

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**January 12, 2015**

**\*\* APPROVED \*\***

**CALL TO ORDER:** The meeting was called to order at 3:23 p.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, P. Curran, D. Decker, D. Fanton, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, D. Root, N. Ungermann  
(Absent: S. Burt, A. McGraw)

**OTHERS PRESENT:** C. Abers (Cattaraugus County), M. Alger, T.E. Amidon (Applied Biorefinery Sciences) B. Budinger, R. Chamberlain, C. Clark (SUNY-Alfred), P. Cook, S. Decker, B. Dibble, D. Fanton, P. Gilbert (SUNY-ESF), L. Gridley, G. Hanchett, Jonathan Hollander (via teleconference) L. James, S. Labuhn (Cattaraugus County), J. Lynch, R. Lynch, P. McGlew, T. Miner, A. Ormond, B. Quinn, B. Riehle, T. Ross, J. Schmidt, B. Whitfield, C. Wood (Applied Biorefinery Sciences), J. Wood

**INTRODUCTIONS:**

Chairman Crandall noted that there were many organizations represented at the meeting and asked those in attendance to introduce themselves. Organizations and municipalities represented included: Applied Biorefinery Sciences, Allegany County Farm Bureau, Allegany County IDA, Allegany County Planning Board, Allegany Trails, Cattaraugus County, Congressman Reed, Greater Allegany County Chamber of Commerce, Senator Young, Seneca Trail RC&D, SUNY-ESF, SUNY Alfred, Town of Wellsville and Village of Wellsville

**Biorefinery Research Center**

Patrick McGlew, Executive Director of Seneca Trail Resource Conservation and Development was introduced. Mr. McGlew was instrumental in contacting Applied Biorefinery Sciences about the possibility of doing work in the Southern Tier of Western New York. Legislator Ungermann gave background on Resource Conservation and Development, saying that it used to piggyback with NRCS (Natural Resources Conservation Service). He thanked everyone for coming and expressed his pleasure for this project moving along. Mr. McGlew introduced the New Forest Economy Project saying he thought it was a good fit for Southwest New York State. Mr. McGlew invited Preston Gilbert, Research Fellow at SUNY College of Environmental Science and Forestry, Dr. Thomas E. Amidon, Co-founder of Applied Biorefinery Sciences, and Chris Wood, Co-founder of Applied Biorefinery Sciences and one of the inventors of the ABS core technology forward to present information regarding the project.

Mr. Gilbert stated that this project is a market responsive economic development strategy. He said the project is only possible because of the partnership with Alfred State. He presented statistics regarding mill closures and contractions. He stated that their approach is an alternative one, re-establishing the heritage supply chain of one hundred years ago into a modern context reclaiming underutilized sites and mills. They would access a different segment of the same market that the paper industry thrived on. He introduced "The New Forest Economy." The process consists of extracting chemicals from wood chips to create a wide variety of products. One product is a wood pellet that is able to reject water. These wood pellets wouldn't have to be packaged as they currently are in plastic bags. They could be sold in bulk and even stored outside. Additionally, the burning of the pellets is more efficient; the pellets burn hotter and make less ash. Electricity and heat would also be created during the process which could be used to heat greenhouses, villages,

industrial parks, or subdivisions. Mr. Gilbert went on to explain why Wellsville was chosen as a site to develop the research facility, and what Wellsville and the surrounding areas have to gain from the project. In its initial phase as a research facility, it will offer educational opportunities and promote industrial tourism. There are a multitude of reasons for choosing the Alfred State campus in Wellsville. Alfred State produces a great number of graduates with technical skills which could be utilized locally. Additionally, there would be the possibility for other sites in Wellsville, as well as commercial sites in Cattaraugus and Allegany counties.

Chris Wood further explained the process of turning raw wood material into higher quality wood pellets through an extraction process that removes chemicals, sugars, cellulose and other products from wood chips.

Dr. Thomas Amidon and Mr. Wood explained the resources needed to put this biorefinery in place. They also gave a projected return for the project.

Following the presentation, Chairman Crandall offered Julie Schmidt (representing Senator Young) an opportunity to speak. Ms. Schmidt stated that she would be delivering all of the information from the meeting to Senator Young. Chairman Crandall noted that the project had been getting a serious look as far as funding and support from Senator Young. Chairman Crandall then opened the floor for questions regarding the project.

Legislator Decker stated that he always heard that you're not supposed to burn willow (willow frequently being used in this process), and wondered how this was different than burning willow in a fireplace? Dr. Amidon responded that the reason you don't want to burn willow in the traditional manner is because it puts creosote into the chimney. With the water extraction, the pellets are just as dense as from other woods such as maple.

Legislator LaForge stated that seven hundred ton of wood per day was a lot. He was concerned about the ability to sustain production with just the native stock. Dr. Amidon indicated that they had not yet reached out to potential suppliers, but the willow they would be using takes three years to grow. Legislator LaForge asked about irrigation for growing willow. Dr. Amidon stated that no irrigation would be necessary.

Legislator Ungermann remarked that logging is a big business in this area, and he notices that there is a tremendous amount of waste between hollow trees and tree tops that are left behind. Dr. Amidon confirmed that about 40 percent is wasted.

Chairman Crandall wanted to clarify the quantity of wood that would be required for the research center saying that 700 ton would be the amount necessary for a commercial operation. He asked for an estimate of what would be needed for the research facility. Dr. Amidon stated that it would be around three tons of dry material, or six tons of green per day. Mr. Gilbert added that those 3-6 tons may come from other areas, not just local supply.

Legislator Fanton asked whether hemlock and pine could be used. Dr. Amidon indicated that they aren't preferred. Mr. Wood remarked that they have also studied the use of wood that has gone through a forest fire.

Legislator Ungermann asked if there would be an opportunity for a start-up business to build the equipment locally that is needed for the biorefinery. Dr. Amidon stated that it would take a while, but yes. He indicated that they aren't interested in building the equipment themselves.

Legislator Decker asked how this project might affect residents who sell firewood. Dr. Amidon and Mr. Wood agreed that there is actually more potential for jobs, and that instead of

selling firewood a little at a time, they could sell a larger quantity to the biorefinery. Dr. Amidon added that this process delivers more jobs per ton of wood.

Legislator Pullen asked what they were looking for from Allegany County. Mr. McGlew indicated that they were looking for financial and governmental support. He also noted that Cattaraugus County has offered its support with the expectation that something will come to Cattaraugus County. He added that because of the financial support of Cattaraugus County, they've had other recent successes. He also remarked that sites had been offered in Pennsylvania, but that Dr. Amidon is from New York and would like to see New York benefit from the project.

Cattaraugus County Legislator Sue Labuhn expressed her support of the project. She feels someone has got to start the process of supporting the project. The Cattaraugus County legislators realized that it might take a few years before they benefit, but they felt it was important to get the process started. Crystal J. Abers, Director of Economic Development, Planning & Tourism for Cattaraugus County remarked that she thinks it's a great project and hopefully a great opportunity for Cattaraugus County. She would like to see the local counties work together as a united force.

Legislator Healy asked why the private sector hadn't done a project like this. Dr. Amidon replied that the project they are doing at Alfred won't make a profit. It would have to be a larger production facility in order to make a profit, but as a research facility it's a great educational tool. Mr. Wood added that once this facility is up and going, it would open the door for commercial facilities which would be profitable.

Chairman Crandall made a final statement regarding how the local area would benefit in the initial phase of this project saying that it would promote industrial tourism which would benefit local businesses.

The project will be referred to the Resource Management Committee for further review and consideration.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 5:07 p.m. following a motion made by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,

Sarah M. Decker, Deputy Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**January 26, 2015**

**\*\* APPROVED \*\***

**CALL TO ORDER:** The meeting was called to order at 3:14 p.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, D. Fanton, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, A. McGraw, T. O'Grady, D. Pullen, D. Root, N. Ungermann

**OTHERS PRESENT:** M. Alger, L. Ballengee, S. Decker, T. Miner, B. Riehle

**Attorney/Client Session**

The Committee entered attorney/client session at 3:16 p.m. on a motion by Legislator Graves, seconded by Legislator Healy, and carried. The Committee exited attorney/client session at 4:35 p.m. on a motion by Legislator Healy, seconded by Legislator Decker, and carried.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 4:37 p.m. following a motion made by Legislator Graves, seconded by Legislator Pullen, and carried.

Respectfully submitted,

Sarah M. Decker, Deputy Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE  
March 9, 2015**

**\*\*APPROVED \*\***

**CALL TO ORDER:** The meeting was called to order at 3:25 p.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, A. McGraw, T. O'Grady, D. Pullen, N. Ungermann  
Absent: D. Fanton, D. Root

**OTHERS PRESENT:** B. Budinger, S. Decker, K. Dirlam, T. Miner, B. Riehle, T. Ross

**Attorney/Client Session**

The Committee entered attorney/client session at 3:26 p.m. on a motion by Legislator Decker, seconded by Legislator Curran, and carried. The Committee exited attorney/client session at 4:43 p.m. on a motion by Legislator Curran, seconded by Legislator Burt, and carried.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 4:43 p.m. following a motion made by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,

Sarah M. Decker, Deputy Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE  
March 23, 2015**

**\*\*APPROVED \*\***

**CALL TO ORDER:** The meeting was called to order at 3:09 p.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, D. Fanton, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, A. McGraw, T. O'Grady, D. Pullen, D. Root, N. Ungermann

**OTHERS PRESENT:** J. Adams, M. Alger, B. Budinger, J. Budinger, D. Button, R. Christman, P. Cockle, E. Coin (union representative), S. Decker, K. Dirlam, L. Edwards, M. Gasdik, R. Hartwick, M. Hennessy, R. Hollis, D. Horan, T. Hull, G. James, D. Kartchner (CONXX), B. Kelly, J. Luckey, R. Lynch, J. McMahon, T. Miner, B. Riehle, B. Risse (CONXX), T. Ross, B. Starks, R. Whitney

**Attorney/Client Session**

The Committee entered attorney/client session at 3:10 p.m. on a motion by Legislator Root, seconded by Legislator Decker, and carried. The Committee exited attorney/client session at 3:43 p.m. on a motion by Legislator Curran, seconded by Legislator Burt, and carried.

Chairman Curtis Crandall called for a ten minute recess.

**Broadband Project**

Dave Kartchner and Bill Risse from CONXX were in attendance to give an update on the Broadband Project. The following is the current status.

- MPLS network switches being configured
- Link licensing underway with FCC
- Phase one equipment orders are in, or are being prepped
- Staging and testing ready at Waterways Golf Course
- Final tower tests are a week out, pending weather
- Phase one construction to begin in late April

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 5:16 p.m. following a motion made by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,

Sarah M. Decker, Deputy Clerk of the Board  
Allegheny County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS**  
**Committee of the Whole Meeting Minutes**  
**MARCH 31, 2015**

**\*\* NOT APPROVED \*\***

**CALL TO ORDER:** The Committee of the Whole meeting of the Board of Legislators was called to order at 6:35 p.m. by Chairman Curtis W. Crandall.

**PLEDGE OF ALLEGIANCE TO THE FLAG:** The Pledge of Allegiance was led by Chairman Curtis W. Crandall.

**ROLL CALL:** 11 Legislators Present: Curtis Crandall, Philip Curran, Dwight Fanton, Karl Graves, Dwight "Mike" Healy, Theodore Hopkins, Charles Jessup, Kevin LaForge, Timothy O'Grady, David Pullen, Norman Ungermann, Jr., Absent: Scott Burt, David Decker, Aaron McGraw and Debra Root.

**Others Present:** Dan Acton, Jodi Adams, Mitchell Alger, Brad Blouvet, Jim Blowers, Dustin Burch, Calvin Carmer, Robert Carney, Brian Clendenin, Mike Dieter, Kier Dirlam, Michelle Dunbar, Dennis George, Cynthia Gowiski, Ricky Gould, Lee Gridley, Al Hall, Rick and Kate Hollis, Kimberley Howe, John Jessup, Bob Jones, Donald LaForge, Ginny LaForge, Karen Linza, Jim Lucey, Jeff Luckey, Ryan Marble, Darlene Mason, John Meehan, Thomas Miner, Lauren Oliver, Brent Platt, Jeri Reichman, Dennis Ricketts, Brenda Riehle, Terri Ross, Chad Smith, Mary Stearns, Rich Sullivan, Lon Sweet, Thomas Taylor, Mike Trivisonoli, Ronald Wightman, and Barb Zlomek.

**Media Present:** There were no representatives from the media present.

**PRIVILEGE OF THE FLOOR:**

Chairman Crandall welcomed everyone and stated the agenda for the evening. All Town Supervisors and Village Mayors from municipalities in Allegany County were invited to attend the meeting to discuss the Governor's Property Tax Freeze, the Efficiency Plan, and ongoing efficiency steps that the County has already taken and will continue to work toward. Every municipality is required to submit an efficiency plan to the State Division of Budget by June 1, 2015. We wanted to convene a meeting to explain how Towns and Villages can join and become part of the County's Government Efficiency Plan.

County Administrator Mitchell Alger discussed the handout information. A lot of the paperwork talks about the Property Tax Freeze and Government Efficiency Plan. Phase I of the property tax freeze required staying under the 2 percent property tax cap in order for residents to get the property tax freeze credit. Now in Phase II of the property tax freeze, in order for residents to get the property tax freeze credit it requires 1) staying under the tax cap and 2) municipalities submitting a compliant government efficiency plan. The Chief Financial Officer for the lead entity must submit the Government Efficiency Plan to the NYS Division of Budget no later than June 1, 2015. Individual plans are allowed, but NYS prefers cooperative efforts and assumes the County will take the lead. If plans are rejected or are not submitted, then residents will not be eligible for a rebate check from NYS. Mr. Alger noted that if all municipalities and the County submit a joint plan, the target efficiencies or cost savings needed is 1 percent of the collective tax levy.

County Treasurer Terri Ross discussed the tax levy and the 1 percent cost savings calculation spreadsheet that was distributed to participants. The spreadsheet lists the 1percent calculation rates

for each municipality according to the levy. This is the amount of efficiencies or cost savings that will need to be demonstrated in the efficiency plans. The combined total for all towns, villages, and the County is \$570,000.

County Administrator Mitchell Alger stated that NYS Division of Budget provided guidance about eligible cost savings and efficiency actions. In addition, NYSAC's Toolkit contains several good examples. Efficiency actions can be cooperative agreements, shared services, efficiencies, or mergers. To be eligible, actions have to have been implemented after January 1, 2012—this is the "look back" period. The County has identified around 50 possible actions to include in the efficiency plan. Participants reviewed the example efficiency detail sheet. Additional work will be required to define details and cost savings estimates, but Mr. Alger believes a significant portion of the 1 percent collective tax levy amount can be met. It is likely that it will be in each municipality's best interest to join in the County's plan. Otherwise, municipalities will be tasked with compiling this information and then entering it in the Division of Budget website.

Darwin Fanton suggested adding privatization as an efficiency cost savings action to the efficiency detail sheet. Mr. Alger noted the forms contain the specific data fields as required by the state. For this example, Mr. Alger said that operational efficiency would be the data field to select.

Additionally, the state requires three signed certificates from each municipality in order to participate in a plan. Therefore, in order to participate in the County's plan, municipalities will each need to submit the three signed certificates to the County. Two of the certificates are to be signed by the Chief Financial Officer and the other form is to be signed by the Budget Officer or Chief Executive Officer. The forms are fairly self-explanatory. The County would like to know if municipalities plan to participate in the joint plan within the next week or so.

Mr. Alger informed the group that he will send out an email to everyone in attendance about where to submit the forms in addition to providing copies of all the handout materials and electronic forms. If anyone has questions, he would gladly provide support and can be reached by email [algermm@alleganyco.com](mailto:algermm@alleganyco.com) or by phone (585)268-9217.

A member of the audience questioned if municipalities were required to complete all three certificates if they wish to participate in the County's plan. Mr. Alger confirmed that all three certificates are required by the Division of Budget.

Jim Lucey discussed reoccurring savings with shared services agreements and contract terms being extended to five years.

Al Hall mentioned efficiencies through shared services agreements for fire and ambulance services.

Legislator Dwight Fanton noted that the County Administrator and County Treasurer will be reviewing the plan and preparing it for submission to the state.

Mr. Alger stated all forms and directions will be posted to the County's website [www.alleganyco.com](http://www.alleganyco.com) and again encouraged participants to call his office with any questions at 585-268-9217. He will also provide links to NYS DOS website and NYSAC website for more information on the NYS Property Tax Freeze and the Government Efficiency Plan.

Chairman Crandall segued to ongoing efficiency efforts and planning that has been underway for over a year now at the County. He introduced Legislator Kevin LaForge to the group. Legislator LaForge, Chairman of the Allegheny County Affordable Government Group, talked about the committee work that has been accomplished to date. He outlined some concerns the committee has identified including a lack of trained and experienced water and sewer treatment plant operators available when the existing workforce retires. He stated the County is interested in engaging municipalities in defining and implementing future efficiency goals. Some areas for discussion include water and sewer districts, bonding capacity, abatement, code enforcement, assessment, land bank program, district justice courts, and group purchasing/bidding. Legislator LaForge stated the group is open to any suggestions. He is interested in identifying three efficiency goals to accomplish to benefit towns, villages, and the County and promoted the need for municipality buy-in and support for success.

Cindy Gowiski stated she couldn't support tax assessment being a service provided by a County employee and saw this as a conflict of interest.

A member of the audience noted that some municipalities already receive competitive rates for assessment services at \$9/parcel compared to statewide rates of \$50-60/parcel.

Jim Lucey questioned funding for land bank programs. Legislator LaForge noted there has been some funding provided by the state in the past and most likely initially, it would require some seed money at the onset. Legislator LaForge mentioned land bank programs assisting with blight prevention through renovation, selling properties, and demolishing dilapidated properties. Currently, state policies are favorable with asbestos removal whereas in the past asbestos removal has been costly.

Legislator LaForge introduced the municipality survey that was distributed to all attendees and encouraged participation. Surveys should be returned to the County Administrator's Office via mail, fax, or email.

Kier Dirlam noted that the committee is looking to garner information from the surveys and that the committee does not have all the answers.

Chairman Crandall closed the meeting with questions and comments. He reiterated that the County is here tonight to 1) offer to be the lead organization; 2) request that all municipalities sign on with the County in a joint efficiency plan; and 3) introduce a process for municipalities to submit cost-saving actions and other required forms for compilation and submission to the state. He noted all forms should be returned by May 1 to ensure the June 1 deadline for the Government Efficiency Plan submission to the state.

**ADJOURNMENT:** The meeting was adjourned at 7:55 p.m. on a motion made by Legislator Graves, seconded by Legislator Pullen, and carried.

Additional Comments: Handout materials from the meeting were mailed to the following municipalities that weren't in attendance at the meeting:

The Honorable Julie Steadman, Town of Allen Supervisor

The Honorable Annette Kish, Town of Belfast Supervisor

The Honorable Marc Bliss, Town of Centerville Supervisor

The Honorable Ronald Truax, Town of Clarksville Supervisor

The Honorable Donald Jordan, Town of Genesee Supervisor

The Honorable Anthony Vekich, Town of New Hudson Supervisor  
The Honorable Daniel Fleming, Town of Scio Supervisor  
The Honorable Ronald Wightman, Town of Willing Supervisor  
The Honorable Tricia Grover, Town of Wirt Supervisor  
The Honorable Justin Grigg, Village of Alfred Mayor  
The Honorable William Ellis, Village of Almond Mayor  
The Honorable Terrance Schmelzer, Village of Belmont Mayor  
The Honorable Daniel Fuller, Village of Bolivar Mayor  
The Honorable Richard Kinney, Village of Canaseraga Mayor  
The Honorable John Day, Village of Richburg Mayor  
The Honorable Judith Lynch, Village of Wellsville Mayor

The information that was discussed at the meeting, handout materials, and fillable/printable forms are available on the Allegany County Website [www.alleganyco.com](http://www.alleganyco.com).

Respectfully submitted by:

Jodi Adams  
Assistant to the County Administrator

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE  
April 7, 2015**

**\*\*APPROVED \*\***

**CALL TO ORDER:** The meeting was called to order at 6:25 p.m. by Chairman Curtis W. Crandall following a meal hosted by Dr. Skip Sullivan in the Allegany Room at Alfred State College.

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, D. Fanton, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, A. McGraw, T. O'Grady, D. Pullen, D. Root, N. Ungermann

**OTHERS PRESENT:** M. Alger, C. Knapp, J. Ormond (IDA), B. Riehle, S. Sullivan (Alfred State), M. Wolers, J. Wood

**MEDIA PRESENT:** No media present.

**Attorney/Client Session**

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to enter attorney/client session at 6:26 p.m. Immediately following discussion, a motion was made by Legislator Hopkins, seconded by Legislator Root, and carried to end the attorney/client session and return to the regular meeting at 8:50 p.m.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 8:50 p.m. following a motion made by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE  
May 11, 2015**

**\*\*APPROVED \*\***

**CALL TO ORDER:** The meeting was called to order at 2:56 p.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, D. Fanton, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, A. McGraw, D. Pullen, D. Root, N. Ungermann  
**Absent:** T. O'Grady

**OTHERS PRESENT:** M. Alger, B. Budinger, S. Decker, K. Dirlam, T. Miner, B. Riehle, J. Wood

**Attorney/Client Session**

The Committee entered attorney/client session at 2:56 p.m. on a motion by Legislator Fanton, seconded by Legislator Hopkins, and carried. The Committee exited attorney/client session at 3:24 p.m. on a motion by Legislator Root, seconded by Legislator Fanton, and carried.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 3:24 p.m. following a motion made by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,

Sarah M. Decker, Deputy Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE  
June 8, 2015**

**\*\*APPROVED \*\***

**CALL TO ORDER:** The meeting was called to order at 3:48 p.m. by Chairman Curtis W. Crandall.

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, D. Decker, D. Fanton, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, A. McGraw, T. O'Grady, D. Pullen, D. Root, N. Ungermann  
**Absent:** P. Curran

**OTHERS PRESENT:** M. Alger, S. Decker, G. James, T. Miner, B. Riehle, T. Ross, D. Scholes

**Legislative Clambake**

Chairman Crandall remarked that ticket sales for the Clambake have dwindled from what they were in the past. The "Flower Fund" from which the Board makes donations is diminished as well, partly due to the lack of ticket sales. The Board discussed what could be done to boost ticket sales.

**Fund Balance**

County Administrator and Budget Officer Mitch Alger gave the group an update on where the County Fund Balance stands. The group discussed the impact of the sales tax rate, and also the County's return on investment of bonds purchased for the IDA development project.

**Attorney/Client Session**

The Committee entered attorney/client session at 4:04 p.m. on a motion by Legislator Hopkins, seconded by Legislator Decker, and carried. The Committee exited attorney/client session at 5:22 p.m. on a motion by Legislator Root, seconded by Legislator Burt, and carried.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 5:22 p.m. following a motion made by Legislator Graves, seconded by Legislator Healy, and carried.

Respectfully submitted,

Sarah M. Decker, Deputy Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE  
June 22, 2015**

**\*\*APPROVED \*\***

**CALL TO ORDER:** The meeting was called to order at 2:55 p.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, D. Fanton, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, D. Root, N. Ungermann  
**Absent:** A. McGraw

**OTHERS PRESENT:** M. Alger, H. Budinger, T. Miner. B. Riehle, J. Wood

**Attorney/Client Session**

The Committee entered attorney/client session at 2:55 p.m. on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. The Committee exited attorney/client session at 4:15 p.m. on a motion by Legislator Burt, seconded by Legislator Pullen, and carried.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 4:15 p.m. following a motion made by Legislator Graves, seconded by Legislator Fanton, and carried.

Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE  
July 1, 2015**

**\*\*APPROVED \*\***

**CALL TO ORDER:** The meeting was called to order at 9:05 a.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran (10:45), D. Decker, D. Fanton, K. Graves, D. Healy (10:48), T. Hopkins, C. Jessup, T. O'Grady, N. Ungermann Absent: K. LaForge, A. McGraw, D. Pullen, D. Root

**OTHERS PRESENT:** M. Alger, H. Budinger, G. James, T. Miner. B. Riehle, T. Ross, D. Scholes

**Attorney/Client Session**

The Committee entered attorney/client session at 9:05 a.m. on a motion by Legislator Decker, seconded by Legislator Fanton, and carried. The Committee exited attorney/client session at 11:00 a.m. on a motion by Legislator Decker, seconded by Legislator Burt, and carried.

**ADJOURNMENT:**

There being no further business to come before the Committee, the meeting was adjourned at 11:00 a.m. following a motion made by Legislator Graves, seconded by Legislator Fanton, and carried.

Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE  
July 15, 2015**

**\*\* APPROVED \*\***

**CALL TO ORDER:** The meeting was called to order at 9:04 a.m. by Chairman Curtis W. Crandall.

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt (partial attendance), D. Decker, D. Fanton, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, D. Root, N. Ungermann Absent: P. Curran, A. McGraw

**OTHERS PRESENT:** M. Alger, S. Decker, G. James, T. Miner, T. Ross, D. Scholes, Kevin Voorhees (Barton & Loguidice)

**Attorney/Client Session**

The Committee entered attorney/client session at 9:05 a.m. on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. The Committee exited attorney/client session at 10:48 a.m. on a motion by Legislator Fanton, seconded by Legislator Graves, and carried.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 10:48 a.m. following a motion made by Legislator Graves, seconded by Legislator Healy, and carried.

Respectfully submitted,

Sarah M. Decker, Deputy Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE  
(morning meeting)  
July 27, 2015**

**\*\* APPROVED \*\***

**CALL TO ORDER:** The meeting was called to order at 10:38 a.m. by Chairman Curtis W. Crandall.

**LEGISLATORS PRESENT:** Chairman C. Crandall, P. Curran, D. Decker, D. Fanton, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, D. Pullen, N. Ungermann Absent: S. Burt, A. McGraw, T. O'Grady, D. Root

**OTHERS PRESENT:** M. Alger, S. Decker, T. Miner, B. Riehle, T. Ross, I. Sullivan, J. Wood

**Attorney/Client Session**

The Committee entered attorney/client session at 10:40 a.m. on a motion by Legislator Hopkins, seconded by Legislator Fanton, and carried. The Committee exited attorney/client session at 11:54 a.m. on a motion by Legislator Fanton, seconded by Legislator Curran, and carried.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 11:54 a.m. following a motion made by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,

Sarah M. Decker, Deputy Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE  
(afternoon meeting)  
July 27, 2015**

**\*\* APPROVED \*\***

**CALL TO ORDER:** The meeting was called to order at 3:16 p.m. by Chairman Curtis W. Crandall.

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, D. Fanton, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, N. Ungermann  
**Absent:** A. McGraw, D. Root

**OTHERS PRESENT:** M. Alger, T. Miner, B. Riehle, T. Ross

**Attorney/Client Session**

The Committee entered attorney/client session at 3:17 p.m. on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. The Committee exited attorney/client session at 3:55 p.m. on a motion by Legislator Fanton, seconded by Legislator Healy, and carried.

**Solar City**

A motion was made by Legislator Fanton, seconded by Legislator Curran, and carried to enter into a Power Purchase Agreement (PPA) with Solar City to install and maintain a solar system on County-owned property upon approval of the agreement by the County Attorney. **Refer to Ways & Means**

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 3:56 p.m. following a motion made by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,

Brenda Rigby Riehle , Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**August 24, 2015**

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, D. Fanton, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, D. Root,  
Absent: A. McGraw, N. Ungermann

**OTHERS PRESENT:** H. Budinger, B. Riehle

**CALL TO ORDER:** Chairman Curtis Crandall called the meeting to order at 3:27 p.m.

**EXECUTIVE SESSION:**

A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to enter into executive session at 3:27 p.m. to discuss the employment history of particular employees within the Section IV Salary Plan. Immediately following discussion, at 3:48 p.m., a motion was made by Legislator Decker, seconded by Legislator Fanton, and carried to end the executive session and return to the regular meeting.

**ADJOURNMENT:** A motion was made by Legislator Graves, seconded by Legislator Decker, and carried to adjourn the meeting at 3:48 p.m.

Respectfully submitted,  
Brenda Rigby Riehle, Clerk of the Board

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**September 14, 2015**

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, A. McGraw, T. O'Grady, D. Pullen, D. Root, N. Ungermann  
Absent: D. Decker, T. Hopkins

**OTHERS PRESENT:** M. Alger, H. Budinger, T. Miner, B. Riehle

**CALL TO ORDER:** Chairman Curtis Crandall called the meeting to order at 3:44 p.m.

**EXECUTIVE SESSION:**

A motion was made by Legislator LaForge, seconded by Legislator Graves, and carried to enter into executive session at 3:44 p.m. to discuss the employment history of particular employees within the Section IV Salary Plan. Immediately following discussion, at 5:09 p.m., a motion was made by Legislator Pullen, seconded by Legislator Graves, and carried to end the executive session and return to the regular meeting.

**SECTION IV SALARIES:**

Committee members requested Clerk of the Board Brenda Rigby Riehle to notify Department Heads regarding their 2016 salaries, and giving them an opportunity to discuss those salaries with the Committee of the Whole on September 28.

**ADJOURNMENT:** A motion was made by Legislator Graves, seconded by Legislator Pullen, and carried to adjourn the meeting at 5:09 p.m.

Respectfully submitted,  
Brenda Rigby Riehle, Clerk of the Board

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**September 28, 2015**

**CALL TO ORDER:** The meeting was called to order at 3:36 p.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Fanton, K. Graves, M. Healy, C. Jessup, K. LaForge, A. McGraw (*left early*), T. O'Grady, D. Pullen, N. Ungermann (Absent: D. Decker, T. Hopkins, D. Root)

**OTHERS PRESENT:** M. Alger, H. Budinger, R. Christman, R. Hollis, J. Luckey, B. Riehle, K. Slep

**EXECUTIVE SESSION:**

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to enter into executive session at 3:36 p.m. to discuss the employment history of particular employees. Immediately following discussion, at 5:07 p.m., a motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to end the executive session and return to the regular meeting.

**SECTION IV SALARIES:**

The Committee of the Whole acknowledges that the following County officers' salaries for 2016 which by reason of an increase during their respective terms of office will require a local law:

County Attorney	\$104,026
Employment & Training Director	\$ 62,527
Personnel Officer	\$ 69,996
Public Defender	\$ 98,657
Public Health Director	\$ 77,438
Public Works Superintendent	\$ 86,149
Real Property Tax Director	\$ 68,813
Sheriff	\$ 72,150
Social Services Commissioner	\$ 79,774
Treasurer	\$ 80,572

A motion was made by Legislator Jessup, seconded by Legislator Curran, and carried requesting the County Attorney to prepare the necessary resolutions associated with the local law process for the listed salaries. (Voting No: K. Graves, N. Ungermann; Absent: D. Decker, T. Hopkins, A. McGraw, D. Root) **Prepare Resolution**

**SECTION IV (NON-GRADED) POSITIONS – 2016 SALARIES:**

A motion was made by Legislator Pullen, seconded by Legislator Burt, and carried to sponsor a resolution establishing the 2016 compensation for County employees whose titles are in the Section IV Salary Plan as listed below. (It should be noted that the positions of County Attorney Employment & Training Director, Personnel Officer, Public Health Director, Public Defender, Public Works Superintendent, Real Property Tax Director, Sheriff, Social Services Commissioner, and Treasurer are being addressed separately by local law.) (Voting No: N. Ungermann; Absent: D. Decker, T. Hopkins, A. McGraw, D. Root) **Prepare Resolution**

**SECTION IV (NON-GRADED) POSITIONS – 2016 SALARIES**

<b><u>TITLE</u></b>	<b><u>BASE SALARY</u></b>
County Legislators	8,500
Chairman of the Board	8,500
Majority Leader	300
Minority Leader	300
Budget Officer	2,500
Deputy Budget Officer	2,500
County Administrator	93,050
Deputy County Administrator	10,000
Clerk of the Board	64,697
District Attorney	152,500
Assistant District Attorney (1 <sup>st</sup> )	39,376
Assistant District Attorney (2 <sup>nd</sup> )	36,540
Assistant District Attorney (3 <sup>rd</sup> )	36,593
Assistant District Attorney (4 <sup>th</sup> )	36,593
Assistant District Attorney (5 <sup>th</sup> ) V&T	26,585
Assistant District Attorney (6 <sup>th</sup> ) Welfare	24,000
District Attorney Investigator (PT)	15,000
Crime Victims Coordinator	32,061
Assistant Public Defender (1 <sup>st</sup> )	83,011
Assistant Public Defender (2 <sup>nd</sup> )	75,015
Assistant Public Defender (3 <sup>rd</sup> )	73,185
Deputy County Auditor	1,200
County Clerk	70,579
Assistant County Attorney (1)	98,293
Assistant County Attorney (2)	75,762
Assistant County Attorney (3)	74,581
Director of Planning	66,500
Information Technology Director	76,000
Election Commissioners (2)	17,126
Election Technicians	
Election Machine Tech 1	17.23/hr.
Election Machine Tech 2	18.85/hr.
Election Inspectors – Primary	107.50/day
Election Inspectors – General	172/day

Election Inspectors – Training	37.50/day
Election Coordinator – Primary	132.50/day
Election Coordinator – General	212/day
Seasonal Laborers (Public Works)	9.25/hr.
Laborers (Gatekeepers) Part-time	12.45/hr.
Undersheriff	65,370
Probation Director	67,209
STOP-DWI Coordinator	16,997
Youth Director	34,651
Emergency Management and Fire Director	54,173
E911 Enumerator (Part-time)	10/hr.
Medical Director	20,000
Physical Therapist (EI Part-time)	10/hr.
Occupational Therapist (EI Part-time)	10/hr.
Speech-Language Pathologist (EI Part-time)	10/hr.
Special Education Teacher (EI Part-time)	10/hr.
Community Services Director	42,656
Development Director	
Office for the Aging Director	58,940
Office for the Aging:	
Site Managers	9-11/hr.
Drivers and Aides	9-11/hr.
Rushford Lake:	
Youth Agencies Director	550wk.
Lifeguards	10.75/hr.
SYEP Summer Counselors	5,040
Coroners:	
Local Transport	300 p/d
Autopsy Transport	600 p/d

## **2016 SALARIES FOR NON-UNIT EMPLOYEES:**

A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to sponsor a resolution establishing a two (2) percent salary increase for 2016 for the 22 County employees whose titles are in the Non-Unit Salary Plan. (Voting No: T. O’Grady, N. Ungermann; Absent: D. Decker, T. Hopkins, A. McGraw, D. Root) **Prepare Resolution**

## **COMPENSATION OF COUNTY OFFICERS AND EMPLOYEES:**

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to sponsor our annual “master” resolution authorizing the payment of salary increases under the “County Unit Salary Plans” pursuant to contractual agreements in the AFSCME, NYS Nurses’ Association, Allegany County Deputy Sheriff’s Association, and the New York State Public Employees Federation unions, as well as the “County Non-Unit Salary Plan” for the non-unit and Section IV employees. **Prepare Resolution**

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 5:11 p.m. following a motion made by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**October 13, 2015**

**CALL TO ORDER:** The meeting was called to order at 11:05 a.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, D. Fanton, K. Graves, M. Healy, C. Jessup, K. LaForge, D. Pullen, D. Root, N. Ungermann (Absent: T. Hopkins, A. McGraw, T. O'Grady)

**OTHERS PRESENT:** M. Alger, C. Ivers, T. Miner, K. Monroe, K. Morsman, B. Riehle, R. Whitney

**ATTORNEY/CLIENT SESSION:**

A motion was made by Legislator Curran, seconded by Legislator LaForge, and carried to enter into attorney/client session at 11:05 a.m. Immediately following discussion, at 12:04 p.m., a motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to end the attorney/client session and return to the regular meeting.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 12:04 p.m. following a motion made by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**October 26, 2015**

**CALL TO ORDER:** The meeting was called to order at 3:09 p.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, D. Fanton, K. Graves, M. Healy, C. Jessup, K. LaForge, A. McGraw, D. Pullen, D. Root, N. Ungermann (Absent: T. Hopkins, T. O'Grady)

**OTHERS PRESENT:** M. Alger, L. Ballengee, H. R. Budinger, R. Christman, S. Decker, R. Hollis, K. Hooker, T. Miner, B. Mori (Steuben County, Clerk of the Board), B. Quinn, B. Riehle

**Tablets/iPads – Brenda Mori, Steuben County, Clerk of the Legislative Board**

Brenda Mori, Clerk of the Board of Legislators for Steuben County, presented information to the Board regarding Steuben County's Board of Legislators going "paperless" through the use of tablets/iPads. Their initial desire for looking into going "paperless" was to increase efficiency after the staff in the Clerk's office was reduced. Ms. Mori demonstrated Steuben County's website and the portal by which Legislators are able to access all of the information they would have normally received on paper. Legislator Healy asked how long Steuben County had been doing this. Ms. Mori stated that they had been using iPads since 2011. She remarked at the reduction in printing costs and time savings. She said their Information Technology Department created the web pages for them and her office posts the information. Information about how to access certain items, ability to print hard copies, computer use policies, and email were some of the many things Ms. Mori was able to address. Chairman Crandall indicated that there were a few different things that would need to be discussed. The use of County email, updating the County website to make resolutions, MOEs and such available and possibly the purchase of equipment, all needed to be considered. They also discussed looking at the County's computer use policy to see if any updates would need to be made. Legislator Burt suggested a first step might be to have everything available on the website and allow the Legislators to access it by whatever means they can. Elections Commissioner Rick Hollis asked what department heads would do about accessing the documents at meetings if paper copies weren't available. Ms. Mori indicated that some of their department heads had purchased their own tablets. She also indicated that, as required by law, they do still have some paper copies available at meetings. Legislator LaForge moved that this be referred to the Facilities and Communications Committee to address the computer policy, equipment, and "going paperless" issue. This was seconded by Legislator Curran, and carried.

**Refer to Facilities & Communications**

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 4:14 p.m. following a motion made by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,

Sarah M. Decker, Deputy Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**November 4, 2015**

**CALL TO ORDER:** The meeting was called to order at 10:04 a.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, P. Curran, D. Decker, D. Fanton, K. Graves, M. Healy, C. Jessup, K. LaForge, A. McGraw, T. O'Grady, D. Pullen, D. Root, N. Ungermann (Absent: S. Burt, T. Hopkins)

**OTHERS PRESENT:** M. Alger, C. Knapp, B. Riehle

**EXECUTIVE SESSION:**

A motion was made by Legislator Graves, seconded by Legislator LaForge, and carried to enter into executive session at 10:04 a.m. to discuss the employment history of a particular employee. Immediately following discussion, at 11:00 a.m., a motion was made by Legislator Decker, seconded by Legislator Fanton, and carried to end the executive session and return to the regular meeting.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 11:00 a.m. following a motion made by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**November 9, 2015**

**LEGISLATORS PRESENT:** Chairman C. Crandall, P. Curran, D. Decker, D. Fanton, K. Graves, D. Healy, T. Hopkins, C. Jessup, K. LaForge, D. Pullen, N. Ungermann Absent: Burt, McGraw, O'Grady, Root

**OTHERS PRESENT:** M. Alger, L. Ballengee, S. Decker, K Dirlam, L. Hunsberger, G. James, T. Miner, B. Riehle, T. Ross, D. Scholes

**CALL TO ORDER:** Chairman Curtis Crandall called the meeting to order at 10:37 a.m.

**ATTORNEY/CLIENT SESSION:**

A motion was made by Legislator Fanton, seconded by Legislator Decker, and carried to enter into attorney/client session at 10:39 a.m. Immediately following discussion, at 11:08 a.m., a motion was made by Legislator Decker, seconded by Legislator Graves, and carried to end the attorney/client session and return to the regular meeting.

**BUDGET REVIEW:**

Chairman Crandall indicated that there are a couple of items regarding the 2016 Tentative Budget that needed to be addressed before adopting the Budget. Changes to the Tentative Budget would come before the Board as pre-filed resolutions before the adoption of the Budget.

Public Health Director Lori Ballengee spoke with the committee about adding a new rate for the Coroners under the Section IV Salary Plan. The addition of an autopsy transport rate of \$450 for Olean General Hospital autopsies, rather than paying \$600 for all autopsy transports, could save an estimated \$7,500 per year. The County has been using Olean General Hospital for most autopsies. Currently coroners are receiving the same rate to drive to Olean as they receive for driving to Rochester. Ms. Ballengee stated that the coroners are aware of this and have not objected to the change. Chairman Crandall noted that a change to Coroners' salaries would usually require a local law, but because it's an election year the change can be made by resolution. Legislator Pullen asked for clarification between the different rates paid to coroners for transport. Ms. Ballengee indicated that a local transport is simply the delivery of a body to a funeral home. The \$600 for autopsy transport that is currently being paid for all autopsy transports would be paid for transports to Monroe County Medical Examiner for forensic autopsies. With the addition of the third rate, \$450 would be paid for transportation to Olean General Hospital for autopsy. Legislator Pullen asked if there was any reimbursement for this expense. Ms. Ballengee stated that there is no reimbursement. It is paid for by the County. Legislator Decker asked what the difference was between the autopsies performed at Olean General Hospital versus Monroe County Medical Examiners. Ms. Ballengee indicated that if there is a crime involved or a potential lawsuit, those autopsies would be performed by Monroe County. A motion was made by Legislator Fanton, seconded by Legislator LaForge, and carried, to add a rate of \$450 for autopsy transport to Olean General Hospital. **Prepare Resolution** (Please include on Resolution setting Section IV Salaries for 2016.)

County Treasurer Terri Ross noted a change she recommended be made to the Emergency Services Budget. The change was to properly account for a grant that was received by Emergency Services.

Emergency Services – Homeland Security

	Currently	Should be	Change
Appropriations			
A3645.101	\$11,736.00	\$18,270.00	\$ 6,534.00
A3645.207	0.00	2,000.00	2,000.00
A3645.414	0.00	4,000.00	4,000.00
Revenues			
A3645.3306.EMPG5	\$ 0.00	\$12,534.00	\$12,534.00

A motion was made by Legislator Fanton, seconded by Legislator Curran, and carried to change the Emergency Services budget line items. **Prepare Resolution** (Please include on Resolution amending 2016 Tentative Budget.)

Chairman Crandall asked the committee to look at the Contingency fund (A1990.4) and consider whether or not the current figure of \$750,000 will be adequate. Because there are some unknowns "lurking," he questioned if more monies should be shifted from the fund balance to contingency. Budget Officer Mitch Alger noted that some things, such as the roof of the DPW shop in Friendship, would quickly diminish that fund. A motion was made by Legislator Fanton, seconded by Legislator Curran, and carried, to change the Contingency (A1990.4) amount from \$750,000 to \$950,000; the money will come from the fund balance (A15.599.00). **Prepare Resolution** (Please include on Resolution amending 2016 Tentative Budget.)

**ADJOURNMENT:** A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to adjourn the meeting at 11:47 a.m.

Respectfully submitted,  
Sarah M. Decker, Deputy Clerk of the Board

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**November 9, 2015  
(Afternoon Meeting)**

**LEGISLATORS PRESENT:** Chairman C. Crandall, P. Curran, D. Decker, D. Fanton, K. Graves, D. Healy, C. Jessup, K. LaForge, D. Pullen, N. Ungermann Absent: Burt, Hopkins, McGraw, O'Grady, Root

**OTHERS PRESENT:** M. Alger, T. Miner, B. Riehle

**CALL TO ORDER:** Chairman Curtis Crandall called the meeting to order at 3:15 p.m.

**EXECUTIVE SESSION:**

A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to enter into executive session at 3:15 p.m. to discuss the employment history of a particular individual. Immediately following discussion, at 3:48 p.m., a motion was made by Legislator Graves, seconded by Legislator Pullen, and carried to end the executive session and return to the regular meeting.

**ADJOURNMENT:** A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to adjourn the meeting at 3:48 p.m.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**November 23, 2015**

**CALL TO ORDER:** The meeting was called to order at 3:08 p.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, D. Fanton, K. Graves, M. Healy, C. Jessup, K. LaForge, A. McGraw, T. O'Grady, D. Root, N. Ungermann (Absent: D. Pullen)

**OTHERS PRESENT:** M. Alger, T. Miner, B. Riehle, T. Ross

**EXECUTIVE SESSION:**

A motion was made by Legislator Fanton, seconded by Legislator Root, and carried to enter into executive session at 3:09 p.m. to discuss the employment history of a particular employee. Immediately following discussion, at 3:39 p.m., a motion was made by Legislator Graves, seconded by Legislator Burt, and carried to end the executive session and return to the regular meeting.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 3:50 p.m. following a motion made by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**December 2, 2015**

**CALL TO ORDER:** The meeting was called to order at 9:30 a.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, P. Curran (10:35), D. Decker, D. Fanton, K. Graves, M. Healy, C. Jessup, K. LaForge, A. McGraw, T. O'Grady, D. Pullen, D. Root, N. Ungermann (Absent: S. Burt)

**OTHERS PRESENT:** M. Alger, T. Miner, B. Riehle

**EXECUTIVE SESSION:**

A motion was made by Legislator Fanton, seconded by Legislator Decker, and carried to enter into executive session at 9:30 a.m. to discuss the employment history of a particular employee. Immediately following discussion, at 10:55 a.m., a motion was made by Legislator Decker, seconded by Legislator Graves, and carried to end the executive session and return to the regular meeting.

**FUTURE MEETINGS:**

The next Committee of the Whole meeting will be held at 10:00 a.m. on Wednesday, December 16.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 10:56 a.m. following a motion made by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**December 14, 2015**

**CALL TO ORDER:** The meeting was called to order at 3:34 p.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, D. Fanton, K. Graves, M. Healy, C. Jessup, K. LaForge, A. McGraw, T. O'Grady, D. Pullen, D. Root, N. Ungermann

**OTHERS PRESENT:** M. Alger, B. Budinger, J. Budinger, C. Clark (SUNY Alfred), S. Decker, K. Dirlam, G. Hanchett, R. Sobeck-Lynch, T. Miner, J. Mulryan (Lufkin), G. Muscato (Arvos), B. Riehle, T. Ross, S. Sullivan (SUNY Alfred), J. Wood

**ATTORNEY/CLIENT SESSION:**

A motion was made by Legislator Fanton, seconded by Legislator LaForge, and carried to enter into attorney/client session at 3:34 p.m. Immediately following discussion, at 5:07 p.m., a motion was made by Legislator Root, seconded by Legislator Fanton, and carried to end the attorney/client session and return to the regular meeting.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 5:07 p.m. following a motion made by Legislator Graves, seconded by Legislator Burt, and carried.

Respectfully submitted,

Sarah M. Decker, Deputy Clerk of the Board  
Allegany County Board of Legislators

**ALLEGANY COUNTY BOARD OF LEGISLATORS  
COMMITTEE OF THE WHOLE**

**December 16, 2015**

**CALL TO ORDER:** The meeting was called to order at 10:15 a.m. by Chairman Curtis W. Crandall

**LEGISLATORS PRESENT:** Chairman C. Crandall, S. Burt, P. Curran, D. Decker, D. Fanton, K. Graves, M. Healy, C. Jessup, K. LaForge, T. O'Grady, D. Pullen, D. Root, N. Ungermann (Absent: A. McGraw)

**OTHERS PRESENT:** M. Alger, J. Margeson, D. Mazza, T. Miner, B. Riehle

**ATTORNEY/CLIENT SESSION:**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried (Legislator Decker voting "No.") to enter into attorney/client session at 10:15 a.m. Immediately following discussion, at 12:07 p.m., a motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to end the attorney/client session and return to the regular meeting.

**FUTURE MEETINGS:**

The next Committee of the Whole meeting will be held at 9:00 a.m. on Wednesday, January 6, 2016.

**ADJOURNMENT:**

There being no further business to come before the committee, the meeting was adjourned at 12:07 p.m. following a motion made by Legislator Graves, seconded by Legislator Decker, and carried.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators