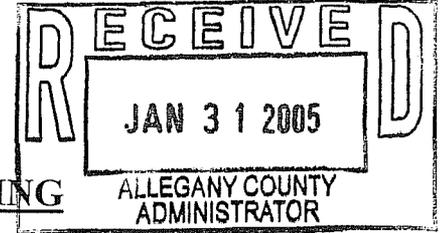


**NOT
APPROVED**

**FACILITIES PLANNING &
MANAGEMENT COMMITTEE MEETING**



January 26, 2005

Committee Members Present:

R. Bennett, R. Heineman, E. Burdick, J. Graffrath, S. Myers

Others Present:

R. Rawleigh, S. Dewey, J. Margeson, D. Roeske, W. Dibble

Media Present:

D. LeBlanc, Olean Times Herald

Call to Order:

The meeting was called to order by Chairman Bennett at 2:20 p.m.

Approval of Minutes:

On a motion by Graffrath, seconded by Heineman, the December 22, 2004 minutes were approved with one correction. In paragraph one on page two, it should read: "Sheriff Belmont explained that the **Correction Officers** will be wearing tip over switches" (not inmates).

REFERRALS FROM OTHER COMMITTEES:

Public Works Committee:

The Public Works Committee recommended that the two lots adjacent to the Dollar General (Jail Property) be sold. It should be sold to those who have a definite plan and are willing to start construction within 6 to 8 months. Wilkins Realty & Appraisal Company appraised the parcels at \$ 15,000 each with the parcels consisting of 1.55 and 1.58 acres.

Legislators Heineman and Burdick were opposed to selling the properties next to the Dollar General at this time due to the fact the County is currently in talks with the Office of Court Administration about the current Court Facility space problems. Mr. Heineman suggested that decisions about the Court House should be made first before County owned property is sold. The County might need the space in the future to build a Court Facility or a County Office Building next to the Public Safety Complex. Mr.

Heineman would like to know how much land will be left after the Public Safety Complex is built. David Roeske, Public Works Superintendent, stated that borings and test kits were completed on the entire property, showing that all of the land can be used for building purposes.

Richard Rawleigh, Scio resident and co-owner of Back In Time, approached the committee showing concern about the County selling off parcels. He stated that legislators and committees are being contacted by individuals showing interest in opening up businesses, but no one is contacting existing owners of buildings or vacant parcels already up for sale throughout the County. He feels that other places should be contacted instead of selling off County-owned property.

Court Facility:

Legislator Bennett read off a list of shortcomings with the Allegany County facility when compared with the standards and guidelines established by the State:

- * There is needed an open, but secure, area for active record storage and photocopying.
- * Needed are two additional conference rooms for confidential attorney/client meetings.
- * An additional hearing room is needed for child support hearing officer along with office space for staff.
- * A waiting area for juvenile respondents/family appearance in Family Court is needed.
- * One, but preferably two, waiting rooms for public are needed. The present practice of public waiting in the hallway is unacceptable to the State.
- * A chamber for the resident Supreme Court Justice and workspace for staff and a court reporter.
- * An office for Court Security personnel.
- * A waiting room for the public who are non-court clients.
- * A civil trial jury room (8 person).

John Margeson, County Administrator, stated that Tioga County recently went thru a similar situation similar to what the County is facing now and entered into an agreement with OCA (Office of Court Administration) where sixty-five percent of the

interior renovations were paid for. Legislators Heineman and Burdick liked the previous plan that was submitted to the OCA, and suggested resubmitting it again. Mr. Heineman suggested putting in extra stairways so court personnel could move from floor to floor without using the main entrances.

A motion was made by Heineman, seconded by Burdick and carried to have Mr. Margeson prepare an RFP (request for proposal) to do a study to compare options for getting our Court House in compliance with the Office of Court Administration.

Transportation Sub-Committee:

Legislator Burdick informed the committee that the Transportation Sub-Committee is not meeting this month, they are still waiting for an answer about a piece of property.

Change Orders:

John Margeson stated that there has been no change orders turned in for the last three weeks due to the weather conditions. Mr. Margeson will be putting together a complete list of all change orders, those that he has signed and those that have passed thru committee. The list will be handed out at a future meeting.

Meeting Change:

Legislator Bennett asked committee members if the Facilities Planning & Management Committee meeting could be changed to the first Wednesday of the month following the Public Safety Committee meeting. After a brief discussion, the legislators agreed the meetings for the first Wednesday of every month will be as followed:

1:00 p.m.	Public Works
After	Public Safety
After	Facilities Planning & Management

Adjournment:

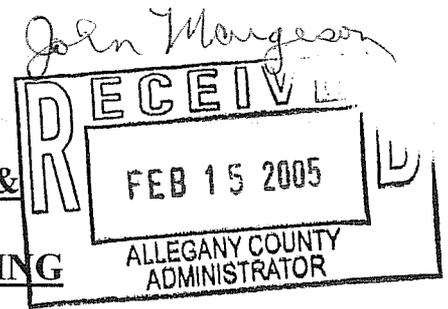
There being no further business to come before the committee, the meeting was adjourned at 3:01 p.m.

Respectfully submitted:

Stella L. Dewey
Allegany County Board of Legislators

**NOT
APPROVED**

**SPECIAL FACILITIES PLANNING &
MANAGEMENT COMMITTEE MEETING**



February 14, 2005

Committee Members Present:

R. Bennett, R. Heineman, E. Burdick, D. Russo, J. Graffrath, S. Myers

Others Present:

J. Margeson, S. Dewey

Media Present:

S. Liebler – Wellsville Daily Reporter; D. LeBlanc – Olean Times Herald

Call to Order:

The meeting was called to order by Chairman Bennett at 3:00 p.m.

Water Extension:

John Margeson, County Administrator, requested a resolution to start the environmental review process for installation of the water extension to the new public safety complex. A motion was made by J. Graffrath, seconded by E. Burdick and carried to proceed with the environmental review process. **PREPARE RESOLUTION**

Change Order:

Mr. Margeson brought to the committee one change order for review:

CI # 40.0 Revised Masonry Construction Schedule: L.P. Ciminelli has notified Mr. Margeson that Kirst Construction, who is contractually obligated to deliver steel door frames on site by a specific date, is unable to comply. As a result King Brothers Masonry needs to commit overtime hours to the project after the door frames arrive in order to keep the project on schedule. Kirst Construction has agreed to reimburse King Brothers for the overtime hours that will actually be worked up to an amount not to exceed \$36,000.

There is no fiscal impact to the County as Kirst Construction will absorb this cost within the parameters of their contract with Allegany County.

Court Facility:

A motion was made by Graffrath, seconded by Heineman and carried to allow the RFP (request for proposal) drafted by Mr. Margeson to do a study to compare options to bring our Court House into compliance with the Office of Court Administration be sent out to various companies.

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at 3:10 p.m.

Respectfully submitted:

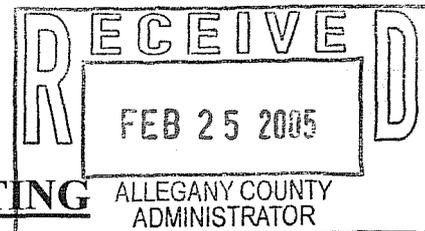
Stella L. Dewey
Allegany County Board of Legislators

NOT
APPROVED

John Margeson

FACILITIES PLANNING &

MANAGEMENT COMMITTEE MEETING



February 23, 2005

Committee Members Present:

R. Bennett, E. Burdick, D. Russo, S. Myers, J. Graffrath

Others Present:

K. Toot, S. Dewey, D. Roeske, J. Margeson, W. Dibble

Media Present:

D. LeBlanc – Olean Times Herald

Call to Order:

The meeting was called to order by Chairman Bennett at 1:07 p.m.

Approval of Minutes:

The January 26, 2005 and February 14, 2005 minutes were approved on a motion by Burdick, seconded by Russo and carried.

REFERRALS FROM OTHER COMMITTEES:

Public Works Committee:

The Allegany County Veterans are requesting permission to place an “Allegany County Veterans Memorial,” purchased by donated funds, in front of the Courthouse. It would be located between the flagpole and Vietnam Memorial south of the main sidewalk. The memorial/walk would reflect the United States wars and the branches of the United States Armed Forces.

Legislator Bennett called on David Roeske, Department of Public Works Superintendent, asking for his input and also to find out if there would be any problem with maintenance. Mr. Roeske stated that it would look good and would be no problem with maintenance. A motion was made by Russo, seconded by Burdick and carried to allow construction of the new “Allegany County Veterans Memorial.”

Public Safety Complex

John Margeson, County Administrator, informed the committee, the steel doors/frames have arrived and the block laying will go on as scheduled.

Mr. Margeson told committee members he received a phone call from the Department of Transportation in Hornell stating that Allegany County needed to submit an application for a permanent driveway. Erdman Anthony & Associates will be providing DOT with the proper paperwork needed.

Change Order:

Mr. Margeson brought to the committee one change order that would need their approval:

CI # 26.0 Provide Additional Power at Various Rooms: The transition team has suggested installing 35 to 40 more receptacles and circuits throughout the administrative offices for computers, etc.

The cost of the receptacles, conduit, wire, boxes, disconnect switches etc. from Frey Electric Construction Co., Inc. will cost an estimated \$ 15,000. A motion was made by Burdick, seconded by Russo and carried to install the receptacles and circuits as recommended. The County Attorney is requested to prepare the appropriate resolution.

Prepare Resolution**Court Facility:**

Mr. Margeson informed the committee that the RFP's (request for proposals) to compare options to bring our Court House into compliance with the Office of Court Administration have been mailed out to two newspapers and four potential vendors with a return date of April 10, 2005.

Transportation Committee:

Legislator Russo recommended that Legislator Graffrath, Chairman of the Public Works Committee, be added to the Transportation Committee. After a brief discussion, Legislator Bennett appointed Mr. Graffrath to the Transportation Committee.

Kim Toot, Office for the Aging Director, stated she has been chosen as representative for the County department heads. At a recent department head meeting, it was in general consensus that County cars need to be managed by one department. However, they do not feel that the County should be going into the car repair business. They would like to see local companies doing the repairs of our vehicles.

Legislator Russo explained the Transportation Committee was looking at possibly having the Department of Public Works doing inspections, tire changes and oil changes

on all County-owned vehicles, and other work would be done at the local Ford or Chevy dealers.

Executive Session:

A motion was made by Burdick, seconded by Myers and carried to enter into executive session to discuss the proposed acquisition of property. Following the executive session, a motion to return to regular session was made by Graffrath, seconded by Russo and carried.

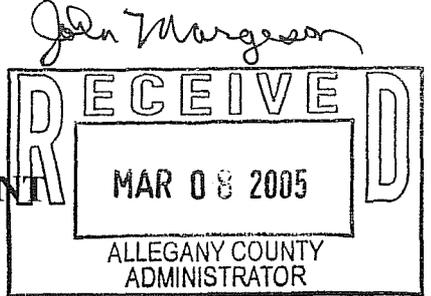
Adjournment:

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Stella L. Dewey
Allegany County Board of Legislators

**NOT
APPROVED**



**FACILITIES PLANNING & MANAGEMENT
COMMITTEE**

March 2, 2005

Committee Members Present:

R. Bennett, R. Heineman, S. Myers, E. Burdick, D. Russo, J. Graffrath, J. Palmer

Others Present:

J. Margeson, S. Dewey

Media Present:

D. LeBlanc – Olean Times Herald, S. Liebler – Wellsville Daily Reporter

Call to Order:

The meeting was called to order by Chairman Bennett at 3:42 p.m.

Approval of Minutes:

The February 23, 2005 minutes were approved on a motion by Graffrath, seconded by Myers and carried.

REFERRAL FROM OTHER COMMITTEES:

Transportation Committee:

The Transportation Committee recommended having the Department of Public Works perform inspections and changing of tires on all County-owned vehicles. David Roeske, Public Works Superintendent informed the committee, that County already has four trained inspectors on staff and has all the necessary equipment needed to perform both tasks. The work can be done at the main equipment shop in Friendship. Vehicle maintenance records will be kept on the department's maintenance software and appointments for service will be scheduled with the Public Works Department. Each department will be responsible for getting the vehicles to the Friendship facility and arranging for a back-up vehicle if necessary.

Mr. Roeske told the committee that tires would be purchased off state bid, and they would charge back the departments for parts and labor, or the bill for the tires could be given directly to the department for payment.

After further discussion, a motion was made by Burdick, seconded by Russo and carried referring to Ways & Means Committee to have the Public Works Department start a vehicle record log on all County-owned vehicles, perform inspections, do tire changes, and perform a desk audit on the automotive parts person once the responsibilities have been added. **REFERRAL TO WAYS & MEANS COMMITTEE**

County Vehicles:

Legislator Burdick voiced his concern and stated that he feels the Transportation Committee should have some input on buying vehicles for the County. A suggestion was made to have department heads fill out a form requesting vehicles, submit it to the Transportation Committee for their input before passing it along to Ways & Means for final approval. Legislator Bennett stated that in the past, the County purchased vehicles that were more expensive than what was needed. Legislators Myers and Russo both agreed that having department heads filling out a request form was a good idea.

Legislator Heineman disapproved with the request form and wanted to table discussions until the next committee meeting which would give Mr. Margeson time to talk with Kim Toot who is the representative for the department heads to see what their opinions would be.

The general consensus of the committee was to get a general policy in place on when, why and what kind of vehicles the County should be purchasing in the future.

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at 4:05 p.m.

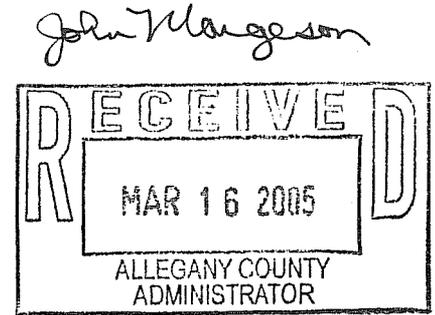
Respectfully submitted,

Stella L. Dewey
Allegany County Board of Legislators

NOT
APPROVED

**Special Facilities Planning &
Management Committee Meeting**

March 14, 2005



Committee Members Present:

R. Bennett, E. Burdick, J. Palmer, D. Russo, S. Myers, J. Graffrath

Others Present:

J. Margeson, S. Dewey, W. Dibble, C. Crandall

Media Present:

D. LeBlanc – Olean Times Herald; S. Liebler – Wellsville Daily Reporter

Call to Order:

The meeting was called to order by Chairman Bennett.

Public Hearing:

A motion was made by Graffrath, seconded by Myers and carried to have a public hearing set for April 11, 2005, in regards to the establishment of a new water district to the Public Safety Complex area. **PREPARE RESOLUTION**

Proposal from Village of Belmont:

Mr. Margeson, County Administrator, discussed the proposal submitted to him from Belmont Village Mayor Terrance Schmelzer in regards to the administrative and professional services at no cost to the County as they pertain to the administration and maintenance of the water main in the County Water District in return for the ability to dispose of Village generated solid waste at no cost to the Village.

The Village proposes to perform the following:

1. Read all residential, commercial and governmental water meters in County Water District on a quarterly basis. (expected to be approximately 25 meters).
2. Perform data input, produce and send all water bills of County District customers on quarterly basis.

3. Collect water bills and perform necessary accounting for all County District customers.
4. Flush hydrants on periodic basis (if performed by the County, the County would be required to pay for the water volume used for the flushing process. Under the Village proposal, we would not).
5. Maintain an inventory of approved metering equipment and parts, anti-backflow equipment and parts and other service materials.
- *6. Perform mandatory public water system sampling and testing.
7. Provide District as-built mapping up-dates.
- *8. Perform annual reports and responses in accordance with New York State Department of Health mandates.
9. Provide leak detection investigation and leak repair support.

* If performed by the County, we will need to identify and provide schooling for an employee to become certified under State Department of Health.

Further, as a part of this proposal, the County would be required to provide the heavy equipment and manpower needed to repair any water main breaks or leaks. The Village would provide technical assistance through its' Water Superintendent.

In 2003, the Village of Belmont delivered 283 tons of residential and commercially generated solid waste to the landfill. If the County assumed the Village would deliver 300 tons per year, the value of their avoided tipping fee cost would be \$9,000. Legislator Bennett will be talking with the County Treasurer and Public Works Department to see what the estimated costs would be if the County would maintain the billings/maintenance etc. themselves. Legislator Russo showed concern that the Village of Belmont might exceed the 300 tons per year of solid waste.

Legislator Myers suggested the County contact other towns, such as Wellsville or Alfred to compare and see if they have had any similar circumstances as ours. Legislator Graffrath stated that he is not in favor of this proposal. He is afraid this is setting a precedence that other towns might want to do the same thing.

After further discussion, the committee agreed the Facilities Planning & Management committee would meet March 28 after the Board meeting, thus giving the legislators time to investigate the proposal further.

Adjournment:

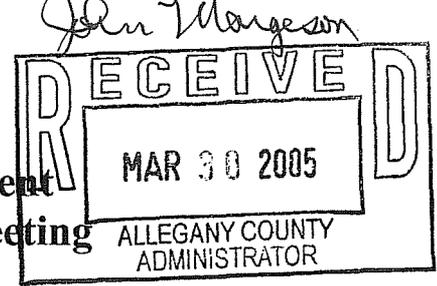
There being no further business to come before the committee, the meeting was adjourned at 3:33 p.m.

Respectfully submitted,

Stella L. Dewey
Allegany County Board of Legislators

**NOT
APPROVED**

**Joint Facilities Planning & Management
and Transportation Sub-Committee Meeting**



March 28, 2005

Committee Members Present:

R. Bennett, E. Burdick, J. Graffrath, D. Russo, J. Palmer

Others Present:

J. Margeson, D. Roeske, S. Dewey, G. Green, W. Dibble, C. Crandall, P. Regan

Media Present:

D. LeBlanc – Olean Times Herald; S. Liebler – Wellsville Daily Reporter

Call to Order:

The meeting was called to order by Chairman Bennett at 2:38 p.m.

Village of Belmont Proposal:

John Margeson, County Administrator, informed the committee that the Village of Belmont withdrew their proposal to provide numerous administrative and professional services at no cost to the County as they pertain to the administration and maintenance of the water main in the County Water District in return for the ability to dispose of Village generated solid waste at no cost to the Village.

Public Works Vehicles:

David Roeske, Public Works Superintendent, discussed with committee members the need to upgrade the General Supervisor's pick-up truck with a four-wheel drive vehicle. State bid price on the new truck would be \$19,000. The old 1999 Chevy pick-up truck will be moved into the Public Works fleet and used until it goes bad.

Mr. Roeske also recommended purchasing two two-wheel drive half-ton pick-up trucks with plain cabs off of state bid for \$11,717 each to be used to transport employees back and forth from job sites. These two trucks will be purchased thru the bond resolution recently passed. After further discussion a motion was made by Burdick, seconded by Graffrath and carried to refer the purchases of the three trucks to the Ways and Means Committee. **REFER TO WAYS AND MEANS**

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at 2:50 p.m.

Respectfully submitted,

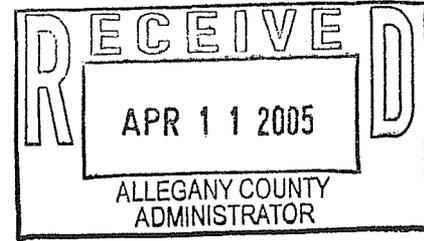
Stella L. Dewey
Allegany County Board of Legislators

**NOT
APPROVED**

John Margeson

**Facilities Planning & Management
Committee Meeting**

April 6, 2005



Committee Members Present:

R. Bennett, E. Burdick, S. Myers, J. Palmer, D. Russo

Others Present:

S. Dewey, W. Dibble

Media Present:

D. LeBlanc – Olean Times Herald; S. Liebler – Wellsville Daily Reporter

Call to Order:

The meeting was called to order by Chairman Bennett.

Approval of Minutes:

The March 2, 2005; March 14, 2005 and March 28, 2005 minutes were approved on a motion by Grafrath, seconded by Russo and carried.

Court Facility:

John Margeson, County Administrator, informed the committee he had received two proposals to develop a plan that will bring the County into compliance with the Court Facilities Capital Plan Act of 1987.

Proposal #1: LaBella Associates, P.C. from Rochester, NY – in association with L.P. Ciminelli
Proposed: \$ 27,500

Proposal #2 Erdman Anthony from Rochester, NY – in association with Foit-Albert Associates, and Dan L. Wiley & Associates
Proposed: \$ 75,000

A motion by Grafrath, seconded by Russo and carried (Voting No – Myers) to refer LaBella Associates' proposal to Ways & Means for their recommendations on the financial aspects. (proposals attached to original minutes) **REFER TO WAYS & MEANS**

Waterline to Public Safety Complex:

John Margeson, County Administrator, received a phone call from our engineering firm informing us of a conversation they had with the State Office of Historic Preservation stating the County will need an archaeological sensitivity study performed before a waterline can be installed to the new Public Safety Complex. Mr. Margeson suggested contacting a company from Steamburg, NY, a company LaBella Associates uses frequently and also the company that performed the jail site study for the County.

A motion was made by Myers, seconded by Graffrath and carried to give John Margeson permission to move ahead with the study.

Executive Session:

A motion was made by Myers, seconded by Russo and carried to go into executive session to discuss the medical, financial, credit or employment history of a particular person.

A motion was made by Graffrath, seconded by Russo and carried to go out of executive session.

Note to March 14, 2005 Minutes:

Legislator Burdick wanted noted that in the March 14, 2005 meeting he moved to accept the Village of Belmont's offer, but failed for lack of a second.

Adjournment:

There being no further business to come before the committee, the meeting was adjourned.

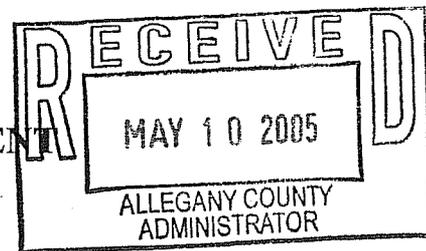
Respectfully submitted,

Stella L. Dewey
Allegany County Board of Legislators

**NOT
APPROVED**

**FACILITIES PLANNING & MANAGEMENT
COMMITTEE MEETING**

May 4, 2005



Committee Members Present:

R. Bennett, E. Burdick, J. Graffrath, S. Myers, D. Russo, J. Palmer, W. Hall

Others Present:

D. Dewey, J. Margeson, R. Truax

Media Present:

M. Streeter, Wellsville Daily Reporter

Call to Order:

The meeting was called to order by Chairman Bennett at 2:36 p.m.

Approval of Minutes:

The April 6, 2005 minutes were approved on a motion by Burdick, seconded by Myers and carried.

Health Department Building:

John Margeson, County Administrator, spoke to committee members on behalf of Dr. Gary Ogden, Health Department Director, asking them to consider looking into the possibility of building a pole building on County-owned property or purchase an existing building and merging all of the Health Department satellite offices into one location. Dr. Ogden feels it would be cost effective being in one location and not paying leases on all the satellite offices. Legislator Truax informed the committee there would be grant monies available for upgrading of a central site.

Mr. Margeson stated the County would continue to claim state aid even if we owned our own building. He also informed committee members the lease on Riverside Drive expires at the end of this year. Legislator Bennett asked Mr. Margeson to look into this further and return to next months meeting with more information.

Waterline:

Mr. Margeson informed the committee he hired the Rochester Museum of Science to perform the archaeological sensitivity study. He stated the field work has been

completed with no findings and they were moving on to the literature search in hopes to finalize everything next week.

Mr. Margeson submitted correspondence to state agencies, Allegany County Health Department etc. asking if anyone wanted to be the lead agent on the waterline project. So far everyone is in favor of Allegany County being the lead agent. The NYS DEC thought the scope of the project would be the boundaries of the property. This would encompass the whole 220 acres of the project itself. John informed them the County used the linear path of where the dirt would be disturbed and they agreed with him.

Mr. Margeson informed committee members he has talked with Fred Sinclair, District Manager of the Soil and Water Conservation, about the waterline being very close to an agricultural district. After further investigation, Mr. Sinclair clearly stating the project itself would not be in the Agricultural District, thus not having any problems.

Legislator Myers would like to revisit past information about the waterline and Village of Belmont's proposal. Other committee members stated they did not feel it would be appropriate to forgo landfill fees for one town while other towns could not have that same option, this would cause problems. Mrs. Myers also showed concern as to who would be responsible to answer questions from residents that will be hooked up to the waterline.

Court House Facility:

John Margeson informed committee members he has been in contact with LaBella Associates and L.P. Ciminelli about the Court House study and will be meeting with Caroline Miller and staff on May 6, 2005 at 10:00 a.m.

REFERRALS FROM TRANSPORTATION COMMITTEE:

Health Department:

The Transportation Committee recommends the County buy-out the four Malibu's that are currently being leased by the Health Department for \$7,620.95 each and to obtain the rebate for the unused extra mileage of \$1,501.20 for each vehicle from Preston Auto Truck Center. A motion was made by Burdick, seconded by Graffrath and carried to refer this to Ways & Means Committee for approval. **REFER TO WAYS & MEANS COMMITTEE**

Health Department:

The Transportation Committee recommends the County purchase one 4x4 pick-up truck with a cap (if needed), at a state bid price of \$14,362. This vehicle would be used by any Health Department employee when a four-wheel drive vehicle would be needed. Also to purchase three Chevrolet Cavalier Four Door Sedans at a state bid price of

\$10,394 each. A motion was made by Burdick, seconded by Graffrath and carried to refer this to Ways & Means Committee for approval. **REFER TO WAYS & MEANS COMMITTEE**

Sheriff's Office:

The Transportation Committee recommends the County purchase one Jeep Grand Cherokee at the state bid price of \$17,997; two Chevrolet Impala's with police packages at the state bid price of \$18,280 each; and to retain the 2002 Chevy Trailblazer in the Sheriff's Department. After a brief discussion a motion was made by Burdick, seconded by Graffrath and carried (Voting No – Myers) to refer this to Ways & Means Committee for approval. **REFER TO WAYS & MEANS COMMITTEE**

Adjournment:

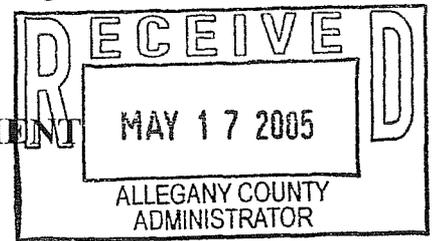
There being no further business to come before the committee, the meeting was adjourned at 3:38 p.m.

Respectfully submitted,

Stella L. Dewey
Allegany County Board of Legislators

**NOT
APPROVED**

**FACILITIES PLANNING AND MANAGEMENT
MINUTES
MAY 9, 2005**



Present: R. Bennett, E. Burdick, D. Russo, J. Graffrath, S. Myers, Wm. Hall, J. Palmer

Others: D. Guiney, J. Margeson

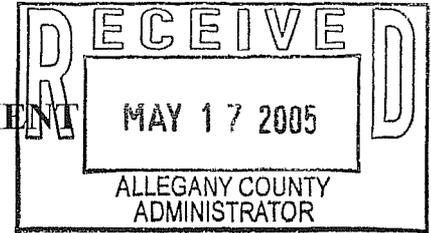
The meeting was called to order at 2:45 p.m. by Chairman Bennett. On motion of E. Burdick, seconded by S. Myers, the committee went into an attorney/client consultation to discuss potential litigation.

On motion of S. Myers, seconded by E. Burdick, the committee vacated the attorney/client consultation and adjourned at 2:55 p.m.

**NOT
APPROVED**

John Margeson

**FACILITIES PLANNING AND MANAGEMENT
MINUTES
MAY 11, 2005**



Present: R. Bennett, E. Burdick, J. Graffrath, Wm. Hall, S. Myers, D. Russo

Others: J. Margeson, K. Eckert

The meeting was called to order at 2:30 p.m. by Chairman Bennett. The Committee went into executive session to discuss potential litigation on motion of Wm. Hall, seconded by J. Graffrath.

The committee exited executive session on motion of J. Graffrath, seconded by Wm. Hall.

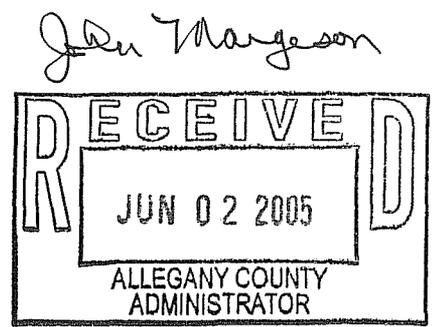
On motion of J. Graffrath, seconded by E. Burdick, approval was given for a change order in the amount of approximately \$215,000 to perform the application of spray applied fire retardant on steel girders at the Public Safety Complex. Opposed: D. Russo

PREPARE A RESOLUTION

**NOT
APPROVED**

**Facilities Planning & Management
Committee Meeting**

May 31, 2005



Committee Members Present:

R. Bennett, E. Burdick, J. Graffrath, W. Hall, S. Myers, J. Palmer, D. Russo

Others Present:

S. Dewey, J. Margeson, G. Ogden

Media Present:

M. Streeter, Wellsville Daily Reporter

Call to Order:

The meeting was called to order by Chairman Bennett at 1:10 p.m.

Approval of Minutes:

The May 4, 9 and 11, 2005 minutes were approved on a motion by Graffrath, seconded by Hall and carried.

Executive Session:

A motion was made by Burdick, seconded by Hall and carried to go into executive session to discuss the proposed acquisition, sale or lease of real property.

A motion was made by Hall, seconded by Russo and carried to go out of executive session.

Referral:

The Public Works Committee referred a letter from Attorney John A. Cappellini, asking for the oil, gas and mineral rights on tax parcel #78.-1-80 in the Town of Caneadea to be turned over to his client Marchacres, LLC, the new owners of the Michael and Kathy Morton property. His client would like to protect their farming operation from unforeseen interference regarding the County's possible exercise of their retained interest.

After a brief discussion, the committee members agreed the County should look into this further. This request is referred to the County Attorney's Office and the Real Property Tax Department, asking them to report back to the next meeting in July to answer questions such as the value, length of the lease, and if the County should retain the lease for possible future use. **REFER TO COUNTY ATTORNEY & REAL PROPERTY TAX DEPARTMENT**

Adjournment:

There being to further business to come before the committee, the meeting was adjourned at 2:40 p.m.

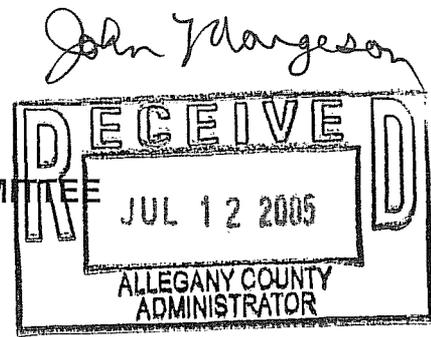
Respectfully Submitted,

Stella L. Dewey
Allegany County Board of Legislators

**NOT
APPROVED**

FACILITIES PLANNING AND MANAGEMENT COMMITTEE

July 6, 2005



Members Present: R. Bennett, E. Burdick, J. Graffrath, W. Hall, S. Myers

Others Present: W. Dibble, J. Margeson, D. Guiney, R. Belmont, D. Reynolds, C. Brown, A. Finnemore; Media – M. Streeter (Wellsville Daily Reporter), D. LeBlanc (Olean Times Herald)

Call to Order: The meeting was called to order by Chairman Bennett at 2:20 p.m.

Approval of Minutes: The minutes for the May 31, 2005 meeting were approved on a motion made by W. Hall, seconded by S. Myers, and carried.

Use of Present Sheriff and Jail Areas Following Move to New Facility:

Sheriff Randal Belmont reported that construction on the new Jail and Public Safety Complex is on schedule and occupancy is planned for March or April of 2006. A committee was appointed by the Sheriff to develop a plan for the continued security of the County Office Building and make recommendations for the use of the soon-to-be-vacated ground floor control room area and third floor.

The proposal involves maintaining and staffing a slightly renovated control room to include the Sally port (garage), intake holding cell area, attorney's room, visitation area, and two civil offices. Staffing would be for regular business hours, Monday through Friday. Ground floor areas vacated will include the Sheriff and Undersheriff office areas and kitchen. The third floor would be renovated to house departments requiring more security, i.e. Probation, Support Collection, Child Protective Services, etc. with screening and magnetometer operated by the control room staff.

Discussion and concerns included after-hours security, alternate ways to fund control room staffing, jail cell renovation cost, and possibility of using some of the third floor for storage. Costs are not available, but Ciminelli may be able to help with an estimate. It was noted that segments of this recommendation will help alleviate some of the space/privacy issues with the Courts. Committee members will further study the information presented. (*Summary of Recommendations and Floor Plan attached to original minutes.*)

Oil, Gas and Mineral Rights on Marchacres LLC Property:

County Attorney Daniel Guiney reported back to the committee on findings relative to the oil, gas and mineral rights retained by the County on property presently owned by Marchacres, LLC in the Town of Caneadea (Tax Parcel #78.-1-80). (*This matter originated from a referral to this committee on May 31 of a letter from Attorney John Cappellini, representing the property owners who are concerned with protecting*

their farming operation from unforeseen interference by the County possibly exercising rights to their retained interest.)

Board policy was established in 1982 to reserve mineral rights on property sold by the County. (There was active interest in the 70s and early 80s in oil exploration.) Two months later, the policy was changed for tax sale properties to state that each property would be looked at individually. Currently, the Treasurer's Office and County Attorney's Office look at each tax sale property numerous times, and mineral rights are seldom reserved. The property in question was sold by the County in 1986 to Michael and Kathy Morton, who subsequently sold it to the present owners (Marchacres, LLC). Department of Public Works Superintendent David Roeske has stated that the department is not interested in developing this land for any sand, gravel, etc.

County Attorney Guiney noted options as: 1) change the mineral rights retention policy, and/or 2) sell the mineral rights on this particular property to the owners (rights would have to be sold, not given away, as they have a definite value; would need to consult with Real Property Tax Service Agency on price). **Committee decided no action will be taken.** The County Attorney will inform the other parties.

Adjournment: As there was no other business to come before the committee, the meeting was adjourned following a motion made by J. Graffrath, seconded by E. Burdick and carried.

The construction of a new jail facility off the present County Office Complex has caused some concerns with the transportation and security of inmates to County Court and the jail floor usage. A committee was formed to help county legislators with critical decisions that will benefit the public and public safety.

Committee Objective:

To develop a plan for the continued security of the Allegany County Office Building, transportation of inmates, and the holding of inmates at the current Allegany County Office Building and Court house. The plan will comply with office policy, procedures, and New York State Commission of Correction standards and laws governing the supervision of inmates outside a correctional facility. This plan will also include inmate, staff and the public's safety.

Committee Recommendations:

1. The County keep maintain and staff the present downstairs control room to include the following:
 - a. Sally port (garage)
 - b. Intake holding cell area
 - c. Attorney's room
 - d. Visitation
 - e. 2 Civil offices

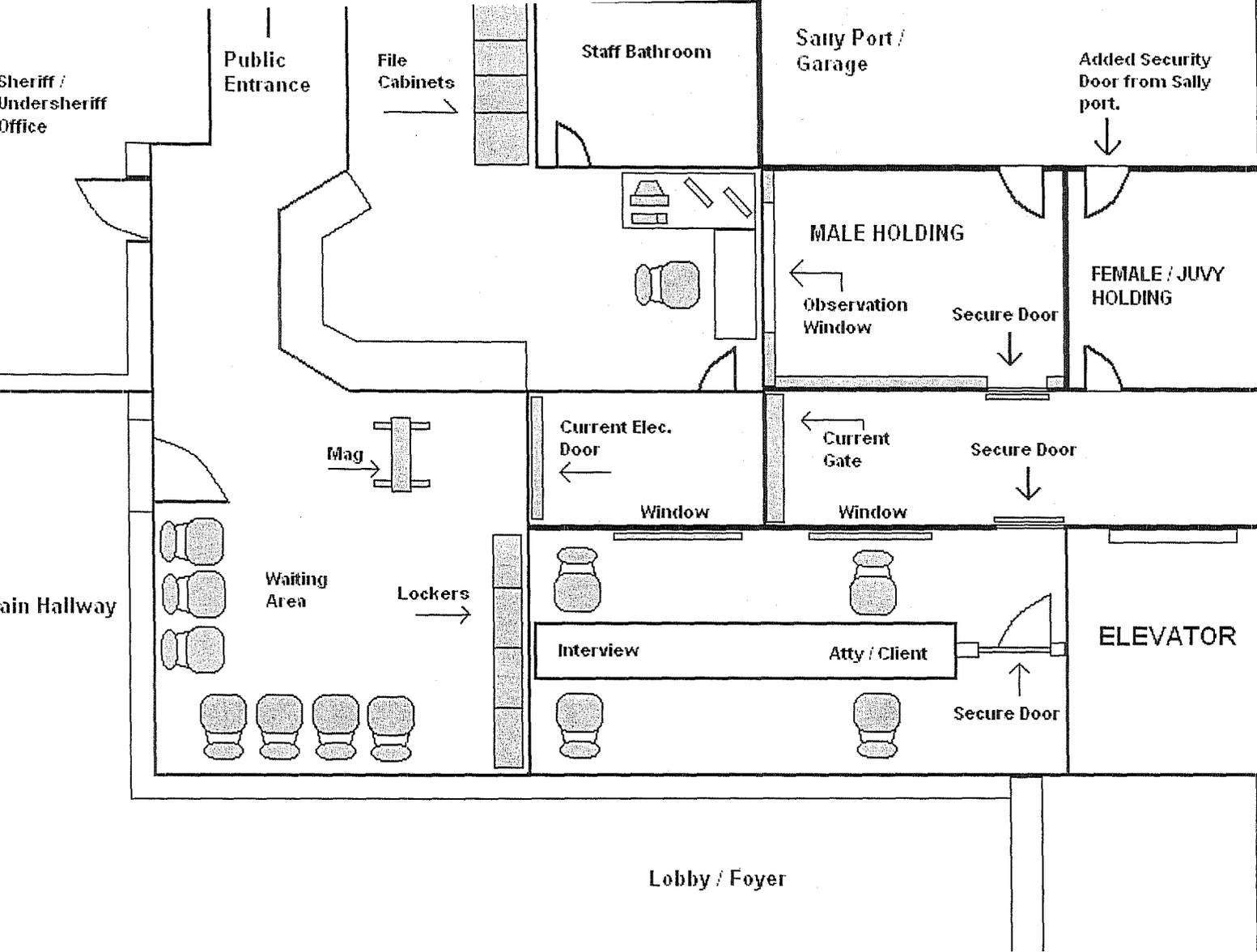
2. Staff the downstairs control room Monday – Friday during county business hours.
 - a. This would promote the safety and security of inmate and office building staff.
 - b. Could operate doors to the holding area for County inmate going to County Court.
 - c. Could operate doors to the holding area for New York State Department of Correctional Service (“State”) inmates.
 - d. Maintain officer presence in the old control room assuring a single point of contact for the public, employees of the building and would not allow unauthorized access to the County Court or 3rd floor (if the 3rd floor plan is utilized).
 - e. Assures that the security devices are maintained to assure the safety of both employees and the public who access the county office building.
 - f. Dispatching of DSS and building Deputies.
 - g. Provide a secure location to detain, process and arraign subjects be arrested or interviewed.

3. Third floor plan.

- a. Upon re-construction could accommodate secure office space for Probation, Support Collection, C.P.S. and any other department or division of County Government that the Legislators determine.
 - i. Downstairs control room staff could provide a controlled and secure access to any department located on the third floor by:
 1. screening visitors
 2. utilizing the magnetometer
4. Modifications needed to achieve secure holding area for County Court Inmates:
 - a. Add a secure door to the present attorney client visitation room (see diagram).
 - b. Remove the bars and electronic gate from the intake holding cell and replace with a solid block wall and a secure electronic door used to access the hallway for elevator use (see diagram).
 - c. Add a camera to observe individual inside the elevator during transports to and from county court.
 - d. Modify present visitation room to provide an attorney/client room by replacing the current door with a more secure door and modify the main entrance door to a secure electronic lock system. This room could be utilized by employees wishing to interview clients should the third floor plan be adopted. It could also be used as an "overflow" holding area for inmates (see diagram).
5. Optional modifications to enhance building security:
 - a. Expansion of surveillance cameras
 - b. Expansion of alarm system
 - c. Modification to create a visitation area (see diagram).

Summary:

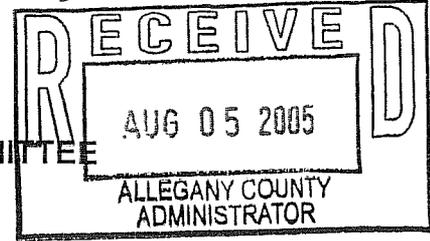
This is a brief overview of a more comprehensive plan that is confidential due to security reasons. This overview will educate the reader as to some of the possibilities that exist to enhance public safety for what is believed to be a minimal amount.



**NOT
APPROVED**

FACILITIES PLANNING AND MANAGEMENT COMMITTEE

August 3, 2005



Members Present: R. Bennett, E. Burdick, J. Graffrath, W. Hall, S. Myers, J. Palmer

Others Present: J. Margeson, Brent Reynolds, A. Finnemore; Media – M. Streeter (Wellsville Daily Reporter), D. LeBlanc (Olean Times Herald)

Call to Order: The meeting was called to order by Chairman Bennett at 2:07 p.m.

Approval of Minutes: The minutes for the July 6, 2005 meeting were approved on a motion made by Burdick, seconded by Hall, and carried.

Disposal of Unused Right-of-Way in Town of Cuba:

A referral was received from the July 6th Public Works Committee requesting permission to dispose of an abandoned right-of-way property in the Town of Cuba to Mr. Thomas Rhow. It was noted that this property is on the back side of the dyke at Cuba Lake and will never be used again by the County. Mr. Rhow is the owner of the surrounding property. A motion was made by Graffrath, seconded by Burdick and carried to approve the sale of this right-of-way property to Mr. Thomas Rhow for \$350 per acre plus legal fees. *Prepare Resolution.*

It was decided to review the base price for disposal of small parcels of unused County property. *Referred to County Attorney for review.*

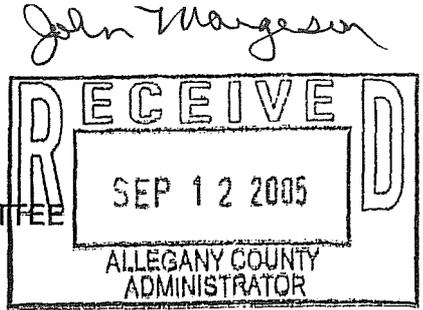
Executive Session:

A motion was made by Graffrath, seconded by Burdick and carried to enter into executive session to discuss the financial history of a particular corporation. Following the executive session, a motion was made by Graffrath, seconded by Burdick and carried to return to regular session.

Adjournment: As there was no other business to come before the committee, the meeting was adjourned.

Adele Finnemore, Recorder

**NOT
APPROVED**



FACILITIES PLANNING AND MANAGEMENT COMMITTEE

September 7, 2005

Members Present: R. Bennett, E. Burdick, J. Graffrath, S. Myers, D. Russo, J. Palmer

Others Present: County Administrator J. Margeson; A. Finnemore; Guest – Steve Dechert, from Ciminelli; Media – D. LeBlanc (Olean Times Herald)

Call to Order: The meeting was called to order by Chairman Bennett at 2:20 p.m. The Chairman noted that Mr. Hall was called to Washington, so he could not be in attendance at this meeting.

Approval of Minutes: The minutes for the August 3, 2005 meeting were approved on a motion made by Burdick, seconded by Myers and carried.

Ciminelli Contract Increase Requested (New County Jail and Public Safety Complex)

Steve Dechert, from Ciminelli, construction manager for the County Jail and Public Safety Complex project, came before the committee with a request for additional funds to cover contract overruns. The construction phase was anticipated to be completed in 12 months, but in reality will probably run 19 months. Mr. Dechert summarized events leading to the delay in project completion. The more extensive archeological study and quicksand removal that had to be completed were not expected. Also, the pre-construction phase took one and one-half months longer than planned, which pushed back the bidding process and building process. Because actual construction was delayed until early winter, temporary enclosure of the building for the cold winter months was not possible, delaying interior work.

Ciminelli's construction contract states that if the schedule extends beyond 14 months, \$24,000 per month will be billed to cover their actual costs. Mr. Dechert is requesting an additional \$10,000 per month, over and above what the contract allows, to contribute to overhead costs and profit. Regardless of the committee's decision, Mr. Dechert stated his firm will continue to give 110 percent. Projected completion date is March 2006.

No action was taken on Ciminelli's request at this time, but the consensus of the committee was that possibly a "middle ground" proposal could be considered when the project is completed.

Water Main Construction (New County Jail and Public Safety Complex)

County Administrator John Margeson presented information on the August 16 bid opening for construction of a water main to supply water service to the new County Jail and Public Safety Complex. A motion was made by Graffrath, seconded by Burdick and carried to award the contract to Upstate Utilities, Inc., the lowest bidder at \$557,743.70. Mr. Margeson noted that money was included in the construction budget to cover this expense. New customers within the newly established County Water District, other than the County Jail and Public Safety Complex, will pay themselves for hooking on to this main, if they so desire.

Prepare Resolution (*Resolution will come from the floor at the September 12 Board meeting.*)

Use of Existing Sheriff and Jail Areas Following Move to New Facility

Mr. Margeson relayed a request from Sheriff Belmont for an update on committee action regarding the Sheriff Office's proposed floor plan changes for use of existing Sheriff and Jail areas following the move to the new facility. Some areas will need to be left intact for handling of inmates transported to the Court facilities. It was noted that costs were not included in the proposal and the committee would like Sheriff Belmont to attend the next meeting on October 5 and bring estimates for proposed changes. The committee will discuss this issue further and reach a decision prior to the move.

Record Storage Space Needs

Mr. Bennett questioned if record storage space remaining at the building near the landfill will be adequate until spring, at which time existing jail space could be used, at least temporarily, until a permanent solution is found. Available space is rapidly diminishing. It was noted that storage in the existing jail should be considered temporary, as renovations would be costly, and weight will be an issue. Grant money is available for records maintenance and storage, but only for renovating costs, not for new building construction.

County Vehicles and Increasing Fuel Costs

Mr. Russo voiced his concern with the number of County vehicles being taken home by employees at night and the rising cost of fuel. He requested an update on the Transportation Committee's work with identifying which personnel really needs to take vehicles home. Mr. Russo would like to see vehicles stay on-site over night and employees needing to cover an emergency situation during off hours could be paid mileage for using their own vehicles. Considering the tight budget and high fuel prices, a policy is needed. The committee asked that County Attorney Dan Guiney attend the next meeting on October 5.

Executive Session

A motion was made by Graffrath, seconded by Burdick and carried to enter into executive session to discuss the potential sale of County-owned property. Following the executive session, a motion was made by Graffrath, seconded by Burdick and carried to return to regular session.

Office Space Request

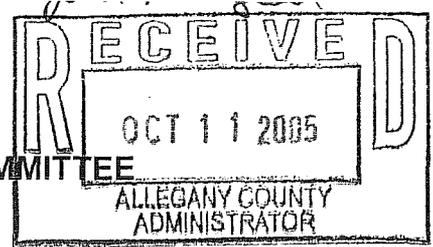
The Probation Department and Social Services recently jointly hired two employees to implement the new PINS program. Social Services Commissioner Pat Schmelzer has no room for one of the employees and requested the temporary use of office space in the Clerk of the Board's Office. It was noted that the employee will be in the field much of the time. A motion was made by Burdick, seconded by Graffrath and carried to allow Social Services to temporarily use Room 201-C in the Clerk of the Board's Office for office space for one PINS employee.

Adjournment: As there was no other business to come before the committee, the meeting was adjourned.

**NOT
APPROVED**

FACILITIES PLANNING AND MANAGEMENT COMMITTEE

October 5, 2005



Members Present: R. Bennett, E. Burdick, W. Hall, S. Myers, D. Russo

Others Present: J. Margeson, D. Guiney, W. Dibble, B. Rigby Riehle, A. Finnemore;
Media – M. Streeter (Wellsville Daily Reporter), D. LeBlanc (Olean Times Herald)

Call to Order: The meeting was called to order by Chairman Bennett at 2:00 p.m.

Approval of Minutes: The minutes for the September 7 and 26, 2005 meetings were approved on a motion made by Burdick, seconded by Hall and carried.

Attorney/Client Session:

At the request of County Attorney Daniel Guiney, a motion was made by Russo, seconded by Burdick and carried to enter into an attorney/client session. Following discussion, a motion was made by Burdick, seconded by Myers and carried to return to regular session.

County Vehicles:

Mr. Burdick distributed copies of a Health Department memo regarding a discussion held between himself and Health Director Gary Ogden about Health Department vehicles. The Health Department would like to bring all their vehicles on to a three-year rotation, and Dr. Ogden felt if this was implemented, the department could pay for its own vehicles. Turnover time for establishing the system is uncertain. Presently all County vehicles are being purchased from one capital account, but more funds will be needed in order to purchase all the vehicles required to implement the three-year rotation. The Health Department's current employee vehicle policy was discussed with a few areas of concern pointed out.

Status of Water and Sewer Services for the Belvidere Crossroads Area:

Mr. Bennett questioned the status of water and sewer services for the Belvidere Crossroads area. Potential development plans have been noted in recent area media. The Planning and Development Committee and the Office of Development have been working on it, with the biggest issue being the cost to get the pipe in the ground. County Administrator John Margeson is investigating possible funding sources. Considering the matter of timing with prospective businesses, establishing water and sewer services for the Belvidere area needs to be given high priority.

Executive Session:

A motion was made by Hall, seconded by Burdick and carried to enter into an executive session to discuss the employment history of a particular corporation. Following discussion, a motion was made by Russo, seconded by Burdick and carried to return to regular session.

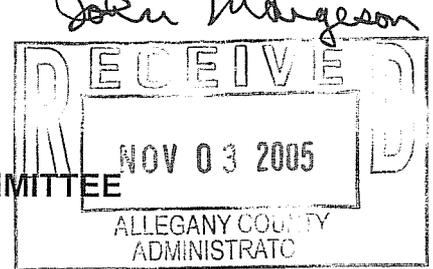
Adjournment: As there was no other business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Adele Finnemore

NOT
APPROVED

FACILITIES PLANNING AND MANAGEMENT COMMITTEE

November 2, 2005



Members Present: R. Bennett, E. Burdick, J. Graffrath, W. Hall, S. Myers, D. Russo, J. Palmer

Others Present: J. Margeson, W. Dibble, Sheriff R. Belmont, C. Brown, A. Finnemore; Media – D. LeBlanc (Olean Times Herald)

Call to Order: The meeting was called to order by Chairman Bennett at 2:10 p.m.

Approval of Minutes: The minutes for the October 5, 2005 meeting were approved on a motion made by Burdick, seconded by Graffrath and carried.

Use of Present Sheriff Office Space Following Move to New Facility:

Sheriff Belmont was present for discussion of his department's proposal for use of the present Sheriff Office space following the move to the new facility, previously presented for consideration at the September 7, 2005 Facilities Planning and Management Committee meeting. (Copy of proposal attached to original minutes.) The advantages include secure visitation rooms and attorney/client space, which although the Office of Court Administration has not approved these specific proposals, the renovations would add to security, and that does address OCA recommendations.

No cost estimates are available. County Administrator John Margeson will check with David Allardice to ascertain if renovations could be paid for with the Jail bonding. There may be funds available from OCA, but it was uncertain whether these funds could be used for renovations, as opposed to new construction.

Other concerns voiced included: personnel for manning the "bubble," use of the 911 dispatch area as a back up, undetermined use of the present jail floor affects how the secure elevator will be used, possibility of changing the public elevator so it could access the present jail floor, and how all of the proposed changes relate to OCA's requirements for the courts and the study performed by Labella. Committee members were asked to look over the Sheriff's proposal, and the issue will be discussed further at the next meeting.

Construction of Water Line to New County Jail and Public Safety Building:

The company contracted to construct the Jail water line, Upstate Utilities, is proceeding. All of the County's requirements have been fulfilled. Upstate is having problems obtaining pipe, which will delay completion.

Status of Water and Sewer Services to Belvidere (Crossroads Development Area):

Provision of water services to the Crossroads Development Area needs to have high priority. Mr. Margeson reported that he has not been directly involved in discussions, but the Office of Development has been talking with Town of Friendship for extension of their water line to the area, and the Soil and Water Conservation District is involved also. Mrs. Myers, Planning and Development Committee Chairperson, stated that nothing is definite and Belmont's water may still be considered. No decisions have been made about sewer services. It may make sense to construct a stand-alone system on site, but that would be a project for the future. Extension of a present system to the development area would be more efficient for the present, or possibly individual enterprises could set up temporary septic systems. Mr. Margeson pointed out that water is the highest priority right now.

Executive Session:

A motion was made by Graffrath, seconded by Hall and carried, to discuss the proposed sale of County-owned real property. Following discussion, regular session was resumed on a motion made by Graffrath, seconded by Hall and carried.

Sale of County-Owned Real Property:

A motion was made by Graffrath, seconded by Myers and carried, to authorize Mr. Margeson to present to Attorney Marc Woltag the new appraisal of \$65,000 on property located at the corner of County Rd. 20 and State Rte. 19.

County-Owned Vehicles:

Mr. Russo noted that the issues related to County-owned vehicles being parked on County property at night should be wrapped up by the November 28 Legislative Board meeting.

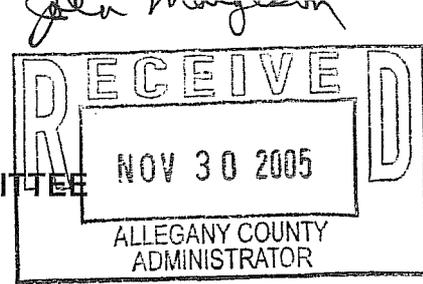
Adjournment: As there was no other business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Adele Finnemore

NOT
APPROVED

FACILITIES PLANNING AND MANAGEMENT COMMITTEE

MINUTES OF NOVEMBER 28, 2005



Members Present: R. Bennett, E. Burdick, J. Graffrath, W. Hall, S. Myers, D. Russo, J. Palmer

Others Present: K. Nielsen, P. Regan, D. Fanton, R. Truax, B. Reynolds, R. Sobeck, J. Margeson, D. Pullen, T. Hull, P. Cockle, D. Roeske, A. Finnemore; Media: D. LeBlanc, Olean Times Herald and M. Streeter, Wellsville Daily Reporter

Potential Lease of Property in Wellsville

The potential lease of the former New York State Police barracks on State Rte. 417W in Wellsville was discussed in the Human Services Committee and referred on to this committee for consideration. The Health Department would like to relocate their three off-site offices under one roof. Currently, the County is leasing property for:

Family Planning Clinic,	East State Street, Wellsville;	Lease Expires 06/30/05
WIC Clinic,	Riverside Drive, Wellsville;	Lease Expires 12/31/05
Early Intervention Prog.,	Schuyler Street, Belmont;	Lease Expires 03/31/05

Total space for the three current sites is 3,600 square feet at a total cost of \$1,645 per month (two of the three leases are expected to increase significantly next year, if renewed). Utility payments total over \$9,000. Although the Health Department upgraded these properties approximately five years ago, no County funds were used. The WIC grant includes \$25,000 for renovations every three years. It was noted that new sites have to be approved by the grant agencies, and this process has not been completed yet.

A private individual is in the process of purchasing the building and will renovate for offices. County Administrator Margeson has been helping to negotiate lease agreement conditions. Proposed is a five-year lease period at a cost of \$2,500 per month the first year, with a 2.5 percent increase each year thereafter. The property includes 6,300 square feet, including the basement, garage, and a paved parking lot. The owner will construct a second exit from the basement, and convert the garage for office space.

Anticipated advantages of the move, to offset the higher lease payment, are additional space and possibly lower utility payments. Disadvantages or points of concern are: higher cost; grant agencies may not all approve the new site; Family Planning likes their current location and its proximity to the Wellsville school; if there is no planned use for the additional space, the move to the barracks would not be advantageous.

No action was taken.

Executive Session:

A motion was made by Graffrath, seconded by Russo and carried to enter into an executive session to discuss the proposed acquisition or sale of real property. Following discussion, a motion was made by Graffrath, seconded by Russo and carried to close the executive session, and the meeting reconvened in regular session.

Sale of Real Property:

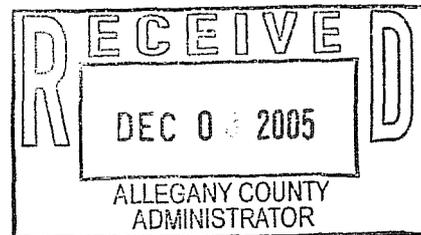
A motion was made by Graffrath, seconded by Myers and carried to accept a purchase offer of \$65,000 for property on the southeast corner of State Route 19 and County Road 20 in the Town of Amity. **Prepare Resolution.**

Respectfully submitted,
Adele Finnemore, Journal Clerk

**NOT
APPROVED**

**Facilities Planning & Management
Committee Meeting**

December 7, 2005



Committee Members Present:

R. Bennett, E. Burdick, J. Graffrath, W. Hall, S. Myers, J. Palmer, D. Russo

Others Present:

R. Belmont, G. Benson, C. Crandall, S. Dewey, W. Dibble, T. Hopkins, J. Margeson, G. Ogden, B. Reynolds, E. Ruckle, N. Ungermann

Media Present:

M. Streeter, Wellsville Daily Reporter, D. LeBlanc, Olean Times Herald

Call to Order:

The meeting was called to order by Chairman Bennett at 2:00 p.m.

Approval of Minutes:

The November 2, 2005 minutes were approved on a motion by Hall, seconded by Graffrath and carried.

Sale of Real Property Update:

Chairman Bennett informed committee members the sale of property located at the southeast corner of State Route 19 and County Road 20 in the Town of Amity was accepted, and a resolution will be coming before the full board on December 12 for a vote. Legislator Graffrath was hoping to hear what the tentative construction dates would be for this parcel. Legislator Myers stated more information would be available when the waterlines are extended to the area.

Recognition of Legislators:

Legislator Bennett wanted to take a moment to formally thank Legislators Burdick, Graffrath, Myers and Palmer for all of the hard work they have done for the Facilities Planning & Management Committee this last year and wished them all good luck in the future.

Executive Session:

A motion was made by Graffrath, seconded by Hall and carried to go into executive session to discuss the proposed acquisition, sale or lease of real property.

A motion was made by Hall, seconded by Russo and carried to go out of executive session.

Lease of Property in Wellsville:

A motion was made by Myers, seconded by Hall and carried (voting no: Burdick & Graffrath) to proceed with preparation of a resolution to enter into a lease with Timothy Hainey for the lease of property in the Town of Wellsville formally utilized as the New York State Police Barracks. **PREPARE RESOLUTION**

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at 2:45 p.m.

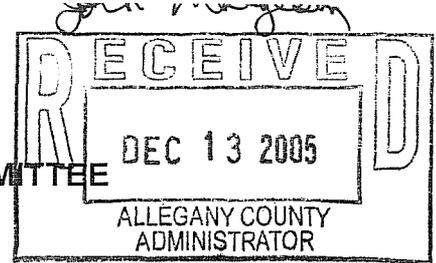
Respectfully submitted,

Stella L. Dewey
Allegany County Board of Legislators

NOT
APPROVED

FACILITIES PLANNING AND MANAGEMENT COMMITTEE

December 12, 2005



Members Present: R. Bennett, E. Burdick, J. Graffrath, W. Hall, S. Myers, J. Palmer

Others Present: C. Crandall, W. Dibble, K. Nielsen, J. Margeson, D. Guiney,
A. Finnemore

Call to Order: The meeting was called to order by Chairman Bennett at 3:05 p.m.

Attorney/Client Session:

A motion was made by Mr. Hall, seconded by Mr. Graffrath and carried to enter into an attorney/client session. Following discussion, a motion was made by Mr. Graffrath, seconded by Mr. Burdick and carried to return to regular session.

Sale and Conveyance of Real Property:

A motion was made by Mr. Hall, seconded by Mrs. Myers and carried to resubmit, for consideration by the full Board of Legislators, Resolution Intro. No. 276-05 (*Authorizing Sale and Conveyance of County's Interest in Real Property in Town of Amity to Southern Tier Group, Inc.; Authorizing Chairman to Execute Deed*).

Prepare Resolution

Adjournment: As there was no other business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Adele Finnemore, Journal Clerk