

**WAYS & MEANS COMMITTEE
JANUARY 13, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, C. Crandall (Absent: D. Pullen)

Others Present: M. Alger, L. Ballengee, J. Budinger, P. Curran, D. Decker, L. Edwards, L. Gridley, T. Miner, J. Nelson, B. Riehle, C. Santora, N. Ungermann

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to approve the Ways & Means Committee minutes of December 9, 19, & 23, 2013.

Approval of Audit

Committee members reviewed the January 13, 2014, audit of claims in the amount of \$3,614,424.37 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

PUBLIC SAFETY

STOP-DWI

Accept & Appropriate Grant Funding from NYS STOP-DWI Foundation

Ms. Edwards requested a resolution accepting and appropriating \$54,800 in grant funding from the NYS STOP-DWI Foundation for Crackdown Enforcement for the federal fiscal year October 1, 2013, through September 30, 2014. The funds (\$54,800) should be appropriated to Account A3141.1589.00 (Other Public Safety Dept. Revenue) with a like sum in A3141.449 (Public Safety Contracts-Enforcement). The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Accept & Appropriate STEPS in Safety Grant from Governor's Traffic Safety Program

Ms. Edwards also requested a resolution to accept and appropriate \$2,800 from a STEPS in Safety Grant (Safety on Wheels) from the Governor's Traffic Safety Program for the state fiscal year of October 1, 2013, through September 30, 2014. The funds should be re-appropriated to the following accounts as noted with a like sum placed in Revenue Account A3114.3389.00 (\$2,800):

A3114.401 (Mileage)	\$ 200
A3114.408 (General Supplies-Helmets)	\$1,400
A3114.421 (Educational Materials)	\$ 800
A3114.452 (Public Info – Promotional Items)	<u>\$ 400</u>
Total	\$2,800

The request was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

SHERIFF'S OFFICE

Request to Fill Seven Part-time E-911 Dispatcher Positions

Sheriff Whitney requested approval to fill seven part-time E-911 Dispatcher positions (non-union, BASE). These positions currently exist. Part-time Dispatchers are used to fill vacancies created when full-time Dispatchers use leave time or when other vacancies exist within the schedule. When part-time Dispatchers are not available, the Sheriff's Office needs to use full-time Dispatchers to fill these vacancies. Part-time Dispatchers are paid at a lower hourly rate than full-time Dispatchers. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Re-appropriate Unspent Funds for the ACTII Batterers Program

Sheriff Whitney requested approval to re-appropriate unspent funds (\$11,665) for the ACT II Batterers Program (domestic violence). Funds in the amount of \$28,820.25 were originally appropriated for this grant by Resolution Number 57-09. Funding should be re-appropriated as follows:

Appropriations (\$11,665)

A3117.449 (Public Safety Contracts- ACT II Batterers Program)

Revenues

A3117.2260.00 (ACT II Batterers Program)

The request was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Re-appropriate Unspent Funds for the 2012 LETPP Homeland Security Grant

Additionally, Sheriff Whitney requested approval to re-appropriate unspent funds (\$10,516) for the 2012 LETPP Homeland Security Grant. Funds in the amount of \$13,750 were originally appropriated for this grant by Resolution Number 152-12. Funding should be re-appropriated as follows:

Appropriations (\$10,516)

A3645.447 (Homeland Security Sheriff)

Revenues (\$10,516)

A3645.3306.SH12-2012 LETPP #T969122 (Homeland Security Sheriff)

The request was approved on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:09 p.m. following a motion by Legislator Graves, seconded by Legislator Jessup, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
JANUARY 22 , 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall (Absent: D. Fanton)

Others Present: M. Alger, L. Ballengee, J. Budinger, S. Burt, P. Curran, D. Decker, L. Kaminski, T. Miner, B. Riehle, T. Ross, C. Santora, R. Sobeck-Lynch, R. Starks

Media Present: No media present

Call to Order: The meeting was called to order at 3:20 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to approve the Ways & Means Committee minutes of January 13, 2014.

Rural Health Network-Acceptance of Grant Funding

Mobility Management Planner Larry Kaminski addressed the Committee, requesting a resolution to accept and appropriate Federal Transit Administration funds of \$250,000 to perform necessary activities and services related to the work plan for the Job Access Reverse Commute (JARC)/New Freedoms grant project. The grant program strives to help low-income individuals with the ability to get to their place of employment more easily and maintain their employment so they can move toward separating themselves from the welfare system. This funding is focused on the elderly and those living with disabilities to maintain quality of life. This is a two-year grant allocation, commencing June 2013 and expiring May 2015. Appropriation accounts will be determined by the County Treasurer. Mr. Kaminski went on to say that the 10 percent local match is achieved via in-kind services provide by the County and associated agencies. Some discussion ensued regarding the volume of ridership as well as any increases in that volume. Mr. Kaminski was requested to provide those numbers so they could be distributed to Board members. Approval to accept and appropriate the grant monies was given on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of December 2013. A motion was made by Legislator O'Grady, seconded by Legislator LaForge, and carried to approve the vouchers for payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:40 p.m. following a motion by Legislator Graves, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
JANUARY 27, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, S. Burt, D. Decker, L. Gridley, R. Hollis, T. Miner, J. Nelson, B. Riehle, D. Root, T. Ross, C. Santora, N. Ungermann

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Audit

Committee members reviewed the January 27, 2014, audit of claims in the amount of \$2,862,743.81 (including prepaid bills). A motion was made by Legislator O'Grady, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:02 p.m. following a motion by Legislator Graves, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
FEBRUARY 10, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady (Absent: D. Pullen, C. Crandall)

Others Present: M. Alger, L. Ballengee, J. Budinger, S. Burt, P. Curran, D. Decker, V. Grant, L. Gridley, R. Hollis, N. Koegel, J. Luckey, T. Miner, B. Riehle, T. Ross, C. Santora

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to approve the Ways & Means Committee minutes of January 22 & 27, 2014.

Approval of Audit

Committee members reviewed the February 10, 2014, audit of claims in the amount of \$3,150,621.07 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Personnel Committee

Board of Elections

Machine and EMS Maintenance Agreement Costs

Board of Elections Commissioners Rick Hollis and Mike McCormick had presented the Personnel Committee with figures for a three-year agreement with Dominion Voting to maintain and service the voting machines and EMS System and requested approval to enter into an agreement with Dominion for the service. However, in order to do so, \$23,200 needs to be transferred from Contingency to cover the cost of the agreement which covers the machines from September 10, 2013, until December 31, 2016. The funding will also cover the EMS System from September 1, 2014, until December 31, 2017. The Board of Elections requests this transfer because by entering into a three-year agreement with the vendor, there will be a \$12,586.66 savings realized over the course of the term. They went on to say that money in the 2014 Budget for this contract only covered a one-year term as a three-year term was unavailable at Budget time. To that end, the Commissioners requested a transfer of \$23,200 from A1990.429 (Contingency) to A1450.404. (Elections-Contractual Expenses). It was also noted that subsequent to Ways & Means approval, the Commissioners request a resolution authorizing Chairman Crandall to sign the two contract agreements by March 1, 2014. Approval to transfer the funds in order to enter into a contract with Dominion Voting was granted on a motion by Legislator O'Grady, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Human Services Committee**Department of Social Services****Request to Fill a Caseworker Position**

Social Services Commissioner Vicki Grant requested approval to fill a Caseworker position (AFSCME Grade 16, Step Min.) which became vacant due to a retirement. Ms. Grant indicated that this position ensures the health, welfare, and safety of children and families, and allows the Department to meet state and federal requirements. Fifty percent of the funding for this position is Federal, 25 percent State, and 25 percent County. Approval to fill the Caseworker position was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Public Safety Committee**Emergency Management and Fire Services****Acceptance of Homeland Security Grant FFY2013**

Emergency Management and Fire Services Director Jeff Luckey requested a resolution for the acceptance and appropriation of the Homeland Security contract #T9696130 for the FFY2013 in the amount of \$45,000. Initial Contract Period–September 1, 2013, to August 31, 2015.

Appropriations (\$45,000)

A3645.448 EMERGENCY SERVICES

(P25 Interoperable Communication Equipment Mobile & Portable Radios for Fire/OES Deputy Coordinators) \$20,000

A3645.448 EMERGENCY SERVICES (Incident Support Cargo Trailer with Generator) \$21,500

A3645.448 EMERGENCY SERVICES (PDA Sustainment of Connectivity Plan for Emergency Managers)

\$3,500

\$45,000

Revenues (\$45,000)

A3645 3306.EM13 HOMELAND SECURITY HS #T969130 (Emerg Serv) \$45,000

Approval to ratify the Chairman's signature on the agreement and to accept and appropriate Homeland Security Grant FFY2013 was granted on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Request for Budget Adjustment for Computer Replacement

District Attorney Keith Slep requested approval to replace the computers in the District Attorney's Office. He noted that after the Budget process was completed, he was informed by the IT Department that numerous computers in his office needed to be replaced because the software could not be serviced after December 2013. In addition, the DA's Office needs computers that will communicate with one another and can locate (search) files. The present case system is not searchable. The Office can get a free program from NYPTI (New York Prosecutors Training Institute), but the entire office needs to have the same programs on all computers. These computers are essential for the Traffic Diversion Program which provides significant revenue to the County. Therefore, Mr. Slep requests an increase in the District Attorney appropriation for the purchase of computers that are essential to the Traffic Diversion

Program. This expense will be offset by an increase in the Traffic Diversion Program revenues. This revenue was budgeted at \$80,000 but received over \$100,000 in 2013. It is anticipated that this revenue will again be achieved in 2014. The 2014 Budget Adjustment request is as follows:

Revenue Account A1165.2610.00 (District Attorney Fines/Forfeited Bail)	\$6,000
Appropriations Account A1165.201 (District Attorney—Office Equipment)	\$6,000

Approval for the budget adjustment was granted on a motion by Legislator Healy. Seconded by Legislator Graves, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:10 p.m. following a motion by Legislator Graves, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
FEBRUARY 19, 2014
NOT APPROVED**

Committee Members Present: D. Pullen, K. Graves, D. Healy, C. Jessup, K. LaForge,
(Absent: D. Fanton, T. Hopkins, T. O'Grady)

Others Present: J. Budinger, S. Burt, R. Christman, P. Curran, D. Decker, N. Koegel, J. Luckey, T. Miner, J. Nelson, B. Riehle, T. Ross, C. Santora, J. Wood

Media Present: No media present

Call to Order: The meeting was called to order at 3:25 p.m. by Ways & Means Committee Member Legislator David Pullen.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator LaForge, and carried to approve the Ways & Means Committee minutes of February 10, 2014.

Board Meeting at the Fair

Clerk of the Board Brenda Rigby Riehle requested a resolution changing the second Board meeting in July from Monday, July 14, 2014, to Thursday, July 17, 2014, and the location from the Board Chambers to the Allegany County Fairgrounds in Angelica so that the Legislative Board meeting can be held in conjunction with the Allegany County Fair. The request was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried.

Prepare Resolution

Tax Sale Terms and Conditions

County Treasurer Terri Ross noted that time for the Tax Sale is fast approaching and that Legislator O'Grady had been among those who formerly expressed concern about selling properties to people who are themselves derelict in payment of their taxes. Ms. Ross had done some research and provided copies of Allegany County Tax Sale terms and procedures as well as some sample wording from other counties. After reviewing the documents and some discussion regarding the Tax Sale process, it was decided, on a motion by Legislator Graves, seconded by Legislator Healy, and carried, to modify the language in Allegany County Tax Sale documents to generally conform to the language used by Livingston County, to read: "If the Buyer owes any county taxes on any other properties with the County of Allegany, the County of Allegany will not close the transaction until such taxes are paid in full, and if such taxes are not paid in full within 10 [business] days from the auction date, the County of Allegany may cancel the sale to the Buyer and the Buyer's deposit and the Buyer's premium will be retained by the County as liquidated damages."

REFERRALS FROM OTHER COMMITTEES**Public Safety Committee****Emergency Management & Fire Services****Re-appropriation of Unspent Grant Funding**

Emergency Management and Fire Services Director Jeff Luckey requested a resolution to re-appropriate unspent funds for the 2010 Homeland Security Grant #C838200. The original resolution for this grant was #31-10. This grant expires on February 28, 2014. The funds should be re-appropriated as follows:

Appropriations (\$8,359)

A3645.449 (Homeland Security #C838200—CBRNE Mobil Command Vehicle w/ Computer Hardware & Related Equip.)	\$4,129
A3645.449 (Homeland Security #C838200 Hlth –Portable Generator)	\$2,000
A3645.449 (Homeland Security #C838200 Hlth (Credentialing System)	\$1,730
A3645.449 (Homeland Security #C838200 Hlth (Portable Lights)	<u>\$ 500</u>
	<u>\$8,359</u>

Revenues (\$8,359)

A3645.3306.EM10 (2010 HS #C838200 Emerg Serv)	\$4,129
A3645.3306.HL10 (2010 HS #C838200 Health)	<u>\$4,230</u>
	<u>\$8,359</u>

Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution** to come off the floor at Monday's (February 24) Board meeting.

Committee of the Whole forwarded the following issues to Ways & Means for review and discussion, requiring no action until the response to the original letter has been formulated:

--The Legislature should be provided with sufficiently detailed reports to allow for a thorough review of staffing levels and overtime costs within the Sheriff's Office.

--The Legislature should revise its procurement policy by prescribing the procedures and documentation requirements for obtaining competitive pricing for professional services. Such procedures could include the use of a request for proposals process, where appropriate.

--The Sheriff's Office should routinely solicit proposals for pharmaceutical services and prescriptions, and compare to State-awarded contract prices, to help ensure the prudent and economical use of public moneys.

--If the Sheriff's Office determines that the most cost-efficient option is to continue using the local pharmacy, a written agreement should be negotiated to clearly define the services to be provided and establish the terms and conditions for payment.

--County officials should verify that amounts billed are in compliance with contract provisions prior to approving them for payment.

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of January 2014. A motion was made by Legislator Jessup, seconded by Legislator Graves, and carried to approve the vouchers for payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:50 p.m. following a motion by Legislator Graves, seconded by Legislator LaForge, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
FEBRUARY 24, 2014
NOT APPROVED**

Committee Members Present: K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall (Absent: T. Hopkins, D. Fanton)

Others Present: L. Ballengee, S. Burt, J. Budinger, D. Decker, L. Gridley, J. Luckey, T. Miner, B. Riehle, T. Ross, C. Santora

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Board Chairman Curtis Crandall.

Appropriation of Insurance Recovery

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$500 from NYMIR (New York Municipal Insurance Reciprocal) representing the deductible on a previous settlement in the amount of \$4,277.25 for repairs to a 2008 Chevy Impala (#2392) operated by Community Services that was damaged as the result of a motor vehicle accident on October 24, 2013. The funds should be placed in revenue account CS1930.2701 (Refund Prior Year Expense). Approval of the request was granted on a motion by Legislator Pullen, seconded by Legislator LaForge, and carried. **Prepare Resolution**

Approval of Audit

Committee members reviewed the February 24, 2014, audit of claims in the amount of \$2,674,100.90 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:06 p.m. following a motion by Legislator Graves, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
MARCH 10, 2014
NOT APPROVED**

Committee Members Present: K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall (Absent: T. Hopkins, D. Fanton)

Others Present: R. Anderson, L. Ballengee, H. Budinger, J. Budinger, S. Burt, P. Curran, D. Decker, M. Gasdik, L. Gridley, R. Hollis, T. Miner, B. Riehle, T. Ross, C. Santora, N. Ungermann, L. White

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Board of Legislators Chairman Curtis Crandall.

Approval of Minutes

A motion was made by Legislator LaForge, seconded by Legislator O'Grady, and carried to approve the Ways & Means Committee minutes of February 19, 2014.

A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to approve the Ways & Means Committee minutes of February 24, 2014.

Appropriation of Insurance Recovery

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$1,197.47 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to repair a Public Works 2007 International Dump Truck (#3662) less a \$500 deductible that was damaged during a motor vehicle accident on January 3, 2014. The funds should be appropriated to CS1931.429 (Risk Retention-Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Approval of Audit

Committee members reviewed the March 10, 2014, audit of claims in the amount of \$3,606,618.55 (including prepaid bills). A motion was made by Legislator O'Grady, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

Referrals from Other Committees

Public Safety/Sheriff's Office

Request to Add Five Additional Field Training Officers

Sheriff Whitney requested a resolution amending Resolution 209-09 increasing the number of Field Training Officers in the Sheriff's Office from 16 to 21 to assist in training the new Correction Officers. Each new FTO would receive a \$500 stipend, resulting in a fiscal

impact of \$2,500. Sheriff Whitney explained that the current FTOs are getting burned out because field training activities occur in addition to their normal duties as Correction Officers, yet the training needs to continue regularly. He added that there are certain requirements, such as the number of trainings performed, that must be met before the stipend is awarded. When asked (during the Public Safety Committee meeting), Sheriff Whitney said that the \$2,500 had not been budgeted for 2014, but that funds could probably be found to cover this cost. There was much discussion regarding the need to open negotiations in order to grant this request. The request was tabled until more information could be gathered on a motion by Legislator Graves, seconded by Legislator O'Grady, and carried. (See below).

Human Services/Office for the Aging

Request to Fill Two Meals-on-Wheels Driver Positions

Office for the Aging Director Madeleine Gasdik requested approval to fill two Meals-on-Wheels Driver positions: the first for delivery of meals to the Bolivar area (part-time, non-union). Funding for this position is 24 percent County; 31 percent State, 15 percent Federal, and 30 percent other. Amount in current year's budget for this position: \$11,650. Ms. Gasdik also requested to fill a Meals-on-wheels Driver position for delivery of meals to the southeastern area of the County (part-time, non-union). Funding for this position comes from Federal grants and participant contributions: 35 percent County, 0 percent State, 30 percent Federal, 35 percent other. Approval to fill both positions was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Human Services/Health Department

Budget Transfer

Public Health Director Lori Ballengee requested to move monies (\$33,800) from Account A4010.101 (Health Department General Fund Salaries) to A4035.458 (Family Planning-Health Contracts) to be used for contracting Noralynn Patrick as Nurse Practitioner. The Nurse Practitioner who is on staff is currently on disability and is expected to retain that status for approximately half of 2014. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Accept & Appropriate COLA Funds for the 2014 Budget Year (2013-14 Grant Year) as Follows:

Children with Special Health Care Needs Program

Revenues \$1,463

Account A4054.3401.01 (Health-Children with Special Health Care Needs-State Aid)

Appropriations \$1,463

Account A4054.424 (Health-Children with Special Health Care Needs-Advertising)

Approval was granted on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Prepare Resolution**

Rabies Program

Revenues \$1,105

Account A4043.3405.00 (Rabies Clinics-State Aid-Public Health)

Appropriations \$1,105

Account A4043.408 (Rabies Clinics-General Supplies)

Approval was granted on a motion by Legislator LaForge, seconded by Legislator O'Grady, and carried. **Prepare Resolution**

Lead Poisoning Prevention Program

Revenues \$2,985

Account A4037.3437.00 (Public Health-Lead-State Aid)

Appropriations \$2,985

Account A4037.408 (Public Health-Lead-General Supplies)

Approval was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

WIC Program

Revenues \$23,147

Account A4190.4452.00 (Federal Aid-Health-WIC)

Appropriations \$23,147

Accounts:

A4190.201 (WIC-Office Equipment)	\$ 250
A4190.206 (WIC-Health Equipment)	\$ 531
A4190.402 (WIC-Mileage/Transportation)	\$ 200
A4190.405 (WIC-Conference Expense)	\$ 2,490
A4190.407 (WIC-Office Supplies)	\$ 200
A4190.408 (WIC-Genera/Program Supplies)	\$ 313
A4190.409 (WIC-Fees)	\$ 390
A4190.416 (WIC-Telephone)	\$ 500
A4190.427 (WIC-Electricity)	\$ 1,000
A4190.428 (WIC-Natural Gas)	\$ 400
A4190.456 (WIC-Health Contracts)	<u>\$16,873</u>
	\$23,147

Approval was granted on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Family Planning Program

Revenues \$13,099

Account 4035.3450.00 (Family Planning-State Aid)

Appropriations \$13,099

Accounts:

A4035.201 (Family Planning-Office Equipment-Netbook Purchase)	\$ 595
A4035.206 (Family Planning-Health Equipment-Vaccine Refrigerator)	\$2,440
A4035.409 (Family Planning-Fees (Ahlers Billing & Netbook Software))	\$1,315
A4035.414 (Family Planning-Clinic Site Rental)	\$3,236
A4035.426 (Family Planning-Sewer/Water)	\$ 22
A4035.427 (Family Planning-Electricity)	\$ 79
A4035.428 (Family Planning-Utilities)	\$ 548
A4035.458 (Family Planning-Health Contracts-Nurse Practitioner)	\$ 4,153
A4010.461 (Family Planning-Health Contracts-Medical Supervisor)	<u>\$ 711</u>
	\$13,099

Approval was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

Human Services/Community Services

2014 Budget Adjustments

Community Services Director Dr. Robert Anderson requested the following budget adjustments:

<u>Accounts</u>	<u>Appropriations</u>	<u>Revenues</u>
A4313.456 ARBOR	\$ (2)	
A4313.3490.1078 St Aid MH Housing		\$ (2)
A4313.463 ARA	\$ (54,425)	
A4313.3490 St Aid MH PROS		\$ (54,425)
A4313.464 Kendra's Law	\$ 11,217	
A4313.3490.039 St.Aid MH ARA**		\$ 11,217
A4313.464 Clinic C&F	\$ 2,804	
A4313.3490.046 St Aid MH ARA**		\$ 2,804
A4314.456 ARC	\$ (56,804)	
A4314.3490.1014 St Aid MH CSS		\$ (56,804)
A4310.409 Comm Serv Fees	\$ 20,076	
A4310.3490.1014 St Aid MH CSS**		\$ 20,076
A4315.456 ARA	\$ 41,896	
A4315.3490.1200 St Aid MH Comm Reinv		<u>\$ 41,896</u>
TOTAL	\$ (35,238)	\$ (35,238)

(**=new accounts to be built)

Approval was granted on a motion by Legislator Graves, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Public Works/Department of Public Works

Request to Hire Seasonal Help

Mr. Scholes sought approval to hire 19 seasonal workers at a budgeted cost of \$85,120 (\$8/hour, 40 hours per week, for a maximum of 14 weeks). The projected breakdown: Buildings & Grounds-3; Jail Buildings & Grounds-1; County Road-9; Road Machinery-1; Solid Waste-3; Engineering-2. Seasonal employees are a vital part of the Department's operation. These employees are County residents who are either college-bound or are already college students, and they provide "extra hands" to supplement the Department's decreasing full-time workforce. It was stated that these positions are necessary to augment the DPW workforce during the summer months. These positions perform routine tasks, allowing full-time DPW employees to perform other duties. A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the hiring of 19 seasonal workers. **Notify Human Resources**

Public Safety/Sheriff's Office

Request to Add Five Additional Field Training Officers

The Committee returned to Sheriff Whitney's request for a resolution amending Resolution 209-09 increasing the number of Field Training Officers in the Sheriff's Office from

16 to 21 to assist in training the new Correction Officers, following information brought forward by the Human Resources Office. Based on that information, County Attorney Tom Miner counseled the Committee that it would not be necessary (or cost effective) to open negotiations, and that an amended resolution could be presented. As a result of that information, the request was taken off the table on a motion by Legislator Graves, seconded by Legislator O'Grady, and carried. Subsequently the request to amend the resolution in order to add five Field Training Officers was approved on a motion by Legislator Healy, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:28 p.m. following a motion by Legislator Graves, seconded by Legislator Jessup, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
MARCH 19, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: L. Ballengee, H. Budinger, J. Budinger, S. Burt, P. Curran, D. Decker, T. Miner, B. Riehle, D. Root, T. Ross, C. Santora, N. Ungermann, J. Wood

Media Present: No media present

Call to Order: The meeting was called to order at 3:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to approve the Ways & Means Committee minutes of March 10, 2014.

Tax Sale Auction

Ms. Ross distributed the listing of Allegany County Delinquent Real Property Tax Auction parcels, noting that the booklet was being printed. She informed the group that the County Tax Auction Buyer Info Seminar would be held Wednesday, March 26, 2014, at 6 p.m. in the Legislative Chambers, and that the Tax Auction would be held Saturday, May 3, 2014, at 9:30 a.m. at the Genesee Valley School. Details are available on the County Treasurer's Website.

Resolution to File a Certificate of Prospective Cancellation & a Certificate of Cancellation

The County Treasurer's Office requested a resolution to file a Certificate of Prospective Cancellation and a Certificate of Cancellation for the following described property per RPTL Article 11:

Town of Wirt (V)
Fisk, David P.
Tax Map # 247.14-1-33
300 Main Street
.31 Acre

Per the assessor for the Town of Wirt, this parcel was a former gas station and has underground tanks. A Certificate of Withdrawal has been filed with the Clerk of the Board and the County Clerk on May 18, 2011, for the 2009 and 2010 taxes and on March 14, 2014, for the 2011, 2012, and 2013 taxes. These additional certificates of cancellation require Board approval and will remove the parcel from any future sales and any future taxes until it is determined that the property is eligible for sale. This action removes the County's future tax liabilities to the town, village, and school until further action is taken. This request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Property Tax Freeze Alternative

Committee members reviewed Orleans County's Resolution No. 82-214 "offering an alternative to the property tax freeze that will lead to permanent and historic property tax reductions by eliminating the cost of state-mandated spending imposed on County property taxpayers." Committee members agreed to sponsor a similar resolution for Allegany County on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Prepare Resolution**

St. Lawrence County Resolution Rejecting Proposal by Gov. Cuomo to Provide Prison Inmates a College Education at Taxpayer Expense

Similarly, Committee members reviewed St. Lawrence County's Resolution No. 78-2014 "requesting the New York State Legislature reject the proposal by Governor Cuomo to provide prison inmates a college education at taxpayer expense." Committee members agreed to sponsor a similar resolution for Allegany County on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of February 2014. A motion was made by Legislator LaForge, seconded by Legislator O'Grady, and carried to approve the vouchers for payment.

Old Business

Legislator Burt raised some questions regarding Community Services Director Dr. Robert Anderson's request for an Intensive Case Manager position. Because no one could adequately respond to his queries, and because Human Services Committee Chairman Kevin LaForge had previously requested that Dr. Anderson attend the next Ways & Means Committee meeting, (which will occur Monday, March 24), it was decided that the Committee would wait until that time to get their questions answered by Dr. Anderson.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:30 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
MARCH 24, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, R. Anderson, L. Ballengee, H. Budinger, J. Budinger, S. Burt, P. Curran, L. Gridley, R. Hollis, T. Miner, B. Riehle, T. Ross, C. Santora, R. Sobeck-Lynch, N. Ungermann, L. White

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Audit

Committee members reviewed the March 24, 2014, audit of claims in the amount of \$3,185,603.72 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Human Services/Community Services

Request to Fill Intensive Case Manager Position

Community Services Director Dr. Robert Anderson requested approval to fill an Intensive Case Manager Position (PEF, Grade 7, Base) to provide care management services to individuals under the Department of Health "Health Home Program," to refer, monitor, and link to services in order to decrease and/or avoid high use of Medicaid dollars. Dr. Anderson explained that, often, those with behavioral health issues such as bipolar disease fail to follow directives from their primary care providers regarding their physical health. This can result in an increased number of hospital stays, which, had the appropriate protocol been followed, would have been unnecessary. This position would monitor such issues to try to prevent these hospitalizations. The position will be funded by the revenue the position creates by billing Medicaid for the service. It allows for those eligible for the service to have their care management needs met and avoid increased use of Medicaid dollars. There is no fiscal impact to the County. Approval to fill the position was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Planning & Economic Development/Employment & Training

Funding Transfer

Employment & Training Director Reita Sobeck-Lynch has requested a resolution for the transfer of funds within the following appropriation accounts as noted below. IT has informed E&T it needs to replace five computers at a cost of \$620 each. The computers being replaced are used by E&T Center employees on a regular basis; they were purchased in June 2009. This transfer is necessary so that E&T's computers are up-to-date with local and state software.

Appropriations From Account	To Account	
CD16406.201 (D/W Equipment)	CD16400.201 Admin Equipment	\$ 620
CD16406.474 (D/W Vocational Training)	CD16400.201 Admin Equipment	<u>\$2,480</u>
	Total	\$3,100

Subsequent to the transfer being approved by the Ways & Means Committee, the resolution will come off the floor at today's full Board meeting. The transfer was approved on a motion by Legislator Jessup, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:17 p.m. following a motion by Legislator Graves, seconded by Legislator Jessup, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
APRIL 14, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, P. Curran, L. Gridley, D. Hanchett, R. Hollis, G. James, J. Luckey, T. Miner, K. Monroe, J. Nelson, B. Riehle, C. Santora, D. Scholes, R. Whitney

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to approve the Ways & Means Committee minutes of March 19, and March 24 2014.

Approval of Audit

Committee members reviewed the April 14, 2014, audit of claims in the amount of \$4,144,802.73 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Public Works Committee/Department of Public Works

Request to Fill Road Maintenance Supervisor

Superintendent of Public Works Guy James requested approval to fill a Road Maintenance Supervisor position (PEF, Grade 5) which opened up due to a retirement. It was also requested that if this position is hired from within, that DPW have approval to re-fill that vacated position. This position, which is 100 percent County-funded, provides supervision and performance of tasks related to construction, maintenance, and repair of highways and roads. Immediate supervision is exercised of a highway crew, including Heavy Motor Equipment Operators and Motor Equipment Operators. Approval was granted on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human Resources**

Public Safety Committee/Emergency Management and Fire

Re-appropriation of SHSP Grant Money Not Spent in 2013

Emergency Management & Fire Services Director Jeff Luckey requested a resolution to re-appropriate SHSP grant money not spent in 2013 due to an overlapping grant fiscal year. (Project #: SH12-1001-D00 SHSP; Contract #: T969120) The funds were originally accepted by Res. No. 75-13.

Expenses (\$41,250.00)

A3645.451 Public Safety Contract (Mobile Data Terminals, MDTs)

\$30,000

A3645.451 Public Safety Contract (Personal Protective Equipment, PPEs)	\$10,000
A3645.451 Public Safety Contract (Connectivity Service for Personal Digital Assistant)	\$ 1,250
<u>Revenues</u> (\$41,250.00)	
A3645.3306.EM12 (St Aid – HS #T969120)	\$41,250

Approval was granted on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Re-appropriation of SHSP Grant Money Not Spent in

Mr. Luckey also requested a resolution to re-appropriate SHSP grant money not spent in 2013 due to an overlapping grant fiscal year. (Project # SH11-1050-E00 SHSP Contract # C969110) This grant was originally accepted by Res. No. 60-12 and re-appropriated last year by Res. No. 29-13.

<u>Expenses</u> (\$35,128.00)	
A3645.450 (Public Safety Contract-P-25 Mobile & Portable High Band Radios)	\$35,128
<u>Revenues</u> (\$35,128.00)	
A3645.3306.EM11 (St Aid – HS #C969110)	\$35,128

Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Public Safety Committee/District Attorney

Accept & Appropriate NYS Division of Criminal Justice Grant Money

The DA's Office obtained an award of grant monies in the amount of \$25,140 from the NYS Division of Criminal Justice Services. (The grant is also administered by them.) The funding will be used for the purchase of equipment for the Video Recording of Statements (VRS). The goal of the VRS initiative is "...to enhance law enforcement efforts and prosecution outcomes through videotaping of interviews and interrogations from beginning to end." The courts, both in New York and across the country, have expressed their desire to see interrogations recorded in order to remove the doubt surrounding the voluntariness of custodial interrogations and removing the uncertainty surrounding contested interrogation issues. The idea is that, by having the interrogations recorded, the voluntariness and the actual words are readily apparent to everyone and it will remove the ability for defendants to challenge the statements. The participating law enforcement agencies will be required, as part of the grant, to keep and provide empirical data in regard to the effectiveness of the program, and they will report back to DCJS. The agencies involved with this grant are the Alfred, Andover, Angelica, Friendship, Independence, and Village of Wellsville Police Departments. The following accounts should be used in accepting these funds:

<u>Revenue</u>	\$25,140
A1165.3031.05 (St. Aid DA-Local VRS Grant)	
<u>Expenses</u>	\$25,140
A1165.447 (District Attorney-Contractual)	

Approval was granted on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Public Safety Committee/Sheriff's Office

Accept & Appropriate \$24,907 from Literacy West, Inc.

The Literacy West, Inc. purpose is to reduce recidivism through expanded educational opportunities. This grant will allow us to further our partnership with Literacy West, Inc., in expanding educational services at the jail. The money will allow the jail to purchase supplies, materials, and equipment as well as other needed provisions to support the program. The purpose is to provide a seamless transition from the jail to Literacy West, Inc. educational programs and support services.

Revenue

A3151.2705.LW (Gifts & Donations-Jail-Literacy West) \$24,907

Appropriation

A3151.447 (Jail-Educational Services-Contractual) \$24,907

Approval was granted on a motion by Legislator Healy, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Accept & Appropriate \$12,240 from ACCORD Corp. and \$1,348 in User Fees

Sheriff Whitney requested the acceptance of \$12,240 from ACCORD Corporation and \$1,348 in user fees for the ACT II Batterers Program.

Revenue

A3117.2260.00 (Public Safety-ACT II Batterers Program) \$13,588

Appropriation

A3117.449 (Public Safety-ACT II Batterers Program-Contractual) \$13,588

Approval was granted on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Accept & Appropriate 2013 LETPP Grant LE13-1006-D01

Sheriff Whitney requested the acceptance of the 2013 LETPP Grant LE13-1006-D01 Overtime and backfill for FEMA approval training for Tactical/SWAT teams, night vision equipment for Tactical/SWAT Team, and MDT connectivity fees.

Revenue

A3645.3306.SH13 (State Aid-Homeland Security-LETTP #T969132) \$15,000

Appropriation

A3645.452 (Homeland Security-Contractual) \$15,000

Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Create & Fill Radio Technician Position

Sheriff Whitney requested approval to create and fill a Radio Technician position (AFSCME Grade 17, Step 3, Local 2574, Council 66 Bargaining Unit) in the Sheriff's Office. A

motion was made by Legislator Healy, seconded by Legislator Fanton, and carried to approve the request contingent upon the resolution authorizing the creation of the position being approved at the Board meeting this afternoon. (Said resolution was subsequently tabled at the Board meeting.) (Two opposed: Legislators Graves and O'Grady)

Human Services Committee

Human Services Committee/Health Department

Accept & Appropriate Komen Kares Grant

Ms. Ballengee requested a resolution to accept and appropriate monies for the Komen Kares Grant for the 2014 Budget year.

<u>Revenues</u> A4072.2705.00 (Gifts/Donations)	\$19,791
<u>Appropriations</u>	
A4010.101 (Health/Personnel)	\$ 2,280
A4072.401 (Komen Kares Grant-Postage)	92
A4072.402 (Komen Kares Grant-Mileage)	500
A4072.405 (Komen Kares Grant-Conference)	70
A4072.407 (Komen Kares Grant-Office Supplies)	100
A4072.409 (Komen Kares Grant-Fees)	10,000
A4072.422 (Komen Kares Grant-Gasoline/Oil)	2,500
A4072.456 (Komen Kares Grant-Health Contracts)	<u>4,249</u>
TOTAL	\$19,791

Approval was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

Old Business

Legislator Hopkins distributed a document summarizing the SAIA invoices from January 1, 2012, through December 31, 2013, in preparation for the vote at the full Board for hiring a Radio Technician in the Sheriff's Office. The discussion which followed indicated that there was still much confusion and misunderstanding regarding the numbers. Both Lt. Dan Hanchett and Legislator O'Grady noted they'd gotten their respective figures from the Treasurer's Office, despite the discrepancies. When questioned about the cost of materials noted on the handout, Lt. Hanchett responded that they have a contract with Motorola which has no markup on parts, which, he said, is often a better price than on state contract. After additional discussion, Lt. Hanchett said he would double check the figures with Sheriff's Office Accountant Randy Hartwick.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:13 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
April 16, 2014
NOT APPROVED

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, L. Ballengee, H. Budinger, S. Burt, D. Decker, D. Hanchett, T. Miner, K. Monroe, J. Nelson, B. Riehle, D. Root, C. Santora, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at 3:20 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Request to Fill Secretary to County Attorney Position-County Attorney

County Attorney Tom Miner requested approval to fill a Secretary to the County Attorney position (Non-union, Grade 3). The individual who currently holds this position (and has held it for 27 years) is retiring as of May 29, 2014. He has been the primary secretary responsible for most of the secretarial work in the County Attorney's office. The Office supports one confidential secretary and one Civil Service employee, and this position relates to the Civil Service position. An exam was given, but the results of that exam are not expected until after his retirement date. The other (confidential) Secretary has been primarily involved with assisting the other three attorneys in Family Court matters. The position being vacated is key to allowing the Office to function smoothly and freeing up Mr. Miner's time to devote to providing legal advice. At this time, the position can only be filled on a temporary basis pending hiring from the Civil Service list generated as a result of the test. The Office Confidential Secretary also took this test, and if she scores within the top three on that list, Mr. Miner intends to hire her for the Civil Service position. This would then free up the Confidential Secretary position. In Mr. Miner's opinion, the work of his Office would be greatly compromised if this position were not filled. The position allows the County Attorney to better perform his/her job in providing advice and counsel to the Board of Legislators, Department Heads, and the heads of other administrative units within the County. He also noted that he would like to have someone in place two weeks prior to the current Secretary's retirement to allow for a smoother transition. Approval to fill the position was granted on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Notify Human Resources**

Municipal Offers on Tax Sale Properties

Prior to the votes regarding the municipal offers, Legislator LaForge requested permission to abstain from all votes pertaining to the offers. Approval was granted on a motion by Legislator Graves, seconded by Legislator Healy, and carried.

Town of Bolivar

The Town of Bolivar (Village of Bolivar) submitted a request/bid to obtain ownership of the Kelly and Debra Knight property, Tax ID # 260.17-1-62 in the Town of Bolivar. The Town's primary interest in the property is to demolish it. The offer made by the Town of Bolivar is \$100

plus current year tax and recording costs. The request was approved on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Prepare Resolution**

Town of Wirt

The Town of Wirt (Village of Richburg) submitted a request/bid to obtain ownership of the Richard L. Kemp property, Tax ID # 247.18-1-37. The Town's primary interest in the property is to use it as a community center and parking lot. The offer made by the Town is \$20 plus current year tax and recording costs. The request was approved on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Town of Burns (1)

The Town of Burns (Village of Canaseraga) submitted a request/bid to obtain ownership of the Louis A. Nasca property, Tax ID # 34.20-2-1. The Town plans to demolish the structure, hoping to turn the property over to a viable retail business in the future. The offer made by the Town is \$1 plus current year tax and recording costs. The request was approved on a motion by Legislator Jessup, seconded by Legislator Graves, and carried. **Prepare Resolution**

Town of Burns (2)

The Town of Burns (Village of Canaseraga) also submitted a request/bid to obtain ownership of a second property assessed to Louis A. Nasca, Tax ID # 34.20-2-36. The Town plans to demolish the structure in the interest of public safety. The offer made by the Town is \$1 plus current year tax and recording costs. The request was approved on a motion by Legislator Jessup, seconded by Legislator Healy, and carried. **Prepare Resolution**

Town of Burns (3)

The Town of Burns (Village of Canaseraga) also submitted a request/bid to obtain ownership of the Gary Spike property, Tax ID # 34.20-2-35. The Town plans to remove the structure and replace it with a municipal parking lot. The offer made by the Town is \$1 plus current year tax and recording costs. The request was approved on a motion by Legislator Jessup, seconded by Legislator Graves, and carried. **Prepare Resolution**

Town of Amity (Village of Belmont)

The Town of Amity (Village of Belmont) also submitted a request/bid to obtain ownership of the Ruby L. Kemp property, Tax ID # 171.16-1-42.1. The Town plans to remove the structure and incorporate the property into the local cemetery. The offer made by the Town is \$1 plus current year tax and recording costs. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Questions Regarding Protocol for Tax Sale Auction

If a person lost a property to this year's tax sale – can s/he come to the sale and purchase a new property or purchase his/her own property back? Technically s/he has no back taxes owing at the time of the sale because the County now owns the property s/he lost. The Committee, in an attempt to stop the re-sale of property to a delinquent tax payer, supported a resolution stating that if a citizen has a piece of property on which he owes taxes in the current sale, s/he cannot, as the former owner, bid on that or on any other property in the tax sale, on a motion by Legislator Hopkins, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Approval for Capital Vehicle Account Purchase Requests

County Administrator Mitch Alger requested a resolution authorizing the purchase of four motor vehicles to be financed by previously allocated resources in the Vehicle Purchases and Replacement Capital account #H5997.2. The planned purchase and replacement of motor vehicles includes

The Sheriff's Department purchasing one 2014 Ford Utility Police Interceptor, AWD, with push bumpers and decals, or equivalent, according to the NYS bid price not to exceed \$32,000;

The Health Department purchasing a 2014 Ford Fusion, four door, FWD, Contract #PC66390, from Henderson Ford, or equivalent, in accordance with the NYS Office of General Services bid price not to exceed \$17,000;

The Department of Social Services purchasing a seven-passenger mini-van with double-door entry, or equivalent, at a cost not to exceed \$18,000; and

The Office for the Aging purchasing a sport utility vehicle (SUV), or equivalent, at a cost not to exceed \$22,000.

The capital account referenced above is capable of getting all these vehicles as presented for a total of \$89,000 without using any contingency funding. Legislator O'Grady voiced his concern that these vehicles would all be replacements for current vehicles and not simply additions to a "fleet." He was assured this was, indeed, the case. Approval was granted on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Reform to the Scaffold Law

Clerk of the Board Brenda Riehle told the Committee members that the sample resolution that she had emailed to them previously, and which appeared in their agenda packets, had been received from Tom Stebbins, Executive Director, Lawsuit Reform Alliance of New York. There was discussion about the law which, it was said, holds property owners, employers, and contractors absolutely liable for "gravity related" injuries that happen on the job. That means there is virtually no defense from a lawsuit, even if the worker's gross negligence contributed to the accident. New York is the only state in the union that keeps this law on the books. Legislator Pullen characterized it as a "terrible law." The Committee supported the reform to the Scaffold Law on a motion by Legislator Graves, seconded by Legislator Jessup, and it was carried. **Prepare Resolution**

Old Business

Development of an RFP for Professional Services of Radio Technician Duties

Legislator Hopkins reminded the Committee that at the last Board meeting, the creation of a Radio Tech position had been tabled in favor of issuing an RFP. He stated that it is important to move this ahead. Some of the issues raised: it should be a flat contract for labor costs, response time from the successful bidder must be timely, (e.g., 24 hours), the equipment the successful bidder uses for replacement of radios must meet County specs. It was determined that the County Attorney, the County Administrator, and Lt. Dan Hanchett would work together to formulate the RFP which must contain specific job duties, including grant administration as stated in the original job description. It was said that although the County can tell the successful bidder what it expects of it, and what needs to be done, we cannot dictate how they do it. Questions arose regarding an "out" clause which would protect both parties as

well as a performance clause that could result in monetary penalties. Chairman Crandall once again reminded the group that time is of the essence in this instance. County Attorney Miner noted that because this is a bid for professional services, the County does not need to choose the lowest bidder. Additionally, the County should be able to reject any and all bids. Mr. Miner also advised the group that there is no required time allotment for advertising this RFP. He said he would contact companies who do this type of work within a reasonably close geographic area, email the RFP, and give them a short window of time within which to respond. Legislator LaForge wondered if we had polled the surrounding counties to see how they handle this job. Lt. Hanchett informed them that most of them have Radio Tech positions. One County, he said, has an employee working out of title as we do. Mr. Miner asked for a more specific job description. (Lt. Hanchett will help with that aspect.) Whatever responses we get will need to come back to Ways & Means, even if that requires calling a special meeting. It was determined that they would proceed with the RFP, with input from the County Attorney, the County Administrator, and Lt. Hanchett as quickly as it could possibly be accomplished, on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Refer to County Attorney Miner, County Administrator Alger, and Lt. Hanchett**

Correction Action Plan (Response to Comptroller's Audit at the Jail)

County Administrator Alger distributed a document in response to the Sheriff's audit, taking what was discussed at the February 10 Committee of the Whole meeting and inserted the consensus of the Committee of the Whole into the aforesaid Corrective Action Plan (CAP). Committee members reviewed the document. It was noted that Sheriff Whitney had negotiated with the local pharmacy subsequent to Mr. Alger's formulating the CAP, so an edit needed to be made reflecting that the pharmacy agreed to providing pharmaceuticals to the inmates at or below state bid prices. This compact will be reviewed annually. Mr. Alger noted that some of the matters in the letter will be referred to the appropriate standing committees. County Administrator Alger was directed to send the CAP response to the Comptroller's Office by the April 24 deadline, subsequent to his making the changes mentioned by Sheriff Whitney regarding the pharmaceuticals, on a motion by Legislator Fanton, seconded by Legislator Healy, and carried.

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of March 2014 as well as a few from previous months. A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to approve the vouchers for payment.

Good of the Order

Chairman Crandall would like, for the next meeting, an update on all audits (not routine agency-type audits) but those that the County has had or is in the midst of. Perhaps the County Treasurer might be able to provide a comprehensive list of these audits. Chairman Crandall also mentioned the Memorandum of Explanation that should be used when departments apply for a grant. The Chairman believes we should have a process in place that can be followed when departments are trying to secure grant funding as well as when that funding is accepted and appropriated. Some departments have skipped requesting a resolution authorizing them to apply for grant funding, and this is an important part of the process. The Board needs to have a good understanding of where it stands with grant funding.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 4:15 p.m. following a motion by Legislator Graves, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
April 28, 2014
NOT APPROVED

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, L. Ballengee, C. Braack, H.R. Budinger, J. Budinger, S. Burt, R. Christman, P. Curran, D. Decker, K. Dirlam, D. Hanchett, T. Miner, K. Monroe, K. Morsman, B. Riehle, T. Ross, N. Ungermann, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Healy, seconded by Legislator Jessup, and carried to approved the April 14 and April 16, 2014, Ways & Means Committee minutes.

Mortgage Tax Apportionment

Clerk of the Board Brenda Rigby Riehle reported that the mortgage tax figures for the period October 1, 2013, through March 31, 2014, have been received and the apportionment to the towns and villages has been calculated. Mrs. Riehle requested a resolution approving the apportionment of mortgage tax to the tax districts and authorizing the warrant. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Graves, and carried.

Prepare Resolution

Payment of Mortgage Tax Fees to Towns and Villages

(Collection of fees was authorized by Resolution No. 214-2004 pursuant to Section 262 of the Tax Law)

Mrs. Riehle also requested a resolution authorizing the payment to the towns and villages of the Mortgage Tax fees retained by the County Clerk's Office to cover the necessary expenses incurred for the period October 1, 2013, through March 31, 2014, in the administration of the Mortgage Tax Program. The amount of \$25,504.38 should be appropriated from A1410.432 (County Clerk – Contractual) and distributed to the towns and villages as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Hopkins, seconded by Healy, and carried. **Prepare Resolution**

Deputy County Administrator

County Administrator Mitchell Alger requested approval to fill the Deputy County Administrator position (Non Union) to provide additional depth and continuity within his office, to

act in place of the County Administrator in his absence, and to provide assistance with many duties for which his office is responsible.

Legislator Dwight "Mike" Healy suggested looking at combining the County Administrator's Office and the Clerk of the Board's Office with shared support staff or seeing what could be done along those lines. Legislator Healy stated that this may enable us to maximize the best use of both offices. County Administrator Mitchell Alger said he hadn't previously considered this, but he is willing to look at all options.

Ways & Means Committee Chairman Ted Hopkins addressed the need to move forward, noting that it will be almost budget season by the time the position is filled. Chairman Curt Crandall referred back to the time when Mr. Alger was hired and the need to have proper coverage for the Administrator's office. He mentioned defining various tasks within the County Administrator's Office as well as the Clerk of the Board's Office, noting that some may be more suited to one office or another. Chairman Crandall also mentioned the creation of the Administrative Team which now includes Chairman Curt Crandall, County Attorney Thomas Miner, County Administrator Mitchell Alger, County Treasurer Terri Ross, Clerk of the Board Brenda Rigby Riehle, Personnel Officer H. Bobby Budinger, and Secretary to the County Administrator Jodi Adams. Chairman Crandall stated that the Deputy Administrator will need to foster a good working relationship with all people on the Administrative Team.

Legislator Timothy O'Grady stated that he liked Legislator Healy's idea, noting that his biggest hesitation regarding Mr. Alger's request is the bill. Legislator O'Grady asserted that personnel costs drive our budget, and we also plan to look at a Radio Technician and Public Defender position. Do we cut back on bridges or roads so that we can fill these positions? Originally when we talked about hiring a Deputy County Administrator, it was to get someone onboard to replace John Margeson. Legislator O'Grady stated that he didn't realize it was going to be something we continued with.

Committee members discussed the salary range and finally agreed that advertisements for the position should indicate that the salary will be commensurate with experience and qualifications. Chairman Crandall indicated that County Administrator Mitch Alger will do the interviewing and hiring, and the person will serve at Mr. Alger's pleasure although the Board will have to adopt a resolution officially appointing the person and setting the salary in the Section IV Salary Plan. The Chairman suggested that Mr. Alger should come back to the committee with a recommendation.

RFPs Relative to Radio Agreements/Radio Technician

Mr. Alger stated that Requests for Proposals advertising for the potential handling of the work that the proposed Radio Technician would handle were issued on April 18 with a submission deadline of April 27. Mr. Alger indicated that he received three proposals as follows:

Southern Tier Antenna Systems:	\$349,000/year (Hourly Service Rate: \$80)
Saia Communications, Inc.:	\$195,000/year (Hourly Service Rate: \$95)
BRICO Technologies:	\$181,308/year (Hourly Service Rate: \$75)

Legislator Ungermann suggested just going with the hourly rate, and County Attorney Thomas Miner clarified that the hourly rate was not an option to pay an hourly rate on an as needed basis, but rather an additional amount to be paid per hour when certain duties not addressed within the scope of the agreement need to be completed.

Personnel Committee Chairman Timothy O'Grady thanked everyone for going through the bidding process. Legislator O'Grady indicated that he noticed that the Radio Technician is also going to be monitoring equipment for the wireless internet, and he wondered if that was in the job description. Lieutenant Dan Hanchett confirmed that those duties have been included in the job description. Mr. Alger also commented that we are going to be building the network for Internet on the Broadband System.

Committee members discussed reconsidering Resolution Intro. No. 76-14 (*Creating One Full-Time Position of Radio Technician in the Sheriff's Office; Placing the Position of Radio Technician Grade 17 in the Forty Hour Per Week AFSCME Local 2574 Council 66 Salary Plan*) at the Board meeting this afternoon. Chairman Crandall asserted that doing nothing is not an option. The Board can either go with one of the proposals, or reconsider the resolution creating the Radio Technician, but something has to be done. A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to authorize the filling of the Radio Technician position contingent on passage of the resolution creating the position. **Notify Human Resources**

Agreement with Allegany County Agricultural Society

Committee members reviewed a referral from the Resource Management Committee to approve an agreement with the Allegany County Agricultural Society for the storage and display of various items in the holdings of the County Museum. The request was approved on a motion by Legislators Graves, seconded by Legislator Healy and carried. **Prepare Resolution to Come Off the Floor at April 28 Board Meeting**

Audit

Committee members reviewed the April 28, 2014, audit of claims in the amount of \$2,633,012.94 (including prepaid bills). A motion was made by Legislator O'Grady, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:45 p.m. following a motion by Legislator Graves, seconded by Legislator Hopkins, and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
MAY 12, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, L. Ballengee, H. Budinger, J. Budinger, P. Curran, D. Decker, K. Dirlam, V. Grant, L. Gridley, D. Hanchett, B. Kelley, T. Miner, B. Riehle, D. Root, T. Ross, C. Santora, N. Ungermann, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at 1:00p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Audit

Committee members reviewed the May 12, 2014, audit of claims in the amount of \$2,682,401.97 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Human Services Committee

Request to Fill a Temporary Senior Caseworker Position

Social Services Commissioner Vicki Grant requested approval to fill a temporary Senior Caseworker position (AFSCME, Grade 17) while an employee is out on medical leave. The position is in the Services Unit and is responsible for ensuring the health, welfare, and safety of children. The position is funded 50 percent with federal dollars, 25 percent with state dollars, and 25 percent with local County dollars. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Jessup, and carried. **Notify Human Resources**

Request to Fill a Senior Caseworker Position

Ms. Grant also requested approval to fill a Case Manager position (AFSCME, Grade 15) due to a retirement. The position is in the TA Unit and is responsible for making field visits, and assessing barriers to employment and self-sufficiency. The position is funded 50 percent with federal dollars, 25 percent with state dollars, and 25 percent with local County dollars. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Personnel Committee

Request for Resolution Changing Salary Grade for Deputy County Clerk III

County Clerk Rob Christman requested a resolution changing the salary grade for the position of Deputy County Clerk III in the County Non-Unit Salary Plan from Grade 6 to Grade 7. This change will place the Deputy County Clerk III in the same grade as the Deputy County

Clerk II, and they have the same level of responsibility over their respective sections. Approval was granted on a motion by Legislator O'Grady, seconded by Legislator Fanton, and carried.

Prepare Resolution

Public Safety Committee

Request for Acceptance of FY 13 State Interoperable Communication Grant-Round 3-SI13-1006-D00

Sheriff Whitney requested a resolution approving the acceptance and appropriation of the FY 13 State Interoperable Communication Grant-Round 3-SI13-1006-D00 and that a capital project be established and appropriated. This grant in the amount of \$5,961,039 should be appropriated to account H3022.2 (SICG 911 Statewide Interoperable Communication Grant) with revenue account of H3022.3097.00 (SICG 911 Statewide Interoperable Communication Grant). Approval was granted on a motion by Legislator Healy, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Request for Acceptance of FY 12 Public Safety Answering Points Sustainment Grant PS12-1001-D00

Sheriff Whitney also requested a resolution approving the acceptance and appropriation of the FY 12 Public Safety Answering Points Sustainment Grant PS12-1001-D00 in the amount of \$318,752. This should be appropriated to account H3023.200 (911 Public Safety Answering Points Sustainment Grant) with revenue accounts of H3023.3097.00 (\$155,954) and H3023.5031.00 (\$162,798). It was noted that this grant requires a County match and Lt. Hanchett has submitted a grant application for the County share. However, until (and unless) that grant funding is received, the Committee would like the County share to come from Contingency. Thus, the resolution should include a transfer of \$157,798 from A1990.4 (Contingency) to H3023.2 as well as a transfer of \$5,000 from A3112.201 (E-911 Dispatch-Equipment) to H3023.2 . Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Planning & Economic Development Committee

At April's Planning and Economic Development meeting, County Planner Kier Dirlam distributed a proposal for engaging KHEOPS (who bought out TVGA) on a retainer to help the County with its grant writing endeavors. Mr. Dirlam feels the terms are reasonable [a retainer of \$1,000/month (this would afford free consulting to the County municipalities) and a flat rate of \$1,800 per grant application]. In addition, the retainer would include the submittal of a CFA (Consolidated Funding Application) for the Crossroads Project as well as an additional grant application of the County's choice (which has not yet been determined). The retainer would also include office hours at the Crossroads Building as necessary. The Company formerly had been charging on a per job basis and determined the cost of doing the application based on the grant and the amount of work involved, so prices fluctuated. Over the past few years, the County has spent less than \$30,000 and has been awarded grants totaling approximately \$1.3 million. Chairman Crandall noted that the Governor's Office had escalated the CFA process from mid-August to mid-June, so time is of the essence in deciding whether to engage KHEOPS or not. Mr. Dirlam added that at least three local municipalities have put their grant applications "on hold" until they know for certain whether they can engage KHEOPS through this contract. Approval to accept the proposal to contract with KHEOPS and to fund the contract with Contingency money was granted on a motion by Legislator Jessup, seconded by Legislator

Graves, and carried. This resolution will come off the floor at today's Board meeting. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:12 p.m. following a motion by Legislator Graves, seconded by Legislator Jessup, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
MAY 21, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, K. LaForge, T. O'Grady, D. Pullen (Absent: C. Jessup, C. Crandall)

Others Present: M. Alger, H. Budinger, S. Burt, D. Decker, S. Ellison, T. Miner, J. Nelson, B. Riehle, D. Root, T. Ross, C. Santora

Media Present: C. Dutton, *Cuba Patriot*

Call to Order: The meeting was called to order 3:27 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of April 28, and May 12, 2014.

"Mayday for Mandate Relief"

For the third year in a row, NYSAC (New York State Association of Counties) sponsored a resolution, "Mayday for Mandate Relief," urging the Mandate Relief Council to take swift action in submitting a package of mandate relief proposals to Governor Cuomo and the State Legislature. NYSAC encouraged counties across the state to pass similar legislation. It was the consensus of the Committee that this remains a good idea and that it is an issue that needs to be supported. On a motion by Legislator Healy, seconded by Legislator Graves, and carried, the resolution was referred to the full Board; it will come off the floor at the next Board meeting on May 27. **Prepare Resolution**

Referrals from Other Committees

Public Works Committee

Transfer of Funds

Superintendent Guy James requested a resolution approving the transfer of the following funds which are remaining on Capital Project H5930, Town of Caneadea, BR 12-03 to Capital Project H5935, BR 07-03, County Road 43 (Camp Road), Town of Angelica. Mr. James stated the transfer is necessary to cover the additional County share on BR 07-03. The original estimate for the County share on Bridge 07-03 was estimated at \$40,000; however; New York State DOT changed the County share to \$49,000.

From:		
H5930.200	BR 12-03 Council House Road, Caneadea	\$9,000
To:		
H5935.200	BR 07-03 County Road 43 (Camp Road), Angelica	\$9,000

Approval was granted on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Resolution**

Appropriate Additional Federal Aid

Mr. James also requested a resolution appropriating additional federal aid not previously appropriated to County Road 43 (Camp Road), Angelica Bridge, BIN 3329980. The County Share was previously appropriated.

Appropriate to:

Capital ProjectH5935.200	\$36,000
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With a like sum placed in the following:

Revenues:

Federal Funding	H5935 4097.00	\$36,000
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Approval was granted on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

Authorize Funding Agreement with NYSDOT

Mr. James requested a resolution authorizing the implementation and funding agreement with NYSDOT for the Design and Right-of-Way phases for the Bridge Replacement on County Route 43 (Camp Road) over Angelica Creek in the Town of Angelica (H5935.200). Approval was granted on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

Increase in CHIPS Funds

Mr. James had previously informed the Public Works Committee that the County will receive an increase of \$196,799 in the CHIPS Funds this year. Mr. James requested the committee approve a request for a resolution with the following account changes:

Appropriate to:

D5112.223	County Road CHIPS Paving	\$196,799
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With a like sum credited to:

D5110 3501.00	State Aid CHIPS Revenue	\$196,799
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Approval was granted on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of April 2014. A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to approve the vouchers for payment.

Executive Session

County Treasurer Teri Ross requested an executive discussion to discuss the potential sale of real property.

The Committee entered executive session at 3:35 p.m. on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. The Committee exited executive session at 4:10 p.m. on a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Following executive session, a motion was made by Legislator Pullen to amend the owner reacquisition policy to provide that owners of property who have paid the taxes be allowed to redeem them and to vacate the judgment that had previously been entered. The motion was seconded by Legislator Graves, and carried. **Prepare Resolution**

Brief Summary of Tax Sale

County Treasurer Teri Ross informed the Committee that out of the parcels we took to sale and based on the bids that have been paid to date, the County is \$24,000 over what was owed in back taxes.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 4:10 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
MAY 27, 2014
NOT APPROVED**

Committee Members Present: D. Fanton, K. Graves, D. Healy, C. Jessup, T. O'Grady, D. Pullen, C. Crandall (Absent: T. Hopkins, K. LaForge)

Others Present: M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, L. Gridley, R. Hollis, B. Kelley, T. Miner, B. Riehle, T. Ross, C. Santora

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Vice Chairman Dwight Fanton.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to approve the Ways & Means Committee minutes of May 21, 2014.

Approval of Audit

Committee members reviewed the May 27, 2014, audit of claims in the amount of \$3,061,626.65 (including prepaid bills). A motion was made by Legislator Healy, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

Referrals from Other Committees

Public Safety

Create and Fill Third Assistant Public Defender

Public Defender Barbara Kelley requested permission to hire a Third Assistant Public Defender in the Section 4 Salary Plan at an annual salary of \$70,000 to handle excessive caseloads in Allegany County Court, Family Court, and thirty-seven Justice Courts. The State and Federal governments mandate in certain cases that people who cannot afford to hire counsel be provide with an attorney at no charge. That expense falls primarily on the counties; however, Allegany County has been approved for a grant to cover the cost of an additional attorney. Funding has been secured for three years from the Office of Indigent Legal Services Upstate Quality Improvement and Caseload Reduction Grant, allowing Allegany County to be in a better position to fulfill obligation to provide mandated services. Additionally, potential liability will be lessened. The request to fill the position was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried, contingent on the adoption of the resolution to create the position at the Board meeting this afternoon. **Notify Human Resources**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:04 p.m. following a motion by Legislator Graves, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
JUNE 9, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, J. Budinger, S. Burt, P. Curran, D. Decker, K. Dirlam, V. Grant, L. Gridley, R. Hollis, T. Miner, K. Monroe, J. Nelson, B. Riehle, T. Ross, C. Santora, N. Ungermann, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to approve the Ways and Means Committee minutes of May 27, 2014.

Approval of Audit

Committee members reviewed the June 9, 2014, audit of claims in the amount of \$2,392,081.44 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to forward the audit to the full Board for approval of payment.

Referrals from Other Committees

Human Services/Office for the Aging

Request to Fill Alfred Center Manager Position

Office for the Aging has requested approval to hire an Alfred Luncheon Center Manager (part-time, non-union) to manage the Alfred Luncheon Center three days a week from 10 a.m. until 2 p.m. The duties are specific to the Alfred Senior Luncheon Center. Without this position, the center could not function and would be closed. Older American Act Federal funds and participant contributions fund this position. (34 percent County; 40 percent Federal; 26 percent Other). Approval was granted on a motion by Legislator Jessup, seconded by Legislator Healy, and carried. **Notify Human Resources**

Request to Fill Aging Services Specialist Position

OFA also requested approval to hire an Aging Services Specialist (AFSCME Grade 16, Step Base) at an annual budgeted salary of \$36,142. This position is responsible for care coordination. No other position has this function in its job description. This function allows older adults to be maintained at home and avoid expensive institutionalization. In order to operate the EISEP, there must be care coordination. State EISEP and CSE funding and Federal III-C, HICAP and Systems Integration funding support this position (28 percent County; 29 percent State; 28 percent Federal; 15 percent other). Approval was granted on a motion by Legislator Jessup, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Re-appropriation of Systems Integration Grant for \$5,381

OFA requested a resolution to re-appropriate \$5,381 in federal funding from the Systems Integration Grant. This is a multi-year grant and less federal funding was spent in 2013 than was budgeted, leaving more federal funding for 2014. The purpose of this grant is to solidify the connection to and among long-term services and supports. The Grant was new in 2012 and accounts set up and approved in the 2013 budget process.

Appropriations (\$5,381)	
A6788.101 (Regular Pay)	\$2,500
A6788.402 (Mileage)	\$ 881
A6788.408 (General Supplies)	\$2,000
Revenues (\$5,381)	
A6788.4772.00	\$5,381

Approval was granted on a motion by Legislator Jessup, seconded by Legislator Graves, and carried. **Prepare Resolution**

Human Services/Department of Social Services**Request to Fill Caseworker Position**

Ms. Grant requested approval to fill a Caseworker Position (AFSCME Grade 16, Step min) which became vacant due to a retirement. This position is responsible for ensuring the health, welfare, and safety of children and adults. Without this position, DSS would be unable to meet state and federal requirements. The position is funded 25 percent by the County, 25 percent by the State, and 50 percent by Federal dollars. Approval was granted on a motion by Legislator Jessup, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Request to Purchase Minivan

Ms. Grant also requested approval to exceed the approved budgeted amount of \$18,000 to purchase a minivan to be used for foster children transportation as she has been unable to locate any vehicle less than approximately \$22,000. Some discussion ensued regarding the practicality of leasing a van, but it was determined that, particularly as DSS will be reimbursed 75 percent of the cost, that buying is the best option. Additionally, County Administrator Mitch Alger told the Committee that there are sufficient funds in the vehicle capital account to cover this additional amount. Approval was granted on a motion by Legislator Jessup, seconded by Legislator Fanton, and carried. **Prepare Resolution to Amend Res. No. 80-14**

Public Safety/Sheriff's Office**Accept & Appropriate \$4,080 from ACCORD Corp. for Continuation of ACTII Batterers' Program**

Sheriff Whitney requested approval to accept \$4,080 from ACCORD Corporation for the continuation of the ACT II Batterers Program.

Revenue Account	A3117.2260.00	(\$4,080)
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Appropriation Account A3117.449 (\$4,080)

Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

The Purchase of the Birdsall Tower

The Sheriff's Office requests approval to purchase the Birdsall Tower from Family Life Ministries for the price of \$30,000 to be used from the \$5.9 million grant (Acct J3022. SICG-911 FY13 C#198370). Approval was granted on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. The resolution will come off the floor at today's Board meeting. **Prepare Resolution**

The Lease of the Land on Which the Birdsall Tower Resides

Additionally, the Sheriff's Office requests approval to enter into a lease agreement with the property holders on whose land the tower resides for a 25-year lease for a lump sum of \$8,500. Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. The resolution will come off the floor at today's Board meeting. **Prepare Resolution**

Tax Sale Auction Results

County Treasurer Teri Ross requested a resolution to approve and forward the following results of Allegany County's annual Tax Sale to the full Board:

Seventy-seven parcels were taken to auction after removing 10 parcels that qualified for the Owner-Occupied Reacquisition Program. From the sale there are 22 parcels that are left over either because they received no bids at all or because the bids were forfeited. Therefore, 55 parcels need approval/resolutions to accept the bids and transfer the properties to the bidders who have fulfilled their agreement from the 2014 Tax Auction and have paid all bids, one year of tax, and appropriate fees as listed on the attached sheet. The leftover parcels will be re-offered on a sealed bid list to the bidders who were registered at the sale. Approval to forward the Tax Auction's results to the full Board was granted on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution**

Executive Session to Discuss the Sale of Real Property

County Treasurer Teri Ross requested an executive session to discuss the sale of real property. The Committee entered into executive session at 1:13 p.m. on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. The Committee exited executive session at 1:26 p.m. on a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Tax Sale Auction Results Addendum

Following executive session, Ms. Ross requested a resolution to approve and forward the following additional results of Allegany County's annual Tax Sale to the full Board: the sale of properties TMP #34.16-1-20 in the Town of Burns, and TMP #251.-1-37.1, in the Town of

Wellsville. Approval was granted on a motion by Legislator Hopkins, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:27 p.m. following a motion by Legislator Graves, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
JUNE 18, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, L. Ballengee, H. Budinger, S. Burt, P. Curran, D. Decker, L. Kaminski, R. Lynch, T. Miner, B. Riehle, D. Root, T. Ross, C. Santora, D. Scholes, N. Ungermann, C. Whitwood,

Media Present: No media present

Call to Order: The meeting was called to order at 3:12 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Sales Tax Report

County Treasurer Terri Ross distributed the 2014 Allegany County Sales Tax Report reflecting receipts through June 18, 2014, totaling \$8,745,791.13. Receipts for the current period indicate an increase of \$433,871.98 or 5.22 percent over last year at this time.

Debt Refinancing —County Treasurer Terri Ross

County Treasurer Terri Ross requested a resolution for July 17, 2014, to authorize the refinancing of our 2006 Serial Bond Issue. These are the bonds that we issued in order to build the Public Safety Facility/Jail. There is an estimated \$17,425,000 owing on this bond through the maturity date of 9/15/2029. In working with our financial consultant, Municipal Solutions, we have determined that there are considerable savings at this point if we refinance the balance. The estimated savings is proposed to be between \$ 564,500 and \$ 698,900 over the remaining life of the bond. The lower range would be net of all costs of the issuance. Currently Municipal Solutions is circulating the information necessary to receive proposals on this reissuance so that we can be ready to take advantage of the strong market quickly. Bond Counsel has been contacted and this is the next step in moving forward with the refinancing. As a side note, in 2013 we refinanced our 2001 bond and expected a savings of \$32,000 and received such a good rate we achieved a \$46,000 savings overall. We feel the estimated savings of this bond interest indicates the time is now to take advantage of the market and refinance this bond. The closing would need to take place prior to August 1, 2014. Fiscal impact on Allegany County: Estimated gross savings of \$ 698,900 through September 2029. Net savings estimated at \$ 564,500. Approval was granted on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Grant Application and Acceptance Policy

This issue was deferred to a future meeting.

Rural Health Network—Transportation Update

Mobility Management Planner Larry Kaminski addressed the Committee, saying that the NYS Budget amended the Social Services Law to give the Commissioner of Health the new authority to assume the management of Medicaid transportation in any county, and to select a contractor at his/her discretion for this purpose. The intent of the law is to improve the quality of transportation services, reduce the local burden of administering transportation services and local management contacts, and achieve projected budgeted Medicaid savings. The NYSDOH decided on a regional approach to non-emergent Medicaid transportation. Western New York was the last region in the state to be brought into the NYS Medicaid Transportation Management Initiative. Though Allegany County worked with the counties in WNY on a proposal submitted by the Center for Transportation of Excellence in Erie County, the operator that was awarded the contract is Medical Answering Service of Syracuse, New York, who will begin brokering July 1, 2014. Since 2009, the Allegany/Western Steuben Rural Health Network was able to facilitate processes to overcome many of the defined obstacles and increased the efficiency and effectiveness of individuals gaining access to care and essential services (both Medicaid and non-Medicaid). Our County's mobility management program as a whole is dependent on the continuation of fair and equitable cost-sharing from local tax dollars, NYSDOT funds, FTA funds, other agency investments, and the NYSDOH to remain a viable and effective community service and the loss of a single agency's contribution or commitment could have detrimental impacts to the program. He added that they are working hard with the Department of Health and Medical Answering Service of Syracuse to maintain the coordination that has been developed and mitigate any type of loss of revenue that helps support the system. Currently, they are in the process of negotiating rates for fees for services and working toward maintaining a level of service which has been accomplished as seen through the recent success in ridership, not only in the Medicaid population, but in the public overall. Mr. Kaminski included in his packet a chart that showed that ridership and mileage have increased, and the costs to the system, as a result have been going down. He would like to see that trend continue and make sure they're doing all they can to make that happen. Because they are still in negotiations, there is no clear estimation of the financial impact of this change. But, he said, he wanted to share with the Committee what is taking place. Allegany/Western Steuben Rural Health Network Executive Director Carrie Whitwood also noted that she would like to see a seamless change from the network brokering those trips to the company in Syracuse taking over that task. She added that this change forces us to take a different approach regarding how we are going to operate. The goal, she said, is to offset the cost-sharing formula we have with the state. Ms. Whitwood said she foresees some difficulty with the arrangement as we already have struggles with the limited number of vendors available to us now. There are a lot of elements involved, she said, but they will continue to advocate to make sure our riders get the most effective cost efficient ride that they can. Chairman Crandall noted that he appreciates the efforts Rural Health Network is making on behalf of the County residents. He added that this is one of the most asinine positions that New York State has taken with this regionalism and the proposal to have the brokering come out of Syracuse is totally bizarre. He added they have no clue as to what goes on in a rural county like Allegany and this could jeopardize the program that we've built up. Legislator Pullen recounted a story Office for the Aging Director had told following a conference where she first learned of this change. Her question was how will our citizens get transportation? The response: "Just call a yellow cab."

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of May 2014, as well as a few additional prior months. A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the vouchers for payment.

Attorney/Client Session

The Committee entered into attorney/client session at the request of IDA President Jack Wood at 3:30 p.m. on a motion by Legislator Graves, seconded by Legislator Healy, and carried. The Committee exited attorney/client session at 3:55 p.m. on a motion by Legislator Graves, seconded by Legislator Jessup, and carried.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 4:05 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
JUNE 23, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen (Absent: C. Crandall)

Others Present: M. Alger, L. Ballengee, H. Budinger, S. Burt, L. Edwards, L. Gridley, R. Hollis, T. Miner, B. Riehle, T. Ross, C. Santora, R. Sobeck-Lynch, N. Ungermann

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to approve the Ways & Means Committee minutes of June 9, 2014.

Approval of Audit

Committee members reviewed the June 23, 2014, audit of claims in the amount of \$2,466,473.51 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Planning & Economic Development Committee/Employment & Training

Request to Fill a Summer Youth Employment & Training Counselor Position

At the Planning & Economic Development meeting on June 18, Employment and Training Director Reita Sobeck-Lynch requested permission to hire a Summer Youth Employment & Training Counselor (temporary/full-time) at an hourly pay rate of \$12. This position is necessary for the counseling, coordination of services, and monitoring of approximately 65 youth at approximately 35 work sites throughout the County. These duties require a great deal of time when carried out by the Senior E&T Counselor and Job Developer. The on-site oversight of the youth and the worksite and communication with the employers would not be as thorough as it could be with these duties being totally assigned to the Summer E&T Counselor. Regular on-site monitoring of the program ensures compliance with regulations and promotes open communication with the workers and employers. The position is 100 percent funded by the TANF and WIA allocation E&T receives for summer youth employment. Approval was granted on a motion by Legislator Jessup, seconded by Legislator Fanton, and carried.

Notify Human Resources

Planning & Economic Development Committee/County Planner**Approval and Execution of Allegany County “Comprehensive Planning School” Contract**

Mr. Dirlam requested approval of the receipt and execution of the required contract documents with New York State for a grant the County has been selected to receive to develop the “Allegany County Comprehensive Planning School” CFA #27929/Contract #39511. The requested resolution should also reflect

--the total NYSERDA award amount for all tasks shall not exceed \$67,669

--the County and participating Towns & Villages will provide a minimum in-kind cost share of 25 percent to provide at least \$22,556 in-kind (it was noted that the in-kind service is Mr. Dirlam's time and labor)

--Total Project cost will be \$90,225.

The following 2014 budget adjustment is also requested:

Appropriations (\$67,669)

A8020.495 (Home & Community Serv-Contractual-Allegany County Comprehensive Planning School)	\$67,669
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Revenues (\$67,669)

A8020.3089.00 (St. Aid Other)	\$67,669
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Local County Share: \$22,556 In-Kind

Approval was granted on a motion by Legislator Jessup, seconded by Legislator Healy, and carried. **Prepare Resolution**

Resource Management/Youth Bureau**Accept and Appropriate NYS Office of Children and Family Services Allocation (\$50,679)**

Ms. Edwards requested a resolution to accept and appropriate the 2014 Youth Development Program allocations from the NYS Office of Children and Family Services in the amount of \$50,679.

Pass thru Programs from OCFS	\$ 24,072
Allegany County Sponsored Programs	16,919
Direct Pay to Municipalities from State	9,688
	\$ 50,679

It was noted that the \$16,919 for the Allegany County Sponsored Programs and the \$9,688 labeled as a Direct Pay to Municipalities from the State do not need to be included in the County's budget adjustment. The \$24,072 that the County will accept as “pass-through” funding should be appropriated as follows:

Pass thru Programs from OCFS (\$ 24,072)

Appropriations	Revenues	Award
A7327.489 (Cattaraugus County Youth Bureau)	A7327.3820.00	\$ 500
A7312.486 (Houghton College)	A7312.3820.15	\$3,700
A7312.488 (Allegany Council on Alcoholism)	A7312.3820.85	\$3,167
A7313.488 (Allegany County Mental Health)	A7313.3821.07	\$3,300

A7318.486 (Allegany County E&T)	A7318.3822.02	\$4,868
A7318.487 (Southern Tier Traveling Teacher, Inc.)	A7318.3822.03	\$2,825
A7318.489 (Literacy West, Inc.)	A7318.3820.50	\$1,440
A7321.483 (Allegany County on Alcoholism)	A7321.3825.00	\$4,270

Approval was granted on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. **Prepare Resolution**

2014 Resource Allocation Plan

Ms. Edwards also requested a resolution approving the 2014 Resource Allocation Plan agreement with Office of Children and Family Services (OCFS) in relation to the State's allocation of funds to the County for providing youth services under its Comprehensive Youth Services Plan. She also requested that Chairman Crandall to be authorized to execute such Plan Agreement. A portion of the funds to be received under such Plan agreement shall be appropriated from time to time to cover the costs under sub-contractor service provider agreements as may be approved by this Board. Approval was granted on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:05 p.m. following a motion by Legislator Graves, seconded by Legislator Pullen, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
JULY 16, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, D. Pullen, C. Crandall (Absent: T. O'Grady)

Others Present: M. Alger, L. Ballengee, H. Budinger, S. Burt, P. Curran, D. Decker, V. Grant, R. Hollis, G. James, J. Luckey, T. Miner, B. Riehle, T. Ross, C. Santora, D. Scholes

Media Present: No media present

Call to Order: The meeting was called to order at 3:10 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of June 18, 2014, and June 23, 2014.

Approval of Audit

Committee members reviewed the July 16, 2014, audit of claims in the amount of \$5,031,807.44 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Public Works/Department of Public Works

Permission to Fill Cleaner Position

Superintendent of Public Works Guy James requested approval to hire a Cleaner position (AFSCME Grade 5) in the Buildings and Grounds area of his department. The position became vacant due to a resignation. This position is responsible for the daily cleaning of the out buildings owned and operated by the County. The position is budgeted for 2014. Mr. James indicated he did not expect any applicants from an internal pool, so requested permission to hire from the outside. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Notify Human Resources**

Human Services/Health Department

Request to Convert PT EIS Coordinator to Full Time

Health Department Director Lori Ballengee requested moving an existing, part-time Early Intervention Services Coordinator position (AFSCME Grade 16, Base) to full time, effective immediately. This Coordinator currently works four days per week, performing Early Intervention duties. She noted she would like to add the fifth day and utilize his services, functioning as the Clinic Secretary in the DOH Immunization Program. The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Accept & Appropriate COLA Funding for Rabies Program

Ms. Ballengee requested approval to accept and appropriate COLA money for the Rabies Program for the 2014 Budget Year, 2014-15 grant year.

Revenues (\$1,043)	
A4043.3450.00 (State Aid-Public Health)	\$1,043
Appropriations (\$1,043)	
A4043.408 (General Supplies)	\$1,043

The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

Accept & Appropriate COLA Funding for Tobacco Enforcement Program

Ms. Ballengee also requested approval to accept and appropriate COLA money for the Tobacco Enforcement Program for the 2014 Budget year, 2014-15 grant year.

Revenues (\$2,427)	
A4051.3450.00 (State Aid-Public Health)	\$2,427
Appropriations (\$2,427)	
A4051.408 (General Supplies)	\$2,427

The request was approved on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

County Administrator

County Administrator Mitch Alger requested approval to amend the Resolution amending the compensation of County Officers and Employees to include a salary of \$10,000 for the appointment of Harold "Bobby" Budinger as the Deputy County Administrator. The request to approve the County Administrator's proposal was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Amendment to Resolution**

Additionally, Mr. Alger requested that the title of the Non-Unit Secretary to the County Administrator be changed to Assistant to the County Administrator and also that the position be changed from a Grade 2, Step 11, to a Grade 7, Step 5. The request to approve the County Administrator's proposal was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Executive Session

A motion to go into executive session to discuss the employment history of a particular individual was made by Legislator Hopkins, seconded by Legislator Graves, and carried at 3:18 p.m. The Committee exited executive session at 3:45 p.m. on a motion by Legislator Graves, seconded by Legislator LaForge, and carried.

Personnel Changes

Office of the Clerk of the Board

Following executive session, the Committee agreed to Clerk of the Board Brenda Riehle's request to upgrade the incumbent Secretary to the Clerk of the Board, Cynthia Santora, from Non-Unit Grade 2, Base, to Non-Unit Grade 2, Step 11, on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Notify Human Resources**

Office of the County Attorney

Additionally, the Committee agreed to County Attorney Tom Miner's request to upgrade newly hired Secretary, Lori Drake, from Grade 3, base, to Grade 3, step 5, based on her qualifications, on a motion by Legislator Hopkins, seconded by Legislator Fanton, and carried.

Notify Human Resources

Mr. Miner also requested approval to retain the temporary secretary, Mary Weimer, for an additional four weeks to help familiarize Ms. Drake with her new responsibilities. This request was also approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:45 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
JULY 28, 2014**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, H. Budinger, J. Budinger, S. Burt, P. Curran, D. Decker, R. Hollis, C. Knapp, B. Riehle, T. Ross, C. Santora, N. Ungermann

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator LaForge, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of July 16, 2014.

Appropriation of Insurance Recovery

Clerk of the Board Brenda Rigby Riehle requests a resolution accepting a check in the amount of \$4,201.70 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to repair an Office for the Aging 2009 Dodge Caravan (#5718) less a \$200 deductible that was damaged when the vehicle struck a deer on July 3, 2014.

Pine Grove Collision also submitted a supplement to the original appraisal in the amount of \$506.85 which will be processed in the near future.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery).

The request was approved on a motion by Legislator Hopkins, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Budget Transfer Request

Clerk of the Board Brenda Rigby Riehle requested a resolution transferring \$20,000 from CS1933.431 (Claims Approved by Supreme Court) to CS1937.435 (Professional Services) to cover an anticipated shortfall in the account for legal services. The request was approved on a motion by Legislator Graves, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Budget Adjustment Request

County Treasurer Terri Ross requested a resolution for a budget adjustment to correct the interfund transfer amount for 2014 from Co Road (CHIPS) to Debt Service. The amount that was budgeted for 2014 was in excess of the allowable amount from the CHIPS funding. This will require additional funds from contingency to cover the decrease in funding from Co Road in order to completely fund Debt Service. The following budget adjustments are requested to be approved for the 2014 Budget:

The following budget adjustments are requested to be approved for the 2014 budget:

D 9553.905	IF Transfer to V Debt Service	DECREASE	\$ 49,193
V 9710.5031.04	IF Transfer from D County Road	DECREASE	\$ 49,193
D 5112.223	CHIPS appropriation	INCREASE	\$ 49,193

V 9710.5031.00	IF Transfer from A General	INCREASE	\$ 49,193
A 1990.429	Contingency	DECREASE	\$ 49,193
A 9560.905	IF Transfer to V Debt Service	INCREASE	\$ 49,193

FISCAL IMPACT: No new money needed in the 2014 Budget; however, it reduces the contingency line item to change funding sources for debt service within different funds. The request was approved on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Approval of Audit

Committee members reviewed the July 28, 2014, audit of claims in the amount of \$1,532,765.35 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:07 p.m. following a motion by Legislator Graves, seconded by Legislator Jessup, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

WAYS & MEANS COMMITTEE
August 11, 2014

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, D. Pullen, C. Crandall (Absent: T. O'Grady)

Others Present: M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, R. Christman, P. Curran, M. Gasdik, V. Grant, L. Gridley, R. Hollis, J. Luckey, T. Miner, J. Nelson, B. Riehle, T. Ross, C. Santora, N. Ungermann

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves seconded by Legislator Fanton, and carried to approve the Ways & Means Committee minutes of July 28, 2014.

Acceptance of an Insurance Recovery Check

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$506.85 from NYMIR (New York Municipal Insurance Reciprocal) representing a supplemental charge to repair an Office for the Aging 2009 Dodge Caravan (#5718) that was damaged when the vehicle struck a deer on July 3, 2014.

We previously accepted a \$4,201.70 check from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to repair the Office for the Aging 2009 Dodge Caravan (#5718) less a \$200 deductible.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery).

FISCAL IMPACT: 0 (\$200 deductible was subtracted from initial check.)

Approval was granted on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Change in Board Dates for September

Board Rule 110.A. states that a regular meeting of the County Board shall be held on the second Monday and fourth Monday of each calendar month. Clerk of the Board Brenda Rigby Riehle requests a resolution changing the second Board meeting in September from Monday, September 22, 2014, to Thursday, September 25, 2014, to allow Legislators to attend the annual Fall NYSAC Seminar being held from September 22-24, 2014. Approval was granted on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

2014 Tax Sale Sealed Bids

County Treasurer Terri Ross distributed the results of the Tax Sale sealed bids; 21 properties were put up for sale; 12 properties received bids. She requested a resolution to accept the following bids:

Sale	Tax Map	Bidder	Bid	Deed Fee	Tax 2014
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1	165.-1-19	Frank & Susan Eszes	\$500	\$183	\$1,868.45
10	99.-1-35.1	William Leek	\$201	\$308	\$349.29
14	172.17-1-18	Gary Fuller	\$1,449.49	\$183	\$1,348.49
15	217.-114.2	Elm Valley Estates, LLC	\$2,124	\$183	\$3,349.40
26	260.-1-61.12	Charlie Quarles Land Trust	\$1	\$308	\$167.52
34	34.19-1-37	Roy Redford	\$1,203	\$183	\$747.06
49	169.-1-24.3	So. Tier Animal Rescue	\$222	\$183	\$773.92
62	296.20-1-20.1	Elm Valley Estates, LLC	\$3,124	\$183	\$2,250.76
69	293.-3-4.1	Jonathan Cornell	\$1,100	\$183	\$806.90
75	238.11-1-23	Phillip Dewhrist	\$642	\$183	\$3,151.89
77	238.8-1-21	Elm Valley Estates, LLC	\$7,540	\$183	\$4,558.20
87	239.38-1-18	Ronald Good	\$201	\$308	\$186.68

The Committee approved the acceptance of the 12 bids on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Approval of Audit

Committee members reviewed the August 11, 2014, audit of claims in the amount of \$4,282,820.06 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Public Safety Committee/Public Defender

Accept & Appropriate Office of Indigent Legal Services Upstate Quality Improvement & Caseload Reduction Grant

Public Defender Barbara Kelley requested a resolution to accept and appropriate Office of Indigent Legal Services Upstate Quality Improvement and Caseload Reduction Grant (\$299,528). She is requesting permission to budget the approved grant amount for current year 2014. FY2015 and forward will be budgeted in the budget cycle(s). The position was approved by Resolution #101-14--Third Assistant Public Defender. The funding for 2014 should be appropriated as follows with a like sum placed in Revenue Account A1172.3089.1172 (State Aid Other-Caseload Reduction Grant):

Appropriations

A1172 (ILS Public Defender Grant)	\$59,025
A1172.101 (Reg Pay)	\$31,500 (based on 12 remaining 2014 payrolls)
A1172.201 (Office Equip)	\$ 3,200 (full est amount to set up office)
A1172.405 (Conf Exp)	\$ 2,100 (1/2 of est)
A1172.409 (Fees)	\$ 5,000 (full est)
A1172.802 (Retirement)	\$ 5,850 (18.50 % of salary)
A1172.803 (FICA)	\$ 2,450 (7.65 % of salary)
A1172.804 (W/C)	\$ 500 (1.50 % of salary)
A1172.805 (Disability)	\$ 75 (.17% of salary)
A1172.806 (Hosp/Med)	<u>\$ 5,850</u> (18.50 % of salary; subject to change)
	\$59,025

Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Public Safety Committee/Emergency Management and Fire

Mr. Luckey requested permission to fill the OEM Account Clerk/Typist (AFSCME Grade 7, Step Base-Step 7) position which has become vacant in his office due to the retirement of Brenda Witter, who had served the County for 34 years, 33 of those years with OEM. The position supports the following mandated programs: SHSP, CEMP, EOM, COOP, COG, NYS Fire Mutual Aid, NYS EMS Mutual AID, and Hazmat Plan. The OEM Account Clerk/Typist also supports the Office of Emergency Management & Fire by completing appropriate administrative paperwork; maintaining records; supporting department budget, finance, and purchasing activities; providing liaison services to fire departments by maintaining departmental inventory, questionnaires, and department memberships, fire training schedules and reports, Fire Advisory Board minutes, and mailings. The applicant must be able to track and process accounts receivable and payable. The successful candidate will be responsible for providing assistance to the District Chiefs, Fire Investigators, and HazMat Coordinators with their various requests. This position provides the clerical and administrative support allowing the Director and Assistant to work on State and Federal mandated plans for mitigation and recovery due to man-made and natural disasters along with the Grants programs. Additionally, the position serves as a support staff during routine day-to-day activities and assists the County Director of Emergency Management & Fire. Approval was granted on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Public Safety Committee/Weights & Measures

Petroleum Product Quality Program Contract (2014)

Weights and Measures Director Gilbert Green requested a resolution to renew an agreement (No. T011496) with the New York State Department of Agriculture and Markets and Allegany County for the Petroleum Product Quality Program for a term starting April 1, 2014, and ending March 31, 2019. The County would be reimbursed \$4,480 per year for a total of \$22,400 over five years. Mr. Green indicated that this is the sampling he does at fueling stations throughout the County to ensure that the proper octane levels are maintained and additive levels are correct. Approval was granted on a motion by Legislator Healy, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Public Safety Committee/Sheriff's Office

Accept & Appropriate Vest Grant

The Sheriff's Office requested a resolution to accept and appropriate \$8,339.65 for the purchase of new and/or replacement body armor (vests) for law enforcement. The funding should be appropriated to Account A3110.208 with a like sum placed in revenue account A 3110.3316.3310. He added that this funding will purchase replacement vests as they have a limited usage window. He also said that the Sheriff's Office must first purchase the vests and then it will be reimbursed up to the grant amount. Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Human Services Committee/Office for the Aging

Accept & Appropriate Revenue from Federal Medicare Improvements for Patients and Providers Act (MIPPA) and Title VII Ombudsman Program

OFA requests a resolution to finalize revenue from the Federal Medicare Improvements for Patients and Providers Act (MIPPA) and Title VII Ombudsman Program. The Office for the Aging budgeted \$20,500 in funding for these grants for 2014 but will be receiving \$23,366. Please appropriate funding as follows:

Appropriations (\$2,866)

A6774.401 (Postage)

\$ 100

A6774.402 (Mileage)	\$ 274
A6774.424 (Legal Ads)	<u>\$ 500</u>
	\$ 874
A6781.402 (Mileage)	\$1,992
Revenues (\$2,866)	
A6774.4772.00 (MIPPA)	\$ 874
A6781.4772.00 (Title VII)	<u>\$1,992</u>
	\$2,866

Approval was granted on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Accept & Appropriate Revenue from Community Services for the Elderly and AAA Transportation, and Wellness in Nutrition programs (State)

OFA requested a resolution to finalize revenue from the following State grants—Community Services for the Elderly (CSE), AAA Transportation, and Wellness in Nutrition (WIN) programs. OFA budgeted \$279,600 in funding for these grants for 2014, but will be receiving \$296,779. Please appropriate funding as follows:

Appropriations (\$17,179)	
A6776.101 (Regular Pay)	\$ 5,000
A6776.201 (Office Equipment)	\$ 1,000
A6776.402 (Mileage)	\$ 1,000
A6776.408 (General Supplies)	\$ 1,173
A6776.409 (Fees-PERS)	\$ 2,000
A6776.419 (Printing)	\$ 1,000
A6776.423 (Food)	\$ 2,500
A6776.802 (Retirement)	\$ 500
A6776.803 (FICA)	\$ 383
A6776.804 (Workers' Comp)	\$ 100
A6776.805 (Disability)	<u>\$ 42</u>
	\$14,698
A6779.422 (Gas/Oil)	\$ 2,481
Revenues (\$17,179)	
A6776.3772.00 (CSE/Transportation)	\$14,698
A6779.3772.00 (WIN)	\$ 2,481

Approval was granted on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Human Services Committee/Department of Social Services

Contract for Indigent Burials for the Funeral Home Association for DSS

The County Administrator's Office is requesting a resolution to serve as a three-year agreement with the Allegany-Cattaraugus County Funeral Directors Association in order to establish the maximum rates and allowances to be paid by the DSS for burials and cremations

of indigent persons who die on or after August 31, 2014. The fiscal impact will be an estimated increase of \$16,875 in local share annually (from \$68,500 to \$85,375).

The maximum cremation rates and allowances are defined as:

Cremation Rates

Cremation - Still born to one year	\$ 550
Cremation - One year and over	\$ 1,400

Cremation rates include the actual cost of cremation and the cost of the least expensive urn.

Cremation Allowances

- a) The cost of removal and transportation directly to the Crematory at \$150 plus \$1.75 per mile, one way, not to exceed 100 miles from the place of business.
- b) The actual cost of all protective attire used to prevent workplace transmission of blood-borne infectious agents, not to exceed a total of \$150.

That there shall be credited or applied towards payment of the cremation or burial rate and allowances, whichever rate and allowances are applicable, the following:

- a) any assets transferred or assigned to the Department, by or on behalf of such person prior to such person's death, for application towards payment of such person's cremation or burial expenses;
- b) any payments made or to be made by relatives, friends or personal representatives liable for such person's cremation or burial expenses by operation of law or otherwise;
- c) any payments made or to be made by any government or agency thereof that can be legally applied towards payment of such person's cremation or burial expenses, and
- d) any burial or cremation insurance.

Approval was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

Requests to Fill

Employment Specialist (AFSCME Grade 12, Step Min)

Commissioner of Social Services Vicki Grant requested permission to fill an Employment Specialist (AFSCME Grade 12, Step Min). This position in the TA (Temporary Assistance) Unit is responsible for providing support to clients in becoming self-sufficient. It is funded 50 percent by federal dollars, 25 percent by state dollars, and 25 percent by local dollars. This position became vacant due to a promotion as a result of a retirement. The incumbent works with clients for employment, including scheduling of appointments, assignment to JOB TRAK work experience, etc. This position allows DSS to meet state participation rate requirements as set by NYS Office of Temporary and Disability Assistance and meet state and federal requirements to return client to self-support. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Principal Social Welfare Examiner

Ms. Grant also requested permission to fill the position of Principal Social Welfare Examiner (PEF Grade 7, Step min). This vacancy is the result of a retirement. This position is responsible for supervision of staff in the Temporary Assistance division and requires knowledge of all programs including Public Assistance, Medicaid, SNAP, Fraud, Employment,

and HEAP. The Position is funded 50 percent federal, 25 percent state, and 25 percent local dollars. Filling this position allows DSS to meet state and federal requirements in regards to time limits associated with Public Assistance, Medicaid, SNAP, Fraud, HEAP, and employment. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Senior Typist

DSS also requested permission to fill a Senior Typist (AFSCME, Grade 7, Step min.) vacancy which occurred as a result of a resignation. This position is responsible for clerical duties for all programs. Position is funded 50 percent federal, 25 percent state, and 25 percent local dollars. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Personnel Committee/Board of Elections

Wages for Election Inspectors

Board of Elections Commissioners Rick Hollis and Mike McCormick told the Committee that it continues to be difficult to recruit Election Inspectors, despite the fact that the position pays \$10 per hour which is over minimum wage which now stands at \$8 per hour (formerly \$7.25 per hour prior to December 31, 2013). However, the BoE would like to increase that rate to \$10.75 per hour to maintain the same ratio above minimum wage that they are currently at. This proposal would need to be accepted before the local municipalities determine their budgets for 2015. Additionally, this rate will keep the earned total under \$600 threshold which negates the need for a 1099 tax form which needs to be filed by "contract" workers once they earn over \$600. Mr. Hollis had suggested taking this proposal to district meetings to see how the supervisors react to the proposal since ultimately, the towns pay the inspectors. The results of that survey indicated that seven municipalities would be in favor of the raise; four are opposed, and 17 submitted no response. Approval to raise the wages of Election Inspectors, effective January 1, 2015, was granted on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Personnel Committee/Request to Fill Position

Part-time Index Clerk

County Clerk Rob Christman requested approval to fill an existing temporary position, that of Index Clerk. The current employee is leaving as he has found permanent employment elsewhere. The position is staffed for only 90 days per year. There are no benefits relating to this position. The hourly wage is \$14.96. There are 168 hours (28 days) remaining for this year. The temporary Index Clerk assists with our ongoing computer digitization projects, customer service, and basic clerical assistance. We would fill this position starting on the 11th of August, 2014, pending civil service review and acceptance. The annual cost to the County is \$9,242. this was budgeted for both the 2014 and 2015 fiscal years.. Approval was granted on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

Public Works

Permission to Purchase Property in Rushford

Mr. James had reminded the Public Works Committee members at their last meeting that he had received correspondence from Dana and Connie Russell regarding their desire to sell a piece of property surrounding the family property at 8922 Lower Street, Rushford, to the County Highway Department. The parcel borders the County Highway Shop. Although the parcel is more than Mr. James would have sought, the Russells do not wish to divide the parcel.

The sellers will only retain a portion where the house sits which will be more manageable to maintain for the residents (Mrs. Russell's parents). They are seeking \$4,000 for the land. Prior to the vote, Legislator Hopkins voiced his hope that DPW would use only the portion of the lot it needed and maintain the rest in the hope that it could be sold as a building lot in the future. Approval was granted on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of June 2014. A motion was made by Legislator Healy, seconded by Legislator Graves, and carried to approve the vouchers for payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:20 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
AUGUST 20, 2014
NOT APPROVED**

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: J. Adams, M. Alger, B. Antonacci, L. Ballengee, K. Dirlam, L. Drake, R. Hollis, C. Knapp, T. Miner, B. Riehle, T. Ross, C. Santora, R. Lynch-Sobeck, R. Whitney, J. Wood

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 3:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to approve the Ways & Means Committee minutes of August 11, 2014.

REFERRALS FROM OTHER COMMITTEES

Human Services Committee

Office for the Aging

Purchase of an AED for Office for the Aging

At the August Human Services Committee meeting, Legislator Burt reiterated his concern that the Office for the Aging has no AED. Ms. Gasdik noted that she had looked into acquiring one, but the cost of \$1,500 seemed prohibitive. It was noted that a refurbished device would be less expensive. At that time, Legislator Pullen suggested that perhaps the "Flower Fund," that is, money generated by the clambake, could be used for this purpose. Legislator Fanton noted that if the Committee felt strongly enough, perhaps the funding could come from the Contingency Fund. Legislator Burt made a motion to provide an AED device to the Office for the Aging with the Ways & Means Committee determining the funding source. Before the Committee could vote on this issue, Public Health Director Lori Ballengee told Committee members that her Office had just this day been approved by the State Ed people to purchase a new AED to replace the one that is outside the DOH Clinic at this time. DOH had informed State Ed that the device had been there quite a few years and that it required an updated device. Having gained approval for the new device, Ms. Ballengee was happy to pass the current and still-functioning AED to the Office for the Aging.

Request to Create and Fill Full-time Aging Services Technician Position

OFA requests permission to create a new position of Full Time Aging Services Technician (Grade 13, Step BASE) effective September 8, 2014. Additional 2014 funding from the NYS CSE grant allows OFA to transition the current Part-time Aging Services Technician to the new position being created during the busy HEAP and Medicare Open Enrollment term. This position has been budgeted at the full-time level in the 2015 Budget using funding from the BIP Grant. This new Aging Services Technician position will be filled at the full-time level for as long as funding is available. Fiscal Impact: \$14,698 being added to CSE grant in 2014 budget with \$6,025 of this budgeted for this position. This position is responsible for direct client contact that provides assistance accessing information and programs to assist older people and their families, including HEAP, housing assistance, home repair, Meals-on-Wheels, Insurance

counseling. This person speaks to groups concerning aging issues and programs to assist older people and their families. Because the volume of contact is too great for current staff to handle, older people would not have information and assistance in a timely manner without this position. Older people will receive assistance before their care becomes acute and more expensive. In-home assessments are a requirement of the Meals-on-Wheels Program. Salary and benefits are spread over three grants (2 federal, 1 state), participant contributions, and other donations. Approval to fill the position was granted, pending creation of the position at Monday's Board meeting and appropriate budget adjustments, on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. The necessary Budget Adjustments were reviewed at the August 11 Ways & Means meeting and will be considered for approval by Res. Intro 156-14 on August 25. **Notify Human Resources**

Planning & Economic Development Committee

Employment & Training

Accept & Appropriate Additional TANF Summer Youth Funding of \$9,074

Via a Memorandum of Explanation, Ms. Lynch requested a resolution to accept and appropriate an additional \$9,074 in TANF (Temporary Assistance for Needy Families) Summer Youth funding. E&T Center had budgeted \$126,045 in 2014 and actually received \$135,119 in TANF Summer Youth funding. The funds should be appropriated as follows with a like sum placed in Revenue Account CD1.6794.4701.12:

A6794.101 (TANF Staff Regular Pay)	\$1,525
A6794.402 (TANF Mileage)	625
A6794.802 (TANF Staff Retirement)	850
A6794.806 (TANF Staff Hosp/Med Insurance)	1,299
A6794.101 (TABD Part. Regular Pay)	1,890
A6795.802 (TANF Part. Retirement)	<u>\$2,885</u>
	\$9,074

Approval was granted on a motion by Legislator Jessup, seconded by Legislator Healy, and carried. **Prepare Resolution**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of July 2014. A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the vouchers for payment.

New Business

Chairman Crandall distributed a document dealing with Allegany County Grants Management Procedures. This document evolved as a way to ensure a uniform and systematic approach when applying for and accepting grants, and an attempt to avoid an "11th hour" crisis mode. The document provided a step-by-step procedure to use when applying for new grants, initiatives, projects, and programs, as well as an appropriate one-page form to use at that time. It also provided a step-by-step procedure to use when requesting acceptance and budgeting of grants received, as well as another one-page form for that function as well. Chairman Crandall asked Committee members to review the document and discuss it at the next Ways & Means meeting.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:20 p.m. following a motion by Legislator LaForge, seconded by Legislator Graves, and carried.

Respectfully submitted,

Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
SEPTEMBER 8, 2014**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, R. Christman, P. Curran, D. Decker, L. Edwards, V. Grant, L. Gridley, R. Hollis, G. James, L. Kaminski, T. Miner, B. Riehle, T. Ross, C. Santora, N. Ungermann

Media Present: No media present

Call to Order: The meeting was called to order at approximately 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to approve the Ways & Means Committee minutes of August 20, and August 25, 2014.

Approval of Audit

Committee members reviewed the September 8, 2014, audit of claims in the amount of \$3,245,565.11 including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

Accept & Appropriate Mass Transportation Capital Project Supplemental Grant Agreement with the State of New York

Mobility Management Planner Larry Kaminski, Allegany/Western Steuben Rural Health Network, requested a resolution to accept and appropriate funds received from a New York State Department of Transportation Grant for capital assets to help support the Public Transportation System. The resolution should also authorize the Chairman of the Board to sign and approve all agreements on behalf of Allegany County with the State of New York for the above-named project and any and all agreements on behalf of Allegany County and any third party subcontractors necessary to complete the project and any and all agreements on behalf of Allegany County and any vendor for the purchase and/or installation of vehicles and or equipment or facilities. He noted that the NYS DOT is behind in the approval process, and that this grant is the result of an application for 2013-14 that had been submitted in 2012. The funding of \$484,800 should be placed in appropriation account A5630.469 (Spare Parts/Capital Maintenance Items), and distributed to the following revenue accounts:

A5630.4589.00 (Federal Aid-Other Transportation)	\$387,840
A5630.3589.00 (State Aid-Other Transportation)	\$ 48,480
A5630.2300.00 (Transportation Services-Other Govt)	<u>\$ 48,480</u>
	\$484,800

The request was approved on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

**PUBLIC SAFETY/STOP-DWI
Approval of STOP-DWI Plan**

STOP-DWI Coordinator Linda Edwards requested a resolution approving the 2015 STOP-DWI Plan and authorizing Chairman Crandall to sign the agreement. Below is the 2015 STOP-DWI Budget Summary; however, no budget adjustments are necessary at this time.

2015 STOP-DWI Plan Budget Summary

Component	Totals
Enforcement	\$ 25,000
Prosecution	\$ 24,000
Court Related	\$ 2,250
Probation	\$ 19,000
Rehabilitation	\$ 1,505
Public Information/Education	\$ 5,900
Administration	\$ 56,278
TOTALS	\$ 133,933

Revenue estimates for the 2015 program year \$ 183,800

STOP-DWI funds available from previous year \$.00

FISCAL IMPACT: 0%

Program revenue is funded by DWI fines.

The Plan was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

PUBLIC SAFETY/Sheriff's Office

Transfer of Funds (Contingency to Education)

Sheriff Whitney noted that budgeted funds have been exhausted and additional funding is needed to pay invoices for E-911 Dispatcher certifications. (Seven are new part-time staff and the others are recertifications of existing staff.) Therefore, he requested the transfer of funds from Contingency (A1990.4) to the 2014 Budget as follows:

A3112.421 (Dispatch-Education)	\$8,077
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The transfer was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Budget Transfer-(Public Safety-Medical to Other Correctional Agencies)

The Sheriff also requested the following budget transfer, citing an inmate who needed to be sent to a mental health facility

From	To	Amount
A3150.447 (Public Safety-Medical)	A3170.449 (Other Correctional Agencies)	\$3,960

The budget transfer was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Accept & Appropriate OJP Grant

Sheriff Whitney requested the acceptance and appropriation of the OJP (Office of Justice Programs) Grant for the purchase of new and/or replacement body armor (vests) for law enforcement. He added that the grant he accepted last month was from the state and this one is a federal grant. The funding of \$7,983.91 should be placed in Revenue Account A3110.4316.00 (Sheriff-Contractual Expenses) with a like sum placed in Appropriations Account A3110.208

(Sheriff-Equipment). The request was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Acceptance & Appropriation of 2014 LETPP Grant LE14-1006-D00

Sheriff Whitney also requested a resolution to accept and appropriate \$17,500 from a 2014 LETPP Grant LE14-1006-D00 to be placed in Revenue Account A3646.3306.SH14 (St Aid-HS 2014 LETPP) with a like sum placed in Revenue Account A3646.210 (Homeland Security-Other Equipment). The funds will be used for night vision equipment for the Tactical/ACLERT Team. It was noted during the meeting that County Treasurer Terri Ross would assign new account numbers. Thus, the request was approved, subject to the new account numbers, on a motion by Legislator Healy, seconded by Legislator Fanton, and carried.

Prepare Resolution

PUBLIC WORKS/Department of Public Works

Request to Fill Transfer Station Operator

Deputy Superintendent of Public Works Dean Scholes requested permission to fill a Transfer Station Operator (AFSCME Grade 11) in the Solid Waste Division from the outside. The internal bidding process has been completed. This position, which is in the 2014 budget, is responsible for the daily operation of Transfer Stations. The request was approved on a motion by Legislator Fanton, seconded by Legislator Jessup, carried. **Notify Human Resources**

Jail Septic System Repair Work, Request Funding from Contingency

Mr. James also requested funds from Contingency (A1990.4) to cover unanticipated and emergency repairs which have been necessary at the Jail for the septic system and tile repairs be transferred to the following accounts:

A3152.404 (Public Safety Complex-Buildings & Grounds-Maint Contracts)	\$28,080
A3152.412 (Public Safety Complex-Buildings & Grounds-Contractual-Repairs, Real Prop)	<u>\$44,215</u>
Total request:	\$72,295

The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

HUMAN SERVICES/Community Services

Community Services Director Dr. Robert Anderson requested a resolution for the following budget adjustments:

Increase Revenue Account A4310.4490.00 (Federal Aid-MH Medicaid) by	\$25,000
Increase Appropriation Account A4310.409 (Mental Health Admin-Fees) by	\$25,000
Increase Revenue Account A4313.3490.1078 (Arbor Development) by	\$25,278
Increase Appropriation Account A4313.456 (Mental Health Contracts-Contractual) by	\$25,278
Increase Revenue Account A4313.3490.175A (MH ARA Adult Care) by	\$47,500
Increase Appropriation Account A4313.464A	

(Mental Health Contracts-Contractual) by \$47,500

The request was approved on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

HUMAN SERVICES/Health Department

Lease Renewal for WIC/Cancer Services Rental Space 2014-15

Public Health Director Lori Ballengee requested approval to renew the lease for the WIC/Cancer Services Rental Space, 2014-15. The term of the lease runs from October 1, 2014, and terminates on September 30, 2015. The monthly rental will be \$2,100, a \$100 increase over last year's monthly lease amount of \$2,000. The lease renewal was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

HUMAN SERVICES/Office for the Aging

Request to Fill Whitesville Luncheon Center Manager

Office for the Aging Director Madeleine Gasdik requested permission to fill the Whitesville Luncheon Center Manager position (non-union). This position manages the Whitesville Luncheon Center three days a week from 10 a.m. to 2 p.m. The duties are specific to the Whitesville Senior Luncheon Center. Without this position, the Center would close. Funding for the position comes from 34 percent County dollars, 40 percent Federal dollars, and 26 percent other sources (contributions). The request to fill the position was approved on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Request to Amend KVR Contract to \$4 per Meal

Ms. Gasdik also requested permission to amend the existing agreement between Allegany County and KVR Services, LLC, dated July 24, 2012, to increase the price per meal by 10 cents for the year 2015, from \$3.90 to \$4 per meal. The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

HUMAN SERVICES/Department of Social Services

Request to Fill Caseworker Position

Commissioner of Social Services Vicki Grant requested permission to fill a Caseworker position (AFSCME, Grade 16, Step Min.). The position became vacant as the result of a termination. It resides in the Services Unit and is responsible for ensuring the health, welfare, and safety of children and families throughout the Foster Care process. This position allows DSS to meet state and federal requirements in regards to ensuring the safety of children and adults. The position is funded by 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Request to Fill Grade B Supervisor Position

Ms. Grant also requested permission to fill a Grade B Supervisor Position (PEF, Grade 7, Step Min.) which became vacant as the result of a retirement. This position is in the Services

Unit and is responsible for supervision of two Preventive Caseworkers, two FAR Senior Caseworkers, two Health Caseworkers, three Adult Services Caseworkers, one Registered Nurse, and one Community Service Worker, who are responsible for ensuring the health, welfare, and safety of children and adults. This position allows DSS to meet state and federal requirements in regards to ensuring the safety of children and adults. The position is funded by 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. The request was approved on a motion by Legislator LaForge, seconded by Legislator O'Grady, and carried.

Notify Human Resources

FACILITIES & COMMUNICATONS

Legislator Pullen requested a resolution to have County Administrator Mitch Alger "retrieve" material that was prepared, but not acted upon, several years ago, regarding County space needs and usage, including recommendation for an engineering firm with a cost proposal and identifying funding necessary to pursue a course of action to alleviate pressing space concerns for various County Departments. County Administrator Mitch Alger told the Committee that he had retrieved the aforementioned material, and had subsequently reached out to that engineering firm for an update on the scope of work and an updated proposal, saying there is no need to take action at this time.

New Business

Appropriation of Insurance Recovery

Clerk of the Board Brenda Rigby Riehle requested a resolution to accept and appropriate a \$500 check from Erie Insurance Company representing the reimbursement of a deductible from a January 3, 2014, motor vehicle accident involving a Public Works 2007 207 International Dump Truck (#3662). In March we accepted \$1,197.47 from our insurance carrier NYMIR, who then pursued Erie Insurance who finally accepted 100 percent responsibility for the accident and returned our deductible. The funds should be appropriated to CS1931.429 (Risk Retention-Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). Approval was granted on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:20 p.m. following a motion by Legislator Graves, seconded by Legislator Jessup, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
SEPTEMBER 17, 2014**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, L. Ballengee, L. Bliven, H. Budinger, J. Budinger, S. Burt, T. Miner, B. Riehle, D. Root, T. Ross, C. Santora, J. Wood

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 3:25p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to approve the Ways & Means Committee minutes of September 8, 2014.

Year-end Resolutions

The following requests for resolutions will need to be prepared for consideration at board meetings in November and December as follows:

A resolution for the relevy of returned village taxes effective November 18, 2014 - November 10, 2014, Board meeting was approved on a motion by Legislator Jessup, seconded by Legislator Graves, and carried. **Prepare Resolution**

A resolution for the relevy of returned school taxes effective November 18, 2014 - November 10, 2014, Board meeting was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

A resolution for the levy of unpaid sewer and water rentals - November 10, 2014, Board meeting was approved on a motion by Legislator O'Grady, seconded by Legislator Graves, and carried. **Prepare Resolution**

A resolution for the adoption of the 2015 County Final Budget - November 24, 2014, Board meeting was approved on a motion by Legislator Graves, seconded by Legislator O'Grady, and carried. **Prepare Resolution**

A resolution levying County taxes - November 24, 2014, Board meeting was approved on a motion by Legislator Jessup, seconded by Legislator Fanton, and carried. **Prepare Resolution**

A resolution making appropriations for the conduct of County government for fiscal year 2015 - November 24, 2014, Board meeting was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

A resolution levying the towns' share of the 2015 Mutual Self Insurance Plan in the amount of \$350,141 - November 24, 2014, Board meeting was approved on a motion by Legislator O'Grady, seconded by Legislator Fanton, and carried. **Prepare Resolution**

A resolution ordering that the costs of the assessment rolls, field books, and various other tax supplies purchased or provided by the County to the towns within Allegany County shall be charged back to the towns on the 2015 tax rolls. The total charge back amount will be determined in November - November 24, 2014, Board meeting was approved on a motion by Legislator Healy, seconded by Legislator Jessup, and carried. **Prepare Resolution**

A resolution approving the final assessment rolls with taxes extended thereon; authorizing and directing the preparation and execution of tax warrants and causing delivery of tax rolls to collecting officers - December 8, 2014, Board meeting was approved on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. **Prepare Resolution**

A resolution levying taxes and assessments required for the purposes of the annual budgets of the towns of Allegany County - December 8, 2014, Board meeting was approved on a motion by Legislator Jessup, seconded by Legislator Graves, and carried. **Prepare Resolution**

A resolution authorizing transfers between appropriation accounts (balancing of accounts) for the end of the 2014 fiscal year - December 22, 2014, Board meeting was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

A resolution fixing the date of the Organization Meeting for Monday, January 5, 2015 - December 22, 2014, Board meeting (Must be before January 8.) was approved on a motion by Legislator O'Grady, seconded by Legislator Healy, and carried. **Prepare Resolution**

A resolution suspending the Board Rules affecting proposed resolutions for the Organization Meeting - December 22, 2014, Board meeting was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

A resolution delegating the authority to approve certain real property tax refunds and correction of tax bills and tax rolls up to \$2,500 to the County Administrator - December 22, 2014, Board meeting was approved on a motion by Legislator Graves, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Dedication of 2013 Journal of Proceedings

Clerk of the Board Brenda Rigby Riiehle suggested that the 2013 Journal of Proceedings be dedicated in memory of the Late Douglas Burdick who passed away in September 2013 while serving on the Board. She also suggested that a notice of this dedication be put in the front of the book. Approval to dedicate the 2013 Journal of Proceedings in memory of Mr. Burdick was given on a motion by Legislator Jessup, seconded by Legislator Fanton, and carried.

Certificate of Prospective Cancellation and Certificate of Cancellation

County Treasurer Terri Ross requested a resolution to file a Certificate of Prospective Cancellation and a Certificate of Cancellation for the following described property per RPTL Article 11:

Town of Alma
County
Tax Map # 262.-1-15.2
St Rt 417
1.50 Acres

This parcel was formerly owned by Christian Faith & Cultural Society and is the former Alma School. The County foreclosed on this property in 2010 and has not found a buyer or any potential buyers. There is no practical method to enforce the collection of future taxes on this property. Ms. Ross withdrew this parcel from any future tax foreclosure procedures on September 11, 2014, and is asking for a resolution to allow the cancellation and prospective cancellation of any future taxes on this parcel. If in the future this property has a buyer and a sale occurs, we would reinstate this parcel to the appropriate tax roll at that time. The fiscal impact to the County: Removes the County's future tax liabilities to the town and school until further action is taken. Approval was granted on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Prepare Resolution**

Designation of Official Newspapers for the week of October 5, 2014

The Clerk of the Board has been notified that the *Cuba Patriot and Free Press*, one of the official newspapers, will not be publishing on October 8, 2014. Subsequently, a resolution is requested designating the *Alfred Sun* as a substitute official newspaper for the week of October 5-11, 2014. Approval was granted on a motion by Legislator Jessup, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Request for Public Hearing on the 2015 Budget

The Clerk of the Board requested a resolution to schedule a Public Hearing on the 2015 Budget for Thursday, November 6, 2014, at 7 p.m. in the Legislative Chambers. Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of August 2014. A motion was made by Legislator Fanton, seconded by Legislator Pullen, and carried to approve the vouchers for payment.

Attorney/Client Session

The Committee entered attorney/client session at 3:35 p.m. on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. The Committee exited attorney/client session at 3:50 p.m. on a motion by Legislator Healy, seconded by Legislator Graves, and carried.

Referral from Planning & Economic Development Committee

The Planning & Economic Development Committee requested that the Ways & Means Committee review the Contract for Economic Development Consulting Services in order to eliminate undue delay in implementing same. It was noted that there are several "blanks" or

omissions in the current draft contract, and the County Attorney and County Administrator were tasked with completing those areas prior to the next Ways & Means meeting scheduled for September 25.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:51 p.m. following a motion by Legislator Graves, seconded by Legislator Healy, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
SEPTEMBER 25, 2014**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, H. Budinger, S. Burt, D. Decker, L. Gridley, R. Hollis, C. Knapp, J. Nelson, B. Riehle, D. Root, T. Ross, C. Santora, N. Ungermann

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Audit

Committee members reviewed the September 25, 2014, audit of claims in the amount of \$3,294,372.16 (including prepaid bills). A motion was made by Legislator LaForge, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Planning & Economic Development

Contract for Economic Development Consulting Services

The Planning & Economic Development Committee voted to adopt and move the Economic Development Consulting Services contract forward, subject to Ways & Means to determine funding, subject to conditions to be determined by the County Administrator and County Attorney, and authorizing Chairman Crandall to execute same when completed and approved by the full Board. There was some discussion regarding there being no need for fringes in this contract as well as what would be an appropriate time frame to expect to see results. The contract was approved on a motion by Legislator Jessup, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Subsequent to the approval of the contract, County Administrator Mitch Alger presented the following MOE to the Ways & Means Committee members to create the account to fund this contract via the following budget transfers:

<u>From Account No.</u>	Amount
A1990.429 (Contingency)	\$10,000

<u>To Account No.</u>	Amount
A6432.474 (Economic Development Consulting)	\$9,000
A6432.475 (Economic Development Consulting-Travel)	\$1,000

Mr. Alger added that the following terms have been agreed upon with the contractor:

- 1) Annual cost of services would be a flat \$3,000 per month (\$36,000 annualized);
- 2) The term of the contract is 16 months with an automatic renewal of one year, unless terminated earlier.
- 3) No reimbursement will be made for travel or other expenses incurred within Allegany County;

4) Prior approval of the Planning and Economic Development Committee would be required for any out-of-county reimbursement of expenses.

The Fiscal Impact to this year's budget would be \$9,000 for services (\$3,000/month) and potentially \$1,000 for reimbursement of out-of-county travel expenses. The remainder of these monies (\$27,000 for services and, \$2,000 reimbursement for out-of-county travel expenses) will need to be appropriated in the 2015 budget. This makes the total fiscal impact across fiscal years \$36,000 plus reimbursement out-of-county travel expenses.

The Budget transfer was approved on a motion by Legislator Pullen, seconded by Legislator O'Grady, and carried. **Prepare Resolution**

Budget

Budget Officer Mitch Alger recommended assigning \$1,000,000 from the unassigned Fund Balance for the future landfill closing costs. Approval was granted on a motion by Legislator Hopkins, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Good of the Order

Legislator O'Grady told the Committee that the roof of a structure on County-owned property in the Village of Wellsville had collapsed and was posing a safety risk in its current condition. There was some discussion regarding the best way to handle the situation; Legislator Fanton said DPW Superintendent Guy James was aware of the situation and was looking into the best way to handle it. It was decided to refer the issue to the Public Works Committee on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Refer to Public Works**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:12 p.m. following a motion by Legislator Graves, seconded by Legislator Pullen, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
OCTOBER 14, 2014**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, D. Pullen, C. Crandall (Absent: T. O'Grady)

Others Present: M. Alger, J. Budinger, S. Burt, D. Decker, L. Gridley, R. Hollis, J. Luckey, T. Miner, B. Riehle, D. Root, T. Ross, N. Ungermann

Media Present: No media present

Call to Order: The meeting was called to order at approximately 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to approve the Ways & Means Committee minutes of September 17 and 25, 2014.

Approval of Audit

Committee members reviewed the October 14, 2014, audit of claims in the amount of \$2,933,237.39 including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES:

Public Safety/Sheriff's Office

Request to Fill Two Part-time E-911 Dispatcher positions

The Sheriff's Office requested approval to fill two part-time E-911 Dispatcher positions. These positions currently exist. Part-Time E-911 Dispatchers are used to fill vacancies created when Full-Time Dispatchers use leave time or when other vacancies exist within the schedule. When Part-Time Dispatchers are not available, we have to use Full-Time Dispatchers to fill these vacancies. Part-Time Dispatchers are paid at a lower hourly rate than Full Time Dispatchers. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton and carried. **Notify Human Resources**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:05 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
OCTOBER 15, 2014**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall (Absent: D. Fanton)

Others Present: M. Alger, J. Budinger, S. Burt, D. Decker, M. Gasdik, V. Grant, T. Hull, G. James, J. Luckey, T. Miner, K. Monroe, D. Rahr, B. Riehle, D. Root, T. Ross, C. Santora, R. Sobeck-Lynch, N. Ungermann, R. Whitney, J. Wood

Media Present: No media present

Call to Order: The meeting was called to order at 3:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Fund Transfer to Purchase an Office Chair in County Attorney's Office

County Attorney Tom Miner requested approval to move funds from his Books & Supplies account to his Office Equipment account (which was not funded previously) in order to purchase a new office chair for his new secretary. The funds should be moved as below:

From Account:	To Account:	Amount:
A1420.407 – Books & Supplies	A1420.201 – Office Equipment	\$244

The request was approved on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Prepare Resolution**

Insurance Recovery

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$784.98 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace parts from a 1983 John Deere Tractor that were stolen on or around September 11, 2014, less a \$500 deductible. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). Approval was granted on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

Public Safety/Fire and Emergency Services

Accept & Appropriate Emergency Management Performance Grant

At the October Public Safety meeting, Fire and Emergency Services Director Jeff Luckey requested a resolution to accept the contract for the FY2014 Emergency Management Performance Grant in the amount of \$23,472 which allows for the usage of the funds in 2014. This grant is used to offset operational costs within the Office of Emergency Management in regards to mitigation, preparing, planning, and recovery from man-made and natural disaster. The funds provided under the EMPG are also used to support meetings, tabletops, drills, exercise, and daily activities that contribute to the efficacy of the Office of Emergency Management's mitigation, preparation, planning and recovery from natural and man-made disasters. This grant is for FY2014 (October 2013 to September 2015). This is a 50-50 match grant, so the local county share is also \$23,472. No budget adjustment is necessary as these funds are already budgeted in 2014 and in the 2015 Tentative Budget under A3640.1 and

A3645.1 respectively. The sum of \$23,472 is to be placed in Revenue Account A3645.3306.EMPG4 (Emergency Services-Contractual). Approval was granted on a motion made by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Accept & Appropriate Homeland Security Contract #C969140

Mr. Luckey also requested a resolution to accept and appropriate the Homeland Security contract #C969140 for the FY2014 for \$52,500. This grant runs from September 1, 2014, through August 31, 2016. That amount of \$52,500 should be placed in Revenue Account A3647.3306.EM14 with portions placed in the following Expense Accounts:

A3647.207 (Public Safety Contract-Purchase GIS Aerial photography package of AC to update 2006 version)	\$41,500
A3647.207 Public Safety Contract (Personal Protective Equipment-[PPE package for Deputy Fire Coordinators])	\$10,000
A3647.447 (Public Safety Contract [PDA Sustainment of Connectivity Plan for the Emergency Manager])	<u>\$ 1,000</u>
	\$52,500

Mr. Luckey explained that the \$41,500 would serve as seed money to help purchase GIS software to do aerial photography which has not been updated since 2006. This is a much-needed update for 911, Real Property, Law Enforcement, Fire Service, EMS, and others. This will aid Allegany and surrounding counties' fire departments and ambulance agencies effectiveness during an emergency. Legislator Graves requested (and received) confirmation that the \$41,500 earmarked for the aerial photography package could, if necessary, be used for other purposes. Subsequently, approval was granted on a motion made by Legislator Healy, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Public Safety/Sheriff's Office

Budget Transfer

At the October Public Safety meeting, Sheriff Rick Whitney requested a transfer of \$2,970 from Account A3150.447 (Public Safety-Medical) to A3170.447 (Other Correctional Agencies) to cover the cost of sending an inmate to a mental health facility. Approval was granted on a motion made by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Public Works/Department of Public Works

Update: Russell Property Purchase, (T) Rushford

At the October Public Works meeting, Superintendent of Public Works Guy James distributed a letter from Theron A. Foote, Attorney at Law, regarding the purchase of a piece of property in the Town of Rushford. Mr. James said there is now a correction between the seller and the current buyer of the house. They wanted to make that parcel bigger, so what the Russells wanted to sell to us will be smaller. (This was highlighted on a drawing which accompanied the letter.) In August, Mr. James said he had received correspondence from Dana and Connie Russell regarding their desire to sell a piece of property surrounding the family property at 8922 Lower Street, Rushford, to the County Highway Department. The parcel borders the County Highway Shop. Although the parcel is more than Mr. James would have sought, at that time, the Russells did not wish to divide the parcel. The sellers planned to only retain a portion where the house sits. They were seeking \$4,000 for the land. Since that time, the dimensions of the parcel have changed, leaving only a rectangular parcel measuring 0.63 acre, still adjacent to the DPW Shop. Hence, the cost of the property has also dropped from

\$4,000 to \$1,000. The new agreement eliminates the future need for the County to sell the portion of the parcel it could not use. Approval was granted on a motion made by Legislator Graves, seconded by Legislator Healy, and carried. **Prepare Resolution**

Personnel/Human Resources-Treasurer's Office

Timesheet Policy

At the October Personnel meeting, Personnel Officer Harold "Bobby" Budinger and County Treasurer Terri Ross presented a document which codifies the current unwritten County timesheet practice; nothing new has actually been added. Mr. Budinger noted that it is very straightforward. It was stated during the meeting that the policy issue arose, in part, as a result of the audit of the Sheriff's Department earlier this year. Subsequent discussion revealed, however, that it seems that the electronic Telestaff system has caused some issues with the accuracy of employee working records which was cited in the recent audit of the Sheriff's Office. The reports generated by that system are not timesheets; therefore, employees' time cannot be verified if an employee claims there's been an error. There was some discussion over some of the wording (on page 2, top line "designed" should read "designated" and on bullet three on the same page, the addition of the words "and timely submission" in the first sentence of that bullet. The Personnel Committee had requested that this policy be put forward in the form of a resolution. That request was approved on a motion made by Legislator O'Grady, seconded by Legislator Healy, and carried. **Prepare Resolution**

Human Services/Health Department

Renewal of Transportation of Preschool Children with Handicapping Conditions Contracts

At the October Human Services meeting, Public Health Director Lori Ballengee told the Committee that the Preschool Children with Handicapping Conditions Contracts need to be approved. She noted that we are mandated to provide this transportation, and if we contracted with a private bus company, it would cost us much more than it does. In fact, she said, other counties often call for pointers on how to do this. It saves us about \$500,000 annually, and we have been doing this for 14 or 15 years. Chairman Crandall noted that it may also be an example of shared services. The schools include Alfred-Almond, Andover, Arkport, Belfast, Bolivar-Richburg, Canaseraga, Canisteo-Greenwood, Cuba-Rushford, Fillmore, Friendship, Genesee Valley, Livingston-Wyoming NYSARC, Portville, Scio, Wellsville, and Whitesville. Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

Accept & Appropriate COLA Money

Ms. Ballengee requested a resolution to accept and appropriate COLA (cost of living adjustment) money for the Children with Special Health Care Needs Program for the 2014 Budget year. A sum of \$731 should be placed in Revenue Account A4054.3401.01 (State Aid) with a like sum placed in Appropriations Account A4054.424 (Health-Children with Special Health Care Needs Advertising). Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Human Services/OFA

Budget Transfer

At the October Human Services meeting, the Office for the Aging requested a resolution to transfer funds within the MIPPA Budget to cover anticipated costs and spend down all the Federal funding and to transfer funds between budgets. Costs were inadvertently cut in the

2014 Budget from the A6773 cost center and left in the A6779 cost center where they should have been cut. Additionally, staff needs additional training to help with the Medicare enrollment, and this transfer will help pay for that. The transfer should be made as follows:

From	To	Amount
A6774.101 (OFA MIPPA-Regular Pay)	A6774.405 (OFA-MIPPA Conference)	\$ 300
A6779.101 (OFA-SNAP Regular Pay)	A6773.101 (OFA-Supportive Services Regular Pay)	<u>\$16,600</u>
	Total:	\$16,900

Approval was granted on a motion made by Legislator LaForge, seconded by Legislator O'Grady, and carried. **Prepare Resolution**

Appropriation of Federal Funding Increase

OFA requested a resolution to increase the following revenue and expenditure accounts. This is necessary due to an increase in the number of Home Delivered Meals being served under the Federal III-C2 and State WIN grants which in turn increases the amount of NSIP funding and LTHHC (Long Term Home Health Care) reimbursement. The \$19,300 funds should be appropriated as follows:

Appropriations (\$19,300)		
A6772.474 (OFA-Nutrition-Contractual)		\$ 6,400
A6779.474 (OFA-SNAP-Contractual)		\$12,900
Revenues (\$19,300)		
A6772.1972.02 (OFA-Nutrition- THHC-C2)		\$2,600
A6772.4772.03 (OFA-Nutrition-Cash in Lieu Meals)		<u>\$3,800</u>
		\$6,400
A6779.1972.00 (OFA-Community Service for Elderly- for OFA Nutrition)		\$ 8,700
A6779.4772.00 (OFA-Federal Aid-OFA SNAP)		<u>\$ 4,200</u>
		\$12,900

Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Human Services/DSS

Request to Fill Typist

At the October Human Services meeting, the Department of Social Services requested approval to fill a Typist (AFSCME, Grade 7, Step Min.) position. This vacancy is the result of a promotion. This position is responsible for clerical work for all programs and processing clients at the front desk. Position is funded by 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Request to Fill Senior Caseworker

Ms. Grant also requested permission to fill a Senior Caseworker position (AFSCME, Grade 17, Step Min.). This position is in the Services Unit and does child protective investigations and safety assessments to ensure the health, welfare, and safety of children. Position is funded by 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Request to Fill Community Service Worker

DSS also requested permission to fill a permanent Community Service Worker (AFSCME, Grade 11, Step Min.) position. This position is the result of a resignation. The position is in the Services Unit and is responsible for processing payment lines for Child Protective Services, Foster Care, Preventive, Adult Services, and Medical/Homecare. Position is funded by 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Request to Create a Support Investigator Position

Ms. Grant also requested permission to create a Support Investigator (AFSCME, Grade 15, Step Min.) position while abolishing an Account Clerk Typist position which is vacant due to a retirement. This position is responsible for assisting with paternity establishment, child support order establishment, enforcement, and collection. Position is funded by 50 percent federal dollars and 50 percent local dollars which are offset by TANF collections. Legislator Burt informed the Ways & Means Committee that he had been opposed to creating this position when it came before the Human Services Committee earlier this month. Pursuant to his opposition, Ms. Grant provided a more detailed explanation as well as documents delineating the need for this position. Subsequently, approval to fill the position was granted on a motion made by Legislator LaForge, seconded by Legislator Graves, and carried, contingent on the position's being created at the next Board meeting. **Notify Human Resources**

Human Services/Community Services**Budget Adjustment**

At the October Human Services Committee meeting, County Administrator Mitch Alger had, on behalf of Dr. Robert Anderson, Director of Community Services, requested a budget adjustment to reflect recent adjustments of the latest state aid letter: place \$72,650 in Appropriation Account A4314.456 (Mental Health CSS-ARC Workshop) with a like sum placed in Revenue Account A4314.3490.1014 (State Aid-Mental Health-CSS Funding). Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Graves, and carried.

Prepare Resolution**Planning & Economic Development/Employment & Training****Budget Adjustment**

Director of Employment & Training Reita Sobeck-Lynch requested approval to transfer funds within several appropriation accounts. This is necessary because E&T is spending more funds in Adult Training than Dislocated Worker Training, so funds need to be moved to compensate for this. Because the TANF Grant ended on September 30, 2014, it is necessary to make all negative line items within the TANF Grant positive.

Appropriations:

<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
CD16406.474 WIA Dislocated Worker ITA	CD16402.474 WIA Adult ITA	7,070
CD16794.408 TANF Supplies	CD16794.101 TANF Staff Regular Pay	423
CD16794.413 TANF Rentals: Personal Prop	CD16794.101 TANF Staff Regular Pay	15
CD16794.414 TANF Rentals: Real Prop	CD16794.101 TANF Staff Regular Pay	337
CD16794.416 TANF Telephone	CD16794.101 TANF Staff Regular Pay	329
CD16794.419 TANF Printing	CD16794.101 TANF Staff Regular Pay	40
CD16794.419 TANF Legal Ads	CD16794.101 TANF Staff Regular Pay	500

CD16794.402 TANF Staff Mileage	CD16795.101 TANF Part. Regular Pay	891
CD16794.408 TANF Staff Supplies	CD16795.101 TANF Part. Regular Pay	449
CD16795.804 TANF Part. W/C	CD16795.101 TANF Part. Regular Pay	429
CD16794.806 TANF Staff Hosp/Med	CD16795.101 TANF Part. Regular Pay	<u>309</u>
	TOTAL =	\$10,792

Approval was granted on a motion by Legislator Jessup, seconded by Legislator Healy, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:25 p.m. following a motion by Legislator Graves, seconded by Legislator Healy, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
OCTOBER 27, 2014**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, D. Pullen, C. Crandall (Absent: T. O'Grady)

Others Present: M. Alger, L. Ballengee, J. Budinger, S. Burt, P. Curran, D. Decker, L. Gridley, R. Hollis, L. Hunsberger, T. Miner, B. Riehle, D. Root, T. Ross, C. Santora, N. Ungermann

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of October 14, and October 15, 2014.

Approval of Audit

Committee members reviewed the October 27, 2014, audit of claims in the amount of \$3,226,899.37 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

Mortgage Tax Apportionment

Clerk of the Board Brenda Rigby Riehle reported that the mortgage tax figures for the period April 1, 2014, through September 30, 2014, have been received and the apportionment to the towns and villages has been calculated. Mrs. Riehle requested a resolution approving the apportionment of mortgage tax to the tax districts and authorizing the warrant. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried.

Prepare Resolution

Payment of Mortgage Tax Fees to Towns and Villages

(Collection of fees was authorized by Resolution No. 214-2004 pursuant to Section 262 of the Tax Law)

Mrs. Riehle also requested a resolution authorizing the payment to the towns and villages of the Mortgage Tax fees retained by the County Clerk's Office to cover the necessary expenses incurred for the period April 1, 2014, through September 30, 2014, in the administration of the Mortgage Tax Program. The amount of \$25,216.49 should be appropriated from A1410.432 (County Clerk – Contractual) and distributed to the towns and villages as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried.

Prepare Resolution

Correction to 10/1/13-3/31/14 Mortgage Tax Apportionment & Rebates to Towns & Villages

Mrs. Riehle also requested an adjustment to the October 1, 2013, to March 31, 2014, Mortgage Tax Apportionment and Rebates due to an error on the Richburg assessment. To that end, she requested that a budget adjustment of \$142.28 needs to be added to Bolivar and subtracted from Richburg. Also, a return of \$26.76 in Mortgage Tax Fees collected should be credited to Bolivar and subtracted from Richburg. The request was approved on a motion by Pullen, seconded by Jessup, and carried. **Prepare Resolution**

NB: The original resolutions requested will be combined with the adjustments, resulting in a net amount to pay out.

Update on Bond Refinancing

Every year County Treasurer Terri Ross reviews the County's outstanding bonds to see if the County should refinance or refund them to better its interest rate. The County has had success in the past with this option. Ms. Ross told the Committee that the bond for the 2006 Public Safety Building is not due to expire for several years. The market rates were in our favor, however, and the County's financial consultant, bond counsel, and she reviewed the bond and felt Allegany County should go out for a Request for Proposal (RFP) to see what the market could bring us. The RFPs were released and sent to six firms with the approval of the Ways and Means Committee last month. Results reported to the Ways & Means Committee today were that Allegany County will save over \$1.167 million in interest on the remaining financing of the 2006 Bond. Along with the favorable market that contributed to this savings, is the fact that Standard and Poor's recently upgraded Allegany County's long-term bond rating to A+ and insured this sale with a AA rating which was recently reported to the Board. Legislator Burt thanked and commended Ms. Ross on saving the County \$1,167,467.14 over the remaining life of the bond.

Tax Collection Update

Ms. Ross went on to tell the Committee that the Treasurer's Office is now accepting Visa, MasterCard, and Discover payments for delinquent property taxes via www.xpress-pay.com.

Adoption of Local Law (Intro No. 1-2014, Print No. 1) to Provide Increases in the Compensation of Certain County Officers

Chairman Crandall told the Committee that typically this resolution would have been pre-filed. Because that had not occurred, he asked that the Committee approve the proposed resolution so it could come off the floor this afternoon. Legislator Burt noted that since its introduction last week, he had changed his mind, saying that the increases, he felt, would be fair and just if they were in line with the 1.7 percent increase the senior citizens were receiving in their benefits. Subsequently, the resolution was approved to come off the floor at today's Board meeting on a motion by Legislator Fanton, seconded by Legislator Graves, and carried.

Prepare Resolution

Allegany County Authorized to Provide Matching Funds Toward the Cost of an Independent Audit of the Accounts of Cornell Cooperative Extension of Allegany and Cattaraugus Counties

Legislator Hopkins reviewed briefly the discussion which had occurred during the morning's Special Resource Management Committee meeting. The Resource Management Committee agreed to share the cost of an outside audit of the accounts of Cornell Cooperative

Extension of Allegany and Cattaraugus counties. The Allegany County share would be \$7,500 which would come from Contingency. The original resolution which the Resource Management Committee had seen had been amended for the afternoon's Board meeting to allow Allegany County to reserve the right to request an expanded audit if deemed necessary. The amended version of the resolution was approved to come off the floor at the afternoon's Board meeting on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Prepare Resolution**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of September 2014. A motion was made by Legislator LaForge, seconded by Legislator Pullen, and carried to approve the vouchers for payment.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:20 p.m. following a motion by Legislator Graves, seconded by Legislator Pullen, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
NOVEMBER 10, 2014**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, T. O'Grady, D. Pullen, C. Crandall (Absent: K. LaForge)

Others Present: M. Alger, L. Ballengee, J. Budinger, S. Burt, P. Curran, D. Decker, V. Grant, L. Gridley, R. Hollis, T. Miner, B. Riehle, D. Root, T. Ross, C. Santora, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to approve the Ways & Means Committee minutes of October 27, 2014.

Approval of Audit

Committee members reviewed the November 10, 2014, audit of claims in the amount of \$3,469,448.50 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Public Safety/Sheriff's Office

Accept & Appropriate ACCORD Corp. Funds and User Fees for the ACTII Batterers' Program

The Sheriff's Office requested approval to accept and appropriate \$15,476.10 from ACCORD Corp. and \$1,179 in user fees for the ACT II Batterers' Program. Therefore, a total of \$16,655.10 should be placed in Revenue Account A3117.2260.00 (Act II Batterers Program-Public Safety Services for Other Governments) with a like sum placed in Appropriation Account A3117.449 (Act II Batterers Program-Contractual). Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Accept & Appropriate \$11,993 from Literacy West, Inc.

The Sheriff's Office also requested approval to accept and appropriate \$11,993 from Literacy West, Inc. The purpose of Literacy West, Inc. is to reduce recidivism through expanded educational opportunities. This grant will allow us to further our partnership with Literacy West Inc. in expanding educational services at the Jail. The money will allow the Jail to purchase supplies, materials, and equipment as well as other needed provisions to support the program. The purpose is to provide a seamless transition from the Jail to Literacy West Inc. educational programs and support services. Thus, \$11,993 should be placed in Revenue Account A.3151.2705.LW (Jail-Educational Services-Gifts & Donations-Jail/Literacy West) with a like sum placed in Appropriation Account A3151.447 (Jail-Educational Services-Contractual). Approval was granted on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Personnel/Human Resources**Request to Fill Human Resources Specialist Position**

Personnel Officer Harold "Bobby" Budinger requested approval to fill the Human Resources Specialist position (Grade 7, Step 1) which will become vacant December 1, 2014, as a result of a retirement. This position is the primary point of contact for health insurance-related matters. It administers the County's Civil Service Examination Program. The incumbent also performs related duties for Civil Service and Human Resources matters. Approval was granted on a motion by Legislator O'Grady, seconded by Legislator Graves, and carried. **Notify Human Resources**

Human Resources**Request to Fill Human Resource Assistant Position**

Mr. Budinger also requested approval to fill a Human Resource Assistant position (Grade 4, Step Base-11) which will become vacant when the incumbent is promoted to fill the Specialist position (above). The duties of this position include payroll certifications, handling civil service matters involving Allegany County School Districts, new employee in-processing, maintaining departmental accounts, running reports and other duties. Approval was granted on a motion by Legislator O'Grady, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Resources**Human Services/Community Services****Request to Fill Position**

Community Services Director Dr. Robert Anderson requested approval to fill an Adult ICM (Health Home Care Coordinator) position which became vacant as the result of a resignation. Approval was granted on a motion by Legislator Pullen, seconded by Legislator Jessup, and carried. **Notify Human Resources**

Budget Transfer

Dr. Anderson also requested the following budget transfer:

<u>From</u>	<u>To</u>	<u>Amount</u>
A4310.409 (Mental Health Admin-Fees)	A4312.457 (Mental Health-Youth ICM)	\$4,051
A4310.409 (Mental Health Admin-Fees)	A4316.457 (Mental Health- ICM)	<u>\$2,701</u>
	Total	\$6,752

Approval was granted on a motion by Legislator Pullen, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Human Services/Health Department**Accept & Appropriate COLA Money for the Family Planning Program**

The Health Department requested a resolution to accept and appropriate COLA money for the Family Planning Program for the 2014 Budget year, 2014-15, grant year (April 1, 2014-March 31, 2015). Note, the COLA proceeds will be utilized to cover 100 percent of the cost of the mandatory Diagnostic and Treatment Center audit with the remainder applied to rent costs. Revenues of \$13,143 should be placed in Acct A4035.3450.00 (Family Planning-State Aid) with appropriations made to the following accounts:

Acct A4035.414 (Family Planning-Rentals-Real Property)	\$ 3,893
Acct A4035.460 (Family Planning-Health Contracts)	<u>\$ 9,250</u>
Total:	\$13,143

Approval was granted on a motion by Legislator Pullen, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Accept & Appropriate Revenue Offset Monies for the General Fund for the 2014 Budget Year

DOH requested a resolution to accept and appropriate Revenue Offset monies for the General Fund for the 2014 Budget Year. These monies were originally removed from the Article 6, GPHW calculation, but were subsequently awarded on August 20, 2014. Revenues of \$20,870 should be placed in Acct: A4010.3401.00 (Public Health-State Aid) with appropriations made to the following accounts:

Acct A4010.204 (Health Department-Motor Vehicles)	\$17,650
Acct A4010.201 (Health Department-Equipment)	<u>\$ 3,220</u>
Total:	\$20,870

Approval was granted on a motion by Legislator Pullen, seconded by Legislator Graves, and carried. **Prepare Resolution**

Accept & Appropriate Performance Incentive Initiative Monies for the General Fund for the 2014 Budget Year

DOH requested a resolution to accept & appropriate Performance Incentive Initiative Monies for the General Fund for the 2014 Budget Year. These monies were awarded for increasing the timeliness and completeness of communicable disease reporting and must be appropriated and spent on Article 6-eligible activities. \$12,000 should be placed in Revenue Account A4010.3450.00 (Public Health-State Aid Other) with a like sum placed in Appropriations Account Appropriations Account A4010.408 (Health Department-General Supplies). Approval was granted on a motion by Legislator Pullen, seconded by Legislator Fanton, and carried.

Prepare Resolution

Accept & Appropriate COLA Money for the Lead Poisoning Prevention Program

DOH requested a resolution to accept and appropriate COLA money for the Lead Poisoning Prevention Program for the 2014 Budget year, 2014-15 Grant Year (October 1, 2014-September 30, 2015). The sum of \$2,918 should be placed in Revenue Account A4037.3437.00 (Public Health-Lead-State Aid); that sum should be appropriated as follows:

Acct A4037.421 (Public Health-Lead-Education)	\$1,300
Acct A4037.405 (Public Health-Conference)	\$ 632
Acct A4037.456 (Public Health-Contractual)	<u>\$ 986</u>
Total:	\$2,918

Approval was granted on a motion by Legislator Pullen, seconded by Legislator Graves, and carried. **Prepare Resolution**

Accept & Appropriate COLA Money for the Immunization Program

DOH requests a resolution to accept and appropriate COLA money for the Immunization Program for the 2014 budget year, 2014-15 grant year (April 1, 2014-March 31, 2015). \$2406 should be placed in Revenue Account A4056.3473.00 (Immunization Under 24 Months-State Aid) with a like sum placed in Appropriations Account A4056.408 (Immunization Under 24 Months-General Supplies). Approval was granted on a motion by Legislator Pullen, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Human Services/Office for the Aging Budget Transfers

The Office for the Aging requests a resolution to transfer funds within and between budgets to ensure there is funding to cover expenses through the end of 2014 in all the Office for the Aging Accounts. The transfers should be made as follows:

From	To	Amount
A6779.101 (OFA-SNAP-Personnel)	A6779.474 (OFA-SNAP-Contractor)	\$5,300
A6775.402 (OFA-State Long Term Care Ombudsman Program-Mileage)	A6775.101 (OFA-State Long Term Care Ombudsman Program Personnel)	\$ 300
A6778.474 (OFA-Expanded In-Home Srvcs for Elderly Program-Contractor)	A6778.101 (OFA-Expanded In-Home Srvcs for Elderly Program-Personnel)	\$4,200
A6781.402 (OFA-Title VII Elder Abuse-Mileage)	A6781.101 (OFA-Title VII Elder Abuse Personnel)	\$1,000
A6783.408 (OFA-Title III-D-General Supplies)	A6783.101 (OFA-Title III-D-Personnel)	\$ 200
A6787.806 (OFA-Single Point of Entry-Hosp/Med Ins)	A6787.101 (OFA-Single Point of Entry-Personnel)	\$3,300
A6788.408 (OFA-Systems Integration Grant-General Supplies)	A6788.101 (OFA-Systems Integration Grant-Personnel)	\$ 450

Between Budgets:

From	To	Amount
A6772.101 (OFA-Nutrition-Personnel)	A6779.474 (OFA-SNAP-Contractor)	\$3,700

Approval was granted on a motion by Legislator Pullen, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Human Services/Department of Social Services

Accept & Appropriate OTDA Grant Monies

DSS requested a resolution approving the acceptance of \$65,338 on OTDA (Office of Temporary and Disability Assistance) grant monies for transportation initiatives. This money is used for the transportation needs of individuals eligible under the Temporary Assistance for Needy Families (TANF) program who are employed or participating in other allowable work activities. This money is critical in enabling parents to engage in work preparation activities, and to seek, accept, and maintain employment so they are better able to provide financially for their families. Social Services is, therefore, acting as a pass-through agency for the ACCORD Corporation, and the funds should be appropriated to A6010.481 (Social Services-Non-Program-Contractual) with a like sum increasing revenue under appropriation account A6010.4610.00 (Social Services-Non-Program-Contractual). Approval was granted on a motion by Legislator Pullen, seconded by Legislator Graves, and carried. **Prepare Resolution**

Request to Fill Senior Case Manager Position

Ms. Grant requested permission to fill a Senior Case Manager (AFSCME, Grade 17, Step Min.) vacancy. This vacancy is the result of a promotion. This position determines eligibility for day care assistance and authorizes benefits to day care providers. They also interview those with emergency needs and those claiming homelessness. This position determines eligibility, provides benefits for low income day care recipients, and interviews those clients who require emergency needs. This allows DSS to meet state and federal requirements. The position is funded 20 percent county dollars, 30 percent state dollars, and 50 percent federal dollars. Approval was granted on a motion by Legislator Pullen, seconded by Legislator Jessup, and carried. **Notify Human Resources**

Request to Fill Senior Typist Position

Ms. Grant also requested permission to fill a Senior Typist position (AFSCME, Grade 7, Step Min.) which became vacant as the result of a retirement. This position is responsible for switchboard and clerical duties for all programs. The position is funded with 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. Approval was granted on a motion by Legislator Pullen, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Request to Fill Account Clerk Typist Position

Ms. Grant also requested approval to fill an Account Clerk Typist (AFSCME, Grade 7, Step Min.) position in the Child Support Unit. This vacancy is the result of a promotion. This position does clerical work relevant to the collection of child support. (Child Support Collection Unit) This position gives DSS the ability to meet state and federal requirements and collection of revenue in the Child Support Office. The position is funded with 50 percent County dollars (offset by TANF collections) and 50 percent Federal dollars. Approval was granted on a motion by Legislator Pullen, seconded by Legislator Graves, and carried. **Notify Human Resources**

Request to Fill a Support Investigator Position

DSS also requested permission to fill a Support Investigator (AFSCME, Grade 15, Step Min.). This position became vacant as a result of a retirement. This position is responsible for assisting with paternity establishment, child support order establishment, enforcement, and collection. Position is funded by 50 percent federal dollars and 50 percent local dollars which are offset by TANF collections. Legislator Burt indicated that in his opinion, no cases had been uncovered and that the seven Support Investigators on staff should be sufficient. Approval was granted on a motion by Legislator Pullen, seconded by Legislator Healy, and carried. **Notify Human Resources**

Old Business

Chairman Crandall reminded the Committee members that in August, he had proposed codifying the County's Grants Management Procedures. This document had evolved as a way to ensure a uniform and systematic approach when applying for and accepting grants, and an attempt to avoid an "11th hour" crisis mode. The document provided a step-by-step procedure to use when applying for new grants, initiatives, projects, and programs, as well as an appropriate one-page form to use at that time. It also provided a step-by-step procedure to use when requesting acceptance and budgeting of grants received, as well as another one-page form for that function as well. At that time, Chairman Crandall had asked Committee members to review the document. Additionally, County Department Heads were given the opportunity to offer any comments or suggestions. Having received no requests for changes, Chairman Crandall felt that the time was right to send it to the full Board. Clerk of the Board Brenda Riehle added that there is nothing new in the process; the documents were simply a clarification and a bid to have more uniformity in the process. She said that although the documents reflect County policy, they had never been adopted by resolution. Approval to send the Allegany County Grants management Procedures to the full Board for adoption was given on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:15 p.m. following a motion by Legislator Graves, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
NOVEMBER 19, 2014**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, D. Pullen, C. Crandall (Absent: T. O'Grady)

Others Present: M. Alger, L. Ballengee, J. Budinger, S. Burt, D. Decker, L. Kaminski, T. Miner, K. Monroe, B. Riehle, D. Root, T. Ross, C. Santora, N. Ungermann, R. Whitney, J. Wood

Media Present: No media present

Call to Order: The meeting was called to order at 3:25 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to approve the Ways & Means Committee minutes of November 10, 2014.

Sales Tax Report

County Treasurer Terri Ross distributed the 2014 Allegany County Sales Tax Report reflecting receipts through November 13, 2014, totaling \$17,325,664.25. Receipts for the current period indicate a decrease from one year ago for the same period, but the year-to-date figures continue to show an increase, currently of \$701,691.51 (4.221 percent) over last year at this time.

REFERRALS FROM OTHER COMMITTEES

Personnel Committee/Human Resources

Request to Fill Temporary Office Aide

At the November Personnel Committee meeting, Personnel Officer Harold "Bobby" Budinger requested approval to hire a temporary Office Aide through January 31, 2015. The end of the year is the busiest time of the year for the HR office, and it is a difficult time to replace an employee. The new HR Assistant will have a training period in which his/her usefulness will be limited. Bringing in experienced temporary help during this transition period will help the HR office with the additional work load of losing a person. Mr. Budinger plans to bring the former Personnel Officer in to assist during this time. Approval was granted, contingent on passage of the resolution creating the position at the November 24 Board meeting, and with the proviso of the inclusion of a "sunset date" of January 31, 2015. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Notify Human Resources**

Service Contract for the Provision of Public Transportation Services Provided by the Allegany ARC for 2015 and 2016

Lawrence L. Kaminski, Mobility Management Planner, Allegany/Western Steuben Rural Health Network, presented a service contract for the provision of public transportation services provided by the Allegany ARC for 2015 and 2016. He stated that this contract is simply a continuation of the one that currently exists to be in effect for the next two years with the option to extend it again if both parties are agreeable. He added that the agreement has been vetted by the DOT, the County Attorney, and the County Administrator. It was noted during the discussion that this contract generates income for the County. Mr. Kaminski said that 90 percent

of the cost is reimbursed with state and federal dollars. The additional ten percent is a local match which is supported by Statewide Mass Transportation Operating Assistance (STOA). When queried, Mr. Kaminski said he did not have ridership numbers for 2014, but in 2013, ridership was over 90,000 and is rising. He also said that there are conversations ongoing between potential partners (such as the County institutions of higher education) to offer transportation opportunities to these agencies as well as to local employers. The contract was approved to be sent on to the full Board on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of October 2014 and a few other months. A motion was made by Legislator Healy, seconded by Legislator Graves, and carried to approve the vouchers for payment.

Attorney/Client Session

The Committee entered attorney/client session at 3:35 p.m. on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. The Committee exited attorney/client session at 4 p.m. on a motion by Legislator Graves, seconded by Legislator Healy, and carried.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 4:05 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
NOVEMBER 24, 2014**

**** NOT APPROVED ****

Committee Members Present: D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, C. Crandall (Absent: T. Hopkins, D. Pullen)

Others Present: M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, P. Curran, D. Decker, L. Gridley, L. Haggstrom, R. Hollis, A. Myers, B. Riehle, D. Root, T. Ross, J. Sadler, C. Santora, N. Ungermann

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Vice Chairman Dwight Fanton.

Approval of Audit

Committee members reviewed the November 24, 2014, audit of claims in the amount of \$2,901,217.42 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Jessup, and carried to forward the audit to the full Board for approval of payment.

Acceptance of Insurance Check

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$235 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace a windshield on the Sheriff's 2008 Dodge Durango (#5025) that was damaged on or around October 24, 2014. The funds should be appropriated to CS1931.429 (Risk Retention-Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery. The request was approved on a motion by Legislator Graves, seconded by Legislator O'Grady, and carried. **Prepare Resolution**

Designation of Susan Foster Myers Memorial Bridge

The Town Board of Friendship, NY, at its regular meeting on November 19, 2014, passed the following resolution, and requests the support of the Allegany County Board of Legislators in this endeavor:

“Resolution 15-2014:

“Be it hereby resolved, that the Town Board of Friendship, Allegany County, proposes that the bridges at Interstate 86, Exit 29 in the Town of Friendship, Allegany County, New York, be designated as the Susan Foster Myers Memorial Bridge.”

Chairman Crandall noted that this will go before the full Board at its first meeting in December. Once the Board has approved it, it will be moved on to Senator Cathy Young and Assemblyman Joe Giglio. Legislator Fanton said there was no doubt that this recognition is richly deserved. Legislator Decker concurred. The Committee supported the Town of Friendship's resolution on a motion by Legislator Healy, seconded by Legislator Graves, (both who noted they were honored to do so) and carried. **Prepare Resolution**

New Business

Legislator Decker expressed his concern over Governor Andrew Cuomo's plan to use \$185,000,000 of Sandy relief money to establish a state-wide weather forecasting system. This issue came to the forefront again this week because of the major lake effect snow event in the

Buffalo area. The Governor claims that residents did not get enough warning and/or information regarding the storm. The discussion that followed indicated that Committee members believed there had been plenty of notification and that there are multiple ways for residents to receive such information, including their cell phones. Legislator Decker feels the Governor will use these as reasons to divert these funds from rebuilding the homes and businesses that were victims of Hurricane Sandy into this project. Mr. Decker predicts that it will be left to the counties to fund the program after the initial expenditure by the state. Legislator Decker is incensed that the Governor would consider diverting those funds from their intended use. He was looking to see if it would be appropriate to sponsor a resolution condemning the wrongful use of taxpayer dollars, whether they came from FEMA or any other source. He asked how the Committee members felt about this topic. Chairman Crandall noted that he agreed those funds should not be diverted; however, he feels it is premature to come out against it at this time since we don't know exactly what we're opposing. He believes that until we know what the process is, see the state legislation, etc. we should stay tuned in order to see what information we get. And then, if necessary, we can put something together and send it to InterCounty and NYSAC. Legislator Ungermann claimed we were "really behind the 8 ball on the SAFE Act, so I don't think we are too far ahead" in this. Legislator Fanton suggested talking privately to Senator Catharine Young who was scheduled to attend the Board meeting that afternoon in order to get her opinion on where this plan is. "I don't know that we need to do anything else publicly right now, but we'll talk to her privately and see what she suggests," he said.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:10 p.m. following a motion by Legislator Graves, seconded by Legislator Healy, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
DECEMBER 8, 2014**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall (Absent: K. Graves)

Others Present: M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, P. Curran, D. Decker, V. Grant, L. Gridley, D. Hanchett, R. Hollis, G. James, C. Knapp, B. Riehle, D. Root, T. Ross, C. Santora, D. Scholes, N. Ungermann

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of November 19 & 24, 2014.

Approval of Audit

Committee members reviewed the December 8, 2014, audit of claims in the amount of \$2,241,580.08 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator O'Grady, and carried to forward the audit to the full Board for approval of payment.

Journal of Proceedings Bid—Brenda Rigby Riehle

Clerk of the Board Brenda Riehle presented the Committee with a summary of bids for printing of the *2013 Journal of Proceedings*, noting that she had received two bids from the 13 companies solicited. The two vendors were Book One and Two Brothers Printing. The estimated bids for 55 books at 443 pages each were \$1,232 and \$1,816, respectively. Ms. Riehle's request to accept the low bid from Book One was approved on a motion by Legislator Fanton, seconded by Legislator LaForge, and carried. It was noted that County Attorney Thomas Miner's office will prepare the contract. **Prepare Contract**

Designation of Official Newspaper for 2015—Brenda Rigby Riehle

Clerk of the Board Brenda Rigby Riehle stated that the Republican Party members of the Board of Legislators requested a resolution designating official newspapers for the publication of local laws, notices, and other matters required by law to be published in 2015. It was noted that since there is not a minority party for 2014, the previous designation by the Democratic Party will remain in effect. A motion was made by Legislator Fanton, seconded by Legislator O'Grady, and carried to sponsor a resolution authorizing the following newspaper designations:

Concurrent Resolutions of the Legislature:

The Alfred Sun, Alfred, NY (Republican)

Cuba Patriot & Free Press, Cuba, NY (Democratic)

Election Notices and Official Canvass:

Wellsville Daily Reporter, Wellsville, NY (Republican)

Cuba Patriot & Free Press, Cuba, NY (Democratic)

Official Newspapers:

Wellsville Daily Reporter, Wellsville, NY (Republican)

Cuba Patriot & Free Press, Cuba, NY (Democratic)

Prepare Resolution for January 5, 2015, Organization Meeting

REFERRALS FROM OTHER COMMITTEES

Public Works

Fund Transfer

At the December 3, 2014, Public Works Committee meeting, Public Works Superintendent Guy James requested a resolution to approve the following transfer to cover funds needed for the purchase of 1A Limestone to be used for the 2015 Surface Treatment Projects. Funds are remaining in Ground Water Monitoring due to savings in a new environmental monitoring program at the County Landfill. Funds of \$33,000 should be moved from A8160.497 (Solid Waste-Ground Water Monitoring) to D5110.408 (County Road- General Supplies). Approval was granted on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

Request to Fill Road Maintenance Supervisor Position

At the meeting, Mr. James also requested permission to fill one Road Maintenance Supervisor (PEF, Grade 5) position in District 3 in anticipation of a retirement and all subsequent positions including from the outside. This position is responsible for the supervision and performance tasks related to construction, maintenance, and repair of highways and roads. Immediate supervision is exercised of a highway crew, including Heavy Motor Equipment Operators and Motor Equipment Operators. This position is in the 2014 and 2015 budgets. Approval was granted on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried. **Notify Human Resources**

Human Services/Social Services

Request to Fill Social Welfare Examiner Position

At the December 3, 2014, Human Services Committee meeting, Social Services Commissioner Vicki Grant requested permission to fill an anticipated Social Welfare Examiner position (AFSCME, Grade 11, Step Min.) vacancy due to a retirement. This position is in the Temporary Assistance Unit and is responsible for interviewing clients, determining eligibility, and administering the appropriate benefits. The position is funded by 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Human Services/Health Department

Accept & Appropriate Performance Improvement Project Money for WIC

At the December 3, 2014, Human Services Committee meeting, Public Health Director Lori Ballengee requested a resolution to accept and appropriate Performance Improvement Project money for the WIC for the 2014 Budget year, 2014-15 grant year (October 1, 2014, through September 30, 2015). To appropriate monies from the WIC Performance Improvement Project initiative for the purchase of a texting broadcast module for the auto-dialer. Note, the module needs to be in service prior to December 31, 2014, and the funding will be received in 2015 as a component of the total \$28,862 PIP award (a receivable will be established at the year-end which will offset the revenue and expense). A sum of \$1,015 should be placed in

Revenue Account A4190.4452.00 (Federal Aid) with a like sum placed in Appropriations Account A4190.201 (Equipment). Approval was granted on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Human Services/Office for the Aging

Request to Fill Substitute Luncheon Center Manager

At the December 3, 2014, Human Services Committee meeting, Office for the Aging Director Madeleine Gasdik requested permission to hire a Substitute Luncheon Center Manager (PT, non-union). The request noted that each center manager has his/her own center. The Substitute works only if the regular Center Manager is off. This assures continuity of services and activities at the luncheon centers even if the Manager is sick or away. Funding for this position is 33 percent County match, 40 percent Older American Act Federal Funds, and 27 percent contributions. Approval was granted on a motion by Legislator LaForge, seconded by Legislator O'Grady, and carried. **Notify Human Resources**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:10 p.m. following a motion by Legislator Pullen, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
DECEMBER 17, 2014**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, C. Crandall

Others Present: M. Alger, L. Ballengee, H. Budinger, S. Burt, P. Curran, D. Decker, R. Hollis, R. Lynch, T. Miner, B. Riehle, D. Root, T. Ross, C. Santora (Guests: O. Jassak, V. Jassak, S. House, K. Sage, M. Stevens)

Media Present: D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 3:07 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of December 8, 2014.

Acceptance of Insurance Recovery Check—Brenda Rigby Riehle

Clerk of the Board Brenda Rigby Riehle requests a resolution accepting a check in the amount of \$2,344.98 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to repair an OFA 2012 Dodge 4D Van (#6872) less a \$500 deductible that was damaged in a motor vehicle accident on or around October 24, 2014. The funds should be appropriated to CS1931.429 (Risk Retention-Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). Please note that this should be booked as an accounts receivable 2014. The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

Proclamation Recognizing NYSAC's 90 Years of Dedicated Service to New York Counties

In an email to NYS Clerks of the Boards, Mark F. LaVigne, APR, Deputy Director, New York State Association of Counties, requested that NYS counties adopt a resolution commemorating 90 years of service to the counties of NYS. He attached a draft proclamation and a letter inviting the Allegany County Board of Legislators to adopt it at the next board meeting. The Committee agreed to sponsor a resolution similar to the one provided (below):

**Proclamation Recognizing NYSAC's 90 Years of Dedicated Service
to New York Counties**

Whereas, The New York State Association of Counties (NYSAC) was organized in 1925 dedicated to the improvement of all county governments in the Empire State;

Whereas, NYSAC is the only statewide association representing the elected and appointed interests of New York State's 62 counties, including the 5 boroughs of New York City;

Whereas, NYSAC's major objectives are to strengthen New York's system of local government, and to make county government an efficient, economic and dynamic part of that system

Whereas, In order to achieve this aim, NYSAC represents New York counties before Federal, State, and Local officials on matters germane to county government; and informs its membership and the public at large on issues of importance to county government;

Whereas, NYSAC further strives to educate, train and provide research on public policies affecting counties;

Whereas, NYSAC has consistently represented the best interests of all of its members, rural, urban or suburban and their respective priorities;

Whereas, 2015 will mark NYSAC's ninetieth (90th) year as the counties' official voice in Albany; and

Whereas, It is the intention of this legislative body to recognize NYSAC's 90 years of continuous and dedicated service on behalf of the counties of the Empire State, and to applaud the organization's expertise, spirit of cooperation and commitment to good government;

Now, therefore, be it resolved, That this legislative body pause in its deliberations to commemorate the Ninetieth Anniversary of the New York State Association of Counties.

Support of the Proclamation was given on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Request for Resolution to Support Stop Common Core in NYS--Shelly Stevens

Shelly Stevens, Stevens Consulting & Contracting, LLC, Almond, NY, addressed the Ways & Means Committee* regarding her request for Allegany County to follow the lead of Ulster County in supporting a resolution to stop Common Core in New York State.

Among the reasons Ms. Stevens cited for her position are the following (taken from an email sent by Ms. Stevens and read to the Committee):

Many parents are upset about the implementation of Common Core and do not understand the homework, causing a parental/child struggle due to the introduction of Common Core standards and in most Allegany County schools, EngageNY modules (curriculum).

- The only five educators involved in the creation of these standards rejected them in a validation committee.
- It was privately funded through lobbyist groups in Washington, D.C.
- This issue was not voted on in New York State (education without representation), reading requirements include pornography, molestation, pedophilia, degrading the US military, (ELA Standards require Close context reading which results in either A) reading out of context and mis-interpreting and/or B) reading a small section for an extensive amount of time).
- Our children are learning Singapore math with no evidence of its success (based on the current model there is a two-year math gap creating a shortage in STEM graduates in the near future.
- Additionally, based on the grading of this required math, my company will not be able to hire graduates based on this method of teaching).
- Over 400 personal points of data are being collected on minor children and their families and fed to the state for them to do with as they see fit.
- Special needs children are being left behind because the course of study must move forward without direction from the IEPs, and these children are causing physical harm to themselves based on this new education reform.
- Most public school teachers have a "gag" order on them to not be able to speak up without fear of losing their jobs.
- Seventy percent of kids failed Common Core testing last year (2013; the 2014 tests look marginally better because NYS changed the way tests were scored, so that they looked better by what is actually only a margin of error, not better).
- Those failures hurt teachers in their evaluations.

- Teachers are “retiring” or “resigning to accept BOCES positions” *en masse* due to the reasons cited above.
- Our school districts will not be able to afford this new curriculum and neither will the taxpayers in our County.

In addition to Ms. Stevens, two teachers also spoke out against the Core Curriculum based on their experiences in the classroom.

Members of the Committee, feeling as if they did not have enough information to proceed with a resolution, thanked the visitors for their input and decided to investigate the matter further before deciding on a course of action.

(*This issue was directed to the Ways & Means Committee because Allegany County does not have a standing Education Committee.)

Approval of Legislators’ Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of November 2014. A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the vouchers for payment.

Good of the Order

Legislator David Decker reminded the Committee that at a previous meeting, he had alerted Committee members to Governor Andrew Cuomo’s plan to use FEMA money to establish a state-wide weather forecasting system. This issue came to the forefront again recently because of the major lake effect snow event in the Buffalo area. The Governor claims that residents did not get enough warning and/or information regarding the storm. The Committee members believed there had been plenty of notification and that there are multiple ways for residents to receive such information, including their cell phones. Legislator Decker feels the Governor will use these as reasons to divert these funds from rebuilding the homes and businesses that were victims of Hurricane Sandy into this project. Mr. Decker predicts that it will be left to the counties to fund the program after the initial expenditure by the state. Legislator Decker is incensed that the Governor would consider diverting those funds from their intended use. He was looking to see if it would be appropriate to sponsor a resolution condemning the wrongful use of taxpayer dollars, whether they came from FEMA or any other source. In correspondence with Senator Cathy Young, Legislator Decker quoted from her letter: “I vehemently oppose establishing this system since we already have a National Weather Service in place, which reported Buffalo would be hit with several feet of snow prior to Storm Knife’s arrival in November. In addition, this project will be an ongoing burden to New York State taxpayers.” Based on the information provided, the Committee agreed to support a resolution opposed to the Governor’s proposed state-wide weather detection system project and to pass it on to NYSAC and InterCounty for additional support on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

Designation of Official Substitute Newspaper for the Week of December

Clerk of the Board Brenda Rigby Riehle requested a resolution to come of the floor at Monday’s Board meeting designating the *Wellsville Daily Reporter* as the sole official newspaper for the week of December 28, 2014, through January 3, 2015, because the *Cuba Patriot* and the *Alfred Sun* will not be publishing a paper that week. . Approval was granted on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Health Department

Health Department Director Lori Ballengee reminded Committee members that the Board of Health dinner would be held later that day, at 6 p.m., at Moonwink's Restaurant in Cuba.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 4:05 p.m. following a motion by Legislator Graves, seconded by Legislator O'Grady, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE
DECEMBER 22, 2014**

**** NOT APPROVED ****

Committee Members Present: T. Hopkins, D. Fanton, D. Healy, C. Jessup, K. LaForge, D. Pullen, C. Crandall (Absent: K. Graves, T. O'Grady)

Others Present: M. Alger, J. Budinger, S. Burt, P. Curran, L. Gridley, C. Knapp, A. McGraw, T. Miner, B. Riehle, D. Root, T. Ross, C. Santora, N. Ungermann

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Theodore Hopkins.

Approval of Audit

Committee members reviewed the December 22, 2014, audit of claims in the amount of \$2,988,967.42 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator LaForge, and carried to forward the audit to the full Board for approval of payment.

Attorney/Client Session

The Committee entered executive session to discuss a real property issue at 1:02 p.m. on a motion by Legislator Fanton, seconded by Legislator Jessup, and carried. The Committee exited executive session at 1:25 p.m. on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:25 p.m. following a motion by Legislator Pullen, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators