

HUMAN SERVICES
January 21, 2009

**** NOT APPROVED ****

Committee Members Present

D. Russo, W. Dibble, K. Kruger, B. Reynolds

Others Present

C. Crandall, J. Margeson, L. Ballengee, K. Toot, P. Schmelzer, V. Fegley, B. Riehle, T. Hull

Approval of Minutes

The minutes of December 17, 2008 were approved with motions from Legislators Dibble and Reynolds. Motions carried.

Community Services

Dr. Anderson requested approval to transfer monies from A4313.461 account to miscellaneous A4317 accounts. Legislator Dibble made the motion approving this transfer, with Legislator Reynolds seconding. Motions carried. **Ways and Means**

A transfer totaling \$572.00 from A4310.1 to A4317. 1 accounts was requested. Legislators Dibble and Reynolds moved on the request and the motions carried. **Ways and Means**

Dr. Anderson reminded the committee that he has two vehicles at this time that are available for another department as discussed at last month's meeting. The departments of Social Services and Office for the Aging have expressed interest.

There has been a directive from the office OMH regarding Federal salary sharing reimbursement that occurs through Medicaid activities. They want any monies that are left to be returned to them. Dr. Anderson asks for approval to purchase a new vehicle with this money. Legislators Dibble and Reynolds approved the purchase. Motions carried with referral to **Ways and Means**. This will then provide for another used vehicle be returned to the County for another agency's use.

Social Services

Vicki Fegley, Deputy Commissioner was present to discuss the Services Division of Social Services for which she oversees. This Division includes Child Protective Services, Adult and Family Services, and Child and Family Services and employs 33 individuals.

Commissioner Schmelzer supplied the Department of Social Services monthly report to the committee for their information. She also states that there will be one more Supervisor to present to this committee and they will then have heard from all the Department's Supervisory Staff.

Office for the Aging

This Office requests permission to purchase a new mini cargo van for the purpose of delivering meals-on-wheels. The state bid is \$16,586. A list of the department's vehicles was provided as well as the State bid specifications sheet. It is requested that the money to purchase this vehicle come from the capital reserve fund that was set up to purchase vehicles. Legislators Kruger and Reynolds moved to refer this request to **Ways and Means**. These

motions carried. It was also suggested that the local dealers be given a call to see if they could provide this vehicle at the same or less price. It was stated that the County does not have to go with the State bid, but if this is the choice, bids would have to be received from at least 3 bidders. Informal calls will be made. The request to purchase through State bid will be forwarded to the appropriate committees for approval.

The Department's monthly report was provided. It was stated that the open enrollment for Medicare Part D is done for this year.

Health Department

The Department requests permission to transfer funding between cost centers within its 2009 budget. EI Administration and Children With Special Health Care Needs Grants were funded under one grant, but now funding sources are coming from two separate grants at the State level. Therefore, funds need to be separated at the County level as well. The transfers will be from the A4052 accounts to a new account A4054 totaling \$17,897.00. Legislators Reynolds and Dibble moved on the request. These motions carried. ***Ways and Means***

Ms. Ballengee reported that the transition of home care services to Willcare will have gone through the State's committee by March 13, 2009. No issues are foreseen. Completion of the transfer of information will take approximately 2 – 3 weeks. The latest closing date would be around April 6, 2009.

It was also reported that Altreya has started its services in the Health Department and are currently working with the Children's Services Programs.

Adjournment

With no further business to come before this committee, the meeting was adjourned at 3:40 pm.

Respectfully submitted,
Teresa Claypool

HUMAN SERVICES

February 18, 2009

**** NOT APPROVED ****

Committee Members Present

R. Truax, B. Reynolds, W. Dibble, K. Kruger, D. Burdick

Others Present

K. Toot, P. Schmelzer, L. Ballengee, T. Hull, L. Hennessy, M. McNinch, C. Crandall, T. Hopkins

Approval of Minutes

The minutes of January 21, 2009 were approved with motions from Legislators Dibble and Reynolds. Motions carried.

Office for the Aging

The department's monthly report was submitted noting that meal contributions were included on the back of the report.

Chairman, Curtis Crandall, asked that it be noted that the Office for the Aging held a luncheon on Friday, February 13, 2009 where representatives from Congress, the Senate, etc. were present. Very good information was provided to these individuals by Ms. Toot and her staff. They should be commended in their presentation.

Social Services

The department's monthly report was provided for the committee's information. It was asked why there was an increase in Temporary Assistance cases? It was stated that it is due to a number of factors, two of which are the economy and the season.

Ms. Schmelzer requested permission to fill a Typist position due to a retirement. After brief discussion, Legislator Reynolds moved to approve filling the position. Legislator Dibble seconded. The motions carried with Legislator Kruger opposing. ***Ways and Means***

Health Department

Ms. Ballengee reported that nursing visits are around four visits/day. She compared January of last year to January 2009. There were eleven staff that made 127 visits; now there are 3 full time and 3 part time staff who have made 105 visits.

The Family Planning Block Grant ends at the end of 2009. The State has indicated that they may not provide funding in the next budget year for the program if the services do not return to full time. The program must have a full time coordinator and a full time educator.

Executive Session

Legislator Reynolds moved to hold executive session to discuss Attorney/Client matters. Legislator Dibble seconded and motions carried.

Legislator Dibble moved to come out of Exec. Session and Legislator Kruger made the second. Motions passed.

Health Department continued

Ms. Ballengee reported that she received word from the NYS DOH that the final approval date for the CHHA/LT programs should be March 13th. Ms. Ballengee also reported that WILLCARE and Health Department staff have been working on getting a closure plan accepted by the state so it is ready when they transition. The Health Department will need up to 60 days from the formal closing date to transition patients. At this point, the closure plan lists June 1 as the absolute final date the CHHA/LT programs can be open.

Adjournment

Legislator Dibble moved to adjourn and Legislator Reynolds seconded. Meeting adjourned at 4:27pm

Respectfully submitted,
Teresa Claypool

HUMAN SERVICES

MARCH 18, 2009

**** NOT APPROVED ****

Committee Members Present

R. Truax, K. Kruger, B. Reynolds, W. Dibble, D. Burdick

Others Present

K. Toot, V. Fegley, M. Moore, L. Ballengee, J. Margeson, C. Crandall, T. Miner, D. Fanton,
T. O' Grady

Approval of Minutes

The minutes of February 18, 2009 were approved with motions from Legislators Dibble and Reynolds. Motions carried.

Office for the Aging

The department's monthly report was distributed. The committee was also informed of a stimulus payment of \$250 that will be given to those on social security. This payment will be included in the social security check and should happen in May of this year.

A **resolution** was requested to finalize revenues and appropriations from State and Federal grants for LTCOP, HIICAP and NY Connects accounts totaling 62,456.00. Legislator Kruger moved to accept these grant monies. Legislator Dibble second and the motions carried.

Ways and Means

The Allegany County Office for the Aging Senior Forum 2009 will be held on April 17, 2009 at Genesee Valley Central School. Committee members are invited to attend.

Health Department

Ms. Ballengee updated the committee on the progress of the sale of the department's home care agencies. Our Certified Home Health Agency will be closing at Midnight on March 31st (with a 60 day closure plan to follow) and our Licensed Home Care Services Agency will open at 12:01am on April 1. The State will be here on March 30 for a site inspection. We have approximately \$300,000 outstanding in accounts receivables. We will receive .75 cents on the dollar for these receivables.

The Health Department requests a resolution transferring \$300 within its Family Planning accounts. This transfer is being requested to cover the cost of a heavy-duty shredder that was purchased. Legislators Reynolds and Dibble moved on the request. Motions carried.

Resolution

It appears that the WIC office will remain at its current location. The landlord would like to renew the lease agreement.

It was reported that Ms. Ballengee and Rich Reynolds met with BOCES Staff with the State Education Department on a phone line to discuss financial issues in the Children's Programs. There are delays in rates being set by the State, due to information not being supplied to the State by BOCES, making it necessary for the County to hold monies waiting for these rates. The State was very clear on what they expected BOCES to do. The cost is approximately \$19000 for services provided to a child in this program. It is being proposed to have the school districts incur a 15% cost of these services forcing them to think about the financial piece of the programs. After further discussion, Legislator Dibble asked that a resolution be drafted to take to inter county that these programs should be under the State Education Department not the Department of Health.

Community Services

The Community Services Board at their February meeting approved the downsizing of this board to nine members. The CSB passed a resolution requesting that the County Legislature authorize this action. All current members will resign, and then nine new members will be submitted for approval. This will be effective on May 19, 2009. Legislators Reynolds and Dibble moved on the request. Motions carried.

Social Services

The Department's monthly report was provided noting Family Health Plus numbers down and Medicaid numbers up.

Ms. Fegley requested approval to fill a Support Investigator position due to a retirement, and any vacancies that may occur by filling the position. The position is in the child support unit and has responsibility for 625 child support cases. Legislators Reynolds and Burdick moved to approve filling the position with Legislator Kruger opposing. Motions carried. **Ways and Means**

Marcia Moore, Supervisor Foster Care, Adoption and PINS Prevention spoke to the committee on the service her unit provides. There is a great need for more foster parents. A lot of money is spent sending children away. There is also a need for someone to take teenagers. A lot of trainings are attended and provided in these programs.

Adjournment

There being no further business, the meeting was adjourned at 3:30 pm.

Respectfully submitted,
Teresa Claypool

HUMAN SERVICES
April 22, 2009

**** NOT APPROVED ****

Committee Members Present

R. Truax, B. Reynolds, D. Burdick

Others Present

C. Crandall, J. Margeson, T. Hull, L. Ballengee, P. Schmelzer, K. Toot, M. Damiano, Mason Mondo

Minutes

The minutes of March 18, 2009 were approved with motions from Legislators Reynolds and Burdick. Motions carried.

Community Services

Mr. Damiano requested a resolution approving the downsizing of the Community Services Board from fifteen (15) to nine(9) members. They have received a one year waiver from the State, as they have encouraged the agency to continue to try to recruit additional members. Member resignations were presented as well as applications for eight (8) members to serve on the Community Services Board. A resolution is also requested to appoint those who have applied with two exofficios. Legislator Reynolds moved to prepared **two resolutions** as requested, (1 for downsizing; 1 to appoint members who have applied). Legislator Burdick second and the motions carried.

Office for the Aging

Ms. Toot requested a resolution for a transfer of \$5000.00 from A6772.474 to A6772.201 to purchase electric meal carriers to safely transport home delivered meals. Legislator Reynolds and Burdick made the appropriate motions. Motions carried.

Resolution

The Office for the Aging's monthly report was also presented.

Social Services

Ms. Schmelzer presented the department's monthly report.

A request to fill a Senior Social Welfare Examiner position due to a retirement and any vacancies that may occur by filling the position was made. The position is budgeted and paid under the Medicaid cap. Legislator Reynolds moved to fill the positions and Legislator Burdick second. Motions carried. **Ways and Means**

Health Department

Ms. Ballengee requested permission to fill a Licensed Practical Nurse position. This position would replace a Public Health Nurse position and save approximately \$27,000/year. It should be noted that the nurses union will grieve this action. There will

only be one Public Health Nurse position available in the department's LHCSA program. The department currently employs two PHNs. Legislators Reynolds and Burdick moved to fill the LPN position and refer the request to **Ways and Means**.

It was reported that the transition of home care patients to Willcare is going very well with no problems.

McBee an organization who reviews Medicare billings found only approximately 1% that could have been billed. It should be noted that this is excellent.

The Health Department requests permission to accept funding in the amount of \$2535 from NYS Department of Health for the Tobacco Enforcement Program. Legislator Burdick moved to accept this money, with Legislator Reynolds seconding. Motions carried. **Ways and Means**

Numerous COLA (Cost of Living Adjustments) monies have been received for the Department totaling \$47,349 from the NYS Department of Health. It is requested to increase expenditure and revenue accounts in Immunization, Family Planning, Children w/Special Needs, Rabies, WIC, and Lead Programs as written on the MOE. Legislator Reynolds moved to accept these monies and Legislator Burdick seconded. Motions carried with referral to **Ways and Means**.

The Health Department also requested a **resolution** for a \$600 transfer within the Cancer Services Program to cover the cost of a new computer. Legislator Reynolds and Burdick moved on the request. Motions carried.

The Health Department requested permission to transfer \$6000 within its Bioterrorism cost center. These transfers are necessary to cover the cost of equipment approved as part of Allegany County's deliverables. Legislator Reynolds moved on the request with Legislator Burdick seconding. Motions carried. **RESOLUTION**

The Department requests permission to enter into a contract with Cattaraugus-Allegany BOCES to provide special education services to preschoolers with disabilities. This is an annual renewal. Legislator Reynolds moved on the request, with Legislator Burdick seconding. Motions carried. **Ways and Means**

Other Business

A **resolution** is requested to accept \$17,000 in unanticipated State aid for the Office of Mental Health. These funds are designated for the replacement of a vehicle in the Youth ICM program. Legislator Reynolds and Burdick moved on the request. Motions carried. **Ways and Means** has already approved the acceptance of money.

Adjournment

There being no further business the meeting was adjourned at 4:00 pm.

Respectfully submitted,
Teresa Claypool

HUMAN SERVICES

May 20, 2009

**** NOT APPROVED ****

Committee Members Present

R. Truax, B. Reynolds, D. Burdick, W. Dibble

Others Present

C. Crandall, J. Margeson, T. Hull, P. Schmelzer, K. Toot, T. Hopkins, D. Fanton

Minutes

The minutes of April 22, 2009 were approved with motions from Legislators Dibble and Reynolds. Motions carried.

Office for the Aging

This Office requests a **RESOLUTION** for a transfer from A6787.101 to A6787.806 totaling \$3000.00 to cover unbudgeted 2009 health insurance premiums. Legislator Reynolds moved to approve the transfer, with Legislator Burdick seconding. Motions carried.

The department's monthly report was presented and approved with motions from Legislators Reynolds and Dibble. Motions carried.

A summary of responses to the Office for the Aging's public hearing questions on April 17, 2009 was presented. One hundred thirty eight surveys were returned with responses to questions such as; if the county has to cut funding to specific programs, where should they cut; which programs would you identify as essential for the county to provide; etc.

The Office for the Aging would like to institute a program where the agency would look at senior's vehicles to check mirrors and general condition of their vehicles; check response time of individuals, etc. So many times seniors are told they can't drive anymore, but are not told why, or do not understand why.

The Chairman of the Board would like to appoint William Emrick as a member of the Citizen Advisory Council to the Office for the Aging for a three year term commencing immediately and expiring December 31, 2011. Legislators Reynolds and Dibble moved to prepare a **RESOLUTION** for this appointment. Motions carried.

Social Services

The Department's monthly report was presented for committee information.

Due to a resignation, Commissioner Schmelzer requested approval to fill a Social Welfare Examiner position and any vacancies that may occur by filling this position. The position is responsible for approximately 375 Medicaid, Food Stamp and Public Assistance cases and is funded 75% State and Federal monies, and 25% local. Legislator Reynolds moved to fill the position, with Legislator Dibble seconding. Motions carried. **WAYS AND MEANS**

New York State Office of Children and Family Services has made funding available for Family Assessment Response workers. Permission to create and fill a Caseworker position and any vacancies that may occur by filling the position was requested. Legislator Dibble moved to

approve the creation and filling of the position, stipulating when funding is no longer provided the position is also gone. Legislator Reynolds seconded this motion. The motions carried. A **RESOLUTION** is needed to *create* the position; and the requested to **fill** needs to be presented to **WAYS AND MEANS** for approval.

Health Department

Thomas Hull stated that the Health Department is in support of a resolution endorsing the position of Cattaraugus County for the site wide removal alternative in revised draft environmental impact statement for decommissioning at West Valley Demonstration Project and Western New York Nuclear Service Center. Allegany County agrees with Cattaraugus County that the proposed decommissioning plan of 64 years is absurd and that a ten year plan need to be properly funded by the state and federal government to provide a reasonable timeframe to address the concerns. Legislators Reynolds and Dibble moved to support the **RESOLUTION**. Motions carried.

Adjournment

There being no further business to come before this committee, the meeting was adjourned at 3:30 pm.

Respectfully submitted,
Teresa Claypool

HUMAN SERVICES

June 22, 2009

**** NOT APPROVED ****

Members attending

R. Truax, B. Reynolds, W. Dibble, D. Russo, D. Burdick, K. Kruger

Also attending

P. Schmelzer, K. Toot, L. Ballengee, T. Hull, T. Hopkins, D. Fanton, J. Margeson, C. Crandall

Call to Order

The meeting was called to order at 3:02 pm by Chairman Truax.

Approval of Minutes

The minutes of May 20, and June 8, 2009 minutes were approved with motions from Legislators Dibble and Reynolds. Motions carried.

Social Services

The department's monthly report was presented for committee information.

Ms. Schmelzer noted that in July there will be a 10% increase in the public assistance grant account. The State is funding this increase. This account has not had any increase since 1991.

The department is also involved in an imaging project that is State sponsored. Miscellaneous documents will be scanned and kept in a State repository. This should cut down considerably on paper and therefore cut down on storage space.

It was asked if the agency still investigated fraud cases. The answer was yes and information regarding collections is contained on the back pages of the monthly report previous distributed.

Office for the Aging

It was asked to approve a position of Substitute Meals-on-wheels Driver. The position is needed to cover the other drivers when they are off or unable to deliver the meals. Legislators Kruger and Reynolds moved to approve filling the position. Motions carried. **Ways and Means**

The Office for the Aging request a resolution to accept \$15112.00 in funding from the American Recovery and Reinvestment Act. The funding is for the Nutrition Program and the Elderly-Congregate & Home Delivered Meals programs. Legislators Dibble and Kruger moved on the request. Motions carried. **Ways and Means**

A resolution is needed to transfer funds within the EISEP budget from .4 to .1 and .8 totaling \$6400.00. Legislator Dibble moved on the request to transfer, Legislator Kruger second, and the motions carried.

Ways and Means

The Allegany County Office for the Aging requests a resolution to re-appropriate \$16200 in funding from 2008 for the HIICAP & POE grants. Legislators Reynolds and Dibble made the appropriate motions. These motions carried. **Ways and Means**

The OFA requests a resolution to increase grant amounts in A6772, A6779, and A6784 accounts due to additional State & Federal funding. Legislator Reynolds moved to approve the appropriation, with Legislator Russo seconding. These motions carried. **Ways and Means**

Ms. Toot distributed the department's monthly report for committee information.

It was noted that the way in which meal contributions are collected has been changed. Previously contributions had been collected by leaving an envelope at an individual's residence, which would be collected the next time a meal was delivered. Now a letter is sent every month stating the number of meals that were delivered. This process is working very well. Contributions have increased.

The Senior Picnic will be held on July 30, 2009 with a rain date of July 31, 2009. Everyone is invited to attend.

Health Department

The Department requests a **RESOLUTION** to decrease an Account Clerk Typist position within its Children With Special Needs Division from FT/5 days per week to PT/2 days per week effective immediately. Legislators Russo and Reynolds moved to approve this decrease. Motions carried.

It was asked if this was a suggestion that came from Altreya, the agency that is completing an efficiency study on the Health Department. Ms. Ballengee stated that, no, that this individual had come to her on two occasions stating she did not have enough to keep her busy. Altreya is coming in tomorrow.

The Department requests a **RESOLUTION** abolishing 19 positions due to the sale of the Certified Home Health Care Agency and Long Term Programs. They are as follows: 2 SPHN; 4 RN; 10 PHN; 2 MRCO; and 1 ACT. Legislator Dibble moved on the request. Legislators Reynolds and Russo seconded. Motions carried.

It is also requested to fill the Director of Patient Services position. A nursing supervisor position is required to oversee, develop, and manage all aspects of the Public Health Nursing Division. It will be supported by various grants. Legislator Reynolds moved to fill the position, with Legislator Dibble seconding. Motions carried. **Ways and Means**

Adjournment

With no further business to come before this committee, the meeting was adjourned at 3:35 pm.

Respectfully submitted,
Teresa Claypool

HUMAN SERVICES COMMITTEE
July 22, 2009

**** NOT APPROVED ****

Committee Members Present:

R. Truax, D. Russo, D. Burdick, W. Dibble, B. Reynolds, C. Crandall (*Absent: K. Kruger*)

Health Department – Request to Fill PHN Position:

Public Health Director Lori Ballengee requested approval to fill the PHN-Public Health Nurse (NYSNA Union, PHN) position that is currently vacant. The NYS DOH dictates that we must have a full-time clinical nurse in the Reproductive Health Program, and the Health Department would not be able to continue to provide family planning and reproductive health services to the residents of the County at a reduced cost without this position. The position is funded 95 percent through the Family Planning/Reproductive Health Grant and 5 percent through Article 6-Public Health State Aid. Discussion included salary, which will be contingent upon the experience of the candidate; family planning clinic policy; and current caseload figures for the clinics. The request was approved following a motion made by Legislator Dibble, seconded by Legislator Russo and carried. **Refer to Ways & Means Committee**

Social Services Department – Request to Fill Caseworker Position:

Social Services Foster Care Supervisor Marcia Moore, attending on behalf of Commissioner Patricia Schmelzer, presented a request to fill a Caseworker (AFSCME, Grade 16) position and any positions that may become vacant as a result of filling from within. This position will enable the County to meet state requirements for the monitoring of children in foster care. The position is funded 50 percent with Federal funds, 25 percent with State funds, and 25 percent with County funds. The request was approved on a motion made by Legislator Dibble, seconded by Legislator Russo and carried. **Refer to Ways & Means Committee**

Monthly Report:

Social Services' monthly report, dated July 15, 2009, was distributed for review.

Adjournment

There being no further business to come before the committee, a motion was made by Legislator Reynolds, seconded by Legislator Burdick and carried to adjourn the meeting at 1:05 p.m.

Respectfully submitted,
Adele Finnemore, Journal Clerk/Deputy Clerk of the Board
Allegany County Board of Legislators

HUMAN SERVICES

August 19, 2009

**** NOT APPROVED ****

Members attending

R. Truax, W. Dibble, B. Reynolds, D. Burdick

Also attending

D. Fanton, T. Hopkins, C. Crandall, M. Gasdik, P. Schmelzer, L. Ballengee

Call to Order

The meeting was called to order at 4:00 pm.

Approval of Minutes

The minutes of July 22, 2009 were approved with motions from Legislators Dibble and Burdick, as well as the amendment to the June 22, 2009 meeting. Motions carried.

Office for the Aging

This office requested permission to fill the position of Luncheon Center Manager for the Alfred Site to replace someone who has resigned. Legislator Dibble made the motion to approve, with Legislator Burdick seconding. Motion carried with referral to **Ways and Means**.

The Senior Picnic was a success and the department's fair booth got "Best of Show".

Social Services

The Department's monthly report was distributed showing a slight increase in Temporary Assistance Cases.

Commissioner Schmelzer requested permission to hire a Community Service Aide. This is a temporary position, to assist with the HEAP Program, and is hired from the Public assistance caseload. Legislators Dibble and Reynolds moved on the request. Motions carried. **Ways and Means**

The Department requested an increase in expenditure and revenue accounts for "Back-to-School" costs, issued by the NYS Office of Temporary and Disability Assistance totaling \$380,000.00. Legislator Dibble moved on the request, with Legislator Burdick seconding. Motions carried. **Ways and Means**

Social Services will be receiving money for wage subsidy programs with ACCORD.

Health Department

The Department requests permission to accept funding in the amount of \$22,464 from

the Susan G. Komen Foundation. This money will be used to provide breast cancer awareness education and support to Allegany and Cattaraugus County area residents who have been diagnosed with breast cancer. Legislator Reynolds moved the request, with Legislator Burdick seconding. Motions carried. **Ways and Means**

Other Business

A resolution is requested to support Schoharie County's resolution or a similar **resolution** entitled, "Requesting New York State to Take Back Local Share of Medicaid as a Component of True Medicaid Reform". The request was approved with a motion from Legislator Dibble and a second from Legislator Reynolds.

Adjournment

There being no further business to come before this committee, the meeting was adjourned at 4:25 pm.

Respectfully submitted,

Teresa Claypool

HUMAN SERVICES

September 23, 2009

**** NOT APPROVED ****

Members attending

B. Reynolds, D. Russo, D. Burdick

Also attending

C. Crandall, M. Gasdik, P. Schmelzer, L. Ballengee

Call to Order

The meeting was called to order at 4:15 pm.

Approval of Minutes

The minutes of August 19, 2009 were approved with motions from Legislators Burdick and Reynolds. Motions carried.

Social Services

The Department's monthly report was provided for the committee's information.

This department is requesting permission to fill two Social Welfare Examiner positions, one being a caseload examiner, and the other works in the HEAP program, and any positions that become vacant as a result of filling the positions. Legislators Reynolds and Burdick made motions approving filling the positions. Motions carried. **Ways and Means**

It is also requested to fill a Caseworker position due to a retirement, and any vacancies that may occur as a result of filling the position. Legislator Burdick moved to fill, with Legislator Reynolds seconding. Motions carried. **Ways and Means**

Office for the Aging

This office requests a **resolution** to increase revenue and expenditure accounts due to an increase in Federal funding totaling \$1512.00. Legislator Reynolds moved on the request, with Legislator Burdick seconding. Motions carried. **Ways and Means**

Ms. Gasdik provided the committee with the department's monthly report. There have been 660 case applications completed for the HEAP program in only 2 weeks. The department is providing elder abuse training at banks, with three trainings completed to date. A call was received involving an identity theft case where \$1500 was taken from an individual's account.

Health Department

Ms. Ballengee reported that the department has depleted their flu vaccine supply and are awaiting delivery of more. The H1N1 vaccine is expected by the end of October, with the first vaccine supplied as a mist. There was mention of a reduced charge for EMTs. Each ambulance Corp should provide a list of those individuals who would want the inoculation. Ms. Ballengee will speak to Mike Barney regarding this.

The Department requests permission to enter into a contract with Friendship Central School and Pathways, Inc. to provide special education services to preschoolers with disabilities. Legislators Reynolds and Burdick moved to approve these contracts. Motions carried.

Resolution

Adjournment

There being no further business to come before this committee, the meeting was adjourned at 4:35 pm.

Respectfully submitted,
Teresa Claypool

HUMAN SERVICES

October 21, 2009

** NOT APPROVED **

Members attending

R. Truax, B. Reynolds, D. Burdick, W. Dibble

Also attending

P. Schmelzer, T. Hull, K. Toot, T. Hopkins

Call to Order

The meeting was called to order by Chairman Truax.

Approval of Minutes

The minutes of September 23, 2009 were approved with motions from Legislators Dibble and Reynolds. Motions carried.

Health Department

Additional monies were provided through the State Homeland Security Program to fund additional services under the department's emergency preparedness efforts and the H1N1 outbreak/planning totaling \$27,778.00. A request to accept these funds was made by Mr. Hull and to apply them to the various accounts stated on the MOE. Legislator Dibble moved to accept these funds and refer to **Ways and Means** for consideration. Legislator Reynolds seconded and the motions carried.

Office for the Aging

This office requests a **resolution** to increase revenue and expenditures relative to the SNAP program. This is due to increases in client contributions budgeted and the contribution from the Allegany Senior Foundation for lifelines budgeted in CSE. The funding totals \$24,500.00. Legislator Reynolds moved to accept these funds, with Legislator Burdick seconding. These motions carried. **Ways and Means**

A **resolution** is requested to accept additional funds due to an increase in WRAP & Title III E Federal revenues totaling \$22,871.00. Legislators Reynolds and Burdick approved with referral to **Ways and Means**. Motions carried.

The Allegany County Office for the Aging requests a **resolution** to accept a new Federal Grant, the Medicare improvements for Patients and Providers Act grant. The goal of the grant is to reach and counsel individuals eligible for the Low Income Subside program of the Medicare Savings Program. The total of the grant is \$6000.00. Legislators Dibble and Reynolds moved to accept this funding with referral to **Ways and Means**. Motions carried.

The Department's monthly report was provided for this committee's information. It was noted that contributions for congregate meals is up 5% from last year, and home delivered meals are up 7%.

On October 29, 2009 a Volunteer Recognition will be held at the Cuba VFW at 3:00 pm. The department has 390 volunteers. The Wellsville Daily Reporter, Allegany Senior Foundation, and the United Way will also have special recognition.

Social Services

The department's monthly report was provided, noting Food Stamps and Medicaid caseloads up.

As Patricia Schmelzer's appointment as Commissioner of Allegany County Department of Social Services will end on December 31, 2009, Legislator Reynolds moved to reappoint her for another five year term. Legislator Dibble seconded this motion. Motions carried. **Resolution**

A request to fill a Typist position and any vacancies that may occur was made. The vacancy is due to a resignation and the position is the receptionist for the front desk. It is funded by 50% Federal dollars, 25% State dollars, and 25% local dollars. Legislators Reynolds and Dibble moved on the request. Motions carried. **Ways and Means**

Due to increases in various programs and to reconcile accounts for end of year, miscellaneous transfers are being requested. All transfers result in no impact to local dollars. Legislators Dibble and Reynolds moved to approve these transfers. **Ways and Means**

Adjournment

There being no further business to come before this committee, the meeting was adjourned at 4:27 pm.

Respectfully submitted,
Teresa Claypool

HUMAN SERVICES

November 18, 2009

**** NOT APPROVED ****

Members attending

R. Truax, B. Reynolds, D. Burdick, W. Dibble

Also attending

C. Crandall, D. Horan, L. Ballengee, T. Hull, L. Hennessy, K. Toot, T. Hopkins, D. Fanton

Approval of Minutes

The minutes of October 21, 2009 were approved with motions from Legislators Dibble and Burdick. Motions carried.

Social Services

The monthly report was distributed for committee information with some questions raised.

The department requested permission to fill the Director of Temporary Assistance position, due to a retirement and any vacancies that may occur. Legislator Dibble moved to approve this request, and Legislator Truax seconded. Discussion ensued regarding delaying the filling of a lower graded position that could occur due to filling the Director position. The motion on the floor was amended to approve filling the Director position, with the department returning to committee to further discuss the other position. Motions carried. **Ways and Means**

The department also requests approval to fill the Secretary to the Social Services Commissioner position due to a retirement and any other position that may occur. Legislators Reynolds and Dibble moved to fill the Secretary position, with return to committee on any other position that may occur. Motions carried. **Ways and Means**

Legislator Fanton has spoken to Commissioner Schmelzer regarding the Job Trac Program. There is only one person who oversees this program. These individuals fall into the Safety Net Program and it is very difficult for the person overseeing to insure they get the required hours in. It was recommended that Mrs. Schmelzer report on this program to the committee.

Office for the Aging

This agency requests a resolution for transfers totaling \$4000.00 to cover year end expenditures. Legislators Reynolds and Dibble moved on the request, and the motions carried. **Ways and Means**

The department's monthly report was provided. Ms. Toot mentioned that Medicare D (Prescription coverage) for individuals to make changes is open from November 15 –

December 31, 2009. The agency has been receiving a number of calls regarding this. Consultations have been set up at different ACCORD locations, with 137 hours provided.

Health Department

Ms. Ballengee reported on the flu clinic held on Saturday, November 14th for the public. Sixteen hundred vaccinations were provided. Everything went very well.

The Department requests permission to accept funding in the amount of \$170,299 from the New York State Department of Health to aid in H1N1 activities. Legislators Dibble and Reynolds moved on the request, and the motions carried. **Ways and Means**

The Department requests permission to accept funding in the amount of \$21,712 through the American Recovery and Reinvestment Act of 2009 through the NYS DOH Bureau of Family Health, Early Intervention Administration. Legislators Reynolds and Burdick moved to accept this funding. Motions carried. **Ways and Means**

A request to accept funding in the amount of \$20,000 through the NYS DOH Bureau of Immunization was made. Legislators Reynolds and Dibble moved on the request. The motions carried. **Ways and Means**

A resolution was requested to accept gifts and donations totaling \$5225.00 donated to the Cancer Services Program. Legislators Dibble and Burdick moved on the request and the motions carried. **Ways and Means.**

The Health Department requests permission to renew their contract with NYS DOH to provide Adolescent Tobacco Enforcement and Prevention services totaling \$29891. Brief discussion took place regarding the department's educational approach rather than one of enforcement. Three or four complaints have been received in reference to clean in-door air. Legislator Dibble moved to renew the contract. Legislator Reynolds second and the motions carried. **Ways and Means**

The Department requests permission to enter into a contract with Kid Start Livingston Wyoming ARC and Building Blocks Comprehensive Services, Inc to provide special education services to preschoolers with disabilities. This is an annual renewal. Legislator Reynolds moved on the request, with Legislator Burdick seconding. Motions carried. **Ways and Means**

The Health Department requests a resolution transferring funding in the amount of \$105349 between cost centers to cover year to date and year end expenditures. Legislators Dibble and Burdick made the appropriate motions. Motions carried. **Ways and Means**

Executive Session

Legislators Dibble and Burdick moved to hold executive session to discuss personnel matters. Motions carried.

Legislator Reynolds moved to resume regular business, with Legislator Burdick seconding. Motion carried.

Adjournment

Legislator Burdick moved to adjourn and Legislator Reynolds seconded. Motion carried and meeting adjourned at 4:50pm.

Respectfully submitted,
Teresa Claypool

HUMAN SERVICES

December 16, 2009

**** NOT APPROVED ****

Members Attending

R. Truax, B. Reynolds, D. Burdick, W. Dibble

Others Attending

D. Fanton, P. Schmelzer, L. Ballengee, T. Hull

Approval of Minutes

The minutes of November 18, 2009 were approved with motions from Legislators Dibble and Burdick. Motions carried.

Social Services

The department's monthly report was presented for committee information.

Commissioner Schmelzer requested permission to fill a vacancy of Principal Social Welfare Examiner. This position is the result of filling the Director of Temporary Assistance position due to a retirement. The position is funded through Federal, State, and Local dollars (25%). Legislator Dibble moved to fill the position, with Legislator Reynolds seconding. Motions carried. **Ways and Means**

The department also requests permission to fill a vacancy of Social Services Investigator. This vacancy is a result of filling the Director of Temporary Assistance position, vacated due to retirement. This position is responsible for investigation of allegations of fraud. It is funded through Federal, State and Local dollars. Legislators Dibble and Reynolds moved on the request and the motions carried. **Ways and Means**

The department would like to encumber \$15,000 from 2009 into 2010 for the purchase of a van, for the Job Trak program. This program is where recipients of Public Assistance work in the community as part of their eligibility. Legislators Dibble and Reynolds moved to approve the encumbrance. Motions carried. **Ways and Means**

Health Department

The department requests a transfer of \$2850 within its Public Health Administration funding. This is needed to cover the cost of replacing a desktop copier and the purchase of an office workstation. These purchases are reimbursed 100% through Article 6 funding. Legislators Dibble and Burdick moved on the request and the motions carried.

Other Business

The Chairman of the Board would like to appoint members to the Citizen Advisory Council to the Office for the Aging for three year terms from January 1, 2010 to December 31, 2012. These members are Keith Folts, Reita Sobeck-Lynch, Beverly Armstrong, and Mona Pettit. Legislator Dibble moved to approved these appoints and prepare the appropriate resolution. Legislator Burdick second and the motions carried.

Resolution

Executive Session

Legislators Reynolds and Dibble moved to hold executive session to discuss the past and previous employment history of individuals in the Health Department. Motions carried.

Mr. Reynolds made a motion to come out of Executive Session. Mr. Dibble made the second and motion carried. Mr. Burdick made a motion, based upon recommendations of the efficiency study conducted by Altrea Consulting, LLC, to abolish the Account Clerk Typist position in the Environmental Health Division, the Senior Typist in Early Intervention and the .40FTE Account Clerk Typist in the Preschool/Physically Handicapped Children's Program. Mr. Dibble made the second, motion carried.

Mr. Dibble made a motion to return to Executive Session while Mr. Truax seconded the motion. Motion carried. Mr. Dibble made the motion to come out of Executive Session and Mr. Reynolds made the second. Motion carried.

Mr. Reynolds made the motion to adjourn the meeting and Mr. Dibble made the second. Motion carried and the meeting was adjourned at 4:45pm.

Respectfully submitted,
Teresa Claypool