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ALLEGANY COUNTY PLANNING BOARD
Crossroads Commerce & Conference Center
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Belmont, NY 14813
585-268-7472
www.alleganyco.com
E-Mail: development@alleganyco.com

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By

**Chairman: Ronald Stuck * Vice-Chairman: Charles Jessup * Secretary: Lee Gridley**

**Allegany Planning Board Minutes: January 20, 2010**

**Present:** Clifford Ackley, Wendall Brown, Robert Ellis, Dale Foster, Lee Gridley, Charles Jessup, James Ninos, Valerie Perkins

**Guests:**

**Allegany County Legislators Present:** Curt Crandall and Mrs. Cathy Crandall; Ted Hopkins and Mrs. Judy Hopkins; David Pullen and Mrs. Nancy Jo Pullen; Fred Sinclair and Mrs. Joan Sinclair; Donald Cady and Mrs. Rebecca Cady; Dwight Fanton and Mrs. Linda Fanton; Doug Burdick; Mike Healy; Aaron McGraw and Mrs. Shelly McGraw.

**Dignitaries / Representatives:** John Foels, Director of Development; Dan Spitzer, HodgsonRuss; Richard Zink, Executive Director STW; Mitch Alger, Deputy County Administrator; Deb Aumick, Representative for Senator Catharine Young; Kate Hollis, Representative for Assemblyman, Dan Burling.

**Honored Guests:** Richard Ewell; Don Cameron, Linda Clayson, Dave Dean, Gretchen Hanchett, Mrs. Cathleen Whitfield and Bill Whitfield, Patience Reagan, Kier Dirlam- Planning Specialist

**Location:** Wellsville Country Club, Wellsville, New York

**I. CALL TO ORDER:**

Following a welcome by Vice Chair, Chuck Jessup and an enjoyable dinner the Annual Business meeting was called to order.

The annual business meeting of the Allegany County Planning Board was called to order by Vice Chair, Chuck Jessup at 8:00 PM.

**II. NOMINATING COMMITTEE:**

Nominating Committee Chair, Duke Ackley reported on the following proposed slate of officers for 2010:

| | |
|---|---|
| Chairman | Charles Jessup |
| Vice Chairman | James Ninos |
| Secretary | Lee Gridley |
| Assistant Secretary | Wendall Brown |

There being no nominations for from the floor, **Dale Foster moved that nominations be closed and that the Secretary cast one ballot for the proposed slate of officers. Motion was seconded by Duke Ackley and passed.**

**III. ADJOURNMENT:**

There being no further business for the Annual Meeting, **Duke Ackley moved that the business meeting be adjourned. This motion was seconded by Bob Ellis and passed.**

Respectfully submitted,

Lee Gridley

Lee Gridley, Secretary

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**Chairman: Charles Jessup * Vice-Chairman: James Ninos * Secretary: Lee Gridley**


## Allegany Planning Board Minutes: February 24, 2010

APPROVED

**Present:** C. "Duke" Ackley, W. Brown, B. Ellis, L. Gridley, C. Jessup, J. Ninos
**Excused:** V. Perkins, D. Foster
**Absent:**
**Guests:** Fred Sinclair – P&ED Chairman County Legislature; John Foels – Director of Development; Kier Dirlam- Planning Specialist;
**Location:** Crossroads Conference Center, Amity

## I. CALL TO ORDER:

Chairman C. Jessup will call the meeting to order at 7:33 PM. The Chairman welcomed guests.

## II. MINUTES:

**On a motion by B. Ellis and seconded by J. Ninos, the minutes of the December 16, 2009, meeting were reviewed and approved.**
**On a motion by W. Brown and seconded by B. Ellis, the minutes of the January 20, 2010, meeting were reviewed and approved.**

## III. NEW BUSINESS:

A) *Town of Grove Application* – **Cell Tower: John Foels discussed the project that will bring cell service to the area near to the Hamlet of Swain and the ski area specifically. On a motion by B. Ellis and second by W. Brown the Application was approved without comment.**

B) ***Planning and Development Projects*** – Fred Sinclair discussed the new committee structure and how the Planning Board fits into this structure. He indicated that the County has approved hiring a County Planner. He indicated that he would like to work with Kier Dirlam on the updates of the Hazard Mitigation Plan as it is due April 29, 2010 in Albany. He discussed other projects that are in the works around the county at some length.

## IV. OLD BUSINESS:

A) *None*

## V. CORRESPONDENCE:

- Cattaraugus County Planning Board minutes
- Cattaraugus Co. News Release
- Insyte Newsletter
- NYSERDA – West Valley SEQR form – no action required
- Cornell University Info
- STEL, Inc.
- ArcUser
- Rural Futures
- ESRI: Gov. Matters

## VI. REPORTS:

A) ***DEC Report:*** None

B) ***Intergovernmental Review Projects [IRP'S]:***

1) Diesel School Bus Retrofits – NYSDEC – USEPA - $352,941;
2) Village of Bolivar Water Supply System – Village of Bolivar – USDA - $35,000;
3) Village of Cuba – Wastewater Collection & Treatment - USDA - $2,061,907;
4) Hazardous Waste Management Assistance – NYSDEC - USEPA - $7,524,370
5) Village of Westfield Wastewater Treatment Plant - USDA - $6,606,000
6) Olean Area Transit – City of Olean – ARRA of 2009 - $75,000
7) Chautauqua County Jamestown Airport – FAA - $30,000
8) Master Plan Update – Town of Wellsville Airport - $3,255,500
9) Town of Allegany Community Facilities Program – USDA - $241,750

19) Consolidation of Wastewater Treatment Services for Town - USDA - $22,905,000

C) ***Members:*** A few suggestions were made of possible new members. The Board agreed to have the Chairman and K. Dirlam develop a letter to go out to Village & Town Planning or Zoning Boards to see if any of these members would be interested in also joining the County Planning Board. They should be invited to attend the next meeting but they should RSVP their intention to attend.

## VII. GOOD OF THE ORDER:

- Bob Ellis noted that there has been some good business news coming out of Hornell, which should have a positive impact on Allegany County employment numbers also.

## VIII. ADJOURNMENT:

**On a motion by C. Ackley and seconded by W. Brown the meeting is adjourned at 8:45 pm.**

**Respectfully submitted:**

Lee Gridley

**Lee Gridley**
**Scretary**

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APPROVED

**Chairman: Charles Jessup * Vice-Chairman: James Ninos * Secretary: Lee Gridley**

**Allegany Planning Board Minutes: March 31, 2010**

**Present:** C. "Duke" Ackley, W. Brown, B. Ellis, L. Gridley, C. Jessup, J. Ninos, V. Perkins, D. Foster

**Excused:**

**Absent:**

**Guests:** Dan Spitzer – Hodgson Russ Attorneys; Fred Sinclair – P&ED Chairman County Legislature; John Foels – Director of Development; Kier Dirlam- Planning Specialist;

**Location:** Crossroads Conference Center, Amity

## I. CALL TO ORDER:

Chairman C. Jessup will call the meeting to order at 7:01 PM. The Chairman welcomed guests.

## II. MINUTES:

**None reviewed this month**

## III. NEW BUSINESS:

A) *Town of Caneadea Application - Review of an application for a Special Use Permit as requested by Douglas V. Behen:* **On a motion by Bob Ellis and seconded by Wendall Brown, the application was approved with the recommendation that this application be returned to the Caneadea Town Planning Board for review.** *Approved 8 to 0.*

## IV. TRAINING SESSION

Dan Spitzer provided the County Planning Board with two hours of training on the powers, duties and authority of the County Planning Board including case law citations and methods.

## V. OTHER BUSINESS

**All other regular business of the Allegany County Planning Board was deferred until the regular April Meeting.**

## VI. ADJOURNMENT:

**On a motion by Dale Foster and seconded by Bob Ellis, the meeting is adjourned at 9:10 pm.**

**Respectfully submitted,**

Lee Gridley

**Lee Gridley, Secretary**

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APPROVED

**Chairman: Charles Jessup * Vice-Chairman: James Ninos * Secretary: Lee Gridley**

**Allegany Planning Board April 28, 2010**

**Present:** B. Ellis, D. Foster, L. Gridley, C. Jessup, J. Ninos, V. Perkins
**Excused:** W. Brown, Duke Ackley
**Guests:** Kier Dirlam- Allegany County Planner;
**Location:** Crossroads Conference Center, Amity

## I. CALL TO ORDER:
Chairman C. Jessup will call the meeting to order at 7:25 PM.

## II. MINUTES:
**Minutes for February and March were reviewed. On a motion by B. Ellis and 2nd by D. Foster the minutes from February 24, 2010 were reviewed and approved.**
**On a motion by J. Ninos and 2nd by B. Ellis the minutes from March 31, 2010 were reviewed and approved.**

## III. NEW BUSINESS:
A) ***County Planner:*** Kier Dirlam started on Monday April 26th. Office is getting set up.

## IV. OLD BUSINESS:
A) ***Resolutions*** – Need to include more information in our resolutions in the future as to the "why" we make the resolutions.

## V. CORRESPONDENCE:
- Insyte Newsletter
- Livability by Design for Community Leaders
- STEL Newsletter.

## VI. REPORTS:
A) ***DEC Report:*** Reviewed 2 Environmental Notice Bulletins.
B) ***Intergovernmental Review Projects [IRP'S]:***
1) National Air Toxics Monitoring Pilot Program – NYSDEC – USEPA - $310,000;
2) Nano Materials Innovation Center Training – Alfred Technology Resources, Inc. – USDA - $115,000;
3) NYS Freshwater Fisheries Aquatic Education and Information – NYSDEC – US Dept of Interior - $3,681,570
4) Community Wind Project – T. of Charlotte – USDA - $129,000
5) Chesapeake Bay Watershed Program including Allegany Co. – NYSDEC – USEPA - $1,000,000

C) ***Southern Tier West Report:*** STW Local Gvt Training next week May 5th 8am – 4pm; Annual Dinner is May 20th a Casino in Salamanca.
D) ***Community Planning:*** Hume
E) ***Members:*** Suggestions are needed
F) ***Training:*** Looking into having a SEQR training session for supervisors & mayors, highway superintendents and planning board members.
G) ***Next Meetings:*** The next meeting will be held at Alfred University on May 26th, 2010. The meeting will start at 5:30 at the Powell Campus Center and will include training sessions for walkability and handicapped living designs for housing and buildings. A short business meeting will be held after the training session as needed. The June meeting will be held on the regular day: June 16th, 2010, however it will be held in room 220 at the County Building at 5:30 pm. This will be followed by a DEC Public Hearing on Outdoor burning furnaces.

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## VII. GOOD OF THE ORDER:

Discussed briefly the water tower and related projects along I-86 as well as the status of wind turbine projects in the county.

## VIII. ADJOURNMENT:

**On a motion by J. Ninos and 2nd by D. Foster, the meeting was adjourned at 8:15 pm.**

**Respectfully Submitted:**

Lee Gridley

**Lee Gridley**
**Secretary**

**Alsworth, Alice M.**

**From:** Dirlam, H. Kier
**Sent:** Wednesday, September 29, 2010 9:14 AM
**To:** Alsworth, Alice M.
**Subject:** RE: Planning Ec Dev Minutes 09 14 10

Just an FYI: we did not have a quorum at the Sept. Planning Board meeting so we could not approve the minutes from the previous meeting. We did meet in May and June but they were at special sessions so there was no official minutes forthcoming from May, June, July or August. We will approve the April minutes in October hopefully. There won't be any official minutes for September either now that I think of it as we didn't have a quorum.

**H. Kier Dirlam**
Allegany County Planner
6087 NYS Rt 19N
Belmont, NY 14813
585-268-7472
Fax: 268-7473
dirlamhk@alleganyco.com

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**From:** Alsworth, Alice M.
**Sent:** Tue 9/28/2010 10:19 AM
**Subject:** Planning Ec Dev Minutes 09 14 10

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**Chairman: Charles Jessup * Vice-Chairman: James Ninos * Secretary: Lee Gridley**

## Allegany Planning Board Minutes: October 20, 2010

**APPROVED**

**Present:** W. Brown, B. Ellis, D. Foster, L. Gridley, C. Jessup, B. Lipscomb, J. Ninos
**Excused:** V. Perkins, C. Ackley
**Guests:** Kier Dirlam - County Planner
**Location:** Crossroads Conference Center, Amity

## I. CALL TO ORDER:

Chairman C. Jessup called the meeting to order at 7:30PM.

## II. MINUTES:

- **On a motion by D. Foster and 2nd by W. Brown the minutes from April 28, 2010 were reviewed and approved.**
- It was noted that there will be no official minutes from May 2010 as the group attended the Walkable Streets Session in Alfred, and in June as the group attended the Public Hearing on Outdoor Wood Furnaces; no meetings were held in July or August. In September there was not a quorum so an official meeting was not held. The group received a copy of notes from the meeting but they are not official minutes.

## III. NEW BUSINESS:

A) *Duke Ackley:* A letter of resignation has been received from Clifford "Duke" Ackley effective immediately. He has served on the Allegany County Planning Board since February 1980 – 30 ½ years. **On a motion by L. Gridley and 2nd by B. Ellis the Board accepted this resignation with profound regrets.**

B) *Town of Hume Comprehensive Plan Review:* 239 Referral – The Board reviewed the documents including the long form SEQR application. No comments were made. **On a motion by B. Ellis and 2nd by J. Ninos the Board approved the Comprehensive Plan with no comments. B. Lipscomb abstained due to involvement with the writing of the Hume Plan.**

## IV. OLD BUSINESS:

A) *HUD Plan Review* – Referral from Planning and Economic Development Committee – B. Ellis submitted his comments on the Plan. W. Brown noted that there are many community action agencies that may be utilizing this plan and as such they should be given the opportunity to review and submit comments regarding the update. The County Planner will send correspondence to the agencies listed in the appendices requesting any updates or comments that they may have. They will have 45 days to respond at which point their comments will be compiled into a new appendix for the HUD Plan. These comments will be incorporated into the Plan when the complete update is done.

## V. CORRESPONDENCE:

- ArcUser magazine was provided to the group.

## VI. REPORTS:

A) ***DEC Report:***
1) *Genesee Valley Greenway Transfer* – Transfer to the NYSOPRHP from the NYSDEC
2) *Empire Cheese, Inc* - SPEDES Permit Renewal

B) ***Intergovernmental Review Projects [IRP'S]:***
1) Capitalization Grant for Clean Water State Revolving Fund – NYS DEC – USEPA - $253,968,746
2) Public Water System Supervision Program – NYSDOH – USEPA - $14,584,600

C) ***Southern Tier West Report:*** Minutes & meeting notice

D) ***Community Planning:*** Cuba Village dissolution vote 10 to 1 to save Village; Cuba minutes

E) ***Members:*** Continue to need suggestions.

F) ***Planning & Economic Development Office Report/Updates***

1) Hazard Mitigation Plan Update – Draft is completed, in Albany, awaiting SEMO & FEMA comments
2) Genesee River Wilds – Strategic Plan in Draft Stage – comments appreciated
3) Wellsville Municipal Airport Master Plan Update – Conference on Natural Gas today
4) Attended APA Conference in Niagara Falls and will be attending the NYSGIS Conference in Saratoga next week.

G) ***Annual Dinner:*** The dinner will be held on January 19th in Wellsville. Speaker to be determined.

## VII. GOOD OF THE ORDER:

- B. Ellis noted that EFC approved a new sewer plant for the Village of Belmont on May 5, 2010 and that it is going out for bid in November. When completed they will dismantle the old plant.
- STW is offering a training session in Mayville on November 17, 2010 for anyone on the Board. Kier & Wendall are planning to attend.

## VIII. ADJOURNMENT:

**On a motion by D. Foster and 2nd by J. Ninos, the meeting was adjourned at 8:59 pm.**

**Respectfully submitted,**

Lee Gridley

**Lee Gridley, Secretary**

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**Chairman: Charles Jessup * Vice-Chairman: James Ninos * Secretary: Lee Gridley**

APPROVED

## Allegany Planning Board Minutes: November 17, 2010

Present: W. Brown, B. Ellis, D. Foster, L. Gridley, C. Jessup, B. Lipscomb, J. Ninos, V. Perkins
Guests: Kier Dirlam - County Planner; Dave McCoy – Cattaraugus Co. Planning Board; Kate O'Stricker – Cornell Cooperative; Lindsay Ball – Cornell Cooperative
Location: Crossroads Conference Center, Amity

## I. CALL TO ORDER:

Chairman C. Jessup called the meeting to order at 7:30 PM. The Chairman welcomed the guests.

## II. MINUTES:

**Minutes for October were reviewed. On a motion by W. Brown and 2nd by D. Foster, the minutes from October 20, 2010, were approved.**

## III. NEW BUSINESS:

A) *Complete Streets* – Presentation by Cornell Cooperative Extension and a request for resolution to be considered by the Planning Board. After discussion the Planning Board agreed the concept is good but the wording needs to be revised to reflect the intent and capacity of the Planning Board. The revised version will be brought to the December meeting for consideration and approval. The group agreed that after the Planning Board approves this it should be referred to the Comprehensive Planning Implementation Group for their consideration. The resolution will need to be included in the Comprehensive Plan as an appendix.

B) *Signature Authorization* - The Chairman asked the board to consider authorizing the County Planner to sign official correspondence, forms and other documents on the behalf of the County Planning Board as directed. *On a motion by V. Perkins and 2nd by W. Brown, the Board approved this authorization as stated.*

## IV. OLD BUSINESS:

A) *HUD Plan Review* – A letter has been sent to over forty agencies and offices throughout the County requesting their updates and comments on the HUD Plan by December 14th. Towns and Villages were not included in this year's canvassing but will be included in the 2012 full revision.

## V. CORRESPONDENCE:

- None of note.

## VI. REPORTS:

A) *DEC Report:*
   1) The Cuba Rushford Central School District – Capital Improvements to the school facility
   2) Friendship (T) Sewer Dist Sewage Treatment Plant - SPEDES Permit

B) *Intergovernmental Review Projects [IRP'S]:*
   1) No new reports this month

C) *Southern Tier West Report:* Met with Executive Director this week to discuss projects. Attended the Local Government Conference today in Mayville with W. Brown.

D) *Community Planning:* Have asked the County Legislative Clerk to include a survey to the Towns and Villages for Planning and Zoning issues and board members in the annual update. Also considering putting together a short primer on planning for all local board members early next year.

E) *Annual Dinner:* Update – The dinner will be at the Wellsville Country Club this year on January 19th, 2011. The speaker will be John Steinmetz, a professional planner who has recently completed the Town of Hume Comprehensive Plan.

F) *Members:* Three names were put up as possible new members. These people will be contacted to learn if they are interested in becoming members of the Planning Board.

G) *Planning & Economic Development Office Report/ Updates*

1) Hazard Mitigation Plan Update – has been transferred to FEMA for comments.
2) County Planner attended the NYSGIS Conference in Saratoga Springs at the end of October.
3) Next year we will update the Comprehensive Plan. County Planner provided a project list to Board members to review. W. Brown requested that the project list be sent via e-mail to the members for their review.
4) County Planner distributed copies of the new Hunting & Fishing Brochure which includes a map done on the County Planner GIS.
5) County Planner showed the Board photos of the construction of the new Ackerman Hill Tower for 911 & Wireless Internet service.
6) County Planner discussed and showed the new bus wraps going on the Allegany County Transit busses and discussed the new GIS based software package that they are going to be using to track busses and ridership in 2011.

## VII. GOOD OF THE ORDER:

A) J. Ninos offered the idea of bringing in Robert Olczak, who is the District Superintendent of Allegany Cattaraugus BOCES system, to the February meeting to discuss the future of education in Allegany County and NYS in general. County Legislators will be invited to this session.

B) Dave McCoy noted that there is funding for Pre-Disaster Mitigation projects and that this is an important part of our plan. B. Ellis noted that Amity Rescue Squad now has a Gas Generator site from the Pre-Mitigation monies for their facility which makes them a full functioning site during an emergency.

C) It was recommended that we make sure that the DPW and Treasurer are receiving our meeting notices and minutes in the future.

## VIII. ADJOURNMENT:

On a motion by D. Foster and 2nd by J. Ninos, the meeting is adjourned at 8:40 pm.

Respectfully submitted,

Lee Gridley

Lee Gridley, Secretary

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APPROVED

**Chairman: Charles Jessup * Vice-Chairman: James Ninos * Secretary: Lee Gridley**

# Allegany Planning Board Minutes: December 15, 2010

**Present:** D. Foster, L. Gridley, C. Jessup, B. Lipscomb, J. Ninos, V. Perkins
**Excused:** B. Ellis,
**Absent:** W. Brown
**Guests:** Kier Dirlam - County Planner
**Location:** Crossroads Conference Center, Amity

## I. CALL TO ORDER:

Chairman C. Jessup called the meeting to order at 7:33 PM.

## II. MINUTES:

Minutes for November were reviewed. ***On a motion by Dale Foster and 2nd by Jim Ninos the minutes from November 17, 2010 were approved.***

## III. NEW BUSINESS:

*None*

## IV. OLD BUSINESS:

A) ***HUD Plan Review*** – Update given by Kier Dirlam – received comments from some agencies and these will be compiled into a new appendix to the HUD Plan during the next month.

B) ***Complete Streets*** – The Board reviewed the resolution that was revised by Cornell Cooperative Extension. Some minor changes were made to the wording. The revised version was considered for approval. ***On a motion by Ben Lipscomb and 2nd by Valerie Perkins the Complete Streets Policy was approved.***

C) ***Project List*** – Kier Dirlam asked if there were any comments on the Project list that was presented last time but there were not any new comments. Kier Dirlam reviewed the new revised County only Projects list [does not include any Town or Village projects] that is being used for directing the Grant Writing firm.

## V. CORRESPONDENCE:

- Planning News
- Concerned Citizens of Allegany County letter
- Affiliates News – Insyte
- Planning Magazines

## VI. REPORTS:

A) ***DEC Report:*** Genesee Valley Greenway – Amended Negative Declaration **Allegany, Cattaraugus and Wyoming Counties** - The New York State Department of Environmental Conservation, as lead agency, has determined that the proposed Transfer of Jurisdiction of Genesee Valley Greenway will not have a significant adverse environmental impact. The action involves the transfer of jurisdiction of the Genesee Valley Greenway, a 90 mile multi-use recreational trail, from New York State Department of Environmental Conservation (NYS DEC) to the New York State Office of Parks, Recreation & Historic Preservation (NYS OPRHP). Since NYS DEC and NYS OPRHP have agreed that there will be no change in management practices of the Greenway, the proposed transfers could be classified as Type II and exempt from

SEQRA as continuing agency administration and management. See, 6 NYCRR 617.5 (c) (20). However, both agencies have agreed to conduct a SEQRA review for the transfer of the trail.

B) ***Intergovernmental Review Projects [IRP'S]:*** No new reports this month

C) ***Southern Tier West Report:*** Minutes were reviewed

D) ***Community Planning:*** No reports received from any towns or villages.

E) ***Annual Dinner:*** The location that had been reserved, the Wellsville Country Club, has lost their cook so we need to confirm that they have a replacement or we need to find a different location to hold it.

F) ***Members:*** Continue to have three openings on the Planning Board Districts 2, 3 and 4 are the target areas.

G) ***Planning & Economic Development Office Report/Updates***

1) Ackerman Hill Tower is up and will be having equipment transferred to it soon.
2) Reviewed the Planning & Economic Development meeting held today.

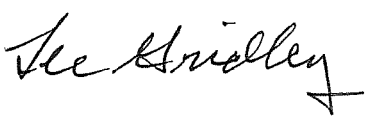
## VII. GOOD OF THE ORDER:

None

## VIII. ADJOURNMENT:

***On a motion by Dale Foster and 2nd by Jim Ninos, the meeting was adjourned at 8:28 pm.***

**Respectfully Submitted,**



**Lee Gridley, Secretary**