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**NOT APPROVED**

**WAYS & MEANS COMMITTEE**

**January 14, 2008**

**NOT APPROVED**

RECEIVED
JAN 15 2008
By_____

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
*(Absent: Truax)*

**Others Present**

G. Benson, W. Goetschius, K. Kruger, J. Margeson, B. Riehle, D. Roeske, T. Ross, D. Russo, W. Tompkins, N. Ungermann

**Media Present**

B. Quinn – Wellsville Daily Reporter

**Approval of Minutes**

The December 19 and 24, 2007 Ways & Means Committee minutes were approved on a motion by Dibble, seconded by Fanton and carried.

**Executive Session**

A motion was made by Fanton, seconded by Dibble and carried to enter into executive session to discuss matters leading to the appointment, employment or promotion of a particular person. Immediately following the executive session a motion was made by Fanton, seconded by Dibble and carried to end the executive session and return to regular session.

**Request to Fill Position – First Assistant County Attorney**

Interim County Attorney Thomas A. Miner forwarded a request to fill the First Assistant County Attorney (Section IV) position which became vacant when he was appointed as the Interim County Attorney. A motion was made by Dibble, seconded by Hopkins and carried to table the matter until the regular Ways & Means Committee meeting on Wednesday, January 16.

REFERRALS FROM OTHER COMMITTEES:

**Public Safety Committee**

The Sheriff's Office requests a resolution transferring the $1,000 expense paid by check #337185 on December 24, 2007 from account A3110.411 (Sheriff – Contractual) to H5997.2 (Vehicle Replacement Capital Fund) to install a prisoner transport unit in a new van. County Treasurer Terri Ross indicated that this request will be included with the year-end transfers that she prepares so it does not need a separate resolution. ***No Additional Action Required***

leaving $6,317.30 to move to 2008. The $6,317.30 should be appropriated to A3640.207 (Emergency Services – Equipment) with a like sum placed in revenue account A10.3306.EMG8. The money will be used to pay rent at the Crossroads Center for EMT training classes. The request was approved on a motion by Dibble, seconded by McCormick and carried. ***Prepare Resolution***

Mr. Tucker requested a resolution to appropriate the Homeland Security Grant money that was not spent in 2007 due to the overlapping grant fiscal year. The total grant accepted by Resolution No. 104-07 was $24,800 for account A3645.218, and $14,069.98 was spent in 2007 leaving $10,730.02 to move to 2008. The $10,730.02 should be appropriated to A3645.218 (Homeland Security – Equipment) with a like sum placed in revenue account A10.3306.EMG8. The money will be used to pay the balance due on the installation of the new security fencing and gates at the Corbin Hill Tower site. The request was approved on a motion by Dibble, seconded by Hall and carried. ***Prepare Resolution***

Mr. Tucker requested a resolution to appropriate the Homeland Security Grant money that was not spent in 2007 due to the overlapping grant fiscal year. The total grant accepted by Resolution No. 104-07 was $3,000 for account A3645.448, and $1,514.42 was spent in 2007 leaving $1,485.58 to move to 2008. The $1,485.58 should be appropriated to A3645.448 (Homeland Security – Contractual) with a like sum placed in revenue account A10.3306.EMG8. The request was approved on a motion by Dibble, seconded by Fanton and carried. ***Prepare Resolution***

Mr. Tucker also requested a resolution to appropriate the Southwestern Regional EMS Council Grant money that was not spent in 2007 due to the overlapping grant fiscal year. The total grant accepted by Resolution No. 126-07 was $887.64, and no funds were expended in 2007 leaving the entire $887.64 to move to 2008. The $887.64 should be appropriated to A3640.447 (Emergency Services – Contractual) with a like sum placed in revenue account A02.1589.02. The funds will be used for expenses associated with EMS training. The request was approved on a motion by Dibble, seconded by Fanton and carried. ***Prepare Resolution***

**Public Works Committee**

Public Works Superintendent David Roeske requested approval to fill a future open HMEO II (AFSCME, Grade 14) position due to an upcoming retirement as well as any subsequent positions which may become vacant as a result of filling from within. The request was approved on a motion by Fanton, seconded by Hall and carried. ***Notify Human Resources***

Mr. Roeske requested a resolution approving a supplemental agreement with the NYS Department of Transportation for funding for the construction phase and additional Marchiselli aid for preliminary engineering on the Truax Road over Dyke Creek Project, Town of Wellsville, BIN 2215130. In 2006 the project was budgeted at $941,000, and the following entries need to be made to increase the Capital Account to the new total project cost of $1,606,000:

| | | |
|---|---|---|
| H5631.200 | Wellsville Truax Road Bridge Capital Fund Project | $665,000 |
| H11.4097.5631 | Federal Aid | $532,000 |
| H11.3097.5631 | State Aid | $120,900 |
| H11.2300.5631 | Town Share | $ 12,045 |
| D5110.408 | County Share | $ 55 |

The request was approved on a motion by Fanton, seconded by McCormick and carried. ***Prepare Resolution***

Mr. Roeske also requested a resolution approving the Truax Road Bridge, Wellsville, PIN 6753.75 for funding under the County/Town Bridge Cost Sharing Program Resolution No. 65-95:

| | |
|---|---|
| Total Estimated Costs | $1,606,000 |
| Federal Aid | $1,284,800 |
| State Marchiselli Aid | $ 240,900 |
| Total County Share 85% | $ 68,255 |
| Total Town Share 15% | $ 12,045 |

It was noted that the County share was previously budgeted. The request was approved on a motion by Fanton, seconded by Dibble and carried. ***Prepare Resolution***

**Audit**

Committee members reviewed the January 14, 2008 audit of claims in the amount of $4,802,615.06 (including prepaid bills). A motion was made by Dibble, seconded by Fanton and carried to forward the audit to the full Board for approval of payment.

**Adjournment**

There being no further business to come before the committee, a motion was made by Dibble, seconded by Fanton and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

Memorandum

From: Allegany County Sheriff's Office of Sheriff

To: John E. Margeson, County Administrator

-And-

Terri L. Ross, County Treasurer

**Please make the following transfers:**

**Budget:**

| From Account No. | To Account No. | Amount |
|---|---|---|
| | | |
| | Total | |

**Expenditures:**

| Date of Check | Check # | From Account No. | To Account No. | Amount |
|---|---|---|---|---|
| /24/07 | 337185 | 3110.4.11 | H5993.2 | $1,000.00 |
| | | | Total | $1,000.00 |

To move installation of prisoner transport unit # 117

Dept. Authorization: Randy Hatwick in absence of Sheriff & Undersheriff Dated: 1/9/08

Co. Admin. Authorization: _____ Dated: _____

Committee Authorization: _____ Dated: _____

Submit this form to County Administrator to authorize individual departmental transfers of funds within any equipment or contractual expenses appropriation account in amounts of less than $5,000.00 per transaction. All other transactions must have Committee of Jurisdiction approval.

* Will be included with County Treasurer's Year-end transfer.

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION No. _____
(Clerk's Use Only)

Committee of Jurisdiction: Public Safety DATE: 12/31/07

**Explanation of Grant:**
(Please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

**REAPPROPRIATION OF GRANT MONEY NOT SPENT IN 2007 – OVERLAPPING GRANT FISCAL YEAR**

Appropriations ($6,317.30)

A 3640.207 NYS PER CAPITA GRANT (No spending requirements) $6,317.30

Revenues ($6,317.30)

A 10.3306.EMG8 NYS PER CAPITA ST AID Emerg Serv $6,317.30

**FISCAL IMPACT:** Total Grant: $14,978.10 ($8,660.80 Spent in 2007)

Local County Share: $ 0

State Grant? Y Revenue # A10.3306.EMG8 $6,317.30

Federal Grant?_____ Revenue # _____ $ _____

If Federal, please list Federal Catalog of Federal Domestic Assistance (CFDA) Number___-_____

This Grant is_____ Renewal of existing grant funded program or _____ new grant fund program.

X **REAPPROPRIATION OF GRANT MONEY NOT SPENT IN 2007**

Grant Fiscal Year – 2007 – 2008

Obligation of County after grant expires:
REFER TO ORIGINAL ACCEPTANCE OF THIS GRANT BY
RESOLUTION # 24-07 DATED January 31, 2007

Major benefits of accepting this grant are:
REAPPROPRIATION NECESSARY TO SPEND REMAINING GRANT MONEY ADVANCED IN 2008.
(A410.3640.207 $6,317.30)

Department Head Signature _____

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION No. _____
(Clerk's Use Only)

Committee of Jurisdiction: Public Safety DATE: 1/3/08

**Explanation of Grant:**
(Please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

Resolution needed for:

**REAPPROPRIATION OF GRANT MONEY NOT SPENT IN 2007 – OVERLAPPING GRANT FISCAL YEAR**

Appropriations ($10,730.02)

A 3645.218 HOMELAND SECURITY Equip $10,730.02

Revenues ($10,730.02)

A 10.3306.EMG8 HOMELAND SECURITY ST AID Emerg Serv $10,730.02

**FISCAL IMPACT:** Total Grant: $24,800.00 ($14,069.98 spent in 2007)

Local County Share: $ 0

State Grant? Y Revenue # A10.3306.EMG8 $ 10,730.02

Federal Grant?_____ Revenue # _____ $ _____

If Federal, please list Federal Catalog of Federal Domestic Assistance (CFDA) Number___-_____

This Grant is_____ Renewal of existing grant funded program or _____ new grant fund program.

X **REAPPROPRIATION OF GRANT MONEY NOT SPENT IN 2007**

Grant Fiscal Year – 2007 – 2008

Obligation of County after grant expires:
REFER TO ORIGINAL ACCEPTANCE OF THIS GRANT BY
RESOLUTION # 104-07 DATED May 29, 2007

Major benefits of accepting this grant are:
REAPPROPRIATION NECESSARY TO SPEND REMAINING GRANT MONEY ADVANCED IN 2008.
(A410.3645 $10,730.02)

Department Head Signature _____

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION No. _____
(Clerk's Use Only)

Committee of Jurisdiction: Public Safety DATE: 1/3/08

**Explanation of Grant:**
(Please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

Resolution needed for:

**REAPPROPRIATION OF GRANT MONEY NOT SPENT IN 2007 – OVERLAPPING GRANT FISCAL YEAR**

Appropriations ($1,485.58)

A 3645.448 HOMELAND SECURITY (EMS Equipment) $1,485.58

Revenues ($1,485.58)

A 10.3306.EMG8 HOMELAND SECURITY ST AID Emerg Serv $1,485.58

**FISCAL IMPACT:** Total Grant: $3,000.00 ($1,514.42 spent in 2007)

Local County Share: $ 0

State Grant? Y Revenue # A10.3306.EMG8 $ 1,485.58

Federal Grant?_____ Revenue # _____ $ _____

If Federal, please list Federal Catalog of Federal Domestic Assistance (CFDA) Number___-_____

This Grant is_____ Renewal of existing grant funded program or _____ new grant fund program.

X **REAPPROPRIATION OF GRANT MONEY NOT SPENT IN 2007**

Grant Fiscal Year – 2007 – 2008

Obligation of County after grant expires:
REFER TO ORIGINAL ACCEPTANCE OF THIS GRANT BY
RESOLUTION # 104-07 DATED May 29, 2007

Major benefits of accepting this grant are:
REAPPROPRIATION NECESSARY TO SPEND REMAINING GRANT MONEY ADVANCED IN 2008.
(A410.3645 $1,485.58)

Department Head Signature _____

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION No. _____
(Clerk's Use Only)

Committee of Jurisdiction: Public Safety DATE: 1/7/08

**Explanation of Grant:**
(Please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

**REAPPROPRIATION OF GRANT MONEY NOT SPENT IN 2007 – OVERLAPPING GRANT FISCAL YEAR**

Appropriations ($887.64)

A 3640.447 Southwestern Regional EMS Council (No spending requirements) $887.64

Revenues ($887.64)

A02.1589.02 NYS PER CAPITA ST AID Emerg Serv $887.64

**FISCAL IMPACT:** Total Grant: $887.64 ($0 Spent in 2007)

Local County Share: $ 0

State Grant? Y Revenue # A02.1589.02 $887.64

Federal Grant?_____Revenue # _____ $ _____

If Federal, please list Federal Catalog of Federal Domestic Assistance (CFDA) Number___-_____

This Grant is_____ Renewal of existing grant funded program or _____ new grant fund program.

X **REAPPROPRIATION OF GRANT MONEY NOT SPENT IN 2007**

Grant Fiscal Year – 2007 – 2008

Obligation of County after grant expires:
REFER TO ORIGINAL ACCEPTANCE OF THIS GRANT BY
RESOLUTION # 126-07 DATED June 25, 2007

Major benefits of accepting this grant are:
REAPPROPRIATION NECESSARY TO SPEND REMAINING GRANT MONEY ADVANCED IN 2008.
(A02.1589.02 $887.64)

Department Head Signature _____

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO:_____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS DATE: JANUARY 9, 2008

Request permission to fill a future open HMEO II position due to an upcoming retirement.

The Public Works Department also requests permission to fill any subsequent positions which may become open due to this opening.

FISCAL IMPACT: FUNDS ARE IN BUDGET

For further information regarding this matter, contact:

David S. Roeske (585)268-9230
Superintendent

DSR/ymr

# *Request to Fill Position*

Date: January 9, 2008 Committee of Jurisdiction: Public Works

I would like to fill the following position:

**Title – HMEO II** Department - Public Works

Will any positions be eliminated? No ____ If yes, which one? _____

This position is an:

Existing position? _X Newly Created Position? _____ created by Resolution # __

This position will be:
Full Time? __X__ Part Time? _____ Permanent? _____ Temporary? _____

This position will be:
Non Union? _____ Union? _X_ covered by the __AFSCME__ bargaining unit.

Grade 14 Step Hourly pay rate $14.11 - $17.21

Annual salary of position $29,616.89 Cost of benefits for position $14,935.80
Minimum start pay

Does this position support a mandated program/grant?
Name of program/grant? _____

Source of funding for position?
100 % County _____% State _____% Federal _____% Other

Remaining for year
Amount in current years budget for this position $32,889.88

Reason for need to fill this position at this time?
An Employee has retired

Department Head Signature_____

Date _____

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS DATE: JANUARY 9, 2008

Truax Road over Dyke Creek. Town of Wellsville

Request resolution be prepared approving a supplemental agreement with NYSDOT for the Construction Phase on the above project.

This agreement adds Marchiselli Aid (15%) for Preliminary Engineering.

$941,000 for this project was budgeted in the 2006 budget.

The following entries need to be made in order to increase the Capital Account to $1,606,000 the total project cost.

| | | |
|---|---|---|
| H5631.200 | Capital Account | $ 665,000 |
| H11.4097.5631 | Federal Aid | $ 532,000 |
| H11.3097.5631 | State Aid | $ 120,900 |
| H11.2300.5631 | Town Share | $ 12,045 |
| D5110.408 | Credit for remaining County Share | $ 55 |

FISCAL IMPACT: $55.00

For further information regarding this matter, contact:

David S. Roeske (585)268-9230
Superintendent

DSR/ymr

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: JANUARY 09, 2008

A Resolution is required to approve the Truax Road Bridge, Wellsville, NY, PIN 6753.75 for funding under the County/Town Bridge Cost Sharing Program-Resolution No 65-95.

Town of Wellsville, Truax Road, NYSDOT PIN #6753.75

| | |
|---|---|
| Total Estimated Costs | $1,606,000 |
| Federal Aid | $1,284,800 |
| State Marchiselli Aid | $ 240,900 |
| Total County Share 85% | $ 68,255 |
| **Total Town Share 15%** | **$ 12,045** |

FISCAL IMPACT: $ County Share previously budgeted

For further information regarding this matter, contact:

David S. Roeske (585)268-9230
Superintendent

DSR/ymr

## H5631.200 - TRUAX ROAD BRIDGE, TOWN OF WELLSVILLE

### PRELIMINARY ENGINEERING/ ROW

| | 2006<br>ORIGINAL BUDGET | 2008<br>REVISED ESTIMATES |
|---|---|---|
| FEDERAL | $112,800 | $112,800 |
| STATE | | $21,150 |
| COUNTY | $28,200 | $5,992 |
| TOWN | | $1,058 |
| | $141,000 | $141,000 |

### CONSTRUCTION

| | | |
|---|---|---|
| FEDERAL | $640,000 | $1,172,000 |
| STATE | $120,000 | $219,750 |
| COUNTY | $40,000 | $62,263 |
| TOWN | | $10,987 |
| | $800,000 | $1,465,000 |

| | |
|---|---|
| COUNTY SHARE 2006 BUDGET | $68,200 |
| COUNTY NEED 2008 ESTMATE | $68,255 |

**NOT APPROVED**

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JAN 18 2008
By

## WAYS & MEANS COMMITTEE

**January 16, 2008**

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, R. Truax, C. Crandall

**Others Present**

D. Aumick, L. Ballengee, D. Burdick, J. Foels, L. Gridley, T. Miner, K. Kruger, J. Margeson, B. Riehle, T. Ross, P. Schmelzer, K. Toot, C. Whitwood

**Media Present**

B. Quinn – Wellsville Daily Reporter

**County Tax Collection Initiative Grant**

County Treasurer Terri Ross requested a resolution accepting and appropriating a $25,000 grant funded by the State of New York for the purpose of preparing a study to implement a centralized County-level database for tax collection information. The study would examine the tax collection process currently in place throughout the County and determine what it would take to install and maintain a centralized database and provide information for implementation of a centralized system. Ms. Ross noted that the study must be done by August 1, 2008, and if it is, there will be an additional $25,000 component available to aid in any implementation costs. Ms. Ross indicated that the major benefit of accepting the grant is that Allegany County has a total of 59 tax collection units including the County, and this study will give us options to enhance collection methods County wide and offer solutions to those collecting units without any type of electronic collection system. The funds should be appropriated to A1325.429 (County Treasurer – County Tax Collection Initiative Grant) with a like sum placed in revenue account A10.3089.1325 (State Aid – Tax Collection Grant). The request was approved on a motion by Fanton, seconded by Truax and carried. ***Prepare Resolution***

**Appointments to Planning Board**

A motion was made by Fanton, seconded by Truax and carried confirming the Chairman's appointments to the Allegany County Planning Board for a three-year term effective January 1, 2008 and expiring December 31, 2010, as follows:

| | |
|---|---|
| Kathleen Barnes, Little Genesee | (District III) |
| Aaron Dale Foster, Andover | (District IV) |
| Charles Jessup, Alfred Station | (District V) |

Ex-officio Members: ***(Annual Appointments)***
David Roeske, Superintendent of Public Works
Terri L. Ross, County Treasurer
Brent L. Reynolds, Chairman of the Ways and Means Committee

***Prepare Resolution***

REFERRALS FROM OTHER COMMITTEES:

**Personnel Committee**

The Personnel Committee requests the Ways and Means Committee to co-sponsor a resolution to accept the Cold War Exemption. The exemption provides a basic property tax exemption, of either 10 or 15 percent of assessed value (as adopted by the municipality) to veterans who served during the Cold War period (9/2/45 – 12/26/91). A motion was made by Hall, seconded by Fanton and carried to sponsor a resolution setting the date for a public hearing on a Local Law that would provide a ten percent (10%) basic property tax exemption to veterans who served during the Cold War period. ***Prepare Local Law Resolutions***

**Public Safety Committee**

Sheriff William Tompkins requested approval to fill the Registered Professional Nurse (NYSNA Union) position created by Resolution No. 259-07 on December 24, 2007. A motion was made by Truax, seconded by Hall and carried authorizing the Sheriff to fill the position. ***Notify Human Resources***

**Rushford Lake Beach Renewal**

County Administrator John Margeson stated that the County has had an ongoing agreement with the Rushford Lake Recreation Commission to lease the Rushford public beach and swim area for many years. Mr. Margeson requested a resolution to enter into a continuation of that three-year lease for $1 under the same terms and conditions as previous agreements. The request was approved on a motion by Dibble, seconded by Fanton and carried. ***Prepare Resolution***

**Legislators' Expense Vouchers**

Committee members reviewed legislative expense vouchers for the period November 27 through December 31, 2007. A motion was made by Hopkins, seconded by Hall and carried approving the vouchers for payment.

**Development of Oil and Gas Resources in the State**

Legislator William Dibble presented a draft resolution urging New York State to establish policies that will assist the development of oil and gas resources in the state. A motion was made by Dibble, seconded by Hall and carried to sponsor the resolution. ***Prepare Resolution***

**Executive Session**

A motion was made by Fanton, seconded by Hall and carried to enter into executive session to discuss the employment history of a particular employee. Immediately following the executive session, a motion was made by Truax, seconded by Dibble and carried to end the executive session and return to regular session.

**Step Increase for Deputy County Treasurer**

A motion was made by Truax, seconded by Dibble and carried to advance the Deputy County Treasurer currently slotted in the Grade 8 Non-Unit Salary Plan from Step 6 to Step 9 within that grade effective immediately. ***Notify Human Resources and County Treasurer***

**Executive Session**

A motion was made by Hopkins, seconded by Truax and carried to enter into executive session to discuss the financial history of a particular corporation. Immediately following the executive session a motion was made by Dibble, seconded by Truax and carried to end the executive session and return to regular session.

**Request to Transfer Funds**

Development Director John Foels requested a resolution to re-appropriate the remaining 2007 funds budgeted for the completion of the Allegany County Comprehensive Plan in the amount of $14,729 to the 2008 Development budget under account A6430.478. County Treasurer Ross indicated that since the funds were not part of a grant, the remaining 2007 funds would have fallen to fund balance, and the committee would have to fund the account with 2008 money. A motion was made by Hopkins, seconded by Fanton and carried to transfer $14,729 from A1990.4 (Contingency) to A6430.478 (Development – Contractual). ***Prepare Resolution***

Chairman Crandall indicated that the Comprehensive Plan is being compiled, and it should be distributed to the Legislators in about six weeks.

**Executive Session**

A motion was made by Truax, seconded by Dibble and carried to enter into executive session to discuss the employment history of a particular employee and matters leading to the appointment or promotion of a particular employee. Immediately following the executive session, a motion was made by Pullen, seconded by Hopkins and carried to end the executive session and return to regular session.

**Request to Fill Position – First Assistant County Attorney**

Interim County Attorney Thomas A. Miner requested approval to fill the First Assistant County Attorney (Section IV) position which became vacant when he was appointed as the Interim County Attorney. The request was approved on a motion by Pullen, seconded by Truax and carried. ***Notify Human Resources***

**Amendment of Section IV Salary Plan**

A motion was made by Pullen, seconded by Truax and carried to amend the Section IV Salary plan adopted by Resolution No. 242-07 to change the salary listed for the First Assistant County Attorney from $63,870 to $73,000. ***Refer to Personnel Committee***

**Appointment of County Attorney**

A motion was made by Hall, seconded by Hopkins and carried to direct the Personnel Officer to advertise for the position of County Attorney (Voting No: Fanton). It was noted that the advertisement should be forwarded to the Allegany County Bar Association as well as newspapers. The Committee would like all resumes to be submitted by noon on February 4 with interviews to take place on February 11. ***Refer to Personnel Officer***

**Executive Session**

A motion was made by Dibble, seconded by Truax and carried to enter into executive session to discuss the proposed acquisition of property. Immediately following the executive session a motion was made by Fanton, seconded by Pullen and carried to end the executive session and return to regular session.

**Adjournment**

There being no further business to come before the committee, a motion was made by Truax, seconded by Pullen and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's use only)

Committee of Jurisdiction: __Ways & Means_____ Date: __January 16, 2008_____

**Explanation of Grant**:
(please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

This grant is funded by the State of NY for the purpose of preparing a study to implement a centralized county-level database for tax collection information. It will examine the tax collection process currently in place throughout the county, what it would take to install and maintain a centralized database and provide information for implementation of a centralized system. This study must by done by August 1, 2008 and if so there is an additional $ 25,000 component available to aid in any implementation costs.

Appropriations ($_25,000.00_____)
A 1325.429 Treasurer – County Tax Collection Initiative Grant $ 25,000.00

Revenues ($_25,000.00_____)
A 10.3089.1325 St Aid – Tax Collection Grant ***NEW ACCT*** $ 25,000.00

**FISCAL IMPACT**: Total grant: _$___25,000.00_____

Local county share: _$_____0.00_____

State Grant? __Y_____ Revenue # __A 10.3089.1325_____ $ ___25,000.00_____

Federal Grant? _____ Revenue # _____ $ _____
if Federal, please list Federal Catalog of Federal Domestic Assistance
(CFDA) number _____-_____

This grant is _____ renewal of existing grant funded program or __X_ new grant fund program.

Grant Fiscal Year – 2007-2008

Obligation of County after grant expires:
will be determined after the study is completed ...
at this time there is no obligation by the County

Major benefits of accepting this grant are:
Allegany County has a total of 59 tax collection units, including the County. This study will give us options to enhance collection methods county wide and offer solutions to those collecting units without any type of electronic collection system.

Department Head Signature _____

# Request to Fill Position

Date: 12/05/07 Committee of Jurisdiction: Public Safety

I would like to fill the following position:

Title Registered Nurse Department Sheriff's Office

Will any positions be eliminated? No If yes, which one? _____

This position is an:
Existing position? ____ Newly Created Position? ✓ created by Resolution # 259-07

This position will be:
Full Time? ✓ Part Time? ____ Permanent? ✓ Temporary? ____

This position will be:
Non Union? ____ Union? ✓ covered by the NYS Nurses Association bargaining unit.

Grade ____ Step 1 to 6 Hourly pay rate 17.54 to 21.77

Annual salary of position 31,922 to 39,645 Cost of benefits for position 51%

Does this position support a mandated program/grant? Yes
Name of program/grant? Jail nursing staff mandated by CoC.

Source of funding for position?
100 % County ____ % State ____ % Federal ____ % Other

Amount in current years budget for this position 0

Reason for need to fill this position at this time?

Workload is exceeding what current nursing staff can handle. Liability!!

Department Head Signature William F. Trumpbour

Date 12/5/07

06/17/03

# MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Public Safety

DATE: 12/05/07

With the additon of federal inmates in our jail, we are exceeding the number that our current nursing staff is able to handle. Currently, our nurses are averaging eighteen visits per day in addition to their other duties.

Althought the State Commission of Correction hasnot yet mandated an additional nurse, they will soon, and regardless, the staff is in need of the additional help.

FISCAL IMPACT:

$17.54 to $21.77 per hour plus benefits of 51%

For further information regarding this matter, contact:

| William R Tompkins, Sheriff | 585.268.9200 |
|---|---|
| Name and Department | Telephone Number |

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE: Ways & Means** **DATE:** January 16, 2008

The Office of Development requests a resolution to transfer $14,729 from A1990.4 (Contingency) to A6430.478 (Development Contractual) to finance the cost of completing the Allegany County Comprehensive Plan. It was noted that the $14,729 represents the funds that were remaining in the 2007 budget for this purpose.

**FISCAL IMPACT:** $14,729

**For further information regarding this matter, contact:**

**John E. Foels, Development Director** **268-7472**

# Request to Fill Position Form

**Date:** 1/10/2008 **Committee of Jurisdiction:** Ways & Means

**Request to Fill: Title of Position:** First Assistant County Attorney **Dept.:** County Attorney

**Will any positions be eliminated?** No **If yes, which position(s):** _____

**This position is an:**
Existing position? X Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

**This position will be:**
Non Union? X Union? _____ covered by the _____ bargaining unit.

**Grade:** _____ **Step:** _____ **Hourly pay rate:** _____

**Annual salary of position:** $63,870.00 **Cost of benefits for position:** _____

**Does position support a mandated program/grant?** _____ **Name of program:** _____

**Source of funding for position:** 100 % County _____% State _____% Federal _____% Other

**Source of funding for benefits:** 100 % County _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** $63,870.00

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**

   (See Letter attached)

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**

3. **The funding available to fill the position from external sources.**

4. **The benefit to the County generated by this specific position.**

**Department Head Signature:** _____ **Date:** 1/10/08

**Approved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

**NOT APPROVED**

**WAYS & MEANS COMMITTEE**

**January 25, 2008**

RECEIVED
JAN 29 2008
By_____

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
*(Absent: Truax)*

**Others Present**

D. Aumick, G. Benson, D. Burdick, J. Foels, T. Miner, K. Kruger, J. Margeson, B. Riehle, T. Ross, D. Russo, W. Tompkins, K. Toot, N. Ungermann

**Approval of Minutes**

The January 14 and 16, 2008 Ways & Means Committee minutes were approved on a motion by Hall, seconded by Hopkins and carried.

REFERRALS FROM OTHER COMMITTEES:

**Human Services Committee**

Office for the Aging Director Kimberley Toot requested approval to fill the non-union position of Whitesville Luncheon Center Manager with an annual salary of approximately $4,290. The cost of the position is funded 70 percent with Older American Act Federal Funds and 30 percent with County funds. The Whitesville Senior Luncheon Center would not be able to be staffed and would be forced to close if this position is not filled. The request was approved on a motion by Hall, seconded by Fanton and carried. ***Notify Human Resources***

Mrs. Toot requested approval to fill an Aging Services Technician (AFSCME, Grade 13) position. The County share of this position is 7 percent. The salary and benefits are spread over seven grants (1 federal and 6 state). This position covers a wide range of duties providing preventive support so that older people may receive assistance before their care becomes acute and more expensive. The request was approved on a motion by Dibble, seconded by Hall and carried. ***Notify Human Resources***

Mrs. Toot also requested approval to fill a Coordinator of Services (PEF, Grade 7) Office for the Aging position. The County share for this position is 10 percent with the salary and benefits spread over six grants (1 federal and 5 state). The Coordinator of Services is the Deputy Director of the Office for the Aging and also serves as the Point-of-Entry Coordinator. This position covers a wide range of duties and ensures delivery of quality programs to older citizens on a daily basis. The request was approved on a motion by Dibble, seconded by Hall and carried. ***Notify Human Resources***

Public Health Director Lori Ballengee requested a resolution to contract with the New York State Department of Health to provide Adolescent Tobacco Enforcement and Prevention (ATUPA) services for the period October 1, 2007 through September 30, 2008. Mrs. Ballengee also requested a resolution accepting $31,607 in grant money associated with the contract to be used to enforce the Clean Indoor Air Law (by complaint only), perform compliance checks where retail tobacco products are sold, and education. The funds should be appropriated with $28,000 going to A4051.4 (Tobacco Awareness-Contractual) and $3,607 to A4010.101 (Health Department – Personnel) with the total sum of $31,607

being credited to revenue account A10.3450.04 (State Aid – Tobacco Awareness). The request was approved on a motion by Dibble, seconded by McCormick and carried. ***Prepare Resolution***

## Attorney/Client Session

A motion was made by Dibble, seconded by Fanton and carried to enter into attorney/client session. Immediately following the attorney/client session, a motion was made by Fanton, seconded by Dibble and carried to end the attorney/client session and return to regular session.

## Lease of Crossroads Commerce and Conference Center

The Committee of the Whole requests the Ways & Means Committee to sponsor a resolution to enter into an agreement with the IDA to lease the Crossroads Commerce and Conference Center located at 6087 NYS Route 19 North, Belmont, New York. Committee members requested Attorney Thomas Miner to draft a lease for their review. ***Refer to County Attorney***

## Audit

Committee members reviewed the January 25, 2008 audit of claims in the amount of $2,155,426.23 (including prepaid bills). A motion was made by Dibble, seconded by Fanton and carried to forward the audit to the full Board for approval of payment.

## Adjournment

There being no further business to come before the committee, a motion was made by Dibble, seconded by McCormick and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# Request to Fill Position Form

**Date:** 1/16/08 **Committee of Jurisdiction:** Human Services

**Request to Fill: Title of Position:** Whitesville Luncheon Center Manager **Dept.:** Office for the Aging

**Will any positions be eliminated?** no **If yes, which position(s):** _____

**This position is an:**
Existing position? x Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? _____ Part Time? x Permanent? _____ Temporary? _____

**This position will be:**
Non Union? x Union? _____ covered by the _____ bargaining unit.

**Grade:** _____ **Step:** _____ **Hourly pay rate:** _____

**Annual salary of position:** $4,290 **Cost of benefits for position:** $422. (no health ins.)

**Does position support a mandated program/grant?** no **Name of program:** Senior Lunch Program

**Source of funding for position:** 30 % County _____ % State 70 % Federal _____ % Other

**Source of funding for benefits:** 30 % County _____ % State 70 % Federal _____ % Other

**Amount in current year's budget for this position:** $4,712

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**

   Manages the Whitesville Luncheon Center three days a week from 10-2. The duties are specific to the Whitesville Senior Luncheon Center. Our other Site Managers are working at their own sites.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**
   The Whitesville Senior Luncheon Center would not be able to be staffed and would close.

3. **The funding available to fill the position from external sources.**
   Funding for this position is 30% County match and 70% Older American Act Federal Funds

4. **The benefit to the County generated by this specific position.**

   Operation of the Whitesville Senior Luncheon Center

**Department Head Signature:** [signature] **Date:** 1/16/08

Approved by the Ways and Means Committee on 01/25/08

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# Request to Fill Position Form

**Date:** 1/16/08 **Committee of Jurisdiction:** Human Services

**Request to Fill: Title of Position:** Aging Services Technician **Dept.:** Office for the Aging

**Will any positions be eliminated?** no **If yes, which position(s):** _____

**This position is an:**
Existing position? x Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? x Part Time? _____ Permanent? x Temporary? _____

**This position will be:**
Non Union? _____ Union? x covered by the AFSCME bargaining unit.

**Grade:** 13 **Step:** Min. **Hourly pay rate:** $15.63

**Annual salary of position:** $28,665 **Cost of benefits for position:** $14,456

**Does position support a mandated program/grant?** no **Name of program:** _____

**Source of funding for position:** 7 % County 35 % State 53 % Federal 5 % Other

**Source of funding for benefits:** 7 % County 35 % State 53 % Federal 5 % Other

**Amount in current year's budget for this position:** $43,415

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.** Direct client contact that provides assistance accessing information and programs to assist older people and their families, including HEAP, Housing Assistance, Home Repair, Meals-on-wheels, Insurance Counseling. Performs in-home assessments to determine needs and eligibility for various programs. Maintains case records. Speaks to groups concerning aging issues and programs to assist older people and their families.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.** The volume of client contact would be too great for remaining staff to handle. Older people would not have information and assistance in a timely manner. In-home assessments are a requirement of the meals-on-wheels program.

3. **The funding available to fill the position from external sources.** Salary and benefits are spread over 7 grants. 1 Federal grant and 6 State grants. 4 of those grants have no county match.

4. **The benefit to the County generated by this specific position.** Access to existing programs will provide preventive support. Older people will receive assistance before their care becomes acute and more expensive.

**Department Head Signature:** [signature] **Date:** 1/16/08

Approved by the Ways and Means Committee on 01/25/08

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# Request to Fill Position Form

**Date:** 1/16/08 **Committee of Jurisdiction:** Human Services

**Request to Fill: Title of Position:** Coordinator of Services, Aging **Dept.:** Office for the Aging

**Will any positions be eliminated?** no **If yes, which position(s):** _____

**This position is an:**
Existing position? x Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? x Part Time? _____ Permanent? _____ Temporary? _____

**This position will be:**
Non Union? _____ Union? x covered by the PEF bargaining unit.

**Grade:** 7 **Step:** Base **Hourly pay rate:** $18.53

**Annual salary of position:** $33,719 **Cost of benefits for position:** $17,000

**Does position support a mandated program/grant?** no **Name of program:** _____

**Source of funding for position:** 10 % County 69 % State 17 % Federal 4 % Other

**Source of funding for benefits:** 10 % County 69 % State 17 % Federal 4 % Other

**Amount in current year's budget for this position:** $66,858

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.** The Coordinator of Services is the deputy director of the Office for the Aging. This position also serves as Point-of-entry Coordinator. This person supervises all field staff, monitors subcontractors, monitors and evaluates directly provided services, arranges staff training and inservices, provides public information and training programs, develops and participates in liaison activities with private and voluntary agencies concerned with aging, coordinates special events, assists the director in planning, developing, and coordinating programs and services for the aging. May work directly with older persons or their delegates.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.** The OFA is required to monitor all contracts and directly provided services. It is also required to provide direct supervision to EISEP Case Managers. This position is responsible for supervising the day-to-day service delivery at the OFA. The Coordinator of Services makes decision without supervision of the Director

3. **The funding available to fill the position from external sources.** Salary and benefits spread over 6 grants. 1 Federal and 5 State. 3 of the State grants have no local match.

4. **The benefit to the County generated by this specific position.** Coordinator of Services ensures delivery of quality programs to older citizens on a daily basis.

**Department Head Signature:** [signature] **Date:** 1/16/08

Approved by the Ways and Means Committee on 01/25/08

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# MEMORANDUM OF EXPLANATION

For application or acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Human Services

Date: January 2, 2008

**Explanation of Grant**:

(please attach award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

The Allegany County Department of Health requests permission to contract with the New York State Department of Health to provide Adolescent Tobacco Enforcement and Prevention (ATUPA) services. The term of the contract is 10/1/07-09/30/08.

**FISCAL IMPACT**: Total grant: $31,607

Local county share: $ -0-

State Grant? XX Revenue # A10.3450.04 $ 31,607

Federal Grant? ___ Revenue # _____ $ _____

if Federal, please list Federal Catalog of Federal Domestic Assistance (CFDA) number _____-_____

| Appropriation breakdown? | | |
|---|---|---|
| | # 4051.407 | $2,000 |
| | # 4051.408 | $2,500 |
| | # 4051.409 | $5,000 |
| | # 4051.401 | $1,000 |
| | #4051.402 | $2,500 |
| | #4051.456 | $15,000 |
| | #4010.101 | $3,607 |

Please contact County Treasurer for new account numbers for any new grants.

For further information regarding this matter please contact:

Loreen Ballengee, PHD x247, Tom Hull, Deputy x254, or Pam Cockle, Accountant X458

NOT APPROVED

# WAYS & MEANS COMMITTEE

RECEIVED
FEB 13 2008
By

## February 11, 2008

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
*(Absent: Truax)*

### Others Present

D. Aumick, G. Benson, W. Goetschius, K. Kruger, J. Margeson, B. Riehle, T. Ross, D. Russo, K. Toot, N. Ungermann

### Media Present

B. Quinn – Wellsville Daily Reporter

### Approval of Minutes

The January 25, 2008 Ways & Means Committee minutes were approved on a motion by Dibble, seconded by Fanton and carried.

### Penny's Law

Committee members reviewed a draft resolution entitled, *Expression of Support for the Efforts of the Penny Brown Family Concerning an Upcoming Parole Hearing.*

On May 9, 1999, Penny Brown was raped and strangled by 15-year old Edward Kindt as she was jogging on a recreational trail in Salamanca. Edward Kindt was convicted of the crime; however, he will be eligible for parole in April 2008. The proposed resolution expresses support for Penny Brown's family and urges the New York State Parole Board not to release Edward Kindt from prison.

Chairman Curtis Crandall indicated that Senator Catharine Young contacted him requesting that the Board consider passing a resolution regarding Edward Kindt's upcoming parole hearing. Chairman Crandall indicated that Senator Young was an original sponsor of Penny's Law which changes the sentencing range for juvenile murderers from 5-9 years to life to 15-25 years to life. Although most committee members indicated that they were not really opposed to the resolution, they expressed concern regarding the appropriateness of sponsoring a resolution either supporting or not supporting the release of a particular prisoner when they do not have first hand knowledge about the case. A few committee members also expressed concern about setting a precedent. Committee members indicated that they would like to support Senator Young on this issue, and they believe the best solution would be to send a letter on this matter that any legislator may sign if they desire to do so. Chairman Crandall will have a letter prepared.

### Audit

Committee members reviewed the February 11, 2008 audit of claims in the amount of $3,229,111.32 (including prepaid bills). A motion was made by Dibble, seconded by Fanton and carried to forward the audit to the full Board for approval of payment.

## Executive Session

A motion was made by Fanton, seconded by McCormick and carried to enter into executive session to discuss the proposed acquisition of real property. Immediately following the executive session, a motion was made by Dibble, seconded by Hopkins and carried to end the executive session and return to regular session.

## Adjournment

There being no further business to come before the committee, a motion was made by Dibble, seconded by McCormick and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

NOT APPROVED

**WAYS & MEANS COMMITTEE**

**February 11, 2008**

RECEIVED
FEB 14 2008
By_____

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, R. Truax, C. Crandall

**County Attorney**

Following interviews of applicants for the position of County Attorney, a motion was made by Pullen, seconded by Dibble, and unanimously carried to appoint Thomas A. Miner to the position of Allegany County Attorney. ***Prepare Resolution***

**Adjournment**

There being no further business to come before the committee, a motion was made by Dibble, seconded by McCormick and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

NOT APPROVED

# WAYS & MEANS COMMITTEE

**February 20, 2008**

RECEIVED
FEB 25 2008
By_____

## Committee Members Present

T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, C. Crandall
(Absent: Pullen, Reynolds, Truax)

## Others Present

L. Ballengee, J. Garmong, G. Hanchett, T. Hull, C. Kalthoff, K. Kruger, J. Margeson, S. Presutti, B. Riehle, T. Ross, P. Schmelzer

## Media Present

B. Quinn – Wellsville Daily Reporter

## Approval of Minutes

The February 11, 2008 Ways & Means Committee minutes were approved on a motion by Hall, seconded by Dibble and carried.

## Small Cities Program Community Development Block Grant

Charles Kalthoff, ACCORD Executive Director, and Gretchen Hanchett, Business & Community Development Director, presented a request for approval to submit an RFP for a NYS Small Cities Program Community Development Block Grant Agreement with the New York State Housing Trust Fund Corporation, represented by the Governor's Office of Small Cities and Allegany County. Allegany County will act as the pass-through agency for ACCORD and ACDSI for this grant in the maximum amount of $400,000. A resolution is requested to set the dates for two public hearings relative to the grant application process for March 10 and April 14, 2008. Mr. Kalthoff provided a brief overview of how the funds would be expended noting that $50,000 has been earmarked for "Green Business" development. The request was approved on a motion by Dibble, seconded by Hall and carried. ***Prepare Resolution to Come Off the Floor on February 25, 2008***

## County Tax Assessing Initiative Grant

Real Property Tax Director Steven Presutti requested approval to apply for a $50,000 grant through the NYS Office of Real Property for the purpose of exploring collaborative improvements in assessing. Mr. Presutti indicated that they are hoping all counties in the state will apply for the grant so that studies can be done and three or four possible plans that counties can implement will be developed. The grant is divided into two sections -- $25,000 for the study, and then $25,000 for implementation. Mr. Presutti stated that he would like to get to the point where all towns have equalization rates at 100, and the assessment values as close to market value as possible. Mr. Presutti noted that there is no County match involved, and the stipulations are minimal. Committee members briefly discussed assessing in the County. The request was approved on a motion by Fanton, seconded by Hopkins and carried. It was noted that once the grant has been obtained, Mr. Presutti will request a resolution to accept and appropriate the funds.

**Employment and Training – Request to Fill Positions**

Employment and Training Director Jerry Garmong requested approval to fill three Summer Counselor/Teacher (Section IV) positions for the Summer Youth Program. The positions are necessary for counseling, coordination of services and supervision of up to 85 at-risk youth to be employed at approximately 30 worksites throughout the County. The Youth Program would not function as efficiently or meet the requirements of eligibility, monitoring and compliance without these positions. The request was approved on a motion by Hall, seconded by Dibble and carried. ***Notify Human Resources***

**Transportation Update**

Social Services Commissioner Patricia Schmelzer attended the meeting to provide an update on the work of the Transportation Task Force. Mrs. Schmelzer stated that the NYSDOT recently notified the Transportation Task Force that they would be receiving a grant to hire a consultant to work on implementing the goals of the Transportation Task Force which include cost sharing, route sharing, identifying revenue sources, increasing usage, etc. They hope to have a consultant on board by April or May so they can have a report to the Legislators by September. The goal would be to make the transportation system run on pass-through money without any local contribution. Legislator Fanton talked about the need to increase efficiency and number of riders and asserted that the Allegany Transit should come up with some ideas for increasing ridership. Mrs. Schmelzer indicated that identifying who uses the system and how it can be used better is a big part of the plan. Legislator William Hall is also a member of the Transportation Task Force, and he briefly talked about their meetings and the people in attendance who have come together to improve transportation in Allegany County. Legislator Kruger suggested that the committee might want to figure out what a good level of local share would be so we know how far we are willing to go to fund this project. Mr. Margeson noted that once we receive notification of the grant award, we will have to sponsor a resolution accepting and appropriating the funds. Mr. Margeson indicated that we will also need a contract with the Allegany/Western Steuben Rural Health Network, Inc.

**Legislators' Expense Vouchers**

Committee members reviewed legislative expense vouchers for the period January 1 through January 25, 2008. A motion was made by Fanton, seconded by Hall and carried approving the vouchers for payment.

REFERRALS FROM OTHER COMMITTEES:

**Public Works Committee**

Public Works Superintendent David Roeske requested approval to fill a Heavy Equipment Mechanic (AFSCME, Grade 14) position that became vacant due to a resignation as well as any subsequent positions that may become vacant as a result of filling from within. The request was approved on a motion by Hall, seconded by Fanton and carried. ***Notify Human Resources***

The Public Works Department requested a resolution setting the date of a public hearing on the use of $50,000 from the County Road Repair Reserve (D882.0000) to help finance the cost of reconstructing Bridge #15-16 (BIN 2214570), Farnsworth Road, Town of Cuba. Mr. Margeson suggested that the resolution should be considered at the March 10 Board meeting with a public hearing date of March 24. The request was approved on a motion by Dibble, seconded by McCormick and carried. ***Prepare Resolution***

After the public hearing is held, a resolution is requested to appropriate the $50,000 from the County Road Repair Reserve (D882.0000) to Capital Project H5802. The resolution should include a request to transfer $31,250 from A1990.429 (Contingency) to Capital Project H5802 (Bridge #15-16 (BIN 2214570), Farnsworth Road, Town of Cuba. The request was approved on a motion by Fanton, seconded by Hall and carried. ***Prepare Resolution for March 24 Board Meeting***

The Public Works Department requested a resolution establishing a capital project for the reconstruction of Bridge #15-16, Farnsworth Road, Town of Cuba, and providing funds therefore as follows:

| | | |
|---|---|---|
| H5802.200 | Farnsworth Bridge #15-16, Cuba | $165,000 |
| H03.2300.5802 | Town Revenue | $ 24,750 |
| H12.5031.5802 | County's Share (85%) | $140,250 |
| D09.2801.09 | Revenue from Town Capital | $ 28,000 |
| D12.5031.03 | Interfund from General | ($ 28,000) |
| D9553.904 | Interfund to Capital | $ 13,000 |
| D5110.408 | County Road – Supplies | ($ 13,000) |
| DM09.2801.09 | Revenue from Town Capital | $ 18,000 |
| DM12.5031.03 | Interfund from General | ($ 18,000) |
| A9560.904 | Interfund to Capital | $ 46,000 |
| A9522.901 | Interfund to County Road | ($ 28,000) |
| A9523.901 | Interfund to Road Machinery | ($ 18,000) |

The request was approved on a motion by Fanton, seconded by Dibble and carried. ***Prepare Resolution***

The Public Works Department requests a resolution approving Bridge #15-16 (BIN 2214570), Farnsworth Road, Town of Cuba, for funding under the County/Town Bridge Cost Share Program:

| | |
|---|---|
| Bridge #15-16, Farnsworth Road, Cuba | $165,000 |
| County Share (85%) | $140,250 |
| Town Share (15%) | $ 24,750 |

The request was approved on a motion by Fanton, seconded by Hall and carried. ***Prepare Resolution***

## USDOT Sect. 5311 Rural Transportation Funding

County Administrator John Margeson requested a resolution authorizing the Chairman to execute a grant application with the USDOT for approximately $39,000 to help offset the cost of the public transportation system. Mr. Margeson noted that there is no local share required for this grant. The request was approved on a motion by Dibble, seconded by Hall and carried. ***Prepare Resolution***

## NYSDOT Sect. 5311 Rural Transportation Funding

Mr. Margeson informed committee members that First Transit has been putting together a grant application through the NYSDOT for a special grant that counties can apply for to provide funding for equipment purchases separate and distinct from operating costs. The grant is for approximately $48,000

and would finance the cost of an additional bus and two shelters that First Transit plans to put up. Mr. Margeson indicated that a resolution is not required at this time, but he would like the committee to authorize the Chairman to sign the grant application. The request was approved on a motion by Dibble, seconded by Hall and carried.

## Vehicle Purchases

Mr. Margeson presented a list of vehicles requested and approved for purchase in 2008 by the Public Works Committee at their meeting on February 13 as follows:

***Department of Public Works:***

- Replace a 2001 Chevrolet Tahoe with 87,000 miles with a 2008 Chevrolet Trail Blazer at an estimated cost of $23,000. The Tahoe will be placed in the auction.
- Replace 2001 Chevrolet Blazer with 2008 Ford F150 Pickup at an estimated cost of $19,000. The 2001 Blazer (40,000 miles) will be given to the DPW Engineering Division to replace a 1996 Chevrolet Blazer with 145,000 miles. The 1996 Blazer will go to auction.

***Weights and Measures***

- Replace 2001 Chevrolet ½ ton Cargo Van with 80,000 miles with 2008 Ford 1 Ton Cargo Van at an estimated cost of $20,000. Department of Public Works requests ½ ton van be transferred to Division of Buildings and Grounds.

***Office for the Aging***

- Replace 1997 Dodge Caravan with 165,000 miles with 2008 Cargo Van at an estimated cost of $16,000. The 1997 Dodge Caravan will go to auction.

***District Attorney***

- Replace 2000 Chevrolet Impala with 106,000 miles with a 2008 Chevrolet Impala with police package at an estimated cost of $23,000. The 2000 Chevrolet Impala would be given to the Sheriff's Office to be used as a transport vehicle or go to auction.

Mr. Margeson indicated that we have sufficient funds in the Capital Vehicle Purchase/Replacement Account (H5997.2) to finance the cost of the vehicles, and the Public Works Committee has recommended making the purchases. The Public Works Committee did make a motion that the 2000 Chevrolet Impala listed under the District Attorney go to auction rather than to the Sheriff's Office. Ways and Means Committee members indicated that they would like to hear from the Sheriff regarding this matter before making a final decision. Legislator Michael McCormick suggested making purchases at the end of the year so that we have use of the money during the year. Mr. Margeson stated that when you buy off of state bid, most of the vehicles are gone by May. Chairman Crandall noted that the money received at the auction for our vehicles will go back to the Capital Vehicle Purchase/Replacement Account (H5997.2). Mr. Margeson mentioned that Office for the Aging Director Kimberley Toot has requested a member item from Senator Young for the vehicle she is requesting, and if the member item is received, that money can also go back into the Vehicle Replacement Account.

A motion was made by Dibble, seconded by Fanton and carried authorizing the purchase of the listed vehicles from the Vehicle Replacement Fund.

**Snowmobile Grant**

Mr. Margeson requested a resolution approving an agreement with the Allegany County Federation of Snowmobilers, Inc., and appropriation of state grant-in-aid. Mr. Margeson indicated that the Chairman received correspondence from the New York State Office of Parks, Recreation and Historic Preservation informing us that our application for snowmobile trail development and maintenance assistance has been approved for $80,475. Mr. Margeson explained that Allegany County just acts as a pass-through for the Snowmobile Federation. The funds should be appropriated to A7185.483 with a like sum credited to revenue account A10.3089.01. Mr. Margeson's request was approved on a motion by Hall, seconded by Dibble and carried. ***Prepare Resolution***

**Executive Session**

A motion was made by Fanton, seconded by McCormick and carried to enter into executive session to discuss the employment history of a particular corporation. Immediately following the executive session, a motion was made by Hall, seconded by Dibble and carried to end the executive session and return to regular session.

**Employment and Training Services**

A motion was made by Fanton, seconded by Dibble and carried directing the County Administrator and Employment and Training Director to draft a resolution opposing the establishment of an RFP process for Employment and Training services to present for consideration if the Workforce Investment Board moves in that direction. ***Refer to County Administrator and Employment and Training Director***

**Executive Session**

A motion was made by Dibble, seconded by Fanton and carried to enter into executive session to discuss the employment history of a particular individual. Immediately following the executive session, a motion was made by Fanton, seconded by Hall and carried to end the executive session and return to regular session.

**Reinstatement of Deputy Sheriff**

A motion was made by Hall, seconded by Dibble and carried to sponsor a resolution requesting our state representatives to pass Home Rule Legislation under Senate Bill number S3191 and Assembly Bill number A6072 authorizing and directing Allegany County to reinstate Andrew Chamberlain to the position of Deputy Sheriff notwithstanding the fact that he was over the age of 35 when he took the written exam for such position. Legislator Dibble requested that the resolution should include a statement that it will be forwarded to Assemblyman William Parment. ***Prepare Resolution*** *(See 31-07, 58-07)*

**Adjournment**

There being no further business to come before the committee, a motion was made by McCormick, seconded by Fanton and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# MEMORANDUM OF EXPLANATION

## For Proposal of the 2008 Small Cities Grant

INTRODUCTION NO: _____ (Clerk's use only)

Committee of Jurisdiction: Ways and Means Date: 2/20/08

**Explanation of Grant**:

ACCORD seeks the approval to submit a RFP for a NYS Small Cities Program Community Development Block Grant Agreement **(2008.)** with the New York State Housing Trust Fund Corporation, represented by the Governor's Office of Small Cities and Allegany County. Allegany County will act as the pass through agency for ACCORD and ACDSI for this grant in the maximum amount of $400,000, which should be appropriated as follows. We are requesting a resolution to set the dates for two public hearings relative to the grant application process for March 10, 2008 & April 14, 2008.

Appropriations ($400,000)

Loans & Grants $300,000

- $100,000 for loans for job creation
- $50, 000 earmarked for "Green business" development
- $120,000 for loans for LMI / $30,000 in grants for an incentive program for LMI loans

Training, Technology, Administration $100,000

- $10,000 for Administration
- $90,000 for Training & Technology

**FISCAL IMPACT**: Total grant: $400,000

Local county share: none

State Grant Yes Revenue # N/A $ 400,000

This grant is _____ renewal of existing grant-funded program or X new grant fund program.

Grant Fiscal Year: 2008 - 2010

**Obligation of County after grant expires**: None / ACCORD and ACDSI will continue to report program income and administrate a continuing small business-lending program

Major benefits of accepting this grant are replenishing the County Small Business Revolving Loan Fund

**Requested *Public Hearing Dates: March 10, 2008 and April 14, 2008***

For additional information, please contact: Gretchen Hanchett, Business & Community Development Director 268-7605 ext 1701 or Charles Kalthoff 268-7605 1020

# Request to Fill Position Form

**Date:** 2/20/08 **Committee of Jurisdiction:** Ways and Means

**Request to Fill: Title of Position:** Summer Counselor/Teacher **Dept.:** Employment & Training

**Will any positions be eliminated?** NO **If yes, which position(s):** _____

**This position is an:**
Existing position? X Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? X Part Time? _____ Permanent? _____ Temporary? X

**This position will be:**
Non Union? X Union? _____ covered by the _____ bargaining unit.

**Grade:** _____ **Step:** _____ **Hourly pay rate:** $11.50/hr.

**Annual salary of position:** $5,232.00 **Cost of benefits for position:** $534.00

**Does position support a mandated program/grant?** NO **Name of program:** Summer Youth Employment

**Source of funding for position:** _____% County 5 % State 90 % Federal 5 % Other

**urce of funding for benefits:** _____% County 5 % State 90 % Federal 5 % Other

**Amount in current year's budget for this position:** $17,298.00

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**

   Additional staff is necessary for counseling, coordination of services and supervision of up to 85 at-risk youth to be employed at approximately 30 worksites throughout the County.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**

   Youth Program would not function as efficiently or meet the requirements of eligibility, monitoring and compliance.

3. **The funding available to fill the position from external sources.**

4. **The benefit to the County generated by this specific position.**

**partment Head Signature:** Jay Stanung **Date:** 2/20/08

Approved by the Ways and Means Committee on _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

*Allegany County Employment & Training One Stop Center*
*Summer Youth Employment Program 2008*

# Work Projects

**Target Group:**
60 in-school youth, ages 14-16.

**Eligibility:**
Economically disadvantaged (Approximately 69% will be 200%, and 31% will be FA or SN)
Barriers to employment

**Funding Source:**
Temporary Assistance to Needy Families
Youth Bureau
Workforce Investment Act
Model Transition Program

**Work Activities:**
Structured work experiences at the Belmont BOCES Center and at Alfred State College Vocational Campus, Wellsville.
Youth will participate 24 hours per week, earning $7.15 per hour, July 7 through August 7, 2008.

**Planned Projects:**

| BOCES | | Alfred State College |
|---|---|---|
| Culinary Arts | Neighborhood Task Force | Electrical Trades |
| Carpentry/Landscape | Trail Maintenance | |
| Heavy Equipment | | |

**Strategy:**
- Small groups to allow individualized instruction and skill development.
- Focus on math and reading skills, integrated within each work project, to demonstrate school/work connection.
- Work Skills instruction provided by Youth Employment Counselors, to include work-readiness, job search and job retention skills.
- Career exploration opportunities.
- On-site counselors to address individual needs as they arise, make appropriate referrals to other agencies, and to offer guidance.

**Expected Outcomes:**
Youth will:
Remain in middle school or high school following program completion
Consider options for education beyond the high school level
Apply basic reading and math skills through work projects
Recognize the connection between work and academics
Demonstrate understanding of work skills
Learn to solve problems that come up on the job
Gain ability to work as part of a team, and cooperate with other teams
Earn money

# Internships

**Target Group:**
25 older in-school and out-of-school youth, ages 16-20.

**Eligibility:**
Economically disadvantaged (Approximately 69% will be 200%, and 31% will be FA or SN)
Barriers to employment

**Funding Sources:**
Temporary Assistance to Needy Families
Youth Bureau
Workforce Investment Act
Model Transition Program

**Internship Activities:**
Youth placed with private and public sector employers, matched as closely as possible with each youth's career goals.
Youth will participate up to 24 hours per week for five weeks, earning $7.15 per hour.

**Strategy:**
- "Real world" employment experience, with support and supervision to learn skills on-the-job.
- Reduce or remove barriers to obtaining and retaining unsubsidized employment.
- Career exploration opportunities.
- Mentoring through association with professionals in career field.

**Expected Outcomes:**
Youth will:
Remain in or return to school/GED program
Consider post-secondary education to meet career goals
Understand and meet employer expectations
Gain knowledge of job search and retention skills
Develop strong work ethic
Increase job-seeking network
Increase work-related reading and math skills as necessary for their internships
Earn money

# *Request to Fill Position*

Date: February 13, 2008 Committee of Jurisdiction: Public Works

I would like to fill the following position:

**Title – Heavy Equipment Mechanic** Department - Public Works

Will any positions be eliminated? No_____ If yes, which one? _____

This position is an:

Existing position? _X Newly Created Position? _____ created by Resolution # __

This position will be:
Full Time? __X___ Part Time? _____ Permanent? _____ Temporary? _____

This position will be:
Non Union? _____ Union? _X_ covered by the ___AFSCME__ bargaining unit.

Grade 14 Step Hourly pay rate $14.11 - $17.21

Annual salary of position $29,574.56 Cost of benefits for position $14,914.45
Minimum start pay

Does this position support a mandated program/grant?
Name of program/grant? _____

Source of funding for position?
100 % County _____% State _____% Federal _____% Other

Remaining for year
Amount in current years budget for this position $27,791.76

Reason for need to fill this position at this time?
An Employee has resigned

Department Head Signature _____

Date 2/12/08

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO:_____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS DATE: FEBRUARY 13, 2008

Request permission to fill a future open Heavy Equipment Mechanic position due to a resignation.

The Public Works Department also requests permission to fill any subsequent positions which may become open due to this opening.

FISCAL IMPACT: FUNDS ARE IN BUDGET

For further information regarding this matter, contact:

David S. Roeske (585)268-9230
Superintendent

DSR/ymr

HIGHWAY
SOLID WASTE
BUILDINGS & GROUNDS

# ALLEGANY COUNTY DEPARTMENT OF
# PUBLIC WORKS

7 COURT STREET • ROOM 210
BELMONT, NEW YORK 14813-1078
TELEPHONE 585-268-9230 FAX 585-268-9648

DAVID S. ROESKE
*Superintendent*

JOHN J. MANCUSO
*Deputy Superintendent I*

GUY R. JAMES
*Deputy Superintendent II*

YVONNE M. RECHICHI
*D.P.W. Fiscal Manager*

TO: The Members of the Allegany County Board of Legislators

FROM: David S. Roeske, Superintendent

RE: County/Town Bridge Cost-Sharing Program

DATE: February 14, 2008

In accordance with Section 238 of the New York State Highway Law, this Department is submitting to the Board for its review a condition and feasibility report on the following Town system bridge, to be constructed under the County/Town Bridge Cost-Sharing Program: as per County Resolution No. 65-95.

**LOCATION/STRUCTURE NUMBER:**
Location: Farnsworth Road, Town of Cuba
B.I.N. 2214570, Local Bridge # 15 - 16

**DESCRIPTION OF PROJECT:**
**EXISTING CONDITIONS:**
The present structure consists of a corrugated deck with an asphalt overlay on steel "I" beams supported by steel sheet piling abutments and wing-walls. The steel stringers are severely de-laminated and rusted. This structure is 30 feet long, 24 feet wide, has a 42 degree right forward skew and was built in 1981. The existing guide rail system on the structure is in poor condition as well.

**PROPOSED CORRECTIVE ACTION:**
It is proposed to replace the existing super-structure with glu-laminated longitudinal timber panels and to re-use the existing interlocking steel sheet piling abutments and wing-walls.

**JUSTIFICATION:**
The deck and steel "I" beams are in serious condition and can no longer carry loads as originally designed. This road serves as a school bus route, the main route to the Stauffer Biscuit Company's "Cookie Factory", a U.S. mail route and as an emergency access for local residents. This structure is currently load posted for 20 Tons, the roadway is restricted in width by barrels and the bridge has been structurally Red Flagged for the last three inspections.

**DETOUR:**
There will not be an on-site detour as determined by the Town of Cuba Highway Superintendent.

| | |
|---|---|
| **Estimated Cost:** | **$ 165,000.00** |
| **County Share: (85%)** | **$ 140,250.00** |
| **Town Share: (15%)** | **$ 24,750.00** |

DSR/grj
02/14/2008
legislative memo Cuba #15-16

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS DATE: FEBRUARY 13, 2008

Public Works requests funding for the Reconstruction of Bridge #15-16, Farnsworth Road, Town of Cuba.

It is requested for the following:

$50,000 from County Road Repair Reserve D882.0000
*Requires Public Hearing and Board Resolution

$31,250 from Contingency A1990.429
*Requires Board Resolution

Remaining of necessary funds will come from the Public Works Budget

FISCAL IMPACT: $ 50,000 from County Road Repair Reserve
$ 31,250 from Contingency

For further information regarding this matter, contact:

David S. Roeske (585)268-9230
Superintendent

DSR/ymr

Budget Adjustments needed Farnsworth Road Bridge, Town of Cuba

| | | | |
|---|---|---|---|
| 5802.200 | Farnsworth | $ 165,000 | |
| H 03.2300.5802 | Town Revenue | | $ 24,750 |
| H 12.5031.5802 | County's Share | | $ 140,250 |
| D 09.2801.09 | Revenue from Town Capital | | $ 28,000 |
| D 12.5031.03 | Interfund from General | | $ (28,000) |
| D 5110.408 | Co Road Supplies | $ (13,000) | |
| D 9553.904 | Interfund to Capital | $ 13,000 | |
| DM 09.2801.09 | Revenue from Town Capital | | $ 18,000 |
| DM 12.5031.03 | Interfund from General | | $ (18,000) |
| A 9522.901 | Interfund to Co Road | $ (28,000) | |
| A 9523.901 | Interfund to Rd Mach | $ (18,000) | |
| A 9560.904 | Interfund to Capital | $ 46,000 | |

$ 50,000 from Co Road Repair Reserve D 882.000 *** requires public hearing and board resolution

$ 31,250 from Contingency A 1990.429 *** requires board resolution

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO:_____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: February 13, 2008

Resolution is required to approve the attached bridge for funding under the County/Town Bridge Cost Share Program- Resolution No. 65-95

Town of Cuba, Farnsworth Road $165,000.00

Total County Share 85% $140,250.00
Town Share 15% $24,750.00

FISCAL IMPACT: $140,250.00

For further information regarding this matter, contact:

David S. Roeske (585) 268-9230
Superintendent

DSR:lrd

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE: Ways & Means** **DATE: February 20, 2008**

A resolution is requested approving a contract between the County and the Allegany County Federation of Snowmobilers whereby the County acts as sponsor for applications for snowmobile trail development and maintenance assistance grants through the New York State Office of Parks, Recreation and Historic Preservation. Our 2007-2008 application was approved for $80,475. Allegany County will operate as a pass-through to the Federation of Snowmobilers, and the funds should be appropriated to A7185.483 with a like sum credited to A10.3089.01.

**Fiscal Impact**: Acceptance and appropriation of $80,475.
No financial impact for Allegany County

**For further information regarding this matter, contact:**

**John E. Margeson, County Administrator** **268-9217**

**NOT APPROVED**

**WAYS & MEANS COMMITTEE**

**February 25, 2008**

RECEIVED
FEB 28 2008
By

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall (Absent: Truax)

**Others Present**

K. Kruger, J. Margeson, B. Riehle, T. Ross, E. Ruckle, D. Russo, W. Tompkins, K. Toot, N. Ungermann

**Media Present**

B. Quinn – Wellsville Daily Reporter

**NYSAC Resolutions**

Steven Acquario, Executive Director of the New York State Association of Counties (NYSAC), forwarded the following three resolutions in direct response to Governor Spitzer's 2008-2009 Executive Budget proposals and urged counties to personalize these resolutions and forward them to the Governor and our State representatives:

***Resolution Urging the State Legislature to Oppose the Proposed Shift of 100 Percent of the Cost of Juvenile Detention Facilities to Counties***

A motion was made by Dibble, seconded by Hopkins and carried to sponsor a similar resolution and to include a sentence that the resolution should be forwarded to our representatives. ***Prepare Resolution***

***Resolution Urging the State Legislature to Oppose the Proposed Shift of the State's Historic Share of Public Assistance to Counties***

A motion was made by Dibble, seconded by McCormick and carried to sponsor a similar resolution and to include a sentence that the resolution should be forwarded to our representatives. ***Prepare Resolution***

***Resolution Calling on the Governor and State Legislature to End the Practice of Passing Costs for State Programs to County Government and Our Property Taxpayers***

A motion was made by Hall, seconded by Fanton and carried to sponsor a similar resolution and to include a sentence that the resolution should be forwarded to our representatives. ***Prepare Resolution***

**Acceptance of Insurance Recovery Check**

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of $6,227.94 from Selective Ways Insurance Company (Village of Wellsville's insurance company) representing a partial settlement for equipment that was damaged and/or destroyed during the November 19, 2007 police pursuit in Wellsville. Mrs. Riehle indicated that Evans Electronics and Brico Technologies provided estimates totaling $8,852.94 for equipment that was damaged/destroyed and

removed from our 2004 and 2006 Jeep Grand Cherokees. The $6,227.94 represents a settlement on $7,853.94 worth of the equipment, and the remaining $999 is still under consideration. Most of the equipment was approximately three years old and was depreciated approximately 21 percent. The insurance funds should be applied to our 2007 accounts receivable and will be used to help offset the cost of the two replacement vehicles that were purchased. The funds should be appropriated to H380.2007 (H5997.200 – Vehicle Replacement, H07.2680.00 Insurance Recovery). The request was approved on a motion by Fanton, seconded by Dibble and carried. ***Prepare Resolution***

**Inter-Municipal Agreement with Friendship**

Chairman Curtis W. Crandall stated that he attended a meeting in Friendship last Wednesday, and the Friendship Town Board voted unanimously to approve an Inter-Municipal Agreement with the County for provision of water and wastewater treatment services for the Crossroads development area. Our Board approved the agreement by Resolution No. 203-07.

**Local Medicaid Share**

Legislator Michael McCormick asked a few questions regarding the County's Medicaid payments. Mr. McCormick wondered if our local Medicaid payments are just automatically increased by the capped three percent (3%) every year, or if there are actual vouchers that we pay from or compare our figures with. County Treasurer Terri Ross briefly explained the process noting that all Medicaid claims are reconciled at the end of every year, and if the County would have paid less without the three percent (3%) CAP, we would receive a refund.

**Audit**

Committee members reviewed the February 25, 2008 audit of claims in the amount of $1,780,034.55 (including prepaid bills). A motion was made by Fanton, seconded by McCormick and carried to forward the audit to the full Board for approval of payment.

**Certified Home Health Agency**

Ways and Means Committee Chairman Brent Reynolds stated that he recently attended a Northeast Coalition meeting where concerned citizens questioned if the Health Department was in such bad shape, why the legislators were not aware of it. Mr. Reynolds invited County Treasurer Ross to respond to the question. Ms. Ross stated that the Finance Committee was developed in 2003, and every department was required to report on their financial condition on a regular basis. The Board was fully aware of the cost of the programs in the Health Department. Approximately three or four years ago, there were conversations about the possibility of closing the Certified Home Health Agency portion of the Health Department because it was operating at a loss. There were also conversations with Gary Ogden, Public Health Director, who believed that the Certified Home Health Agency could be turned around, and the Board, at that time, thought it would be worth trying to turn the program around.

**Public Assistance Programs**

Legislator David Pullen stated that he would feel better about absorbing costs associated with our public assistance programs, if the County could set the benefits and eligibility requirements. Legislator Pullen suggested developing a resolution stating that these are state programs and should be funded by the state; however, if counties are going to be required to fund these programs, the counties should be

able to set the parameters. Committee members briefly discussed Legislator Pullen's suggestion. A motion was made by Dibble, seconded by Pullen and carried to refer the matter to the Human Services Committee. ***Refer to Human Services***

**Board of Elections' Concerns**

Deputy Elections Commissioner Elaine Herdman spoke to the committee over speaker phone to update committee members and express concerns she has regarding some of the new HAVA requirements. Mrs. Herdman indicated that the Board of Elections' Office does not have room to store the new machines that will be arriving shortly. Mrs. Herdman read the necessary temperature requirements to committee members and noted that the machines will need to be insured, and electricity should be available. Mrs. Herdman indicated that they may need to be closer to the server or have some other type of computer equipment set up down in the Board of Elections. Mr. Margeson indicated that he hopes to be able to use the old jail to store the new machines. Mrs. Herdman stated that a new voting machine will be set up in each polling place in November, and this year they will be used primarily for the disabled community. In 2009, the general public will be using the new machines. Mrs. Herdman talked about the need to have training sessions. Mrs. Herdman briefly explained how the machines will work and noted that if a voter under votes or over votes, the machine will spit the ballot back out and notify the voter in case they want to make a change. The polling place improvement grants need to be submitted to Mrs. Herdman by Friday.

Legislator William Dibble asked how sensitive the machines are to move. Mrs. Herdman indicated that they do not yet know how they will be moving the machines, but the County will be responsible for moving them to polling places and bringing them back to a storage facility. Mrs. Herdman indicated that the Election Law states that the voting equipment needs to be under the control of the Board of Elections, and she recently sent an e-mail to the President of the Elections' Association to determine how other counties are handling different issues.

Legislator Dibble asked about projected increases in the budget and also mentioned IT maintenance. Mrs. Herdman responded that there are a lot of unknowns, and she will pass information on as it becomes available. Mrs. Herdman did note that all ballots have to be accounted for and stored for a certain time period.

Legislator Dibble asked about the setup of the voting machines in the polling locations, and Mrs. Herdman indicated that she believes the custodians will be able to do that, but she isn't sure yet. Some of these matters still need to be determined.

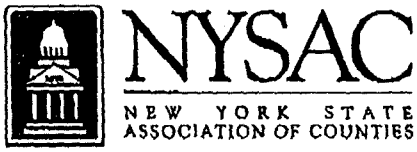
Legislator William Hall asked if there is going to be money available to finance the cost of publicizing changes, etc. Mrs. Herdman indicated that there is supposed to be money to place public advertisements and to send mailers to individual voters.

Mrs. Herdman also mentioned that most Board of Elections' Offices plan to purchase the Sequoia machines. The schools, fire departments and other entities will also be required to use the new machines.

**Adjournment**

There being no further business to come before the committee, a motion was made by Fanton, seconded by Hopkins and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board




# Memo

**To:** Chief Elected Officials

**From:** Stephen J. Acquario

**Date:** February 20, 2008

**Re:** Priority Budget Resolutions

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Attached for your consideration are three specific resolutions that were unanimously adopted by the NYSAC membership at our recent Legislative Conference.

These resolutions, which NYSAC has deemed as priority issues, are in direct response to Governor Spitzer's 2008–09 Executive Budget Proposal. NYSAC urges your county to personalize these resolutions by citing the potential impact these proposals will have on your county, pass them within your legislative bodies and forward them to the Governor and your State representatives.

You can also find the complete set of the Adopted 2008 Legislative Conference Resolutions on our website at www.nysac.org.

Should you require any further information or have any other questions, please do not hesitate to contact Ken Crannell, NYSAC's Legislative Director, or me at (518) 465-1473

**2008 NYSAC Legislative Conference**
**Standing Committee on Medicaid and Human Services**
**Resolution #02**

## RESOLUTION URGING THE STATE LEGISLATURE TO OPPOSE THE PROPOSED SHIFT OF 100 PERCENT OF THE COST OF JUVENILE DETENTION FACILITIES TO COUNTIES

**WHEREAS,** The New York State Association of Counties (NYSAC) strongly opposes the unprecedented 2008-09 Executive Budget proposal that ends the state/local partnership in funding the costs associated with operating local detention facilities by requiring counties to assume 100 percent of the cost; and

**WHEREAS,** according to the 2008-09 Executive Budget proposal, effective April 1, 2008, counties will assume the full cost of youth placed by the Family Court in secure and non-secure detention facilities; and

**WHEREAS,** currently, the State reimburses counties 50 percent for secure and non-secure detention costs but by shifting the cost completely to counties, the State's estimated savings for this initiative is $35.4 million; and

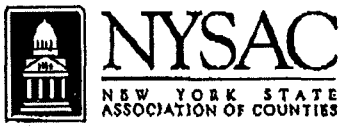
**WHEREAS,** the policy rationale behind this cost-shift is the State's recommendation that counties find alternative, diversion programs for these youth, such as community-based solutions, however, there is no possibility of diversion or other community-based alternatives for a youth who has been placed in a secure detention facility; and

**WHEREAS,** this is an example of a break in a state/local partnership, where local property taxpayers will be directly impacted; and

**WHEREAS,** at the time of this proposal, the State is currently in the process of closing many of their state owned and operated secure detention facilities, which will result in immediate state savings:

**NOW, THEREFORE, BE IT RESOLVED,** that NYSAC urges the State Legislature to oppose this policy and fiscal shift of 100 percent of the cost of juvenile detention facilities to counties, and to focus on strengthening, not severing, the local/state partnership; and

**BE IT FURTHER RESOLVED,** that NYSAC shall forward copies of this Resolution to Governor Spitzer, the New York State Legislature and all others deemed necessary and proper.




**2008 NYSAC Legislative Conference**
**Standing Committee on Medicaid and Human Services**
**Resolution #01**

## RESOLUTION URGING THE STATE LEGISLATURE TO OPPOSE THE PROPOSED SHIFT OF THE STATE'S HISTORIC SHARE OF PUBLIC ASSISTANCE TO COUNTIES

**WHEREAS**, The New York State Association of Counties (NYSAC) believes that the 2008-09 Executive Budget has broken a historic, fundamental state/local partnership by proposing to increase the county share of public assistance by two percent, while simultaneously decreasing the state share by two percent; and

**WHEREAS**, this shift in cost sets a policy from the Governor that mandates local property taxpayers increase their taxes for public assistance, while the State saves itself $40.5 million per year; and

**WHEREAS**, since 1938, counties and New York State have equally shared in the cost of public assistance at a 50 percent state, 50 percent local split for this program; and

**WHEREAS**, the 2008-09 Executive Budget proposes to break this historic state/local fiscal partnership by shifting a portion of the State's cost for the Family Assistance and the Safety Net program; and

**WHEREAS**, the Governor's proposed budget includes another serious impact to counties by implementing a local share for the cost of carving out two-parent families from the federal work participation rates, by removing the local district hold-harmless provision; and

**WHEREAS**, this carve-out of the two parent families will save the state approximately $7.5 million per year, but directly, negatively impact county budgets:

**NOW, THEREFORE, BE IT RESOLVED**, that NYSAC opposes any policy or fiscal initiative like this proposed increase in the local share for public assistance and "two-parent carve-out" that changes the fundamental promise Governor Spitzer made to the counties of New York State about ongoing, historic state and local partnerships; and

**BE IT FURTHER RESOLVED**, that NYSAC shall forward copies of this Resolution to Governor Spitzer, the New York State Legislature and all others deemed necessary and proper.

**NOW, THEREFORE, BE IT RESOLVED,** that NYSAC calls on the Governor and State Legislature to end the practice of passing costs for state programs to county government and our property taxpayers; and

**BE IT FURTHER RESOLVED,** that the New York State Association of Counties shall forward copies of this Resolution to Governor Spitzer, the New York State Legislature and all others deemed necessary and proper.

**2008 NYSAC Legislative Conference**
**Legislative Standing Committee**
**Resolution #01**

## RESOLUTION CALLING ON THE GOVERNOR AND STATE LEGISLATURE TO END THE PRACTICE OF PASSING COSTS FOR STATE PROGRAMS TO COUNTY GOVERNMENT AND OUR PROPERTY TAXPAYERS

**WHEREAS,** unfunded state mandates shift the responsibility and the cost of implementing programs from the state to the local level and force localities to cut existing services or raise property and other local taxes to achieve the additional requirements; and

**WHEREAS,** state government leaders have acknowledged that high property taxes are a problem for residents and businesses in New York State, making the state less attractive and less competitive; and

**WHEREAS,** the Citizens Budget Commission states that local taxes in New York State are 79% higher than the national average and that state laws result in high local tax burdens; and

**WHEREAS,** the Tax Foundation, based in Washington D.C., reports that nine of the top ten counties nationwide in median real estate taxes as a percentage of median home value are in New York State; and

**WHEREAS,** the Governor has formed a bipartisan commission to make recommendations on a package of reforms that gets at the root causes of what is driving taxes so high, including looking at unfunded mandates on both school districts and municipalities, proposals on how to make our tax relief system fairer to the middle class taxpayer, and a proposal for a fair and effective cap to hold the line on school district property taxes, with said commission due to report its findings in June of this year; and

**WHEREAS,** the New York State Association of Counties (NYSAC) has previously recommended that state policy makers should strive to forge a stronger state/local partnership by eliminating unnecessary state requirements, make the state more responsive by requiring state payment of mandates it deems essential and to establish alternative methods for performance and implementation; and

**WHEREAS,** while awaiting the recommendations of the Governor's commission on ways to reduce the high property taxes in New York State, state policy makers should refrain from making the problem worse by shifting costs from the state's 2008-2009 budget to county budgets and our property taxpayers;

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE: Ways and Means** **DATE:** February 25, 2008

**RE:** Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution accepting a check in the amount of $6,227.94 from Selective Way Insurance Company (Village of Wellsville's insurance company) representing a partial settlement for equipment that was damaged and/or destroyed during the November 19, 2007 police pursuit in Wellsville.

Evans Electronics and Brico Technologies provided estimates totaling $8,852.94 for equipment that was damaged/destroyed and removed from our 2004 and 2006 Jeep Grand Cherokees. The $6,227.94 represents a settlement on $7,853.94 worth of the equipment, and the remaining $999 is still under consideration. Most of the equipment was approximately three years old and was depreciated approximately 21 percent.

The insurance funds should be applied to our 2007 accounts receivable and will be used to help offset the cost of the two replacement vehicles that were purchased. The funds should be appropriated to H380.2007 (H5997.200 - Vehicle Replacement, H07.2680.00 – Insurance Recovery).

**FISCAL IMPACT: None**

**For further information regarding this matter, contact:**

**Brenda Rigby Riehle, Clerk of the Board** **268-9220**

NOT APPROVED

# WAYS & MEANS COMMITTEE

March 10, 2008

RECEIVED
MAR 12 2008
By

## Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall (Absent: Truax)

## Others Present

D. Aumick, G. Benson, D. Burdick, J. Foels, W. Goetschius, Interns, L. Kingsley, K. Kruger, J. Margeson, B. Riehle, T. Ross, E. Ruckle, N. Ungermann

## Media Present

B. Quinn – Wellsville Daily Reporter

## Approval of Minutes

The February 20 and 25, 2008 Ways and Means Committee minutes were approved on a motion by Dibble, seconded by Fanton and carried.

## Audit

Committee members reviewed the March 10, 2008 audit of claims in the amount of $3,799,948.80 (including prepaid bills). A motion was made by Hall, seconded by Dibble and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES:

## Human Services

Public Health Director Lori Ballengee requested approval to fill an existing Public Health Nurse (NYSNA Union) position. Mrs. Ballengee indicated that an Alternative Work Week Nurse position will be eliminated. The request was approved on a motion by Dibble, seconded by McCormick and carried. ***Notify Human Resources***

## Personnel Committee

Personnel Officer Ellen Ruckle requested approval to fill the Human Resources Specialist position (Non-Union, Grade 6, Step 5) that became vacant when an employee resigned. The request was approved on a motion by Hall, seconded by Fanton and carried. ***Notify Human Resources***

## Public Safety Committee

District Attorney Terrence Parker requested approval to temporarily fill the position of Confidential Secretary II (Non-Union, Grade 3) in his office while the current employee is out on medical leave. The

request was approved on a motion by Dibble, seconded by Fanton and carried. ***Notify Human Resources***

Sheriff William Tompkins requested approval to fill a Correction Officer position contingent on the passage of Resolution Intro. No. 47-08 creating said position that will be considered at the Board meeting this afternoon. ~~The position will allow the working inmate program to continue and should result in a cost savings.~~ The request was approved on a motion by Dibble, seconded by Hopkins and carried. *(It was discovered that the stricken sentence was included in error, and the motion was later rescinded.)*

**Executive Session**

A motion was made by Fanton, seconded by Dibble and carried to enter into executive session to discuss matters leading to the appointment or employment of a particular individual. Immediately following the executive session, a motion was made by Hopkins, seconded by Fanton and carried to end the executive session and return to regular session.

A motion was made by Hall, seconded by Hopkins and carried to rescind the motion previously made approving the filling of the Correction Officer position that will be created by Resolution Intro. No. 47-08 this afternoon. A motion was then made by Hall, seconded by Fanton and carried authorizing the filling of a Correction Officer position. ***Notify Human Resources***

Sheriff Tompkins also requested approval to fill an existing Correction Officer position. The request was approved on a motion by Fanton, seconded by Dibble and carried. ***Notify Human Resources***

**Public Works Committee**

The Public Works Department requests a resolution transferring $22,000 from A1990.4 (Contingency) to a new account to be determined by the County Treasurer to finance the cost of recycling construction and demolition debris at the cost of $30/ton. This is for a 6-month trial basis with LaForge Disposal. The request was approved on a motion by Fanton, seconded by Hopkins and carried. ***Prepare Resolution***

**Adjournment**

There being no further business to come before the committee, a motion was made by Fanton, seconded by Hall and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# Request to Fill Position

Date: 2-25-08 Committee of Jurisdiction: Human Services

I would like to fill the following position:

Title Public Health Nurse Department Health

Will any positions be eliminated? yes If yes, which one? 2 - Alternate Work Week

This position is an:
Existing position? ✓ Newly Created Position? ____ created by Resolution # ____

This position will be:
Full Time? ✓ Part Time? ____ Permanent? ____ Temporary? ____

This position will be:
Non Union? ____ Union? ✓ covered by the NYSNA bargaining unit.

Grade ____ Step ____ Hourly pay rate $ 23.03

Annual salary of position $ 41915.00 Cost of benefits for position ____

Does this position support a mandated program/grant? No
Name of program/grant? ____

Source of funding for position?
____% County ____% State ____% Federal ____% Other

Amount in current years budget for this position ____

Reason for need to fill this position at this time?

Department Head Signature [signature]

Date 2-26-08

06/17/03

# Request to Fill Position Form

Date: 3/5/08 Committee of Jurisdiction: Personnel

Request to Fill: Title of Position: H.R. Specialist Dept.: HR & Civil Service

Will any positions be eliminated? No If yes, which position(s): _____

This position is an:
Existing position? ✓ Newly Created Position? _____ Created by Resolution #: 34-72

This position will be:
Full Time? ✓ Part Time? _____ Permanent? _____ Temporary? _____

This position will be:
Non Union? ✓ Union? _____ covered by the _____ bargaining unit.

Grade: 6 Step: 5 Hourly pay rate: $20.85

Annual salary of position: $37,950 Cost of benefits for position: $20114

Does position support a mandated program/grant? No Name of program: _____

Source of funding for position: 100 % County _____% State _____% Federal _____% Other

Source of funding for benefits: 100 % County _____% State _____% Federal _____% Other

Amount in current year's budget for this position: _____

Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:

1. The specific duties that cannot be accomplished by another employee.
   Please see attached job specification

2. The goals your organization will not be able to accomplish as a result of not filling this position.
   It would be impossible to accomplish day to day work required of the position let alone goals if not filled.

3. The funding available to fill the position from external sources.
   None

4. The benefit to the County generated by this specific position.
   Employee & retiree insurance questions answered.
   Civil service administration for all municipalities.

Department Head Signature: Ellen A. Kuehl Date: 3/5/08

Approved by the Ways and Means Committee on _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

**Class Title: Human Resources Specialist**

**Distinguishing Features of the Class** This is a responsible technical position relating to various phases of public human resource administration, which may include labor relations. The work entails a high degree of independent judgment in analyzing problems and rendering service to departments, civil divisions and employees. Work is performed under the general direction of the Personnel Officer through assignments, reports and conferences for review of work for conformance with policies. Supervision is exercised over a small staff for assignments and review of work; does related work as required.

**Typical Work Activities:**

Participates in various technical areas of public human resource administration;
Reviews duties of proposed and existing positions for classification purposes and submits recommendations to appropriate authority;
Evaluates positions for allocation to salary groups;
Participates in periodic salary surveys by selections of sources, analysis of data, preparation of tabulations and recommendations of pay rates;
Prepares position specifications from data obtained by questionnaire interview and audit;
Analyzes appeals for title and salary changes and submits findings and recommendations to Personnel Committee;
Reviews applications for examinations or appointment and determines qualifications of applicants;
Participates in recruitment programs by drafting examination announcements and classified ads;
Assists in planning new methods and procedures for more efficient operation of the Civil Service Department;
Assists with a variety of human resource operations including payroll certification, eligible list certification, roster card maintenance and employee processing;
Conducts studies on a variety of human resource problems;
Prepares a variety of reports, surveys, and recommendations on human resource matters;
May supervise a small staff in selected areas by assigning work and reviewing results;
Holds designation of Affirmative Action Officer;
Oversees administration of health insurance coverage for active and retired county employees, keeping records of payments made by paying retirees and employees;
Oversees department accounts and submits vouchers/bills for payment;
Assists in budget preparation;
Interacts on a daily basis with County departments, state and local government officials and the general public;
Coordinates and prepares County press releases as necessary;
Maintains a current understanding of Allegany County policies on sexual harassment, equal employment and drug free workplace and actively promotes compliance with the policies; reports acts of non-compliance or suspected non-compliance to higher level manager or department head.

**Full Performance, Knowledges, Skills, Abilities and Personal Characteristics:**

Good knowledge of public human resource principles and practices; some knowledge of the principles of labor relations; good knowledge of position classification, job evaluation, salary administration, employee relations, public relations and recruitment; working knowledge of New York State Civil Service Law and County Civil Service Rules; good knowledge of the organization and function of local government in New York State; working knowledge of County operations and functions; working knowledge of the

# Request to Fill Position Form

Date: March 7, 2008 Committee of Jurisdiction: Public Safety

Request to Fill: Title of Position: Confidential Secretary II Dept.: District Attorney

Will any positions be eliminated? NO If yes, which position(s): _____

This is to fill in for secretary on disability

This position is an:
Existing position? X Newly Created Position? _____ Created by Resolution #: _____

This position will be:
Full Time? X Part Time? _____ Permanent? _____ Temporary? X

This position will be:
Non Union? X Union? _____ covered by the _____ bargaining unit.

Grade: 3 Step: Base Hourly pay rate: _____

Annual salary of position: _____ Cost of benefits for position: 0

Does position support a mandated program/grant? NO Name of program: _____

Source of funding for position: 100 % County _____% State _____% Federal _____% Other

Source of funding for benefits: NA % County _____% State _____% Federal _____% Other

Amount in current year's budget for this position: _____

Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:

1. The specific duties that cannot be accomplished by another employee.
We have 2 secretaries who do work for 5 attorneys and two other support personnel. It would be impossible for one person to do this

2. The goals your organization will not be able to accomplish as a result of not filling this position.
Nearly every facet would be impaired

3. The funding available to fill the position from external sources.
N/A

4. The benefit to the County generated by this specific position.
Continued prosecution of criminals

Department Head Signature: _____ Date: 3/7/08

Approved by the Ways and Means Committee on _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# Request to Fill Position Form

**Date:** _March 5, 2008__ **Committee of Jurisdiction:** __Public Safety_____

**Request to Fill: Title of Position:** __Correction Officer_____ **Dept.:** __Sheriff's Office___

**Will any positions be eliminated?** _NO____ **If yes, which position(s):** _____

**This position is an:**
Existing position? _____ Newly Created Position? ___X___ Created by Resolution #: 46-08

**This position will be:**
Full Time? ___X___ Part Time? _____ Permanent? ___X___ Temporary? _____

**This position will be:**
Non Union? _____ Union? ___X___ covered by the _Council 82___ bargaining unit.

**Grade:** _____ **Step:** __Min **Hourly pay rate:** ___$15.98_

**Annual salary of position:** __$33,234___ **Cost of benefits for position:** __$16.949_____

**Does position support a mandated program/grant?** _No_ **Name of program:** _____

**Source of funding for position:** _100__% County _____% State _____% Federal _____% Other

**Source of funding for benefits:** __100_% County _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** __100%_____

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**
   This position will replace a retiring Deputy Sheriff and allow us to keep shifts in the Jail at adequate full-time strength.

3. **The funding available to fill the position from external sources.**
   **N/A**

4. **The benefit to the County generated by this specific position.**
   The benefit to the County generated by this specific position is that it allows the Sheriff to maintain an adequate full-time staff in the jail.

**Department Head Signature:** _____ **Date:** _____

**Approved by the Ways and Means Committee on** 03/10/08

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# Request to Fill Position Form

**Date:** _March 5, 2008_ **Committee of Jurisdiction**: Public Safety_____

**Request to Fill: Title of Position:** Correction Officer_____ **Dept.:** Sheriff's Office_____

**Will any positions be eliminated?** No_____ **If yes, which position(s):** _____

**This position is an:**
Existing position? ___X___ Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? ___X___ Part Time? _____ Permanent? ____X__ Temporary? _____

**This position will be:**
Non Union? _____ Union? ___X___ covered by the Council 82___ bargaining unit.

**Grade:** ___ **Step:** _Min__ **Hourly pay rate:** ___$15.98

**Annual salary of position:** __$33,234.00 **Cost of benefits for position:** __$16,949.34___

**Does position support a mandated program/grant?** _No__ **Name of program:** _____

**Source of funding for position:** _100__% County _____% State _____% Federal _____% Other

**Source of funding for benefits:** _100__% County _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** ____100%_____

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**
   This position is replacing a resignation and will serve to maintain a full-time staff needed to adequately address the operational needs of the facility.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**
   Ultimately, the Working Inmate Program would suffer. We would also see an increase in full-time overtime if this position was not filled.

3. **The funding available to fill the position from external sources.**
   **N/A**

4. **The benefit to the County generated by this specific position.**
   The smooth operation of the jail facility and management of overtime costs.

**Department Head Signature:** _____ **Date:** _____

**Approved by the Ways and Means Committee on** 03/10/08

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO:_____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: February 13, 2008

Request $22,000 from Contingency for the fund the Recycling of Construction and Demolition Debris at the cost of $30/ton. This is for a 6-month trial basis with LaForge Disposal.

FISCAL IMPACT: $22,500.00

For further information regarding this matter, contact:

David S. Roeske (585) 268-9230
Superintendent

DSR:lrd

**NOT APPROVED**

**WAYS & MEANS COMMITTEE**

**March 19, 2008**

RECEIVED
MAR 26 2008
By_____

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, R. Truax
(Absent: C. Crandall)

**Others Present**

D. Burdick, J. Foels, S. Grugel, K. Kruger, J. Margeson, T. Miner, T. O'Grady, S. Presutti, B. Riehle, D. Roeske, T. Ross, E. Ruckle, P. Schmelzer, W. Tompkins, C. Whitwood

**Media Present**

B. Quinn – Wellsville Daily Reporter

**Approval of Minutes**

The March 10, 2008 Ways and Means Committee minutes were approved on a motion by Truax, seconded by Hopkins and carried.

**Tax Bill Corrections**

Real Property Tax Director Steven Presutti presented the following tax bill corrections:

TOWN OF WIRT — Tax Map No.: 188.-1-996
Dust Bowl Oil Co. — Chargeback: $48.19 *(2008 Town and County)*

*Mr. Presutti indicated that this parcel should not have had an assessment as there was no oil production.*

TOWN OF WELLSVILLE — Tax Map No.: 239.14-1-19
Baker, Michael — Chargeback: $1,428.04 *(2008 Town and County)*

*Mr. Presutti indicated that this parcel was charged for a village relevy which had already been paid.*

TOWN OF WELLSVILLE — Tax Map No.: 239.37-1-56
Jones, Darren — Chargeback: $1,026.83 *(2008 Town and County)*

*Mr. Presutti indicated that a village relevy was added by mistake.*

TOWN OF ANDOVER — Tax Map No.: 228.-1-21.116
Austin, William R. — Chargeback: ($141.48) *(2008 Town and County)*

*Mr. Presutti indicated that this parcel was given the wrong assessment and should have been charged a school relevy.*

TOWN OF ANDOVER — Tax Map No.: 228.-1-21.111
Austin, Judith — Chargeback: $2,500.01 *(2008 Town and County)*

*Mr. Presutti indicated that this parcel was given the wrong assessment and a school relevy.*

The tax bill corrections were approved on a motion by Hall, seconded by Dibble and carried. ***Prepare Resolution***

## Assessing Grant

Mr. Presutti also requested a resolution to accept and appropriate $25,000 from the New York State Office of Real Property Services for a 2007-2008 Centralized Property Tax Administration Program (CPTAP) Grant to do a study of a County-wide assessing program. The funds should be appropriated to account A1355.432 (Assessments – Contractual) with a like sum placed in revenue account A10.3089.1355 (Tax Assessment Grant). ***Prepare Resolution***

## Noble Allegany Windpark

Development Director John Foels introduced Sherry Grugel, WNY Community Outreach Representative from Noble Environmental Power. Noble Allegany Windpark LLC plans to construct a 100.5 megawatt, 67 turbine wind power project in the Towns of Centerville and Rushford. Ms. Grugel distributed a folder to committee members with a basic timeline summarizing how long each phase takes noting that it usually takes about 3-1/2 years to put a project together. Ms. Grugel noted that the turbines will start spinning in Eagle tomorrow, and it takes about five to seven days to get everything up and running.

Ms. Grugel indicated that when they start construction in Centerville, we should see about 250 local workers. In addition, they are looking for a permanent home and should be able to provide 10 to 12 permanent positions as well as some positions for technicians.

Chairman of the Ways & Means Committee Legislator Brent Reynolds asked if Centerville is the only area in Allegany County with adequate wind, and Ms. Grugel indicated that it is. Ms. Grugel noted that they like to sign up about 10,000 acres on easements, but they usually only disturb about 300 acres. Mr. Reynolds asked if there will be any positive effect to lower our energy costs, and Ms. Grugel indicated that there really would not. The power is sold to the National Grid, and eventually it should lower costs for everyone, but there will not be any immediate savings to the local area.

Ms. Grugel stated that they have not had any opposition primarily because they look for four things before moving forward:

1. Wind 14-18 mph.
2. Ability to connect to the grid in a reasonable fashion.
3. Public opinion in the area. Noble will not move forward unless 80 percent of the public is in favor of it.
4. Permission from local town governments.

These criteria have kept them out of a lot of areas.

Legislator Dibble asked about the benefits for the tax base in Centerville, and Ms. Grugel indicated that they are still in negotiations, but it should be a good economic move for everyone. Eagle will be receiving $643,000 annually for a number of years.

## Transportation Task Force

Carrie Whitwood from the Steuben-Allegany Rural Health Network updated committee members on the work of the Transportation Task Force. Ms. Whitwood indicated that they were just awarded a

Service System Award for the year recognizing the many accomplishments they've made in a short period of time. Receipt of the award also makes them eligible for national recognition.

County Administrator John Margeson received notification that we have been awarded a $55,000 grant from the New York State Department of Transportation to be utilized for retaining a Consultant who will be responsible for preparing a Human Service Transportation Plan. Mr. Margeson requested a resolution to accept the funds and appropriate the $55,000 to an account to be designated by the County Treasurer. The funds will pass through to the Rural Health Network and Transportation Task Force. The request was approved on a motion by Dibble, seconded by Truax and carried. ***Prepare Resolution***

Mr. Margeson also requested a resolution to enter into contract with the Steuben-Allegany Rural Health Network who will retain the Consultant by means of an RFP process. The Consultant shall evaluate the strengths and weaknesses of the current transportation services in the County, analyze current funding streams and ridership, and prepare recommendations for maximizing cost effective public and private transportation services. A motion was made by Truax, seconded by Dibble and carried allowing Legislator William Hall to abstain from voting as he is on the Rural Health Network Board of Directors. The request was approved on a motion by Dibble, seconded by Hopkins and carried contingent on review and approval by the County Attorney (Abstaining: Hall). ***Prepare Resolution***

Ms. Whitwood indicated that they hope to have the RFPs out by April 1, and have a Consultant in place by June 1. Ms. Whitwood also mentioned a grant application that was recently filed for funding for new buses and how having a Transportation Plan in place really simplified and helped the process. Ms. Whitwood reiterated that the goal is to be able to provide transportation without a County contribution.

**Request to Fill Position – County Attorney's Office**

County Attorney Thomas Miner presented a request to fill the vacant 2nd Assistant County Attorney position in his office. A motion was made by Fanton, seconded by Dibble and carried to enter into attorney/client session. Immediately following the attorney/client session, a motion was made by Truax, seconded by Hall and carried to end the attorney/client session and return to regular session.

A motion was made by Fanton, seconded by Hall and carried authorizing the filling of the 2nd Assistant County Attorney position. ***Notify Human Resources***

A motion was made by Fanton, seconded by Hall and carried to amend Section 6 of Resolution No. 242-2007 to change the 2nd Assistant County Attorney's salary from $57,788 to a range from $56,000 to $63,000. ***Refer to Personnel Committee for Resolution Request***

**Municipal Offers for Tax Sale Properties**

County Treasurer Terri Ross presented a request from the Village of Andover to purchase tax sale parcel #11 (Tax Map No. 216.15-2-39) located at 71 East Greenwood Street in Andover for $1 plus current year's taxes of $1,157.29. The property borders property owned by the Village, and they would like to rectify the current eyesore. A motion was made by Truax, seconded by Dibble and carried to sell the parcel to the Village of Andover for $1 plus current year's taxes. ***Prepare Resolution***

Ms. Ross also presented a request from the Clarksville Fire Board of Commissioners to purchase tax sale parcel #26 (Tax Map No. 232.6-1-49.2) located on Route 305 in Clarksville for $1. The property borders property owned by the Clarksville Volunteer Fire Company. The request was approved on a motion by Dibble, seconded by Fanton and carried. ***Prepare Resolution***

**Request to Amend Resolution 272-05 Regarding Vehicle Restriction**

Sheriff William Tompkins requested a resolution amending Resolution No. 272-05 to include the position of Lieutenant as an exemption from the restrictions on the use of County-owned vehicles. The Sheriff previously forwarded a letter to all committee members listing several reasons why the position should be included.

Legislator Timothy O'Grady asserted that he is not in favor of anyone taking County vehicles home, and he believes expanding the list of employees allowed to do so is opening a can of worms. Mr. O'Grady also stated that the vehicle the Lieutenant has been driving home was purchased to replace a patrol vehicle, and the vehicle is not being used for its intended purpose and next year we will have to replace another patrol vehicle. Legislator Karl Kruger spoke in support of Legislator O'Grady's statements and indicated that he would like to expand the number of parked vehicles. The Sheriff talked about the number of trips the Lieutenant is required to make to the Jail in addition to his regular shift as well as the need to be able to respond to emergencies. Legislator Michael McCormick asked the Sheriff if he is ultimately responsible for the Jail why he isn't the one making the spot checks on the various shifts. Committee members briefly discussed the responsibilities of the Lieutenant position, and how that position should be compensated. Legislator Truax commented that he is not opposed to paying the Lieutenant mileage for extra miles he must travel with his personal vehicle. No action was taken.

**Acceptance of Insurance Check**

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of $1,500 from NYMIR (New York Municipal Insurance Reciprocal) representing a reimbursement of the deductible withheld from previous payments on one vehicle that was damaged and two vehicles that were totaled as a result of the November 19, 2007 police pursuit in Wellsville. The insurance funds should be applied to our 2007 accounts receivable, and $1,000 will be used to help offset the cost of the two replacement vehicles that were purchased. The $1,000 should be appropriated to H380.2007 (H5997.200 – Vehicle Replacement, H07.2680.00 – Insurance Recovery). The remaining $500 will be used toward the costs associated with repairing one vehicle and should be appropriated to CS380.2007 (CS1931.429 – Uninsured Property Loss, CS07.2680.00 – Insurance Recovery). The request was approved on a motion by Hall, seconded by Fanton and carried. ***Prepare Resolution***

**Postage Scale and Meter**

Mrs. Riehle stated that our current postage meter will be obsolete at the end of the year, and we will need to lease a new machine to meet US Postal regulations. Mrs. Riehle presented quotes from Acme Business Machines for Ascom Hasler machines and from Pitney Bowes. The Pitney Bowes quotes were considerably less, and a motion was made by Truax, seconded by Hall and carried authorizing Mrs. Riehle to lease a machine that will best meet our needs from Pitney Bowes.

**Legislators' Expense Vouchers**

Committee members reviewed legislative expense vouchers for the period January 26 through February 25, 2008 as well as a few from the previous period. A motion was made by Truax, seconded by McCormick and carried approving the vouchers for payment.

REFERRALS FROM OTHER COMMITTEES:

**Public Works Committee**

Public Works Superintendent David Roeske requested approval to fill the Recycling Coordinator (AFSCME, Grade 16) position that will become vacant when the employee leaves to accept a position elsewhere. An amended job description was forwarded to committee members last week. The request was approved on a motion by Fanton, seconded by Truax and carried. ***Notify Human Resources***

Mr. Roeske requested approval to fill 19 Seasonal Laborer (Temporary, $7.50/hr.) positions starting in May 2008. Mr. Roeske indicated that the positions are necessary to augment the workforce during the summer months. The positions routinely perform the menial tasks allowing our full time employees to perform other duties. The request was approved on a motion by Dibble, seconded by Hopkins and carried. ***Notify Human Resources***

**Executive Session**

A motion was made by Truax, seconded by Fanton and carried to enter into executive session to discuss the proposed acquisition of property. Immediately following the executive session, a motion was made by Truax, seconded by Fanton and carried to end the executive session and return to regular session.

**Surveying Services/Geotechnical Engineering Services**

A motion was made by Reynolds, seconded by Fanton and carried authorizing John Margeson to hire a surveyor and geotechnical engineering services for a certain parcel of land.

**Adjournment**

There being no further business to come before the committee, a motion was made by Reynolds, seconded by Fanton and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

January 22, 2008

Jane Cardwell, Tax Collector
Town of Wirt

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Wirt | Dust Bowl Oil Co. | 188.-1-996 | $1,241 | 2008 County and Town |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel should not have had an assessment, there was no oil production.

| | | | | | |
|---|---|---|---|---|---|
| XX | **CLERICAL ERROR** | | **ERROR IN ESSENTIAL FACT** | | **UNLAWFUL ENTRY** |

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | CHARGE BACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $25.28 | A342 |
| **Town** | | $0.00 | $22.91 | A430 |
| **'e** | | | | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $48.19 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was not paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

January 14, 2008

JoAnn Green, Tax Collector
Town of Wellsville

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Wellsville | Baker, Michael | 239.14-1-19 | $7,800/$63,000 | 2008 County & Town |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel was charged for a village relevy which had already been paid.

| | | | | | |
|---|---|---|---|---|---|
| XX | **CLERICAL ERROR** | | **ERROR IN ESSENTIAL FACT** | | **UNLAWFUL ENTRY** |

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | CHARGE BACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $63,000 | | | |
| **Allegany County** | | $950.46 | | A342 |
| **Town** | | $257.72 | | A430 |
| **e** | | | | A430 |
| **Village Relevy** | | | $1,428.04 | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $1,208.18 | $1,428.04 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was not paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

January 16, 2008

JoAnn Green, Tax Collector
Town of Wellsville

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Wellsville | Jones, Darren | 239.37-1-56 | $5,800/$110,000 | 2008 County and Town |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: A village relevy was added by mistake.

| | | | | | |
|---|---|---|---|---|---|
| X | **CLERICAL ERROR** | | **ERROR IN ESSENTIAL FACT** | | **UNLAWFUL ENTRY** |

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | CHARGE BACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $5,800/$110,000 | | | |
| **Allegany County** | | $1,659.54 | | A342 |
| **Town** | | $449.98 | | A430 |
| **[illegible]e** | | | | A430 |
| **Village Relevy** | | | $1,026.83 | A441 |
| **School Relevy** | | $2,810.70 | | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $4,920.22 | $1,026.83 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was not paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

March 6, 2008 **CORRECTED COPY**

Debra K. Padden, Tax Collector
Town of Andover

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Andover | Austin, William R | 228.-1-21.116 | $61,600 | 2008 Andover County & Town |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel was given the wrong assessment and should have been charged a School Re-levy.

| XX | CLERICAL ERROR | | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | (CREDIT) CHARGEBACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $38,400 | | | |
| **Allegany County** | | $613.66 | $370.75 | A342 |
| **Town** | | $405.48 | $244.98 | A430 |
| **[illegible]e** | | $34.81 | $21.03 | A430 |
| **Village** | | | | A441 |
| **School** | | $778.24 | ($778.24) | A440 CREDIT - $2,066.35 CHG BACK – ($1,288.11) |
| **Special Districts** | | | | A430 |
| | | | | |
| | | | | |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $1,832.19 | ($141.48) | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was not paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

February 27, 2008

Debra K. Padden, Tax Collector
Town of Andover

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Andover | Austin, Judith | 228.-1-21.111 | $61,600 | 2008 Andover County & Town |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel was given the wrong assessment and a School Re-levy.

| XX | CLERICAL ERROR | | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | CHARGE BACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $45,800 | | | |
| **Allegany County** | | $731.91 | $252.50 | A342 |
| **Town** | | $483.62 | $166.84 | A430 |
| **Fire** | | $41.52 | $14.32 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | $0.00 | $2,066.35 | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $1,257.05 | $2,500.01 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was not paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

# MEMORANDUM OF EXPLANATION

Intro No._____
(Clerk's Use Only)

COMMITTEE: Ways and Means

DATE: March 19, 2008

RE: Request for resolution to accept a $25,000 grant from the New York State Office of Real Property Services to do a study of a county-wide assessing program.

See attached letter of approval.

FISCAL IMPACT: 0

FOR FURTHER INFORMATION REGARDING THIS MATTER, CONTACT:

Steven G. Presutti, Real Property Tax Service
NAME AND DEPARTMENT

ext. 9381
TELEPHONE NUMBER

**Lee Kyriacou**
Executive Director

**STATE OF NEW YORK**
EXECUTIVE DEPARTMENT
**OFFICE OF REAL PROPERTY SERVICES**
16 SHERIDAN AVENUE
ALBANY, NEW YORK 12210-2714

TEL. (518) 474-5762 FAX (518) 474-3864
www.orps.state.ny.us

**Linda Mason**
Director Financial Administration

March 7, 2008

MAR 12 2008

Mr. Curtis W. Crandall, Chairman
Allegany County Board of Legislators
County Courthouse
7 Court Street
Belmont, NY 14813

**RE: 2007-2008 CPTAP County Assessing Initiative Award #A02**

Dear Mr. Crandall,

I am pleased to inform you that your application for a 2007-2008 Centralized Property Tax Administration Program (CPTAP) grant has been approved. This grant will provide $25,000 for the preparation of a study to implement a county-wide assessing program.

The study must analyze the actions necessary to implement such a program, whether through a county assessing unit or county coordinated assessment programs. The study must include an analysis of the present administration of the real property tax in your county, specify the functions the county would have to perform, and provide specific information on the necessary steps for implementation. Cost estimates and a timeline are necessary components.

To insure prompt payment of the second $25,000 component, you should submit the study and the minutes of the county legislative body's receipt of the report by October 1, 2008. Any questions concerning the grant or the study should be directed to:

Christopher Hayes
Grant Coordinator
New York State Office of Real Property Services
16 Sheridan Avenue, Albany, NY, 12210-2714
518-474-5762, fax: 518-474-3864
christopher.hayes@orps.state.ny.us

Again, congratulations, and we look forward to receiving your study.

Sincerely,

Linda Mason

Linda Mason

cc: Steve Presutti, Real Property Tax Director
Terri Ross, Treasurer

# Basic timeline for building a Wind Park

|0 |6mo. |1 yr. |1.5 yrs. |2 yrs. |2.5 yrs. |3yr. 3.25 yrs.|

[redacted]

**Development**

[redacted]

[redacted]

Includes design; procurement of equipment; sub-contracts; construction of park; energization of windpark. (generally 6 – 9 months)

State Environmental Quality Review (SEQR Process) – *includes Environmental studies - bird/bat, wetland, noise, visual studies, economic studies*
Certificate of Public Convenience & Necessity (CPCN)
Certificate of Environmental Compatibility and Public Necessity (CEPCN) – *needed if transmission line exceeds a certain distance.*
Other permits as needed. (generally 1 year)

Includes land acquisition (easements with landowners); working with town board to determine local laws; application to town; road use agreement, PILOT, Host Community Agreement, continuing with community development (generally 2 years)

Includes research of wind resources/data; building relationships with local & county officials; gauging local community support; informational sessions with landowners and community. (generally up to 6 months)

Noble
ENVIRONMENTAL POWER

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE: Ways & Means** **DATE:** March 19, 2008

Resolution accepts a $55,000 grant-in-aid from the New York State Department of Transportation to be utilized for the retainage of a Consultant who will be responsible for preparing a Human Service Transportation Plan.

The County intends to contract with the Steuben-Allegany Rural Health Network who will retain the Consultant by means of an RFP process. The Consultant shall evaluate the strengths and weaknesses of the current transportation services in the County, analyze current funding streams and ridership, and prepare recommendations for maximizing cost effective public and private transportation services.

**FISCAL IMPACT:** Increase State Aid - $55,000

**For further information regarding this matter, contact:**

**John E. Margeson, County Administrator** **268-9217**

# Request to Fill Position Form

**Date:** March 18, 2008 **Committee of Jurisdiction:** Ways and Means

**Request to Fill: Title of Position:** Assistant County Attorney (2nd) **Dept.:** County Attorney

**Will any positions be eliminated?** Yes* **If yes, which position(s):** DSS Child Support contract attorney

**This position is an:**
Existing position? X Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

**This position will be:**
Non Union? X Union? _____ covered by the _____ bargaining unit.

**Grade:** _____ **Step:** _____ **Hourly pay rate:** _____

**Annual salary of position:** $63,000** **Cost of benefits for position:** $31,770.90

**Does position support a mandated program/grant?** No*** **Name of program:** _____

**Source of funding for position:** 100***% County _____% State _____% Federal _____% Other

**Source of funding for benefits:** 100***% County _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** $57,788.00

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**

   **We need to address the loss of one attorney who recently retired and be able to adequately respond to the multitude of legal issues facing the county. Dan's retirement meant the loss of an attorney with 33 years of professional experience. An attorney stepping into this position should have sufficient professional experience to handle the variety of issues faced by county government. A great deal of this work entails representing the Department of Social Services including the Child Support Unit. Increasing caseloads and legal demands placed upon the County via state and federal law and regulations are stretching the resources of this office way too thin. This adversely affects our ability to respond in a timely and thorough manner to the many needs of our client. This office bills the Department of Social Services for its legal representation and has generated revenue far in excess of its budgeted expenses for the last several years. Besides generating substantial revenue, this office is the source of ongoing legal advice and counsel as well as the last line of defense in major contractual, employment and tort issues.**

**The goals your organization will not be able to accomplish as a result of not filling this position.**

**Approved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

**Adequate representation of our client-Allegany County. We will be unable to adequately represent the Department of Social Services, which in turn exposes the Department and the County to significant liability. Furthermore, we will be unable to take a proactive stance in dealing with the multitude of other issues facing the county, which also exposes the county to significant liability.**

3. **The funding available to fill the position from external sources.**

   **The current County Attorney budget is sufficient to handle the proposed increase. This is because of the substantial reduction in pay between the amount budgeted for the County Attorney position ($99,768) and the amount paid to the new County Attorney ($85,000). Furthermore, we are under budget for expenses as this position has been vacant for two and one-half months. Finally, although not necessary to balance our budget, as an additional savings to the county, I am looking at eliminating the contract position budgeted at $50,000 for the Support Collection Attorney.**

4. **The benefit to the County generated by this specific position.**

   **This position is critical to providing adequate coverage on legal matters confronting the county. Filling it with an experienced attorney helps to re-establish a strong team. This team serves to fulfill both our mandated legal representation before the Family Court and Support Court while protecting the best interests of the county in a multitude of other legal matters.**

**Department Head Signature:** /s/ Thomas A. Miner **Date:** March 18, 2008

*We currently have a contract budgeted at $50,000 for an outside attorney to handle support collection work. The actual cost for "07 came to $43,855.55, which amount is billed to DSS. DSS is able to recoup a portion of this amount from the state and federal government. I am considering terminating this contract once the new attorney hired to fill this vacancy has become familiar with the ongoing day to day work of this office. I expect it will take anywhere from three to six months before we might be in a position to assume this work "in house".

**Based upon my understanding of the local market for attorneys, I believe a proposed salary of $63,000 is the minimum amount of pay necessary to attract a competent attorney of sufficient experience to handle the demands of the job.

***It is anticipated that a majority of this attorney's work will be done for the Department of Social Services. The County Attorney's Office bills its time to the Department of Social Services who in turn are partially reimbursed for these expenses. Therefore, although not directly covered by outside funding, a substantial amount of this attorney's work will be recouped from the state and federal government by the DSS.

**Approved by the Ways and Means Committee on** _____

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE:** Ways and Means

**DATE:** March 19, 2008

Village of Andover

Sale #11
Property assessed to C & C International Serv

71 East Greenwood St
.25 Acre
TMP # 216.15-2-39
Assessment $ 2,000/$15,200

| | |
|---|---|
| Back Taxes | $ 3,374.64 |
| 2008 Current Taxes | $ 1,157.29 |

Municipal Offer from

Village of Andover
4 Main Street
Andover, NY 14806

$ 1.00 plus current years tax

See attached letter and bid form from the Village

Property is a bordering property to a piece currently owned by the Village.

**For further information regarding this matter, contact:**

Terri Ross, Allegany County Treasurer 268-9290

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE:** Ways and Means

**DATE:** March 19, 2008

Town of Clarksville

Sale #26
Property assessed to Doxey, Jack E

Rt 305
.59 Acre
TMP # 232.6-1-49.2
Assessment $ 3,100/$13,000

| | |
|---|---|
| Back Taxes | $ 1,922.39 |
| 2008 Current Taxes | $ 864.04 |

Municipal Offer from

Clarksville Fire District
PO Box 24
West Clarksville, NY 14786 $ 1.00

See attached letter and bid form from the Fire District and Fire Co.

Property is a bordering property to a piece currently owned by the Clarksville Volunteer Fire Co.

**For further information regarding this matter, contact:**

Terri Ross, Allegany County Treasurer 268-9290

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE: Ways and Means** **DATE:** March 19, 2008

**RE:** Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution accepting a check in the amount of $1,500 from NYMIR (New York Municipal Insurance Reciprocal) representing a reimbursement of the deductible withheld from previous payments on one vehicle that was damaged and two vehicles that were totaled as a result of the November 19, 2007 police pursuit in Wellsville.

The insurance funds should be applied to our 2007 accounts receivable, and $1,000 will be used to help offset the cost of the two replacement vehicles that were purchased. The $1,000 should be appropriated to H380.2007 (H5997.200 – Vehicle Replacement, H07.2680.00 – Insurance Recovery). The remaining $500 will be used toward the costs associated with repairing one vehicle and should be appropriated to CS380.2007 (CS1931.429 – Uninsured Property Loss, CS07.2680.00 – Insurance Recovery).

**FISCAL IMPACT: None**

**For further information regarding this matter, contact:**

**Brenda Rigby Riehle, Clerk of the Board** **268-9220**

# *Request to Fill Position*

March 10, 2008 Committee of Jurisdiction: Public Works

I would like to fill the following position:

**Title – Recycling Coordinator** Department - Public Works

Will any positions be eliminated? NO If yes, which one?

This position is an:

Existing position? **X** Newly Created Position? _____ created by Resolution # __

This position will be:
Full Time? **X** Part Time? Permanent? Temporary?

This position will be:
Non Union? Union? **X** covered by the **AFSCME** bargaining unit.

Grade 16 Step Hourly pay rate $17.14 - $21.38

Annual salary of position Min. $31,434.76 Cost of benefits for position $15,852.55
Max $39,210.92

Does this position support a mandated program/grant?
Name of program/grant? _____

Source of funding for position?
100 % County _____% State _____% Federal _____% Other

Amount in current years budget for this position $40,511.00

Reason for need to fill this position at this time?
An Employee has resigned

Department Head Signature_____

Date _____

# *Request to Fill Position*

Date: March 10, 2008 Committee of Jurisdiction: Public Works

I would like to fill the following position:

**Title:** **Seasonal Laborers** Department: Public Works

Will any positions be eliminated? **No** If yes, which one? _____

This position is an:

Existing Position **X** Newly Created Position _____ Created by Resolution # _____

This position will be:

Full Time _____ Part Time _____ Permanent _____ Temporary **X**

This position will be:

Non Union _____ Union _____ covered by the AFSCME bargaining unit

Grade _____ Step _____ Hourly pay rate **$7.50**

Annual salary of position _____ Cost of benefits for position _____

Does this position support a mandated program/grant? No
Name of program/grant: _____

Source of funding for position
**100%** County _____ % State _____ %Federal _____ %Other

Amount in current years budget for this position: **See Attached**

Reason for need to fill this position at this time?

These positions are necessary to augment our workforce during the summer months. These positions routinely perform the menial tasks, allowing out full time employees to perform other duties.

Department Head Signature _____

Date _____

*DSR:lrd*
*3/4/2008*

# 2008 SUMMER HELP BUDGETED AS FOLLOWS

OLLEGE MAXIMUM 14 WEEKS
14 X 40 HOURS X $7.50 PER HOUR $4,200

| | | | BUDGET |
|---|---|---|---|
| **A1620.101** | | | |
| **BUILDINGS AND GROUNDS** | | | $12,600 |
| | 3 | $12,600 | |
| **A3152.101** | | | |
| **JAIL BUILDINGS & GROUNDS** | | | $4,200 |
| | 1 | $4,200 | |
| **D5110.101** | | | |
| **COUNTY ROAD** | | | $37,800 |
| | 9 | $37,800 | |
| **DM5130.101** | | | |
| **ROAD MACHINERY** | | | $4,200 |
| | 1 | $4,200 | |
| **A8160.101** | | | |
| **SOLID WASTE** | | | $12,600 |
| | 3 | $12,600 | |
| **D5020.101** | | | |
| **ENGINEERING** | | | $8,400 |
| | 2 | $8,400 | |
| 19 | | | |
| **TOTAL OF 19 SEASONAL** | | $79,800 | $79,800 |

**NOT APPROVED**

RECEIVED
MAR 26 2008
By

## WAYS & MEANS COMMITTEE

**March 24, 2008** *(1 pm meeting)*

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall, (Absent: R. Truax)

### Others Present

L. Ballengee, G. Benson, D. Burdick, J. Foels, K. Kruger, J. Margeson, T. Miner, T. O'Grady, S. Presutti, B. Riehle, D. Russo, P. Schmelzer, W. Tompkins, C. Whitwood

### Media Present

B. Quinn – Wellsville Daily Reporter

### Acceptance of Insurance Checks

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of $1,412 from Selective Way Insurance Company (Village of Wellsville's insurance company) representing the following:

1. A reimbursement of expenses in the amount of $612 that the County paid to Brico Technologies for labor and travel fees associated with assessing and removing equipment from the two vehicles that were totaled during the November 19, 2007 police pursuit in Wellsville.
2. A settlement on the remaining $999 worth of equipment that was damaged and/or destroyed during the November 19, 2007 police pursuit in Wellsville. The equipment was depreciated approximately 20 percent for a payout of $800.

The insurance funds should be applied to our 2007 accounts receivable with $612 going to CS380.2007 (CS1931.429 Uninsured Property Loss, CS07.2680.00 – Insurance Recovery), and $800 will be used to help offset the cost of the two replacement vehicles that were purchased, and those funds should be appropriated to H380.2007 (H5997.200 - Vehicle Replacement, H07.2680.00 – Insurance Recovery). The request was approved on a motion by Fanton, seconded by Hall and carried. ***Prepare Resolution***

Mrs. Riehle also requested a resolution accepting a check in the amount of $933.97 from State Farm Fire and Casualty Company representing the costs to repair our 2005 Ford Focus that was damaged on March 6 when State Farm's insured backed into our vehicle. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery). The request was approved on a motion by Dibble, seconded by Hopkins and carried. ***Prepare Resolution***

REFERRALS FROM OTHER COMMITTEES:

### Human Services Committee

Social Services Commissioner Patricia Schmelzer requested approval to fill a Senior Social Welfare Examiner (AFSCME, Grade 13) position that will be left vacant due to a retirement as well as any vacancies that occur as a result of filling this position from within. The position assists clients in filing for Supplemental Security Income, a Federal program for the aged, blind or disabled. The worker also

processes the disability determination assessments for Medicaid eligibility, and supervises two Social Welfare Examiners who have the SSI caseloads. The position has been budgeted for 2008, and the local share is paid under the Medicaid Cap. Committee members asked if the position should be filled right away, and Mrs. Schmelzer indicated that it should. The request was approved on a motion by Dibble, seconded by Fanton and carried. ***Notify Human Resources***

**Audit**

Committee members reviewed the March 24, 2008 audit of claims in the amount of $1,499,582.70 (including prepaid bills). A motion was made by Dibble, seconded by Hall and carried to forward the audit to the full Board for approval of payment.

**Attorney/Client Session**

A motion was made by Fanton, seconded by Dibble and carried to enter into attorney/client session. Immediately following the attorney/client session, a motion was made Dibble, seconded by McCormick and carried to end the attorney/client session and return to regular session.

**Pay Scale for Part-Time Correction Officers**

At the March 5 Public Safety Committee meeting, committee members approved a request to raise the part-time Correction Officers' hourly rate from $9 to $15. Sheriff Tompkins indicated that there have been some issues with this and suggested that a scale starting at $10.98 and going to $15.98 over a four year period might provide a good alternative.

A motion was made by Dibble, seconded by Fanton and carried to enter into attorney/client session. Immediately following the attorney/client session, a motion was made by Dibble, seconded by Hopkins and carried to end the attorney/client session and return to regular session.

A motion was made by Dibble, seconded by Fanton and carried to increase the part-time Correction Officers' hourly rate from $9 to $13 when hired, and upon completion of field training to raise the hourly rate to $15. ***Refer to Personnel Committee***

**Adjournment**

There being no further business to come before the committee, a motion was made by Hall, seconded by Fanton and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE: Ways and Means** **DATE:** March 24, 2008

**RE:** Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution accepting a check in the amount of $1,412 from Selective Way Insurance Company (Village of Wellsville's insurance company) representing the following:

1. A reimbursement of expenses in the amount of $612 that the County paid to Brico Technologies for labor and travel fees associated with assessing and removing equipment from the two vehicles that were totaled during the November 19, 2007 police pursuit in Wellsville.
2. A settlement on the remaining $999 worth of equipment that was damaged and/or destroyed during the November 19, 2007 police pursuit in Wellsville. The equipment was depreciated approximately 20 percent for a payout of $800.

The insurance funds should be applied to our 2007 accounts receivable with $612 going to CS380.2007 (CS1931.429 Uninsured Property Loss, CS07.2680.00 – Insurance Recovery), and $800 will be used to help offset the cost of the two replacement vehicles that were purchased, and those funds should be appropriated to H380.2007 (H5997.200 - Vehicle Replacement, H07.2680.00 – Insurance Recovery).

**FISCAL IMPACT: None**

**For further information regarding this matter, contact:**

**Brenda Rigby Riehle, Clerk of the Board** **268-9220**

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE:** Ways and Means **DATE:** March 24, 2008

**RE:** Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution accepting a check in the amount of $933.97 from State Farm Fire and Casualty Company representing the costs to repair our 2005 Ford Focus that was damaged on March 6 when State Farm's insured backed into our vehicle.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery).

Health Department – 2005 Ford Focus
VIN #1FAFP34N55W314279

**FISCAL IMPACT: None**

**For further information regarding this matter, contact:**

**Brenda Rigby Riehle, Clerk of the Board** **268-9220**

# Request to Fill Position Form

**Date:** 3/19/08 **Committee of Jurisdiction:** Human Services
**Request to Fill: Title of Position:** Senior Social Welfare Examiner **Dept.:** Social Services

**Will any positions be eliminated?** No **If yes, which position(s):** _____

**This position is an:**
Existing position? X Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

**This position will be:**
Non Union? _____ Union? X covered by the AFSCME bargaining unit.

**Grade:** 13 **Step:** 4 **Hourly pay rate:** $17.57

**Annual salary of position:** $31,977 **Cost of benefits for position:** 51%

**Does position support a mandated program/grant?** Y **Name of program:** D CAP

**Source of funding for position:** 0 % County _____% State _____% Federal MA CAP % Other

**Source of funding for benefits:** 0 % County _____% State _____% Federal MA CAP 100% Other

**Amount in current year's budget for this position:** $34, 864

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**

   Determination of AD for Medicaid eligibility, Assisting with application for SSI

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**

   Recovery of interim SSI payments, cost avoidance for PA programs, MA eligibility

3. **The funding available to fill the position from external sources.**

   No local share. Costs met under county Medicaid cap.

4. **The benefit to the County generated by this specific position.**

   Benefits for the aged, blind and disabled citizens of Allegany County.

**Department Head Signature:** _____ **Date:** _____

**Approved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: March 19, 2008

The Allegany County Department of Social Services is requesting permission to fill a Senior Social Welfare Examiner position and any vacancies that occur as a result of filling this position. The position is being vacated due to a retirement.

This position assists clients in filing for Supplemental Security Income, a Federal program for the aged, blind or disabled. The worker also process the disability determination assessments for Medicaid eligibility, and supervises two Social Welfare Examiners who have the SSI caseloads.

FISCAL IMPACT: Ongoing funding for the positions has been budgeted in the 2008 DSS local budget.
Local share is paid under the Medicaid Cap.

For further information regarding this matter, contact:

Patricia Schmelzer, Commissioner 268-9303
Allegany County Department of Social Services

NOT APPROVED

**WAYS & MEANS COMMITTEE**

**March 24, 2008** *(3:45 pm meeting)*

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MAR 26 2008
By_____

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, R. Truax, C. Crandall, (Absent: D. Pullen)

**Others Present**

D. Burdick, J. Foels, K. Kruger, J. Margeson, T. Miner, T. O'Grady, B. Riehle

**Executive Session**

A motion was made by Dibble, seconded by Truax and carried to enter into executive session to discuss the proposed lease of real property. Immediately following the executive session, a motion was made by Truax, seconded by Fanton and carried to end the executive session and return to regular session.

**Lease of Crossroads Commerce Center**

A motion was made by Truax, seconded by Hall and carried to enter into a lease agreement with the Allegany County Industrial Development Agency (IDA) for approximately 5,275 square feet of space in the Crossroads Commerce Center located at 6087 State Route 19, Belmont, New York, effective April 15, 2008 (Voting No: McCormick). The initial term of the lease will be for five years, and the monthly rent is $4,833. ***Prepare Resolution***

**Memorandum of Understanding with IDA**

Committee members reviewed and discussed a Memorandum of Understanding (MOU) regarding the idea of leasing additional office space (approximately 5,400 square feet) from the IDA at the Crossroads Commerce Center for the Office for the Aging, Veterans Service Agency, and the New York Connect Single Point of Entry System. The MOU indicates that the IDA would be willing to work with the County to develop satisfactory office space at the Crossroads Commerce Center and undertake the expansion of its property to accommodate the projected needs of the County for these offices. In return the County would agree to pay a lease payment sufficient to cover the cost of financing the construction of such additional space together with an amount sufficient to cover the reasonable cost of utilities and upkeep for such premises.

A motion was made by Truax, seconded by Fanton and carried to sponsor a resolution in support of the Memorandum of Understanding (Voting No: McCormick). The resolution should include a statement that it will be forwarded to the Court Facilities and County Space Needs Committee. ***Prepare Resolution***

**Adjournment**

There being no further business to come before the committee, a motion was made by Truax, seconded by Fanton and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

NOT APPROVED

# WAYS & MEANS COMMITTEE

April 14, 2008

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APR 15 2008
By

## Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick
(Absent: Crandall, Pullen, Truax)

## Approval of Minutes

The March 19 and 24, 2008 Ways and Means Committee minutes were approved on a motion by Hall, seconded by Hopkins and carried.

REFERRALS FROM OTHER COMMITTEES:

## Budget Committee

The Budget Committee requested the Ways and Means Committee to review the attached sample resolution regarding the New York State Property Taxpayers Protection Act. Backup material associated with Assembly Bill 8775-A referred to in the resolution was previously distributed to all committee members. Legislator Theodore Hopkins, Chairman of the Budget Committee, briefly talked about the resolution and the backup information noting that NYSAC (New York State Association of Counties) is encouraging counties to support this resolution. Mr. Hopkins stated that we need protection from increases in mandates. Legislator William Dibble stated that the backup information also suggested that counties work with municipalities and school districts to form a large pool so that better insurance options could be secured. A motion was made by Dibble, seconded by Fanton and carried to support the resolution. ***Prepare Resolution***

## Public Safety Committee

Sheriff William Tompkins requested a resolution transferring $26,000 from A1990.4 (Contingency) to A3150.408 (Jail – General Supplies). The General Supplies account is used to purchase hygiene products, personal items, cleaning supplies and laundry detergent for the inmates. Actual expenses for this account in 2005, 2006 and 2007 respectively were $6,960, $14,670, and $31,845. Sheriff Tompkins indicated that when preparing the 2008 budget in June 2007, they did not foresee the exponential increase in these expenses related to the increased jail population. The original 2008 budget request of $25,000 was reduced to $20,000, and the expenses through the first quarter of 2008 were $21,379.80 which includes $7,000 for inmate clothing. Sewing machines have been purchased so that inmate clothing can be mended. The Sheriff's Office has an ongoing review process to identify supplies that are able to deliver products at a lower cost. Legislator Michael McCormick commented that our general population has increased so much that we are using our supplies more quickly. The request was approved on a motion by Dibble, seconded by Hopkins and carried. ***Prepare Resolution***

Sheriff William Tompkins requested a resolution to move $24,800 in Homeland Security Grant funding accepted by Resolution No. 83-07 and not expended in 2007 to 2008. The funds should be appropriated to A3645.217 (Homeland Security – Equipment) with a like sum placed in revenue account A10.3306.SHF7 (Homeland Security – Sheriff). The request was approved on a motion by Dibble, seconded by McCormick and carried. ***Prepare Resolution***

Sheriff William Tompkins requested a resolution to accept $46,700 in Homeland Security Grant funding to establish and enhance regional response teams (Project Number: WM07838272). The funds should be appropriated to A3645.217 (Homeland Security - Equipment) with a like sum placed in revenue account A10.3306.SHF7 (Homeland Security – Sheriff). The request was approved on a motion by Dibble, seconded by Fanton and carried. ***Prepare Resolution***

STOP DWI Program Coordinator Deborah Aumick requested a resolution to reappropriate the unexpended balance of a STEPS in Safety Grant from the Governor's Traffic Safety Program. The original grant was for $4,700, and the balance of $1,638 should be appropriated to A3114.4 (Traffic Program – Contractual) with a like sum placed in revenue account A10.3389.3114 (State Aid – STOP DWI – STEPS in Safety). The request was approved on a motion by Dibble, seconded by Hopkins and carried. ***Prepare Resolution***

## Audit

Committee members reviewed the April 14, 2008 audit of claims in the amount of $4,278,794.65 (including prepaid bills). A motion was made by Dibble, seconded by Fanton and carried to forward the audit to the full Board for approval of payment.

## Adjournment

There being no further business to come before the committee, a motion was made by Fanton, seconded by Dibble and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

*Sample Resolution*

***Whereas***, The tremendously high property tax burden on New York families and businesses is the number one issue facing our community today, and the sheer cost of living in New York has forced many residents and businesses to leave, thus slowing the economic engine of the state; and

***Whereas***, Young people are finding it difficult to purchase homes, seniors are struggling to maintain their homes, and businesses are facing immense challenges to create and retain jobs; and

***Whereas***, New Yorkers face the highest property taxes in the nation, and when measured as a percentage of home value, nine of the top 10 property tax rates in the entire country belong to counties in New York; and the State must act now to thwart the detrimental effects that high property taxes are having on local governments; and

***Whereas***, Assembly Minority Conference Members have introduced the "New York State Property Taxpayers Protection Act" (Assembly Bill 8775-A), which puts forth new and innovative ideas for property tax reform that limit the amount school districts can raise annually through local tax levies to four percent or the rate of inflation, whichever is less; in addition the Act would relieve municipalities and school districts of unfunded mandates, reduce county Medicaid costs, strengthen financial accountability over school tax dollars, promote local government efficiency, and encourage local option insurance pooling; and

***Whereas***, The "New York State Property Taxpayers Protection Act" will help fix New York's broken property tax system, providing homeowners, businesses and municipalities significant and lasting relief from the crushing burden of skyrocketing property taxes; and now, therefore, be it

***Resolved***, That this Legislative Body pause in its deliberations to acknowledge New York State's property tax crisis and urge the immediate passage and chaptering of the "New York State Property Taxpayers Protection Act," which will help local governments reinvigorate New York's economy by providing incentives for people and businesses to move and stay here; and be it further

***Resolved***, That a copy of this Resolution, suitably engrossed, be transmitted to the Governor of the State of New York, the Temporary President of the New York State Senate, the Speaker of the New York State Assembly, and to each member of the New York State Legislature.

**{Date}**

**{Closing}**

# *MEMORANDUM OF EXPLANATION*

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Public Safety DATE: April 9, 2008

I request the Public Safety Committee co-sponsor a resolution with the Ways and Means Committee to transfer $26,000 from the Contingency Fund to 3150.4.08 General Supplies.

The General Supplies account is used for the purchase of the following items for inmates: Clothing, soap, toothpaste, toothbrush's, razors, shampoo, other personal items, jail and kitchen cleaning supplies, and laundry detergent. In addition this account is used for latex gloves and other general items for the jail.

Actual expenses for this account in 2005, 2006, and 2007 respectively were $6,960, $14,670, and $31,845. When preparing the 2008 budget in June 2007 we did not foresee the exponential increase in these expenses related to the increased jail population. Our original request of $25,000 for this account was reduced to $20,000. Our expenses through the first quarter of 2008 are $21,379.80. This amount includes approximately $7,000 that was expensed on inmate clothing.

We have taken the following actions to lower our costs of the above items:

1. Purchased sewing machines to allow working inmates to mend inmate clothing items
2. Identified new suppliers for inmate shampoo, cleaning supplies, and latex gloves

We have an ongoing review process for all of our products to identify suppliers that are able to deliver these products at a lower cost.

We have estimated that we will need an additional $26,000 to cover the expenses through the remainder of 2008.

FISCAL IMPACT:

$26,000

For further information regarding this matter, contact:

Sheriff William Tompkins

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's use only)

Committee of Jurisdiction: ___Public Safety_____ Date: ___4/9/08_____

**Explanation of Grant**:
(please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

| | | |
|---|---|---|
| Appropriations ($24,800.00) | | |
| A 3645.2.17 | Homeland Security Equipment | $24,800.00 |
| Revenues ($24,800.00) | | |
| A.10.3306.SHF7 | Homeland Security Sheriff | $24,800.00 |

**FISCAL IMPACT:** Total grant: $24,800.00

Local county share: $0.00

State Grant? _Yes___ Revenue # A.10.3306.SHF7 $24,800.00

Federal Grant? _____ Revenue # _____ $ _____
if Federal, please list Federal Catalog of Federal Domestic Assistance

(GMS Project Number) WM06-1100-E00

This grant is __X__ renewal of existing grant funded program or _____ new grant fund program.

ORIGINAL ACCEPTANCE OF THIS GRANT BY RESOLUTION #83-07

Grant Fiscal Year – 2006 - 2008

Obligation of County after grant expires: - None

Major benefits of accepting this grant are: Establish & enhance regional response teams

Department Head Signature William R. Tompkins

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's use only)

Committee of Jurisdiction: ___Public Safety_____ Date: ___4/9/08_____

**Explanation of Grant**:
(please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

| | | |
|---|---|---|
| Appropriations ($46,700.00) | | |
| A 3645.2.17 | Homeland Security Equipment | $46,700.00 |
| Revenues ($46,700.00) | | |
| A.10.3306.SHF7 | Homeland Security Sheriff | $46,700.00 |

**FISCAL IMPACT**: Total grant: $46,700.00

Local county share: $0.00

State Grant? _Yes___ Revenue # A.10.3306.SHF7 $46,700.00

Federal Grant? _____ Revenue # _____ $ _____
if Federal, please list Federal Catalog of Federal Domestic Assistance

(OHS Project Number) WM07838272

This grant is _____ renewal of existing grant funded program or __X___ new grant fund program.

Initial Contract Period – 7/1/07 – 6/20/2010

Obligation of County after grant expires: - None

Major benefits of accepting this grant are: Establish & enhance regional response teams

Department Head Signature _____

# MEMORANDUM OF EXPLANATION
## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's Use Only)

COMMITTEE: **Public Safety** DATE: _____

**Explanation of Grant:**
The Stop-DWI Office received a STEPS in Safety Grant (Youth Education & Safety Program) from the Governor's Traffic Safety Program – October 2007

A resolution is needed to reappropriate unexpended balance from this grant for fiscal grant for fiscal year 01/01/08 – 9/30/08.

Unexpended Revenues: $1,638.58
A10.3389.3114

Reappropriate to Accounts: $1,638.

| | | |
|---|---|---|
| A3114.408 | General Supplies (Helmets) | $1,000 |
| A3114.421 | Educational Materials | 638 |

**FISCAL IMPACT:** Original grant: $4,700 (Balance of grant: $1,638)
Local match: None

State Grant Revenue #CP-0200111

This grant is a new grant no local tax dollars:

Department Head Signature: _____

NOT APPROVED

# WAYS & MEANS COMMITTEE

## April 16, 2008

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APR 22 2008
By

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: D. Fanton, R. Truax)

### Others Present

R. Baldwin, D. Burdick, D. Button, T. Claypool, V. Fegley, L. Hennessy, D. Horan, T. Hull, K. Kruger, J. Mancuso, J. Margeson, T. Miner, T. O'Grady, T. Parker, S. Presutti, B. Riehle, T. Ross, E. Ruckle, D. Russo

### Media Present

K. Ross – Wellsville Daily Reporter

### Executive Session

A motion was made by Dibble, seconded by Pullen and carried to enter into executive session to discuss the proposed sale of real property. Immediately following the executive session, a motion was made by Dibble, seconded by McCormick and carried to end the executive session and return to regular session.

### Tax Bill Corrections

Real Property Tax Director Steven Presutti presented the following tax bill corrections:

TOWN OF WIRT
Forestlands, Inc.

Tax Map No.: 234.-1-8
Charge Back: $1,188.97 *(2008 Town and County)*

*Mr. Presutti indicated that this parcel was split and should have been deleted from the roll.*

TOWN OF ALMA
Paonessa, Louis J.

Tax Map No.: 288.-1-8.2

Charge Back: $223.38 *(2005-2006 Wellsville Central School)*
Charge Back: $227.41 *(2006-2007 Wellsville Central School)*
Charge Back: $231.84 *(2007-2008 Wellsville Central School)*

Charge Back: $333.33 *(2006 Alma Town and County)*
Charge Back: $345.95 *(2007 Alma Town and County)*
Charge Back: $342.97 *(2008 Alma Town and County)*

*Mr. Presutti indicated that this parcel should have been deleted from the rolls in 2005.*

The tax bill corrections were approved on a motion by Dibble, seconded by Hall and carried.
***Prepare Resolution***

### Municipal Offer for Tax Sale Property

Committee members reviewed an offer from the Village of Alfred to purchase 1.2 acres at 61 South Main Street in Alfred (Tax Map #164.11-1-53) for sale on the 2008 tax lien foreclosure listing for $1 plus current year's taxes of $3,739.38. The Village plans to donate the property to the Alfred 21st Century Group for restoration. Legislator William Hall stated that this would be a real benefit to the

community. The request was approved on a motion by Hall, seconded by Dibble and carried. ***Prepare Resolution***

## Smart Phone Devices

District Attorney Terrence Parker presented a referral from the Public Safety Committee authorizing his office to purchase five Palm Treo 700 "Smart Phone" devices. Mr. Parker briefly explained some of the scheduling and communication challenges his office faces on a regular basis due to the fact that each of the Assistant District Attorney works out of his/her own private office. Mr. Parker and IT Director Deborah Button explained how the smart phones work. There would be a one time cost of $1,915 and a $315 monthly service cost. It was noted that they would be able to eliminate the current $30 per month cell phones. Committee members briefly discussed the option of adding insurance to each unit for $4.99 per month per unit, and Ms. Button indicated that she believes it would be worth it. Mr. Parked indicated that the entire cost could be financed through his Aid to Prosecution Grant. Mr. Parker's request to obtain the five smart phones was approved on a motion by Dibble, seconded by Hall and carried.

Ms. Button stated that the Health Department and Probation Department have a similar situation, and both departments want four units. The Health Department intends to finance their units with Bioterrorism Grant funds, and the Probation Department plans to finance their units with Sex Offender Grant money. Legislator Theodore Hopkins questioned what the grant fund money would be used for if it was not financing the cost of the smart phones. Deputy Public Health Director Thomas Hull indicated that they have some miscellaneous discrepancy funds for this type of thing. A motion was made by Dibble, seconded by Hall and carried authorizing the Health Department to obtain four smart phones. A motion was made by Dibble, seconded by Pullen and carried authorizing the Probation Department to obtain four smart phones. It was noted that the total cost would be about $3,500 more a year per department.

## Health Department – Vehicle Usage

Supervising Public Health Nurse Laurie Hennessy talked about the status of the Health Department noting that they are down to five nurses, and at the beginning of May, they will be down to four nurses. Mrs. Hennessy stated that as the Health Department staff continues to decline, they are interested in maintaining safety and meeting state regulations. They are currently seeing 3.26 patients per nurse per day. They continue to take referrals and try not to decline anyone. Mrs. Hennessy indicated that they use their employees as efficiently as possible; however, they are losing close to 40 minutes in productivity per day (equates to one visit per nurse per day) by having to come to the County Building at the start and end of the day to pick up and drop off a County vehicle. Mrs. Hennessy noted that it could take six months to a year to finish selling the Certified Home Health Care Agency and Long Term Program. Mrs. Hennessy suggested that efficiency and productivity could be increased by allowing the nurses to begin driving vehicles home so that they can start directly in the field. Mrs. Hennessy stated that Public Health Director Lori Ballengee asked her to emphasize that they could try this for one month to see if productivity increases. Mrs. Hennessy believes allowing nurses to drive vehicles home could increase efficiency especially when patients live near a nurses' home. Mrs. Hennessy suggested that a good measure of increased efficiency could be based on the average number of visits.

Legislators discussed the pros and cons of Mrs. Hennessy's proposal. Legislator Karl Kruger mentioned the money we have saved by parking vehicles noting that many counties do not provide vehicles for their nurses, and he would much prefer to pay the nurses mileage. Several committee members spoke in favor of a one-month trial. Mrs. Hennessy confirmed that the nurses have a clear understanding of how a County car is to be used. A motion was made by Hall, seconded by Pullen and carried to allow the nurses to take home vehicles for a one-month trial period at which time Mrs.

Hennessy will report back to the committee the number of patients seen per nurse per day during the month. County Treasurer Terri Ross also reminded Mrs. Hennessy that the nurses will want to include the use of the vehicle on their timesheets during the one-month trial as it is a taxable benefit.

## Extension of State Route 408 and 243

Legislator William Dibble distributed copies of Resolution No. 144-06 – *Memorializing State Legislature to Cause Corridor Studies to be Done of the Extension Southerly of State Route 408 and the Extension Easterly of State Route 243* – to committee members and suggested that the Ways & Means Committee sponsor a similar resolution now that we have new state officials in office. The request was approved on a motion by Dibble, seconded by Pullen and carried. ***Prepare Resolution***

## Oil Spring Park

Legislator Dibble requested approval to write a grant under the Transportation Enhancements Program (TEP) authorized in the SAFTEA-LU (Safe, Accountable, Flexible, and Efficient Transportation Equity Act) for the Oil Spring Park which is in the Town of Cuba on Seneca Indian land. Chairman Crandall stated that it might be possible to fulfill County obligations with in-kind services; however, we should have a full understanding of what any County obligations would be before a commitment is made. Mr. Dibble stated that the application submission deadline is June 27, 2008. After a brief discussion, Legislator Brent Reynolds, Chairman of the Ways & Means Committee, stated that Legislator Dibble could attempt to secure money through the grant as long as there is a clear understanding of any County obligations and minimal staff involvement is required.

## Lease of County Owned Property

County Administrator John Margeson requested approval to release a Solicitation for Sealed Bids for the Lease of County Owned Agricultural Land. Mr. Margeson stated that the property is approximately 17 acres located south of the Allegany County Jail and Public Safety Facility at 4884 State Route 19, Belmont, New York. The lease would expire on December 31, 2008, and the property is to be used solely for agricultural purposes. The request was approved on a motion by Dibble, seconded by Pullen and carried.

Mr. Margeson requested approval to release a Solicitation for Sealed Bids for the Lease of County Owned Agricultural Land. The property is approximately 34 acres located along Allegany County Route 20 in the Town of Friendship in the vicinity of what is commonly referred to as the "S" curve immediately southwest of the location where County Route 20 intersects and crosses the Southern Tier Extension Railroad. The acreage consists of the entirety of Tax ID #157-1-18.2 and a portion of Tax ID #157-1-14.11. The request was approved on a motion by Hopkins, seconded by Pullen and carried.

## Sale of County Owned Property

Mr. Margeson stated that an adjacent property owner has expressed an interest in purchasing approximately seven (7) acres known as the Flagg Property. Mr. Margeson indicated that Development Director John Foels believes the parcel will never be used for economic development purposes. There is not time to put the parcel in the tax sale auction; however selling it in a sealed bid situations would give adjoining landowners as well as others an opportunity to bid. A motion was made by Hopkins, seconded by McCormick and carried to sell the property by sealed bid.

Mr. Margeson indicated that he was contacted by an individual desiring to buy a parcel on the south side of VanCampen Creek. The parcel is entirely wooded, and the best use would be recreational. The County chose to keep this property and did not include it in the tax sale last year. Committee members requested Mr. Margeson to determine the timber value and report back to the committee.

## Attorney/Client Session

A motion was made by Dibble, seconded by Pullen and carried to enter into attorney/client session. Immediately following discussion, a motion was made by Dibble, seconded by Pullen and carried to end the attorney/client session and return to regular session.

## Adjournment

There being no further business to come before the committee, a motion was made by Reynolds, seconded by Fanton and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# ALLEGANY COUNTY BOARD OF LEGISLATORS

COUNTY OFFICE BUILDING * 7 COURT STREET
BELMONT, NEW YORK 14813-1083
TELEPHONE 585-268-9222 * FAX 585-268-9446

*Curtis W. Crandall*
*Chairman*

*Brenda Rigby Riehle*
*Clerk of the Board*


April 22, 2008

Mr. Ian Whitehouse
Mr. Richard Ewell
Richardson & Stout
80 North Main Street
Wellsville, NY 14895

Dear Ian and Rich:

The following vehicle was sold at an auction. Please remove it from our insurance coverage effective immediately:

**Public Works Department**

1998 Dodge Caravan
VIN: #2B4GP25R9WR561502

Thank you for your attention to this matter.

Sincerely,

Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

xc: Yvonne Rechichi, DPW Fiscal Manager
Brian Baty, H & V Risk Consultants

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

April 2, 2008

Terri L. Ross, County Treasurer, Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Wirt | Forestlands, Inc. | 234.-1-8 | $18,300 | 2008 Wirt Town & County |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel was split and should have been deleted from the roll.

| | | | | | |
|---|---|---|---|---|---|
| XX | **CLERICAL ERROR** | | **ERROR IN ESSENTIAL FACT** | | **UNLAWFUL ENTRY** |

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | CHARGE BACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $372.80 | A342 |
| **Town** | | $0.00 | $337.85 | A430 |
| **e** | | $0.00 | $46.57 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | $0.00 | $431.75 | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $1,188.97 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was not paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

April 10, 2008

Terri L. Ross, County Treasurer
Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Alma | Paonessa, Louis J. | 288.-1-8.2 | $10,000 | 2005-2006 Wellsville Central School |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel should have been deleted from the rolls in 2005.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | | | A342 |
| **Town** | | | | A430 |
| **Fire** | | | | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | $0.00 | $220.23 | A440 (All School $'s) |
| **Library** | | $0.00 | $3.15 | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $223.38 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
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TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

April 10, 2008

Terri L. Ross, County Treasurer
Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Alma | Paonessa, Louis J. | 288.-1-8.2 | $10,000 | 2006 Alma Town & County |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel should have been deleted from the rolls in 2005.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $146.69 | A342 |
| **Town** | | $0.00 | $170.71 | A430 |
| [illegible] | | $0.00 | $15.93 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $333.33 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

April 10, 2008

Terri L. Ross, County Treasurer
Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Alma | Paonessa, Louis J. | 288.-1-8.2 | $10,000 | 2006-2007 Wellsville Central School |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel should have been deleted from the rolls in 2005.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | | | A342 |
| **yn** | | | | A430 |
| **Fire** | | | | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | $0.00 | $224.31 | A440 (All School $'s) |
| **Library** | | $0.00 | $3.10 | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $227.41 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

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STEVEN G. PRESUTTI
*Director*

April 10, 2008

Terri L. Ross, County Treasurer
Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Alma | Paonessa, Louis J. | 288.-1-8.2 | $10,000 | 2007Alma Town & County |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel should have been deleted from the rolls in 2005.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $148.19 | A342 |
| **Town** | | $0.00 | $181.72 | A430 |
| **.e** | | $0.00 | $16.04 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $345.95 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
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STEVEN G. PRESUTTI
*Director*

April 10, 2008

Terri L. Ross, County Treasurer
Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Alma | Paonessa, Louis J. | 288.-1-8.2 | $10,000 | 2007-2008 Wellsville Central School |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel should have been deleted from the rolls in 2005.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | | | A342 |
| **Town** | | | | A430 |
| **e** | | | | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | $0.00 | $228.79 | A440 (All School $'s) |
| **Library** | | $0.00 | $3.05 | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $231.84 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

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STEVEN G. PRESUTTI
*Director*

April 10, 2008

Terri L. Ross, County Treasurer
Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Alma | Paonessa, Louis J. | 288.-1-8.2 | $10,000 | 2008 Alma Town & County |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel should have been deleted from the rolls in 2005.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $150.55 | A342 |
| **Town** | | $0.00 | $176.39 | A430 |
| **e** | | $0.00 | $16.03 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $342.97 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____
**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

NOT APPROVED

RECEIVED
APR 29 2008
By

# WAYS & MEANS COMMITTEE

April 28, 2008

## Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, Pullen, Crandall
(Absent: Truax)

## Approval of Minutes

The April 14 and 16, 2008 Ways and Means Committee minutes were approved on a motion by Dibble, seconded by Hall and carried.

## Executive Session

A motion was made Hopkins, seconded by Fanton and carried to enter into executive session to discuss matters leading to the appointment and employment of a particular person. Immediately following discussion, a motion was made by Fanton, seconded by Dibble and carried to end the executive session and return to regular session.

## Third Assistant County Attorney Position

A motion was made by Hall, seconded by Fanton and carried approving the filling of the Third Assistant County Attorney (Section IV) position at an annual salary of $53,000. ***Notify Human Resources and Refer to Personnel Committee***

## Acceptance of Insurance Check

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of $212.60 from NYMIR (New York Municipal Insurance Reciprocal) representing the full cost to replace a windshield on our 2004 Chevy Venture that was cracked while an employee was at a meeting on April 2, 2008. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery). The request was approved on a motion by Hall, seconded by Hopkins and carried. ***Prepare Resolution***

## Appointments to Southern Tier West Regional Planning & Development Board

The Chairman plans to reappoint Susan F. Myers of Friendship, New York and Theodore L. Hopkins of Fillmore, New York as members of the Southern Tier West Regional Planning and Development Board for a three-year term commencing June 1, 2008 and expiring May 31, 2011, subject to approval by the Board. A motion was made by Fanton, seconded by Pullen and carried approving the appointments. ***Prepare Resolution***

## Appointment to Planning Board

The Chairman plans to appoint Valerie Perkins of Caneadea, New York, as a member of the Allegany County Planning Board for the remainder of Richard Hollis' three-year term commencing immediately and expiring December 31, 2010, subject to approval by the Board. A motion was made by Pullen, seconded by Hall and carried approving the appointment. ***Prepare Resolution***

REFERRALS FROM OTHER COMMITTEES:

**Human Services Committee**

Office for the Aging Director Kimberley Toot requested approval to fill a Meals on Wheels Driver position. The position is a non-union, part-time position paid at an hourly rate of $7.15. The position is funded 70 percent by Older Americans Act Federal funds and 30 percent by a County match. Meals on Wheels could not be delivered to the northwest part of the County without this driver. The request was approved on a motion by Dibble, seconded by Fanton and carried. ***Notify Human Resources***

Mrs. Toot also requested approval to fill the Alfred Luncheon Center Manager position which is a non-union, part-time position paid an annual salary of $4,290. The position is funded 70 percent by Older Americans Act Federal funds and 30 percent by a County match. The Alfred Senior Luncheon Center would not be able to be staffed and would close without this position. The request was approved on a motion by Dibble, seconded by McCormick and carried. ***Notify Human Resources***

Social Services Commissioner Patricia Schmelzer requested approval to fill an existing DSS Nurse (NYSNA Union, RN) position. The position performs nursing assessments for the Personal Care Program, Care at Home Program, Private Duty Nursing Program, and the Consumer Directed Program as well as review of the documentation of health records for Foster Care children. We would not be able to provide services for the aged and disabled in these programs or fulfill OCFS requirements for completion of health modules for Foster Care children without this position. The request was approved on a motion by Dibble, seconded by Pullen and carried. ***Notify Human Resources***

Public Health Director Lori Ballengee requested a resolution accepting and appropriating $56,865 for the Family Planning/Reproductive Health Program. The funding amount for this grant was not available when the 2008 Budget was completed so an adjustment needs to be made at this time. The $56,865 should be appropriated to A4035.4 (Family Planning Clinic – Contractual) with a like sum placed in revenue account A10.3450.00 (Family Planning Grant Program). The request was approved on a motion by Dibble, seconded by Hall and carried. ***Prepare Resolution***

**Approval of Legislators' Expense Vouchers**

Committee members reviewed legislative expense vouchers for the period February 26 through March 24, 2008 as well as a few from the previous period. A motion was made by McCormick, seconded by Fanton and carried approving the vouchers for payment.

**Audit**

Committee members reviewed the April 28, 2008 audit of claims in the amount of $1,554,759.73 (including prepaid bills). A motion was made by Dibble, seconded by Fanton and carried to forward the audit to the full Board for approval of payment.

**Adjournment**

There being no further business to come before the committee, a motion was made by Pullen, seconded by Dibble and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE:** Ways and Means **DATE:** April 28, 2008

**RE:** Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution accepting a check in the amount of $212.60 from NYMIR (New York Municipal Insurance Reciprocal) representing the full cost to replace a windshield on our 2004 Chevy Venture that was cracked while an employee was at a meeting on April 2, 2008.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery).

Community Services – 2004 Chevy Venture
VIN #1GNDU03E74D214535

**FISCAL IMPACT: None**

**For further information regarding this matter, contact:**

**Brenda Rigby Riehle, Clerk of the Board** **268-9220**

# Request to Fill Position Form

**Date:** 4/16/08 **Committee of Jurisdiction:** Human Services

**Request to Fill: Title of Position:** Alfred Luncheon Center Manager **Dept.:** Office for the Aging

**Will any positions be eliminated?** no **If yes, which position(s):** _____

**This position is an:**
Existing position? x Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? _____ Part Time? x Permanent? _____ Temporary? _____

**This position will be:**
Non Union? x Union? _____ covered by the _____ bargaining unit.

**Grade:** _____ **Step:** _____ **Hourly pay rate:** _____

**Annual salary of position:** $4,290 **Cost of benefits for position:** $422. (no health ins.)

**Does position support a mandated program/grant?** no **Name of program:** Senior Lunch Program

**Source of funding for position:** 30 % County _____ % State 70 % Federal _____ % Other

**Source of funding for benefits:** 30 % County _____ % State 70 % Federal _____ % Other

**Amount in current year's budget for this position:** $4,712

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**

   Manages the Alfred Luncheon Center three days a week from 10-2. The duties are specific to the Alfred Senior Luncheon Center. Our other Site Managers are working at their own sites.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**
   The Alfred Senior Luncheon Center would not be able to be staffed and would close.

3. **The funding available to fill the position from external sources.**
   Funding for this position is 30% County match and 70% Older American Act Federal Funds

4. **The benefit to the County generated by this specific position.**

   Operation of the Alfred Senior Luncheon Center

**Department Head Signature:** _____ **Date:** 4/16/08

**Approved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# Request to Fill Position Form

**Date:** 4/16/08 **Committee of Jurisdiction:** Human Services

**Request to Fill: Title of Position:** Meals-on-wheels Driver **Dept.:** Office for the Aging

**Will any positions be eliminated?** no **If yes, which position(s):** _____

**This position is an:**
Existing position? x Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? _____ Part Time? x Permanent? _____ Temporary? _____

**This position will be:**
Non Union? x Union? _____ covered by the _____ bargaining unit.

**Grade:** _____ **Step:** _____ **Hourly pay rate:** $7.15

**Annual salary of position:** $7,436 **Cost of benefits for position:** $422. (no health ins.)

**Does position support a mandated program/grant?** no **Name of program:** Meals-on-wheels

**Source of funding for position:** 30 % County _____ % State 70 % Federal _____ % Other

**Source of funding for benefits:** 30 % County _____ % State 70 % Federal _____ % Other

**Amount in current year's budget for this position:** $10,294

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**

   Each driver has their own route and must deliver at the same time each day.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**
   Meals on wheels would not be delivered to the northwest part of the county.

3. **The funding available to fill the position from external sources.**
   Funding for this position is 30% County match and 70% Older American Act Federal Funds

4. **The benefit to the County generated by this specific position.**

   Delivering meals to homebound seniors.

**Department Head Signature:** _____ **Date:** 4/16/08

**Approved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# Request to Fill Position Form

Date: 4/16/08 Committee of Jurisdiction: Human Services

Request to Fill: Title of Position: DSS Nurse Dept.: DSS

Will any positions be eliminated? No If yes, which position(s): _____

This position is an:
Existing position? X Newly Created Position? _____ Created by Resolution #: _____

This position will be:
Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

This position will be:
Non Union? _____ Union? X covered by the NYSNU bargaining unit.

Grade: RN Step: 6 Hourly pay rate: 21.78

Annual salary of position: 39,645 Cost of benefits for position: 51%

Does position support a mandated program/grant? Y Name of program: Personal Care, Foster Care

Source of funding for position: _____% County _____% State _____% Federal MA % Other

Source of funding for benefits: _____% County _____% State _____% Federal MA % Other

Amount in current year's budget for this position: 40,745

Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:

1. **The specific duties that cannot be accomplished by another employee.** Nursing Assessments for the Personal Care Program, Care at Home Program, Private Duty Nursing Program, and the Consumer Directed Program. Review of and documentation of health records for Foster Care children.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.** Provision of services for the aged and disabled in the above programs, fulfillment of OCFS requirement for completion of health module for foster care children.

3. **The funding available to fill the position from external sources.** Position paid by Medicaid.

4. **The benefit to the County generated by this specific position.** Needed services for Allegany County residents.

Department Head Signature: Patricia Schmelzer Date: 4/15/08

Approved by the Ways and Means Committee on _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: April 16, 2008

The Allegany County Department of Social Services is requesting permission to fill a Registered Nurse position, due to resignation of our current nurse. This position is responsible for the nursing assessments for the Personal Care Program, Care at Home Program, Private Duty Nursing Program, Consumer Directed Program, and the Health Module for DSS foster children.

This position will also be one of the DSS positions co-located with Office of the Aging staff in the NY Connects, Point of Entry for Long Term Care office.

FISCAL IMPACT: Ongoing funding for the positions has been budgeted in the 2008 DSS local budget.
Local share is paid under the Medicaid.

For further information regarding this matter, contact:

Patricia Schmelzer, Commissioner 268-9303
Allegany County Department of Social Services

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Human Services Date: April 9, 2008

**Explanation of Grant**:

(Please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

The Department of Health requests permission to accept additional funding in the amount of $56,865 for the Family Planning/Reproductive Health Program. At the time the 2008 County Budget was completed, we did not know the funding amount for this grant. As a result, an amendment is necessary to reflect the actual appropriation and revenue amounts as per the approved contract with NYS DOH. The following adjustments should be made to the 2008 budget.

**Appropriations:** $

| | |
|---|---|
| A4035.404 – Auto Maintenance | $500 |
| A4035.408 – Medical Supplies | $10,665 |
| A4035.409 – Fees | $2,000 |
| A4035.416 – Telephone | $2,000 |
| A4035.419 – Printing | $3,500 |
| A4035.421 – Education | $5,000 |
| A4035.428 – Natural Gas | $1,000 |
| A4035.456 – Contractual Staff | $2,200 |
| A4035.458 – Contracted Staff/NP | $15,000 |
| A4035.462 – Advertising | $15,000 |

**Revenues:**

A10.3450.00 – Family Planning Grant/Program $56,865

**FISCAL IMPACT:** Total grant award $246,729

Local county share: $-0-

State Grant? XXXXXX Revenue # A10.3450.00 $ 246,729

Federal Grant? _____ Revenue # _____ $ _____

If Federal, please list Federal Catalog of Federal Domestic Assistance (CFDA) number

This grant is XX renewal of existing grant-funded program or _____ new grant fund program.

Grant Fiscal Year – January 1, 2008 through December 31, 2008

Obligation of County after grant expires: NONE

Major benefits of accepting this grant are: To continue to provide family planning services to the residents of Allegany County.

Department Head Signature L. Dallaye

**NOT APPROVED**

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## WAYS & MEANS COMMITTEE

**May 12, 2008**

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, Pullen
(Absent: Truax, Crandall)

**Others Present**

D. Burdick, W. Goetschius, K. Kruger, J. Margeson, T. Miner, B. Riehle, D. Roeske, T. Ross, E. Ruckle, D. Russo, N. Ungermann

**Approval of Minutes**

The April 28, 2008 Ways and Means Committee minutes were approved on a motion by Fanton, seconded by Hall and carried.

REFERRALS FROM OTHER COMMITTEES:

**Public Safety Committee**

Sheriff William Tompkins requested a resolution accepting and appropriating $20,000 in member initiative funding from Senator Catharine Young for the purchase of equipment for the Sheriff's Office, namely 911 software. The $20,000 should be appropriated to A3115.203 (Comm. Enhancement Asst. Program – Equipment) with a like sum placed in revenue account A10.3389.3115 (State Aid – Community Enhancement Asst.) The request was approved on a motion by Pullen, seconded by Fanton and carried. ***Prepare Resolution***

**Public Works Committee**

Due to an increase in the SFY 08-09 County Highway Improvement Program (CHIPS) funds, the Public Works Department requests a resolution accepting and appropriating $248,950.84 in additional funding. The funds should be appropriated to D5112.223 (County Road CHIPS Paving) with a like sum placed in revenue account D10.3501.00 (State Aid – CHIPS). The request was approved on a motion by Fanton, seconded by Hall and carried. ***Prepare Resolution***

Public Works Superintendent David Roeske requested approval to fill a Crane Operator (AFSCME, Grade 15) position and any additional positions that may become vacant as a result of filling from within. The request was approved on a motion by Fanton, seconded by Hopkins and carried. ***Notify Human Resources***

**Tax Sale Auctions**

Ways and Means Committee Chairman Brent Reynolds stated that the committee will be discussing policies regarding our tax sale auction at the next regular Ways and Means Committee meeting on May 21. Mr. Reynolds indicated that he is proposing that individuals should be able to redeem their property up to the day before the sale with a penalty of possibly ten (10) percent. Legislator Norman Ungermann stated that he believes the policy that Legislator Reynolds is suggesting would hurt

the tax sale process and the people planning to purchase property at the sale especially since some put a lot of time and effort into researching properties they are interested in bidding on. County Treasurer Terri Ross said that individuals can currently still redeem their property up to three weeks before the sale with a court order.

Legislator Reynolds stated that he has also asked the County Attorney to research the idea of returning any surplus money gained on a property through the tax sale back to the property owner. Ms. Ross stated that this has been brought up before, but it has never been passed at the state level. Ms. Ross also noted that you might gain on one property, but lose on others. It was noted that we have met and exceeded the projected budget amount four out of the last five years; however, prior to that, we have not always met our revenue line item for the tax sale. If the policy were to change dramatically, the Board would have to consider removing the budget projection for sale of tax sale properties from the budget.

Legislator Reynolds asked committee members to think about the issue and plan to discuss it at the meeting on May 21. Mr. Reynolds suggested having a policy that would allow the Board to give someone a break in case of mitigating circumstances. Ms. Ross suggested that it might also be a good idea to put the process we currently following in writing so that everyone has a clear understanding of the process and so that the process can be distributed easily.

Legislator Karl Kruger asked if there is a mechanism in place whereby an active service person can defer tax payments. County Treasurer Ross indicated that there is the Soldiers and Sailors Act which can help in some circumstances.

Legislator Reynolds briefly mentioned that all tax sale purchases are subject to approval by the Board, and the Board has the ability to reject certain bids. County Attorney Thomas Miner reminded committee members that there are constitutional constraints, and there has to be a rationale basis for decisions. Attorney Miner also answered other questions regarding the tax sale process.

**Audit**

Committee members reviewed the May 12, 2008 audit of claims in the amount of $3,128,556.51 (including prepaid bills). A motion was made by Hopkins, seconded by Fanton and carried to forward the audit to the full Board for approval of payment.

**Adjournment**

There being no further business to come before the committee, a motion was made by Fanton, seconded by McCormick and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# ***MEMORANDUM OF EXPLANATION***

Intro. No. _____
(Clerk's Use Only)

**COMMITTEE:** Public Safety **DATE:** 04/29/2008

The Sheriff is asking that the $20,000.00 Member Initiative funding from Senator Catharine Young be received and be appropriated for Purchase of Equipment for the Allegany County Sheriff's Office, namely 911 software.

FISCAL IMPACT:

This is a member item from the Senate.

For further information regarding this matter, contact:

William R. Tompkins, Sheriff 585.268.9200

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS DATE: May 07, 2008

Due to an increase in the SFY 08-09 County Highway Improvement Program (CHIPS) funds, Public works is requesting the following:

**COUNTY ROAD FUND**

Increase State Aid Revenue:

| | | |
|---|---|---|
| D10.3501.00 | State Aid CHIPS | $248,950.84 |

Increase Appropriation:

| | | |
|---|---|---|
| D5112.223 | County Road CHIPS Paving | $248,950.84 |

FISCAL IMPACT: Additional $248,950.84

For further information regarding this matter, contact:

David S. Roeske (585)268-9230
Superintendent

DSR/ymr

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO:_____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS

DATE: May 7, 2008

Request to fill a job opening (due to retirement) for the position of Crane Operator all subsequent jobs.

FISCAL IMPACT:

For further information regarding this matter, contact:

David S. Roeske (585) 268-9230
Superintendent

DSR:lrd

# *Request to Fill Position*

e May 07, 2008 Committee of Jurisdiction: Public Works

I would like to fill the following position:

**Title – Crane Operator** Department - Public Works

Will any positions be eliminated? NO If yes, which one? ____

This position is an:

Existing position? **X** Newly Created Position? ____ created by Resolution # __

This position will be:
Full Time? **X** Part Time? Permanent? Temporary?

This position will be:
Non Union? Union? **X** covered by the **AFSCME** bargaining unit.

Grade 15 Step Hourly pay rate $14.57 - $18.04

Annual salary of position Min. $30,538.72 Cost of benefits for position $15,400.68
Max $37,811.84

Does this position support a mandated program/grant?
Name of program/grant? _____

Source of funding for position?
100 % County _____% State _____% Federal _____% Other

Amount in current years budget for this position $ Balance of Retired Position Funds

Reason for need to fill this position at this time?
Employee Retired

Department Head Signature_____

Date _____

NOT APPROVED

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## WAYS & MEANS COMMITTEE

**May 21, 2008**

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, R. Truax, C. Crandall

**Others Present**

D. Aumick, D. Burdick, R. Christman, T. Claypool, D. Dillon, J. Foels, L. Gridley, L. Hennessy, T. Hull, K. Kruger, J. Margeson, T. Miner, T. O'Grady, T. Parker, S. Presutti, B. Riehle, T. Ross, E. Ruckle, D. Russo, P. Schmelzer, K. Toot

**Media Present**

B. Quinn – Wellsville Daily Reporter

**Tax Corrections**

Real Property Tax Director Steven Presutti requested a resolution approving the following tax bill corrections:

TOWN OF INDEPENDENCE — Tax Map No.: 660.000-9999-810.500/2001
Columbia Gas Trans. Corp. — Charge Backs:

| | | |
|---|---|---|
| | $ 4,269.24 | (2006 Independence Town & County) |
| | $ 5,593.39 | (2006-2007 Andover Central School) |
| | $ 4,888.85 | (2007 Independence Town & County) |
| | $ 5,285.11 | (2007-2008 Andover Central School) |
| | $ 4,986.47 | (2008 Independence Town & County) |
| Total Charge Backs: | $25,023.06 | |

*Mr. Presutti indicated that this is a duplicate parcel and should have been removed from the tax roll.*

TOWN OF BELFAST — Tax Map No.: 118.-1-8.2
Incognito, David & Cynthia — Charge Backs: $1,053.32 (2008 Belfast Town & County)

*Mr. Presutti indicated that this parcel was given the wrong assessment on the 2007 tax roll.*

TOWN OF SCIO — Tax Map No.: 211.-1-60.2
Richardson Brothers — Charge Backs:

| | | |
|---|---|---|
| | $ 449.77 | (2007-2008 Scio Central School) |
| | $ 476.04 | (2008 Scio Town and County) |
| Total Charge Backs: | $ 925.81 | |

*Mr. Presutti indicated that this parcel was combined with another and should be deleted from the roll.*

The request for resolution was approved on a motion by Legislator Dibble, seconded by Legislator Hall and carried. ***Prepare Resolution***

**Insurance Coverage for Emergency Responders**

Our insurance agent Richard Ewell from Richardson and Stout Insurance in Wellsville recently researched accident insurance coverage for emergency responders and found that Provident has the

most comprehensive policy. Mr. Ewell presented information at a Personnel Committee meeting, and then at a Committee of the Whole meeting on May 8, Mr. Ewell introduced Ron Oettel, Regional Director for Provident Benefits, who provided a history of his agency and summarized benefits provided for emergency services organizations. Personnel Committee Chairman Legislator William Hall requested Mr. Ewell and our Workers' Compensation Executive Secretary Doug Dillon to attend today's meeting to talk about the coverage, the cost, and possible billing options.

Mr. Ewell described when coverage is provided and what benefits can be expected. Mr. Ewell noted that it is a policy that can help fill the gaps with Workers' Compensation coverage. The coverage is more liberal and starts when an emergency responder stops what he is doing to help someone in need even if it is not in his/her district. Mr. Ewell explained that a policy can be tailored to fit what we want, and he provided examples of three different cost levels with death and impairment benefits at $10,000, $25,000 and $50,000. A policy with death benefits, impairment benefits, income protection, medical expenses coverage and family assistance for an emergency service organization including auxiliary members and community volunteers (over 1,200 individuals) would cost approximately $26,200. In addition a 6.7 percent discount would be offered for a three-year commitment, and a 10 percent discount would be offered if three years are paid upfront.

Workers' Compensation Executive Secretary Doug Dillon indicated that approximately 20-25 individuals had incidents last year, and the insurance Mr. Ewell just explained would provide coverage even if Workers' Compensation would not. Mr. Dillon expressed dissatisfaction that Workers' Compensation benefits have not been increased for volunteers like they have for workers. Mr. Dillon explained that the cost of Workers' Compensation is assessed to towns and villages based on payroll and experience. Mr. Dillon stated that he believes the towns and villages should have a say regarding any insurance if they are going to be assessed a portion of the cost. Legislator Karl Kruger briefly talked about the merits of the coverage and how inexpensive it is for the coverage provided. Mr. Ewell also remarked that he believes it is very good coverage for the cost and noted that if something cannot be coordinated through the County; individual fire companies can secure their own coverage.

A motion was made by Legislator Hall, seconded by Legislator Dibble and carried to form a sub-committee to review the insurance options presented and report back to the committee with recommendations. Ways and Means Committee Chairman Legislator Brent Reynolds appointed Legislator William Hall to chair the sub-committee and requested Legislators William Dibble and Dwight Fanton to also sit on the committee. Chairman Crandall suggested that all recommendations should be forwarded to the Allegany County Fire Advisory Board, Allegany County Fire Chiefs' Association and Volunteer Firemen's Association of Allegany County as well as the Ways and Means Committee before any final decisions are made.

**Health Department – Nursing Visits/Vehicle Usage**

Supervising Public Health Nurse Laurie Hennessy indicated that they are down to four nurses. Two nurses are taking cars home and the other two opted not to. Mrs. Hennessy indicated that one of the nurses lives in the area she covers and her visits increased from 2.8 to 5.4 and 5.0 since being able to take a vehicle home, and the other nurse increased her daily visits from 2.6 to 3.81 patients per day. Mrs. Hennessy also provided statistics on the nurses not taking the vehicles home and acuity rates. Deputy Public Health Director Thomas Hull stated that the patient caseload is up to 100, and the nurses are now seeing an appropriate number of patients on a daily basis. Mr. Hull recommends allowing the two nurses currently taking vehicles home to continue to do so.

Legislator Karl Kruger briefly spoke against allowing the nurses to take cars home and noted that although the nurses taking the cars home increased their daily visits, they are actually now seeing about the same number of patients as the nurses not driving a vehicle home. Legislator Kruger stated that you have to cut where you can cut. Legislator David Pullen remarked that if we get reimbursed $60 to $100

per visit, just increasing visits by one per day, should help us see additional revenue which would well pay for any increase in expenses associated with allowing nurses to drive the vehicles home.

Legislator Michael McCormick questioned who saw the patients we could not get to when our caseload was down, and Mrs. Hennessy indicated that the other certified agency in the County saw those patients.

Ways and Means Committee Chairman Brent Reynolds asked the committee members if any of them were opposed to allowing the nurses to continue taking vehicles home, and no committee members indicated that they were opposed. Mr. Reynolds requested Mrs. Hennessy to plan to report back next month with a similar report.

## Transportation Task Force

Allegany/Western Steuben Rural Health Network Executive Director Carrie Whitwood attended the meeting to report on the Transportation Task Force. Ms. Whitwood stated that they have interviewed two consultants and both applications emphasized the first two phases and were heavily weighted on data collection. Ms. Whitwood indicated that the Transportation Task Force has asked them to put more emphasis on analysis as much of the data has already been collected. Those proposals are due on Wednesday, May 28, and they hope to make a decision by June 1. The study should be completed by the end of August or first part of September. Ms. Whitwood indicated that one of their key people, John Reel from the NYSDOT, has offered to assist them in applying for some grant funding he believes they could receive. Ms. Whitwood stated that they have been moving very rapidly and emphasizing looking at the cost to the County and how efficiency can be improved while lowering costs. Ms. Whitwood believes they will have a strong plan by the end of August. Legislator Dwight Fanton expressed concern regarding low ridership on the buses. Ms. Whitwood commented that a demand response where buses are used to transport people to medical or other appointments sometimes results in buses being nearly empty where more riders can be seen on the buses following fixed routes. It was noted that Social Services is reimbursed when Medicaid patients receive transportation for medical appointments, and this revenue does not currently appear on the financial statements for the buses. Ms. Whitwood briefly addressed their marketing plans and indicated that a whole education piece will be put together in an attempt to increase riders. Ms. Whitwood indicated that different employers have expressed an interest in having routes provided so that employees can ride the bus to work. Ms. Whitwood asserted that the providers are very aware that they are not going to be funded by Allegany County, and they are interested in developing ideas that will work.

## Opposition to an Act Establishing the Taskforce on Retiree Health Insurance

Copies of NYSAC's (New York State Association of Counties) Memorandum in Opposition to an act establishing the taskforce on retiree health insurance protection (S6457-A, A9393-A) were previously distributed to committee members to review for discussion at this meeting. Legislator David Pullen spoke in favor of supporting NYSAC's resolution. Mr. Pullen stated that there have been other times the state has adopted a moratorium and ultimately they just keep getting renewed forever. Past moratoriums on retiree health benefits did not include towns, villages or counties; it only affected the school districts, and now it's been expanded to all local governments. Legislator Pullen asserted that once it's in place, you would never be able to change retiree benefits. Mr. Pullen gave an example of requiring retirees to sign up for Medicare as one change that an employer might want to make that would provide a win-win alternative for both the retiree and the employer. Mr. Pullen also remarked that the 12-member taskforce the bill would create does not include any local government representation.

Lee Gridley distributed copies of an e-mail urging people to support passage of the Retiree Health Insurance Protection Bill. Ms. Gridley is a member of the New York State Retired Teachers'

Association, and she indicated that a moratorium has been passed each year since 1994 which stated that retired teachers are entitled to join the health insurance group at the school in which they retired from. Ms. Gridley indicated that the retired teachers pay for their own insurance; however, there is an advantage to joining a group rather than securing private insurance. The proposed law only states that there will be a taskforce formed; what they may or may not do is for them to decide. Ms. Gridley asserted that they would like to protect their rights under the old moratorium.

Those in attendance talked about the fact that a person generally retires with an expectation that they will be provided a certain level of benefit, and they shouldn't have to worry about that changing. Legislator Dwight Fanton spoke of a legal suit wherein an employer was required to maintain retiree benefits. County Attorney Thomas Miner stated that there is a lot of law pertaining to this issue, but it's not all black and white. Legislator William Hall stated that this will become more and more important as we deal with the budget, and he requested Attorney Miner to research this matter including the Halliburton case and report back to the committee. ***Refer to County Attorney***

Lee Gridley suggested passing a resolution supporting the moratorium, but not the taskforce. Legislator Pullen stated that he actually wants the opposite of that. Mr. Pullen believes that if we negotiate with current employees, we should be able to negotiate with retirees, and he doesn't mind the taskforce so much. Legislator Timothy O'Grady stated that he would like the County Attorney to bring back more information outlining what we can and cannot do, and he is not in favor of balancing the budget on the backs of retirees. Legislator Karl Kruger stated that it is wrong that local governments are not represented on the proposed taskforce, and it will end up being another unfunded mandate.

A motion was made by Legislator Pullen, seconded by Legislator Truax and carried to sponsor a resolution supporting NYSAC's Memorandum in Opposition to an act establishing the taskforce on retiree health insurance protection (S64570-A, A9393-A). The motion included a statement that the proposed moratorium is also being opposed. ***Prepare Resolution***

## DEC's Proposed Rule Change to Eliminate Open Burning

At the request of Legislator David Pullen, copies of DEC's proposed rule change to eliminate open burning were previously distributed to committee members to review for discussion at this meeting. Legislator Pullen stated that open burning of residential wastes in any city or village, or in any town with a population of 20,000 or more has been prohibited since 1972. Mr. Pullen mentioned that many people regularly use burn barrels, and this would prohibit that. One of Mr. Pullen's biggest objections is that although public hearings have been scheduled, there are no public hearings scheduled in the Southern Tier. A motion was made by Pullen, seconded by McCormick and carried to request the DEC to schedule a public hearing in the Southern Tier and to offer Allegany County as a meeting site. Chairman Crandall and Board Clerk Brenda Rigby Riehle will make arrangements to contact the DEC and to coordinate a date for a public hearing at the Crossroads Center.

A motion was made by Legislator Pullen and seconded by Legislator Truax to sponsor a resolution opposing the DEC's proposal. Legislator McCormick indicated that he would like to hear from the DEC regarding this matter before opposing it, and he mentioned seeing open fires where individuals are burning items that they shouldn't such as tires and plastics. Legislator Pullen commented that there are already regulations on the books prohibiting the burning of certain materials. When a vote was taken, the motion passed unanimously. ***Prepare Resolution***

## Tax Sale Policy

County Attorney Thomas Miner distributed copies of information providing a legal background and outlining how we currently handle redemption or reacquisition of tax parcels in Allegany County.

County Treasurer Terri Ross researched how this issue is handled by other counties, and she briefly summarized what other counties are doing. Ms. Ross noted that only 6 of the 17 counties she contacted have a written policy. Ms. Ross stated that we used to have many owner buy-backs in the past, and since 1995 we have attempted to refine our system into what it is today. Mr. Miner and Ms. Ross explained that minus the application to repurchase a parcel, the material distributed summarizes how we currently handle our delinquent tax sale parcels. The last date of redemption is around January 15, and we take orders to show cause right up until we take title to the property which is usually about three to four weeks before the tax sale auction. It was noted that the last date of redemption is approximately two years and two weeks from the January 1 date when a town and county tax bill goes into effect.

Legislator Brent Reynolds stated that we do not really want these properties, and we need to make it as easy as possible for citizens to retain the houses they live in. Several committee members suggested that whether or not a property is owner-occupied should be a large consideration into whether or not they would consider an application to repurchase a property after the foreclosure judgment. It was noted that some counties do not even allow the delinquent taxpayer to bid on their property at the tax sale. Committee members requested Ms. Ross to let them know how many of the 62 parcels sold this year were owner-occupied. Legislator Kruger stated that we have a good system that works, but we can still change the system and put a friendlier face on government by coming up with a policy that is clear and concise for the people that have to deal with it on a regular basis.

Ways & Means Committee Chairman Brent Reynolds invited District Attorney Terrence Parker and County Clerk Rob Christman to comment on this issue. Mr. Parker stated that our County budget relies on making a profit on the tax sale, and this sends a signal that the County is looking to take advantage of the people losing their property. Mr. Parker asserted that he is certainly in favor of obeying the rules, but there is a place for mercy in the law, and there should be a balance that provides for the County's financial needs but also protects the citizens. Mr. Christman stated that he always tries to defend private property, and as County Clerk he sees a lot of foreclosures. Mr. Christman noted that the bank will allow an individual to buy a property back.

Budget Committee Chairman Theodore Hopkins stated that you cannot really refer to the money made on the tax sale as a profit as it does not include many of the expenses associated with the whole process.

Legislator David Pullen stated that there has to be consequences to behavior. If we did not have a system, and people did not risk losing their properties, ultimately who would pay their taxes? There has to be a risk of a harsh outcome.

Legislator Reynolds requested all committee members to continue reviewing the material presented for discussion at the next regular meeting.

**County Comprehensive Plan**

County Attorney Thomas Miner stated that on April 14 the Board passed Resolution 68-08 proposing Allegany County as lead agency for purposes of the SEQR review of the Allegany County Comprehensive Plan. We have gone past the 30-day period, and we have to sit down and conduct the appropriate environmental review. Chairman Crandall has scheduled a Committee of the Whole meeting to follow the Board meeting on Tuesday, May 27, for this purpose. Mr. Miner will distribute the environmental assessment form so that the Board can determine if there is a negative or positive declaration. If it's negative, we will be done with the SEQR process and can move on to the public hearing.

Chairman Crandall stated that the County Comprehensive Plan has been distributed to all county and regional planning boards, planning boards of each municipality, legislators, mayors and supervisors

as well as others for review. The full Board will be meeting after the Board meeting on May 27 to review the environmental assessment form. At this time we need to schedule a public hearing. A motion was made by Legislator Truax, seconded by Legislator Dibble and carried to sponsor a resolution to hold a public hearing relative to the County Comprehensive Plan at the June 23 Board meeting. ***Prepare Resolution***

**Mortgage Tax Apportionment**

Clerk of the Board Brenda Rigby Riehle reported that the mortgage tax figures for the period October 1, 2007 through March 31, 2008 have been received and the apportionment to the towns and villages has been calculated. Mrs. Riehle requested a resolution approving the apportionment of mortgage tax to the tax districts and authorizing the warrant. The request was approved on a motion by Legislator Truax, seconded by Legislator Pullen and carried. ***Prepare Resolution***

**Payment of Mortgage Tax Fees to Towns and Villages**
*(Collection of fees was authorized by Resolution No. 214-04 pursuant to Section 262 of the Tax Law)*

Mrs. Riehle also requested a resolution authorizing the payment of the Mortgage Tax fees retained by the County Clerk's Office to cover the necessary expenses incurred for the period October 1, 2007 through March 31, 2008 in the administration of the Mortgage Tax Program to the towns and villages. The amount of $25,359.75 should be appropriated from A1410.432 (County Clerk – Contractual) and distributed to the towns and villages as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Legislator Truax, seconded by Legislator Fanton and carried. ***Prepare Resolution***

**Lease of Space at Crossroads Center**

County Administrator John Margeson requested a resolution transferring $40,200 from A1990.4 (Contingency) to A1011.414 (County Administrator – Rental Real Property) to pay the monthly lease rental to the Allegany County IDA for the lease of office and conference space at the Crossroads Center for the remainder of 2008. Mr. Margeson indicated that the agencies leasing space at Crossroads will include money for the necessary lease payments to the IDA in their 2009 departmental budgets. The request was approved on a motion by Legislator Dibble, seconded by Legislator Pullen and carried. ***Prepare Resolution***

**Water and Sewer Infrastructure at Crossroads**

Mr. Margeson reported that the Crossroads Development Advisory Committee met last Thursday, and the following represents activities and milestones accomplished with regard to the effort to install sewer and water infrastructure to the Crossroads area:

- Archeological/cultural sensitivity study of area is complete.
- Environmental Quality Review is complete.
- Public Hearing to establish Districts was held and Resolution by Board of Legislators to create Districts has been approved.
- Town of Friendship water supply sources have been enhanced.
- Intermunicipal Agreements between County and Town of Friendship for provision of water and wastewater treatment have been negotiated and approved by Resolution of both public bodies.
- Design of the system has been initiated by LaBella Associates.

- Purchase Offers have been signed for the acquisition of land and right-of-ways for water storage tank and supply lines to and from tank.
- A draft survey of the subdivision map for lands and/or right-of ways to be acquired is complete.
- Geotechnical subsurface investigation for water storage tank is complete.
- Private property owners within the proposed sewer and water districts have retained professional property marketing assistance.

Remaining Tasks and Tentative Schedule

- Submission of Map, Plan and Report to NYS Comptroller seeking approval of both sewer district and water district (no later than June 30, 2008).
- Anticipated timeframe for State Comptroller approval: 6-12 months.
- Complete design of both water and sewer infrastructure (Anticipated completion is August 1, 2008).
- Review of design by required jurisdictional agencies, i.e.: County Department of Health, NYS Department of Environmental Conservation, NYS Department of Transportation, etc. (90 days beginning approximately August 1, 2008).
- Initiate effort in conjunction with Municipal Solutions, Inc. (formerly Allardice and Associates) to identify and pursue both grant and low interest loan funding to finance construction. (Begin immediately).

## Transfer Funds – Development and Planning

Development Director John Foels requested a resolution transferring $697 from A6430.474 (Development – Marketing) to A6430.201 (Development – Equipment) to finance the cost of the balance owed for two new computer stations, two flat screen monitors, laptop and printer in the Office of Development. The request was approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried. ***Prepare Resolution***

Mr. Foels also requested a resolution transferring $4,800 from A8020.101 (Planning – Personnel) to A8020.493 (Planning – Contractual) to cover the monthly $400 expense for the current Planning Board Liaison, Kier Dirlam. The request was approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried. ***Prepare Resolution***

## Executive Session

A motion was made by Legislator Truax, seconded by Legislator Dibble and carried to enter into executive session to discuss the proposed acquisition of real property. Immediately following discussion, a motion was made by Legislator Hopkins, seconded by Legislator Dibble and carried to end the executive session and return to regular session.

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Fanton, seconded by Legislator Hopkins and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

April 21, 2008

Terri L. Ross, County Treasurer
Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Independence | Columbia Gas Trans Corp. | 660.000-9999-810.500/2001 | $156,400 | 2005-2006 Andover Central School |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel is a duplicate parcel and should have been removed from the tax roll.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | | | A342 |
| **Town** | | | | A430 |
| **re** | | | | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | $0.00 | $4,849.75 | A440 (All School $'s) |
| **Library** | | $0.00 | $10.40 | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $4,860.15 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

April 21, 2008

Terri L. Ross, County Treasurer
Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Independence | Columbia Gas Trans Corp. | 660.000-9999-810.500/2001 | $156,400 | 2006 Independence Town & County |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel is a duplicate parcel and should have been removed from the tax roll.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $2,270.42 | A342 |
| **Town** | | $0.00 | $1,821.78 | A430 |
| **re** | | $0.00 | $177.04 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $4,269.24 | |

also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____
**John E. Margeson, County Administrator**

**c: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
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STEVEN G. PRESUTTI
*Director*

April 21, 2008

Terri L. Ross, County Treasurer
Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Independence | Columbia Gas Trans Corp. | 660.000-9999-810.500/2001 | $156,400 | 2006-2007 Andover Central School |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel is a duplicate parcel and should have been removed from the tax roll.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | | | A342 |
| **Town** | | | | A430 |
| **Fire** | | | | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | $0.00 | $5,570.30 | A440 (All School $'s) |
| **Library** | | $0.00 | $23.09 | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $5,593.39 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
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STEVEN G. PRESUTTI
*Director*

April 21, 2008

Terri L. Ross, County Treasurer
Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Independence | Columbia Gas Trans Corp. | 660.000-9999-810.500/2001 | $156,400 | 2007 Independence Town & County |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel is a duplicate parcel and should have been removed from the tax roll.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $2,669.84 | A342 |
| **Town** | | $0.00 | $2,044.14 | A430 |
| **Fire** | | $0.00 | $174.84 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $4,888.85 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
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STEVEN G. PRESUTTI
*Director*

April 21, 2008

Terri L. Ross, County Treasurer
Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Independence | Columbia Gas Trans Corp. | 660.000-9999-810.500/2001 | $156,400 | 2008 Independence Town & County |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel is a duplicate parcel and should have been removed from the tax roll.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $2,746.98 | A342 |
| **Town** | | $0.00 | $2,067.93 | A430 |
| **[illegible]re** | | $0.00 | $171.56 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $4,986.47 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

April 21, 2008

Terri L. Ross, County Treasurer
Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Independence | Columbia Gas Trans Corp. | 660.000-9999-810.500/2001 | $156,400 | 2007-2008 Andover Central School |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel is a duplicate parcel and should have been removed from the tax roll.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | | | A342 |
| **Town** | | | | A430 |
| **Fire** | | | | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | $0.00 | $5,263.29 | A440 (All School $'s) |
| **Library** | | $0.00 | $21.82 | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $5,285.11 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
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TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

May 12, 2008

Terri L. Ross, County Treasurer, Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Belfast | Incognito, David & Cynthia | 118.-1-8.2 | $161,600 | 2008 Belfast Town & County |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel was given the wrong assessment on the 2007 tax roll.

| XX | CLERICAL ERROR | | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $131,000 | | | |
| **Allegany County** | | $2,622.58 | $612.60 | A342 |
| **Town** | | $1,735.91 | $405.49 | A430 |
| **Fire** | | $150.83 | $35.23 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $4,509.32 | $1,053.32 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A refund in the amount of $ is due the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
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TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

May 13, 2008

Terri L. Ross, County Treasurer, Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Scio | Richardson Brothers | 211.-1-60.2 | $14,100 | 2008 Scio Town & County |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel was combined with another and should be deleted from the roll.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | CHARGE BACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $279.64 | A342 |
| **Town** | | $0.00 | $173.41 | A430 |
| **ire** | | $0.00 | $22.99 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $476.04 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was not paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
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STEVEN G. PRESUTTI
*Director*

May 13, 2008

Terri L. Ross, County Treasurer, Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Scio | Richardson Brothers | 211.-1-60.2 | $14,100 | 2007-2008 Scio Central School |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel was combined with another and should be deleted from the roll.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | CHARGE BACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | | | A342 |
| **Town** | | | | A430 |
| **ire** | | | | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | $0.00 | $447.09 | A440 (All School $'s) |
| **Library** | | $0.00 | $2.68 | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $449.77 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was not paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

NYSAC
NEW YORK STATE
ASSOCIATION OF COUNTIES

Hon. Lucille M. McKnight, President
Stephen J. Acquario, Esq., Executive Director
Kenneth A. Crannell, Legislative Director

# *Memorandum in Opposition*

**S.6457-A (Farley) / A.9393-A (Abbate)**

***An Act establishing the taskforce on retiree health insurance protection***

---

The New York State Association of Counties has reviewed the above referenced legislation and **strongly opposes** its enactment into law.

This bill will create a 12 member taskforce on retiree health insurance tri-chaired by the Chair of the Senate Committee on Civil Service and Pensions, the Chair of the Assembly Committee on Government Employees and the President of the State Civil Service Commission.

The remaining membership will consist of: 2 members appointed by the Governor, one of which shall be appointed upon recommendation of the New York State AFL-CIO; 2 members appointed by the Temporary Chair of the Senate, one of which shall be appointed upon recommendation of the New York State AFL-CIO; 2 members appointed by the Speaker of the Assembly, one of which shall be appointed upon recommendation of the New York State AFL-CIO; the New York State Comptroller; and one member each appointed by the minority leader of the Senate and the minority leader of the Assembly.

The taskforce will be required to report its findings and recommendations on cost effective strategies for protecting adequate and affordable heath insurance for retirees and their dependents by June of 2009.

This bill will also prohibit counties and all municipal employers from diminishing the health insurance benefits, or the contributions made by the municipal employers for such benefits for public retirees unless a corresponding diminution of benefits or contributions is affected from the present level for active employees. This bill shall be in effect between May 1, 2008 and June 2, 2009.

Counties and all other municipal employers are finding themselves overburdened by the skyrocketing cost of health care coverage. Despite the increasing cost of these benefits, almost all counties provide some form of health insurance benefits to their retirees, often at little or no cost to the individual.

Although counties have continually demonstrated their long-term commitment to their public employment retirees by providing them with consistent levels of health insurance benefits, NYSAC must strongly **oppose** this bill's enactment into law.

The taskforce established under this bill, provides for membership that is heavily weighed to the interests of public employee organizations, with requirements that members appointed by the Governor and the legislative leadership, be at the behest of the New York State AFL-CIO. No where in the taskforce's membership, are representatives of local government or the taxpayers who will ultimately have to foot the bill for retiree health benefits, required to be part of this taskforce's deliberations as a member.

Representatives of local governments are only given a minor non-decision making role under the bills provisions as organizations that must be consulted with during the taskforce's deliberations.

The charge to this taskforce does not even address the ultimate issue of determining how taxpayers will be assisted in bearing the burden of ever increasing health care costs. The charge to the taskforce is to simply determine cost effective strategies for protecting retiree health insurance benefits without consideration of the implications on taxpayers.

The broad language contained in this bill locking in all municipal employers to the existing benefit structure and contribution level for health insurance for retirees through the health care moratorium it enacts, unduly eliminates potential cost savings options of local government's desperately seeking ways to meet the financial challenges they all face.

The language contained in this bill would effectively prohibit local governments from seeking to manage their prescription drug benefit costs for example, by packaging the federal Medicare prescription drug benefit, along with its own drug benefit program, even if the benefits provided would be relatively similar to the existing benefit received by the retiree.

The language prohibiting the diminution of employer contributions, would not allow a public employer to explore other more cost effective health insurance coverage options, including municipal health insurance cooperatives, which may result in savings to the taxpayers, even if these options are largely identical in scope to those currently received by the retiree.

It would even prohibit municipal employers from enrolling existing retirees who become Medicare eligible for the first time during this moratorium in the federal benefit program, eliminating employer efforts to make effective and efficient use of existing health insurance resources in efforts to save the taxpayers money while providing the same levels of health care.

This is not only bad public policy but is a wasteful use of taxpayers' dollars in times of budgetary and economic distress which demand the more effective utilization of scarce resources.

At its annual legislative conference, the NYSAC membership unanimously adopted a resolution calling upon the legislature and the Governor to refrain from enacting any new personnel mandate on local governments as a first step in achieving their often promised reduction in the local property tax burden.

The taskforce this bill creates and the moratorium it enacts, could result in higher personnel costs for county governments and increased local property taxes, in direct conflict with the promises of the legislature and the Governor to reduce the property tax burden on our beleaguered local taxpayers.

For the aforementioned reasons, NYSAC strongly opposes the enactment of this legislation into law.

The New York State Association of Counties (NYSAC), founded in 1925, is a bi-partisan municipal association representing the 62 counties of New York State. NYSAC is the only statewide association representing the interests of close to 5,000 elected and appointed county officials, including county executives, legislators, supervisors, administrators, commissioners and other county employees who deliver essential services to the public.

TO: Full Senate
Full Assembly

KC/jo

**Lee Gridley**

**From:** "Floyd Cameron" <fcameron@NYSUTMAIL.ORG>
**To:** <RETIREE@ALERT.NYSUTINFO.ORG>
**Sent:** Monday, May 19, 2008 12:03 PM
**Subject:** Protect Your Retiree Health Insurance Benefits

WE NEED YOU TO PROTECT YOUR RETIREE HEALTH INSURANCE

IMMEDIATE ACTION NEEDED!

CALL THE GOVERNOR AND YOUR STATE ASSEMBLY MEMBER & SENATOR TODAY! 1-877-255-9417

TELL THEM TO PASS: S.6457-A (Farley)/A.9393-A (Abbate)

"The Retiree Health Insurance Protection Bill"

ISSUE BRIEF BELOW
LET THE GOVERNOR AND STATE LEGISLATORS KNOW!

Employers & business groups have engaged in a campaign of deception and are misleading the press, the public and our elected officials about this retiree health care protection issue. It is imperative that you contact the governor and your legislators today to counter their lies and deception!

WHAT (S.6457-A and A.9393-A) WOULD DO
The Retiree Health Insurance Protection Bill would create a task force to study and report on ways to provide affordable and reliable health care for retired public employees. The report would be completed by June 1, 2009. During this time public employers would be prohibited from reducing health insurance benefits or increasing costs for retired employees unless a corresponding change is negotiated for current employees (You will recognized this as our temporary Health Insurance Moratorium legislation protecting school employees.)

Contrary to what is being stated in many editorial pages and by big business, the only mandate in this bill is that public employers keep the promises they make to their employees. This legislation would not be necessary if all public employers upheld the contractual commitments that they made to their employees.

* The bill does not prohibit employers from making appropriate changes in retiree health insurance. Instead, it stops them from making unilateral changes to cut or reduce promised health care benefits.

* The bill does not increase employers' responsibilities under Government Accounting Standards Board (GASB) Rule 45, an accounting requirement whose importance has been greatly overstated by employer organizations. In fact GASB 45 rule is a recent accounting requirement put in place because private sector employers routinely under fund and misstate their own pension and health insurance obligations.

* The bill is modeled after an existing, successful, law that has been applied to school districts since 1994. Last year the Governor called for the creation of a task force and this bill would simply comply with that request.

* Contrary to recent editorials on this matter, this bill does not affect any public pension fund in any way. Public employee health benefits are not funded by the pension system.

* New York State Association of Counties (NYSAC's) position that this bill limits an employers' ability to lower property taxes is shortsighted and inaccurate. They wrongly state that is legislation would prevent retirees from being forced into more expensive Medicaid and/or other socially funded health care, which would only increase local property taxes.

* The unfair effort on part of employers' and big business to block this legislation is yet another example of their continued "race-to-the-bottom" mentality of vilifying retired public employees rather than addressing real problems that our local communities face.

It's Imperative that you act today! Tell them to adopt S.6457-A and A.9393-A

You can contact Governor Paterson & your State Legislator by calling:
1-877-255-9417. (Your call will be patch through to the Governor and your elected representative's office via the NYS AFL-CIO phone system.)

**For Release: IMMEDIATE**
**Wednesday, May 7, 2008**

**Contact: Yancey Roy**
**(518) 402-8000**

# DEC PROPOSES RULE CHANGE TO ELIMINATE OPEN BURNING
## Change to Address Harmful Emissions, Wildfire Risks

In an effort to reduce the impacts of pollutants such as dioxins, particulate matter and carbon monoxide and to limit the risks of wildfires, the New York State Department of Environmental Conservation (DEC) is proposing to extend the ban on open burning statewide.

Open burning of residential wastes in any city or village, or in any town with a population of 20,000 or more has been prohibited since 1972.

Once considered harmless, open burning has been found to release more dangerous chemicals into the air than thought generations ago. A recent study by the U.S. Environmental Protection Agency, in conjunction with DEC and the State Department of Health, found that emissions of dioxins and furans from backyard burning alone were greater than all other sources combined for the years 2002-04. The study also found that burning trash emits arsenic, carbon monoxide, benzene, styrene, formaldehyde, lead, hydrogen cyanide and other harmful chemicals. Trash containing plastics, polystyrene, pressure-treated and painted wood and bleached or colored papers can produce harmful chemicals when burned.

In addition to releasing pollutants, open burning is the largest single cause of wildfires in New York State. Data from DEC's Forest Protection Division show that debris burning accounted for about 40 percent of wildfires between 1986 and 2006 – more than twice the next most-cited source. In 2006 alone, debris burning triggered 98 wildfires in the state.

"This is a public health and safety issue," said DEC Commissioner Pete Grannis. "The trash we are burning has become more complicated and damaging to air quality over the decades. From dioxins to furans to arsenic, numerous toxic chemicals can be released by open burning – worries we didn't have several decades ago. Moreover, wildfires occur regularly from badly tended open fires. This proposal will reduce the chances of that happening."

The proposed rule does allow for a number of exceptions, including camp fires, prescribed burns, celebratory bonfires (where allowed), fire training exercises, specialized burning to protect crops from frostbite and burning of agricultural wastes (though not agricultural plastics). The state will conduct a series of public hearings on the proposal (schedule below).

Prior to releasing the proposal, DEC held meetings and received input from stakeholders and state agencies.

**(MORE)**

The proposal has won backing from environmental and health groups and the Firemen's Association of New York State (FASNY).

"Limiting the amount of open burning is a win for the lungs of New Yorkers," said Michael Seilback, Senior Director of Public Policy & Advocacy for the American Lung Association of New York State. "According to the 2008 American Lung Association State of the Air report, residents of all regions of the state are breathing air with dangerously high levels of both particulate matter and ozone, and reducing the amount of open burning will have a positive impact for those suffering from asthma and lung diseases."

"Our main concern is the safety aspect of the open burn process," said Michael Wutz, FASNY president. "But there are other concerns too. Burn barrels can cause smoke, and that triggers fire responders, which can overtax personnel. Also, open burning of household solid waste has been proven to also generate toxic pollution that undeniably contributes to public health risks."

Public Hearings on the proposed rule change will be held as follows:

- Monday, June 23, 2008, 5-8 p.m.
  Cortlandville Fire Department, 999 Route 13, Cortland, NY 13045

- Tuesday, June 24, 2008, 5-8 p.m.
  Norrie Point Environmental Center, Margaret Lewis Norrie State Park, 256 Norrie Point Way, Staatsburg, NY 12580

- Wednesday, June 25, 2008, 9:30 a.m. - Noon.
  DEC Central Office, 625 Broadway, Public Assembly Room 129, Albany, NY 12233

- Wednesday, June 25, 2008, 5-8 p.m.
  DEC Central Office, 625 Broadway, Public Assembly Room 129, Albany, NY 12233

- Thursday, June 26, 2008, 5-8 p.m.
  Harrietstown Town Hall, Main Street and Lake Flower Avenue,
  Saranac Lake, NY 12983

- Monday, June 30, 2008, 5-8 p.m.
  Dulles State Office Building, 1st Floor Auditorium, 317 Washington Street,
  Watertown, NY 13601

(MORE)

- Wednesday, July 2, 2008, 5-8 p.m.
  Genesee Community College, College Drive, Conable Technology Building, Room T102, Batavia, NY 14020

The proposed regulations are published in today's issue of the State Register and the public may provide comments during the formal 45-day comment period that begins with publication in the Register.

To read the proposal, go to www.dec.ny.gov and select "Proposed Regulations" from the left column and find the proposal on open burning. This will provide links to send written e-mail comments. Or, comments can be mailed to: NYSDEC, Division of Air Resources, Attention: Robert Stanton, 625 Broadway, Albany NY 12233-3254.

For more information on the dangers associated with open burning, visit the DEC website at http://www.dec.ny.gov/public/32064.html .

###

**08-88**

DRAFT

# GENERAL NOTICE TO DELINQUENT TAXPAYERS

## POLICY FOR REDEMPTION OR REACQUISITION OF TAX PARCELS IN ALLEGANY COUNTY

Allegany County, through the Allegany County Treasurer, enforces its tax liens pursuant to Article 11 of the New York State Real Property Tax Law. Taxes become a lien on the first of January of each year and real property ***subject to a delinquent tax lien*** being foreclosed upon must be redeemed by the date set forth in the Notice of Foreclosure. That date is approximately two years and two weeks from the January 1st date when a town and county tax bill goes into effect. Each fall, all parcels on which the taxes remain unpaid from the prior year are included in a tax foreclosure petition filed in County Court. After the petition is filed, a taxpayer may "redeem" the property by paying the taxes together with interest and penalties up until the last date of redemption as set out in the Notice of Foreclosure. In Allegany County, the date set forth in the Notice of Foreclosure is usually around the middle of January. Therefore, the last day for redemption of taxes is generally around January 15th. Allegany County takes the position that the redemption date is fixed by operation of law and therefore the county cannot unilaterally extend the redemption date.

## APPLICATION FOR LATE REDEMPTION MADE TO COURT BEFORE THE FORECLOSURE JUDGMENT

*Prior to the time Allegany County obtains a Judgment of Foreclosure,* for good cause shown, Allegany County will not oppose a request made to the County Court for late redemption if such request for relief assures an immediate payment of all back taxes and current taxes, together with applicable interest and penalties.

Once the redemption date has passed, Allegany County is entitled to make application for a Judgment of Foreclosure. A Judgment of Foreclosure directs the County Treasurer to convey title to all the unredeemed tax parcels to the county. Once a Judgment of Foreclosure is obtained directing a deed from the County Treasurer, upon execution of that deed by the Treasurer, Allegany County becomes the owner of each of the foreclosed tax parcels. Allegany County may dispose of foreclosed tax parcels conveyed to it as it deems fit.

*After the Judgment of Foreclosure is obtained*, Allegany County will actively oppose any request for *judicial relief* on behalf of the delinquent taxpayer. Traditionally, Allegany County makes application for a Judgment of Foreclosure approximately four weeks prior to the date set for the public auction of foreclosed tax parcels. The public auction date usually occurs during the first part of May. These dates can be obtained from the office of the County Treasurer on a yearly basis so as to determine what steps, if any, can be taken to redeem or repurchase a tax parcel.

## APPLICATION TO REPURCHASE PARCEL AFTER THE COURT FORECLOSURE JUDGMENT AND PRIOR TO AUCTION

After the Judgment of Foreclosure is entered, Allegany County, as the new owner of the real property and acting through its Ways and Means Committee, may entertain an application from the prior foreclosed owner to repurchase their foreclosed parcel. Any conveyance by Allegany County to a prior owner shall be by quit claim deed only with no warranties as to title. The decision to entertain an application rests solely in the discretion of the Committee and shall only be considered for a taxpayer who provides a reasonable excuse for their failure to redeem and demonstrates a compelling hardship from such foreclosure. Furthermore, the taxpayer must provide the Committee with reasonable assurances that the taxpayer has the ability to pay the repurchase price and future tax payments when they become due. The taxpayer's past history regarding tax payments may be considered in assessing the taxpayer's ability to make future payments. The application must be made no later than (_) ***days/hours*** before the date set for the public auction.

The application, which shall be submitted on an approved form, must contain an unconditional promise to pay the purchase price according to the formula hereafter described. The price of any repurchase agreement requires, at a minimum, that the previous owner pay an amount equal to all back taxes with interest and penalties, current taxes with interest and penalties and a repurchase premium equal to (__%) of the total assessed value for the parcel as shown on the most recent assessment roll. In addition, a fee of ($_____) will be added to the price to cover the additional administrative expense incurred as a result of this process. All fees and recording expenses relating to the recording of the deed shall be borne by the purchaser. At the time the repurchase agreement is entered into, (___%) of the total price must be paid. The balance of the price must be paid within (_) ***days/weeks/months*** in (__) installment(s) as agreed to by the Ways and Means Committee. Upon the failure to pay any installment when due, the repurchase agreement shall be deemed null and void and all sums paid shall be retained by the county as liquidated damages. Finally, in order to prevent a taxpayer from using the tax foreclosure process as a means of clearing title, ***any liens previously discharged by the tax foreclosure will be reinstated.***

## IMPORTANT INFORMATION ABOUT PROPERTY SOLD AT THE PUBLIC AUCTION

***Please note-unlike a mortgage foreclosure, a public auction of real property acquired by foreclosure of tax liens under Article 11 of the Real Property Tax Law is not a legal requirement. Furthermore, there are no surplus money proceedings*** under Article 11 of the New York Real Property Tax Law. Therefore, these parcels may be held onto by Allegany County or sold at private sale or public sale and any amounts bid or paid in excess of the amount owing for back taxes ***will not be*** returned to the delinquent taxpayer. If you intend on bidding at the public auction, you should acquaint yourself with the bidding requirements. This information is available from the Allegany County Treasurer.

**MORTGAGE TAX APPORTIONMENT**
For Period: October 1, 2007 - March 31, 2008

| TOWNS | TOWN ASSESSMENT (1) | VILLAGE ASSESSMENT (2) | | RATE FOR VILLAGE SHARE (3) | AMOUNT ALLOCATED FOR EACH TAX DISTRICT Rate: 0.88464756 (4a) | (4b) | TOWN SHARE (5) | VILLAGE SHARE (6) | | VILLAGES |
|---|---|---|---|---|---|---|---|---|---|---|
| Alfred | 192,009,436<br>96,004,718 | 38,059,415 | | 19.8216 | 8,929.00 | 7,899.02 | 6,333.30 | 1,565.72 | | Alfred |
| Allen | 26,729,341 | | | | 2,786.87 | 2,465.40 | 2,465.40 | | | |
| Alma | 28,675,056 | | | | 2,323.39 | 2,055.38 | 2,055.38 | | | |
| Almond | 107,655,428<br>53,827,714 | 8,696,741 | | 8.0783 | 9,268.49 | 8,199.35 | 7,536.98 | 662.37 | | Almond |
| Amity | 97,245,512<br>48,622,756 | 15,931,347 | | 16.3826 | 7,994.26 | 7,072.10 | 5,913.51 | 1,158.59 | | Belmont |
| Andover | 100,685,276<br>50,342,638 | 18,582,988 | | 18.4565 | 4,859.50 | 4,298.94 | 3,505.51 | 793.43 | | Andover |
| Angelica | 103,860,802<br>51,930,401 | 18,686,502 | | 17.9919 | 3,807.12 | 3,367.96 | 2,762.00 | 605.96 | | Angelica |
| Belfast | 38,951,294 | | | | 7,605.15 | 6,727.88 | 6,727.88 | | | |
| Birdsall | 17,131,125 | | | | 303.00 | 268.05 | 268.05 | | | |
| Bolivar | 105,450,612<br>52,725,306 | 22,523,281 | 20,941,515<br>1,581,766 | 21.3591 | 11,597.63 | 10,259.82 | 8,068.43 | 2,191.39 | 2,037.50<br>153.89 | Bolivar<br>Richburg |
| Burns | 71,612,588<br>35,806,294 | 9,674,073 | | 13.5089 | 2,977.50 | 2,634.04 | 2,278.21 | 355.83 | | Canaseraga |
| Caneadea | 60,657,168 | | | | 15,782.71 | 13,962.14 | 13,962.14 | | | |
| Centerville | 25,842,737 | | | | 1,568.00 | 1,387.13 | 1,387.13 | | | |
| Clarksville | 31,013,464 | | | | 5,933.39 | 5,248.96 | 5,248.96 | | | |
| Cuba | 220,535,386<br>110,267,693 | 36,043,247 | | 16.3435 | 20,889.46 | 18,479.81 | 15,459.56 | 3,020.25 | | Cuba |
| Friendship | 39,837,955 | | | | 3,278.40 | 2,900.23 | 2,900.23 | | | |
| Genesee | 57,404,590 | | | | 7,493.09 | 6,628.74 | 6,628.74 | | | |
| Granger | 22,179,959 | | | | 1,314.91 | 1,163.23 | 1,163.23 | | | |
| Grove | 31,514,805 | | | | 3,629.90 | 3,211.18 | 3,211.18 | | | |
| Hume | 53,988,258 | | | | 29,295.60 | 25,916.28 | 25,916.28 | | | |
| Independence | 44,515,509 | | | | 4,315.00 | 3,817.25 | 3,817.25 | | | |
| New Hudson | 24,757,722 | | | | 2,782.50 | 2,461.53 | 2,461.53 | | | |
| Rushford | 89,538,314 | | | | 11,953.04 | 10,574.23 | 10,574.23 | | | |
| Scio | 42,476,805 | | | | 4,025.83 | 3,561.44 | 3,561.44 | | | |
| Ward | 17,887,342 | | | | 1,560.00 | 1,380.05 | 1,380.05 | | | |
| Wellsville | 422,839,416<br>211,419,708 | 115,749,891 | | 27.3744 | 29,307.35 | 25,926.67 | 18,829.39 | 7,097.28 | | Wellsville |
| West Almond | 18,256,932 | | | | 6,684.24 | 5,913.20 | 5,913.20 | | | |
| Willing | 76,137,178 | | | | 4,366.00 | 3,862.37 | 3,862.37 | | | |
| Wirt | 60,262,254<br>30,131,127 | 4,343,262 | | 7.2073 | 3,214.47 | 2,843.67 | 2,638.72 | 204.95 | | Richburg |
| | | | | | 219,845.80 | 194,486.05 | 176,830.28 | 17,655.77 | | |

ATTACHMENT TO
RESOLUTION NO. _____

TO: THE TREASURER OF ALLEGANY COUNTY, NEW YORK

Pursuant to the authority conferred by the Tax Law of the State of New York, the Board of Legislators of Allegany County, New York, does hereby order and direct that there be paid by you to the proper officers of the several tax districts entitled thereto, the mortgage tax moneys now in your hands and belonging to the several towns and villages of the county for the period October 1, 2007 through March 31, 2008.

| TOWN | AMOUNT OF TAX 4b | PAYABLE TO TOWN 5 | PAYABLE TO VILLAGE 6 | NAME OF VILLAGE |
|---|---|---|---|---|
| Alfred | 7,899.02 | 6,333.30 | 1,565.72 | Alfred |
| Allen | 2,465.40 | 2,465.40 | | |
| Alma | 2,055.38 | 2,055.38 | | |
| Almond | 8,199.35 | 7,536.98 | 662.37 | Almond |
| Amity | 7,072.10 | 5,913.51 | 1,158.59 | Belmont |
| Andover | 4,298.94 | 3,505.51 | 793.43 | Andover |
| Angelica | 3,367.96 | 2,762.00 | 605.96 | Angelica |
| Belfast | 6,727.88 | 6,727.88 | | |
| Birdsall | 268.05 | 268.05 | | |
| Bolivar | 10,259.82 | 8,068.43 | 2,037.50 | (Bolivar) |
| | | | 153.89 | (Richburg) |
| Burns | 2,634.04 | 2,278.21 | 355.83 | Canaseraga |
| Caneadea | 13,962.14 | 13,962.14 | | |
| Centerville | 1,387.13 | 1,387.13 | | |
| Clarksville | 5,248.96 | 5,248.96 | | |
| Cuba | 18,479.81 | 15,459.56 | 3,020.25 | Cuba |
| Friendship | 2,900.23 | 2,900.23 | | |
| Genesee | 6,628.74 | 6,628.74 | | |
| Granger | 1,163.23 | 1,163.23 | | |
| Grove | 3,211.18 | 3,211.18 | | |
| Hume | 25,916.28 | 25,916.28 | | |
| Independence | 3,817.25 | 3,817.25 | | |
| New Hudson | 2,461.53 | 2,461.53 | | |
| Rushford | 10,574.23 | 10,574.23 | | |
| Scio | 3,561.44 | 3,561.44 | | |
| Ward | 1,380.05 | 1,380.05 | | |
| Wellsville | 25,926.67 | 18,829.39 | 7,097.28 | Wellsville |
| West Almond | 5,913.20 | 5,913.20 | | |
| Willing | 3,862.37 | 3,862.37 | | |
| Wirt | 2,843.67 | 2,638.72 | 204.95 | Richburg |
| | 194,486.05 | 176,830.28 | 17,655.77 | |

DATED: _____

_____
Brenda Rigby Riehle, Clerk
Allegany County Board of Legislators

**RETURN TO TOWNS AND VILLAGES ON MORTGAGE TAX FEES RETAINED BY THE COUNTY CLERK**
For Period: September 1, 2007 - March 31, 2008

| TOWNS | TOWN ASSESSMENT (1) | VILLAGE ASSESSMENT (2) | | RATE FOR VILLAGE SHARE (3) | AMOUNT RETAINED BY COUNTY CLERK'S OFFICE FOR MORTGAGE TAX FEES | RETURN AMT. TO TOWN | RETURN AMOUNT TO VILLAGE | | VILLAGES |
|---|---|---|---|---|---|---|---|---|---|
| Alfred | 192,009,436<br>96,004,718 | 38,059,415 | | 19.8216 | 1,029.98 | 825.82 | 204.16 | | Alfred |
| Allen | 26,729,341 | | | | 321.47 | 321.47 | | | |
| Alma | 28,675,056 | | | | 268.01 | 268.01 | | | |
| Almond | 107,655,428<br>53,827,714 | 8,696,741 | | 8.0783 | 1,069.14 | 982.77 | 86.37 | | Almond |
| Amity | 97,245,512<br>48,622,756 | 15,931,347 | | 16.3826 | 922.16 | 771.09 | 151.07 | | Belmont |
| Andover | 100,685,276<br>50,342,638 | 18,582,988 | | 18.4565 | 560.56 | 457.10 | 103.46 | | Andover |
| Angelica | 103,860,802<br>51,930,401 | 18,686,502 | | 17.9919 | 439.16 | 360.15 | 79.01 | | Angelica |
| Belfast | 38,951,294 | | | | 877.27 | 877.27 | | | |
| Birdsall | 17,131,125 | | | | 34.95 | 34.95 | | | |
| Bolivar | 105,450,612<br>52,725,306 | 22,523,281 | 20,941,515<br>1,581,766 | 21.3591 | 1,337.81 | 1,052.07 | 285.74 | 265.68<br>20.07 | Bolivar<br>Richburg |
| Burns | 71,612,588<br>35,806,294 | 9,674,073 | | 13.5089 | 343.46 | 297.06 | 46.40 | | Canaseraga |
| Caneadea | 60,657,168 | | | | 1,820.57 | 1,820.57 | | | |
| Centerville | 25,842,737 | | | | 180.87 | 180.87 | | | |
| Clarksville | 31,013,464 | | | | 684.43 | 684.43 | | | |
| Cuba | 220,535,386<br>110,267,693 | 36,043,247 | | 16.3435 | 2,409.65 | 2,015.83 | 393.82 | | Cuba |
| Friendship | 39,837,955 | | | | 378.17 | 378.17 | | | |
| Genesee | 57,404,590 | | | | 864.35 | 864.35 | | | |
| Granger | 22,179,959 | | | | 151.68 | 151.68 | | | |
| Grove | 31,514,805 | | | | 418.72 | 418.72 | | | |
| Hume | 53,988,258 | | | | 3,379.32 | 3,379.32 | | | |
| Independence | 44,515,509 | | | | 497.75 | 497.75 | | | |
| New Hudson | 24,757,722 | | | | 320.97 | 320.97 | | | |
| Rushford | 89,538,314 | | | | 1,378.81 | 1,378.81 | | | |
| Scio | 42,476,805 | | | | 464.39 | 464.39 | | | |
| Ward | 17,887,342 | | | | 179.95 | 179.95 | | | |
| Wellsville | 422,839,416<br>211,419,708 | 115,749,891 | | 27.3744 | 3,380.68 | 2,455.24 | 925.44 | | Wellsville |
| West Almond | 18,256,932 | | | | 771.04 | 771.04 | | | |
| Willing | 76,137,178 | | | | 503.63 | 503.63 | | | |
| Wirt | 60,262,254<br>30,131,127 | 4,343,262 | | 7.2073 | 370.80 | 344.08 | 26.72 | | Richburg |
| | | | | | 25,359.75 | 23,057.55 | 2,302.20 | | |

# MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways & Means Committee

DATE: 05/21/08

Resolution transfers $40,200 from A1990.429 Contingency to A1011.414 County Administrator Rental Real Property to pay monthly Lease rental to the Allegany County I.D.A. for Lease of office and conference space at the Crossroads Center for the remainder of 2008.

FISCAL IMPACT: Reduction to the Contingency Fund in the amount of $40,200

For further information regarding this matter, contact:

John E. Margeson
Name and Department

268-9217
Telephone Number

5/94

# MEMORANDUM OF EXPLANATION

**Intro. No.** _____
**(Clerk's Use Only)**

**COMMITTEE:** Ways and Means **DATE:** 5/12/08

A resolution is requested by the Office of Development to transfer additional funds in the amount of $697.00 from the Marketing (.4) account to Equipment (.2) account which covers the balance owed for two new computer stations, two flat screens, laptop and printer in the Office of Development.

**FROM:**
A6430.474 (Marketing) = $697.00

**TO:**
A6430.201 (Equipment) = $697.00

**FISCAL IMPACT: None**

**For further information regarding this matter, contact:**

John E. Foels, Office of Development
**Name and Department**

268-7472
**Telephone Number**

5/94

# MEMORANDUM OF EXPLANATION

**Intro. No.** _____
**(Clerk's Use Only)**

**COMMITTEE:** Ways and Means **DATE:** 5/11/08

A resolution is requested to transfer funds in the Planning Budget, in the amount of $4,800.00, from 8020.101 to 8020.493 to cover the monthly $400 expense for the current Planning Board Liaison, Kier Dirlam.

**FROM:**
A8020.101 (Personnel Services)

**TO:**
A8020.493 (Home & Community)

**FISCAL IMPACT:** None

**For further information regarding this matter, contact:**

John E. Foels, Office of Development
**Name and Department**

268-7472
**Telephone Number**

5/94

NOT APPROVED

RECEIVED
MAY 28 2008
By

# WAYS & MEANS COMMITTEE

## May 27, 2008

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: Truax)

### Others Present

G. Benson, J. Margeson, B. Riehle, T. Ross, D. Russo, N. Ungermann

### Media Present

B. Quinn – Wellsville Daily Reporter

### Approval of Minutes

The May 12, 2008 Ways and Means Committee minutes were approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried.

### Approval of Legislators' Expense Vouchers

Committee members reviewed legislative expense vouchers for the period March 25 through April 28, 2008 as well as a few from the previous period. A motion was made by Legislator Fanton, seconded by Legislator Hall and carried approving the vouchers for payment.

### Audit

Committee members reviewed the May 27, 2008 audit of claims in the amount of $1,763,908.14 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Fanton and carried to forward the audit to the full Board for approval of payment.

### County Government Internship Program

Legislator William Dibble complimented the interns on the mock board session they held on May 19 and encouraged committee members to review the resolutions the interns considered.

### Adjournment

There being no further business to come before the committee, a motion was made by Legislator Dibble, seconded by Legislator Pullen and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

NOT APPROVED

RECEIVED
MAY 28 2008
By

# WAYS & MEANS COMMITTEE

## May 27, 2008

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: Truax)

### Others Present

G. Benson, J. Margeson, B. Riehle, T. Ross, D. Russo, N. Ungermann

### Media Present

B. Quinn – Wellsville Daily Reporter

### Approval of Minutes

The May 12, 2008 Ways and Means Committee minutes were approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried.

### Approval of Legislators' Expense Vouchers

Committee members reviewed legislative expense vouchers for the period March 25 through April 28, 2008 as well as a few from the previous period. A motion was made by Legislator Fanton, seconded by Legislator Hall and carried approving the vouchers for payment.

### Audit

Committee members reviewed the May 27, 2008 audit of claims in the amount of $1,763,908.14 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Fanton and carried to forward the audit to the full Board for approval of payment.

### County Government Internship Program

Legislator William Dibble complimented the interns on the mock board session they held on May 19 and encouraged committee members to review the resolutions the interns considered.

### Adjournment

There being no further business to come before the committee, a motion was made by Legislator Dibble, seconded by Legislator Pullen and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

**NOT APPROVED**

RECEIVED
JUN 11 2008
By

## WAYS & MEANS COMMITTEE

**June 9, 2008**

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: Truax)

### Others Present

D. Burdick, V. Fegley, J. Foels, K. Kruger, J. Margeson, T. Miner, B. Riehle, D. Roeske, T. Ross, E. Ruckle, D. Russo, R. Scott, N. Ungermann

### Media Present

B. Quinn – Wellsville Daily Reporter

### Approval of Minutes

The May 21 and 27, 2008 Ways and Means Committee minutes were approved on a motion by Legislator Hall, seconded by Legislator Fanton and carried.

### Burial and Cremation Rates

Social Services Commissioner Patricia Schmelzer forwarded a request on behalf of the funeral directors of Allegany County to increase the burial and cremation rates that were set by Resolution No. 61-04 as follows:

| | Current Rate | Proposed Rate |
|---|---|---|
| Burial Rate (stillborn to one year) | $ 500 | $ 850 |
| Burial Rate (1 yr. and over) | $1,100 | $1,850 |
| Cremation Rate (stillborn) | NA | $ 650 |
| Cremation Rate (1 yr. and over) | $1,100 | $1,450 |
| Burial/Cremation Allowances – Cost of Removal | $100 plus $1.50/mi. | $150 plus $2.50/mi. |
| Cost of Transportation to Burial/Crematory (Mileages are not to exceed 100 miles) | $1.50/mi. | $2.50/mi. |

The proposal also included allowances for the actual cost of opening the grave or the actual cost of cremation.

DSS Director of Temporary Assistance Rose Scott stated that we pay for approximately 40 burials a year, and we get reimbursed $950 per burial. Ms. Scott stated that the rates have not increased since 2004, and the fiscal impact of the request would be around $19,500. Ms. Scott indicated that certain eligibility requirements must be met for the County to finance a burial or cremation. Many of the burials and cremations that we finance are deaths resulting from catastrophic situations or those dying suddenly from car accidents or suicide. Families are allowed to pay the difference if they want to

make more elaborate arrangements, but some end up making arrangements that they cannot afford, and the funeral directors are stuck with what the County pays.

Legislator Dwight Fanton remarked that the requested increase is more than 40 percent, and he believes that it's a little steep. Committee members talked about coming to a middle ground. Legislator Karl Kruger stated that he believes it should be done as economically as possible and the County should pay for the cremation rate and not give people a choice. Legislator Michael McCormick stated that some are not in favor of cremation for family or religious reasons.

A motion was made by Legislator Fanton, seconded by Legislator Hall and carried authorizing County Administrator John Margeson to negotiate a rate with the Coroners with the expectation that Allegany County will pay $1,500 for the burial rate, $1,450 for the cremation rate and increase the mileage rate to $2.50/mile. ***Refer to County Administrator***

**Tax Sale Results**

County Treasurer Terri Ross distributed copies of a spreadsheet summarizing the tax sale bids from the May 3 auction noting that there were 66 parcels in the sale. Of the 66 parcels, 62 were returned to the tax rolls and bids on 4 parcels were forfeited, and the second highest bidder was not interested. The total bid amount for this year's auction was $580,903 resulting in a $311,807.74 gain over the back taxes owed. Legislator Michael McCormick asked if the forfeited properties could be released into the real estate market. Ms. Ross suggested holding the parcels for next year's auction, but indicated that the committee has sometimes decided to take sealed bids or entertain offers during the year when this has happened in the past. A motion was made by Legislator McCormick, seconded by Legislator Fanton and carried accepting the bids and transferring the titles to the new owners. ***Prepare Resolution***

REFERRALS FROM OTHER COMMITTEES:

**Public Works Committee**

Public Works Superintendent David Roeske requested approval to fill a HMEO1 (AFSCME, Grade 13) position that became vacant when an employee retired. Mr. Roeske's request also included the filling of any positions that may become vacant as a result of filling from within.

Legislator Michael McCormick asked about the possibility of not filling the position and mentioned that he thought perhaps the recently signed snow and ice contract with Bolivar might free someone to do other things. Mr. McCormick asserted that we are hiring work done yet we are still maintaining our workforce, and he suggested making some of the positions in Public Works part-time or seasonal. Public Works Superintendent David Roeske and Public Works Chairman Dwight Fanton stated that our road crews do more than plow snow, and there are still a lot of other things to do in the winter. It was noted that the Public Works Department actually has 13 fewer employees than it did a few years ago. Mr. Roeske mentioned the pay scales of some of the larger construction firms and indicated that he does not believe he could find someone to come in and work for us in the summer and get laid off every winter. Ways & Means Committee Chairman Brent Reynolds asked if all of the towns started plowing snow, would it decrease our need for staff, and Mr. Roeske replied that we are short staff every day for what we need to accomplish on a regular basis. It was noted that neighboring towns plow some of the roads that are in towns that do not participate in the snow and ice contract. Mr. Roeske stated that he is not in favor of using private contractors to plow County roads because of liability and control issues.

Mr. Roeske's request to fill the HMEO1 position was approved on a motion by Legislator Fanton, seconded by Legislator Hopkins and carried. (Voting No: McCormick, Pullen) ***Notify Human Resources***

## Audit

Committee members reviewed the June 9, 2008 audit of claims in the amount of $4,210,764.82 (including prepaid bills). A motion was made by Legislator McCormick, seconded by Legislator Dibble and carried to forward the audit to the full Board for approval of payment.

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Dibble, seconded by Legislator Fanton and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

**NOT APPROVED**

RECEIVED
JUN 24 2008
By_____

# WAYS & MEANS COMMITTEE

## June 18, 2008

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, R. Truax, C. Crandall

### Others Present

Altreya Representatives P. Biggs and E. Lintala, L. Ballengee, D. Burdick, P. Cockle, T. Claypool, J. Foels, J. Garmong, T. Hull, B. Kelley, K. Kruger, J. Margeson, T. Miner, T. O'Grady, S. Presutti, B. Riehle, T. Ross, E. Ruckle, D. Russo, C. Whitwood

### Media Present

B. Quinn – Wellsville Daily Reporter

### Approval of Minutes

The June 9, 2008 Ways & Means Committee minutes were approved on a motion by Legislator Truax, seconded by Legislator Dibble and carried.

### Tax Corrections

Real Property Tax Director Steven Presutti requested a resolution approving the following tax bill correction:

| | |
|---|---|
| TOWN OF GROVE | Tax Map No.: 9.-1-8.12 |
| Trathen Land Co., LLC | Charge Backs: $ 2,748.36 (2008 Grove Town & County) |

*Mr. Presutti indicated that this parcel was split and should have been deleted from the roll.*

The request for resolution was approved on a motion by Legislator Dibble, seconded by Legislator Truax and carried. ***Prepare Resolution***

Mr. Presutti indicated that they are in the process of working on the Assessment Grant. They have met with the western region, and Mr. Presutti hopes they can do much of the work in-house to save some of the grant money.

### Transportation Task Force

Allegany/Western Steuben Rural Health Network Executive Director Carrie Whitwood attended the meeting to report on the Transportation Task Force. Ms. Whitwood stated that she was recently invited to Cattaraugus County to give a presentation on what the Transportation Task Force has been doing in Allegany County as Cattaraugus County is in a very similar position as Allegany County was last year. Cattaraugus County is in the process of submitting a plan to the Department of Transportation, and Ms. Whitwood has been working with their Economic Development Planner to help them with the tools Allegany County used.

Ms. Whitwood reported that a consultant has been selected – Nelson/Nygaard Consulting Associates, a national firm. Representatives have met with the Transportation Task Force, and the

scope of work has been outlined. The six major tasks the consultant will be working on include: project meetings and study management; data collection and analysis; evaluation of existing system strengths and weaknesses; identifying operation, coordination and funding strategies; mobility management planning and facilitation; preparation and presentation of final mobility management plan. A full report will be given at a Committee of the Whole meeting scheduled for August 25.

Ms. Whitwood stated that she has been working with John Reel from the NYSDOT to apply for grant funding on behalf of the County in the amount of $250,000 over two years. The grant application deadline is June 20. The Job Access/Reverse Commute and New Freedom program application is designed specifically for the non-urbanized area of New York. The purpose of the project is to implement a Mobility Management System that supplies safe, reliable, coordinated transportation services among public and private transit providers. This new service/system will address a critical unmet need for job seekers and those employed who lack adequate personal transportation to reach employment opportunities; and to assist those individuals living with disabilities, older adults and economically disadvantaged individuals to receive services and to meet their basic needs. Ms. Whitwood indicated that the grant application focuses on being able to hire a Mobility Manager Coordinator to drive the outcomes identified by the Consultant. County Administrator John Margeson recommended that the Mobility Manager Coordinator be an employee of an organization other than the County. Ms. Whitwood stated that they also included funds in the application to purchase software similar to what Chautauqua County uses to coordinate all transportation activities. The grant requires a 20 percent ($50,000) in-kind match, and Ms. Whitwood explained the many areas the match could come from such as providing an office for the Mobility Manager Coordinator. A motion was made by Legislator Dibble, seconded by Legislator Fanton and carried authorizing the submission of the grant application with a 20 percent ($50,000) in-kind match requirement from the County.

Ms. Whitwood stated that counties all over New York State are using Allegany County's Transportation Plan as a model. Ms. Whitwood also noted that due to the increasing cost of gas, some businesses have requested routes that would enable people to ride the bus to work. We are seeing a big increase in demand, and we are looking at a lot of different options.

**Health Department – Nursing Visits/Vehicle Usage**

Public Health Director Lori Ballengee distributed copies of a spreadsheet summarizing the visits per day for the four nurses for the week of June 2. The visits are hovering around four visits per day which was our original goal and about the same as the last report. Mrs. Ballengee stated that the new company does about five to six visits a day, but they also work an eight hour day. The national average is five to six visits per day. Mrs. Ballengee expressed gratitude for allowing the nurses to take the vehicles home and stated that this enables them to operate more efficiently and see patients on their way to and from the County building. Mrs. Ballengee noted that Willcare is impressed with the quality and quantity of our work and will be taking over all of our home care in September. The County will be expanding our Public Health clinics, and we will need two public health nurses and a supervisor.

**Altreya**

Pablo Biggs and Eric Lintala from Altreya out of Rochester presented a proposal to provide an operational assessment of key Health Department processes, resource utilization and audit of financial/billing processes. Mr. Biggs distributed copies of the Altreya proposal to committee members explaining that the purpose of the project is to assess the operating effectiveness and efficiency of the Health Department in order to made recommendations on methods to streamline operations, improve performance, and reduce the cost of services where available. The key processes that will be investigated include financial and billing processes, Early Intervention, 3-5 Program, Cancer Services Program, Family Planning and Public Health Clinics. Mr. Biggs talked about having a vision and a

strategy to accomplish that vision by working collaboratively and collectively. Mr. Biggs briefly talked about charting a path of action to achieve goals and prioritizing each action. Mr. Biggs indicated that as we begin to document inefficiencies, corrective action quite often appears before recommendations are even made. Half way through the project, the County may already be making changes to improve things because of the collaborative approach Altreya takes.

Ways and Means Committee Chairman Brent Reynolds questioned what Altreya might find that our own people do not. Mr. Biggs indicated that Altreya relies on employees to show where many of the roadblocks and inefficiencies are; however, there may also be other areas such as regulatory decrees from the past that no longer need to be followed. Mr. Lintala pointed out that some of the systems run by New York State are not financially supported by the state as they used to be, and we may be forced to use more manpower in some areas than we want to. We have to look at what barriers we can control and what we have to work around. Mr. Biggs indicated that from a regulatory perspective, certain standards need to be maintained, and these need to be considered from a financial perspective. Sometimes the level of service that constituents want to be maintained is not the same level that is required or that is financially beneficial to maintain.

Legislator Kruger asked how long the process would take, and Mr. Biggs indicated that they are estimating approximately 20 weeks noting that you consume too many resources in the department if you try to go too fast. Mr. Biggs stated that they have broken the project into two components – audit and process and operational analysis.

The total project cost can be broken down as follows:

| Phase | Professional Fee |
|---|---|
| Project Planning and Initiation | $ 6,300 |
| Current State Assessment | $21,600 |
| Desired State Definition | $11,250 |
| Recommendations and Implementation Plan | $11,250 |
| TOTAL | $50,400 |

In addition, travel and out-of-pocket expenses shall be pre-approved by Allegany County and will be charged as incurred.

Chairman Curtis Crandall asked how Altreya's assessment deals with increasing or decreasing staff. Mr. Biggs explained that Altreya does not look at individual people; they evaluate the number of people needed to provide a certain service in a certain area. Altreya's operational analysis will determine if the County is over or under staffed to provide a certain level of service.

A motion was made by Truax, seconded by Hopkins and carried to enter into an agreement with Altreya for $50,400 plus approved expenses. The fee will be paid from an account to be determined by the County Administrator. ***Prepare Resolution***

**Public Defender – Request to Fill Position**

Public Defender Barbara Kelley requested approval to fill a full-time Assistant Public Defender position effective July 14, 2008 at an annual salary of $70,000. This request is contingent on the passage of Resolution Intro. No. 117-08 creating a full-time Assistant Public Defender and Abolishing two part-time positions of Assistant Public Defender. The request was approved on a motion by Legislator Dibble, seconded by Legislator Hall and carried. ***Notify Human Resources***

**Employment & Training – Reclassify/Upgrade Positions**

Employment and Training Director Jerry Garmong requested a resolution to reclassify/upgrade four Employment and Training Counselors (AFSCME, Grade 15) to Senior Employment Counselors (AFSCME, Grade 17) effective June 30, 2008. Mr. Garmong indicated that a Senior Counselor will be retiring effective June 27, and this action is necessary as an appropriate option to distribute the workload among this group given the ongoing decline in Federal/State funding to support their staff. If approved, this would give Employment and Training the needed flexibility and a more consistent level of decision making responsibility among the counseling staff. All four employees have passed the Civil Service examination for Senior Counselor. Mr. Garmong's request was approved on a motion made by Legislator Fanton, seconded by Legislator Dibble and carried with a notation that the four Employment and Training Counselor positions and one Senior Employment Counselor position be abolished. ***Refer to Personnel Officer and Personnel Committee***

**Employment & Training – Budget Adjustments**

Mr. Garmong also requested a resolution appropriating $57,000 due to an increase in WIA Dislocated Worker Supplemental Funds, Disability Program Navigator Funds, and Funding from the Scio Central School District available to assist with the Summer Youth Employment Program. Mr. Garmong indicated that the WIA budget runs from July through June, and it can be difficult to predict what money they will receive. The funds should be appropriated as outlined on the attached Memorandum of Explanation. The request was approved on a motion by Legislator Truax, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

**Friendship Dairies**

Mr. Garmong stated that Friendship Dairies plans to expand, and they have an aggressive goal to hire 40 new employees by September. Mr. Garmong indicated that all potential employees must apply at the Employment and Training Center for pre-screening and testing purposes. Approximately 270 individuals have completed the screening and testing process. Eight new people have been hired so far, and four others from the Belville Facility in Pennsylvania that will be closing in October have been offered jobs. Mr. Garmong indicated that Friendship Dairies has done an excellent job of advertising.

**Summer Youth Employment Program**

Mr. Garmong distributed information outlining their Summer Youth Employment Programs noting that traditionally they have been able to provide about 80 jobs. In addition, they will be running a Computer Camp this year on June 25, 26, 27 for eligible youth that were not able to secure a job through the Summer Youth Employment Program. Youth will receive training using the Microsoft User Specialist curriculum, and each youth will receive a laptop computer upon completion of the training.

**Tax Sale Policy**

Committee members previously received copies of a draft Policy for Redemption or Reacquisition of Tax Parcels in Allegany County. On the second page under "Application to Repurchase Parcel after the Court Foreclosure Judgment and Prior to Auction" section, it was noted that applications will only be accepted for owner occupied residential property. Committee members discussed the number of days an application must be submitted to the Treasurer's Office prior to the public auction of foreclosed properties. A motion was made by Hall, seconded by Fanton and carried approving the policy with the insertion of nine (9) into the following sentence, "The application must be submitted to the Treasurer's

Office no later than the close of business nine (9) days prior to the public auction of foreclosed properties." ***Prepare Resolution***

## Approval of Legislators' Expense Vouchers

Committee members reviewed legislative expense vouchers for the period April 29 through May 27, 2008. A motion was made by Legislator Truax, seconded by Legislator McCormick and carried approving the vouchers for payment.

## County Attorney – Transfer of Funds

County Attorney Thomas Miner forwarded a request for a resolution to transfer $43 from A1420.4 (County Attorney – Contractual) to A1420.2 (County Attorney – Equipment) to cover the cost for the purchase of a new desk for his secretary. The request was approved on a motion by Legislator Truax, seconded by Legislator McCormick and carried. ***Prepare Resolution***

## Official Newspapers

Clerk of the Board Brenda Rigby Riehle received notification that one of our official newspapers, the Cuba Patriot & Free Press, will not be publishing on August 6. Normally the Alfred Sun would be designated a substitute official newspaper; however, they will not be publishing that week either. Mrs. Riehle requested a resolution designating the Wellsville Daily Reporter as the sole official newspaper for the period August 1 through August 12, 2008. The request was approved on a motion by Legislator Truax, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

## Water and Sewer Development at Crossroads

County Administrator John Margeson stated that he recently met with Development Director John Foels, Chairman Curtis Crandall, David Allardice, Michael Shaffron and others to strategize on how we should proceed to develop water and sewer at Crossroads. Over the next eight to ten weeks, there will be a number of administrative documents and applications that the County will be required to complete with various agencies such as the NYS Department of Health, Allegany County Department of Health, NYS Department of Environmental Conservation, NYS Department of Transportation, the Army Corp. of Engineers and possibly others, and Mr. Margeson requested that the committee designate him to sign these documents for various procedures on behalf of the County. A motion was made by Legislator Truax, seconded by Legislator Hall and carried authorizing Mr. Margeson to sign various documents relative to the development of water and sewer at Crossroads on behalf of the County.

## Executive Session

A motion was made by Legislator Fanton, seconded by Legislator Dibble and carried to enter into executive session to discuss the financial history of a particular corporation. Immediately following discussion, a motion was made by Legislator Truax, seconded by Legislator Dibble and carried to end the executive session and return to regular session.

**Adjournment**

There being no further business to come before the committee, a motion was made by Legislator Dibble, seconded by Legislator Truax and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

June 13, 2008

Terri L. Ross, County Treasurer, Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Grove | Trathen Land Co., LLC | 9.-1-8.12 | $54,800 | 2008 Grove Town & County |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel was split and should have been deleted from the roll.

| XX | CLERICAL ERROR | | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | CHARGE BACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $816.69 | A342 |
| **Town** | | $0.00 | $589.11 | A430 |
| **Fire** | | $0.00 | $8.44 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | $0.00 | $1,334.12 | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $2,748.36 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was not paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

# Request to Fill Position Form

**Date:** 6/10/08 **Committee of Jurisdiction:** Public Safety

**quest to Fill: Title of Position:** 1st Assistant Public Defender **Dept.:** Public Defender

**Will any positions be eliminated?** yes **If yes, which position(s):** 2nd Assistant Public Defender will be eliminated. 1st Assistant will go from part-time to full-time.

**This position is an:**
Existing position? _____ Newly Created Position? _____ Created by Resolution #: _____

**This position will be:** Effective 07/14/08
Full Time? ✓ Part Time? _____ Permanent? ✓ Temporary? _____

**This position will be:**
Non Union? ✓ Union? _____ covered by the _____ bargaining unit.

**Grade:** _____ **Step:** _____ **Hourly pay rate:** _____

**Annual salary of position:** $70,000 **Cost of benefits for position:** _____

**Does position support a mandated program/grant?** yes **Name of program:** Indigent Defense

**Source of funding for position:** 100 % County _____% State _____% Federal _____% Other

**urce of funding for benefits:** 100 % County _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** (combined) $60,104
authorized to go to $85,000 based on inability to fill 2nd ast. position at current salary.

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.** The office is responsible for presentation of defendants in all 39 Justice Courts in the County, as well as unty and Family Court. Last year we represented 866 clients.
2. **The goals your organization will not be able to accomplish as a result of not filling this position.**
   See above
3. **The funding available to fill the position from external sources.**
   n/a
4. **The benefit to the County generated by this specific position.** County will meet its obligation to provide legal services for poor criminal defendants and family court litigants.

**partment Head Signature:** Barbara J. Kelly **Date:** 6/10/08

**Approved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means DATE: June 18, 2008

The Employment and Training Center is requesting that the Board of Legislators approve a resolution to reclassify/upgrade (4) Employment and Training Counselors (Unit Grade 15) to Senior Employment Counselor status (Unit Grade 17) effective 6/30/08.

This request is in response to the resignation/retirement of a Senior Counselor effective 6/27/08. This action is necessary as an appropriate option to distribute the workload among this group given the ongoing decline in Federal/State funding to support Center staff. If approved, this would also give the Department needed flexibility and a more consistent level of decision making responsibility among the counseling staff.

All Counselors in this request have passed the Civil Service exam for Senior Counselor.

The proposal also includes abolishing (4) Employment and Training Counselors and (1) Senior Counselor listed on the Employment and Training roster.

FISCAL IMPACT: Approval of this request would result in an estimated savings of **$39,800**.

For further information regarding this matter, contact:

Jerry Garmong, Employment and Training — 585-268-9441
Name and Department — Telephone Number

# MEMORANDUM OF EXPLANATION

**Into. No.**_____
(Clerk's Use Only)

**COMMITTEE:** Ways and Means **DATE:** 6-18-08

The Employment & Training Center is requesting that the Board of Legislators approve a resolution for the purpose of increasing our current Budget Appropriation in the amount of $57,000.00.

This action is necessary due to an increase in WIA Dislocated Worker Supplemental Funds, Disability Program Navigator Funds, and Funding from the Scio Central School District available to assist with the Summer Youth Employment Program.

| Account # | Appropriations | Amount |
|---|---|---|
| CD1 6406.101 | Dislocated Worker Regular Pay | 5,000.00 |
| CD1 6406.474 | Dislocated Worker CRT Contract | 7,000.00 |
| CD1 6406.475 | Dislocated Worker OJT Contract | 6,000.00 |
| CD1 6406.806 | Dislocated Worker Hosp/Med. Insurance | 5,000.00 |
| CD1 6415.101 | Disability Program Navigator Regular Pay | 7,000.00 |
| CD1 6415.806 | Disability Program Navigator Hosp/Med. Ins. | 3,500.00 |
| CD1 6794.101 | TANF Regular Pay | 12,000.00 |
| CD1 6794.474 | TANF Project Instructional Contracts | 1,000.00 |
| CD1 6794.475 | TANF Participant Transportation | 3,500.00 |
| CD1 6794.806 | TANF Hosp/Med. Insurance | 7,000.00 |
| | **TOTAL** | **$57,000.00** |

| Account # | Revenues | Amount |
|---|---|---|
| CD1 10 3089.6416 | Model Transition Program | 24,000.00 |
| CD1 4701.6406 | Dislocated Worker | 22,500.00 |
| CD1 4701.6415 | Disability Program Navigator | 10,500.00 |
| | **TOTAL** | **$57,000.00** |

**FISCAL IMPACT:**

NONE

**For further information regarding this matter, contact:**

Jerry L. Garmong, E & T Center
**Name and Department**

268-9240
**Telephone Number**

**5/94**

# GENERAL NOTICE TO DELINQUENT TAXPAYERS

## POLICY FOR REDEMPTION OR REACQUISITION OF TAX PARCELS IN ALLEGANY COUNTY

Allegany County, through the Allegany County Treasurer, enforces its tax liens pursuant to Article 11 of the New York State Real Property Tax Law. Taxes become a lien on the first of January of each year and real property ***subject to a delinquent tax lien*** being foreclosed upon must be redeemed by the date set forth in the Notice of Foreclosure. That date is approximately two years and two weeks from the January 1st date when a town and county tax bill goes into effect. Each fall, all parcels on which the taxes remain unpaid from the prior year are included in a tax foreclosure petition filed in County Court. After the petition is filed, a taxpayer may "redeem" the property by paying the taxes together with interest and penalties up until the last date of redemption as set out in the Notice of Foreclosure. In Allegany County, the date set forth in the Notice of Foreclosure is usually around the middle of January. Therefore, the last day for redemption of taxes is generally around January 15th. Allegany County takes the position that the redemption date is fixed by operation of law and therefore the county cannot unilaterally extend the redemption date.

## APPLICATION FOR LATE REDEMPTION MADE TO COURT BEFORE THE FORECLOSURE JUDGMENT

***Prior to the time Allegany County obtains a Judgment of Foreclosure,*** for good cause shown, Allegany County will not oppose a request made to the County Court for late redemption if such request for relief assures an immediate payment of all back taxes and current taxes, together with applicable interest and penalties.

Once the redemption date has passed, Allegany County is entitled to make application for a Judgment of Foreclosure. A Judgment of Foreclosure directs the County Treasurer to convey title to all the unredeemed tax parcels to the county. Once a Judgment of Foreclosure is obtained directing a deed from the County Treasurer, upon execution of that deed by the Treasurer, Allegany County becomes the owner of each of the foreclosed tax parcels. Allegany County may dispose of foreclosed tax parcels conveyed to it as it deems fit.

***After the Judgment of Foreclosure is obtained***, Allegany County will actively oppose any request for ***judicial relief*** on behalf of the delinquent taxpayer. Traditionally, Allegany County makes application for a Judgment of Foreclosure approximately four weeks prior to the date set for the public auction of foreclosed tax parcels. The public auction date usually occurs during the first part of May. These dates can be obtained from the office of the County Treasurer on a yearly basis so as to determine what steps, if any, can be taken to redeem or repurchase a tax parcel.

## APPLICATION TO REPURCHASE PARCEL AFTER THE COURT FORECLOSURE JUDGMENT AND PRIOR TO AUCTION

After the Judgment of Foreclosure is entered, Allegany County, as the new owner of the real may entertain an application from the prior foreclosed owner to repurchase their foreclosed parcel. Any conveyance by Allegany County to a prior owner shall be by quit claim deed with no warranties as to title. Furthermore, in lieu of transferring title by quit claim deed, Allegany County reserves the right to vacate the foreclosure judgment as to the particular parcel being "repurchased" so as to restore the "purchaser" to the legal status they occupied immediately prior to the date the foreclosure judgment was entered.

***An application will be accepted only for owner occupied residential property***. The application must be submitted to the Treasurer's office no later than the close of business _____days prior to the public auction of foreclosed properties.

The application shall be submitted on an approved form. Payment in full of the repurchase price, which will be computed as set forth below, shall accompany the application and shall be in the form of cash, cashiers check or certified check. The price of any repurchase agreement shall include the sum of all current and back taxes owing on the property plus interest and penalties which would have been due had the property been redeemed. An additional amount of ten percent (10 %) of that sum shall be added to the total amount due. Notwithstanding the foregoing, the repurchase price shall in no case be less than the sum of Five Hundred Dollars ($500.00). All fees and recording expenses relating to the recording of the deed shall be borne by the purchaser. Please note, in order to prevent a taxpayer from using the tax foreclosure process as a means of clearing title, ***any liens previously discharged by the tax foreclosure will be reinstated.***

## IMPORTANT INFORMATION ABOUT PROPERTY SOLD AT THE PUBLIC AUCTION

***Please note-unlike a mortgage foreclosure, a public auction of real property acquired by foreclosure of tax liens under Article 11 of the Real Property Tax Law is not a legal requirement. Furthermore, there are no surplus money proceedings*** under Article 11 of the New York Real Property Tax Law. Therefore, these parcels may be held onto by Allegany County or sold at private sale or public sale and any amounts bid or paid in excess of the amount owing for back taxes ***will not be*** returned to the delinquent taxpayer. If you intend on bidding at the public auction, you should acquaint yourself with the bidding requirements. This information is available from the Allegany County Treasurer.

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE: Ways & Means** **DATE:** June 18, 2008

The County Attorney requests a resolution transferring $43 from A1420.4 (County Attorney - Contractual) to A1420.201 (County Attorney – Equipment) to cover the cost for the purchase of a new desk for the Secretary to the County Attorney.

**FISCAL IMPACT:** $0

**For further information regarding this matter, contact:**

**Thomas A. Miner, County Attorney** **268-9410**

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE: Ways & Means** **DATE: June 18, 2008**

The Clerk of the Board has been notified that the ***Cuba Patriot***, one of the official newspapers, will not be publishing on August 6.

Normally the ***Alfred Sun*** would be designated a substitute official newspaper; however, they will not be publishing that week either.

A resolution is requested designating the Wellsville Daily Reporter as the sole official newspaper for the period August 1 through August 12, 2008.

**FISCAL IMPACT: None**

**For further information regarding this matter, contact:**

**Brenda Rigby Riehle, Clerk of the Board** **268-9220**

NOT APPROVED

RECEIVED
JUN 24 2008
By_____

**WAYS & MEANS COMMITTEE**

**June 23, 2008**

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: Truax)

**Others Present**

L. Ballengee, J. Foels, L. Gridley, K. Kruger, J. Margeson, T. Miner, T. O'Grady, B. Riehle, T. Ross, N. Ungermann

REFERRALS FROM OTHER COMMITTEES:

**Human Services Committee**

Social Services Commissioner Patricia Schmelzer requested approval to fill a Caseworker (AFSCME, Grade 16) position that will become vacant due to a resignation as well as any positions that may become vacant as a result of filling from within. The Caseworker is assigned to the Preventive Services for Children Division to work in conjunction with Child Protective Services to hopefully eliminate a need for placement of a child in foster care. Ongoing funding for the position has been budgeted in the 2008 DSS local budget. Both the salary and benefits are funded 50 percent by federal dollars, 25 percent state dollars and 25 percent local funds. Legislator Karl Kruger wanted to make the committee aware that the original request that came to the Human Services Committee did not make it clear that Mrs. Schmelzer was also requesting to fill any positions that may become vacant as a result of filling from within. Legislator Kruger also commented that when we did away with the CAP Program, we lost a whole program; however, we absorbed the five employees into other areas. A motion was made by Legislator Dibble, seconded by Legislator Hall and carried authorizing the filling of a Caseworker position; however, any positions that may become vacant as a result of filling from within must go back to both the Human Services and Ways & Means Committee to request approval to be filled. ***Notify Human Resources***

Mrs. Schmelzer also requested approval to fill a Support Investigator ((AFSCME, Grade 15) position that will become vacant due to a retirement as well as any positions that may become vacant as a result of filling from within. The Child Support Investigator is responsible for the location of absent parents, paternity establishment, child support establishment and enforcement of court orders. The Child Support Unit currently handles 4,153 cases and collected a total of $6,430,544 in 2007. Ongoing funding for the position has been budgeted in the 2008 DSS local budget. Both the salary and benefits are funded 66 percent by federal dollars, 17 percent state dollars and 17 percent local funds. A motion was made by Legislator Dibble, seconded by Legislator Hall and carried authorizing the filling of a Support Investigator position; however, any positions that may become vacant as a result of filling from within must go back to both the Human Services and Ways & Means Committees to request approval to be filled. ***Notify Human Resources***

Public Health Director Lori Ballengee requests a resolution accepting and appropriating $201,362.40 ($94,500 revenue is already budgeted under the respective account for FY 2008) for the Cancer Services Program from the New York State Department of Health. The funds should be appropriated to A4071.4 (Cancer Screening – Contractual) with a like sum placed in revenue account A10.3401.01 (State Aid – Cancer Screening Services). The request was approved on a motion by Legislator Dibble, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

Mrs. Ballengee also requested approval to fill the existing position of Confidential Secretary to the Public Health Director (PEF, Grade 2). The position is funded 64 percent by the County and 36 percent by the state. Mrs. Ballengee indicated that she has seen a marked increase in the number of extra hours she has been required to work since the position became vacant. The request was approved on a motion made by Legislator Dibble, seconded by Legislator Hopkins and carried. ***Notify Human Resources***

## Assistant County Administrator

Ways and Means Committee Chairman Brent Reynolds stated that the County needs to start thinking about hiring an assistant for County Administrator John Margeson. Legislator Daniel Russo stated that he did some research with other counties, and he has a presentation to make at the next Personnel Committee meeting.

## Audit

Committee members reviewed the June 23, 2008 audit of claims in the amount of $1,387,371.63 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Dibble and carried to forward the audit to the full Board for approval of payment.

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Fanton, seconded by Legislator Dibble and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: June 18, 2008

The Allegany County Department of Social Services is requesting permission to fill a Caseworker position, due to resignation. We are also requesting permission to fill any vacancies that occur as a result of filling this position.

The Caseworker is responsible for preventive services for children, and work with families to prevent foster care placement.

FISCAL IMPACT: Ongoing funding for the positions has been budgeted in the 2008 DSS local budget. Position (both salary and benefits) are 50% funded by federal dollars, 25% state dollars, and 25 % local funds.

For further information regarding this matter, contact:

Patricia Schmelzer, Commissioner
Allegany County Department of Social Services
268-9303

# Request to Fill Position Form

**Date:** 6/18/08 **Committee of Jurisdiction:** Human Services

**Request to Fill: Title of Position:** Caseworker **Dept.:** DSS
**Will any positions be eliminated?** No **If yes, which position(s):** _____

**This position is an:**
Existing position? X Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

**This position will be:**
Non Union? _____ Union? X covered by the AFSCME bargaining unit.

**Grade:** 16 **Step:** 5 **Hourly pay rate:** $20.16

**Annual salary of position:** $36,973 **Cost of benefits for position:** 51%

**Does position support a mandated program/grant?** Y **Name of program:** Preventive Services for Children

**Source of funding for position:** 25 % County 25 % State 50 % Federal _____ % Other

**Source of funding for benefits:** 25 % County 25 % State 50 % Federal _____ % Other

**Amount in current year's budget for this position:** $36,973

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.** This caseworker is assigned to the Preventive Services for Children division to work in conjunction with Child Protective Services to hopefully eliminate a need for placement of a child in foster care.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.** Our goal will be to eliminate the need for Foster Care placement for children.

3. **The funding available to fill the position from external sources.** See above

4. **The benefit to the County generated by this specific position.** Eliminates the need for a Foster Care placement.

**Department Head Signature:** Vicki L Tegley, MSW **Date:** 6/18/08

Approved by the Ways and Means Committee on _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: June 18, 2008

The Allegany County Department of Social Services is requesting permission to fill a Support Investigator position, due to retirement. We are also requesting permission to fill any vacancies that occur as a result of filling this position.

The Child Support Investigator is responsible for the location of absent parents, paternity establishment, child support establishment and enforcement of court orders.

This position brings revenue into the county.

The Child Support Unit currently handles 4,153 cases, and collected a total of $6,430,544. in 2007.

FISCAL IMPACT: Ongoing funding for the positions has been budgeted in the 2008 DSS local budget. Position (both salary and benefits) are 66% funded by federal dollars, 17% state dollars, and 17% local funds.

For further information regarding this matter, contact:

Patricia Schmelzer, Commissioner
Allegany County Department of Social Services
268-9303

# Request to Fill Position Form

**Date:** 6/18/08 **Committee of Jurisdiction:** Human Services

**.equest to Fill: Title of Position:** Support Investigator **Dept.:** DSS
**Will any positions be eliminated?** No **If yes, which position(s):** _____

**This position is an:**
Existing position? X Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

**This position will be:**
Non Union? _____ Union? X covered by the AFSCME bargaining unit.

**Grade:** 15 **Step:** 6 **Hourly pay rate:** 20.86

**Annual salary of position:** 37,982 **Cost of benefits for position:** 51%

**Does position support a mandated program/grant?** Y **Name of program:** Child Support

**Source of funding for position:** 17 % County 17 % State 66 % Federal _____ % Other

**ɔurce of funding for benefits:** 17 % County 17 % State 66 % Federal _____ % Other

**Amount in current year's budget for this position:** 37982

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**
   Location, collection, enforcement duties associated with child support.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.** Provison of mandated services for child support.

3. **The funding available to fill the position from external sources.**
   See above, 66% federal funds, 17% state funds.

4. **The benefit to the County generated by this specific position.**
   Brings revenue into the county.

**ɜpartment Head Signature:** Vicki L Ingley, MSW **Date:** 6/18/08

Approved by the Ways and Means Committee on _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Human Services _____ Date: June 17, 2008

**Explanation of Grant**:

(Please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

The Department of Health requests permission to accept additional funding in the amount of $201,362.40 ($94,500 revenue was already budgeted under the respective account for FY 2008) for the Cancer Screening Services Program. At the time the 2008 County Budget was completed, we did not know that we would be receiving such a substantial increase in our funding. As a result, an amendment is necessary to reflect the actual appropriation and revenue amounts as per the approved contract with NYS DOH. The following adjustments should be made to the 2008 budget.

**Appropriations:** $

| | |
|---|---|
| A4071.402 - Mileage | $4,500 |
| A4071.405 - Conference | $1,500 |
| A4071.408 – General Supplies | $1,400 |
| A4071.409 – Fees | $126,501.40 |
| A4071.414 - Rent: Real Property | $1,000 |
| A4071.416 – Telephone | $400 |
| A4071.456 – Contractual Staff | $64,301 |
| A4071.462 – Advertising | $1,760 |

**Revenues:**

A10.3401.01 Cancer Services Grant $201,362.40

**FISCAL IMPACT**: Total grant award $295,862.40 ($94,500 already included in 08 budget)

Local county share: $-0-

State Grant? XXXXXX Revenue # A10.3401.01 $ 201,362.40

Federal Grant? _____ Revenue # _____ $ _____

If Federal, please list Federal Catalog of Federal Domestic Assistance (CFDA) number

This grant is XX renewal of existing grant-funded program or _____ new grant fund program.

Grant Fiscal Year – April 1, 2008 through March 31, 2009

Obligation of County after grant expires: NONE

Major benefits of accepting this grant are: To continue to provide cancer screening services to those individuals who are eligible through the program.

Department Head Signature _____

# Request to Fill Position

Date: 6/23/08 Committee of Jurisdiction: Human Services

I would like to fill the following position:

Title Confidential Secretary Department Health

Will any positions be eliminated? no If yes, which one? _____

This position is an:
Existing position? X Newly Created Position? ____ created by Resolution # _____

This position will be:
Full Time? X Part Time? ____ Permanent? ____ Temporary? ____

This position will be:
Non Union? ____ Union? ____ covered by the PEF bargaining unit.

Grade 2 Step ____ Hourly pay rate _____

Annual salary of position $25,091-$34,731 Cost of benefits for position 57.05% of hourly

Does this position support a mandated program/grant? no
Name of program/grant? ____

Source of funding for position?
64 % County 36% % State ____% Federal ____% Other

Amount in current years budget for this position _____

Reason for need to fill this position at this time?

I have seen a marked increase in the number of extra hours I am working since this position has been vacant. I need someone I can delegate to without having to micromanage.

Department Head Signature L Dallenyu

Date 6-23-08

06/17/03

**NOT APPROVED**

RECEIVED
JUL 15 2008
By

# WAYS & MEANS COMMITTEE

**July 14, 2008**

## Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: Truax)

## Others Present

K. Kruger, J. Margeson, B. Riehle, W. Tompkins, N. Ungermann

## Media Present

B. Quinn – Wellsville Daily Reporter

## Approval of Minutes

The June 18 and June 23, 2008 Ways & Means Committee minutes were approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried.

## Mowing of County Property

Legislator Karl Kruger stated that he was contacted by a Tim Vogel regarding the possibility of Mr. Vogel mowing and taking the hay off a County parcel on County Road 20 that adjoins his property. Committee members indicated that having the parcel mowed could benefit the County. A motion was made by Legislator Fanton, seconded by Legislator Pullen and carried to allow Mr. Vogel to mow and take the hay off this particular piece of property which is less than four acres. Mr. Margeson indicated that he would send Mr. Vogel a letter regarding the committee's decision.

## Audit

Committee members reviewed the July 14, 2008 audit of claims in the amount of $5,386,711.47 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Dibble and carried to forward the audit to the full Board for approval of payment.

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Fanton, seconded by Legislator Hall and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

NOT APPROVED

RECEIVED
JUL 18 2008
By

# WAYS & MEANS COMMITTEE

## July 16, 2008

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, D. Pullen, R. Truax, C. Crandall
(Absent: M. McCormick)

### Others Present

L. Ballengee, D. Burdick, R. Christman, T. Hull, K. Kruger, J. Margeson, B. Riehle, E. Ruckle, D. Russo, P. Schmelzer

### Social Services – Request to Fill Positions

At the June 23 Ways & Means Committee meeting, committee members authorized Social Services Commissioner Patricia Schmelzer to fill one position of Support Investigator (AFSCME, Grade 15), but indicated that any vacancies created as a result of filling from within would require additional approval to fill. Mrs. Schmelzer came to the committee today seeking approval to fill the additional vacancies that would be created.

A motion was made by Legislator Dibble, seconded by Legislator Fanton and carried to enter into executive session to discuss the employment history of a particular individual. Immediately following discussion, a motion was made by Legislator Fanton, seconded by Legislator Truax and carried to end the executive session and return to regular session.

A motion was made by Legislator Truax, seconded by Legislator Pullen and carried approving Mrs. Schmelzer's request to fill vacancies created as a result of filling the Support Investigator position from within. (Voting No: Fanton, Reynolds) ***Notify Human Resources***

Ways & Means Committee Chairman Brent Reynolds stated that we need to have a mindset to downsize as often as possible.

### Organizational Charts

Chairman Curtis Crandall stated that he would like to see all department heads include an organizational chart for their departments in their annual reports. A motion was made by Legislator Dibble, seconded by Legislator Fanton and carried to require department heads to include an organizational chart in their annual reports. ***Refer to Brenda Rigby Riehle to Notify Department Heads and Revise Annual Report Letter to Include Necessity of Organizational Chart***

### Departmental Audit

Legislator Brent Reynolds noted that the committee approved entering into an agreement with Altreya to provide an operational assessment of key Health Department processes, resource utilization and audit of financial/billing processes at their June 18 meeting. Mr. Reynolds suggested that the County might benefit from having a similar audit done in our Social Services Department.

REFERRALS FROM OTHER COMMITTEES:

**Personnel Committee**

County Clerk Robert Christman requested approval to fill an Index Clerk Position (AFSCME, Grade 6) in the Department of Motor Vehicles. Mr. Christman indicated that the index section is a team effort to provide a balanced return to the public for the direct payments they receive for services provided, and the County Clerk's Office could not sustain its New York State Constitutional duties without this position. The position is funded 100 percent with County dollars through County Clerk fees, additional Mortgage Tax and Auto Use Tax. The request was approved on a motion by Legislator Truax, seconded by Legislator Fanton and carried. ***Notify Human Resources***

Board of Elections Commissioners James Gallman and John Colligan requested a resolution transferring an amount not to exceed $10,000 to various accounts within A1450 (Board of Elections) from A1990.4 (Contingency). Personnel Committee Chairman William Hall indicated that the Board of Elections is incurring additional expenses associated with all of the things that must be done to become compliant with the new HAVA regulations. The request was approved on a motion by Legislator Truax, seconded by Legislator Hall and carried. ***Prepare Resolution***

Ways and Means Committee Chairman Brent Reynolds stated that he is appalled that the County is going to have to transport these machines back and forth to the polling stations for every election, and he would like us to investigate the possibility of leaving the machines with the towns that have facilities to store them. A motion was made by Legislator Reynolds, seconded by Legislator Truax and carried to have Chairman Crandall send a letter to Governor Paterson and other elected officials regarding this matter, and the huge burden it has become to counties. ***Refer to Chairman Crandall***

**Approval of Legislators' Expense Vouchers**

Committee members reviewed legislative expense vouchers for the period May 28 through June 23, 2008 as well as a few from the pervious period. A motion was made by Legislator Fanton, seconded by Legislator Hall and carried approving the vouchers for payment.

**Comprehensive Plan**

Chairman Crandall presented a draft resolution approving the Allegany County Comprehensive Plan. A motion was made by Legislator Dibble, seconded by Legislator Truax and carried to sponsor the resolution approving the Comprehensive Plan. Legislator Dibble suggested sending a thank you note to the Comprehensive Planning Committee. ***Prepare Resolution***

**Comprehensive Plan Implementation Group**

Committee members reviewed a draft resolution dissolving the County Comprehensive Planning Committee and creating the Comprehensive Plan Implementation Group. Chairman Crandall indicated that the group would be responsible for getting things going and for developing plans for educating municipalities and the public about the County Comprehensive Plan and developing strategies for its implementation. The Comprehensive Plan Implementation Group will consist of seven (7) members, and the Chairman of the Board will be responsible for making appointments to the Group. A motion was made by Legislator Truax, seconded by Legislator Hall and carried to sponsor the resolution. ***Prepare Resolution***

Chairman Crandall referred to a page in the Comprehensive Plan that talks about the future of the Plan noting that it calls for a committee to be created to look at amending and changing the plan to keep it alive. That committee is to be formed the following year after a new Board is elected. In 2011 another committee will be formed to review and plan and make necessary recommendations and updates. ***Refer to Clerk of the Board***

**Benefits for Firefighters and Emergency Responders**

Legislator William Hall informed the Ways and Means Committee that the Public Safety Committee voted to sponsor resolutions in support of Assembly Bill A10037-A and Senate Bill S3619-A as well as Assembly Bill A514 and Senate Bill S7647 regarding acts to amend the Volunteer Firefighters Benefit Law.

Legislator Hall stated that at the May 21 Ways & Means Committee meeting, a sub-committee was created to review some insurance options for Emergency Responders, and he wondered what the committee members' thoughts were on this subject. The following points, ideas, and thoughts were mentioned:

- The insurance would cost the County a minimum of $24,000.
- Some fire departments already have their own policies.
- Funding options – County, Individual Fire Departments, Workers' Compensation.
- Legal questions regarding how insurance would be structured.
- Officers representing the various fire departments as well as town officials should have input.
- Insurance should be up to the individual fire departments.
- Our taxes are too high, and if we continue to make exceptions, it drives the tax bill up.
- Our volunteers save us millions of dollars every year, and this would support their efforts.
- If the premiums were paid by Workers' Compensation, each town could pay their pro-rated share.

Legislator Brent Reynolds suggested that Legislator Hall talk to Jeff Luckey, Chairman of the Fire Advisory Board, to determine how many fire departments currently have insurance and how many might be interested in obtaining it, noting that some towns might not even be interested. Once we have determined interest, we can move forward with more detailed discussions.

**Adjournment**

There being no further business to come before the committee, a motion was made by Legislator Dibble, seconded by Legislator Fanton and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# Request to Fill Position Form

**Date:** July 8, 2008
**Committee of Jurisdiction:** Personnel

**Request to Fill:**
**Title of Position:** Index Clerk
**Dept.:** Allegany County Clerk

**Will any positions be eliminated?** None **If yes, which position(s):** N/A

**This position is an:**
Existing position? (YES) Newly Created Position? (NO) Created by Resolution #: N/A

**This position will be:**
Full Time? (YES) Part Time? (NO) Permanent? (YES) Temporary? (NO)

**This position will be:**
Non Union? _____ Union? (YES) covered by the AFCME bargaining unit.

**Grade:** 6 **Step:** 0 **hourly pay rate:** $12.97

**Annual salary of position:** $23605.40 **Cost of benefits for position:** $11802.70

**Does position support a mandated program/grant?** NO **Name of program:** N/A

**Source of funding for position:** 100% County Clerk 0 % State 0% Federal 0% Other

**Source of funding for benefits:** 100% County Clerk 0 % State 0 % Federal 0% Other

**Amount in current year's budget for this position:** 100% budgeted for 2008/2009

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**

**The index section is a team effort to provide a balanced return to the public for the direct payments they receive (in fees) for services provided.**

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**

**The County Clerk could not sustain its New York State Constitutional required duties**

3. **The funding available to fill the position from external sources.**

**All cost and benefits are funded through County Clerk fees, Additional Mortgage Tax and Auto Use Tax**

**Approved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

4. The benefit to the County generated by this specific position.

mpliance with the New York State regulations and statues

**Department Head Signature:**

_____ **Date:** July 9, 2009

**Approved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# MEMORANDUM OF EXPLANATION

**Intro No._____**
(Clerk's Use Only)

**COMMITTEE: Personnel** **DATE: July 14, 2008**

| | |
|---|---|
| Machine Programming for the Ballot Marking Device | |
| 25 hours of EMS ballot definition @$175 hr | $4375 |
| 5 hours of EMS programming @ $175 hr | $ 875 |
| Rental and Delivery of Machines estimates | |
| Pick up and return of rental truck | $ 210.60 |
| Truck rental ($300 per week | $ 600.00 |
| Insurance $250 @week x 2 weeks | $ 500.00 |
| Mileage estimate 460 miles X $.16 x 2 | $ 147.20 |
| Fuel (8 miles gal) x 57.5 gal x $5.25 gal x 2 | $ 603.75 |
| Total | $1850.96 |
| Extra Custodian pay | |
| @$12.00 hr. x estimate of 40 hours x 2 custodian | $960.00 |
| Tech Training | |
| @$12.00 hr x 16 hours = $192 x 6 custodians | $1152.00 |
| Mileage estimate | $ 200.00 |

**FISCAL IMPACT:** These are expenses court ordered for the implementation of HAVA Ballot Marking Devices for each polling place in the county. None of this money was budgeted in for 2008 as we did not have any idea we would need to provide for these services/training in 2008.

**FOR FURTHER INFORMATION REGARDING THIS MATTER, CONTACT:**
**Board of Elections – 268-9294 or 9295**

| | |
|---|---|
| James Gallman/John Colligan, Commissioners, Board of Elections | 268-9294 or 9295 |
| NAME AND DEPARTMENT | TELEPHONE NUMBER |

# RESOLUTION APPROVING THE ALLEGANY COUNTY COMPREHENSIVE PLAN

Offered by: Ways and Means Committee

**WHEREAS,** the proposed Allegany County Comprehensive Plan has undergone the appropriate environmental review, and

**WHEREAS**, the proposed Allegany County Comprehensive Plan has been referred to the county and regional planning boards as well as to the legislative bodies and to the planning boards of each municipality within Allegany County for review and recommendation, and

**WHEREAS**, upon proper notice being given a public hearing was held on June 23, 2008 with regard to the proposed Allegany County Comprehensive Plan, and

**WHEREAS**, there has been no public comment or objections noted to the proposed Allegany County Comprehensive Plan, and

**WHEREAS**, it appears that all appropriate legal steps leading up to the adoption of the proposed Allegany County Comprehensive Plan have been taken and that adoption of the proposed Allegany County Comprehensive Plan is in the best interest of the County, therefore, be it

**RESOLVED:**

1. That Allegany County does hereby adopt the proposed Allegany County Comprehensive Plan as its county comprehensive plan.

2. That the Clerk of the Board of Legislators is authorized and directed to file the county comprehensive plan in the office of the county clerk and file a copy of the same in the office of the county planning board, with the secretary of state, and with the clerk of each town and village within Allegany County.

**RESOLUTION DISSOLVING THE COUNTY COMPREHENSIVE PLAN COMMITTEE; CREATING THE COMPREHENSIVE PLAN IMPLEMENTATION GROUP**

Offered by: Ways and Means Committee

**WHEREAS,** the Comprehensive Plan Committee was charged with preparing the Allegany County Comprehensive Plan, and

**WHEREAS**, the work of that committee is now complete with the adoption of the County Comprehensive Plan, and

**WHEREAS**, the County Comprehensive Plan sets forth a number of goals for the future development of the County, and

**WHEREAS**, the proper implementation of the County Comprehensive Plan will require an ongoing concerted effort, therefore, be it

**RESOLVED:**

1. That the Comprehensive Plan Planning Committee is hereby dissolved.

2. That a new committee to be known as the Comprehensive Plan Implementation Group consisting of 7 members, all of whom are to be residents of Allegany County, is hereby created.

3. That Comprehensive Plan Implementation Group shall be responsible for developing plans for educating municipalities and the public about the County Comprehensive Plan and developing strategies for its implementation.

4. That the Chair of the Board of Legislators shall be responsible for making appointments to the committee.

**NOT APPROVED**

RECEIVED
JUL 31 2008
By

# WAYS & MEANS COMMITTEE

**July 28, 2008**

## Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, C. Crandall
(Absent: Pullen, Truax)

## Others Present

G. Benson, C. Brown, P. Gallmann, W. Goetschius, L. Haggstrom, K. Kruger, J. Luckey, J. Margeson, B. Riehle, D. Russo, K. Toot, N. Ungermann

## Approval of Minutes

The July 14, 2008, Ways & Means Committee minutes were approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried. A motion was made by Legislator Dibble, seconded by Legislator Fanton and carried to amend the first sentence on page two (2) of the July 16, 2008, Ways and Means Committee minutes by replacing the words "Department of Motor Vehicles" with "County Clerk's Office." The July 16 minutes were then approved as amended on a motion by Legislator Dibble, seconded by Legislator Fanton and carried.

## Proposed Resolutions

*Resolution Intro. No. 135-08* – A Resolution Approving Applications to the State Comptroller's Office in Connection with the Proposed Sewer District No. 1 and Water District No. 2.

Legislator Michael McCormick asked when the Comptroller might approve our application. County Administrator John Margeson indicated that it will depend on their workload, but he hopes it can be done in 90 to 120 days. A motion was made by Legislator Dibble, seconded by Legislator Hopkins and carried to sponsor the resolution. ***Prepare Resolution*** *(Resolution will come off the floor at the Board meeting this afternoon – July 28.)*

*Resolution Intro. No. 136-08* – A Resolution Approving Agreement Between the County of Allegany and the Allegany County Soil and Water Conservation District Concerning the Genesee River Hazard Mitigation Project.

Legislator William Dibble indicated that he wants to be sure that the County will be reimbursed for any money we put up front. Mr. Margeson indicated that the money has been approved, and he is confident it will not be a problem. A motion was made by Legislator Dibble, seconded by Legislator Hall and carried to sponsor the resolution. ***Prepare Resolution*** *(Resolution will come off the floor at the Board meeting this afternoon – July 28.)*

*Resolution Intro. No. 138-08* – A Resolution Requesting that Governor Paterson Disapprove Assembly Bill A11743 and Senate Bill S8699 as Detrimental to Law Enforcement and Public Safety.

Copies of the proposed bills were distributed to committee members. A motion was made by Legislator Dibble, seconded by Legislator Hopkins and carried to sponsor the resolution. ***Prepare Resolution*** *(Resolution will come off the floor at the Board meeting this afternoon – July 28.)*

*Resolution Intro. No. 139-08* – Urging State of New York to Modify the Law and Regulations so as to Assist the Development of Oil and Gas Resources in the State.

Committee members discussed the proposed resolution, and the potential for improving the County's economic condition was mentioned as one of the chief reasons for sponsoring this resolution. Committee members also briefly discussed a hearing that was recently held in Whitesville regarding well spacing issues and some of the concerns that were raised at that meeting. A motion was made by Legislator Dibble, seconded by Legislator Fanton and carried to sponsor the resolution. ***Prepare Resolution*** *(Resolution will come off the floor at the Board meeting this afternoon – July 28.)*

REFERRALS FROM OTHER COMMITTEES:

**Public Safety Committee**

Office of Emergency Services Director John Tucker requested a resolution accepting donations totaling $202.48 from the United Way (payroll deductions). The funds should be appropriated to A3640.422 (Emergency Services – Gas & Oil) with a like sum placed in revenue account A02.1589.02. The request was approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried. ***Prepare Resolution***

The Public Safety Committee requested the Ways & Means Committee to co-sponsor a resolution accepting a $1,700,475.96 grant from New York State under the FY07 Public Safety Interoperable Communications (PSIC) Grant Program. Acceptance of the grant requires a non-federal cash or in-kind match of $423,118.99. The total project cost is $2,123,594.80, and funding for the grant is provided by the National Telecommunications and Information Administration (NTIA), in consultation with the Department of Homeland Security.

Public Safety Committee Chairman William Dibble suggested the committee might want to table the proposed resolution until the County identifies a source for the $423,118.99 required match. A motion was made by Legislator Dibble, seconded by Legislator McCormick and later withdrawn to table consideration of the resolution. County Administrator and Budget Officer John Margeson asked Russ Hall, 911 Coordinator, a few questions about the grant guidelines and specifically wondered if employees would accumulate enough hours to account for 20 percent of the required match. Mr. Hall indicated that he did not believe they would be able to account for an entire 20 percent. Board Chairman Curtis Crandall indicated that he received correspondence from the Fire Advisory Board Chairman Jeff Luckey indicating that the Fire Advisory Board voted unanimously to support the federal grant through the Homeland Security Office to upgrade our County's radio communication system. Chairman Crandall commented that he would hate to see us delay accepting the grant so long that we jeopardize funding. A motion was made by Legislator Dibble, seconded by Legislator Hall and carried to sponsor the resolution with the understanding that final consideration and approval of the resolution will be contingent on identifying a source for the $423,118.99 match. ***Prepare Resolution***

Sheriff William Tompkins requested approval to fill one position of Correction Officer and one position of Corrections Sergeant in the Sheriff's Department contingent on the approval of Resolution Intro. No. 132-08 which will be considered at the Board meeting this afternoon.

A motion was made by Legislator Fanton, seconded by Legislator Dibble and carried to enter into attorney/client session. Following discussion a motion was made by Legislator Fanton, seconded by Legislator Hopkins and carried to end the attorney/client session and return to regular session.

The Sheriff's request was approved on a motion by Legislator Dibble, seconded by Legislator Hopkins and carried. ***Notify Human Resources***

## Human Services Committee

Office for the Aging Director Kimberley Toot requested a resolution to enter into a contract with Prestige Services, Inc. to provide meals for the Nutrition Program. The bid from Prestige Services is for two years: 2009 - $3.58/meal, 2010 - $3.72/meal. The request was approved on a motion by Legislator Dibble, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

Ms. Toot requested a resolution to increase the petty cash fund from $75 to $200. The last time the petty cash fund was increased for the Office for the Aging was in 1989 by Resolution No. 192-89. The request was approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried. ***Prepare Resolution***

Ms. Toot also requested a resolution accepting and appropriating additional funding in the amount of $62,456 from Office for the Aging state and federal grants. The funds should be appropriated as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Legislator Dibble, seconded by Legislator Hall and carried. ***Prepare Resolution***

## Audit

Committee members reviewed the July 28, 2008 audit of claims in the amount of $1,580,482.95 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Hall and carried to forward the audit to the full Board for approval of payment.

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Hall, seconded by Legislator Dibble and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

NEW YORK STATE
DEPARTMENT OF
ENVIRONMENTAL CONSERVATION

# Stratigraphic Section, SW New York State

**Stratigraphic Section of Southwestern New York State**

| Period | | Group | Unit | | Lithology |
|---|---|---|---|---|---|
| Penn. | | Pottsville | Olean | | Quartz pebble conglomerate & sandstone, quartz pebble, conglomerate, sandstone & minor shale. |
| Miss. | | Pocono | Knapp | | |
| Dev. | upper | Conewango | | | Shale & sandstone, scattered conglomerates. |
| | | Conneaut | Chadakoin | | Shale & siltstone, scattered conglomerates. |
| | | Canadaway | Undifferentiated[1] | O G O G | Shale & siltstone Minor sandstone |
| | | | Perrysburg[2] | O G O G | Shale & siltstone Minor sandstone |
| | | West Falls | Java<br>Nunda<br>Rhinestreet | <br><br>G | Shale & siltstone<br><br>Argillaceous limestone |
| | | Sonyea | Middlesex | G | Shale & siltstone |
| | | Genesee | | | Shale with minor siltstone & limestone |
| | Middle | | Tully | G | Limestone with minor siltstone & sandstone. |
| | | Hamilton | Moscow<br>Ludlowville<br>Skaneateles<br>Marcellus | <br><br><br>G | Shale with minor sandstone & conglomerate. |
| | | | Onondaga | O G | Limestone |
| | Lower | Tristates | Oriskany | G | Sandstone |
| | | Helderberg | Manilius<br>Rondout | | Limestone & dolostone |
| | Upper | | Akron | O G | Dolostone |
| | | Salina | Camillus<br>Syracuse<br>Vernon | S<br><br>S | Shale, siltstone,<br><br>anhydrite & halite |

| | | | | | |
|---|---|---|---|---|---|
| Sil. | | Lockport | Lockport | G | Limestone & dolostone |
| | | Clinton | Rochester<br>Irondequoit | | Shale & sandstone |
| | Lower | | Sodus<br>Reynales<br>Thorold | | Limestone & dolostone |
| | | Medina | Grimsby<br>Whirlpool | G<br>G | Sandstone & shale<br>Quartz sandstone |
| Ord. | Upper | | Queenston<br>Oswego<br>Lorraine<br>Utica | G<br><br>G | Shale & siltstone<br><br>with minor sandstone |
| | Middle | Trenton -<br>Black River | Trenton<br>Black River | G | Limestone and minor dolostone. |
| | Lower | Beekmantown | Tribes Hill<br>Chuctanunda | | Limestone |
| Camb. | Upper | | Little Falls<br>Galway (Theresa)<br>Potsdam | G<br><br>G | Quartz sandstone & dolostone;<br>sandstone &<br>sandy dolomite;<br>conglomerate base |
| PreCamb. | | | Gneiss, Marble,<br>Quartzite, etc... | | Metamorphic &<br>igneous rocks |

# MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Public Safety

DATE: 7/09/08

The Office of Emergency Services requests a resolution to accept donations totaling $202.48 from the United Way (payroll deductions).

FISCAL IMPACT:$202.48 in revenue.

For further information regarding this matter, contact:

| John Tucker, Office of Emerg. Services | 585-268-7658 |
|---|---|
| Name and Department | Telephone Number |

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's use only)

Committee of Jurisdiction: ___Public Safety_____ Date: 7/09/08

**Explanation of Grant**:
(please attach award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

Donations totaling $202.48 have been received by the Office of Emergency Services from United Way (payroll deductions) as follows; Steve Brown $52.00, Tim Dunham $104.00 and Randy Harms $52.00.

**FISCAL IMPACT**: Total grant: $202.48

Local county share: _____=0=

Local Revenue # A3640.1589.02

State Grant? ___ Revenue # _____ $ _____

Federal Grant? ___ Revenue # _____ $ _____

if Federal, please list Federal Catalog of Federal Domestic Assistance
(CFDA) number _____-_____

Appropriation breakdown? # A3640.422 (Gas & Oil) $202.48
# _____ $_____
# _____ $_____

Please contact County Treasurer for new account numbers for any new grants.

For further information regarding this matter please contact; John Tucker, Office of Emergency Services

# Allegany County Fire Advisory Board

Chairman Crandell

At our last meeting of the Fire Advisory 7-24-08 a motion was made to support the federal grant though the Homeland Security Office to upgrade our county's radio Communication System. This vote was unanimous in favor of this motion. It was discussed that this would help primarily in the areas of simenol broadcasts as well as interoperability of the various agencies that provide emergency service to this county.

Chairman

Jeff Luckey.

7-21-08

FILED WITH THE
BOARD OF LEGISLATORS
ALLEGANY COUNTY
Brenda Rigby Richle
CLERK OF THE BOARD OF LEGISLATORS
DATED: July 28, 2008

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's use only)

Committee of Jurisdiction: Public Safety Date: 7/16/08

**Explanation of Grant**:
(please attach award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)
Homeland Security Grant for Interoperable Emergency Communications

**FISCAL IMPACT**: Total grant: $2,123,594.80 (Project Total)

Local county share: $423,118.99 (cash or in-kind services)

State Grant? ___ Revenue # _____ $ _____

Federal Grant? ___ Revenue # _____ ($ 1,700,475.96)

if Federal, please list Federal Catalog of Federal Domestic Assistance
(CFDA) number _____-_____

Appropriation breakdown? # _____ $_____
# _____ $_____
# _____ $_____

Please contact County Treasurer for new account numbers for any new grants.

For further information regarding this matter please contact:

_____

July 1, 2008

Honorable Curtis Crandall
Chairman Allegany County Board of Legislators
7 Court Street
Belmont, New York, 14813

Dear Mr. Crandall:

We are pleased to announce that New York State is awarding Allegany County $1,700,475.96 under the FY07 Public Safety Interoperable Communications (PSIC) Grant Program. Based on our calculations of your application, the grant will require a non-federal cash or in-kind match of $423,118.99. Funding for this grant is provided by the National Telecommunications and Information Administration (NTIA), in consultation with the Department of Homeland Security (DHS).

We request your designated Point of Contact, Mr. Russ Hall, contact Eric Abramson in the Office of Homeland Security's (OHS) Contract Unit at 518-485-7241 by July 10, 2008 to initiate the contracting process.

All funds must be spent no later than September 30, 2010 and the grant guidance indicates that no extensions will be granted.

Compliance with federal environmental and historic preservation review requirements is required per the PSIC Grant Guidance and Application Kit. For each approved PSIC investment, grantees must provide the information requested in the Statement of Work (SOW) subsection of Information Bulletin (IB) No. 271, Environmental Planning and Historic Preservation Requirements for Grants (dated Dec. 5, 2007, enclosed).

If the Office for Technology or OHS can be of assistance in implementing this grant, please do not hesitate to contact us. We look forward to working with you in executing this program.

Sincerely,

Melodie

Melodie Mayberry-Stewart

Dr. Melodie Mayberry-Stewart
Chief Information Officer and
Director of Office for Technology

David Sheppard

F. David Sheppard
Director
Office of Homeland Security

Enclosure

# *MEMORANDUM OF EXPLANATION*

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Public Safety DATE: 07/16/2008

There presently exists a vacant Deputy Sheriff position within the Sheriff's Office created by retirement. I am requesting that this vacant position be abolished and that a new position of Correction Officer be created in its place.

FISCAL IMPACT:

Substantial savings in training costs

For further information regarding this matter, contact:

Sheriff William R. Tompkins - Allegany County Sheriff's Office 585.268.9200

# Request to Fill Position Form

**Date:** ____07/16/2008__ **Committee of Jurisdiction:** ____Public Safety_____

**uest to Fill: Title of Position:** ___Correction Officer_____ **Dept.:** ___Sheriff's Office__

**Will any positions be eliminated?** _Yes____ **If yes, which position(s):** ___Deputy Sheriff_____

**This position is an:** Deputy Sheriff Corrections Officer
Existing position? __x____ Newly Created Position? __x____ Created by Resolution #: _____

**This position will be:**
Full Time? _____x_ Part Time? _____ Permanent? _____ Temporary? _____

**This position will be:**
Non Union? _____ Union? ___x___ covered by the _Council 82_ bargaining unit.

**Grade:** _C O__ **Step:** -0-__ **Hourly pay rate:** __$15.98_

**Annual salary of position:** $33,234.____ **Cost of benefits for position:** __51.27%=$17039.

**Does position support a mandated program/grant?** Yes__ **Name of program: Commission of Corrections**

**Source of funding for position:** **100**___% County _____% State _____% Federal _____% Other

**ource of funding for benefits:** _100_____% County _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** ___$41,881.20____

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

**1. The specific duties that cannot be accomplished by another employee.**

**2. The goals your organization will not be able to accomplish as a result of not filling this position.**

**Replace retiring Deputy Sheriff with Corrections Officer**

**3. The funding available to fill the position from external sources.**

**. The benefit to the County generated by this specific position.**

**artment Head Signature:** _____ **Date:** _____

**pproved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# *MEMORANDUM OF EXPLANATION*

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Public Safety DATE: 07/16/2008

There is a current vacancy in the Civil Division for a Civil Deputy due to a recent transfer of a Deputy who held that position.

I am assigning the Civil responsibilities to an existing C-line Sergeant which creates an opening on that shift for a Sergeant. I would like to fill that vacancy with a Corrections Sergeant as that will be the primary responsibilities of that supervisory post.

FISCAL IMPACT:

Net savings

For further information regarding this matter, contact:

Sheriff William R. Tompkins - Allegany County Sheriff's Office 585.268.9200

# Request to Fill Position Form

**Date:** ___07/16/08_____ **Committee of Jurisdiction:** ____Public Safety_____

**Request to Fill: Title of Position:** Corrections Sergeant_____ **Dept.:** ___Sheriff's –Jail __

**Will any positions be eliminated?** _No_____ **If yes, which position(s):** _____

**This position is an:**
Existing position? _____ Newly Created Position? __X____ Created by Resolution #: _____

**This position will be:**
Full Time? __X____ Part Time? _____ Permanent? _____ Temporary? _____

**This position will be:**
Non Union? _____ Union? __X Covered by the AFSCME Council 82_____ bargaining unit.

**Grade:** Sergeant _____**Step:** _-0-_____ **Hourly pay rate:** _$17.65_____

**Annual salary of position:** $36,714._____ **Cost of benefits for position:** 51.27% = $18,823___

**Does position support a mandated program/grant?** Yes__ **Name of program: Commission of Corrections**

**Source of funding for position:** **100**___% County _____% State _____% Federal _____% Other

**Source of funding for benefits:** _100_____% County _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** ___$41,881.20____

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**

   **Moving Deputy Sergeant from Jail to Civil/Sex Offender Duties resulting in Sergeant Supervisor opening to be filled with a Corrections Sergeant**

3. **The funding available to fill the position from external sources.**

4. **The benefit to the County generated by this specific position.**

**Department Head Signature:** _____ **Date:** _____

**Approved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# MEMORANDUM OF EXPLANATION

**Intro. No.**_____
(Clerk's use only)

**COMMITTEE:** **Human Services** **DATE:** **07/16/08**

The Allegany County Office for the Aging requests permission to enter into a contract with Prestige Services, Inc. to provide meals for the nutrition program.

The bid from Prestige Services is for 2 years.

01/01/09-12/31/09 $3.58 per meal
01/01/10-12/31/10 $3.72 per meal

**FISCAL IMPACT: Increase of $24,070.00 in 2009 OFA budget.**

**For further information regarding this matter, contact:**

**Kimberley Toot, Director Office for the Aging**

268-9390
Telephone

# MEMORANDUM OF EXPLANATION

**Intro. No.**_____
(Clerk's use only)

**COMMITTEE:** Human Services

**DATE:** July 16, 2008

The Allegany County Office for the Aging requests a resolution to increase the Petty Cash fund from $75.00 to $200.00. The last time the Petty Cash fund was increased for the Office for the Aging was in 1989.

FISCAL IMPACT: None. Will use money in General supplies already budgeted.

**For further information regarding this matter, contact:**

Kim Toot, Office for the Aging
Name and Department

268-9390
Telephone

# MEMORANDUM OF EXPLANATION
## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's use only)

Committee of Jurisdiction: Human Services Date: July 16, 2008

**Explanation of Grant**:
(Please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)
Resolution to finalize revenues and appropriations from Office for the Aging State & Federal grants. Please appropriate funding as follows:

**Appropriations ($62,456)**

| | |
|---|---|
| A6773.402 Mileage | $ 716.00 |
| A6776.402 Mileage | $ 2,027.00 |
| A6776.408 General Supplies | $ 1,000.00 |
| A6776.419 Printing | $ 1,500.00 |
| A6777.474 Subcontractor | $ 4,500.00 |
| A6778.402 Mileage | $ 1,133.00 |
| A6778.409 Fees | $ 1,000.00 |
| A6779.402 Mileage | $ 6,000.00 |
| A6779.408 General Supplies | $ 1,076.00 |
| A6779.422 Gas/Oil | $10,000.00 |
| A6779.474 Caterer | $23,800.00 |
| A6779.475 Subcontractor | $ 2,800.00 |
| A6781.402 Mileage | $ 649.00 |
| A6786.409 Fees | $ 700.00 |
| A6786.474 Home Care | $ 5,555.00 |

**Revenues ($62,456)**

| | |
|---|---|
| A 09 2801.40 HEAP | $ 4,500.00 |
| A 10 3772.00 EISEP | $ 2,133.00 |
| A 10 3772.01 SNAP | $ 43,676.00 |
| A 10 3772.03 CSE | $ 4,527.00 |
| A 11 4772.01 III-B | $ 716.00 |
| A 11 4772.05 TITLE VII | $ 649.00 |
| A 11 4772.10 III-E | $ 6,255.00 |

**FISCAL IMPACT**: Total grants: $62,456.00
Local county share: $ 0

| | (CFDA) Numbers |
|---|---|
| Federal Grant? Y ($716) | 93.044 |
| Federal Grant? Y ($649) | 93.042 |
| Federal Grant? Y ($6,255) | 93.052 |

This grant is X renewal of existing grant funded program or _____ new grant fund program.
Grant Fiscal Year- 01/01/08-12/31/08 & 04/01/08-03/31/08

Obligation of County after grant expires: None

Major benefits of accepting this grant are: Increased federal & state appropriations of already accepted grants.

Department Head Signature _____

**NOT APPROVED**

RECEIVED
AUG 13 2008
By

## WAYS & MEANS COMMITTEE

**August 11, 2008**

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: Truax)

**Others Present**

D. Burdick, K. Kruger, J. Margeson, B. Riehle, T. Ross, D. Russo, W. Tompkins

**Approval of Minutes**

The July 28, 2008, Ways & Means Committee minutes were approved on a motion by Legislator Dibble, seconded by Legislator Hall and carried.

REFERRALS FROM OTHER COMMITTEES:

**Public Safety Committee**

Resolutions contingent on Ways and Means approval were requested at the July 9 Public Safety Committee meeting to support the following:

Assembly Bill A10037A and Senate Bill S3619-A – An act to amend the volunteer firefighters benefit law and the volunteer ambulance workers benefit law, in relation to medical assistance rendered by firefighters and EMS personnel while such workers are off duty or outside their jurisdiction or area of responsibility. A motion was made by Legislator Dibble, seconded by Legislator Hopkins and carried to sponsor a resolution in support of the bills. ***Prepare Resolution***

Assembly Bill A514 and Senate Bill S7647 – An act to amend the volunteer firefights benefit law, in relation to providing for temporary payments of benefits pending final determination of claim. A motion was made by Legislator Dibble, seconded by Legislator Hopkins and carried to sponsor a resolution in support of the bills. ***Prepare Resolution***

Approval of Local Enhanced Wireless 911 Grant Program Agreement with the New York State Department of State; Authorizing Appropriate County Official to Execute Agreement; and Appropriation of Funds. Allegany County is eligible to apply for reimbursement of certain costs associated with the provision of 911 services. Our allocation from the 2007-2008 budget for costs incurred from April 1, 2007 through March 31, 2010 is $28,501. The funds should be appropriated to A3510 (Fire E-911) with a like sum placed in revenue account A10.3389.3116 (Sheriff – NYS 911 Wireless) A motion was made by Legislator Hall, seconded by Legislator Dibble and carried to sponsor the resolution. ***Prepare Resolution***

**Transfer of Funds**

Clerk of the Board Brenda Rigby Riehle requested a resolution to transfer $20,000 from account CS1933.431 (Risk Retention, Claims Approved by Supreme Court) to account CS1937.435 (Risk Retention, Professional Services) to cover estimated expenses through the end of the year for a larger than anticipated volume of claims for professional services. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Dibble and carried. ***Prepare Resolution***

## Audit

Committee members reviewed the August 11, 2008 audit of claims in the amount of $4,125,084.41 (including prepaid bills). A motion was made by Legislator Hall, seconded by Legislator Dibble and carried to forward the audit to the full Board for approval of payment.

## Executive Session

A motion was made by Legislator Dibble, seconded by Legislator Hall and carried to enter into executive session to discuss the proposed acquisition of real property. Immediately following discussion, a motion was made by Legislator Fanton, seconded by Legislator Dibble and carried to end the executive session and return to regular session.

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Hall, seconded by Legislator McCormick and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means DATE: July 25, 2008

A resolution is requested to transfer $20,000 from Account CS1933.431 (Risk Retention, Claims Approved by Supreme Court) to Account CS1937.435 (Risk Retention, Professional Services) to cover estimated expenses through the end of the year for a larger than anticipated volume of claims for professional services.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Brenda Rigby Riehle, Clerk of the Board
Name and Department

X9220
Telephone Number

# MEMORANDUM OF EXPLANATION

Intro. No._____
(Clerk's Use Only)

COMMITTEE: Public Safety

DATE: August 6, 2008

Request a resolution approving the Local Enhanced Wireless 911 Grant Program Agreement with the NYS Department of State and appropriation of funds in revenue account A10.3389.3116.

Pursuant to Article 6-A of the County Law of the State of New York and the appropriation of funds for the Wireless 911 Program in the 2007-2008 State Budget, the Department of State has determined that Allegany County is eligible to apply for reimbursement of certain costs associated with the provision of Wireless 911 services.

FISCAL IMPACT: $28,501.00 in revenue

For further information regarding this matter, contact:

Paul Gallmann/ Russ Hall, Fire Service ext 9244
Name and Department Telephone Number

NOT APPROVED

# WAYS & MEANS COMMITTEE

## August 20, 2008

RECEIVED
AUG 27 2008
By

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, M. McCormick, D. Pullen, R. Truax, C. Crandall
(Absent: D. Fanton, W. Hall)

### Others Present

R. Baker, L. Ballengee, D. Burdick, J. Foels, W. Goetschius, B. Hildreth, J. Margeson, L. Meissner, B. Riehle, E. Ruckle, D. Russo, K. Toot, R. Wigg, G. Wilde

### Approval of Minutes

The August 11, 20008 Ways & Means Committee minutes were approved on a motion by Legislator Truax, seconded by Legislator Dibble and carried.

### Libraries

Ristiina Wigg, Executive Director for the Southern Tier Library System, distributed information regarding the libraries in Allegany County as well as a letter from the Allegany County Library Directors Association asking that the Board consider providing $100,000 to libraries in 2009. Ms. Wigg explained how the Southern Tier Library System works with Allegany County libraries to provide support and shared services.

Ms. Wigg introduced four people from our local libraries: Brian Hildreth, Director of the David A. Howe Public Library in Wellsville; Roxanne Baker, Director of the Wide Awake Club Library in Fillmore; Gene Wilde, Trustee for the Board of the Cuba Circulating Library; and Lana Meissner, Director of the Box of Books Library in Alfred. Each representative briefly explained the services they provide and the people they serve ranging from toddlers to senior citizens. Mr. Hildreth specifically noted how people turn to libraries when economic times are down, and the important role libraries have in the community. Ms. Baker mentioned all of the resources that many citizens wouldn't be able to tap into without their local libraries such as high speed internet, computer classes, copying, faxing and many other services used on a daily basis. Mr. Wilde indicated that he is struck by the large number and variety of people you see at the library, noting that a library is really the center of the community. Ms. Meissner stressed that people are equal at the library, and everyone is eligible for the same services. Ms. Meissner focused on the expenses associated with running a library and the cost of services provided. Ms. Meissner asked that the Board consider reinstating funding to the libraries. County Administrator and Budget Officer John Margeson confirmed that Allegany County used to appropriate approximately $1,000 per library in Allegany County prior to 2003. The representatives from the libraries answered a few questions from committee members. It was noted that libraries obtain their operating revenue from school taxes, donations from civic organizations, endowments, book sales and bake sales, and they are constantly seeking grant funding. Ms. Meissner reiterated that she hopes the Board will consider an appropriation in the amount of $100,000, but noted that the libraries would be thankful for any amount.

### Development Update

Development Director John Foels stated that the IDA (Industrial Development Agency) closed on the purchase of the Crossroads Building from Houghton College on August 14, and he thanked

Houghton for their efforts. Mr. Foels indicated that he would be attending a wind power summit in Cattaraugus County with the Chairman, and they will be sharing their experiences with our wind park. Mr. Foels stated that they hope to close on the wind park project in Rushford and Centerville by the end of the year, and construction is scheduled to begin in the spring of 2009. The potential revenue still needs to be negotiated, but traditionally a large portion of the revenue goes to the towns. The taxing entities include Rushford and Centerville, the County, and the school districts. Mr. Foels complimented the work of Noble Energy, noting that they are exceptional about working with the towns and you do not see the opposition you see in some areas.

**Resolutions from Other Entities**

Committee members reviewed the following Resolutions:

***2008 NYSAC Legislative Conference, Resolution #01*** – Resolution Calling on the Governor and State Legislature to End the Practice of Passing Costs for State Programs to County Government and our Property Taxpayers

***Ontario County Draft Resolution Dated August 13, 2008*** – Recommendations for Responsible New York State Budget Corrections

Budget Committee Chairman Theodore Hopkins stated that the Budget Committee also reviewed the resolutions, and they requested the Ways and Means Committee to sponsor a resolution supporting the NYSAC resolution. A motion was made by Legislator Truax, seconded by Legislator Dibble and carried to sponsor a resolution in support of the NYSAC resolution. Legislator Michael McCormick noted that we would want to correct the Governor's name in the resolution to reflect that David Paterson is now the Governor of New York State. ***Prepare Resolution***

Legislator Dibble suggested that we refer the Ontario County resolution to the County Attorney for review, and to wait and see what the Inter-County Association plans to do before we pass a similar resolution. Mr. Dibble indicated that the President of the Inter-County Association plans to send a letter to the Governor regarding budget issues, and he will forward a copy to us. No further action was taken at this time.

REFERRALS FROM OTHER COMMITTEES:

**Budget Committee**

The Budget Committee recommends that the Ways & Means Committee sponsor a resolution setting the Legislators' mileage reimbursement rate at an amount not to exceed 50.5 cents per mile effective immediately upon passage of the necessary resolution. After a brief discussion, committee members decided not to take any action at this time.

**Approval of Legislators' Expense Vouchers**

Committee members reviewed legislative expense vouchers for the period June 24 through July 28, 2008 as well as a few from the pervious period. A motion was made by Legislator McCormick, seconded by Legislator Truax and carried approving the vouchers for payment.

## Old Angelica School

Legislator David Pullen informed committee members that there will be a meeting in the old Angelica School at 7 p.m. on Monday, August 25, where Fleurette Pelletier will discuss her plans to create a 44-bed inn, hospitality center, cultural center and conference area in the school.

## NYS Public Safety Interoperable Communications Grant

Public Safety Committee Chairman William Dibble indicated that the Public Safety Committee met jointly with the Ways and Means Committee earlier today to discuss the NYS Public Safety Interoperable Communications Grant in the amount of $1,700,475.96, and to discuss options for obtaining the required County match of $423,118.99. Mr. Dibble briefly talked about the need to go after non-federal grant money to help cover the County's match.

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Dibble, seconded by Legislator Pullen and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

NOT APPROVED

RECEIVED
AUG 27 2008
By

## WAYS & MEANS COMMITTEE

**August 25, 2008**

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: Truax)

**Others Present**

D. Aumick, K. Kruger, J. Margeson, B. Riehle, T. Ross, D. Russo, E. Ruckle, N. Ungermann

REFERRALS FROM OTHER COMMITTEES:

**Human Services Committee**

Office for the Aging Director Kimberley Toot requested a resolution accepting $5,010 in donations. The Wellsville Lions Club Donated $510 for the Meal-On-Wheels Program and those funds should be appropriated to A6779.474 (OFA-SNAP – Contractual) with a like sum placed in revenue account A09.2801.36 (Interfund Revenues – OFA-SNAP). The Allegany Senior Foundation donated $4,500 to provide Personal Emergency Response Systems (Lifelines) to low-income elderly persons in need of this service, and those funds should be appropriated to A6776.409 (OFA-Community Service for Elderly – Fees) with a like sum placed in revenue account A02.1972.09 (Departmental Income-OFA-Community Service for Elderly). The request was approved on a motion by Legislator Dibble, seconded by Legislator Hall and carried. ***Prepare Resolution***

Mrs. Toot also requested a resolution accepting an increase of $13,142 in HIICAP funding which should be appropriated to A6782 (PFA-HIICA) as summarized on the attached Memorandum of Explanation with a like sum placed in revenue account A11.4772.06 (Federal Aid – OFA Health Ins., Info., Couns., & Asst.). The request was approved on a motion by Legislator Dibble, seconded by Legislator Pullen and carried. ***Prepare Resolution***

The Human Services Committee requested that the Ways & Means Committee co-sponsor a resolution in support of NYSAC's resolution urging the Governor and State Legislature to remove counties from the fiscal and programmatic responsibility of the Preschool Special Education Program. The request was approved on a motion by Legislator Dibble, seconded by Legislator Hall and carried. ***Prepare Resolution***

Committee members discussed the Preschool Special Education Program. The County pays about 40 percent of the program; however, we do not have any control over it. Only about 70 children in the County are served by this program, and the County's share is projected at $1.2 million for 2009. State reimbursement to public schools is much higher than what we receive for this program. Committee members asserted that the program should be funded through the State Education Department.

**Public Safety Committee**

Sheriff William Tompkins requested approval to fill a part-time position of E-911 Enumerator (Section IV, Salary $10/hr.) contingent on the passage of Resolution Intro. No. 150-08 this afternoon. Legislator William Hall questioned the necessity of the position and asked if the position will remedy the problems that would result if someone is misclassified or receives a wrong number. Committee members briefly discussed the duties associated with the position and how the position will alleviate

certain problems that have been arising. Legislator Michael McCormick asked why the position is under the Sheriff's Office and suggested that it might be more appropriate to have the position fall under the Real Property Tax Office. Legislator Dwight Fanton stated that the Enumerator performs a 911 function. A motion was made by Legislator Dibble, seconded by Legislator Fanton approving the filling of a part-time E-911 Enumerator contingent on the passage of Resolution Intro. No. 150-08. (Voting No: Hopkins, Pullen). ***Notify Human Resources***

## Audit

Committee members reviewed the August 25, 2008 audit of claims in the amount of $3,091,595.25 (including prepaid bills). A motion was made by Legislator Hall, seconded by Legislator Fanton and carried to forward the audit to the full Board for approval of payment.

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Fanton, seconded by Legislator Hall and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# MEMORANDUM OF EXPLANATION

**Intro. No.**_____
(Clerk's use only)

**COMMITTEE:** **Human Services** **DATE:** **August 20, 2008**

**The Office for the Aging requests a resolution to accept $5,010.00 in donations. $510.00 from the Wellsville Lions club for the Meals-On-Wheels Program and $4,500.00 from the Allegany Senior Foundation to provide Personal Emergency Response Systems (Lifelines) to low-income elderly persons in need of this service.**

Increase Expenditure Account #

| | |
|---|---|
| A6776.409 Fees | $4,500.00 |
| A6779.474 Subcontractor | $ 510.00 |

Increase Revenue Account #

| | |
|---|---|
| A 02 1972.09 Contribution | $4,500.00 |
| A 09 2801.36 Contribution | $ 510.00 |

**FISCAL IMPACT: Increase contributions.**

**For further information regarding this matter, contact:**

| | |
|---|---|
| Kim Toot, Director Office for the Aging | (585) 268-9390 |
| Name and Department | Telephone |

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Human Services Date: August 20, 2008

**Explanation of Grant**:
(Please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

The Allegany County Office for the Aging requests a resolution to accept an increase of $13,142.00 in HIICAP funding. Please appropriate funding as follows:

Appropriations ($13,142)

| | | |
|---|---|---|
| A 6782.201 | Office Equipment | $3,675 |
| A6782.402 | Mileage | $2,067 |
| A6782.405 | Conference Exp | $ 650 |
| A6782.408 | General Supplies | $1,400 |
| A6782.409 | Fees | $1,350 |
| A6782.416 | Telephone | $ 450 |
| A6782.419 | Printing | $ 650 |
| A6782.424 | Ads | $2,300 |
| | | $8,867 |
| A6782.806 | Health Insurance | $ 600 |

Revenues ($13,142)

| | | |
|---|---|---|
| A 11 4772.06 | HIICAP | $13,142 |

**FISCAL IMPACT**: Total grant: $13,142
Local county share: $ 0

Federal Grant? Yes

| | | (CFDA) Numbers |
|---|---|---|
| Revenue # A 11 4772.06 | $13,142 | 93-779 |

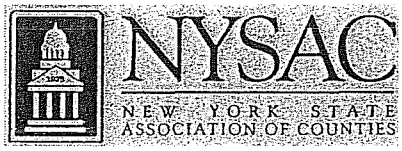
This grant is X renewal of existing grant funded program or ____ new grant fund program.

Grant Fiscal Year- 04/01/08-03/31/09

Obligation of County after grant expires: None

Major benefits of accepting this grant are: Increased federal appropriation of already accepted grant.

Department Head Signature _____




**2008 NYSAC Legislative Conference**
**Standing Committee on Children with Special Needs**
**Resolution #01**

## RESOLUTION URGING THE GOVERNOR AND STATE LEGISLATURE TO REMOVE COUNTIES FROM THE FISCAL AND PROGRAMMATIC RESPONSIBILITY OF THE PRESCHOOL SPECIAL EDUCATION PROGRAM

**WHEREAS,** Chapter 23 of the Laws of 1989 established the Preschool Program for Children with Handicapping Conditions-Educational Program as 4410 of the Education Law; and

**WHEREAS,** this law included a provision to reduce the county fiscal liability to 25 percent by the 1993-94 school year; and

**WHEREAS,** succeeding statutes, beginning with the Deficit Reduction Act of 1990, have reneged on State statutory assurances of increased State fiscal participation in the program and the state has consistently resorted to balancing the State Budget by decreasing the State's portion of the program costs; and

**WHEREAS,** this mandated program has grown exponentially in costs, from $96 million in 1989 to over $1 billion in 2006-07, of which the county share was $450 million; and

**WHEREAS,** the federal and state law places responsibility for the program with the educational system and gives decision-making authority to school districts; and

**WHEREAS,** the financial burden for programmatic decisions falls on counties rather than on school districts; and

**WHEREAS,** the Governor and State Legislature last year recognized the need to reform the Preschool Special Education Program and established the Temporary Task Force on Preschool Special Education to make recommendations for the same; and

**WHEREAS,** the Temporary Task Force on Preschool Special Education, in its final report, recommended that county fiscal participation be capped and county programmatic and administrative involvement be eliminated by 2013; and

**WHEREAS,** the 2008-09 Executive Budget proposes to limit the growth of county expenditures for the preschool special education program at 4 percent the first

year, 3.5 percent the second year and 3 percent the third year and every year thereafter; and

**WHEREAS,** this proposal imposes a new financial requirement on school districts by requiring them to take over the State responsibility to reimburse counties 59.5 percent of the costs of Committee on Preschool Special Education (CPSE) administration and evaluations; and

**WHEREAS,** the Governor's proposal excludes the City of New York from the benefits of the proposal, while asking it to assume the State's share of costs for administration and evaluation; and

**WHEREAS,** NYSAC applauds the Governor for proposing to "cap" county expenses but urges that the "cap" be carefully examined and structured to maximize savings and long-term benefits to counties:

**NOW, THEREFORE, BE IT RESOLVED,** that NYSAC believes that counties should, ultimately, be removed from the fiscal, contractual and programmatic responsibilities of the 4410 Preschool Special Education Program; and

**BE IT FURTHER RESOLVED,** that NYSAC calls on the Governor and State Legislature to build off of the 2008-09 Executive Budget proposal to "cap" the growth of county Preschool Special Education expenses and ensure that counties statewide benefit from this proposal; and

**BE IT FURTHER RESOLVED,** that NYSAC calls on the Governor and State Legislature to begin, in 2008-09, the process for transitioning programmatic and administrative responsibility from counties in line with the recommendations of the Temporary Task Force on Preschool Education; and

**BE IT FURTHER RESOLVED,** that NYSAC shall forward copies of this Resolution to Governor Spitzer, the New York State Legislature and all others deemed necessary and proper.

# Request to Fill Position Form

Date: 08/11/08 Committee of Jurisdiction: **Public Safety**

quest to Fill: Title of Position: PT E911 Enumerator Dept.: **Sheriff's Office**

Will any positions be eliminated? NO If yes, which position(s):

This position is an:
Existing position? Newly Created Position? __XX__ Created by Resolution #:

This position will be:
Full Time? Part Time? __XX__ Permanent? Temporary?

This position will be:
Non Union? _X_ Union? Covered by the _____ bargaining unit.

Grade: Section 4 Step: 0 Hourly pay rate: _$10.00_____

Annual salary of position: $20,800.00 Cost of benefits for position: 0

Does position support a mandated program/grant? NO Name of program:

Source of funding for position: 100% County % State % Federal % Other

Source of funding for benefits: NA% County % State % Federal % Other

Amount in current year's budget for this position: 0

Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:

1. The specific duties that cannot be accomplished by another employee.

   See attached MOE

2. The goals your organization will not be able to accomplish as a result of not filling this position.

3. The funding available to fill the position from external sources.

4. The benefit to the County generated by this specific position.

partment Head Signature: William R. Tompkins Date: 8/11/08

Approved by the Ways and Means Committee on 08/25/08

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

**NOT APPROVED**

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By

## WAYS & MEANS COMMITTEE

**September 8, 2008**

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: Truax)

**Others Present**

C. Braack, J. Foels, K. Kruger, J. Margeson, T. O'Grady, B. Riehle, T. Ross, D. Russo, N. Ungermann

**Approval of Minutes**

The August 20 and 25, 2008, Ways & Means Committee minutes were approved on a motion by Legislator Fanton, seconded by Legislator Dibble and carried.

**Tourism Promotion Funding**

Development Director John Foels requested a resolution authorizing the Ways and Means Committee to act as tourist promotion agency and to apply for state funds up to $500,000 for tourism promotion purposes. The request was approved on a motion by Legislator Fanton, seconded by Legislator Dibble and carried. ***Prepare Resolution***

REFERRALS FROM OTHER COMMITTEES:

**Public Safety Committee**

Sheriff William Tompkins requested a resolution accepting a $20,000 member initiative from Senator Catharine Young to assist in the purchase of the Priority Dispatch Software which cost $112,609. A down payment in the amount of $11,261 was made in January 2008, and the remaining $81,348 after the $20,000 member initiative will be placed in the 2009 budget. The $20,000 should be appropriated to A3645.447 (Homeland Security – Contractual) with a like sum placed in revenue account A10.3306.SHF7 ((Homeland Security – Sheriff). The request was approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried. ***Prepare Resolution***

**Public Works Committee**

Public Works Superintendent David Roeske requested a resolution authorizing the implementation and funding agreement with the New York State Department of Transportation (NYSDOT) for the design and right-of-way phases for the bridge replacement project on County Road 16 over the Genesee River in the Town of Belfast. The total estimated cost for preliminary engineering and ROW which will be in the 2009 budget is as follows:

| | |
|---|---|
| Federal Share (80%) | $364,800 |
| State Share (15%) | $ 67,650 |
| County Share (5%) | $ 23,550 |
| Total | $456,000 |

The request was approved on a motion by Legislator Fanton, seconded by Legislator Hall and carried. County Administrator John Margeson suggested that the committee should also sponsor a resolution establishing a capital project for 2009 and providing funds for the bridge replacement project. A motion was made by Legislator Fanton, seconded by Legislator Hall and carried to sponsor a resolution establishing the capital project for 2009 and providing funds for the bridge replacement project. ***Prepare Resolutions***

## Audit

Committee members reviewed the September 8, 2008 audit of claims in the amount of $3,105,384.66 (including prepaid bills). Legislator Michael McCormick stated that the last audit showed $22,000 under Assigned Counsel, and this audit shows $17,492 for Assigned Counsel, and he asked if these expenses are for cases that cannot be handled by the Public Defender's Office. It was noted that historically assigned counsel is used when there is a conflict with the Public Defender, but there are also times when several individuals from one case might need representation. Legislator David Pullen pointed out that assigned counsel is not just used for criminal cases; it includes family court as well. A motion was made by Legislator Hopkins, seconded by Legislator McCormick and carried to forward the audit to the full Board for approval of payment.

## Executive Session

A motion was made by Legislator Fanton, seconded by Legislator Dibble and carried to enter into executive session to discuss the proposed acquisition of real property. Immediately following discussion, a motion was made by Legislator Fanton, seconded by Legislator Dibble and carried to end the executive session and return to regular session.

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Fanton, seconded by Legislator McCormick and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# MEMORANDUM OF EXPLANATION

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE:** Ways & Means **DATE:** 9/8/08

**A RESOLUTION IS REQUESTED AUTHORIZING THE WAYS AND MEANS COMMITTEE OF THE COUNTY BOARD OF LEGISLATORS TO ACT AS TOURIST PROMOTION AGENCY AND TO APPLY FOR STATE FUNDS FOR TOURISM PROMOTION PURPOSES**

Pursuant to Article 5-A of the Economic Development Law

**BE RESOLVED:**

1. That the Ways and Means Committee of the County Board of Legislators is authorized to act as a tourist promotion agency and to apply for state funds up to $500,000 for tourism promotion purposes.

2. That if the application for such funding is approved, such Committee, or its designee, if any, may execute any documents required for acceptance of such grant.

3. That the Clerk of this Board is directed to send a certified copy of resolution to the New York State Commissioner of Economic Development.

## FISCAL IMPACT:

**For further information regarding this matter, contact:**

Craig Braack, Tourism — 268-7472

**Name and Department** — **Telephone Number**

5/94

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's use only)

Committee of Jurisdiction: __Public Safety_____ Date: ___9/3/08_____

**Explanation of Grant**:
(please attach award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

Member Initiative funding in the amount of $20,000.00 from the SFY 2008-09 Adopted State Budget.

The purpose of this grant is to assist in the purchase of the Priority Dispatch Software, total cost of $112,609 to be paid as follows:

| | |
|---|---|
| Down payment made 1/25/08 (2007 budget) | $11,261.00 |
| This grant | $20,000.00 |
| Balance from 2009 budget | $81,348.00 |

**FISCAL IMPACT**: Total grant: ___$20,000.00_____

Local county share: _____$0_____

State Grant? _X__ Revenue # __10.3306.SHF7_____ $ ___20,000_____

Federal Grant? ___ Revenue # _____ $ _____

if Federal, please list Federal Catalog of Federal Domestic Assistance
(CFDA) number _____-_____

Appropriation breakdown?

| | |
|---|---|
| # __3645.4.47_____ | $___20,000_____ |
| # _____ | $_____ |
| # _____ | $_____ |

Please contact County Treasurer for new account numbers for any new grants.

For further information regarding this matter please contact:
_____William Tompkins, Sheriff_____
_____
_____
_____

THE SENATE
STATE OF NEW YORK

CHAIR
AGRICULTURE COMMITTEE
CO-CHAIR
ADMINISTRATIVE REGULATIONS
REVIEW COMMISSION
STANDING COMMITTEES:
ENVIRONMENTAL CONSERVATION
HEALTH
HIGHER EDUCATION
HOUSING, CONSTRUCTION &
COMMUNITY DEVELOPMENT
INSURANCE
MENTAL HEALTH &
DEVELOPMENTAL DISABILITIES

CATHARINE M. YOUNG
SENATOR
57TH DISTRICT

ALBANY OFFICE
ROOM 805
LEGISLATIVE OFFICE BUILDING
ALBANY, NEW YORK 12247
(518) 455-3563
FAX: (518) 426-6905

DISTRICT OFFICE
WESTGATE PLAZA
700 W. STATE STREET
OLEAN, NEW YORK 14760
(716) 372-4901
FAX: (716) 372-5740
1-800-707-0058

April 11, 2008

RECEIVED
2008 APR 24 AM 10: 44
ALLEGANY COUNTY
SHERIFF'S OFFICE

William Tompkins
Sheriff
Allegany County Sheriff's Office
4884 State Route 19 S
Belmont, NY 14813

Bill

Dear Sheriff Tompkins:

It is my pleasure to officially inform you that I have obtained Member Initiative funding in the amount of $20,000 for your requested project which falls under the description of "Purchase of equipment for the Allegany County Sheriff's Office." This letter will serve as confirmation concerning funding which was approved as part of the final provisions of the SFY 2008-09 Adopted State Budget.

As you know, the SFY 2008-09 Adopted State Budget was passed by both Houses of the Legislature. The Senate Republican Majority worked very hard to ensure upstate's needs were met. Your grant funding was one of my top priorities. I am very pleased to provide a Member Initiative grant in the amount of $20,000 for the Allegany County Sheriff's Office.

This grant will be administered by the Division of Criminal Justice Services. In contrast to years past, new protocol has been established which requires a thirty day public review period after which the agency will send out grant contracts. Therefore, you should be contacted by this agency within eight weeks. If you have any questions or need assistance in processing the agency paperwork necessary to obtain this grant, please contact Steve Rossello of my Albany office at (518) 455-3563.

I am very happy that I could help obtain this funding to assist you. Over the next month, someone from my office will be contacting you to arrange our efforts in promoting this initiative. Please accept my best wishes for continued success with this endeavor!

warmest regards

Sincerely,

Catharine M. Young
Member of Senate

cc: County Legislature

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS DATE: SEPTEMBER 3, 2008

Bridge Replacement, CR16, over Genesee River, Town of Belfast

Request resolution be prepared authorizing the implementation and funding agreement with NYSDOT for the Design and Right of Way Phases for the above project.

Total Estimated Cost for Preliminary Engineering and ROW is as follows:

| | |
|---|---|
| Federal Share 80% | $364,800 |
| State Share 15% | $ 67,650 |
| County Share 5% | $ 23,550 |
| Total | $456,000 |

(Note - no state aid on ROW, which is $750)

Funding for this project will be in the 2009 budget.

FISCAL IMPACT: $0 at this time

For further information regarding this matter, contact:

David S. Roeske (585)268-9230
Superintendent

DSR/ymr

**NOT APPROVED**

**WAYS & MEANS COMMITTEE**

**September 17, 2008**

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By

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, M. McCormick, D. Pullen, R. Truax, C. Crandall (Absent: W. Hall)

**Others Present**

L. Ballengee, R. Budinger, J. Foels, J. Garmong, W. Goetschius, G. Hopkins, J. Margeson, T. Miner, T. O'Grady, B. Riehle, T. Ross, E. Ruckle, D. Sirianni, W. Tompkins, K. Toot, C. Whitwood

**Media Present**

B. Quinn – Wellsville Daily Reporter

**Approval of Minutes**

The September 8, 2008 Ways & Means Committee minutes were approved on a motion by Legislator Truax, seconded by Legislator Dibble and carried.

REFERRALS FROM OTHER COMMITTEES

**Public Safety Committee**

Probation Director David Sirianni requested approval to fill the Probation Supervisor (PEF, Grade 8) position that will become vacant when an employee retires. Mr. Sirianni plans to fill the position from within and also requested approval to fill the Sr. Probation Officer (AFSCME, Grade 20) and Probation Officer Trainee (AFSCME, Grade 16) positions that will become vacant as employees are promoted. The request was approved on a motion by Legislator Dibble, seconded by Legislator Truax and carried. ***Notify Human Resources***

Mr. Sirianni also requested a resolution accepting a $3,500 member item from Senator Catharine Young to be administered by the Division of Criminal Justice Services for the purchase of equipment for the Probation Department. The funds should be appropriated to A3140.2 (Probation – Equipment) with a like sum placed in a revenue account to be determined by the County Treasurer. The request was approved on a motion by Legislator Dibble, seconded by Legislator Pullen and carried. ***Prepare Resolution***

**Transportation Task Force Update**

Development Director John Foels and Executive Director of the Allegany/Western Steuben Rural Health Network Carrie Whitwood distributed copies of the Power Point presentation that was done for the Committee of the Whole on August 25 outlining the Allegany County Mobility Management Plan.

Ms. Whitwood stated that there were questions on why Steuben County's share of transportation costs was much lower than other surrounding counties, and the reason is because some of the transportation services are funded by other entities, and the chart the Transportation Task Force presented only included county dollars.

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## Comprehensive Plan

Mr. Foels mentioned that the Comprehensive Plan Implementation Group met earlier this week, and they are engaged and under way. The Group plans to make a full report to the Ways & Means Committee in the future.

## Workplace Violence Prevention Program

Personnel Officer Ellen Ruckle presented a referral from the Personnel Committee to transfer $11,550 from account A1990.4 (Contingency) to A1430.4 (Human Resources – Contractual) to finance the cost of services to establish a Workplace Violence Prevention Program that is required by the New York State Labor Law. Human Resources Specialist Bobby Budinger distributed copies of a Memorandum of Explanation summarizing the services and cost of each portion. Mr. Budinger indicated that developing and implementing a policy involves records review, physical inspection, surveys, policy and procedures, record keeping, initial training and ongoing training. A total of $9,000 is requested for services and expenses for Public Sector HR Consultants, LLC. Public Sector presented the lowest quote and has been recommended by our insurance company, NYMIR, as well as several other counties. A total of $2,550 is requested for services with Employee Services, Inc. who will conduct training to all employees over a three-day period. Committee members held a lengthy discussion regarding the request which included some of the following points:

- We have a basic template to use for the policy; however, it would be difficult to just copy what other counties have done because each entity needs to be individualized relative to the inspections and surveys. Other counties' programs could give us guidance on the best way to move forward.
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- We should be able to adequately develop our own system as we can. We do not need to hire outside help.
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Committee members asked the County Attorney if not having a policy affects our liability. County Attorney Thomas Miner stated that when the state mandates something, it creates a standard of care. Whether we do it in house or hire outside experts is up to the Board; however, Attorney Miner recommended going with the outside agency so that the process could be completed more quickly. County Administrator John Margeson and Chairman Curtis Crandall also stated that they believed it would be wisest to hire someone who is a professional at handling this. A motion was made by Legislator Hopkins, seconded by Legislator Fanton and carried to enter into an agreement with Public Sector HR Consultants, LLC for services and to transfer $11,550 from A1990.4 (Contingency) to A1430.4 (Human Resources – Contractual) to finance the cost of services with Public Sector and Employee Services Inc. in relation to a Workplace Violence Prevention Program. (Voting No: Pullen, McCormick, Truax) ***Prepare Resolution***

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Employment and Training Director Jerry Garmong requested a resolution transferring $53,900 between accounts to balance their books. The request was approved on a motion by Legislator Truax, seconded by Legislator Dibble and carried. ***Prepare Resolution***

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Last week Clerk of the Board Brenda Rigby Riehle forwarded a copy of information and a request from NYSAC to sponsor a resolution calling on the New York Congressional Delegation to support an increase in the Federal Medical Assistance Percentage (FMAP) to provide New York Counties with property tax relief to committee members for review so that the matter could be discussed at today's committee meeting. A motion was made by Legislator Fanton, seconded by Legislator Truax and carried to sponsor the resolution suggested by NYSAC. ***Prepare Resolution***

**Public Hearing on 2009 Budget**

Mrs. Riehle requested a resolution setting the date for the public hearing on the 2009 Budget for Thursday, November 6, 2008. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Dibble and carried. ***Prepare Resolution***

# Request to Fill Position Form

**Date:** ___9/8/08_____ **Committee of Jurisdiction:** _____Public Safety_____

**Request to Fill: Title of Position:** _____Probation Supervisor_____ **Dept.:** ____Probation_____

**Will any positions be eliminated?** ___No__ **If yes, which position(s):** _____

**This position is an:**
Existing position? __Yes__ Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? __Yes__ Part Time? _____ Permanent? __Yes __ Temporary? _____

**This position will be:**
Non Union? ___Yes__ Union? _____ covered by the _____ bargaining unit.

**Grade:** __8___ **Step:** ___9__ **Hourly pay rate:** ___$25.65_____

**Annual salary of position:** __$48,227.00__ **Cost of benefits for position:** ____$24,321.00___

**Does position support a mandated program/grant?** __Yes_ **Name of program:** Intensive Supervision Program

**Source of funding for position:** __50__% County __50__% State _____% Federal _____% Other

**Source of funding for benefits:** __50__% County ___50__% State _____% Federal _____% Other

**Amount in current year's budget for this position:** ____$51,172.00_____

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. The specific duties that cannot be accomplished by another employee.

2. The goals your organization will not be able to accomplish as a result of not filling this position.

3. The funding available to fill the position from external sources.

4. The benefit to the County generated by this specific position.

**Department Head Signature:** _____ **Date:** 9-8-08

Approved by the Ways and Means Committee on _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# Request to Fill Position Form

**Date:** ____9/8/08_____ **Committee of Jurisdiction:** _____Public Safety_____

**Request to Fill: Title of Position:** _____Sr. Probation Officer_____ **Dept.:** _____Probation_____

**Will any positions be eliminated?** __No__ **If yes, which position(s):** _____

**This position is an:**
Existing position? __Yes__ Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? __Yes__ Part Time? _____ Permanent? __Yes __ Temporary? _____

**This position will be:**
Non Union? _____ Union? __Yes__ covered by the ____AFSCME_____ bargaining unit.

**Grade:** __20___ **Step:** ___3___ **Hourly pay rate:** ___$22.55_____

**Annual salary of position:** __$42,341.00__ **Cost of benefits for position:** ____$21,353.00___

**Does position support a mandated program/grant?** __No__ **Name of program:** _____

**Source of funding for position:** __100__% County _____% State _____% Federal _____% Other

**Source of funding for benefits:** __100__% County _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** ____$48,579.00_____

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

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3. The funding available to fill the position from external sources.

4. The benefit to the County generated by this specific position.

Department Head Signature: _____ Date: 9-8-08

Approved by the Ways and Means Committee on _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# Request to Fill Position Form

**Date:** ____9/8/08_____ **Committee of Jurisdiction:** _____Public Safety_____

**Request to Fill: Title of Position:** ____Probation Officer Trainee_____ **Dept.:** _____Probation_____

**Will any positions be eliminated?** ___No__ **If yes, which position(s):** _____

**This position is an:**
Existing position? __Yes__ Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? __Yes__ Part Time? _____ Permanent? __Yes __ Temporary? _____

**This position will be:**
Non Union? _____ Union? __Yes__ covered by the ____AFSCME_____ bargaining unit.

**Grade:** __16___ **Step:** __MIN__ **Hourly pay rate:** ___$17.57_____

**Annual salary of position:** __$31,977.00__ **Cost of benefits for position:** ____$16,126.00___

**Does position support a mandated program/grant?** __No__ **Name of program:** _____

**Source of funding for position:** __100__% County _____% State _____% Federal _____% Other

**Source of funding for benefits:** __100__% County _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** ____$42,523.00_____

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. The specific duties that cannot be accomplished by another employee.

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3. The funding available to fill the position from external sources.

4. The benefit to the County generated by this specific position.

Department Head Signature: _____ Date: 9-8-08

Approved by the Ways and Means Committee on _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# MEMORANDUM OF EXPLANATION

For application or acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's use only)

Committee of Jurisdiction: Public Safety Date: 9/3/08

**Explanation of Grant:**
(please attach award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)
The Grant will be used to offset costs associated with the purchase of 14 American Body Armor (Model 2-2) Bulletproof Vests. Total cost $12,390.00 less 50% Federal Funds leaves a blance of $6,195.00, $3500.00 of which will be paid for with the grant.

**FISCAL IMPACT:** Total grant: $3500.00

Local county share: $2,695.00 (Enhanced Sex Offender Revenue)

State Grant? x Revenue # _____ $ $3,500.00

Federal Grant? ___ Revenue # _____ $ _____

if Federal, please list Federal Catalog of Federal Domestic Assistance
(CFDA) number ____-____

Appropriation breakdown?

| | |
|---|---|
| # A3140.2 | $3,500.00 |
| # | $ |
| # | $ |

Please contact County Treasurer for new account numbers for any new grants.

For further information regarding this matter please contact:
David A. Sirianni, Director Ext. 482

STATE OF NEW YORK
DEPARTMENT OF TRANSPORTATION
ALBANY, N.Y. 12232
www.nysdot.gov

ASTRID C. GLYNN
COMMISSIONER

DAVID A. PATERSON
GOVERNOR

September 8, 2008

Mr. John Margeson, County Administrator
Allegany County
7 Court Street
Belmont, New York 14813

Dear Mr. Margeson:

We are pleased to inform you that your application was successfully reviewed and submitted in an application to the Federal Transit Administration (FTA) for Job Access and Reverse Commute (JARC) and New Freedom (NF) funds. This proposal is for the term of 2 years in support of your proposed project to implement a Mobility Management System, for a JARC Federal amount of $150,000 and NF Federal amount of $100,000. Final approval of your application will require FTA's approval.

The next step in the process will be to enter into contract with New York State Department of Transportation (NYSDOT), who acts as the Designated Recipient (DR) for FTA grant funds. A contract package will be forwarded to your office for your review and signatures once the Federal grant is approved. Additionally, the FTA requires that the FTA Certifications and Assurances for the current fiscal year have to be reviewed and signed. The contract package will also contain the quarterly payment and reporting forms that will document your reimbursement claims for eligible expenses.

If you have any questions concerning the grant or process, please do not hesitate to contact myself or Thomas Vaughan at 518.457.8343 at your convenience.

Sincerely,

Ronald L. Epstein, Director
Public Transportation Bureau

Cc: C. Whitwood, Executive Director, Allegany County Transportation Task Force
D. Horan, Allegany County DSS
B. Kelly, Region 6 RPPM

# MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means DATE: September 17, 2008

Human Resources requests a funds transfer from Contingency A1990.4 to pay for services in establishing a Workplace Violence Prevention Program for Allegany County that is required by the New York State Labor Law.

A total of $9,000 is requested for services and expenses for Public Sector HR Consultants, LLC.

- $3,000 for on-site inspections of all facilities. This is based on estimate of three days at $1,000 per day.
- $1,000 for one day on-site document finding and employee survey review. Employee surveys will be sent out with paychecks prior to the on-site visit.
- $4,000 for the written workplace violence prevention program.
- $1,000 estimated expenses for travel, lodging, and meals.

A total of $2,550 is requested for services for Employee Services, Inc. They will conduct training on the Workplace Violence Prevention Program to all employees. Cost is based on three days of training at $850 per day.

Fiscal Impact: $11,550

For further information regarding this matter, contact

| Bob Budinger Human Resources | 585-268-9214 |
|---|---|
| Name and Department | Telephone Number |

# MEMORANDUM OF EXPLANATION

**Into. No.**_____
(Clerk's Use Only)

**COMMITTEE:** Ways and Means **DATE:** 9/16/2008

The Employment & Training Center is requesting that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

**Appropriations**

| From: | To: | Amount |
|---|---|---|
| CD16400.101 WIA Admin Reg. Pay | CD16403.806 DSS Hosp/Med | 10,000 |
| CD16400.101 WIA Admin Reg. Pay | CD16412.475 Youth OJT Contract | 2,300 |
| CD16400.101 WIA Admin Reg. Pay | CD16403.101 DSS Regular Pay | 2,000 |
| CD16401.474 WIA Adult Support Service | CD16410.806 WIA Youth Hosp/Med | 4,500 |
| CD16402.101 WIA Adult Reg. Pay | CD16402.806 WIA Adult Hosp/Med | 4,000 |
| CD16406.101 WIA Dislocated Worker Reg. Pay | CD16412.806 Youth RFP/APY Hosp/Med | 3,500 |
| CD16406.201 WIA Dislocated Worker Equip. | CD16403.474 DSS Client Transportation | 1,000 |
| CD16406.474 WIA Dislocated Worker Contract | CD16412.101 Youth RFP/APY Reg. Pay | 7,000 |
| CD16406.474 WIA Dislocated Worker Contract | CD16412.474 Youth Contract | 3.000 |
| CD16406.474 WIA Dislocated Worker Contract | CD16413.474 Youth Contract Support | 2,500 |
| CD16414.101 WIA Trade Adjustment Reg. Pay | CD16415.101 Disability Program Reg. Pay | 1,000 |
| CD16414.802 WIA Trade Adjustment Retirement | CD16415.803 Disability Program FICA | 600 |
| CD16795.101 TANF Part. Reg. Pay | CD16794.101 TANF Regular Pay | 7,500 |
| CD16795.101 TANF Part. Reg. Pay | CD16794.802 TANF Retirement | 5,000 |
| | **TOTAL =** | **$ 53,900** |

**FISCAL IMPACT:** NONE

**For further information regarding this matter, contact:**

Jerry L. Garmong, E & T Center
**Name and Department**

585-268-9240
**Telephone Number**

**5/94**

| Acct Number | Acct Description | Year to Date Budget | Year to Date Actual | Remaining Balance | Under (Over) Budget | | Contingency Request |
|---|---|---|---|---|---|---|---|
| Appropriations 3110.4 | | | | | | | |
| 3110.4.01 | Postage, Freight | 4,500.00 | 3,137.82 | 1,362.18 | $ (1,775.64) | **$ 1,800.00** | **$ 1,800.00** |
| 3110.4.07 | Office Supplies | 5,100.00 | 4,563.23 | 536.77 | $ (4,026.46) | **$ 4,000.00** | **$ 4,000.00** |
| 3110.4.22 | Gas & Oil | 30,000.00 | 24,212.72 | 5,787.28 | $ (27,000.00) | **$ 25,000.00** | **$ 25,000.00** |
| Payroll 3112 | | | | | | | |
| 3112.1.01 | Regular Pay | 279,800.00 | 141,535.49 | 138,264.51 | | | |
| 3112.1.02 | Holiday Pay | 6,850.00 | 2,936.72 | 3,913.28 | | | |
| 3112.1.03 | Premium Pay | 27,000.00 | 26,666.33 | 333.67 | | **$ 71,000.00** | |
| 3112.1.04 | Comp Pay | 0.00 | 3,461.04 | (3,461.04) | | | |
| 3112.1.05 | Vacation Pay | 6,850.00 | 2,854.14 | 3,995.86 | | | |
| 3112.1.06 | Sick Pay | 6,850.00 | 2,646.58 | 4,203.42 | | | |
| 3112.1.07 | Personal Pay | 2,500.00 | 759.84 | 1,740.16 | | | |
| | Payroll 3112 | 329,850.00 | 180,860.14 | 148,989.86 | $ (70,989.64) | | |
| Payroll 3150 | | | | | | | |
| 3150.1.01 | Regular Pay | 2,551,783.00 | 1,084,288.03 | 1,467,494.97 | | | |
| 3150.1.02 | Holiday Pay | 76,000.00 | 38,277.09 | 37,722.91 | | | |
| 3150.1.03 | Premium Pay | 725,000.00 | 414,495.13 | 310,504.87 | | **$ 355,000.00** | |
| 3150.1.04 | Comp Pay | 0.00 | 63,015.58 | (63,015.58) | | | |
| 3150.1.05 | Vacation Pay | 151,500.00 | 43,487.31 | 108,012.69 | | | |
| 3150.1.06 | Sick Pay | 113,500.00 | 56,077.20 | 57,422.80 | | | |
| 3150.1.07 | Personal Pay | 19,000.00 | 9,757.51 | 9,242.49 | | | |
| | Payroll 3150 | 3,636,783.00 | 1,709,397.85 | 1,927,385.15 | $ (374,610.45) | | |
| Appropriations 3150.4 | | | | | | | |
| 3150.4.01 | Postage & Freight | 2,000.00 | 1,261.60 | 738.40 | $ (523.20) | **$ 500.00** | **$ 500.00** |
| 3150.4.04 | Maintenance Contract Other | 12,000.00 | 0.00 | 12,000.00 | $ (1,600.00) | **$ 1,600.00** | **$ 1,600.00** |
| 3150.4.23 | Food Supply | 120,000.00 | 118,658.79 | 1,341.21 | $ (64,922.79) | **$ ~~65,000.00~~** | **$ 45,000** |
| Total | | | | | **$ (545,448.18)** | **$ 523,900.00** | **$ 577,900.00** |

**In addition request a transfer of funds as follows**

| | | |
|---|---|---|
| **From** | **3110.1.03** | **$ 20,000.00** |
| **To** | **3150.4.23** | **$ 20,000.00** |

**NOT APPROVED**

RECEIVED
OCT 0 2 2008
By

## WAYS & MEANS COMMITTEE

**September 17, 2008**

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, M. McCormick, D. Pullen, R. Truax, C. Crandall
(Absent: W. Hall)

**Others Present**

L. Ballengee, R. Budinger, J. Foels, J. Garmong, W. Goetschius, G. Hopkins, J. Margeson, T. Miner, T. O'Grady, B. Riehle, T. Ross, E. Ruckle, D. Sirianni, W. Tompkins, K. Toot, C. Whitwood

**Media Present**

B. Quinn – Wellsville Daily Reporter

**Approval of Minutes**

The September 8, 2008 Ways & Means Committee minutes were approved on a motion by Legislator Truax, seconded by Legislator Dibble and carried.

REFERRALS FROM OTHER COMMITTEES

**Public Safety Committee**

Probation Director David Sirianni requested approval to fill the Probation Supervisor (PEF, Grade 8) position that will become vacant when an employee retires. Mr. Sirianni plans to fill the position from within and also requested approval to fill the Sr. Probation Officer (AFSCME, Grade 20) and Probation Officer Trainee (AFSCME, Grade 16) positions that will become vacant as employees are promoted. The request was approved on a motion by Legislator Dibble, seconded by Legislator Truax and carried. ***Notify Human Resources***

Mr. Sirianni also requested a resolution accepting a $3,500 member item from Senator Catharine Young to be administered by the Division of Criminal Justice Services for the purchase of equipment for the Probation Department. The funds should be appropriated to A3140.2 (Probation – Equipment) with a like sum placed in a revenue account to be determined by the County Treasurer. The request was approved on a motion by Legislator Dibble, seconded by Legislator Pullen and carried. ***Prepare Resolution***

**Transportation Task Force Update**

Development Director John Foels and Executive Director of the Allegany/Western Steuben Rural Health Network Carrie Whitwood distributed copies of the Power Point presentation that was done for the Committee of the Whole on August 25 outlining the Allegany County Mobility Management Plan.

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Last week Clerk of the Board Brenda Rigby Riehle forwarded a copy of information and a request from NYSAC to sponsor a resolution calling on the New York Congressional Delegation to support an increase in the Federal Medical Assistance Percentage (FMAP) to provide New York Counties with property tax relief to committee members for review so that the matter could be discussed at today's committee meeting. A motion was made by Legislator Fanton, seconded by Legislator Truax and carried to sponsor the resolution suggested by NYSAC. ***Prepare Resolution***

**Public Hearing on 2009 Budget**

Mrs. Riehle requested a resolution setting the date for the public hearing on the 2009 Budget for Thursday, November 6, 2008. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Dibble and carried. ***Prepare Resolution***

REFERRALS FROM OTHER COMMITTEES:

**Public Safety Committee**

Sheriff William Tompkins requested a resolution transferring $20,000 from A3110.103 (Sheriff – Personnel) to A3150.423 (Jail – Contractual) to cover overages in the Jail food supply account. Sheriff Tompkins also requested a transfer of $77,900 from A1990.4 (Contingency) to cover overages in the following accounts:

| | |
|---|---|
| A3110.401 Postage | $ 1,800 |
| A3110.407 Office Supplies | $ 4,000 |
| A3110.422 Gas/Oil | $25,000 |
| A3150.401 Postage | $ 500 |
| A3150.404 Maintenance | $ 1,600 |
| A3150.423 Food Supply | $45,000 |

After a brief discussion with the County Treasurer and County Administrator the account to transfer the $20,000 from was changed to A3110.101. The requested transfers were then approved on a motion by Legislator Dibble, seconded by Legislator Truax and carried. ***Prepare Resolution***

**Human Services Committee**

Public Health Director Lori Ballengee requested a resolution allowing contracted employees to receive parking stickers for their vehicles. After several department heads and committee members commented on this request, a motion was made by Legislator Fanton, seconded by Legislator Pullen and carried to allow Mrs. Ballengee to pick two contract employees that would be eligible for the parking stickers.

**Corridor Studies of NYS Routes 243 and 408**

Legislator David Pullen suggested committee members consider supporting a resolution memorializing the State Legislature to cause corridor studies to be done of the extension southerly of State Route 408 and the extension easterly of State Route 243. Legislator Pullen indicated that both would provide very appropriate state transportation in the northern area of our County, noting that it would really help spur development. Town of Allen Supervisor George Hopkins also spoke in favor of the resolution. Supervisor Hopkins stated that it would benefit County residents with north-south access as both roads currently dead end. A motion was made by Legislator Pullen, seconded by Legislator Fanton and carried to sponsor the resolution. (Voting No: McCormick, Truax) ***Prepare Resolution***

**Dedication of Occupancy Tax Revenue to Tourism**

Legislator William Dibble suggested that committee members consider sponsoring a resolution dedicating revenue received from County hotel and motel occupancy tax to the promotion of tourism. Legislator Dibble indicated that the Occupancy Tax Revenue could be used as a match against the I LOVE NY tourism promotion monies. Committee members discussed the concept. It was noted that the matching funds currently come out of the General Fund which is where the Occupancy Tax Revenue is budgeted. Chairman Crandall suggested that the resolution should be defined more clearly before a resolution goes to the floor. A motion was made by Legislator Dibble, seconded by Legislator Fanton and carried to table the matter.

**Adjournment**

There being no further business to come before the committee, a motion was made by Legislator Truax, seconded by Legislator Dibble and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

NOT APPROVED

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SEP 24 2008
By

# WAYS & MEANS COMMITTEE

## September 22, 2008

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall (Absent: R. Truax)

### Others Present

J. Margeson, B. Riehle, T. Ross, D. Russo, K. Toot, N. Ungermann (Ways and Means Committee Chairman Brent Reynolds introduced three guests – Carson, Caden and Caleb Prince who are sons of Pastor John and Sola Prince of Alfred Station. Mr. Reynolds indicated that the boys are home schooled and are attending the meetings today to get a glimpse of how County government operates.)

### Media Present

B. Quinn – Wellsville Daily Reporter

### Approval of Legislators' Expense Vouchers

Committee members reviewed legislative expense vouchers for the period July 29 through August 25, 2008 as well as a few from the pervious period. A motion was made by Legislator Fanton, seconded by Legislator Hall and carried approving the vouchers for payment.

REFERRALS FROM OTHER COMMITTEES:
### Human Services Committee

Social Services Commissioner Patricia Schmelzer requested approval to fill a Community Service Aide (AFSCME, Grade 4) position for the HEAP season. The worker assists with the HEAP Program, including scheduling of appointments, screening applications, and handling phone calls. The position is 100 percent federally funded. The request was approved on a motion by Legislator Dibble, seconded by Legislator Hall and carried. ***Notify Human Resources***

Office for the Aging Director Kimberley Toot requested approval to fill a vacant Senior Account Clerk Typist (AFSCME, Grade 10) position as well as any vacancies that may occur as a result of filling from within. The position serves as the OFA Office Manager and is funded 32 percent with County dollars, 40 percent by the state, and 28 percent with federal dollars. The request was approved on a motion by Legislator Dibble, seconded by Legislator Pullen and carried. ***Notify Human Resources***

### Audit

Committee members reviewed the September 22, 2008 audit of claims in the amount of $1,980,063.01 (including prepaid bills). A motion was made by Legislator Dibble, seconded by Legislator Hopkins and carried to forward the audit to the full Board for approval of payment.

### Adjournment

There being no further business to come before the committee, a motion was made by Legislator Truax, seconded by Legislator Dibble and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# Request to Fill Position Form

**Date:** 9/17/08 **Committee of Jurisdiction:** Human Services

**Request to Fill: Title of Position:** Community Service Aide **Dept.:** DSS
**Will any positions be eliminated?** No **If yes, which position(s):** _____

**This position is an:**
Existing position? X Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? X Part Time? _____ Permanent? _____ Temporary? X

**This position will be:**
Non Union? _____ Union? X covered by the AFSCME bargaining unit.

**Grade:** 4 **Step:** Min **Hourly pay rate:** $12.30

**Annual salary of position:** N/a **Cost of benefits for position:** 51%

**Does position support a mandated program/grant?** Y **Name of program:** HEAP

**Source of funding for position:** ____% County ____% State 100 % Federal ____% Other

**Source of funding for benefits:** ____% County ____% State 100 % Federal ____% Other

**Amount in current year's budget for this position:** $13,000

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.** This worker assists in HEAP program, including scheduling of appointments, screening applications, and handling phone calls.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.** Processing of HEAP applications.

3. **The funding available to fill the position from external sources.** 100% Federal Funds

4. **The benefit to the County generated by this specific position.** Assistance with heating needs..

**Department Head Signature:** Patricia Schmelzer **Date:** 9/16/08

Approved by the Ways and Means Committee on _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# Request to Fill Position Form

**Date:** 9/17/08 **Committee of Jurisdiction:** Human Services

**Request to Fill: Title of Position:** Senior Account Clerk Typist **Dept.:** OFA

**Will any positions be eliminated?** no **If yes, which position(s):** _____

**This position is an:**
Existing position? x Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? x Part Time? _____ Permanent? _____ Temporary? _____

**This position will be:**
Non Union? _____ Union? x covered by the AFSCME bargaining unit.

**Grade:** 10 **Step:** min **Hourly pay rate:** $14.21

**Annual salary of position:** $26,061 **Cost of benefits for position:** $8,600

**Does position support a mandated program/grant?** no **Name of program:** _____

**Source of funding for position:** 32 % County 40 % State 28 % Federal _____ % Other

**Source of funding for benefits:** 32 % County 40 % State 28 % Federal _____ % Other

**Amount in current year's budget for this position:** $36,105

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**
   **The Senior Account Clerk Typist serves as the OFA Office Manager. This is one of only two support positions in the agency. The Senior Account Clerk Typist provides supervision of the typist and support for the accountant. This position is responsible for initial logging and tracking of contributions.**

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**
   **Because this position supports the entire agency, all programs would be affected by not filling the position.**

3. **The funding available to fill the position from external sources.**
   **See above.**

4. **The benefit to the County generated by this specific position.**
   **The smooth operation of the designated area agency on aging. Good customer service. Appropriate accounting for cash donations.**

**Department Head Signature:** _____ **Date:** 9/17/08

Approved by the Ways and Means Committee on _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

NOT APPROVED

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# WAYS & MEANS COMMITTEE

## October 14, 2008

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: Truax)

### Others Present

G. Benson, J. Foels, K. Kruger, J. Margeson, T. Miner, T. O'Grady, B. Riehle, T. Ross, D. Russo, N. Ungermann, C. Whitwood

### Audit

Committee members reviewed the October 14, 2008 audit of claims in the amount of $5,458,163.69 (including prepaid bills). Legislator Michael McCormick questioned the $1,144,803.91 expense listed under Conservation in the Public Works category. It was noted that the money represents expenses the County has fronted toward the Genesee River Mitigation Project. A motion was made by Legislator Hall, seconded by Legislator Dibble and carried to forward the audit to the full Board for approval of payment.

### Transportation Task Force

At the regular Board meeting this afternoon, Legislators will be considering Resolution Intro. No. 181-08, "Resolution Authorizing County of Allegany to Enter into an Agreement with the New York State Department of Transportation (NYSDOT) Acting as the Designated Recipient (DR) for FTA Grant Funds for Implementation of the Allegany County Mobility Management Plan." Executive Director of the Allegany/Western Steuben Rural Health Network Carrie Whitwood updated committee members on the Transportation Task Force. Ms. Whitwood stated that the Task Force is currently working on their mid to long-term goals. The consultant is on board, and a report should be out next week. The Task Force is starting to look at grant funding options, community education, how they will measure success, and what they will have to put in place to do that.

Legislator Dwight Fanton suggested that there should be a report on ridership for the next few months so that we have figures to use for a baseline. Ms. Whitwood noted that they are also looking at software to track that type of information.

### Adjournment

There being no further business to come before the committee, a motion was made by Legislator Hall, seconded by Legislator Fanton and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

NOT APPROVED

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OCT 20 2008
By

# WAYS & MEANS COMMITTEE

## October 15, 2008

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, R. Truax, C. Crandall

### Others Present

L. Ballengee, D. Burdick, J. Margeson, S. Presutti, B. Riehle, T. Ross, E. Ruckle, W. Tompkins

### Approval of Minutes

The September 17 and 22, 2008, Ways & Means Committee minutes were approved on a motion by Legislator Truax, seconded by Legislator Fanton and carried.

### Tax Corrections

Real Property Tax Director Steven Presutti requested a resolution approving the following tax bill corrections:

| | |
|---|---|
| TOWN OF WILLING<br>Taylor, Rick | Tax Map No.: 187.-1-983<br>Refund: $433.46 (2006 Willing Town & County) |
| TOWN OF WILLING<br>Taylor, Rick | Tax Map No.: 187.-1-983<br>Refund: $227.94 (2006-2007 Wellsville Central School) |
| TOWN OF WILLING<br>Taylor, Rick | Tax Map No.: 187.-1-983<br>Refund: $208.88 (2007 Willing Town & County) |
| TOWN OF WILLING<br>Taylor, Rick | Tax Map No.: 187.-1-983<br>Refund: $445.66 (2008 Willing Town & County) |

*Mr. Presutti indicated that these parcels do not exist and should not have been on the roll.*

| | |
|---|---|
| TOWN OF GROVE<br>Hotchkiss, Joan M & Lovelace, Sharron R. | Tax Map No.: 9.-1-12.4<br>Charge Back: $191.62 (2008 Grove Town & County) |

*Mr. Presutti indicated that this is a duplicate parcel and should have been deleted from the roll.*

| | |
|---|---|
| TOWN OF ANGELICA<br>Benson, Irvine S. | Tax Map No.: 120.18-1-96<br>Charge Back: $18.38 (2008 Angelica Town & County) |

*Mr. Presutti indicated that this parcel should have been deleted from the roll.*

The request for resolution was approved on a motion by Legislator Truax, seconded by Legislator Hall and carried. ***Prepare Resolution***

**Waiver of Training for Veteran Planning Board Members**

Ways & Means Committee Chairman Brent Reynolds indicated that Planning Board member Charles Jessup forwarded him a resolution for the Ways and Means Committee to consider that would waive the training mandates required by General Municipal Law 239-C and Allegany County Resolution No. 8-08. Both General Municipal Law 239-C and Allegany County Resolution No. 8-08 provide that the training requirements may be waived or modified by the County, when, in the judgment of the governing board, it is in the best interest of the County to do so. The following veteran Planning Board members have numerous years of experience, and have attended numerous training sessions and seminars before the training was required, and they are requesting that the training requirement be waived for 2008: Lee Gridley, Ronald Stuck, James Ninos, Charles Jessup, Clifford Ackley, Dale Foster, Robert Ellis, and Wendall Brown. A motion was made by Legislator Pullen, seconded by Legislator Fanton and carried to waive the training requirements for the listed veteran Planning Board members. ***Prepare Resolution***

**Drilling in the Upper Devonian Oil Producing Formations**

Legislator William Dibble requested committee members to review and consider sponsoring a draft resolution, "Urging the State of New York Department of Environmental Conservation to Implement a Variance in Existing Regulations Pertaining to Drilling in the Upper Devonian Oil Producing Formations Above the Tully Limestone." Legislator Dibble explained the shell formation, noting that New York State unnecessarily restricts oil and gas drilling and production within certain geological formations. Elimination of these restrictions has the potential to provide significant economic benefits with little environmental impact. Legislator Michael McCormick asked how Legislator Dibble plans to move this resolution along. Mr. Dibble indicated that he has already talked with Senator Young and Assemblyman Giglio, and copies of the resolution can be forwarded to our other representatives. Legislator Dibble also indicated that he has met with some oil producers, and they are in support of the resolution. A motion to sponsor the draft resolution was made by Legislator Dibble, seconded by Legislator Truax and carried. ***Prepare Resolution***

REFERRALS FROM OTHER COMMITTEES:

**Public Safety Committee**

Sheriff William Tompkins requested approval to fill a Deputy Sergeant ((Sheriff's Union, C82) position to fill a vacancy created by a retirement. Sheriff Tompkins indicated that the employee is reconsidering his decision to retire, and he will not fill the position until the employee actually retires. Personnel Officer Ellen Ruckle confirmed that an employee has up to three days prior to his/her retirement date to pull filed papers. The request was approved on a motion by Legislator Dibble, seconded by Legislator Truax and carried. ***Notify Human Resources***

Sheriff Tompkins requested approval to fill a Correction Officer (Sheriff's Union, C82) position to fill a vacancy created by a resignation. It was noted that the Public Safety Committee also referred a request to fill another Correction Officer position; however, that position needs to be created by resolution first. Legislator Reynolds commented that we were functioning fine without two deputies that recently came back from the Courts so he thought we should be able to absorb the work without these two new Correction Officer positions. Legislator McCormick questioned what criteria the state used when they decided to eliminate two people. The Sheriff stated that he has not been able to get a straight answer to that question, but believes the decision was driven by money problems. The Sheriff stated that he found it quite interesting because the Office of Court Administration originally wanted the Sheriff's Office to have more Deputies working Court security than what they put over there. The Sheriff indicated that he believes the vacancies the Deputies from the Court System filled were already existing and not

related to these requests; however, he will double check on this and report back to the committee. ***Referred Back to the Sheriff's Office***

The Sheriff requested a resolution to transfer $31,250 from A1990.4 (Contingency) to A3110.403 (Sheriff – Contractual) to finance the purchase of scheduling software called Telestaff to be utilized for the purpose of controlling and documenting all work including overtime in the jail. The annual maintenance cost for the first year would be $4,470. The Sheriff's Office anticipates recovering the initial cost within a five-year period through better monitoring of all shifts and control of overtime. Legislator Reynolds indicated that he believes purchasing the software is a good idea. The Sheriff indicated that the usage of the software would not violate any union contracts. It would allow us to take care of all of our contractual issues and save a tremendous amount of money over time. The software will provide a complete accounting of all time, and it will make the process of taking time off very easy and organized. Many things such as how many people from a given shift can be off will be incorporated right into the software. Erie County has the system, and they are very pleased with it. It will require some training which has been built into the cost. The Sheriff commented that we have one person on every shift that ends up spending almost the entire shift calling people to come in for overtime. The request was approved on a motion by Legislator Truax, seconded by Legislator Hall and carried. ***Prepare Resolution***

Committee members briefly discussed Assembly Bill A11743 and Senate Bill S8699 (An Act to Amend the Education Law and the Retirement and Social Security Law in relation to Professional Services Providers) which the Board opposed by Resolution No. 135-08. The Sheriff indicated that the Governor recently signed the Bills, but he is not sure to what extent this will affect Allegany County. The Sheriff hopes they might be able to obtain a waiver.

Sheriff Tompkins also requested a resolution approving a renewal of a security agreement between the Allegany County Sheriff's Office and the Unified Court System for the period April 1, 2008 through March 31, 2009, Contract #C200357, for the provision of Court Security. The maximum compensation for this renewal agreement is $288,957 which is a decrease of approximately $41,000 from last year. The request was approved on a motion by Legislator Dibble, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

## Human Services Committee

Social Services Commissioner Patricia Schmelzer requested approval to fill an Employment Specialist (AFSCME, Grade 12) position as well as any vacancies that may occur as a result of filling from within. The Employment Specialist works with the Job Trak Program, assesses client employability, assigns clients for work experience, tracks attendance, and assigns clients for physicals. The position is funded 50 percent with federal funds, 25 percent with state funds, and 25 percent with County funds. A motion was made by Fanton, seconded by Hopkins and carried (Voting No: Truax) to remove "as well as any vacancies that may occur as a result of filling from within" from consideration on the referral. After a brief discussion, a motion was then made by Legislator Truax, seconded by Legislator Dibble and carried to approve the filling of the Employment Specialist position. If the Commissioner desires to fill positions that may become vacant as a result of filling from within, she will need to report back to the committee. ***Notify Human Resources***

## Personnel Committee

County Clerk Robert Christman requested approval to fill a Senior Recording Clerk (AFSCME, Grade 10) position created by Resolution No. 159-08 effective January 1, 2009. This position will replace a Cashier and will enhance the recording/filling process by front loading the services to the

customer. The request was approved on a motion by Legislator Fanton, seconded by Legislator Pullen and carried. ***Notify Human Resources***

**Acceptance of Insurance Checks**

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of $5,571 from Zurich American Insurance Company representing the actual cash value plus tax and title fee of our 2001 Chevy Malibu that was totaled when Zurich's insured turned into our vehicle on October 1, 2008. Zurich accepted 100 percent of the liability. The funds should be placed in revenue account CS07.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Truax, seconded by Legislator Hall and carried. ***Prepare Resolution***

Mrs. Riehle also requested a resolution accepting a check in the amount of $220.96 from NYMIR (New York Municipal Insurance Reciprocal) representing the full cost to replace a windshield on our 1998 Chevy Lumina that was cracked while an employee was driving the vehicle on September 8, 2008. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Fanton, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

**Adjournment**

There being no further business to come before the committee, a motion was made by Legislator Fanton, seconded by Legislator Truax and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

September 18, 2008

Terri L. Ross, County Treasurer, Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Willing | Taylor, Rick | 187.-1-983 | $9,522 | 2006 Willing Town & County |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: this parcel should not have been on the roll because it does not exist.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $138.85 | A342 |
| **Town** | | $0.00 | $51.48 | A430 |
| [illegible] | | $0.00 | $8.70 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | $234.43 | A440 |
| **Special Districts** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $433.46 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A refund in the amount of $ is due the applicant.**

**Dated:**_____ **Approved by** _____

**John E. Margeson, County Administrator**

**CC: Tax Collector, Assessor**

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STEVEN G. PRESUTTI
*Director*

COPY

September 18, 2008

Terri L. Ross, County Treasurer, Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Willing | Taylor, Rick | 187.-1-983 | $9,522 | 2006-2007 Wellsville Central School |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: this parcel should not have been on the roll because it does not exist.

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|---|---|---|---|---|---|

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| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | | | A342 |
| **Town** | | | | A430 |
| **Fire** | | | | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Special Districts** | | | | |
| **School** | | $0.00 | $224.83 | A440 (All School $'s) |
| **Library** | | $0.00 | $3.11 | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $227.94 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A refund in the amount of $ is due the applicant.**

**Dated:**_____ **Approved by** _____

**John E. Margeson, County Administrator**

**CC: Tax Collector, Assessor**

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STEVEN G. PRESUTTI
*Director*

September 18, 2008

Terri L. Ross, County Treasurer, Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Willing | Taylor, Rick | 187.-1-983 | $9,522 | 2007 Willing Town & County |

Pursuant to Section 556 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: this parcel should not have been on the roll because it does not exist.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | REFUND | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $147.64 | A342 |
| **Town** | | $0.00 | $52.50 | A430 |
| **[illegible]e** | | $0.00 | $8.74 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Special Districts** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $208.88 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A refund in the amount of $ is due the applicant.**

**Dated:**_____ **Approved by** _____

**John E. Margeson, County Administrator**

**CC: Tax Collector, Assessor**

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www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

September 18, 2008

Terri L. Ross, County Treasurer, Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Willing | Taylor, Rick | 187.-1-983 | $9,522 | 2008 Willing Town & County |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: this parcel should not have been on the roll because it does not exist.

| | CLERICAL ERROR | XX | ERROR IN ESSENTIAL FACT | | UNLAWFUL ENTRY |
|---|---|---|---|---|---|

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | CHARGE BACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $142.46 | A342 |
| **Town** | | $0.00 | $51.91 | A430 |
| [illegible]e | | $0.00 | $7.98 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | $0.00 | $243.31 | A440 |
| **Special Districts** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $445.66 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was paid.**

**A refund in the amount of $ is due the applicant.**

**Dated:**_____ **Approved by** _____

**John E. Margeson, County Administrator**

**CC: Tax Collector, Assessor**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

September 15, 2008

Terri L. Ross, County Treasurer, Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Grove | Hotchkiss, Joan M. & Lovelace, Sharron R. | 9.-1-12.4 | $7,425 | 2008 Grove Town & County |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel was a duplicate parcel and should have been deleted from the roll.

| | | | | | |
|---|---|---|---|---|---|
| XX | **CLERICAL ERROR** | | **ERROR IN ESSENTIAL FACT** | | **UNLAWFUL ENTRY** |

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | CHARGE BACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $110.66 | A342 |
| **Town** | | $0.00 | $79.82 | A430 |
| **e** | | $0.00 | $1.14 | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | | | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $191.62 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was not paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
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TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

August 1, 2008

Terri Ross, County Treasurer, Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Angelica | Benson, Irvine S. | 120.18-1-96 | $500 | 2008 Angelica Town & County |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: This parcel should have been deleted from the roll.

| | | | | | |
|---|---|---|---|---|---|
| X | **CLERICAL ERROR** | | **ERROR IN ESSENTIAL FACT** | | **UNLAWFUL ENTRY** |

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | CHARGE BACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $0.00 | | | |
| **Allegany County** | | $0.00 | $7.52 | A342 |
| **Town** | | $0.00 | $2.34 | A430 |
| **e** | | | | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | $0.00 | $8.52 | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $0.00 | $18.38 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was not paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

# Resolution
# Waiver of training for veteran Planning Board Members
# 2008

WHEREAS General Municipal Law 239-C provides that the training required by Planning Board members may be waived or modified by the County when, in the judgment of the governing board, it is in the best interest of the county to do so, and

WHEREAS Allegany County resolution number 8-08 RESOLUTION FOR ACCEPTABLE TRAINING FOR PLANNING BOARD MEMBERS states "the training required by this paragraph may be waived or modified by the County when, in the judgment of the governing board, it is in the best interest of the County to do so", and

WHEREAS the veteran Planning Board members have numerous years of experience, and have attended numerous training sessions and numerous seminars before the 239-C training was required,

NOW, THEREFORE, be it

RESOLVED, that the training requirements for the following list of veteran Planning Board members be waived for the calendar year of 2008.

Lee Gridley
Ronald Stuck
James Ninos
Charles Jessup
Clifford Ackley
Dale Foster
Robert Ellis
Wendall Brown

AND LET IT FURTHER be

RESOLVED, that the Department of Development and Planning confirms that these members are qualified and well trained, and recommends their continued appointment or reappointment to the Allegany County Planning Board.

**URGING THE STATE OF NEW YORK DEPARTMENT OF ENVIRONMENTAL CONSERVATION TO IMPLEMENT A VARIANCE IN EXISTING REGULATIONS PERTAINING TO DRILLING IN THE UPPER DEVONIAN OIL PRODUCING FORMATIONS ABOVE THE TULLY LIMESTONE**

**Draft presented by Legislator Dibble.**

Offered by: Ways and Means Committee

**WHEREAS,** several counties in the State of New York possess exploitable and valuable oil and gas resources, and

**WHEREAS**, seventy to eighty percent of oil reserves are still in place in Allegany County, and

**WHEREAS,** new technology has made the renewed production of oil and gas and a revitalization of the oil and gas industry in Allegany County and the State of New York possible, and

**WHEREAS,** the recent rise in the price of oil has made it profitable to pursue oil and gas development if state regulations and policies are industry friendly, and

**WHEREAS,** the State of New York through its laws and regulations unnecessarily restricts oil and gas drilling and production within certain geological formations, and

**WHEREAS**, elimination of certain restrictions has the potential to provide significant economic benefits with little environmental impact, and

**WHEREAS**, recent worldwide economic events pose serious new challenges to this state's economy and the economy of Allegany County, and

**WHEREAS**, it is critical to the well-being of all New Yorkers that the state, in looking for new sources of revenue and economic development, make every effort to promote the intelligent development and utilization of our natural resources, and

**WHEREAS**, the New York State Department of Environmental Conservation maintains a geologic chart described as the Stratigraphic Section of Southwestern New York State, and

**WHEREAS**, the Allegany County Board of Legislators had previously adopted Resolution 136-2008 urging the state legislature and Department of Environmental Conservation to modify New York State Environmental Conservation Law and regulations to eliminate oil well spacing

and the gas-oil production ratio in the Upper Devonian Period, Canadaway Group Formations, as described in the Stratigraphic Section of Southwestern New York State maintained by the State Department of Environmental Conservation, and

**WHEREAS**, present restrictions on shallow Upper Devonian wells lead to premature abandonment of resources and does not protect the correlative rights of mineral owners and well operators, and

**WHEREAS**, specific steps can and must be taken to address these concerns, now, therefore, be it

**RESOLVED:**

1. That existing state regulations dealing with oil and gas drilling be modified to provide that any Upper Devonian Period well completed in horizons above the Middle Devonian Tully Unit and producing less than ten (10) BOPD shall be deemed a marginal well. All of the sand lenses comprising the Upper Devonian formations above the Tully Unit shall be considered one producing horizon and not subject to commingling rules. These wells shall be spaced in accordance with NYSDEC oil well spacing and not be required to differentiate oil and gas saturations from sand to sand or wellbore to wellbore. Furthermore, gas to oil production ratio requirements shall be eliminated for any oil well drilled in the Upper Devonian where well depth is above the Tully. For oil wells in old oil fields drilled in the Upper Devonian, all spacing requirements shall be eliminated with the exception of property line setbacks. If two adjacent properties in an old oil field have the same mineral rights owners and operators the setback requirements shall be eliminated.

2. That certified copies of this resolution be mailed to New York State Governor David A. Paterson, NYS DEC Commissioner Peter Grannis, the Senate and Assembly En-Con Committee, Senator Catharine M. Young and Assemblymen Daniel J. Burling and Joseph M. Giglio, NYSAC and the InterCounty Association of Western New York.

# Request to Fill Position

Date: ___October 1, 2008_____ Committee of Jurisdiction: _____Public Safety_____

I would like to fill the following position:

Title ___Deputy Sergeant _____ Department _____Sheriff's Office_____

Will any positions be eliminated? __No_____ If yes, which one? _____

This position is an:
Existing position? _Yes__ Newly Created Position? _____ created by Resolution # _____

This position will be:
Full Time? __XX___ Part Time? _____ Permanent? _____ Temporary? ___

This position will be:
Non Union? _____ Union? __XX__ covered by the ___C82_____ bargaining unit.

Grade _Sergeant__ Step __7___ Hourly pay rate __21.47_____

Annual salary of position __$44,656___ Cost of benefits for position ___$22,895_____

Does this position support a mandated program/grant? _No____
Name of program/grant? _____

Source of funding for position?
_100__% County _____% State _____% Federal _____% Other

Amount in current years budget for this position __$47,921_____

Reason for need to fill this position at this time?

| |
|---|
| To fill a position created by a retirement |
| |
| |
| |
| |

Department Head Signature_____

Date 10-1-08

06/17/03

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE: Ways & Means** **DATE: October 14, 2008**

The Sheriff's Office is requesting funds from the contingency fund to purchase scheduling software to be utilized for the purpose of controlling and documenting all work, including overtime, in the jail. The software is called Telestaff and has an initial contract cost of $33,250 of which $5,000 is designated for a server. Initial conversations with the Information Technology Department suggest the server can be purchased for between $2,500 and $3,000. This would result in an initial cost of approximately $31,250. The annual maintenance cost for the first year would be $4,470. We anticipate recovering the initial cost within a five year period through better monitoring of all shifts and control of overtime.

**FISCAL IMPACT:**
**$31,250**

**For further information regarding this matter, contact:**

# MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: October 14, 2008

The Allegany County Department of Social Services is requesting permission to fill an Employment Specialist position due to retirement. We are also requesting permission to fill any vacancies that occur as a result of filling this position.

The Employment Specialist works with the Job Trak program, assesses client employability, assigns clients for work experience, track attendance, and assigns clients for physicals

FISCAL IMPACT: This position is 75% funded with federal dollars and state dollars for both salary and fringe benefits. These funds are included in the budget.

For further information regarding this matter, contact:

Patricia Schmelzer, Commissioner
Allegany County Department of Social Services
268-9303

# Request to Fill Position Form

**Date:** 10/14/08 **Committee of Jurisdiction:** Human Services

**Request to Fill: Title of Position:** Employment Specialist **Dept.:** DSS
**Will any positions be eliminated?** No **If yes, which position(s):** _____

**This position is an:**
Existing position? X Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? X Part Time? _____ Permanent? _____ Temporary? X

**This position will be:**
Non Union? _____ Union? X covered by the AFSCME bargaining unit.

**Grade:** 12 **Step:** 3 **Hourly pay rate:** $16.51

**Annual salary of position:** N/a **Cost of benefits for position:** 51%

**Does position support a mandated program/grant?** Y **Name of program:** TANF Employment

**Source of funding for position:** 25 % County 25 % State 50 % Federal _____ % Other

**Source of funding for benefits:** 25 % County 25 % State 50 % Federal _____ % Other

**Amount in current year's budget for this position:** $30,054

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.** This worker works with clients for employment, including scheduling of appointments, assignment to JOB TRAK work experience, etc.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.** Meet participation rate requirements, as set by NYS Office of Temporary and Disability Assistance.

3. **The funding available to fill the position from external sources.** 50% Federal Funds, 25% State Funds

4. **The benefit to the County generated by this specific position.** Community Service projects, client return to Self-support.

**Department Head Signature:** Patricia Schnelzer **Date:** 10/14/08

Approved by the Ways and Means Committee on Oct. 15, 2008

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# Request to Fill Position Form

**Date: September 15, 2008** **Committee of Jurisdiction:** Personnel

**Request to Fill: Title of Position:** Senior Recording Clerk **Dept.:** County Clerk

**Will any positions be eliminated?** Yes **If yes, which position(s):** Cashier

**This position is an:**
Existing position? _____ Newly Created Position? Yes Created by Resolution #: 159-08

**This position will be:**
Full Time? Yes Part Time? _____ Permanent? _____ Temporary? _____

**This position will be:**
Non Union? _____ Union? Yes covered by the AFSCME bargaining unit.

**Grade:** 10_____ **Step:** 0_____ **Hourly pay rate:** $14.57

**Annual salary of position:** $ 26,517 **Cost of benefits for position:** $13,258

**Does position support a mandated program/grant?** Yes **Name of program:** NYS Constitution

**Source of funding for position:** 100% County Clerk _____% State _____% Federal _____% Other

**Source of funding for benefits:** 100% County Clerk _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** $26,619

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.** We are replacing the cashier with an additional Senior Recording Clerk. This will enhance the recording/filing process by front loading the services to the customer. The recording/filing process will be more streamlined and customer friendly.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.** As technology progresses, my primary mission will be to bring about a modern reliable low cost recording system. The County Clerk needs to change the structure of his office to bring about the flexibility to obtain the above mention goals.

3. **The funding available to fill the position from external sources.** The county clerk is funded by the fees generated by the recording/filing process.

4. **The benefit to the County generated by this specific position.** The long term goal is to lower the labor cost by introducing more efficient and economical recording/filing process.

Department Head Signature: _____ Date: 09/22/08

**Approved by the Ways and Means Committee on** Oct. 15, 2008

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE:** Ways and Means **DATE:** October 15, 2008

**RE:** Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution accepting a check in the amount of $5,571 Zurich American Insurance Company representing the actual cash value plus tax and title fee of our 2001 Chevy Malibu that was totaled when Zurich's insured turned into our vehicle on October 1, 2008. Zurich accepted 100 percent of the liability.

The funds should be placed in revenue account CS07.2680.00 (Insurance Recovery).

Information Technology – 2001 Chevy Maliby
VIM #1G1ND52J81M675532

**FISCAL IMPACT: None**

**For further information regarding this matter, contact:**

**Brenda Rigby Riehle, Clerk of the Board** **268-9220**

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE:** Ways and Means

**DATE:** October 15, 2008

**RE:** Appropriation of Insurance Recovery

The Clerk of the Board's office requests a resolution accepting a check in the amount of $220.96 from NYMIR (New York Municipal Insurance Reciprocal) representing the full cost to replace a windshield on our 1998 Chevy Lumina that was cracked while an employee was driving the vehicle on September 8, 2008.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS07.2680.00 (Insurance Recovery).

Community Services – 1998 Chevy Lumina
VIN #2G1WL52M4W1136944

**FISCAL IMPACT: None**

**For further information regarding this matter, contact:**

**Brenda Rigby Riehle, Clerk of the Board** **268-9220**

NOT APPROVED

# WAYS & MEANS COMMITTEE

## October 27, 2008

RECEIVED
OCT 30 2008
By_____

### Committee Members Present

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: Truax)

### Others Present

L. Ballengee, D. Burdick, J. Margeson, T. Miner, B. Riehle, T. Ross, E. Ruckle, P. Schmelzer, N. Ungermann

### Approval of Minutes

A motion was made by Legislator Dibble, seconded by Legislator Hall and carried to amend the September 22, 2008 Ways and Means Committee minutes to reflect that Legislator Dwight Fanton made the motion to adjourn the meeting rather than Legislator Truax. The October 14 and 15, 2008, Ways & Means Committee minutes were approved on a motion by Legislator Dibble, seconded by Legislator Hopkins and carried.

### Mortgage Tax Apportionment

Brenda Rigby Riehle, Clerk of the Board, reported that the mortgage tax figures for the period April 1, 2008 through September 30, 2008 have been received and the apportionment to the towns and villages has been calculated. Mrs. Riehle requested a resolution approving the apportionment of mortgage tax to the tax districts and authorizing the warrant. The request was approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried. ***Prepare Resolution***

### Payment of Mortgage Tax Fees to Towns and Villages

*(Collection of fees was authorized by Resolution No. 214-2004 pursuant to Section 262 of the Tax Law)*

Mrs. Riehle also requested a resolution authorizing the payment of the Mortgage Tax fees retained by the County Clerk's Office to cover the necessary expenses incurred for the period April 1, 2008 through September 30, 2008 in the administration of the Mortgage Tax Program to the towns and villages. The amount of $25,569.91 should be appropriated from A1410.432 (County Clerk – Contractual) and distributed to the towns and villages as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Legislator Hall, seconded by Legislator McCormick and carried. ***Prepare Resolution***

### Year End Resolutions

Mrs. Riehle requested the following resolutions which need to be prepared for consideration at Board meetings in November and December as follows:

1. A resolution for the relevy of returned village taxes - ***November 10, 2008*** Board meeting. The request was approved on a motion by Legislator Dibble, seconded by Legislator Pullen and carried. ***Prepare Resolution***

2. A resolution for the relevy of returned school taxes - ***November 10, 2008*** Board meeting. The request was approved on a motion by Legislator McCormick, seconded by Legislator Fanton and carried. ***Prepare Resolution***

3. A resolution for the levy of unpaid sewer and water rentals - ***November 10, 2008*** Board meeting. The request was approved on a motion by Legislator Hall, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

4. A resolution for the adoption of the 2009 County Final Budget - ***November 24, 2008*** Board meeting. The request was approved on a motion by Legislator Fanton, seconded by Legislator Hall and carried. ***Prepare Resolution***

5. A resolution making appropriations for the conduct of County government for fiscal year 2009 - ***November 24, 2008*** Board meeting. The request was approved on a motion by Legislator Pullen, seconded by Legislator Dibble and carried. ***Prepare Resolution***

6. A resolution levying the towns' share of the 2009 Mutual Self Insurance Plan in the amount of $287,356 - ***November 24, 2008*** Board meeting. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Hall and carried. ***Prepare Resolution***

7. A resolution levying County taxes - ***December 8, 2008*** Board meeting. The request was approved on a motion by Legislator Hall, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

8. A resolution approving the final assessment rolls with taxes extended thereon; authorizing and directing the preparation and execution of tax warrants and causing delivery of tax rolls to collecting officers - ***December 8, 2008*** Board meeting. The request was approved on a motion by Legislator Fanton, seconded by Legislator Pullen and carried. ***Prepare Resolution***

9. A resolution levying taxes and assessments required for the purposes of the annual budgets of the towns of Allegany County - ***December 8, 2008*** Board meeting. The request was approved on a motion by Legislator Pullen, seconded by Legislator Fanton and carried. ***Prepare Resolution***

10. A resolution authorizing transfers between appropriation accounts (balancing of accounts) for the end of the 2008 fiscal year – ***December 22, 2008*** Board meeting. The request was approved on a motion by Legislator Dibble, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

11. A resolution fixing the date of the Organization Meeting for Monday, January 5, 2009 - ***December 22, 2008*** Board meeting. (Must be before January 8.) The request was approved on a motion by Legislator McCormick, seconded by Legislator Pullen and carried. ***Prepare Resolution***

12. A resolution suspending the board rules affecting proposed resolutions for the Organization Meeting – ***December 22, 2008*** Board meeting. The request was approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried. ***Prepare Resolution***

13. A resolution delegating the authority to approve certain real property tax refunds and correction of tax bills and tax rolls to the County Administrator – **December 22, 2008** Board meeting. The request was approved on a motion by Legislator Pullen, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

**Transfer of Funds**

Clerk of the Board Brenda Rigby Riehle requested a resolution transferring $972 from account A1010.405 (Legislative Conference Expense) to account A1010.101 (Legislative Payroll) to cover expenses through the end of the year, including the eight "work" days between December 20 and December 31 that will be treated as an accrued liability and paid in 2009. The request was approved on a motion by Legislator Dibble, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

Mrs. Riehle also requested a resolution to transfer $2,140 from account A1670.415 (Central Service Printing) to account A1040.1 (Clerk, Legislator Board Payroll) to cover expenses through the end of the year, including the eight "work" days between December 20 and December 31 that will be treated as an accrued liability and paid in 2009. The request was approved on a motion by Legislator Dibble, seconded by Legislator Pullen and carried. ***Prepare Resolution***

**Approval of Legislators' Expense Vouchers**

Committee members reviewed legislative expense vouchers for the period August 26 through September 22, 2008 as well as a few from the previous period. A motion was made by Legislator Hall, seconded by Legislator Pullen and carried approving the vouchers for payment.

REFERRALS FROM OTHER COMMITTEES:

**Human Services Committee**

Social Services Commissioner Patricia Schmelzer requested a resolution approving adjustments as follows:

The 6010.4 accounts are projected to have $ 215,000 left by year end. For bookkeeping purposes the following sub-accounts need transfers:

| | |
|---|---|
| Increase 6010.402 Mileage by | $ 25,115 |
| Increase 6010.405 Conferences | $ 2,000 |
| Increase 6010.409 Fees | $ 5,000 |
| Increase 6010.416 Phone | $ 6,500 |
| Increase 6010.476 Contracts | $113,000 |
| Increase 6010.481 Special Allocations | $ 50,000 |
| | --- |
| Total increases | $201,615 |
| | |
| Decrease 6010.474 Maintenance Contracts | $ 18,000 |
| Decrease 6010.406 Insurance | $ 3,915 |
| Decrease 6010.407 Office Supplies | $ 10,200 |
| Decrease 6010.477 Local Early Interventions | $ 6,500 |
| Decrease 6010.478 FFFS | $ 38,000 |
| Decrease 6010.482 WTW Contracts | $ 50,000 |
| | --- |
| Total decreases | $126,615 |
| | |
| Difference | $ 75,000 |

The difference is from the contract with Bonidio Inc. This is a Medicaid expenditure, and the following Medicaid revenue accounts need to be increased:

| | | |
|---|---|---|
| 4601 | Federal revenue | $ 37,500 |
| 3601 | State revenue | $ 37,500 |

Other accounts that need to be adjusted are as follows:

| | |
|---|---|
| Increase 6070.474 Purchase of Services | $200,000 |
| Decrease 6109.474 TANF | $200,000 |
| <u>Medical Transportation</u> | |
| Increase 6101.475 Non-emergency ambulatory | $ 35,000 |
| 6101.476 Non-emergency ambulance | $ 12,000 |
| 6101.477 Emergency ambulance | $ 36,000 |
| 6101.478 Cost effective insurance | $ 9,000 |
| 6101.479 Misc. Medical expenditures | $ 9,000 |
| Total | $101,000 |
| <u>Revenue off set</u> | |
| 4601 Federal Revenue | $ 50,500 |
| 3601 State Revenue | $ 50,500 |
| | --- |
| Total | $101,000 |

Effect on local share for all above shifts is $0.00.

The request was approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried. ***<u>Prepare Resolution</u>***

Office for the Aging Director Kimberley Toot requested a resolution appropriating $15,500 from the 2007 HEAP & POE Grants which have fiscal years of September to August for HEAP and October to September for POE. The funds should be appropriated as follows:

| **Appropriations:** | | **Revenues:** | |
|---|---|---|---|
| A6777.1 | $ 4,000 | A09.2801.4 | $ 6,500 |
| A6777.8 | $ 2,500 | A10.3772.6787 | $ 9,000 |
| A6787.1 | $ 6,000 | | |
| A6787.4 | $ 1,500 | | |
| A6787.8 | $ 1,500 | | |

The request was approved on a motion by Legislator Dibble, seconded by Legislator Hopkins and carried. ***<u>Prepare Resolution</u>***

Ms. Toot also requested a resolution increasing the following appropriation and revenue accounts due to supplements in Federal Grants Titles III-B, III-E and VII:

| **Appropriations:** | | **Revenues:** | |
|---|---|---|---|
| A6773.4 | $ 403 | A11.4772.01 | $ 403 |
| A6781.4 | $3,455 | A11.4772.05 | $3,455 |
| A6786.4 | $ 101 | A11.4772.10 | $ 101 |

The request was approved on a motion by Legislator Dibble, seconded by Legislator McCormick and carried. ***Prepare Resolution***

**Public Safety Committee**

Sheriff Tompkins requested approval to fill a Correction Officer (Sheriff's Union, C82) position to fill a vacancy created by a resignation that is effective October 31, 2008. The request was approved on a motion by Legislator Pullen, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

**Audit**

Committee members reviewed the October 27, 2008 audit of claims in the amount of $1,678,134.99 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator Fanton and carried to forward the audit to the full Board for approval of payment.

**Adjournment**

There being no further business to come before the committee, a motion was made by Legislator Dibble, seconded by Legislator Pullen and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

**MORTGAGE TAX APPORTIONMENT**
For Period: April 1, 2008 - September 30, 2008

| TOWNS | TOWN ASSESSMENT (1) | VILLAGE ASSESSMENT (2) | | RATE FOR VILLAGE SHARE (3) | AMOUNT ALLOCATED FOR EACH TAX DISTRICT Rate: 0.85924666 (4a) | (4b) | TOWN SHARE (5) | VILLAGE SHARE (6) | | VILLAGES |
|---|---|---|---|---|---|---|---|---|---|---|
| Alfred | 192,009,436<br>96,004,718 | 38,059,415 | | 19.8216 | 6,323.66 | 5,433.58 | 4,356.56 | 1,077.02 | | Alfred |
| Allen | 26,729,341 | | | | 4,042.50 | 3,473.50 | 3,473.50 | | | |
| Alma | 28,675,056 | | | | 3,895.62 | 3,347.30 | 3,347.30 | | | |
| Almond | 107,655,428<br>53,827,714 | 8,696,741 | | 8.0783 | 10,361.56 | 8,903.14 | 8,183.92 | 719.22 | | Almond |
| Amity | 97,245,512<br>48,622,756 | 15,931,347 | | 16.3826 | 8,522.00 | 7,322.50 | 6,122.88 | 1,199.62 | | Belmont |
| Andover | 100,685,276<br>50,342,638 | 18,582,988 | | 18.4565 | 6,791.79 | 5,835.82 | 4,758.73 | 1,077.09 | | Andover |
| Angelica | 103,860,802<br>51,930,401 | 18,686,502 | | 17.9919 | 7,125.50 | 6,122.56 | 5,021.00 | 1,101.56 | | Angelica |
| Belfast | 38,951,294 | | | | 3,899.50 | 3,350.63 | 3,350.63 | | | |
| Birdsall | 17,131,125 | | | | 2,698.50 | 2,318.68 | 2,318.68 | | | |
| Bolivar | 105,450,612<br>52,725,306 | 22,523,281 | 20,941,515<br>1,581,766 | 21.3591 | 11,755.84 | 10,101.17 | 7,943.65 | 2,157.52 | 2,006.00<br>151.52 | Bolivar<br>Richburg |
| Burns | 71,612,588<br>35,806,294 | 9,674,073 | | 13.5089 | 5,106.00 | 4,387.31 | 3,794.63 | 592.68 | | Canaseraga |
| Caneadea | 60,657,168 | | | | 6,063.00 | 5,209.61 | 5,209.61 | | | |
| Centerville | 25,842,737 | | | | 2,858.00 | 2,455.73 | 2,455.73 | | | |
| Clarksville | 31,013,464 | | | | 4,697.71 | 4,036.49 | 4,036.49 | | | |
| Cuba | 220,535,386<br>110,267,693 | 36,043,247 | | 16.3435 | 12,441.37 | 10,690.21 | 8,943.05 | 1,747.16 | | Cuba |
| Friendship | 39,837,955 | | | | 3,833.84 | 3,294.21 | 3,294.21 | | | |
| Genesee | 57,404,590 | | | | 9,279.50 | 7,973.38 | 7,973.38 | | | |
| Granger | 22,179,959 | | | | 1,900.00 | 1,632.57 | 1,632.57 | | | |
| Grove | 31,514,805 | | | | 1,873.50 | 1,609.80 | 1,609.80 | | | |
| Hume | 53,988,258 | | | | 4,626.00 | 3,974.88 | 3,974.88 | | | |
| Independence | 44,515,509 | | | | 5,045.00 | 4,334.90 | 4,334.90 | | | |
| New Hudson | 24,757,722 | | | | 2,118.50 | 1,820.31 | 1,820.31 | | | |
| Rushford | 89,538,314 | | | | 8,889.95 | 7,638.66 | 7,638.66 | | | |
| Scio | 42,476,805 | | | | 6,907.50 | 5,935.25 | 5,935.25 | | | |
| Ward | 17,887,342 | | | | 2,025.28 | 1,740.22 | 1,740.22 | | | |
| Wellsville | 422,839,416<br>211,419,708 | 115,749,891 | | 27.3744 | 25,325.21 | 21,760.59 | 15,803.75 | 5,956.84 | | Wellsville |
| West Almond | 18,256,932 | | | | 2,860.00 | 2,457.45 | 2,457.45 | | | |
| Willing | 76,137,178 | | | | 4,460.85 | 3,832.97 | 3,832.97 | | | |
| Wirt | 60,262,254<br>30,131,127 | 4,343,262 | | 7.2073 | 5,937.00 | 5,101.35 | 4,733.68 | 367.67 | | Richburg |
| | | | | | 181,664.68 | 156,094.77 | 140,098.39 | 15,996.38 | | |

ATTACHMENT TO
SOLUTION NO. _____

TO: THE TREASURER OF ALLEGANY COUNTY, NEW YORK

Pursuant to the authority conferred by the Tax Law of the State of New York, the Board of Legislators of Allegany County, New York, does hereby order and direct that there be paid by you to the proper officers of the several tax districts entitled thereto, the mortgage tax moneys now in your hands and belonging to the several towns and villages of the county for the period April 1, 2008 through September 30, 2008.

| TOWN | AMOUNT OF TAX | PAYABLE TO TOWN | PAYABLE TO VILLAGE | NAME OF VILLAGE |
|---|---|---|---|---|
| Alfred | 5,433.58 | 4,356.56 | 1,077.02 | Alfred |
| Allen | 3,473.50 | 3,473.50 | | |
| Alma | 3,347.30 | 3,347.30 | | |
| Almond | 8,903.14 | 8,183.92 | 719.22 | Almond |
| Amity | 7,322.50 | 6,122.88 | 1,199.62 | Belmont |
| Andover | 5,835.82 | 4,758.73 | 1,077.09 | Andover |
| Angelica | 6,122.56 | 5,021.00 | 1,101.56 | Angelica |
| Belfast | 3,350.63 | 3,350.63 | | |
| Birdsall | 2,318.68 | 2,318.68 | | |
| Bolivar | 10,101.17 | 7,943.65 | 2,006.00 | (Bolivar) |
| | | | 151.52 | (Richburg) |
| Burns | 4,387.31 | 3,794.63 | 592.68 | Canaseraga |
| Caneadea | 5,209.61 | 5,209.61 | | |
| Centerville | 2,455.73 | 2,455.73 | | |
| Clarksville | 4,036.49 | 4,036.49 | | |
| Cuba | 10,690.21 | 8,943.05 | 1,747.16 | Cuba |
| Friendship | 3,294.21 | 3,294.21 | | |
| Genesee | 7,973.38 | 7,973.38 | | |
| Granger | 1,632.57 | 1,632.57 | | |
| Grove | 1,609.80 | 1,609.80 | | |
| Hume | 3,974.88 | 3,974.88 | | |
| Independence | 4,334.90 | 4,334.90 | | |
| New Hudson | 1,820.31 | 1,820.31 | | |
| Rushford | 7,638.66 | 7,638.66 | | |
| Scio | 5,935.25 | 5,935.25 | | |
| Ward | 1,740.22 | 1,740.22 | | |
| Wellsville | 21,760.59 | 15,803.75 | 5,956.84 | Wellsville |
| West Almond | 2,457.45 | 2,457.45 | | |
| Willing | 3,832.97 | 3,832.97 | | |
| Wirt | 5,101.35 | 4,733.68 | 367.67 | Richburg |
| | 156,094.77 | 140,098.39 | 15,996.38 | |

DATED: _____

_____
Brenda Rigby Riehle, Clerk
Allegany County Board of Legislators

**RETURN TO TOWNS AND VILLAGES ON MORTGAGE TAX FEES RETAINED BY THE COUNTY CLERK**
For Period: October 1, 2007 - March 31, 2008

| TOWNS | TOWN ASSESSMENT (1) | VILLAGE ASSESSMENT (2) | | RATE FOR VILLAGE SHARE (3) | AMOUNT RETAINED BY COUNTY CLERK'S OFFICE FOR MORTGAGE TAX FEES | RETURN AMT. TO TOWN | RETURN AMOUNT TO VILLAGE | | VILLAGES |
|---|---|---|---|---|---|---|---|---|---|
| | 192,009,436 | | | | | | | | |
| Alfred | 96,004,718 | 38,059,415 | | 19.8216 | 890.08 | 713.65 | 176.43 | | Alfred |
| Allen | 26,729,341 | | | | 569.00 | 569.00 | | | |
| Alma | 28,675,056 | | | | 548.32 | 548.32 | | | |
| | 107,655,428 | | | | | | | | |
| Almond | 53,827,714 | 8,696,741 | | 8.0783 | 1,458.42 | 1,340.60 | 117.82 | | Almond |
| | 97,245,512 | | | | | | | | |
| Amity | 48,622,756 | 15,931,347 | | 16.3826 | 1,199.50 | 1,002.99 | 196.51 | | Belmont |
| | 100,685,276 | | | | | | | | |
| Andover | 50,342,638 | 18,582,988 | | 18.4565 | 955.97 | 779.53 | 176.44 | | Andover |
| | 103,860,802 | | | | | | | | |
| Angelica | 51,930,401 | 18,686,502 | | 17.9919 | 1,002.94 | 822.49 | 180.45 | | Angelica |
| Belfast | 38,951,294 | | | | 548.87 | 548.87 | | | |
| Birdsall | 17,131,125 | | | | 379.82 | 379.82 | | | |
| | 105,450,612 | | 20,941,515 | | | | | 328.60 | Bolivar |
| Bolivar | 52,725,306 | 22,523,281 | 1,581,766 | 21.3591 | 1,654.67 | 1,301.25 | 353.42 | 24.82 | Richburg |
| | 71,612,588 | | | | | | | | |
| Burns | 35,806,294 | 9,674,073 | | 13.5089 | 718.69 | 621.60 | 97.09 | | Canaseraga |
| Caneadea | 60,657,168 | | | | 853.39 | 853.39 | | | |
| Centerville | 25,842,737 | | | | 402.27 | 402.27 | | | |
| Clarksville | 31,013,464 | | | | 661.22 | 661.22 | | | |
| | 220,535,386 | | | | | | | | |
| Cuba | 110,267,693 | 36,043,247 | | 16.3435 | 1,751.16 | 1,464.96 | 286.20 | | Cuba |
| Friendship | 39,837,955 | | | | 539.63 | 539.63 | | | |
| Genesee | 57,404,590 | | | | 1,306.12 | 1,306.12 | | | |
| Granger | 22,179,959 | | | | 267.43 | 267.43 | | | |
| Grove | 31,514,805 | | | | 263.70 | 263.70 | | | |
| Hume | 53,988,258 | | | | 651.12 | 651.12 | | | |
| Independence | 44,515,509 | | | | 710.10 | 710.10 | | | |
| New Hudson | 24,757,722 | | | | 298.19 | 298.19 | | | |
| Rushford | 89,538,314 | | | | 1,251.29 | 1,251.29 | | | |
| Scio | 42,476,805 | | | | 972.25 | 972.25 | | | |
| Ward | 17,887,342 | | | | 285.06 | 285.06 | | | |
| | 422,839,416 | | | | | | | | |
| Wellsville | 211,419,708 | 115,749,891 | | 27.3744 | 3,564.62 | 2,588.83 | 975.79 | | Wellsville |
| West Almond | 18,256,932 | | | | 402.55 | 402.55 | | | |
| Willing | 76,137,178 | | | | 627.88 | 627.88 | | | |
| | 60,262,254 | | | | | | | | |
| Wirt | 30,131,127 | 4,343,262 | | 7.2073 | 835.65 | 775.42 | 60.23 | | Richburg |
| | | | | | 25,569.91 | 22,949.54 | 2,620.37 | | |

# MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means DATE: October 20, 2008

A resolution is requested to transfer $972 from Account A1010.405 (Legislative Conference Expense) to Account A1010.101 (Legislative Payroll) to cover expenses through the end of the year, including the eight "work" days between December 20 and December 31 that will be treated as an Accrued Liability and paid in 2009.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Brenda Rigby Riehle, Clerk of the Board
Name and Department

X9220
Telephone Number

# MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means DATE: October 20, 2008

A resolution is requested to transfer $2,140 from Account A1670.415 (Central Service Printing) to Account A1040.1 (Clerk, Legislative Board Payroll) to cover expenses through the end of the year, including the eight "work" days between December 20 and December 31 that will be treated as an Accrued Liability and paid in 2009.

FISCAL IMPACT: None

For further information regarding this matter, contact:

Brenda Rigby Riehle, Clerk of the Board — X9220
Name and Department — Telephone Number

**ALLEGANY COUNTY MUTUAL SELF-INSURANCE PLAN**
**2009 BUDGETED PARTICIPANT ASSESSMENTS**

We, the duly appointed Ways & Means Committee of the Allegany County Board of Legislators, do hereby certify that, pursuant to Local Law No. 3 of 2002 as amended and Sections 66 and 67 of the Workers' Compensation Law, the amounts set forth below constitute the share due from each of the participants of the Allegany County Mutual Self-Insurance Plan as provided by budget for its operation during the calendar year 2009.

**ALLEGANY COUNTY: $ 341,040**

**TOWN OF:**

| | |
|---|---|
| Alfred | $ 7,792 |
| Allen | 3,647 |
| Alma | 6,825 |
| Almond | 8,019 |
| Amity | 10,277 |
| Andover | 10,320 |
| Angelica | 7,698 |
| Belfast | 7,463 |
| Birdsall | 16,293 |
| Bolivar | 15,532 |
| Burns | 7,397 |
| Caneadea | 12,836 |
| Centerville | 5,969 |
| Clarksville | 8,770 |
| Cuba | 24,837 |
| Friendship | 16,959 |
| Genesee | 9,076 |
| Granger | 5,938 |
| Grove | 6,797 |
| Hume | 12,469 |
| Independence | 10,383 |
| New Hudson | 6,886 |
| Rushford | 10,342 |
| Scio | 13,580 |
| Ward | 4,704 |
| Wellsville | 18,469 |
| West Almond | 4,634 |
| Willing | 6,877 |
| Wirt | 6,567 |
| | **$ 287,356** |

**VILLAGE OF:**

| | |
|---|---|
| Alfred | $ 10,486 |
| Almond | 96 |
| Andover | 3,626 |
| Angelica | 5,381 |
| Belmont | 6,153 |
| Bolivar | 5,534 |
| Canaseraga | 1,862 |
| Cuba | 10,166 |
| Richburg | 1,028 |
| Wellsville | 39,952 |
| | **$ 84,284** |

**PERSONNEL COMMITTEE – APPROVED JULY 9, 2008**

William M. Hall, Chairman

David T. Pullen, Esq.

Glenn R. Benson

Daniel Russo

Douglas D. Burdick

Norman G. Ungermann, Jr.

Dwight R. Fanton

Douglas A. Dillon, Executive Secretary

## 2009 BUDGET FOR ALLEGANY COUNTY MUTUAL SELF-INSURANCE PLAN

Pursuant to the provisions of Section 67, Subd. 1 of the Workers' Compensation Law of the State of New York and to Allegany County Local Law No. 3 of 2002, as amended establishing and continuing a Mutual Self-Insurance Plan, we hereby submit the following estimate of the amounts necessary for the operation of the Plan for the calendar year of 2009.

| | | | | |
|---|---|---|---|---|
| S1710.100 | **PERSONAL SERVICES** | | | |
| S1710.101 | Regular | $ 66,130 | | |
| S1710.102 | Holiday | 3,445 | | |
| S1710.105 | Vacation | 4,745 | | |
| S1710.106 | Sick | 1,440 | | |
| S1710.107 | Personal | 615 | | |
| | | | $ 76,375 | |
| S1710.400 | **CONTRACTUAL EXPENSE** | | | |
| S1710.401 | Postage/UPS | $ 1,900 | | |
| S1710.402 | Administrative Mileage/Exp. | 1,800 | | |
| S1710.406 | Employers' Excess. Liab. | 65,000 | | |
| S1710.407 | Office Supplies | 700 | | |
| | Dues, Books, Fees, Bonds | 500 | | |
| S1710.409 | State Assessments | 55,000 | | |
| | Medical Evaluations | 22,000 | | |
| | Attorney Fees | 65,000 | | |
| | Physical Exams | 9,500 | | |
| S1710.411 | Equipment Repair | 400 | | |
| S1710.416 | Telephone | 900 | | |
| S1710.419 | Copying & Printing | 300 | | |
| S1710.432 | Safety Program | 9,800 | | |
| | | | $ 232,800 | |
| S1710.801 | **EMPLOYEE BENEFITS** | | | |
| S1710.802 | Retirement | $ 7,230 | | |
| S1710.803 | FICA | 5,845 | | |
| S1710.804 | Workers' Compensation | 1,565 | | |
| S1710.805 | Disability | 240 | | |
| S1710.806 | Hosp./Med. | 24,125 | | |
| | | | $ 39,005 | |
| S1720.406 | **CLAIMANT INDEMNITY** | $ 250,000 | | |
| | | | $ 250,000 | |
| S1720.409 | **FEES (ATTORNEY)** | $ 3,500 | | |
| | | | $ 3,500 | |
| S1720.430 | **CLAIMANT MEDICAL** | $ 145,000 | | |
| | | | $ 145,000 | |
| S1720.431 | **CLAIMANT MILEAGE/MED.** | $ 5,500 | | |
| | | | $ 5,500 | |
| | **TOTAL 2008 BUDGET** | | | $752,180 |
| **S510** | **REVENUE** | | | |
| | Apportionment by Assessment | $ 7,127 | | |
| | Apportionment by Experience | 142,536 | | |
| | Apportionment by Payroll | 563,017 | | |
| | Interest on Reserves | 500 | | |
| | Prior Year Expense Recoveries | 36,000 | | |
| | Private Industry Council | 3,000 | | |
| | | | $ 752,180 | |
| | | | | $752,180 |

**PERSONNEL COMMITTEE – APPROVED JULY 9, 2008**

| | |
|---|---|
| William M. Hall, Chairman | David T. Pullen, Esq. |
| Glenn R. Benson | Daniel Russo |
| Douglas D. Burdick | Norman G. Ungermann, Jr. |
| Dwight R. Fanton | Douglas A. Dillon, Executive Secretary |

# MEMORANDUM OF EXPLANATION

Intro No. _____
(Clerk's Use Only)

COMMITTEE: Human Services Committee

Date: October 14, 2008

## 2008
## REQUEST FOR BUDGET CHANGES

**The 6010.4 accounts are projected to have $ 215,000 left by year end. For book keeping purposes the following subaccounts need transfers.**

| | |
|---|---|
| **Increase 6010.402 Mileage by** | **$ 25,115** |
| **Increase 6010.405 Conferences** | **$ 2,000** |
| **Increase 6010.409 Fees** | **$ 5,000** |
| **Increase 6010.416 Phone** | **$ 6,500** |
| **Increase 6010.476 Contracts** | **$113,000** |
| **Increase 6010.481 Special Allocations** | **$ 50,000** |
| | --- |
| **Total increases** | **$201,615** |
| | |
| **Decrease 6010.474 maintenance contracts** | **$ 18,000** |
| **Decrease 6010.406 Insurance** | **$ 3,915** |
| **Decrease 6010.407 Office Supplies** | **$ 10,200** |
| **Decrease 6010.477 Local Early Interventions** | **$ 6,500** |
| **Decrease 6010.478 FFFS** | **$ 38,000** |
| **Decrease 6010.482 WTW Contracts** | **$ 50,000** |
| | --- |
| **Total decreases** | **$126,615** |
| | |
| **Difference** | **$ 75,000** |

**The difference is from contract with Bonidio Inc. This is a Medicaid expenditure. The following Medicaid revenue accounts need to be increased.**

| | |
|---|---|
| **4601 Federal revenue** | **$ 37,500** |
| **3601 State revenue** | **$ 37,500** |

**Other accounts that need to be adjusted are as follows:**

| | |
|---|---|
| **Increase 6070.474 Purchase of Services** | **$200,000** |
| **Decrease 6109.474 TANF** | **$200,000** |

**Medical Transportation**

| | |
|---|---|
| **Increase 6101.475 Non-emergency ambulatory** | **$ 35,000** |
| **6101.476 Non-emergency ambulance** | **$ 12,000** |
| **6101.477 Emergency ambulance** | **$ 36,000** |
| **6101.478 Cost effective insurance** | **$ 9,000** |
| **6101.479 Misc. Medical expenditures** | **$ 9,000** |
| **Total** | **$101,000** |

**Revenue off set**

| | |
|---|---|
| **4601 Federal Revenue** | **$ 50,500** |
| **3601 State Revenue** | **$ 50,500** |
| | --- |
| **Total** | **0.00** |

**Effect on local share for all above shifts $0.00**

For further information regarding this matter, contact:

Patricia Schmelzer, Commissioner 268-9303
Allegany County Department of Social Services

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____

(Clerk's use only)

Committee of Jurisdiction: Human Services Date: October 15, 2008

**Explanation of Grant**:

(please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

The Allegany County Office for the Aging requests a resolution to re-appropriate $15,500.00 in funding from 2007 for the HEAP & POE grants. These grants have Fiscal years of September to August (HEAP) and October to September (POE).

Appropriations ($15,500.00)

| | |
|---|---|
| A 6777.101 Regular Pay | $ 4,000.00 |
| A 6777.806 Health Ins. | $ 2,500.00 |
| | $ 6,500.00 |
| A6787.101 Regular Pay | $ 6,000.00 |
| A6787.419 Printing | $ 1,500.00 |
| A6787.806 Health Ins. | $ 1,500.00 |
| | $ 9,000.00 |

Revenues ($15,500.00)

| | |
|---|---|
| A 09 2801.40 | $6,500.00 |
| A 10 3772.6787 | $9,000.00 |

**FISCAL IMPACT**: Total grant: 15,500.00
Local county share: 0.00

State Grant? **YES** Revenue # **A 10 3772.6787** $ **9,000.00**
if Federal, please list Federal Catalog of Federal Domestic Assistance

(CFDA) number _____-_____

This grant is X renewal of existing grant funded program or _____ new grant fund program.

Grant Fiscal Year – 9/1/07-8/31/08 & 10/1/07-9/30/08

Obligation of County after grant expires: None

Major benefits of accepting this grant are: Federal Funding thru D.S.S. & State Funding

Department Head Signature _____

# MEMORANDUM OF EXPLANATION

## For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's use only)

Committee of Jurisdiction: Human Services Date: October 15, 2008

**Explanation of Grant**:
(please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

Due to supplements in Federal Grants Titles III-B, III-E and VII the Allegany County Office for the Aging requests a resolution to increase the following revenue and expenditure accounts:

Appropriations ($3,959.00)

| | |
|---|---|
| A6773.407 Office Supplies | $ 403.00 |
| A6781.402 Mileage | $3,455.00 |
| A6786.402 Mileage | $ 101.00 |

Revenues ($3,959.00)

| | |
|---|---|
| A 11 4772.01 | $ 403.00 |
| A 11 4772.05 | $3,455.00 |
| A 11 4772.10 | $ 101.00 |

**FISCAL IMPACT**: Total grant: 3,959.00

Local county share: 0.00

State Grant? _____ Revenue # _____ $ _____

Federal Grant? Yes Revenue # A 11 4772.01,05,10 $ 3,959.00
if Federal, please list Federal Catalog of Federal Domestic Assistance

(CFDA) number 93-044
(CFDA) number 93-042
(CFDA) number 93-052

This grant is X renewal of existing grant funded program **or** _____ new grant fund program.

Grant Fiscal Year – 2008

Obligation of County after grant expires: None

Major benefits of accepting this grant are: 100% Federal money no county match required or Match funding already in budget.

Department Head Signature _____

# Request to Fill Position

Date: ___October 1, 2008_____ Committee of Jurisdiction: _____Public Safety_____

I would like to fill the following position:

Title ___Corrections Officer _____ Department _____Sheriff's Office_____

Will any positions be eliminated? __No_____ If yes, which one? _____

This position is an:
Existing position? _Yes__ Newly Created Position? _____ created by Resolution # _____

This position will be:
Full Time? __XX___ Part Time?_____ Permanent? _____ Temporary? ___

This position will be:
Non Union? _____ Union? __XX__ covered by the ___C82_____ bargaining unit.

Grade _Corrections Officer__ Step __0___ Hourly pay rate __$15.98_____

Annual salary of position __$33,234___ Cost of benefits for position ___$17,039_____

Does this position support a mandated program/grant? _No____
Name of program/grant? _____

Source of funding for position?
_100__% County _____% State _____% Federal _____% Other

Amount in current years budget for this position __$37,475_____

Reason for need to fill this position at this time?

| |
|---|
| To fill a position created by a resignation |
| |
| |
| |
| |

Department Head Signature_____

Date 10/27/08

06/17/03

NOT APPROVED

**WAYS & MEANS COMMITTEE**

**November 10, 2008**

RECEIVED
NOV 13 2008
By_____

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: Truax)

**Others Present**

D. Aumick, L. Ballengee, D. Burdick, J. Margeson, T. Miner, B. Riehle, T. Ross, E. Ruckle, D. Russo, K. Toot, N. Ungermann

**Approval of Minutes**

The October 27, 2008, Ways & Means Committee minutes were approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried.

**2009 Budget Adjustment**

County Treasurer Terri Ross stated that the 2009 Tentative County Budget should be adjusted to reflect a $135,000 principal payment we must make on our bond anticipation note (BAN) which will be rolled over into a bond in 2009. Ms. Ross requested a resolution making budget adjustments as follows:

| | | Revenues | Expenses |
|---|---|---|---|
| Appropriated Fund Balance | A15.599.00 | $135,000 | |
| Interfund Transfer to Debt Service | A9560.905 | | $135,000 |
| Interfund Revenue from General | V12.5031.00 | $135,000 | |
| BAN Principal | V9730.600 | | $135,000 |

Ms. Ross noted that these adjustments will not affect the tax levy. The requested budget adjustment was approved on a motion made by Legislator Hopkins, seconded by Legislator Fanton and carried. ***Prepare Resolution***

**Financial Management Letter**

Ms. Ross distributed copies of a September 23 letter from Eldredge, Fox & Porretti, LLP, offering comments and recommendations relative to our December 31, 2007 audit along with the County's response to the comments.

**Sales Tax Report**

County Treasurer Terri Ross distributed copies of a Sales Tax Report reflecting receipts through November 6, 2008, totaling $15,595,971.01 and interest totaling $16,097.92 which is up about 7.685 percent ($1,113,046.95) over last year's figures.

**Transfer of Funds for Altreya Contract**

Public Health Director Lori Ballengee requested a resolution transferring $50,000 from A4011.101 (Health – Nurses – Personnel) to A4010.464 (Health Department – Contractual) to finance the cost of contracting with Altreya to provide financial and staff efficiency studies for the Health Department. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Hall and carried. ***Prepare Resolution***

REFERRALS FROM OTHER COMMITTEES:

**Human Services Committee**

Public Health Director Lori Ballengee requested a resolution transferring $26,500 between cost centers to cover year-to-date and projected expenditures through the end of the year as follows:

| Transfer from: | Transfer to: | Amount |
|---|---|---|
| A4011.456 (Health-Nurses-Contractual) | A1185.402 (Coroners – Mileage) | $ 4,000 |
| A4010.101 (Health – Personnel) | A4035.458 (Family Planning – Contractual) | $10,000 |
| A4011.456 (Health-Nurses – Contractual) | A4043.409 (Rabies – Contractual) | $12,500 |

The request was approved on a motion by Legislator Dibble, seconded by Legislator Pullen and carried. ***Prepare Resolution***

**Personnel Committee**

Personnel Officer Ellen Ruckle requested a resolution transferring $11,500 from A1990.4 (Contingency) to A1430.4 (Human Resources – contractual) to finance the cost of establishing a Workplace Violence Prevention Program for Allegany County that is required by NYS Labor Law. Legislator Norman Ungermann asked if the state has a sample study, and Ms. Ruckle indicated that there has not been any fine tuning of all that is involved. In addition to creating a policy statement and plan of action, each of the more than 500 employees must complete a questionnaire, all 27 work sites need to be inspected for trends and patterns of possible violence in the workplace, and all employees must participate in prevention training. Legislator Hall indicated that he would like to see the matter taken care of as soon as possible to avoid liability. The request was approved on a motion by Legislator Hall, seconded by Legislator Dibble and carried. (Voting No: Pullen) ***Prepare Resolution***

**Public Safety Committee**

STOP DWI Coordinator Deborah Aumick requested a resolution approving the 2009 STOP DWI Plan in the amount of $153,857. Ms. Aumick indicated that a letter was forwarded to the state correcting two typographical errors on the Plan. The request was approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried. ***Prepare Resolution***

**Public Works Committee**

Deputy Public Works Superintendent John Mancuso requested a resolution transferring $17,855 from H5802.200 (Bridge #15-16, Farnsworth Road, Cuba) to D5142.408 (Snow Removal – Contractual) to cover the cost of purchasing sand and salt. The sale price of salt has increased $5.31 per ton over the

last year. The request was approved on a motion by Legislator Fanton, seconded by Legislator Hall and carried. ***Prepare Resolution***

**New State Retirement Reporting Regulations**

Clerk of the Board Brenda Rigby Riehle distributed copies of a Schuyler County resolution opposing the new state retirement reporting regulations.

On September 25, State Comptroller Thomas DiNapoli officially announced that a newly created Retirement Compliance Unit will review and enforce eligibility requirements for the New York State and Local Retirement System. The regulations require participating employers to pass two resolutions – One resolution will establish a standard work day for each elected or appointed official and must be adopted at the organization meeting every year as well as when a new County official is elected/appointed. The other resolution will authorize the service credit reported to the Retirement System for each official. There are numerous filing requirements, and officials who do not maintain a time sheet will have to complete and file a 3-month log, and their service credit will be based on the log. The Retirement System will suspend participation and granting of service credits for any positions not meeting the requirements. No service credits will be granted for time that does not comply with the minimum wage standards.

County Treasurer Terri Ross reminded committee members that there is a 45-day comment period which ends on or around November 29, and the resolution from Schuyler County constitutes their official comment to the Comptroller's Office.

**Audit**

Committee members reviewed the November 10, 2008 audit of claims in the amount of $3,685,374.87 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator Fanton and carried to forward the audit to the full Board for approval of payment.

**Adjournment**

There being no further business to come before the committee, a motion was made by Legislator Dibble, seconded by Legislator Fanton and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

| BOARD page # | 10/15/2008 | | General - A Revenues | Expenses | Road Mach - DM Revenues/Fund Bal | Road Mach - DM Expenses |
|---|---|---|---|---|---|---|
| new | Approp Fund Balance | A 15.599.00 | 135,000 | | | |
| 169 | Interfund Transfer to Debt Service | A 9560.905 | | 135,000 | | |
| 314 | Interfund Revenue from General | V 12.5031.00 | | | | |
| 317 | Ban Principal | V 9730.600 | | | | |
| | Totals 8/9,8/10, 8/15/2007 | | 135,000 | 135,000 | 0 | 0 |
| | Net Change to Fund | | 0 | | 0 | |
| | **10/15/2008** | | 0 | | | |
| | **BOARD CHANGES** | | | | | |
| | | | 0 | | | |
| | **Total Changes** | | **0** | | | |
| | % (increase) reduction | | - | | | |
| Original Levy 9/30/2007 Tentative | | % of increase over 07 3.91% | 25,381,144 | 954,233 | $ Increase in Levy | |
| Levy w/changes | | % of increase over 07 3.91% | 25,381,144 | 954,233 | $ Increase in Levy | |
| | 2008 | | 24,426,911 | | | |

# 2008 Allegany County Sales Tax

11/7/2008

| 2008 | Amount | Interest | Balance | 2007 Allegany County Sales Tax Amount | Interest | Balance |
|---|---|---|---|---|---|---|
| 14-Jan | $1,197,992.34 | | | $659,149.81 | | |
| 18-Jan | | $3,415.93 | $1,201,408.27 | | $2,917.51 | $662,067.32 |
| [illegible]eb | $1,012,638.29 | | | $1,037,670.56 | | |
| [illegible] Feb | $229,574.73 | | | $193,300.79 | | |
| 19-Feb | | $2,120.67 | $2,445,741.96 | | $2,699.16 | $1,895,737.83 |
| 6-Mar | $852,112.27 | | | $836,790.71 | | |
| 13-Mar | $204,659.51 | | | $210,309.17 | | |
| 18-Mar | | $1,128.46 | $3,502,513.74 | | $1,649.51 | $2,942,837.71 |
| 7-Apr | $1,169,843.50 | | | $1,086,587.30 | | |
| 14-Apr | $756,917.93 | | | $645,089.45 | | |
| 21-Apr | | $1,740.61 | $5,432,144.24 | | $2,789.04 | $4,678,953.01 |
| 6-May | $1,016,453.14 | | | $982,259.82 | | |
| 13-May | $278,147.51 | | | $212,795.37 | | |
| 16-May | | $1,371.47 | $6,728,116.36 | | $2,550.45 | $5,876,558.65 |
| 6-Jun | $1,068,348.59 | | | $994,955.98 | | |
| 13-Jun | $234,371.17 | | | $219,267.84 | | |
| 18-Jun | | $959.36 | $8,031,795.48 | | $2,311.24 | $7,093,093.71 |
| 30-Jun | $598,000.00 | | | $592,000.00 | | |
| 1-Jul | $577,984.41 | | | $560,591.13 | | |
| 14-Jul | $868,496.07 | | | $631,177.76 | | |
| 18-Jul | | $1,393.07 | $10,077,669.03 | | $2,457.74 | $8,879,320.34 |
| 6-Aug | $1,046,541.01 | | | $1,005,951.72 | | |
| 13-Aug | $233,600.03 | | | $261,618.87 | | |
| 18-Aug | | $1,241.17 | $11,359,051.24 | | $2,572.07 | $10,149,463.00 |
| 8-Sep | $1,005,852.77 | | | $962,706.89 | | |
| 13-Sep | $244,857.08 | | | $211,827.14 | | |
| 18-Sep | | $1,086.88 | $12,610,847.97 | | $2,463.84 | $11,326,460.87 |
| [illegible]ct | $1,254,452.01 | | | $1,217,401.89 | | |
| 15-Oct | $785,281.54 | | | $1,030,070.97 | | |
| 17-Oct | | $1,640.30 | $14,652,221.82 | | $3,630.56 | $13,577,564.29 |
| 6-Nov | $959,847.11 | | | $931,400.89 | | |
| 13-Nov | | | $15,612,068.93 | $181,707.94 | | $14,690,673.12 |
| 17-Nov | | | | | $2,610.39 | |
| 6-Dec | | | | $949,859.27 | | |
| 13-Dec | | | $15,612,068.93 | $257,941.78 | | $15,901,084.56 |
| 18-Dec | | | | | $1,697.76 | |
| 31-Dec | | | | $745,000.00 | | |
| 2-Jan-09 | | | $15,612,068.93 | $596,608.54 | | $17,244,390.86 |
| | | | | | | |
| A1110 Sales Tax | $15,595,971.01 | | | $17,214,041.59 | | |
| A1190 Interest | | $16,097.92 | | | $30,349.27 | |
| Total for year | $15,612,068.93 | | | $17,244,390.86 | | |

| | | | | | |
|---|---|---|---|---|---|
| | | | sales tax 07 thru Nov | $14,482,924.06 | |
| Budget 2008 A1110 | $17,340,000.00 | | sales tax 08 thru Nov | $15,595,971.01 | |
| | $1,744,028.99 | balance of budget due | increase? | $1,113,046.95 | 7.685% |
| [illegible]dget 20[illegible] A1190 | $25,000.00 | | | est 2008 @ inc% | $18,536,981.38 |
| | $8,902.08 | balance of budget due | | compared to bud | $1,196,981.38 |

Talking Steps for a Healthier Community

**Lori Ballengee, MS**
**Public Health Director**
**E-mail: ballenl@alleganyco.com**

**ALLEGANY COUNTY DEPARTMENT OF HEALTH**
**7 Court Street – County Office Building**
**Belmont, NY 14813**
**585-268-9250**
**1-800-797-0581**
**FAX 585-268-9264**

**Thomas E. Hull, MS**
**Deputy Public Health Director**
**Director of Environmental Health**
**E-mail: hullte@alleganyco.com**

# MEMORANDUM OF EXPLANATION

The Allegany County Department of Health will contract with Altreya (who will subcontract with Health Economics Group, Inc.) to provide a financial audit of all aspects of Health Department activity. Altreya will also conduct an efficiency study of all health department programs, except the Home Care programs and staff. Altreya will make recommendations of efficiency in process, program and staffing. The Allegany County Department of Health will reimburse Altreya the total sum of $50,000 for this work.

********

**SATELLITE OFFICES**

**WIC**
**Screen for Health Partnership**
**Emergency Preparedness**
**Allegany County Cancer Services**
3453B Route 417 East
Wellsville, NY 14895
585-593-2533

**Reproductive Health Clinics**
7 Court Street
Belmont, NY 14813

10 Church Street
Alfred, NY 14802

21 East State Street
Wellsville, NY 14895

800-797-0581
585-268-9250

COPY

# MEMORANDUM OF EXPLANATION

**Intro. No:_____**
**(Clerk's Use Only)**

**COMMITTEE: Human Services Committee** **DATE: October 2, 2008**

The Health Department requests the following resolutions/transfers, totaling $26,500 between cost centers. These transfers are necessary in order to cover year to date expenditures and forecasted expenditures through the end of fiscal year 2008. These accounts are all currently overdrawn.

| Transfer from: | Transfer to: | Amount: |
|---|---|---|
| A4011.456 – CHHA Home Health Aides | A1185.402 – Coroner's Mileage | $4,000 |
| A4010.101 – Public Health Personnel | A4035.458 – FP Nurse Practitioner | $10,000 |
| A4011.456 – CHHA Home Health Aides | A4043.409 – Rabies Fees/Testing/TX | $12,500 |
| | Total | $26,500 |

- Transfer to Coroner's mileage necessary due to increased trips by Coroner's to investigations.
- Transfer to Family Planning Nurse Practitioner is necessary to cover cost of contracted NP as we do not currently have a FT NP on staff. The funding for this position is currently included in account 4010.1 as a budgeted FT position. The transfer is necessary to cover the cost of the contracted staff through the end of the year.
- Transfer necessary due to increased number of individuals requiring the Rabies series due to unexpected exposure to a possibly rabid or non-vaccinated animal.

**FISCAL IMPACT:** Zero. Money was allocated in the Department budget for FY 2008.

For further information regarding this matter, contact:

Pamela L. Cockle, Accountant – AC Treasurer's Office X9458

Lori Ballengee, Public Health Director X9254

# MEMORANDUM OF EXPLANATION

Intro. No. _____
(Clerk's Use Only)

COMMITTEE: Ways and Means DATE: September 17, 2008

Human Resources requests a funds transfer from Contingency A1990.4 to pay for services in establishing a Workplace Violence Prevention Program for Allegany County that is required by the New York State Labor Law.

A total of $9,000 is requested for services and expenses for Public Sector HR Consultants, LLC.

- $3,000 for on-site inspections of all facilities. This is based on estimate of three days at $1,000 per day.
- $1,000 for one day on-site document finding and employee survey review. Employee surveys will be sent out with paychecks prior to the on-site visit.
- $4,000 for the written workplace violence prevention program.
- $1,000 estimated expenses for travel, lodging, and meals.

A total of $2,550 is requested for services for Employee Services, Inc. They will conduct training on the Workplace Violence Prevention Program to all employees. Cost is based on three days of training at $850 per day.

Fiscal Impact: $11,550

For further information regarding this matter, contact

Bob Budinger Human Resources
Name and Department

585-268-9214
Telephone Number

## NEW YORK STATE WORKPLACE VIOLENCE PREVENTION LAW

On June 7, 2006 New York State passed legislation creating Section 27-b of the State Labor Law that requires public employers (with the exception of employers as defined in section twenty-eight hundred one-a of the education law) to perform a workplace evaluation at each worksite and to develop and implement programs to prevent and minimize workplace violence caused by assaults and homicides.

The purpose of the Law is to ensure that the risk of workplace assaults and homicides are regularly evaluated by public employers and that workplace violence protection programs are implemented to prevent and minimize the hazard to public employees.

## DEFINITIONS

A workplace may be any location either permanent or temporary where an employee performs any work-related duty. This includes, but not limited to, County property, clients' homes and traveling to and from work assignments.

Workplace violence is defined as any act that occurs in the workplace that creates a hostile work environment that affects employees' physical or psychological well-being. This can take the form of harassment, verbal threats, aggressive or threatening behavior and physical assault or abuse.

Types of workplace violence that can occur are:

- Violence by strangers
- Violence by customers or clients
- Violence by co-workers
- Violence by personal relation

## LAW REQUIREMENTS

Every public employer must perform a risk evaluation of their workplace to determine factors that might place employees at risk from occupational assaults and homicides, prepare a workplace violence prevention program and inform and train employees on the requirements of the Law and the workplace factors that were identified. Additionally, *public employers with a combined total of 20 or more full*-time *permanent employees shall develop and implement a* ***written*** *workplace violence prevention program and provide employee training on workplace violence prevention measures and other information contained within the employers written program.* Employee workplace violence training must be provided at the time of job assignment and annually thereafter. The written workplace violence prevention program should be pro-active, capable of assessing potential threats before they occur, and capable of responding to actual incidents immediately.

## ELEMENTS OF A WORKPLACE VIOLENCE PREVENTION PROGRAM

1. A clearly written County *workplace violence policy statement* which demonstrates management's concern for their employees' health and safety.
2. Establishment of a *Threat Assessment Team* which is responsible to assess the vulnerability to workplace violence and decide on preventive actions to be taken. The team should also be responsible for implementing employee training programs on workplace violence, plans for responding to acts of violence, and communicating internally with employees. The Threat Assessment Team should have the responsibility for auditing the overall workplace violence prevention program.
3. A *hazard assessment* of each worksite which includes a record review, workplace analysis, and workplace surveys.

Record Review

This is a review of previous incidents of violence. A review and analysis of existing records is necessary to develop a baseline, by identifying patterns that may indicate the causes and severity of assault incidents, identifying changes necessary and developing an appropriate plan to correct these hazards. The types of records that could be reviewed are the County's injury and illness logs (SH 900), training records, grievances, workers compensation records, and others.

Workplace Security Analysis

A physical inspection of a workplace as well as an evaluation of work tasks of employees to determine the presence of hazards, conditions, operations and situations which might place employees at risk.

Workplace Surveys

A survey distributed to employees to help identify the potential for violent incidents and to identify the need for improved security measures.

4. *Workplace hazard control and prevention* designed to eliminate or minimize the risks identified in the hazard assessment. These include, but are not limited to, building design security measures, security equipment, and work practice controls and procedures.
5. *Training and education* for all employees on workplace violence.
6. Procedures for *incident reporting, investigation, follow-up and evaluation.*
7. An effective *recordkeeping system.*

# Allegany County Stop DWI

Dedicated to reducing alcohol-related fatalities, injuries, and crashes

November 6, 2008

Mr. Charles DeWeese
Assistant Commissioner
Governor's Traffic Safety Committee
2009 STOP-DWI Plan
6 Empire State Plaza, Room 414
Albany, NY 12228

Dear Mr. DeWeese:

On October 31, 2008 we sent you our 2009 STOP-DWI Plan. Subsequent to that, we found the following errors:

On page titled "Police Patrol Funding Detail Page: the line amount for the Alfred Police Dept. should be $7,100 not $71,000. This "typo" error did not get added into the total.

On the page titled "2009 Administrative Budget" under Other Than Personal Services – Overhead, the amount should be $1,600 rather than $1,200. This was again a "typo" and did not change any totals.

We are sending the corrected pages. Please contact us if you have further questions.

Again, our apologies for the errors.

Very truly yours,

Deborah Aumick, Coordinator
Allegany County Stop-DWI

DAA/lc
Enclosures

Deborah Aumick, Coordinator
5435c County Road 48 • Belmont, NY 14813 • (585) 268-5394 • Fax (585) 268-5002
website:www.alleganyco.com

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS DATE: November 5, 2008

Request a Resolution be prepared approving the transfer of the following funds remaining on the Farnsworth Road Bridge Capital (H5802) to Snow Removal (D5142.408).

Transfer is necessary to cover costs for the purchase of Sand and Salt mix. Salt prices have increased $5.31 more per ton than last year.

| | | |
|---|---|---|
| FROM: | | |
| H5802 | Bridge #15-16<br>Farnsworth Road, Cuba | $17,855.00 |
| TO: | | |
| D5142.408 | Snow Removal | $17,855.00 |

FISCAL IMPACT: $0

For further information regarding this matter, contact:

David S. Roeske (585)268-9230
Superintendent

DSR/ymr

Resolution No. 399
SCHUYLER COUNTY LEGISLATURE

Special Meeting
October 30, 2008

Intro. No. 9
Approved by Committee ____
Approved by Co. Atty. JPC

Motion by Marcellus
Seconded by Larison
Vote: 7 Ayes to 0 Noes
Name of Noes _____

RE: RESOLUTION IN OPPOSITION OF NEW STATE RETIREMENT REPORTING REGULATIONS

WHEREAS, the New York State Comptroller, Thomas P. DiNapoli, is proposing new reporting regulations that he feels will increase accountability and transparency in how information is reported to the Retirement System for local elected and appointed officials, and

WHEREAS, said new proposed reporting regulations would be a significant bureaucratic burden and constitute an incursion into the principal of separation of powers among the co-equal branches of government, and

WHEREAS, said proposed regulations would be at odds with some governmental basics, for example an elected official's salary is part of the position and not dependent upon hours worked, and

WHEREAS, elected officials exist in the capacity 24 hours a day and do not fall under a "standard work day".

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Legislature hereby opposes the new proposed reporting regulations for local elected and appointed officials, and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be sent to the Office of the New York State Comptroller.

STATE OF NEW YORK )
) SS:
COUNTY OF SCHUYLER )

I, Stacy B. Husted, Clerk of the Schuyler County Legislature, do hereby certify that the foregoing is a true and exact copy of resolution duly adopted by the County Legislature on October 30, 2008.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said County Legislature at Watkins Glen, NY.

Stacy Husted
Clerk

11/3/08
Date

NOT APPROVED

WAYS & MEANS COMMITTEE

November 19, 2008

RECEIVED
DEC 01 2008
By

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, M. McCormick, D. Pullen, R. Truax, C. Crandall (Absent: W. Hall)

**Others Present**

L. Ballengee, J. Foels, M. Gasdik, L. Gridley, K. Kruger, J. Margeson, T. Miner, S. Presutti, B. Riehle, T. Ross, W. Tompkins, K. Toot

**Approval of Minutes**

The November 10, 2008, Ways & Means Committee minutes were approved on a motion by Legislator Dibble, seconded by Legislator McCormick and carried.

**Wellsville Dispatch Center**

Legislator Timothy O'Grady distributed copies of an e-mail from Village of Wellsville Trustee Jaime Herman regarding the possibility of the Village of Wellsville turning all 911 calls over to the County Dispatch Center. Mr. O'Grady indicated that the Wellsville Dispatch was looking at closing, but retaining two dispatchers. The Sheriff included money in his 2009 budget to hire four new Dispatchers which would end up costing about $200,000. Mr. Herman proposed that they would like to keep the Wellsville Center open to address safety concerns of their officers, handle nuisance calls, and to assist the County with ambulance, fire and other police radio traffic as needed. Mr. Herman suggested that in lieu of these services, and in an attempt to save money for the Village and County, the County could allocate $75,000 to $100,000 to the Village annually using funds which have been included in the 2009 budget for hiring more Dispatchers at the County level. Mr. Herman believes the County could save substantial money, maintain control of 911, and share the benefit of having a fully functional backup, on request facility, with fully trained staff in Wellsville. Mr. O'Grady indicated that he is not involved in the debate of whether or not to close Wellsville's Dispatch Center; he is just concerned about the County adding four positions to handle additional 911 calls from Wellsville especially if Wellsville plans to retain two Dispatchers.

Sheriff William Tompkins indicated that the County Administrator and he have been discussing this matter with the Village Board, and he is a little surprised to see the issue being presented to the committee in this manner. Committee members briefly discussed whether or not Mr. Herman was acting as a representative and on behalf of the Village Board. Legislator O'Grady indicated that he believes Mr. Herman's e-mail was intended to determine interest or meant as a fact-finding expedition more so than as an official request.

Sheriff Tompkins indicated that the County will most likely need to hire an additional Dispatcher regardless of whether or not the Wellsville Dispatch Center closes, and he believes approximately four new Dispatchers (one for each shift) would be needed if the County were to take over 911 calls for Wellsville. Sheriff Tompkins briefly talked about the cost to maintain the 911 phone lines going to Wellsville as well as the fact that all 911 equipment is owned by the County. The Sheriff expressed concern over the outdated equipment in Wellsville as well as in our backup center, noting that the equipment has to be replaced if it breaks or malfunctions because it is no longer possible to obtain parts for repairs.

County Administrator John Margeson stated that he believes that the most appropriate way to handle 911 calls is in a centralized location in the County 911 Center. Mr. Margeson indicated that the County will make a decision based on what Wellsville does – once Wellsville makes a decision, the County will react to it. We have made provisions in the 2009 budget to accommodate changes. The law states that the County has control of the 911 Center, and when 911 calls are answered, they are technically under the authority of the Sheriff.

**Tourism Guide Bids**

Committee members opened and reviewed sealed bids to produce the 2009 Allegany County Travel and Outdoor Guides as follows:

| Company | Price for 75,000 copies | Price for 100,000 copies | Price for 125,000 copies |
|---|---|---|---|
| Dodge Printing | $19,075.00 | $24,135.00 | $28,950.00 |
| Vanguard Printing | $19,941.19 | $24,921.17 | $30,186.59 |
| PMI Remley | $26,603.00 | $32,799.00 | $38,895.00 |
| Kenyon Press, Inc. | $19,745.25 | $25,196.00 | $30,059.25 |
| Transcontinental | $19,660.00 | $24,536.00 | $29,138.00 |
| Hess Print Solutions | $17,595.95 | $21,659.70 | $26,170.70 |

A motion was made by Legislator Fanton, seconded by Legislator Truax and carried to accept the low bid from Hess Print Solutions for the production of the 2009 Allegany County Travel and Outdoor Guides. ***Refer to County Attorney for Agreement***

**Alfred University Geospatial Services Initiative**

Development Director John Foels distributed a copy of "Scope of Services" between Allegany County and Alfred University Technical Specialist (Geospatial Services Initiative) to provide the County with geographic information and geospatial data services. Mr. Foels stated that a contractual arrangement is not necessary, and we will pay Alfred University by the hour and by task out of the Planning budget line. This will be a trial run for six months, and the total cost should be less than $10,000. If it works well, we may want to make it more formal. Mr. Foels indicated that the relationship and linkage between Alfred University and the County is significant. Alfred University assisted us with the Comprehensive Plan, and we want to continue to reach out. Alfred University is a great source for all information in the County.

**Office for the Aging Facilities**

Mr. Foels indicated that he has been working with Mr. Margeson and Office for the Aging Director Kimberley Toot regarding space needs for the Office for the Aging at Crossroads, and the plan is about 90 percent complete. They plan to move forward and will come back to the committee with firm numbers in the near future. Legislator Dibble indicated that he would like to see a plan that shows the sewer system, driveway, etc. Mr. Foels indicated that he would provide that information as well as information regarding where the proposed Senior Center would be located on that site.

**Tax Corrections**

Real Property Tax Director Steven Presutti requested a resolution approving the following tax bill corrections:

TOWN OF ALMOND
Patton, Barbara J.

Tax Map No.: 139.-1-49.111
Charge Back: $1,216.98 (2008 Almond Town & County)

*Mr. Presutti indicated that this parcel had a school re-levy that was calculated wrong.*

The request for resolution was approved on a motion by Legislator Hopkins, seconded by Legislator Truax and carried. ***Prepare Resolution***

**Designation of Official Newspaper**

Clerk of the Board Brenda Rigby Riehle was notified that the ***Cuba Patriot and Free Press***, one of the official newspapers, will not be publishing on December 31, 2008. The ***Alfred Sun*** would normally be designated as a substitute newspaper; however, they do not plan to publish the week of December 28, 2008. Ms. Riehle requested a resolution designating the ***Wellsville Daily Reporter*** as the sole official newspaper for the week of December 28, 2008. The request was approved on a motion by Legislator Truax, seconded by Legislator Dibble and carried. ***Prepare Resolution***

**Approval of Legislators' Expense Vouchers**

Committee members reviewed legislative expense vouchers for the period September 23 through October 27, 2008 as well as a few from the previous period. A motion was made by Legislator Truax, seconded by Legislator Fanton and carried approving the vouchers for payment.

REFERRALS FROM OTHER COMMITTEES:

**Committee of the Whole**

The Committee of the Whole recommended that Allegany County proceed with the grant application for Phase 2 (Implementation) of the Centralized Tax Collection Database Project, and requests that the Ways & Means Committee offer a resolution to this effect. County Treasurer Terri Ross indicated that she needs to finalize some things with the Information Technology Department regarding the software licenses, upgrades, training, etc., and she would also like to talk with the municipalities before moving forward with this. A motion was made by Legislator Dibble, seconded by Legislator Truax and carried to table the matter until the regular Ways and Means Committee meeting in December. ***Table until December 17 Ways & Means Meeting***

**Court Facilities Committee**

The Court Facilities Committee requested a resolution to retain the law firm of Hodgson Russ, LLP, for purposes of providing consultation and assistance with respect to the Courthouse expansion contingent upon approval of the agreement by the County Attorney. Court Facilities and County Space Needs Chairman David Pullen briefly summarized the three options that Terrence Gilbride from Hodgson Russ reviewed with the Court Facilities Committee this morning. The favored "PLA Wicks Exempt" option would require the County to develop a Project Labor Agreement (PLA), but it would allow us to

take advantage of an amendment in the Wicks Law which should result in substantial savings. The request was approved on a motion by Legislator Pullen, seconded by Legislator Dibble and carried. (Voting No: Truax) ***Refer to County Attorney and Prepare Resolution***

## Personnel Committee

The Personnel Committee would like Ways & Means support for funding considerations for the retaining of Bond, Schoeneck and King for the purpose of providing Collective Bargaining Agreement negotiation services. Mr. Margeson distributed copies of a letter from Bond, Schoeneck and King outlining their retainer expectations. A motion was made by Legislator Pullen, seconded by Legislator Fanton and carried to retain and fund Bond, Schoeneck and King in connection with collective bargaining negotiations with the various unions representing County employees. Mr. Margeson will sign and return the Retainer Agreement.

The Personnel Committee is requesting the Ways & Means Committee to co-sponsor a resolution approving an amendment to the Allegany County Vehicle Usage Policy that summarizes the process to be used when an employee is in an accident while driving their personal vehicle on County business. Legislator Karl Kruger stated that the policy doesn't indemnify the employees -- they still have to pay insurance, and Mr. Kruger does not believe the employee's insurance should be liable. Legislator David Pullen stated that the mileage allowance includes the cost of operating the vehicle as well as the cost of insurance. The request was approved on a motion by Legislator Pullen, seconded by Legislator Dibble and carried. ***Prepare Resolution***

## Executive Session

A motion was made by Legislator Pullen, seconded by Legislator Fanton and carried to enter into executive session to discuss the proposed sale of real property. Immediately following discussion a motion was made by Legislator Reynolds, seconded by Legislator Fanton and carried to end the executive session and return to regular session.

## Parking County Vehicles

Legislator William Dibble stated that there is still an individual who is not included on the list of employees exempt from parking his/her County vehicle taking a County car home on a regular basis. Legislator Dibble asked that this topic be included on the next regular Ways and Means agenda. ***Add to December 17 Ways & Means Agenda***

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Reynolds, seconded by Legislator Fanton and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# BIDS FOR 2009

TRAVEL AND OUTDOOR GUIDE

| COMPANY | 75,000 | 100,000 | 125,00 |
|---|---|---|---|
| Dodge Printing | 19,075 | 24,135 | 28,950 |
| Vanguard Printing | 19,941.19 | 24,921.17 | 30,186.59 |
| PMI Remley | 26,603 | 32,749 | 38,895 |
| *Kenyon Press, Inc | 19,745.25 | 25,196 | 30,059.25 |
| Transcontinental | 19,660 | 24,536 | 29,138 |
| Hess Print Solutions | 17,595.95 | 21,659.70 | 26,170.70 |

32 page self cover,

* Ask if they could also include another quote with a different paper type

**ALLEGANY COUNTY**

**and**

**ALFRED UNIVERSITY**

**TECHNICAL SPECIALIST**

**GEOSPATIAL SERVICES INITIATIVE**

## "SCOPE OF SERVICES"

This scope of services is in response to the needs of Allegany County for geographic information system and geospatial data services.

Technical services provided may include, but are not limited to, the following:

A. Collect, consolidate, store and provide digital data to guide land use planning, advance economic development, assist with the efficient provision of human services, improve awareness and management of natural resources, and assist with risk assessment and emergency response.

   Deliverable will be a central repository of geospatial information to utilize in County programs and projects.

B. Assist the Director of the Office of Development in developing and administering specific projects of a geospatial nature to support the attraction of new businesses and industries to the County. One possible deliverable is an online repository of downloadable maps.

C. Creation of a desktop spatial search tool for County planning documents. A database of documents will be created with each document having an associated geographic 'area of relevance'. This tool will enable the user to search geographically for relevant planning documents.

D. Coordinate with other GIS users within Allegany County. Explore the demand for training.

E. Explore the potential for collaborations with GIS staff in Cattaraugus County to create and host online interactive maps for Allegany County.

F. Meetings will be attended as necessary for the Technical Specialist to understand Allegany County's geospatial needs and priorities, meet with existing and potential geospatial data consumers, and report project progress to the Office of Development Director, Committees of the Allegany County Board of Legislators, and/or the Allegany County Planning Board.

ALLEGANY COUNTY
# REAL PROPERTY TAX SERVICE
COURTHOUSE • 7 COURT STREET • BELMONT, NEW YORK 14813
TELEPHONE (585) 268-9381 • FAX (585) 268-9614
www.alleganyco.com

STEVEN G. PRESUTTI
*Director*

October 29, 2008

Terri L. Ross, County Treasurer, Tax Collector

| TOWN | OWNER OF RECORD | TAX MAP NUMBER | LAND/TOTAL ASSESSMENT | TAX YEAR CORRECTING |
|---|---|---|---|---|
| Almond | Patton, Barbara J. | 139.-1-49.111 | $67,700 | 2008 Almond Town & County |

Pursuant to Section 554 of the Real Property Tax Law, I, as Director of the Real Property Tax Service Agency for Allegany County, am to investigate any claimed error. I am to submit a written report of my finding and my recommendations for action. The following is my report: this parcel had a school re-levy that was calculated wrong.

| | | | | | |
|---|---|---|---|---|---|
| XX | **CLERICAL ERROR** | | **ERROR IN ESSENTIAL FACT** | | **UNLAWFUL ENTRY** |

I therefore recommend that the tax levying body, the Board of Legislators, make an order setting forth the correct tax as shown below and the County Treasurer is directed to make the following charges on her books:

| | CORRECTED TAXABLE VALUE | CORRECTED TAX | CHARGE BACK | (For Treasurer Office use) |
|---|---|---|---|---|
| | $67,700 (School taxable = $20,000) | | | |
| **Allegany County** | | $1,108.33 | | A342 |
| **Town** | | $585.19 | | A430 |
| **Fire** | | $31.79 | | A430 |
| **Village Relevy** | | | | A441 |
| **School Relevy** | | $535.81 | $1,216.98 | A440 |
| **Village** | | | | |
| **School** | | | | A440 (All School $'s) |
| **Library** | | | | A440 (All School $'s) |
| **Interest & Penalties** | | | | A1090 – Interest |
| | | | | A430 - 2nd Notice |
| **Total** | | $2,261.12 | $1,216.98 | |

I also direct the officer having jurisdiction of the Tax Roll to correct and affix this correction to the roll and warrant, and therefore shall become part thereof.

XX THIS CORRECTION NEEDS BOARD APPROVAL
(over $1,000 and/or complete removal of parcel)

Steven G. Presutti, Director RPTS

**(For County Administrators Use Only for Refund/Corrections $1,000 and below, per Res # 97 - 02)**

**The tax in the amount of $ was not paid.**

**A corrected tax in the amount of $ is due from the applicant.**

**Dated:** _____ **Approved by** _____

**John E. Margeson, County Administrator**

**cc: Assessor, Treasurer**

NYS BOARD OF REAL PROPERTY SERVICES

RP-554 (2/04)

## APPLICATION FOR CORRECTED TAX ROLL

FOR THE YEAR 20 2007 – 2008

**Part I:** To be completed in duplicate by Applicant. APPLICANT MUST SUBMIT BOTH COPIES TO COUNTY DIRECTOR OF REAL PROPERTY TAX SERVICES. (In Nassau and Tompkins Counties, submit to Chief Assessing Officer). NOTE: To be used only prior to expiration of warrant for collection. For wholly exempt parcel, attach statement signed by assessor or majority of board of assessors substantiating that assessor(s) have obtained proof that parcel should have been granted tax exempt status on tax roll.

Barbara Patton Nelson
1a. Name of Owner

Day( ) Evening ( )
2. Telephone Number

5442 Blueasky Dr #101
Cincinnati, Oh 45247
1b. Mailing Address

6626 Whitford Rd
3. Parcel Location (if different than 1b.)

Town of Almond Parcel #139-1-49.111
4. Description of real property as shown on tax roll or tax bill (include tax map designation)

5. Account No. 942

6. Amount of taxes currently billed $1590.41

7. I hereby request a correction of tax levied by AACS
(county/city/school district; town in Westchester County; non-assessing unit village)

for the following reasons (use additional sheets if necessary): Entitled to Star Exemption but was not on due to clerical error.

10/7/08
Date

Barbara Nelson /mat
Signature of Applicant

---

**PART II:** For use by **COUNTY DIRECTOR:** Attach written report (including documentation of error in essential fact) and recommendation. Indicate type of error and paragraph of subdivision 2, 3 or 7 of Section 550 under which error falls.

Date application received: 10/27/08

Period of warrant for collection of taxes: 1/1/08 - 12/31/08

Last day for collection of taxes without interest: _____

Recommendation: ☒ Approve application* ☐ Deny Application

10/28/08
Date

Signature of County Director

*☐ If box is checked, this copy is for assessor and board of assessment review of city/town/village of _____ which are to consider attached report and recommendation as equivalent to petition filed pursuant to section 553.

---

**PART III:** For use by **TAX LEVYING BODY or OFFICIAL DESIGNATED BY RESOLUTION** _____:
(Insert Number or Date)

____ **APPLICATION APPROVED**

Amount of taxes currently billed: $ _____

Notice of approval mailed to applicant on (enter date): _____

Corrected tax: $ _____

Order transmitted to collecting officer on (enter date): _____

____ **APPLICATION DENIED** Reason: _____

---

Seal of Office

Date

Signature of Chief Executive Officer
or Official Designated by Resolution

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE:** Ways & Means **DATE:** November 24, 2008

The Clerk of the Board has been notified that the ***Cuba Patriot and Free Press***, one of the official newspapers, will not be publishing on December 31, 2008. The ***Alfred Sun*** would normally be designated as a substitute newspaper; however, they do not plan to publish the week of December 28, 2008.

A resolution is requested designating the ***Wellsville Daily Reporter*** as the sole official newspaper for the week of December 28, 2008.

**FISCAL IMPACT: None**

**For further information regarding this matter, contact:**

**Brenda Rigby Riehle, Clerk of the Board** **268-9220**

**PROPOSED COURTHOUSE COMMITTEE RESOLUTION**

WHEREAS, the Allegany County Courthouse Committee is desirous of pursuing the state-mandated expansion of the existing Allegany County Courthouse in the manner which is most cost advantageous for the citizens of Allegany County; and

WHEREAS, the Allegany County Courthouse Committee has identified several potential cost saving strategies for this purpose; and

WHEREAS, the Allegany County Courthouse Committee has engaged in consultation with the law firm of Hodgson Russ LLP with regard to maximizing the cost savings strategies for the Courthouse Expansion; and

WHEREAS, Hodgson Russ LLP has recommended pursuing the Courthouse Expansion through the use of a Project Labor Agreement; and

NOW, THEREFORE, be it resolved by the Allegany County Courthouse Committee that, Allegany County retain the law firm of Hodgson Russ LLP, on terms and conditions acceptable to the Allegany County Attorney, for purpose of providing consultation and assistance with respect to the Courthouse Expansion.

NOT APPROVED

RECEIVED
DEC 01 2008
By

# WAYS & MEANS COMMITTEE

## November 24, 2008

### Committee Members Present

T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall
(Absent: B. Reynolds, R. Truax)

### Others Present

L. Ballengee, W. Brown, D. Burdick, K. Kruger, J. Margeson, T. Miner, S. Presutti, B. Riehle, T. Ross

### Media Present

B. Quinn – Wellsville Daily Reporter

### Charge Backs to Towns for Tax Supplies

Real Property Tax Director Steven Presutti requested a resolution ordering that the costs of the assessment rolls, field books and various other tax supplies purchased or provided by the County to the towns within Allegany County shall be charged back to the towns on the 2009 tax rolls. The total charge back amount is $40,500. (A list of each town and the respective charge back amount is attached to the original minutes.) The request was approved on a motion by Legislator Dibble, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

REFERRALS FROM OTHER COMMITTEES:

### Human Services

Public Health Director Lori Ballengee requested a resolution transferring $41,495 between cost centers to cover year-to-date expenditures and forecasted expenditures through the end of fiscal year 2008 as follows:

| Transfer from: | Transfer to: | Amount: |
|---|---|---|
| A4011.401 – CHHA Personal Services | A4011.409 – Fees | $30,000 |
| A4040.456 – LT Home Health Aides | A1185.429 – Medical Examiner | $ 1,000 |
| A4040.456 – LT Home Health Aides | A1185.431 – OTPS/Funeral Home Chgs | $ 4,995 |
| A4040.456 – LT Home Health Aides | A1185.408 – ME Supplies | $ 2,500 |
| A4040.456 – LT Home Health Aides | A4037.403 – Lead: Maintenance | $ 3,000 |
| | Total | $ 41,495 |

The request was approved on a motion by Legislator Dibble, seconded by Legislator Hall and carried. ***Prepare Resolution***

Mrs. Ballengee also requested approval to fill the Clinic Secretary (AFSCME, Grade 13, Step 4) position that was created by Resolution No. 182-08. The position provides clerical support for Family Planning and Public Health Clinics. The request was approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried. ***Notify Human Resources***

**Public Safety Committee**

Sheriff William Tompkins requested approval to fill a Correction Officer (Council 82) position contingent upon the passage of Resolution Intro. No. 215-08 which will be considered at the Board meeting this afternoon. The position is needed for adequate staffing of the jail and to meet COC requirements as well as the safe and secure operation of the jail. The request was approved on a motion by Legislator Dibble, seconded by Legislator Pullen and carried. ***Notify Human Resources***

**Future Meetings**

After a brief discussion, the Budget Committee meeting scheduled for 1 p.m. on December 17 will be moved to 9 a.m., and the 2 p.m. Ways and Means Committee meeting on December 17 will be moved to 10 a.m. Committee members would also like to use the earlier meeting times in January.

**Audit**

Committee members reviewed the November 24, 2008 audit of claims in the amount of $1,368,496.41 (including prepaid bills). A motion was made by Legislator Dibble, seconded by Legislator Hall and carried to forward the audit to the full Board for approval of payment.

**Adjournment**

There being no further business to come before the committee, a motion was made by Legislator Fanton, seconded by Legislator McCormick and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

TAX CHARGES FOR 2009 TOWN AND COUNTY TAXES
Number of Parcels X $1.20 (Town on its' own P/C)

| TOWN | # OF PARCELS | PER PARCEL | TOTAL |
|---|---|---|---|
| ALFRED | 1,262 | $ 1.20 | $ 1,514.40 |
| ALLEN | 568 | $ 1.20 | $ 681.60 |
| ALMA | 1,032 | $ 1.20 | $ 1,238.40 |
| ALMOND | 1,162 | $ 1.20 | $ 1,394.40 |
| AMITY | 1,430 | $ 1.20 | $ 1,716.00 |
| ANDOVER | 1,343 | $ 1.20 | $ 1,611.60 |
| ANGELICA | 1,146 | $ 1.20 | $ 1,375.20 |
| BELFAST | 1,186 | $ 1.20 | $ 1,423.20 |
| BIRDSALL | 587 | $ 1.20 | $ 704.40 |
| BOLIVAR | 1,587 | $ 1.20 | $ 1,904.40 |
| BURNS | 784 | $ 1.20 | $ 940.80 |
| CANEADEA | 1,413 | $ 1.20 | $ 1,695.60 |
| CENTERVILLE | 629 | $ 1.20 | $ 754.80 |
| CLARKSVILLE | 1,117 | $ 1.20 | $ 1,340.40 |
| CUBA | 2,248 | $ 1.20 | $ 2,697.60 |
| FRIENDSHIP | 1,310 | $ 1.20 | $ 1,572.00 |
| GENESEE | 1,206 | $ 1.20 | $ 1,447.20 |
| GRANGER | 583 | $ 1.20 | $ 699.60 |
| GROVE | 671 | $ 1.20 | $ 805.20 |
| HUME | 1,187 | $ 1.20 | $ 1,424.40 |
| INDEPENDENCE | 840 | $ 1.20 | $ 1,008.00 |
| NEW HUDSON | 768 | $ 1.20 | $ 921.60 |
| RUSHFORD | 1,671 | $ 1.20 | $ 2,005.20 |
| SCIO | 1,241 | $ 1.20 | $ 1,489.20 |
| WARD | 441 | $ 1.20 | $ 529.20 |
| WELLSVILLE | 3,720 | $ 1.20 | $ 4,464.00 |
| WEST ALMOND | 533 | $ 1.20 | $ 639.60 |
| WILLING | 1,090 | $ 1.20 | $ 1,308.00 |
| WIRT | 995 | $ 1.20 | $ 1,194.00 |
| TOTAL | 33,750 | | $ 40,500.00 |

# MEMORANDUM OF EXPLANATION

**Intro. No:_____**
**(Clerk's Use Only)**

**COMMITTEE: Human Services Committee** **DATE: November 17, 2008**

The Health Department requests the following resolutions/transfers, totaling $41,495 between cost centers. These transfers are necessary in order to cover year to date expenditures and forecasted expenditures through the end of fiscal year 2008. These accounts are all currently overdrawn.

| Transfer from: | Transfer to: | Amount: |
|---|---|---|
| A4011.401 – CHHA Personal Services | A4011.409 – Fees | $30,000 |
| A4040.456 – LT Home Health Aides | A1185.429 – Medical Examiner | $1,000 |
| A4040.456 – LT Home Health Aides | A1185.431 – OTPS/Funeral Home Chgs | $4,995 |
| A4040.456 – LT Home Health Aides | A1185.408 – ME Supplies | $2,500 |
| A4040.456 – LT Home Health Aides | A4037.403 – Lead: Maintenance | $3,000 |
| | Total | $ 41,495 |

- Transfer to CHHA Fees from Personal Services necessary to cover the cost the contracted DPS through Willcare at a cost of $5,000 per month since 7/2008.
- Transfers within Coroner's/Medical Examiners due to increased calls/costs.
- Transfer within Lead account necessary to cover the cost of a radioactive source replacement on our XRF machine.

**FISCAL IMPACT: Zero.** Money was allocated in the Department budget for FY 2008.

**For further information regarding this matter, contact:**

Pamela L. Cockle, Accountant – AC Treasurer's Office X9458

ori Ballengee, Public Health Director X9247

# Request to Fill Position Form

**Date:** Nov. 19, 2008 **Committee of Jurisdiction:** Human Services

**Request to Fill: Title of Position:** Clinic Secretary **Dept.:** Health

**Will any positions be eliminated?** 4 Home Care **If yes, which position(s):** 3 MRCO / 1 ACT

**This position is an:**
Existing position? _____ Newly Created Position? X Created by Resolution #: 182-08 (10/27/08)

**This position will be:**
Full Time? X Part Time? _____ Permanent? X Temporary? _____

**This position will be:**
Non Union? _____ Union? X covered by the AFSCME bargaining unit.

**Grade:** 13 **Step:** 4 **Hourly pay rate:** $17.57

**Annual salary of position:** $32,100 **Cost of benefits for position:** $16,387.25

**Does position support a mandated program/grant?** X **Name of program:** Family Planning / Public Health

**Source of funding for position:** 28 % County 72 % State _____% Federal _____% Other

**Source of funding for benefits:** _____% County _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** $34,864 2009 $35,608

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**
Ahlers computerized billing and availability to work all scheduled clinics.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**
Have to have clerical support for Family Planning and Public Health.

3. **The funding available to fill the position from external sources.**
I am looking to re-structure duties, so some Clinic Secretary salary may be able to come out of other grants/programs as well.

4. **The benefit to the County generated by this specific position.**
Ability to fulfill Family Planning workplan and allow Public Health to grow.

**Department Head Signature:** L Dalleyer **Date:** 11/19/08

**Approved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# Request to Fill Position Form

**Date:** ___11/05/08___ **Committee of Jurisdiction:** ___Public Safety_____

**equest to Fill: Title of Position:** _Correctional Officer_____**Dept.:** ____Sheriff's Office_

**Will any positions be eliminated?** ___NO__ **If yes, which position(s):** _____

**This position is an:**
Existing position? _____ Newly Created Position? __X____ Created by Resolution #: _____

**This position will be:**
Full Time? ___X___ Part Time? _____ Permanent? _____ Temporary? _____

**This position will be:**
Non Union? _____ Union? ____X__ covered by the Council 82____ bargaining unit.

**Grade:** _____ **Step:** _____ **Hourly pay rate:** _$15.98/hour

**Annual salary of position:** $33,234.____ **Cost of benefits for position:** _____51.27%____

**Does position support a mandated program/grant?** NO___ **Name of program:** _____

**Source of funding for position:** _100__% County _____% State _____% Federal _____% Other

**ource of funding for benefits:** __100_% County _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** _____

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**
   **This position is backfilling the resignation of a Deputy Sheriff. The position is needed for adequate staffing of the jail.**

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**
   **Meeting COC staffing requirements**

3. **The funding available to fill the position from external sources.**
   **N/A**

4. **The benefit to the County generated by this specific position.**
   **Safe and secure operation ofa the county jail**

**Department Head Signature:** _____ **Date:** _____

**Approved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

NOT APPROVED

# WAYS & MEANS COMMITTEE

## December 8, 2008

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By

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, W. Hall, M. McCormick, C. Crandall
(Absent: Fanton, Pullen, Truax)

**Others Present**

D. Burdick, K. Kruger, J. Margeson, T. Miner, B. Riehle, D. Roeske, T. Ross, E. Ruckle, D. Russo

**Approval of Minutes**

The November 19 and 24, 2008, Ways & Means Committee minutes were approved on a motion by Legislator McCormick, seconded by Legislator Dibble and carried.

REFERRALS FROM OTHER COMMITTEES:

**Public Safety Committee**

STOP DWI Coordinator Deborah Aumick requested a resolution accepting and appropriating a $3,000 STEPS in Safety Grant (Safety on Wheels) from the Governor's Traffic Safety Program. The funds should be appropriated to A3114.4 ((Traffic Program – Contractual) with a like sum placed in revenue account A10.3389.3114 (STOP DWI – Steps in Safety). The request was approved on a motion by Legislator Dibble, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

**Personnel Committee**

Due to time constraints, this request is being forwarded to the Ways & Means Committee prior to the Personnel Committee. Allegany County Mutual Self-Insurance Plan Executive Secretary Douglas Dillon requests a resolution transferring funds to cover shortfalls as follows:

| From | To | Amount |
|---|---|---|
| S1720.406 (Claimant Indemnity) | S1710.419 (Printing) | $ 650 |
| S1720.406 (Claimant Indemnity) | S1710.806 (Hosp./Med) | $15,300 |
| | | $15,950 |

The request was approved on a motion by Legislator Hall, seconded by Legislator Dibble and carried. ***Prepare Resolution***

**Public Works Committee**

Public Works Superintendent David Roeske requested approval to fill a HMEO1 (AFSCME, Grade 13) position in the Solid Waste Department due to a resignation. Legislator McCormick indicated that Mr. Roeske was going to look into having someone from another area transfer to the Landfill to temporarily or permanently fill this position. Mr. Roeske indicated that the opening will be posted to see if anyone is interested, and if the position is filled from within, Mr. Roeske stated that he understood that he

would have to return to his committee to seek additional approval to fill any vacancies that might come from transferring from within. The request to fill was approved on a motion by Legislator McCormick, seconded by Legislator Hall and carried. ***Notify Human Resources***

Mr. Roeske requested a resolution transferring $10,000 from A1620.1 (Buildings – Personnel) to A8160.4 (Solid Waste – Contractual) to help cover repair costs for the off-road truck used at the County Landfill. The request was approved on a motion by Legislator McCormick, seconded by Legislator Hopkins and carried. ***Prepare Resolution***

## Audit

Committee members reviewed the December 8, 2008 audit of claims in the amount of $3,788,948.82 (including prepaid bills). A motion was made by Legislator Hall, seconded by Legislator Dibble and carried to forward the audit to the full Board for approval of payment.

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Dibble, seconded by Legislator McCormick and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# MEMORANDUM OF EXPLANATION
# For acceptance and budgeting of GRANTS

INTRODUCTION NO: _____
(Clerk's Use Only)

**Committee of Jurisdiction:__Public Safety_____Date:____November 19, 2008_____**

**Explanation of Grant:**
The Stop-DWI office received a STEPS in Safety Grant (Safety on Wheels) from the Governor's Traffic Safety Program – October 1, 2008.

A resolution is needed to accept and appropriate funds from this grant for State fiscal year 10/1/08 – 9/30/09.

Unexpended Revenues: $3,000.
A10.3389.3114

Reappropriate to Accounts: $3,000.

| | | |
|---|---|---|
| A3114.402 | Mileage | $200. |
| A3114.408 | General Supplies (Helmets) | 1,000. |
| A3114.421 | Educational Materials | 1,000. |
| A3114.452 | Public Info (Promotional Items) | 800. |

**FISCAL IMPACT: Local match: None**

State Grant Revenue #PS-0200121

**This grant uses no local tax dollars**

Department Head Signature _____

# MEMORANDUM OF EXPLANATION

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE: Ways & Means** **DATE: November 17, 2008**

A resolution is requested to cover insufficient funds in accounts S1710.419, and S1710.806, for the Plan year December 31, 2008, by making the following transfers:

| From | To | Amount |
|---|---|---|
| S1720.406 (Claimant Indemnity) | S1710.419 (Printing) | $ 650 |
| S1720.406 (Claimant Indemnity) | S1710.806 (Hosp./Med) | $15,300 |
| | | $15,950 |

These transfers are being made to cover unanticipated costs.

**FISCAL IMPACT:** $0 (This will not change the total 2008 budget amount of $832,380).

**For further information regarding this matter, contact:**

**Douglas A. Dillon, Executive Secretary**
**Allegany County Mutual Self-Insurance Plan**
**(585) 268-5008**

# *Request to Fill Position*

Date: December 3, 2008 Committee of Jurisdiction: Public Works

I would like to fill the following position:

**Title:** **HMEO I** Department: Public Works

Will any positions be eliminated? **No** If yes, which one? _____

This position is an:

Existing Position X Newly Created Position _____ Created by Resolution # _____

This position will be:

Full Time _____ Part Time _____ Permanent X Temporary

This position will be:

Non Union _____ Union X covered by the AFSCME bargaining unit

Grade **13** Step **0** Hourly pay rate **$13.68 - $16.56**

Annual salary of position **$28,563.84** Cost of benefits for position **$14,404.75**

Does this position support a mandated program/grant? No
Name of program/grant: _____

Source of funding for position
**100%** County _____ % State _____ %Federal _____ %Other

Amount in current years budget for this position: **$28,563.84**

Reason for need to fill this position at this time?

Due to resignation the Public Works Department requests to fill this position.
position.

Department Head Signature _____

Date _____

*DSR:lrd*
*12/4/2008*

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO: _____
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS DATE: December 3, 2008

Request a Resolution be prepared approving the transfer of the following funds remaining in Buildings and Grounds Fund A1620 to Solid Waste Fund A8160.

Transfer is necessary to help cover repair costs for the Off Road Truck used at the County Landfill.

FROM:
A1620.101 - Regular Pay $10,000.00

TO:
A8160.411 - Repairs Personal Property $10,000.00

FISCAL IMPACT: $0

For further information regarding this matter, contact:

David S. Roeske (585)268-9230
Superintendent

DSR/ymr

NOT APPROVED

**WAYS & MEANS COMMITTEE**

**December 17, 2008**

RECEIVED
DEC 23 2008
By

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, M. McCormick, D. Pullen, C. Crandall (Absent: Truax)

**Others Present**

L. Ballengee, R. Christman, J. Garmong, W. Goetschius, J. Margeson, T. Miner, B. Riehle, T. Ross, K. Toot

Ways and Means Committee Chairman Brent Reynolds called the meeting to order at 10 a.m.

**Approval of Minutes**

The December 8, 2008, Ways & Means Committee minutes were approved on a motion by Legislator Dibble, seconded by Legislator Hopkins and carried.

**Employment & Training – Request to Fill Position**

Employment and Training Director Jerry Garmong requested approval to fill a Senior Counselor (AFSCME, Grade 17) position due to a resignation. Mr. Garmong indicated that the current number of counseling staff is insufficient to keep pace with individual and business employment needs, as well as performance expectations of the New York State Department of Labor. Funding to support this position is available from a combination of Federal and State resources and no County dollars are needed. The request was approved on a motion by Legislator Hall, seconded by Legislator Fanton and carried. ***Notify Human Resources***

**Exemptions from Restrictions on County Vehicles**

Sheriff William Tompkins forwarded a request to amend Resolution No. 272-05 to include the position of Lieutenant as an exemption from the restrictions on the use of County-owned vehicles. Undersheriff Goetschius attended the meeting to answer any questions regarding the request, noting that the Lieutenant is third in charge of the department, and he is the one that must respond if the Sheriff or Undersheriff is not available. The Lieutenant sometimes receives calls at home and must make trips to the Jail during off hours. Legislator Michael McCormick stated that the Sheriff and Undersheriff both drive a vehicle home, and it has not been our policy to add to the exemption list. We worked hard to condense the list, and Mr. McCormick does not see the need to expand it. Legislator Pullen asked if the alternative to adding the Lieutenant to the exemption list is to pay mileage. Undersheriff Goetschius indicated that one of the problems to that alternative is that the Lieutenant would not have access to the police radio in his personal vehicle. Having a police vehicle at home allows the Lieutenant to respond immediately right from home. The request was approved on a motion by Legislator Hall, seconded by Legislator Fanton and carried (Voting No: McCormick). ***Prepare Resolution***

**Centralized Tax Collection Database Project**

County Treasurer Terri Ross requested a resolution to enter into the second phase of a grant funded by New York State for the purpose of implementing a centralized County-level database for tax

collection information. Ms. Ross indicated that the grant will provide an additional $25,000 toward implementation and would provide a means for all tax collectors County-wide to collect and return their taxes electronically. The grant would cover most of the costs of implementation for all 58 collectors and would require an additional $2,720 county/town share for start up costs. The County's maintenance share would remain the same; however, the towns would see a reduction from $500-$600/year to $200/year. Each collecting unit will need a computer and internet access. Most towns have the necessary equipment, but there may be some additional costs to the collection units if they do not meet the minimum requirements. The grant would cover all required licenses and necessary training. Ms. Ross indicated that this is an inexpensive way for the towns to get their tax collecting computerized. All collecting units are encouraged to participate; however, they do not have to and can opt out. Ms. Ross indicated that all Town Clerks were involved with the surveys, and additional information will be provided to everyone at a meeting on December 29. The program will accept credit and debit card payments at all levels. Ms. Ross indicated that the implementation would take place in phases beginning with the Villages in early 2009. The $25,000 should be appropriated to A1325.429 (Treasurer – County Tax Collection Initiative Grant) with a like sum placed in revenue account A10.3089.1325 (State Aid – Tax Collection Grant). The request was approved on a motion by Legislator Pullen, seconded by Legislator Fanton and carried. ***Prepare Resolution***

**Natural Gas Drilling**

Legislator William Dibble distributed copies of a draft resolution encouraging the New York State DEC to quickly complete its environmental review of natural gas drilling in the Marcellus Shale and lifting of the drilling moratorium. A motion was made by Legislator Hall, seconded by Legislator McCormick and carried to sponsor the resolution. ***Prepare Resolution***

REFERRALS FROM OTHER COMMITTEES:

**Court Facilities and County Space Need**

A Resolution Authorizing the Renovation of Existing Court Facility Space and County Office Space Together with the Construction of New Court Facility Space Contiguous to Existing County Space in Order to Implement the Court Facilities Capital Plan in and For the County of Allegany, New York, at a Maximum Estimated Cost of $18,684,000 and Directing the Preparation of a Bond Resolution Authorizing the Issuance of $18,684,000 Bonds of Said County to Pay the Cost Thereof.

Legislator Michael McCormick complimented County Administrator John Margeson on the presentation he gave on December 3 regarding the Court Facility Project. Legislator McCormick expressed concern about bonding $18.68 million when the proposed addition is $13.87 million, and it may not be necessary to renovate the old jail (third floor of County Office Building). Mr. McCormick suggested walking away from the third floor and using the space to store the voting machines, noting that it can always be renovated later. Legislator William Hall asserted that we do not have to borrow the full $18.68 million, but if we only list $13.8 million in the bond resolution, we can't borrow more.

Legislator William Dibble stated that there is a huge cost associated with displacing people and suggested renovating the third floor first so that people can be moved. Legislator Dibble stated that completing the whole project at once should ultimately keep costs down. Legislator Dwight Fanton also stated that we have many space needs that must be addressed and leaving the old jail unfinished would not be good.

Chairman Curtis Crandall stated that the $18.68 million reflects the high-end estimate, and we hope to complete the project well under that amount. The bond resolution would authorize us to spend up to that amount; however, we will be voting on individual contracts as they come forward.

Legislator David Pullen stated that the goal is to save as much money as possible. We can still look at alternatives, but we need a resolution that will provide us flexibility.

A motion was made by Legislator Pullen, seconded by Legislator Hall and carried to move forward with the bond resolution. It was noted that bond counsel should be forwarding a resolution which will be available for legislators to review at the Ways & Means Committee meeting on December 22 (Voting No: McCormick). Mr. McCormick complimented the work of the Court Facilities and County Space Needs Committee, and stated that his beef is with the OCA. ***Prepare Resolution***

**Approval of Legislators' Expense Vouchers**

Committee members reviewed legislative expense vouchers for the period October 28 through November 24, 2008 as well as a few from the previous period. A motion was made by Legislator Fanton, seconded by Legislator Hopkins and carried approving the vouchers for payment.

**Change in February Board Date**

Board Rule 110.A. states that a regular meeting of the County Board shall be held on the second Monday and fourth Monday of each calendar month. Clerk of the Board Brenda Rigby Riehle requested a resolution changing the first Board meeting in February from Monday, February 9, 2009, to Friday, February 6, 2009, to allow legislators to attend the annual NYSAC Conference being held from February 9-11, 2009. The request was approved on a motion by Legislator Dibble, seconded by Legislator Fanton and carried. ***Prepare Resolution***

**Official Newspapers for 2009**

Mrs. Riehle stated that the Republican Party members and Democratic Party member of the Board of Legislators requested a resolution designating official newspapers for the publication of local laws, notices and other matters required by law to be published in 2009. A motion was made by Legislator Dibble, seconded by Legislator Pullen and carried to sponsor a resolution authorizing the following newspaper designations: ***Prepare Resolution***

**Concurrent Resolutions for the Legislature:**

The Alfred Sun, Alfred, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

**Election Notices and Official Canvass:**

Wellsville Daily Reporter, Wellsville, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

**Official Newspapers:**

Wellsville Daily Reporter, Wellsville, NY (Republican)
Cuba Patriot & Free Press, Cuba, NY (Democratic)

## SEQRA Review of Court Facilities Plan

County Administrator John Margeson stated that pursuant to the New York State Environmental Quality Review Act, Allegany County must undertake an environmental review of the proposed Court Facilities and County Office Space Needs Project, and he requested a resolution directing the SEQRA Review, naming Allegany County as lead agency in conducting the review, and directing the County Administrator to prepare the appropriate material for consideration and action. The request was approved on a motion by Legislator Fanton, seconded by Legislator Dibble and carried. ***Prepare Resolution***

## Executive Session

A motion was made by Legislator Dibble, seconded by Legislator Fanton and carried to enter into an executive session to discuss the proposed sale of County property. Immediately following discussion, a motion was made by Legislator Fanton, seconded by Legislator Pullen and carried to end the executive session and return to regular session.

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Fanton, seconded by Legislator Dibble and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# Request to Fill Position Form

**Date:** 12/17/08 **Committee of Jurisdiction:** Ways and Means

**Request to Fill: Title of Position:** Senior Counselor **Dept.:** Employment and Training

**Will any positions be eliminated?** No **If yes, which position(s):** _____

**This position is an:**
Existing position? X Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? X Part Time? _____ Permanent? _____ Temporary? _____

**This position will be:**
Non Union? _____ Union? X covered by the AFSCME-2574 bargaining unit.

**Grade:** 17 **Step:** minimum **Hourly pay rate:** $18.04

**Annual salary of position:** $32,832 **Cost of benefits for position:** $16,560

**Does position support a mandated program/grant?** No **Name of program:** _____

**Source of funding for position:** _____% County 20% State 80% Federal _____% Other

**Source of funding for benefits:** _____% County _____% State _____% Federal _____% Other

**Amount in current year's budget for this position:** $62,250

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.**
   **This request is to fill a position that has been vacant due to a resignation.**

2. **The goals your organization will not be able to accomplish as a result of not filling this position.**
   **Current number of counseling staff insufficient to keep pace with individual and business employment needs, as well as performance expectations of the New York State Department of Labor.**

3. **The funding available to fill the position from external sources.**
   **Funding to support this position is available from a combination of Federal and State resources.**

4. **The benefit to the County generated by this specific position.**

**Department Head Signature:** _____ **Date:** 12/17/08

Approved by the Ways and Means Committee on _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

# MEMORANDUM OF EXPLANATION

## For authorization to apply for GRANT

INTRODUCTION NO: _____
(Clerk's use only)

Committee of Jurisdiction: __Ways & Means_____ Date: __December 17, 2008_____

**Explanation of Grant**:
(please attach copy of grant application and award letter and/or renewal letter with original resolution # and list any future requirements of the grant after expiration)

This is the second phase of a grant funded by the State of NY for the purpose of implementing a centralized county-level database for tax collection information. It will provide an additional $ 25,000 towards this implementation and would provide a means for all tax collectors countywide to collect and return their taxes electronically. The grant would cover most of the costs of implementation for all 58 collectors and would require an additional $ 2,720 county/town? share for start up costs. The counties maintenance fee would remain as is but there would be an annual maintenance fee of $ 200/year for each collecting unit. Currently they are paying a range of $ 500-600/year. This would reduce their annual fee. Each collecting unit would need a computer and internet access. From the study it was determined that most do have the necessary equipment. There may be additional costs to the collection units if they do not have the minimum requirements. The grant would cover all licenses required and training needed. The implementation would take place in phases beginning with the Villages in early 2009. Optional services are available – hosting the information off site, additional licenses for multiple users per district and training for those who choose not to join with the initial project. Attached is a copy of the proposal from Systems East for implementation. Application for this second phase must be completed by January 15, 2009. Implementation would be dependent on State's ability to fund this grant.

Appropriations ($_25,000.00_____)
A 1325.429 Treasurer – County Tax Collection Initiative Grant $ 25,000.00

Revenues ($_25,000.00_____)
A 10.3089.1325 St Aid – Tax Collection Grant $ 25,000.00

**FISCAL IMPACT**: Total grant: _$___25,000.00_____

Local county share: _$_____0.00_____

State Grant? __Y_____ Revenue # __A 10.3089.1325_____ $ ___25,000.00_____

Federal Grant? _____ Revenue # _____ $ _____
if Federal, please list Federal Catalog of Federal Domestic Assistance
(CFDA) number _____-_____

This grant is _____ renewal of existing grant funded program or __X_ new grant fund program.

Grant Fiscal Year – 2007-2008

Obligation of County after grant expires:
Upfront cost $ 2,720 (could be shared with other collecting units?)
Continued maintenance (currently $ 6,045 with Allegany County hosting the software – if option is chosen that Systems East hosts increase costs of $ 5,520 /year...also could be shared with other collecting units?)

Major benefits of accepting this grant are:
Allegany County has a total of 59 tax collection units, including the County. Implementation would give us a standard electronic collection system county, advance inquire to municipalities, debit and credit card acceptance at all levels, public enhancements etc etc. Would allow an economical way for collection units to computerize and enhance their accountability of their tax liability.

Department Head Signature _____

# TCS.Net Licensing, Training, and Maintenance Costs

**Project costs:**

- Permanent software license upgrade to Total Collection Solution.Net (TCS.Net) for Allegany County ..... $21,920
- Fifty-eight client access licenses to TCS.Net for local collectors ..... $5,800
- Program and database installation and up to 6 days of on-site training including incidental expenses (mileage, meals, tolls, lodging, telephone) ..... $0
- Database population (migration from current system) ..... $0
- Countywide license for Internet collections via www.municipal-payments.com ..... $0

**Project total: ..... $27,720①**

**Options:**

- Site and database hosting by Systems East ..... $460/month
- Additional licenses in support of multiple collectors ..... $100/user
- Training (at a later date for local jurisdictions not joining with initial project) ..... $800/day

**Current annual maintenance and support costs:**

- County level system, covers County Treasurer's Office only: ..... $6,045
- Local installations using Systems East software, 10 jurisdictions ..... $4,895
- Local installations not using Systems East software, 10 jurisdictions (maintenance costs provided with survey response): ..... $6,105
- Local installations not using Systems East software, 8 jurisdictions (maintenance costs not provided with survey response, estimated at $500): ..... $4,000

**Total current annual maintenance ..... $21,045**

**Proposed annual maintenance and support costs:**

- Current amount for county level system, (covers County Treasurer's Office only): ..... $6,045
- Local installations, 58 jurisdictions at $200 each ..... $11,600

**Total proposed annual maintenance ..... $17,645②**

① $25,000 reimbursed by NTSORPS pursuant to CPTAP Grant Phase II, net cost to county is $2,720

② Represents an annual savings of $3,400 through consolidation

**RESOLUTION ENCOURAGING THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION TO QUICKLY COMPLETE ITS ENVIRONMENTAL REVIEW OF NATURAL GAS DRILLING IN THE MARCELLUS SHALE AND LIFTING OF THE DRILLING MORATORIUM**

Offered by: Ways and Means Committee

**WHEREAS**, Allegany County faces severe economic challenges which have only become more acute due to the recent worldwide economic crisis, and

**WHEREAS**, there now exists an opportunity for significant economic development through the proper exploitation of natural gas within the Marcellus Shale region underlying Allegany County and much of New York state's southern tier, and

**WHEREAS**, in order to encourage the development of such natural gas resources and compete effectively with other states, New York state's regulatory environment needs to be able to act quickly in its permitting process as it pertains to well drilling, and

**WHEREAS**, the New York State Department of Environmental Conservation has already shown itself capable of protecting the environmental interests of New York state residents, and

**WHEREAS**, the economic cost from lost gas drilling, lost gas production, lost ancillary jobs and lost tax revenue far outweighs any environmental benefit from a prolonged environmental review of gas drilling in the Marcellus Shale, and

**WHEREAS**, the New York State Department of Environmental Conservation has had an ample opportunity to review environmental concerns relative to gas drilling in the Marcellus Shale, now therefore, be it

**Resolved:**

1. That the New York State Department of Environmental Conservation quickly complete its environmental review process concerning drilling in the Marcellus Shale.

2. That the moratorium concerning further drilling in the Marcellus Shale be lifted.

3. That the process of issuing drilling permits be speeded up once the moratorium is lifted.

4. That certified copies of this resolution be mailed to New York State Governor David A. Paterson, NYS DEC Commissioner Peter Grannis, the Senate and Assembly En-Con Committee, Senator Catharine M. Young and Assemblymen Daniel J. Burling and Joseph M. Giglio, NYSAC and the InterCounty Association of Western New York.

# ***MEMORANDUM OF EXPLANATION***

**Intro. No. _____**
**(Clerk's Use Only)**

**COMMITTEE: Ways & Means** **DATE: December 17, 2008**

Board Rule 110.A. states that a regular meeting of the County Board shall be held on the second Monday and fourth Monday of each calendar month.

Clerk of the Board Brenda Rigby Riehle requests a resolution changing the first Board meeting in February from Monday, February 9, 2009, to Friday, February 6, 2009, to allow legislators to attend the annual NYSAC Conference being held from February 9-11, 2009.

**FISCAL IMPACT: None**

**For further information regarding this matter, contact:**

**Brenda Rigby Riehle, Clerk** **268-9220**
**Allegany County Board of Legislators**

TO: WAYS AND MEANS COMMITTEE

On behalf of the Democratic Party members of the Board of Legislators, I do hereby respectfully request that you recommend to the Board of Legislators that the ***Cuba Patriot & Free Press*** of Cuba, New York, be designated as one of the two official newspapers to publish local laws, notices and all other matters required by Law to be published during the year 2009.

This newspaper is being recommended to you in the belief that it advocates the principles of the Democratic Party.

Dated: 12/17/08

Michael McCormick

Michael McCormick
Allegany County Board of Legislators

TO: WAYS AND MEANS COMMITTEE

On behalf of the Republican Party members of the Board of Legislators, I do hereby respectfully request that you recommend to the Board of Legislators that Wellsville Daily Reporter of Wellsville, New York, be designated as one of the two official newspapers to publish local laws, notices and all other matters required by Law to be published during the year 2009.

This newspaper is being recommended to you in the belief that it advocates the principles of the Republican Party.

Dated: 11/24/08

Brent L. Reynolds

Brent Reynolds, Majority Leader
Allegany County Board of Legislators

RESOLUTION DIRECTING THE SEQRA REVIEW OF THE COURT FACILITIES PLAN AND COUNTY OFFICE NEEDS PLAN

Offered by: Ways and Means Committee

RESOLVED:

1. That pursuant to the New York State Environmental Quality Review Act Allegany County shall undertake an environmental review of the proposed court facilities/county office needs project.

2. That Allegany County shall act as lead agency in conducting the environmental review.

3. That the Allegany County Administrator is directed to prepare the appropriate Environmental Assessment Form for consideration and action of the entire Board of Legislators.

NOT APPROVED

**WAYS & MEANS COMMITTEE**

**December 22, 2008**

RECEIVED
DEC 29 2008
By

**Committee Members Present**

B. Reynolds, T. Hopkins, W. Dibble, D. Fanton, W. Hall, D. Pullen, C. Crandall
(Absent: McCormick, Truax)

**Others Present**

L. Ballengee, R. Christman, W. Goetschius, K. Kruger, J. Margeson, T. Miner, B. Riehle, D. Russo, P. Schmelzer, N. Ungermann

Ways and Means Committee Chairman Brent Reynolds called the meeting to order at 1 p.m.

**Social Services – Request to Fill Position**

At the October 15, 2008, Ways & Means Committee meeting, approval was given to fill the position of Employment Specialist. That position was filled from within, and Social Services Commissioner Patricia Schmelzer now requests approval to fill a Social Welfare Examiner (AFSCME, Grade 11) position that became vacant when the Employment Specialist position was filled. The Social Welfare Examiner processes applications at the front desk and determines eligibility for EAA and EAF. The position is funded 50 percent with federal funds, 25 percent with state funds, and 25 percent with local County funds. Committee members discussed the positions and requested Mrs. Schmelzer to consolidate where possible. A motion was made by Legislator Hall, seconded by Legislator Fanton and carried approving the filling of the Social Welfare Examiner position as well as vacancies that may occur from filling within until it becomes necessary to hire from the outside. At that point Mrs. Schmelzer would need to return to the committee to seek additional approval. ***Notify Human Resources***

**Bond Resolution for Court Facilities**

Committee members reviewed a draft of the following resolution which was forwarded from bond counsel:

*A Resolution Authorizing the Construction of a New Court Facility, Improvements to the Existing Court Facility Space and Either Improvements to Existing County Office Facilities or the Construction of a New Office Facility in and for the County of Allegany, New York, at a Maximum Estimated Cost of $18,684,000 and Authorizing the Issuance of $18,684,000 Bonds of Said County to Pay the Cost Thereof.*

Committee members reiterated that this resolution authorizes us to spend up to the $18,684,000; however, it is not necessary to borrow the entire amount. We will actually issue bond anticipation notes in smaller segments, and then go out to bond once we know a final figure and the project nears completion. The resolution presented provides flexibility to adjust our plans as well as the amount we borrow.

A motion was made by Legislator Hall, seconded by Legislator Pullen and carried to move forward with the Bond Resolution. ***Prepare Resolution***

## Audit

Committee members reviewed the December 22, 2008 audit of claims in the amount of $1,846,346.03 (including prepaid bills). A motion was made by Legislator Dibble, seconded by Legislator Fanton and carried to forward the audit to the full Board for approval of payment.

## Executive Session

A motion was made by Legislator Hopkins, seconded by Legislator Dibble and carried to enter into executive session to discuss the employment history of a particular employee. Immediately following discussion, a motion was made by Legislator Hopkins, seconded by Legislator Hall and carried to end the executive session and return to regular session.

## Adjournment

There being no further business to come before the committee, a motion was made by Legislator Dibble, seconded by Legislator Fanton and carried to adjourn the meeting.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board

# Request to Fill Position Form

**Date:** 12/22/08 **Committee of Jurisdiction:** Human Services

**Request to Fill: Title of Position:** Social Welfare Examiner **Dept.:** DSS
**Will any positions be eliminated?** No **If yes, which position(s):** _____

**This position is an:**
Existing position? X Newly Created Position? _____ Created by Resolution #: _____

**This position will be:**
Full Time? X Part Time? _____ Permanent? _____ Temporary? X

**This position will be:**
Non Union? _____ Union? X covered by the AFSCME bargaining unit.

**Grade:** 11 **Step:** 3 **Hourly pay rate:** $16.02

**Annual salary of position:** N/a **Cost of benefits for position:** 51%

**Does position support a mandated program/grant?** Y **Name of program:** TANF, MA, FS, EAA, EAF

**Source of funding for position:** 25 % County 25 % State 50 % Federal _____ % Other

**Source of funding for benefits:** 25 % County 25 % State 50 % Federal _____ % Other

**Amount in current year's budget for this position:** $30,054

**Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:**

1. **The specific duties that cannot be accomplished by another employee.** This worker assists clients during the application process, and determined eligibility for EAA and EAF.

2. **The goals your organization will not be able to accomplish as a result of not filling this position.** Processing of applications at the front desk..

3. **The funding available to fill the position from external sources.** 50% Federal Funds, 25% State Funds

4. **The benefit to the County generated by this specific position.**

**Department Head Signature:** _____ **Date:** _____

**Approved by the Ways and Means Committee on** _____

Pursuant to Resolution No. 146-03
Form Amended April 18, 2007

ALLEGANY COUNTY
# DEPARTMENT OF SOCIAL SERVICES
County Office Building • 7 Court Street • Belmont, New York 14813-1077

Telephone 585-268-9622
Fax 585-268-9479

PATRICIA SCHMELZER, MSW
Commissioner

| | November, 2007 | October, 2008 | November, 2008 |
|---|---|---|---|
| **Temporary Assistance Cases** | 401 | 398 | 423 |
| TANF | 231 | 238 | 247 |
| Safety Net Singles | 143 | 131 | 145 |
| Safety Net Families | 27 | 29 | 31 |
| **Non-FA Medicaid** | 4,022 | 4,224 | 4,287 |
| **Family Health Plus** | 627 | 561 | 581 |
| **Food Stamps Only** | 1,942 | 2,135 | 2,257 |

Applications

| | Nov 07 | Dec 07 | Jan 08 | Feb 08 | Mar 08 | Apr 08 | May 08 | Jun 08 | Jul 08 | Aug 08 | Sep 08 | Oct 08 | Nov 08 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FA | 59 | 50 | 44 | 27 | 48 | 43 | 52 | 55 | 57 | 95 | 52 | 51 | 86 | [1] |
| SN - FP | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| SN - Cash | 55 | 64 | 69 | 40 | 53 | 47 | 49 | 47 | 60 | 97 | 50 | 52 | 84 | |
| SN - FNP | 0 | 0 | 4 | 1 | 0 | 3 | 2 | 1 | 3 | 4 | 3 | 3 | 6 | |
| EAA | 4 | 3 | 4 | 1 | 3 | 4 | 2 | 7 | 5 | 9 | 10 | 13 | 7 | |
| EAF | 15 | 15 | 18 | 7 | 7 | 6 | 12 | 17 | 23 | 23 | 31 | 25 | 7 | |
| FS | 136 | 123 | 119 | 92 | 98 | 115 | 132 | 101 | 115 | 160 | 127 | 157 | 158 | |
| MA | 144 | 121 | 200 | 155 | 171 | 164 | 153 | 176 | 167 | 238 | 148 | 196 | 157 | |
| FHP | 27 | 21 | 23 | 15 | 20 | 26 | 14 | 12 | 16 | 14 | 15 | 17 | 19 | |
| SSI MA | 8 | 9 | 5 | 12 | 8 | 5 | 15 | 20 | 16 | 7 | 11 | 8 | 9 | |
| HEAP | 216 | 192 | 170 | 114 | 111 | 73 | 50 | 0 | 2 | 1 | 10 | 9 | 281 | [2] |
| TOTALS | 664 | 598 | 656 | 464 | 519 | 486 | 481 | 436 | 464 | 648 | 457 | 531 | 814 | |

Notes:

[1] 49.12% increase in Family Assistance applications from November, 2007 to November, 2008
[2] 30.09% increase in HEAP applications from November, 2007 to November, 2008