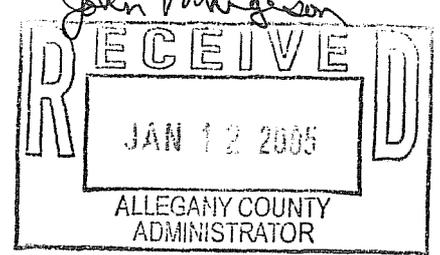


NOT
APPROVED

WAYS & MEANS COMMITTEE

January 10, 2005



[Click to Search
or push Ctrl F](#)

Committee Members Present

C. Crandall, R. Heineman, E. Sherman, K. Nielsen, R. Bennett, J. Palmer

Others Present

W. Dibble, D. Dillon, D. Guiney, K. Hutchings, J. Margeson, B. Morris, S. Myers, B. Rigby, E. Ruckle,

Media Present

S. Liebler – Wellsville Daily Reporter; D. Shoen – Corning WENY

Approval of Minutes

The December 22, 2004 Ways and Means Committee minutes were approved on a motion by Heineman, seconded by Nielsen and carried.

Worker's Compensation

Douglas Dillon, Executive Secretary for Workers Compensation, presented his monthly report. Mr. Dillon stated that the total lost-time claims for 2004 were the highest we've had in five years. There were six lost-time claims from fire departments and six lost-time claims here at the County. Of the six County claims, three were in the Department of Public Works, two were in the Sheriff's Office and one was in the Office for the Aging.

On a more positive note, our total workers' compensation claims for 2004 were the lowest they've been in five years. Mr. Dillon suggested more training in areas where we experienced losses.

Mr. Dillon briefly discussed a death claim stating that it presents an ongoing claim for the County and is difficult on the budget. Although the claim will be a long drawn-out process, we have been taking action to insure the least amount of expense on the part of our plan. Mr. Dillon hopes that recent action taken by the deceased's family may result in minimizing our exposure.

The physical compliance rate for the volunteer firemen is up to 85 percent with a goal of 90 percent. One or two companies in Allegany County have changed their by-laws to include a statement that they will not accept a new person until they have had their physical.

Mr. Dillon indicated that they would meet with Public Works' employees in February. He hopes to combine towns and villages to hold down the total number of meetings.

Reappointment of Executive Secretary

Pursuant to Section 5 of Local Law No. 1 of 1956, as amended, the Ways and Means Committee appoints Douglas A. Dillon as Executive Secretary of the Allegany County Mutual Self-Insurance Plan for the calendar year 2005 at a fixed salary of \$26,840.

Health Insurance Stop-Loss Coverage

Bernard Morris, Personnel Officer, stated that our health insurance stop-loss coverage expires February 1, 2005. Ken Hutchings attended the meeting and indicated that he provides a number of services for the County. He has done some consulting regarding the third party administration, and they are in the process of doing a prescription drug analysis. Mr. Hutchings explained that our stop-loss insurance protects the County against catastrophic claims.

Mr. Hutchings distributed a handout summarizing quotes from the carriers that bid on our stop loss insurance. Mr. Hutchings indicated that they received quotes from a good cross section of carriers with good ratings. Mr. Hutchings explained the quotes to committee members. Our current carrier, Trustmark, submitted a quote 8.9 percent higher than last year, and Mr. Hutchings noted that the current trend shows about a 12 percent increase. One company, QBE, submitted a quote lower than the \$145,804.80 we are currently paying; however, their quote includes a statement that they will only pay \$25,000 on any claim that began before February 1, 2005. Our current company has no limitations, and Mr. Hutchings indicated that such a stipulation is very uncommon. Unfortunately we do not know what claims might arise and such a stipulation could be costly. After a brief discussion, Mr. Hutchings recommended that the County renew their insurance stop loss coverage with our current carrier, Trustmark. A motion was made by Heineman, seconded by Nielsen and carried to renew our coverage with Trustmark for an annual fee of \$158,871. Prepare Resolution

Labor Relations – Arbitration Decisions

Mr. Morris informed committee members that there have been two recent arbitration decisions favorable to the County.

Employee of the Month

The practice of choosing an employee of the month started in the fall of 2004. Ellen Ruckle distributed nominations for committee members to review. Mr. Morris asked committee members if they wanted to assign a subcommittee to handle the matter. After a brief discussion, committee members agreed to review the nominations submitted and discuss the matter further at the next meeting. Ms. Ruckle mentioned that there had been a few problems with the designated parking spot for the employee of the month.

Auctioneer Proposals

Terri Ross, County Treasurer, stated that she advertised for proposals for a tax sale auctioneer for the 2005 tax sale in the official papers. Ms. Ross noted that she only received one proposal, and that was from Summit Auction Services, the 2004 tax sale auctioneer. Everyone was very happy with the job that Summit did in 2004, and committee members noted that they received very positive comments. Summit offered the same payment plan as last year with no fee to the County and a 10 percent buyer's premium on parcels that close. Summit also added several program enhancements including increased advertising and education, dividing the auction into residential and commercial categories, taking recent digital photos of all properties, staff support as well as a permanent visual/audio record of the auction. A motion was made by Nielsen, seconded by Heineman and carried requesting a resolution to enter into contract with Summit Auction Service for 2005 after the County Attorney approves the contract. Prepare Resolution

Copier Lease

At the December 13 Ways and Means Committee meeting, Brenda Rigby, Clerk of the Board, presented quotes to replace the small central service copier. At that time, committee members requested Ms. Rigby to obtain quotes on refurbished machines before a final decision is made.

Ms. Rigby informed committee members that her office received quotes for two different refurbished machines from two different companies. One of the quotes came in higher than the quotes for a comparable new machine, and the other quote was for a machine that was slower and did not have all of the features that we would like.

Ms. Rigby indicated that the best copier for the price appeared to be a Kyocera-Mita KM 5035 from Acme Business Machines. Ms. Rigby stated that the total estimated annual cost of \$2,330.64 appears to be about \$1,000 less than we are currently paying. Ms. Rigby noted that the lease would be for 36 months. A motion was made by Bennett, seconded by Sherman and carried authorizing Ms. Rigby to make arrangements to replace the current small central service copier with the Kyocera-Mita KM 5035.

Building Appraisals

Brenda Rigby informed committee members about the NYMIR Property Valuation Program managed by CBIZ Valuation Group, Inc. The valuation includes a free physical valuation of our buildings with a value greater than \$100,000. Ms. Rigby stated that the option to have any of our buildings with a value less than \$100,000 done for \$50 a building was also available. After a brief discussion, committee members agreed to just have the free valuation done at this time.

REFERRALS FROM OTHER COMMITTEES:

Public Safety Committee

The Youth Bureau requests a resolution accepting gifts and donations in the amount of \$925. The funds should be appropriated to A7321.405 (Youth Court – Conference) with a like sum placed in revenue account A08.2705.3825 (Gifts & Donations/Youth Court). The request was approved on a motion by Heineman, seconded by Nielsen and carried. **Prepare Resolution**

The Sheriff's Office requests a resolution accepting \$50,000 from a grant sponsored by Senator Patricia McGee from the Community Enhancement Facilities Assistance Program for the purchase and upgrade of equipment for the Allegany County Sheriff's Office and the Allegany County Fire Police Association. The funds should be appropriated to A3110.2 (Sheriff – Equipment) with a like sum placed in revenue account A10.3389.3110 (Sheriff – Other State Aid). The request was approved on a motion by Heineman, seconded by Bennett and carried. **Prepare Resolution**

The District Attorney's Office requests a resolution changing the salary of the position of DA Investigator from \$20,000 to \$12,000 per year. The individual presently in the position plans to enroll to receive Social Security, and there are limits on the amounts that can be earned without penalty. It is anticipated that it is permissible to reimburse the DA Investigator for out-of-pocket travel expenses in excess of the \$12,000 limit. The request includes a transfer of \$8,000 from A1165.1 (District Attorney – Personnel Services) to A1165.402 (District Attorney – Mileage). It was noted that this position is 100 percent funded. The request was approved on a motion by Bennett, seconded by Heineman and carried. **Prepare Resolution**

Public Works Committee

The Public Works Department requests a resolution establishing the 2005 capital projects and providing funds therefore as summarized on an attached document. John Margeson, County Administrator, indicated that the summary includes County Bridge #12-02 on County Road 35 in Caneadea for \$250,000, and there has been talk of replacing or abandoning this bridge and building a new entranceway onto the Houghton College Campus. Information is still outstanding, and Mr. Margeson requested committee members not to include this bridge for approval. The request was approved with Mr. Margeson's suggestion on a motion by Bennett, seconded by Sherman and carried.

Prepare Resolution

The Public Works Department requests a resolution starting the bond process to provide funds for the 2005 equipment purchases. The 2005 Road Machinery equipment request totals \$480,000, and the 2005 Solid Waste equipment request total \$175,000. The requested equipment is summarized on an attached document. Mr. Margeson confirmed that this request matches the budget request. The request was approved on a motion by Sherman, seconded by Nielsen and carried. Prepare Resolution

Mr. Roeske requested permission to fill a job opening for the position of Welder/Fabricator and all subsequent jobs until there is an open position at entry level. Mr. Roeske stated that these jobs would be bid within his department. The request was approved on a motion by Heineman, seconded by Bennett and carried.

Appointment of Veterans Service Agency Director

At the January 3 Organization meeting, Chairman James G. Palmer appointed Harvey Scott Spillane of Wellsville as the Director of the County Veterans Service Agency subject to confirmation by the Board of Legislators. A motion was made by Bennett, seconded by Sherman and carried to appoint Harvey Scott Spillane of Wellsville, New York to the position of Director of the County Veterans Service Agency, effective January 1, 2005. Prepare Resolution

Audit Review/Approval

Ms. Rigby distributed copies of the January 10 audit summary. A motion was made by Heineman, seconded by Nielsen and carried that the January 10 audit in the amount of \$3,415,567.13 be forwarded to the full Board for approval.

Reapportionment of Allegany County Board of Legislators

Curt Crandall, Chairman of the Ways and Means Committee, distributed copies of a draft Local Law amending Local Law No. 3 of the year 1993 providing a permanent plan of reapportionment for the Allegany County Board of Legislators. The draft calls for the Town of Allen to be moved from District 1 to District 5. Mr. Crandall indicated that in order for the amendment to be in place for the 2005 election calendar, we need to begin the process to amend the local law now. It was noted that the proposed Local Law is subject to permissive referendum and would not take effect until at least 45 days after its adoption. The move of Allen will help maintain the one-man/one-vote balance in the legislative districts.

Attorney/Client Session

A motion was made by Heineman, seconded by Nielsen and carried to enter into attorney/client session. Following the attorney/client session a motion was made by Heineman seconded by Sherman and carried to return to regular session.

A motion was made by Bennett, seconded by Sherman and carried approving the draft Local Law for resolution. **Prepare Resolution**

Future Meetings

After committee members discussed meeting times and dates for future meetings, the following decisions were made:

The January 24 Ways and Means Committee will meet at 12:30 p.m. rather than 1:00 p.m. In addition, all future Ways and Means Committee meetings normally held before the second Board meeting of the month will be at 12:30. The main purpose of these meetings will be to approve the audit.

Future Ways and Means Committee meetings normally held before the first Board meeting of the month will meet at 1:00 p.m. The main purpose of these meetings will be to approve the audit.

Beginning in February the regular monthly Ways and Means Committee meeting will meet the second Wednesday of the month at 1:00 p.m. (Before Human Services)

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators



ALLEGANY COUNTY MUTUAL SELF-INSURANCE PLAN

WORKERS' COMPENSATION INSURANCE

5435B COUNTY ROAD 48
BELMONT, NEW YORK 14813
E-MAIL: www.wrkcmp@infoblvd.net

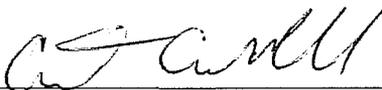
TELEPHONE 585-268-5008
FAX 585-268-5002

DOUGLAS A. DILLON
Executive Secretary

January 10, 2005

STATE OF NEW YORK)
)
COUNTY OF ALLEGANY) ss:

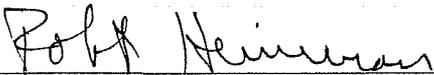
We the undersigned Legislators constituting the Ways & Means Committee for the Board of Legislators of Allegany County, which Committee was duly appointed by Board Chairman, James Palmer, HEREBY CERTIFY that this day we appoint DOUGLAS A. DILLON, Executive Secretary of the Allegany County Mutual Self-Insurance Plan for the calendar year 2005. This appointment is pursuant to Section 5 of Local Law No. 1 of 1956, as amended. A Local Law in relation to the establishment of a Plan of Mutual Self-Insurance adopted June 5, 1956. The salary for the year is fixed at \$26,840 pursuant to Resolution No. 265-04 adopted by the Board of Legislators on December 30, 2004.



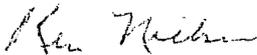
CURT CRANDALL, Chairman



RODNEY BENNETT



ROBERT HEINEMAN



KENNETH NIELSEN

DANIEL RUSSO


EDGAR SHERMAN

Proposals for Tax Sale Auctioneer – Tax Sale 2005

1. **Summit Auction Service**
Sandy Dennison
Owner/Auctioneer
789 Dennison Road
Greenwood, NY 14839

NO FEE to the County
10% Buyer's Premium
(only on those parcels that close)

Program Enhancements –

- Increase the Bidder Pool thru additional advertising and marketing. Will continue to design and place all advertising at Summit's expense. Will increase web-based viewing thru the Realtor multiple listing service.
- Educate more potential buyers – and additional training seminar will be added in March. One will be held in Wellsville, with the other site to be determined
- Will divided the auction into two categories –
Residential/Vacant
Commercial
- Strive to achieve bids that return the unpaid tax amount to the county.
- Enhance Property Catalog to include recent digital photos of potential properties. Current photos will be supplement photos provided by assessors.
- Provide staff support on auction day
- Will provide technology equipment for PowerPoint presentation at Auction
- Will provide again this year, a permanent visual/audio record of the auction for legal back-up.

No other proposals were received.

Request Resolution to enter into contract with Summitt Auction Service for 2005.
Copy of Proposal submitted to County Attorney.

Terri L. Ross
Allegany County Treasurer
January 10, 2005

MEMORANDUM OF EXPLANATION

For acceptance of Donations & Grants

INTRODUCTION NO: _____
(Clerk's Use Only)

Committee of Jurisdiction: Public Safety Date: January 3, 2005

Explanation of Grant/Donations:

Resolution needed to accept Revenues totaling \$925.00 from the following:

Belmont Rotary Club	\$50
American Legion Post 702	\$25
Wellsville Exchange Club	\$500
Alleg. County United Way	\$250
Herbert W. DeLong Post 808	\$100

Total gifts/grants: \$ 925

into account A08.2705.3825 Gifts & Donations/Youth Court
(Increase will be in Account #A7321.405)

Grant Fiscal Year: January 1, 2005 -

FISCAL IMPACT: No Tax Dollars

Department Head Signature



MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Public Safety Date: December 22, 2004

Explanation of Grant: This grant is sponsored by Senator McGee from the Community Enhancement Facilities Assistance Program for the purchase and upgrade of equipment for the Allegany County Sheriff's Office and the Allegany County Fire Police Association.

Appropriations (\$50,000.00)
A 3110.2.05 Sheriff - Equipment \$50,000.00

Revenues (\$50,000.00)
A 10.3389.3110 Sheriff - Other State Aid \$50,000.00

FISCAL IMPACT: Total grant: \$50,000.00

Local county share: \$0.00

State Grant? Yes Revenue # A .10.3389.3110 \$ 50,000.00

Federal Grant? No Revenue # _____ \$ _____

if Federal, please list Federal Catalog of Federal Domestic Assistance

(CFDA) number _____ - _____

This grant is _____ renewal of existing grant funded program or XXX new grant fund program.

Grant Fiscal Year - 2005

Obligation of County after grant expires: None

Major benefits of accepting this grant are:

The grant would allow county emergency services to continue preparedness for violent incidents, conformity to Federal and State standards for terrorist type incidents and enhancing safety to its citizens and law enforcement personnel within Allegany County.

Department Head Signature





HIGHWAY
SOLID WASTE
BUILDINGS & GROUNDS

ALLEGANY COUNTY DEPARTMENT OF PUBLIC WORKS

7 COURT STREET • ROOM 210
BELMONT, NEW YORK 14813-1078
TELEPHONE 585-268-9230 FAX 585-268-9648

DAVID S. ROESKE
Superintendent

JOHN J. MANCUSO
Deputy Superintendent I

GUY R. JAMES
Deputy Superintendent II

YVONNE M. RECHICHI
Accountant

2005 CAPITAL PROJECTS

TOWN PROJECTS

BR #22-01	Hyde Flats, New Hudson	\$ 130,000
Culvert	Donnelly Rd, Almond	<u>\$ 130,000</u>
	Total Cost	\$ 260,000
	County Share 85%	\$ 221,000 --
	Town Share 15%	\$ 39,000

COUNTY BRIDGES

BR #05-02	County Road 2B, Amity	\$ 245,000
BR #14-03	County Road 40, Clarksville	\$ 200,000
BR #12-02	County Road 35, Caneadea	\$ 250,000 Remove
	Total County Cost	\$ 695,000

STATE AID/FEDERAL AID

County Road 7B, Rushford

Construction

Federal Share 80%	\$ 654,400
State Aid 15%	\$ 122,700
County 5%	<u>\$ 40,900</u>
Total Construction	\$ 818,000

Additional Preliminary Engineering

Total County Share

\$ 19,950
\$ 60,850

County Road 16, Bridges 07-19 and 07-22

Preliminary Engineering

Federal Share 80%	\$ 184,000
County Share 20%	<u>\$ 46,000</u>
Total Preliminary Engineering	\$ 230,000



HIGHWAY
SOLID WASTE
BUILDINGS & GROUNDS

ALLEGANY COUNTY DEPARTMENT OF PUBLIC WORKS

7 COURT STREET • ROOM 210
BELMONT, NEW YORK 14813-1078
TELEPHONE 585-268-9230 FAX 585-268-9648

DAVID S. ROESKE
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Deputy Superintendent I

GUY R. JAMES
Deputy Superintendent II

YVONNE M. RECHICHI
Accountant

2005 ROAD MACHINERY EQUIPMENT REQUEST

1. 2 Tandem Axle Cab & Chassis Box & Hoist, Sander & Plow	\$290,000.00
2. 2 – Case 580M Backhoes	\$110,000.00
3. Self Propelled Broom	\$ 30,000.00
4. Bobcat Skid Steer	\$ 25,000.00
5. 1 – 4 x 4 Pickup Truck	\$ 25,000.00
GRAND TOTAL	\$480,000.00

2005 SOLID WASTE MACHINERY REQUEST

1. 1 Used Truck Tractor	\$ 50,000.00
2. 1 Used Off Road Hauling Truck	\$ 85,000.00
3. 2 Pushout Containers	\$ 40,000.00
GRAND TOTAL	\$175,000.00

lrd 01/04/05

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways & Means

DATE: January 10, 2005

RE: District Attorney Investigator

A resolution is requested to change the salary of the position of DA Investigator in the office of the District Attorney for Allegany County. This would be a change in salary from \$20,000.00 per year to \$12,000.00 per year.

The individual presently in the position of DA Investigator has reached the age of enrolling to receive Social Security and there are limits on the amounts which can be earned without penalty. The change requested is to the limit allowed.

It is anticipated that it is permissible to reimburse the DA Investigator for out of pocket travel expenses in excess of the \$12,000.00 limit, and it is requested that the balance of the funds allocated for DA Investigator salary in the 2005 budget be allocated to Mileage for that purpose.

FISCAL IMPACT: None.
The position is fully funded in the current budget year.

For further information regarding this matter, contact:

Terrence M. Parker, District Attorney

268-9225

MEMORANDUM

FROM: District Attorney
(Department)

TO: John E. Margeson, County Administrator
-and-
~~James E. Mulholland~~, County Treasurer
Teri Rass

PLEASE MAKE THE FOLLOWING TRANSFERS:

BUDGET:

<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
165.101	1165.402	\$ 8,000.00

To effectuate the change in salary and reimbursement of DA Investigator

TOTAL: = \$ 8,000.00

EXPENDITURES:

Date of
Check # From Account No. To Account No.

\$

TOTAL: = \$ _____

DEPT. AUTHORIZATION: _____
(signature)

DATED: 01-10-05

ADMIN. AUTHORIZATION _____
(signature)

DATED: _____

COMMITTEE AUTHORIZATION _____
(signature)

DATED: _____

PERMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY PERSONAL SERVICES, EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNTS OF LESS THAN \$5,000 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.

COUNTY OF ALLEGANY

Intro. No. 1-2005

Print No. 1

A LOCAL LAW AMENDING LOCAL LAW NO. 3 OF THE YEAR 1993 PROVIDING FOR A PERMANENT PLAN OF REAPPORTIONMENT FOR THE ALLEGANY COUNTY BOARD OF LEGISLATORS

BE IT ENACTED by the Board of Legislators of the County of Allegany, State of New York, as follows:

1. Section 4. of Local Law No. 3 of the year 1993 is amended to read as follows:

Section 4. Districts and Numbers of County Legislators.

For the purpose of electing County Legislators in such numbers as hereinafter provided, Allegany County shall be divided into five districts:

1. District 1 shall consist of the area contained within the boundaries of the Towns of Centerville, Hume, Granger, Rushford, Caneadea, Belfast and Angelica, and shall have three County Legislators.
2. District 2 shall consist of the area contained within the boundaries of the Towns of New Hudson, Cuba, Friendship, Ward, Clarksville and Amity, and shall have three County Legislators.
3. District 3 shall consist of the area contained within the boundaries of the Towns of Wirt, Scio, Genesee, Alma, Willing, Independence and Bolivar, and shall have three County Legislators.
4. District 4 shall consist of the area contained within the boundaries of the Towns of Wellsville and Andover, and shall have three County Legislators.
5. District 5 shall consist of the area contained within the boundaries of the Towns of Allen, Grove, Burns, Birdsall, Almond, West Almond and Alfred, and shall have three County Legislators.

Each County Legislator shall be elected by his respective district at large.

2. All County Legislators holding office on the effective date of this Local Law shall continue in office until the expiration of their current term of office on December 31,

2005. The reapportioned districts from which County Legislators shall be elected shall be first in effect for the general election in November 2005.

3. Effective Date. This Local Law shall take effect on the date of its filing in the office of the Secretary of State.

SUMMARY OF CLAIMS

01/10/05

Page 1 of 2

COMM.

IO.	COMMITTEE NAME	PREPAIDS	AUDIT	SUB-TOTAL	AUDIT TOTAL
1.	<u>HUMAN SERVICES</u>				
	A. Health				
	1. Health Department		1,153.17	1,153.17	
	2. Family Planning		167.88	167.88	
	3. Cancer Screening		51.98	51.98	
	B. Mental Health				
	1. Mental Health		276.48	276.48	
	C. Social Svcs. (Centr. Purch.)		2,632.06	2,632.06	
	D. Office for the Aging				
	1. Supportive Services		109.01	109.01	
	2. Community Svcs/Elderly		163.35	163.35	
	3. Family Caregiver		<u>386.37</u>	<u>386.37</u>	<u>4,940.30</u>
2.	<u>PLANNING & DEVELOPMENT</u>				
	A. Office of Development		12,250.63	12,250.63	
	B. Tourism		6,601.94	6,601.94	
	C. Bicentennial Celebration	4,547.93	0.00	4,547.93	
	D. Planning		435.00	435.00	
	E. Housing Rehabilitation		14,480.00	14,480.00	
	F. Employment & Training		<u>10,757.08</u>	<u>10,757.08</u>	<u>49,072.58</u>
3.	<u>PUBLIC SAFETY</u>				
	A. District Attorney		2,091.63	2,091.63	
	B. Public Defender	256.27	1,679.63	1,935.90	
	C. Assigned Counsel		30,562.55	30,562.55	
	D. Grand Jury		181.20	181.20	
	E. Sheriff	705.49	55,007.03	55,712.52	
	F. Traffic Safety Prog. (A3114)	2,277.50	243.61	2,521.11	
	G. Probation		11,069.56	11,069.56	
	H. STOP DWI	2,500.00	1,215.34	3,715.34	
	I. Jail		6,555.44	6,555.44	
	J. Other Correction Agencies		7,365.00	7,365.00	
	K. Fire Service	559.63	4,648.14	5,207.77	
	L. Fire E-911	31.31	1,616.40	1,647.71	
	M. Emergency Services	277.69	6,468.39	6,746.08	
	N. Weights & Measures	31.47	141.85	173.32	
	O. Youth Bureau	132.84	103.25	236.09	
	P. Youth Programs		<u>790.51</u>	<u>790.51</u>	<u>136,511.73</u>
4.	<u>PUBLIC WORKS</u>				
	A. Administration		106.23	106.23	
	B. Buildings	11,616.36	16,426.62	28,042.98	
	C. Solid Waste	1,110.73	8,255.38	9,366.11	
	D. County Road Fund				
	1. Traffic		487.42	487.42	
	2. Engineering		627.71	627.71	
	3. Maintenance Roads/Bridges		10,187.08	10,187.08	
	4. Snow Removal		33,571.38	33,571.38	
	5. Disability Insurance		714.04	714.04	
	E. Road Machinery Fund				
	1. Equipment		7,560.00	7,560.00	
	2. Contractual	2,565.12	9,248.53	11,813.65	
	3. Disability Insurance		116.56	116.56	
	F. Capital Projects		<u>5,130.00</u>	<u>5,130.00</u>	<u>107,723.16</u>
5.	<u>WAYS AND MEANS</u>				
	A. Legislative Board		1,728.45	1,728.45	
	B. County Administrator		17,555.92	17,555.92	
	C. Clerk, Legislative Board		759.49	759.49	
	D. Treasurer		16,701.12	16,701.12	
	E. Assessments (Real Prop. Tax)		1,138.07	1,138.07	
	F. Tax Sale & Redemption		8.47	8.47	
	G. County Clerk		4,014.77	4,014.77	
	H. County Attorney		7,494.19	7,494.19	
	I. Human Resources		2,199.09	2,199.09	
	J. Board of Elections	157.73	1,759.50	1,917.23	
	K. Central Service Telephone	5,483.35	0.00	5,483.35	
	L. Central Service Copying		1,776.56	1,776.56	
	M. Central Service UPS	171.76	0.00	171.76	
	N. Central Service Postage	353.53	10,064.20	10,417.73	
	O. Central Service Computer		7,605.49	7,605.49	
	P. Unallocated Insurance		833.33	833.33	
	Q. Municipal Association Dues		4,851.00	4,851.00	
	R. Community Colleges		204,715.48	204,715.48	
	S. Bus Transportation		55,719.58	55,719.58	
	T. Veterans' Service Agency		306.07	306.07	
	U. Insurance Reserve	3,536.48	3,839.75	7,376.23	
	V. Risk Retention-Health	24,841.86	0.00	24,841.86	
	W. Capital Proj. - Law Enforce.	962,095.83	72,438.08	1,034,533.91	
	X. Allegany County Payroll	<u>1,705,170.21</u>	<u>0.00</u>	<u>1,705,170.21</u>	<u>3,117,319.36</u>
	<u>GRAND TOTAL</u>	<u>2,728,423.09</u>	<u>687,144.04</u>	<u>3,415,567.13</u>	

(Continued)

SUMMARY OF CLAIMS

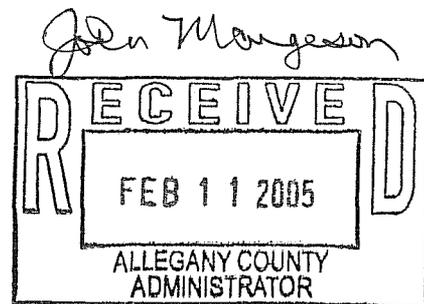
01/10/05
Page 2 of 2

<u>Recap of Accounts</u>	<u>Totals</u>	<u>Less Prepaids</u>	<u>Grand Total</u>
General Fund	548,200.00	30,213.59	517,986.41
County Road Fund	45,587.63	0.00	45,587.63
Road Machinery Fund	19,490.21	2,565.12	16,925.09
Capital Fund - Public Works	5,130.00	0.00	5,130.00
Capital Fund - Ways & Means, Law Enf.	1,034,533.91	962,095.83	72,438.08
Risk Retention Fund	7,376.23	3,536.48	3,839.75
Risk Retention-Health	24,841.86	24,841.86	0.00
Payroll	1,705,170.21	1,705,170.21	0.00
Housing Rehabilitation	14,480.00	0.00	14,480.00
Employment & Training	<u>10,757.08</u>	<u>0.00</u>	<u>10,757.08</u>
	3,415,567.13	2,728,423.09	687,144.04

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

February 9, 2005



Committee Members Present

C. Crandall, R. Heineman, R. Bennett, K. Nielsen, D. Russo, E. Sherman, J. Palmer

Others Present

R. Belmont, K. Buffington, W. Dibble, D. Guiney, J. Mancuso, Margeson, B. Morris, S. Myers, G. Ogden, L. Palmer, S. Presutti, D. Reynolds, B. Rigby, D. Roeske, T. Ross, E. Ruckle, K. Toot,

Media Present

D. LeBlanc – Olean Times Herald, S. Liebler – Wellsville Daily Reporter

Approval of Minutes

The January 24 minutes were approved on a motion by Nielsen, seconded by Sherman and carried.

Attorney/Client

A motion was made by Heineman, seconded by Nielsen and carried to enter into attorney/client session. Following the attorney/client session, a motion was made by Heineman, seconded by Sherman and carried to return to regular session.

Executive Session

A motion was made by Heineman, seconded by Nielsen and carried to enter into executive session to discuss the employment history of a particular person. Following the executive session a motion was made by Heineman, seconded by Nielsen and carried to return to regular session.

Cornell Cooperative Extension Agreement

A motion was made by Bennett, seconded by Russo and carried to approve a Memorandum of Agreement with Cornell Cooperative Extension Association of Allegany County and approve distribution of their 2005 budgetary appropriation in the amount of \$190,000. Prepare Resolution after Receiving their Budget

Amend Board Rules

Brenda Rigby, Clerk of the Board, requested a resolution amending the Board rules as follows:

1. On page 37 – q. Administration of the Allegany County Mutual Self-Insurance Plan in accordance with Local Law No. 1 of 1956, as amended. **Replace “Local Law No. 1 of 1956, as amended” with Local Law No. 3 of 2002.**

2. On page 43 under Rule 250. Audit of Claims – E.1. Personnel. **Delete “Personnel” and change E.2. Public Safety to E.1.**

The request was approved on a motion by Heineman, seconded by Nielsen and carried. **Prepare Resolution**

Transfer of Funds

Ms. Rigby requested a resolution to transfer \$26 from A1010.407 (Board of Legislators – Supplies) to A1920.405 (Municipal Association Dues) to cover a shortage created by the payment of our 2005 NYSAC membership dues. The request was approved on a motion by Sherman, seconded by Bennett and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES:

Public Safety Committee

Sheriff Randal Belmont requested approval to fill the currently vacant position of Secretary. The position is a grade 2 NU position with an annual salary of \$23,882, and it is 100 percent County funded. Sheriff Belmont indicated that they have tried keeping the position vacant for an extended period of time, but they are beginning to fall behind in many areas. After committee members discussed the necessity of a secretary in the Sheriff's Office as well as the financial impact of filling the position, a motion was made by Bennett and seconded by Heineman to fill the position. The motion was defeated with “no” votes from Russo, Nielsen, Sherman and Crandall. **Defeated**

The Public Safety Committee requests the Ways and Means Committee to address the matter of the Traffic Safety Program as well as the matter of authorizing the current Traffic Safety Program Coordinator to do grant writing.

Executive Session

A motion was made by Sherman, seconded by Nielsen and carried to enter into executive session to discuss matters leading to the employment or dismissal of a particular person. Following the executive session, a motion was made by Bennett, seconded by Sherman and carried to return to regular session.

Legislator Curt Crandall, Chairman of the Ways and Means Committee, announced that the consensus of the Ways and Means Committee was that when funding for the Traffic Safety Program ends in April, the program will also end. Mr. Crandall noted that there is a resolution stating that when grant-funded programs are no longer funded, the particular program will end. Mr. Crandall also commented that we do not currently have a grant writer position, and such a position would have to be created by Board resolution before it could be filled. Committee members are currently investigating other options to have grants written, and the committee will not be taking any further action at this time.

Deborah Aumick, Youth Bureau Director, requests a resolution approving the Youth Bureau's Resource Allocation Plan Agreement with the Office of Children and Family Services. Allegany County has been approved for \$121,992. The request was approved on a motion by Bennett, seconded by Sherman and carried. **Prepare Resolution**

Ms. Aumick requested a resolution approving the 2005 Municipal Youth Projects. The request was approved on a motion by Bennett, seconded by Sherman and carried. **Prepare Resolution**

Ms. Aumick also requested a resolution approving the 2005 Special Delinquency Prevention Program Subcontract Agreements, Youth Initiative Programs, and Service Program Agreements for 2005 and providing program funds. The request was approved on a motion by Bennett, seconded by Sherman and carried. **Prepare Resolution**

Public Works Committee

The Public Works Department requests the bond process be started for the Landfill Expansion Study for an amount not to exceed \$148,300 as previously approved by Resolution No. 160-04. A motion was made by Sherman, seconded by Bennett and carried to include the cost of the Landfill Expansion Study with the other items to be bonded. One bond will include all items.

The Public Works Department requests a resolution allocating \$120,206.40 of SFY 04-05 Consolidated Highway Improvement Program (CHIPS) funds remaining from 2004 to D5112.223 (County Road CHIPS Paving) with a like amount placed in revenue account D10.3501.00 (State Aid CHIPS). It was noted that the \$120,206.40 represents the balance of the grant that overlaps our 2004-2005 budget years. The request was approved on a motion by Russo, seconded by Sherman and carried. **Prepare Resolution**

The Public Works Department requests a resolution to add the revenues and the cost of materials for Bridge #12-02, County Route 35, Caneadea to the 2005 budget as it was not included in the original budget. The total cost of the project is \$250,000. Revenue account D09.2801.10 (County Road Fund) should be increased by \$95,000, and revenue account DM09.2801.10 (Road Machinery Fund) should be increased by \$12,500. Appropriation account D5110.408 (Maintenance Roads & Bridges) should be increased by \$80,000 for materials to be used from stock. Terri Ross, County Treasurer, confirmed that the transactions represent capital "paying back" the accounts. The request was approved on a motion by Bennett, seconded by Sherman and carried. **Prepare Resolution**

Legislative Payroll

A motion was made by Heineman, seconded by Nielsen and carried approving various legislators' payroll and expenses for the period of October 26 through November 22, 2004 and November 23 through December 31, 2004.

Employee of the Month

Legislator Daniel Russo announced that Adele Finnemore, Journal Clerk/Deputy Clerk of the Board, has been designated as the employee of the month for March.

Committee members requested Ellen Ruckle to continue sending the employee of the month nomination forms to department heads

Financial Issues

Curt Crandall stated that department heads should have the 2004 year-end figures by the Ways and Means Committee's March 9 meeting, and he suggested having larger departments begin coming to committee meetings to discuss financial issues. Committee members agreed that department heads for the Health Department, Social Services Department, Public Works Department and Sheriff's Office should be requested to attend the March 9 Ways and Means Committee meeting to discuss their 2004 year-end figures. These department heads should plan to complete a one-page financial report similar to what the Finance Committee required last year. It won't be necessary for department heads of the smaller departments to actually attend the committee meeting at this time; they should plan to just submit a one page summary of their year-end figures.

As the Finance Committee did last year, Mr. Crandall suggested that the committee should plan to start working on the 2006 budget early again this year. Mr. Crandall indicated that the committee will need to give direction and convey their wishes to the department heads. Mr. Crandall also suggested that the committee start looking "further down the line" at financial needs and goals.

Medicaid Costs on Audit Abstract

John Margeson, County Administrator, stated that Yates County is in the practice of including their weekly cost of Medicaid on the audit abstract, and he wondered if committee members would like that figure included on the form they approve. Committee members agreed that they would like the weekly Medicaid figure included on the audit abstract.

Executive Session

A motion was made by Heineman, seconded by Nielsen and carried to enter into executive session to discuss collective negotiations pursuant to article fourteen of the civil service law. Following the executive session a motion was made by Bennett, seconded by Sherman and carried to return to regular session.

Memo from AFSCME

At the request of Linda Palmer, Vice President for AFSCME Local 2574, Mr. Crandall distributed a memo regarding the abolishment of union positions and recreation to non-unit positions to committee members.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

MEMORANDUM OF AGREEMENT

Between the County of Allegany
and the
Cornell Cooperative Extension Association of Allegany County
concerning

PAYMENT OF COUNTY APPROPRIATIONS

Dated January 1, 2005

WHEREAS, (1) the Cornell Cooperative Extension Association of Allegany County has been duly organized and has been approved by Cornell University;

(2) the purpose of this agreement is to carry out in a legal and proper manner the provisions of Subdivision 8 of Section 224 of the County Law of the State of New York as amended, and to provide for the expenditure of the money appropriated by the Legislature of Allegany County for the support and maintenance of the work of the Cooperative Extension in said county and in the conduct of the extended educational programs of the New York State College of Agriculture and Life Sciences, the College of Human Ecology, and other units at Cornell University.

(3) the County of Allegany has appropriated \$ 190,000.00 for the Cooperative Extension program.

NOW THEREFORE, it is agreed by the parties hereto:

FIRST, that the Cornell Cooperative Extension Association shall expend the funds in accordance with an agreement between the Association and Cornell University as agent for the state for the cooperative management of the educational work of the Cornell Cooperative Extension Association and the proper employment and supervision of the staff employed therefore, and in accordance with the attached budget of the Association submitted to Cornell University and to the Legislature of that county. The budget may be amended by formal action of the Association Board of Directors in consultation with the representative(s) of the County of Allegany and with Cornell University.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: February 9, 2005

The Clerk of the Board's Office requests a transfer of funds from Account A1010.407 (Board of Legislators Supplies) to Account A1920.405 (Municipal Association Dues) in the amount of \$26 to cover expenses. (The exact amount of Annual NYSAC Membership Dues was not known at budget preparation time.)

FISCAL IMPACT: \$26.

For further information regarding this matter, contact:

Brenda A. Rigby, Clerk of the Board
Ext. 220

Request to Fill Position

Date: January 24, 2005

Committee of Jurisdiction: Public Safety

I would like to fill the following position: Secretary to the Sheriff

Title: Secretary to the Sheriff

Department: Sheriff

Will any positions be eliminated? No

If yes, which one?

This position is an:

Existing position? Yes Newly Created Position? Created by Resolution #

This position will be:

Full Time? Yes Part Time? Permanent? Temporary?

This position will be:

Non Union? Yes Union? Covered by the
Bargaining unit.

Grade: 2

Step: 0

Hourly pay rate: \$11.48

Annual salary of position: \$23,882.00 Cost of benefits for position: \$12,062.80

Does this position support a mandated program/grant? No

Name of program/grant?

Source of funding for position?

100 % County

% State

% State

% Federal

% Other

Amount in current year's budget for this position: \$23,882.00

Reason for need to fill this position at this time? **Please see attached**

Department Head Signature



Date: 1/24/05

Page 1 of 2

Request to Fill Position

Attachment

Date: January 24, 2005

Committee of Jurisdiction: Public Safety

Position: Secretary to the Sheriff

I have left the position of Secretary to the Sheriff vacant for an extended period of time. I did this with the intent of seeing if we could function efficiently and effectively without the position. Much to my dismay that due to this position being vacant we at the Sheriff's Office have fallen behind in many areas.

The Undersheriff and myself are responsible for all the tasks a confidential assistant would perform, for example: greeting and assisting visitors; organize and maintain appointments calendar and schedule; filing; preparation of correspondence; maintenance of contact file; maintenance of tickler file; sorting and opening incoming mail; answering telephones; responding to requests for information, copying, preparation of outgoing mail; tracking grant along with quarterly reports; takes and transcribes meeting minutes; limited legal research; prepares, issues and communicates press releases; assist in pistol permit process.

RESOURCE ALLOCATION PLAN

Attached hereto and incorporated herein is the Resource Allocation Package for Allegany County, containing the program and project applications for the 2005 program year. This package is one of the required components of the County's Comprehensive Youth Service Plan or Integrated County Plan, which was approved by the Office of Children and Family Services (OCFS) on December 27, 2004.

The signing of this plan by the above-named County will qualify the County for State reimbursement for the program year, in accordance with OCFS's allocation of funds appropriated for counties engaged in comprehensive planning for youth services or integrated county planning, provided that the youth services are rendered in accordance with the Rules and Regulations of OCFS and the OCFS County Comprehensive Planning Guidelines or Integrated County Planning guidelines and OCFS Fiscal Policies and Procedures for Local Assistance Programs. Subject to the provisions hereof, the amount approved for allocation to the County is \$ 121,992, as delineated in the program summary attached hereto and incorporated herein.

The County authorizes OCFS to reimburse its municipalities directly for expenditures relating to this Resource Allocation Package unless the County has notified OCFS in writing otherwise. OCFS will reimburse the County or municipality for expenditures made in accordance with the approved Program Applications and Budgets for the agencies listed on the attached program summary. Reimbursement will be made to the County or the municipality only after the submission of vouchers and supporting documents which conform to applicable federal and State laws, rules, regulations, OCFS Fiscal Policies and Procedures for Local Assistance Programs, procedures, and requirements, including those established by the Comptroller of the State of New York, and which are acceptable to OCFS as proof of expenditures. The County or municipality will submit, upon request, adequate and acceptable documentation to substantiate claims for reimbursement.

The County shall retain the overall responsibility to monitor and ensure the maintenance and availability of complete financial and project records for all programs. Within six weeks of the end of the program period, the County will submit Program Annual Reports on forms supplied by the Office of Children and Family Services.

The County agrees to permit on-site inspections and financial audits during the term of this Resource Allocation Plan and at any time thereafter by authorized representatives of OCFS and the New York State Comptroller, to keep records necessary to assure proper accounting for program funds, and to disclose fully the receipt and disposition of funds received under this Plan. The County agrees to allow OCFS, or its representatives when specifically directed by OCFS, to take possession of all books, records, and documents relating to this Plan provided, however, that OCFS will return to the County such books, records, and documents upon completion of OCFS's official purpose.

Any change or modification in the services to be rendered, or in the program budgets, must be approved in writing by OCFS, which reserves the right to modify the services rendered by the County or the program budgets at its discretion or when such modifications may be required by the State Comptroller.

OCFS may withhold approval for State Aid reimbursement for youth programs included in the Resource Allocation Package when there is noncompliance with this plan and/or the above referenced Rules, Regulations and Guidelines, or when the county does not have a Comprehensive Youth Services Plan or Integrated County Plan approved by OCFS. This plan shall be deemed executory to the extent of monies made available to OCFS from the State of New York for Local Assistance programs and no liability on account thereof shall be incurred by OCFS or the State of New York beyond monies available for such purposes.

The County certifies that a resolution was properly passed by the County Board approving this Resource Allocation Plan.

COUNTY CHIEF EXECUTIVE OFFICER:

COUNTY FISCAL OFFICER:

BY _____
Signature

Terri Ross
Print Name

DATE: _____

Title: County Treasurer

Print Name: James Palmer

Address: Courthouse

Title: Chairman of Legislature

Belmont, NY 14813

Address: County Office Building

Belmont, NY 14813

REFERRAL

NAME OF COMMITTEE

MEETING DATE:

PUBLIC WORKS

DATE: FEBRUARY 02, 2005

TO: WAYS & MEANS

RE: BONDING OF LANDFILL EXPANSION STUDY

Request the bond process be started for the Landfill Expansion Study.

An amount not to exceed \$148,300 was previously approved with Resolution No. 160-04.

DATE REFERRED: 02/02/05


COMMITTEE CHAIRMAN

By: _____

DSR/ymr

MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____

(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: February 02, 2005

Request Account D5112.223 be increased in the amount of \$120,206.40. This is the amount of SFY 04-05 County Highway Improvement Program (CHIPS) funds remaining from 2004.

INCREASE STATE AID REVENUE:

D10.3501.00	State Aid CHIPS	\$120,206.40
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INCREASE APPROPRIATION:

D5112.223	County Road CHIPS Paving	\$120,206.40
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FISCAL IMPACT: Additional \$120,206.40

For further information regarding this matter, contact:

David S. Roeske
Superintendent

(585)268-9230

DSR/ymr

MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: FEBRUARY 2, 2005

Request Revenues and Material Costs be put in the 2005 budget for Bridge #12-02, CR35, Caneadea. Bridge was not in the original budget..

Total Appropriation		\$250,000
Revenues:		
County Road Revenue	D09.2801.10	\$ 95,000
Road Machinery Revenue	DM09.2801.10	\$ 12,500
Increase to Appropriation D5110.408 for materials to be used from stock		\$ 80,000

Bridge approved for bonding on Resolution #11-05

FISCAL IMPACT: \$0

For further information regarding this matter, contact:

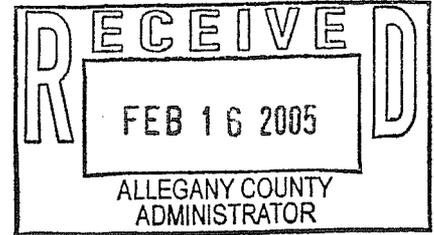
David S. Roeske (585)268-9230
Superintendent

DSR/ymr

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

February 14, 2005



Committee Members Present

C. Crandall, R. Heineman, R. Bennett, K. Nielsen, D. Russo,

Others Present

D. Aumick, E. Burdick, W. Dibble, J. Margeson, B. Rigby, T. Ross

Approval of Minutes

The February 9 minutes were approved on a motion by Bennett, seconded by Nielsen and carried.

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

The Health Department requests a resolution accepting \$190,000 in funding from the NYS DOH for the purpose of administering the Allegany Western Steuben Rural Health Care Network. The term of the contract is from February 1, 2005 through January 31, 2006. Allegany County DOH is the fiscal conduit between the NYS DOH and the Health Care Network with no fiscal impact on the County. The funds should be appropriated to account A4191.456 with a like sum placed in revenue account A10.3489.4191 (State Aid – Rural Health Care Network). The request was approved on a motion by Bennett, seconded by Russo and carried. Prepare Resolution

The Health Department requests a resolution to reallocate \$19,981.99 in Homeland Security Grant funds that were not spent in 2004 as outlined on the attached Memorandum of Explanation. The grant has overlapping grant fiscal years. The \$30,530 grant was accepted by Resolution No. 97-04 on May 11, 2004. A motion was made by Heineman, seconded by Russo and carried to table the request until the next meeting so that more specific information can be obtained. Committee members want a more specific breakdown of how the \$13,806.25 allocated to A3645.449 (Homeland Security – Contractual) will be spent. Tabled

The Office for the Aging requests a resolution accepting \$7,602 for budget year 2005 from the Allegany Senior Foundation (United Way and Alfred Housing). This funding will be used to provide Personal Emergency Response Systems (Lifelines) to low-income elderly persons in need of these services. The funds should be appropriated to account A6776.409 (Community Service for Elderly – Fees) with a like sum placed in revenue account A02.1972.09 (CSE Contributions). The request was approved on a motion by Nielsen, seconded by Russo and carried. Prepare Resolution

The Office for the Aging requests a resolution accepting a \$14,600 member item from the Empire State Development Corporation to purchase a cargo van for the Meals on Wheels Program. We will be purchasing the van from A6772.204, and when the member item is received, we will allocate \$14,600 to A6772.204 to bring the account back into balance. The request was approved on a motion by Bennett, seconded by Heineman and carried. Prepare Resolution

Audit Review/Approval

Ms. Rigby distributed copies of the February 14 audit summary. A motion was made by Nielsen, seconded by Russo and carried that the February 14 audit in the amount of \$2,603,868.77 be forwarded to the full Board for approval. It was noted that we are now including the Allegany County weekly local dollar share of Medicaid on the audit abstract. Year to date we have paid \$1,142,312.91 to New York State for our 25 percent share of Medicaid expenses.

Employee Evaluations

A memorandum from Legislator William Dibble regarding employee evaluations was distributed to committee members. Legislator Daniel Russo, former Chairman of the Personnel Committee, stated that there is a resolution in place for evaluations of non-bargaining unit employees and the Human Resources Department is handling the matter. Any evaluations for union employees would have to be negotiated in their contract.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators



APPENDIX X

Agency Code: 12000

Contract No.: C-019628

Period: 02/1/05 - 01/31/06

Funding Amount for Period: \$190,000.00

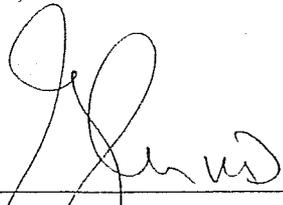
This is an AGREEMENT between THE STATE OF NEW YORK, acting by and through the Department of Health, having its principal office at Corning Tower Room 1119, Empire State Plaza, Albany, New York (hereinafter referred to as the STATE), and Allegany County Department of Health, for modification of Contract Number C-019628, as amended in attached Appendix(ices) A-1 (rev. 2/03), B-2, C-2, and D-2, which are hereby added to said contract. This contract renewal extends the contract through January 31, 2006.

All other provisions of said AGREEMENT shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT as of the dates appearing under their signatures.

Allegany County Department of Health
7 Court Street
Belmont, New York 14813

New York State Department of Health
Corning Tower Room 1119
Empire State Plaza
Albany, New York 12237

By: 

By: _____

Gary W. Ogden, MD, CM
Printed Name

Judith Arnold
Printed Name

Public Health Director
Title

Deputy Commissioner, DPPRD
Title

January 28, 2005
Date

Date

State Agency Certification: "In addition to the acceptance of this contract, I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: HUMAN SERVICES

Date: FEBRUARY 9, 2005

Explanation of Grant:

(please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

REAPPROPRIATION OF GRANT MONEY NOT SPENT IN 2004 – OVERLAPPING GRANT FISCAL YEAR

Appropriations (\$ 19,981.99)

A 3645.101	HOMELAND SECURITY Pers Serv	\$ 5,000.00
A 3645.219	HOMELAND SECURITY Equip	\$ 1,175.74
A 3645.449	HOMELAND SECURITY Contractual	\$ 13,806.25

Revenues (\$ 19,981.99)

A 10.3306.HTH9	HOMELAND SECURITY ST AID Health	\$ 19,981.99
----------------	---------------------------------	--------------

FISCAL IMPACT: Total grant: \$ 30,530 (\$ 10,548.01 spent in 2004)

Local county share: \$ 0

State Grant? Y Revenue # A 10.3306.HTH9 \$ 19,981.99

Federal Grant? Revenue # \$

if Federal, please list Federal Catalog of Federal Domestic Assistance

(CFDA) number -

This grant is renewal of existing grant funded program or new grant fund program.

X **REAPPROPRIATION OF GRANT MONEY NOT SPENT IN 2004**

Grant Fiscal Year – 2004-2005

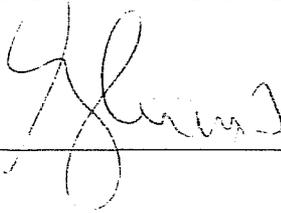
Obligation of County after grant expires:

REFER TO ORIGINAL ACCEPTANCE OF THIS GRANT BY
RESOLUTION #97-04 DATED MAY 11, 2004

Major benefits of accepting this grant are:

REAPPROPRIATION NECESSARY TO SPEND REMAINING GRANT MONEY ADVANCED IN 2004.
(A410.3645 \$ 19,981.99)

Department Head Signature _____



TITLE: ACCEPTANCE OF NON-BUDGETED FEDERAL GRANT IN AID UNDER THE BIOTERRORISM DISASTER PREPAREDNESS PROGRAM; APPROPRIATION OF FUNDS TO PUBLIC HEALTH ACCOUNTS

Offered by: Human Services and Finance Committees

RESOLVED:

1. That a non-budgeted Federal Grant in aid in the amount of \$30,530 under the Bioterrorism Disaster Preparedness Program, to further develop Allegany County's Disaster Preparedness Program through purchase of equipment to be utilized in training, is accepted.

2. That the sum of \$30,530 is appropriated as follows: \$5,000 to Account No. A4010.1, \$6,860 to Account No. A4189.2, \$18,670 to Account No. A4189.4, with a like sum credited to Revenue Account No. A11.4489.4189.

I, Brenda A. Rigby, Clerk of the Board of Legislators of the County of Allegany, State of New York do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said Board on the 10th day of May, 2004.

Brenda A. Rigby Dated at Belmont, New York this 11th day of May, 2004
Clerk, Board of Legislators, Allegany County

Moved by Bennett Seconded by Reynolds VOTE: Ayes 14 Noes 0 Absent 1 Voice _____
Absent: Heineman

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's use only)

COMMITTEE: Human Services

DATE: February 9, 2005

The Office for the Aging requests a resolution to accept \$7,602.00 for budget year 2005 from the Allegany Senior Foundation (United Way & Alfred Housing). This funding will be used to provide Personal Emergency Response Systems (Lifelines) to low-income elderly persons in need of this service.

Increase Expenditure Account #

A6776.409 Fees \$7,602.00

Increase Revenue Account #

A 02 1972.09 CSE Contributions \$7,602.00

FISCAL IMPACT: Increase contributions.

For further information regarding this matter, contact:

Kim Toot, Director Office for the Aging
Name and Department

(585) 268-9390
Telephone

RECEIVED
JAN 21 2005
OFFICE FOR THE AGING

December 31, 2004

Kimberly Toot, Director
Allegany County Office for the Aging
17 Court Street
Belmont, N.Y. 14813

RE: Allegany County Office for the Aging, 007 Project # S839

Dear Ms. Toot:

On behalf of the New York State Urban Development Corporation doing business as the Empire State Development Corporation (ESDC), I am pleased to inform you that at the recommendation of Charles A. Gargano, ESDC's Chairman, the ESDC Directors have approved the \$14,600 in assistance referenced above.

This approval is contingent upon the availability of funds, the approval of the State Division of the Budget and the receipt of funds by ESDC. To continue to process your grant, please read and sign the attached Agreement, make a copy for your records, and return one signed original to the address noted below.

If you have already completed your project, you may now submit a request and supporting documentation, including proof of payment, using the form attached hereto as Exhibit A. If you have not yet completed your project, you may request the funds with supporting documentation (including proof of payment) until six months after the scheduled completion date you stated in your application.

Should you have any question(s), please contact me via fax at (212) 803-3625 and your question(s) will be answered expeditiously. Kindly provide your project number on any communication in order to speed our response to you. We look forward to working with you.

Sincerely yours,



Marion MacQueen
Vice President Special Programs

Attachment
cc: Assemblymember Young

ITEM 7A:

MAKE/MODEL: FORD FREESTAR (A54) PRICE: \$14,618.00
plus DAS*

VEHICLE TYPE: COMPACT CARGO FRONT WHEEL DRIVE MINI VAN

EQUIPMENT INCLUDED IN NET PRICE

- 3.9L SPI V6 Engine
- 4-Speed Electronic Automatic Transmission w/OD Lockout
- 3.54 Axle Ratio
- Front Wheel Drive
- 58 Amp/Hr Battery
- P235/60R16 All-Season BSW Tires
- Compact Spare Tire
- 16" x 6.5" Steel Wheels w/Full 5-Spoke Covers
- Power Rack & Pinion Steering
- 4-Wheel Disc Brakes
- 4-Wheel Anti-Lock Brakes
- Tilt Steering Wheel
- 26 Gallon Fuel Tank
- Wide Molded-In-Gray Bodyside Moldings
- Solar-Tinted Flush-Mounted Glass All-Around
- Manual Air Conditioning
- Stalk Controls-inc. Turn Signals, Flash to Pass, High-Beam, Wiper/Washer
- Limo Style Front Doors
- Dual Manual Sliding Doors
- Dual Front High-Back Cloth Bucket Seats w/Adjustable Track/Headrest/Recline
- Securilock Passive Anti-Theft System
- Electronic AM/FM Stereo Radio W/Clock, 2 Front Speakers
- Power Door Locks w/Autolock
- Driver & Front Passenger Air Bags (SRS)
- Front Passenger Area Carpeting
- Rubber Rear Cargo Area Floor Mat
- Rear Window Defogger
- Dual Sail-Mounted Power Mirrors (RH convex)
- Power Front/Rear Quarter Windows

EPA Estimated Fuel Consumption as Equipped: City 17 mpg/Hwy 23 mpg

Discount from MSRP, for options not listed 18%

CONTRACTOR: VAN BORTEL FORD, INC.
ITEM 7A: 7325 Route 96
Victor, NY 14564

CONTACT: Ms. Barbara Dodson
PHONE #: 585/586-7705
FAX #: 585/586-7706
E-MAIL: bdodson@vanbortelford.com

FEDERAL ID #: 161609363
CONTRACT #: PC60710

REGION: 1 (Ontario County)

DELIVERY: 180 Days A/R/O

*Add delivery charge to price (see page 4 for explanation of DAS (Delivery Allowance Schedule) to determine delivery charge).

14,618
60 delivery charge
30 cigarette lighter (for mail carrier)
\$ 14,708
(continued)

SUMMARY OF CLAIMS

02/14/05

Page 1 of 2

COMM.

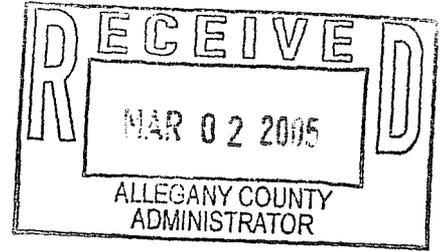
NO.	COMMITTEE NAME	PREPAIDS	AUDIT	SUB-TOTAL	AUDIT TOTAL
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1.	<u>HUMAN SERVICES</u>				
	A. Health				
	1. Health Department		680.27	680.27	
	2. Nurses		662.22	662.22	
	3. Health Dept. - IHAP		207.66	207.66	
	B. Mental Health				
	1. Mental Health		374.86	374.86	
	C. Social Srvcs. (Centr. Purch.)		1,049.67	1,049.67	
	D. Office for the Aging				
	1. Nutrition		71.55	71.55	
	2. Supportive Services		111.15	111.15	
	3. Community Srvcs/Elderly		177.02	177.02	
	4. HEAP		39.33	39.33	
	5. E.I.S.E.P.		88.30	88.30	
	6. S.N.A.P.		<u>84.61</u>	<u>84.61</u>	3,546.64
2.	<u>PLANNING & DEVELOPMENT</u>				
	A. Office of Development		23,790.74	23,790.74	
	B. Tourism		40,516.59	40,516.59	
	C. County Historian		300.60	300.60	
	D. Bicentennial Celebration	362.58	453.89	816.47	
	E. Planning		20,340.14	20,340.14	
	F. Housing Rehabilitation		5,705.00	5,705.00	
	G. Employment & Training		<u>16,126.06</u>	<u>16,126.06</u>	107,595.60
3.	<u>PUBLIC SAFETY</u>				
	A. District Attorney		6,973.20	6,973.20	
	B. Public Defender	249.10	2,671.70	2,920.80	
	C. Assigned Counsel		32,532.17	32,532.17	
	D. Grand Jury		160.00	160.00	
	E. Sheriff	298.31	11,781.85	12,080.16	
	F. E-911 Dispatch		203.70	203.70	
	G. Traffic Safety Prog. (A3114)		5,385.23	5,385.23	
	H. Probation		5,380.49	5,380.49	
	I. STOP DWI		53,498.11	53,498.11	
	J. Jail		20,791.33	20,791.33	
	K. Other Correction Agencies		4,575.00	4,575.00	
	L. Traffic Control (A3310)		75.00	75.00	
	M. Fire Service	12,899.93	1,499.05	14,398.98	
	N. Fire E-911	44.41	0.00	44.41	
	O. Emergency Services	321.76	3,906.59	4,228.35	
	P. Weights & Measures	32.94	427.04	459.98	
	Q. Youth Bureau	123.15	218.00	341.15	
	R. Youth Programs	<u>477.00</u>	<u>9,353.13</u>	<u>9,830.13</u>	173,878.19
4.	<u>PUBLIC WORKS</u>				
	A. Administration		1,629.02	1,629.02	
	B. Buildings	215.26	4,624.05	4,839.31	
	C. Solid Waste	1,436.67	8,869.39	10,306.06	
	D. County Road Fund				
	1. Maintenance Roads/Bridges		20,358.38	20,358.38	
	2. Snow Removal		109,694.57	109,694.57	
	3. Disability Insurance		688.80	688.80	
	E. Road Machinery Fund				
	1. Equipment		1,375.35	1,375.35	
	2. Contractual	1,337.74	18,241.53	19,579.27	
	3. Disability Insurance		<u>98.40</u>	<u>98.40</u>	168,569.16
5.	<u>WAYS AND MEANS</u>				
	A. Legislative Board		1,222.87	1,222.87	
	B. County Administrator		2,258.44	2,258.44	
	C. Clerk, Legislative Board		9,935.22	9,935.22	
	D. Treasurer		3,220.87	3,220.87	
	E. Assessments (Real Prop. Tax)		3,216.13	3,216.13	
	F. Tax Sale & Redemption		10.26	10.26	
	G. County Clerk		4,418.75	4,418.75	
	H. County Attorney		1,048.76	1,048.76	
	I. Human Resources		4,781.49	4,781.49	
	J. Board of Elections	341.95	781.86	1,123.81	
	K. Central Service Telephone	9,551.86	0.00	9,551.86	
	L. Central Service Copying		2,981.39	2,981.39	
	M. Central Service UPS	201.20	0.00	201.20	
	N. Central Service Postage	353.53	10,000.00	10,353.53	
	O. Central Service Computer		13,848.44	13,848.44	
	P. Unallocated Insurance		381,856.09	381,856.09	
	Q. Contingent	98,750.00	0.00	98,750.00	
	R. Community Colleges		1,319.05	1,319.05	
	S. Bus Transportation		55,515.08	55,515.08	
	T. Veterans' Service Agency		183.00	183.00	
	U. Disability Insurance		14,187.63	14,187.63	
	V. Insurance Reserve	13,666.66	14,961.38	28,628.04	
	W. Risk Retention-Health	24,751.92	735.00	25,486.92	
	X. Allegany County Payroll	1,393,462.91	0.00	1,393,462.91	
	Y. Capital Proj.- Law Enforce.	<u>131.94</u>	<u>82,585.50</u>	<u>82,717.44</u>	2,150,279.18
	<u>GRAND TOTAL</u>	1,559,010.82	1,044,857.95		<u>2,603,868.77</u>

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

February 28, 2005



Committee Members Present

C. Crandall, R. Heineman, R. Bennett, K. Nielsen, D. Russo, E. Sherman, J. Palmer

Others Present

W. Dibble, D. Dillon, J. Graffrath, J. Margeson, B. Morris, B. Rigby, T. Ross, P. Schmelzer, R. Sobeck

Media Present

D. LeBlanc – Olean Times Herald

Approval of Minutes

The February 14 minutes were approved on a motion by Nielsen, seconded by Bennett and carried.

Excess Insurance

Douglas Dillon, Executive Secretary for Worker's Compensation, distributed a spreadsheet summarizing the cost of excess insurance over the last five years. The proposal for renewal this year is \$46,385 (\$3,300 over budget). Mr. Dillon stated that our excess insurance is a specialized insurance, very few companies offer it, and we have only been able to secure the one proposal. Mr. Dillon noted that the cost of the excess insurance has increased by \$30,000 over the last six years, a 191 percent increase. Mr. Dillon also noted that the self-insurance retention has gone from \$300,000 in 2000 to \$500,000 in 2003 and \$750,000 in 2004. Our SIR is on a per occurrence basis. Our excess insurance has only covered one claim since the plan began 20 years ago.

Mr. Dillon expressed concern regarding the high cost of the insurance and the high annual increases for insurance that we will most likely not use. Mr. Dillon asked if the insurance could just be on certain departments, but the insurance company won't consider this. Mr. Dillon stated that our insurance agent, Brian Baty, could not attend the meeting today, but he recommends securing the insurance. John Margeson, County Administrator, suggested the committee renew one more year and then consider dropping the insurance and investing the \$40,000 in a reserve fund to build up every year. Mr. Margeson and Terri Ross, County Treasurer, will investigate investing options. Mr. Dillon asked if we would be criticized for not having the excess insurance if there was an audit.

After a brief discussion a motion was made by Heineman, seconded by Bennett and carried to drop the excess insurance overage. Mr. Dillon will inform Mr. Baty of the committee's decision.

Correction of Resolution No. 36-05

Bernard Morris, Personnel Officer, requested a resolution correcting the salaries listed in Resolution No. 36-05 as follows:

1. Deputy Social Services Commissioner – Change annual salary from \$52,525 to \$50,004.

2. Director of Temporary Assistance – Change from Grade 9, Step 7 with an annual salary of \$44,426 to Grade 9, Step 8 with an annual salary of \$45,761.

The above corrections result in an overall decrease in the total salaries for the positions by \$1,186. The request was approved on a motion by Bennett, seconded by Sherman and carried. **Prepare Resolution**

Request to Fill Positions

At the Board meeting this afternoon, legislators will consider Resolution Intro. No. 57-05 which creates one position of Grade B Supervisor and one position of Principal Welfare Examiner and abolishes the positions of Senior Caseworker, WMS Coordinator and Social Welfare Examiner. Patricia Schmelzer, Social Services Commissioner, requests approval to fill the two newly created positions if the resolution is approved. The request was approved on a motion by Nielsen, seconded by Bennett and carried.

Referral from Planning & Development Committee

The Social Services Department recently provided the Employment and Training Center with \$20,000 in Consolidated Application for State Administered Programs (CASP) Funding. This funding is available through June 30, 2005 and dedicated to providing employment related services to sanctioned individuals, individuals with medical exemptions, and individuals with a history of drug/alcohol abuse. The Employment and Training Center is requesting a resolution appropriating the funds as outlined on the attached Memorandum of Explanation. The request was approved on a motion by Heineman, seconded by Sherman and carried. **Prepare Resolution**

NYSAC Medicaid Resolution

The New York State Association of Counties (NYSAC) recently forwarded a resolution requesting a local Medicaid cap to counties with the request that they pass a similar resolution (*NYSAC Resolution is attached to the original minutes*). Chairman James G. Palmer stated that he attended a Medicaid Rally in Horseheads on February 17. Mr. Palmer noted that the Farm Bureau recently joined NYSAC's efforts to cap Medicaid. A motion was made by Bennett, seconded by Sherman and carried to sponsor a resolution similar to the NYSAC resolution. **Prepare Resolution**

March 28, 2005 Board Meeting

Brenda Rigby, Clerk of the Board, indicated that someone had asked if we still planned to have the March 28 Board meeting as scheduled since March 27 is Easter. After a brief discussion, committee members agreed to leave the March 28 Board meeting as scheduled.

Audit Review/Approval

Ms. Rigby distributed copies of the February 28 audit summary. A motion was made by Nielsen, seconded by Bennett and carried that the February 28 audit in the amount of \$1,026,374.70 be forwarded to the full Board for approval. Year to date we have paid \$1,597,454.47 to New York State for our 25 percent share of Medicaid expenses. Legislator Curt Crandall, Chairman of the Ways and Means Committee, plans to briefly address the Medicaid expenses after the audit is approved at the Board meeting.

Reduction in Legislature

Legislator Robert Sobeck *District IV* stated that several months ago a local law came before the Board to reduce the legislature from 15 members to 5. The matter was tabled and referred to the Ways and Means Committee for further investigation. Mr. Sobeck asked for an update on the status of this issue. Committee members informed Mr. Sobeck that Mr. Crandall distributed information comparing Allegany County's Board setup to that of other counties at the end of last year. At that time a motion was made and approved to leave the number of legislators at 15. Ms. Rigby will provide more specific information to Mr. Sobeck.

Legislative Payroll

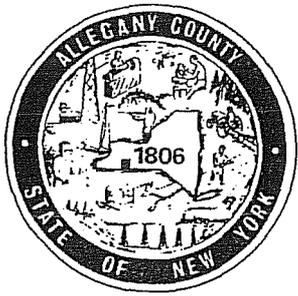
The legislators' payroll expenses covering the period January 1 through January 24, 2005 were approved for payment on a motion by Bennett, seconded by Nielsen and carried.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators



ALLEGANY COUNTY MUTUAL SELF-INSURANCE PLAN

WORKERS' COMPENSATION INSURANCE

5435B COUNTY ROAD 48
BELMONT, NEW YORK 14813
E-MAIL: www.wrkcmp@infoblvd.net

TELEPHONE 585-268-5008
FAX 585-268-5002

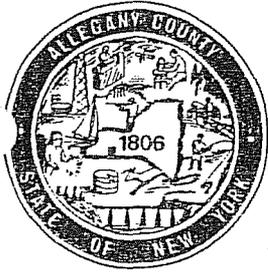
DOUGLAS A. DILLON
Executive Secretary

FIVE-YEAR COMPARISON OF YEARLY ACTUALS VS. BUDGET

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
Total Dept. Cost	\$643,455	\$679,669	\$760,939	\$780,844	\$776,635	\$778,750
Excess Ins.-Actual	\$15,924	\$17,152	\$31,737	\$29,433	\$42,378	\$43,000
Self-Insured Ret. (SIR)	\$300,000	\$300,000	\$300,000	\$500,000	\$750,000	\$750,000

PROPOSED SAFETY NATIONAL EXCESS INSURANCE COST * \$46,385
(Policy Period 3/1/05 – 2/28/06) SIR - \$750,000

* Lowest Proposal for renewal



ALLEGANY COUNTY
DEPARTMENT OF HUMAN RESOURCES AND CIVIL SERVICE

7 COURT STREET, COUNTY OFFICE BUILDING, ROOM 216

BELMONT, NEW YORK 14813-1081

Telephone 585-268-9212

Fax 585-268-9742

BERNARD J. MORRIS
Personnel Officer

ELLEN RUCKLE
Human Resources Specialist

To: Chairman Crandall & Members of the Ways & Means Committee

From: Bernie Morris, Personnel Officer

Date: 02/25/2005

Re: Correction of error in the annually salaries of appointees in Resolution 36-05

The Requests to Fill Position submitted to the Human Services and Ways & Means Committee for the Resolution contained errors in the annual salaries:

The 2005 Grade 9, Step 11 salary for Deputy Social Services Commissioner is \$50,004, not \$52,525.

The appointment to Director of Temporary Assistance is a promotion; as such Board Rules require it be filled at Grade 9, Step 8, \$45,761 instead of Grade 9, Step 7, \$44,426.

This correction decreases the total salaries for the positions by \$1186.

The County Attorney and Personnel Officer request pre-filing a resolution to correct the error in Resolution 36-05.

Thank You.

MEMORANDUM OF EXPLANATION

For application or acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's use only)

Committee of Jurisdiction: Planning & Development

Date: February 22, 2005

Explanation of Grant:

(please attach award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

The Allegany County Department of Social Services has recently provided the Employment and Training Center with \$20,000.00 in Consolidated Application for State Administered Programs (CASP) Funding. This funding is available through June 30, 2005 and dedicated to providing employment related services to sanctioned individuals, individuals with medical exemptions, and individuals with a history of drug/alcohol abuse. We are requesting that a resolution be presented to the Board of Legislators increasing our budget item accounts as follows:

FISCAL IMPACT: Total grant: \$20,000.00

Local county share: \$0.00

State Grant? Revenue # _____ \$ _____

Federal Grant? Yes Revenue # CD1 2801.6404 DSS CASP \$ \$20,000.00

If Federal, please list Federal Catalog of Federal Domestic Assistance

(CFDA) number 93-558

Appropriation breakdown?	# <u>CD1 6404.101 CASP Regular Pay</u>	<u>\$14,230.00</u>
	# <u>CD1 6404.802 CASP Retirement</u>	<u>\$ 1,900.00</u>
	# <u>CD1 6404.803 CASP FICA</u>	<u>\$ 1,090.00</u>
	# <u>CD1 6404.804 CASP Workers Comp.</u>	<u>\$ 310.00</u>
	# <u>CD1 6404.805 CASP Disability</u>	<u>\$ 60.00</u>
	# <u>CD1 6404.806 CASP Hosp./Med.</u>	<u>\$ 2,410.00</u>

Please contact County Treasurer for new account numbers for any new grants.

For further information regarding this matter please contact:

erry L. Garmong, E & T Center

268-9240

**2005 Legislative Conference
Resolution #01**

**RESOLUTION CALLING ON THE GOVERNOR AND STATE LEGISLATURE
TO REACH AGREEMENT ON A LOCAL MEDICAID CAP**

WHEREAS, Medicaid is a vital component of New York's health care financing system, providing the resources to deliver health care to New York State's most vulnerable citizens; and

WHEREAS, since the enactment of the Medicaid program, counties in New York State have been required to contribute a 25 percent matching share with the exception of certain long-term care and mental health services; and

WHEREAS, in most states, the state government assumes all of the responsibility for the non-federal share of the Medicaid program, so that the burden of paying for the medically needy is distributed over the widest possible tax base; and

WHEREAS, nationally, New York State Counties fund 85% of all local Medicaid dollars taken by states to fund the Medicaid program; and

WHEREAS, local taxpayers are currently funding a \$7 billion Medicaid local share that is growing at double digit rate, making Medicaid the largest and most volatile single expense in county budgets; and

WHEREAS, the growth of local Medicaid costs are siphoning away the limited resources available to fund county budgets without adding new pressures on property taxpayers; and

WHEREAS, counties have called for a cap on local Medicaid costs as a way to stabilize local property taxes and lessen the burden the Medicaid program places on local real property taxpayers; and

WHEREAS, the Governor has made a proposal that would substantially reduce the impact of the Medicaid local share and provide long term stability to county government in New York; and

WHEREAS, this plan is not without controversy as it is legally tied to the enactment of over \$1.9 billion in state share Medicaid cost containment measures; and

WHEREAS, in addition to this proposal, other members of the Senate and Assembly have introduced and supported various other "one-house" local Medicaid relief proposals; and

WHEREAS, the 2005-06 budget provides a unique window of opportunity for the Governor and members of the Senate and Assembly to come together and enact significant Medicaid relief that will lessen the burden of local real property taxes.

NOW THEREFORE BE IT RESOLVED, that the New York State Association of Counties (NYSAC) calls upon the Governor and the State Legislature to reach agreement on a local Medicaid cap during the 2005-06 legislative session;

BE IT FURTHER RESOLVED, that the New York State Association of Counties shall forward copies of this Resolution to Governor George E. Pataki, the New York State Legislature and all others deemed necessary and proper

SUMMARY OF CLAIMS

02/28/05

COMM.

Page 1 of 1

NO.	COMMITTEE NAME	PREPAIDS	AUDIT	SUB-TOTAL	AUDIT TOTAL
1.	<u>HUMAN SERVICES</u>				
	A. Coroners & Medical Examiners		235.00	235.00	
	B. Health				
	1. Special Education/PHC		55,085.29	55,085.29	
	2. Health Department	78.64	9,830.81	9,909.45	
	3. Nurses		64,085.80	64,085.80	
	4. Family Planning	1,672.37	6,424.68	8,096.95	
	5. Long Term Health Care		59,641.67	59,641.67	
	6. Rabies Clinics		620.50	620.50	
	7. Phys. Hand. Child./Health		1,891.70	1,891.70	
	8. Water Quality Mngt.		5,155.95	5,155.95	
	9. Health Dept. - IHAP	1,078.13	1,351.84	2,429.97	
	10. Health Dept. - E.I.P.		20,422.60	20,422.60	
	11. TB Care & Treatment		82.34	82.34	
	12. Cancer Screening	170.48	4,362.97	4,533.45	
	13. Bio Terrorism Preparedness		9,994.97	9,994.97	
	14. WIC	682.61	13,506.41	14,189.02	
	C. Mental Health				
	1. Narcotic Addiction Control		22,983.66	22,983.66	
	2. Mental Health	1,334.74	125,449.16	126,783.90	
	3. Mental Hygiene Law Expense		18,795.63	18,795.63	
	D. Office for the Aging				
	1. Nutrition		16,365.02	16,365.02	
	2. Supportive Services	437.22	2,192.92	2,630.14	
	3. Sr. Employment Program		150.00	150.00	
	4. State LTCOP		91.41	91.41	
	5. Community Svcs/Elderly	45.38	4,930.89	4,976.27	
	6. E.I.S.E.P.		7,531.77	7,531.77	
	7. S.N.A.P.		14,215.92	14,215.92	
	8. H.I.I.C.A.		200.00	200.00	
	9. Weatherization		455.00	455.00	
	10. Family Caregiver		647.00	647.00	
					<u>472,200.38</u>
2.	<u>PLANNING & DEVELOPMENT</u>				
	A. Beach and Pool	86.26	0.00	86.26	
	B. Reforestation	39.93	10,000.00	10,039.93	
	C. Cooperative Extension		47,500.00	47,500.00	
	D. Agricultural Society		6,500.00	6,500.00	
	E. Blind & Visually Handicapped		7,500.00	7,500.00	
	F. Employment & Training		3,202.90	3,202.90	
					<u>74,829.09</u>
3.	<u>PUBLIC WORKS</u>				
	A. Administration		250.00	250.00	
	B. Buildings		4,884.11	4,884.11	
	C. Solid Waste	671.34	9,708.83	10,380.17	
	D. County Road Fund				
	1. Engineering		10.00	10.00	
	2. Maintenance Roads/Bridges		46,334.54	46,334.54	
	3. Snow Removal		86,351.79	86,351.79	
	E. Road Machinery Fund				
	1. Equipment		579.31	579.31	
	2. Contractual	1,334.62	8,489.74	9,824.36	
	F. Capital Projects		15,295.95	15,295.95	
					<u>173,910.23</u>
4.	<u>WAYS AND MEANS</u>				
	A. Capital Proj. - Law Enforce.		305,435.00	305,435.00	
					<u>305,435.00</u>
	<u>GRAND TOTAL</u>	7,631.62	1,018,743.08		<u>1,026,374.70</u>

Recap of Accounts	Totals	Less Prepaids	Grand Total
General Fund	559,340.85	6,297.00	553,043.85
County Road Fund	132,696.33	0.00	132,696.33
Road Machinery Fund	10,403.67	1,334.62	9,069.05
Capital Fund - Public Works	15,295.95	0.00	15,295.95
Capital Fund - Ways & Means, Law Enf.	305,435.00	0.00	305,435.00
Employment & Training	3,202.90	0.00	3,202.90
	1,026,374.70	7,631.62	1,018,743.08

TO THE TREASURER:

I, Brenda A. Rigby, do hereby certify that the attached vouchers represent duly authorized claims in the amount of \$1,026,374.70 approved at the regular meeting of the Board of Legislators on Monday, 02/28/05, for which payment shall be drawn by your office and charged to the proper funds as stated hereon.

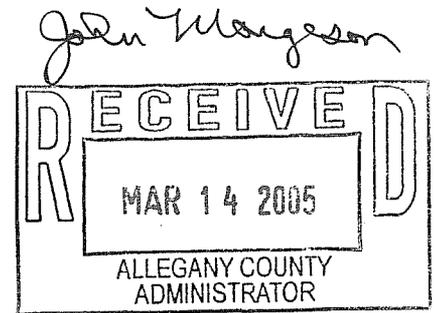
Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

Weekly Shares Report	Allegany County		Expense	Total Paid
Week / Cycle #	Local Dollar Share of	NYS Medicaid Program	Budget	Year to Date
			Year	to IRS
2/15/2005 / 1432	58,710.09		2004	1,201,023.00
	80,828.33		2005	1,261,851.32
2/22/2005 / 1433	315,603.15		2005	1,597,454.47

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

March 9, 2005



Committee Members Present

C. Crandall, R. Heineman, R. Bennett, D. Russo, E. Sherman, J. Palmer

Others Present

R. Christman, P. Cockle, W. Dibble, D. Horan, J. Margeson, B. Morris, G. Ogden, S. Presutti, Y. Rechichi, B. Rigby, D. Roeske, T. Ross, P. Schmelzer, N. Stocker, K. Toot

Media Present

D. LeBlanc – Olean Times Herald; S. Leibler – Wellsville Daily Reporter

Approval of Minutes

The February 28 minutes were approved on a motion by Sherman, seconded by Russo and carried.

Executive Session

A motion was made by Heineman, seconded by Bennett and carried to enter into executive session to discuss collective negotiations pursuant to article fourteen of the Civil Service Law. Following the executive session, a motion was made by Heineman seconded by Russo and carried to return to regular session.

Tax Correction

Steven Presutti, Real Property Tax Service Agency Director, presented a request to have the following parcel removed from the tax rolls:

TOWN OF GRANGER
NYS DEC

Tax Map Number: 6.-3-16.2
Chargeback: \$1,635.83

This parcel was purchased by New York State and is not subject to a tax.

The request was approved on a motion by Heineman, seconded by Sherman and carried (Voting No: Bennett). Pursuant to Resolution No. 77-04, a resolution is required because the correction is over \$1,000 and results in a complete removal of tax. Prepare Resolution

Department of Motor Vehicles

Robert Christman, County Clerk, expressed concern regarding loss of revenue for Allegany County when motor vehicle registrations and renewals are mailed to the state rather than processed in our own Motor Vehicle Department. Mr. Christman indicated that he has placed public service announcements in the Wellsville Daily Reporter outlining the benefits of using our local Motor Vehicle Department and urging citizens to take advantage of this opportunity to boost Allegany County's revenue at no additional cost to the individual.

Mr. Christman distributed a copy of a flyer that Cayuga County mails with every tax bill and stated that Cayuga County passed a local law allowing them to include the flyer in the tax bill mailing. Mr. Christman indicated that he has discussed the matter with both Steven Presutti and County Attorney Daniel Guiney, and although they have some reservations, they are both investigating the matter further.

Mr. Christman asked committee members if they were interested in including a flyer with our tax bills if the details could be worked out.

Employee of the Month

A motion was made by Russo, seconded by Heineman and carried to honor Sandra Fanton in the Department of Motor Vehicles as Employee of the Month for April.

Legislator Robert Heineman expressed concern about department heads nominating multiple employees of the month. Committee members requested Ellen Ruckle to notify department heads that they should be making only one nomination per form. Kimberley Toot, Departmental Liaison, stated that she will also plan to discuss this matter at the next department head meeting.

Tax Auction

Terri Ross, County Treasurer, distributed copies of the Allegany County Delinquent Property Tax Auction booklets to committee members. The auction will be held on Saturday, May 7, at the Genesee Valley Central School Auditorium in Belmont. Registration starts at 8:30 a.m. and the auction will begin at 9:30 a.m. Summit Auction and Realty LLC will be handling the auction again this year. Ms. Ross stated that there will be two informational seminars this year. The seminars will be held on Monday, March 14, at the David A. Howe Library in Wellsville and on Wednesday, March 16, at the Paine Center for Science at Houghton College. The tax auction booklets can be purchased for \$15 from the Allegany County Treasurer's Office, Allegany County Real Property Tax Office and the Wellsville Town Clerk.

Bond Resolution for Issuance of \$2,126,150 Bonds

Committee members briefly discussed the resolution that will be considered March 14 authorizing the issuance of \$2,126,150 bonds of the County of Allegany, New York, to pay the cost of various capital improvements in and for said County. County Treasurer Ross stated that the sale for the bonds is scheduled for April 14 with closing scheduled for April 28.

Ms. Ross explained that the funds will not actually be bonded at first; we will secure a BAN (Bond Anticipation Note) for short term borrowing that will then be rolled into previous 2003 and 2004 BANs in the hopes of locking in a better rate.

Committee members expressed concern about the lack of detail regarding what will be included in the BAN. John Margeson, County Administrator/Budget Officer, stated that he will put something together and forward it to legislators.

Curt Crandall, Chairman of the Ways and Means Committee, stated that the committee needs to start looking at long-term planning. Over the next few months Mr. Crandall would like the committee to put together a long-term plan that will fold into our 2006 budget process.

Purchasing Card

Ms. Ross noticed in some minutes that credit cards were being issued for gas purchases, and she requested approval to pursue obtaining a purchasing card instead. Ms. Ross stated that with a purchasing card, you can place limits on spending as well as where the card can be used. Ms. Ross believes a purchasing card could save the County input time, checks, postage and time, etc. The purchasing card would be in the form of a MasterCard which is widely accepted. Ms. Ross indicated that we would pay just one vendor for multiple purchases and then bill back to the departments. Ms. Ross indicated that representatives from Chase are coming next week to discuss the matter. Committee members agreed that the matter should be pursued further.

2004 Year-End Figures

Ms. Ross distributed a financial report summarizing 2004 year-end figures for some of the key accounts. It was noted that our Sales & Use Tax Revenue Account (A01.1110.00) came in \$474,608 under the \$14 million budget amount. Mr. Margeson indicated that we may receive an adjustment from audit and control to make up some of it. On a positive note, our 2005 Sales & Use Tax Revenue Account has received \$250,000 over what we received last year at this time.

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

Tabled at February 14, 2005 Meeting:

The Health Department requests a resolution to reallocate \$19,981.99 in Homeland Security Grant funds that were not spent in 2004 as outlined on the attached Memorandum of Explanation. The grant has overlapping grant fiscal years. The \$30,530 grant was accepted by Resolution No. 97-04 on May 11, 2004. At the February 14 Ways and Means Committee meeting, committee members tabled the matter and requested a more specific breakdown of how the \$13,806.25 allocated to A3645.449 will be spent. Since that meeting, Mr. Margeson provided committee members with the requested breakdown. The requested resolution was approved on a motion by Heineman, seconded by Sherman and carried. **Prepare Resolution**

Facilities Planning & Management

The Facilities Planning & Management Committee requests that the Public Works Department start a vehicle record log on all County-owned vehicles, perform inspections, do tire changes, and perform a desk audit on the automotive parts person once the responsibilities have been added.

Legislator Rodney Bennett, Chairman of the Facilities Planning and Management Committee, stated that the committee wants to start a log of all County-owned vehicles to keep track of inspections, oil changes, general maintenance, etc. for a six-month trial period. It was noted that the County owns software that would enable them to keep such a log.

Legislator Robert Heineman expressed concern about taking business away from the small gas stations and garages. Mr. Roeske stated that the County already owns equipment to do inspections and any needed parts are bought locally. The Department of Public Works only plans to do inspections and very minor maintenance and repairs. This will not require any additional staff at that this point; whereas, oil changes and regular maintenance might require another person. A suggested starting date is April 1.

Mr. Roeske plans to discuss the desk audit and responsibilities of the automotive parts person with Bernard Morris, Personnel Officer.

The request was approved on a motion by Bennett, seconded by Sherman and carried. **Prepare Resolution**

Public Works Committee

The Public Works Department requests a resolution approving the Master Federal Aid and Marchiselli Aid on the project for Bridge #23-11, CR7B, Rushford. A portion of the County share was appropriated in the 2003 and 2005 budgets. No Marchiselli Aid is being received on preliminary engineering costs and only 14.2 percent is being received on construction costs. This agreement enables the County to receive Marchiselli funding for the project. The request was approved on a motion by Bennett, seconded by Heineman and carried. **Prepare Resolution**

David Roeske, Public Works Superintendent, requests approval to fill a position of Motor Equipment Operator that is open due to a retirement, and Mr. Roeske plans to fill the position from within the department. Mr. Roeske amended his request to include two positions of Motor Equipment Operator. Mr. Roeske explained that he plans to upgrade the two current Laborers to Motor Equipment Operators which will allow them to perform a larger range of duties and provide more flexibility. It was noted that the two Laborers are already getting paid out of class the majority of the time. Mr. Roeske's request to fill two Motor Equipment Operator positions contingent on the positions being created and two Laborer positions be abolished was approved on a motion by Bennett, seconded by Sherman and carried.

Health Department – 2004 Year-end Financial Report

Dr. Gary Ogden, Public Health Director, and Pamela Cackle, Accountant, distributed copies of the Health Department's revenue and expense reports for the 2004 budget year. It was noted that \$631,686 County dollars were used to operate the Health Department in 2004 representing only 9 percent of total expenditures. Overall the Health Department ran over budget by \$141,800.

Dr. Ogden briefly mentioned that the Health Department will need to be billed for any vehicles purchased even if the vehicle has not arrived so that when the cost report comes out, our reimbursable rate does not drop. Ms. Ross confirmed that any department receiving aid will have to be billed for their vehicles so that money can be allocated.

Social Services Department- 2004 Year-end Financial Report

Patricia Schmelzer, Commissioner of Social Services, and Donald Horan, Director of Administrative Services, distributed a financial report summarizing Social Services' account figures at the end of 2004. The Social Services Department collected \$18,716,982 of the \$19,180,214

budgeted revenue for 2004. They spent \$28,566,200 of the \$30,803,152 budgeted appropriations for 2004. Overall the Social Services Department has \$1,773,619 remaining in their 2004 budget.

Public Works Department – 2004 Year-end Financial Report

David Roeske, Public Works Superintendent, distributed a financial report summarizing the Public Works Department's account figures at the end of 2004. Yvonne Rechichi, Accountant, was also present to answer questions and concerns. For 2004, the Public Works Department received \$328,987 less in revenue than anticipated; however, they also spent \$534,052 less than anticipated resulting in \$205,065 remaining in their 2004 accounts at year end.

Mr. Roeske also presented current figures for 2005. Mr. Roeske noted that the figures don't look too good right now, but added that it is too early to judge. Mr. Roeske stated that we won't be having as much out-of-county waste this year, and the projected revenues are only a guess this year. Mr. Roeske indicated that they will have a better handle on revenue for solid waste next year.

Legislator Robert Heineman asked Mr. Roeske how we were doing on snow and ice, and Mr. Roeske responded that our figures appear to be average.

Mr. Margeson indicated that Randal Belmont, Sheriff, was not able to attend the meeting today.

Executive Session

A motion was made by Bennett, seconded by Heineman and carried to enter into executive session to discuss the medical history of a particular employee. Following the executive session, a motion was made by Heineman, seconded by Sherman and carried to return to regular session.

Excess Workers' Compensation Insurance

At the February 28 Ways and Means Committee meeting, committee members agreed not to secure Excess Workers' Compensation Insurance at that time. After reconsidering the matter, a motion was made by Heineman, seconded by Sherman and carried to secure Excess Workers' Compensation insurance for an annual premium of \$46,385 for the period February 15, 2005 through February 15, 2006 with Safety National Insurance Company. The producer is Humphrey & Vandervoort of Amherst, New York. **Prepare Resolution**

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: HUMAN SERVICES

Date: FEBRUARY 9, 2005

Explanation of Grant:

(please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

REAPPROPRIATION OF GRANT MONEY NOT SPENT IN 2004 – OVERLAPPING GRANT FISCAL YEAR

Appropriations (\$ 19,981.99)

A 3645.101	HOMELAND SECURITY Pers Serv	\$ 5,000.00
A 3645.219	HOMELAND SECURITY Equip	\$ 1,175.74
A 3645.449	HOMELAND SECURITY Contractual	\$ 13,806.25

Revenues (\$ 19,981.99)

A 10.3306.HTH9	HOMELAND SECURITY ST AID Health	\$ 19,981.99
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FISCAL IMPACT: Total grant: \$ 30,530 (\$ 10,548.01 spent in 2004)

Local county share: \$ 0

State Grant? Y Revenue # A 10.3306.HTH9 \$ 19,981.99

Federal Grant? Revenue # \$

if Federal, please list Federal Catalog of Federal Domestic Assistance

(CFDA) number -

This grant is renewal of existing grant funded program or new grant fund program.
X REAPPROPRIATION OF GRANT MONEY NOT SPENT IN 2004

Grant Fiscal Year – 2004-2005

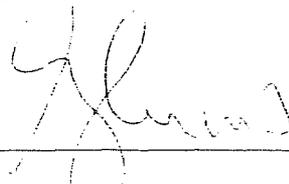
Obligation of County after grant expires:

REFER TO ORIGINAL ACCEPTANCE OF THIS GRANT BY
RESOLUTION #97-04 DATED MAY 11, 2004

Major benefits of accepting this grant are:

REAPPROPRIATION NECESSARY TO SPEND REMAINING GRANT MONEY ADVANCED IN 2004
(A410.3645 \$ 19,981.99)

Department Head Signature _____



MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: MARCH 02, 2005

Request Resolution be prepared approving the Master Federal Aid and Marchiselli Aid on the project for Bridge 23-11, CR7B, Rushford. This resolution amends the scheduled funding.

REVISE APPROPRIATED FIGURES TO:

H5607.200 Total Appropriation		\$1,041,000
H10.3089.5607	State Aid	\$ 128,000
H11.4591.5607	Federal Aid 80%	\$ 832,800
H12.5032.5607	County Share	\$ 80,200

A portion of the County Share was appropriated in the 2003 and 2005 Budgets. No Marchiselli Aid is being received on Preliminary Engineering and only 14.2% is being received on Construction Costs.

FISCAL IMPACT:

For further information regarding this matter, contact:

David S. Roeske (585)268-9230
Superintendent

DSR/ymr

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways & Means

DATE: March 14, 2005

A resolution is requested to secure Excess Workers' Compensation insurance in the amount of \$46,385.00 for the period February 15, 2005 through February 15, 2006 with Safety National Insurance Company.

The producer is Humphrey & Vandervoort of Amherst, New York.

Premium: \$46,385.00

Term: 1 year

Contract Terms:	Est. Annual Payroll	\$28,457,000
	Specific Excess Limit	\$10,000,000
	Self-Insured Retention	\$ 750,000
	Employers Liability Limit	\$ 1,000,000

FISCAL IMPACT: \$46,385 (Budgeted at \$43,000 in 2005 under account S1710.406)

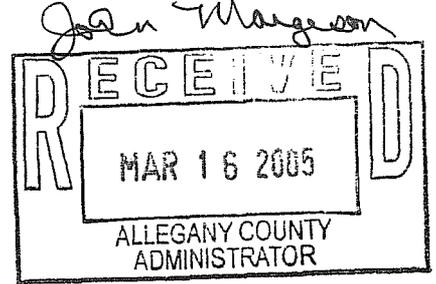
For further information regarding this matter, contact:

Douglas A. Dillon, Executive Secretary
Allegany County Mutual Self-Insurance Plan
(585) 268-5008

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

March 14, 2005



Committee Members Present

C. Crandall, R. Heineman, R. Bennett, D. Russo, E. Sherman, J. Palmer

Others Present

D. Aumick, J. Budinger, E. Burdick, W. Dibble, J. Graffrath, D. Guiney, J. Margeson, S. Myers, S. Presutti, P. Regan, B. Rigby, T. Ross, P. Schmelzer, R. Sobek

Media Present

D. LeBlanc – Olean Times Herald

Attorney/Client Session

A motion was made by Russo, seconded by Heineman and carried to enter into attorney/client session. Following the attorney/client session, a motion was made by Heineman, seconded by Bennett and carried to return to regular session.

DSS – Request to Fill Position

Patricia Schmelzer, Social Services Commissioner, requested approval to fill a Non-unit, Grade 7 Principal Social Welfare Examiner position that became vacant when an employee retired. The annual salary of \$32,095 is financed 50 percent with federal funds, 25 percent with state funds and 25 with county funds. Ms. Schmelzer indicated that there will be temporary cost savings because the employee that retired was at a higher step. The request was approved on a motion by Heineman, seconded by Sherman and carried.

Authority to Approve Tax Bill Corrections and Refunds

Steven Presutti, Real Property Tax Director, requested a resolution delegating the authority to approve real property tax refunds and corrections of the tax bills and tax rolls in the amount of \$1,000 or less to the County Administrator. It was noted that this resolution must be requested every year and committee members requested Brenda Rigby to add the item to the list of year-end resolution requests. Mr. Presutti's request was approved on a motion by Bennett, seconded by Russo and carried.

Prepare Resolution

Sales Tax

John Margeson, County Administrator, informed committee members that if the additional one (1) percent or one and one-half (1.5) percent sales tax is to be extended beyond the November 30, 2005 expiration date, it will be necessary to adopt a resolution requesting our state legislative representatives to introduce and seek passage of the required legislation to continue the additional County sales tax for three years. A motion was made by Bennett, seconded by Heineman and carried to retain what we currently have and request the additional one and one-half (1.5) percent sales tax to be extended. (Voting No: Russo) Prepare Resolution

Office for the Aging 2005 Budget Adjustment

The Office for the Aging requests a resolution to increase various revenue and expenditure accounts as outlined on the attached Memorandum of Explanation. A donation of \$176 was made to the Office for the Aging from the Belmont Rotary Club to purchase a printer for the Tax Counseling for the Elderly (TCE) Program. In addition, a \$5,000 increase from the Social Services Department to the Office for the Aging for a contract to certify all age 60 and over HEAP recipients for the 2004-2005 HEAP season. The request was approved on a motion by Heineman, seconded by Bennett and carried. Prepare Resolution

Audit Review/Approval

Brenda Rigby distributed copies of the March 14 audit summary. A motion was made by Heineman, seconded by Sherman and carried that the March 14 audit in the amount of \$2,847,171.93 be forwarded to the full Board for approval. Year to date, we have paid \$1,980,245.37 to New York State for our 25 percent share of Medicaid expenses.

Vehicles

Legislator Curt Crandall, Chairman of the Ways and Means Committee, mentioned the need to set up some guidelines and policies regarding the replacement of vehicles and suggested that the committee request John Margeson and key Department Heads to develop a long-term (3 to 5 yrs.) vehicle replacement program.

Committee members discussed the bond resolution that will be considered at the Board meeting this afternoon. The resolution indicates that \$300,000 will be included in the bond for the purchase of vehicles. Committee members agreed that the bond resolution should be amended to include the following two paragraphs:

- That the Transportation Sub-committee of the Facilities Planning and Management Committee shall develop and recommend an acquisition plan for vehicles to be purchased with these bond proceeds. All departmental requests for vehicle purchases shall first be made to and reviewed by the Transportation Sub-committee and referred by that Sub-committee to the Facilities Planning and Management Committee for final determination.
- That the County Administrator shall formulate a three-year capital plan for the purchase of County-owned passenger vehicles. Such plan shall establish a systematic approach to vehicle purchase, replacement and financing methods.

A motion was made by Heineman, seconded by Russo and carried requesting that Mr. Margeson work with key Department Heads to develop a three-year plan that can be reviewed at the next regular Ways and Means Committee meeting. Committee members also requested Mr. Margeson to bring a list of all our vehicles and each vehicle's mileage.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: March 9, 2005

A resolution is requested to fill a Principal Social Welfare Examiner position in the Social Services Department. The vacancy occurred due to a retirement.

FISCAL IMPACT: \$8,024 – local share of position
- Cost savings due to filling position a lower step approximately \$965 local share.

For further information regarding this matter, contact:

Patricia Schmelzer, Commissioner
Allegany County Department of Social Services

268-9303

Request to Fill Position

Date: 3/9/05

Committee of Jurisdiction: Human Services

I would like to fill the following position:

Title Principal Social Welfare Examiner Department Social Services

Will any positions be eliminated? no If yes, which one? _____

This position is an:

Existing position? Newly Created Position? _____ created by Resolution # _____

This position will be:

Full Time? Part Time? _____ Permanent? Temporary? _____

This position will be:

Non Union? Union? _____ covered by the _____ bargaining unit.

Grade 7 Step Base Hourly pay rate \$17.63

Annual salary of position \$32,095 Cost of benefits for position 40%

Does this position support a mandated program/grant? _____

Name of program/grant? Program Integrity Unit

Source of funding for position?

25% County 25% State 50 % Federal _____ % Other

Amount in current years budget for this position \$41,790

Reason for need to fill this position at this time?

Employee Retirement 2/18/05

Department Head Signature _____

Date 3/9/05

06/17/03

ALLEGANY COUNTY BOARD OF LEGISLATORS
SUMMARY OF CLAIMS

03/14/05
Page 1 of 2

COMM.

NO.	COMMITTEE NAME	PREPAIDS	AUDIT	SUB-TOTAL	AUDIT TOTAL
1.	<u>HUMAN SERVICES</u>				
	A. Health				
	1. Health Department		205.25	205.25	
	2. Nurses		197.25	197.25	
	3. Family Planning		4.89	4.89	
	4. Health Dept. - IHAP		319.15	319.15	
	5. WIC		47.76	47.76	
	B. Mental Health				
	1. Mental Health		619.57	619.57	
	C. Social Svcs. (Centr. Purch.)		1,324.12	1,324.12	
	D. Office for the Aging				
	1. Community Svcs/Elderly		<u>118.56</u>	<u>118.56</u>	<u>2,836.55</u>
2.	<u>PLANNING & DEVELOPMENT</u>				
	A. Office of Development		2,980.36	2,980.36	
	B. Tourism		20,448.13	20,448.13	
	C. Other Recreation		1,000.00	1,000.00	
	D. Bicentennial Celebration	500.00	247.84	747.84	
	E. Planning		400.00	400.00	
	F. Employment & Training		<u>11,849.67</u>	<u>11,849.67</u>	<u>37,426.00</u>
3.	<u>PUBLIC SAFETY</u>				
	A. District Attorney		3,190.50	3,190.50	
	B. Public Defender	429.00	2,130.79	2,549.79	
	C. Assigned Counsel		25,430.25	25,430.25	
	D. Grand Jury		317.25	317.25	
	E. Sheriff	193.53	11,043.52	11,237.05	
	F. Probation		6,648.26	6,648.26	
	G. STOP DWI		1,345.91	1,345.91	
	H. Jail		26,513.85	26,513.85	
	I. Other Correction Agencies		23,080.00	23,080.00	
	J. Fire Service	6,023.67	3,355.91	9,379.58	
	K. Emergency Services	362.91	6,686.72	7,049.63	
	L. Weights & Measures	38.35	927.13	965.48	
	M. Youth Bureau	128.65	0.00	128.65	
	N. Youth Programs		<u>3,913.58</u>	<u>2,913.58</u>	<u>121,749.78</u>
4.	<u>PUBLIC WORKS</u>				
	A. Administration		2,079.95	2,079.95	
	B. Buildings	9,794.00	2,980.06	12,774.06	
	C. Solid Waste	38.08	42,032.79	42,070.87	
	D. County Road Fund				
	1. Engineering		731.99	731.99	
	2. Maintenance Roads/Bridges		46,296.61	46,296.61	
	3. Snow Removal		882,867.03	882,867.03	
	E. Road Machinery Fund				
	1. Equipment		694.10	694.10	
	2. Contractual	3,712.99	12,831.50	16,544.49	
	F. Capital Projects		<u>1,228.70</u>	<u>1,228.70</u>	<u>1,005,287.80</u>
5.	<u>WAYS AND MEANS</u>				
	A. Legislative Board		2,492.91	2,492.91	
	B. County Administrator		4,775.00	4,775.00	
	C. Clerk, Legislative Board		174.41	174.41	
	D. Treasurer		1,960.38	1,960.38	
	E. Assessments (Real Prop. Tax)		732.49	732.49	
	F. County Clerk		3,829.04	3,829.04	
	G. County Attorney		3,637.56	3,637.56	
	H. Human Resources		2,498.71	2,498.71	
	I. Board of Elections		1,602.73	1,602.73	
	J. Central Service Telephone	5,295.36	0.00	5,295.36	
	K. Central Service Copying		1,250.73	1,250.73	
	L. Central Service UPS	162.08	0.00	162.08	
	M. Central Service Postage	353.53	10,091.96	10,445.49	
	N. Central Service Computer		5,929.40	5,929.40	
	O. Unallocated Insurance		1,678.48	1,678.48	
	P. Community Colleges		42,998.41	42,998.41	
	Q. Bus Transportation		110,898.16	110,898.16	
	R. Veterans' Service Agency		379.08	379.08	
	S. Insurance Reserve		2,065.86	2,065.86	
	T. Risk Retention-Health	24,690.71	0.00	24,690.71	
	U. Allegany County Payroll	1,392,756.97	0.00	1,392,756.97	
	V. Capital Proj.- Law Enforce.	<u>148.73</u>	<u>59,469.11</u>	<u>59,617.84</u>	<u>1,679,871.80</u>
	<u>GRAND TOTAL</u>	<u>1,444,608.56</u>	<u>1,402,543.37</u>		<u>2,847,171.93</u>

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's use only)

COMMITTEE: Human Services

DATE: March 9, 2005

The Allegany County Office for the Aging requests a resolution to increase the following revenue and expenditure accounts.

A donation of \$176.00 was made to the Office for the Aging from the Belmont Rotary Club to purchase a printer for the Tax Counseling for the Elderly (TCE) program.

And an increase from the Allegany County Department of Social Services from \$18,000.00 to \$23,000.00 for a contract with the Office for the Aging to certify all age 60 and over HEAP recipients for the 2004-2005 HEAP season. (Contract attached.)

Increase Revenue Account #'s

A 02 1972.01	III-B - Contributions	\$ 176.00
A 09 2801.40	HEAP - Local Revenue	<u>\$5,000.00</u>
		\$5,176.00

Increase Expenditure Account #'s

A6773.201 Office Equipment	\$ 176.00
A6777.101 Regular Pay	\$1,000.00
A6777.401 Postage	\$1,400.00
A6777.416 Telephone	\$1,200.00
A6777.419 Printing	\$1,000.00
A6777.802 Retirement	<u>\$ 400.00</u>
	\$5,176.00

FISCAL IMPACT: No increase in county dollars.

For further information regarding this matter, contact:

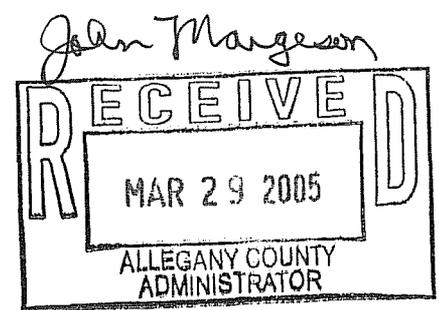
Kim Toot, Office for the Aging
Name and Department

268-9390
Telephone

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

March 28, 2005



Committee Members Present

C. Crandall, R. Heineman, R. Bennett, K. Nielsen, D. Russo, E. Sherman, J. Palmer

Others Present

D. Aumick, E. Burdick, D. Button, W. Dibble, J. Margeson, B. Morris, B. Rigby, E. Ruckle, R. Sobeck, K. Toot

Media Present

D. LeBlanc – Olean Times Herald; S. Leibler – Wellsville Daily Reporter

Approval of Minutes

The March 9 and 14, 2005 minutes were approved on a motion by Sherman, seconded by Bennett and carried.

Distribution of Cellular Telephones

Deborah Button, IT Director, requested approval to distribute our old cellular telephones that are no longer being used to the domestic violence group through ACCORD. The telephones will be reprogrammed to only allow calls to 911. The request was approved on a motion by Bennett, seconded by Russo and carried.

Ms. Button stated that we currently have 111 cellular telephones in use. With our new plan, we are not incurring roaming charges, and our monthly bill has dropped a few hundred dollars.

Non-unit Sick Time Accumulation

Bernard Morris, Personnel Officer, informed committee members that the AFSCME contract allows AFSCME union employee to accumulate 165 days of sick leave on the books. Historically the County has matched that figure for non-unit employees. Mr. Morris asked committee members if they were interested in raising our cap from a maximum of 150 days to a maximum of 165 days to match the number of days allowed under the AFSCME contract. Mr. Morris indicated that only about five employees are even close to the maximum. After a brief discussion, committee members agreed not to take any action at this time.

Executive Session

A motion was made by Russo, seconded by Bennett and carried to enter into executive session to discuss collective negotiations pursuant to article fourteen of the Civil Service Law. Following the executive session, a motion was made by Heineman seconded by Russo and carried to return to regular session.

REFERRALS FROM OTHER COMMITTEES:

Planning & Development Committee

The Development Office requests a resolution to reallocate \$8,246, the remainder of a \$12,500 Agriculture and Farmland Protection Planning Grant, from 2004 to 2005. The \$8,246 should be placed in account A8020.496 (Planning – Contractual) with a like sum placed in revenue account A10.3902.8020. The grant period ran from March 28, 2003 through March 31, 2005. The request was approved on a motion by Bennett, seconded by Sherman and carried. **Prepare Resolution**

Public Safety Committee

The Youth Bureau requests a resolution accepting \$20,000 from the Rural Justice Institute for the Youth Court Program. This gift represents the local share match for the Byrne Grant monies. The funds already appear in the 2005 budget under account A7321.1 (Youth Court – Personnel Services) and revenue account A08.2705.3825 (Grants, Gifts & Donations - Youth Court). The request was approved on a motion by Sherman, seconded by Russo and carried. **Prepare Resolution**

The Youth Bureau requests a resolution accepting \$454 from fundraisers and donations for the Youth Court Program. The funds already appear in the 2005 budget under account A7321.405 (Youth Court – Conference) and revenue account A08.2705.3825 (Grants, Gifts & Donations – Youth Court). The request was approved on a motion by Bennett, seconded by Nielsen and carried. **Prepare Resolution**

The Office of Emergency Services requests a resolution to reallocate \$27,417.40, the remainder of a \$75,000 Homeland Security Grant, from 2004 to 2005 for account A3640.218 (Homeland Security Equipment) and revenue account A10.3306.EMG8 (Homeland Security State Aid). The request was approved on a motion by Bennett, seconded by Sherman and carried. **Prepare Resolution**

Legislative Payroll

The legislators' payroll expenses covering the period January 25 through February 28, 2005 were approved for payment on a motion by Bennett, seconded by Nielsen and carried.

Audit Review/Approval

Ms. Rigby distributed copies of the March 28 audit summary. A motion was made by Nielsen, seconded by Sherman and carried that the March 28 audit in the amount of \$1,202,928.81 be forwarded to the full Board for approval. Year to date we have paid \$2,365,020.55 to New York State for our 25 percent share of Medicaid expenses.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 3/14/05

A resolution is requested to re-appropriate funds from 2004 to 2005; regarding the Agreement between NYS Department of Agriculture and Markets and the County of Allegany for the \$12,500 Agriculture and Farmland Protection Planning Grant for the period March 28, 2003 - March 31, 2005.

That the remaining sum of \$8,246.00 be re-appropriated to Account Number A8020.496 with a like sum credited to Revenue Account No. A10.3902.8020.

FISCAL IMPACT: \$8,246.00 with like sum to 2005 Revenue A10.3902.8020

For further information regarding this matter, contact:

**John E. Foels, Director
Office of Development**

268-7472

MEMORANDUM OF EXPLANATION

For acceptance of Donations & Grants

INTRODUCTION NO: _____
(Clerk's Use Only)

Committee of Jurisdiction: Public Safety Date: March 2, 2005

Explanation of Grant/Gifts & Donations:

Resolution needed to accept Revenues totaling \$20,000. from the following: (Note: This has already been budgeted for 2005)

Rural Justice Institute (Alfred University)	\$20,000. _____
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Total grant/donation:	\$20,000.
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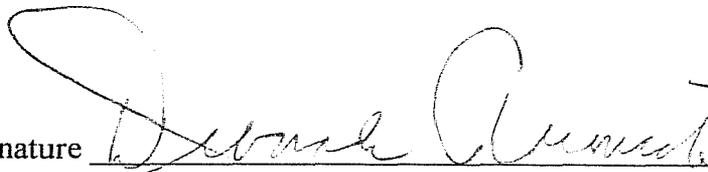
into account A08.2705.3825 Grants/Gifts & Donations/Youth Court
(Increase will be in Account #A7321. ~~1~~-Salary)

Grant Fiscal Year: January 1, 2005 -

These gifts and grants represent the local share match for the Byrne Grant monies.

FISCAL IMPACT: No Tax Dollars

Department Head Signature



ALLEGANY COUNTY BOARD OF LEGISLATORS
SUMMARY OF CLAIMS

03/28/05
Page 1 of 1

COMM. NO.	COMMITTEE NAME	PREPAIDS	AUDIT	SUB-TOTAL	AUDIT TOTAL
1.	<u>HUMAN SERVICES</u>				
	A. Coroners & Medical Examiners		1,755.43	1,755.43	
	B. Health				
	1. Special Education/PHC		66,203.71	66,203.71	
	2. Homeland Security		7,750.45	7,750.45	
	3. Health Department	201.99	9,913.81	10,115.80	
	4. Nurses	495.00	52,995.67	53,490.67	
	5. Family Planning	546.95	8,731.34	9,278.29	
	6. Long Term Health Care		50,900.59	50,900.59	
	7. Rabies Clinics		1,672.50	1,672.50	
	8. Phys. Hand. Child./Health		1,728.00	1,728.00	
	9. Water Quality Mngt.		5,252.19	5,252.19	
	10. Health Dept. - IHAP	475.78	1,404.14	1,879.92	
	11. Immunization Under 24 Mo.		219.80	219.80	
	12. Health Dept. - E.I.P.		39,181.00	39,181.00	
	13. TB Care & Treatment		144.08	144.08	
	14. Cancer Screening	142.88	5,109.28	5,252.16	
	15. Bio Terrorism Preparedness		3,004.81	3,004.81	
	16. WIC	707.67	12,056.42	12,764.09	
	C. Mental Health				
	1. Narcotic Addiction Control		22,983.67	22,983.67	
	2. Mental Health	1,353.47	141,049.35	142,402.82	
	3. Mental Hygiene Law Expense		6,778.75	6,778.75	
	D. Office for the Aging				
	1. Nutrition		18,618.98	18,618.98	
	2. Supportive Services	444.16	1,683.82	2,127.98	
	3. Community Srvcs/Elderly	41.14	6,170.41	6,211.55	
	4. E.I.S.E.P.		7,632.17	7,632.17	
	5. S.N.A.P.		13,114.43	13,114.43	
	6. Elder Abuse		248.03	248.03	
	7. Title III D		462.34	462.34	
	8. C.S.I.		100.00	100.00	
	9. Family Caregiver		183.74	183.74	491,457.95
2.	<u>PLANNING & DEVELOPMENT</u>				
	A. Beach and Pool	123.45	268.91	392.36	
	B. Cooperative Extension		47,500.00	47,500.00	
	C. Employment & Training		4,739.18	4,739.18	52,631.54
3.	<u>PUBLIC WORKS</u>				
	A. Administration		292.87	292.87	
	B. Buildings		1,510.63	1,510.63	
	C. Solid Waste	1,265.60	12,660.65	13,926.25	
	D. County Road Fund				
	1. Engineering		416.35	416.35	
	2. Maintenance Roads/Bridges		57,390.33	57,390.33	
	3. Snow Removal		34,947.35	34,947.35	
	4. Disability Insurance		688.80	688.80	
	E. Road Machinery Fund				
	1. Equipment		250.00	250.00	
	2. Contractual	2,298.75	6,434.95	8,733.70	
	3. Disability Insurance		98.40	98.40	
	F. Capital Projects		9,483.64	9,483.64	127,738.32
4.	<u>WAYS AND MEANS</u>				
	A. Capital Proj.- Law Enforce.		531,101.00	531,101.00	531,101.00
	<u>GRAND TOTAL</u>	8,096.84	1,194,831.97		1,202,928.81

Recap of Accounts	Totals	Less Prepaids	Grand Total
General Fund	555,080.06	5,798.09	549,281.97
County Road Fund	93,442.83	0.00	93,442.83
Road Machinery Fund	9,082.10	2,298.75	6,783.35
Capital Fund - Public Works	9,483.64	0.00	9,483.64
Capital Fund - Ways & Means, Law Enf.	531,101.00	0.00	531,101.00
Employment & Training	4,739.18	0.00	4,739.18
	1,202,928.81	8,096.84	1,194,831.97

TO THE TREASURER:

I, Brenda A. Rigby, do hereby certify that the attached vouchers represent duly authorized claims in the amount of \$1,202,928.81 approved at the regular meeting of the Board of Legislators on Monday, 03/28/05, for which payment shall be drawn by your office and charged to the proper funds as stated hereon.

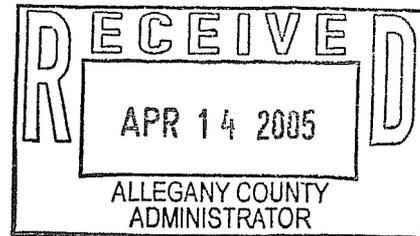
Brenda A. Rigby
Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

Weekly Shares Report Week / Cycle #	Allegany County Local Dollar Share of NYS Medicaid Program	Expense Budget Year	Total Paid Year to Date to NYS
03/15/05 / 1436	148,608.35	2005	2,128,853.72
03/22/05 / 1437	236,166.83	2005	2,365,020.55
	1,980,245.37 previous board total	2004	1,201,023.00
	2,365,020.55 new board total	2005	1,162,807.55

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

April 11, 2005



Committee Members Present

C. Crandall, R. Bennett, K. Nielsen, B. Reynolds, D. Russo, E. Sherman, J. Palmer

Others Present

R. Christman, W. Dibble, J. Graffrath, J. Mancuso, J. Margeson, S. Myers, D. Reynolds, B. Rigby, T. Ross, R. Sobeck

Media Present

D. LeBlanc – Olean Times Herald; S. Leibler – Wellsville Daily Reporter

Approval of Minutes

The March 28, 2005 minutes were approved on a motion by Sherman, seconded by Russo and carried.

Section 207-C Legislation

Curt Crandall, Ways and Means Chairman, distributed material regarding legislation that would return the "heightened risk and duty" standard to General Municipal Law Section 207-C. Section 207-C provides disability benefits for police and correction officers. Committee members were requested to review the material so a decision of whether or not to sponsor a resolution in support of the legislation can be made at the Wednesday Ways and Means Committee meeting.

County Clerk's Office – 2004 Year-End Financial Report

Robert L. Christman, County Clerk, distributed copies of his 2004 year-end financial report. The County Clerk's Office received a total of \$903,760.22 in revenue for 2004. This figure includes County Clerk Fees, Additional Mortgage Tax, Records Management & Improvement and Auto Use Tax. The ending revenue for 2004 was \$208,760.22 higher than budgeted. Total expenses for the County Clerk's Office were \$581,141.07 which came in \$1,538.93 less than budgeted. Mr. Christman pointed out that his revenues were \$322,619.15 greater than his expenses, and he was able to return money back to the County's General Fund to offset other accounts. Mr. Christman noted that his 2005 revenues were estimated higher so he does not anticipate being able to return so much back to General Fund in 2005. Mr. Christman briefly talked about how trends in mortgage tax collections, increased DMV fees, and the 8-year renewals affect his budget.

REFERRALS FROM OTHER COMMITTEES:

Facilities Planning & Management Committee

The Public Works Department requests approval to upgrade the General Supervisor's pick-up truck with a four-wheel drive vehicle for the state bid price of \$19,000. The old 1999 Chevy truck will be

moved into the Public Works fleet for use. The request was approved on a motion by Bennett, seconded by Sherman and carried.

The Public Works Department requests approval to purchase two two-wheel drive half-ton pick-up trucks with plain cabs off state bid for \$11,717 each to be used to transport employees back and forth from job sites. These two trucks will be purchased through the bond resolution recently passed. The request was approved on a motion by Nielsen, seconded by Sherman and carried.

Public Safety Committee

The Youth Bureau requests a resolution accepting \$11,683 for Youth Court in Federal grant-in-aid for the grant fiscal year October 4, 2004 through October 4, 2005. The funds have already been included in the 2005 budget. By accepting this funding, Allegany County will be obligated to the local share portion. The local share will be generated by gifts and donations, no tax dollars. Continuance of this program is dependent upon renewal of the grant funding. The request was approved on a motion by Sherman, seconded by Nielsen and carried. **Prepare Resolution**

The Youth Bureau requests a resolution accepting \$39 generated from donations and fundraisers for the Youth Court. These funds will count toward the local share that must be generated, and they are already in the 2005 budget under account #A7321.405 and revenue account #A08.2705.3825. The request was approved on a motion by Bennett, seconded by Sherman and carried. **Prepare Resolution**

Public Works Committee

The Public Works Department requests approval to purchase a one ton truck to replace a 1995 sign truck with over 200,000 miles. It was noted that \$45,408.75 remains in the Bond issued for Public Works equipment, and the department would like to use the remaining money to purchase the referenced truck. The request was approved on a motion by Sherman, seconded by Nielsen and carried.

The Public Works Department requests a resolution approving an agreement with the NYSDOT for the preliminary engineering, final design and ROW incidental work on the Truax Road over Dyke Creek, Town of Wellsville, and BIN #2215130. The engineering firm selection process will begin at this time, and funding for the project will be in the 2006 budget. The request was approved on a motion by Reynolds, seconded by Russo and carried. **Prepare Resolution**

The Public Works Department requests a resolution approving a Supplemental Agreement with NYSDOT for the project on East Hill Road, Caneadea. Funding has already been appropriated. The request was approved on a motion by Bennett, seconded by Sherman and carried. **Prepare Resolution**

Replacement of Legislator Heineman

Robert Heineman, District V Legislator, submitted his resignation effective March 30, 2005. It was noted that the Board received a letter from the Allegany County Democratic Committee recommending Carla Coch as a replacement. Mrs. Coch also submitted a letter of intent as well as her resume.

Mr. Crandall stated that the Ways and Means Committee will receive requests and then sponsor a resolution for full Board approval. Mr. Crandall noted that the District V Republican Committee members plan to meet April 19 to finalize their recommendation.

It was noted that Legislator Brent Reynolds will be replacing Dr. Heineman on the Ways and Means Committee, and Legislator Rodney Bennett will now act as Vice Chairman of the Ways and Means Committee.

Audit Review/Approval

Ms. Rigby distributed copies of the April 11 audit summary. A motion was made by Nielsen, seconded by Reynolds and carried that the April 11 audit in the amount of \$3,408,969.49 be forwarded to the full Board for approval. Mr. Crandall pointed out that all future audit summaries will now include the Social Services audit which resulted in an additional \$588,080.81 this time. Year to date we have paid \$2,763,717.68 to New York State for our 25 percent share of Medicaid expenses.

Employee of the Month

A motion was made by Russo, seconded by Reynolds and carried that Gretchen Szucs in the Public Works Department be named the employee of the month for May.

Staggered Legislative Terms

Mr. Crandall distributed copies of a draft local law entitled: *A LOCAL LAW AMENDING LOCAL LAW NO. 3 OF THE YEAR 1993 PROVIDING FOR A PERMANENT PLAN OF REAPPORTIONMENT FOR THE ALLEGANY COUNTY BOARD OF LEGISLATORS.*

Mr. Crandall indicated that the draft was previously addressed as a part of a redistricting resolution a few months ago, but he didn't feel the idea was properly discussed or addressed at that time. Mr. Crandall stated that if the committee would like to move toward staggering legislative terms, the timetable is closing in order to have it done for this election year. Committee members plan to discuss this matter with the other legislators to determine overall interest in the idea of staggered terms.

County Credit Cards

Legislator Rodney Bennett questioned the status of the County obtaining credit cards. Mr. Bennett stated that it will cost approximately \$10,000 to repair our gas pumping system, and a special credit card would allow us to purchase gas at a price very similar to what we are now paying.

Terri Ross indicated that the Ways and Means Committee approved her to secure a purchasing card. Ms. Ross stated that she felt all charges should be done with one vendor. Committee members plan to discuss this issue again on Wednesday.

Donation of Trailer

Denis Reynolds, Undersheriff, requested approval to donate the trailer damaged in the July 2, 2004 motor vehicle accident to BOCES. The insurance company has reimbursed Pioneer the cost of the trailer, the current worth is scrap metal, and the Sheriff's Office would like to dispose of it without

sending it to the auction. A motion was made by Reynolds, seconded by Bennett and carried approving donation of the trailer to BOCES.

Public Works Referral

Legislator James Graffrath, Chairman of the Public Works Committee, indicated that the committee will be considering the funding and filling of a Building Maintenance Mechanic position on Wednesday. Mr. Graffrath urged committee members to support this request and suggested the person should begin immediately by taking pictures down at the new Public Safety Building before things are sealed up. Mr. Graffrath asserted that if we are going to take care of the building after it's constructed, we need to be knowledgeable about the buildings plumbing, electrical, etc.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

2005 BONDEDEQUIPMENT PURCHASES

		<u>BID AMOUNT</u>	<u>BUDGETED AMOUNT</u>	<u>VARIANCE</u>
<u>CONTAINERS</u>				
BALING CONCEPTS	Price for 2 \$62,348	\$62,348.00	\$40,000.00	(\$22,348.00)
<u>SW OFF ROAD TRUCK</u>				
FIVE STAR		\$78,000.00	\$85,000.00	\$7,000.00
<u>BROOM</u>				
ANDERSON	ROSCO	\$31,610.00	\$30,000.00	(\$1,610.00)
<u>P TANDEM WITH PLOWS</u>				
SON		\$289,236.00	\$290,000.00	\$764.00
<u>4 X 4 PICKUP</u>				
State Bid		\$19,046.85	\$25,000.00	\$5,953.15
<u>SKID STEER</u>				
State Bid		\$22,860.00	\$25,000.00	\$2,140.00
<u>2 CASE 580M BACKHOES</u>				
State Bid		\$106,490.40	\$110,000.00	\$3,509.60
<u>USED TRUCK TRACTOR</u>				
			\$50,000.00	\$50,000.00
		\$609,591.25	\$655,000.00	\$45,408.75

MEMORANDUM OF EXPLANATION For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's Use Only)

Committee of Jurisdiction: Public Safety Date: January 5, 2005

Explanation of Grant:

(please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

Resolution needed to accept Federal grant in aid funds for grant fiscal year 10/04/04-10/04/05.

Appropriations (\$11,683): **Already Budgeted for 2005**

Revenues (\$11,683)
A11.4389.7321 Youth Court

FISCAL IMPACT: Total grant: \$11,683

Local match from gifts and donations: \$1,168

State Grant? N Revenue # _____ \$ _____

Federal Grant: Y Revenue # 11.4389.7321 \$ 11,683

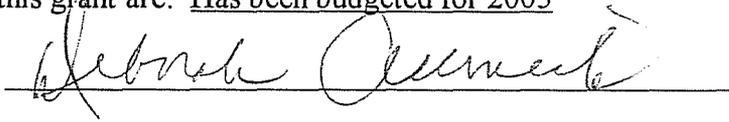
If Federal, please list Federal Catalog of Federal Domestic Assistance
(CFDA number 16-523)

This grant is renewal of existing grant funded program or Y new grant fund program.

Grant Fiscal Year - 10/04/04 - 10/04/05

By accepting this funding Allegany County will be obligated to the local share portion. This local share will be generated by gifts and donations, no tax dollars. Continuance of this program is dependant upon renewal of the grant funding. This obligation will end at the end of the grants fiscal year which is 10/04/05.

Major benefits of accepting this grant are: Has been budgeted for 2005

Department Head Signature 

MEMORANDUM OF EXPLANATION

For acceptance of Donations & Grants

INTRODUCTION NO: _____
(Clerk's Use Only)

Committee of Jurisdiction: Public Safety Date: March 25, 2005

Explanation of Grant/Gifts & Donations:

Resolution needed to accept Revenues totaling \$39.00 from the following: (Note: This has already been budgeted for 2005)

Fundraisers & Donations \$39.00 (cash)

Total fundraisers/donations: \$39.00 (cash)

into account A08.2705.3825 Grants/Gifts & Donations/Youth Court
(Increase will be in Account #A7321.405)

Grant Fiscal Year: January 1, 2005 -

FISCAL IMPACT: No Tax Dollars

Department Head Signature



MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: April 06, 2005

PIN 6753.75 - TRUAX ROAD OVER DYKE CREEK, TN WELLSVILLE

Request resolution be prepared approving an agreement with NYSDOT for the Preliminary Engineering, Final Design and ROW incidental work on the above project.

The engineering firm selection process will be begin at this time. Funding for this project will be in the 2006 budget.

FISCAL IMPACT: \$0 at this time

For further information regarding this matter, contact:

David S. Roeske
Superintendent

(585)268-9230

DSR/ymr

MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____

(CLERK'S USE ONLY)

DATE: April 06, 2005

COMMITTEE: PUBLIC WORKS

Request resolution be prepared approving a Supplemental agreement with NYSDOT for the East Hill Road Bridge in the Town of Caneadea.

Funding has already been appropriated.

FISCAL IMPACT: \$0

For further information regarding this matter, contact:

David S. Roeske
Superintendent

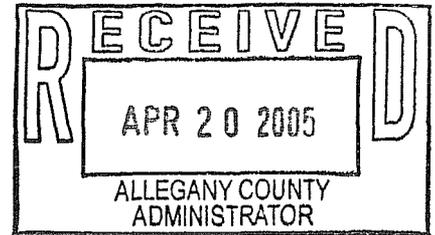
(585)268-9230

DSR/ymr

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

April 13, 2005



Committee Members Present

C. Crandall, R. Bennett, K. Nielsen, B. Reynolds, E. Sherman, J. Palmer

Others Present

R. Belmont, W. Dibble, R. Hartwick, J. Mancuso, J. Margeson, G. Ogden, D. Reynolds, B. Rigby, T. Ross, E. Ruckle, D. Sirianni, K. Toot

Media Present

D. LeBlanc – Olean Times Herald; S. Leibler – Wellsville Daily Reporter

Probation Department – 2004 Year-End Financial Report

David Sirianni, Probation Department Director, distributed copies of his 2004 year-end financial reports. Mr. Sirianni noted that none of his accounts were over budget and his revenues were \$6,244 higher than anticipated. Mr. Sirianni complemented the work of his staff for keeping 2004 expenses to a minimum. Mr. Sirianni believes the state aid he receives in 2005 will remain about the same as 2004 levels. Mr. Sirianni also believes that most of the services provided by the Probation Department will remain the same even after the new jail has been completed. Mr. Sirianni plans to use the designated financial reporting forms for future account summaries.

Sheriff's Office – 2004 Year-End Financial Report

Sheriff Randal Belmont distributed copies of his 2004 year-end financial reports. Sheriff Belmont's reports consisted of four graphs showing the 2004 requested appropriations, the 2004 amount actually budgeted and the final 2004 budget figures. Overall the Sheriff's budget was over budget by \$638,154. Legislator Brent Reynolds noted that the Sheriff's 2004 final budget figures were fairly close to the figures he projected when he submitted his 2004 budget requests.

The A3150 Jail account was over budget by \$520,308 and Sheriff Belmont stated that many of the expenses associated with this account are not controllable. The Sheriff indicated that transportation costs were a big problem, and that many of the inmates that are housed-out need to be continually brought back to our facility for court appearances, probation, mental health and to see their attorney. Mr. Belmont asserted that we are state mandated to bring inmates back to our facility so that they can meet with their attorneys.

Expenses related to the jail and transition team for 2004 were minimal; however, in 2005 some expenses will be attributable to the new jail.

Sheriff Belmont pointed out that in 2003 we used to get paid by the state to house D & E felons, and we are now required to house D & E felons at no cost to the state.

Sheriff Belmont stated that he should be able to control expenses better when the new facility has been completed. More things will be done on sight which will result in less transportation costs. In addition, our housing-out costs will drop considerably. The Sheriff will have a better idea of personnel expenses once he receives staffing regulations from the state. Sheriff Belmont predicts that we should be ready for inmates at the new facility in the summer of 2006. The Sheriff noted that a lot would have

to be settled (inspections, policies, procedures, etc.) before a variance permit to house-in inmates from other facilities would be issued.

Legislator Curt Crandall, Chairman of the Ways and Means Committee, requested Sheriff Belmont to use the designated financial reporting forms in the future so that the committee can see what the actual expenses are.

Secretary to the Sheriff

Legislator Brent Reynolds brought up the previously discussed issue of a secretary for the Sheriff asserting that the Sheriff was desperately in need of a secretary. Sheriff Belmont stated that the position is in the budget; however, Legislator Curt Crandall pointed out that a position isn't truly funded if an account goes over budget.

It was noted that the starting salary for the position of Secretary to the Sheriff is at \$23,800 and fringe benefits are close to 50 percent. If an employee works 17.5 hours, they become eligible for fringe benefits.

A motion was made by Reynolds to allow the Sheriff to hire two part-time secretaries that will not work more than 17 hours each. The motion did not receive a second, but committee members agreed to revisit the issue once the details have been worked out.

Office for the Aging

Kimberley Toot, Office for the Aging Director, submitted copies of her 2004 year-end financial report. Ms. Toot pointed out that although her appropriations were \$12,000 over budget, her budgeted revenue figures ended up being understated, and the Office for the Aging finished 2004 \$8,400 under budget.

Ms. Toot stated that the 2005 federal aid is flat, but they do expect increases of \$700 for SNAP and \$37,000 for ISEP. The Governor's proposed budget increases the ISEP budget statewide by \$10 million with \$37,000 marked for Allegany County. There is still a waiting list for ISEP services, but they continue to work on it.

April 11 Approval to Purchase Sign Truck

Terri Ross, County Treasurer, noted that the request to purchase a sign truck that was approved on April 11 was in lieu of purchasing a truck tractor.

Purchasing Card

Ms. Ross stated that she will be going over the purchasing card agreement with Chase on Friday, and she plans to bring something to the next meeting for approval.

Ms. Ross noted that we currently have 45 cards that are being used for fuel. The Public Works Department is doing an analysis of what it costs to get gas at the pumps rather than off state bid. John Mancuso, Deputy Public Works Superintendent, indicated that they have been going over the prices to repair the County's pumps, and it would cost approximately \$12,000 rather than the original estimated amount of \$8-10,000. Legislator Kenneth Nielsen pointed out that the new and/or repaired pumps would be good for at least ten years. Terri Ross stated that purchasing cards issued for gasoline would

be strictly fuel cards and would not be able to be used for other purchases. Each card will have a maximum transaction amount allowed. The cards will be coded to be tax exempt. Legislator Rodney Bennett suggested that the gas purchasing cards be issued per vehicle, not per employee.

Ms. Ross stated that more and more vendors are requiring some type of credit or purchasing card before they will complete a transaction or perform a service.

Municipal Bids on Tax Sale Properties

Terri Ross, County Treasurer, informed committee members that municipalities have until April 15 to come in with bids on tax sale properties. Ms. Ross received the following municipal bids on tax sale properties:

Tax Map No. 120.13-1-14.3 in the Town of Angelica – Patricia A. Stannard is the previous owner

The property is at the West end of the Alton Saylor Bridge and the Town of Angelica presented a bid of \$1 plus current year's tax of \$509.49 so that the property can be cleaned up. The bid was accepted on a motion by Reynolds, seconded by Bennett and carried. **Prepare Resolution**

Tax Map No. 105.10-1-14 in the Town of Belfast - Sherry L. Dunford is the previous owner

The Town of Belfast presented a bid of \$1 plus current year's tax of \$1,557.47 so that the property can be cleaned up and possibly used as off-street parking. The bid was accepted on a motion by Reynolds, seconded by Bennett and carried. **Prepare Resolution**

Tax Map No. 105.10-1-54 in the Town of Belfast - John J. Kron is the previous owner

The Town of Belfast presented a bid of \$1 plus current year's tax of \$2,979.10 so that the property can be cleaned up and used as a site for new town offices. The bid was accepted on a motion by Reynolds, seconded by Bennett and carried. **Prepare Resolution**

Tax Map No. 260.6-1-7 in the Village of Richburg - William P. Razlawsky is the previous owner

The Village of Richburg presented a bid of \$1 plus current year's tax of \$426.33. The Village of Richburg indicated that the property borders a piece currently owned by the Village. The bid was accepted on a motion by Reynolds, seconded by Bennett and carried. **Prepare Resolution**

Year-End Financial Reports

Terri Ross distributed a packet of financial reports for the 2004 fiscal year. The General Fund ended the year with an overall gain of \$712,032, and the County Treasurer and committee members are very encouraged and optimistic with these results.

Ms. Ross noted that our reserve funds tend to make our overall financial condition appear better than it is. Our unreserved unappropriated fund balance is (\$3,570,460) which has continued to decline over the last three years due to running the annual budget in the red.

Ms. Ross indicated that she would be sharing debt reports with the committee in the near future. Ms. Ross stated that we have about \$25 to \$26 million in debt which is about 25 percent of our debt limit. It was noted that we are currently at 95 percent of our constitutional tax limit.

The County Treasurer and Budget Officer do not believe that ending 2004 with a positive figure will affect our bond rating; however, it won't hurt it and may encourage more bidders when we go out to bond.

Ms. Ross noted that the auditors are coming the second week in May.

Executive Session

A motion was made by Nielsen, seconded by Sherman and carried to enter into executive session to discuss the medical, financial, credit or employment history of a particular person. A motion was made by Bennett, seconded by Sherman and carried to return to regular session.

REFERRALS FROM OTHER COMMITTEES:

Facilities Planning & Management Committee

The Facilities Planning & Management Committee would like Ways and Means' recommendations on the financial aspects of LaBella Associates' proposal to bring the County into compliance with the Court Facilities Capital Plan Act of 1987. Mr. Margeson prepared RFPs, and LaBella's quote was \$27,500, and Erdman Anthony's quote was \$75,000. If we want to continue the study, we will have to come up with the money. A motion was made by Reynolds, seconded by Nielsen and carried accepting LaBella's quote and transferring \$27,500 from A1990.4 (Contingency) to A1011.4 (County Administrator – Contractual Expenses) to finance the study. **Prepare Resolution**

Public Works Committee

The Public Works Department requests approve to hire Seasonal Laborers starting in May 2005. The funding (\$75,000) is in the 2005 budget, and they plan to hire 19 Seasonal Laborers. The request was approved on a motion by Sherman, seconded by Reynolds and carried.

The Public Works Department requests a transfer for \$34,073 from Contingency to fund the newly created position of Building Maintenance Mechanic. The department also requests approval to fill the position. A motion was made by Bennett, seconded by Reynolds and carried to fill the position. At the recommendation of Mr. Margeson, the transfer of funds is not being approved at this time.

Transportation Sub-Committee

The Transportation Sub-Committee requests the Ways and Means Committee to begin developing a comprehensive fleet management policy with guidelines for employees' usage of County vehicles. Committee members requested Brenda Rigby to bring some samples of such a policy to a future meeting for discussion.

Proposed Procedures & Timetable for 2006 Budget

John Margeson distributed copies of a proposed procedure and timetable for the 2006 budget. Copies will be distributed to department heads. Mr. Margeson indicated that he plans to hold a meeting with Department Heads the third week in May to discuss the upcoming budget and distribute budget request forms.

County Vehicle Survey

At the committee's direction, Mr. Margeson put together an itemized list of all cars and trucks along with a three to five year plan estimating what it would cost to keep our motor pool in decent shape. Mr. Margeson broke down the vehicle inventory by department and included a column as to when he believes a particular vehicle should be replaced.

Gary Ogden, Public Health Director, stated that some departments can benefit the County by being directly billed for vehicles that they can get aid for. Dr. Ogden also spoke about a report he presented in the past that summarized the Health Department's experience of rising maintenance and repair costs when vehicles were retained beyond a certain point.

Mr. Margeson indicated that we included \$300,000 in our BAN for vehicle replacement, and we hope to buy approximately 17 vehicles. Mr. Margeson stated that the Sheriff's Office wants to replace five vehicles (3 police cruisers and 2 Grand Cherokees). The Public Works Department has been approved to purchase two pickup trucks, one four-wheel drive truck and one sign truck. The Health Department has the next greatest need and would like to replace ten vehicles.

Mr. Margeson indicated that the Health Department currently has four Chevy Malibus whose leases are getting ready to expire. The Transportation Committee needs to decide if we are going to turn the vehicles back in, replace them, etc.

Mr. Margeson stated that there are so many variables it is difficult to predict a final figure. The Transportation Committee meets again the first Wednesday in May, and he hopes to get a recommendation from them on that day to know how we will be dealing with the Health Department.

Committee members discussed how to continue to finance a vehicle replacement fund. They also discussed the need to stick with a plan to purchase vehicles every year. They believe regular replacement of vehicles will keep the cost of maintenance down and also ensure the safety of employees driving the vehicles.

Section 207-C Legislation

A motion was made by Bennett, seconded by Reynolds and carried to sponsor a resolution in support of legislation that would restore the "heightened risk and duty" standard to General Municipal Law Section 207-C. Prepare Resolution

Thirty Year Recognition Program

Ellen Ruckle from the Human Resources Office asked if the committee wanted to continue honoring employees who have served the County for thirty or more years. A motion was made by Reynolds, seconded by Bennett and carried to continue the Thirty Year Recognition Program. The employees will be recognized at a Board meeting in September.

Legislative Payroll

The legislators' payroll expenses covering the period March 1 through March 28 were approved for payment on a motion by Reynolds, seconded by Bennett and carried.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegheny County Board of Legislators

Municipal Bids on Tax Sale Properties

Town of Angelica \$ 1.00 plus current years tax of \$509.49

Sale #16

Previous Owner – Patricia Stannard

Property is currently at the West end of the Alton Saylor Bridge

And the Town would like to clean it up.

Town of Belfast \$1.00 plus current years tax of \$1,557.47

Sale #17

Previous Owner – Sherry L. Dunford

Clean up and possible use as off-street parking

Town of Belfast \$ 1.00 plus current years tax of \$ 2,979.10

Sale #19

Previous Owner – John J. Kron

Clean up and a site for new town offices

Village of Richburg \$ 1.00 plus current years tax of \$426.33

Sale # 24

Previous Owner – William P. Razlawsky

Borders a piece currently owned by the Village of Richburg

In New York COMMUNITY BANK, N.A.

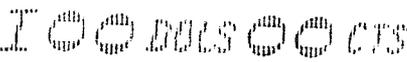
4434594304

In Pennsylvania First Liberty Bank and Trust a division of COMMUNITY BANK, N.A.

Bid for property #120.13-1-14.3

April 12, 2005

69-35
519

COMMUNITY BANK NA 

PAY \$ 100.00

TO THE
ORDER OF

*

CASHIER'S CHECK

Allegany County Treasures Office

Bonnie Nelson MP
AUTHORIZED SIGNATURE

⑆051900353⑆00443 45943045⑈

0213
ABLE THROUGH
T
LESTON, WV

DATE: 4/11/05 SIGNATURE OF BIDDER: Robert J. Jones, Supervisor

BID FORM: OFFER TO PURCHASE

Pursuant to the terms and conditions of sale as set forth above, I hereby submit a bid in the amount indicated below to purchase the parcel of property as described below. I have also enclosed a bid deposit in the amount of \$ 100.00 representing 10% of the amount of bid or \$100.00, whichever is greater.

AMOUNT OF BID \$ 1.00 plus current years taxes

BIDDER # & NAME: Town of Angelica
ADDRESS: 49 Park Circle
P.O. Box 338 Angelica, NY 14709
PHONE: 466-3280 Town Clerk's Office

PROPERTY DESCRIPTION:
TOWN: Angelica
ASSESSED TO: Stannard, Patricia A.
TAX MAP NO: 120.13-1-14.3

If my bid is accepted, I would like the Quit-Claim deed made out as follows: (Please PRINT each name to be on the deed separately)

The Town of Angelica
LAST NAME FIRST NAME MI SOC. SEC. #

LAST NAME FIRST NAME MI SOC. SEC. #

TREASURER'S USE ONLY: MO/CASH/CC/OTHER # _____
AMOUNT \$ _____
NUMBER OF BIDS # _____

BID FORM: TERMS AND CONDITIONS OF SALE

Allegany County will offer for sale various parcels at our annual tax sale held on May 7, 2005, acquired by Allegany County pursuant to the provisions of the New York Real Property Tax Law. All parcels offered for sale are sold "as is" with no representation as to the status of the title. Allegany County will provide a Quit-Claim deed to the purchaser which will contain the following language:

The County of Allegany and the Allegany County Treasurer shall in no event be or become liable for any defects in or encumbrances of liens on the title hereby conveyed by this cause whatsoever. No claim or demand of any nature that arises from this sale or any of the proceedings leading hereto shall ever be made against the County of Allegany or the Allegany County Treasurer.

Allegany County will not provide an abstract of title or title insurance and does not warrant that the title is insurable.

Written bids may be submitted for each of the parcels being offered for sale. All written bids must be submitted on this form and must be received by the Allegany County Treasurer's Office no later than 5:00 PM on the day of May 6, 2005. All sealed written bids, timely received by 5pm on May 6, 2005, will be opened on May 7, 2005. A bid deposit representing ten percent (10%) of the bid amount or \$100.00 whichever is greater, must be submitted with the bid in the form of cash, certified check, or its equivalent. Within ten days of the sale, the balance of the bid price, together with any 2005 Town and County taxes (may contain relieves from previous year) and recording costs must be submitted to the Allegany County Treasurer's Office by cash, certified check or its equivalent. Failure to tender this balance will result in a forfeiture of the bid deposit and the County reserves the right to sell the parcel to someone else. The County of Allegany reserves the right to reject any and all bids at any time. All bids received shall be deemed held open until final acceptance and approval by resolution of the County Board of Legislators.

Successful bidders will become responsible for all other taxes beginning with the 2005-06 village taxes (June), if applicable, and 2005-06 school taxes (September). Successful bidders also assume responsibility for evicting occupants, if any.

Upon full payment as provided above, the Allegany County Attorney's Office will prepare the Quit-Claim deed which will be recorded by the Allegany County Treasurer's Office in the Allegany County Clerk's Office. After recording, the deed will be mailed to the address as set out in the bid form.

I am the individual submitting a bid as set forth below on this bid form. I have read each of the terms and conditions of sale as set forth above, understand the same and conditions, and agree to be bound by said terms and conditions in submitting my bid.

DATE: 4-4-05 SIGNATURE OF BIDDER: Alan O Chamberlain, Supervisor

BID FORM: OFFER TO PURCHASE

Pursuant to the terms and conditions of sale as set forth above, I hereby submit a bid in the amount indicated below to purchase the parcel of property as described below. I have also enclosed a bid deposit in the amount of \$ _____ representing 10% of the amount of bid or \$100.00, whichever is greater.

AMOUNT OF BID \$ 1.00 plus current taxes plus current years taxes

BIDDER # & NAME: Town of Belfast

ADDRESS: 13 Merton Ave, Belfast, NY

PHONE: 365-2623

PROPERTY DESCRIPTION:

TOWN: BELFAST

ASSESSED TO: DUNFORD, SHERRY L

TAX MAP NO: 105.10-1-14

If my bid is accepted, I would like the Quit-Claim deed made out as follows: (Please PRINT each name to be on the deed separately)

Town of Belfast 16-6002177
LAST NAME FIRST NAME MI SOC. SEC. # EIN

LAST NAME FIRST NAME MI SOC. SEC. #

TREASURER'S USE ONLY: MO/CASH/CC/OTHER #
AMOUNT \$
NUMBER OF BIDS #

BID FORM: TERMS AND CONDITIONS OF SALE

Allegany County will offer for sale various parcels at our annual tax sale held on May 7, 2005, acquired by Allegany County pursuant to the provisions of the New York Real Property Tax Law. All parcels offered for sale are sold "as is" with no representation as to the status of the title. Allegany County will provide a Quit-Claim deed to the purchaser which will contain the following language:

The County of Allegany and the Allegany County Treasurer shall in no event be or become liable for any defects in or encumbrances of liens on the title hereby conveyed by this deed whatsoever. No claim or demand of any nature that arises from this sale or any of the proceedings leading hereto shall ever be made against the County of Allegany or the Allegany County Treasurer.

Allegany County will not provide an abstract of title or title insurance and does not warrant that the title is insurable.

Written bids may be submitted for each of the parcels being offered for sale. All written bids must be submitted on this form and must be received by the Allegany County Treasurer's Office no later than 5:00 PM on the day of May 6, 2005. All sealed written bids, timely received by 5pm on May 6, 2005, will be opened on May 7, 2005. A bid deposit representing ten percent (10%) of the bid amount or \$100.00 whichever is greater, must be submitted with the bid in the form of cash, certified check, or its equivalent. Within ten days of the sale, the balance of the bid price, together with any 2005 Town and County taxes (may contain reliefs from previous year) and recording costs must be submitted to the Allegany County Treasurer's Office by cash, certified check or its equivalent. Failure to tender this balance will result in a forfeiture of the bid deposit and the County will reserve the right to sell the parcel to someone else. The County of Allegany reserves the right to reject any and all bids at any time. All bids received shall be deemed held open until final acceptance and approval by resolution of the County Board of Legislators.

Successful bidders will become responsible for all other taxes beginning with the 2005-06 village taxes (June), if applicable, and 2005-06 school taxes (September). Successful bidders also assume responsibility for evicting occupants, if any.

Upon full payment as provided above, the Allegany County Attorney's Office will prepare the Quit-Claim deed which will be recorded by the Allegany County Treasurer's Office in the Allegany County Clerk's Office. After recording, the deed will be mailed to the address as set out in the bid form.

I am the individual submitting a bid as set forth below on this bid form. I have read each of the terms and conditions of sale as set forth above, understand the terms and conditions, and agree to be bound by said terms and conditions in submitting my bid.

DATE: 4-4-05 SIGNATURE OF BIDDER: Alan Wambelain, Supervisor

BID FORM: OFFER TO PURCHASE

Pursuant to the terms and conditions of sale as set forth above, I hereby submit a bid in the amount indicated below to purchase the parcel of property as described below. I have also enclosed a bid deposit in the amount of \$ _____ representing 10% of the amount of bid or \$100.00, whichever is greater.

AMOUNT OF BID \$ 1.00 plus taxes plus current years taxes

BIDDER # & NAME: Town of Belfast

ADDRESS: 13 Newton Ave, Belfast, N.Y.

PHONE: 365-2623

PROPERTY DESCRIPTION:

TOWN: BELFAST

ASSESSED TO: KRON, JOHN J

TAX MAP NO: 105.10-1-54

If my bid is accepted, I would like the Quit-Claim deed made out as follows: (Please PRINT each name to be on the deed separately)

Town of Belfast 16-6002177
LAST NAME FIRST NAME MI SOC. SEC. # EIN

LAST NAME FIRST NAME MI SOC. SEC. #

TREASURER'S USE ONLY: MO/CASH/CC/OTHER #
AMOUNT \$
NUMBER OF BIDS #

BID FORM: TERMS AND CONDITIONS OF SALE

Allegany County will offer for sale various parcels at our annual tax sale held on May 7, 2005, acquired by Allegany County pursuant to the provisions of the New York Real Property Tax Law. All parcels offered for sale are sold "as is" with no representation as to the status of the title. Allegany County will provide a Quit-Claim deed to each parcel which will contain the following language:

The County of Allegany and the Allegany County Treasurer shall in no event be or become liable for any defects in or encumbrances of liens on the title hereby conveyed for any cause whatsoever. No claim or demand of any nature that arises from this sale or any of the proceedings leading hereto shall ever be made against the County of Allegany or the Allegany County Treasurer.

Allegany County will not provide an abstract of title or title insurance and does not warrant that the title is insurable.

Written bids may be submitted for each of the parcels being offered for sale. All written bids must be submitted on this form and must be received by the Allegany County Treasurer's Office no later than 5:00 PM on the day of May 6, 2005. All sealed written bids, timely received by 5pm on May 6, 2005, will be opened on May 7, 2005. A bid deposit representing ten percent (10%) of the bid amount or \$100.00 whichever is greater, must be submitted with the bid in the form of cash, certified check, or its equivalent. Within ten days of the sale, the balance of the bid price, together with any 2005 Town and County taxes (may contain relieves from previous year) and recording costs must be paid to the Allegany County Treasurer's Office by cash, certified check or its equivalent. Failure to tender this balance will result in a forfeiture of the bid deposit and the County will have the right to sell the parcel to someone else. The County of Allegany reserves the right to reject any and all bids at any time. All bids received shall be deemed held open until final acceptance and approval by resolution of the County Board of Legislators.

Successful bidders will become responsible for all other taxes beginning with the 2005-06 village taxes (June), if applicable, and 2005-06 school taxes (September). Successful bidders also assume responsibility for evicting occupants, if any.

Upon full payment as provided above, the Allegany County Attorney's Office will prepare the Quit-Claim deed which will be recorded by the Allegany County Treasurer's Office in the Allegany County Clerk's Office. After recording, the deed will be mailed to the address as set out in the bid form.

I am the individual submitting a bid as set forth below on this bid form. I have read each of the terms and conditions of sale as set forth above, understand said terms and conditions, and agree to be bound by said terms and conditions in submitting my bid.

DATE: 3-30-05 SIGNATURE OF BIDDER: Bruce Jones Village of Richburg (Mayor)

BID FORM: OFFER TO PURCHASE

Pursuant to the terms and conditions of sale as set forth above, I hereby submit a bid in the amount indicated below to purchase the parcel of property as described below. I have also enclosed a bid deposit in the amount of \$ 1.00 representing 10% of the amount of bid or \$100.00, whichever is greater.

AMOUNT OF BID \$ 1.00 plus current years taxes

BIDDER # & NAME: Village of Richburg
ADDRESS: Box 248, 210 Main St. Richburg N.Y. 14774
PHONE: 585-928-2245

PROPERTY DESCRIPTION:
TOWN: Bolivar
ASSESSED TO: William P. RAZLAWSKY
TAX MAP NO: 260.6-1-7

If my bid is accepted, I would like the Quit-Claim deed made out as follows: (Please PRINT each name to be on the deed separately)

Village of Richburg 166002508
LAST NAME FIRST NAME MI SOC. SEC. #

TREASURER'S USE ONLY: MO/CASH/CC/OTHER #
AMOUNT \$
NUMBER OF BIDS #

MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: APRIL 06, 2005

Request to fill Seasonal Laborer Positions

For further information regarding this matter, contact:

David S. Roeske
Superintendent

(585)268-9230

DSR/ymr

Request to Fill Position

Date: April 06, 2005

Committee of Jurisdiction: Public Works

I would like to fill the following position:

Title – Seasonal Laborers

Department - Public Works

Will any positions be eliminated? NO If yes, which one? _____

This position is an:

Existing position? Newly Created Position? _____ created by Resolution # _____

This position will be:

Full Time? _____ Part Time? _____ Permanent? _____ Temporary?

This position will be:

Non Union? _____ Union? _____ covered by the _____ bargaining unit.

Grade _____ Step _____ Hourly pay rate \$7.00

Annual salary of position _____ Cost of benefits for position _____

Does this position support a mandated program/grant? No

Name of program/grant? _____

Source of funding for position?

100 % County _____ % State _____ % Federal _____ % Other

Amount in current years budget for this position See Attached

Reason for need to fill this position at this time?

These positions are necessary to augment our workforce during the summer months. These positions routinely perform the menial tasks, allowing our full time employees to perform other duties.

Department Head Signature _____

Date _____

2005 SUMMER HELP BUDGETED AS FOLLOWS

COLLEGE MAXIMUM 14 WEEKS

14 X 40 HOURS X \$7 PER HOUR

\$3,920

A1620.101

BUILDINGS AND GROUNDS

BUDGET

\$11,800

3 AT \$3,920

\$11,760

D5110.101

COUNTY ROAD

\$40,000

10 AT \$3,920

\$39,200

DM5130.101

ROAD MACHINERY

\$4,000

1 AT \$3,920

\$3,920

A8160.101

SOLID WASTE

\$12,000

3 AT \$3,920

\$11,760

D5020.101

ENGINEERING

2 AT \$3,920

\$7,840

\$8,000

TOTAL OF 19 SEASONAL

\$74,480

\$75,800

Request to Fill Position

Date: April 06, 2005

Committee of Jurisdiction: Public Works

I would like to fill the following position:

Title - Building Maintenance Mechanic

Department - Public Works

Will any positions be eliminated? NO If yes, which one? _____

This position is an:

Existing position? _____ Newly Created Position? X created by Resolution # 76-05

This position will be:

Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

This position will be:

Non Union? _____ Union? X covered by the AFSCME bargaining unit.

Grade 15 Step 6 Hourly pay rate \$15.28 - \$19.03

Annual salary of position \$33,633.60 Cost of benefits for position \$16,988.33

Does this position support a mandated program/grant? No

Name of program/grant? _____

Source of funding for position?

100 % County _____ % State _____ % Federal _____ % Other

Amount in current years budget for this position \$0

Reason for need to fill this position at this time?

Position is necessary for the new Public Safety Building. Employee needs to become familiar with the Building.

Department Head Signature _____

Date _____

06/17/03

BUILDING MAINTENANCE MECHANIC FOR NEW JAIL

17.5 PAYROLLS REMAIN FROM 04/30 TO 12/31 2005

Estimated hourly rate Grade 15-6	\$18.48
70 Hour Week	\$1,293.60
Payrolls Remaining	\$22,638.00
50.51% Fringe	\$11,434.45
TOTAL NEEDED	\$34,072.45

PROPOSED PROCEDURES & TIMETABLE – 2006 BUDGET

By JUNE 17, 2005

Department heads submit budget estimates to Budget Officer.

JUNE 17 – JULY 1, 2005

Budget Officer reviews estimates with department heads.

JULY 5 – SEPTEMBER 9, 2005

Budget Officer reviews budget estimates with Finance Committee and department heads.

SEPTEMBER 26, 2005

Budget Officer files tentative budget, along with budget message, with Clerk of the Board, Ways and Means Committee (Budget Committee).

SEPTEMBER 26 – OCTOBER 14, 2005

Budget Committee files report with Clerk of the Board, and any resolutions, to amend the tentative budget.

OCTOBER 17 – NOVEMBER 4, 2005

Committee of the Whole meeting is scheduled to review budget. Department heads may be requested to attend and will be notified of any recommended changes.

OCTOBER 24, 2005

Board establishes, by resolution, date for public hearing on tentative budget. Copies of tentative budget will be available on this date for the public and media.

NOVEMBER 10, 2005

Public hearing is held on tentative budget.

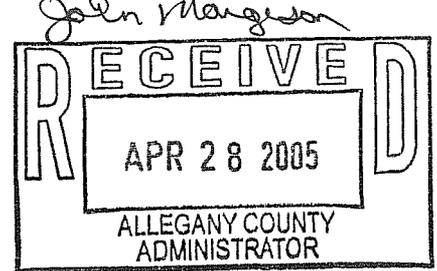
NOVEMBER 28, 2005

Board meeting – acts on any resolutions to change tentative budget and adopts final budget.

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

April 25, 2005



Committee Members Present

C. Crandall, R. Bennett, K. Nielsen, B. Reynolds, D. Russo, E. Sherman, J. Palmer

Others Present

D. Aumick, R. Christman, W. Dibble, J. Graffrath, J. Margeson, S. Myers, B. Rigby, T. Ross, R. Sobeck, K. Toot

Media Present

D. LeBlanc – Olean Times Herald; J. Anderson – Wellsville Daily Reporter

Approval of Minutes

The April 11 and April 13, 2005 minutes were approved on a motion by Sherman, seconded by Nielsen and carried.

Rebate of County Clerk Mortgage Tax Fees

Robert Christman, County Clerk, requested a resolution to reimburse the towns and villages the mortgage tax fees retained by the County Clerk's Office. The payments should be made from account A1410.432 ((County Clerk – Contractual) as outlined on the attached schedule. Mr. Christman indicated that he will be requesting this resolution at the same time the Clerk of the Board requests a resolution authorizing the mortgage tax apportionment to the towns and villages. The request was approved on a motion by Nielsen, seconded by Reynolds and carried. Prepare Resolution

Mortgage Tax Apportionment

Brenda Rigby, Clerk of the Board, reported that the mortgage tax figures for the period October 1, 2004 through March 31, 2005 have been received and the apportionment to the towns and villages made in the Clerk's Office. A motion was made by Russo, seconded by Sherman and carried to request the County Attorney to prepare a resolution authorizing the apportionment to the towns and villages. Prepare Resolution

Purchasing Card Agreement

Terri Ross, County Treasurer, requested a resolution approving a three-year Commercial Card Classic Agreement with J.P. Morgan Chase Bank. This agreement will enable the County to use purchasing cards to purchase goods and services from any merchant that accepts MasterCard credit cards. Ms. Ross stated that using the purchasing cards will reduce the need to process vendor invoices and issue checks. Ms. Ross indicated that we currently process payments for less than \$1,000 approximately 8,000 to 10,000 times a year, and this figure does not include payroll checks.

Ms. Ross stated that this is the starting phase – the preliminary agreement. Each employee assigned to a card will also need to sign an agreement. Ms. Ross will be working with Personnel

Officer Bernard Morris and County Attorney Daniel Guiney to create an agreement for employees to sign, and a draft of that policy will be brought back to committee for review.

Ms. Ross indicated that implementation for the purchasing cards would not take place for a few months. We will be required to pay a \$350 one-time charge to have the County logo put on all of our purchasing cards. Ms. Ross believes this will enhance our security and vendors will be able to tell at a glance that it is a County purchasing card. Ms. Ross asserted that the use of purchasing cards is just a payment process, and all other County approval policies and guidelines remain in effect, i.e. all original receipts still need to be provided.

Committee members briefly discussed the use of purchasing cards for fuel purchases and agreed that the process would probably work best if a purchasing card is assigned to each vehicle and if the license plate number of the vehicle is placed on the invoice and/or receipt for all fuel purchases.

Ms. Ross stated that there are no fees or penalties for discontinuing the use of the card; however, we could receive a rebate on purchases if certain thresholds are met.

A motion was made by Reynolds, seconded by Bennett and carried to sponsor a resolution approving the Commercial Card Classic Agreement with J.P. Morgan Chase. Daniel Guiney, County Attorney, has approved the agreement. **Prepare Resolution**

Vehicle Purchase and Replacement Capital Account

Terri Ross distributed copies of a draft resolution establishing a vehicle purchase and replacement capital account within a capital fund. Ms. Ross indicated that the account will provide a cost center for the purchase and replacement of County vehicles other than heavy equipment. It was noted that withdrawals from the account will require a Board resolution sponsored by the Ways and Means Committee. A motion was made by Reynolds, seconded by Bennett and carried to sponsor a resolution establishing the account. **Prepare Resolution**

Replacement of Legislator Heineman

The Ways and Means Committee received a letter from the Allegany County Republican Committee indicating that the District V Republican Committee members recommend the Board appoint William M. Hall to replace Legislator Robert Heineman. Legislator Crandall commented that the committee previously reviewed a letter from the Democratic Committee recommending Carla Coch as a replacement.

Legislator Brent Reynolds indicated that there were three republican candidates seeking the District V Republican Committee members' recommendation. Legislator Robert Sobeck questioned if the proper procedures were followed, and stated that he felt it was important for the citizens to know that Mr. Hall was duly recommended. Legislator Daniel Russo stated that the citizens of District V elected a republican legislator, and he believes that Mr. Heineman's replacement should also be a republican.

Pursuant to Allegany County Local Law No. 3 of 1993, the members of the Ways and Means Committee have investigated the qualifications of Mr. Hall and confirmed that William M. Hall is a resident and qualified voter in the Town of Alfred located within District V for at least one year preceding this appointment.

A motion was made by Reynolds, seconded by Sherman and carried to sponsor a resolution appointing William M. Hall from Alfred, New York, to fill a vacancy created by the resignation of Robert Heineman as a District V Legislator. **Prepare Resolution**

Employee Vehicle Usage Policy

Committee members briefly discussed the creation of an Employee Vehicle Usage Policy. John E. Margeson, County Administrator, confirmed that there is no written policy at this time, and stated that if we institute a policy with penalties or sanctions for not complying, the issue would need to be negotiated with the unions.

Committee members discussed what types of issues would be included in such a policy and requested Brenda Rigby to review the samples she obtained from other entities and put something together that can be used as a starting point for creating an Employee Vehicle Usage Policy.

Audit Review/Approval

Ms. Rigby distributed copies of the April 25 audit summary. A motion was made by Bennett, seconded by Nielsen and carried that the April 25 audit in the amount of \$3,143,082.12 be forwarded to the full Board for approval. Year-to-date we have paid \$3,175,589.64 to New York State for our 25 percent share of Medicaid expenses.

Legislator Curt Crandall, Ways and Means Committee Chairman, stated that the Commissioner of Social Services noted at their last Human Services Committee meeting that adjustments will be made to the Medicaid figure currently reported. The Medicaid payments that must be made on a weekly basis are estimated, and then New York State goes through and issues adjustments semiannually for any discrepancy between what was paid and the actual cost.

Forms for Financial Reporting

Committee members discussed the importance of all departments using the designated form when reporting their financial information to the Ways and Means Committee. Kimberley Toot, Departmental Liaison, indicated that the required forms are not particularly helpful to department heads so those not using the proper form were most likely trying to be helpful. Ms. Toot acknowledged the fact that the designated forms provide legislators with a general snap shot of the financial status of a department and suggested the committee just reiterate the need to use the designated form to department heads. Committee members requested Mr. Margeson to send a memo to department heads telling them to use the proper form for all future financial summaries. It was noted that supplemental information can be provided on separate sheets if necessary.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

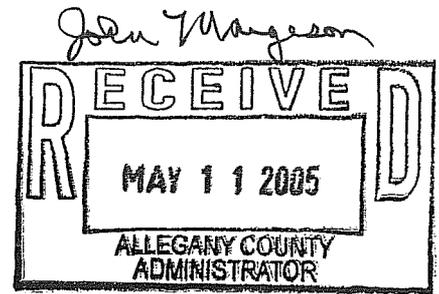
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

May 9, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo, E. Sherman, J. Palmer

Others Present

E. Burdick, W. Dibble, J. Graffrath, J. Margeson, T. Ross, R. Sobeck, K. Toot

Media Present

D. LeBlanc – Olean Times Herald; M. Streefer – Wellsville Daily Reporter; D. Shoen – Coming Area Media

Approval of Minutes

The April 25, 2005 minutes were approved on a motion by Nielsen, seconded by Russo and carried.

Tax Sale Auction (May 7, 2005)

Terri Ross, County Treasurer, stated that there were 51 parcels sold in the tax sale auction. We lost 15 parcels to bankruptcy, 2 due to court order and 4 were sold to towns. Ms. Ross noted that we had a fire on one property, and a barn was removed from another parcel. Approximately 250 people attended the auction. We received approximately \$360,000 in bids of which \$156-157,000 was owed in back taxes. We budgeted a gain of \$300,000 in the 2005 budget for the tax sale which will end up being a little high. Ms. Ross indicated that the balances owed on the bids are due May 20, and she will return to committee after that with a summary of the results and a request for the committee to accept the bids.

Committee members asked questions about the bankruptcy process. Once a property owner is delinquent in paying their taxes and a parcel is scheduled to be sold at the tax sale auction, filing for bankruptcy is about the only way the property owner can keep the property from being sold, and some appear to use bankruptcy as a tool. Ms. Ross indicated that this was one of the issues discussed at the Finance School she recently attended, and many counties that face similar problems, handle things differently. Ms. Ross noted that if we have a default judgment, the County could take title to the property. The County will file a proof of claim for the properties pulled from the sale due to bankruptcy, and the property owner will have to enter into some type of payment agreement.

Committee members discussed the low bids received on some of the properties and discussed the possibility of specifying a minimum bid. Ms. Ross confirmed that the condition of sale indicates that the County can accept or reject any sale; however, it was noted that we are not in the real estate business, and our objective is to recoup some tax revenue and get the property back on the tax roll.

Audit Review/Approval

Ms. Rigby distributed copies of the May 9, 2005 audit summary. A motion was made by Reynolds, seconded by Bennett and carried that the May 9 audit in the amount of \$2,908,170.72 be forwarded to the full Board for approval. Year-to-date we have paid \$3,534,950.16 to New York State

for our 25 percent share of Medicaid expenses. We have received Medicaid reimbursements totaling \$409,932.

Legislator Susan Myers stated that she is active on the Medicaid Committee of the WNY Inter-County, and they plan to continue pursuing a hard cap on Medicaid. Ms. Myers indicated that if anyone has a matter that they would like brought to the attention of the Medicaid Committee, she would be happy to pass it along.

Ms. Ross also indicated that Medicaid was one of the issues discussed at Finance School, and she will be passing additional information on to Social Services. Ms. Ross asserted that the key to our future payments is our 2005 base payment. As we go into the 2006 budget, the goal is 3.5 percent on top of the 2005 Medicaid figures.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

ALLEGANY COUNTY BOARD OF LEGISLATORS
SUMMARY OF CLAIMS

05/09/05
Page 1 of 2

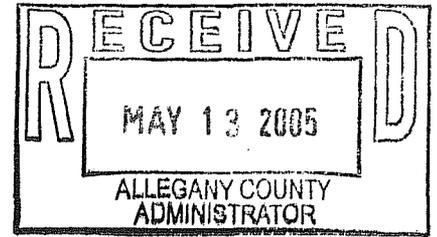
COMM.

NO.	COMMITTEE NAME	PREPAIDS	AUDIT	SUB-TOTAL	AUDIT TOTAL
1.	<u>HUMAN SERVICES</u>				
	A. Health				
	1. Health Department		277.02	277.02	
	2. Nurses		183.63	183.63	
	3. Family Planning		50.65	50.65	
	4. Health Dept. - IHAP		51.36	51.36	
	5. WIC		21.43	21.43	
	E. Mental Health				
	1. Mental Health		53.09	53.09	
	C. Social Services		771,026.12	771,026.12	
	D. Office for the Aging				
	1. Supportive Services		119.92	119.92	
	2. Sr. Employment Program		83.69	83.69	
	3. E.I.S.E.P.		116.88	116.88	
					<u>771,983.79</u>
2.	<u>PLANNING & DEVELOPMENT</u>				
	A. Office of Development		2,591.15	2,591.15	
	B. Tourism		6,110.29	6,110.29	
	C. Planning		595.89	595.89	
	D. Employment & Training		11,899.69	11,899.69	
					<u>21,197.02</u>
3.	<u>PUBLIC SAFETY</u>				
	A. District Attorney		4,511.69	4,511.69	
	B. Public Defender	232.88	2,493.83	2,726.71	
	C. Assigned Counsel		49,720.30	49,720.30	
	D. Grand Jury		82.27	82.27	
	E. Sheriff	342.12	7,783.14	8,125.26	
	F. E-911 Dispatch		166.72	166.72	
	G. Probation		4,843.95	4,843.95	
	H. STOP DWI	120.51	6,046.37	6,166.88	
	I. Jail		14,741.22	14,741.22	
	J. Other Correction Agencies		42,910.00	42,910.00	
	K. Traffic Control (A3310)		60.00	60.00	
	L. Fire Service	556.36	2,696.24	3,252.60	
	M. Fire E-911	6,026.85	0.00	6,026.85	
	N. Emergency Services	428.67	3,656.98	4,085.65	
	O. Weights & Measures	32.86	607.33	640.19	
	P. Youth Bureau		115.86	115.86	
	Q. Youth Programs		2,282.09	2,282.09	
					<u>150,458.24</u>
4.	<u>PUBLIC WORKS</u>				
	A. Administration		400.81	400.81	
	B. Buildings	9,933.52	8,641.14	18,574.66	
	C. Solid Waste	1,675.27	20,073.50	21,748.77	
	D. County Road Fund				
	1. Traffic		1,524.78	1,524.78	
	2. Engineering		224.54	224.54	
	3. Maintenance Roads/Bridges		50,111.03	50,111.03	
	E. Road Machinery Fund				
	1. Equipment		6,735.75	6,735.75	
	2. Contractual	4,740.58	4,931.02	9,671.60	
	F. Capital Projects		239,618.76	239,618.76	
					<u>348,610.70</u>
5.	<u>WAYS AND MEANS</u>				
	A. Legislative Board		1,340.39	1,340.39	
	E. County Administrator		13,257.94	13,257.94	
	C. Clerk, Legislative Board		407.45	407.45	
	D. Treasurer		23,632.11	23,632.11	
	E. Assessments (Real Prop. Tax)		4,975.57	4,975.57	
	F. County Clerk		3,759.06	3,759.06	
	G. County Attorney		339.57	339.57	
	H. Human Resources	100.00	2,690.93	2,790.93	
	I. Board of Elections	266.61	1,622.36	1,888.97	
	J. Central Service Telephone	7,440.53	0.00	7,440.53	
	K. Central Service Copying		1,046.81	1,046.81	
	L. Central Service UPS	290.09	0.00	290.09	
	M. Central Service Postage	353.53	115.49	469.02	
	N. Central Service Computer		624.99	624.99	
	O. Unallocated Insurance		833.33	833.33	
	P. Community Colleges		25,588.56	25,588.56	
	Q. Bus Transportation		55,465.08	55,465.08	
	R. Veterans' Service Agency		251.91	251.91	
	S. Insurance Reserve		11,612.43	11,612.43	
	T. Risk Retention-Health	25,893.07	0.00	25,893.07	
	U. Allegany County Payroll	1,395,763.07	0.00	1,395,763.07	
	V. Capital Proj.- Law Enforce.	2,183.36	36,066.73	38,250.09	
					<u>1,615,920.97</u>
	<u>GRAND TOTAL</u>	1,456,379.88	1,451,790.84		<u>2,908,170.72</u>

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

May 11, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, D. Russo, E. Sherman, J. Palmer

Others Present

E. Burdick, W. Dibble, J. Graffrath, W. Hall, J. Margeson, B. Morris, T. Parker, S. Presutti, D. Reynolds, B. Rigby, D. Roeske, T. Ross, E. Ruckle

Media Present

D. LeBlanc – Olean Times Herald; M. Streeter – Wellsville Daily Reporter

Recording of Deeds and Conveyances

Steven Presutti, Real Property Tax Director, distributed a draft resolutions entitled, ***Requiring all Deeds and Conveyances Offered for Recording in Allegany County Clerk's Office to be Reviewed by Allegany County Real Property Tax Service Agency Prior to Recording; Imposing Fee to be Paid to Allegany County Real Property Tax Service Agency to Certify that a Fee has been Paid Whenever a Subdivision of an Existing Mapped Parcel Requires a Change of the Tax Maps.***

Mr. Presutti stated that the resolution will alleviate some of the problems associated with deeds being recorded with wrong descriptions. When a parcel is divided, the description will have to be verified in the Real Property Tax Office before the deed can be filed. We do not currently examine deeds, and by doing so, we will be able to make necessary corrections before the deed is filed. This process will also help the County Clerk's Office because the Real Property Tax Office will be providing the property class code, property tax number, assessment, etc. before the deed to be recorded ever reaches the County Clerk's Office.

Mr. Presutti explained that the fees associated with the service are provided for and regulated by Section 503 of the Real Property Tax Law and are based upon a sliding scale dependent on the size of the subdivision as follows:

One through three lots - \$25; four through nine lots - \$50; ten or more lots - \$100

Mr. Presutti indicated that this fee would have produced approximately \$10,000 in revenue for Allegany County last year. Mr. Presutti added that the fee is a bonus; the main purpose is to bring about efficiency and improvements. Mr. Presutti confirmed that this process and additional charge only applies when a parcel is being divided.

A motion was made by Russo, seconded by Nielsen and carried to sponsor the drafted resolution. **Prepare Resolution**

Personnel Officer

Bernard Morris, Personnel Officer, announced that he plans to retire July 10, 2005. Mr. Morris noted that the position is mandated by New York Civil Service Law. A motion was made by Bennett,

seconded by Sherman and carried authorizing the position to be filled. Committee members requested Mr. Morris to begin advertising the position.

Finance School

Terri Ross, County Treasurer, presented a few highlights from the Finance School that she attended last week.

Medicaid: Ms. Ross stated that Medicaid was the most important issue discussed. A county's 2005 base figure is what will guide future Medicaid costs for that county. The Comptroller will issue an opinion on the accounting method to be used for 2005, and the state will forward estimates of our calculated base at the end of June. Ms. Ross indicated that we may have to consider some payment options in 2008 and stated that such options might include adding a percentage to the base or handing over a percentage of the County's sales tax.

Financial Planning: Ms. Ross stated that another issue discussed was multi-year financial plans. Capital planning with debt consideration was emphasized. It was noted that Ontario County has a two-year budget plan, and Ms. Ross plans to discuss the matter with them. Legislator Curt Crandall, Chairman of the Ways and Means Committee, reiterated the need for long-range plans, and asserted that it should be one of the Board's goals as we begin looking at the 2006 budget. Mr. Crandall suggested beginning the process of establishing a three to five-year plan that we can continue to look at and work with – similar to what we are trying to do with the vehicles. Committee members discussed creating multi-year financial plans and the benefits of long-range capital planning. It was noted that the Public Works Departments has their own capital plan, and we need to incorporate a County-wide plan.

John Margeson, County Administrator, indicated that the County looked at implementing long-range planning quite a few years ago, but the Board at the time did not want to go on record for adopting a capital plan. Mr. Margeson stated that there is a process the legislature can go through to officially adopt a capital spending plan that can only be changed by resolution. Mr. Margeson added that such a plan would show that the County is attempting to act proactively, and it might put us in a better light with bond companies.

A motion was made by Russo, seconded by Myers authorizing the County Treasurer and County Administrator to formulate a long-range financial plan and bring an outline back to the committee for consideration.

Ms. Ross noted that other counties are also reaching their constitutional tax limit.

Retirement Costs: Ms. Ross informed committee members that retirement costs will be about 10.5 percent of our salary costs for 2006 which will result in a bill estimated at \$2.4 million. Ms. Ross indicated that there will be no state retirement incentives in the near future. Also, there will not be any savings on retirement bills in the near future; counties should continue to budget 10-11 percent increases. Ms. Ross stated that we were allowed to split our 2005 bill between two years, but that won't be an option for 2006, and only a portion can be amortized.

Tax Enforcement: Ms. Ross indicated that the upcoming Bankruptcy Abuse Act would take effect this fall, and it will become more difficult for people to file bankruptcy. Ms. Ross forwarded the information from Finance School to the County Attorney.

Fleet Management System: Ms. Ross indicated that the Comptroller's Office distributed pamphlets for establishing an effective fleet management system. Ms. Ross filed a copy with the original minutes and indicated that the Comptroller's Office can be contacted for help in setting up a policy.

2005-2006 NYS Budget Review: Ms. Ross filed a copy of a review of the 2005-06 enacted state budget that was distributed at Finance School.

Partial Tax Payments

Committee members discussed allowing citizens to make partial tax payments. Ms. Ross stated that a policy for accepting partial tax payments has to be set at the County level, and whatever policy the County adopts is binding on the towns. Committee members agreed that although it may be a good deal for the taxpayer, they aren't sure it is prudent or cost effective other places. Allowing partial tax payments would add a burden to the local tax collectors, the County Treasurer's Office, and it would require an additional installment plan that would have to be monitored. Committee members agreed that the matter should be discussed with the towns. Ms. Ross and Mr. Presutti will mention the idea to the towns when all tax collectors meet at the County Office Building in December.

Employee of the Month

A motion was made by Russo, seconded by Nielsen and carried naming Judy Hoberg and Donna Baschmann from the Health Department as employees of the month for June.

REFERRALS FROM OTHER COMMITTEES:

Facilities Planning & Management Committee

Legislator Rodney Bennett, Chairman of the Facilities Planning and Management Committee, complimented the work of the Transportation Sub-committee and indicated that the following referrals were based on the recommendations of that committee. Legislator James Graffrath added that the members of the Transportation Sub-committee based their decisions on service and needs rather than wants.

The Health Department requests approval to buy-out the four Malibu's that they are currently leasing for \$7,620.95 each and to obtain the rebate for the unused extra mileage of \$1,501.20 for each vehicle from Preston Auto Truck Center, Inc. This purchase would be out of the \$300,000 bond set aside for vehicles. The request was approved on a motion by Bennett, seconded by Nielsen and carried.

The Health Department requests the County to purchase one 4X4 pick-up truck with a cap (if needed) at a state bid price of \$14,362. This vehicle would be used by any Health Department employee when a four-wheel drive vehicle would be needed. This purchase would be out of the \$300,000 bond set aside for vehicles. The request was approved on a motion by Bennett, seconded by Russo and carried.

The Health Department requests the County to purchase three Chevrolet Cavalier four door sedans at a state bid price of \$10,394 each. This purchase would be out of the \$300,000 bond set aside for vehicles. It was noted that these vehicles will be replacing the high-mileage vehicles. The request was approved on a motion by Bennett, seconded by Nielsen and carried.

The Sheriff's Office requests the County to purchase one Jeep Grand Cherokee at the state bid price of \$17,997. This purchase would be out of the \$300,000 bond set aside for vehicles. The request was approved on a motion by Bennett, seconded by Sherman and carried.

The Sheriff's Office requests the County to purchase two Chevrolet Impala's with police packages at the state bid price of \$18,280 each. This purchase would be out of the \$300,000 bond set aside for vehicles. Committee members discussed the issue of buying cars with police packages, the condition of current vehicles and the need for the Sheriff's Office to be able to respond immediately in all kinds of conditions and situations. The request was approved on a motion by Bennett, seconded by Russo and carried. (Voting No: Myers) Mrs. Myers noted that she would have supported one vehicle with the police package but not two.

The Sheriff's Office requests approval to retain the 2002 Chevy Trailblazer. Committee members agreed this was a good idea.

Legislator Daniel Russo indicated that the Transportation Sub-committee is currently working on the issue of employees taking vehicles home, and they hope to have a referral at the next meeting. Mr. Russo mentioned that the committee believes that Houghton College has a good system.

Committee members briefly discussed budgeting to replenish the vehicle fund and the possibility of some departments receiving aid to help finance the cost of the vehicles. It was noted that any rebates for mileage on leased vehicles must go back to the vehicle capital fund.

Planning & Development Committee

Employment and Training requests approval to hire three Summer Counselors to work from May 23, 2005 through August 29, 2005. Additional temporary staff is necessary to assist with the operation of the Summer Youth Employment Program. The non-union positions have an annual salary of \$4,890 and are 100 percent federally funded. The request was approved on a motion by Nielsen, seconded by Russo and carried.

Public Safety Committee

The Sheriff's Office requests approval to fill a full-time Emergency Services Dispatcher position (Union, Grade 11) when the current Dispatcher retires effective May 17, 2005. It was noted that the County is required to maintain two Emergency Dispatchers in the Communications Center at all times. The request was approved on a motion by Bennett, seconded by Russo and carried.

The Sheriff's Office requests approval to fill the position of Secretary to the Sheriff with two part-time employees. Undersheriff Denis Reynolds requested committee members to table the request until he can discuss the matter further with Sheriff Belmont. Undersheriff Reynolds stated that the Secretary to the Sheriff is an important position, and they need a full-time professional administrative aide. Mr. Reynolds asserted that if the position is filled with two part-time employees that will not be eligible for benefits, we are potentially eliminating great candidates for consideration. The Undersheriff also believes that two part-time employees will not be as effective as one full-time person. Mr. Reynolds also indicated that the Sheriff's Office is starting to miss important things due to lack of clerical assistance. A motion was made by Bennett, seconded by Russo and carried to table the matter.

The Sheriff's Office requests approval to increase the fees currently charged for issuing Allegany County Resident ID cards to more realistically cover the expenses associated with producing the cards. The original fee schedule was established by Resolution No. 229-03. The Public Safety Committee approved changing the fee to \$15 for adults and \$10 for residents aged fifteen and younger. The request was approved on a motion by Bennett, seconded by Russo and carried. **Prepare Resolution**

The Sheriff's Office requests a resolution authorizing the Chairman of the Board to execute the Federal Equitable Sharing Three-Year Renewal Agreement enabling Allegany County to share in forfeitures resulting from drug investigations. The request was approved on a motion by Bennett, seconded by Sherman and carried. **Prepare Resolution**

The District Attorney's Office requests a resolution restoring the position of 4th Assistant District Attorney that was eliminated in 2003. Mr. Parker would like the position to begin July 1 and indicated the position is needed because of a major caseload increase. Terrence Parker, District Attorney, stated that the caseload keeps going up and up, and the number of cases is too many to handle with the staff that we have. Mr. Parker gave examples of staffing in neighboring and similar sized counties and stated that Allegany County has half of the staff and pays them less. Mr. Parker further indicated that by New York State and national standards, we have more cases than we should be handling. Mr. Parker asserted that we can no longer maintain proper service; it's getting to the point where he will be coming to committee and asking what towns you don't want them to go to. Committee members discussed funding, and Mr. Parker indicated that his office could contribute approximately \$8,000 for 2005, and the remainder would have to come from contingency. Committee members also discussed the fact that if the District Attorney's staff is increased, the Public Defender will want her staff increased. A motion was made by Nielsen, seconded by Myers and carried to table the matter until the next regular meeting which is currently scheduled for June 8 at 1 p.m. **Tabled until June 8, 2005**

Public Works Committee

The Public Works Department requests approval to abolish one position of Automotive Mechanic and create a position of Heavy Equipment Mechanic (Union Grade 14, Step 3) and then fill the position. It was noted that the change in position will better serve the needs of the department. The annual salary for the position is \$29,515.20, which is approximately \$1,000 higher than the position being abolished. The request was approved on a motion by Sherman, seconded by Bennett and carried. **Prepare Resolution**

The Public Works Department requests approval to fill a position of Building Maintenance Mechanic (Union Grade 15) that will become vacant when an employee retires. This position is responsible for the operation and maintenance of heating/cooling systems and plumbing and electrical repairs. The request was approved on a motion by Russo, seconded by Nielsen and carried.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

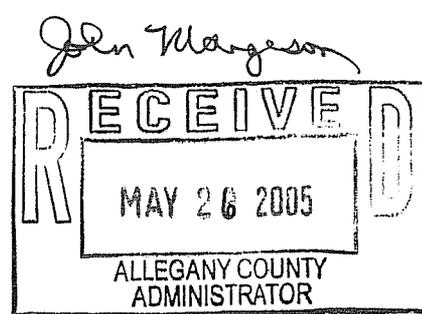
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

May 23, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo, E. Sherman, J. Palmer

Others Present

D. Aumick, E. Burdick, J. Graffrath, J. Margeson, B. Rigby, T. Ross, R. Sobeck

Media Present

D. LeBlanc – Olean Times Herald; M. Streeter – Wellsville Daily Reporter

Approval of Minutes

The May 9 and May 11, 2005 minutes were approved on a motion by Nielsen, seconded by Myers and carried.

Amendment of Court Security Agreement

The Sheriff's Office requests a resolution approving an amendment of the Court Security Agreement (C200357) for the period April 1, 2005 through March 31, 2005 between the New York State Unified Court System and the Allegany County Sheriff's Department. The amended agreement provides for a \$7,293 increase in revenue for the County. The funds should be allocated to Revenue Account #A03.2260.00. The request was approved on a motion by Reynolds, seconded by Bennett and carried. Prepare Resolution

Temporary Tax Exemption on Footwear and Clothing

Daniel Guiney, County Attorney, forwarded information advising counties which imposed sales and compensating use taxes about electing or rejecting two new weekly exemption periods for clothing and footwear costing less than \$110 per item of clothing or pair of footwear. The first new exemption week begins Tuesday, August 30, 2005 and ends on Labor Day, Monday September 5, 2005. The second exemption week begins on Monday January 30, 2006, and ends Sunday, February 5, 2006. The two new exemption weeks must be elected or rejected as a unit -- you cannot elect one and reject the other. If a county provided the January/February 2005 exemption week, and it also wants to provide the two new 2005-06 exemption weeks, it should not take any action; and the two new exemption weeks will automatically apply. If Allegany County did not wish to continue their past practice of offering the exemption weeks, it would need to pass a resolution rejecting the exemptions. A motion was made by Nielsen, seconded by Reynolds and carried to continue to offer the two one-week exemption periods.

New York State Sales Tax Rate

James G. Palmer, Chairman of the Board, informed committee members that the extra ¼ percent New York States Sales and Use Tax expires May 31, 2005, and the New York State tax rate will become 4 percent.

Resolution Intro. No. 117-05 – Recording of Deeds

Legislator Curt Crandall, Chairman of the Ways and Means Committee, indicated that a couple of questions have been raised regarding Resolution Intro. No. 117-05, and he plans to make a motion at the Board meeting to table the resolution.

NYSAC Weekly Wire

Legislation to Raise Judges Salaries Tied to DAs: Legislator Susan Myers referred to the May 20 *NYSAC Weekly Wire* noting that the Office of Court Administration is pushing legislation that would boost the salary for Supreme Court justices from \$136,700 to \$162,100. Salaries for county, family court, surrogate court judges, and district attorneys outside New York City would go from \$119,800 to \$136,700. The pay raise could cost the state as much as \$30 million in the first year.

Ms. Myers stated that NYSAC will be advocating that the state provide counties with funding to offset the impact the pay increase causes at the local level. Ms. Myers would like to see the Board pass legislation opposing the increase unless it will be covered by the state.

HAVA Update: Mrs. Myers indicated that the *NYSAC Weekly Wire* reported that the Joint Conference Committee on HAVA has decided to centralize voting operations at the county level, centralize a statewide database of voters and to provide counties with the flexibility to choose and purchase voting machines. The conference committee has yet to develop new voter verification and registration procedures, requirements of HAVA compliant voting machines and accessibility standards.

Committee members discussed the HAVA issue. It was noted that the commitment of the federal government to pay 95 percent of the costs associated with HAVA only covers initial costs, and many other expenses are not included. In addition, counties may have to cover the costs upfront and then wait for reimbursement. Some other concerns included a climate controlled atmosphere to store the equipment, education of inspectors and education of citizens.

Protection from Sex Offenders

Legislator Rodney Bennett stated that he forwarded a sample resolution – Support for Civil Confinement and Other State Legislation Protecting Women and Children from Sex Offenders – to Legislator Brent Reynolds so that the Public Safety Committee can consider sponsoring the resolution.

Mr. Bennett indicated that the state assembly is currently working on legislation and he is carrying petitions in support of civil confinement and other state legislation protecting women and children from sex offenders.

Legislator's Payroll

The legislators' payroll expenses covering the period March 29 through April 25, 2005 were approved for payment on a motion by Reynolds, seconded by Russo and carried.

Audit Review/Approval

Ms. Rigby distributed copies of the May 23 audit summary. A motion was made by Reynolds, seconded by Bennett and carried that the May 23 audit in the amount of \$4,521,231.19 be forwarded to the full Board for approval. Year-to-date we have paid \$3,863,417.77 to New York State for our 25 percent share of Medicaid expenses.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

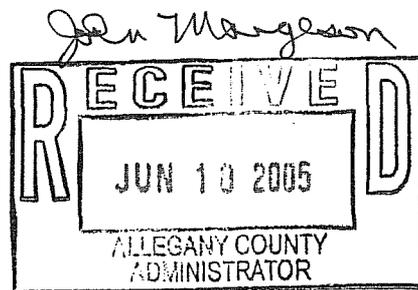
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

June 8 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, E. Sherman, J. Palmer

Others Present

R. Belmont, W. Dibble, D. Dillon, B. Morris, L. Palmer, S. Presutti, D. Reynolds, B. Rigby, T. Ross, E. Ruckle, N. Stocker, K. Toot, R. Truax,

Media Present

D. LeBlanc – Olean Times Herald; M. Streeter – Wellsville Daily Reporter

Approval of Minutes

The May 23, 2005 minutes were approved on a motion by Nielsen, seconded by Sherman and carried.

Safety Awards

Douglas Dillon, Executive Secretary of Workers' Compensation, indicated that the Safety Award Program was initiated eight years ago as an incentive for fire department members to become 100 percent compliant in obtaining physicals as well as no lost time during the year. Mr. Dillon stated that for 2004, four of our 39 fire departments reached that level. Those fire departments are in Rushford, Belfast and two are Wellsville companies. Mr. Dillon remarked that the 100 percent compliance can be difficult to achieve, and our average physical compliance is between 88 and 92 percent.

Mr. Dillon briefly described various safety awards that have been presented in the past and requested approval to purchase four Pelican helmet lights (one for each department) and eight pairs of special national fire protection (NFP) gloves (two pairs for each department). Mr. Dillon believes the cost will be around \$450. The request was approved on a motion by Reynolds, seconded by Nielsen and carried.

Real Property Tax Assessment Review Defense Cost Assistance Program

Steven Presutti, Real Property Tax Director, presented documentation wherein the Town of Cuba applied for reimbursement of legal fees incurred while defending proceedings brought against the Town by LFO Heritage LTO Partnership. The Town of Cuba has submitted all of the necessary documentation and met all legal requirements as set forth in Local Law No. 4 of 1994. The Town of Cuba is eligible for a maximum reimbursement of \$604.11. Mr. Presutti requested a resolution to transfer \$605 from A1990.4 (Contingent) to A1355.429 (Assessments – Contractual) to reimburse the Town of Cuba. Mr. Presutti's request was approved on a motion by Myers, seconded by Bennett and carried. Prepare Resolution

Tax Corrections

Mr. Presutti presented a request to have the following parcels removed from the tax rolls:

TOWN OF WIRT
Slater, John & Karen

Tax Map Number: 235.-1-4.1
Charge Back: \$2,535.42

Mr. Presutti indicated that the parcel was split and sold as two pieces, and this parcel should have been deleted from the roll.

TOWN OF ANDOVER
Buchholz, Erwin

Tax Map Number: 242.-1-39
Charge Back: \$2,041.38

Mr. Presutti indicated that the building that was assessed on this parcel is actually located on another parcel.

The request was approved on a motion by Reynolds, seconded by Sherman and carried. Pursuant to Resolution No. 83-05, a resolution is required when a correction is over \$1,000 and/or results in complete removal of a parcel from the tax roll. **Prepare Resolution**

RPT Review of Deeds & Conveyances Before Recording (Re: Res. Intro. No. 117-05 Tabled on 5/23/05)

Mr. Presutti indicated that the County Attorney and he spoke with the local Bar Association regarding Resolution Intro. No. 117-05 that was tabled on May 23, 2005. Committee members reviewed the proposed amendments (*attached to original minutes*). Mr. Presutti indicated that a certification to the deed has been added which certifies that the transfer described on the deed reflects the sale of a complete parcel. If the certification is not attached to the deed and/or conveyance before recording, it must go to the Real Property Tax Department for approval. The beginning date was also changed from July 1 to August 1. A motion was made by Reynolds, seconded by Myers and carried approving the amendments and suggesting that a new resolution reflecting the amendments be brought forward rather than trying to amend the existing resolution. **Prepare Resolution**

Executive Session

Bernard Morris, Personnel Officer, and Norm Stocker, Negotiator, requested an executive session to discuss collective negotiations pursuant to article fourteen of the civil service law. The request was approved on a motion by Reynolds, seconded by Bennett and carried. Following the executive session a motion to return to regular session was made by Reynolds, seconded by Bennett and carried.

Tax Sale Bids

Terri Ross, County Treasurer, distributed a spreadsheet summarizing the tax sale bids noting that the County received \$187,692.07 more than the taxes owed on the parcels; however, we did not reach the \$300,000 in revenue budgeted for 2005. A motion was made by Reynolds, seconded by Bennett and carried to accept the bids. **Prepare Resolution**

2005 Tax Sale Leftovers

Ms. Ross indicated that the settlement date on tax sale parcel #49 in the Town of Independence formerly owned by Denise A. Fluty has been extended until June 17 due to some legal issues. Ms. Ross expects an offer from the family on tax sale parcel #67 in the Town of Willing formerly owned by Richard Johnson.

Ms. Ross indicated that she received a bid of \$1,000 plus 2005 town and county taxes and recording costs for tax sale parcel #28 in the Town of Caneadea formerly owned by Albert Skinner from Houghton Ventures, LLC. The bid was accepted on a motion by Reynolds, seconded by Bennett and carried. (Abstaining: Nielsen). **Prepare Resolution**

For the remaining leftover parcels, Ms. Ross indicated that she would like to place a legal ad in the newspapers stating that we have eight parcels to sell by sealed bid. Ms. Ross noted that all bidders will be sent a copy of the legal ad. The request was approved on a motion by Reynolds, Seconded by Bennett and carried.

Sales Tax Revenue

Ms. Ross reported that we have received \$230-\$250,000 more in sales tax revenue than we had last year at this time; however, we did not receive the total sales tax revenue budgeted in 2004, and she is not very optimistic about reaching this year's projection. Ms. Ross indicated that she will have a solid six-month sales tax revenue figure for the July Ways and Means Committee meeting which will give committee members a better idea of where we actually stand.

Bonding Funds

Ms. Ross indicated that we borrowed \$13 million last December to pay for expenses associated with building the new jail, and we have approximately \$5.5 million left. We aren't schedule to borrow more funds until December, but according to Ciminelli projections, we have to borrow sooner than anticipated.

It was noted that committee members will look at where we stand mid-way for 2005 and begin looking at the 2006 budget beginning with the July Ways and Means Committee meeting. Legislator Curt Crandall, Chairman of the Ways and Means Committee suggested that committee members might want to start meeting earlier on our scheduled Monday meetings to allow time for budget discussions.

Salary Increments

Ellen Ruckle, Human Resources Specialist, distributed a list of seven employees eligible to receive an annual salary increment effective July 1, 2005. A motion was made by Reynolds, seconded by Bennett and carried granting salary increments effective July 1, 2005 to J. Ferris, M. Barney, R. Brooks, J. Scott, R. Beckman, K Darrow-Holla, B. Hetzel. **Prepare Resolution**

Employee of the Month

A motion was made by Reynolds, seconded by Myers and carried naming Stella Dewey from the Clerk of the Board's Office as employee of the month for July.

Wireless 911 Expedited Deployment Grant

Randal Belmont, Sheriff, requested a resolution accepting \$243,888 from the NYS 911 Board for the Expedited Deployment Funding Program Grant. The grant would allow the County Communications Center to purchase new equipment and computer software to become compliant for the Wireless 911 Phase 2 requirement. It will also enhance safety to its citizens and law enforcement

personnel within Allegany County. Sheriff Belmont noted that the grant requires a 10 percent County match of approximately \$27,100, but that we have the sources to pay our 10 percent. The Sheriff indicated that part of the County's 10 percent will come from Pictometry funds and part will come from the E911 Reserve. The request was approved on a motion by Reynolds, seconded by Bennett and carried. Prepare Resolution

Secretary to the Sheriff

Committee members discussed the position of Secretary to the Sheriff and whether it would be better to fill the position with one person or two part-time positions. Sheriff Belmont indicated that he would prefer one full-time secretary, but that he is trying to save money by hiring two part-time employees who would not be paid benefits. It was noted that fringe benefits are around 50 cents on the dollar.

After a brief discussion of staffing levels in other departments and the advantages and disadvantages of hiring two part-time secretaries for the Sheriff, a motion was made by Reynolds, seconded by Bennett and carried to fill the position of Secretary to the Sheriff with two part-time (20 hours or less) secretaries. Due to the uncertainty of hiring two part-time secretaries versus one full-time secretary, committee members agreed to review this matter again in December.

Staffing and Operation Costs of New Jail

Committee members indicated that they have individually requested projected staffing requirements and operation costs for the new jail, but no one has ever received the information.

Sheriff Randal Belmont stated that the COC was here today, and although it isn't official, he knows how many additional employees will be needed to staff the new jail. Sheriff Belmont indicated that the information is not ready to be released unless we enter executive session. The Sheriff plans to include the new staffing requirements in his 2006 budget, and he will make all of the information available when he presents his budget.

Committee members discussed the need to include costs associated with utilities, cleaning, maintenance, non-Sheriff staffing requirements, etc. for the new jail in the 2006 budget. Committee members briefly discussed the process of identifying and booking all costs associated with the jail. Terri Ross, County Treasurer, confirmed that many costs associated with the new jail would not appear under the Sheriff's accounts. Ms. Ross indicated that some of these costs could be entered under a separate line item so that they could be identified more easily. Ms. Ross will look into the matter further.

A motion was made by Bennett, seconded by Reynolds and carried to send a letter to our construction manager, Ciminelli, requesting budgetary information for 2006 regarding utilities, maintenance and staffing costs.

Position of 4th Assistant District Attorney

Terrence Parker, District Attorney, was not able to attend the meeting, but he requested the committee to address the matter of restoring the position of 4th Assistant District Attorney to his office. Mr. Parker forwarded committee members additional information after the last meeting. It was also noted that we received a letter in support of the position from the ACCORD Corporation.

After a brief discussion, a motion was made by Reynolds, seconded by Bennett and carried to restore the position of 4th Assistant District Attorney and authorizing Mr. Parker to fill the position. (Voting No: Myers) Prepare Resolution

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

The Office for the Aging requests approval to change the Aging Services Technician (Caregiver Services Coordinator) from part-time to full-time. Federal funding will cover the difference, with no local match required. The request was approved on a motion by Bennett, seconded by Nielsen and carried.

The County Attorney requests committee members to review a draft resolution in support of legislation (Senate Bill #S.5069) to improve the management of New York's Medicaid Program. Committee members briefly discussed the draft resolution and decided not to take any action at this time.

Public Works Committee

The Public Works Department requested the following change to reflect the correct amount of SFY 05-06 Consolidated Highway Improvement Program (CHIPS) funds to be received:

Increase State Aid Revenue:
D10.3501.00 – State Aid CHIPS \$364,434

Increase Appropriation:
D5112.223 – County Road CHIPS Paving \$364,434

The request was approved on a motion by Bennett, seconded by Reynolds and carried. Prepare Resolution

Federal Section 5311 Capital Project Grant Agreement

John Margeson, County Administrator, forwarded information stating that the County has been awarded \$464,500 from the Federal Section 5311 Capital Grant Program which will be used by Allegany County Transit (ACT) to purchase six buses, two computers with software, two radios and two passenger shelters. Under this program, the County up-fronts a 10 percent local share match of \$46,460. Under our contract with First Transit, Inc., operator of the County Transportation System, First Transit reimburses us 100 percent of the local share match. A motion was made by Reynolds, seconded by Bennett and carried approving the grant agreement. Prepare Resolution

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways & Means

DATE: June 2, 2005

The Town of Cuba has applied for reimbursement for proceedings brought against the Town by LFO Heritage LTO Partnership. The Town of Cuba has submitted all the necessary documentation and met all legal requirements. The Town of Cuba is eligible for a maximum reimbursement of \$604.11.

A resolution is requested approving reimbursement to the Town of Cuba for \$604.11 and to transfer \$604.11 from A1990.4 (Contingency) to A1355.429 (Assessments – Contractual).

FISCAL IMPACT: \$604.11

For further information regarding this matter, contact:

Steven Presutti,
Real Property Tax Director
268-9381



ALLEGANY COUNTY REAL PROPERTY TAX SERVICE

COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813

TELEPHONE (585) 268-9381 • FAX (585) 268-9614

www.alleganyco.com

STEVEN G. PRESUTTI

Director

May 31, 2005

Terri L. Ross, County Treasurer

TOWN	OWNER OF RECORD	TAX MAP NUMBER	LAND/TOTAL ASSESSMENT	TAX YEAR CORRECTING
Andover	Buchholz, Erwin	242.-1-39	\$5,600/\$35,600	2005 Town & County

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: Building that was assessed on this parcel is actually located on another parcel.

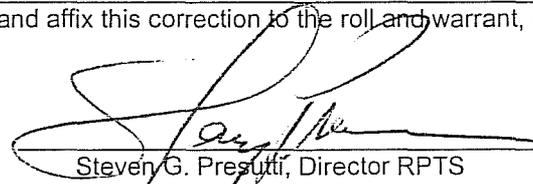
CLERICAL ERROR	XX	ERROR IN ESSENTIAL FACT	UNLAWFUL ENTRY
-----------------------	----	--------------------------------	-----------------------

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

	CORRECTED TAXABLE VALUE	CORRECTED TAX	CHARGE BACK	(For Treasurer Office use)
	\$600/\$600			
Allegany County		\$8.46	\$493.62	A342
Town		\$5.81	\$338.75	A430
Fire		\$.53	\$30.74	A430
Village Relevy				A441
School Relevy		\$20.20	\$1,178.27	A440
Special Districts				
School				A440 (All School \$'s)
Library				A440 (All School \$'s)
Interest & Penalties				A1090 – Interest
				A430 - 2 nd Notice
Total		\$35.00	\$2,041.38	

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

THIS CORRECTION NEEDS BOARD APPROVAL
(over \$1,000 and/or complete removal of parcel)


Steven G. Presutti, Director RPTS

(For County Administrators Use Only for Refund/Corrections \$1,000 and below, per Res # 97 - 02)

The tax in the amount of \$2,076.38 was not paid.

A corrected tax in the amount of \$35.00 is due from the applicant.

Dated: _____

Approved by _____

John E. Margeson, County Administrator

CC: Tax Collector, Assessor



ALLEGANY COUNTY REAL PROPERTY TAX SERVICE

COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813

TELEPHONE (585) 268-9381 • FAX (585) 268-9614

www.alleganyco.com

STEVEN G. PRESUTTI
Director

June 3, 2005

Terri L. Ross, County Treasurer

TOWN	OWNER OF RECORD	TAX MAP NUMBER	LAND/TOTAL ASSESSMENT	TAX YEAR CORRECTING
Wirt	Slater, John & Karen	235.-1-4.1	\$55,100	Town & County 2005

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel was split and sold as two pieces. This parcel should have been deleted from the roll.

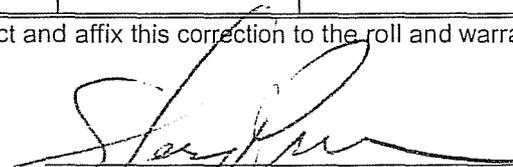
XX	CLERICAL ERROR	ERROR IN ESSENTIAL FACT	UNLAWFUL ENTRY
----	----------------	-------------------------	----------------

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

	CORRECTED TAXABLE VALUE	CORRECTED TAX	CHARGE BACK	(For Treasurer Office use)
	\$0.00			
Allegany County		\$0.00	\$834.52	A342
Town		\$0.00	\$590.44	A430
Fire		\$0.00	\$136.81	A430
Village Relevy				A441
School Relevy		\$0.00	\$973.65	A440
Special Districts				
School				A440 (All School \$'s)
Library				A440 (All School \$'s)
Interest & Penalties				A1090 - Interest
				A430 - 2 nd Notice
Total		\$0.00	\$2,535.42	

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

THIS CORRECTION NEEDS BOARD APPROVAL
(over \$1,000 and/or complete removal of parcel)


Steven G. Presutti, Director RPTS

(For County Administrators Use Only for Refund/Corrections \$1,000 and below, per Res # 97 - 02)

The tax in the amount of \$ was not paid.

A corrected tax in the amount of \$ is due from the applicant.

Dated: _____

Approved by _____

John E. Margeson, County Administrator

CC: Tax Collector, Assessor

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: WAYS AND MEANS

DATE: 6/13/05

Name	Title	Date of Hire	Rate	Avg. Increment
<u>Public Works</u>				
Ferris, J.	County Engineer	11/19/04	\$29.15	\$.69
<u>Emergency Services</u>				
Barney, M.	Emergency Serv. Asst.	09/07/04	\$14.81	\$.44
<u>Sheriff</u>				
Brooks, R.	Correction Officer	09/17/04	\$15.45	\$.38
Scott, J.	Correction Officer	09/18/04	\$15.45	\$.38
Beckman, R.	Correction Officer	09/19/04	\$15.45	\$.38
<u>Public Health</u>				
Darrow-Holla, K.	RPN	07/01/04	\$19.20	\$.67
Hetzel, B.	RPN	07/13/04	\$19.20	\$.67

FISCAL IMPACT:

For further information regarding this matter, contact:

Bernie Morris, Personnel Officer
Name and Department

214
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 5/23/05

The Office for the Aging requests permission to increase the hours of the current Caregiver Services Coordinator position from part-time (17 hours) to full-time (35 hours). This position is classified as an Aging Services Technician, and will also assist people with insurance information and counseling, funded with 100% Federal funding.

FISCAL IMPACT: No change in county funding. Additional salary and fringe paid by Federal dollars which do not require a local match.

For further information regarding this matter, contact:

Kim Toot
Name and Department

x392
Telephone number

Request to Fill Position

Date: 5/23/05

Committee of Jurisdiction: Human Services

I would like to fill the following position:

Title Aging Services Technician Department Office for the Aging

Will any positions be eliminated? no If yes, which one? _____

This position is an:

Existing position? X (part time) Newly Created Position? ___ created by Resolution # 174-01

This position will be:

Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

This position will be:

Non Union? _____ Union? X covered by the AFSCME bargaining unit.

Grade 13 Step 2 Hourly pay rate \$15.24

Annual salary of position \$27,737.00 Cost of benefits for position \$7,289.00

Does this position support a mandated program/grant? no

Name of programs/grants? Family Caregiver Support Program Title III E OAA
Health Insurance Information Counseling and Assistance Program (HIICAP)

Source of funding for position?

14 % County _____ % State 86 % Federal _____ % Other
(\$4,900)

Amount in current years budget for this position \$15,903.00

Reason for need to fill this position at this time?

The state has allocated supplemental monies to enable Offices for the Aging to provide additional information and support to older people and their caregivers about the new Medicare Part D program and long term care insurances. This funding does not require a local match.

Department Head Signature _____

Date 5/23/05

MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____

(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: June 1, 2005

Request Account D5112.223 be increased in the amount of \$364,434.00. This is the amount will increase the SFY 05-06 County Highway Improvement Program (CHIPS) funds to the NYS Apportionment

INCREASE STATE AID REVENUE:

D10.3501.00	State Aid CHIPS	\$364,434.00
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INCREASE APPROPRIATION:

D5112.223	County Road CHIPS Paving	\$364,434.00
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FISCAL IMPACT: Additional \$364,434.00

For further information regarding this matter, contact:

David S. Roeske
Superintendent

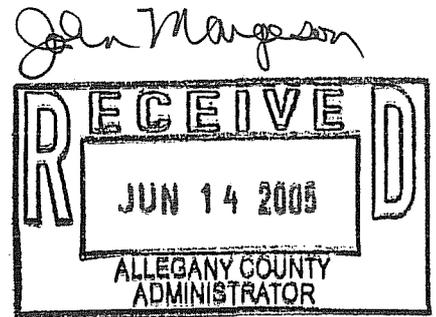
(585)268-9230

DSR/ymr

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

June 13 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo, J. Palmer

Others Present

D. Aumick, R. Belmont, C. Braack, E. Burdick, W. Dibble, J. Graffrath, W. Hall, J. Margeson, T. Norton, G. Ogden, T. Parker, S. Presutti, P. Regan, B. Rigby, P. Schmelzer, D. Sirianni, R. Sobeck, K. Toot

Media Present

D. LeBlanc – Olean Times Herald; M. Streeter – Wellsville Daily Reporter

Records Storage

Craig Braack, Historian and Records Management Officer for the County, reported that our records storage building is 99 percent full. Mr. Braack asserted that records storage is a high priority for the County and the Ways and Means Committee, and he hopes they will put records storage on the top of their list for ways to use the space in the current jail once it has been vacated.

HIPPA Security Consultant

Dr. Gary Ogden, Public Health Director, requested a resolution approving a one year services agreement with Health Care Compliance Enterprise LLC to provide Health Insurance Portability and Accountability Act (HIPPA) consultation services. The total cost of the agreement is \$6,250. Dr. Ogden indicated that \$1,000 could come from the Bioterrorism Grant, and he requested a resolution to transfer \$5,250 from Contingency to finance the remainder of the agreement. A motion was made by Myers, seconded by Nielsen and carried to sponsor a resolution approving the agreement. John Margeson will investigate what other departments might be able to make a financial contribution to the cost of the agreement, and any needed funds will only come from the Contingency account as a last resort. Prepare Resolution

Executive Session

A motion was made by Myers, seconded by Russo and carried to discuss the employment history of a particular person. Following the executive session, a motion was made by Bennett, seconded by Nielsen and carried to return to regular session.

PINS Diversion Program

The Social Services Department is requesting approval to create a PINS Diversion Program in Allegany County under a federal grant program. Two positions (one Probation Officer and one Caseworker) would be required to staff this program. Patricia Schmelzer, Social Services Commissioner, requested a resolution to create the program and positions to staff the program as well as approval to fill the positions once created. The positions will be 100 percent federally funded. The

request was approved on a motion by Bennett, seconded by Myers and carried with the notation that once the funding for the positions is over, the positions will be eliminated. **Prepare Resolution**

Office for the Aging – Employee Upgrades

Kimberley Toot, Office for the Aging Director, presented a referral from the Human Services Committee. Ms. Toot indicated that desk audits were performed, and upgrades to the positions of Home Delivered Meal Coordinator (U11-6) to Aging Services Technician (U13-5) and Senior Account Clerk typist (U10-3) to Home Delivered Meal Coordinator (U11-3) were recommended. For the remainder of 2005 the upgrades would increase expenditures by approximately \$1,014 and for 2006 the increase would be approximately \$2,214. These positions are 100 percent funded with state and federal money.

A motion was made by Russo, seconded by Bennett and carried to create the position of Aging Services Technician (U13-5) and upgrade the current Home Delivered Meal Coordinator (U11-6) to that new position. **Prepare Resolution**

A motion was made by Bennett, seconded by Nielsen and carried to upgrade the current Senior Account Clerk Typist to Home Delivered Meal Coordinator (U11-3) and abolish the position of Senior Account Clerk Typist. **Prepare Resolution**

4th Assistant District Attorney

At the last Ways and Means Committee meeting, committee members agreed to create the position of 4th Assistant District Attorney and authorized Mr. Parker to fill the position. Mr. Parker indicated that his budget would be able to finance the cost of the 4th Assistant District Attorney's salary and benefits. A motion was made by Bennett, seconded by Nielsen and carried to set the salary for the 4th Assistant District Attorney at \$28,000, the same as the 3rd Assistant District Attorney. **Prepare Resolution**

Employment and Training Summer Youth Program

Legislator Curt Crandall, Chairman of Ways and Means Committee, indicated that legislators will be invited to attend a lunch and a tour of BOCES to see what the people participating in the Summer Youth Program have been working on. Mr. Crandall indicated that official invitations and flyers will be sent shortly. The luncheon will begin at 11:30 a.m.

Committee members agreed to move the 12:30 p.m. Ways and Means Committee meeting to 1:00 p.m. to accommodate the luncheon and tour.

Response Team Ambulance

Randal Belmont, Sheriff, stated that Cuba gave the County an ambulance for the Response Team that has since been replaced. Sheriff Belmont indicated that a few attempts have been made to sell the ambulance, but no offers were received. The Sheriff indicated that the ambulance currently sits on someone else's land, and they would like it removed. Mr. Belmont also indicated that he recently received an offer to purchase the ambulance for \$50. A motion was made by Nielsen, seconded by Bennett and carried authorizing Sheriff Belmont to sell the ambulance for \$50.

Audit Review/Approval

A motion was made by Nielsen, seconded by Bennett and carried that the June 13 audit in the amount of \$3,417,908.71 be forwarded to the full Board for approval. Year-to-date we have paid \$4,381,112.69 to New York State for our 25 percent share of Medicaid expense

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

Memorandum of Explanation

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Ways & Means Committee

DATE: June 13, 2005

Since the events of 9/11/2001, the Federal Government and New York State Government have been developing a nationwide emergency communications network that is Internet based. Many local governmental agencies are developing the capacity to use this network including Emergency Services and Departments of Health as well as numerous local providers. The New York State Department of Health, State Emergency Management Office and the Office of Domestic Preparedness are enforcing a national standard of security for participation in this network. During the last three years, the Allegany County Information Technology Department has upgraded its security features. We now need to upgrade the Internet Security Policies and Procedures that govern the use of our technology to make them compliant with State and Federal Regulations.

As well, the Federal Health Information Portability and Accountability Act (HIPAA) have added many new regulatory requirements for the handling and storage of Personal Health Information in electronic format within the Internet and private intra-net services. These regulations apply to all county departments handling PHI such as Health, Social Services, Probation, Courts, and Human Resources etc. Last year the Department of Health applied for extensions for each department to come into compliance with the security regulations. These extensions expired in April 2005. HIPAA violations carry a \$50,000.00 fine per infraction.

Because of the specialized nature of the knowledge base required to formulate these policies and procedures we in DOH, supported by other Department Heads feel it best to contract with a consultant who has experience in this area. The proposed contract is with a consultant who has performed this service for the SSAY Rural Health Network participating Health Departments. The contract ensures that the consultant will train all applicable county employees in the content of the proposed Policies and Procedures and will produce a video for the training of new personnel in the future.

The contract has been approved as to form by the Allegany County Attorney and will be executed on the County's behalf by the Director of Information Technology.

Fiscal Note: \$5,250 County Cost, \$1,000 funding from BioTerrorism grant

Total Cost: \$6,250

ACDOH contribution from CDC/BT funding: \$1,000

Amount Requested from Contingency: \$5,250

For further information regarding this matter, contact:

Gary W. Ogden, MD, CM & Public Health Director

x247

MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: June 8, 2005

The Allegany County Department of Social Services is requesting permission to create a PINS Diversion Program in Allegany County under a federal grant program.

Two positions are required in order to staff this program.

- One Probation Officer
- One Caseworker

Permission is requested to create the above positions, and fill the positions once created.

FISCAL IMPACT: 100% Federal Share

For further information regarding this matter, contact:

Patricia Schmelzer, Commissioner
Allegany County Department of Social Services

268-9303

Request to Fill Position

Date: 6/8/05 Committee of Jurisdiction: Human Services

I would like to fill the following position:

Title Probation Officer Department Probation (Social Services grant)

Will any positions be eliminated? no If yes, which one? _____

This position is an:

Existing position? _____ Newly Created Position? X created by Resolution # _____

This position will be:

Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

This position will be:

Non Union? _____ Union? X covered by the _____ bargaining unit.

Grade 17 Step min. Hourly pay rate \$16.18

Annual salary of position _____ Cost of benefits for position _____

Does this position support a mandated program/grant? yes

Name of program/grant? PINS Diversion Program

Source of funding for position?

 % County % State 100 % Federal % Other

Amount in current years budget for this position \$ 0

Reason for need to fill this position at this time?

The Department of Social Services is requesting permission to fill a Probation Officer position and a Caseworker position to implement the new PINS Diversion Program in Allegany County. Funding for this program is 100% federally funded.
--

Department Head Signature _____

Date 6/8/05

Request to Fill Position

Date: 6/8/05

Committee of Jurisdiction: Human Services

I would like to fill the following position:

Title Caseworker Department Social Services

Will any positions be eliminated? no If yes, which one? _____

This position is an:

Existing position? _____ Newly Created Position? X created by Resolution # _____

This position will be:

Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

This position will be:

Non Union? _____ Union? X covered by the _____ bargaining unit.

Grade 16 Step min. Hourly pay rate \$15.75

Annual salary of position _____ Cost of benefits for position _____

Does this position support a mandated program/grant? yes

Name of program/grant? PINS Diversion Program

Source of funding for position?

 % County % State 100 % Federal % Other

Amount in current years budget for this position \$ 0

Reason for need to fill this position at this time?

The Department of Social Services is requesting permission to fill a Probation Officer position and a Caseworker position to implement the new PINS Diversion Program in Allegany County. Funding for this program is 100% federally funded.
--

Department Head Signature _____

Date 6/8/05

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services/Ways and Means DATE: 6/13/05

Request permission to create the position of Aging Services Technician and eliminate one Senior Account Clerk Typist position.

FISCAL IMPACT:

For further information regarding this matter, contact:



Name and Department

268-9390 X 392
Telephone Number

June 7, 2005

Upgrades for:

– Home Delivered Meal Coordinator Grade 11/Step 6 \$15.97/hr.
Upgrade to Aging Services Technician Grade 13/Step5 \$16.59/hr
 $\$16.59 - \$15.97 = \$.62$

Effective 8/01/2005

22 weeks X 35 hrs. = 770 hours
770 hours X \$.62 = \$477.40

Salary \$478.00

F.B. \$ 78.00

\$ 556.00 increase in expenditures in 2005

– Senior Account Clerk Typist Grade 10/Step 3 \$14.22/hr.
Upgrade to Home Delivered Meal Coord. Grade 11/Step 3 \$14.73/hr.
 $\$14.73 - 14.22 = \$.51$

Effective 8/01/2005

22 weeks X 35 hours = 770 hours
770 hours X \$.51 = \$392.70

Salary \$393.00

F.B. \$ 65.00

\$458.00 increase in expenditures for 2005

Total Increase in expenditures for Office for the Aging Upgrades in 2005

\$556.00

\$458.00

\$1,014.00

June 7, 2005

Upgrades for 2006

– Home Delivered Meal Coordinator Grade 11/Step 7 \$16.39/hr.
Upgrade to Aging Services Technician Grade 13/Step 6 \$17.01/hr.
\$17.01 - \$16.39 = \$.62

Effective 01/01/2006

52 weeks X 35 hrs. = 1,820 hours
1,820 hrs. X \$.62 = \$1,128.40

Salary \$1,128.00
F.B. \$ 186.00
\$ 1,134.00 increase in expenditures in 2006

– Senior Account Clerk Typist Grade 10/Step 4 \$14.64/hr.
Upgrade to Home Delivered Meal Coord. Grade 11/Step 4 \$15.15/hr.
\$15.15 – 14.64 = \$.51

Effective 01/01/2006

52 weeks X 35 hours = 1,820 hours
1,820 hours X \$.51 = \$928.20

Salary \$928.00
F.B. \$152.00
\$1,080.00 increase in expenditures in 2006

Total Increase in expenditures for Office for the Aging Upgrades in 2006

\$1,134.00
\$1,080.00
\$2,214.00

ALLEGANY COUNTY BOARD OF LEGISLATORS
SUMMARY OF CLAIMS

06/13/05
Page 1 of 2

COMM.

O.	COMMITTEE NAME	PREPAIDS	AUDIT	SUB-TOTAL	AUDIT TOTAL
1.	<u>HUMAN SERVICES</u>				
	A. Health				
	1. Health Department		355.17	355.17	
	2. Nurses		90.86	90.86	
	3. Health Dept. - IHAP		86.42	86.42	
	4. Cancer Screening		57.30	57.30	
	5. WIC		44.68	44.68	
	B. Mental Health				
	1. Mental Health		293.39	293.39	
	C. Social Services	1,023,484.25	1,099.19	1,024,583.44	
	D. Office for the Aging				
	1. Sr. Employment Program		90.00	90.00	
	2. Community Svcs/Elderly		182.01	182.01	
	3. S.N.A.P.		45.21	45.21	
	4. Weatherization		40.00	40.00	1,025,868.48
2.	<u>PLANNING & DEVELOPMENT</u>				
	A. Office of Development		4,401.45	4,401.45	
	B. Tourism		42,508.57	42,508.57	
	C. Planning		400.00	400.00	
	D. Housing Rehabilitation		13,791.00	13,791.00	
	E. Employment & Training		20,377.20	20,377.20	81,478.22
3.	<u>PUBLIC SAFETY</u>				
	A. District Attorney		4,142.45	4,142.45	
	B. Public Defender	236.15	2,578.48	2,814.63	
	C. Assigned Counsel		48,110.23	48,110.23	
	D. Grand Jury		452.40	452.40	
	E. Sheriff	2,353.47	4,348.82	6,702.29	
	F. E-911 Dispatch		26.08	26.08	
	G. Traffic Safety Prog. (A3114)		228.81	228.81	
	H. Probation		5,043.49	5,043.49	
	I. STOP DWI	127.58	4,327.14	4,454.72	
	J. Jail		24,116.35	24,116.35	
	K. Other Correction Agencies		46,420.00	46,420.00	
	L. Fire Service	555.79	2,455.38	3,011.17	
	M. Fire E-911	5,951.90	0.00	5,951.90	
	N. Emergency Services	354.17	7,183.50	7,537.67	
	O. Weights & Measures	32.09	279.13	311.22	
	P. Youth Bureau		122.76	122.76	
	Q. Youth Programs		8,222.94	8,222.94	167,669.11
4.	<u>PUBLIC WORKS</u>				
	A. Administration		746.17	746.17	
	B. Buildings	15,303.75	10,241.61	25,545.36	
	C. Solid Waste	554.05	30,988.63	31,542.68	
	D. County Road Fund				
	1. Traffic		55,912.75	55,912.75	
	2. Engineering		269.92	269.92	
	3. Maintenance Roads/Bridges		97,315.58	97,315.58	
	E. Road Machinery Fund				
	1. Equipment		90.63	90.63	
	2. Contractual	1,731.59	20,719.43	22,451.02	
	F. Capital Projects		176,673.93	176,673.93	410,548.04
5.	<u>WAYS AND MEANS</u>				
	A. Legislative Board		1,382.38	1,382.38	
	B. County Administrator		5,621.08	5,621.08	
	C. Clerk, Legislative Board		168.45	168.45	
	D. Treasurer		18,476.96	18,476.96	
	E. Assessments (Real Prop. Tax)		1,358.24	1,358.24	
	F. County Clerk		4,095.55	4,095.55	
	G. County Attorney		7,948.00	7,948.00	
	H. Human Resources		2,108.94	2,108.94	
	I. Board of Elections	156.24	5,693.59	5,849.83	
	J. Central Service Telephone	7,503.95	0.00	7,503.95	
	K. Central Service Copying		1,450.50	1,450.50	
	L. Central Service UPS	668.90	0.00	668.90	
	M. Central Service Postage	353.53	10,000.00	10,353.53	
	N. Central Service Computer		6,570.80	6,570.80	
	O. Unallocated Insurance		1,430.33	1,430.33	
	P. Bus Transportation		111,471.66	111,471.66	
	Q. Veterans' Service Agency		64.00	64.00	
	R. Bicentennial Celebration	340.33	0.00	340.33	
	S. Insurance Reserve		200.00	200.00	
	T. Risk Retention-Health	37,681.61	0.00	37,681.61	
	U. Allegany County Payroll	1,415,186.50	0.00	1,415,186.50	
	V. Capital - Law Enf. (Jail)		80,636.32	80,636.32	
	W. Capital - County Vehicles		11,777.00	11,777.00	1,732,344.86
	<u>GRAND TOTAL</u>	2,512,575.85	905,332.86		3,417,908.71

<u>Recap of Accounts</u>	<u>Totals</u>	<u>Less Prepaids</u>	<u>Grand Total</u>
General Fund	1,485,545.25	1,057,976.15	427,569.10
County Road Fund	153,498.25	0.00	153,498.25
Road Machinery Fund	22,541.65	1,731.59	20,810.06
Capital Fund - Public Works	176,673.93	0.00	176,673.93
Capital Fund - Ways & Means, Law Enf.	80,636.32	0.00	80,636.32
Capital Fund - County Vehicles	11,777.00	0.00	11,777.00
Risk Retention Fund	200.00	0.00	200.00
Risk Retention-Health	37,681.61	37,681.61	0.00
Payroll	1,415,186.50	1,415,186.50	0.00
Housing Rehabilitation	13,791.00	0.00	13,791.00
Employment & Training	<u>20,377.20</u>	<u>0.00</u>	<u>20,377.20</u>
	3,417,908.71	2,512,575.85	905,332.86

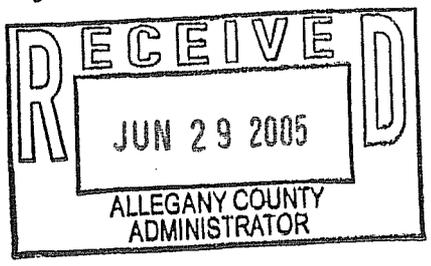
TO THE TREASURER:

I, Brenda A. Rigby, do hereby certify that the attached vouchers represent duly authorized claims in the amount of \$3,417,908.71 approved at the regular meeting of the Board of Legislators on Monday, 06/13/05, for which payment shall be drawn by your office and charged to the proper funds as stated hereon.

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

Weekly Shares Report Week / Cycle #	Allegany County Local Dollar Share of NYS Medicaid Program	Total Paid Year to Date to NYS
05/24/05 / 1446	134,368.65	3,997,786.42
05/31/05 / 1447	137,718.20	4,135,504.62
06/07/05 / 1448	245,608.07	4,381,112.69
		2004 1,201,023.00
		2005 3,180,089.69
		Less Reimbursement
		Received 03/2005 <u>409,932.00</u>
		3,971,180.69
3,863,417.77	previous board total	
4,381,112.69	new board total	

John Mangerson



NOT APPROVED

WAYS & MEANS COMMITTEE

June 27, 2005

Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo, J. Palmer

Others Present

E. Burdick, W. Dibble, J. Graffrath, B. Rigby, T. Ross, P. Schmelzer, R. Sobeck, K. Toot

Media Present

D. LeBlanc – Olean Times Herald; M. Streeeter – Wellsville Daily Reporter

Approval of Minutes

The June 8 and June 13, 2005 minutes were approved on a motion by Russo, seconded by Nielsen and carried.

REFERRALS FROM OTHER COMMITTEES

Executive Session

A motion was made by Myers, seconded by Reynolds and carried to enter into executive session to discuss the employment history of a particular person. Following the executive session, a motion was made by Reynolds, seconded by Bennett to return to regular session.

Human Services Committee

The Department of Social Services requests permission to increase the salary of the Commissioner by \$1,000 effective September 1, 2005 on the receipt of her Master's Degree. The request was approved on a motion by Bennett, seconded by Reynolds and carried. Prepare Resolution

The Department of Social Services requests permission to increase the salary of the Director of Administrative Services by adjusting his salary from Grade 9, Step 6 to Grade 9, Step 8. The fiscal impact is \$2,627, but only \$656.75 is local share. The request was approved on a motion by Reynolds, seconded by Nielsen and carried. Prepare Resolution

The Department of Social Services requests permission to increase the salary of the Deputy Commissioner by moving this position from Grade 9 to Grade 10 in the non-unit salary schedule. The fiscal impact is approximately \$1,500, but only \$374.25 is local share. The request was approved on a motion by Reynolds, seconded by Bennett and carried. Prepare Resolution

It was noted that the Department of Social Services has the funds in the 2005 budget to cover the cost of the requested upgrades.

The Office for the Aging requests a resolution accepting \$54,829 in unbudgeted State Grant-in-aid from Office for the Aging State grants. The funds should be allocated as outlined on the attached Memorandum of Explanation. The request was approved on a motion by Bennett, seconded by Reynolds and carried. **Prepare Resolution**

The Office for the Aging requests a resolution accepting \$11,161 in unbudgeted Federal Grant-in-aid from the Federal Older American Act Grants. The funds should be allocated as outlined on the attached Memorandum of Explanation. The request was approved on a motion by Nielsen, seconded by Reynolds and carried. **Prepare Resolution**

The Office for the Aging requests a resolution accepting a new \$62,500 Federal Grant – the State Pharmaceutical Assistance Program (SPAP) from the Center for Medicare and Medicaid Services (CMS). This grant is to be used in coordination with the Health Insurance Information, Counseling and Assistance Program (HIICAP-A6782) grant. The goal of the SPAP grant is to maximize participation of EPIC enrollees in the new Medicare prescription drug coverage while maintaining or improving their current level of benefits. The funds should be allocated as outlined on the attached Memorandum of Explanation. The request was approved on a motion by Reynolds, seconded by Bennett and carried. **Prepare Resolution**

Planning & Development Committee

The Employment and Training Center requests a resolution approving a \$59,613 increase to the TANF Summer Youth Employment & Training (TANF SYEP) allocation to the Allegany County Employment and Training. The funds should be allocated as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Bennett, seconded by Myers and carried. **Prepare Resolution**

Public Safety Committee

The Youth Bureau requests a resolution accepting \$500 from the Allegany County Area Foundation for a Youth Court Scholarship Program and for a conference. The funds should be allocated to A7321.4 (Youth Court – Contractual) with a like sum placed in revenue account A08.2705.3825. The request was approved on a motion by Reynolds, seconded by Bennett and carried. **Prepare Resolution**

Legislator's Payroll

The legislators' payroll expenses covering the period April 26 through May 23, 2005 were approved for payment on a motion by Reynolds, seconded by Nielsen and carried.

Audit Review/Approval

Ms. Rigby distributed copies of the June 27 audit summary. A motion was made by Reynolds, seconded by Nielsen and carried that the June 27 audit in the amount of \$3,203,265.27 be forwarded to the full Board for approval. Year-to-date we have paid \$4,670,724.10 to New York State for our 25 percent share of Medicaid expenses.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: June 8, 2005

As agreed during salary negotiation, increase the salary of the Commissioner of Social Services by \$1,000, upon conferral of Master's Degree.

FISCAL IMPACT: \$61,000 to \$62,000
Local Share - \$250.

For further information regarding this matter, contact:

Patricia Schmelzer, Commissioner
Allegany County Department of Social Services

268-9303

MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: June 8, 2005

In recognition of outstanding work performance, and to encourage retention, Director of Administrative Services advanced from Grade 9, Step 6 to Grade 9, Step 8.

FISCAL IMPACT: \$43,134 to \$45,761.
\$2,627, local share \$656.75.

For further information regarding this matter, contact:

Patricia Schmelzer, Commissioner
Allegany County Department of Social Services

268-9303

MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: June 8, 2005

In recognition of increased duties and responsibilities as Deputy Commissioner. Upgrade title from labor grade 9 to labor grade 10.

FISCAL IMPACT: \$50,004 to 51,501.
Local Share - \$374.25

For further information regarding this matter, contact:

Patricia Schmelzer, Commissioner
Allegany County Department of Social Services

268-9303

MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Human Services

Date: June 8, 2005

Explanation of Grant:

(Please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

Resolution to finalize revenues and appropriations from Office for the Aging State grants. Please appropriate funding as follows:

Appropriations (\$54,829)

A 6776.474	Respite	\$ 854
A 6778.474	Home Care	\$ 46,162
A 6779.474	Caterer	\$ 7,813

Revenues (\$54,829)

A 10 3772.03	CSE State	\$ 854
A 10 3772.00	EISEP State	\$ 36,162
A 10 3772.01	SNAP State	\$ 7,813
A 02 1972.06	EISEP Contributions	\$ 10,000

FISCAL IMPACT: Total grant: \$54,829
Local county share: \$0

(CFDA) Numbers

Federal Grant? N

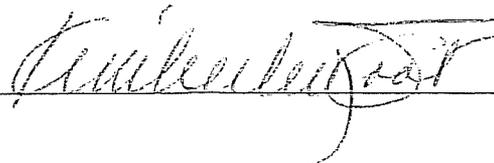
This grant is X renewal of existing grant funded program or _____ new grant fund program.

Grant Fiscal Year- 04/01/05 – 3/31/06

Obligation of County after grant expires: None

Major benefits of accepting this grant are: Increased state appropriations of already accepted grants.

Department Head Signature _____



MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Human Services

Date: June 8, 2005

Explanation of Grant:

(Please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

Resolution to finalize revenues and appropriations from the Federal Older Americans Act grants. Please appropriate funding as follows:

Appropriations (\$11,161)

A 6772.201	Equipment	\$ 3,000
A 6772.408	General Supplies	\$ 1,500
A 6772.416	Telephone	\$ 1,500
A 6772.422	Gas & Oil	\$ 2,094
A 6773.402	Mileage	\$ 2,294
A6781.402	Mileage	\$ 300
A6783.408	General Supplies	\$ 473

Revenues (\$11,161)

A 11 4772.00	Title III-C Federal	\$ 8,094
A 11 4772.01	Title III-B Federal	\$ 2,294
A 11 4772.05	Title VII Federal	\$ 300
A 11 4772.07	Title III-D Federal	\$ 473

FISCAL IMPACT: Total grant: \$11,161
Local county share: \$ 0

(CFDA) Numbers

Federal Grant? <u>Y</u>	Revenue # A 11 4772.00	\$8,094.00	93-045
	Revenue # A 11 4772.01	\$2,294.00	93-044
	Revenue # A 11 4772.05	\$ 300.00	93-042
	Revenue # A 11 4772.07	\$ 473.00	93-043

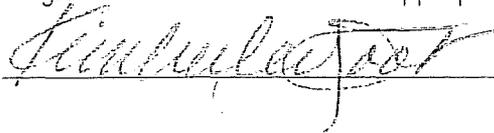
This grant is X renewal of existing grant funded program or _____ new grant fund program.

Grant Fiscal Year- 01/01/05 – 12/31/05

Obligation of County after grant expires: None

Major benefits of accepting this grant are: Increased federal appropriations of already accepted grants.

Department Head Signature



MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's use only)

Committee of Jurisdiction: Human Services Date: June 8, 2005

Explanation of Grant:

(please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

The Allegany County Office for the Aging requests a resolution to accept a new Federal grant – the State Pharmaceutical Assistance Program (SPAP) from the Centers for Medicare and Medicaid Services (CMS). This grant is to be used in coordination with the Health Insurance Information, Counseling and Assistance Program (HIICAP-A6782) grant. The goal of the SPAP grant is to maximize participation of EPIC enrollees in the new Medicare prescription drug coverage while maintaining or improving their current level of benefits.

Appropriations (\$62,500.00)		
A 6782.101 Regular Pay		\$23,000.00
A 6782.201 Office Equipment		\$15,000.00
A 6782.401 Postage		\$ 2,000.00
A6782.402 Mileage		\$ 750.00
A6782.408 General Suppl.		\$ 1,550.00
A6782.409 Fees		\$ 4,000.00
A6782.419 Printing		\$ 3,000.00
A6782.424 Ads		\$ 3,500.00
A6782.474 Consultant		\$ 4,000.00
A6782.802 Retirement		\$ 1,500.00
A6782.803 F.I.C.A.		\$ 1,765.00
A6782.804 Worker's Comp.		\$ 500.00
A6782.806 Hosp/Med		\$ 1,935.00
Revenues (\$62,500.00)		
A 11 4772.06 HIICA/SPAP		\$62,500.00

FISCAL IMPACT: Total grant: 62,500.00
Local county share: 0.00

Federal Grant? Yes Revenue # A 11 4772.06 \$ 62,500.00

if Federal, please list Federal Catalog of Federal Domestic Assistance

(CFDA) number _____ - _____

This grant is _____ renewal of existing grant funded program or YX new grant fund program.

Grant Fiscal Year – 4/1/05-9/30/05 & 10/01/05-9/30/06

Obligation of County after grant expires: None

Major benefits of accepting this grant are: 100% Federal Grant no county match required.

Department Head Signature



MEMORANDUM OF EXPLANATION

Into. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 6/13/05

The Employment & Training Center is requesting that the Board of Legislators approve a resolution for the purpose of increasing our current budget in the amount of \$59,612.

This action is necessary due to the increase in the TANF Summer Youth Employment Program (TANF SYEP) allocation to the Allegany County Employment & Training Center.

<u>Account #</u>	<u>Appropriations</u>	<u>Amount</u>
CD1 6794.101	TANF Regular Pay	18,155.00
CD1 6794.408	TANF General Supplies	2,295.00
CD1 6794.424	TANF Legal Ads	300.00
CD1 6794.474	TANF Contracted Training	2,835.00
CD1 6794.475	TANF Contracted Transportation	3,250.00
CD1 6794.802	TANF Retirement	3,328.00
CD1 6794.803	TANF FICA	1,389.00
CD1 6794.804	TANF Workers Comp	428.00
CD1 6794.805	TANF Disability	82.00
CD1 6794.806	TANF Hosp/Med. Insurance	3,241.00
CD1 6795.101	TANF Participant Regular Pay	20,400.00
CD1 6795.803	TANF Participant FICA	1,562.00
CD1 6795.804	TANF Workers Comp.	2,347.00
	TOTAL	\$59,612.00

<u>Account #</u>	<u>Revenues</u>	<u>Amount</u>
CD1 11 4701.12	TANF SYEP	59,612.00
	TOTAL	\$59,612.00
	TOTAL	

FISCAL IMPACT:

NONE

For further information regarding this matter, contact:

Jerry L. Garmong, E & T Center
Name and Department

268-9240
Telephone Number

MEMORANDUM OF EXPLANATION

For acceptance of Donations & Grants

INTRODUCTION NO: _____
(Clerk's Use Only)

Committee of Jurisdiction: Public Safety Date: June 14, 2005

Explanation of Grant/Gifts & Donations:

Resolution needed to accept Revenues totaling \$500. from the following:

Allegany County Area Foundation, Inc.	\$500.00

Total grant/donation:	\$500.00

into Revenue #A08.2705.3825 to be used as a Youth Court Scholarship program and for Conference.

Increased will be in the following accounts:

A7321.484 (Scholarship)	- \$350.00
A7321.405(Conference)	- \$150.00

Grant Fiscal Year:

FISCAL IMPACT: No Tax Dollars

Department Head Signature _____



ALLEGANY COUNTY BOARD OF LEGISLATORS
SUMMARY OF CLAIMS

06/27/05
Page 1 of 2

COMM. NO.	COMMITTEE NAME	PREPAIDS	AUDIT	SUB-TOTAL	AUDIT TOTAL
1.	<u>HUMAN SERVICES</u>				
	A. Coroners & Medical Examiners		381.00	381.00	
	B. Health				
	1. Special Education/PHC		60,590.53	60,590.53	
	2. Health Department	676.50	6,193.08	6,869.58	
	3. Nurses	1,235.45	58,934.47	60,169.92	
	4. Family Planning	585.65	6,347.57	6,933.22	
	5. Long Term Health Care		56,841.52	56,841.52	
	6. Rabies Clinics		2,004.50	2,004.50	
	7. Phys. Hand. Child./Health		2,556.68	2,556.68	
	8. Water Quality Mngt.		995.80	995.80	
	9. Tobacco Awareness		8.10	8.10	
	10. Health Dept. - IHAP	584.84	904.26	1,489.10	
	11. Immunization Under 24 Mo.		50.00	50.00	
	12. Health Dept. - E.I.P.		22,506.50	22,506.50	
	13. TB Care & Treatment		963.50	963.50	
	14. Cancer Screening	122.81	11,684.93	11,807.74	
	15. Bio Terrorism Preparedness		2,830.76	2,830.76	
	16. WIC	865.04	11,815.77	12,680.81	
	C. Mental Health				
	1. Narcotic Addiction Control		22,983.67	22,983.67	
	2. Mental Health	689.09	145,932.87	146,621.96	
	D. Social Services	755,122.98	0.00	755,122.98	
	E. Office for the Aging				
	1. Nutrition		23,236.98	23,236.98	
	2. Supportive Services	224.92	1,781.97	2,006.89	
	3. Community Srvc/Elderly	39.49	2,860.45	2,899.94	
	4. E.I.S.E.P.		11,168.59	11,168.59	
	5. S.N.A.P.		15,993.50	15,993.50	
	6. Elder Abuse		139.00	139.00	
	7. H.I.I.C.A.		478.92	478.92	
	8. Title III D		1,272.00	1,272.00	
	9. C.S.I.		45.50	45.50	
	10. Family Caregiver		<u>2,895.29</u>	<u>2,895.29</u>	<u>1,234,544.48</u>
2.	<u>PLANNING & DEVELOPMENT</u>				
	A. Beach and Pool	83.82	1,127.44	1,211.26	
	B. ReForestation	81.48	0.00	81.48	
	C. Cooperative Extension		47,500.00	47,500.00	
	D. Employment & Training		<u>22,020.21</u>	<u>22,020.21</u>	<u>70,812.95</u>
3.	<u>PUBLIC SAFETY</u>				
	A. Homeland Security		<u>459.12</u>	<u>459.12</u>	<u>459.12</u>
4.	<u>PUBLIC WORKS</u>				
	A. Administration		1,541.97	1,541.97	
	B. Buildings	125.58	13,947.11	14,072.69	
	C. Solid Waste	1,775.45	22,207.77	23,983.22	
	D. County Road Fund				
	1. Traffic		1,856.00	1,856.00	
	2. Engineering		6.99	6.99	
	3. Maintenance Roads/Bridges		88,193.51	88,193.51	
	E. Road Machinery Fund				
	1. Contractual	834.09	5,595.75	6,429.84	
	F. Capital Projects		<u>175,458.50</u>	<u>175,458.50</u>	<u>311,542.72</u>
5.	<u>WAYS AND MEANS</u>				
	A. Capital - Law Enf. (Jail)		1,574,129.00	1,574,129.00	
	B. Capital - County Vehicles		<u>11,777.00</u>	<u>11,777.00</u>	<u>1,585,906.00</u>
	<u>GRAND TOTAL</u>	763,047.19	2,440,218.08		<u>3,203,265.27</u>

Recap of Accounts	Totals	Less Prepays	Grand Total
General Fund	1,323,394.22	762,213.10	561,181.12
County Road Fund	90,056.50	0.00	90,056.50
Road Machinery Fund	6,429.84	834.09	5,595.75
Capital Fund - Public Works	175,458.50	0.00	175,458.50
Capital Fund - Ways & Means, Law Enf.	1,574,129.00	0.00	1,574,129.00
Capital Fund - County Vehicles	11,777.00	0.00	11,777.00
Employment & Training	<u>22,020.21</u>	<u>0.00</u>	<u>22,020.21</u>
	3,203,265.27	763,047.19	2,440,218.08

TO THE TREASURER:

I, Brenda A. Rigby, do hereby certify that the attached vouchers represent duly authorized claims in the amount of \$3,203,265.27 approved at the regular meeting of the Board of Legislators on Monday, 06/27/05, for which payment shall be drawn by your office and charged to the proper funds as stated hereon.

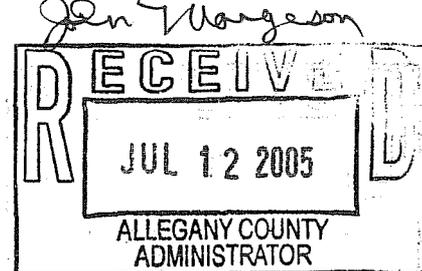
Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

Weekly Shares Report Week / Cycle #	Allegany County Local Dollar Share of NYS Medicaid Program	Total Paid Year to Date to NYS
06/14/05 / 1449	140,000.04	4,521,112.73
06/21/05 / 1450	149,611.37	4,670,724.10
		2004 1,201,023.00
		2005 3,469,701.10
		Less Reimbursement
		Received 03/2005 <u>409,932.00</u>
		4,260,792.10
	4,381,112.69 previous board total	
	4,670,724.10 new board total	

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

July 11, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo, J. Palmer

Others Present

D. Aumick, E. Burdick, W. Dibble, J. Graffrath, W. Hall, J. Margeson, T. Norton, P. Regan, B. Rigby, T. Ross, R. Sobeck

Media Present

D. LeBlanc – Olean Times Herald

Approval of Minutes

The June 27, 2005 minutes were approved on a motion by Bennett, seconded by Russo and carried.

Transfer of Funds

John Margeson, County Administrator, requested a resolution transferring \$200 from A1011.401 (County Administrator - Postage) to A1011.201 (County Administrator – Equipment) to finance the cost of replacing a broken office chair. The request was approved on a motion by Reynolds, seconded by Nielsen and carried. Prepare Resolution

Designation of Substitute Newspaper

Brenda Rigby, Clerk of the Board, was notified that the Alfred Sun, one of the official newspapers, will not be publishing on July 28 or August 4, 2005. Ms. Rigby requested a resolution designating the Cuba Patriot and Free Press as substitute official newspaper for the weeks of July 24 and 31, 2005. The request was approved on a motion by Reynolds, seconded by Bennett and carried. Prepare Resolution

Executive Session

A motion was made by Reynolds, seconded by Myers and carried to enter into executive session to discuss collective negotiations pursuant to article fourteen of the civil service law. Following the executive session, a motion was made by Reynolds, seconded by Nielsen and carried to return to regular session.

AFSCME Contract

A motion was made by Reynolds, seconded by Nielsen and carried approving a five-year agreement between County of Allegany and New York Council 876, Local 2574, American Federation of State, County and Municipal Employees, AFL-CIO. Prepare Resolution

Personnel Officer

A motion was made by Bennett, seconded by Reynolds and carried (Voting No: Russo) to hire Bernard Morris, former Personnel Officer, up to a maximum of two days per week at an hourly rate as needed. It was noted that the hourly rate would be the same rate he was earning when he left the County.

Jail Tour

Legislator Brent Reynolds, Chairman of the Public Safety Committee, reminded committee members about the tour of the new jail tomorrow, July 12 at 1 p.m.

Audit Review/Approval

Ms. Rigby distributed copies of the July 11 audit summary. A motion was made by Reynolds, seconded by Nielsen and carried that the July 11 audit in the amount of \$2,874,327.18 be forwarded to the full Board for approval. Year-to-date we have paid \$5,206,530.74 to New York State for our 25 percent share of Medicaid expenses.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: 07/11/05

The County Administrator requests the committee to sponsor a resolution for the transfer of funds from A1011.401 Postage to A1011.201 for \$200.00. This is to cover the purchase of an office chair, to replace a broken one.

FISCAL IMPACT:

For further information regarding this matter, contact:

John E. Margeson

Name and Department

268-9217

Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways & Means

DATE: July 11, 2005

The Clerk of the Board has been notified that the Alfred Sun, one of the official newspapers, will not be publishing on July 28 or August 4, 2005.

A resolution is requested designating the Cuba Patriot and Free Press as substitute official newspaper for the weeks of July 24 and 31, 2005.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Brenda A. Rigby, Clerk of the Board

268-9220

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: WAYS & MEANS

DATE: 07/11/2005

Adoption of Tentative AFSCME Local 2574/Allegany County Labor Agreement for the period 1/01/2005 through 12/31/2009. This agreement was ratified by the members of AFSCME Local 2574 on 6/28/2005, by a vote of 98 to 90. Summary of major provisions:

Add to Article VIII, Vacations, at twenty-five (25) years service, twenty-five (25) vacation days.

Increase from 50% to 75% payment of unused sick leave to estate in Article XI, Section 3.

No AFSCME layoffs for balance of 2005 unless a service, or program is eliminated.

Modify Article VI Work Force Changes Section 5 Layoff (d) Page 10 to read Employees to be laid off shall have at least 5 Work Days notice, 10 Days, if possible.

Previous language:

Employees to be laid off will have at least fourteen (14) calendar days notice of layoff, if possible.

Wages Retroactive to January 1, 2005 to active employees on date of ratification.

2005 2006 2007 2008 2009

1.5% 2.0% 2.5% 2.5% 2.5%

Health Insurance Article XIV

No changes in health insurance language in 2005, or 2006.

Beginning January 1, 2007

Prescription Card Co-pays increase from Generic \$7, Brand Name \$10, to Generic \$10, Brand Name \$15

Major Medical Deductible for Single Employees \$250

Article V, Seniority as revised by Union proposal #5, on 2/22/2005 defining seniority as service in an AFSCME represented position covered by this agreement.

Other contract language proposals of a housekeeping nature previously agreed to.

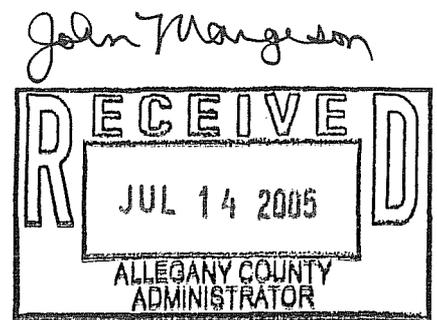
For further information regarding this matter, contact

Bernard J. Morris, Personnel Officer @ Extension 212

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

July 13, 2005



Committee Members Present

C. Crandall, R. Bennett, K. Nielsen, J. Palmer

Others Present

R. Belmont, J. Mangerson, B. Rigby, E. Ruckle, T. Ross, K. Toot

Media Present

D. LeBlanc – Olean Times Herald; M. Streeter – Wellsville Daily Reporter

REFERRALS FROM OTHER COMMITTEES:

Public Works Committee

The Public Works Department requests approval to fill an open Laborer position within the Solid Waste Division which is open due to a resignation. Mr. Roeske indicated that the position was vacated by an employee who left to go to another place of employment, and that he would have to fill the position with someone that was laid off last year.

Committee members discussed the need to reduce expenses. Mr. Roeske stated that two years ago, the Public Works Department had 115 employees, and it now has 99. The workforce has dropped significantly; however, the workload has not. Mr. Roeske asserted that his department cannot keep up with the necessary work with a reduced labor force. We still have the same number of roads, miles of road, bridges, areas to mow, etc.

The request to fill the laborer position was approved on a motion by Bennett, seconded by Nielsen and carried.

Committee members briefly discussed areas where costs could be cut in the Public Works Department including possibly closing a transfer station or reducing the amount of hours a transfer station and the landfill operate. A motion was made by Bennett, seconded by Nielsen and carried to request the Public Works Committee to look at service reduction areas in the Public Works Department.

Refer to Public Works Committee

The Public Works Department requests approval to abolish one position of Automotive Mechanic and create a position of Heavy Equipment Mechanic (Union Grade 14-3) and upon creation, approval to fill the position. The cost of the upgrade is approximately \$1,000 per year, and the Department of Public Works can absorb this additional expense in their 2005 budget. The request was approved on a motion by Bennett, seconded by Nielsen and carried. **Prepare Resolution**

Public Safety Committee

The Sheriff requests approval to hire twenty part-time personnel to increase the pool of individuals that can be called to fill in for employees taking time off or unable to come into work. Sheriff Belmont indicated that his request will enable him to replenish the pool of individuals that can be called to fill in for employees taking time off. Not having a reserve of people to call in costs the County money

because we end up paying full-time people at an overtime rate rather than paying \$9 per hour to a part-time employee. A motion was made by Bennett, seconded by Nielsen and carried to authorize the Sheriff to add twenty part-time correction officers to increase the pool of individuals that can be called to fill in for employees taking time off to prevent excess over-time pay.

Transfer of Funds to Finance Study

Committee members reviewed a draft resolution approving a transfer not to exceed \$8,000 to finance the cost of a study of the ability of the Town of Friendship Wastewater Treatment Plant to take and process all leachate from the Highland and Allegany County landfills in the Town of Angelica and current and potential future volumes of such leachate.

Curt Crandall, Chairman of the Ways and Means Committee, stated that the study would determine whether or not the Friendship Wastewater Treatment Plant can be used or if we will need to start looking at other avenues. We can't really move forward until such a study has been completed.

A motion was made by Nielsen, seconded by Bennett and carried to transfer a sum not to exceed \$8,000 from A1990.4 (Contingent) to A1011.4 (County Administrator – Contractual) to finance the cost of the study. **Prepare Resolution**

Water for Belvidere Area

John Margeson, County Administrator, indicated that the County hopes to be able to utilize funds from the Lower Level Radioactive Waste Fund to start the water project for the Belvidere Area. No official application for funds has been made as we are waiting to hear from Senator Catharine Young's Office as to whether or not the LLRW money can be used for this purpose.

Water for the New Jail

Mr. Margeson stated that the bid documents to provide water for the new jail are going out tomorrow. Once the bids are opened, we have 45 days to award the bid. During that time we will create a water district and satisfy all requirements for environmental review.

Executive Session

A motion was made by Bennett, seconded by Nielsen and carried to enter into executive session to discuss the employment history of a particular person. Following the executive session, a motion was made by Nielsen, seconded by Bennett and carried to return to regular session.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

Request to Fill Position

Date: July 06, 2005

Committee of Jurisdiction: Public Works

I would like to fill the following position:

Title - Laborer

Department - Public Works

Will any positions be eliminated? No If yes, which one? _____

This position is an:

Existing position? Newly Created Position? _____ created by Resolution # _____

This position will be:

Full Time? Part Time? _____ Permanent? _____ Temporary? _____

This position will be:

Non Union? _____ Union? covered by the AFSCME bargaining unit.

Grade 9 Step 7 Hourly pay rate \$11.16 - 13.30

Annual salary of position \$27,664.00 Cost of benefits for position \$13,973.00

Does this position support a mandated program/grant? No

Name of program/grant? _____

Source of funding for position?

100 % County _____ % State _____ % Federal _____ % Other

Amount in current years budget for this position \$27,664.00

Reason for need to fill this position at this time?

Due to a resignation, the Public Works Department requests to fill this position. This position is for the Solid Waste operation and will be utilized at the landfill and transfer stations.

Department Head Signature _____

Date _____

Request to Fill Position

Date: July 06, 2005

Committee of Jurisdiction: Public Works

I would like to fill the following position:

Title – Heavy Equipment Mechanic

Department - Public Works

Will any positions be eliminated? Yes If yes, which one? Automotive Mechanic

This position is an:

Existing position? Newly Created Position? created by Resolution # _____

This position will be:

Full Time? Part Time? Permanent? Temporary?

This position will be:

Non Union? Union? covered by the AFSCME bargaining unit.

Grade 14 Step 3 estimated Hourly pay rate \$12.97 - \$15.82

Annual salary of position \$29,515.20 Cost of benefits for position \$14,908.13

Does this position support a mandated program/grant? No

Name of program/grant? _____

Source of funding for position?

100 % County _____ % State _____ % Federal _____ % Other

Amount in current years budget for this position \$28,308.80

Reason for need to fill this position at this time?

In order to better suit the needs of the department, we are requesting that the position of Automotive Mechanic be upgraded to Heavy Equipment Mechanic. Cost of upgrade was in the 2005 budget.

Department Head Signature _____

Date _____

Request to Fill Position

Date: June 29, 2005
Safety

Committee of Jurisdiction: Public

I would like to fill the following position:

Title: Part-time Correction Officer – (20)

Department: Sheriff's Office

Will any positions be eliminated? No

If yes, which one?

This position is an:

Existing position? Newly Created Position? Created by
Resolution #

This position will be:

Full Time? Part Time? Permanent? Temporary?

This position will be:

Non Union? Union? Covered by the
Bargaining unit.

Grade Step Hourly pay rate: \$9.00

Annual salary of position Cost of benefits for position

Does this position support a mandated program/grant? No

Name of program/grant?

Source of funding for position?

100% County % State % State %
Federal % other

Amount in current year's budget for this position

Reason for need to fill this position at this time? Please see attached analysis

Department Head Signature



Date: 6/29/05

Part-time Staffing Analysis

The current contract between Council 82 and the county allows coverage for leave taken for vacation, personal days, and compensatory days to be made with part-time staff. If part-time staff is unavailable, then coverage is obtained using full time staff. Alternatively, sick leave, disability leave, 207C leave, and any other additional coverage must be staffed using full-time personnel first with overtime.

Officers in the Sheriff's Office have an average of 13 years of service. With this as a basis, the estimated leave accruals, available for part-time coverage, per year per officer are:

Category	Hours per year
Vacation	168
Personal Time	32
Compensatory Time	240
Total hours per officer	440
Jail Staff	48
Total annual hours	21,120

A majority of our part-time Corrections Officers are already employed full time in another job and therefore making their availability to work limited. Currently there are 17 individuals on the part-time list. One of these individuals is on active duty in the military and is not stationed within the State of New York. This individual is unavailable for work; however, because he is active military duty we cannot remove him from the list.

Assuming all 16 available part-time staff works an average of 20 hours per week (1,040 hours per year), this result in the potential available coverage of 16,640 hours. This is unrealistic due to time off with their full time employment and personal life. This theoretical total is 4,480 hours short of the hours available for part time coverage. (Note: Due to schedule conflicts part-time staff are not always available to fill a specific slot for coverage, most part-time staff work a M-F 8 AM – 5 PM shift.)

As the county cannot reasonably refuse time off requests, as per contract, the shortfall is covered with full time staff on overtime. The average salary for a part-time Corrections Officer is \$12.00 per hour. The average salary for a full-time officer on overtime is \$27.26. (Note: This rate does not include fringe benefits.)

The following are the results of this information:

Uncovered Hours	4,480
-----------------	-------

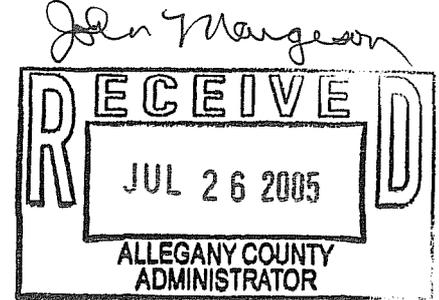
Part-Time cost	\$53,760 (4,480 X \$12.00)
Full Time cost	\$122,125 (4,480 X \$27.26)
Excess cost	\$68,365

This analysis assumes that part-time staff is available to cover the other 16,640 hours of leave accruals available to full time staff. In 2004 the 16 available part-time staff totaled 9,336 hours or 44% of the 21,120 potential hours available. If all schedules were to fit together perfectly, we would need 21 part-time staff working an average of 20 hours per week to adequately cover the 21,120 potential leave accrual hours of full time staff.

**NOT
APPROVED**

SPECIAL PUBLIC SAFETY AND
WAYS & MEANS COMMITTEE MEETING

Minutes of July 25, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo, E. Burdick, J. Graffrath, J. Palmer

Homeland Security Grants

The Office of Emergency Services requests a resolution accepting a \$50,000 Homeland Security Grant from the New York State Division of Criminal Justice Services to be used for enhancing decontamination and hazmat capabilities and improving and enhancing information technology cyber security. A motion was made by Reynolds, seconded by Graffrath and carried to approve the grant agreement, authorize the chairman to execute the agreement and appropriate the grant funds as outlined on the attached memorandum of explanation. *Prepare Resolution*

The Sheriff's Office requests a resolution accepting a \$25,000 Homeland Security Grant from the New York State Division of Criminal Justice Services to be used for enhancing ability to disseminate early warning information to prevent or disrupt a terrorist incident, to purchase terrorism prevention equipment and other related purposes. A motion was made by Reynolds, seconded by Nielsen and carried to approve the grant agreement, authorize the chairman to execute the agreement and appropriate the grant funds as outlined on the attached memorandum of explanation. *Prepare Resolution*

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Public Safety Date: 7/25/05

Explanation of Grant:

(Please attach award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

The Office of Emergency Services requests a resolution to receive \$50,000 from the NY State Div. of Criminal Justice Serv. for the 2005 Homeland Security grant. (SHSP)

Five copies of the contract need Chairman Palmer's signature

ISCAL IMPACT: Total grant: \$ 50,000

Local county share: -0-

State Grant? Revenue # _____ \$ _____

Federal Grant? Revenue # A10.3306.EMG8 \$ 50,000

if Federal, please list Federal Catalog of Federal Domestic Assistance
(CFDA) number - 97.004

Appropriation breakdown?	# <u>A3645.218</u>	\$ <u>50,000</u>
	# _____	\$ _____
	# _____	\$ _____

Please contact County Treasurer for new account numbers for any new grants.

For further information regarding this matter please contact:

John Tucker, Director (ext. 244)

MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Public Safety Date: July 21, 2005

Explanation of Grant: This grant is a State Domestic Incident Preparedness Program to be used for equipment and planning. The grant application was accepted by D.C.J.S. and the full amount was awarded.

Appropriations (\$25,000.00)		
A 3645.217	Sheriff - Equipment	\$11,941.00
A 3645.103	Sheriff - Pers Serv OT	\$8,676.00
A 3645.103	Sheriff - Fringe Benefits	\$4,383.00
Revenues (\$25,000.00)		
A 10.3306.SHF7	St Aid Homeland Sec - Sheriff	\$25,000.00

FISCAL IMPACT: Total grant: \$25,000.00

Local county share: \$0.00

State Grant? Yes Revenue # A 10.3306.SHF7 \$ 25,000.00

Federal Grant? No Revenue # _____ \$ _____

if Federal, please list Federal Catalog of Federal Domestic Assistance

(CFDA) number _____ - _____

This grant is _____ renewal of existing grant-funded program or XXX new grant fund program.

Grant Fiscal Year - 2005

Obligation of County after grant expires: None

Major benefits of accepting this grant are:

The grant would allow the county to continue preparedness for violent incidents, conformity to Federal and State standards for terrorist type incidents and enhancing safety to its citizens and law enforcement personnel within Allegany County.

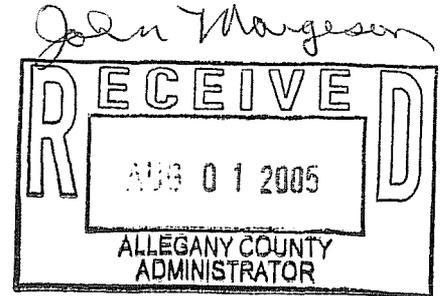
For more information contact:

Randal J. Belmont, Sheriff

(585) 268-9200

**NOT
APPROVED**

Public Works Committee
Special Meeting
July 25, 2005



Present: J. Graffrath, D. Russo, B. Reynolds, D. Roeske

Meeting called to order at 1:50 p.m.

Mr. Roeske requested permission to award to the lowest acceptable bidder one concrete box culvert for the Donnelly Road.

A motion was made by Mr. Russo and seconded by Mr. Reynolds approve the award of this bid the lowest acceptable bidder. **Motion Carried.**

Respectfully submitted,

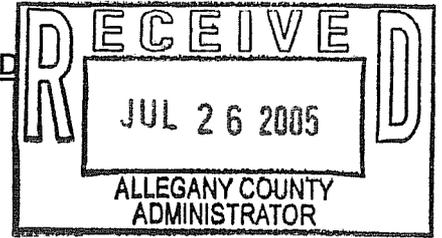
David S. Roeske
Superintendent
Allegany County
Department of Public Works

DSR:lrd
07/28/05
minutes 07/25/05

**NOT
APPROVED**

SPECIAL PLANNING & DEVELOPMENT AND
WAYS & MEANS COMMITTEE MEETING

Minutes of July 25, 2005



Committee Members Present

C. Crandall, R. Bennett, E. Burdick, W. Dibble, S. Myers, K. Nielsen, P. Regan, B. Reynolds, D. Russo, R. Sobeck, J. Palmer

Executive Session

A motion was made by Myers, seconded by Dibble and carried to enter into executive session to discuss matters leading to the appointment, employment and promotion of a particular person. Following the executive session a motion was made by Reynolds, seconded by Dibble and carried to return to regular session. No action was taken

Next Meeting

The next Planning and Development Committee meeting will be at 9:00 a.m. on Monday, August 29.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

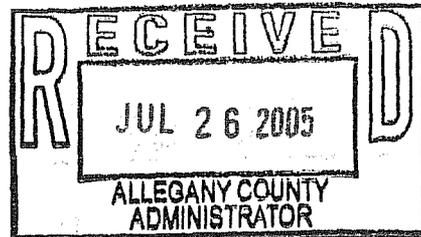
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegheny County Board of Legislators

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

July 25, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo, J. Palmer

Others Present

R. Belmont, E. Burdick, W. Dibble, J. Graffrath, D. Guiney, R. Hall, J. Margeson, G. Ogden, D. Reynolds, B. Rigby, T. Ross, E. Ruckle, R. Soback, B. Thompson, K. Toot, J. Tucker

Media Present

D. LeBlanc – Olean Times Herald; M. Streeter – Wellsville Daily Reporter

Approval of Minutes

The July 11 and 13, 2005 minutes were approved on a motion by Nielsen, seconded by Reynolds and carried.

Resolution Intro. No. 159-05 (\$8,000 transfer to finance study)

Bradley J. Thompson, Mayor of Wellsville, stated that he has several concerns with Resolution Intro. No. 159-05 that will be considered by the Board later this afternoon. The resolution calls for a transfer not to exceed \$8,000 from Contingency to the Administrator's contractual expenses account to finance the cost of a study of the ability of the Town of Friendship Wastewater Treatment Plant to take and process all leachate from the Hyland and Allegany County landfills in the Town of Angelica and current and potential future volumes of such leachate.

Mayor Thompson estimates that Wellsville will lose about \$100,000 per year (1/5 of their waste water budget) if all leachate from the two facilities is piped to Friendship. Mr. Thompson asserted that the other entities that have waster water plants will also suffer a loss in revenue and the only entity that would benefit would be Friendship. Mr. Thompson questioned why Friendship doesn't pay for the study.

Mayor Thompson feels the County would be using public funds to help a private sector, and added that Hyland is a multi-million dollar company and doesn't need the County's help.

Mayor Thompson stated that he is in favor of economic development and having infrastructure in place in the Crossroads area. Mayor Thompson added that he has no problem with sewer, water or methane, but the only issue mentioned in the resolution is leachate. Mayor Thompson reiterated his concern regarding the loss of a significant amount of revenue for Wellsville as well as several other entities.

Attorney/Client Session

A motion was made by Nielsen, seconded by Myers and carried to enter into attorney/client session. Following the attorney/client session a motion was made by Reynolds, seconded by Nielsen and carried to return to regular session.

Agreement with Tracewell Electronics

After reviewing a draft resolution, a motion was made by Bennett, seconded by Russo and carried (Abstaining: Myers, Reynolds) to forward the following resolution to the full Board for consideration: *RESOLUTION APPROVING AGREEMENT BETWEEN COUNTY OF ALLEGANY, TRACEWELL ELECTRONICS, INC. AND SOUTHERN TIER WEST REGIONAL PLANNING AND DEVELOPMENT BOARD DATED JULY 25, 2005 AND AUTHORIZING CHAIRMAN TO EXECUTE SUCH AGREEMENT AND OTHER LEGAL DOCUMENTS.* **Prepare Resolution**

Contract with Pictometry

Sheriff Randal Belmont presented a Memorandum of Explanation and requested a resolution to enter into a contract with Pictometry International to purchase their Electronic Field Study (EFS) subject to contract language final approval by the County Attorney for a one time lump sum payment of \$172,421. Sheriff Belmont stated that 90 percent of the contract will be financed with an E911 Wireless Grant and Pictometry will pay the remaining 10 percent by an "in-kind" donation. The request was approved on a motion by Reynolds, seconded by Bennett and carried. **Prepare Resolution**

Upgrade to New World Systems Software

Terri Ross, County Treasurer, requested a resolution transferring \$11,240 from A1990.4 (Contingency) to A1325.201 (Treasurer – Equipment) to finance the cost of upgrading both the Financial Management Software and the Human Resources/Payroll Module for Report Writer. Ms. Ross stated that these are enhancements to the current software from New World Systems and are long overdue. Ms. Ross indicated that the price of \$11,240 is good through September 23, and the cost is anticipated to rise significantly after December 2005. Ms. Ross asserted that the upgrades are essential and could seriously affect our reporting.

Legislator Russo stated that he does not want to transfer the money from contingency and believes that we should wait until next year to purchase the upgrades. After committee members briefly discussed the matter, John Margeson, County Administrator, indicated that he would find the money some place other than the contingency account. A motion was made by Russo, seconded by Nielsen and carried to table the request until Mr. Margeson can identify a better plan for financing the upgrade at the next Ways and Means Committee meeting. **Tabled until August 8**

Employee of the Month

A motion was made by Russo, seconded by Reynolds and carried to nominate Russ Hall from Fire Services as the employee of the month for August.

REFERRALS:

Human Services Committee

The Office for the Aging requests a resolution to accept \$3,900 from the Allegany Senior Foundation (Alfred/Almond Community Chest). This funding will be used to provide Personal Emergency Response Systems (Lifelines) to low-income elderly persons in need of this service. The funds should be appropriated to A6776.409 (OFA – Community Service for Elderly – Fees) with a like

sum placed in revenue account A 02 1972.09 (CSE Contributions). The request was approved on a motion by Nielsen, seconded by Reynolds and carried. **Prepare Resolution**

The Office for the Aging requests a resolution to sign a contract with Cattaraugus County Department of Health Long Term Home Health Care Program to provide their patients living on the border of Allegany County with home-delivered meals. Cattaraugus County will pay Allegany County \$5.30 per meal. The request was approved on a motion by Reynolds, seconded by Myers and carried. **Prepare Resolution**

The Office for the Aging requests permission to fill an Aging Services Technician (HEAP/Housing Coordinator – Union, Grade 13) position that is vacant due to a resignation. This employee assists elderly homeowners with heating and home repair problems. The position is 100 percent federally funded. The request was approved on a motion by Reynolds, seconded by Russo and carried. **Prepare Resolution**

The Department of Social Services requests a resolution approving a one year contract with New Directions Youth & Family Services for Non-Secure Detention Services commencing July 1, 2005 and terminating on June 30, 2006. The County shall pay to New Directions for the use of one bed the amount of \$219 per day, which includes educational costs. The request was approved on a motion by Russo, seconded by Myers and carried. **Prepare Resolution**

Legislator's Payroll

The legislators' payroll expenses covering the period May 24 through June 27, 2005 were approved for payment on a motion by Nielsen, seconded by Bennett and carried.

Audit Review/Approval

Ms. Rigby distributed copies of the July 25 audit summary. A motion was made by Reynolds, seconded by Nielsen and carried that the July 25 audit in the amount of \$3,280,990.89 be forwarded to the full Board for approval. Year-to-date we have paid \$5,638,547.44 to New York State for our 25 percent share of Medicaid expenses.

Departmental Financial Reporting

Legislator Curt Crandall, Chairman of the Ways and Means Committee, suggested the committee begin having the larger departments present their mid-year financial reports to the committee. Mr. Margeson indicated that he would schedule the departments to come in.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways & Means

DATE: 7-25-2005

We request a resolution to enter into a contract with Pictometry International Corp. to purchase their Electronic Field Study (EFS) subject to contract language final approval by the County Attorney for a one time lump sum payment of \$172,421.00

EFS is an enhanced mapping system that integrates with our PSAP's computerized mapping system. This integration will allow for passing of a E911 (wireline or wireless) caller's x,y coordinate data between systems giving automatically displayed aerial photos of the caller's location.

The county has purchased and currently uses an earlier version of EFS. The new version has all of the same features of our current version plus the ability to search by address, integrate with other mapping systems, and will include a new set of photos. All of the people who have access to the current version will have access to the updates.

We have received an E911 Wireless grant (sent on for resolution in the June 8th Ways & means meeting and later approved by the full board) that will pay 90% of this contract. Pictometry will pay the remaining 10% by an "in-kind" donation.

FISCAL IMPACT:

For further information regarding this matter, contact:

Russ Hall, Fire Service (E911)

585-268-5290

Name and Department

Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: July 22, 2005

Requesting \$ 11,240 from Contingency A1990.4.29 to A1325.2.01 in order to upgrade both the Financial Management Software and the Human Resources/Payroll Module for Report Writer. These are enhancements to the current software from New World Systems. The cost breakdown is as follows:

Financial Management	\$ 5,000
HR/Payroll	\$ 4,000
Installation/Training/Support	\$ 2,240

This upgrade is far overdue and we (Info Tech and I) have been informed that this cost will increase significantly after December, 2005. (The above price is good thru September 23, 2005) If we purchase this upgrade now, several options will automatically be upgraded in January at no cost. IT and I have met twice with New World and we both agree that this is the best deal we will get on this essential upgrade. If possible, we will attempt to install and train in-house to eliminate the majority of the \$2,240 cost.

FISCAL IMPACT: \$ 11,240 out of contingency

For further information regarding this matter, contact:
Terri Ross, Allegany County Treasurer

268-9290

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's use only)

COMMITTEE: Human Services

DATE: July 20, 2005

The Office for the Aging requests a resolution to accept \$3,900.00 from the Allegany Senior Foundation (Alfred/Almond Community Chest). This funding will be used to provide Personal Emergency Response Systems (Lifelines) to low-income elderly persons in need of this service.

Increase Expenditure Account #

A6776.409 Fees \$3,900.00

Increase Revenue Account #

A 02 1972.09 CSE Contributions \$3,900.00

FISCAL IMPACT: Increase contributions.

For further information regarding this matter, contact:

Kim Toot, Director Office for the Aging
Name and Department

(585) 268-9390
Telephone

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 7/20/05

The Office for the Aging requests a resolution to sign a contract with Cattaraugus County Department of Health Long Term Home Health Care Program to provide their patients living on the border of Allegany County with home-delivered meals.

The County Attorney has reviewed this contract.

FISCAL IMPACT: \$5.30 per meal delivered

For further information regarding this matter, contact:

Kim Toot, Office for the Aging
Name and Department

x392
Telephone number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 7/20/05

The Office for the Aging requests permission to fill a position that is vacant due to a resignation. This position is classified as an Aging Services Technician. This is the HEAP/Housing Coordinator who assists elderly homeowners with heating and home repair problems. It is a 100% federally funded position.

FISCAL IMPACT: Position is 100% federally funded, including all fringe benefits.

For further information regarding this matter, contact:

Kim Toot

Name and Department

x392

Telephone number

Request to Fill Position

Date: 7/20/05

Committee of Jurisdiction: Human Services

I would like to fill the following position:

Title Aging Services Technician/HEAP&WRAP Department Office for the Aging

Will any positions be eliminated? no If yes, which one? _____

This position is an:

Existing position? X Newly Created Position? _____ created by Resolution # _____

This position will be:

Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

This position will be:

Non Union? _____ Union? X covered by the _____ bargaining unit.

Grade 13 Step Base Hourly pay rate \$14.37

Annual salary of position \$26,154.00 Cost of benefits for position \$7,037.00

Does this position support a mandated program/grant? _____

Name of program/grant? Home Energy Assistance Program (HEAP)
certification and weatherization/home repair packaging (WRAP)

Source of funding for position?

_____ % County _____ % State 100 % Federal _____ % Other

Amount in current years budget for this position \$44,500.00

Reason for need to fill this position at this time?

This position certifies over 1,000 households for HEAP each year. Also handles case management of home repair programs for elderly homeowners.

Department Head Signature _____

Date _____

MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: July 18, 2005

The Allegany County Department of Social Services is requesting a resolution approving a one year contract with New Directions Youth and Family Services for Non-Secure Detention services commencing July 1, 2005-June 30, 2006.

This contract has been reduced from two beds to one bed, due to the new PINS legislation requiring respite for PINS youth.

FISCAL IMPACT: 50 % state share, 50% local share
Local share, budgeted through Dept. of Social Services

For further information regarding this matter, contact:

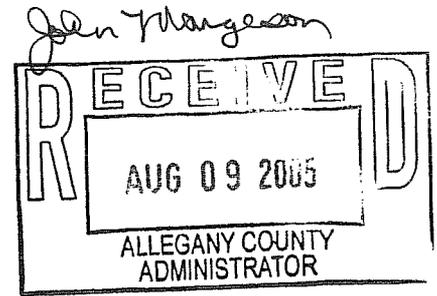
Patricia Schmelzer, Commissioner
Allegany County Department of Social Services

268-9303

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

August 8, 2005



Committee Members Present

C. Crandall, R. Bennett, K. Nielsen, P. Regan, D. Russo, J. Palmer

Others Present

E. Burdick, W. Dibble, J. Graffrath, W. Hall, J. Margeson, G. Ogden, B. Rigby, T. Ross, R. Sobeck, K. Toot

Media Present

D. LeBlanc – Olean Times Herald; M. Streeter – Wellsville Daily Reporter

Approval of Minutes

The July 25, 2005 minutes were approved on a motion by Nielsen, seconded by Russo and carried.

Appointment of New Legislator

The Allegany County Republican Committee notified the Ways and Means Committee that the District III Republican Committee members recommend the Board appoint Dwight R. Fanton to fill the vacancy created by the death of Legislator Edgar Sherman for the remainder of Mr. Sherman's term ending December 31, 2005.

Pursuant to Allegany County Local Law No. 3 of 1993, the members of the Ways and Means Committee have investigated the qualifications of Mr. Fanton and confirmed that Dwight R. Fanton is a resident and qualified voter in the Town of Willing located within District III for at least one year preceding this appointment.

A motion was made by Regan, seconded by Russo and carried to sponsor a resolution appointing Dwight R. Fanton from Willing, New York, to fill the unexpired term of Legislator Edgar Sherman. Prepare Resolution

Executive Session

A motion was made by Nielsen, seconded by Regan and carried to enter into executive session to discuss matters leading to the appointment and employment of a particular person. Following the executive session, a motion was made by Nielsen, seconded by Russo and carried to return to regular session.

Audit Review/Approval

Ms. Rigby distributed copies of the August 8 audit summary. A motion was made by Nielsen, seconded by Regan and carried that the August 8 audit in the amount of \$3,100,311.72

be forwarded to the full Board for approval. Year-to-date we have paid \$6,088,842.73 to New York State for our 25 percent share of Medicaid expenses.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

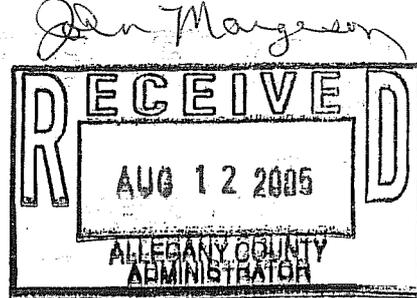
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

August 10, 2005



Committee Members Present

C. Crandall, K. Nielsen, B. Reynolds, D. Russo, J. Palmer

Others Present

R. Belmont, D. Button, D. Dillon, R. Hartwick, D. Horan, J. Margeson, B. Rigby, D. Reynolds, D. Roeske, E. Ruckle, T. Ross, K. Toot

Media Present

D. LeBlanc – Olean Times Herald; M. Streeter – Wellsville Daily Reporter

Executive Session

A motion was made by Nielsen, seconded by Russo and carried to enter into executive session to discuss financial matters of a particular corporation. Following the executive session, a motion was made by Nielsen, seconded by Reynolds and carried to return to regular session.

Temporary Employee

Deborah Button, IT Director, stated that one of her employees will be on a leave of absence until the end of October and requested approval to hire someone to fill the position temporarily until the employee returns. The funds to pay the temporary employee will come from funds that were budgeted to pay the regular employee. The request was approved on a motion by Reynolds, seconded by Russo and carried.

Worker's Compensation – 2006 Budget

Douglas Dillon, Executive Secretary for Worker's Compensation, distributed copies of his 2006 budget indicating that by law the Worker's Compensation budget must be in place by August 15. The total 2006 Worker's Compensation budget is \$884,435. The apportionment for 2006 after reallocation of 10 percent excess is as follows: Allegany County - \$432,004, Towns - \$303,268, Villages - \$78,063.

Mr. Dillon indicated that his 2004 expenses were \$95,000 higher than 2003, and because his annual budget must be submitted so early, his 2005 budget is going to end up being severely under budgeted. Mr. Dillon briefly explained the methods used to charge participants and also explained the necessity of excess insurance for catastrophic occurrences. Mr. Dillon stated that his 2006 budget is within \$9,000 of the actual 2004 figures, and that John Margeson, County Administrator/Budget Officer, has reviewed and approved the 2006 figures. A motion was made by Nielsen, seconded by Russo and carried approving the 2006 Worker's Compensation budget.

Benefits for Non-unit and Section IV Employees

Ellen Ruckle, Human Resources Specialist, indicated that it has been the position of the County to provide benefits for Non-unit and Section IV employees above or equal to the AFSCME Unit. Ms.

Ruckle proposed the following change in benefits for Non-unit and Section IV employees to reflect changes recently adopted for AFSCME employees:

1. Changing the number of vacation days an employee receives at their 20th anniversary and every anniversary thereafter from 23 days to 25 days. Ms. Ruckle indicated that there are approximately 30 Non-unit and Section IV employees this benefit would affect. A motion was made by Reynolds, seconded by Nielsen and carried approving the change effective January 1, 2005. **Prepare Resolution**
2. Changing the number of sick days a Non-unit and Section IV employee can accumulate from 150 days to 165 days. A motion was made by Reynolds, seconded by Nielsen and carried approving the change effective the date of the resolution. **Prepare Resolution**

Social Services Department – 2005 Mid-Year Financial Report

Donald Horan, Director of Administrative Services, distributed copies of his financial report as of June 30, 2005. Mr. Horan indicated that the budget is running very tight, and he continues to watch their figures closely. Mr. Horan stated that Medicaid is currently running over \$200,000 a week, and he projects that Medicaid expenses could be over budget by year end.

Mr. Horan stated that our reimbursement streams are very unpredictable. He briefly described changes in some of the funding streams and talked about the need to reclassifying some of our foster children so that they can be placed in a different funding stream that would provide a better reimbursement. Mr. Horan also explained that if some programs are cut, we actually only save 25 cents per dollar because that is what the local share is.

Legislator Daniel Russo requested a comparison with 2004 year-end figures.

Sheriff's Office – 2005 Mid-Year Financial Report

Randall Belmont, Sheriff, distributed copies of his financial report as of June 30, 2005. The Sheriff's Office has received approximately \$124,000 of the \$815,991 in budgeted revenue. Sheriff Belmont projects that the revenue received will fall short by approximately \$91,000 largely due to revenue budgeted to the Traffic Safety Program that will not be received. The Sheriff indicated that although Traffic Safety revenues decreased by \$110,726, the expenses for that program only decreased by \$88,430.

Mr. Belmont stated that if our inmate population continues to grow, we will be over in housing out (A3170.4) by approximately \$150,000. The Sheriff indicated that an increase in females and juveniles has contributed to the increase in housing-out costs. Mr. Belmont noted that different weather conditions are known to affect the jail population, and numbers are currently up all over the state. Sheriff Belmont also stated that when inmates are housed-out, the cost of our medical expenses increases also.

John Margeson, County Administrator/Budget Officer, stated that he has added utility costs to the 2006 jail budget. All costs associated with running the jail will be expensed to the jail so that the cost of running the jail can be determined easily. The cost of borrowing money to build the jail will not show up in the jail budget; that expense will be reflected in Debt Service. Revenue received from housing-in inmates will be reserved to Debt Service, and once the debt has been retired, the revenue will fall to General Fund. Mr. Belmont noted that once the new jail is operational, the Other Correction Agencies account will fall to zero.

Public Works – 2005 Mid-Year Financial Report

David Roeske, Superintendent of Public Works, distributed copies of his financial report as of August 1, 2005. Mr. Roeske stated that they are on track with revenues and spending and his figures are very close to projections.

Mr. Roeske indicated that fuel expenses have gone way up, and they did have to transfer money into that account. Mr. Roeske stated that their revenue account D09.2801.06 (Gas to Other Departments) is down due to the elimination of the gas tank at the soil shop; however, charging departments for vehicle inspections and repairs may cover some of the shortfall.

Mr. Roeske noted that the Health Department has not used the services of the Engineer for septic systems so no revenue has been generated for that.

The County has ended their contracts with the City of Hornell and Earth Watch, but other solid waste revenues should make up the difference.

Employee of the Month

A motion was made by Russo, seconded by Reynolds and carried naming Melody Robinson in the Department of Social Services as the employee of the month for September.

Legislative Payroll

The legislators' payroll expenses covering the period June 28 through July 25, 2005 were approved for payment on a motion by Russo, seconded by Reynolds and carried.

Surcharge on Wireless Communications

A motion was made by Russo, seconded by Nielsen and carried to sponsor a resolution setting the date for a public hearing on a Local Law imposing a surcharge on wireless communications service in the County of Allegany. **Prepare Resolution**

Executive Session

A motion was made by Russo, seconded by Reynolds and carried to enter into executive session to discuss the employment history of a particular person. Following the executive session, a motion was made by Nielsen, seconded by Russo and carried to return to regular session.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

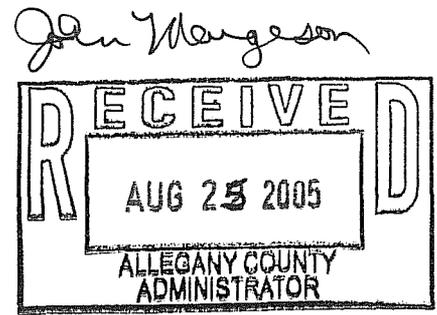
Respectfully submitted,

Brenda A. Rigby, Clerk of the Board
Allegany County Board of Legislators

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

August 22, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo, J. Palmer

Others Present

Dr. G. Ogden, P. Cockle, S. Spillane, J. Tucker, P. Gallmann, E. Ruckle, B. Farwell, D. Guiney, R. Christman, T. Ross, D. Button, J. Margeson, R. Soback, A. Finnemore

Media Present

M. Streeeter – Wellsville Daily Reporter

Approval of Minutes

The August 8, 2005 minutes were approved on a motion made by Bennett, seconded by Reynolds and carried.

The August 10 minutes contain an error in the section concerning "Benefits for Non-Unit and Section IV Employees." Employees will continue to receive 23 days of vacation on their 20th anniversary. The minutes of August 10 were amended to indicate that employees will receive 25 days of vacation on their 25th anniversary and every anniversary thereafter. The August 10, 2005 minutes as amended were approved on a motion made by Bennett, seconded by Reynolds and carried.

Health Department – 2005 Mid-Year Financial Report

Health Director Dr. Gary Ogden distributed copies of his financial report as of July 31, 2005. Revenues received are presently at 42 percent of budgeted amount and expenses are at 47 percent. State and federal reimbursements are lagging a little. As compared with 2004, revenues are up and expenses are down. Billing for reimbursements is up to date, with all of June's receipts in.

Dr. Ogden noted the vehicle expense summary sheet attached to his financial report. Included were miles traveled, maintenance expenses, costs for the most recently purchased vehicles, and possible costs if employees drove their own cars and were reimbursed for mileage. Current gas expenses would be needed for a better comparison, and that was estimated at \$2,000 per month.

The total actual County tax dollars appropriated to the Health Department budget is approximately \$300,000. Many of the department's programs are mandated. Specifically mentioned were the children's educational programs, mandated by the federal government, for which outcomes can't even be tracked.

Medicaid reimbursement takes a long time to get back (although it is the best payer for Long Term Care). Dr. Ogden noted that the State Medicaid system is working on the problem of the out-dated billing and reimbursement process. Mrs. Myers is working on a Medicaid Committee looking for cost reduction strategies, and asked Dr. Ogden to submit recommendations.

Ms. Ross noted that for particular departments, expenses appear to exceed revenue because of the lag in reimbursement. This impacts cash flow, but is not built into the budget due to the unpredictability.

Report on Non-Mandated Cost Centers

The Committee requested that Budget Officer John Margeson prepare a report on the Non-Mandated Cost Centers, similar to the one he prepared in the past, to be used in budget discussions. The report should show amounts budgeted and percentage reimbursed. Columns should be added to indicate if all costs are included in reimbursement, i.e. benefits, and dollar amount not reimbursed. It was requested that the report be broken down by department so it could be given to departments to verify.

Departmental 2006 Budget Presentations

Treasurer Terri Ross distributed budget worksheets, including appropriations only, for use with presentations by departments scheduled at this meeting. Included were the past three years' actual expenses, 2005 amended budget, 2005 actual expenses through 08/12, 2006 department request, and 2006 Budget Officer recommendation. Each department also prepared budget sheets showing appropriations and revenues.

Veterans' Service Agency – Budget Request

Scott Spillane, Veterans' Service Agency Director, presented his 2006 budget. He made note of the department's continued assistance to veterans and their families with filing claims, resulting in approximately \$5 million per year in claim settlement dollars coming into the County. Budget Officer Margeson explained his cut of some office equipment (files/room dividers) from this year's request, but eventually these will be required by the Health Insurance Portability and Accountability Act (HIPAA) for both the Veterans' Office and Human Resources.

Emergency Services – Budget Request

John Tucker, Emergency Services Director, presented his 2006 budget. Mr. Tucker noted his big budget item is his .447 account used for EMS training. This amount can only be estimated, but is offset 100 percent by the State Health Department. At the mid-year point, his 2005 budget expenses are at 42 percent. The budget officer made no recommendation for cuts, stating the 2006 budget request was a good budget, up only \$300 from 2005.

Fire Service – Budget Request

Paul Gallmann, Fire Service Coordinator, presented his 2006 budget. He noted the figures he submitted for personnel over-time are more realistic than last year, showing a \$6000 increase. The cuts made by the budget officer should leave the department in good shape, but eventually there will have to be money appropriated for tower rental for maintenance of the Wellsville and Cuba training towers that are used by the County.

Human Resources – Budget Request

Ellen Ruckle, Human Resources Specialist, presented the Human Resources 2006 departmental budget. To keep the department's request as even with 2005 levels as possible, Ms. Ruckle proposed two budget transfers in the current budget, utilizing personnel account funds that will be unspent due to the Personnel Officer vacancy.

A motion was made by Bennett, seconded by Nielsen and carried to approve the transfer of funds within Human Resources accounts as follows: \$540 from A1430.101 to A1430.201 for two new file cabinets and two computer printers; and \$160 from A1430.101 to A1430.407 for certificate frames for employee recognition. **Prepare Resolution**

Civil Service exam fees were discussed. Revenues presently go to the General Fund. One-half of the fee for every exam that is rated goes to Albany. The County has the authority to set the fee levels, but they are presently at the maximum. Ms. Ruckle questioned using exam fees revenue to offset legal advertising expenses for announcing exams and position vacancies. Human Resources has not had adequate funds in the advertising account so those expenses have sometimes been passed on to departments. The committee recommended that Ms. Ruckle work with County Treasurer Terri Ross on these accounts.

The committee approved adding \$100 to the Human Resources 2006 budget request for Account A1430.405 for attendance at the annual NYS Civil Service Training Conference. **Adjust 2006 Tentative Budget**

Public Defender – Budget Request

Beth Farwell, Public Defender, presented her 2006 budget, which is very similar to 2005. Ms. Farwell noted she did not request an additional assistant, but may have to next year. This may not be a lawyer, but possibly a part-time investigator similar to what the District Attorney's Office utilizes. Budget Officer Margeson explained the computer expense he cut from this budget was transferred to the Information Technology Department's budget. (He has also done this for other departments that do not have State or Federal reimbursements for these costs.)

County Attorney – Budget Request

Daniel Guiney, County Attorney, presented his 2006 budget. Mr. Guiney noted that the revenue his department receives comes mainly from the Health Department and Social Services, with the expense to those departments recouped from State aid.

The only difference from the County Attorney's 2005 budget is the \$19,000 requested to cover costs for contract attorney services to prepare appeals and court orders. Present staff doesn't always have time to adequately cover this function. They may not have to use all of this money, as case loads are unpredictable. The County Attorney's Office will recoup the expense from Social Services. The extra appropriation has been included in Social Services' budget, which will be 75 percent reimbursed.

Legislative Board, Clerk of the Board, Central Services, Unallocated Insurance, Municipal Association Dues, and Risk Retention – Budget Request

Adele Finnemore, Deputy Clerk of the Board, presented the 2006 budget requests for the above mentioned accounts to the committee. Most accounts remained even with 2005 levels or were reduced wherever possible by the Clerk of the Board. Budget Officer Margeson transferred expense for a computer to the Information Technology account.

Future replacement of the legislators' chairs in the Board Chambers was discussed briefly, as some are in bad repair and the four caster leg base isn't as safe as the currently available five caster system. No action was taken.

County Clerk – Budget Request

Robert Christman, County Clerk, presented his 2006 budget. Revenues are up, but expenses are up as well. Mr. Christman explained that he had requested \$3,500 for storage shelving, typewriter, and digital camera with printer for passports, of which Budget Officer Margeson removed \$1,400 for the last item. To keep the passport business and revenue in the County Clerk's Office, rather than other locations that offer one-stop service, the digital camera and printer are necessary. Presently the department has to send applicants elsewhere for the photo. DMV equipment is not compatible with the passport system and is also owned by State Department of Motor Vehicles. The Sheriff's equipment would be compatible, but would have to be reformatted with every use, which would be very cumbersome. The County receives \$30 for each passport, and the department processes approximately three per week. The expense for the equipment would be offset by revenue. A motion was made by Reynolds, seconded by Bennett and carried to approve returning the \$1,400 to the County Clerk's 2006 budget. **Adjust 2006 Tentative Budget**

County Treasurer – Budget Review

Terri Ross, County Treasurer, presented her 2006 budget. Ms. Ross noted that Budget Officer John Margeson increased the anticipated revenue for Tax Sale Proceeds, but the amount should still be in line. She also explained the computer equipment expense for replacement of one of the two high-speed printers is necessary due to the age and condition of the equipment and high cost for maintenance. The new printer may be able to be tied in with Real Property Tax Service. Ms. Ross will compare the costs of purchase versus lease.

Ms. Ross was questioned about the possibility of purchasing some of the equipment requested in the 2006 budget requests from this year's budget instead. She and John Margeson concurred that it's too early in the year to know actual revenues and cash flow.

Mr. Russo inquired about the Community Colleges account increase. If expenses continue as they have, the account will be over budget for 2005. The monthly average is \$58,000. The increase could be due to increased tuition, or increased enrollment; it's too early in the year to know.

Mr. Palmer requested Ms. Ross to investigate the feasibility and cost savings potential of electronic transfers to Town accounts. The Northeast Coalition Towns have asked for this to be looked into. This would involve agreements with the banks, and if done for one Town would be done for all.

Information Technology, Central Services Telephone – Budget Review

Deborah Button, Information Technology Director, presented her 2006 budget. There are no changes from last year's budget. Revenues are from charge backs for time spent in the Health Department and Social Services; both departments are reimbursed for these expenses by the State. The Health Department and Social Services purchase their own computer equipment, as those expenses are also reimbursed.

Telephone expenses at the new County Jail and Public Safety Complex were discussed. Some accounts include known amounts for service for 200 new lines, maintenance on 70 new phones, and estimates for moves and changes for equipment, but usage isn't included. Central Services Telephone pays these charges instead of the Sheriff's budget due to the lack of State reimbursement. Bonding for the building project included wiring and the physical system. Budget Officer John Margeson stated he feels comfortable with the figures submitted.

REFERRALS:

Human Services Committee

The Health Department requests a resolution accepting a \$25,000 grant from the Allegany/Western Steuben Health Care Network for continued operation of the Friendship House. The funds should be appropriated to A4191.456 with a like sum placed in revenue account A10.3489.00. The request was approved on a motion made by Bennett, seconded by Myers and carried. Prepare Resolution

The Health Department requests a resolution creating the position of Medical Records Computer Operator (AFSCME Grade 10). The Department is collecting increasing levels of revenue from Homecare Services, as well as other programs, from third party private insurers; the billing and negotiating for which is presently being performed by Supervisory Nursing staff. This category of staffing within the Health Department persistently has the highest level of overtime pay. The Reproductive Health Program has also experienced an increased need for Medical Records staff support to enter, track, and bill encounters to effectively implement the "no local share" Family Planning Benefit Program. Staff trained in billing procedures is at the absolute minimum, with no backup to cover for leaves, as well as the need for overtime pay during heavy billing cycle times. The total cost for the position is \$36,268.96, including fringe benefits. Funding will come from Homecare Article 2800 cost based reimbursement at 50 percent, Family Planning Benefit Program Revenue Offset at 20 percent, and Article 6 (Optional Program Reimbursement) State Aid at 30 percent. There will be a non-reimbursed total of \$18,134.48 per year for the first two years, until Article 28 reimbursement commences.

No position is being abolished. A question was raised about whether this was the position previously abolished to justify an upgrade. Medicaid lag time was attributed for the initial two year period that won't be fully reimbursed.

The Committee requested that Health Director Dr. Gary Ogden come back to verify present over-time expenses related to this issue and give additional justification for the new position. Mr. Margeson will relay the request.

Bicentennial Committee

The Bicentennial Committee requests a resolution approving a contract with Skylighter of Western New York to perform a fireworks display during the Bicentennial celebration on May 20, 2006. The cost of the display will be \$5,000 to be paid by funding from a State grant. The Bicentennial account will cover the expense and be reimbursed when the grant is received. This account is funded by contributions and donations and no County money will be used. The request was approved on a motion made by Myers, seconded by Russo and carried.

Prepare Resolution

District Attorney, Request to Hire Temporary Help

Terrence Parker, District Attorney, requested permission to hire temporary office help, necessitated by one employee's upcoming eight to ten-week maternity disability leave and a second employee's three-week disability leave following surgery. The request is for a temporary employee to work three days per week, for an eight-week period for filing and correspondence. A motion was made by Reynolds, seconded by Nielsen and carried to approve the District Attorney's request.

Audit Review/Approval

Ms. Finnemore distributed copies of the August 22, 2005 audit summary. A motion was made by Bennett, seconded by Reynolds and carried that the August 22 audit in the amount of \$3,334,752.89 be forwarded to the full Board for approval. Year-to-Date we have paid \$6,430,786.40 to New York State for our 25 percent share of Medicaid expenses.

Executive Session

A motion was made by Reynolds, seconded by Nielsen and carried to enter into executive session to discuss the employment history of a particular person. Following the executive session, a motion was made by Bennett, seconded by Reynolds and carried to return to regular session.

Change in Location of Civil Office of Sheriff

County Attorney requested the Committee to sponsor a resolution to be offered from the floor at the August 22 Board of Legislators meeting (today). The move of the Civil Office of the Sheriff from within the Village of Belmont to the new County Jail and Public Safety Complex, which is in the Town of Amity, outside the Village of Belmont, will require a mandatory referendum and placement of a proposition on the ballot for the November 8, 2005 general election. A motion was made by Bennett, seconded by Reynolds and carried to support this resolution. **Prepare Resolution** (*Resolution offered at August 22, 2005 Board meeting.*)

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Adele Finnemore, Deputy Clerk of the Board

Rigby, Brenda

From: Rigby, Brenda

Sent: Wednesday, August 24, 2005 1:39 PM

To: Sobeck, Robert; Burdick, Edmund C.; Graffrath, James G.; Nielsen, Kenneth; Palmer, James; Reynolds, Brent; Russo, Daniel; Truax, Ronald; Bennett, Rodney K.; Crandall, Curtis W; Fanton, Dwight; Hall, William M.; Myers, Susan F.; Palmer, James (County); Regan, Patrick

Subject: Senator Schumer to be in Allegany County

Senator Schumer plans to be at the Kenyon Ash Allen Room in the Powell Campus Center at Alfred University on Friday, September 2, at 1: 30 p.m. His appearance will be an open forum for public officials to meet the Senator, ask questions, etc. If you plan to attend, you must contact Nick Kutryb at #607-772-6792 by the beginning of next week.

Thank you for your attention to this matter. If you would like me to RSVP for you, please advise me accordingly.

Thank you,
Brenda

*Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators
County Office Building, 2nd Floor
7 Court Street
Belmont, NY 14813*

Telephone: 585-268-9220

Fax: 585-268-9446

E-mail: rigbyba@alleganyco.com

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: WAYS & MEANS

DATE: 8/22/05

HUMAN RESOURCES ACCOUNTS

To keep the 2006 Equipment Account at a zero balance it was proposed to transfer in 2005 from Regular Pay a total of \$540 for 2 new file cabinets and to replace 2 malfunctioning computer printers.

To keep the 2006 Office Supplies Account at no increase it was proposed to transfer in 2005 from Regular Pay a total of \$160 for 15 certificate frames for the 2006 30 Year Employee Recognition.

From 1430 1.01 Regular Pay to 1430 2.01 Equipment Account transfer \$540.

From 1430 1.01 Regular Pay to 1430 4.07 Office Supplies Account transfer \$160.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Ellen Ruckle, Human Resources Specialist
Name and Department

ext. 215
Telephone Number

MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Human Services Date: July 29, 2005

Explanation of Grant:

(please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

Appropriations (\$25,000)

A 4191.456 Contractual: Allegany/Western Steuben Health Care Network \$25,000

Revenues (\$25,000)

A 10.3489.00 Misc. Health Department State Aid

FISCAL IMPACT: Total grant: \$25,000

Local county share: \$ -0-

State Grant? XX Revenue # A 10.3489.00 \$ 25,000

Federal Grant? Revenue # \$

if Federal, please list Federal Catalog of Federal Domestic Assistance

(CFDA) number -

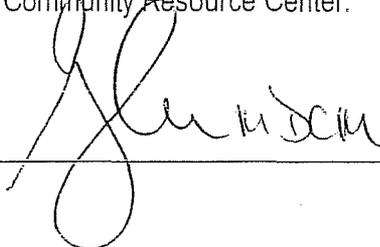
This grant is renewal of existing grant funded program or XXXX new grant fund program.

Grant Fiscal Year – September 1, 2005 – August 31, 2006

Obligation of County after grant expires: None

Major benefits of accepting this grant are: Will further fund the Allegany/Western Steuben Rural Health Care Network and the Friendship House Community Resource Center.

Department Head Signature _____



<u>STATE AGENCY</u> (Name & Address) NYS Office of Children and Family Services 52 Washington Street South Building Room 202 Rensselaer, New York 12144	<u>NYS COMPTROLLER'S NUMBER:</u> <u>ORIGINATING AGENCY CODE:</u> 25000
<u>CONTRACTOR:</u> (Name & Address) Allegany County Department of Health 7 Court Street Belmont, New York 14813	<u>TYPE OF PROGRAM(S):</u> Member Item
<u>CHARITIES REGISTRATION NUMBER:</u> N/A If EXEMPT provide Reason: Government Agency Contractor has ___/has not ___ timely filed with the Attorney General's Charities Bureau all required periodic or annual written reports."	<u>INITIAL CONTRACT PERIOD:</u> FROM: September 1, 2005 TO: August 31, 2006 <u>FUNDING AMOUNT FOR INITIAL PERIOD:</u> \$ 25,000
<u>FEDERAL TAX IDENTIFICATION NUMBER:</u> 16 - 6002554 <u>MUNICIPALITY NO:</u> (if applicable)	<u>MULTI-YEAR TERM</u> (if applicable): FROM: TO:
<u>STATUS:</u> CONTRACTOR IS () IS NOT (X) A SECTARIAN ENTITY CONTRACTOR IS () IS NOT (X) A NOT-FOR-PROFIT ORGANIZATION	

APPENDICES ATTACHED AND PART OF THIS AGREEMENT:

- APPENDIX A** Standard Clauses as required by the Attorney General for all State Contracts
- APPENDIX A1** Agency-specific clauses
- APPENDIX B** Budget
- APPENDIX C** Payment and Reporting Schedule
- APPENDIX D** Project Workplan
- APPENDIX X** Modification Agreement Form (to accompany modified appendices for changes in term or consideration on an existing period or for renewal periods.)
- OTHER** (Identify) APPENDIX A2
- OTHER** (Identify) _____

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: August 10, 2005

There is an evolution in the distribution of revenue from various sources. The Allegany County Department of Health is collecting a modest but progressively larger percentage of Homecare Revenues as well as increasing amounts of Revenue in other programs from third party private insurers. The distinguishing feature of efficient revenue capture from private payors is the ability to negotiate with insurers on a per case basis. This is a time consuming and often frustrating exercise, currently being performed by Supervisory Nursing staff. This is the single category of Human Resource within the ACDOH that has a persisting high level of premium pay.

The Reproductive Health Program (Title 10) has, also seen encouraging results through implementation of the "no local share" Family Planning Benefit Program, which to be effective requires enhanced MRCO support to enter, track and bill encounters.

As well, constraints of Budget and overall efficiencies have limited the number of individuals trained in billing procedures to the absolute minimum. There is no backup should a person trained in billing procedures not be able to work, as well as the need for enhanced overtime pay when billing cycles are robust or problematic.

Medical Records Computer Operator.....AFSCME Grade 10

FISCAL IMPACT:

Cost:	\$24,115.00
Fringe @ 50.4%	<u>\$12,153.96</u>
Total Cost:	\$36,268.96

Funding:

Homecare/ Article 2800 cost based reimbursement:	50%
Family Planning Benefit Program Revenue Offset:	20%
Article 6 (Optional Program Reimbursement) State Aid:	30%

(There will be a non-reimbursed total of \$18,134.48 per year for the first 2 years, until Article 28 reimbursement commences.)

For further information regarding this matter, contact:

Gary W. Ogden, M.D., Public Health Director

X247

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Bicentennial Committee

DATE: 08/17/05

The Bicentennial Committee request the Ways and Means Committee to co-sponsor a resolution to approve a contract with Skylighter of Western New York to do a fire works display during the Bicentennial celebration on May 20, 2006.

The cost of the display will be \$5,000.

FISCAL IMPACT: All funding will be paid by grant from the State.

For further information regarding this matter, contact:

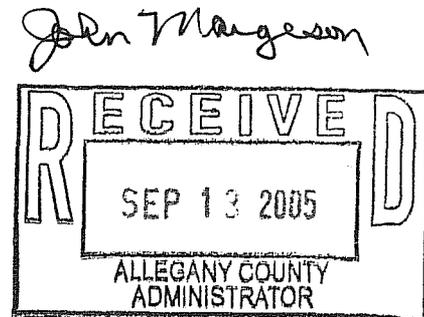
Susan F. Myers, Chairperson
Name and Department

585-973-7748
Telephone Number

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

September 12, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, P. Regan, B. Reynolds, D. Russo, J. Palmer

Others Present

D. Aumick, E. Burdick, W. Dibble, D. Fanton, J. Graffrath, D. Guiney, W. Hall, E. Herdman, J. Margeson, D. Reynolds, B. Riehle, T. Ross, R. Truax

Media Present

M. Streater – Wellsville Daily Reporter; D. LeBlanc – Olean Times Herald

Attorney/Client Session

A motion was made by Regan, seconded by Reynolds and carried to enter into attorney/client session. Immediately following the attorney/client session a motion was made by Reynolds, seconded by Nielsen and carried to return to regular session.

Tax Sale Bids

Terri Ross, County Treasurer, indicated that ten parcels remaining after the May tax sale auction were put out to bid again, and Ms. Ross received bids on six of the ten parcels. The remaining four parcels will be held for next year's tax sale auction.

Ms. Ross presented a summary of the bids, and a motion was made by Reynolds, seconded by Myers and carried to accept the high bids for each of the parcels as indicated on the attached summary of bid results. The final amount to be paid by the high bidder will include the bid amount, 2005 town and county taxes, and County Clerk fees. Prepare Resolution

HAVA Requirements

Elaine Herdman, Deputy Election Commissioner, reported on some of the changes that will occur at the County level due to the new HAVA requirements.

Ms. Herdman stated that the federal government plans to finance the cost of the machines, but the counties will be responsible to pay for any necessary add-ons. Ms. Herdman indicated that the new voting machines will cost approximately \$9,000 each, and Allegany County will need about 48 machines. Ms. Herdman asserted that the law specifically states that each voting district must have voting machines with features that enable certain handicapped individuals to vote.

The County will own and maintain all voting machines. Ms. Herdman indicated that the County will have to decide how they want to store the machines. The towns currently pay for repairs to the voting machines, but this expense will also become a County obligation. Ms. Herdman stated that the Board will need to establish titles and pay grades for the machine custodians and election inspectors prior to December 31, 2005. The Board also needs to determine how much will be

charged back to the towns. Towns are working on their 2006 budgets and several officials have inquired what the expense will be.

Committee members plan to discuss the HAVA requirements and Board of Elections' 2006 budget further at the Ways and Means Committee meeting on Wednesday.

Acceptance of Insurance Payment

Brenda Rigby Riehle, Clerk of the Board, requested a resolution accepting an insurance payment of \$3,263 from NYMIR and appropriating the funds to revenue account CS07.2680 (Risk Retention – Insurance Recovery). The funds represent the final settlement less our deductible on a Health Department vehicle that was totaled on August 4, 2005. The request was approved on a motion by Reynolds, seconded by Nielsen and carried. **Prepare Resolution**

Sales Tax Extension

Committee members reviewed a draft resolution amending Resolution No. 118-67, as amended, to increase the rate of Allegany County Sales and Use Tax to four and one-half percent for the period beginning December 1, 2005 and ending November 30, 2007. It was noted that this resolution is the final resolution in a process that enables Allegany County to retain the current tax percentage. The resolution was approved on a motion by Nielsen, seconded by Bennett and carried. (Voting No: Russo) **Prepare Resolution**

Audit Review/Approval

Ms. Riehle distributed copies of the September 12, 2005 audit summary. A motion was made by Reynolds, seconded by Bennett and carried that the September 12 audit in the amount of \$4,082,235.62 be forwarded to the full Board for approval. Year-to-Date we have paid \$7,041,737.43 to New York State for our 25 percent share of Medicaid expenses.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

2005 TAX SALE LEFTOVERS:

SALE #	PARCEL NUMBER	TOWN	OWNER(S)/FORMER OWNERS(S)	2005 TOWN & CO TAX	ASSESSMENT	LAND SIZE
14	216.10-1-34	ANDOVER	ORMSBY, KAREN	\$1,958.06	\$40,900.00	.25 acres
21	260.17-3-46	BOLIVAR	CO ALLEGANY (DOSTER)	\$2,084.21	\$32,600.00	26 x 90 acres
34	182.8-1-18	FRIENDSHIP	CO ALLEGANY (PERRY)	\$389.18	\$25,200.00	.13 acres
49	306.-3-10.42	INDEPENDENCE	FLUTY, DENISE A	\$3,562.34	\$60,700.00	1.40 acres
56	76.-1-33	RUSHFORD	JANESE, THEODORE	\$172.28	\$3,100.00	100 x 300 acres
57	76.-1-34.2	RUSHFORD	JANESE, THEODORE	\$254.56	\$4,600.00	1.10 acres
58	88.-1-14	RUSHFORD	KOSTRZEWA, HENRY	\$518.18	\$9,900.00	.50 acres
59	212.10-1-2	SCIO	MURPHY, JAMES A	\$673.31	\$20,000.00	.19 acres
66	305.-1-61	WILLING	ACKERMAN, THOMAS C	\$11.29	\$400.00	2.10 acres
67	267.1-1-24	WILLING	JOHNSON, RICHARD	\$896.49	\$18,200.00	.50 acres

SEALED BID RESULTS:

SALE #	PARCEL NUMBER	TOWN	OWNER(S)/FORMER OWNERS(S)	2005 TOWN & CO TAX	BID AMOUNT	COUNTY CLERK FEES	TOTAL COST (If accepted)
49	306.-3-10.42	INDEPENDENCE	FLUTY, DENISE A	\$3,562.34			
			TERRY & JUDY CLARK		\$7,000.00	\$142.00	\$10,704.34
			DAVID G. NICKERSON		\$5,001.00		
56	76.-1-33	RUSHFORD	JANESE, THEODORE	\$172.28			
			PATRICK L. FERRINI JR		\$875.00	\$208.00	\$1,255.28
			ANDREW JACKLING		\$400.00		
			DANIEL EATON		\$250.00		
57	76.-1-34.2	RUSHFORD	JANESE, THEODORE	\$254.56			
			PATRICK L. FERRINI JR		\$875.00	\$208.00	\$1,337.56
			DANIEL EATON		\$250.00		
58	88.-1-14	RUSHFORD	KOSTRZEWA, HENRY	\$518.18			
			CLARENCE L. SMITH		\$2,500.00	\$124.00	\$3,142.18
			WILLIAM T. AMUNDSON		\$1,200.00		
			DAVID MACIEJEWSKI		\$501.01		
			DANIEL EATON		\$250.00		
66	305.-1-61	WILLING	ACKERMAN, THOMAS C	\$11.29			
			SCOTT HOWARD		\$285.00	\$204.00	\$500.29
67	267.1-1-24	WILLING	JOHNSON, RICHARD	\$896.49			
			DANIEL EATON		\$250.00	\$114.00	\$260.49

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: September 12, 2005

RE: Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution to accept a \$3,263 check from NYMIR (New York Municipal Insurance Reciprocal) representing the final settlement less our deductible on a Health Department vehicle that was totaled on August 4, 2005.

On August 4, 2005 the Health Department's 1998 Dodge Neon was damaged (totaled) when it struck a deer on County Road 16.

The funds should be allocated to revenue account CS07.2680.00 (Risk Retention - Insurance Recovery).

Date of Accident: August 4, 2005

Health Department – 1998 Dodge Neon

VIN #1B3ES47C9WD689577

Plate #K50094

Driver: Richard Reynolds, Children with Special Needs Coordinator

FISCAL IMPACT:

For further information regarding this matter, contact:

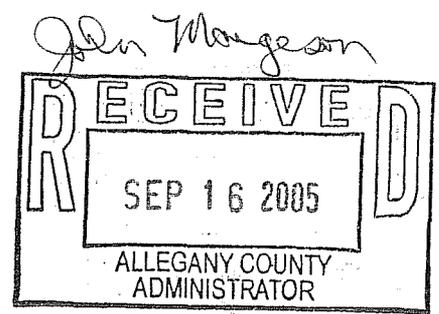
Brenda Rigby Riehle, Clerk of the Board

268-9220

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

September 14, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo, J. Palmer

Others Present

R. Anderson, R. Christman, J. Garmong, G. Green, J. Margeson, D. Martin, J. Mulholland, S. Presutti, Y. Rechichi, D. Reynolds, B. Riehle, D. Roeske, T. Ross, P. Schmelzer, D. Sirianni, K. Toot

Media Present

M. Streeter – Wellsville Daily Reporter; D. LeBlanc – Olean Times Herald

Approval of Minutes

The August 22, 2005 minutes were approved on a motion by Nielsen, seconded by Russo and carried.

Probation Department – 2006 Budget Presentation

David Sirianni, Probation Director, distributed copies of his 2006 budget. Mr. Sirianni noted that he included a position of Probation Officer Assistant in his 2006 budget that has been vacant for the last few months. Mr. Sirianni indicated that he doesn't have any immediate plans to fill the position; however, he would like to keep it in the 2006 budget in case it does become necessary to hire someone. After discussing the matter, a motion was made by Reynolds, seconded by Bennett and carried to move \$32,000 budgeted for the vacant Probation Officer Assistant from A3140.1 (Probation – Personnel) to A1990.4 (Contingency). Adjust Tentative Budget Figures

Mr. Sirianni briefly discussed his Alternatives to Incarceration and Intensive Supervision Program accounts indicating that the figures are very similar to 2005.

A motion was made by Bennett, seconded by Nielsen and carried approving the 2006 Probation departmental budget as recommended by the Budget Officer with adjustments.

Real Property Tax Office – 2006 Budget Presentation

Steven Presutti, Real Property Tax Director, distributed copies of his 2006 budget. Mr. Presutti indicated that his 2006 appropriations have increased slightly. The Deed Review Resolution enabled Mr. Presutti to increase his revenues which has offset the increased appropriations.

Mr. Presutti noted an increase in his rental lines followed by a decrease in his maintenance contract line because the department will be leasing rather than buying a folding machine that needed to be replaced. Mr. Presutti stated that he will also be leasing a plotter next year to replace antiquated machine whose cost of maintenance and parts was becoming excessive.

Mr. Presutti mentioned that the state may increase RPS fees which the County currently absorbs and does not charge back to the towns.

A motion was made by Bennett, seconded by Russo and carried approving the 2006 Real Property Tax Service Agency budget as recommended by the Budget Officer.

Tax Corrections

Steven Presutti presented a request to make the following tax corrections:

TOWN OF WEST ALMOND
Grabowski, Donald

Tax Map Number: 122.-1-3
Charge Back: \$1,457.41

Mr. Presutti indicated that the parcel was assessed using the wrong inventory.

TOWN OF WIRT
Patton, Roderick G.

Tax Map Number: 208.-1-26.3
Charge Back: \$463.43

Mr. Presutti indicated that this parcel is a duplicate parcel and should have been deleted from the roll.

A motion was made by Reynolds, seconded by Nielsen and carried approving the tax corrections. Pursuant to Resolution No. 97-02, a resolution is required when a correction is over \$1,000 and/or results in a complete removed of a parcel from the tax roll. **Prepare Resolution**

Office for the Aging – 2006 Budget Presentation

Kimberley Toot, Office for the Aging Director, distributed copies of her 2006 budget. Ms. Toot also distributed a spreadsheet with an overview of the entire operation. Ms. Toot stated that her 2006 budget request came in \$26 less than her 2005 budget explaining that she was able to do this because her revenues were \$179,000 higher than last year. Ms. Toot noted that the Budget Officer's recommendations are not reflected on her summary sheet.

John Margeson, County Administrator/Budget Officer, confirmed that the vehicle removed from Ms. Toot's budget has been transferred to the vehicle capital account. Decisions regarding which vehicles will be purchased will be made at a later time.

Ms. Toot stated that her department has been working hard looking at other sources of funding. Ms. Toot added that the foundation they created has been of great assistance to the Office for the Aging.

A motion was made by Bennett, seconded by Reynolds and carried approving the 2006 Office of the Aging budget as recommended by the Budget Officer.

Social Services – 2006 Budget Presentation

Patricia Schmelzer, Commission of Social Services, distributed copies of her 2006 budget. Ms. Schmelzer explained the program wherein recipients are required to work a certain number of hours. Ms. Schmelzer called committee members' attention to account A6101.474 which represents

Medicaid payments. Ms. Schmelzer noted that the Budget Officer reduced the account from \$9,495,782 to \$9,200,000. Ms. Schmelzer stated that NYSAC sent counties projected Medicaid figures, but she felt their projections were a little low based on what is being spent this year. Ms. Schmelzer noted that historically Medicaid numbers are higher at the end of the year. Committee members continued to discuss the Medicaid issue. Although the state has capped the increase percentage, they haven't capped the spending. The increase in local share for the Social Services budget is \$1,113,959 with \$500,000 of that figure representing Medicaid increases. Committee members indicated that they would most likely need to review the Social Services budget again.

Weights & Measures – 2006 Budget Presentation

Gilbert Green, Director of Weights and Measures, distributed copies of his 2006 budget. Mr. Green stated that the funds he placed in his 2006 budget for a vehicle were transferred to the central vehicle account. Mr. Green stated that if he does not obtain a new vehicle, he will need to increase his repair line item. Mr. Green noted that his biggest budget increases were due to the increased price of gasoline. A motion was made by Bennett, seconded by Nielsen and carried to accept the Weights & Measures 2006 budget as recommended by the Budget Officer.

Employment & Training – 2006 Budget Presentation

Jerry Garmong, Employment & Training Director, presented his 2006 budget. The net cost of local County dollars for the department is \$21,300. Mr. Garmong indicated that he expects a one and a half to two percent decrease in funding next year; however, he does believe there may be some incentive money available part way through the year. A motion was made by Bennett, seconded by Myers and carried to approve the 2006 Employment & Training budget as recommended by the Budget Officer.

Public Works Department – 2006 Budget Presentation

David Roeske, Public Works Superintendent, presented his 2006 budget. Mr. Roeske indicated that what he budgeted in May for fuel is not going to be sufficient now that prices have gone up, and he requested that committee members add an additional \$100,000 to his budget to compensate for increased fuel prices. Legislator Daniel Russo asked Mr. Roeske if he has a plan in place to conserve fuel, and Mr. Roeske indicated that they have already taken measures to conserve as much fuel as possible.

Mr. Roeske stated that the initial budget he submitted resulted in a 2.66 percent increase, but with the Budget Officer's adjustment, the Public Works budget now reflects a 1.88 decrease from last year. Mr. Roeske noted that his budget does not include the bridge capital project request or the equipment capital project request which we will have to determine if we want to borrow funds for. Mr. Roeske indicated that the equipment list and capital project list are very conservative and only include what we should be doing to keep up with the bridges. A motion was made by Nielsen, seconded by Bennett and carried to refer the equipment list and bridge capital project request to the Public Works Committee requesting they make a recommendation and report back to the Ways and Means Committee. **Refer to Public Works Committee**

A motion was made by Bennett, seconded by Reynolds and carried to add \$84,000 back into the Public Works 2006 budget to cover the increased fuel costs and approve the additional line items as recommended by the Budget Officer. Committee members agreed to take another look at removing the funds added to compensate for increased fuel costs if fuel prices go down. **Adjust Tentative Budget Figures**

John Margeson, County Administrator/Budget Officer, confirmed that the furnishings for the new jail are included in the capital facility account.

Board of Elections – 2006 Budget Presentation

Both Election Commissioners, James Gallman and Diane Martin, attended the meeting. Mr. Gallman distributed a summary of the latest version of the Election Law as it relates to HAVA which Mr. Gallman indicated is the centerpiece of this year's budget. It was noted that the 2006 department head budget requests are the same as the Budget Officer recommendations.

Mr. Gallman stated that initially counties were told that they would be responsible for 5 percent of the cost of the machines. Mr. Gallman appropriated \$384,000 in his equipment account for new voting machines. This figure was based on the estimated cost of \$8,000 per machine, and Allegany County has 48 machines. The corresponding revenue figure has been budgeted for \$364,800, 95 percent of the appropriation figure. Mr. Gallman indicated that a machine has not been selected, and they do not know what the exact price will be. New information Mr. Gallman has received indicated that the state may buy the machines and not charge the counties anything.

Mr. Gallman and Ms. Martin briefly discussed the storage of machines with committee members. The Commissioners don't yet know if the new voting machines will need to be stored in climate controlled rooms and indicated that we may have to provide some inside storage for towns that do not have climate controlled rooms that the machines can be stored in.

Mr. Gallman suggested committee members consider raising the education account (A1450.421) from \$2,000 to \$5,000 to cover additional training requirements. It was noted that in addition to training the appropriate people, the County will need to establish titles and pay grades for the employees that will act as machine custodians and election inspectors.

Committee members discussed the fact that most of the expenses associated with maintaining the new voting machines, training employees and hiring inspectors and machine custodians has gone from being a town expense to a County expense. The state law allows counties to charge back these expenses to the towns. The towns already have a budget for inspectors and setting up machines, but the County must determine what they plan to charge back the towns so that the towns can budget accordingly. Legislator Curt Crandall, Chairman of the Ways and Means Committee, stated that by the time of our next Monday meeting, we will have a memo to our towns making a recommendation about what they should budget for the expenses that will be charged back. **Prepare Memo to Towns**

Mental Health – 2006 Budget Presentation

Dr. Robert Anderson, Community Services Director, and James Mulholland, Chief Fiscal Officer, presented the 2006 budget for Community Services/Mental Health. The net County cost to run the department's \$2,366,713 budget is \$223,766. Mr. Mulholland stated that for years the net County cost has been \$229,000. The department continues to absorb all increases in fringe benefits and insurance costs. A motion was made by Bennett, seconded by Nielsen and carried to approve the 2005 Mental Health budget as recommended by the Budget Officer.

The 2006 tentative budget will be released in late September or early October. Committee members plan to review the remaining 2006 departmental budgets at their meeting on September 26, 2005.

REFERRALS FROM OTHER COMMITTEES:

Public Safety Committee

The Sheriff's Office requests approval to fill a full-time 911 dispatcher position (Union, Grade 11) left vacant when an employee resigned. The Emergency Dispatch Center must be properly manned, and if the position is not filled, it will have to be covered by having existing employees work overtime. The request was approved on a motion by Bennett, seconded by Russo and carried.

The Sheriff's Office requests a resolution to enter into agreement with Hyper-Reach Services to provide an emergency notification system (reverse 911). The system will enable County emergency service providers to instantly send voice messages to any number of community members in times of manmade or natural disasters. The system will allow us to create calling lists or identify geographic locations to call. The \$50,000 to finance the cost of the system for three years will come from a member item sponsored by Senator McGee from the Community Enhancement Facilities Assistance Program which was previously accepted by Resolution No. 20-05 on January 24, 2005. The request was approved on a motion by Bennett, seconded by Reynolds and carried.

Prepare Resolution

The Sheriff's Office requests a resolution renewing our agreement with the Unified Court System (C200357) for the period April 1, 2005 through March 31, 2006. The amended compensation rate for this period has been set at \$220,160. The original agreement was approved by Resolution No. 283-04 for the period April 1, 2004 through March 31, 2009. The request was approved on a motion by Bennett, seconded by Reynolds and carried. **Prepare Resolution**

Executive Session

A motion was made by Bennett, seconded by Reynolds and carried to enter into executive session to discuss the employment history of a particular person. Following the executive session, a motion was made by Bennett, seconded by Reynolds and carried to return to regular session.

Personnel Officer

A motion was made by Russo, seconded by Bennett and carried to appoint Ellen Ruckle as Personnel Officer with a probationary period of nine months at an annual salary of \$46,000.

Prepare Resolution

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

respectfully submitted,
Tenda Rigby Riehle, Clerk of the Board



ALLEGANY COUNTY REAL PROPERTY TAX SERVICE

COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
Director

September 12, 2005

Terri L. Ross, County Treasurer
Tax Collector

TOWN	OWNER OF RECORD	TAX MAP NUMBER	LAND/TOTAL ASSESSMENT	TAX YEAR CORRECTING
West Almond	Grabowski, Donald	122.-1-3	\$69,600	Town & County 2005

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel was assessed having used the wrong inventory.

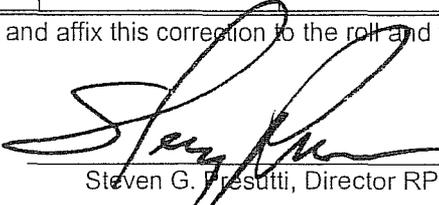
XX	CLERICAL ERROR	ERROR IN ESSENTIAL FACT	UNLAWFUL ENTRY

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

	CORRECTED TAXABLE VALUE	CORRECTED TAX	CHARGE BACK	(For Treasurer Office use)
	\$17,500			
Allegany County		\$285.21	\$849.10	A342
Town		\$92.26	\$274.66	A430
Fire		\$4.16	\$12.39	A430
Village Relevy				A441
School Relevy		\$304.94	\$321.26	A440
Special Districts				
School				A440 (All School \$'s)
Library				A440 (All School \$'s)
Interest & Penalties				A1090 - Interest
				A430 - 2 nd Notice
Total		\$686.57	\$1,457.41	

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over \$1,000 and/or complete removal of parcel)


 Steven G. Presutti, Director RPTS

(For County Administrators Use Only for Refund/Corrections \$1,000 and below, per Res # 97 - 02)

The tax in the amount of \$ was not paid.

A corrected tax in the amount of \$ is due from the applicant.

Dated: _____

Approved by _____

John E. Margeson, County Administrator

CC: Tax Collector, Assessor



NYS BOARD OF REAL PROPERTY SERVICES

RP-554 (1/03)

APPLICATION FOR CORRECTED TAX ROLL

FOR THE YEAR 20 04

Part I: To be completed in duplicate by Applicant. APPLICANT MUST SUBMIT BOTH COPIES TO COUNTY DIRECTOR OF REAL PROPERTY TAX SERVICES. (In Nassau and Tompkins Counties, submit to Chief Assessing Officer). NOTE: To be used only prior to expiration of warrant for collection. For wholly exempt parcel, attach statement signed by assessor or majority of board of assessors substantiating that assessor(s) have obtained proof that parcel should have been granted tax exempt status on tax roll.

Donald Drabowski
1a. Name of Owner

Day () Evening ()
2. Telephone Number

3726 Cty Rd 16
Argyria NY 14709
b. Mailing Address

3726 Cty Rd 16
3. Parcel Location (if different than 1b.)

Parcel # 122-1-3, C20270, 1.30 acres
4. Description of real property as shown on tax roll or tax bill (Include tax map designation)

5. Account No. 00000000123 6. Amount of Taxes currently Billed _____

7. I hereby request a correction of tax levied by Town of Almond Allegany Co / Genesee Valley
(county/city/school district; town in Westchester County; non-assessing unit village)

for the following reasons (use additional sheets if necessary): Inventory assessed on wrong parcel

5/1/05
Date

Michael A. Thompson
Signature of Applicant

PART II: For use by COUNTY DIRECTOR: Attach written report (including documentation of error in essential fact) and recommendation. Indicate type of error and paragraph of subdivision 2, 3 or 7 of Section 550 under which error falls.

Date application received: 9/1/05 Period of warrant for collection of taxes: 4/1/05 - 12/13/05

Recommendation: Approve application* Deny Application

Date 9/9/05 Signature of County Director

* If box is checked, this copy is for assessor and board of assessment review of city/town/village of _____ which are to consider attached report and recommendation as equivalent to petition filed pursuant to section 553.

PART III: For use by TAX LEVYING BODY or OFFICIAL DESIGNATED BY RESOLUTION _____
(Insert Number or Date)

APPLICATION APPROVED Amount of taxes currently billed. \$ _____

Notice of approval-date mailed to applicant: _____ Corrected tax: \$ _____

Order instructing collecting officer to correct tax: _____ date mailed _____

APPLICATION DENIED Reason: _____

Seal of Office

Date

Signature of Chief Executive Officer or Official Designated by Resolution



ALLEGANY COUNTY REAL PROPERTY TAX SERVICE

COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
Director

September 12, 2005

Terri L. Ross, County Treasurer
Tax Collector

TOWN	OWNER OF RECORD	TAX MAP NUMBER	LAND/TOTAL ASSESSMENT	TAX YEAR CORRECTING
Wirt	Patton, Roderick G.	208.-1-26.3	\$7,100	Town & County 2005

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel is a duplicate parcel and should have been deleted from the roll.

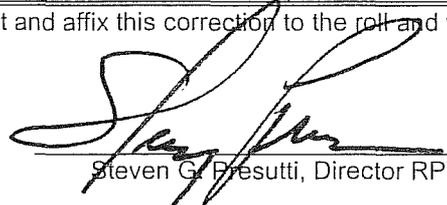
XX	CLERICAL ERROR	ERROR IN ESSENTIAL FACT	UNLAWFUL ENTRY
XX			

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

	CORRECTED TAXABLE VALUE	CORRECTED TAX	CHARGE BACK	(For Treasurer Office use)
	\$0.00/\$0.00			
Allegany County		\$0.00	\$107.53	A342
Town		\$0.00	\$76.08	A430
ire		\$0.00	\$17.63	A430
Village Relevy				A441
School Relevy		\$0.00	\$262.19	A440
Special Districts				
School				A440 (All School \$'s)
Library				A440 (All School \$'s)
Interest & Penalties				A1090 – Interest
				A430 - 2 nd Notice
Total		\$0.00	\$463.43	

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over \$1,000 and/or complete removal of parcel)


 Steven G. Presutti, Director RPTS

(For County Administrators Use Only for Refund/Corrections \$1,000 and below, per Res # 97 - 02)

The tax in the amount of \$ was not paid.

A corrected tax in the amount of \$ is due from the applicant.

Dated: _____

Approved by _____

John E. Margeson, County Administrator

CC: Tax Collector, Assessor

APPLICATION FOR CORRECTED TAX ROLL FOR THE YEAR 2005

Part 1: To be completed in duplicate by Applicant. APPLICANT MUST SUBMIT BOTH COPIES TO COUNTY DIRECTOR OF REAL PROPERTY TAX SERVICES. (In Nassau and Tompkins Counties submit to Chief Assessing Officer).

NOTE: To be used only prior to expiration of warrant for collection. For wholly exempt parcel, attach statement signed by assessor or majority of board of assessors substantiating that assessor(s) have obtained proof that parcel should have been granted tax exempt status on tax roll.

Patton, Roderick G. 1a. Name of owner
Day () Evening ()
6905 Watson Rd. Friendship, NY 14739 1b. Mailing address
208.-1-26.3
6905 Watson Road 3. Parcel Location (if different than 1B.)

4. Description of real property as shown on tax roll or tax bill (include tax map designation.)
5. Account no. 00000001024
6. Amount of Taxes Currently Billed \$463.43

7. I hereby request a correction of tax levied by Allegany County/Town of Wirt
(County/city/school district; town in Westchester County)
for the following reason (use additional sheets if necessary): This parcel is a duplicate parcel and should have been deleted from the roll.

12-Sep-05 Date
Alice Dunbar, Assessor Signature of Applicant

Part II: For use by County director:
Note: County Director shall attach written report (including documentation of error in essential fact) and recommendation. Indicate type of error and paragraph of subdivision 2,3 or 7 of Section 550 under which error falls.

Date application received: 09/12/2005 Period of warrant for collection of taxes: 1/1/2005-12/31/2005
Recommendation: XXX Approve application Deny application
12-Sep-05 Date
Signature of County Director

Part III: For use by TAX LEVYING BODY or OFFICIAL DESIGNATED BY RESOLUTION
APPLICATION APPROVED Amount of taxes currently billed: \$
Notice of approval-date mailed to applicant: Corrected tax: \$
Order instructing collecting officer to correct tax: date mailed
APPLICATION DENIED Reasons:

Seal of Office Date Signature of Chief Executive Officer or Official Designated by Resolution

Request to Fill Position

Date: August 31, 2005

Committee of Jurisdiction: Public Safety

I would like to fill the following position: Emergency Services Dispatcher

Title: Emergency Services Dispatcher

Department: Sheriff Office

Will any positions be eliminated? No

If yes, which one?

This position is an:

Existing position? XXXX Newly Created Position? Created by
Resolution #

This position will be:

Full Time? XXXX Part Time? Permanent? Temporary?

This position will be:

Non Union? Union? XX Covered by the AFSCME Council 66 Bargaining
unit.

Grade 11

Step 0

Hourly pay rate \$12.30

Annual salary of position: \$25,584.
\$12,922.48

Cost of benefits for position:

Does this position support a mandated program/grant? No
Name of program/grant?

Source of funding for position?

100% County % State % State % Federal
% other

Amount in current year's budget for this position

Reason for need to fill this position at this time? If not filled the position will have to
covered with overtime

Department Head Signature



Date: 8/31/05

Memorandum of Explanation

Intro. No. _____
(Clerk's Use Only)

Committee: Public Safety

Date: August 22, 2005

I would like to request a resolution to enter into agreement with Hyper-Reach Services to provide emergency notification system. This would enable County Emergency Service providers to instantly send voice messages to any number of community members in times of manmade or natural disasters.

Fiscal Impact: Grant and surcharge money

For further information regarding this matter, contact

Randal J. Belmont, Sheriff

Name and Department

Ext. 200

Telephone Number

Memorandum of Explanation

Intro. No. _____
(Clerk's Use Only)

Committee: Public Safety

Date: August 30, 2005

The Sheriff's Office requests authorization for Renewal of Agreement C200357 between Unified Court System and Allegany County for period April 1, 2005 – March 31, 2006. The Renewal of Agreement sets the compensation rate at \$220,160.

Fiscal Impact: Revenue in the amount of \$220,160.

For further information regarding this matter, contact

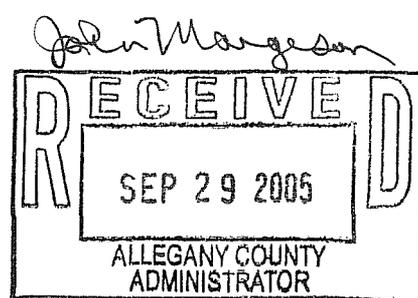
Randal J. Belmont, Sheriff

Ext. 204

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

September 26, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, P. Regan, B. Reynolds, D. Russo, J. Palmer

Others Present

D. Aumick, D. Baker, R. Belmont, C. Braack, J. Case, R. Christman, T. Claypool, P. Cockle, J. Foels, Margeson, G. Ogden, T. Parker, D. Reynolds, B. Riehle, T. Ross, F. Sinclair, R. Soback, K. Toot

Media Present

M. Streeter – Wellsville Daily Reporter; D. LeBlanc – Olean Times Herald

Approval of Minutes

The September 12 and 14, 2005 minutes were approved on a motion by Bennett, seconded by Regan and carried.

Health Department – 2006 Budget Presentation

Dr. Gary Ogden, Public Health Director, and Pamela Cockle, Accountant, distributed numerous spreadsheets summarizing the Health Department's 2006 proposed budget. Dr. Ogden stated that the Health Department's appropriations are up 6 percent from last year; however, the revenues are up 9 percent. The net County dollars not including fringe benefits needed to support the Health Department's programs is \$253,383 or 3.58 percent of the budget supported by tax dollars.

Committee members discussed the high cost of fringe benefits, and Terri Ross, County Treasurer, confirmed that fringe benefits are now figured at 50.51 percent. Ms. Ross stated that just back in 2002 or 2003 fringe benefits were figured at 36 percent. Retirement costs alone have gone up considerably.

Dr. Ogden believes that the increases in his department are mostly due to the increased cost of fringe benefits. The net County dollars needed to support the Health Department when fringe benefits are included raises to \$1,344,197 or 19.02 percent of the County budget supported by tax dollars. Legislator Curt Crandall, Chairman of the Ways and Means Committee, noted that when departments say a position is 100 percent covered, that is not always entirely true especially if fringe benefits have not been included. Ms. Cockle will use this spreadsheet that includes fringe benefit costs to provide committee members with the 2004 results and projected 2005 results.

Dr. Ogden stated that the Health Department tries to maintain services by enhancing revenues. Dr. Ogden indicated that they have licensed agencies in the department that are capable of generating revenue, and he hopes to hire someone in the near future to help with that. Dr. Ogden also stated that the Health Department now has eleven employees that are contractual employees rather than regular employees which has saved a tremendous amount of money. It moves money that would have been spent on fringe benefits into the program or savings.

Sheriff's Office – 2006 Budget Presentation

Randal Belmont, Sheriff, distributed copies of his 2006 budget. Mr. Belmont noted that due to the new facility we really have no idea what some expenses like heat and electric will be. The Sheriff mentioned that the Transition Team recently discovered that there is no way to turn off some of the lights at the new facility, and they are in the process of correcting that.

Terri Ross, County Treasurer, stated that the \$351,000 listed as revenue will be removed from the budget as any revenue earned from housing-in inmates must be applied to the debt incurred when building the facility.

The net County dollars to operate the Sheriff's Office for 2006 is currently \$4,764,184.95. Committee members requested that actual 2004 and 2005 projected figures be added to the summary sheet so that committee members can compare figures.

Sheriff's Office Vehicle Purchase

Legislator Daniel Russo stated that in May of 2005, the Sheriff's Office was authorized to purchase a Jeep Cherokee at the state bid price of \$17,997. Mr. Russo added that it was his understanding that the state bid price has remained the same for this model on 2004, 2005 and 2006 vehicles. When the vehicle was purchased, \$21,072 was spent, and Mr. Russo expressed concern that \$3,075 above what was approved was spent and yet the matter was never brought back to committee. Mr. Russo indicated that items such as a power package were added to the vehicle when it was ordered. The Sheriff indicated that the vehicle was ordered late and that particular vehicle was what was available at the time. Mr. Belmont added that he was told the changes would make the vehicle hold up better and not have as many maintenance problems. John Margeson, County Administrator, confirmed that he authorized Mr. Belmont to proceed with the purchase especially since the Sheriff indicated that the Sheriff's Office has money that they can transfer to cover the \$3,075 overage in price.

STOP DWI, Youth Court and Youth Bureau – 2006 Budget Presentation

Deborah Aumick, STOP DWI Program Coordinator and Youth Bureau Director, distributed copies of her 2006 budgets. The net County dollars required to operate the Youth Bureau is \$15,947. Ms. Aumick indicated that the \$16,895 revenue from the Office of Children and Family Services (OCFS) is down about \$1,000 from last year, and the County has had to absorb the difference. Ms. Aumick indicated that she has requested a 3 percent raise, and she plans to take an administrative fee of \$600 out of Youth Court funding; Albany will also match the \$600.

The STOP DWI Program 2006 budget can be broken down as follows:

Expenses	\$165,884
Revenues from DWI Fines	\$149,884
Revenues from Reserve	\$ 16,000
Net County Cost	- 0 -

Ms. Aumick has requested a STOP DWI vehicle which Mr. Margeson has removed from her budget and placed on the list of vehicles to consider purchasing from the vehicle capital account. Ms. Aumick indicated that there is approximately \$189,000 in the STOP DWI reserve account which can only be used for STOP DWI related expenses, and she thought some of these funds could be used to

purchase a vehicle. Ms. Aumick indicated that she did include vehicle-related expenses in her 2006 budget.

Ms. Aumick stated that she also included a new part-time Typist position in her 2006 budget, and ideally it would be nice to share an employee with another department.

The Youth Court 2006 budget can be broken down as follows:

Expenses	\$41,721
Revenues from Rural Justice Institute	\$20,000
DCJS Juvenile Accountability Grant	\$11,683
Gifts & Donations	\$10,038
Net County Cost	- 0 -

A motion was made by Bennett, seconded by Nielsen and carried to approve the three budgets as recommended by the Budget Officer.

District Attorney – 2006 Budget Presentation

Terrence Parker, District Attorney, distributed copies of his 2006 budget to committee members. Mr. Parker indicated that the Grand Jury budget has been the same for many years. Mr. Parker indicated that his 2006 budget came in slightly lower than 2005, but he did express concern about lowering his mileage account now that the reimbursement rate has gone up. Mr. Parker commented that his .409 fees account is always a guess – some years he greatly exceeds it, and other years he hasn't touched it. Mr. Parker also indicated that he tries to negotiate a special prosecutor rate to keep his .433 costs down. A motion was made by Regan, seconded by Bennett and carried approving the District Attorney budget as recommended by the Budget Officer.

County Historian – 2006 Budget Presentation

Craig Braack, County Historian, distributed copies of his 2006 budget. Mr. Braack indicated that the only change in his budget from 2005 was an increase of \$15 for his mileage account. A motion was made by Nielsen, seconded by Regan and carried approving the County Historian budget as recommended by the Budget Officer.

Cornell Cooperative Extension – 2006 Budget Presentation

Dianne Baker, Executive Director of the Cornell University Cooperative Extension of Allegany County presented copies of her 2006 budget requests to committee members for review. Ms. Baker indicated that she requested \$195,700 for her 2006 budget, and Mr. Margeson recommended \$194,000. The current 2005 level of funding is \$190,000. A motion was made by Myers, seconded by Bennett and carried approving the Cooperative Extension budget as recommended by the Budget Officer.

Soil and Water – 2006 Budget Presentation

Mr. Margeson distributed copies of the Soil and Water 2006 budget noting that their 2005 budget is \$85,000, they are requesting \$87,440 for 2006, and Mr. Margeson is recommending \$87,000.

A motion was made by Russo, seconded by Bennett and carried approving the Soil and Water budget as recommended by the Budget Officer.

County Administrator – 2006 Budget Presentation

John Margeson distributed copies of his 2006 departmental budget noting that he has not requested any increase in his .2 or .4 line items. A motion was made by Bennett, seconded by Reynolds and carried approving the County Administrator's 2006 Budget as recommended by the Budget Officer.

Rushford Beach – 2006 Budget Presentation

Mr. Margeson distributed copies of the 2006 Rushford Beach budget stating that the only changes were slight – a \$10/week increase to the Recreation Supervisor's salary, and a \$.50/hour increase to the lifeguards' salaries. A motion was made by Reynolds, seconded by Regan and carried approving the 2006 budget as recommended by the Budget Officer.

Assigned Counsel – 2006 Budget Presentation

Mr. Margeson distributed copies of the 2006 Assigned Counsel budget prepared by Robert Hutter. The current 2005 Assigned Counsel budget is \$185,500, Mr. Hutter requested \$367,000 for 2006 and the Budget Officer recommended \$315,750. Mr. Margeson stated that the state legislature has nearly doubled the hourly rates paid to attorneys for assigned counsel work, and the 2005 .430 line item will most likely be more than \$100,000 over budget. A motion was made by Reynolds, seconded by Regan and carried approving the 2006 Assigned Counsel budget as recommended by the Budget Officer.

Risk Retention Health – 2006 Budget Presentation

Mr. Margeson distributed copies of the 2006 Risk Retention Health budget indicating that he has increased the account by \$225,000 from a total of \$4,860,000 in 2005 to a total of \$5,085,000 for 2006. Ms. Ross stated that in 2004 we spent \$5,036,715, and that we are averaging \$100,000 out of the account every week. A motion was made by Reynolds, seconded by Nielsen and carried approving the 2006 Risk Retention Health budget as recommended by the Budget Officer.

Contingency – 2006 Budget Presentation

Mr. Margeson distributed copies of the 2006 Contingency budget. The 2006 figures remain at the same 2005 level of \$200,000. Mr. Margeson noted that this figure did not include previous action taken by the committee to move \$32,000 from the .1 Probation account to Contingency. A motion was made by Reynolds, seconded by Nielsen and carried approving the 2006 Contingency budget as recommended by the Budget Officer and amended by the Committee.

Planning – 2006 Budget Presentation

John E. Foels, Development Director, distributed copies of the 2006 Planning budget. Mr. Foels noted that \$20,000 of the \$33,950 budget is for a contract with Southern Tier West. Kier Dirlam

continues to act as planning liaison. A motion was made by Reynolds, seconded by Myers and carried approving the 2006 Planning budget as recommended by the Budget Officer.

Development Office – 2006 Budget Presentation

Mr. Foels distributed copies of his 2006 budget to committee members. The net County dollars required to operate the Development Office is \$229,607. Mr. Foels called the committee members' attention to a new \$10,000 revenue line item from the IDA. Line item A6430.475 in the amount of \$39,500 represents the County's contract with ACCORD to support Empire Zone administration. Committee members briefly discussed recent legal changes affecting the Empire Zone. Mr. Foels confirmed that acreage can be added if it's for a substantial project.

Executive Session

A motion was made by Regan, seconded by Nielsen and carried to enter into executive session to discuss the employment history of a particular person. Following the executive session, a motion was made by Bennett, seconded by Russo and carried to return to regular session.

Tourism – 2006 Budget Presentation

Jesse Case, Tourism Specialist, distributed copies of his 2006 budget. Mr. Case indicated that other than the pending contract issues, the budget is basically the same as last year. The net County dollars required to operate the Tourism not including Mr. Case's contractual salary is \$58,494.

Employee of the Month

A motion was made by Russo, seconded by Regan and carried to name Robert Starks from the Probation Department as employee of the month for October.

Requests to Fill Positions

Robert Christman, County Clerk, stated that his Senior Motor Vehicle Cashier will be retiring on October 31 and requested approval to fill the Union Grade 8 position. The request was approved on a motion by Reynolds, seconded by Bennett and carried. Mr. Christman indicated that the person filling the position will be promoted from within which will create the need to fill the Union Grade 6 position of Motor Vehicle Cashier. The request was approved on a motion by Reynolds, seconded by Regan and carried.

Dr. Gary Ogden, Public Health Director, requested a resolution creating the position of Medical Records Computer Operator (AFSCME Grade 10). Dr. Ogden indicated that this position is 100 percent funded including fringe benefits. Dr. Ogden stated that a Senior Typist recently retired in the Health Department, and they will not be filling that position. A motion was made by Reynolds, seconded by Nielsen and carried approving the request. **Prepare Resolution**

Transfer of Funds

The Human Resources Department requests a resolution transferring \$1,500 from A1430.1 (Human Resources – Personnel Services) to A1430.201 (Human Resources – Equipment) to finance

the purchase of a desk and computer stand. The request also included a \$1,500 transfer from A1430.1 to the following to balance the accounts:

.401 Postage	\$500
.402 Mileage	\$150
.407 Office Supplies	\$200
.409 Fees	\$300
.424 Legal Ads	\$350

The request was approved on a motion by Reynolds, seconded by Russo and carried. **Prepare Resolution**

Printing of 2005 Journal of Proceedings

Brenda Rigby Riehle, Clerk of the Board, opened two bids for the printing and binding of the 2005 Journal of Proceedings. The bid from the Reporter Company of Walton, New York, was for \$2.89 per page. The bid from Two Brothers Printing in Moravia, New York, was for \$2.75 per page. A motion was made by Bennett, seconded by Reynolds and carried to accept the bid from Two Brothers Printing.

County Attorney to Prepare Contract

Public Hearing on 2006 Budget

Ms. Riehle requested a resolution setting the date of the public hearing on the 2006 tentative budget to be held on Thursday, November 10, 2005 at 7 p.m. The request was approved on a motion by Bennett, seconded by Russo and carried. **Prepare Resolution**

Reimbursement of Legislative Expenses

Committee members reviewed legislators' mileage and conference expense claims for the period July 26 through August 22, 2005. There was also a claim for the period June 28 through July 25, 2005. A motion was made by Reynolds, seconded by Bennett and carried authorizing the payment of the claims.

Audit

Ms. Riehle distributed copies of the September 26, 2005 audit summary. A motion was made by Bennett, seconded by Russo and carried that the September 26 audit in the amount of \$3,284,921.58 be forwarded to the full Board for approval. Year-to-date we have paid \$7,419,708.24 to New York State for our 25 percent share of Medicaid expenses.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

Request to Fill Position

Date: Sept 26, 2005

Committee of Jurisdiction: Ways & Means

I would like to fill the following position:

Title MV Cashier Ex. Department County Clerk

Will any positions be eliminated? None If yes, which one? _____

This position is an:

Existing position? xxx Newly Created Position? _____ created by Resolution # _____

This position will be:

Full Time? xxx Part Time? _____ Permanent? _____ Temporary? _____

This position will be:

Non Union? _____ Union? xxx covered by the AFSCME bargaining unit.

Grade 6 Step 0 Hourly pay rate \$12.10

Annual salary of position \$22,020 Cost of benefits for position \$11,123

Does this position support a mandated program/grant? _____

Name of program/grant? _____

Source of funding for position?

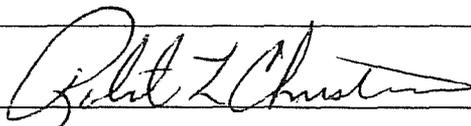
100 % County _____ % State _____ % Federal _____ % Other

Amount in current years budget for this position Funded

Reason for need to fill this position at this time?

Provisional appointment due to promotion of incumbent

Department Head Signature _____



Date Sept, 26, 2005

Request to Fill Position

Date: September 26, 2005

Committee of Jurisdiction: Ways & Means

I would like to fill the following position:

Title Sr. MV Cashier Ex. Department County Clerk

Will any positions be eliminated? None If yes, which one? _____

This position is an:
Existing position? Newly Created Position? _____ created by Resolution # _____

This position will be:
Full Time? Part Time? _____ Permanent? _____ Temporary? _____

This position will be:
Non Union? _____ Union? covered by the AFSCME bargaining unit.

Grade 8 Step 6 Hourly pay rate \$14.62

Annual salary of position \$26,608 Cost of benefits for position \$13,439

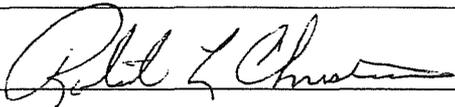
Does this position support a mandated program/grant? _____
Name of program/grant? _____

Source of funding for position?
100 % County _____ % State _____ % Federal _____ % Other

Amount in current years budget for this position Funded

Reason for need to fill this position at this time?

Due to Retirement

Department Head Signature 

Date 9/26/05

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: August 10, 2005

There is an evolution in the distribution of revenue from various sources. The Allegany County Department of Health is collecting a modest but progressively larger percentage of Homecare Revenues as well as increasing amounts of Revenue in other programs from third party private insurers. The distinguishing feature of efficient revenue capture from private payors is the ability to negotiate with insurers on a per case basis. This is a time consuming and often frustrating exercise, currently being performed by Supervisory Nursing staff. This is the single category of Human Resource within the ACDOH that has a persisting high level of premium pay.

The Reproductive Health Program (Title 10) has, also seen encouraging results through implementation of the "no local share" Family Planning Benefit Program, which to be effective requires enhanced MRCO support to enter, track and bill encounters.

As well, constraints of Budget and overall efficiencies have limited the number of individuals trained in billing procedures to the absolute minimum. There is no backup should a person trained in billing procedures not be able to work, as well as the need for enhanced overtime pay when billing cycles are robust or problematic.

Medical Records Computer Operator.....AFSCME Grade 10

FISCAL IMPACT:

Cost:	\$24,115.00
Fringe @ 50.4%	<u>\$12,153.96</u>
Total Cost:	\$36,268.96

Funding:

Homecare/ Article 2800 cost based reimbursement:	50%
Family Planning Benefit Program Revenue Offset:	20%
Article 6 (Optional Program Reimbursement) State Aid:	30%

(There will be a non-reimbursed total of \$18,134.48 per year for the first 2 years, until Article 28 reimbursement commences.)

For further information regarding this matter, contact

Gary W. Ogden, M.D., Public Health Director

X247

Request to Fill Position

Date: 8/10/05

Committee of Jurisdiction: Human Services

would like to fill the following position

Title MRCO Department Health

Will any positions be eliminated? No If yes, which one? _____

This position is an:
Existing position? _____ Newly Created Position? created by Resolution # _____

This position will be:
Full Time? Part Time? _____ Permanent? _____ Temporary? _____

This position will be:
Non Union? _____ Union? covered by the AFSCME bargaining unit.

* Grade 10 Step ? Hourly pay rate 13.25 (Base) * Most likely movement will take place within - ? on exact salary

Annual salary of position _____ Cost of benefits for position _____

Does this position support a mandated program/grant? Yes
Name of program/grant? Family Planning - 20% (approximate)

Source of funding for position?
_____ % County 50 % State _____ % Federal 50 % Other (Revenue)

Amount in current years budget for this position -0-

Reason for need to fill this position at this time?

* see MOE

Department Head Signature [Signature]

Date 9/12/05

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways & Means

DATE: September 26, 2005

The Human Resources Department requests a resolution transferring the following:

The purpose of the transfers

\$1,500 from A1430.1 to A1430.201 for the purchase of a desk and computer stand

\$1,500 from A1430.1 to the following A1430 line items:

Postage	.401 - \$500
Mileage	.402 - \$150
Office Sup	.407 - \$200
Fees	.409 - \$300
Legal Ads	.424 - \$350

Due to expenses in .4 line items that were unforeseen the transfer will give them these balances.

FISCAL IMPACT: None – Transfer between accounts

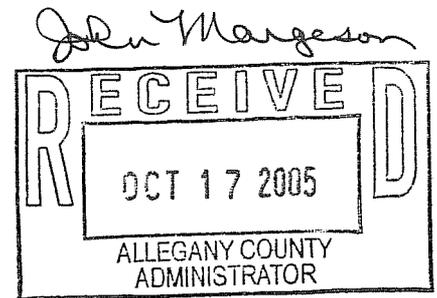
For further information regarding this matter, contact:

Ellen Ruckle, Personnel Officer
Human Resources

268-9212

**NOT
APPROVED**

SPECIAL
WAYS & MEANS COMMITTEE
October 11, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo

Executive Session

A motion was made by Reynolds, seconded by Myers and carried to enter into executive session to discuss matters leading to the employment or dismissal of a particular person. Following the executive session, a motion was made by Nielsen, seconded by Russo and carried to return to regular session.

Attorney/Client Session

A motion was made by Bennett, seconded by Reynolds and carried to enter into attorney/client session. Following the attorney/client session a motion was made by Russo, seconded by Nielsen and carried to return to regular session.

Adjournment

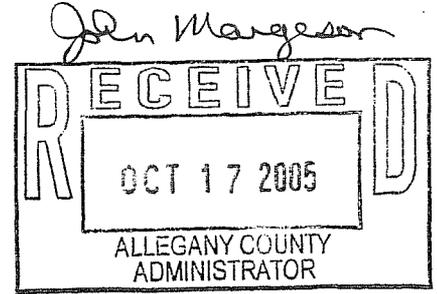
There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

October 11, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo

Executive Session

A motion was made by Reynolds, seconded by Nielsen and carried to enter into executive session to discuss matters leading to the employment or dismissal of a particular person. Following the executive session, a motion was made by Bennett, seconded by Reynolds and carried to return to regular session.

Future Ways and Means Meetings

Committee members called a brief special Ways and Means Committee meeting immediately following this afternoon's Board meeting.

Committee members called a special Ways and Means Committee meeting for next Wednesday, October 19 at 1:00 p.m. to discuss the 2006 budget.

Audit

Brenda Rigby Riehle, Clerk of the Board, distributed copies of the October 11, 2005 audit summary. A motion was made by Bennett, seconded by Reynolds and carried that the October 11 audit in the amount of \$3,968,091.73 be forwarded to the full Board for approval.

Adjournment

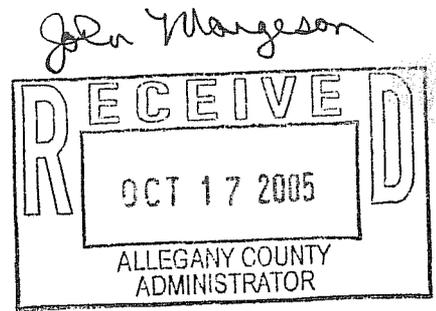
There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

October 12., 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo

Others Present

W. Dibble, J. Margeson, S. Presutti, B. Riehle, T. Ross, E. Ruckle, K. Toot

Media Present

M. Streeeter – Wellsville Daily Reporter

Approval of Minutes

The September 26, 2005 minutes were approved on a motion by Russo, seconded by Reynolds and carried.

Request to Fill Position

Ellen Ruckle, Personnel Officer, requested approval to fill the position of Human Resources Specialist which became vacant when she was appointed as Personnel Officer. Ms. Ruckle explained the necessary qualifications and indicated that the position is a competitive position requiring an exam. The exam cannot be administered until after March 2006, and Ms. Ruckle would like to fill the position before the end of the year so the appointment will be provisional. Ms. Ruckle explained the salary range and indicated that she would like to start the non-unit, grade 6 position at step 4 rather than the minimum step in hopes of hiring a more qualified candidate. Committee members asked Ms. Ruckle about the necessity of filling the position and whether the office could be operated with less than four employees. Ms. Ruckle believes the Human Resources Specialist position is essential, and she does not believe they could operate the office efficiently with less employees. The request was approved on a motion by Reynolds, seconded by Russo and carried.

2005 AFSCME Contract

Ms. Ruckle stated that the AFSCME Contract has been finalized and is just waiting for signatures. Legislator Rodney Bennett signed the contract as Vice Chairman of the Board.

Wireless 911 Grant Program Agreement

Russ Hall, Emergency Communications Coordinator, requested a resolution approving the Local Enhanced Wireless 911 Grant Program Agreement with the NYS Department of State and appropriation of funds. Our allocation from the 2005-2006 budget for costs incurred from April 1, 2005 through March 31, 2008 is \$29,599, and the funds should be placed in revenue account A02.1589.R4. The request was approved on a motion by Reynolds, seconded by Nielsen and carried. Prepare Resolution

Tax Correction

Steven Presutti, Real Property Tax Director, presented a request to make the following tax correction:

TOWN OF AMITY
Gilliland, Jason & Amy

Tax Map #159.-1-30.4
Charge Back: \$2,353.28

Mr. Presutti indicated that the parcel was assessed for the total acreage of the original parcel after the split.

A motion was made by Bennett, seconded by Nielsen and carried approving the tax correction. Pursuant to Resolution No. 97-02, a resolution is required when a correction is over \$1,000 and/or results in a complete removal of a parcel from the tax roll. **Prepare Resolution**

Bicentennial Donations

Terri Ross, County Treasurer, requested a resolution accepting and appropriating gifts and donations totaling \$12,908.46 summarized on the attached Memorandum of Explanation toward the funding of the 2006 Bicentennial celebration. The funds should be appropriated to A7550.447 (Celebrations – Contractual) with \$11,658.46 placed in revenue account A08.2705.7550 and \$1,250 placed in revenue account A10.3089.0000. Ms. Ross noted that the \$1,250 represents an advance for the member item promised toward the fireworks display. The request was approved on a motion by Myers, seconded by Bennett and carried. **Prepare Resolution**

Tax Sale Bids

Ms. Ross presented the following tax sale bids:

TOWN OF ANDOVER
Ormsby, Karen

Tax Map #216.10-1-34

Karl Graves of Andover placed a bid of \$1 plus current year's taxes and recording costs for a total of \$2,078.08. A motion was made by Myers, seconded by Nielsen and carried to accept the bid. **Prepare Resolution**

TOWN OF GRANGER
Schindler, Frank

Tax Map #29.-1-29.24

Frank Schindler made an offer to pay back taxes, current year taxes, recording costs and attorney fees totaling \$1,290.03 to take back title of the property. The request was approved on a motion by Bennett, seconded by Reynolds and carried. **Included with Resolution No. 205-05**

Contract for Auditing Services

Ms. Ross stated that last year the Board approved a one-year contract with Eldredge, Fox & Porretti for auditing services. This year Ms. Ross sent out six proposals for a three-year contract and received five bids. Committee members reviewed the bids and a motion was made by Bennett, seconded by Reynolds and carried to enter into agreement with Eldredge, Fox & Porretti for auditing services for the years ending 2005, 2006 and 2007 for \$35,000 a year. It was noted that \$35,000 is the same pricing level as last year. **Prepare Resolution**

Development of State Route 19 and I-86 Intersection

Committee members reviewed a letter from Ronald Stuck, Chairman of the Planning Board, recommending that the Legislature create a County Water and Sewer District within the areas of County Road 20 and State Route 19 at the area of intersection with Interstate 86. Committee members briefly discussed funds in the LLRW (Low Level Radioactive Waste) Reserve that they would like to use toward water and sewer infrastructure for this area. Former Senator McGee had previously sponsored legislation allowing us to use the funds in the LLRW, but the wording of the legislation requires a change, and we are waiting for new legislation to be approved that will specifically identify the area (Exit 30) to be developed. John Margeson, County Administrator, stated that the County Attorney has advised against using any funds from the LLRW Reserve until proper legislation has been approved. When it becomes time to talk about actually creating a water and sewer district, the Facilities Planning & Management Committee will be the committee of jurisdiction and will initiate the process.

Friendship Empire Zone

Committee members reviewed a letter from Legislator Susan Myers as Chairman of the Friendship Empire Zone. In the letter Ms. Myers indicates that the Friendship Empire Zone has lost critical funding and asks the Board to consider increasing their funding from \$39,500 to \$50,000. Legislator Brent Reynolds suggested bringing the empire zone under our Development Office. Committee members briefly discussed the idea. Ms. Myers suggested they talk to the Friendship Town Supervisor about the matter as Ms. Myers does not believe the state will look at doing things differently unless the town agrees.

NYS Comptroller

Committee members reviewed a letter from the NYS Comptroller wherein he warns the County that we are coming close to our constitutional taxing limit. Legislator Curt Crandall, Chairman of the Ways and Means Committee, stated that he finds it ironic that the stated mandated expenses (retirement, Medicaid, jail, etc.) that we don't have control over is what pushes us over or at least crowds our constitutional tax limit.

Letters to Towns Regarding HAVA Requirements

John Margeson, County Administrator, distributed copies of a draft letter to the towns regarding how the Help America Vote Act (HAVA) requirements will affect the County and the towns including budgetary considerations. The letter suggests that the towns continue to make budgetary appropriations for certain expenses we think they are going to be required to assume or absorb in their 2006 budgets. Mr. Margeson indicated that some conflicting information has been distributed, and in 2006 we will have many questions answered when it is determined how the HAVA Law will be interpreted at the State level. A motion was made by Reynolds, seconded by Bennett and carried approving the letter and requesting Mr. Margeson to sign the letter and have it distributed to the towns.

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

The Health Department requests approval of Transportation Agreements with 15 school districts to provide transportation to preschool children with handicap conditions. The contracts have

been reviewed by the County Attorney. It was noted that the Transportation Agreements result in significant savings for the County. The request was approved on a motion by Reynolds, seconded by Nielsen and carried. **Prepare Resolution**

The Health Department requests a resolution accepting \$18,726 from the NYS Department of Health for ATUPA (Adolescent Tobacco Use Prevention Act). The Department uses the monies for educational purposes. The funds should be appropriated to account A4051.462 (Tobacco Awareness – Contractual) with a like sum placed in revenue account A10.3450.04. The request was approved on a motion by Bennett, seconded by Reynolds and carried. **Prepare Resolution**

The Office for the Aging requests a resolution accepting an additional \$3,000 from the Federal Older Americans Act Title VII grant for fiscal year 2005. The supplement will be used to purchase Synergy's OmbudsManager software as modified for use in New York State. The \$3,000 should be appropriated to A6781.201 (OFA – Title VII Elder Abuse – Equipment) with a like sum placed in revenue account A11.4772.05 (Title VII – Federal). The request was approved on a motion by Nielsen, seconded by Reynolds and carried. **Prepare Resolution**

The Office for the Aging requests a resolution accepting a new State grant – the Long Term Care Insurance Education and Outreach Program (LTCIEOP) grant. This grant is to be used to inform and educate the general public regarding insurance policies available for long term care, including those policies that are available through the New York State Partnership for Long Term Care. A Long Term Care Insurance Resource Center must be established with the Office for the Aging. The \$50,000 in funding should be allocated as outlined on the attached Memorandum of Explanation. The request was approved on a motion by Russo, seconded by Bennett and carried. **Prepare Resolution**

It was noted that the Office for the Aging applies a proportionate amount of grant funding received to cover necessary administrative functions associated with the various programs and services.

The Department of Social Services requests approval to fill a Community Service Aide position (Union, Grade 4) for the HEAP Program. This position has been budgeted in both the 2005 and 2006 budgets, and is fully funded by Federal monies. Qualifications for this position include recipients of Public Assistance (TANF). The request was approved on a motion by Nielsen, seconded by Reynolds and carried.

Community Services requests a resolution approving transfers in the A4310 Mental Health Administration accounts to cover fringe benefits and insurance increases. The transfers have been summarized on the attached Memorandum of Explanation. The request was approved on a motion by Myers, seconded by Nielsen and carried. **Prepare Resolution**

Community Services requests a resolution accepting and allocating \$24,390 in increased funding to the A4312 Mental Health ICM Program as outlined on the attached Memorandum of Explanation. The request was approved on a motion by Bennett, seconded by Reynolds and carried. **Prepare Resolution**

Community Services requests a resolution accepting and allocating \$2,499 in increased funding to the A4316 Mental Health ICM Program as outlined on the attached Memorandum of Explanation. The request was approved on a motion by Bennett, seconded by Reynolds and carried. **Prepare Resolution**

Public Safety Committee

The Office of Emergency Services requests a resolution accepting a \$50,000 Federal Homeland Security Grant. The funds should be appropriated to A3645.218 ((Homeland Security – Equipment) with a like sum placed in revenue account A10.3306.EMG. It was noted that these funds cannot be used to offset personnel costs. The request was approved on a motion by Bennett, seconded by Reynolds and carried. Prepare Resolution

Public Works Committee

Referral of the 2006 machinery requests deleting two solid waste containers and one used forklift. Committee members discussed whether or not they want to bond equipment. It was suggested that the equipment list be reduced and bond only what it absolutely necessary. Committee members plan to discuss the issue further with the Department of Public Works.

Referral of the 2006 capital bridge projects with no changes. Committee members discussed bonding the capital projects. Legislator Susan Myers asked if all of the bridges listed for replacement have been “red-flagged,” and if there were any that didn’t absolutely have to be done. It was suggested that lowering the tonnage limit may keep a few bridges operational for a little longer. Legislator Reynolds stated that our CHIPS funding can be used to make the bond payment on the bridges. One committee member suggested that we consider increasing the percentage that towns contribute toward their bridges. A motion was made by Bennett, seconded by Reynolds and carried to include \$1,008,200 for the capital projects listed on the attached sheet when we do go out to bond. (Voting No: Myers) Prepare Resolutions

Transfer of Funds

Brenda Rigby Riehle requested a resolution transferring \$500 from A1040.101 (Clerk of the Board – Personnel Services) to account A1040.424 (Clerk of the Board – Legal Advertising) to cover the estimated expense through the end of the year for a larger than anticipated volume of legal advertisements. The request was approved on a motion by Bennett, seconded by Russo and carried. Prepare Resolution

Insurance Recovery Funds

Ms. Riehle requested a resolution to accept two checks in the amount of \$189 each from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace two windshields on Health Department vehicles. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery). The request was approved on a motion by Russo, seconded by Bennett and carried. Prepare Resolution

Transfer of Funds/Create Capital Account

John Margeson stated that he attended a meeting at the Crossroads Center this morning to discuss the overall development of the area around Exit 30. Mr. Margeson indicated that the owner of the property and developer have been in negotiations with respect to acquisition of the land. Although the land acquisition has not been completed, it will be necessary to complete numerous tests and studies before any work can begin. Some of the items that must be completed include

wetlands delineation, endangered species studies, archeological investigations, SEQR documents and determinations, soil borings, surveys and preparation of maps. The IDA plans to finance this portion of the project, and they have requested financial assistance to cover the cost of doing the preliminary work. The estimated cost is \$95,000. Mr. Margeson indicated that ultimately the property will be owned by the IDA and leased back. Mr. Margeson requested a resolution to transfer \$95,000 from A9010.8 (State Retirement) to a capital account to be established by the County Treasurer. The developer is trying to acquire IDA financing, and if the developer obtains the necessary funding, the County will be reimbursed the \$95,000. The developer would like to begin infrastructure in late spring or early summer. The request to transfer funds and create a capital account was approved on a motion by Reynolds, seconded by Myers and carried. Prepare

Resolution

2006 Budget

Committee members briefly discussed the 2006 budget. Some committee members suggested removing all non-mandated cost centers from the tentative budget, and then adding some back in when proven necessary. Legislator Crandall cautioned against removing cost centers that may be necessary to maintain or operate services for mandated programs such as the central service telephone because if a final budget is not adopted by December 20, the tentative budget then becomes the operating budget for the year.

Committee members talked about the fact that it may not be cost effective to cut some programs. Another point mentioned was that the County duplicates some services that could be obtained elsewhere, and we need to investigate if another provider or entity could provide the same service if the County eliminated certain programs.

Four departments (Public Works, Social Services, Health, Sheriff) were requested to eliminate \$500,000 from their budget, and committee members will also be asking the other departments to make cuts. It was noted that we can only increase our 2006 budget by approximately \$900,000 to stay within our constitutional tax limit, and several mandated expenses such as retirement and Medicaid are each over that amount before anything else is added in. This may force us to raise our constitutional tax limit. Legislator Crandall stated that a press release or flier should be created so that people can see how mandated expenses force our taxes to increase.

Committee members will meet again on Wednesday, October 19, and they plan to have a tentative budget filed on October 24.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

Request to Fill Position

Date: October 12, 2005

Committee of Jurisdiction: Ways & Means

I would like to fill the following position:

Title Human Resources Specialist Department Human Resources/Civil Service

Will any positions be eliminated? No If yes, which one? _____

This position is an:

Existing position? Yes Newly Created Position? _____ created by Resolution # _____

This position will be:

Full Time? Yes Part Time? _____ Permanent? _____ Temporary? _____

This position will be:

Non Union? x Union? _____ covered by the _____ bargaining unit.

Grade 6 Step 4 Hourly pay rate \$18.71

Annual salary of position \$34,050 Cost of benefits for position \$15,280

Does this position support a mandated program/grant? No

Name of program/grant? _____

Source of funding for position?

100 % County _____ % State _____ % Federal _____ % Other

Amount in current years budget for this position _____

Reason for need to fill this position at this time?

Promotion of incumbent to Personnel Officer. Position is vital to perform the civil service and human resource duties necessary.

Department Head Signature Ellen A. Keckle

Date 10/07/05

MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Ways & Means

Date: October 12, 2005

Explanation of Grant:

(please attach award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)
Request a resolution approving the Local Enhanced Wireless 911 Grant Program Agreement with the NYS Department of State and appropriation of funds in accounts to be designated by the County Treasurer.

Pursuant to Article 6-A of the County Law of the State of New York and the appropriation of funds for the Wireless 911 Program in the 2005-2006 State Budget, the Department of State has determined that Allegany County is eligible to apply for reimbursement of certain costs associated with the provision of Wireless 911 services.

Our allocation from the 2005-2006 budget for costs incurred from April 1, 2005 through March 31, 2008 is \$29,599.

FISCAL IMPACT: Total grant: \$ 29,599.00

Local county share: _____

State Grant? Revenue # A02.1589.R4 \$ \$29,599.00

Federal Grant? Revenue # _____ \$ _____

if Federal, please list Federal Catalog of Federal Domestic Assistance
(CFDA) number _____ - _____

Appropriation breakdown?	# _____	\$ _____
	# _____	\$ _____
	# _____	\$ _____

Please contact County Treasurer for new account numbers for any new grants.

For further information regarding this matter please contact:

Russ Hall, Emergency Communications Coordinator

ext 244



ALLEGANY COUNTY REAL PROPERTY TAX SERVICE

COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
Director

September 29, 2005

Terri L. Ross, County Treasurer
Tax Collector

TOWN	OWNER OF RECORD	TAX MAP NUMBER	LAND/TOTAL ASSESSMENT	TAX YEAR CORRECTING
Amity	Gilliland, Jason & Amy	159.-1-30.4	\$59,100/\$72,500	Amity Town & County 2005

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel was assessed for the total acreage of the original parcel, after it split.

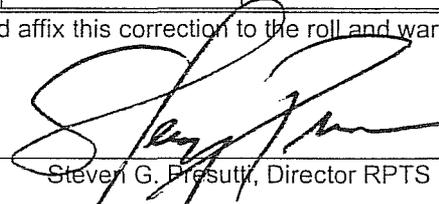
<input type="checkbox"/> CLERICAL ERROR	XX	<input type="checkbox"/> ERROR IN ESSENTIAL FACT	<input type="checkbox"/> UNLAWFUL ENTRY
---	----	--	---

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

	CORRECTED TAXABLE VALUE	CORRECTED TAX	CHARGE BACK	(For Treasurer Office use)
	\$22,000			
Allegany County		\$362.87	\$832.97	A342
Town		\$182.36	\$418.61	A430
Fire		\$28.94	\$66.43	A430
Village Relevy				A441
School Relevy		\$451.02	\$1,035.27	A440
Special Districts				
School				A440 (All School \$'s)
Library				A440 (All School \$'s)
Interest & Penalties				A1090 – Interest
				A430 - 2 nd Notice
Total		\$1,025.19	\$2,353.28	

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over \$1,000 and/or complete removal of parcel)


 Steven G. Presutti, Director RPTS

(For County Administrators Use Only for Refund/Corrections \$1,000 and below, per Res # 97 - 02)

The tax in the amount of \$ was not paid.

A corrected tax in the amount of \$ is due from the applicant.

Dated: _____

Approved by _____

John E. Margeson, County Administrator

CC: Tax Collector, Assessor

2005 T/C



NYS BOARD OF REAL PROPERTY SERVICES

RP-554 (9/04)

APPLICATION FOR CORRECTED TAX ROLL

FOR THE YEAR 2004 2005

Part I: To be completed in duplicate by Applicant. APPLICANT MUST SUBMIT BOTH COPIES TO COUNTY DIRECTOR OF REAL PROPERTY TAX SERVICES. (In Nassau and Tompkins Counties, submit to Chief Assessing Officer). NOTE: To be used only prior to expiration of warrant for collection. For wholly exempt parcel, attach statement signed by assessor or majority of board of assessors substantiating that assessor(s) have obtained proof that parcel should have been granted tax exempt status on tax roll.

Jason & Amy Milland
1a. Name of Owner

Day Evening
2. Telephone Number

77 Humphrey St
Marblehead, Mass. 01945

3. Parcel Location (if different than 1b.)

159-1-30-4

4. Description of real property as shown on tax roll or tax bill (Include tax map designation)

5. Account No. 6. Amount of taxes currently billed

7. I hereby request a correction of tax levied by School, Town, County, Genesee Valley
(county/city/school district; town in Westchester County; non-assessing unit village)

for the following reasons (use additional sheets if necessary): When this parcel was split from 159-1-30-1

on 08/21/04, the assessment should be 2000L/22,000T and not 59,100L
72,500T which was assessment of parent parcel.

8-8-2005
Date

W. E. Weeks - Assessor
Signature of Applicant

PART II: For use by COUNTY DIRECTOR: Attach written report (including documentation of error in essential fact) and recommendation. Indicate type of error and paragraph of subdivision 2, 3 or 7 of Section 550 under which error falls.

Date application received: 9/26/05 Period of warrant for collection of taxes: 10/1/05-12/31/05

Last day for collection of taxes without interest:

Recommendation: [X] Approve application [] Deny Application
9/30/05 Date Signature of County Director

* [] If box is checked, this copy is for assessor and board of assessment/review of city/town/village of which are to consider attached report and recommendation as equivalent to petition filed pursuant to section 553.

PART III: For use by TAX LEVYING BODY or OFFICIAL DESIGNATED BY RESOLUTION (Insert Number or Date)

APPLICATION APPROVED Amount of taxes currently billed: \$

Notice of approval mailed to applicant on (enter date): Corrected tax: \$

Order transmitted to collecting officer on (enter date):

APPLICATION DENIED Reason:

Seal of Office Date Signature of Chief Executive Officer or Official Designated by Resolution

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways & Means

Date: October 11, 2005

Requesting permission on behalf of the Allegany County Bi-Centennial Committee to accept the following dollars in Gifts and Donations towards the funding of the 2006 Celebration.

Budget Adjustments needed.

Donations received to date:	1/1/2005 thru 9/22/2005	
See Attached	Misc. Donations	\$12,908.46

Donations not received but committed this month:

Budget Adjustments to be made:

Revenue A 08.2705.7550	\$ 11,658.46
A 10.3089.0000	\$ 1,250.00
Expense A 7550.447	\$ 12,908.46

FISCAL IMPACT: None.

For further information regarding this matter, contact:

Terri L. Ross, Allegany County Treasurer
(585)268-9289

County Bicentennial Donations: A08.2705.7550 (Revenue) A7550.447 (Expense)

DATE	NAME/ORGANIZATION	CHECK NUMBER	DEPOSITS	EXPENDITURES	BALANCE
1/13/2005	2004 BALANCE	300572	\$4,547.93		\$4,547.93
1/13/2005	CASH		\$50.00		\$4,597.93
	Evelyn Bunnell	4175	\$20.00		\$4,617.93
	Kath Buffington	1006	\$40.00		\$4,657.93
	Kath Buffington	1010	\$40.00		\$4,697.93
	Alfred University	4944	\$300.00		\$4,997.93
1/18/2005	CASH		\$194.00		\$5,191.93
1/26/2005	Blucher's Buttons & Photos			\$416.89	\$4,775.04
1/28/2005	CASH		\$78.00		\$4,853.04
2/7/2005	CASH		\$48.00		\$4,901.04
2/9/2005	Postage			\$37.00	\$4,864.04
2/22/2005	2004 MONIES		\$500.00		\$5,364.04
2/22/2005	Blucher's Buttons & Photos			\$247.84	\$5,116.20
2/28/2005	CASH		\$163.00		\$5,279.20
	Judith A Johnson	4710	\$20.00		\$5,299.20
3/15/2005	CASH		\$20.00		\$5,319.20
	Bette L. Stockman	2060	\$43.00		\$5,362.20
4/4/2005	CASH		\$265.00		\$5,627.20
	Cort Dunham	350	\$20.00		\$5,647.20
4/21/2005	CASH		\$24.00		\$5,671.20
	Janet Norris	4485	\$20.00		\$5,691.20
	Robert Christman	2862	\$20.00		\$5,711.20
4/29/2005	CASH		\$250.00		\$5,961.20
	Ronald Alsworth	4163	\$30.00		\$5,991.20
5/16/2005	CASH		\$382.00		\$6,373.20
	Janet Ellingson	4227	\$30.00		\$6,403.20
5/24/2005	CASH		\$1,062.00		\$7,465.20
5/26/2005	CASH		\$20.00		\$7,485.20
	Patricia Sweeney	4101	\$50.00		\$7,535.20
	Martha Thompson	180	\$10.00		\$7,545.20
5/31/2005	CASH		\$185.00		\$7,730.20
6/8/2005	Blucher's Buttons & Photos			\$340.33	\$7,389.87
6/21/2005	Blucher's Buttons & Photos			\$213.20	\$7,176.67
6/29/2005	CASH		\$61.00		\$7,237.67
	Paul Hollier	6891	\$20.00		\$7,257.67
		1068	\$75.00		\$7,332.67
7/11/2005	CASH		\$98.00		\$7,430.67
7/19/2005	CASH		\$98.00		\$7,528.67
	Adele Finnemore	5560	\$20.00		\$7,548.67
7/22/2005	CASH		\$311.00		\$7,859.67
7/28/2005	Genesee Library quilt		\$0.00	\$806.00	\$7,053.67
7/28/2005	CASH		\$729.60		\$7,783.27
	CHECKS		\$244.00		\$8,027.27
8/1/2005	CASH		\$160.00		\$8,187.27
	CHECKS		\$23.00		\$8,210.27
8/1/2005	Blucher's Buttons & Photos			\$349.91	\$7,860.36
8/16/2005	CASH		\$249.56		\$8,109.92
	CHECKS		\$13.00		\$8,122.92
8/18/2005	CASH		\$52.25		\$8,175.17

	CHECKS	\$193.00		\$8,368.17
8/25/2005	CASH	\$52.00		\$8,420.17
	CHECKS	\$23.00		\$8,443.17
8/26/2005	INK		\$155.00	\$8,288.17
9/8/2005	CASH	\$517.87		\$8,806.04
	CHECKS	\$116.00		\$8,922.04
9/9/2005	OFA		\$180.00	\$8,742.04
9/12/2005	CASH	\$5.25		\$8,747.29
	CHECKS	\$75.00		\$8,822.29
9/20/2005	STAMPS		\$9.25	\$8,813.04
9/22/2005	Blucher's Buttons & Photos		\$53.44	\$8,759.60
	CASH	\$90.00		\$8,849.60
9/22/2005	State Aid -Fireworks Display	\$1,250.00	\$0.00	\$10,099.60
		<u>\$12,908.46</u>	<u>\$2,808.86</u>	

Appropriation:

A7550.447 \$12,908.46

Revenue:

A08.2705.7550 \$11,658.46

A10.3089.00 \$1,250.00

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: October 12, 2005

Town of Andover
Assessed to Karen Ormsby
Tax Map # 216.10-1-34

Back Taxes 2003-2004 interest thru 10/05	\$	1.00	** purchase price
2005 Current Year's Taxes thru 10/05	\$	1,963.08	
Recording Costs	\$	114.00	
Transfer Tax	\$	0.00	based on **
Total Due		\$ 2,078.08	

Cash, Certified Check or Money Order (no personal checks) should be made payable to:

Allegany County Treasurer
7 Court Street
Belmont, NY 14813

For further information regarding this matter, contact:

Terri L. Ross, Allegany County Treasurer

(585) 268-9289

BID FORM: TERMS AND CONDITIONS OF SALE

Allegheny County will offer for sale various parcels at our annual tax sale held on May 7, 2005, acquired by Allegheny County pursuant to the provisions of the New York State Real Property Tax Law. All parcels offered for sale are sold "as is" with no representation as to the status of the title. Allegheny County will provide a Quit-Claim deed to each parcel which will contain the following language:

The County of Allegheny and the Allegheny County Treasurer shall in no event be or become liable for any defects in or encumbrances of liens on the title hereby conveyed for any cause whatsoever. No claim or demand of any nature that arises from this sale or any of the proceedings leading hereto shall ever be made against the County of Allegheny or the Allegheny County Treasurer.

Allegheny County will not provide an abstract of title or title insurance and does not warrant that the title is insurable.

Written bids may be submitted for each of the parcels being offered for sale. All written bids must be submitted on this form and must be received by the Allegheny County Treasurer's Office no later than 5:00 PM on the day of May 6, 2005. All sealed written bids, timely received by 5pm on May 6, 2005, will be opened on May 7, 2005. A bid deposit representing ten percent (10%) of the bid amount or \$100.00 whichever is greater, must be submitted with the bid in the form of cash, certified check, or its equivalent. Within ten days of the sale, the balance of the bid price, together with any 2005 Town and County taxes (may contain reliefs from previous year) and recording costs must be paid to the Allegheny County Treasurer's Office by cash, certified check or its equivalent. Failure to tender this balance will result in a forfeiture of the bid deposit and the County will have the right to sell the parcel to someone else. The County of Allegheny reserves the right to reject any and all bids at any time. All bids received shall be deemed held open until final acceptance and approval by resolution of the County Board of Legislators.

Successful bidders will become responsible for all other taxes beginning with the 2005-06 village taxes (June), if applicable, and 2005-06 school taxes (September). Successful bidders also assume responsibility for evicting occupants, if any.

Upon full payment as provided above, the Allegheny County Attorney's Office will prepare the Quit-Claim deed which will be recorded by the Allegheny County Treasurer's Office in the Allegheny County Clerk's Office. After recording, the deed will be mailed to the address as set out in the bid form.

I am the individual submitting a bid as set forth below on this bid form. I have read each of the terms and conditions of sale as set forth above, understand said terms and conditions, and agree to be bound by said terms and conditions in submitting my bid.

DATE: _____ SIGNATURE OF BIDDER: _____

BID FORM: OFFER TO PURCHASE

Pursuant to the terms and conditions of sale as set forth above, I hereby submit a bid in the amount indicated below to purchase the parcel of property as described below. I have also enclosed a bid deposit in the amount of \$ _____ representing 10% of the amount of bid or \$100.00, whichever is greater..

AMOUNT OF BID \$ 1.00 plus current years taxes

BIDDER # & NAME: KARL E GRAVES

ADDRESS: 25 ELM STREET ANDOVER, NY 14806

PHONE: 607-478-8872

PROPERTY DESCRIPTION:

TOWN: ANDOVER

ASSESSED TO: KAREN ORMSBY

TAX MAP NO: 216.10-1-34

If my bid is accepted, I would like the Quit-Claim deed made out as follows: (Please PRINT each name to be on the deed separately)

GRAVES KARL E 050-44-5129

LAST NAME FIRST NAME MI SOC. SEC. #

TREASURER'S USE ONLY: MO/CASH/CC/OTHER # AMOUNT \$ NUMBER OF BIDS #

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: October 10, 2005

Town of Granger
Assessed to Frank Schindler
Tax Map # 29.-1-29.24

Back Taxes 2003-2004 interest thru 9/05	\$ 678.31 ** purchase price
2005 Current Year's Taxes thru 9/05	\$ 243.72
Recording Costs	\$ 114.00
Transfer Tax	\$ 4.00 based on **
County Attorney Fee & Admin. Fee	\$ 250.00
Total Due	\$1,290.03

Cash, Certified Check or Money Order (no personal checks) should be made payable to:

Allegany County Treasurer
7 Court Street
Belmont, NY 14813

For further information regarding this matter, contact:

Terri L. Ross, Allegany County Treasurer

(585) 268-9289

October 12, 2005
Ways and Means

Results of the RFP for Auditing Services –

3 Year Contract YE 2005, 2006 and 2007

Released September 6, 2005

Due back by October 3, 2005

*Eldredge, Fox & Porretti, LLP – performed services for YE 2004

Eldredge, Fox & Porretti, LLP
180 Canal View Blvd
Suite 100
Rochester, NY 14623-2833

YE 2005 \$ 35,000
YE 2006 \$ 35,000
YE 2007 \$ 35,000
Total 3 Year - \$ 105,000

Toski, Schaefer & Co., PC
555 International Drive
Williamsville, NY 14221

YE 2005 \$ 28,000 - \$32,000
YE 2006 \$ 33,000
YE 2007 \$ 34,000
Total 3 Year - \$ 99,000

Gray Certified Public Accounting, PC
25 Browns Race
Rochester, NY 14614-1004

YE 2005 \$ 32,500
YE 2006 \$ 34,500
YE 2007 \$ 36,000
Total 3 Year - \$ 103,000

Raymond F. Wager, CPA P.C.
Corona Executive Commons
332 Jefferson Road
Rochester, NY 14623

YE 2005 \$ 43,000
YE 2006 \$ 44,000
YE 2007 \$ 45,000
Total 3 Year - \$ 132,000

Drescher & Malecki LLP
132 Cayuga Road
Suite 2C
Cheektowaga, NY 14225

YE 2005 \$ 52,000
nothing noted for YE 2006 or 2007
assuming \$ 52,000
Total 3 Year - \$ 156,000

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

Date: September 21, 2005

The Health Department requests approval of Transportation Agreements with Fifteen School Districts to provide transportation to Preschool children with Handicap Conditions.

The County Attorney has reviewed the contracts.

FISCAL IMPACT:

For further information regarding this matter, contact:

Gary W. Ogden, MD, Public Health Director

X247 or

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

Date: September 21, 2005

The Health Department requests approval to accept \$18726 from the NYS Department of Health for ATUPA (Adolescent Tobacco Use Prevention Act). The Department uses the monies for educational purposes.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Gary W. Ogden, MD, Public Health Director

X247 or

MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Human Services

Date: September 21, 2005

Explanation of Grant:

(Please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

Resolution for Supplement received from the Federal Older Americans Act Title VII grant for FY 2005. This supplement is to be used to purchase Synergy's OmbudsManager software as modified for use in New York State. Please appropriate funding as follows:

Appropriations (\$3,000)

A 6781.201	Computer Software	\$3,000
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Revenues (\$3,000)

A 11 4772.05 Title VII - Federal	\$3,000
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FISCAL IMPACT: Total grant: \$3,000
Local county share: \$ 0

			(CFDA) Numbers
Federal Grant? <u>Yes</u>	Revenue # A 11 4772.05	\$3,000	93-042

This grant is X renewal of existing grant funded program or _____ new grant fund program.

Grant Fiscal Year- 01/01/05 – 12/31/05

Obligation of County after grant expires: None

Major benefits of accepting this grant are: Increased federal appropriation of already accepted grant.

Department Head Signature 

MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Human Services

Date: September 21, 2005

Explanation of Grant:

(please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

The Allegany County Office for the Aging requests a resolution to accept a new State grant – the Long Term Care Insurance Education and Outreach Program (LTCIEOP) grant. This grant is to be used to inform and educate the general public regarding insurance policies available for Long Term care, including those policies that are available through the New York State Partnership for Long Term Care. A Long Term Care Insurance Resource Center must be established within the Office for the Aging.

Appropriations (\$50,000.00)

A 6780.101 Regular Pay	\$15,000.00
A 6780.201 Office Equipment	\$ 9,000.00
A 6780.401 Postage	\$ 1,800.00
A6780.402 Mileage	\$ 1,800.00
A6780.408 General Suppl.	\$ 4,000.00
A6780.409 Fees	\$ 3,000.00
A6780.416 Telephone	\$ 1,600.00
A6780.419 Printing	\$ 2,000.00
A6780.424 Ads	\$ 2,000.00
A6780.474 Subcontractor	\$ 5,000.00
A6780.802 Retirement	\$ 2,468.00
A6780.806 Hosp/Med	\$ 2,332.00

Revenues (\$50,000.00)

A 10 3772.678 LTCIP	\$50,000.00
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FISCAL IMPACT: Total grant: 50,000.00
Local county share: 0.00

State Grant? YES Revenue # A 10 3772.678 \$ 50,000.00
if Federal, please list Federal Catalog of Federal Domestic Assistance

(CFDA) number _____ - _____

This grant is _____ renewal of existing grant funded program or X new grant fund program.

Grant Fiscal Year – 4/1/05-3/31/06

Obligation of County after grant expires: None

Major benefits of accepting this grant are: 100% State Grant no county match required.

Department Head Signature _____



Request to Fill Position

ate: 9/21/05 Committee of Jurisdiction: Human Services

I would like to fill the following position:

Title Community Service Aide Department Social Services

Will any positions be eliminated? no If yes, which one? _____

This position is an:

Existing position? X Newly Created Position? _____ created by Resolution # _____

This position will be:

Full Time? _____ Part Time? _____ Permanent? _____ Temporary? X

This position will be:

Non Union? _____ Union? X covered by the _____ bargaining unit.

Grade 4 Step min Hourly pay rate \$11.48

Annual salary of position _____ Cost of benefits for position _____

Does this position support a mandated program/grant? no

Name of program/grant? _____

Source of funding for position?

 % County % State 100 % Federal % Other

Amount in current years budget for this position \$10,000

Reason for need to fill this position at this time?

The Department of Social Services is requesting permission to fill a temporary Community Service Aide position for the HEAP program.

Department Head Signature Patricia Schmelze

Date 9/21/05

06/17/03

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 9/14/05

2005 MENTAL HEALTH BUDGET ADJUSTMENTS

A4310 MENTAL HEALTH ADMINISTRATION

ACCOUNT	INCREASE	ACCOUNT	DECREASE
A4310.101 PERSONNEL	\$ 200.00	A4314.451 MENTAL HEALTH C.S.S.	\$20,650.00
A4310.802 RETIREMENT	\$ 17,258.00		
A4310.804 WORKERS COMP	\$ 350.00		
A4310.805 DISABILITY	\$ 55.00		
A4310.806 HOSP/MED INS.	\$ 2,787.00		
	\$20,650.00		

ACCOUNT	INCREASE	REVENUE	INCREASE
A4310.803 F.I.C.A.	\$ 830.00	A10.3490.1200 REINVESTMENT	\$ 830.00
A4310.406 INSURANCE	\$ 1,605.00	A10.3490.1200 REINVESTMENT	\$ 1,605.00
A4310.409 FEES	\$ 2,588.00	A10.3490.1014 C.S.S.	\$ 2,588.00
A4310.412 REPAIRS	\$ 2,349.00	A10.3490.1200 REINVESTMENT	\$ 2,349.00
A4310.461 ARA	\$ 328.00	A10.3490.1400 COMM. PERFORMANCE	\$ 328.00
A4310.463 FINGER LAKES	\$ 416.00	A10.3490.146L COMM. SUPPORT PROG	\$ 416.00
A4310.457 CAMP-GET-AWAY	\$20,000.00	A10.3490.146L COMM.SUPPORT PROG	\$20,000.00

FISCAL IMPACT: None to County

For further information regarding this matter, contact:

Robert W. Anderson, Ph.D. , Community Services

585-593-1991

Name and Department

Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 9/14/05

2005 MENTAL HEALTH BUDGET ADJUSTMENTS

A4312 MENTAL HEALTH I.C.M. PROGRAM

ACCOUNT	INCREASE	REVENUE ACCOUNT	INCREASE
A4312.101 PERSONNEL	\$ 3,713.00	A02.1625.03 MEDICAID	\$ 24,390.00
A4312.802 RETIREMENT	\$ 12,668.00		
A4312.803 F.I.C.A.	\$ 283.00		
A4312.804 WORKERS COMP.	\$ 123.00		
A4312.805 DISABILITY	\$ 22.00		
A4312.806 HOSP./MED. INS.	\$ 7,581.00		

FISCAL IMPACT: None to County

For further information regarding this matter, contact:

Robert W. Anderson, Ph.D., Community Services

585-593-1991

Name and Department

Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 9/14/05

2005 MENTAL HEALTH BUDGET ADJUSTMENTS

A4316 MENTAL HEALTH ICM PROGRAM

ACCOUNT	INCREASE	REVENUE ACCOUNT	INCREASE
A4316.101 PERSONNEL	\$ 407.00	A02.1625.03 MEDICAID	\$ 2,499.00
A4316.802 RETIREMENT	\$ 2,033.00		
A4316.803 F.I.C.A.	\$ 31.00		
A4316.804 WORKERS COMP.	\$ 23.00		
A4316.805 DISABILITY	\$ 5.00		

FISCAL IMPACT: None to County

For further information regarding this matter, contact:

Robert W. Anderson, Ph.D., Community Services

585-593-1991

Name and Department

Telephone Number

MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Public Safety Date: 10-5-05

Explanation of Grant:

(please attach award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

Homeland Security Grant

FISCAL IMPACT: Total grant: \$ 50,000
Local county share: -0-

State Grant? Revenue # _____ \$ _____

Federal Grant? Revenue # A10.3306.EM6.8 \$ 50,000

if Federal, please list Federal Catalog of Federal Domestic Assistance (CFDA) number - 97.067

Appropriation breakdown? # 3645.218 \$ 50,000
_____ \$ _____
_____ \$ _____

Please contact County Treasurer for new account numbers for any new grants.

For further information regarding this matter please contact:

John C. Tackler ext. 244



HIGHWAY
SOLID WASTE
BUILDINGS & GROUNDS

ALLEGANY COUNTY DEPARTMENT OF
PUBLIC WORKS

7 COURT STREET • ROOM 210
BELMONT, NEW YORK 14813-1078
TELEPHONE 716-268-9230 FAX 716-268-9648

DAVID S. ROESKE
Superintendent

JOHN J. MANCUSO
Deputy Superintendent I

GUY R. JAMES
Deputy Superintendent II

YVONNE M. RECHICHI
Accountant

**2006 PUBLIC WORKS EQUIPMENT REQUEST
CAPITAL ACCOUNT**

ROAD MACHINERY

1.	Gradall - 4100 Series	\$270,000	
2.	Two (2) 20 Ton Tag Trailers	\$ 32,000	
3.	Two (2) Basic Pickups	\$ 25,000	
4.	One (1) Used Forklift	<u>\$ 30,000</u>	
			\$357,000

ENGINEERING

1.	One (1) 4x4 Extended Cab Pickup	<u>\$ 25,000</u>	
			\$ 25,000

SOLID WASTE

1.	Truck Tractor (Will replace a 1988 model. If not purchased in 2006, the 2007 model will cost an additional \$10,000 due to emissions standards)	\$ 95,000	
2.	Solid Waste Containers	<u>\$ 18,000</u>	
			\$113,000

GRAND TOTAL **\$495,000**

(The 2005 approved amount was \$655,000)

ydr 06/16/05



HIGHWAY
SOLID WASTE
BUILDINGS & GROUNDS

ALLEGANY COUNTY DEPARTMENT OF PUBLIC WORKS

7 COURT STREET • ROOM 210
BELMONT, NEW YORK 14813-1078
TELEPHONE 716-268-9230 FAX 716-268-9648

DAVID S. ROESKE
Superintendent

JOHN J. MANCUSO
Deputy Superintendent I

GUY R. JAMES
Deputy Superintendent II

YVONNE M. RECHICHI
Accountant

2006 CAPITAL PROJECTS

TOWN PROJECTS

BR #02-03	Allen, Bottsford Hollow	\$ 205,000
BR #19-03	Grove, Wood Road	\$ 75,000
Culvert	Centerville, Pratt Road	<u>\$ 145,000</u>
	Total Cost	\$ 425,000
	County Share 60%	\$ 255,000
	Town Share 15%	\$ 63,750

COUNTY BRIDGES

BR #06-02	County Road 21, Andover	\$ 290,000
BR #28-01	County Road 29, Willing	<u>\$ 210,000</u>
	Total County Cost	\$ 500,000

STATE AID/FEDERAL AID

Truax Road, Wellsville

Preliminary Engineering

Federal Share 80%	\$ 112,800
County Share 15%	\$ 28,200

Total Cost \$ 141,000

Construction

Federal Share 80%	\$ 640,000
State Aid 15%	\$ 120,000
County 5%	<u>\$ 40,000</u>
Total Construction	\$ 800,000

County Road 16, Bridges 07-19 and 07-22

Construction

Federal Share 80%	\$1,260,000
State Share 15%	\$ 236,250
County Share 5%	\$ 38,000
Total Construction Costs	\$1,575,000

TOTAL COUNTY REQUIREMENT \$1,008,200

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: October 11, 2005

A resolution is requested to transfer \$500 from Account A1040.101 (Clerk of the Board - Payroll) to Account A1040.424 (Clerk of the Board - Legal Advertising) to cover the estimated expense through the end of the year for a larger than anticipated volume of legal advertisements.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Brenda Rigby Riehle, Clerk of the Board
Name and Department

X220
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: October 12, 2005

RE: Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution accepting two checks in the amount of \$189 each from NYMIR (New York Municipal Insurance Reciprocal) representing the full estimate of the cost to replace two windshields on Health Department vehicles.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery).

Health Department – 1996 Chevrolet Cavalier
VIN #1G1JC524577292967
Windshield cracked after hitting bird.

Health Department – 1996 Chevrolet Cavalier
VIN #1G1JC5247V7266812
Windshield broken – unknown cause.

Both windshields were replaced by Diamond Triumph Auto Glass.

FISCAL IMPACT: None

For further information regarding this matter, contact:

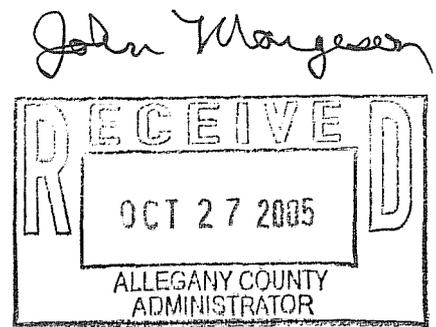
Brenda Rigby Riehle, Clerk of the Board

268-9220

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

October 19, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo, J. Palmer

Others Present

D. Aumick, R. Belmont, R. Christman, P. Cockle, J. Graffrath, D. Guiney, D. Horan, T. Hull, J. Margeson, G. Ogden, T. Parker, S. Presutti, B. Riehle, D. Roeske, T. Ross, P. Schmelzer, D. Sirianni, K. Toot, T. Zalar

Media Present

M. Streeter – Wellsville Daily Reporter; D. LeBlanc – Olean Times Herald

2006 Budget Discussions

Legislator Curt Crandall, Chairman of the Ways and Means Committee, asserted that the increase in the 2006 tentative budget is unacceptable adding that expenses that we have no control over continue to drive Allegany County's real property taxes up. Mr. Crandall stated that some of the items we have no control over include: \$2.4 million in state retirement, contractual increases with the union, expenses associated with the jail that will take a little time to get a revenue stream and Medicaid expenses.

Mr. Crandall indicated that the Ways and Means Committee is requesting department heads to go back through their budgets and come in with suggestions on how to trim those budgets even further. Mr. Crandall stated that the committee would like the department heads' input to prevent committee members from going down through the budget saying let's cut this or that and not understanding the effect it may have on different areas. Mr. Crandall asserted that we are at the point where we need to cut services.

Legislator Brent Reynolds added that we will have to raise the constitutional tax limit to get this budget in line. We are facing a desperate situation, and we can't legally raise real property taxes more than 5 percent without raising the constitutional tax limit.

John Margeson, County Administrator/Budget Officer, indicated that he would be contacting each department head with instructions regarding the form the cuts should take.

Health Department - Budget Adjustments

The Health Department submitted proposed cuts totaling \$224,426 in County dollars. Mr. Margeson questioned the elimination of sick and vacation time sell backs indicating that they are a negotiated benefit in contracts.

It was noted that the Special Education revenue is at a standstill, and Allegany County is owed more than \$200,000.

Pamela Cockle, Health Department Accountant, suggested removing the amount budgeted for the Health Department to pay the County Attorney out of the Health Department budget since

she cannot submit the expense for state and federal reimbursement. Committee members agreed the amount could be removed noting that the action will have no net effect on the budget.

Committee members briefly discussed which department the jail nurse should fall under, and a motion was made by Bennett, seconded by Nielsen and carried to investigate the matter further.

Committee members requested the Budget Officer to make the following changes to the Health Department cost centers before filing the tentative budget:

Revenues:

A10.3277.00	State Aid – Handicap Children	(\$30,375)
A10.3401.00	State Aid – Public Health	(\$93,409)

Appropriations:

A1185.1	Coroners	\$ 1,000
A2960.4	Spec Ed PHC – Contract	(\$75,000)
A4010.1	Health – Personnel	(\$86,242)
A4010.4	Health – Contractual	(\$27,700)
A4011.1	Nurses – Personnel	(\$37,521)
A4011.2	Nurses – Equipment	(\$ 6,500)
A4011.4	Nurses – Contractual	(\$39,000)
A4035.2	Family Planning – Equipment	(\$ 7,431)
A4035.4	Family Planning – Contractual	\$23,730
A4040.1	LT Home Health – Personnel	(\$ 2,000)
A4040.2	LT Home Health – Equipment	(\$ 750)
A4040.4	LT Home Health – Contractual	(\$66,000)
A4051.5	Tobacco Awareness – Cont.	(\$ 1,000)
A4052.4	Health IHAP – Contractual	(\$ 3,000)
A4071.4	Cancer Screening – Contractual	(\$ 500)
A4189.2	Bio-Terrorism – Equipment	(\$10,000)
A4189.4	Bio-Terrorism – Contract	\$10,000

Department of Social Services - Budget Adjustments

Patricia Schmelzer, Social Services Commissioner, stated that the County will only gain 25 cents on the dollar if positions that are reimbursable are cut. Ms. Schmelzer noted that she has had two people in her department retire, and she hasn't asked to fill those positions yet. Ms. Schmelzer feels comfortable reducing the Medicaid line item by \$300,000. Ms Schmelzer stated that they should have another number in November to tell us if \$8.9 million is a feasible number to budget for Medicaid. If we don't budget enough to pay our local share to the state, we will have to come up with that money. By July of next year and every year thereafter, there will not be the uncertainty; we'll have a firm figure to budget every year. Committee members also discussed state and federal aid for administrative costs. A motion was made by Reynolds, seconded by Myers and carried requesting the Budget Officer to make the following changes before filing the 2006 tentative budget:

Revenues:

A10.3610.00	State Aid – DSS Administration	\$ 90,000
A11.4610.00	Federal Aid – DSS Administration	\$113,000

Appropriations:

A6101.7 Medical Asst – Cont. (\$300,000)

Executive Session

A motion was made by Reynolds, seconded by Nielsen and carried to enter into executive session to discuss the employment or dismissal of a particular person. Following the executive session, a motion was made by Reynolds, seconded by Nielsen and carried to return to regular session.

Sheriff's Office - Budget Adjustments

A motion was made by Myers, seconded by Nielsen and carried requesting the Budget Officer to make the following changes before the tentative budget is filed:

Appropriations:

A3110.1	Sheriff – Personnel	(\$ 92,074)
A3110.2	Sheriff – Equipment	(\$ 5,000)
A3110.4	Sheriff – Contractual	(\$ 23,435)
A3111.4	Sheriff – Contractual	(\$ 3,000)
A3112.1	E911 Dispatch – Personnel	(\$ 10,000)
A3112.2	E911 Dispatch – Equipment	(\$ 500)
A3112.4	E911 Dispatch – Contractual	(\$ 3,081)
A3150.1	Jail – Personnel	(\$306,103)
A3150.2	Jail – Equipment	(\$ 1,000)
A3150.4	Jail – Contractual	(\$ 67,400)

Executive Session

A motion was made by Reynolds, seconded by Myers and carried to enter into executive session to discuss the employment or dismissal of a particular person. Following the executive session, a motion was made by Nielsen, seconded by Reynolds and carried to return to regular session.

Public Works Department - Budget Adjustments

A motion was made by Nielsen, seconded by Myers and carried (Voting No: Reynolds) requesting the Budget Officer to make the following changes before the tentative budget is filed:

Revenues:

A03.2376.02	Solid Waste Fees	\$ 20,000
A07.2650.02	Income from Recyclables	\$ 10,000
D03.2306.00	Roads & Bridges – Other Gov.	\$ 8,000
DM09.2801.13	Vehicle Inspections	\$ 2,500

Appropriations:

A1490.1	Public Works Admin. – Personnel	(\$ 24,352)
A1620.1	Buildings – Personnel	(\$ 47,335)
A8160.1	Solid Waste – Personnel	(\$ 28,564)
A8160.4	Solid Waste – Contractual	\$ 24,000
D3110.4	Traffic – Gen Supplies	(\$ 5,000)
D5020.1	Engineering – Personnel	(\$ 5,000)
D5110.1	Maintenance Rds – Personnel	(\$ 34,316)
D5110.4	Maintenance Rds – Contractual	(\$203,000)
D9030.8	FICA	(\$ 3,007)

Constitutional Tax Limit

Committee members discussed raising the constitutional tax limit. We have to either cut taxes to put us under the constitutional tax limit or raise the limit so we can stay within it. The consequences of not staying within the limit include the loss of state aid in the amount we go over the limit. Committee members briefly discussed raising the level to 1.6 or 1.75 rather than the maximum of 2 percent. Mr. Margeson recommended that we adopt a resolution to raise the constitutional tax limit from 1.5 percent to 2 percent. It was noted that the percentage can be reversed or lowered down to another figure in the future. After further discussion, a motion was made by Reynolds, seconded by Nielsen and carried to sponsor a resolution setting the date of a public hearing on a resolution to increase the limitation on the amount of funds to be raised by real estate taxes for County purposes. (Voting No: Bennett) **Prepare Resolution**

Restrictions on the Use of County Owned Vehicles

Legislator Daniel Russo read a draft resolution restricting the use of County-owned vehicles. Mr. Russo stated that 32 employees currently drive a County vehicle home, 17 employees live 10 miles or less from the County Building, 4 live within 15 miles, and 4 live 30 or more miles and live out of the County. Mr. Russo requested committee members to sponsor the draft resolution which states that no employee shall use a County owned vehicle for transportation to and from their residence. The resolution calls for the Sheriff, Undersheriff, District Attorney, Superintendent of Public Works, Public Health Director and Director of Emergency Services to all be exempt from the restriction.

Committee members discussed two main issues related to the resolution – exempt employees and parking. Mr. Russo made a motion to sponsor the resolution, but it was not seconded.

Future Meetings

The next regular Ways and Means Committee meeting will be October 24 at 10 a.m. There will be a special Ways and Means Committee meeting on Thursday, October 27 to discuss the budget.

Thermostats

David Roeske, Public Works Superintendent, requested approval to distribute a memo requesting that all thermostats in the Courthouse and County Office Building be set at 68 degrees to help combat the rising cost of energy this winter. Mr. Roeske stated that some of the school

systems have been sending home notes regarding this issue. Committee members requested Mr. Roeske to send a memo to departments.

Committee members also discussed the fact that some employees use tiny electric heaters, and it was noted that they are a code violation and shouldn't be allowed in our buildings.

Adjournment

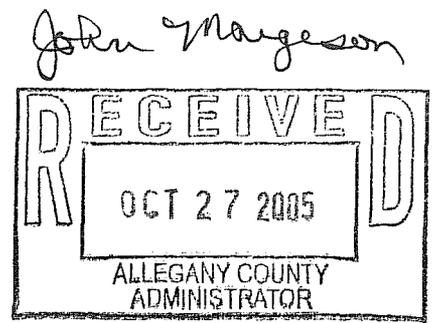
There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

NOT
APPROVED

WAYS & MEANS COMMITTEE

October 24, 2005



Committee Members Present

C. Crandall, S. Myers, K. Nielsen, P. Regan, B. Reynolds, D. Russo, J. Palmer

Others Present

D. Aumick, R. Christman, P. Cackle, G. Ogden, T. Parker, S. Presutti, B. Riehle, T. Ross, R. Soback, K. Toot

Media Present

D. LeBlanc – Olean Times Herald

Approval of Minutes

The October 11 and 12, 2005 minutes were approved on a motion by Nielsen, seconded by Russo and carried.

Tax Correction

Steven Presutti, Real Property Tax Director, presented a request to make the following tax correction:

TOWN OF CUBA
Molisani, Louis & Joyce

Tax Map #144.22-1-27
Charge Back: \$1,434.64

Mr. Presutti indicated that this parcel had a fire prior to March 1, and the assessment was not changed.

A motion was made by Reynolds, seconded by Myers and carried approving the tax correction. Pursuant to Resolution No. 97-02, a resolution is required when a correction is over \$1,000 and/or results in a complete removal of a parcel from the tax roll. Prepare Resolution

Mortgage Tax Apportionment

Brenda Rigby Riehle, Clerk of the Board, reported that the mortgage tax figures for the period April 1 through September 30, 2005 have been received and the apportionment to the towns and villages made in the Clerk's Office. A motion was made by Russo, seconded by Myers and carried to request the County Attorney to prepare a resolution authorizing the apportionment to the towns and villages. Prepare Resolution

Reimbursement of Legislative Expenses

Committee members reviewed legislators' mileage and conference expense claims for the period August 23 through September 26, 2005. A motion was made by Nielsen, seconded by Russo and carried authorizing the payment of the claims.

Audit

Ms. Riehle distributed copies of the October 24, 2005 audit summary. A motion was made by Russo, seconded by Nielsen and carried that the October 24 audit in the amount of \$2,949,428.40 be forwarded to the full Board for approval. Year-to-date we have paid \$8,169,336.54 to New York State for our 25 percent share of Medicaid expenses.

2006 Budget Discussions

Terri Ross, County Treasurer, stated that \$32,000 was previously removed from the Probation .1 account, and Mr. Sirianni indicated that his personnel services could be reduced an additional \$10,000.

Kimberley Toot, Office for the Aging Director, stated that she initially submitted a budget with a \$10,000 decrease in county funding. She was able to accomplish this by bringing in additional revenues from new state and federal grants as well as the Senior Foundation. Ms. Toot indicated that her personnel services could be reduced an additional \$7,000.

Robert Christman, County Clerk, stated that he originally submitted a very tight and accurate budget and any additional cuts would result in a cut in services. Mr. Christman stated that the County Clerk's Office is a revenue producing facility. He has gradually been reducing overtime, and he currently has \$1,500 budgeted for overtime in the 2006 budget. The County Clerk's Office is currently open to the public until 5:00 p.m., and if he has to close his offices after 5:00 p.m. some employees end up working over. Mr. Christman proposed closing his offices to the public at 4:45 p.m. to reduce any potential overtime costs. Legislator Curt Crandall, Chairman of the Ways and Means Committee, suggested Mr. Christman consider staggering the time that some employees start and end their days.

Mr. Christman noted that he gets complaints about slower service during the lunch hour when available staff has been reduced, and he also gets complaints about closing at 5:00 p.m. every day.

Terrence Parker, District Attorney, stated that he submitted a 2006 budget in which his .4's were lower than the previous year. Many .4 accounts are funded by grant money and won't save County dollars. Mr. Parker indicated that he currently has a vacant position funded, and he could remove \$29,000 from his personnel services. Mr. Parker noted that he is in the process of submitting a grant that would fund the position at 100 percent including fringe benefits.

Ms. Ross stated that the County Attorney can cut an additional \$7,200 by decreasing his .4 accounts.

Ms. Ross stated that she was able to reduce her budget an additional \$20,000 noting that \$15,000 was budgeted to replace a printer that is 24 years old, and \$5,000 came from reducing the line item used for paying fees associated with borrowing.

Steven Presutti, Real Property Tax Director, stated that his department is entirely funded with County dollars. He can reduce his overtime by \$1,000, and increase his revenue by \$5,000.

Ms. Ross indicated that the changes submitted today result in additional reductions of \$80,700 to the 2006 tentative budget.

Legislator Susan Myers suggested looking at reworking the Human Services Department so that there is a total of three employees.

Ms. Ross expressed concern about changes that were made to the Sheriff's accounts last Wednesday. Ms. Ross indicated that the Sheriff's personnel service 2006 accounts have been reduced to a level below the anticipated 2005 expense in those accounts. Ms. Ross also expressed concern about the reductions made to the utility expenses for the jail. Ms. Ross added that she would be remiss in her job if she didn't point out that the current figures in the 2006 tentative budget result in funding the jail at a level less than the current level. Ms. Ross believes the accounts have been cut short by a minimum of \$100,000. Committee members discussed obtaining a more concrete figure from the engineers regarding anticipated utility expenses.

Ms. Ross reiterated that all housing-in revenues must go to debt service and no revenue can be budgeted for 2006. We can appropriate to the 2007 budget once we know what the 2006 numbers are. The revenue received will enable us to reduce the amount we fund debt service by.

Committee members talked about the need to house-out inmates until the jail has been completed. Ms. Ross stated that the Sheriff had requested \$100,000 for that line item in 2006, but it has been reduced to \$60,000. Last year we spent \$236,000 from the housing-out account, and this year we have spent \$206,000 through September 8.

Ms. Ross noted that the Budget Officer added money for the telephone system in the jail to the 2006 tentative budget.

Restrictions on the Use of County Owned Vehicles

Legislator Robert Sobeck pleaded with committee members to reconsider sponsoring the resolution that Legislator Russo brought to the committee last week setting restrictions on the use of County vehicles. Mr. Sobeck stated that parking the vehicles should result in substantial savings, and he would rather cut vehicles than people. Committee members and others attending the meeting continued discussing the issue, and some of the points made included the following:

1. Some do not believe that not allowing employees to drive a vehicle to their home will result in financial savings whereas others believe it will result in substantial savings.
2. Vehicles could be left at County owned or operated sites closest to the employees' homes.
3. The Sheriff's Office will be moving, and that will free many parking spaces at the main County Office building.
4. The taxable benefit amount assigned to employees taking vehicles home should be increased although that will not result in actual savings for the County.
5. In addition to reducing mileage on the vehicles, parking the vehicles will save wear-and-tear on the vehicles.
6. Department Heads should be given an opportunity to add employees to the exempt list.
7. Some employees have openly acknowledged that they like to drive a County vehicle because it is so much cheaper for them.
8. If an employee needs to drive a vehicle to respond to an emergency, they could drive their own vehicle and be paid mileage.

Legislator Sobeck indicated that if the committee didn't want to sponsor the resolution, he was prepared to sponsor it himself. Chairman Palmer indicated that the matter could be dealt with by the Ways and Means Committee rather than forwarded to the Transportation Sub-committee. Committee members requested Ms. Rigby to send department heads that have employees driving vehicles a memo with a copy of the proposed resolution requesting them to attend the Ways and Means Committee meeting on Thursday if they have employees that they would like exempted from the restrictions. Committee members also plan to work with the Public Works Department and Mr.

Margeson to determine what County owned or operated sites could be used to park County vehicles overnight.

Executive Session

A motion was made by Reynolds, seconded by Nielsen and carried to enter into executive session to discuss matters leading to the employment or dismissal of a particular person. Following the executive session a motion was made by Reynolds, seconded by Nielsen and carried to return to regular session.

2006 Budget Changes

A motion was made by Reynolds and seconded by Regan to approve the suggested changes of \$80,700 before filing the tentative budget. Mr. Regan withdrew his second indicating that he did not want to include the removal of \$1,500 from the County Clerk's overtime account. A motion was made by Reynolds, seconded by Russo and carried approving the suggested changes of \$80,700 to the 2006 budget before filing the tentative budget. (Voting No: Regan)

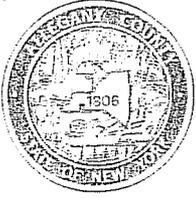
2006 Tentative Budget

Terri Ross, County Treasurer and Deputy Budget Officer, indicated that the 2006 tentative budget will now be officially filed including the changes made today. The 2006 tentative budget calls for a 15.81 percent increase in tax levy as compared to the amount levied in 2005. The total appropriations are \$93,971,096, and the revenues are \$70,853,243 leaving a balance to be raised by real property taxes of \$23,117,853. It was noted that the \$23 million is close to \$3 million over our constitutional tax limit. Our average county tax rate per \$1,000 of assessed value is \$16.82.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board



ALLEGANY COUNTY REAL PROPERTY TAX SERVICE

COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
Director

October 20, 2005

Cuba-Rushford Central School Tax Collector

TOWN	OWNER OF RECORD	TAX MAP NUMBER	LAND/TOTAL ASSESSMENT	TAX YEAR CORRECTING
Cuba	Molisani, Louis & Joyce	144.22-1-27	\$75,000	2005-2006 Cuba-Rushford Central School

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel had a fire prior to March 1st and the assessment was not changed.

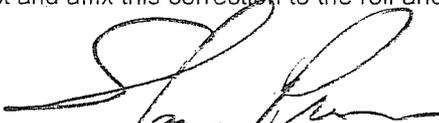
XX	CLERICAL ERROR	ERROR IN ESSENTIAL FACT	UNLAWFUL ENTRY

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

	CORRECTED TAXABLE VALUE	CORRECTED TAX	CHARGE BACK	(For Treasurer Office use)
	\$13,563			
Allegany County				A342
Town				A430
Fire				A430
Village Relevy				A441
School Relevy				A440
Special Districts				
School		\$311.21	\$1,409.70	A440 (All School \$'s)
Library		\$5.50	\$24.94	A440 (All School \$'s)
Interest & Penalties				A1090 – Interest
				A430 - 2 nd Notice
Total		\$316.71	\$1,434.64	

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

THIS CORRECTION NEEDS BOARD APPROVAL
(over \$1,000 and/or complete removal of parcel)



Steven G. Presutti, Director RPTS

(For County Administrators Use Only for Refund/Corrections \$1,000 and below, per Res # 97 - 02)

The tax in the amount of \$ was not paid.

A corrected tax in the amount of \$ is due from the applicant.

Dated: _____

Approved by _____

RESTRICTIONS ON THE USE OF COUNTY OWNED VEHICLES

Offered by: Ways and Means Committee

RESOLVED:

1. Until further resolution of this Board, County owned vehicles shall be used only for County business purposes and no County employee shall use a County owned vehicle for transportation to and from the residence of such employee.

2. All County employees who require the use of a County owned vehicle for County business purposes shall pick up such vehicle at the beginning of the work day, or any other time the employee must use a County owned vehicle on County business, at the County Office Building in Belmont, NY or at the employee's duty location if other than at the County Office Building or at the location where the vehicle is stored. At the end of the work day, or after the employee completes the business for which use of the vehicle was necessary, the employee shall return the vehicle to the County Office Building or other duty location of the employee or the location where the vehicle is stored.

3. The Sheriff, Undersheriff, District Attorney, Superintendent of Public Works, Public Health Director, Director of Emergency Services and any other County employee specifically designated by this Board shall be exempt from the restrictions imposed herein.

4. This resolution shall take effect immediately.

EXHIBIT A - SUMMARY OF BUDGET - BY FUNDS

APPROPRIATIONS	TOTAL	GENERAL FUND	W.I.A. GRANT FUND	RISK RETEN. FUND	RISK RETEN. HEALTH FUND	COUNTY ROAD FUND	ROAD MACH. FUND	SELF INS. FUND	DEBT SERVICE FUND
General Government Support	6,755,466	6,421,966		333,500					
Education	2,198,350	2,198,350							
Public Safety	5,580,354	5,580,354							
Health	7,521,230	7,521,230							
Bus Transportation	771,000	771,000							
Economic Asst. & Opportunity:	33,961,007	33,961,007							
Social Services	32,152,430								
Economic Development	240,072								
Veterans Service	77,791								
Consumer Affairs	41,449								
Prog. For Aging	1,449,265								
Culture & Recreation	484,916	484,916							
Home & Community Services	1,679,260	1,679,260							
Undistributed:									
Employee Benefits	9,462,068	8,891,275			474,293	96,500			
Inter-Fund Transfers:	8,365,398								
County Road Fund	4,952,913	4,952,913							
Road Machinery Fund	385,385	385,385							
W.I.A. Grant Fund	21,300	21,300							
Capital Fund	0	0							
Debt Service Fund	2,672,300	2,672,300							
Risk Retention - Insurance Fund	333,500	333,500							
W.I.A. Grant Fund	1,125,413		1,125,413						
Transportation (Highway)	7,295,699					6,551,014	744,685		
Debt Service	2,801,500								2,801,500
Risk Retention Health Fund	5,085,000				5,085,000				
Self Insurance Fund	884,435							884,435	
TOTAL APPROPRIATIONS:	93,971,096	75,874,756	1,125,413	333,500	5,085,000	7,025,307	841,185	884,435	2,801,500
LESS:									
Estimated Revenues Other Than									
Real Property Taxes:									
Other Real Ppty. Tax Items	1,205,000	1,205,000							
Non-Property Taxes	16,516,000	16,516,000							
Departmental Income	6,872,860	6,872,860							
Intergovernmental Charges	1,247,935	404,000				28,000		815,935	
Use of Money & Property	191,100	190,500				200	200	200	
Licenses & Permits	3,600	3,600							
Fines & Forfeitures	2,000	2,000							
Ppty. Sales & Comp. For Loss	1,033,700	1,023,000				5,700	5,000		
Miscellaneous	481,321	247,521			163,000	2,500		68,300	
State Aid	13,247,011	11,648,332	4,000			1,594,679			
Federal Aid	14,180,411	13,370,861	809,550			0			
Inter-Fund Revenues	7,257,023	1,023,345	290,563		4,922,000	441,315	450,600		129,200
Inter-Fund Transfers	8,365,398		21,300	333,500		4,952,913	385,385		2,672,300
TOTAL ESTIMATED REVENUES:	70,603,359	52,507,019	1,125,413	333,500	5,085,000	7,025,307	841,185	884,435	2,801,500
APPROPRIATED RESERVE:	249,884	249,884							
APPROPRIATED FUND BALANCE:	0								
BALANCE TO BE RAISED BY	70,853,243	52,756,903	1,125,413	333,500	5,085,000	7,025,307	841,185	884,435	2,801,500
REAL PROPERTY TAXES:	23,117,853		3,156,765	increase in levy		2.31	increase in tax rate per thousand		
AVERAGE COUNTY TAX RATE:	16.819744228		15.81	% increase in tax levy		15.90%	increase in tax rate		
COUNTY TAXABLE ASSESSED VALUE**	1,374,447,357								**tentative taxable assessed value as of 9/26/2005

MORTGAGE TAX APPORTIONMENT

For Period: April 1, 2005 - September 30, 2005

TOWNS	TOWN ASSESSMENT (1)	VILLAGE ASSESSMENT (2)		RATE FOR VILLAGE SHARE (3)	AMOUNT ALLOCATED FOR EACH TAX DISTRICT		TOWN SHARE (5)	VILLAGE SHARE (6)		VILLAGES
					Rate: (4a)	0.90871485 (4b)				
Alfred	131,396,876 80,698,438	33,308,901		20.6379	14,525.14	13,199.21	10,475.17	2,724.04		Alfred
Allen	21,037,911				2,209.00	2,007.35	2,007.35			
Alma	27,177,757				3,991.15	3,626.82	3,626.82			
Almond	99,721,290 49,860,645	8,446,648		8.4703	6,408.50	5,823.50	5,330.23	493.27		Almond
Amity	57,526,472 48,763,236	16,975,575		17.4061	7,434.00	6,755.39	5,579.54	1,175.85		Belmont
Andover	98,667,106 49,333,553	18,657,967		18.9100	10,223.79	9,290.51	7,533.67	1,756.84		Andover
Angelica	83,823,134 41,911,567	15,323,062		18.2802	6,808.50	6,186.98	5,055.99	1,130.99		Angelica
Belfast	37,055,382				6,819.50	6,196.98	6,196.98			
Birdsall	12,634,018				255.00	231.72	231.72			
Bolivar	90,365,454 45,182,727	19,572,076	18,233,347 1,338,729	21.6588	10,941.50	9,942.70	7,789.23	2,153.47	2,006.17 147.30	Bolivar Richburg
Burns	66,658,334 32,829,167	9,012,627		13.7266	2,672.58	2,428.61	2,095.25	333.36		Canaseraga
Caneadea	57,684,111				7,598.00	6,904.41	6,904.41			
Centerville	22,219,448				3,568.00	3,242.29	3,242.29			
Clarksville	30,566,505				3,940.50	3,580.79	3,580.79			
Cuba	212,113,796 106,056,395	36,098,972		17.0188	28,129.50	25,561.69	21,211.41	4,350.28		Cuba
Friendship	39,321,559				5,228.50	4,751.22	4,751.22			
Genesee	41,723,188				12,533.22	11,389.12	11,389.12			
Granger	18,466,880				1,846.00	1,677.49	1,677.49			
Grove	29,034,864				3,443.50	3,129.16	3,129.16			
Hume	47,744,831				10,815.00	9,827.75	9,827.75			
Independence	42,702,025				4,077.00	3,704.83	3,704.83			
New Hudson	23,287,124				3,966.50	3,604.42	3,604.42			
Rushford	74,516,847				13,545.94	12,309.40	12,309.40			
Scio	42,623,287				6,503.95	5,910.24	5,910.24			
Ward	15,981,020				2,867.11	2,605.39	2,605.39			
Wellsville	431,500,590 215,750,295	118,903,261		27.5558	32,821.08	29,825.00	21,606.49	8,218.51		Wellsville
West Almond	17,335,557				1,019.60	926.53	926.53			
Willing	66,561,873				6,582.50	5,981.62	5,981.62			
Wirt	59,046,144 29,523,072	4,421,733		7.4886	4,911.00	4,462.70	4,128.51	334.19		Richburg
					225,685.56	205,083.82	182,413.02	22,670.81		

ATTACHMENT TO
 SOLUTION NO. _____

TO: THE TREASURER OF ALLEGANY COUNTY, NEW YORK

Pursuant to the authority conferred by the Tax Law of the State of New York, the Board of Legislators of Allegany County, New York, does hereby order and direct that there be paid by you to the proper officers of the several tax districts entitled thereto, the mortgage tax moneys now in your hands and belonging to the several towns and villages of the county for the period April 1, 2005 through September 30, 2005.

<u>TOWN</u>	<u>AMOUNT OF TAX</u>	<u>PAYABLE TO TOWN</u>	<u>PAYABLE TO VILLAGE</u>	<u>NAME OF VILLAGE</u>
Alfred	13,199.21	10,475.17	2,724.04	Alfred
Allen	2,007.35	2,007.35		
Alma	3,626.82	3,626.82		
Almond	5,823.50	5,330.23	493.27	Almond
Amity	6,755.39	5,579.54	1,175.85	Belmont
Andover	9,290.51	7,533.67	1,756.84	Andover
Angelica	6,186.98	5,055.99	1,130.99	Angelica
Belfast	6,196.98	6,196.98		
Birdsall	231.72	231.72		
Bolivar	9,942.70	7,789.23	2,006.18	(Bolivar)
			147.30	(Richburg)
Burns	2,428.61	2,095.25	333.36	Canaseraga
Caneadea	6,904.41	6,904.41		
Centerville	3,242.29	3,242.29		
Clarksville	3,580.79	3,580.79		
Cuba	25,561.69	21,211.41	4,350.28	Cuba
Friendship	4,751.22	4,751.22		
Genesee	11,389.12	11,389.12		
Granger	1,677.49	1,677.49		
Grove	3,129.16	3,129.16		
Hume	9,827.75	9,827.75		
Independence	3,704.83	3,704.83		
New Hudson	3,604.42	3,604.42		
Rushford	12,309.40	12,309.40		
Scio	5,910.24	5,910.24		
Ward	2,605.39	2,605.39		
Wellsville	29,825.00	21,606.49	8,218.51	Wellsville
West Almond	926.53	926.53		
Willing	5,981.62	5,981.62		
Wirt	4,462.70	4,128.51	334.19	Richburg
	-----	-----	-----	
	205,083.82	182,413.02	22,670.81	

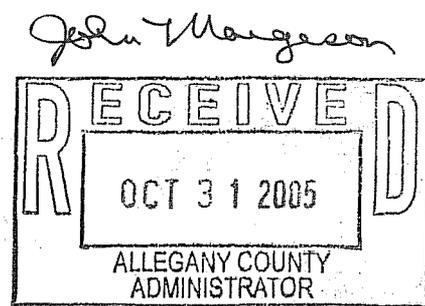
DATED: _____

 Brenda Rigby Riehle, Clerk
 Allegany County Board of Legislators

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

October 27, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, P. Regan, B. Reynolds, D. Russo, J. Palmer

Others Present

D. Aumick, B. Baker, R. Belmont, C. Brown, R. Christman, P. Cockle, C. Gowiski, J. Graffrath, R. Hartwick, C. Ivers, J. Mancuso, G. Ogden, T. Parker, S. Presutti, B. Riehle, Y. Rechichi, T. Ross, D. Sirianni, W. Weirich

Media Present

D. LeBlanc – Olean Times Herald; M. Streeter – Wellsville Daily Reporter

Year-End Resolutions

Brenda Rigby Riehle, Clerk of the Board, requested resolutions to be prepared for consideration at board meetings in November and December as follows:

1. A resolution for the releveling of returned village taxes - **November 14, 2005** board meeting. A motion was made by Reynolds, seconded by Russo and carried to sponsor the resolution. Prepare Resolution
2. A resolution for the releveling of returned school taxes - **November 14, 2005** board meeting. A motion was made by Nielsen, seconded by Bennett and carried to sponsor the resolution. Prepare Resolution
3. A resolution for the levy of unpaid sewer and water rentals - **November 14, 2005** board meeting. A motion was made by Myers, seconded by Reynolds and carried to sponsor the resolution. Prepare Resolution
4. A resolution for the adoption of the 2006 County Final Budget - **November 28, 2005** board meeting. A motion was made by Bennett, seconded by Reynolds and carried to sponsor the resolution. Prepare Resolution
5. A resolution making appropriations for the conduct of county government for fiscal year 2006 - **November 28, 2005** board meeting. A motion was made by Nielsen, seconded by Reynolds and carried to sponsor the resolution. Prepare Resolution
6. A resolution levying the towns share of the 2006 Mutual Self Insurance Plan in the amount of \$303,268 - **November 28, 2005** board meeting. A motion was made by Bennett, seconded by Reynolds and carried to sponsor the resolution. Prepare Resolution
7. A resolution levying county taxes - **December 12, 2005** board meeting. A motion was made by Nielsen, seconded by Reynolds and carried to sponsor the resolution. Prepare Resolution

8. A resolution approving the final assessment rolls with taxes extended thereon; authorizing and directing the preparation and execution of tax warrants and causing delivery of tax rolls to collecting officers - **December 12, 2005** board meeting. A motion was made by Russo, seconded by Bennett and carried to sponsor the resolution. **Prepare Resolution**
9. A resolution levying taxes and assessments required for the purposes of the annual budgets of the towns of Allegany County - **December 12, 2005** board meeting. A motion was made by Reynolds, seconded by Myers and carried to sponsor the resolution. **Prepare Resolution**
10. A resolution authorizing transfers between appropriation accounts (balancing of accounts) for the end of the 2005 fiscal year – **December 27, 2005** board meeting. A motion was made by Nielsen, seconded by Reynolds and carried to sponsor the resolution. **Prepare Resolution**
11. A resolution fixing the date of the Organization Meeting for Tuesday, January 3, 2006 - **December 27, 2005** board meeting. (Must be before January 8.) A motion was made by Russo, seconded by Reynolds and carried to sponsor the resolution. **Prepare Resolution**
12. A resolution suspending the board rules affecting proposed resolutions for the Organization Meeting – **December 27, 2005** board meeting. A motion was made by Reynolds, seconded by Russo and carried to sponsor the resolution. **Prepare Resolution**

Vehicle Restrictions

A copy of the draft resolution restricting the use of County-owned vehicles was e-mailed to department heads that have employees using a County vehicle along with a memo asking them to provide written justification if they had employees in their department that they would like exempt from parking their vehicles after work instead of driving them home.

Dr. Gary Ogden, Public Health Director, presented a list requesting that three specific employees – PHCP Coordinator, EI Coordinator and Speech Pathologist be exempted as well as any nurse who home synchronizes her system, any public health sanitarian taking call or starting or finishing his/her day with a site visit inspection, any RN or PHN on call. Dr. Ogden also requested that a Memorandum of Explanation with particular emphasis on dollars saved in each department be attached to the resolution.

Legislator James Graffrath presented financial information for the Department of Public Works stating that it would cost the County \$36,780.80 a year if the two deputies did not drive their vehicles home every night. It was noted that the Engineer in Public Works has a vehicle as a negotiated part of his contract.

John Mancuso, Deputy Public Works Superintendent, stated that it is crucial for the Road Maintenance Supervisors to have vehicles as they are the people that respond to all emergencies. Committee members requested Mr. Mancuso to provide additional information showing how many emergencies the department typically responds to.

It was noted that the Public Works Superintendent has been out of town, and the department will plan to provide additional information after he returns.

Legislator Daniel Russo commented that the resolution is a work in progress. Mr. Russo added that if a department head finds that a particular employee needs to be exempted, they can come back to the committee at any time. Committee members agreed to change "designated by this Board" in paragraph 3 to "designated by this Committee."

Requesting NYS Grant Financial Relief to County

Committee members reviewed a draft resolution requesting the State of New York to grant financial relief to the County. Legislator Susan Myers suggested we include the words "state retirement contribution" between "Medicaid" and "and" in paragraph 1 of the resolution. Ms. Myers requested Ms. Riehle to send a copy to Inter-County for their next agenda and ask that the president forward the resolution to the Adirondack Inter-County as well. A motion was made by Russo, seconded by Reynolds and carried to sponsor the resolution with Ms. Myers' suggested amendment. **Prepare Resolution**

REFERRALS:

Human Services Committee

The Health Department requests a resolution to transfer monies between accounts as follows:

Transfer from:

Transfer to:

A3645.449 (Homeland Security-Cont.)	A3645.219 (Homeland Security – Equipment)
A4010.409 (Health Dept. – Contractual)	A4070.409 (TB Care & Treatment - Cont.)
A4189.409 (Bio-Terrorism – Cont.)	A4189.201 (Bio-Terrorism – Equipment)

The request was approved on a motion by Reynolds, seconded by Nielsen and carried. **Prepare Resolution**

The Health Department requests approval to fill a Receptionist position. The need arises from movement within the department in filling an open, higher-level position. Dr. Ogden stated that the position is 100 percent funded. Legislator Susan Myers stated that she hated to see the County hire another person on until we know where we are going with the budget especially since we may have to eliminate some positions. The matter was tabled on a motion by Myers, seconded by Reynolds and carried.

The Office for the Aging requests a resolution transferring funds as outlined on the attached Memorandum of Explanation. The request was approved on a motion by Nielsen, seconded by Reynolds and carried. **Prepare Resolution**

The Office for the Aging requests a resolution to accept and appropriate \$2,628 received from the Federal Older Americans Act Title III-B grant for fiscal year 2005. This supplement is to be used to purchase software and equipment to support and streamline data entry for NAPIS compliance regulations. The funds should be appropriated to A6773.201 (OFA-Supportive Services – Equipment) with a like sum placed in revenue account

A11.4772.01 (Title III-B – Federal). The request was approved on a motion by Reynolds, seconded by Bennett and carried. **Prepare Resolution**

Ms. Myers stated that the County's \$10,000 in funding for blizzard boxes has been denied, and she wondered what should be done. Committee members will discuss this matter later.

Executive Session

A motion was made by Regan, seconded by Nielsen and carried to enter into executive session to discuss matters leading to the employment or dismissal of a particular person. Following the executive session a motion was made by Myers, seconded by Regan and carried to return to regular session.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

**ALLEGANY COUNTY MUTUAL SELF-INSURANCE PLAN
2006 BUDGETED PARTICIPANT ASSESSMENTS**

We, the duly appointed Ways & Means Committee of the Allegany County Board of Legislators, do hereby certify that, pursuant to Local Law No. 3 of 2002 as amended and Sections 66 and 67 of the Workers' Compensation Law, the amounts set forth below constitute the share due from each of the participants of the Allegany County Mutual Self-Insurance Plan as provided by budget for its operation during the calendar year 2006.

ALLEGANY COUNTY: \$ 432,004

TOWN OF:

VILLAGE OF:

Alfred	\$ 9,459
Allen	4,502
Alma	5,625
Almond	6,469
Amity	7,722
Andover	7,754
Angelica	5,784
Belfast	15,725
Birdsall	15,277
Bolivar	22,732
Burns	6,641
Caneadea	19,539
Centerville	4,972
Clarksville	6,711
Cuba	25,400
Friendship	18,275
Genesee	9,870
Granger	4,461
Grove	6,509
Hume	10,888
Independence	17,661
New Hudson	5,174
Rushford	13,969
Scio	10,203
Ward	3,980
Wellsville	17,484
West Almond	3,482
Willing	8,744
Wirt	8,256
	<u> </u>
	\$ 303,268

Alfred	\$ 14,171
Almond	72
Andover	4,676
Angelica	5,947
Belmont	4,716
Bolivar	4,158
Canaseraga	1,821
Cuba	11,290
Richburg	1,196
Wellsville	<u>30,016</u>
	\$ 78,063

WAYS & MEANS COMMITTEE

Curtis Crandall, Chairman

Kenneth Nielsen

Rodney Bennett

Brent Reynolds

Susan Myers

Daniel Russo

Douglas A. Dillon, Executive Secretary

Patrick Regan

RESTRICTIONS ON THE USE OF COUNTY OWNED VEHICLES

Offered by: Ways and Means Committee

RESOLVED:

1. Until further resolution of this Board, County owned vehicles shall be used only for County business purposes and no County employee shall use a County owned vehicle for transportation to and from the residence of such employee.

2. All County employees who require the use of a County owned vehicle for County business purposes shall pick up such vehicle at the beginning of the work day, or any other time the employee must use a County owned vehicle on County business, at the County Office Building in Belmont, NY or at the employee's duty location if other than at the County Office Building or at the location where the vehicle is stored. At the end of the work day, or after the employee completes the business for which use of the vehicle was necessary, the employee shall return the vehicle to the County Office Building or other duty location of the employee or the location where the vehicle is stored.

3. The Sheriff, Undersheriff, District Attorney, Superintendent of Public Works, Public Health Director, Director of Emergency Services and any other County employee specifically designated by this Board shall be exempt from the restrictions imposed herein.

4. This resolution shall take effect immediately.

Cost of Deputy's taking County Vehicle Home

260 days less 11 holidays	249	
less 4 day work weeks	-23	
less estimated 10 vacation days	-10	
Total work days	216	
estimated round trip mileage to work	20	
Total mileage	4320	
Estimate 20 miles per gallon	216	
Cost per gallon State bid 10/25 \$1.6477	\$355.90	
 x 2 employees	 \$711.81	
TOTAL COST PER EMPLOYEE	\$355.90	
TOTAL COST FOR 2 DEPUTIES		\$711.81

Wait time if Deputy Reports to Belmont prior going to the Landfill or Friendship Shop

Deputy visits landfill a minimum of 2 times per week
 5 employees would be held up 1 hour waiting for deputy

Combined hourly rate for 3 people	\$51.78	
x 2 times per week	\$103.56	
x 52 weeks		\$5,385.12

Deputy visits Friendship shop a minimum of once per week
 5 employees would be held up 1 hour waiting for deputy

Combined hourly rate for 5 people	\$104.72	
x 52 weeks		\$5,445.44

Lost benefit to County if employee limits time to 7 hours a day
 (an estimated extra 2 hours per day is being worked)

Deputy I	\$30.92	216 days	\$13,357.44
Deputy II	\$29.15	216 days	\$12,592.80

TOTAL COST TO COUNTY IF VEHICLE PARKED IN BELMONT	\$36,780.80
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List of Exemptions:

Richard Reynolds- PHCP Coordinator. Large workload. Day usually starts and often ends on the Road. Federally Mandated Program, in ACDOH by local org. chart.

Linda Wilcox-EI Coordinator: Large Workload. Day often ends with home visits. She lives in Belmont, but rarely starts day at office. Federally Mandated Program, in ACDOH by local org. chart.

Any nurse who home synchronizes her system, rather than diverting to Belmont. Her off site deployment is to home. This saves Time and Resources if coming to the office is more time consuming than going straight home. This depends on patient flow, visit list, number of workers off duty, skill set requirements, Continuity of care issues. Contingent on Supervising PHN authorization.

Any Public Health Sanitarian taking call or starting or finishing his/ her day with a site visit inspection

Any RN/ PHN on call.

Speech/Language Pathologist: Sole provider, numerous evaluations and services all over the county. Starts and finishes day from Home

Also, I request a Memorandum of Explanation accompanying the attached resolution (with particular emphasis on dollars saved in each department) required under County Board Rule #170 F1(e). Feb 14, 2000

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: October 7, 2005

The Health Department requests a resolution to transfer monies within the below listed account. These transfers are necessary to bring these accounts back into good standing and to further meet projected expenditures.

<u>Transfer from:</u>	<u>Transfer to:</u>	<u>Amount:</u>
A3645.449 – Contractual	A3645.219 – Office Equipment	\$550
A4010.409 – Fees	A4070.409 – TB Treatment	\$4,975
A4189.409 – Fees	A4189.201 – Office Equipment	\$4,500

FISCAL IMPACT: Zero. Money was allocated in the Department budget for 2005, just moving within accounts.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH

X458

Gary W. Ogden, M.D., Public Health Director

X247

MEMORANDUM – Transfer Request

From: Health Department

To: John E. Margeson, County Administrator
Terri L. Ross, County Treasurer

PLEASE MAKE THE FOLLOWING TRANSFERS:

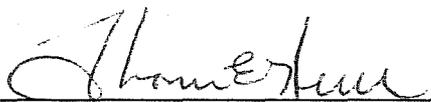
BUDGET:

<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
A3645.449 – Contractual	A3645.219 – Equipment	\$550
A4010.409 – Fees	A4070.409 – TB Treatment	\$4,975
A4189.409 – Fees	A4189.201 – Office Equipment	\$4,500
	TOTAL	<u>\$10,025</u>

EXPENDITURES:

<u>Date of Check</u>	<u>Check #</u>	<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
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None at this time

DEPT AUTHORIZATION: 

DATE: October 7, 2005

CO. ADMIN. AUTHORIZATION: _____

DATE: _____

COMMITTEE AUTHORIZATION: _____

DATE: _____

SUBMIT THIS FORM TO COUNTY ADMINISTRATOR TO AUTHORIZE INDIVIDUAL DEPARTMENTAL TRANSFERS OF FUNDS WITHIN ANY PERSONAL SERVICES, EQUIPMENT OR CONTRACTUAL EXPENSES APPROPRIATION ACCOUNT IN AMOUNT OF LESS THAN \$5,000 PER TRANSACTION. ALL OTHER TRANSACTIONS MUST HAVE COMMITTEE OF JURISDICTION APPROVAL.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

Date: October 12, 2005

The Allegany County Department of Health requests approval to fill a Receptionist position. The need arises from movement within the department in filling an open higher level position.

- The Receptionist is responsible, for all telephone calls received by the department, and duties such as faxing, mail, sorting of all filing, OT stats, etc.

FISCAL IMPACT: Budgeted 2005 and 2006

For further information regarding this matter, contact:

Gary W. Ogden, MD, Public Health Director

X247

Request to Fill Position

Date: 10/12/05

Committee of Jurisdiction: Human Services

I would like to fill the following position:

Title Receptionist Department Health

Will any positions be eliminated? No If yes, which one? _____

This position is an:
Existing position? Newly Created Position? _____ created by Resolution # _____

This position will be:
Full Time? Part Time? _____ Permanent? _____ Temporary? _____

This position will be:
Non Union? _____ Union? covered by the AFSCME bargaining unit.

Grade 6 Step BASE Hourly pay rate 12.10

Annual salary of position \$ 22107 Cost of benefits for position 11142

Does this position support a mandated program/grant? No
Name of program/grant? _____

Source of funding for position?
_____ % County % State _____ % Federal % Other Nursing Revenue
(Article 6)
Amount in current years budget for this position _____

Reason for need to fill this position at this time?

see MOE - occurring due to movement within.

Department Head Signature _____

Date 10/12/05

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's use only)

COMMITTEE: Human Services

DATE: 10/12/2005

The Allegany County Office for the Aging requests the following transfers within and between grants.

<u>GRANT</u>	<u>FROM</u>	<u>GRANT</u>	<u>TO</u>	<u>AMOUNT</u>
III-B	A6773.101 REG PAY	III-B	A6773.402 MILEAGE	\$ 5,000.00
CSE	A6776.101 REG PAY	CSE	A6776.474 RESPITE	\$ 4,000.00
III-E	A6786.101 REG PAY	III-E	A6786.474 RESPITE	\$ 4,000.00
EISEP	A6778.474 HME CRE	III-C2	A6772.474 CATERER	\$20,000.00

FISCAL IMPACT: Transfer funds.

For further information regarding this matter, contact:

Kim Toot, Office for the Aging
Name and Department

268-9390
Telephone

MEMORANDUM OF EXPLANATION

For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Human Services

Date: October 12, 2005

Explanation of Grant:

(Please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

Resolution for Supplement received from the Federal Older Americans Act Title III-B grant for FY 2005. This supplement is to be used to purchase software and equipment to support and streamline data entry for NAPIS compliance regulations. Please appropriate funding as follows:

Appropriations (\$2,628)

A 6773.201 Computer Software/equipment \$2,628

Revenues (\$3,000)

A 11 4772.01 Title III-B - Federal \$2,628

FISCAL IMPACT: Total grant: \$2,628
Local county share: \$ 0

Federal Grant? Yes (CFDA) Numbers
Revenue # A 11 4772.01 \$2,628 93-044

This grant is X renewal of existing grant funded program or _____ new grant fund program.

Grant Fiscal Year- 01/01/05 – 12/31/05

Obligation of County after grant expires: None

Major benefits of accepting this grant are: Increased federal appropriation of already accepted grant.

Department Head Signature _____



NOTIFICATION OF GRANT AWARD UNDER TITLE III-B OF THE OLDER AMERICANS ACT

Name and Address of Area Agency: Allegany County Office for the Aging 17 Court Street Belmont, NY 14813-1099	Name and Address of Sponsoring Agency/Payee Allegany County
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Program Year - Beginning: 1/1/2005 Ending: 12/31/2005

Fiscal Year from which funds are awarded: 2005 Federal CFDA No. - 93.044 This award is REVISED

Section I - Cost Categories	Amount	Section II - Grantee Budget - Federal and Matching Funds:	
Personnel	\$95,493.00	1. Federal Share (see remark 1)	\$62,294.00
Fringe Benefits	20,025.00	2. Combined matching Share	
Equipment	1,000.00	A. In-Kind	\$0.00
Travel	12,922.00	B. Cash	80,008.00
Maint. & Operations	12,562.00	3. Net Cost	<u>\$142,302.00</u>
Other Expenses	200.00	Section III - Federal Funds Ceiling	
Subcontracts	<u>7,600.00</u>	A. Carryover	\$3,000.00
Approved Costs	\$149,802.00	B. Base Allocation	59,294.00
Less:		C. III-C-1 Transfer	0.00
Anticipated Income	7,500.00	D. III-C-2 Transfer	0.00
Net Cost	<u><u>\$142,302.00</u></u>	E. Supplement	<u>2,628.00</u>
		* Federal Funds Ceiling (see remark 1)	<u>\$64,922.00</u>

Remarks: In addition to the conditions contained in the Four Year Plan, Annual Implementation Plan and Application for Funding, the conditions checked below apply to this award:

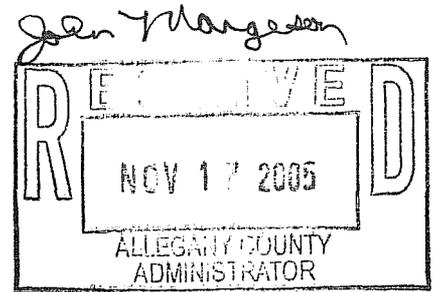
- (XX) 1. Federal reimbursement is limited to the higher of the "Federal Share" in Section II or the "Federal Funds Ceiling" in Section III of this award notice.
- (XX) 2. Receipt of federal funds (either through advance or reimbursement) does not constitute earning of these funds. The federal share of the project cost is earned only when allowable costs have been incurred and paid; and the non-federal share of the costs has been contributed.
- (XX) 3. The federal share will not exceed 75% of the cost of Area Agency Administrative Activities and the federal share will not exceed 90% of the cost of Supportive Services.
- () 4. Federal funds carried over from the prior year are estimated. Actual carryover depends on prior year closeout and will be confirmed upon closeout.
- () 5. This award authorizes the payment of advances only. The award is conditional upon the approval of the Annual Implementation Plan and application referenced above, and the initial advance must be repaid if such plan and application do not receive final approval after appropriate modifications, if any.

Name and Title of Authorizing Official: Neal E. Lane, Director	Signature: 	Date: September 26, 2005
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**NOT
APPROVED**

WAYS & MEANS COMMITTEE

November 14, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, P. Regan, B. Reynolds, D. Russo, J. Palmer

Others Present

D. Aumick, G. Benson, D. Burdick, D. Fanton, W. Hall, T. Hopkins, J. Margeson, T. Norton, B. Riehle, T. Ross, E. Ruckle, P. Schmelzer, R. Sobeck, K. Toot

Media Present

D. LeBlanc – Olean Times Herald

Approval of Minutes

The November 9, 2005 minutes were approved on a motion by Bennett, seconded by Nielsen and carried.

Reimbursement of Legislative Expenses

Committee members reviewed legislators' mileage and conference expense claims for the period September 27 through October 24, 2005. A motion was made by Reynolds, seconded by Bennett and carried authorizing the payment of the claims.

Audit

Brenda Rigby Riehle, Clerk of the Board, distributed copies of the November 14, 2005 audit summary. A motion was made by Nielsen, seconded by Bennett and carried that the November 14 audit in the amount of \$3,764,103.47 be forwarded to the full Board for approval. Year-to-date we have paid \$8,793,731.44 to New York State for our 25 percent share of Medicaid expenses.

Constitutional Tax Limit

Legislator Curt Crandall, Chairman of the Ways and Means Committee, stated that the resolution increasing the limitation on the amount of funds to be raised by real estate taxes for County purposes is no longer necessary, and he would like to withdraw the resolution from consideration at the Board meeting this afternoon.

Restrictions on the Use of County Owned Vehicles

Legislator Daniel Russo stated that a resolution restricting the use of County-owned vehicles should be sponsored by the Ways and Means Committee at an upcoming meeting. Mr. Russo indicated that the list of employees that will be exempt from the restrictions has been refined and some of the logistics regarding parking County vehicles have been ironed out.

Reimbursement of Insurance Expenses

Ms. Riehle requested a resolution accepting a check in the amount of \$189 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace one windshield on a 2000 Chevrolet Cavalier in the Health Department. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery). The request was approved on a motion by Reynolds, seconded by Regan and carried. **Prepare Resolution**

Ms. Riehle requested a resolution accepting a check in the amount of \$2,891.31 from NYMIR representing reimbursement, less \$500 deductible, of costs to replace equipment that was stolen from the Birdsall Shop on or around September 26, 2005. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery). The request was approved on a motion by Reynolds, seconded by Regan and carried. **Prepare Resolution**

December Calendar

Committee members indicated that they would like to schedule a couple meetings in December for all new and returning legislators to attend so that they can be introduced to all department heads and key employees. Committee members requested Ms. Riehle to send a memo to department heads requesting that they provide a summary or outline regarding their departments. Committee members also discussed the need for new and returning legislators to hold a meeting in December to discuss the resolution process as well as other processes and procedures.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: November 14, 2005

RE: Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution accepting a check in the amount of \$189 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace one windshield on a Health Department vehicle.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery).

Health Department – 2000 Chevrolet Cavalier
VIN #1G1JF5240Y7459377
Broken Windshield – September 2005 – Unknown Cause

FISCAL IMPACT: None

For further information regarding this matter, contact:

Brenda Rigby Riehle, Clerk of the Board

268-9220

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: November 14, 2005

RE: Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution accepting a check in the amount of \$2,891.31 from NYMIR (New York Municipal Insurance Reciprocal) representing reimbursement less \$500 deductible of costs to replace equipment that was stolen from the Birdsall Shop on or around September 26, 2005.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery).

FISCAL IMPACT: None

For further information regarding this matter, contact:

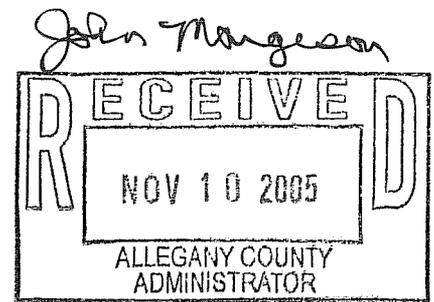
Brenda Rigby Riehle, Clerk of the Board

268-9220

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

November 9, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, B. Reynolds, D. Russo, J. Palmer

Others Present

D. Guiney, T. Ross, S. Presutti, E. Ruckle, J. Margeson, K. Toot, D. Sirianni, D. Aumick, R. Christman, R. Soback, W. Dibble, T. Norton, C. Brown, A. Finnemore

Media Present

D. LeBlanc, Olean Times Herald

Approval of Minutes

The meeting minutes of October 12, 19, 24, and 27, 2005 were approved on a motion made by Reynolds, seconded by Russo and carried.

Sales Tax Exemption on Clothing and Footwear

Daniel Guiney, County Attorney, reported on information he received from the NYS Department of Taxation and Finance regarding a year-round sales tax exemption on clothing and footwear. If the committee wants to implement the year-round exemption, a resolution will have to be adopted at the November 28 Board meeting. The committee previously elected to provide the two week-long exemption periods for 2005-06, so no further action is required for the January 30 through February 5, 2006 exemption. Not many counties offer the year-round sales tax exemption (six) with the closest being Chautauqua. There is no way to estimate the impact. The State generally offers the option annually. No action was taken at this time.

Litigation

County Attorney Guiney received notice that the claim against the County related to solid waste permit tag fees was dismissed. The court decision reaffirmed the County's position of no contractual right to the permits; and the Board has the right to set and change fees. County Attorney Guiney was commended for his advice and contributions to the defense of the County's position.

Request for Information on a Tax Exemption

County Attorney Guiney and Real Property Tax Director Presutti responded to a question from a town relayed by Mr. Reynolds regarding a five-year graduated tax exemption for first-time home buyers of newly constructed homes. This exemption was allowed by a 2001 law (Section 457) and any municipality or school can opt to implement it. Restrictions are very tight and not many taxpayers would qualify.

Request for Board to Consider Installment Plan for Payment of Taxes

Terri Ross, County Treasurer, noted receipt of a Pomona Grange resolution urging the Board of Legislators to implement an installment plan for payment of County real property taxes. This topic had been discussed previously, and it was decided that the County Treasurer and Real Property Tax Director would meet with town tax collectors at their annual meeting (coming up in December) to get their input. If the County implemented an installment tax payment policy, it would only apply for the tax bills the County gets back in April. The towns would need to be consulted and be in agreement, as this would require a lot of extra paperwork for them for January through March. It was noted that payments would have to be made at the County as the town collectors are available for only a few months of the year. The installment plan would also create additional complications for the tax sale. A response will be sent to the Pomona Grange stating that the Ways and Means Committee is looking into the matter and will discuss it with the towns in December.

Constitutional Tax Limit – New Information Received

County Treasurer Terri Ross reported on a response from the State Comptroller regarding the possibility of excluding short-term BAN projects from the constitutional tax limit. They can be excluded provided the projects have probable use of over ten years and are budgeted. As a result, the tentative budget, with proposed changes, will generate a tax rate that falls under the tax limit.

Authorization for Real Property Tax Refunds and Corrections

Steven Presutti, Real Property Tax Director, requested a resolution delegating authority to the County Administrator for certain real property tax refunds and correction of tax bills and tax rolls if under \$1,000. This authorization is presently in place, but is required to be renewed annually. The request was approved on a motion made by Reynolds, seconded by Bennett and carried. **Prepare Resolution.**

Compensation of County Employees

Ellen Ruckle, Personnel Officer, requested a resolution for compensation of County employees whose titles are in the Section 4 Salary Plan, Non-Unit Salary Plan, Deputy Sheriff's Salary Plan, Nurses' Salary Plan, and the AFSCME Salary Plan. This is an annual, year-end resolution to authorize compensation. The request was approved on a motion made by Bennett, seconded by Reynolds and carried. **Prepare Resolution.**

REFERRALS FROM OTHER COMMITTEES:

Public Safety Committee

The Office of Emergency Services requests a resolution accepting \$1,600 from the Southwestern Regional EMS Council to be used for unmet training needs. The \$1,600 should be appropriated to Account A3640.447 (Emergency Services, Contractual) with a like sum placed in Revenue Account A02.1589.02 (EMT Student Fees). The request was approved on a motion made by Bennett, seconded by Reynolds and carried. **Prepare Resolution.**

The STOP DWI Program Coordinator requests a resolution accepting the 2006 STOP DWI Plan for Allegany County with attached budget summary. Program expenses total \$149,884; revenue estimates for the 2006 program year are \$130,000 with funds available from the previous year at \$19,884. The program is funded by DWI fines. The request was approved on a motion made by Reynolds, seconded by Bennett and carried. **Prepare Resolution.**

The Youth Bureau requests a resolution accepting \$5,200 from the Governor's Traffic Safety Program STEPS in Safety Grant (Youth Education & Safety Program) to be used for the Bicycle Safety Program. This new State grant-in-aid funding is for fiscal year 10/01/05 through 09/30/06 and requires no local match. The \$5,200 should be appropriated as follows: \$500 to Account A3114.2; \$3,700 to Account A3114.4; and \$1,000 to Account A3115.4; with a like sum placed in Revenue Account A10.3389.3114. The request was approved on a motion made by Reynolds, seconded by Russo and carried. **Prepare Resolution.**

The Youth Bureau requests a resolution accepting \$500 from the Allegany County United Way to be used for the Youth Court program. The \$500 should be appropriated to Account A7321.402 (Youth Court, Mileage), with a like sum placed in Revenue Account A08.2705.3825 (Gifts & Donations – Youth Court). (These funds have already been budgeted for 2005.) The request was approved on a motion made by Russo, seconded by Reynolds and carried. **Prepare Resolution.**

Public Works Committee

The Department of Public Works requests a resolution to renew an agreement with the City of Olean for leachate disposal. The agreement also includes disposal of sludge from Olean with new provisions stating that Allegany County towns and villages are to come first to protect the County landfill from over-use. The request was approved on a motion made by Reynolds, seconded by Bennett and carried. **Prepare Resolution.**

The Department of Public Works requests a resolution to renew an agreement with LaForge Disposal for acceptance of out-of-County waste at the County landfill at the rate of \$30 per ton. *(It was questioned that if another enterprise requested the same agreement, was the County required to grant it. Mr. Margeson responded that requests would be considered on a case-by-case basis.)* The LaForge Disposal agreement request was approved on a motion made by Russo, seconded by Reynolds and carried. **Prepare Resolution.**

The Department of Public Works requests a resolution approving the following transfers between Capital Projects Accounts to reflect actual costs: transfer \$22,400 from Account H5623.200 and \$16,017 from Account H5621.200, totaling \$38,417 to Account H5624.200. The request was approved on a motion made by Reynolds, seconded by Bennett and carried. **Prepare Resolution.**

H & V Risk Consultants Contract Renewal

Adele Finnemore, Deputy Clerk of the Board, presented information on the contract renewal for insurance consultant services with H & V Risk Consultants. The contract is essentially the same as last year's, at the same fee, but includes the additional service to

"review, market, and analyze health insurance." The contract renewal was approved on a motion made by Reynolds, seconded by Bennett and carried. **Prepare Resolution.**

Acceptance of Insurance Recovery

The Clerk of the Board's Office requested a resolution authorizing acceptance of a claim settlement check from NYMIR in the amount of \$2,772.85 for the September 25, 2005 water damage to computer and fax equipment. The \$2,772.85 should be appropriated to Account CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in Revenue Account CS07.2680.00 (Risk Retention – Insurance Recovery). The request was approved on a motion made by Reynolds, seconded by Bennett and carried. **Prepare Resolution.**

Newly-Elected County Legislators Invited to Remaining 2005 Meetings

Committee Chairman Crandall suggested that the newly-elected legislators should be sent copies of the November and December calendars and be encouraged to attend the remaining 2005 Board and Committee meetings.

Jail Reserve Fund

Discussion was held on the possibility of amending the resolution requiring that all revenues derived from housing out-of-County inmates at the new jail be reserved to debt service, to change the wording to allow funds remaining over and above the amount needed to cover the bond payment to be used for other budget areas. Time should be allowed to determine actual revenues before considering a resolution.

Federal Operating Assistance for Public Transportation

John Margeson, County Administrator, requested a resolution authorizing the application for annual federal operating assistance for public mass transportation. This is an annual contract. The request was approved on a motion made by Reynolds, seconded by Russo and carried. **Prepare Resolution.**

Executive Session

A motion was made by Reynolds, seconded by Russo and carried to enter into executive session to discuss the employment history of a particular person. Following the executive session, a motion was made by Bennett, seconded by Reynolds and carried to return to regular session.

Over-Night Parking of County Cars

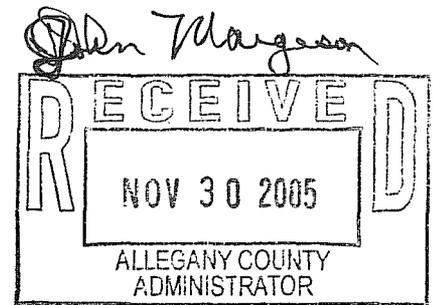
Mr. Russo, Mr. Margeson, Mr. Crandall, and Mr. Roeske will meet Monday, November 14, at 11:00 a.m. to discuss a location for over-night parking of County cars.

Adjournment: As there was no further business to come before the committee, the meeting was adjourned on a motion made by Reynolds, seconded by Bennett and carried.

NOT
APPROVED

WAYS & MEANS COMMITTEE

November 28, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, P. Regan, B. Reynolds, D. Russo, J. Palmer

Media Present

M. Streeter – Wellsville Daily Reporter, Robert Heineman – Alfred Sun

Approval of Minutes

The November 14, 2005 minutes were approved on a motion by Myers, seconded by Nielsen and carried.

Charge Backs to Town for Tax Supplies

Steven Presutti, Real Property Tax Director, requested a resolution ordering that the costs of the assessments rolls, field books and various other tax supplies purchased or provided by the County to the towns within Allegany County shall be charged back to the towns on the 2006 tax rolls. The total charge back amount is \$40,795.20. (A list of each town and the respective charge back amount is attached to the original minutes.) The request was approved on a motion by Reynolds, seconded by Regan and carried. Prepare Resolution

Employee of the Month

A motion was made by Russo, seconded by Reynolds and carried to name Darby Lavery from the Information Technology Department as employee of the month for December.

Restrictions on the Use of County Vehicles

Committee members briefly discussed the resolution restricting the use of County vehicles. Legislator Daniel Russo confirmed that a list of exemptions and approved parking areas would be added to the existing resolution, and he will plan to bring it to the next Ways and Means Committee meeting for final approval. The resolution will also include a statement indicating that additional exemptions can be approved by the Ways and Means Committee. Mr. Russo indicated that the vehicles that will be parked every evening include vehicles currently assigned to the following 25 employees: 17 nurses, 4 DPW employees, 3 sanitarians and 1 speech pathologist. Mr. Russo also noted that in the Sheriff's Office only the Sheriff and Undersheriff have been exempted from the restrictions. The resolution will become effective in January. Prepare Resolution

Change in County Clerk Fees

Robert Christman, County Clerk, requested a resolution to set the date for a public hearing on a local law authorizing the County Clerk to charge a recording fee of \$7 for the cover page of each recorded document. The prior local law which will be repealed called for a fee of \$3. The local law will be introduced on December 12 with the public hearing and adoption scheduled for December 27. Mr.

Christman indicated that, if approved, the new fee would be effective January 2, 2006. The request was approved on a motion by Reynolds, seconded by Regan and carried. **Prepare Necessary Local Law Resolutions**

REFERRALS FROM OTHER COMMITTEES:

Human Services Committee

The Department of Social Services requests permission to create and fill an Account Clerk Typist position (Union, Grade 7) for coordination of medical transportation for Allegany County Medicaid recipients as mandated by the NYS Department of Health. Local cost is included in the Medicaid cap amount (50% State funding, 50% Federal funding).

The Department of Social Services requests permission to create and fill an Accountant position (Non-union, Grade 7) for management and coordination of medical transportation for Allegany County Medicaid recipients as mandated by the NYS Department of Health. Local cost is included in the Medicaid cap amount (50% State funding, 50% Federal funding).

It was noted that since 2003, the Medicaid Recipient Transportation Program has been administered through a contract with Medical Transportation Management, Inc. headquartered in Missouri. The contract will expire on December 31, and if it was continued it would increase substantially. The DSS Commissioner and County Administrator believe that substantial savings of between \$100,000 and \$150,000 per year could be achieved by administering this program internally. To administer the program, the two above mentioned positions would need to be created and filled. Combined state and federal aid will fully offset the cost of salaries and fringe benefits. The requests were approved on a motion by Regan, seconded by Bennett and carried. **Prepare Resolutions**

Planning & Development Committee

The Employment and Training Center requests a resolution approving the transfer of \$23,070 between appropriation accounts as outlined on the attached Memorandum of Explanation. The request was approved on a motion by Myers, seconded by Reynolds and carried. **Prepare Resolution**

The Employment and Training Center requests a resolution approving the transfer of \$25,200 between appropriation and revenue accounts as outlined on the attached Memorandum of Explanation. The request was approved on a motion by Myers, seconded by Reynolds and carried. **Prepare Resolution**

The Health Department requests a resolution transferring \$8,300 from Account No. A4051.4 (Tobacco Awareness – Contractual) to Account No. A4010.1 (County Health Department – Personnel) to offset personnel costs associated with the program. The request was approved on a motion by Reynolds, seconded by Russo and carried. **Prepare Resolution**

Audit

Brenda Rigby Riehle, Clerk of the Board, distributed copies of the November 28, 2005 audit summary. A motion was made by Bennett, seconded by Reynolds and carried that the November 28 audit in the amount of \$3,810,343.66 be forwarded to the full Board for approval. Year-to-date we have paid \$9,144,226.43 to New York State for our 25 percent share of Medicaid expenses. Mr. Bennett noted that we received additional funds in Medicaid reimbursements for a total of \$1,180,024.95. Mr. Bennett stated that the Medicaid reimbursement funds will be kept by the state in lieu of the Medicaid

Cap beginning next year. Terri Ross, County Treasurer, confirmed Mr. Bennett's statement and indicated that Allegany County will lose between one and two million that is normally booked as a reimbursement of current year's expenses.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

TAX CHARGES FOR 2006 TOWN AND COUNTY TAXES
 Number of Parcels X \$1.20 (Town on its own P/C)

TOWN	# OF PARCELS	PER PARCEL	TOTAL
ALFRED	1,246	\$ 1.20	\$ 1,495.20
ALLEN	564	\$ 1.20	\$ 676.80
ALMA	1,021	\$ 1.20	\$ 1,225.20
ALMOND	1,132	\$ 1.20	\$ 1,358.40
AMITY	1,428	\$ 1.20	\$ 1,713.60
ANDOVER	1,336	\$ 1.20	\$ 1,603.20
ANGELICA	1,088	\$ 1.20	\$ 1,305.60
BELFAST	1,163	\$ 1.20	\$ 1,395.60
BIRDSALL	569	\$ 1.20	\$ 682.80
BOLIVAR	1,596	\$ 1.20	\$ 1,915.20
BURNS	801	\$ 1.20	\$ 961.20
CANEADEA	1,395	\$ 1.20	\$ 1,674.00
CENTERVILLE	619	\$ 1.20	\$ 742.80
CLARKSVILLE	1,095	\$ 1.20	\$ 1,314.00
CUBA	2,232	\$ 1.20	\$ 2,678.40
FRIENDSHIP	1,295	\$ 1.20	\$ 1,554.00
GENESEE (no P/C)	1,200	\$ 1.70	\$ 2,040.00
GRANGER	575	\$ 1.20	\$ 690.00
GROVE	669	\$ 1.20	\$ 802.80
HUME	1,206	\$ 1.20	\$ 1,447.20
INDEPENDENCE	815	\$ 1.20	\$ 978.00
NEW HUDSON	757	\$ 1.20	\$ 908.40
RUSHFORD	1,684	\$ 1.20	\$ 2,020.80
SCIO	1,229	\$ 1.20	\$ 1,474.80
WARD	440	\$ 1.20	\$ 528.00
WELLSVILLE	3,747	\$ 1.20	\$ 4,496.40
WEST ALMOND	520	\$ 1.20	\$ 624.00
WILLING	1,093	\$ 1.20	\$ 1,311.60
WIRT	981	\$ 1.20	\$ 1,177.20
TOTAL	33,496		\$ 40,795.20

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Human Services

DATE: 11/14/05

Resolution creates one position of Accountant and one position of Account Clerk/Typist in the Department of Social Services for the purpose of administering the county-wide Medicaid recipient Transportation Program.

Since 2003, this program has been administered through a contract with Medical Transportation Management, Inc. headquartered in the State of Missouri. This contract will expire on December 31, 2005 and if continued would increase substantially. Currently, the County pays \$54,000 per month for the service. It is the opinion of the D.S.S. Commissioner and the County Administrator that substantial savings of between \$100,000 and \$150,000 per year could be achieved by administering this program internally. However, to do so it is necessary to hire two additional staff members whose responsibility it will be to administer and manage this program. Combined State and Federal aid will fully off-set the cost of salaries and fringe benefits.

FISCAL IMPACT: \$100,000 savings in Medical Transportation expense

For further information regarding this matter, contact:

Patricia Schmelzer

Name and Department

268-9303

Telephone Number

Request to Fill Position

ate: 11/9/05 Committee of Jurisdiction: Human Services

I would like to fill the following position:

Title Account Clerk Typist Department Social Services

Will any positions be eliminated? no If yes, which one? _____

This position is an:

Existing position? _____ Newly Created Position? X created by Resolution # _____

This position will be:

Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

This position will be:

Non Union? _____ Union? X covered by the AFSCME bargaining unit.

Grade 7 Step minimum Hourly pay rate \$12.37

Annual salary of position \$ _____ Cost of benefits for position 50.51% of salary

Does this position support a mandated program/grant? yes

Name of program/grant? Medicaid cap amount

Source of funding for position?

0% County 50% State 50 % Federal _____ % Other

Amount in current years budget for this position \$ _____

Reason for need to fill this position at this time?

The Department of Social Services is requesting permission to create and fill an Account Clerk Typist position for medical transportation. Local cost is included in the Medicaid cap amount.

Department Head Signature _____

Date 11/9/05

Request to Fill Position

Date: 11/9/05

Committee of Jurisdiction: Human Services

I would like to fill the following position:

Title Accountant Department Social Services

Will any positions be eliminated? no If yes, which one? _____

This position is an:

Existing position? _____ Newly Created Position? X created by Resolution # _____

This position will be:

Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

This position will be:

Non Union? X Union? _____ covered by the _____ bargaining unit.

Grade 7 Step base Hourly pay rate \$17.63

Annual salary of position \$30,252 Cost of benefits for position 50.51% of salary

Does this position support a mandated program/grant? yes

Name of program/grant? Medicaid cap amount

Source of funding for position?

0% County 50% State 50 % Federal _____ % Other

Amount in current years budget for this position \$

Reason for need to fill this position at this time?

The Department of Social Services is requesting permission to create and fill an Accountant position for medical transportation. Local cost is included in the Medicaid cap amount.

Department Head Signature _____

Date 11/9/05

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning and Development

DATE: 11/14/05

The Allegany County Employment and Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

Appropriations

From:		To:		Amount:
CD1 6406.474	WIA D/W CRT Expense	CD1 6406.101	WIA D/W Regular Pay	10,000.00
CD1 6406.474	WIA D/W CRT Expense	CD1 6406.802	WIA D/W Retirement	5,000.00
CD1 6406.409	WIA D/W Fees	CD1 6406.802	WIA D/W Retirement	3,000.00
CD1 6406.475	WIA D/W OJT Contracts	CD1 6406.806	WIA D/W Hosp./Med. Ins.	2,000.00
CD1 6795.101	TANF SYEP Participant Regular Pay	CD1 6794.101	TANF SYEP Regular Pay	2,300.00
CD1 6795.101	TANF SYEP Participant Regular Pay	CD1 6794.802	TANF SYEP Retirement	770.00
		TOTAL		<u>23,070.00</u>

Revenues

From:	To:	Amount:
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NO REVENUE ACCOUNTS IMPACTED

FISCAL IMPACT: **No Fiscal Impact**

For further information regarding this matter, contact:

Jerry Garmong, Employment & Training Director
Name and Department

Ext. 240
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning and Development

DATE: 11/14/05

The Allegany County Employment and Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation and revenue accounts.

Appropriations

From:		To:		Amount:
CD1 6401.474	WIA Adult Supportive Service	CD1 6400.802	WIA Admin Retirement	3,000.00
CD1 6402.101	WIA Adult Regular Pay	CD1 6403.802	DSS Retirement	9,000.00
CD1 6402.101	WIA Adult Regular Pay	CD1 6410.802	WIA Youth Retirement	3,000.00
CD1 6402.101	WIA Adult Regular Pay	CD1 6412.101	Youth Contract Regular Pay	6,000.00
CD1 6402.101	WIA Adult Regular Pay	CD1 6412.802	Youth Contract Retirement	2,200.00
CD1 6411.101	WIA Youth Participant Regular Pay	CD1 6410.806	WIA Youth Hosp./Med. Ins.	2,000.00
			TOTAL	<u>25,200.00</u>

Revenues

From:		To:		Amount:
CD1 4701.6401	WIA Adult Supportive Service	CD1 4701.6400	WIA Admin	3,000.00
CD1 4701.6402	WIA Adult	CD1 2801.6403	AC DSS	9,000.00
CD1 4701.6402	WIA Adult	CD1 4701.6410	WIA Youth	3,000.00
CD1 4701.6402	WIA Adult	CD1 4701.6412	Youth RFP	8,200.00
CD1 4701.6411	WIA Youth Supportive Services	CD1 4701.6410	WIA Youth	2,000.00
			TOTAL	<u>25,200.00</u>

FISCAL IMPACT: **No Fiscal Impact**

For further information regarding this matter, contact:

Jerry Garmong, Employment & Training Director
Name and Department

Ext. 240
Telephone Number

MEMORANDUM OF EXPLANATION

Intro. No: _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

DATE: October 26, 2005

The Health Department requests permission to transfer funding totaling \$8,300 from 4051.4 to 4010.101. This transfer is being requested to use grant money to offset personnel costs associated with the program.

<u>Transfer from:</u>	<u>Transfer to:</u>	<u>Amount:</u>
4051.402 - Mileage	4010.101 - Reg. Pay	\$450
4051.405 - Conference	4010.101 - Reg. Pay	\$450
4051.408 - General Supplies	4010.101 - Reg. Pay	\$250
4051.409 - Fees	4010.101 - Reg. Pay	\$3,400
4051.419 - Printing	4010.101 - Reg. Pay	\$500
4051.424 - Legal Notices	4010.101 - Reg. Pay	\$250
4051.462 - Advertising	4010.101 - Reg. Pay	\$3,000
	TOTAL	<u>\$8,300</u>

FISCAL IMPACT: Zero. Money was allocated in the Department budget for 2005.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant - ACDOH

_____ X458

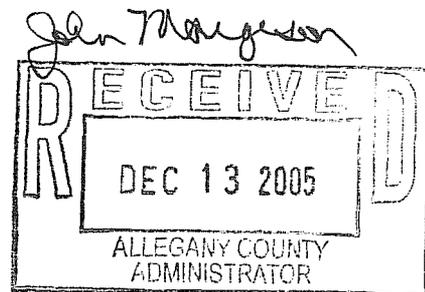
Gary W. Ogden, M.D., Public Health Director

_____ X247

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

December 12, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, P. Regan, B. Reynolds, D. Russo, J. Palmer

Media Present

M. Streeter – Wellsville Daily Reporter

Approval of Minutes

The November 28, 2005 minutes were approved on a motion by Russo, seconded by Myers and carried.

Request to Fill Position in Social Services

Patricia Schmelzer, Commissioner of Social Services, requested approval to fill the Accountant and Account Clerk Typist positions in the Department of Social Services that were created by Resolution No. 258-05 for the Medicaid Recipient Transportation Program.

Legislator Brent Reynolds acknowledged that 100 percent of the cost of the salaries and fringe benefits will be covered by federal and state aid, but questioned if the aid could be used for someone already on staff that might be able to absorb the work. Mrs. Schmelzer indicated that she did not currently have the manpower to absorb the extra work.

The request was approved on a motion by Bennett, seconded by Myers and carried.

REFERRALS FROM OTHER COMMITTEES:

Public Works Committee

The Public Works Department requests a resolution transferring \$30,000 from D5110.101 (County Road – Personnel) to D5142.466 (Snow Removal – Hauling) to cover overruns in the hauling of sand/salt mix. The request was approved on a motion by Reynolds, seconded by Bennett and carried. Prepare Resolution

The Public Works Department requests a resolution transferring \$20,000 with \$10,000 from DM5130.101 (Road Machinery – Personnel) and \$10,000 from A1620.101 (Buildings & Grounds – Personnel) to A8160.495 (Solid Waste – Engineering) to cover unanticipated engineering costs at the County Landfill. The request was approved on a motion by Reynolds, seconded by Bennett and carried. Prepare Resolution

Planning & Development Committee

The Development Office requests a resolution creating the position of Confidential Secretary to the Development Director (Non Union, Grade 2) effective January 1, 2006. John Foels, Development Director, indicated that the current part-time Account Clerk Typist would be promoted to the

Confidential Secretary with the promotion resulting in an increase of \$772. The request was approved on a motion by Myers, seconded by Reynolds and carried. *Prepare Resolution*

Dedication of 2005 Journal of Proceedings

Brenda Rigby Riehle, Clerk of the Board, requested approval to dedicate the 2005 Journal of Proceedings in memory of former Legislator Edgar Sherman. The request was approved on a motion by Reynolds, seconded by Nielsen and carried.

Audit

Mrs. Riehle distributed copies of the December 12, 2005 audit summary. A motion was made by Reynolds, seconded by Nielsen and carried that the December 12 audit in the amount of \$3,333,997.56 be forwarded to the full Board for approval. Year-to-date we have paid \$9,623,982.65 to New York State for our 25 percent share of Medicaid expenses.

Executive Session

A motion was made by Reynolds, seconded by Nielsen and carried to enter into executive session to discuss the employment history of a particular person. Following the executive session a motion was made by Reynolds, seconded by Bennett and carried to end the executive session and return to regular session.

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: December 7, 2005

Request a Resolution be prepared for approving the following transfer to cover overruns in the hauling of Sand/Salt Mix

FROM:

County Road Fund	D51130.101 - Regular Pay	\$30,000
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TO:

Snow Removal	D5142.466 - Hauling	\$30,000
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FISCAL IMPACT: \$0

For further information regarding this matter, contact:

David S. Roeske
Superintendent

(585)268-9230

DSR/ymr

MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: December 7, 2005

Request a Resolution be prepared for approving the following transfer to cover unanticipated Engineering Costs at the County Landfill

FROM:

Road Machinery Fund	DM5130.101 - Regular Pay	\$10,000
Buildings & Grounds	A1620.101 - Regular Pay	\$10,000

TO:

A8160.495	Engineering	\$20,000
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FISCAL IMPACT: \$0

For further information regarding this matter, contact:

David S. Roeske (585)268-9230
Superintendent

DSR/ymr

Request to Fill Position

Date: 12/12/05

Committee of Jurisdiction: Ways and Means

I would like to fill the following position:

Title Confidential Secretary to the Department Office of Development
Development Director

Will any positions be eliminated? Yes If yes, which one? Part-time Account Clerk Typist

This position is an:

Existing position? Newly Created Position? X created by Resolution #

This position will be:

Full Time? Part Time? X Permanent? X Temporary?
22 hrs/wk

This position will be:

Non Union? X Union? covered by the bargaining unit.

Grade 2 Step 4 Hourly pay rate \$14.77

Annual salary of position \$17,997.00 Cost of benefits for position Same as current
position

Does this position support a mandated program/grant? No

Name of program/grant?

Source of funding for position?

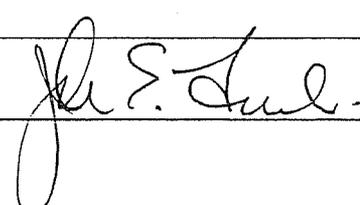
100 % County % State % Federal % Other

Amount in current years budget for this position \$17,225.00

2006 increase of \$772.00

Reason for need to fill this position at this time?

This new position is a "change of title" for the current Account Clerk-Typist.
The need for this position is due to the change in job duties, nature of confidential documents and processing legal documents as required by the Director of Development

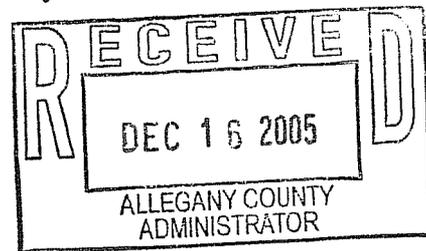
Department Head Signature JOHN E. FOELS 

Date 12/12/05

NOT
APPROVED

WAYS & MEANS COMMITTEE

December 14, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, B. Reynolds, D. Russo, J. Palmer

Others Present

D. Aumick, G. Benson, T. Claypool, W. Dibble, G. Green, D. Guiney, W. Hall, T. Hopkins, M. Hyde, T. Koegel, J. Margeson, G. Ogden, T. Parker, S. Presutti, B. Riehle, T. Ross, E. Ruckle

Media Present

M. Streeter – Wellsville Daily Reporter

Request to Establish a Local Law

Timothy Koegel, Councilman for the Town of Alfred, presented information from the Town of Alfred requesting the County to establish a local law providing for real property tax abatements for first time homebuyers of newly constructed homes. Mr. Koegel introduced Michael Hyde, Vice President of University Relations for Alfred University, who also came in support of the Town of Alfred's request.

Mr. Koegel stated that the most viable way to substantially reduce the town, school and county tax rates is to expand the tax base. A good way to expand the tax base would be to offer incentives to attract people to build new homes in the County. The Town of Alfred suggests offering a declining tax exemption to qualified first-time homebuyers of newly constructed homes for six years.

Mr. Koegel and Mr. Hyde pointed out that there should be no measurable loss of tax income as previously non-existent homes generated no taxes and even at full exemption the municipalities collect 50 percent or more of taxes. The exemption is only temporary and phases out in a short period of time.

Steven Presutti, Real Property Tax Director, indicated that he brought this issue up at an Assessor's Association meeting. It's an exemption that the County has the option to participate in as does the school and town, and each entity would have to adopt their own law as provided for in the NYS Real Property Tax Law under section 457.

Mr. Hyde encouraged committee members to consider adopting the law and stated that although a lot of people will not be eligible, even if only two additional new homes were built every year, the benefits would be substantial.

Committee members briefly discussed the issue and agreed to discuss it further at the end of the meeting.

Grant Funding

Terri Ross, County Treasurer, informed committee members that she has been working with Deborah Button, IT Director, and Steven Presutti, Real Property Tax Director, to apply for an incentive grant offered by New York State to put assessment information online. No local match is required; NYS has put up a large amount of money to encourage counties to move forward. Allegany County is applying for \$110,000, and approximately 100 grants will be awarded. The grant deadline is December 30.

Tax Sale Auction – RFP

Ms. Ross indicated that requests for proposals for the tax sale auction will be released tomorrow.

Third Party Custody Agreement

Ms. Ross requested a resolution authorizing her to enter into and execute a Third Party Custody Agreement between Allegany County, Five Star Bank, and Manufacturers and Traders Trust Company. Ms. Ross indicated that new agreements are necessary because of the recent bank merger between First Tier Bank, Bath National Bank, Wyoming County Bank and the National Bank of Geneva. These four financial institutions are now Five Star Bank under Financial Institutions, Inc. The request was approved on a motion by Bennett, seconded by Reynolds and carried. **Prepare Resolution**

Attorney/Client Session

A motion was made by Nielsen, seconded by Bennett and carried to enter into attorney/client session. Following the attorney/client session, a motion was made by Myers, seconded by Nielsen and carried to end the attorney/client session and return to regular session.

Executive Session

A motion was made by Nielsen, seconded by Russo and carried to enter into executive session to discuss the employment history of a particular person. Following the executive session a motion was made by Reynolds, seconded by Nielsen and carried to end the executive session and return to regular session.

Tax Charge Back

Ms. Ross requested a resolution authorizing charge backs to the County and the Village for their share of the taxes due on three parcels recently acquired by the Village of Wellsville from Richard & Concetta Burrous. The Village has agreed to pay the Wellsville Central School and Town of Wellsville portion of the taxes due to us, to recover what we paid to the town and school at settlement in the amount of \$1,930.82, and the Village has asked that the County consider charging back the amount of tax due to us of \$1,047.82. The Village will also be charged back for their amount of \$2,278.19 of which we have already paid to the Village. Ms. Ross indicated that we will recoup the funds that we have already paid to the other municipalities and write off \$1,047.82 for the County tax due to us for 2004/2005. The request was approved on a motion by Reynolds, seconded by Bennett and carried. **Prepare Resolution**

Cleanup and/or Demolition of Tax Sale Properties

Ms. Ross requested approval to secure bids from contractors for the cleanup and/or demolition of two tax sale properties titled to the County. The request was approved on a motion by Reynolds, seconded by Bennett and carried.

Request to Fill Position – Treasurer's Department

Ms. Ross requested approval to fill a vacancy that will be created by the retirement of an Account Clerk Typist on January 8, 2006 with a part-time Account Clerk Typist on January 3. The request was approved on a motion by Bennett, seconded by Nielsen and carried.

Restrictions on the Use of County Owned Vehicles

Committee members reviewed a draft resolution restricting the use of County-owned vehicles. A file listing the employees exempted from the restrictions will be maintained in the office of the Clerk of the Board. Legislator Daniel Russo indicated that the resolution will not take effect until January 1 rather than immediately. Gilbert Green, Director of Weights and Measures, requested to be included on the exemption list, and a motion was made by Bennett, seconded by Russo and carried to include Mr. Green. A motion was made by Russo, seconded by Reynolds and carried to forward the resolution to the full Board for approval. Prepare Resolution

Employee Vehicle Usage Policy

Legislator Daniel Russo distributed copies of a draft *Employee Vehicle Usage Policy* for committee members to review. Committee members requested Brenda Rigby Riehle to forward the draft to our insurance agent and consultant and to the County Attorney for their review and comment.

Request to Fill Position – Health Department

Dr. Gary Ogden, Public Health Director, requested approval to fill the vacant receptionist position in the Health Department. After a brief discussion with Legislator Myers indicating she would like to wait, a motion was made by Reynolds, seconded by Nielsen and carried approving the request.

Snowmobile Trails

Curt Crandall, Chairman of the Ways and Means Committee, stated that he was contacted by John Brinkman, District Director of the New York State Snowmobile Association, expressing concern about the action the Town of Birdsall recently took to shut off snowmobile use on town property. The Snowmobile Association has insurance, and Mr. Brinkman feels there is a lack of communication between the association and the towns. Mr. Crandall briefly described the history that resulted in the Town of Birdsall's action.

Mr. Crandall indicated that Allegany County has tourism ads touting our snowmobile trails. After discussing the matter with Jesse Case, Tourism Specialist, Mr. Crandall believes we should facilitate an informational meeting with representatives from the County, the Tourism Specialist, town officials and representatives from the Snowmobile Association. It was noted that Allegany County has never adopted an official snowmobile map.

Town Supervisor of Hume Theodore Hopkins (legislator elect) stated that the Town of Hume actually adopted a snowmobile law. Mr. Hopkins suggested we may want to have an attorney present at the facilitating meeting to answer legal questions that may arise.

Official Newspapers

Brenda Rigby Riehle, Clerk of the Board, stated that the Republican Party members and Democratic Party member of the 2006 Board of Legislators requested a resolution designating official newspapers for the publication of local laws, notices and other matters required by law to be published in 2006. After a discussion regarding the political affiliation of Allegany County newspapers, a motion was made by Nielsen, seconded by Bennett and carried to sponsor a resolution authorizing the following newspaper designations: **Prepare Resolution**

Concurrent Resolutions for the Legislature:

The Alfred Sun, Alfred, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democrat)

Election Notices and Official Canvass:

Wellsville Daily Reporter, Wellsville, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democrat)

Official Newspapers:

Wellsville Daily Reporter, Wellsville, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democrat)

Reimbursement of Insurance Expenses

Ms. Riehle requested a resolution accepting four checks from NYMIR (New York Municipal Insurance Reciprocal) representing the cost less our deductible to repair four vehicles involved in motor vehicle/deer accidents as outlined on the attached Memorandums of Explanation. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery). The request was approved on a motion by Bennett, seconded by Reynolds and carried. **Prepare Resolution**

Confidential Secretary to the Development Director

On December 12 the Ways and Means Committee requested a resolution creating the position of Confidential Secretary (Non Union, Grade 2) to the Development Director effective January 1, 2006. The request should have included a statement that the newly created position will replace the present Account Clerk Typist position, and the Account Clerk Typist position should be abolished. A motion was made by Myers, seconded by Reynolds and carried to abolish the Account Clerk Typist position on the resolution creating the Confidential Secretary position. **Amend/Prepare Resolution**

Employee of the Month

A motion was made by Russo, seconded by Reynolds and carried to name Pamela Cockle from the Health Department as the employee of the month for January 2006.

Alfred's Request to Establish a Local Law

Following a brief conversation, a motion was made by Reynolds, seconded by Russo and carried to establish a local law providing for real property tax abatement for first time homebuyers of newly constructed homes as provided for in the NYS Real Property Tax Law under Section 457. The County Attorney is requested to prepare resolutions setting the date of the public hearing on the local law as well as any other resolution he deems necessary to adopt said law. **Prepare Local Law/Prepare Resolution**

Executive Session

A motion was made by Reynolds, seconded by Russo and carried to enter into executive session to discuss matters leading to the employment or removal of a particular person. Following the executive session a motion was made by Reynolds, seconded by Russo and carried to close the executive session and return to regular session.

Abolishing Positions

A motion was made by Reynolds, seconded by Russo and carried to abolish the following positions: (January 6 will be their last day of work.) **Prepare Resolution**

Department of Public Works

1 Laborer

Sheriff's Office

3 Deputy Sheriffs

Health Department

1 Full Time Registered Nurse
3 Part-time Registered Nurses

Department of Social Services

1 Typist	(Vacant)
1 Senior Typist	(Vacant)
2 Social Welfare Examiners	(Vacant)
1 Senior Social Welfare Examiner	(Vacant)

Adjournment

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: December 14, 2005

Requesting permission to enter into and execute a Third Party Custody Agreement between Allegany County, Five Star Bank, main office address at 55 North Main Street, Warsaw, NY 14569 and Manufacturers and Traders Trust Company.

New agreements are necessary because of the recent bank merger between First Tier Bank, Bath National Bank, Wyoming County Bank and the National Bank of Geneva. These 4 financial institutions are now Five Star Bank under Financial Institutions, Inc.

FISCAL IMPACT: n/a

For further information regarding this matter, contact:
Terri Ross, Allegany County Treasurer

268-9290

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: December 14, 2005

Requesting charge backs to the County and the Village for their share of the taxes due on three parcels recently acquired by the Village of Wellsville from Richard & Concetta Burrous. The Village has agreed to pay the Wellsville Central School and Town of Wellsville portion of the taxes due to us, to recover what we paid to the Town and School at settlement in the amount of \$ 1,930.82 and the Village has asked that the County consider charging back the amount of tax due to us of \$ 1,047.82. The Village will also be charged back for their amount of \$ 2,278.19 of which we have already paid to the Village.

Agreement has been discussed with Dan Guiney, County Attorney and Dan Synakowski, Village Attorney.

FISCAL IMPACT: We recoup the funds we have already paid to the other municipalities and write off \$ 1,047.82 for the County Tax due to us for 2004/2005.

For further information regarding this matter, contact:

Terri Ross, Allegany County Treasurer

268-9290

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: December 14, 2005

Requesting permission to seek bids from contractors for cleanup/demolition of two tax sale properties that the County currently has title to and has been unable to obtain buyers for. Both properties present unsafe conditions and potential liabilities to the County. DPW has examined both parcels and have determined that they do not have the manpower to cleanup these parcels.

Town/Village of Bolivar
Formerly owned by Doster, John C.
Main Street Tax Map # 260.17-3-46
Attached Row Bldg 26'x90'
Assessed Value \$32,600
Back Taxes - \$ 3,200

Town of Scio
Formerly owned by Murphy, James A
Riverside Tax Map # 212.10-1-2
Family Res 82.5' x 99'
Assessed Value \$ 21,739
Back Taxes - \$ 1,500

Both parcels are unoccupied and are hazards. The Bolivar building is falling down and the Scio piece had a fire destroying the residence in the Spring of 2005. Any cleanup would be beneficial to our sale in May of 2006 and to the communities.

FISCAL IMPACT: Estimated cleanup approx \$ 20,000 for both.

A 1362 Tax Sale has a remaining balance of \$ 7K...possible balance could come from Contingency A 1990.

For further information regarding this matter, contact:
Terri Ross, Allegany County Treasurer

268-9290

12/5/2005

Part-time Account Clerk/Typist (non-union)

GRADE 7

STEP BASE

\$ 12.62/hour

Allegany County Treasurer's Office

- Primarily Tax Collection and receivable postings
- Waiting on the public via counter/phone and answering tax related questions
- Some other bookkeeping/filing duties as required

17.5 hours per week

Tues and Wed – 6 hours

Thurs – 5.5 hours

Eligible for Health Ins after 31 day waiting period – (optional)

Must pay 15% of County premium rate

Single Employee Cost - \$ 42.10

Family Employee Cost - \$ 105.26

Vacation/Sick/Personal leave benefits –

Prorated for part-timers

- Vacation – after 1 year
- Sick – ½ day per month
- Personal – after 1 year

Retirement System – (optional)

May join the NYS Retirement System

Employee contribution of 3%.

RESTRICTIONS ON THE USE OF COUNTY OWNED VEHICLES

Offered by: Ways and Means Committee

RESOLVED:

1. Until further resolution of this Board, County owned vehicles shall be used only for County business purposes and no County employee shall use a County owned vehicle for transportation to and from the residence of such employee or for any other purpose not related to County business.
2. All County employees who require the use of a County owned vehicle for County business purposes shall pick up such vehicle at the beginning of the work day, or any other time the employee must use a County owned vehicle on County business, at the County Office Building in Belmont, New York, or at the employee's duty location if other than at the County Office Building or at the location where the vehicle is stored. At the end of the work day, or after the employee completes the business for which use of the vehicle was necessary, the employee shall return the vehicle, as directed, to designated spaces and areas in the parking lots in front of and in the rear of the County Office Building, the parking area located at the former shop building of the Allegany County Soil and Water Conservation District located on the east side of County Road 48, Belmont, New York, designated parking spaces and areas at the site of the new County Jail and Public Safety Facility located on the east side of New York State Route 19, Belmont, New York, or to such other duty location of the employee or designated location where the vehicle is stored.
3. The Sheriff, Undersheriff, District Attorney, Superintendent of Public Works, Deputy Superintendents of Public Works, Road Maintenance Supervisors, Bridge Maintenance Supervisor, Bridge Construction Supervisor, Department of Public Works General Supervisor, Department of Public Works Engineer, Public Health Director, Director of Emergency Services and any other County employee specifically designated by the Ways and Means Committee shall be exempt from the restrictions imposed herein.
 4. It is the intent of this Board that this resolution be strictly enforced.
 5. This resolution shall take effect immediately.

Request to Fill Position

Date: 10/12/05

Committee of Jurisdiction: Human Services

I would like to fill the following position:

Title Receptionist Department Health

Will any positions be eliminated? No If yes, which one? _____

This position is an:
Existing position? Newly Created Position? _____ created by Resolution # _____

This position will be:
Full Time? Part Time? _____ Permanent? _____ Temporary? _____

This position will be:
Non Union? _____ Union? covered by the AFSCME bargaining unit.

Grade 6 Step BASE Hourly pay rate 12.10

Annual salary of position \$ 22107 Cost of benefits for position 11142

Does this position support a mandated program/grant? No
Name of program/grant? _____

Source of funding for position?
_____ % County % State _____ % Federal % Other Nursing Revenue
(Article 6)

Amount in current years budget for this position _____

Reason for need to fill this position at this time?

see MOE - occurring due to movement within.

Department Head Signature _____

Date 10/12/05

ALLEGANY COUNTY BOARD OF LEGISLATORS

COUNTY OFFICE BUILDING * 7 COURT STREET
BELMONT, NEW YORK 14813-1083
TELEPHONE 585-268-9222 * FAX 585-268-9446

James G. Palmer
Chairman

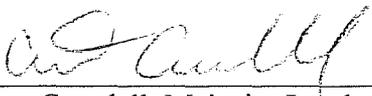
Brenda Rigby Riehle
Clerk

TO: WAYS AND MEANS COMMITTEE

On behalf of the Republican Party members of the Board of Legislators, I do hereby respectfully request that you recommend to the Board of Legislators that the Westport Daily Reporter of Westport, New York, be designated as one of the two official newspapers to publish local laws, notices and all other matters required by Law to be published during the year 2006.

This newspaper is being recommended to you in the belief that it advocates the principles of the Republican Party.

Dated: 11/28/05


Curt Crandall, Majority Leader
Allegany County Board of Legislators

REPUBLICAN PARTY MEMBERS' DESIGNATION OF NEWSPAPERS
TO PUBLISH CONCURRENT RESOLUTIONS, ELECTION NOTICES
AND OFFICIAL CANVASS FOR THE CALENDAR YEAR 2005
PURSUANT TO SECTION 214 (1) OF THE COUNTY LAW

We, the undersigned, being a majority of the members of the ALLEGANY COUNTY BOARD OF LEGISLATORS representing the Republican Party which is one of the two principal political parties into which the people of the State of New York are divided,

After having given due consideration to those newspapers published within the County of Allegany that advocate the principles of said Party, the support of its nominees and the extent of the circulation of such newspapers in the County of Allegany, and

After having given due consideration to those newspapers published within the County of Allegany that do not advocate the principles of any political party and the extent of the circulation of such newspapers in the County of Allegany,

DO HEREBY DESIGNATE:

The Alfred Sun
of Alfred, New York, to
publish **concurrent resolutions of the state legislature**, and

The Wellsville Daily Reporter
of Wellsville, New York, to
publish the **election notices** issued by the Secretary of State and to publish
the **official canvass**.

Dated this 28 day of Nov., 2005, at
Belmont, New York.

Carl Campbell
Walter B. ...
Walter B. ...

Walter B. ...
Walter B. ...
Walter B. ...
Walter B. ...
Walter B. ...

ALLEGANY COUNTY BOARD OF LEGISLATORS

COUNTY OFFICE BUILDING * 7 COURT STREET
BELMONT, NEW YORK 14813-1083
TELEPHONE 585-268-9222 * FAX 585-268-9446

James G. Palmer
Chairman

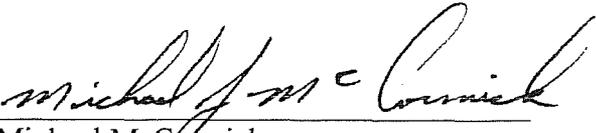
Brenda Rigby Riehle
Clerk

TO: WAYS AND MEANS COMMITTEE

On behalf of the Democratic Party members of the Board of Legislators, I do hereby respectfully request that you recommend to the Board of Legislators that Cuba Patriot of Cuba, New York, be designated as one of the two official newspapers to publish local laws, notices and all other matters required by Law to be published during the year 2006.

This newspaper is being recommended to you in the belief that it advocates the principles of the ~~Republican Party~~
Democratic

Dated: Dec 12 2005


Michael McCormick
Allegany County Board of Legislators

DEMOCRAT PARTY MEMBERS' DESIGNATION OF NEWSPAPERS TO PUBLISH CONCURRENT RESOLUTIONS, ELECTION NOTICES AND OFFICIAL CANVASS FOR THE CALENDAR YEAR 2005 PURSUANT TO SECTION 214 (1) OF THE COUNTY LAW

We, the undersigned, being a minority of the members of the ALLEGANY COUNTY BOARD OF LEGISLATORS representing the Democratic Party which is one of the two principal political parties into which the people of the State of New York are divided,

After having given due consideration to those newspapers published within the County of Allegany that advocate the principles of said Party, the support of its nominees and the extent of the circulation of such newspapers in the County of Allegany, and

After having given due consideration to those newspapers published within the County of Allegany that do not advocate the principles of any political party and the extent of the circulation of such newspapers in the County of Allegany,

DO HEREBY DESIGNATE:

Cuba Patriot
of Cuba, New York, to
publish **concurrent resolutions of the state legislature**, and

of _____, New York, to
publish the **election notices** issued by the Secretary of State and to publish
the **official canvass**.

Dated this 12 day of December, 2005, at
Belmont, New York.

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: December 14, 2005

RE: Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution accepting a check in the amount of \$776.65 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost less a \$200 deductible to repair the 2000 Ford Focus in the Office for the Aging that was involved in a motor vehicle/deer accident on November 14, 2005.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery).

Office for the Aging – 2000 Ford Focus
VIN: #1FAFP33P1YW391853

FISCAL IMPACT: None

For further information regarding this matter, contact:

Brenda Rigby Riehle, Clerk of the Board

268-9220

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: December 14, 2005

RE: Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution accepting a check in the amount of \$924.67 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost less a \$200 deductible to repair the 2000 Chevrolet Cavalier in the Health Department that was involved in a motor vehicle/deer accident on November 17, 2005.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery).

Health Department – 2000 Chevrolet Cavalier
VIN #1G1JF5245Y7459522

FISCAL IMPACT: None

For further information regarding this matter, contact:

Brenda Rigby Riehle, Clerk of the Board

268-9220

MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Planning & Development

DATE: 11/14/05

A resolution is requested to create the position of "Confidential Secretary to the IDA/Development Director" effective January 1, 2006.

This position will replace the present Account-Clerk Typist position in the Office of Development.

FISCAL IMPACT: \$772.00

For further information regarding this matter, contact:

John Foels. Development

Name and Department

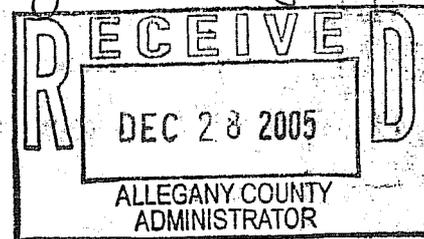
268-9229

Telephone Number

**NOT
APPROVED**

WAYS & MEANS COMMITTEE

December 27, 2005



Committee Members Present

C. Crandall, R. Bennett, S. Myers, K. Nielsen, P. Regan, B. Reynolds, D. Russo, J. Palmer

Media Present

M. Streeter – Wellsville Daily Reporter

Approval of Minutes

The December 14 minutes were amended on page 5 to remove the statement that one full time registered nurse position would be abolished. The December 12 and 14, 2005 minutes were then approved as amended on a motion by Nielsen, seconded by Reynolds and carried.

Abolishment of 3 Deputy Positions

Legislator Curt Crandall, Chairman of the Ways and Means Committee, stated that in light of the correspondence received from the NYS Commission of Correction, he believes that the resolution abolishing numerous positions should be amended to remove the abolishment of three deputy positions. Committee members all received a copy of the letter from the Commission of Correction, and Mr. Crandall quoted several portions of the letter. Mr. Crandall asserted that the COC stated that they set the minimum staffing requirements for the jail, and the staffing figures given are not recommendations or suggestions, rather fundamental minimum requirements having the force and effect of law.

Committee members discussed the matter and brought up the following points:

1. It was not the committee's intention to reduce the jail staff; several deputies are not on the jail schedule.
2. All employees in the Sheriff's Office have an impact on the operation of the jail.
3. There will not be any financial savings if we have to meet staffing requirements with overtime hours.
4. Positions in the AFSCME Union have been abolished, but the nurses' union and sheriff's union have not been touched.
5. When we add more employees for the new jail facility, it would be less expensive to add Correction Officers than Deputies. Clark Brown, President of the Sheriff's Union, indicated that preliminary figures show that we will need to hire eight more Correction Officers when the jail opens, and he believes they will want to come in and do another study/staffing analysis after the new jail becomes operational.
6. The Commission of Correction dictates staffing levels, and the County has no control over those numbers.

Clark Brown, President of the Sheriff's Union, thanked committee members for the opportunity to speak and called their attention to a fiscal impact sheet that was distributed with the meeting agenda. Mr. Brown stated that he wants everyone to understand the fiscal impact of eliminating deputy positions asserting that the cost of eliminating the positions would exceed the savings amount within six months.

Mr. Brown briefly mentioned sanctions the COC can impose if minimum staffing requirements are not met noting that the COC is the ruling factor above all of us.

Mr. Brown explained the domino effect of eliminating deputy positions. Mr. Clark also mentioned the ongoing work on creating a mutually satisfactory schedule change for the jail.

Abolishment of 3 Part-time Nurse Positions

Sue Lewis, a Health Department Nurse, called committee members' attention to a letter from the New York State Nurses Association regarding the proposed elimination of three part-time nurse positions. Ms. Lewis stated that the nurses create revenue for the County -- with fewer nurses, there will be less revenue and less service.

Vehicle Restrictions

Ms. Lewis also addressed the proposed resolution restricting the use of County vehicles and read a letter from the nurses. The nurses believe the new vehicle restrictions will have a negative impact that will result in decreased productivity and increase in costs especially if the nurses come to pick up a County car before seeing patients close to their homes or on their way to work. Ms. Lewis expressed concern about the designated parking areas and wondered if items left in the vehicles overnight would be safe. Ms. Lewis also mentioned that it seemed unfair to make exceptions for some employees and not others. Ms. Lewis believes that the resolution restricting the use of County vehicles should be revisited and requested committee members to temporarily table the resolution.

Legislator Daniel Russo stated that the nurses' work schedule for September obtained from the Health Department indicated that most days all of the nurses began their day in the office here at the County Building, and they did not routinely see patients on their way to and from work. Ms. Lewis commented that she believed that the data supplied to Mr. Russo might not be correct. Mr. Russo also indicated that he may have found two additional parking spots in Wellsville.

Legislator Susan Myers suggested tabling the matter and letting the new legislators make the decision regarding vehicle restrictions.

Request to Fill Position – Treasurer's Office

Terri Ross, County Treasurer, requested approval to temporarily fill a Senior Account Clerk Typist position (Union, Grade 10) until an employee currently on disability can return to work. The request was approved on a motion by Reynolds, seconded by Regan and carried.

NTS Agreement

Deputy Election Commissioners Elaine Herdman and Cass Lorow requested a resolution approving a five year agreement with NTS Data Services, LLC to provide maintenance, support and poll book printing. Ms. Herdman noted that the agreement calls for a \$3,600 per year increase, but we have not had an increase in the last five years. The new agreement would cost \$966.28 per month or \$11,595.36 per year. The Deputy Commissioners explained the many services NTS provides noting that 40 of the 62 counties in New York use NTS. This would be Allegany County's third agreement with NTS, and they have been very happy with their service and do not believe they can perform their jobs without the system. The request was approved on a motion by Reynolds, seconded by Bennett and carried. Prepare Resolution