

**FACILITIES & COMMUNICATIONS COMMITTEE
AUGUST 5, 2015**

**** NOT APPROVED ****

Committee Members Present: D. Pullen, C. Jessup, D. Fanton, K. Graves, A. McGraw, D. Root, N. Ungermann, C. Crandall

Others Present: M. Alger, L. Ballengee, S. Burt, H. Budinger, P. Curran, D. Decker, K. Dirlam, M. Evans, S. Grusendorf, D. Healy, R. Hollis, K. Hooker, T. Hopkins, C. Knapp, K. LaForge, J. Luckey, K. Monroe, B. Riehle, T. Ross, C. Santora, R. Swarthout, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at 2:30p.m. by Facilities and Communications Committee Chairman David Pullen.

Approval of Minutes:

A motion was made by Legislator Root, seconded by Legislator Fanton, and carried to approve the Facilities and Communications Committee minutes of July 1, 2015.

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Facilities and Communications Committee minutes of July 15, 2015.

Facilities-Related Matters

Updates on Renovation Projects

Deputy Superintendent of Public Works Dean Scholes said that it had been a quiet month, and he had nothing to report. Lt Shawn Grusendorf reported that LaBella had made its recommendations on changes to the Jail (to house the E-911 apparatus) and went over building diagrams for every system such as electric, heating, cooling, etc. and will soon put this out to bid. He predicts a construction start date of September 15.

Communications-Related Matters

Executive Session

The Committee entered executive session at 2:35 p.m. on a motion by Legislator Root, seconded by Legislator McGraw, and carried, to discuss the employment history of a particular employee. The Committee exited executive session at 2:40 p.m., following a motion by Legislator Graves, seconded by Legislator Ungermann, and carried.

Request to Fill IT Network Administrator Position

IT Director Keith Hooker requested permission to fill the IT Network Administrator (non-union, Grade 25, Step 7) position on a part-time temporary basis with the former Director of Information Technology. The filling of this position will assist in the (his) transition into the position of Director. She will also assist the department in performing assigned duties while the department is short-staffed. Because the department is down one person, it has enough funding in the 2015 Budget to cover the cost of this position. The request noted that without this temporary hire, response times to requests from other departments will be much slower. The parameters of this position would be two half-days per week for eight weeks, for a total of

approximately 56 hours. Permission to fill the position within the stated parameters was granted on a motion by Legislator Fanton, seconded by Legislator Root, and carried. (One opposed: Legislator Ungermann) **Refer to Ways & Means**

Request to Fill Network Technician Position

Mr. Hooker also requested permission to establish and fill a Network Technician position (AFSCME, Council 66 bargaining unit, Grade 17, Step: Base-7) on a full-time permanent basis. This position will replace the IT Network Administrator position (AFSCME Grade 25) which became vacant when Mr. Hooker was appointed Director. Mr. Hooker contends that without this position, IT will be unable to support all County customers and that the level of support will not be acceptable. Approval was granted, contingent on the position's being created by the Board, on a motion by Legislator Root, seconded by Legislator Graves, and carried. (One opposed: Legislator Ungermann) **Prepare Resolution**

E-911 and Broadband Update

Legislator Pullen invited Bill Risse of CONXX to update the Committee on recent activities regarding these two projects. Mr. Risse said that during the months of June and July, CONXX had a crew of four or five men working six days a week hanging equipment on towers. He said they were not onsite currently, as there are some activities that need to be done by the County in order for CONXX to continue. He added that there are some contracts regarding towers currently owned by BOCES and WNET public television in Buffalo that need to be expedited. He added there are a couple of changes planned for Phase 2 because the County-owned property on which they planned to construct towers is no longer feasible. He said Matt Evans and Lt. Grusendorf have found alternate sites which may be better suited even than the originals. These new sites will cover the Swain area better. He added that he does not foresee any trouble with staying on track for the timeline. October, he said, is the target date for going live with the system. That being said, he added that the need for a working Local Development Corporation (LDC) becomes more urgent. Legislator Pullen said that now that the Board had passed a resolution to form the LDC, it is only a matter of the Board's appointing an initial Board of Directors which will then hire the Executive Director of the LDC. Thus, a variety of contracts needs to be drawn up in order to continue. He added that County Planner Kier Dirlam has sent out some "feelers" to potential last-mile providers.

Executive Session

The Committee entered executive session at 3:12 p.m. on a motion by Legislator Fanton, seconded by Legislator Root, and carried, to discuss the proposed acquisition of real property. The Committee exited executive session at 3:40 p.m., following a motion by Legislator Fanton, seconded by Legislator Root, and carried.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:40 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board

Allegany County Board of Legislators