



## ALLEGANY COUNTY PLANNING BOARD

Crossroads Commerce & Conference Center  
NYS Route 19  
Belmont, NY 14813  
585-268-7472

# APPROVED

[www.alleganyco.com](http://www.alleganyco.com)

E-Mail: [development@alleganyco.com](mailto:development@alleganyco.com)

**Chairman: Charles Jessup \* Vice-Chairman: Lee Gridley \* Secretary: Larry Kaminski**

### Allegany Planning Board Minutes: January 18, 2012

- Present:** Chuck Jessup, Lee Gridley, James Ninos, Robert Ellis, Bryan Fanton, Benjamin and Susan Lipscomb, Wendall Brown, Dale Foster, Larry Kaminski, Valerie and Richard Perkins, John Foels, Patience Reagan, Cathleen and William Whitfield, Kier Dirlam, Joy and Richard Woodruff, William Heaney – Representing Senator Catharine Young and Eva Heaney, Curt and Cathy Crandall, Fred and Joan Sinclair, Ted and Judy Hopkins, Benjamin Gajewski, Sally Walker – Executive Director of the Genesee Valley Conservancy, Christina Hedstrom, John Francisco, Dennis and Debbie Rickets, Dar Fanton, Kevin and Ginny LaForge, Mike Healy, Karl Graves and Patti Newsome, David DeRock
- Location:** L'Italia, Wellsville, New York

#### I. CALL TO ORDER:

- A. Welcome and Introductions of Dignitaries, Planning Board Members and Honored Guests by Planning Board Chair Mr. Chuck Jessup; Invocation: Curt Crandall
- B. After an enjoyable dinner, there were remarks by Board of Legislators Chairman, Mr. Curt Crandall and Congratulatory Letter from Senator Catharine Young read by Mr. William Heaney.

#### II. ANNUAL BUSINESS MEETING

- A. The meeting was called to order at 8:06PM by Chairman, Chuck Jessup
- B. Nominating Committee Report: Chair of the Nominating Committee, Dale Foster presented the following slate of officers for 2012:
  - a. Chairman: Chuck Jessup
  - b. Vice Chair: Lee Gridley
  - c. Secretary: Larry Kaminski
  - d. Assistant Secretary: Joy Woodruff

**On a motion by Wendall Brown and seconded by Bob Ellis, the Planning Board Members voted to close nominations and for the secretary to cast one vote for the proposed slate of officers for 2012. Motion passed.**

- C. **Chairman's Appointment:** Chairman Chuck Jessup announced that he is appointing Jim Ninos as Chairman of the Continuing Education Committee.

#### III. ADJOURNMENT:

- A. Adjournment: On a motion by Wendall Brown and seconded by Ben Lipscomb, the business meeting was adjourned at 8:09 PM.

#### IV. PROGRAM AND CLOSING

- A. **Program:** Genesee River Wilds: County Planner, Kier Dirlam presented an overview of the vision, mission and scope of the Genesee River Wilds Initiative and outlined the scope of the proposed Triple Divide Trail System. Maps, drawings of proposed river access locations and maps were all a part of this informative and knowledgeable presentation.
- B. **Closing Remarks:** John Foels, Director of Development.

Respectfully submitted,

Lee Gridley, Secretary



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# APPROVED

**Chairman: Charles Jessup \* Vice-Chairman: Lee Gridley \* Secretary: Larry Kaminski**

### Allegany Planning Board Agenda: February 15, 2012

**Present:** W. Brown, B. Ellis, B. Fanton, D. Foster, L. Gridley, C. Jessup, L. Kaminski, B. Lipscomb, J. Ninos, V. Perkins, J. Woodruff  
**Guests:** Kier Dirlam - County Planner; Dar Fanton – Town of Wellsville, Supervisor; Rich Rawley  
**Location:** Crossroads Conference Center, Amity

#### I. CALL TO ORDER:

Chairman C. Jessup will call the meeting to order at 6:55 PM. The Chairman welcomes any guests.

#### II. MINUTES:

Minutes for January were reviewed: **On a motion by B. Lipscomb and 2<sup>nd</sup> by J. Woodruff, the minutes from January 2012 were reviewed and approved.**

#### III. NEW BUSINESS:

- A. *Town of Wellsville - Supervisor Site Plan Review*
- B. *Town of Burns – Moratorium Referral*

**Reviewed and approved without comment. On a motion by W. Brown and 2<sup>nd</sup> by B. Fanton the motion was approved.**

#### IV. OLD BUSINESS:

- A. *Education*

#### V. CORRESPONDENCE:

None

#### VI. REPORTS:

- A) *DEC Report: See attached*
- B) *Intergovernmental Review Projects [IRP'S]: See attached*
- C) *Southern Tier West Report: None*
- D) *Community Planning: Updates – Town of Almond Comprehensive Plan, Town of Grove Zoning Law*
- E) *Annual Dinner – Thanks*
- F) *Planning & Economic Development Office Report/Updates*
  - 1) *Communications Report & Fiber Transfer Station*
  - 2) *Houghton College*
  - 3) *417 East Water Main*
  - 4) *Chamber of Commerce Executive Director/Tourism*
  - 5) *Crossroads Development Project*

#### VII. GOOD OF THE ORDER:

#### VIII. ADJOURNMENT:

On a motion by D. Foster and 2<sup>nd</sup> by J. Ninos, the meeting is adjourned at 7:51 pm.



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**APPROVED**

**Chairman: Charles Jessup \* Vice-Chairman: Lee Gridley \* Secretary: Larry Kaminski**

## Allegany Planning Board Minutes: March 21, 2012

Present: Wendall Brown, Bob Ellis, Brian Fanton, Lee Gridley, Larry Kaminski, James Ninos, Valerie Perkins, Joy Woodruff  
Excused: Dale Foster, Charles Jessup, Ben Lipscomb  
Guests: Kier Dirlam - County Planner, Ann Gorton, John Gorton  
Location: Crossroads Conference Center, Amity

### I. CALL TO ORDER:

Vice-Chair Lee Gridley called the meeting to order at 7:00 PM. The Vice-Chair welcomed guests Ann Gorton and John Gorton from the Town of Grove

### II. MINUTES:

Minutes for December were reviewed: **On a motion by Bob Ellis and 2<sup>nd</sup> by James Ninos, the minutes from December 2011 were reviewed and approved.**

Minutes for February were reviewed: **On a motion by Wendall Brown and 2<sup>nd</sup> by Valerie Perkins, the minutes from February, 2012, are reviewed and approved with the following correction noted under New Business Section B. Town of Burns: On a motion by Wendall Brown and seconded by Ben Lipscomb, the Planning Board voted unanimously in a motion to state that we reviewed the moratorium with no comment.**

### III. NEW BUSINESS:

#### *A. Town of Grove – Zoning Law Referral*

Kier Dirlam reviewed a letter dated March 5<sup>th</sup> addressed to the Allegany County Planning Board from the Town of Grove regarding a review and update of the Town's zoning law. Also included was a copy of updated Town of Grove zoning law. The Town of Grove approved the law Feb 15<sup>th</sup>, pending the ACPB review. The letters, signed by Town supervisor Mike Johnson, requested the ACPB review and give their approval. Kier also distributed the ACPB Section 239 Referral Guide to members and guests present.

John Gorton referred that many of the Town of Grove's updates were based on reference examples from the Town of Ellicottville. Referring to similarities with the areas' ski areas and as well with seasonal dwellings, the updates and references taken from the Town of Ellicottville were very appropriate for the Town of Grove as well.

Within the update, the Town of Grove also wished to address issues relating to single-wide, trailers, and storage trailers. Also recognized within this was that manufactured (1972) trailers that meet HUD regulations will be excluded within such provisions, because cannot exclude HUD approved homes. Additional language was also included within the area of manufactured homes to address covered decks, additions, and septic system compliance. Two zones have also been identified within Grove's zoning law. Also pointed out by Mr. Gorton was the provision trailers are not allowed in business district but are allowed in agricultural district.

Valerie Perkins and Kier Dirlam also identified a number of reference points within the zoning law document where potential enhancements could be made to assist in better understanding described terms, conditions, and readability. Also recognized was the need to maintain compliance to ADA standards within any development and updates. Other comments were more specifically relating to the context within the document.

An additional minor error was also discovered on pg. 95 regarding wind turbines. Section 11.14.c.1. regarding wind turbine needs minor re-sectioning adjustments.

Overall, membership acknowledged that there was good thought put into document, and it seems to be very comprehensive and thorough.

**On a motion by Valerie Perkins and seconded by Bob Ellis, the Planning Board voted unanimously that the Town of Grove Zoning Law will have no significant county-wide or inter-community impact.**

#### IV. OLD BUSINESS:

A. *None*

#### V. CORRESPONDENCE:

One reference was made to a report provided by Southern Tier West. More information to this report will be shared following within the "reports" topic of the meeting.

#### VI. REPORTS:

A) ***DEC Report:***

Kier Dirlam reviewed last month's Environmental Notice Bulletin and found there were no Allegany County specific items to report or reference.

B) ***Intergovernmental Review Projects [IRP'S]:***

In review of the Intergovernmental Review Report through Southern Tier West there were no items directly relating to Allegany County. Briefly mentioned though were references to projects taking place within the City of Olean, the Village of Sinclairville, and the Chautauqua County Airport.

An additional reference was made to a reference with a county-wide area of impact regarding a DEC Division of Water regarding water quality management issues.

Also contained within the report was the purchase of a delivery truck by Piece Work Industries (PWI) to make deliveries to PWI customers within a 50 mile radius of their headquarters in Allegany County. Funds came from the USDA.

C) ***Southern Tier West Report:***

Southern Tier West had sent minutes from their January board meeting. Also received was a draft agenda for the next board meeting noting that no date was available on when this meeting will be held.

Other news regarding Southern Tier West included reporting on the resignation of John Buzzard, and the recent hire of Kimberly LaMendola to replace Brian Paschen who had recently passed away due to illness.

D) ***Community Planning:*** Updates – Town of Almond Comprehensive Plan

Kier Dirlam met with the Town of Almond on March 20<sup>th</sup> regarding updates to their comprehensive plan. Town Officials continue to express their desire for development and have noted that their current plan on file is somewhat restrictive.

The Town of Almond has also created new group to contemplate issues relating to Hydrofracking for Town Board to consider.

E) ***Continuing Education & Training***

James Ninos advised the committee on the upcoming Southern Tier West 19<sup>th</sup> Annual Local Government Conference to be held at the Houghton College Campus on May 9<sup>th</sup>, 2012. James also shared that attendance would also serve to meet the ACPB members' annual educational responsibilities. Also referenced which might be of specific interest within the conference outline were sessions #4 & #7 which may offer more on the DEC's latest perspective on shale drilling and hydrofracking.

James Ninos also mentioned if planning to attend to pay up front and then provide your receipt to Kier for reimbursement. Also ACPB members will fall under the CAP Member Category and be charged \$35.00. Lunch is included and certificates will also be provided to attendees.

F) ***Planning & Economic Development Office Report/Updates***

1) **Fiber Transfer Station**

The fiber transfer station building is nearing completion and needs only minor items such as outer trim & a driveway.

2) **Efficiency in Government Grant Application**

Approximately 1 yr ago the County Planner met with many of the Towns which have water and sewer systems within our County regarding opportunities to share resources. Since then 11 villages and Towns with water systems had responded with resolutions to state their continued interest in working with the County.

Expected outcomes through the grant will be to seek better ways in which Towns/municipalities can share people, equipment, and purchases. The grant is also valued at approximately \$50,000.

3) **Housing Discussion**

Discussion is continuing with the Planning and Economic Development Committee regarding future plans and direction. Discussion is based on what the current housing needs are for our County. Kier will update as further information becomes available.

4) **STW Watershed Task Force**

The task force recently met. Also reported was an end of June target for future project development. Maps were shown with dots representing hazard points such as ditches, erosions, etc. Also mentioned regarding the map was that some Towns reported better than others and as a result the map may not display all hazard points within the area. An education component was also being considered but is not currently available.

**VII. GOOD OF THE ORDER:**

A) ***Disclosure of Records Scheduled for Discussion at Open Meetings***

Copies of the disclosure document dated effective February 2, 2012 were disseminated to members and guests present. Reviewed and outlined was an update to §103 of New York State's Open Meetings Law regarding the availability and access to public records, meeting agendas and minutes, resolutions, laws/regulations, resolutions, etc.

**VIII. ADJOURNMENT:**

**On a motion by Wendall Brown and 2<sup>nd</sup> by James Ninos, the meeting is adjourned at 7:51 pm.**

**Respectfully submitted,**

**Larry Kaminski, Secretary**

No meeting in April



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# APPROVED

**Chairman: Charles Jessup \* Vice-Chairman: Lee Gridley \* Secretary: Larry Kaminski**

## Allegany Planning Board Minutes: May 16, 2012

Present: Wendall Brown, Bob Ellis, Brian Fanton, Dale Foster, Lee Gridley, Charles Jessup, Larry Kaminski, James Ninos, Valerie Perkins, Joy Woodruff

Excused: Ben Lipscomb

Guests: Kier Dirlam - County Planner

Location: Crossroads Conference Center, Amity

### I. CALL TO ORDER:

Chairman Charles Jessup called the meeting to order at 7:10 PM.

### II. MINUTES:

Minutes for March were reviewed: **On a motion by Bob Ellis and 2<sup>nd</sup> by James Ninos, the minutes from March 2012 were reviewed and approved.**

### III. NEW BUSINESS:

A. None

### IV. OLD BUSINESS:

A) ***Town of Burns Moratorium:***

The town of Burns has passed the moratorium previously reviewed by the ACPB

B) ***STW Conference, May 9th, 2012, Houghton College:***

Comments shared indicated that it was a very good conference. Comments included a non-biased presentation on hydrofracking. Presenter provided a thorough review on the pros and cons of hydrofracking. The conference was well attended. There were over 1,000 estimated lunches served. It was also mentioned that there were 500 pre-registrants. Also noted was there were attendees from Ohio, Bath Corning areas, and known attendance from Erie County.

C) ***Town of Grove:***

Additional conversation was facilitated regarding zoning within the Town of Grove specific to density and commercial and industrial areas.

### V. CORRESPONDENCE:

None

### VI. REPORTS:

A) ***DEC Report:***

One project was reported regarding Andover Oil, LLC. Comments are due June 1<sup>st</sup> on plans for shale surface mining on 8.4 acres of land near the village of Andover. Estimated life of the mine is 5 years. Site location is on St. Rt. 417 near village.

B) ***Intergovernmental Review Projects [IRP'S]***

Projected mentioned and discussed included:

- A NYSDOH drinking water state revolving fund.
- A great lakes restoration initiative request from the DEC
- A Village of South Dayton water line extension
- A DEC Air pollution control program
- No projects directly relating to Allegany County

C) ***Southern Tier West Report:***

The next meeting STW board meeting is on May 17<sup>th</sup>, 2012. Also shared were minutes of the last meeting in April.

D) ***Community Planning: Updates:***

- The Town of Almond continues to work on their comprehensive plan.
  - The Town of Wellsville is also working on revisions to their comprehensive plan. Wellsville is currently proof reading draft revisions now. Revisions will be reviewed by the village also. The County Planner could also make maps available if necessary.
  - Alfred planning board activity reported in Alfred Sun. request addition to distribution list.
  - The Town of Alfred Planning Board – comments were made over recent planning board information and activities published in the Alfred Sun on the subject of hydrofracking and other board related activities. Do not wish to ban all extraction activity. Among comments, it was mentioned that Allegany County has been recently mentioned by the D.E.C. as an area of focus with regard to water contamination. The D.E.C.'s focus on the area is largely based on the fact that there we contain headwaters for up to 5 major waterways within Allegany County
- Other comments were also shared over the potential for water well contamination occurring as a result of hydrofracking by-products. By-products could be inclusive of naturally occurring radioactive material (NORM)
- More knowledge may be needed on this subject and members were asked to seek out further learning opportunities.

E) ***Continuing Education & Training:***

Plans are being made to set up additional board member training opportunities for maybe as early as June or early fall. Inquiries will be made with potential speakers. Kier Dirlam will work directly with James Ninos in exploring training opportunities further. The NY Planning Federation Conference was also recommended for consideration by planning board members. The annual conference is typically held in Saratoga, NY.

F) ***Planning & Economic Development Office Report/Updates***

1) *NYS Grant Fund availability*

New York State has announced that \$750 million dollars in state resources is to be made available for 2012 under a new Consolidated Funding Application (CFA), \$530 million dollars comes from state agency programs. All CFAs are due July 16, 2012. Program examples mentioned but were not limited to community development, agricultural, waterfront development, environmental/energy improvements, business assistance, parks grants, libraries/theaters. All applications are now required to be submitted electronically. Timely submission was suggested because of servers problems experiences at the application deadline last year.

2) *TVGA Grant writing assistance*

TVGA is assisting to write a grant to extend water service in Wellsville. Current water service ends near the old railroad bridge along Rt 417 on the east side of Wellsville. The proposed grant will extend water service further east along Rt. 417 to the Alstom plant. Three grants are being developed to support this initiative. Funding sources shall be inclusive of the US Economic Development Administration, the Appalachian Regional Commission and the NYS Consolidated Funding application. This project shall provide good job development and retention opportunities for businesses such as Alstom, Northern Lights, the Ford dealer, and various other small businesses in this area. The bid package is nearing completion and needs final developer approval.

**VII. GOOD OF THE ORDER:**

A) ***Park & Ride***

An update was provided on a park and ride developmental project within our county. The proposed site is to be located adjacent to the Allegany County Office for the Aging building in Amity, The site will add 25-30 parking spaces, solar lighting, an additional access driveway to aid in encouraging opportunities for utilization of public transit, carpooling, and vanpooling opportunities. Funding shall be jointly supported through the FTA, NYSDOT, and local sources.

**VIII. ADJOURNMENT:**

On a motion by Dale Foster and 2<sup>nd</sup> by James Ninos, the meeting was adjourned at 8:06 pm.

No meeting June, July,  
August



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**Chairman: Charles Jessup \* Vice-Chairman: Lee Gridley \* Secretary: Larry Kaminski**

## Allegany Planning Board Agenda: September 19, 2012

Present: W. Brown, B. Ellis, D. Foster, L. Gridley, C. Jessup, B. Lipscomb, J. Ninos, V. Perkins  
Excused: J. Woodruff  
Absent: B. Fanton, L. Kaminski  
Guests: Kier Dirlam - County Planner  
Location: Crossroads Conference Center, Angelica

### I. CALL TO ORDER:

Chairman C. Jessup called the meeting to order at 7:00PM.

### II. MINUTES:

Minutes for May were reviewed: **On a motion by B. Ellis and 2<sup>nd</sup> by L. Gridley, the minutes from May 2012 were approved.**

### III. NEW BUSINESS:

- A. Joy Woodruff – Joy submitted a letter of Resignation from the Planning Board. **On a motion by L. Gridley and 2<sup>nd</sup> by J. Ninos the Board accepted her resignation with regrets.**

### IV. OLD BUSINESS:

- A. None

### V. CORRESPONDENCE:

- A. Grant Action News from August & September;  
B. Rural Futures;  
C. APA Classes on-line brochure.

### VI. REPORTS:

- A) **DEC Report:** Alfred University Athletic Facility Project; Richardson Petroleum SPEDES Permit.  
B) **Intergovernmental Review Projects [IRP'S]:** Airport Capital Improvement Program Wellsville Airport – \$284,440 through FAA.; Crossroads Development Water Infrastructure Project – IDA - \$150,000 through ARC  
C) **Southern Tier West Report:** CEDS update; FALL PLANNING & ZONING CONFERENCE - - November 14 & 15, 2012 November 14th, Salamanca BOCES Center, 4:30 - 9:30 PM  
November 15th, Chautauqua Inn & Suites, 8:30 AM - 3:15 PM  
D) **Community Planning: Updates** – Town of Burns Comprehensive Plan; Caneadea is working on revising their Zoning Law.  
E) **Continuing Education & Training** – Site Plan Review will be done tonight; Landmarks October; Environmental in November & December.  
F) **Planning & Economic Development Office Report/Updates**  
1) Sustainability Project is moving fast and is planned to be done in November.  
2) Comprehensive Plan Review – continuing working through edits and final review  
3) Agricultural Economic Development Coordinator through Cornell Cooperative  
4) Grants for NYS Route 417 East Water – ARC \$150,000 and NY CFA \$186,000  
5) Broadband Grant Application – working on finalizing.  
6) Brownfield Grant Application – working on finalizing.

### VII. GOOD OF THE ORDER:

None

### VIII. ADJOURNMENT:

On a motion by D. Foster and 2<sup>nd</sup> by B. Ellis, the meeting is adjourned at 7:32 pm.

A Training Session was held immediately following on Site Plan Review.



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# APPROVED

**Chairman: Charles Jessup \* Vice-Chairman: Lee Gridley \* Secretary: Larry Kaminski**

## **Allegany Planning Board Meeting Minutes: October 17, 2012**

**Present:** Wendell Brown, Bob Ellis, Dale Foster, Lee Gridley, Charles Jessup, Larry Kaminski, Ben Lipscomb, James Ninos  
**Excused:** Brian Fanton, Valerie Perkins  
**Guests:** Kier Dirlam - County Planner;  
Wayne Goodman – Executive Director, The Landmark Society of Western New York  
**Location:** Crossroads Conference Center, Town of Angelica

### **I. CALL TO ORDER:**

Chairman Charles Jessup called the meeting to order at 7:00 PM. The Chairman also welcomed guest Wayne Goodman to the meeting.

### **II. MINUTES:**

Minutes for September were reviewed: **On a motion by B. Ellis and 2<sup>nd</sup> by D. Foster, the minutes from September 2012 were reviewed and approved.**

### **III. NEW BUSINESS:**

A. *None*

### **IV. OLD BUSINESS:**

A. *None*

### **V. CORRESPONDENCE:**

A. *None*

### **VI. REPORTS:**

A) *DEC Report: See DEC Region 9 Report\_10.12 attached*

B) *Intergovernmental Review Projects [IRP'S]: None*

C) *Southern Tier West Report:*

FALL PLANNING & ZONING CONFERENCE – November 14 & 15, 2012

- November 14<sup>th</sup>, Salamanca BOCES Center, 4:30 – 9:30 PM

- November 15<sup>th</sup>, Chautauqua Inn & Suites, 8:30 AM – 3:15 PM

- K. Dirlam & V. Perkins shall plan to attend

D) *Community Planning: Updates –*

Town of Burns Comprehensive Plan: Two meetings have been held in review of the Town of Burns Comp. Plan

Almond Comprehensive Plan: Remains on hold. A draft update may be available by December.

E) *Continuing Education & Training*

Landmarks tonight, Environmental December

F) *Annual Dinner*

The annual Allegany County Planning Board Dinner is scheduled for January 16<sup>th</sup>, 2013. Further discussion will be necessary in determination of location.

G) *Planning & Economic Development Office Report/Updates*

1) WNY Regional Sustainability Plan Update: The plan is nearing completion and Allegany County has a number of projects identified within the plan. The last sets of public hearings are scheduled for next week.

The meeting scheduled within Allegany County will be held at Moonwinks in Cuba on October 25<sup>th</sup>. ACPB members were encouraged to attend.

- 2) The IDA Annual Dinner Meeting is scheduled for November 1<sup>st</sup>, at the Moonwinks restaurant. Please RSVP with attendance plans
- 3) The Broadband Grant application has been submitted on behalf of the County
- 4) The Brownfield Grant application has been submitted on behalf of the County

**VII. GOOD OF THE ORDER:**

Next meeting – December 19, 2012, Crossroads Conference Center, Amity

**VIII. ADJOURNMENT:**

On a motion by D. Foster and 2<sup>nd</sup> by B. Ellis, the meeting was adjourned at 8:00 pm.

Following adjournment, committee members attended an in-service training provided by Wayne Goodman, Executive Director of The Landmark Society of Western New York.

Minutes as recorded by Secretary Larry Kaminski

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No November  
meeting



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## Allegany Planning Board Meeting Minutes: December 19, 2012

Present: W. Brown, B. Ellis, B. Fanton, D. Foster, L. Gridley, C. Jessup, L. Kaminski,  
Excused: B. Lipscomb, J. Ninos, V. Perkins  
Guests: Kier Dirlam - County Planner; William Emrick  
Location: Crossroads Conference Center, Town of Angelica

### I. CALL TO ORDER:

Chairman C. Jessup will call the meeting to order at 7:10 PM. The Chairman welcomed guest William Emrick.

### II. MINUTES:

Minutes for October were reviewed: **On a motion by B. Ellis and 2<sup>nd</sup> by D. Foster, the minutes from October 2012 were reviewed and approved.**

### III. NEW BUSINESS:

- A. William Emrick appointment recommendation to the Planning Board; Mr. Emrick's recommendation shall be included within the 2013 annual appointments made to the Allegany County Board of Legislators in January, 2013. Mr. Emrick will be representing district 2 and will replace the recently departing ACPB member Joy Woodruff.
- B. Recommendations were made to set ACPB meetings for 2013. ACPB meetings will be at 7:00 PM at the Crossroads Center, Belmont, NY: January 16 – Wellsville Country Club, February 20, March 20, April 17, May 15, June 19, No meetings in July & August unless the board receives applications requiring review, September 18, October 16, November 20, December 18<sup>th</sup>. **On a motion by L. Gridley and 2<sup>nd</sup> by D. Foster, the meeting schedule was approved.**

### IV. OLD BUSINESS:

- A. Town of Alfred- Moratorium update. On December 13<sup>th</sup>, the Town of Alfred passed a 1 year extension to their moratorium relating to hydrofracking and oil & gas extraction. During this extension, Alfred will be also concentrating efforts towards working further on their road use agreements. D.E.C regulation updates are also expected during this time.

### V. CORRESPONDENCE:

The New York coastline sea grant document was shared with board members

### VI. REPORTS:

- A) *DEC Report:* A report was shared and reviewed with board members relating to environmental notices released since the October meeting. See attached **Environmental Notice Bulletin Wrap-up December 2012 dated 10/31/2012.**
- B) 2 Intergovernmental Review Projects [IRP'S] were reviewed with board members:
  - 1)the Clean Water Act 604(b) \$1,576,000 to DEC from USEPA &
  - 2) the Performance Partnership Grant \$20,590,569 to DEC from USEPA
- C) Southern Tier West Report: The Southern Tier West Regional Planning & Development Board meeting minutes for October 18, 2012 were shared and reviewed with board members. Updates on Local Food Projects were also shared in the packets. (see October 18<sup>th</sup> minutes attached). The next meeting is scheduled for December 20, 2012 at 1:00 PM.
- D) Meeting minutes from the November 26<sup>th</sup> Energy & Resources Ad-Hoc Committee and the November 21<sup>st</sup> Planning & Economic Development Committee were shared and reviewed with board members (see attached)
- E) Community Planning - Updates:  
Town of Burns Comprehensive Plan updates were shared with board members. Among updates, it was also shared that there are 3 active workgroups and a number of sub workgroups involved in this process. Project lists are in the process of being developed. The Town of Burns has also recently created a Historical Society. Other updates included the application for grant with the Landmark Society to study on the feasibility of historical site restorations within their area.

Almond Comprehensive Plan: The town and village are continuing to work on updates to their comprehensive plan and have met on a couple of occasions last month focusing on updates. In other updates, The Town of Wellsville is also continuing to work on updates to their Comprehensive Plan.

- F) Continuing Education & Training – Kier Dirlam shared a report on November 15th STW training session in Mayville that he and Valerie Perkins attended. ACPB members were also reminded of annual training requirements for planning board members. Also shared with planning board members was the availability of on-line training opportunities offered through the insurance company.
- G) This year's ACPB Annual Dinner will be held on January 16<sup>th</sup> at the Wellsville Country Club. Flyers were also disseminated among board members. Also mentioned was an extension to this year's invitation to also include ACPB member spouses or guests. Please RSVP to Kier Dirlam or Patience Reagan with intentions. Wayne Goodman from the Landmarks Society will be the guest speaker at this event. The town historians have also been extended invitations to this year's dinner.
- H) Planning & Economic Development Office Report/Updates
- 1) Transportation work 2013 – Kier Dirlam provided a report on his attendance to a recent STW Transportation Meeting, DOT updates shared involving Allegany County included paving projects being extended into 2013 on Rt. 19 in areas north and south of Belmont. Areas south of Wellsville along Rt. 19 from Stannards to the PA. border were also mentioned to be included within paving projects.  
Two railroad crossings are also scheduled to be replaced in Scio along Rt. 19 and one crossing is also scheduled for replacement along Knights Creek Rd. Replacements will be using pre-fabricated structures. Site work is expected to take one week per side for crossing replacement. The current crossings within these areas have deteriorated and are becoming very hazardous for travelers. Lack of drainage was also mentioned as a concern around the crossing on the south end of Scio. It was recommended that Jonathan Engels, who replace Tim Timbrook's position with the NYSDOT at the Friendship site be contacted to relay mentioned concerns. Projects along Rt. 275 near Richburg, Rt. 417 around Allentown, a bridge along Co. Rt. 21 in Andover were also mentioned.  
Kier also shared with board members highlights on a report provided to the STW Transportation Committee by Guy James, who replaces Dave Roeske at the County Public Works Department. Allegany project areas included bridge and maintenance/repair projects within Scio, Alma, Centerville, Allen, Friendship, Caneadea, & possibly Belfast.  
The area railroads are also planning on a series of bridge replacements within Allegany County for 2013.
  - 2) Sustainability Plan. The draft plan is available for review and on can be acquired on the website (sustainable-wny.com) or from Kier. The plan has a number of projects outlined within a 5 – county area and Allegany County is well represented within the project list. The final plan is scheduled to be submitted to NYSERDA next month.
  - 3) An Energy Audit Program offered through CJ Brown Energy was also reviewed. As a contractor through NYSERDA, CJ Brown Energy can provide energy audits on your facility. This service is also offered at no charge for non-profit organizations. This service is also available at a minimal cost to small businesses and municipalities. Analyses can include your heating system, insulation, windows, lighting, etc. Ask Kier if any additional information is needed.
  - 4) Grants for the Rt. 417 water project update: As the Wellsville water project continues to progress, the Governor's office announced today on the release of \$186,000 in funding for the project. The ARC has also contributed with an additional \$150,000 to the project. Estimated total project cost is \$900,000. An application has also been submitted to the USEDA to assist in securing remaining needed funding.
  - 5) Landmarks Society of WNY Tour, Kier and Lee accompanied Wayne Goodman on a tour throughout Allegany County on Friday, November 16<sup>th</sup>. The tour included review of 5 historic districts and dozens of other historic registered sites during the course of their day.
  - 6) Comprehensive Plan Review. Lee Gridley was recognized and credited for her extensive work and dedication though the review process. A rough draft to be reviewed by the Comprehensive Plan Review Committee hopefully by January. We hope to the draft comprehensive plan containing any additional edits and comments to the ACPB in February. Any updated County based photos were also requested.

## **VII. GOOD OF THE ORDER**

Next meeting: ACPB Annual Dinner, January 16, 2013, Wellsville Country Club.

## **VIII. ADJOURNMENT:**

On a motion by D. Foster and 2nd by B. Ellis, the meeting is adjourned at 7:59 pm.

Respectfully submitted,

  
Larry Kaminski, Secretary