

## **FACILITIES & COMMUNICATIONS COMMITTEE**

**December 2, 2015**

**NOT APPROVED**

**Committee Members Present:** D. Pullen, C. Jessup, D. Fanton, K. Graves, A. McGraw, D. Root, N. Ungermann, C. Crandall

**Others Present:** M. Alger, L. Ballengee, S. Burt, H. Budinger, D. Decker, K. Dirlam, M. Evans, S. Grusendorf, D. Healy, R. Hollis, B. Kelley, M. Kukuvka, K. LaForge, T. Miner, K. Monroe, B. Riehle, T. Ross, D. Scholes, R. Scott, R. Swarthout, R. Whitney

**Media Present:** B. Quinn, *Wellsville Daily Reporter*

**Call to Order:** The meeting was called to order at 2:00 p.m. by Facilities and Communications Committee Chairman David Pullen.

### **Approval of Minutes:**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Facilities and Communications Committee minutes of November 4, 2015.

A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to approve the Facilities and Communications Committee minutes of November 18, 2015.

### **Facilities-Related Matters**

Public Works Deputy Superintendent Dean Scholes noted he had nothing to report.

### **Communications-Related Matters**

Lieutenant Shawn Grusendorf stated he had nothing to report. Legislator Graves asked for an update. Mr. Grusendorf said all sites have been selected and surveyed. He and County Attorney Tom Miner have been working on the twenty-five year lease, and establishing a local law for the lease. Mr. Grusendorf said they have acquired Motorola to spearhead the project, and do the overall construction. Legislator Graves asked about the timeline of the project. Mr. Grusendorf said it will be completed at the end of 2016. Legislator Fanton asked if Motorola understands the budget; Mr. Grusendorf replied yes. He said they are also looking at all options to save money including working with other County Departments to assist in the project. He said he met with the Highway Department regarding clearing properties and roadways. Legislator Ungermann said Mr. Grusendorf mentioned something about soils, and wondered if that was to determine if that ground was suitable for foundations. Mr. Grusendorf said it was an archaeology study looking for artifacts in the ground. Legislator Decker asked about the tower in Rushford, and wondered if there would be interference with the existing tower because they are close together. Mr. Grusendorf said no. Legislator Graves asked when the system is completed will there be flexibility to expand the system if they wanted to. Mr. Grusendorf said the idea is to hold anything existing, anything new, and be able to expand. Legislator Pullen noted technology is continually and quickly evolving, and may radically change tomorrow. They are providing best efforts, but they know technology and expectations are continually changing.

Legislator Pullen stated he had made arrangements for Kyle Lyons from the Western New York Regional Information Center (WNYRIC) to attend the meeting, but he could not attend today because of a scheduling conflict. Mr. Lyons apologized, and indicated he would be willing to come at another time. Legislator Pullen noted Mr. Lyons said the County is the only one that

is actually building something. Legislator Pullen will also contact Cattaraugus Allegany Board of Cooperative Educational Services (BOCES), and have one of their representatives speak to the Committee or the Allegany County Telecommunications Development Corporation. Legislator Decker commented Cuba Rushford School Board is continually talking about getting internet service to 100 to 200 kids that don't have it. The School District is interested in what the County is doing.

### **E-Mail and Communication Policies**

Information Technology Director Keith Hooker was at a funeral and unable to attend the meeting. Legislator Pullen noted the policy was handed out at the last meeting. County Attorney Tom Miner said he has not had an opportunity to review it. County Administrator Mitch Alger believes the Personnel Committee should also review it. The committee recommended moving the policy to the Personnel Committee.

### **Space Needs and the Third Floor**

Deputy County Administrator/Personnel Officer Bobby Budinger introduced LaBella Client Manager Mark Kukuvka to update the Committee on two more options for the third floor. Mr. Kukuvka came up with two hybrid options in order to meet the Dormitory Authority of State of New York (DASNY) Grant guidelines. Mr. LaBella discussed option 4 and 5. He noted option 4 is about \$1 million, and option 5 is about \$614,000 plus soft costs. Option 4 includes keeping part of the third floor as storage and building office space. These designs show the office space being used by the Department of Social Services (DSS) Administration and Public Defenders. Mr. Alger discussed the need for DSS to have more space, and that currently the Public Defender's offices are in separate areas.

Legislator Ungermann said he is concerned about security if the Public Defender's Office is moved to the third floor. Public Defender Barbara Kelly said everyone has to be screened, and she thinks it would be best to have everyone in one area rather than in separate locations. She thinks security wise, it would be better for them to be all together. Legislator Fanton said he agrees, he believes it would be more secure if they were in one location. Legislator Healy said it would be preferable to have the Public Defender's Office near security, and not have them going through more of the building than they have to. Ms. Kelly said in 9 years, they have only had to use the security button twice.

Legislator Fanton asked if the cost includes demolition. Mr. Kukuvka said yes, and it includes contingencies and soft costs. He noted this is at the study level, and is conservative. Legislator Decker asked what is included in soft costs. Mr. Kukuvka stated soft costs are fairly routine, and can include architectural engineering fees, construction management fees, and building permit fees. He noted the soft costs were calculated at a conservative 20 percent. Legislator Graves asked the County Administrator and County Treasurer how the County will pay for the project. County Administrator Mitch Alger said they appropriated \$250,000 from DASNY, and \$330,000 from County funds for a total of \$580,000 in the Capital Budget. Legislator Ungermann asked where the \$330,000 came from. Mr. Alger stated the Board voted on it, and he believes the money came from Contingency. Legislator Healy asked about the timeline of the grant. Mr. Alger said the grant money has to be used by the end of 2017.

Legislator Pullen summarized they have five options now, but only three will meet the DASNY requirements. These three options include the full build out and the two new hybrid options. Mr. Alger said he would recommend option 4 because they need office space. He noted there was several ways to approach funding. One option could be appropriating money in

2016, and in the next year's budget there could be another appropriation to fully fund the project. In this option, the County would not have to borrow any money. Legislator Burt thought the committee should consider breaking the project into two pieces. He suggested there may be another grant to complete the work. Mr. Alger said he was skeptical the grant would be recurring. Legislator Pullen noted Senator Young found this grant, and the County would have to look for another funding stream. Legislator Fanton stated the County has \$3 million in the landfill fund. He suggested next year taking \$1 million away from the landfill fund that they normally budget, and put it into this project. Then, they can put the \$1 million back in the landfill fund in 2017 or 2018. Legislator Jessup said that would be enough to cover option 4.

Legislator Jessup stated at the last meeting, there was discussion of bonding, and the low cost. He would like to consider doing a full build, and have the project completed. Mr. Kukuvka noted option 1 would be the full build out, and is about \$2.5 Million. Legislator Graves and Legislator Root agreed with Legislator Jessup about completing the whole project. County Treasurer Terri Ross said she can get a schedule, and what it would look like for a flat payment for the duration of the bond. Legislator Pullen said he would like to hear the opinions from members for a full build out or for option 4. He suggests offering a resolution at the next meeting.

### **Adjournment**

There being no further business to come before the committee, the meeting was adjourned at 2:57 p.m. following a motion by Legislator Graves, seconded by Legislator Jessup, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators