

John Margeas  
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 JAN 05 2005  
 ALLEGANY COUNTY  
 ADMINISTRATOR

## MINUTES

<b>COMMITTEE/PROJECT/MEETING:</b> Board of Health		<b>RECORDED BY:</b> Lynne Roeske, Secretary to Public Health Director	
<b>DATE:</b> January 3, 2005	<b>Called to session:</b> 7:00pm <b>Adjourned:</b> 7:40pm	<b>LOCATION:</b> 7 Court St., Belmont, Rm 221	<b>CC:</b> Karen Wida, NYSNA; Alice Alsworth Co. Admin. Office
<b>PRESENT:</b> Ronald Truax, Dr. Leo Cusumano, Timothy LaFever, Dr. David Brubaker, Dr. Willard Simons, Dr. Zahi Kassas		<b>ABSENT:</b> Catherine Richmond	
Dr. Gary Ogden, Public Health Director; Thomas Hull, Deputy Public Health Director; T. Vicky Gaeta, Director of Patient Services, Helen Evans, Public Health Educator; Lynne Roeske, Secretary		<b>NEXT MEETING:</b> February 7, 2005, 7 Court St., Belmont, Rm 221	
AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS	
<b>Approval of Minutes</b>	Requested approval of Nov. 1 and Dec. 6, 2004 Board of Health Meeting Minutes.	Tim LaFever made a motion to accept Nov. 1 and Dec. 6, 2004, BOH Minutes, Seconded by Dr. Kassas, Carried.	
<b>Gary Ogden, MD, CM Public Health Director</b>  Community Health Assessment	The Community Health Assessment 2005-2010 was recently sent NYS Dept. of Health for review. These were distributed to BOH members and briefly discussed.	Gary asked that the BOH members review the CHA prior to next months meeting and bring to the table any questions and concerns that they might have. The Board is asked to remember that this report t is the preliminary and NYSDOH may request changes/additions and/or deletions for the final report.	
<b>Thomas Hull, Deputy Public Health Director, Director of Environmental</b>  Clean Indoor Act Violations	The violation that Tom was going to present and suggest go to a hearing was paid and no longer needs to go to a hearing. Tom stated that the Clean Indoor Act has not been a big concern, the violations and fines that have been issued are very few. Also there has been no Waiver Request in many months.	No action needed.	

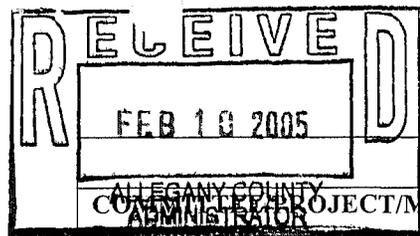
AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<p><b>T. Vicky Gaeta, Director of Patient Services</b></p> <p>Flu Vaccine</p>	<p>On December 30<sup>th</sup>, the eligibility requirement for administering flu vaccine changed to anyone over the age of 50 is now eligible. Vicky has been in constant contact with CDC and NYSDOH to try to figure out what we can do with our vaccine-we still have 2,630 does left and if the “high risk” stipulation was lifted, we could possibly get rid of most of this. Vicky has talked with county physicians, nursing homes and hospitals along with other County Health Departments to see if they are in need of any vaccine for high-risk patients, and has not received any word that anyone needs the vaccine. It is a great concern that this vaccine will be wasted if the requirements are not lifted soon.</p>	<p>There have been three public flu clinics scheduled at our clinic site in Belmont for Jan. 4<sup>th</sup>, 10<sup>th</sup> &amp; 12<sup>th</sup>, 2005. There was a new media release done this morning to let the public know about the 50 years of age eligibility change.</p> <p>Vicky will continue to monitor the flu eligibility requirements and schedule clinics and news releases as needed.</p> <p>At this time, there is no confirmed flu in this county.</p>
<p>Public Health</p>	<p>Vicky requested the Board of Health make a motion to abolish the two off-site monthly immunization clinics in Cuba and Wellsville. Last year, the Cuba Clinic had a total of 63 people (50% of which were Amish), and the Wellsville Clinic had 289 (the majority of which were Wellsville Students).</p> <p>Vicky and the Clinic Public Health Nurse are working with both the Amish and with the nurse at the Wellsville school to go into their schools and give the required immunizations. Also, immunizations</p>	<p>Board of Health Members were not in favor of eliminating all clinics in Cuba and Wellsville, however, they did suggest they be decreased to twice a year; once in May, after Kindergarten Registration and once in October, after school has started and immunization issues may arise.</p> <p>Dr. Simons suggested trying this schedule this year and reevaluating it again next year to see if the clinics need to be continued.</p>

**NOT APPROVED**

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
Public Health Update (continued)	would also be offered at WIC clinics at their sites throughout the county. Vicky would also schedule additional immunization clinics at the Belmont Clinic Site. This changed would eliminate the need for two nurses to go out to sites that are not highly utilized and in turn, save the county money.	Board of Health Members suggestion will be followed and two clinics will be scheduled this year in May and Oct. for both Cuba and Wellsville Clinic Sites.
<b>Helen Evans, Public Health Educator</b>  Reproductive Health Educator Report	Helen distributed Public Health Education Report for Reproductive Health for 2004, which listed programs, education and services offered in the Reproductive Health Program.	Report was reviewed without questions or discussion.
Cancer Screening Update	Jan. 7, the Cancer Screening Grant will be submitted with a start date of April 1, 2005.  Additional efforts/grant money will be requested to possibly cover Cancer Support Groups, Nutritional and Transportation Support, and a Conference for Cancer Survivors and their families.	No action needed, for information only.
Friendship House Update	Friendship House has been awarded \$25,000 for another year of programming. Senator McGee's Office was instrumental in helping to obtain this funding.	Ron asked that Senator McGee be recognized for all her efforts to continue this program.
Adjourn		Adjourned meeting at 7:40pm.

John Margeson

**NOT APPROVED**



**MINUTES**

<b>COMMISSIONER PROJECT MEETING:</b> Board of Health	<b>RECORDED BY:</b> Lynne Roeske, Secretary to Public Health Director
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<b>DATE:</b> February 8, 2005	<b>Called to session:</b> 7:00pm <b>Adjourned:</b> 8:45pm	<b>LOCATION:</b> 7 Court St., Belmont, Rm 221	<b>CC:</b> Karen Wida, NYSNA; Alice Alsworth Co. Admin. Office
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<b>PRESENT:</b> Dr. Leo Cusumano, Timothy LaFever, Dr. David Brubaker, Catherine Richmond	<b>ABSENT:</b> Ronald Truax, Dr. Zahi Kassas, Dr. Willard Simons
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Dr. Gary Ogden, Public Health Director; Thomas Hull, Deputy Public Health Director; T. Vicky Gaeta, Director of Patient Services, Lori Ballengee, Supr. Public Health Educator; Pamela Cockle, Accountant; Donna Baschmann, Quality Assurance Coordinator; Lynne Roeske, Secretary	<b>NEXT MEETING:</b> March 7, 2005, 7 Court St., Belmont, Rm 221
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AGENDA / TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<b>Approval of Minutes</b>	Requested approval of January 3, 2005 Board of Health Meeting Minutes.	Tim LaFever made a motion to accept January 3, 2005, BOH Minutes, Seconded by Dr. Cusumano, Carried.
<b>Lynne Roeske, Secretary</b>	Annual Reports were distributed to the members of the Board who were present.	For Information Only.
<b>Pamela Cockle, Accountant</b>  Annual Report, Financial Report	Pam addressed the Financial Report within the Annual Report. Members reviewed without questions.	For Information Only.
<b>T. Vicky Gaeta, Director of Patient Services</b>  Annual Report, Nursing Division	Vicky addressed the Nursing Divisions section of the Annual Report, with special attention to page 11, where the number of Health Care related services is listed at a total of 55,388.	For Information Only.
Flu Vaccine	The eligibility restrictions for administering flu vaccine were lifted and the Health Dept. proceeded to hold public clinics and also went to schools and industries in the county.	For Information Only.

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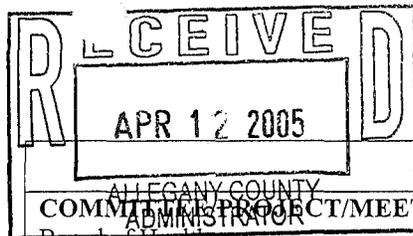
AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
Flu Vaccine (Continued)	<p>There have been 47 Clinics held and approximately 1/3 of the vaccination usually given due to the restrictions originally placed on us.</p> <p>At this time, there have been 22 confirmed flu cases in this county.</p>	
Reproductive Health Program	<p>Last week a State Surveyor was here to review our Reproductive Program. Results from this survey will be back in 30-45 days.</p>	<p>Plan of Correction will be done upon receiving results of the survey.</p>
<p><b>Thomas Hull, Deputy Public Health Director</b></p> <p>Annual Report, Environmental Division</p>	<p>Tom addressed the Environmental Dept. (Pg. 50-55) Report within the Annual Report. Members reviewed without questions.</p>	<p>For Information Only.</p>
Environmental Health Fees	<p>Tom requested the Board to review the current rates and asked for increase in the fees that are charged for services as follows:</p> <p>Septic System Inspections:</p> <ul style="list-style-type: none"> <li>- From \$100 to \$125 for new systems</li> <li>- From \$100 to \$125 for modified systems</li> </ul> <p>Loan Surveys:</p> <ul style="list-style-type: none"> <li>- From \$100 to \$150</li> </ul> <p>Engineer Plan Review:</p> <ul style="list-style-type: none"> <li>- From \$0 to \$100</li> </ul>	<p>A motion was made by Tim Lafever and 2<sup>nd</sup> by Dr. Cusumano to increase fees for new Septic System Inspections from \$100 to \$125. Carried.</p> <p>A motion was made by Dr. Brubaker and 2<sup>nd</sup> by Dr. Cusumano to increase fees for modified Septic System Inspections from \$100 to \$125. Carried.</p> <p>A motion was made by Dr. Cusumano and 2<sup>nd</sup> by Dr. Brubaker to increase fees for Loan Surveys from \$100 to \$150. Carried.</p> <p>A motion was made by Tim Lafever and 2<sup>nd</sup> by Dr. Brubaker to increase fees for Engineer Plan Reviews from \$0 to \$100. Carried.</p>

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AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
Water Testing	Tom stated that the Environment Dept. is going to begin charging for repeat water tests. In the past, \$25 was charged for the first test, but there was no charge for additional ones.	All water tests will now be \$25, even if it is a repeat.
<p><b>Donna Baschmann,</b> <b>Quality Assurance Coordinator</b></p> <p>Annual Report</p>	Donna addressed the Quality Improvement (Pg. 8-9) Report within the Annual Report. Members reviewed without questions.	For Information Only.
Policies & Procedures	<p>Donna presented and asked for approval of the following Policy and Procedure Manuals:</p> <ul style="list-style-type: none"> <li>-Home Care:               <ul style="list-style-type: none"> <li>--Equipment &amp; Supplies</li> <li>--Medication &amp; Management</li> <li>--Care Coordination &amp; Case Mgmt</li> <li>--Lab Work</li> <li>--IV Therapy</li> </ul> </li> </ul> <p>Donna stated also that these manuals have been revised and formatted differently in addition to being placed in separate binder by procedure, instead of one binder for all.</p> <ul style="list-style-type: none"> <li>-Early Intervention Policy and Procedures</li> <li>-Annual Administrative Policies were updated, with one major change being modification of the Bill of Rights.</li> </ul>	Dr. Brubaker made a motion that the Policy and Procedures presented be accepted, Dr. Cusumano 2 <sup>nd</sup> , motion carried.

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AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<b>Lori Ballengee, Supervising Public Health Educator</b>  WIC	<p>The number of people served by the WIC Program continues to be over 110% of program target.</p> <p>The lease for the WIC Main Building site in Wellsville will be up in January 2006 and WIC would like a bigger place.</p>	<p>The State will be reviewing the numbers from Dec., Jan., and Feb. and hopefully will be able to issue more money to the program.</p> <p>Dr. Ogden has approached County Officials to see if it would be possible to build a building to house WIC and possibly other related programs.</p>
Community Health Assessment	<p>The Community Health Assessment 2005-2010 was recently sent NYS Dept. of Health for review. This is required by NYSDOH to help plan Public Health Programs. Lori began two years ago compiling the information for this report; These were distributed to BOH members last month. This month, Lori presented the Executive Summary.</p>	<p>The Assessment was reviewed with questions and discussions on many aspects of the report. It is anticipated that this report will be used to help provide needed Public Heath programs in the future.</p> <p>When the final Community Health Assessment is returned from NYSDOH, it will be put on the Allegany County Website. The Board members are welcome anytime to contact the Health Dept. with any questions, or if they would like further information on any issue in the CHA Summary.</p>
	Meeting Adjourned at 8:40pm	



*John Margeson*

**NOT APPROVED**

**MINUTES**

<b>COMMITTEE/DIRECT/MEETING:</b> Board of Health		<b>RECORDED BY:</b> Lynne Roeske, Secretary to Public Health Director	
<b>DATE:</b> April 4, 2005	<b>Called to session:</b> 7:00pm <b>Adjourned:</b> 7:20pm	<b>LOCATION:</b> 7 Court St., Belmont, Rm 221	<b>CC:</b> Gaen Glauser, NYSNA; Alice Alsworth Co. Admin. Office
<b>PRESENT:</b> Ronald Truax, Dr. Leo Cusumano, Timothy LaFever, Dr. David Brubaker, Catherine Richmond, Dr. Zahi Kassas, Dr. Willard Simons		<b>ABSENT:</b>	
Dr. Gary Ogden, Public Health Director; Thomas Hull, Deputy Public Health Director; Helen Evans, Public Health Educator; Lynne Roeske, Secretary		<b>NEXT MEETING:</b> May 2, 2005, 7 Court St., Belmont, Rm 221	
AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS	
<b>Approval of Minutes</b>	Requested approval of February 7, 2005 Board of Health Meeting Minutes.	Cathy Richmond made a motion to accept February 7, 2005, BOH Minutes, Seconded by Tim LaFever, Carried.	
<b>Helen Evans, Public Health Educator</b>	Helen distributed the Public Health Education 1 <sup>st</sup> Quarter 2005 Report. Highlighting the major events: * "Youth Speak Out" which encompassed 313 students from 14 School Districts. *Participation in a Health Fair at the Andover School, open to both students and parents. *The New Shining Star Program now has an average of 10 young parents (age 13-25) participants/week.	For Information Only	
<b>Dr. Gary Ogden, Public Health Director</b>  <b>Tim LaFever</b>	Tim LaFever was asked if he wishes to be reappointed to another six-year term on the Board of Health, his current term will expire July 7, 2005.	Tim wishes to be reappointed. Cathy Richmond made a motion to reappoint Tim LaFever to another six-year term on the Board of Health, term to run	

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<b>AGENDA /TOPICS</b>	<b>DISCUSSION</b> (CONISE SUMMARY)	<b>ACTION/NEXT STEPS</b>
<b>Dr. Gary Ogden, Public Health Director</b>  Tim LaFever (Continued)		July 8, 2005 – July 7, 2011. Dr. Brubaker seconded the motion. All approved, CARRIED. This will now be forwarded to Human Services and Board of Legislators for approval.
Family Planning Sliding Fee Scale	The Revised 2004 and 2005 Proposed Sliding Fee Scales for Family Planning were distributed for review and discussion. The Health Department Request Approval of these Sliding Fee Scales.	Dr. Brubaker made a motion to approve the Revised 2004 Sliding Fee Scale; Dr. Simons seconded it, all approved. CARRIED.  Cathy Richmond made a motion to approve the 2005 Sliding Fee Scale; Dr. Cusumano seconded it, all approved. CARRIED.
	Meeting Adjourned at 7:20pm	

John Margison

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JUN 14 2005  
ALLEGANY COUNTY ADMINISTRATOR

**MINUTES**

<b>COMMITTEE/PROJECT/MEETING:</b> Board of Health		<b>RECORDED BY:</b> Lynne Roeske, Secretary to Public Health Director	
<b>DATE:</b> June 6, 2005	Called to session: 7:00pm Adjourned: 8:00pm	<b>LOCATION:</b> 7 Court St., Belmont, Rm 221	<b>CC:</b> Gawn Glauser, ALLEGANY COUNTY ADMINISTRATOR Alice Alsworth Co.
<b>PRESENT:</b> Ronald Truax, Dr. Leo Cusumano, Timothy LaFever, Dr. David Brubaker, Catherine Richmond		<b>ABSENT:</b> Dr. Zahi Kassas, Dr. Willard Simons	
Dr. Gary Ogden, Public Health Director; Thomas Hull, Deputy Public Health Director; Theresa Moore, Public Health Educator; Lori Ballengee, Supr. Public Health Educator; Pamela Cockle, Accountant; Lynne Roeske, Secretary		<b>NEXT MEETING:</b> July 11, 2005, 7 Court St., Belmont, Rm 221	
<b>AGENDA /TOPICS</b>	<b>DISCUSSION</b> (CONISE SUMMARY)	<b>ACTION/NEXT STEPS</b>	
<b>Approval of Minutes</b>	Requested approval of April 4, 2005 Board of Health Meeting Minutes.	Cathy Richmond made a motion to accept April 4, 2005, BOH Minutes, Seconded by Tim LaFever, Carried.	
<b>Dr. Gary Ogden, Public Health Director</b> <b>Tim LaFever</b>	Tim LaFever was approved by the Board of Legislators for reappointment to another six-year term on the Board of Health, his term will run from July 8, 2005 to July 7, 2011.	For Information Only	
<b>Cars</b>	We have been trying to work with the Board of Legislators to resolve our issue with County Cars. We have lost use of a few cars due to mechanical problems and a few more have leases that will be ending soon. The Health Dept. has many clients throughout the county whom we are obligated to make home visits to, in addition to obligations throughout the county for our Environmental Staff, so we are at a crucial point of needing a reliable fleet of cars.	We will continue to wait for the BOL's decision but, for the benefit of Allegany County residents, will also be looking into other options, such as short-term leasing. Some employees have already had to use their own cars and are being reimbursed; this method is a lot more expensive, but sometimes the only alternative.	

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<p><b>T. Vicky Gaeta, Dir. of Patient Services</b> Public Health, Homecare</p>	<p>Our Homecare Programs continue to be busy with 385 referral YTD in or traditional program; 270 were admitted and 71 were One Time Only. Long Term YTD had 42 Admissions. There were 95 reportables in our CDC program.</p>	<p>For Information Only</p>
<p>Family Planning</p>	<p>We will be opening a Reproductive Health Clinic at Houghton College beginning in June. We will begin with a clinic every Friday in June, July and August, and add Wednesday's in Sept. We have begun Marketing this clinic.</p>	<p>Dr. Brubaker was thanked for all his efforts in helping us get this clinic open for the Allegany County Residents in the northern part of the county.</p>
<p><b>CHOICES – Choosing Healthier Options in Challenges Equals Success</b></p>	<p>Vicky has been working with employees of the Health Department on the preparation of an Employee Health Awareness Program for Allegany County Employees.</p>	<p>After a brief discussion of CHOICES, a motion was made by Cathy Richmond and 2<sup>nd</sup> by Dr. Cusumano to begin implementing the CHOICES program.</p>
<p><b>Pamela Cockle, Accountant</b> 2006 Budget</p>	<p>Pam and Gary met with program coordinators in the Health Department this past week and have the 2006 Budget ready to be submitted to the BOL. Cars look to be the only issue for expenditures.</p> <p>A brief review of the 2005 budget year shows we are in line with what we had budgeted last year.</p>	<p>For information only. Pam will keep the Board informed of 2006 Budget proceedings.</p>
<p>Medicare Appeal</p>	<p>Gary and Pam will be going to Baltimore in August, along with our Accountants, for a Hearing regarding the appeal of the 2000 Medicare Rates; the appeal is for the amount of \$279,000.</p>	<p>Gary and Pam will keep the Board informed of the results of the Hearing.</p>

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<b>Tom Hull, Deputy Public Health Director</b> Environmental Fine	Discussed a fine for a violation has been given to a local restaurant; from past experience, it is anticipated that the fine will be promptly paid.	For Information Only
ATUPA	ATUPA Checks for this year have been completed and submitted to the State.	For Information Only
Indoor Smoking Law	There have been no issues with the Indoor Air Quality Act enforcement within recent months.	For Information Only
Water Programs	Feedback from the State is that we are well ahead of most of the other counties in the State with our Water Programs.	For Information Only
<b>Donna Baschmann, Quality Assurance Coordinator</b>  Policy and Procedures	Donna presented the following updated Policy and Procedure Manuals, requesting approval: Communicable Disease STD HIV/Aids Immunization and Well Child	Tim LaFever made a motion to approve the updates to the manuals, Dr. Brubaker seconded, motion carried.
<b>Lori Ballengee, Supr. Public Health Educator</b> Maternal Child Health Network (MCHN)	MCHN submitted an application for a five-year grant from NYSDOH; the grant is worth over \$1 Million. Seventy-nine letters of support were sent with the grant from area organizations and doctors; confirming with us how great the need is.	For Information Only
WIC	Continue to be servicing over our caseload (11% over in May). The next grant year caseload was increased to 1265.  Our lease on the building we currently occupy is going to be ending next year. We have outgrown this building and are seeking relocation.	For Information Only.

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<p><b>Lori Ballengee</b> WIC (Continued)</p>	<p>WIC is starting the “Baby and Me Program”, which encourages pregnant mothers to quit smoking.</p> <p>Beginning June 1, Farmers’ Market Coupons worth \$24 are being handed out to WIC participants.</p>	<p>For Information Only.</p>
<p>Community Health Assessment (CHA)</p>	<p>The next step in the CHA is to develop the 5-Year Plan. The Board briefly reviewed target areas obtained from the Assessment.</p>	<p>Lori distributed to each Board Member a packet listing the seven target areas asking them to complete them with ideas they may have in helping improve these areas of concern.</p> <p>Lori will be sending this same packet to our Board of Legislators.</p>
<p><b>Theresa Moore, Public Health Educator</b> 1<sup>st</sup> Quarter Report</p>	<p>Distributed the 1<sup>st</sup> Quarter Report to Board Members for discussion and questions. All new sets or data or new projects have been specially marked to indicate such.</p>	<p>For Information Only.</p>
	<p>Meeting Adjourned at 8:00pm</p>	

John Mager  
**NOT APPROVED**

**RECEIVED**  
 JUL 22 2005  
 ALLEGANY COUNTY  
 ADMINISTRATOR

**MINUTES**

<b>COMMITTEE/PROJECT/MEETING:</b> Board of Health		<b>RECORDED BY:</b> Lynne Roeske, Secretary to Public Health Director	
<b>DATE:</b> July 11, 2005	<b>Called to session:</b> 7:00pm <b>Adjourned:</b> 8:00pm	<b>LOCATION:</b> 7 Court St., Belmont, Rm 221	<b>CC:</b> Karen Wida, NYSNA; Alice Alsworth Co. Admin. Office
<b>PRESENT:</b> Ronald Truax, Dr. Leo Cusumano, Timothy LaFever, , Catherine Richmond, Dr. Zahi Kassas		<b>ABSENT:</b> Dr. Willard Simons, Dr. David Brubaker	
Dr. Gary Ogden, Public Health Director; Thomas Hull, Deputy Public Health Director; Vicky Gaeta, DPS; Helen Evans, Public Health Educator; Lori Ballengee, Supr. Public Health Educator; Lynne Roeske, Secretary		<b>NEXT MEETING:</b> August 1, 2005, 7 Court St., Belmont, Rm 221	
<b>AGENDA /TOPICS</b>	<b>DISCUSSION</b> (CONISE SUMMARY)	<b>ACTION/NEXT STEPS</b>	
<b>Approval of Minutes</b>	Requested approval of June 6, 2005 Board of Health Meeting Minutes, with one correction per T. Moore: Half of the ATUPA Checks are completed-the other half will be done by September.	Cathy Richmond made a motion to accept June 6, 2005, (with correction) BOH Minutes, Seconded by Dr. Leo Cusumano, Carried.	
<b>Ronald Truax, President</b>  Dr. Gary Ogden's Reappointment	The Board of Legislators requested approval from the Board of Health for Dr. Gary Ogden's reappointment as Public Health Director. Dr. Ogden's six-year term expires August 25, 2005.	Cathy Richmond made a motion to request Dr. Gary Ogden's reappointment for Public Health Director for a six-year term, beginning August 26, 2005, Seconded by Dr. Leo Cusumano, Carried. (It was noted that although not present, Dr. Brubaker sent notice of his agreement to request reappointing Dr. Ogden).	
<b>Dr. Gary Ogden, Public Health Director</b> Cars	We continue to work with the Board of Legislators/Transportation Committee to resolve our issue with County Cars. We have been told we will get four cars, however, we do not know when this will take place.	We will continue to wait for the BOL's decision on when we can receive the new cars that have been approved.	

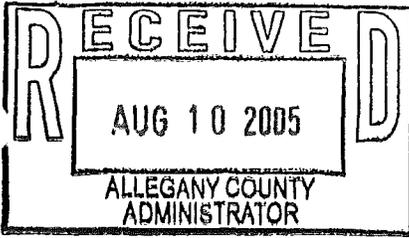
# NOT APPROVED

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<p><b>Dr. Gary Ogden, Public Health Director</b></p> <p>Developing a County-Based Strategy for Prevention of Obesity in Children</p>	<p>Dr. Ogden asked the Board their thoughts on taking an active stance on the “Obesity in Children” effort. Many ideas were discussed with an emphasis on program-based food purchases, such as, schools, (DSS) Food Stamps, WIC checks, Ag &amp; Markets. A “Prevention Over Treatment” approach was also discussed.</p>	<p>The Board was very receptive to proceeding with this effort. Dr. Ogden will have an organizational meeting with the ACDOH mid-management staff regarding this issue and then would like to proceed with a meeting of the Board of Health and School Boards. The Board encouraged Dr. Ogden to proceed.</p>
<p><b>T. Vicky Gaeta, Dir. of Patient Services</b> Public Health, Homecare</p>	<p>Our Homecare Programs continue to be busy with referrals and is in line with numbers at this same time last year. We have new marketing cards that are being distributed to our homecare patients.</p>	<p>For Information Only</p>
<p>Communicable Disease</p>	<p>Notable reportables in our CDC program were three chicken pox cases in the Emergency Room.</p> <p>We have been notified that all influenza is now State reportable. We have been doing this already, so this will not be a problem for us.</p> <p>Influenza Vaccine is very expensive this year. Our orders from local doctors are down 50%. We have purchased our vaccine from Adventis.</p>	<p>For Information Only</p>

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<p><b>Tom Hull, Deputy Public Health Director</b> Rabies Vaccines</p>	<p>Our supplier has notified us that there is a rabies vaccine shortage. We have located another supplier, however, the price has increased to \$137/dose (one large person could need five doses).</p>	<p>Tom will continue to monitor the situation.</p>
<p>Environmental Fines</p>	<p>A Disinfection Order was issued to Caneadea Comm. Store; they are installing a new water system that should be complete today. Boil Water Orders were issued to Dave's Diner, Papi &amp; Pati's and Creekside Mobile Home Park; Dave's and Papi &amp; Pati's issues have been resolved; we will continue to take samples from Creekside.</p>	<p>For Information Only</p>
<p>Clean Indoor Act</p>	<p>Arnold's Birdsell Inn has been issued their third violation and has been advised that they will be going to a hearing if the fines have not been paid.</p>	<p>This will probably be the first Clean Indoor Act Violation that will go to a Hearing; Tom will keep the Board informed of the progress.</p>
<p><b>Helen Evans, Public Health Educator</b> Semi-Annual Education Report</p>	<p>Distributed the Semi-Annual Report to Board Members for discussion and questions</p>	<p>For Information Only.</p>
<p>S<sup>2</sup>AY Social Marketing Committee</p>	<p>Gathering information to address the Community Health Assessment Issues reveled throughout the counties included in the S<sup>2</sup>AY Network.</p>	<p>For Information Only</p>
<p>Friendship House</p>	<p>Brief overview of services offered at the Friendship House.</p>	<p>Ron asked that the Board get a Report of the activities at the Friendship House.</p>
<p>Family Planning</p>	<p>Previously Board approved Ora-Quick is being used for HIV testing in clinics and there has been a 100% return rate.</p>	<p>For Information Only.</p>
	<p>Meeting Adjourned at 8:30pm</p>	

*John Margeason*

**NOT APPROVED**



MINUTES OF THE MEETING

BOARD OF HEALTH

August 1, 2005

MEMBERS PRESENT: Ronald Truax, President  
Cathy Richmond  
Willard Simons

ALSO ATTENDING: Gary Ogden, MD, Public Health Director  
Theresa V. Gaeta, Director of Patient Services  
Thomas Hull, Deputy Public Health Director  
Lori Ballangee, WIC Program Coordinator

CORONERS

Discussion ensued regarding a recent article that appeared in the newspaper regarding the use of a pick up truck for transport of bodies. There are no specific Health Department regulations in reference to this, nor does the Sanitary Code address how a body is to be transported. It was suggested that discussion take place with the Coroners and Funeral Home Directors to come up with a protocol.

ENVIRONMENTAL HEALTH

Thomas Hull updated this board on the following:

- Boil Water Orders – Cow Palace Apartments has disconnected their chlorinator – hearing pending.
- Clean Indoor Act-Smoking Violation Follow up – Birdsall Inn has paid their fine.
- Revocation of Disinfection's Waiver – Creek Side Mobile Home Park need to install a disinfection unit.
- Fee for Human Rabies Vaccine Administration – the purchase of rabies vaccine is now limited to one company and the price has increased considerably. Mr. Hull asked approval to increase our fee to \$185/dose. This is taking into consideration the cost of the vaccine, as well as the administrative follow up. The members present all agreed to this increase, and to make the rate effective immediately. At the next Board of Health meeting, an official vote will be taken. (Quorum not met)

## PUBLIC HEALTH/NURSING

It had been asked previously, if there was a need to hold two special immunization clinics in Wellsville and Cuba, to accommodate the individuals in need for the start of the 2005-2006 school year. Mrs. Gaeta investigated and states that it was not necessary due to the numbers immunized at the department's already scheduled clinics!

## WIC

Lori Ballangee commented that many of the WIC clientele come to WIC clinics in need of immunizations. Dr. Ogden, Mrs. Gaeta, and Mrs. Ballangee will discuss this issue further.

August 1<sup>st</sup> thru 7<sup>th</sup> is Breast Feeding Week. A picnic will be held on August 3, 2005 on the Wellsville Library lawn from 6-8 pm in celebration.

Mrs. Ballangee noted that she has hired nurse, Pam Emerson Crownesky. She will start on Monday, August 08, 2005.

There was brief discussion on obesity in children, a deficiency noted in a recent survey, and that this department has met all other goals and objectives submitted in their "plan".

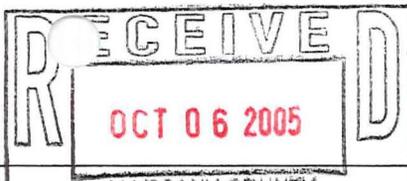
Individuals from the Health Department have visited a possible site for 3 different programs of the agency.

The dollar amount of WIC Checks issued has increased considerably from 2004, up to \$83,482/month. Over half of the participants live in Wellsville. It is felt that most of this money is spent in Allegany County.

## ADJOURNMENT

There being no further business, the meeting was adjourned at 7:45 pm.

Respectfully submitted,  
Teresa Claypool



*John M...son*

**NOT APPROVED**

**MINUTES**

<b>ALLEGANY COUNTY ADMINISTRATOR</b> <b>COMMITTEE/PROJECT/MEETING:</b> Board of Health		<b>RECORDED BY:</b> Lynne Roeske, Secretary to Public Health Director	
<b>DATE:</b> October 3, 2005	<b>Called to session:</b> 7:00pm <b>Adjourned:</b> 8:00pm	<b>LOCATION:</b> 7 Court St., Belmont, Rm 221	<b>CC:</b> Karen Wida, NYSNA; Alice Alsworth Co. Admin. Office
<b>PRESENT:</b> Ronald Truax, Timothy LaFever, Dr. David Brubaker  Dr. Gary Ogden, Public Health Director; Thomas Hull, Deputy Public Health Director/Environmental; Vicky Gaeta, DPS; Helen Evans, Public Health Educator; Lynne Roeske, Secretary		<b>ABSENT:</b> Dr. Zahi Kassas, Dr. Leo Cusumano, Catherine Richmond, Dr. Willard Simons  <b>NEXT MEETING:</b> November 7, 2005, 7 Court St., Belmont, Rm 221	
AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS	
<b>Approval of Minutes</b>	Requested approval of September 12, 2005 Board of Health Minutes.	Quorum not met, unable to approve. Tabled until November Meeting	
<b>Dr. Gary Ogden, Public Health Director</b> Tuberculosis Manual Rabies Manual Lead Manual	Requested review and approval of Policy and Procedure Manuals.	Quorum not met, unable to approve. Tabled until November Meeting	
Department Budget and Overview	Health Department Budget for 2006 was presented to Ways & Means Committee.  Health Department is planning on presenting to the Board of Legislators in January to give them an overview of what our Department does.	Budget was very well received by Ways & Means Committee.  For Information Only	
<b>T. Vicky Gaeta, Dir. of Patient Services</b> Public Health, Homecare	Homecare Programs continue to be busy with referrals and continuation of care. In line with last years numbers.	For Information Only	
Seneca Water Park Contamination	Seneca Water Park cases officially closed this past weekend from Summer issues of contamination of the water.	For Information Only	

**NOT APPROVED**

<b>AGENDA /TOPICS</b>	<b>DISCUSSION (CONISE SUMMARY)</b>	<b>ACTION/NEXT STEPS</b>
<p><b>T. Vicky Gaeta, Dir. of Patient Services</b> Influenza Vaccine</p>	<p>Requested approval to increase Influenza Vaccine to \$30 per immunization. Price has increased to \$104.52/vile, which includes a surcharge. Medicare will pay \$30; Private Insurance will usually pay some, paperwork will be provided to participants. We have ordered and started to receive some of our vaccine. At this time, only open to high-risk individuals. Clinics and information will be distributed to the Media, including the price increase.</p>	<p>Quorum not met, unable to approve. Tabled until November Meeting.</p>
<p><b>Tom Hull, Deputy Public Health Director</b> Rabies Clinic</p>	<p>The Environmental Department Conducted a very successful Rabies Clinic on October 1, 2005, approximately 560-570 animals vaccinated.</p>	<p>For Information Only.</p>
<p>BT Update</p>	<p>We have applied to get free vaccine through our BioTerrorism Program in which we can use in conjunction with a Point of Distribution (POD) Drill.</p>	<p>For Information Only.</p>
<p><b>Helen Evans, Public Health Educator</b> Education Information</p>	<p>Distributed information on Cancer Services through Penn State Program; AWSRHN Program Reports and the Community Partnership on Aging projects. AWSRHN Partnership on Aging is working on availability of the school to the community for physical activity.</p>	<p>For Information Only.</p>
	<p>Meeting Adjourned at 8:00pm</p>	

**NEXT MEETING – November 7, 2005, 7:00pm**

**NOT  
APPROVED**

*John Magison*  
**RECEIVED**  
 NOV 15 2005  
 ALLEGANY COUNTY  
 ADMINISTRATOR

**MINUTES**

<b>COMMITTEE/PROJECT/MEETING:</b> Board of Health		<b>RECORDED BY:</b> Lynne Roeske, Secretary to Public Health Director	
<b>DATE:</b> November 7, 2005	<b>Called to session:</b> 7:00pm <b>Adjourned:</b> 8:30pm	<b>LOCATION:</b> 7 Court St., Belmont, Rm 221	<b>CC:</b> Karen Wida, NYSNA; Alice Alsworth Co. Admin. Office
<b>PRESENT:</b> Ronald Truax, Timothy LaFever, Dr. David Brubaker, Dr. Zahi Kassas, , Catherine Richmond, Dr. Willard Simons		<b>ABSENT:</b> Dr. Leo Cusumano	
Dr. Gary Ogden, Public Health Director; Thomas Hull, Deputy Public Health Director/Environmental; Vicky Gaeta, DPS; Pamela Cockle, Accountant; Donna Baschmann, QA Coordinator; Lynne Roeske, Secretary		<b>NEXT MEETING:</b> December 5, 2005, Beef Haus, Wellsville, NY 6:00pm	
<b>AGENDA /TOPICS</b>	<b>DISCUSSION</b> (CONISE SUMMARY)	<b>ACTION/NEXT STEPS</b>	
<b>Approval of Minutes</b>	Requested approval of September 12, 2005 and October 3, 2005 Board of Health Meeting Minutes.	Cathy Richmond made a motion to accept Sept. Meeting Minutes, Dr. Kassas Seconded, CARRIED.  Tim LaFever made a motion to accept Oct. Meeting Minutes, Dr. Kassas Seconded, CARRIED.	
<b>Donna Baschmann, QA Coordinator</b> Tuberculosis Manual Rabies Manual Lead Manual	Requested review and approval of Policy and Procedure Manuals.	Dr. Kassas made a motion to accept Policy and Procedure Manuals present, Cathy Richmond Seconded, CARRIED	
Homecare Manuals	Annual Update of Homecare Manuals presented for review and approval.	Cathy Richmond made a motion to accept Policy and Procedure Manuals present, Dr. Kassas Seconded, CARRIED	
<b>Pamela Cockle, Accountant</b>	New Sliding Fee Scale for Homecare, effective November 1, 2005 was presented for review, discussion and requested approval.	Dr. Kassas made a motion to accept the New Sliding Fee Scale for Homecare, effective November 1, 2005, seconded by Dr. Simons, CARRIED	

AGENDA / TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<b>T. Vicky Gaeta, Dir. of Patient Services</b> Homecare	Number of patients for both Long Term and Homecare are in line with where we were last year at this time.	For Information Only.
Influenza Vaccine	We have received all of our Flu Vaccine that was ordered. Countywide, we have had 29 Public Flu Clinics since October 1, with 14 more on the schedule. 2 County Employee Clinics; 2 Children's Clinics with one more scheduled for Nov. 9. Community Blue, Traditional Blues and Univera Insurances are now accepted for payment in addition to Medicare.	For Information Only.
Pertussis	As of this date, there are two confirmed cases of Pertussis in Allegany County, and two probable. Our neighboring Cattaraugus County has had numerous confirmed cases.	We will continue to monitor this closely.
<b>Tom Hull, Deputy Public Health Director</b> Rabies Program	The rabies program has increased more this year than it has in the past five years.	For Information Only.
BioTerrorsim Update	We were able to get free vaccine through our BioTerrorism Program in which we used in conjunction with a Point of Distribution (POD) Drill on Sat., Nov. 5. There were five stations: Wellsville, Belmont, Fillmore, Cuba and Alfred.	Would have liked to have had more Emergency Services personnel from the local departments to participate in both the assistance at the stations and in receiving the flu vaccine. Overall, drill went well and was a learning experience.
<b>Lori Ballengee, Supr. Public Health Educator</b> WIC Update	Lori distributed a very infomrative WCI report for Allegany County, which listed checks issues, amount, voided and unredeemed.	For Information Only.

AGENDA /TOPICS	DISCUSSION (CONISE SUMMARY)	ACTION/NEXT STEPS
<b>Lori Ballengee, Supr. Public Health Educator</b> “Baby and Me Tobacco Free”	Program is up and running. Those who choose to participate will get \$20/month for diapers for one year if they quit smoking.	For Information Only.
FITWIC	Lori has met with Theresa Moore regarding the FITWIC program. This program is in connection with Cornell Coop. Ext. and the National Childhood Obesity Efforts.	For Information Only.
Fruits & Veggies	As a new part of the WIC Program, WIC participants will be getting \$15 Jan, Feb. and Mar. for Fruits and Vegetables to promote healthier eating habits.	For Information Only.
<b>Gary Ogden, Public Health Director</b> County Attorney, BOL, BOH	Gary would like to have a joint meeting with County Attorney, Board of Legislators and Board of Health to discuss the By-laws and Powers of each entity in regard to making decisions in the Health Department.	For Information Only
Board of Legislators	Lori and Gary will set up a date for an Educational Meeting with the Board of Legislators for the first of the year. There will be a lot of new faces on the Board, therefore, feel it is in our best interest to inform them of what the Health Department entails.	For Information Only
	Meeting Adjourned at 8:30pm	<b>NEXT MEETING – December 5, 2005, 6:00pm-Beef Haus -- RSVP by 11/28/05</b>