



ALLEGANY COUNTY PLANNING BOARD

Crossroads Commerce & Conference Center
NYS Route 19
Belmont, NY 14813
585-268-7472

www.alleganyco.com

E-Mail: development@alleganyco.com

Chairman: Lee Gridley * Vice-Chairman: Charles Jessup * Secretary: Larry Kaminski

Allegany Planning Board Meeting Minutes: January 16, 2013

Planning Board Members (and Guests) Present:

Chuck Jessup; Bryan Fanton and Phebe; Robert Ellis and Don Zajicek; Dale Foster; Lee Gridley, Valerie Perkins; Ben Lipscomb; James Ninon; Bill Emrick and Anne Baldwin.

County Planner:

Kier Dirlam

Others Present:

Curt and Cathy Crandall; Dwight and Linda Fanton; Norm Ungermann; Doug Burdick; Ted and Judy Hopkins; Kevin and Ginny LaForge; Mitch Alger and Megan Kennedy; Sherman Clarke; Billy Braun; Richard and Ursula Golas; Joe and Nancy Fusco; Ed and Kay Eicher; Linda Clayson; Lee James; Gretchen Hanchett; Don Cameron; Bill and Eva Heaney; Mary Rhodes; Christina Wightman; Carrie Whitwood; Tom Cannon; Deborah Aumick; Doug Clarke; Ron Taylor; Craig Braack; John Foels, Patience Reagan.

Guest Speaker:

Landmark Society - Wayne Goodman; Larry Francer.

Location:

Wellsville Country Club

Chairman Jessup welcomed everyone to the Annual Dinner

Pledge to the Flag

Invocation: Bill Heany

Following a delicious buffet dinner, Chairman, Chuck Jessup convened a brief business meeting.

I. CALL TO ORDER:

- A. Welcome and Introductions of attendees, Planning Board Members and Honored Guests by Planning Board Chair Mr. Chuck Jessup.

II. ANNUAL BUSINESS MEETING

- A. The official meeting was called to order at 7:55 PM by Chairman, Chuck Jessup.
- B. Dale Foster, Chair of the Nominations Committee, reported on the following slate for Planning Board Officers for 2013:
 - a. Chair: Lee Gridley
 - b. Vice Chair: Chuck Jessup
 - c. Secretary: Larry Kaminski
 - d. Assistant Secretary: Wendall Brown
- C. **Jim Ninon made a motion to close nominations and have the Secretary cast one ballot for this slate of officers. The motion was seconded by Bob Ellis and passed.**

III. ADJOURNMENT:

On a motion by Dale Foster and seconded by Bob Ellis, the annual meeting was adjourned at 7:57 PM.

IV. PROGRAM AND CLOSING

- A. **Planning in 2012:** Newly appointed Chair Lee Gridley introduced County Planner, Kier Dirlam. Mr. Dirlam summarized the work of the Office of Planning & Development and the Allegany County Planning Board over the last year. Mr. Dirlam introduced the Guest Speaker, Wayne Goodman from the Landmark Society.
- B. **Program:** Landmark Society of Western New York's Executive Director Mr. Wayne Goodman presented a slide program on historic landmarks or building and how they can be adapted or revitalized for modern usage.
- C. **Closing Remarks:** John Foels, Director of Development closed the event with comments on Development in Allegany County.

Respectfully submitted,

Lee Gridley, Vice Chair and Acting Secretary



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Chairman: Lee Gridley * Vice-Chairman: Charles Jessup * Secretary: Larry Kaminski

Allegany Planning Board Minutes: February 20, 2013

Present: B. Ellis, Wm. Emrick, B. Fanton, D. Foster, L. Gridley, C. Jessup, L. Kaminski, V. Perkins
Excused: J. Ninos, B. Lipscomb
Absent: W. Brown
Guests: Kier Dirlam - County Planner
Location: Crossroads Conference Center, Town of Angelica

I. CALL TO ORDER:

Chairman L. Gridley will call the meeting to order at 7:03 PM.

II. MINUTES:

Minutes for December 2012 were reviewed: **On a motion by C. Jessup and 2nd by B. Ellis, the minutes from December 2012 were reviewed and approved.**

Minutes for January 2013 were reviewed: **On a motion by B. Ellis and 2nd by B. Fanton, the minutes from January 2013 were reviewed and approved.**

III. NEW BUSINESS:

- A. **Village of Alfred – Moratorium Review:** ACPB members reviewed the draft Local Law Filing and Appendix A documents entitled “Moratorium on and Prohibition of Natural Gas and Petroleum Exploration Activities, Underground Storage of Natural Gas, And Disposal of Natural Gas or Petroleum Extraction, Exploration, and Production Wastes”, dated February 02, 2013, as received from the Village of Alfred. **On a motion by C. Jessup and 2nd by Wm. Emrick, the Village of Alfred Moratorium was reviewed and approved.**
- B. **ACPB By-Laws update** ACPB members were provided with draft updates to the ACPB By-Laws in request to review and provide feedback before the March ACPB meeting. Members were directed to send any comments and/or suggestions for changes send to L. Gridley, C. Jessup, or K. Dirlam. Any board approved recommendations for updates will be subject to the review and approval by the Allegany County Board of Legislators. Highlighted within updates included board member training requirements as per state recommendation. Also shared was a sample copy of the ACPB Training Record Form which board members were recommended to utilize to document training.

IV. OLD BUSINESS:

None

V. CORRESPONDENCE:

Copies of the Rural Futures Winter 2012 newsletter were provided to ACPB members. Members were further advised to see the Allegany County Planner if there may be additional interest in review of available planning periodicals.

VI. REPORTS:

- A) DEC Report: The December 19, 2012 DEC Report for Region 9/Allegany County was shared and reviewed with ACPB members.
- B) Intergovernmental Review Projects [IRP'S]: No IRP's relating to Allegany County to report for this meeting. Briefly mentioned were two (2) projects relating to the Chautauqua Airport. Additional information was available and would be provided upon request for individuals requesting additional information on these projects.
- C) Southern Tier West Report: The Southern Tier West Regional Planning & Development Board meeting minutes for December 20, 2012 were shared and reviewed with board members. The meeting for January was cancelled and the next STW meeting is planned for February 21, 2013. ACPB members were also updated on a new program STW will be administering entitled the Western Region Corporation (WRC). The WRC board will be represented by the IDA Directors from the 5 counties. Their main

focus will be on Main St. improvement projects for our 5 county region. Projects typically will grant funded with often times a 50/50 match required on the local level.

- D) Community Planning: No updates were available for the Energy & Resources Ad-Hoc Committee or the Planning & Economic Development Committee.

An update was provided regarding Senator Young's visit to a recent meeting with the Town of Burns to talk about Main Street development and any assistance that the Senator's office could provide in future development. Other updates: The Town of Wellsville Planning Board cancelled their February meeting.

- E) Continuing Education & Training – Recapped from earlier discussion on the ACPB By-Laws update was the need to maintain good record keeping to document planning board related training activities.

- F) Planning & Economic Development Office Report/Updates:

i. Wellsville Water Project: Updates indicated allocations received from the Appalachia Regional Commission and from Empire State Development. An application remains pending to the US Economic Development Administration to help support the remaining cost of the project. Total project costs are estimated at \$930,000. Remaining costs may also be supported through local bonding.

ii. Brownfield Grant Application: There were no updates were available regarding the status of the \$150,000 Brownfield Application submitted in September. The purpose behind this application is to help to develop an inventory the County's old manufacturing sites which remain underutilized.

iii. Broadband Grant Application There were also no updates on an \$800,000 Broadband grant application submitted in October. As part of this grant application, it was also noted that there would be a \$200,000 supporting local match required. Information regarding super Wi-Fi was also discussed.

iv. WNY Open Space Group Update: K. Dirlam reported on his attendance at a recent Open Space meeting in discussion of updates to their regional plan. Updates to the regional plan generally occur every 5 years and upcoming regional plan updates are due to Albany by mid May.

The WNY Open Space Group represents 6 counties including Erie, Niagara, Wyoming, Chautauqua, Cattaraugus, & Allegany. This group helps to support parks, fishing, water, wetlands, forests & trails within the state. K. Dirlam has been a member of the WNY group since 1999.

The WNY Open Space Group plans to host meetings in each of the 6 represented Counties within the next couple of months. The Allegany County meeting has been scheduled for April 10th at 6:30 at the Crossroads Conference Center. Members were also encouraged to consider potential project ideas which could be shared at this meeting as well. A pre-meeting has also been arranged between the County Planner and the DEC Regional Director for further discussion regarding DEC acreage within our county and potential project ideas.

It was also recommended that the April ACPB meeting also be rescheduled to coincide with this date and that our business meeting immediately follow the Open Space meeting.

v. Landmarks Society of WNY: Representatives from the Landmarks Society of WNY revisited our County recently and toured specific project sites in Wellsville, Belmont, Belfast, and Canaseraga. Specific sites visits included stops at the Belmont Hotel, the David Howe Library, Canal Warehouse, and the Kingston Hotel. The Landmarks Society also provided indication of a grant to be made available to support a study on the Kingston Hotel on building improvement and renovation options. An additional meeting between Landmarks Society representatives and representatives from the towns of Canaseraga and Burns is also scheduled for March 1st for further discussion. There is also a number of additional site visits anticipated in the future.

vi. Comprehensive Plan Review: Comments continue to be received and are under review at the County Planner's Office.

VII. GOOD OF THE ORDER

None

VIII. ADJOURNMENT:

On a motion by D. Foster and 2nd by B. Ellis, the meeting was adjourned at 7:52 pm.

Respectfully submitted,

Larry Kaminski, Secretary

Following adjournment, committee members attended in-service training: [Environmental Training, Part 1.](#)



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Chairman: Lee Gridley * Vice-Chairman: Charles Jessup * Secretary: Larry Kaminski

Allegany Planning Board Minutes: March 20, 2013

Present: W. Brown, B. Ellis, Wm. Emrick, B. Fanton, D. Foster, L. Gridley, C. Jessup,
L. Kaminski, B. Lipscomb, J. Ninos, V. Perkins
Excused: None
Absent: None
Guests: Kier Dirlam - County Planner
Location: Crossroads Conference Center, Town of Angelica

I. CALL TO ORDER:

Chairman L. Gridley called the meeting to order at 7:00 PM.

II. MINUTES:

Minutes for February 20, 2013 were reviewed: **On a motion by B. Ellis and 2nd by J. Ninos the minutes from February 20, 2013 were reviewed and approved with the following correction noted under VI. Reports: Section D. Community Planning: ACTION – strike context which states “Other updates: The Town of Wellsville Planning Board cancelled their February meeting.”**

III. NEW BUSINESS:

- A.** Jim Ninos has been re-appointed as Chairman of the Training Committee. All training documentation should be sent to Jim’s attention.

IV. OLD BUSINESS:

None

V. CORRESPONDENCE:

Members were advised on the upcoming Annual STW Local Government Conference 2013 also marks the 20th anniversary for the STW conference. Registration fee schedule is \$35.00 for CAP members, \$45.00 to Non – CAP members, & \$55.00 at the door. Attendance is recommended for ACPB members and reimbursement is available from the county upon submission of payment receipt.

VI. REPORTS:

- A) DEC Report: The DEC Report for Region 9/Allegany County was shared and reviewed with ACPB members. Outlined within this report was one (1) SPDES permit for the Friendship Rest Area along I-86.
- B) Intergovernmental Review Projects [IRP’S]: Three (3) airport projects outlined. Two (2) projects associated to Cattaraugus County. Specifics on the projects in Catt. Co. related to the repair on the T hangar taxi lane and on the removal and replacement of fence. One (1) project was also outlined regarding the Wellsville Municipal Airport. Specifics on the Wellsville Airport project related to construction and rehabilitation of taxiway lighting along taxiway A. Total cost of this project is \$3,802,000.
- C) Southern Tier West Report: No Report
- D) Community Planning:
- i. Town of Burns: The Burns Town Board is continuing to meet in development of a draft to their comprehensive plan.
 - ii. Town of Almond: No additional updates to report upon from the Almond Town Board regarding their comprehensive plan.
 - iii. Town of Alma: The Alma Town Board has initiated discussion regarding community development. Further discussion shall continue with also discussion on the possible development of a comprehensive plan for the Town of Alma.
 - iv. Town of Wellsville: Wellsville has cancelled their March meeting.
- E) Continuing Education & Training: ACPB in-service to follow tonight’s meeting. Topic: Strategic Land Use Issues

- F) Planning & Economic Development Office Report/Updates:
- i. The county has received notice that broadband grant application has been approved. The award is for \$800,000 which shall also require a \$200,000 local match. Further information shall be forthcoming on the details of the plan.
 - ii. It was also reported that STW has also submitted a regional broadband application. Within this application, benefits to Allegany County would include computer equipment for libraries and a health portal for the Jones Memorial Hospital.
 - iii. Representatives from the Landmarks Society of WNY revisited our County recently and presented Canaseraga/Town of Burns with a grant to do an architectural study on the Kingston Hotel. Also visited was the Town of Wellsville Chamber of Commerce to discuss the possible development of a historical district within the Village of Wellsville. While in Wellsville, representatives also visited the old Allentown School. The Landmarks Society's visit concluded in Friendship with a visit with representatives from the Friendship Fire Department. While visiting Friendship FD, Landmarks Society representatives learned about two (2) historic fire stations within the district and also had the opportunity to view "Miss Daisy" – an 1800 vintage restored steam pumper. Representatives from the Landmarks Society also shared information on an upcoming conference in Brockport which is scheduled in April. Additional information on the event and information possibly relating to an event at the Cuba Opera house will be disseminated as it becomes available.
 - iv. The State-wide Open Space Meeting for Allegany County has been scheduled for April 10, 2013, 7:00 PM at the Crossroads Conference Center. It was also determined that the April ACPB meeting be re-scheduled to coincide with the Open Space meeting and to directly follow the conclusion of the Open Space meeting. A public notice shall be forthcoming with additional details regarding the Open Space meeting and the change to the ACPB meeting date.

VII. GOOD OF THE ORDER

- Duke Ackley Memorial Announcement: Donations/Gifts are being accepted and the donations will be sent to the Lutheran Church Daycare Center. Duke Ackley's accomplishments and service were also recognized noting Duke's service to the ACPB for over 30 years.
- Charlie Joyce, Otis Eastern, provided a presentation to the Allegany County Board of Legislators on hydrofracking.
- The ACBOL Energy Ad-Hoc Committee may also schedule for a presenter to provide additional information on alternative energy.

VIII. ADJOURNMENT:

On a motion by D. Foster and 2nd by V. Perkins, the meeting was adjourned at 7:26 pm.

Respectfully submitted,

Larry Kaminski, Secretary

Following adjournment, committee members attended in-service training: Strategic Land Use Issues



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NO MEETING IN APRIL



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Chairman: Lee Gridley * Vice-Chairman: Charles Jessup * Secretary: Larry Kaminski

Allegany Planning Board Minutes: May 15, 2013

Present: B. Ellis, Wm. Emrick, B. Fanton, D. Foster, L. Gridley, C. Jessup,
L. Kaminski, B. Lipscomb, J. Ninos, V. Perkins
Excused: W. Brown
Guests: Kier Dirlam - County Planner, Jack Wood, Scott Burt
Location: Crossroads Conference Center, Town of Angelica

I. CALL TO ORDER:

Chairman L. Gridley will call the meeting to order at 7:00 PM. The Chairman welcomed guests Jack Wood and Scott Burt.

II. MINUTES:

Minutes for March 20, 2013 were reviewed: **On a motion by Valerie Perkins and 2nd by Dale Foster the minutes from March 20, 2013 were reviewed and approved.**

III. NEW BUSINESS:

- A.** Resignation of Wendall Brown from the Planning Board: The ACPB reviewed a letter from Wendall Brown outlining his resignation from the ACPB and replacement recommendation. **On a motion by William Emrick and 2nd by James Ninos Mr. Brown's resignation letter was accepted and approved.**
- B.** Jack Wood – Alma Town Board Member: Mr. Wood provided ACPB members with a brief personal history of his career and involvement and affiliation with the Town of Alma. Mr. Wood also outlined with ACPB members on the development of a comprehensive planning committee for the Town of Alma and specific community improvement ideas and activities including improvement plans for the Allentown School, community playgrounds, grant writing assistance, etc. Preliminary actions have included the development of the Town of Alma Community Partnership which shall serve to facilitate further discussion on the planning process and action plans.

IV. OLD BUSINESS:

None

V. CORRESPONDENCE:

None to report

VI. REPORTS:

- A) DEC Report: Reviewed with ACPB members was the March 27th DEC report. Allegany County projects outlined within the report included a sanitary discharge project, wastewater treatment discharge for the Village of Wellsville; and a Highland Facility Landfill update for the Town of Angelica.
- B) Intergovernmental Review Projects [IRP'S] Outline included a review of statewide DEC Pesticide programs; (1) requesting \$775,000 in funding, and (2) requesting \$1,272,000 in funding each requiring local matches. Other items included the development of a beach monitoring and notification program through the NYS DOH requesting \$324,000.
Locally, the Village of Angelica requests \$99,000 in funding to develop a 34.5 KV village substation. Impacted areas to include business and residences with the Village and Town of Angelica, West Almond, and Allen with the intention to allow reliable power to residences and businesses.
- C) Southern Tier West Report: Next committee meeting is May 16, 2013. Also reported was that Kier Dirlam has been appointed to STW Board. Also shared with ACPB members were the April STW board meeting minutes.

- D) Community Planning:
- i. Town of Canaseraga: Canaseraga hosted a session with the consultant on the Kingston Hotel project on Main St. revitalization, the creation of community stakeholders; and development of an asset utilization plan.
 - ii. Town of Houghton: A report was provided on the Houghton Solar Project. With the assistance of a NYSERDA funded grant award, Houghton intends to develop a solar program with the installation of solar panels on 9 to 11 acres of open land. The town planning board will also be updating their zoning laws at an upcoming meeting in support of this project.
- E) Continuing Education & Training: Ben Lipscomb and Larry Kaminski recently attended the Southern Tier West Local Government Conference in Houghton on May 8th. Positive feedback was received regarding program content and acquired resources. ACPB members were also advised on a similar STW conference being held in Chautauqua County this November.
- F) Planning & Economic Development Office Report/Updates:
- i. ACPB members reviewed a grant packet outlining a variety of upcoming project grant opportunities.
 - ii. Open Space Plan: The County Planner reported on the NYS Open Space Conservation Plan Regional Advisory Committee meeting held in Allegany County on April 10th. The Allegany County meeting was well attended with approximately 40 people were in attendance for this meeting.
 - iii. Allegany County Comprehensive Plan: The County Planner reported that the comprehensive plan is nearing completion. Next steps shall include a review and approval from the comprehensive plan review committee. The Allegany County Board of Legislators will be receiving a copy of the plan on June 10 to begin the official review process. ACPB members, towns, villages, and other required organizations will be receiving copies of the plan as part of the review process as well. The Allegany County Board of Legislators will be conducting the Public Hearings and SEQR reviews as part of the public comment and review process. August has been projected as to when final approval will be made. Every 4 years after adoption, this plan will need to be revisited and updated.

VII. GOOD OF THE ORDER

Scott Burt expressed interest in joining the ACPB, filling the seat vacated by Wendall Brown. Mr. Burt also announced his candidacy for Allegany County District 3 Legislator.

VIII. ADJOURNMENT:

On a motion by Dale Foster and 2nd by, James Ninos the meeting was adjourned at 8:02 pm.

Respectfully submitted,

Larry Kaminski, Secretary



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Chairman: Lee Gridley * Vice-Chairman: Charles Jessup * Secretary: Larry Kaminski

Allegany Planning Board Agenda: June 19, 2013

Present: B. Ellis, Wm. Emrick, B. Fanton, D. Foster, L. Gridley, C. Jessup, L. Kaminski,
B. Lipscomb, J. Ninos, V. Perkins
Guests: Kier Dirlam - County Planner; David Pullen – Town of Caneadea Attorney, Amy McDonough – Town
of Caneadea legal council
Location: Crossroads Conference Center, Town of Angelica

I. CALL TO ORDER:

Chairman L. Gridley called the meeting to order at 7:02 PM. The Chairman welcomed guests David Pullen and Amy McDonough

II. MINUTES:

Minutes for May 15, 2013 will be reviewed: **On a motion by Valerie Perkins and 2nd by James Ninos, the minutes from May 15, 2013 were reviewed and approved.**

III. NEW BUSINESS:

- A.** Town of Caneadea Zoning Referral: David Pullen shared with ACPB members an outline on the history of and current Town of Caneadea zoning law. Mr. Pullen further advised ACPB members on the Town of Caneadea's needs and intentions to update their zoning law to recognize and allow for permissible uses permits under certain outlined circumstances. Mr. Pullen further shared and reviewed proposed amendments to the Town of Caneadea zoning law to ACPB members. *(See document entitled Schedule A – Proposed Amendments to Town of Caneadea Zoning Law)*
Amy McDonough and David Pullen also shared with ACBB members information on the solar array project proposed for construction on the Houghton College campus.
Following further discussion, on a motion made by Ben Lipscomb, and 2nd by Charles Jessup, the proposed amendments to the Town of Caneadea's zoning law was approved with cited modification within section 1.A: Remove "Not for Profit organizations"; and add additional language following governmental agencies to include "essential services proposed by any entity other than public utility or governmental agency shall be subject to review and approval of the Town of Caneadea planning board".
- B.** Allegany County Comprehensive Plan Referral & Review. Kier Dirlam shared information on updates to the Allegany County Comprehensive Plan. The plan remains a draft form and remains subject to comments and public review until July 19th. **On a motion by Dale Foster; and a 2nd by James Ninos, the Allegany County Comprehensive Plan was approved.**

IV. OLD BUSINESS:

None

V. CORRESPONDENCE:

- i. L. Gridley shared with ACPB members thank you notes received from Wendall Brown, and from Linda Gridley regarding the donation made to the Trinity Christian Daycare in Duke Ackley's memory.
- ii. K. Dirlam shared information on upcoming hazard mitigation grant opportunities available through FEMA.
- iii. K. Dirlam announced that the state consolidated funding application has been released.

VI. REPORTS:

- B) DEC Report: K. Dirlam reviewed and provided copies of the May 16 to June 19 NYSDEC Environmental Notice Bulletin Report with ACPB members.

- C) Intergovernmental Review Projects [IRP'S]: 5 IRPs were reviewed with ACPB members:

- 2 project reports dated May 23rd relate to the DEC requests for USEPA funds to identify and remedy leaking underground tanks.
 - 1 project report dated May 23rd from the Town of Wellsville Aviation Capital Grant Program requesting for NYSDOT funding to support the installation of a self-serve fuel pump credit card reader.
 - 1 project report dated June 6th from the DEC Brownfield Communities Center for Creative Land Recycling program to request for EPA funding to assist in providing technical assistance to Brownfield Communities.
 - 1 project report dated June 6th from the DEC Brownfield State Response Program to request for EPA funding to assist in providing support to the State Response Program.
- D) Southern Tier West Report: K. Dirlam reported that the next STW Board meeting is scheduled on June 20, 2013 at Jamestown Community College. Also shared was a news release from STW relating to the intentions to release a report on food hub feasibility for our region.
- E) Community Planning:
Town of Alma: K. Dirlam reported that he had met with the town of Alma comprehensive plan development committee on June 17th to help lead the group through the comprehensive planning process. Also Kier reported on recent work done to the old Allentown School.
Town of Burns/Village of Canaseraga: K. Dirlam reported that committee members continue to be actively involved in writing their plan.
- F) Planning & Economic Development Office Report/Updates
- i. Open Space Plan: K. Dirlam reported that western region plan updates are complete and the plan is now under review in Albany
 - ii. Genesee Valley Greenway Plan: K. Dirlam reported on a parks committee meeting at the Crossroads Conference Center on 6/18. The area state parks were well represented and the meeting was well attended.
 - iii. K. Dirlam shared a Start-Up NY flyer with ACPB members relating to potential tax-free zones. Potential impacts and opportunities to Allegany County were also shared. The Lt. Governor had also visited Alfred last week to speak on behalf of this program.

VII. GOOD OF THE ORDER

B. Ellis reported that New York has recently been identified as the largest yogurt manufacturer in the entire United States.

VIII. ADJOURNMENT:

On a motion by Dale Foster and 2nd by William Emrick, the meeting was adjourned at 8:55 pm.

Respectfully submitted,

Larry Kaminski, Secretary



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Allegany Planning Board Agenda: July 31, 2013

Present: B. Ellis, Wm. Emrick, B. Fanton, D. Foster, L. Gridley, C. Jessup, L. Kaminski,
B. Lipscomb, J. Ninos, V. Perkins
Guests: Kier Dirlam - County Planner; John Jessop - Town of Rushford Supervisor
Location: Crossroads Conference Center, Town of Angelica

I. CALL TO ORDER:

Chairman L. Gridley will call the meeting to order at 7:00 PM. The Chairman welcomes any guests.

II. MINUTES:

Minutes for June 19, 2013 were not available for review: **On a motion by William Emrick and 2nd by Bob Ellis, the minutes from June 19, 2013 were dispensed.**

III. NEW BUSINESS:

- A. Town of Caneadea – Photovoltaic Project SEQR Lead Agency Status Referral: Kier Dirlam reviewed with ACPB members a copy of the completed Environmental Assessment Form (EAF) and Town of Caneadea Planning Board 7/18 resolution on the Houghton College Photovoltaic Project. Members were further advised that the Town of Caneadea Planning Board has been identified as the lead agency for the project.
On a motion by Charles Jessup; and a 2nd by: Bob Ellis the Town of Caneadea SEQR on the Houghton College Photovoltaic Project was approved with no objections.
- B. Town of Rushford Comprehensive Plan Referral: John Jessup reviewed updates to the Town of Rushford Comprehensive Plan. Following board review and discussion, **On a motion by: Ben Lipscomb, and a 2nd by: Bob Ellis, the Town of Rushford Comprehensive Plan was approved.**
- C. Town of Rushford – SEQR Lead Agency Status Referral – Comprehensive Plan: Kier Dirlam shared with ACPB members a copy of the SEQR form received from the Town of Rushford relating to their comprehensive plan updates. Members were further advised that the Town of Rushford wishes to be identified as the lead agency for the project. **On a Motion by: Charles Jessup; 2nd by: Bob Ellis, the Town of Rushford was approved as the lead agency for the Town of Rushford SEQR project.**
- D. County of Allegany – SEQR Lead Agency Status Referral – Comprehensive Plan: Comprehensive Plan: Kier Dirlam shared with ACPB members a copy of the SEQR form received from Allegany County relating to the county's comprehensive plan updates. Members were further advised that the Allegany County Board of Legislators wish to be identified as the lead agency for the project. **On a Motion by: Charles Jessup; 2nd by: Bob Ellis, the Allegany County Board of Legislators were approved as the lead agency for the Allegany County SEQR project.**

IV. OLD BUSINESS:

- A. Town of Caneadea – Zoning Law Amendment Referral – Receipt of final version: K. Dirlam shared with ACPB members a copy of correspondence received on the Town of Caneadea's adoption of amendments to the town's zoning law.

V. CORRESPONDENCE:

None

VI. REPORTS:

None

VII. GOOD OF THE ORDER

None

VIII. ADJOURNMENT:

On a motion by Charles Jessup and 2nd by William Emrick, the meeting was adjourned at 7:42 pm.

Respectfully submitted,

Larry Kaminski, Secretary



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NO MEETING IN AUGUST



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Allegany Planning Board Minutes: September 18, 2013

Present: Wm. Emrick, B. Fanton, D. Foster, L. Gridley, C. Jessup, L. Kaminski, J. Ninos
Excused: B. Ellis, B. Lipscomb, V. Perkins
Absent:
Guests: Kier Dirlam - County Planner; John Jessop, Town of Rushford Supervisor
Location: Crossroads Conference Center, Town of Angelica

I. CALL TO ORDER:

Chairman L. Gridley called the meeting to order at 7:00 PM. The Chairman welcomed guest John Jessop.

II. MINUTES:

Minutes for June 19, 2013 were reviewed: Following a correction changing the word on the document title from "Agenda" to "Minutes", **On a motion by James Ninos and 2nd by Dale Foster, the minutes from June 19, 2013 were reviewed and approved.**

Minutes for July 31, 2013 were reviewed: Following a correction changing the word on the document title from "Agenda" to "Minutes", **On a motion by Charles Jessup and 2nd by Brian Fanton, the minutes from July 31, 2013 were reviewed and approved.**

III. NEW BUSINESS:

- A.** Town of Rushford; Amendments to the Zoning Law Referral: John Jessop provided copies of proposed amendments to the Town of Rushford Zoning Ordinance and reviewed details and updates with ACPB members. Following review and discussion, **on a motion by Charles Jessup and 2nd by William Emrick, the amendments to the Town of Rushford Zoning Law were approved.**

IV. OLD BUSINESS:

None

V. CORRESPONDENCE:

None

VI. REPORTS:

- A) DEC Report: K. Dirlam provided copies and reviewed the NYSDEC Environmental Notice Bulletin June – September, 2013 for Region 9. Specific Items included:
7/3/13 – Canaseraga Water Supply Improvement Project
7/24/13 – Proposed Mapes Road Gravel Mine, Willing, NY
8/21/13 – Kane Lease Cuba Lake bank stabilization project
- B) Intergovernmental Review Projects [IRP'S]: No projects to report on specific to Allegany County.
- C) Southern Tier West Report: K. Dirlam reported that the STW Annual Board Meeting and Dinner is scheduled for September 19 at Holiday Valley in Ellicottville.
A flyer was also distributed and reviewed regarding an upcoming Stormwater Management Conference on October 17, 2013 in Ellicottville.
K. Dirlam also reviewed specifics on the 3 County Southern Tier West Comprehensive Plan recently released. Further information can also be found on the Southern Tier West website.
- D) Community Planning:
Towns of Burns/Canaseraga: K. Dirlam reported that Burns/Canaseraga is now approaching the completion of their comprehensive plan. K. Dirlam further advised on providing additional guidance to the towns of Burns and Canaseraga on approval process recommendations.
Town of Almond: K. Dirlam reported that the town of Almond is nearing the completion of their comprehensive plan.

Hamlet of Houghton: K. Dirlam reported that the Hamlet of Houghton is in the process of developing a strategic plan.

Town of Alma: L. Kaminski reported that the Town of Alma Comprehensive Plan Committee continues to progress in their comprehensive plan development process. The committee has concluded in their public solicitation for information and is now beginning the process of writing their preliminary comprehensive plan.

Town of Canaseraga: K. Dirlam reported that the Town has completed their analysis on the Kingston Hotel and have developed a report.

E) Continuing Education & Training: A tentative date of November 20th has been set for a site plan review in-service training for communities with and without zoning. K. Dirlam has also contacted the American House Hotel and Restaurant in Angelica to host event on the 20th. Further details on the event shall follow shortly.

F) Planning & Economic Development Office Report/Updates:

Allegany County Comprehensive Plan: The SEQR has been completed through the Allegany County Board of Legislators on September 9th, and the public hearing is scheduled to follow on September 23rd. Following any remaining necessary edits, the County Planning Office will begin printing copies and will be distributing to all County Town and Village offices, all County Legislators, Libraries, and all other contributors and necessary parties.

Allegany County Broadband Grant: The project continues to be moving forward and K. Dirlam provided details to ACPB members regarding updates with state grant program. Completion deadline is set for December, 2014. K. Dirlam also shared preliminary propagation study map illustrating current broadband coverage within the county. Area Topography is very challenging. 14,000 residences covered in preliminary estimates.

The state shall also be issuing a broadband survey to county residents to better determine actual coverage.

Sustainability Plan: K. Dirlam has reported that a group has been convened to review projects associated with Allegany County.

VII. GOOD OF THE ORDER

Charles J. Jessup submitted a resignation letter to the ACPB Chairman resigning in his position from the ACPB effective September 30th, 2013. **On a motion by Dale Foster and 2nd by James Ninos, Mr. Jessup's resignation letter was accepted with regret.** Chairman L. Gridley also thanked Mr. Jessup for many years of service to the ACPB.

Chairman Gridley also recognized that this resignation leaves the Vice Chairman position open. Following discussion, the committee shall wait until October meeting to discuss nominations.

VIII. ADJOURNMENT:

On a motion by Dale Foster and 2nd by William Emrick, the meeting was adjourned at 7:57 pm.

Respectfully submitted,

Larry Kaminski, Secretary



ALLEGANY COUNTY PLANNING BOARD

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Chairman: Lee Gridley * Vice-Chairman: James Ninos * Secretary: Larry Kaminski

Allegany Planning Board Minutes: October 16, 2013

Present: B. Ellis, Wm. Emrick, D. Foster, L. Gridley, L. Kaminski, J. Ninos, V. Perkins
Excused: B. Fanton, B. Lipscomb
Absent: None
Guests: Kier Dirlam - County Planner
Location: Crossroads Conference Center, Town of Angelica

I. CALL TO ORDER:

Chairman L. Gridley called the meeting to order at 7:00 PM.

II. MINUTES:

Minutes for September 18, 2013 were reviewed: **On a motion by Dale Foster and 2nd by William Emrick, the minutes from June 19, 2013 were reviewed and approved.**

III. NEW BUSINESS:

- A.** Town of Alfred – Moratorium Continuance Referral: A local law filing from the Town of Alfred to extend a moratorium on gas and petroleum exploration and extraction activities was reviewed with ACPB members. Following review and discussion, **on a motion by James Ninos and 2nd by Bob Ellis, the Town of Alfred Moratorium Continuance was approved.**

IV. OLD BUSINESS:

- A.** Appointment of Vice Chairman: Nominations were solicited to elect a new ACPB Vice Chairman due to the vacancy created from the resignation of Charles Jessup. Through the process of nominations, James Ninos was identified and recommended for appointment as ACPB Vice Chairman. **On a motion by William Emrick and 2nd by Valerie Perkins, James Ninos' nomination to the position of ACPB Vice Chairman was approved.**
- B.** County Comprehensive Plan – Final: K. Dirlam provided ACPB members with copies of the recently adopted Allegany County Comprehensive Plan and a copy of a October 15, 2013 press release highlighting details regarding the comprehensive plan. K. Dirlam also reviewed portions of the plan with specific references to the ACPB roles and responsibilities as well. The County also intends to send the plan to the state for additional recognition.

V. CORRESPONDENCE:

- A) NY Grant News: K. Dirlam shared and reviewed the October, 2013 Volume 27 # 10 Grant Action News periodical with ACPB members.
- B) TVGA Grants: K. Dirlam shared copies of the October 1, 2013 TVGA Consultants Grant Newsletter with ACPB members. Contained within the October, 2013 issue was grant information relating to Community Facilities, Operation SNUG, License Plate Readers, Library Construction, Water Quality Improvement, and Extended Learning Time.
- C) Planning Federation Newsletter: K. Dirlam shared and reviewed copies of the Fall, 2013 New York Planning Federation Planning E-News periodical with ACPB members.

VI. REPORTS:

- A) DEC Report: K. Dirlam provided copies and reviewed the NYSDEC Environmental Notice Bulletin September 19 – October 25, 2013 for Region 9 with ACPB members. There was one item reported for this time period relating to a sewage system permit in the Town of Amity.
- B) Intergovernmental Review Projects [IRP'S]: No projects to report on specific to Allegany County.

- C) Southern Tier West Report: K. Dirlam reported that the STW Annual Board Meeting and Dinner on September 19 went well. Also reported was a special recognition ceremony honoring the many accomplishments of Ginger Malak who will be retiring from her position at STW.
K. Dirlam also distributed and reviewed a flyer regarding an upcoming Stormwater Management Conference on October 17, 2013 in Ellicottville with ACPB members.
K. Dirlam also reminded ACPB members of the upcoming STW Planning & Zoning Conference in Mayville on November 14th. Planning board members should have also received and refer to a mailed copy of this flyer for additional information.
K. Dirlam also distributed and reviewed copies of the September 19, 2013 STW Regional Planning & Development Board meeting minutes with ACPB members.
- D) Community Planning:
Towns of Burns/Canaseraga: K. Dirlam reported that Burns/Canaseraga's comprehensive plan is nearing completion.
Town of Alma: L. Kaminski reported that the Town of Alma Comprehensive Plan Committee continues to progress in their comprehensive plan development process. The committee next meeting is scheduled for October 21, 2013.
Town of Almond: K. Dirlam reviewed a copy of a complete streets assessment recently completed by the Town of Almond with ACPB members. Assessment development assistance was also provided by the Cornell Cooperative Extension.
Village of Wellsville: K. Dirlam also distributed and reviewed copies of the September 25, 2013 Village of Wellsville Planning Board meeting minutes with ACPB members.
Village of Cuba: K. Dirlam reported that the Village of Cuba has provided him with a series of recent updates to their General Code lawbook. The updates were also reviewed by ACPB members.
- E) Continuing Education & Training: K. Dirlam reported that A Site Plan Review Law Workshop is scheduled November 20th at the Crossroads Conference Center. This workshop also will coincide with our next ACPB meeting. RSVP is requested for anyone attending the workshop. If an ACPB business meeting is necessary for November, business shall be conducted following the conclusion of the workshop.
- F) ACPB Annual Dinner: The ACPB Annual Dinner is tentatively scheduled for January 15, 2014. Locations for the annual dinner were also discussed. K. Dirlam/L. Gridley shall plan to research location availability further and shall report back to ACPB members with additional recommendations.
- G) Planning & Economic Development Office Report/Updates: No report.

VII. GOOD OF THE ORDER

Plans to offer a token of recognition to Charles J. Jessup for many years of service to the ACPB were discussed by ACPB members. Items of recognition will be researched further and a recommendation shall be provided to ACPB members at a future meeting.

It was also reported that former ACPB member Trudy Butera had suffered from a stroke and is now residing at the Wellsville Manor. A get well card shall also be sent to Ms. Butera on behalf of the ACPB. Dale Foster was elected to be chairman of the ACPB officer nominating committee.

VIII. ADJOURNMENT:

On a motion by Dale Foster and 2nd by William Emrick, the meeting was adjourned at 7:53 pm.

Respectfully submitted,

Larry Kaminski, Secretary



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Chairman: Lee Gridley * Vice-Chairman: James Ninos * Secretary: Larry Kaminski

Allegany Planning Board Minutes: November 20, 2013

Present: B. Ellis, Wm. Emrick, B. Fanton, D. Foster, L. Gridley, L. Kaminski, B. Lipscomb, J. Ninos, V. Perkins
Excused: None
Absent: None
Guests: Kier Dirlam - County Planner, David Pullen – Town of Caneadea Attorney, Amy McDonough - Borrego Solar Systems, Kelly Saladis - Shumaker Engineering, Richard Hull - Town of Caneadea Planning Board, Nancy Fusco - Town of Caneadea Planning Board
Location: Crossroads Conference Center, Town of Angelica

I. CALL TO ORDER:

Chairman L. Gridley called the meeting to order at 9:07 PM. The Chairman welcomed guests David Pullen, Amy McDonough, Kelly Saladis, Richard Hull, and Nancy Fusco.

II. MINUTES:

The minutes for October 16, 2013 were not reviewed: **On a motion by William Emrick and 2nd by James Ninos, the minutes from June 19, 2013 was dispensed.**

III. NEW BUSINESS:

- A.** Town of Caneadea Zoning Referral: David Pullen reminded ACPB members of the June 19th, 2013 ACPB meeting in which planning board members previously reviewed proposed updates to the Town of Caneadea's zoning ordinance and provided an approval with recommendation from which the Town of Caneadea subsequently adopted. ACPB members were also provided with and reviewed the October 30, 2013 the Town of Caneadea Planning Board meeting summary which included information on the application from Smart Energy Capital for approval of the proposed 13 acre photo-voltaic solar project, a full EAF study, and a completed SEQR citing a negative declaration. Mr. Pullen further advised that when essentially dealing with a special use permit general municipal law § 239 requires an approval from the County Planning Board for the project to move forward.

Amy McDonough and Kelly Saladis provided an additional review and information on NYS's initiatives relating to solar energy, and the NYSEDA project solar array awarded to Houghton College. Geo-Tech, hydrology, and archeological studies have also been completed on the project site. Project construction was estimated to begin early in 2014 but the exact date will be mostly dependant on weather conditions. Construction was also estimated to be completed by the end of August.

Following further review and discussion, on a motion made by Ben Lipscomb, and 2nd by James Ninos to approve the proposed Town of Caneadea's zoning law special use permit specifically for the solar generating project as presented and stated.

IV. OLD BUSINESS:

- A.** None.

V. CORRESPONDENCE:

- A.** None.

VI. REPORTS:

- A)** ACPB Annual Dinner: The ACPB discussed the location of the Annual Dinner scheduled for January 15, 2014. **On a motion by James Ninos and 2nd by William Emrick, the L'Italia was chosen for the 2014 Annual Planning Board dinner site.**

VII. GOOD OF THE ORDER

None.

VIII. ADJOURNMENT:

On a motion by Dale Foster and 2nd by William Emrick, the meeting was adjourned at 9:30 pm.

Respectfully submitted,

Larry Kaminski, Secretary



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NO MEETING IN DECEMBER