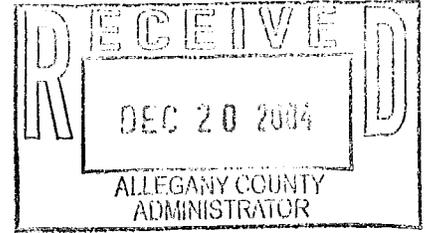
Respectfully submitted:

Stella L. Dewey  
Allegany County Board of Legislators

APP

**FACILITIES PLANNING &  
MANAGEMENT COMMITTEE**

**December 13, 2004**



**Committee Members Present**

R. Bennett, E. Burdick, J. Graffrath, S. Myers, D. Russo, J. Palmer

**Sale and Conveyance of Property**

Earlier this year New York State abandoned to Allegany County certain premises in the Town of Cuba formerly used as part of the right-of-way of State Highway No. 5023 Cuba-Black Creek. The Town of Cuba has maintained the property since 1966 when New York State completed the reconstruction and relocation of State Highway No. 5023. The County has no use for the property, and the Town of Cuba has requested that the County convey the premises to the Town. A motion was made by Graffrath, seconded by Burdick and carried authorizing the conveyance of the County's interest in real property to the Town of Cuba and authorizing the Chairman to execute the deed.

**Prepare Resolution**

**Public Safety Complex – Change Order**

John Margeson, County Administrator, stated that the Sheriff and Transition Team have requested a change order for the Public Safety Complex. The request involves the installation of permanent cameras in each corner of each pod to enhance visibility and enable all areas to be viewed on the control panel. Mr. Margeson indicated that the architect and contract manager have been consulted, and they both feel this is a good idea. The cameras including installation cost \$4,000 and five are needed for a total of \$20,000. Committee members expressed concern regarding the cost of the cameras. Mr. Margeson will investigate why the cameras will cost \$4,000 and report back to the committee.

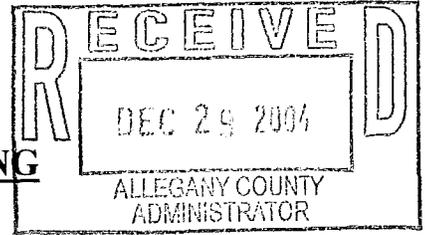
**Adjournment**

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board  
Allegany County Board of Legislators

John Margeson



NOT APPROVED

**FACILITIES PLANNING &**  
**MANAGEMENT COMMITTEE MEETING**

**December 22, 2004**

**Committee Members Present:**

R. Bennett, D. Russo, S. Myers, E. Burdick, J. Graffrath

**Others Present:**

J. Mancuso, D. Roeske, R. Belmont, S. Dewey, J. Margeson, R. Christman

**Media Present:**

S. Liebler - Wellsville Daily Reporter, D. LeBlanc – Olean Times Herald

**Call to Order:**

The meeting was called to order by Chairman Bennett at 2:01 p.m.

**Approval of Minutes:**

The November 24, 2004 and December 13, 2004 minutes were approved on a motion by Myers, seconded by Russo and carried.

**REFERRALS FROM OTHER COMMITTEES:**

**Public Safety Committee:**

The Public Safety Committee requested approval to construct a "Police Officer Memorial" to be placed at the new Public Safety Complex. Sheriff Randy Belmont explained to committee members that the memorial would be completely purchased and erected using donations. The memorial would be placed in front of the new Public Safety Complex.

A motion was made by Burdick, seconded by Russo and carried to construct a "Police Officer Memorial" to be placed at the new Public Safety Complex. The County Attorney is requested to prepare the appropriate resolution. **Prepare Resolution**

**Change Order For Public Safety Complex:**

John Margeson, County Administrator, brought to the committee one change order that would need their approval.

**CL #10.0 Additional Cameras at Housing Units:** Sheriff Belmont stated the cameras would be installed in each corner of each pod to enhance visibility and enable all areas to be viewed on the control panel. The cameras were originally put into the design of the jail. When the transition team was looking over the final layout discovered, they were left off. Sheriff Belmont explained that the inmates will be wearing tip over switches in the new jail. If an inmate is in a confrontation, the cameras are designed to pick up the signal and catch everything on tape.

The cost of the cameras, installation and wiring from ESITECH, Inc. will be \$4,000 each with five needed for a total of \$20,000. A motion was made by Burdick, seconded by Graffrath and carried to install the five cameras. The County Attorney is requested to prepare the appropriate resolution. **Prepare Resolution**

### **County Vehicle Maintenance Shop:**

David Roeske, Superintendent of Public Works, explained to committee members that if the District III shop in Angelica was to be used as the new maintenance shop, he would need another building to relocate the district shop to. John Mancuso, Deputy Superintendent I, handed out aerial photos of the former Concrete Company property located on Route 275 in Friendship. This is located approximately one-half mile away from the County's Friendship Shop. The building sits on 71 acres of land. Mr. Roeske stated they would only need the front part of the property and could possibly sell off the back section. Due to the property being land-locked on the back section, a right-of-way could be given to the purchaser. Mr. Roeske has talked with John Foels, Economic Development Director, to look into legalities of the property. The cost of the property will be looked into and brought back to a future meeting for discussion.

### **Office of Court Administration:**

Chairman Bennett talked to committee members about a letter received from Tioga County stating the City of Binghamton received reimbursement when they rehabilitated their existing courthouse. Mr. Margeson stated that the City of Binghamton renovated a series of buildings used for city court and received reimbursement of sixty-five percent. Committee members suggested having Dan Guiney, County Attorney, look into this further.

Legislator Bennett asked John Margeson what the Office of Court Administration wants the County to do to bring us into compliance. Mr. Margeson will get the information to the legislators. A previous plan was to remove everything except the County Clerks Office, but this was rejected by the Court Administration because they did not want courts on three different floors. Other suggestions brought up by committee members were:

- \* building a new building
- \* use the second floor of the County Office Building
- \* adding on to the back of the Court House
- \* using the Belmont School

Legislator Burdick believes that we are not utilizing the court facility to what we should be. He feels if the courtroom is only being used two days a week, it should be changed so it could be used everyday and possibly running it with a second shift. Further discussions will be brought up at future meetings.

**Transportation Committee:**

Legislator Russo commented on the vehicle report logs that have been turned in for review, stating they are not being filled out on a daily basis and have missing information on them. He is requesting extra report logs for their next monthly meeting.

Legislator Burdick told committee members that out of the four counties that were contacted about "motor pool systems", only one county is using this system. He asked Stella Dewey to contact more counties and bring the information to the next committee meeting.

**Security Fences at Landfill:**

Rob Christman, County Clerk, wanted to thank the legislators for the security fences that were installed at the County Landfill. He stated that files will be transferred to their new location in the upcoming days.

**Adjournment:**

There being no further business to come before the committee, the meeting was adjourned at 2:37 p.m.

Respectfully submitted:

Stella L. Dewey  
Allegany County Board of Legislators

**Memorandum of Explanation**

Intro. No. \_\_\_\_\_  
(Clerk's Use Only)

Committee: Public Safety

Date: December 7, 2004

Members of the Wellsville Police Department and the New York State Police have approached me to place a Police Officer Memorial at the new Public Safety Building. This Police Officer Memorial will have a list of Police Officers (State, County and Local) that have fallen in the line-of-duty in Allegany County. The Police Officer Memorial will be purchased from donated funds.

I would like to request authorization to permit the Police Officer Memorial to be placed at the new Public Safety Building.

Fiscal Impact: None

For further information regarding this matter, contact

Randal J. Belmont, Sheriff  
Name and Department

Ext. 200  
Telephone Number