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BOARD OF HEALTH
Meeting Minutes
January 5, 2009

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JAN 2 2009
By

Members Attending: L. Cusumano, MD , T. LaFever, R. Truax.

Board Members absent: W. Simons, DDS, S. Herdman, R. Gulati, MD. 1 seat vacant at the present time.

Others Present: L. Ballengee, T. Hull.

APPROVAL OF MINUTES
The minutes from the November Meeting could not be approved, since there wasn't a quorum present.

FAMILY PLANING PROGRAM REVIEW
Lori Ballengee reported to the Board of Health that she is looking at a new location for the Alfred Family Planning site. The current site in Alfred is not conducive to patient confidentiality due to the size and layout of the building. The new site is located in the basement of Dr. Delcampo's office building. This site is less costly than the current site and is handicap accessible. NYS Department of Health has viewed the site and has given us their approval. We are just waiting for John Margeson's approval to move ahead with this change.

BY-LAWS FOR THE ALLEGANY COUNTY DEPARTMENT OF HEALTH-UPDATES AND CHANGES
Lori Ballengee asked if the first Monday of the month was still a good time to hold the monthly board meetings. Since a quorum was not present, this question and any other changes will be addressed at the next meeting in February.

IMPACT OF STATE BUDGET PROPOSALS
It was felt that the largest cuts will be made in the Emergency Preparedness programs and this responsibility will fall on the shoulders of Homeland Security. It was noted that Mike Bechelli works one day a week in Allegany County in the Emergency Preparedness program. One clerical person works in this program as well.

The state is proposing that parents pay a co pay in the Early Intervention program. A $270.00 application fee will be required to all providers. The state wants providers to do all their own billing. The state budget for homecare programs has taken major cuts. The state has not responded as to the status of the homecare transition to Willcare. Todd Brason believes that the transition of homecare will occur sometime in February. The homecare program is currently caring for 89 patients. We are not turning down any referrals. There is one public health nurse and one nursing supervisor left that are Allegany County Health Department staff.

ALTREYA UPDATE
Altreya representatives will be arriving tomorrow to look at our program processes and perform a financial audit. Altreya will help us to perform tasks more efficiently and less expensively. The cost for Altreya services $50,400.00. Lori Ballengee reported that we are $970,000.00 under budget for 2008. Pam Cockle's overtime report indicates that we are $21,000.00 under budget for 2008.

Lori reported that we are short one Board of Health Member. The seventh board member must be a Medical doctor. We are required to have three physicians on the board.
Nominations for vice president of the Board of Health had to be tabled until the February Meeting since there wasn't a quorum.

It was noted that we do not have a signed contract with B.O.C.E.S. for the 2008-09 school year. We have to put money aside to meet new contract rates. The State Education department is still asking for 2006-07 rates. We pay at the interim rate until they reconcile their rates. We need to look at other agencies and see if they are competitively priced to replace B.O.C.E.S. It was reported that there are two other agencies interested. The board requested that we get a quote from both agencies and start moving on this project immediately. Lori Ballengee sent a letter to BOCES to get rates set for the years leading up to and including 2009. B.O.C.E.S. has not notifed Lori Ballengee as of this meeting date, of their intentions.

Cancer Services Program has three providers for Mammograms. The providers are Jones Memorial Hospital, Windsong and Elizabeth Wende Clinic. The State has been reimbursing us at a rate of $76.00 instead of $123.00 for digital mammograms. This is a difference of $47.00 that we should be paid, since the contract states $123.00. There is no Indus number set for digital mammography. The state needs to be held accountable for the fact that no Indus number has been assigned for this procedure. It was suggested that we bring this problem to the attention of Cathy Young.

COUNTY ESTATES MOBILE HOME PARK
There has been no response from the owner/operator regarding the Board of Health Order issued on 11/14/2008. The owner /operator has basically "walked away" from the situation and has had no contact with the Health Department regarding resolution of the three outstanding New York State Sanitary Code violations, and their associated $775.00 fines. In addition, since the BOH Order included a $10.00 per diem fine for each violation, for every day after 12/4/2008 that the violations went uncorrected, an additional fine amount of $320.00 x 3 =$960.00 is owed to the Health Department, bringing the total fine to date of $1,735.00. The Health Department has the option of pursuing closure of the park, but that would require the displacement of the park tenants, with few options as to where they could relocate their trailers. However, concern over possible liability to the Health Department if some definitive action is not considered, as services begin to deteriorate in the park and potential health hazards are forthcoming in the near future. There are already concerns over loss of the water system due to freezing conditions. The park is presently in the process of going through foreclosure, and there is a prospective buyer. The board members requested that Tom Hull draft a letter for Ron Truax's signature to be sent to the law firm representing the bank that currently holds the mortgage on the property, to indicate to the law firm the concerns of the Health Department and the possible consequences (e.g. park closure) if a new owner/operator is not identified in a timely manner.

There was no further business to discuss so the board meeting was adjourned at 7:53pm.

The next Board of Health Meeting is scheduled to be held on February 2, 2009.

Respectfully submitted,
Janet Norris
Janet Norris

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BOARD OF HEALTH
February 2, 2009

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Members Attending: R. Truax, L. Cusumano, MD, T. LaFever, S. Herdman, W. Simons, R. Gulati, MD

Others Present: L. Ballengee, T. Hull, M. McNinch

Approval of Minutes

It was noted that the January minutes need to be amended as follows: Page 2, Paragraph 3: "Cancer Services Program has three providers for *digital* mammograms."

Dr. Cusumano moved to approve the minutes of November 2008 and January 2009, as amended. T. LaFever seconded this motion. Motions carried.

Country Estates Mobile Home Park

Mr. Hull reported that he has been working with many agencies to resolve the issues at this park. Has been in touch with the Public Service Commission is reference to not shutting off the electric at the park, and working with another agency to provide a schematic for the water system. The Department will continue to work to solve the issues without displacing the individuals who live at this park

Country Inn

A complaint had been received in reference to the Clean Indoor Air Act. This was their third offense and they were fined $100.00.

Hume-Sanford Water Supply

The Department has found it difficult to contact the Water Operator for this water system. Violation notices have been sent in reference to the Operator obtaining his Operating Certificate, and for failing to submit an Annual Water Quality Report for calendar year 2007. It was later determined the Operator did renew his certification, but didn't let the department know. In May, a water analysis must be completed to determine if there is surface water entering the water supply, and if so, they will be given a certain amount of time to either provide treatment or find an alternate water source. There are 37 properties on the system.

Allegany ARC Request

JoAnne LaForge from Allegany ARC has requested a standing order through the Health Department to enable the agency to obtain Tubersol and syringes to administer annual tuberculin skin tests (TST) on-site to their employees and clients, to meet their operational requirements. Mr. Hull indicated that the Health Department's own standing order on this subject is in need of updating and sign-off by Dr. Depner, the department's Medical Director, so he will update it as necessary, including Allegany ARC, and provide to Dr. Depner to sign.

County's Comprehensive Plan

After reviewing the Comprehensive Plan it was noted that "health" was mentioned very little. Ms. Ballengee and Mr. Hull met with the Plan committee to discuss this. Discussed was recruitment of physicians and dentists, how to retain them, housing, etc. Dr. Simons stated some of the reasons it is difficult are; it is rural, the wives do not want to come here, and the money is not as good. The hospital has a "welcoming committee". They take the physician and their family around and show them

different things. This makes a difference. The County has also talked about doing this and also would like to talk to hospitals as to what they see the barriers are in retaining medical professionals.

Home Care

Ms. McNinch updated this board regarding the progress of the Willcare transition of the Allegany County Department of Health's home care agencies. This topic was on the State's agenda for January, there will be another meeting in February. The closure plan has been sent to Marge Jordan which needed only minor changes. It is expected that final approval will occur on March 13, 2009; then will have to await the official letter of approval. It is expected that the transition of patients and patient records will start as of April 1, 2009. A letter will be written and sent to the area physicians, employees, and patients. The patient must be given a choice of which home care agency they want to utilize in their care, Willcare or VNA. Laurie Hennessy will be used per diem through Willcare, and Sue Hunter has been offered and is considering a position with Willcare. The Professional Advisory Committee will be dissolved as Willcare falls under the WNY Professional Advisory Committee, but they would like to form a similar committee in the Allegany County Area.

The Adverse Event Report was very good. Employee morale is good. The Visits per day reports were reviewed and looked very good.

New Building Proposal

The lease for the building in Wellsville that the WIC Program and Cancer Services Program occupies will end in July. The landlord does not want to entertain a new lease with these programs. The State WIC office has stated in the past that they will not put any more money into leased property. As these programs need somewhere to be housed, Ms. Ballengee is *suggesting* putting a building up on county owed property located by the County jail. She has pricing on a "morton building" and a brick and mortor building. It was noted that there will be monies available from the sale of the home care agencies that could help fund this project. It was also noted that the county makes the final decision on what this money is used for. This proposal will be presented to the appropriate County Legislative committees.

Family Planning and WIC Grants

The five year block grants for these programs are up this year. The State has indicated that they may not provide funding in the next budget year for the Family Planning Program if the services do not return to full time. The program must have a full time coordinator and a full time educator.

Most grants have taken an 8% decrease in funding. The Department has been able to retain all staff and provide all services.

Sliding Fee Scale

An updated fee scale was presented and approved with motions from Dr. Simons and Dr. Gulati. Motions carried.

Other Business

This Board needs to nominate a Vice President and was asked to think about this for the next meeting which is scheduled on March 2, 2009.

Respectfully submitted,

Teresa Claypool

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BOARD OF HEALTH
March 2, 2009

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By

Members attending: T. LaFever, S. Herdman, L. Cusumano, MD, C. Depner, MD

Others Present: L. Ballengee, T. Hull, T. Moore, L. Hennessy

Home Care Update

Ms. Ballengee reported that the approval letter on the closure plan was received today. June 1, 2009 is the day listed as the last day the department can surrender the home care license. The appropriate forms to open a LHCSA agency were sent in August 2008 and only a couple things need to be changed. Marge Jordan, from the State, wants to do our Licensed Agency opening and Willcare's opening the same day.

Public Health

Ms. Hennessy reported she has been attending S^2AY meetings. She thought that this committee would have to approve public health policies, but learned this was not necessary. She is learning a lot as far as what other counties are doing in public health and is excited to be involved. Site visits on laboratories was mentioned. Mr. Hull stated that we do not have to do this because of the labs affiliation with Strong Memorial. Briefly talked about lab reports and noted that they do not always have enough information on them. However, this information is easily obtained by calling the lab.

Youth Development Coalition

Ms. Moore distributed an invitation to attend "Balance Health and Education" to be held on April 29, 2009 at the Cross Roads Conference Center, in Belmont. A few years ago a similar program was given and was well received by those that attended. A conference was held in Olean in September for Cattaraugus and Allegany County school districts and all but one Allegany County school district attended this program. They spoke of the changes they had made, such as their lunch menus and looking closer at what was being sold for class fund raisers. There will be a light dinner served on the 29th with numerous speakers talking about nutrition, childhood obesity, as well as many other topics of interest. The corrected RSVP date is Friday, April 24, 2009.

Childhood Lead Testing

Charts were distributed showing the number of children born in certain years and how many one and two years olds were tested for lead. In 2008 the goal set for testing of two year old was met. The department is looking at how we are getting information out to parents. They have been using birth certificate information rather than lead site information as it seemed to be more accurate and complete. The State has dropped the screening level from 20 to 15 so will see more children needing follow up. There are a lot of recalls on toys that have unacceptable amounts of lead. Mr. Hull stated that he had just received the new grant information.

Bioterrorism

The department has just learned that the Governor has removed bioterrorism money from the budget. It is very possible the department will lose two individuals working in this program.

Other business

The Department's annual report was distributed for this board's information.

Discussion took place on dental health. Cuba Memorial Hospital has a grant and the Health Department would like to discuss and suggest possible ways in which to use the monies. There was discussion on a Hygienist possibly going into schools.

It was asked why Family Planning numbers were down. Ms. Ballengee stated that things such as the number of OBGYN physicians in the county, and the fact that kids are more open with their parents, lending the way for them to see family physicians rather than attend a clinic, has affected the department's numbers. It appears now that things are on the upswing. The Health Department has a quality staff, patient satisfaction surveys are very good, and they are looking to expand to the Fillmore and Cuba areas.

Adjournment

There being no further business for this board the meeting was adjourned at 8:00 pm.

Respectfully submitted,
Teresa Claypool

NOT APPROVED

BOARD OF HEALTH
Meeting Minutes
March 30, 2009

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APR 07 2009
By

Members Attending: R. Truax, S. Herdman, L. Cusumano, MD., T. LaFever

Others Present:L. Ballengee, L. Hennessy

Approval of Minutes

The minutes of February 2, 2009 were approved with motions from Mr. LaFever and Dr. Cusumano. Motions carried.

LHCSA Update

Ms. Ballengee reported that Marge Jordan was in today to review the department's plan and review policies, etc. related to the opening of the Licensed Home Care Services Agency (LHCSA). There were no changes to be made, no recommendations, and we were complimented on our thoroughness. Approval to operate as a LHCSA was given and became effective today, March 30, 2009. Another visit will be made by State DOH staff when we make our first home visit.

Willcare was also approved to open their CHHA/LTHHCP agencies today. There will be a 60 day transition. The Allegany County Department of Health can no longer accept home care patients, but there will be a 60 day period before all current patients are transitioned to Willcare.

A letter was sent to all patients, physicians, contract agencies, and payers informing them of the purchase of the CHHA and LTHHCP programs by Willcare.

LHCSA Policies and Procedures

Ms. Ballengee reviewed the LHCSA manual with the Board of Health. This Board approved the policies and procedures with motions from Dr. Cusumano and Ms. Herdman. Motions carried.

QI Committee Appointments

The following individuals were approved to serve as members on the LHCSA QI Committee. Dr. Depner, Medical Advisor, L. Ballengee, Public Health Director, T. Hull, Deputy Public Health Director, E. Clark, PHN, L. Smith, WIC , D. Franklin, Clinic Secretary, N. Patrick, Nurse Practitioner, M. Hunter, Pharmacy, K. D'Ariono-'Gordnier, Consumer, J. Hart, MSW, and D. Lewis, Nutritionist. Ms. Herdman made the appropriate motion approving these appointments, with Dr. Cusumano seconding. Motions carried.

QI Committee Meeting

This committee met last week. They also reviewed the LHCSA Policies and Procedures Manual. Discussion took place on the committee responsibilities. They will meet quarterly and reports will be given to the Board of Health on their findings.

CHHA Patient Satisfaction Surveys

Survey results distributed for January 2009, December, November, October, and September 2008. The results were good. It was noted that if there ever is a negative comment the patient is always called to follow up.

Accident/Incident Report

There are none to report.

Chart Audit Results

It was noted that, although charts are still audited, no report is compiled. It also should be noted that the agency is providing excellent care and comes in second when looking under "Home Health Compare". We always provided good care, but didn't document properly to show this fact.

Dental Services

Olean General Hospital would like a mobile unit that would provide services to Cattaraugus and Allegany Counties and are looking for monies. As noted in previous meetings, Cuba Memorial Hospital was given a grant relative to dental services. Ms. Ballengee has been in contact with both agencies and will continue to work with them by providing suggestions and other organizations that are interested in dental services. Allegany County is in extreme need for this service for its residents.

Election of Vice President

After brief discussion and consideration, Dr. Cusumano was appointed to the position of Vice President of the Board of Health, with motions from S. Herdman and T. LaFever. Motions carried.

By-Laws

Updates to the Board of Health's by-laws were also approved with motions from T. LaFever and S. Herdman. Motions carried.

Other Business

Brief discussion took place regarding the progress at the old Six-S property in Belfast.

It was also mentioned that there is a gastrointestinal illness in visitors that attended two different events at the Adams Mark Hotel in Buffalo.

Adjournment

There being no further business to come before this board, the meeting was adjourned at 7:25 pm.

Respectfully submitted,
Teresa Claypool

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MAY 20 2009
By_____

BOARD OF HEALTH
May 4, 2009

NOT APPROVED

Members attending: R. Truax, L. Cusumano, MD, C. Depner, MD, R . Gulati, MD, W. Simons, DDS, S. Herdman, T. LaFever

Also attending: L. Ballengee, L. Hennessy, T. Hull, M. Warner

Approval of Minutes
The minutes of March 2, 2009 and March 30, 2009 were approved with motions from Dr. Cusumano and Mr. LaFever. Motions carried.

Swine Flu (H1N1)
The Health Department has been holding daily meetings, keeping abreast of the developing flu cases in the country and surrounding counties. To date, Allegany County, has no cases. Erie County Lab will be performing specimen testing, which should help in getting results faster. Since the onset of the H1N1 outbreak, the Department has been working closely with the hospitals, nursing homes, schools, etc.

Erie County is asking for the eight surrounding counties to sign a document that addresses school closures in the event of a positive case of flu. This recommendation does not follow the guideline that CDC has provided in reference to school closures. If Allegany County were to adopt Erie County's guidelines, we could be held liable if an adverse outcome were to occur. Therefore, after discussion, Doctors Cusumano and Gulati moved to continue using CDC's guidelines. Motions carried.

Home Care
As of this date, the department carries fifteen (15) patients. All patients will be discharged as of the 29th of May. Patients have been given the option of being cared for by VNA or Willcare. All, so far, have chosen Willcare to provide their care.

No Patient Satisfaction Surveys, accident/incident reports or clinical audits are available for reporting.

It has been suggested that a "closure presentation" be done. A representative from Willcare will be asked to come to the next Board of Health meeting to report.

The Department has received their sanction letter. There are eight sections of violation and the County could be charged $2000 for each. There is some question on just how the fines will be assessed. The Department is, along with the County Attorney, trying to contact the attorney at legal affairs, hoping they would lessen the assessed fines. We can expect to see Medicare correspondence also in reference to fines assessed.

LHCSA
The agency has three patients and surveys will be sent out to them. Have had three baby referrals, PKU's were done in Amish families.

Clinical record reviews (one time charts) have not been completed. There are no accident/incident reports.

June 17, 2009 is scheduled for a Quality Assurance meeting for LHCSA.
A letter is ready to go out to physicians, etc. in reference to this agency accepting baby visit referrals.

The agency has decided to hold more flu clinics. They will coincide with the blood pressure clinics.

Susan Hunter, PHN has decided to continue working for the Health Department and will be assigned to Public Health. Estelle Clark, PHN will be assigned full time to Family Planning.

Accident Incident Report
There was an accident that involved health department staff in the county complex. A chair mat was in the hallway and an individual came around the corner, slipped and fell, hurting her shoulder. She is receiving therapy.

Things should not be put in the hallway. Staff should take care of themselves or call someone to come and get it.

Rabies Clinic
There will be another rabies clinic on June 13, 2009 from 9-1.

Cancer Services
There are two opening within this program. (Coordinator and Outreach Person).

Family Planning
The Board of Health acts as EMAC (Educational Material Advisory Committee) for this program. Ms. Warner shared some of the advertising she has done. The 8.5 x 11 poster has proven to be the most effective, over the, for example, billboards. Advertising has been done in newspapers, radio, pens, pads, and nail files.

With money provided from the State for HPV, gas cards are being provided to those 19-26 year olds that come in for vaccine.

Upcoming events include a School Nurse dinner. L. Hennessy will present on the swine flu, and R. Reynolds will talk about the Children's Programs. Also, in June Ms. Warner and Houghton College students will accompany 15 teen girls from local school districts on a wilderness adventure. Self esteem and pride will be addressed. It was asked how participants are chosen? They were selected by Ms. Warner. These topics are also addressed in classroom presentations.

Teachers ask what the pregnancy rates are for their districts. They feel that their curriculum is sometimes not adequate. School boards and administrators can be road blocks when it comes to this education. There were thirty seven (37) teen girls between 13 – 19 years old who had babies in 2008. Ms. Warner gave statistics to this Board by school districts.

Other Business
New Horizons of Wellsville has requested a standing order through the Health Department to enable their agency to administer annual tuberculin skin tests on-site to their employees, clients, and volunteers. Dr. Gulati moved on the request, with Dr. Cusumano seconding. Motions carried.

There may be an illegal tattoo and body piercing agency in Andover. Environmental Health staff will make a site visit to evaluate this situation and stop the activity if it is found to be occurring.

Mr. Hull updated the Board on the Six S Golf Course purchase. The development group has allegedly hired a New York State Licensed architect to do required facility design work, and the group hopes to have a new club house and banquet facility up and running by July. They are in the market for a ski center and have looked at a few in the surrounding areas. There may be significant problems to arise if the development group doesn't adhere to any NYSDEC requirements regarding environmental reviews, permits, storm water run-off plans, etc.

There has been a case of Pertussis (Whooping Cough) in a County resident in Alfred Station. The child has a history of asthma, and had previously received all recommended doses of Pertussis Containing Vaccine (PCV). The patient's mother, father, and six siblings have been identified as the child's only close contacts, and all have completed an appropriate course of prophylactic treatment with Azithromycin.

Adjournment
There being no further business, Dr. Simons moved to close the meeting. Mr. LaFever second and motions carried. 7:45 pm

Respectfully submitted,
Teresa Claypool

NOT APPROVED

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AUG 05 2009
By_____

Board of Health
Meeting Minutes from 08/03/2009

Board Members attending: Dr. Cusumano, Sherry Herdman, Dr. Gulati, and Ron Truax.

Board Members absent: Dr. Simons and Timothy Lafever.

Others present: Dr. Depner, Medical Director, Lori Ballengee, Tom Hull, Laurie Hennessy.

The meeting was called to order at 7:05pm by Ron Truax.

Approval of Minutes
Minutes were approved by a motion made by Sherry Herdman and seconded by Dr. Cusumano . Motion carried.

Immunization State Review
Our immunization program has recently undergone some changes. The Health Department takes patients by appointment only for immunizations. At the time a patient schedules an appointment for an immunization, we also ask for their shot record and date of birth. Before the patient arrives for their appointment, we are able to check the NYSIIS program and see what immunizations are needed for that patient. These new changes for the immunization program are working well. We had an AFIX review which was conducted by the State which awarded us an excellent review. Our immunization program has increased in immunizations since last year. Last year at this time we had given 127 immunizations and currently for 2009 we have given 155 immunizations. During our review by the State which followed ACIP guidelines our medication refrigerator was checked for appropriate temperature. The State was so impressed by our immunization program and the changes that we have implemented that they are telling other counties about our changes in our immunization program.
We utilize the VFC vaccine which is given to uninsured or underinsured patients under the age of 19. Lori Ballengee and Laurie Hennessy applied for a $20,000.00 grant to for the immunization program. This grant money can be used to purchase additional vaccine such as Tdap and Zostavax (Shingles) for adults. Laurie Hennessy presented the sliding fee scale to be used in the immunization program. Many adults come to the clinic in need of vaccinations for a new job or enrollment in college. The public will be asked to bring in a month's worth of paystubs and the total will be used to determine where the patient would fall on the sliding fee scale. Adults would be encouraged to apply for Medicaid if eligible. A conditional approval was given for the immunization sliding fee scale, policies and procedures with a motion made by Dr. Gulati and seconded by Dr. Cusumano . Motion carried.
Laurie Hennessy reported that she is working hard to promote the Gardasil vaccine on the local college campuses.

Mercy Flight Donation
The Health Department has donated monies to Mercy Flight for the past several years. Lori Ballengee received a copy of the report from Mercy Flight which indicated Allegany County doesn't utilize Mercy Flight. So Lori called Mercy Flight and they reported 188 calls from Allegany County in 2009. A representative from Mercy Flight will contact Lori Ballengee with more accurate figures. It was stated by Lori she just wants to justify the donation to Mercy Flight. Dr Depner indicated it would be money well spent.

Estelle Clark Retirement
Estelle Clark, Public Health Nurse, retired from the Allegany County Health Department in June. Interviews are being conducted to find a suitable replacement. The person who will hold this position will work 95% of his/her time in Family Planning and the other 5% will be dedicated to Flu Clinics.

Home Care Update
There is very little billing left to do for the Certified Home Care program since its sale to WillCare. The balance will be sold to Willcare so that they may do follow-up on collection of fees due.

Lead Update
The Health Department is currently managing 3 cases of elevated blood lead levels. One case is an elevated blood lead level in a pregnant patient's umbilical cord with a level of 14 and the baby at 1 year old had an elevated blood lead level of 22. A home visit was made giving the new mother nutrition and educational guidance to assist in lowering the blood lead levels. Laurie Hennessy presented a sliding fee scale for Lead testing which will be used at all clinic sites. All blood tests for lead are entered into ECLARS and also recorded on a card and given to the patient for their records. A blood lead level of 8 in the Lead Care 2 program will require a follow-up venipuncture for the patient. Steve Chaffee has been busy testing patients in Cattaraugus County for elevated blood lead levels. The budget is set for $3,000.00 for Cattaraugus County and he will soon reach that amount. Cattaraugus County will use up their budget for the Lead program soon. A motion was made by Dr. Gulati and seconded by Dr. Cusumano to give conditional approval for the sliding fee scale and policies and procedures for the Lead Care 2 program. Motion carried.

LHCSA Update
Several newborn referrals have been made. Chart audits were done on these charts. It was determined that new forms need to be added after the chart audit was performed. Nutrition teaching should have an assessment audit. The staff is improving service and informing physicians of their findings.

Blood Pressure clinics have been conducted at all of the Senior Luncheon sites. At the end of May 108 seniors had their blood pressure checked. In June 2009, 89 seniors had their blood pressure checked. 10% of the clients who had their blood pressure checked were referred to their physician for follow-up.

Laurie Hennessy indicated requests have been made by the public to the Health Department to purchase pneumovax vaccine.

Swine Flu (H1N1) Update
Allegany County has confirmed one case of Swine Flu (H1N1) in Allegany County. This patient has fully recovered from this illness. There are currently 2 pending cases in Allegany County. In the fall, clinics will be scheduled for the public to receive (regular) flu shots as well as a series of two Swine flu shots.

Accident/Incident Reports, Satisfaction Surveys
Laurie Hennessy reported seven children had been given an additional Tdap vaccination due to a physician's office delaying the entry of immunizations given to these children into the NYSIIS program. The physician's office has remedied this situation.

Satisfaction survey reports were distributed to members from patients who received care through the Health Departments Home Care program for the months of February, March, April and May. Lori Ballengee reported Altreya recommends the Health Department uses surveys at all of our public health programs to help us review our programs and make any necessary improvements.

Board of Health Meeting Frequency
Lori reported other boards throughout the state meet less often. Since we no longer have the homecare division there is less business to discuss at Board of Health meetings. A special meeting can be called between regularly scheduled meetings if the need arises. A motion was made to change the meeting frequency from every month to every other month by Dr. Gulati and seconded by Sherry Herdman. Motion carried.

Environmental Health Updates
Tom Hull reported Erie and Niagara Counties have seen an increase in rabies so far this year, and the number of people going through post exposure treatment has been higher than expected. To date, for Allegany County, the incidence of rabies has been average with no unusual increase in the number of people going through rabies post-exposure treatment.

Tom Hull reviewed the situation at the Country Estates Mobile Home Park. The foreclosure attorney is actively working on the case. The grounds are being kept up. Jamie Herman from the New York Rural Water Association has agreed to serve as the required Certified Water Operator for the park, to resolve this outstanding problem.

Tom reported there are 6 sites in Patton's Mobile Home Park, which is also part of a pending foreclosure action. Of the six park sites, only 3 are active at this time and as a result the Health Department has no real regulatory responsibility under the State Sanitary Code. Five Star Bank is involved in the foreclosure action and it appears they may simply walk-away from their losses and let the park go up for taxes.

Simon Halliday, who was the proposed "builder" with respect to the development of the Six S/Waterways resort, has left the area and is no longer involved in this project. Roy Sawyers (CEO) and Richard Patton (CFO) of the Sawyer group are now the primary points of contact to the Health Department and NYSDEC in development of the resort. Currently permits are being issued for this project. Senator Catherine Young is apparently getting involved in this project to help the Sawyers Group and NYSDEC have a better working relationship to hopefully facilitate the development of the project.

The current Bioterrorism grant will expire on the 9th of August 2009. There is supposedly $47,000.00 in grant money to fund this program for the 2009-2010 Grant Year but nothing definitive on this issue has been forthcoming to date. The issue at hand is whether there will be funding available to keep a Cornell Cooperative Extension contract employee working in this program, in both the near and far terms.

Tom asked the Board of Health for guidance in relation to the "Hume-Sanford Water Supply." There are 37 property owners and they each own 1/37th interest in the deed on the water system. The Public Service Commission considers this to be a "Homeowner's Association" owned and operated public water supply, although they have/know little direct information on how the system operates, and there is no rate structure in place.

There is also no formal Homeowner's Association (no officers, no board of directors, etc. so other than a non-responsive Certified Water Operator, the question of importance to the Health Department is who to send violation notices to for corrective action, for a system that has multiple violations that have gone unaddressed. The State DOH indicated we should send out violation notices to all 37 property owners. Ron Truax asked if it could be condemned. Tom Hull replied there are avenues to take to attempt to bring about compliance with violations, but that this would seem to be a long, arduous process given the ownership situation with the water system. Ron Truax suggested Tom consult with the County Attorney as to what direction to follow to address these concerns.

Condom distribution in Bars in Allegany County

The public health educator would like to offer condoms placed in a basket in the bathrooms of Allegany County bars. Several voiced concern about having baskets of condoms which could be tampered with. It was determined that this was not a good idea unless they were placed in some type of machine.

A motion was made to adjourn the meeting at 8:10pm by Dr. Gulati and seconded by Sherry Herdman Motion carried.

The next Board of Health meeting is scheduled for October 5, 2009 at 7:00pm.

Respectfully submitted,
Janet Norris

NOT APPROVED

Board of Health Meeting Minutes

RECEIVED
OCT 09 2009
By

October 5, 2009

The following board members were present: Timothy LaFever, Dr. Willard Simons, Sherry Herdman, Dr. Leo Cusumano, Ronald Truax and Dr. Christopher Depner.

Absent: Dr. Rajan Gulati.

Others Present: Lori Ballengee, Tom Hull, Laurie Hennessy, and Theresa Moore.

The meeting was called to order at 7:07pm.

Tom Hull reported on the Municipal Public Health Services Plan for 2010-2013. Article 6 is based on this 4 year plan. The Municipal Public Health Services Plan ties in portions of the Community Health Assessment. Theresa Moore gave an overview to the group. She cited education has remained basically the same as last year. There has not been much change in the housing market in our county. She discussed the mortality rates in our county. Pneumonia moved from 16th place to 5th place but there were not a large number of deaths. She went over the report card for the county and indicated where we need to concentrate our educational efforts for the communities within Allegany County. The following areas have been identified as top priority for the years 2010-2013 as to the discussion, development, implementation of programs and strategies meant to resolve these issues as health concerns within the county: Physical activity, nutrition (obesity), diabetes, tobacco use, fall prevention, dental health, and young adolescent sexual activity. The state will review the plan and let us know what they think of it and how we should proceed.

Sherry Herdman made a motion to approve the minutes from the August 3, 2009 meeting and Dr. Cusumano seconded that motion. Motion Carried.

Laurie Hennessy indicated there is a shortage of H1N1. She indicated the Allegany County Department of Health has given 1600 doses of the seasonal flu vaccine to adults. The Health Department is currently on three waiting lists for seasonal flu vaccine. The Health Department is on a waiting list for Sanofi Pasteur. Next week and again by the end of November we should receive more Flu vaccine. Laurie indicated she tried to obtain Flu vaccine from Wahlgreen's and was unable to access any flu vaccine. When we do receive more flu vaccine we will most likely have a large public flu clinic. According to Laurie Hennessy we should expect to receive H1N1 Nasal inhalant around October 15th. Three Health Department nurses along with Anne King are working at our flu clinics. Dr. Kassass's nurses, Alfred Student Nurses are all willing to help us at our clinic sites as well. The Health Department is currently unable to access any thimerasol free flu vaccine which is given to pregnant women. Regular seasonal Flu vaccine contains thimerasol which can be harmful to an unborn fetus so it cannot be given to a pregnant woman. Michelle Carlin will be obtaining 500 doses of flu vaccine from Lockport on October 6, 2009.
The county has decided to comply with state law and require staff to be immunized with the seasonal flu vaccine and the H1N1 vaccine.

Tom reported to the Board of Health the Bio Terrorism Grant Budget for 2009-2010 has $170,229 to implement the emergency preparedness program for the current grant year. The preponderance of that money is to be utilized for the planning and the administration of H1N1 influenza vaccine. This money cannot be used to purchase seasonal flu vaccine.

Laurie reported she had applied for a $20,000.00 AARA stimulus grant to purchase adult vaccines.

Laurie Hennessy gave the Board of Health an update on the immunization clinics. She indicated for the period of July 1 through September 1 of 2008 62 patients received 88 immunizations. For the same time period in 2009 the Health Department saw 118 patients and gave 248 immunizations.

Copies of proposed Fit Testing and Lead Care II policies and procedures were given to the Board Members to review and vote on. A motion to adopt the policies and procedures for Lead Care II was made by Dr. Willard Simons and seconded by Dr. Leo Cusumano. Motion carried.

A motion to adopt the policies and procedures for Fit testing was made by Timothy LaFever and seconded by Sherry Herdman. Motion carried.

The ACDOH currently has 9 active lead cases they are following. The highest blood lead level is 22. Levels between 5 and 10 can be dangerous. Laurie reported the Health Department is sending out information to the homes of children with elevated blood lead levels to educate families on how to reduce the lead risks to their children within their homes.

The Allegany County Department of Health has had 14 baby referrals through our Licensed Home Care Services Agency.

Nutrition and Medical Social Worker are being removed from the LCHSA license due to the fact that there is no real need to have those two items listed on the license. This will result in a cost savings to the department.

The Health Department currently has, what we believe, are 5 HIPAA violations. Lori Ballengee and Laurie Hennessy met with clerical staff September 23rd to identify correct procedures to be followed when data is entered into the NYSIIS program. Lori Ballengee has notified the HIPAA Compliance Officer Deb Button. State Department of Health has also been notified and has removed the information from the NYSIIS program for us.

There were no accidents/injuries to report for the department.

Lori Ballengee reminded everyone about the Komen Kares and Cancer services Program of Cattaraugus and Allegany Counties dinners, on October 21, 2009 at 6:00pm at Moonwinks in Cuba and on October 22 at 6:00pm at the Premier Banquet Center in Olean. All were invited to attend.

A motion was made to go into executive session to discuss past and previous employment history of individuals by Dr. Simons and seconded by Timothy LaFever. Motion carried. Dr. Simons made a motion to come out of Executive Session and Dr. Cusumano seconded. Motion carried.

Sherry Herdman made a motion to adjourn and Dr. Cusumano seconded. Motion carried. Meeting adjourned at 8:25pm.

Respectfully submitted,
Janet Norris